



Planning & Building Agency
Building Agency Division
20 Civic Center Plaza
P.O. Box 1988 (M-19)
Santa Ana, CA 92702
(714) 647-5800
www.santa-ana.org

CITY OF SANTA ANA PLAN CHECK - CHECKLIST

JOB ADDRESS: _____

TRACKING #: _____ **DATE:** _____

FOR PLAN CHECK STATUS

Visit <http://www.santa-ana.org/pb> or Call (714) 647-5800

PLEASE READ AND INITIAL EACH ITEM BELOW

- _____ 1. I agree to pay a plancheck fee established for this project with the understanding that this payment is not a guarantee that a permit will be issued and that this fee is not refundable once a plancheck has commenced.
- _____ 2. I understand that I may request an "Accelerated Plancheck" at an additional cost. This plan check may be performed at an additional cost with the intention of reducing plancheck time for the Building & Safety Division.
- _____ 3. I understand that the project valuation will be reviewed during the plancheck process and that said valuation shall be adjusted up or down in accordance with established fee computation regulations.
- _____ 4. I understand that I shall submit separate plans, applications and plancheck fees for Mechanical, Electrical, Plumbing, Solar and Grading when plan check is required.
- _____ 5. I understand that prior to the issuance of the Building Permit, I am required to obtain Public Works Agency approval if any of the following apply: project valuation exceeds \$30,000; project has added plumbing fixtures; added bedrooms, or project exceeds 500 sq. ft.
- _____ 6. I understand that prior to the issuance of the Building Permit, I am required to obtain Public Works Agency approval if my project valuation exceeds \$50,000 and that a backflow device may be required. Please call (714) 647-3320 for further information.

AGREED TO BY APPLICANT OR AGENT

Applicant's Signature: _____

Print Name: _____ Address: _____

Telephone Number: _____ Email: _____

FOR OFFICE USE ONLY: "Checklist of items discussed" APPROVALS & FEES REQUIRED

- | | | |
|---|-----------------------------------|------------------------------------|
| 1. ___ Planning Department (714) 647-5804 | 8. ___ Title 24 (Disabled Access) | 15. ___ SMIP Fee |
| 2. ___ Public Works Agency (714) 647-5074 | 9. ___ Title 24 (Energy) | 16. ___ Microfilming/ scanning Fee |
| 3. ___ Fire Department (714) 573-6100 | 10. ___ Roof Mounted Equip. | 17. ___ Res. Dev. Fees |
| 4. ___ Police Department (714) 647-5840 | 11. ___ Grease Interceptor | 18. ___ FCWP Surcharge Fee |
| 5. ___ School District | 12. ___ List of Subcontractors | 19. ___ Fire Facility Fee |
| 6. ___ Health Department | 13. ___ Const. Debris Recyc. | 20. ___ South Coast AQMD |
| 7. ___ OC Sanitation District | 14. ___ LOA/ Owner-Builder Ver. | |

PERMIT TECHNICIAN _____