

RENTAL LEDGER TEMPLATE

Rental Ledger Template

Applicant Full Name: _____

Case ID #: _____
(If known)

Address: _____

| MONTH | BASE RENT PAST DUE | UTILITIES | LATE FEES | AMOUNT APPLIED FROM FEDERAL ASSISTANCE | AMOUNT PAID FROM TENANT | BALANCE |
|--------------------|-----------------------|-----------|-----------|---|----------------------------|---------|
| April 2020: | | | | | | |
| May 2020: | | | | | | |
| June 2020: | | | | | | |
| July 2020: | | | | | | |
| August 2020: | | | | | | |
| September 2020: | | | | | | |
| October 2020: | | | | | | |
| November 2020: | | | | | | |
| December 2020: | | | | | | |
| January 2021: | | | | | | |
| February 2021: | | | | | | |
| March 2021: | | | | | | |
| April 2021: | | | | | | |
| May 2021: | | | | | | |

PLANTILLA DE LIBRO DE REGISTRO DE ALQUILER

| | | | | | | |
|----------------|--|--|--|--|--|--|
| June 2021: | | | | | | |
| July 2021: | | | | | | |
| August 2021 | | | | | | |
| September 2021 | | | | | | |
| October 2021 | | | | | | |
| November 2021 | | | | | | |
| December 2021 | | | | | | |
| January 2022 | | | | | | |
| February 2022 | | | | | | |
| March 2022 | | | | | | |
| April 2022 | | | | | | |
| May 2022 | | | | | | |
| June 2022 | | | | | | |
| July 2022 | | | | | | |
| August 2022 | | | | | | |
| September 2022 | | | | | | |
| | | | | | | |

Property Name: _____
 Landlord or Property Manager Full Name: _____
 Signature: _____
 Date: _____

PLEASE NOTE: Your signature must be hand-written, signed digitally by hand or through a verifiable electronic signature (i.e. DocuSign or Adobe E-Signature). A typed signature may not be accepted.

PLANTILLA DE LIBRO DE REGISTRO DE ALQUILER

Nombre completo del solicitante: _____

de caso: _____
(si lo sabe)

Dirección: _____

| MES | ATRASOS DE RENTA BASE | SERVICIOS PÚBLICOS | RECARGOS | CANTIDAD APLICADA DE ASISTENCIA FEDERAL | CANTIDAD PAGADA DEL INQUILINO | SALDO |
|------------------|-----------------------|--------------------|----------|---|-------------------------------|-------|
| Abril 2020: | | | | | | |
| Mayo 2020: | | | | | | |
| Junio 2020: | | | | | | |
| Julio 2020: | | | | | | |
| Agosto 2020: | | | | | | |
| Septiembre 2020: | | | | | | |
| Octubre 2020: | | | | | | |
| Noviembre 2020: | | | | | | |
| Diciembre 2020: | | | | | | |
| Enero 2021: | | | | | | |
| Febrero 2021: | | | | | | |
| Marzo 2021: | | | | | | |
| Abril 2021: | | | | | | |
| Mayo 2021: | | | | | | |
| Junio 2021: | | | | | | |
| Julio 2021: | | | | | | |
| Agosto 2021: | | | | | | |

PLANTILLA DE LIBRO DE REGISTRO DE ALQUILER

| | | | | | | |
|--------------------------|--|--|--|--|--|--|
| Septiembre 2021 | | | | | | |
| Octubre 2021 | | | | | | |
| Noviembre 2021 | | | | | | |
| Diciembre 2021 | | | | | | |
| Enero 2022 | | | | | | |
| Febrero 2022 | | | | | | |
| Marzo 2022 | | | | | | |
| Abril 2022 | | | | | | |
| Mayo 2022 | | | | | | |
| Junio 2022 | | | | | | |
| Julio 2022 | | | | | | |
| Agosto 2022 | | | | | | |
| Septiembre 2022 | | | | | | |
| TOTAL DEL ADEUDO: | | | | | | |

Propiedad: _____

Nombre completo del Propietario/Gerente de la propiedad: _____

Firma: _____

Fecha: _____

NOTE POR FAVOR: Su firma debe ser manuscrita, firmada digitalmente a mano o mediante una firma electrónica verificable (es decir, *DocuSign* o *Adobe E-Signature*). Puede que no se acepte una firma mecanografiada.