

HOW WE WORK TOGETHER

ACROSS DEPARTMENTS

THE TEAM OWNERSHIP PROCESS



Agree on ownership of cross department work / projects.
Convene your team; establish roles and responsibilities.
Who is the “owner,” ultimately responsible for getting this done?



Identify stakeholders, inside and outside the organization.
Who needs to know about this?
Who can help you get this done?



Communicate and collaborate.
How are you going to communicate as a group?
How will you get input from stakeholders & maintain feedback loop?



Establish milestones and report results.
Create a project plan with tasks, a timeline, and deadlines.
How will you measure success?



When obstacles arise...
Ask “why” a lot. What is the root cause of the obstacle?
Demonstrate you tried to solve it together first; then escalate.



TOGETHER
SAN RAFAEL