



# SAN RAFAEL

THE CITY WITH A MISSION

BUILDING DIVISION  
PO Box 151560 San Rafael, CA 94915-1560

Tel: (415) 485-3367 Fax: (415) 485-3184

## Residential Resale Report Application

Street address of property being sold: \_\_\_\_\_

Number of Living Units: \_\_\_\_\_

The property is:  Single Family Dwelling  Single Family Dwelling with Accessory Dwelling  
 Duplex  Condominium/Townhouse  Apartment (3 or more units)

Name of Owner: \_\_\_\_\_

Listing Agent: \_\_\_\_\_

Name and Phone Number of Person to be contacted for Inspection Appointment:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
(please print)

Send a check along with this Application **\*\*or\*\*** Provide credit card information below:

Type: VISA or Master Card (circle one) Name on the Card: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

### RBR Instructions:

Please complete this form and return it to us along with payment in the appropriate amount according to the schedule shown below.

**Email an electronic copy to:**

[building@cityofsanrafael.org](mailto:building@cityofsanrafael.org)

**OR**

**Mail or Fax Applications to:**

Building Division  
PO Box 151560  
San Rafael, CA 94915-1560  
Fax: 415-485-3184

### Fee Schedule Effective January, 2017:

Single Family Dwelling:	\$290.00 (Duplex Dwellings \$580.00)
Condominiums:	\$255.00
Apartments (three or more units):	\$270.00 for the first unit, \$30.00 each additional unit
Appeal Fee:	\$100.00