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## **SPECIAL EVENT MOTOR UNIT**

### **5003.1 PURPOSE**

This procedure establishes the Santa Ana Police Department's Special Event Motor Unit (SEMU) and provide procedural guidelines for its use.

### **5003.2 BACKGROUND**

Motor Officers are responsible for guiding and directing the safe and efficient flow of vehicular and pedestrian traffic within the city. They also provide traffic control at special events and targeted enforcement at selected locations where the ability to maneuver through traffic is essential.

The SEMU will use previously trained motor officers, who are currently working other assignments, to work as temporary motor officers during special events and as needed for other assignments as deemed necessary by the Traffic Division Commander.

### **5003.3 UNIT STRUCTURE**

When deployed, the SEMU shall be assigned to the Field Operations Bureau and under the direct supervision of the Traffic Division Commander, or his/her designee. This status shall remain in effect for the duration of the special event, incident or assignment. The unit will be comprised of one sergeant and up to six officers.

### **5003.4 DESCRIPTION**

The SEMU is a voluntary, non-civil service position intended to assist the Traffic Division during special events where extra traffic control officers are needed. These officers may also be deployed for other targeted enforcement purposes on an overtime basis at the discretion of the Traffic Commander.

The SEMU Sergeant or Corporal will be responsible for the training and deployment of the SEMU Officers as well as maintaining unit discipline, integrity and unity. The Traffic Commander will determine the supervisory duties of a SEMU Sergeant or Corporal

The SEMU assignment does not relieve the individual from any other job requirements, which may be associated with their regular assignment and duties.

### **5003.5 SELECTION**

Officers wishing to join the SEMU must have prior experience as a full-time motor officer for the Santa Ana Police Department, and possess a POST 80 hour Basic Police Motorcycle Officer Certificate.

Applicants should submit a change of assignment request through their chain-of-command including approvals by the applicant's immediate supervisor, Division Commander and Bureau Commander.

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Eligible candidates will be invited to participate in a selection process, which will include an oral interview and an examination of each candidate's overall qualifications. Candidates will be evaluated on current work performance, as well as the candidate's performance when previously assigned to the Traffic Division.

Prior to being accepted to this assignment, candidates must successfully complete the "in-house" motor training course as administered by the Traffic Division Training Unit and any other training as deemed necessary by the Traffic Division Commander.

Given the limited number of officers throughout the Department who are qualified for this position, the Traffic Division Commander may, at his/her discretion, directly appoint a Motor Officer rotating out of the Traffic Division in good standing to the SEMU if a vacancy exists.

For those selected to the SEMU, it shall be an ancillary duty and members are not eligible for any specialty or additive pay.

### **5003.6 EQUIPMENT/TRAINING**

All SEMU Officers will be issued any specialized uniform items needed for this assignment (i.e. helmet, gloves, boots, etc.), as well as a Department-issued motorcycle. Officers will be responsible for properly cleaning and maintaining these items.

All SEMU Officers will be required to qualify on the motor training course on a quarterly basis at minimum, or as deemed necessary by the Traffic Division Commander.

The issued motorcycle will be stored in the Traffic parking area and will be ridden only during assignments, for maintenance or while training. Motorcycles shall not be taken home without prior approval from the Traffic Division Commander or the SEMU Sergeant.

All SEMU Officers will be periodically evaluated by the Traffic Division Commander to ensure that each member maintains a level of proficiency to properly perform any required duties. Training records will be established for each member and maintained by the Traffic Division Training Unit.

SEMU Officers will also be continuously evaluated using other criteria including, but not limited to: availability for deployment, punctuality, motor and uniform maintenance, and team cohesion.

Failure to maintain an acceptable proficiency level; acceptable evaluation rating in the SEMU or in the officer's regular duty assignment; or improper use of Department issued equipment will be grounds for immediate removal from the SEMU.

### **5003.7 DEPLOYMENT PROCEDURE**

All SEMU deployments will be assigned through the Traffic Division Commander. Officers will be notified about upcoming events, assignments or overtime details. The SEMU Officer's regular-duty supervisor must approve any assignments that conflict with the Officer's regular duties.