



SANTA ANA HOUSING AUTHORITY  
20 Civic Center Plaza • P.O. Box 22030  
Santa Ana, California 92702

# NEW PROCEDURE EFFECTIVE 1/1/2021

(implemented March 2021 Re-Exams)

## Santa Ana Housing Authority Asset Self-Certification

To help facilitate the process of completing your annual recertification paperwork the Santa Ana Housing Authority (SAHA) has implemented a **new procedure** to report household assets.

- Do you or a household member have a checking account?
- Do you or a household member have a savings account?
- Do you or a household member have a Certificate of Deposit (CD)?
- Do you or a household member have an IRA?
- Do you or a household member have an Annuity?
- Do you or a household member have Stocks?
- Do you or a household member have Bonds?

If you answered **yes** to one or more of the questions, and your combined household assets have a cash value of **\$5,000 or less**, then you must complete the *Self-Certification of Household Assets* (T29) form attached to self-declare your household assets. **Return the form along with your annual recertification packet.** **This form will take the place of mailing in 6-month of bank statements – you will no longer need to mail in your bank statements.**

If you answered **no** to **all** of the above questions, you just need to check the box “I/We certify that I/we have no asset on the *Self-Certification of Household Asset form*.” **Don’t forget to sign and date the form and return it with your annual recertification packet.**

### **HOUSEHOLD ASSETS GREATER THAN \$5,000**

If your *combined* household assets are **GREATER than \$5,000** you must **continue** to provide:

- **6 Months** Bank/Credit Union Account(s) Checking/Savings Bank Statement(s).
- **Last** Statement of Stocks, Bonds, Certificates of Deposit, 401K, Retirement Accounts.

HS _____
REEXAM _____
INTERIM _____
H/H _____

## Santa Ana Housing Authority

### Self-Certification of Household Assets

The Santa Ana Housing Authority (SAHA) is authorized to accept a Self-Certification of Household Assets if the family's total combined assets are under \$5,000.00. If the total assets are \$5000 or more, SAHA will require additional verification. SAHA is required to verify assets and annual income derived from assets to which any family member has access.

Please complete this form by **selecting one** of the following boxes

- I/We certify that I/we have no asset.  I/We certify that I/we have less than \$5000.00:

Name of Account Holder	Type of Account (Checking, Savings, CD, IRA, Annuity, stock, bonds)	Name of Financial Institution	Current Balance	Expected Annual Income Earnings from Interest/Dividends

Under penalty of perjury, I certify that the information presented in this certification is true and accurate to the best of my knowledge, with full knowledge that all statements made in this certification are subject to investigation and further documentation. The undersigned further understands that providing false representations herein constitutes an act of fraud. False, misleading or incomplete information may result in the termination of my HCV assistance.

**All adult family members must sign this form.**

Signature of Head of household	Date	Signature of Spouse	Date
Signature of other Adult	Date	Signature of other Adult	Date
Signature of other Adult	Date	Signature of other Adult	Date

**WARNING:** Title 18, Section 1001 of the United States Code states that a person is GUILTY OF A FELONY FOR KNOWINGLY AND WILLINGLY MAKING FALSE OR FRAUDULENT STATEMENTS to any department or agency of the United States. MAKING FALSE STATEMENTS IS ALSO A FELONY UNDER CALIFORNIA STATE LAW (Penal Code Sections: 115, 118, 487, 532) and may result in criminal charges including perjury, grand theft, filing false documents with a public office, and obtaining money under false pretenses.