

Project _____ **Date(s)** _____

*Alternate Dates _____

Project Coordinator/Representative _____

Coordinator Contact Info _____

Work Involved (Detailed)

Location(s)

Approx. Number of Volunteers

Tools/Materials

Time frames, schedule

Safety Planning

Budget Planning

Other (note)

* Please list as many alternate dates as possible so we can attempt to accommodate your project.

Send to Cory Bytof, Volunteer Program, City of San Rafael, PO Box 151560, San Rafael, CA 94915-1560 or fax to 415-485-3175 with cover sheet. No project is confirmed until a Volunteer Service Agreement and Addendum are signed by Public Works & Volunteer Program Coordinator.

Date Received: _____