



## NOTIFICATION OF OUTSIDE EMPLOYMENT

Name: \_\_\_\_\_

Classification: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Department: \_\_\_\_\_

### **EMPLOYMENT INFORMATION**

Name of Outside Employer: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Position: \_\_\_\_\_

Anticipated Start Date: \_\_\_\_\_

Overview of job duties to be performed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Average hours per week: \_\_\_\_\_

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date

### **ACKNOWLEDGEMENT OF NOTIFICATION**

Employees represented by the SRFA who engage in outside employment, including self-employment, within the City of San Rafael, with duties that are related to the San Rafael Fire Department must also submit a *Request to Engage in Outside Employment* (Attachment B). Examples would include Fire Extinguisher and/or Systems sales, design, installation and/or maintenance and inspection, vegetation management, EMS provider.

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Fire Chief's Signature

\_\_\_\_\_  
Date