

Guide to Public Records Portal:

Text Search



<https://www.cityofsanrafael.org/public-records/>

Public Records

Welcome to our online Public Records Portal. You can search, browse or use our advanced search function to find public records.

If you are unable to locate the records you are searching for, it is possible they are not available online. Feel free to [contact the City Clerk's Office](#) at (415) 485-3066.



Public Records Portal

Select the search button:



Public Records Portal

Enter a key word below to start your search.

Agendas, Minutes, Resolutions & Ordinances

- Agendas
- Minutes
- Ordinances
- Resolutions
- Contracts
- Staff Reports

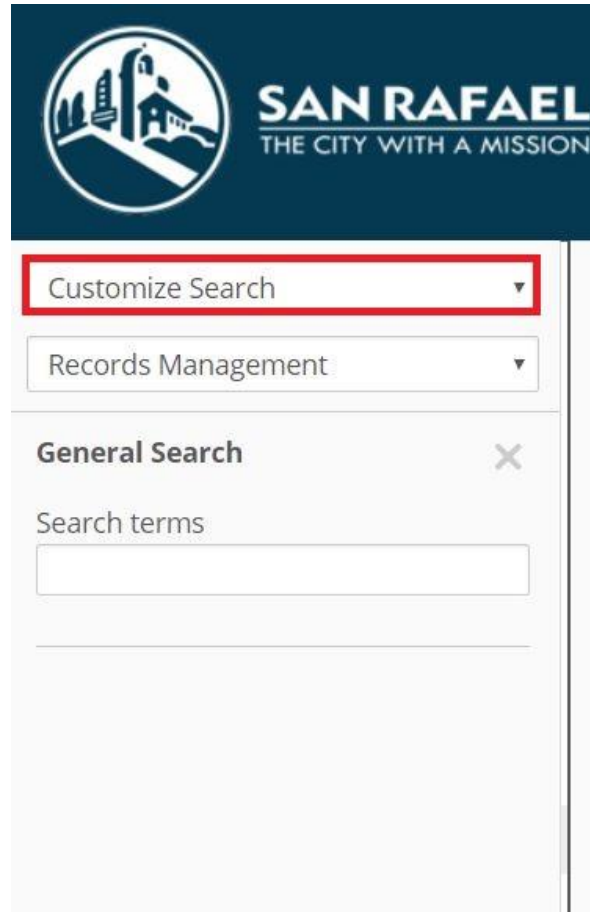
City Clerk

- Contracts
- Files
- Council Policies

Public Works

- Work Orders
- Miscellaneous

Use the 'Customize Search' dropdown and select 'Template':



Use the Text search to search for a specific term, or to search for terms you know to be near each other. For example, Gallinas or Freitas would produce excessive hits, while Gallinas within 10 words of Freitas would narrow your results:

The image shows a 'Text' search interface with the following elements:

- Text** (Title)
- Terms** (Section header)
- (Empty text input field, highlighted with a red box)
- Terms And Or Not
- Within (Selected radio button, highlighted with a red box)
- Within** (Section header)
- (Text input field containing '10')
- (Dropdown menu with 'Words' selected)
- (Empty text input field at the bottom, highlighted with a red box)