



**SAN RAFAEL PLANNING COMMISSION
REGULAR MEETING MINUTES
TUESDAY, July 28, 2020, 7:00 P.M.**

**Virtual Meeting
(669) 900-9128
Meeting ID: 897-5534-1830#**

CORONAVIRUS (COVID-19) ADVISORY NOTICE

In response to Executive Order N-29-20, the City of San Rafael will no longer offer an in-person meeting location for the public to attend. This meeting will be streamed live through YouTube. Comments submitted via YouTube must be submitted according to the directions located on the YouTube video description. The City is not responsible for any interrupted service. To ensure the Planning Commission receives your comments, submit written comments to the Alicia Giudice, Principal Planner (alicia.giudice@cityofsanrafael.org), prior to the meeting. For more information regarding real-time public comments, please visit our Live Commenting Pilot page at <https://www.cityofsanrafael.org/live-commenting-pilot/>.

Want to listen to the meeting and comment in real-time over the phone? Contact the City Clerk's office at 415-485-3066 or by email to lindsay.lara@cityofsanrafael.org to learn more about participation by telephone.

Any member of the public who needs accommodations should contact the City Clerk (email lindsay.lara@cityofsanrafael.org or phone at 415-485-3066) who will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

Present: Chair Mercado
Commissioner Davidson
Commissioner Loughran
Commissioner Lubamersky
Commissioner Previtali
Commissioner Samudzi
Commissioner Saude

Absent: None.

Also Present: Raffi Boloyan, Planning Manager
Renee Nickenig, Assistant Planner

CALL TO ORDER

Chair Mercado called the meeting to order at 7:02 p.m., invited Planning Manager Raffi Boloyan to call the roll and welcomed two new Commissioners Saude and Previtali to their first meeting as Planning Commissioners.

APPROVAL OR REVISION OF ORDER OF AGENDA ITEMS

None.

PUBLIC NOTIFICATION OF MEETING PROCEDURES

Chair Mercado invited Planning Manager Raffi Boloyan who informed the community the meeting would be streamed live to YouTube and members of the public would provide public comment either on the telephone or through YouTube live chat. He explained the process for community participation through the telephone and on YouTube.

Chair Mercado reviewed the procedures for the meeting.

URGENT COMMUNICATION

None.

CONSENT CALENDAR

Commissioner Lubamersky moved and Commissioner Davidson seconded to approve the Consent Calendar.

Chair Mercado invited public comment; however, there was none.

1. Minutes, June 23, 2020
Minutes approved as submitted.

AYES: Commissioners: Davidson, Loughran, Lubamersky, Samudzi & Chair Mercado
NOES: Commissioners: None
ABSENT: Commissioners: None
ABSTAIN: Commissioners: Previtali, Saude

Motion carried 5-0

PUBLIC HEARING

2. 10 Paul Drive.

Request for a Use Permit to allow a medical office (ophthalmology practice) within an existing 2,378 sq. ft. office space. The property is zoned Light Industrial/Office, which allows for conditional use of a medical office, with approval by the Planning Commission; APN: 155-151-35; Light Industrial/ Office (LI/O) District; Najafi Mohsen & Azaranu 2001 Trust Etal, Najadi Mohsen /TR/ & Etal, owners; Kathryn Najafi-Tagol, applicant. File No. UP20-008. Project Planner: Renee Nickenig

Renee Nickenig, Assistant Planner, presented the staff report.

Staff responded to questions from the Commissioners.

Applicant Kathryn Najafi-Tagol gave a presentation.

Chair Mercado declared the public hearing opened. There being no comment from the audience, Chair Mercado closed the public hearing.

The applicant responded to questions from the Commissioners. Commissioners provided comments.

Commissioner Saude moved and Commissioner Davidson seconded to approve the project as presented.

AYES: Commissioners: Davidson, Loughran, Lubamersky, Previtali, Saude,
Samudzi & Chair Mercado
NOES: Commissioners: None
ABSENT: Commissioners: None

Motion carried 7-0

DIRECTOR'S REPORT

Planning Manager Raffi Boloyan welcomed new Commissioners Jon Previtali and Samina Saude to the Planning Commission and informed the Commission of an additional appointment of Commissioner Elias Hill who would commence his term in August. Planning Manager Boloyan expressed thanks on behalf of staff for Commissioner Loughran's work on the Commission and years fo service.

Planning Manager Boloyan provided updates on the following items:

- Future Planning Commission agenda items
- City budget impacts on Community Development Department due to COVID-19
- Design Review Board subcommittee
- City staff furlough schedule and impact on Planning Commission meetings

COMMISSION COMMUNICATION

Staff responded to request for an update of upcoming large projects and commented on status of active large projects.

ADJOURNMENT

Chair Mercado adjourned the meeting at 7:48 p.m.

LINDSAY LARA, City Clerk

APPROVED THIS ____ DAY OF _____, 2020

ALDO MERCADO, Chair