



Planning & Building Agency  
Building and Safety Division  
20 Civic Center Plaza  
P.O. Box 1988 (M-19)  
Santa Ana, CA 92702  
(714)-647-5800  
www.santa-ana.org

## DETACHED ADU GRADING PERMIT WAIVER REQUEST

PCC-20

### THIS WAIVER SHALL BE COMPLETED BY THE LEGAL PROPERTY OWNER(S)

A grading permit is required for all new detached buildings including new detached Accessory Dwelling Unit (ADU) projects. Precise grading plans prepared and stamped by a registered professional engineer shall be required to be submitted before or concurrently with the architectural plans submittal to the Building Safety Division.

**Grading Permit Waiver:** Residential detached Accessory Dwelling Unit (ADU) projects with a total building area of 1,200 sq. feet or less may be eligible for a grading permit waiver request if all of the following conditions are met. The property owner(s) shall take full responsibility for the site drainage by signing this waiver request agreement below. In order to qualify for the grading permit waiver, the property owner(s) shall complete all sections, check appropriate boxes, and sign this waiver request. A copy of this completed checklist shall be made part of the each set of plans. **If answering NO to any of the questions, a grading plan and permit shall be required.**

**Project Property Address:** \_\_\_\_\_

	Yes	No	
1.	<input type="checkbox"/>	<input type="checkbox"/>	The project property is NOT located on a FEMA designated flood zone (Zone A or AE).
2.	<input type="checkbox"/>	<input type="checkbox"/>	The total amount of soil being cut or filled on this project is less than 50 cubic yards.
3.	<input type="checkbox"/>	<input type="checkbox"/>	The site drainage shall be constructed such that surface water flows away from buildings and adjoining property lines, in accordance with all applicable codes.
4.	<input type="checkbox"/>	<input type="checkbox"/>	The site drainage shall be constructed such that the drainage will not adversely affect the adjoining properties.
5.	<input type="checkbox"/>	<input type="checkbox"/>	The project plans includes a site plan that shows site drainage patterns.

### Grading Permit Waiver Request

I/we are requesting a waiver from the standard requirements for a precise grading plan and permit for our ADU project to be constructed at the project address indicated above. In doing so, I/we accept that the design of the site drainage patterns must adhere to the minimum requirements set forth in the current building codes and the County of Orange Drainage Design Manual. By signing this waiver request: (1) I/we certify that I/we are the legal property owner(s); (2) I/we agree to take full liability for the site drainage; (3) I/we agree that the checked box conditions above are true; and (4) I/we agree to defend, indemnify, and hold harmless the City of Santa Ana, its officials, employees, and agents against any and all claims for damages and costs arising out of the site drainage at the project property.

Owner Name(s): (Print) \_\_\_\_\_

Owner Signature(s): \_\_\_\_\_

Date: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Notes: 1. The building official reserves the right to require a grading permit based on site conditions.  
2. This grading permit waiver request does not apply to projects in the FEMA Flood Zones.