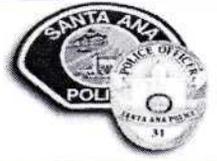




Permit Application for Special License for Use of Public Property



Applicant Information

Organization: _____

Name: _____

Address: _____

City: _____ State: _____ Zip Code _____

Phone: _____ Fax # _____

Officer of Organization: _____

On-site Contact Person: _____ Cell # _____

Address: _____ City _____ State _____

Check Applicable Location:

<input type="checkbox"/> East End Promenade	<input type="checkbox"/> Park Property	
<input type="checkbox"/> Parking lot in Civic Center	<input type="checkbox"/> Plaza of the Flags	<input type="checkbox"/> Plaza of the Sun
<input type="checkbox"/> Plaza Santa Ana	<input type="checkbox"/> Sidewalk or Alley	<input type="checkbox"/> Third/Bush Parking Lot
<input type="checkbox"/> Second Street Promenade/Other	<input type="checkbox"/> Street Closure/Right of Way	<input type="checkbox"/> Other Civic Center Location

Submittal Requirements: READ & INITIAL

This application will not be reviewed without the following information being attached:

1. \$140 permit fee required payable to the City of Santa Ana. Refundable if application is denied. _____ Initial [SAMC 10-22.(a)]
2. A site plan diagram showing what public property will be used and where any proposed equipment (barricades, table, stages, etc.) will be placed on the public property. _____ Initial [SAMC 10-22.(b)(11)]
3. A full written description of the proposed event describing all activities which will occur on the public property and copy of letter to be sent to affected neighborhood association(s). _____ Initial [SAMC 10-22.2(b)(13)]
4. The attached petition form must be signed by 80% of the residents or businesses affected by or within the boundaries of the requested use of public property. _____ Initial [SAMC 10-22.2(b)(10)]

If you have any further questions please call 714 647-5840

FOR OFFICE USE ONLY:

DATE RECEIVED:

OFFICER:

FOR OFFICE USE ONLY:

DATE APPROVED:

OFFICER:

EVENT INFORMATION (CHECK ALL THAT APPLY)

STREET CLOSURE

PARADE

FIESTA/FAIR

OTHER

Event: _____

Dates of Event and Day(s) of the week: _____

Location : List all streets affected, including area of assembly and disassembly {SAMC 10-22.2(9)}

Route to be traveled, if any:

Approximate number of persons, animals, and/or vehicles participating in the event:

Attach list of names and description of each participant.

***CITY OF SANTA ANA BUSINESS LICENSE IS REQUIRED FOR ALL VENDORS. PLEASE LIST ALL VENDORS**

Estimated Attendance [SAMC 10-22.2(13)] _____

Daily Attendance _____

Will alcoholic beverages be served or sold? [SAMC 10-22.2(8) Yes _____ No _____ Date(s) _____

Will financial donations, gratuities or offerings be solicited or accepted at your event? Yes _____ No _____

Are vendors proposed to be used during the event? Yes _____ No _____ If "yes" attach list of vendors.

Will food vendors participate? Yes _____ No _____ ***HEALTH DEPARTMENT PERMIT IS REQUIRED PRIOR TO APPROVAL**

Will game booths be on the premises? Yes _____ No _____ ***Attach a list indicating type of games and equipment to be used.**

Is this application for a "commercial motion picture filming or videotaping"? Yes _____ No _____

PARADE

Starting location: _____ Ending location: _____

- Maximum length of parade from first to last: _____ feet.
- Estimated number of vehicles (trucks, cars, floats etc.) _____
- Minimum & maximum speeds to be maintained by vehicles in the parade. Min. _____ Max _____
- Maximum interval of space to be maintained between units of the parade. _____ (i.e. feet)
- Provide a current map route from start to finish and show direction of travel, areas of assembly and disassembly.
- Attach list of all parade entries.

SPECIAL LICENSE ON PUBLIC PROPERTY AGREEMENT

FAILURE TO ABIDE BY THESE REQUIREMENTS WILL RESULT IN REVOCATION OF PERMIT

The undersigned applicant, and any other persons, organizations, firms or corporations, on whose behalf this application is made, by filing this application do represent, stipulate, contract and agree to the attached conditions that they will jointly and severally indemnify and hold the City of Santa Ana and its officers and employees harmless against liability for any and all conduct of the event or its participants. In addition, the undersigned agrees to compensate the City for any damage to public property and that the site shall be cleaned and restored to the condition in which it was found prior to the holding of the special event, or compensate the City for any and all associated clean-up costs.

I am the person(s) who executed the application for Permit to Use Pubic Property; all statements contained therein are true and correct of my own knowledge; I am the (title) _____
of (Name of Organization) _____

And I am empowered to submit this application by direction and under authority of said organization.

I declare under penalty of perjury that the foregoing is true and correct and that this declaration (was/is) executed on _____, 20____ at _____, California.

Date

Location

SIGNATURE OF APPLICANT

Name (Print)

Phone Number

Address

Cell Number

Fax Number

Email Address

STANDARD PERMIT REQUIREMENTS

(Additional conditions or requirements that may apply to this permit)

Initial _____ For street closures only: "Temporary No Parking" signs, with minimum of one (1) inch lettering, must be posted a minimum of 24 hours prior to the street closure and approximately every 30 feet. These signs must be purchased by the applicant and must meet all the required criteria.

POLICE DEPARTMENT REPRESENTATIVE SIGNATURE REQUIRED ON ALL "TEMPORARY NO PARKING" SIGNS.

Initial _____ Barricades—The City of Santa Ana no longer provides street barricades for street closures. It is the applicant's responsibility to acquire, through private contract, the barricades and their set-up. Approved Type II or III barricades are required for each end of the street closure. A total of ten (10) barricades are needed; five (5) set up at each end of the street and a second set of five (5) set up _____ ft. No activity is to occur within this buffer zone area.

Initial _____ The applicant will be required to purchase insurance to conform with SAMC 10-10(NS1426) or SAMC 10-4(NS 1547) naming the City of Santa Ana, it's officers, agents and employees as additional insured and a copy of the policy or certificate of insurance may be required to be filed with the City. **YOU MUST CONTACT CITY RISK MANAGEMENT AT (714) 647-5475 .** Parades require the submittal of a Hold Harmless Agreement.

Initial _____ A litter control plan must be submitted with this application specifying the number of staff that will be devoted to litter removal during the event and how litter will be disposed of after the event.
(IF APPLICABLE)

Initial _____ This permit does not supersede any existing State or Local statues. This permit does not allow the drinking of alcoholic beverages in public unless specifically granted by the approved permit.

Initial _____ Portable restrooms may be required to provide portable restrooms for use at the event. If so, a ratio of 1 to every 250 participant/attendees is required.

Initial _____ The City does not provide electricity for events. Applicant is required to provide their own electrical source.

Initial _____ Noise level must not exceed existing Noise Ordinance levels specified in SAMC sections 10-153, 18-308 and 18-321.

Initial _____ Any parking of non-permitted vehicles in a permit parking area outside the approved street closure area will only be allowed a parking exemption if an approved "Temporary On-Street Parking" and "Police Temporary Non-Enforcement Form" has been approved by the Traffic Engineering Section of the Public Works Agency. If this approval is not obtained, all non-permitted vehicles are subject to citation.

Initial _____ When metered parking stalls are to be affected by the street closure/event, the applicant will be assessed fees due prior to the event. The current fee is \$6.00 a day per meter.

