

NOTICE

ATTENTION ALL CITY OF SANTA ANA EMPLOYEES

Regarding:

**CHANGE TO WORKERS' COMPENSATION PROCESSING
TO A THIRD PARTY ADMINISTRATOR (TPA):**

AdminSure Inc.

Effective October 1, 2018, AdminSure Inc. will become the Third Party Administrator (TPA) for the City of Santa Ana's Self-Insured Workers' Compensation Program. Please be assured there will be no disruption of your Workers' Compensation Benefits.

**Please Direct All Telephone Calls &
Correspondence to:**

AdminSure Inc.

3380 Shelby Street

Ontario, California 91764-5566

Telephone Number: (909) 861-0816

Fax Number: (909) 860-3995

***If you are unable to reach a City of Santa Ana Claims Team Member,
please contact (909) 861-0816 and ask to speak with a manager.**



Thank you,

*Steven V. Pham, Executive Director of Human Resources
Debbie Scott-Leistra, Interim Risk Manager*