

- must wear a face covering/mask at all times when they are not at their desk/workstation and are also required to wear a face covering while in common areas, including restrooms, hallways, public areas, public service counters and when interacting with others in an office or conference room.
- Masks do not need to be worn outdoors; however, we recommend that masks be worn when 6 ft distancing cannot be maintained while at work.

NON-DISCRIMINATION/NON HARRASSMENT/ANTI BULLYING

The City encourages all employees to receive a COVID-19 vaccination to minimize spread of transmission, protect the health of employees and to reduce the chances of severe illness or death. It is ultimately each individual employee's personal choice as to whether they receive a vaccination and whether they disclose their vaccination status. Discrimination, harassment, and bullying based on an employee's known or perceived vaccination status will not be tolerated and will be subject to the current City's policies.

MASKS FOR MEMBERS OF THE PUBLIC

As of June 17 the City will follow [CDPH guidance](#) for fully vaccinated members of the public. The guidance states that members of the public who are fully vaccinated no longer need to wear face coverings when entering indoor public settings and businesses, including in state and local government offices. Members of the public will be on the honor system regarding their use of face coverings relative to their vaccination status. Signage will be updated to reflect this change.

FRIENDLY REMINDER: Employees should not come to work when they are experiencing signs of the flu, infectious disease, or other communicable disease, such as a fever, cough, and/or shortness of breath.

Thank you again!