



SAN RAFAEL

THE CITY WITH A MISSION

City Hall Access –Not Police Department

Please Attach this access form with main ID request form

Access Need:

City Hall Grand Master Access- 24/7 Building Access-With Director's Approval

City Hall Based Department Staff Access- Limited M-F 5am to 6pm only Time-Zone with 24/7 access to home department.

City Hall Extended Access- Extended 7 days 6am to 10pm Access only Time-Zone.

Outside City Hall Based Staff Access-Limited M-F 7am to 6pm only Time-Zone.

City Hall Information Technology Staff Access- 24/7 IT Staff access for network support.

City Hall Specialty Access _____

(such as Finance & Mailroom, Finance only, Visitor/Contractors, Council Member access, IT Intern/Volunteer Access & Janitorial etc)

City Hall-PD Support Access- Police support staff access to City Hall during normal business hours M-F 7am to 6pm only Time-Zone.

For all approved city staff and non-city staff (public) members Use of City Hall facilities after hours and weekends.

City Hall- Council Chambers Access

City Hall Main Entry Only Access

City Hall 3rd Floor Main Lobby Access for 3rd floor Conference rooms