

How to Place A Hold

1. Navigate To Our OPAC

- You can reach our OPAC here at this link:
<https://sapl.tlcdelivers.com/#section=home>
or
- You can access it on this page:
<https://www.santa-ana.org/library>
- Scroll down and click on “Catalog”



Information

- About the Library
- Your Library Account
- Get a Library Card
- Curbside Pickup Service
- Census 2020
- National Medal Award
- Online Databases
- eBooks, Magazines, and Newspapers
- Veterans Resource Center
- Research at the Library
- Library Policies

Social Media



• Reference and circulation phone services will begin on Tuesday, May 26, 2020.

Main Library Circulation Desk 714-647-5250

Main Library Information Desk 714-647-5264

Newhope Library Information and Circulation Desk 714-647-6992

We apologize for any inconvenience this may cause, and look forward to resuming full library services as soon as possible. For more information, check out our closure flyer here.



Digital Collection

Enjoy the Library's online services during COVID-19 closure

Read More >



Virtual Programming

Enjoy library programs from the comfort of your home.

Read More >



Catalog

Search for books, DVDs, CDs, magazines and audiobooks.

Read More >

2. Enter A Search

- On this page, there will be a search bar at the top.
- Enter any book title, subject, and author you would like to search for.

Santa Ana Public Library

Type here to search

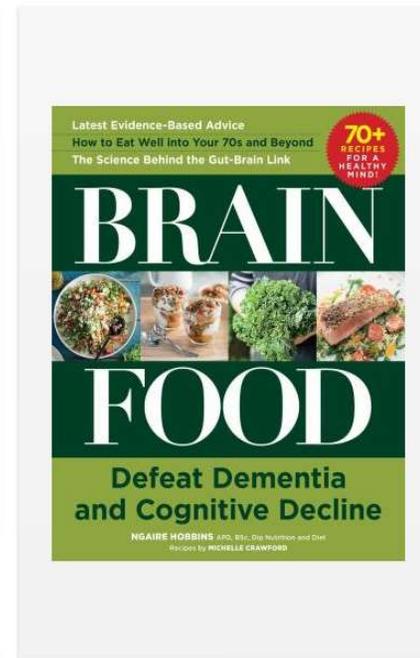
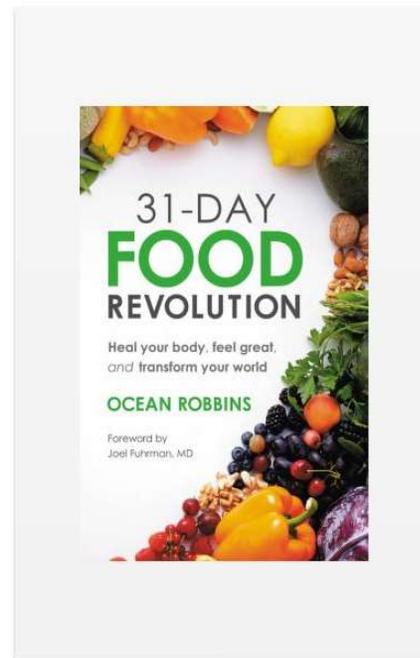
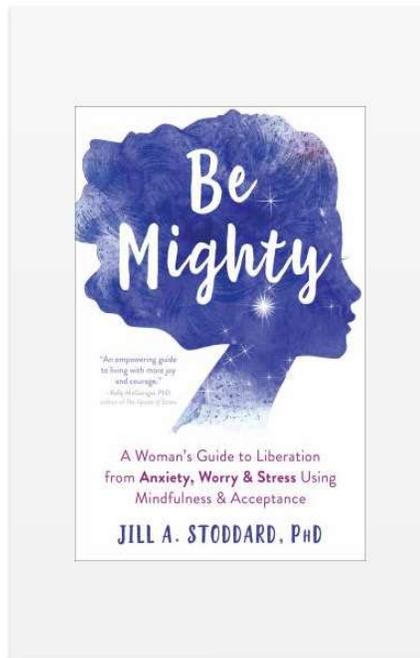
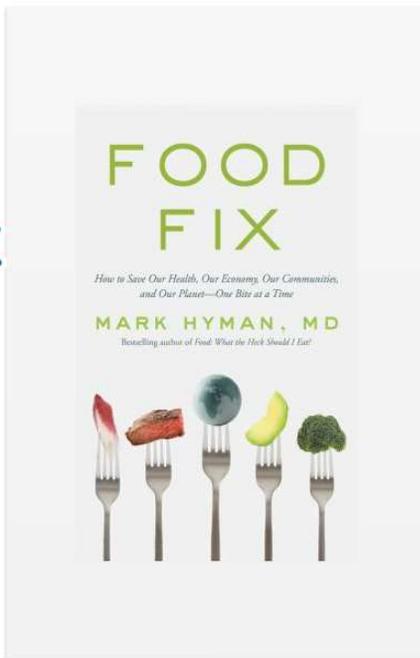
Search

[Advanced Search](#)

[Reading Levels](#)

New Titles

Healthy Living



3. Seeing Search Results

- Once you enter a search, you will get a page with available books at the Santa Ana and Newhope Library.

Searching

4 Locations

Change

▼ Format

- Book 75
- eResource 31
- eBook 28
- Projected 21
- Video Recording 21
- DVD 20

- ▶ New Titles
- ▶ Author
- ▶ AR Reading Level
- ▶ AR Interest Level
- ▶ Series
- ▶ Collection
- ▶ Media Characteristics
- ▶ Form of Content
- ▶ Contributor Role
- ▶ Borrower Rating
- ▶ Publication Year
- ▶ Subject
- ▶ Primary Audience
- ▶ Genre

Sort By Relevance ▾

Select Action ▾



Book



Harry Potter : magical places from the films : Hogwarts, Diagon Alley, and beyond (2015)

By Revenson, Jody

1 Available (View Selected Locations)

Place Hold

Add To List



Book



Harry Potter collector's handbook (2010)

By Silvester, William.

1 Available (View Selected Locations)

Place Hold

Add To List



Book



Harry Potter origami (2019)

By Barbo, Maria S.

1 Available (View Selected Locations)

Place Hold

Add To List

4. Placing A Hold

- To place a hold, find a book you would like and click “place hold”.
- Note: You can place a hold on books that are not available.

Searching

4 Locations

Change

Format

- Book 75
- eResource 31
- eBook 28
- Projected 21
- Video Recording 21
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- New Titles
- Author
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- Genre

Sort By Relevance

Select Action



Harry Potter : magical places from the films : Hogwarts, Diagon Alley, and beyond (2015)

By Revenson, Jody

Book

1 Available (View Selected Locations)



Place Hold

Add To List



Harry Potter collector's handbook (2010)

By Silvester, William

Book

1 Available (View Selected Locations)



Place Hold

Add To List



Harry Potter origami (2019)

By Barbo, Maria S.

Book

1 Available (View Selected Locations)



Place Hold

Add To List

- ▶ Media Characteristics
- ▶ Form of Content
- ▶ Contributor Role
- ▶ Borrower Rating
- ▶ Publication Year
- ▶ Subject
- ▶ Primary Audience
- ▶ Genre
- ▶ Language



Book



Harry Potter origami (2019)

By Barbo, Maria S.

1 Available (View Selected Locations)

Place Hold

Add To List



Book



Harry Potter and the Chamber of Secrets (1999)

By Rowling, J. K.

AR Reading Level: 6.7

Not Available (View Selected Locations)

Place Hold

Add To List



eBook



Harry Potter Collector's Handbook [electronic resource] (2010)

By Silvester, William.

Downloadable

More Options

Add To List

5. Logging In

- Once you click “place hold”, a screen will appear to login.
- Please enter your library card number and pin. Click log in to proceed.

Note: For SAUSD Students, your pin is the last four digits of your card number.

- If you do not know your card number or pin, please contact us at
 - <https://www.santa-ana.org/library/contact-us-contactenos-lien-lac-voi-chung-toi>
 - Or call 714-647-5250

Santa Ana Public Library

Harry Potter

Search

[Advanced Search](#)
[Reading Levels](#)

Log In to your Account

Log in with either your Library Card Number or EZ Login

Library Card Number or EZ Username

PIN or EZ Password

Remember Me

Log In

[Forgot your EZ password?](#)

Library Catalog

134

Searching

4 Locations

Change

Format

- Book 75
- eResource 31
- eBook 28
- Projected 21
- Video Recording 21
- DVD 20

New Titles

Author

AR Reading Level

AR Interest Level

Search Results

Sort By Relevance



Book



Book

Harry Potter collector's handbook (2010)

By Silvester, William.

1 Available [\(View Selected Locations\)](#)

View As [List](#) | [Flow](#)

Select Action

and beyond (2015)

6. Selecting A Specific Copy

- Once you log in, select “I want a specific copy.”

Place a Hold ×

Harry Potter and the half-blood prince

Select One

I want the first available copy

I want a specific copy

7. Selecting A Copy

- Once you select “I want a specific copy”, you can browse and select a copy.
- Note: Please look at location to see where it will be reserved for pick up.
- You will be placed on a waiting list for books currently “checked out” or “in transit” .
- Click “submit” to place the hold.

Harry Potter and the half-blood prince

Select One

- I want the first available copy
- I want a specific copy

Hold	Library	Collection	Shelf Location	Status
<input checked="" type="checkbox"/>	MAIN LIBRARY	Fantasy - 2nd Floor	FANTASY ROWLING, J.	Checked In
<input type="checkbox"/>	MAIN LIBRARY	Fantasy - 2nd Floor	FANTASY ROWLING, J.	In Transit
<input type="checkbox"/>	MAIN LIBRARY	Childrens Fiction	J FANTASY ROWLING, J.	In Transit

Harry Potter and the half-blood prince

Select One

- I want the first available copy
- I want a specific copy

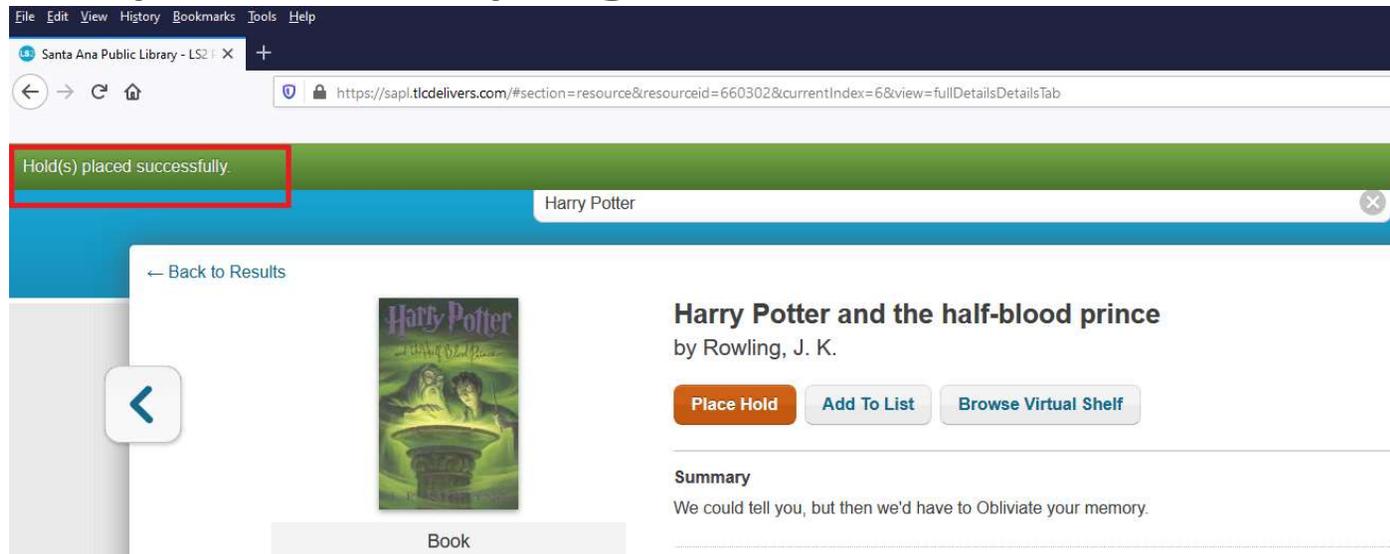
<input type="checkbox"/>	MAIN LIBRARY	Fantasy - 2nd Floor	FANTASY ROWLING, J.	In Transit
<input type="checkbox"/>	MAIN LIBRARY	Childrens Fiction	J FANTASY ROWLING, J.	Checked In
<input type="checkbox"/>	MAIN LIBRARY	Childrens Fiction	J FANTASY ROWLING, J.	In Transit
<input type="checkbox"/>	NEWHOPE	Childrens Fiction	J FANTASY ROWLING, J.	Checked Out

Submit Hold

Cancel

8. Successful Holds

- Once you click submit, if a hold is successful, this message will appear at the top of the page.



The screenshot shows a web browser window with the address bar displaying "https://sapl.tcdelivers.com/#section=resource&resourceid=660302¤tIndex=6&view=fullDetailsDetailsTab". A green notification banner at the top of the page contains the text "Hold(s) placed successfully." which is highlighted with a red rectangular box. Below the banner, a search bar contains the text "Harry Potter". The main content area displays the book cover for "Harry Potter and the half-blood prince" by Rowling, J. K. Below the cover is a "Book" label. To the right of the cover, there are three buttons: "Place Hold" (orange), "Add To List" (blue), and "Browse Virtual Shelf" (blue). Below these buttons is a "Summary" section with the text: "We could tell you, but then we'd have to Obliviate your memory."

9. Checking Holds

- You can check holds by going to the top of screen and clicking the arrow next to your account name.
- Here you can view and cancel holds.
- Click on a hold to view or cancel.

Santa Ana Public Library

Harry Potter

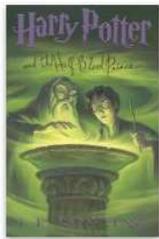


Search

[Advanced Search](#)
[Reading Levels](#)

- Account Summary
- Account Activity
- Loans
- Holdings**
- Fines
- Loan History
- Saved Lists
- Saved Searches

[← Back to Results](#)



Book

Harry Potter and the half-blood prince

by Rowling, J. K.

Place Hold

Add To List

Browse Virtual Shelf

Summary

We could tell you, but then we'd have to Oblivate your memory.

Account Activity

Saved Lists

Saved Searches

0

1

\$0

Holds: 1 Arrived: 0

Print Holds

Sort By Status

Re-activate

Suspend Until

Cancel Hold



Book



Harry Potter and the half-blood prince (2005)

By Rowling, J. K.

AR Reading Level: 7.2

Position In Queue: 1

Pickup Location MAIN LIBRARY

Cancel Hold or Suspend Until



Re-activate

Suspend Until

Cancel Hold

