



Planning and Building Agency  
 Planning Division  
 20 Civic Center Plaza  
 P.O. Box 1988 (M-20)  
 Santa Ana, CA 92702  
 (714) 647-5804  
 www.santa-ana.org

## APPLICATION FOR OUTDOOR VENDING MACHINE LAND USE CERTIFICATE

Business Name: \_\_\_\_\_ (where vending machine is to be located)

Business Address: \_\_\_\_\_

Applicant's Name (Print): \_\_\_\_\_ Phone No.: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Fax No.: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Vending Machine Company Name: \_\_\_\_\_

Name of Integrated Commercial Center (if applicable): \_\_\_\_\_

Total Lot Size: \_\_\_\_\_ Assessor Parcel No.: \_\_\_\_\_

**PROPOSED OUTDOOR VENDING MACHINE:**

1. Height: \_\_\_\_\_ 2. Width: \_\_\_\_\_ 3. Depth: \_\_\_\_\_

4. Product to be sold from Vending Machine: \_\_\_\_\_ 5. Zoning District: \_\_\_\_\_

**EXISTING OUTDOOR VENDING MACHINE(S):**

1. Business Address: \_\_\_\_\_ LUC # \_\_\_\_\_

2. Business Address: \_\_\_\_\_ LUC # \_\_\_\_\_

3. Business Address: \_\_\_\_\_ LUC # \_\_\_\_\_

4. Business Address: \_\_\_\_\_ LUC # \_\_\_\_\_

I CERTIFY under penalty of perjury that the foregoing statements and answers herein contained and any other information herewith submitted as part of this application are in all respects true and correct to the best of my knowledge and belief.

Legal Owner's Name: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Fax: \_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Note: An agent may sign for the property owner if a notarized power of attorney is filed with this application.

Planning Division: \_\_\_\_\_

Name

Phone No.

Conditions/Comments: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

**OUTDOOR VENDING MACHINE LAND USE CERTIFICATE NO.** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**APPROVE**       **DENY**

## VENDING MACHINE SUBMITTAL REQUIREMENTS

Two sets of plans with the following information:

- Site Plan:** Fully dimensioned site plan with all property lines, all structures, street names, parking spaces, landscaped areas, entries and exits, and driveways labeled. Additionally, the location of the existing and proposed vending machines should be indicated.  
  
Include north arrow; name of the business; project address; applicant's name, address, and phone number; and where the outdoor vending machine is located. Plans are not required to be drawn to scale; however, plans must be proportional and a readable size.
- Detailed Store/Vending Machine Plan:** Fully dimension the footprint of the proposed vending machine, surrounding pedestrian walkway leading to the primary building entrances, and parking spaces and landscape planters adjacent to pedestrian walkway.
- Photographs:** Provide photographs of the site and the building elevation associated with existing and proposed vending machine(s) located within the commercial center. Identify the location of proposed vending machine on applicable photograph.
- Assessor Parcel Map:** This information is required to confirm the number and location of underlying property owners for commercial centers.

**Sec. 41-131. Outdoor Vending Machine.** Outdoor vending machine shall mean a mechanical device located on the outside of a building that provides a product or service to the public for compensation, including but not limited to water dispensers, drink dispensers, food dispensers or water vending machines. For purposes of this chapter, news boxes, pay phones, automated teller machines and youth amusement rides shall not be deemed to be outdoor vending machines.

**Sec. 41.131.5 Outdoor Water Vending Machine.** Outdoor water vending machine shall mean a mechanical device located within a building exterior storefront that solely dispenses water for compensation. For purposes of this chapter, machines that vend prepackaged bottled water shall not be considered outdoor water dispensing machines.

**Sec. 41-198.300. Outdoor Vending Machines.**

(a) Notwithstanding any other provisions of this chapter, outdoor vending machines may be operated only in the C1, C2, C4, C5, CR, North Harbor Specific Plan (SP-1), and Bristol Street Specific Plan (SP-2) zones provided they are carried on in accordance with the limitations hereinafter set forth and provided a ministerial land use certificate is first obtained in accordance with sections 41-675 through 41-677 of this Code.

Outdoor vending machines located in public parks or any other public property shall not be subject to this section.

(b) No outdoor vending machine may be installed, maintained, repaired or operated in the city without first being issued a valid land use certificate. A land use certificate shall be issued by the planning manager only if the following standards and conditions are met:

(1) The outdoor vending machine may not be located such that the outdoor vending machine, or a user of the outdoor vending machine, is within:

- (a) A public right-of-way,
- (b) A required landscape area,
- (c) A driveway, or
- (d) An area used by vehicles for circulation, or
- (e) Five (5) feet of any business entrance or exit

(2) All outdoor vending machines must be ancillary to an approved primary use and may not be located on an unimproved lot.

(3) When an outdoor vending machine is situated within the primary ingress to and egress from the lot, a minimum walkway width of six (6) feet shall be required in front of the outdoor vending machine. The building official shall determine whether the ingress to and egress from the lot is primary to the lot. In all other situations, a minimum walkway width of four (4) feet is required in front of the outdoor vending machine.

(4) All outdoor vending machines shall only be located on a building elevation that contains a primary entrance.

(5) All outdoor vending machines must be positioned against a building wall and not located in front of windows. This subsection shall not apply to outdoor water vending machines.

- (6) Outdoor water vending machines may be located within the glass or wall storefront provided visibility to the cashier is not obstructed, with no greater than 25 percent of window area to be covered by signage and/or an outdoor water vending machine.
- (7) An outdoor vending machine shall not block exit door.
- (8) Outdoor vending machine sign panels shall be limited to the products sold within the outdoor vending machine. No additional signs or advertising can be attached to or placed on the top or side of any outdoor vending machine.
- (9) Exterior conduit, piping or wiring must not be visible when standing directly in front of the outdoor vending machine.
- (10) No visible security cages are permitted on the outside of an outdoor vending machine.
- (11) Outdoor vending machines shall not exceed eighty (80) inches in height and thirty-six (36) inches in depth and forty-two inches (42) in width.
- (12) Outdoor water vending machines shall not exceed thirty five (35) inches in height, one (1) inch in depth, as measured from the exterior glass or wall storefront, and twenty nine (29) inches in width.
- (13) All outdoor vending machines shall be maintained in a clean and attractive condition.
- (14) Any graffiti on an outdoor vending machine shall be removed within twenty-four (24) hours.
- (15) Number of outdoor vending machines.
  - a. No more than five (5) outdoor vending machines shall be permitted per development site or integrated development site; of which only one may be an outdoor water vending machine.
  - b. The number of outdoor vending machines permissible on a development site shall be as follows:

Square footage of development site	Number of outdoor vending machines
15,000 or less	1
15,001 - 30,000	2
30,001 - 45,000	3
45,001 - 60,000	4
60,001 or greater	5

- c. For integrated development sites with multiple underlying lots, at least one outdoor vending machine, but not to exceed three (3) outdoor vending machines, may be allowed per lot. Multiple outdoor vending machines shall be subject to the following ratio:

Square footage of a lot within an integrated development	Number of outdoor vending machines
15,000 or less	1
15,001 - 30,000	2
30,001 or greater	3

- (16) Upon removal of an outdoor vending machine, the building and site area where the outdoor vending machine was located shall be repaired to its original condition.

**Sec. 41-83.5. Integrated Development Site.** Integrated development site shall mean any site, regardless of the number of lots or individual tenants, that is developed with common parking, on-site circulation, architecture or design features.