City of Santa Ana Youth Sports Coalition



Slide 1

New Policy Implementation

- Creation of the Youth Sports Coalition
- New Scheduling Priorities for Qualified Resident Youth Sports Organizations
- Permits Issued Only by City of Santa Ana
- Amended Fee Schedule



Youth Sports Coalition (YSC)

- Membership consists of organizations who:
 - Maintains own governing body with Rules & Regulations
 - Are non-profit or tax-exempt organizations
 - Have at least 90% of the organization's participants that are Santa Ana residents for recreational programs
 - 70% for competitive level club programs
 - 51% for Santa Ana schools/colleges, incorporated nonprofit, civic, social and cultural/religious organizations.
 - Are affiliated with a national, state or regional sports organization.



YSC Athletic Facility Use Application

- Requests are due to PRCSA 30-days prior to scheduled October and March YSC Meetings
 - July-December Field Use
 - Application Due Date February 14, 2022
 - January-June Field Use
 - Application Due Date September 12, 2022



The Very Best Athletic Facility Reservation Packet

- 1. Athletic Facility Reservation Application
- 2. Copy of Organizations' By-Laws/Articles of Incorporation
- 3. Copy of Certificate of Liability Insurance & Additional Insured Endorsement Page -City of Santa Ana named on both certificates
- 4. Organizations' Indemnification Waiver

-City of Santa Ana listed in the hold harmless section



Athletic Facility Reservation Packet (cont.)

- 5. Proof of IRS Tax-Exempt Status
- 6. Letter from National, State or Regionally Recognized sports organization, confirming affiliation
- 7. Organization Rosters-(Player Name/Birthday/Grade/Address/School Attending)
- Organization Representative Contact Information

 Individual who has authority to request & amend reservation requests and answers for organizational expectations.



Scheduling Priorities

Priority 1

City-sponsored athletic activities serving Santa Ana residents.

Priority 2

Resident: Non-Profit Organization for Recreational Use. Santa Ana based youth sports organizations with participation equal to, or exceeding 90 percent Santa Ana residents for recreation-based programs, and 70 percent for competitive level club programs. Santa Ana schools/colleges, incorporated nonprofit, civic, social, and cultural/religious organizations with at least 51 percent Santa Ana residents. To qualify, organizations must meet and fulfill all team and organization requirements of the City's Allocation Procedure for Sports Facilities.

Priority 3

Resident: Group, Private Party or Business athletic activities and events for Recreational Use.

Priority 4

Resident: Private Party or Business for Profit Making. Santa Ana businesses and profitmaking organizations.

Priority 5

Non-Resident: Group or Private Party for Recreational Use. Non-Santa Ana businesses and profit-making organizations/companies.

Priority 6

Non-Resident: Private Party or Business for Profit Making. Non Santa Ana businesses and profit-making organizations.



Permits

- Permits Will Only be Issued by the City of Santa Ana's Reservations Office
- Permits are Non-Transferable



Slide 10

2022 Fee Schedule

Group 2 Rates

| Field Type | No Admission Fee Rate | Admission Fee Rate | Lights |
|--------------------|--------------------------|-----------------------|-----------------|
| *Natural Turf | \$5.00 Per Hour | \$6.00 Per Hour | \$5.00 Per Hour |
| *Synthetic Turf | \$10.00 Per Hour | \$12.00 Per Hour | \$5.00 Per Hour |
| *Baseball/Softball | \$5.00 Per Hour | \$6.00 Per Hour | \$5.00 Per Hour |
| *Hardscape Court | \$2.00 Per Hour | NA | \$5.00 Per Hour |
| Stadium | \$34.00 Per Hour | \$40.00 Per Hour | \$5.00 Per Hour |

*Applicable Joint Use Field Rates Remain the Same



2022 Fee Schedule

Group 3 Rates

| Field Type | No Admission Fee Rate | Admission Fee Rate | Lights |
|--------------------|--------------------------|-----------------------|------------------|
| *Natural Turf | \$10.00 Per Hour | \$12.00 Per Hour | \$10.00 Per Hour |
| *Synthetic Turf | \$20.00 Per Hour | \$24.00 Per Hour | \$10.00 Per Hour |
| *Baseball/Softball | \$10.00 Per Hour | \$12.00 Per Hour | \$10.00 Per Hour |
| *Hardscape Court | \$4.00 Per Hour | NA | \$10.00 Per Hour |
| Stadium | \$50.00 Per Hour | \$60.00 Per Hour | \$10.00 Per Hour |

*Applicable Joint Use Field Rates Remain the Same



2022 Fee Schedule

Group 4,5 and 6 Rates

| Field Type | No Admission Fee Rate | Admission Fee Rate | Lights |
|--------------------|--------------------------|-----------------------|------------------|
| *Natural Turf | \$40.00 Per Hour | \$48.00 Per Hour | \$15.00 Per Hour |
| *Synthetic Turf | \$91.00 Per Hour | \$110.00 Per Hour | \$15.00 Per Hour |
| *Baseball/Softball | \$30.00 Per Hour | \$36.00 Per Hour | \$15.00 Per Hour |
| *Hardscape Court | \$11.00 Per Hour | NA | \$15.00 Per Hour |
| Stadium | \$143.00 Per Hour | \$172.00 Per Hour | \$15.00 Per Hour |

*Applicable Joint Use Field Rates Remain the Same



Fees, Payments & Deposits

- 1. Payment in full for athletic facility permit is due 15 days prior to the reservation and failure to pay is grounds for cancellation of permit.
- 2. Applicants must pay a deposit at time of application. Reservation deposits will not be refunded until after the final reservation date of each year.



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|--|------------------------|--|-----------------------|----------|
| | 2022 ATHLETI | ON & COMMUNITY SERV IC FACILITY ALLOCATION PLICATION CHECKLIST | | |
| Form of Entity : | Non-Profit | Business | Resident | |
| | | OF INCORPORATION, ARTI | | ETC.) |
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| DEPOSIT CHECK | IN THE AMOUNT OF \$200 | : | | |
| \$25 ANNUAL PRO | CESSING FEE | | | |
| isiness | | | | |
| | BUSINESS LICENSE WIT | TH THE CITY OF SANTA ANA | A EXP: | |
| ANNUAL OPERAT | ING BUDGET/FINANCIAL | REPORT | 10.0860 <u></u> | |
| CURRENT FEDER | AL & STATE TAX COMPLI | ANCE (TAX FORMS) | | |
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Application (English & Spanish)



City of Santa Ana Parks, Recreation and Community Services Agency Athletic Facility Use Application

| ORGANIZATION NAME: | | |
|----------------------------|---------------------------|---------------|
| ADDRESS: | | |
| CITY: | STATE: | ZIP: |
| TELEPHONE: | EMAIL: | |
| CELL PHONE: | | |
| Please make your selection | from the following lists: | |
| Please Select | | Please Select |
| | Athletic Field | Location: |

 Athletic Field Location:

 1st Choice: Please Select
 2nd Please Select
 3rd Please Select

| DATE(S) TO DATE(S) | FIELD(S) | DAY(S) | TYPE |
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APPLICANT SIGNATURE:



Ciudad de Santa Ana Agencia de Parques, Recreación y Servicios Comunitarios Solicitud Para Uso de Instalaciones Deportívas

| OMBRE DE ORGANIZA | ICIÓN: | |
|--------------------|------------|--------------|
| OMBRE DE SOLICITAN | ITE: | |
| IRECCION: | | |
| UDAD: | ESTADO: CÓ | DIGO POSTAL: |
| ELÉFONO: | CELULAR: | |
| MAIL: | | |

POR FAVOR ELIJA DE LA LISTA DE OPCIONES SIGUIENTES:

POR FAVOR SELECCIONE -

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UBICACIÓN DE CAMPO DEPORTÍVAS:

1RA OPCIÓN: POR FAVOR SELECCIONE - 2DA OPCIÓN: POR FAVOR SELECCIONE -

3RA OPCIÓN: POR FAVOR SELECCIONE -

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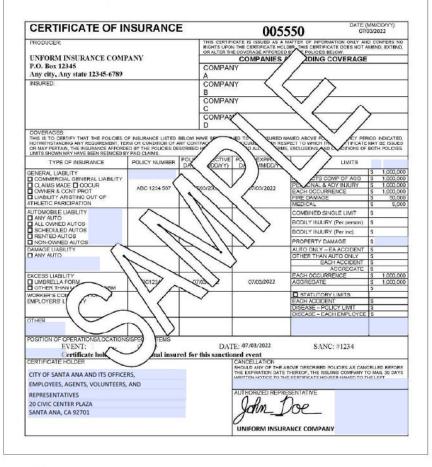
| FIRME DE SOLICITANTE: | NOT AND |
|-----------------------|---------|
| FECHA: | |

SANTA ANA

Insurance Documentation

CERTIFICATE OF INSURANCE SAMPLE

Please note that failure to provide a Certificate of Insurance and Policy Endorsement amounts to a violation of City ordinance, and may be grounds for the denial of your Athletic Facility Reservation Application.



ADDITIONAL INSURED POLICY ENDORSEMENT SAMPLE

Please note that failure to provide a Certificate of Insurance and Policy Endorsement amounts to a violation of City ordinance, and may be grounds for the denial of your Athletic Facility Reservation Application.

| INSURANCI | E SERVICES OFFICE, INC. |
|--|---|
| P. | O. BOX 12345 |
| Any City, | Any State 12345-6789 |
| (5 | 55) 555-5555 |
| POLICY NUMBER: 12345-67890 GENERAL LIABILITY | COMMERCIAL |
| THIS ENDORSEMENT CHANGES | THE POLICY PLEASE REA T CARE LY. |
| ADDITIONAL INSUI | RED - C. TED PERS OR |
| This endorsement modifies insurance g | ideo der ollowing |
| COMMERCIAL GEN | ER ABA Y COVERAGE PART |
| | sch or 1 |
| Name of Person or Organian | |
| | on required to complete this endorsement will be shown s endorsement.) |
| | s amended to include as an insured the person of an insured but only with respect to liability arising out by or rented to you. |
| CG 20 26 11 85 | Page 1 of 1 Copyright, Insurance Services Office, Inc., 1984 |



Slide 17

Hold Harmless Language for the City of Santa Ana

Please add this to your respective organization's indemnification waiver you have your participants sign to join your league/organization.

I hereby agree to indemnify and hold harmless and blameless the City of Santa Ana, its officers, employees and agents from any and all liability from damages, loss or injuries, either to person or property, which the said minor may sustain while engaged in the activity described above. I further certify that I have legal custody by reason of fact that I am the parent having custody or the legal guardian by court order. I further allege that the said minor is physically able to participate in the activity set forth herein, including all activities. I further agree to reimburse or make good any loss or damages or costs that the city may have to pay if any litigation arises on account of any claim made by said minor or anyone.



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Tax Exempt Documentation (Federal & State)

INTERNAL REVENUE SERVICE P. O. BOX 2508 CINCINNATI, OH 45201

Date: AUG 07 2015

SANTA ANA GREEN HORNETS SOCCER CLUE 555 ROSS STREET SANTA ANA, CA 92701 DEPARTMENT OF THE TREASURY

ID# 95100

Employer Identification Number: 55 - 05555505 DLN: 17053006413025 Contact Person: Britt Reid Contact Telephone Number: (714) 555-1717 Accounting Period Ending: December 31 Public Charitv Status: 501 (c)(3) Form 990 Required: VES Effective Date of Exemption: AUGUST 07, 2015 Contribution Deductibility: Yes Addendum Applies: No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter *4221-PC* in the Search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.



Letter 947

State of California

Secretary of State

CERTIFICATE OF STATUS

ENTITY NAME: SANTA ANA GREEN HORNETS SOCCER CLUB

FILE NUMBER: FORMATION DATE: TYPE: JURISDICTION: STATUS:

08/07/2015 DOMESTIC NONPROFIT CORPORATION CALLFORNIA ACTIVE (GOOD STANDING)

I, ALEX PADILLA, Secretary of State of the State of California, hereby certify:

The records of this office indicate the entity is authorized to exercise all of its powers, rights and privileges in the State of California.

No information is available from this office regarding the financial condition, business activities or practices of the entity.



IN WITNESS WHEREOF, I excute this certificate and affix the Great Seal of the State of California this day of <u>J</u>une 10, 2016.

ALEX PADILLA Secretary of State



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Youth Sports Roster (English & Spanish)

| | Parks, Recrea | City of Sa ation & Comr Youth Spor | nunity Serv | ices Ager | ncy |
|---------------------------|---------------|--|--------------|-----------|---------|
| Organization | | | Team Name | | |
| Organizational Contac | xt | | Head Coach | | |
| Day Phone | | | Address | | |
| Evening Phone | | | City | | Zip |
| Email Address | | | Assistant Co | ach | |
| Sport: Please Select | Player Name | Birthday | Grade | School | Address |
| Age <u>School</u> Address | | 1 | | | |
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HEAD COACH AND ASSISTANTS CODE OF CONDUCT The administrators, supervisors, and coaches representing the agencies and associations shall coach and act in a courteous and professional manner while on or off playing area. We, as the head coach and assistants, agree to support and influence good sportsmanship, high moral standards, and be responsible for the conduct and acts of our players and spectators.

| HEAD COACH SIGNATURE: | | ASST. COACH SIGNATURE: | |
|-----------------------|---------|------------------------|--|
| | | ASST. COACH SIGNATURE: | |



Ciudad de Santa Ana Agencia de Parques, Recreación y Servicios Comunitarios Lista de Participantes de Deportes Juveniles

| ntacto de la Organización | | | Entrenador Dirección Ciudad Asistente de | Código Postal | |
|---------------------------|--------------|-------------------------------|---|------------------|-----------|
| eporte: POR FAVOR | R SELECCIONE | Fecha de <u>Nacimiento</u> | Grado | Escuela | Dirección |
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Código de Conducta para Entrenadores y Asistentes Los administradores, supervisores y entrenadores representando la agencias y asociaciones deben entrenar y actuar de manera cortes y profesional mientras estén dentro o fuera del campo de juego. Nosotros, como entrenadores y asistentes, estamos de acuerdo en apoyar e influenciar el espíritu deportivo, alto nivel moral y ser responsables por la conducta y acciones de nuestros jugadores y espectadores



SANTA ANA



www.santa-ana.org/parks

creation and Community × +

The City of Santa Ana

Home Residents v Businesses v Public Safety v City Hall v COVID-19



The Parks, Recreation and Community Services Agency is responsible to deliver a variety of services to the community that includes recreation programs, parks, and operations of the Santa Ana Zoo. The core services our agency provides is essential in making lives and communities better now and in the future by providing access to nature, outdoor space to play and exercise, facilities for self-directed and organized recreation, positive alternatives for youth, and activities that encourage social connections, human development, and lifelong learning.

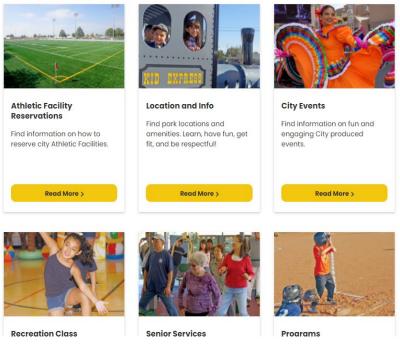
The future looks promising and we are committed to providing exceptional services, facilities, and programs to our residents.

Additional Information

Parks and Recreation Parks Master Plan Revive Santa Ana 5K Run Fitness Courts Murals Santa Ana Pools Community Gardens Park Location, & Amenities Parks Restrooms Youth Programs Senior Services



Meet Your Executives - Lisa Rudloff, Parks, Recreation and Community Services Executive Director

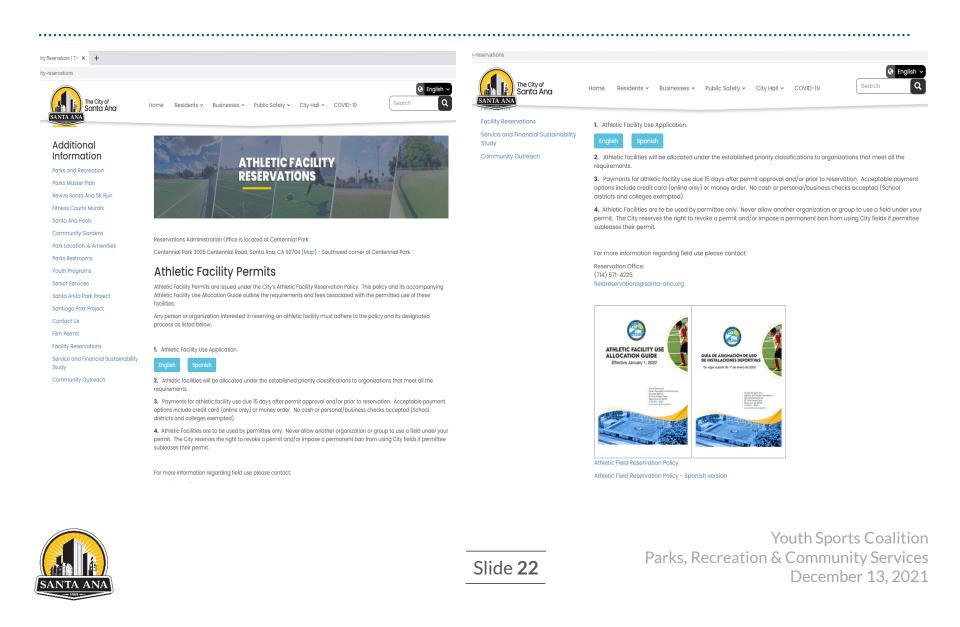


Youth Sports Coalition Parks, Recreation & Community Services December 13, 2021



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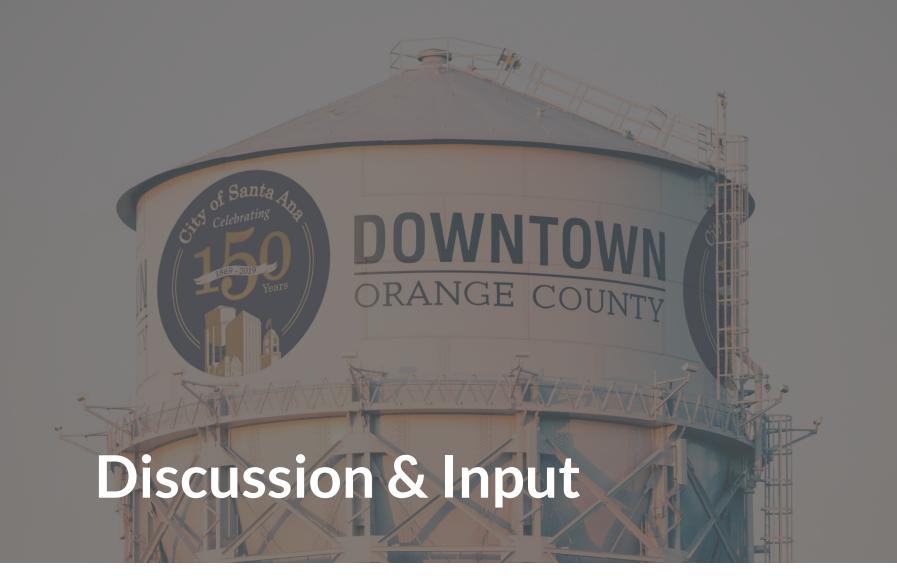
www.santa-ana.org/parks/athletic-facility-reservations



Next Steps

- Create/Update Your Organizational Account on Civic Rec
 - 1. <u>https://secure.rec1.com/CA/santa-ana-ca/catalog</u>
 - 2. Click Log-in/Create Account
 - Click Create Your Santa Ana Account
 - 3. Under BASICS section select Organization Account Type
 - 4. Fill Out relevant information
 - Organization Name, email, address & phone numbers







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