

## Lauren Crandell

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**From:** Steve Stafford  
**Sent:** Tuesday, August 11, 2015 12:56 PM  
**To:** [REDACTED]  
**Cc:** Paul Jensen; [REDACTED]  
**Subject:** FW: San Rafael Contact Email - 8632695  
**Attachments:** MDS CC Reso\_ED\_UP.pdf

Mr. [REDACTED],

I have been asked to respond to your email concerning the early start of site work at Mark Day School at 39 Trellis Dr. As you know, the City Council conditionally approved the new administration/library building on the Mark Day School campus on May 4, 2015. In order to help minimize the overall disturbance to the neighboring residents surrounding Mark Day School, conditions were included in the project approvals; including:

- Condition #4 limits all 'off-haul' of excavation and delivery/pick-up of construction equipment to off-peak weekday hours, between 9:00 a.m. and 4:00 p.m., Monday through Friday only; and
- Condition #5 limits all grading and construction activities to 8 a.m. to 6 p.m., Monday through Friday with Saturday work, occurring entirely within the interior of the building, permissible with prior review and approval by Planning staff and limited to 9 a.m. to 6 p.m., and with Sunday and holidays work strictly prohibited.

Currently, the City is still reviewing both the grading and building permits for the approved project; however, on August 4<sup>th</sup>, a building permit was issued for the installation of the temporary construction portables (modular trailers) for the project. I have contacted the project superintendent, Bill Munns from Wright Constructing, and discussed the allowable construction, grading and delivery hours. Mr. Munns has provided his assurances to me that all work for the project will comply with these approved hours. I am attaching a copy of the project approvals for your records; please refer to Conditions #4 and 5 of ED14-086 on Page 12. The San Rafael Police Department (SRPD) enforces both the City's Noise Ordinance and the approved hours for the project. Please contact SRPD when you observe violations of these approved hours for the project. I recommend you show a copy of the project approval with these approved project hours to the responding police officer to assist them. If violations persist and are documented by the SRPD, Planning staff will intervene as well.

Please note Mr. [REDACTED] that Mark Day School has been recently issued a building permit for work on their campus which is outside the scope of these limited hours. A re-roofing permit was issued on July 16<sup>th</sup> for work on an existing campus building for which the City's Noise Ordinance allows work to proceed on weekdays, 7 a.m. to 6 p.m. and Saturdays, 9 a.m to 6 p.m. I ask that you keep this in mind prior to contacting the SRPD. Thanks.

Steve

Steve Stafford  
COMMUNITY DEVELOPMENT DEPARTMENT  
Associate Planner

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**From:** [form\\_engine@fs18.formsite.com](mailto:form_engine@fs18.formsite.com) [mailto:[form\\_engine@fs18.formsite.com](mailto:form_engine@fs18.formsite.com)]

**Sent:** Friday, August 07, 2015 7:15 AM

**To:** City Manager

**Subject:** San Rafael Contact Email - 8632695

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San Rafael Contact Form

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# ***City of San Rafael***

## ***Email Contact Form***

Thank you for visiting the City of San Rafael web site. This form is intended for communicating with City of San Rafael staff. Your input will be forwarded to the appropriate staff member for their attention during regular business hours.

Note that the City of San Rafael considers email to staff as informal communication. Please send a signed letter if you prefer to make your comment/question a matter of public record. Mail formal letters to PO Box 151560, San Rafael, CA, 94915.

**\* First Name**

██████

**\* Last Name**

██████████

**Address 1**

██████████████████

**Address 2**

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**City**

San Rafael

**State**

CA

**Zip Code**

94903

**Phone Number**

██████████

**\* Email Address**

██████████████████

**Send To**

CityManager

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**\* Please enter your questions/comments below**

Construction at Mark Day School is starting too early in the morning. I have noted construction activities as early as 6:40 AM during the week of August 3rd. I was told that they were not to start until 8:00 AM. I am retired and I do not appreciate getting disturbed at such an early hour. Please do let me know if I am mistaken as to the start time for the Mark Day School construction project.

Thank you

