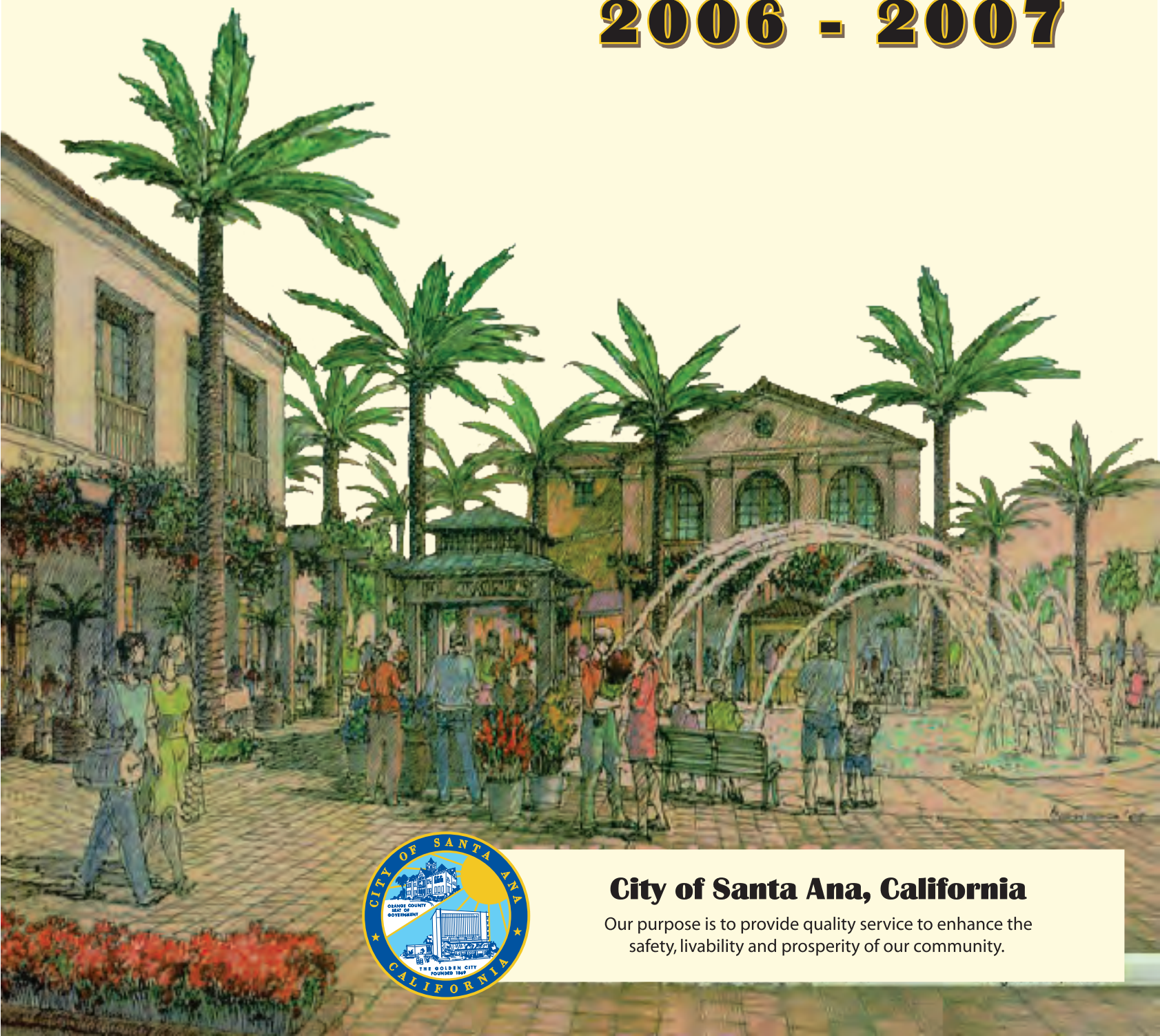




# Annual Budget

## 2006 - 2007



### City of Santa Ana, California

Our purpose is to provide quality service to enhance the safety, livability and prosperity of our community.

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## CITY OF SANTA ANA

20 CIVIC CENTER PLAZA • P.O. BOX 1988  
SANTA ANA, CALIFORNIA 92702

May 15, 2006

Honorable Mayor and City Council Members:

We are pleased to present the budget for the City of Santa Ana for the 2006-2007 fiscal year. This budget reflects the implementation of our long-range strategic planning process that established the foundation for leading the City towards fulfilling its goals. This approach of combining our strategic plan with our annual financial plan for the operations and capital improvements enables us to direct our resources toward those programs, projects and activities that have the greatest potential for successfully achieving our vision of being:

"The dynamic urban center of Orange County acclaimed for our:

- Investment in children,
- Neighborhood pride,
- Enriching cultural experiences,
- Appreciation of diversity,
- Thriving economic climate,
- Quality government services, and
- Leadership among California cities."

Our purpose statement, which provides a description of why the organization exists, is: "To provide quality service to enhance the safety, livability and prosperity of our community."

**The City also defined the following 12 city-wide goals that must be accomplished in order to achieve our vision:**

- Ensure a safe community;
- Be a catalyst for the positive development of young people;
- Foster neighborhood pride and community understanding;
- Provide and maintain first-rate infrastructure and community facilities;
- Ensure an attractive and well-maintained city;
- Create an environment that stimulates the growth of arts and cultural opportunities;
- Recruit and retain a highly-skilled and diverse work force;
- Ensure the City's long-term financial ability to deliver quality services;
- Attract and retain a prosperous business community;
- Optimize workforce effectiveness through training, technology, equipment, and facilities;
- Develop and continuously improve systems to assure high-quality services to customers; and
- Assume a leadership role in regional issues of primary importance to Santa Ana.

### **Program Highlights**

The 2006-2007 fiscal year budget will enable the City to fulfill its purpose of providing quality service to enhance the safety, livability and prosperity of our community. In light of this purpose, this budget emphasizes public safety, quality development standards, effective community-driven code enforcement, and a positive partnership with the business and educational communities as its external priorities; while quality customer service and sound internal systems serve as internal priorities. Given these objectives, in 2006-2007 the City will:

- Continue to offer programs and services to provide youth with supervised, positive after school experiences;
- Provide additional leisure time opportunities to residents by increasing the number of self-sustaining adult and youth classes;
- Conclude the \$1.5 million major renovation of the El Salvador Park Recreation Center and complete design and construction of the \$2.5 million renovation of the Jerome Recreation Center;
- Begin design for the reconstruction of the Memorial Park Community Center and install synthetic turf at Eddie West Field, at the Santa Ana Stadium;
- Conclude construction of the Edinger Avenue Widening Project between Ritchey Street and Redhill Avenue; complete acquisition for intersection improvements at Fairview and MacArthur and begin design for the expansion of the First Street Bridge from four to six lanes;
- Allocate \$4.2 million to begin the reconstruction of three major arterials: McFadden Avenue, Broadway Avenue and Civic Center Drive;
- Begin construction of portions of 12 arterials: Bristol, Edinger, First, Flower, Fourth, Main Santa Clara, Segerstrom, Seventeenth, Standard Tustin and Warner;
- Invest in upgrading and replacing critical infrastructure components by dedicating \$1 million in capital improvements through the Sewer Enterprise and \$3.9 million in water system improvements;
- Enhance the development of both the Main Street Corridor and the Museum District by facilitating the construction of the grant and privately funded, 30,000 square foot expansion of the Bowers Museum and the groundbreaking for a mixed-use development project with 44 courtyard residential units above neighborhood-serving retail uses fronting on Main Street;
- Continue efforts to attract artists, quality restaurants, appropriate retail amenities, and complementary development in the Artists Village;
- Support the City's economic base by facilitating the expansion and redesign of the Main Place Mall;

- Explore revenue raising opportunities including the institution of a Community Facilities District to create a funding source for infrastructure improvements and operations enhancements necessary to support new large development projects;
- Develop and implement a strategic marketing program to increase single family rehabilitation projects;
- Facilitate the development of the Sycamore Street Live-Work project site; and finalize the Renaissance Specific Plan;
- Allocate \$46 million of grant funds for land acquisition and design for Phase 1 of the Bristol Street widening project from McFadden to Pine;
- Renovate the bicycle and walking trails system throughout the City;
- Reinforce the City's internal systems by improving data systems with funding for the City's strategic technology plan;
- Continue the implementation of our Total Quality Service philosophy;
- Provide a leadership role in enhancing the region's domestic preparedness by implementing the second year of the Urban Area Security Initiative grant awarded to Santa Ana as the Core City to ensure that all first responders have adequate equipment and systems to prevent, respond to and recover from, acts of terrorism,
- Conclude the construction of the Fourth District Court of Appeal Facility in the Civic Center by financing, designing, and constructing a 300 space three-level parking structure in the City Hall Super Block Parking Lot, and
- Partner with the Orange County Transportation Authority in its efforts to extend the expiration of Measure M, the half-cent local sales tax dedicated to funding street and transit improvement projects.

### **Financial Overview**

The City continues to address the challenge of meeting demands that exceed resources. The State's financial outlook is positive and reports record income tax revenues as of April 2006. As a result of the increase revenues over the past two years, the State's operating budget is expected to have a surplus for the next two fiscal years. Although the State will continue to shift local property taxes as it has for the past 16 years, it will be not be taking the additional \$3.5 million in property tax revenues for the Educational Augmentation Fund III in fiscal year 2006-07. At this time it appears the State does not have any future plans to use local revenues to help with their operating budget. If the State chose to take revenues from municipalities in the future, it would have to arrange a method to pay the municipalities back as required by Proposition 1A.

The State implemented the sales tax "triple flip" program during fiscal year 2004-05. The voters approved bonds in 2003 to raise funds to offset the State's operating deficit. To have sufficient funds for the debt service payments the State is withholding 25% of local sales tax revenues and refunding municipalities the amount withheld through a shift in property tax revenues from the Educational

Augmentation Relief Fund. The net effect of this is a decrease in cash flow of 25% of the monthly sales tax revenue the City receives that is paid back to the City every May and January.

The City's California Public Retirement System (CALPERS) rates have not increased significantly since fiscal year 2002-03 when the rates increased significantly due to the decrease in CALPERS investment earnings in 2000. CALPERS is currently working on different strategies to help stabilize the rates. At the City's request CALPERS recalculated the rates based on changes in the term of the payments to the system, which resulted in a reduction of \$1 million in pension payments.

Housing prices in Orange County continue to exceed national averages; however, the pace of home sales has decreased over the past six months. With the increase in home prices and the steady sale of homes the City's property tax revenues have increased 4% to 6% annually over the past three years. Sales tax revenues continue to remain the largest source of revenue for the City and are expected to remain stable for fiscal year 2006-07.

### **Budget Overview**

Our efforts in preparing the proposed 2006-2007 fiscal year budget have been focused on resolving the dilemma of meeting the demands for services and infrastructure improvements that exceed revenues. Specifically, the challenge of balancing the 2006-2007 General Fund budget was to address a projected deficit resulting from expenditures exceeding revenues by approximately \$13 million. This budget proposal responds to that challenge through a balanced approach of stabilizing expenditures and using one time revenue carry forwards from prior fiscal years. The proposed 2006-2007 budget of \$482,030,685 includes a General Fund that totals \$213,449,235. This budget incorporates a cost of services adjustment of 5.3% in general and safety related fees and 6.31% in the water rate.

In terms of expenditures, the General Fund budget supports the functions most commonly associated with city government: police, fire, recreation, library, planning and building, street maintenance, and general city administration. These services are being provided to an increasing population; according to the State Department of Finance, the population of the City in 2005 is 351,697 which constitutes a 55 percent increase over the past twenty years. The proposed budget increases full-time employees by nine positions which brings the total workforce allocation to 1,724. This workforce figure equates to a ration of 4.9 employees per 1,000 residents and demonstrates a significant improvement in operational efficiencies over the past several years; in FY 1986-87, the ratio was 7.5 employees per 1,000 residents. Through a combination of reductions in our workforce, maintaining a number of positions vacant and generating savings through systems improvements resulting from our continuous improvement efforts, the City continues to maintain its position of being the most efficient at providing services when compared to the 11 largest cities in California and the 100 largest cities in the country.

### **Goals Overview**

This fiscal year the City departments will continue to consolidate and align their efforts toward reaching our vision. The following is a synopsis of the activities, programs and projects incorporated in our FY 2006-2007 efforts to meet each of these goals.

#### **A. Ensure a Safe Community**

In the 2006-2007 fiscal year, the City will continue to dedicate significant resources to the Police, Fire, Public Works, and Planning and Building Agencies, which are identified as having primary responsibility for attaining the goal of ensuring a safe community. The City demonstrates its commitment to this goal by providing public safety facilities that accommodate current and future needs of the City; recruiting and retaining quality public safety and code enforcement personnel; effectively and equitably enforcing construction and land use codes; and protecting the health of the community through high quality and reliable water, sewer and refuse collection systems.

The City's community-oriented policing approach involves the community, private sector, other City departments, and outside agencies combining to achieve long-term solutions to persistent crime problems. In keeping with that approach, the Police Department is committed to enhancing its community outreach programs and strengthening its ties to neighborhood associations, community groups and non-profit organizations. During the past year, the Police Department's Community Relations Team (CRT) participated in numerous community events in order to pursue its efforts of fostering a productive police-community partnership. The major objective of the efforts of this team, which operates in conjunction with the Neighborhood Improvement Division of the Community Development Agency, is to provide community members with a comprehensive understanding of the various services that the Department offers and the means by which they may access those services. This program, in conjunction with the Westend District's Parenting Program, which educates parents as to their rights and responsibilities, support the Department's focus on prevention as a key strategy to reduce the future demand for police enforcement services.

During the coming year, the Police Department will continue its comprehensive efforts to enhance the safety of our community by employing a proactive approach to preventing violent crime. Through the joint efforts of the Crime Analysis Section, the Career Criminal Apprehension Program Unit, the Directed Patrol Unit, the Gang Detail and the Patrol Division, the City will proactively utilize shared data to identify patterns of violent offenders and implement strategies to deploy our resources in order to prevent any additional victimization of our residents. Additionally, the Department, in collaboration with the Community Development Agency and the Proactive Rental Enforcement Program, will commence a Crime-Free Multifamily Housing Program. The structure of this program is designed to educate managers and tenants of high-density apartment complexes on techniques and methods of providing an environment that is relatively free of crime and disorder. In concert with this educational component, the program will include an inspection element to ensure that the mechanisms for improving the safety of the complex are in place. By instituting programs such as these, that forge relationships with the residents and combine resources of multiple city departments, the City can continue to reinforce the goal of ensuring a safe community.

Emergency preparedness has always been one of the highest priorities of the City, and the emphasis in this area has intensified over the last few years. The City continues to work towards protecting Santa Ana from the effects of terrorist attacks through continuous assessment of structural and operational protocols and identifying strengths and weaknesses throughout the community. In the 2003-2004 fiscal year, the Cities of Santa Ana and Anaheim were awarded grants of \$15 million and \$10 million respectively, from the United States Office of Domestic Preparedness for a coordinated effort related to the regional emergency response to acts of terrorism. In order to develop the strategies for applying these grant funds toward addressing the issues of prevention, response and recovery from a terrorist attack or natural disasters in the region, the city staff worked closely with representatives from Anaheim and the County to develop a strategic implementation plan. This plan will supplement and support the capabilities of the four mutual aid regions in the county, build upon the existing first responder preparation plan, and enhance our capability

to investigate potential terrorism leads and threats to effectively prevent, interdict and respond to acts of terrorism or weapons of mass destruction incidents. This joint strategy has been approved by both the state and federal governmental entities, and has been cited by the Office of Domestic Preparedness as a model for other urban areas throughout the country.

In terms of the size and scope of the operating budget for Police and Fire services, the 2006-2007 proposed budget identifies \$107,929,050 or 51 percent of the general fund for the Police Department, and \$47,221,155 or 22 percent for the Fire Department. Together, these two departments represent 73 percent of general fund expenditures and 56 percent of the authorized positions.

B. Be a Catalyst for the Positive Development of Young People

The 2006-2007 budget includes a dedication of resources and programs for continued support to assist the children of Santa Ana to grow educationally, physically and personally. To accomplish this, the City has worked closely in a collaborative effort with the elementary schools, higher education organizations and other youth-serving groups to offer the children positive opportunities in a safe environment.

Specifically, the FY 2006-2007 budget includes:

- continuing the implementation of programs and services through collaborative efforts with K-12 schools, higher education, and community based organizations to enrich after school youth experiences;
- providing funding for the operation of seven recreation centers, two senior centers, and Project PRIDE, a program that unites both youth and their parents in recreational programs;
- integrating the Park Naturalist Program with the educational programs at the Zoo and recreations centers to establish programs that enlighten our youth on the wonders of nature;
- providing on-going resources for the coordination of organized youth sports programs and other active living opportunities through the efforts of the Santa Ana Health and Fitness Task Force; and
- continue our collaborate efforts with schools and community based organizations, and leverage our state and federal grants, to support the opportunities for our youth to develop their academic and computer skills by using the services offered at the McFadden Learning and Technology Center.

C. Foster Neighborhood Pride and Community Understanding

A key element of fostering neighborhood pride and community understanding is creating an environment of seeking solutions to neighborhood issues through an open dialogue between neighbors and a communication linkage with the City. The activities of the Neighborhood Improvement Program comprise a major component of the City's efforts to achieve this goal. The structure of this program, which divides the City into three districts, is designed to enhance communication with our residents and among city staff. In the 2006-2007 fiscal



year, the District Managers will continue to coordinate inter-agency city teams and further develop resource networks with non-profit organizations, businesses and educational institutions in order to identify and address key neighborhood issues.

Additionally, the Community Development Resource Network brings together over 1200 of Santa Ana's business leaders; community-based, service and faith-based organizations; and school representatives to discuss community issues, share ideas, and coordinate efforts. The Network has proven to be an effective means of improving communication and increasing the participation of the numerous community-based organizations. One of the programs that was initiated and sponsored through this Network is the Celebrate Santa Ana Event where individuals, neighborhoods, organizations and businesses that have made contributions which enhance the quality of life in Santa Ana are recognized and have the opportunity to interact with each other.

Complementing the City's efforts to foster improved communication and relationships with the existing neighborhood associations, is the strategic planning process for the development of new neighborhoods coupled with facilitating the acquisition of substandard properties and the subsequent introduction of new construction. Working in partnership with the Community Development Agency staff, the Planning and Building Agency will be finalizing the Renaissance Specific Plan and related documents to establish the framework for a new neighborhood in the general area bounded by Civic Center Drive, French Street, Third Street and Grand Avenue.

Another integral factor in developing neighborhood pride is the provision of visible physical improvements in the infrastructure of our neighborhoods. Every year, we direct significant resources toward the elimination of deferred maintenance in our neighborhoods, resulting in marked improvements in the condition of the sidewalks, streets, alleys, trees, curbs and gutters. In 2006-2007 our neighborhoods will continue to benefit from a concerted capital improvement program. During this fiscal year we will invest \$1.7 million for improvements to streets and the replacement of sidewalks, curbs and gutters in the City's neighborhoods. These improvements provide better walking surfaces, promote proper drainage, reduce the City's liability for trip-and-fall cases, and enhance the visual attractiveness of our neighborhoods.

Improving the quality of the physical environment has been identified as a priority in our neighborhoods as a means of fostering pride. The City will continue to proactively work with the community to abate weeds and debris from public and private properties and remove abandoned shopping carts from the right-of-way.

Further, our staff will continue to actively partner with neighborhood and business associations to enhance our efforts for the prevention and eradication of graffiti on commercial and residential structures. During the coming year, an internal team with members from the City Attorney's Office, Police Department, Code Enforcement and Public Works will collaborate to improve the processes for identifying and eradicating graffiti as well as enhancing our ability to prosecute those individuals who use graffiti to vandalize property. In conjunction with these efforts, staff will conduct a concentrated educational campaign that will be offered to schools, neighborhood associations and business groups.

D. Provide and Maintain First-Rate Infrastructure and Community Facilities

One of the priorities under this goal is to ensure proper levels of maintenance for our infrastructure, public buildings, parks and neighborhoods. The City was awarded grant funds from the Orange County Transportation Authority of \$225 million over the next 15 years for the Bristol Street Widening Project. Of the \$225 million, \$46 million is allocated for fiscal year 2006-07 for land acquisition and project design.

The 2006-2007 Capital Projects fiscal year includes:

- \$69 million for street reconstruction, resurfacing and arterial widenings;
- \$5.6 million for the and construction of a 300 space parking structure in the Civic Center to accommodate the relocation of the Fourth District Court of Appeal;
- \$2 for improvements at city parks including \$1.2 million for installation of synthetic turf at the Santa Ana Stadium and playground upgrades at Windsor Park.
- \$3.9 million for improvements to the water system;
- \$1 million for improvements to the sewer system; and
- \$1.7 million for the continuation of our commitment to neighborhood improvements, including neighborhood street improvements, street resurfacing, and reconstruction of damaged curbs and sidewalks.

E. Ensure an Attractive and Well-Maintained City

Our commitment to ensuring an attractive and well-maintained City is critical to the long-term success of the community in terms of safety, property values, and image. Extensive research indicates that safety-oriented design features and on-going maintenance of private property directly increase the effectiveness of policing efforts. We have focused our efforts on providing a balanced, well-planned community through the following:

- continuing residential code enforcement efforts to address neighborhood concerns;
- enhancing the appearance of the City's commercial areas through commercial code enforcement with an emphasis on key corridors such as Seventeenth Street, Main Street, Bristol Street and Harbor Boulevard;
- improving the City's housing stock by providing \$6.8 million for the single and multi-family residential loan programs and projects; and
- ensuring that the General Plan, zoning regulations and development standards reflect community goals and expectations. To this end, in 2006-2007 the City will finalize and distribute the updates of both the citywide and historic structure residential development standards.

The success of these efforts is enhanced through the use of innovative enforcement tools and aggressive prosecution of the most egregious cases. To that end, the City established the use of the administrative hearing process for nuisance abatement, which has proven to be an effective tool for achieving compliance. During the past calendar year, the hearing officer reviewed 75 properties, with compliance achieved in approximately 98 percent of these

cases. The cases in which the owners of the properties did not comply were referred to the City Attorney for criminal prosecution.

Another example of our demonstrated commitment to achieving this goal is a continued emphasis on historic preservation. During the past year, a total of 40 properties have been added to the City's historic register. These and other properties were included in a citywide historic resources map that graphically depicts the location of historic resources in the City. Additionally, in the coming fiscal year, the City will implement a historic marker program whereby 217 properties listed on the local register will receive bronze plaques identifying their properties as a historical resource. Finally, to further implement the objectives of the Historic Preservation program, the City has created an awards program whereby recipients will be recognized for their contributions to historic preservation efforts in Santa Ana.

F. Create an Environment Which Stimulates the Growth of Arts and Cultural Opportunities

In 2006-2007 the City will continue its long-term strategy to support a successful arts and cultural program focused on the Artists Village and along the Main Street Corridor, which runs from the Downtown area through the Museum District to the Main Place area. This endeavor includes promoting new private development and redevelopment, rehabilitating historic buildings, and constructing related capital and aesthetic improvements to create a series of amenities that will distinguish Santa Ana from other cities in Southern California. These efforts will result in attracting new investment and increasing tourism to our community. During this fiscal year, the following projects and programs will enhance the City's commitment to this goal and assist in further defining Santa Ana as "A Place for Art:"

- completion of Phase III of the City's first artists live/work loft project, the Sycamore Street lofts;
- continued support of the California State University Grand Central Arts Center;
- completion of Phase I of the Santiago Street, a 108 unit live-work loft complex, located near The Depot which will act as a catalyst for development, investment and general activity in the area;
- continuation of the City's active role in supporting arts and cultural events;
- expansion, through private and grant funding, of the Bowers Museum of an additional 30,000 square feet to house the first ongoing British Museum exhibits outside of the United Kingdom;
- enhancing the Museum District through the development of a mixed-use project with 44 courtyard residential units above neighborhood-serving retail uses fronting on Main Street just south of the Bowers Museum; and
- expansion of the Discovery Science Center with additional outdoor exhibits and themed areas.

The City's commitment to the Arts has expanded an already vibrant Downtown, with increasing commercial and residential investment in the area. A new "Media District" consisting of advertising and post-production firms has emerged along with an entirely new neighborhood of residents who are enjoying an active and stimulating urban experience. Live theater groups and art galleries continue to support a thriving Artists Village, while we

continue to pursue retail uses complementary to the Village. The success of the Village will support additional private investment in the rehabilitation of the historic building throughout the Downtown, which will enable the City to maintain and enhance its unique urban downtown character, one that is unmatched in Orange County.

G. Recruit and Retain a Highly-Skilled and Diverse Workforce

As an integral element of the customer service program, the City continues its outreach effort to recruit applicants that can provide quality services to our multi-cultural, multi-lingual community. As a result of this program, over 74 percent of the individuals hired during the 2005-2006 fiscal year were from ethnic minority backgrounds and the overall minority representation in the City's workforce climbed above 59 percent. Hispanic Americans now comprise the largest employee ethnic group in the City's workforce, representing 49 percent of the employee population. Over the past several years, the City has received recognition and many awards for this innovative quality approach to advancing workforce diversity.

H. Ensure the City's Long-Term Financial Ability to Deliver Quality Services

Ensuring the City's financial security is a fundamental responsibility of the administration of our organization. In addition to the ongoing fiduciary functions, the City's strategy for our long-term financial ability to deliver quality services includes:

- aggressively seeking grant monies available to local government to fund capital projects, promote information system efficiencies or enhance operations;
- refinancing debt to reduce our annual payments by capitalizing on lower interest rates;
- actively pursuing competitive bids for goods, services, and capital projects;
- providing adequate reserves for liability and workers compensation funds; and
- minimizing credit and market risks while maintaining a competitive yield on the City's investment portfolio.

In 2006-2007, the City will continue to research grant opportunities provided by the Federal and State governments and aggressively apply for programs that are in alignment with our goals. Our past concerted efforts in this area have been highly successful in providing funds for capital projects, information system improvements, and ongoing and new operating programs. Through the efforts of our departments and the city-wide grants task force, the City secured \$23.8 million in competitive grant funding in fiscal year 2005-2006.

Finally, the City will continue to maintain its prudent investment policy that emphasizes, in priority order: safety, liquidity and yield. In following this policy, cash temporarily idle during the coming year will be invested in secure investments including U.S. government securities and the State Local Agency Investment Fund.

I. Attract and Retain a Prosperous Business Community

A key component in enhancing our economic base is the City's focus on business attraction and retention. The State's designation of approximately 99 percent of the City's commercial and industrial land use as an Enterprise Zone provides a competitive edge in this endeavor. This designation enables the City to offer significant state tax credits and other financial

incentives to businesses. Since Santa Ana received its designation in June 1993, close to 21,000 new employees have been hired through our program with over 800 companies having earned tax credit vouchers. Our Enterprise Zone program continues to be recognized as one of the top performing enterprise zones in the State. Over the past year, the Enterprise Zone incentives were instrumental in several company decisions to relocate or expand in Santa Ana, including Grainger, Cramer Decker, Memory Experts, New Century Mortgage, Westridgelabs, GNK Automotive, Instant Jungle, Abel Catering.. As the Enterprise Zone incentives are a key element of our ability to achieve this goal to attract and retain a prosperous business community, this year the City will continue to work with key State officials to authorize legislation to extend our designation through 2013.

Another important element in the City's business attraction and retention efforts is the use of mechanisms that induce private sector investment in our redevelopment project areas. For example, in the 2003-04 fiscal year, the Redevelopment Agency issued approximately \$20 million in Tax Allocation Bonds to finance the acquisition of property and site preparation for the expansion of the Santa Ana Auto Mall. There are currently nine auto dealers in the mall generating approximately \$3.7 million in annual sales tax revenue for the General Fund. In addition to enhancing the viability of these dealerships, it is anticipated that the increase in the volume of automobile sales resulting from this expansion will generate an additional \$750,000 in annual sales tax revenue.

Another major focus in this area for the 2006-2007 fiscal year will be the continued implementation of the strategic plan for the Empowerment Zone. Designated in January 1999, Santa Ana's Federal Empowerment Zone provides needed programs and services to our residents and businesses. To date, the Empowerment Zone Board has allocated close to \$25 million in program funds. As the funding allocation for this program is on a year-to-year basis and, thereby, is unpredictable, the business plan of the Empowerment Zone Board includes leveraging the existing \$14.9 million over the next three years to continue providing programs to the businesses and residents within the Zone boundaries.

Furthermore, the Santa Ana Federal Empowerment Zone has created a tracking system to monitor and issue federal tax incentives to the Santa Ana community. Consistent with the federal government's restructuring efforts, as of 2002, any Empowerment Zone business that hires or currently employs Zone residents will receive an annual federal tax credit of up to \$3,000. To date, the Empowerment Zone has issued 1000 federal tax incentives, equating to \$3.0 million in federal savings for businesses within our Empowerment Zone. As a result of these efforts, the U.S Department of Housing and Urban Development has identified Santa Ana as a model city that other Empowerment Zones are encouraged to emulate. The City's Economic Development Division and the Housing Division have also partnered with major Empowerment Zone employers to develop an Employer Assisted Housing program. Through this program businesses can provide educational seminars for their employees to learn how to become first time homeowners.

The City's ability to be successful in fulfilling this goal also depends, in part, on the availability and quality of human resources. In recognition of this need, our economic development strategy includes collaboration with other governmental and educational entities in the development of workforce programs and the delivery of services to both employees and employers. Evidence of this successful partnership with other governmental entities can be found at the Santa Ana W/O/R/K (work, opportunity, resource, and knowledge) Center. The W/O/R/K Center is the City's one-stop job center, which provides potential employees with training, retraining and job placement programs, and employers with easy access to information about qualified workers. Located in the Depot, the W/O/R/K Center is now serving approximately 4,000 clients each month. In addition, services are

provided at satellite centers at Corbin Center, Centennial Park, the Mexican/American Opportunity Foundation Center, and Cornerstone Village.

J. Optimize Workforce Effectiveness through Training, Technology, Equipment and Facilities

A major effort directed toward achieving this goal is the creation of programs that provide our employees with the tools, skills and knowledge that enable them to become effective managers and leaders in the workplace. To that end, the City developed and instituted the Public Business Academy Program. The academy is an educational and development program designed to provide a sound business approach for supervisors and an entrepreneurial leadership perspective for managers. This program has received the Management Development Award from the American Society for Training and Development. The program has been expanded to provide non-supervisory personnel with an understanding and appreciation of the theories, concepts and practices commonly used in the public sector. As of this month, more than 1,134 employees and supervisors have been trained through our Public Business Academy, which is the most comprehensive management and employee training program in the state. During the last fiscal year, the City provided additional training opportunities for the managers, supervisors and other key personnel by hosting two public sector experts who shared ideas about managing in an environment of rapid change. In order to further expand the leadership abilities, knowledge base, and customer service skills of our supervisors and managers, in the coming year we will reinstitute the Public Business Management and Advanced Leadership components of the Academy with a revised and updated curriculum.

A second emphasis in achieving this goal is the maximization of the effectiveness and efficiency of our resources through the use of technology. In 2006-2007, the City will allocate over \$8 million toward the implementation and maintenance of our comprehensive management information systems. The Information Systems Strategic Plan Fund will continue to support critical city business systems including payroll, municipal billing and the Santa Ana Property Information Network (SAPIN) system that provides a complete database file on real property within the City. Additionally, the 2006-2007 budget contains a number of projects including the implementation of a new fully integrated financial software application.

K. Develop and Continuously Improve Systems to Assure High-Quality Service to Customers

Our ability to deliver high quality services is determined by the individuals that we employ and the ways in which they perform their work. Fiscal and other constraints make it essential that we continually pursue ways to improve the efficiency of our internal systems. We accomplish this through a commitment to our continuous improvement philosophy known as Total Quality Service.

The Total Quality Service philosophy emphasizes process analysis and improvement by individuals and teams of employees. With over 75 percent of our employees trained in continuous improvement tools and techniques, individual employees and work groups are constantly improving processes and teams can be rapidly formed to evaluate important systems issues throughout the organization. Carefully formulated process measurement, combined with a strong management commitment and customer orientation, enables these individuals and improvement teams to analyze and improve the delivery of governmental

services to our community. Currently, there are 85 inter-agency and natural work group teams operating throughout the City.

L. Assume a Leadership Role in Regional Issues of Primary Importance to Santa Ana

As the County seat and the oldest, most populous city in Orange County, it is imperative that we assume a leadership role in regional issues. To that end, the City continues to be proactive in identifying and addressing state-wide legislative issues and to work through our inter-governmental efforts to protect local control and municipal revenues. Further, the City continues to actively assume a strong leadership position regarding economic development, water, sanitation and transportation issues. In the coming year we will maintain our close working relationship with the Orange County Transportation Authority (OCTA) in order to widen the Bristol Corridor for a regional transit project that will provide our residents with additional transportation options. Additionally, we will be a partner with OCTA in the effort to reauthorize the provisions of Measure M, the local half-cent sales tax measure, approved by the voters of Orange County in 1990, dedicated to funding transportation infrastructure improvement projects. This funding mechanism, which has provided \$67 million for street improvements in Santa Ana since its inception, is currently scheduled to expire in 2011.

In continuing our commitment to long-term planning, we will dedicate our time, energy and resources toward providing quality service to enhance the safety, livability and prosperity of our community. In spite of the fiscal challenges, we have made substantial progress toward that end; the 2006-2007 fiscal year budget confirms our commitment to this purpose. On behalf of our talented and dedicated workforce, I am proud to present the budget for the 2006-2007 fiscal year.



David N. Ream  
City Manager



The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to the City of Santa Ana for its annual budget for the fiscal year beginning July 1, 2005.

In order to receive this award, a governmental unit must publish a budget document that meets the program criteria as a policy document, as an operations guide, as a financial plan, and as a communications medium.

The above award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine is eligibility for another award.



*California Society of  
Municipal Finance Officers*

**Certificate of Award  
For  
Excellence in Operating Budgeting  
Fiscal Year 2005-2006**


*The California Society of Municipal Finance Officers (CSMFO) proudly presents this certificate to*

***The City of Santa Ana***

*For meeting the criteria established to achieve the EXCELLENCE AWARD in the OPERATING BUDGET CATEGORY.*

*February 23, 2006*



  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Agnes Walker, Chair  
Budgeting & Financial Management

The above award is valid for a period of one year only. We believe our current budget continues to conform to CSFMO requirements, and we are submitting it to CSFMO to determine is eligibility for another award.

Throughout the history of the City, the needs of the community have been met most effectively by groups of people sharing common goals, objectives, and a desire to improve the quality of life in Santa Ana. In 1992, the Executive Management Team (EMT) concentrated its efforts on formulating a plan to ensure that Santa Ana residents will see continuous improvement in City services and programs well into the next century.

The process began with EMT's development of a vision of what the City could become in twenty years. After completing a draft version of this vision, the EMT defined the purpose and values of the organization. Recognizing the importance of employee involvement, the EMT solicited feedback on the initial versions of the key elements of the City's philosophy. Beginning with mid-managers and supervisors, all levels of the organization were invited to offer ideas, suggestions and critical review. This input was carefully considered and incorporated into the final version of the City's vision. The extension of the process was the development of the citywide goals by EMT with feedback and input from the employees. The result of these efforts was the identification of the nine goals, which are both an expression and an extension of the City's vision and purpose.

For the past eight fiscal years, the City utilized the tools and techniques of our quality program to review, update and revise those goals, while concurrently redefining the City's vision and purpose statements. Through this process, which was lead again by the Executive Management Team, input from over one-third of our workforce, representing every department, was solicited and incorporated into our revised purpose, vision and twelve goals.

The following section includes the new citywide purpose, vision and goals, as well as departmental or agency goals. For identification of the departmental functions supporting the goals, functional organization charts are included for ease of reference.

# The City of Santa Ana's Purpose, Vision, Values & Goals

## Purpose

Our purpose is to provide quality service to enhance the safety, livability and prosperity of our community.

## Vision

The dynamic urban center of Orange County acclaimed for our:

Investment in Children	Neighborhood Pride	Enriching Cultural Experiences	Appreciation of Diversity	Thriving Economic Climate	Quality Government Services	Leadership Among California's Cities
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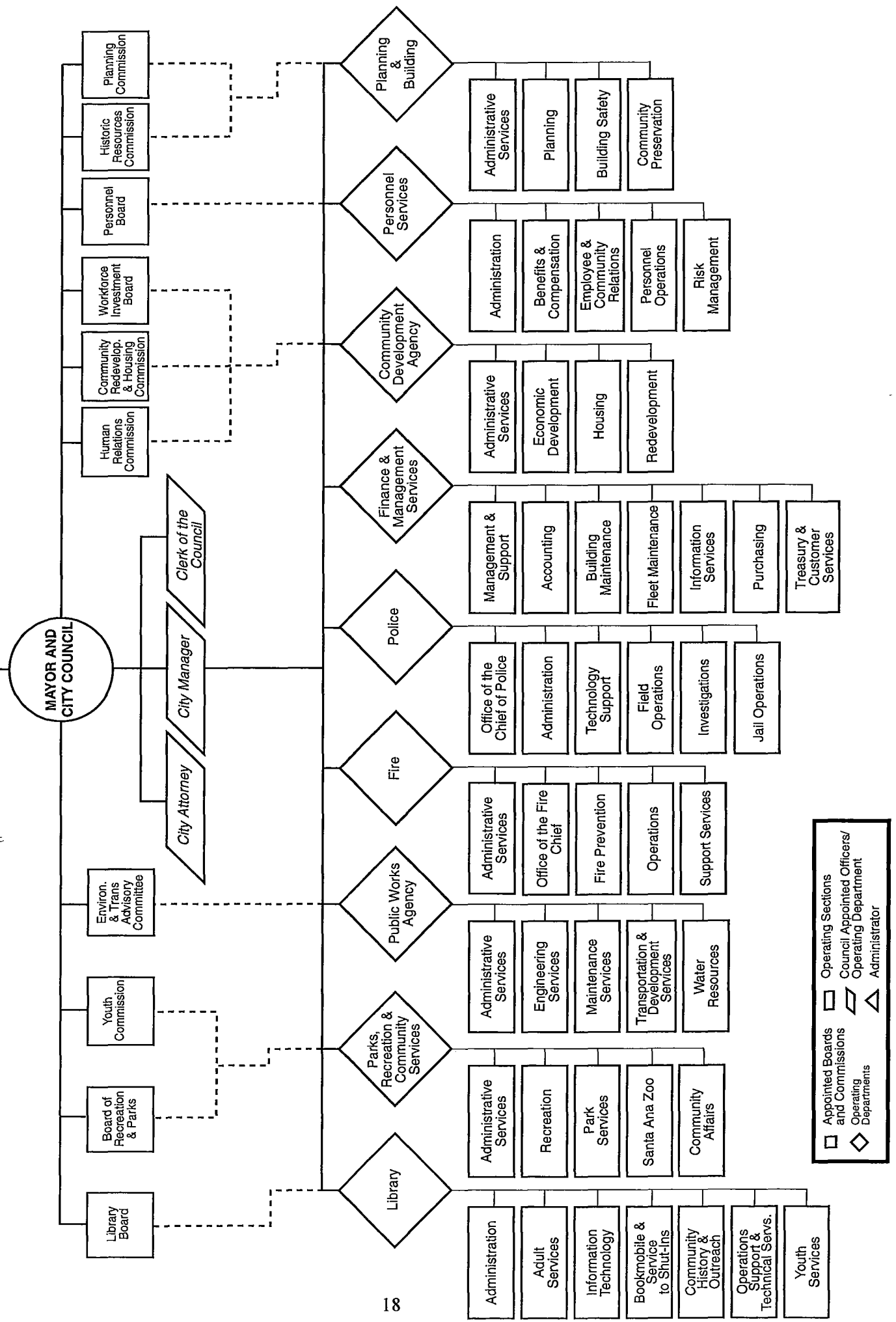
## Values

Our organizational values are:  
Service, Integrity, Employees, Teamwork

## Goals

Ensure a safe community	Foster neighborhood pride and community understanding	Provide and maintain first-rate infrastructure and community facilities	Ensure an attractive and well-maintained city	Ensure an environment that stimulates the growth of arts and cultural opportunities	Recruit and retain a highly-skilled and diverse workforce	Ensure the City's long-term financial ability to deliver quality services	Attract and retain a prosperous business community	Optimize workforce effectiveness through training, technology, equipment, and facilities	Develop and continuously improve systems to assure high-quality services to customers	Assume a leadership role in regional issues of primary importance to Santa Ana
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# RESIDENTS OF THE CITY OF SANTA ANA

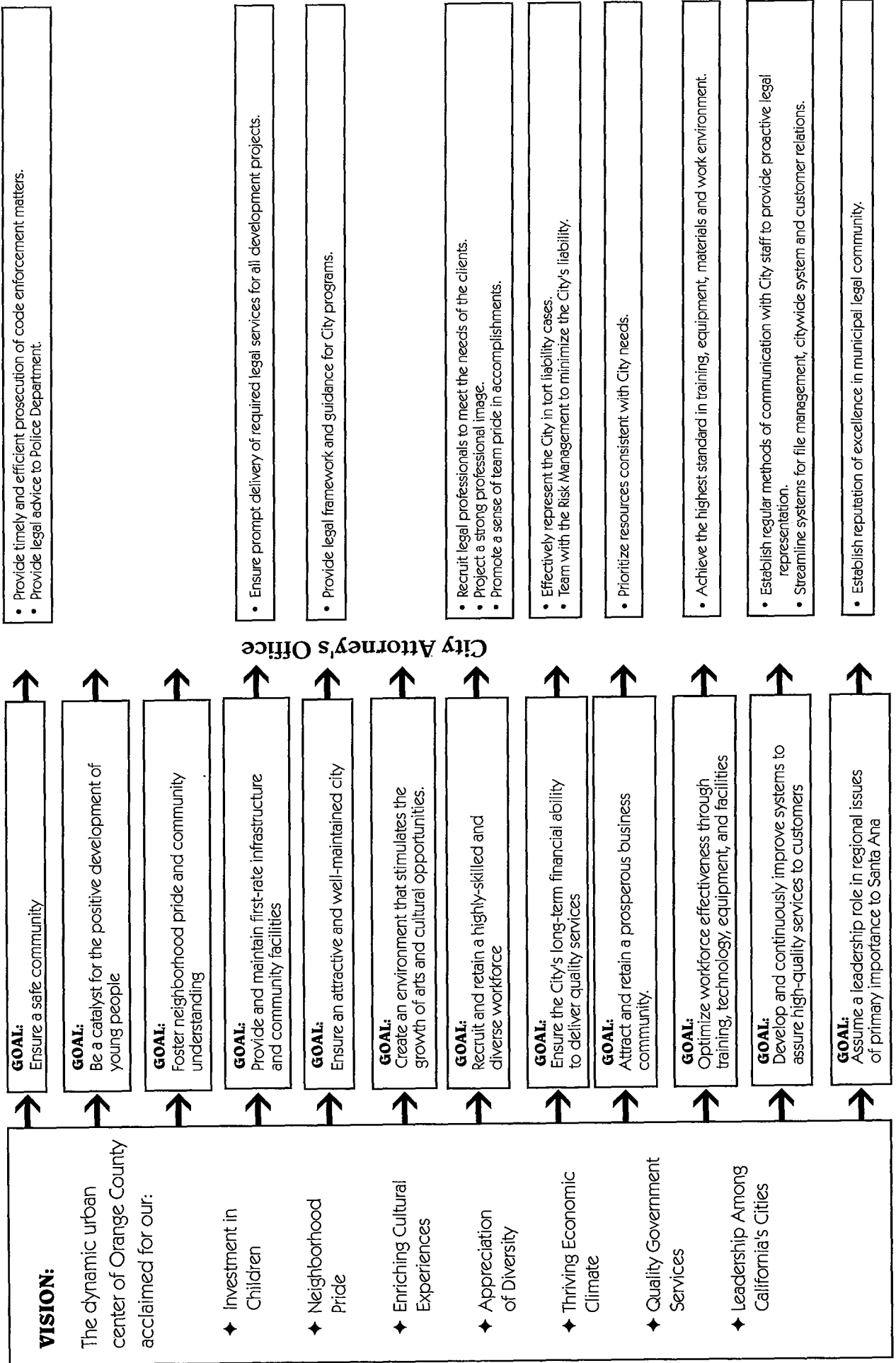


□	Appointed Boards and Commissions	□	Operating Sections
◊	Operating Departments	◊	Council Appointed Officers/Operating Department Administrator

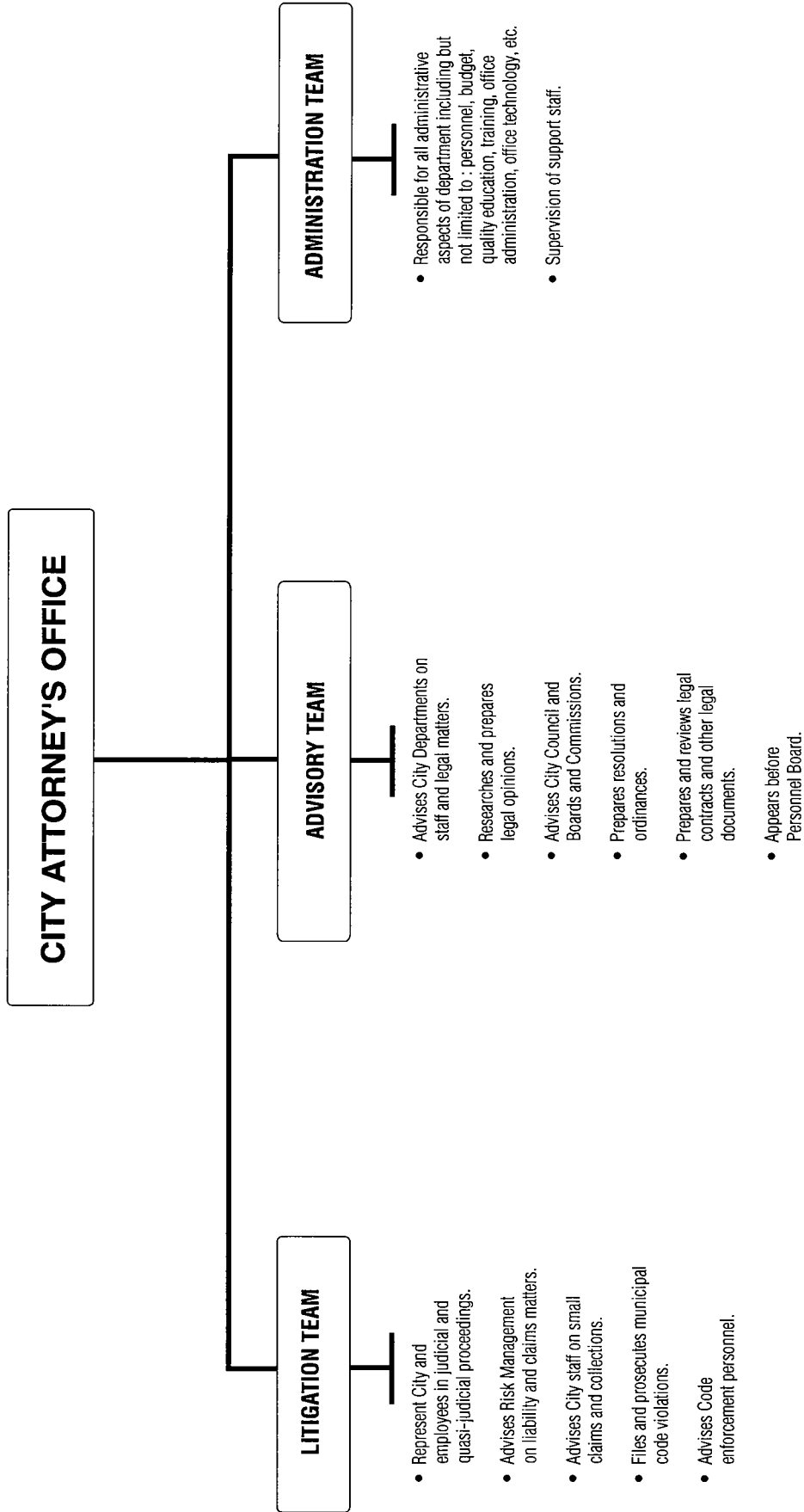
# The City of Santa Ana's Purpose, Vision & Goals

## City Attorney's Office

Our **PURPOSE** is to provide quality service to enhance the safety, livability and prosperity of our community.



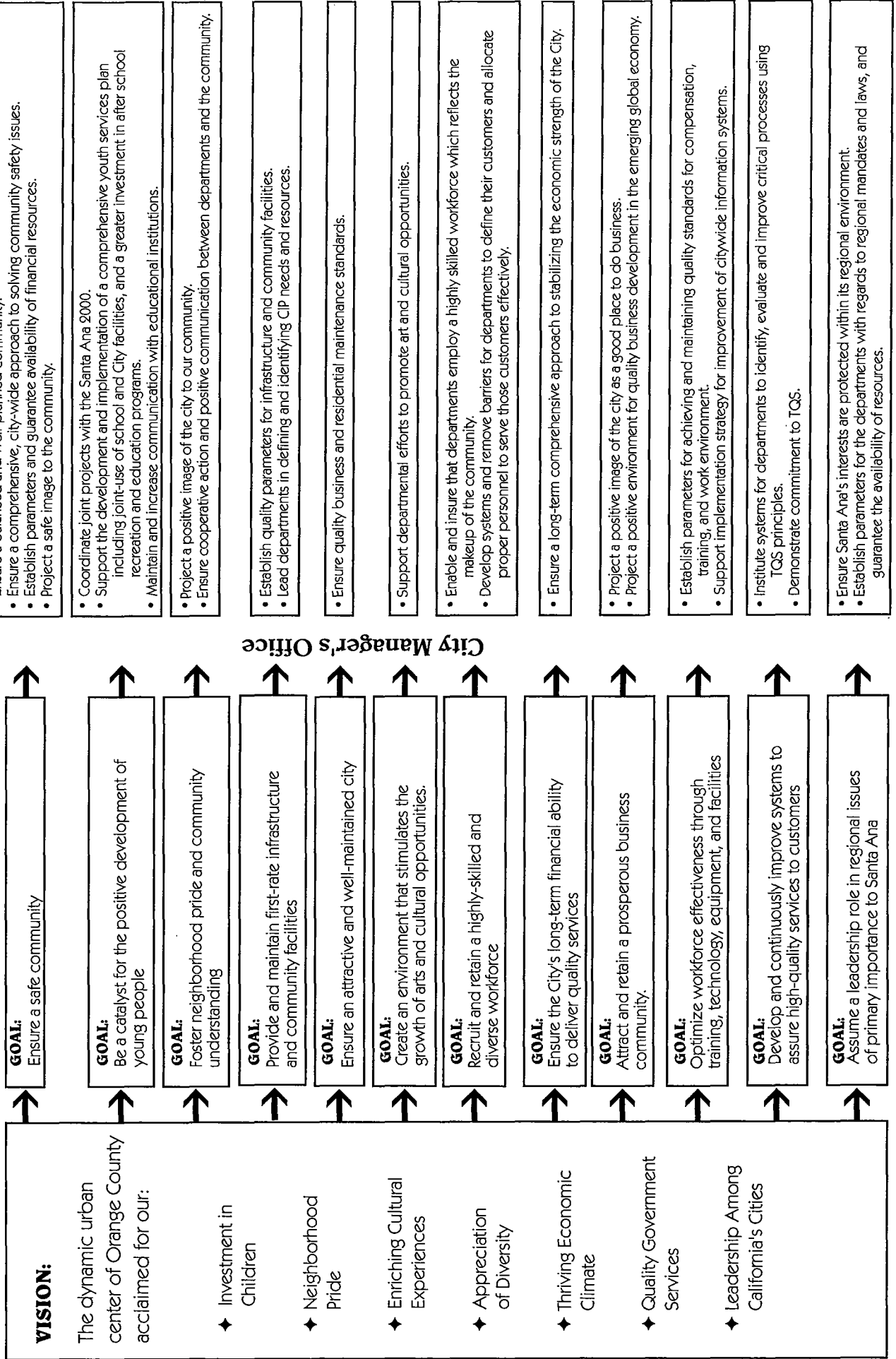
# FUNCTIONAL ORGANIZATION CHART



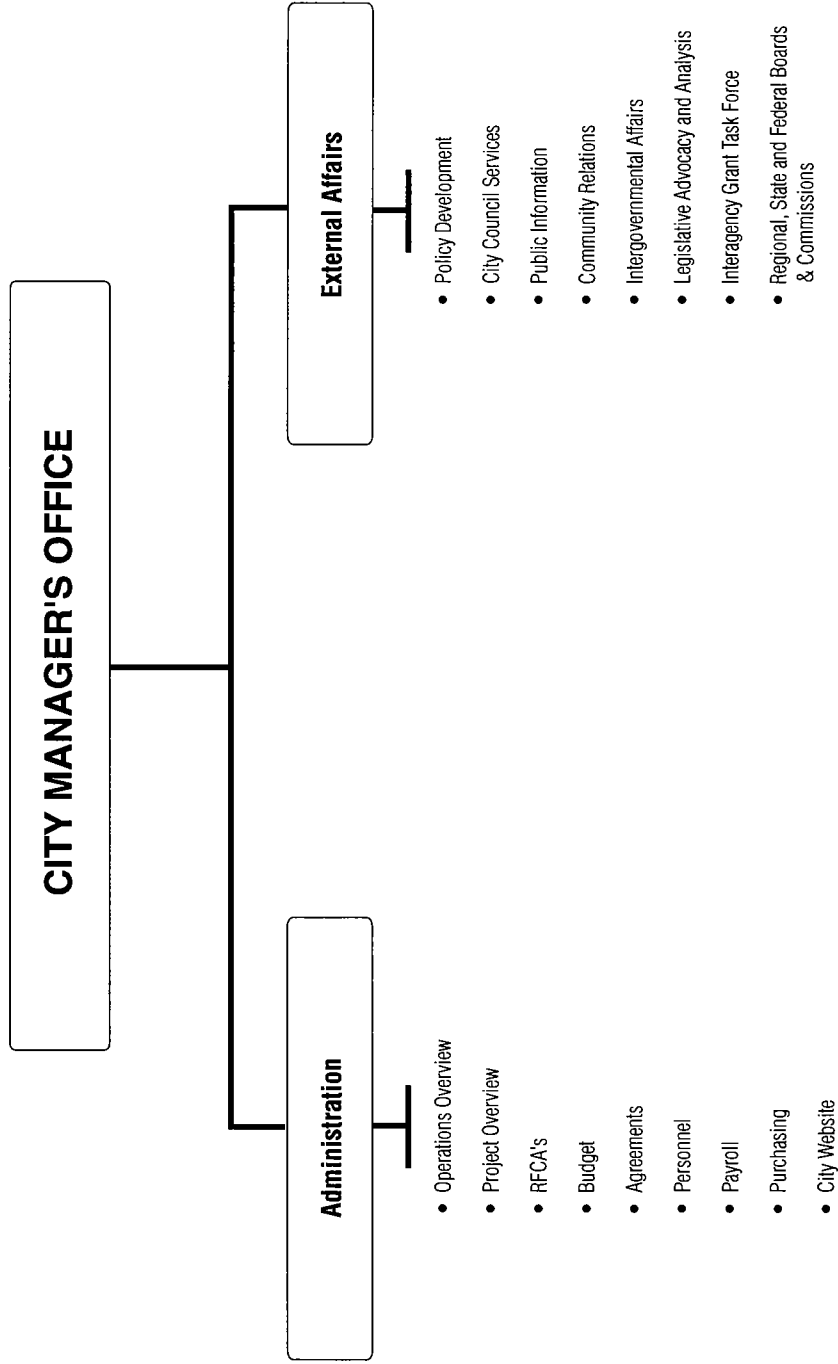
# The City of Santa Ana's Purpose, Vision & Goals

## City Manager's Office

Our **PURPOSE** is to provide quality service to enhance the safety, livability and prosperity of our community.



# FUNCTIONAL ORGANIZATION CHART

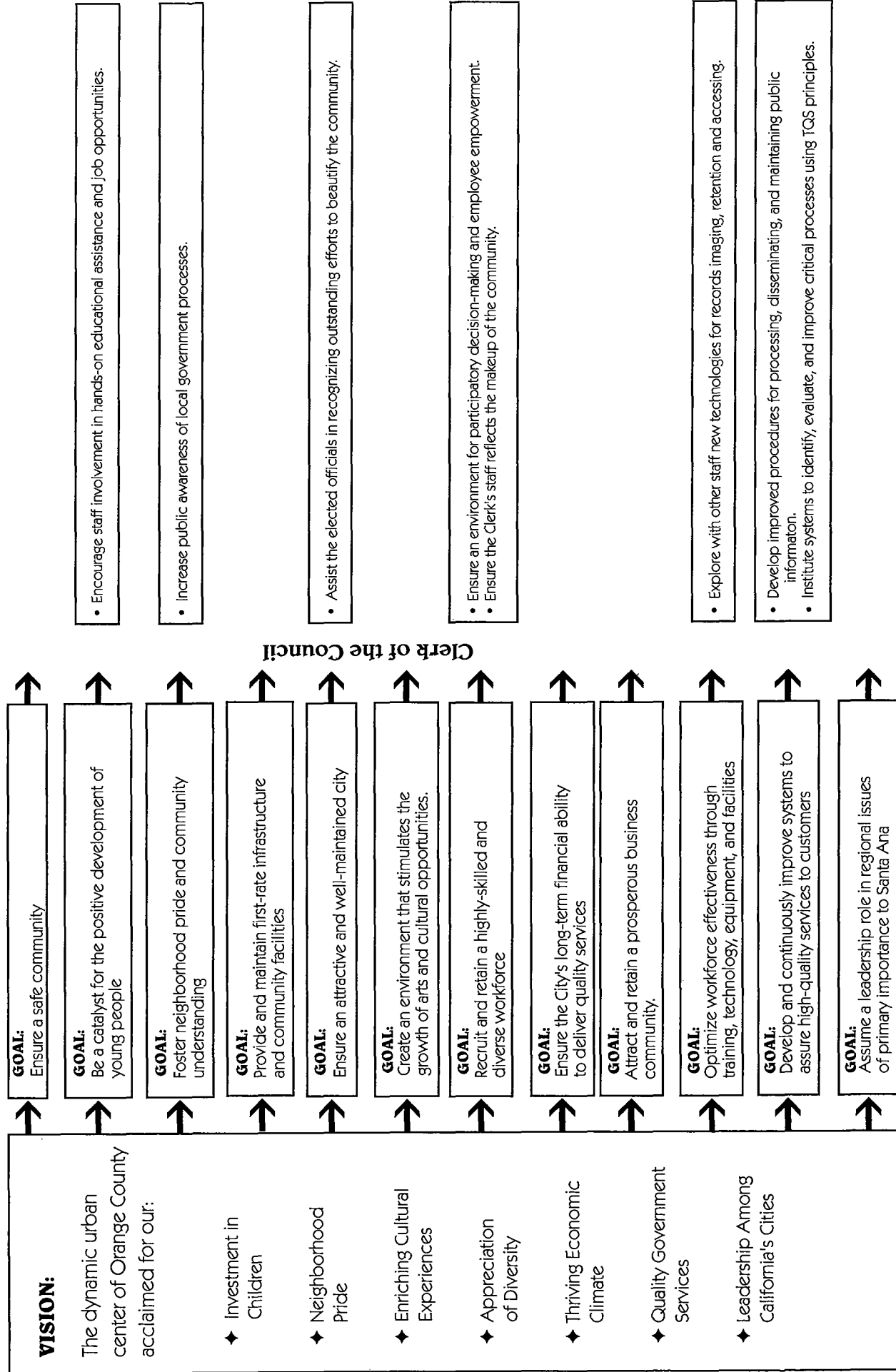




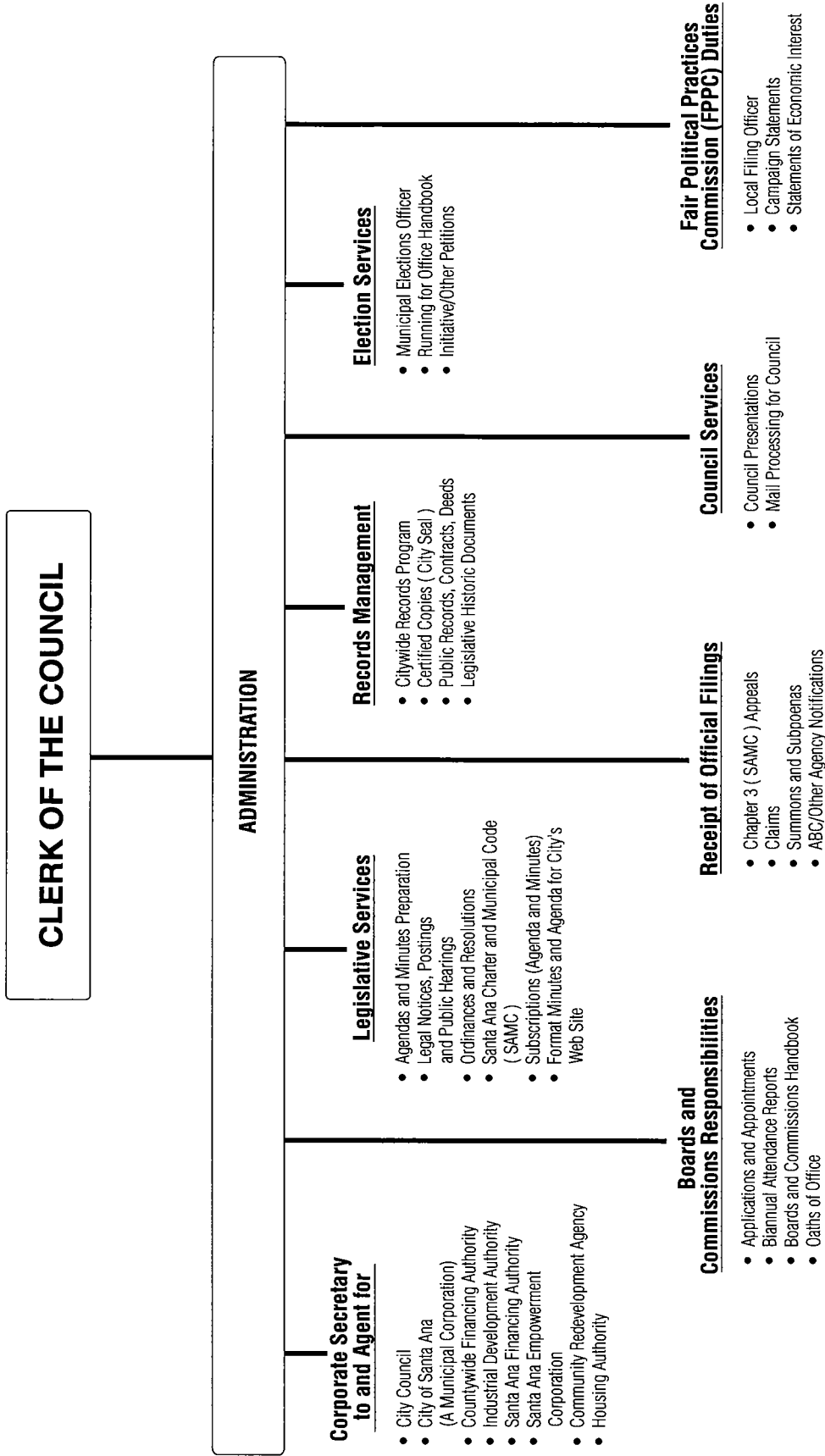
# The City of Santa Ana's Purpose, Vision & Goals

## Clerk of the Council

Our **PURPOSE** is to provide quality service to enhance the safety, livability and prosperity of our community.



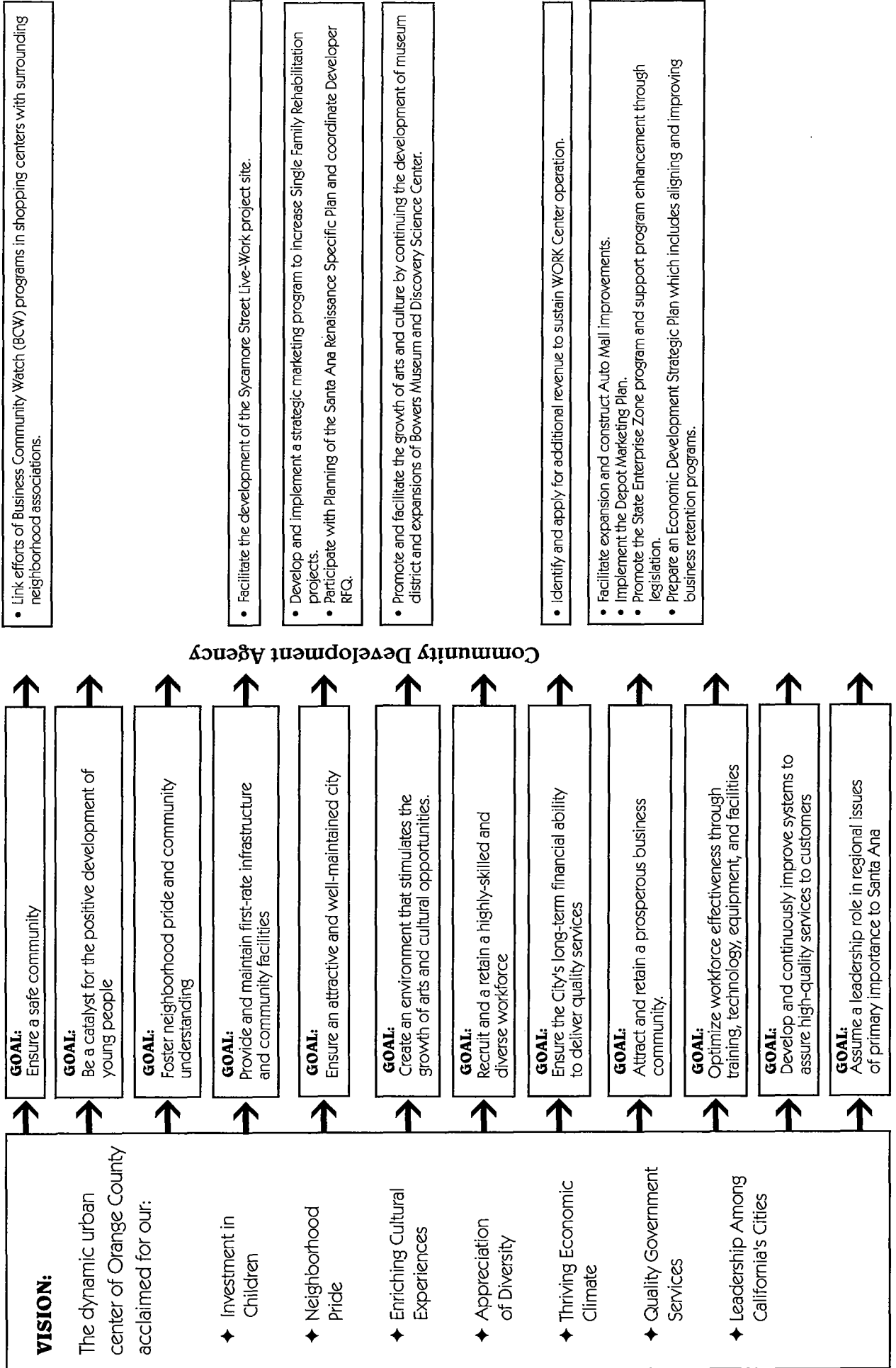
# FUNCTIONAL ORGANIZATION CHART



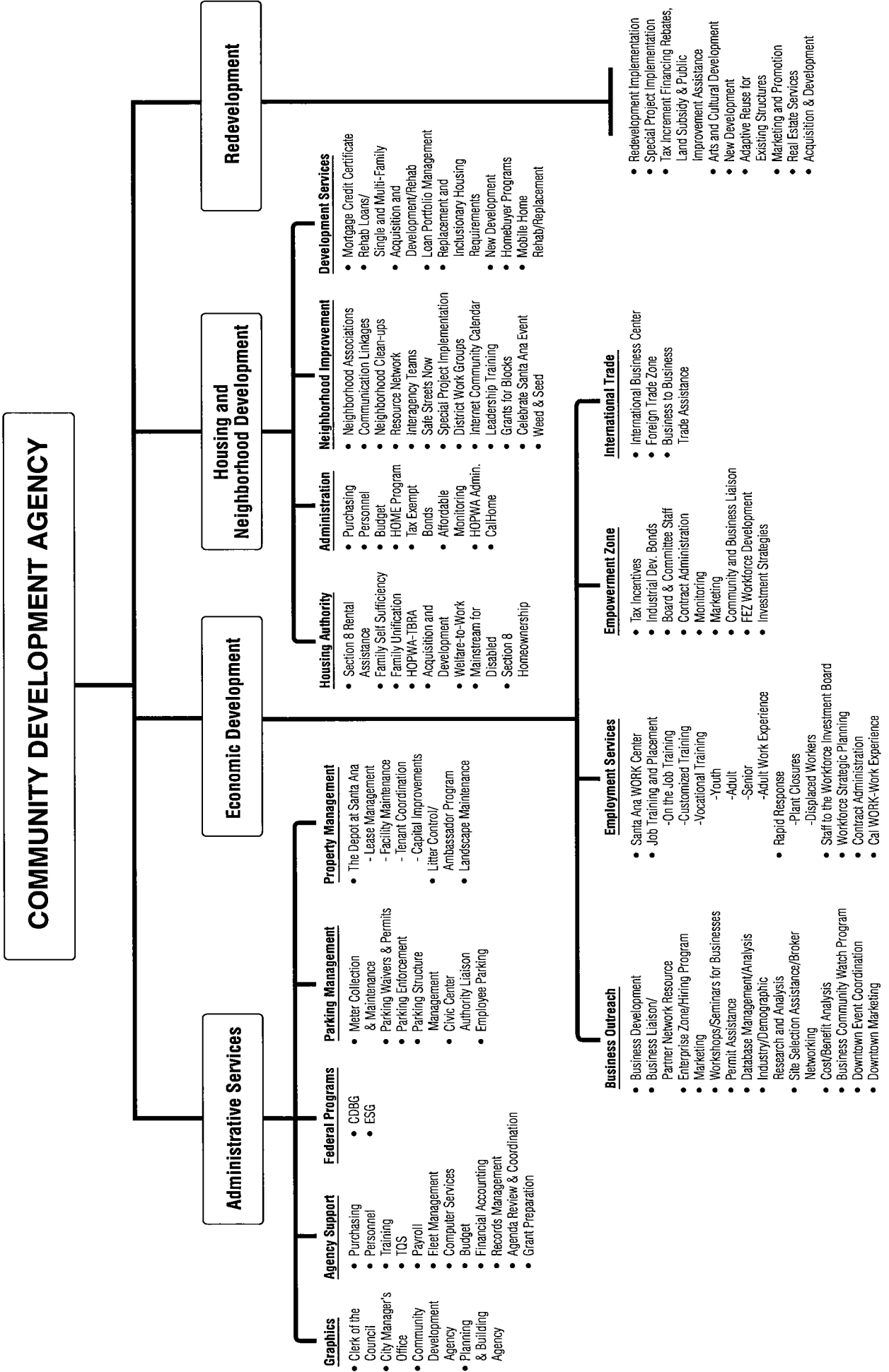
# The City of Santa Ana's Purpose, Vision & Goals

## Community Development Agency

Our **PURPOSE** is to provide quality service to enhance the safety, livability and prosperity of our community.



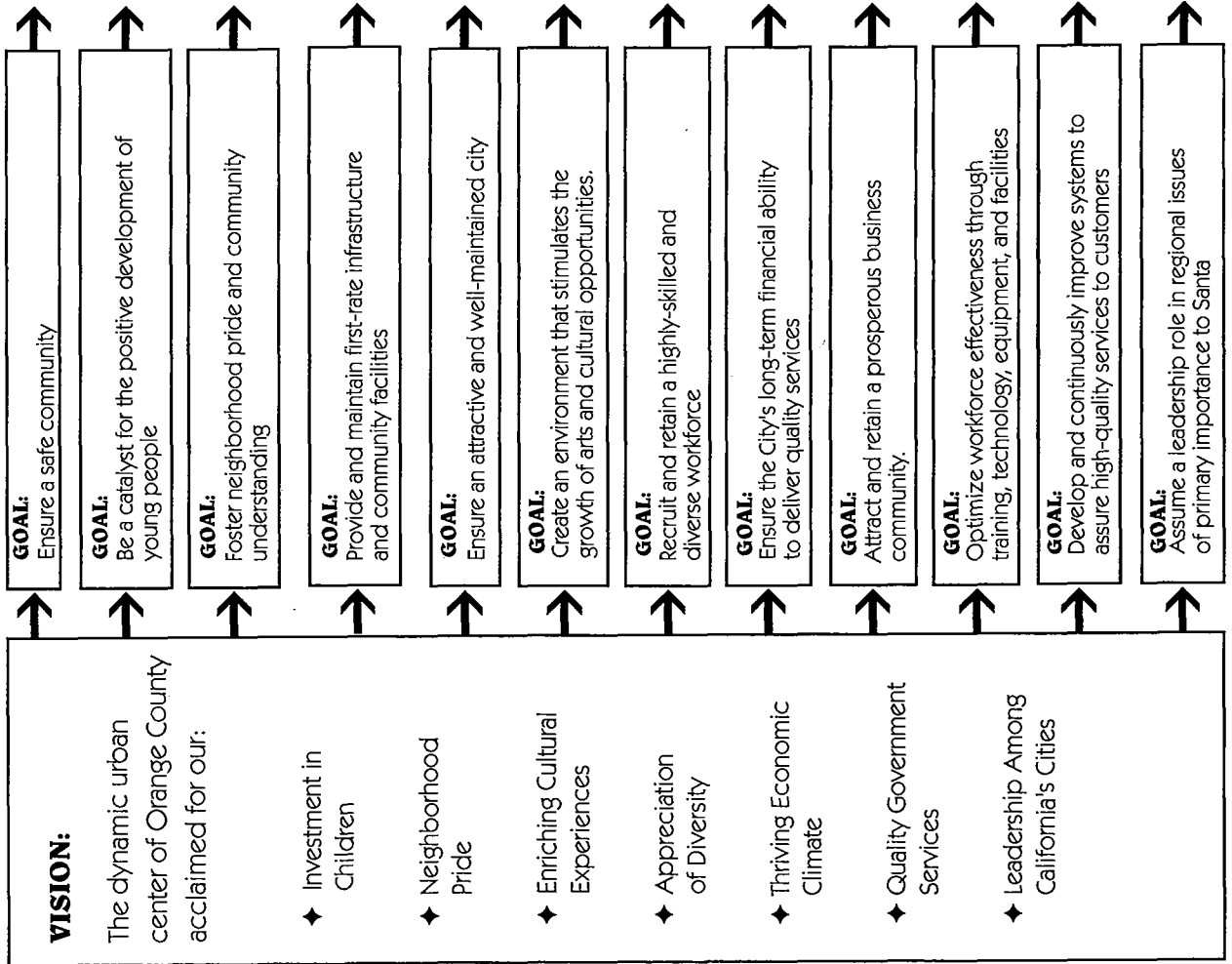
# FUNCTIONAL ORGANIZATION CHART



# The City of Santa Purpose, Vision & Goals

## Finance and Management Services

Our **PURPOSE** is to provide quality service to enhance the safety, livability and prosperity of our community.



### Finance and Management Services

- Continue development of energy management measures for all city facilities.
- Continue the process of exploring and obtaining alternative energy resources and vehicles to address AQMD alternative fuel mandates in the areas of hydrogen and natural gas.
- Coordinate the development and installation of a Hydrogen fuelling station at the Corporation Yard
- Complete Facility Pollution Plan recommitment upgrades to comply with new regulations.

- Complete recruitment for Fleet Technicians

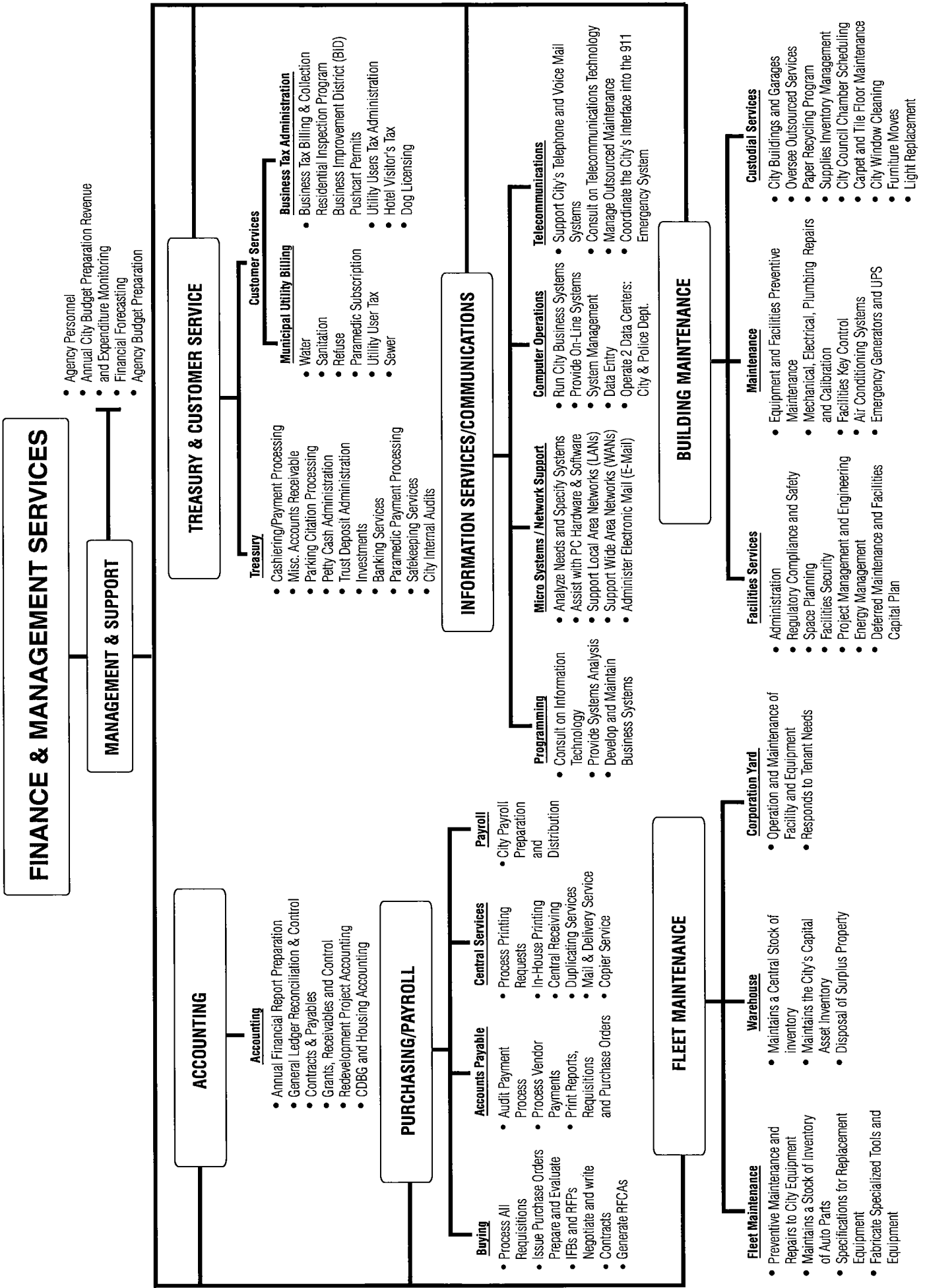
- Implement Hotel Visitors' Tax increase contingent on voter approval in November 2004.
- Evaluate and recommend revenue enhancement and cost reduction strategies to improve the financial strength of the City.

- Continue implementation of computer applications for the Business License Tax program.
- Continue the process to acquire a new comprehensive and integrated financial system.
- Develop a strategy for the Fleet Management System Phase I by 6/30/05.

- Continue implementation of organizational development within Finance.

- Over see the conversion of five vehicles to Hydrogen fuel.

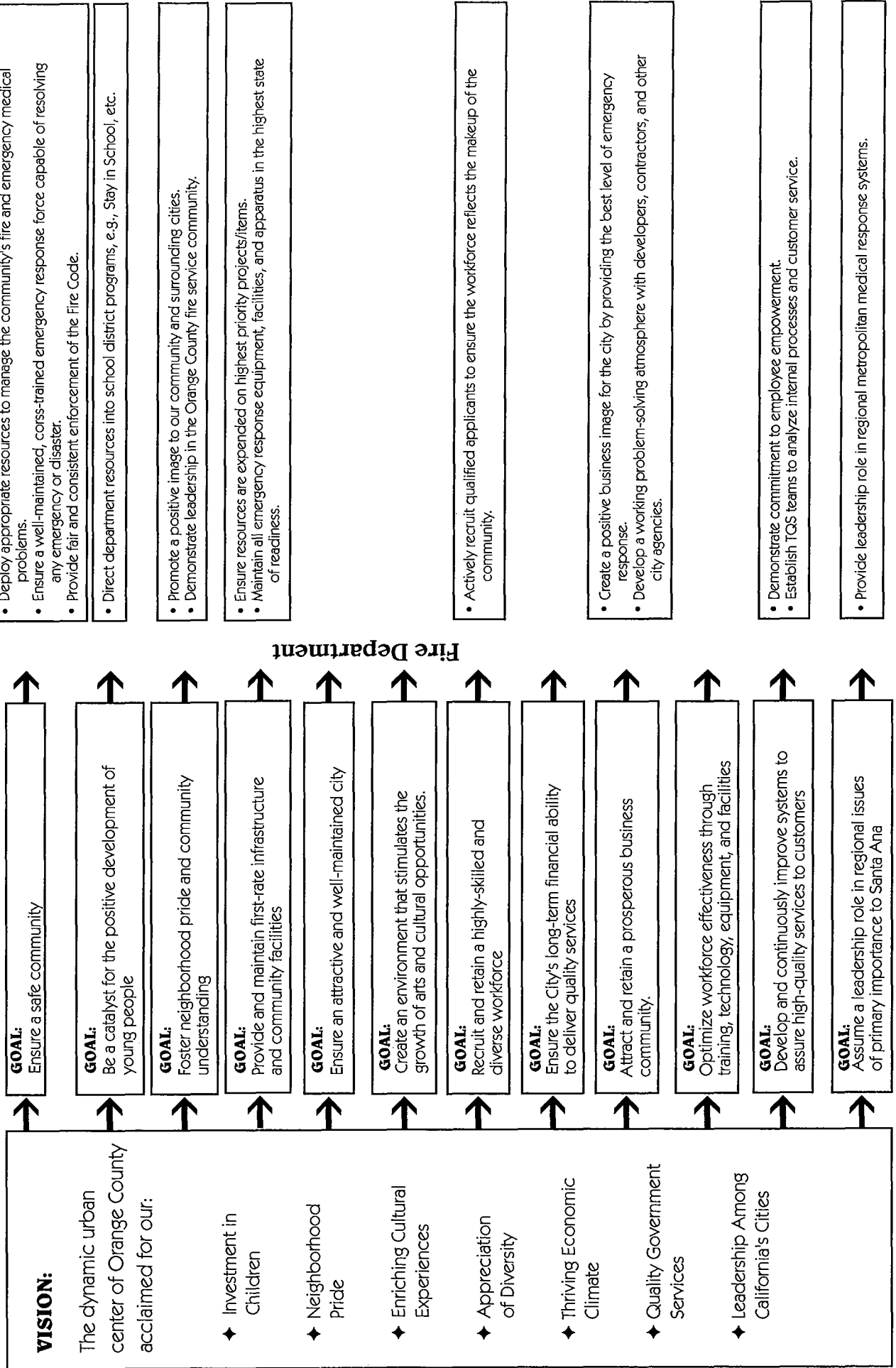
# FUNCTIONAL ORGANIZATION CHART



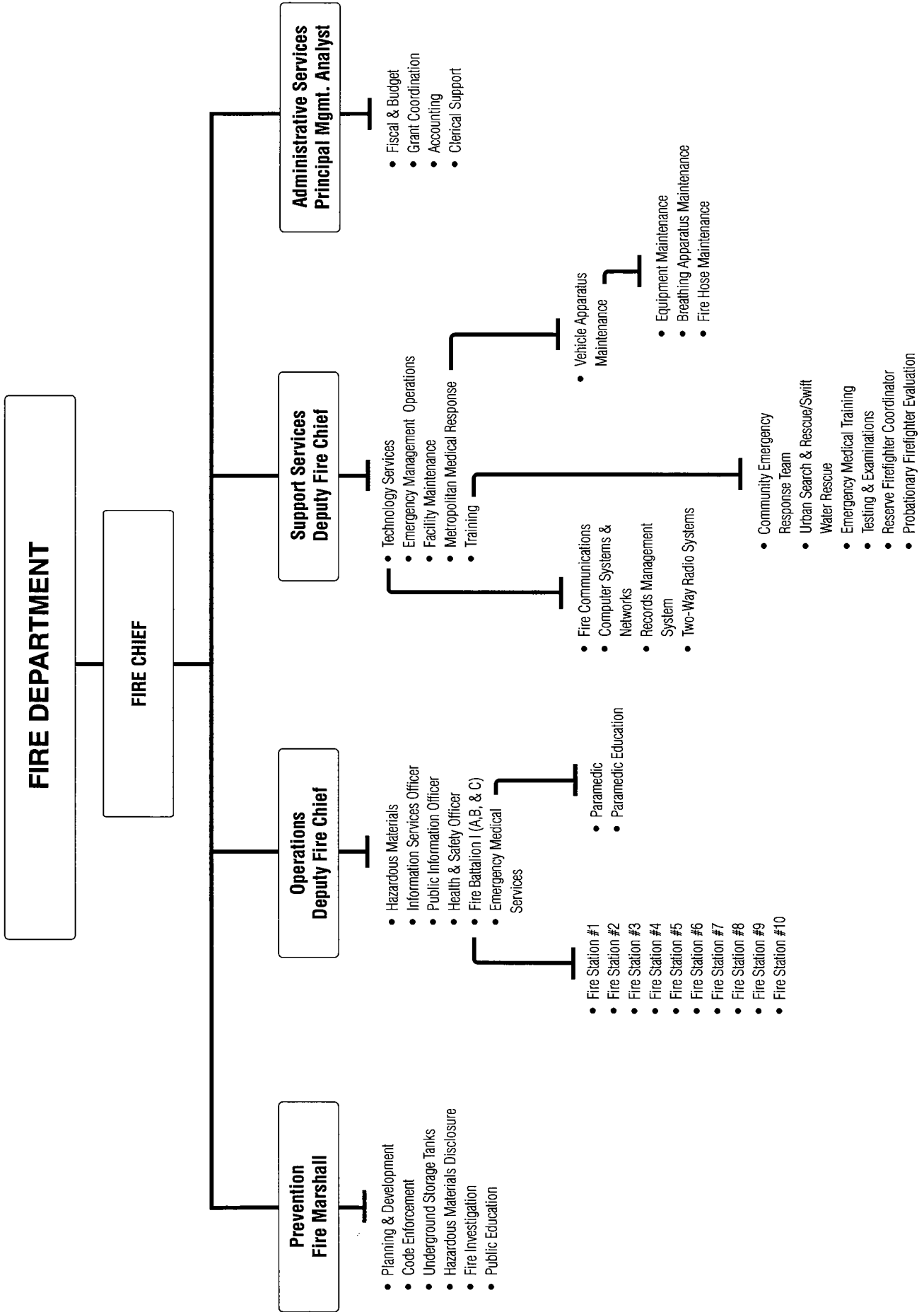
# The City of Santa Ana's Purpose, Vision & Goals

## Fire Department

Our **PURPOSE** is to provide quality service to enhance the safety, livability and prosperity of our community.



# FUNCTIONAL ORGANIZATION CHART

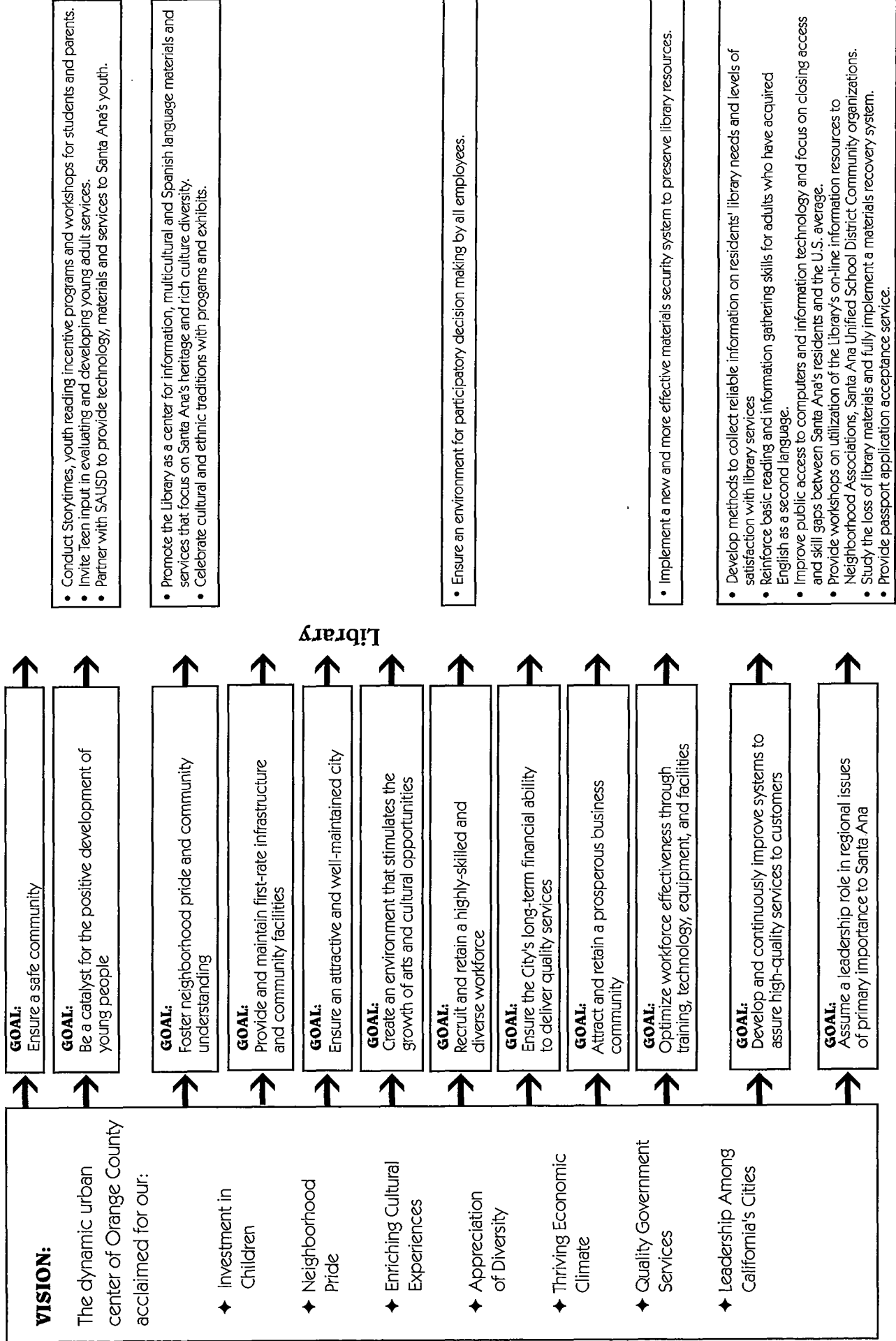




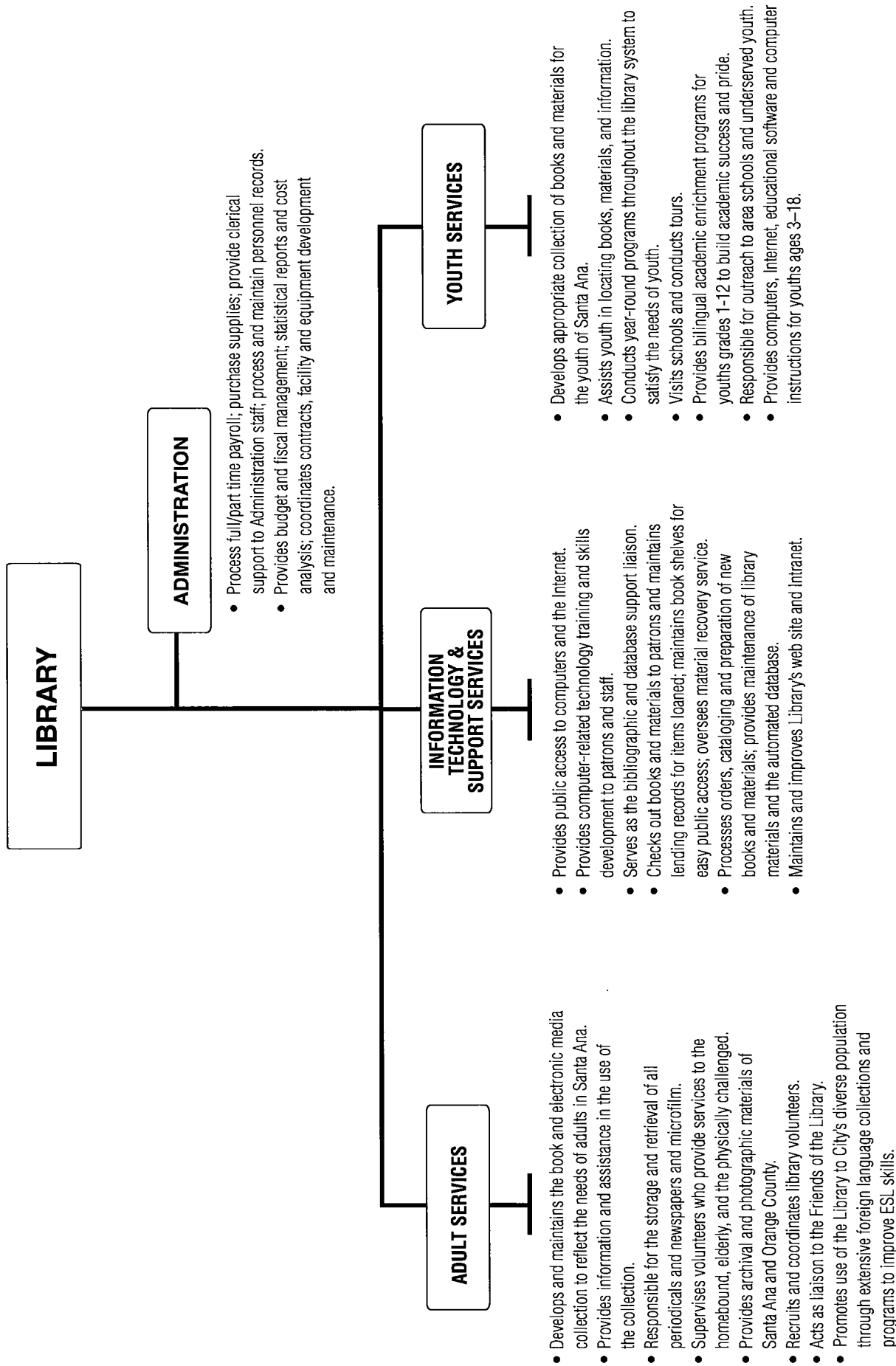
# The City of Santa Ana's Purpose, Vision & Goals

## Library

Our **PURPOSE** is to provide quality service to enhance the safety, livability and prosperity of our community.



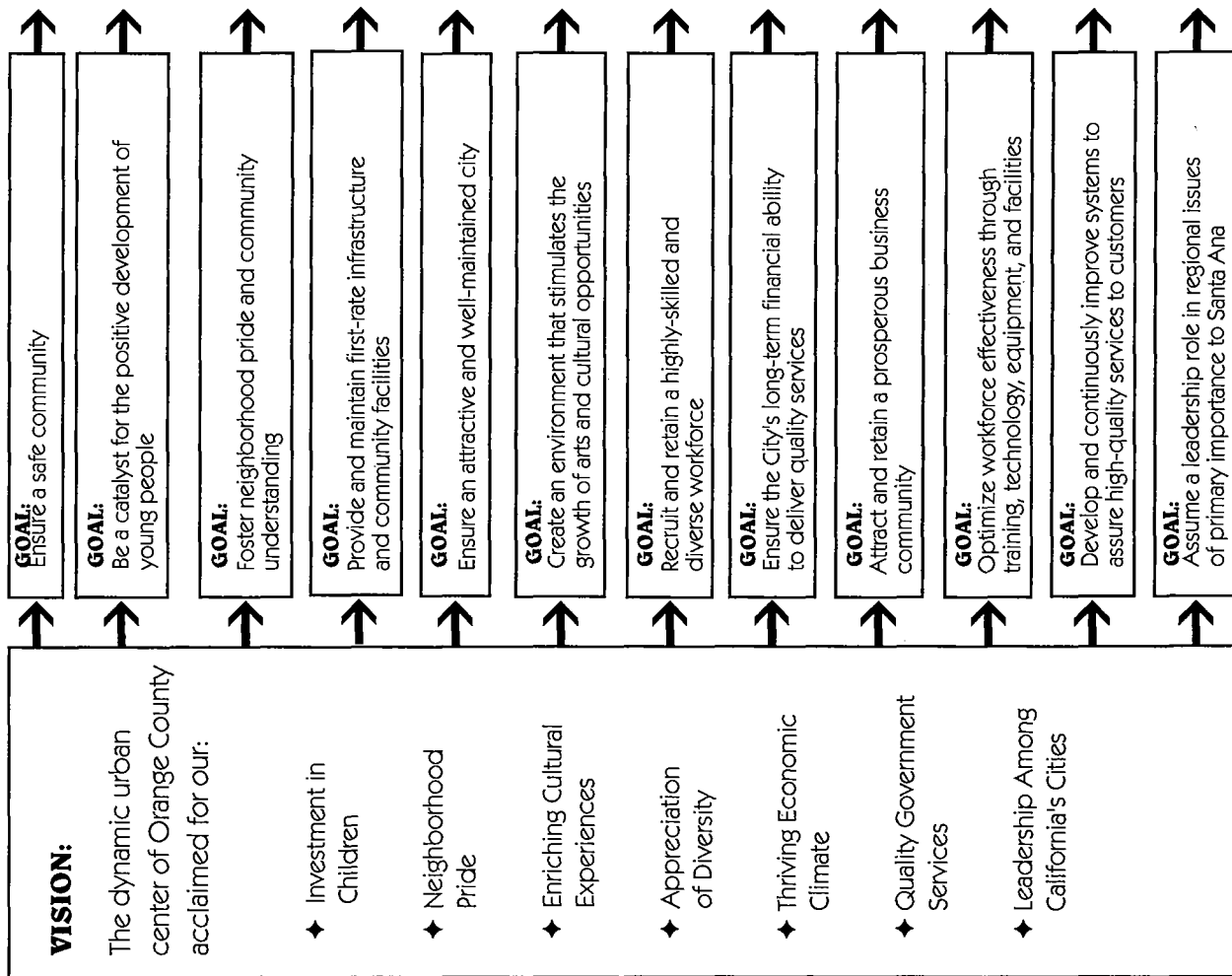
# FUNCTIONAL ORGANIZATION CHART



# The City of Santa Ana's Purpose, Vision & Goals

## Parks, Recreation and Community Services

Our **PURPOSE** is to provide quality service to enhance the safety, livability and prosperity of our community.



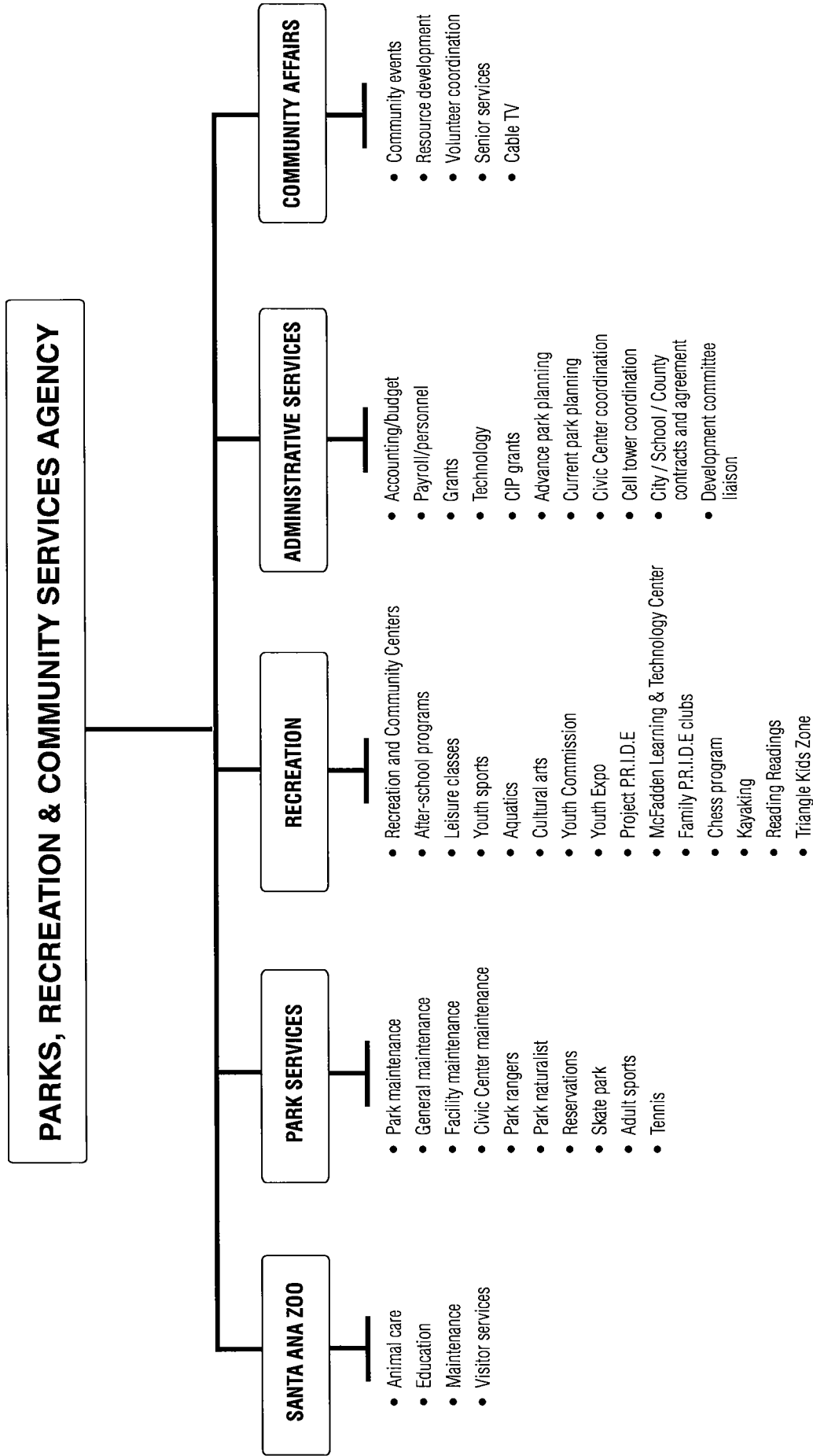
- Ensure that crime prevention is a key factor when developing and deploying programs and services affecting parks and recreational facilities.

- Develop programs and events that deliver fun, fitness and respect through games, active living, arts, culture, and a passion for the natural world, the community.

- Ensure that all park and recreation facilities are maintained, improved, and programmed at a first-rate level with safety, functionality, attractiveness, and neighborhood involvement as guides.

- Develop a team oriented corporate culture led by a common purpose, supported by trust, and inspired by a passion to deliver quality to the public.

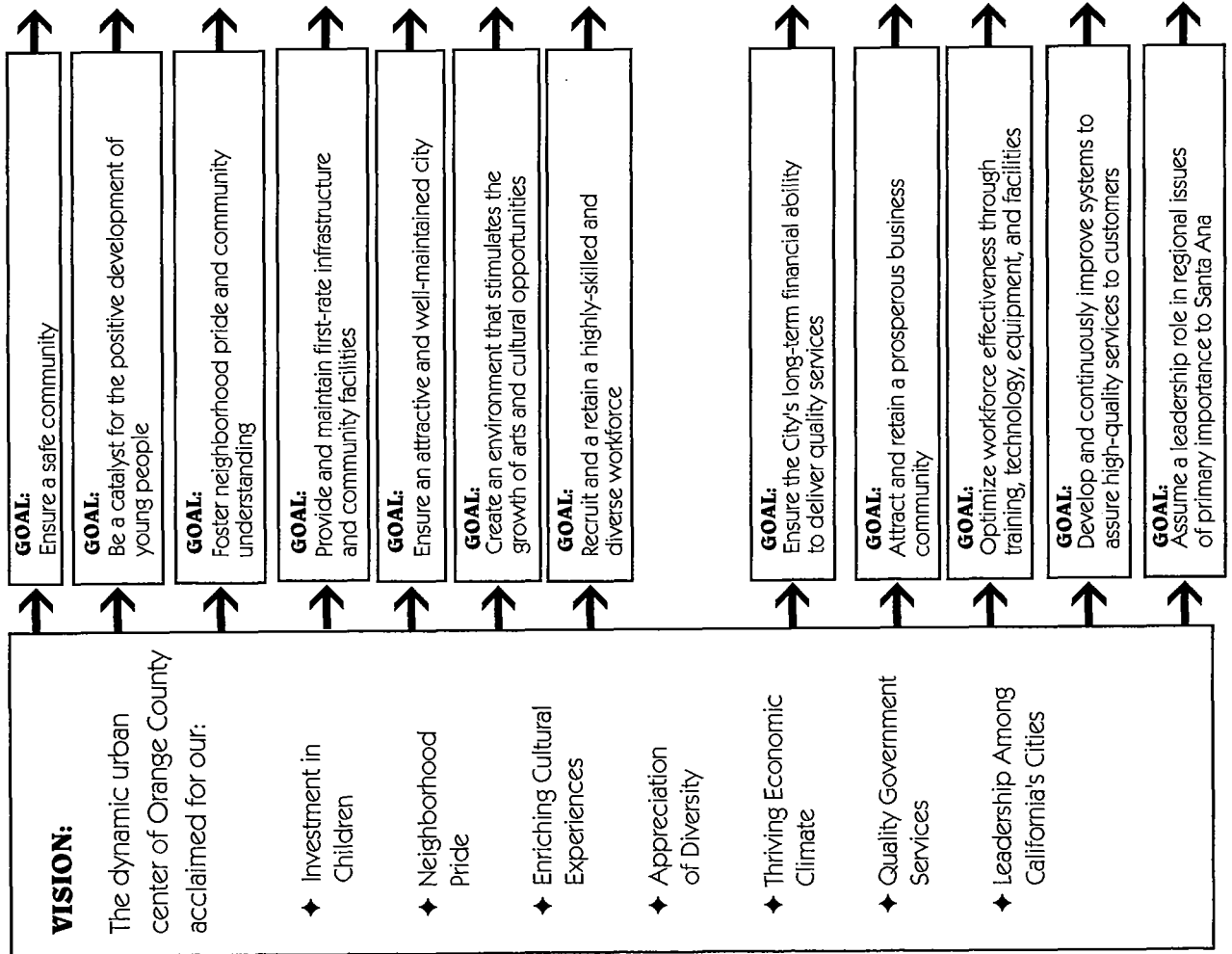
# FUNCTIONAL ORGANIZATION CHART



# The City of Santa Ana's Purpose, Vision & Goals

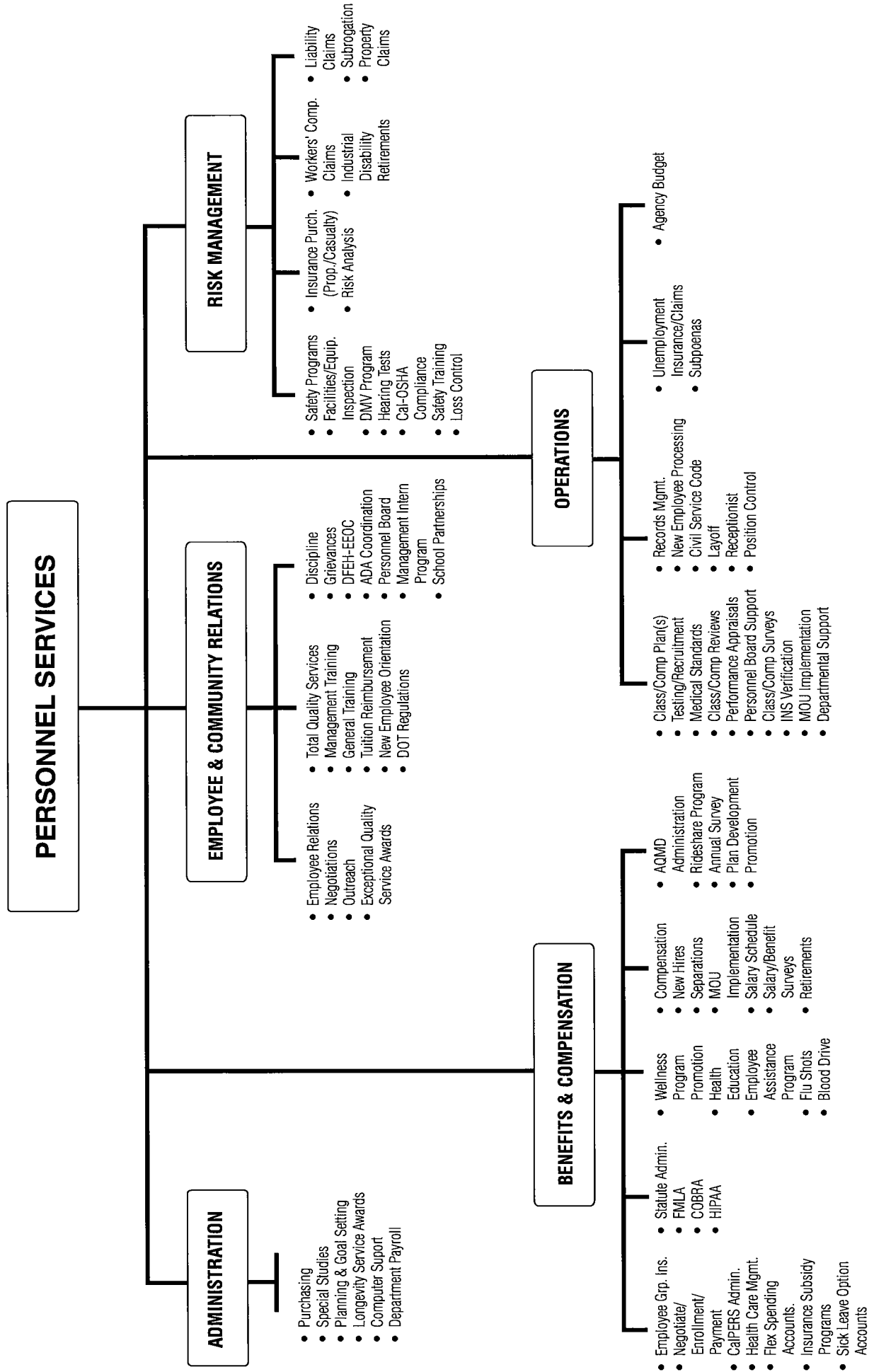
## Personnel Services

Our **PURPOSE** is to provide quality service to enhance the safety, livability and prosperity of our community.



- Complete the annual analysis and implementation of strategies to improve the City's Average Vehicle Ridership (AVR) to meet the Air Quality Management District's requirements.
- Streamline classification plan and ensure that class specifications are updated.
- Complete promotional recruitment process for Safety Department classifications and develop strategy for expanding recruitment efforts to fill increasing safety vacancies resulting from enhanced retirement formula.
- Enter into and successfully complete contract negotiations with POA and PMA bargaining units.
- Develop a strategy to assist supervisors and managers in the implementation of changes resulting from SB402 and SB739.
- Seamlessly implement employee benefit program and CalPERS contract changes resulting from CalPERS Board program modifications and labor negotiations, while exploring cost containment alternatives.
- Continue to explore development of an exposure-based and claims experience-related Workers' Compensation cost allocation system for City departments while simultaneously evaluating the current liability allocations.
- Assist the Finance and Management Services Agency with the ongoing maintenance and enhancement of the High Line System.
- Train and assist City personnel in CAL / OSHA compliance to avoid paying fines and continue conflict resolution training.
- Continue implementation of the Total Quality Service philosophy by insuring consistency between coordinating the Departments' continuous improvement efforts and the City Manager's overall organizational development strategy.
- Implement new Public Management Program within the Management Training Program.
- Develop a subrogation alternative to sending files to the outside collection agency.

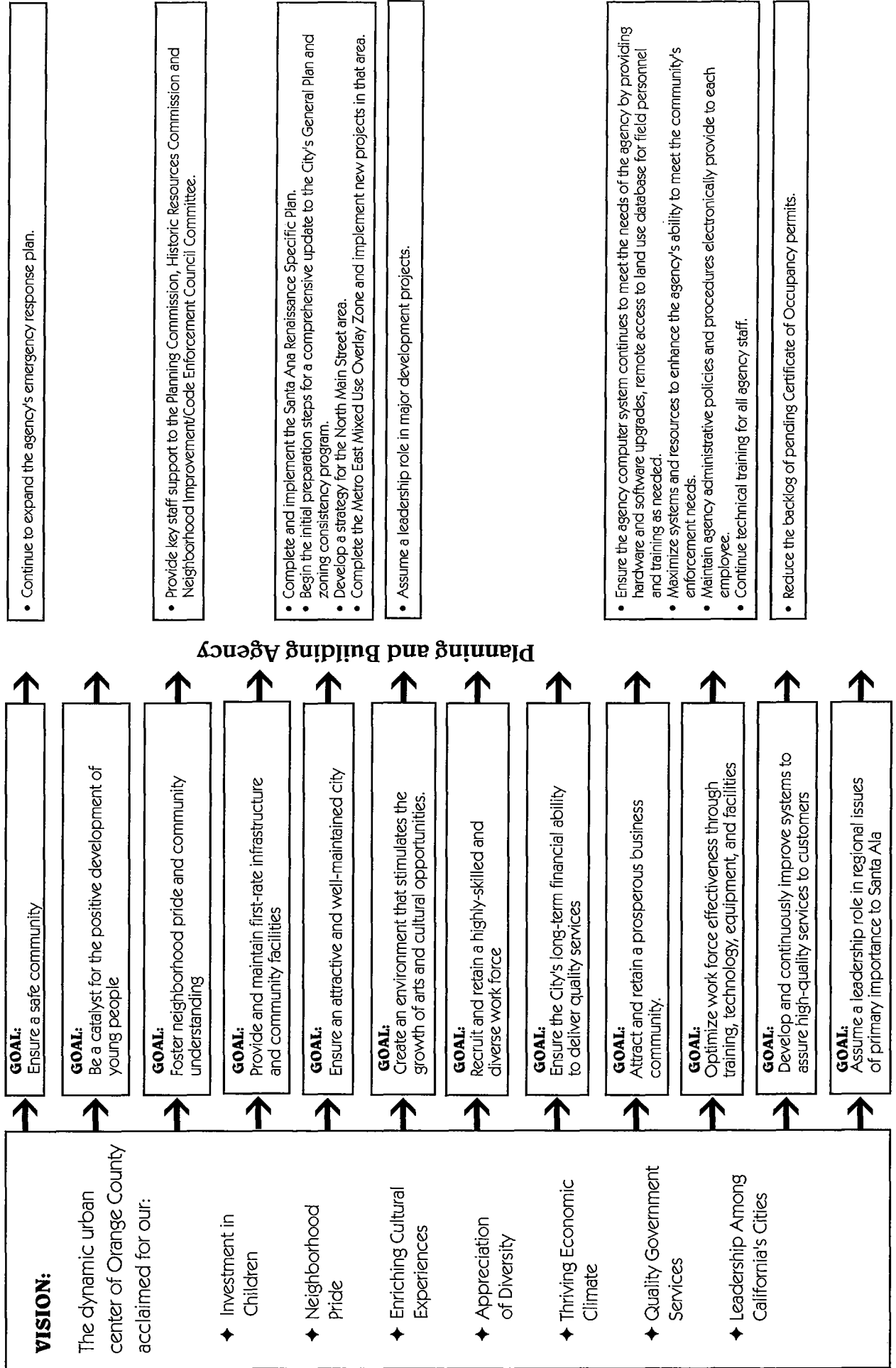
# FUNCTIONAL ORGANIZATION CHART



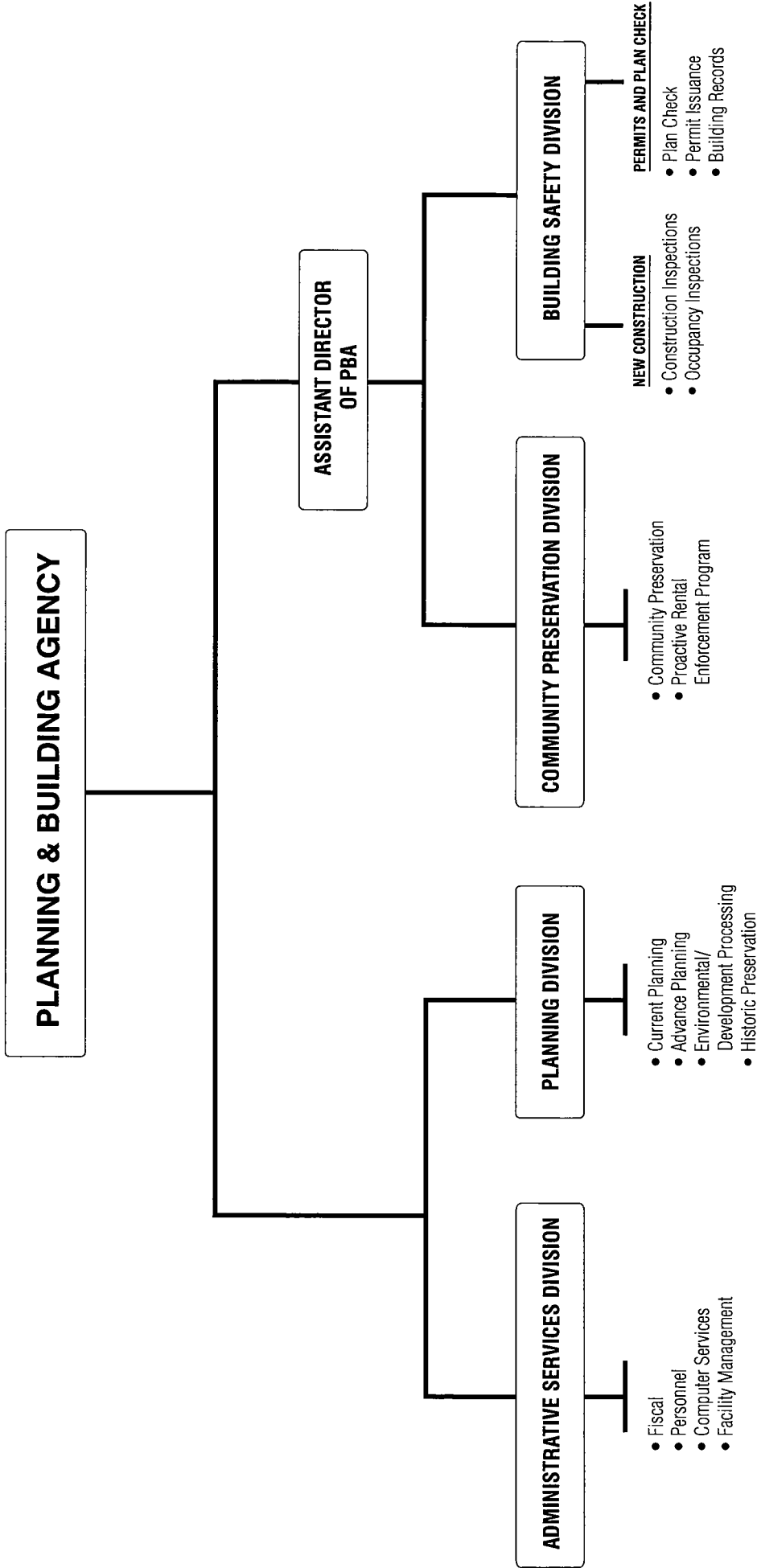
# The City of Santa Ana's Purpose, Vision & Goals

## Planning and Building Agency

Our **PURPOSE** is to provide quality service to enhance the safety, livability and prosperity of our community.



# FUNCTIONAL ORGANIZATION CHART

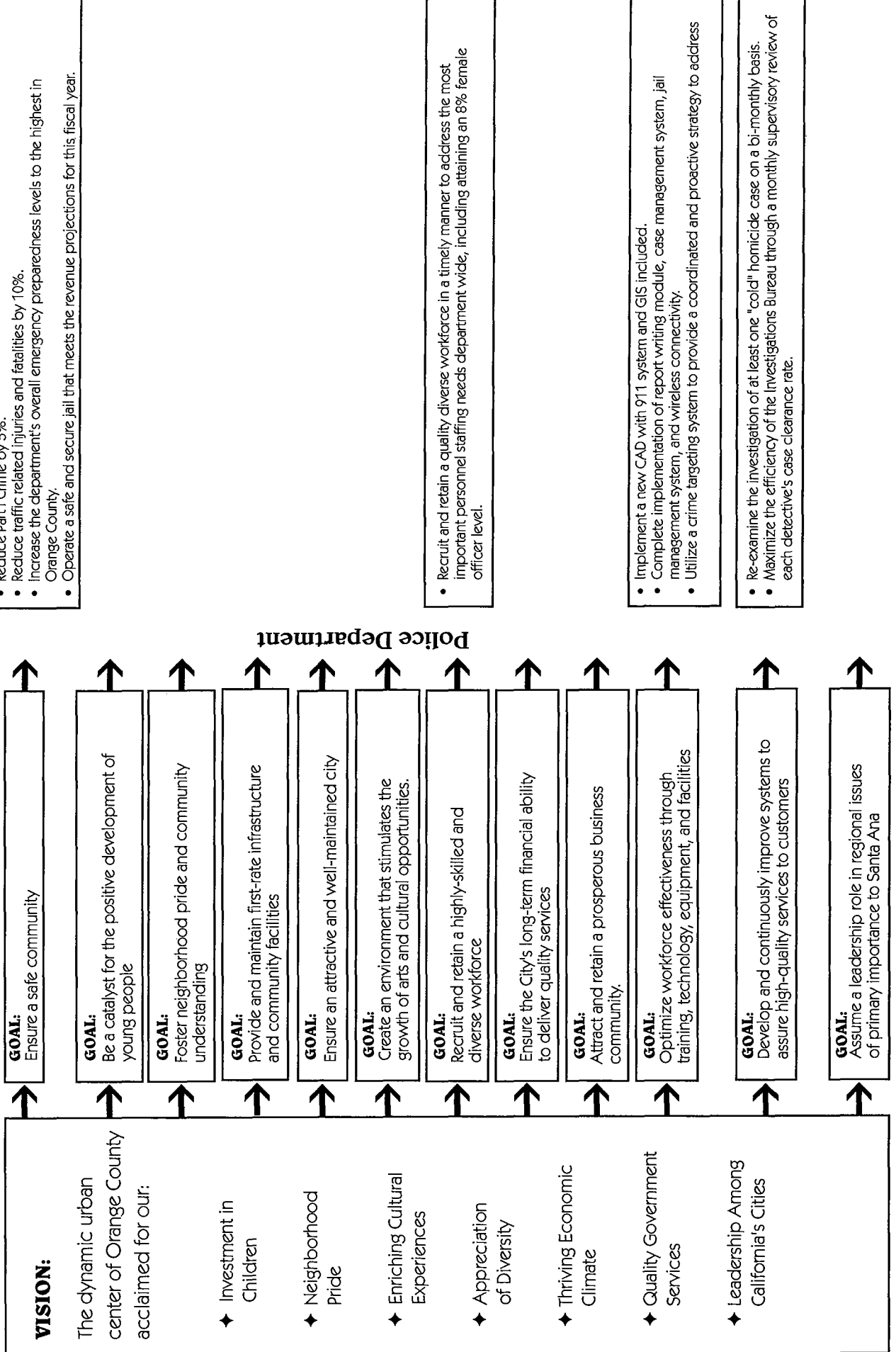




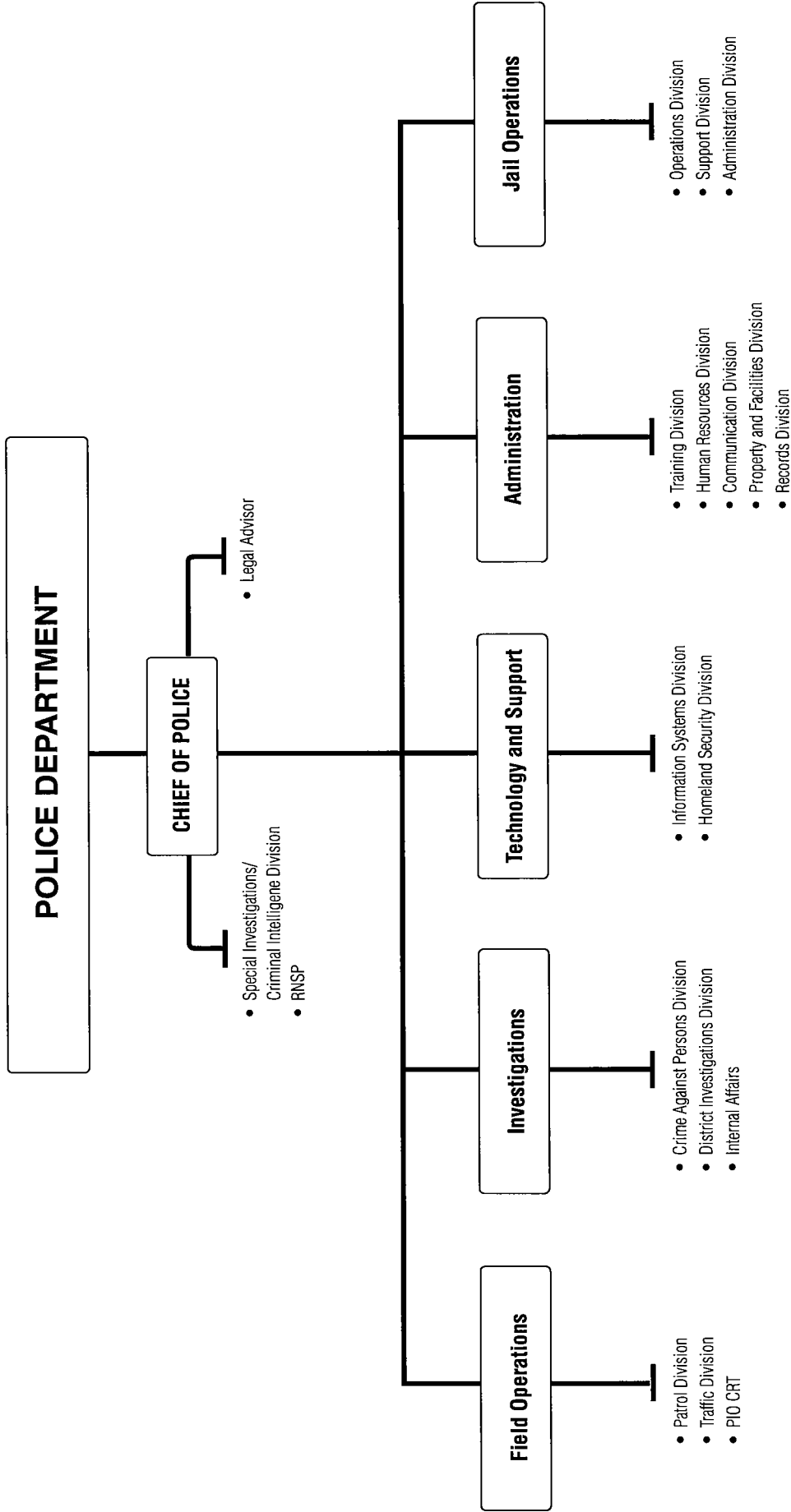
# The City of Santa Ana's Purpose, Vision & Goals

## Police Department

Our **PURPOSE** is to provide quality service to enhance the safety, livability and prosperity of our community.



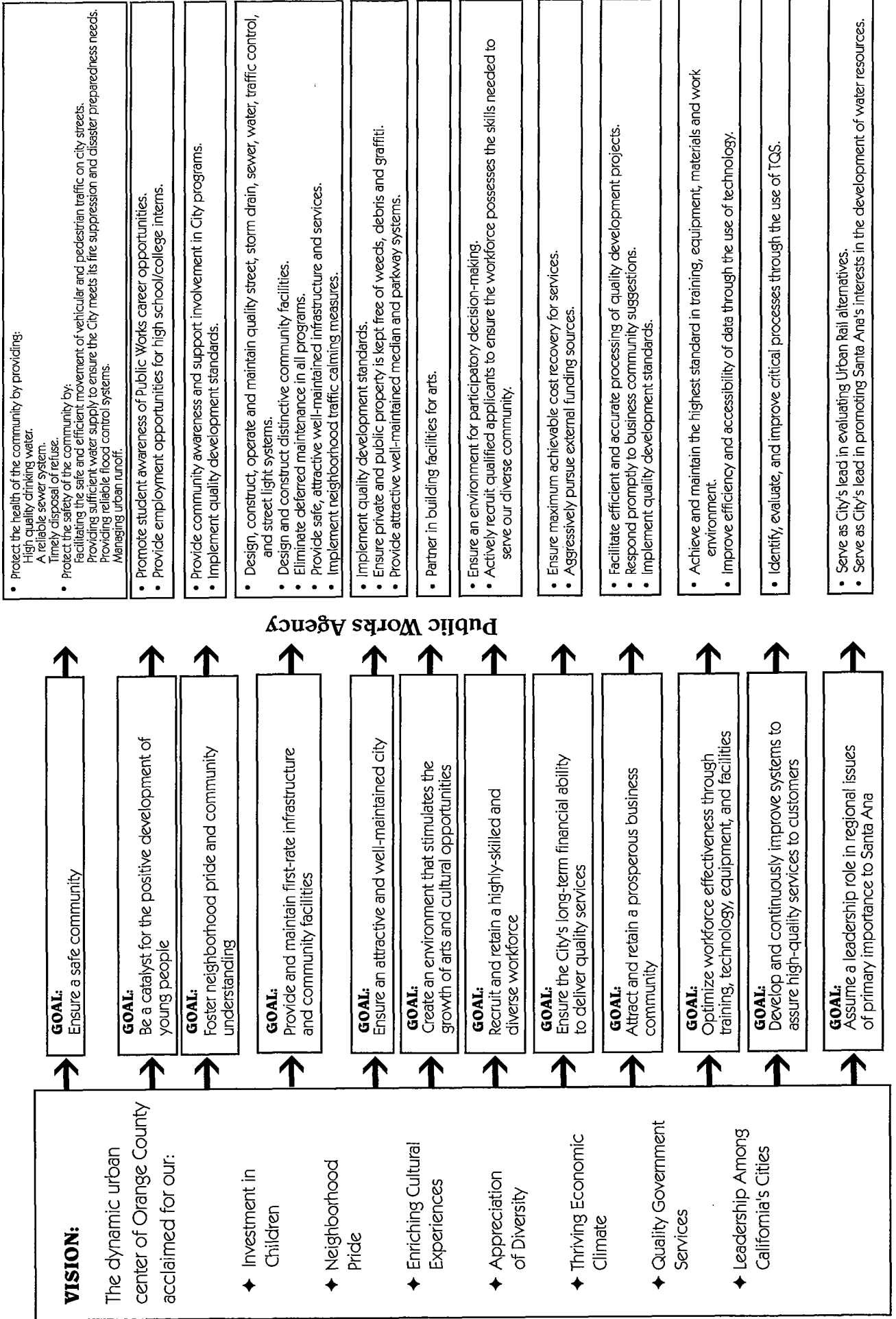
# FUNCTIONAL ORGANIZATION CHART



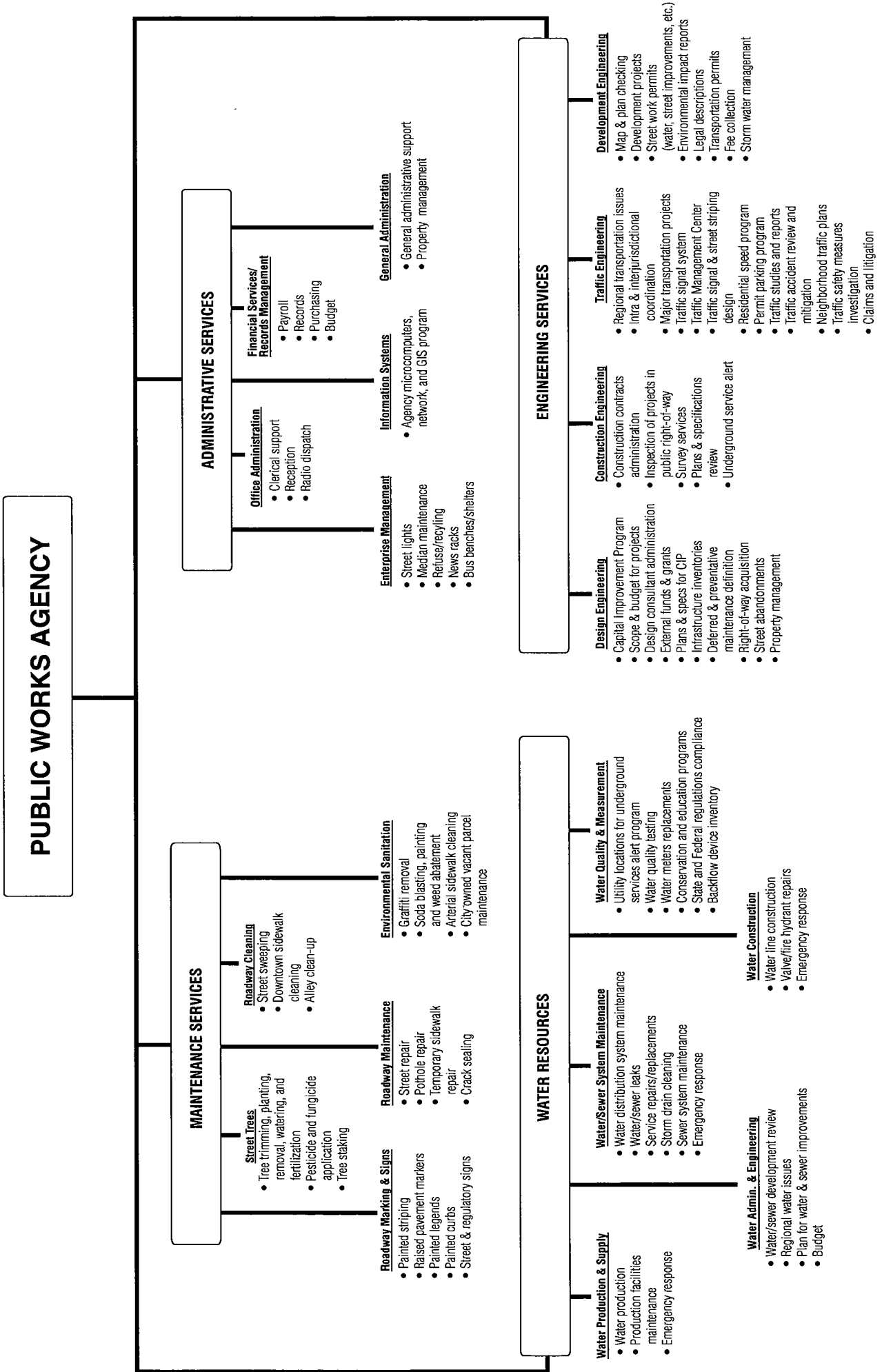
# The City of Santa Ana's Purpose, Vision & Goals

## Public Works Agency

Our **PURPOSE** is to provide quality service to enhance the safety, livability and prosperity of our community.



# FUNCTIONAL ORGANIZATION CHART



*A Quick Budget Tour* is designed to give the reader a *fast and basic introduction* to the different parts of the City of Santa Ana Annual Budget. The budget sections are divided by tabs and feature a consistent outline that starts with a description and summary of the fund’s history followed by details on program objectives, recent accomplishments, action plans, line-item appropriations, and personnel counts. The City of Santa Ana staff hopes this document will give the reader an understanding of the City’s business and the municipal budget that enables the City to deliver its services.

**CITY MANAGER’S LETTER  
City Vision, Purpose & Goals**

Gives a general overview of the municipal budget for this fiscal year and relates the current budget to the City’s Vision, Purpose & Goals.

**TABLE OF CONTENTS**

Lists sections by subject in page order.

*Section 1*  
**TOTAL ANNUAL BUDGET  
SUMMARIES & COMPARISONS**

Displays graphs and schedules of the total City budget using alternative means of presenting revenues and expenditures. Reviews the City’s financial policies and practices, and relationships between and among funds.

*Section 2*  
**GENERAL FUND**

Presents the operating budgets for departments primarily supported by the General Fund.

*Section 3*  
**INTERNAL SERVICE FUNDS**

Presents the operating budgets for activities funded by cross-charges to the General Fund, Enterprise, or Community Development departments. Includes employee insurance, risk management, building maintenance, telecommunications, fleet maintenance, corporate yard operations and information systems

*Section 4*  
**COMMUNITY DEVELOPMENT  
AGENCY**

Presents the operating budgets for activities primarily funded by tax increment, bond proceeds, and Federal or State sources. Includes community development/redevelopment, economic and downtown development, employment services, CDBG, WIA, and Housing.

*Section 5*  
**SPECIAL REVENUE FUNDS**

Presents the operating budgets for activities funded by grants, or special State, Federal or miscellaneous revenue sources.

*Section 6*  
**ENTERPRISE FUNDS**

Presents the operating budgets for activities primarily supported by user fees or direct charges for their products or services. Includes Water Utility, Sanitation, Refuse Collection, Parking Meter & Facilities, The Depot, and Sewer funds

*Section 7*  
**CAPITAL FUNDS**

Capital funds, which are earmarked for improvements to the City’s infrastructure, are described by source of funds and by use of funds.

*Section 8*  
**CAPITAL IMPROVEMENT  
PROGRAM**

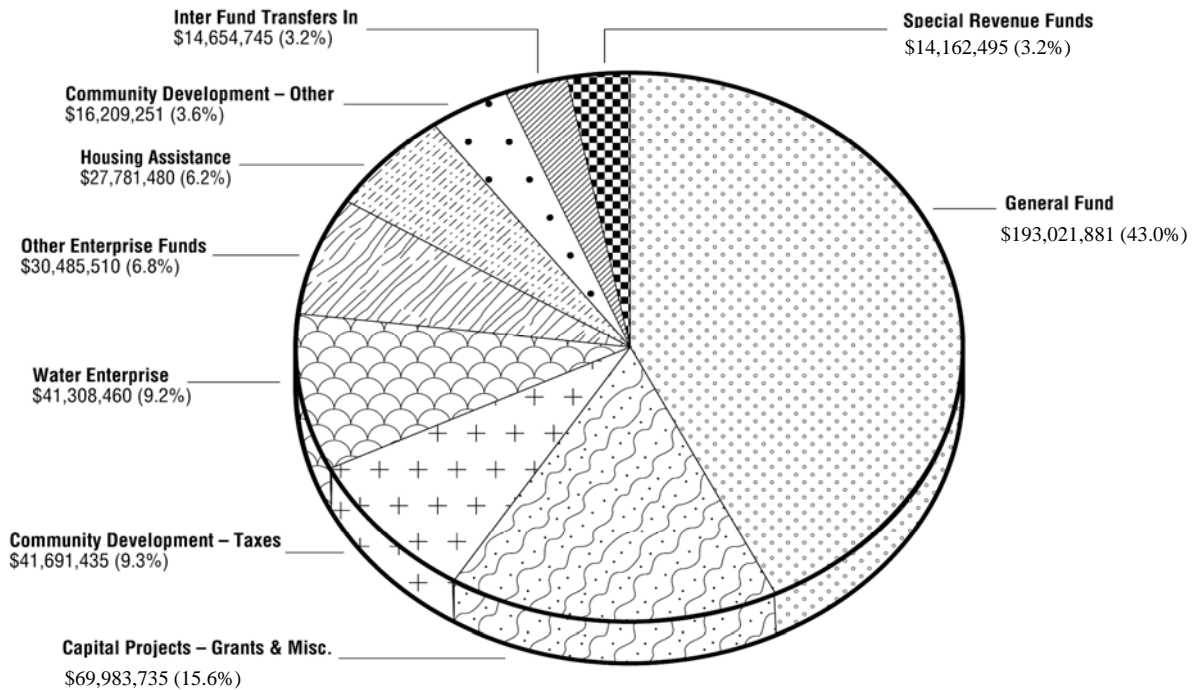
Provides a listing of Capital Improvement Projects (CIP) for the upcoming fiscal year by project category, with funding sources and amounts.

*Section 9*  
**GLOSSARY & INDEX**

Provides a glossary of finance and budget terms, descriptions of the City’s line-item classifications by object codes, and a subject index.

**TOTAL ANNUAL BUDGET BY REVENUE SOURCES**

FY 06-07 Estimated Revenues – \$449,298,992  
 Prior Year Revenue Carry-forward – 32,791,693  
**Total Revenue Sources – \$482,090,685**



Note: Percentages include Interfund transfers

**TOTAL REVENUE SOURCES PIE CHART**

Total Revenue Sources reflects all resources needed to support total anticipated expenditures for FY 2006-07. The pie chart shown above indicates where the funds come from to support these expenditures. The pie is divided into nine slices which represent the major sources of funding (excluding prior year carry forwards).

The largest fund is the general fund which represents 43 percent of all the resources available. Revenue in the General Fund decreased by \$8.4 million due to the depletion of one-time revenues and the decrease in General Fund Capital Outlay fund 51 projects (Table 1-1).

Funding for Capital Projects is the second largest revenue source with approximately \$71.7 million dedicated to various project improvements through the City. The majority of the increase is due to the \$46.5 million received from the OCTA Gas Tax subvention for the Bristol Street Widening project.

The Enterprise Fund which accounts for business-type activities, receives most of its funding through user charges from Water, Sanitation, Sanitary Sewer, Federal Clean Water Act, Refuse, Parking Meter Fund and the Depot (formerly known as the Regional Transportation Center). As shown in the pie chart above, Enterprise Funds (Water & Other Enterprise Funds) constitutes 16.5

percent of the total budget which includes an increase in water pass-through charges to customers (Table 1-3).

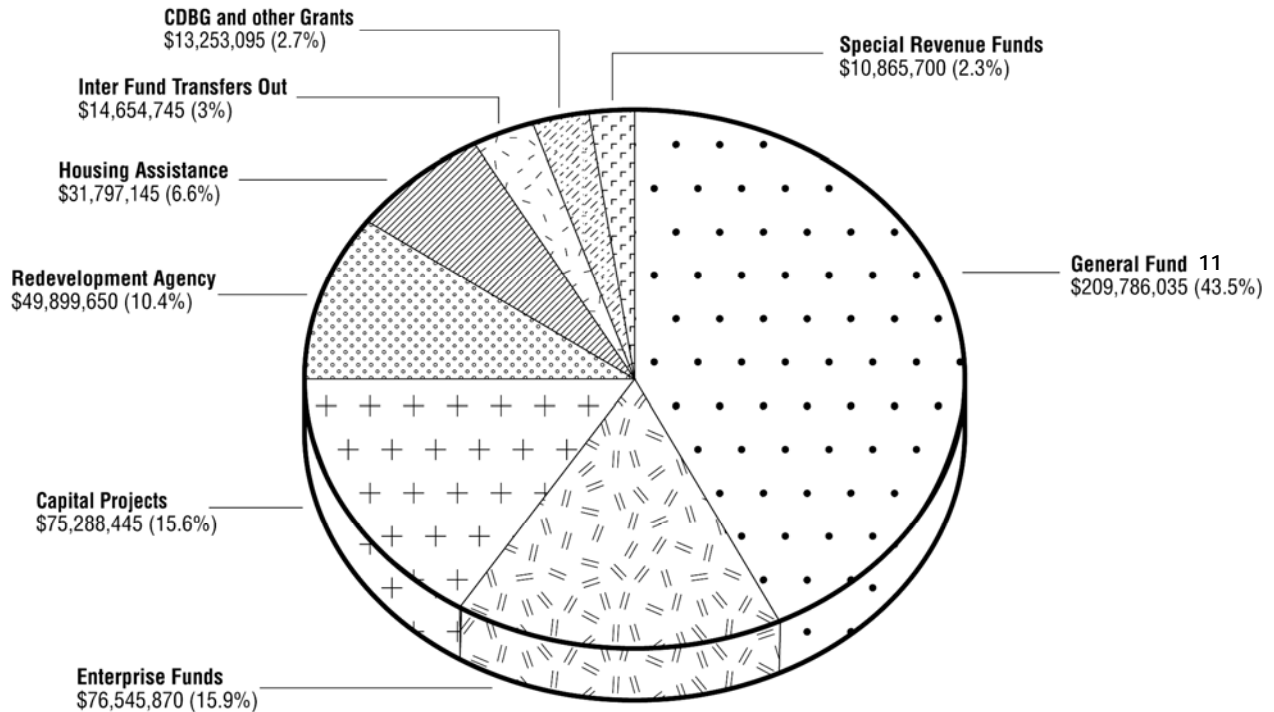
Community Development Agency (CDA) tax increment represents 9.3% and includes a two percent increase in projected tax increment revenue as shown in the pie chart above. CDBG program allocation (administered through CDA) decreased by approximately \$800,000 in 06-07 due to reductions at the federal budget level (Table 1-3).

Special Revenue Funds accounts for 3.3 percent of the total budget and includes funding from Gas Tax, Air Quality and Civic Center Maintenance.

FUND	FY 2005-06 Projected	FY 2006-07 Budget	\$ Change	% Change
General Fund (Sec 2)	201,431,232	193,021,881	(8,409,351)	-4.2%
Enterprise Fund (Sec 6)	70,420,505	71,793,970	1,373,465	2.0%
Redevelopment (Sec 4)	49,933,435	46,215,556	(3,717,879)	-7.4%
Housing (Sec 4)	29,195,025	27,781,480	(1,413,545)	-4.8%
CDBG (Sec 4)	8,215,900	7,410,820	(805,080)	-9.8%
CDA Grant Funds (Sec 4)	5,464,430	4,274,310	(1,190,120)	-21.8%
Special Revenue (Sec 5)	13,968,120	14,162,495	194,375	1.4%
Capital (Sec 7)	21,119,590	69,983,735	48,864,145	231.4%
<b>Total</b>	<b>399,748,237</b>	<b>434,644,247</b>	<b>34,896,010</b>	<b>8.7%</b>

Excludes Interfund Transfers

## TOTAL ANNUAL BUDGET BY APPROPRIATIONS FY 2006-07 Total \$482,090,685



### TOTAL APPROPRIATIONS PIE CHART

The total appropriation budget for all funds and activities is \$482,090,685. Included in this figure is approximately \$14.6 million in Interfund transfers. All the expenditures associated with the various funds of the city are displayed above by the type of expenditure. The pie chart basically identifies where the funding will be spent.

General Fund 11 makes up for the largest slice of the pie with a total of \$209.7 in appropriations to fund programs and services thru its various agencies. Public Safety alone will receive the largest commitment with over \$163 million (approximately 35 percent) of the total appropriations (Table 1-2).

Increases in public safety expenditures are due to salary and step increases, higher benefit costs related to increased safety PERS retirement, workers compensation rates, overtime and health benefits. Expenditures associated with the Special Revenue funds and Police Building Debt Service are included. For more information, please refer to Sections 2, 5 and 7.

The Enterprise fund makes up for the second largest slice of the pie with over \$76.5 million budgeted for the various services provided thru Water, Refuse, Sanitation, Sewer, Parking meter and the Depot operations. Water Utility appropriation increased by \$4.1 million or 10.1 percent over last fiscal year reflecting increase in water rates due to commodity and operations cost increases (Table 1-2).

Refuse, Sanitation, Sewer and Federal Clean Water Act

Program	FY 2005-06	FY 2006-07	\$	%
	Budget	Budget		
Public Safety	151,912,520	163,057,205	11,144,685	7.3%
Community Development	61,205,955	62,243,195	1,037,240	1.7%
Water Utility	41,595,890	45,784,490	4,188,600	10.1%
Housing	30,839,535	31,797,145	957,610	3.1%
Refuse/Sanitation	28,702,075	28,751,265	49,190	0.2%
Recreation/Cultural	25,294,210	27,336,070	2,041,860	8.1%
General Government	17,660,465	18,656,905	996,440	5.6%
Community Maintenance	35,241,720	77,455,445	42,213,725	119.8%
Planning & Building	11,927,500	12,354,220	426,720	3.6%
<b>Total</b>	<b>404,379,870</b>	<b>467,435,940</b>	<b>63,056,070</b>	<b>15.6%</b>

Excludes Interfund Transfers

**TOTAL ANNUAL BUDGET  
BY FUND & PROGRAM  
Table 1-3**

	Actual FY 04-05	% of Total	Projected FY 05-06	% of Total	Adopted FY 06-07	% of Total	Increase (Decrease) Over Prior Year			
							04-05 to 05-06		05-06 to 06-07	
							in \$	in %	in \$	in %
<b>REVENUES BY FUND</b>										
General Fund	197,526,297	47.8%	201,431,232	50.4%	193,021,881	44.4%	3,904,935	2.0%	(8,409,351)	-4.2%
Redevelopment Fund	61,963,995	15.0%	49,933,435	12.5%	46,215,556	10.6%	(12,030,560)	-19.4%	(3,717,879)	-7.4%
Housing Fund	32,066,113	7.8%	29,195,025	7.3%	27,781,480	6.4%	(2,871,088)	-9.0%	(1,413,545)	-4.8%
CDBG	7,267,377	1.8%	8,215,900	2.1%	7,410,820	1.7%	948,523	13.1%	(805,080)	-9.8%
CDA Grant Funds	7,753,255	1.9%	5,464,430	1.4%	4,274,310	1.0%	(2,288,825)	-29.5%	(1,190,120)	-21.8%
Special Revenue Fund	17,395,542	4.2%	13,968,120	3.5%	14,162,495	3.3%	(3,427,422)	-19.7%	194,375	1.4%
Enterprise Fund	66,189,705	16.0%	70,420,505	17.6%	71,793,970	16.5%	4,230,800	6.4%	1,373,465	2.0%
Capital Fund	22,727,507	5.5%	21,119,590	5.3%	69,983,735	16.1%	(1,607,917)	-7.1%	48,864,145	231.4%
Subtotal	412,889,792	100.0%	399,748,237	100.0%	434,644,247	100.0%	(13,141,555)	-3.2%	34,896,010	8.7%
<b>TOTAL REVENUES</b>	<b>412,889,792</b>	<b>100.0%</b>	<b>399,748,237</b>	<b>100.0%</b>	<b>434,644,247</b>	<b>100.0%</b>	<b>(13,141,555)</b>	<b>-3.2%</b>	<b>34,896,010</b>	<b>8.7%</b>
<b>EXPENDITURES BY PROGRAM</b>										
Public Safety	141,410,898	38.9%	151,912,520	37.6%	163,057,205	34.9%	10,501,622	7.4%	11,144,685	7.3%
Community Development	63,729,395	17.5%	61,205,955	15.1%	62,243,195	13.3%	(2,523,440)	-4.0%	1,037,240	1.7%
Water Utility	37,665,783	10.4%	41,595,890	10.3%	45,784,490	9.8%	3,930,107	10.4%	4,188,600	10.1%
Housing	25,407,704	7.0%	30,839,535	7.6%	31,797,145	6.8%	5,431,831	21.4%	957,610	3.1%
Refuse/Sanitation	24,527,940	6.8%	28,702,075	7.1%	28,751,265	6.2%	4,174,135	17.0%	49,190	0.2%
Recreation/Cultural/Library	18,643,838	5.1%	25,294,210	6.3%	27,336,070	5.8%	6,650,372	35.7%	2,041,860	8.1%
General Government	15,499,903	4.3%	17,660,465	4.4%	18,656,905	4.0%	2,160,562	13.9%	996,440	5.6%
Community/Maintenance	26,163,275	7.2%	35,241,720	8.7%	77,455,445	16.6%	9,078,445	34.7%	42,213,725	119.8%
Planning & Building	10,266,857	2.8%	11,927,500	2.9%	12,354,220	2.6%	1,660,643	16.2%	426,720	3.6%
<b>TOTAL EXPENDITURES</b>	<b>363,315,593</b>	<b>100.0%</b>	<b>404,379,870</b>	<b>100.0%</b>	<b>467,435,940</b>	<b>100.0%</b>	<b>41,064,277</b>	<b>11.3%</b>	<b>63,056,070</b>	<b>15.6%</b>
Excludes Interfund Transfers										
<b>TOTAL ANNUAL BUDGETED PERSONNEL</b>										
Number of Positions	1,714.00		1,713.00		1,724.00		(1)	-0.1%	11	0.6%
Santa Ana Population	349,123		351,697		351,697		2,574	0.7%	0	0.0%
Positions Per 1,000 Pop.	4.91		4.87		4.90		0	0.0%	0	0.0%

account for 6.2 percent of the total appropriation budget. This program remained relatively flat with a .02 percent increase over prior year appropriations (Table 1-3). Please refer to Section 6 for more information.

Community Development (which includes Economic Development, Redevelopment, portions of CDBG, parking related funds, and the Depot) accounts for 13.3 percent of total expenditures (Table 1-3). Housing experienced a slight increase of 3.1 percent. For more information on these areas, please refer to Section 4, 5 and 6.

Community Maintenance refers to funds associated with constructing roads or other improvements or maintenance. The increase is due to capital improvement pro-

ject related to the Select Street construction for which the City has received approximately \$46 million in assistance from OCTA for the Bristol Widening project.

Recreation/Cultural refers to expenditures associated with Recreation & Community Services, Library Department as well as any special or capital projects in those areas. Recreation/Cultural amounts to 5.8 percent of total appropriations and reflects an increase of 8.1 percent due to an increase in recreation grant funding (Table 1-3).

General Government program is 4 percent of total appropriations which includes the City Manager’s Office, City

*(Continued on page 5)*



Attorney, City Clerk, Non-Departmental, Personnel, Department IS Strategic Plan transfer and Finance & Management Services. General Government has increased by 5.6 percent due to additional funding for lease payments associated with the new parking structure. Personnel related Air Quality Management District (AQMD) funds are also included here as well. For additional information please see Section 2 and 5.

Planning & Building represents 2.6 percent of the total expenditures. Included in this area are general fund, special revenue (AQMD), and CDBG associated expenditures.

Overall, the City's workforce increased by a net of 9 positions resulting in an increase in personnel related expenditures throughout various agencies. The City Managers office increased by 1, Fire Department increased by 4, Parks & Recreation increased by 2 and Planning & Building increased by 2 full time positions. Please refer to the Personnel Allocation Summary (Table 1-14) for more information.

## ECONOMIC OUTLOOK

In California, the economic experience has been quite different from the rest of the nation. Many factors have influenced California's slow recovery with increasing energy costs and a sluggish growth in home sales. The State's financial outlook appears to be a positive one with no foreseeable State budget reductions or new State revenue-increasing mechanisms such as the Triple Flip, ERAF III or In-Lieu of MVL that we have experience in the previous years.

The national unemployment rate, the economic indicator followed most closely, decreased from an average of 5.2 percent in June 2005 to 4.8 percent in June of 2006. Although employment continued to grow over the past year, additional gains are expected to be nominal, with employment levels possibly declining during 2006.

The U.S. employment picture remains better than California's (where unemployment remains higher than the national average). The U.S. Department of Labor, Bureau of Labor Statistics reports the non seasonally adjusted June 2006 unemployment rate in California at 4.9 percent as compared to the 4.8 percent for the U.S. The unemployment rate reported for the same period in the Orange County region is estimated at 3.7 percent while Santa Ana's is 6 percent.

## TOTAL BUDGET BY FUND & PROGRAM

Total Annual Budget by Fund & Program Table 1-3 puts the revenue and appropriation tables in the previous pages (1-2 and 1-3) in perspective by comparing the total annual budget that has been adopted over the last two years and the actuals from FY04-05.

Subsequent tables, figures, and schedules continue the logical flow by expanding one-year revenue data into a three-year time horizon. The proportions of each revenue source to the fund type and to total revenues from all funds are analyzed.

In addition to expanding the time horizon on the annual data summarized in this section, this budget document also drills down into program components and their cost allocations. These costs items are the same expense types found in the General Fund department summaries and as described in the Expenditure Classification by Object Codes section in the Glossary.

Programs typically cut across departmental lines since no one operating unit is equipped to provide all the services a program entails. Public safety, for instance, consists of crime-fighting, fire-fighting, and emergency medical services. This may at times complicate the way budget information is presented. For this reason, this document follows a consistent theme that focuses on the department (s) that manages the programs and allocations. This thematic presentation not only helps to simplify the manner in which the budget is presented, but also highlights the accountability by pinpointing the department or agency that is responsible for providing the service.

## FUND BEGINNING & ENDING BALANCES

The Beginning & Ending Fund Balance tables indicate the beginning balances, current revenue, transfers, direct expenditures and ending balances per each fund. These tables are located within each section of the budget document providing a summarized version of the fund (Tables 2-1, 3-1, 4-1, 5-1 & 6-1). Further detail is discussed and itemized within the Resource & Program sheets of each individual Fund & Activity.

Section 5 of Article XIII B allows the City to designate a portion of fund balance for general contingencies to be used for any purpose. In 1983, the City Council passed a resolution setting aside all unappropriated or unrestricted balances in the General Fund and Special Revenue Fund as contingency funds.

**FY 06-07 TOTAL BUDGET SUMMARY**  
**EXPENDITURES AND INTERFUND TRANSFERS BY DEPARTMENT & FUNDING SOURCE**  
**Table 1-4**

DEPARTMENT	General Fund 11	Community Dev./Redev.	Enterprise Revenues	Fees/ Misc. Rev.	Housing Authority	CDBG Fund	Grant**	Special Revenues	TOTAL	%
Police Department	107,929,050					2,089,155	865,850	4,255,260	115,139,315	24.6%
Community Development Agency		49,899,650	4,239,815		31,797,145	2,053,020	6,050,710		94,040,340	20.1%
Public Works Agency	5,340,070	1,014,000	71,550,055	1,971,700		940,000	65,411,165	5,764,210	151,991,200	32.5%
Fire Department	47,221,155					475,000	221,735		47,917,890	10.3%
Parks, Recreation & Com. Services	13,715,665	1,509,745		955,330		595,000	1,052,750	2,569,435	20,397,925	4.4%
Planning & Building Agency	10,357,850					1,700,000		296,370	12,354,220	2.6%
Finance & Management Services	6,166,330								6,166,330	1.3%
Library Services	5,052,545								5,052,545	1.1%
City Attorney's Office	2,363,835					120,000			2,483,835	0.5%
Personnel Services	1,748,165							252,805	2,000,970	0.4%
City Manager's Office	1,889,045								1,889,045	0.4%
Bowers Museum	1,885,600								1,885,600	0.4%
Non-Departmental	1,668,265								1,668,265	0.4%
Clerk of the Council Office	786,230								786,230	0.2%
Information Svcs. Strategic Plan	3,662,230								3,662,230	0.8%
<b>Subtotal</b>	<b>209,786,035</b>	<b>52,423,395</b>	<b>75,789,870</b>	<b>2,927,030</b>	<b>31,797,145</b>	<b>7,972,175</b>	<b>73,602,210</b>	<b>13,138,080</b>	<b>467,435,940</b>	<b>100.0%</b>
Interfund Transfers Out	3,663,200	3,963,200						7,028,345	14,654,745	
<b>TOTAL</b>	<b>213,449,235</b>	<b>56,386,595</b>	<b>75,789,870</b>	<b>2,927,030</b>	<b>31,797,145</b>	<b>7,972,175</b>	<b>73,602,210</b>	<b>20,166,425</b>	<b>482,090,685</b>	

\*\* Includes Workforce Investment Act, Empowerment Zone, Orange County SSA, Orange County Transportation Grants, Federal and State Grants

**TABLE 1-4 TOTAL BUDGET SUMMARY BY EXPENDITURE & FUNDING SOURCE**

Table 1-4 shows the total budget for each operating department. This table depicts the various funds that each agency/program administers. Note also how the subtotal of \$467,435,940 (excluding Interfund transfers) in Table 1-4 is equal to the total expenditures in the adopted FY06-07 column of Table 1-3.

**TABLE 1-5 TOTAL REVENUE SUMMARY BY FUNDS & REVENUE TYPE**

Table 1-5 details all the various revenue sources that makes up each individual fund. Designated beginning fund balances and Interfund transfers are excluded from this table. Descriptions of the revenue and the programs they fund are located within the program and resource sheets throughout the budget document.

**TABLE 1-6A AND TABLE 1-6B TOTAL EXPENDITURE SUMMARY BY PROGRAM & ACTIVITY AND BY FUND**

Table 1-6A shows the appropriation detail on a program/activity level. This table provides FY2004-2005 actual expenditures and FY 2005-2006 vs. FY 2006-2007 adopted expenditure comparisons associated with the various City-wide programs and activities. The FY 2006-2007 column indicates total appropriated expenditures of \$482 million. Table 1-6B introduces Total Expenditure Summary by Fund and summarizes the various funds within each section of the budget book. For further details on these funds please see the resource sheets in sections 2, 4, 5, 6 and 7.

**TOTAL REVENUE SUMMARY  
BY FUNDS & REVENUE TYPE**

Table 1-5

Fund Type	Actual			Projected			as % of All Funds		
	FY 04-05	FY 05-06	FY 06-07	04-05	05-06	06-07	04-05	05-06	06-07
<b>GENERAL FUND</b>									
Sales Tax	42,078,760	44,407,000	45,748,700	21.5%	22.2%	23.7%	10.2%	11.2%	10.5%
Utility Users Tax	26,666,164	26,982,520	27,282,520	13.6%	13.5%	14.1%	6.5%	6.8%	6.3%
Property Tax	24,190,992	26,288,045	26,600,000	12.4%	13.2%	13.8%	0.5%	6.6%	6.1%
Property Tax In-Lieu of VLF	16,691,796	21,155,000	21,865,000	8.5%	10.6%	11.3%	16.8%	5.3%	5.0%
Business Tax	8,179,785	8,588,000	8,588,000	4.2%	4.3%	4.4%	0.5%	2.2%	2.0%
Hotel Visitor's Tax	5,469,565	5,875,000	5,875,700	2.8%	2.9%	3.0%	16.8%	1.5%	1.4%
Motor Vehicle License	2,259,547	1,695,535	1,700,000	1.2%	0.8%	0.9%	0.0%	0.4%	0.4%
GF Special Revenue Funds	252,630	0	36,000	0.1%	0.0%	0.0%	0.0%	0.0%	0.0%
GF Capital Outlay	979,509	5,954,000	240,995	0.5%	3.0%	0.1%	47.6%	1.5%	0.1%
Other Revenues	69,030,715	58,730,213	55,084,966	35.3%	29.4%	28.5%	47.6%	14.8%	12.7%
<b>Total</b>	<b>195,799,463</b>	<b>199,675,313</b>	<b>193,021,881</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>47.6%</b>	<b>50.2%</b>	<b>44.4%</b>
<b>COMMUNITY DEVELOPMENT FUNDS</b>									
Welfare Investment Act	2,591,407	2,762,225	2,416,140	2.38%	3.0%	2.8%	0.6%	0.7%	0.6%
Empowerment Zone	2,782,479	661,135	0	2.55%	0.7%	N/A	0.7%	0.2%	N/A
Orange County SSA	565,905	500,670	497,670	0.52%	0.5%	0.6%	0.1%	0.1%	0.1%
Department of Labor Youth Grant	0	198,400	0	0.00%	0.2%	N/A	0.0%	0.0%	N/A
Community Development Block Grant	7,267,377	8,215,900	7,410,820	6.66%	8.9%	8.6%	1.8%	2.1%	1.7%
Housing HOPWA Federal Funds	1,813,465	1,342,000	1,360,500	1.66%	1.4%	1.6%	0.4%	0.3%	0.3%
Housing Authority Funds	32,066,113	29,195,025	27,781,480	29.40%	31.5%	32.4%	7.8%	7.3%	6.4%
Community Development/Redev. & SA Auth.	61,963,995	49,933,435	46,215,556	56.82%	53.8%	53.9%	15.1%	12.5%	10.6%
<b>Total</b>	<b>109,050,741</b>	<b>92,808,790</b>	<b>85,682,166</b>	<b>100.00%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>26.5%</b>	<b>23.3%</b>	<b>19.7%</b>
<b>SPECIAL REVENUE FUNDS</b>									
Mobile Vending Program	0	0	141,225	0.00%	0.0%	1.0%	0.0%	0.0%	0.0%
Inmate Welfare Fund	378,812	562,300	426,300	2.18%	4.0%	3.0%	0.1%	0.1%	0.1%
Criminal Activities	1,290,022	403,220	232,355	7.42%	2.9%	1.6%	0.3%	0.1%	0.1%
Traffic Safety	1,804,101	2,330,045	2,000,000	10.37%	16.7%	14.1%	0.4%	0.6%	0.5%
Special Gas Tax	6,533,894	6,610,415	7,018,345	37.56%	47.3%	49.6%	1.6%	1.7%	1.6%
Air Quality Fund	431,685	521,330	378,780	2.48%	3.7%	2.7%	0.1%	0.1%	0.1%
Residential Street Improvement	0	0	411,500	0.00%	0.0%	2.9%	0.0%	0.0%	0.1%
Civic Center Authority	3,711,409	3,171,410	3,553,990	21.34%	22.7%	25.1%	0.9%	0.8%	0.8%
Centennial Park	706,774	181,400	0	4.06%	1.3%	0.0%	0.2%	0.0%	0.0%
UASI	1,313,685	0	0	7.55%	0.0%	0.0%	0.3%	0.0%	0.0%
Metropolitan Medical Response System	638,112	188,000	0	3.67%	1.3%	0.0%	0.2%	0.0%	0.0%
Office of Safety Grant	587,048	0	0	3.37%	0.0%	0.0%	0.1%	0.0%	0.0%
<b>Total</b>	<b>17,395,542</b>	<b>13,968,120</b>	<b>14,162,495</b>	<b>100.00%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>4.2%</b>	<b>3.5%</b>	<b>3.3%</b>
<b>CAPITAL FUNDS</b>									
Traffic Congestion Relief Program	0	0	980,000	0.00%	0.0%	1.4%	0.0%	0.0%	0.2%
Measure M	8,534,786	10,173,000	4,657,710	37.55%	48.2%	6.7%	2.1%	2.6%	1.1%
Transportation Area Funds	582,794	215,000	1,355,125	2.56%	1.0%	1.9%	0.1%	0.1%	0.3%
Sewer Connection	653,103	576,500	720,000	2.87%	2.7%	1.0%	0.2%	0.1%	0.2%
Select Street	8,789,107	6,168,495	60,191,570	38.67%	29.2%	86.0%	2.1%	1.5%	13.8%
Traffic System Management	362,777	370,710	0	1.60%	1.8%	0.0%	0.1%	0.1%	0.0%
Land & Water Conservation Fund	148,421	0	150,000	0.65%	0.0%	0.2%	0.0%	0.0%	0.0%
Roberti-Z'Berg Grant	1,527,679	0	0	6.72%	0.0%	0.0%	0.4%	0.0%	0.0%
OTS- Pedestrian Safety	587,048	350,000	0	2.58%	1.7%	0.0%	0.1%	0.1%	0.0%
Recreational Grants Fund	932,519	2,500,000	950,000	4.10%	11.8%	1.4%	0.2%	0.6%	0.2%
State Regional Trails Program	0	0	102,750	0.00%	0.0%	0.1%	0.0%	0.0%	0.0%
Local Drainage Areas	312,033	300,265	375,580	1.37%	1.4%	0.5%	0.1%	0.1%	0.1%
Park Acquisition & Development	297,240	465,620	501,000	1.31%	2.2%	0.7%	0.1%	0.1%	0.1%
<b>Total</b>	<b>22,727,507</b>	<b>21,119,590</b>	<b>69,983,735</b>	<b>100.00%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>5.5%</b>	<b>5.3%</b>	<b>16.1%</b>
<b>ENTERPRISE FUNDS</b>									
Water Utility Funds	36,157,083	40,587,890	41,308,460	54.63%	57.6%	57.5%	8.8%	10.2%	9.5%
Parking Meter	4,386,100	2,619,035	2,415,000	25.21%	18.8%	17.1%	1.1%	0.7%	0.6%
Sanitary Sewer Fund	2,327,233	2,888,150	3,127,800	3.52%	4.1%	4.4%	0.6%	0.7%	0.7%
Federal Clean Water Protection	2,064,258	2,191,705	2,545,370	3.12%	3.1%	3.5%	0.5%	0.6%	0.6%
The Depot	697,592	708,500	742,540	1.05%	1.0%	1.0%	0.2%	0.2%	0.2%
Sanitation Fund	8,000,353	7,920,000	7,896,000	12.09%	11.2%	11.0%	1.9%	2.0%	1.8%
Refuse Collection	12,557,086	13,505,225	13,758,800	18.97%	19.2%	19.2%	3.1%	3.4%	3.2%
<b>Total</b>	<b>66,189,705</b>	<b>70,420,505</b>	<b>71,793,970</b>	<b>100.00%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>16.1%</b>	<b>17.7%</b>	<b>16.5%</b>
<b>GRAND TOTAL - ALL FUNDS</b>	<b>411,162,958</b>	<b>397,992,318</b>	<b>434,644,247</b>						
Excludes Interfund Transfers									

**TOTAL EXPENDITURE SUMMARY  
BY PROGRAM & ACTIVITY  
Table 1-6A**

PROGRAM & ACTIVITY	Actual FY 04-05	% of Total	Projected FY 05-06	% of Total	Adopted FY 06-07	% of Total	Increase (Decrease) Over Prior Year			
							04-05 to 05-06		05-06 to 06-07	
							in \$	in %	in \$	in %
<b>Public Safety</b>										
Police Services	98,740,832	27.2%	107,732,175	26.6%	115,139,315	24.6%	8,991,343	8.3%	7,407,140	6.9%
Fire & Emergency Medical Svcs.	42,743,581	11.8%	44,180,345	10.9%	47,917,890	10.3%	1,436,764	3.3%	3,737,545	8.5%
<b>Total</b>	<b>141,484,413</b>	<b>38.9%</b>	<b>151,912,520</b>	<b>37.6%</b>	<b>163,057,205</b>	<b>34.9%</b>	<b>10,428,107</b>	<b>6.9%</b>	<b>11,144,685</b>	<b>7.3%</b>
<b>Community Development</b>										
Community Development Agency	48,517,660	13.4%	46,579,940	11.5%	46,967,575	10.0%	(1,937,720)	-4.2%	387,635	0.8%
CDBG/HOPWA	3,392,817	0.9%	2,188,325	0.5%	2,053,020	0.4%	(1,204,492)	-55.0%	(135,305)	-6.2%
Parking Meter Fund	3,854,209	1.1%	4,003,530	1.0%	4,763,605	1.0%	149,321	3.7%	760,075	19.0%
Special Revenue Funds	1,192,818	0.3%	1,464,000	0.4%	1,545,745	0.3%	271,182	18.5%	81,745	5.6%
CDA Grant Funds	5,944,072	1.6%	6,172,790	1.5%	6,050,710	1.3%	228,718	3.7%	(122,080)	-2.0%
The Depot/RTC	827,819	0.2%	797,370	0.2%	862,540	0.2%	(30,449)	-3.8%	65,170	8.2%
<b>Total</b>	<b>63,729,395</b>	<b>17.5%</b>	<b>61,205,955</b>	<b>15.1%</b>	<b>62,243,195</b>	<b>13.3%</b>	<b>(2,523,440)</b>	<b>-4.1%</b>	<b>1,037,240</b>	<b>1.7%</b>
<b>Water Utility</b>										
Water Production & Supply	18,120,342	5.0%	19,953,505	4.9%	19,839,690	4.2%	1,833,163	9.2%	(113,815)	-0.6%
Maintenance & Construction	3,547,474	1.0%	3,761,590	0.9%	3,255,575	0.7%	214,116	5.7%	(506,015)	-13.5%
Administration & Engineering	2,348,552	0.6%	2,533,030	0.6%	2,828,450	0.6%	184,478	7.3%	295,420	11.7%
All Others	13,649,415	3.8%	15,347,765	3.8%	19,860,775	4.2%	1,698,350	11.1%	4,513,010	29.4%
<b>Total</b>	<b>37,665,783</b>	<b>10.4%</b>	<b>41,595,890</b>	<b>10.3%</b>	<b>45,784,490</b>	<b>9.8%</b>	<b>3,930,107</b>	<b>9.4%</b>	<b>4,188,600</b>	<b>10.1%</b>
<b>Housing</b>										
Housing Authority Funds	25,407,704	7.0%	30,839,535	7.6%	31,797,145	6.8%	5,431,831	17.6%	957,610	3.1%
<b>Total</b>	<b>25,407,704</b>	<b>7.0%</b>	<b>30,839,535</b>	<b>7.6%</b>	<b>31,797,145</b>	<b>6.8%</b>	<b>5,431,831</b>	<b>17.6%</b>	<b>957,610</b>	<b>3.1%</b>
<b>Community/Maintenance</b>										
Public Works Agency	5,288,478	1.5%	5,329,630	1.3%	5,340,070	1.1%	41,152	0.8%	10,440	0.2%
CDBG	400,000	0.1%	535,000	0.1%	940,000	0.2%	135,000	25.2%	405,000	75.7%
Capital/Grant Funds	17,496,359	4.8%	29,377,090	7.3%	65,411,165	14.0%	11,880,731	40.4%	36,034,075	122.7%
Special Revenue Fund	2,978,438	0.8%	0	0.0%	5,764,210	1.2%	(2,978,438)	N/A	5,764,210	N/A
<b>Total</b>	<b>26,163,276</b>	<b>7.2%</b>	<b>35,241,720</b>	<b>8.7%</b>	<b>77,455,445</b>	<b>16.6%</b>	<b>9,078,444</b>	<b>25.8%</b>	<b>42,213,725</b>	<b>119.8%</b>
<b>Refuse/Sanitation/Sewer/Federal Clean Water Act</b>										
Sanitary Sewer Services	2,525,146	0.7%	3,092,150	0.8%	3,249,900	0.7%	567,004	18.3%	157,750	5.1%
Federal Clean Water Act	1,687,230	0.5%	2,590,605	0.6%	3,430,870	0.7%	903,375	34.9%	840,265	32.4%
Refuse Collection	12,663,033	3.5%	14,099,320	3.5%	13,944,880	3.0%	1,436,287	10.2%	(154,440)	-1.1%
Sanitation Fund	7,652,531	2.1%	8,920,000	2.2%	8,125,615	1.7%	1,267,469	14.2%	(794,385)	-8.9%
<b>Total</b>	<b>24,527,940</b>	<b>6.8%</b>	<b>28,702,075</b>	<b>7.1%</b>	<b>28,751,265</b>	<b>6.2%</b>	<b>4,174,135</b>	<b>14.5%</b>	<b>49,190</b>	<b>0.2%</b>
<b>Recreation/Library/Cultural</b>										
Recreation/Parks/Zoo	13,747,366	3.8%	18,909,675	4.7%	20,397,925	4.4%	5,162,309	27.3%	1,488,250	7.9%
Library	3,634,003	1.0%	4,802,160	1.2%	5,052,545	1.1%	1,168,157	24.3%	250,385	5.2%
Bowers Museum	1,340,095	0.4%	1,582,375	0.4%	1,885,600	0.4%	242,280	15.3%	303,225	19.2%
<b>Total</b>	<b>18,721,464</b>	<b>5.2%</b>	<b>25,294,210</b>	<b>6.3%</b>	<b>27,336,070</b>	<b>5.8%</b>	<b>6,572,746</b>	<b>26.0%</b>	<b>2,041,860</b>	<b>8.1%</b>
<b>General Government</b>										
City Manager's Office	1,523,374	0.4%	1,698,295	0.4%	1,889,045	0.4%	174,921	10.3%	190,750	11.2%
City Attorney's Office	1,943,463	0.5%	2,382,755	0.6%	2,483,835	0.5%	439,292	18.4%	101,080	4.2%
Clerk of the Council's Office	899,388	0.2%	652,235	0.2%	786,230	0.2%	(247,153)	-37.9%	133,995	20.5%
Personnel Services	1,452,543	0.4%	1,936,010	0.5%	2,000,970	0.4%	483,467	25.0%	64,960	3.4%
Non-Departmental	300,696	0.1%	1,192,945	0.3%	1,668,265	0.4%	892,249	74.8%	475,320	39.8%
IS Strategic Plan	3,965,980	1.1%	3,662,230	0.9%	3,662,230	0.8%	(303,750)	-8.3%	0	0.0%
Capital Lease & City COP Payment	584,687	0.2%	0	0.0%	0	0.0%	(584,687)	N/A	0	N/A
Finance & Management Services	4,138,304	1.1%	6,135,995	1.5%	6,166,330	1.3%	1,997,691	32.6%	30,335	0.5%
<b>Total</b>	<b>14,808,435</b>	<b>4.1%</b>	<b>17,660,465</b>	<b>4.4%</b>	<b>18,656,905</b>	<b>4.0%</b>	<b>2,852,030</b>	<b>16.1%</b>	<b>996,440</b>	<b>5.6%</b>
<b>Planning &amp; Building</b>										
Planning & Building Agency	8,738,518	2.4%	9,910,105	2.5%	10,357,850	2.2%	1,171,587	11.8%	447,745	4.5%
CDBG	1,940,300	0.5%	1,875,300	0.5%	1,700,000	0.4%	(65,000)	-3.5%	(175,300)	-9.3%
Special Revenue Funds	128,364	0.0%	142,095	0.0%	296,370	0.1%	13,731	9.7%	154,275	108.6%
<b>Total</b>	<b>10,807,183</b>	<b>3.0%</b>	<b>11,927,500</b>	<b>2.9%</b>	<b>12,354,220</b>	<b>2.6%</b>	<b>1,120,317</b>	<b>9.4%</b>	<b>426,720</b>	<b>3.6%</b>
<b>GRAND TOTAL</b>	<b><u>363,315,593</u></b>	<b>100.0%</b>	<b><u>404,379,870</u></b>	<b>100.0%</b>	<b><u>467,435,940</u></b>	<b>100.0%</b>	<b>41,064,278</b>	<b>10.2%</b>	<b>63,056,070</b>	<b>15.6%</b>
Excludes Interfund Transfers										



## SANTA ANA'S BUDGET PROCESS

The City's annual budget is prepared on a July 1<sup>st</sup> to June 30<sup>th</sup> fiscal year. The budget process is a perpetual and iterative operation that includes phases of formulation, adoption, implementation, adjustment, and oversight throughout the year.

### "Best Practice" Budgeting

The City uses multi-tiered iterations to formulate the budget. It is a "best practice" approach that draws on applicable elements of established budgetary tools and techniques such as Expenditure Control Budgeting (ECB), Target Budgeting, Program Budgeting, Zero Base Budgeting (ZBB), Line-item Budgeting, and Stakeholder Budgeting.

The first tier is the *strategic* level which uses Target Budgeting and ECB to set citywide organizational goals and objectives, and where aggregate budget targets and priorities are first defined.

The second tier is the *tactical* level which uses Program Budgeting to translate the City's strategy into specific programs and activities. These activities then become the cost centers that receive fund allocations and are assigned to designated departments.

The third tier is the *operational* level which uses ZBB to develop preliminary budget estimates and Line-item Budgeting to establish the internal controls that guide day to day fiscal administration. All designated cost centers/activities prepare line-item budgets to facilitate the cost accounting process. The resource sheets in the various tab sections show the line-item budget for each cost center/activity.

Throughout this process, City staff is constantly identifying and extensively interacting with key *stakeholders* which include but are not limited to the Boards and Commissions, Chamber of Commerce, and representatives of the City's 60 neighborhood associations. Interaction occurs in various ways from informal neighborhood meetings to formal boards and commissions hearings and Council Study Sessions.

*The City of Santa Ana values stakeholder budgeting because it promotes inclusion in a community that is the most diverse in Orange County.*

Stakeholder budgeting also provides for a more comprehensive approach to budgeting by soliciting input from as many quarters as possible. Santa Ana spends a lot of time and effort to involve stakeholders to help ensure that the budget is both vision-driven and customer-focused. By including stakeholders in the budget process, the City is practicing Santa Ana's bedrock philosophy of total quality customer service.

### Budget Amendment Process

The budget as adopted by the City Council can be amended during the fiscal year by an *appropriation adjustment*. An appropriation is the amount of money the Council has recognized as revenue and approved as a spending limit. An appropriation is shown as an expenditure line-item in the adopted budget.

The need to amend or adjust the budget typically arises in response to unforeseen circumstances or events. For example, the Council is required to formally recognize the receipt of unanticipated revenue before the City can legally accept and spend new money. In other cases, a department may need to transfer funds to cover an unexpected shortfall in another account.

The City Manager is authorized to amend Council-approved appropriations if, in the City Manager's opinion, such amendments are necessary and proper. The appropriation adjustment process consists of the following five steps:

1. A "Request For Appropriation Adjustment" form is prepared by the department or agency.
2. The request is submitted to Finance & Management Services for review.
3. The request is submitted to the City Manager for approval.
4. Once approved, the request is returned to Finance & Management Services to make the necessary adjustments.
5. The department/agency receives authorization to use the adjusted appropriations.

If the request for an appropriation adjustment is between two different departments or involves more than one fund, Council approval is required in addition to City Manager approval.

(Continued on page 11)

**Budget Calendar**

The following budget calendar indicates the months in which significant budget processes occur. The boxed calendar lists the major activities for the month while the narrative on the monthly budget processes provides a detailed description of the listed budget activities.

**August**

- Year-end report of Revenues & Expenditures finalized.
- Complete Revenue Manual.
- Budget personnel begin data collection for financial strategic plan and financial forecast.

At this time, the Budget Office and departmental budget representatives begin collecting information for the financial strategic plan and forecasts for the next budget year in order to provide the City’s Executive Management Team (EMT) – whose members are the City Manager, the Assistant City Manager, and the department/agency heads - with a fact-based financial foundation. The financial information is contained in the Annual Revenue Manual combined with monthly revenue and expenditure reports.



**September to December**

- EMT conducts Agency Retreats.
- EMT reviews Long-term Financial Forecast and Strategic Plan.
- Purpose, Vision & Goals presented to City Council.

From August to November, EMT determines Citywide goals, objectives and performance measurements for the next fiscal year. Each EMT member takes these Citywide plans back to his/her respective department where they get translated into department-specific goals and assignments using a Total Quality Services (TQS) tool.

Negotiations to finalize these plans then ensue between and among EMT and the departments, with EMT members assuming multiple negotiating roles that include champion, gate-keeper, and devil’s advocate.

To ensure the organization’s long-term financial viability, the City prepares a financial strategic plan to identify and address the economic, social, political and other trends impacting City revenues and expenditures. EMT identifies the budget issues, stakeholders, and factors that would drive or restrain the attainment of department-specific and citywide goals.

A financial forecast is then prepared based on projected assumptions for the next budget cycle. The first funds to be forecasted are the internal funds due to the impacts of internal cross-charges on other funds. Between *November* and *December*, the resulting goals and objectives are presented in a series of collaborative sessions between EMT and staff. The results are then presented to the City Council for concurrence. The adopted goals and objectives are shown as exhibits attached to the City Manager's budget letter.



**January**

- Budget/CIP Instructions and payroll projections are distributed to departments.
- Departments begin budget process.

Budget Instructions are distributed to departments. Public Works distributes Capital Improvement Plan instructions to departments. For more information on the capital budget process and its relationship to the operating budget, please refer to Section 7. From *January* to *May*, City departments and agencies complete their part of the City budget based on the adopted goals and objectives as well as the revenue and expenditure forecasts.



**February**

- Community Development Block Grant (CDBG) proposals are presented to the City’s Human Relations Commission for review.
- EMT conduct Budget Review Meeting(s).

Community Development Agency (CDA) presents CDBG proposals to the Human Relations Commission. Departmental/Agency heads present budgets to fellow EMT members in a budget review meeting.

(Continued on page 12)

### March

- CIP is presented to Environmental & Transportation Advisory Committee (ETAC).
- CIP is presented to Planning Commission.
- CDBG budget is adopted by the City Council.
- CDA Budget is adopted by the Community Redevelopment and Housing Commissions.

The Capital Improvement Program is presented to the Environmental & Transportation Advisory Committee and Planning Commission. Community Development Block Grant budget is adopted by the City Council. Based upon the City Council budget priorities, the Executive Management Team reviews operating budgets and Capital Improvements Program requests.

The Executive Management Team evaluates and prioritizes the program requirements, determines funding availability and develops a balanced budget. Final budget decisions are made as a team according to the purpose, vision and goals of the city.



### April

- EMT presents proposed Budget/CIP to City Council and community in Budget Study Sessions.
- Distribute Budget Discussion Booklet and Miscellaneous Fee Summary in study sessions.
- EMT presents proposed Budget/CIP to Chamber of Commerce Joint Budget Task Force.
- First Notice for Public Hearing is published.

The City Manager and EMT present the proposed budget to the City Council in a Budget Study Session. The Council, after reviewing the proposed budget and receiving public comment, may direct staff to revise the proposed budget. Executive Budget Summaries are made available to the public at budget discussion sessions, the Clerk of the Council Office, and all City libraries. The City Manager and EMT also present the budget to the Santa Ana Chamber of Commerce Joint Budget Task Force.



### May

- Second Notice for Public Hearing is published.
- Budget Binder (line-item budget) is distributed.
- First Reading of Budget Ordinance.
- Budget/CIP Presentation.
- Second Reading of Budget Ordinance and Budget/CIP Adoption.

The second notice for public hearing is published in the newspapers. The proposed budget is presented to the City Council during the public hearing and any new changes are incorporated into the budget. Copies of the line-item budget, as presented in this document, are available to the public in the Clerk of the Council’s Office, and City of Santa Ana public libraries.

On or before the 30<sup>th</sup> day of *June*, the Council meets to adopt the proposed budget, as amended, by the affirmative vote of a majority of the seven-member Council. The adopted budget becomes the authority for the various departments to expend appropriations, subject to controls established by the City Charter.

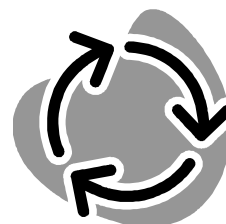
At any subsequent Council meeting, the Council may amend the adopted budget through an “appropriations adjustment.” This action requires a supermajority Council vote which means that at least five affirmative votes, or 2/3 of the seven-member Council, are needed to amend an adopted budget. The budget amendment process is discussed in detail on page 1-11.



### June

- Gann Limit adopted by City Council.

The City Council adopts the Gann Limit before the beginning of the new fiscal year, July 1<sup>st</sup> (the Gann Limit is discussed fully in the next section). The budget cycle starts again.





**GANN APPROPRIATIONS LIMIT**

Commonly referred to as the Gann Limit, this was a ballot initiative adopted in 1980, and modified by Proposition 111 which passed in 1990, to limit the amount of tax proceeds state and local governments can spend each year. The Gann limit now appears in California’s State Constitution as Article XIII B.

The limit changes annually and is different for every city. Each year’s limit is based on the amount of tax proceeds that were authorized to be spent in FY 1978-79 in each city, and modified for changes in inflation and population in each subsequent year. Inflationary adjustments are based on the California Department of Finance’s official report on changes in the state’s per capita income or in non-residential assessed valuation due to new construction. Population adjustments are based on changes in city or county population levels.

Table 1-7 shows the City’s FY 06-07 Gann Limit. The estimated City proceeds from taxes are \$141,361,316 and appropriations subject to the limit are \$66,641,381. The (Under) Limit figure of \$697.8 million is due to Santa Ana’s 84.7 per cent increase in population since 1980 which outpaced the growth in the tax base, and a conservative fiscal philosophy that seeks to foster a resident-responsive and business-friendly climate. Table 1-8 provides historical appropriations subject to limitation.

Section 5 of Article XIII B allows the City to designate a portion of fund balance for general contingencies to be used for any purpose. In 1983, the City Council passed a resolution setting aside all unappropriated or unrestricted balances in the General Fund and Special Revenue Fund as contingency funds.

Section 9710 of the California Government Code, added in 1980 by the State Legislature, requires the Council to adopt the City’s Gann appropriations limit for the following year by resolution. This resolution as adopted by the Council on June 5, 2006. The main text of the Council resolution is reproduced here.

<b>APPROPRIATIONS SUBJECT TO LIMITATION for Fiscal Year Ending June 30, 2007 Table 1-7</b>	
Proceeds from Taxes	\$141,361,316
<i>Less Exclusions</i>	
Capital Outlay	\$74,719,935
<i>Total Exclusions</i>	<u>74,719,935</u>
Appropriations subject to limitation	<u>\$66,641,381</u>
Current Year Limit	697,830,787
Over (Under) Limit	<u>(\$631,189,406)</u>

**Budget Epilogue: Approval of Budget Ordinance and Budget Resolution**

At a public hearing on June 5, 2006, the City Manager presented the proposed budget for FY 06-07 to the City Council for approval. On the June 19, 2006 Council Meeting, the budget ordinance was approved with a 7-0 vote. The budget ordinance and the budget resolution are reproduced on the following pages.

<b>HISTORICAL APPROPRIATIONS SUBJECT TO LIMITATION Table 1-8</b>						
Fiscal Year Ending:	June 30, 2003	June 30, 2004	June 30, 2005	June 30, 2006	June 30, 2007	
Proceeds from Taxes	\$ 122,759,687	\$ 128,055,558	\$ 126,988,081	\$ 137,399,565	\$ 141,361,316	
<i>Less Exclusions</i>						
Capital Outlay	<u>\$ 18,452,255</u>	<u>\$ 17,577,737</u>	<u>\$ 9,452,445</u>	<u>\$ 23,597,090</u>	<u>\$ 74,719,935</u>	
<i>Total Exclusions</i>	<u>\$ 18,452,255</u>	<u>\$ 17,577,737</u>	<u>\$ 9,452,445</u>	<u>\$ 23,597,090</u>	<u>\$ 74,719,935</u>	
Appropriations subject to limitation	\$ 104,307,432	\$ 110,477,821	\$ 117,535,636	\$ 113,802,475	\$ 66,641,381	
Current Year Limit	<u>\$ 574,192,038</u>	<u>\$ 597,101,185</u>	<u>\$ 625,402,896</u>	<u>\$ 665,742,325</u>	<u>\$ 697,830,787</u>	
Over (Under) Limit	<u>\$ (469,884,606)</u>	<u>\$ (486,623,364)</u>	<u>\$ (507,867,260)</u>	<u>\$ (551,939,850)</u>	<u>\$ (631,189,406)</u>	

ORDINANCE NO. NS-2713

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTA ANA APPROPRIATING MONIES TO THE SEVERAL OFFICES, AGENCIES AND DEPARTMENTS OF THE CITY FOR THE FISCAL YEAR COMMENCING JULY 1, 2006

THE CITY COUNCIL OF THE CITY OF SANTA ANA DOES ORDAIN AS FOLLOWS:

SECTION 1: The City Council of the City of Santa Ana hereby, finds, determines and declares as follows:

- A. The City Manager has prepared and submitted to this Council, pursuant to the provisions of Section 605 of the City Charter, a proposed budget for expenditures for the fiscal year commencing July 1, 2006, together with his budget letter dated May 15, 2006.
- B. In accordance with Section 606 of the City Charter, a public hearing has been held upon the said proposed budget of expenditures after notice of such public hearing had been published in the manner prescribed in said Section 606 of the City Charter.
- C. The proposed budget of expenditures duly submitted and considered as hereinbefore stated, together with any supplemental revisions and amendments thereto, was approved, adopted and fixed by the Council as the annual budget of the City for the fiscal year commencing July 1, 2006, in the amounts and for the funds, purposes, functions, department activities and programs as therein set forth. Said adopted budget, including said supplemental revisions and amendments, together with a copy of this appropriation ordinance, shall be placed in the official files of the Clerk of the Council.

SECTION 2: There are hereby appropriated to the several offices, agencies, and departments of the City, being the respective objects and purposes specified in that certain document entitled "City of Santa Ana Annual Budget 2006-2007," a copy of which is on file in the Office of the Clerk of the Council, out of the various funds of the City, for fiscal year 2006-2007, the several amounts stated as proposed expenditures from said funds, respectively, in those columns of said Budget that are headed "Approved Budget 06-07." Each aggregate of expenditures so specified in said Budget for said fiscal year for each program shall be deemed to be an appropriation for a single object and purpose within the meaning of Section 609 of the Charter, except that as to any office, department, or agency of the City for which more than one program is designated in Section 2 (General Fund Operating Budget) of the said Budget, the aggregate expenditure authorized for all programs in said Section 2 of each such office, department, or agency shall be deemed to be an appropriation for a single object and purpose within the meaning of Charter section 609.

**SECTION 3:** The appropriations hereby made shall constitute the maximum expenditures authorized for the several offices, agencies, and departments opposite which the amounts of such appropriations are shown in such Budget.

**SECTION 4:** No warrant shall be issued or indebtedness incurred for any purpose which exceeds the unexpended balance of the appropriations established by this ordinance, unless such appropriation shall have been amended or supplemented by the City Council in the manner set forth in Section 609 of the Charter. The City Manager is hereby authorized to make revisions between the items included within any such appropriation if, in his opinion, such revisions are necessary and proper.

**SECTION 5:** The Executive Director of Finance and Management Services is hereby authorized to transfer monies in accordance with the Interfund Transfers listed in said Budget in such amounts and at such times during the fiscal year as he may determine necessary to the competent operation and control of City business, except that no such transfer shall be made in contravention of State law or City ordinance or exceed in total the amount stated herein or as amended by the City Council.

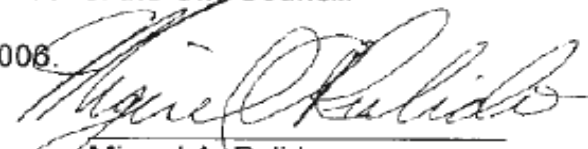
**SECTION 6:** One certified copy of this appropriation ordinance together with a certified copy of each amendment thereto shall be transmitted by the Clerk of the Council to the Executive Director of Finance and Management Services.

**SECTION 7:** Upon and from the effective date of this ordinance, expenditures of monies appropriated hereby are authorized beginning July 1, 2006.

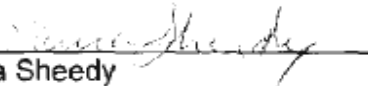
**SECTION 8:** The Clerk of the Council shall cause the title of this ordinance to be published as required by law.

**SECTION 9:** All presently applicable documentation pertaining to the number, titles, qualifications, powers, duties, or compensation of officers or employees of the City, which has been previously approved by resolution or order of the City Council and which is currently on file with the Executive Director of Personnel Services is incorporated herein and is hereby approved. The City Manager is authorized to create, alter, or abolish any position of employment, or the number, title, qualifications, powers, duties, or compensation thereof, when such action is appropriate to promote the efficiency of the City administrative organization; provided, however, that no such action shall be effective unless and until approved by resolution or order of the City Council.

ADOPTED this 19<sup>th</sup> day of June, 2006.

  
Miguel A. Pulido  
Mayor

APPROVED AS TO FORM:  
Joseph W. Fletcher  
City Attorney

By:   
Laura Sheedy  
Assistant City Attorney

AYES: Councilmembers Alvarez, Bist, Bustamante, Christy,  
Garcia, Pulido, Solorio (7)

NOES: Councilmembers None (0)

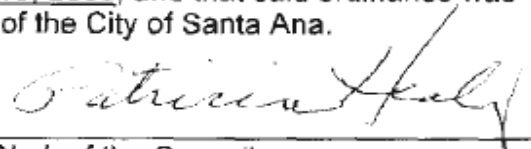
ABSTAIN: Councilmembers None (0)

NOT PRESENT: Councilmembers None (0)

CERTIFICATE OF ATTESTATION AND ORIGINALITY

I, PATRICIA E. HEALY, Clerk of the Council, do hereby attest to and certify the attached Ordinance No. NS-2713 to be the original ordinance adopted by the City Council of the City of Santa Ana on June 19, 2006, and that said ordinance was published in accordance with the Charter of the City of Santa Ana.

Date: 6-21-06

  
Clerk of the Council  
City of Santa Ana

Iss: 5/25/06

RESOLUTION NO. 2006-030

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA ANA ESTABLISHING THE APPROPRIATION LIMIT OF THE CITY OF SANTA ANA FOR FISCAL YEAR 2006-2007

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SANTA ANA AS FOLLOWS:

Section 1. The City Council of the City of Santa Ana hereby finds, determines and declares as follows:

- A. Article XIII B of the Constitution of the State of California, adopted by the voters of the State of California in November 1978, imposes upon State and local government the obligation to limit each fiscal year's appropriations to those established in fiscal year 1978-79 as adjusted for by inflation and population, together with other specified changes required or permitted.
- B. In June of 1990, the voters of the State of California approved Proposition 111 which amended Article XIII B to establish the limit originally calculated for fiscal year 1986-87 as a new adjustment base and to change the definition of the cost of living to be either the percentage change in California per capita personal income from the preceding year or the percentage change in the local assessment roll from the preceding year for the jurisdiction due to the addition of local non-residential new construction.
- C. Proposition 111 further modified Article XIII B requirements by making certain capital outlay, debt service, emergency and court ordered expenditures not subject to the limit and by allowing expenditures in excess of one year's limit to be offset by underexpenditures in an immediately following year.
- D. The City of Santa Ana has opted to use as the inflation adjustment factor, the percentage change in the California per capita personal income from the preceding year.
- E. The City of Santa Ana has opted to use as the population adjustment factor, the County's percentage change in population from the preceding year.
- F. Division 9 of Title I of the Government Code of the State of California (commencing with section 7900), as enacted by 1980 Statutes, Chapter 1205, effective January 1, 1981, directs the governing body of each local

Resolution 2006-030  
Page 1 of 8

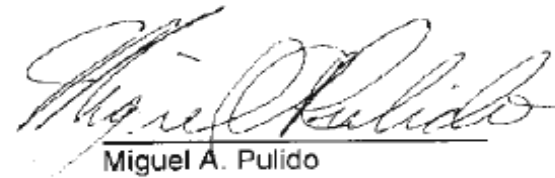
jurisdiction each year to, by resolution, establish its appropriations limit and make other necessary determinations for the following fiscal year pursuant to Article XIII B of the California Constitution at a regularly scheduled meeting or noticed special meeting. Fifteen days prior to the meeting documentation used in the determination of the appropriations limit and other necessary determinations shall be available to the public.

- G. This matter came on before the City Council at its regularly scheduled meeting of June 5, 2006.
- H. The Executive Director, Finance and Management Services of the City of Santa Ana has determined the City's appropriation limit for fiscal year 2006-2007 in accordance with the said provisions of the Constitution and laws of the State of California and the documentation used in said determination has been available to the public since not later than May 25, 2006 in the office of the Executive Director, Finance & Management Services.


Section 2. Based upon the above referenced facts and all facts specified in the accompanying Request for Council Action and its attachments, and each of them, the appropriation limit of the City of Santa Ana for fiscal year 2006-2007 is hereby found and determined to be \$697,830,787.00.

Section 3. This Resolution shall take effect immediately upon its adoption by the City Council, and the Clerk of the Council shall attest to and certify the vote adopting this Resolution.

ADOPTED this 5<sup>th</sup> day of June, 2006.

  
Miguel A. Pulido  
Mayor

APPROVED AS TO FORM:  
Joseph W. Fletcher, City Attorney

By:   
Laura Sheedy  
Assistant City Attorney

AYES Councilmembers Alvarez, Bist, Bustamante, Christy, Garcia,  
Pulido, Solorio (7)

NOES: Councilmembers None (0)

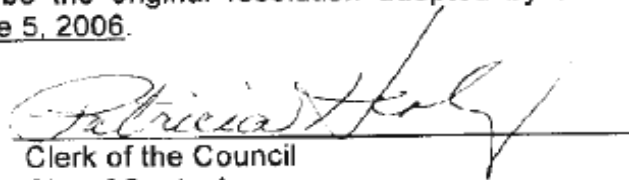
ABSTAIN: Councilmembers None (0)

NOT PRESENT: Councilmembers None (0)

CERTIFICATE OF ATTESTATION AND ORIGINALITY

I, PATRICIA E. HEALY, Clerk of the Council, do hereby attest to and certify the attached Resolution No. 2006-030 to be the original resolution adopted by the City Council of the City of Santa Ana on June 5, 2006.

Date: 6/8/06

  
 Clerk of the Council  
 City of Santa Ana

**NACSLB Budget Process**

As part of Santa Ana’s best practice approach, the City budget is prepared to conform not only to the professional standards of the ICMA, GFOA, and CSMFO but also to NACSLB principles. The National Advisory Council on State and Local Budgeting (NACSLB) was created to provide government entities with tools to improve their budgeting processes. These budget principles are outlined below.

**Principle 1: Establish Broad Goals to Guide Government Decision Making**

*Element 1:* Assess Community Needs, Priorities, Challenges & Opportunities

*Element 2:* Identify Opportunities and Challenges for Government Services, Capital Assets and Management

*Element 3:* Develop/Disseminate Broad Goals

**Principle 2: Develop Approaches to Achieve Goals**

*Element 4:* Adopt Financial Policies

*Element 5:* Develop Programmatic, Operating and Capital Policies and Plans

*Element 6:* Develop Programs and Services consistent with Policies and Plans

*Element 7:* Develop Management Strategies

**Principle 3: Develop a Budget Consistent with Approaches to Achieve Goals**

*Element 8:* Develop a Process for Preparing and Adopting a Budget

*Element 9:* Develop and Evaluate Financial Options

*Element 10:* Make Choices Necessary to Adopt Budget

**Principle 4: Assess Performance and Make Adjustments**

*Element 11:* Monitor, Measure and Assess Performance

*Element 12:* Make Adjustments as Needed



## FINANCIAL POLICIES & PRACTICES

The material in this section is based on longstanding City policies and practices, and recommendations developed by the National Advisory Council on State and Local Budgeting whose founding members include the International City and County Managers Association (ICMA), Government Finance Officers Association (GFOA) and California Society of Municipal Finance Officers (CSMFO).

## FINANCIAL POLICY STATEMENTS

Financial policy statements articulate the premises of City policy on various financial transactions the City encounters in the course of its day to day operations. These policy statements are listed below by subject area.

### Accounting, Auditing, & Financial Reporting Policies

- a) The accounting system will maintain the City's financial records on a basis consistent with Generally Accepted Accounting Principles (GAAP) applicable to local government.
- b) A financial report entitled *Revenue Ledger Report By Fund* will be prepared monthly to show the month's revenue activity by major types of funds.
- c) A financial report entitled *Budget Ledger Report By Fund* will be prepared monthly to show the month's expenditure activity by major types of funds.
- d) A financial report entitled *Report of Revenues and Expenditures* will be prepared at the end of each fiscal year to show details of the actual revenue received and appropriations expended by major types of funds.
- e) A financial report entitled *Comprehensive Annual Financial Report (CAFR)* will be prepared at the end of each fiscal year to account for the City's financial transactions for the year.
- f) In accordance with state law, an *Investment Report* will be prepared on a quarterly basis to account for the amounts, placements, and yields of the City's invested funds.
- g) In accordance with state law, an independent accounting firm will perform an annual audit of the financial statements of the City and will publicly issue an opinion thereon.

## Budget Reserve Policies

- a) The City will maintain an equipment reserve fund and will appropriate funds to it annually to provide timely replacement of equipment.
- b) The City will maintain a satisfactory reserve to fund annual paid and committed claims in the liability and property insurance, employee group insurance, and workers compensation funds.

## Capital Improvement and Asset Policies

- a) The City will make all capital improvements in accordance with an adopted capital improvement program.
- b) The City will develop a ten-year plan for capital improvements and update it annually.
- c) The City will enact an annual capital budget based on the ten-year capital improvement plan subject to available funds. Future capital expenditures necessitated by changes in population, changes in real estate development, or changes in economic base will be calculated and included in capital budget projections.
- d) The City will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvement will be projected and included in operating budget forecasts.
- e) The City will use intergovernmental subventions to finance only those capital improvements that are consistent with the capital improvement plan and City priorities, and whose operating and maintenance costs have been included in operating budget forecasts.
- f) The City will adopt practices and procedures for capital asset acquisition, maintenance, replacement and retirement.
- g) The City will maintain all of its assets at a level adequate to protect the City's capital investments and minimize maintenance and replacement costs.
- h) The City will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted to the City Council for approval.
- i) The City will consider alternative means to finance all new capital improvement projects to determine the least costly financing method.

**Debt Policies**

- a) The City shall not use long-term debt for current operations.
- b) The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
- c) Under City Charter provisions, the City's total general obligation bond indebtedness shall not exceed 10 percent of the total assessed value of real property.
- d) When the City finances capital projects by issuing bonds, it will repay the bonds within a period not to exceed the expected useful life of the project.
- e) The City will maintain good communications with bond rating agencies about the City's financial condition. The City will follow a policy of full disclosure on every financial report and bond prospectus.
- f) Where possible, the City will use special assessment revenue, or self-supporting bonds instead of general obligation bonds.
- e) The City will maintain a budgetary control system to help City staff adhere to the budget.
- f) The City will be held accountable for assuring that department expenditures stay within budget appropriations.
- g) The City will submit quarterly reports to the City Council comparing actual revenues and expenditures to budget amounts, which will include a written analysis.
- h) All requests for City Council action which have a financial impact on the City and/or its various funds shall be reviewed and approved by the Executive Director of Finance and Management Services before such requests can be included in the City Council agenda.
- i) Requests for new and/or additional positions will only be considered during the City's annual budget process, except in those cases deemed to be of an emergency nature by the City.

**Investment Policies**

- a) The collection, deposit and disbursement of all funds will be appropriately scheduled to ensure the timely investment of funds and payment of expenditures.
- b) The accounting system will provide regular information concerning cash positions and investment performance.
- c) In accordance with the provisions of the City Charter, the City shall prepare an annual *Statement of Investment Policies* to be formally adopted by the City Council in each year.
- j) New positions and/or upgraded positions approved as part of the budgetary process shall be reviewed to determine the appropriateness of the assigned classification and/or salary structure.
- k) Each year, the City will update expenditure projections for the next three years to include estimated operating costs. These projections will be included in a financial forecast to be submitted to the City Council during budget review.
- l) Where possible, the City will integrate performance measurement, service level and productivity indicators in the City's published budget document.

**Operating Budget Policies**

- a) The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' expenses, such as postponing expenditures, accruing future years' revenues, or rolling over short-term debt.
- b) Budgetary and accounting procedures will conform to Generally Accepted Accounting Principles (GAAP) for governmental agencies.
- c) Provisions will be made for adequate maintenance of capital plant and equipment and for their orderly replacement, within budgetary limits.
- d) The budget will provide for adequate funding of all retirement systems in accordance with contractual commitments.
- m) The City will provide a financial impact analysis of all policy initiatives, service changes, and new programs or projects.
- n) The City will provide in the budget for adequate and orderly maintenance, repair, and replacement of capital assets.
- o) The City will aggressively seek state and federal funds that are available for capital projects.
- p) Enterprise funds will remain self-supporting for operating expenses and receive no General Fund tax support.

**Purchasing Policies**

- a) Purchases will be made in accordance with all federal, state, and municipal requirements. If there are no specific requirements, purchases will be made in the best interest of the City.
- b) Purchases will be made in an impartial, economical, competitive, and efficient manner.
- c) Purchases will be made from the lowest priced and most responsible vendor. Qualitative factors such as vendor reputation and financial condition will be considered, as well as price.
- d) Preference will be given to purchases of like quality to vendors who maintain a place of business within the City.

**Revenue Policies**

- a) The City will endeavor to maintain a diversified and stable revenue system to shelter it from short-term fluctuation in any one revenue source.
- b) The City will estimate City annual revenues by an objective, conservative, analytical process.
- c) The City will annually prepare 3-year revenue projections as part of a financial forecast.
- d) The City will strive to establish user charges and fees to recover the cost of providing the services and annually recalculate the full costs of activities supported by user fees to identify the impact of inflation and other cost increases.
- e) The City will set fees and user charges for each Enterprise Fund, such as water and refuse, at a level that fully supports the total direct and indirect costs of the activity. Indirect costs will include the cost of annual depreciation of capital assets.
- f) Intergovernmental revenues will generally not exceed twenty percent (20%) of the current operating budget.
- g) Non-recurring revenues will be used only to fund non-recurring expenditures.
- h) The funds necessary to match intergovernmental grants will generally not exceed twenty percent (20%) of the current operating budget.
- i) The City will calculate the full direct costs of activities supported by user fees and consider such information when establishing user charges.

- j) The City will develop and maintain an Annual Revenue Manual that would list, describe, and track all revenue items established by the City.

**FINANCIAL PRACTICES**

Financial practices implement financial policy and form the City's internal control systems. This includes budget control, modified accrual basis of accounting, debt management, and risk management.

**Budgetary Control**

Budgetary control is maintained at the departmental level in the governmental funds, and grant funds at the project level. Hence, budgets for project funds overlap accounting periods. To facilitate reporting, project budgets will be combined along department lines for comparison purposes.

In all governmental funds, estimated purchase amounts are encumbered prior to release of purchase orders to vendors. When an encumbrance indicates insufficient funds in its budget, the purchase orders is held until appropriations are available.

**Modified Accrual Basis of Accounting**

This is an accounting concept that is described further in the next section on basis of accounting and budget. In its pure form, the cash or accrual basis are the two possible options. In actual practice, a modified form of these two options are used by many accounting entities.

The City of Santa Ana prepares its budget on a modified accrual basis. The process varies from generally accepted accounting principles because the City's financial system treats encumbrances as budgeted expenditures in the year the commitment to purchase was made.

Encumbrances outstanding at year end are reported as reserved fund balances since they are not expenditures nor liabilities. All appropriations lapse at fiscal year end--which means the authority to spend the money for that certain purpose has expired. Fund balances may be encumbered to be used at some future date.

Expenditures may not legally exceed appropriations at the departmental level in the Governmental Fund types. Grant funds, special revenue funds, and capital funds are maintained according to the specific requirements of the project and may have different accounting treatments. Budget amendments may be made in the appropriations adjustment process.

## FIVE-YEAR DEBT MANAGEMENT SCHEDULE

Table 1-9

OBLIGATIONS	FY 06-07	FY 07-08	FY 08-09	FY09-10	FY10-11	TOTAL
<b>Capitalized Leases</b>						
Computer equipment for information systems strategic plan	220,909	0	0	0	0	220,909
Energy Conservation	338,359	338,718	338,717	338,718	338,718	1,693,229
<b>TOTAL</b>	<b>559,268</b>	<b>338,718</b>	<b>338,717</b>	<b>338,718</b>	<b>338,718</b>	<b>1,914,138</b>
<b>Long-Term Debt Service</b>						
Police Administration & Holding Facility	9,152,926	9,054,426	9,070,901	9,042,501	9,024,751	45,345,505
Tax Allocation Bonds-1989 Series B (Central City)	5,770,566	5,770,550	5,767,997	5,766,984	5,769,413	28,845,510
Tax Allocation Bonds-1989 Series E (Main Place)	1,759,824	1,761,314	1,763,945	1,767,350	1,770,945	8,823,378
Water Revenue Bonds Series 2004	1,517,200	1,519,138	1,518,650	1,518,169	1,517,657	7,590,814
Certificates of Participation - Refuse Enterprise	1,289,200	2,489,800	0	0	0	3,779,000
Tax Allocation Bonds-1989 Series C (South Harbor)	1,262,075	1,261,006	1,262,219	1,260,531	1,260,763	6,306,594
800 MHz System Revenue Bonds	841,730	0	0	0	0	841,730
Certificates of Participation-1998 City Hall Expansion	788,055	789,218	784,648	784,790	783,628	3,930,339
Refunding Bonds-1998 Series A (Central City/South Harbor)	5,173,438	5,165,275	5,164,025	5,154,950	5,147,250	25,804,938
Refunding Revenue Bonds-1998 Series B (Central City)	924,841	925,369	924,615	922,581	924,138	4,621,544
Refunding Revenue Bonds-1998 Series C (Inter City)	662,800	666,300	663,748	664,945	664,728	3,322,521
Refunding Revenue Bonds-1998 Series D (Main Place)	1,557,489	1,559,721	1,564,045	1,565,224	1,568,041	7,814,520
Tax Allocation Bonds-1989 Series A (Inter-City)	742,187	741,163	738,687	739,582	738,663	3,700,282
Tax Allocation Bonds-2003 Series A - (South Main)	1,272,848	1,274,348	1,273,822	1,271,185	1,271,298	6,363,501
Tax Allocation Refunding Bonds-2003 Series B	2,891,976	2,888,476	2,889,197	2,887,163	2,894,200	14,451,012
Refunding COP 2003 Series A	1,932,312	1,299,562	1,244,513	1,332,313	1,421,063	7,229,763
Phillip Hutton Project COP 2002	367,126	367,114	368,577	367,473	367,844	1,838,134
<b>TOTAL</b>	<b>37,906,593</b>	<b>37,532,780</b>	<b>34,999,589</b>	<b>35,045,741</b>	<b>35,124,378</b>	<b>180,609,081</b>

Note: The City of Santa Ana has no general obligation debt at this time.

## DEBT MANAGEMENT

Local governments typically get into debt to finance non-operating items such as the construction costs of capital projects in their annual budget. Prudent debt management requires these capital investments in City infrastructure improvements, public buildings, and other facilities to be scheduled properly so as not to overload the City's debt service ability. For example, bond issues are carefully sized, structured, and timed for the most opportune entry into financial markets.

Table 1-9 Five-Year Debt Management Schedule shows the City's long-term debt obligations. Projected payments for the capitalized lease obligations for the next five years will come from the General Fund. Projected payments for the long-term debt obligations are discussed in the respective sections below.

Debt management is a strategic issue because capital budgets tend to be larger than operating budgets. The City's debt management strategy is to balance sources of debt funding, constrain bonded indebtedness, and support needed investment in capital facilities so that Santa Ana remains a desirable location for residence, employment, and investment. The question of what constitutes a debt to the City needs to be clarified.

Under the City Charter (the City's equivalent of a constitution), the City's constitutional debt limit shall not exceed 10 percent of the total assessed value of real property located in Santa Ana. As of June 30, 2006, the debt limit exceeded \$373 million (Table 1-10).

The term "constitutional" means the debt is a general obligation of the City under the charter to be repaid from taxes or revenue from general operations (e.g., a general obligation bond). Currently, the City has no constitutional debt in part because the City Manager and City Council have committed to take no fiscal action that would be detrimental to the City's favorable credit ratings in national bond markets. Favorable ratings save the City money by decreasing the City's interest expenses and other borrowing costs.

Although the City does not have any constitutional debt that impacts its debt limit, the City does have other debt obligations that impact its cash flow and that need to be paid. These include capitalized leases and long-term debt service bonds such as tax allocation bonds, certificates of participation, and other debt as listed in Table 1-9 above. These are individually described in detail as follow.

**COMPUTATION OF DEBT LIMIT  
For Fiscal Year Ending June 30, 2006  
Table 1-10**

Assessed Valuation	\$ 14,925,343,048
Debt Limit - 2.5% of Assessed Valuation*	\$ 373,133,576
Less: General Obligation Bonds Outstanding	\$ -
Legal Debt Limit	\$ 373,133,576

\*This equates to the 10% authorized by the Santa Ana Charter prior to the Assessor's change in assessed value basis from 25% to 100% of full cash value in FY 81-82.

**Tax Allocation Bonds**

The 1989 and 2003 Tax Allocation Bonds are special obligations incurred by the Santa Ana Redevelopment Agency. Each series of bonds is secured by pledged revenues consisting of a portion of the taxes levied upon all taxable property within the redevelopment project area that relates to that bond series. Except for the pledged revenues, no funds or properties of the Redevelopment Agency shall be pledged to pay the principal or interest of the bonds. These Tax Allocation Bonds are not considered a constitutional debt of the City and therefore do not impinge on the City's legal debt limit.

**Certificates of Participation**

The Certificates of Participation (COP) for parking facilities and the Regional Transportation Center created an obligation for the City to lease the facilities from the Redevelopment Agency. As is typical in COP financing, the lessor assigns title of the leased asset to a trustee that holds the title in trust for the protection of the investors who bought and hold the certificates. A payment schedule sets due dates and payable amounts to cover COP principal and interest. The lease payment is not an obligation for the City to levy or pledge any form of taxation; hence a COP is not a constitutional debt and does not reduce the City's legal debt limit.

**Police Administration & Holding Facility Lease Revenue Bonds**

Lease revenue bonds were issued to finance the construction of the Police Administration and Holding Facility. This is a limited-liability revenue bond issue not backed by the taxing power of the City and whose debt service can only be paid with restricted revenues or user fees. Typically, these types of revenue bonds finance facilities that are leased under contract to a local government, which pays rent sufficient to service the debt. These bonds are not included in the debt limit and often do not require voter approval.

**Debt Impact on Current and Future Operations**

Police Facility Lease Revenue Bond debt has been structured to minimize the payment impact on the General Fund. No other outstanding long-term debt has any direct impact on General Fund operating costs. Capitalized leases are recorded as liabilities in the Long-Term Debt Account Group and the Proprietary Fund Types at the present value of the remaining minimum lease payments. Leases accounted for under the operating method, such as vehicle leases, are expended or expensed as incurred.

**RISK MANAGEMENT**

The City has a comprehensive risk management program which operates as an Internal Service Fund that buys insurance coverage to protect the City against various loss related to torts, theft, damage to and destruction of assets, natural disasters; and errors and omissions. The City's insurance coverage consists of self-insurance and outside insurance.

**Self-Insurance**

This first tier includes workers' compensation up to \$300,000 per occurrence and liability up to \$1 million per occurrence. Santa Ana's liability and workers' compensation programs are in-house operations staffed by City employees. This staff determines the total loss dollar amounts and reserve requirements for both type of claims. City Council approval is required to pay liability claims over \$5,000 and workers' compensation claims over \$10,000.

**Outside Insurance**

The second tier involves commercial insurance from outside providers. This includes the Public Entity Property Insurance Program (PEPIP) to cover damage to insured City property, and the Big Independent City Excess Pool (BICEP) to cover liability and workers' compensation claims whose amounts exceed the City's self-insurance dollar limits. BICEP insurance pays for losses valued between \$1 million to \$25 million. Losses under \$1 million or over \$25 million are the responsibility of each individual BICEP member city.

**Financing Risk Management**

All City funds participate in the Risk Management program and pay into the Self-Insurance Internal Service Fund. Liability and workers' compensation charges are based on actuarial estimates. Health and externally insured dental program charges are based on estimated premiums the HMO or contracted carrier will bill the City. Self-funded dental charges are based on estimates of prior and current claims.

## FUND ACCOUNTING STRUCTURE

All funds established by a government entity must be classified in one of seven "fund types" for financial reporting purposes (Exhibit 1-1) and to aggregate entity activities or objectives in accordance with special regulations and restrictions.

### Governmental Type

This is the largest of the City's three fund types and consists of the following:

*General Fund* - is the City's primary operating fund. Revenue not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund which includes sales taxes, property taxes, user charges, and other miscellaneous revenues.

*Special Revenue Funds* - account for proceeds from specific revenue sources (other than trusts or major capital projects) restricted to specific expenditures purposes. The Housing Authority general fund is a special revenue fund but for presentation purposes is shown in the Community Development Section.

*Capital Funds* - account for monies used to acquire or construct major capital facilities (other than those funded by proprietary or trust funds). Redevelopment Agency capital funds are shown for presentation purposes in the Community Development Section.

*Debt Service Funds* - account for funds to pay principal and interest on general long-term debt. Community redevelopment debt is paid out of tax increment accounts per state redevelopment law.

### Proprietary Fund Type

Proprietary funds are cost-allocation devices to account for certain "proprietary" services whose cost may be recovered through user charges or reimbursements. Enterprise funds and internal funds are examples.

*Enterprise Funds* - account for funds in which the services are financed and operated similarly to those of a private business. Rate charges are set to recover the costs of providing the services.

*Internal Service Funds* - account for the costs of goods or services provided by one City department to another for cost allocation and cost reimbursement purposes.

### Fiduciary Fund Type

This fund type accounts for assets held by the City in a trustee capacity or as an agent on behalf of others. Trust funds account for assets held by the City under the terms of formal trust agreements.

*Agency Funds* - are custodial in nature and do not present results of operations or have a measurement focus. Given

the nature of these funds, they have not been included in the City's budget document.

### Account Groups

Account groups are not funds but lists of City assets and liabilities that would not otherwise be reported, due to the modified accrual basis of accounting.

*General Fixed Assets Group* - maintains control and cost information on capital assets owned by the City other than those accounted for in Proprietary Funds.

*General Long-term Debt Group* - accounts for unmatured long-term indebtedness of the City; includes tax allocation bonds, capitalized lease obligations, and employees' compensated absences.

## BASIS OF ACCOUNTING & BUDGET

Basis of accounting and budget refers to the concept of recognizing the time a transaction has occurred for the purpose of recording that transaction

The City uses the modified accrual basis in budgeting Governmental and Agency funds. This means that revenues are recognized when they become both measurable and available to finance expenditures of the current period. Accrued revenues include sales taxes, property taxes, and earnings on investments. Grant funds earned but not received are recorded as receivables and revenues, and grant funds received that have not met recognition criteria are reported as deferred revenues. Expenditures are recorded when the liability is incurred, except that unmatured principal and interest on general long-term debt are recorded when due.

The basis of accounting used by the City for governmental fund types is modified accrual. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectable within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within sixty days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred. However, debt service expenditures, as well as expenditures related to compensation absences, claims and judgments are recorded only when payment is due.

The City's Proprietary Funds include Enterprise and Internal funds and used the full accrual basis for both accounting and budgeting. Revenues are recognized when earned, and expenses when the liability is incurred. Unbilled water utility, refuse collection, sanitation, and water utility user tax revenues are accrued at year end.

Fiduciary Funds are treated according to the nature of the fund. The City has only Agency Funds which are custodial in nature (assets equal liabilities) and do not measure results of operations. Assets and liabilities are accounted for on a modified accrual basis.

**FUND ACCOUNTING STRUCTURE**  
**Exhibit 1-1**

**Government Fund Type**

**General Fund**

City Manager  
 City Attorney  
 Clerk of the Council  
 Personnel Services  
 Finance & Management Services  
 Library Services  
 Bowers Museum Corporation  
 Parks, Recreation, & Community Services  
 Fire Department  
 Police Department  
 Planning & Building Agency  
 Public Works Agency

**Special Revenue Funds**

Inmate Welfare Fund  
 Police Special Revenue  
 Traffic & Safety  
 Criminal Activities  
 Special Gas Tax  
 Air Quality  
 Civic Center Authority  
 Centennial Park  
 Urban Areas Security Initiative Grant  
 Metropolitan Medical Response System  
 Office of Traffic & Safety Grant  
 Families & Communities Together Program  
 Residential Street Improvement

**Capital Funds**

Measure M  
 Transportation Area Funds  
 Capital Outlay Fund  
 Sewer Connection Project  
 Select Street Construction  
 Traffic System Management  
 OTS—Pedestrian Safety  
 Recreation Grant Fund  
 Drainage Assessment  
 Park Acquisition & Development  
 Police Building Debt Service Fund  
 Traffic Congestion Relief Fund

**Debt Service Funds**

Account for payment of principal and interest on general long-term debt.

**Fiduciary Fund Type**

**Agency Funds**

Custodial in nature and do not present results or measurements of operations. Given the nature of these funds, they have not been included in the budget document.

**Proprietary Fund Type**

**Enterprise Funds**

Parking Enterprise  
 Sanitary Sewer Fund  
 Federal Clean Water Protection  
 Water Enterprise  
~~The Depot/Regional Transportation Center~~  
 Sanitation Enterprise  
 Refuse Collection

**Internal Service Funds**

Central Services  
 Building Maintenance  
 Fleet Services  
 Stores & Property Control  
 Communication Services  
 Information Services Strategic Plan  
 Equipment Replacement  
 Risk Management  
 Employee Group Benefits  
 Liability & Property  
 Workers Compensation  
 City Yard  
 Public Works Engineering Services  
 Quality & Management Training  
 Public Works Administrative Services

**Account Groups**

Account Groups are technically not funds but lists of assets and liabilities that would not be otherwise reported due to the modified accrual basis of accounting.

**General Fixed Assets**

Account for Non-Propriety Fund assets

**General Long-Term Debt**

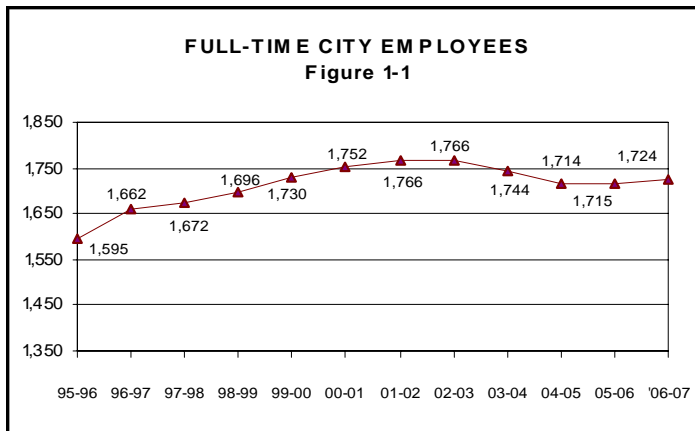
Account for unmatured long-term debt

**PROFESSIONAL MANAGEMENT**

**Workforce Efficiency**

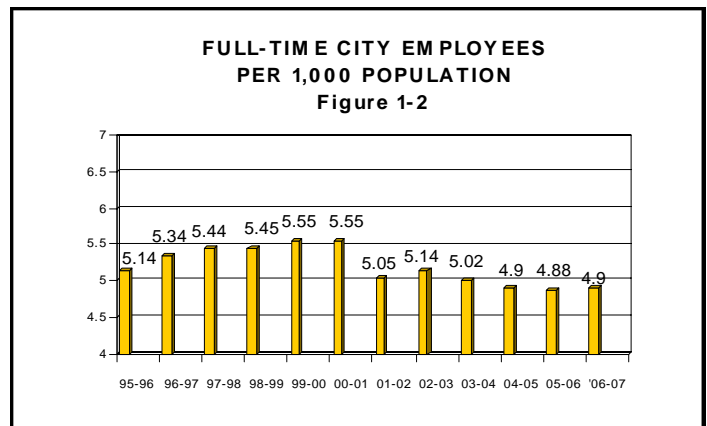
Over the past decade, the City has strengthened its organization and improved its delivery system by reducing the scope of services, identifying services to contract out, implementing process improvements, and reducing the workforce. Together, these measures have led to operational innovations that have reaped regional and national awards and a new customer service orientation that has enabled the City to increase its workforce efficiency.

The City reduced its full-time employee workforce by over 130 positions between FY 87-88 and FY 97-98. However, this reduction was partially offset by the creation of 126 positions to operate and support the new Police Administration and Holding Facility. Figure 1-1 shows the number of full-time employees over the last ten years, with 1,724 full-time employees for FY 06-07. The number of positions by department and division over the last five years are shown in Table 1-13 Authorized Full-time Positions in the following pages.



By focusing resources on essential services, the City has significantly reduced the ratio of full-time employees per 1,000 population. Figure 1-2 shows the ratio of full-time employees per 1,000 population dropped from 5.14 to 4.90 in FY 95-96 and FY 06-07 respectively. The additional staff to operate the new detention facility program and implement the Citywide Information Services Strategic Plan contributed to higher ratios during FY 97-98 and FY 98-99.

Santa Ana ranked as one of the most efficient cities in terms of the least number of full-time city employees per capita, based on the City's FY 06-07 survey of California's eleven largest cities and Orange County's seven largest cities. To provide a more direct comparison, the number of full-time employees of surveyed cities was adjusted by eliminating services and functions not provided by Santa Ana.



Among California's eleven largest cities, Santa Ana ranked first in FY 06-07 (Table 1-12), and ranked third, in comparison to the seven largest cities in Orange County (Table 1-13).

**Total Quality Service**

In 1988, Santa Ana started the Total Quality Service program as a management approach to focus the City's direction on continuous process improvement. This program supports the City's stated purpose to provide quality service to enhance the safety, livability and prosperity of our community. Every City of Santa Ana employee has undergone or is scheduled to undergo TQS training.

Individuals at every level of the City organization participate in many types of teams. The use of teams is emphasized in TQS for their synergistic effects. In a team, every one has a voice and contributes to process improvement. The synergy is unleashed through the exchanges and alliances created when diverse teams share common goals, methods, information, practices and commitment to improve their respective operations and enhance the services the City provides.

**Exceptional Quality Service Award**

The annual Exceptional Quality Service Award (EQSA) ceremony is a peer recognition program that honors teams and individuals whose job performance goes beyond job expectations. Recognition is given in a variety of categories that include project completion, process improvements, acts of kindness and humanity, and community or volunteer service. By honoring these achievements, the City authenticates its expressed organizational principle that values the constant search for ways to provide exceptional quality service.

EQSA is also a rare opportunity for peers, superiors, family, and the public to recognize recipients for their accomplishments. The awards ceremony is a forum that



enables the City’s administrators to validate and reinforce Santa Ana’s commitment to quality service.

**Public Business Management & Advanced Leadership Development**

The City’s Public Business Management & Advanced Leadership Program may be the most comprehensive executive management and supervisory training program in the state. The program goal is to develop managers and supervisors who will lead the state of California in quality performance.

The Public Business program instructors are a combination of internal (City) staff experts and outside (contract) consultants specializing in executive development. The program provides participants with comprehensive knowledge on legal, administrative, financial, employment, and management skills and theories. The program focuses on customer orientation, teamwork, continuous improvement, fact-based and ethic-based decision making.

Effective leadership development is the focus of the advanced portion of the program. Its goal is to teach individuals to identify long-range goals consistent with social, political, legal, and practical realities.

Key aspects of the program include entrepreneurial government, strategic planning, critical thinking, risk taking, maximizing human potential, budgeting, financial forecasting, and behavior modification. The goal is to instill managerial principles designed to move the corporate culture towards maximizing the application and benefits of its organizational philosophy of total quality service.

In FY 1995-96, the City received the “Management Development Award” from the American Society of Training and Development for its Public Business Management and Advanced Leadership Development training programs. In FY 96-97, the program was expanded to provide non-

supervisory personnel with an understanding and appreciation of the theories, concepts, and practices commonly used in the public sector.

The Public Business Academy was featured as the cover story of the February 1997 issue of Western Cities Magazine.

**Employment Outreach Program**

Serving the needs of a culturally diverse community has prompted Santa Ana to develop an Employment Outreach

Program to pursue a workforce representative of the City’s ethnic and gender makeup. This program supports the City’s goal to recruit and retain a diverse and highly skilled workforce. The City continually assesses its progress toward diversity by agency, department, job category, and job classification.

Departments decide outreach priorities for selected jobs through their annual employment outreach plans. In the selection process, only qualified applicants are considered. The success of the program rests with the department heads.

Accountability was, consequently, a key element within each department head’s performance appraisal. These diversity enhancement efforts work in concert with merit employment concepts. The emphasis is placed on expanding the applicant pool through creative outreach efforts.

The standards that ensure selection of highly skilled employees are rigorously enforced. This program serves as a model approach to workforce diversity. The City’s efforts to recruit a highly skilled and diverse workforce have been successful.

**WORKFORCE STUDY FY 06-07  
11 LARGEST CALIFORNIA CITIES  
Table 1-11**

CITY	Adjusted FTE (1)	POPULATION (2)	Adjusted FTE Per 1,000 Population
Santa Ana*	1,724	351,697	4.90
Bakersfield	1,565	311,824	5.02
Anaheim	2,020	342,410	5.90
San Jose	6,300	953,679	6.61
Fresno	3,484	471,479	7.39
San Diego	11,601	1,311,162	8.85
Los Angeles	36,734	3,976,071	9.24
Long Beach	4,602	490,166	9.39
Sacramento	4,416	457,514	9.65
Oakland	4,210	411,755	10.22
San Francisco	10,794	798,680	13.51

Notes:

(1) Full-Time Equivalents (FTEs) exclude part-time or non-permanent positions. Adjusted FTE data represent total number of FTEs authorized in each respective city’s FY 06-07 adopted budget, as provided by the city budget staff, less total number of FTEs in programs/positions that have no Santa Ana equivalent (e.g., marina/marine safety officers).

(2) Jan - 2006 Cities Population Estimates, California Department of Finance  
\*FY 05-06 population figures

**WORKFORCE STUDY FY 06-07  
7 LARGEST ORANGE COUNTY CITIES  
Table 1-12**

CITY	FTE (1)	POPULATION (2)	Adjusted FTP Per 1,000 Population
Irvine	673	193,785	3.47
Garden Grove	661	171,765	3.85
Santa Ana*	1,724	351,697	4.90
Fullerton	674	136,428	4.94
Orange	783	137,801	5.68
Huntington Beach	1,082	201,000	5.38
Anaheim	2,020	342,410	5.90

Notes:

(1) Full-Time Equivalent (FTEs) exclude part-time or non-permanent positions. Adjusted FTE data represent total number of FTEs authorized in each respective city’s FY 06-07 adopted budget, as provided by the city budget staff, less total number of FTEs in programs/positions that have no Santa Ana equivalent (e.g., marina/marine safety officers).

(2) Jan - 2006 Cities Population Estimates, California Department of Finance  
\*FY 05-06 population figures

(Continued on page 34)

ACTIVITY DEPARTMENT & DIVISION	ACTUAL FY 01-02	ACTUAL FY 02-03	ACTUAL FY 03-04	ACTUAL FY04-05	ACTUAL FY05-06	ADOPTED FY06-07
<b>POLICE DEPARTMENT</b>						
11-331 Office of the Chief	11.00	11.00	11.00	9.00	9.00	9.00
11-332 Human Resources	9.00	9.00	8.00	8.00	7.00	8.00
11-333 Traffic	37.00	37.00	36.00	35.00	38.00	37.00
11-334 Training Services	12.00	12.00	12.00	12.00	12.00	13.00
11-335 Professional Standards	6.00	6.00	7.00	6.00	6.00	5.00
11-336 Animal Shelter	6.00	6.00	0.00	0.00	0.00	0.00
11-337 Field Operations	244.00	244.00	255.00	258.00	258.00	238.00
11-338 Information Systems	14.00	14.00	13.00	14.00	14.00	13.00
11-339 Animal Services	4.00	4.00	5.00	5.00	5.00	5.00
11-340 District Investigations	34.00	34.00	35.00	35.00	35.00	39.00
11-341 Crimes Against Persons	40.00	40.00	40.00	37.00	37.00	36.00
11-342 Special Investigations	16.00	16.00	17.00	17.00	17.00	27.00
11-343 Property & Evidence	13.00	13.00	12.00	12.00	12.00	12.00
11-344 Forensic Services	18.00	18.00	16.00	16.00	16.00	16.00
11-345 Records Services	38.00	38.00	36.00	36.00	36.00	36.00
11-346 Communications	42.00	42.00	41.00	40.00	40.00	44.00
11-347 Crime Prevention & Vice	8.00	8.00	8.00	8.00	5.00	5.00
11-348 Fiscal & Budget	6.00	6.00	5.00	5.00	5.00	5.00
11-349 Jail Operations	126.00	126.00	122.00	122.00	123.00	123.00
11-353 Homeland Security & Crime Prevention	0.00	0.00	0.00	0.00	0.00	4.00
11-352 Regional Narcotics Suppression	10.00	10.00	10.00	10.00	10.00	10.00
26-345 Criminal Activities	3.00	3.00	0.00	0.00	0.00	0.00
155-350 OCJP-Domestic Violence Grant	1.00	1.00	0.00	0.00	0.00	0.00
155-351 OCJP-Career Criminal Apprehension	2.00	2.00	0.00	0.00	0.00	0.00
165-336 OTS-Traffic Offender Program	1.00	1.00	1.00	1.00	1.00	1.00
165-337 OTS-O.C. DUI Taskforce Grant	1.00	1.00	0.00	0.00	0.00	0.00
74-244 Civic Center Security	8.00	8.00	8.00	8.00	8.00	8.00
<b>Total</b>	<b>710.00</b>	<b>710.00</b>	<b>698.00</b>	<b>694.00</b>	<b>694.00</b>	<b>694.00</b>
<b>FIRE DEPARTMENT</b>						
11-323 Fire Suppression/EMS	245.00	245.00	245.00	239.00	233.00	237.00
11-321 Prevention	10.00	10.00	10.00	10.00	13.00	13.00
11-322 Fire Communications	9.00	9.00	9.00	9.00	11.00	11.00
11-320 Office of the Fire Chief	10.00	10.00	9.00	9.00	8.00	8.00
11-325 Fire Training/Reserves	5.00	5.00	5.00	5.00	6.00	6.00
11-327 Fire Maintenance	3.00	3.00	3.00	3.00	5.00	5.00
11-329 Emergency Management	1.00	1.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>283.00</b>	<b>283.00</b>	<b>281.00</b>	<b>275.00</b>	<b>276.00</b>	<b>280.00</b>
<b>PUBLIC WORKS AGENCY</b>						
101-601 Administrative Services	22.00	22.00	22.00	22.00	22.00	22.00
101-611 Development Engineering	6.50	6.50	6.50	8.25	7.70	7.50
11-623 Roadway Markings & Signs	7.00	7.00	6.50	5.00	5.00	5.00
11-625 Street Lighting	1.00	1.00	0.00	0.00	0.00	0.00
11-631 Roadway Maintenance	17.50	17.00	0.00	9.00	9.00	9.00
108-631 Roadway Maintenance	0.00	0.00	10.50	0.00	0.00	0.00
56-575 Sanitary Sewer Services	0.00	11.50	11.75	12.95	13.95	15.20
57-635 Federal Clean Water Protection	0.00	2.25	5.65	5.15	6.20	12.40
64-574 Water Production & Supply	9.50	9.50	9.50	9.20	9.20	9.00
64-575 Water Systems Maintenance	11.00	7.75	7.75	8.50	18.50	17.00
64-577 Water Asphalt Maintenance	0.00	0.00	0.00	5.50	5.50	0.00
64-578 Water Quality & Measuremt.	8.00	8.00	8.00	7.10	7.10	8.30
64-579 Water Admin. & Engin.	6.50	4.50	4.25	4.25	4.25	5.00
66-578 Water Construction	13.50	10.50	14.50	10.00	0.00	0.00
68-632 Environmental Sanitation	12.25	12.25	13.25	17.75	15.50	17.50
68-633 Roadway Cleaning	23.50	24.00	21.00	18.00	18.00	15.00
68-637 Street Trees	11.00	11.00	11.00	12.00	12.00	11.00
69-521 Refuse Collection	1.75	1.75	1.75	1.75	2.00	2.00
86-613 Trans. Plan. & Proj. Mgmt.	4.50	4.50	4.50	3.50	2.55	2.55
86-621 Traffic Engineering	12.25	12.25	12.75	12.50	12.10	12.10
86-651 Construction Engineering	15.25	15.25	15.25	15.25	15.25	15.25
86-653 Design Engineering	12.50	11.50	11.60	10.35	12.20	12.20
<b>Total</b>	<b>200.00</b>	<b>200.00</b>	<b>198.00</b>	<b>198.00</b>	<b>198.00</b>	<b>198.00</b>

ACTIVITY DEPARTMENT & DIVISION	ACTUAL FY 01-02	ACTUAL FY 02-03	ACTUAL FY 03-04	ACTUAL FY04-05	ACTUAL FY05-06	ADOPTED FY06-07
<b>FINANCE &amp; MANAGEMENT SERVICES</b>						
75-111 Fleet Maintenance	27.43	27.43	27.43	27.46	27.46	27.46
11-175 Treasury/Customer Services	24.00	24.00	24.00	25.00	25.00	25.10
73-105 Building Maintenance	20.15	20.15	20.15	20.18	20.18	20.18
11-179 Information Services	13.50	13.50	13.50	12.75	11.75	11.85
11-171 Accounting	12.00	12.00	12.00	11.00	11.00	9.60
11-173 Purchasing	11.43	11.43	11.43	10.43	10.43	10.53
71-176 Central Services	5.22	5.22	5.22	5.42	5.42	4.42
11-170 Management & Support	8.17	8.17	8.17	6.68	6.68	7.78
75-112 Stores & Property Control	3.03	3.03	3.03	3.03	3.03	3.03
102-171 Communications Services	3.57	3.57	3.57	3.67	3.67	3.67
31-141 AQMD	0.25	0.25	0.25	0.25	0.25	0.25
109-179 Information Services Strategic Plan	7.25	7.25	7.25	9.13	10.13	11.13
<b>Total</b>	<b>136.00</b>	<b>136.00</b>	<b>136.00</b>	<b>135.00</b>	<b>135.00</b>	<b>135.00</b>
<b>PARKS, RECREATION &amp; COMMUNITY SERVICES</b>						
11-231 Mgmt. & Support Services	7.00	7.00	7.00	7.00	14.00	15.00
11-232 Community Affairs	5.00	5.00	7.00	6.00	8.00	8.00
11-244 Stadium	1.25	1.25	1.25	1.25	1.00	1.00
11-247 Zoo	24.00	24.00	20.00	20.00	20.00	16.00
11-249 Park Planning & Design	4.00	4.00	4.00	5.00	0.00	0.00
11-250 Park Maintenance	39.00	39.00	0.00	34.50	32.75	39.25
11-260 Park Building Services	0.00	0.00	0.75	0.75	0.75	0.75
108-250 Park Maintenance	0.00	0.00	42.50	0.00	0.00	0.00
11-251 Park Ranger Program	5.00	5.00	5.00	5.00	5.00	6.00
11-275 Youth & Comm. Services	20.00	20.00	16.00	15.00	14.00	16.00
68-650 Urban Forest Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
74-242 Civic Center Maintenance	11.25	11.25	11.25	9.25	9.00	9.00
77-284 Centennial Regional Park	5.50	5.50	5.25	5.25	4.50	0.00
<b>Total</b>	<b>122.00</b>	<b>122.00</b>	<b>120.00</b>	<b>109.00</b>	<b>109.00</b>	<b>111.00</b>
<b>PLANNING &amp; BUILDING AGENCY</b>						
11-503 Administrative Services	7.94	9.00	8.00	8.00	8.00	8.00
11-505 Planning Division	23.15	24.48	24.50	23.50	23.60	23.60
11-507 New Construction	26.00	25.00	25.00	24.00	24.00	24.00
11-508 Permits & Plan Check	15.00	15.00	14.00	14.00	15.00	15.00
11-509 Comm. Preservation	30.12	31.00	31.00	29.00	29.00	31.00
11-510 Proactive Rental Enf.Pgrm.	8.00	8.00	7.00	7.00	7.00	7.00
31-505 Air Quality Improvement	1.91	1.52	1.50	1.50	1.40	1.40
<b>Total</b>	<b>113.00</b>	<b>114.00</b>	<b>111.00</b>	<b>107.00</b>	<b>108.00</b>	<b>110.00</b>
<b>COMMUNITY DEVELOPMENT AGENCY</b>						
Various Housing	37.50	37.50	37.50	37.50	21.15	20.45
027-013 Parking Meter	7.00	7.00	7.00	9.00	10.05	9.75
570-Var Redevelopment	6.50	5.50	5.50	5.50	5.45	3.50
550-935 Administrative Services	7.35	7.35	8.35	9.35	9.35	10.10
550-932 Economic Development	6.50	6.50	6.50	6.50	6.10	9.10
Various Econ. Dev. - Special Projects	0.00	0.00	0.00	0.00	5.20	5.53
135-Var CDBG/ESG	2.05	2.05	2.05	2.05	3.45	3.15
067-615 The Depot	1.50	1.50	1.50	0.50	0.50	0.00
129-Var Empowerment Zone	0.64	0.64	0.64	0.64	5.95	4.95
129-Var FEZ Service Navigator SAWC	0.00	0.00	0.00	0.00	0.00	4.60
123-Var One Stop Program	9.55	9.55	9.55	9.55	17.87	15.94
123-102 One Stop Administration	2.36	2.36	2.36	2.36	0.00	0.00
123-105 WIA Youth	0.75	0.75	0.75	0.75	0.00	0.00
123-106 Rapid Response	1.40	1.40	1.40	1.40	0.00	0.00
123-110 WIB Administration	3.45	3.45	3.45	3.45	0.00	0.00
123-Var WIB Program	2.40	2.40	2.40	2.40	6.93	4.93
Various Welfare to Work	0.80	0.80	0.80	0.80	0.00	0.00
132-893 SSA Summer Youth Administration	0.40	0.40	0.40	0.40	0.00	0.00
504-935 Administrative Services (H.S.A.)	0.85	0.85	0.85	0.85	0.00	0.00
<b>Total</b>	<b>91.00</b>	<b>90.00</b>	<b>91.00</b>	<b>93.00</b>	<b>92.00</b>	<b>92.00</b>

<b>ACTIVITY DEPARTMENT &amp; DIVISION</b>		<b>ACTUAL FY 01-02</b>	<b>ACTUAL FY 02-03</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY04-05</b>	<b>ACTUAL FY05-06</b>	<b>ADOPTED FY06-07</b>
<b>LIBRARY SERVICES</b>							
11-212	Adult Program	12.00	14.00	13.00	11.00	11.00	11.00
11-213	Youth Program	8.00	6.00	5.00	7.00	11.00	10.00
11-214	Admin. & Support Services	13.00	14.00	13.00	14.00	5.00	5.00
11-215	Outreach Library	10.00	9.00	10.00	5.00	0.00	0.00
11-216	Technology & Support Services	0.00	0.00	0.00	0.00	10.00	11.00
	<b>Total</b>	<b>43.00</b>	<b>43.00</b>	<b>41.00</b>	<b>37.00</b>	<b>37.00</b>	<b>37.00</b>
<b>PERSONNEL SERVICES</b>							
11-141	Personnel Services	12.80	12.80	12.55	12.15	12.10	12.16
109-179	Info. Svcs. Strategic Plan	2.00	2.00	2.00	1.00	1.00	1.00
82-178	Workers' Compensation	6.80	6.80	6.80	6.80	7.80	7.80
81-177	Employee Group Benefits	6.60	6.60	6.35	6.15	6.15	6.15
80-180	Liability & Property	3.80	3.80	3.80	3.80	3.80	3.80
88-141	Quality Service Training	2.00	2.00	2.25	2.25	1.30	1.24
31-141	Air Quality Fund	1.00	1.00	1.25	0.85	0.85	0.85
	<b>Total</b>	<b>35.00</b>	<b>35.00</b>	<b>35.00</b>	<b>33.00</b>	<b>33.00</b>	<b>33.00</b>
<b>CITY ATTORNEY'S OFFICE</b>							
11-031	City Attorney	13.50	13.50	13.50	17.50	17.50	17.50
80-180	Liability	3.00	3.00	3.00	0.00	0.00	0.00
135	Community Preservation	1.00	1.00	1.00	0.00	0.00	0.00
11-335	Office of the Police Chief	0.50	0.50	0.50	0.50	0.50	0.50
	<b>Total</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>
<b>CITY MANAGER'S OFFICE</b>							
11-009	City Manager	4.09	4.09	4.09	3.23	3.23	3.42
11-023	Council Services	5.50	5.50	5.50	4.50	4.50	5.50
11-503	PBA Admin. Services	0.00	0.00	0.00	0.86	0.86	0.50
505-930	Non-Divisional	1.41	1.41	1.41	1.41	1.41	1.58
	<b>Total</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>10.00</b>	<b>10.00</b>	<b>11.00</b>
<b>CLERK OF THE COUNCIL'S OFFICE</b>							
11-021	Clerk Administration	4.00	4.00	4.00	5.00	5.00	5.00
11-022	Elections	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>TOTAL FULL-TIME POSITIONS</b>		<b>1,766.00</b>	<b>1,766.00</b>	<b>1,744.00</b>	<b>1,714.00</b>	<b>1,715.00</b>	<b>1,724.00</b>
<b>Per 1,000 Population</b>		<b>5.05</b>	<b>5.14</b>	<b>5.02</b>	<b>4.90</b>	<b>4.88</b>	<b>4.90</b>

Note : Actual personnel counts are based on calculations which may differ from the year's Adopted personnel counts.

In line with the purpose, vision and goals of the City of Santa Ana, public safety remains the highest priority for the city as indicated by the 56.50 percent share of the total city workforce.

Note: Actual personnel counts are based on year-end calculations which may differ from the year's Adopted personnel counts.

ACTIVITY DEPARTMENT & DIVISION	ACTUAL FY 01-02	ACTUAL FY 02-03	ACTUAL FY 03-04	ACTUAL FY04-05	ACTUAL FY05-06	ADOPTED FY06-07
<b>GRANT POSITIONS*</b>						
<b>POLICE DEPARTMENT</b>						
23-349 Inmate Welfare Fund	1.00	1.00	1.00	1.00	1.00	1.00
26-340 Criminal Activities	3.00	3.00	3.00	3.00	3.00	3.00
125-331 Urban Areas Security Initiative Grant	0.00	0.00	0.00	2.00	3.00	3.00
<b>Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>6.00</b>	<b>7.00</b>	<b>7.00</b>
<b>FIRE DEPARTMENT</b>						
125-320 Urban Areas Security Initiative Grant	0.00	0.00	0.00	0.00	0.20	0.20
146-323 Metropolitan Medical Response System	1.00	1.00	1.00	1.00	0.80	0.80
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>PARKS, RECREATION &amp; COMMUNITY SERVICES</b>						
126-var Weed & Seed	0.00	0.00	1.00	0.00	0.00	0.00
155-279 S.A. Comm. Action Network	0.00	0.00	0.00	0.00	0.00	0.00
155-286 Minnie Street Comm. Action Network	0.00	0.00	0.00	0.00	0.00	0.00
169-252 Answer Benefiting Children Program	0.00	2.00	0.00	0.00	0.00	0.00
169-261 Answer Benefiting Children Program	0.00	0.00	2.00	0.00	0.00	0.00
169-266 FaCT Program	0.00	0.00	0.00	3.00	3.00	2.00
169-344 Early Action Program	3.00	3.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>6.00</b>	<b>5.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>2.00</b>
<b>COMMUNITY DEVELOPMENT AGENCY</b>						
various Housing Authority/EZ/WIA	14.00	22.00	22.00	22.00	22.00	22.00
<b>Total Grant Funded Positions</b>	<b>25.00</b>	<b>32.00</b>	<b>30.00</b>	<b>32.00</b>	<b>33.00</b>	<b>32.00</b>
<b>Total All Funds &amp; Grants</b>	<b>1,791.00</b>	<b>1,798.00</b>	<b>1,774.00</b>	<b>1,746.00</b>	<b>1,748.00</b>	<b>1,756.00</b>

\*Grant funded positions are listed separately due to the uncertainty of future funding for these positions. When the funding discontinues, the positions are eliminated.

Santa Ana is meeting its objective of having a workforce that is more reflective of the community it serves.

As a result, over 83 percent of the individuals hired during FY 98-99 were from ethnic minority backgrounds. The City is also committed to improve the bilingual skills of all full-time employees by offering pay incentives for bilingual ability, and reimbursement of educational expenses toward achieving this goal.

Santa Ana received the League of California Cities “1997 Managers Award for the Advancement of Diversity” from the League’s City Managers’ Division in recognition of the City’s outreach efforts. The U.S. Department of Justice also granted Santa Ana approval for its Equal Opportunity Employment Plan on July 2000. These accomplishments reflect the City firm commitment to a diversified workforce, and to providing minorities with equal job opportunities.

## COMMUNITY LEADERSHIP

### City Government

The City of Santa Ana has a Council-Manager form of government. Santa Ana residents elect the City Council members and Mayor who in turn appoint the City Manager, City Attorney, and Clerk of the Council. The Council is responsible for setting broad policy and direction, while the City Manager is responsible for the day-to-day operations of the City. The City Manager is the City’s Chief Administrative Officer.

The Santa Ana City Council has seven members consisting of six Ward Council members and the Mayor. Council members can serve a maximum of two four-year terms. All Council members, including the Mayor, are selected in city-wide elections. Each Council member holds a separate office that is assigned to a specific geographic division of the City known as a *ward* (Figure 1-3). Council members must live in and represent one of six Council wards during their term.

The Mayor's position is a two-year term but may serve an unlimited number of terms. Santa Ana's Mayor may reside anywhere in the City. The Mayor has a voice and vote in all of the City Council's proceedings and is recognized as the titular head of the City government for all ceremonial purposes. The City Council selects a Mayor Pro Tem who acts as Mayor during any absence from the City or disability of the elected Mayor.

The City Manager, City Attorney, and Clerk of the Council are the only staff members under the direct supervision of the City Council. These appointees are directly and individually responsible to the Council for their respective areas. They function as a team to ensure the City's business is conducted with efficiency, effectiveness, and integrity.

## Boards, Commissions, and Committees

Resident participation in local government is a time-honored tradition in Santa Ana. The City's nine advisory boards, commissions, and committees provide an extension of the Council's legislative and policy-making authority. Members of the advisory boards, commissions, and committees are appointed by Council members to advise the Council on certain issues. The City Council also appoints residents to five non-City boards with wider jurisdictions. Participants perform an invaluable public service by broadening the forum for community input and by enhancing the processes of a representative democracy. Council members are kept informed on the community's sentiments on existing and prospective legislation. These bodies are uniquely positioned to provide elected representatives and City staff with “reality checks” for fact-based decision-making.

## Neighborhood Associations

Figure 1-4 is a map of Santa Ana's neighborhood associations. Since 1983, the City has assisted residents from the 60 neighborhood associations throughout the community. These associations are local support groups that help residents address issues facing their neighborhoods. The aim is to foster self-determination and responsibility by and between community members. Neighborhood residents become empowered with a voice in local government as they gain access to information on pending ordinances, proposed development projects, and learn of other community resources available to them.

Residents organize and establish their own associations with assistance from the Housing and Neighborhood Development Division of the City's Community Development Agency. This division supports the associations by printing newsletters and flyers, participating at community meetings, tracking neighborhood concerns, and directing specific requests to appropriate City agencies. The division also assists both association residents and City staff in prioritizing neighborhood projects and programs. City staff and other organizations have utilized this division as an invaluable networking resource to solicit resident input and resident support for programs and projects.

## CITYWIDE INITIATIVES

### Long-Term Community Building Strategies

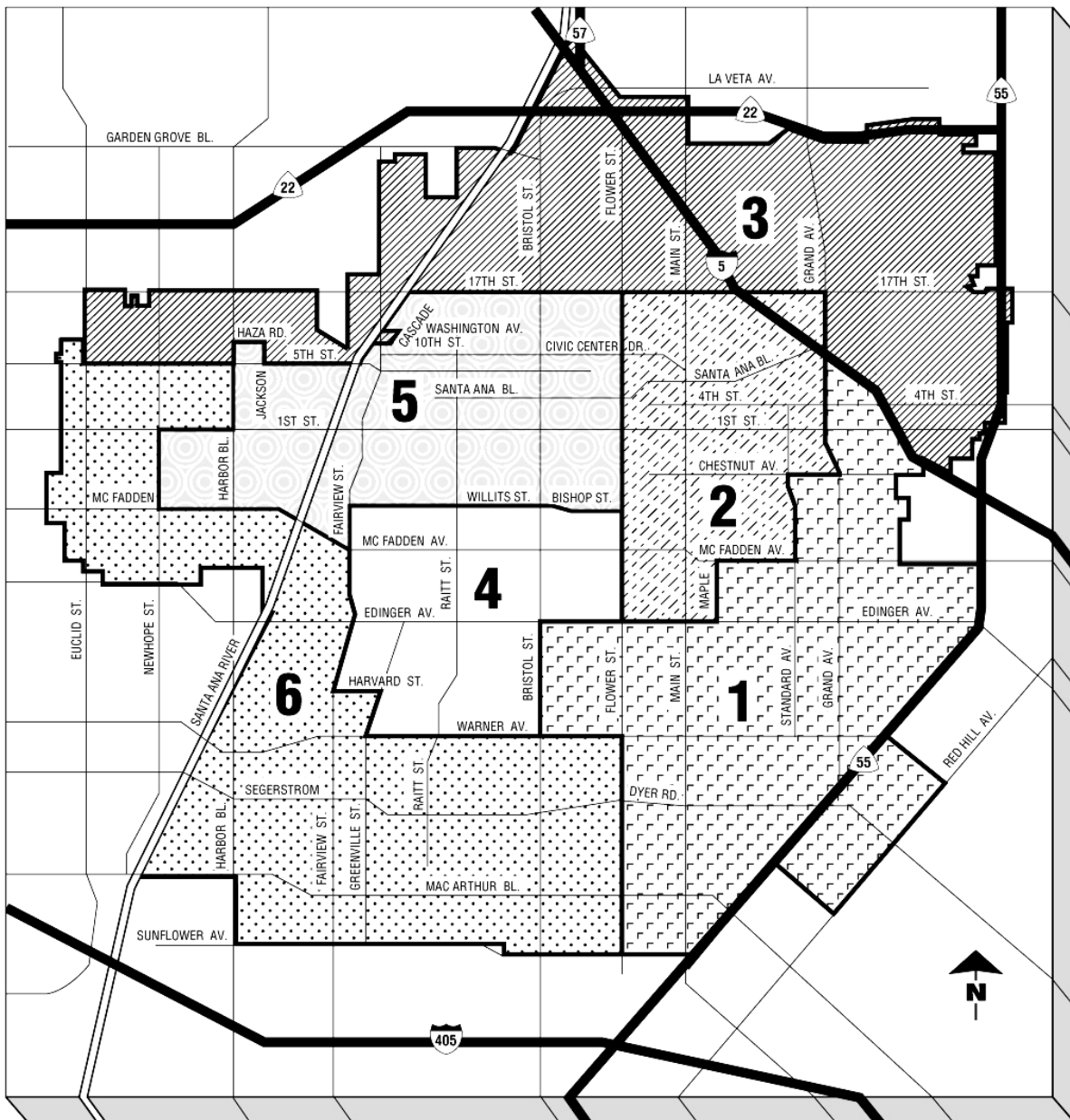
The City of Santa Ana experienced a significant demographic transformation earlier than most California communities. Early on, the city adopted a community-building approach, which empowered neighborhood associations, increased the responsiveness of municipal agencies and created networks among community-based organizations. The success that Santa Ana experienced served as a model for other asset-based, community-building initiatives.

(Continued on page 36)

FIGURE 1-3



<b>City Council</b>
<b>Mayor</b> : Miguel A. Pulido
<b>Ward 1</b> : Jose Solorio
<b>Ward 2</b> : Lisa Bist
<b>Ward 3</b> : Carlos Bustamante
<b>Ward 4</b> : Alberta D. Christy
<b>Ward 5</b> : Claudia Alvarez
<b>Ward 6</b> : Mike Garcia



The Santa Ana model started with a longstanding tradition of recognizing and supporting neighborhood associations as a bona-fide vehicle for citizen participation. Through this approach, leadership training and capacity building for neighborhoods and their representatives were top priorities. Municipal Interagency Teams were the second component of this community-building initiative. Improving the productivity of staff and the responsiveness of public agencies to address complex neighborhood challenges remained a priority. Strengthening the network of community-based organizations was the third and final component of the Santa Ana community-building initiative. The Community Development Resource Network sought to strengthen the cohesion and sense of identity among the hundreds of organizations that considered Santa Ana to be their arena.

### **ARTISTS VILLAGE LIVE-WORK LOFTS**

The Olson Company is constructing 86 artists' lofts live-work lofts in the historic downtown area. The entire project is called 'Artists Walk' and will be over three different city blocks. The architecture of each phase will be different, reflecting the design and materials of surrounding buildings. The City Redevelopment Agency assembled the land and was purchased by the Olson Company at a reduced cost. Following is a description of each of the three phases.

1. Main Street Lofts. Located on North Main between Second and Third Streets, there are 30 units in four buildings in this phase. The project architecture is similar to the old City Hall building immediately north of the project. The project was completed in 2003 and is 100% occupied.

2. East Village Studios. Located at the southeast corner of North Bush Street and Third Street, 40 units were constructed on this site. The architecture is more contemporary with corrugated metal and stucco in the façade. The final building is being finished and there is 100% occupancy.

3. Sycamore Street Lofts. Located along North Sycamore Street, between Second and Third Streets, there were originally 16 units proposed for this location, in two buildings. Negotiations are currently underway for enhanced development of the project.

### **SANTIAGO STREET LIVE-WORK LOFTS**

Santiago Street Lofts This project is not in the Artists Village; it is adjacent to the Train Station. Lennar Homes is under construction on this 108-unit, transit oriented live/work development at the Northwest and Southwest corners of Santa Ana Boulevard and Santiago Street. There are 108 Live/Work three story units with five different floor plans ranging in size from 1,500 to 2,300 square feet.

Ground floor commercial uses will be provided along with a pedestrian oriented design to activate the street. Models opened in November 2005 and Phase I is already sold out. [www.aplaceforart.org](http://www.aplaceforart.org) or [www.aplaceforart.com](http://www.aplaceforart.com)



### **Auto Mall**

Located off the 55 FWY and Edinger, the Santa Ana Auto Mall generates approximately \$3.9 million in annual sales tax revenue for the General Fund. The Auto Mall currently has 13 manufacturers (within 9 dealerships): BMW; Mini Cooper; Isuzu; Hyundai; Honda; Volkswagen; Audi; Jaguar; Aston Martin; SAAB; Volvo; Saturn; and KIA. Expansion of the mall, which was originally established by the Redevelopment Agency in 1984, is well underway. Opening of the mall to Edinger Avenue along with various upgrades, such as new signage and landscaping, is expected to benefit all the dealerships. Property acquisition of a 4.2-acre site has been completed for the Crevier BMW expansion, which will consist of over 170,000 square feet of service, sales and office space and a six tier parking structure. Construction commenced in fiscal year 2004-05 on the Phase I parking structure; and construction of Phase II, which will include a new showroom and office space, is expected to commence in June 2006. Additionally, in January 2006 the Agency acquired the long-term leasehold interest in another 2-acre site along the Edinger frontage to assist Honda with its expansion. It is anticipated, based on dealer projections, that the increase in the volume of automobile sales resulting from this project will double the annual sales tax revenue the mall contributes to the City's general fund by 2007. Honda expects employment to increase from 200 currently, to 300 by year-end 2006 and 400 in 2007, while BMW expects to add 200 employees.

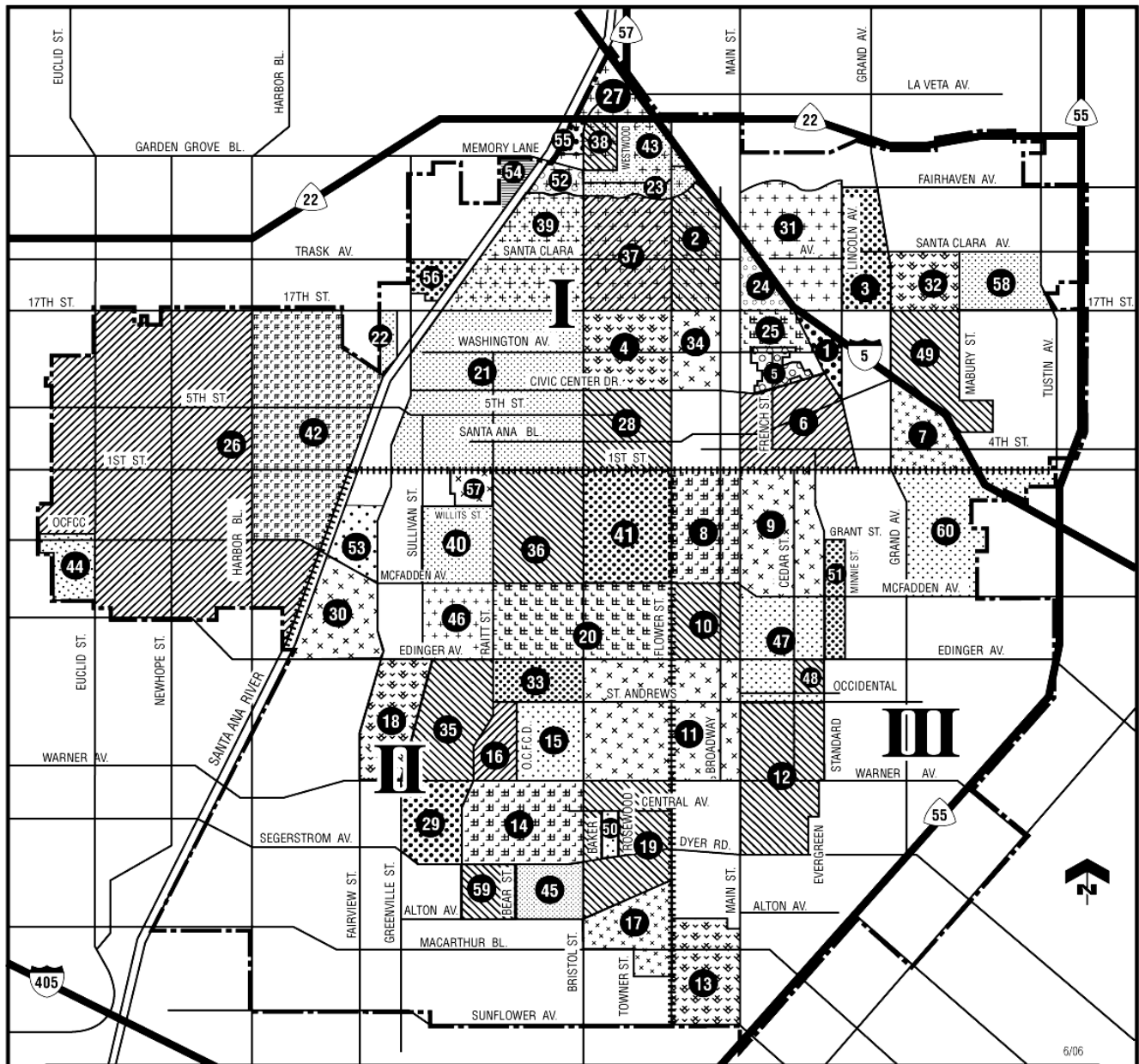
### **ENTERPRISE ZONE**

The Santa Ana Enterprise Zone (EZ) is one of 39 EZ's statewide and the only one in Orange County. The EZ program is designed to promote business growth and job generation by offering state tax credits and highly valuable incentives to businesses of all types and sizes. The Santa Ana EZ encompasses over 7,000 acres, which cover 98 percent of the total industrial and commercial property within the city and over 10,000 businesses. EZ benefits apply to existing businesses as well as new businesses relocating or expanding into the EZ.

(Continued on page 38)



FIGURE 1-4



6/06

**— DISTRICT MAP —**

<p><b>District I</b> Regan Candelario</p>	<p><b>District II</b> Scott Kutner</p>	<p><b>District III</b></p>
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**SANTA ANA NEIGHBORHOODS**

<ul style="list-style-type: none"> <li>1. Logan</li> <li>2. Floral Park</li> <li>3. Fairhaven</li> <li>4. Washington Square</li> <li>5. French Park</li> <li>6. Lacy</li> <li>7. Saddleback View</li> <li>8. Heninger Park</li> <li>9. Eastside</li> <li>10. Wilshire Square</li> <li>11. Bristol Manor</li> <li>12. Delhi</li> </ul>	<ul style="list-style-type: none"> <li>13. Sandpointe</li> <li>14. Thornton Park</li> <li>15. Bristol / Warner</li> <li>16. Laurelhurst</li> <li>17. South Coast</li> <li>18. Centennial Park</li> <li>19. Sunwood Central</li> <li>20. Mid - City</li> <li>21. Artesia Pilar</li> <li>22. Mar - Les</li> <li>23. Fisher Park</li> <li>24. Santa Ana Triangle</li> </ul>	<ul style="list-style-type: none"> <li>25. French Court</li> <li>26. Riverview West</li> <li>27. Northwest</li> <li>28. Flower Park</li> <li>29. Morning Sunwood</li> <li>30. Windsor Village</li> <li>31. Park Santiago</li> <li>32. Portola Park</li> <li>33. Shadow Run</li> <li>34. Willard</li> <li>35. Valley Adams</li> <li>36. Central City</li> </ul>	<ul style="list-style-type: none"> <li>37. West Floral Park</li> <li>38. Bristol Memory Coalition</li> <li>39. Riverview</li> <li>40. Bella Vista</li> <li>41. Pico-Lowell</li> <li>42. Santa Anita</li> <li>43. Morrison/Eldridge Park</li> <li>44. West Grove Valley</li> <li>45. Republic Homes</li> <li>46. New Horizons</li> <li>47. Madison Park</li> <li>48. Cedar Evergreen Co-Op</li> </ul>	<ul style="list-style-type: none"> <li>49. Mabury Park</li> <li>50. Rosewood Baker Owners Association</li> <li>51. Cornerstone Village</li> <li>52. Casa de Santiago</li> <li>53. Windsor Village North</li> <li>54. Concord</li> <li>55. Riverglen</li> <li>56. Edna Park</li> <li>57. Casa Bonita</li> <li>58. Meredith Parkwood</li> <li>59. Metro Classic</li> <li>60. Lyon Street</li> </ul>
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Boundaries are not exact, please contact Neighborhood Improvement for specific Neighborhood Association boundaries. 714/667-2260

Since its inception on June 8, 1993, over 25,000 tax credit vouchers have been issued to EZ businesses for hiring disadvantaged workers. And, with each voucher having the potential to be worth over \$31,000, the credits can make a significant impact to a business' bottom line. The Santa Ana EZ offers the following state tax incentives to businesses:

- Full Sales or Use Tax Credit on qualifying machinery and equipment
- Hiring Credit of up to \$31,570 for each qualifying individual
- Increased Business Expense Deduction
- Net Interest Deduction for Lenders

An indicator of the EZ program's success, in terms of business development, may be measured by the City's industrial building vacancy rate. The City's inventory of industrial buildings (10,000 square feet or more in size) available for sale or lease fell from 400 in 1994 to approximately 100 in 2005. Many businesses have relocated, expanded, and/or elected to remain here over the last few years as a result of the EZ program and the assistance provided by the city. Enterprise Zone companies include: Ingram Micro, Heritage Foods/Adohr Farms, Laguna Cookie Company, MSC Software, Advanced Medical Optics, FabCon, Royalty Carpet, Harveys, Sweet Life, Park-West and Gold Coast Baking Company just to name a few. The Santa Ana EZ has been recognized as one of the top EZ's in the nation and in the state.



<http://www.ci.santa-ana.ca.us/cda/EnterpriseZone.asp>

### **Santa Ana Police Department: Third Street Clinic**

In 1991, the Santa Ana Police Department was faced with a serious quality of life issue in one of its downtown neighborhoods. Residents living in the area of 3<sup>rd</sup> and Lacy Streets were plagued with a myriad of criminal problems associated with a private methadone clinic located in the mixed-use commercial / residential neighborhood. The clinic had been located in the neighborhood for 20 years and had attracted drug addicts and dealers, who engaged in patently illegal activities throughout the neighborhood. With this influx of the clinic's clientele into the neighborhood the crime rate rose and citizens complained about excessive noise in the morning hours, constant fear of street robberies, along with daily blatant and aggressive narcotic transactions. Residents were forced to live in constant fear for their safety and the safety of their children. Many of the residents were too afraid to report the activity for fear of retribution. Neighborhood children were forced to walk several blocks out of their way to avoid walking by the clinic to get to school.

A number of years ago residents approached the City of Santa Ana and attempted to get relief by having Code En-

forcement address these issues, but those efforts had little effect on the problems. Traditional law enforcement tactics were employed and netted impressive numbers of arrests, but there was no sustained improvement in the quality of life for neighborhood residents and their children. Something needed to be done to change the environment and eliminate the illegal and offensive activities. Officers from the Business Liaison Unit reviewed the business practices of the clinic and found these practices contributed to the noise and large numbers of people having to wait outside during hours of operation. Surveillance of the clinic's clientele while waiting in line revealed a significant number were involved in drug activities. These lines of waiting drug addicts attracted drug dealers to the area as well as drug users in search of illegal drugs. Because of the activities occurring outside of the clinic, the situation provided a rich environment for other illegal activities such as robberies, burglaries, prostitution and loitering. Clients could be seen urinating in public in front of children walking to or from school. These activities occurred on a daily basis, seven days a week during business hours.

Officers approached the clinic management and identified the problems they had observed. The clinic management agreed to work with the officers to relieve the problems in the neighborhood. The officers made eight recommendations to improve the conditions and help eliminate the problems in the neighborhood. The clinic would only agree to two of these recommendations. The problems continued in the neighborhood and residents became more vocal. The Police Department organized a community meeting and over 120 people attended. Residents had banded together and formed the Lacy Neighborhood Association and opted to pursue the clinic under the "Safe Streets Now" program, which allows each resident to sue for up to \$5,000.00 in damages in small claims court. Business Liaison Unit officers proceeded with an abatement process naming the clinic as a public nuisance. The City Attorney filed the case and forced the clinic into negotiations. Clinic ownership stipulated to a proposed judgment in favor of the City and further agreed to vacate the premises within one year. Recommended operational changes were made and there was an immediate improvement in neighborhood conditions. The Clinic has acquired a new property in a commercial area and agreed to environmental and operational requirements imposed by the Police Department on their new facility. This project is a classic example of community policing and problem solving, which is only made possible by a strong partnership between the police department and the neighborhoods.

### **Technology Plan**

In order to maximize the effectiveness and efficiency of our resources, the City developed a comprehensive management information systems strategic plan that identifies and addresses our current and future automation needs. In 1997-98, the City initiated the implementation of the strategies incorporated in the plan by focusing on several major objectives. The first was to address the Year 2000

computational problems that were being faced by every entity with a large mainframe computer system. In Santa Ana our efforts in this area included the conversion of the payroll and municipal billing systems. The second objective was the implementation of an information technology infrastructure, which will provide the networking necessary to improve the exchange and sharing of information between our departments. Another objective of the plan was to upgrade or replace the city-wide support systems and applications.

### **Santa Ana Traffic Management Center**

The Traffic Management Center (TMC) completed in 1995 is a full service facility with a broad spectrum of traffic congestion capabilities. The TMC houses the state-of-the-art Advance Traffic Management System (ATMS). The ATMS controls a network of over 270 traffic signals, 35 closed circuit television cameras, and 10 electronic message signs. The TMC **helps in monitoring and adjusting** the traffic signal timing to reduce congestion on the City arterials. The ATMS program marked the City's entry into the emerging field of Intelligent Transportation Systems (ITS) and achieved state recognition when the Santa Ana ATMS won the Systems Operations Award in 1997.

In 1998, the Integrated Traveler Information Sharing (ITIS) system was integrated with the ATMS to provide real-time roadway congestion information and traffic advisories for City arterials, and Los Angeles and Orange County freeways, in both English and Spanish. ITIS provides the information to the public through the highway advisory telephone (HAT), highway advisory radio (HAR), cable television (CATV), and two interactive public-access kiosks, located at City Hall and the Depot. The HAT (714-567-9207) can be accessed from any phone at any time. The HAR continuously transmits traffic advisories through AM 630. ITIS airs on Channel 3, during morning and evening rush hours. In 1998, ITIS was awarded the Caltrans Excellence in Transportation (Tranny) Award and the Institute of Transportation Engineers ITS Council Public Agency Achievement Award.

### **Santa Ana Police Department: Urban Area Security Initiative**

On October 1, 2003, President Bush signed the Fiscal Year 2004 Homeland Security Appropriations Act to provide vital funding needed to ensure the safety and security of our homeland. Through the Department of Homeland Security's (DHS) Office for Domestic Preparedness (ODP), emergency prevention, preparedness, and response personnel have received billions of dollars in funding for our nation's homeland security. These appropriations by Congress are designed to protect and defend the security of the United States of America against the threat posed by terrorism. The Urban Areas Security Initiative (UASI) reflected the intent of Congress and the Administration to create a sustainable national model program to enhance

security and overall preparedness to prevent, respond to, and recover from acts of terrorism. The UASI suggested the use of an Urban Area Working Group (UAWG) to both allocate grant funding and guide delivery of direct services in the form of equipment, planning, training, exercises, and technical assistance.

The UASI Program seeks to address the unique needs of high-threat, high-density urban areas, and it specifically required that urban areas use a collaborative and regional approach to homeland security expenditures. The cities of Santa Ana and Anaheim were deemed Urban Areas in 2004 and 2005 and have received in excess of \$40 million dollars for the entire County of Orange. Early on, Santa Ana and Anaheim recognized the importance of forming a true collaborative partnership to ensure that grant funds were spent not only in accordance with grant guidelines, but also in a way that took a risk-based approach to minimize threats and vulnerabilities and to properly manage and reduce the consequences of any terrorism event. While some UASI jurisdictions shared UASI funding only with contiguous jurisdictions, Santa Ana and Anaheim included all jurisdictions in Orange County, as well as all first responders and disciplines that are stakeholders in the homeland security community, such as health, law, fire, emergency management, public works, and others. In addition, the Orange County Sheriff's Department became a critical partner that also shared homeland security grant funding and strategies. Thus, Orange County became unique insofar as it shared homeland security funding through a broad based collaborative partnership.

The Santa Ana-Anaheim model has been cited as a model for homeland security preparedness and cooperation on the floor of Congress. In addition, the federal Department of Homeland Security and the State of California, Office of Homeland Security continually cite Santa Ana and Anaheim, indeed the entire county, as the model for collaboration and efficient spending of grant funds. The use of the Urban Area Working Group and preparedness subcommittees have allowed Orange County to focus on risk-based priorities, thus maximizing grant funds at all levels. The two cities have once again been deemed Urban Areas for the 2006 grant cycle; two of only six cities in California and 35 cities in the nation. Undoubtedly, the true regional and collaborative approach taken by Orange County contributed to the government's decision to include us in this designation.

### **Santa Ana Police Department Investigations Bureau: Gant Section Reorganization**

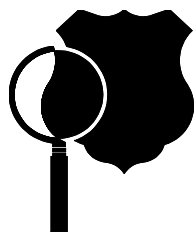
The tragic events of September 11, 2001 have focused attention on the threat from foreign terrorists on the safety and security of communities throughout the United States. In response to these contemporary dangers, new awareness and energy has been directed to gathering and analyzing criminal intelligence, strengthening of interagency cooperation and partnerships, and the focusing of enforce-

ment activities on suppressing criminal enterprises. These same “homeland security” principles have direct application to the preservation of Santa Ana’s communities from the violence and domestic terror of gang members who threaten the safety and security of our neighborhoods. To this end, the Investigations Bureau’s Crimes Against Persons Division is reorganizing the Gang Section to maximize the effectiveness of existing resources and better serve our community.

The newly designed Gang Section will consist of three interactive units: **Enforcement**, **Assaults**, and **Homicide**. These Units will concentrate their activities in two areas:

- Suppression and Intelligence
- Apprehension and Prosecution

The **Enforcement Unit** will focus attention on the suppression of illegal gang activities by aggressive street level enforcement, intelligence gathering and the development of gang expertise. The Enforcement Unit will be responsible for maintaining high visibility in the community and work in a proactive manner along with personnel from Orange County Probation and California Department of Correction, Parole.



The **Assault and Gang Homicide Units** will concentrate on the apprehension and prosecution of gang members. Working in cooperation with the U. S. Attorney and Orange County District Attorney Offices the Units will aggressively investigate and prosecute all gang related assaults, robberies and homicides in a timely manner. The uncompromising use of the California Street Terrorist Act and prison sentencing enhancements will provide justice for victims and their families, hold criminals accountable for their unlawful behavior and disrupt the activities and organization of illegal street gangs.

Using the department’s Community Oriented Policing philosophy as a guide, a four-phased Gang Strategy has been adopted to advance the prevention of crime, increase the interdiction of criminals and strengthen the protection of Santa Ana’s communities:

**Enforcement** – Hold offenders and their associated groups accountable for criminal behavior through the timely investigation of gang related cases.

**Suppression** – Utilize collaborative strategies to maintain a visible presence in the community and aggressively restrain the criminal behavior of street gangs.

**Prevention** – Deter youth from joining criminal street gangs through community education and opportunities for positive activities.

**Re-integration** – Provide opportunities for gang members wishing to leave their past illegal lifestyle to become productive and contributing members of the community.

### **Santa Ana Police Department: Operation Nemesis**

The Police Department’s Career Criminal Unit formed a taskforce in conjunction with federal, state, county and local law enforcement agencies, which arrested members of a criminal enterprise on federal charges of violating the Racketeer Influenced and Corrupt Organizations Act (RICO). This operation was dubbed “Operation Nemesis.” This two-year long investigation culminated in the Grand Jury handing down indictments on forty-two (42) subjects. On June 15, 2005, the task force successfully executed forty-two arrest warrants. Of those arrested, 31 defendants were charged under federal RICO indictments, the first such case in Orange County.

The task force focused on the Santa Ana Fx-Troop Gang, which is the enforcement arm for the Ojeda faction of the Mexican Mafia, “EME” Prison Gang. The group’s leader, Peter Ojeda, an active member of “EME” for over thirty years, has an extensive criminal history with over twenty arrests. The task force successfully completed a criminal case against Ojeda and his criminal enterprise for the distribution of large quantities of narcotics throughout Orange County. The investigation identified and linked the Fx-Troop street gang as the enforcement arm of the Ojeda enterprise, specifically for dealing narcotics and collecting taxes through the threat of violence. The Ojeda enterprise controlled gang activity in the County Jail as well as several local prison facilities as well.

*Operation Nemesis* is a model of local, state, and federal law enforcement agencies sharing information and resources to apprehend violent criminal gangs and criminal enterprises. The efforts expended in this operation significantly impacted the ability of criminal gangs to operate in Santa Ana by dismantling the hierarchy of a major criminal enterprise that controlled several violent gangs throughout Orange County.

### **Proactive Rental Enforcement Program**

In June 1990, The Mayor’s Task Force on Neighborhood Standards and Preservation recommended that the City

establish a mandatory inspection program for all residential rental properties in Santa Ana. On August 17, 1992 City Council, in concert with the rental housing industry, adopted the Proactive Rental Enforcement Program (PREP).

Under this new program, each residential rental property in Santa Ana is required to be inspected every four years. For the first four years of the program, inspections were concentrated in specific neighborhoods that required immediate attention to halt further deterioration. In 1996, in order to cover the entire City on a four-year cycle, inspections of rental property were made throughout one-quarter of the City. Each subsequent year thereafter, inspections were completed of rental properties in another quarter of Santa Ana, thus maintaining a four year inspection cycle.

Prior to PREP, inspections of rental units were primarily a result of complaints from neighbors concerning unsightly conditions or some form of illegal activity occurring on the properties. The existing program is intended to correct not only unsightly exterior conditions, but also sewage spills and rodent infestations, as well as structural, electrical, and plumbing deficiencies. Since the inception of the PREP program, in excess of one million dollars has been reinvested in rental properties in Santa Ana. process.

### **The Santa Ana Police Department Training Center**

In 2001, the Santa Ana Police Department's Training Division shifted its' approach in the way it provides state mandated training to its' workforce. Historically, the Training Division has functioned primarily as a facilitator of training, rather than a provider of training.

After extensive research, Training Division Personnel concluded that it was more cost effective to provide in-house instruction than to send officers to outside training facilities. In addition, other advantages were identified such as the opportunity to develop curriculum designed specifically for department personnel, rather than relying on the "generic" presentations provided by outside institutions. Furthermore, in-house classes could be offered to members of outside agencies for a fee, which could generate revenue for the City.

In September 2001, the Training Division began development of a formal proposal to establish "The Santa Ana Police Department Training Center". In addition, the written proposal contained the suggestion that the Training Center also develop a formal presentation to highlight the Department's distinction as a nationally designated "Community Policing Demonstration Site". The Department's Senior Management Team subsequently approved all aspects of the proposal, which has since undergone implementation.

Teamwork, flexibility and the cooperation from the other divisions within the Department have turned this concept

into a reality. Using the latest technology and state of the art instruction, the Training Center now provides the majority of all POST certified training to the police department's sworn personnel.

The Driver Training Program, which features two computer operated driving simulators, has been used to train over 350 officers since receiving POST certification last year. The Training Center's "Range 2000", a computer operated shooting simulator, is currently being used to provide force options training to patrol officers. The simulator uses branching technology to produce countless scenarios designed to test and improve officers' judgmental shooting skills.

In an effort to improve the computer literacy of employees within the Department, the Training Center has facilitated hundreds of hours of instruction relating to software application. Microsoft Word, Access, PowerPoint, Excel, Outlook, CyberMCT and laserfiche are among some of the courses taught.

Another benefit of the Training Center's on-site instruction has been the reduction of expenses such as tuition, lunch, mileage reimbursement and travel time compensation, which result from sending employees to outside training facilities. Furthermore, the curriculum developed by Training Center personnel is more in tune with Santa Ana policy and procedures and therefore more specific to the needs of our community.

Recently, the high quality of our instruction has captured the attention of many Southern California Law Enforcement Agencies, which now regularly send us their officers for training. In the last six months, the Training Center has provided over 5,600 hours of POST certified instruction to police officers from Santa Ana and twenty other law enforcement agencies. The instruction provided by the Training Center has generated \$16,477 in revenue for the City and saved several thousand dollars more by reducing off-site training expenses.

### **Recycling Program**

Santa Ana's curbside recycling program assists in fulfilling the State's requirement for cities to divert 50 percent of solid waste generated and taken to landfills by the year 2000. Since 1997, the City has required residents to use three separate containers for disposal of recyclable materials, green waste, and trash. Automated collection vehicles pick up the recyclable materials and green waste from each household and take them to a Materials Recovery Facility or to a Composting Facility for further sorting and sale. Trash is taken directly to the landfill. This system increases the recycling diversion, which continues to exceed the state mandated goal and reduces the contamination of recyclables and the cost of sorting trash.

The City also disposes of used oil through the Used Oil Block and Opportunity Grant programs. An average of

11,800 gallons of used motor oil and 3,800 filters per year are recycled as part of the curbside program.



**Tree Reforestation Program**

The City recognizes the important role trees play to enhance neighborhood appeal, clean the air, keep homes cool, and add to the quality of life. At present, the City has an estimated 54,000 street trees. The City’s tree maintenance staff is in the process of planting new trees to replace dead and diseased trees that have been removed through the years. In addition, 1,500 new trees will be planted in previously empty locations throughout the City over the next two years. The City’s Tree Management Program will continue to ensure the health, safety, and aesthetic aspects of the City’s urban forest and address resident concerns about the City’s trees through efficient design, community involvement and education, proper tree trimming and maintenance, and tree preservation.

**COMMUNITY PROFILE**

**History**

Don Gaspar Portolá, a Spanish expedition party leader, discovered a picturesque valley and river in Southern California, which he christened Santa Ana, in honor of Saint Anne, on July 26, 1769. José Antonio Yorba, a youthful expedition soldier who accompanied Portolá in his journey, was awarded this territory as a Spanish land-use grant in 1810. The Yorba family developed a ranch called Rancho Santiago de Santa Ana, which was mainly utilized for cattle grazing and productive farming.

In 1869, William F. Spurgeon purchased 74.25 acres from Mr. Jacob Ross, an American pioneer who had purchased 650 acres from the Yorba family. Mr. Spurgeon then plotted a town site. The new town was given the name of Santa Ana, and was later incorporated as a city in 1886. Orange County was separated from Los Angeles County in 1889, and Santa Ana was selected over the cities of Anaheim and Orange to become the county seat.

Starting out as a frontier town, Santa Ana eventually became the leading commercial and agricultural center in the area. In addition, along with the bustling economic growth that characterized the region, many of its pioneers became known for their cultural pursuits. During World War I, the City began to shed its rural ties to become a center of manufacturing for the military. Santa Ana witnessed the growth of its suburbs and a changing role of

its downtown after World War II.

Today, Santa Ana is the governmental center of Orange County. In terms of population, it is the 52nd largest city in the nation, the ninth largest city in the state, and the largest city in the county.

 <http://www.santaanahistory.com>

**Demographics**

Santa Ana is a highly diverse and vibrant community with a population of 351,697 residents. According to the U.S. 2000 Census, the City population’s median age is 26.5 years old, which makes Santa Ana’s population one the youngest among all cities in the nation. City housing units range from low-income overcrowded apartments to luxury homes.

Over 76.1 percent of the City’s population is classified as Hispanic, giving Santa Ana the highest Latino concentration in the county, and the seventh highest in the nation. Whites (12.4 percent) and Asians (9.0 percent) are the other major groups. Figure 1-5 provides a breakdown of the City’s ethnic composition from U.S. Census Bureau.

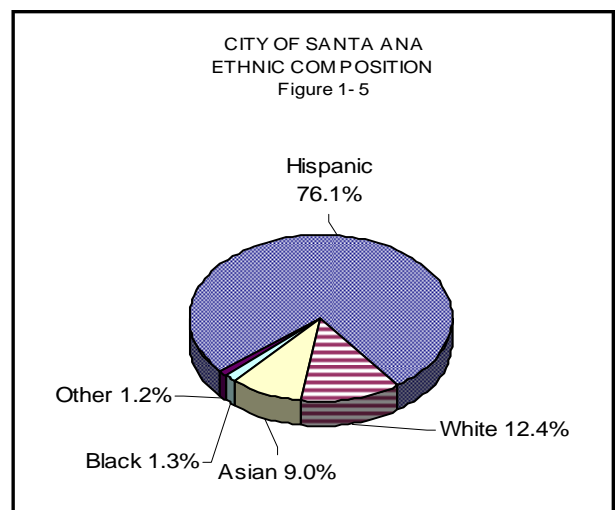
With a large resident base, the City has high averages for both, persons per household as well as persons per square mile. The City’s ratio of 4.69 persons per household exceeds the County’s average of 3.08. This ratio is expected to remain, as both the housing stock and population growth rates are not anticipated to change significantly.

Santa Ana holds the second highest ratio of inhabitants per square mile in the state, only San Francisco ranks higher.

This high density reflects the above average persons per household rate and the overcrowding that occurs in many areas of the City.

 <http://www.dof.ca.gov/>

 <http://www.fullerton.edu/cdr/>



## Education

The City of Santa Ana's commitment to quality education is as solid as ever. Santa Ana has continued to work very closely with school officials, the community, and other organizations in order to deal with the burgeoning concerns facing the schools and the community.

With over 61,693 students enrolled in kindergarten through high school, the Santa Ana Unified School District (SAUSD) is the fifth largest school district in the state and the largest in Orange County. SAUSD serves over 85 percent of Santa Ana's 27.2-square mile area with its thirty-six elementary, nine intermediate, five high schools, three continuation high schools, and ten special education schools/programs.

SAUSD is recognized for its leadership in curriculum development and in meeting the needs of its diverse student population. Over the years, fourteen schools were recognized as "Distinguished Schools." SAUSD schools have also received to date thirty-six "Golden Bell Awards", honor that recognizes and promotes excellence in educational programs, from the California School Boards Association. SAUSD had more than a third share in the number of Orange County teachers who earned National Board Certification, a recognition offered to teachers who have mastered their profession, this past year.

The school district faces numerous challenges. The move from eighth to fifth largest school district in the state is living proof of one of the main challenges faced by the schools: overcrowding. All but 2 of the 55 schools in this district currently exceed by far the student capacity they were designed to serve. Many SAUSD students are recent immigrants of which 70 percent have limited English skills. More than 92 percent of these students are Hispanic, 4 per cent are Asian, and the rest include Blacks, Native Americans, and others. This ethnic composition makes for a very diverse linguistic community.

The Library features a state of the art, web-based system for searching its catalog of holdings, retrieving magazine and journal articles, and joining on-line book clubs with regularly downloaded chapters from popular books. The Library offers students on-line access to searchable reference books from their homes or schools.

- Library membership increased 4.5% from 134,000 to over 140,000 active library cardholders. More than 55,000 of those library users are under the age of 18. A total of 9,569 youths became new library cardholders in 2005-06.
- Students registered with the two library learning centers totaled 3,238 and made 25,039 visits to use computers and access the Internet.
- The library leant 350,000 items.

- Santa Ana residents logged over 60,000 hours on the Library's public access computers.
- During this next year the library will digitize an additional 2,000 images from the Local History Room and make them available from the Library web catalog.
- The library will also begin digitizing it's Santa Ana History Room index to make possible searching for local history materials on line.
- The Library remains committed to serving the City's diverse population. It has initiated a bilingual exchange club to assist English and Spanish speakers to gain facility in one another's languages, and offers high-powered, interactive ESL software on several public computers. In addition, the Library has cooperated with Hispanic veteran, arts, and genealogical groups to sponsor programs highlighting the history and culture of Hispanic Americans in Orange County.
- The Library has in its various collections over 44,000 Spanish language items for adults and children, and nearly 3,500 items in Vietnamese.
- On an expense/per capita basis, the library remains one of the most efficient in California.

During this next year the library will digitize 2,000 images from the Local History Room and make them available from the Library catalog web page.

The City is also an active participant in an educational and community partnership called ENLACE, which is aimed at creating a comprehensive institutional model for increasing access to higher education for traditionally under-represented students. This partnership has developed innovative collaborations with K-12 schools and community participants to focus on the vulnerable points of transition from high school to community college and from community college to four-year universities for Santa Ana's overwhelmingly Latino student body.

Over the past decade, the Santa Ana partnership has made amazing progress. SAUSD's college-bound students have increased from 50 to 80 percent. Santa Ana College's transfer rate has more than doubled, jumping from 44th to 6th in the state among community colleges in terms of Latino transfer to the University of California system.



<http://www.sausd.k12.ca.us/>

Rancho Santiago Community College District (RSCCD), which is comprised of Santa Ana College and Santiago Canyon College, offers over 60 certificate programs and

nearly 150 two-year Associate of Arts/Sciences degrees. RSCCD also offers continuing education as well as various community service programs. Since 1994, an increasing percentage of SAUSD high school graduates enroll at RSCCD as new freshman.



<http://www.rsccd.org>

## YOUTH INITIATIVES

The City is proud of its efforts and programs in support of our youth. Our community profile indicates that the median age of Santa Ana residents is 26.5 years, making Santa Ana the youngest city of the 100 largest United States cities according to the U.S. 2000 Census. We have more than 115,500 residents who are younger than 18 years old. Given these demographics, the City's youth initiatives are of vital importance to the well being of the community. The City's commitment to youth is well expressed in our Vision to be acclaimed for our investment in children. This section briefly discusses some of the City's initiatives that are directed to our youth.

### Youth Commission

The Santa Ana Youth Commission was created by City Council Ordinance on Sept. 20, 1999 for the purposes of providing valuable input regarding the youth perspective to the City Council. The Youth Commission is involved in City-sponsored activities such as the Youth Expo, Celebrate Santa Ana, Adopt-A-Park Program, Annual Recreation Center Talent Show, and the Children's Winter Holiday Party.

In 2005, the Youth Commission began an initiative to increase civic awareness among Santa Ana youth by co-producing a series of video programs that explore jobs in Santa Ana City government. The purpose of this program is to help Santa Ana youth explore opportunities to give back to their communities, and at the same time build a career in public service. A video program focusing on careers in the Santa Ana Police Department was completed and in 2006 and 2007. The goal is to add video components on the Fire Department, the Public Works Agency, and the Parks, Recreation, and Community Services Agency.

### Library's Youth Focus

Santa Ana has the youngest median age of the nation's 100 largest cities according to the U.S. 2000 Census. Library services are targeted to youth and families. The library maintains a reputation as a safe and wholesome place for children during out of school hours. The library provides kids with the resources to improve reading, math and other academic skills. Children are presented with opportunities to think about their future in a positive way and to learn about others through library activities.

The Library provides literacy skill development and enrichment programs. These activities include reading incen-

tive programs and weekly story times. Three seasonal reading programs registered more than 2,000 youth, and the 450 weekly reading / storytelling programs had an attendance of over 13,500. In addition, 3,780 youth and parents attended monthly and summer weekly cultural and crafts programs. The Library also provides children and students access to computers, educational software, and the Internet as well as computer workshops to help them develop and improve technological skills.

To promote early literacy in young children, the Library works with Head start centers to conduct story times and introduce children to books and reading. The Library also maintains partnership with a number of schools in the Santa Ana Unified School District to promote reading and family involvement. Bookmobile services served 24 schools and neighborhood sites on a bi-weekly basis, with a circulation of more than 27,000 this year. Santa Ana youth aged pre-school to 12th grade borrowed over 321,836 items, representing 78% of all items loaned by the Library.

### Santa Ana Zoo at Prentice Park

The Santa Ana Zoo at Prentice Park is centrally located in the heart of Orange County. The Zoo grounds encompass 20 acres of lush green gardens and winding pathways that allow visitors to discover more than 200 rare and exotic animals from around the world. For over fifty years, the Zoo has served as a unique educational and recreational experience for the socioeconomic and culturally diverse children of Orange County.

The Zoo is a participant of the Special Survival Plan (SSP) – an international organization involved in the breeding and the re-release of endangered species. The Zoo houses eight species of endangered species: bald eagle, golden lion tamarin, black and white ruffed lemur, white-handed gibbon, cotton-top tamarin, ring-tailed lemur and margay.



The new Crean Family Farm is the latest addition to the Zoo and recreates a typical American family farm, but features rare domestic breeds and emphasizes our agricultural heritage through a variety of education programs and activities. Surrounding the barn are six out-buildings that display rabbits, ducks, turkeys and chickens, sheep and goats, birds of prey, and a variety of animals used in education programs. In 2006, a Colorful and informative graphics, farm equipment, and landscaping and vegetable gardens, complement the family farm themes.



The Zoofari Express train ride is once again operating out of the original depot in the Crean Family Farm area. New track was laid that encircles the farmyard, giving riders a unique view of many of the animal pens before continuing on through the central portion of the Zoo. The train ride has doubled in length and has proved popular with Zoo visitors. Recently a new electric engine and train replaced the 1860s-style steam train.

### **Santa Ana Police Department Investigations Bureau: Formation of a Family Crimes Section**

The problems of child abuse, domestic violence, child abduction, and runaway juveniles have been a long-standing concern for Santa Ana's communities. Historically, these problems have been handled as separate entities requiring unique specialization and training. Research now shows an undeniable cause and effect between these problems, which stem from violence in the home. We can no longer look at these issues in isolation from one another nor can we view incarceration as the only method to stop them.

The Crimes Against Persons Division has reorganized the Juvenile Section to modernize and enhance the delivery of services while better supporting the Santa Ana Police Department's Community Oriented Policing philosophy. The Juvenile Section has combined resources and responsibilities with the Domestic Violence Unit to formulate a Family Crimes Section. Incorporating a multi-disciplinary approach to include Early Prevention, Intervention, Suppression, and Reintegration equips the Investigations Bureau to better address the cycle of violence that threaten families and the stability of our community. A mission statement was developed to serve as a guide for the organizational and philosophical changes required to establish the first section of its kind:

*"The mission of the Family Crimes Section is to promote a safe and nurturing family environment by providing preventive, protective and responsive investigative services."*

The Family Crimes Section consists of five units: **Family Violence Unit, Community Resource Unit, Community Education Unit, Sexual Offenses Unit and Missing Persons Unit**. Investigators from domestic violence, child abuse, sexual assault, missing persons, and sex registrants, along with victim advocates, work in partnership with one another and the community to improve the quality of life for Santa Ana families. To maximize flexibility and enhance services, the operational philosophy of the Family Crimes Section is that personnel from each Unit work together to use their respective resources to bring a comprehensive responsive to community problems.

The Family Violence Unit is most affected by the reorganization but offer the greatest chance to bring meaningful change in our efforts to break the cycle of family violence. Established policing districts divide the distribution of personnel in the Unit. One investigator and one police inves-

tigative specialist, who in turn are supported by a victim advocate and social worker, serve each district. To enhance services, district personnel are functionally grouped into an east/west configuration. This allows for a greater number of personnel to be used when apprehending suspects or handling cases requiring a higher level of response.

The challenge facing our Department and community is to become change agents to break the cycle of family violence. By reorganizing and integrating existing investigative units, we are better able to work in partnership with the community to bring meaningful change, based on empirical data, to educate, protect, serve, and where possible, rehabilitate families damaged by internal violence.

In 2004, the Public Information Office created a new program called the Community Relations Team (CRT). The team consists of 15 police employees from every bureau of the police department. This new addition to the Public Information Office has allowed the police department to enhance and continue the tradition of providing accurate and timely information to both the media and members of the community.

The Community Relations Team participated in the annual Toys-for-Tots program and sponsored two senior citizen facilities in 2005 for Christmas. During the previous Christmas holiday, they sponsored St. Edna's Convalescent Home and were able to provide Christmas gifts for 63 seniors. This year, the Community Relations Team added another senior home, St. Francis, bringing it to a total of 112 seniors sponsored by the department. Both facilities, which are located in the city of Santa Ana, house seniors that are unable to care for themselves or have no families to care for them. The gifts the CRT provided might have been the only gifts they received during the holiday season. Along with the gifts that St. Francis seniors received from the SAPD, they also enjoyed a peaceful and delicious dinner served by volunteers from the department. Donations were accepted within the Department, and the Community Relations Team was able to raise \$938 to host the Christmas dinner.

A Toys-for-Tots event was held at the Westfield Main-Place Mall. Approximately 1,000 people attended this event, which was sponsored by Community Service Programs, U.S. Marines, Santa Ana's Parks, Recreation and Community Services Agency, Santa Ana Fire Department, various church groups, and several other community groups. A stage was set up to showcase the talents of local bands and for children to perform. Considering that this was the first year this event was held at the mall, Max Madrid, Director of CSP believed that the event was very successful and hopes to have radio stations and more booths in years to come. He really appreciated the police officers' presence and interaction with the community. The objective of the Community Relations Team is to enhance community outreach and increase the Department's participa-

tion in community meetings, events, and organizations. Helping out by participating in events like these proves that our Community Relations Team is on the right path to achieving their goals.

The Public Information Office coordinated numerous special projects with the assistance of the CRT, such as Operation School Bell, Project ChildSafe, Bureau of Corrections Mentoring Program, CHP 10851 Auto Theft Award Program, Special Olympics Torch Run, Toys for Tots, and Rotary/Kiwanis Awards Ceremonies.

## PLACES OF INTEREST

### Bowers Museum

In September 2005, the City Council and Redevelopment Agency approved and authorized several actions to facilitate the 30,000 square foot expansion of the Bowers Museum. As part of the expansion, the City effectuated a land exchange with Steadfast, the residential developer who owns the property immediately north of the Museum. Under the exchange, Steadfast will develop a luxury condo project on the Museum's existing 20<sup>th</sup> Street parking lot, and the museum will be expanded upon the former Steadfast parcel. Development of Steadfast's condo project is anticipated to begin in August 2006.

Construction of the museum's new improvements is well underway. Construction of exterior masonry walls, perimeter walls for rear service yard, and pile foundation is now complete. Structural steel framing is nearing completion. The expansion is scheduled for completion in late September 2006, followed by a grand opening of the new North Wing in November 2006.

Construction of the Museum's overflow parking lot at Main and the I-5 southbound on-ramp is scheduled to begin in mid April and completed by August 2006.

The Bowers Museum of Cultural Arts is the largest museum in Orange County. Since it reopened its doors following completion of a major expansion and renovation program in 1992, the Museum has presented many significant and world renowned exhibitions that have attracted many visitors to Santa Ana. As a result, many museums and collectors have allowed their rare treasures and collections to visit the Bowers because of its significance in displaying a full range of fine quality exhibits and programs, and in attracting visitors and travelers. The Museum's 30,000 square foot expansion of its current facilities will meet the demand for presenting more breathtaking masterpieces to the community. The proposed 30,000 s.f. expansion project will occur on the north side of the Museum building, on the site of the existing north parking lot. The project components are:

- New special exhibition gallery to accommodate the collections from the British Museum

- New centralized entrance, accessible from a new entry plaza
- New restrooms
- Sculpture garden
- A 350-seat theatre
- Two-story atrium with translucent skylights
- Demolition of the existing north surface parking lot and ancillary L-shaped building.
- New on-grade, fully landscaped parking lot



 <http://www.bowers.org/>

### Old Orange County Courthouse

Built in 1900, the Old Orange County Courthouse, the oldest standing county courthouse in Southern California, originally opened on November 12, 1901. The Courthouse was officially listed on the National Register of Historic Places in 1984. The building is located in the heart of Santa Ana's historic downtown district, with more than 13 major historic architectural styles enriching over 100 buildings.

The Courthouse is a historical symbol of the birth of Orange County, and Santa Ana's winning bid as the County seat. Although suffering the loss of one tower, the three-story red stone building survived the 1933 Long Beach earthquake. After years of renovation, the Old Orange County Courthouse reopened on November 12, 1992. Completely restored to its original splendor and grace with original oak furnishings, antique light fixtures, and wall-to-wall carpet, the Courthouse offers self-guided tours Monday thru Friday.

A favorite of Hollywood's movie industry for its distinctive ambience, the Old Courthouse was the site of many memorable scenes from blockbuster classics including *American President* (1995) with Michael Douglas, *Legally Blonde* (2001) with Reese Witherspoon, and *Catch me if you Can* (2002) with Tom Hanks, Leonardo DiCaprio and directed by Steven Spielberg.

### Federal Building and Courthouse

The Ronald Reagan Federal Building and United States Courthouse is a landmark facility for Downtown Santa Ana. The ten-story building is the latest addition to the list of other government offices located in the Civic Center area. The Ronald Reagan Federal Building houses the U.S. District Court, U.S. Bankruptcy Court and other federal executive offices.

The building is located on Fourth Street, the main commercial street in downtown, and adjacent to the Civic Center, which is the government center with city, county, state and federal offices. This building has been a benefit to the local businesses and service industry in the Downtown area. The building is designed to contribute to the continuity and dignity of the courts and the City of Santa Ana, and enhances the image of Santa Ana as the "capitol" of Orange County. The courthouse opened to the public in January 1999.

#### **Athletic Field Improvements**

Construction of the first synthetic youth field at the Dan Young Soccer Complex was completed in September 2004. The second synthetic turf field at the Dan Young Soccer Complex opened in November 2005, which helped address the need for additional field hours for the adult soccer program. In addition, the City received a \$900,000 grant from the State to install synthetic turf at the Santa Ana Stadium. Construction for this project will begin in January 2007.

In addition to improving our efforts to accommodate our users through the construction of synthetic fields, the Parks, Recreation and Community Services Agency continues to improve the reservation systems in order to accommodate our users, increase priority use of the fields by Santa Ana residents and keep the natural turf field looking as green as possible.

#### **Santa Ana Police Administration and Holding Facility**

Maintaining the safety and security of our community and its residents is the primary mission of the Police Department. One of the basic tools needed to accomplish this mission is a well-equipped, efficiently designed police headquarters and a full-service maximum-security jail. On January 28, 1997, the Santa Ana Police Department relocated to a new, state-of-the-art facility located on an eight-acre parcel in downtown Santa Ana. The facility consists of three main structures.

The first is the Police Administration, a 236,300 square foot four-story building intended to accommodate all operational and administrative functions of the Police Department. The administration building allows reconfiguration of space planning, due to its movable walls, without distorting the environment. The building size will accommodate projected department expansion through the year 2050.

The second is the Holding facility, a four-story building that includes a partial basement and two mezzanines. This 168,400 square foot structure contains 256 fully equipped cells with a holding capacity up to 420 detainees in double bunking. The facility also has a 900-foot transfer tunnel linking the Holding facility with the Orange County Intake & Release Center. The tunnel is used to secure the transfer inmates between the two detention centers.

The third is the Police Vehicle Storage structure, a 96,500-square foot structure with 227 spaces for police vehicles and 24 spaces for police motorcycles. The storage structure includes a two-tier firing range with 12 shooting bays.

Considerable effort was made to ensure the building's design compliments the City's Community Policing philosophy. For example, the structure includes a community room for hosting neighborhood meetings and a front lobby layout that facilitates customer access to the Records, Traffic, and Property Sections.

#### **Jerome Recreation Center Improvements**

The City was recently awarded a \$2.5 million grant under the Murray-Hayden Urban Parks and Youth Service Grant Program to renovate Jerome Community Center. The grant will be used to renovate the entire center and enhance our ability to provide services to the community. Improvements include a new HVAC system, replacement of the gymnasium flooring, complete renovation to the restroom and fixtures, game room, kitchen, arts and crafts room, ceramics room, hallways, lighting system, re-roofing of the building, new doors, security system and painting. The City anticipates beginning construction in 2007.

#### **Adopt a Park Program**

The Adopt-A-Park Program continues to get the community involved in improving, maintaining and beautifying parks and recreational facilities. Many volunteer events have been held throughout the year to clean up and improve our park sites. Major sponsorship from various companies and organization has provided the necessary resources to make this program successful. This year we will continue working with these organizations to improve and clean our facilities through the Adopt-A-Park Program and volunteer efforts.

#### **Various Park Improvements**

This year we will begin construction for three new park facilities in the City, 1) Saddleback View Park, 2) Santiago Wildlife and Watershed Center, and 3) the Santa Ana Zoo at Prentice Park Necropsy Building. Other improvements include the renovation of Centennial Picnic Shelters, El Salvador Center, Civic Center Law Library Fountain, Delhi Park Landscape improvements, and various new playgrounds. This year we will begin Santa Ana Stadium synthetic turf design work, renovation of Jerome Center, renovation of Prentice Park picnic area, and design work on the Santiago Nature Reserve Amphitheater. The Santa Ana River Task Force will also be meeting and preparing a report on the feasibility of re-establishing the landscape habitat and recreational opportunities along the Santa Ana River.

## FACTS & FIGURES

### SIZE

Largest city in Orange County  
9<sup>th</sup> largest city in California  
52<sup>nd</sup> largest city in the United States

### CITY TRIVIA

City colors: Royal Blue and Gold  
City flower: Hibiscus  
City motto: "Education 1st"  
City tree: Jacaranda  
Area: 27.2 square miles  
Elevation: 134.8 feet above sea level

### STATISTICS

Miles of streets: 450  
Number of streetlights: 13,577  
Miles of Sanitary Sewers: 450  
Housing units: 75,292  
Population: 351,322  
Median age: 26.5  
Unemployment Rate: 5.4% (March 2006)

### DEMOGRAPHICS

Median Household Income: \$43,412  
Voter registration: 91,713

Santa Ana has the *youngest population* of any city in the nation according to the 2000 U.S. Census.

### FIRE PROTECTION

Number of stations: 10  
Number of sworn fire personnel and paramedics: 252

### POLICE PROTECTION

Number of stations/substations: 2  
Number of sworn police personnel: 365

### PUBLIC EDUCATION

Elementary schools: 36  
Special schools/programs: 10  
Intermediary schools: 9  
High schools: 5  
Continuation schools: 3  
Number of teachers: 2,595  
Number of students: 61,693

The *first public library* in Orange County was located in Santa Ana in 1878.

### 2006 MUNICIPAL WATER SERVICES

Number of accounts: 44,495  
Average daily consumption (gallons): 42.0 million  
Miles of water mains: 488

### 2005 BUILDING PERMITS

2005 Building Permits Issued 9,218

The *first luxury hotel* in Orange County was the Santa Ana St. Ann's Inn built in 1921.

### 2005 BUILDING ACTIVITY CONSTRUCTION

Commercial /Industrial: 70.5 million  
Residential: \$50.7 million  
Other: \$26.5 million

### 2004-2005 PROPERTY TAX COLLECTIONS

Property Tax: \$23,220,531

The *first commercial lot sold* in Santa Ana was at the corner of Fourth and Main Street. The year was 1870 and the lot sold for \$15 with the adjacent lot included as a bonus.

### 2005-06 ASSESSED VALUATION

Total Valuation: \$17,454,976,388  
Common Property: \$16,031,717,947  
Public Utilities: \$8,046,511

### 2003 TAXABLE SALES

\$3,802,432,000  
(State Board of Equalization, 2004)

### RECREATION AND CULTURE

Number of parks: 39  
Number of Community Centers: 8  
Number of Municipal Swimming Pools: 5  
Number of Municipal tennis centers: 2 with 25 courts  
Number of libraries: 2  
Number of bookmobiles: 1  
Number of Museum(s): 3  
Number of Technology & Learning Centers: 1

### LARGEST EMPLOYERS

First American Title  
The Orange County Register  
Western Medical of Santa Ana  
Diversified Maintenance Service

<b>TOTAL GENERAL FUND BEGINNING &amp; ENDING FUND BALANCE TABLE 2-1</b>					
	ACTUAL FY 04-05	PROJECTED FY 05-06	ADOPTED FY 06-07	FORECAST FY 07-08	FORECAST FY 08-09
<b>Revenues and Other Sources</b>					
Property Taxes	24,190,992	26,288,045	26,600,000	30,051,000	31,200,000
Sales Tax	42,915,074	44,407,000	45,748,700	47,850,000	49,050,000
Utility Users Tax	26,641,680	26,982,520	27,282,520	27,782,520	28,500,000
Motor Veh In Lieu - Prop. Tax	16,691,796	21,155,000	21,865,000	22,411,625	22,975,000
Other Taxes	21,225,810	22,762,448	20,534,400	23,500,000	24,000,000
Intergovernmental	8,412,364	2,537,635	9,849,280	9,849,280	9,849,280
Use of Money & Property	16,108,076	15,615,610	12,305,800	13,500,000	13,800,000
Charges for Services	9,780,791	11,111,273	8,330,346	9,200,000	9,500,000
Licenses, Permits & Fines	8,141,682	9,635,317	4,777,668	7,800,000	8,100,000
Other Revenue	9,852,121	16,071,465	13,728,167	14,500,000	15,000,000
Transfers In	26,326,071	18,271,529	9,513,615	3,663,200	3,663,200
<b>Total</b>	<b>210,286,457</b>	<b>214,837,842</b>	<b>200,535,496</b>	<b>210,107,625</b>	<b>215,637,480</b>
<b>Expenditures</b>					
General Government	10,248,464	13,464,040	14,621,870	15,390,712	16,002,445
Public Safety	127,302,712	136,108,310	145,181,850	155,983,507	160,452,662
Public Works	5,288,478	5,329,630	5,340,070	5,580,373	5,730,655
Planning/Community Development	8,742,114	9,910,105	10,357,850	10,998,179	11,294,365
Culture and Recreation	16,944,742	19,266,315	20,653,810	22,047,027	22,640,763
Capital Outlay	5,060,816	9,616,230	3,939,225	3,662,230	3,662,230
Debt Service:					
Principal	2,925,000	4,305,000	4,430,000	4,500,000	4,600,000
Interest	5,816,867	5,758,030	5,538,355	5,468,355	5,368,355
Transfers Out	9,781,580	9,153,195	3,663,200	3,663,200	3,663,200
<b>Total</b>	<b>192,110,773</b>	<b>212,910,855</b>	<b>213,726,230</b>	<b>227,293,583</b>	<b>233,414,675</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>18,175,684</b>	<b>1,926,987</b>	<b>(13,190,734)</b>	<b>(17,185,958)</b>	<b>(17,777,195)</b>
<b>Beginning Fund Balance, July 1</b>	<b>20,080,527</b>	<b>38,256,211</b>	<b>40,183,198</b>	<b>26,992,464</b>	<b>9,806,506</b>
<b>Ending Fund Balance, June 30</b>	<b>38,256,211</b>	<b>40,183,198</b>	<b>26,992,464</b>	<b>9,806,506</b>	<b>(7,970,689)</b>

#### ■ PREVIEW OF SANTA ANA'S OPERATING BUDGET

The General Fund is the largest city fund and is commonly referred to as the City's operating budget. General Fund is comprised of operating budget fund 11, Special Revenue Funds 22, 24, 120, 121 & 407 and also Capital Outlay fund 51. Fund 11 is the largest of these funding sources. The Pie charts in the following pages illustrate FY 06-07 General Fund 11 revenues and expenditures by major categories. Recent trends and a history of General Fund revenues and expenditures put the pie charts' one year financial data in perspective. The Expenditure Summary cross references to program detail as well as to other funds with financial ties with the General Fund. An inter-city survey of selected general fund expenditure benchmarks, and program and resource sheets for each budgeted activity complete the section. For a complete listing of General Fund sources and uses please see tables 2-2, 2-5 and 2-6.

#### ■ GENERAL FUND DEFINITION

The General Fund accounts for all financial resources except those required by law or by accounting standards to be accounted for in another fund. Like all funds, it is divided into revenues and expenditures. Revenues must balance to expenditures and vice versa. General Fund revenues come from taxes, licenses, permits, fines, intergovernmental revenue, forfeits, charges for services and other miscellaneous sources. The General Fund pays for the City's basic services and essential functions including public safety (police and fire services); infrastructure improvement; recreational, cultural, social services; and city administration. Also, certain capitalized lease obligations and minor capital acquisitions are accounted for in this fund.

#### ■ RELATIONSHIP BETWEEN GENERAL FUND AND TOTAL CITY BUDGET

The General Fund budget is the largest component of the total City budget. Table 1-3 in the previous section highlights the General Fund component of the total city budget structure.

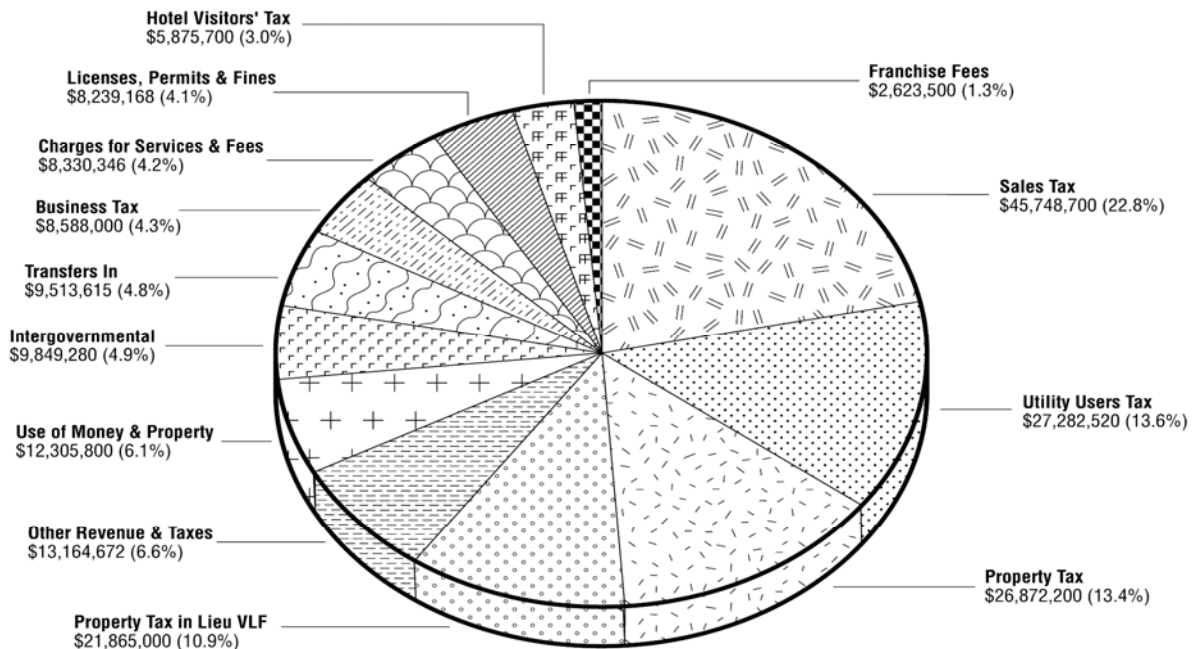
#### ■ GENERAL FUND BEGINNING & ENDING BALANCES TABLE 2-1

Table 2-1 illustrates the total General Fund Beginning & Ending fund balances containing all Special Revenue and Capital funds related to the General Fund. Table 2-1 figures tie to the City's CAFR for the period ending June 30, 2005.

General Fund 11 budget (the largest within the general fund) amounts to \$213,449,235 for FY06-07 with \$190,744,886 in current revenue and \$9,513,615 in transfers as illustrated on page 2-2. A balanced budget was adopted thru the use of prior year carry-forwards (\$13,190,734) mainly due to proceeds received from the sale of the City's VLF Gap Loan receivables and one-time revenue carry-forwards as illustrated in the pie chart on page 2-2. Details on transfers into the General Fund can be found on table 2-5 of the General Fund Revenue Summary. Fund Transfers In include Redevelopment Loan Repayments and Special Revenue Fund transfers. Fund Transfers Out of the General Fund are comprised of Loans to Redevelopment, Lease Payments to Parking and Depot Enterprise Funds. Detail of transfers out totaling \$3,663,200 are illustrated in General Fund Expenditure Summary table 2-6.

## GENERAL FUND 11 REVENUE SOURCES

**FY 06-07 – \$200,258,501**  
**Prior Year Revenue Carry-forward – 13,190,734**  
**Total Revenue Sources – \$213,449,235**



Note: Percentages are based on General Fund 11 revenues excluding prior year carry forwards.

### ■ GENERAL FUND REVENUE

The pie chart on page 2-2 groups General Fund 11 revenues by funding source and the detail of each grouping is identified on General Fund Revenue Summary Table 2-2. Additional General Fund related revenues are also identified on Table 2-2 and a departmental grouping version of the various revenues is presented on Table 2-5.

General Fund 11 revenue decreased by 1.4% or \$2.7 million (excluding redevelopment passthroughs) in FY 06-07 when compared to FY 05-06's Projected Budget. The decrease is mainly due to the depletion of one-time revenue sources (i.e. debt service refinancing). The City's four largest tax sources are comprised of Sales Tax, Utility Users Tax, Property Tax (includes homeowner subvention) and Property Tax In Lieu of VLF amounting to \$121,768,420 for an equivalent of 60.7% of total General Fund 11 revenue.

Sales tax revenue is anticipated to increase approximately 3% in FY06-07. This assumption is based on economic analysis supplied by MBIA MuniServices Company on Sales Tax and Triple Flip. Utility Users Tax projection is based on collection trends and increases in overall utility costs which should reflect a slight increase of 1.1% pending current legislative issues.

The elimination of ERAF III payment (\$3.2 million) in FY06-07 along with what appears to be a stabilizing and sluggish

housing market were the main factors in projecting property tax revenue for the upcoming year. Property Tax In-Lieu VLF is anticipated to increase 3.4% based on an in-house calculation and collections received from the County of Orange.

Public Safety revenues include both Police and Fire. These revenues have decreased by 0.9 percent or \$201,514 due to a combination of reductions in HazMat reimbursements to the Fire Department. Parking Fine revenues are projected to increase by 3.4% or approximately \$100,000 due to increased enforcement (Table 2-5).

Recreation and Community Services revenues are anticipated to increase by 11.6% due to an increase in service fees and the absorption of Centennial Park and related revenues into the General Fund. Redevelopment Pass declined by 59.8 or \$5,892,995 when compared to FY05-06. The decline is attributed to the Redevelopment Agency merging of project areas which now allows for the movement of tax increment monies between project areas in need of funds for debt service payments (Table 2-5).

For additional information pertaining to the City's major revenues, assumptions and trend detail turn to pages 2-7 thru 2-9. Revenue detail pertaining to General Fund related Special Revenue funds 22, 24, 120, 121, 407 and Capital Outlay fund 51 are identified on tables 2-2, 2-6 and also in the resources sheets at the end of this section.

GENERAL FUND REVENUE SOURCE	ACTUAL FY 03-04	ACTUAL FY 04-05	PROJECTED FY 05-06	ADOPTED FY 06-07	as % of	Increase (Decrease)		
					FY 06-07 Total	05-06 to 06-07 in \$	in %	
<b>TAXES</b>								
Sales Tax	40,437,098	42,915,074	44,407,000	45,748,700	22.8%	1,341,700	3.0%	
Utility Users Tax	25,874,282	26,641,680	26,982,520	27,282,520	13.6%	300,000	1.1%	
Property Tax	21,663,024	24,190,992	26,288,045	26,600,000	13.3%	311,955	1.2%	
Property Tax in Lieu VLF	0	16,691,796	21,155,000	21,865,000	10.9%	710,000	3.4%	
Homeowner Property Tax Subvention	284,678	281,272	272,000	272,200	0.1%	200	0.1%	
Business Tax	7,792,416	8,179,784	8,588,000	8,588,000	4.3%	0	0.0%	
Hotel Visitor's Tax	4,655,634	5,469,565	5,875,000	5,875,700	2.9%	700	0.0%	
Half-cent Sales Tax (Safety)	1,427,238	1,717,749	1,529,305	1,600,000	0.8%	70,695	4.6%	
Documentary Stamp Tax	1,160,214	607,619	2,425,000	1,575,000	0.8%	(850,000)	-35.1%	
<b>Subtotal</b>	<b>103,294,584</b>	<b>126,695,531</b>	<b>137,521,870</b>	<b>139,407,120</b>	<b>69.6%</b>	<b>1,885,250</b>	<b>1.4%</b>	
<b>FUND TRANSFERS</b>								
Transfer from Redevelopment (Pass Through's)	10,261,045	9,209,745	9,856,195	3,963,200	2.0%	(5,892,995)	-59.8%	
Transfer from Police Building Fund (Refinence-Debt Svc)	0	5,500,000	2,009,000	0	0.0%	(2,009,000)	-100.0%	
Transfer from Liability Fund (Reserves )	0	4,000,000	0	0	0.0%	0	N/A	
From Special Gas Tax Fund	3,550,415	3,550,415	3,550,415	3,550,415	1.8%	0	0.0%	
From Traffic Safety Fund	2,482,948	1,726,834	1,755,919	2,000,000	1.0%	244,081	13.9%	
Transfer from Fund 75	176,875	188,165	0	0	0.0%	0	N/A	
Transfer from Workers Compensation Fund	0	1,648,115	0	0	0.0%	0	N/A	
Transfer from Liability Fund (Ins. Savings)	1,459,355	950,000	0	0	0.0%	0	N/A	
Transfer from Redevelopment (Loan Repaymnt)	0	500,000	500,000	0	0.0%	(500,000)	-100.0%	
Transfer from Equipment Replacement Fund	1,200,000	383,000	0	0	0.0%	0	N/A	
Transfer from PWA Administration Fund	997,292	396,633	600,000	0	0.0%	(600,000)	-100.0%	
Transfer from Communications Fund	98,500	0	0	0	0.0%	0	N/A	
<b>Subtotal</b>	<b>20,226,430</b>	<b>28,052,907</b>	<b>18,271,529</b>	<b>9,513,615</b>	<b>4.8%</b>	<b>(8,757,914)</b>	<b>-47.9%</b>	
<b>INTERGOVERNMENTAL</b>								
Motor Vehicle License	15,900,915	2,259,547	1,695,535	1,700,000	0.8%	4,465	0.3%	
VLF Net Sale Proceeds	0	5,453,828	0	0	0.0%	0	N/A	
OCTA Gas Tax	1,452,000	600,000	600,000	600,000	0.3%	0	0.0%	
SB90 State Mandates Reimbursement	0	52,004	200,000	25,000	0.0%	(175,000)	-87.5%	
P.O.S.T. Reimbursements	22,793	34,510	34,000	34,000	0.0%	0	0.0%	
S.T.C. Reimbursement	6,678	0	0	0	0.0%	0	N/A	
Rancho Santiago Reimbursement	0	0	0	175,000	0.1%	175,000	N/A	
Overhead Charge - Water	0	0	0	6,007,180	3.0%	6,007,180	N/A	
Overhead Charge - Water (implement new billing/finace softw	0	0	0	1,000,000	0.5%	1,000,000	N/A	
Overhead Charge - Sanitation	0	0	0	100,000	0.0%	100,000	N/A	
Overhead Charge - Refuse	0	12,475	0	200,000	0.1%	200,000	N/A	
Off-Highway License Fees	4,004	0	8,100	8,100	0.0%	0	0.0%	
<b>Subtotal</b>	<b>17,386,390</b>	<b>8,412,364</b>	<b>2,537,635</b>	<b>9,849,280</b>	<b>4.9%</b>	<b>7,311,645</b>	<b>288.1%</b>	
<b>USE OF MONEY &amp; PROPERTY</b>								
Police Facility Rental	10,370,526	11,390,828	11,000,000	11,200,000	5.6%	200,000	1.8%	
In lieu Return to Investors/Water	3,427,560	3,427,560	3,427,560	0	0.0%	(3,427,560)	-100.0%	
Earnings on Investments	297,336	302,622	921,000	900,000	0.4%	(21,000)	-2.3%	
Rental of Property	208,279	204,189	150,000	90,000	0.0%	(60,000)	-40.0%	
Recreation Facility Rental	51,627	48,020	56,000	56,000	0.0%	0	0.0%	
Rental of Stadium	51,301	65,546	60,200	59,000	0.0%	(1,200)	-2.0%	
Amphitheater Rental	2,499	430	850	800	0.0%	(50)	-5.9%	
<b>Subtotal</b>	<b>14,409,128</b>	<b>15,439,195</b>	<b>15,615,610</b>	<b>12,305,800</b>	<b>6.1%</b>	<b>(3,309,810)</b>	<b>-21.2%</b>	
<b>MISCELLANEOUS</b>								
Indirect Cost Recovery	3,022,296	2,899,032	2,800,000	2,850,000	1.4%	50,000	1.8%	
Refuse Contract Program Surcharge	1,500,000	1,691,690	3,022,365	2,522,365	1.3%	(500,000)	-16.5%	
Refuse Program Savings Recovery	1,761,690	1,570,000	1,239,325	1,500,000	0.7%	260,675	21.0%	
Attorney Reimbursement	1,011,700	1,011,700	1,011,700	1,062,290	0.5%	50,590	5.0%	
Plan Check Reimbursement	239,991	282,250	259,200	299,185	0.1%	39,985	15.4%	
Police Miscellaneous Reimbursements	235,953	312,981	205,000	215,000	0.1%	10,000	4.9%	
Police OT Reimbursement	615,560	684,083	660,000	660,000	0.3%	0	0.0%	
Police Salary Reimbursement	0	47,805	46,000	46,000	0.0%	0	0.0%	

GENERAL FUND REVENUE SOURCE	ACTUAL FY 03-04	ACTUAL FY 04-05	PROJECTED FY 05-06	ADOPTED FY 06-07	as % of	Increase (Decrease)	
					FY 06-07 Total	05-06 to 06-07 in \$	in %
<b>MISCELLANEOUS - Continued</b>							
Graffiti Enforcement Reimbursement	150,000	150,000	150,000	150,000	0.1%	0	0.0%
Expense Reimbursement	101,729	59,915	125,000	105,000	0.1%	(20,000)	-16.0%
Planning Reimbursement	80,895	77,752	107,006	82,417	0.0%	(24,589)	-23.0%
Gifts & Donations PD	75,000	120,110	60,000	65,000	0.0%	5,000	8.3%
Park Maintenance Expense Reimbursement	47,297	43,760	49,000	49,000	0.0%	0	0.0%
Property & Evidence Recovery	73,848	116,555	126,000	120,000	0.1%	(6,000)	-4.8%
Sale of Unclaimed Property	15,891	6,683	7,000	8,000	0.0%	1,000	14.3%
Other Library Recoveries	6,658	2,789	3,050	3,050	0.0%	0	0.0%
Sale of Junk and Waste	6,489	7,129	4,500	5,000	0.0%	500	11.1%
Fire OT Reimbursement	21,361	41,088	13,100	13,000	0.0%	(100)	-0.8%
Miscellaneous Recoveries	18,985	(117,351)	10,520	10,520	0.0%	0	0.0%
Vending Machines Concession	7,926	6,886	5,000	5,000	0.0%	0	0.0%
Sale of Maps and Documents	9,727	12,216	10,000	10,000	0.0%	0	0.0%
Sale of Books	14	459	0	0	0.0%	0	N/A
Library Sales-General	5,185	5,760	5,100	5,100	0.0%	0	0.0%
PWA OT Reimbursement	873	0	0	0	0.0%	0	N/A
Recreation Expense Reimbursement	8,930	10,665	8,000	8,000	0.0%	0	0.0%
Miscellaneous Fire Service Charge	6,355	5,195	5,200	5,300	0.0%	100	1.9%
Fire Care Facility Inspection	5,494	5,495	5,130	5,390	0.0%	260	5.1%
Library Gifts & Donations	7	22	5	5	0.0%	0	0.0%
Fire Expense Reimbursement	2,160	95,621	185,000	185,000	0.1%	0	0.0%
Fire Arms Exam	0	4,860	0	0	0.0%	0	N/A
Miscellaneous Refunds	0	20	50	50	0.0%	0	0.0%
Other Revenue - Bank Recon	0	419,428	0	0	0.0%	0	N/A
Sale of Land	53,750	50,334	0	0	0.0%	0	N/A
Fire Gifts & Donations	0	3,000	0	0	0.0%	0	N/A
Recreation Gifts & Donations	26,580	0	0	0	0.0%	0	N/A
Sale of Animals	1,000	0	0	0	0.0%	0	N/A
<b>Subtotal</b>	<b>9,113,344</b>	<b>9,627,932</b>	<b>10,122,251</b>	<b>9,989,672</b>	<b>5.0%</b>	<b>(132,579)</b>	<b>-1.3%</b>
<b>CHARGES FOR SERVICES</b>							
Paramedic Service Charge	2,402,861	2,438,400	2,450,130	2,548,000	1.3%	97,870	4.0%
In lieu Property Tax/Water	894,390	894,390	894,390	0	0.0%	(894,390)	-100.0%
Zoo Admissions	594,968	713,055	680,000	690,000	0.3%	10,000	1.5%
Building Plan Check	642,425	663,346	1,636,800	703,147	0.4%	(933,653)	-57.0%
Residential Inspection Surcharge	493,473	866,624	505,000	490,000	0.2%	(15,000)	-3.0%
Variance Fees	300,305	348,138	346,000	369,026	0.2%	23,026	6.7%
Abandoned Vehicle Reimbursement/PD	256,968	274,889	250,000	255,000	0.1%	5,000	2.0%
Project Coordination Charge	361,682	295,614	385,000	313,000	0.2%	(72,000)	-18.7%
False Alarm Charge-Police	235,262	486,011	441,000	451,000	0.2%	10,000	2.3%
Paramedic Subscription Fee	171,378	164,402	165,000	171,000	0.1%	6,000	3.6%
Hazardous Material Discloser Fees	151,725	113,287	175,000	165,000	0.1%	(10,000)	-5.7%
EIR Review Fees	120,217	50,359	75,000	65,000	0.0%	(10,000)	-13.3%
Police Report Fee	127,190	122,921	125,000	126,000	0.1%	1,000	0.8%
Center Programs	117,191	188,386	174,000	174,000	0.1%	0	0.0%
Leisure Classes	93,559	147,876	129,000	133,000	0.1%	4,000	3.1%
After School Reimbursement	7,471	55	55	55	0.0%	0	0.0%
Photo Services	5,457	4,870	3,170	3,170	0.0%	0	0.0%
Vehicle Release Charge	112,698	308,650	300,000	300,000	0.1%	0	0.0%
Site Plan Review Charge	82,000	65,029	132,000	69,000	0.0%	(63,000)	-47.7%
Abandoned Vehicle Reimbursement/PBA	48,978	65,198	38,880	53,524	0.0%	14,644	37.7%
Pool Charges	127,315	116,076	120,000	110,000	0.1%	(10,000)	-8.3%
Zoo Education	103,845	97,298	100,000	100,000	0.0%	0	0.0%
Fire Inspection Fee	91,338	98,658	90,000	90,000	0.0%	0	0.0%
HazMat Reimbursement	100,000	106,618	0	0	0.0%	0	N/A
HazMat Reimbursement - Water	0	0	200,000	0	0.0%	(200,000)	-100.0%
HazMat Reimbursement - Sanitation	0	0	350,000	0	0.0%	(350,000)	-100.0%
HazMat Reimbursement - Refuse	0	0	300,000	0	0.0%	(300,000)	-100.0%
Youth Field Usage Fee	0	16,934	24,000	24,000	0.0%	0	0.0%
Library Fines	81,082	72,753	68,969	70,000	0.0%	1,031	1.5%
Electrical Plan Check	100,605	101,927	162,972	108,043	0.1%	(54,929)	-33.7%
Hearing Officer Recovery/Com. Pres.	33,809	20,328	20,000	21,549	0.0%	1,549	7.7%

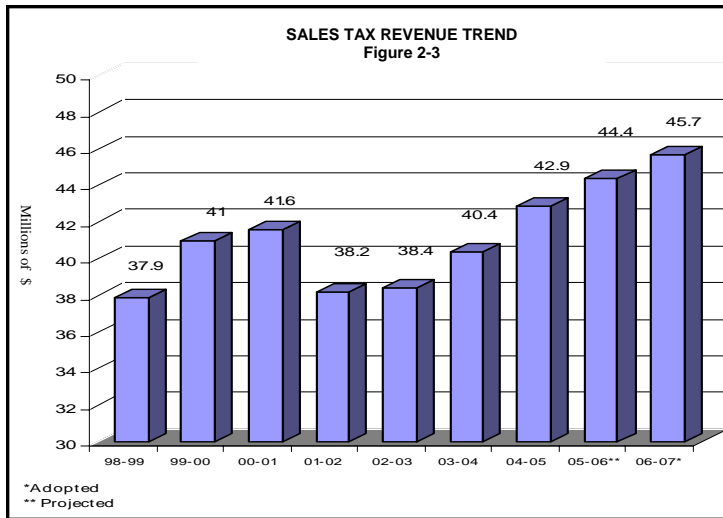


GENERAL FUND REVENUE SOURCE	ACTUAL FY 03-04	ACTUAL FY 04-05	PROJECTED FY 05-06	ADOPTED FY 06-07	as % of	Increase (Decrease)		
					FY 06-07 Total	05-06 to 06-07 in \$	in %	
<b>CHARGES FOR SERVICES - Continued</b>								
Park Reservations	61,062	57,299	55,000	55,000	0.0%	0	0.0%	
Street and Alley Repair	45,719	57,467	46,700	46,700	0.0%	0	0.0%	
Tennis Reservations	31,534	28,737	28,800	29,800	0.0%	1,000	3.5%	
Mechanical Plan Check	47,089	51,928	76,300	55,000	0.0%	(21,300)	-27.9%	
Food Sale Concession	30,322	28,389	31,000	31,000	0.0%	0	0.0%	
Plumbing Plan Check	44,281	45,265	71,500	47,900	0.0%	(23,600)	-33.0%	
Hazardous Materials JPA Reimbursement	16,396	6,505	14,000	6,500	0.0%	(7,500)	-53.6%	
False Alarm Charge-Fire	16,515	11,651	13,000	14,000	0.0%	1,000	7.7%	
Miscellaneous Service Charge	52,547	36,036	32,000	32,000	0.0%	0	0.0%	
Stadium P/T Reimbursement	16,479	13,965	10,000	10,000	0.0%	0	0.0%	
Passport Fee	6,330	8,901	5,000	5,000	0.0%	0	0.0%	
Emergency Response Reimbursement-PD	15,432	15,666	13,000	13,500	0.0%	500	3.8%	
Emergency Response Reimbursement-Fire Dept.	28,894	119,351	150,000	156,000	0.1%	6,000	4.0%	
Fire Range User Fees	14,475	17,100	25,000	25,000	0.0%	0	0.0%	
Hazardous Materials Cleanup Charge	14,730	4,208	3,600	3,800	0.0%	200	5.6%	
Clerk Records Charge	415	1,264	400	400	0.0%	0	0.0%	
Hearing Officer Recovery/Parking	10,000	10,000	10,000	10,000	0.0%	0	0.0%	
Landscape Plan Review	9,120	10,119	9,828	10,726	0.0%	898	9.1%	
Code Enforcement Reimbursement	0	0	80,000	80,000	0.0%	0	0.0%	
Youth Sports	10,207	10,494	10,000	10,000	0.0%	0	0.0%	
Illegal Signage Fines	0	975	500	500	0.0%	0	0.0%	
Credit Card Processing Fee	6,760	8,723	8,900	9,000	0.0%	100	1.1%	
Police Report Search Fees	4,745	5,755	5,000	5,000	0.0%	0	0.0%	
Adult Sports	5,333	2,374	3,800	3,800	0.0%	0	0.0%	
Fingerprint Card Processing Fees	2,188	400	350	350	0.0%	0	0.0%	
Impound/Owner Release Animals	4,430	946	1,100	1,100	0.0%	0	0.0%	
Library Video Rentals	3,238	3,846	3,825	4,200	0.0%	375	9.8%	
Fire Code Permit Fee	2,436	6,175	6,500	6,500	0.0%	0	0.0%	
Non-Resident Library Card Fee	1,230	2,925	2,338	2,415	0.0%	77	3.3%	
Land Use Certificate Processing Fee	8,456	12,599	7,500	7,500	0.0%	0	0.0%	
Trailer Coach License Fee	0	103	0	0	0.0%	0	N/A	
Firearm License Fee	927	927	1,025	1,050	0.0%	25	2.4%	
Library Microfiche Rentals	425	1,257	1,395	1,495	0.0%	100	7.2%	
Mitigation Monitoring Fee	0	218	0	0	0.0%	0	N/A	
Library Meeting Room Rental	993	806	1,521	1,521	0.0%	0	0.0%	
Local Jail Administrative Fee	230	0	25	25	0.0%	0	0.0%	
Towing Service Fee	227,350	0	0	0	0.0%	0	N/A	
Animal Ride Concession	66,602	0	0	0	0.0%	0	N/A	
Animal Quarantines	10,858	6,037	40,000	40,000	0.0%	0	0.0%	
Witness Fee	151	81	150	150	0.0%	0	0.0%	
Vehicle Equipment Citation Sign-Off	26	632	850	900	0.0%	50	5.9%	
<b>Subtotal</b>	<b>8,676,117</b>	<b>9,431,215</b>	<b>11,111,273</b>	<b>8,330,346</b>	4.2%	(2,780,927)	-25.0%	
<b>FRANCHISE FEES</b>								
In Lieu Franchise Fee/Water	1,452,300	1,452,300	1,452,300	0	0.0%	(1,452,300)	-100.0%	
Electrical Utility	1,128,494	1,108,136	1,117,229	1,128,500	0.6%	11,271	1.0%	
CATV Franchise Fees	838,897	854,726	845,000	845,000	0.4%	0	0.0%	
Gas Utility	502,610	565,649	658,614	650,000	0.3%	(8,614)	-1.3%	
<b>Subtotal</b>	<b>3,922,301</b>	<b>3,980,811</b>	<b>4,073,143</b>	<b>2,623,500</b>	1.3%	(1,449,643)	-35.6%	
<b>LICENSES &amp; PERMITS</b>								
Building Permits	1,630,686	1,560,507	3,441,680	2,453,899	1.2%	(987,781)	-28.7%	
Bus Shelter Fees	449,385	484,000	480,000	576,000	0.3%	96,000	20.0%	
Dog Licenses	526,297	500,214	500,214	505,000	0.3%	4,786	1.0%	
Dog Licenses - CCI	0	66,540	0	0	0.0%	0	N/A	
Electrical Permits	425,612	402,278	689,472	426,415	0.2%	(263,057)	-38.2%	
Plumbing Permits	176,732	160,401	286,254	170,025	0.1%	(116,229)	-40.6%	
Heating Permits	154,250	153,272	249,885	162,468	0.1%	(87,417)	-35.0%	
Grading Permits	70,395	74,039	123,606	78,481	0.0%	(45,125)	-36.5%	
Occupancy Permits	117,790	106,915	190,820	113,330	0.1%	(77,490)	-40.6%	
Alarm Permit Fees	147,696	145,307	125,000	125,000	0.1%	0	0.0%	
Underground Tank Permits	86,432	60,955	115,000	100,000	0.0%	(15,000)	-13.0%	

GENERAL FUND REVENUE SOURCE	ACTUAL FY 03-04	ACTUAL FY 04-05	PROJECTED FY 05-06	ADOPTED FY 06-07	as % of	Increase (Decrease)		
					FY 06-07 Total	05-06 to 06-07 in \$	in %	
<b>LICENSES &amp; PERMITS - Continued</b>								
Street Vendor Permit	28,317	22,154	27,150	27,150	0.0%	0	0.0%	
Fireworks Stands Permits	10,744	23,898	16,000	16,000	0.0%	0	0.0%	
Street Closure Permit	1,380	1,582	1,200	1,200	0.0%	0	0.0%	
Newsbox Permit Fees	4,033	2,605	5,000	5,000	0.0%	0	0.0%	
Underground Tank Fees	13,363	24,901	13,600	13,600	0.0%	0	0.0%	
Filming Permit	300	3,058	1,000	950	0.0%	(50)	-5.0%	
Outdoor Dining Permits	1,510	2,736	1,000	1,000	0.0%	0	0.0%	
Bingo Licenses	300	350	350	350	0.0%	0	0.0%	
Parking Permit	4,758	1,821	1,800	1,800	0.0%	0	0.0%	
<b>Subtotal</b>	<b>3,849,980</b>	<b>3,797,533</b>	<b>6,269,031</b>	<b>4,777,668</b>	2.4%	(1,491,363)	-23.8%	
<b>FINES</b>								
Parking Fines	1,161,510	2,695,579	2,900,000	3,000,000	1.5%	100,000	3.4%	
Redlight Camera Program	422,754	313,564	150,000	150,000	0.1%	0	0.0%	
Court Fines - Traffic	0	23,148	0	0	0.0%	0	N/A	
Court Fines - Non-Traffic	217,424	486,087	219,500	219,500	0.1%	0	0.0%	
Bad Check Recoveries	26,207	21,685	23,000	23,000	0.0%	0	0.0%	
Lost /Damaged Library Materials	8,138	9,595	3,500	3,500	0.0%	0	0.0%	
Lost/Damaged Uncatalogued Materials	1,703	17	500	500	0.0%	0	0.0%	
Admvtve Citations/Comm Pres	84,217	67,155	65,000	65,000	0.0%	0	0.0%	
<b>Subtotal</b>	<b>1,921,953</b>	<b>3,616,830</b>	<b>3,361,500</b>	<b>3,461,500</b>	1.7%	100,000	3.0%	
<b>FUND 11 GENERAL FUND TOTAL</b>	<b>182,800,225</b>	<b>209,054,318</b>	<b>208,883,842</b>	<b>200,258,501</b>	<b>100.0%</b>	<b>(8,625,341)</b>	-4.1%	
School Site ACQ & IMP	23	0	0	0		0	N/A	
Recreation Special Revenue Fund 22	0	189,443	0	0		0	N/A	
Police Special Revenue Fund 24	88,497	46,290	0	0		0	N/A	
Capital Outlay Fund 51	1,039,545	979,509	5,954,000	240,995		(5,713,005)	-96.0%	
Fire Facilities Fund 120	0	0	0	0		0	N/A	
Special Repair/Demolition Fund 121	20,885	15,497	0	0		0	N/A	
Downtown Maintenance Fund 407	0	1,400	0	36,000		36,000	N/A	
<b>ADDT'L GENERAL FUND RELATED REVENUES</b>	<b>1,148,951</b>	<b>1,232,139</b>	<b>5,954,000</b>	<b>276,995</b>		<b>(5,677,005)</b>	-95.3%	
<b>TOTAL GENERAL FUND ALL REVENUES</b>	<b>183,949,176</b>	<b>210,286,457</b>	<b>214,837,842</b>	<b>200,535,496</b>		<b>(14,302,346)</b>	-6.7%	

**MAJOR REVENUE ASSUMPTIONS**

The Orange County economy has traditionally outperformed the nation and the state. Santa Ana, the oldest and most populated city in a county which has Anaheim Disneyland and the model for neighborhood communities, Irvine, strives to maintain its tax base through economic development efforts. As a result, the city’s major general revenues (Sales, UUT, Property Tax, Property Tax In Lieu of MVL) total \$121,768,420 in FY 06-07 which amounts to a 2.2 percent increase over FY 05-06. Despite the increase, it is still insufficient to cover current operating costs in the General Fund when combined with the state budget cuts totaling \$113 million from City revenues over the last 15 years. Figures 2-3 through 2-6 show trends of the four largest General Fund revenues. The City’s tax revenues over a 10-year period are shown as dollar amounts in Table 2-3 and as percentages of Total General Fund in Table 2-4.



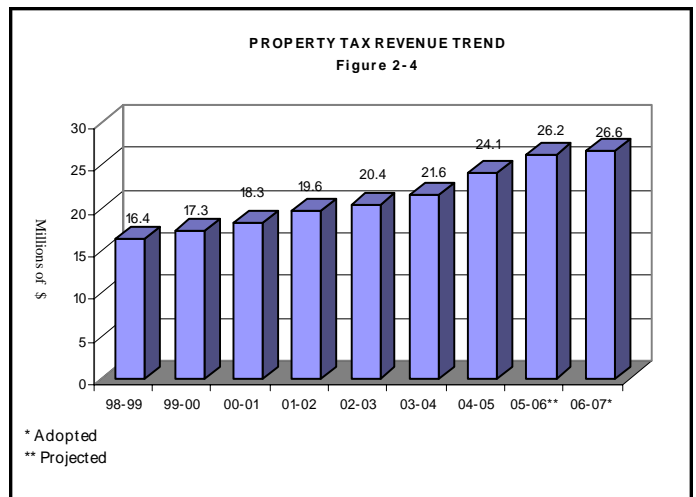
**Sales Tax**

In 1955, the State legislature passed the Bradley-Burns Uniform Local Sales & Use Tax Law authorizing the State Board of Equalization to collect sales taxes for all California cities and counties. By 1967, all cities and counties in the state had adopted local ordinances under this law. Today, the law allows counties and cities to impose a 1.25 percent and 1 percent rate, respectively, with a combined rate not to exceed 1.25 percent. This combined rate is then included in the statewide tax rate. The State disburses monies to counties and cities on a quarterly basis with advances paid monthly. Quarterly adjustments are made to reflect the actual funds collected. This tax is measured by gross receipts from retail sales at a rate of 7.75 percent. The total tax rate is made up of the basic statewide sales tax of 7.00 percent plus a 0.25 percent special district tax for the Orange County Transportation District (OCTD) and 0.50 for public safety.

The California Department of Finance announced in November 2001 that the reserves for fiscal year ending June 30, 2001 did not exceed 3 percent of the state general fund revenues and the actual General Fund revenues for the period

May 1, 2001 thru September 30, 2001 did not equal or exceed the May Revision forecast. Under Revenue and Taxation Code 6051.45 and 6201.45, since both conditions were met, a one-quarter percent tax increase became effective January 1, 2002. The City’s FY 04-05 Sales Tax revenue was not adversely impacted by the State’s mandated “Triple Flip” due to Santa Ana’s growth in economy and increasing Sales Tax receipts. The State’s “Triple Flip” exchanges one quarter of the City’s Sales Tax receipts for Property Tax.

Sales tax revenue can be a barometer of the economy. Based on trends for FY 05-06 year-ending sales tax receipts, the City anticipates receiving \$45.7 million in sales tax revenue in FY 06-07. At this point in time, it appears that automotive sales and business to business sales tax are beginning to stabilize and potentially decline. As Figure 2-3 indicates, the sales tax is an “elastic” revenue, which means it tends to rise and fall with the state of the economy. As a result, the city will continue to monitor monthly for any negative impacts due to potential recessionary economic behavior in the local economy. Tables 2-3 and 2-4 depict the dominance of the sales tax as the City’s largest source of General Fund revenue.



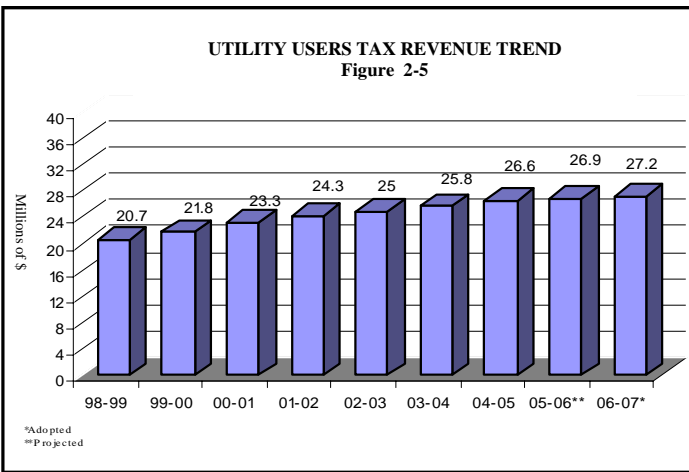
**Property Tax**

The property tax is administered by three County of Orange agencies: the Assessor, the Tax Collector, and the Auditor-Controller. Real Property is valued by the County Assessor and taxed at 1 percent of assessed value. The Treasurer-Tax Collector prepares and distributes the tax bills and collects the taxes due. Taxes received by the county are then apportioned by the Auditor-Controller to participating cities and agencies based on an established formula. The Tax Collector charges the City 1/4 of 1 percent of the amounts collected for its services. In 1978, Proposition 13 altered the method of property tax assessment. Increases in property taxes are now based on property changing ownership, new construction, and a maximum annual increase of 2 percent in property assessments. Using trend analysis and County of Orange projections, the City expects to receive \$26.6 million in property taxes for FY 06-07, a 1.2% percent increase over the prior year’s budgeted revenues. At this time the State of Califor-

nia has taken \$6.4 million in “ERAF III funds” from the City in a complicated swapping arrangement between Motor Vehicle License fees, Property Tax and Sales Tax. In November of 2004, proposition “1A” was approved by California voters which limits the State’s ability to balance budgets using local government funds.

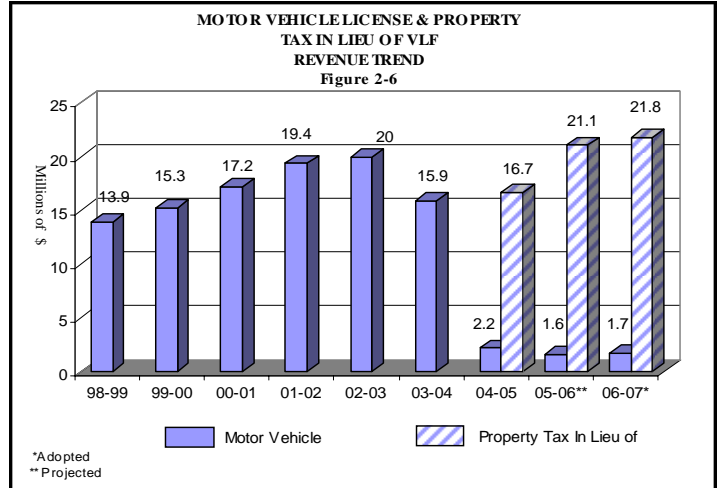
Property taxes have traditionally been the City’s largest source of general fund revenues. In the last 20 years, however, the sales tax, and utility users tax have surpassed the property tax in annual revenue generated. Tables 2-3 and 2-4 show how the property tax portion of the general fund has fallen from 17.4 percent from 91-92 to 12.5 percent in FY 06-07.

**Utility Users Tax**



The utility users tax (UUT) is imposed on every individual or corporation using a utility within the City with an annual maximum cap of \$11,000 per user. Utilities subject to the tax include electricity, gas, water, telephone, cellular, telex, and international calls. Individuals and firms using these utility services pay a tax rate of 6 percent on all charges made for such services (Telephone, Gas, Water, Electricity). Low-income families that meet established criteria are exempt from this tax. The City expects to receive \$27.2 million in UUT revenue for FY 06-07. The projection shows potential increases due to rising electricity costs and increasing efforts to collect utility users tax from resistant cellular phone companies. UUT revenue is the General Fund second largest revenue source as depicted in pie chart located on page 2-2. Figure 2-5 (above) demonstrates that this revenue has been increasing steadily since FY98-99.

UUT revenues are currently under scrutiny pending federal legislation that would eliminate the possibility of collecting long distance and cell phone related UUT revenue. The UUT projections presented in the Budget Document represent assumptions that the City will not be challenged or lose any revenues based on pending legislation changes.



**Motor Vehicle License & Prop Tax In-Lieu of VLF**

A Motor Vehicle License (MVL) Fee of 2 percent is charged to vehicle owners in lieu of a personal property tax on vehicles. This fee is based on the vehicle sale price (or value) when the vehicle is initially registered. As a vehicle is sold or transferred the vehicle value is adjusted based on an 11-year schedule. The Department of Motor Vehicles collects the fee and the State Controller distributes the proceeds to cities and counties in proportion to their population. MVL fees were slashed in 1999 as the “car tax cut” law took effect. Cities were spared from fiscal harm because this law required the state to reimburse (backfill) cities the amount of MVL revenues lost from the tax cut by providing rebates from the state general fund. During FY 03-04, the State kept \$6.3 million MVL funds, causing the city to create a cautionary spending plan by holding positions vacant, delaying expenditures and closely monitoring revenues and reserves.

During FY 04-05 the State’s mandated “Motor Vehicle License Swap” took virtually all of the City’s MVL funds and swapped for Property Tax. This swap created a significant shift in MVL. As shown on Figure 2-6, the City of Santa Ana has been made whole due to the shift of funds since FY04-05. Aside from the State backfilling MVL with Property Tax In Lieu, the City gains additional supplemental property tax in lieu of VLF revenues thru significant growth in property values and the sales of homes.

In FY 06-07 it is anticipated that the City will receive approximately \$21.8 in Property Tax In Lieu of VLF. As for the MVL, the City will continue to receive revenues although now will play a minimal roll. The City is anticipating approximately \$1.7 Million in Motor Vehicle License fees for FY 06-07.

**General Fund Revenue Structure**

Santa Ana’s fiscal health depends on the City’s ability to grow the tax base and provide a stable revenue stream that can weather the fluctuations of economic cycles. The revenue structure should have both elastic and inelastic sources. Elastic revenues like the sales tax are sensitive to changes in economic conditions, rising with great economy growth but falling in the downturns. Tables 2-3 and 2-4 show the sales tax as having the largest share in the general fund structure, which makes the City more vulnerable to economic upheavals. To counteract this, the City grows its tax base by also

developing more inelastic behaving revenue sources than elastic revenue sources such as the utility users tax. As shown in Figure 2-5, this revenue source is a flat but stable performer because it is less sensitive to economic fluctuations. Inelastic revenues provide a hedge that ensures some steady cash flow during those lean periods when elastic revenues like the sales tax are in a slump. The share of utility users tax revenue in the general fund has increased from 11.5 percent in FY 91-92 to 13.6 percent in FY 06-07.

GENERAL FUND 11 REVENUE SOURCES (in \$)									
Table 2-3									
Fiscal Year	Total General Fund	Sales Tax	Utility Users Tax	Property Tax	Property Tax In Lieu of VLF	Motor Vehicle License Fees	Business Tax	Hotel Visitor's Tax	All Others
91-92	123,544,121	28,417,147	14,160,006	21,442,076	0	10,258,834	5,276,887	2,520,173	41,468,998
92-93	129,668,451	29,272,161	15,668,256	19,588,168	0	10,726,590	5,769,260	2,492,823	46,151,193
93-94	120,007,796	29,626,924	16,686,614	18,200,375	0	10,398,009	5,007,128	2,616,486	37,472,260
94-95	123,797,806	30,083,438	19,274,044	15,782,698	0	10,955,822	5,240,271	2,545,797	39,915,736
95-96	128,448,467	31,687,732	19,278,638	15,009,232	0	11,767,665	5,322,709	2,611,737	42,770,754
96-97	133,084,546	33,468,345	20,263,498	15,300,702	0	12,074,258	5,567,249	3,094,896	43,315,598
97-98	145,910,288	35,394,240	20,358,326	15,649,782	0	13,013,442	5,922,963	3,443,532	52,128,003
98-99	154,083,458	37,972,614	20,738,316	16,470,933	0	13,896,729	6,123,415	3,706,450	55,175,001
99-00	167,011,130	41,024,682	21,818,267	17,331,322	0	15,380,827	6,621,933	3,864,576	60,969,523
00-01	184,775,859	41,655,656	23,315,211	18,383,737	0	17,200,309	6,854,384	4,366,522	73,000,040
01-02	186,727,975	38,267,082	24,335,402	19,667,291	0	19,431,706	7,110,272	3,899,306	74,016,916
02-03	189,966,152	38,483,597	25,000,012	20,404,146	0	20,049,496	7,637,437	3,993,285	74,398,179
03-04	182,800,225	40,437,098	25,874,282	21,663,024	0	15,900,915	7,792,416	4,655,634	66,476,856
04-05	209,054,318	42,915,074	26,641,680	24,190,992	16,691,796	2,259,547	8,179,784	5,469,565	82,705,880
05-06**	208,883,842	44,407,000	26,982,520	26,288,045	21,155,000	1,695,535	8,588,000	5,875,700	73,892,042
06-07*	200,258,501	45,748,700	27,282,520	26,600,000	21,865,000	1,700,000	8,588,000	5,875,700	62,598,581

**Notes**  
 1) All values are actual except for:  
 \* Adopted  
 \*\* Projected

GENERAL FUND 11 REVENUE SOURCES (in %)										
Table 2-4										
Fiscal Year	Total General Fund	Total General Fund	Sales Tax	Utility Users Tax	Property Tax	Property Tax In Lieu of VLF	MVL Fees	Business Tax	Hotel Visitor's Tax	All Others
91-92	123,544,121	100%	23.0%	11.5%	17.4%		8.3%	4.3%	2.0%	33.6%
92-93	129,668,451	100%	22.6%	12.1%	15.1%		8.3%	4.4%	1.9%	35.6%
93-94	120,007,796	100%	24.7%	13.9%	15.2%		8.7%	4.2%	2.2%	31.2%
94-95	123,797,806	100%	24.3%	15.6%	12.7%		8.8%	4.2%	2.1%	32.2%
95-96	128,448,467	100%	24.7%	15.0%	11.7%		9.2%	4.1%	2.0%	33.3%
96-97	133,084,546	100%	25.1%	15.2%	11.5%		9.1%	4.2%	2.3%	32.5%
97-98	145,910,288	100%	24.3%	14.0%	10.7%		8.9%	4.1%	2.4%	35.7%
98-99	154,083,458	100%	24.6%	13.5%	10.7%		9.0%	4.0%	2.4%	35.8%
99-00	167,011,130	100%	24.6%	13.1%	10.4%		9.2%	4.0%	2.3%	36.5%
00-01	184,775,859	100%	22.5%	12.6%	9.9%		9.3%	3.7%	2.4%	39.5%
01-02	186,727,975	100%	20.5%	13.0%	10.5%		10.4%	3.8%	2.1%	39.6%
02-03	189,966,152	100%	20.3%	13.2%	10.7%		10.6%	4.0%	2.1%	39.2%
03-04	182,800,225	100%	22.1%	14.2%	11.9%		8.7%	4.3%	2.5%	36.4%
04-05	209,054,318	100%	20.5%	12.7%	11.6%	8.0%	1.1%	3.9%	2.6%	39.6%
05-06**	208,883,842	100%	21.3%	12.9%	12.6%	10.1%	0.8%	4.1%	2.8%	35.4%
06-07*	200,258,501	100%	22.8%	13.6%	13.3%	10.9%	0.8%	4.3%	2.9%	31.3%

**Notes**  
 1) All values are actual except for:  
 \* Adopted  
 \*\* Projected

GENERAL FUND REVENUE SOURCE	ACTUAL FY 03-04	ACTUAL FY 04-05	PROJECTED FY 05-06	ADOPTED FY 06-07	as % of	Increase (Decrease)	
					FY 06-07 Total	05-06 to 06-07 in \$	in %
<b>SALES TAX</b>							
Sales Tax & Triple Flip	40,437,098	42,915,074	44,407,000	45,748,700	22.8%	1,341,700	3.0%
Half-cent Sales Tax (Safety)	1,427,238	1,717,749	1,529,305	1,600,000	0.8%	70,695	4.6%
<b>Subtotal</b>	<b>41,864,336</b>	<b>44,632,823</b>	<b>45,936,305</b>	<b>47,348,700</b>	23.6%	1,412,395	3.1%
<b>UTILITY USERS TAX</b>							
Utility Users Tax	25,874,282	26,641,680	26,982,520	27,282,520	13.6%	300,000	1.1%
<b>Subtotal</b>	<b>25,874,282</b>	<b>26,641,680</b>	<b>26,982,520</b>	<b>27,282,520</b>	13.6%	300,000	1.1%
<b>PROPERTY TAX</b>							
Property Tax	21,663,024	24,190,992	26,288,045	26,600,000	13.3%	311,955	1.2%
<b>Subtotal</b>	<b>21,663,024</b>	<b>24,190,992</b>	<b>26,288,045</b>	<b>26,600,000</b>	13.3%	311,955	1.2%
<b>PROPERTY TAX IN LIEU VLF</b>							
Property Tax in Lieu VLF	0	16,691,796	21,155,000	21,865,000	10.9%	710,000	3.4%
<b>Subtotal</b>	<b>0</b>	<b>16,691,796</b>	<b>21,155,000</b>	<b>21,865,000</b>	10.9%	710,000	3.4%
<b>MOTOR VEHICLE LICENSE</b>							
Motor Vehicle License	15,900,915	2,259,547	1,695,535	1,700,000	0.8%	4,465	0.3%
<b>Subtotal</b>	<b>15,900,915</b>	<b>2,259,547</b>	<b>1,695,535</b>	<b>1,700,000</b>	0.8%	4,465	0.3%
<b>BUSINESS TAX</b>							
Business Tax	7,792,416	8,179,784	8,588,000	8,588,000	4.3%	0	0.0%
<b>Subtotal</b>	<b>7,792,416</b>	<b>8,179,784</b>	<b>8,588,000</b>	<b>8,588,000</b>	4.3%	0	0.0%
<b>HOTEL VISITOR'S TAX</b>							
Hotel Visitor's Tax	4,655,634	5,469,565	5,875,000	5,875,700	2.9%	700	0.0%
<b>Subtotal</b>	<b>4,655,634</b>	<b>5,469,565</b>	<b>5,875,000</b>	<b>5,875,700</b>	2.9%	700	0.0%
<b>MAJOR REVENUE SOURCES TOTAL</b>	<b>117,750,607</b>	<b>128,066,187</b>	<b>136,520,405</b>	<b>139,259,920</b>	69.5%	2,739,515	2.0%
<b>PUBLIC SAFETY REVENUES</b>							
<b>FIRE</b>							
Fire Care Facility Inspection	5,494	5,496	5,130	5,390	0.0%	260	5.1%
Paramedic Service Charge	2,402,861	2,438,401	2,450,130	2,548,000	1.3%	97,870	4.0%
Paramedic Subscription Fee	171,378	164,402	165,000	171,000	0.1%	6,000	3.6%
Hazardous Materials Cleanup Charge	14,730	4,207	3,600	3,800	0.0%	200	5.6%
Hazardous Material Discloser Fees	151,725	113,287	175,000	165,000	0.1%	(10,000)	-5.7%
Hazardous Materials JPA Reimbursement	16,396	6,505	14,000	6,500	0.0%	(7,500)	-53.6%
Fire Inspection Fee	91,338	98,658	90,000	90,000	0.0%	0	0.0%
Fire OT Reimbursement	21,361	41,088	13,100	13,000	0.0%	(100)	-0.8%
Fireworks Stands Permits	10,744	23,899	16,000	16,000	0.0%	0	0.0%
Underground Tank Permits	86,432	60,955	115,000	100,000	0.0%	(15,000)	-13.0%
Fire Code Permit Fee	2,436	6,175	6,500	6,500	0.0%	0	0.0%
Miscellaneous Fire Service Charge	6,355	5,196	5,200	5,300	0.0%	100	1.9%
False Alarm Charge-Fire	16,515	11,651	13,000	14,000	0.0%	1,000	7.7%
Fire Expense Reimbursement	2,160	95,621	185,000	185,000	0.1%	0	0.0%
HazMat Reimbursement - Water	0	0	200,000	0	0.0%	(200,000)	-100.0%
HazMat Reimbursement - Sanitation	0	0	350,000	0	0.0%	(350,000)	-100.0%
HazMat Reimbursement - Refuse	0	0	300,000	0	0.0%	(300,000)	-100.0%
HazMat Reimbursement	100,000	106,618	0	0	0.0%	0	N/A
Emergency Response Reimbursement-Fire Dept.	28,894	119,351	150,000	156,000	0.1%	6,000	4.0%
Fire Gifts & Donations	0	3,000	0	0	0.0%	0	N/A
Underground Tank Fees	13,363	24,902	13,600	13,600	0.0%	0	0.0%
<b>Subtotal</b>	<b>3,142,181</b>	<b>3,329,408</b>	<b>4,270,260</b>	<b>3,499,090</b>	1.7%	(771,170)	-18.1%
<b>POLICE</b>							
Police Facility Rental	10,370,526	11,390,828	11,000,000	11,200,000	5.6%	200,000	1.8%
From Traffic Safety Fund	2,482,948	1,726,834	1,755,919	2,000,000	1.0%	244,081	13.9%
Court Fines - Traffic	0	23,148	0	0	0.0%	0	N/A
Parking Fines	1,161,510	2,695,579	2,900,000	3,000,000	1.5%	100,000	3.4%
Redlight Camera Program	422,754	313,564	150,000	150,000	0.1%	0	0.0%
Abandoned Vehicle Reimbursement/PD	256,968	274,889	250,000	255,000	0.1%	5,000	2.0%
False Alarm Charge-Police	235,262	486,011	441,000	451,000	0.2%	10,000	2.3%
Police Miscellaneous Reimbursements	235,953	312,982	205,000	215,000	0.1%	10,000	4.9%
Police OT Reimbursement	615,560	684,083	660,000	660,000	0.3%	0	0.0%

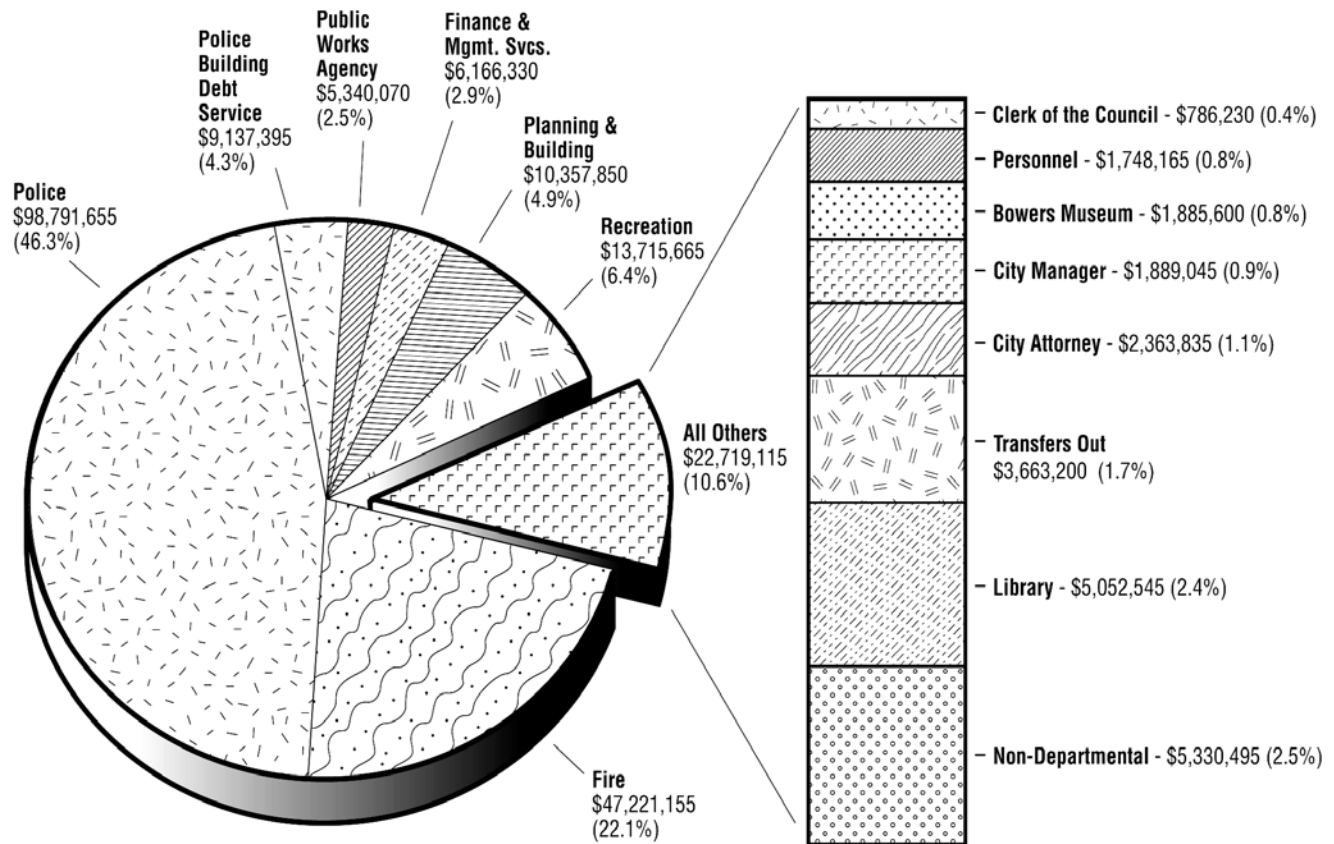
GENERAL FUND REVENUE SOURCE	ACTUAL FY 03-04	ACTUAL FY 04-05	PROJECTED FY 05-06	ADOPTED FY 06-07	as % of	Increase (Decrease)		
					FY 06-07 Total	05-06 to 06-07 in \$	in %	
<b>POLICE-Continued</b>								
Police Salary Reimbursement	0	47,805	46,000	46,000	0.0%	0	0.0%	
Graffiti Enforcement Reimbursement	150,000	150,000	150,000	150,000	0.1%	0	0.0%	
Police Report Fee	127,190	122,921	125,000	126,000	0.1%	1,000	0.8%	
Vehicle Release Charge	112,698	308,650	300,000	300,000	0.1%	0	0.0%	
Alarm Permit Fees	147,696	145,307	125,000	125,000	0.1%	0	0.0%	
Gifts & Donations PD	75,000	120,110	60,000	65,000	0.0%	5,000	8.3%	
P.O.S.T. Reimbursements	22,793	34,510	34,000	34,000	0.0%	0	0.0%	
Property & Evidence Recovery	73,848	116,556	126,000	120,000	0.1%	(6,000)	-4.8%	
S.T.C. Reimbursement	6,678	0	0	0	0.0%	0	N/A	
Firearms Exam Services	0	4,860	0	0	0.0%	0	N/A	
Emergency Response Reimbursement-PD	15,432	15,667	13,000	13,500	0.0%	500	3.8%	
Fire Range User Fees	14,475	17,100	25,000	25,000	0.0%	0	0.0%	
Hearing Officer Recovery/Parking	10,000	10,000	10,000	10,000	0.0%	0	0.0%	
Police Report Search Fees	4,745	5,755	5,000	5,000	0.0%	0	0.0%	
Fingerprint Card Processing Fees	2,188	400	350	350	0.0%	0	0.0%	
Impound/Owner Release Animals	4,430	946	1,100	1,100	0.0%	0	0.0%	
Land Use Certificate Processing Fee	8,456	12,599	7,500	7,500	0.0%	0	0.0%	
Street Closure Permit	1,380	1,582	1,200	1,200	0.0%	0	0.0%	
Firearm License Fee	927	927	1,025	1,050	0.0%	25	2.4%	
Photo Services	5,457	4,870	3,170	3,170	0.0%	0	0.0%	
Local Jail Administrative Fee	230	0	25	25	0.0%	0	0.0%	
Towing fee	227,350	0	0	0	0.0%	0	N/A	
Animal Quarantines	10,858	6,037	40,000	40,000	0.0%	0	0.0%	
Witness Fee	151	81	150	150	0.0%	0	0.0%	
Vehicle Equipment Citation Sign-Off	26	632	850	900	0.0%	50	5.9%	
<b>Subtotal</b>	<b>16,803,489</b>	<b>19,035,232</b>	<b>18,436,289</b>	<b>19,005,945</b>	<b>9.5%</b>	<b>569,656</b>	<b>3.1%</b>	
<b>TOTAL PUBLIC SAFETY REVENUES</b>	<b>19,945,669</b>	<b>22,364,641</b>	<b>22,706,549</b>	<b>22,505,035</b>	<b>11.2%</b>	<b>(201,514)</b>	<b>-0.9%</b>	
<b>OTHER REVENUES</b>								
<b>CITY ATTORNEY</b>								
Court Fines - Non-Traffic	217,424	486,087	219,500	219,500	0.1%	0	0.0%	
Attorney Reimbursement	1,011,700	1,011,700	1,011,700	1,062,290	0.5%	50,590	5.0%	
<b>Subtotal</b>	<b>1,229,124</b>	<b>1,497,787</b>	<b>1,231,200</b>	<b>1,281,790</b>	<b>0.6%</b>	<b>50,590</b>	<b>4.1%</b>	
<b>CLERK OF THE COUNCIL</b>								
Clerk Records Charge	415	1,265	400	400	0.0%	0	0.0%	
<b>Subtotal</b>	<b>415</b>	<b>1,265</b>	<b>400</b>	<b>400</b>	<b>0.0%</b>	<b>0</b>	<b>0.0%</b>	
<b>LIBRARY</b>								
Library Fines	81,082	72,753	68,969	70,000	0.0%	1,031	1.5%	
Passport Fee	6,330	8,901	5,000	5,000	0.0%	0	0.0%	
Non-Resident Library Card Fee	1,230	2,925	2,338	2,415	0.0%	77	3.3%	
Library Microfiche Rentals	425	1,257	1,395	1,495	0.0%	100	7.2%	
Library Video Rentals	3,238	3,846	3,825	4,200	0.0%	375	9.8%	
Library Meeting Room Rental	993	806	1,521	1,521	0.0%	0	0.0%	
Library Sales-General	5,199	6,219	5,100	5,100	0.0%	0	0.0%	
Library Gifts & Donations	7	22	5	5	0.0%	0	0.0%	
Lost /Damaged Library Materials	8,138	9,595	3,500	3,500	0.0%	0	0.0%	
Lost/Damaged Uncatalogued Materials	1,703	17	500	500	0.0%	0	0.0%	
Other Library Recoveries	6,658	2,789	3,050	3,050	0.0%	0	0.0%	
<b>Subtotal</b>	<b>115,003</b>	<b>109,129</b>	<b>95,203</b>	<b>96,786</b>	<b>0.0%</b>	<b>1,583</b>	<b>1.7%</b>	
<b>RECREATION &amp; COMMUNITY SERVICES</b>								
Amphitheater Rental	2,499	430	850	800	0.0%	(50)	-5.9%	
Stadium P/T Reimbursement	16,479	13,965	10,000	10,000	0.0%	0	0.0%	
Center Programs	117,191	188,386	174,000	174,000	0.1%	0	0.0%	
Leisure Classes	93,559	147,876	129,000	133,000	0.1%	4,000	3.1%	
Adult Sports	5,333	2,374	3,800	3,800	0.0%	0	0.0%	
Tennis Reservations	31,534	28,737	28,800	29,800	0.0%	1,000	3.5%	
Youth Sports	10,207	10,493	10,000	10,000	0.0%	0	0.0%	
Youth Field Usage Fee	0	16,934	24,000	24,000	0.0%	0	0.0%	
Park Reservations	61,062	57,299	55,000	55,000	0.0%	0	0.0%	
Animal Ride Concession	66,602	0	0	0	0.0%	0	N/A	
Zoo Admissions	594,968	713,055	680,000	690,000	0.3%	10,000	1.5%	
Food Sale Concession	30,322	28,390	31,000	31,000	0.0%	0	0.0%	

GENERAL FUND REVENUE SOURCE	ACTUAL FY 03-04	ACTUAL FY 04-05	PROJECTED FY 05-06	ADOPTED FY 06-07	as % of	Increase (Decrease)	
					FY 06-07 Total	05-06 to 06-07 in \$	in %
<b>RECREATION &amp; COMMUNITY SVS-Continued</b>							
Zoo Education	103,845	97,298	100,000	100,000	0.0%	0	0.0%
Pool Charges	127,315	116,076	120,000	110,000	0.1%	(10,000)	-8.3%
Sale of Animals	1,000	0	0	0	0.0%	0	N/A
Recreation Facility Rental	51,627	48,020	56,000	56,000	0.0%	0	0.0%
Rental of Stadium	51,301	65,546	60,200	59,000	0.0%	(1,200)	-2.0%
Filming Permit	300	3,058	1,000	950	0.0%	(50)	-5.0%
Vending Machines Concession	7,926	6,886	5,000	5,000	0.0%	0	0.0%
After School Reimbursement	7,471	55	55	55	0.0%	0	0.0%
Park Maintenance Expense Reimbursement	47,297	43,760	49,000	49,000	0.0%	0	0.0%
Rancho Santiago Reimbursement	0	0	0	175,000	0.1%	175,000	N/A
Recreation Expense Reimbursement	8,930	10,665	8,000	8,000	0.0%	0	0.0%
Recreation Gifts & Donations	26,580	0	0	0	0.0%	0	N/A
<b>Subtotal</b>	<b>1,463,348</b>	<b>1,599,300</b>	<b>1,545,705</b>	<b>1,724,405</b>	<b>0.9%</b>	<b>178,700</b>	<b>11.6%</b>
<b>FINANCE AND MANAGEMENT SERVICES</b>							
Documentary Stamp Tax	1,160,214	607,619	2,425,000	1,575,000	0.8%	(850,000)	-35.1%
Homeowner Property Tax Subvention	284,678	281,272	272,000	272,200	0.1%	200	0.1%
State Mandated Costs Reimbursement-Pmt TBD	0	52,004	200,000	25,000	0.0%	(175,000)	-87.5%
Miscellaneous Service Charge	52,547	36,036	32,000	32,000	0.0%	0	0.0%
Indirect Cost Recovery	3,022,296	2,899,032	2,800,000	2,850,000	1.4%	50,000	1.8%
Expense Reimbursement	101,729	59,916	125,000	105,000	0.1%	(20,000)	-16.0%
Sale of Junk and Waste	6,489	7,129	4,500	5,000	0.0%	500	11.1%
Miscellaneous Refunds	0	20	50	50	0.0%	0	0.0%
Sale of Land	53,750	50,335	0	0	0.0%	0	N/A
Sale of Unclaimed Property	15,891	6,683	7,000	8,000	0.0%	1,000	14.3%
Miscellaneous Recoveries	18,985	(117,351)	10,520	10,520	0.0%	0	0.0%
Rental of Property	208,279	204,190	150,000	90,000	0.0%	(60,000)	-40.0%
Earnings on Investments	297,336	302,622	921,000	900,000	0.4%	(21,000)	-2.3%
Bingo Licenses	300	350	350	350	0.0%	0	0.0%
Dog Licenses	526,297	500,214	500,214	505,000	0.3%	4,786	1.0%
Other Revenue-Bank Reconciliation	0	419,428	0	0	0.0%	0	N/A
In lieu Property Tax/Water	894,390	894,390	894,390	0	0.0%	(894,390)	-100.0%
Off-Highway License Fees	4,004	12,474	8,100	8,100	0.0%	0	0.0%
Credit Card Processing Fee	6,760	8,722	8,900	9,000	0.0%	100	1.1%
Bad Check Recoveries	26,207	21,686	23,000	23,000	0.0%	0	0.0%
In lieu Return to Investors/Water	3,427,560	3,427,560	3,427,560	0	0.0%	(3,427,560)	-100.0%
Dog Licenses-CCI	0	66,540	0	0	0.0%	0	N/A
<b>Subtotal</b>	<b>10,107,711</b>	<b>9,740,869</b>	<b>11,809,584</b>	<b>6,418,220</b>	<b>3.2%</b>	<b>(5,391,364)</b>	<b>-45.7%</b>
<b>TOTAL OTHER REVENUES</b>	<b>12,915,601</b>	<b>12,948,350</b>	<b>14,682,092</b>	<b>9,521,601</b>	<b>4.8%</b>	<b>(5,160,491)</b>	<b>-35.1%</b>
<b>PUBLIC WORKS REVENUES</b>							
Refuse Contract Program Surcharge	1,500,000	1,691,690	3,022,365	2,522,365	1.3%	(500,000)	-16.5%
Street and Alley Repair	45,719	57,468	46,700	46,700	0.0%	0	0.0%
Sale of Maps and Documents	9,727	12,216	10,000	10,000	0.0%	0	0.0%
Parking Permit	4,758	1,821	1,800	1,800	0.0%	0	0.0%
Bus Shelter Fees	449,385	484,000	480,000	576,000	0.3%	96,000	20.0%
Newsbox Permit Fees	4,033	2,606	5,000	5,000	0.0%	0	0.0%
Outdoor Dining Permits	1,510	2,736	1,000	1,000	0.0%	0	0.0%
OCTA Gas Tax	1,452,000	600,000	600,000	600,000	0.3%	0	0.0%
PWA OT Reimbursement	873	0	0	0	0.0%	0	N/A
Refuse Program Savings Recovery	1,761,690	1,570,000	1,239,325	1,500,000	0.7%	260,675	21.0%
From Special Gas Tax Fund	3,550,415	3,550,415	3,550,415	3,550,415	1.8%	0	0.0%
<b>Subtotal</b>	<b>8,780,110</b>	<b>7,972,951</b>	<b>8,956,605</b>	<b>8,813,280</b>	<b>4.4%</b>	<b>(143,325)</b>	<b>-1.6%</b>
<b>BOND REFINANCINGS</b>							
VLF License Receivable	0	5,453,827	0	0	0.0%	0	N/A
Police Building Debt Servicing	0	5,500,000	2,009,000	0	0.0%	(2,009,000)	-100.0%
<b>Subtotal</b>	<b>0</b>	<b>10,953,827</b>	<b>2,009,000</b>	<b>0</b>	<b>0.0%</b>	<b>(2,009,000)</b>	<b>-100.0%</b>
<b>FUND TRANSFERS</b>							
Transfer from PWA Administration Fund	997,292	396,633	600,000	0	0.0%	(600,000)	-100.0%
Transfer from Communications Fund	98,500	0	0	0	0.0%	0	N/A
Transfer from Redevelopment (Loan Repaymnt)	0	500,000	500,000	0	0.0%	(500,000)	-100.0%
Transfer from Fund 75	176,875	188,165	0	0	0.0%	0	N/A
Transfer from Equipment Replacement Fund	1,200,000	383,000	0	0	0.0%	0	N/A
Transfer from Liability Fund (Ins. Savings)	1,459,355	4,950,000	0	0	0.0%	0	N/A
Transfer from Workers Compensation Fund	0	1,648,115	0	0	0.0%	0	N/A
<b>Subtotal</b>	<b>3,932,022</b>	<b>8,065,913</b>	<b>1,100,000</b>	<b>0</b>	<b>0.0%</b>	<b>(1,100,000)</b>	<b>-100.0%</b>



GENERAL FUND REVENUE SOURCE	ACTUAL FY 03-04	ACTUAL FY 04-05	PROJECTED FY 05-06	ADOPTED FY 06-07	as % of	Increase (Decrease)	
					FY 06-07 Total	05-06 to 06-07 in \$	in %
<b>OVERHEAD CHARGES</b>							
Overhead Charge - Water/Billing Software	0	0	0	1,000,000	0.5%	1,000,000	N/A
Overhead Charge - Water	0	0	0	6,007,180	3.0%	6,007,180	N/A
Overhead Charge - Sanitation	0	0	0	100,000	0.0%	100,000	N/A
Overhead Charge - Refuse	0	0	0	200,000	0.1%	200,000	N/A
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,307,180</b>	<b>3.6%</b>	<b>7,307,180</b>	<b>N/A</b>
<b>PLANNING AND BUILDING FEES</b>							
Illegal Signage Fines	0	975	500	500	0.0%	0	0.0%
Trailer Coach License Fee	0	103	0	0	0.0%	0	N/A
Building Plan Check	642,425	663,347	1,636,800	703,147	0.4%	(933,653)	-57.0%
Plumbing Plan Check	44,281	45,265	71,500	47,900	0.0%	(23,600)	-33.0%
Electrical Plan Check	100,605	101,928	162,972	108,043	0.1%	(54,929)	-33.7%
Mechanical Plan Check	47,089	51,928	76,300	55,000	0.0%	(21,300)	-27.9%
Site Plan Review Charge	82,000	65,028	132,000	69,000	0.0%	(63,000)	-47.7%
Project Coordination Charge	361,682	295,614	385,000	313,000	0.2%	(72,000)	-18.7%
Mitigation Monitoring Fee	0	218	0	0	0.0%	0	N/A
Variance Fees	300,305	348,138	346,000	369,026	0.2%	23,026	6.7%
EIR Review Fees	120,217	50,359	75,000	65,000	0.0%	(10,000)	-13.3%
Landscape Plan Review	9,120	10,119	9,828	10,726	0.0%	898	9.1%
Building Permits	1,630,686	1,560,507	3,441,680	2,453,899	1.2%	(987,781)	-28.7%
Plumbing Permits	176,732	160,401	286,254	170,025	0.1%	(116,229)	-40.6%
Electrical Permits	425,612	402,278	689,472	426,415	0.2%	(263,057)	-38.2%
Heating Permits	154,250	153,272	249,885	162,468	0.1%	(87,417)	-35.0%
Occupancy Permits	117,790	106,915	190,820	113,330	0.1%	(77,490)	-40.6%
Grading Permits	70,395	74,039	123,606	78,481	0.0%	(45,125)	-36.5%
Street Vendor Permit	28,317	22,154	27,150	27,150	0.0%	0	0.0%
Residential Inspection Surcharge	493,473	866,625	505,000	490,000	0.2%	(15,000)	-3.0%
Hearing Officer Recovery/Com. Pres.	33,809	20,329	20,000	21,549	0.0%	1,549	7.7%
Admvtve Citations/Comm Pres	84,217	67,154	65,000	65,000	0.0%	0	0.0%
Abandoned Vehicle Reimbursement/PBA	48,978	65,198	38,880	53,524	0.0%	14,644	37.7%
Planning Reimbursement	80,895	77,752	107,006	82,417	0.0%	(24,589)	-23.0%
Plan Check Reimbursement	239,991	282,250	259,200	299,185	0.1%	39,985	15.4%
Code Enforcement Reimbursement	0	0	80,000	80,000	0.0%	0	0.0%
<b>Subtotal</b>	<b>5,292,870</b>	<b>5,491,893</b>	<b>8,979,853</b>	<b>6,264,785</b>	<b>3.1%</b>	<b>(2,715,068)</b>	<b>-30.2%</b>
<b>FRANCHISE FEES</b>							
In Lieu Franchise Fee/Water	1,452,300	1,452,300	1,452,300	0	0.0%	(1,452,300)	-100.0%
Gas Utility	502,610	565,649	658,614	650,000	0.3%	(8,614)	-1.3%
Electrical Utility	1,128,494	1,108,136	1,117,229	1,128,500	0.6%	11,271	1.0%
CATV Franchise Fees	838,897	854,726	845,000	845,000	0.4%	0	0.0%
<b>Subtotal</b>	<b>3,922,301</b>	<b>3,980,811</b>	<b>4,073,143</b>	<b>2,623,500</b>	<b>1.3%</b>	<b>(1,449,643)</b>	<b>-35.6%</b>
<b>FUND 11 GF W/O REDEV . PASS THRU'S</b>	<b>172,539,181</b>	<b>199,844,573</b>	<b>199,027,647</b>	<b>196,295,301</b>	<b>98.0%</b>	<b>(2,732,346)</b>	<b>-1.4%</b>
<b>REDEV . PASS THRU'S</b>	<b>10,261,045</b>	<b>9,209,745</b>	<b>9,856,195</b>	<b>3,963,200</b>	<b>2.0%</b>	<b>(5,892,995)</b>	<b>-59.8%</b>
<b>FUND 11 GENERAL FUND TOTAL</b>	<b>182,800,226</b>	<b>209,054,318</b>	<b>208,883,842</b>	<b>200,258,501</b>	<b>100.0%</b>	<b>(8,625,341)</b>	<b>-4.1%</b>
School Site ACQ & IMP	23	0	0	0		0	N/A
Recreation Special Revenue Fund 22	0	189,443	0	0		0	N/A
Police Special Revenue Fund 24	88,497	46,290	0	0		0	N/A
Capital Outlay Fund 51	1,039,545	979,509	5,954,000	240,995		(5,713,005)	-96.0%
Fire Facilities Fund 120	0	0	0	0		0	N/A
Special Repair/Demolition Fund 121	20,885	15,497	0	0		0	N/A
Downtown Maintenance Fund 407	0	1,400	0	36,000		36,000	N/A
<b>ADD'T'L GENERAL FUND RELATED REVENUES</b>	<b>1,148,951</b>	<b>1,232,139</b>	<b>5,954,000</b>	<b>276,995</b>		<b>(5,677,005)</b>	<b>-95.3%</b>
<b>TOTAL GENERAL FUND ALL REVENUES</b>	<b>183,949,176</b>	<b>210,286,457</b>	<b>214,837,842</b>	<b>200,535,496</b>		<b>(14,302,346)</b>	<b>-6.7%</b>

## GENERAL FUND 11 APPROPRIATIONS FY 2006-2007 Total \$213,449,235



Note: Percentages are based on General Fund 11 appropriations.

### GENERAL FUND EXPENDITURE

The pie chart above best illustrates the appropriations associated with General Fund 11 which totals \$213,449,235 for FY06-07.

Public Safety alone represents 72.7 percent of total City appropriations, an equivalent of \$155 million. The Police Department increased from \$102.8 to \$107.9 million in FY06-07 (5% increase) mainly due to increase in personnel related cost increases and increasing funded staffing levels. The Fire Department is anticipated to increasing by 9.1% percent or \$3.9 million due to project cost increases, the addition of four full-time positions and salary and step MOU related increases.

Recreation and Community Services increased by 6.5% mainly due to General Fund inheriting all Centennial Park expenditures which were previously categorized as a Special Revenue Fund.

Finance & Mangement Services remained flat with a 2.9% increase abosbing personnel related increases thru the restructuring of various of its departments in FY06-07.

Departments in the All Others category represent 11.4% of the General Fund and have a net increase of \$1.5 million, represented by increases in Bowers Museum projects and parking structure debt service payments in the Non-Departmental activity.

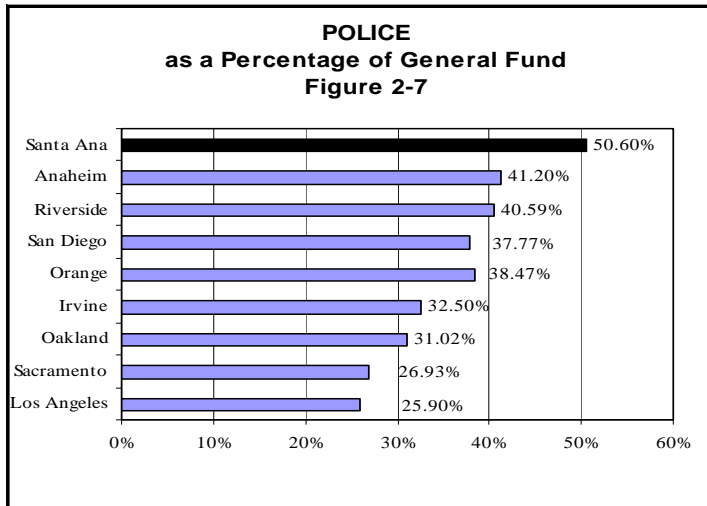
A net total of 9 positions were added to the General Fund Budget. Positions added occurred in Fire (4), City Manager’s Office (1), Recreation (2), Planning & Building (2). For more information on personnel changes, please see Authorized Full-Time Positions table 1-13 in Section 1.

ACTIVITY	DEPARTMENT & DIVISION	ACTUAL	ACTUAL	ADOPTED	ADOPTED	as % of	Increase (Decrease)	
		FY 03-04	FY 04-05	FY 05-06	FY 06-07	FY 06-07	05-06 to 06-07	in %
		Total				Total	in \$	in %
<b>POLICE DEPARTMENT</b>								
11-331	Office of the Chief of Police	1,487,974	1,381,367	1,382,733	1,251,335	0.6%	(131,398)	-9.5%
11-332	Human Resources	899,209	1,171,483	1,055,257	1,387,330	0.6%	332,073	31.5%
11-333	Traffic	4,990,637	5,074,750	5,758,940	5,980,805	2.8%	221,865	3.9%
11-334	Training Services	1,420,929	1,510,272	1,777,185	2,058,820	1.0%	281,635	15.8%
11-335	Professional Standards	886,069	968,710	1,055,090	900,585	0.4%	(154,505)	-14.6%
11-337	Field Operations	30,997,627	35,513,580	38,056,664	38,074,345	17.8%	17,681	0.0%
11-338	Information Systems	1,683,439	1,757,634	2,136,295	2,438,735	1.1%	302,440	14.2%
11-339	Animal Services	889,745	687,975	963,615	989,235	0.5%	25,620	2.7%
11-340	District Investigations	3,489,983	4,087,587	4,149,850	4,646,610	2.2%	496,760	12.0%
11-341	Crimes Against Persons	4,666,543	5,139,717	5,258,175	5,582,435	2.6%	324,260	6.2%
11-342	Special Investigations	2,254,063	2,702,760	2,660,670	4,186,725	2.0%	1,526,055	57.4%
11-343	Property & Evidence	1,433,393	1,407,576	1,599,145	1,621,990	0.8%	22,845	1.4%
11-344	Forensic Services	1,429,788	1,508,344	1,565,585	1,627,020	0.8%	61,435	3.9%
11-345	Records Services	2,147,313	2,183,333	2,528,905	2,666,380	1.2%	137,475	5.4%
11-346	Communications	3,386,625	3,472,713	4,010,323	4,101,095	1.9%	90,772	2.3%
11-347	Vice	728,421	685,841	669,210	704,540	0.3%	35,330	5.3%
11-348	Fiscal & Budget	357,159	274,343	339,555	356,315	0.2%	16,760	4.9%
11-349	Jail Operations	11,828,279	12,321,230	13,195,563	13,817,065	6.5%	621,502	4.7%
11-350	Building & Facility	3,053,413	2,949,389	3,126,840	3,444,915	1.6%	318,075	10.2%
11-352	Regional Narcotic Suppression Program	924,495	1,365,046	1,526,990	1,620,905	0.8%	93,915	6.2%
11-353	Homeland Security & Crime Prevention	0	0	0	503,510	0.2%	503,510	N/A
11-013	OCJP Grant Fund 155	38,333	31,900	0	0	0.0%	0	N/A
	<b>Subtotal</b>	<b>78,993,438</b>	<b>86,195,552</b>	<b>92,816,590</b>	<b>97,960,695</b>	<b>45.8%</b>	<b>5,144,105</b>	<b>5.5%</b>
11-351	Police Debt Service	8,491,826	8,741,868	10,063,030	9,968,355	4.7%	(94,675)	-0.9%
	<b>Total</b>	<b>87,485,263</b>	<b>94,937,419</b>	<b>102,879,620</b>	<b>107,929,050</b>	<b>50.6%</b>	<b>5,049,430</b>	<b>4.9%</b>
<b>FIRE DEPARTMENT</b>								
011-320	Office of the Fire Chief	804,568	813,180	1,192,960	1,032,045	0.5%	(160,915)	-13.5%
011-321	Fire Prevention	885,530	987,231	1,671,460	1,926,380	0.9%	254,920	15.3%
011-322	Fire Communications	1,438,136	1,640,283	1,824,660	2,466,100	1.2%	641,440	35.2%
011-323	Fire Suppression & EMS	32,336,345	35,343,617	36,362,630	39,474,790	18.5%	3,112,160	8.6%
011-325	Fire Training	879,836	941,998	1,093,385	929,715	0.4%	(163,670)	-15.0%
011-327	Fire Maintenance	1,065,588	1,606,420	1,146,625	1,392,125	0.7%	245,500	21.4%
011-329	Fire Emergency Management	54,073	0	0	0	0.0%	0	N/A
011-013	Fire Department Grants Fund 146	48,557	0	0	0	0.0%	0	N/A
	<b>Total</b>	<b>37,512,632</b>	<b>41,332,729</b>	<b>43,291,720</b>	<b>47,221,155</b>	<b>22.1%</b>	<b>3,929,435</b>	<b>9.1%</b>
<b>PARKS, RECREATION &amp; COMMUNITY SERVICES</b>								
11-231	Administrative Services	1,393,528	1,490,995	1,635,765	1,882,270	0.9%	246,505	15.1%
11-232	Community Affairs	1,025,816	1,038,868	1,102,185	1,137,745	0.5%	35,560	3.2%
11-244	Stadium	230,210	211,726	252,655	260,445	0.1%	7,790	3.1%
11-247	Santa Ana Zoo at Prentice Park	1,776,205	1,764,264	2,080,940	1,830,750	0.9%	(250,190)	-12.0%
11-250	Park Maintenance	226,796	3,713,347	3,737,660	4,701,555	2.2%	963,895	25.8%
11-251	Park Ranger Program	299,107	311,650	415,770	518,790	0.2%	103,020	24.8%
11-260	Park Building Services	436,702	640,773	726,845	742,675	0.3%	15,830	2.2%
11-275	Recreation	2,474,249	2,405,229	2,484,320	2,641,435	1.2%	157,115	6.3%
11-013	Centennial Regional Park Fund 77	263,810	356,810	445,640	0	0.0%	(445,640)	-100.0%
	<b>Total</b>	<b>8,126,421</b>	<b>11,933,661</b>	<b>12,881,780</b>	<b>13,715,665</b>	<b>6.4%</b>	<b>833,885</b>	<b>6.5%</b>
<b>PLANNING &amp; BUILDING AGENCY</b>								
11-503	Administrative Services	1,977,723	1,898,158	2,166,065	2,082,585	1.0%	(83,480)	-3.9%
11-505	Planning Division	1,947,945	2,044,633	2,438,410	2,527,590	1.2%	89,180	3.7%
11-507	New Construction	2,031,276	1,960,985	2,143,675	2,294,805	1.1%	151,130	7.1%
11-508	Permits & Plan Check	1,373,206	1,489,467	1,636,590	1,740,065	0.8%	103,475	6.3%
11-509	Community Preservation	783,615	743,224	853,420	1,009,735	0.5%	156,315	18.3%
11-510	Proactive Rental Enforcement Program	576,048	609,882	671,945	703,070	0.3%	31,125	4.6%
	<b>Total</b>	<b>8,689,812</b>	<b>8,746,349</b>	<b>9,910,105</b>	<b>10,357,850</b>	<b>4.9%</b>	<b>447,745</b>	<b>4.5%</b>
<b>FINANCE &amp; MANAGEMENT SERVICES</b>								
11-170	Management & Support	697,473	627,487	1,053,565	1,259,170	0.6%	205,605	19.5%
11-171	Accounting	908,251	938,720	1,184,155	1,264,155	0.6%	80,000	6.8%
11-173	Purchasing	835,532	785,729	1,016,150	1,038,545	0.5%	22,395	2.2%
11-175	Treasury & Customer Service	700,198	711,773	1,080,635	1,080,635	0.5%	0	0.0%
11-179	Information Services	1,119,995	1,081,375	1,658,940	1,523,825	0.7%	(135,115)	-8.1%
	<b>Subtotal</b>	<b>4,261,449</b>	<b>4,145,083</b>	<b>5,993,445</b>	<b>6,166,330</b>	<b>2.9%</b>	<b>172,885</b>	<b>2.9%</b>
<b>ASSESSMENT DISTRICT TRANSFER</b>								
11-013	Citywide Maint. Assmt District Fund 108	6,930,555	0	0	0	0.0%	0	N/A
	<b>Total</b>	<b>6,930,555</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	<b>0</b>	<b>N/A</b>

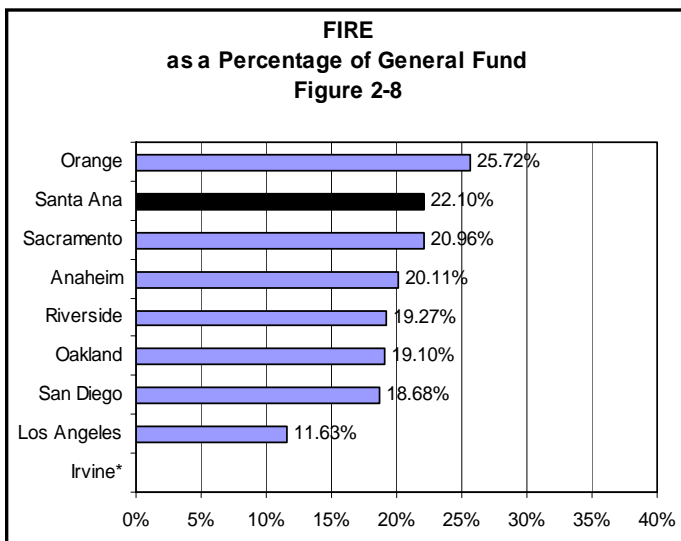
ACTIVITY	DEPARTMENT & DIVISION	ACTUAL	ACTUAL	ADOPTED	ADOPTED	as % of	Increase (Decrease)	
		FY 03-04	FY 04-05	FY 05-06	FY 06-07	FY 06-07 Total	05-06 to 06-07 in \$	in %
<b>ALL OTHERS</b>								
<b>PUBLIC WORKS AGENCY</b>								
11-613	Trans Planning & Project Management	1,452,000	600,000	600,000	600,000	0.3%	0	0.0%
11-621	Traffic Signal Maintenance	865,826	832,044	973,155	1,003,105	0.5%	29,950	3.1%
11-623	Roadway Markings & Signs	762,715	456,399	510,275	510,275	0.2%	0	0.0%
11-625	Street Lighting	148,852	1,857,119	2,050,575	2,058,040	1.0%	7,465	0.4%
11-631	Roadway Maintenance	464,566	1,072,812	661,910	661,910	0.3%	0	0.0%
11-637	Median Landscaping	270,214	470,106	533,715	506,740	0.2%	(26,975)	-5.1%
	<b>Subtotal</b>	<b>3,964,173</b>	<b>5,288,480</b>	<b>5,329,630</b>	<b>5,340,070</b>	<b>2.5%</b>	<b>10,440</b>	<b>0.2%</b>
<b>LIBRARY SERVICES</b>								
11-212	Community Library Services-Adult Program	987,231	936,212	1,270,165	1,333,990	0.6%	63,825	5.0%
11-213	Community Library Services-Youth Program	584,678	712,326	1,485,740	1,475,005	0.7%	(10,735)	-0.7%
11-214	Administration & Support Services	1,494,896	1,169,909	879,580	986,000	0.5%	106,420	12.1%
11-215	Outreach Library Services	669,003	484,514	0	0	0.0%	0	N/A
11-216	Technology & Support Services	0	370,274	1,166,675	1,257,550	0.6%	90,875	7.8%
	<b>Subtotal</b>	<b>3,735,807</b>	<b>3,673,235</b>	<b>4,802,160</b>	<b>5,052,545</b>	<b>2.4%</b>	<b>250,385</b>	<b>5.2%</b>
<b>TRANSFER TO PROJECT FUNDS</b>								
11-013	IS Strategic Plan Charge	4,035,195	3,965,980	3,662,230	3,662,230	1.7%	0	0.0%
	<b>Subtotal</b>	<b>4,035,195</b>	<b>3,965,980</b>	<b>3,662,230</b>	<b>3,662,230</b>	<b>1.7%</b>	<b>0</b>	<b>0.0%</b>
<b>CITY MANAGER'S OFFICE</b>								
11-012	General Non-Departmental	519,744	299,021	1,192,945	1,668,265	0.8%	475,320	39.8%
11-009	City Manager's Office	571,607	573,355	682,315	764,070	0.4%	81,755	12.0%
11-010	Council Services	551,949	546,583	634,685	731,455	0.3%	96,770	15.2%
11-011	Legislative Affairs	272,317	406,882	381,295	393,520	0.2%	12,225	3.2%
	<b>Subtotal</b>	<b>1,915,616</b>	<b>1,825,841</b>	<b>2,891,240</b>	<b>3,557,310</b>	<b>1.7%</b>	<b>666,070</b>	<b>23.0%</b>
<b>CITY ATTORNEY'S OFFICE</b>								
11-031	City Attorney's Office	1,810,815	1,943,463	2,227,795	2,363,835	1.1%	136,040	6.1%
	<b>Subtotal</b>	<b>1,810,815</b>	<b>1,943,463</b>	<b>2,227,795</b>	<b>2,363,835</b>	<b>1.1%</b>	<b>136,040</b>	<b>6.1%</b>
<b>PERSONNEL SERVICES</b>								
11-141	Personnel Services	1,274,476	1,307,168	1,699,325	1,748,165	0.8%	48,840	2.9%
	<b>Subtotal</b>	<b>1,274,476</b>	<b>1,307,168</b>	<b>1,699,325</b>	<b>1,748,165</b>	<b>0.8%</b>	<b>48,840</b>	<b>2.9%</b>
11-221	<b>BOWERS MUSEUM</b>	1,319,588	1,340,095	1,582,375	1,885,600	0.9%	303,225	19.2%
	<b>Subtotal</b>	<b>1,319,588</b>	<b>1,340,095</b>	<b>1,582,375</b>	<b>1,885,600</b>	<b>0.9%</b>	<b>303,225</b>	<b>19.2%</b>
<b>CLERK OF THE COUNCIL'S OFFICE</b>								
11-021	Clerk Administration	453,610	899,388	652,235	786,230	0.4%	133,995	20.5%
	<b>Subtotal</b>	<b>453,610</b>	<b>899,388</b>	<b>652,235</b>	<b>786,230</b>	<b>0.4%</b>	<b>133,995</b>	<b>20.5%</b>
	<b>TOTAL ALL OTHERS</b>	<b>18,509,281</b>	<b>20,243,650</b>	<b>22,846,990</b>	<b>24,395,985</b>	<b>11.4%</b>	<b>1,548,995</b>	<b>6.8%</b>
	<b>GENERAL FUND LESS REDEV. PASS-THROUGHS</b>	<b>171,515,413</b>	<b>181,338,891</b>	<b>197,803,660</b>	<b>209,786,035</b>	<b>98.3%</b>	<b>11,982,375</b>	<b>6.06%</b>
<b>REDEVELOPMENT PASS-THROUGHS</b>								
11-013	Loan to Redevelopment	8,468,785	6,432,786	6,209,700	367,125	0.2%	(5,842,575)	-94.1%
11-013	Transfer to Civic Center Fund 74	0	1,192,820	1,464,000	1,509,745	0.7%	45,745	3.1%
11-013	Lease Pymts to Parking/Depot	1,368,535	1,711,435	1,204,495	1,386,330	0.6%	181,835	15.1%
11-013	Transfer to Fund 407 Downtown Dev.	258,175	222,227	275,000	400,000	0.2%	125,000	45.5%
	<b>Total</b>	<b>10,095,495</b>	<b>9,559,268</b>	<b>9,153,195</b>	<b>3,663,200</b>	<b>1.7%</b>	<b>(5,489,995)</b>	<b>-60.0%</b>
	<b>FUND 11 GENERAL FUND EXPENDITURES</b>	<b>181,610,908</b>	<b>190,898,159</b>	<b>206,956,855</b>	<b>213,449,235</b>	<b>100.0%</b>	<b>6,492,380</b>	<b>3.1%</b>
	Capital Lease and City COP payment	574,167	535,296	0	0		0	N/A
	Recreation Special Revenue Fund 22	0	27,962	0	0		0	N/A
	Police Special Revenue Fund 24	116,295	97,137	0	0		0	N/A
	Capital Outlay Fund 51	4,058,420	493,522	5,954,000	240,995		5,713,005	-96.0%
	Fire Facilities Fund 12C	106,042	50,082	0	0		0	N/A
	Special Repair/Demolition Fund 121	9,229	8,617	0	0		0	N/A
	Downtown Maintenance Fund 407	0	0	0	36,000		36,000	N/A
	<b>ADDT'L GENERAL FUND RELATED EXPENDITURES</b>	<b>4,864,152</b>	<b>1,212,615</b>	<b>5,954,000</b>	<b>276,995</b>		<b>5,677,005</b>	<b>-95.3%</b>
	<b>TOTAL GENERAL FUND ALL EXPENDITURES</b>	<b>186,475,060</b>	<b>192,110,774</b>	<b>212,910,855</b>	<b>213,726,230</b>		<b>815,375</b>	<b>0.4%</b>

**GENERAL FUND EXPENDITURE BENCHMARKS**

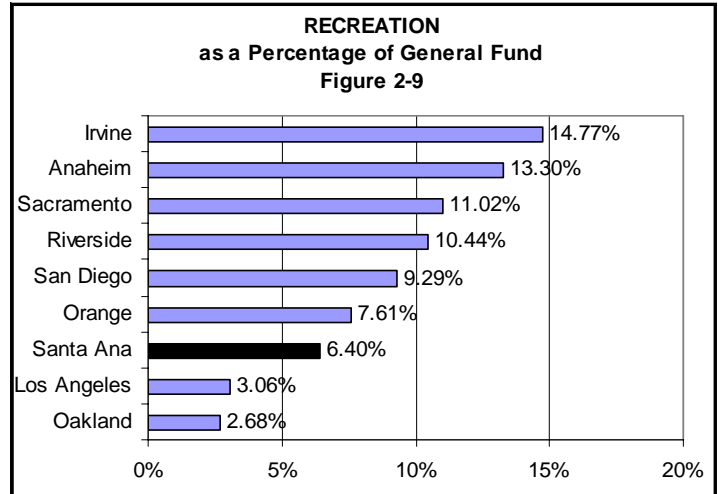
Santa Ana surveyed eight (8) California cities to benchmark the percentage of FY 06-07 General Fund expenditures associated with police, fire, recreation, and library services. These expenditures do not include transfers for debt services or other operations; nor redevelopment or other unrelated funds. Santa Ana had the highest percentage of General Fund expenditures associated with police services as shown in Figure 2-7. This continues the City’s long-running practice of using General Funds to pay for the City’s most essential municipal services such as public safety, which is the first of the twelve City goals.



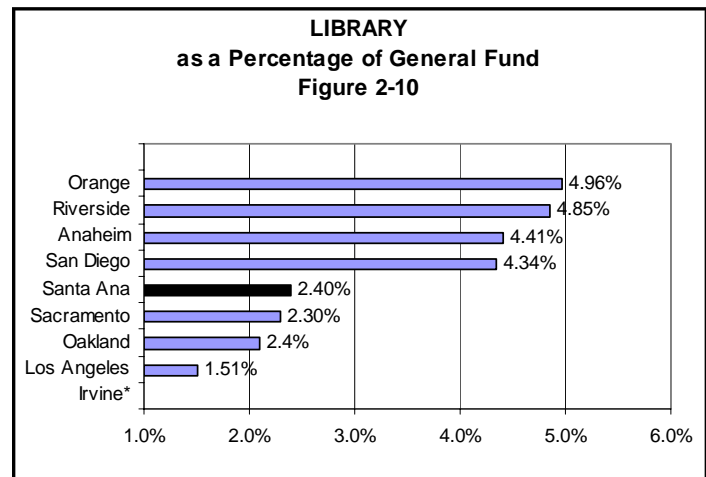
Fire (Figure 2-8) and Police (Figure 2-7) are Santa Ana’s two largest General Fund departments, making up over 70 percent of the total General Fund budget. The Santa Ana Fire Department first received the Insurance Services Office’s (ISO) highest rating of Class 1 in 1982 and has continued to retain that rating to this day.



The City’s recreation budget (Figure 2-9) has evolved as a priority with the 2000 U.S. Census finding that Santa Ana has the youngest big city population, and one of the largest student populations, in the nation. Parks, Recreation & Community Services continues to receive over \$13 million in general fund appropriations.



Santa Ana’s support for the Library (Figure 2-10) as a percentage of total General Fund is 2.4 percent during fiscal year 06-07.



Funding for recreation and library programs will be at the forefront in future budget cycles as the City meets the challenges of a very young population and the constraints of budgetary limitations. The city’s vision statement includes “investment in children” as the first of seven vision elements (see Purpose, Vision, & Goals section). Goals for FY 06-07 include improvements to Delhi Park and Patricia Park, completion of renovations to Jerome Recreation Centers, increase the number of self-sustaining adult and youth classes and continue to offer programs and services to youth with supervised, positive after school experiences. For detailed goal information, please turn to the City Manager’s Section/Tab and refer to the goals per agency as well as the City Manager’s Letter.

**GENERAL FUND  
DEPARTMENT RESOURCE SUMMARY**

**BOWERS MUSEUM CORPORATION**

ACTIVITIES	ACTUAL FY 03-04	ACTUAL FY 04-05	PROJECTED FY 05-06	APPROVED FY 06-07
11-221 Museum Operations	1,319,588	1,340,095	1,582,375	1,885,600
TOTAL	<u>1,319,588</u>	<u>1,340,095</u>	<u>1,582,375</u>	<u>1,885,600</u>
OPERATING EXPENSE	ACTUAL FY 03-04	ACTUAL FY 04-05	PROJECTED FY 05-06	APPROVED FY 06-07
6100 Personnel *	0	0	0	0
6200 Contractual	4,305	4,950	4,395	5,200
6500 Fixed Charges	35,875	38,030	40,310	42,730
6600 Capital	17,013	0	200,000	210,175
6900 Payments to Sub-agents	1,262,395	1,297,115	1,337,670	1,627,495
TOTAL	<u>1,319,588</u>	<u>1,340,095</u>	<u>1,582,375</u>	<u>1,885,600</u>
Class Code AUTHORIZED PERSONNEL	ADOPTED FY 04-05		APPROVED FY 05-06	
	Full Time	Part Time	Full Time	Part Time
<p><i>* In accordance with the agreement between the City of Santa Ana and the Bowers Museum Corporation, authorized City staff who were assigned to the Museum, were transitioned to employment with the Museum in FY 87-88.</i></p>				

**GENERAL FUND  
DEPARTMENT RESOURCE SUMMARY**

**CITY ATTORNEY'S OFFICE**

<b>ACTIVITIES</b>		<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
11-031	City Attorney's Office	1,810,815	1,943,463	2,227,795	2,363,835
	<b>TOTAL</b>	<u>1,810,815</u>	<u>1,943,463</u>	<u>2,227,795</u>	<u>2,363,835</u>
<b>OPERATING EXPENSE</b>		<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6100	Personnel	1,608,427	1,732,024	1,984,805	2,115,320
6200	Contractual	73,579	80,303	109,130	109,130
6300	Commodities	23,043	26,564	30,000	30,000
6500	Fixed Charges	88,260	88,500	88,860	94,385
6600	Capital	17,506	16,071	15,000	15,000
	<b>TOTAL</b>	<u>1,810,815</u>	<u>1,943,463</u>	<u>2,227,795</u>	<u>2,363,835</u>
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
1690	City Attorney	1.00		1.00	
1650	Chief Assistant City Attorney	2.00		2.00	
1620	Senior Assistant City Attorney, Assistant City Attorney, Deputy City Attorney	8.00		8.00	
	Senior Legal Management Assistant	1.00		1.00	
7120	Senior Legal Secretary	2.00		2.00	
7150	Senior Legal Office Assistant	1.00		1.00	
1670	Paralegal	2.00		2.00	
	<b>SUBTOTAL</b>	<u>17.00</u>	<u>0.00</u>	<u>17.00</u>	<u>0.00</u>
<p><i>* \$ 149,000 in salary and benefits funded by CDBG Fund 135 in Fy 05-06 and .5 of attorney funded by Police Dept.</i></p>					

## GENERAL FUND

### CITY ATTORNEY'S OFFICE

City Attorney's Office

PROGRAM

11-031

#### Statement of Purpose

*To advance the legal interests of the City through services exemplified by respect, integrity, and professionalism.*

The City Attorney is appointed by and serves at the pleasure of the City Council. The City Attorney's Office is the City's legal counsel providing such services as appearing in litigation on behalf of the City and its officials, drafting all ordinances, resolutions, contracts, and advising officials and employees on all matters of law pertaining to official duties. This office is also empowered to prosecute violations of municipal and state law on behalf of the People of the State of California. The Santa Ana City Attorney's Office is composed of eleven full-time attorneys, a senior legal management assistant, two paralegals, and five full- and part-time support staff members. The Office is divided into three "work groups" built around particular fields of practice or responsibility.

### ORGANIZATIONAL STRUCTURE

#### **ADMINISTRATION**

This group is responsible for all administrative matters for the Office; consists of the City Attorney, and the Legal Management Assistant.

#### **ADVISORY SERVICES GROUP**

This group provides advisory and transactional legal services to City departments and agencies; attorneys also provide legal advice to the various boards and commissions in the City; consists of six full-time attorneys and two legal secretaries.

#### **LITIGATION GROUP**

This group is responsible for all civil litigation, directly as well as through supervised outside counsel; provides support to the Risk Management Division in Personnel Services; responsible for prosecuting violations of the Santa Ana Municipal Code and providing advice to the Santa Ana Police Department; consists of four attorneys, two paralegals and one senior legal office assistant.



**GENERAL FUND**

<b>CITY ATTORNEY'S OFFICE</b>		<b>FUND</b>			<b>11</b>
<b>City Attorney's Office</b>		<b>Activity</b>			<b>031</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	1,374,238	1,438,148	1,498,320	1,620,445
6131	Salaries & Wages-Temporary	47,928	3,137	15,520	14,475
6141	Salaries & Wages-Overtime	0	179	500	500
6151	Retirement Plan	0	15,118	149,025	156,465
6161	Medicare Insurance	19,346	19,725	27,065	26,845
6171	Employees Insurance	124,318	138,837	179,300	183,090
6172	Retiree Medical Insurance	5,429	7,104	21,090	18,215
6181	Compensation Insurance	25,873	32,277	45,185	46,485
6191	Other Personnel Services	11,295	77,498	48,800	48,800
	<b>SUBTOTAL PERSONNEL</b>	<b>1,608,427</b>	<b>1,732,024</b>	<b>1,984,805</b>	<b>2,115,320</b>
6211	Communications	20,319	20,226	31,080	31,080
6221	Training & Transportation	14,636	16,730	30,900	30,900
6251	Other Agency Services	7,481	9,240	15,060	15,060
6291	Other Contractual Services	31,142	34,107	32,090	32,090
	<b>SUBTOTAL CONTRACTUAL</b>	<b>73,579</b>	<b>80,303</b>	<b>109,130</b>	<b>109,130</b>
6391	Operating Materials & Supplies	23,043	26,564	30,000	30,000
	<b>SUBTOTAL COMMODITIES</b>	<b>23,043</b>	<b>26,564</b>	<b>30,000</b>	<b>30,000</b>
6521	Insurance (Risk Management)	4,870	5,110	5,470	5,800
6571	Building & Site Rental	83,390	83,390	83,390	88,585
	<b>SUBTOTAL FIXED CHARGES</b>	<b>88,260</b>	<b>88,500</b>	<b>88,860</b>	<b>94,385</b>
6651	Books, Records & Video	17,506	16,071	15,000	15,000
6651	Computer Software	0	0	0	0
	<b>SUBTOTAL CAPITAL</b>	<b>17,506</b>	<b>16,071</b>	<b>15,000</b>	<b>15,000</b>
	<b>TOTAL</b>	<b>1,810,815</b>	<b>1,943,463</b>	<b>2,227,795</b>	<b>2,363,835</b>
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
1690	City Attorney	1.00		1.00	
1650	Chief Assistant City Attorney	2.00		2.00	
1620	Senior Assistant City Attorney, Assistant City Attorney, Deputy City Attorney	8.00		8.00	
	Senior Legal Management Assistant	1.00		1.00	
7120	Senior Legal Secretary	2.00		2.00	
7150	Senior Legal Office Assistant	1.00		1.00	
1670	Paralegal	2.00		2.00	
	<b>SUBTOTAL</b>	<b>17.00</b>	<b>0.00</b>	<b>17.00</b>	<b>0.00</b>
<p><i>* \$ 149,000 in salary and benefits funded by CDBG Fund 135 in Fy 05-06 and .5 of attorney funded by Police Dept.</i></p>					

**GENERAL FUND  
DEPARTMENT RESOURCE SUMMARY**

**CITY MANAGER'S OFFICE**

ACTIVITIES	ACTUAL FY 03-04	ACTUAL FY 04-05	PROJECTED FY 05-06	APPROVED FY 06-07
11-009 City Manager's Office	571,607	573,355	682,315	764,070
11-010 Council Services	551,949	546,583	634,685	731,455
11-011 Legislative Affairs	272,317	406,882	381,295	393,520
TOTAL	<u>1,395,873</u>	<u>1,526,820</u>	<u>1,698,295</u>	<u>1,889,045</u>

OPERATING EXPENSE	ACTUAL FY 03-04	ACTUAL FY 04-05	PROJECTED FY 05-06	APPROVED FY 06-07
6100 Personnel	977,323	1,036,060	1,147,135	1,320,855
6200 Contractual	192,501	258,835	267,630	274,130
6300 Commodities	83,273	82,837	127,685	127,685
6500 Fixed Charges	142,776	145,468	145,845	156,375
6600 Capital	0	3,621	10,000	10,000
TOTAL	<u>1,395,873</u>	<u>1,526,820</u>	<u>1,698,295</u>	<u>1,889,045</u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 05-06		APPROVED FY 06-07	
		Full Time	Part Time	Full Time	Part Time
	Mayor		1.00		1.00
	Councilmembers		6.00		6.00
1790	City Manager *	0.75		0.75	
0090	Assistant City Manager	0.67		1.00	
2491	Deputy City Manger for Development Svs. **	0.14		0.00	
0400	Executive Director of External Affairs	1.00		1.00	
7720	Assistant to the City Manager	2.00		2.00	
1070	Secretary to the City Manager *	0.75		0.75	
0900	Executive Assistant *	2.42	1.00	3.42	1.00
	TOTAL	<u>7.73</u>	<u>8.00</u>	<u>8.92</u>	<u>8.00</u>

\* Remainder budgeted in the  
Community Development Agency.

\*\* Deputy City Manager for Development Services salary  
budgeted 50% in Community Development Agency and  
50% in Planning & Building Agency.

## GENERAL FUND

**CITY MANAGER'S OFFICE**  
**City Manager's Office**

**FUND**      **11**  
**Activity**    **09**

**Statement of Purpose**

*To provide for the effective implementation of the City Council's policy and priorities, advise the Council on reliable methods of responding to community needs, ensure responsible organizational and fiscal management, and promote the philosophy of continuous improvement.*

**SERVICE PROGRAM**

- \* Effective development and implementation of the City goals while ensuring responsible organizational fiscal management.
- \* Enhancing the development and implementation of a system for continuous organizational improvement.
- \* Provide research and advice to Council and effectively implement City Council's policies and priorities.

**GENERAL FUND**

<b>CITY MANAGER'S OFFICE</b>					<b>FUND</b>	<b>11</b>
<b>City Manager's Office</b>					<b>Activity</b>	<b>09</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04*</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages Regular	397,168	399,152	436,990	500,440	
6141	Salaries -Overtime	1,106	1,032	1,000	1,000	
6151	Retirement Plan	0	3,847	34,935	41,105	
6161	Medicare Insurance	1,051	1,214	2,175	4,165	
6171	Employees Insurance	29,674	30,818	34,910	38,715	
6172	Retiree Medical Insurance	1,572	1,789	5,250	4,745	
6181	Compensation Insurance	8,352	8,499	9,895	11,710	
6191	Other Personal Services	0	2,077	0	0	
	<b>SUBTOTAL PERSONNEL</b>	<u>438,922</u>	<u>448,428</u>	<u>525,155</u>	<u>601,880</u>	
6211	Communications	17,110	22,707	21,600	21,600	
6221	Training & Transportation	10,316	9,737	24,000	24,000	
6251	Other Agency Services	7,461	4,124	7,220	7,220	
6281	M&R Machinery & Equipment	470	0	0	0	
6291	Other Contractual Services	0	793	2,960	2,960	
	<b>SUBTOTAL CONTRACTUAL</b>	<u>35,356</u>	<u>37,361</u>	<u>55,780</u>	<u>55,780</u>	
6313	Office Operations	(28)	2,050	1,940	1,940	
6382	Gas & Diesel	290	144	400	400	
6391	Operating Materials & Supplies	39,570	26,118	41,635	41,635	
	<b>SUBTOTAL COMMODITIES</b>	<u>39,832</u>	<u>28,312</u>	<u>43,975</u>	<u>43,975</u>	
6511	Equipment Rental, City	12,001	11,988	11,980	14,185	
6521	Insurance (Risk Management)	2,000	1,820	1,930	2,045	
6571	Building Rental	43,495	43,495	43,495	46,205	
	<b>SUBTOTAL FIXED CHARGES</b>	<u>57,496</u>	<u>57,303</u>	<u>57,405</u>	<u>62,435</u>	
6641	Machinery & Equipment	0	1,777	0	0	
6661	Computer Software	0	175	0	0	
	<b>SUBTOTAL CAPITAL</b>	<u>0</u>	<u>1,952</u>	<u>0</u>	<u>0</u>	
	<b>TOTAL OPERATING</b>	<u><u>571,607</u></u>	<u><u>573,355</u></u>	<u><u>682,315</u></u>	<u><u>764,070</u></u>	
	<i>* Account was 11-041.</i>					

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
1790	City Manager *	0.75		0.75	
0090	Assistant City Manager	0.67		1.00	
2491	Deputy City Manager for Development Svcs. **	0.14		0.00	
7720	Assistant to the City Manager	0.75		0.75	
1070	Secretary to the City Manager *	0.50		0.50	
0900	Executive Assistant *	0.42		0.42	
	<b>TOTAL</b>	<u>3.23</u>		<u>3.42</u>	
	<i>* Remainder budgeted in the Community Development Agency.</i>				
	<i>** Deputy City Manager for Development Services salary budgeted 50% in Community Development Agency and 50% in Planning &amp; Building Agency.</i>				

**GENERAL FUND**

**CITY MANAGER'S OFFICE**  
**Council Services**

**FUND      11**  
**Activity    010**

**Statement of Purpose**

*To provide administrative assistance and other support services to the Mayor and Councilmembers.*

This program provides such services as processing Council requests and resident inquiries; providing materials and staff support in various community meetings; coordinating special presentations by the City Council; providing clerical support to Councilmembers including mail/messenger and scheduling duties; handle special projects and assistance as directed by the City Manager, Mayor, and City Council; responsible for all intergovernmental relations and legislation for the City.

**SERVICE PROGRAM**

- \* Process requests made by Councilmembers and residents to appropriate City departments and ensure that a solution is reached.
- \* Monitor Federal and State legislation that may impact cities in general and Santa Ana in particular.
- \* Provide advocacy of legislative programs which address issues on the federal, state and county levels in conjunction with the Legislative Operations Committee and the League of California Cities.
- \* Provide recommendations addressing legislative concerns at the scheduled meetings of the Legislative Operations Committee for Council Actions.

**GENERAL FUND**

<b>CITY MANAGER'S OFFICE</b>					<b>FUND</b>	<b>11</b>
<b>Council Services</b>					<b>Activity</b>	<b>010</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04*</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	409,846	399,932	406,810	495,015	
6131	Salaries & Wages-Temporary	38,324	39,244	47,295	38,970	
6141	Salaries -Overtime	0	134	1,200	1,200	
6151	Retirement Plan	0	4,213	33,530	41,475	
6161	Medicare Insurance	3,787	3,681	4,395	4,175	
6171	Employees Insurance	35,174	36,756	37,760	45,485	
6172	Retiree Medical Insurance	2,134	1,778	4,880	4,460	
6181	Compensation Insurance	7,177	8,152	8,560	9,685	
	<b>SUBTOTAL PERSONNEL</b>	<u>496,441</u>	<u>493,888</u>	<u>544,430</u>	<u>640,465</u>	
6211	Communications	30,602	25,282	30,700	30,700	
6221	Training & Transportation	14,237	12,597	17,500	17,500	
6251	Other Agency Services	0	0	1,800	1,800	
6281	M&R Machinery & Equipment	0	0	1,250	1,250	
6291	Other Contractual Services	893	988	3,000	3,000	
	<b>SUBTOTAL CONTRACTUAL</b>	<u>45,732</u>	<u>38,867</u>	<u>54,250</u>	<u>54,250</u>	
6391	Operating Materials & Supplies	586	428	14,125	14,125	
	<b>SUBTOTAL COMMODITIES</b>	<u>586</u>	<u>428</u>	<u>14,125</u>	<u>14,125</u>	
6521	Insurance (Risk Management)	0	2,540	2,690	2,850	
6571	Building & Site Rental	9,190	9,190	9,190	9,765	
	<b>SUBTOTAL FIXED CHARGES</b>	<u>9,190</u>	<u>11,730</u>	<u>11,880</u>	<u>12,615</u>	
6641	Machinery & Equipment	0	1,669	10,000	10,000	
	<b>SUBTOTAL CAPITAL</b>	<u>0</u>	<u>1,669</u>	<u>10,000</u>	<u>10,000</u>	
	<b>TOTAL</b>	<u>551,949</u>	<u>546,583</u>	<u>634,685</u>	<u>731,455</u>	
	* Account was 11-023.					
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>		
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>	
0400	Executive Director of External Affairs	1.00		1.00		
7720	Assistant to the City Manager	1.25		1.25		
1070	Secretary to the City Manager	0.25		0.25		
0900	Executive Assistant	2.00	1.00	3.00	1.00	
	<b>TOTAL</b>	<u>4.50</u>	<u>1.00</u>	<u>5.50</u>	<u>1.00</u>	

**GENERAL FUND**

**CITY MANAGER'S OFFICE**  
**Legislative Affairs**

**FUND 11**  
**Activity 011**

**Statement of Purpose**

*To ensure that Councilmembers are provided the means in which to perform their legislative responsibilities and establish municipal policies.*

This program provides the services to enable Councilmembers to maintain an awareness of community needs, analyze program possibilities and available resources, select and implement programs, and evaluate the efficiency and effectiveness of City programs.

**SERVICE PROGRAM**

- \* Councilmembers participate in meetings of the City Council, Redevelopment Agency, Housing Authority, Industrial Development Bond Authority, Santa Ana Financing Authority, City Council committees, and in various community meetings, and in presentations on behalf of civic and regional events.
  
- \* Councilmembers also participate in local, state, and national organizations of municipal officials and attend various conferences to promote local needs, to increase knowledge and to share information.

**GENERAL FUND**

<b>CITY MANAGER'S OFFICE</b>		<b>FUND 11</b>			
<b>Legislative Affairs</b>		<b>Activity 011</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	12,707	14,351	12,280	13,225
6161	Medicare Insurance	256	0	0	0
6181	Compensation Insurance	83	36	270	285
6191	Other Personal Services	28,914	79,357	65,000	65,000
	<b>SUBTOTAL PERSONNEL</b>	<u>41,959</u>	<u>93,744</u>	<u>77,550</u>	<u>78,510</u>
6211	Communications	1,557	9,134	5,460	5,460
6219	Conventions & Conferences	2,897	5	10,000	0
6221	Training & Transportation	28,571	44,943	28,000	38,000
6251	Other Agency Services	77,415	109,238	110,640	110,640
6281	M&R Machinery & Equipment	0	0	0	0
6291	Other Contractual Services	973	19,286	3,500	10,000
	<b>SUBTOTAL CONTRACTUAL</b>	<u>111,413</u>	<u>182,606</u>	<u>157,600</u>	<u>164,100</u>
6311	Office Supplies	7,735		0	0
6313	Office Operations	35,121	28,033	52,845	52,845
6341	Non-Consumable Items	0	0	1,520	1,520
6391	Operating Materials & Supplies	0	26,064	15,220	15,220
	<b>SUBTOTAL COMMODITIES</b>	<u>42,856</u>	<u>54,097</u>	<u>69,585</u>	<u>69,585</u>
6521	Insurance (Risk Management)	1,745	2,090	2,215	2,350
6571	Building & Site Rental	74,345	74,345	74,345	78,975
	<b>SUBTOTAL FIXED CHARGES</b>	<u>76,090</u>	<u>76,435</u>	<u>76,560</u>	<u>81,325</u>
	<b>TOTAL</b>	<u><u>272,317</u></u>	<u><u>406,882</u></u>	<u><u>381,295</u></u>	<u><u>393,520</u></u>
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
	Mayor		1.00		1.00
	Councilmembers		6.00		6.00
	<b>TOTAL</b>		<u>7.00</u>		<u>7.00</u>



**GENERAL FUND  
DEPARTMENT RESOURCE SUMMARY**

**CLERK OF THE COUNCIL OFFICE**

ACTIVITIES	ACTUAL FY 03-04	ACTUAL FY 04-05	PROJECTED FY 05-06	APPROVED FY 06-07
11-021 Clerk Administration and Elections	453,610	899,388	652,055	786,230
TOTAL	<u>453,610</u>	<u>899,388</u>	<u>652,055</u>	<u>786,230</u>
OPERATING EXPENSE	ACTUAL FY 03-04	ACTUAL FY 04-05	PROJECTED FY 05-06	APPROVED FY 06-07
6100 Personnel	350,722	385,352	528,865	547,720
6200 Contractual	26,073	433,821	46,235	158,735
6300 Commodities	44,270	47,200	43,440	45,730
6500 Fixed Charges	32,545	33,015	33,515	34,045
TOTAL	<u>453,610</u>	<u>899,388</u>	<u>652,055</u>	<u>786,230</u>
Class Code	ADOPTED FY 05-06		APPROVED FY 06-07	
	Full Time	Part Time	Full Time	Part Time
1990 Clerk of the Council	1.00		1.00	
0150 Senior Management Analyst	1.00		1.00	
7290 Senior Deputy Clerk of the Council	2.00		2.00	
7050 Deputy Clerk of the Council	1.00		1.00	
7050 Sr. Administrative Intern	0.00	2.00	0.00	2.00
TOTAL	<u>5.00</u>	<u>2.00</u>	<u>5.00</u>	<u>2.00</u>

## GENERAL FUND

**CLERK OF THE COUNCIL**  
**Clerk Administration and Elections**

**PROGRAM**  
**11-021**

### Statement of Purpose

*To facilitate the legislative policymaking process, to accurately record and validate the proceedings of the City Council, to provide for timely and thorough access to the public record, to conduct the City's elections as required by the Charter and the citizens of Santa Ana and to carry out responsibilities mandated by the Fair Political Practices Act.*

This program administers the activities related to Council legislation, processes Council-approved agenda items, manages the public record, and disseminates information concerning Council actions both to City staff and the public. The Clerk's administrative functions are largely mandated by law (Brown Act, Maddy Act, Public Records Act, City Charter, City Code among others) and include preparation and management of legal notices, Agendas, Minutes, deeds, contracts, ordinances, resolutions, and other documents; maintenance of the City Charter, City Code, and Electronic Legislative Index (ELI); and coordination of the Citywide records retention schedule.

The Clerk of the Council administers City elections and City election notices, communicates election results, administers the candidacy and nomination process and generally oversees the conduct of elections. Voting services are provided by the Orange County Register of Voters by contract with the City. Additionally, the Clerk of the Council is the local filing officer for the Political Practices Commissions (FPPC) and maintains FPPC records.

### Accomplishments in FY 04-05 & FY 05-06

- \* Streamlined agreement and insurance processes
- \* Worked with the Steering Committee on document imaging and made recommendations for Citywide priorities
- \* Established guidelines for standardizing Boards and Commissions agendas and minutes.
- \* Updated City Precinct Maps.
- \* Conducted 2004 Municipal Election.
- \* Conducted 2005 Special Election.
- \* Implemented Clerk of the Council document imaging system; scanned all historic documents in the system
- \* Clerk of the Council assumed secretary duties for the Community Redevelopment Agency and the Housing Authority
- \* Implemented process improvements and cost savings measures relative to publication of legal notices

### Action Plan for FY 2006-07

- \* In conjunction with the City Attorney, review the City's Conflict of Interest Code disclosure categories and employee designation
- \* Complete 2006 Elections Brochure
- \* Update City Precinct Map
- \* Assist all full time Clerk of the Council staff in attaining the Professional Certified Municipal Clerk (CMC) status
- \* Update 2006 Boards & Commissions Brochure

**GENERAL FUND**

<b>CLERK OF THE COUNCIL OFFICE</b>					<b>FUND</b>	<b>11</b>
<b>Clerk Administration and Elections</b>					<b>Activity</b>	<b>021</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	290,335	314,259	397,295	413,550	
6131	Salaries & Wages-Temporary	20,130	17,703	28,160	28,160	
6141	Salaries & Wages-Overtime	2,004	9,713	1,085	1,085	
6151	Retirement	0	2,926	31,680	34,955	
6161	Medicare Insurance	4,421	4,991	6,020	6,405	
6171	Employees Insurance	27,972	28,537	41,040	48,810	
6172	Retiree Health Insurance	1,279	1,850	3,250	3,970	
6181	Compensation Insurance	4,581	5,373	6,235	6,685	
6191	Other Personnel	0	0	14,100	4,100	
	<b>SUBTOTAL PERSONNEL</b>	<u>350,722</u>	<u>385,352</u>	<u>528,865</u>	<u>547,720</u>	
6211	Communications	5,262	5,661	8,205	8,660	
6221	Training & Travel	6,455	8,670	8,990	8,680	
6231	Advertising	8,784	3,538	11,665	8,820	
6251	Other Agency Services	1,107	845	2,840	8,355	
6291	Other Contractual Services	4,465	415,107	14,535	124,220	
	<b>SUBTOTAL CONTRACTUAL</b>	<u>26,073</u>	<u>433,821</u>	<u>46,235</u>	<u>158,735</u>	
6391	Operating Materials & Supplies	44,270	47,200	43,440	45,730	
	<b>SUBTOTAL COMMODITIES</b>	<u>44,270</u>	<u>47,200</u>	<u>43,440</u>	<u>45,730</u>	
6521	Insurance (Risk Management)	7,840	8,310	8,810	9,340	
6571	Building & Site Rental	24,705	24,705	24,705	24,705	
	<b>SUBTOTAL FIXED CHARGES</b>	<u>32,545</u>	<u>33,015</u>	<u>33,515</u>	<u>34,045</u>	
	<b>TOTAL</b>	<u>453,610</u>	<u>899,388</u>	<u>652,055</u>	<u>786,230</u>	
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>		
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>	
1990	Clerk of the Council	1.00		1.00		
0150	Senior Management Analyst*	1.00		1.00		
7290	Senior Deputy Clerk of the Council	2.00		2.00		
7050	Deputy Clerk of the Council	1.00		1.00		
7050	Sr. Administrative Intern	0.00	2.00	0.00	2.00	
	<b>TOTAL</b>	<u>5.00</u>	<u>2.00</u>	<u>5.00</u>	<u>2.00</u>	
	*Transferred from City Manager's Office					

**GENERAL FUND  
DEPARTMENT RESOURCE SUMMARY**

**FINANCE & MANAGEMENT SERVICES**

ACTIVITIES		ACTUAL FY 03-04	ACTUAL FY 04-05	ADOPTED FY 05-06	APPROVED FY 06-07
11-170	Management & Support	697,473	627,487	1,053,565	1,259,170
11-171	Accounting	908,251	938,720	1,184,155	1,264,155
11-173	Purchasing	835,532	785,729	1,016,150	1,038,545
11-175	Treasury & Customer Service	700,198	711,773	1,080,635	1,080,635
11-179	Information Services	1,117,685	1,081,375	1,658,940	1,523,825
	<b>TOTAL</b>	<u>4,259,139</u>	<u>4,145,083</u>	<u>5,993,445</u>	<u>6,166,330</u>
OPERATING EXPENSE		ACTUAL FY 03-04	ACTUAL FY 04-05	ADOPTED FY 05-06	APPROVED FY 06-07
6100	Personnel	4,864,246	4,756,129	6,265,075	6,345,600
6200	Contractual	740,149	763,818	1,020,395	1,254,375
6300	Commodities	369,907	349,400	404,390	404,010
6500	Fixed Charges	(1,738,499)	(1,746,880)	(1,713,110)	(1,837,655)
6600	Capital	6,642	5,922	0	0
6700	Debt Service	16,695	16,695	16,695	0
	<b>TOTAL</b>	<u>4,259,139</u>	<u>4,145,083</u>	<u>5,993,445</u>	<u>6,166,330</u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 05-06		APPROVED FY 06-07	
		Full Time	Part Time	Full Time	Part Time
1190	Executive Director, Finance & Management	0.15		0.15	
1180	Assistant Director of Finance & Mgmt Svcs	1.00		1.00	
0190	Administrative Services Manager	0.65		0.65	
1170	Treasury Manager	1.00		1.00	
0960	Information Services Manager	0.25		0.25	
0490	Budget & Research Manager	0.91		0.91	
2660	Applications Systems Manager	1.00		1.00	
1150	Accountant II	4.00		3.00	
1140	Accountant I	1.00		2.00	
7010	Accounting Assistant	2.00		2.00	
1240	Business Tax Collector/Inspector	2.00		2.00	
1340	Purchasing Supervisor	0.50		0.50	
1350	Buyer	4.00		4.00	
1330	Computer Operations Coordinator	1.00		1.00	
1440	Computer Operator	1.00		1.00	
1220	Customer Service Representative	11.00	10.00	11.00	8.00
2670	Information Services Representative	0.50		0.50	
7009	Accounts Payable Supervisor	1.00		1.00	
1720	Management Analyst	1.00		1.00	
0547	Purchasing Specialist	1.00		1.00	

**GENERAL FUND  
DEPARTMENT RESOURCE SUMMARY**

**FINANCE & MANAGEMENT SERVICES**

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 05-06		APPROVED FY 06-07	
		Full Time	Part Time	Full Time	Part Time
1210	Meter Reader Collector	5.00		5.00	
0020	Micro Systems Technician	1.00		1.00	
7410	Payroll Assistant	3.00		3.00	
2630	Principal Programmer Analyst	7.00		7.00	
1870	Revenue & Contract Compliance Auditor	1.00		1.00	
7680	Revenue Processing Assistant	1.00		1.00	
1090	Revenue Supervisor	1.00		1.00	
7490	Senior Accountant	0.00		1.00	
7280	Senior Accounting Assistant	5.00		4.00	
7390	Executive Secretary	1.00		1.00	
0150	Senior Management Analyst	1.90		0.90	
	Senior Budget Analyst	0.00		1.00	
7330	Senior Office Assistant	1.00		1.00	
7500	Supervising Accountant	1.00		0.00	
7020	Treasury Services Supervisor	1.00		1.00	
	Applications Specialist	0.00		1.00	
0270	Assistant Buyer (PTCS)		1.00		1.00
9060	Senior Clerical Aide (P/T)		3.00		3.00
9790	Budget Intern (PT)		2.00		2.00
8600	Student Intern (PT)		1.00		1.00
9120	Data Entry Clerk (PT)		1.00		2.00
9775	Municipal Utility Reader-Collector (PT)		1.00		1.00
	<b>TOTAL GENERAL FUND</b>	64.86	19.00	64.86	18.00
	<b>SECTION 3: INTERNAL FUNDS</b>				
71-176	Central Services	5.42	2.00	4.42	2.00
73-105	Building Maintenance	20.18	12.00	20.18	12.00
75-111	Fleet Maintenance	27.46	3.00	27.46	3.00
75-112	Stores & Property Control	3.03	2.00	3.03	2.00
85-107	Corporate Yard Operations		3.00		3.00
102-171	Communication Services	3.67		3.67	
109-179	IS Strategic Plan	10.13		11.13	
	<b>SECTION 5: SPECIAL REVENUE</b>				
31-141	Air Quality Management Trust Fund	0.25		0.25	
		70.14	22.00	70.14	22.00
	<b>TOTAL PERSONNEL</b>	135.00	41.00	135.00	40.00
	<i>(1) Supervising Accountant is charged to I.S. Strategic Plan Fund.</i>				
	<i>(1) Senior Accountant is charged to I.S. Strategic Plan Fund</i>				
	<i>(1) Senior Accountant is charged to CDA</i>				
	<i>(1) A fifth Accountant II is charged to the Community Development Agency.</i>				

**GENERAL FUND**

**FINANCE & MANAGEMENT SERVICES**  
**Management & Support**

**PROGRAM**  
**11-170**

**Statement of Purpose**

*To provide quality financial management services to the City organization and to insure prudent use and maintenance of the City's financial resources and physical assets.*

This program provides direction and support to Finance & Management Services. The Management & Support Division is responsible for the preparation and distribution of semi-monthly City employee paychecks, which must comply with all state and federal tax withholding requirements and other payroll deductions. The Division is also responsible for the improvement of operational efficiency through internal audits and special research, and the review, preparation, and monitoring of the City's operating and capital budgets.

**SERVICE PROGRAM**

**ACCOUNTING**

To provide accurate, meaningful, and responsive accounting services, internal control systems and financial reports in accordance with generally accepted accounting principles.

**PURCHASING**

To supply quality and economical material and services to City departments which are promptly priced, purchased, provided, and paid.

**TREASURY/CUSTOMER SERVICE**

To provide for the receipt, custody, and investment of City funds in a prompt and courteous manner through sound and prudent policies.

**INFORMATION SERVICES**

To provide responsive and accurate automated management information resources to user departments through modern technology.

**BUILDING MAINTENANCE**

To maintain safe, secure, attractive, and efficient City buildings and equipment through regular custodial services and preventative maintenance.

**FLEET SERVICES**

To provide safe, attractive, and efficient vehicles to City departments through procurement assistance, preventative maintenance, and repair.

**GENERAL FUND**

<b>FINANCE &amp; MANAGEMENT SERVICES</b>					<b>FUND</b>	<b>11</b>
<b>Management &amp; Support Services</b>					<b>Activity</b>	<b>170</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	513,517	420,875	502,550	554,335	
6131	Salaries & Wages-Temporary	14,111	12,202	79,340	70,865	
6141	Salaries & Wages-Overtime	14,854	12,032	28,330	28,330	
6151	Retirement Plan	0	3,945	40,505	46,245	
6161	Medicare Insurance	6,728	6,389	7,665	8,345	
6171	Employees Insurance	56,128	43,989	57,410	60,405	
6172	Retiree Health Insurance	2,517	1,583	4,520	4,605	
6181	Compensation Insurance	7,485	7,059	8,140	9,225	
6191	Other Personnel Services	0	1,124	202,825	180,595	
	<b>SUBTOTAL PERSONNEL</b>	<u>615,341</u>	<u>509,199</u>	<u>931,285</u>	<u>962,950</u>	
6211	Communications	11,099	10,934	11,130	11,130	
6221	Training & Transportation	29,677	32,183	43,305	46,180	
6251	Other Agency Services	3,390	3,168	4,150	4,150	
6291	Other Contractual Services	1,133	11,573	23,060	187,505	
	<b>SUBTOTAL CONTRACTUAL</b>	<u>45,300</u>	<u>57,858</u>	<u>81,645</u>	<u>248,965</u>	
6391	Operating Materials & Supplies	23,220	30,644	14,390	19,390	
	<b>SUBTOTAL COMMODITIES</b>	<u>23,220</u>	<u>30,644</u>	<u>14,390</u>	<u>19,390</u>	
6521	Insurance (Risk Management)	6,210	6,575	6,970	7,390	
6571	Building & Site Rental	19,275	19,275	19,275	20,475	
	<b>SUBTOTAL FIXED CHARGES</b>	<u>25,485</u>	<u>25,850</u>	<u>26,245</u>	<u>27,865</u>	
6641	Machinery & Equipment	(11,872)	3,937	0	0	
	<b>SUBTOTAL CAPITAL</b>	<u>(11,872)</u>	<u>3,937</u>	<u>0</u>	<u>0</u>	
	<b>TOTAL</b>	<u><u>697,473</u></u>	<u><u>627,487</u></u>	<u><u>1,053,565</u></u>	<u><u>1,259,170</u></u>	

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
1190	Executive Director, Finance & Management	0.15		0.15	
1180	Assistant Director of Finance & Mgmt Svcs	0.00		0.10	
0190	Administrative Services Manager	0.22		0.22	
6400	Budget & Research Manager	0.91		0.91	
0150	Senior Management Analyst	1.40		0.40	
0150	Senior Budget Analyst	0.00		1.00	
7390	Executive Secretary	1.00		1.00	
7410	Payroll Assistant	3.00		3.00	
	Applications Specialist	0.00		1.00	
9790	Budget Intern (PT)		2.00		2.00
9070	Senior Clerical Aide (PT)		1.00		1.00
	<b>TOTAL</b>	<u>6.68</u>	<u>3.00</u>	<u>7.78</u>	<u>3.00</u>

**GENERAL FUND**

**FINANCE & MANAGEMENT SERVICES**  
**Accounting**

**PROGRAM**  
**11-171**

**Statement of Purpose**

*To provide responsive accounting services within generally accepted accounting principles.*

The responsibilities of this division include billing/collection of accounts receivables, pre-audit and payment of claims, grant/contract compliance, ledger reconciliation, maintenance of fixed assets and long-term debt records, include offering financial support to operating departments that includes providing financial analyses upon request, accurate and timely preparation of the City's Comprehensive Annual Financial Report (CAFR) and the Single Audit Report of Federal and California grants.

**Accomplishments in FY 05-06**

- \* Received awards from the Government Finance Officers Association (GFOA) and the California Society of Municipal Finance Officers (CSMFO) for outstanding financial reporting.
- \* Implemented conversion of required accounting reports from hard copies to a more sophisticated paperless computerized record retention system.

**Action Plan for FY 2006-07**

- \* Receive awards from the Government Finance Officers Association (GFOA) and the California Society of Municipal Finance Officers (CSMFO) for outstanding financial reporting.
- \* Finish conversion of required accounting reports from hard copies to a more sophisticated paperless computerized record retention system.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
# of purchase orders and payment vouchers preaudited	19,310	19,150	18,613	18,700
# of false alarms, hazardous material, and other miscellaneous receivables billed	15,188	16,631	18,257	18,500
\$ value of miscellaneous accounts receivable billed	\$35,859,504	\$31,302,695	\$37,104,356	\$37,500,000
<b>Efficiency</b>				
Accounting Division cost as a percentage (%) of total City expenditures	0.268%	0.252%	0.269%	0.270%
<b>Effectiveness</b>				
% of miscellaneous accounts receivable collected without use of private collection agencies	81.00%	79.26%	82.55%	83.00%



**GENERAL FUND**

<b>FINANCE &amp; MANAGEMENT SERVICES</b>		<b>FUND 11</b>			
<b>Accounting Division</b>		<b>Activity 171</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	668,167	658,226	768,325	785,480
6131	Salaries & Wages-Temporary	0	8,727	15,360	27,380
6141	Salaries & Wages-Overtime	20,844	15,580	37,360	37,360
6151	Retirement Plan	0	6,029	58,290	59,850
6161	Medicare Insurance	5,852	5,152	6,800	6,670
6171	Employees Insurance	87,508	86,968	93,985	93,715
6172	Retiree Health Insurance	3,069	4,896	6,605	5,910
6181	Compensation Insurance	6,109	7,725	9,870	9,000
6191	Other Personnel Services	21,700	44,050	61,545	135,500
	<b>SUBTOTAL PERSONNEL</b>	<u>813,249</u>	<u>837,353</u>	<u>1,058,140</u>	<u>1,160,865</u>
6211	Communications	9,922	10,167	12,260	12,260
6221	Training & Transportation	543	2,639	4,840	20,000
6251	Other Agency Services	628	802	1,865	1,865
6291	Other Contractual Services	306	3,841	19,960	85,990
	<b>SUBTOTAL CONTRACTUAL</b>	<u>11,400</u>	<u>17,449</u>	<u>38,925</u>	<u>120,115</u>
6391	Operating Materials & Supplies	46,762	44,841	48,930	48,930
	<b>SUBTOTAL COMMODITIES</b>	<u>46,762</u>	<u>44,841</u>	<u>48,930</u>	<u>48,930</u>
6511	Equipment Rental, City	0	0	30	0
6521	Insurance (Risk Management)	6,210	6,580	6,970	7,390
6535	Customer Services Charge	0	0	0	(106,245)
6571	Building & Site Rental	31,160	31,160	31,160	33,100
	<b>SUBTOTAL FIXED CHARGES</b>	<u>37,370</u>	<u>37,740</u>	<u>38,160</u>	<u>-65,755</u>
6641	Machinery & Equipment	(530)	964	0	0
6661	Computer Software	0	373	0	0
	<b>SUBTOTAL CAPITAL</b>	<u>(530)</u>	<u>1,337</u>	<u>0</u>	<u>0</u>
	<b>TOTAL</b>	<u><u>908,251</u></u>	<u><u>938,720</u></u>	<u><u>1,184,155</u></u>	<u><u>1,264,155</u></u>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
1180	Assistant Director of Finance & Mgmt Svcs	1.00		0.60	
7500	Supervising Accountant	1.00		0.00	
7490	Senior Accountant*	0.00		1.00	
1150	Accountant II	4.00		3.00	
1140	Accountant I	1.00		2.00	
7280	Senior Accounting Assistant	3.00		2.00	
7010	Accounting Assistant	1.00		1.00	
	<b>TOTAL</b>	<u>11.00</u>		<u>9.60</u>	

\* (1) Senior Accountant funded thru Public Works Customer Service Charge  
 (1)Supervising Accountant is charged to I.S. Strategic Plan Fund.  
 (1) Senior Accountant is charged to I.S. Strategic Plan Fund  
 (1) Senior Accountant is charged to CDA  
 (1) A fifth Accountant II is charged to the Community Development Agency.

**GENERAL FUND**

<b>FINANCE &amp; MANAGEMENT SERVICES</b>		<b>PROGRAM</b>		
<b>Purchasing</b>		<b>11-173</b>		
<b>Statement of Purpose</b>				
<p><i>To effectively provide quality economical products and services to City departments which are promptly priced, purchased, provided, and paid.</i></p> <p>This program provides centralized purchasing and accounts payable services for the City. The Purchasing Division uses a customer service approach in working with City agencies to develop technical specifications, advertising and bidding procedures, and evaluation criteria that will ensure quality products and services are purchased while adhering to the City Charter and City Code requirements.</p>				
<b>Accomplishments in FY 04-05 &amp; FY 05-06</b>				
<ul style="list-style-type: none"> <li>* Greater use of City's webpage in the purchasing process</li> <li>* Updated and improved vendor database</li> <li>* Initiated Purchase Card Program</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Continue development of interactive Internet capabilities</li> <li>* Revise quotation and bid requirements to improve efficiency</li> <li>* Enhance contracts management function</li> </ul>				
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 03-04</b>	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Level</b>				
Purchase material and services by preparing and reviewing specifications, evaluating and selecting vendors, and processing bids:				
Purchase Orders processed/paid	5,193	4,721	4,343	4,343
Direct Payment Vouchers processed/paid	15,791	14,429	13,996	13,576
Invoices paid	50,760	46,279	46,742	46,742
<b>Request for Council Action</b>				
# Prepared	182	174	193	174
Dollar Volume	\$15,552,574	\$ 18,636,796	\$ 17,323,233	\$ 15,592,900

**GENERAL FUND**

<b>FINANCE &amp; MANAGEMENT SERVICES</b>		<b>FUND 11</b>			
<b>Purchasing</b>		<b>Activity 173</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	591,318	555,926	664,205	696,105
6131	Salaries & Wages-Temporary	57,435	64,583	79,365	77,395
6141	Salaries & Wages-Overtime	11,853	14,860	14,435	14,435
6151	Retirement Plan	0	5,856	55,220	59,450
6161	Medicare Insurance	7,053	7,157	8,925	9,970
6171	Employees Insurance	60,415	54,444	64,650	71,145
6172	Retiree Health Insurance	2,671	3,905	5,785	5,710
6181	Compensation Insurance	6,555	6,624	8,150	8,785
6191	Other Personnel Services	1,782	0	17,440	0
	<b>SUBTOTAL PERSONNEL</b>	<u>739,082</u>	<u>713,355</u>	<u>918,175</u>	<u>942,995</u>
6211	Communications	10,668	10,163	11,585	11,585
6221	Training & Transportation	1,384	555	4,105	4,105
6251	Other Agency Services	1,489	2,002	5,030	5,030
6291	Other Contractual Services	3,554	298	4,900	4,900
	<b>SUBTOTAL CONTRACTUAL</b>	<u>17,095</u>	<u>13,018</u>	<u>25,620</u>	<u>25,620</u>
6391	Operating Materials & Supplies	13,840	12,238	20,635	15,000
	<b>SUBTOTAL COMMODITIES</b>	<u>13,840</u>	<u>12,238</u>	<u>20,635</u>	<u>15,000</u>
6521	Insurance (Risk Management)	6,205	6,575	6,970	7,390
6571	Building & Site Rental	40,355	40,355	44,750	47,540
	<b>SUBTOTAL FIXED CHARGES</b>	<u>46,560</u>	<u>46,930</u>	<u>51,720</u>	<u>54,930</u>
6641	Machinery & Equipment	18,956	0	0	0
6661	Computer Software	0	188	0	0
	<b>SUBTOTAL CAPITAL</b>	<u>18,956</u>	<u>188</u>	<u>0</u>	<u>0</u>
	<b>TOTAL</b>	<u><u>835,532</u></u>	<u><u>785,729</u></u>	<u><u>1,016,150</u></u>	<u><u>1,038,545</u></u>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
0190	Administrative Services Manager	0.43		0.43	
1180	Assistant Director of Finance & Mgmt Svcs	0.00		0.10	
0150	Senior Management Analyst	0.50		0.50	
1340	Purchasing Supervisor*	0.50		0.50	
1350	Buyer	4.00		4.00	
7280	Senior Accounting Assistant	1.00		1.00	
7009	Accounts Payable Supervisor	1.00		1.00	
7010	Accounting Assistant	1.00		1.00	
0547	Purchasing Specialist	1.00		1.00	
7330	Senior Office Assistant	1.00		1.00	
9070	Senior Clerical Aide		2.00		2.00
0270	Assistant Buyer (PTCS)		1.00		1.00
	<b>TOTAL</b>	<u>10.43</u>	<u>3.00</u>	<u>10.53</u>	<u>3.00</u>

\* (.50) Purchasing Supervisor is charged to Citywide Information Services Strategic Plan.

**GENERAL FUND**

<b>FINANCE &amp; MANAGEMENT SERVICES</b>		<b>PROGRAM</b>		
<b>Treasury &amp; Municipal Utility Services</b>		<b>11-175</b>		
<b>Statement of Purpose</b>				
<p><i>To provide for the receipt, custody and investment of City funds in a prompt and courteous manner through sound and prudent policies.</i></p> <p>This program is responsible for the receipt, custody and recordation of all revenues, and for managing the City's investment portfolio and the debt service on City bond issues. Treasury staff bills and collects several of the City's major revenues such as business licenses, dog licenses, utility users tax, hotel visitor tax, paramedic subscriptions, and municipal utility user charges. Municipal Utility Services (MUS) staff handles water meter reading and water turn-ons and turn-offs.</p>				
<b>Accomplishments in FY 2005-06</b>				
<ul style="list-style-type: none"> <li>* Implemented new banking contract.</li> <li>* Implemented 9/80 work schedule in all sections of treasury.</li> <li>* Implemented city-wide audits of petty cash.</li> <li>* Implemented audit of business license tax accounts.</li> <li>* Analyzed programs for on-line or electronic payment of municipal utility accounts.</li> <li>* Analyzed changes in legislation that impacts utility users tax revenues.</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Complete analysis and make recommendation for implementation of on-line or electronic payment of municipal utility accounts.</li> <li>* Perform analysis and make recommendation for securing all revenues belonging to the City.</li> </ul>				
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 03-04</b>	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Level</b>				
# of business tax accounts	24,249	24,810	25,300	25,400
# of hotel visitor's tax reports processed	480	480	480	480
# of dog licenses	14,014	12,026	12,300	12,300
# of MUS bills processed	270,809	271,416	271,500	271,600
# of water meters read	266,274	266,490	266,500	266,600
# of customers served at cashier counters	94,147	93,598	93,600	93,600
# of delinquent MUS accounts turned off	1,484	1,534	1,500	1,500
# of utility user tax remittances	2,544	2,508	2,510	2,510
# of utility user max tax remittances	39	37	37	37
# of paramedic payments processed	4,771	4,618	4,600	4,550
# of parking citations payments processed	9,788	11,948	12,000	12,000
# of MAR payments processed	10,736	12,322	12,350	12,400
<b>Efficiency</b>				
Average Meter Reader reads per day	550	550	550	550
<b>Effectiveness</b>				
% of payments received and processed same day	100%	100%	100%	100%
% of available funds invested	100%	100%	100%	100%

**GENERAL FUND**

<b>FINANCE &amp; MANAGEMENT SERVICES</b>		<b>FUND 11</b>			
<b>Treasury &amp; Customer Service</b>		<b>Activity 175</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	1,306,374	1,308,580	1,321,110	1,399,270
6131	Salaries & Wages-Temporary	164,607	153,799	274,445	231,605
6141	Salaries & Wages-Overtime	6,037	7,626	22,280	22,280
6151	Retirement Plan	0	12,440	114,325	122,805
6161	Medicare Insurance	16,642	17,353	19,690	20,025
6171	Employees Insurance	169,022	172,165	189,885	177,520
6172	Retiree Health Insurance	5,815	9,081	13,145	12,415
6181	Compensation Insurance	21,985	23,255	25,915	27,335
6191	Other Personnel Services	2,746	10,452	2,430	2,430
	<b>SUBTOTAL PERSONNEL</b>	<u>1,693,227</u>	<u>1,714,751</u>	<u>1,983,225</u>	<u>2,015,685</u>
6211	Communications	27,180	25,256	21,050	21,050
6221	Training & Transportation	1,413	2,812	5,295	5,295
6241	Janitorial & Housekeeping	0	0	200	200
6251	Other Agency Services	1,920	616	1,450	1,450
6281	M&R Machinery & Equipment	4,739	3,725	4,560	4,560
6291	Other Contractual Services	156,628	171,081	244,070	242,055
6294	Lease Payments	55,915	55,795	55,670	55,825
	<b>SUBTOTAL CONTRACTUAL</b>	<u>247,796</u>	<u>259,286</u>	<u>332,295</u>	<u>330,435</u>
6391	Operating Materials & Supplies	243,916	232,421	259,405	259,660
	<b>SUBTOTAL COMMODITIES</b>	<u>243,916</u>	<u>232,421</u>	<u>259,405</u>	<u>259,660</u>
6511	Equipment Rental, City	37,116	37,115	37,115	39,130
6521	Insurance (Risk Management)	16,431	6,575	6,970	7,390
6535	Customer Services	(1,618,625)	(1,618,625)	(1,618,625)	(1,639,180)
6571	Building & Site Rental	63,555	63,555	63,555	67,515
	<b>SUBTOTAL FIXED CHARGES</b>	<u>(1,501,523)</u>	<u>(1,511,380)</u>	<u>(1,510,985)</u>	<u>(1,525,145)</u>
6661	Computer Software	87	0	0	0
	<b>SUBTOTAL CAPITAL</b>	<u>87</u>	<u>0</u>	<u>0</u>	<u>0</u>
6771	Capitalized Lease Obligation	16,695	16,695	16,695	0
	<b>SUBTOTAL DEBT SERVICE</b>	<u>16,695</u>	<u>16,695</u>	<u>16,695</u>	<u>0</u>
	<b>TOTAL</b>	<u>700,198</u>	<u>711,773</u>	<u>1,080,635</u>	<u>1,080,635</u>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
1170	Treasury Manager	1.00		1.00	
1180	Assistant Director of Finance & Mgmt Svcs	0.00		0.10	
1720	Management Analyst	1.00		1.00	
1870	Revenue & Contract Compliance Auditor	1.00		1.00	
7020	Treasury Services Supervisor	1.00		1.00	
1090	Revenue Supervisor	1.00		1.00	
1240	Business Tax Collector/Inspector	2.00		2.00	
7280	Senior Accounting Assistant	1.00		1.00	
1220	Customer Service Representative	11.00	10.00	11.00	8.00
1210	Meter Reader Collector	5.00		5.00	
7680	Revenue Processing Assistant	1.00		1.00	
9775	Municipal Utility Reader-Collector		1.00		1.00
9120	Data Entry Clerk		1.00		2.00
8600	Student Intern		1.00		1.00
	<b>TOTAL</b>	<u>25.00</u>	<u>13.00</u>	<u>25.10</u>	<u>12.00</u>

**GENERAL FUND**

**FINANCE & MANAGEMENT SERVICES**  
**Information Services**

**PROGRAM**  
**11-179**

**Statement of Purpose**

*To provide timely and accurate management information; storage, retrieval, analysis of data employing microcomputers, servers and mainframe computers connected via local and wide area networks; and telephone facsimile services -- services all designed to improve the productivity and effectiveness of the City's operating departments.*

The Information Services division acts as an information center providing technology assistance to City departments in the design, development and implementation of the City's information management systems. Information Services staff support over 2000 plus end-users, 600 mainframe-based application programs, three client/server-based and three web-based Enterprise business systems; the City's wide area network with connection to the Internet; seven department local area networks; 120 servers in two data centers with 24 tera bytes of data capacity, 150+ managed network switches and routers, first/second line support to over 700/1700 microcomputer systems/devices, and 100 high speed data circuits.

**Accomplishments in FY 04-05 & FY 05-06**

- \* 100% on-time system performance for payroll/housing assistance/vendor checks, utility bills, and business licenses.
- \* Provided management and administrative support of the Police Department's Data Center and the City's Data Center.
- \* Configured and supported 62 Blackberry handheld devices and administered a Blackberry Enterprise Server.
- \* Configured and installed 114 microcomputers.
- \* Using aggressive pro-active monitoring and tracking, improved "uptime" reliability of the City networks to over 99.95%
- \* Completed a redesign and rewrite of the City's web site. The new site contains over 900 pages of better organized information and has received considerable positive feedback from the local community.
- \* Deployed Web site content management software enabling each City Agency/Department to control and quickly update their portion of the City web site . It also ensures the carefully crafted "look and feel "of the City web is maintained.

**Action Plan for FY 2006-07**

- \* Continue to provide superior technology support to the City Councilmembers and City Executives.
- \* Continue programming and computer operations support for key City business systems, including the payroll, financial, business license, and property information systems.
- \* Support technology-based Homeland Security initiatives.
- \* Increase information security infrastructure to enable electronic interface with Federal, State, and County law enforcement and judicial agencies.
- \* Continue efforts to proactively manage enterprise wide area network and local area networks to preclude downtime.
- \* Manage network bandwidth to accommodate increasing computer-based activities as part of City operations.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
Total # of software systems maintained	42	50	51	51
# of mainframe-based software source and object code programs maintained	1,380	1,380	1,380	1,380
# of mainframe, mini computer, enterprise-class network services supported	73	73	73	75
Volume of data stored and managed	16.5 TB	18 TB	24 TB	26 TB
# of networked devices supported: first + second level	2,100	2,100	2,079	2,133
# of wide area network/network subnets supported	1/57	1/57	4/157	3/165
# of micro computer service requests	1,026	1,227	1,500	1,750
<b>Efficiency</b>				
Network uptime percentage	99.7%	99.95%	99.95%	99.95%

**GENERAL FUND**

<b>FINANCE &amp; MANAGEMENT SERVICES</b>				<b>FUND 11</b>	
<b>Information Services</b>				<b>Activity 179</b>	
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	893,583	859,858	1,057,230	970,165
6141	Salaries & Wages-Overtime	677	316	41,000	41,000
6151	Retirement	0	8,349	84,220	79,490
6161	Medicare Insurance	11,922	11,461	14,430	13,125
6171	Employees Insurance	82,810	84,757	112,995	96,580
6172	Retiree Health Insurance	4,136	6,254	9,420	8,095
6181	Compensation Insurance	10,218	10,476	13,110	12,805
6191	Other Personnel Services	0		41,845	41,845
	<b>SUBTOTAL PERSONNEL</b>	<u>1,003,347</u>	<u>981,471</u>	<u>1,374,250</u>	<u>1,263,105</u>
6211	Communications	0	37,487	37,215	24,000
6221	Training & Transportation	38,425	3,547	31,450	31,450
6251	Other Agency Services	2,756	1,087	7,720	7,720
6281	M& R Machinery & Equipment	829	0	0	0
6291	Other Contractual Services	376,550	374,085	465,525	466,070
	<b>SUBTOTAL CONTRACTUAL</b>	<u>418,560</u>	<u>416,206</u>	<u>541,910</u>	<u>529,240</u>
6391	Operating Materials & Supplies	42,170	29,257	61,030	61,030
	<b>SUBTOTAL COMMODITIES</b>	<u>42,170</u>	<u>29,257</u>	<u>61,030</u>	<u>61,030</u>
6511	Equipment Rental, City	1,224	1,225	18,600	1,475
6521	Insurance (Risk Management)	6,205	6,575	6,970	7,390
6534	Charges to Other Departments	(430,560)	(430,560)	(430,560)	(430,560)
6571	Building & Site Rental	76,740	76,740	86,740	92,145
	<b>SUBTOTAL FIXED CHARGES</b>	<u>(346,391)</u>	<u>(346,020)</u>	<u>(318,250)</u>	<u>(329,550)</u>
6641	Machinery & Equipment	0	460	0	0
	<b>SUBTOTAL CAPITAL</b>	<u>0</u>	<u>460</u>	<u>0</u>	<u>0</u>
	<b>TOTAL</b>	<u>1,117,685</u>	<u>1,081,375</u>	<u>1,658,940</u>	<u>1,523,825</u>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
0960	Information Services Manager	0.25		0.25	
1180	Assistant Director of Finance & Mgmt Svcs	0.00		0.10	
1330	Computer Operations Coordinator	1.00		1.00	
2660	Applications Systems Manager	1.00		1.00	
2630	Principal Programmer Analyst	7.00		7.00	
0020	Micro Systems Technician	1.00		1.00	
1440	Computer Operator	1.00		1.00	
2670	Information Services Representative	0.50		0.50	
	<b>TOTAL</b>	<u>11.75</u>		<u>11.85</u>	

**GENERAL FUND  
DEPARTMENT RESOURCE SUMMARY**

**FIRE DEPARTMENT**

ACTIVITIES		ACTUAL FY 03-04	ACTUAL FY 04-05	PROJECTED FY 05-06	APPROVED FY 06-07
011-320	Office of the Fire Chief	804,568	813,180	1,192,960	1,032,045
011-321	Fire Prevention	885,530	987,231	1,671,460	1,926,380
011-322	Fire Communications	1,438,136	1,640,283	1,824,660	2,466,100
011-323	Fire Suppression & EMS	32,335,309	35,343,617	36,362,630	39,474,790
011-325	Fire Training	879,836	941,998	1,093,385	929,715
011-327	Fire Maintenance	1,064,437	1,606,420	1,146,625	1,392,125
011-329	Fire Emergency Management	54,073	0	0	0
<b>TOTAL</b>		<u>37,461,888</u>	<u>41,332,729</u>	<u>43,291,720</u>	<u>47,221,155</u>
OPERATING EXPENSE		ACTUAL FY 03-04	ACTUAL FY 04-05	PROJECTED FY 05-06	APPROVED FY 06-07
6100	Personnel	33,829,341	37,258,599	39,751,330	43,366,730
6200	Contractual	1,148,862	1,312,797	1,109,255	1,203,820
6300	Commodities	730,027	919,646	885,335	818,750
6500	Fixed Charges	1,516,953	1,518,282	1,544,165	1,830,220
6600	Capital	235,065	321,767	0	0
6700	Debt Service	1,640	1,637	1,635	1,635
<b>TOTAL</b>		<u>37,461,888</u>	<u>41,332,729</u>	<u>43,291,720</u>	<u>47,221,155</u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 05-06		APPROVED FY 06-07	
		Full Time	Part Time	Full Time	Part Time
03190	Fire Chief	1.00		1.00	
03160	Deputy Fire Chief	2.00		2.00	
03150	Fire Battalion Chief	4.00		4.00	
03080	Fire Captain	50.00		51.00	
03010	Fire Engineer	45.00		45.00	
03000	Firefighter	142.00		145.00	
03180	Fire Marshal	1.00		1.00	
00151	Principal Management Analyst	1.00		1.00	
03550	Paramedic	1.00		1.00	
06110	Fire Training Coordinator	1.00		1.00	
03500	Fire Safety Analyst	2.00		2.00	
03440	Fire Safety Specialist III	4.00		4.00	
02950	Fire Education Specialist II	1.00		1.00	
00660	Fire Communications Supervisor	1.00		1.00	
03480	Fire Services Dispatcher	8.00		8.00	
07090	Lead Accounting Assistant	1.00		1.00	
07010	Accounting Assistant	1.00		1.00	
01060	Systems Technician	1.00		1.00	
07390	Executive Secretary	1.00		1.00	
07330	Senior Office Assistant	3.00		3.00	
02680	Data Entry Specialist	1.00		1.00	
00060	Receptionist	1.00		1.00	
03470	Fire Alarm & Maintenance Leader	1.00		1.00	
03460	Fire Alarm & Maintenance Technician	1.00		1.00	
01310	Stock Clerk	1.00		1.00	
<b>Total General Fund Positions</b>		<u>276.00</u>		<u>280.00</u>	
<b>Grant Positions</b>					
03080	Fire Captain	1.00		0.00	
03150	Fire Battalion Chief	0.00		1.00	
<b>Total Grant Fund Positions</b>		<u>1.00</u>		<u>1.00</u>	
<b>Total Fire Department Positions</b>		<u>277.00</u>		<u>281.00</u>	



**GENERAL FUND**

**FIRE DEPARTMENT**  
**Office of the Fire Chief**

**PROGRAM**  
**011-320**

**Statement of Purpose**

*To mitigate the impact of hazardous situations on life, property, and the environment through effective response, prevention, and preparedness programs while maintaining a high level of employee efficiency, safety and well-being.*

The Office of the Fire Chief provides executive supervision, direction, and control over the various programs of the Fire Department. The office is also the liaison between State and County fire agencies and other City departments.

**SERVICE PROGRAM**

**FIELD OPERATIONS**

To maintain an aggressive and efficient response force capable of providing effective control of hazards within the community and rescue and advanced life support to our citizens.

**SUPPORT SERVICES**

To ensure an effective mitigating response to hazardous situations through quality communications and maintenance of skills, equipment and facilities, thereby establishing an appropriate level of preparedness.

**FIRE PREVENTION**

To reduce the impact of hazardous situations on life and property by providing quality Fire Prevention, Safety Awareness and Code Enforcement programs and to reduce the threat of criminal fires through investigation and aggressive prosecution.

**ADMINISTRATION**

Provides support functions to the entire Fire Department and is a liaison to other City Agencies on fiscal, personnel, and support functions.

**GENERAL FUND**

<b>FIRE DEPARTMENT</b>		<b>FUND 11</b>			
<b>Office of the Fire Chief</b>		<b>Activity 320</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	594,866	579,304	816,360	675,430
6131	Salaries & Wages-Temporary	0	0	15,990	16,710
6141	Salaries & Wages-Overtime	1,573	1,486	2,500	5,615
6151	Retirement Plan	6,975	56,546	140,250	92,860
6161	Medicare Insurance	7,121	6,899	10,200	5,350
6171	Employees Insurance	53,911	53,130	83,585	86,930
6172	Retiree Medical Insurance	6,078	5,208	9,920	8,260
6181	Compensation Insurance	54,396	27,751	28,565	33,040
6191	Other Personal Services	<u>3,460</u>	<u>191</u>	<u>0</u>	<u>0</u>
	<b>SUBTOTAL PERSONNEL</b>	728,381	730,514	1,107,370	924,195
6211	Communications	0	0	5,140	5,140
6221	Training & Transportation	29,021	29,020	29,450	36,680
6251	Other Agency Services	1,002	1,120	1,000	1,500
6291	Other Contractual Services	<u>6,834</u>	<u>28,346</u>	<u>20,000</u>	<u>21,750</u>
	<b>SUBTOTAL CONTRACTUAL</b>	36,857	58,486	55,590	65,070
6391	Other Material & Supplies	<u>15,746</u>	<u>24,180</u>	<u>30,000</u>	<u>32,700</u>
	<b>SUBTOTAL COMMODITIES</b>	15,746	24,180	30,000	32,700
6511	Equipment Rental, City	<u>7,783</u>	<u>0</u>	<u>0</u>	<u>10,080</u>
	<b>SUBTOTAL FIXED CHARGES</b>	7,783	0	0	10,080
6641	Machinery & Equipment	12,558	0	0	0
6661	Computer Software	<u>3,243</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<b>SUBTOTAL CAPITAL</b>	15,801	0	0	0
	<b>TOTAL</b>	<u><u>804,568</u></u>	<u><u>813,180</u></u>	<u><u>1,192,960</u></u>	<u><u>1,032,045</u></u>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
03190	Fire Chief	1.00		1.00	
03080	Fire Captain	1.00		1.00	
00151	Principal Management Analyst	1.00		1.00	
07390	Executive Secretary	1.00		1.00	
07090	Lead Accounting Assistant	1.00		1.00	
07010	Accounting Assistant	1.00		1.00	
07330	Senior Office Assistant	1.00		1.00	
00060	Receptionist	1.00		1.00	
		<u><u>8.00</u></u>		<u><u>8.00</u></u>	

**GENERAL FUND**

<b>FIRE DEPARTMENT</b>		<b>PROGRAM</b>		
<b>Fire Prevention</b>		<b>011-321</b>		
<b>Statement of Purpose</b>				
<i>To provide quality fire prevention safety awareness and code enforcement programs.</i>				
<b>Accomplishments in FY 2004-05 &amp; FY 2005-06</b>				
<ul style="list-style-type: none"> <li>* Successful reporting to the National Fire Incident Reporting System (NFIRS)</li> <li>* Incorporated the Underground Storage Tank (UST) program into on line filing program</li> <li>* Released E-compliance database to the Emergency Response Team for field use</li> <li>* Launched the first annual Fireworks Education Campaign in partnership with SAPD</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Market E-compliance to the second tier of hazardous materials users for on-line filing</li> <li>* Launch the second annual Fireworks Education Campaign in conjunction with new enforcement strategy</li> <li>* Complete the 24/7 Prevention Module</li> <li>* Create an ordinance to enhance 800 mhz radio functionality in new urban developments</li> </ul>				
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 03-04</b>	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Levels</b>				
Inspections (in hours)				
High-Rise	420	420	420	420
Detention	250	250	250	250
Institutional - others	375	375	375	375
New construction	2,000	2,000	2,000	2,000
Business applications - licenses	1,250	1,250	1,000	1,250
Underground tanks	1,600	1,600	1,600	1,600
Haz-Mat disclosures	1,800	1,800	1,800	1,800
Occupancy	900	900	900	900
# of planchecks completed	1,800	1,800	2,000	2,200
# of fire safety programs presented	250	250	275	250
<b>Efficiency</b>				
Inspections completed within				
48 hours of request	93%	93%	90%	95%
72 hours of request	97%	97%	95%	97%
Plans submitted, reviewed & returned in 15 days	50%	50%	50%	75%

**GENERAL FUND**

<b>FIRE DEPARTMENT</b>					<b>FUND</b>	<b>11</b>
<b>Fire Prevention</b>					<b>Activity</b>	<b>321</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	635,333	608,008	887,275	1,157,780	
6131	Salaries & Wages-Temporary	3,116	9,217	22,510	23,525	
6141	Salaries & Wages-Overtime	34,661	44,813	47,155	49,275	
6151	Retirement Plan	5,931	85,276	191,005	133,225	
6161	Medicare Insurance	6,773	6,416	9,535	15,365	
6171	Employees Insurance	75,904	78,077	311,525	323,985	
6172	Retiree Medical Insurance	6,218	5,617	14,135	14,405	
6181	Compensation Insurance	12,878	23,467	48,785	51,825	
6191	Other Personal Services	0	90	0	0	
	<b>SUBTOTAL PERSONNEL</b>	<b>780,814</b>	<b>860,979</b>	<b>1,531,925</b>	<b>1,769,385</b>	
6211	Communications	0	0	15,940	15,940	
6221	Training & Transportation	2,539	7,549	10,000	10,000	
6251	Other Agency Services	1,555	845	1,500	3,215	
6291	Other Contractual Services	4,994	8,091	10,000	10,000	
6294	Lease Payments	5,528	5,516	5,495	5,495	
	<b>SUBTOTAL CONTRACTUAL</b>	<b>14,616</b>	<b>22,002</b>	<b>42,935</b>	<b>44,650</b>	
6391	Other Material & Supplies	16,708	35,650	28,000	30,120	
	<b>SUBTOTAL COMMODITIES</b>	<b>16,708</b>	<b>35,650</b>	<b>28,000</b>	<b>30,120</b>	
6511	Equipment Rental, City	66,961	66,963	66,965	75,135	
6571	Buildings Rental	4,790	0	0	5,455	
	<b>SUBTOTAL FIXED CHARGES</b>	<b>71,751</b>	<b>66,963</b>	<b>66,965</b>	<b>80,590</b>	
6771	Lease Purchase	1,640	1,637	1,635	1,635	
	<b>SUBTOTAL DEBT SERVICE</b>	<b>1,640</b>	<b>1,637</b>	<b>1,635</b>	<b>1,635</b>	
	<b>TOTAL</b>	<b>885,530</b>	<b>987,231</b>	<b>1,671,460</b>	<b>1,926,380</b>	

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
03180	Fire Marshal	1.00		1.00	
03500	Fire Safety Analyst	2.00		2.00	
03440	Fire Safety Specialist III	4.00		4.00	
02950	Fire Education Specialist II	1.00		1.00	
07330	Senior Office Assistant	1.00		1.00	
02680	Data Entry Specialist	1.00		1.00	
03080	Fire Captain	1.00		1.00	
03000	Firefighter	2.00		2.00	
		<b>13.00</b>		<b>13.00</b>	

**GENERAL FUND**

<b>FIRE DEPARTMENT</b>		<b>PROGRAM</b>		
<b>Fire Communication</b>		<b>011-322</b>		
<b>Statement of Purpose</b>				
<p><i>To ensure emergency &amp; routine communications are handled in a timely &amp; efficient manner to ensure proper response and mitigation by City personnel &amp; equipment.</i></p>				
<b>Accomplishments in FY 2004-05 &amp; FY 2005-06</b>				
<ul style="list-style-type: none"> <li>* Began implementation of the "prevention" module of the new records management system software (RMS)</li> <li>* Continued upgrades to the public address, and alerting systems at all fire stations</li> <li>* Began implementation of the "mobile data computer" system for First Responders</li> <li>* Began developing and evaluating a wireless computer network for First Responders and prevention inspections</li> <li>* Hired and trained two additional part-time Fire Communications Operators</li> <li>* Upgraded the Emergency 9-1-1 telephone system</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Continue the implementation of the Computer-Aided-Dispatch (CAD) &amp; Mobile Data Computer (MDC) project</li> <li>* Continue the implementation of the wireless computer network</li> <li>* Complete the upgrade of the Communication 911 center</li> <li>* Provide refresher courses in Emergency Medical Dispatching</li> <li>* Begin implementation of a county-wide geographic information system (GIS)</li> </ul>				
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 03-04</b>	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Levels</b>				
# of 9-1-1 calls received	18,723	18,723	19,000	19,000
# of 9-1-1 calls dispatched	18,225	18,225	18,500	18,500
# of non 9-1-1 calls processed	1,735	1,735	1,800	1,800
% of 24/7 computer service & support provided	100%	100%	100%	100%
<b>Efficiency</b>				
# telephone calls handled per dispatcher per day	90	90	90	90
% of time computer system was available	100%	100%	100%	100%
% of time technical support was available	100%	100%	100%	100%

**GENERAL FUND**

<b>FIRE DEPARTMENT</b>		<b>FUND 11</b>			
<b>Fire Communications</b>		<b>Activity 322</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	640,502	642,064	809,895	1,231,090
6131	Salaries & Wages-Temporary	36,209	29,426	28,525	29,810
6141	Salaries & Wages-Overtime	147,720	212,594	186,365	194,750
6151	Retirement Plan	0	6,247	91,145	150,920
6161	Medicare Insurance	6,502	6,992	9,450	14,110
6171	Employees Insurance	78,581	81,832	101,030	105,070
6172	Retiree Medical Insurance	6,687	6,240	14,205	15,305
6181	Compensation Insurance	8,684	9,723	39,050	34,995
	<b>SUBTOTAL PERSONNEL</b>	<b>924,885</b>	<b>995,118</b>	<b>1,279,665</b>	<b>1,776,050</b>
6211	Communications	221,368	254,569	222,905	237,560
6221	Training & Transportation	4,876	6,375	7,500	7,500
6251	Other Agency Services	1,492	1,400	1,000	1,000
6281	M&R Machinery & Equipment	1,039	0	0	0
6291	Other Contractual Services	164,468	205,457	135,000	249,940
	<b>SUBTOTAL CONTRACTUAL</b>	<b>393,243</b>	<b>467,800</b>	<b>366,405</b>	<b>496,000</b>
6391	Other Material & Supplies	22,832	157,214	165,500	172,620
	<b>SUBTOTAL COMMODITIES</b>	<b>22,832</b>	<b>157,214</b>	<b>165,500</b>	<b>172,620</b>
6511	Equipment Rental, City	13,092	13,093	13,090	21,430
	<b>SUBTOTAL FIXED CHARGES</b>	<b>13,092</b>	<b>13,093</b>	<b>13,090</b>	<b>21,430</b>
6641	Machinery & Equipment	0	7,058	0	0
6661	Computer Software	84,084	0	0	0
	<b>SUBTOTAL CAPITAL</b>	<b>84,084</b>	<b>7,058</b>	<b>0</b>	<b>0</b>
	<b>TOTAL</b>	<b>1,438,136</b>	<b>1,640,283</b>	<b>1,824,660</b>	<b>2,466,100</b>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
00660	Fire Communications Supervisor	1.00		1.00	
03480	Fire Services Dispatcher	8.00		8.00	
01060	Systems Technician	1.00		1.00	
03000	Firefighter	1.00		1.00	
		<u>11.00</u>		<u>11.00</u>	

**GENERAL FUND**

<b>FIRE DEPARTMENT</b>		<b>PROGRAM</b>			
<b>Fire Suppression &amp; EMS</b>		<b>011-323</b>			
<b>Statement of Purpose</b>					
<p><i>To maintain an aggressive fire suppression force that can provide effective control of hazards in the community and the most efficient basic &amp; advanced medical services, to ensure the safety of City residents and City employees, maintaining compliance with all State &amp; Federal regulations for infectious control.</i></p> <p>The Suppression Program has the primary duty of saving lives, prevention, suppression and control of fires, as well as protection and salvage of all properties exposed to fire. This program also provides emergency response to calls for emergency basic life support services and other non-fire emergencies that threaten life and property.</p>					
<b>Accomplishments in FY 2004-05 &amp; FY 2005-06</b>					
<ul style="list-style-type: none"> <li>* Deployed USAR Team to New Orleans as part of California Task Force 5</li> <li>* Participated in joint Fire Dept. Police Dept. unified command training and exercise</li> <li>* Provided Wildlands Supervisor training for fifty-five (55) supervisory personnel</li> <li>* Provided in-house fire officer orientation for all new fire captains</li> <li>* Started the project of converting all plot plans of target hazard to an electronic version</li> <li>* Completed department-wide company evaluations</li> <li>* Provided in-house Engineer academy for all new Fire Engineers</li> <li>* Recruited and hired five (5) Probationary Firefighters</li> <li>* Provided Paramedic training for Four (4) Firefighter at Saddleback College</li> <li>* Provided instructors for Citizens Emergency Response Training (CERT) for 26 members of the community</li> <li>* Provided department-wide training relative to Anthrax detection system at regional postal facility</li> </ul>					
<b>Action Plan for FY 2006-07</b>					
<ul style="list-style-type: none"> <li>* Conduct department-wide company evaluations</li> <li>* Continue multi-company all hazard training exercises</li> <li>* Continue an in-house training academies for Captains, Engineer, and new Firefighters</li> <li>* Continue in-house analysis of suppression activities designed around the TQS approach</li> <li>* Provide OES Wild land training for select personnel at Monterey County Wild land Training Academy</li> <li>* Participate in USAR Exercises with California Task Force 5</li> <li>* Provide for wildland Strike Team Leader training to 14 members of the Department</li> <li>* Provide Paramedic training for six (6) Firefighters at Saddleback College</li> <li>* Recruited and hired nine (9) Probationary Firefighters</li> <li>* Continue department-wide all hazard training for Haz Mat and USAR incidents</li> </ul>					
<b>PERFORMANCE MEASURES</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
		<b>FY 03-04</b>	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Levels</b>					
# of fire & non-medical calls for service		4,912	2,363	5,000	5,500
# of medical aid calls for service		13,403	16,324	14,000	14,500
# of station compnies responses		36,025	40,045	35,000	41,500
<b>Efficiency</b>					
Emergency calls for service responded to within					
five minutes		80%	80%	80%	80%
six minutes		85%	85%	85%	85%
seven minutes		95%	95%	95%	95%

**GENERAL FUND**

<b>FIRE DEPARTMENT</b>					<b>FUND</b>	<b>11</b>
<b>Fire Suppression &amp; Emergency Medical Services</b>					<b>Activity</b>	<b>323</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	19,440,680	18,867,990	20,543,010	21,778,875	
6113	Salaries Retirement Payout	0	432,749	450,000	470,250	
6141	Salaries & Wages-Overtime	6,347,565	5,750,213	5,419,285	5,695,180	
6151	Retirement Plan	304,523	4,083,298	3,722,885	4,878,470	
6161	Medicare Insurance	161,788	172,364	132,640	192,410	
6171	Employees Insurance	1,846,611	1,973,662	1,966,405	2,075,575	
6172	Retiree Medical Insurance	236,089	188,284	186,640	277,170	
6181	Compensation Insurance	2,054,191	2,110,044	1,936,830	2,067,300	
6191	Other Personal Services	<u>24,930</u>	<u>40,309</u>	<u>0</u>	<u>0</u>	
	<b>SUBTOTAL PERSONNEL</b>	30,416,377	33,618,914	34,357,695	37,435,230	
6211	Communications	0	0	23,660	20,125	
6221	Training & Transportation	34,493	29,575	22,500	22,500	
6251	Other Agency Services	6,570	7,419	5,250	5,250	
6291	Other Contractual Services	<u>184,150</u>	<u>199,802</u>	<u>265,180</u>	<u>265,180</u>	
	<b>SUBTOTAL CONTRACTUAL</b>	225,213	236,796	316,590	313,055	
6311	Office Supplies	0	165	0	0	
6331	Uniforms, Badges & Tools	0	0	105,000	0	
6391	Other Material & Supplies	<u>349,543</u>	<u>129,781</u>	<u>200,000</u>	<u>212,200</u>	
	<b>SUBTOTAL COMMODITIES</b>	349,543	129,946	305,000	212,200	
6511	Equipment Rental, City	1,122,611	1,122,614	1,134,390	1,265,350	
6521	Liability Insurance	<u>221,565</u>	<u>234,860</u>	<u>248,955</u>	<u>248,955</u>	
	<b>SUBTOTAL FIXED CHARGES</b>	1,344,176	1,357,474	1,383,345	1,514,305	
6641	Machinery & Equipment	<u>0</u>	<u>487</u>	<u>0</u>	<u>0</u>	
	<b>SUBTOTAL CAPITAL</b>	0	487	0	0	
	<b>TOTAL</b>	<u><u>32,335,309</u></u>	<u><u>35,343,617</u></u>	<u><u>36,362,630</u></u>	<u><u>39,474,790</u></u>	

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
03160	Deputy Fire Chief	1.00		1.00	
03150	Fire Battalion Chief	3.00		3.00	
03080	Fire Captain	45.00		46.00	
03010	Fire Engineer	45.00		45.00	
03000	Firefighter	138.00		141.00	
03550	Paramedic	<u>1.00</u>		<u>1.00</u>	
		<u><u>233.00</u></u>		<u><u>237.00</u></u>	



**GENERAL FUND**

<b>FIRE DEPARTMENT</b>		<b>PROGRAM</b>		
<b>Fire Training</b>		<b>011-325</b>		
<b>Statement of Purpose</b>				
<p><i>To provide current training to all department personnel to assure an appropriate level of preparedness and an effective response to emergency situations.</i></p>				
<b>Accomplishments in FY 2004-05 &amp; FY 2005-06</b>				
<ul style="list-style-type: none"> <li>* Continued presenting all Federal, State &amp; Local Mandated Training in Emergency Medical Technician, Haz-Mat First Responder, Driver Certification and Infection Control, specialized classes in Utilities, Firefighting Foam, Light Aircraft, ICS, Technical Rescue Truck, Search &amp; Rescue, Rapid Intervention, Incident Command, Disaster/Terrorism, Swift Water Rescue and Emergency Management programs</li> <li>* Continued doing video tape productions of all aspects of Fire Service and Emergency Medical Responses, and of Fire &amp; Emergency Television Network video training programs to all fire stations</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Complete the temporary training facility at Centennial Park, consisting of modular classrooms and offices</li> <li>* Continue presenting all Federal, State &amp; Local Mandated Training in Emergency Medical Technician, Haz-Mat First Responder, Driver Certification and Infection Control, specialized classes in Utilities, Firefighting Foam, Light Aircraft, ICS, Technical Rescue Truck, Search &amp; Rescue, Rapid Intervention, Incident Command, Disaster/Terrorism, Swift Water Rescue and Emergency Management programs</li> </ul>				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Levels</b>				
Training Hours Per Year				
Hazardous Materials First Responder	3,200	3,200	3,325	3,325
Fire Officers	1,200	1,200	1,225	1,225
Company Readiness Evaluation	120	120	120	120
Emergency Medical Technicians	6,400	6,400	6,650	6,650
Hours of I-NET broadcasts	4,500	4,500	4,500	4,500
Hours of in-service for Fire Reserves	13,056	13,056	18,750	18,750
<b>Efficiency</b>				
Suppression employees trained	200	200	210	210
Officers trained	51	51	55	55
Reserves trained	48	48	75	75

**GENERAL FUND**

<b>FIRE DEPARTMENT</b>		<b>FUND 11</b>			
<b>Fire Training</b>		<b>Activity 325</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	668,169	597,238	678,560	595,330
6131	Salaries & Wages-Temporary	234	0	2,600	2,715
6141	Salaries & Wages-Overtime	1,917	12,045	10,140	2,715
6151	Retirement Plan	6,311	106,941	140,990	124,995
6161	Medicare Insurance	356	2	4,455	4,160
6171	Employees Insurance	33,198	46,409	49,305	51,275
6172	Retiree Medical Insurance	6,290	4,776	10,960	7,470
6181	Compensation Insurance	<u>49,894</u>	<u>63,338</u>	<u>68,790</u>	<u>51,640</u>
	<b>SUBTOTAL PERSONNEL</b>	766,368	830,748	965,800	840,300
6211	Communications	0	0	6,245	6,245
6221	Training & Transportation	697	11,087	7,500	10,605
6251	Other Agency Services	820	481	1,000	1,000
6291	Other Contractual Services	9,390	10,215	16,100	16,100
6294	Lease Payments	<u>44,265</u>	<u>37,622</u>	<u>46,800</u>	<u>0</u>
	<b>SUBTOTAL CONTRACTUAL</b>	55,173	59,405	77,645	33,950
6391	Other Material & Supplies	<u>33,359</u>	<u>25,671</u>	<u>25,000</u>	<u>26,000</u>
	<b>SUBTOTAL COMMODITIES</b>	33,359	25,671	25,000	26,000
6511	Equipment Rental, City	<u>24,936</u>	<u>24,937</u>	<u>24,940</u>	<u>29,465</u>
	<b>SUBTOTAL FIXED CHARGES</b>	24,936	24,937	24,940	29,465
6651	Books, Records & Videos	<u>0</u>	<u>1,236</u>	<u>0</u>	<u>0</u>
	<b>SUBTOTAL CAPITAL</b>	0	1,236	0	0
	<b>TOTAL</b>	<u><u>879,836</u></u>	<u><u>941,998</u></u>	<u><u>1,093,385</u></u>	<u><u>929,715</u></u>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
03160	Deputy Fire Chief	1.00		1.00	
03150	Fire Battalion Chief	1.00		1.00	
03080	Fire Captain	2.00		2.00	
06110	Fire Training Coordinator	1.00		1.00	
07330	Senior Office Assistant	<u>1.00</u>		<u>1.00</u>	
		<u><u>6.00</u></u>		<u><u>6.00</u></u>	

**GENERAL FUND**

<b>FIRE DEPARTMENT</b>		<b>PROGRAM</b>		
<b>Fire Maintenance</b>		<b>011-327</b>		
<b>Statement of Purpose</b>				
<p><i>To ensure the proper preventative maintenance and repair of all City facilities and equipment to assure an appropriate level of response and preparedness.</i></p> <p>This program maintains the Fire Department facilities, equipment and apparatus.</p>				
<b>Accomplishments in FY 2004-05 &amp; FY 2005-06</b>				
<ul style="list-style-type: none"> <li>* Completed phase II of electrical upgrades to two fire stations</li> <li>* Replaced emergency generators at three fire stations</li> <li>* Remodeled kitchens at three fire stations</li> <li>* Replaced heating, ventilation &amp; air conditioning systems (HVACS) at three fire stations</li> <li>* Replaced concrete parking and drive areas at one fire station</li> <li>* Painted the interior of two fire stations</li> <li>* Repaired roofs at two fire stations</li> <li>* Tested all ground ladders to meet NFPA standards</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Begin phase II of electrical upgrades at two additional fire stations</li> <li>* Paint the exterior or interior of five fire stations and the fire administration building</li> <li>* Replace heating, ventilation &amp; air conditioning systems (HVACS) at two fire stations</li> <li>* Remodel kitchens at three fire stations</li> <li>* Replace emergency generators at two fire stations</li> <li>* Replace carpet at Station 4</li> <li>* Complete concrete repairs at two fire stations</li> <li>* Repair roof at Station 9</li> </ul>				
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 03-04</b>	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Levels</b>				
Maintenance (repairs/man-hours)				
Alarm/Communications Systems	165 / 425	165 / 425	200 / 400	200 / 400
Structural Repairs	47 / 282	47 / 282	75 / 2500	75 / 2500
Carpentry	39 / 725	39 / 725	30 / 900	30 / 900
Plumbing	75 / 875	75 / 875	80 / 300	80 / 300
Electrical	115 / 465	115 / 465	45 / 1500	45 / 1500
Preventive Maintenance	75 / 250	75 / 250	75 / 800	75 / 800
Station Equipment	100 / 400	100 / 400	40 / 225	40 / 225
Equipment Maintenance				
Underground Fuel Tank Test	6	6	6	6
Service Test - Aerial Truck	4	4	4	4
Service Test - Pumper Truck	14	14	14	14
Service Test - Crane	0	0	1	1
Feet of Ground Ladders Tested	2,400	2,400	1,310	1,310

**GENERAL FUND**

<b>FIRE DEPARTMENT</b>		<b>FUND 11</b>			
<b>Fire Maintenance</b>		<b>Activity 327</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	111,254	164,054	318,200	442,230
6131	Salaries & Wages-Temporary	15,355	14,935	15,000	0
6141	Salaries & Wages-Overtime	11,565	16,861	16,575	17,320
6151	Retirement Plan	0	1,226	80,140	81,195
6161	Medicare Insurance	0	0	2,880	0
6171	Employees Insurance	18,661	20,016	41,915	43,590
6172	Retiree Medical Insurance	916	1,003	5,575	5,550
6181	Compensation Insurance	3,987	4,231	28,590	31,685
	<b>SUBTOTAL PERSONNEL</b>	161,737	222,325	508,875	621,570
6201	Utilities	181,042	178,666	185,000	185,000
6211	Communications	0	0	3,070	3,070
6221	Training & Transportation	145	667	750	1,250
6251	Other Agency Services	486	446	425	930
6261	M&R Buildings & Grounds	76,644	41,852	0	0
6281	M&R Machinery & Equipment	50,336	18,202	0	0
6291	Other Contractual Services	100,520	228,476	60,845	60,845
6294	Lease Payments	13,750	0	0	0
	<b>SUBTOTAL CONTRACTUAL</b>	422,924	468,308	250,090	251,095
6331	Uniforms, Badges & Tools	82	0	50,000	0
6391	Other Material & Supplies	290,452	546,985	281,835	345,110
	<b>SUBTOTAL COMMODITIES</b>	290,534	546,985	331,835	345,110
6511	Equipment Rental, City	54,062	55,816	55,825	65,850
6571	Buildings Rental	0	0	0	108,500
	<b>SUBTOTAL FIXED CHARGES</b>	54,062	55,816	55,825	174,350
6621	Buildings	74,429	164,676	0	0
6641	Machinery & Equipment	60,751	148,309	0	0
	<b>SUBTOTAL CAPITAL</b>	135,180	312,985	0	0
	<b>TOTAL</b>	<u>1,064,437</u>	<u>1,606,420</u>	<u>1,146,625</u>	<u>1,392,125</u>
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
03080	Fire Captain	1.00		1.00	
03000	Firefighter	1.00		1.00	
03470	Fire Alarm & Maintenance Leader	1.00		1.00	
03460	Fire Alarm & Maintenance Technician	1.00		1.00	
01310	Stock Clerk	1.00		1.00	
		<u>5.00</u>		<u>5.00</u>	

**GENERAL FUND**

<b>FIRE DEPARTMENT</b>		<b>FUND 11</b>			
<b>Fire Emergency Mangement</b>		<b>Activity 329</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	46,207	0	0	0
6161	Medicare Insurance	568	0	0	0
6171	Employees Insurance	3,443	0	0	0
6172	Retiree Medical Insurance	221	0	0	0
6181	Compensation Insurance	341	0	0	0
	<b>SUBTOTAL PERSONNEL</b>	<b>50,780</b>	<b>0</b>	<b>0</b>	<b>0</b>
6221	Training & Transportation	336	0	0	0
6281	M&R Machinery & Equipment	0	0	0	0
6291	Other Contractual Services	500	0	0	0
6294	Building Leases	0	0	0	0
	<b>SUBTOTAL CONTRACTUAL</b>	<b>836</b>	<b>0</b>	<b>0</b>	<b>0</b>
6391	Other Material & Supplies	1,304	0	0	0
	<b>SUBTOTAL COMMODITIES</b>	<b>1,304</b>	<b>0</b>	<b>0</b>	<b>0</b>
6511	Equipment Rental, City	1,153	0	0	0
	<b>SUBTOTAL FIXED CHARGES</b>	<b>1,153</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL</b>	<b>54,073</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>

**GENERAL FUND  
DEPARTMENT RESOURCE SUMMARY**

<b>LIBRARY</b>				
<b>ACTIVITIES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
11-212 Community Library Services-Adult Program	986,913	936,212	1,270,165	1,333,990
11-213 Community Library Services-Youth Program	584,678	712,326	1,485,740	1,475,005
11-214 Administration & Support Services	1,489,718	1,169,908	879,580	986,000
11-215 Outreach Library Services	669,003	484,514	0	0
11-216 Technology & Support Services	0	370,274	1,166,675	1,257,550
TOTAL	<u>3,730,311</u>	<u>3,673,234</u>	<u>4,802,160</u>	<u>5,052,545</u>
<b>OPERATING EXPENSE</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6100 Personnel	2,696,479	2,409,213	3,114,120	3,256,520
6200 Contractual	364,157	398,357	623,865	712,295
6300 Commodities	72,303	88,094	108,905	107,205
6500 Fixed Charges	509,116	431,065	425,925	446,750
6600 Capital	88,257	346,505	529,345	529,775
TOTAL	<u>3,730,311</u>	<u>3,673,234</u>	<u>4,802,160</u>	<u>5,052,545</u>
<b>Class Code AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
	<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
5190 Library Director	1.00		1.00	
5120 Assistant Library Director	1.00		1.00	
6650 Library Outreach Manager	1.00		1.00	
5111 Supervising Librarian	4.00		4.00	
5109 Senior Librarian	3.00		13.00	
5110 Librarian	10.00		0.00	
5180 Assistant Librarian	1.00		1.00	
7390 Executive Secretary	1.00		1.00	
5100 Senior Library Technician (T) *	1.00		1.00	
7280 Sr. Accounting Assistant	1.00		1.00	
5080 Library Technician	2.00		2.00	
5060 Senior Library Services Assistant	1.00		1.00	
5055 Supervising Library Services Assistant	3.00		3.00	
5050 Library Services Assistant	5.00		5.00	
5140 Library Specialist	1.00		1.00	
7440 Library Aide	1.00		1.00	
5180 Assistant Librarian (PTCS)		3.00		3.00
5080 Library Technician (PTCS)		1.00		1.00
5050 Library Services Assistant (PTCS)		5.00		5.00
9180 Librarian / PT		3.00		3.00
8170 Senior Library Assitant		3.00		2.00
9190 Library Assistant		2.00		3.00
9210 Library Clerk II		3.00		0.00
9200 Library Clerk I		11.00		10.00
8410 Senior Tutor		3.00		3.00
8420 Tutor		6.00		5.00
9290 Library Page		11.00		10.00
TOTAL	<u>37.00</u>	<u>51.00</u>	<u>37.00</u>	<u>45.00</u>
* Upon vacancy, position converts to Assistant Librarian				

**GENERAL FUND**

<b>LIBRARY</b>		<b>PROGRAM</b>		
<b>Adult Services</b>		<b>11-212</b>		
<b>Statement of Purpose</b>				
<p><i>To provide a variety of timely materials, quality information and services that are useful and promote learning and enjoyment for adults in Santa Ana's ethnically diverse population.</i></p> <p>Adult Services provides information via phone and to the walk-in public. Patrons are assisted in material selection and the use of library resources and services. This division also evaluates library materials for purchase and remove in accord with the collection development plan. Adult Services staffs &amp; maintains the Santa Ana History Room, which collects and makes available to the public materials &amp; information on Santa Ana, Orange County, and California History. This division also provides book selection &amp; delivery services to Shut-In residents of Santa Ana. Adult Services coordinates programs with Youth Services &amp; Technology &amp; Support Services.</p>				
<b>Accomplishments in FY 05-06</b>				
<ul style="list-style-type: none"> <li>* Offered Santa Ana residents an opportunity to improve English skills by fully implementing a Bilingual Exchange Program.</li> <li>* Improved patrons' English skills by making available interactive English-learning software on 3 public computers.</li> <li>* Increased income of Friends of the Library by cooperating with Better World Books to sell discarded and donated books on-line.</li> <li>* Increased students' access to curriculum related materials by providing online access to e-reference books.</li> <li>* Initiated project to improve access to Santa Ana History Room materials by placing indexes to historical materials on line.</li> <li>* Began interviewing local WWII veterans/homefront residents to complete oral histories on the time period.</li> </ul>				
<b>Action Plan for FY 2006-2007</b>				
<ul style="list-style-type: none"> <li>* Improve patrons' opportunity to learn Spanish by providing Spanish learning software on 3 public computers.</li> <li>* Expand the frequency &amp; capacity of Bilingual Exchange program to increase patron's opportunity to improve ESL Skills.</li> <li>* Expand the Library's presence in the community by establishing partnerships with the Bower's Museum and other organizations providing local history information.</li> <li>* Further increase students' access to curriculum-related materials by increasing the number of e-reference books online.</li> <li>* Cooperate with the Library of Congress to make the Library a collection point and local focus for the WWII Veterans Project.</li> </ul>				
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 03-04</b>	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Levels</b>				
Adult materials loaned	124,935	228,450	111,533	91,867
Materials added	21,965	10,252	4,946	6,370
Information requests	65,380	51,250	38,509	36,005
On-line Information Reference	2,475	4,215	0	0
Periodical/Microfilm use	5,046/5,456	11,075/2,825	14,182/200	9,657/1,338
Class/Tours Visits and Attendance	20/430	15/510	8/200	20/335
Tours/Attendance *FY 06-07 Stats combined above	21/378	30/650	18/450	0
New Adult Library cards issued	6,980	8,150	6,228	6,249
Computer Workshops/Attendance	345	210	0	0
Shut Ins stops/Materials loaned			160/350*	216/1,581
Shut Ins volunteers/Hours			18/750*	32/820
Volunteer Services system-wide volunteers/Hours			190/3408*	225/5,506
<b>Efficiency</b>				
Cost per item loaned in Adult Services	\$7.89	\$4.09	\$11.00	\$14.51
<b>Effectiveness</b>				
Increase number of Santa Ana adults registered for a library card in the Santa Ana Public Library Systems to above 40%	53.3%	42.8%	37.0%	42.0%
<b>*Previous data in account 11-215</b>				

**GENERAL FUND**

<b>LIBRARY</b>					<b>FUND</b>	<b>11</b>
<b>Adult Services</b>					<b>Activity</b>	<b>212</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	586,949	475,600	562,530	599,780	
6131	Salaries & Wages-Temporary	56,287	55,989	125,665	135,355	
6151	Retirement Plan	0	4,638	49,310	54,000	
6161	Medicare Insurance	5,722	5,186	7,595	8,405	
6171	Employees Insurance	71,953	56,237	66,985	68,735	
6172	Retiree Medical Insurance	2,731	3,357	3,375	5,760	
6181	Compensation Insurance	4,826	3,374	4,285	4,655	
6191	Other Personnel Services	0	240	0	0	
	<b>SUBTOTAL PERSONNEL</b>	<u>728,467</u>	<u>604,621</u>	<u>819,745</u>	<u>876,690</u>	
6211	Communications	6,050	4,798	7,550	7,550	
6221	Training & Transportation	40	75	350	350	
6251	Other Agency Services	77,696	75,757	93,805	92,535	
6291	Other Contractual Services	0	535	0	0	
	<b>SUBTOTAL CONTRACTUAL</b>	<u>83,787</u>	<u>81,164</u>	<u>101,705</u>	<u>100,435</u>	
6391	Operating Materials and Supplies	13,217	18,234	20,395	20,395	
	<b>SUBTOTAL COMMODITIES</b>	<u>13,217</u>	<u>18,234</u>	<u>20,395</u>	<u>20,395</u>	
6521	Insurance (Risk Management)	7,860	8,330	8,830	9,360	
6571	Building & Site Rental	122,335	122,335	122,335	129,955	
	<b>SUBTOTAL FIXED CHARGES</b>	<u>130,195</u>	<u>130,665</u>	<u>131,165</u>	<u>139,315</u>	
6651	Books, Records & Video	31,246	101,527	197,155	197,155	
	<b>SUBTOTAL CAPITAL</b>	<u>31,246</u>	<u>101,527</u>	<u>197,155</u>	<u>197,155</u>	
	<b>TOTAL</b>	<u><u>986,913</u></u>	<u><u>936,212</u></u>	<u><u>1,270,165</u></u>	<u><u>1,333,990</u></u>	

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
5111	Supervising Librarian	1.00		1.00	
5109	Senior Librarian	3.00		5.00	
5110	Librarian	2.00		0.00	
5080	Library Technician	1.00		1.00	
5060	Senior Library Services Assistant	1.00		1.00	
5050	Library Services Assistant	1.00		1.00	
5140	Library Specialist	1.00		1.00	
7440	Library Aide	1.00		1.00	
5180	Assistant Librarian (PTCS)		1.00		1.00
9180	Librarian / PT		2.00		2.00
8170	Senior Library Assistant		2.00		1.00
9190	Library Assistant		0.00		1.00
9200	Library Clerk I		1.00		1.00
	<b>TOTAL</b>	<u>11.00</u>	<u>6.00</u>	<u>11.00</u>	<u>6.00</u>



**GENERAL FUND**

<b>LIBRARY</b>		<b>PROGRAM</b>		
<b>Youth Services</b>		<b>11-213</b>		
<b>Statement of Purpose</b>				
<p><i>To provide timely materials and quality programs to meet the educational, recreational, and cultural needs of youth, from infancy through high school, to promote early literacy, enhance academic success and expand personal growth.</i></p> <p>This program provides advisory, information and reference services for children, youth, parents, teachers and adults at both library sites &amp; on the Bookmobile; technology &amp; workshops for students &amp; parents; storytime and educational / cultural programming for families; school visits and library tours. These services are provided in coordination with Adult Services, the Santa Ana Unified School District, and other educational institutions &amp; community agencies.</p>				
<b>Accomplishments in FY 05-06</b>				
<ul style="list-style-type: none"> <li>* Conducted a series of bilingual English/Spanish &amp; English/Vietnamese computer workshops at Newhope Library for parents.</li> <li>* Developed ten bibliographies to assist students with subject searching and reading recommendations.</li> <li>* Continued providing eight weekly storytimes at both sites.</li> <li>* Continued providing 12 monthly bilingual parents' workshops with topics of interest to parents with young &amp; school-aged children.</li> <li>* Continued two children's book clubs at both libraries for students in grades 3-5.</li> <li>* Continued providing three seasonal reading incentive programs to provide reading guidance and encourage reading.</li> <li>* Continued providing computer &amp; Internet access and weekly computer workshops to K-12th students.</li> <li>* Continued providing bookmobile services to 24 schools &amp; neighborhood sites.</li> <li>* Increased teen involvement to 50% with three major library programming projects and various community projects.</li> <li>* Acquired over 25,000 new items for the children's and young adult collections.</li> <li>* Provided 40 cultural and entertainment programs for Santa Ana families.</li> <li>* Partnered with the Santa Ana Zoo to promote reading and educational activities for Santa Ana families.</li> </ul>				
<b>Action Plan for FY 2006-2007</b>				
<ul style="list-style-type: none"> <li>* Continue providing eight weekly storytimes at both the Main Library and at the Newhope Learning Center.</li> <li>* Continue conducting the Children's book club at the Newhope Library.</li> <li>* Continue providing three seasonal reading incentive programs.</li> <li>* Continue providing computer &amp; Internet access and weekly computer workshops to K-12th students.</li> <li>* Organize a teen center to provide Santa Ana teens with a positive and conducive environment to research and study.</li> <li>* Continue providing cultural and educational programming for Santa Ana children and families.</li> <li>* Visit nine Santa Ana intermediate and junior high schools to promote teen reading and library usage.</li> <li>* Visit 25 pre-schools to introduce young children to books and library to promote early literacy and encourage parental involvement.</li> <li>* Inventory the children's collections to reconcile missing / lost items for accurate holdings of library materials.</li> </ul>				
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 03-04</b>	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Levels</b>				
Youth Materials Loaned	427,440	384,696	321,836	296,926
Information requests	26,470	22,947	24,761	26,910
Preschool age programs/Attendance	75/2,437	194/4,656	170/4,542	152/3,558
School age programs/Attendance	248/13,775	417/21,139	430/15,250	426/14,200
Class tours conducted/Attendance	91/2,390	46/1,320	110/1,560	96/2,780
School visits/Attendance	22/2,046	99/3,177	60/4,983	50/4,490
New library cards issued	7,595	9,114	9,569	8613
Youth Materials Added	26,160	24,167	25,898	25,000
Students registered in Learning Centers/Attendance	2,975/42,815	3,182/21,878	3,238/25,039	4,470/32,049
<b>Efficiency</b>				
Cost per item loaned in Youth Services	\$1.36	\$1.85	\$4.61	\$5.25
<b>Effectiveness</b>				
Increase number of Santa Ana youth registered for a Santa Ana Public Library card to above 40%	49.0%	38.3%	38.9%	40.8%

**GENERAL FUND**

<b>LIBRARY</b>					<b>FUND</b>	<b>11</b>
<b>Youth Services</b>					<b>Activity</b>	<b>213</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	298,405	270,103	624,690	660,325	
6131	Salaries & Wages-Temporary	139,207	149,573	244,650	186,455	
6151	Retirement Plan	0	3,430	58,440	60,765	
6161	Medicare Insurance	5,156	4,009	9,355	8,800	
6171	Employees Insurance	33,187	38,038	73,120	75,105	
6172	Retiree Medical Insurance	1,331	1,871	3,750	6,340	
6181	Compensation Insurance	2,899	3,971	6,015	5,815	
	<b>SUBTOTAL PERSONNEL</b>	<u>480,184</u>	<u>470,994</u>	<u>1,020,020</u>	<u>1,003,605</u>	
6211	Communications	5,313	5,705	17,920	17,920	
6221	Training & Transportation	563	177	700	700	
6251	Other Agency Services	3,042	3,980	8,210	9,405	
6291	Other Contractual Services	1,091	1,617	4,410	6,410	
	<b>SUBTOTAL CONTRACTUAL</b>	<u>10,009</u>	<u>11,479</u>	<u>31,240</u>	<u>34,435</u>	
6391	Operating Materials and Supplies	10,595	21,893	34,010	32,010	
	<b>SUBTOTAL COMMODITIES</b>	<u>10,595</u>	<u>21,893</u>	<u>34,010</u>	<u>32,010</u>	
6511	Equipment Rental, City	0	5,964	24,505	24,505	
6521	Insurance (Risk Management)	2,120	2,250	4,145	4,330	
6571	Building & Site Rental	61,760	61,760	68,975	73,275	
	<b>SUBTOTAL FIXED CHARGES</b>	<u>63,880</u>	<u>69,974</u>	<u>97,625</u>	<u>102,110</u>	
6651	Books, Records & Video	19,995	135,942	302,845	297,845	
6661	Computer Software	15	2,043	0	5,000	
	<b>SUBTOTAL CAPITAL</b>	<u>20,010</u>	<u>137,985</u>	<u>302,845</u>	<u>302,845</u>	
	<b>TOTAL</b>	<u><u>584,678</u></u>	<u><u>712,326</u></u>	<u><u>1,485,740</u></u>	<u><u>1,475,005</u></u>	

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
5111	Supervising Librarian	2.00		2.00	
5109	Senior Librarian	0.00		6.00	
5110	Librarian	7.00		0.00	
5180	Assistant Librarian	1.00		1.00	
5055	Supervising Library Services Assistant	1.00		1.00	
5180	Assistant Librarian (PTCS)		2.00		2.00
5080	Library Technician (PTCS)		1.00		1.00
9180	Librarian / PT		1.00		1.00
8170	Senior Library Assistant		1.00		1.00
9210	Library Clerk II		3.00		0.00
9200	Library Clerk I		3.00		0.00
8410	Senior Tutor		2.00		2.00
8420	Tutor		1.00		1.00
	<b>TOTAL</b>	<u>11.00</u>	<u>14.00</u>	<u>10.00</u>	<u>8.00</u>

**GENERAL FUND**

<b>LIBRARY</b>		<b>PROGRAM</b>		
<b>Administration Services</b>		<b>11-214</b>		
<b>Statement of Purpose</b>				
<p><i>To provide responsible and effective administrative support for Library public services to allow program delivery to the community in a timely, efficient, and effective manner.</i></p> <p>This program develops &amp; monitors the budget and quality issues of the department and insures the efficiency and the effectiveness of library operation. Administrative functions such as Purchasing, Department Personnel &amp; Payroll are controlled by this division. Administration Services provides the staff support to the Library Board.</p>				
<b>Accomplishments in FY 05-06</b>				
<ul style="list-style-type: none"> <li>* Processed 125 requisitions for 66,181 library items.</li> <li>* Maintained personnel records for 27 full and 53 part-time employees.</li> <li>* Assisted library in community outreach efforts.</li> </ul>				
<b>Action Plan for FY 06-07</b>				
<ul style="list-style-type: none"> <li>* Process 130 requisitions for 69,490 library items.</li> <li>* Maintain personnel records for 27 full and 53 part-time employees.</li> <li>* Establish a training strategy for library staff.</li> <li>* Continue to assist library in community outreach efforts.</li> </ul>				
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 03-04</b>	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Levels</b>				
Number of items in system	309,640	331,777	365,258	343,639
Number of registered patrons	112,720	114,731	131,065	161,014
Number of library visits by patrons to fixed facilities	465,115	488,115	465,055	402,638
Number of books loaned	404,115	594,715	589,764	552,224
Number of audio recordings loaned	16,660	17,205	9,137	13,908
Number of video/DVD recordings loaned	41,030	43,951	42,553	40,345
<b>Efficiency</b>				
Overall library costs per loan	\$8.07	\$5.03	\$7.48	\$8.41
<b>Effectiveness</b>				
Achieve ratio of 1:8 new books (items) per capita	1.4:8	1.7:8	1.6:8	.84:8
Achieve ratio of 2:1 total books per capita	0.92:1	1.01:1	0.98:1	1.02:1
Library card holders as % of Santa Ana residents (Goal is to reach 60%)	33.4%	37%	0 *	0 *
<b>*Data in account 11-216</b>				

**GENERAL FUND**

<b>LIBRARY</b>					<b>FUND</b>	<b>11</b>
<b>Administration Services</b>					<b>Activity</b>	<b>214</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	576,522	389,093	254,505	277,675	
6131	Salaries & Wages-Temporary	232,906	126,323	15,245	15,055	
6151	Retirement Plan	0	3,892	20,855	23,335	
6161	Medicare Insurance	8,568	6,351	3,910	4,245	
6171	Employees Insurance	76,867	45,556	27,115	27,890	
6172	Retiree Medical Insurance	2,544	3,674	1,505	2,665	
6181	Compensation Insurance	7,234	6,264	5,175	5,650	
6191	Other Personnel Services	2,905	3,088	0	0	
	<b>SUBTOTAL PERSONNEL</b>	<u>907,547</u>	<u>584,242</u>	<u>328,310</u>	<u>356,515</u>	
6201	Utilities	107,228	109,329	106,515	106,515	
6211	Communications	16,090	17,674	16,885	16,885	
6221	Training & Transportation	29,936	29,837	29,285	31,400	
6231	Advertising	0	0	500	500	
6251	Other Agency Services	2,682	5,552	3,050	5,725	
6281	M&R Machinery & Equipment	150	0	0	0	
6291	Other Contractual Services	93,524	127,203	153,770	223,760	
	<b>SUBTOTAL CONTRACTUAL</b>	<u>249,609</u>	<u>289,595</u>	<u>310,005</u>	<u>384,785</u>	
6312	Postage/Printing	2,014	1,044	0	0	
6391	Operating Materials and Supplies	40,619	34,462	15,830	16,130	
	<b>SUBTOTAL COMMODITIES</b>	<u>42,634</u>	<u>35,506</u>	<u>15,830</u>	<u>16,130</u>	
6511	Equipment Rental, City	5,962	0	5,960	5,960	
6521	Insurance (Risk Management)	1,975	2,095	2,220	2,355	
6534	Information Service Charges	213,560	154,466	146,560	146,560	
6571	Building & Site Rental	41,350	41,350	41,350	43,920	
	<b>SUBTOTAL FIXED CHARGES</b>	<u>262,847</u>	<u>197,911</u>	<u>196,090</u>	<u>198,795</u>	
6641	Machinery & Equipment	131	34,054	0	0	
6661	Computer Software	65	0	0	0	
6771	Capitalized Lease Obligations	26,885	28,601	29,345	29,775	
	<b>SUBTOTAL CAPITAL</b>	<u>27,081</u>	<u>62,655</u>	<u>29,345</u>	<u>29,775</u>	
	<b>TOTAL</b>	<u>1,489,718</u>	<u>1,169,908</u>	<u>879,580</u>	<u>986,000</u>	
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>		
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>	
5190	Executive Library Director	1.00		1.00		
5120	Assistant Library Director	1.00		1.00		
5069	Library Outreach Manager	1.00		1.00		
7390	Excecutive Secretary	1.00		1.00		
7280	Sr. Accounting Assistant	1.00		1.00		
9200	Library Clerk I		1.00		1.00	
	<b>TOTAL</b>	<u>5.00</u>	<u>1.00</u>	<u>5.00</u>	<u>1.00</u>	

**GENERAL FUND**

<b>LIBRARY</b>		<b>PROGRAM</b>		
<b>Outreach Services &amp; Community History</b>		<b>11-215</b>		
<b>Statement of Purpose</b>				
<p><i>To provide library services and programs within our highly diverse and multi-cultural neighborhoods and develop book collections, resources and services to attract and retain new library users.</i></p> <p>Bookmobiles provide mobile library services to children, adolescents and adults; Service to Shut-Ins serves the homebound, elderly, physically challenged and institutionalized; Volunteer Services recruits and coordinates library volunteer activities; Santa Ana History Room maintains a specialized collection of local history and provides opportunities for residents to explore history through workshops, presentations, and guided research.</p>				
<b>Accomplishments in FY 05-06</b>				
<b>Action Plan for FY 2006-2007</b>				
<p><b>**Due to organizational changes this account will be retired as of June 31, 2005</b></p> <p><b>**Programs and services will be delivered by Youth Services (11-213) and Adult Services (11-212)</b></p>				
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 03-04</b>	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Levels</b>				
Outreach materials added	12,860	5,000	N/A	N/A
Bookmobile tours/Attendance	158/3,141	60/120	N/A	N/A
Bookmobile materials loaned	85,235	40,000	N/A	N/A
Bookmobile new library card issued	3,408	1,100	N/A	N/A
Bookmobile patron visits	102,279	40,000	N/A	N/A
Bookmobile services hours	4,584	1,120	N/A	N/A
Bookmobile services stops	1,832	500	N/A	N/A
Bookmobile storytimes + program/Attendance	55/1,020	4/400	N/A	N/A
Shut-Ins Services stops/materials loaned	674/12,799	520/5,000	N/A	N/A
Shut-Ins volunteer/hours	190/500	200/700	N/A	N/A
Volunteer Services systemwide-volunteers/hours	858/3,025	900/3,630	N/A	N/A
<b>Efficiency</b>				
Cost per item loaned in Outreach Services	\$8.78	\$8.82	N/A	N/A

**GENERAL FUND**

<b>LIBRARY</b>					<b>FUND</b>	<b>11</b>
<b>Outreach Services &amp; Community History</b>					<b>Activity</b>	<b>215</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	405,284	258,491	0	0	0
6131	Salaries & Wages-Temporary	100,615	89,368	0	0	0
6151	Retirement Plan	0	2,738	0	0	0
6161	Medicare Insurance	5,365	3,423	0	0	0
6171	Employees Insurance	53,795	29,937	0	0	0
6172	Retiree Medical Insurance	2,028	2,261	0	0	0
6181	Compensation Insurance	13,194	2,211	0	0	0
	<b>SUBTOTAL PERSONNEL</b>	<u>580,280</u>	<u>388,428</u>	<u>0</u>	<u>0</u>	<u>0</u>
6201	Utilities	1,546	796	0	0	0
6211	Communications	11,574	12,412	0	0	0
6221	Training & Transportation	988	460	0	0	0
6251	Other Agency Services	6,564	2,082	0	0	0
6291	Other Contractual Services	80	80	0	0	0
	<b>SUBTOTAL CONTRACTUAL</b>	<u>20,752</u>	<u>15,830</u>	<u>0</u>	<u>0</u>	<u>0</u>
6391	Operating Materials and Supplies	5,857	3,403	0	0	0
	<b>SUBTOTAL COMMODITIES</b>	<u>5,857</u>	<u>3,403</u>	<u>0</u>	<u>0</u>	<u>0</u>
6511	Equipment Rental, City	38,314	18,540	0	0	0
6521	Insurance (Risk Management)	1,565	1,660	0	0	0
6571	Building & Site Rental	12,315	12,315	0	0	0
	<b>SUBTOTAL FIXED CHARGES</b>	<u>52,194</u>	<u>32,515</u>	<u>0</u>	<u>0</u>	<u>0</u>
6651	Books, Records & Video	9,920	44,337	0	0	0
	<b>SUBTOTAL CAPITAL</b>	<u>9,920</u>	<u>44,337</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<b>TOTAL</b>	<u><u>669,003</u></u>	<u><u>484,514</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
5111	Supervising Librarian	0		0	
5109	Senior Librarian	0		0	
5110	Librarian	0		0	
5100	Senior Library Technician	0		0	
5180	Assistant Librarian	0		0	
7520	Bookmobile Operator	0		0	
5050	Library Services Assistant	0		0	
5180	Assistant Librarian (PTCS)		0		0
9180	Librarian / PT		0		0
8170	Senior Library Assistant		0		0
9200	Library Clerk I		0		0
9210	Library Clerk II		0		0
	<b>TOTAL</b>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

**\*\*Due to organizational changes this account will be retired as of June 31, 2006**

**\*\*Programs and services will be delivered by Youth Services (11-213) & Adult Services (11-212)**

**GENERAL FUND**

**LIBRARY**  
**Technology and Support Services**

**PROGRAM**  
**11-216**

**Statement of Purpose**

*To provide public access to electronic resources and print materials through efficient use of technological advances, training, processing, and lending procedures.*

Technology and Support Services maintains the electronic and technical resources of the library including the web site, periodical databases, online catalog, and adult computer laboratory. It offers public and staff training to enhance computer skills. This program also orders, catalogs and processes materials requested by Adult Services and Youth Services. In addition, it is responsible for maintaining records of materials loaned, issuing library cards, and maintaining the availability of books on the shelves for patron use.

**Accomplishments in FY 05-06**

- \* Facilitated staff communication and improved access to internal documents by initiating a library intranet.
- \* Assisted patrons with their English language skills by providing a language lab area with an interactive self-paced ESL program.
- \* Improved and expanded the library web pages in Spanish.
- \* Improved the security and loan process of audiovisuals by changing the storage of items and implementing new security strips.
  
- \* Began to establish a connection between the book vendor and the library automation cataloguing module in order to allow direct transfer of cataloguing information.
- \* Explored possibility of establishing links between other publishing vendors and the library automation system vendor to decrease time between orders and receipt of materials.
- \* Reorganized and improved Library's web page and converted into new format.

**Action Plan for FY 2006-2007**

- \* Assist patrons to improve Spanish-language skills by providing a language lab area with an interactive-self-paced Spanish language program
- \* Improve Library's computer education program for adults by reorganizing and expanding curriculum.
- \* Decrease loss rates of CD and DVD collections by acquiring and utilizing a disk maintenance system.
- \* Facilitate staff communication & efficiency by continuing to develop the Library's intranet

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Levels</b>				
Number of items in system	N/A	N/A	365,258	343,639
Number of registered patrons			131,065	161,014
Number of library visits by patrons to fixed facilities			465,055	402,638
Number of books materials loaned			589,764	552,224
Number of audio recordings loaned			9,137	13,908
Number of video/DVD recordings loaned			42,553	42,567
Online Database Searches			14,382	17,600
Computer Workshops/Attendance			242	96/1,152
<b>Efficiency</b>				
Cost per item loaned in Technology & Support Services	N/A	N/A	\$1.26	\$3.28
Technical Services cost per item added			\$3.68	\$3.70
<b>Effectiveness</b>				
Library card holders as % of Santa Ana residents (Goal is to reach 60%)	N/A	N/A	38%	42%
<b>**Previous data in account 11-214</b>				

**GENERAL FUND**

<b>LIBRARY</b>					<b>FUND</b>	<b>11</b>
<b>Technology and Support Services</b>					<b>Activity</b>	<b>216</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	0	177,398	416,620	440,460	
6131	Salaries & Wages-Temporary	0	142,894	389,395	429,740	
6151	Retirement Plan	0	2,083	46,635	50,955	
6161	Medicare Insurance	0	3,617	9,965	10,795	
6171	Employees Insurance	0	32,912	75,700	77,865	
6172	Retiree Medical Insurance	0	0	2,480	4,195	
6181	Compensation Insurance	0	1,901	5,250	5,700	
6191	Compensation Insurance	0	122	0	0	
	<b>SUBTOTAL PERSONNEL</b>	<u>0</u>	<u>360,927</u>	<u>946,045</u>	<u>1,019,710</u>	
6211	Communications	0	0	5,625	5,625	
6221	Training & Transportation	0	225	650	350	
6251	Other Agency Services	0	64	2,600	0	
6291	Other Contractual Services	0	0	172,040	186,665	
	<b>SUBTOTAL CONTRACTUAL</b>	<u>0</u>	<u>289</u>	<u>180,915</u>	<u>192,640</u>	
6391	Operating Materials and Supplies	0	9,058	38,670	38,670	
	<b>SUBTOTAL COMMODITIES</b>	<u>0</u>	<u>9,058</u>	<u>38,670</u>	<u>38,670</u>	
6521	Insurance (Risk Management)	0	0	1,045	1,110	
6571	Building & Site Rental	0	0	0	5,420	
	<b>SUBTOTAL FIXED CHARGES</b>	<u>0</u>	<u>0</u>	<u>1,045</u>	<u>6,530</u>	
	<b>TOTAL</b>	<u><u>0</u></u>	<u><u>370,274</u></u>	<u><u>1,166,675</u></u>	<u><u>1,257,550</u></u>	
**Previous data in account 11-214						
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>		
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>	
5111	Supervising Librarian	1.00		1.00		
5109	Senior Librarian	0.00		2.00		
5110	Librarian	1.00		0.00		
5055	Supervising Library Services Assistant	2.00		2.00		
5100	Senior Library Technician (T) *	1.00		1.00		
5080	Library Technician	1.00		1.00		
5050	Library Services Assistant	4.00		4.00		
5050	Library Services Assistant (PTCS)		5.00		5.00	
9190	Library Assistant		2.00		2.00	
9200	Library Clerk I		6.00		8.00	
8410	Senior Tutor		1.00		1.00	
8420	Tutor		5.00		4.00	
9290	Library Page		11.00		10.00	
	<b>TOTAL</b>	<u>10.00</u>	<u>30.00</u>	<u>11.00</u>	<u>30.00</u>	
* Upon vacancy, position converts to Assistant Librarian						



**GENERAL FUND  
DEPARTMENT RESOURCE SUMMARY**

**PARKS, RECREATION & COMMUNITY SERVICES**

<b>ACTIVITIES</b>		<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
11-231	Administrative Services	1,393,528	1,490,995	1,635,765	1,882,270
11-232	Community Affairs	1,025,816	1,038,868	1,102,185	1,137,745
11-244	Stadium	230,210	211,726	252,655	260,445
11-247	Santa Ana Zoo at Prentice Park	1,776,205	1,764,264	2,080,940	1,830,750
11-250	Park Maintenance	4,270,599	3,713,347	3,737,660	4,701,555
11-251	Park Ranger Program	297,472	311,650	415,770	518,790
11-260	Park Building Services	436,702	640,773	726,845	742,675
11-275	Recreation	2,469,425	2,405,229	2,484,320	2,641,435
<b>TOTAL</b>		<u>11,899,955</u>	<u>11,576,851</u>	<u>12,436,140</u>	<u>13,715,665</u>
<b>OPERATING EXPENSE</b>		<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6100	Personnel	7,346,643	6,799,234	7,790,295	8,671,955
6200	Contractual	2,501,184	2,703,585	2,719,900	2,962,285
6300	Commodities	760,431	728,848	613,290	609,945
6500	Fixed Charges	1,196,880	1,232,663	1,262,345	1,420,440
6600	Capital	48,733	63,496	0	0
6700	Debt Service	46,085	49,026	50,310	51,040
<b>TOTAL</b>		<u>11,899,955</u>	<u>11,576,851</u>	<u>12,436,140</u>	<u>13,715,665</u>
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
5400	Executive Director, Parks, Rec & Com Svcs.	1.00		1.00	
0380	Assistant Director	1.00		1.00	
0190	Administrative Services Manager	1.00		1.00	
5540	Park & Landscape Design Manager	1.00		1.00	
4350	Park Maintenance Superintendent	1.00		1.00	
5380	Recreation Superintendent	1.00		1.00	
5480	Zoo Manager	1.00		1.00	
1825	Community Affairs Manager	1.00		1.00	
0150	Senior Management Analyst	1.00		1.00	
5360	Recreation Supervisor	4.00		5.00	
6330	Senior Park Maintenance Supervisor	0.75		1.00	
4320	Park Maintenance Supervisor	1.00		1.00	
1010	General Maintenance Supervisor	1.00		1.00	
5450	Zoo Curator of Education	1.00		1.00	
5430	Associate Zoo Curator	2.00		1.00	
5470	Zoo Animal Registrar	0.00		1.00	
0610	Zoo Maintenance Supervisor	1.00		0.00	
1200	Management Aide	2.00		2.00	
1040	Associate Parks & Landscape Planner	1.00		1.00	
0280	Assistant Parks/Landscape Planner	1.00		1.00	
0720	Volunteer Services Coordinator	1.00		1.00	
7470	Supervising Park Ranger	1.00		1.00	
3610	Park Ranger	4.00		5.00	
0930	Zoo Education Specialist	1.00		1.00	
4290	Visitor Services Coordinator	1.00		0.00	
5420	Zoo Keeper I	7.00		7.00	
5410	Zoo Keeper II	2.00		2.00	
5460	Zoo Keeper Aide	2.00		2.00	
2830	Community Events Coordinator	1.00		0.00	

**GENERAL FUND  
DEPARTMENT RESOURCE SUMMARY**

**PARKS, RECREATION & COMMUNITY SERVICES**

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 05-06		APPROVED FY 06-07	
		Full Time	Part Time	Full Time	Part Time
5330	Recreation Program Coordinator	7.00		9.00	
1810	Community Center Representative	0.00		1.00	
1500	Graphics Designer I	1.00		1.00	
5310	Recreation Leader	5.00		5.00	
7400	Executive Secretary	1.00		1.00	
7280	Senior Accounting Assistant	1.00		1.00	
4110	Park Maintenance Leader	5.00		6.00	
4190	General Maintenance Leader	1.00		2.00	
4180	General Maintenance Worker	4.00		7.00	
4175	General Maintenance Aide	5.00		0.00	
4100	Park Maintenance Worker	11.75		16.00	
5550	Park Naturalist	1.00		1.00	
7270	Secretary	1.00		1.00	
7330	Senior Office Assistant	4.00		4.00	
7010	Accounting Assistant	1.00		1.00	
4860	Park Maintenance Aide	3.00		3.00	
9040	Cashier		4.00		4.00
9100	Community Center Aide		2.00		2.00
8160	Program Coordinator		19.00		19.00
9400	Senior Program Leader		20.00		20.00
9360	Program Leader II		44.00		44.00
9350	Program Leader I		24.00		24.00
9440	Special Events Leader II		2.00		2.00
9430	Special Events Leader I		4.00		4.00
9041	Account Clerk I		0.00		1.00
9770	Administrative Aide		2.00		1.00
8100	Senior Administrative Intern		0.00		2.00
9070	Senior Clerical Aide		0.00		2.00
9050	Clerical Assistant		1.00		1.00
7010	Accounting Assistant (CS/PT)		1.00		1.00
1200	Management Intern		1.00		1.00
9060	Clerical Aide		10.00		11.00
9080	Clerk Typist I		1.00		0.00
5310	Recreation Leader (CS/PT)		2.00		2.00
9220	Maintenance Aide I		2.00		0.00
9230	Maintenance Aide II		16.00		31.00
4860	Park Maintenance Aide (CS/PT)		1.00		1.00
5330	Recreation Program Coordinator (CS/PT)		2.00		0.00
9010	Animal Keeper II		1.00		1.00
9000	Animal Keeper I		6.00		6.00
	<b>TOTAL GENERAL FUND</b>	<u>95.50</u>	<u>165.00</u>	<u>102.00</u>	<u>180.00</u>
	<b>SECTION 5 SPECIAL REVENUE</b>				
74-242	Civic Center Maintenance	9.00	4.00	9.00	4.00
77-284	Centennial Park	4.50	6.00	0.00	0.00
		<u>13.50</u>	<u>10.00</u>	<u>9.00</u>	<u>4.00</u>
	<b>TOTAL NON GRANT POSITIONS</b>	<u>109.00</u>	<u>175.00</u>	<u>111.00</u>	<u>184.00</u>
	<b>PENDING GRANT FUNDING</b>				
169-263	Families & Communities Together	3.00	6.00	2.00	6.00
		<u>3.00</u>	<u>6.00</u>	<u>2.00</u>	<u>6.00</u>
	<b>TOTAL ALL FUNDING SOURCES</b>	<u>112.00</u>	<u>181.00</u>	<u>113.00</u>	<u>190.00</u>

**GENERAL FUND**

**PARKS, RECREATION & COMMUNITY SERVICES**  
**Administrative Services**

**PROGRAM**  
**11-231**

**Statement of Purpose**

*To provide management and fiscal support to Parks, Recreation & Community Services.*

**SERVICE PROGRAM**

This division is responsible for the management, administration, and other support services that enable the agency to carry out its mission, goals and objectives. This division seeks to transform the agency into a catalyst for enriching the community's quality of life by developing services aimed at youth development, arts and culture; leisure, recreation, and community services; providing well-maintained parks, trails, and recreation facilities; and by sustaining opportunities for community partnerships and participation.

**GENERAL FUND**

<b>PARKS, RECREATION &amp; COMMUNITY SERVICES</b>		<b>FUND 11</b>			
<b>Administrative Services</b>		<b>Activity 231</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	796,846	831,000	817,930	949,005
6131	Salaries & Wages-Temporary	44,647	78,272	97,445	121,800
6141	Salaries & Wages-Overtime	4,868	11,991	16,300	16,300
6151	Retirement Plan	0	8,692	68,960	82,520
6161	Medicare Insurance	7,621	9,897	10,790	12,710
6171	Employees Insurance	96,787	92,234	115,075	106,515
6172	Retiree Medical Insurance	3,523	4,444	4,095	8,190
6181	Compensation Insurance	13,416	14,312	23,575	28,170
6191	Other Personnel Services	4,578	5,092	54,510	2,700
	<b>SUBTOTAL PERSONNEL</b>	<b>972,286</b>	<b>1,055,931</b>	<b>1,208,680</b>	<b>1,327,910</b>
6211	Communications	41,804	31,586	43,800	43,800
6221	Training & Transportation	24,617	31,448	36,220	29,220
6251	Other Agency Services	1,238	7,824	10,500	40,880
6291	Contractual Services	9,677	29,318	52,620	108,290
6294	Lease Payments	189,390	182,483	182,485	184,450
	<b>SUBTOTAL CONTRACTUAL</b>	<b>266,726</b>	<b>282,658</b>	<b>325,625</b>	<b>406,640</b>
6311	Office Supplies	792	1,006	0	0
6391	Operating Materials & Supplies	43,217	37,127	39,640	80,675
	<b>SUBTOTAL COMMODITIES</b>	<b>44,009</b>	<b>38,133</b>	<b>39,640</b>	<b>80,675</b>
6511	Equipment Rental, City	14,066	14,068	4,810	6,615
6521	Insurance (Risk Management)	50,740	53,785	57,010	60,430
	<b>SUBTOTAL FIXED CHARGES</b>	<b>64,806</b>	<b>67,853</b>	<b>61,820</b>	<b>67,045</b>
6641	Machinery & Equipment	44,364	45,303	0	0
6661	Computer Software	1,336	1,116	0	0
	<b>SUBTOTAL CAPITAL</b>	<b>45,700</b>	<b>46,420</b>	<b>0</b>	<b>0</b>
	<b>TOTAL</b>	<b>1,393,528</b>	<b>1,490,995</b>	<b>1,635,765</b>	<b>1,882,270</b>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
5400	Executive Director, Parks, Rec & Com. Svcs.	1.00		1.00	
0380	Assistant Director	1.00		1.00	
0190	Administrative Services Manager	1.00		1.00	
7270	Secretary	1.00		1.00	
0150	Senior Management Analyst	1.00		1.00	
1200	Management Aide	2.00		2.00	
7400	Executive Secretary	1.00		1.00	
7280	Senior Accounting Assistant	1.00		1.00	
7010	Accounting Assistant	1.00		1.00	
5540	Park and Landscape Design Manager	1.00		1.00	
1040	Associate Park/Landscape Planner	1.00		1.00	
0280	Assistant Park/Landscape Planner	1.00		1.00	
7330	Senior Office Assistant	1.00		1.00	
1810	Community Center Representative	0.00		1.00	
7010	Accounting Assistant (CS/PT)		1.00		1.00
9770	Administrative Aide		0.00		1.00
8100	Senior Administrative Intern		0.00		2.00
9070	Senior Clerical Aide		0.00		2.00
9080	Clerk Typist I		1.00		0.00
9041	Account Clerk I		1.00		1.00
1200	Management Intern		1.00		1.00
	<b>TOTAL</b>	<b>14.00</b>	<b>4.00</b>	<b>15.00</b>	<b>8.00</b>

\* Park Planning & Design account 11-249 merged with Admin. Services 11-231.

## GENERAL FUND

<b>PARKS, RECREATION &amp; COMMUNITY SERVICES</b> <b>Community Affairs</b>	<b>PROGRAM</b> <b>11-232</b>			
<b>Statement of Purpose</b>				
<i>To provide quality programs for all City residents in the areas of senior services, community events, volunteer opportunities and corporate sponsorships.</i>				
<b>Accomplishments in FY 04-05 &amp; FY 05-06</b>				
<ul style="list-style-type: none"> <li>* Facilitated senior services at two senior centers including daily activities programming, excursions, community college classes and senior meals</li> <li>* Expanded "Seniors on the Go" transportation program</li> <li>* Created pilot program in collaboration with Office on Aging and Feedback Foundation to provide home delivery meal services to seniors in central City area</li> <li>* Raised \$80,000 in cash sponsorships</li> <li>* Staffed Board of Parks and Recreation, Corporate Sponsorship Committee</li> <li>* Transitioned responsibilities of Community Television Advisory Board to Board of Parks and Recreation</li> <li>* Managed 15 community events including Mother's Day Celebration, Cesar Chavez event, Black History Parade, Children's Winter Holiday Party and "Adopt-A-Park" clean-up activities</li> <li>* Improved the process for conducting City carnivals</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Work closely with potential private sponsors to secure funding and resources for major events</li> <li>* Increase number of SALUD (Santa Ana Active Living United Districts) walking clubs from two to four</li> <li>* Enhance the Agency's volunteer program through expanded opportunities and targeted sponsorship</li> <li>* Enlarge participation and diversity experience of community events by working closely with advisory groups</li> <li>* Seek funding to expand the "Seniors on the Go" transportation program</li> <li>* Target senior community to increase participation in division events and opportunities</li> <li>* Continue to match neighborhoods with the "Adopt-a-Park" program</li> </ul>				
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 03-04</b>	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Level</b>				
# of collaborative efforts with Strategic Alliance	4	0	0	0
# of community events	18	20	20	20
<b>Efficiency</b>				
# of volunteers recruited	3,400	1,500	1,800	1,800
<b>Effectiveness</b>				
Revenue from donations	\$55,605	\$78,000	\$80,000	\$80,000

**GENERAL FUND**

<b>PARKS, RECREATION &amp; COMMUNITY SERVICES</b>		<b>FUND</b>			<b>11</b>
<b>Community Affairs</b>		<b>Activity</b>			<b>232</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	442,000	410,870	463,490	501,855
6131	Salaries & Wages-Temporary	209,600	203,947	187,830	193,465
6141	Salaries & Wages-Overtime	6,480	1,977	7,000	4,000
6151	Retirement Plan	0	4,246	44,050	48,480
6161	Medicare Insurance	5,751	5,435	6,830	6,365
6171	Employees Insurance	48,525	50,285	75,250	60,820
6172	Retiree Medical Insurance	1,953	2,848	2,320	4,265
6181	Compensation Insurance	16,439	16,257	17,225	18,695
6191	Other Personal Services	3,273	2,179	0	0
	<b>SUBTOTAL PERSONNEL</b>	<b>734,020</b>	<b>698,044</b>	<b>803,995</b>	<b>837,945</b>
6211	Communications	43,367	29,715	30,940	36,015
6221	Training & Transportation	1,434	65	2,000	2,000
6251	Other Agency Services	452	589	1,750	1,750
6291	Contractual Services	169,428	171,813	178,575	178,575
	<b>SUBTOTAL CONTRACTUAL</b>	<b>214,681</b>	<b>202,182</b>	<b>213,265</b>	<b>218,340</b>
6391	Other Materials & Supplies	63,492	110,655	65,060	59,985
	<b>SUBTOTAL COMMODITIES</b>	<b>63,492</b>	<b>110,655</b>	<b>65,060</b>	<b>59,985</b>
6511	Equipment Rental	13,622	13,624	19,865	21,475
	<b>SUBTOTAL FIXED CHARGES</b>	<b>13,622</b>	<b>13,624</b>	<b>19,865</b>	<b>21,475</b>
6641	Machinery & Equipment	0	14,363	0	0
	<b>SUBTOTAL CAPITAL</b>	<b>0</b>	<b>14,363</b>	<b>0</b>	<b>0</b>
	<b>TOTAL</b>	<b>1,025,816</b>	<b>1,038,868</b>	<b>1,102,185</b>	<b>1,137,745</b>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
1825	Community Affairs Manager	1.00		1.00	
0720	Volunteer Services Coordinator	1.00		1.00	
2830	Community Events Coordinator	1.00		0.00	
5360	Recreation Supervisor	1.00		2.00	
5310	Recreation Leader	2.00		2.00	
7330	Senior Office Assistant	1.00		1.00	
1500	Graphics Designer I	1.00		1.00	
5310	Recreation Leader (CS/PT)		1.00		1.00
9360	Program Leader II		4.00		4.00
9400	Senior Program Leader		2.00		2.00
9430	Special Events Leader I		3.00		3.00
9440	Special Events Leader II		1.00		1.00
9220	Maintenance Aide I		2.00		0.00
9230	Maintenance Aide II		4.00		4.00
9100	Community Center Aide		2.00		2.00
9050	Clerical Assistant		1.00		1.00
9060	Clerical Aide		2.00		2.00
	<b>TOTAL</b>	<b>8.00</b>	<b>22.00</b>	<b>8.00</b>	<b>20.00</b>

## GENERAL FUND

<b>PARKS, RECREATION &amp; COMMUNITY SERVICES</b>		<b>PROGRAM</b>		
<b>Stadium</b>		<b>11-244</b>		
<b>Statement of Purpose</b>				
<p><i>To improve the quality of life for those who visit the Stadium by providing quality customer service in an atmosphere of continuous improvement and strong employee development.</i></p> <p>This program includes the operation and maintenance of structures, sports turf management, landscaping, and care of ancillary equipment. Sub-programs deal with public assembly functions produced by schools, commercial users, City-sponsored programs and non-profit tenants.</p>				
<b>Accomplishments in FY 04-05 &amp; FY 05-06</b>				
<ul style="list-style-type: none"> <li>* Hosted 34 local and community college football games</li> <li>* Hosted the City-sponsored Mother's Day event</li> <li>* Hosted 20 soccer events</li> <li>* Hosted 18 community events</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Continue to host local high school and community college football games</li> <li>* Host the annually sponsored Mother's Day event</li> <li>* Host approximately 40 soccer and other community events</li> </ul>				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b> # of events held at Stadium annually	74	70	38	70
<b>Efficiency/Effectiveness</b> Revenue generated from Stadium use per year	\$51,300	\$65,546	\$51,315	\$52,000

**GENERAL FUND**

<b>PARKS, RECREATION &amp; COMMUNITY SERVICES</b>		<b>FUND 11</b>			
<b>Stadium</b>		<b>Activity 244</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	44,882	42,911	46,825	48,940
6131	Salaries & Wages-Temporary	51,531	53,278	72,430	74,605
6141	Salaries & Wages-Overtime	2,318	491	500	500
6151	Retirement Plan	0	529	6,455	6,820
6161	Medicare Insurance	1,105	699	1,050	1,085
6171	Employees Insurance	10,426	11,064	12,140	13,135
6172	Retiree Medical Insurance	207	346	235	395
6181	Compensation Insurance	9,582	9,965	15,275	16,060
	<b>SUBTOTAL PERSONNEL</b>	<u>120,051</u>	<u>119,283</u>	<u>154,910</u>	<u>161,540</u>
6201	Utilities	41,410	27,728	41,435	41,435
6211	Communications	3,732	4,743	4,220	2,220
6221	Training & Transportation	196	0	210	210
6241	Janitorial & Housekeeping	0	859	0	0
6291	Contractual Services	17,218	10,096	9,485	11,485
	<b>SUBTOTAL CONTRACTUAL</b>	<u>62,555</u>	<u>43,426</u>	<u>55,350</u>	<u>55,350</u>
6391	Other Materials & Supplies	24,066	24,677	17,205	17,205
	<b>SUBTOTAL COMMODITIES</b>	<u>24,066</u>	<u>24,677</u>	<u>17,205</u>	<u>17,205</u>
6511	Equipment Rental, City	10,213	10,215	10,215	10,475
6521	Insurance (Risk Management)	13,325	14,125	14,975	15,875
	<b>SUBTOTAL FIXED CHARGES</b>	<u>23,538</u>	<u>24,340</u>	<u>25,190</u>	<u>26,350</u>
	<b>TOTAL</b>	<u><u>230,210</u></u>	<u><u>211,726</u></u>	<u><u>252,655</u></u>	<u><u>260,445</u></u>
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
4100	Park Maintenance Worker	1.00		1.00	
9230	Maintenance Aide II		5.00		5.00
	<b>TOTAL</b>	<u>1.00</u>	<u>5.00</u>	<u>1.00</u>	<u>5.00</u>



## GENERAL FUND

<b>PARKS, RECREATION &amp; COMMUNITY SERVICES</b>			<b>PROGRAM</b>	
<b>Santa Ana Zoo at Prentice Park</b>			<b>11-247</b>	
<b>Statement of Purpose</b>				
<p><i>To instill passion for the natural world through education, recreation and conservation programs.</i></p> <p>As an urban oasis and family resource, the Zoo will provide dynamic presentations and responsible animal management.</p>				
<b>Accomplishments in FY 04-05 &amp; FY 05-06</b>				
<ul style="list-style-type: none"> <li>* Began renovation of old red barn to Amazon Basin Interpretative Center (Jungle Hut)</li> <li>* Constructed horse barn and paddock and installed fencing at north forty area of Creen Family Farm</li> <li>* Began construction of necropsy facility</li> <li>* Replaced netting on Colors of Amazon Aviary</li> <li>* Built conservation education theater to provide stage for zoo visitor programs</li> <li>* Implemented new education programs for general Zoo visitors</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Complete concept design of Amazon Basin, including jaguar exhibit</li> <li>* Renovate central restrooms</li> <li>* Apply for AZA accreditation</li> <li>* Expand on-grounds education programs for general Zoo visitors</li> <li>* Work with Friends of Santa Ana Zoo (FOSAZ) to continue fund raising and marketing for the Zoo</li> <li>* Develop grassland area exhibits</li> </ul>				
PERFORMANCE MEASURES	Actual FY 03-04	Actual FY 04-05	Estimated FY 05-06	Objective FY 06-07
<b>Service Level</b>				
# of special events	11	12	12	11
# of outreach programs	238	200	200	200
# of on-site programs	203	225	300	300
Total education programs	441	425	500	500
<b>Effectiveness</b>				
Attendance	235,162	251,266	260,000	300,000
Outreach program participation	8,685			8,000
On-site program participation	9,368	10,000		14,000
FOSAZ* membership support	\$186,879	\$189,512	\$190,000	\$200,000
FOSAZ volunteer hours	7,208	7,300	7,500	8,000
FOSAZ fund-raising support	\$2,000,000	\$500,000	\$200,000	\$500,000

**GENERAL FUND**

<b>PARKS, RECREATION &amp; COMMUNITY SERVICES</b>		<b>FUND 11</b>			
<b>Santa Ana Zoo at Prentice Park</b>		<b>Activity 247</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	910,455	881,343	1,038,905	844,975
6131	Salaries & Wages-Temporary	173,704	184,908	216,005	222,485
6141	Salaries & Wages-Overtime	760	7,375	3,270	3,270
6151	Retirement Plan	0	8,934	91,050	77,750
6161	Medicare Insurance	15,013	14,824	16,500	14,695
6171	Employees Insurance	123,677	137,623	157,225	132,560
6172	Retiree Medical Insurance	4,157	6,030	5,195	7,035
6181	Compensation Insurance	81,348	81,688	119,615	100,470
	<b>SUBTOTAL PERSONNEL</b>	<u>1,309,115</u>	<u>1,322,726</u>	<u>1,647,765</u>	<u>1,403,240</u>
6201	Utilities	81,534	73,468	77,185	77,185
6211	Communications	16,277	15,830	13,620	13,620
6221	Training & Transportation	125	407	1,200	1,200
6231	Advertising	0	1,895	0	0
6251	Other Agency Services	8,702	9,115	9,000	9,000
6291	Contractual Services	184,402	145,830	123,995	111,995
	<b>SUBTOTAL CONTRACTUAL</b>	<u>291,040</u>	<u>246,545</u>	<u>225,000</u>	<u>213,000</u>
6391	Other Material & Supplies	60,307	67,126	47,630	47,630
6392	Animal Food & Supplies	47,157	56,578	82,770	82,770
	<b>SUBTOTAL COMMODITIES</b>	<u>107,464</u>	<u>123,704</u>	<u>130,400</u>	<u>130,400</u>
6511	Equipment Rental, City	23,582	23,584	27,205	30,510
6521	Insurance (Risk Management)	45,005	47,705	50,570	53,600
	<b>SUBTOTAL FIXED CHARGES</b>	<u>68,587</u>	<u>71,289</u>	<u>77,775</u>	<u>84,110</u>
	<b>TOTAL</b>	<u><u>1,776,205</u></u>	<u><u>1,764,264</u></u>	<u><u>2,080,940</u></u>	<u><u>1,830,750</u></u>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
5480	Zoo Manager	1.00		1.00	
5450	Zoo Curator of Education	1.00		1.00	
5430	Associate Zoo Curator	2.00		1.00	
5470	Zoo Animal Registrar	0.00		1.00	
0610	Zoo Maintenance Supervisor	1.00		0.00	
0930	Zoo Education Specialist	1.00		1.00	
4290	Visitor Service Coordinator	1.00		0.00	
5420	Zoo Keeper I	7.00		7.00	
5410	Zoo Keeper II	2.00		2.00	
5460	Zoo Keeper Aide	2.00		2.00	
4180	General Maintenance Worker	2.00		0.00	
9000	Animal Keeper I		6.00		6.00
9010	Animal Keeper II		1.00		1.00
4860	Park Maintenance Aide (CS/PT)		1.00		1.00
5330	Recreation Program Coordinator (CS/PT)		1.00		1.00
9040	Cashier		4.00		4.00
	<b>TOTAL</b>	<u>20.00</u>	<u>13.00</u>	<u>16.00</u>	<u>13.00</u>

## GENERAL FUND

<b>PARKS, RECREATION &amp; COMMUNITY SERVICES</b>		<b>PROGRAM</b>		
<b>Park Services</b>		<b>11-250</b>		
<b>Statement of Purpose</b>				
<p><i>To improve the quality of life of those who visit parks, bikeways, or public recreational facilities by providing quality customer service in an atmosphere of continuous improvement and strong employee development.</i></p> <p>The Parks Services division maintains 39 parks and special facilities, landscaped bikeways, an herb garden, and the City's corporate yard landscaping. The program also maintains two City libraries and the Regional Transportation Center (train station). Sub-programs include routine, emergency and preventive maintenance operations performed by contract and City forces.</p>				
<b>Accomplishments in FY 04-05 &amp; FY 05-06</b>				
<ul style="list-style-type: none"> <li>* Continued administration of the graffiti task force</li> <li>* Continually improved the Park Naturalist Explorer program by training 8 Santa Ana high school residents</li> <li>* Conducted the 4th Annual Santiago Creek Week community event</li> <li>* Collaborated with the Orange County Conservation Corps to develop the job skills of young adults</li> <li>* Enhanced general maintenance service delivery capacity by creating A &amp; Z Teams Aide employees</li> <li>* Improved reservations system efficiency by updating the Athletic Field Reservations Policies &amp; Procedures</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Add one (1) additional Park Ranger</li> <li>* Improve park services by integrating the reservations function into the park services division</li> <li>* Streamline the reservations system process by implementing new reservations software program</li> <li>* Continue collaboration with the Orange County Conservation Corps to develop the job skills of young adults</li> </ul>				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b> # of park acres maintained	234	234	259	259
<b>Efficiency</b> # of service request forms received/responded to	12	10	10	7

**GENERAL FUND**

<b>PARKS, RECREATION &amp; COMMUNITY SERVICES</b>		<b>FUND</b>			<b>11</b>
<b>Park Services</b>		<b>Activity</b>			<b>250</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07*</b>
6111	Salaries & Wages-Regular	1,503,168	1,088,300	1,122,345	1,499,480
6131	Salaries & Wages-Temporary	196,353	128,476	190,175	295,910
6141	Salaries & Wages-Overtime	52,301	42,412	24,895	30,675
6151	Retirement Plan	0	8,720	96,740	134,270
6161	Medicare Insurance	13,795	11,612	8,945	17,825
6171	Employees Insurance	238,847	194,290	203,720	249,690
6172	Retiree Medical Insurance	7,916	7,825	5,615	12,270
6181	Compensation Insurance	162,001	116,220	143,365	206,270
	<b>SUBTOTAL PERSONNEL</b>	<b>2,174,380</b>	<b>1,597,855</b>	<b>1,795,800</b>	<b>2,446,390</b>
6201	Utilities	759,502	444,744	411,370	514,835
6211	Communications	35,601	42,502	31,375	46,120
6221	Training & Transportation	4,429	2,844	3,600	4,000
6251	Other Agency Services	14,466	21,370	10,900	10,900
6291	Contractual Services	450,514	820,318	727,790	787,475
	<b>SUBTOTAL CONTRACTUAL</b>	<b>1,264,513</b>	<b>1,331,778</b>	<b>1,185,035</b>	<b>1,363,330</b>
6361	M&S Buildings & Grounds	4,155	568	0	0
6391	Operating Materials and Supplies	178,241	133,171	95,515	106,210
	<b>SUBTOTAL COMMODITIES</b>	<b>182,396</b>	<b>133,739</b>	<b>95,515</b>	<b>106,210</b>
6511	Equipment Rental, City	382,045	352,350	352,350	427,565
6521	Insurance (Risk Management)	158,075	167,560	177,610	222,740
6572	Corporate Yard Rental	63,105	81,040	81,040	84,280
	<b>SUBTOTAL FIXED CHARGES</b>	<b>603,225</b>	<b>600,950</b>	<b>611,000</b>	<b>734,585</b>
6771	Capitalized Lease Obligations	46,085	49,026	50,310	51,040
	<b>SUBTOTAL DEBT SERVICES</b>	<b>46,085</b>	<b>49,026</b>	<b>50,310</b>	<b>51,040</b>
	<b>TOTAL</b>	<b>4,270,599</b>	<b>3,713,347</b>	<b>3,737,660</b>	<b>4,701,555</b>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
4190	General Maintenance Leader	0.75		1.75	
1010	General Maintenance Supervisor	1.00		1.00	
4180	General Maintenance Worker	1.75		6.75	
4175	General Maintenance Aide	5.00		0.00	
4860	Park Maintenance Aide	3.00		3.00	
4110	Park Maintenance Leader	5.00		6.00	
4350	Park Maintenance Superintendent	1.00		1.00	
4320	Park Maintenance Supervisor	1.00		1.00	
4100	Park Maintenance Worker	10.75		15.00	
5550	Park Naturalist	1.00		1.00	
5360	Recreation Supervisor	1.00		1.00	
7350	Senior Office Assistant	1.00		1.00	
6330	Senior Park Maintenance Supervisor	0.50		0.75	
9060	Clerical Aide		1.00		1.00
9230	Maintenance Aide II		9.00		15.00
	<b>TOTAL</b>	<b>32.75</b>	<b>10.00</b>	<b>39.25</b>	<b>16.00</b>

\* Centennial Regional Park (77-284) merged with Park Services (11-250) effective FY 06-07.

**GENERAL FUND**

<b>PARKS, RECREATION &amp; COMMUNITY SERVICES</b>		<b>PROGRAM</b>		
<b>Park Ranger Program</b>		<b>11-251</b>		
<b>Statement of Purpose</b>				
<p><i>To continually improve the level of safety at parks by proactively communicating with park customers and continuously enforcing park rules.</i></p>				
<b>Accomplishments in FY 05-06 &amp; FY 06-07</b>				
<ul style="list-style-type: none"> <li>* Successfully integrated Park Rangers into the reservation system by performing reservation patrol checks and documenting violations</li> <li>* Enhanced park rangers program by upgrading two patrol vehicles with state-of-the-art communications</li> <li>* Completed Peace Officers Standards/Training (POST) mandated training of park rangers</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Continue park ranger Peace Officers Standards/Training (POST) training</li> <li>* Research possibility of using SAPD Explorers to enhance the Park Ranger Program</li> </ul>				
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 03-04</b>	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Level</b>				
# of patrol service hours provided per year	9,840	8,910	10,695	10,695
<b>Efficiency</b>				
# of calls for service responded to	1,041	1,000	1,019	1,019
<b>Effectiveness</b>				
# of warnings issued	1,670	1,492	1,570	1,570
# of citations issued	935	832	1,093	1,093
# of arrests	173	143	128	128
# of field interviews conducted	588	508	520	520
# of citizen assists	711	630	1,478	1,500
# of police and fire assists	133	168	192	192

**GENERAL FUND**

<b>PARKS, RECREATION &amp; COMMUNITY SERVICES</b>		<b>FUND</b>			<b>11</b>
<b>Park Ranger Program</b>		<b>Activity</b>			<b>251</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	82,573	63,723	64,235	132,565
6131	Salaries & Wages-Temporary	133,827	151,677	211,500	217,845
6141	Salaries & Wages-Overtime	858	8,449	6,100	6,100
6151	Retirement Plan	0	618	13,060	19,060
6161	Medicare Insurance	2,722	3,037	3,070	4,140
6171	Employees Insurance	12,804	11,384	11,235	22,410
6172	Retiree Medical Insurance	558	480	320	1,065
6181	Compensation Insurance	5,360	5,997	21,105	27,230
	<b>SUBTOTAL PERSONNEL</b>	<u>238,702</u>	<u>245,365</u>	<u>330,625</u>	<u>430,415</u>
6211	Communications	4,813	5,057	6,800	6,800
6221	Training & Transportation	0	234	1,000	1,000
6261	M & R Buildings & Grou	0	290	0	0
6291	Contractual Services	4,866	6,127	23,770	23,770
	<b>SUBTOTAL CONTRACTUAL</b>	<u>9,679</u>	<u>11,708</u>	<u>31,570</u>	<u>31,570</u>
6391	Operating Materials & Supplies	18,553	14,921	13,920	13,920
	<b>SUBTOTAL COMMODITIES</b>	<u>18,553</u>	<u>14,921</u>	<u>13,920</u>	<u>13,920</u>
6511	Equipment Rental, City	30,538	39,655	39,655	42,885
	<b>SUBTOTAL FIXED CHARGES</b>	<u>30,538</u>	<u>39,655</u>	<u>39,655</u>	<u>42,885</u>
	<b>TOTAL</b>	<u><u>297,472</u></u>	<u><u>311,650</u></u>	<u><u>415,770</u></u>	<u><u>518,790</u></u>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
7470	Supervising Park Ranger	1.00		1.00	
3610	Park Ranger	4.00		5.00	
	<b>TOTAL</b>	<u>5.00</u>		<u>6.00</u>	

**GENERAL FUND**

**PARKS, RECREATION & COMMUNITY SERVICES**

**PROGRAM**

**Park Building Services**

**11-260**

**Statement of Purpose**

*To improve the quality of life for those who visit and utilize the City's parks, bikeways, or public recreational facilities by providing quality customer service in an atmosphere of continuous improvement and strong employee development.*

The Parks Services Division is responsible for the maintenance of 82 buildings throughout the park system which includes seven recreation centers, two senior centers, the Lawn Bowling Clubhouse and two log cabins. Park services activities include routine custodial maintenance of all facilities.

**Accomplishments in FY 04-05 & FY 05-06**

- \* Continued providing quality custodial service at each of our recreational and senior centers
- \* Continued providing quality custodial service at each of our park restroom facilities
- \* Began Phase II of park facility energy savings study with the assistance of industry experts
- \* Completed \$500,000 in deferred maintenance repairs at park facilities

**Action Plan for FY 2006-07**

- \* Explore cost for Building Maintenance to provide Building Engineering services for recreation centers not currently maintained by Building Maintenance
- \* Complete \$500,000 in deferred maintenance repairs to park facilities

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
# of senior centers maintained weekly	2	2	2	2
# of recreation centers maintained weekly	5	10	10	10
# of park restroom facilities maintained once a week	28	28	28	28
# of days Cabrillo Tennis Center maintained weekly	0	3	3	3

**GENERAL FUND**

<b>PARKS, RECREATION &amp; COMMUNITY SERVICES</b>		<b>FUND 11</b>			
<b>Park Building Services</b>		<b>Activity 260</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	23,073	28,098	30,740	31,610
6151	Retirement Plan	0	272	2,455	2,600
6171	Employees Insurance	2,521	5,564	5,910	6,285
6172	Retiree Medical Insurance	159	217	155	255
6181	Compensation Insurance	<u>1,251</u>	<u>3,862</u>	<u>3,940</u>	<u>4,110</u>
	<b>SUBTOTAL PERSONNEL</b>	27,005	38,012	43,200	44,860
6291	Other Contractual Services	169,805	346,318	451,075	451,075
	<b>SUBTOTAL CONTRACTUAL</b>	<u>169,805</u>	<u>346,318</u>	<u>451,075</u>	<u>451,075</u>
6391	Operating Materials and Supplies	17,354	33,906	5,150	5,150
	<b>SUBTOTAL COMMODITIES</b>	<u>17,354</u>	<u>33,906</u>	<u>5,150</u>	<u>5,150</u>
6571	Building & Site Rental	222,538	222,537	227,420	241,590
	<b>SUBTOTAL FIXED CHARGES</b>	<u>222,538</u>	<u>222,537</u>	<u>227,420</u>	<u>241,590</u>
	<b>TOTAL</b>	<u><u>436,702</u></u>	<u><u>640,773</u></u>	<u><u>726,845</u></u>	<u><u>742,675</u></u>
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
6330	Senior Park Maintenance Supervisor	0.25		0.25	
1010	General Maintenance Leader	0.25		0.25	
4190	General Maintenance Worker	<u>0.25</u>		<u>0.25</u>	
	<b>TOTAL</b>	<u><u>0.75</u></u>		<u><u>0.75</u></u>	



## GENERAL FUND

<b>PARKS, RECREATION &amp; COMMUNITY SERVICES</b>		<b>PROGRAM</b>		
<b>Recreation</b>		<b>11-275</b>		
<b>Statement of Purpose</b>				
<i>To provide a variety of recreational and educational programs that stimulate mental, social, and physical development in a safe and protective environment.</i>				
<b>Accomplishments in FY 04-05 &amp; FY 05-06</b>				
<ul style="list-style-type: none"> <li>* Conducted successful chess program with six chess clubs including 150 club members who practice and train regularly, and a championship tournament with 78 participants (up from 14 the previous season).</li> <li>* Developed "Active Living" activities at Santa Anita Center including a teen bike club, adult aerobics, and health and nutrition classes.</li> <li>* Conducted successful Youth Expo with collaborative partnership that included Santa Ana College, SAUSD, California State University of Fullerton and University of California Irvine</li> <li>* Incorporated advertisement in the agency programs brochure to help cover brochure expenses and generated \$2,500 in new revenue.</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Continue to develop the chess program to increase the club membership and improve the quality of tournaments.</li> <li>* Continue to develop and implement "Active Living" activities at the other recreation centers.</li> <li>* Continue to develop a strategy to incorporate existing City resources into the traditional recreation center programming with an emphasis on Santiago Park and the Santa Ana Zoo at Prentice Park.</li> </ul>				
PERFORMANCE MEASURES	Actual FY 03-04	Actual FY 04-05	Estimated FY 05-06	Objective FY 06-07
<b>Service Level</b> # of Family PRIDE Clubs	9	9	9	9
<b>Effectiveness</b> Revenue from donations	\$ 28,099	\$ 38,000	\$ 38,400	\$ 38,400

**GENERAL FUND**

<b>PARKS, RECREATION &amp; COMMUNITY SERVICES</b>		<b>FUND</b>			<b>11</b>
<b>Recreation</b>		<b>Activity</b>			<b>275</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	745,602	684,774	675,535	750,880
6131	Salaries & Wages-Temporary	846,533	857,292	848,105	971,100
6141	Salaries & Wages-Overtime	157	1,009	2,185	905
6151	Retirement Plan	0	7,880	85,740	98,095
6161	Medicare Insurance	19,002	19,974	20,905	24,115
6171	Employees Insurance	117,126	105,242	125,490	118,140
6172	Retiree Medical Insurance	3,478	4,626	3,380	6,250
6181	Compensation Insurance	37,797	39,158	41,355	47,545
6191	Other Personnel Services	1,390	2,065	2,625	2,625
	<b>SUBTOTAL PERSONNEL</b>	<b>1,771,084</b>	<b>1,722,018</b>	<b>1,805,320</b>	<b>2,019,655</b>
6201	Utilities	38	0	0	0
6211	Communications	74,734	69,671	48,580	48,580
6221	Training & Transportation	8,889	5,783	10,485	10,485
6251	Other Agency Services	902	82	3,895	3,895
6291	Contractual Services	137,623	163,434	170,020	160,020
	<b>SUBTOTAL CONTRACTUAL</b>	<b>222,185</b>	<b>238,970</b>	<b>232,980</b>	<b>222,980</b>
6391	Operating Materials & Supplies	303,097	249,112	246,400	196,400
	<b>SUBTOTAL COMMODITIES</b>	<b>303,097</b>	<b>249,112</b>	<b>246,400</b>	<b>196,400</b>
6511	Equipment Rental, City	57,542	62,340	61,740	56,245
6521	Insurance (Risk Management)	112,484	130,075	137,880	146,155
	<b>SUBTOTAL FIXED CHARGES</b>	<b>170,026</b>	<b>192,415</b>	<b>199,620</b>	<b>202,400</b>
6661	Computer Software	3,033	2,713	0	0
	<b>SUBTOTAL CAPITAL</b>	<b>3,033</b>	<b>2,713</b>	<b>0</b>	<b>0</b>
	<b>TOTAL</b>	<b>2,469,425</b>	<b>2,405,229</b>	<b>2,484,320</b>	<b>2,641,435</b>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
5380	Recreation Superintendent	1.00		1.00	
5360	Recreation Supervisor	2.00		2.00	
5330	Recreation Program Coordinator	7.00		9.00	
5310	Recreation Leader	3.00		3.00	
7330	Senior Office Assistant	1.00		1.00	
8160	Program Coordinator		19.00		19.00
9400	Senior Program Leader		18.00		18.00
9360	Program Leader II		40.00		40.00
9350	Program Leader I		24.00		24.00
9430	Special Events Leader I		1.00		1.00
9440	Special Events Leader II		1.00		1.00
5310	Recreation Leader (CS/PT)		2.00		0.00
9060	Clerical Aide		8.00		8.00
9230	Maintenance Aide II		7.00		7.00
	<b>TOTAL</b>	<b>14.00</b>	<b>120.00</b>	<b>16.00</b>	<b>118.00</b>

**GENERAL FUND  
DEPARTMENT RESOURCE SUMMARY**

<b>PERSONNEL SERVICES</b>				
<b>ACTIVITIES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
11-141 Personnel Services	1,274,476	1,307,168	1,699,325	1,748,165
TOTAL	<u>1,274,476</u>	<u>1,307,168</u>	<u>1,699,325</u>	<u>1,748,165</u>
<b>OPERATING EXPENSE</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 04-05</b>	<b>APPROVED FY 05-06</b>
6100 Personnel	1,020,239	1,028,853	1,379,960	1,446,515
6200 Contractual	121,181	126,372	176,240	153,490
6300 Commodities	51,868	70,471	62,130	62,130
6500 Fixed Charges	69,895	80,775	80,995	86,030
6600 Capital	11,293	698	0	0
TOTAL	<u>1,274,476</u>	<u>1,307,168</u>	<u>1,699,325</u>	<u>1,748,165</u>
<b>Class Code</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
<b>AUTHORIZED PERSONNEL</b>	<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
1830 Executive Director, Personnel Services	0.40		0.40	
Assistant Director of Personnel Services	0.85		0.88	
1550 Personnel Operations Manager	1.00		1.00	
1540 Senior Personnel Analyst	4.85		4.88	
0770 Senior Personnel Technician	1.00		1.00	
7300 Senior Personnel Services Specialist	2.00	1.00	2.00	1.00
7530 Personnel Executive Secretary	0.40		0.40	
1530 Senior Personnel Receptionist	1.00		1.00	
7070 Personnel Services Specialist	0.60	2.00	0.60	2.00
09770 Administrative Aide		1.00		1.00
8100 Senior Administrative Intern		1.00		1.00
TOTAL GENERAL FUND	<u>12.10</u>	<u>5.00</u>	<u>12.16</u>	<u>5.00</u>
SECTION 3: INTERNAL FUNDS				
109-179 IS Strategic Plan	1.00		1.00	
80-180 Liability & Property	3.80		3.80	
82-178 Workers' Compensation	7.80		7.80	
81-177 Employee Benefits	6.15	1.00	6.15	2.00
88-141 Quality Service Training	1.30	2.00	1.24	2.00
SECTION 5: SPECIAL REVENUE				
31-141 Air Quality Improvement Trust Fund	0.85	1.00	0.85	1.00
	<u>20.90</u>	<u>4.00</u>	<u>20.84</u>	<u>5.00</u>
TOTAL POSITIONS	<u>33.00</u>	<u>9.00</u>	<u>33.00</u>	<u>10.00</u>

**GENERAL FUND**

<b>PERSONNEL SERVICES</b>		<b>PROGRAM</b>		
<b>Personnel Services</b>		<b>11-141</b>		
<b>Statement of Purpose</b>				
<p><i>To provide responsive professional personnel management assistance to City departments to achieve a multi-cultural, highly trained and well-compensated workforce.</i></p> <p>The department's recruitment and selection system reflects a strong commitment to outreach principles to achieve a highly competent workforce representative of the community. This program also facilitates interaction with employee associations and maintains a salary structure which is both externally competitive and internally equitable. Personnel Services endorses sound management practices and a continuous improvement philosophy by providing timely, high quality services. The department promotes the development of productive employees through training and promotional opportunities</p>				
<b>Accomplishments in FY 2005-06</b>				
<ul style="list-style-type: none"> <li>* 63% of newly hired employees were protected classes and a majority were bilingual</li> <li>* Maintained rate of allegations or complaints of improper personnel practices below three per thousand employees.</li> <li>* Negotiated collective bargaining agreements with the following bargaining units: POA, PMA, FBA, FMA, SEIU, and SAMA.</li> <li>* Automated position control function and performance evaluation process to enhance operational efficiency.</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Maintain trend of hiring a well-qualified, diverse work force.</li> <li>* Comply with federal and state mandates regarding employee training for a variety of topics, such as anti-harassment policy training, preventing workplace harassment training and Department of Transportation [DOT] Random Drug and Alcohol Testing Program training.</li> <li>* Work collaboratively with all City Departments and the City Attorney's Office to effectively manage and resolve employee disciplinary issues.</li> <li>* Implement collective bargaining agreements with all City bargaining units, including POA, PMA, FBA, FMA, SEIU, and SAMA.</li> <li>* Implement upgrade of applicant tracking system to enhance recruitment/selection activities.</li> <li>* Implement job family career ladders for the purpose of career developments, as well as bumping rights in the event of layoffs.</li> </ul>				
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Objective</b>
	<b>FY 03-04</b>	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Level</b>				
# of recruitments	67	105	115	125
# of exams administered	273	486	521	530
# of general training classes offered	35	35	42	35
# of grievances processed	1	3	3	3
<b>Efficiency</b>				
% of department costs funded by General Fund	1%	1%	1%	1%
Average # of days to establish eligible lists	51	52	49	52
% of classes with current job specification	64%	65%	70%	75%
<b>Effectiveness</b>				
% of minority representation in workforce	58.3%	59.2%	60.0%	60.5%
% of new employees passing probation	94.0%	94.0%	93.0%	94.0%
% of appointments filled by promotion	61.0%	45.0%	50.0%	50.0%
% annual attrition rate	7.2%	7.0%	6.9%	7.0%

**GENERAL FUND**

<b>PERSONNEL SERVICES</b>					<b>FUND</b>	<b>11</b>
<b>Personnel Services</b>					<b>Activity</b>	<b>141</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	835,296	822,459	925,075	990,070	
6131	Salaries & Wages-Temporary	57,184	72,775	95,450	99,110	
6141	Salaries & Wages-Overtime	7,040	8,752	25,000	25,000	
6151	Retirement Plan	0	8,138	77,200	85,040	
6161	Medicare Insurance	10,265	10,501	9,950	12,950	
6171	Employees Insurance	72,160	79,493	130,555	131,070	
6172	Retiree Health Insurance	3,555	3,752	8,870	8,600	
6181	Compensation Insurance	12,329	13,534	15,470	16,950	
6191	Other Personnel Services	22,409	9,449	92,390	77,725	
	<b>SUBTOTAL PERSONNEL</b>	<u>1,020,239</u>	<u>1,028,853</u>	<u>1,379,960</u>	<u>1,446,515</u>	
6211	Communications	24,968	24,436	23,380	23,380	
6221	Training & Transportation	78,249	86,611	60,945	86,335	
6231	Advertising	275	1,138	3,080	3,080	
6251	Other Agency Services	7,254	6,623	18,810	10,000	
6281	M & R Machine & Equipment	0	199	100	100	
6291	Other Contractual Services	10,435	7,364	69,925	30,595	
	<b>SUBTOTAL CONTRACTUAL</b>	<u>121,181</u>	<u>126,372</u>	<u>176,240</u>	<u>153,490</u>	
6391	Operating Materials & Supplies	51,868	70,471	62,130	62,130	
	<b>SUBTOTAL COMMODITIES</b>	<u>51,868</u>	<u>70,471</u>	<u>62,130</u>	<u>62,130</u>	
6521	Insurance (Risk Management)	4,890	5,180	5,495	5,825	
6571	Building & Site Rental	65,005	75,595	75,500	80,205	
	<b>SUBTOTAL FIXED CHARGES</b>	<u>69,895</u>	<u>80,775</u>	<u>80,995</u>	<u>86,030</u>	
6641	Machinery & Equipment	11,293	0	0	0	
6661	Computer Software	0	698	0	0	
	<b>SUBTOTAL CAPITAL</b>	<u>11,293</u>	<u>698</u>	<u>0</u>	<u>0</u>	
	<b>TOTAL</b>	<u><u>1,274,476</u></u>	<u><u>1,307,168</u></u>	<u><u>1,699,325</u></u>	<u><u>1,748,165</u></u>	
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>		
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>	
01830	Executive Director, Personnel Services	0.40		0.40		
	Assistant Director of Personnel Services	0.85		0.88		
01550	Personnel Operations Manager	1.00		1.00		
01540	Senior Personnel Analyst	4.85		4.88		
00770	Senior Personnel Technician	1.00		1.00		
07300	Senior Personnel Services Specialist	2.00	1.00	2.00	1.00	
07530	Personnel Executive Secretary	0.40		0.40		
01530	Senior Personnel Receptionist	1.00		1.00		
07070	Personnel Services Specialist	0.60	2.00	0.60	2.00	
09770	Administrative Aide		1.00		1.00	
8100	Senior Administrative Intern		1.00		1.00	
	<b>TOTAL</b>	<u>12.10</u>	<u>5.00</u>	<u>12.16</u>	<u>5.00</u>	

**GENERAL FUND  
DEPARTMENT RESOURCE SUMMARY**

**PLANNING & BUILDING AGENCY**

<b>ACTIVITIES</b>		<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
11-503	Administrative Services	1,977,723	1,898,158	2,166,065	2,082,585
11-505	Planning Division	1,946,735	2,044,633	2,438,410	2,527,590
11-507	New Construction	2,031,276	1,960,985	2,143,675	2,294,805
11-508	Permits & Plan Check	1,373,206	1,489,467	1,636,590	1,740,065
11-509	Community Preservation	783,615	743,224	853,420	1,009,735
11-510	Proactive Rental Enforcement Program	576,048	609,882	671,945	703,070
<b>TOTAL</b>		<u><u>8,688,603</u></u>	<u><u>8,746,349</u></u>	<u><u>9,910,105</u></u>	<u><u>10,357,850</u></u>
<b>OPERATING EXPENSE</b>		<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 04-05</b>	<b>APPROVED FY 05-06</b>
6100	Personnel	6,641,100	6,858,190	7,598,165	8,124,365
6200	Contractual	945,757	778,267	1,094,490	1,105,175
6300	Commodities	175,711	166,427	260,480	245,345
6500	Fixed Charges	794,708	802,921	814,580	882,965
6600	Capital	6,940	16,157	18,000	0
6700	Debt Service	124,387	124,387	124,390	0
<b>TOTAL</b>		<u><u>8,688,603</u></u>	<u><u>8,746,349</u></u>	<u><u>9,910,105</u></u>	<u><u>10,357,850</u></u>
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
0090	Assistant City Manager	0.17		0.00	
2491	Deputy City Manager for Development Services	0.69		0.50	
0249	Executive Director of Planning & Building Safety	1.00		1.00	
2492	Assistant Director of Planning & Building	1.00		1.00	
1730	Administrative Assistant II	1.00		1.00	
2500	Planning Manager	0.90		0.90	
2380	Principal Plan Check Engineer	1.00		1.00	
2750	Community Preservation Manager	1.00		1.00	
1720	Management Analyst	1.00		1.00	
2370	Supervisor of Inspections	1.00		1.00	
7010	Accounting Assistant	1.00		1.00	
1410	Assistant Plan Check Engineer II	1.00		1.00	
2440	Assistant Planner II	5.00		5.00	
2280	Associate Plan Check Engineer	3.00		3.00	
2450	Associate Planner	6.25		6.25	
2300	Building Inspector	1.00		1.00	
6430	Combination Building Inspector	7.00		7.00	
2740	Community Preservation Inspector	24.00		26.00	2.00
2360	Community Preservation Inspector II	1.00		1.00	
2310	Electrical Inspector	2.00		2.00	
0110	Environmental Coordinator	1.00		1.00	
4300	Landscape Development Associate	1.00		1.00	
2590	Permit Supervisor	1.00		1.00	
2580	Permit Technician	5.00		5.00	
7320	Planning Commission Secretary	1.00		1.00	

**GENERAL FUND  
DEPARTMENT RESOURCE SUMMARY**

**PLANNING & BUILDING AGENCY**

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 04-05		APPROVED FY 05-06	
			Part Time	Full Time	Part Time
2320	Plumbing Inspector	2.00		2.00	
0810	Principal Planner	2.00		2.00	
0060	Receptionist	2.00		2.00	
7270	Secretary	2.00	1.00	2.00	1.00
7280	Senior Accounting Assistant	1.00		1.00	
2330	Senior Building Inspector	1.00		1.00	
TBD	Senior Combination Building Insp.	2.00		2.00	
0070	Senior Community Preservation Inspector	4.00		4.00	
2340	Senior Electrical Inspector	1.00		1.00	
7330	Senior Office Assistant	11.65	1.00	11.65	1.00
0330	Senior Plan Check Engineer	2.00		2.00	
2470	Senior Planner	2.80		2.80	
2350	Senior Plumbing Inspector	1.00		1.00	
7400	Senior Secretary	1.00		1.00	
2180	Sr. Electrical Systems Specialist	1.00		1.00	
2430	Sr. Plumbing/Mechanical Systems Specialist	1.00		1.00	
0120	Systems Administrator	1.00		1.00	
	<b>TOTAL</b>	<u>107.46</u>	<u>2.00</u>	<u>109.10</u>	<u>4.00</u>
<b>SECTION 5: SPECIAL REVENUE</b>					
31-505	Air Quality Improvement Trust Fund	1.40		1.40	
		<u>1.40</u>		<u>1.40</u>	
	<b>TOTAL</b>	<u>108.86</u>	<u>2.00</u>	<u>110.50</u>	<u>4.00</u>
<p><i>Notes:</i>            Remaining 1.40 positions are shown in Special Revenue Fund 31-505.</p> <p>1 Associate Planner position transferred from CDA to Planning (11-505) during FY 2005-06.</p> <p>\$1,697,750 in salary and benefits for Community Preservation 11-509 funded by CDBG Fund 135 in FY 06-07.</p>					

## GENERAL FUND

<b>PLANNING &amp; BUILDING AGENCY</b> <b>Administrative Services</b>	<b>FUND</b>	<b>11</b>
	<b>Activity</b>	<b>503</b>
<b>Statement of Purpose</b>		
<p><i>To ensure that Santa Ana is a thoughtfully planned, safely built, and well maintained community.</i></p> <p>This program provides direction to the Planning &amp; Building Agency by providing management and fiscal support to the Planning, Inspections, Permit &amp; Plan Check, and Community Preservation Divisions. This program also provides executive support to the Planning Commission and Historic Resources Commission.</p>		
<b><u>SERVICE PROGRAM</u></b>		
<b>PLANNING DIVISION</b>		
<p>The Planning Division provides a framework in which the future social and economic well-being of the City's residents can be ensured through the adoption of a comprehensive General Plan and development standards. This division also coordinates the delivery of services to developers.</p>		
<b>BUILDING SAFETY DIVISION</b>		
<b>New Construction Section</b>		
<p>This section provides inspections for all new construction, conversions, and maintenance and repairs of buildings to ensure compliance with State codes and City ordinances.</p>		
<b>Permits and Plan Check Section</b>		
<p>This sections provides review and approval of building construction plans to ensure compliance with building, plumbing, heating, electrical, and handicapped requirements, as well as compliance with all State laws and City ordinances.</p>		
<b>COMMUNITY PRESERVATION DIVISION</b>		
<p>This division enforces Santa Ana Municipal Code provisions to ensure safe, orderly, and aesthetically pleasing neighborhoods and commercial areas.</p>		



**GENERAL FUND**

<b>PLANNING &amp; BUILDING AGENCY</b>					<b>FUND 11</b>
<b>Administrative Services</b>					<b>Activity 503</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	665,203	640,406	649,725	688,485
6131	Salaries & Wages-Temporary	42,760	32,259	24,290	24,290
6141	Salaries & Wages-Overtime	696	302	2,000	2,000
6151	Retirement Plan	0	6,175	53,815	57,465
6161	Medicare Insurance	4,967	6,963	6,740	7,495
6171	Employees Insurance	64,485	73,399	74,235	72,230
6172	Retiree Medical Insurance	3,201	4,510	2,865	5,435
6181	Compensation Insurance	13,096	11,609	12,010	14,105
6191	Other Personnel Services	0	0	4,000	4,000
	<b>SUBTOTAL PERSONNEL</b>	<b>794,408</b>	<b>775,623</b>	<b>829,680</b>	<b>875,505</b>
6211	Communications	9,424	8,580	10,445	10,445
6221	Training & Transportation	24,748	28,990	47,655	49,935
6251	Other Agency Services	2,665	3,849	1,830	1,830
6261	M&R Buildings & Grounds	0	0	5,340	5,340
6281	M&R Machinery & Equipment	9,885	4,024	31,675	28,000
6291	Other Contractual Services	50,525	15,252	123,825	103,825
6294	Lease Payments	416,837	415,939	415,220	415,915
	<b>SUBTOTAL CONTRACTUAL</b>	<b>514,084</b>	<b>476,634</b>	<b>635,990</b>	<b>615,290</b>
6391	Operating Materials & Supplies	14,020	12,671	9,110	9,110
	<b>SUBTOTAL COMMODITIES</b>	<b>14,020</b>	<b>12,671</b>	<b>9,110</b>	<b>9,110</b>
6511	Rental, City Equipment	4,018	4,015	4,015	4,265
6521	Insurance (Risk Management)	160,850	170,500	180,730	191,575
6571	Building & Site Rental	364,150	333,804	364,150	386,840
	<b>SUBTOTAL FIXED CHARGES</b>	<b>529,018</b>	<b>508,319</b>	<b>548,895</b>	<b>582,680</b>
6651	Books, Records & Video	0	0	18,000	0
6661	Computer Software	1,806	524	0	0
	<b>SUBTOTAL CAPITAL</b>	<b>1,806</b>	<b>524</b>	<b>18,000</b>	<b>0</b>
6771	Capitalized Lease Obligation	124,387	124,387	124,390	0
	<b>SUBTOTAL DEBT SERVICE</b>	<b>124,387</b>	<b>124,387</b>	<b>124,390</b>	<b>0</b>
	<b>TOTAL</b>	<b>1,977,723</b>	<b>1,898,158</b>	<b>2,166,065</b>	<b>2,082,585</b>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
0090	Assistant City Manager	0.17		0.00	
2491	Deputy City Manager for Development Services	0.69		0.50	
0249	Executive Director of Planning & Building Safety	1.00		1.00	
1730	Administrative Assistant II	1.00		1.00	
1720	Management Analyst	1.00		1.00	
7280	Senior Accounting Assistant	1.00		1.00	
7010	Accounting Assistant	1.00		1.00	
7400	Senior Secretary	1.00		1.00	
7330	Senior Office Assistant	1.00		1.00	
0120	Systems Administrator Secretary (PT)	1.00		1.00	
	<b>TOTAL</b>	<b>8.86</b>	<b>1.00</b>	<b>8.50</b>	<b>1.00</b>

## GENERAL FUND

**PLANNING & BUILDING AGENCY**  
**Planning Division**

**PROGRAM**  
**11-505**

### **Statement of Purpose**

*To provide a framework in which the future social and economic well-being of the City's residents can be ensured through the adoption of a comprehensive General Plan and development standards.*

The Planning Division maintains the City's General Plan and provides for zoning administration through the issuance of conditional use permits, variances and minor exceptions. Through the Planning and Zoning counter, this division is the first contact in development activity, land use permitting, and occupancy zoning clearances. This division also is responsible for the environmental review and site plan review programs, subdivision processing and monitoring of development through the City's various development agencies. In addition, this division provides staff support to the Planning Commission, Historical Resources Commission, and Council Committees.

### **Current Planning**

Coordinates the review of development proposals from project conception through the final building occupancy. Staff work includes internal design review, site plan review and coordination of the site plan review process for the development review agencies. This section facilitates and monitors projects throughout the development review and construction process and provides general policy and land use recommendations to the City's Planning Commission.

### **Planning Counter**

A key component of the Development Service Center, activities include providing the public with such information as the City's long-term planning and specific development standards and procedures. The counter handles design review for typical single family and historic neighborhood projects and minor tenant improvement projects in the commercial and industrial sectors. Activities include review of occupancy, home occupation, temporary and seasonal land use, fences, signage and zoning verification..

### **Environmental Planning/Landscape Planning and Review**

Provides environmental planning reviews of unique environmental circumstances for both public and private projects within the community. The environmental review process provides disclosure, mitigation preparation and project monitoring services for all development proposals. This section also is responsible for environmental review and analysis of larger regional projects outside of City boundaries. Landscape planning and review provides the services to promote the City's urban forest efforts. The services include review and critique of landscape development proposals for compliance with the adopted landscape standards and amendments to the Municipal Code that promote these efforts.

### **Regional and Advanced Planning**

Conducts comprehensive land use research establishing policy to guide the future development vision of the City. Prepares updates to the General Plan Elements and monitors implementation of policies. This section also facilitates zoning ordinance revisions, municipal annexations, the creation of Specific Plans and provides representation to the Orange County Council of Governments. Staff work additionally includes providing general policy and technical support to the Historic Resources Commission.

**GENERAL FUND**

<b>PLANNING &amp; BUILDING AGENCY</b>		<b>FUND 11</b>			
<b>Planning Division</b>		<b>Activity 505</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	1,372,674	1,533,244	1,645,920	1,725,140
6131	Salaries & Wages-Temporary	86,115	72,924	56,100	57,875
6141	Salaries & Wages-Overtime	59	0	5,000	5,000
6151	Retirement Plan	0	15,032	131,725	141,400
6161	Medicare Insurance	18,216	19,907	24,045	25,220
6171	Employees Insurance	128,819	156,225	157,450	161,670
6172	Retiree Medical Insurance	5,896	10,271	7,445	12,685
6181	Compensation Insurance	14,222	19,394	22,185	21,465
6191	Other Personnel Services	14,958	12,003	4,000	4,000
	<b>SUBTOTAL PERSONNEL</b>	<b>1,640,959</b>	<b>1,839,000</b>	<b>2,053,870</b>	<b>2,154,455</b>
6211	Communications	28,249	28,709	33,025	33,025
6221	Training & Transportation	10,474	10,969	24,910	24,910
6231	Advertising	13,860	7,668	63,085	43,085
6251	Other Agency Services	5,043	5,297	7,405	7,405
6281	M&R Machinery & Equipment	1,271	528	1,050	1,050
6291	Other Contractual Services	168,105	66,600	124,535	124,535
	<b>SUBTOTAL CONTRACTUAL</b>	<b>227,002</b>	<b>119,771</b>	<b>254,010</b>	<b>234,010</b>
6391	Operating Materials & Supplies	64,771	70,371	121,660	126,525
	<b>SUBTOTAL COMMODITIES</b>	<b>64,771</b>	<b>70,371</b>	<b>121,660</b>	<b>126,525</b>
6511	Equipment Rental, City	8,869	8,870	8,870	12,600
	<b>SUBTOTAL FIXED CHARGES</b>	<b>8,869</b>	<b>8,870</b>	<b>8,870</b>	<b>12,600</b>
6641	Machinery & Equipment	3,000	6,621	0	0
6661	Computer Software	2,134	0	0	0
	<b>SUBTOTAL CAPITAL</b>	<b>5,134</b>	<b>6,621</b>	<b>0</b>	<b>0</b>
	<b>TOTAL</b>	<b>1,946,735</b>	<b>2,044,633</b>	<b>2,438,410</b>	<b>2,527,590</b>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
2500	Planning Manager *	0.90		0.90	
0810	Principal Planner	2.00		2.00	
2470	Senior Planner *	2.80		2.80	
2450	Associate Planner * **	6.25		6.25	
2440	Assistant Planner II	5.00		5.00	
4300	Landscape Development Associate	1.00		1.00	
0110	Environmental Coordinator	1.00		1.00	
7320	Planning Commission Secretary	1.00		1.00	
7330	Senior Office Assistant *	2.65	1.00	2.65	1.00
0060	Receptionist	1.00		1.00	
	<b>TOTAL</b>	<b>23.60</b>	<b>1.00</b>	<b>23.60</b>	<b>1.00</b>

\* Remainder charged to Air Quality Fund 31-505.  
 \*\* 1 Associate Planner reimbursed from Public Works Fund 101-611.  
 1 Associate Planner transferred from CDA mid-year 05-06.

**GENERAL FUND**

<b>PLANNING &amp; BUILDING AGENCY</b>		<b>PROGRAM</b>		
<b>New Construction</b>		<b>11-507</b>		
<b>Statement of Purpose</b>				
<p><i>To adopt and prudently enforce construction, occupancy, and housing laws and to promote an attractive environment for development.</i></p> <p>New Construction provides inspections of new construction, conversions, maintenance, and repair of buildings. This section is responsible for the enforcement of building, plumbing heating and electrical codes and handicapped requirements. This section also assists individuals and institutions in the areas of business licenses, energy conservation and housing and zoning compliance with State laws and City ordinances.</p>				
<b>Accomplishments in FY 04-05 &amp; FY 05-06</b>				
<ul style="list-style-type: none"> <li>* Per inspector, the average load of New Construction and Occupancy inspections to date has been 320 per month.</li> <li>* Continue to develop a complete emergency operation proposal for the New Construction inspection unit.</li> <li>* Continued implementation of Residential Combination Building Inspection training program.</li> <li>* Continued assistance to CDA with special inspections programs to Enterprise and Empowerment Zone programs</li> <li>* Continued special assistance efforts to city-sponsored projects.</li> <li>* Completed State certification of all inspectors as essential emergency services/damage assessment inspectors.</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Maximize inspection efficiency and outreach to our customers through a balance of combination and specialty inspections.</li> <li>* Continue to revise phase of specialty and residential combination building inspection training program.</li> <li>* Continue emergency damage assessment training.</li> <li>* Continue assisting CDA with special emphasis on Enterprise and Empowerment Zone programs.</li> <li>* Facilitate cross-training efforts with Planning and Community Preservation staff.</li> <li>* Complete development of New Construction Policies and Procedures Manual.</li> </ul>				
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 03 - 04</b>	<b>FY 04 - 05</b>	<b>FY 05 - 06</b>	<b>FY 06 - 07</b>
<b>Service Levels</b>				
Total Inspections	46,160	40,015	40,266	46,000
Training (employee hours)	1,014	1,123	1,200	1,200
<b>Efficiency</b>				
Reduction in number of trips to site, and enhanced customer service, due to use of Combination Inspectors to conduct multiple residential inspections during each visit. This will allow specialty inspectors to focus on commercial, industrial and manufacturing projects throughout the city.	20.0%	20.0%	20.0%	20.0%
Base Year = FY 00-01				

**GENERAL FUND**

<b>PLANNING &amp; BUILDING AGENCY</b>					<b>FUND 11</b>
<b>New Construction</b>					<b>Activity 507</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	1,505,228	1,477,721	1,571,850	1,663,055
6131	Salaries & Wages-Temporary	14,349	25,831	38,720	40,860
6141	Salaries & Wages-Overtime	27,091	18,639	5,000	5,000
6151	Retirement Plan	0	14,231	126,950	137,485
6161	Medicare Insurance	17,144	18,176	20,340	22,380
6171	Employees Insurance	174,882	177,700	173,760	192,350
6172	Retiree Medical Insurance	6,655	10,542	6,865	11,960
6181	Compensation Insurance	60,654	67,820	38,460	41,245
6191	Other Personnel Services	26,738	4,192	0	0
	<b>SUBTOTAL PERSONNEL</b>	<u>1,832,741</u>	<u>1,814,852</u>	<u>1,981,945</u>	<u>2,114,335</u>
6211	Communications	20,551	22,632	22,540	22,540
6221	Training & Transportation	2,169	3,475	7,370	7,370
6251	Other Agency Services	1,334	930	550	550
6281	M&R Machinery & Equipment	128	158	835	835
6291	Other Contractual Services	75,044	17,398	23,895	22,090
	<b>SUBTOTAL CONTRACTUAL</b>	<u>99,226</u>	<u>44,593</u>	<u>55,190</u>	<u>53,385</u>
6391	Operating Materials & Supplies	16,811	14,182	24,045	24,045
	<b>SUBTOTAL COMMODITIES</b>	<u>16,811</u>	<u>14,182</u>	<u>24,045</u>	<u>24,045</u>
6511	Equipment Rental, City	82,498	82,495	82,495	103,040
	<b>SUBTOTAL FIXED CHARGES</b>	<u>82,498</u>	<u>82,495</u>	<u>82,495</u>	<u>103,040</u>
6661	Computer Software	0	4,863	0	0
	<b>SUBTOTAL CAPITAL</b>	<u>0</u>	<u>4,863</u>	<u>0</u>	<u>0</u>
	<b>TOTAL</b>	<u><u>2,031,276</u></u>	<u><u>1,960,985</u></u>	<u><u>2,143,675</u></u>	<u><u>2,294,805</u></u>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
2492	Asst. Dir. of Planning & Building	1.00		1.00	
2370	Supervisor of Inspections	1.00		1.00	
2330	Senior Building Inspector	1.00		1.00	
2300	Building Inspector	1.00		1.00	
TBD	Senior Combination Bldg. Inspector	2.00		2.00	
6430	Combination Building Inspector	7.00		7.00	
2350	Senior Plumbing Inspector	1.00		1.00	
2320	Plumbing Inspector	2.00		2.00	
2340	Senior Electrical Inspector	1.00		1.00	
2310	Electrical Inspector	2.00		2.00	
2180	Senior Electrical Systems Specialist	1.00		1.00	
2430	Sr. Plumbing/Mech. Sys. Specialist	1.00		1.00	
7270	Secretary	1.00		1.00	
7330	Senior Office Assistant	2.00		2.00	
	<b>TOTAL</b>	<u>24.00</u>		<u>24.00</u>	

**GENERAL FUND**

<b>PLANNING &amp; BUILDING AGENCY</b>		<b>PROGRAM</b>		
<b>Permits &amp; Plan Check</b>		<b>11-508</b>		
<b>Statement of Purpose</b>				
<p><i>To prudently enforce construction and occupancy laws and promote an attractive environment for development by providing efficient delivery of plan check and permit services.</i></p> <p>The Permit and Plan Check Section reviews plans for compliance with the California Building Standards Code for all new construction, tenant improvements, conversions and repairs to buildings and other structures. This section is responsible for the enforcement of regulations for disabled access, energy conservation, flood plain management, fire and life safety, structural systems, electrical, plumbing, and mechanical ventilation systems. The section assists the public in obtaining permits for construction. It maintains construction records for all buildings in the City.</p>				
<b>Accomplishments in FY 05-06</b>				
<ul style="list-style-type: none"> <li>* The Plan Check Section processed a record high of approximately 11,000 permits and served more than 25,000 public customers.</li> <li>* It continues to achieve compliance with AB 717 with on-going specialized training of plan check engineering staff..</li> <li>* This section processed the plans and permits for a number of major projects, including: Bowers Museum Expansion, MacArthur Lake Residential Towers, the City Place multi-use development, The First American Title expansion, Santiago Lofts, The Santa Ana Zoo improvements, and Improvements at Mater Dei High School.</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Be actively involved in developing an emergency response plan for the Planning and Building Agency.</li> <li>* Be a key player in major development projects: Main and MacArthur multi-use developments, Discovery Science Center &amp; Bowers Museum expansions, Park Place, various live/work projects, and First American Title expansion.</li> <li>* With the number and complexity of projects being planned for Santa Ana, provide adequate staffing of plan check engineers to ensure timely turn-around time.</li> </ul>				
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 03-04</b>	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Levels</b>				
# of building plans checked	*1,930	*1,939	*1,954	*2,000
# of building permits issued	4,119	3,970	4,026	4,200
# of electrical plans checked	592	404	582	600
# of electrical permits issued	2,781	2,658	2,520	2,600
# of plumbing plans checked	341	198	140	200
# of plumbing permits issued	1,780	1,635	1,600	1,800
# of mechanical-solar plans checked	351	193	165	200
# of mechanical-solar permits issued	1213	1102	1,200	1,400
# of occupancy permits issued	1,279	1,804	1,500	1,700
# of grading permits issued	32	35	40	45
<b>EFFICIENCY</b>				
# of plans checked within 72 hours	868	925	974	1,000
% of plans checked within 72 hours	45%	48%	50%	50%
<b>EFFECTIVENESS</b>				
% of total plans completed within 3 weeks	95%	95%	95%	95%
* "Small Plan Checks" now included with regular plan check totals.				

**GENERAL FUND**

<b>PLANNING &amp; BUILDING AGENCY</b>		<b>FUND 11</b>			
<b>Permits &amp; Plan Check</b>		<b>Activity 508</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	1,065,146	1,045,089	1,104,205	1,245,130
6131	Salaries & Wages-Temporary	0	0	70,000	17,870
6141	Salaries & Wages-Overtime	112,631	145,245	132,300	67,300
6151	Retirement Plan	0	10,097	88,160	101,785
6161	Medicare Insurance	13,214	13,431	14,950	17,090
6171	Employees Insurance	97,066	108,325	121,505	124,350
6172	Retiree Medical Insurance	4,495	7,817	4,770	8,775
6181	Compensation Insurance	10,743	12,921	17,165	19,230
6191	Other Personnel Services	1,835	8,132	0	0
	<b>SUBTOTAL PERSONNEL</b>	<b>1,305,130</b>	<b>1,351,057</b>	<b>1,553,055</b>	<b>1,601,530</b>
6211	Communications	16,855	17,584	17,420	17,420
6221	Training & Transportation	3,058	8,525	8,225	8,225
6251	Other Agency Services	2,099	1,619	3,775	3,775
6281	M&R Machinery & Equipment	2,303	539	3,480	3,480
6291	Other Contractual Services	14,648	46,942	14,435	69,435
	<b>SUBTOTAL CONTRACTUAL</b>	<b>38,963</b>	<b>75,209</b>	<b>47,335</b>	<b>102,335</b>
6311	Office Supplies	0	(1,082)	0	0
6391	Operating Materials & Supplies	29,113	29,788	36,200	36,200
	<b>SUBTOTAL COMMODITIES</b>	<b>29,113</b>	<b>28,706</b>	<b>36,200</b>	<b>36,200</b>
6571	Building Rental	0	30,346	0	0
	<b>SUBTOTAL FIXED CHARGES</b>	<b>0</b>	<b>30,346</b>	<b>0</b>	<b>0</b>
6661	Computer Software	0	4,149	0	0
	<b>SUBTOTAL CAPITAL</b>	<b>0</b>	<b>4,149</b>	<b>0</b>	<b>0</b>
	<b>TOTAL</b>	<b>1,373,206</b>	<b>1,489,467</b>	<b>1,636,590</b>	<b>1,740,065</b>
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
2380	Principal Plan Check Engineer	1.00		1.00	
0330	Senior Plan Check Engineer	2.00		2.00	
2280	Associate Plan Check Engineer	3.00		3.00	
1410	Assistant Plan Check Engineer II	1.00		1.00	
2590	Permit Supervisor	1.00		1.00	
2580	Permit Technician	4.00		4.00	
7330	Senior Office Assistant	2.00		2.00	
0060	Receptionist	1.00		1.00	
	<b>TOTAL</b>	<b>15.00</b>	<b>0.00</b>	<b>15.00</b>	<b>0.00</b>

**GENERAL FUND**

**PLANNING & BUILDING AGENCY**  
**Community Preservation**

**PROGRAM**  
**11-509**

**Statement of Purpose**

*To improve the integrity of our neighborhoods through personalized neighborhood contact, education in code requirements, quality inspections, responsive and dedicated personnel, and innovative processes.*

Community Preservation provides professional inspections throughout the City, responds to complaints concerning substandard living conditions, maintenance and use of existing properties, and issues citations for violations of the Santa Ana Municipal Code. This section continues to be an active partner with the Police Department in their fight against crime and with the residents of Santa Ana through increasing interaction with the neighborhood associations.

**Accomplishments in FY 04-05 & FY 05-06**

- \* Community Preservation continued to respond to complaints from the citizens, neighborhood associations and City Council. Residential enforcement focused heavily on vehicle abatement, auto repair and neighborhood association interests throughout the City. The Commercial Code Enforcement program, now in its fifth year, has been very successful in eliminating much of the visual blight in the commercial community.
- \* Community Preservation's Proactive Enforcement Team is now beginning in its 15th neighborhood and continues to conduct door-to-door inspections addressing Santa Ana Municipal Code violations, which negatively impact the aesthetics of a neighborhood.
- \* Community Preservation began working closely with the Produce Vendor's Association and adopted a new program to begin a more organized enforcement effort regarding mobile vending vehicles. Implementation of this new program began on October 1, 2004.

**Action Plan for FY 2006-07**

- \* Community Preservation's primary focus will remain neighborhoods. The commercial corridors, which have been consistently patrolled, will continue to be monitored. New citywide enforcement interests include driveway widenings and Mobile Vehicle Vending. A vigilant eye also will be kept on the progress attained in the downtown area and the South Main Street corridor.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Levels</b>				
Number of Notices of Violations issued	1,840	1,268	1,125	1,200
Number of citations issued	6,632	5,531	3,000	3,000
Number of complaints recorded (citizen)	4,925	4,076	3,450	3,500
Number of violations recorded	20,389	14,041	8,000	10,000
Number of inspections conducted	18,709	12,891	15,445	18,000
<b>Effectiveness</b>				
% of compliance	94%	96%	99%	98%



**GENERAL FUND**

<b>PLANNING &amp; BUILDING AGENCY</b>		<b>FUND 11</b>			
<b>Community Preservation</b>		<b>Activity 509</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 05-06</b>
6111	Salaries & Wages-Regular	466,116	448,761	432,215	580,570
6141	Salaries & Wages-Overtime	0	(1,539)	5,000	5,000
6151	Retirement Plan	0	4,260	34,510	46,700
6161	Medicare Insurance	3,052	2,636	3,240	5,015
6171	Employees Insurance	50,013	50,247	61,230	67,895
6172	Retiree Medical Insurance	2,122	2,273	1,940	4,165
6181	Compensation Insurance	8,360	8,723	11,970	11,105
6191	Other Personnel Services	26,337	9,828	30,000	30,000
	<b>SUBTOTAL PERSONNEL</b>	<u>556,000</u>	<u>525,189</u>	<u>580,105</u>	<u>750,450 *</u>
6211	Communications	29,861	24,861	36,045	36,045
6221	Training & Transportation	4,726	5,715	11,750	11,750
6251	Other Agency Services	5,133	3,730	14,350	14,350
6281	M&R Machinery & Equipment	703	247	395	395
6291	Other Contractual Services	21,090	23,117	29,425	27,620
	<b>SUBTOTAL CONTRACTUAL</b>	<u>61,513</u>	<u>57,670</u>	<u>91,965</u>	<u>90,160</u>
6391	Operating Materials & Supplies	39,948	35,644	55,200	35,200
	<b>SUBTOTAL COMMODITIES</b>	<u>39,948</u>	<u>35,644</u>	<u>55,200</u>	<u>35,200</u>
6511	Equipment Rental, City	126,154	124,721	126,150	133,925
	<b>SUBTOTAL FIXED CHARGES</b>	<u>126,154</u>	<u>124,721</u>	<u>126,150</u>	<u>133,925</u>
	<b>TOTAL</b>	<u><u>783,615</u></u>	<u><u>743,224</u></u>	<u><u>853,420</u></u>	<u><u>1,009,735</u></u>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
2750	Community Preservation Manager	1.00		1.00	
2330	Senior Building Inspector	0.00		0.00	
0070	Senior Community Pres. Inspector	4.00		4.00	
2740	Community Preservation Inspector	20.00	0.00	22.00	2.00
7270	Secretary	1.00		1.00	
7330	Senior Office Assistant	3.00		3.00	
	<b>TOTAL</b>	<u>29.00</u>	<u>0.00</u>	<u>31.00</u>	<u>2.00</u>

\* \$1,697,750 in salary and benefits funded by CDBG Fund 135 in FY 06-07.

1 Senior Building Inspector position reallocated as Senior Combination Building Inspector.

**GENERAL FUND**

**PLANNING & BUILDING AGENCY**  
**Proactive Rental Enforcement Program**

**PROGRAM**  
**11-510**

**Statement of Purpose**

*To reduce unhealthy conditions and life safety hazards for occupants of residential rental properties in highly impacted areas of Santa Ana by identifying and correcting code violations through a systematic inspection program.*

The Proactive Rental Enforcement Program (PREP) is responsible for the inspection of all residential rental units in designated areas of Santa Ana with the goal of long-term upgrading of rental properties and thus decreasing the demand for City services, restoring stability to the neighborhoods.

**Accomplishments in FY 04-05 & FY 05-06**

- \* The Proactive Rental Enforcement Program completed inspections in the Northeast quadrant of the City, as well as numerous previously unreported rental properties in the Northwest area.
- \* The Rental Housing Task Force was consulted on rental property issues and received updates on the progress of the program. Presentations on how to institute a PREP program were made to numerous other cities, as well as to SCACEA, the statewide code enforcement association.
- \* The Gold Seal Incentive Program continued to reward exemplary rental property owners with Rental Inspection Fee exemptions. Due to several properties not re-qualifying for exemptions, an additional Gold Seal application period was held in July 2005. Properties qualifying previously for Gold Seal benefits were rechecked to ensure they were being maintained at Gold Seal level.
- \* PREP continued to conduct citywide re-inspections of properties previously receiving a violation notices to ensure they were being properly maintained and to address any new property maintenance issues that had developed.
- \* PREP forwarded lists of previously unknown rental properties to the Finance Agency for collection of Business License and Rental Inspection Fees.

**Action Plan for FY 2006-07**

- \* Respond to all complaints received fro rental housing.
- \* Conduct inspections of properties that qualified for Gold Seal Incentive Program.
- \* Conduct inspections of 2,000 known rental properties in the southeast area of the City.
- \* Conduct re-inspections of properties in previously inspected areas.
- \* Participate in CDA and Police sponsored rental manager training programs with Rental Housing Task Force members.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Levels</b>				
Inspection areas	2	2	2	2
Total inspections	5,000	5,000	7,000	8,000
Reinspections	2,500	2,000	4,000	4,500
Gold Seal Inspections	350	200	200	200

**GENERAL FUND**

<b>PLANNING &amp; BUILDING AGENCY</b>					<b>FUND</b>	<b>11</b>
<b>Proactive Rental Enforcement Program</b>					<b>Activity</b>	<b>510</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	448,974	470,909	481,575	501,450	
6141	Salaries & Wages-Overtime	0	216	1,000	1,000	
6151	Retirement Plan	0	4,575	38,450	42,625	
6161	Medicare Insurance	2,541	2,520	3,685	3,885	
6171	Employees Insurance	54,507	64,895	66,600	69,265	
6172	Retiree Medical Insurance	823	3,656	2,070	3,475	
6181	Compensation Insurance	5,017	5,698	6,130	6,390	
	<b>SUBTOTAL PERSONNEL</b>	<u>511,862</u>	<u>552,469</u>	<u>599,510</u>	<u>628,090</u>	
6211	Communications	3,419	3,323	4,075	4,075	
6221	Training & Transportation	640	130	1,065	1,065	
6251	Other Agency Services	300	300	410	405	
6281	M&R Machinery & Equipment	0	0	110	110	
6291	Other Contractual Services	610	637	4,340	4,340	
	<b>SUBTOTAL CONTRACTUAL</b>	<u>4,969</u>	<u>4,390</u>	<u>10,000</u>	<u>9,995</u>	
6391	Operating Materials & Supplies	11,048	4,853	14,265	14,265	
	<b>SUBTOTAL COMMODITIES</b>	<u>11,048</u>	<u>4,853</u>	<u>14,265</u>	<u>14,265</u>	
6511	Equipment Rental, City	18,229	18,230	18,230	20,400	
6535	Treasury Service Charge	29,940	29,940	29,940	30,320	
	<b>SUBTOTAL FIXED CHARGES</b>	<u>48,169</u>	<u>48,170</u>	<u>48,170</u>	<u>50,720</u>	
	<b>TOTAL</b>	<u><u>576,048</u></u>	<u><u>609,882</u></u>	<u><u>671,945</u></u>	<u><u>703,070</u></u>	
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>		
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>	
2360	Community Preservation Inspector II	1.00		1.00		
2740	Community Preservation Inspector	4.00		4.00		
2580	Permit Technician	1.00		1.00		
7330	Senior Office Assistant	1.00		1.00		
	<b>TOTAL</b>	<u>7.00</u>		<u>7.00</u>		

**GENERAL FUND  
DEPARTMENT RESOURCE SUMMARY**

**POLICE DEPARTMENT**

ACTIVITIES		ACTUAL FY 03-04	ACTUAL FY 04-05	PROJECTED FY 05-06	APPROVED FY 06-07
11-331	Office of the Chief of Police	1,487,974	1,381,367	1,382,735	1,251,335
11-332	Human Resources	899,209	1,171,483	1,055,255	1,387,330
11-333	Traffic	4,990,637	5,074,750	5,758,940	5,980,805
11-334	Training Services	1,420,929	1,510,272	1,777,185	2,058,820
11-335	Professional Standards	886,069	968,710	1,055,090	900,585
11-337	Field Operations	30,992,744	35,513,580	38,056,665	38,074,345
11-338	Information Systems	1,683,439	1,757,634	2,136,295	2,206,085
11-339	Animal Services	889,745	687,975	963,615	989,235
11-340	District Investigations	3,489,983	4,087,587	4,149,850	4,879,260
11-341	Crimes Against Persons	4,666,543	5,139,718	5,258,175	5,582,435
11-342	Special Investigations	2,254,063	2,702,760	2,660,670	4,186,725
11-343	Property & Evidence	1,424,541	1,407,576	1,599,145	1,621,990
11-344	Forensic Services	1,429,788	1,508,344	1,565,585	1,627,020
11-345	Records Services	2,147,313	2,183,333	2,528,905	2,666,380
11-346	Communications	3,386,625	3,472,713	4,010,325	4,101,095
11-347	Vice	728,421	685,841	669,210	704,540
11-348	Fiscal & Budget	357,159	274,343	339,555	356,315
11-349	Jail Operations	11,826,800	12,321,230	13,195,560	13,817,065
11-350	Building & Facility	3,053,413	2,949,389	3,126,840	3,444,915
11-351	Police Debt Service	8,491,826	8,741,868	10,063,030	9,968,355
11-352	Regional Narcotic Suppression Program	924,495	1,365,046	1,526,990	1,620,905
11-353	Homeland Security & Crime Preventior	0	0	0	503,510
TOTAL		<u>87,431,716</u>	<u>94,905,519</u>	<u>102,879,620</u>	<u>107,929,050</u>
OPERATING EXPENSE		ACTUAL FY 03-04	ACTUAL FY 04-05	PROJECTED FY 05-06	APPROVED FY 06-07
6100	Personnel	64,253,311	71,375,040	76,339,405	79,875,715
6200	Contractual	6,912,219	6,694,996	8,121,325	8,864,200
6300	Commodities	1,042,954	1,202,010	1,300,655	1,638,350
6500	Fixed Charges	6,580,943	6,773,266	6,992,810	7,520,780
6600	Capital	93,175	57,494	0	0
6700	Debt Service	891,641	903,863	901,200	903,380
6800	Interfund Transfers	7,657,475	7,898,850	9,224,225	9,126,625
TOTAL		<u>87,431,716</u>	<u>94,905,519</u>	<u>102,879,620</u>	<u>107,929,050</u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 05-06		APPROVED FY 06-07	
		Full Time	Part Time	Full Time	Part Time
3390	Police Chief	1.00		1.00	
3360	Police Captain	3.00		3.00	
3350	Police Lieutenant	14.00		14.00	
3400	Police Sergeant	50.00		50.00	
3200	Police Officer	319.00		310.00	
3230	Jail Administrator	1.00		1.00	
3380	Technical Support Administrator	1.00		1.00	
3370	Police Communications Manager	1.00		1.00	
6190	Police Property & Facility Manager	1.00		1.00	
3860	Police Records Manager	1.00		1.00	
1970	Detention Manager	2.00		0.00	
	Correctional Manager	0.00		2.00	
6290	Police Fiscal Officer	1.00		1.00	
780	Police Community Services Specialist	1.00		1.00	
3990	Crime/Research Analyst	4.00		5.00	

**GENERAL FUND  
DEPARTMENT RESOURCE SUMMARY**

**POLICE DEPARTMENT**

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 05-06		APPROVED FY 06-07	
		Full Time	Part Time	Full Time	Part Time
1200	Management Aide	1.00		1.00	
0790	Police Investigations Specialist	11.00		11.00	
3800	Police Services Officer	7.00		7.00	
0801	Police Evidence & Supply Supervisor	2.00		2.00	
0799	Police Evidence & Supply Specialist	9.00		9.00	
1360	Forensic Services Supervisor	1.00		1.00	
7600	Firearms Examiner	1.00		1.00	
3980	Forensic Specialist II	2.00		2.00	
3970	Forensic Specialist I	10.00		10.00	
1100	Darkroom Technician	1.00		1.00	
6180	Police Communications Supervisor	4.00		4.00	
3680	Police Service Dispatcher	27.00		31.00	
7660	Communications Services Officer	8.00		8.00	
7230	Police Records Supervisor	3.00		4.00	
7110	Lead Police Records Specialist	5.00		4.00	
7370	Senior Police Records Specialist	27.00		27.00	
0370	Detention Supervisor	12.00		0.00	
	Correctional Supervisor	0.00		12.00	
2939	Principal Management Analyst	1.00		1.00	
0310	Detention Officer	86.00		0.00	
	Correctional Officer	0.00		86.00	
7628	Lead Detention Records Specialist	4.00		0.00	
	Lead Correctional Records Specialist	0.00		4.00	
7650	Senior Detention Records Specialist	17.00		0.00	
	Senior Correctional Records Specialist	0.00		17.00	
0990	Senior Systems Administrator	1.00		1.00	
6470	Systems Support Analyst	1.00		1.00	
1470	Senior Programmer Analyst	1.00		1.00	
0020	Micro Systems Technician	2.00		2.00	
0860	Traffic Services Specialist	1.00		1.00	
1270	Senior Parking Control Officer	2.00		2.00	
3900	Parking Control Officer	2.00		5.00	
3930	Animal Service Officer II	1.00		1.00	
3920	Animal Service Officer I	3.00		3.00	
7280	Senior Accounting Assistant	1.00		1.00	
7010	Accounting Assistant	2.00		2.00	
0140	Secretary to the Chief	1.00		1.00	
7310	Senior Legal Secretary	1.00		1.00	
7270	Secretary	1.00		1.00	
7210	Police Personnel Service Specialist	1.00		1.00	
7330	Senior Office Assistant	20.00		21.00	
7360	Senior Office Specialist	2.00		2.00	
6320	Video Technician	1.00		1.00	
3820	Rangemaster	2.00		2.00	
1620	Deputy City Attorney II	0.50		0.50	
9110	Crossing Guards		0.00		0.00
	<b>TOTAL GENERAL FUND</b>	<u>685.50</u>	<u>0.00</u>	<u>685.50</u>	<u>0.00</u>
	<b>SPECIAL REVENUE</b>				
74-244	Civic Center Security	8.00		8.00	
165-336	Traffic Offender Program	1.00		1.00	
	<b>TOTAL SPECIAL REVENUE</b>	<u>9.00</u>		<u>9.00</u>	
	<b>TOTAL NON-GRANT POSITIONS</b>	<u><u>694.50</u></u>	<u><u>0.00</u></u>	<u><u>694.50</u></u>	<u><u>0.00</u></u>
	<b>GRANT FUNDED POSITIONS</b>				
23-349	Inmate Welfare Fund	1.00		1.00	
26-340	Criminal Activity Fund - General	3.00		3.00	
125-331	UASI Grant	3.00	0.00	3.00	0.00
	<b>TOTAL GRANT FUNDED</b>	<u>7.00</u>	<u>0.00</u>	<u>7.00</u>	<u>0.00</u>
	<b>TOTAL ALL FUNDING SOURCES</b>	<u>701.50</u>	<u>0.00</u>	<u>701.50</u>	<u>0.00</u>

## GENERAL FUND

**POLICE DEPARTMENT**  
**Office of the Chief of Police**

**PROGRAM**  
**011-331**

### Statement of Purpose

*To provide leadership and direction that will ensure a safe and secure community at all levels.*

### SERVICE PROGRAM

#### **Police Services**

- \* Bring community policing and problem solving to the next level, by using technology and crime analysis tools in a systematic way to address persistent crime problems
- \* Work cooperatively with state and federal agencies through taskforces to provide anti-terrorism services and share criminal intelligence
- \* Continue to provide effective strategies to reduce violent crimes
- \* Work closely with the police management team to mentor future department leaders to ensure a smooth succession of command at all levels

#### **Police and Community Partnership**

- \* Revitalize community support and involvement by working closely with community based organizations
- \* Continue and improve the productive relationship with neighborhood associations
- \* Work with local, state and federal agencies to reduce crime and signs of disorder in the community

**GENERAL FUND**

<b>POLICE DEPARTMENT</b>					<b>FUND</b>	<b>11</b>
<b>Office of the Chief of Police</b>					<b>Activity</b>	<b>331</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	1,090,076	717,167	849,615	733,975	
6131	Salaries Temp	0	165,048	0	0	
6141	Salaries & Wages-Overtime	41,180	75,179	51,365	51,365	
6151	Retirement Plan	9,918	107,370	176,225	157,670	
6161	Medicare Insurance	5,825	7,614	5,530	5,830	
6171	Employees Insurance	92,943	81,797	84,235	76,175	
6172	Retiree Medical Insurance	1,727	1,155	1,570	2,930	
6181	Compensation Insurance	<u>68,241</u>	<u>58,301</u>	<u>52,915</u>	<u>47,205</u>	
	<b>SUBTOTAL PERSONNEL</b>	1,309,911	1,213,632	1,221,455	1,075,150	
6211	Communications	4,119	5,675	2,850	2,850	
6221	Training & Transportation	27,492	24,994	50,600	65,505	
6251	Other Agency Services	7,010	4,933	2,930	2,930	
6291	Other Contractual Services	<u>95,351</u>	<u>88,141</u>	<u>74,000</u>	<u>74,000</u>	
	<b>SUBTOTAL CONTRACTUAL</b>	133,972	123,743	130,380	145,285	
6391	Other Material & Supplies	<u>40,180</u>	<u>39,482</u>	<u>30,900</u>	<u>30,900</u>	
	<b>SUBTOTAL COMMODITIES</b>	40,180	39,482	30,900	30,900	
6511	Equipment Rental, City	<u>3,911</u>	<u>4,510</u>	<u>0</u>	<u>0</u>	
	<b>SUBTOTAL FIXED CHARGES</b>	3,911	4,510	0	0	
	<b>TOTAL</b>	<u><u>1,487,974</u></u>	<u><u>1,381,367</u></u>	<u><u>1,382,735</u></u>	<u><u>1,251,335</u></u>	
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>		
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>	
3390	Police Chief	1.00		1.00		
3380	Police Sergeant (1)	2.00		1.00		
3200	Police Officer	3.00		3.00		
1200	Management Aide	1.00		1.00		
0140	Secretary to the Police Chief	1.00		1.00		
7330	Senior Office Assistant (2)	<u>1.00</u>		<u>2.00</u>		
	<b>TOTAL</b>	<u><u>9.00</u></u>	<u><u>0.00</u></u>	<u><u>9.00</u></u>	<u><u>0.00</u></u>	
(1)	Moved 1 to 011-342					
(2)	Moved 1 from 011-337 (reclassified Pol Ofr)					

## GENERAL FUND

<b>POLICE DEPARTMENT</b> <b>Human Resources</b>	<b>PROGRAM</b> <b>011-332</b>			
<b>Statement of Purpose</b>				
<p><i>To provide effective and responsive human resource management, recruitment, and personnel related functions which support the Police Department's mission and organizational goals.</i></p>				
<b>Accomplishments in FY 2004-05 &amp; FY 2005-06</b>				
<ul style="list-style-type: none"> <li>* Completed writing a "respiratory" policy</li> <li>* Implemented an Injury &amp; Illness Prevention Program</li> <li>* Hired six female Police Officers, three of which were bi-lingual Police Officers</li> <li>* Began publishing a monthly HR Newsletter</li> <li>* Hosted 5 health awareness seminars &amp; 1 financial seminar for police employees</li> <li>* Expanded the recruitment of sworn officers to include non-bilingual police recruits</li> <li>* 28% reduction in reportable industrial injuries</li> <li>* Implemented the Santa Ana Police Department Voluntary Fitness Program</li> <li>* Improved workplace awareness through quarterly Safety Committee Meetings</li> <li>* Increased Police Chaplain Program by three Chaplains</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Full Implementation of Line of Duty Death Policy</li> <li>* Develop and implement a Hiring Bonus Program (Lateral Police Officers &amp; Detention Officers)</li> <li>* Hire two additional female Police Officers to achieve 8% of sworn personnel</li> <li>* Implement Recruitment Strategic Plan</li> <li>* Facilitate the third session of the Santa Ana Police Department Voluntary Fitness Program</li> <li>* Increase involvement in local community-based recruitment forums</li> <li>* Develop and Implement a Cadet Career Development Program</li> <li>* Continue to recruit for non-bilingual sworn police recruits as needed</li> </ul>				
PERFORMANCE MEASURES	Actual FY 03-04	Actual FY 04-05	Estimated FY 05-06	Objective FY 06-07
<b>Service Level</b>				
# of applicants tested (total)	1,870	1,453	1,200	1,200
# of applicants tested (sworn)	613	145	N/A	N/A
# of applicants tested (civilian)	1,257	1,308	N/A	N/A
# of background checks completed	290	159*	126*	200
# of recruitment/job fairs attended	23	19	10	20
<b>Efficiency</b>				
# of hours to complete a background investigation (avg. of actual time worked)	40	40	40	40
<b>Effectiveness</b>				
# of sworn position filled	98%	98%	98%	98%
# of non-sworn position filled	98%	98%	98%	98%
# of female bilingual officers hired	2	3	3	2
		*112 withdraws	*59 withdraws	



**GENERAL FUND**

<b>POLICE DEPARTMENT</b>					<b>FUND</b>	<b>11</b>
<b>Human Resources</b>					<b>Activity</b>	<b>332</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	649,868	619,469	577,800	757,480	
6131	Salaries & Wages-Temporary	16,956	67,212	15,135	15,815	
6141	Salaries & Wages-Overtime	31,599	134,289	45,350	45,350	
6151	Retirement Plan	5,100	95,076	103,090	159,330	
6161	Medicare Insurance	4,704	5,832	3,435	3,600	
6171	Employees Insurance	67,171	68,978	61,980	72,110	
6172	Retiree Medical Insurance	2,326	947	1,230	3,720	
6181	Compensation Insurance	34,516	47,395	33,695	47,875	
6191	Other Personal Services	0	199	0	80,000	
	<b>SUBTOTAL PERSONNEL</b>	<b>812,241</b>	<b>1,039,396</b>	<b>841,715</b>	<b>1,185,280</b>	
6211	Communications	3,126	5,003	1,505	1,505	
6221	Training & Transportation	7,261	4,243	9,985	9,985	
6223	Recruitment/Pub. Relations	0	0	0	0	
6224	Travel for Investigation	1,672	3,549	5,000	5,000	
6231	Advertising	4,720	18,774	2,000	2,000	
6251	Other Agency Services	4,232	5,662	2,005	2,005	
6281	M&R Machinery & Equipment	0	0	0	0	
6291	Other Contractual Services	41,001	63,775	157,405	157,405	
	<b>SUBTOTAL CONTRACTUAL</b>	<b>62,011</b>	<b>101,006</b>	<b>177,900</b>	<b>177,900</b>	
6391	Other Material & Supplies	8,700	12,445	20,000	20,000	
	<b>SUBTOTAL COMMODITIES</b>	<b>8,700</b>	<b>12,445</b>	<b>20,000</b>	<b>20,000</b>	
6511	Equipment Rental, City	9,769	15,641	15,640	4,150	
	<b>SUBTOTAL FIXED CHARGES</b>	<b>9,769</b>	<b>15,641</b>	<b>15,640</b>	<b>4,150</b>	
6641	Machinery & Equipment	6,489	2,010	0	0	
6661	Computer Software	0	984	0	0	
	<b>SUBTOTAL CAPITAL</b>	<b>6,489</b>	<b>2,994</b>	<b>0</b>	<b>0</b>	
	<b>TOTAL</b>	<b>899,210</b>	<b>1,171,483</b>	<b>1,055,255</b>	<b>1,387,330</b>	

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
3360	Police Captain (1)	0.00		1.00	
3350	Police Lieutenant	1.00		1.00	
3400	Police Sergeant	1.00		1.00	
3200	Police Officer	2.00		2.00	
7210	Police Personnel Service Specialist	1.00		1.00	
7330	Senior Office Assistant	2.00		2.00	
	<b>TOTAL</b>	<b>7.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>
(1)	Moved 1 from 011-340				

## GENERAL FUND

<b>POLICE DEPARTMENT</b>	<b>PROGRAM</b>			
<b>Traffic</b>	<b>011-333</b>			
<b>Statement of Purpose</b>				
<p><i>To ensure the safe and efficient flow of vehicular and pedestrian traffic through an integrated program of education and enforcement.</i></p> <p>The Traffic Division conducts investigations utilizing training and technology. Our objective is to maintain and improve traffic services as an essential element of the policing function in order to improve the quality of life in our community.</p>				
<b>Accomplishments in FY 2004-05 &amp; FY 2005-06</b>				
<ul style="list-style-type: none"> <li>* Continued Installation of the Automated Red Light Enforcement Program</li> <li>* Completed Transition from JDS to Phoenix Group for Parking Citation Administration</li> <li>* Completion of the OTS grant for holiday seatbelt enforcement</li> <li>* Completed Crossing Guard Privatization Using All-City Management Services</li> <li>* Presented an Award Winning Anti-DUI Exhibit at the Orange County Fair</li> <li>* Continued the Traffic Offender Program, Focusing on Unlicensed and Suspended/Revoked Drivers</li> <li>* Provided Roll Call and Other Classroom Instruction on the Topic of Collision Investigations</li> <li>* Initiated the Nighttime Parking Enforcement Program</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Participate in California OTS Seatbelt Mini-Grant Enforcement Campaign</li> <li>* Complete Police Enforcement Portion of Public Works Department California OTS Pedestrian Grant</li> <li>* Continue the Nighttime Parking Enforcement Program</li> <li>* Continue the Bicycle Safety Training Program at Santa Ana Elementary Schools</li> <li>* Continue Operation of the Automated Red Light Enforcement Program</li> <li>* Replace Shotguns for All Motorcycle Officers</li> <li>* Continue Anti-DUI Education Using the Multi-Media Trailer at Santa Ana High School's</li> <li>* Pursue Additional California OTS Seatbelt and DUI Mini-Grants</li> <li>* Increase Downtown Parking Enforcement and Education</li> </ul>				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b><u>Service Level</u></b>				
# of reported collisions	3,961	4,042	4,244	3,820
# of reported hit & run collisions	1,907	1,942	2,000	1,900
# of traffic violations	19,246	18,164	18,500	19,000
# of DUI arrests	830	577	575	600
# of parking violations issued	84,496	79,583	82,000	85,000
<b><u>Effectiveness</u></b>				
% change in number of reported collisions *	1% increase	2% increase	5% Increase	10% decrease
# of collisions involving DUI arrests	389	389	395	394
* Percentages are approximate				

**GENERAL FUND**

<b>POLICE DEPARTMENT</b>		<b>FUND 11</b>			
<b>Traffic</b>		<b>Activity 333</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	2,670,813	2,635,720	3,037,695	3,020,745
6131	Salaries & Wages-Temporary	708,409	421,624	54,745	57,210
6141	Salaries & Wages-Overtime	109,615	129,885	135,100	135,100
6151	Retirement Plan	26,154	448,082	551,190	647,195
6161	Medicare Insurance	33,222	30,736	29,250	28,390
6171	Employees Insurance	297,404	328,916	369,630	380,555
6172	Retiree Medical Insurance	2,081	1,442	1,400	2,585
6181	Compensation Insurance	242,376	225,630	196,660	202,395
	<b>SUBTOTAL PERSONNEL</b>	<b>4,090,075</b>	<b>4,222,036</b>	<b>4,375,670</b>	<b>4,474,175</b>
6211	Communications	5,847	6,447	6,830	6,830
6221	Training & Transportation	7,136	5,468	11,035	11,035
6251	Other Agency Services	3,854	2,120	820	820
6291	Other Contractual Services	445,036	389,153	914,660	1,011,400
	<b>SUBTOTAL CONTRACTUAL</b>	<b>461,874</b>	<b>403,188</b>	<b>933,345</b>	<b>1,030,085</b>
6391	Other Material & Supplies	42,238	28,354	46,940	46,940
	<b>SUBTOTAL COMMODITIES</b>	<b>42,238</b>	<b>28,354</b>	<b>46,940</b>	<b>46,940</b>
6511	Equipment Rental, City	391,909	421,172	402,985	429,605
	<b>SUBTOTAL FIXED CHARGES</b>	<b>391,909</b>	<b>421,172</b>	<b>402,985</b>	<b>429,605</b>
6641	Machinery & Equipment	4,541	0	0	0
	<b>SUBTOTAL CAPITAL</b>	<b>4,541</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL</b>	<b>4,990,637</b>	<b>5,074,750</b>	<b>5,758,940</b>	<b>5,980,805</b>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
3350	Police Lieutenant	1.00		1.00	
3400	Police Sergeant	3.00		3.00	
3200	Police Officer (1)	24.00		20.00	
0790	Police Investigative Specialist	1.00		1.00	
0860	Traffic Services Specialist	1.00		1.00	
1270	Senior Parking Control Officer	2.00		2.00	
3900	Parking Control Officer	2.00		5.00	
7330	Senior Office Assistant	4.00		4.00	
	<b>TOTAL</b>	<b>38.00</b>	<b>0.00</b>	<b>37.00</b>	<b>0.00</b>
(1)	Moved 1 to 011-342				

## GENERAL FUND

<b>POLICE DEPARTMENT</b>	<b>PROGRAM</b>			
<b>Training</b>	<b>011-334</b>			
<b>Statement of Purpose</b>				
<p><i>To develop and provide high quality training programs designed to facilitate the delivery of effective, efficient and responsive police services to the community.</i></p> <p>The Training division continuously assesses the department's training needs, ensures compliance with state mandated training requirements, provides training to employees and maintains training records.</p>				
<b>Accomplishments in FY 2004-05 and FY 2005-06</b>				
<ul style="list-style-type: none"> <li>* Upgraded Force Options Simulator to a "Range 3000"</li> <li>* Implemented an in-house first-aid/CPR training program</li> <li>* Developed a Respiratory Protection Program policy</li> <li>* Developed and presented a POST certified leadership course "Team Building"</li> <li>* Established and trained a cadre of auxiliary arrest and control instructors</li> <li>* Modified the Department's Perishable Skills ACT training program to include ground control techniques</li> <li>* Modified the Department's 8-hour POST certified ACT course to include ground control techniques</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Upgrade / Replace the two FAAC Driving Simulators</li> <li>* Upgrade / Replace the upper and lower range target systems</li> <li>* Increase student training hours 10%</li> <li>* Increase Training Center's net revenue 10%</li> <li>* Develop and present a POST certified "Slow Speed Maneuvering Driving Course"</li> <li>* Develop and present a POST certified "24-hour FTO Update Course"</li> <li>* Certify all patrol personnel in the use of the TASER</li> </ul>				
PERFORMANCE MEASURES	Actual FY 03-04	Actual FY 04-05	Estimated FY 05-06	Objective FY 06-07
<b>Service Level</b>				
# of onsite POST trng hrs - SAPD Personnel	10,636	6,792	9,500	10,450
# of onsite POST trng hrs - Outside Personnel	4,380	3,168	2,000	2,200
# of S.A.P.D. employees attending	669	454	843	850
# of outside agency employees attending	456	374	200	220
# of onsite STC training hrs - SAPD Jail Personnel	2,430	4,034	4,500	4,700
# of onsite Jail employees attending	383	626	502	520
# of video productions produced	9	15	11	12
# Non-POST training hrs - all personnel	8,550	8,161	7,000	7,700
<b>Effectiveness</b>				
% POST compliance rate	100%	100%	100%	100%
% STC compliance rate	100%	100%	100%	100%

**GENERAL FUND**

<b>POLICE DEPARTMENT</b>					<b>FUND</b>	<b>11</b>
<b>Training Services</b>					<b>Activity</b>	<b>334</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	971,668	910,593	1,037,455	1,167,540	
6141	Salaries & Wages-Overtime	6,036	23,490	20,800	20,800	
6151	Retirement Plan	8,446	133,908	181,815	231,075	
6161	Medicare Insurance	9,088	9,818	11,295	13,160	
6171	Employees Insurance	104,783	107,853	116,455	131,075	
6172	Retiree Medical Insurance	1,680	835	1,125	2,040	
6181	Compensation Insurance	<u>60,036</u>	<u>60,956</u>	<u>71,950</u>	<u>83,470</u>	
	<b>SUBTOTAL PERSONNEL</b>	1,161,737	1,247,454	1,440,895	1,649,160	
6211	Communications	2,082	2,497	1,685	1,685	
6221	Training & Transportation	38,044	49,795	29,170	29,170	
6222	Training & Tuition	55,993	34,501	68,305	68,305	
6251	Other Agency Services	947	1,130	1,755	1,755	
6291	Other Contractual Services	<u>41,820</u>	<u>63,365</u>	<u>86,405</u>	<u>140,735</u>	
	<b>SUBTOTAL CONTRACTUAL</b>	138,887	151,287	187,320	241,650	
6391	Other Material & Supplies	<u>88,924</u>	<u>97,694</u>	<u>135,130</u>	<u>135,130</u>	
	<b>SUBTOTAL COMMODITIES</b>	88,924	97,694	135,130	135,130	
6511	Equipment Rental, City	<u>15,650</u>	<u>13,838</u>	<u>13,840</u>	<u>32,880</u>	
	<b>SUBTOTAL FIXED CHARGES</b>	15,650	13,838	13,840	32,880	
6641	Machinery & Equipment	15,732	0	0	0	
6661	Computer Software	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	<b>SUBTOTAL CAPITAL</b>	15,732	0	0	0	
	<b>TOTAL</b>	<u><u>1,420,929</u></u>	<u><u>1,510,272</u></u>	<u><u>1,777,185</u></u>	<u><u>2,058,820</u></u>	

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
3350	Police Lieutenant	1.00		1.00	
3400	Police Sergeant	2.00		2.00	
3200	Police Officer (1)	4.00		5.00	
3820	Rangemaster	2.00		2.00	
0370	Detention Supervisor	1.00		0.00	
	Correctional Supervisor	0.00		1.00	
6320	Video Technician	1.00		1.00	
7330	Senior Office Assistant	<u>1.00</u>		<u>1.00</u>	
	<b>TOTAL</b>	<u><u>12.00</u></u>	<u><u>0.00</u></u>	<u><u>13.00</u></u>	<u><u>0.00</u></u>
(1)	Moved 1 from 011-337				

## GENERAL FUND

<b>POLICE DEPARTMENT</b> <b>Professional Standards</b>	<b>PROGRAM</b> <b>011-335</b>								
<div style="background-color: #e0e0e0; border: 1px solid black; padding: 2px; margin-bottom: 5px;"><b>Statement of Purpose</b></div> <p style="margin-top: 10px;"><i>To help ensure organizational integrity through professional, objective and thorough internal investigations and organizational audits.</i></p>									
<div style="background-color: #e0e0e0; border: 1px solid black; padding: 2px; margin-bottom: 5px;"><b>Accomplishments in FY 2004-05 &amp; FY 2005-06</b></div> <ul style="list-style-type: none"> <li>* Provided training for department supervisors on administrative investigations and administrative report writing</li> <li>* Developed and updated an administrative investigation manual for supervisors</li> <li>* Internal Affairs database has been updated and improved</li> <li>* Modifications to the IA database have been made to allow the system to be used as an early intervention system</li> <li>* The division updated to digital recording devices for efficiency and cost savings</li> <li>* The division has continued to assist supervisors and managers with administrative investigations</li> <li>* Audits have been completed regarding narcotics, monetary evidence, gang tracking systems, report flow, MCT messages and internet access</li> </ul>									
<div style="background-color: #e0e0e0; border: 1px solid black; padding: 2px; margin-bottom: 5px;"><b>Action Plan for FY 2006-07</b></div> <ul style="list-style-type: none"> <li>* Continue with a proactive and balanced approach to organizational audits</li> <li>* Provide quarterly roll-call training for Patrol and Jail Division Supervisors</li> <li>* Review and update applicable Department Policies</li> <li>* Review all Use of Force reports to identify potential liability and training issues</li> <li>* Develop Bureau Orders for Professional Standards</li> </ul>									
<b>PERFORMANCE MEASURES</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%; padding: 2px;">Actual</th> <th style="width: 25%; padding: 2px;">Actual</th> <th style="width: 25%; padding: 2px;">Estimated</th> <th style="width: 25%; padding: 2px;">Objective</th> </tr> <tr> <th style="padding: 2px;">FY 03-04</th> <th style="padding: 2px;">FY 04-05</th> <th style="padding: 2px;">FY 05-06</th> <th style="padding: 2px;">FY 06-07</th> </tr> </thead> </table>	Actual	Actual	Estimated	Objective	FY 03-04	FY 04-05	FY 05-06	FY 06-07
Actual	Actual	Estimated	Objective						
FY 03-04	FY 04-05	FY 05-06	FY 06-07						
<b>Service Level</b> # of IA investigations completed within 90 days	<table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 25%; text-align: center;">75%</td> <td style="width: 25%; text-align: center;">70%</td> <td style="width: 25%; text-align: center;">44%</td> <td style="width: 25%; text-align: center;">70%</td> </tr> </tbody> </table>	75%	70%	44%	70%				
75%	70%	44%	70%						
# of audits:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 25%; text-align: center;">1</td> <td style="width: 25%; text-align: center;">1</td> <td style="width: 25%; text-align: center;">0</td> <td style="width: 25%; text-align: center;">1</td> </tr> </tbody> </table>	1	1	0	1				
1	1	0	1						
MCT	<table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 25%; text-align: center;">2</td> <td style="width: 25%; text-align: center;">2</td> <td style="width: 25%; text-align: center;">2</td> <td style="width: 25%; text-align: center;">2</td> </tr> </tbody> </table>	2	2	2	2				
2	2	2	2						
Evidence	<table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 25%; text-align: center;">NA</td> <td style="width: 25%; text-align: center;">NA</td> <td style="width: 25%; text-align: center;">1</td> <td style="width: 25%; text-align: center;">2</td> </tr> </tbody> </table>	NA	NA	1	2				
NA	NA	1	2						
Internet/E-mail	<table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 25%; text-align: center;">NA</td> <td style="width: 25%; text-align: center;">NA</td> <td style="width: 25%; text-align: center;">1</td> <td style="width: 25%; text-align: center;">4</td> </tr> </tbody> </table>	NA	NA	1	4				
NA	NA	1	4						
other	<table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 25%; text-align: center;">NA</td> <td style="width: 25%; text-align: center;">NA</td> <td style="width: 25%; text-align: center;">NA</td> <td style="width: 25%; text-align: center;">50</td> </tr> </tbody> </table>	NA	NA	NA	50				
NA	NA	NA	50						
# of supervisors receiving Roll-Call training	<table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 25%; text-align: center;">24</td> <td style="width: 25%; text-align: center;">28</td> <td style="width: 25%; text-align: center;">34</td> <td style="width: 25%; text-align: center;">40</td> </tr> </tbody> </table>	24	28	34	40				
24	28	34	40						
# of Pitchess Motions	<table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 25%; text-align: center;">67</td> <td style="width: 25%; text-align: center;">52</td> <td style="width: 25%; text-align: center;">68</td> <td style="width: 25%; text-align: center;">70</td> </tr> </tbody> </table>	67	52	68	70				
67	52	68	70						
# of Civil Claims	<table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 25%; text-align: center;">67</td> <td style="width: 25%; text-align: center;">52</td> <td style="width: 25%; text-align: center;">68</td> <td style="width: 25%; text-align: center;">70</td> </tr> </tbody> </table>	67	52	68	70				
67	52	68	70						

**GENERAL FUND**

<b>POLICE DEPARTMENT</b>					<b>FUND</b>	<b>11</b>
<b>Professional Standards</b>					<b>Activity</b>	<b>335</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	711,719	669,255	748,325	622,145	
6141	Salaries & Wages-Overtime	8,485	28,456	19,950	19,950	
6151	Retirement Plan	7,788	128,021	138,690	123,840	
6161	Medicare Insurance	6,801	5,082	7,055	7,375	
6171	Employees Insurance	63,496	65,127	58,575	55,025	
6172	Retiree Medical Insurance	1,309	253	1,150	1,325	
6181	Compensation Insurance	<u>46,351</u>	<u>47,347</u>	<u>50,880</u>	<u>38,560</u>	
	<b>SUBTOTAL PERSONNEL</b>	845,948	943,543	1,024,625	868,220	
6211	Communications	3,636	3,664	2,935	2,935	
6221	Training & Transportation	3,862	1,793	6,260	6,260	
6251	Other Agency Services	981	1,431	3,010	3,010	
6291	Other Contractual Services	<u>7,223</u>	<u>1,232</u>	<u>240</u>	<u>240</u>	
	<b>SUBTOTAL CONTRACTUAL</b>	15,703	8,120	12,445	12,445	
6391	Other Material & Supplies	<u>7,725</u>	<u>6,224</u>	<u>7,195</u>	<u>7,195</u>	
	<b>SUBTOTAL COMMODITIES</b>	7,725	6,224	7,195	7,195	
6511	Equipment Rental, City	<u>16,693</u>	<u>10,824</u>	<u>10,825</u>	<u>12,725</u>	
	<b>SUBTOTAL FIXED CHARGES</b>	16,693	10,824	10,825	12,725	
6641	Machinery & Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	<b>SUBTOTAL CAPITAL</b>	0	0	0	0	
	<b>TOTAL</b>	<u>886,069</u>	<u>968,710</u>	<u>1,055,090</u>	<u>900,585</u>	

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
3360	Police Captain (1)	1.00		0.00	
3400	Police Sergeant	3.00		3.00	
3200	Police Officer	1.00		1.00	
7310	Sr Legal Secretary	1.00		1.00	
1620	Deputy City Attorney II	<u>0.50</u>		<u>0.50</u>	
	<b>TOTAL</b>	<u>6.50</u>	<u>0.00</u>	<u>5.50</u>	<u>0.00</u>

(1) Moved 1 to 011-341

## GENERAL FUND

<b>POLICE DEPARTMENT</b> <b>Field Operations</b>	<b>PROGRAM</b> <b>011-337</b>			
<b>Statement of Purpose</b>				
<p><i>To provide effective police services to the community using a community-oriented policing approach.</i></p>				
<b>Accomplishments in FY 2004-05 &amp; FY 2005-06</b>				
<ul style="list-style-type: none"> <li>* Implemented the initial phase of a Crime-Free Multi-Housing Program</li> <li>* Established a Project Team for the Urban Area Security Initiative 2004 Grant</li> <li>* Implemented the 2004 Urban Area Security Initiative for half of Orange County</li> <li>* Implemented a vehicle seizure ordinance for prostitution and narcotics violators</li> <li>* Established a Community Relations team of fifteen part-time officers and non-sworn employees</li> <li>* Developed a new 3-12 schedule for Patrol</li> <li>* Expanded the Junior COP program</li> <li>* Presented the Patrol Officers Training day for all Field Operations Personnel</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Implement the "Community Connection" newsletter</li> <li>* Implement the auto theft arrest incentive program for patrol officers</li> <li>* Implement a 4th of July illegal fireworks strategic plan</li> <li>* Implement a "Watch Your Car" Auto theft reduction program</li> <li>* Expand the "TKO" Boxing Program/Juvenile delinquency Prevention Program</li> <li>* Sponser the first Parent Academy within the Northeast District</li> </ul>				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
# of calls for services	190,187	186,124	197,404	195,000
# of arrests	13,567	13,432	13,500	13,600
# of K-9 high risk searches	310	615	500	550
<b>Efficiency</b>				
% of emergency calls for service responded to in under 9 minutes	71%	68%	78%	80%
<b>Effectiveness</b>				
# of patrol officer hours saved by use of K-9	1,300	1,152	1,500	1,300
% of felony cases filed	93%	94%	94%	95%



**GENERAL FUND**

<b>POLICE DEPARTMENT</b>					<b>FUND</b>	<b>11</b>
<b>Field Operations</b>					<b>Activity</b>	<b>337</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	19,962,662	20,012,055	21,664,685	20,752,280	
6113	Salaries Retirement	749,570	516,043	520,040	543,445	
6131	Salaries & Wages Temporary	73,506	57,499	28,640	29,930	
6141	Salaries & Wages-Overtime	738,320	1,141,509	1,253,975	1,233,975	
6151	Retirement Plan	227,142	3,984,308	4,468,540	5,075,060	
6161	Medicare Insurance	227,269	239,186	210,555	220,690	
6171	Employees Insurance	2,031,036	2,285,827	2,304,075	2,334,525	
6172	Retiree Medical Insurance	17,611	344	5,350	9,270	
6181	Compensation Insurance	<u>1,473,511</u>	<u>1,572,333</u>	<u>1,533,225</u>	<u>1,609,080</u>	
	<b>SUBTOTAL PERSONNEL</b>	25,500,627	29,809,104	31,989,085	31,808,255	
6201	Utilities	3,845	4,163	4,795	4,795	
6211	Communications	31,837	34,318	21,320	19,300	
6221	Training & Transportation	15,728	29,251	44,095	43,095	
6251	Other Agency Services	1,854	1,328	2,510	2,510	
6291	Other Contractual Services	78,347	101,195	229,360	223,360	
6294	Building Leases	<u>0</u>	<u>5,516</u>	<u>0</u>	<u>0</u>	
	<b>SUBTOTAL CONTRACTUAL</b>	131,612	175,773	302,080	293,060	
6391	Other Material & Supplies	<u>14,400</u>	<u>22,651</u>	<u>17,790</u>	<u>17,790</u>	
	<b>SUBTOTAL COMMODITIES</b>	14,400	22,651	17,790	17,790	
6511	Equipment Rental, City	1,886,185	1,838,614	1,859,230	1,835,170	
6521	Liability Insurance	3,454,045	3,661,290	3,880,970	4,113,830	
6571	Buildings Rental	<u>5,875</u>	<u>5,875</u>	<u>5,875</u>	<u>6,240</u>	
	<b>SUBTOTAL FIXED CHARGES</b>	5,346,105	5,505,779	5,746,075	5,955,240	
6661	Computer Software	<u>0</u>	<u>274</u>	<u>0</u>	<u>0</u>	
	<b>SUBTOTAL CAPITAL</b>	0	274	0	0	
6771	Capitalized Lease Obligations	<u>0</u>	<u>0</u>	<u>1,635</u>	<u>0</u>	
	<b>SUBTOTAL DEBT SERVICE</b>	0	0	1,635	0	
	<b>TOTAL</b>	<u><u>30,992,744</u></u>	<u><u>35,513,580</u></u>	<u><u>38,056,665</u></u>	<u><u>38,074,345</u></u>	
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>		
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>	
3360	Police Captain	1.00		1.00		
3350	Police Lieutenant (1)	7.00		6.00		
3400	Police Sergeant	26.00		26.00		
3200	Police Officer (2)	215.00		199.00		
3800	Police Service Officer	5.00		5.00		
7330	Senior Office Assistant	1.00		1.00		
0780	Police Community Services Specialist (3)	1.00		0.00		
3800	Police Service Officer (4)	<u>2.00</u>		<u>0.00</u>		
	<b>TOTAL</b>	<u><u>258.00</u></u>	<u><u>0.00</u></u>	<u><u>238.00</u></u>	<u><u>0.00</u></u>	
(1)	Moved 1 to 011-353					
(2)	Moved 1 to 011-334; 2 to 011-340; 7 to 011-342					
(2)	Reclassified 4 to Dispatcher/moved to 011-346; 1 to Sr. Ofc Asst/moved to 011-331; 1 to Crime Research Analyst/moved to 011-340					
(3)	Moved 1 to 011-353					
(4)	Moved 2 to 011-353					

## GENERAL FUND

<b>POLICE DEPARTMENT</b> <b>Information Systems</b>	<b>PROGRAM</b> <b>011-338</b>																			
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PERFORMANCE MEASURES	Actual FY 03-04	Actual FY 04-05	Estimated FY 05-06	Objective FY 06-07																
<b>Service Level</b> % of 24-hour computer services & support	100%	100%	100%	100%																
<b>Efficiency</b> % of time information system was available	99%	99%	99%	100%																
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**GENERAL FUND**

<b>POLICE DEPARTMENT</b>					<b>FUND</b>	<b>11</b>
<b>Information Systems</b>					<b>Activity</b>	<b>338</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	1,013,096	1,037,192	1,184,405	1,088,300	
6131	Salaries & Wages Temporary	0	3,870	7,645	7,990	
6141	Salaries & Wages Overtime	2,441	8,433	30,675	30,675	
6151	Retirement Plan	4,096	79,780	149,705	163,345	
6161	Medicare Insurance	8,232	8,676	10,370	8,565	
6171	Employees Insurance	101,964	111,872	131,245	114,120	
6172	Retiree Medical Insurance	1,780	2,644	2,265	3,860	
6181	Compensation Insurance	30,715	36,972	40,990	35,610	
	<b>SUBTOTAL PERSONNEL</b>	1,162,325	1,289,438 0	1,557,300	1,452,465	
6211	Communications	3,696	4,653	2,340	2,340	
6221	Training & Transportation	15,423	12,229	13,600	13,600	
6251	Other Agency Services	0	360	6,470	6,470	
6291	Other Contractual Services	443,900	355,268	500,720	650,020	
	<b>SUBTOTAL CONTRACTUAL</b>	463,020	372,510	523,130	672,430	
6391	Other Material & Supplies	26,837	60,460	39,700	39,700	
	<b>SUBTOTAL COMMODITIES</b>	26,837	60,460	39,700	39,700	
6511	Equipment Rental, City	16,163	14,815	16,165	41,490	
	<b>SUBTOTAL FIXED CHARGES</b>	16,163	14,815	16,165	41,490	
6641	Machinery & Equipment	0	5,668	0	0	
6661	Computer Software	15,095	14,743	0	0	
	<b>SUBTOTAL CAPITAL</b>	15,095	20,411	0	0	
	<b>TOTAL</b>	<u>1,683,439</u>	<u>1,757,634</u>	<u>2,136,295</u>	<u>2,206,085</u>	
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>		
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>	
3380	Technical Support Administrator	1.00		1.00		
3400	Police Sergeant	2.00		2.00		
3200	Police Officer (1)	2.00		1.00		
0990	Senior Systems Administrator	1.00		1.00		
6470	Systems Support Analyst	1.00		1.00		
1470	Senior Programmer Analyst	1.00		1.00		
3990	Crime/Research Analyst	4.00		4.00		
0020	Micro Systems Technician	2.00		2.00		
	<b>TOTAL</b>	<u>14.00</u>	<u>0.00</u>	<u>13.00</u>	<u>0.00</u>	
(1)	Moved 1 to 011-340					

## GENERAL FUND

<b>POLICE DEPARTMENT</b>	<b>PROGRAM</b>			
<b>Animal Services</b>	<b>011-339</b>			
<b>Statement of Purpose</b>				
<i>To ensure the public safety, promote the health and welfare of animals, and provide for a safe and healthy environment for people and their pets through educational outreach and law enforcement.</i>				
<b>Accomplishments in FY 2004-05 &amp; FY 2005-06</b>				
<ul style="list-style-type: none"> <li>* Adoption events are held every other Sunday at Petsmart and Petco Stores in Santa Ana</li> <li>* Pet Amigos education courses taught at various elementary schools in SAUSD and expanded to 4 classes</li> <li>* SAFFTA secured \$15,000 grant for spay/neuter voucher program</li> <li>* Conducted 2006 Goals and Objectives meeting</li> <li>* Now holding monthly meetings for training A/S personnel</li> <li>* Selling Microchips every other weekend at City Hall during vaccination clinics</li> <li>* Two new ASOs were hired and trained</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Continue Pet Amigos program in SAUSD</li> <li>* Secure additional grant money to continue offering free spay/neutering</li> <li>* Seek CDBG funding for Spay/neuter and Bite Prevention</li> <li>* Seek contract between City of SA and SAFFTA to provide spay/neuter funding</li> <li>* Add donation box to license renewal forms to bring in extra money to City</li> </ul>				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
# of service calls handled	24,318	10,869	15,000	14,000
# of enforcement actions taken	241	569	600	500
# of animal impounds	3,528	3,701	3,200	3,000
# of animals adopted/rescued	1,249	1,146	1,500	1,250
# of educational presentations given	15	157	175	175
# of adoption events held	45	38	45	35

**GENERAL FUND**

<b>POLICE DEPARTMENT</b>		<b>FUND 11</b>			
<b>Animal Services</b>		<b>Activity 339</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	264,892	246,375	282,095	290,055
6131	Salaries & Wages-Temporary	55,991	69,896	74,820	78,190
6141	Salaries & Wages-Overtime	3,418	5,843	4,055	4,055
6151	Retirement Plan	0	2,348	22,110	26,685
6161	Medicare Insurance	4,628	4,626	3,960	4,195
6171	Employees Insurance	40,923	40,992	48,850	50,605
6172	Retiree Medical Insurance	157	289	165	375
6181	Compensation Insurance	27,950	27,984	30,585	32,540
	<b>SUBTOTAL PERSONNEL</b>	<b>397,960</b>	<b>398,353</b>	<b>466,640</b>	<b>486,700</b>
6211	Communications	480	1,530	2,840	2,840
6221	Training & Transportation	508	661	450	450
6251	Other Agency Services	263	207	145	145
6291	Other Contractual Services	442,574	235,207	440,635	440,635
6294	Building Leases	0	0	0	0
	<b>SUBTOTAL CONTRACTUAL</b>	<b>443,825</b>	<b>237,605</b>	<b>444,070</b>	<b>444,070</b>
6391	Other Material & Supplies	4,328	8,386	9,275	9,275
	<b>SUBTOTAL COMMODITIES</b>	<b>4,328</b>	<b>8,386</b>	<b>9,275</b>	<b>9,275</b>
6511	Equipment Rental, City	43,632	43,631	43,630	49,190
	<b>SUBTOTAL FIXED CHARGES</b>	<b>43,632</b>	<b>43,631</b>	<b>43,630</b>	<b>49,190</b>
	<b>TOTAL</b>	<b>889,745</b>	<b>687,975</b>	<b>963,615</b>	<b>989,235</b>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
3930	Animal Service Officer II	1.00		1.00	
3920	Animal Service Officer I	3.00		3.00	
7360	Senior Office Specialist	1.00		1.00	
		<u>5.00</u>	<u>0.00</u>	<u>5.00</u>	<u>0.00</u>

## GENERAL FUND

<b>POLICE DEPARTMENT</b> <b>District Investigations</b>	<b>PROGRAM</b> <b>011-340</b>			
<b>Statement of Purpose</b>				
<p><i>To apprehend and prosecute criminals through professional and comprehensive criminal investigation, recover and return of stolen property, and the recognition and solution of persistent community problems.</i></p> <p>The District Investigations Division is responsible for the investigation of all robberies, burglaries, vehicle thefts, selected assaults and all thefts. In addition, the division investigates major fraud, credit card crimes, identity thefts and forgeries. The division coordinates court appearances and prosecution of criminals, reviews crime reports and tracks criminal cases.</p>				
<b>Accomplishments in FY 2004-05 &amp; FY 2005-06</b>				
<ul style="list-style-type: none"> <li>* Increased the capabilities of the Economic Crime Unit with addition of a detective</li> <li>* Continued to utilize Stat-Trac crime analysis information to assist in the investigation of crimes</li> <li>* District Investigations is now at full staffing levels which should result in reduced investigator caseloads and increased increase the number of cases cleared</li> <li>* Automated Pawn Shop system technology, has been purchased pending delivery, to allow automated data retrieval</li> <li>* Reorganization of District Investigator's work stations has been completed to improve communication within the agency the agency. The Graffiti Task Force was also reassigned to District Investigations.</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Implement District Investigation's training manual to further develop the investigator's and patrol officer's investigative expertise</li> <li>* Economic Crime Unit Detectives will participate in developing Countywide uniform reporting guidelines to report, investigate and prosecute economic crimes</li> <li>* Auto Theft Detectives will focus and seek proactive investigations to reduce thefts and increase recoveries</li> </ul>				
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 03-04</b>	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Level</b>				
# of cases filed by the District Attorney's Office	8,993	9,486	9,532	9,610
# of cases presented to D.A. by Prosecution Unit	9,743	10,200	10,250	10,207
\$ value of stolen property recovered	1,310,000	1,325,000	1,350,000	1, 351,000
<b>Efficiency</b>				
% rate for criminal filings	92%	93%	93%	93%
# of monthly investigator case assignments	18	18	17	31

**GENERAL FUND**

<b>POLICE DEPARTMENT</b>					<b>FUND</b>	<b>11</b>
<b>District Investigations</b>					<b>Activity</b>	<b>340</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	2,751,292	2,835,251	2,840,510	3,267,970	
6131	Salaries & Wages-Temporary	25,268	30,104	35,960	37,580	
6141	Salaries & Wages-Overtime	60,293	81,605	90,720	90,720	
6151	Retirement Plan	25,760	471,148	517,555	669,000	
6161	Medicare Insurance	24,242	26,190	23,310	31,185	
6171	Employees Insurance	293,882	328,909	331,120	386,785	
6172	Retiree Medical Insurance	4,070	2,019	2,485	3,230	
6181	Compensation Insurance	158,334	176,887	177,660	206,890	
6191	Other Personal Services	0	0	0	0	
	<b>SUBTOTAL PERSONNEL</b>	<b>3,343,140</b>	<b>3,952,113</b>	<b>4,019,320</b>	<b>4,693,360</b>	
6211	Communications	5,851	5,248	4,400	4,400	
6221	Training & Transportation	14,135	13,130	21,310	21,310	
6224	Travel for Investigation	0	0	1,500	1,500	
6251	Other Agency Services	3,627	1,943	1,145	1,145	
6291	Other Contractual Services	10,579	10,101	10,830	16,830	
	<b>SUBTOTAL CONTRACTUAL</b>	<b>34,192</b>	<b>30,422</b>	<b>39,185</b>	<b>45,185</b>	
6391	Other Material & Supplies	14,888	17,845	10,130	10,130	
	<b>SUBTOTAL COMMODITIES</b>	<b>14,888</b>	<b>17,845</b>	<b>10,130</b>	<b>10,130</b>	
6511	Equipment Rental, City	82,032	87,207	81,215	130,585	
	<b>SUBTOTAL FIXED CHARGES</b>	<b>82,032</b>	<b>87,207</b>	<b>81,215</b>	<b>130,585</b>	
6641	Machinery & Equipment	15,732	0	0	0	
	<b>SUBTOTAL CAPITAL</b>	<b>15,732</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b>TOTAL</b>	<b><u>3,489,983</u></b>	<b><u>4,087,587</u></b>	<b><u>4,149,850</u></b>	<b><u>4,879,260</u></b>	

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
3360	Police Captain (1)	1.00		0.00	
3350	Police Lieutenant	1.00		1.00	
3400	Police Sergeant	3.00		3.00	
3200	Police Officer (2)	18.00		22.00	
3990	Crime/Research Analyst (3)	0.00		1.00	
0790	Police Investigative Specialist	6.00		6.00	
7270	Secretary	1.00		1.00	
7330	Senior Office Assistant	5.00		5.00	
	<b>TOTAL</b>	<b><u>35.00</u></b>	<b><u>0.00</u></b>	<b><u>39.00</u></b>	<b><u>0.00</u></b>

(1) Moved 1 to 011-332  
(2) Moved 2 from 011-337; 1 from 011-338 and 1 from 011-341  
(3) Moved 1 from 011-337 (reclassified Pol Ofc)

## GENERAL FUND

<b>POLICE DEPARTMENT</b> <b>Crimes Against Persons</b>	<b>PROGRAM</b> <b>011-341</b>			
<b>Statement of Purpose</b>				
<p><i>The Crimes Against Persons Division is dedicated to building partnerships and working in collaboration to protect the community through the effective investigation of crimes, apprehension of criminals, and assistance to crime victims and their families.</i></p> <p>The Crimes Against Persons Division investigates homicides, felonious assaults, child abuse, domestic violence, sexual assaults, gang crimes, kidnapping, missing persons, hate crime as well as threats and weapons violations. The Division is responsible for registering and tracking habitual sexual offenders, provides diversionary programs for youthful offenders, and facilitates counseling for crime victims and their families.</p>				
<b>Accomplishments in FY 2004-05 &amp; FY 2005-06</b>				
<ul style="list-style-type: none"> <li>* Secured funding to maintain services for the victims of Domestic Violence and their families</li> <li>* Developed and presented training on the management of Crime Scenes and OIS's to all Field Operations Personnel</li> <li>* Utilized IBIS technology to link criminal assault investigations and arrest offenders</li> <li>* Established the Gang Suppression Field Force to repress the violent crime committed by criminal street gangs</li> <li>* Arrested 20 individuals for murder in 2004 including successfully solving 2 "Cold Case" homicides</li> <li>* Proactively monitored and investigated registered sex offenders living in Santa Ana and added Megan's Law access for the community on the Police Department web-page</li> <li>* Established liaison with the U.S. Department of Immigration &amp; Customs Enforcement (ICE) and the Mexican Consulate for the efficient investigation of illegal immigrant kidnappings</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Conversion from analog tape systems to all digital video and audio systems for recording suspect interviews</li> <li>* Increase communication between bureaus and the sharing of intelligence information between divisions</li> <li>* Focus resources solving "Cold Case" homicides</li> <li>* Aggressively pursue grant funding for gang enforcement</li> <li>* Utilize technology to streamline investigations and provide resources to detectives</li> <li>* Establish a cross-training program to provide intermediate and advanced skills to officers</li> <li>* Focus gang suppression resources towards prosecution of T.A.R.G.E.T. Program offenders</li> <li>* Special Weapons &amp; Tactics: Provide advanced training in specialty skill areas for all personnel; update tactical equipment; decrease response and incident resolution time</li> </ul>				
PERFORMANCE MEASURES	Actual FY 03-04	Actual FY 04-05	Estimated FY 05-06	Objective FY 06-07
<b>Service Level</b>				
# of cases assigned	5,000	5,355	5,400	5,500
# of arrests	575	614	650	675
# of juvenile referrals	250	350	400	425
# of missing persons	1,600	1,789	1,800	1,800
<b>Efficiency</b>				
% of investigations began within 5 days.	90%	90%	90%	92%
% of victims contacted within 10 days of case assignments	92%	92%	92%	94%
<b>Effectiveness</b>				
% of arrest to complaints	95%	95%	95%	96%



**GENERAL FUND**

<b>POLICE DEPARTMENT</b>					<b>FUND</b>	<b>11</b>
<b>Crimes Against Persons</b>					<b>Activity</b>	<b>341</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	3,342,495	3,202,138	3,293,040	3,411,465	
6131	Salaries & Wages-Temporary	77,464	46,251	97,835	102,240	
6141	Salaries & Wages-Overtime	340,430	422,902	271,245	271,245	
6151	Retirement Plan	35,888	589,593	658,855	771,695	
6161	Medicare Insurance	38,580	35,319	30,570	29,230	
6171	Employees Insurance	346,760	357,361	369,020	370,260	
6172	Retiree Medical Insurance	1,837	1,016	1,255	3,675	
6181	Compensation Insurance	248,107	247,011	229,970	241,635	
	<b>SUBTOTAL PERSONNEL</b>	<u>4,431,561</u>	<u>4,901,591</u>	<u>4,951,790</u>	5,201,445	
6211	Communications	10,244	11,354	6,655	6,655	
6221	Training & Transportation	11,476	10,521	13,415	13,415	
6224	Travel for Investigation	5,744	14,301	1,500	1,500	
6251	Other Agency Services	60	55	2,525	2,525	
6291	Other Contractual Services	78,347	65,276	147,525	141,525	
	<b>SUBTOTAL CONTRACTUAL</b>	<u>105,871</u>	<u>101,508</u>	<u>171,620</u>	165,620	
6391	Other Material & Supplies	9,076	11,084	9,000	9,000	
	<b>SUBTOTAL COMMODITIES</b>	<u>9,076</u>	<u>11,084</u>	<u>9,000</u>	9,000	
6511	Equipment Rental, City	120,035	125,536	125,765	206,370	
	<b>SUBTOTAL FIXED CHARGES</b>	<u>120,035</u>	<u>125,536</u>	<u>125,765</u>	206,370	
	<b>TOTAL</b>	<u><u>4,666,543</u></u>	<u><u>5,139,718</u></u>	<u><u>5,258,175</u></u>	<u><u>5,582,435</u></u>	
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>		
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>	
3360	Police Captain (1)	0.00		1.00		
3350	Police Lieutenant	1.00		1.00		
3400	Police Sergeant	3.00		3.00		
3200	Police Officer (2)	27.00		25.00		
0790	Police Investigative Specialist	3.00		3.00		
7330	Senior Office Assistant	3.00		3.00		
	<b>TOTAL</b>	<u>37.00</u>	<u>0.00</u>	<u>36.00</u>	<u>0.00</u>	
(1)	Moved 1 from 011-335					
(2)	Moved 1 to 011-340; 1 to 011-342					

## GENERAL FUND

<b>POLICE DEPARTMENT</b> <b>Special Investigations</b>	<b>PROGRAM</b> <b>011-342</b>			
<b>Statement of Purpose</b>				
<p><i>To respond to community concerns of drug trafficking and related criminal activities.</i></p> <p>This is accomplished through enforcement strategies, seizure of illegally gained assets and promotion of community awareness in drug enforcement and by investigating and arresting career criminals.</p>				
<b>Accomplishments in FY 2004-05 &amp; FY 2005-06</b>				
<ul style="list-style-type: none"> <li>* Identified and prosecuted mid-level drug dealers and major narcotic violators</li> <li>* Seized assets from mid-level drug dealers and major narcotic violators</li> <li>* Completed "Operation Nemesis," first two Orange County federal RICO statute cases - Mexican mafia</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Continue working with Federal, State &amp; local law enforcement agencies in identifying &amp; prosecuting mid-level &amp; major narcotic violations and money laundering operations</li> <li>* Implement a multi-agency task force with the FBI, ATF, State Parole, U.S. Attorney's Office &amp; U.S. Marshals to identify and prosecute career criminal enterprises</li> <li>* Continue using new technology as a means to impact narcotic trafficking and money laundering</li> <li>* Continue working with Field Operations in identifying street-level narcotic dealers</li> <li>* Continue investigating crimes committed by career criminals</li> <li>* Continue complex investigations surrounding criminal enterprises</li> </ul>				
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 03-04</b>	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Level</b>				
# of complaints processed	205	185	200	175
# of narcotic arrests	30	72	65	70
# of career criminal arrests	16	63	29	29
# of Strike Force arrests	0	0	500	800
<b>Efficiency</b>				
# of asset seizures	50	46	50	50
# of search warrants issued	0	18	20	25
% of assigned/referred drug complaints in 3 days	90%	90%	90%	90%
<b>Effectiveness</b>				
# of asset forfeiture filings	48	40	48	50

**GENERAL FUND**

<b>POLICE DEPARTMENT</b>					<b>FUND</b>	<b>11</b>
<b>Special Investigations</b>					<b>Activity</b>	<b>342</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	1,617,942	1,629,086	1,606,195	2,626,680	
6131	Salaries & Wages-Temporary	16,592	22,604	15,635	16,340	
6141	Salaries & Wages-Overtime	95,754	215,020	164,230	164,230	
6151	Retirement Plan	18,749	335,021	336,315	627,205	
6161	Medicare Insurance	12,141	13,890	9,975	22,340	
6171	Employees Insurance	158,024	176,667	169,315	281,530	
6172	Retiree Medical Insurance	1,472	344	780	1,545	
6181	Compensation Insurance	125,730	132,770	117,885	197,970	
6191	Other Personal Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	<b>SUBTOTAL PERSONNEL</b>	2,046,404	2,525,403	2,420,330	3,937,840	
6211	Communication	15,179	14,721	18,860	18,860	
6221	Training & Transportation	11,981	4,553	7,600	7,600	
6251	Other Agency Services	610	590	4,300	4,300	
6291	Other Contractual Services	<u>153,638</u>	<u>126,386</u>	<u>168,920</u>	<u>168,920</u>	
	<b>SUBTOTAL CONTRACTUAL</b>	181,409	146,250	199,680	199,680	
6382	Gas & Diesel	5,497	5,715	4,000	4,000	
6391	Other Material & Supplies	<u>6,954</u>	<u>7,631</u>	<u>18,900</u>	<u>18,900</u>	
	<b>SUBTOTAL COMMODITIES</b>	12,451	13,346	22,900	22,900	
6511	Equipment Rental, City	<u>13,800</u>	<u>17,761</u>	<u>17,760</u>	<u>26,305</u>	
	<b>SUBTOTAL FIXED CHARGES</b>	13,800	17,761	17,760	26,305	
	<b>TOTAL</b>	<u><u>2,254,063</u></u>	<u><u>2,702,760</u></u>	<u><u>2,660,670</u></u>	<u><u>4,186,725</u></u>	
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>		
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>	
3350	Police Lieutenant	1.00		1.00		
3400	Police Sergeant (1)	2.00		3.00		
3200	Police Officer (2)	13.00		22.00		
7330	Senior Office Assistant	<u>1.00</u>		<u>1.00</u>		
	<b>TOTAL</b>	<u><u>17.00</u></u>	<u><u>0.00</u></u>	<u><u>27.00</u></u>	<u><u>0.00</u></u>	
(1)	Moved 1 from 011-331					
(2)	Moved 1 from 011-333; 1 from 011-341 and 7 from 011-337					

**GENERAL FUND**

**POLICE DEPARTMENT**  
**Property & Evidence**

**PROGRAM**  
**011-343**

**Statement of Purpose**

*To provide centralized issuance, tracking, and support services for department equipment, vehicles, supplies and evidence handling requirements.*

**Accomplishments in FY 2004-05 & FY 2005-06**

- \* New evidence computer software customized and implemented with full evidence participation and involvement
- \* Coordinated zylon vest replacement program & administered the 2005 bulletproof vest grant for 400+ employees
- \* Outside evidence audit was conducted with full staff support and participation
- \* Major effort to address processing of evidence items being stored that can be released, auctioned, or destroyed
- \* Developed new and modified evidence procedures, addressing DNA storage, money and narcotics
- \* Conducted in-depth research on various mobile-digital in-car camera systems
- \* Updated uniform bid specifications and vendor guidelines to facilitate improved service quality & stock quantity
- \* Various CDC databases updated to insure correct issuance, billing and inventory information
- \* Coordinated installation of new patrol car decals

**Action Plan for FY 2006-07**

- \* Complete the zylon vest replacement process & administer the 2006 bulletproof vest grant
- \* Coordinate all badge, vehicle decal, or insignia modification projects
- \* Update the Evidence Weapon's procedure to reflect current laws and preferred methods to enhance accountability
- \* Begin development of an Evidence Procedure manual
- \* Coordinate installation of ten (10) new mobile-digital in-car camera systems for patrol
- \* Administer new uniform contract with improved customer service focus
- \* Work closely with ID lab and Detectives to efficiently and legally process weapons as quickly as possible
- \* Continue generating "The Evidence Locker" publication to educate and assist others

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
# of property & evidence items processed	56,754	94,819	61,690	80,000
# of supply or equipment requests processed	37,016	35,254	36,114	36,500
# of vehicles transported	2,929	2,690	2,880	2,900
<b>Efficiency</b>				
% of new evidence processed within 18 hours (M-F)	96%	87%	88%	90%
% of supply & equip. requests processed within 24 hrs	90%	90%	89%	90%
% of vehicles transported for repair within 24 hours (M-F)	93%	92%	92%	93%

**GENERAL FUND**

<b>POLICE DEPARTMENT</b>					<b>FUND</b>	<b>11</b>
<b>Property &amp; Evidence</b>					<b>Activity</b>	<b>343</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	797,679	692,780	817,700	826,180	
6131	Salaries & Wages-Temporary	49,036	41,865	47,150	49,275	
6141	Salaries & Wages-Overtime	2,602	12,350	2,820	2,820	
6151	Retirement Plan	0	6,609	62,535	64,835	
6161	Medicare Insurance	9,539	8,852	7,990	8,370	
6171	Employees Insurance	118,985	106,960	120,495	124,355	
6172	Retiree Medical Insurance	1,464	0	750	1,030	
6181	Compensation Insurance	21,027	15,902	9,110	9,610	
	<b>SUBTOTAL PERSONNEL</b>	<b>1,000,332</b>	<b>885,318</b>	<b>1,068,550</b>	<b>1,086,475</b>	
6211	Communications	1,279	1,962	645	645	
6221	Training & Transportation	2,105	1,951	2,380	2,380	
6251	Other Agency Services	640	6,775	600	600	
6281	M&R Machinery & Equipment	281	0	0	0	
6291	Other Contractual Services	25,217	35,375	106,820	106,820	
	<b>SUBTOTAL CONTRACTUAL</b>	<b>29,521</b>	<b>46,064</b>	<b>110,445</b>	<b>110,445</b>	
6311	Office Supplies	0	72	0	0	
6391	Other Material & Supplies	370,390	456,214	402,355	402,355	
	<b>SUBTOTAL COMMODITIES</b>	<b>370,390</b>	<b>456,287</b>	<b>402,355</b>	<b>402,355</b>	
6511	Equipment Rental, City	24,299	17,796	17,795	22,715	
	<b>SUBTOTAL FIXED CHARGES</b>	<b>24,299</b>	<b>17,796</b>	<b>17,795</b>	<b>22,715</b>	
6641	Machinery & Equipment	0	2,112	0	0	
	<b>SUBTOTAL CAPITAL</b>	<b>48,598</b>	<b>2,112</b>	<b>35,590</b>	<b>0</b>	
	<b>TOTAL</b>	<b>1,448,840</b>	<b>1,407,576</b>	<b>1,616,940</b>	<b>1,621,990</b>	
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>		
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>	
6190	Police Property & Facility Manager	1.00		1.00		
0801	Police Evidence & Supply Supervisor	2.00		2.00		
0799	Police Evidence & Supply Specialist	9.00		9.00		
	<b>TOTAL</b>	<b>12.00</b>	<b>0.00</b>	<b>12.00</b>	<b>0.00</b>	

## GENERAL FUND

<b>POLICE DEPARTMENT</b> <b>Forensic Services</b>	<b>PROGRAM</b> <b>011-344</b>			
<b>Statement of Purpose</b>				
<p><i>To provide comprehensive forensic services supporting the department goals, while meeting judicial systems requirements.</i></p> <p>This unit is responsible for conducting crime scene investigation, collecting &amp; analyzing evidence, examining firearms and firearms related evidence, chemical processing for both latent fingerprints and blood, and operating both a regional CAL-ID terminal and a national NIBIN/IBIS database.</p>				
<b>Accomplishments in FY 2004-05 &amp; FY 2005-06</b>				
<ul style="list-style-type: none"> <li>* Through UASI grant funding successfully purchased and put into use a \$600K, turnkey digital imaging system</li> <li>* Updated and re-organized the chemical processing room and blood dry locker area to ensure employee safety</li> <li>* Obtained, completed and began using a gun function testing room</li> <li>* Achieved over 500 IBIS hits making the Santa Ana Firearms Unit one of the most successful in the world</li> <li>* Obtained approximately \$48K in Paul Coverdell Grant funding to assist with latent fingerprint backlog</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Implement the digital imaging system department-wide</li> <li>* Initiate Tenprint and Latent Print Examiner program with interested Forensic Specialist I personnel</li> <li>* Purchase Cyanoacrylate Ester (Super Glue) Fuming chamber to replace old technology</li> <li>* Continue specialized training with Forensic Video Analysis equipment</li> </ul>				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
# of field service calls	5,343	4,943	5,000	5,000
# of photos processed	58,372	56,703	57,600	90,000
# of latent print cases worked	n/a	358	541	600
# of latent print case matches	165	135	179	200
# of IBIS hits	73	216	311	300
<b>Efficiency</b>				
% of photo work completed within 5 days	100%	100%	100%	100%
% of latent work completed within 14 days	75%	41%	75%	100%
% of firearms work completed within 14 days	100%	100%	100%	100%
<b>Effectiveness</b>				
% of CAL-ID latent hit ratio	33%	49%	51%	51%

**GENERAL FUND**

<b>POLICE DEPARTMENT</b>					<b>FUND</b>	<b>11</b>
<b>Forensic Services</b>					<b>Activity</b>	<b>344</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	1,080,637	1,121,579	1,056,025	1,082,555	
6131	Salaries & Wages-Temporary	27,915	31,425	38,815	40,560	
6141	Salaries & Wages-Overtime	47,811	47,533	50,380	50,380	
6151	Retirement Plan	0	10,410	82,950	92,090	
6161	Medicare Insurance	11,294	12,179	11,360	12,190	
6171	Employees Insurance	151,504	165,889	160,260	166,500	
6172	Retiree Medical Insurance	207	318	205	345	
6181	Compensation Insurance	12,284	15,409	11,575	12,500	
	<b>SUBTOTAL PERSONNEL</b>	<b>1,331,652</b>	<b>1,404,742</b>	<b>1,411,570</b>	<b>1,457,120</b>	
6211	Communications	1,153	1,589	770	770	
6221	Training & Transportation	5,442	8,158	13,160	31,700	
6251	Other Agency Services	435	375	835	835	
6291	Other Contractual Services	15,788	17,134	56,430	56,430	
	<b>SUBTOTAL CONTRACTUAL</b>	<b>22,819</b>	<b>27,256</b>	<b>71,195</b>	<b>89,735</b>	
6391	Other Material & Supplies	22,803	23,829	25,790	25,790	
	<b>SUBTOTAL COMMODITIES</b>	<b>22,803</b>	<b>23,829</b>	<b>25,790</b>	<b>25,790</b>	
6511	Equipment Rental, City	52,514	52,517	57,030	54,375	
	<b>SUBTOTAL FIXED CHARGES</b>	<b>52,514</b>	<b>52,517</b>	<b>57,030</b>	<b>54,375</b>	
	<b>TOTAL</b>	<b>1,429,788</b>	<b>1,508,344</b>	<b>1,565,585</b>	<b>1,627,020</b>	

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
1360	Forensic Services Supervisor	1.00		1.00	
7600	Firearms Examiner	1.00		1.00	
3980	Forensic Specialist II	2.00		2.00	
3970	Forensic Specialist I	10.00		10.00	
1100	Darkroom Technician	1.00		1.00	
7330	Senior Office Assistant	1.00		1.00	
	<b>TOTAL</b>	<b>16.00</b>	<b>0.00</b>	<b>16.00</b>	<b>0.00</b>

## GENERAL FUND

<b>POLICE DEPARTMENT</b>	<b>PROGRAM</b>			
<b>Records Services</b>	<b>011-345</b>			
<b>Statement of Purpose</b>				
<p><i>To maintain department records, provide document storage, retrieval and report required data to State agencies as mandated.</i></p> <p>This is accomplished by maintaining accurate automated and manual systems, which are current and meet the needs of the Department.</p>				
<b>Accomplishments in FY 2004-05 &amp; FY 2005-06</b>				
<ul style="list-style-type: none"> <li>* Upgraded Laser-fiche to version 7.0</li> <li>* Automated the Private Party Impound Log (PPI's)</li> <li>* Trained Detectives in the use of Criminal History</li> <li>* Processed all in-custody arrest reports on time</li> <li>* Reduced supplemental report data entry backlog by 40%</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Scan all archived homicide reports</li> <li>* Automate C.L.E.T.S. training records</li> <li>* Review and update procedures for record sealings</li> <li>* Reduce supplemental report data entry backlog by 10%</li> </ul>				
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 03-04</b>	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Level</b>				
# of reports processed	55,778	56,852	56,000	57,000
# of documents scanned or filmed	555,049	548,871	560,000	570,000
# of report pages transcribed	6,658	5,512	5,000	5,000
# of CLETS messages sent	52,273	54,249	55,000	55,000
<b>Efficiency</b>				
% of priority reports processed within 5 days	98%	98%	98%	98%
% of other reports processed within 8 days	97%	97%	97%	98%
% of supplemental reports processed within 15 days	97%	97%	97%	97%
% of CLETS messages processed by end of shift	97%	97%	97%	97%



**GENERAL FUND**

<b>POLICE DEPARTMENT</b>					<b>FUND</b>	<b>11</b>
<b>Records Services</b>					<b>Activity</b>	<b>345</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	1,595,447	1,559,775	1,802,725	1,910,550	
6131	Salaries & Wages-Temporary	37,514	36,974	38,415	40,145	
6141	Salaries & Wages-Overtime	173,137	217,395	133,220	133,220	
6151	Retirement Plan	0	15,033	143,475	156,640	
6161	Medicare Insurance	17,844	18,753	18,915	20,110	
6171	Employees Insurance	220,219	227,994	291,845	296,100	
6172	Retiree Medical Insurance	7,338	11,330	8,360	14,860	
6181	Compensation Insurance	17,386	18,374	19,315	20,620	
	<b>SUBTOTAL PERSONNEL</b>	<u>2,068,884</u>	<u>2,105,628</u>	<u>2,456,270</u>	<u>2,592,245</u>	
6211	Communications	693	1,088	630	630	
6221	Training & Transportation	2,739	1,757	3,350	3,350	
6251	Other Agency Services	7,530	3,990	1,075	1,075	
6291	Other Contractual Services	15,656	20,759	35,850	35,850	
	<b>SUBTOTAL CONTRACTUAL</b>	<u>26,617</u>	<u>27,593</u>	<u>40,905</u>	<u>40,905</u>	
6391	Other Material & Supplies	51,811	50,112	31,730	33,230	
	<b>SUBTOTAL COMMODITIES</b>	<u>51,811</u>	<u>50,112</u>	<u>31,730</u>	<u>33,230</u>	
	<b>TOTAL</b>	<u><u>2,147,313</u></u>	<u><u>2,183,333</u></u>	<u><u>2,528,905</u></u>	<u><u>2,666,380</u></u>	
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>		
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>	
3860	Police Records Manager	1.00		1.00		
7230	Police Records Supervisor (1)	3.00		4.00		
7110	Lead Police Records Specialist (1)	5.00		4.00		
7370	Senior Police Records Specialist	27.00		27.00		
	<b>TOTAL</b>	<u>36.00</u>	<u>0.00</u>	<u>36.00</u>	<u>0.00</u>	
(1)	Upgrade one Lead Police Records Spec. to Police Records Supervisor					

## GENERAL FUND

<b>POLICE DEPARTMENT</b> <b>Communications</b>	<b>PROGRAM</b> <b>011-346</b>			
<b>Statement of Purpose</b>				
<i>To provide timely, accurate and responsive telecommunication services to the community and Police Department.</i>				
<b>Accomplishments in FY 2004-05 &amp; FY 2005-06</b>				
<ul style="list-style-type: none"> <li>* Hired five new dispatchers</li> <li>* Provided training for dispatchers on the Elite radio system, wireless 9-1-1 calls and E-911 telephone system</li> <li>* Installed new Elite radio computers</li> <li>* Implementation of cellular wireless 9-1-1 calls directly to dispatch</li> <li>* Installation of ergonomic workstations for dispatch and TRU</li> <li>* Upgraded E-911 emergency telephone system</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Provide staff with training for new CAD and mapping system</li> <li>* Installation of new CAD and mapping system</li> </ul>				
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 03-04</b>	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Level</b>				
# of 911 calls processed	87,500	82,900	82,000	80,000
# of calls for service dispatched	190,192	186,123	186,000	186,000
# of telephone calls handled by TRU	50,595	43,311	43,000	45,000
# of telephone calls handled by dispatch	429,223	436,919	440,000	440,000

**GENERAL FUND**

<b>POLICE DEPARTMENT Communications</b>		<b>FUND 11 Activity 346</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	2,377,241	2,322,285	2,716,610	2,864,290
6131	Salaries & Wages-Temporary	95,424	101,430	112,785	117,860
6141	Salaries & Wages-Overtime	367,945	446,940	339,200	199,200
6151	Retirement Plan	0	22,599	208,510	237,065
6161	Medicare Insurance	29,961	30,102	30,685	33,700
6171	Employees Insurance	342,462	380,582	413,460	440,435
6172	Retiree Medical Insurance	890	0	1,030	880
6181	Compensation Insurance	23,773	24,514	29,750	31,965
	<b>SUBTOTAL PERSONNEL</b>	<u>3,237,695</u>	<u>3,328,454</u>	<u>3,852,030</u>	<u>3,925,395</u>
6211	Communications	1,122	1,439	810	810
6221	Training & Transportation	3,489	2,924	1,790	1,790
6251	Other Agency Services	30	35	655	655
6291	Other Contractual Services	140,380	137,560	151,270	162,130
	<b>SUBTOTAL CONTRACTUAL</b>	<u>145,020</u>	<u>141,959</u>	<u>154,525</u>	<u>165,385</u>
6391	Other Material & Supplies	3,910	2,265	3,770	3,770
	<b>SUBTOTAL COMMODITIES</b>	<u>3,910</u>	<u>2,265</u>	<u>3,770</u>	<u>3,770</u>
6511	Equipment Rental, City	0	0	0	6,545
	<b>SUBTOTAL FIXED CHARGES</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,545</u>
6661	Computer Software	0	36	0	0
	<b>SUBTOTAL CAPITAL</b>	<u>0</u>	<u>36</u>	<u>0</u>	<u>0</u>
	<b>TOTAL</b>	<u><u>3,386,625</u></u>	<u><u>3,472,713</u></u>	<u><u>4,010,325</u></u>	<u><u>4,101,095</u></u>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
3370	Police Communication Mgr.	1.00		1.00	
6180	Police Communication Supervisor	4.00		4.00	
3680	Police Services Dispatcher (1)	27.00		31.00	
7660	Communication Services Officer	8.00		8.00	
	<b>TOTAL</b>	<u>40.00</u>	<u>0.00</u>	<u>44.00</u>	<u>0.00</u>
(1)	Moved 4 from 011-337 (reclassified Pol Ofr)				

## GENERAL FUND

<b>POLICE DEPARTMENT</b>	<b>PROGRAM</b>			
<b>Vice</b>	<b>011-347</b>			
<b>Statement of Purpose</b>				
<p><i>To review and enforce ordinances on gaming, public decency and morals, as defined by the community, as well as to serve as a tactical and strategic planning and investigative resource for the Police Department.</i></p>				
<b>Accomplishments in FY 2004-05 &amp; FY 2005-06</b>				
<ul style="list-style-type: none"> <li>* Continued enforcing state laws &amp; local ordinances related to prostitution, indecent exposure &amp; crimes of moral turpitude</li> <li>* Continued working with the Planning &amp; Building Agency on improving the development review process</li> <li>* Continued providing education in the enforcement of laws that apply to ABC licensed businesses</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Continue enforcing state laws &amp; local ordinances related to prostitution, indecent exposure &amp; crimes of moral turpitude</li> <li>* Continue working with the Planning &amp; Building Agency on improving the development review process</li> <li>* Continue providing education in the enforcement of laws that apply to ABC licensed businesses</li> </ul>				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
# of ABC license inspections performed	0	0	0	0
# of license applications processed	118	177	100	100
# of ABC related offenses	9	12	30	30
<b>Efficiency</b>				
# of complaints of a public moral nature	42	19	40	40
% of increase in plan checks completed	0	10%	10%	0
<b>Effectiveness</b>				
# of arrests related to public morals & gambling	431	552	400	500
% of reduction in the victimization of new commercial construction	0	0	5%	0

**GENERAL FUND**

<b>POLICE DEPARTMENT</b>					<b>FUND</b>	<b>11</b>
<b>Vice</b>					<b>Activity</b>	<b>347</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	588,805	482,289	462,160	481,595	
6141	Salaries & Wages-Overtime	6,801	16,014	7,905	7,905	
6151	Retirement Plan	4,248	70,171	89,215	104,865	
6161	Medicare Insurance	2,374	2,943	1,295	1,350	
6171	Employees Insurance	74,934	63,880	50,830	52,870	
6181	Compensation Insurance	26,340	27,711	31,460	33,395	
	<b>SUBTOTAL PERSONNEL</b>	<b>703,501</b>	<b>663,009</b>	<b>642,865</b>	<b>681,980</b>	
6211	Communications	2,542	2,045	2,865	2,865	
6221	Training & Transportation	0	3,473	1,995	1,995	
6251	Other Agency Services	556	1,406	4,210	4,210	
6294	Lease Payments	5,528	0	0	0	
	<b>SUBTOTAL CONTRACTUAL</b>	<b>8,626</b>	<b>6,924</b>	<b>9,070</b>	<b>9,070</b>	
6391	Other Material & Supplies	522	135	1,295	1,295	
	<b>SUBTOTAL COMMODITIES</b>	<b>522</b>	<b>135</b>	<b>1,295</b>	<b>1,295</b>	
6511	Equipment Rental, City	9,347	9,346	11,190	12,195	
6571	Buildings Rental	4,790	4,790	4,790	0	
	<b>SUBTOTAL FIXED CHARGES</b>	<b>14,137</b>	<b>14,136</b>	<b>15,980</b>	<b>12,195</b>	
6771	Capitalized Lease Obligations	1,635	1,637	0	0	
	<b>SUBTOTAL DEBT SERVICE</b>	<b>1,635</b>	<b>1,637</b>	<b>0</b>	<b>0</b>	
	<b>TOTAL</b>	<b>728,421</b>	<b>685,841</b>	<b>669,210</b>	<b>704,540</b>	
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>		
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>	
3400	Police Sergeant	1.00		1.00		
3200	Police Officer	3.00		3.00		
0790	Police Investigative Specialist	1.00		1.00		
	<b>TOTAL</b>	<b>5.00</b>	<b>0.00</b>	<b>5.00</b>	<b>0.00</b>	

## GENERAL FUND

**POLICE DEPARTMENT**  
**Fiscal & Budget Office**

**PROGRAM**  
**011-348**

### Statement of Purpose

*To provide the highest quality of customer service in all budgetary and fiscal related matters.*

The Fiscal Office provides this by processing all purchase requests, vendor payments and payroll attendance reporting, in an efficient and timely manner, as well as preparing and monitoring the Santa Ana Police Department's annual budget.

### SERVICE PROGRAM

#### **Budget**

- Prepares and monitors the annual budget
- Provides financial forecasts and recommendations to management

#### **Purchase Requisitions**

- Processes all requests for purchases from department personnel and coordinates with other City departments
- Processes Material Releases weekly for miscellaneous purchases
- Maintains all contracts for services and equipment for the department

#### **Direct Payment Vouchers**

- Processes vendor payments weekly

#### **Payroll Attendance Posting**

- Post all non-regular time reports (chits) and other payroll documents to the City payroll system
- Researches and resolves paycheck or accrual questions for employees and other City Agencies with accurate information

**GENERAL FUND**

<b>POLICE DEPARTMENT</b>		<b>FUND 11</b>			
<b>Fiscal &amp; Budget Office</b>		<b>Activity 348</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	301,827	184,627	246,160	260,025
6131	Salaries Temp	0	8,273	0	0
6141	Salaries & Wages Overtime	6,151	39,185	16,150	16,150
6151	Retirement Plan	0	1,789	19,835	21,360
6161	Medicare Insurance	3,394	3,131	2,615	2,760
6171	Employees Insurance	37,924	24,887	41,690	42,300
6172	Retiree Medical Insurance	1,420	1,435	1,285	2,195
6181	Compensation Insurance	2,680	2,105	2,870	2,575
	<b>SUBTOTAL PERSONNEL</b>	<b>353,396</b>	<b>265,433</b>	<b>330,605</b>	<b>347,365</b>
6211	Communications	360	360	360	360
6221	Training & Transportation	27	890	1,000	1,000
6291	Other Contractual Services	720	572	610	610
	<b>SUBTOTAL CONTRACTUAL</b>	<b>1,107</b>	<b>1,822</b>	<b>1,970</b>	<b>1,970</b>
6391	Other Material & Supplies	2,656	7,088	6,980	6,980
	<b>SUBTOTAL COMMODITIES</b>	<b>2,656</b>	<b>7,088</b>	<b>6,980</b>	<b>6,980</b>
	<b>TOTAL</b>	<b>357,159</b>	<b>274,343</b>	<b>339,555</b>	<b>356,315</b>
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
6290	Police Fiscal Officer	1.00		1.00	
7280	Senior Accounting Assistant	1.00		1.00	
7010	Accounting Assistant	2.00		2.00	
7360	Senior Office Specialist	1.00		1.00	
	<b>TOTAL</b>	<b>5.00</b>	<b>0.00</b>	<b>5.00</b>	<b>0.00</b>

## GENERAL FUND

<b>POLICE DEPARTMENT</b>	<b>PROGRAM</b>			
<b>Jail Operations</b>	<b>011-349</b>			
<b>Statement of Purpose</b>				
<p><i>The Santa Ana Jail is committed to fulfilling the needs of the Santa Ana Police Department and the community by providing for the safe, secure and humane housing of persons incarcerated.</i></p>				
<b>Accomplishments in FY 2004-05 &amp; FY 2005-06</b>				
<ul style="list-style-type: none"> <li>* Exceeded inmate housing revenue projections/increased daily jail rate</li> <li>* Purchased new Jail video surveillance system for Juvenile and Ad-Seg modules</li> <li>* Upgraded Security Control Panel</li> <li>* Upgraded inmate phone system to include voice recognition component</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Purchase new Jail Management System</li> <li>* Continue meeting or exceeding inmate housing revenue</li> <li>* Upgrade Jail video surveillance system throughout the Jail</li> </ul>				
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 03-04</b>	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Level</b>				
# of persons booked	9,068	7,971	8,500	9,000
# of registrants processed	2,239	2,600	2,600	2,600
# visitors to Jail	22,934	24,972	25,000	26,000



**GENERAL FUND**

<b>POLICE DEPARTMENT</b>					<b>FUND</b>	<b>11</b>
<b>Jail Operations</b>					<b>Activity</b>	<b>349</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	7,374,592	7,652,472	7,994,510	8,113,930	
6131	Salaries & Wages-Temporary	35,698	23,857	37,150	32,820	
6141	Salaries & Wages-Overtime	761,396	555,221	550,000	550,000	
6151	Retirement Plan	0	73,892	638,220	653,290	
6161	Medicare Insurance	113,878	113,583	114,365	121,220	
6171	Employees Insurance	1,051,582	1,186,996	1,199,210	1,241,950	
6172	Retiree Medical Insurance	6,264	8,705	6,275	10,605	
6181	Compensation Insurance	188,016	200,626	201,970	216,350	
	<b>SUBTOTAL PERSONNEL</b>	9,531,427	9,815,353	10,741,700	10,940,165	
6201	Utilities	1,275	0	900	900	
6211	Communications	10,099	9,466	8,280	8,280	
6221	Training & Transportation	1,200	6,748	3,645	3,645	
6251	Other Agency Services	16,206	18,573	1,355	1,355	
6291	Other Contractual Services	1,989,540	2,196,194	2,169,690	2,497,545	
	<b>SUBTOTAL CONTRACTUAL</b>	2,018,319	2,230,981	2,183,870	2,511,725	
6391	Other Material & Supplies	240,045	240,079	235,170	329,600	
	<b>SUBTOTAL COMMODITIES</b>	240,045	240,079	235,170	329,600	
6511	Equipment Rental, City	34,918	34,818	34,820	35,575	
6521	Insurance (Risk Mgmt)	2,091	0	0	0	
	<b>SUBTOTAL FIXED CHARGES</b>	37,009	34,818	34,820	35,575	
	<b>TOTAL</b>	<u>11,826,800</u>	<u>12,321,230</u>	<u>13,195,560</u>	<u>13,817,065</u>	
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>		
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>	
3230	Jail Administrator	1.00		1.00		
1970	Detention Manager	2.00		0.00		
	Correctional Manager	0.00		2.00		
0151	Principal Management Analyst	1.00		1.00		
0370	Detention Supervisor	11.00		0.00		
	Correctional Supervisor	0.00		11.00		
0310	Detention Officer	86.00		0.00		
	Correctional Officer	0.00		86.00		
0733	Senior Office Assistant	1.00		1.00		
7628	Lead Detention Records Specialist	4.00		0.00		
	Lead Correctional Records Specialist	0.00		4.00		
7650	Senior Detention Records Specialist	17.00		0.00		
	Senior Correctional Records Specialist	0.00		17.00		
	<b>TOTAL</b>	<u>123.00</u>	<u>0.00</u>	<u>123.00</u>	<u>0.00</u>	

**GENERAL FUND**

<b>POLICE DEPARTMENT</b>		<b>PROGRAM</b>			
<b>Building &amp; Facility</b>		<b>011-350</b>			
<b>Statement of Purpose</b>					
<p><i>To provide necessary services to properly maintain the police facilities in a professional manner.</i></p>					
<b>Accomplishments in FY 2004-05 &amp; 2005-06</b>					
<ul style="list-style-type: none"> <li>* Conducted facility inspections and coordinated repairs with contract janitorial and City building maintenance</li> <li>* Worked closely with City building maintenance staff to obtain timely and quality repairs</li> <li>* Conducted moisture testing and replaced fitness center flooring</li> <li>* Remodeled ID photo lab to convert from chemical processing to digital technology</li> <li>* Researched and coordinated purchase and installation of the Community Room awning</li> <li>* Facilitated conversion of storage room to weapons processing room</li> <li>* Worked closely with Parks and Recreation staff to identify and solve facility landscaping issues</li> <li>* Completed design and installation of the stand-alone HVAC for 911 center</li> <li>* Upgrade handicap access by installing ADA door openers on PD and Jail lobby doors</li> </ul>					
<b>Action Plan for FY 2006-07</b>					
<ul style="list-style-type: none"> <li>* Install variable speed drive on chiller #2, thus saving energy and prolonging the life of the motor</li> <li>* Purchase and install 3M ballistic protection film on PD &amp; Jail lobby glass windows</li> <li>* Redesign Patrol Sergeant report writing area to better reflect the users needs and privacy</li> <li>* Solve bird nesting issue on facility overhangs and lighting fixtures</li> <li>* Increase the quantity of SAPD Museum items displayed</li> <li>* Concentrate on painting, carpet and workstation panel cleaning throughout the PD</li> <li>* Update janitorial service agreement specifications and award new contract, keeping focus on quality service</li> <li>* Increase quantity of work orders to maintain a professional, clean, safe, and well-functioning facility</li> </ul>					
<b>PERFORMANCE MEASURES</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
		<b>FY 03-04</b>	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Level</b>					
# of service work orders received/completed		2,857	3,142	4,529	6,200
<b>Efficiency</b>					
% of work orders completed within 72 hours		65%	68%	62%	68%

**GENERAL FUND**

<b>POLICE DEPARTMENT</b>					<b>FUND</b>	<b>11</b>
<b>Building &amp; Facility</b>					<b>Activity</b>	<b>350</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6201	Utilities	727,573	654,723	736,040	746,040	
6211	Communication	638,974	655,969	649,825	649,825	
6241	Janitorial & Housekeeping	0	0	0	0	
6251	Other Agency Services	0	250	0	0	
6261	M&R Buildings & Grounds	3,385	350	0	0	
6281	M&R Machinery & Equipment	66,646	0	0	0	
6291	Other Contractual Services	<u>1,051,234</u>	<u>1,049,694</u>	<u>1,042,325</u>	<u>1,097,200</u>	
	SUBTOTAL CONTRACTUAL	2,487,813	2,360,985	2,428,190	2,493,065	
6391	Other Material & Supplies	<u>81,072</u>	<u>104,244</u>	<u>244,605</u>	<u>467,410</u>	
	SUBTOTAL COMMODITIES	81,072	104,244	244,605	467,410	
6571	Buildings Rental	<u>393,285</u>	<u>393,285</u>	<u>393,285</u>	<u>422,790</u>	
	SUBTOTAL FIXED CHARGES	393,285	393,285	393,285	422,790	
6621	Buildings	28,234	31,667	0	0	
6641	Machinery & Equipment	<u>7,354</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL CAPITAL	35,588	31,667	0	0	
6771	Lease Purchase	<u>55,655</u>	<u>59,208</u>	<u>60,760</u>	<u>61,650</u>	
	SUBTOTAL DEBT SERVICE	55,655	59,208	60,760	61,650	
	TOTAL	<u><u>3,053,413</u></u>	<u><u>2,949,389</u></u>	<u><u>3,126,840</u></u>	<u><u>3,444,915</u></u>	
<p>Four Building Maintenance positions assigned to the Police Administration &amp; Jail Facility are funded from this account. The positions are located in the Building Maintenance Internal Fund (73-105).</p>						

**GENERAL FUND**

<b>POLICE DEPARTMENT</b>	<b>PROGRAM</b>
<b>Police Debt Service</b>	<b>011-351</b>

**Statement of Purpose**

*To account for principal and interest payments required to meet the annual debt service of Police purchases.*

This program pays for the 800 MHz communication system and lease purchases payments on the computerized Jail and Records Management System. This program also provides General Fund support towards debt service on the Police Administration & Holding Facility revenue bonds by transferring General Fund monies to Fund 400 which is in the CIP and Capital Fund section.

ACCOUNT	FISCAL YEAR	PRINCIPAL REPAYMENT	INTEREST PAYMENTS	TOTAL DEBT SERVICE
<b>800 MHz Communication System</b> Countywide Public Financing Authority/ City of Santa Ana Revenue Bond	2006-07	820,000	21,730	841,730
<b>General Fund Transfer to Fund 400</b> Police Administration & Holding Facility Debt Service Support	2006-07	n/a	n/a	9,126,625
	2007-08	n/a	n/a	9,127,225
	2008-09	n/a	n/a	9,129,575
	2009-10	n/a	n/a	9,115,425
	2010-11	n/a	n/a	9,094,075
	2011-12	n/a	n/a	9,064,575
	2012-13	n/a	n/a	9,126,625
	2013-14	n/a	n/a	9,066,150
	2014-15	n/a	n/a	9,223,750
	2015-16	n/a	n/a	9,224,375
	2016-17	n/a	n/a	9,225,313
	2017-18	n/a	n/a	9,225,313
	2018-19	n/a	n/a	9,223,125
	2019-20	n/a	n/a	9,227,500
	2020-21	n/a	n/a	9,226,563
	2021-22	n/a	n/a	9,224,063
	2022-23	n/a	n/a	9,223,438
	2023-24	n/a	n/a	9,227,813
	TOTAL	n/a	n/a	165,101,528

**GENERAL FUND**

<b>POLICE DEPARTMENT</b>					<b>FUND</b>	<b>11</b>
<b>Police Debt Service</b>					<b>Activity</b>	<b>351</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6781	Bond Principal	705,000	740,000	740,000	820,000	
6791	Bond Interest	<u>129,351</u>	<u>103,018</u>	<u>98,805</u>	<u>21,730</u>	
	SUBTOTAL DEBT SERVICE	834,351	843,018	838,805	841,730	
6800-400	Transfer to Police Building Debt Service	<u>7,657,475</u>	<u>7,898,850</u>	<u>9,224,225</u>	<u>9,126,625</u>	
	SUBTOTAL INTERFUND TRANSFER	7,657,475	7,898,850	9,224,225	9,126,625	
	TOTAL	<u><u>8,491,826</u></u>	<u><u>8,741,868</u></u>	<u><u>10,063,030</u></u>	<u><u>9,968,355</u></u>	

**GENERAL FUND**

<b>POLICE DEPARTMENT</b> <b>Regional Narcotic Suppression Program</b>	<b>PROGRAM</b> <b>011-352</b>
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**Statement of Purpose**

*To participate in a multi-agency task force, designed to respond to major drug trafficking.*

This is accomplished through enforcement strategies, seizure of illegally gained assets and promotion of community awareness in drug enforcement throughout Orange County and Southern California.

**SERVICE PROGRAM**

**Police Services**

This program provides skilled officers and management to a multi-agency task force, which concentrates on major drug traffickers and related criminal activities. Santa Ana Police Officers work in concert with law enforcement officers from other agencies and jurisdictions assigned to this task force work.

**GENERAL FUND**

<b>POLICE DEPARTMENT</b>					<b>FUND</b>	<b>11</b>
<b>Regional Narcotic Suppression Program</b>					<b>Activity</b>	<b>352</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	693,755	764,883	998,945	1,060,825	
6141	Salaries & Wages-Overtime	75,281	275,421	106,695	106,695	
6151	Retirement Plan	8,344	162,966	234,670	255,520	
6161	Medicare Insurance	6,824	8,635	11,160	11,910	
6171	Employees Insurance	63,068	78,331	99,925	103,715	
6172	Retiree Medical Insurance	690	0	520	1,200	
6181	Compensation Insurance	76,534	74,694	75,075	81,040	
	<b>SUBTOTAL PERSONNEL</b>	<u>924,495</u>	<u>1,364,930</u>	<u>1,526,990</u>	<u>1,620,905</u>	
6211	Communications	<u>0</u>	<u>116</u>	<u>0</u>	<u>0</u>	
	<b>SUBTOTAL CONTRACTUAL</b>	<u>0</u>	<u>116</u>	<u>0</u>	<u>0</u>	
	<b>TOTAL</b>	<u><u>924,495</u></u>	<u><u>1,365,046</u></u>	<u><u>1,526,990</u></u>	<u><u>1,620,905</u></u>	
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>		
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>	
3350	Police Lieutenant	1.00		1.00		
3400	Police Sergeant	2.00		2.00		
3200	Police Officer	7.00		7.00		
	<b>TOTAL</b>	<u>10.00</u>	<u>0.00</u>	<u>10.00</u>	<u>0.00</u>	

## GENERAL FUND

**POLICE DEPARTMENT**  
**Homeland Security and Crime Prevention**

**PROGRAM**  
**011-353**

### Statement of Purpose

*To ensure that both the Community and city employees are prepared to prevent, respond, and recover from an act of terrorism or a natural catastrophic event.*

### SERVICE PROGRAM

#### **Police Services**

- \* Enhance community awareness on the issue of terrorism by using, developing, and implementing public education campaigns by leveraging local, state and federal funds
- \* Manage and sustain federally acquired resources in order to provide a systematic response to an act of terrorism or a natural disaster
- \* Collaborate with regional and federal partners by implementing and using interoperable technologies that will benefit the region
- \* Ensure the implementation and routine of the National Incident Management System as mandated by the U.S. Department of Homeland Security
- \* Continue to enhance building inspection procedures and approval of event permits taking into account homeland security concerns and best practices



**GENERAL FUND**

<b>POLICE DEPARTMENT</b>					<b>FUND</b>	<b>11</b>
<b>Homeland Security and Crime Prevention</b>					<b>Activity</b>	<b>353</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	0	0	0	279,505	
6141	Salaries & Wages-Overtime	0	0	0	20,000	
6151	Retirement Plan	0	0	0	39,350	
6161	Medicare Insurance	0	0	0	1,460	
6171	Employees Insurance	0	0	0	37,950	
6172	Retiree Medical Insurance	0	0	0	900	
6181	Compensation Insurance	0	0	0	12,850	
	<b>SUBTOTAL PERSONNEL</b>	0	0	0	392,015	
6211	Communications	0	0	0	2,020	
6221	Training & Transportation	0	0	0	1,000	
6291	Other Contractual Services	0	0	0	6,000	
6294	Building Leases	0	0	0	5,470	
	<b>SUBTOTAL CONTRACTUAL</b>	0	0	0	14,490	
6391	Other Material & Supplies	0	0	0	18,960	
	<b>SUBTOTAL COMMODITIES</b>	0	0	0	18,960	
6511	Equipment Rental, City	0	0	0	72,955	
6571	Buildings Rental	0	0	0	5,090	
	<b>SUBTOTAL FIXED CHARGES</b>	0	0	0	78,045	
	<b>TOTAL</b>	0	0	0	503,510	
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>		
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>	
3350	Police Lieutenant (1)	0.00		1.00		
0780	Police Community Services Specialist (2)	0.00		1.00		
3800	Police Service Officer (3)	0.00		2.00		
	<b>TOTAL</b>	0.00	0.00	4.00	0.00	
(1)	Moved 1 from 011-337					
(2)	Moved 1 from 011-337					
(3)	Moved 2 from 011-337					

**GENERAL FUND  
DEPARTMENT RESOURCE SUMMARY**

**PUBLIC WORKS AGENCY**

ACTIVITIES	ACTUAL FY 03-04	ACTUAL FY 04-05	PROJECTED FY 05-06	APPROVED FY 06-07
11-613 Trans Planning & Project Management	1,452,000	600,000	600,000	600,000
11-621 Traffic Signal Maintenance	865,825	832,044	973,155	1,003,105
11-623 Roadway Markings & Signs	762,713	456,399	510,275	510,275
11-625 Street Lighting	148,852	1,857,119	2,050,575	2,058,040
11-631 Roadway Maintenance	464,566	1,072,812	661,910	661,910
11-637 Median Landscaping	270,214	470,106	533,715	506,740
TOTAL	----- 3,964,170 =====	----- 5,288,480 =====	----- 5,329,630 =====	----- 5,340,070 =====

OPERATING EXPENSE	ACTUAL FY 03-04	ACTUAL FY 04-05	PROJECTED FY 05-06	APPROVED FY 06-07
6100 Personnel	210,378	61,210	0	0
6200 Contractual	3,386,214	5,016,805	5,091,035	5,091,035
6300 Commodities	165,366	31,352	50,000	50,000
6500 Fixed Charges	202,212	178,345	188,595	199,035
6600 Capital	0	768	0	0
TOTAL	----- 3,964,170 =====	----- 5,288,480 =====	----- 5,329,630 =====	----- 5,340,070 =====

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 05-06		APPROVED FY 06-07	
		Full Time	Part Time	Full Time	Part Time
404	Public Works Crew Leader	1.00		1.00	
406	Maintenance Worker II	9.00		9.00	
416	Street Painter	2.00		2.00	
424	Equipment Operator-Street	2.00		2.00	
TOTAL		----- 14.00 =====	----- 0.00 =====	----- 14.00 =====	----- 0.00 =====

**GENERAL FUND**

<b>PUBLIC WORKS AGENCY</b>					<b>FUND</b>	<b>11</b>
<b>Transportation Planning &amp; Project Management</b>					<b>Activity</b>	<b>613</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6251	Other Agency Services	1,452,000	600,000	600,000	600,000	
	SUBTOTAL CONTRACTUAL	----- 1,452,000	----- 600,000	----- 600,000	----- 600,000	
	TOTAL	----- 1,452,000	----- 600,000	----- 600,000	----- 600,000	

PURPOSE: In February 1996, the City of Santa Ana and other jurisdictions including the Orange County Transportation Authority (OCTA) entered into a joint agreement supporting legislation to finance an acceptable plan of adjustment in the County of Orange bankruptcy case. Subsequently, state legislation was adopted which provides for a shift of sales tax revenues from OCTA to the County of Orange in exchange for gas tax revenues. The sales tax funds were earmarked by OCTA to fund public bus service operations. Because gas tax revenues received in the exchange cannot be used for bus operations, OCTA must identify another source of funds to maintain current bus service levels. In recognition of the importance of sustaining public bus service levels in Orange County, the City Managers Bankruptcy Committee proposed an exchange of funds between OCTA and several of the cities in the County. Under this proposal, the City of Santa Ana and other cities will exchange a portion of their local general fund revenues with OCTA for gas tax revenues. The exchange of funds would be for a period beginning in July 1997 and terminating in July 2013. An equal amount of general funds would be exchanged for gas tax revenues. Cities are required to allocate a fixed amount of local funds to transportation projects as a condition of receiving Measure M sales tax funds. For most cities including the City of Santa Ana, this "Maintenance of Effort" or MOE consists mainly of city general fund revenues. The amount of funds to be exchanged will be determined annually, based on the City's adopted budget. The proposed agreement will allow OCTA to use the City general funds to maintain bus operations, and the City to use OCTA gas tax revenues to meet our MOE requirement. Through this cooperative approach, the participating cities will assist OCTA in avoiding a major reduction in bus services to all cities.

## GENERAL FUND

<b>PUBLIC WORKS AGENCY</b>	<b>PROGRAM</b>			
<b>Traffic Signal Maintenance</b>	<b>11-621</b>			
<b>Statement of Purpose</b>				
<i>To facilitate the operation and maintenance of the advanced traffic management system including the Citywide traffic signal network, Santa Ana Traffic Management Center, the Integrated Traveler Information Sharing System, and kiosks at City Hall and the Regional Transportation Center.</i>				
<b>Accomplishments in FY 04-05 &amp; 05-06</b>				
<ul style="list-style-type: none"> <li>* Installed video imaging detection systems in place of traffic loops at two intersections where the street pavement was damaged.</li> <li>* Installed 23,400 feet of traffic signal interconnect lines.</li> <li>* Installed fourteen new traffic signals, modified twelve traffic signals, and implemented new signal timings on four arterials.</li> <li>* Installed three CCTVs.</li> <li>* Applied signal improvement grant to install traffic signal interconnect lines &amp; synchronized arterial traffic signal timing.</li> <li>* Included emergency vehicle preemption system in the new signals and added it to the signal modifications.</li> <li>* Constructed grant funded projects comprised of traffic surveillance, detection, signal modifications, &amp; signal timing.</li> <li>* Retrofitted Citywide traffic signals' yellow and programmed visibility signals with LED, and replaced burnout pedestrian signal with LED for additional saving of \$36,000/year.</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Install MIST traffic signal management system.</li> <li>* Install Adaptive Traffic Signal System in Downtown.</li> <li>* Install 10,000 feet of dedicated traffic signal interconnect lines and move traffic signal communication out of SBC ducts.</li> <li>* Install three CCTVs.</li> <li>* Add signal interconnect and advance/system traffic loops to street projects.</li> <li>* Replace damaged and burned-out illuminated street name signs with reflectorized street name signs.</li> <li>* Replace outdated and non-compatible signal hardware, including conflict monitors, as funds are available.</li> <li>* Replace regular pedestrian push buttons with American with Disabilities Act pedestrian push buttons citywide.</li> <li>* Replace burned-out pedestrian modules with LED modules.</li> <li>* Review and develop new signal timing to optimize traffic flow on arterials using Synchro software.</li> </ul>				
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 03-04</b>	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Level</b>				
# of traffic signals operated and maintained	270	272	273	277
# of traffic signals in City maintained by others	32	32	32	32
# of CCTV cameras operated and maintained	32	35	36	1
# of Emergency Vehicle Preemptions maintained	115	122	125	129
# of changeable message signs maintained	10	10	10	10
# of Highway Advisory Radios maintained	1	1	1	0
# of Highway Advisory Telephones maintained	1	1	1	1
# of audible traffic signals maintained	2	2	2	2
# of flashing crosswalks maintained	3	4	2	7
# of street name signs replaced	10	50	50	50
# of flashing beacons maintained	10	12	7	7
# of interactive kiosks maintained	3	3	3	0
# of Video Imaging Detector systems maintained	8	32	32	40
# of protected-permissive traffic signals	10	10	12	12
# of conflict monitors replaced	20	50	27	30
# of traffic signal controller upgraded to 2070	0	0	27	4
<b>Efficiency</b>				
Average annual maintenance cost in dollars per traffic signal (including energy cost)	3,000	3,300	3500	3700

**GENERAL FUND**

<b>PUBLIC WORKS AGENCY</b>					<b>FUND</b>	<b>11</b>
<b>Traffic Signal Maintenance</b>					<b>Activity</b>	<b>621</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6201	Utilities	167,073	152,911	200,000	180,000	
6271	M&R Improvements	591,955	572,794	652,000	661,675	
6291	Other Contractual Services	57,716	55,583	67,500	105,000	
	<b>SUBTOTAL CONTRACTUAL</b>	<b>816,744</b>	<b>781,288</b>	<b>919,500</b>	<b>946,675</b>	
6391	Operating Materials & Supplies	721	121	0	0	
	<b>SUBTOTAL COMMODITIES</b>	<b>721</b>	<b>121</b>	<b>0</b>	<b>0</b>	
6511	Equipment Rental, City	4,980	4,980	5,590	5,590	
6521	Insurance (Risk Management)	37,905	40,180	42,590	45,145	
6572	City Yard Operations	5,475	5,475	5,475	5,695	
	<b>SUBTOTAL FIXED CHARGES</b>	<b>48,360</b>	<b>50,635</b>	<b>53,655</b>	<b>56,430</b>	
	<b>TOTAL</b>	<b>865,825</b>	<b>832,044</b>	<b>973,155</b>	<b>1,003,105</b>	

**GENERAL FUND**

<b>PUBLIC WORKS AGENCY</b>		<b>PROGRAM</b>		
<b>Roadway Markings &amp; Signs</b>		<b>11-623</b>		
<b>Statement of Purpose</b>				
<i>To provide safe traffic and pedestrian movement by maintaining and standardizing signs and painting legends on a routine schedule.</i>				
<b>Accomplishments in FY 04-05 &amp; 05-06</b>				
<ul style="list-style-type: none"> <li>* Completed over 250 Departmental Traffic Orders and special requests.</li> <li>* Completed over 80% of new standard stop sign installations.</li> <li>* Continued replacement of painted crosswalks and legends with thermo-plastic on all first-time work and City street projects.</li> <li>* Prepared specifications and awarded new contract for annual roadway markings and sign maintenance operations.</li> <li>* Initiated installation of new standard street name signs on an as-needed basis.</li> <li>* Prepared specifications for annual guardrail/fencing maintenance contract.</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Complete installation of new standard stop signs.</li> <li>* Continue installation of new standard street name signs on an as-needed basis.</li> <li>* Renew and administer contract for annual roadway markings and sign maintenance operations.</li> <li>* Search for new funding sources for neighborhood street markings and signs.</li> </ul>				
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 03-04</b>	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Level</b>				
Striping (all types - lineal feet)	2,191,410	2,540,220	2,550,000	2,550,000
Crosswalks (lineal feet)	146,500	234,315	235,000	235,000
# of legends	14,560	16,615	17,000	17,000
# of raised pavement markers	3,465	635	650	650
# of painted curbs	211,654	55,320	56,000	56,000
# of signs repaired/replaced	5,206	589	600	600

**GENERAL FUND**

<b>PUBLIC WORKS AGENCY</b>		<b>FUND 11</b>			
<b>Roadway Markings &amp; Signs</b>		<b>Activity 623</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	156,730	0	0	0
6141	Salaries & Wages-Overtime	1,090	0	0	0
6161	Medicare Insurance	1,642	0	0	0
6171	Employees Insurance	27,000	0	0	0
6172	Retirees Insurance	1,320	0	0	0
6181	Compensation Insurance	18,133	0	0	0
	<b>SUBTOTAL PERSONNEL</b>	205,915	0	0	0
6291	Other Contractual Services	241,437	444,117	500,275	500,275
	<b>SUBTOTAL CONTRACTUAL</b>	241,437	444,117	500,275	500,275
6371	Op M&S Improvement	1,962	17	0	0
6391	Operating Materials & Supplies	159,547	12,265	10,000	10,000
	<b>SUBTOTAL COMMODITIES</b>	161,509	12,282	10,000	10,000
6511	Equipment Rental, City	112,202	0	0	0
6521	Insurance (Risk Management)	41,650	0	0	0
	<b>SUBTOTAL FIXED CHARGES</b>	153,852	0	0	0
	<b>TOTAL</b>	762,713	456,399	510,275	510,275
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
406	Maintenance Worker II	3.00		3.00	
416	Street Painter	2.00		2.00	
	<b>TOTAL</b>	5.00		5.00	

## GENERAL FUND

**PUBLIC WORKS AGENCY**  
**Street Lighting**

**PROGRAM**  
**11-625**

**Statement of Purpose**

*To provide the City of Santa Ana with a modern energy-efficient lighting system.*

This program includes the design review, maintenance, and construction of street lighting systems to improve traffic and pedestrian safety, reduce maintenance costs, and discourage criminal activity.

**Accomplishments in FY 04-05 & 05-06**

- \* Provided plan review for Tustin Avenue and 17th Street intersection improvement project.
- \* Reduced energy costs for street lighting approximately 10% by changing illumination timing.
- \* Replaced globes on the downtown City-owned street lights.
- \* Entered City-owned street lighting data into the GIS system.
- \* Completed painting 300 of the City's cast iron street lights.

**Action Plan for FY 2006-07**

- \* Complete GIS street lighting data entry.
- \* Continue investigating the feasibility of installing energy saving devices on City-owned lighting.
- \* Continue plan review of all new projects that include new street lighting.
- \* Develop inventory and update safety lights citywide.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
# of Edison owned lights	11,177	11,177	11,359	11,359
# of City-owned lights-maintained	1,570	1,582	1,582	1,593
# of City-owned safety lights-maintained	845	850	875	875
# of inspections - City-owned lights	12	12	12	12
# of inspections - City-owned safety lights	12	12	12	12
# of City-owned street lights painted	50	300	300	300
<b>Efficiency</b>				
Total # of light outages experienced	20	20	20	20
% of outages evaluated and referred for repair within 24 hours	100	100	100	100
Average # of days to repair outages by contractor	3	3	3	3
Annual energy costs for street lighting (\$)	1,665,050	1,594,701	1,652,097	1,825,000



**GENERAL FUND**

<b>PUBLIC WORKS AGENCY</b>					<b>FUND</b>	<b>11</b>
<b>Street Lighting</b>					<b>Activity</b>	<b>625</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6241	Janitorial & Housekeeping	0	0	200	0	
6271	M&R Improvements	19,593	124,159	90,000	90,000	
6281	M&R Machinery & Equipment	128,892	1,594,701	1,802,615	1,802,615	
	<b>SUBTOTAL CONTRACTUAL</b>	----- 148,485	----- 1,718,860	----- 1,892,815	----- 1,892,615	
6391	Operating Materials & Supplies	367	17,729	30,000	30,000	
	<b>SUBTOTAL COMMODITIES</b>	----- 367	----- 17,729	----- 30,000	----- 30,000	
6521	Insurance (Risk Management)	0	120,530	127,760	135,425	
	<b>SUBTOTAL FIXED CHARGES</b>	----- 0	----- 120,530	----- 127,760	----- 135,425	
	<b>TOTAL</b>	----- 148,852 =====	----- 1,857,119 =====	----- 2,050,575 =====	----- 2,058,040 =====	
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>		
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>	
428	Street Lighting Maintenance Worker	0.00		0.00		
	<b>TOTAL</b>	----- 0.00 =====		----- 0.00 =====		

## GENERAL FUND

**PUBLIC WORKS AGENCY**  
**Roadway Maintenance**

**PROGRAM**  
**11-631**

**Statement of Purpose**

*To provide safe and well-maintained roadways and sidewalks through the implementation and use of state-of-the-art equipment and the latest maintenance techniques.*

**Accomplishments in FY 04-05 & 05-06**

- \* Renewed current contracts for annual asphalt street maintenance and pothole repair including sidewalk ramping and grinding
- \* Overlayed the following:
  - The intersection of Ross and Russel Streets
  - Memory Lane from Broadway to Main St.
  - Raitt St. from Myrle St. to First St.
  - Ritchey St. from Wright St. to St. Andrew Pl.
  - Halladay St. from Alton Ave.
  - Garry Ave. from Harbor Blvd. to west of Shannon St.
  - 8th St. from Main St. to Bush St.
  - 9th St. from Main St. to Bush St.
- \* Repaired over 42,000 potholes throughout the City.
- \* Ramped over 15,000 sidewalk locations with asphalt.

**Action Plan for FY 2006-07**

- \* Award new contracts for annual asphalt roadway maintenance and pothole repair including sidewalk ramping and grinding.
- \* Inspect, evaluate and schedule for repair those streets requiring from 20 to 30% AC removal.
- \* Inspect, evaluate and schedule for work all arterial streets, which require crack sealing repair.
- \* Continue to survey and evaluate streets for potholes and schedule for repair.
- \* Continue to survey and evaluate sidewalks for grinding or asphalt ramping repair.
- \* Continue to update and complete the computer database for roadway maintenance inventories.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
Tons of asphalt concrete (AC) - street patching	221	4,177	6,500	6,000
Potholes filled (locations)	16,920	22,800	19,600	18,500
Crack sealing used (in pounds)	2,700	0	2,000	2,000
Sidewalk patching (sq. feet)	9,140	11,475	7,700	7,000

**GENERAL FUND**

<b>PUBLIC WORKS AGENCY</b>					<b>FUND</b>	<b>11</b>
<b>Roadway Maintenance</b>					<b>Activity</b>	<b>631</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6141	Salaries & Wages-Overtime	0	(5,790)	0	0	
6191	Other Personnel Services	4,463	67,000	0	0	
	<b>SUBTOTAL PERSONNEL</b>	----- 4,463	----- 61,210	----- 0	----- 0	
6211	Communications	165	(2,342)	0	0	
6271	M&R Improvements	447,574	541,603	0	0	
6291	Other Contractual Services	9,595	470,372	651,910	651,910	
	<b>SUBTOTAL CONTRACTUAL</b>	----- 457,334	----- 1,009,633	----- 651,910	----- 651,910	
6391	Operating Materials & Supplies	2,769	1,201	10,000	10,000	
	<b>SUBTOTAL COMMODITIES</b>	----- 2,769	----- 1,201	----- 10,000	----- 10,000	
6631	Imp Other than Building	0	768	0	0	
	<b>SUBTOTAL CAPITAL</b>	----- 0	----- 768	----- 0	----- 0	
	<b>TOTAL</b>	----- 464,566 =====	----- 1,072,812 =====	----- 661,910 =====	----- 661,910 =====	
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>		
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>	
404	Public Works Crew Leader	1.00		1.00		
406	Maintenance Worker II	6.00		6.00		
424	Equipment Operator-Street	2.00		2.00		
	<b>TOTAL</b>	----- 9.00 =====		----- 9.00 =====		

## GENERAL FUND

**PUBLIC WORKS AGENCY**  
**Median Landscaping**

**PROGRAM**  
**11-637**

**Statement of Purpose**

*To provide the City of Santa Ana with quality landscape median maintenance.*

This program includes the design review, maintenance, and improvement of landscaped medians to improve traffic flow and enhance the City's beautification efforts.

**Accomplishments in FY 04-05 & 05-06**

- \* Assumed maintenance for the Cal Trans landscape improvements.
- \* Managed improvements for the medians on First Street.
- \* Installed trees in Grand, Santa Ana Boulevard and Dyer Street medians.
- \* Assume maintenance responsibilities for Dyer Road, Bear Street, Fourth Street, Seventeenth & Tustin, and Westminster Avenue.

**Action Plan for FY 2006-07**

- \* Maintain existing median landscaping.
- \* Identify electric and water saving devices to maximize irrigation efficiency.
- \* Assume maintenance responsibilities for Harbor & MacArthur; Fairview & Warner, 15th & English, Main & Sunflower, Metrolink Rail Landscaping (Santiago St.).

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
# of neighborhood monuments maintained	18	20	21	21
# of street medians maintained	43	44	45	45
# of arterial sidewalks maintained	11	11	11	11
# of water reservoir areas maintained	6	6	6	6
# of parking structure and lots maintained	8	8	8	8
# of miscellaneous areas maintained	4	4	4	4
<b>Efficiency</b>				
Annual irrigation cost in dollars	255,694	253,039	256,000	272,896
Annual maintenance cost in dollars	409,243	437,577	498,535	469,245
Square footage of landscaping maintained	2,802,794	2,850,231	2,852,847	2,924,847
Irrigation costs per sq. foot of landscaping	\$0.09	\$0.09	\$0.09	\$0.09
Maintenance costs per sq. foot of landscape area	\$0.15	\$0.15	\$0.17	\$0.16

**GENERAL FUND**

<b>PUBLIC WORKS AGENCY</b>					<b>FUND</b>	<b>11</b>
<b>Median Landscaping</b>					<b>Activity</b>	<b>637</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6201	Utilities	27,143	25,330	28,000	30,315	
6261	M&R Buildings & Grounds	243,071	437,577	498,535	469,245	
	<b>SUBTOTAL CONTRACTUAL</b>	----- 270,214	----- 462,907	----- 526,535	----- 499,560	
6391	Operating Materials & Supplies	0	19	0	0	
	<b>SUBTOTAL COMMODITIES CHARGES</b>	----- 0	----- 19	----- 0	----- 0	
6534	Information Services Charges	0	7,180	7,180	7,180	
	<b>SUBTOTAL FIXED CHARGES</b>	----- 0	----- 7,180	----- 7,180	----- 7,180	
	<b>TOTAL</b>	----- 270,214 =====	----- 470,106 =====	----- 533,715 =====	----- 506,740 =====	

**GENERAL FUND  
DEPARTMENT RESOURCE SUMMARY**

**GENERAL NON-DEPARTMENTAL & INTERFUND TRANSFERS**

ACTIVITIES	ACTUAL FY 03-04	ACTUAL FY 04-05	PROJECTED FY 05-06	APPROVED FY 06-07
11-012 General Non-Departmental	519,744	299,021	1,192,945	1,668,265
11-013 Inter-Fund Transfers	22,069,470	14,278,995	13,261,065	7,325,430
TOTAL	<u>22,589,214</u>	<u>14,578,016</u>	<u>14,454,010</u>	<u>8,993,695</u>
OPERATING EXPENSE	ACTUAL FY 03-04	ACTUAL FY 04-05	PROJECTED FY 05-06	APPROVED FY 06-07
6100 Personnel	106,996	65,215	236,335	236,335
6200 Contractual	391,717	216,446	890,610	890,930
6300 Commodities	16,316	17,216	54,500	54,500
6500 Fixed Charges	4,037,530	3,966,125	3,662,230	3,662,230
6600 Capital	2,379	0	11,500	11,500
6700 Debt Service	0	0	0	475,000
6800 Interfund Transfers	8,196,955	2,793,270	2,184,640	1,909,745
6900 Miscellaneous (Loans & Leases)	9,837,320	7,519,745	7,414,195	1,753,455
TOTAL	<u>22,589,214</u>	<u>14,578,016</u>	<u>14,454,010</u>	<u>8,993,695</u>
Class Code AUTHORIZED PERSONNEL	ADOPTED FY 05-06		APPROVED FY 06-07	
	Full Time	Part Time	Full Time	Part Time
<p><i>Note:</i> No permanent positions are assigned to this activity. It was created in FY 76-77 to provide for management training, consortium, and other expenses, including labor adjustments that are not budgeted in any specific departmental activity.</p>				

**GENERAL FUND**

<b>GENERAL NON-DEPARTMENTAL</b>		<b>FUND 11</b>			
<b>General Non-Departmental</b>		<b>Activity 012</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6161	Medicare Insurance	1,474	841	0	0
6151	Retirement Plan	0	406	0	0
6171	Employees Insurance	0	236	0	0
6181	Compensation Insurance	2,501	1,531	0	0
6191	Other Personnel Services	103,021	62,201	236,335	236,335
	<b>SUBTOTAL PERSONNEL</b>	<u>106,996</u>	<u>65,215</u>	<u>236,335</u>	<u>236,335</u>
6221	Training & Transportation	0	2,000	0	0
6231	Advertising	6,635	6,300	0	0
6251	Other Agency Services	34,676	34,205	57,845	57,845
6291	Other Contractual Services	227,930	173,941	832,765	833,085
6294	Lease Payments	122,476		0	0
	<b>SUBTOTAL CONTRACTUAL</b>	<u>391,717</u>	<u>216,446</u>	<u>890,610</u>	<u>890,930</u>
6313	Office Operations	5,160	6,085	10,000	10,000
6391	Operating Materials & Supplies	11,155	11,131	44,500	44,500
	<b>SUBTOTAL COMMODITIES</b>	<u>16,316</u>	<u>17,216</u>	<u>54,500</u>	<u>54,500</u>
6521	Insurance (Risk Management)	2,335	145	0	0
	<b>SUBTOTAL FIXED CHARGES</b>	<u>2,335</u>	<u>145</u>	<u>0</u>	<u>0</u>
6611	Land	0	0	0	0
6631	Improvements other than Buildings	0	0	0	0
6641	Machinery & Equipment	0	0	7,000	7,000
6661	Computer Software	2,379	0	4,500	4,500
	<b>SUBTOTAL CAPITAL</b>	<u>2,379</u>	<u>0</u>	<u>11,500</u>	<u>11,500</u>
6771	Debt Service	0	0	0	475,000
	<b>SUBTOTAL DEBT SERVICE</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>475,000</u>
	<b>TOTAL OPERATING</b>	<u><u>519,744</u></u>	<u><u>299,021</u></u>	<u><u>1,192,945</u></u>	<u><u>1,668,265</u></u>
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
	<i>Note:</i> No permanent positions are assigned to this activity. It was created in FY 76-77 to provide for management training, consortium, and other expenses, including labor adjustments that are not budgeted in any specific departmental activity.				

**GENERAL FUND**

<b>GENERAL NON-DEPARTMENTAL &amp; INTERFUND TRANSFERS</b>		<b>FUND 11</b>			
<b>Interfund Transfers</b>		<b>Activity 013</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
<b>PAYMENTS</b>					
6537	Information Services Strategic Plan Charge	4,035,195	3,965,980	3,662,230	3,662,230
	<b>SUBTOTAL FIXED CHARGES</b>	<u>4,035,195</u>	<u>3,965,980</u>	<u>3,662,230</u>	<u>3,662,230</u>
<b>TRANSFER TO FUND</b>					
6800	027 Transfer to Fund 27	0	624,435	0	0
6800	080 Transfer to Fund 80	300,000	0	0	0
6800	074 Transfer to Fund 74 Civic Center	0	1,192,820	1,464,000	1,509,745
6800	155 Transfer to Fund 155	38,333	31,900	0	0
6800	051 Capital Fund Outlay	357,525	142,725	0	0
6800	077 Centennial Regional Park	263,810	356,810	445,640	0
6800	108 Citywide Maintenance Assessment District	6,930,555	0	0	0
6800	146 Metro Medical Response System Grant	48,557	0	0	0
6800	407 Transfer to Fund 407 Downtown Dev.	258,175	444,580	275,000	400,000
	<b>SUBTOTAL INTER FUND TRANSFERS</b>	<u>8,196,955</u>	<u>2,793,270</u>	<u>2,184,640</u>	<u>1,909,745</u>
<b>LOAN TO FUND</b>					
6900	510 Central City Project Area	2,483,130	347,785	368,700	0
6900	520 Intercity Project Area	34,275	0	0	0
6900	530 North Harbor Project Area	616,575	916,490	913,215	0
6900	540 South Harbor Project Area	649,800	1,036,825	993,910	0
6900	550 South Main Project Area	4,685,005	4,021,645	3,330,685	0
6900	560 Bristol Corridor Project Area	0	110,000	603,190	0
6900	570 Merged Project Area	0	0	0	367,125
	<b>SUBTOTAL LOAN TO FUND</b>	<u>8,468,785</u>	<u>6,432,745</u>	<u>6,209,700</u>	<u>367,125</u>
<b>OTHER PAYMENTS</b>					
6911	027 Lease Payments to Fund 27	759,945	1,087,000	1,204,495	1,386,330
6911	067 Lease Payments to Fund 67	608,590	0	0	0
	<b>SUBTOTAL OTHER PAYMENTS</b>	<u>1,368,535</u>	<u>1,087,000</u>	<u>1,204,495</u>	<u>1,386,330</u>
	<b>TOTAL</b>	<u><u>22,069,470</u></u>	<u><u>14,278,995</u></u>	<u><u>13,261,065</u></u>	<u><u>7,325,430</u></u>
<p><i>Note:</i> These are transfers from the General Fund to those Funds which have no direct revenue, or to those funds which available revenue must be supplemented from general revenue of the City.</p>					



## GENERAL FUND SPECIAL REVENUE

**POLICE DEPARTMENT**  
**Police Special Revenue Fund**

**PROGRAM**  
**24-Various**

**Statement of Purpose**

*To account for special revenue sources received by the police department*

**SERVICE PROGRAM**

**Police Special Revenue Fund - General (Fund 24-331)**

**K-9 Program (Fund 24-339)**

This program was originally funded through the "LaVerne M. Wheeler 1990 Revocable Trust" and is for the purpose of providing funds for the "acquisition, training and maintenance of Canines...." of the Santa Ana Police Department.

The Wheeler Fund has been used up but donations are likely to continue on a yearly basis from Mildred Proctor's Trust and from other donors.

**GENERAL FUND SPECIAL REVENUE**

<b>POLICE DEPARTMENT</b>				<b>FUND 24</b>	
<b>Police Special Revenues - General</b>				<b>Activity 331</b>	
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6291	Other Contractual Services	1,443	0	0	0
	SUBTOTAL CONTRACTUAL	1,443	0	0	0
6313	Office Operations	0	(202)	0	0
6391	Other Material & Supplies	20,032	11,406	0	0
	SUBTOTAL COMMODITIES	20,032	11,204	0	0
6641	Machinery & Equipment	15,732	28,174	0	0
	SUBTOTAL CAPITAL	15,732	28,174	0	0
	TOTAL	<u>37,206</u>	<u>39,379</u>	<u>0</u>	<u>0</u>

<b>POLICE DEPARTMENT</b>				<b>FUND 24</b>	
<b>OC On Track Program</b>				<b>Activity 332</b>	
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6141	Salaries Overtime	24,802	23,902	0	0
	SUBTOTAL PERSONNEL	24,802	23,902	0	0
6391	Other Material & Supplies	114	2,169	0	0
	SUBTOTAL COMMODITIES	114	2,169	0	0
	TOTAL	<u>24,916</u>	<u>26,071</u>	<u>0</u>	<u>0</u>

<b>POLICE DEPARTMENT</b>				<b>FUND 24</b>	
<b>K-9 Program</b>				<b>Activity 339</b>	
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6211	Communications	3,323	2,971	0	0
6221	Training & Transportation	7,455	1,760	0	0
6251	Other Agency Services	0	19	0	0
6291	Other Contractual Services	17,731	24,555	0	0
	SUBTOTAL CONTRACTUAL	28,509	29,305	0	0
6391	Other Material & Supplies	19,198	2,383	0	0
	SUBTOTAL COMMODITIES	19,198	2,383	0	0
6691	Animals	6,465	0	0	0
	SUBTOTAL CAPITAL	6,465	0	0	0
	TOTAL	<u>54,172</u>	<u>31,688</u>	<u>0</u>	<u>0</u>

## GENERAL FUND CAPITAL PROJECTS

Capital Outlay Fund	PROGRAM	Fund 51		
<b>PURPOSE:</b> The Capital Outlay Fund accounts for the City's capital spending. In recent years, revenue from this fund has primarily been derived through transfers from the General Fund. Prior to passage of Proposition 13 in 1978, the City set a property tax sufficient to support its capital needs and payments on City Hall. With the passage of Proposition 13, the City's flexibility in setting the property tax rate was in effect eliminated.				
		<b>ACTUAL</b>	<b>PROJECTED</b>	<b>ESTIMATED</b>
		<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>REVENUES</b>				
<b>51 CAPITAL OUTLAY FUND</b>				
5010 1111	Other Revenue-Bank Recon	8,760	0	0
5385	Patricia Lane Park	185,000	315,000	0
5621 250	Child Zoo - Expense Reimb	602,196	0	0
5798	Gifts & Donations	0	0	0
5799	Miscellaneous Recoveries	130,623	0	211,995
5799 5	Soccer Field Surcharge	23,609	29,000	29,000
5812	Bond Proceeds	29,318	0	0
5820	Interest from Constr Fund	0	5,610,000	0
5990 0011	Transfer From General Fund	142,725	0	0
<b>TOTAL CAPITAL OUTLAY FUND REVENUES</b>		<b>1,122,230</b>	<b>5,954,000</b>	<b>240,995</b>
<b>EXPENDITURES</b>				
<b>51-012 Non Departmental</b>				
	6291 Other Contractual Services	0	0	0
	6621 Buildings	(129,976)	0	0
	6631 Improvements Other Than Buildings	420,441	5,610,000	0
	6641 Machinery & Equipment	0	0	0
		<u>290,464</u>	<u>5,610,000</u>	<u>0</u>
<b>51-179 Computer Modifications</b>				
	6641 Machinery & Equipment	0	0	0
		<u>0</u>	<u>0</u>	<u>0</u>
<b>51-250 Park Improvements</b>				
	6631 Improvements Other Than Buildings	44,912	344,000	211,995
		<u>44,912</u>	<u>344,000</u>	<u>211,995</u>
<b>51-271 Recreation Improvements</b>				
	6611 Land	114,749	0	0
	6631 Improvements Other Than Buildings	(174)	0	29,000
		<u>114,575</u>	<u>0</u>	<u>29,000</u>
<b>51-615 City Facility Improvements</b>				
	6631 Improvements Other Than Buildings	31,941	0	0
		<u>31,941</u>	<u>0</u>	<u>0</u>
<b>51-631 Transportation - Street</b>				
	6631 Improvements Other Than Buildings	11,630	0	0
		<u>11,630</u>	<u>0</u>	<u>0</u>
<b>TOTAL CAPITAL OUTLAY EXPENDITURES</b>		<b>493,522</b>	<b>5,954,000</b>	<b>240,995</b>
<b>PROJECTS</b>				
ADD: Allocation for future projects and project contingencies (Soccer Surcharge Revenue)				29,000
ADD: Allocation for future projects and project contingencies (Cell Tower Revenue)				<u>211,995</u>
<b>TOTAL PROJECTS</b>				<b><u>240,995</u></b>

## GENERAL FUND SPECIAL REVENUE

<b>DOWNTOWN MAINTENANCE FUND - CDA</b>		<b>PROGRAM</b>	
<b>Downtown Maintenance</b>		<b>407-933</b>	
<b>Statement of Purpose</b>			
<p><i>To provide on-going maintenance and improvements of public spaces in the City of Santa Ana Downtown area, area and in the Willard Street neighborhood.</i></p> <p>The City needs to effectively manage the cleanliness and maintenance of the streets, sidewalks and other public spaces in the Downtown area. This fund will cover charges including utility costs, signage, landscaping, irrigation, banner maintenance, sweeping, steam cleaning and litter control.</p>			
<b>Accomplishments in FY 04-05 &amp; FY 05-06</b>			
<ul style="list-style-type: none"> <li>* Implemented a Litter Control Program with a Downtown Ambassador component.</li> <li>* Effectively utilized steam cleaning resources to provide an even coverage in downtown high traffic areas.</li> </ul>			
<b>Action Plan for FY 2006-07</b>			
<ul style="list-style-type: none"> <li>* Develop a Downtown Business Trash Management and Outreach Program.</li> </ul>			
PERFORMANCE MEASURES	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>			
No. of blocks receiving street sweeping	28	28	28
No. of blocks receiving sidewalk and steam cleaning	34	28	28
No. of blocks receiving litter control	28	34	34
<b>Efficiency</b>			
Litter Control Standard	65%	65%	70%
Steam Cleaning Standard	40%	40%	50%
<b>Effectiveness</b>			
No. of customers assisted by Ambassador Program	2,000	2,500	2,500

**GENERAL FUND SPECIAL REVENUE**

<b>DOWNTOWN MAINTENANCE</b>		<b>FUND</b>		<b>407</b>
<b>Downtown Maintenance - Redevelopment</b>		<b>Activity</b>		<b>933</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
REVENUES				
5621	Expense Reimbursement	0	0	36,000
5990-11	Transfer from Fund 11	444,580	275,000	400,000
	<b>TOTAL REVENUES</b>	444,580	275,000	436,000
EXPENDITURES				
6111	Salaries & Wages - Regular	52	0	0
	<b>SUBTOTAL PERSONNEL</b>	52	0	0
6201	Utilities	411	20,000	20,000
6291	Other Contractual Services	153,008	255,000	416,000
	<b>SUBTOTAL CONTRACTUAL</b>	153,419	275,000	436,000
6391	Operating Material & Supplies	342	0	0
	<b>SUBTOTAL COMMODITIES</b>	342	0	0
6631	Improvements Other Than Buildings	14,414	0	0
	<b>SUBTOTAL CAPITAL</b>	14,414	0	0
6800-68	Transfer to Fund 68	54,000	0	0
	<b>SUBTOTAL INTERFUND TRANSFERS</b>	54,000	0	0
	<b>TOTAL EXPENDITURES</b>	222,227	275,000	436,000

### ■ INTERNAL SERVICE FUND DEFINITION

Internal Service Funds account for the financing of goods or services provided by one department or agency to other departments or agencies on a cost-reimbursement basis.

### ■ RELATIONSHIP BETWEEN INTERNAL SERVICE FUNDS & TOTAL CITY BUDGET

The Internal Service Fund is an independent budget with its own set of revenue and expenditure accounts. However, the Internal Service Fund is *not* calculated as part of the total City budget to avoid “double-counting” revenue and expenditures and inflating the total budget. The only revenue received by internal service funds come from cross-charges made to other funds. Since the money used to pay cross-charges has already been counted once as current revenue by the paying fund, internal service fund receipts are counted as transfers and not as current revenue in the total City budget.

The same principle applies to the expenditure side. For example, the Liability Fund charges other funds for services rendered. This cross-charge is an expenditure for the fund receiving the service. The Liability Fund receives this cross-charge as revenue and then uses this same money to pay for insurance premiums--which is an expenditure for the Liability Fund. From a total budget perspective, however, these two expenditures are recognized only once (as a Direct Expenditure) at the time the original cross-charge was made.

Internal service expenditures implement the City’s expressed goal of “optimizing workforce effectiveness through training, technology, equipment, and facilities.” As examples, the internal service budget helps pay for total quality service training (Fund 88), communications and computerization (Fund 102/109), patrol cars (Fund 76), maintenance of all city vehicles (75), and building maintenance (Fund 73).

Each individual internal service fund departmental cost allocation is calculated differently depending on the type of service the internal service provides. For example, the Building Maintenance department which provides custodial service and maintenance to City structures, basis its cost allocations on square footage and the type service requested (either labor and materials or labor alone). City Yard Operations also basis its departmental cost allocation on square footage being used by each agency (PWA, PRCSA, Finance, etc). A rental fee is charged to these departments. The Quality & Management Training departments departmental cost allocation is based on agency personnel count and the classes and training schedules set for those particular agencies.

### ■ INTERNAL SERVICE FUND BEGINNING & ENDING FUND BALANCE

Table 3-1 illustrates the Beginning & Ending Fund Balances for the various City Internal Service Funds. Additional summary and detail information concerning these various funds are located on table 3-2 and on the following program and resource sheets.

### ■ INTERNAL SERVICE FUND SUMMARY

Table 3-2 provides a summary of the individual internal service funds by department responsible for managing the fund. The \$72.5 million in revenues and the \$75.1 million in appropriations shown in Table 3-2 are not accounted for as an Internal Service Fund entry in the total City budget but as charges or transfers in the originating departments. The Internal Service Funds support 161.48 positions or 9.37 percent of the city’s 1,724 employees.

### ■ PERSONNEL SERVICES AGENCY

Personnel Services manages five of the twenty-one internal service fund activities, which accounts for \$34,994,480 or 46.6 percent of total internal service fund appropriations. This makes Personnel Services the City’s largest internal fund operation in dollar terms. Included in Personnel Services Agency are: Risk Management/Liability & Property, Employee Group Benefits, Workers’ Comp and Quality & Management Training.

- **Funds 80, 81, & 82- Risk Management/Self Insurance**  
Liability & Property Fund 80, Employee Group Benefits Fund 81, and Workers Compensation Fund 82 pay for the City’s self-insurance programs, liability claims, health and dental benefits, and workers compensation. Revenues come from cross charges to the agencies budget in their Employees Insurance 6171, Compensation Insurance 6181, and Insurance (Risk Management) 6521 line items. Additional information regarding the Risk Management Comprehensive program is located on page 1-26.

- **Fund 88 – Quality & Management Training**  
This fund provides administrative and support services for the City’s various training programs that include Total Quality Service (TQS) and the Public Business Academy. Revenues come from department/agency charges in the Training & Transportation 6221 line-item. In-house training programs are discussed further in the Professional Management section on page 1-30.

### ■ FINANCE & MANAGEMENT SERVICES

Finance manages nine of the twenty-one internal service fund activities which represents \$28,939,450 or 38.5 percent of total internal service fund appropriations. Included in the Citywide Info Services Strategic Plan (fund 109) is approximately \$3.2 million budgeted for the replacement of the City’s obsolete finance software application with a fully integrated, real-time software application. The new financial system project is scheduled to commence July 2006.

- **Fund 71/72 – Central Services**  
This fund provides duplication and messenger services for agendas, budgets, bulletins, brochures, forms, minutes, internal/external mail and the replacement of copiers. Revenue comes from actual cost charges for services provided under the Operating Materials & Supplies 6391 line-item.

**INTERNAL SERVICE FUND  
BEGINNING & ENDING FUND BALANCE  
TABLE 3-1**

	<b>FUND 71 &amp; 72 CENTRAL SERVICES</b>			<b>FUND 73 BUILDING MAINTENANCE</b>		
	ACTUAL FY 04-05	PROJECTED FY 05-06	ADOPTED FY 06-07	ACTUAL FY 04-05	PROJECTED FY 05-06	ADOPTED FY 06-07
<b>Revenues and Other Sources</b>						
Use of Money & Property	5,218	10,243	3,810	12,109	16,674	9,500
Charges for Services	975,454	979,145	1,024,595	3,105,780	3,129,725	3,389,725
Other Revenue	6,549	24,217	5,610	26,692	0	0
Transfers In	0	0	0	0	0	500,000
<b>Total</b>	<b>987,221</b>	<b>1,013,605</b>	<b>1,034,015</b>	<b>3,144,581</b>	<b>3,146,399</b>	<b>3,899,225</b>
<b>Expenditures</b>						
General Government	1,063,546	1,208,725	1,214,530	2,952,511	3,055,857	3,270,830
Transfers Out	0	0	0	186,166	193,085	195,895
<b>Total</b>	<b>1,063,546</b>	<b>1,208,725</b>	<b>1,214,530</b>	<b>3,138,677</b>	<b>3,248,942</b>	<b>3,466,725</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>(76,325)</b>	<b>(195,120)</b>	<b>(180,515)</b>	<b>5,904</b>	<b>(102,543)</b>	<b>432,500</b>
<b>Beginning Fund Balance, July 1</b>	<b>574,840</b>	<b>498,515</b>	<b>303,395</b>	<b>529,228</b>	<b>535,132</b>	<b>432,589</b>
<b>Ending Fund Balance, June 30</b>	<b>498,515</b>	<b>303,395</b>	<b>122,880</b>	<b>535,132</b>	<b>432,589</b>	<b>865,089</b>
	<b>FUND 75 &amp; 76 EQUIPMENT MAIN. &amp; REPLACEMENT</b>			<b>FUND 80, 81 &amp; 82 SELF INSURANCE FUNDS</b>		
	ACTUAL FY 04-05	PROJECTED FY 05-06	ADOPTED FY 06-07	ACTUAL FY 04-05	PROJECTED FY 05-06	ADOPTED FY 06-07
<b>Revenues and Other Sources</b>						
Use of Money & Property	69,332	163,402	46,685	430,780	223,100	466,990
Charges for Services	9,034,023	7,721,680	8,385,050	29,964,969	31,755,905	34,011,835
Other Revenue	118,565	262,810	140,390	3,183,348	2,254,000	2,418,875
<b>Total</b>	<b>9,221,920</b>	<b>8,147,892</b>	<b>8,572,125</b>	<b>33,579,097</b>	<b>34,233,005</b>	<b>36,897,700</b>
<b>Expenditures</b>						
General Government	8,867,221	9,169,955	9,617,010	25,317,031	33,804,005	34,683,780
Transfers Out	383,000	285,000	0	6,598,115	0	0
<b>Total</b>	<b>9,250,221</b>	<b>9,454,955</b>	<b>9,617,010</b>	<b>31,915,146</b>	<b>33,804,005</b>	<b>34,683,780</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>(28,301)</b>	<b>(1,307,063)</b>	<b>(1,044,885)</b>	<b>1,663,951</b>	<b>429,000</b>	<b>2,213,920</b>
<b>Beginning Fund Balance, July 1</b>	<b>12,164,380</b>	<b>12,136,079</b>	<b>10,829,016</b>	<b>(8,610,082)</b>	<b>(6,946,131)</b>	<b>(6,517,131)</b>
<b>Ending Fund Balance, June 30</b>	<b>12,136,079</b>	<b>10,829,016</b>	<b>9,784,131</b>	<b>(6,946,131)</b>	<b>(6,517,131)</b>	<b>(4,303,211)</b>

• **Fund 73 – Building Maintenance**

This fund provides for the maintenance, janitorial services, and utilities to City departments including the Police Administration & Holding Facility, Fire Stations, various Recreation facilities and City Hall/Ross Annex. Revenue comes from department cross charges in the Building Rental 6571 line-item.

• **Fund 75 – Equipment Maintenance & Fund 76 – Equipment Replacement**

This sub-group includes Stores & Property Control and provides for the maintenance, repair, and replacement of City vehicles and other gasoline or diesel-powered equipment. Revenue comes from department charges agencies in their Equipment Rental 6511 line-item.



• **Fund 102 – Communications & Citywide & Fund 109/110 – Information Services Strategic Plan**

This fund has two activities (Communication Services 102-171 and Technology Plan 109/110-various) and provides for the acquisition, installation, maintenance, repair and replacement of the City’s telephone and computer systems including voice mail, fax, and other data communication and automation services. Revenue comes from departmental cross-charges in the Communications 6211 line-item and fund transfers.

• **Fund 85 – City Yard Operations**

This fund provides for maintenance and security services at the City’s Corporate Yard and Fleet Maintenance Facility which has a combined area of 11.5 acres with about 140,000 square feet of facilities. Revenue comes from City Yard Rental 6572 line-item charges to departments located at the city yard.

**INTERNAL SERVICE FUND  
BEGINNING & ENDING FUND BALANCE  
TABLE 3-1**

	<b>FUND 85 CORPORATE YARD</b>			<b>FUND 88 QUALITY TRAINING</b>		
	ACTUAL FY 04-05	PROJECTED FY 05-06	ADOPTED FY 06-07	ACTUAL FY 04-05	PROJECTED FY 05-06	ADOPTED FY 06-07
<b>Revenues and Other Sources</b>						
Use of Money & Property	88	5,998	5,000	1,398	1,370	1,370
Charges for Services	775,180	840,180	873,790	263,876	257,555	294,330
Other Revenue	0	0	0	0	15,000	15,000
Transfers In	0	285,000	0	0	0	0
<b>Total</b>	<b>775,268</b>	<b>1,131,178</b>	<b>878,790</b>	<b>265,274</b>	<b>273,925</b>	<b>310,700</b>
<b>Expenditures</b>						
General Government	0	0	0	276,187	320,925	310,700
Public Works	805,982	848,855	881,890	0	0	0
<b>Total</b>	<b>805,982</b>	<b>848,855</b>	<b>881,890</b>	<b>276,187</b>	<b>320,925</b>	<b>310,700</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>(30,714)</b>	<b>282,323</b>	<b>(3,100)</b>	<b>(10,913)</b>	<b>(47,000)</b>	<b>0</b>
<b>Beginning Fund Balance, July 1</b>	<b>250,610</b>	<b>219,896</b>	<b>502,219</b>	<b>56,990</b>	<b>46,077</b>	<b>(923)</b>
<b>Ending Fund Balance, June 30</b>	<b>219,896</b>	<b>502,219</b>	<b>499,119</b>	<b>46,077</b>	<b>(923)</b>	<b>(923)</b>
	<b>FUND 86 &amp; 101 ENGINEERING &amp; ADMIN. SACS</b>			<b>FUND 102, 109 &amp; 110 COMMUNICATIONS SACS</b>		
	ACTUAL FY 04-05	PROJECTED FY 05-06	ADOPTED FY 06-07	ACTUAL FY 04-05	PROJECTED FY 05-06	ADOPTED FY 06-07
<b>Revenues and Other Sources</b>						
Use of Money & Property	33,335	81,667	50,000	219,475	401,153	265,000
Charges for Services	8,875,860	11,267,900	10,269,885	8,823,343	8,525,530	0
Licenses, Permits & Fines	344,456	283,000	62,000	0	0	8,610,685
Other Revenue	0	0	0	196,747	95,400	99,700
Transfers In	0	0	0	0	0	0
<b>Total</b>	<b>9,253,651</b>	<b>11,632,567</b>	<b>10,381,885</b>	<b>9,239,565</b>	<b>9,022,083</b>	<b>8,975,385</b>
<b>Expenditures</b>						
General Government	0	0	0	6,209,520	7,234,631	14,025,295
Public Works	9,077,116	11,067,009	11,256,284	0	0	0
Debt Service:						
Interest	0	0	0	42,195	42,195	42,195
<b>Total</b>	<b>9,077,116</b>	<b>11,067,009</b>	<b>11,256,284</b>	<b>6,251,715</b>	<b>7,276,826</b>	<b>14,067,490</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>176,535</b>	<b>565,558</b>	<b>(874,399)</b>	<b>2,987,850</b>	<b>1,745,257</b>	<b>(5,092,105)</b>
<b>Beginning Fund Balance, July 1</b>	<b>(10,977)</b>	<b>165,558</b>	<b>731,116</b>	<b>7,627,855</b>	<b>10,615,705</b>	<b>12,360,962</b>
<b>Ending Fund Balance, June 30</b>	<b>165,558</b>	<b>731,116</b>	<b>(143,283)</b>	<b>10,615,705</b>	<b>12,360,962</b>	<b>7,268,857</b>

■ **PUBLIC WORKS AGENCY**

Public Works manages six of the twenty-one internal service fund activities which represents \$11,196,249 or 14.9 percent of total internal service fund appropriations.



● **Fund 86 –Engineering Services**

This fund pays for transportation planning (86-613), traffic (86-621), construction engineering (86-651), design engineering (86-653), formulating transportation policy, and developing the Capital Improvement Program (CIP). Revenues come from enterprise funds and capital projects.

● **Fund 101 – Public Works Administrative Services**

In FY 95-96, the Public Works Administrative Services Internal Fund 101 was established to account for the costs of administrative and development engineering services. Revenues come from charges to the various funds and activities supported by the Agency.



**INTERNAL SERVICE FUND SUMMARY**  
**Table 3-2**

DEPARTMENT/ UNIT	Actual FY 04-05	Projected FY 05-06	Adopted FY 06-07	% of FY 06-07 Total	Increase (Decrease) Over Prior Year	
					05-06 to 06-07 in \$	in %
<b>REVENUES</b>						
71 Central Services	985,566	1,013,605	1,034,015	1.4%	20,410	2.0%
73-Var. Building Maintenance	3,144,581	3,146,399	3,899,225	5.4%	752,826	23.9%
75-Var. Fleet Maintenance & Stores	9,138,488	7,867,825	8,528,375	11.8%	660,550	8.4%
76-145 Equipment Replacement	83,432	280,067	43,750	0.1%	(236,317)	-84.4%
80-180 Liability & Property	8,472,793	7,977,120	8,595,275	11.9%	618,155	7.7%
81-Var Employee Group Benefits	17,228,445	18,150,585	19,865,600	27.4%	1,715,015	9.4%
82-178 Workers Compensation	7,877,810	8,105,300	8,436,825	11.6%	331,525	4.1%
85 City Yard Operations	775,268	1,131,178	878,790	1.2%	(252,388)	-22.3%
86-Var Engineering Services	6,679,345	6,007,846	7,125,885	9.8%	1,118,039	18.6%
88-141 Quality & Mgmt. Training	265,274	273,925	310,700	0.4%	36,775	13.4%
101-Var Administration Services	3,773,407	5,044,925	4,822,415	6.7%	(222,510)	-4.4%
102 Communications Services	1,928,902	1,982,060	2,031,750	2.8%	49,690	2.5%
109-110 I.S Technology Plan	7,204,996	7,040,023	6,943,635	9.6%	(96,388)	-1.4%
<b>Revenue Grand Total</b>	<b>67,558,307</b>	<b>68,020,858</b>	<b>72,516,240</b>	<b>100.0%</b>	<b>4,495,382</b>	<b>6.6%</b>
<b>EXPENDITURES BY DEPARTMENT</b>						
<b>Personnel Services Agency</b>						
80-180 Liability & Property	6,370,214	7,260,260	7,124,470	9.5%	(135,790)	-1.9%
81-170 Section 125 Benefits	716,744	770,000	915,500	1.2%	145,500	18.9%
81-177 Employee Group Benefits	15,706,048	17,380,585	18,950,100	25.2%	1,569,515	9.0%
82-178 Workers Compensation	9,236,506	8,393,160	7,693,710	10.2%	(699,450)	-8.3%
88-141 Quality & Mgmt. Training	276,187	320,925	310,700	0.4%	(10,225)	-3.2%
<b>Total</b>	<b>32,305,699</b>	<b>34,124,930</b>	<b>34,994,480</b>	<b>46.6%</b>	<b>869,550</b>	<b>2.5%</b>
<b>Finance &amp; Management Services Agency</b>						
71-176 Central Services	1,063,546	1,208,725	1,214,530	1.6%	5,805	0.5%
73-Var. Building Maintenance	3,158,491	3,268,942	3,466,725	4.6%	197,783	6.1%
75-111 Fleet Maintenance	8,415,685	8,665,690	9,084,380	12.1%	418,690	4.8%
75-112 Stores & Property Control	430,376	467,150	495,515	0.7%	28,365	6.1%
76-145 Equipment Replacement	404,160	322,115	371,115	0.5%	49,000	15.2%
85-107 City Yard Operations	805,982	848,855	881,890	1.2%	33,035	3.9%
102-171 Communications Services	1,130,749	1,994,410	2,007,410	2.7%	13,000	0.7%
109-110 Var. Technology Plan	4,731,912	4,898,026	11,417,885	15.2%	6,519,859	133.1%
<b>Total</b>	<b>20,140,901</b>	<b>21,673,913</b>	<b>28,939,450</b>	<b>38.5%</b>	<b>7,265,537</b>	<b>33.5%</b>
<b>Public Works Agency</b>						
86-613 Transport Plng./Proj. Mgmt.	557,788	497,039	517,049	0.7%	20,010	4.0%
86-621 Traffic Engineering	1,643,298	1,886,410	2,067,185	2.8%	180,775	9.6%
86-651 Construction Engineering	1,986,755	2,124,495	2,275,460	3.0%	150,965	7.1%
86-653 Design Engineering	1,327,479	1,115,868	1,514,140	2.0%	398,272	35.7%
101-601 Administrative Services	2,880,595	3,964,685	3,721,635	5.0%	(243,050)	-6.1%
101-611 Development Services	892,812	1,080,240	1,100,780	1.5%	20,540	1.9%
<b>Total</b>	<b>9,288,727</b>	<b>10,668,737</b>	<b>11,196,249</b>	<b>14.9%</b>	<b>527,512</b>	<b>4.9%</b>
<b>Expenditure Grant Total</b>	<b>61,735,327</b>	<b>66,467,580</b>	<b>75,130,179</b>	<b>100.0%</b>	<b>8,662,599</b>	<b>13.0%</b>
<b>INTERNAL SERVICE FUNDS PERSONNEL</b>						
Number of Positions	147.94	161.74	161.48		(0.26)	-0.2%
as % of Total City Workforce	8.64%	9.44%	9.37%			

## INTERNAL SERVICE FUNDS

<b>FINANCE &amp; MANAGEMENT SERVICES</b> <b>Central Services</b>	<b>PROGRAM</b> <b>71-176</b>			
<b>Statement of Purpose</b>				
<p><i>To provide duplication and messenger services for agendas, budgets, brochures, forms, drawings, and internal and external mail.</i></p> <p>This program provides in-house capability to provide at-cost services to the City Council and all Agencies. Efficient mass reprographic duplication, special one-time print order photocopying, and direct and confidential delivery messaging services with door-to-door delivery are part of standard customer service operations.</p> <p>All regular delivery mail received is routed securely to its destination twice per day. Special delivery express and overnight mail is delivered by Messenger on arrival to destination. Reprographic orders are also delivered immediately after production. Agencies trained in the new online capabilities can forward a digital document for perfect black/white and vivid color copies.</p>				
<b>Accomplishments in FY 04-05 &amp; FY 05-06</b>				
<ul style="list-style-type: none"> <li>* Upgraded equipment including two copiers, three computer workstations, mail machine with tracking hardware and letter opener.</li> <li>* Revised electronic requisition for duplicating services.</li> <li>* Acquired printing of municipal bill from Information Services.</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Establish new copier lease program.</li> <li>* Develop new services brochure and marketing program.</li> <li>* Add a customer service counter.</li> </ul>				
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 03-04</b>	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Level</b>				
# of in-house impressions made	7,664,806	7,412,167	7,386,966	7,386,966
# of Council Agenda packets reproduced	820	976	1,050	1,050
# of pieces of outgoing mail posted	788,204	813,107	760,000	760,000
<b>Efficiency</b>				
Average # of days to complete duplicating requests	1	1	1	1
% of copy requests completed within 2 work-days	98%	98%	99%	99%

**INTERNAL SERVICE FUNDS**

<b>FINANCE &amp; MANAGEMENT SERVICES</b>					<b>FUND</b>	<b>71</b>
<b>Central Services</b>					<b>Activity</b>	<b>176</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
<u>REVENUES</u>						
5010-1111	Other Revenue-Bank Recon	0	833	0	0	0
5551	Charges to Departments	988,425	975,454	979,145	1,024,595	1,024,595
5621	Expense Reimbursement	0	0	18,607	0	0
5759	Miscellaneous Receipts	4,663	5,281	5,610	5,610	5,610
5812	Earnings on Investments	3,043	3,998	10,243	3,810	3,810
	<b>TOTAL REVENUES</b>	<u>996,131</u>	<u>985,566</u>	<u>1,013,605</u>	<u>1,034,015</u>	<u>1,034,015</u>
<u>EXPENDITURES</u>						
6111	Salaries & Wages-Regular	151,636	154,438	170,130	177,020	177,020
6131	Salaries & Wages-Temporary	22,068	19,750	24,000	23,965	23,965
6141	Salaries & Wages Overtime	424	1,028	900	900	900
6151	Retirement Plan	0	1,479	14,375	15,390	15,390
6161	Medicare Insurance	1,878	2,044	2,630	2,720	2,720
6171	Employees Insurance	18,075	22,150	23,835	25,050	25,050
6172	Retiree Health Insurance	689	988	1,585	1,505	1,505
6181	Compensation Insurance	2,203	2,252	2,665	2,775	2,775
6191	Other Personnel Services	6,852	19,897	30,000	20,000	20,000
	<b>SUBTOTAL PERSONNEL</b>	<u>203,825</u>	<u>224,027</u>	<u>270,120</u>	<u>269,325</u>	<u>269,325</u>
6211	Communications	3,489	3,773	4,000	4,000	4,000
6221	Training & Transportation	21,044	10,097	24,000	24,000	24,000
6281	M&R Machinery & Equipment	103,988	99,273	136,500	136,500	136,500
6291	Other Contractual Services	38,100	31,727	20,500	30,500	30,500
	<b>SUBTOTAL CONTRACTUAL</b>	<u>166,622</u>	<u>144,870</u>	<u>185,000</u>	<u>195,000</u>	<u>195,000</u>
6312	Postage	336,060	405,345	400,000	444,190	444,190
6391	Operating Materials & Supplies	67,698	66,297	86,605	76,605	76,605
	<b>SUBTOTAL COMMODITIES</b>	<u>403,757</u>	<u>471,642</u>	<u>486,605</u>	<u>520,795</u>	<u>520,795</u>
6511	Equipment Rental, City	6,995	7,004	6,990	7,240	7,240
6521	Insurance (Risk Management)	6,810	7,230	7,660	8,120	8,120
6537	Information Services Strategic Plan	16,505	16,505	16,505	16,505	16,505
6571	Building & Site Rental	72,070	72,070	72,070	76,560	76,560
6590	Indirect Operating Expenses	24,927	21,531	16,985	22,985	22,985
	<b>SUBTOTAL FIXED CHARGES</b>	<u>127,306</u>	<u>124,340</u>	<u>120,210</u>	<u>131,410</u>	<u>131,410</u>
6641	Machinery & Equipment	35,192	0	30,000	0	0
	<b>SUBTOTAL CAPITAL</b>	<u>35,192</u>	<u>0</u>	<u>30,000</u>	<u>0</u>	<u>0</u>
6771	Capitalized Lease	0	0	18,790	0	0
	<b>SUBTOTAL DEBT SERVICES</b>	<u>0</u>	<u>0</u>	<u>18,790</u>	<u>0</u>	<u>0</u>
	Depreciation Expense	105,402	98,667	98,000	98,000	98,000
	<b>TOTAL</b>	<u>1,042,105</u>	<u>1,063,546</u>	<u>1,208,725</u>	<u>1,214,530</u>	<u>1,214,530</u>
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>		
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>	
1190	Executive Director, Finance & Management	0.07		0.07		
0190	Administrative Services Manager	0.25		0.25		
0150	Senior Management Analyst	0.10		0.10		
7030	Central Services Supervisor	1.00		1.00		
7260	Reprographic Equipment Operator	2.00		2.00		
7170	Mail Clerk/Messenger	2.00		1.00		
7260	Reprographic Equipment Operator (PT)					
	Clerical Aide		2.00		2.00	
	<b>TOTAL</b>	<u>5.42</u>	<u>2.00</u>	<u>4.42</u>	<u>2.00</u>	

**INTERNAL SERVICE FUNDS**

<b>FINANCE &amp; MANAGEMENT SERVICES</b>					<b>FUND</b>	<b>72</b>
<b>Copier Replacement</b>					<b>Activity</b>	<b>176</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
	<u>REVENUES</u>					
5010-111	Other Revenue-Bank Recon	0	435	0	0	
5812	Earning on Investment	0	1,220	0	0	
	<b>TOTAL REVENUES</b>	<u>0</u>	<u>1,655</u>	<u>0</u>	<u>0</u>	
	 <u>CAPITAL OUTLAY</u>		57,271			

## INTERNAL SERVICE FUNDS

<b>FINANCE &amp; MANAGEMENT SERVICES</b>	<b>PROGRAM</b>			
<b>Building Maintenance - Facilities</b>	<b>73-105</b>			
<b>Statement of Purpose</b>				
<p><i>To maintain safe, secure, attractive, and energy-efficient City facilities and equipment (assets) through regular preventive maintenance (PM), certifications, energy management, and custodial services.</i></p> <p>This program is responsible for maintaining one million square feet that covers 38 city buildings including City Hall and the Police Holding &amp; Administration Facility. Asset Management is accomplished through an extensive preventive maintenance program which increases the life cycle of the asset while reducing repair and replacement costs. The program also manages janitorial services (both in-house and contract) needed to keep city facilities at a high standard of appearance and cleanliness.</p>				
<b>Accomplishments in FY 05-06</b>				
<ul style="list-style-type: none"> <li>* Monitored and manage energy consumption to meet energy reduction plan.</li> <li>* Engineered and install a new fire and control system at City Hall.</li> <li>* Engineered and replace the roof at City Hall and the Council Chamber.</li> <li>* Remodeled 4th floor of City Hall.</li> <li>* Engineered and installed new digital controlled valves to replace obsolete pneumatic valves at City Hall HVAC system.</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Monitor and manage energy consumption to meet energy reduction plan.</li> <li>* Engineer and replace the roof at City Hall and the Council Chamber</li> <li>* Install energy efficient air conditioning devices at McFadden LCr, Corporate Yard, SW Senior Center, Fire Stations 1,3,4,6.</li> <li>* Engineer and replace the roof at South West Senior Center.</li> <li>* Investigate the use of co-generation for the Police Facility.</li> <li>* Find Funds to complete \$ 500,000 of deferred maintenance to City Facilities.</li> </ul>				
PERFORMANCE MEASURES	Actual FY 03-04	Actual FY 04-05	Estimated FY 05-06	Objective FY 06-07
<b>Service Level</b>				
Total square footage maintained	989,867	989,867	989,867	1,229,867
Number of Work Orders	12,158	12,345	12,500	13,500
<b>Efficiency</b>				
Square feet maintained per Supervisor/Technician				
City of Santa Ana	123,733	123,733	123,733	123,733
Industry Average	65,000	65,000	65,000	65,000
Square feet maintained per Custodian				
City of Santa Ana	28,103	28,103	28,103	28,103
Industry Average	21,000	21,000	21,000	21,000
<b>Effectiveness</b>				
% of Building Maintenance emergencies responded to in less than 2 hours	100%	100%	100%	100%
% of Work Orders (Preventive Maintenance) completed within 7 working days	100%	100%	100%	100%
% of Work Orders (Project Type) completed within 7 working days	100%	100%	100%	100%

## INTERNAL SERVICE FUNDS

<b>FINANCE &amp; MANAGEMENT SERVICES</b>		<b>PROGRAM</b>		
<b>Custodial Services</b>		<b>73-106</b>		
<b>Statement of Purpose</b>				
<p><i>To maintain safe, secure, attractive, and energy-efficient City facilities and equipment (assets) through regular preventive maintenance (PM), engineering services, energy management, and custodial services.</i></p> <p>This program is responsible for maintaining one million square feet that covers 38 city buildings including City Hall and the Police Holding &amp; Administration Facility. Asset Management is accomplished through an extensive preventive maintenance program which increases the life cycle of the asset while reducing repair and replacement costs. The program also manages janitorial services (both in-house and contract) needed to keep city facilities at a high standard of appearance and cleanliness.</p>				
<b>Accomplishments in FY 04-05 &amp; FY 05-06</b>				
<ul style="list-style-type: none"> <li>* Continued quality custodial service at each of our recreation &amp; senior centers.</li> <li>* Continued quality custodial service at each of our park restrooms.</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Improve overall quality of building maintenance through improved inspection frequencies and communication to contractors.</li> </ul>				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
Custodial maint. to Santa Ana Senior Center.	5 days/wk	5 days/wk	5 days/wk	5 days/wk
Custodial maint. to Southwest Snr. Center.	5 days/wk	5 days/wk	5 days/wk	5 days/wk
Custodial maint. to Memorial Center.	5 days/wk	5 days/wk	5 days/wk	5 days/wk
Custodial maint. to Salgado Center.	0 days/wk	7 days/wk	7 days/wk	7 days/wk
Custodial maint. to Jerome.	0 days/wk	5 days/wk	5 days/wk	5 days/wk
Custodial maint. to Logan Center.	0 days/wk	3 days/wk	3 days/wk	3 days/wk
Custodial maint. to Cypress Center.	0 days/wk	3 days/wk	3 days/wk	3 days/wk
Custodial maint. to Sandpointe Center.	0 days/wk	1 days/wk	1 days/wk	1 days/wk
Custodial maint. to El Salvador Center.	5 days/wk	5 days/wk	5 days/wk	5 days/wk
Custodial maint. to Santa Anita Center.	3 days/wk	5 days/wk	5 days/wk	5 days/wk
Custodial maint. to Cabrillo Tennis Center.	0 days/wk	3 days/wk	3 days/wk	3 days/wk
Custodial maint. to Corbin Center.	5 days/wk	5 days/wk	5 days/wk	5 days/wk
<b>Efficiency/Effectiveness</b>				
Square feet maintained per Building Supervisor/ Technician				
City of Santa Ana	123,733	123,733	123,733	123,733
Industry Average	65,000	65,000	65,000	65,000
Square feet maintained per Custodian				
City of Santa Ana	28,103	28,103	28,103	28,103
Industry Average	21,000	21,000	21,000	21,000

**INTERNAL SERVICE FUNDS**

<b>FINANCE &amp; MANAGEMENT SERVICES</b>		<b>FUND 73</b>			
<b>Building Maintenance</b>					
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
<u>REVENUES</u>					
5010-111	Other Revenues- Ban Recon.	0	3,547	0	0
5512	McFadden Learning Center	39,060	43,536	39,060	45,705
5513	Newhope Branch Library	47,235	47,235	47,235	43,920
5516	Rental - City Hall	1,068,890	1,105,734	1,134,155	1,228,990
5517	Rental - New Corporate Yard	515,890	515,890	515,890	548,030
5522	Rental - El Salvador Building	18,790	18,790	18,790	21,990
5523	Rental - Jerome Building	30,995	30,995	30,995	36,270
5524	Rental - Ross Annex	636,305	636,305	636,305	689,515
5525	Rental - Santa Anita Building	6,145	6,145	6,145	7,190
5526	Rental - Senior Citizen Center	39,205	39,205	39,205	45,875
5528	Rental - Police Facility	393,285	393,285	393,285	422,790
5529	Rental - Library Building	190,525	190,525	190,525	208,650
5530	Rental - Corbin Center	36,130	36,130	36,130	42,280
5531	Rental - Police Substation	5,875	5,875	5,875	6,240
5534	Rental - Southwest Senior Center	36,130	36,130	36,130	42,280
5621	Expense Reimburesement	62,843	23,145	0	0
5812	Earnings on Investments	39,712	12,109	16,674	9,500
5990-109	Transfer in from I.S. Fund	0	0	0	500,000
	<b>TOTAL REVENUES</b>	<u><u>3,167,015</u></u>	<u><u>3,144,581</u></u>	<u><u>3,146,399</u></u>	<u><u>3,899,225</u></u>
<p><i>Note:</i> The Building Maintenance Program makes each City agency a "tenant" at cost. Agencies are charged a rental rate per square foot based on actual maintenance costs. Rental charges for maintenance and repair of the buildings are the primary source of Fund 73-105 revenue.</p>					

**INTERNAL SERVICE FUNDS**

<b>FINANCE &amp; MANAGEMENT SERVICES</b>		<b>FUND 73</b>			
<b>Building Maintenance</b>		<b>Activity Various</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	904,858	926,277	914,332	953,330
6131	Salaries & Wages-Temporary	147,165	145,025	184,095	188,310
6141	Salaries & Wages-Overtime	6,962	9,452	8,000	8,000
6151	Retirement Plan	0	9,217	78,395	85,370
6161	Medicare Insurance	11,441	11,741	12,045	12,600
6171	Employees Insurance	123,454	132,458	129,380	142,050
6172	Retiree Health Insurance	3,977	6,534	7,570	7,910
6181	Compensation Insurance	86,679	95,435	116,750	128,485
6191	Other Personnel Services	0	0	11,865	0
	<b>SUBTOTAL PERSONNEL</b>	<b>1,284,536</b>	<b>1,336,139</b>	<b>1,462,432</b>	<b>1,526,055</b>
6201	Utilities	666,068	670,379	652,750	788,165
6211	Communications	16,102	16,111	13,165	13,160
6221	Training & Transportation	800	772	4,270	4,270
6241	Janitorial & Housekeeping	127,551	140,688	110,595	130,000
6251	Other Agency Services	10,198	13,174	350	350
6261	M&R Buildings & Grounds	1,232	0	109,000	0
6281	M&R Machinery & Equipment	(79)	278	0	0
6291	Other Contractual Services	325,954	372,962	182,475	164,000
	<b>SUBTOTAL CONTRACTUAL</b>	<b>1,147,826</b>	<b>1,214,364</b>	<b>1,072,605</b>	<b>1,099,945</b>
6361	M&S Buildings/Grounds	64	0	0	0
6341	Non consumable items	0	0	36,500	0
6391	Other Materials & Supplies	70,813	83,747	63,050	66,025
	<b>SUBTOTAL COMMODITIES</b>	<b>70,877</b>	<b>83,747</b>	<b>99,550</b>	<b>66,025</b>
6511	Equipment Rental, City	27,289	27,554	34,845	34,250
6521	Insurance (Risk Management)	18,700	19,820	21,010	22,270
6537	Automation Plan	32,690	32,690	32,690	32,690
6571	Building Rental	47,860	47,860	47,860	50,845
6590	Indirect Operating Expenses	150,917	132,133	134,370	131,750
	<b>SUBTOTAL FIXED CHARGES</b>	<b>277,456</b>	<b>260,058</b>	<b>270,775</b>	<b>271,805</b>
6621	Buildings	0	0	93,495	230,000
	<b>SUBTOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>93,495</b>	<b>230,000</b>
6771	Capitalized Lease Obligation/Transfers Out	176,875	188,166	193,085	195,895
	<b>SUBTOTAL TRANSFERS</b>	<b>176,875</b>	<b>188,166</b>	<b>193,085</b>	<b>195,895</b>
	Depreciation Expense	70,929	76,018	77,000	77,000
	<b>TOTAL</b>	<b>3,028,499</b>	<b>3,158,491</b>	<b>3,268,942</b>	<b>3,466,725</b>



**INTERNAL SERVICE FUNDS**

**FINANCE & MANAGEMENT SERVICES**  
**Building Maintenance**

**FUND 73**  
**Activity Various**

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 05-06		APPROVED FY 06-07	
		Full Time	Part Time	Full Time	Part Time
1190	Executive Director, Finance & Management	0.15		0.15	
0260	Building Maintenance Superintendent	1.00		1.00	
6400	Budget & Research Manager	0.03		0.03	
4310	Building Maintenance Supervisor	2.00		2.00	
4140	Building Maintenance Technician	6.00		6.00	
4090	Custodian Supervisor	1.00		1.00	
4020	Custodian (Lead)	1.00		1.00	
4000	Custodian	9.00		9.00	
9170	Janitor		9.00		9.00
4140	Building Maintenance Technician (P/T)		1.00		1.00
9060	Sr. Clerical Aide		1.00		0.00
9041	Account Clerk I		0.00		1.00
8100	Sr. Administrative Intern		1.00		1.00
9740	Painter (PT)		1.00		1.00
	<b>TOTAL</b>	<u>20.18</u>	<u>13.00</u>	<u>20.18</u>	<u>13.00</u>

## INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES		FUND 75			
Fleet Maintenance		Activity Various			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 03-04	ACTUAL FY 04-05	PROJECTED FY 05-06	APPROVED FY 06-07
<u>REVENUES</u>					
FUND 75 - EQUIPMENT MAINTENANCE					
5010-1111	Other Revenue-Bank Recon	0	2,097	0	0
5515	Equipment Rental Charges	9,384,799	8,994,676	7,721,680	8,385,050
5621	Expense Reimbursement	63,245	41,714	49,405	49,405
5798	Sales Tax Recovery	100,569	92,225	90,985	90,985
5812	Earnings on Investments	804	7,776	5,755	2,935
	<b>TOTAL FUND 75 REVENUES</b>	<b>9,549,418</b>	<b>9,138,488</b>	<b>7,867,825</b>	<b>8,528,375</b>
 <u>EXPENDITURES</u>					
75-111	Fleet Maintenance	8,761,766	8,415,685	8,655,960	9,084,380
75-112	Stores & Property Control	428,726	430,376	467,150	495,515
		9,190,492	8,846,061	9,123,110	9,579,895
	Interfund Transfer to Fund 76	3,057,615	2,080,255	1,860,405	2,115,580
<p><i>Note:</i> Fleet Services performs equipment maintenance and repair for all City agencies. A rental rate is charged for mobile mechanical and automotive equipment assigned to the various agencies. The agency pays rent for the use of the equipment, preventive maintenance, repair, and the cost of replacing the item when it becomes obsolete or can no longer be repaired economically. Rent charges are the main source of revenue for fleet operations. Rental rates are reviewed quarterly and aligned to actual costs.</p>					

## INTERNAL SERVICE FUNDS

**FINANCE & MANAGEMENT SERVICES**  
**Fleet Maintenance**

**PROGRAM**  
**75-111**

**Statement of Purpose**

*To provide safe, attractive, and efficient vehicles to City departments through procurement assistance, preventive maintenance, and repair.*

This program is responsible for the efficient maintenance, repair, and replacement of all City vehicles, motorcycles, scooters, fire apparatus, construction and park maintenance equipment. This is done through rigid preventive maintenance programs, timely replacement schedules, and the purchase of good quality equipment.

**Accomplishments in FY 2005-06**

- \* Completed State mandated smog inspections.
- \* Completed State mandated aerial inspections.
- \* Completed State mandated diesel smoke inspections.
- \* Completed additional mechanic training for CNG equipment.
- \* Renewed agreement with U.S Postal Service vehicles for installation of emergency equipment.
- \* Opened our Hydrogen fueling facility.
- \* Continued to provide quality service to all departments.

**Action Plan for FY 2006-07**

- \* Bring Fleet Management System online.
- \* Complete State mandated smog inspections.
- \* Complete State mandated aerial inspections.
- \* Complete State mandated diesel smoke inspections.
- \* Complete expansion of CNG fueling station.
- \* Continue to insource services to the U.S. Postal Service Department.
- \* Continue to provide quality service to all departments.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
# of vehicles maintained (rolling stock)	840	800	785	790
# of miscellaneous equipment maintained	31	25	25	31
TOTAL	871	825	810	821
<b>Efficiency</b>				
# of items maintained per mechanic/technician:				
Vehicles	42	44.4	43.6	43.9
Miscellaneous equipment	1.55	1.4	1.4	1.7
TOTAL	43.55	45.8	45.0	45.6
<i>Note: Small engine repairs are contracted locally.</i>				
<b>Effectiveness</b>				
Average # of units "out-of-service" per day	45	42	42	42
% of total fleet units "out-of-service" per day	5.2%	5.1%	5.2%	5.1%

**INTERNAL SERVICE FUNDS**

<b>FINANCE &amp; MANAGEMENT SERVICES</b>		<b>FUND 75</b>			
<b>Fleet Maintenance</b>		<b>Activity 111</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	1,782,621	1,734,991	1,796,890	1,896,380
6131	Salaries & Wages-Temporary	37,192	44,774	49,445	51,790
6141	Salaries & Wages-Overtime	2,994	8,342	3,600	10,000
6151	Retirement Plan	50	16,746	145,195	157,710
6161	Medicare Insurance	8,373	8,618	9,700	9,910
6171	Employees Insurance	235,924	238,917	273,015	264,705
6172	Retiree Health Insurance	7,993	12,328	15,095	15,605
6181	Compensation Insurance	184,409	191,031	198,965	224,865
6191	Other Personnel Services	879	1,999	0	0
	<b>SUBTOTAL PERSONNEL</b>	<u>2,260,434</u>	<u>2,257,746</u>	<u>2,491,905</u>	<u>2,630,965</u>
6211	Communications	23,895	23,310	24,630	24,630
6221	Training & Transportation	4,806	3,859	6,765	6,765
6251	Other Agency Services	2,275	450	4,765	4,765
6281	M&R Machinery & Equipment	362,674	427,430	408,465	408,465
6291	Other Contractual Services	54,260	82,850	102,705	102,705
	<b>SUBTOTAL CONTRACTUAL</b>	<u>447,909</u>	<u>537,899</u>	<u>547,330</u>	<u>547,330</u>
6332	Mechanic Tool Allocation	14,471	11,271	0	0
6381	M&S Equipment	2,054	2,575	0	0
6382	Gas & Diesel	744,760	910,631	997,905	1,200,000
6391	Operating Materials & Supplies	681,854	657,339	784,030	784,030
	Cost of Goods Sold	1,584,046	1,490,568	1,300,000	1,300,000
	<b>SUBTOTAL COMMODITIES</b>	<u>3,027,185</u>	<u>3,072,385</u>	<u>3,081,935</u>	<u>3,284,030</u>
6511	Equipment Rental, City	58,102	53,938	56,260	55,470
6521	Insurance (Risk Management)	30,895	32,750	34,715	36,800
6537	Automation Plan	80,565	80,565	80,565	80,565
6572	City Yard Rent	293,955	293,955	343,955	357,715
6590	Indirect Operating Expenses	261,129	219,437	161,925	224,405
	<b>SUBTOTAL FIXED CHARGES</b>	<u>724,645</u>	<u>680,645</u>	<u>677,420</u>	<u>754,955</u>
	Depreciation Expense	2,301,593	1,867,010	1,867,100	1,867,100
	<b>TOTAL</b>	<u>8,761,766</u>	<u>8,415,685</u>	<u>8,665,690</u>	<u>9,084,380</u>
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
1190	Executive Director, Finance & Management	0.43		0.43	
4780	Corporate Yard /Fleet Services Manager	1.00		1.00	
4770	Fleet Supervisor	4.00		4.00	
6400	Budget & Research Manager	0.03		0.03	
4500	Fleet Equipment Technician III	4.00		4.00	
4730	Fleet Equipment Technician II	9.00		9.00	
4720	Fleet Equipment Technician I	5.00		5.00	
5300	Assistant Fleet Equipment Technician	1.00		1.00	
5000	Fleet Parts Specialist	2.00		2.00	
7010	Accounting Assistant	1.00		1.00	
9140	Equipment Service Attendant (PT)		3.00		3.00
	<b>TOTAL</b>	<u>27.46</u>	<u>3.00</u>	<u>27.46</u>	<u>3.00</u>

## INTERNAL SERVICE FUNDS

<b>FINANCE &amp; MANAGEMENT SERVICES</b>		<b>PROGRAM</b>		
<b>Stores &amp; Property Control</b>		<b>75-112</b>		
<b>Statement of Purpose</b>				
<p><i>To order receive, store, issue, and dispose of material and property for all City departments.</i></p> <p>This program is responsible for maintaining a warehouse inventory by ordering, receiving, issuing, and delivering material and supplies for all departments. Requirements are determined in advance with department heads. Inventories are then established or revised to meet current demands. This program also maintains capital property records and disposes of surplus materials, unclaimed property, and hazardous wastes.</p>				
<b>Accomplishments in FY 05-06</b>				
<ul style="list-style-type: none"> <li>* Performed full count physical inventory in Stores and Fleet parts.</li> <li>* Continued to store and monitor emergency supplies for the City's EOC.</li> <li>* Completed a comprehensive Yard Maintenance program to comply with new mandates.</li> <li>* Monitor and control pool vehicles.</li> <li>* Conducted a full Capital Asset inventory.</li> <li>* Completed forklift training of Stores and Fleet employees as part of our safety program.</li> <li>* Coordinate Ride-Share program for City Yard.</li> </ul>				
<b>Action Plan for FY 06-07</b>				
<ul style="list-style-type: none"> <li>* Continue training of Central Store's staff on hazardous material handling.</li> <li>* Completion of capital asset inventory update for the entire City.</li> <li>* Continue to coordinate disposal of surplus property.</li> <li>* Continue to provide safe car pool vehicles.</li> <li>* Continue to update City's recycling program.</li> <li>* Coordinate Ride-Share program for City Yard.</li> <li>* Continue to store and monitor emergency supplies for the City's EOC.</li> <li>* Continue to provide forklift training.</li> </ul>				
PERFORMANCE MEASURES	Actual FY 03-04	Actual FY 04-05	Estimated FY 05-06	Objective FY 06-07
<b>Service Level</b>				
# of items issued	80,000	78,000	75,000	76,000
# of product-line items issued	50,000	48,000	45,000	50,000
# of product-line items received	47,000	46,000	45,000	48,000
# of property transfers	1,000	750	700	1,000
# of surplus items disposed	1,500	1,250	1,500	1,500
<b>Efficiency</b>				
Per full-time equivalent Stock Clerk:				
Average # of items issued	80,000	78,000	75,000	76,000
Average # of items received	50,000	46,000	45,000	50,000
<b>Effectiveness</b>				
% of requests processed within 24 hours	99%	98%	97%	99%
% of items disposed on schedule	100%	100%	100%	100%

**INTERNAL SERVICE FUNDS**

<b>FINANCE &amp; MANAGEMENT SERVICES</b>		<b>FUND 75</b>			
<b>Stores &amp; Property Control</b>		<b>Activity 112</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	156,838	158,455	158,565	169,430
6131	Salaries & Wages-Temporary	34,575	35,686	34,430	32,855
6141	Salaries & Wages-Overtime	1,260	1,291	570	1,000
6151	Retirement Plan	0	1,533	13,865	15,150
6161	Medicare Insurance	2,696	2,724	2,730	2,935
6171	Employees Insurance	23,348	24,991	26,225	27,765
6172	Retiree Health Insurance	700	1,203	1,330	1,365
6181	Compensation Insurance	2,270	2,454	1,975	2,095
	<b>SUBTOTAL PERSONNEL</b>	<u>221,686</u>	<u>228,338</u>	<u>239,690</u>	<u>252,595</u>
6211	Communications	159	165	5,045	5,045
6221	Training & Transportation	0	121	1,035	1,035
6241	Janitorial & Housekeeping	180	0	1,005	1,005
6251	Other Agency Services	0	0	615	615
6281	M&R Machinery & Equipment	0	154	2,910	2,910
6291	Other Contractual Services	2,771	609	2,925	2,925
	<b>SUBTOTAL CONTRACTUAL</b>	<u>3,110</u>	<u>1,049</u>	<u>13,535</u>	<u>13,535</u>
6391	Operating Materials & Supplies	4,255	4,820	9,585	9,635
	<b>SUBTOTAL COMMODITIES</b>	<u>4,255</u>	<u>4,820</u>	<u>9,585</u>	<u>9,635</u>
6511	Equipment Rental, City	11,760	11,760	11,760	14,100
6521	Insurance (Risk Management)	2,025	2,150	2,280	2,415
6537	Information Systems Strategic Plan	7,950	7,950	7,950	7,950
6572	Corporate Yard Rental	150,375	150,375	165,375	171,990
6590	Indirect Operating Expenses	27,565	23,934	16,925	23,295
	<b>SUBTOTAL FIXED CHARGES</b>	<u>199,675</u>	<u>196,169</u>	<u>204,290</u>	<u>219,750</u>
6999	Inventory Adjustments	0	0	50	0
	<b>SUBTOTAL MISCELLANEOUS</b>	<u>0</u>	<u>0</u>	<u>50</u>	<u>0</u>
	<b>TOTAL</b>	<u><u>428,726</u></u>	<u><u>430,376</u></u>	<u><u>467,150</u></u>	<u><u>495,515</u></u>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
1190	Executive Director, Finance & Management	0.03		0.03	
1320	Storekeeper	1.00		1.00	
7250	Property Control Specialist	1.00		1.00	
1310	Stock Clerk	1.00		1.00	
9470	Stores Aide (PT)		2.00		2.00
	<b>TOTAL</b>	<u>3.03</u>	<u>2.00</u>	<u>3.03</u>	<u>2.00</u>

## INTERNAL SERVICE FUNDS

**FINANCE & MANAGEMENT SERVICES**  
**Equipment Replacement**

**PROGRAM**  
**76-145**

**Statement of Purpose**

*To insure the lowest possible equipment ownership cost and provide the highest possible productivity by replacing existing equipment before its condition begins to generate excessive repair cost and downtime.*

This program is responsible for determining justification for replacement, projecting future cost, developing suitable specifications, receiving new equipment, getting new equipment ready for service, and surplus old equipment.

**Accomplishments in FY 2005-06**

- \* Replaced fifty five non-cost effective pieces of equipment.
- \* Replaced one Fire Department Pumper truck.
- \* Two CNG street sweepers.

**Action Plan for FY 2006-07**

- \* Continue to work closely with all departments to insure timely replacement of worn equipment.
- \* Replace sixty eight non-cost effective pieces of equipment.
- \* Replace one Medic Van.
- \* One Fire Pumper.
- \* Add Hybrids to fleet.
- \* One CNG street sweeper.
- \* Continue to identify and surplus worn-out equipment.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<p><b>Service Level</b>                      # of worn-out/obsolete equipment replaced with new/efficient models</p>	44	50	66	68
<p><b>Efficiency</b>                      % of units scheduled for replacement actually replaced</p>	100%	95%	95%	100%
<p><b>Effectiveness</b>                      Average age of fleet in years</p>	8	9	9.5	10

**INTERNAL SERVICE FUNDS**

<b>FINANCE &amp; MANAGEMENT SERVICES</b>					<b>FUND</b>	<b>76</b>
<b>Equipment Replacement</b>					<b>Activity</b>	<b>145</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
<u>REVENUES</u>						
5010-1111	Other Revenue-Bank Recon	0	18,401	0	0	0
5621	Expense Reimbursement	19,685	0	122,420	0	0
5715	Sale of Equipment	37,900	3,480	49,150	0	0
5812	Earnings on Investments	34,886	61,556	108,497	43,750	43,750
	<b>TOTAL REVENUES</b>	<u>92,471</u>	<u>83,437</u>	<u>280,067</u>	<u>43,750</u>	<u>43,750</u>
5990	Interfund Transfer from Fund 75	3,057,615	2,080,255	1,860,405	2,115,580	2,115,580
<u>EXPENDITURES</u>						
6537	Information Services Strategic Plan	37,115	37,115	37,115	37,115	37,115
	<b>SUBTOTAL FIXED CHARGES</b>	<u>37,115</u>	<u>37,115</u>	<u>37,115</u>	<u>37,115</u>	<u>37,115</u>
6641	Machinery & Equipment	0	(15,955)	0	0	0
	<b>SUBTOTAL CAPITAL</b>	0	(15,955)	0	0	0
6800	Transfer to Fund 11	1,200,000	383,000	0	0	0
6800	Transfer to Fund 85 City Yard	0	0	285,000	0	0
	<b>SUBTOTAL TRANSFERS</b>	<u>1,200,000</u>	<u>383,000</u>	<u>285,000</u>	<u>0</u>	<u>0</u>
	<b>TOTAL EXPENDITURES</b>	<u>1,237,115</u>	<u>404,160</u>	<u>322,115</u>	<u>37,115</u>	<u>37,115</u>
	<b>CAPITAL OUTLAY</b>	1,699,912	1,602,920	2,212,000	2,251,135	2,251,135



**INTERNAL SERVICE FUNDS**

**FINANCE & MANAGEMENT SERVICES**  
**Corporate Yard Operations**

**PROGRAM**  
**85-107**

**Statement of Purpose**

*To maintain a safe, secure, and highly efficient City Yard that provides quality services to tenants and users.*

This program accounts for all revenues and expenditures associated with ongoing maintenance and operations of the corporate yard at Daisy/Center Street. The facility consists of 11.5 acres with about 140,000 square feet of structures.

**Accomplishments in FY 05-06**

- \* Completed Fuel Island USST inspection reports.
- \* Completed NPDES Facility Pollution Prevention plan updates.
- \* Completed Orange County Hazardous Waste inspection report.
- \* Completed implementation of AQMD mandated monthly UTS inspection reports.
- \* Completed annual AQMD mandated fuel vapor monitoring testing.
- \* Continued to provide a safe, clean working environment for all tenants.

**Action Plan for FY 2006-07**

- \* Continue to implement NPDES required up-grades and modifications to storm drain systems.
- \* Continue to implement security modifications to Yard and EOC.
- \* Continue to implement AQMD required modifications to waste oil storage tanks.
- \* Continue to monitor Hydrogen fueling station.
- \* Explore installing fuel monitoring system at Police Department.
- \* Perform quarterly NPDES inspections and correct issues found.
- \* Complete annual AQMD mandated fuel vapor monitoring testing.
- \* Complete AQMD mandated monthly UTS inspection reports.
- \* Complete installation of additional slow CNG fill stations.
- \* Explore installing CNG fast fill capabilities.
- \* Continue to provide a safe, clean working environment for all tenants.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
Total acreage maintained	12	12	12	12
Total square footage of structures	140,000	140,000	140,000	140,000
<b>Efficiency</b>				
Annual maintenance and operating cost of structures and surfaces per square foot	\$1.45	\$1.78	\$1.60	\$1.85

**INTERNAL SERVICE FUNDS**

<b>FINANCE &amp; MANAGEMENT SERVICES</b>					<b>FUND</b>	<b>85</b>
<b>Corporate Yard Operations</b>					<b>Activity</b>	<b>107</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
<u>REVENUES</u>						
5511	Fleet Maintenance	293,955	293,955	343,955	357,715	
5521	Traffic Signal Maintenance	5,475	5,475	5,475	5,695	
5531	Street Maintenance	63,105	63,105	63,105	65,630	
5533	Roadway Cleaning	65,200	65,200	65,200	67,810	
5537	Street Trees	18,040	18,040	18,040	18,760	
5550	Park Maintenance	81,040	81,040	81,040	84,280	
5574	Stores & Property Control	150,375	150,375	165,375	171,990	
5575	Water Maintenance	97,990	97,990	97,990	101,910	
5812	Earnings on Investments	490	88	5,998	5,000	
5990	Transfer from Fleet Fund 76	0	0	285,000	0	
	<b>TOTAL REVENUES</b>	<u>775,670</u>	<u>775,268</u>	<u>1,131,178</u>	<u>878,790</u>	
<u>EXPENDITURES</u>						
6131	Salaries & Wages-Temporary	33,266	22,713	37,860	40,635	
6151	Retirement Plan	0	0	1,325	1,525	
6161	Medicare Insurance	469	311	550	590	
6181	Compensation Insurance	3,691	2,588	4,845	5,280	
	<b>SUBTOTAL PERSONNEL</b>	<u>37,426</u>	<u>25,611</u>	<u>44,580</u>	<u>48,030</u>	
6211	Communications	16,156	15,274	16,825	16,825	
6251	Other Agency Services	7,257	22,577	4,840	4,840	
6261	M&R Buildings & Grounds	48,785	63,315	43,760	43,760	
6271	M&R Improvements	0	0	1,320	1,320	
6281	M&R Machinery & Equipment	10,276	11,721	11,000	11,000	
6291	Other Contractual Services	102,009	103,670	159,830	159,830	
	<b>SUBTOTAL CONTRACTUAL</b>	<u>184,483</u>	<u>216,557</u>	<u>237,575</u>	<u>237,575</u>	
6391	Operating Materials & Supplies	14,712	14,249	16,960	16,900	
	<b>SUBTOTAL COMMODITIES</b>	<u>14,712</u>	<u>14,249</u>	<u>16,960</u>	<u>16,900</u>	
6511	Equipment Rental, City	8,724	12,297	12,300	8,470	
6537	Information Services Strategic Plan	10,130	10,130	10,130	10,130	
6571	Building Rental	515,890	515,890	515,890	548,030	
6590	Indirect Operating Expenses	4,662	3,059	3,320	4,655	
	<b>SUBTOTAL FIXED CHARGES</b>	<u>539,406</u>	<u>541,376</u>	<u>541,640</u>	<u>571,285</u>	
6631	Imp. Other Than Building	7,184	0	0	0	
	<b>SUBTOTAL CAPITAL</b>	<u>7,184</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	Depreciaiton Expense	6,589	8,189	8,100	8,100	
	<b>TOTAL EXPENDITURES</b>	<u>789,800</u>	<u>805,982</u>	<u>848,855</u>	<u>881,890</u>	
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>		
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>	
9520	Senior Maintenance Aide II (PT)		3.00		3.00	
	<b>TOTAL</b>		<u>3.00</u>		<u>3.00</u>	

## INTERNAL SERVICE FUNDS

<b>FINANCE &amp; MANAGEMENT SERVICES</b>	<b>PROGRAM</b>			
<b>Communication Services</b>	<b>102-171</b>			
<b>Statement of Purpose</b>				
<p><i>To provide timely and reliable communications services (voice &amp; data) to improve operational efficiency and effectiveness of all City agencies and departments.</i></p> <p>Primary responsibilities of this unit are the design, installation, maintenance, and user support of all voice services (phone and voice mail), data connectivity services, and land circuits supporting radio operations. These services are provided to all of the City's operating locations. Additional responsibilities include the effective management and efficient generation and distribution of monthly equipment and usage reports for each City department. These reports support City efforts to manage costs and maximize benefits from the City's private telephone system.</p>				
<b>Accomplishments in FY 04-05 &amp; FY 05-06</b>				
<ul style="list-style-type: none"> <li>* Provided telecommunication services to 31 City operating locations with over 2,000 instruments and 2,300 extensions.</li> <li>* Provided custom cabling, fax and Internet access service to residence of the Mayor and City Council members.</li> <li>* Engineered and completed numerous cabling projects for City Agencies and Departments.</li> <li>* As a special project, reviewed the cabling infrastructure at all Park, Recreation and Community Services Agency (PRCSA) facilities and planned needed upgrades. Completed upgrades at three sites with another site in the works.</li> <li>* Completed 200+ requests for "moves, adds, and changes" and provided cabling for 40+ projects.</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Continue to proactively manage the City's telephone and telecommunications networks to maximize performance and minimize cost.</li> <li>* Increase and enhance telecommunications services to the City's operating units so they can improve customer service to the public and business community in the City.</li> <li>* Begin assessing options for the replacement of the City's aging voice mail system.</li> <li>* Support the Fire Department's relocation of Fire Training Facility.</li> <li>* Conduct a pilot test of Voice of Internet Protocol (VoIP) in conjunction with the Network Support Team.</li> <li>* Assist PWA with the requirements for telecommunications infrastructure for the Appellate Court parking structure and the Interpretive Center at Santiago Park.</li> <li>* Continue to refine a new internal service for wireless data communications. Assist with rollouts of wireless-data applications by the Planning &amp; Building Agency, and Police and Fire Departments.</li> </ul>				
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 03-04</b>	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Level</b>				
# of telephone systems operated and maintained	30	30	31	31
# of lines for telephones, faxes, and modems supported (combined # of extensions from all telephone systems in City)	3,916	3,916	3,910	3,925
# of voice, data and radio circuits supported (T-1's, 1MB's, ISDN, Trunks, DID Stations, 56K, and DSL leased circuits)	2,360	2,360	2,375	2,372
# of requests for repair	204	204	107	100
<b>Effectiveness</b>				
% of repairs completed within 24 hours	90%	90%	94%	98%

**INTERNAL SERVICE FUNDS**

<b>FINANCE &amp; MANAGEMENT SERVICES</b>		<b>FUND 102</b>			
<b>Communication Services</b>		<b>Activity 171</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
<b>REVENUES</b>					
5550	Telephone System Svcs Charges	1,780,124	1,734,098	1,745,190	1,971,750
5550-1	Telephone System Svcs Charges Library	146,560	146,560	146,560	0
5812	Earning on Investment	26,095	48,244	90,310	60,000
	<b>TOTAL REVENUES</b>	<u>1,952,779</u>	<u>1,928,902</u>	<u>1,982,060</u>	<u>2,031,750</u>
<b>EXPENDITURES</b>					
6111	Salaries & Wages-Regular	277,956	262,727	285,190	290,525
6141	Salaries & Wages-Overtime	1,118	3	0	0
6151	Retirement Plan	0	2,388	22,770	23,865
6161	Medicare Insurance	3,867	3,615	3,980	4,215
6171	Employees Insurance	15,934	18,991	22,750	29,395
6172	Retiree Health Insurance	1,235	1,884	2,695	2,495
6181	Compensation Insurance	3,804	3,695	4,275	4,440
	<b>SUBTOTAL PERSONNEL</b>	<u>303,913</u>	<u>293,303</u>	<u>341,660</u>	<u>354,935</u>
6211	Communications	561,371	612,066	983,500	859,080
6221	Training & Transportation	1,364	418	21,000	10,000
6251	Other Agency Services	150	513	810	810
6291	Other Contractual Services	952,980	156,458	548,890	654,980
	<b>SUBTOTAL CONTRACTUAL</b>	<u>1,515,866</u>	<u>769,454</u>	<u>1,554,200</u>	<u>1,524,870</u>
6391	Operating Materials & Supplies	2,745	620	9,240	9,240
	<b>SUBTOTAL COMMODITIES</b>	<u>2,745</u>	<u>620</u>	<u>9,240</u>	<u>9,240</u>
6521	Insurance (Risk Management)	7,315	7,755	8,220	8,715
6537	Information Systems Strategic Plan	16,695	16,695	16,695	16,695
6571	Building Rental	4,385	4,385	4,385	4,660
6590	Indirect Operating Expenses	40,187	32,414	25,010	33,295
	<b>SUBTOTAL FIXED CHARGES</b>	<u>68,582</u>	<u>61,249</u>	<u>54,310</u>	<u>63,365</u>
6641	Machinery & Equipment	8,296	0	15,000	35,000
6661	Computer Software	0	6,123	20,000	20,000
	<b>SUBTOTAL CAPITAL</b>	<u>8,296</u>	<u>6,123</u>	<u>35,000</u>	<u>55,000</u>
6771	Debt Service	0	0	0	0
	<b>SUBTOTAL DEBT SERVICES</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
6800	Transfer to Fund 11	98,500	0	0	0
	<b>SUBTOTAL TRANSFERS</b>	<u>98,500</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<b>TOTAL</b>	<u>1,997,900</u>	<u>1,130,749</u>	<u>1,994,410</u>	<u>2,007,410</u>
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
1190	Executive Director, Finance & Management	0.07		0.07	
0960	Information Services Manager	0.50		0.50	
0710	Telecommunications Coordinator	1.00		1.00	
0120	Systems Administrator	1.00		1.00	
7140	Telecom Customer Services Representative	1.00		1.00	
2670	Information Services Representative	0.10		0.10	
	<b>TOTAL</b>	<u>3.67</u>		<u>3.67</u>	

## INTERNAL SERVICE FUNDS

<b>FINANCE &amp; MANAGEMENT SERVICES</b>	<b>PROGRAM</b>			
<b>Technology Plan</b>	<b>109</b>			
<b>Statement of Purpose</b>				
<p><i>To implement the recommendations of the City Information Systems Strategic Plan. The Plan is intended to help the City achieve its objectives by implementing modern information systems throughout the City at the least cost to the community.</i></p> <p>This program provides a road map for information technology consisting of projects on computing and connectivity infrastructure, citywide support systems, applications, data management, and data sharing. The benefits from this investment will include improved information access to support operations and make service delivery more cost-effective.</p>				
<b>Accomplishments in FY 04-05 &amp; FY 05-06</b>				
<ul style="list-style-type: none"> <li>* Maintained PC's, Notebook's and printers at a standard technology target level.</li> <li>* Provided production support for Citywide services including: Internet access, City web site, the City Intranet, modem pool, anti-virus screening and remote email access.</li> <li>* Designed and implemented a separate computer network to support public access (e.g. Library, community centers, W.O.R.K center, Zoo's children's center, etc.)</li> <li>* Supported configuration and implementation of replacement for 911 emergency system.</li> <li>* Completed modifications to the SAPIN system for the Fire Department enabling the staff in the Fire Prevention Bureau to interact with the system via wireless data connection through their GO-BOOK mobile computers while in the field.</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Replace the obsolete finance software application with a fully integrated, real-time software application. The integrated system would include all finance applications, project management, cashiering and utility billing.</li> <li>* Continue operations and support for Payroll/Personnel system, Municipal Utility System, Santa Ana Property Information Network, and document imaging systems.</li> <li>* Provide Citywide technology services including: Internet access, the City website, the City Intranet, remote email access capability, anti-virus screening and e-mail.</li> <li>* Continue development on Phase 2 for Business License/Tax system</li> <li>* Develop traffic analysis reports for the City's newly redesigned Web site.</li> <li>* Complete document imaging project for PWA and begin plan for deployment of next City document imaging initiative.</li> <li>* Initiate planning for and begin the upgrade to the City email system.</li> <li>* Support the deployment of a Voice over Internet Protocol (VoIP) pilot telephone project.</li> <li>* Assist with rollout of wireless-based applications in Planning &amp; Building Agency, and Police &amp; Fire Departments.</li> </ul>				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
Number of City email users supported	1,850	1,850	2,068	2,100
Number of PCs (desktops and laptops) upgraded/maintained at standard level	1,857	1,857	2,045	2,050
Number of City staff with Internet connections	610	610	855	875

## INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES Citywide Information Services Strategic Plan		FUND 109 Activity Various			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 03-04*	ACTUAL FY 04-05	PROJECTED FY 05-06	APPROVED FY 06-07
<u>REVENUES</u>					
5551	Strategic Plan Charges	7,011,900	6,942,685	6,633,780	6,638,935
5799	Miscellaneous Recoveries	79,800	91,080	95,400	99,700
5812	Earning on Investment	85,409	171,231	310,843	205,000
	TOTAL REVENUES	7,177,109	7,204,996	7,040,023	6,943,635
<u>EXPENDITURES</u>					
6111	Salaries & Wages-Regular	623,901	639,609	673,295	761,395
6141	Salaries & Wages-Overtime	66,465	98,787	90,800	90,800
6151	Retirement Plan	0	5,936	53,760	62,540
6161	Medicare Insurance	6,360	6,912	7,150	8,680
6171	Employees Insurance	67,676	78,536	89,290	89,355
6172	Retiree Health Insurance	2,742	4,310	5,900	6,235
6181	Compensation Insurance	7,460	9,194	7,810	8,820
	SUBTOTAL PERSONNEL	774,604	843,285	928,005	1,027,825
6221	Training & Transportation	0	100	0	0
6251	Other Agency Services	0	0	2,800	2,800
6291	Other Contractual Services	2,261,047	2,340,703	2,502,670	4,414,210
	SUBTOTAL CONTRACTUAL	2,261,047	2,340,803	2,505,470	4,417,010
6391	Operating Materials & Supplies	2,781	2,093	5,000	5,000
	SUBTOTAL COMMODITIES	2,781	2,093	5,000	5,000
6571	Building & Site Rental	0	14,720	14,720	60,635
6590	Indirect Operating Expenses	99,326	90,979	67,010	97,665
	SUBTOTAL FIXED CHARGES	99,326	105,699	81,730	158,300
6641	Machinery & Equipment	167,601	117,711	82,500	446,260
6661	Computer Software	142,874	46,623	95,321	3,668,490
	SUBTOTAL CAPITAL	310,475	164,334	177,821	4,114,750
6800-73	Transfer to Fund 73	0	0	0	500,000
	SUBTOTAL TRANSFERS	0	0	0	500,000
	Depreciation Expense	1,509,989	1,275,698	1,200,000	1,195,000
	TOTAL	4,958,222	4,731,912	4,898,026	11,417,885
<p><i>*In prior years, the IS Strategic plan was accounted for in Fund 79. The IS Strategic Plan is now accounted for in Funds 109 and 110.</i></p>					
	Transfer to Fund 110	2,714,785	2,045,570	1,741,820	1,520,910

**INTERNAL SERVICE FUNDS**

**FINANCE & MANAGEMENT SERVICES**  
**Citywide Information Services Strategic Plan**

**FUND 109**  
**Activity Various**

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 05-06		APPROVED FY 06-07	
		Full Time	Part Time	Full Time	Part Time
6450	Network Engineer	1.00		1.00	
6460	Network Specialist/WAN Systems Admin.	1.00		1.00	
6470	Systems Support Analyst	1.00		1.00	
0970	Micro Systems Programmer	1.00		1.00	
1006	Web Systems Technician	0.75		0.75	
1060	Systems Technician	1.00		1.00	
0151	Principal Management Analyst	1.00		1.00	
7500	Supervising Accountant	0.00		1.00	
7490	Senior Accountant	1.00		1.00	
1340	Purchasing Supervisor	0.50		0.50	
7410	Payroll Assistant	1.00		1.00	
1190	Executive Director, Finance & Management	0.10		0.10	
0960	Information Services Manager	0.25		0.25	
0190	Administrative Services Manager	0.10		0.10	
6400	Budget & Research Manager	0.03		0.03	
2670	Information Services Representative	0.40		0.40	
1005	Web Entry Specialist	1.00		1.00	
	<b>TOTAL</b>	<u>11.13</u>		<u>12.13</u>	

**INTERNAL SERVICE FUNDS**

<b>FINANCE &amp; MANAGEMENT SERVICES</b>					<b>FUND</b>	<b>110</b>
<b>PC Plan</b>					<b>Activity</b>	<b>179</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04*</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
<u>INTERFUND TRANSFERS</u>						
5990	Transfer from Fund 109	0	2,045,570	1,741,820	1,520,910	
	TOTAL INTERFUND TRANSFERS	<u>0</u>	<u>2,045,570</u>	<u>1,741,820</u>	<u>1,520,910</u>	
<u>EXPENDITURES</u>						
6291	Other Contractual Services	0	0	0	0	
6391	Operating Materials and Supplies	0	1,412	0	0	
6641	Machinery & Equipment	0	343,692	300,000	600,000	
6661	Computer Software	0	1,755	0	0	
	SUBTOTAL CAPITAL	<u>0</u>	<u>346,859</u>	<u>300,000</u>	<u>600,000</u>	
6771	Debt Service - Interest	93,065	42,195	42,195	42,195	
	SUBTOTAL DEBT SERVICE	<u>93,065</u>	<u>42,195</u>	<u>42,195</u>	<u>42,195</u>	
	TOTAL EXPENDITURES	<u>93,065</u>	<u>389,054</u>	<u>342,195</u>	<u>642,195</u>	
<p>* In prior years, the IS Strategic plan was accounted for in Fund 79. The IS Strategic Plan is now accounted for in Funds 109 and 110.</p>						
	CAPITAL OUTLAY	0	697,194	300,000	700,000	
	PRINCIPAL PAYABLE	710,000	710,000	399,623	399,623	



## INTERNAL SERVICE FUNDS

**PERSONNEL SERVICES**  
**Liability & Property**

**PROGRAM**  
**80-180**

**Statement of Purpose**

*To protect the City's assets from financial and operational impairment.*

This program protects the City's assets by providing insurance, risk sharing, risk transferring and risk assumption. Liability claims are handled in-house and are settled or denied impartially based upon the City's negligence. Adequate property insurance is maintained with an annual property values update. A self-inspection program of City properties is regularly conducted to minimize exposures and losses.

**Accomplishments in FY 04-05 & FY 05-06**

- \* Settled a number of liability claims for significantly less than their verdict value.
- \* Claim payments partially reduced due to ongoing coordination with CAO in claims handling and litigation strategies.
- \* Implemented in-house commercial driver certification and training program.
- \* Purchased insurance, risk shared and self-insured certain amounts in a continuing hard insurance marketplace.
- \* Three liability claims were evaluated as worthy of taking to trial and the City prevailed on all three.
- \* Continued to successfully tender the defense or indemnity of liability claims onto others.

**Action Plan for FY 2006-07**

- \* Update and improve Big Independent Cities Excess Pool (BICEP) various coverage and operating documents.
- \* Push for legislation to eliminate joint liability hereby reducing claim and insurance costs.
- \* Settle at fault property damage claims as a separate or full settlement to reduce costs.
- \* Develop and implement contractor/sub-contractor safety policy.
- \* Work with Finance & Workers' Comp on subrogation claims that can be handled in-house, avoiding collection fees.
- \* Continue to increase departmental awareness of potential fiscal impact of liability exposures.
- \* Continue Loss Prevention Fund for mitigating unforeseen hazards.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
# of Actuarial Studies Conducted	2	1	2	1
# of Liability Claims Audits	1	1	1	1
Insurance Cost in \$	\$2,805,895	\$1,493,891	\$1,350,000	\$2,600,000
<b>Efficiency</b>				
# of Liability Claims Filed Annually	257	199	260	225
# of Liability Claims Settled	268	157	210	210
Closure Ratio	104%	79%	81%	93%
Paid Claims Amount in \$	\$2,087,412	\$692,151	\$1,000,000	\$2,000,000

**INTERNAL SERVICE FUNDS**

<b>PERSONNEL SERVICES</b>					<b>FUND</b>	<b>80</b>
<b>Liability &amp; Property</b>					<b>Activity</b>	<b>180</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
<u>REVENUES</u>						
5010-1111	Other Revenues-Bank Recon	0	37,924	0	0	
5551	Charges to Departments	7,006,130	7,426,540	7,872,120	8,344,445	
5621	Expense Reimbursement	148,577	819,056	5,000	5,000	
5812	Earnings on Investments	115,156	189,273	100,000	245,830	
5990	Loan Repayment From Fund 11	300,000	0	0	0	
	<b>TOTAL REVENUES</b>	<b>7,569,863</b>	<b>8,472,793</b>	<b>7,977,120</b>	<b>8,595,275</b>	
<u>EXPENDITURES</u>						
6111	Salaries & Wages-Regular	274,002	292,216	284,380	301,660	
6141	Salaries & Wages Overtime	0	196	10,000	10,000	
6151	Retirement Plan	0	2,739	22,705	24,780	
6161	Medicare Insurance	2,990	2,928	3,080	3,260	
6171	Employees Insurance	31,098	31,484	35,360	36,160	
6172	Retiree Health Insurance	2,453	1,268	2,730	2,615	
6181	Compensation Insurance	3,780	4,325	4,485	4,820	
6191	Other Personnel Services	1,089,746	1,194,467	1,400,000	1,400,000	
	<b>SUBTOTAL PERSONNEL</b>	<b>1,404,068</b>	<b>1,529,622</b>	<b>1,762,740</b>	<b>1,783,295</b>	
6211	Communications	5,018	4,114	5,000	5,000	
6221	Training & Transportation	3,195	3,289	3,500	3,900	
6251	Other Agency Services	4,051	2,957	3,800	3,800	
6281	M&R Machinery & Equipment	1,406	851	3,000	2,000	
6291	Other Contractual Services	15,102	28,366	34,905	38,000	
	<b>SUBTOTAL CONTRACTUAL</b>	<b>28,772</b>	<b>39,577</b>	<b>50,205</b>	<b>52,700</b>	
6391	Operating Materials & Supplies	6,716	4,691	6,000	12,600	
	<b>SUBTOTAL COMMODITIES</b>	<b>6,716</b>	<b>4,691</b>	<b>6,000</b>	<b>12,600</b>	
6511	Equipment Rental, City	6,338	6,340	7,000	6,590	
6521	Insurance (Risk Management)	2,642,367	(1,516,558)	2,640,000	2,600,000	
6522	Losses Paid	2,087,412	692,151	2,000,000	2,000,000	
6523	Unemployment Claims Paid	162,923	192,882	300,000	200,000	
6537	Information Services Strategic Plan	391,580	391,580	430,000	391,580	
6571	Building & Site Rental	14,240	14,240	16,000	16,990	
6590	Indirect Operating Expenses	52,868	36,014	25,815	35,715	
	<b>SUBTOTAL FIXED CHARGES</b>	<b>5,357,728</b>	<b>(183,351)</b>	<b>5,418,815</b>	<b>5,250,875</b>	
6641	Machinery & Equipment	0	15,004	7,500	10,000	
6651	Books, Records & Videos	10,655	14,376	10,000	10,000	
6661	Computer Software	300	294	5,000	5,000	
	<b>SUBTOTAL CAPITAL</b>	<b>10,955</b>	<b>29,674</b>	<b>22,500</b>	<b>25,000</b>	
6800	Transfer to Fund 11	1,459,355	4,950,000	0	0	
	<b>SUBTOTAL TRANSFER</b>	<b>1,459,355</b>	<b>4,950,000</b>	<b>0</b>	<b>0</b>	
6913	Reserve for Claims	0	0	0	0	
	<b>SUBTOTAL MISCELLANEOUS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b>TOTAL EXPENDITURES</b>	<b>8,267,595</b>	<b>6,370,214</b>	<b>7,260,260</b>	<b>7,124,470</b>	

**INTERNAL SERVICE FUNDS**

<b>PERSONNEL SERVICES</b>				<b>FUND</b>	<b>80</b>
<b>Liability &amp; Property</b>				<b>Activity</b>	<b>180</b>
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
1830	Executive Director, Personnel Services	0.15		0.15	
1750	Risk Manager	0.50		0.50	
0650	Liability Claims Coordinator	1.00		1.00	
0130	Liability Claims Processor	1.00		1.00	
0700	Personnel Secretary	0.50		0.50	
2690	Loss Control Analyst	0.50		0.50	
7530	Senior Personnel Secretary	0.15		0.15	
	<b>TOTAL</b>	<u>3.80</u>		<u>3.80</u>	

## INTERNAL SERVICE FUNDS

<b>PERSONNEL SERVICES</b>	<b>PROGRAM</b>			
<b>Section 125 Benefits</b>	<b>81-170</b>			
<b>Statement of Purpose</b>				
<p><i>To market and administer the City's Flexible Spending Account plans for the benefit of the City employees.</i></p> <p>This program provides an opportunity for City employees to direct part of their salaries, on a pre-tax basis, into a Medical Premium Flexible Spending Account, a Health Care Flexible Spending Account and a Dependent Care Flexible Spending Account. An employee may enroll in one or more accounts. Money that goes into a spending account is deducted from pay before federal and state income taxes are withheld, thus sheltering the money from being taxed.</p>				
<b>Accomplishments in FY 05-06</b>				
<ul style="list-style-type: none"> <li>* Processed reimbursements timely and accurately.</li> <li>* Processed deductions timely and accurately.</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Promote advantages of program through informational pamphlets.</li> <li>* Process reimbursements accurately within established time frame.</li> <li>* Review and update plan documents as needed.</li> </ul>				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
# of phone requests for information	350	425	425	425
# of employees advised/assisted	650	800	800	800
# of Medical enrollments	292	349	350	350
# of Dependent Care enrollments	50	60	60	60
# of Medical reimbursements per month	54	53	60	60
# of Dependent Care reimbursements per month	21	22	25	25
# of Premium enrollments	253	324	325	325
# of Premium reimbursements per month	46	53	65	65
<b>Efficiency</b>				
Average number of days to respond to employee phone inquires	1	1	1	1
Average number of days to process reimbursement	7	7	7	7
<b>Effectiveness</b>				
Average monthly Medical reimbursements per participant	\$102	\$86	\$92	\$95
Average monthly Dependent Care reimbursement per participant	\$236	\$206	\$224	\$225
Average monthly Premium reimbursement per participant	\$62	\$52	\$67	\$70

**INTERNAL SERVICE FUNDS**

<b>PERSONNEL SERVICES</b>					<b>FUND</b>	<b>81</b>
<b>Section 125 Benefits</b>					<b>Activity</b>	<b>170</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
	<u>EXPENDITURES</u>					
6525	Benefit Payments-Medical	359,113	360,056	370,000	360,000	
6526	Benefit Payments-Health Care	194,909	204,960	240,000	390,500	
6528	Benefit Payments-Child Care	141,997	151,728	160,000	165,000	
	SUBTOTAL FIXED CHARGES	<u>696,019</u>	<u>716,744</u>	<u>770,000</u>	<u>915,500</u>	
	TOTAL EXPENDITURES	<u><u>696,019</u></u>	<u><u>716,744</u></u>	<u><u>770,000</u></u>	<u><u>915,500</u></u>	

## INTERNAL SERVICE FUNDS

<b>PERSONNEL SERVICES</b>	<b>PROGRAM</b>			
<b>Employee Group Benefits</b>	<b>81-177</b>			
<b>Statement of Purpose</b>				
<p><i>To provide a responsive, competitive, and cost-effective employee benefits and compensation program; and manage the compensation plan, retirement plan, air quality programs, wellness programs.</i></p> <p>This program contracts and administers employee benefits and implements employee compensation plans. The major functions include negotiating life, long-term disability, medical and dental insurance plans; promoting employee assistance and fitness programs; documenting and implementing employee contract pay provisions; processing new employees, separating employees, and retirements; and administering employees leave provisions.</p>				
<b>Accomplishments in FY 05-06</b>				
<ul style="list-style-type: none"> <li>* Implemented employee benefits as contracted in memoranda of understanding.</li> <li>* Maintained records and processed enrollments for CalPERS Health Program.</li> <li>* Counseled employees on retirement process and retiree insurance programs.</li> <li>* Hosted Annual Health, Rideshare and Quality Faire.</li> <li>* Processed Flexible Spending accounts.</li> <li>* Hosted Annual Blood Drive for employees.</li> <li>* Complied with AQMD Rule 2202 Regulations.</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Improve Personnel policy monitoring and employee benefits administration utilizing the payroll system.</li> <li>* Negotiate employee insurance benefit contracts to provide quality plans at minimum cost.</li> <li>* Administer insurance, wellness and retiree benefit programs with a quality customer focus.</li> <li>* Ensure City compliance with laws and regulations related to employee benefits and compensation, and AQMD.</li> <li>* Administer CalPERS retirement contract and facilitate communications to employees.</li> </ul>				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
# of employees assisted- Compensation	800	720	750	750
# of employees assisted- Benefits	6,000	6,000	6,000	6,000
# of new employees processed	235	276	235	315
# of separating employees processed	340	230	210	400
# of retirements processed/counseled	125	123	130	130
# of employees utilizing EAP resources	95	83	100	100
# of flu vaccines administered	N/A	360	400	400
# of insurance enrollments/changes processed	N/A	1,973	1850	1,850
# of employees participating in blood drives	239	257	275	300
<b>Efficiency</b>				
Average number of days to respond to employee problems with providers	2.00	2.00	2.00	2.00
% of telephone inquiries handled immediately	95	95	95	95
<b>Effectiveness</b>				
% of employees problems resolved within 1 day:				
Benefit Accruals	90	90	90	90
Benefits	90	90	90	90

**INTERNAL SERVICE FUNDS**

<b>PERSONNEL SERVICES</b>					<b>FUND</b>	<b>81</b>
<b>Employee Group Benefits</b>					<b>Activity</b>	<b>177</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
<u>REVENUES</u>						
5010-1111	Other Revenues - Bank Recon	0	7,559	0	0	
5551	Charges to Departments	14,619,079	15,359,693	16,242,685	17,567,825	
5552	Employee Contributions	1,068,400	1,068,494	1,129,000	1,373,875	
5553	Medical Contribution	367,042	387,762	370,000	360,000	
5554	Child Care Contribution	146,335	151,729	160,000	390,000	
5555	Health Premium Contribution	201,450	236,473	240,000	165,000	
5621	Expense Reimbursement	121	0	0	0	
5812	Earnings on Investments	0	16,735	8,900	8,900	
	<b>TOTAL REVENUES</b>	<u>16,402,427</u>	<u>17,228,445</u>	<u>18,150,585</u>	<u>19,865,600</u>	
<u>EXPENDITURES</u>						
6111	Salaries & Wages-Regular	458,762	425,368	436,560	439,950	
6131	Salaries & Wages-Temporary	15,462	5,466	32,520	30,190	
6141	Salaries & Wages-Overtime	1,864	3,719	12,000	12,000	
6151	Retirement Plan	0	4,093	35,995	37,270	
6161	Medicare Insurance	5,301	5,114	6,800	6,815	
6171	Employees Insurance	50,221	47,656	52,225	50,130	
6172	Retiree Health Insurance	2,147	2,060	4,180	3,820	
6181	Compensation Insurance	6,459	6,634	7,145	7,385	
6191	Other Personnel Services	39,428	40,166	55,000	45,000	
	<b>SUBTOTAL PERSONNEL</b>	<u>579,644</u>	<u>540,275</u>	<u>642,425</u>	<u>632,560</u>	
6211	Communications	1,027	1,775	1,200	1,200	
6221	Training & Transportation	3,933	4,103	10,000	20,000	
6251	Other Agency Services	5,879	3,019	5,000	5,000	
6281	M&R Machinery & Equipment	468	491	3,080	3,080	
6291	Other Contractual Services	0	0	397,915	453,780	
	<b>SUBTOTAL CONTRACTUAL</b>	<u>11,307</u>	<u>9,389</u>	<u>417,195</u>	<u>483,060</u>	
6391	Operating Materials & Supplies	8,010	9,811	20,000	20,000	
	<b>SUBTOTAL COMMODITIES</b>	<u>8,010</u>	<u>9,811</u>	<u>20,000</u>	<u>20,000</u>	
6521	Insurance	13,374,351	13,506,148	14,655,000	16,104,280	
6522	Insurance Pass Thru (Medicare)	1,296,677	1,320,497	1,325,000	1,373,875	
6527	Benefit Payments-Wellness	8,827	540	10,000	10,000	
6537	Information Services Strategic Plan	227,945	227,945	227,945	227,945	
6571	Building & Site Rental	18,415	36,830	36,830	39,125	
6590	Indirect Operating Expenses	68,655	53,579	42,190	55,255	
	<b>SUBTOTAL FIXED CHARGES</b>	<u>14,994,870</u>	<u>15,145,538</u>	<u>16,296,965</u>	<u>17,810,480</u>	
6641	Machinery & Equipment	0	1,034	3,000	3,000	
6661	Computer Software	0	0	1,000	1,000	
	<b>SUBTOTAL CAPITAL</b>	<u>0</u>	<u>1,034</u>	<u>4,000</u>	<u>4,000</u>	
	<b>TOTAL EXPENDITURES</b>	<u>15,593,830</u>	<u>15,706,048</u>	<u>17,380,585</u>	<u>18,950,100</u>	

**INTERNAL SERVICE FUNDS**

<b>PERSONNEL SERVICES</b>		<b>FUND 81</b>			
<b>Employee Group Benefits</b>		<b>Activity 177</b>			
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
1830	Executive Director, Personnel Services	0.30		0.30	
0470	Benefits and Compensation Manager	0.90		0.90	
1540	Senior Personnel Analyst	0.75		0.75	
0770	Senior Personnel Technician	0.50		0.50	
7530	Senior Personnel Secretary	0.30		0.30	
7300	Senior Personnel Services Specialist	2.00		2.00	
7070	Personnel Services Specialist	0.40		0.40	
1250	Personnel Technician	1.00		1.00	
9070	Senior Clerical Aide		0.00		1.00
9090	Clerk Typist II		1.00		1.00
	<b>TOTAL</b>	<u>6.15</u>	<u>1.00</u>	<u>6.15</u>	<u>2.00</u>



## INTERNAL SERVICE FUNDS

<b>PERSONNEL SERVICES</b>	<b>PROGRAM</b>			
<b>Workers' Compensation</b>	<b>82-178</b>			
<b>Statement of Purpose</b>				
<p><i>To minimize the number, cost, and effect of work-related injuries and illness.</i></p> <p>This program prevents and investigates employee injuries and illnesses; provides safety and health-related training to all employees; ensure a safe and healthful work environment while providing the best possible medical care for injured employees; promptly handles and settles claims; and administers a stable Workers' Compensation program.</p>				
<b>Accomplishments in FY 04-05 &amp; FY 05-06</b>				
<ul style="list-style-type: none"> <li>* Recovered \$869,300 in subrogation and excess insurance claims.</li> <li>* Completed conflict resolution training for City employees.</li> <li>* Implemented safety intranet website.</li> <li>* Implemented in-house training program for Cal/OSHA compliance.</li> <li>* Implemented medical utilization review programs.</li> <li>* Implemented Valley Oak System IVOS software upgrade.</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Comply with state's electronic claim reporting requirements.</li> <li>* Comply with state's electronic claim payment processing requirements.</li> <li>* Comply with state's mandated claims staff training requirements.</li> <li>* Provide comprehensive ergonomic training program to reduce number of repetitive stress injuries and resulting costs.</li> <li>* Implement document imaging feature in Valley Oak System.</li> </ul>				
PERFORMANCE MEASURES	Actual FY 03-04	Actual FY 04-05	Estimated FY 05-06	Objective FY 06-07
<b>Service Level</b>				
# of new claims	416	317	350	350
% of outstanding litigated open claims	34	26	25	25
# of new litigated claims	65	33	30	30
# of environmental studies	4	4	3	3
# of hearing tests administered	219	219	225	225
# of Santa Ana Health & Safety Committee meetings	10	10	10	10
# of Driver Awareness classes	0	0	0	1
# of "Risky Business" publication	1	0	1	1
<b>Efficiency</b>				
Cost of claims in \$	\$5,243,256	\$5,169,948	\$4,700,000	\$4,700,000
<b>Effectiveness</b>				
% Reduction in preventable traffic collisions	0%	0%	2%	2%

**INTERNAL SERVICE FUNDS**

<b>PERSONNEL SERVICES</b>					<b>FUND</b>	<b>82</b>
<b>Workers' Compensation</b>					<b>Activity</b>	<b>178</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
<u>REVENUES</u>						
5010-1111	Other Revenues-Bank Recon	0	45,057	0	0	
5551	Charges to Departments	7,028,685	7,178,737	7,641,100	8,099,565	
5621	Expense Reimbursement	628,681	429,294	350,000	125,000	
5812	Earnings on Investments	121,716	224,722	114,200	212,260	
	<b>TOTAL REVENUES</b>	<u>7,779,082</u>	<u>7,877,810</u>	<u>8,105,300</u>	<u>8,436,825</u>	
<u>EXPENDITURES</u>						
6111	Salaries & Wages-Regular	477,299	502,842	549,775	595,125	
6131	Salaries & Wages-Temporary	20,273	11,724	0	0	
6141	Salaries & Wages-Overtime	376	1,081	10,000	10,000	
6151	Retirement Plan	0	4,991	44,415	48,885	
6161	Medicare Insurance	6,278	6,347	7,140	7,515	
6171	Employees Insurance	48,214	45,768	64,245	58,760	
6172	Retiree Health Insurance	2,224	2,256	4,960	4,960	
6181	Compensation Insurance	5,759	6,517	7,235	7,725	
6191	Other Personnel Services	413,094	299,376	500,000	425,000	
	<b>SUBTOTAL PERSONNEL</b>	<u>973,517</u>	<u>880,902</u>	<u>1,187,770</u>	<u>1,157,970</u>	
6211	Communications	5,683	5,698	6,400	5,300	
6221	Training & Transportation	4,703	7,783	18,600	21,400	
6251	Other Agency Services	70,721	114,422	190,000	150,000	
6281	M&R Machinery & Equipment	1,496	1,989	3,000	2,000	
6291	Other Contractual Services	127,445	125,845	185,000	203,500	
	<b>SUBTOTAL CONTRACTUAL</b>	<u>210,048</u>	<u>255,737</u>	<u>403,000</u>	<u>382,200</u>	
6391	Operating Materials & Supplies	20,348	19,968	23,500	21,000	
	<b>SUBTOTAL COMMODITIES</b>	<u>20,348</u>	<u>19,968</u>	<u>23,500</u>	<u>21,000</u>	
6511	Equipment Rental City	4,393	4,395	5,000	5,955	
6521	Insurance (Risk Management)	518,226	838,945	1,035,000	625,000	
6525	Benefits Payments	5,243,256	5,353,178	5,500,000	5,250,000	
6537	Information Services Strategic Plan	118,995	118,995	130,000	118,995	
6571	Building & Site Rental	30,520	33,000	36,000	38,245	
6590	Indirect Operating Expenses	71,672	63,533	50,390	69,345	
	<b>SUBTOTAL FIXED CHARGES</b>	<u>5,987,062</u>	<u>6,412,046</u>	<u>6,756,390</u>	<u>6,107,540</u>	
6641	Machinery & Equipment	0	17,378	7,500	10,000	
6651	Books, Records & Video	516	2,059	10,000	10,000	
6661	Computer Software	0	302	5,000	5,000	
	<b>SUBTOTAL CAPITAL</b>	<u>516</u>	<u>19,738</u>	<u>22,500</u>	<u>25,000</u>	
6800	Transfer to Fund 11	0	1,648,115	0	0	
	<b>SUBTOTAL TRANSFERS</b>	<u>0</u>	<u>1,648,115</u>	<u>0</u>	<u>0</u>	
	<b>TOTAL EXPENDITURES</b>	<u>7,191,491</u>	<u>9,236,506</u>	<u>8,393,160</u>	<u>7,693,710</u>	

**INTERNAL SERVICE FUNDS**

<b>PERSONNEL SERVICES</b>		<b>FUND 82</b>			
<b>Workers' Compensation</b>		<b>Activity 178</b>			
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
1830	Executive Director, Personnel Services	0.15		0.15	
1750	Risk Manager	0.50		0.50	
2690	Loss Control Analyst	0.50		0.50	
0700	Personnel Secretary	0.50		0.50	
7550	Workers' Comp. Administrator	1.00		1.00	
7540	Senior Workers' Comp. Claims Examiner	2.00		2.00	
7570	Workers' Comp. Claims Examiner	1.00		1.00	
7510	Senior Workers' Comp. Claims Assistant	1.00		1.00	
7390	Executive Secretary	0.15		0.15	
7070	Personnel Services Specialist	1.00		1.00	
	<b>TOTAL</b>	<u>7.80</u>	<u>0.00</u>	<u>7.80</u>	<u>0.00</u>

## INTERNAL SERVICE FUNDS

<b>PERSONNEL SERVICES</b> <b>Quality &amp; Management Training</b>	<b>PROGRAM</b> <b>88-141</b>			
<b>Statement of Purpose</b>				
<p><i>To provide employee training and services which continue to support the effectiveness of the organization through quality management and Total Quality Service techniques.</i></p> <p>This program provides management training, continuous improvement training, general training, and support services.</p>				
<b>Accomplishments in FY 04-05 and 05-06</b>				
<ul style="list-style-type: none"> <li>* Conducted one awareness and one team training for new and continuing employees.</li> <li>* Continued next phase of continuous learning with supervisory training in two agencies.</li> <li>* Provided training, consulting and facilitation for agencies with natural work teams.</li> <li>* Public Business Management (PBM) curriculum reviewed and modified and internal instructors identified.</li> <li>* Conducted Sexual Harassment training for all managers, supervisors and leads as required by AB 1825.</li> <li>* PBM instructors completed Track A curriculum development.</li> </ul>				
<b>Action Plan for FY 06-07</b>				
<ul style="list-style-type: none"> <li>* Complete development of Public Business Management (PBM) Track B.</li> <li>* Conduct at least two PBM Track A and one PBM Track B programs.</li> <li>* Review and modify Advanced Leadership Development (ALD) program.</li> <li>* Conduct awareness and team training for new and continuing employees.</li> <li>* Continue to offer modular continuous improvement training.</li> <li>* Provide training, consulting, and facilitation for agencies and natural work teams.</li> <li>* Coordinate ethics training for elected officials as required by AB 1234.</li> <li>* Conduct periodic Sexual Harassment training for managers, supervisors and leads as required by AB 1825.</li> </ul>				
PERFORMANCE MEASURES	Actual	Actual	Estimate	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
# of Employees trained in Quality Methods/Tools	350	200	200	200
# of Active Continuous Improvement Teams	85	85	85	85
# of employees in the Public Business Academy	100	100	50	60
# of General Training classes offered	35	35	42	35
<b>Efficiency</b>				
% of Managers/Supervisors trained in Management Academy (PBM/ALD)	95%	85%	85%	90%

**INTERNAL SERVICE FUNDS**

<b>PERSONNEL SERVICES</b>					<b>FUND</b>	<b>88</b>
<b>Quality &amp; Management Training</b>					<b>Activity</b>	<b>141</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
<u>REVENUES</u>						
5499	Training & Registration Fees	11,700	0	15,000	15,000	
5551	Charges to Departments	257,555	263,876	257,555	294,330	
5812	Earnings on Investments	1,667	1,398	1,370	1,370	
	<b>TOTAL REVENUES</b>	<u>270,922</u>	<u>265,274</u>	<u>273,925</u>	<u>310,700</u>	
<u>EXPENDITURES</u>						
6111	Salaries & Wages-Regular	193,066	160,596	115,740	115,935	
6131	Salaries & Wages-Temporary	33,850	31,271	35,550	34,130	
6141	Salaries & Wages-Overtime	0	0	500	500	
6151	Retirement Plan	0	1,561	10,485	10,805	
6161	Medicare Insurance	3,240	2,736	2,195	2,175	
6171	Employees Insurance	13,454	11,315	5,990	4,895	
6172	Retiree Health Insurance	1,014	874	1,045	960	
6181	Compensation Insurance	2,583	2,169	1,840	1,790	
6191	Other Personnel Services	7,490	0	9,500	0	
	<b>SUBTOTAL PERSONNEL</b>	<u>254,697</u>	<u>210,521</u>	<u>182,845</u>	<u>171,190</u>	
6211	Communications	120	375	720	720	
6221	Training & Transportation	249	4,538	7,100	7,100	
6251	Other Agency Services	0	0	215	215	
6291	Other Contractual Services	11,377	6,753	71,410	70,000	
	<b>SUBTOTAL CONTRACTUAL</b>	<u>11,745</u>	<u>11,667</u>	<u>79,445</u>	<u>78,035</u>	
6391	Operating Materials & Supplies	18,860	19,140	34,000	32,535	
	<b>SUBTOTAL COMMODITIES</b>	<u>18,860</u>	<u>19,140</u>	<u>34,000</u>	<u>32,535</u>	
6537	Information Services Strategic Plan	5,575	5,575	5,575	5,575	
6571	Building & Site Rental	5,750	5,750	5,750	6,110	
6590	Indirect Operating Expenses	32,644	23,534	13,310	17,255	
	<b>SUBTOTAL FIXED CHARGES</b>	<u>43,969</u>	<u>34,859</u>	<u>24,635</u>	<u>28,940</u>	
	<b>TOTAL EXPENDITURES</b>	<u>329,271</u>	<u>276,187</u>	<u>320,925</u>	<u>310,700</u>	
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>		
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>	
	Assistant Director of Personnel Services	0.15		0.12		
1280	Training Coordinator	1.00		1.00		
1540	Senior Personnel Analyst	0.15		0.12		
7330	Senior Office Assistant (PT)		1.00		1.00	
0810	Senior Administrative Intern (PT)		1.00		1.00	
	<b>TOTAL</b>	<u>1.30</u>	<u>2.00</u>	<u>1.24</u>	<u>2.00</u>	

**INTERNAL SERVICE FUNDS  
RESOURCE SUMMARY  
PUBLIC WORKS AGENCY**

ACTIVITIES	ACTUAL FY 03-04	ACTUAL FY 04-05	PROJECTED FY 05-06	APPROVED FY 06-07
<b>REVENUES</b>				
<b>Engineering Services</b>				
5335 Engineering Cost Allocation	10,000	10,000	10,000	10,000
5551 Charges to Projects	6,265,198	5,517,280	6,698,975	7,084,810
5577 Engineering Service Charge	99,462	121,821	100,000	120,000
5621 Expense Reimbursement	12,113	7,387	7,500	5,500
5812 Earnings on Investment	1,713	0	19,910	5,000
5920 Sewer Construction Permits	13,739	11,412	13,000	12,000
5921 Street Construction Permits	271,637	333,044	270,000	0
5922 Parking Permit	0	0	0	50,000
5977 Abandonment Processing	5,483	6,901	6,500	5,000
SUBTOTAL REVENUES	6,679,345	6,007,846	7,125,885	7,292,310
<b>Administrative Services</b>				
5010-1111 Other Revenue-Bank Recon	0	10,459	0	0
5551 Charges to Departments	2,817,715	3,201,945	3,327,745	3,044,575
5621 Expense Reimbursement	25,719	66	0	0
5812 Earnings on Investments	17,564	33,336	61,757	45,000
SUBTOTAL REVENUES	2,860,998	3,245,806	3,389,502	3,089,575
TOTAL REVENUES	9,540,343	9,253,651	10,515,387	10,381,885
<b>EXPENDITURES</b>				
<b>Engineering Services</b>				
86-613 Transportation	661,107	557,788	497,039	517,049
86-621 Traffic Engineering	1,670,698	1,643,298	1,886,410	2,067,185
86-651 Construction Engineering	2,057,209	1,986,755	2,112,495	2,275,460
86-653 Design Engineering	1,321,479	1,115,868	1,514,140	1,574,175
SUBTOTAL EXPENDITURES	5,710,493	5,303,709	6,010,084	6,433,869
<b>Administrative Services</b>				
101-601 Administration	3,252,749	2,880,598	3,964,685	3,721,635
101-611 Development Engineering	777,386	892,812	1,080,240	1,100,780
SUBTOTAL EXPENDITURES	4,030,135	3,773,410	5,044,925	4,822,415
TOTAL EXPENDITURES	9,740,628	9,077,119	11,055,009	11,256,284
<b>OPERATING EXPENSE</b>				
6100 Personnel	7,021,687	6,881,963	7,915,705	8,369,735
6200 Contractual	903,432	1,015,740	1,300,770	1,375,695
6300 Commodities	106,350	101,937	113,945	115,785
6500 Fixed Charges	939,435	959,137	972,465	1,128,090
6600 Capital	57,056	5,674	39,455	245,650
6700 Debt Service	91,339	91,339	91,340	0
6800 Inter-Fund Transfer	600,000	0	600,000	0
Depreciation	21,329	21,329	21,329	21,329
TOTAL	9,740,628	9,077,119	11,055,009	11,256,284

**INTERNAL SERVICE FUNDS  
RESOURCE SUMMARY**

**PUBLIC WORKS AGENCY**

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 05-06		APPROVED FY 06-07	
		Full Time	Part Time	Full Time	Part Time
0190	Administrative Services Manager	1.00		1.00	
2100	Assistant Engineer II	14.00		16.50	
2080	Assistant Engineer- Transportation (T)	1.00		1.00	
	City Engineer	0.00		1.00	
2150	City Traffic Engineer	1.00		0.00	
2240	Construction Inspector I	3.00		3.00	
0300	Construction Inspector II	2.00		2.00	
1850	Contracts Administrator	1.00		1.00	
	Deputy City Engineer	0.00		0.55	
2020	Engineering Drafting Technician II	4.50		2.00	
0320	Engineering Services Manager	1.00		0.00	
2170	Executive Director, Public Works Agency	1.00		1.00	
7390	Executive Secretary	1.00		1.00	
2190	GIS Administrator	1.00		1.00	
0780	Lead Accounting Assistant	1.00		1.00	
1200	Management Aide	1.00		1.00	
0020	Micro System Technician	1.00		1.00	
0390	Office Supervisor	1.00		1.00	
2129	Principal Civil Engineer	2.30		1.75	
6140	Projects Manager	1.00		1.00	
4519	Public Works Dispatcher	1.00		1.00	
1910	Records Management Specialist (T)	1.00		1.00	
7430	Records Specialist	1.00		1.00	
7270	Secretary	1.00		1.00	
7280	Senior Accounting Assistant	3.00		3.00	
1600	Senior Assistant Engineer	0.50		0.50	
2131	Senior Civil Engineer	8.50		9.30	
2110	Senior Engineer	3.00		2.00	
2040	Senior Land Surveyor	1.00		1.00	
0150	Senior Management Analyst	1.00		1.00	
7330	Senior Office Assistant	3.00		3.00	
0436	Street Maintenance Supervisor	1.00		1.00	
0428	Street Lighting Maintenance Worker	1.00		1.00	
2070	Survey Party Chief	2.00		2.00	
2060	Survey Party Technician II	2.00		2.00	
1060	Systems Technician	1.00		1.00	
1290	Senior Transportation Analyst	2.00		2.00	
1080	Transportation Manager	0.00		1.00	
9130	Engineering Intern (PT)		25.00		25.00
9505	Permit Parking Aide (P/T)		2.00		2.00
	Right-of-Way Technician (P/T)		0.00		1.00
0810	Sr. Administrative Intern (PT)		1.00		0.00
7330	Senior Office Assistant (CS/PT)		4.00		4.00
		-----	-----	-----	-----
		71.80	32.00	71.60	32.00
		=====	=====	=====	=====

## INTERNAL SERVICE FUNDS

<b>PUBLIC WORKS ENGINEERING SERVICES</b>	<b>PROGRAM</b>			
<b>Transportation</b>	<b>86-613</b>			
<b>Statement of Purpose</b>				
<p><i>To be responsive to local, regional and state transportation issues, including identifying and securing outside funding sources.</i></p> <p>Transportation identifies and responds to transportation issues of primary concern to the City and pursues grant funding for capital projects. A major element of grant funding activities includes maintaining the City's eligibility to receive Measure M and Congestion Management Program funds. Transportation also coordinates and monitors grant funds received by Public Works.</p>				
<b>Accomplishments in FY 04-05 &amp; 05-06</b>				
<ul style="list-style-type: none"> <li>* Completed environmental certification for the Alton Overcrossing Project.</li> <li>* Coordinated the City's efforts on the Centerline Project.</li> <li>* Developed the City's annual Capital Improvement Program.</li> <li>* Completed CTFP and TEA grant applications.</li> <li>* Maintained the City's certification to receive Measure M and Congestion Management Program funding.</li> <li>* Coordinated and monitored grant funds received by the Public Works Agency.</li> <li>* Continued preparation of the environmental documentation and preliminary engineering for the Harbor Boulevard Smart Street Project.</li> <li>* Completed environmental certification for the Art Panels Project at the Santa Ana Regional Transportation Center.</li> <li>* Participated and represented the City's interests in the:               <ul style="list-style-type: none"> <li>- California High Speed Rail and LOSSAN Corridor Studies.</li> <li>- Design and construction phases of the Pedestrian Bridge &amp; Second Platform Project at the SARTC and the Santa Ana Second Main Track Project.</li> <li>- SR-22 Aesthetic Theme &amp; Concept Plan and implementation.</li> <li>- I-405 MIS Study.</li> <li>- Central Orange County Corridor Study and the Riverside - Orange County Corridor MIS Study.</li> </ul> </li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Maintain a leadership role in the regional transportation issues affecting the City.</li> <li>* Continue to represent the City's interest in the Central Orange County Corridor Major Investment Study (MIS) and the development and construction of the SR-22 Aesthetic improvements.</li> <li>* Continue to represent the City's interest regarding the LOSSAN Corridor, Quiet Zones, High Speed Rail, MagLev, etc.</li> <li>* Complete the study entitled "Traffic Impacts for Bristol Street Widening Project."</li> <li>* Continue to monitor and brief the Mayor regarding OCTA Board and Committee items of interest to the City.</li> <li>* Continue to function as the lead for the Metrolink Extension Studies in developing feeder system alternatives connecting the SARTC to major destinations or activity centers.</li> <li>* Continue pursuit of external funding sources for major capital improvement projects.</li> <li>* Continue to function as the lead agency for Growth Management Area (GMA #7) and in securing GMA 2, 3, 7 &amp; 8 funding.</li> <li>* Continue to provide staff support to the Measure M Reauthorization Super Committee.</li> <li>* Participate and represent the City's interest in the development and implementation of the OCTA Bus Rapid Transit Strategy along Bristol, Harbor and Westminster/17th Streets.</li> </ul>				
PERFORMANCE MEASURES	Actual	Actual	Actual	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Levels</b>				
# of grant applications	10	8	3	5
# of environmental documents	7	6	5	5
# of traffic studies and project reports prepared	20	10	5	5
# of traffic studies reviewed	12	15	20	20
<b>Effectiveness</b>				
% grant applications prepared	100	100	100	100
% environmental documents reviewed	100	100	100	100
% studies and project reports reviewed	100	100	100	100



**INTERNAL SERVICE FUNDS**

<b>PUBLIC WORKS ENGINEERING SERVICES</b>					<b>FUND</b>	<b>86</b>
<b>Transportation</b>					<b>Activity</b>	<b>613</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	417,514	346,310	269,570	286,430	
6131	Salaries & Wages-Temporary	30,014	15,918	14,955	15,605	
6141	Salaries & Wages-Overtime	669	2,500	1,000	2,000	
6151	Retirement Plan	0	3,128	22,045	23,690	
6161	Medicare Insurance	6,217	5,192	4,125	4,310	
6171	Employees Insurance	27,696	18,850	12,040	11,375	
6172	Retirees Insurance	1,925	2,301	2,120	2,215	
6181	Compensation Insurance	4,960	4,461	7,880	8,355	
	<b>SUBTOTAL PERSONNEL</b>	<b>488,995</b>	<b>398,660</b>	<b>333,735</b>	<b>353,980</b>	
6211	Communications	2,577	2,113	3,000	3,000	
6221	Training & Transportation	82	423	3,000	3,000	
6251	Other Agency Services	708	747	2,500	2,500	
6281	M & R Machinery & Equipment	1,089	52	2,000	2,000	
6291	Other Contractual Services	11,066	1,187	4,440	1,865	
6294	Lease Payments	23,140	23,090	23,205	23,150	
	<b>SUBTOTAL CONTRACTUAL</b>	<b>38,662</b>	<b>27,612</b>	<b>38,145</b>	<b>35,515</b>	
6391	Operating Materials & Supplies	12,803	8,657	4,885	5,040	
	<b>SUBTOTAL COMMODITIES</b>	<b>12,803</b>	<b>8,657</b>	<b>4,885</b>	<b>5,040</b>	
6511	Equipment Rental, City	3,671	3,671	3,670	3,920	
6521	Insurance (Risk Management)	34,005	36,045	38,210	40,505	
6571	Building & Site Rental	37,435	37,435	37,435	39,765	
6590	Indirect Operating Expenses	17,282	17,454	12,705	16,995	
	<b>SUBTOTAL FIXED CHARGES</b>	<b>92,393</b>	<b>94,605</b>	<b>92,020</b>	<b>101,185</b>	
6771	Capitalized Lease Obligations	6,925	6,925	6,925	0	
	<b>SUBTOTAL DEBT SERVICE</b>	<b>6,925</b>	<b>6,925</b>	<b>6,925</b>	<b>0</b>	
	Depreciation	21,329	21,329	21,329	21,329	
	<b>TOTAL OPERATING</b>	<b>661,107</b>	<b>557,788</b>	<b>497,039</b>	<b>517,049</b>	
6595	Interfund Transfer to Fund 101	163,800	160,000	170,000	178,175	
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>		
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>	
	City Engineer	0.00		0.15		
32	Engineering Services Manager	0.15		0.00		
108	Transportation Manager	0.00		0.40		
2150	City Traffic Engineer	0.40		0.00		
129	Senior Transportation Analyst	2.00		2.00		
913	Engineering Intern (PT)		1.00		1.00	
	<b>TOTAL</b>	<b>2.55</b>	<b>1.00</b>	<b>2.55</b>	<b>1.00</b>	

## INTERNAL SERVICE FUNDS

**PUBLIC WORKS ENGINEERING SERVICES**  
**Traffic Engineering**

**PROGRAM**  
**86-621**

**Statement of Purpose**

*To facilitate the safe and efficient movement of vehicular and pedestrian traffic on City streets and arterials.*

This program provides for the design of street channelization plans, new signal and signal modification plans, enhanced operation of the City-wide traffic signal network and the Advanced Traffic Management System (ATMS). This section also investigates and responds to citizen requests and complaints, develops and implements neighborhood traffic, parking, and speed hump plans; prepares and submits federal and state grants for traffic engineering projects, including ATMS elements, and priority control systems for emergency vehicles; designs parking facilities; reviews environmental impact reports as they relate to traffic impacts and site access for major developments; manages the Integrated Traveler Information Sharing System (ITIS); and assists in claims management.

**Accomplishments in FY 04-05 & 05-06**

- \* Completed design and construction of 16 traffic signals/interconnect projects.
- \* Investigated and responded to over 1494 Council and citizen requests regarding traffic safety.
- \* Implemented or renewed permit parking in 26 permit parking districts.
- \* Implemented 31 speed humps and 3 raised crosswalks on 9 residential streets.
- \* Completed Westminster/17th, McFadden, MacArthur, Edinger, Harbor and Segerstrom Traffic Management Projects.
- \* Completed 12 channelization plans in-house for arterials and neighborhood streets.
- \* Acquired state and federal funds for traffic engineering improvements.
- \* Completed conversion to pedestrian countdown signals for downtown.
- \* Completed City-wide collision data report.
- \* Completed Civic Center Directional Signage Project on Main Street (Phase II).
- \* Processed 120 special license applications.

**Action Plan for FY 2006-07**

- \* Continue to provide technical support for BRT projects.
- \* Evaluate speed hump requests and implement approved speed hump projects.
- \* Prepare grant applications for traffic engineering projects and implement grant and City funded projects.
- \* Implement traffic signals and school signs to enhance pedestrian safety for elementary schools.
- \* Complete channelization and signal design (PS&E) for FY 04-05 and 05-06 Capital Improvement Program.
- \* Implement permit parking program block by block through a petition process in new and existing districts.
- \* Evaluate neighborhood traffic plan requests and implement approved plans.
- \* Complete Downtown Adaptive Signal System.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
# of citizen, Council and Police requests processed	805	774	720	800
# of parking permits issued / # of districts	3,300 (25)	3,600 (26)	3,800 (27)	4,000 (31)
# of traffic signals/stripping/traffic control plan sets reviewed (average days to check)	75 (10)	81 (9)	80 (9)	80 (9)
<b>Efficiency</b>				
Average # of days to process citizen requests	60	63	55	50
% of projects designed using CAD/Micro station	100	100	100	100

**INTERNAL SERVICE FUNDS**

<b>PUBLIC WORKS ENGINEERING SERVICES</b>		<b>FUND 86</b>			
<b>Traffic Engineering</b>		<b>Activity 621</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	962,429	876,840	984,075	1,052,120
6131	Salaries & Wages-Temporary	169,689	173,249	194,435	194,510
6141	Salaries & Wages-Overtime	12,448	18,831	21,000	21,000
6151	Retirement Plan	0	8,057	86,745	92,600
6161	Medicare Insurance	12,132	11,796	14,030	15,600
6171	Employees Insurance	92,022	85,193	83,805	93,130
6172	Retirees Insurance	4,352	6,049	7,245	7,670
6181	Compensation Insurance	16,476	16,839	32,645	34,755
	<b>SUBTOTAL PERSONNEL</b>	<b>1,269,548</b>	<b>1,196,854</b>	<b>1,423,980</b>	<b>1,511,385</b>
6211	Communications	54,747	56,905	56,000	70,000
6221	Training & Transportation	2,984	2,890	5,750	5,750
6251	Other Agency Services	1,958	1,618	10,000	11,500
6281	M&R Machinery & Equipment	214	4,498	11,475	11,895
6291	Other Contractual Services	19,257	44,605	47,035	46,025
6294	Lease Payments	60,180	60,050	60,225	60,095
	<b>SUBTOTAL CONTRACTUAL</b>	<b>139,340</b>	<b>170,566</b>	<b>190,485</b>	<b>205,265</b>
6391	Operating Materials & Supplies	23,699	27,273	21,685	22,380
	<b>SUBTOTAL COMMODITIES</b>	<b>23,699</b>	<b>27,273</b>	<b>21,685</b>	<b>22,380</b>
6511	Equipment Rental, City	32,183	32,181	28,190	44,370
6521	Insurance (Risk Management)	68,410	72,515	76,870	81,480
6571	Building & Site Rental	73,845	73,845	73,845	78,445
6590	Indirect Operating Expenses	45,456	52,089	53,380	70,860
	<b>SUBTOTAL FIXED CHARGES</b>	<b>219,894</b>	<b>230,630</b>	<b>232,285</b>	<b>275,155</b>
6641	Machinery & Equipment	0	0	0	48,000
6651	Books, Records & Video	242	0	0	0
6661	Computer Software	0	0	0	5,000
	<b>SUBTOTAL CAPITAL</b>	<b>242</b>	<b>0</b>	<b>0</b>	<b>53,000</b>
6771	Capitalized Lease Obligations	17,975	17,975	17,975	0
	<b>SUBTOTAL DEBT SERVICE</b>	<b>17,975</b>	<b>17,975</b>	<b>17,975</b>	<b>0</b>
	<b>TOTAL</b>	<b>1,670,698</b>	<b>1,643,298</b>	<b>1,886,410</b>	<b>2,067,185</b>
6595	Interfund Transfer to Fund 101	273,000	275,000	283,440	296,960

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
	City Engineer	0.00		0.25	
108	Transportation Manager	0.00		0.60	
32	Engineering Services Manager	0.25		0.00	
2150	City Traffic Engineer	0.60		0.00	
208	Assistant Engineer- Transportation (T)	1.00		1.00	
202	Engineering Drafting Technician	2.00		0.00	
210	Assistant Engineer II	4.00		6.00	
213	Senior Civil Engineer	3.75		3.75	
436	Street Maintenance Supervisor	0.50		0.50	
9505	Permit Parking Aide		2.00		2.00
913	Engineering Intern (PT)		10.00		10.00
	<b>TOTAL</b>	<b>12.10</b>	<b>12.00</b>	<b>12.10</b>	<b>12.00</b>

## INTERNAL SERVICE FUNDS

**PUBLIC WORKS ENGINEERING SERVICES**  
**Construction Engineering**

**PROGRAM**  
**86-651**

**Statement of Purpose**

*To provide competent state-of-the-art contract administration, construction inspection, and surveying services in order to assure timely delivery of high quality infrastructure projects.*

This section monitors public works and related construction contracts for the Capital Improvement Program and provides field inspection and surveying services. Field inspection includes all work done in the public right-of-way whether done by permit or City contract. Surveying includes maintenance of City benchmark/monument system and construction staking.

**Accomplishments in FY 04-05 & 05-06**

**FY 04-05 - Administered 21 projects totaling \$11 million**

- \* Completed construction of Edinger Street Widening, Main/MacArthur Intersection Improvements, Main Street Rehab and Memory Lane Bridge Widening.
- \* Completed construction of Westminster Widening and Dyer Road rehabilitation.
- \* Continued construction Grand Avenue rehabilitation from Chestnut to McFadden and First to Edinger.

**FY 05-06 Administered 20 projects totaling \$14 million**

- \* Completed construction of Main Street rehabilitation from Edinger to Warner.
- \* Completed construction of seismic retrofits for three bridges.
- \* Completed construction for Dan Young Soccer field artificial turf No. 2.
- \* Continued construction for Edinger Street widening from Ritchey to Red Hill.
- \* Enforced NPDES compliance at construction sites.

**Action Plan for FY 2006-07**

- \* Complete construction of Logan neighborhood improvements.
- \* Complete construction of Fairview Bridge seismic retrofits.
- \* Complete construction of Main Street rehabilitation from Warner to Columbine.
- \* Complete construction of seismic retrofit for three bridges.
- \* Complete construction of Flower Street bike trail.
- \* Continue efforts to enforce NPDES compliance on construction sites.
- \* Start construction for Bristol Street rehabilitation from Pine to Third Streets.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Levels</b>				
# of permits inspected and approved	490	290	300	340
# of new construction contracts administered	18	21	20	28
\$ value of construction contracts awarded (in millions)	15	15	14	28
<b>Efficiency</b>				
Costs of construction change orders as a percentage of project costs	3.0	4.5	5	5
% of staking requests handled within 2-days notice	100	100	100	100
% of inspection requests handled within 1-day notice	100	100	100	100
<b>Effectiveness</b>				
% of error-free staking surveys based on total number of staking surveys	100	100	100	100
# of liability claims alleging construction and/or safety defects	16	14	12	12

**INTERNAL SERVICE FUNDS**

<b>PUBLIC WORKS ENGINEERING SERVICES</b>		<b>FUND 86</b>			
<b>Construction Engineering</b>		<b>Activity 651</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	1,340,191	1,250,254	1,259,570	1,336,050
6131	Salaries & Wages-Temporary	43,690	51,330	86,145	88,145
6141	Salaries & Wages-Overtime	47,483	27,794	68,640	75,000
6151	Retirement Plan	0	11,937	75,715	111,160
6161	Medicare Insurance	16,543	16,260	16,785	17,505
6171	Employees Insurance	136,751	141,842	124,225	133,755
6172	Retirees Insurance	5,675	9,069	9,340	9,755
6181	Compensation Insurance	61,756	62,568	37,275	39,450
6191	Other Personnel Services	625	410	2,500	2,500
	<b>SUBTOTAL PERSONNEL</b>	<b>1,652,714</b>	<b>1,571,464</b>	<b>1,680,195</b>	<b>1,813,320</b>
6211	Communications	27,800	27,080	27,300	35,800
6221	Training & Transportation	2,546	1,153	600	4,570
6241	Janitorial & Housekeeping	0	0	600	500
6251	Other Agency Services	2,039	1,928	3,750	3,900
6281	M&R Machinery & Equipment	1,770	104	2,990	4,490
6291	Other Contractual Services	14,132	30,306	19,315	17,540
6294	Lease Payments	62,470	62,336	62,475	62,340
	<b>SUBTOTAL CONTRACTUAL</b>	<b>110,757</b>	<b>122,907</b>	<b>117,030</b>	<b>129,140</b>
6311	Office Supplies	0	35	0	0
6391	Operating Materials & Supplies	20,391	10,567	22,000	22,515
	<b>SUBTOTAL COMMODITIES</b>	<b>20,391</b>	<b>10,602</b>	<b>22,000</b>	<b>22,515</b>
6511	Equipment Rental, City	67,164	67,163	67,165	72,900
6521	Insurance (Risk Management)	82,665	80,323	92,880	98,455
6571	Building & Site Rental	51,140	51,140	51,140	54,325
6590	Indirect Operating Expenses	53,671	64,511	62,940	83,805
	<b>SUBTOTAL FIXED CHARGES</b>	<b>254,640</b>	<b>263,137</b>	<b>274,125</b>	<b>309,485</b>
6651	Books, Records & Video	62	0	500	1,000
	<b>SUBTOTAL CAPITAL</b>	<b>62</b>	<b>0</b>	<b>500</b>	<b>1,000</b>
6771	Capitalized Lease Obligations	18,645	18,645	18,645	0
	<b>SUBTOTAL DEBT SERVICE</b>	<b>18,645</b>	<b>18,645</b>	<b>18,645</b>	<b>0</b>
	<b>TOTAL</b>	<b>2,057,209</b>	<b>1,986,755</b>	<b>2,112,495</b>	<b>2,275,460</b>
6595	Interfund Transfers to Fund 101	273,000	275,000	283,440	296,960

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
	City Engineer	0.00		0.25	
32	Engineering Services Manager	0.25		0.00	
212	Principal Civil Engineer	1.00		1.00	
213	Senior Civil Engineer	2.00		2.00	
210	Assistant Engineer II	2.00		2.00	
30	Construction Inspector II	2.00		2.00	
224	Construction Inspector I	3.00		3.00	
204	Senior Land Surveyor	1.00		1.00	
206	Survey Party Technician II	2.00		2.00	
207	Survey Party Chief	2.00		2.00	
913	Engineering Intern (PT)		6.00		6.00
	<b>TOTAL</b>	<b>15.25</b>	<b>6.00</b>	<b>15.25</b>	<b>6.00</b>

## INTERNAL SERVICE FUNDS

**PUBLIC WORKS ENGINEERING SERVICES**  
**Design Engineering**

**PROGRAM**  
**86-653**

**Statement of Purpose**

*To provide quality and timely professional civil engineering and architectural design services for the timely delivery of quality design plans to optimize stewardship of taxpayer's investment, health, and safety.*

In addition to design engineering services, this section is also responsible for providing quality right-of-way engineering services for City properties and projects.

**Accomplishments in FY 04-05 & 05-06**

- \* Processed all AHRP projects to Caltrans to obtain funding allocation and authorization to advertise for bids.
- \* Completed design and right-of-way of Bristol St. between Pine & Third.
- \* Completed design of 3 bridge retrofit projects.
- \* Initiated R/W acquisition for Bristol between McFadden & Pine and Third to Civic Center Drive.
- \* Completed design projects in the 04/05 & 05/06 Capital Improvement Program.

**Action Plan for FY 2006-07**

- \* Complete construction of the Civic Center Parking structure for the Appellate Court.
- \* Obligate all AHRP projects and award construction contract according to the schedule.
- \* Begin construction of Bristol Street from Pine to Third.
- \* Commence right-of-way acquisition of Phase I Bristol St from McFadden to Pine & begin design.
- \* Complete design of CIP projects according to the schedule.
- \* Prepare 07/08 CIP and coordinate projects with other City agencies.
- \* Ensure eligibility for Grant funding with OCTA and other outside agencies.
- \* Provide training and support for the newly hired staff to ensure efficiency and effectiveness.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
% of projects with design engineering and bid preparation done by City personnel	60	80	75	55
% of projects with design engineering and bid preparation done by consultant	40	20	25	30
# of projects prepared for other agencies	15	15	25	20
# of grant applications prepared	10	90	35	20
<b>Efficiency</b>				
% of project designs using CAD	100	100	100	100
<b>Effectiveness</b>				
Average % of projects completed within schedule	95	95	95	95
Measure M certification maintained	Yes	Yes	Yes	Yes
Congestion management plan certification maintained	Yes	Yes	Yes	Yes

**INTERNAL SERVICE FUNDS**

<b>PUBLIC WORKS ENGINEERING SERVICES</b>		<b>FUND 86</b>			
<b>Design Engineering</b>		<b>Activity 653</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	847,860	704,605	946,380	958,985
6131	Salaries & Wages-Temporary	75,718	51,493	85,930	90,450
6141	Salaries & Wages-Overtime	1,148	2,289	0	0
6151	Retirement Plan	0	6,753	73,030	81,255
6161	Medicare Insurance	9,462	8,292	11,255	12,285
6171	Employees Insurance	76,847	70,642	82,440	79,025
6172	Retiree Insurance	3,759	4,911	6,915	6,965
6181	Compensation Insurance	14,476	13,480	30,710	32,985
	<b>SUBTOTAL PERSONNEL</b>	<b>1,029,270</b>	<b>862,465</b>	<b>1,236,660</b>	<b>1,261,950</b>
6211	Communications	15,790	15,448	13,600	15,000
6221	Training & Transportation	3,057	885	12,500	12,500
6251	Other Agency Services	1,979	2,111	3,470	3,470
6281	M&R Machinery & Equipment	498	104	595	595
6291	Other Contractual Services	9,855	8,316	11,880	10,720
6294	Lease Payments	59,864	59,735	59,840	59,710
	<b>SUBTOTAL CONTRACTUAL</b>	<b>91,043</b>	<b>86,599</b>	<b>101,885</b>	<b>101,995</b>
6391	Operating Materials & Supplies	15,028	11,849	17,000	16,515
	<b>SUBTOTAL COMMODITIES</b>	<b>15,028</b>	<b>11,849</b>	<b>17,000</b>	<b>16,515</b>
6511	Equipment Rental, City	11,522	11,525	11,525	12,280
6521	Insurance (Risk Management)	76,140	44,407	39,330	41,690
6571	Building & Site Rental	43,940	43,940	43,940	46,680
6590	Indirect Operating Expenses	36,676	37,039	45,940	58,665
	<b>SUBTOTAL FIXED CHARGES</b>	<b>168,278</b>	<b>136,911</b>	<b>140,735</b>	<b>159,315</b>
6641	Machinery & Equipment	0	0	0	29,000
6651	Books, Records & Video	0	184	0	0
6661	Computer Software	0	0	0	5,400
	<b>SUBTOTAL CAPITAL</b>	<b>0</b>	<b>184</b>	<b>0</b>	<b>34,400</b>
6771	Capitalized Lease Obligations	17,860	17,860	17,860	0
	<b>SUBTOTAL DEBT SERVICE</b>	<b>17,860</b>	<b>17,860</b>	<b>17,860</b>	<b>0</b>
	<b>TOTAL</b>	<b>1,321,479</b>	<b>1,115,868</b>	<b>1,514,140</b>	<b>1,574,175</b>
6595	Interfund Transfer to Fund 101	366,315	365,000	380,300	415,745

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
	City Engineer	0.00		0.15	
	Deputy City Engineer	0.00		0.55	
32	Engineering Services Manager	0.15		0.00	
212	Principal Civil Engineer	0.55		0.00	
213	Senior Civil Engineer	2.00		3.00	
120	Management Aide	1.00		1.00	
211	Senior Engineer	2.00		1.00	
210	Assistant Engineer II	4.00		4.00	
202	Engineering Drafting Technician II	2.00		2.00	
436	Street Maintenance Supervisor	0.50		0.50	
913	Engineering Intern (PT)		6.00		6.00
	<b>TOTAL</b>	<b>12.20</b>	<b>6.00</b>	<b>12.20</b>	<b>6.00</b>

# INTERNAL SERVICE FUNDS

## PUBLIC WORKS ADMINISTRATIVE SERVICES

PROGRAM

Administration

101-601

### Statement of Purpose

*To provide Public Works staff with the support, resources and environment needed to operate effectively, efficiently, and proactively in the delivery of services to internal/external customers.*

This program provides overall management and logistical support to the Public Works Agency. Included are the Office of the Executive Director and the Administrative Services Division.

### Accomplishments in FY 2005-06

- \* Worked with OCTA and other cities to promote the extension of the 1/2-cent sales tax (Measure M).
- \* Complied with the new Fats, Oil, & Grease (FOG) ordinance.
- \* Complied with NPDES requirements as it relates to educational programs, annual inspections, annual report preparation and permit renewal.
- \* Completed sewer rehabilitation plan - as required by RWQCB Waste Discharge Requirement.
- \* Continued water/sewer replacement program for a first-rate infrastructure.
- \* Worked in partnership with OCTA to advance the Centerline project.
- \* Reviewed and updated the Pavement Management Plan; prioritized roadway maintenance work schedules.
- \* Awarded construction contracts for shelf ready AHRP projects.
- \* Coordinated with Police and Fire to review the Agencies Emergency Preparedness Plans and made recommendations to modify as necessary.
- \* Evaluated charging for non-essential services resulting in full cost recovery of services provided; submit with budget proposal.
- \* Implemented GIS Strategic Plan recommendations.

### Action Plan for FY 2006-07

- \* Develop a strategy for increased funding for local neighborhood streets.
- \* Partner with OCTA for renewal of Measure M.
- \* Enhance water/sewer replacement program to provide a first-rate infrastructure.  
Provide for an annual budget rate structure for water and sewer capital improvement projects.
- \* Move forward with the Bristol Street Widening Project with OCTA's funding commitment.
  1. Begin construction for the Bristol Street widening between Pine and Third Street.
  2. Prepare plans for Phase I between McFadden Avenue and Pine Street.
  3. Commence right-of-way acquisition for Phase I and properties currently for sale.
  4. Coordinate efforts with SCE for the utility under grounding.
- \* Comply with NPDES requirements:
  1. Submit annual report on November 2006.
  2. Coordinate renewal of the 5-year permit with Regional Board by January 2007.
  3. Participate in upper Newport bay water shed committee.
  4. Complete "education and public outreach" grant project with State Water Board by December 2006.
  5. Complete "GIS" grant project to include storm drain as layer on the PWA GIS system by December 2006.
  6. Prepare guidelines for developers to comply with NPDES requirements including BMP's acceptable to the City by December 2006.
- \* Monitor and evaluate FOG and NPDES enforcement strategies and modify as necessary. Ensure more of an involvement from Sanitation Inspectors with the Waste Discharge Requirements (WDR) related to FOG discharges (semi-annually).
- \* Work with Planning to amend the Circulation Element of the General Plan and to prepare Specific Plan/Zone Overlay plans for the North Main, First and Fourth Streets and Santa Ana Blvd areas by June 2008.
- \* Research and identify more cost effective alternatives to sidewalk repair to minimize the City's liability by April 2007.
- \* Continue implementing GIS strategic Plan recommendations.
- \* Hire consultant to assist in developing issues that are of concern to employees. Distribute and analyze employee feedback on new employee survey. Address issues identified.



**INTERNAL SERVICE FUNDS**

<b>PUBLIC WORKS ADMINISTRATIVE SERVICES</b>					<b>FUND</b>	<b>101</b>
<b>Administration</b>					<b>Activity</b>	<b>601</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	1,212,153	1,335,317	1,410,175	1,500,475	
6131	Salaries & Wages-Temporary	110,652	130,586	149,975	183,595	
6141	Salaries & Wages-Overtime	3,825	8,628	7,500	4,000	
6151	Retirement Plan	0	14,041	123,885	135,935	
6161	Medicare Insurance	14,409	16,364	17,410	18,660	
6171	Employees Insurance	157,615	177,730	172,315	180,405	
6172	Retirees Insurance	5,183	9,250	10,710	12,420	
6181	Compensation Insurance	23,081	26,381	34,735	37,170	
6191	Other Personnel Services	377,274	350,018	370,000	391,600	
	<b>SUBTOTAL PERSONNEL</b>	<b>1,904,192</b>	<b>2,068,315</b>	<b>2,296,705</b>	<b>2,464,260</b>	
6211	Communications	27,191	27,767	30,000	28,000	
6221	Training & Transportation	41,624	39,196	48,350	61,020	
6251	Other Agency Services	4,205	1,728	4,000	3,700	
6281	M & R Machinery & Equipment	39,245	86,769	77,000	83,800	
6291	Other Contractual Services	295,041	340,016	557,405	594,500	
6294	Lease Payments	75,975	75,812	75,970	75,810	
	<b>SUBTOTAL CONTRACTUAL</b>	<b>483,281</b>	<b>571,288</b>	<b>792,725</b>	<b>846,830</b>	
6391	Operating Materials & Supplies	28,075	37,396	38,990	39,795	
	<b>SUBTOTAL COMMODITIES</b>	<b>28,075</b>	<b>37,396</b>	<b>38,990</b>	<b>39,795</b>	
6511	Equipment Rental, City	28,105	28,107	28,110	30,960	
6521	Insurance (Risk Management)	5,180	5,490	5,820	6,170	
6571	Building & Site Rental	71,545	71,545	71,545	83,505	
6590	Indirect Operating Expenses	52,945	72,887	69,760	94,365	
	<b>SUBTOTAL FIXED CHARGES</b>	<b>157,775</b>	<b>178,029</b>	<b>175,235</b>	<b>215,000</b>	
6621	Building	10,957	0	5,000	1,500	
6641	Machinery & Equipment	28,329	366	17,000	150,000	
6661	Computer Software	17,466	2,530	16,355	4,250	
	<b>SUBTOTAL CAPITAL</b>	<b>56,752</b>	<b>2,896</b>	<b>38,355</b>	<b>155,750</b>	
6771	Capitalized Lease Obligations	22,674	22,674	22,675	0	
	<b>SUBTOTAL DEBT SERVICE</b>	<b>22,674</b>	<b>22,674</b>	<b>22,675</b>	<b>0</b>	
6800	Transfer to General Fund	600,000	0	600,000	0	
	<b>SUBTOTAL INTERFUND TRANSFERS</b>	<b>600,000</b>	<b>0</b>	<b>600,000</b>	<b>0</b>	
	<b>TOTAL</b>	<b>3,252,749</b>	<b>2,880,598</b>	<b>3,964,685</b>	<b>3,721,635</b>	
	Interfund Transfers In from Fund 86	1,076,115	1,075,000	1,117,180	1,187,840	
	Reserve Appropriations			200,000	446,550	

**INTERNAL SERVICE FUNDS**

<b>PUBLIC WORKS ADMINISTRATIVE SERVICES</b>		<b>FUND 101</b>			
<b>Administration</b>		<b>Activity 601</b>			
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
217	Executive Director, Public Works Agency	1.00		1.00	
19	Administrative Services Manager	1.00		1.00	
15	Senior Management Analyst	1.00		1.00	
219	GIS Administrator	1.00		1.00	
185	Contracts Administrator	1.00		1.00	
39	Office Supervisor	1.00		1.00	
106	Micro System Technician	1.00		1.00	
614	Projects Manager	1.00		1.00	
519	Public Works Dispatcher	1.00		1.00	
191	Records Management Specialist (T)	1.00		1.00	
743	Records Specialist	1.00		1.00	
727	Secretary	1.00		1.00	
708	Lead Accounting Assistant	1.00		1.00	
728	Senior Accounting Assistant	3.00		3.00	
733	Senior Office Assistant	3.00		3.00	
106	Systems Technician	1.00		1.00	
739	Executive Secretary	1.00		1.00	
428	Street Lighting Maintenance Worker	1.00		1.00	
733	Senior Office Assistant (CS/PT)		4.00		4.00
810	Senior Administrative Intern (P/T)		1.00		0.00
99	Right-of-Way Technician (P/T)		0.00		1.00
	<b>TOTAL</b>	----- 22.00 =====	----- 5.00 =====	----- 22.00 =====	----- 5.00 =====

## INTERNAL SERVICE FUNDS

**PUBLIC WORKS ADMINISTRATIVE SERVICES**  
**Development Engineering**

**PROGRAM**  
**101-611**

**Statement of Purpose**

*To provide quality service to the City's residents and development community by ensuring that all public and private development projects comply with applicable City standards.*

Development Services coordinates the review of all development projects submitted to the Public Works Agency for impacts to the City's infrastructure system and is responsible for the collection of Public Works related fees associated with development projects.

**Accomplishments in FY 04-05 & 05-06**

- \* Reviewed major development projects to assess impacts to the City's infrastructure and identify requirements for project implementation. such as: Bowers Museum Expansion, Santa Ana College Expansion, First Street Medical Building, John Laing Homes Project, Fairhaven Memorial Park Expansion, Steadfast Cordoba Mixed Use, Shea Homes Retreat, Discovery Science Center Dino Dig and Delta III Rocket, and Brookhollow Modern Office Building.
- \* Provided plan check services for development projects and processed street improvements and building permit applications, including tract and parcel maps, site plan maps, site plan review, grading plans, and miscellaneous permits.

**Action Plan for FY 2006-07**

- \* Review and process plans for major developments such as: Cinema Towers, Geneva Commons, Steadfast mixed used project, and Shea Homes Residential Village.
- \* Provide accurate, timely, and responsive review of development projects, which includes fees, conditions, right-of-way requirements, grading, street improvement plans, etc.
- \* Continue to work cooperatively with the developers to facilitate the design and implementation of their projects.
- \* Create a written policy and procedures process for the review and conditioning of NPDES related requirements in the development process.
- \* Work with Planning to amend the Circulation Element of the General Plan and to prepare specific plans for the north Main, First and Fourth Streets and Santa Ana Blvd areas.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Levels</b>				
# of final tract and miscellaneous maps approved	30	34	36	35
# of street work and miscellaneous permits issued	500	359	450	460
# of building permit applications processed	740	831	876	900
# of site plan reviews, variances, and CUP's processed	158	140	158	140
# of utility plan checks	145	149	140	130
# of grading and improvements plan checks	220	175	200	190
# of wide load permits	280	292	290	350
<b>Efficiency</b>				
Average # of work days to process tract and parcel map plan checks	12	12	12	12
Average # of work days to process site plans	15	15	15	15
<b>Effectiveness</b>				
% of maps checked within 10 work days	85	85	85	85
% of site plans reviewed within 18 work days	90	90	90	90

**INTERNAL SERVICE FUNDS**

<b>PUBLIC WORKS ADMINISTRATIVE SERVICES</b>		<b>FUND 101</b>			
<b>Development Engineering</b>		<b>Activity 611</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	518,878	591,206	653,385	654,735
6131	Salaries & Wages-Temporary	2,792	13,901	28,555	29,280
6141	Salaries & Wages-Overtime	1,986	0	10,000	15,000
6151	Retirement Plan	0	5,550	53,165	54,135
6161	Medicare Insurance	6,510	7,017	9,890	7,580
6171	Employees Insurance	59,146	70,701	66,580	73,815
6172	Retirees Insurance	2,401	4,325	4,885	5,415
6181	Compensation Insurance	5,610	6,685	18,890	18,990
6191	Other Personnel Services	79,645	84,820	99,080	105,890
	<b>SUBTOTAL PERSONNEL</b>	<b>676,968</b>	<b>784,205</b>	<b>944,430</b>	<b>964,840</b>
6211	Communications	8,187	7,461	7,000	7,500
6221	Training & Transportation	0	388	3,000	3,000
6251	Other Agency Services	630	247	1,200	1,000
6281	M&R Machinery & Equipment	21	52	535	535
6291	Other Contractual Services	7,186	4,348	24,440	20,645
6294	Lease Payments	24,325	24,272	24,325	24,270
	<b>SUBTOTAL CONTRACTUAL</b>	<b>40,349</b>	<b>36,768</b>	<b>60,500</b>	<b>56,950</b>
6391	Operating Materials & Supplies	6,354	6,160	9,385	9,540
	<b>SUBTOTAL COMMODITIES</b>	<b>6,354</b>	<b>6,160</b>	<b>9,385</b>	<b>9,540</b>
6511	Equipment Rental, City	4,858	4,856	4,855	5,110
6521	Insurance (Risk Management)	19,955	21,155	22,420	23,765
6590	Indirect Operating Expenses	21,642	29,814	30,790	39,075
	<b>SUBTOTAL FIXED CHARGES</b>	<b>46,455</b>	<b>55,825</b>	<b>58,065</b>	<b>67,950</b>
6641	Machinery & Equipment	0	2,323	600	1,000
6651	Books, Records, Videos	0	0	0	100
6661	Computer Software	0	271	0	400
	<b>SUBTOTAL CAPITAL</b>	<b>0</b>	<b>2,594</b>	<b>600</b>	<b>1,500</b>
6771	Capitalized Lease Obligations	7,260	7,260	7,260	0
	<b>SUBTOTAL DEBT SERVICE</b>	<b>7,260</b>	<b>7,260</b>	<b>7,260</b>	<b>0</b>
	<b>TOTAL</b>	<b>777,386</b>	<b>892,812</b>	<b>1,080,240</b>	<b>1,100,780</b>
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
160	Senior Assistant Engineer	0.50		0.50	
	City Engineer	0.00		0.20	
32	Engineering Services Manager	0.20		0.00	
211	Senior Engineer	1.00		1.00	
212	Principal Civil Engineer	0.75		0.75	
210	Assistant Engineer II	4.00		4.50	
213	Senior Civil Engineer	0.75		0.55	
202	Engineering Drafting Technician II	0.50		0.00	
913	Engineering Intern (PT)		2.00		2.00
	<b>TOTAL</b>	<b>7.70</b>	<b>2.00</b>	<b>7.50</b>	<b>2.00</b>

**COMMUNITY DEVELOPMENT AGENCY  
BEGINNING & ENDING FUND BALANCE  
TABLE 4-1**

	COMMUNITY DEVELOPMENT								
	GRANT FUNDS (123, 124, 132, 126 & 129)			HOUSING AUTHORITY FUNDS			HOPWA, CDBG GRANT FUNDS (130, 135, 405)		
	ACTUAL FY 04-05	PROJECTED FY 05-06	ADOPTED FY 06-07	ACTUAL FY 04-05	PROJECTED FY 05-06	ADOPTED FY 06-07	ACTUAL FY 04-05	PROJECTED FY 05-06	ADOPTED FY 06-07
<b>Revenues and Other Sources</b>									
Intergovernmental	5,558,604	6,073,372	6,050,710	25,323,915	27,344,326	27,781,480	16,402,198	11,653,190	11,840,340
Use of Money & Property	0	0	0	77,585	176,005	0	0	0	0
Other Revenue	0	0	0	380,125	224,439	0	165,651	224,683	0
<b>Total</b>	<b>5,558,604</b>	<b>6,073,372</b>	<b>6,050,710</b>	<b>25,781,625</b>	<b>27,744,770</b>	<b>27,781,480</b>	<b>16,567,849</b>	<b>11,877,873</b>	<b>11,840,340</b>
<b>Expenditures</b>									
Public Safety	0	0	0	0	0	0	1,750,020	905,500	680,000
Public Works	0	0	0	0	0	0	127,845	1,638,998	500,000
Planning/Community Dev.	5,826,000	6,344,747	6,050,710	25,404,182	24,800,756	27,781,480	13,895,438	8,620,610	10,065,340
Culture and Recreation	0	0	0	0	0	0	936,216	604,752	595,000
<b>Total</b>	<b>5,826,000</b>	<b>6,344,747</b>	<b>6,050,710</b>	<b>25,404,182</b>	<b>24,800,756</b>	<b>27,781,480</b>	<b>16,709,519</b>	<b>11,769,860</b>	<b>11,840,340</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>(267,396)</b>	<b>(271,375)</b>	<b>0</b>	<b>377,443</b>	<b>2,944,014</b>	<b>0</b>	<b>(141,670)</b>	<b>108,013</b>	<b>0</b>
<b>Beginning Fund Balance, July 1</b>	<b>(434,883)</b>	<b>(702,279)</b>	<b>(973,654)</b>	<b>1,853,427</b>	<b>2,230,870</b>	<b>5,174,884</b>		<b>(141,670)</b>	<b>(33,657)</b>
<b>Ending Fund Balance, June 30</b>	<b>(702,279)</b>	<b>(973,654)</b>	<b>(973,654)</b>	<b>2,230,870</b>	<b>5,174,884</b>	<b>5,174,884</b>	<b>(141,670)</b>	<b>(33,657)</b>	<b>(33,657)</b>
	REDEVELOPMENT AGENCY FUNDS								
	PROJECT AREAS			LOW & MODERATE INCOME HOUSING			DEBT SERVICE		
	ACTUAL FY 04-05	PROJECTED FY 05-06	ADOPTED FY 06-07	ACTUAL FY 04-05	PROJECTED FY 05-06	ADOPTED FY 06-07	ACTUAL FY 04-05	PROJECTED FY 05-06	ADOPTED FY 06-07
<b>Revenues and Other Sources</b>									
Property Taxes	0	0	0	0	0	0	39,990,935	44,301,456	41,691,435
Use of Money & Property	3,683,432	3,227,824	377,410	1,043,024	1,336,268	72,000	0	914,400	16,000
Other Revenue	30,481	23,204	487,125	170,342	29,260	0	146,223	0	0
Transfers In	13,413,082	9,171,895	10,903,460	11,610,442	11,776,049	11,175,710	1,188,988	1,160,700	872,995
<b>Total</b>	<b>17,126,995</b>	<b>12,422,923</b>	<b>11,767,995</b>	<b>12,823,808</b>	<b>13,141,577</b>	<b>11,247,710</b>	<b>41,326,146</b>	<b>46,376,556</b>	<b>42,580,430</b>
<b>Expenditures</b>									
Planning/Community Dev.	21,127,663	15,890,887	11,400,870	8,431,947	18,038,881	11,247,710	6,397,534	5,594,155	2,443,050
Debt Service:									
Principal	3,134	273,000	283,000	0	0	0	5,015,000	5,290,000	5,290,000
Interest	7,510	214,014	84,125	0	0	0	10,142,762	9,462,265	8,815,480
Transfers Out	390,765	200,000		0	0	0	21,431,586	20,870,159	25,731,900
<b>Total</b>	<b>21,529,072</b>	<b>16,577,901</b>	<b>11,767,995</b>	<b>8,431,947</b>	<b>18,038,881</b>	<b>11,247,710</b>	<b>42,986,882</b>	<b>41,216,579</b>	<b>42,280,430</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>(4,402,077)</b>	<b>(4,154,978)</b>	<b>0</b>	<b>4,391,861</b>	<b>(4,897,304)</b>	<b>0</b>	<b>(1,660,736)</b>	<b>5,159,977</b>	<b>300,000</b>
<b>Beginning Fund Balance, July 1</b>	<b>27,877,281</b>	<b>23,475,204</b>	<b>19,320,226</b>	<b>45,207,675</b>	<b>49,599,536</b>	<b>44,702,232</b>	<b>10,472,098</b>	<b>8,811,362</b>	<b>13,971,339</b>
<b>Ending Fund Balance, June 30</b>	<b>23,475,204</b>	<b>19,320,226</b>	<b>19,320,226</b>	<b>49,599,536</b>	<b>44,702,232</b>	<b>44,702,232</b>	<b>8,811,362</b>	<b>13,971,339</b>	<b>14,271,339</b>

**COMMUNITY DEVELOPMENT AGENCY**

The Community Development Agency consists of the following divisions: Administrative Services, Downtown Development/Redevelopment, Economic Development, and Housing & Neighborhoods.

**RELATIONSHIP BETWEEN CDA BUDGET AND TOTAL CITY BUDGET**

The Community Development Agency (CDA) budget has its own set of revenue and expenditure accounts. Like other City funds, CDA's budget is a component of the larger total City budget shown in Table 1-6B. Unlike other funds, this budget is actually a complex grouping of various

types of funds from federal, state, county, local and other sources. Table 1-6B does include these and other funds for a total CDA budget picture intended to simplify the presentation of financial data.

**COMMUNITY DEVELOPMENT AGENCY BEGINNING & ENDING FUND BALANCE**

Table 4-1 illustrates the Beginning & Ending Fund Balances for both the Community Development and the Redevelopment Agency Funds. Additional summary and detail information concerning these various funds are located on table 4-2 and on the following program and resource sheets.

(Continued on page 2)

**■ STATUS OF THE FY 2006-2007 COMMUNITY DEVELOPMENT AGENCY BUDGET**

In the 2006-2007 fiscal year, the principal effort of the Community Development Agency will be focused upon the expansion and improvement of the City’s business, industrial, and residential stock to the extent resources are available to effectuate this effort. The proposed budget reflects the Agency’s commitment to neighborhood improvements with \$10,194,965 dedicated to residential improvements via loans and grants and capital improvements. The Agency continues to encourage and facilitate the enhancement of underutilized substandard areas of the City and to support neighborhood associations to ensure the long-term commitment, investment, and stabilization of neighborhoods.

Community Development Agency total combined budget of \$116,894,810 is comprised of a variety of sources such as Tax Increment, Special Revenue, HUD Section 8, Enterprise Funds which makes up for a very complex budget. Tax Increment (T.I.) is one of CDA’s major revenue sources making up for 36% of the total budget for which a great majority is dedicated to debt service for outstanding Agency bonds. HUD Section 8 revenues amounts to \$27,633,930 or 23.9% CDA’s revenues which will assist to fund Hosing Assistance programs and the administration of the Housing Authority.

The 2006-2007 budget will continue to provide the resources to assist the City in achieving its goals. The Community Development Agency’s accomplishments during FY2005-2006 and major objectives for FY2006-2007 are highlighted as follows:

**FY 2005-2006 ACCOMPLISHMENTS**

- Promoted and facilitated the growth of arts and culture by continuing the development of the museum district and expansions of Bowers Museum and Discovery Science Center. Bowers will be completed in the Fall of 2006 and the Discovery Science Center in late 2006.
- Completed construction of Phase I Live/Work units for Santiago Street Lofts. Phase II is under construction.
- Advocated for the enhancement of the Enterprise Zone program through the support of extension legislation.
- Strengthened services for youth at the Santa Ana WORK Center and expand linkages with non-WIA funded providers to develop a comprehensive “All Youth One System.”
- The recently completed Digital Media Center, owned and operated by Rancho Santiago Community College District is expected to attract, develop and provide resources for digital media businesses and students.
- Initiated negotiations for Phase III of the Olson Live/Work Lofts.
- Implemented a multi-step approach to addressing the jobs/housing imbalance for Santa Ana through the development

of an Employer Assisted Housing Program.

- Explored opportunities for alternate resources for the Community Development Agency through research and application of grants.
- Facilitated the expansion and enhancement of the Santa Ana Auto Mall. Phase I of the expansion will be completed in mid 2006 with Phase II following.
- Security strengthening measures at the DEPOT are under construction and will be completed by August of 2006.

**FY 2006-2007 MAJOR OBJECTIVES**

- Link efforts of Business Community Watch (BCW) programs in shopping centers with surrounding neighbors.
- Develop and implement a strategic marketing program to increase Single Family Rehabilitation projects.
- Facilitate expansion and construct Auto Mall improvements.
- Promote and facilitate the growth of arts and culture by continuing the development of museum district and expansions of Bower Museum and Discovery Science Center.
- Participate with Planning of the Santa Ana Renaissance Specific plan and coordinate Developer RFQ.
- Facilitate the development of the Sycamore Street Live-Work project site.
- Implement the Depot Marketing Plan.
- Promote the State Enterprise Zone program and support program enhancement through legislation.
- Identify and apply for additional revenue to sustain WORK Center operation.
- Prepare an Economic Development Strategic Plan which includes aligning and improving business retention programs.



**COMMUNITY DEVELOPMENT AGENCY SUMMARY**

Table 4-2

	Adopted FY 04-05	Adopted FY 05-06	Adopted FY 06-07	as % of FY 06-07 Total	Increase (Decrease) Over Prior Year			
					04-05 to 05-06		05-06 to 06-07	
					in \$	in %	in \$	in %
<b>REVENUES</b>								
<i>Tax Increment</i>								
South Main	15,704,085	17,249,655	16,165,295	14.0%	1,545,570	9.8%	(1,084,360)	-6.3%
Central City	8,223,334	9,248,522	8,643,835	7.5%	1,025,188	12.5%	(604,687)	-6.5%
South Harbor	9,176,040	9,950,448	9,593,185	8.3%	774,408	8.4%	(357,263)	-3.6%
InterCity	2,296,808	2,392,597	2,426,635	2.1%	95,789	4.2%	34,038	1.4%
North Harbor	2,369,907	2,466,617	2,503,610	2.2%	96,710	4.1%	36,993	1.5%
Bristol Corridor	2,220,761	2,993,617	2,358,875	2.0%	772,856	34.8%	(634,742)	-21.2%
Subtotal	39,990,935	44,301,456	41,691,435	36.0%	4,310,521	10.8%	(2,610,021)	-5.9%
<i>Grant Proceeds</i>								
HUD Section 8 Vouchers	25,323,915	27,082,756	27,633,980	23.9%	1,758,841	6.9%	551,224	2.0%
Welfare to Work/Workforce Investment Act	2,835,903	2,961,057	3,239,640	2.8%	125,154	4.4%	278,583	9.4%
Federal Empowerment Zone	2,357,226	2,233,321	1,705,000	1.5%	(123,905)	-5.3%	(528,321)	-23.7%
Housing Opportunities for Persons with AIDS	1,559,911	1,601,940	1,366,500	1.2%	42,029	2.7%	(235,440)	-14.7%
Home Program	6,719,875	1,849,730	2,501,665	2.2%	(4,870,145)	-72.5%	651,935	35.2%
Orange County Grants	365,475	418,927	497,670	0.4%	53,452	14.6%	78,743	18.8%
Weed & Seed Grant	0	281,993	0	0.0%	281,993	N/A	(281,993)	-100.0%
Department of Labor Youth Grant	0	178,074	608,400	0.5%	178,074	N/A	430,326	241.7%
Community Development Block Grant (CDBG)	8,122,412	8,201,520	7,972,175	6.9%	79,108	1.0%	(229,345)	-2.8%
Subtotal	47,284,717	44,809,318	45,525,030	39.3%	(2,475,399)	-5.2%	715,712	1.6%
<i>Fees &amp; Interest Earnings</i>								
Interest, Loan Repay, Fees, Investment Income	4,950,264	6,217,819	988,535	0.9%	1,267,555	25.6%	(5,229,284)	-84.1%
Other Revenues	782,398	0	0	0.0%	(782,398)	-100.0%	0	N/A
	5,732,662	6,217,819	988,535	0.9%	485,157	8.5%	(5,229,284)	-84.1%
<i>Other Funding Sources</i>								
Transfer In	26,836,947	23,513,139	24,338,495	21.0%	(3,323,808)	-12.4%	825,356	3.5%
Parking Meter/Downtown Parking Facilities	3,729,330	2,346,150	2,385,000	2.1%	(1,383,180)	-37.1%	38,850	1.7%
The Depot (Regional Transportation Center)	717,699	707,660	856,540	0.7%	(10,039)	-1.4%	148,880	21.0%
Subtotal	31,283,976	26,566,949	27,580,035	23.8%	(4,717,027)	-15.1%	1,013,086	3.8%
<b>TOTAL REVENUES</b>	<b>124,292,290</b>	<b>121,895,542</b>	<b>115,785,035</b>	<b>100.0%</b>	<b>(2,396,748)</b>	<b>-1.9%</b>	<b>(6,110,507)</b>	<b>-5.0%</b>
<b>EXPENDITURES</b>								
Administrative Services	4,799,226	5,555,940	6,478,890	5.5%	756,714	15.8%	922,950	16.6%
Downtown/Redevelopment	1,218,690	1,419,800	1,145,285	1.0%	201,110	16.5%	(274,515)	-19.3%
Economic Development	3,776,425	4,783,270	5,477,365	4.7%	1,006,845	26.7%	694,095	14.5%
Housing Division	5,034,807	5,965,880	6,293,735	5.4%	931,073	18.5%	327,855	5.5%
Non-Divisional	204,896	232,105	306,720	0.3%	27,209	13.3%	74,615	32.1%
Capital Projects	14,885,955	17,431,982	9,478,460	8.1%	2,546,027	17.1%	(7,953,522)	-45.6%
Debt Service & Obligations	25,988,274	24,957,628	21,411,120	18.3%	(1,030,646)	-4.0%	(3,546,508)	-14.2%
Loan Repayments	3,992,570	3,812,195	3,963,200	3.4%	(180,375)	-4.5%	151,005	4.0%
Loan Programs	8,623,545	5,415,655	5,517,950	4.7%	(3,207,890)	-37.2%	102,295	1.9%
CDBG Operations	7,568,259	8,201,520	7,371,965	6.3%	633,261	8.4%	(829,555)	-10.1%
Section 8 Vouchers & Certificates	25,404,182	24,800,756	25,283,160	21.6%	(603,426)	-2.4%	482,404	1.9%
Payments to Subagents & Contractors	2,713,918	2,621,350	2,398,260	2.1%	(92,568)	-3.4%	(223,090)	-8.5%
Transfer Out	17,829,781	17,257,964	21,768,700	18.6%	(571,817)	-3.2%	4,510,736	26.1%
<b>TOTAL EXPENDITURES</b>	<b>122,040,528</b>	<b>122,456,045</b>	<b>116,894,810</b>	<b>100.0%</b>	<b>415,517</b>	<b>0.3%</b>	<b>(5,561,235)</b>	<b>-4.5%</b>
<b>COMMUNITY DEVELOPMENT AGENCY PERSONNEL</b>								
Number of Positions	93.00	92.00	92.00		(1)	-1.1%	0	0.0%
as % of Total City Workforce	5.3%	5.4%	5.3%					

**TABLE 4-2 COMMUNITY DEVELOPMENT AGENCY SUMMARY & ANALYSIS**

Table 4-2 summarizes the Community Development Agency budget and provides comparative analysis for the three most current fiscal years. Revenues are grouped by funding source (Tax Increment, Grant Funding , Fees and Interest Earnings, Other) and expenditures are grouped by

Division, Capital Project, Debt Service and Obligations and Grant Program.

CDA supports 92 or 5.3% of the city’s 1,724 full-time employees. Other CDA positions are in the Special Revenue and Enterprise sections for a total of 114 city-wide.

**COMMUNITY DEVELOPMENT AGENCY  
DEPARTMENTAL RESOURCE SUMMARY**

**COMMUNITY DEVELOPMENT AGENCY**

<b>REVENUE</b>	<b>ADOPTED FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
<b>Tax Increment</b>			
South Main	15,704,085	17,249,655	16,165,295
Central City	8,223,334	9,248,522	8,643,835
South Harbor	9,176,040	9,950,448	9,593,185
Intercity	2,296,808	2,392,597	2,426,635
North Harbor	2,369,907	2,466,617	2,503,610
Bristol Corridor	2,220,761	2,993,617	2,358,875
	-----	-----	-----
<b>TOTAL TAX INCREMENT</b>	<b>39,990,935</b>	<b>44,301,456</b>	<b>41,691,435</b>
<b>HUD-Section 8 Vouchers</b>	<b>25,323,915</b>	<b>27,082,756</b>	<b>27,633,980</b>
<b>Workforce Investment Act/Workforce Investment Board</b>	<b>2,835,903</b>	<b>2,961,057</b>	<b>3,239,640</b>
<b>Federal Empowerment Zone</b>	<b>2,357,226</b>	<b>2,233,321</b>	<b>1,705,000</b>
<b>Housing Opportunities for Persons with Aids (HOPWA)</b>	<b>1,559,911</b>	<b>1,601,940</b>	<b>1,366,500</b>
<b>Home Program</b>	<b>6,719,875</b>	<b>1,849,730</b>	<b>2,501,665</b>
<b>Parking Meter/Downtown Parking Facilities</b>	<b>3,729,330</b>	<b>2,346,150</b>	<b>2,385,000</b>
<b>Orange County Grants (Special Projects)</b>	<b>365,475</b>	<b>418,927</b>	<b>497,670</b>
<b>Community Development Block Grant (CDBG) CDBG</b>	<b>8,122,412</b>	<b>8,201,520</b>	<b>7,972,175</b>
<b>Fees &amp; Interest Earnings</b>			
Interest, Loan Repayments, IDB Fees, Loan Fees, Proposal Fees, Seminar Fees, Developer Fees, & Investment Income	4,950,264	6,217,819	988,535
Other Revenues	782,398	0	0
<b>Other Funding Sources</b>			
Transfer In	26,836,947	23,513,139	24,338,495
The Depot (Regional Transportation Center)	717,699	707,660	856,540
Department of Labor Youth Grant	0	178,074	608,400
Weed & Seed Grant	0	281,993	0
	-----	-----	-----
<b>TOTAL MISCELLANEOUS</b>	<b>27,554,646</b>	<b>24,680,866</b>	<b>25,803,435</b>
<b>TOTAL REVENUE</b>	<b>124,292,290</b>	<b>121,895,542</b>	<b>115,785,035</b>
	=====	=====	=====



**COMMUNITY DEVELOPMENT AGENCY  
DEPARTMENTAL RESOURCE SUMMARY**

**COMMUNITY DEVELOPMENT AGENCY**

<b>ACTIVITIES</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>ADOPTED FY 06-07</b>
<b>Administration</b>			
ADMINISTRATIVE SERVICES			
Administrative Services/Graphics	1,414,714	2,063,645	2,207,300
CDBG & Technical Services Section	554,153	597,660	600,210
Parking Meter Operations	1,009,367	1,117,355	1,423,245
Parking Facilities Management	993,172	979,910	1,385,595
The Depot (Regional Transportation Center)	827,820	797,370	862,540
	-----	-----	-----
SUBTOTAL	4,799,226	5,555,940	6,478,890
REDEVELOPMENT			
Redevelopment Administration	1,218,690	1,419,800	1,145,285
	-----	-----	-----
SUBTOTAL	1,218,690	1,419,800	1,145,285
ECONOMIC DEVELOPMENT			
Economic Development Administration	1,082,292	1,231,830	2,125,695
Employment Services	2,112,924	2,479,780	2,626,670
Empowerment Zone	581,209	725,000	725,000
Weed & Seed Program	0	346,660	0
	-----	-----	-----
SUBTOTAL	3,776,425	4,783,270	5,477,365
HOUSING DIVISION			
Development Rehabilitation	1,540,593	2,350,685	2,544,410
Assisted Housing	2,855,041	2,511,545	2,539,325
Neighborhood Improvement	639,173	1,103,650	1,210,000
	-----	-----	-----
SUBTOTAL	5,034,807	5,965,880	6,293,735
NON-DIVISIONAL			
Administration	204,896	232,105	306,720
	-----	-----	-----
SUBTOTAL	204,896	232,105	306,720
<b>Total Administration</b>	15,034,044	17,956,995	19,701,995
<b>Capital Projects</b>			
All project areas	9,562,289	11,718,902	2,693,060
Merged Redevelopment Project Area	0		
Residential Rehabilitation	5,323,666	5,713,080	6,785,400
	-----	-----	-----
<b>Total Capital Projects</b>	14,885,955	17,431,982	9,478,460

**COMMUNITY DEVELOPMENT AGENCY  
DEPARTMENT RESOURCE SUMMARY**

**COMMUNITY DEVELOPMENT AGENCY**

<b>ACTIVITIES</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
<b>Debt Service Obligations</b>			
<b>CENTRAL CITY</b>			
Fund 517-1989 TAB Series B **	5,771,120	5,768,780	5,770,565
Fund 518-1989 TAB Series E**	1,750,735	1,754,660	1,759,825
Pacific Symphony	145,405	0	0
JMB/Santa Ana Venture	1,167,936	676,483	700,000
California State University Fullerton Lease	75,000	0	0
Discovery Science Lease	135,000	0	0
Sycamore Garage	180,000	0	0
Phillips Hutton Building	367,785	368,700	367,125
Orange County High School for the Arts	300,000	0	0
	-----	-----	-----
<b>SUBTOTAL</b>	<b>9,892,981</b>	<b>8,568,623</b>	<b>8,597,515</b>
<b>INTER-CITY</b>			
Fund 527-1989 TAB Series A**	739,890	741,765	742,190
	-----	-----	-----
<b>SUBTOTAL</b>	<b>739,890</b>	<b>741,765</b>	<b>742,190</b>
<b>SOUTH HARBOR</b>			
Fund 547-1989 TAB Series C**	1,261,780	1,260,605	1,262,075
FHP Lease	200,000	0	0
	-----	-----	-----
<b>SUBTOTAL</b>	<b>1,461,780</b>	<b>1,260,605</b>	<b>1,262,075</b>
<b>SOUTH MAIN</b>			
Fund 552-2003 TAB Series A**	1,481,605	1,282,450	1,275,850
Fund 558-1993 TAB Series D**/2003 TAB Series B**	2,913,100	2,893,475	2,894,975
Parking Lot Leases	106,600	40,000	40,000
Doubletree Hotel	518,805	0	0
	-----	-----	-----
<b>SUBTOTAL</b>	<b>5,020,110</b>	<b>4,215,925</b>	<b>4,210,825</b>
<b>MERGED REDEVELOPMENT PROJECT AREA</b>			
California State University Fullerton Lease	0	70,000	65,000
Discovery Science Lease	0	135,000	135,000
Sycamore Garage	0	180,000	180,000
FHP Lease	0	200,000	200,000
Doubletree Hotel	0	575,000	700,000
Payments to Other Agencies	7,000,113	7,104,445	3,343,050
Others		0	20,700
	-----	-----	-----
<b>SUBTOTAL</b>	<b>7,000,113</b>	<b>8,264,445</b>	<b>4,643,750</b>
<b>PARKING FACILITIES - COP *</b>	<b>1,873,400</b>	<b>1,906,265</b>	<b>1,954,765</b>
<b>Total Debt Service Obligations</b>	<b>25,988,274</b>	<b>24,957,628</b>	<b>21,411,120</b>
<i>* Certificates of Participation (COP)</i>			
<i>** Tax Allocation Bond (TAB)</i>			

**COMMUNITY DEVELOPMENT AGENCY  
DEPARTMENT RESOURCE SUMMARY**

**COMMUNITY DEVELOPMENT AGENCY**

<b>ACTIVITIES</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
<b>Loan Repayments to the General Fund</b>	3,992,570	3,812,195	3,963,200
<b>Loan Programs</b>			
<b>COMMERCIAL LOANS &amp; REBATES</b>			
Commercial Rebates	36,438	150,000	500,000
<b>RESIDENTIAL LOAN &amp; GRANTS</b>			
Rehabilitation Loans & Grants	6,885,526	3,413,170	3,409,565
Emergency Shelter Grants		293,215	310,390
Housing Opportunities for Persons with AIDS	1,701,581	1,559,270	1,297,995
<b>SUBTOTAL</b>	8,587,107	5,265,655	5,017,950
<b>Total Loan Programs and Rebates</b>	8,623,545	5,415,655	5,517,950
<b>CDBG Operations</b>	7,568,259	8,201,520	7,371,965
<b>Section 8 Vouchers &amp; Certificates</b>	25,404,182	24,800,756	25,283,160
<b>Payments to Subagents &amp; Contractors</b>	2,713,918	2,621,350	2,398,260
<b>Transfers Out</b>	17,829,781	17,257,964	21,768,700
<b>TOTAL ALL ACTIVITIES</b>	<u>122,040,528</u>	<u>122,456,045</u>	<u>116,894,810</u>
<b>BEGINNING BALANCES, JULY 1</b>	10,061,383	12,313,145	11,752,642
<b>ENDING BALANCES, JUNE 30</b>	<u>12,313,145</u>	<u>11,752,642</u>	<u>10,642,867</u>

**COMMUNITY DEVELOPMENT AGENCY  
DEPARTMENTAL RESOURCE SUMMARY**

**COMMUNITY DEVELOPMENT AGENCY**

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 05-06		APPROVED FY 06-07	
		Full Time	Part Time	Full Time	Part Time
<b>Administrative Services Division</b>					
2870	Executive Director	0.25		0.25	
2865	Assist Director of Community Development	1.00		1.00	
2460	Housing Manager	0.00		0.10	
0150	Senior Management Analyst	2.00		1.00	
	Senior Community Development Analyst	0.00		1.00	
1200	Management Aide	1.90		1.90	
	Housing Development Analyst	0.00		0.20	
1840	Housing Programs Analyst	0.10		0.10	
0520	Housing Programs Coordinator	0.10		0.10	
7000	Loan Specialist	0.20		0.20	
2850	Redevelopment Assistant	0.05		0.30	
2860	Tenant Services Technician	0.50		0.20	
3900	Parking Control Officer	3.00		3.00	
2890	Parking Meter Operations Supervisor	1.00		1.00	
0080	Parking Meter Technician II	2.00		2.00	
7160	Parking Meter Technician I	3.00		3.00	
1150	Accountant II	0.25		0.25	
2400	Graphics Supervisor	1.00		1.00	
2400	Graphics Designer II	1.00		1.00	
7390	Executive Secretary	1.00		1.00	
7270	Secretary	1.00		1.00	
0060	Receptionist	1.00		1.00	
7330	Senior Office Assistant	0.60		1.00	
0736	Senior Office Specialist	2.00		1.00	
7490	Senior Accountant	0.40		0.40	
	<b>SUBTOTAL</b>	----- 23.35		----- 23.00	
<b>Redevelopment Division</b>					
2870	Executive Director-Community Dev	0.30		0.30	
0600	Redevelopment Project Manager III	2.00		1.40	
2850	Redevelopment Assistant	0.95		0.70	
2860	Tenant Services Technician	0.50		0.80	
7270	Secretary	1.00		0.00	
7330	Senior Office Assistant	0.40		0.00	
7490	Senior Accountant	0.30		0.30	
	<b>SUBTOTAL</b>	----- 5.45		----- 3.50	
<b>Economic Development Division</b>					
2870	Executive Director - Community Dev	0.20		0.20	
2690	Economic Development Manager	1.00		1.00	
0350	Economic Development Specialist III	3.00		3.00	
0550	Economic Development Specialist II	3.00		3.00	
0560	Economic Development Specialist I	1.00		1.00	
0570	Economic Development Aide	1.00		1.00	
4270	Employment Services Fiscal Specialist	1.00		1.00	
2390	WORK Center Coordinator	1.00		1.00	
8374	Workforce Specialist IV	3.00		3.00	
8373	Workforce Specialist III	3.00		3.00	
8372	Workforce Specialist II	14.00		15.00	
8371	Workforce Specialist I	4.00		4.00	
1200	Management Aide	0.10		0.10	
7270	Secretary	1.00		2.00	
7330	Senior Office Assistant	3.00		3.00	
7040	Data Entry Office Assistant	1.00		1.00	
7360	Senior Office Specialist	0.00		1.00	
0060	Receptionist	1.00		1.00	
1150	Accountant II	0.75		0.75	
8340	Employment Counselor I		1.00		1.00
8100	Senior Administrative Intern		1.00		1.00
	<b>SUBTOTAL</b>	----- 42.05	----- 2.00	----- 45.05	----- 2.00

**COMMUNITY DEVELOPMENT AGENCY  
DEPARTMENT RESOURCE SUMMARY**

**COMMUNITY DEVELOPMENT AGENCY**

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 05-06		APPROVED FY 06-07	
		Full Time	Part Time	Full Time	Part Time
<b>Housing Division</b>					
2870	Executive Director - Community Dev	0.25		0.25	
2460	Housing Division Manager	1.00		0.90	
0520	Housing Programs Coordinator	0.90		0.90	
7640	Housing Authority Coordinator	1.00		1.00	
0910	Housing Development Analyst	1.00		0.80	
1840	Housing Programs Analyst	0.90		0.90	
0600	Redevelopment Project Manager III	1.00		1.60	
7240	Community Development District Manager	3.00		3.00	
7580	Housing Programs Aide	1.00		1.00	
2700	Senior Residential Construction Specialist	1.00		1.00	
1860	Senior Housing Specialist	2.00		2.00	
2710	Residential Construction Specialist	2.00		2.00	
7000	Loan Specialist	0.80		0.80	
2720	Housing Authority Operations Supervisor	1.00		1.00	
1720	Management Analyst	1.00		1.00	
1900	Housing Specialist II	10.00		9.00	
1890	Housing Specialist I	2.00		2.00	
2760	Property Rehabilitation Assistant	1.00		1.00	
7270	Secretary	1.00		1.00	
7490	Senior Accountant	0.30		0.30	
7280	Senior Accounting Assistant	1.00		1.00	
7330	Senior Office Assistant	7.00		7.00	
1640	Senior Receptionist	1.00		1.00	
1880	Housing Authority Aide	1.00		1.00	
1885	Housing Authority Analyst	1.00		1.00	
		-----		-----	
	<b>SUBTOTAL</b>	43.15		42.45	
<b>DIVISION PERSONNEL</b>					
	Administrative Services Division	23.35		23.00	
	Redevelopment Division	5.45		3.50	
	Economic Development Division	42.05	2.00	45.05	
	Housing Division	43.15		42.45	2.00
		-----	-----	-----	-----
	<b>Agency Subtotal</b>	114.00	2.00	114.00	2.00
<b>NON-DIVISIONAL PERSONNEL</b>					
1790	City Manager	0.25		0.25	
2491	Deputy City Manger of Development Svcs	0.00		0.50	
0090	Assistant City Manager	0.33		0.00	
1070	Secretary to the City Manager	0.25		0.25	
0900	Executive Assistant	0.58		0.58	
		-----		-----	
	<b>Non-Divisional Subtotal</b>	1.41		1.58	
		-----		-----	
	<b>TOTAL ALL PERSONNEL</b>	115.41	2.00	115.58	2.00
		=====	=====	=====	=====

**COMMUNITY DEVELOPMENT AGENCY  
DIVISION RESOURCE SUMMARY**

**Administrative Services Division**

<b>ACTIVITIES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
Administrative Services/Graphics	1,397,408	2,063,645	2,207,300
CDBG Administration	322,053	597,660	600,210
<b>SUBTOTAL ADMINISTRATION</b>	<b>1,719,461</b>	<b>2,661,305</b>	<b>2,807,510</b>
Loan Repayment/Transfer to Gen Fund	9,709,745	9,653,195	3,963,200
<b>SUBTOTAL OPERATING</b>	<b>9,709,745</b>	<b>9,653,195</b>	<b>3,963,200</b>
Lease Payments	0	40,000	40,000
Transfer to Housing Set-Aside Fund	11,464,646	10,707,370	11,175,710
Payments to Other Agencies	2,780,169	3,842,395	2,943,050
Payment to Education Revenue Augment Fund	3,401,347	0	0
Obligations/Debt Service Funds	13,793,029	17,196,875	17,622,540
Transfer to Merged-Fund 570	0	5,841,000	6,486,935
Payment to Subagents	229,665	293,215	310,390
Improvements Other than Building	18,530	2,236,550	0
<b>SUBTOTAL OPERATING</b>	<b>31,687,386</b>	<b>40,157,405</b>	<b>38,578,625</b>
Parking Meter & Downtown Parking Facilities:			
27-013 Operations	1,009,368	1,117,355	1,423,245
27-014 Facilities Management	993,172	979,910	1,385,595
27-015 COP Debt Service	1,851,669	1,906,265	1,954,765
<b>SUBTOTAL</b>	<b>3,854,209</b>	<b>4,003,530</b>	<b>4,763,605</b>
The Depot (Regional Transportation Center):			
67-615 Operations	827,819	797,370	862,540
<b>SUBTOTAL</b>	<b>827,819</b>	<b>797,370</b>	<b>862,540</b>
Downtown Maintenance:			
407-933 Downtown Maintenance-Redevelopment	178,074	275,000	436,000
<b>SUBTOTAL</b>	<b>178,074</b>	<b>275,000</b>	<b>436,000</b>
<b>TOTAL</b>	<b>47,976,694</b>	<b>57,547,805</b>	<b>51,411,480</b>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
2870	Executive Director	0.25		0.25	
2865	Assist Director of Community Development	1.00		1.00	
2460	Housing Manager	0.00		0.10	
	Housing Development Analyst	0.00		0.20	
0150	Senior Management Analyst	2.00		1.00	
	Senior Community Development Analyst	0.00		1.00	
1840	Housing Programs Analyst	0.10		0.10	
520	Housing Programs Coordinator	0.10		0.10	
7000	Loan Specialist	0.20		0.20	
2850	Redevelopment Assistant	0.05		0.30	
2860	Tenant Services Technician	0.50		0.20	
3900	Parking Control Officer	3.00		3.00	
2890	Parking Meter Operations Supervisor	1.00		1.00	
0080	Parking Meter Technician II	2.00		2.00	
7160	Parking Meter Technician I	3.00		3.00	
1200	Management Aide	1.90		1.90	
2400	Graphics Supervisor	1.00		1.00	
2400	Graphics Designer II	1.00		1.00	
7490	Senior Accountant	0.40		0.40	
1150	Accountant II	0.25		0.25	
7590	Executive Secretary	1.00		1.00	
0060	Secretary	1.00		1.00	
7330	Senior Office Assistant	0.60		1.00	
7360	Senior Office Specialist	2.00		1.00	
0060	Receptionist	1.00		1.00	
<b>TOTAL</b>		<b>23.35</b>		<b>23.00</b>	

**COMMUNITY DEVELOPMENT AGENCY**

**ADMINISTRATIVE SERVICES**

Various

**PROGRAM**

Various Accounts

**Statement of Purpose**

*To provide professional, reliable services and products in a courteous, resourceful and responsive manner which meet or exceed customer expectations.*

To provide these services, the operations of the Administrative Services Division is divided into six sections: Administrative Services, Graphics, CDBG and ESG Administration, the Parking Meter and facilities program and the Depot of Santa Ana. Additionally, these activities provide for the expenditure of funds to repay debt, to make payments to the other taxing agencies, and to transfer funds to the housing set-aside fund.

**SERVICE PROGRAM**

**ADMINISTRATIVE SERVICES**

The Administrative Services Division manages and directs the Agency's efforts in providing responsive financial, budgetary, administrative, clerical, and graphics services. This activity includes the managing and directing of all the Agency's financial activities as well as the support services operations. Additionally, this division processes debt service payments to investors, pass-throughs to taxing agencies and the housing funds, and transfers of funds to repay Agency debt to the City.

**GRAPHICS**

Provides high-quality graphics services to the City's agencies with focus on timeliness, conceptual direction, and efficiency.

**COMMUNITY DEVELOPMENT BLOCK GRANT**

The Housing and Community Development Act of 1974 provides funds to cities and counties to develop urban communities, decent housing, suitable living environments, and expanded economic opportunities, primarily for the benefit of low and moderate-income people. This federal program gives priority to activities which benefit low and moderate-income individuals with an emphasis on residential areas. Community Development Block Grant projects are carried out by several operating departments within the City and by subrecipients. Public Hearings are held each winter to plan projects for the next fiscal year. The projects chosen are recommended by citizens, commissioners, and staff. They are submitted to the City Council in March and to the U.S. Department of Housing & Urban Development (HUD) for final approval by May of each year.

The City receives Emergency Shelter Grant (ESG) funds under the 1987 Steward B. McKinney Homeless Assistance Act. Staff requests and reviews applications for funding from qualified, nonprofit homeless service providers serving Santa Ana's homeless population, for renovations, rehabilitation, or conversion of buildings to be used as emergency shelters, essential services, homeless prevention, and/or payment of maintenance and operations of homeless shelters. Interviews of applicants and review of applications are conducted by a panel comprised of citizen advisory commission representatives, non-profit service provider representatives and City staff. Redevelopment and Housing Commission recommendations are then submitted to the City Council and to HUD for final approval in May.

**DOWNTOWN PARKING FACILITIES**

Mission: To provide secure, affordable, and available off-street parking to visitors and employees in the downtown area. The parking garages are a joint project between CDA, the City, and the downtown business community.

**PARKING METER**

Mission: To effectively control the availability, rates, and duration of use of public on-street parking in the downtown area and the Willard Street neighborhood district.

**THE DEPOT AT SANTA ANA**

Mission: To provide Central Orange County with a safe, secure, well-managed facility containing rail, bus, and taxi services for commuters and long-distance travelers. The center is a business-oriented enterprise which leases to corporate, retail, and public service organizations. The Depot's operations involve the cooperation of transportation services, site security, facility management, landscaping, and lease management.

**COMMUNITY DEVELOPMENT AGENCY**

<b>ADMINISTRATIVE SERVICES</b>		<b>PROGRAM</b>	
<b>Operations</b>		<b>Various Accounts</b>	
<b>Statement of Purpose</b>			
<p><i>To provide professional, reliable services and products in a courteous, resourceful, and responsive manner which meet or exceed customer expectations.</i></p> <p>The Administrative Services Division manages and directs the Agency's efforts, providing responsive financial, budgetary, administrative, clerical, and graphics services. This activity includes the managing and directing of all the Agency's financial activities as well as the support services operations. Additionally, this division processes debt service payments to investors, pass-throughs to taxing agencies and the housing fund, and transfers of funds to repay Agency debt to the City.</p>			
<b>Accomplishments in FY 04-05 &amp; FY 05-06</b>			
<ul style="list-style-type: none"> <li>* Prepared and submitted the Consolidated Plan to HUD.</li> <li>* Prepared and submitted all reports as required by California Redevelopment Law and Housing &amp; Urban Development program regulations.</li> <li>* Provided responsive services to city agencies, as well as, graphic, financial, budget, agenda preparation, personnel records management, staff training, reception, and other support services to other divisions with Community Development.</li> <li>* Incorporate new citywide recommendations for the management, inventory and destruction of CDA records and documents.</li> <li>* Installed Chiarini Fountain in the Artists Village.</li> </ul>			
<b>Action Plan for FY 2006-07</b>			
<ul style="list-style-type: none"> <li>* Develop proposals to outsource installation of banners, flags and Christmas lights.</li> <li>* Begin Phase II of laser fiche scanning to include all Agency legal documents.</li> <li>* Automate/monitor inventory supplies on the 6th floor.</li> <li>* Maintain electronic log of files in storage room reception &amp; room 625.</li> </ul>			
PERFORMANCE MEASURES	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b> Achieve a service level objective, measured on a scale of 1-5, for the following: <ul style="list-style-type: none"> <li>Accuracy of responses to finance/budget related inquiries</li> <li>Providing responsive agenda preparation</li> <li>Assistance with budget preparation and required reporting</li> <li>Assistance in Agency policy matters</li> </ul>	5.0	5.0	5.0
	5.0	5.0	5.0
	5.0	5.0	5.0
	5.0	5.0	5.0
<b>Effectiveness</b> Percentage of payments processed within 10 days	98%	99%	100%
<b>Efficiency</b> Number of objectives completed on schedule	3	6	8
Number of processes improved through TQS	2	1	1



**COMMUNITY DEVELOPMENT AGENCY**

<b>ADMINISTRATIVE SERVICES</b>		<b>PROGRAM</b>	
<b>Graphics</b>		<b>Account 570-935</b>	
<b>Statement of Purpose</b>			
<p><i>To provide high-quality graphics services to the City's agencies with focus on timeliness, conceptual direction, and efficiency.</i></p>			
<b>Accomplishments in FY 04-05 &amp; FY 05-06</b>			
<ul style="list-style-type: none"> <li>* Continued to provide quality graphics services to the Community Development Agency and to the City.</li> <li>* Completed CDA Graphics Service Survey with high results with a 4.5 score.</li> </ul>			
<b>Action Plan for FY 2006-07</b>			
<ul style="list-style-type: none"> <li>* Continue to provide high-level Graphics services to Community Development Agency and to the City.</li> <li>* To continue adding parcel lines on new city map to ensure accuracy of development maps.</li> </ul>			
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Level</b> Achieve a service level objective, measured on a scale of 1-5, for the following:			
Quality of work	4.5	4.5	4.5
Jobs completed on schedule	4.5	4.5	4.5
Graphics consultation	4.5	4.5	4.5
<b>Effectiveness</b> Customer Service overall percentage	4.5	4.5	4.5
<b>Efficiency</b> Number of completed graphic assignments	270	234	230

**COMMUNITY DEVELOPMENT AGENCY**

<b>ADMINISTRATIVE SERVICES</b>		<b>FUND 510</b>		
<b>Central City</b>		<b>Activity 935</b>		
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6291	Other Contractual Services	1,223	0	0
		-----	-----	-----
	SUBTOTAL CONTRACTUAL	1,223	0	0
6900-11	Loan Repayment to Fd 11	42,600	0	0
		-----	-----	-----
	SUBTOTAL MISCELLANEOUS	42,600	0	0
		-----	-----	-----
	TOTAL	43,823	0	0
		=====	=====	=====

**COMMUNITY DEVELOPMENT AGENCY**

<b>ADMINISTRATIVE SERVICES</b>		<b>FUND 511</b>		
<b>Central City (Debt)</b>		<b>Activity 939</b>		
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6781	Bond Principal	93,475	0	0
6791	Bond Interest	106,785	0	0
6792	Interest-SA Venture	943,112	132,380	0
	<b>SUBTOTAL DEBT SERVICE</b>	----- 1,143,372	----- 132,380	----- 0
6800-517	Transfer to Fund 517	5,097,005	5,758,780	0
6800-518	Transfer to Fund 518	1,549,455	1,749,660	0
	<b>SUBTOTAL INTERFUND TRANSFERS</b>	----- 6,646,460	----- 7,508,440	----- 0
6900-11	Loan Repayment to Fd 11	184,580	368,700	0
	<b>SUBTOTAL MISCELLANEOUS</b>	----- 184,580	----- 368,700	----- 0
	<b>TOTAL</b>	=====	=====	=====
<b>ADMINISTRATIVE SERVICES</b>		<b>FUND 521</b>		
<b>Inter City (Debt)</b>		<b>Activity 939</b>		
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6800-502	Transfer to Fund 502	678,373	670,495	0
6800-504	Transfer to Fund 504	124,900	0	0
6800-527	Transfer to Fund 527	671,155	740,765	0
	<b>SUBTOTAL INTERFUND TRANSFERS</b>	----- 1,474,428	----- 1,411,260	----- 0
6900-11	Loan Payment to Fund 11	830,255	732,090	0
6933	Payment to Districts	10	0	0
6934	Payment to Other Agencies	93,428	91,635	0
	<b>SUBTOTAL MISCELLANEOUS</b>	----- 923,693	----- 823,725	----- 0
	<b>TOTAL</b>	=====	=====	=====

**COMMUNITY DEVELOPMENT AGENCY**

<b>ADMINISTRATIVE SERVICES</b>		<b>FUND 530</b>		
<b>North Harbor (TI Debt Service)</b>		<b>Activity 935</b>		
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6800-506	Transfer to Fund 506	6,720	0	0
6800-570	Transfer to Fund 570	0	913,215	0
	<b>SUBTOTAL INTERFUND TRANSFERS</b>	----- 6,720	----- 913,215	----- 0
	<b>TOTAL OPERATING</b>	----- 6,720	----- 913,215	----- 0

<b>ADMINISTRATIVE SERVICES</b>		<b>FUND 531</b>		
<b>North Harbor (TI Debt Service)</b>		<b>Activity 939</b>		
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6800-50	Transfer to Fund 503	699,039	651,255	0
	<b>SUBTOTAL INTERFUND TRANSFERS</b>	----- 699,039	----- 651,255	----- 0
6900-11	Loan Payment to Fund 11	1,416,490	1,413,215	0
6933	Payment to Districts	1	0	0
6934	Payment to Other Agencies	157,969	106,370	0
	<b>SUBTOTAL MISCELLANEOUS</b>	----- 1,574,460	----- 1,519,585	----- 0
	<b>TOTAL</b>	----- 2,273,499	----- 2,170,840	----- 0

**COMMUNITY DEVELOPMENT AGENCY**

<b>ADMINISTRATIVE SERVICES</b>		<b>FUND 540/550</b>		
<b>South Main</b>		<b>Activity 935</b>		
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	498,528	0	0
6131	Salaries & Wages-Temporary	55,090	0	0
6141	Salaries & Wages-Overtime	18,111	0	0
6151	Retirement Plan	4,368	0	0
6161	Medicare Insurance	4,803	0	0
6171	Employees Insurance	94,990	0	0
6172	Employees Medical Retirement	2,557	0	0
6181	Compensation Insurance	6,948	0	0
6191	Other Personnel Services	62,449	0	0
	<b>SUBTOTAL PERSONNEL</b>	747,844	0	0
6211	Communications	20,546	0	0
6221	Training & Transportation	38,457	0	0
6231	Advertising	1,420	0	0
6251	Other Agency Services	20,033	0	0
6281	M&R Machinery & Equipment	1,564	0	0
6291	Other Contractual Services	150,794	0	0
	<b>SUBTOTAL CONTRACTUAL</b>	232,814	0	0
6311	Office Supplies	17	0	0
6391	Operating Material & Supplies	41,771	0	0
	<b>SUBTOTAL COMMODITIES</b>	41,788	0	0
6511	Equipment Rental	8,739	0	0
6521	Insurance	114,240	0	0
6534	Information Svcs Chgs	6,085	0	0
6537	Automation Plan	107,910	0	0
6571	Building Rental	24,205	0	0
6590	Indirect Costs	112,560	0	0
	<b>SUBTOTAL FIXED CHARGES</b>	373,739	0	0
6641	Machinery & Equipment	16,981	0	0
6651	Books, Records, Videos	463	0	0
6661	Computer Software	1,086	0	0
	<b>SUBTOTAL CAPITAL</b>	18,530	0	0
6800-506	Transfer to Fd 506	189,455	0	0
6800-570	Transfer to Fd 570	0	4,324,595	0
	<b>SUBTOTAL INTERFUND TRANSFERS</b>	189,455	4,324,595	0
6935	PMT to Edu Rev A	3,401,347	0	0
	<b>SUBTOTAL MISCELLANEOUS</b>	3,401,347	0	0
	<b>TOTAL</b>	5,005,517	4,324,595	0

**COMMUNITY DEVELOPMENT AGENCY**

<b>ADMINISTRATIVE SERVICES</b>		<b>FUND 541</b>		
<b>South Harbor (TI Debt Service)</b>		<b>Activity 939</b>		
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6800-504	Transfer to Fund 504	5,452,164	5,474,630	0
6800-506	Transfer to Fund 506	41,925	0	0
6800-547	Transfer to Fund 547	1,021,570	1,260,605	0
6800-550	Transfer to Fund 550	129,455	0	0
	<b>SUBTOTAL INTERFUND TRANSFERS</b>	6,645,114	6,735,235	0
6900-11	Loan Payment to Fund 11	1,036,825	1,741,315	0
6933	Payments to Districts	38	0	0
6934	Payments to Other Agencies	705,232	647,830	0
	<b>SUBTOTAL MISCELLANEOUS</b>	1,742,095	2,389,145	0
	<b>TOTAL</b>	8,387,209	9,124,380	0
		=====	=====	=====

<b>ADMINISTRATIVE SERVICES</b>		<b>FUND 551</b>		
<b>South Main (Debt)</b>		<b>Activity 939</b>		
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6800-505	Transfer to Fund 505	3,094,019	3,378,765	0
6800-552	Transfer to Fund 552	1,284,020	1,282,450	0
6800-553	Transfer to Fund 553	0	3,378,760	0
6800-558	Transfer to Fund 558	2,896,997	2,893,475	0
	<b>SUBTOTAL INTERFUND TRANSFERS</b>	7,275,036	10,933,450	0
6900-11	Loan Payment to Fund 11	6,072,435	4,794,685	0
6933	Payment to Districts	32	0	0
6934	Payment to Other Agencies	508,209	1,165,675	0
6937	Payment to SAUSD	611,961	0	0
	<b>SUBTOTAL MISCELLANEOUS</b>	7,192,637	5,960,360	0
	<b>TOTAL</b>	14,467,673	16,893,810	0
		=====	=====	=====

**COMMUNITY DEVELOPMENT AGENCY**

<b>ADMINISTRATIVE SERVICES</b>		<b>FUND 553</b>	
<b>Commercial Corridor</b>		<b>Activity 951</b>	
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>
		<b>APPROVED FY 06-07</b>	
6291	Other Contractual Services	0	40,000
	SUBTOTAL CONTRACTUAL	----- 0	----- 40,000
6631	Improvements Other Than Buildings	0	2,236,550
	SUBTOTAL CAPITAL	----- 0	----- 2,236,550
6906	Commercial Rehab Rebates	0	150,000
6934	Payment to other Agencies	0	952,210
	SUBTOTAL MISCELLANEOUS	----- 0	----- 1,102,210
	TOTAL	----- 0	----- 3,378,760
		=====	=====
		=====	=====
<b>ADMINISTRATIVE SERVICES</b>		<b>FUND 560</b>	
<b>South Harbor (TI Debt Service)</b>		<b>Activity 935</b>	
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>
		<b>APPROVED FY 05-06</b>	
6800-506	Transfer to Fund 506	23,325	0
6800-570	Transfer to Fund 570	0	603,190
	SUBTOTAL INTERFUND TRANSFERS	----- 23,325	----- 603,190
	TOTAL OPERATING	----- 23,325	----- 603,190
		=====	=====
		=====	=====

**COMMUNITY DEVELOPMENT AGENCY**

<b>ADMINISTRATIVE SERVICES</b>		<b>FUND</b>		<b>560</b>
<b>Bristol Corridor - Obligation</b>		<b>Activity</b>		<b>941</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6934	Payment to Other Agencies	0	90,000	0
	SUBTOTAL MISCELLANEOUS	----- 0	----- 90,000	----- 0
	TOTAL	=====	=====	=====
<b>ADMINISTRATIVE SERVICES</b>		<b>FUND</b>		<b>561</b>
<b>Bristol Corridor (Debt)</b>		<b>Activity</b>		<b>939</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6800-506	Transfers to Fund 506	1,154,726	532,225	0
	SUBTOTAL INTERFUND TRANSFERS	----- 1,154,726	----- 532,225	----- 0
6900-11	Loan Payment to Fund 11	126,560	603,190	0
6934	Payment to Other Agencies	703,289	638,675	0
	SUBTOTAL MISCELLANEOUS	----- 829,849	----- 1,241,865	----- 0
	TOTAL	=====	=====	=====



**COMMUNITY DEVELOPMENT AGENCY**

<b>ADMINISTRATIVE SERVICES</b>		<b>FUND 570</b>		
<b>Merged</b>		<b>Activity 935</b>		
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	0	555,100	671,930
6131	Salaries & Wages-Temporary	0	141,740	161,345
6141	Salaries & Wages-Overtime	0	0	15,000
6151	Retirement Plan	0	55,635	61,455
6161	Medicare Insurance	0	8,675	12,080
6171	Employees Insurance	0	69,520	86,980
6172	Employees Medical Retirement	0	4,070	5,395
6181	Compensation Insurance	0	8,890	9,815
6191	Other Personnel Services	0	168,220	185,745
	<b>SUBTOTAL PERSONNEL</b>	<b>0</b>	<b>1,011,850</b>	<b>1,209,745</b>
6211	Communication	0	26,200	14,905
6214	Cell Phone Charges	0	5,000	5,000
6219	Conventions & Conferences	0	8,000	8,000
6221	Training & Transportation	0	26,980	14,825
6231	Advertising	0	12,000	24,000
6251	Other Agency Services	0	35,270	39,920
6261	M&R Building & Grounds	0	10,000	0
6271	M&R Improvements	0	20,000	0
6281	M&R Machinery & Equipment	0	6,000	4,000
6291	Other Contractual Services	0	415,755	340,145
	<b>SUBTOTAL CONTRACTUAL</b>	<b>0</b>	<b>565,205</b>	<b>450,795</b>
6391	Operating Materials & Supplies	0	79,490	76,950
	<b>SUBTOTAL COMMODITIES</b>	<b>0</b>	<b>79,490</b>	<b>76,950</b>
6511	Equipment Rental	0	2,475	11,695
6521	Insurance (Risk Management)	0	139,100	147,450
6534	Information Service Charges	0	6,085	6,085
6537	Automation Plan	0	112,995	107,915
6571	Building Rental	0	29,205	31,735
6590	Indirect Costs	0	105,920	122,660
	<b>SUBTOTAL FIXED CHARGES</b>	<b>0</b>	<b>395,780</b>	<b>427,540</b>
6641	Machinery & Equipment	0	5,200	39,270
6651	Books, Records, & Videos	0	2,000	2,000
6661	Computer Software	0	4,120	1,000
	<b>SUBTOTAL CAPITAL</b>	<b>0</b>	<b>11,320</b>	<b>42,270</b>
	<b>TOTAL</b>	<b>0</b>	<b>2,063,645</b>	<b>2,207,300</b>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
2870	Executive Director, CDA	0.15		0.15	
2865	Assist Dir of Community Development	0.70		0.40	
0190	Administrative Services Manager	0.00		0.00	
0150	Senior Management Analyst	1.00		0.80	
	Senior Community Development Analyst	0.00		0.40	
1200	Management Aide	0.75		0.75	
2850	Redevelopment Assistant	0.00		0.25	
2860	Tenant Services Technician	0.00		0.20	
7490	Senior Accountant	0.40		0.40	
1150	Accountant II	0.25		0.25	
2399	Graphics Supervisor	1.00		1.00	
2400	Graphics Designer II	1.00		1.00	
7390	Executive Secretary (UC)	1.00		1.00	
7270	Secretary	0.70		0.70	
7330	Senior Office Assistant	0.40		0.80	
7360	Senior Office Specialist	1.00		1.00	
0060	Receptionist	1.00		1.00	
	<b>TOTAL</b>	<b>9.35</b>		<b>10.10</b>	

**COMMUNITY DEVELOPMENT AGENCY**

<b>ADMINISTRATIVE SERVICES</b>		<b>FUND 571</b>		
<b>Merged Debt Service</b>		<b>Activity 939</b>		
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6792	Interest-Santa Ana Venture	0	0	700,000
	<b>SUBTOTAL DEBT SERVICE</b>	----- 0	----- 0	----- 700,000
6800-507	Transfer to Fund 507	0	0	11,175,710
6800-517	Transfer to Fund 517	0	0	5,760,565
6800-518	Transfer to Fund 518	0	0	1,754,825
6800-527	Transfer to Fund 527	0	0	741,190
6800-547	Transfer to Fund 547	0	0	1,262,075
6800-552	Transfer to Fund 552	0	0	1,275,850
6800-553	Transfer to Fund 553	0	0	3,233,060
6800-558	Transfer to Fund 558	0	0	2,894,975
6800-570	Transfer to Fund 570	0	0	6,486,935
	<b>SUBTOTAL INTERFUND TRANSFERS</b>	----- 0	----- 0	----- 34,585,185
6900-11	Loan Payment to Fund 11	0	0	3,963,200
6934	payments to Other Agencies	0	0	2,443,050
	<b>SUBTOTAL MISCELLANEOUS</b>	----- 0	----- 0	----- 6,406,250
	<b>TOTAL</b>	===== 0	===== 0	===== 41,691,435

**COMMUNITY DEVELOPMENT AGENCY**

<b>ADMINISTRATIVE SERVICES</b>		<b>PROGRAM</b>	
<b>Community Development Block Grant (CDBG)</b>		<b>135</b>	
<b>Statement of Purpose</b>			
<p><i>To maintain Housing and Urban Development's (HUD's) Community Development Block Grant (CDBG) and Emergency Shelter Grant (ESG) program integrity by ensuring that all federal regulations pertaining to sub-recipient oversight, labor standards, equal employment opportunity, financial recordkeeping, environmental review, citizen participation, and project eligibility are observed within all CDBG/ESG projects.</i></p> <p>This sub-division is responsible for coordination and centralized assistance in administering CDBG and ESG funding for the City. It provides liaison with HUD representatives, and prepares the annual funding applications and performance reports. It provides assistance to city departments in the identification and preparation of other grants, which enables the City to carry out projects not supported by the General Fund. The coordination with Redevelopment Agency activities maximizes the use of special funds.</p>			
<b>Accomplishments in FY 04-05 &amp; FY 05-06</b>			
<ul style="list-style-type: none"> <li>* Provided administrative oversight for 60 CDBG programs and 12 ESG programs in 05-06.</li> <li>* Facilitated the FY 05-06 application and funding process for 79 CDBG and 17 ESG proposals.</li> <li>* Held a "Program Requirements for Subrecipients" workshop to provide information on HUD regulations and to facilitate the agreement process.</li> <li>* Implemented an expanded subrecipient monitoring plan.</li> <li>* Prepared all HUD reports and responded to all HUD monitoring letters in a timely manner.</li> <li>* Attended HUD-sponsored CDBG and ESG training workshops.</li> <li>* Update and maintain CDBG database to improve tracking, sorting, mailings and reporting.</li> </ul>			
<b>Action Plan for FY 2006-07</b>			
<ul style="list-style-type: none"> <li>* Continue to improve processes to ensure program compliance and efficient administration for the CDBG and ESG programs.</li> <li>* Be proactive in federal changes to the CDBG program.</li> <li>* Create a CDBG and ESG informational web page on the City website.</li> </ul>			
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Level</b> Coordinate annual public participation and funding process including public hearings.	10	10	10
Implement a Quality project to use TQS principles to improve one aspect of the CDBG and ESG programs.	1	1	1
<b>Effectiveness</b> Clear all CDBG monitoring findings within 90 days.	100%	100%	100%
<b>Efficiency</b> Projects funded with CDBG.	69	69	69

**COMMUNITY DEVELOPMENT AGENCY**

**ADMINISTRATIVE SERVICES**

**PROGRAM**

**Community Development Block Grant/Emergency Shelter Grant**

**135**

**Statement of Purpose**

*The Housing and Community Development Act of 1974 provides funds to cities and counties to develop viable urban communities, decent housing, suitable living environments, and expanded economic opportunities, primarily for the benefit of low and moderate-income people. This federal program gives priority to activities which benefit low and moderate-income individuals with an emphasis on residential areas. Community Development Block Grant projects are carried out by several operating departments within the City and by subagents. Public hearings are held each winter to plan projects for the next fiscal year. The projects chosen are recommended by citizens, commissioners, and staff. They are submitted to the City Council in March, and to the U.S. Department of Housing & Urban Development (HUD) for final approval by May of each year.*

*The City receives Emergency Shelter Grant (ESG) funds under the 1987 Stewart B. McKinney Homeless Assistance Act. Staff requests and reviews applications for funding from qualified, non-profit homeless service providers serving Santa Ana's homeless population for renovations, rehabilitation or conversion of buildings to be used as emergency shelter, essential services, homeless prevention, and/or payment of maintenance and operations of homeless shelter facilities. Staff interviews applicants and forwards funding recommendations to the Redevelopment & Housing Commission which then submits recommendations to the City Council and to HUD for final approval by May.*

**SERVICE PROGRAM**

**FY 2006-2007**

**COMMUNITY DEVELOPMENT BLOCK GRANT**

**32nd Year Entitlement**

<b>I. OBLIGATIONS</b>	
Police Holding Facility-Section 108	1,884,155
<b>II. CAPITAL IMPROVEMENTS</b>	
Fire Equipment	475,000
Neighborhood Sponsored Improvements	50,000
Public Facilities Improvements	100,000
Windsor Park Improvements	400,000
Willard Street Improvements	400,000
<b>III. CODE ENFORCEMENT</b>	1,720,000
<b>IV. SOCIAL SERVICES</b>	950,000
<b>V. ADMINISTRATION &amp; PLANNING</b>	
Program Administration	585,000
General Planning	100,000
Fair Housing Council of Orange County	72,396
Neighborhood Improvement Administration	150,000
<b>VI. HOUSING REHABILITATION</b>	
Paint Your Heart Out	90,112
Rebuilding Together Orange County	26,000
Multi-Family Rehab Loans	103,911
<b>SUBTOTAL</b>	<b>7,106,574</b>

**EMERGENCY SHELTER GRANT**

<b>TOTAL</b>	<b>\$304,247</b>
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**COMMUNITY DEVELOPMENT AGENCY**

<b>ADMINISTRATIVE SERVICES</b>		<b>FUND 135</b>		
<b>Community Development Block Grant</b>		<b>Activity 146</b>		
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	133,631	283,635	238,310
6131	Salaries & Wages Temporary	12,391	16,460	23,810
6141	Salaries & Wages Overtime	6,122	5,000	10,000
6151	Retirement Plan	1,352	23,960	20,340
6161	Medicare Insurance	1,961	4,210	3,800
6171	Employees Insurance	14,774	32,140	25,115
6172	Employees Medical Retirement	838	2,160	2,100
6181	Compensation Insurance	3,336	4,675	3,980
6191	Other Personnel Services	44,727	52,225	58,225
	<b>SUBTOTAL PERSONNEL</b>	<b>219,132</b>	<b>424,465</b>	<b>385,680</b>
6211	Communications	360	1,000	1,000
6221	Training & Transportation	1,190	1,500	2,000
6231	Advertising	4,837	10,000	10,000
6251	Other Agency Services	1,515	16,950	18,000
6291	Other Contractual Services	42,104	91,990	104,000
	<b>SUBTOTAL CONTRACTUAL</b>	<b>50,006</b>	<b>121,440</b>	<b>135,000</b>
6391	Operating Materials & Supplies	17,188	18,620	43,755
	<b>SUBTOTAL COMMODITIES</b>	<b>17,188</b>	<b>18,620</b>	<b>43,755</b>
6571	Building Rental	8,500	8,500	9,240
6590	Indirect Costs	14,694	11,975	10,325
	<b>SUBTOTAL FIXED CHARGES</b>	<b>23,194</b>	<b>20,475</b>	<b>19,565</b>
6641	Machinery & Equipment	2,435	0	0
6661	Computer Software	0	0	1,000
	<b>SUBTOTAL CAPITAL</b>	<b>2,435</b>	<b>0</b>	<b>1,000</b>
	<b>TOTAL</b>	<b>311,955</b>	<b>585,000</b>	<b>585,000</b>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
2870	Executive Director, CDA	0.10		0.10	
2865	Assist Dir of Community Development	0.30		0.30	
2460	Housing Manager	0.00		0.10	
	Housing Development Analyst	0.00		0.20	
0150	Senior Management Analyst	1.00		0.20	
	Senior Community Development Analyst	0.00		0.20	
1840	Housing Programs Analyst	0.10		0.10	
1200	Management Aide	0.95		0.95	
0727	Secretary	0.30		0.30	
0520	Housing Programs Coordinator	0.10		0.10	
7000	Loan Specialist	0.20		0.20	
7330	Senior Office Assistant	0.20		0.20	
	<b>TOTAL</b>	<b>3.25</b>		<b>2.95</b>	

**COMMUNITY DEVELOPMENT AGENCY**

<b>ADMINISTRATIVE SERVICES</b>		<b>FUND 135</b>		
<b>Community Development Block Grant/ESG</b>		<b>Activity 152</b>		
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	10,527	10,435	11,875
6141	Salaries & OT	0	0	865
6151	Retirement Plan Charges	103	835	975
6161	Medicare Insurance	155	150	170
6171	Employees Insurance	562	650	640
6172	Employees Medical Retirement	94	75	95
6181	Compensation Insurance	103	100	120
	<b>SUBTOTAL PERSONNEL</b>	----- 11,544	----- 12,245	----- 14,740
6590	Indirect Costs	989	415	470
	<b>SUBTOTAL FIXED CHARGES</b>	----- 989	----- 415	----- 470
6931	Payments to Subagents	229,665	293,215	310,390
	<b>SUBTOTAL MISCELLANEOUS</b>	----- 229,665	----- 293,215	----- 310,390
	<b>TOTAL</b>	=====	=====	=====

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
1200	Management Aide (UC)	0.20		0.20	
	<b>TOTAL</b>	----- 0.20		----- 0.20	
		=====		=====	

**COMMUNITY DEVELOPMENT AGENCY  
DIVISION RESOURCE SUMMARY**

**Redevelopment**

ACTIVITIES	ACTUAL FY 04-05	ADOPTED FY 05-06	APPROVED FY 06-07
Redevelopment			
530-933 (North Harbor)	470,815	0	0
540-933 (South Harbor)	13,477	0	0
550-933 (South Main)	734,400	0	0
560-933 (Bristol Corridor)	1,100	0	0
570-933 (Merged)	0	1,419,800	1,145,285
	-----	-----	-----
TOTAL	1,219,792	1,419,800	1,145,285
	=====	=====	=====

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 05-06		APPROVED FY 06-07	
		Full Time	Part Time	Full Time	Part Time
2870	Executive Director-Community Dev	0.30		0.30	
0600	Redevelopment Project Manager III	2.00		1.40	
2850	Redevelopment Assistant	0.95		0.70	
2860	Tenant Services Technician	0.50		0.80	
7490	Senior Accountant	0.30		0.30	
7270	Secretary	1.00		0.00	
7330	Senior Office Assistant	0.40		0.00	
		-----		-----	
	TOTAL	5.45		3.50	
		=====		=====	

**COMMUNITY DEVELOPMENT AGENCY**

<b>REDEVELOPMENT</b>	<b>PROGRAM</b> <b>Various Accounts</b>
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**Statement of Purpose**

*To strengthen the City's economic base and enhance its image by creatively facilitating redevelopment opportunities and providing comprehensive and quality real estate services.*

The Redevelopment unit has optimized communication and efficiency in interagency and community relations.

**SERVICE PROGRAM**

**REDEVELOPMENT**

Mission: To initiate, facilitate, and implement redevelopment efforts in order to strengthen the economic base and enhance the image of the city through the active promotion of development opportunities and the creative utilization of resources.



## COMMUNITY DEVELOPMENT AGENCY

<b>REDEVELOPMENT</b>	<b>PROGRAM Various</b>		
<b>Statement of Purpose</b>			
<p><i>To provide economic opportunities to the business and residential communities by fostering physical improvements, generating revenues for community services and actively promoting the image of the City.</i></p>			
<b>Accomplishments in FY 04-05 &amp; FY 05-06</b>			
<ul style="list-style-type: none"> <li>* Completed street improvements on south Main Street.</li> <li>* Completed construction of Sycamore Garage.</li> <li>* Completed Downtown Marketing package.</li> <li>* Completed DDA and began construction in the Santiago Street Lofts.</li> <li>* Installed Pedestrian Directional Signage in the Artists Village.</li> <li>* Completed all improvements to Second Street, including tree lighting.</li> <li>* Completed development of Redevelopment Database.</li> <li>* Conveyed Digital Media Center site to Santa Ana College and facilitated initiation of construction.</li> <li>* Completed Phase II of Olson Live/Work lofts (East Village Studios).</li> <li>* Completed core and shell improvements for Phillips-Hutton block and facilitated tenancy.</li> <li>* Completed property acquisition and processed DDA's and dealer plans for Crevier expansion.</li> <li>* Funded five rebates on South Main.</li> <li>* Commence construction for Phase II &amp; III for Santiago Street Lofts.</li> </ul>			
<b>Action Plan for FY 2006-07</b>			
<ul style="list-style-type: none"> <li>* Completed construction of Phase I live/work units for Santiago Street Lofts.</li> <li>* Completed the Digital Media Center on Bristol Street.</li> <li>* Complete Phase III of the Olson Live/Work Lofts (Sycamore Street Lofts).</li> <li>* Facilitate use of Redevelopment Database as project management and analytical tool.</li> <li>* Continue construction for BMW expansion.</li> <li>* Facilitate Phase II construction of Discovery Science Center.</li> <li>* Facilitate expansion of Bowers Museum.</li> <li>* Facilitate potential expansion at MainPlace.</li> <li>* Implement street improvement for Hotel Terrace.</li> <li>* Develop an improvement plan for the South Main Corridor.</li> <li>* Facilitate &amp; enhance development within the Museum District.</li> <li>* Facilitate development of Phase II of the 801 W. Civic Center project.</li> <li>* Negotiate a DDA for the YMCA.</li> <li>* Continue to implement the Rebate Program for South Main Street, providing funding for four rebates.</li> <li>* Installed a Chiarini Fountain in the Artists Village.</li> <li>* Prepare and issue a developer RFQ for Santa Ana Renaissance Specific Plan.</li> <li>* Facilitate Fiesta Marketplace Enhancement Development.</li> <li>* Implement Phase II of the Downtown Streetscape Project.</li> <li>* Construct Archway sign in the South Main Corridor.</li> </ul>			
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Level</b>			
New sites marketed (Agency-Initiated):	4	4	4
RFQs/RFPs issued:	0	1	1
Agreements approved:	12	7	10
<b>Effectiveness</b>			
Percentage of objectives completed on schedule:	90%	90%	90%
<b>Efficiency</b>			
No. of projects administered:	46	46	48

**COMMUNITY DEVELOPMENT AGENCY**

<b>REDEVELOPMENT</b>		<b>FUND</b>		<b>520</b>	
<b>Inter City</b>		<b>Activity</b>		<b>933</b>	
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6291	Other Contractual Services	0	0	0	
	SUBTOTAL CONTRACTUAL	0	0	0	
6900-11	Loan Repayment to Fund 11	0	0	0	
	SUBTOTAL MISCELLANEOUS	0	0	0	
	TOTAL OPERATING	0	0	0	
<b>REDEVELOPMENT</b>		<b>FUND</b>		<b>530</b>	
<b>North Harbor</b>		<b>Activity</b>		<b>933</b>	
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	133,549	0	0	
6131	Salaries & Wages-Temporary	96,213	0	0	
6141	Salaries Overtime	1,341	0	0	
6151	Retirement Plan	1,662	0	0	
6161	Medicare Insurance	379	0	0	
6171	Employees Insurance	10,393	0	0	
6172	Employees Medical Retirement	927	0	0	
6181	Compensation Insurance	2,354	0	0	
6191	Other Personnel Services	39,200	0	0	
	SUBTOTAL PERSONNEL	286,018	0	0	
6211	Communications	360	0	0	
6221	Training & Transportation	1,423	0	0	
6231	Advertising	1,387	0	0	
6251	Other Agency Services	432	0	0	
6291	Other Contractual Services	38,882	0	0	
	SUBTOTAL CONTRACTUAL	42,484	0	0	
6391	Operating Materials & Supplies	6,692	0	0	
	SUBTOTAL COMMODITIES	6,692	0	0	
6521	Insurance	35,965	0	0	
6537	Info Svc Stgc Pln	35,855	0	0	
6571	Building Rental	19,640	0	0	
6590	Indirect Cost	44,122	0	0	
	SUBTOTAL FIXED CHARGES	135,582	0	0	
6641	Machinery & Equipment	39	0	0	
	SUBTOTAL CAPITAL	39	0	0	
	TOTAL OPERATING	470,815	0	0	
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
02870	Executive Director-Community Dev	0.00		0.00	
00600	Redevelopment Project Manager II	0.00		0.00	
07490	Senior Accountant	0.00		0.00	
07330	Senior Office Assistant	0.00		0.00	
	TOTAL	0.00		0.00	

**COMMUNITY DEVELOPMENT AGENCY**

<b>REDEVELOPMENT</b>		<b>FUND</b>		<b>540</b>
<b>South Harbor</b>		<b>Activity</b>		<b>933</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6291	Other Contractual Services	13,477	0	0
	SUBTOTAL CONTRACTUAL	----- 13,477	----- 0	----- 0
	TOTAL OPERATING	----- 13,477	----- 0	----- 0
<b>REDEVELOPMENT</b>		<b>FUND</b>		<b>560</b>
<b>Bristol Corridor</b>		<b>Activity</b>		<b>933</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6291	Other Contractual Services	1,100	0	0
	SUBTOTAL CONTRACTUAL	----- 1,100	----- 0	----- 0
	TOTAL OPERATING	----- 1,100	----- 0	----- 0

**COMMUNITY DEVELOPMENT AGENCY**

<b>DOWNTOWN/REDEVELOPMENT</b>		<b>FUND</b>	<b>550</b>
<b>South Main Operations</b>		<b>Activity</b>	<b>933</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>
		<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	278,631	0
6141	Salaries & Wages - Overtime	4,126	0
6151	Retirement Plan	2,451	0
6161	Medicare Insurance	2,391	0
6171	Employees Insurance	31,929	0
6172	Employees Medical Retirement	1,862	0
6181	Compensation Insurance	4,513	0
6191	Other Personnel Services	35,200	0
	<b>SUBTOTAL PERSONNEL</b>	<b>361,103</b>	<b>0</b>
6211	Communications	18,292	0
6221	Training & Transportation	2,203	0
6231	Advertising	1,166	0
6281	M&R Machinery & Equipment	42	0
6291	Other Contractual Services	65,415	0
6294	Lease Payments	102,179	0
	<b>SUBTOTAL CONTRACTUAL</b>	<b>189,297</b>	<b>0</b>
6391	Operating Materials & Supplies	12,075	0
	<b>SUBTOTAL COMMODITIES</b>	<b>12,075</b>	<b>0</b>
6521	Insurance (Risk Management)	35,965	0
6537	IS Strategic Plan Charges	72,060	0
6590	Indirect Costs	56,061	0
	<b>SUBTOTAL FIXED CHARGES</b>	<b>164,086</b>	<b>0</b>
6641	Machinery & Equipment	7,664	0
6661	Computer Software	175	0
	<b>SUBTOTAL CAPITAL</b>	<b>7,839</b>	<b>0</b>
	<b>TOTAL</b>	<b>734,400</b>	<b>0</b>

**COMMUNITY DEVELOPMENT AGENCY**

<b>REDEVELOPMENT</b>		<b>FUND 570</b>		
<b>Merged</b>		<b>Activity 933</b>		
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	0	539,915	255,150
6131	Salaries & Wages-Temporary	0	124,650	145,375
6141	Salaries & Wages-Overtime	0	0	10,000
6151	Retirement Plan	0	53,060	28,170
6161	Medicare Insurance	0	8,295	5,810
6171	Employees Insurance	0	55,780	26,410
6172	Employees Medical Retirement	0	4,245	2,140
6181	Compensation Insurance	0	9,570	4,870
6191	Other Personnel Services	0	74,400	78,120
	<b>SUBTOTAL PERSONNEL</b>	----- 0	----- 869,915	----- 556,045
6211	Communication	0	10,720	8,300
6221	Training & Transportation	0	8,000	6,790
6231	Advertising	0	5,000	5,000
6281	M&R Machinery & Equipment	0	5,000	0
6291	Other Contractual Services	0	118,355	224,200
6294	Lease Payments	0	106,000	0
	<b>SUBTOTAL CONTRACTUAL</b>	----- 0	----- 253,075	----- 244,290
6311	Office Supplies	0	10,000	0
	<b>SUBTOTAL COMMODITIES</b>	----- 0	----- 10,000	----- 0
6521	Insurance (Risk Management)	0	58,240	61,735
6537	IS Strategic Plan	0	107,915	107,915
6571	Building Rental	0	19,640	21,340
6590	Indirect Costs	0	101,015	58,960
	<b>SUBTOTAL FIXED CHARGES</b>	----- 0	----- 286,810	----- 249,950
6631	Improvement Other Than Buildings	0	0	85,000
6641	Machinery & Equipment	0	0	10,000
	<b>SUBTOTAL CAPITAL</b>	----- 0	----- 0	----- 95,000
	<b>TOTAL</b>	===== 0	===== 1,419,800	===== 1,145,285

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
2870	Executive Director, CDA	0.30		0.30	
0600	Redevelopment Project Manager III	2.00		1.40	
7490	Senior Accountant	0.30		0.30	
7330	Senior Office Assistant	0.40		0.00	
0286	Tenant Services Technician	0.50		0.80	
7270	Secretary	1.00		0.00	
2850	Redevelopment Assistant	0.95		0.70	
	<b>TOTAL</b>	----- 5.45		----- 3.50	
		=====		=====	

**COMMUNITY DEVELOPMENT AGENCY  
DIVISION RESOURCE SUMMARY**

**Economic Development Division**

<b>ACTIVITIES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
Development Administration	1,082,293	1,231,830	2,125,695
Weed & Seed	152,741	346,660	0
W/O/R/K Center			
Operations	2,648,593	2,906,035	3,254,685
Payments to Subagents/Contracts	1,534,980	1,533,961	2,071,025
Empowerment Zone Program			
Operations	581,210	725,000	725,000
Payments to Subagents/Contracts	0	661,135	0
<b>TOTAL</b>	----- 5,999,817 =====	----- 7,404,621 =====	----- 8,176,405 =====

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
2870	Executive Director-Community Dev	0.20		0.20	
2690	Economic Development Manager	1.00		1.00	
0350	Economic Development Specialist III	3.00		3.00	
0550	Economic Development Specialist II	3.00		3.00	
0560	Economic Development Specialist I	1.00		1.00	
0570	Economic Development Aide	1.00		1.00	
2390	WORK Center Coordinator	1.00		1.00	
8374	Workforce Specialist IV	3.00		3.00	
8373	Workforce Specialist III	3.00		3.00	
8372	Workforce Specialist II	14.00		15.00	
8371	Workforce Specialist I	4.00		4.00	
4270	Employment Services Fiscal Specialist	1.00		1.00	
7270	Secretary	1.00		2.00	
7330	Senior Office Assistant	3.00		3.00	
0736	Senior Office Specialist	0.00		1.00	
7040	Data Entry Office Assistant	1.00		1.00	
0060	Receptionist	1.00		1.00	
1150	Accountant II	0.75		0.75	
1200	Management Aide	0.10		0.10	
	<b>TOTAL</b>	----- 42.05 =====		----- 45.05 =====	

**COMMUNITY DEVELOPMENT AGENCY**

**ECONOMIC DEVELOPMENT**

**PROGRAM  
Various Accounts**

**Statement of Purpose**

*To provide high-quality programs and services to the business and development communities which will serve to encourage economic growth, employment growth, and real estate investment within Santa Ana.*

To accomplish these goals, the Division has four sections, each performing one facet of this program. The mission statements for these sections are:

**SERVICE PROGRAM**

**BUSINESS OUTREACH**

To retain and attract businesses, jobs, and investment to Santa Ana by providing timely information and assistance to businesses, through services and programs that foster business development.

**WORKFORCE DEVELOPMENT**

To provide employment and training programs for adults and youths resulting in the placement of these individuals in unsubsidized employment through effective utilization of available financial resources.

**EMPOWERMENT ZONE/WEED AND SEED**

To enhance the quality of life of residents by utilizing and leveraging Empowerment Zone resources.

## COMMUNITY DEVELOPMENT AGENCY

<b>ECONOMIC DEVELOPMENT</b>	<b>PROGRAM</b>		
<b>Business Outreach</b>	<b>550/570-932</b>		
<b>Statement of Purpose</b>			
<p><i>To retain and attract businesses, jobs, and investment in Santa Ana by providing timely information and assistance to businesses, through various services and programs that foster business development.</i></p> <p>Efforts focus on fostering a positive image of the City among professionals influencing site selection decisions and communicating the availability of incentive programs designed to aid businesses. Extensive competition and the need for a strong and diverse business base make it imperative that the Agency continues to conduct a pro-active business retention and attraction program and offer customized incentive packages.</p>			
<b>Accomplishments in FY 04-05 &amp; FY 05-06</b>			
<ul style="list-style-type: none"> <li>* The Enterprise Zone continues to be a very viable business retention and attraction tool. In the past 13 years, over 25,000 new jobs were filled through this program.</li> <li>* Staff participated in the organization of two O.C. Small Business Tax days with one day specifically targeting Spanish-speaking business owners.</li> <li>* Staff assisted over 20 businesses, such as Royalty Carpet, AMO, New Century Mortgage Cramer Decker Industries, IMPCO, Memory Experts, and Trimco Finish with their expansion or relocation needs.</li> <li>* Coordinated three Export Training Assistance Program (ETAP) course for small businesses in partnership with SBA and Department of Commerce. This twelve-month program has trained 45 participants and will conclude with a trade mission for the participants to apply what they have learned.</li> <li>* Hosted manufacturing Roundtable forums discussing workforce, workers compensation and business environment in California with Santa Ana manufacturers.</li> <li>* Developed a comprehensive Downtown Marketing Package.</li> <li>* Implemented a Downtown Ambassador program to create a positive image for patron access to the information of downtown amenities.</li> <li>* Maintained and extended business outreach services to Downtown stakeholders providing tools to increase their competitive edge.</li> </ul>			
<b>Action Plan for FY 2006-07</b>			
<ul style="list-style-type: none"> <li>* Organize and host a series of events reaching out to local businesses and express the City's appreciation for their operations here in our city.</li> <li>* Host Business Forums to discuss topical issues affecting their operations to target programs and services to better meet their needs.</li> <li>* Proactively reach out to top employers and top sales tax producers to retain their business and begin retention projects.</li> <li>* Continue participation in BCW and PAT meetings.</li> <li>* Support the passage of legislation which would provide Santa Ana the opportunity to extend the state Enterprise Zone designation an additional ten years.</li> <li>* Support the BID process.</li> </ul>			
PERFORMANCE MEASURES	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07
<b>Service Levels</b>			
Number of businesses interviewed	160	200	240
Number of workshops/presentations on EZ and other business programs	20	20	20
Number of businesses-to-business matchmaking for international trade	15	15	10
<b>Effectiveness</b>			
Percentage of EZ applications processed within 10 business days.	N/A	75%	90%
<b>Efficiency</b>			
Number of Enterprise Zone inquiries handled	350	350	350
Number of EZ vouchers issued.	3,177	3,800	4,000



**COMMUNITY DEVELOPMENT AGENCY**

<b>ECONOMIC DEVELOPMENT</b>		<b>FUND 550/570</b>		
<b>Various</b>		<b>Activity 932</b>		
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	491,912	508,800	687,590
6131	Salaries & Wages-Temporary	38,576	52,810	133,585
6141	Salaries Overtime	1,317	0	15,000
6151	Retirement Plan	4,580	44,840	63,025
6161	Medicare Insurance	5,942	8,145	11,905
6171	Employees Insurance	54,747	59,590	68,980
6172	Employees Medical Retirement	3,566	3,810	5,605
6181	Compensation Insurance	6,760	7,545	10,480
6191	Other Personnel Services	53,475	53,475	56,150
	<b>SUBTOTAL PERSONNEL</b>	<b>660,875</b>	<b>739,015</b>	<b>1,052,320</b>
6211	Communications	6,602	8,980	6,955
6212	Telephone moves/changes	0	500	0
6214	Cell Phone Charges	0	1,000	2,400
6221	Training & Transportation	10,402	24,300	29,360
6223	Business Promotions	1,045	10,000	205,000
6231	Advertising	13,637	35,000	130,000
6251	Other Agency Services	13,495	21,445	21,545
6281	M&R Machinery & Equipment	1,165	2,000	0
6291	Other Contractual Services	73,479	122,845	304,550
6294	Lease Payments	0	0	44,800
	<b>SUBTOTAL CONTRACTUAL</b>	<b>119,825</b>	<b>226,070</b>	<b>744,610</b>
6311	Office Supplies	688	0	0
6391	Operating Materials & Supplies	28,957	17,495	17,495
	<b>SUBTOTAL COMMODITIES</b>	<b>29,645</b>	<b>17,495</b>	<b>17,495</b>
6511	Rental City Equipment	3,482	9,750	6,730
6521	Insurance	22,850	24,220	25,675
6534	Information Services Charges	5,000	5,000	5,000
6537	IS Strategic Plan	107,915	107,915	102,520
6571	Building Rental	22,000	17,000	18,470
6590	Indirect Costs	105,821	85,365	120,875
	<b>SUBTOTAL FIXED CHARGES</b>	<b>267,068</b>	<b>249,250</b>	<b>279,270</b>
6641	Machinery & Equipment	4,705	0	32,000
6661	Computer Software	175	0	0
	<b>SUBTOTAL CAPITAL</b>	<b>4,880</b>	<b>0</b>	<b>32,000</b>
	<b>TOTAL OPERATING</b>	<b>1,082,293</b>	<b>1,231,830</b>	<b>2,125,695</b>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
2870	Executive Dir-Community Development	0.10		0.10	
2690	Economic Development Manager (MM)	0.75		0.75	
0350	Economic Development Specialist III	2.00		2.00	
0550	Economic Development Specialist II	1.00		1.00	
0560	Economic Development Specialist I	0.00		1.00	
0570	Economic Development Aide	1.00		1.00	
1150	Accountant II	0.25		0.25	
7270	Secretary	0.00		2.00	
7330	Senior Office Assistant	1.00		0.00	
0736	Senior Office Specialist	0.00		1.00	
	<b>TOTAL</b>	<b>6.10</b>		<b>9.10</b>	

**COMMUNITY DEVELOPMENT AGENCY**

<b>ECONOMIC DEVELOPMENT</b>		<b>FUND 126</b>		
<b>Weeding SAINT Site I</b>		<b>Activity 353</b>		
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	5,096	7,310	0
6131	Salaries & Wages-Temporary	21,027	35,780	0
6141	Salaries Overtime	17,489	54,220	0
6151	Retirement Plan	50	340	0
6161	Medicare Insurance	331	1,260	0
6171	Employees Insurance	593	1,290	0
6172	Retiree Medical Insurance	10	700	0
6181	Compensation Insurance	301	635	0
	<b>SUBTOTAL PERSONNEL</b>	<b>44,897</b>	<b>101,535</b>	<b>0</b>
6211	Communications	816	3,390	0
6221	Training & Transportation	1,130	7,500	0
6281	M&R Machinery & Equipment	0	175	0
6291	Other Contractual Services	11,343	38,450	0
	<b>SUBTOTAL CONTRACTUAL</b>	<b>13,289</b>	<b>49,515</b>	<b>0</b>
6391	Operating Materials & Supplies	10,654	25,110	0
	<b>SUBTOTAL COMMODITIES</b>	<b>10,654</b>	<b>25,110</b>	<b>0</b>
6511	Rental City Equipment	4,500	9,840	0
	<b>SUBTOTAL FIXED CHARGES</b>	<b>4,500</b>	<b>9,840</b>	<b>0</b>
	<b>TOTAL OPERATING</b>	<b>73,340</b>	<b>186,000</b>	<b>0</b>

<b>ECONOMIC DEVELOPMENT</b>		<b>FUND 126</b>		
<b>Seeding S.P.I.R.I.T. Site II</b>		<b>Activity 354</b>		
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	5,721	9,255	0
6131	Salaries & Wages-Temporary	13,115	18,035	0
6141	Salaries Overtime	39,793	41,510	0
6151	Retirement Plan	56	110	0
6161	Medicare Insurance	221	540	0
6171	Employees Insurance	627	2,200	0
6172	Retiree Medical Insurance	12	300	0
6181	Compensation Insurance	214	120	0
	<b>SUBTOTAL PERSONNEL</b>	<b>59,759</b>	<b>72,070</b>	<b>0</b>
6211	Communications	1,382	2,995	0
6221	Training & Transportation	551	5,500	0
6291	Other Contractual Services	10,056	66,835	0
	<b>SUBTOTAL CONTRACTUAL</b>	<b>11,989</b>	<b>75,330</b>	<b>0</b>
6391	Operating Materials & Supplies	7,653	10,935	0
	<b>SUBTOTAL COMMODITIES</b>	<b>7,653</b>	<b>10,935</b>	<b>0</b>
6641	Machinery & Equipment	0	2,325	0
	<b>SUBTOTAL CAPITAL</b>	<b>0</b>	<b>2,325</b>	<b>0</b>
	<b>TOTAL OPERATING</b>	<b>79,401</b>	<b>160,660</b>	<b>0</b>

**COMMUNITY DEVELOPMENT AGENCY**

<b>ECONOMIC DEVELOPMENT</b>		<b>PROGRAM</b>																																								
<b>Empowerment Zone Program</b>		<b>129-080</b>																																								
<b>Statement of Purpose</b>																																										
<p><i>The Federal Empowerment Zone grant funds are awarded by the Santa Ana Empowerment Corporation Board of Directors to provide a range of community development activities directed toward economic development, workforce development, improvement to community facilities and services for the benefit of Empowerment Zone residents and businesses.</i></p>																																										
<b>Accomplishments in FY 04-05 &amp; FY 05-06</b>																																										
<p>In January of 1999, the City of Santa Ana was the only city in California awarded an Urban Empowerment Zone designation. Since that time, the Santa Ana Empowerment Zone has provided a variety of services and projects that have reinforced the City's commitment to provide comprehensive business and social services to distressed areas of the community. Some of the accomplishments during the first six years include allocating Empowerment Zone funds in these following targeted areas:</p> <table border="0"> <tr> <td>Health</td> <td align="right">\$1,762,167</td> <td align="right">11%</td> </tr> <tr> <td>Housing</td> <td align="right">\$423,343</td> <td align="right">3%</td> </tr> <tr> <td>Workforce Development</td> <td align="right">\$1,500,840</td> <td align="right">10%</td> </tr> <tr> <td>Economic Development</td> <td align="right">\$90,000</td> <td align="right">1%</td> </tr> <tr> <td>Human Services</td> <td align="right">\$530,308</td> <td align="right">3%</td> </tr> <tr> <td>Education</td> <td align="right">\$965,273</td> <td align="right">6%</td> </tr> <tr> <td>Infrastructure</td> <td align="right">\$2,966,404</td> <td align="right">19%</td> </tr> <tr> <td>Capacity Building</td> <td align="right">\$1,012,242</td> <td align="right">6%</td> </tr> <tr> <td>Safety</td> <td align="right">\$296,634</td> <td align="right">2%</td> </tr> <tr> <td>Research and Development</td> <td align="right">\$1,049,775</td> <td align="right">7%</td> </tr> <tr> <td>Daisy Wheel Project</td> <td align="right">\$3,315,000</td> <td align="right">21%</td> </tr> <tr> <td>Working Capital Loan</td> <td align="right">\$250,000</td> <td align="right">2%</td> </tr> <tr> <td>Investment Component</td> <td align="right">\$1,628,564</td> <td align="right">10%</td> </tr> </table> <p>The Empowerment Zone coordinates its services through the non-profit Santa Ana Empowerment Corporation that has a governance structure of twenty-three Board of Directors, and five Board Task Forces. A total of \$25,614,633 in Federal Empowerment Zone funds has been received since receiving the designation. In addition, the Santa Ana Empowerment Corporation issued \$25.5 million in Private Activity Bonds and issued over 1,000 federal tax credit affidavits to Santa Ana companies.</p>				Health	\$1,762,167	11%	Housing	\$423,343	3%	Workforce Development	\$1,500,840	10%	Economic Development	\$90,000	1%	Human Services	\$530,308	3%	Education	\$965,273	6%	Infrastructure	\$2,966,404	19%	Capacity Building	\$1,012,242	6%	Safety	\$296,634	2%	Research and Development	\$1,049,775	7%	Daisy Wheel Project	\$3,315,000	21%	Working Capital Loan	\$250,000	2%	Investment Component	\$1,628,564	10%
Health	\$1,762,167	11%																																								
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Infrastructure	\$2,966,404	19%																																								
Capacity Building	\$1,012,242	6%																																								
Safety	\$296,634	2%																																								
Research and Development	\$1,049,775	7%																																								
Daisy Wheel Project	\$3,315,000	21%																																								
Working Capital Loan	\$250,000	2%																																								
Investment Component	\$1,628,564	10%																																								
<b>Action Plan for FY 2006-07</b>																																										
<ul style="list-style-type: none"> <li>* Provide training opportunities for residents, stakeholders, and Santa Ana Empowerment Corporation (SAEC) Board and Task Force members to access the R&amp;D infrastructure data and reports through electronic means.</li> <li>* Increase the employability of Empowerment Zone residents through the "two-tier employment training system."</li> <li>* To create a comprehensive investment strategy for the Santa Ana Empowerment Corporation (SAEC) Board that will produce program income to create program sustainability.</li> <li>* Promote safety and community engagement through the successful implementation of two new Department of Justice Weed &amp; Seed sites in Santa Ana.</li> <li>* To create a comprehensive sustainability strategy for the Santa Ana Empowerment Corporation (SAEC) that will enable it to continue operating beyond 2009.</li> <li>* Promote business sustainability through the increased utilization of the Federal Tax Incentive Program and related services.</li> </ul>																																										
<b>PERFORMANCE MEASURES</b>		<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>																																						
		<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>																																						
<b>Service Level</b>																																										
Provide Staff support to the Santa Ana Empowerment Corporation (SAEC) Board of Directors, and SAEC Task Forces meetings.		50	47	50																																						
Monitor and evaluate first, second, third, fourth and fifth-year programs		57	57	57																																						
<b>Effectiveness</b>																																										
Empowerment Zone staff to provide reimbursements to service providers within a three week time period.		95%	95%	95%																																						
<b>Efficiency</b>																																										
Empowerment Zone staff to provide the Santa Ana Empowerment Zone Board with Quarterly Monitoring Reports and the United States Department of Housing and Urban Development with an Annual Report.		5	5	5																																						

**COMMUNITY DEVELOPMENT AGENCY**

<b>ECONOMIC DEVELOPMENT</b>		<b>FUND 129</b>		
<b>Empowerment Zone Program</b>		<b>Activity 80</b>		
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	375,689	431,940	406,725
6131	Salaries & Wages-Temporary	13,369	30,920	33,215
6141	Salaries-Overtime	4,537	7,000	0
6151	Retirement Plan	3,270	36,955	33,410
6161	Medicare Insurance	5,281	6,710	6,380
6171	Employees Insurance	34,368	35,230	43,865
6172	Employees Medical Retirement	3,051	2,930	3,055
6181	Compensation Insurance	4,334	5,400	5,340
6191	Other Personnel Services	8,737	28,000	15,000
	<b>SUBTOTAL PERSONNEL</b>	<b>452,636</b>	<b>585,085</b>	<b>546,990</b>
6211	Communications	6,769	2,480	4,395
6212	Telephone Moves/Changes	296	500	500
6214	Cellular Phone Charge	0	1,200	0
6221	Training & Transportation	4,314	17,500	17,335
6231	Advertising	9,137	7,500	30,000
6251	Other Agency Services	0	4,400	5,400
6281	M&R Machinery & Equipment	104	500	500
6291	Other Contractual Services	23,036	48,205	64,000
	<b>SUBTOTAL CONTRACTUAL</b>	<b>43,656</b>	<b>82,285</b>	<b>122,130</b>
6391	Operating Materials & Supplies	29,090	21,095	22,865
	<b>SUBTOTAL COMMODITIES</b>	<b>29,090</b>	<b>21,095</b>	<b>22,865</b>
6521	Insurance	2,540	2,690	2,850
6537	IS Strategic Plan	5,395	5,395	5,395
6571	Building Rental	10,000	10,000	10,870
6590	Indirect Costs	31,071	17,450	13,900
	<b>SUBTOTAL FIXED CHARGES</b>	<b>49,006</b>	<b>35,535</b>	<b>33,015</b>
6641	Machinery & Equipment	6,647	0	0
6661	Computer Software	175	1,000	0
	<b>SUBTOTAL CAPITAL</b>	<b>6,822</b>	<b>1,000</b>	<b>0</b>
6931	Payment to Subagents	394,594	661,135	0
	<b>SUBTOTAL PAYMENT TO SUBAGENTS</b>	<b>394,594</b>	<b>661,135</b>	<b>0</b>
	<b>TOTAL</b>	<b>975,804</b>	<b>1,386,135</b>	<b>725,000</b>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
2870	Executive Dir-Community Development	0.10		0.10	
2690	Economic Development Manager (MM)	0.25		0.25	
0350	Economic Development Specialist II	1.00		1.00	
0550	Economic Development Specialist I	1.00		2.00	
0560	Economic Development Specialist I	1.00		0.00	
0570	Economic Development Aide	1.00		0.00	
1200	Management Aide (UC)	0.10		0.10	
1150	Accountant II	0.50		0.50	
7330	Senior Office Assistant	1.00		1.00	
	<b>TOTAL</b>	<b>5.95</b>		<b>4.95</b>	

**COMMUNITY DEVELOPMENT AGENCY  
DEPARTMENT RESOURCE SUMMARY**

**Santa Ana W.O.R.K. Center**

ACTIVITIES	ACTUAL FY 04-05	ADOPTED FY 05-06	APPROVED FY 06-07
Santa Ana WORK Center One-Stop	1,711,722	1,942,845	1,754,530
Workforce Investment Board (WIB)	916,805	1,076,081	933,610
FEZ Service Navigator	930,610	0	980,000
Grants (Special Projects)	624,436	1,421,070	1,657,570
TOTAL	----- 4,183,573 =====	----- 4,439,996 =====	----- 5,325,710 =====

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 05-06		APPROVED FY 06-07	
		Full Time	Part Time	Full Time	Part Time
2390	WORK Center Coordinator	1.00		1.00	
8374	Workforce Specialist IV	3.00		3.00	
8373	Workforce Specialist III	3.00		3.00	
8372	Workforce Specialist II	14.00		15.00	
8371	Workforce Specialist I	4.00		4.00	
4270	Employment Services Fiscal Specialist	1.00		1.00	
7270	Secretary	1.00		0.00	
7330	Senior Office Assistant	1.00		2.00	
7040	Data Entry Office Assistant	1.00		1.00	
0060	Receptionist	1.00		1.00	
TOTAL		----- 30.00 =====		----- 31.00 =====	

**COMMUNITY DEVELOPMENT AGENCY**

<b>ECONOMIC DEVELOPMENT</b>		<b>PROGRAM</b>	
Santa Ana W.O.R.K. Center One-Stop Program		123-Variou	
<b>Statement of Purpose</b>			
<p><i>To offer job search assistance, job placement and basic skills education and employment training to all eligible adults and youth and to assist the local business community with the training and hiring of employees.</i></p> <p>The One-Stop Center is a multi-agency, multi-service shop designed to meet the employment assistance and training needs of the community. The One-Stop provides job search internet access, job search workshops, computer usage, employment listings, career advisement, resume preparation and training/education courses. The One-Stop Employment Resource Center is open to all residents.</p>			
<b>Accomplishments in FY 04-05 &amp; FY 05-06</b>			
<ul style="list-style-type: none"> <li>* Procured consultant to enhance services to the Santa Ana business community.</li> <li>* Awarded \$418,000 to serve Cal Works participants from the Orange County Social Service Agency.</li> <li>* Awarded grant by the Dept of Labor to assist Faith Based Organizations to connect to the One-Stop system.</li> <li>* Developed business resource kit to assist businesses transition workers who are being laid off back into the workforce.</li> <li>* Excelled in all Federal Program Performance Standards in both Adult and Youth programs.</li> </ul>			
<b>Action Plan for FY 2006-07</b>			
<ul style="list-style-type: none"> <li>* Acquire mobile computer lab.</li> <li>* Upgrade Scan card system to better track WORK Center service usage.</li> <li>* Develop an electronic newsletter to market WORK Center services.</li> <li>* Develop internet based workshops to teach people how to quickly become reemployed.</li> <li>* Meet programmatic enrollment and performance standards for all workforce programs.</li> <li>* Develop a job club component for direct placement participants.</li> </ul>			
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Level</b>			
Number of Customers enrolled	400	400	400
Number of Individuals served by all partners	8,000	9,000	8,000
Number of Rapid Response businesses served	25	20	20
Number of Rapid Response laid-off workers served	1,000	1,000	600
<b>Effectiveness</b>			
Percentage of Clients Placed in Jobs	75%	75%	75%
<b>Efficiency</b>			
Number of Individual Training Accounts Issued	80	70	50

**COMMUNITY DEVELOPMENT AGENCY**

<b>ECONOMIC DEVELOPMENT</b>		<b>FUND 123</b>		
<b>Santa Ana W.O.R.K. Center One-Stop Program</b>		<b>Activity Various</b>		
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	653,378	811,775	727,285
6131	Salaries & Wages Temporary	49,724	79,210	73,005
6132	Salaries Participants	116,008	0	0
6141	Salaries Overtime	3,115	0	0
6151	Retirement Plan	6,077	66,910	60,585
6161	Medicare Insurance	9,414	10,790	11,600
6171	Employees Insurance	89,981	114,095	102,760
6172	Employees Medical Retirement	4,984	5,685	5,815
6181	Compensation Insurance	16,767	8,730	7,925
6191	Other Personnel Services	0	0	1,000
	<b>SUBTOTAL PERSONNEL</b>	<b>949,448</b>	<b>1,097,195</b>	<b>989,975</b>
6211	Communications	19,993	24,240	57,440
6221	Training & Transportation	10,175	6,205	4,220
6231	Advertising	24,093	2,600	7,200
6251	Other Agency Services	3,177	3,430	4,045
6281	M&R Machinery & Equipment	2,763	7,150	7,150
6291	Other Contractual Services	167,770	116,065	126,560
6295	User Fees	108,360	109,955	96,660
	<b>SUBTOTAL CONTRACTUAL</b>	<b>336,331</b>	<b>269,645</b>	<b>303,275</b>
6391	Operating Materials & Supplies	37,841	36,020	27,760
	<b>SUBTOTAL COMMODITIES</b>	<b>37,841</b>	<b>36,020</b>	<b>27,760</b>
6511	Rental City Equipment	7,635	7,180	7,700
6521	Insurance (Risk Management)	15,308	17,405	15,845
6537	IS Strategic Plan	11,645	9,955	9,650
6590	Indirect Costs	74,023	87,940	72,425
	<b>SUBTOTAL FIXED CHARGES</b>	<b>108,611</b>	<b>122,480</b>	<b>105,620</b>
6641	Machinery & Equipment	557	15,125	10,100
6661	Computer Software	175	2,500	0
	<b>SUBTOTAL CAPITAL</b>	<b>732</b>	<b>17,625</b>	<b>10,100</b>
6933	Payment to Subagents	186,273	351,680	242,800
6937	Transportation-Bus Passes	20,533	5,200	47,240
6938	Client Support Services	57,651	35,000	16,400
6939	Client Assessment	14,611	8,000	11,360
	<b>SUBTOTAL PAYMENTS TO SUBAGENTS</b>	<b>279,068</b>	<b>399,880</b>	<b>317,800</b>
	<b>TOTAL</b>	<b>1,712,031</b>	<b>1,942,845</b>	<b>1,754,530</b>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
2390	WORK Center Coordinator	0.95		0.73	
8374	Workforce Specialist IV	0.90		0.85	
8373	Workforce Specialist III	2.00		0.65	
8372	Workforce Specialist II	7.50		7.50	
8371	Workforce Specialist I	3.85		3.85	
4270	Fiscal Specialist	0.77		0.56	
7330	Senior Office Assistant	1.00		1.00	
0060	Receptionist	0.90		0.80	
8340	Employment Counselor I		1.00		1.00
8100	Senior Administrative Intern		1.00		1.00
	<b>TOTAL</b>	<b>17.87</b>	<b>2.00</b>	<b>15.94</b>	<b>2.00</b>

**COMMUNITY DEVELOPMENT AGENCY**

<b>ECONOMIC DEVELOPMENT</b>		<b>PROGRAM</b>	
<b>Workforce Investment Board (WIB)</b>		<b>123-Variuos</b>	
<b>Statement of Purpose</b>			
<p><i>To ensure that the Workforce Investment Act programs and activities and the Santa Ana Workforce Investment Board perform in accordance with the governing legislation (Workforce Investment Act), federal and state mandates, as well as operate efficiently and in a cost effective manner.</i></p> <p>Staff to the WIB board and function as liaison between mandated partners, program operators, reporting agencies, as well as oversee contracts, monitoring and data reporting.</p>			
<b>Accomplishments in FY 04-05 &amp; FY 05-06</b>			
<ul style="list-style-type: none"> <li>* Return-on-Investment Study, conducted by CSUF, report a 473% return for every WIA dollar spent on universal access clients for PY 04-05.</li> <li>* Met or exceeded 100% of performance goals for FY 04-05 and received incentive award.</li> <li>* Actively provided technical assistance and monitored all program operators and provided additional technical services to those new to the WIA arena.</li> <li>* Produced and distributed two glossy eight page newsletters ("Workforce Investors") in PY 04-05 and in PY 05-06 to over 4,000 local businesses.</li> <li>* Produced and emailed a monthly newsletter ("Santa Ana WIB Business Connection") to over 300 businesses and interested parties each month.</li> <li>* Reactivated the Employer Assisted Housing Committee in PY 05-06, added new members and developed a plan of action.</li> <li>* Added two new youth providers to the list of program operators who provide valuable services to our local youth in order for them to continue their education, move on to college and/or gain the necessary employment skills needed to gain full and part-time employment</li> </ul>			
<b>Action Plan for FY 2006-07</b>			
<ul style="list-style-type: none"> <li>* Hold strategic planning sessions for the WIB and develop a revised Strategic Plan.</li> <li>* Assist the Employer Assisted Housing Committee in continued development of plan of action and implementation of various employer assisted housing activities and workshops.</li> <li>* Continue to be on alert for WIA reauthorization legislation in order to best position the WIB for compliance and implementation.</li> <li>* Continue to promote services to local youth through the Santa Ana Youth Council to ensure quality programs prevail.</li> <li>* Ensure all WIA monitoring requirements are met in a timely manner and procurement activities are conducted according to federal, state and city requirements.</li> <li>* Ensure all vocational training providers are in compliance and requests processed in a timely manner to ensure availability for adults and dislocated workers seeking training.</li> </ul>			
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Level</b>			
Number of packets prepared for WIB meetings	6	6	6
Number of packets prepared for Executive Committee Meetings	4	3	4
Number of packets prepared for sub-committee meetings	35	35	35
Number of programs administered by WIB	8	10	9
<b>Effectiveness</b>			
Percent of funds obligated by end of fiscal year	90	90	85
Percent of funds spent from previous year	100%	100%	100%
<b>Efficiency</b>			
Number of performance measures met	15	14	14



**COMMUNITY DEVELOPMENT AGENCY**

<b>ECONOMIC DEVELOPMENT</b>		<b>FUND 123</b>		
<b>Workforce Investment Board (WIB)</b>		<b>Activity Various</b>		
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	302,924	279,050	290,550
6141	Salaries - Overtime	2,293	0	0
6151	Retirement Plan	3,544	22,280	23,860
6161	Medicare Insurance	2,778	2,190	4,215
6171	Employees Insurance	38,154	36,220	44,495
6172	Employees Medical Retirement	2,064	1,960	2,325
6181	Compensation Insurance	3,919	2,735	2,880
6191	Other Personnel Services	0	50	4,500
	<b>SUBTOTAL PERSONNEL</b>	<b>355,676</b>	<b>344,485</b>	<b>372,825</b>
6211	Communications	16,787	7,240	9,520
6221	Training & Transportation	11,081	19,610	850
6231	Advertising	2,750	33,250	1,300
6251	Other Agency Services	7,455	5,565	4,050
6281	M & R Machinery & Equipment	758	1,360	1,360
6291	Other Contractual Services	9,231	12,325	10,955
6294	Lease Payments	27,724	27,725	27,725
	<b>SUBTOTAL CONTRACTUAL</b>	<b>75,786</b>	<b>107,075</b>	<b>55,760</b>
6391	Operating Materials & Supplies	12,659	13,590	10,045
	<b>SUBTOTAL COMMODITIES</b>	<b>12,659</b>	<b>13,590</b>	<b>10,045</b>
6511	Equipment Rental, City	3,480	3,585	3,845
6521	Insurance (Risk Management)	5,000	5,300	5,615
6537	IS Strategic Plan	2,180	2,175	2,175
6590	Indirect Costs	57	27,540	26,295
	<b>SUBTOTAL FIXED CHARGES</b>	<b>10,717</b>	<b>38,600</b>	<b>37,930</b>
6651	Machinery Equipment	0	0	1,395
	<b>SUBTOTAL CAPITAL CHARGES</b>	<b>0</b>	<b>0</b>	<b>1,395</b>
6933	Payment to Subagents	461,967	572,331	455,655
	<b>SUBTOTAL PAYMENT TO SUBAGENTS</b>	<b>461,967</b>	<b>572,331</b>	<b>455,655</b>
	<b>TOTAL</b>	<b>916,805</b>	<b>1,076,081</b>	<b>933,610</b>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
8374	Workforce Specialist IV	1.00		1.00	
8373	Workforce Specialist III	1.00		1.00	
8372	Workforce Specialist II	3.00		1.00	
7270	Secretary	1.00		0.00	
7330	Senior Office Assistant	0.00		1.00	
7040	Data Entry Office Assistant	0.93		0.93	
	<b>TOTAL</b>	<b>6.93</b>		<b>4.93</b>	

**COMMUNITY DEVELOPMENT AGENCY**

<b>ECONOMIC DEVELOPMENT</b>		<b>FUND 129</b>		
<b>FEZ Service Navigator SAWC</b>		<b>Activity 35</b>		
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	143,169	0	280,070
6131	Salaries & Wages-Temporary	45,540	0	49,960
6132	Salaries - Participants	730	0	0
6151	Retirement Plan	1,452	0	23,005
6161	Medicare Insurance	2,558	0	4,785
6171	Employees Insurance	11,039	0	32,730
6172	Employees Medical Retirement	1,274	0	2,240
6181	Compensation Insurance	1,952	0	3,265
6191	Other Personnel Services	0	0	4,500
	<b>SUBTOTAL PERSONNEL</b>	<b>207,714</b>	<b>0</b>	<b>400,555</b>
6211	Communications	10,405	0	8,775
6221	Training & Transportation	1,200	0	3,215
6231	Advertising	199	0	500
6251	Other Agency Services	431	0	0
6281	M & R Machinery & Equipment	345	0	830
6291	Other Contractual Services	8,318	0	6,930
6294	Lease Payments	4,281	0	0
6295	User Fees	1,500	0	15,375
	<b>SUBTOTAL CONTRACTUAL</b>	<b>26,679</b>	<b>0</b>	<b>35,625</b>
6391	Operating Materials & Supplies	8,009	0	3,040
	<b>SUBTOTAL COMMODITIES</b>	<b>8,009</b>	<b>0</b>	<b>3,040</b>
6521	Insurance (Risk Management)	1,190	0	0
6590	Indirect Costs	15,379	0	10,430
	<b>SUBTOTAL FIXED CHARGES</b>	<b>16,569</b>	<b>0</b>	<b>10,430</b>
6641	Machinery & Equipment	0	0	2,850
	<b>SUBTOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>2,850</b>
6933	Payment to Subagents	658,929	0	516,900
6937	Transportation-Bus Passes	6,357	0	4,000
6938	Client Support Services	6,353	0	6,600
	<b>SUBTOTAL PAYMENT TO SUBAGENTS</b>	<b>671,639</b>	<b>0</b>	<b>527,500</b>
	<b>TOTAL</b>	<b>930,610</b>	<b>0</b>	<b>980,000</b>
		=====	=====	=====

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
8374	Workforce Specialist IV	0.00		1.00	
8372	Workforce Specialist II	0.00		3.55	
4270	Fiscal Specialist	0.00		0.05	
	<b>TOTAL</b>	<b>0.00</b>		<b>4.60</b>	
		=====		=====	

**COMMUNITY DEVELOPMENT AGENCY**

<b>ECONOMIC DEVELOPMENT</b>		<b>FUND Various</b>		
<b>Special Projects</b>		<b>Activity Various</b>		
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	249,667	307,170	332,455
6131	Salaries & Wages-Temporary	0	13,855	14,585
6132	Salaries Participants	128,833	361,100	320,125
6141	Salaries Overtime	197	0	0
6151	Retirement Plan	2,495	24,525	27,310
6161	Medicare Insurance	5,214	4,390	5,035
6171	Employees Insurance	37,328	33,230	45,020
6172	Employees Medical Retirement	2,308	2,145	2,665
6181	Compensation Insurance	9,272	3,150	11,775
6191	Other Personnel Services	0	0	2,000
	<b>SUBTOTAL PERSONNEL</b>	<b>435,314</b>	<b>749,565</b>	<b>760,970</b>
6211	Communications	9,335	4,460	7,825
6221	Training & Transportation	1,201	1,710	1,270
6231	Advertising	1,346	4,500	500
6251	Other Agency Services	339	5,265	800
6281	M & R Machinery & Equipment	5	910	125
6291	Other Contractual Services	12,771	13,350	38,000
6295	User Fees	19,091	19,340	20,565
	<b>SUBTOTAL CONTRACTUAL</b>	<b>44,088</b>	<b>49,535</b>	<b>69,085</b>
6391	Operating Materials & Supplies	45	17,110	6,375
	<b>SUBTOTAL COMMODITIES</b>	<b>45</b>	<b>17,110</b>	<b>6,375</b>
6511	Equipment Rental	2,760	3,110	3,335
6521	Insurance	2,302	2,525	5,280
6537	IS Strategic Plan	4,101	5,790	6,095
6590	Indirect Operating Expenses	12,520	31,685	35,710
	<b>SUBTOTAL FIXED CHARGES</b>	<b>21,683</b>	<b>43,110</b>	<b>50,420</b>
6641	Machinery & Equipment	0	0	650
	<b>SUBTOTAL CAPITAL CHARGES</b>	<b>0</b>	<b>0</b>	<b>650</b>
6931	On the Job Training Payments	0	0	18,540
6933	Payments to Subagents	110,053	472,000	705,890
6937	Transportation-Bus Passes	2,253	24,530	17,000
6938	Client Support Services	5,431	45,665	20,500
6939	Client Assessment	5,569	19,555	8,140
	<b>SUBTOTAL PAYMENT TO SUBAGENTS</b>	<b>123,306</b>	<b>561,750</b>	<b>770,070</b>
	<b>TOTAL</b>	<b>624,436</b>	<b>1,421,070</b>	<b>1,657,570</b>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
2390	WORK Center Coordinator	0.05		0.27	
8374	Workforce Specialist IV	1.10		0.15	
8373	Workforce Specialist III	0.00		1.35	
8372	Workforce Specialist II	3.50		2.95	
8371	Workforce Specialist I	0.15		0.15	
4270	Fiscal Specialist	0.23		0.39	
0420	Data Entry Office Assistant	0.07		0.07	
0060	Receptionist	0.10		0.20	
	<b>TOTAL</b>	<b>5.20</b>		<b>5.53</b>	

**COMMUNITY DEVELOPMENT AGENCY  
DIVISION RESOURCE SUMMARY**

**Housing Division**

<b>ACTIVITIES</b>		<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
Various	Housing Authority-Administration	2,458,810	2,616,535	2,645,820
Various	Housing Authority-Housing Assistance Program	22,954,492	24,165,735	25,283,160
Various	Housing Authority-Housing Opportunities for Persons with Aids (HOPWA) Program	1,701,580	1,342,000	1,366,500
Various	Development Services-Administration	5,235,835	2,350,685	2,544,410
Various	Development Services-Residential Rehabilitation Loan Program	12,787,375	3,413,170	3,409,565
Various	Development Services-ERAF	0	3,401,350	0
Various	Neighborhood Improvement-Administration	888,609	1,103,650	1,210,000
Various	Capital Improvement Projects	7,380,304	3,403,780	6,785,400
	<b>TOTAL</b>	----- 53,407,005 =====	----- 41,796,905 =====	----- 43,244,855 =====

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
2870	Executive Director, Community Developmen	0.25		0.25	
2460	Housing Division Manager	1.00		0.90	
0520	Housing Programs Coordinator	0.90		0.90	
7640	Housing Authority Coordinator	1.00		1.00	
0600	Redevelopment Project Manager III	1.00		1.60	
7610	Community Development District Manager	3.00		3.00	
2720	Housing Authority Operations Supervisor	1.00		1.00	
1720	Management Analyst	1.00		1.00	
0910	Housing Development Analyst	1.00		0.80	
1840	Housing Programs Analyst	0.90		0.90	
2700	Senior Residential Construction Specialist	1.00		1.00	
1860	Senior Housing Specialist	2.00		2.00	
2710	Residential Construction Specialist	2.00		2.00	
1900	Housing Specialist II	10.00		9.00	
1890	Housing Specialist I	2.00		2.00	
0700	Loan Specialist	0.80		0.80	
2760	Property Rehabilitation Assistant	1.00		1.00	
7580	Housing Programs Aide	1.00		1.00	
7280	Senior Accounting Assistant	1.00		1.00	
7270	Secretary	1.00		1.00	
7330	Senior Office Assistant	7.00		7.00	
1640	Senior Receptionist	1.00		1.00	
1900	Housing Authority Aide	1.00		1.00	
1900	Housing Authority Analyst	1.00		1.00	
7490	Senior Accountant	0.30		0.30	
	<b>TOTAL</b>	----- 43.15 =====		----- 42.45 =====	

**COMMUNITY DEVELOPMENT AGENCY**

**HOUSING AND NEIGHBORHOOD DEVELOPMENT DIVISION**  
**Housing Services**

**PROGRAM**  
**Various Accounts**

**Statement of Purpose**

*To promote and deliver a balance of housing related programs and services to City residents, investors and developers.*

The Housing and Neighborhood Development Division ensures the effective utilization of City resources to enhance and preserve the intrinsic quality and economic viability of residential neighborhoods and housing stock within the City.

**SERVICE PROGRAM**

**ASSISTED HOUSING**

To effectively provide quality customer service and economic assistance to very low- and low-income persons and families and to insure tenancy in decent, safe and sanitary housing. To provide opportunities for persons to gain training and/or education through the Family Self-Sufficiency Program which will lead to economic independence.

**HOUSING DEVELOPMENT AND REHABILITATION**

To provide quality technical and financial assistance to residents, developers, investors and non-profit organizations within the residential community to ensure the enhancement of existing housing stock, construction of new quality affordable housing, and the promotion of homeownership opportunities.

**NEIGHBORHOOD IMPROVEMENT**

To act as a liaison between City staff and residents. To provide technical assistance and incentives which serve as catalysts to residents. To encourage the maintenance and rehabilitation of residential properties which will promote reinvestment and pride in the City. To encourage and facilitate the enhancement of under-utilized and substandard areas within the City. To provide quality technical support for formation and development of neighborhood commitment, investment, and stabilization of neighborhoods.

**COMMUNITY DEVELOPMENT AGENCY**

<b>HOUSING AND NEIGHBORHOOD DEVELOPMENT DIVISION</b>		<b>PROGRAM</b>	
<b>Assisted Housing</b>		<b>Various</b>	
<b>Statement of Purpose</b>			
<p><i>To effectively provide quality customer service and economic assistance to low income persons or families which ensures tenancy in decent, safe, and sanitary housing. Implement housing programs that meet the community's housing needs. Create partnerships with community organizations to maximize resources for our clients.</i></p> <p>The Housing Authority (Assisted Housing Program) provides rental subsidy payments to very low income residents utilizing funds from the U.S. Department of Housing and Urban Development. Additionally, the Housing Authority facilitates the development of low/moderate income housing through the issuance of tax exempt bonds.</p>			
<b>Accomplishments in FY 04-05 &amp; FY 05-06</b>			
<ul style="list-style-type: none"> <li>* Maintained "High Performer" rating under SEMAP.</li> <li>* Upgraded voucher management software to increase efficiency and accuracy.</li> <li>* Received \$123,636 grant to fund Family Self-Sufficiency program.</li> <li>* Implemented HUD'S Enterprise Income Verification system to better protect program integrity.</li> <li>* Fielded automated rent comparables system.</li> <li>* Created and distributed quarterly newsletters to landlords and tenants.</li> </ul>			
<b>Action Plan for FY 2006-07</b>			
<ul style="list-style-type: none"> <li>* Implement automated Housing Quality Standards inspection software.</li> <li>* Establish program to create greater client access to job skills training.</li> <li>* Field PowerPoint briefing presentation in English, Spanish, and Vietnamese.</li> <li>* Implement program changes to reflect new HUD regulations.</li> <li>* Ensure compliance with SEMAP requirements.</li> <li>* Implement "re-examinations by mail" system for elderly and disabled families.</li> </ul>			
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Level</b>			
Invited to Orientation	900	1,000	600
Attended Orientation	370	400	400
Interviews Conducted	355	385	385
Vouchers Issued	217	250	240
Void or Expired Vouchers	66	40	30
New Admissions	204	220	250
End or Participation	169	180	180
Annual Inspections	2,370	2,320	2,500
Life Skills Classes			
<b>Efficiency</b>			
Percent of individuals attending Orientation	41%	40%	67%
Percent of issued Vouchers fully utilized	97%	76%	83%
Pass Rate for Annual Inspections	45%	45%	75%
Number of Units Under Lease	2,505	2,525	2,558
<b>Effectiveness</b>			
Fund Utilization Rate			
Lease-Up Rate	102%	99%	100%
	98%	99%	100%

**COMMUNITY DEVELOPMENT AGENCY**

<b>HOUSING</b>		<b>FUND Various</b>		
<b>Assisted Housing</b>		<b>Activity Various</b>		
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	1,279,615	1,356,855	1,380,260
6131	Salaries & Wages-Temporary	97,311	30,220	39,600
6141	Salaries & Wages-Overtime	19,549	10,000	20,000
6151	Retirement Plan	12,471	110,745	113,375
6161	Medicare Insurance	17,660	19,620	20,590
6171	Employees Insurance	190,267	192,830	203,145
6172	Employees Medical Retirement	9,581	9,595	11,110
6181	Compensation Insurance	12,616	14,170	14,625
6191	Other Personnel Services	47,778	58,530	63,495
6192	Audit Fees	17,218	0	13,000
	<b>SUBTOTAL PERSONNEL</b>	<b>1,704,066</b>	<b>1,802,565</b>	<b>1,879,200</b>
6211	Communication	23,843	21,440	26,640
6214	Cellular Phone Charges	193	0	0
6221	Training & Transportation	15,741	13,975	17,025
6231	Advertising	2,986	5,000	3,995
6241	Janitorial & Housekeeping	0	1,000	0
6251	Other Agency Services	6,131	8,750	8,815
6281	M&R Machinery & Equipment	19,750	22,400	4,050
6291	Other Contractual Services	126,756	148,000	121,240
6291 1	Adm Fee Paid-Port	209,400	0	0
6291 2	Adm Fee Rec'd Port	(60,600)	0	0
	<b>SUBTOTAL CONTRACTUAL</b>	<b>344,200</b>	<b>220,565</b>	<b>181,765</b>
6391	Operating Materials & Supplies	86,395	84,000	79,545
	<b>SUBTOTAL COMMODITIES</b>	<b>86,395</b>	<b>84,000</b>	<b>79,545</b>
6511	Equipment Rental	22,003	22,005	28,160
6521	Insurance (Risk Management)	33,310	35,310	37,430
6571	Building Rental	99,498	99,375	107,980
6590	Indirect Costs	275,908	210,425	207,745
	<b>SUBTOTAL FIXED CHARGES</b>	<b>430,719</b>	<b>367,115</b>	<b>381,315</b>
6615	Relocation Costs	23,838	0	0
6641	Machinery & Equipment	0	31,400	12,000
6651	Books, Records, & Videos	343	400	0
6661	Computer Software	0	5,500	5,500
	<b>SUBTOTAL CAPITAL</b>	<b>24,181</b>	<b>37,300</b>	<b>17,500</b>
6931	Payment to Subagents	1,092,122	958,740	960,230
6992	Housing Assistance Payments	23,197,761	24,653,985	25,795,925
6992 1	HAP-FSS Escrow	312,249	0	0
6992 2	FSS SAFCU Reimb	(18,701)	0	0
6992 3	FSS Terminated Rec'd	(58,110)	0	0
	<b>SUBTOTAL MISCELLANEOUS</b>	<b>24,525,321</b>	<b>25,612,725</b>	<b>26,756,155</b>
	<b>TOTAL</b>	<b>27,114,882</b>	<b>28,124,270</b>	<b>29,295,480</b>

**COMMUNITY DEVELOPMENT AGENCY**

**HOUSING**  
**Assisted Housing**

**FUND Various**  
**Activity Various**

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 05-06		APPROVED FY 06-07	
		Full Time	Part Time	Full Time	Part Time
2870	Executive Director, CDA	0.05		0.05	
2460	Housing Division Manager	0.17		0.17	
7640	Housing Authority Coordinator	1.00		1.00	
2720	Housing Authority Operations Supervisor	1.00		1.00	
1720	Management Analyst	1.00		1.00	
1860	Senior Housing Specialist	2.00		2.00	
1900	Housing Specialist II	10.00		9.00	
1890	Housing Specialist I	2.00		2.00	
7280	Senior Accounting Assistant	0.17		0.17	
7270	Secretary	0.20		0.20	
7330	Senior Office Assistant	3.00		3.00	
1640	Senior Receptionist	1.00		1.00	
1900	Housing Authority Aide	1.00		1.00	
1900	Housing Authority Analyst	1.00		1.00	
		----- 23.59 =====		----- 22.59 =====	



**COMMUNITY DEVELOPMENT AGENCY**

<b>HOUSING AND NEIGHBORHOOD DEVELOPMENT DIVISION</b>		<b>PROGRAM</b>	
<b>Development Services</b>		<b>Various</b>	
<b>Statement of Purpose</b>			
<p><i>To provide quality technical and financial assistance to residents, developers, investors and non-profit organizations within the residential community. To ensure the enhancement of existing housing stock and construction of new quality housing and to promote homeownership opportunities.</i></p> <p>The Development Services Program provides funds for the development and rehabilitation of residential units, encourages owners to upgrade properties that need major building system replacement or structural repair, and assists in the development of new residential units through a variety of loan programs.</p>			
<b>Accomplishments in FY 04-05 &amp; FY 05-06</b>			
<ul style="list-style-type: none"> <li>* Completed rehabilitation of 10 multifamily buildings in the Cornerstone Village project area.</li> <li>* Received \$500,000 through the State of California CalHome Program for owner-occupied and mobile home rehabilitation loans.</li> <li>* Provided a nonprofit corporation with low cost loans totaling more than \$8 million for the acquisition and rehabilitation of two apartment complexes.</li> <li>* Provided a nonprofit corporation with low cost loans totaling more than \$200,000 for the rehabilitation of two transitional housing facilities.</li> <li>* Responsible for the management of more than 60 properties owned by the Community Redevelopment Agency.</li> <li>* First historic properties restoration loan completed.</li> </ul>			
<b>Action Plan for FY 2006-07</b>			
<ul style="list-style-type: none"> <li>* Continue to facilitate acquisition and rehabilitation of multifamily units by nonprofit housing corporations.</li> <li>* Continue to provide financial and technical assistance for residential property rehabilitation.</li> <li>* Implement federal HOME and Tax Increment Programs to meet the goals of the Consolidated Plan and facilitate the construction of 5 infill housing units.</li> <li>* Provide technical support for development and marketing of Agency-owned property.</li> </ul>			
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Level</b>			
Program inquiries received	440	450	400
Infill new construction units completed	7	0	2
Non-profit acquisition/rehabilitation loans funded	13	4	2
Single-family rehabilitation loans funded	10	4	10
Home compliance inspections completed	100	165	72
<b>Efficiency</b>			
Percentage of rehab loan funds expended on work that exceeds City of Santa Ana code requirements	60%	60%	60%
<b>Effectiveness</b>			
Percentage of units inspected for HQS compliance by deadline	100%	100%	100%
Percentage of HOME funds committed	93%	90%	90%
Percentage of delinquent and defaulted loans	8%	8%	8%

**COMMUNITY DEVELOPMENT AGENCY**

<b>HOUSING</b>		<b>FUND Activity Various</b>		
<b>Development Services - Low- &amp; Moderate- Income Housing</b>		<b>Activity Various</b>		
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	772,876	980,305	1,034,505
6131	Salaries & Wages-Temporary	39,184	154,175	216,420
6141	Salaries & Wages-Overtime	21,877	0	10,000
6151	Retirement Plan	6,831	90,580	88,905
6161	Medicare Insurance	6,538	10,350	17,330
6171	Employees Insurance	92,027	111,515	129,650
6172	Employees Medical Retirement	4,856	7,485	8,895
6181	Compensation Insurance	9,883	13,530	14,515
6191	Other Personnel Services	55,307	92,560	85,560
	<b>SUBTOTAL PERSONNEL</b>	<b>1,009,379</b>	<b>1,460,500</b>	<b>1,605,780</b>
6211	Communication	19,928	21,000	22,395
6214	Cellular Phone Charges	76	0	0
6221	Training & Transportation	7,584	15,000	21,995
6231	Advertising	7,996	6,000	9,300
6241	Janitorial & Housekeeping	0	500	0
6251	Other Agency Services	5,651	20,300	19,190
6281	M&R Machinery & Equipment	2,876	17,500	7,500
6291	Other Contractual Services	664,292	120,000	123,910
	<b>SUBTOTAL CONTRACTUAL</b>	<b>708,403</b>	<b>200,300</b>	<b>204,290</b>
6391	Operating Materials & Supplies	39,791	70,000	78,085
	<b>SUBTOTAL COMMODITIES</b>	<b>39,791</b>	<b>70,000</b>	<b>78,085</b>
6511	Equipment Rental	15,190	15,190	18,735
6521	Insurance (Risk Management)	91,450	96,940	102,760
6534	Computer Services	10,290	10,290	10,290
6537	IS Strategic Plan Charges	238,290	238,290	243,685
6571	Building Rental	68,235	68,235	74,150
6590	Indirect Costs	164,115	172,440	184,135
	<b>SUBTOTAL FIXED CHARGES</b>	<b>587,570</b>	<b>601,385</b>	<b>633,755</b>
6611	Land	6,606,874	0	0
6615	Relocation Expense	123,489	0	0
6631	Improvements Other Than Buildings	138,164	3,403,780	6,785,400
6641	Machinery & Equipment	852	15,000	20,000
6651	Books, Records & Video	92	1,000	0
6661	Computer Software	175	2,500	2,500
	<b>SUBTOTAL CAPITAL</b>	<b>6,869,646</b>	<b>3,422,280</b>	<b>6,807,900</b>
6782-1	ERAF Payment A	0	3,401,350	0
	<b>SUBTOTAL DEBT SERVICE</b>	<b>0</b>	<b>3,401,350</b>	<b>0</b>
6800-540	Transfer to Fd 540	3,401,350	0	0
6800-507	Transfer to Fd 507	0	0	0
	<b>SUBTOTAL INTERFUND TRANSFERS</b>	<b>3,401,350</b>	<b>0</b>	<b>0</b>
6911	Reserve Appropriation	(7,537)	0	0
6951	Residential Rehab Loans	5,989,646	1,000,000	1,168,435
6951	1 Residential Rehab Loans-HOME	6,591,636	2,413,170	2,241,130
6954	Rebates & Rehab	213,630	0	0
	<b>SUBTOTAL MISCELLANEOUS</b>	<b>12,787,375</b>	<b>3,413,170</b>	<b>3,409,565</b>
	<b>TOTAL</b>	<b>25,403,514</b>	<b>12,568,985</b>	<b>12,739,375</b>

**COMMUNITY DEVELOPMENT AGENCY**

**HOUSING**  
**Development Services-South Harbor Low & Mod Housing**

**FUND Various**  
**Activity Various**

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 05-06		APPROVED FY 06-07	
		Full Time	Part Time	Full Time	Part Time
2870	Executive Director-Community Development	0.20		0.20	
2460	Housing Division Manager	0.72		0.62	
0520	Housing Programs Coordinator	0.90		0.90	
0600	Redevelopment Project Manager III	1.00		1.60	
0910	Housing Development Analyst	1.00		0.80	
1840	Housing Programs Analyst	0.90		0.90	
2700	Senior Residential Construction Specialist	1.00		1.00	
2710	Residential Construction Specialist	2.00		2.00	
7000	Loan Specialist	0.80		0.80	
2760	Property Rehabilitation Assistant	1.00		1.00	
7490	Senior Accountant	0.30		0.30	
7280	Senior Accounting Assistant	0.83		0.83	
7270	Secretary	0.80		0.80	
7330	Senior Office Assistant	2.00		2.00	
	<b>TOTAL</b>	----- 13.45 =====		----- 13.75 =====	

## COMMUNITY DEVELOPMENT AGENCY

<b>HOUSING AND NEIGHBORHOOD DEVELOPMENT DIVISION</b> <b>Neighborhood Improvement</b>	<b>PROGRAM</b> <b>Various</b>		
<b>Statement of Purpose</b>			
<p><i>To facilitate collaboration between agencies and the communities to ensure efficient implementation of community initiatives. To improve area conditions and overall quality of life.</i></p> <p>The Neighborhood Improvement Program (NIP) provides staff support and acts as a liaison between neighborhoods, communities and the City. NIP provides quality technical assistance and community improvements to facilitate improved communication between residents, the community and the City, and to promote a positive city image.</p>			
<b>Accomplishments in FY 04-05 &amp; FY 05-06</b>			
<ul style="list-style-type: none"> <li>* Provided support to 60 neighborhood associations, a net increase of 4 NA's this past fiscal year.</li> <li>* Continued to provide training opportunities for apartments managers.</li> <li>* Continued to develop an Employer Assisted Housing Program.</li> <li>* Developed a training program for Spanish-speaking Homeowner Association Board members.</li> <li>* Enhanced website to provide relevant content and timely information for residents.</li> <li>* Finalized NIP database migration from Word to Access.</li> <li>* Utilized NUSA membership resources to assist NA efforts.</li> </ul>			
<b>Action Plan for FY 2006-07</b>			
<ul style="list-style-type: none"> <li>* Continue to support neighborhood associations and Communication Linkages.</li> <li>* Develop assessment methodology of neighborhood association capacities.</li> <li>* Prepare individual development plans for all 60 neighborhood associations.</li> <li>* Link efforts of Business Community Watch (BCW) programs in shopping centers with surrounding neighborhood associations.</li> <li>* Support Resource Network agencies through networking/recognition, strategic planning, information sharing and encouraging collaboration.</li> <li>* Develop a Santa Ana "Neighborhood News Wire Service" to support community-based organizations.</li> </ul>			
PERFORMANCE MEASURES	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>			
Residents receiving Apartment Manager training	75	75	75
Neighborhood association meetings	300	300	325
Neighborhood cleanups	50+	50+	50+
Dumpsters provided	300	300	350
<b>Efficiency</b>			
Regular meetings supported by staff	250	250	250
<b>Effectiveness</b>			
Number of internet visits to Community Calendar	2,500	3,000	3,500
Number of Resource Network Agencies utilizing quarterly newsletters of Community Calendar	75	75	75
Frequency of Community Calendar updates	100	100	100
Quarterly newsletters distributed	3,100	3,100	3,150
Quarterly newsletters published	4	4	4

**COMMUNITY DEVELOPMENT AGENCY**

<b>HOUSING</b>		<b>FUND Various</b>		
<b>Neighborhood Improvement - Low- &amp; Moderate-Income Housing</b>		<b>Activity Various</b>		
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	374,653	439,150	449,750
6131	Salaries & Wages-Temporary	90,437	162,905	195,115
6141	Salaries & Wages-Overtime	17,836	0	10,000
6151	Retirement Plan	2,885	48,065	47,285
6161	Medicare Insurance	4,284	8,270	9,350
6171	Employees Insurance	37,409	63,345	64,335
6172	Employees Medical Retirement	2,827	3,125	3,630
6181	Compensation Insurance	5,939	6,180	6,655
6191	Other Personnel Services	528	2,000	2,270
	<b>SUBTOTAL PERSONNEL</b>	<b>536,798</b>	<b>733,040</b>	<b>788,390</b>
6211	Communication	13,008	11,000	11,480
6214	Cellular Phone Charges	192	0	0
6221	Training & Transportation	5,621	13,170	10,570
6231	Advertising	1,070	3,000	3,000
6241	Janitorial & Housekeeping	0	500	500
6251	Other Agency Services	1,584	4,580	1,080
6281	M&R Machinery & Equipment	399	1,000	1,000
6291	Other Contractual Services	48,261	51,500	40,745
	<b>SUBTOTAL CONTRACTUAL</b>	<b>70,135</b>	<b>84,750</b>	<b>68,375</b>
6391	Operating Materials & Supplies	80,264	79,000	75,210
	<b>SUBTOTAL COMMODITIES</b>	<b>80,264</b>	<b>79,000</b>	<b>75,210</b>
6511	Equipment Rental	10,731	10,730	13,685
6521	Insurance (Risk Management)	61,475	65,165	69,070
6571	Building Rental	56,185	56,185	61,055
6590	Indirect Costs	72,693	71,180	84,115
	<b>SUBTOTAL FIXED CHARGES</b>	<b>201,084</b>	<b>203,260</b>	<b>227,925</b>
6631	Improvements Other than Buildings	0	0	50,000
6641	Machinery & Equipment	0	3,000	0
6651	Books, Records & Video	328	100	100
6661	Computer Software	0	500	0
	<b>SUBTOTAL CAPITAL</b>	<b>328</b>	<b>3,600</b>	<b>50,100</b>
	<b>TOTAL</b>	<b>888,609</b>	<b>1,103,650</b>	<b>1,210,000</b>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
2460	Housing Division Manager	0.11		0.11	
7610	Community Development District Manager	3.00		3.00	
7620	Housing Programs Aide	1.00		1.00	
7580	Senior Office Assistant	2.00		2.00	
	<b>TOTAL</b>	<b>6.11</b>		<b>6.11</b>	

**COMMUNITY DEVELOPMENT AGENCY**

<b>NON-DIVISIONAL</b>		<b>FUND 530/550/570</b>		
		<b>Activity 930</b>		
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	165,658	164,720	226,665
6151	Retirement Plan	1,600	14,800	18,620
6161	Medicare Insurance	520	2,560	3,005
6171	Employees Insurance	15,938	16,895	17,690
6172	Employees Medical Retirement	754	885	2,140
6181	Compensation Insurance	3,458	4,070	5,235
	<b>SUBTOTAL PERSONNEL</b>	<b>187,928</b>	<b>203,930</b>	<b>273,355</b>
6221	Training & Transportation	1,320	0	0
	<b>SUBTOTAL CONTRACTURAL</b>	<b>1,320</b>	<b>0</b>	<b>0</b>
6590	Indirect Operating Expenses	15,647	28,175	33,365
	<b>SUBTOTAL FIXED CHARGES</b>	<b>15,647</b>	<b>28,175</b>	<b>33,365</b>
	<b>TOTAL</b>	<b>204,895</b>	<b>232,105</b>	<b>306,720</b>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
1790	City Manager	0.25		0.25	
2491	Deputy City Manager of Dev. Services	0.00		0.50	
0090	Assistant City Manager	0.33		0.00	
0900	Executive Assistant (UC)	0.58		0.58	
1070	Secretary to the City Manager (UC)	0.25		0.25	
	<b>TOTAL</b>	<b>1.41</b>		<b>1.58</b>	

## COMMUNITY DEVELOPMENT AGENCY

### INTERCITY

### PROJECT AREA

#### PROJECT : DEPOT IMPROVEMENTS 570-936

This project will upgrade facilities at the Santa Ana Depot, including resurfacing the parking lots, replacing the spindles in the courtyard stairway, installing an art wall along the East side of the platform, installing additional lighting and installing banners and display cases for marketing materials. The Depot is a primary gateway to the City of Santa Ana and provides visitors their first impression of the City.

	<u>ADOPTED THRU 6/06</u>	<u>PROPOSED THRU 7/06-6/07</u>
<b>REVENUE</b>		
PROJECT: DEPOT IMPROVEMENTS		
Tax Increment	0	400,000
	-----	-----
TOTAL	0	400,000
	=====	=====
 <b>EXPENDITURES</b>		
PROJECT: DEPOT IMPROVEMENTS		
Depot Artwall	0	250,000
Depot Asphalt	0	75,000
Depot Caps and Spindles	0	50,000
Depot Marketing	0	25,000
	-----	-----
TOTAL	0	400,000
	=====	=====

## COMMUNITY DEVELOPMENT AGENCY

**CENTRAL CITY**

**PROJECT AREA**

**PROJECT : DOWNTOWN STREETScape PROJECT - PHASE II 570-936**

This project is the second phase of the project. The area to be completed is located between Ross and Broadway and Main to French. Phase II of the project will include new trees, street furniture and new sidewalks treatments. The project will also include resurfacing the public street in the Phase I and Phase II areas to give a complete enhanced look to the area along Fourth Street from Ross to French.

	<u>ADOPTED THRU 6/06</u>	<u>PROPOSED THRU 7/06-6/07</u>
<b>REVENUE</b>		
PROJECT: DOWNTOWN STREETScape PROJECT PHASE II		
Tax Increment	0	614,000
	-----	-----
TOTAL	0	614,000
	=====	=====
 <b>EXPENDITURES</b>		
PROJECT: DOWNTOWN STREETScape PROJECT PHASE II		
Improvements	0	614,000
	-----	-----
TOTAL	0	614,000
	=====	=====



**COMMUNITY DEVELOPMENT AGENCY**

**SOUTH MAIN**

**PROJECT AREA**

**PROJECT: FEASIBILITY STUDY FOR SOUTH MAIN COMMERCIAL CORRIDOR 553-936**

Conduct a feasibility study for South Main Corridor to determine the potential market for the area. This study is part of an ongoing effort to improve the marketability of South Main Street.

**PROJECT : MAIN STREET ARCHWAY SIGNS 553-936**

This project is to install an archway sign spanning a portion of Main Street at Broadway Place. This project is part of an ongoing effort to improve the marketability of South Main Street and provide assistance to infrastructure improvements.

**PROJECT # 9209: STREET IMPROVEMENTS - COMMERCIAL CORRIDOR 570/553-951**

This project will provide infrastructure improvements to the South Main Street Corridor between First Street and the southern city boundary. These improvements may consist of sidewalk improvements, street trees, or an archway sign spanning a portion of Main Street. It is expected that any of the proposed projects will be phased over the next few years. This project will become part of an ongoing effort to improve the marketability of South Main Street and provide assistance to much needed infrastructure improvements.

	<u>ADOPTED</u> <u>THRU 6/06</u>	<u>PROPOSED</u> <u>THRU 7/06-6/07</u>
<b>REVENUE</b>		
PROJECT: FEASIBILITY STUDY FOR SOUTH MAIN		
Tax Increment	0	30,000
PROJECT: MAIN STREET ARCHWAY SIGNS		
Tax Increment	0	550,000
PROJECT #9209		
Tax Increment	700,000	1,100,000
	-----	-----
TOTAL	0	1,680,000
	=====	=====

**EXPENDITURES**

PROJECT: FEASIBILITY STUDY FOR SOUTH MAIN		
Other Contractual Services	0	30,000
PROJECT: MAIN STREET ARCHWAY SIGNS		
Improvements	0	550,000
PROJECT #9209		
Improvements	700,000	1,100,000
	-----	-----
TOTAL	700,000	1,680,000
	=====	=====

## COMMUNITY DEVELOPMENT AGENCY

**MERGED**

**PROJECT AREA**

**PROJECT: MUSEUM DISTRICT IMPROVEMENTS 570-936**

This project is to promote and facilitate the growth of arts and culture by continuing the development of the museum district that includes the Bowers Museum, Kidseum and Discovery Science Center.

	<u>ADOPTED THRU 6/06</u>	<u>PROPOSED THRU 7/06-6/07</u>
<b>REVENUES</b>		
PROJECT #06-7214		
Tax Increment	0	100,000
	-----	-----
TOTAL	0	100,000
	=====	=====
 <b>EXPENDITURES</b>		
PROJECT #06-7214		
Improvements Other Than Buildings	0	100,000
	-----	-----
TOTAL	0	100,000
	=====	=====

# COMMUNITY DEVELOPMENT AGENCY

## RESIDENTIAL PROGRAM

### **PROJECT # 7018: REPLACEMENT HOUSING/INCLUSIONARY OBLIGATION**

To facilitate projects and to meet federal regulations for replacement housing inclusionary obligation. A comprehensive multi-year program has been designed to acquire property and develop replacement units in partnership with private and non-profit developers.

### **PROJECT: NEIGHBORHOOD SPONSORED PROJECTS 135-147**

Neighborhood Sponsored Projects provide information and outreach and capital projects to neighborhoods. Capital and neighborhood projects are implemented to mitigate neighborhood issues in order to meet long term neighborhood goals.

### **PROJECT # 7095: SANTA ANA BOULEVARD ACQUISITIONS**

This program will enhance the vital appearance of the Santa Ana Boulevard area. Initial activities to implement the infill housing project on Santa Ana Blvd. between Minter and Poinsettia have included the acquisition of vacant residential lots, and for-sale housing. This area is within the larger Santa Ana Renaissance Specific Plan that is being prepared by

### **PROJECT #7141: INFILL NEW CONSTRUCTION 507-936**

The improvement plans include the development of remnant parcels due to the realignment of McFadden from Main Street east to Maple, and various agency-owned parcels throughout the city. The developments will include market rate and affordable single family homes.

### **PROJECT 7151: MOBILE HOME REPLACEMENT PROGRAM 507-936**

The Program will assist mobile home owners to replace coaches that are not economically viable for rehabilitation.

### **PROJECT #7163: EMPLOYER ASSISTED HOUSING 507-936**

This program will provide education and homebuyer information and assistance to employers in the Empowerment Zone.

### **PROJECT #7166: RELOCATION OBLIGATIONS**

These payments are required to meet Federal and State mandated regulations for payment of relocation benefits.

### **PROJECT 7208: LOGAN INFILL 507-936**

The Community Redevelopment Agency owns these sites which are proposed to be developed with single family homes. Funding is for the development of the sites.

**COMMUNITY DEVELOPMENT AGENCY**

**RESIDENTIAL PROGRAM**

	<u>ADOPTED</u> <u>THRU 6/06</u>	<u>PROPOSED</u> <u>THRU 7/06-6/07</u>
<b>REVENUE</b>		
PROJECT #7018		
Housing Set Aside Tax Increment	503,780	500,000
PROJECT: NEIGHBORHOOD SPONSORED PROJECTS		
Community Development Block Grant	0	50,000
PROJECT #7095		
Housing Set Aside Tax Increment	1,400,000	1,100,000
PROJECT #7141		
Housing Set Aside Tax Increment	450,000	2,760,400
PROJECT # 7151		
Housing Set-Aside Tax Increment	200,000	225,000
PROJECT #7163		
Housing Set-Aside Tax Increment	50,000	500,000
PROJECT #7166		
Housing Set Aside Tax Increment	500,000	500,000
PROJECT # 7208		
Housing Set-Aside Tax Increment	300,000	1,200,000
	-----	-----
TOTAL	3,403,780	6,835,400
	=====	=====

<b>EXPENDITURES</b>		
PROJECT #7018		
Acquisition & Development - Birch Street	503,780	500,000
PROJECT: NEIGHBORHOOD SPONSORED PROJECTS		
Implementation & Outreach	0	50,000
PROJECT #7095		
Acquisition & Rehabilitation	1,400,000	1,100,000
PROJECT #7141		
Acquisition & Development		
- Multi site Development	450,000	2,760,400
PROJECT # 7151		
Program Assistance	200,000	225,000
PROJECT #7163		
Consulting Services, Marketing & Educational		
Materials, Home Ownership Assistance	50,000	500,000
PROJECT #7166		
Relocation Benefits	500,000	500,000
PROJECT # 7208		
Home Owner Assistance	300,000	1,200,000
	-----	-----
TOTAL	3,403,780	6,835,400
	=====	=====

## COMMUNITY DEVELOPMENT AGENCY

### MERGED

### OBLIGATION

**PROJECT #7181: DOUBLETREE HOTEL OPA PAYMENTS 570-941**

In December 2000, the City of Santa Ana authorized a yearly loan to the South Main Project area of the Community Redevelopment Agency of a portion of the transient occupancy tax generated by the proposed Doubletree Hotel. The Agency will contribute this amount towards the hotel project over a 14-year term not to exceed \$8,127,437.

**PROJECT #7173: SYCAMORE GARAGE 570-941**

This is the development of a 500+ space parking structure north of the YMCA building along Sycamore. The site will include a parcel of Agency-owned land which will be exchanged for 150 parking spaces within the garage to be used at the Agency's discretion. Agency will pay \$100 per month for each space (\$180,000 annually).

**PROJECT # 7020: DISCOVERY SCIENCE CENTER 570-941**

The Agency entered into a Disposition and Development Agreement with the Discovery Museum of Orange County for the development of the Discovery Science Center (DSC) project. Under the terms of the contract, the Agency agreed to make ground-lease payments on behalf of DSC to the owner of the property, the Valentine/Waugh Family Trust. The annual payment will be \$135,000 for ten years from the date DSC begins operations.

**PROJECT #7040: CAL STATE FULLERTON SUBSIDY 570-941**

Payment to California State University Fullerton Foundation for a five-year operating subsidy for the Grand Central Art Center located at East Second Street and Broadway in the Artists Village.

**PROJECT #9166: FHP LEASE 570-941**

In January 1995, the Agency entered into an Owner Participation Agreement with C.J. Segerstrom and Sons to assist the developer in financing tenant improvements to accommodate FHP International Corporation's administrative offices at the Lake Center development. The annual payment will run for the 11 year term of the lease between FHP and Segerstrom.

**PROJECT # 9246: REHABILITATION OF PACIFIC SYMPHONY BUILDING 570-941**

The Orange County Natural History Museum will be relocating to the Pacific Symphony Building. This project will assist the museum in rehabilitating the building to meet their requirements.

**PROJECT 06-7206: HOWE-WAFFLE HOUSE 570-941**

Monthly payments of note regarding purchase of real property located at 120 West Civic Center Drive.

**PROJECT #7182: PHILLIPS/HUTTON 570-941**

Payment of debt service for core and shell rehabilitation of the Phillips Hutton Block Building at 301, 305 and 309 W. Fourth Street in downtown Santa Ana. The Agency issued bonds for \$2,800,000 in November 2002 with a net interest cost of 4.3%.

**PROJECT #7484: JMB/SANTA ANA VENTURE (MAINPLACE) 571-939**

The agreement between the Santa Ana Venture and the City requires the Agency to dedicate the tax increment generated by the MainPlace project in excess of the debt service payment for Series E to the repayment of the Venture loan. Additionally, the funds released from the Series E bonds must also be used to repay the current loan balance.

**COMMUNITY DEVELOPMENT AGENCY**

**RESIDENTIAL PROGRAM**

	<u>ADOPTED</u> <u>THRU 6/06</u>	<u>PROPOSED</u> <u>THRU 7/06-6/07</u>
<b>REVENUE</b>		
PROJECT #7181		
Loan from the General Fund	575,000	700,000
TAX INCREMENT		
PROJECT #7173	180,000	180,000
PROJECT # 7020	135,000	135,000
PROJECT #7040		
Housing Set Aside Tax Increment	70,000	65,000
PROJECT #9166	200,000	200,000
PROJECT #9246	0	10,000
PROJECT # 06-7206	10,700	10,700
PROJECT #7182	368,700	367,125
PROJECT #7484	867,620	700,000
	-----	-----
TOTAL	2,407,020	2,367,825
	=====	=====

**EXPENDITURES**

PROJECT #7181		
Other Contractual Obligations	575,000	700,000
PROJECT #7173		
Agency Assistance	180,000	180,000
PROJECT #7020: DISCOVERY SCIENCE CENTER		
DSC Lease Payment	135,000	135,000
PROJECT #7040		
Lease Payment	70,000	65,000
PROJECT #9166		
Project Costs	200,000	200,000
PROJECT #9246		
Other Contractual Services	0	10,000
PROJECT # 06-7206		
Payments on Note	10,700	10,700
PROJECT #7182		
Loan Repayment	368,700	367,125
PROJECT # 7484		
Loan Repayment	867,620	700,000
	-----	-----
TOTAL	2,407,020	2,367,825
	=====	=====

**COMMUNITY DEVELOPMENT AGENCY**

**CENTRAL CITY**

**OBLIGATION**

**1989 TAX ALLOCATION BOND SERIES B - DEBT SERVICE 517**

To finance a major increase in capital projects, the Agency sold a \$63,850,000 Tax Allocation Bond issue in 1985. The structure of the issue required the remarketing of the bonds in 1991. In order to take advantage of attractive market conditions and to secure a lower interest rate for the life of the issue, the Agency issued refunding bonds in November, 1989. The \$70,000,000 issue was a 30 year issue at a net interest rate of 7.31 percent.

**1989 TAX ALLOCATION BONDS SERIES E - DEBT SERVICE 518**

The finance structuring of the MainPlace project included a \$15,000,000 developer advance from JMB Federated. It is to be repaid by the Agency from tax increment generated by the developer's improvements at the MainPlace site. The note bears interest at 10%. In 1985, the Agency issued \$20 million bonds to refinance this debt at 7 3/8% interest rate. The structure of the issue provided for the bond proceeds to be held in escrow until the tax increment generated by the site was sufficient to support its release or December 1990, whichever occurred first. A \$21 million refunding in 1989 allowed the Agency to secure a lower interest rate and extend the life of the escrow for an additional nine years.

	<u>ADOPTED</u> <u>THRU 6/06</u>	<u>PROPOSED</u> <u>THRU 7/06-6/07</u>
<b>REVENUES</b>		
517 1989 TAX ALLOCATION REFUNDING BOND SERIES B		
Investment Income - Debt Service	10,000	10,000
Transfer from Fund 511	5,758,780	0
Transfer from Fund 402	662,085	674,660
Transfer from Fund 571	0	5,760,565
518 1989 TAX ALLOCATION REFUNDING BOND SERIES E		
Investment Income - Debt Service	5,000	5,000
Transfer from fund 402	197,955	198,335
Transfer from fund 510/570	1,749,660	0
Transfer from fund 571	0	1,754,825
	-----	-----
TOTAL	8,383,480	8,403,385
	=====	=====

**EXPENDITURES**

517-939 1989 TAX ALLOCATION REFUNDING BOND SERIES B		
Bond Principal	2,000,000	2,155,000
Bond Interest	3,768,780	3,615,565
Transfer to Fund 570	662,085	674,660
518-939 1989 TAX ALLOCATION REFUNDING BOND SERIES E		
Bond Principal	585,000	635,000
Bond Interest	1,169,660	1,124,825
Transfer to Fund 510/570	197,955	198,335
	-----	-----
TOTAL	8,383,480	8,403,385
	=====	=====

## COMMUNITY DEVELOPMENT AGENCY

### SOUTH HARBOR

### OBLIGATION

#### 1989 TAX ALLOCATION BOND SERIES A - DEBT SERVICE FUND 527

To finance a major increase in capital projects and administration, and to repay City advances in the Intercity project area, the Agency sold an \$8,000,000 Tax Allocation Bond issue in 1985. The structure of the issue required the remarketing of the bonds in 1991. In order to take advantage of attractive market conditions and to secure a lower interest rate for the life of the issue, the Agency issued refunding bonds in November 1989. The \$8,985,000 issue was a 30-year issue at a net interest rate of 7.25 percent.

#### 1989 TAX ALLOCATION BOND SERIES C - DEBT SERVICE FUND 547

To finance public improvements in the South Harbor project area, the Agency sold a \$13,650,000 Tax Allocation Bond issue in 1985. The structure of the issue required the remarketing of the bonds in 1991. In order to take advantage of attractive market conditions and to secure a lower interest rate for the life of the issue, the Agency issued refunding bonds in November, 1989. The \$15,425,000 issue was a 30-year issue at a net interest rate of 7.28 percent.

	<u>ADOPTED</u> <u>THRU 6/06</u>	<u>PROPOSED</u> <u>THRU 7/06-6/07</u>
<b>REVENUES</b>		
527 1989 TAX ALLOCATION REFUNDING BOND SERIES A		
Investment Income - Debt Service	1,000	1,000
Transfer from Fund 402	63,985	69,850
Transfer from fund 521	740,765	0
Transfer from fund 571	0	741,190
547 1989 TAX ALLOCATION REFUNDING BOND SERIES C		
Transfer from Fund 402	236,675	240,620
Transfer from fund 541	1,260,605	0
Transfer from fund 571	0	1,262,075
TOTAL	2,303,030	2,314,735
	2,303,030	2,314,735

#### EXPENDITURES

527-939 1989 TAX ALLOCATION REFUNDING BOND SERIES A		
Bond Principal	260,000	280,000
Bond Interest	481,765	462,190
Transfer to Fund 570	63,985	69,850
547 1989 TAX ALLOCATION REFUNDING BOND SERIES C		
Bond Principal	445,000	480,000
Bond Interest	815,605	782,075
Transfer to Fund 570	236,675	240,620
TOTAL	2,303,030	2,314,735
	2,303,030	2,314,735



**COMMUNITY DEVELOPMENT AGENCY**

<b>SOUTH MAIN</b>		<b>OBLIGATION</b>	
<b>2003 TAX ALLOCATION BOND SERIES A - DEBT SERVICE FUND 552</b>			
In May 2003, the Agency issued \$20,945,000 in Tax Allocation Bonds to fund redevelopment activities in the South Main Project Area, including the expansion of the Auto Mall.			
<b>2003 TAX ALLOCATION REFUNDING BOND SERIES B - DEBT SERVICE FUND 558</b>			
In May 1986, the Agency issued \$23,375,000 in Tax Allocation Refunding Bonds to refinance the 1984 \$19,000,000 issue in the South Main Project Area. The original issue was structured to make payments on a note that the Santa Fe Land company carried when the Agency purchased the Auto Mall site. In 1985, the Agency issued \$13,000,000 in Tax Allocation Bonds to finance public improvements. The structure of the issue required the remarketing of these bonds in 1990. In order to take advantage of attractive market conditions, and to secure a lower interest rate for the life of the issue, the Agency issued \$14,735,000 in refunding bonds in November, 1989. In 1993, the Agency issued \$44,650,000 in refunding bonds to defease both of the above issues and fund \$4,495,000 in new capital projects benefiting the South Main project area. In May 2003, the Agency issued \$34,145,000 in refunding bonds to defease the 1993 Tax Allocation Refunding Bond Series D.			
		<u>ADOPTED</u>	<u>PROPOSED</u>
		<u>THRU 6/06</u>	<u>THRU 7/06-6/07</u>
<b>REVENUES</b>			
552 2003 TAX ALLOCATION BOND SERIES A			
Transfer from Fund 551 / 571		1,282,450	1,275,850
558 2003 TAX ALLOCATION REFUNDING BOND SERIES B			
Transfer from Fund 551 / 571		2,893,475	2,894,975
		-----	-----
TOTAL		4,175,925	4,170,825
		=====	=====
<b>EXPENDITURES</b>			
552-939 2003 TAX ALLOCATION BOND SERIES A			
Trustee Fees		3,000	3,000
Bond Principal		480,000	480,000
Bond Interest		799,450	792,850
558-939 2003 TAX ALLOCATION REFUNDING BOND SERIES B			
Trustee Fees		3,000	3,000
Bond Principal		1,520,000	1,560,000
Bond Interest		1,370,475	1,331,975
		-----	-----
TOTAL		4,175,925	4,170,825
		=====	=====

**COMMUNITY DEVELOPMENT AGENCY**

**SOUTH MAIN**

**OBLIGATION**

**PROJECT #9208: COMMERCIAL REBATE PROGRAM 553-951**

This project was established to provide funding in the form of rebates to store front businesses along South Main Street for rehabilitation of building facades.

**PROJECT #9292: COMMERCIAL OFF-STREET PARKING 553-951**

In the litigation settlement regarding the implementation of the four project areas in 1982, twenty percent of the tax increment generated by the South Main Project Area was dedicated to the improvement and support of the commercial areas within the corridor along Main Street between First and Warner and the south side of First Street between Parton and Standard. This program provides funds for the leases of public parking surface lots along Main Street.

	<u>ADOPTED THRU 6/06</u>	<u>PROPOSED THRU 7/06-6/07</u>
<b>REVENUES</b>		
PROJECT #9208		
Tax Increment	150,000	500,000
PROJECT #9292		
Tax Increment	40,000	40,000
	-----	-----
TOTAL	190,000	540,000
	=====	=====
<b>EXPENDITURES</b>		
PROJECT #9208		
Façade Rebates	150,000	500,000
PROJECT #9292		
Off-Street Parking Leases	40,000	40,000
	-----	-----
TOTAL	190,000	540,000
	=====	=====

## COMMUNITY DEVELOPMENT AGENCY

<b>FINANCING AUTHORITY</b>	<b>OBLIGATION</b>	
<p><b>1998 REFUNDING REVENUE BONDS SERIES A - DEBT SERVICE FUND 402-930</b>                      Issued in June 1998 in the amount of \$65,330,000 in order to provide debt service savings to the Agency. The proceeds of the bonds were used to purchase on September 1, 1999 the Agency's 1989 Tax Allocation Bonds, Series C and B (partial).</p>		
<p><b>1998 REFUNDING REVENUE BONDS SERIES B - DEBT SERVICE FUND 402-931</b>                      Issued in July 1999, in the amount of \$11,485,000 in order to provide debt service savings to the Agency. The proceeds of the bonds were used to purchase on September 1, 1999, the Agency's 1989 Tax Allocation Bonds, Series B (partial).</p>		
<p><b>1998 REFUNDING REVENUE BONDS SERIES C - DEBT SERVICE FUND 402-932</b>                      Issued in June 1998 in the amount of \$8,100,000 in order to provide debt service savings to the Agency. The proceeds of the bonds were used to purchase on September 1, 1999 the Agency's 1989 Tax Allocation Bonds, Series A.</p>		
<p><b>1998 REFUNDING REVENUE BONDS SERIES D - DEBT SERVICE FUND 402-933</b>                      Issued in September 1998, in the amount of \$19,105,000 in order to provide debt service savings to the Agency. The proceeds of the bonds were used to purchase on September 1, 1999 the Agency's 1989 Tax Allocation Bonds, Series E (Main Place Project).</p>		
	<u>ADOPTED</u>	<u>PROPOSED</u>
	<u>THRU 6/06</u>	<u>THRU 7/06-6/07</u>
<b>REVENUES</b>		
BOND REPAYMENT		
402 REFUNDING REVENUE BONDS SERIES A	5,959,270	5,963,330
402 REFUNDING REVENUE BONDS SERIES B	1,070,115	1,069,315
402 REFUNDING REVENUE BONDS SERIES C	741,765	742,190
402 REFUNDING REVENUE BONDS SERIES D	1,754,660	1,759,825
	-----	-----
TOTAL	9,525,810	9,534,660
	=====	=====
<b>EXPENDITURES</b>		
402-930 REFUNDING REVENUE BOND SERIES A		
Other Contractual Services	9,540	9,540
Principal	2,530,000	2,635,000
Interest	2,653,385	2,538,440
Transfer to Fund 517	529,670	539,730
Transfer to Fund 547	236,675	240,620
402-931 REFUNDING REVENUE BONDS SERIES B		
Trustee Fees	9,540	9,540
Bond Principal	445,000	465,000
Bond Interest	483,160	459,845
Transfer to Fund 517	132,415	134,930
402-932 REFUNDING REVENUE BONDS SERIES C		
Trustee Fees	9,540	9,540
Bond Principal	310,000	320,000
Bond Interest	358,240	342,800
Transfer to Fund 527	63,985	69,850
402-933 REFUNDING REVENUE BONDS SERIES D		
Trustee Fees	4,000	4,000
Bond Principal	695,000	735,000
Bond Interest	857,705	822,490
Transfer to Fund 518	197,955	198,335
	-----	-----
TOTAL	9,525,810	9,534,660
	=====	=====

### ■ SPECIAL REVENUE FUND DEFINITION

Special Revenue Funds are monies that can only be used for certain specific purposes as defined by law or administrative action. Allocation of funds will probably have a series of covenants and guidelines that the recipients must follow. Most special revenue funds are either grants or subventions from the state and federal governments designed for a variety of purposes from public safety to air quality, or to account for funds expended under a Joint Powers Agreement (e.g., Civic Center Authority Fund 74). Each special revenue fund is an independent budget with its own revenue and expenditure accounts.

### ■ RELATIONSHIP BETWEEN SPECIAL REVENUE AND TOTAL CITY BUDGET

All special revenue funds are grouped as a component of the larger Total City Budget as presented in table 1-6B. Approximately 51 percent of special revenue comes from the Special Gas Tax and Traffic Safety funds which in turn are transferred to the General Fund for safety operations and to the Capital Improvement Fund for Select Street construction projects.

Fiscal year 06-07 Special Revenue appropriations amount to \$18,401,045 decreasing an estimated 30% or \$7.8 in comparison to the previous fiscal year (Table 5-2). The decrease is due to higher anticipated projections of UASI grant programs/projects than originally budgeted during FY05-06 and the movement of Centennial Park budget into the General Fund. Many of the Special Revenues (i.e. UASI Grants) work on a reimbursement basis and will typically result in higher expenditures than originally anticipated. The Centennial Regional Park Fund 77 was previously considered a special revenue as it received significant funding from the County of Orange to operate and maintain the park. As of FY06-07, Centennial Park will be absorbed and become a component of the General fund as the County of Orange will eliminate its funding contribution.

Special Revenues Fund approximately 28.50 full time positions, which is an equivalent of 1.7% of the total personnel budget via grant sources like UASI, Air Quality, and Metro Medical Response Program.

### ■ SPECIAL REVENUE FUND BEGINNING & ENDING FUND BALANCE

Table 5-1 (Pages 5-2 & 5-3) illustrates the Beginning & Ending Fund Balances for the various Special Revenue Funds. Additional detail information concerning these funds can be found in table 5-2 and in the following program and resource sheets.

### SPECIAL REVENUE FUND SUMMARY

Table 5-2 summarizes a complete listing of all Special Revenues by the department managing the fund(s) in descending order and are itemized below by fund number as a cross-reference. Table 5-2 presents all Special Revenue Fund sources and appropriations differently than the tables and charts presented in the Budget Summary/City Profile Section

of the Budget Document. As an example, special revenues funding Capital Improvement Projects may be included as part of the CIP budget and Special Revenue Interfund transfers may exclude to avoid double counting.

#### ● Fund 15 Mobile Vehicle Vending Program (Planning & Building Agency)

This program was established to create a more effective and organized enforcement program to address mobile vending vehicle concerns.

#### ● Fund 23 Inmate Welfare Fund (PD)

This fund operates the inmate welfare fund program. Revenues are generated through donations and commissions for personal items purchased or services used by the inmates of the Santa Ana Jail.

#### ● Fund 25 Traffic Safety Program (CMO)

Funds are collected by the courts as traffic fines are deposited into this fund. The funds are transferred as needed to the General Fund to be applied toward purposes permitted by Law.

#### ● Fund 26 Criminal Activities (PD)

This fund enhances Police investigation, detection, prosecution of criminal activities, and drug awareness programs. Revenue comes from the sale of criminal assets seized under federal, state and municipal laws.

#### ● Fund 29 Special Gas Tax (PWA)

Special Gas Tax fund 29 consists of all State subventions disbursed to cities and counties using a population-based formula. Gas funds are transferred to the General Fund to support street maintenance activities and to the Select Street Fund to finance construction projects.



#### ● Fund 31 Air Quality Improvement (Various)

State Assembly Bill 2766 provides grant money to improve air quality to the following Fund 31 activities: Personnel Services (31-141), Fleet Services (31-111), Planning & Building (31-505), with Planning & Building Agency as the designated fund coordinator.

#### ● Fund 58 Residential Street Improvement Fund (PWA)

The Residential Street Improvement Fund provides a funding structure for future residential street reconstruction projects.



SPECIAL REVENUE FUND  
BEGINNING & ENDING FUND BALANCE  
TABLE 5-1

	FUND 015 MOBILE VENDING PROGRAM			FUND 023 INMATE WELFARE FUND			FUND 026 CRIMINAL ACTIVITIES		
	ACTUAL	PROJECTED	ADOPTED	ACTUAL	PROJECTED	ADOPTED	ACTUAL	PROJECTED	ADOPTED
	FY 04-05	FY 05-06	FY 06-07	FY 04-05	FY 05-06	FY 06-07	FY 04-05	FY 05-06	FY 06-07
<b>Revenues and Other Sources</b>									
Use of Money & Property	0	0	0	5,946	6,700	5,000	26,183	64,017	232,355
Licenses, Permits & Fines	0	10,530	141,225	371,185	336,087	421,300	0	0	0
Other Revenue	0	0	0	1,682	0	0	1,263,839	661,060	0
<b>Total</b>	<b>0</b>	<b>10,530</b>	<b>141,225</b>	<b>378,813</b>	<b>342,787</b>	<b>426,300</b>	<b>1,290,022</b>	<b>725,077</b>	<b>232,355</b>
<b>Expenditures</b>									
Public Safety	0	0	0	368,021	430,939	526,300	99,006	722,875	744,405
Planning/Community Dev.	0	0	141,225	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>141,225</b>	<b>368,021</b>	<b>430,939</b>	<b>526,300</b>	<b>99,006</b>	<b>722,875</b>	<b>744,405</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>0</b>	<b>10,530</b>	<b>0</b>	<b>10,792</b>	<b>(88,152)</b>	<b>(100,000)</b>	<b>1,191,016</b>	<b>2,202</b>	<b>(512,050)</b>
<b>Beginning Fund Balance, July 1</b>	<b>0</b>	<b>0</b>	<b>10,530</b>	<b>257,645</b>	<b>268,437</b>	<b>180,285</b>	<b>635,731</b>	<b>1,826,747</b>	<b>1,828,949</b>
<b>Ending Fund Balance, June 30</b>	<b>0</b>	<b>10,530</b>	<b>10,530</b>	<b>268,437</b>	<b>180,285</b>	<b>80,285</b>	<b>1,826,747</b>	<b>1,828,949</b>	<b>1,316,899</b>
	FUND 029 GAS TAX			FUND 031 AIR QUALITY MANAGEMENT			FUND 58 RESIDENTIAL STEET IMPROVEMENT		
	ACTUAL	PROJECTED	ADOPTED	ACTUAL	PROJECTED	ADOPTED	ACTUAL	PROJECTED	ADOPTED
	FY 04-05	FY 05-06	FY 06-07	FY 04-05	FY 05-06	FY 06-07	FY 04-05	FY 05-06	FY 06-07
<b>Revenues and Other Sources</b>									
Other Taxes	6,410,809	6,610,415	6,968,345	0	0	0	0	0	0
Intergovernmental	0	0	0	312,682	368,600	368,600	0	0	0
Use of Money & Property	86,556	49,595	50,000	9,624	6,440	6,440	0	0	10,000
Charges for Services	0	0	0	0	0	0	0	0	391,500
Other Revenue	28,655	0	0	3,137	3,740	3,740	0	0	0
Transfers In	0	0	0	0	0	0	0	0	60,000
<b>Total</b>	<b>6,526,020</b>	<b>6,660,010</b>	<b>7,018,345</b>	<b>325,443</b>	<b>378,780</b>	<b>378,780</b>	<b>0</b>	<b>0</b>	<b>461,500</b>
<b>Expenditures</b>									
General Government	0	0	0	145,375	236,685	0	0	0	0
Public Works	3,550,415	3,550,415	3,550,415	54,354	0	252,805	0	0	0
Planning/Community Dev.	0	0	0	128,364	142,095	155,145	0	0	0
Culture and Recreation	0	0	0	0	0	0	0	0	461,500
Capital Outlay	0	0	0	892	142,550	0	0	0	0
Transfers Out	5,077,074	3,060,000	3,467,930	0	0	0	0	0	0
<b>Total</b>	<b>8,627,489</b>	<b>6,610,415</b>	<b>7,018,345</b>	<b>328,985</b>	<b>521,330</b>	<b>407,950</b>	<b>0</b>	<b>0</b>	<b>461,500</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>(2,101,469)</b>	<b>49,595</b>	<b>0</b>	<b>(3,542)</b>	<b>(142,550)</b>	<b>(29,170)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Beginning Fund Balance, July 1</b>	<b>2,957,566</b>	<b>856,097</b>	<b>905,692</b>	<b>507,020</b>	<b>503,478</b>	<b>360,928</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Ending Fund Balance, June 30</b>	<b>856,097</b>	<b>905,692</b>	<b>905,692</b>	<b>503,478</b>	<b>360,928</b>	<b>331,758</b>	<b>0</b>	<b>0</b>	<b>0</b>

- Fund 74 Civic Center Maintenance (Various)**  
Fund 74 includes Maintenance (74-242), Special Projects (74-243) and Non-Departmental (74-12), which are managed by Parks Services, and Security (74-244) which is managed by Police to provide cleaning, maintenance and security of the Civic Center common area under a City of Santa Ana and County of Orange joint powers agreement.
- Fund 77 Centennial Regional Park (PRCSA)**  
The Centennial Regional Park fund provided for the maintenance, operations, and security of Centennial Park with the assistance of the County of Orange and Santa Ana College up until FY05-06. In FY06-07, Centennial Park was ab-

sorbed into the Parks & Recreation General Fund budget under Park Services account 011-250.

- Fund 125 Urban Areas Security Initiative Grant (PD)**  
This is a Department of Homeland Security grant program established to enhance security and overall preparedness to prevent, respond to, and recover from acts or terrorism. The program is described further in the funds Program page.
- Fund 146 Metropolitan Medical Response System Grant (FD)**  
This fund provides for the costs of emergency repairs or demolition of dangerous buildings. Revenue comes from a

SPECIAL REVENUE FUND  
BEGINNING & ENDING FUND BALANCE  
TABLE 5-1

	FUNDS 074 & 077 CIVIC CENTER & PARK MAINTENANCE			FUND 125 URBAN AREAS SECURITY INITIATIVE GRANT			FUND 146 METRO MEDICAL RESPONSE SYS GRANT		
	ACTUAL	PROJECTED	ADOPTED	ACTUAL	PROJECTED	ADOPTED	ACTUAL	PROJECTED	ADOPTED
	FY 04-05	FY 05-06	FY 06-07	FY 04-05	FY 05-06	FY 06-07	FY 04-05	FY 05-06	FY 06-07
<b>Revenues and Other Sources</b>									
Intergovernmental	2,717,371	2,622,373	3,662,490	1,842,991	10,783,463	794,800	64,370	618,300	154,025
Other Revenue	36,150	82,345	0	0	0	0	0	0	0
Transfers In	1,549,630	1,909,640	1,509,735	0	0	0	0	8,000	0
<b>Total</b>	<b>4,303,151</b>	<b>4,614,358</b>	<b>5,172,225</b>	<b>1,842,991</b>	<b>10,783,463</b>	<b>794,800</b>	<b>64,370</b>	<b>626,300</b>	<b>154,025</b>
<b>Expenditures</b>									
General Government	0	0	0	2,439,132	3,482,683	0	0	0	0
Public Safety	0	0	0	1,650,267	4,574,882	794,800	547,530	188,000	109,165
Public Works	0	0	0	50,405	230,234	0	0	0	0
Planning/Community Dev.	0	0	0	12,749	186,102	0	0	0	0
Culture and Recreation	4,047,923	5,094,419	5,063,735	0	0	0	0	0	0
<b>Total</b>	<b>4,047,923</b>	<b>5,094,419</b>	<b>5,063,735</b>	<b>4,152,553</b>	<b>8,473,901</b>	<b>794,800</b>	<b>547,530</b>	<b>188,000</b>	<b>109,165</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>255,228</b>	<b>(480,061)</b>	<b>108,490</b>	<b>(2,309,562)</b>	<b>2,309,562</b>	<b>0</b>	<b>(483,160)</b>	<b>438,300</b>	<b>44,860</b>
<b>Beginning Fund Balance, July 1</b>	<b>116,343</b>	<b>371,571</b>	<b>(108,490)</b>		<b>(2,309,562)</b>	<b>0</b>		<b>(483,160)</b>	<b>(44,860)</b>
<b>Ending Fund Balance, June 30</b>	<b>371,571</b>	<b>(108,490)</b>	<b>0</b>	<b>(2,309,562)</b>	<b>0</b>	<b>0</b>	<b>(483,160)</b>	<b>(44,860)</b>	<b>0</b>
	FUND 165 OTS - TRAFFIC OFFENDER PROGRAM			FUND 169 PARKS, RECREATION & COMM. SVCS.					
	ACTUAL	PROJECTED	ADOPTED	ACTUAL	PROJECTED	ADOPTED			
	FY 04-05	FY 05-06	FY 06-07	FY 04-05	FY 05-06	FY 06-07			
<b>Revenues and Other Sources</b>									
Intergovernmental	316,562	630,051	0	797,745	1,972,485	950,000			
Use of Money & Property	0	0	0	466	1,108	0			
Other Revenue	279,400	46,780	0	3,675	0	0			
<b>Total</b>	<b>595,962</b>	<b>676,831</b>	<b>0</b>	<b>801,886</b>	<b>1,973,593</b>	<b>950,000</b>			
<b>Expenditures</b>									
Public Safety	469,886	446,258	183,620	0	0	0			
Culture and Recreation	0	0	0	1,144,396	1,466,206	950,000			
<b>Total</b>	<b>469,886</b>	<b>446,258</b>	<b>183,620</b>	<b>1,144,396</b>	<b>1,466,206</b>	<b>950,000</b>			
<b>Net Increase (Decrease) in Fund Balance</b>	<b>126,076</b>	<b>230,573</b>	<b>(183,620)</b>	<b>(342,510)</b>	<b>507,387</b>	<b>0</b>			
<b>Beginning Fund Balance, July 1</b>	<b>225,036</b>	<b>351,112</b>	<b>581,685</b>	<b>(164,877)</b>	<b>(507,387)</b>	<b>0</b>			
<b>Ending Fund Balance, June 30</b>	<b>351,112</b>	<b>581,685</b>	<b>398,065</b>	<b>(507,387)</b>	<b>0</b>	<b>0</b>			

General Fund transfer which is treated as a loan to Fund 121 to be repaid from proceeds of collections, as provided for in Chapter 8 of the Municipal Code.

- Fund 165 Traffic Offender Program (PD & PWA)**  
 This is a California Office of Traffic Safety grant program to target suspended/revoked and unlicensed drivers so as to reduce the incidence of fatal injury and DUI-related collisions in Santa Ana. These grant funds are used to conduct studies and activities to improve traffic safety.

- Fund 169 Families and Communities Together Program (PRCSA)**  
 This is a collaborative program involving non-profit groups, grassroots organizations, and the City of Santa Ana to provide community and other social services devoted to both preventing child abuse from prenatal stage to age 5, and treating child victims from ages 0-18 years old. This Recreational Grant Fund receives grant funds from the State General Fund Grant, The Urban Park and Recreation Recovery Fund, The State General Fund Grant, The California State Park Bond Grant and The California Integrated Waste Management Grant.

**SPECIAL REVENUE FUND SUMMARY**

**Table 5-2**

DEPARTMENT/ AGENCY	Actual FY 04-05	Projected FY 05-06	Adopted FY 06-07	% of FY 06-07 Total	Increase (Decrease) Over Prior Year 05-06 to 06-07		
					in \$	in %	
<b>REVENUES</b>							
15 Mobile Vehicle Vending Program	0	105,830	141,225	0.8%	35,395	33.4%	
23 Inmate Welfare Fund	378,812	342,787	426,300	2.4%	83,513	24.4%	
25 Traffic Safety Fund	1,804,101	2,330,045	2,000,000	11.3%	(330,045)	-14.2%	
26-Var Criminal Activities Fund	1,290,022	725,077	232,355	1.3%	(492,722)	-68.0%	
29 Special Gas Tax Fund	6,526,020	6,660,010	7,018,345	39.6%	358,335	5.4%	
31-Var Air Quality Improvement Fund	325,443	378,780	378,780	2.1%	0	0.0%	
58 Residential Street Improvement	0	0	461,500	2.6%	461,500	n/a	
74-Var Civic Center	3,711,409	3,941,231	5,063,735	28.6%	1,122,504	28.5%	
77 Centennial Regional Park	591,744	673,127	108,490	0.6%	(564,637)	-83.9%	
125-Var Urban Area Security Initiative Grant	1,842,991	10,783,462	794,800	4.5%	(9,988,662)	-92.6%	
146 Metro. Medical Response Sys. Grant	64,370	626,300	154,025	0.9%	(472,275)	-75.4%	
165 OTS - Traffic Offender Program	595,962	676,831	0	0.0%	(676,831)	-100.0%	
169 Families & Communities Together Pgm.	801,885	1,973,593	950,000	5.4%	(1,023,593)	-51.9%	
<b>Revenue Grand Total</b>	<b>17,932,759</b>	<b>29,217,073</b>	<b>17,729,555</b>	<b>94.64%</b>	<b>(11,487,518)</b>	<b>-39.3%</b>	
<b>EXPENDITURES BY DEPARTMENT</b>							
<b>Public Works Agency</b>							
29-013 Special Gas Tax Fund	8,627,489	6,610,415	7,018,345	38.1%	407,930	6.2%	
31-612 Residential Street Improvement	54,354	0	0	0.0%	0	n/a	
58-551 Residential Street Improvement	0	0	461,500	2.5%	461,500	n/a	
125-613 UASI Grant	50,405	230,234	0	0.0%	(230,234)	-100.0%	
<b>Total</b>	<b>8,732,248</b>	<b>6,840,649</b>	<b>7,479,845</b>	<b>40.6%</b>	<b>639,196</b>	<b>9.3%</b>	
<b>Fire Department</b>							
125-320 UASI Grant	968,272	1,806,337	112,570	0.6%	(1,693,767)	-93.8%	
146-Var Metro. Medical Response Sys. Grant	547,530	188,000	109,165	0.6%	(78,835)	-41.9%	
<b>Total</b>	<b>1,515,802</b>	<b>1,994,337</b>	<b>221,735</b>	<b>1.2%</b>	<b>(1,772,602)</b>	<b>-88.9%</b>	
<b>Police Department</b>							
23-349 Inmate Welfare Fund	368,021	430,934	526,300	2.9%	95,366	22.1%	
26-340 Criminal Activities - State	52,066	491,530	512,050	2.8%	20,520	4.2%	
26-342 Criminal Activities - General	46,939	231,345	232,355	1.3%	1,010	0.4%	
74-244 Civic Center Security	966,305	984,555	984,555	5.4%	0	0.0%	
125-331/333 UASI Grant	681,995	2,768,545	682,230	3.7%	(2,086,315)	-75.4%	
165-Var Traffic Offender Program	469,886	446,258	183,620	1.0%	(262,638)	-58.9%	
<b>Total</b>	<b>2,585,212</b>	<b>5,353,167</b>	<b>3,121,110</b>	<b>17.0%</b>	<b>(2,232,057)</b>	<b>-41.7%</b>	
<b>Parks, Recreation &amp; Community Services</b>							
74-Var Civic Center (Maint./Capital/Non-Dept)	2,566,902	3,482,824	4,079,180	22.2%	596,356	17.1%	
77-284 Centennial Regional Park	514,715	627,040	0	0.0%	(627,040)	-100.0%	
169-Var Families & Communities Together Pgm.	1,144,721	1,466,206	950,000	5.2%	(516,206)	-35.2%	
<b>Total</b>	<b>4,226,338</b>	<b>5,576,070</b>	<b>5,029,180</b>	<b>27.3%</b>	<b>(546,890)</b>	<b>-9.8%</b>	
<b>Planning &amp; Building Agency</b>							
15-509 Mobile Vehicle Vending Program	0	0	141,225	0.8%	141,225	n/a	
31-505 Air Quality Improvement Fund	128,364	142,095	155,145	0.8%	13,050	9.2%	
125-503 UASI Grant	12,749	8,625	0	0.0%	(8,625)	-100.0%	
<b>Total</b>	<b>141,113</b>	<b>150,720</b>	<b>296,370</b>	<b>1.6%</b>	<b>145,650</b>	<b>96.6%</b>	
<b>City Manager's Office</b>							
25-013 Traffic Safety Fund	1,804,101	2,330,045	2,000,000	10.9%	(330,045)	-14.2%	
125-012 UASI Grant	2,439,132	3,482,683	0	0.0%	(3,482,683)	-100.0%	
<b>Total</b>	<b>4,243,233</b>	<b>5,812,728</b>	<b>2,000,000</b>	<b>10.9%</b>	<b>(3,812,728)</b>	<b>-65.6%</b>	
<b>Personnel Services Agency</b>							
31-141 Air Quality Improvement Fund	145,375	236,685	252,805	1.4%	16,120	6.8%	
<b>Community Development Agency Agency</b>							
125-067 UASI Grant	0	177,477	0	0.0%	(177,477)	-100.0%	
<b>Finance &amp; Management Services - Fleet Services</b>							
31-111 Air Quality Improvement Fund	892	142,550	0	0.0%	(142,550)	-100.0%	
<b>Expenditure Grand Total</b>	<b>21,590,213</b>	<b>26,284,383</b>	<b>18,401,045</b>	<b>100.0%</b>	<b>(7,883,338)</b>	<b>-30.0%</b>	
<b>SPECIAL REVENUE FUNDS PERSONNEL</b>							
Number of Positions	36.1	33.10	28.50		(4.6)	-13.9%	
as % of Total City Workforce	2.1%	1.9%	1.7%				

## SPECIAL REVENUE FUNDS

**PLANNING & BUILDING AGENCY**  
**Mobile Vehicle Vending Program**

**PROGRAM**  
**15-509**

**Statement of Purpose**

*Establish a more effective and organized enforcement program to address mobile vending vehicle concerns.*

In October 2005, City Council adopted an ordinance that established regulations pertaining to the operation of mobile vending vehicles. In November 2005, City Council adopted a resolution approving a permit fee for mobile vending for the purpose of administering the program. The fee is used to fund two full-time positions to enforce the regulations and to conduct routine inspections.

**Accomplishments in FY 05-06**

- \* Adoption of Phase II of the Mobile Vending Ordinance
- \* Coordination with the Finance Department to synchronize and consolidate the business license renewal process with the collection of the newly established Mobile Vending Fees
- \* Establishment of a Mobile Vendor Wireless program.
- \* Update and printing of new bilingual brochure outlining the key aspects of the Mobile Vending Ordinance
- \* Continued to meet with industry leaders and introduction of the new mobile vendor brochure to business owners

**Action Plan for FY 2006-07**

- \* City staff will continue to work closely with the Produce Vendor's Association to help ensure successful implementation of the Mobile Vending Program throughout the City of Santa Ana.



**SPECIAL REVENUE FUNDS**

<b>PLANNING &amp; BUILDING AGENCY</b>					<b>FUND</b>	<b>15</b>
<b>Mobile Vending Program</b>					<b>Activity</b>	<b>509</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
<b>REVENUES</b>						
5406	Mobile Vending Fee	0	0	105,830	141,225	
	<b>TOTAL REVENUES</b>	----- 0 =====	----- 0 =====	----- 105,830 =====	----- 141,225 =====	
<b>EXPENDITURES</b>						
6111	Salaries & Wages-Regular	0	0	0	110,745	
6151	Retirement Plan	0	0	0	9,095	
6161	Medicare Insurance	0	0	0	1,605	
6171	Employees Insurance	0	0	0	17,900	
6172	Retiree Medical Insurance	0	0	0	785	
6181	Compensation Insurance	0	0	0	1,095	
	<b>SUBTOTAL PERSONNEL</b>	----- 0	----- 0	----- 0	----- 141,225	
	<b>TOTAL EXPENDITURES</b>	----- 0 =====	----- 0 =====	----- 0 =====	----- 141,225 =====	
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>		
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>	

**SPECIAL REVENUE FUNDS**

**POLICE DEPARTMENT**  
**Inmate Welfare Fund**

**PROGRAM**  
**023-349**

**Statement of Purpose**

*To account for activity in the Inmate Welfare Fund.*

**SERVICE PROGRAM**

**Inmate Welfare Fund (Fund 23-349)**

This program is funded through donations, profits on the sale of commissary items and commissions for personal items purchased or services used by the inmates of the Santa Ana Jail. This service is authorized by the State of California Penal Code Section 4025.

**SPECIAL REVENUE FUNDS**

<b>POLICE DEPARTMENT</b>					<b>FUND</b>	<b>23</b>
<b>Inmate Welfare Fund</b>					<b>Activity</b>	<b>349</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
<b>REVENUES</b>						
5010-1111	Other Revenue - Bank Recovery	0	1,682	0	0	0
5799-349	Inmate Recovery	280,166	371,185	336,087	421,300	421,300
5812	Earnings on Investment	3,966	5,946	6,700	5,000	5,000
	<b>TOTAL REVENUES</b>	<u>284,132</u>	<u>378,812</u>	<u>342,787</u>	<u>426,300</u>	<u>426,300</u>
<b>EXPENDITURES</b>						
6111	Salaries & Wages-Regular	78,583	81,366	86,635	118,060	118,060
6131	Salaries & Wages-Temporary	11,256	16,615	9,462	30,000	30,000
6141	Salaries & Wages-Overtime	1,150	2,295	778	3,000	3,000
6151	Retirement Plan	0	791	6,885	8,965	8,965
6161	Medicare Insurance	1,302	1,417	1,365	2,100	2,100
6171	Employees Insurance	9,312	10,345	11,955	10,395	10,395
6181	Compensation Insurance	2,040	2,286	2,593	4,030	4,030
	<b>SUBTOTAL PERSONNEL</b>	103,644	115,114	119,673	176,550	176,550
6211	Communication	0	120	120	0	0
6251	Other Agency Services	959	0	96	0	0
6291	Other Contractual Services	113,072	54,976	157,862	136,820	136,820
	<b>SUBTOTAL CONTRACTUAL</b>	114,032	55,096	158,078	136,820	136,820
6391	Other Material & Supplies	102,025	165,396	135,666	150,000	150,000
	<b>SUBTOTAL COMMODITIES</b>	102,025	165,396	135,666	150,000	150,000
6590	Indirect Costs	7,514	8,530	7,018	12,930	12,930
	<b>SUBTOTAL FIXED CHARGES</b>	7,514	8,530	7,018	12,930	12,930
6621	Buildings	0	0	0	0	0
6641	Machinery & Equipment	13,595	23,885	10,499	50,000	50,000
	<b>SUBTOTAL CAPITAL</b>	13,595	23,885	10,499	50,000	50,000
	<b>TOTAL EXPENDITURES</b>	<u>340,809</u>	<u>368,021</u>	<u>430,934</u>	<u>526,300</u>	<u>526,300</u>
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>		
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>	
7629	Detention Supervisor	1.00		0.00		
	Correctional Supervisor	0.00		1.00		
	<b>TOTAL</b>	<u>1.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>	

**SPECIAL REVENUE FUNDS**

<b>Traffic Safety Fund</b>		<b>PROGRAM</b>		<b>Fund 25-013</b>
<b>PURPOSE:</b> Receipts collected by the courts as traffic fines are deposited into this fund. The money is transferred as needed to the General Fund to be applied toward those purposes permitted by law.				
		<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
<b>REVENUES</b>				
25 TRAFFIC SAFETY FUND				
5211 Court Fines Traffic		1,804,101	2,330,045	2,000,000
<b>TOTAL TRAFFIC SAFETY FUND</b>		<u>1,804,101</u>	<u>2,330,045</u>	<u>2,000,000</u>
		<b>ACTUAL FY 04-05</b>	<b>ADOPTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
<b>EXPENDITURES</b>				
25-013 INTERFUND TRANSFER				
6800-11 Transfer to Fund 11		1,804,101	2,330,045	2,000,000
<b>TOTAL INTERFUND TRANSFER</b>		<u>1,804,101</u>	<u>2,330,045</u>	<u>2,000,000</u>

## SPECIAL REVENUE FUNDS

**POLICE DEPARTMENT**  
**Criminal Activities - All Activities**

**PROGRAM**  
**26-Various**

**Statement of Purpose**

*To enhance the investigation, detection and prosecution of drug-related criminal activities.*

These programs are funded by criminal assets which are seized under existing municipal, state and federal laws.

### SERVICE PROGRAM

**CRIMINAL ACTIVITIES - STATE (Fund 26-340)**

This program is funded through asset seizures processed through the State of California and state laws.

**CRIMINAL ACTIVITIES - GENERAL (Fund 26-342)**

This program is funded through "pass-thru" asset seizures processed through active participation with other law enforcement agencies.

**CRIMINAL ACTIVITIES - DEPT. OF JUSTICE (Fund 26-343)**

This program is funded through "pass-thru" asset seizures processed through U.S. Dept. of Justice agencies which the SAPD participated on.

**CRIMINAL ACTIVITIES - DEPT. OF TREASURY (Fund 26-344)**

This program is funded through "pass-thru" asset seizures processed through U.S. Dept. of Treasury agencies which the SAPD participated on.

**CRIMINAL ACTIVITIES - STATE 15% SET-ASIDE (Fund 26-345)**

This program is funded through asset seizures processed through the State of California and state laws. The State of California requires a 15% set-aside from all state seizures proceeds to be used for drug awareness education and training in the local community.

**SPECIAL REVENUE FUNDS  
RESOURCE SUMMARY**

<b>POLICE DEPARTMENT</b>		<b>FUND 26</b>			
<b>Criminal Activity - CA</b>		<b>Activity Various</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
<b>REVENUES</b>					
5010-1111	Other Revenue -Bank Recon	0	8,592	0	0
5621	Expense Reimbursement	168,056	27,260	0	0
5698	Evidence Recoveries	22,930	0	0	0
5698-125	Evidence Recov/DOJ	236,227	217,087	274,603	0
5698-150	Evidence Recoveries/US Treasury	15,841	553,356	0	0
5698-200	Evidence Recoveries/ State	285,016	329,231	293,000	200,000
5698-210	Evidense Recoveries/ State - 15%	46,097	58,100	52,776	0
5799	Miscellaneous Recoveries	172,573	70,214	40,681	32,355
5812	Earnings on Investment	10,311	26,183	64,017	0
	<b>TOTAL REVENUES</b>	957,051	1,290,022	725,077	232,355
<b>EXPENDITURES</b>					
26-340	Criminal Activity - CA	38,410	52,066	491,530	512,050
26-342	Criminal Activity - General	671,147	46,939	231,345	232,355
26-343	Criminal Activity - DOJ	17,590	0	0	0
26-344	Criminal Activity - DOT	26,010	0	0	0
26-345	Criminal Activity - DCA 15% Set-Aside	20,163	0	0	0
	<b>TOTAL EXPENDITURES</b>	773,321	99,006	722,875	744,405
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
3350	Police Lieutenant	1.00		1.00	
3400	Police Sergeant	2.00		2.00	
	<b>TOTAL</b>	3.00		3.00	

**SPECIAL REVENUE FUNDS**

<b>POLICE DEPARTMENT</b>		<b>FUND 26</b>			
<b>Criminal Activity - CA</b>		<b>Activity 340</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	0	0	333,455	348,700
6131	Salaries & Wages-Temporary	533	709	0	0
6141	Salaries & Wages-Overtime	35,047	0	0	0
6151	Retirement Plan	0	0	73,507	77,740
6161	Medicare Insurance	215	10	4,835	3,075
6171	Employees Insurance	0	0	28,487	29,630
6172	Retiree Medical Insurance	0	0	520	1,090
6181	Compensation Insurance	364	19	25,510	24,655
	<b>SUBTOTAL PERSONNEL</b>	<u>36,159</u>	<u>738</u>	<u>466,314</u>	<u>484,890</u>
6391	Other Material & Supplies	2,251	0	0	0
	<b>SUBTOTAL COMMODITIES</b>	<u>2,251</u>	<u>0</u>	<u>0</u>	<u>0</u>
6537	Information System Strategic Plan	0	51,329	0	0
6590	Indirect Costs	0	0	25,216	27,160
	<b>SUBTOTAL FIXED CHARGES</b>	<u>0</u>	<u>51,329</u>	<u>25,216</u>	<u>27,160</u>
	<b>TOTAL</b>	<u><u>38,410</u></u>	<u><u>52,066</u></u>	<u><u>491,530</u></u>	<u><u>512,050</u></u>
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
3350	Police Lieutenant	1.00		1.00	
3400	Police Sergeant	2.00		2.00	
	<b>TOTAL</b>	<u><u>3.00</u></u>		<u><u>3.00</u></u>	

## SPECIAL REVENUE FUNDS

POLICE DEPARTMENT Criminal Activity - General					FUND Activity	26 342
Object Code	LINE ITEM RESOURCES	ACTUAL FY 03-04	ACTUAL FY 04-05	PROJECTED FY 05-06	APPROVED FY 06-07	
6111	Salaries & Wages-Regular	306,506	0	0	0	
6141	Salaries & Wages-Overtime	159,954	0	0	0	
6151	Retirement Plan	5,671	0	0	0	
6161	Medicare Insurance	1,986	0	0	0	
6171	Employees Insurance	26,777	0	0	0	
6181	Compensation Insurance	22,452	0	0	0	
6193	Special Enforcement	<u>0</u>	<u>(2,554)</u>	<u>150,000</u>	<u>150,000</u>	
	SUBTOTAL PERSONNEL	523,346	(2,554)	150,000	150,000	
6281	M&R Machinery & Equipment	601	0	0	0	
6291	Other Contractual Services	<u>18,690</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL CONTRACTUAL	19,291	0	0	0	
6391	Other Material & Supplies	<u>19,462</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL COMMODITIES	19,462	0	0	0	
6511	Equipment Rental, City	17,758	18,119	21,355	22,365	
6537	Information System Strategic Plan	59,990	8,661	59,990	59,990	
6590	Indirect Costs	<u>26,024</u>	<u>22,713</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL FIXED CHARGES	103,772	49,493	81,345	82,355	
6661	Computer Software	<u>5,277</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL CAPITAL	5,277	0	0	0	
	TOTAL	<u><u>671,147</u></u>	<u><u>46,939</u></u>	<u><u>231,345</u></u>	<u><u>232,355</u></u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 05-06		APPROVED FY 06-07		
		Full Time	Part Time	Full Time	Part Time	
3350	Police Lieutenant	0.00		0.00		
3400	Police Sergeant	<u>0.00</u>		<u>0.00</u>		
	TOTAL	<u><u>0.00</u></u>		<u><u>0.00</u></u>		



**SPECIAL REVENUE FUNDS**

<b>POLICE DEPARTMENT</b>				<b>FUND 26</b>	
<b>Criminal Activity - DOJ</b>				<b>Activity 343</b>	
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6141	Salaries & Wages-Overtime	17,590	0	0	0
6181	Compensation Insurance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL PERSONNEL	17,590	0	0	0
	TOTAL	<u><u>17,590</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>
<b>POLICE DEPARTMENT</b>				<b>FUND 26</b>	
<b>Criminal Activity - DOT</b>				<b>Activity 344</b>	
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6141	Salaries & Wages-Overtime	26,010	0	0	0
6181	Compensation Insurance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL PERSONNEL	26,010	0	0	0
	TOTAL	<u><u>26,010</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>
<b>POLICE DEPARTMENT</b>				<b>FUND 26</b>	
<b>Criminal Activity - CA 15% Set-aside</b>				<b>Activity 345</b>	
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6131	Salaries & Wages-Temporary	<u>19,575</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL PERSONNEL	19,575	0	0	0
6391	Other Material & Supplies	<u>588</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL COMMODITIES	588	0	0	0
6590	Indirect Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL FIXED CHARGES	0	0	0	0
	TOTAL	<u><u>20,163</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

## SPECIAL REVENUE FUNDS

Special Gas Tax Fund	PROGRAM	Fund 29-013	
<p><b>PURPOSE:</b> California Streets &amp; Highway Code Section 2105 provides apportionments to cities and counties of a portion of the revenues derived from a per gallon tax on motor vehicle fuels in accordance with prescribed formulas. A city's or county's entitlement to the apportioned funds is conditional upon its expenditures from its general fund for street and highway purposes for an amount not less than the annual average of its expenditures during the 1987-88, 1988-89, and 1989-90 fiscal years.</p> <p>California Streets &amp; Highways Code Section 2106 (a) provides that each city in the state shall receive a fixed monthly apportionment of \$400 (\$4,800 per year). In addition to this fixed amount, under Section 2106 (c.) after counties receive their portion of the overall base sum, the balance will be apportioned on a monthly basis to cities for use during the 2002-2003 fiscal year.</p> <p>California Streets &amp; Highways Code Section 2107 provides for the monthly apportionment of a sum equal to \$0.00725 per gallon of motor vehicle license tax among cities, based on population. In addition, SB215 (Chapter 541, Statutes of 1981) provided for a one-time appropriation of \$59 million to be allocated to cities in fiscal year 1982-83. Beginning in fiscal year 1983-84, cities now receive \$0.01 of the \$0.02 increase in gas taxes pursuant to SB 215.</p>			
	<u>ACTUAL</u> <u>FY 04-05</u>	<u>PROJECTED</u> <u>FY 05-06</u>	<u>APPROVED</u> <u>FY 06-07</u>
<b>REVENUES</b>			
29 SPECIAL GAS TAX FUND			
5010-1111 Other Revenue-Bank Recon	28,655	0	0
5331 Gas Tax Apportionment (2105)	2,178,562	2,250,400	2,383,440
5331 Gas Tax Apportionment (2106)	1,345,707	1,380,000	1,475,650
5331 Gas Tax Apportionment (2107)	2,886,540	2,980,015	3,109,255
5812 Earnings on Investments	86,556	49,595	50,000
<b>TOTAL SPECIAL GAS TAX (2107) FUND</b>	<u>6,526,020</u>	<u>6,660,010</u>	<u>7,018,345</u>
	<u>ACTUAL</u> <u>FY 04-05</u>	<u>APPROVED</u> <u>FY 05-06</u>	<u>APPROVED</u> <u>FY 06-07</u>
<b>EXPENDITURES</b>			
29-013 INTERFUND TRANSFER			
6800-11 Transfer to Fund 11	3,550,415	3,550,415	3,550,415
6800-58 Transfer to Fund 58	0	0	50,000
6800-59 Transfer to Fund 59	5,077,074	3,060,000	3,417,930
<b>TOTAL INTERFUND TRANSFERS</b>	<u>8,627,489</u>	<u>6,610,415</u>	<u>7,018,345</u>

**SPECIAL REVENUE FUNDS  
RESOURCE SUMMARY**

<b>VARIOUS</b> Air Quality Improvement		<b>FUND 31</b> Activity Various			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
<b>REVENUES</b>					
5360	AQMD AB 2766	531,481	312,682	368,600	368,600
5799	Miscellaneous Recoveries	4,650	3,137	3,740	3,740
5812	Earnings on Investments	4,335	9,624	6,440	6,440
	<b>TOTAL REVENUES</b>	----- 540,466 =====	----- 325,443 =====	----- 378,780 =====	----- 378,780 =====
<b>EXPENDITURES</b>					
31-111	Fleet Services	151,015	892	142,550	0
31-141	Personnel	158,889	145,375	236,685	252,805
31-505	Planning & Building	132,075	128,364	142,095	155,145
31-612	Public Works -Directional Signage	149	54,354	0	0
	<b>TOTAL EXPENDITURES</b>	----- 442,127 =====	----- 328,984 =====	----- 521,330 =====	----- 407,950 =====
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
0470	Benefits & Compensations Manager	0.10		0.10	
1540	Senior Personnel Analyst	0.25		0.25	
0770	Sr. Personnel Technician	0.50		0.50	
0020	Micro Systems Technician	0.25		0.00	
1006	Web Systems Technician	0.00		0.25	
7070	Personnel Services Specialist (PTCS)	0.00	0.00	0.00	1.00
8100	Senior Administrative Intern (PT)	0.00	1.00	0.00	0.00
250	Planning Manager	0.00		0.10	
81	Principal Planner	0.10		0.00	
247	Senior Planner	0.20		0.20	
245	Associate Planner	0.75		0.75	
733	Senior Office Assistant	0.35		0.35	
	<b>TOTAL</b>	----- 2.50 =====	----- 1.00 =====	----- 2.50 =====	----- 1.00 =====

**SPECIAL REVENUE FUNDS**

<b>PERSONNEL SERVICES</b>		<b>PROGRAM</b>		
<b>Air Quality Fund</b>		<b>31-141</b>		
<b>Statement of Purpose</b>				
<p><i>To provide responsive, efficient services to City employees to achieve the South Coast Air Quality Management District (SCAQMD) Average Vehicle Ridership (AVR) goal of 1.5 persons per vehicle to attain federal/state air quality standards.</i></p> <p>This program is responsible for the development, implementation, monitoring, and evaluation of the City's Employee Commute Reduction Program. Major components include promoting alternate transportation modes and associated air quality and health benefits; implementing the City's SCAQMD-approved incentive programs; monitoring employee participation; conducting annual AVR (Average Vehicle Ridership) survey; and preparing Employee Commute Reduction Program for annual analysis and submission to SCAQMD.</p>				
<b>Accomplishments in FY 05-06</b>				
<ul style="list-style-type: none"> <li>* Prepared City's 2005 Annual Analysis of the Triennial Employee Commute Reduction Program.</li> <li>* Marketed approved Program through promotional fliers, VISIONS, and oral presentations.</li> <li>* Hosted jointly (with Benefits Division) the City's Annual Transportation/Benefits Faire.</li> <li>* Conducted annual AVR and Southern California Rideshare survey.</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Promote alternate transportation modes through informational meetings, fliers, Kiosk system, and the Annual Transportation/Benefits Faire.</li> <li>* Continue to monitor and evaluate employee participation in incentive programs.</li> <li>* Conduct annual AVR &amp; Commuter survey and prepare 2005 Annual Analysis of the Employee Commute Reduction Program.</li> <li>* Participate in inter-departmental air quality trip reduction initiatives.</li> <li>* Ensure City compliance with laws and regulations related to AQMD's Rule 2202.</li> </ul>				
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 03-04</b>	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Level</b>				
% of new employees receiving Work Trip Reduction Program (TRP) information.	100%	100%	100%	100%
% of employees completing annual Average Vehicle Ridership (AVR) and Commuter surveys.	99.4%	100%	100%	100%
<b># of employees:</b>				
attending TRP informational presentations (NEO)	105	100	150	150
receiving custom transit route planners/matchlists	0	136	200	225
<b>Efficiency</b>				
% of employee requests for information answered within 3 working days	100%	100%	100%	100%
% of employee incentives processed within 15 working days of timely submission.	100%	100%	100%	100%
<b>Effectiveness</b>				
City Average Vehicle Ridership (AVR)	1.46	1.37	1.5	1.5

**SPECIAL REVENUE FUNDS**

<b>PERSONNEL SERVICES</b>		<b>FUND 31</b>			
<b>Air Quality Fund</b>		<b>Activity 141</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	41,061	39,005	75,675	78,425
6131	Salaries & Wages-Temporary	12,604	11,794	13,385	26,255
6141	Salaries & Wages-Overtime	62	0	0	0
6151	Retirement Plan	0	395	6,510	7,225
6161	Medicare Insurance	684	695	1,290	1,480
6171	Employees Insurance	4,522	5,148	7,665	6,695
6172	Retiree Health Insurance	179	239	720	655
6181	Compensation Insurance	564	671	1,280	1,450
6191	Other Personnel Services	84,390	71,700	100,595	100,595
	<b>SUBTOTAL PERSONNEL</b>	<b>144,066</b>	<b>129,645</b>	<b>207,120</b>	<b>222,780</b>
6211	Communications	240	120	525	525
6221	Training & Transportation	19	61	3,425	3,425
6231	Advertising	0	0	2,640	2,640
6251	Other Agency Services	1,700	1,347	3,930	3,930
6291	Other Contract Services	989	0	0	0
	<b>SUBTOTAL CONTRACTUAL</b>	<b>2,948</b>	<b>1,528</b>	<b>10,520</b>	<b>10,520</b>
6391	Other Material & Supplies	2,088	2,264	3,500	3,500
	<b>SUBTOTAL COMMODITIES</b>	<b>2,088</b>	<b>2,264</b>	<b>3,500</b>	<b>3,500</b>
6537	Information Services Strategic Plan	6,755	6,755	6,755	6,755
6590	Indirect Operating Expenses	3,031	5,183	8,790	9,250
	<b>SUBTOTAL FIXED CHARGES</b>	<b>9,786</b>	<b>11,938</b>	<b>15,545</b>	<b>16,005</b>
	<b>TOTAL</b>	<b>158,889</b>	<b>145,375</b>	<b>236,685</b>	<b>252,805</b>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
0470	Benefits & Compensations Manager	0.10		0.10	
1540	Senior Personnel Analyst	0.25		0.25	
0770	Sr. Personnel Technician	0.50		0.50	
0020	Micro Systems Technician	0.25		0.00	
1006	Web Systems Technician	0.00		0.25	
7070	Personnel Services Specialist (PTCS)		0.00		1.00
8100	Senior Administrative Intern (PT)		1.00		0.00
	<b>TOTAL</b>	<b>1.10</b>	<b>1.00</b>	<b>1.10</b>	<b>1.00</b>
	<i>75% of Web Systems Technician is funded In IS Strategic Plan</i>				

**SPECIAL REVENUE FUNDS**

<b>FLEET SERVICES</b>					<b>FUND</b>	<b>31</b>
<b>AQMD</b>					<b>Activity</b>	<b>111</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6631	Improvements Other Than Building	151,015	892	142,550	0	
	SUBTOTAL CAPITAL	151,015	892	142,550	0	
	TOTAL	151,015	892	142,550	0	

## SPECIAL REVENUE FUNDS

<b>PLANNING AND BUILDING AGENCY</b> <b>Air Quality Improvement Trust Fund</b>	<b>PROGRAM</b> <b>31-505</b>
<b>Statement of Purpose</b>	
<p><i>To formulate and coordinate policies and programs and assist in the improvement of the City's air quality.</i></p> <p>The Planning Division of the Planning and Building Agency has been assigned the responsibility of formulating and coordinating the City's air quality improvement policies and programs. This lead role involves participation in a number of regional planning and air quality groups/activities. These groups include the Orange County Council of Government Technical Advisory Committee and the Air Quality Working Group. The Air Quality Trust Fund covers a majority of the costs to facilitate these efforts, and also funds miscellaneous air quality improvement projects.</p>	
<b><u>SERVICE PROGRAM</u></b>	
<b>AIR QUALITY IMPROVEMENT PLAN</b>	
<p>Planning staff assumes the lead role in coordinating the City's air quality improvement activities. This includes identifying goals, policies, programs, and funding source(s) for local implementation of Federal and State ambient air quality goals. The City builds upon the analysis and findings of the ongoing Technical Advisory Committee of the Orange County Council of Governments.</p>	

## SPECIAL REVENUE FUNDS

<b>PLANNING &amp; BUILDING AGENCY</b>		<b>FUND 31</b>			
<b>Air Quality Improvement Trust Fund</b>		<b>Activity 505</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	105,795	100,424	108,675	116,180
6151	Retirement Plan	0	979	8,675	9,545
6161	Medicare Insurance	1,363	1,404	1,575	1,685
6171	Employees Insurance	10,876	12,061	11,090	14,165
6172	Retiree Medical Insurance	537	873	555	890
6181	Compensation Insurance	889	1,095	1,260	1,405
	-----				
	SUBTOTAL PERSONNEL	119,460	116,836	131,830	143,870
6291	Other Contractual Services	1,800	1,836	0	0
	-----				
	SUBTOTAL CONTRACTUAL	1,800	1,836	0	0
6537	Info. Svcs. Strategic Plan Charges	4,700	4,700	4,700	4,700
6590	Indirect Operating Expenses	6,115	4,992	5,565	6,575
	-----				
	SUBTOTAL FIXED CHARGES	10,815	9,692	10,265	11,275
	-----				
	TOTAL	132,075	128,364	142,095	155,145
		=====	=====	=====	=====

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
250	Planning Manager	0.00		0.10	
81	Principal Planner	0.10		0.00	
247	Senior Planner	0.20		0.20	
245	Associate Planner	0.75		0.75	
733	Senior Office Assistant	0.35		0.35	
	-----				
		1.40	0.00	1.40	0.00
		=====	=====	=====	=====

*Note: the balance of these positions are funded in Planning Division 11-505*



**SPECIAL REVENUE FUND**

<b>RESIDENTIAL STREET IMPROVEMENT ENTERPRISE - PWA</b>		<b>PROGRAM</b>		
Residential Street Improvement		58-551		
<b>Statement of Purpose</b>				
<i>To provide safe and well maintained residential streets.</i>				
<b>Accomplishments in FY 04-05 &amp; 05-06</b>				
N/A				
<b>Action Plan for FY 06-07</b>				
<ul style="list-style-type: none"> <li>* Create funding structure for future residential street reconstruction projects.</li> <li>* Implement Refuse Vehicle Impact Fee.</li> </ul>				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
# of residential street lane miles reconstructed	0	0	0	0

**SPECIAL REVENUE FUND**

**RESIDENTIAL STREET IMPROVEMENT ENTERPRISE**  
**Residential Street Improvement**

**FUND 58**  
**Activity 551**

Object Code	LINE ITEM RESOURCES	ACTUAL FY 03-04	ACTUAL FY 04-05	PROJECTED FY 05-06	APPROVED FY 06-07
REVENUES					
5573	Trench Cut Fees	0	0	0	36,000
5499	Transportation/Oversize Permits	0	0	0	25,000
5977	Encroachment Permit Fees	0	0	0	5,500
5921	Street Construction Fees	0	0	0	300,000
5321	Refuse Vehicle Impact Fees	0	0	0	1,000
5113	Host Fees	0	0	0	24,000
5812	Earnings on Investment	0	0	0	10,000
5990-29	Transfer from Special Gax Tax Fund 29	0	0	0	50,000
5990-32	Transfer from Measure M Fund 32	0	0	0	10,000
	TOTAL REVENUES	----- 0 =====	----- 0 =====	----- 0 =====	----- 461,500 =====
EXPENDITURES					
6631	Improvements Other Than Buildings	0	0	0	461,500
6641	Machinery & Equipment	0	0	0	0
	SUBTOTAL CAPITAL	----- 0	----- 0	----- 0	----- 461,500
	TOTAL EXPENDITURES	----- 0 =====	----- 0 =====	----- 0 =====	----- 461,500 =====

**SPECIAL REVENUE FUNDS  
RESOURCE SUMMARY**

<b>VARIOUS Civic Center</b>		<b>FUND 74 Activity Various</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
<b>REVENUES</b>					
5323	Civic Center Project Charges	21,060	0	134,882	0
5324	Civic Center Maintenance Charges	1,384,888	1,479,853	1,355,112	2,569,435
5325	Civic Center Police Security	806,721	1,038,736	987,237	984,555
5990-11	Transfer From General Fund	0	1,192,820	1,464,000	1,509,745
	<b>TOTAL REVENUES</b>	----- 2,212,670 =====	----- 3,711,409 =====	----- 3,941,231 =====	----- 5,063,735 =====
<b>EXPENDITURES</b>					
74-012	Civic Center Maintenance - Non-Dept	0	1,192,818	1,464,000	1,509,745
74-242	Civic Center Maintenance	1,437,259	1,360,212	1,489,846	1,695,785
74-243	Civic Center Capital Projects	0	13,872	528,978	873,650
74-244	Civic Center Security	787,480	966,305	984,555	984,555
	<b>TOTAL EXPENDITURES</b>	----- 2,224,739 =====	----- 3,533,207 =====	----- 4,467,379 =====	----- 5,063,735 =====
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
6330	Senior Park Maintenance Supervisor	1.00		1.00	
4110	Park Maintenance Leader	1.00		1.00	
4180	General Maintenance Worker	1.00		1.00	
4100	Park Maintenance Worker	6.00		6.00	
9230	Maintenance Aide II	0.00	4.00	0.00	4.00
3200	Police Officer	8.00		8.00	
	<b>TOTAL</b>	----- 17.00 =====	----- 4.00 =====	----- 17.00 =====	----- 4.00 =====

**SPECIAL REVENUE FUND**

<b>PARKS, RECREATION &amp; COMMUNITY SERVICES</b>		<b>PROGRAM</b>		
<b>Civic Center Maintenance</b>		<b>74-242</b>		
<b>Statement of Purpose</b>				
<p><i>To improve the quality of life of those who visit the Civic Center by providing quality customer service in an atmosphere of continuous improvement and strong employee development.</i></p> <p>This program provides for Civic Center grounds/landscape maintenance, refuse collection, maintenance of lighting and irrigation systems, sweeping of parking lots, and maintenance of reflective pools and fountains.</p>				
<b>Accomplishments in FY 04-05 &amp; FY 05-06</b>				
<ul style="list-style-type: none"> <li>* Completed annual trimming of trees</li> <li>* Completed annual rotation of seasonal flowers</li> <li>* Performed fall turf overseeding</li> <li>* Continued steam cleaning of walkways and building entrances</li> <li>* Continued annual contract maintenance of fountains</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
<ul style="list-style-type: none"> <li>* Continue to modify landscapes to reduce maintenance and enhance aesthetics</li> <li>* Continue to expand the Cal Sense central irrigation system</li> <li>* Implement annual agreement to prune trees</li> <li>* Implement agreement to repair concrete paving</li> <li>* Continue annual agreement to maintain fountains</li> </ul>				
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 03-04</b>	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Level</b> # of acres maintained	97	97	97	97
<b>Efficiency/Effectiveness</b> # of Council requests received/responded to	0	0	0	0

**SPECIAL REVENUE FUND**

<b>PARKS, RECREATION &amp; COMMUNITY SERVICES</b>		<b>FUND 74</b>			
<b>Civic Center Maintenance</b>		<b>Activity 242</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	436,377	456,757	453,873	501,360
6131	Salaries & Wages-Temporary	129,667	102,794	81,194	90,640
6141	Salaries & Wages-Overtime	639	1,847	2,063	4,725
6151	Retirement Plan	0	4,669	36,310	44,585
6161	Medicare Insurance	4,666	2,844	3,650	2,805
6171	Employees Insurance	80,294	79,295	74,219	82,895
6172	Retiree Insurance	2,063	3,548	2,425	4,015
6181	Compensation Insurance	56,984	58,811	59,061	76,960
	<b>SUBTOTAL PERSONNEL</b>	<b>710,689</b>	<b>710,565</b>	<b>712,795</b>	<b>807,985</b>
6201	Utilities	282,941	269,751	275,960	295,520
6211	Communications	2,568	1,168	3,590	2,310
6221	Training & Transportation	215	300	1,500	1,500
6251	Other Agency Services	135	0	0	0
6291	Other Contractual Services	193,526	181,160	265,706	298,400
	<b>SUBTOTAL CONTRACTUAL</b>	<b>479,385</b>	<b>452,380</b>	<b>546,756</b>	<b>597,730</b>
6361	M&S Buildings & Grounds	42,660	0	0	0
6391	Operating Materials and Supplies	40,640	47,444	95,970	95,970
	<b>SUBTOTAL COMMODITIES</b>	<b>83,300</b>	<b>47,444</b>	<b>95,970</b>	<b>95,970</b>
6511	Rental City Equipment	35,498	32,058	32,060	31,635
6521	Insurance (Risk Management)	47,710	50,575	53,610	56,825
6590	Indirect Operating Expenses	80,677	67,191	48,655	105,640
	<b>SUBTOTAL FIXED CHARGES</b>	<b>163,885</b>	<b>149,824</b>	<b>134,325</b>	<b>194,100</b>
	<b>TOTAL</b>	<b>1,437,259</b>	<b>1,360,212</b>	<b>1,489,846</b>	<b>1,695,785</b>
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
6330	Senior Park Maintenance Supervisor	1.00		1.00	
4110	Park Maintenance Leader	1.00		1.00	
4180	General Maintenance Worker	1.00		1.00	
4100	Park Maintenance Worker	6.00		6.00	
9230	Maintenance Aide II		4.00		4.00
	<b>TOTAL</b>	<b>9.00</b>	<b>4.00</b>	<b>9.00</b>	<b>4.00</b>

**SPECIAL REVENUE FUND**

<b>PARKS, RECREATION &amp; COMMUNITY SERVICES</b>					<b>FUND</b>	<b>74</b>
<b>Civic Center Grounds Special Project</b>					<b>Activity</b>	<b>243</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6631	Improvements Other Than Building	0	13,872	528,978	873,650	
	SUBTOTAL CAPITAL	0	13,872	528,978	873,650	
	TOTAL	0	13,872	528,978	873,650	
	Law Library fountain planter conversion				51,079	
	Parking equipment replacement				797,570	
	Signage replacement				25,000	
					873,649	

**SPECIAL REVENUE FUNDS**

<b>PARKS, RECREATION &amp; COMMUNITY SERVICES</b>					<b>FUND</b>	<b>74</b>
<b>Non-Departmental Civic Center</b>					<b>Activity</b>	<b>12</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6933	Payment to Subagents*	0	1,192,818	1,464,000	1,509,745	
		-----	-----	-----	-----	
	SUBTOTAL CAPITAL	0	1,192,818	1,464,000	1,509,745	
	TOTAL	0	1,192,818	1,464,000	1,509,745	
		=====	=====	=====	=====	
	* Payment is the City's contribution to the Civic Center Authority					

**SPECIAL REVENUE FUNDS**

**POLICE DEPARTMENT**  
**Civic Center Security**

**PROGRAM**  
**074-244**

**Statement of Purpose**

*To patrol and provide security in the Civic Center Plaza area.*

**SERVICE PROGRAM**

This program is funded from the Civic Center Authority (a "joint powers" agency) and provides eight officers to patrol and provide security to the "common areas" in the Civic Center Plaza.



**SPECIAL REVENUE FUNDS**

<b>POLICE DEPARTMENT</b>		<b>FUND 74</b>			
<b>Civic Center Security</b>		<b>Activity 244</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	624,571	645,970	645,970	588,880
6151	Retirement Plan	8,149	148,425	153,545	153,545
6161	Medicare Insurance	6,090	6,925	6,845	6,845
6171	Employees Insurance	53,395	67,910	78,630	78,630
6181	Compensation Insurance	39,030	46,635	49,125	49,125
	<b>SUBTOTAL PERSONNEL</b>	731,235	915,865	934,115	877,025
6590	Indirect Costs	56,245	50,440	50,440	107,530
	<b>SUBTOTAL FIXED CHARGES</b>	56,245	50,440	50,440	107,530
	<b>TOTAL</b>	787,480	966,305	984,555	984,555
		=====	=====	=====	=====
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
3200	Police Officer	8.00		8.00	
	<b>TOTAL</b>	8.00		8.00	
		=====		=====	

## SPECIAL REVENUE FUNDS

**PARKS, RECREATION & COMMUNITY SERVICES**  
**Centennial Park**

**PROGRAM**  
**77-284**

**Statement of Purpose**

*To improve the quality of life of those who visit Centennial Park by providing quality customer service in an atmosphere of continuous improvement and strong employee development.*

**Accomplishments in FY 03-04 & FY 04-05**

- \* Continued environmentally safe biological pest control for lake aquatic weed
- \* Continued the relationship with the Department of Fish and Game to stock the lake with fish
- \* Renovated Dan Young Soccer Complex sport turf
- \* Planted over 125 new trees with the assistance of volunteers
- \* Continued controlling insect infestation of eucalyptus trees

**Action Plan for FY 2005-06**

- \* Renovate soccer field and ball diamond sport turf
- \* Begin making environmental changes that enhance the aesthetics and security of the park
- \* Expand programming of soccer fields with addition of new synthetic turf at Dan Young Soccer Complex
- \* Research feasibility of Orange County Conservation Corps maintaining the lake and a portion of the park

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
# of park acres serviced	87	65	65	N/A
# of natural turf fields maintained	7	3	6	N/A
# of synthetic turf fields maintained	0	1	2	N/A
<b>Efficiency / Effectiveness</b>				
# of service request forms responded to	12	10	5	N/A
<p>* Centennial Regional Park merged with Park Services (11-250) effective FY 06-07</p>				

## SPECIAL REVENUE FUNDS

PARKS, RECREATION & COMMUNITY SERVICES Centennial Regional Park		FUND 77 Activity 284			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 03-04	ACTUAL FY 04-05	PROJECTED FY 05-06	APPROVED* FY 06-07
REVENUES					
5385	County of Orange Charges	0	159,970	103,660	108,490
5386-275	Vending Machine	2,932	589	163	0
5390	Rancho Santiago Reimbursement	48,651	38,225	41,319	0
5799	Misc. Recoveries	73,702	36,150	82,345	0
5990-11	Transfer To General Fund	263,810	356,810	445,640	0
	TOTAL REVENUES	389,095	591,744	673,127	108,490
EXPENDITURES					
6111	Salaries & Wages-Regular	176,738	168,717	172,225	0
6131	Salaries & Wages-Temporary	83,972	63,107	83,800	0
6141	Salaries & Wages-Overtime	1,093	2,422	1,500	0
6151	Retirement Plan	0	2,130	16,895	0
6161	Medicare Insurance	2,248	1,581	1,960	0
6171	Employees Insurance	26,566	25,103	35,760	0
6172	Retiree Medical Insurance	592	1,296	860	0
6181	Compensation Insurance	22,305	20,367	30,610	0
6191	Other Personnel Servcies	0	310	0	0
	SUBTOTAL PERSONNEL	313,513	285,033	343,610	0
6201	Utilities	92,010	98,230	104,195	0
6211	Communications	2,800	1,800	600	0
6221	Training & Transportation	234	597	400	0
6251	Other Agency Services	2,592	0	0	0
6291	Other Contractual Services	22,805	25,150	73,830	0
	SUBTOTAL CONTRACTUAL	120,441	125,776	179,025	0
6391	Other Materials and Supplies	9,625	14,741	10,695	0
	SUBTOTAL COMMODITIES	9,625	14,741	10,695	0
6511	Rental City Equipment	29,929	23,126	23,125	0
6521	Insurance (Risk Management)	28,945	30,680	32,520	0
6590	Indirect Operating Expenses	41,851	35,359	38,065	0
	SUBTOTAL CAPITAL	100,725	89,165	93,710	0
	TOTAL	544,304	514,715	627,040	0
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 05-06		APPROVED FY 06-07	
		Full Time	Part Time	Full Time	Part Time
6330	Senior Park Maintenance Supervisor	0.25		0.00	
3610	Park Ranger	1.00		0.00	
4110	Park Maintenance Leader	1.00		0.00	
4100	Park Maintenance Worker	2.25	6.00	0.00	0.00
	TOTAL	4.50	6.00	0.00	0.00
* Centennial Regional Park merged with Park Services (11-250) effective FY 06-07					

**SPECIAL REVENUE FUNDS  
RESOURCE SUMMARY**

<b>VARIOUS</b>		<b>FUND 125</b>			
<b>UASI - Urban Areas Security Initiative Grant</b>		<b>Activity Various</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
<b>REVENUES</b>					
5350	OES UASI	0	1,842,991	10,783,462	794,800
	<b>TOTAL REVENUES</b>	0	1,842,991	10,783,462	794,800
<b>EXPENDITURES</b>					
125-012	Payments to Sub-Grantees - UASI	0	2,439,132	3,482,683	0
125-067	Community Development - UASI	0	0	177,477	0
125-320	Fire Department - UASI	0	968,272	1,806,337	112,570
125-331/333	Police Department - UASI	0	681,995	2,768,545	682,230
125-503	Planning & Building - UASI	0	12,749	8,625	0
125-613	Public Works - UASI	0	50,405	230,234	0
	<b>TOTAL EXPENDITURES</b>	0	4,152,553	8,473,901	794,800
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
3350	Police Lieutenant	1.00		1.00	
3400	Police Sergeant	1.00		1.00	
1200	Management Aide	1.00		1.00	
3150	Fire Battalion Chief	0.00		0.20	
3080	Fire Captain	0.20		0.00	
	<b>TOTAL</b>	3.20	0.00	3.20	0.00

**SPECIAL REVENUE FUNDS**

**POLICE DEPARTMENT**  
**UASI - Urban Areas Security Initiative Grant**

**PROGRAM**  
**125-331 & 333**

**Statement of Purpose**

*To account for and monitor federal homeland security grant funds received to address the unique planning, equipment, training, and exercise needs of large urban areas. The funds assist the Urban Area in building an enhanced and sustainable capacity to prevent, respond to and recover from threats or acts of terrorism.*

**SERVICE PROGRAM**

Funds for this grant are provided by the U.S. Department of Homeland Security and are passed down to the State via the Office of Homeland Security. Funds from this grant are used to purchase equipment, provide training and exercises, and pay the management and administrative costs of managing the grant. The grant is a reimbursement grant requiring City funds be spent first, then recovered through a request for reimbursement from the State Office of Homeland Security. A portion of these grant funds are being used to support the salaries of one Sergeant and one Management Aide.

**SPECIAL REVENUE FUNDS**

<b>POLICE DEPARTMENT</b>					<b>FUND 125</b>
<b>UASI - Urban Areas Security Initiative Grant</b>					<b>Activity 331 &amp; 333</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	0	196,023	415,115	482,430
6141	Overtime	0	55,014	72,766	0
6151	Retirement Plan	0	27,764	83,308	107,365
6161	Medicare Insurance	0	2,159	6,669	6,520
6171	Employees Insurance	0	12,932	50,816	52,915
6172	Retiree Medical Insurance	0	0	576	0
6181	Compensation Insurance	0	11,029	33,278	33,000
	<b>SUBTOTAL PERSONNEL</b>	0	304,921	662,528	682,230
6211	Communications	0	1,770	4,386	0
6221	Training & Transportation	0	5,950	43,140	0
6291	Other Contractual Services	0	35,167	575,396	0
	<b>SUBTOTAL CONTRACTUAL</b>	0	42,887	622,922	0
6391	Other Material & Supplies	0	268,022	100,571	0
	<b>SUBTOTAL COMMODITIES</b>	0	268,022	100,571	0
6641	Machinery & Equipment	0	64,550	1,280,709	0
6661	Software	0	1,615	101,815	0
	<b>SUBTOTAL CAPITAL</b>	0	66,165	1,382,524	0
	<b>TOTAL</b>	<u>0</u>	<u>681,995</u>	<u>2,768,545</u>	<u>682,230</u>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
3350	Police Lieutenant	1.00		1.00	
3400	Police Sergeant	1.00		1.00	
1200	Management Aide	1.00		1.00	
	<b>TOTAL</b>	<u>3.00</u>		<u>3.00</u>	

**SPECIAL REVENUE FUND**

<b>FIRE DEPARTMENT</b>					<b>FUND</b>	<b>125</b>
<b>Urban Area Security Initiative Grant 2005</b>					<b>Activity</b>	<b>320</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	0	0	0	74,045	
6141	Salaries & Wages-Overtime	0	368	0	0	
6151	Retirement Plan	0	0	0	18,140	
6161	Medicare Insurance	0	0	0	1,135	
6171	Employees Insurance	0	0	0	5,290	
6172	Retiree Medical Insurance	0	0	0	925	
6181	Compensation Insurance	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,695</u>	
	<b>SUBTOTAL PERSONNEL</b>	0	368	0	106,230	
6221	Training & Transportation	0	0	2,740		
6291	Other Contractual Services	<u>0</u>	<u>457,936</u>	<u>32,808</u>	<u>0</u>	
	<b>SUBTOTAL CONTRACTUAL</b>	0	457,936	35,548	0	
6391	Other Material & Supplies	<u>0</u>	<u>306,652</u>	<u>0</u>	<u>0</u>	
	<b>SUBTOTAL COMMODITIES</b>	0	306,652	0	0	
6590	Indirect Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,340</u>	
	<b>SUBTOTAL FIXED CHARGES</b>	0	0	0	6,340	
6641	Machinery & Equipment	<u>0</u>	<u>203,683</u>	<u>1,770,789</u>	<u>0</u>	
	<b>SUBTOTAL CAPITAL</b>	0	203,683	1,770,789	0	
	<b>TOTAL</b>	<u><u>0</u></u>	<u><u>968,639</u></u>	<u><u>1,806,337</u></u>	<u><u>112,570</u></u>	
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>		
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>	
3080	Fire Captain	0.20		0.00		
3150	Fire Battalion Chief	<u>0.00</u>		<u>0.20</u>		
	<b>TOTAL</b>	<u><u>0.20</u></u>		<u><u>0.20</u></u>		

**SPECIAL REVENUE FUND**

**FIRE DEPARTMENT**  
**Metropolitan Medical Response System Grant**

**PROGRAM**  
**146-325**

**Statement of Purpose**

*To mitigate the impact of hazardous situations on life, property, and the environment through effective response, prevention, and preparedness programs while maintaining a high level of employee efficiency, safety and well-being.*

**SERVICE PROGRAM**

The Metropolitan Medical Response System Grant (MMRS) provides major funding to further enhance and maintain integrated, systematic preparedness for local response to weapons of mass destruction (WMD) high-casualty events until significant external assistance arrives. The funding assists local jurisdictions to focus on being prepared for events of chemical, biological, radiological or nuclear (CBRN) nature; epidemic disease outbreaks, large scale hazardous materials accidents, explosive agents and major natural disasters.



**SPECIAL REVENUE FUND**

<b>FIRE DEPARTMENT</b>		<b>FUND 146</b>			
<b>Metro Medical Response Sys Grant</b>		<b>Activity</b>		<b>Various</b>	
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
<b>REVENUES</b>					
5350	Metro Med Response System Grant	25,000	21,878	505,000	154,025
5350-1	Federal Aid Program - FEMA	219,128	0	113,300	0
5350-3	Federal Aid Program - FEMA CERT	14,401	15,582	0	0
5350-4	FEMA CERT FY2003 & FY2004	0	7,906	0	0
5350-6	FEMA EMPG FY2003 & FY2004	0	19,004	0	0
5360	State Aide/911 Grant	18,541	0	0	0
5990-11	Transfer from Fund 011	48,557	0	8,000	0
	<b>TOTAL REVENUES</b>	<u>325,627</u>	<u>64,370</u>	<u>626,300</u>	<u>154,025</u>
<b>EXPENDITURES</b>					
6111	Salaries & Wages-Regular	103,773	160,190	109,885	74,045
6141	Salaries & Wages-Overtime	17,877	5,551	4,795	0
6151	Retirement Plan	1,677	7,430	23,820	18,140
6161	Medicare Insurance	0	0	1,595	1,135
6171	Employees Insurance	10,426	3,604	9,540	5,290
6172	Retiree Medical Insurance	1,302	1,046	550	925
6181	Compensation Insurance	<u>14,001</u>	<u>5,267</u>	<u>7,935</u>	<u>6,695</u>
	<b>SUBTOTAL PERSONNEL</b>	<u>149,056</u>	<u>183,088</u>	<u>158,120</u>	<u>106,230</u>
6221	Training & Transportation	0	0	2,500	0
6291	Other Contractual Services	<u>4,481</u>	<u>954</u>	<u>2,500</u>	<u>0</u>
	<b>SUBTOTAL CONTRACTUAL</b>	<u>4,481</u>	<u>954</u>	<u>5,000</u>	<u>0</u>
6391	Other Material & Supplies	<u>75,163</u>	<u>22,625</u>	<u>5,000</u>	<u>0</u>
	<b>SUBTOTAL COMMODITIES</b>	<u>75,163</u>	<u>22,625</u>	<u>5,000</u>	<u>0</u>
6590	Indirect Costs	<u>0</u>	<u>0</u>	<u>3,000</u>	<u>2,935</u>
	<b>SUBTOTAL FIXED CHARGES</b>	<u>0</u>	<u>0</u>	<u>3,000</u>	<u>2,935</u>
6641	Machinery & Equipment	<u>40,331</u>	<u>340,863</u>	<u>16,880</u>	<u>0</u>
	<b>SUBTOTAL CAPITAL</b>	<u>40,331</u>	<u>340,863</u>	<u>16,880</u>	<u>0</u>
	<b>TOTAL EXPENDITURES</b>	<u>269,031</u>	<u>547,530</u>	<u>188,000</u>	<u>109,165</u>
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
3080	Fire Captain	0.80		0.00	
3150	Fire Battalion Chief	<u>0.00</u>		<u>0.80</u>	
	<b>TOTAL</b>	<u>0.80</u>		<u>0.80</u>	

## SPECIAL REVENUE FUNDS

**POLICE DEPARTMENT**  
**OTS - Traffic Offenders Program**

**PROGRAM**  
**165-336**

**Statement of Purpose**

*To account for and monitor "program" funds received for fines imposed on vehicle drivers who are driving without a license or a suspended or revoked license.*

**SERVICE PROGRAM**

This program focuses on targeting suspended/revoked and unlicensed drivers. The program was originally funding police officers through a grant from the Office of Traffic Safety. Fines generated through the grant were set-aside to be used for the continuation of the program after the grant period.

**SPECIAL REVENUE FUNDS**

<b>POLICE DEPARTMENT</b>		<b>FUND 165</b>			
<b>OTS - Traffic Offender Program</b>		<b>Activity Various</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
<b>REVENUES</b>					
5352-100	Traffic Offender Program Income	282,900	240,750	371,200	0
5353	OR CO DUI Taskforce	57,066	57,066	0	0
5354	Pedestrian Safety - PWA	117,699	117,700	199,452	0
5355	Computer Report Writing	91,459	91,459	0	0
5356	DUI ED/ Driving Class Grant	41,994	41,994	4,433	0
5357	CA Seat Belt Compliance	45,993	45,993	54,966	0
5358	Sobriety Checkpoint Program	0	0	46,780	0
5621	Expense Reimbursement	1,000	1,000	0	0
	<b>TOTAL REVENUES</b>	<u>638,111</u>	<u>595,962</u>	<u>676,831</u>	<u>0</u>
<b>EXPENDITURES</b>					
6111	Salaries & Wages-Regular	46,641	45,574	44,991	49,835
6141	Salaries & Wages-Overtime	116,763	149,747	151,438	40,000
6151	Retirement Plan	0	443	3,576	3,725
6161	Medicare Insurance	677	664	658	660
6171	Employees Insurance	8,149	8,718	8,587	9,000
6172	Retiree Medical Insurance	207	361	329	350
6181	Compensation Insurance	408	423	447	500
	<b>SUBTOTAL PERSONNEL</b>	<u>172,845</u>	<u>205,931</u>	<u>210,026</u>	<u>104,070</u>
6221	Training & Transportation	2,124	3,712	36	5,000
6291	Other Contractual Services	90,000	24,950	101,849	3,000
	<b>SUBTOTAL CONTRACTUAL</b>	<u>92,124</u>	<u>28,662</u>	<u>101,885</u>	<u>8,000</u>
6391	Other Material & Supplies	8,143	7,855	38,574	20,000
	<b>SUBTOTAL COMMODITIES</b>	<u>8,143</u>	<u>7,855</u>	<u>38,574</u>	<u>20,000</u>
6511	Equipment Rental, City	3,456	8,760	7,380	28,550
	<b>SUBTOTAL FIXED CHARGES</b>	<u>3,456</u>	<u>8,760</u>	<u>7,380</u>	<u>28,550</u>
6631	Improvements Other Than Buildings	42,649			
6641	Machinery & Equipment	533,018	210,834	88,393	23,000
6661	Computer Software	0	7,844	0	0
	<b>SUBTOTAL CAPITAL</b>	<u>575,667</u>	<u>218,678</u>	<u>88,393</u>	<u>23,000</u>
	<b>TOTAL EXPENDITURES</b>	<u>852,235</u>	<u>469,886</u>	<u>446,258</u>	<u>183,620</u>
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
7330	Senior Office Assistant	<u>1.00</u>		<u>1.00</u>	
	<b>TOTAL</b>	<u>1.00</u>		<u>1.00</u>	

**SPECIAL REVENUE FUNDS**

<b>PARKS, RECREATION &amp; COMMUNITY SERVICES</b>		<b>FUND 169</b>			
<b>Families and Communities Together (FaCT) Program</b>		<b>Activity Various</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
<b>REVENUES</b>					
5351	McFadden & Learning Center	102,541	90,075	0	0
5356	Federal Lunch Program	11,204	11,744	0	0
5356-600	2003 Fed Lunch Program	158,869	0	0	0
5356-700	2004 Fed Lunch Program	64,731	145,821	0	0
5356-800	2005 Fed Lunch Program	0	70,326	121,403	0
5361-300	FACT Grant FY2003	89,421	0	0	0
5361-400	FACT Grant FY2004	23,890	23,707	0	0
5361-500	FACT Grant FY2005	0	35,783	54,459	0
5362-200	Reading City Youth/Moms Program	6,895	0	0	0
5363	CIWMB Playground Grant	50,000	0	0	0
5364	Early Action/Project Connect	23,337	0	0	0
5367	State General Fund Grant	0	164,134	0	0
5368	SAUSD Grants	107,000	0	0	0
5368-2	Reading Readiness FY04	17,510	0	0	0
5371	State Park Bond-Per Capita	324,969	236,318	1,135,894	0
5374	OCTA Senior Mobility Program	80,470	116,040	123,394	0
5380	State Urban Parks & Healthy Community Grant	0	0	0	950,000
5376	Nat'l Hist Preservation (PBA)	4,787	0	0	0
5798	Gifts & Donations	86,405	(96,205)	0	0
5621	Expense Reimbursement	0	3,675	537,335	0
5812	Earnings on Investment	282	466	1,108	0
	<b>TOTAL REVENUES</b>	<u>1,152,311</u>	<u>801,885</u>	<u>1,973,593</u>	<u>950,000</u>
<b>EXPENDITURES</b>					
6111	Salaries & Wages-Regular	95,477	51,591	56,956	0
6131	Salaries & Wages-Temporary	288,976	183,142	103,570	0
6151	Retirement Plan	0	1,051	4,525	0
6161	Medicare Insurance	5,160	3,216	2,270	0
6171	Employees Insurance	11,029	3,787	4,640	0
6172	Retiree Medical Insurance	0	136	396	0
6181	Compensation Insurance	6,963	5,371	4,080	0
	<b>SUBTOTAL PERSONNEL</b>	<u>407,605</u>	<u>248,294</u>	<u>176,437</u>	<u>0</u>
6211	Communications	999	325	0	0
6221	Training & Transportation	787	305	(6)	0
6291	Contract Services	233,070	194,291	136,280	0
	<b>SUBTOTAL CONTRACTUAL</b>	<u>234,856</u>	<u>194,921</u>	<u>136,274</u>	<u>0</u>
6391	Operating Materials & Supplies	13,467	11,183	3,201	0
	<b>SUBTOTAL COMMODITIES</b>	<u>13,467</u>	<u>11,183</u>	<u>3,201</u>	<u>0</u>
6511	Rental city Equipment	7,600	14,400	14,400	0
6590	Indirect Costs	0	30,984	0	0
	<b>SUBTOTAL FIXED CHARGES</b>	<u>7,600</u>	<u>45,384</u>	<u>14,400</u>	<u>0</u>
6631	Improvements Other Than Buildings	275,727	644,939	1,135,894	950,000
	<b>SUBTOTAL CAPITAL</b>	<u>275,727</u>	<u>644,939</u>	<u>1,135,894</u>	<u>950,000</u>
	<b>TOTAL EXPENDITURES</b>	<u>939,255</u>	<u>1,144,721</u>	<u>1,466,206</u>	<u>950,000</u>
* Appropriation of funds to occur upon award of contract.					
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
1810	Community Center Representative	1.00		0.00	
1776	Senior Recreation Supervisor	1.00		1.00	
2387	Records Specialist	1.00		1.00	
8160	Program Coordinator		1.00		1.00
9100	Community Center Aide		1.00		1.00
9360	Program Leader II		4.00		4.00
	<b>TOTAL</b>	<u>3.00</u>	<u>6.00</u>	<u>2.00</u>	<u>6.00</u>

■ **ENTERPRISE FUND DEFINITION**

Enterprise Funds account for activities that the City operates like private business enterprises. In these situations, the City acts as a municipal corporation to recover the costs of providing certain types of services primarily through user charges. These costs include not only operating expenses and the capital cost of maintaining, replacing, upgrading, and adding to the capital stock but also other expenditure purposes such as the advancement of public health and safety.

■ **RELATIONSHIP BETWEEN ENTERPRISE BUDGET AND TOTAL CITY BUDGET**

Each Enterprise Fund is an independent budget with its own revenue and expenditure accounts. All enterprise funds are grouped together as a component of the larger Total City Budget originally presented in tables 1-5 and 1-6B in the Budget Summary Section. The General Fund captures overhead charge revenues from the various Enterprise Funds in connection with water billing and other services provided. With the passing of proposition 218, the City has been working diligently with the Public Works Department and the City Attorney’s Office to assure the City is not in violation and meeting prop 218 requirements.

■ **ENTERPRISE FUND SUMMARY**

Table 6-2 provides a summary of the individual enterprise funds by department or agency responsible for managing the fund. The FY 06-07 Enterprise Fund total appropriation is \$72,492,210 reflecting a 3.1 percent increase due to higher appropriations in the Water, Refuse Collection and Parking Meter funds. The Enterprise Fund revenue (amounting to \$73,270,300) used to support each enterprise operation comes from user charges collected for services provided to customers. These revenues come via rental charges at The Depot, consumption of water, refuse collection services, metered parking fees and a variety of other user charges. Enterprise Funds support 122.2 positions of the City’s 1,724 employees.

■ **ENTERPRISE FUND BEGINNING & ENDING FUND BALANCE**

Table 6-1 illustrates the Beginning & Ending Fund Balances for the various Enterprise Funds. Additional summary and detail information concerning these various funds are located on table 6-2 and on the following program and resource sheets.

■ **COMMUNITY DEVELOPMENT AGENCY**

The Community Development Agency manages two of the seven enterprise funds; the Depot (formerly known as the Regional Transportation Center) and the Parking Meter Funds.

● **Parking Meter - Fund 27  
(Community Development Agency)**

This fund operates the City’s parking structures and Parking Meter Program and transfers money to the General Fund to pay for the City’s lease obligations on the parking garage.



● **The Depot – Fund 67**

The Depot was first established as the RTC or Regional Transportation Center in September 1985 to provide a strategically located staging area for land transportation services in Southern California and commercial office space in the Intercity Redevelopment Project Area. The RTC was renamed The Depot in FY 01-02. The fund covers the cost of operating and maintaining the City-owned RTC facility that hosts an Amtrak train station, bus terminals, taxi stands, and a parking lot for “park & ride” motorists. Fund 67’s budget of \$1,285,540 accounts for 1.8 percent of total enterprise funds in the FY 06-07 City budget.



■ **PUBLIC WORKS AGENCY**

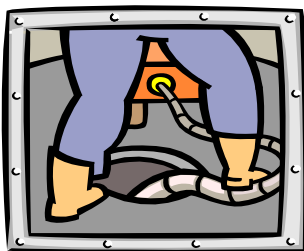
Public Works manages five of the City’s seven enterprise funds. Since some of the funds (e.g., Fund 64 of the Water Enterprise) have sub-accounts, Public Works is responsible for a total of seventeen of the twenty-one enterprise accounts. In dollar terms, Public Works manages \$67.8 million or 93.6 percent of total enterprise funds in the FY 06-07 budget. These individual funds are described below.

**ENTERPRISE FUND  
BEGINNING & ENDING FUND BALANCE  
TABLE 6-1**

	FUND 27 COMMUNITY DEV./ PARKING FUND			FUND 56 SEWER ENTERPRISE FUND		
	ACTUAL	PROJECTED	ADOPTED	ACTUAL	PROJECTED	ADOPTED
	FY 04-05	FY 05-06	FY 06-07	FY 04-05	FY 05-06	FY 06-07
<b>Revenues and Other Sources</b>						
Use of Money & Property	3,729,330	3,730,644	3,771,330	9,521	13,756	10,000
Charges for Services	0	0	0	2,317,712	2,853,150	3,117,800
Other Revenue	30,112	61,736	30,000	0	0	0
Transfers In	624,435	0	0	0	0	0
<b>Total</b>	<b>4,383,877</b>	<b>3,792,380</b>	<b>3,801,330</b>	<b>2,327,233</b>	<b>2,866,906</b>	<b>3,127,800</b>
<b>Expenditures</b>						
Public Works	0	0	0	2,372,622	2,950,724	3,186,549
Planning/Community Development	2,330,262	2,343,749	2,813,840	0	0	0
Debt Service:						
Interest	621,662	549,919	509,765	0	0	0
Transfers Out	0	0	0	97,159	0	0
<b>Total</b>	<b>2,951,924</b>	<b>2,893,668</b>	<b>3,323,605</b>	<b>2,469,781</b>	<b>2,950,724</b>	<b>3,186,549</b>
<b>Net Increase (Decrease) in Retained Earnings</b>	<b>1,431,953</b>	<b>898,712</b>	<b>477,725</b>	<b>(142,548)</b>	<b>(83,818)</b>	<b>(58,749)</b>
<b>Beginning Retained Earnings, July 1</b>	<b>913,071</b>	<b>2,345,024</b>	<b>3,243,736</b>	<b>18,823,402</b>	<b>18,680,854</b>	<b>18,597,036</b>
<b>Ending Retained Earnings, June 30</b>	<b>2,345,024</b>	<b>3,243,736</b>	<b>3,721,461</b>	<b>18,680,854</b>	<b>18,597,036</b>	<b>18,538,287</b>
	FUND 57 FEDERAL CLEAN WATER PROTECTION			FUNDS 61 THRU 66 WATER ENTERPRISE FUNDS		
	ACTUAL	PROJECTED	ADOPTED	ACTUAL	PROJECTED	ADOPTED
	FY 04-05	FY 05-06	FY 06-07	FY 04-05	FY 05-06	FY 06-07
<b>Revenues and Other Sources</b>						
Use of Money & Property	23,133	48,765	40,000	310,969	443,316	440,000
Charges for Services	0	0	0	35,570,474	39,901,634	40,958,460
Other Revenue	2,041,125	2,631,361	2,505,370	421,053	0	0
<b>Total</b>	<b>2,064,258</b>	<b>2,680,126</b>	<b>2,545,370</b>	<b>36,302,496</b>	<b>40,344,950</b>	<b>41,398,460</b>
<b>Expenditures</b>						
Public Works	1,853,109	2,120,680	3,338,345	34,787,501	37,907,485	39,353,950
Debt Service:						
Interest	0	0	0	883,179	886,839	865,226
<b>Total</b>	<b>1,853,109</b>	<b>2,120,680</b>	<b>3,338,345</b>	<b>35,670,680</b>	<b>38,794,324</b>	<b>40,219,176</b>
<b>Net Increase (Decrease) in Retained Earnings</b>	<b>211,149</b>	<b>559,446</b>	<b>(792,975)</b>	<b>631,816</b>	<b>1,550,626</b>	<b>1,179,284</b>
<b>Beginning Retained Earnings, July 1</b>	<b>699,405</b>	<b>910,554</b>	<b>1,470,000</b>	<b>53,964,245</b>	<b>54,596,061</b>	<b>56,146,687</b>
<b>Ending Retained Earnings, June 30</b>	<b>910,554</b>	<b>1,470,000</b>	<b>677,025</b>	<b>54,596,061</b>	<b>56,146,687</b>	<b>57,325,971</b>

• **Sanitary Sewer Services – Fund 56**

The Sanitary Sewer Maintenance Program provides for the proper cleaning, repair and operation of 450 miles of sanitary sewer system facilities. This fund accounts for 4.4% of the total Enterprise Fund appropriations at approximately \$3.1 million for FY06-07.



• **Fed. Clean Water Protection Enterprise - Fund 57**

The Federal Clean Water Protection Enterprise provides for storm drain systems operation and maintenance and pollution reduction under the new National Pollutant Discharge Elimination System permit issued by the Santa Ana Region of Water Quality Control Board in January 2002. The Public Works Agency has projected a \$1.2 million increase for the FY06-07 budget.

• **Water Enterprise – Funds 60 through 66**

The Water Enterprise provides water services to the residential, commercial, and industrial segments of the City. Water services are provided through a combination of City staff and private contractors. This fund pays for operating costs such as the production of

**ENTERPRISE FUND  
BEGINNING & ENDING FUND BALANCE  
TABLE 6-1**

	FUND 67 COMMUNITY DEVELOPMENT/ DEPOT			FUND 68 SANITATION ENTERPRISE FUND		
	ACTUAL	PROJECTED	ADOPTED	ACTUAL	PROJECTED	ADOPTED
	FY 04-05	FY 05-06	FY 06-07	FY 04-05	FY 05-06	FY 06-07
<b>Revenues and Other Sources</b>						
Intergovernmental	0	0	0	0	30,621	0
Use of Money & Property	717,699	707,660	736,540	19,794	30,612	5,000
Charges for Services	0	0	0	7,773,024	7,921,290	7,891,000
Other Revenue	0	0	6,000	153,535	0	0
Transfers In	5,687	200,000	0	54,000	0	0
<b>Total</b>	<b>723,386</b>	<b>907,660</b>	<b>742,540</b>	<b>8,000,353</b>	<b>7,982,523</b>	<b>7,896,000</b>
<b>Expenditures</b>						
Public Works	0	0	0	7,615,358	8,920,000	8,125,615
Planning/Community Development	1,256,004	1,236,653	1,285,540	0	0	0
<b>Total</b>	<b>1,256,004</b>	<b>1,236,653</b>	<b>1,285,540</b>	<b>7,615,358</b>	<b>8,920,000</b>	<b>8,125,615</b>
<b>Net Increase (Decrease) in Retained Earnings</b>	<b>(532,618)</b>	<b>(328,993)</b>	<b>(543,000)</b>	<b>384,995</b>	<b>(937,477)</b>	<b>(229,615)</b>
<b>Beginning Retained Earnings, July 1</b>	<b>14,752,714</b>	<b>14,220,096</b>	<b>13,891,103</b>	<b>1,296,959</b>	<b>1,681,954</b>	<b>744,477</b>
<b>Ending Retained Earnings, June 30</b>	<b>14,220,096</b>	<b>13,891,103</b>	<b>13,348,103</b>	<b>1,681,954</b>	<b>744,477</b>	<b>514,862</b>
	FUND 69 REFUSE COLLECTION ENTERPRISE FUND					
	ACTUAL	PROJECTED	ADOPTED			
	FY 04-05	FY 05-06	FY 06-07			
<b>Revenues and Other Sources</b>						
Use of Money & Property	86,093	94,881	199,200			
Charges for Services	7,389,377	7,540,000	7,677,000			
Other Revenue	5,096,263	5,937,225	5,882,600			
<b>Total</b>	<b>12,571,733</b>	<b>13,572,106</b>	<b>13,758,800</b>			
<b>Expenditures</b>						
Public Works	11,797,376	13,137,645	12,824,180			
Debt Service:						
Interest	329,191	244,585	189,200			
<b>Total</b>	<b>12,126,567</b>	<b>13,382,230</b>	<b>13,013,380</b>			
<b>Net Increase (Decrease) in Retained Earnings</b>	<b>445,166</b>	<b>189,876</b>	<b>745,420</b>			
<b>Beginning Retained Earnings, July 1</b>	<b>(1,030,701)</b>	<b>(585,535)</b>	<b>(395,659)</b>			
<b>Ending Retained Earnings, June 30</b>	<b>(585,535)</b>	<b>(395,659)</b>	<b>349,761</b>			

groundwater, purchase of water from outside sources, water billing functions, and the capital costs of maintaining and upgrading the City’s wells and water distribution system.

Water revenue comes primarily from metered charges for water usage that provides approximately 80 percent of water’s total funding requirements. The remaining 20 percent comes from various other fees, penalties, and fixed service charges. The Water Utility budget of \$40,219,176 is the largest of the City’s five enterprise operations and accounts for 55 percent of total enterprise funds in the FY 06-07 City budget.

• **Sanitation – Fund 68**

This fund provides a variety of services that includes motorized street sweeping, weed abatement, graffiti removal, street tree trimming, and maintenance of the City’s sewers and storm drains. Sanitation services are provided through a combination of city employees and private contractors.

The passage of Proposition 218—which strictly defines the fees local governments can charge residents—required the City to modify the Sanitation Fund’s financial structure. This resulted in a \$1 decrease in sanitation rates as the cost of urban forest maintenance and median landscaping was transferred to the General Fund. The combined Fund 68

**ENTERPRISE FUNDS SUMMARY**  
**Table 6-2**

DEPARTMENT/ UNIT	Actual FY 04-05	Projected FY 05-06	Adopted FY 06-07	% of Total	Increase (Decrease) Over Prior Year	
					05-06 to 06-07 in \$	in %
<b>REVENUES</b>						
27 Parking Meter Fund	4,383,877	3,792,380	3,801,330	5.2%	8,950	0.2%
56 Sanitary Sewer Services	2,327,233	2,888,906	3,127,800	4.3%	238,894	8.3%
57 Federal Clean Water Protection	2,064,258	2,680,126	2,545,370	3.5%	(134,756)	-5.0%
61-66 Water Enterprise	36,302,496	40,344,950	41,398,460	56.5%	1,053,510	2.6%
67 The Depot	723,386	907,660	742,540	1.0%	(165,120)	-18.2%
68 Sanitation Enterprise	8,000,353	7,982,523	7,896,000	10.8%	(86,523)	-1.1%
69 Refuse Collection Enterprise	12,571,734	13,572,106	13,758,800	18.8%	186,694	1.4%
<b>Revenue Grand Total</b>	<b>66,373,337</b>	<b>72,168,651</b>	<b>73,270,300</b>	<b>100.0%</b>	<b>1,101,649</b>	<b>1.5%</b>
<b>EXPENDITURES BY DEPARTMENT</b>						
<b>Public Works Agency</b>						
<i>Sanitary Sewer Services</i>						
56-575 Sewer Services	2,469,781	2,950,724	3,186,549	4.4%	235,825	8.0%
<i>Sub-Total</i>	2,469,781	2,950,724	3,186,549	4.4%	235,825	8.0%
<i>Federal Clean Water Protection Enterprise</i>						
57-635 Federal Clean Water Protection	1,853,099	2,120,680	3,338,345	4.6%	1,217,665	57.4%
<i>Sub-Total</i>	1,853,099	2,120,680	3,338,345	4.6%	1,217,665	57.4%
<i>Water Enterprise</i>						
61-571 Water Revenue Bond - Debt Service	835,015	816,638	800,638	1.1%	(16,000)	-2.0%
62-572 Utility Loan Repayment	48,164	70,201	64,588	0.1%	(5,613)	-8.0%
64-574 Water Production & Supply	19,287,658	19,953,505	19,839,690	27.4%	(113,815)	-0.6%
64-575 Water Systems Maintenance	1,337,439	2,932,855	3,255,575	4.5%	322,720	11.0%
64-576 Water - Miscellaneous Expenses	8,174,662	8,436,400	10,122,600	14.0%	1,686,200	20.0%
64-577 Water Asphalt Maintenance	572,635	828,735	0	0.0%	(828,735)	-100.0%
64-578 Water Quality & Measurement	1,125,470	1,282,960	1,367,635	1.9%	84,675	6.6%
64-579 Water Administration & Engineering	2,348,552	2,533,030	2,828,450	3.9%	295,420	11.7%
66-572 Depreciation	1,941,085	1,940,000	1,940,000	2.7%	0	0.0%
<i>Sub-Total</i>	35,670,680	38,794,324	40,219,176	55.5%	1,424,852	3.7%
<i>Sanitation Enterprise</i>						
68-632 Environmental Sanitation	2,394,527	2,552,620	2,710,835	3.7%	158,215	6.2%
68-633 Roadway Cleaning	3,311,048	3,729,925	2,742,680	3.8%	(987,245)	-26.5%
68-637 Street Trees	1,909,783	2,637,455	2,672,100	3.7%	34,645	1.3%
<i>Sub-Total</i>	7,615,358	8,920,000	8,125,615	11.2%	(794,385)	-8.9%
<i>Refuse Collection Enterprise</i>						
69-521 Refuse Collection	12,126,567	13,382,230	13,013,380	18.0%	(368,850)	-2.8%
<i>Sub-Total</i>	12,126,567	13,382,230	13,013,380	18.0%	(368,850)	-2.8%
<b>Public Works Total</b>	<b>59,735,485</b>	<b>66,167,958</b>	<b>67,883,065</b>	<b>93.6%</b>	<b>1,715,107</b>	<b>2.6%</b>
<b>Community Development Agency</b>						
27-013 Parking Meter Fund	1,000,887	1,117,355	1,423,245	2.0%	305,890	27.4%
27-014 Downtown Parking Facilities	1,326,969	1,220,394	1,385,595	1.9%	165,201	13.5%
27-015 Debt Service	624,068	555,919	514,765	0.7%	(41,154)	-7.4%
67-615 The Depot	1,256,004	1,236,653	1,285,540	1.8%	48,887	4.0%
<b>Community Dev. Agency Total</b>	<b>4,207,928</b>	<b>4,130,321</b>	<b>4,609,145</b>	<b>6.4%</b>	<b>478,824</b>	<b>11.6%</b>
<b>Expenditure Grand Total</b>	<b>63,943,413</b>	<b>70,298,279</b>	<b>72,492,210</b>	<b>100.0%</b>	<b>2,193,931</b>	<b>3.1%</b>
<b>ENTERPRISE FUNDS PERSONNEL</b>						
Number of Positions	104.2	122.8	122.2		(0.60)	-0.5%
as % of Total City Workforce	6.1%	7.2%	7.1%			



**SANTA ANA water rates are competitive in Orange County**

Santa Ana’s water rates were revised in FY 96-97 to provide the City’s customers with incentives to minimize water usage. The conservation-based water rate structure has an inclining block system that requires those with excessive water usage to pay a higher share of the cost of the water. This inclining block rate system has been adopted in fifteen Orange County cities.

The 2006 Rate Survey conducted by the City’s Public Works Agency using Municipal Water District of Orange County (MWDOC) data pegged a typical City customer’s monthly water bill at \$40.91. The survey reported that Santa Ana’s water rate is in the middle among Orange County’s thirty (30) water districts.



budget of \$8,125,615 accounts for 11.2 percent of total enterprise funds in the FY 06-07 City budget.

• **Refuse Collection – Fund 69**

This fund provides refuse collection, recycling and disposal services to the City’s residential, commercial and industrial segments of the City through agreements with two private contractors. The Refuse Collection Fund 69 budget of \$13,013,380 accounts for 18 percent of total enterprise funds in the FY 06-07 City budget.

**2006/07 WATER RATE SURVEY  
Table 6-3**

<u>Water Agency</u>	<u>Typical Monthly Cost</u>
Santiago CWD	\$69.00
Laguna Beach CWD	\$63.90
East Orange CWD retail	\$60.80
South Coast WD	\$53.88
Trabuco Canyon WD	\$48.05
Orange Park Acres Mut. WC	\$47.35
Golden State WC	\$46.90
Newport Beach, City of	\$46.10
Mesa Consolidated WD	\$43.80
Serrano WD	\$42.84
Huntington Beach, City of	\$42.40
<b>Santa Ana, City of (with increase)</b>	<b>\$40.91</b>
La Palma, City of	\$39.60
Yorba Linda WD	\$39.32
Westminster, City of	\$39.27
Brea, City of	\$38.87
<b>Santa Ana, City of (current)</b>	<b>\$38.70</b>
Seal Beach, City of	\$36.61
Santa Margarita WD	\$35.86
La Habra, City of	\$34.98
El Toro WD	\$34.89
Fountain Valley, City of	\$34.40
Fullerton, City of	\$34.00
Los Alisos WD	\$32.45
Orange, City of	\$31.73
Anaheim, City of	\$31.12
Buena Park, City of	\$30.12
Garden Grove, City of	\$29.97
Tustin, City of	\$28.09
IRWD	\$25.68
Orange, City of	\$24.49
Moulton Niguel WD	\$24.80

Based on typical moderate consumption of 20 billing units per month for FY 2005-06.

(Source: Municipal Water District of Orange County)

**ENTERPRISE FUNDS  
RESOURCE SUMMARY**

**Parking Enterprise - CDA**

<b>ACTIVITIES</b>		<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
REVENUES					
5010	Other Revenue-Bank Reconciliation	0	3,403	0	0
5216	Parking Violation Revenue	434,289	400,480	367,634	300,000
	<b>SUBTOTAL RENTAL INCOME</b>	----- 434,289	----- 403,883	----- 367,634	----- 300,000
5599	Parking Meter Revenue	1,138,632	1,117,672	1,092,611	1,080,000
	<b>SUBTOTAL RENTAL GOV. ENTITIES</b>	----- 1,138,632	----- 1,117,672	----- 1,092,611	----- 1,080,000
5621	Expense Reimbursement	29,864	2,800	2,736	0
5630	Miscellaneous Income	300	1,636	0	0
5800	Parking Fees-Surface Lots	1,074,081	1,124,178	1,065,904	1,005,000
5804	Lease Income from Fund 11	759,945	1,087,000	1,204,495	1,386,330
5812	Earnings on Investments	17,125	22,176	58,803	30,000
5817	Investment Income - Debt Serv	23	97	197	0
5990	Transfer from Fund 11	0	624,435	0	0
	<b>SUBTOTAL</b>	----- 1,881,338	----- 2,862,322	----- 2,332,135	----- 2,421,330
	<b>TOTAL</b>	=====	=====	=====	=====
EXPENDITURES					
27-013	Parking Meter Fund	889,705	1,000,887	1,117,355	1,423,245
27-014	Downtown Parking Facilities	1,140,826	1,326,969	1,220,394	1,385,595
27-015	Debt Service	511,289	624,068	555,919	514,765
		----- 2,541,820	----- 2,951,924	----- 2,893,668	----- 3,323,605
	<b>Bond Principal (Principal Paid)</b>	943,800	1,270,000	1,350,000	1,440,000
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
2865	Assist. Director of Community Development	0.00		0.30	
7584	Senior Community Development Analyst	0.00		0.40	
2890	Parking Meter Operations Supervisor	1.00		1.00	
7160	Parking Meter Technician II	2.00		2.00	
0080	Parking Meter Technician I	3.00		3.00	
3900	Parking Control Officer	3.00		3.00	
2850	Redevelopment Assistant	0.05		0.05	
0736	Senior Office Specialist	1.00		0.00	
	<b>TOTAL</b>	----- 10.05		----- 9.75	
		=====		=====	

**ENTERPRISE REVENUE FUNDS**

<b>PARKING ENTERPRISE - CDA</b>		<b>PROGRAM</b>	
<b>Parking Meter &amp; Facilities</b>		<b>27-013/014/015</b>	
<b>Statement of Purpose</b>			
<p><i>To effectively control the availability, rates, and duration of use of public on-street parking in the Downtown area and in the Willard Street neighborhood.</i></p> <p>The City of Santa Ana has four parking garages operating in the Downtown area. In order to properly control the inventory and rates for available downtown parking, the Parking Meter Program operates and manages approximately 1,400 metered spaces throughout the area. The cost of the program is funded from meter revenues and parking fines. Excess revenue is allocated to parking garage debt services.</p>			
<b>Accomplishments in FY 04-05 &amp; FY 05-06</b>			
<ul style="list-style-type: none"> <li>* Established a parking meter enforcement program for Downtown.</li> <li>* Implemented City Council directed parking meter rate change from .25 to .75 cents.</li> <li>* Completed installation of 4th Street decorative sleeve for the parking meters.</li> <li>* Implement deferred maintenance program for parking garages.</li> <li>* Refurbished standard meter housing.</li> </ul>			
<b>Action Plan for FY 2006-07</b>			
<ul style="list-style-type: none"> <li>* Modernize parking structure operating equipment.</li> <li>* Implement Phase II of the Downtown Meterscape.</li> <li>* Implement Phase II of the painting of garages' parking stalls.</li> <li>* Replace obsolete meter heads in the Willard area and Mid-Town.</li> </ul>			
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Level</b>			
No. of parking meters maintained	1,400	1,400	1,400
No. of meters maintained per technician	350	350	280
<b>Efficiency</b>			
Annual revenue collected per meter	\$785	\$771	\$771
Meter revenue collected per technician	\$275,000	\$270,000	\$270,000
<b>Effectiveness</b>			
Annual meter revenue collection	\$1,117,672	\$1,080,000	\$1,080,000
Annual violation revenue generated	\$400,480	\$522,035	\$300,000

**ENTERPRISE FUNDS**

<b>PARKING ENTERPRISE - CDA</b>		<b>FUND 27</b>			
<b>Parking Meter</b>		<b>Activity 13</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	431,317	446,786	501,140	554,890
6131	Salaries Temporary	0	0	0	19,210
6141	Salaries & Wages-Overtime	1,823	2,716	0	10,000
6151	Retirement Plan Charges	0	4,346	40,010	45,580
6161	Medicare Insurance	6,218	6,498	7,155	8,140
6171	Employees Insurance	80,160	97,451	109,070	106,475
6172	Employees Medical Retirement	914	2,394	3,530	4,185
6181	Compensation Insurance	10,516	11,676	12,880	16,855
6191	Other Personnel Services	39,147	26,733	11,930	12,525
	<b>SUBTOTAL PERSONNEL</b>	<b>570,095</b>	<b>598,600</b>	<b>685,715</b>	<b>777,860</b>
6201	Utilities	0	673	0	0
6211	Communications	1,111	2,291	480	4,800
6214	Cell Phone Charges	0	0	7,200	7,200
6221	Training & Transportation	1,510	55	1,500	4,500
6251	Other Agency Services	0	0	3,495	1,010
6261	M&R Building & Grounds	2,225	569	0	0
6271	M&R Improvements	0	0	3,000	0
6281	M&R Machinery & Equipment	8,070	5,253	40,000	40,000
6291	Other Contractual Services	79,151	199,922	175,480	169,960
6294	Lease Payments	0	0	0	67,200
	<b>SUBTOTAL CONTRACTUAL</b>	<b>92,067</b>	<b>208,763</b>	<b>231,155</b>	<b>294,670</b>
6391	Operating Materials & Supplies	23,092	17,549	38,000	26,000
	<b>SUBTOTAL COMMODITIES</b>	<b>23,092</b>	<b>17,549</b>	<b>38,000</b>	<b>26,000</b>
6511	Rental City Equipment	21,910	34,313	34,315	36,820
6535	Treasury Services Charge	11,380	11,380	11,380	11,525
6536	Hearing Officer Charges	5,000	5,000	5,000	5,750
6537	IS Strategic Plan	35,615	35,615	35,615	35,615
6590	Indirect Cost	97,090	89,667	76,175	84,505
	<b>SUBTOTAL FIXED CHARGES</b>	<b>170,995</b>	<b>175,975</b>	<b>162,485</b>	<b>174,215</b>
6631	Improvements Other Than Building	516	0	0	0
6641	Machinery & Equipment	32,939	0	0	150,500
	<b>SUBTOTAL CAPITAL</b>	<b>33,455</b>	<b>0</b>	<b>0</b>	<b>150,500</b>
	<b>TOTAL</b>	<b>889,705</b>	<b>1,000,887</b>	<b>1,117,355</b>	<b>1,423,245</b>
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
2865	Assist. Director of Community Dev.	0.00		0.30	
	Senior Community Development Analyst	0.00		0.40	
2890	Parking Meter Operations Supervisor	1.00		1.00	
7160	Parking Meter Technician II	2.00		2.00	
0080	Parking Meter Technician I	3.00		3.00	
3900	Parking Control Officer	3.00		3.00	
2850	Redevelopment Assistant	0.05		0.05	
0736	Senior Office Specialist	1.00		0.00	
	<b>TOTAL</b>	<b>10.05</b>		<b>9.75</b>	

**ENTERPRISE FUNDS**

<b>PARKING ENTERPRISE - CDA</b>				<b>FUND 27</b>	
<b>Parking Facilities</b>				<b>Activity 14</b>	
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6251	Other Agency Services	0	345	0	0
6291	Other Contractual Services	796,874	982,062	968,500	973,500
	<b>SUBTOTAL CONTRACTUAL</b>	796,874	982,407	968,500	973,500
6521	Insurance (Risk Management)	10,155	10,765	11,410	12,095
	<b>SUBTOTAL FIXED CHARGES</b>	10,155	10,765	11,410	12,095
6621	Building Improvements	0	0	0	400,000
	Depreciation	333,797	333,797	240,484	0
	<b>SUBTOTAL CAPITAL</b>	333,797	333,797	240,484	400,000
	<b>TOTAL</b>	1,140,826	1,326,969	1,220,394	1,385,595

<b>PARKING ENTERPRISE - CDA</b>				<b>FUND 27</b>	
<b>Parking Facilities - Debt Service</b>				<b>Activity 15</b>	
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6292	Trustee Fees	5,982	2,406	6,000	5,000
	<b>SUBTOTAL CONTRACTUAL</b>	5,982	2,406	6,000	5,000
6791	Bond Interest	505,307	621,662	549,919	509,765
	<b>SUBTOTAL DEBT SERVICE</b>	505,307	621,662	549,919	509,765
	<b>TOTAL</b>	511,289	624,068	555,919	514,765
	 Bond Principal (Principal Paid)	 943,800	 1,270,000	 1,350,000	 1,440,000

**ENTERPRISE FUND  
RESOURCE SUMMARY**

**SANITARY SEWER SERVICES**

<b>ACTIVITIES</b>		<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
REVENUES					
5010-1111	Other Revenue-Bank Recon	0	2,204	0	0
5499	Sanitary Sewer Service Charge	2,283,062	2,238,876	2,778,150	3,117,800
5621	Expense Reimbursement	61,108	76,632	75,000	0
5812	Earnings on Investment	23,625	9,521	13,756	10,000
	<b>TOTAL REVENUES</b>	<u>2,367,795</u>	<u>2,327,233</u>	<u>2,866,906</u>	<u>3,127,800</u>
EXPENDITURES					
56-575	Sewer Services	2,147,454	2,469,781	2,950,724	3,186,549
	<b>TOTAL EXPENDITURES</b>	<u>2,147,454</u>	<u>2,469,781</u>	<u>2,950,724</u>	<u>3,186,549</u>
<b>OPERATING EXPENSE</b>		<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6100	Personnel	824,052	912,224	1,201,675	1,443,995
6200	Contractual	455,776	482,523	761,500	792,500
6300	Commodities	40,692	75,308	60,000	60,000
6500	Fixed Charges	382,575	544,382	470,205	420,710
6600	Capital	0	0	2,000	14,000
	Depreciation	444,359	455,344	455,344	455,344
	<b>TOTAL</b>	<u>2,147,454</u>	<u>2,469,781</u>	<u>2,950,724</u>	<u>3,186,549</u>
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
92	Water Systems Operator II	0.10		0.10	
212	Principal Civil Engineer	0.25		0.50	
210	Assistant Engineer II	1.50		1.50	
213	Senior Civil Engineer	0.50		0.50	
221	Sanitation Inspector II	0.75		0.75	
421	Equip Operator - Water Maintenance	4.00		4.00	
436	Street Maintenance Supervisor	0.25		0.25	
438	Water Maintenance Supervisor	0.75		0.75	
452	Water Maintenance Crew Leader	0.75		0.75	
453	Water Systems Operator III	0.10		0.10	
457	Water Maintenance Worker II	5.00		6.00	
926	Senior Maintenance Worker P/T		1.00		1.00
	<b>TOTAL</b>	<u>13.95</u>	<u>1.00</u>	<u>15.20</u>	<u>1.00</u>

## ENTERPRISE FUND

**SANITATION ENTERPRISE - PWA**  
**Sewer Services**

**PROGRAM**  
**56-575**

**Statement of Purpose**

*To provide cleaning, rehabilitation, and repair of sanitary sewer facilities and remove sewer main blockages.*

The Sewer Maintenance Program provides for the proper cleaning, repair and operation of 450 miles of sanitary sewer system facilities. The program insures compliance with the Regional Water Quality Control Board's Fats, Oils, and Grease Control program. The program is responsible for maintenance of two sewage lift stations for transporting sewage from the City to the Orange County Sanitation District.

**Accomplishments in FY 04-05 & 05-06**

- \* Cleaned 800 miles of sewer lines.
- \* Inspected 540,000 lineal feet of sewer mains using video.
- \* Responded to and corrected all blockages of City sewer facilities.
- \* Enforced City sewer spill response and reporting procedures for 18 occurrences.
- \* Constructed 10,400 lineal feet of new sewer main.
- \* Complied with all Regional Water Quality Control Board Waste Discharge Permit requirements.
- \* Prepared a comprehensive Sewer System Management Plan.

**Action Plan for FY 2006-07**

- \* Continue managing the Fats, Oils, and Grease Control Program.
- \* Construct 5,000 lineal feet of new sewer main through the Capital Improvement Program.
- \* Continue the sewer lateral repair program.
- \* Design the relocation and upgrade of the Segerstrom Sewer Lift Station.
- \* Meet Regional Water Quality Control Board requirements for a Sewer System Management Plan.
- \* Meet Regional Water Quality Control Board requirements related to the Fats, Oils and Grease Control Program.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
# of miles of sewer mains cleaned	451	357	419	425
# of sewer mains TV-inspected (in lineal feet)	241,000	300,000	300,000	300,000
# of sewer main blockages cleared	79	41	35	30
# of sewer main laterals repaired/replaced	175	168	170	175
# of sewer main trouble spots cleaned	1,293	880	800	790
Lineal feet of sewer mains designed by City Staff	5,400	5,000	5000	5400
Lineal feet of sewer mains replaced	3,200	8,400	2000	2000
<b>Efficiency</b>				
% of sewer laterals repaired/rehabilitated within 10 working days	100	100	90	95
% of sewer inquiries response to customer within 4 hours	100	100	100	100
% of development projects with adequate sewer system capacity	100	100	100	100
% of emergency sewer lateral repairs completed within 48 hours	100	100	100	100

**ENTERPRISE FUND**

<b>SANITARY SEWER SERVICE ENTERPRISE</b>		<b>FUND 56</b>			
<b>Sewer Services</b>		<b>Activity 575</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	588,835	650,592	825,370	966,270
6131	Salaries & Wages-Temporary	18,418	16,314	16,885	17,640
6141	Salaries & Wages-Overtime	19,083	26,177	25,000	25,000
6151	Retirement Plan	0	6,238	66,490	79,010
6161	Medicare Insurance	5,269	5,279	8,105	9,670
6171	Employees Insurance	86,864	96,622	117,770	138,970
6172	Retiree Insurance	2,849	4,757	5,880	7,735
6181	Compensation Insurance	51,577	61,563	86,175	99,700
6191	Other Personnel Services	51,157	44,682	50,000	100,000
	<b>SUBTOTAL PERSONNEL</b>	<b>824,052</b>	<b>912,224</b>	<b>1,201,675</b>	<b>1,443,995</b>
6211	Communications	577	1,366	1,500	2,000
6221	Training & Transportation	994	1,003	2,000	2,000
6251	Other Agency Services	875	4,785	2,000	8,500
6281	M & R Machinery & Equipment	0	55	1,000	1,000
6291	Other Contractual Services	453,330	475,314	755,000	779,000
	<b>SUBTOTAL CONTRACTUAL</b>	<b>455,776</b>	<b>482,523</b>	<b>761,500</b>	<b>792,500</b>
6391	Operating Materials & Supplies	40,692	75,308	60,000	60,000
	<b>SUBTOTAL COMMODITIES</b>	<b>40,692</b>	<b>75,308</b>	<b>60,000</b>	<b>60,000</b>
6511	Equipment Rental, City	167,507	171,596	152,690	182,855
6537	Automation Plan	0	10,000	10,000	10,000
6590	Indirect Costs	66,628	117,187	153,245	56,400
6595	Public Works Administrative Charge	148,440	148,440	154,270	171,455
	<b>SUBTOTAL FIXED CHARGES</b>	<b>382,575</b>	<b>447,223</b>	<b>470,205</b>	<b>420,710</b>
6641	Machinery & Equipment	0	0	2,000	14,000
	<b>SUBTOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>2,000</b>	<b>14,000</b>
6800	Transfers Out	0	97,159	0	0
	<b>SUBTOTAL TRANSFERS</b>	<b>0</b>	<b>97,159</b>	<b>0</b>	<b>0</b>
	Depreciation	444,359	455,344	455,344	455,344
	<b>SUBTOTAL DEPRECIATION</b>	<b>444,359</b>	<b>455,344</b>	<b>455,344</b>	<b>455,344</b>
	<b>TOTAL</b>	<b>2,147,454</b>	<b>2,469,781</b>	<b>2,950,724</b>	<b>3,186,549</b>
	Capital Improvements	1,344,059	570,035	596,770	518,695

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
92	Water Systems Operator II	0.10		0.10	
212	Principal Civil Engineer	0.25		0.50	
210	Assistant Engineer II	1.50		1.50	
213	Senior Civil Engineer	0.50		0.50	
221	Sanitation Inspector II	0.75		0.75	
421	Equip Operator - Water Maintenance	4.00		4.00	
436	Street Maintenance Supervisor	0.25		0.25	
438	Water Maintenance Supervisor	0.75		0.75	
452	Water Maintenance Crew Leader	0.75		0.75	
453	Water Systems Operator III	0.10		0.10	
457	Water Maintenance Worker II	5.00		6.00	
926	Senior Maintenance Worker P/T		1.00		1.00
	<b>TOTAL</b>	<b>13.95</b>	<b>1.00</b>	<b>15.20</b>	<b>1.00</b>



**ENTERPRISE FUND  
RESOURCE SUMMARY**

**FEDERAL CLEAN WATER PROTECTION ENTERPRISE**

<b>ACTIVITIES</b>		<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
REVENUES					
5010-1111	Storm Darin/GIS Facility Grant	0	6,405	0	0
5350-1	Storm Darin/GIS Facility Grant	0	0	368,353	134,670
5350-2	Urban Runoff Grant	0	0	87,228	30,000
5499	NPDES Surcharge	1,941,151	2,034,720	2,175,705	2,340,700
5621	Cost Reimbursement	84	0	75	0
5812	Earnings on Investment	7,006	23,133	48,765	40,000
	<b>TOTAL REVENUES</b>	1,948,240	2,064,258	2,680,126	2,545,370
EXPENDITURES					
57-635	Fed Clean Water Protection Enterprise	1,289,889	1,853,099	2,120,680	3,338,345
	<b>TOTAL EXPENDITURES</b>	1,289,889	1,853,099	2,120,680	3,338,345
<b>OPERATING EXPENSE</b>		<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6100	Personnel	385,355	493,001	599,928	1,096,755
6200	Contractual	880,020	1,140,114	1,108,400	1,022,500
6300	Commodities	1,371	1,588	6,500	2,000
6500	Fixed Charges	0	197,461	205,580	691,790
6600	Capital	23,143	20,935	272	525,300
6800	Internal Fund Transfer	0	0	200,000	0
	<b>TOTAL</b>	1,289,889	1,853,099	2,120,680	3,338,345
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
212	Principal Civil Engineer	0.70		0.25	
315	Deputy City Engineer	0.00		0.45	
202	Engineering Drafting Technician II	0.50		0.00	
160	Senior Assistant Engineer	0.50		0.50	
210	Assistant Engineer II	0.00		0.50	
436	Street Maintenance Supervisor	0.25		0.25	
221	Sanitation Inspector II	0.75		0.75	
213	Senior Civil Engineer	0.50		0.70	
424	Equipment Operator - Street	0.00		2.00	
425	Equipment Operator - Motor	0.00		4.00	
390	Parking Control Officers	3.00		3.00	
	<b>Total</b>	6.20		12.40	

## ENTERPRISE FUND

**FEDERAL CLEAN WATER PROTECTION ENTERPRISE - PWA**  
**Federal Clean Water Protection**

**PROGRAM**  
**57-635**

**Statement of Purpose**

*To provide storm drain systems operation and maintenance, and pollution reduction under the National Pollutant Discharge Elimination System permit issued by the Santa Ana Region of Water Quality Control Board in January 2002.*

**Accomplishments in FY 04-05 & 05-06**

- \* Inspected all high and medium priority industrial sites to ensure compliance with the permit.
- \* Received 2 grants from Proposition 13 for Storm Water Management for a total of \$468,000.
- \* Developed city wide catch basin/drainage facility cleaning program and inspected/cleaned 100% of all City catch basins.
- \* Prepared plans and specifications for NPDES Capital Project to ensure City Yard compliance with the NPDES Permit.
- \* Ensured NPDES construction compliance of all Public Works and private development projects.
- \* Created GIS database of all catch basin/drainage facilities and waste quantities collected under the Proposition 13 grant.
- \* Using the GIS database created a citywide catch basin cleaning and action plan to reduce/eliminate heavy waste accumulation areas (Prop 13 grant).
- \* Participated in all countywide committees to ensure the City's interests are protected as it relates to the NPDES program.
- \* Submitted annual reports as required by the NPDES permit.
- \* Submitted Local Implementation Plan as required by the permit.
- \* Began follow-up restaurant inspections for infractions submitted by the County.
- \* Installed catch basin placards on all catch basins throughout the City.
- \* Reviewed all citywide facilities for compliance with the NPDES permit.

**Action Plan for FY 2006-07**

- \* Implement city wide GIS catch basin cleaning and maintenance plan as developed by the Prop 13 grant.
- \* Continue training City staff and contract field operations staff to ensure compliance with the NPDES permit.
- \* Utilize videos produced with the Proposition 13 public education and outreach grants within both residential and business communities to reduce storm water pollution.
- \* Complete NPDES Capital Project to ensure City Wide Facility compliance with the NPDES Permit
- \* Inspect all construction projects (public and private) at least once during the wet season.
- \* Inspect all high and low priority sites.
- \* Identify remaining industrial facilities that do not have business permits and prioritize facilities into low, medium or high priority.
- \* Explore grant opportunities to fund a portion of this program.
- \* Create a written policy and procedures process for the review and conditioning of NPDES related requirements in the development process.
- \* Coordinate and implement the NPDES permit requirements for dry weather monitoring.
- \* Create a written policy and procedures guidelines for citywide maintenance and operational compliance with NPDES requirements.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
Miles of channels cleaned	4.60	4.60	4.60	4.60
# of catch basins cleaned	1,500	1,500	1,500	1,508
# of development sites inspected	80	80	90	70
# of industrial sites inspected	500	889	350	275
# of commercial sites inspected	1400	370	450	310
# of meetings attended as Co-Permittee	25	25	35	20

**ENTERPRISE FUND**

<b>FEDERAL CLEAN WATER PROTECTION ENTERPRISE</b>					<b>FUND</b>	<b>57</b>
<b>Federal Clean Water Protection</b>					<b>Activity</b>	<b>635</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	323,211	435,712	451,122	838,315	
6131	Salaries Temp	0	3,292	755	0	
6141	Salaries Overtime	6,078	3,756	7,798	5,000	
6151	Retirement Plan	0	2,867	34,389	67,730	
6161	Medicare Insurance	2,260	2,212	6,130	6,725	
6171	Employees Insurance	41,297	37,837	73,061	107,530	
6172	Retiree Insurance	786	1,330	3,210	6,300	
6181	Compensation Insurance	11,723	5,995	23,463	65,155	
	<b>SUBTOTAL PERSONNEL</b>	<b>385,355</b>	<b>493,001</b>	<b>599,928</b>	<b>1,096,755</b>	
6211	Communications	0	0	2,400	500	
6221	Training & Transportation	720	209	6,000	5,000	
6291	Other Contractual Services	879,300	1,139,905	1,100,000	1,017,000	
	<b>SUBTOTAL CONTRACTUAL</b>	<b>880,020</b>	<b>1,140,114</b>	<b>1,108,400</b>	<b>1,022,500</b>	
6391	Operating Materials & Supplies	1,371	1,588	6,500	2,000	
	<b>SUBTOTAL COMMODITIES</b>	<b>1,371</b>	<b>1,588</b>	<b>6,500</b>	<b>2,000</b>	
6511	Equipment Rental, City	0	13,731	13,730	432,605	
6521	Insurance (Risk Management)	0	43,605	46,220	48,995	
6590	Indirect Costs	0	0	0	47,140	
6595	Public Works Administrative Charges	0	140,125	145,630	163,050	
	<b>SUBTOTAL FIXED CHARGES</b>	<b>0</b>	<b>197,461</b>	<b>205,580</b>	<b>691,790</b>	
6631	Imp Other than Buildings	23,143	20,374	272	525,000	
6661	Computer Software	0	561	0	300	
	<b>SUBTOTAL CAPITAL</b>	<b>23,143</b>	<b>20,935</b>	<b>272</b>	<b>525,300</b>	
6800	Transfer to General Fund	0	0	200,000	0	
	<b>SUBTOTAL INTERFUND TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>200,000</b>	<b>0</b>	
	<b>TOTAL</b>	<b>1,289,889</b>	<b>1,853,099</b>	<b>2,120,680</b>	<b>3,338,345</b>	
	Reserve Appropriation	0	0	606,145	92,525	
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>		
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>	
212	Principal Civil Engineer	0.70		0.25		
315	Deputy City Engineer	0.00		0.45		
202	Engineering Drafting Technician II	0.50		0.00		
160	Senior Assistant Engineer	0.50		0.50		
210	Assistant Engineer II	0.00		0.50		
436	Street Maintenance Supervisor	0.25		0.25		
221	Sanitation Inspector II	0.75		0.75		
213	Senior Civil Engineer	0.50		0.70		
424	Equipment Operator - Street	0.00		2.00		
425	Equipment Operator - Motor	0.00		4.00		
390	Parking Control Officers	3.00		3.00		
	<b>Total</b>	<b>6.20</b>		<b>12.40</b>		

**ENTERPRISE FUND  
RESOURCE SUMMARY**

**WATER ENTERPRISE - PWA**

<b>ACTIVITIES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
<b>REVENUES</b>				
5581 Regular Water Sales	29,776,456	31,019,271	34,748,330	35,980,900
5581-100 Fireline Service Charge	226,238	227,184	226,000	226,000
5581-200 Basic Service Charge	3,608,559	3,635,271	3,653,054	3,608,560
5581-300 Door Tag Fee	89,965	95,255	90,000	100,000
5581-500 Reconnection Charge	60,035	70,149	75,000	70,000
5582 Mic. Water Sales	116,424	62,181	142,000	73,000
5618 Penalties	549,783	556,084	666,755	600,000
5618-141 After Hours Service Charge	576	1,132	495	0
5804 Rental of Property	275,000	325,000	300,000	300,000
5812 Earnings on Investments	100,414	310,969	443,316	440,000
	-----	-----	-----	-----
<b>TOTAL WATER FUND REVENUES</b>	<b>34,803,450</b>	<b>36,302,496</b>	<b>40,344,950</b>	<b>41,398,460</b>
	=====	=====	=====	=====
<b>EXPENDITURES</b>				
61-571 Water Revenue Bond Debt Service	1,528,355	835,015	816,638	800,638
62-572 Utility Loan Repayment	73,657	48,164	70,201	64,588
64-574 Water Production & Supply	15,064,887	19,287,658	19,953,505	19,839,690
64-575 Water Systems Maintenance	1,299,723	1,337,439	2,932,855	3,255,575
64-576 Miscellaneous Operating Expenses	7,578,855	8,174,662	8,436,400	10,122,600
64-577 Water Asphalt Maintenance	140,246	572,635	828,735	0
64-578 Water Quality & Measurement	1,030,493	1,125,470	1,282,960	1,367,635
64-579 Water Administration & Engineering	2,189,776	2,348,552	2,533,030	2,828,450
66-572 Depreciation	1,935,065	1,941,085	1,940,000	1,940,000
	-----	-----	-----	-----
<b>TOTAL</b>	<b>30,841,057</b>	<b>35,670,680</b>	<b>38,794,324</b>	<b>40,219,176</b>
	=====	=====	=====	=====
<b>OPERATING EXPENSE</b>				
	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6100 Personnel	2,816,293	3,532,028	4,112,530	3,918,360
6200 Contractual	6,758,410	7,494,932	10,320,935	11,879,730
6300 Commodities	6,795,517	9,843,215	9,413,610	8,051,800
6500 Fixed Charges	10,864,300	11,976,241	12,054,935	13,467,060
6600 Capital	69,460	0	65,475	97,000
6700 Debt Service	73,657	883,179	886,839	865,226
6899 Depreciation	3,463,420	1,941,085	1,940,000	1,940,000
	-----	-----	-----	-----
<b>TOTAL</b>	<b>30,841,057</b>	<b>35,670,680</b>	<b>38,794,324</b>	<b>40,219,176</b>
	=====	=====	=====	=====

**ENTERPRISE FUND  
RESOURCE SUMMARY**

**WATER ENTERPRISE - PWA**

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 05-06		APPROVED FY 06-07	
		Full Time	Part Time	Full Time	Part Time
210	Assistant Engineer II	2.50		2.50	
421	Equipment Operator - Water Maintenance	4.00		4.00	
424	Equipment Operator - Street	2.00		0.00	
413	Instrument Technician	1.00		1.00	
406	Maintenance Worker II	2.00		0.00	
212	Principal Civil Engineer	0.75		1.50	
213	Senior Civil Engineer	1.50		1.50	
138	Senior Water Maintenance Supervisor	1.00		1.00	
624	Senior Water Systems Operator	1.00		1.00	
436	Street Maintenance Supervisor	0.50		0.50	
613	Utility Inspector	1.00		1.00	
452	Water Maintenance Crew Leader	1.25		1.25	
438	Water Maintenance Supervisor	1.25		1.25	
457	Water Maintenance Worker II	11.00		9.00	
3	Water Meter Repairer II	4.00		4.00	
130	Water Quality Coordinator	1.00		1.00	
222	Water Quality Inspector	1.00		1.00	
168	Water Quality Supervisor	1.00		1.00	
441	Water Resources Manager	1.00		1.00	
92	Water Systems Operator II	2.90		2.90	
453	Water Systems Operator III	2.90		2.90	
406	Sr. Maintenance Worker P/T		1.00		1.00
800	Administrative Intern		0.00		1.00
913	Engineering Intern		2.00		2.00
	TOTAL	----- 44.55 =====	----- 3.00 =====	----- 39.30 =====	----- 4.00 =====

**ENTERPRISE FUND**

**WATER ENTERPRISE - PWA**  
**Water Revenue Bond Debt Service**

**FUND 61**  
**Activity 571**

<b>FY Ending June 30th</b>	<b>PRINCIPAL Due Sept. 1</b>	<b>INTEREST Due Sept. 1</b>	<b>INTEREST Due March 1</b>	<b>TOTAL INTEREST</b>	<b>TOTAL DEBT SERVICE</b>
2005		406,197.05	395,218.75	801,415.80	801,415.80
2006	740,000.00	395,218.75	387,818.75	783,037.50	1,523,037.50
2007	750,000.00	387,818.75	379,381.25	767,200.00	1,517,200.00
2008	770,000.00	379,381.25	369,756.25	749,137.50	1,519,137.50
2009	790,000.00	369,756.25	358,893.75	728,650.00	1,518,650.00
2010	810,000.00	358,893.75	349,275.00	708,168.75	1,518,168.75
2011	830,000.00	349,275.00	338,381.25	687,656.25	1,517,656.25
2012	855,000.00	338,381.25	326,090.63	664,471.88	1,519,471.88
2013	880,000.00	326,090.63	312,340.63	638,431.26	1,518,431.26
2014	900,000.00	312,340.63	297,153.13	609,493.76	1,509,493.76
2015	930,000.00	297,153.13	280,878.13	578,031.26	1,508,031.26
2016	965,000.00	280,878.13	263,387.50	544,265.63	1,509,265.63
2017	1,000,000.00	263,387.50	244,387.50	507,775.00	1,507,775.00
2018	1,040,000.00	244,387.50	218,387.50	462,775.00	1,502,775.00
2019	1,095,000.00	218,387.50	191,012.50	409,400.00	1,504,400.00
2020	1,145,000.00	191,012.50	165,250.00	356,262.50	1,501,262.50
2021	1,195,000.00	165,250.00	135,375.00	300,625.00	1,495,625.00
2022	1,255,000.00	135,375.00	104,000.00	239,375.00	1,494,375.00
2023	1,320,000.00	104,000.00	71,000.00	175,000.00	1,495,000.00
2024	1,385,000.00	71,000.00	36,375.00	107,375.00	1,492,375.00
2025	1,455,000.00	36,375.00	0.00	36,375.00	1,491,375.00
	<b>20,110,000.00</b>	<b>5,630,559.57</b>	<b>5,224,362.52</b>	<b>10,854,922.09</b>	<b>30,964,922.09</b>

SANTA ANA FINANCING AUTHORITY  
 WATER REFUNDING REVENUE BONDS, SERIES 2004

SCHEDULE OF ANNUAL DEBT SERVICE

This debt service schedule pertains to Water Refunding Revenue Bonds Series 2004 authorized and issued by the Santa Ana Financing Authority (SAFA) in 2004 for \$20,110,000. This activity accounts for all monies needed to meet the debt service requirements each fiscal year, with interest payments due semi-annually on September 1 and March 1. Final payment on this bonded debt is scheduled in FY 2025.

		ACTUAL FY 04-05	PROJECTED FY 05-06	APPROVED FY 06-07
61-571	Bond Interest	801,415	783,038	767,038
61-571	Amortization Bond Discount & Issuance Costs	33,600	33,600	33,600
	<b>TOTAL</b>	----- 835,015 -----	----- 816,638 -----	----- 800,638 -----

**ENTERPRISE FUND**

<b>WATER ENTERPRISE - PWA</b>		<b>FUND 62</b>			
<b>Water Utility Loan Repayment</b>		<b>Activity 572</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6781	Loan Repayment-Interest	73,657	48,164	70,201	64,588
	SUBTOTAL DEBT SERVICE	----- 73,657	----- 48,164	----- 70,201	----- 64,588
	TOTAL	----- 73,657 =====	----- 48,164 =====	----- 70,201 =====	----- 64,588 =====
<p>The City of Santa Ana entered into an agreement with the Orange County Water District for a low interest loan to construct three (3) new conjunctive use water production wells. These wells were completed in FY 96-97. The loan term is for 20 years.</p>					

## ENTERPRISE FUNDS

**WATER ENTERPRISE - PWA**  
**Water Production & Supply**

**PROGRAM**  
**64-574**

**Statement of Purpose**

*To provide all residents with a reliably produced, stored, and treated drinking water supply that is pure and safe to drink.*

This program supplies water from local water wells and from the Metropolitan Water District of Southern California (MWDSC). This achieves the most cost-effective source of water by maintaining a ratio of 64% well water and 36% imported water. The program involves the operation and maintenance of 19 wells, 27 pumps, 8 reservoirs, 7 imported water connections, control facilities and a Supervisory Control and Data Acquisition system necessary to accomplish this mission.

**Accomplishments in FY 04-05 & 05-06**

- \* Operated and maintained water production and supply facilities in accordance with industry standards.
- \* Optimized the production ratio between groundwater and imported water from MWDSC.
- \* Completed booster pump rehabilitations for 6 pumps.
- \* Completed equipment and casing rehabilitation for three well facilities for enhanced efficiencies.
- \* Started SCADA System Phase II change from telephone to radio communication.
- \* Participated in well in-lieu groundwater storage program and coastal pumping transfer program in cooperation with the Orange County Water District for ground water basin enhancement.
- \* Constructed video surveillance system at West Pump Station and Reservoir.
- \* Constructed Walnut Booster Station variable frequency drive upgrade project.

**Action Plan for FY 2006-07**

- \* Continue to balance groundwater production and import water purchases.
- \* Perform additional booster pump rehabilitations.
- \* Implement pilot video surveillance system at West Reservoir.
- \* Continue SCADA System change from telephone to radio communication and RTU upgrades.
- \* Install Variable Frequency Drives at East Station.
- \* Complete Variable Frequency Drives project at Garthe Reservoir.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
# of gallons produced per day from wells (in millions)	32	27.7	23	27.7
# of gallons imported per day (in millions)	10.9	14.3	17.1	12.5
# of water system stations monitored (RTU)	37	37	37	37
<b>Effectiveness</b>				
# of in-service reservoir inspections performed	8	8	8	8
# of customer water service interruptions due to water production equipment outages	0	0	0	0
% of adherence to the Orange County Basin Equity Plan to provide the maximum water supply from local sources	100	100	100	100



**ENTERPRISE FUND**

<b>WATER ENTERPRISE - PWA</b>		<b>FUND 64</b>			
<b>Water Production &amp; Supply</b>		<b>Activity 574</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	645,310	675,667	629,470	668,125
6131	Salaries & Wages-Temporary	13,490	14,857	16,685	27,770
6141	Salaries & Wages-Overtime	54,655	41,855	55,000	45,000
6151	Retirement Plan	0	5,997	51,590	53,790
6161	Medicare Insurance	7,295	7,355	6,835	7,305
6171	Employees Insurance	87,837	88,866	83,190	85,835
6172	Retiree Insurance	2,696	4,744	4,615	5,330
6181	Compensation Insurance	53,647	57,018	66,760	71,880
6191	Other Personnel Services	122	0	0	0
	<b>SUBTOTAL PERSONNEL</b>	<b>865,052</b>	<b>896,359</b>	<b>914,145</b>	<b>965,035</b>
6201	Utilities	1,748,794	1,553,886	2,373,030	2,446,430
6211	Communications	44,490	40,579	45,000	45,000
6221	Training & Transportation	7,559	11,135	9,700	9,700
6241	Janitorial & Housekeeping	0	0	1,000	1,000
6251	Other Agency Services	31,746	41,010	35,000	52,000
6261	M & R Buildings & Grounds	13,301	14,784	45,000	30,000
6271	M & R Improvements	780	0	5,000	5,000
6281	M&R Machinery & Equipment	1,755	5,870	10,000	10,000
6291	Other Contractual Services	4,683,840	5,141,884	6,522,440	7,566,895
	<b>SUBTOTAL CONTRACTUAL</b>	<b>6,532,265</b>	<b>6,809,148</b>	<b>9,046,170</b>	<b>10,166,025</b>
6391	Operating Materials & Supplies	6,469,689	10,345,218	8,783,680	7,412,650
	<b>SUBTOTAL COMMODITIES</b>	<b>6,469,689</b>	<b>10,345,218</b>	<b>8,783,680</b>	<b>7,412,650</b>
6511	Equipment Rental, City	46,634	46,637	46,640	52,465
6521	Insurance (Risk Management)	540,395	572,820	607,190	643,620
6537	Information Systems Strategic Plan	517,480	517,480	517,480	517,480
6590	Indirect Costs	28,572	34,461	31,200	41,415
	<b>SUBTOTAL FIXED CHARGES</b>	<b>1,133,081</b>	<b>1,171,398</b>	<b>1,202,510</b>	<b>1,254,980</b>
6641	Machinery & Equipment	64,149	50,173	0	39,000
6651	Books, Records, Videos	651	53	2,000	2,000
6661	Computer Software	0	15,309	5,000	0
	<b>SUBTOTAL CAPITAL</b>	<b>64,800</b>	<b>65,535</b>	<b>7,000</b>	<b>41,000</b>
	<b>TOTAL</b>	<b>15,064,887</b>	<b>19,287,658</b>	<b>19,953,505</b>	<b>19,839,690</b>
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>APPROVED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
92	Water Systems Operator II	2.90		2.90	
212	Principal Civil Engineer	0.00		0.70	
213	Senior Civil Engineer	0.90		0.00	
413	Instrument Technician	1.00		1.00	
441	Water Resources Manager (MM)	0.50		0.50	
453	Water Systems Operator III	2.90		2.90	
624	Senior Water Systems Operator	1.00		1.00	
	Administrative Intern		0.00		1.00
406	Sr. Maintenance Worker P/T		1.00		1.00
	<b>TOTAL</b>	<b>9.20</b>	<b>1.00</b>	<b>9.00</b>	<b>2.00</b>

## ENTERPRISE FUNDS

**WATER ENTERPRISE - PWA**  
**Water Systems Maintenance**

**PROGRAM**  
**64-575**

**Statement of Purpose**

*To operate and maintain water mains, hydrants, valves and meters to ensure quality distribution of water to the community.*

The Water Systems Maintenance Program provides for the operation and maintenance of the water distribution system that includes: 450 miles of water mains, 43,900 metered services, 4,676 fire hydrants, valve replacement, and repair of faulty water lines. The replacement of old 2" and smaller plastic water services are also included.

**Accomplishments in FY 04-05 & 05-06**

- \* Repaired 33 main breaks/leaks with minimum disruption to customers.
- \* Exercised 14,650 hydrants and gate valves.
- \* Exercised all hydrants on an annual cycle.

**Action Plan for FY 2006-07**

- \* Respond/repair main breaks/leaks within 8 hours as required.
- \* Continue replacement of 2" and smaller water services.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
# of main breaks repaired	45	13	20	40
# of gate valves operated and checked	5,882	2,508	3,000	3,000
# of fire hydrants operated	5,082	4,142	5,000	5,000
# of fire hydrants painted	1,006	3,642	5,000	5,000
# of services repaired/replaced	241	317	250	250
# of fire hydrants repaired	245	307	200	200
# of gate valves repaired or replaced	40	18	50	50
Assist contractor/City forces with main shut-downs (in hours)	1,488	777	1,000	1,000
<b>Efficiency</b>				
% of service leaks repaired within 72 hours	100	100	100	100
% of main breaks repaired within 8 hours	100	100	100	100
% of fire hydrants repaired/placed in service within 72 hours	100	100	100	100

**ENTERPRISE FUND**

<b>WATER ENTERPRISE - PWA</b>		<b>FUND 64</b>			
<b>Water Systems Maintenance</b>		<b>Activity 575</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	495,062	518,865	938,635	881,430
6141	Salaries & Wages-Overtime	54,205	46,701	80,000	80,000
6151	Retirement Plan	0	4,273	74,940	71,540
6161	Medicare Insurance	5,410	5,528	13,610	10,985
6171	Employees Insurance	88,365	83,917	136,170	145,305
6172	Retiree Insurance	2,683	2,977	6,570	6,970
6181	Compensation Insurance	59,473	58,094	120,145	113,230
6191	Other Personnel Services	3,646	0	0	0
	<b>SUBTOTAL PERSONNEL</b>	<b>708,844</b>	<b>720,355</b>	<b>1,370,070</b>	<b>1,309,460</b>
6211	Communications	1,643	1,152	6,000	3,000
6221	Training & Transportation	2,464	1,694	5,000	3,000
6251	Other Agency Services	877	395	6,000	4,000
6281	M&R Machinery & Equipment	209	240	2,020	2,000
6291	Other Contractual Services	36,423	17,651	200,000	500,000
	<b>SUBTOTAL CONTRACTUAL</b>	<b>41,616</b>	<b>21,132</b>	<b>219,020</b>	<b>512,000</b>
6391	Operating Materials & Supplies	131,375	174,043	304,000	354,000
	<b>SUBTOTAL COMMODITIES</b>	<b>131,375</b>	<b>174,043</b>	<b>304,000</b>	<b>354,000</b>
6511	Equipment Rental, City	153,886	150,859	408,130	408,330
6521	Insurance (Risk Management)	76,740	81,345	303,115	321,300
6537	Information Services Strategic Plan	67,465	67,465	129,200	129,200
6572	City Yard Operations	97,990	97,990	97,990	167,540
6590	Indirect Costs	21,807	24,250	45,330	53,745
	<b>SUBTOTAL FIXED CHARGES</b>	<b>417,888</b>	<b>421,909</b>	<b>983,765</b>	<b>1,080,115</b>
6641	Machinery & Equipment	0	0	56,000	0
	<b>SUBTOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>56,000</b>	<b>0</b>
	<b>TOTAL</b>	<b>1,299,723</b>	<b>1,337,439</b>	<b>2,932,855</b>	<b>3,255,575</b>
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
421	Equipment Operator-Water Maint.	4.00		4.00	
138	Senior Water Maintenance Supervisor	0.00		1.00	
436	Street Maintenance Supervisor	0.00		0.50	
438	Water Maintenance Supervisor	1.25		1.25	
452	Water Maintenance Crew Leader	1.25		1.25	
457	Water Maintenance Worker II	11.00		9.00	
130	Water Quality Coordinator	1.00		0.00	
	<b>TOTAL</b>	<b>18.50</b>		<b>17.00</b>	

**ENTERPRISE FUND**

**WATER ENTERPRISE - PWA**  
**Miscellaneous Operating Expenses**

**FUND 64**  
**Activity 576**

Object Code	LINE ITEM RESOURCES	ACTUAL FY 03-04	ACTUAL FY 04-05	PROJECTED FY 05-06	APPROVED FY 06-07
6191	Other Personnel Services	0	0	200,000	0
	SUBTOTAL PERSONNEL	0	0	200,000	0
6201	Utilities	51,055	646,862	708,600	937,060
	SUBTOTAL CONTRACTUAL	51,055	646,862	708,600	937,060
6531	In Lieu Property Tax/Water	894,390	894,390	894,390	0
6532	In Lieu Franchise Fee/Water	1,452,300	1,452,300	1,452,300	0
6533	In Lieu Return to Investors/Water	3,427,560	3,427,560	3,427,560	0
6534	Information Services Charges	286,945	286,945	286,945	286,945
6535	Customer Services (Water Utility)	1,466,605	1,466,605	1,466,605	1,591,475
6591	General Fund Overhead	0	0	0	7,307,180
	SUBTOTAL FIXED CHARGES	7,527,800	7,527,800	7,527,800	9,185,600
	TOTAL	7,578,855	8,174,662	8,436,400	10,122,660
	Loan to General Fund (Balance Sheet Item)	0	2,000,000	0	0
<p>This activity includes charges to the Water Utility for customer services expenses in connection with the billing and collection of its accounts. These services include meter reading information (computer) services, mailing of bills, receipts and deposits of payments, investigation of complaints, and serving incoming and outgoing water users. This activity also includes payments made by the Water Utility to the City in lieu of property taxes, franchise fees, and a return to investors.</p>					

## ENTERPRISE FUNDS

**WATER ENTERPRISE - PWA**  
**Water Asphalt Maintenance**

**PROGRAM**  
**64-577**

**Statement of Purpose**

*To repair and maintain pavement above water mains and adjacent to water valves, water meters, and manholes.*

The Water Asphalt Maintenance Program provides for the repair of asphalt and PCC street pavement following the repair of water lines, and the adjustment of manhole frames and covers, water valve pots and covers and meter boxes located in streets and sidewalks.

**Accomplishments in FY 04-05 & 05-06**

- \* Repaired 46,100 square feet of pavement in FY 04-05 and 33,320 square feet in FY 05-06.
- \* Renewed contract for pavement repairs following water line installation and water valve/manhole adjustments.

**Action Plan for FY 2006-07**

- \* All equipment and personnel have been transferred to other activities.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
Asphalt Trench repair (sf)	22,600	42,900	31,900	0
Water valves/Meter box Adjustments (ea)	70	110	45	0
Manholes raised (ea)	90	140	30	0
PCC pavement repair (st)	3,400	3,200	1,420	0
<b>Efficiency</b>				
% of 30 days on trench repair	100	100	100	0
% of 45 days on PCC repair	100	100	100	0
% of 30 days on water valve, meter box and manhole raising	100	100	100	0

**ENTERPRISE FUND**

<b>WATER ENTERPRISE - PWA</b>		<b>FUND 64</b>			
<b>Water Asphalt Maintenance</b>		<b>Activity 577</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	110,352	181,650	291,405	0
6141	Salaries & Wages-Overtime	79	3,413	15,000	0
6151	Retirement Plan	0	1,629	23,265	0
6161	Medicare Insurance	340	102	670	0
6171	Employees Insurance	16,060	27,893	43,495	0
6172	Retiree Insurance	0	1,311	2,040	0
6181	Compensation Insurance	11,337	22,094	37,300	0
6191	Other Personnel Services	0	125	3,500	0
	<b>SUBTOTAL PERSONNEL</b>	<b>138,168</b>	<b>238,217</b>	<b>416,675</b>	<b>0</b>
6211	Communications	431	2,639	5,000	0
6221	Training & Transportation	0	0	500	0
6251	Other Agency Services	0	0	1,000	0
6281	M&R Machinery & Equipment	0	0	14,000	0
	<b>SUBTOTAL CONTRACTUAL</b>	<b>431</b>	<b>2,639</b>	<b>20,500</b>	<b>0</b>
6391	Operating Materials & Supplies	1,647	14,308	52,000	0
	<b>SUBTOTAL COMMODITIES</b>	<b>1,647</b>	<b>14,308</b>	<b>52,000</b>	<b>0</b>
6511	Equipment Rental, City	0	120,806	120,805	0
6521	Insurance (Risk Management)	0	133,560	141,540	0
6572	City Yard Operations	0	63,105	63,105	0
6590	Indirect Costs	0	0	13,635	0
	<b>SUBTOTAL FIXED CHARGES</b>	<b>0</b>	<b>317,471</b>	<b>339,085</b>	<b>0</b>
6641	Machinery & Equipment	0	0	475	0
	<b>SUBTOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>475</b>	<b>0</b>
	<b>TOTAL</b>	<b>140,246</b>	<b>572,635</b>	<b>828,735</b>	<b>0</b>
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
138	Senior Water Maintenance Supervisor	1.00		0.00	
421	Equipment Operator-Street	2.00		0.00	
406	Maintenance Worker II	2.00		0.00	
436	Street Maintenance Supervisor	0.50		0.00	
	<b>TOTAL</b>	<b>5.50</b>		<b>0.00</b>	

## ENTERPRISE FUNDS

**WATER ENTERPRISE - PWA**  
**Water Quality & Measurement**

**PROGRAM**  
**64-578**

**Statement of Purpose**

*To provide a safe and reliable water supply, accurate measurement of water meters in the water distribution system, protection of the water and sewer infrastructure, and water conservation and education programs.*

The Water Quality Monitoring program includes achieving 100% compliance with the regulations and monitoring schedules established by the Department of Health Services, ensuring a safe and reliable water supply. Customers are notified annually of the various elements found in their drinking water. The metering program includes the selection, installation, testing and maintenance of all water meters. The Underground Service Alert aspect of the program provides location of the infrastructure within 48 hours of notification by the customer. The education program is provided through a contractual program for students within the City's public and private school system. The program's target goal is to reach a minimum of 7,500 students on an annual basis. The water conservation program includes residential, commercial, and industrial water audits in response to customer inquiries. The cross-connection program provides protection of the public water supply by ensuring the installation, annual testing, and maintenance of all backflow prevention assemblies located within the city.

**Accomplishments in FY 04-05 & 05-06**

- \* Continued working with Finance and Management Services Agency to identify all "stuck" meters and to ensure minimal loss of revenue.
- \* Continued replacing deteriorating meter boxes with lighter, more durable composite material boxes.
- \* Began digital recording of backflow assemblies to coordinate with the cross-connection program files.
- \* Continued pilot program for installation of automatic meter reading equipment.
- \* Purchased and distributed Watermiser water brooms to various agencies to promote water conservation.
- \* Continued to provide conservation materials to customers through delivery to locations or distributed at City sponsored events.

**Action Plan for FY 2006-07**

- \* Continue to enhance preventative maintenance scheduling with assistance of the City's utility billing system to increase the number of 2" and smaller meters replaced to 3,500 per year.
- \* Continue the meter chamber replacement program on the 3" and larger meters.
- \* Provide residential, commercial, and industrial water audits improving each customer's water use efficiency.
- \* Continue to provide water conservation materials and education for our customers.
- \* Continue to digitally record all backflow assemblies located in the city.
- \* Continue working with the Automated Meter Reading pilot program and investigate new technologies as they become available.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
# of water samples performed	9,273	9,000	9,000	9,000
# of water quality reports mailed	43,862	43,900	43,900	44,000
# of backflow tests performed	4,129	4,262	4,585	4,500
% of difference between production and sales	6.1	3.4	5	5
# of 2" and smaller meters replaced	907	2,000	2,514	2,500
# of 3" and larger meters replaced	8	20	9	20
# of registers replaced	12	15	41	20
# of stuck meters replaced	1,000	1,000	1,000	1,000
# of students educated	4,928	6,000	12,000	6,000
# of water audits performed	20	30	30	25
# of curb stops (valves) replaced	443	700	460	500
# of lids, covers, boxes replaced	775	600	906	500
# of USA (Dig Alert) tickets completed	2,317	2,500	2,057	2,500
<b>Efficiency</b>				
% of water quality related calls responded to in less than 4 hours	100	100	100	100
% of meter related calls responded to in less than 4 hours	100	100	100	100
% of initial passing backflow tests completed per year	95.3	95.0	90.9	95

**ENTERPRISE FUND**

<b>WATER ENTERPRISE - PWA</b>					<b>FUND</b>	<b>64</b>
<b>Water Quality &amp; Measurement</b>					<b>Activity</b>	<b>578</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	407,775	423,545	414,760	534,880	
6141	Salaries & Wages-Overtime	87,051	89,314	90,000	90,000	
6151	Retirement Plan	0	4,102	33,115	43,200	
6161	Medicare Insurance	2,018	2,232	1,780	3,205	
6171	Employees Insurance	60,639	66,588	62,075	72,030	
6172	Retirees Insurance	1,905	3,294	2,905	4,205	
6181	Compensation Insurance	42,830	45,925	52,100	64,745	
	<b>SUBTOTAL PERSONNEL</b>	<b>602,218</b>	<b>635,000</b>	<b>656,735</b>	<b>812,265</b>	
6211	Communications	6,025	5,789	6,000	6,000	
6221	Training & Transportation	950	2,267	2,500	2,000	
6251	Other Agency Services	17,740	26,381	37,900	38,900	
6281	M & R Machinery & Equipment	716	1,128	2,500	2,500	
6291	Other Contractual Services	69,355	70,629	155,160	5,160	
	<b>SUBTOTAL CONTRACTUAL</b>	<b>94,786</b>	<b>106,194</b>	<b>204,060</b>	<b>54,560</b>	
6391	Operating Materials & Supplies	178,774	220,754	260,500	270,500	
	<b>SUBTOTAL COMMODITIES</b>	<b>178,774</b>	<b>220,754</b>	<b>260,500</b>	<b>270,500</b>	
6511	Equipment Rental, City	44,235	44,240	44,240	47,460	
6521	Insurance (Risk Management)	43,865	46,495	49,290	52,245	
6537	Information Systems Strategic Plan	45,675	45,675	45,675	45,675	
6590	Indirect Costs	19,842	25,213	22,460	34,930	
	<b>SUBTOTAL FIXED CHARGES</b>	<b>153,617</b>	<b>161,623</b>	<b>161,665</b>	<b>180,310</b>	
6641	Machinery & Equipment	0	990	0	48,000	
6651	Books, Records, Video	1,098	909	0	2,000	
6661	Computer Software	0	0	0	0	
	<b>SUBTOTAL CAPITAL</b>	<b>1,098</b>	<b>1,899</b>	<b>0</b>	<b>50,000</b>	
	<b>TOTAL</b>	<b>1,030,493</b>	<b>1,125,470</b>	<b>1,282,960</b>	<b>1,367,635</b>	
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>APPROVED FY 05-06</b>		<b>APPROVED FY 06-07</b>		
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>	
3	Water Meter Repairer II	4.00		4.00		
168	Water Quality Supervisor	1.00		1.00		
213	Senior Civil Engineer	0.10		0.00		
212	Principal Civil Engineer	0.00		0.30		
222	Water Quality Inspector	1.00		1.00		
130	Water Quality Coordinator	0.00		1.00		
613	Utility Inspector	1.00		1.00		
	<b>TOTAL</b>	<b>7.10</b>		<b>8.30</b>		



## ENTERPRISE FUNDS

**WATER ENTERPRISE - PWA**  
**Water Administration & Engineering**

**PROGRAM**  
**64-579**

**Statement of Purpose**

*To ensure proper maintenance of the City's water facilities and to provide for the planned expansion of the water and wastewater systems to keep pace with anticipated growth and redevelopment.*

Administration and Engineering are responsible for developing and effectively managing the City's water resources and sewer program. This activity is also responsible for developing and designing new capital projects, coordinating the water and sewer system replacement priorities, protecting water quality and supply, managing deferred maintenance programs and promoting customer awareness of conservation methods and the City's water mission.

**Accomplishments in FY 04-05 & 05-06**

- \* Designed Elevated Tank Safety Improvements and recoating project.
- \* Completed design of East and West Reservoir structural retrofit and painting projects.
- \* Designed 13,100 lineal feet of water main replacements.
- \* Completed design of OCWD/MWD Groundwater Storage Program well nos. 40 and 41 equipping projects.
- \* Completed drilling of OCWD/MWD Groundwater Storage Program well nos. 40 and 41.

**Action Plan for FY 2006-07**

- \* Complete all water and sewer development plan checks on schedule.
- \* Complete design of West Pump Station Facilities Upgrade project.
- \* Complete design of water and sewer main replacement projects.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
Lineal feet of water main designed by City staff	12,900	9,200	3,900	10,000
# of projects designed by consultants	1	2	2	3
# of development plan checks completed	54	50	46	50
<b>Efficiency</b>				
% of water main projects designed in coordination with street resurfacing projects	100	100	100	100
% of plan checks completed within 10 days	100	100	100	100
% of development projects with adequate water/sewer system capacity	100	100	100	100

**ENTERPRISE FUND**

<b>WATER ENTERPRISE - PWA</b>					<b>FUND 64</b>
<b>Water Administration &amp; Engineering</b>					<b>Activity 579</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	429,046	423,972	420,530	488,285
6131	Salaries & Wages-Temporary	13,653	29,774	30,220	30,905
6141	Salaries & Wages-Overtime	6,602	8,586	10,000	5,000
6151	Retirement Plan	0	4,057	34,635	40,820
6161	Medicare Insurance	4,925	5,075	5,045	6,425
6171	Employees Insurance	39,266	41,245	38,530	41,540
6172	Retiree Insurance	1,855	2,622	3,460	4,160
6181	Compensation Insurance	6,664	7,208	12,485	14,465
	<b>SUBTOTAL PERSONNEL</b>	502,011	522,539	554,905	631,600
6211	Communications	9,669	7,951	11,000	11,000
6221	Training & Transportation	2,071	2,381	4,000	1,500
6251	Other Agency Services	5,555	8,944	16,000	16,000
6281	M & R Machinery & Equipment	1,557	143	1,585	1,585
6291	Other Contractual Services	19,405	10,874	90,000	180,000
	<b>SUBTOTAL CONTRACTUAL</b>	38,257	30,293	122,585	210,085
6391	Operating Materials & Supplies	14,032	13,009	13,430	14,650
	<b>SUBTOTAL COMMODITIES</b>	14,032	13,009	13,430	14,650
6511	Equipment Rental, City	17,666	17,669	17,670	18,680
6521	Insurance (Risk Management)	79,900	84,695	89,780	95,160
6537	Information Systems Strategic Plan	81,780	71,780	71,780	81,780
6590	Indirect Costs	18,403	22,543	20,505	29,300
6595	Public Works Administrative Charge	1,434,165	1,578,380	1,640,375	1,741,195
	<b>SUBTOTAL FIXED CHARGES</b>	1,631,914	1,775,067	1,840,110	1,966,115
6641	Machinery & Equipment	2,303	6,077	0	0
6651	Books, Records, Videos	500	0	1,000	1,000
6661	Computer Software	759	1,567	1,000	5,000
	<b>SUBTOTAL CAPITAL</b>	3,562	7,644	2,000	6,000
	<b>TOTAL</b>	2,189,776	2,348,552	2,533,030	2,828,450
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
210	Assistant Engineer II	2.50		2.50	
213	Senior Civil Engineer	0.50		1.50	
212	Principal Civil Engineer	0.75		0.50	
441	Water Resources Manager	0.50		0.50	
913	Engineering Intern		2.00		2.00
	<b>TOTAL</b>	4.25	2.00	5.00	2.00

**ENTERPRISE FUND**

<b>WATER ENTERPRISE - PWA</b>		<b>FUND 64</b>			
<b>Water Inter Fund Transfers</b>		<b>Activity 013</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6800-66	Transfer to Fund 66 Acquisition & Const.	3,228,510	2,796,430	3,003,475	3,332,860
	<b>SUBTOTAL INTER FUND TRANSFERS</b>	----- 3,228,510	----- 2,796,430	----- 3,003,475	----- 3,332,860
	<b>TOTAL</b>	----- 3,228,510	----- 2,796,430	----- 3,003,475	----- 3,332,860
<p>The purpose of this program is to place the Water Utility on a cost-basis directly comparable, including tax charges and profits, to privately-owned systems. Funds are then applied to water production, maintenance, and servicing accounts, and the remainder is transferred to utility capital accounts for acquisition and construction.</p>					

## ENTERPRISE FUNDS

<b>WATER ENTERPRISE - PWA</b>		<b>PROGRAM</b>		
<b>Water Construction</b>		<b>66-578</b>		
<b>Statement of Purpose</b>				
<p><i>To replace deteriorated or undersized water lines to minimize disruption of water flow, increase water distribution to meet the demands of the community, and provide fire protection.</i></p> <p>Water Construction provides for additions and replacements to the underground water distribution system which includes construction of new water mains, water service laterals, hydrants, and valves.</p>				
<b>Accomplishments in FY 04-05 &amp; 05-06</b>				
<ul style="list-style-type: none"> <li>* Replaced 6,000 feet of water main in 04-05.</li> <li>* All expenditures and personnel were transferred to 64-575 Water System Maintenance.</li> </ul>				
<b>Action Plan for FY 2006-07</b>				
N/A				
PERFORMANCE MEASURES	Actual FY 03-04	Actual FY 04-05	Estimated FY 05-06	Objective FY 06-07
<b>Service Level</b> Water mains installed (lineal feet)	5,300	6,000	0	0
<b>Efficiency</b> Water mains installed per authorized position (lineal feet)	530	600	0	0

**ENTERPRISE FUND**

<b>WATER ENTERPRISE - PWA</b>		<b>FUND 66</b>			
<b>Water Construction</b>		<b>Activity 578</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	533,033	458,358	0	0
6131	Salaries Temp	25	0	0	0
6141	Salaries & Wages-Overtime	24,121	14,500	0	0
6151	Retirement Plan	0	4,022	0	0
6161	Medicare Insurance	5,329	4,913	0	0
6171	Employees Insurance	92,859	76,722	0	0
6172	Retiree Insurance	2,262	4,864	0	0
6181	Compensation Insurance	64,857	56,690	0	0
6191	Other Personnel Services	0	235	0	0
	<b>SUBTOTAL PERSONNEL</b>	<b>722,486</b>	<b>620,304</b>	<b>0</b>	<b>0</b>
6211	Communications	2,195	3,771	0	0
6221	Training & Transportation	2,196	459	0	0
6251	Other Agency Services	730	32	0	0
6281	M & R Machinery & Equipment	143	35	0	0
6291	Other Contractual Services	84,348	16,073	0	0
	<b>SUBTOTAL CONTRACTUAL</b>	<b>89,612</b>	<b>20,370</b>	<b>0</b>	<b>0</b>
6311	Office Supplies	0	328	0	0
6391	Operating Materials & Supplies	103,175	73,530	0	0
	<b>SUBTOTAL COMMODITIES</b>	<b>103,175</b>	<b>73,858</b>	<b>0</b>	<b>0</b>
6511	Equipment Rental, City	388,698	311,929	0	0
6521	Insurance (Risk Management)	193,030	204,615	0	0
6537	Information Systems Strategic Plan	61,735	61,735	0	0
6590	Indirect Costs	21,541	22,694	0	0
	<b>SUBTOTAL FIXED CHARGES</b>	<b>665,004</b>	<b>600,973</b>	<b>0</b>	<b>0</b>
6633	Water Mains & Appurtenances	92,847	304,305	0	0
6635	Water Capital Projects	145,899	86,582	0	0
	<b>SUBTOTAL CAPITAL</b>	<b>238,746</b>	<b>390,887</b>	<b>0</b>	<b>0</b>
	<b>TOTAL</b>	<b>1,819,023</b>	<b>1,706,392</b>	<b>0</b>	<b>0</b>

Note: ALL expenditures are recorded as fixed assets in accordance with Generally Accepted Accounting Practices.

**ENTERPRISE FUND**

<b>WATER ENTERPRISE - PWA</b>					<b>FUND</b>	<b>66</b>
<b>Water Capital Construction</b>					<b>Activity</b>	<b>579</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6631	Imp Other Than Bldg	127,624	265,942	0	0	
6635	Water Capital Proj	730,409	1,082,056	3,903,475	3,332,860	
	<b>SUBTOTAL CAPITAL</b>	----- 858,033	----- 1,347,998	----- 3,903,475	----- 3,332,860	
	<b>TOTAL CAPITAL IMPROVEMENTS</b>	----- 858,033 =====	----- 1,347,998 =====	----- 3,903,475 =====	----- 3,332,860 =====	
	<p>Note: ALL Water Capital expenditures are recorded as fixed assets in accordance to General Accepted Accounting Practices.</p>					

**ENTERPRISE FUNDS  
RESOURCE SUMMARY**

**The Depot - CDA**

ACTIVITIES		ACTUAL	ACTUAL	PROJECTED	APPROVED
		FY 03-04	FY 04-05	FY 05-06	FY 06-07
REVENUES					
5482	Rental - Crucero USA	0	47,267	40,700	44,500
5486	Rental - Tres Estrellas De Orc	52,386	41,367	45,000	36,000
5487	Rental - Transportes Inter-California	36,555	35,832	41,382	39,200
5488	Rental - Casa Santa Fe	41,500	44,867	35,000	42,000
5492	Rental - Amtrak	17,641	23,715	31,200	31,200
5493	Rental - Lee Gift Shop	3,621	6,881	5,117	6,000
5494	Rental - Greyhound	20,599	22,200	22,200	22,200
5495	Rental - Express Café	20,160	19,620	17,820	18,000
5496	Rental - Conference Room	0	8,334	7,610	0
	SUBTOTAL RENTAL INCOME	192,462	250,083	246,029	239,100
5501	CAM COSTS	112,269	113,370	126,236	151,000
5504	SA W.O.R.K. Center Use Fee	114,374	114,374	102,694	112,500
5505	Rental - County of Orange	83,185	81,982	87,560	87,600
5506	Rental - EDD/State of CA	65,950	65,950	60,665	65,000
	SUBTOTAL RENTAL GOV. ENTITIES	375,778	375,676	377,155	416,100
5611	Concession - Phone Cards	205	205	162	240
5614	Concession - Taxi Stand	69,450	76,200	54,504	66,100
5615	Concession - Telephones	12,653	12,535	11,080	12,000
5617	Concession - Vending Machines	3,000	3,000	2,750	3,000
	SUBTOTAL CONCESSIONS	85,308	91,940	68,496	81,340
5621	Expense Reimbursement	12	0	8,080	0
5630	Misc. Income	371	2,075	3,950	1,500
5804	Lease Income from Fund 11	608,590	0	0	0
5812	Earnings on Investments	5,391	3,612	3,950	4,500
5990	Transfer from General Fund	0	0	200,000	0
	SUBTOTAL	614,364	5,687	215,980	6,000
	TOTAL	1,267,911	723,386	907,660	742,540
EXPENDITURES					
067-615	Depot Operations	1,274,310	1,256,004	1,236,653	1,285,540
	TOTAL	1,274,310	1,256,004	1,236,653	1,285,540
	Bond Principal (Principal Paid)	266,200	0	0	0
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 05-06		APPROVED FY 06-07	
		Full Time	Part Time	Full Time	Part Time
2860	Tenant Services Technician	0.50		0.00	
	TOTAL	0.50		0.00	

**ENTERPRISE FUNDS**

<b>THE DEPOT - CDA</b>		<b>PROGRAM</b>	
<b>Depot Operations</b>		<b>67-615/616</b>	
<b>Statement of Purpose</b>			
<p><i>To provide Central Orange County with a safe and secure quality facility for rail, bus, and taxi services for commuter and long distance travelers.</i></p> <p>This program provides and coordinates timely, responsive services to maintain leases with corporate retail and public organizations within the facility.</p>			
<b>Accomplishments in FY 04-05 &amp; FY 05-06</b>			
<ul style="list-style-type: none"> <li>* Maintain a quality facility to attract and retain business, commuters and the public.</li> <li>* Implemented deferred maintenance plan.</li> <li>* Completed construction of MetroLink Pedestrian Bridge.</li> <li>* Implement energy/cost savings plan per SCE Energy Evaluation.</li> </ul>			
<b>Action Plan for FY 2006-07</b>			
<ul style="list-style-type: none"> <li>* Ensure a quality facility to attract and retain business, commuters and the public.</li> <li>* Manage deferred maintenance plan.</li> <li>* Complete Gateway Art Wall project.</li> <li>* Furnish and upgrade 4th &amp; 5th floors.</li> <li>* Replace all spindles bases and caps on southside exterior courtyard, stairway and look-out.</li> <li>* Resurface all asphalt surfaces.</li> <li>* Implement Marketing Plan for the Depot.</li> </ul>			
<b>PERFORMANCE MEASURES</b>		<b>Actual</b>	<b>Estimated</b>
		<b>FY 04-05</b>	<b>FY 05-06</b>
			<b>Objective</b>
			<b>FY 06-07</b>
<b>Service Level</b>			
# of train passengers		830,000	860,000
# of intercity bus passengers		110,000	125,000
# of local bus passengers		175,000	200,000
# of international passengers		72,000	100,000
<b>Efficiency</b>			
Annual cost for facility and landscape maintenance		\$874,000	\$529,430
Annual cost for security services		\$186,000	\$247,500
<b>Effectiveness</b>			
Annual lease revenue		\$455,000	\$624,200
Annual concession revenue		\$77,500	\$81,340
Annual CAM revenue		\$109,000	\$151,000



**ENTERPRISE FUNDS**

<b>THE DEPOT - CDA</b>		<b>FUND 67</b>			
<b>Depot Operations</b>		<b>Activity 615</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	56,023	71,491	48,814	0
6141	Salaries & Wages-Overtime	0	412	581	0
6151	Retirement Plan Charges	0	710	3,879	0
6161	Medicare Insurance	806	1,045	716	0
6171	Employees Insurance	5,508	7,549	4,996	0
6172	Employees Medical Retirement	215	517	340	0
6181	Compensation Insurance	569	942	484	0
6191	Other Personnel Services	11,930	11,930	11,930	12,525
	<b>SUBTOTAL PERSONNEL</b>	<b>75,051</b>	<b>94,596</b>	<b>71,740</b>	<b>12,525</b>
6201	Utilities	188,055	182,788	182,980	200,000
6211	Communications	4,767	3,853	4,759	2,475
6214	Cell Phone Charges	0	0	0	1,500
6231	Advertising	0	0	0	20,000
6241	Janitorial Services	94,880	107,550	99,599	145,500
6251	Other Agency Services	0	0	0	175
6261	M & R Buildings & Grounds	118,636	176,226	193,864	154,930
6281	M&R Machinery & Equipment	927	0	82	0
6291	Other Contractual Services	173,665	189,965	202,405	247,500
	<b>SUBTOTAL CONTRACTUAL</b>	<b>580,930</b>	<b>660,382</b>	<b>683,689</b>	<b>772,080</b>
6391	Operating Materials & Supplies	33,196	43,956	40,220	29,000
	<b>SUBTOTAL COMMODITIES</b>	<b>33,196</b>	<b>43,956</b>	<b>40,220</b>	<b>29,000</b>
6511	Rental City Equipment	3,624	3,624	3,625	3,875
6521	Insurance	1,665	1,765	1,870	1,980
6537	Automation Plan	10,080	10,080	5,000	10,080
6590	Indirect Costs	12,560	14,345	7,509	0
	<b>SUBTOTAL FIXED CHARGES</b>	<b>27,929</b>	<b>29,814</b>	<b>18,004</b>	<b>15,935</b>
6641	Machinery & Equipment	28,915	3,175	0	30,000
6661	Computer Software	0	0	0	3,000
	Depreciation	424,082	424,082	423,000	423,000
	<b>SUBTOTAL CAPITAL</b>	<b>452,998</b>	<b>427,257</b>	<b>423,000</b>	<b>456,000</b>
6791	Bond Interest	104,206	0	0	0
	<b>SUBTOTAL DEBT SERVICE</b>	<b>104,206</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL</b>	<b>1,274,310</b>	<b>1,256,004</b>	<b>1,236,653</b>	<b>1,285,540</b>
	<b>Bond Principal (Principal Paid)</b>	<b>266,200</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
2860	Tenant Services Technician	0.50		0.00	
	<b>TOTAL</b>	<b>0.50</b>		<b>0.00</b>	

**ENTERPRISE FUND  
RESOURCE SUMMARY**

**SANITATION ENTERPRISE**

<b>ACTIVITIES</b>		<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
<b>REVENUES</b>					
5010-1111	Other Revenue-Bank Recon	0	5,595	0	0
5415	Weed Control Charges	0	140,858	0	0
5416	Weed Control Charges	76,821	0	104,670	75,000
5576	Sanitation Charge	7,656,809	7,773,024	7,800,000	7,800,000
5621	Expense Reimbursement	877	0	0	0
5627	Graffiti Restitution	10,983	7,082	16,620	16,000
5812	Earnings on Investment	12,417	19,794	30,612	5,000
5990-407	Transfer from Downtown Dev.	0	54,000	0	0
5360	State Tree Planting Grant	0	0	30,621	0
	<b>TOTAL REVENUES</b>	7,757,907	8,000,353	7,982,523	7,896,000
<b>EXPENDITURES</b>					
68-632	Environmental Sanitation	2,007,923	2,394,527	2,552,620	2,710,835
68-633	Roadway Cleaning	3,439,566	3,311,048	3,729,925	2,742,680
68-637	Street Trees	1,940,738	1,909,783	2,637,455	2,672,100
	<b>TOTAL EXPENDITURES</b>	7,388,227	7,615,358	8,920,000	8,125,615
<b>OPERATING EXPENSE</b>		<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6100	Personnel	3,324,688	3,553,125	4,083,470	3,806,335
6200	Contractual	1,182,841	1,071,914	1,583,745	1,580,810
6300	Commodities	122,544	142,906	160,430	157,400
6500	Fixed Charges	2,678,087	2,847,413	2,875,130	2,347,905
6600	Capital	80,067	0	77,425	0
6900	Miscellaneous	0	0	139,800	233,165
	<b>TOTAL</b>	7,388,227	7,615,358	8,920,000	8,125,615
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
44	Equipment Operator	3.00		3.00	
425	Equipment Operator - Motor Sweeper	8.00		4.00	
424	Equipment Operator - Street	1.00		1.00	
406	Maintenance Worker II	18.00		17.00	
390	Parking Control Officer	4.00		4.00	
614	Projects Manager	2.00		2.00	
404	Public Works Crew Leader	2.00		3.00	
443	Public Works Maintenance Manager	1.00		1.00	
221	Sanitation Inspector II	0.75		0.75	
436	Street Maintenance Supervisor	1.75		1.75	
416	Street Painter	0.00		2.00	
433	Tree Maintenance Supervisor	1.00		1.00	
417	Tree Trimmer	3.00		3.00	
906	Clerical Aide		1.00		1.00
924	Senior Maintenance Aide I		4.00		4.00
940	Senior Program Leader		4.00		4.00
810	Sr. Administrative Intern		1.00		1.00
	<b>TOTAL</b>	45.50	10.00	43.50	10.00

**ENTERPRISE FUND**

<b>SANITATION ENTERPRISE - PWA</b>		<b>PROGRAM</b>		
<b>Environmental Sanitation</b>		<b>68-632</b>		
<b>Statement of Purpose</b>				
<i>To ensure that all properties in the City are kept free of weeds, rubbish and graffiti and that all City rights-of-way are kept unobstructed in a timely manner.</i>				
<b>Accomplishments in FY 04-05 &amp; 05-06</b>				
<ul style="list-style-type: none"> <li>* Removed over 6,800,000 square feet of graffiti using City staff.</li> <li>* Fielded new lift truck to reduce response time when abating upper level graffiti</li> <li>* Introduced combination trucks that allow both spray painting and water blasting to improve graffiti removal efficiency.</li> <li>* Continued to improve coordination with contractor and court referrals to increase graffiti removal rates.</li> <li>* Conducted audit of new building units, which resulted in an annual sanitation revenue increase of over \$97,800.</li> <li>* Completed 85% implementation of ABATE computer program for tracking weed abatement postings and citations.</li> <li>* Obtained 98% compliance from owners required to clean weeds and debris from their posted properties.</li> <li>* Completed training for issuing citations.</li> </ul>				
<b>Action Plan for FY 06-07</b>				
<ul style="list-style-type: none"> <li>* Continue computer data collection to analyze and gauge efforts at reducing graffiti.</li> <li>* Consider long-term approaches to combating graffiti by partnering with schools, homeowner associations and businesses.</li> <li>* Provide a flyer to the general public with pertinent graffiti information such as phone numbers, hours of operation, etc.</li> <li>* Develop guidelines and procedures of mutual aid with the Parks Dept. for the efficient removal of graffiti from City parks.</li> <li>* Award new contract for annual weed and debris removal.</li> <li>* Continue coordination with neighborhood associations to develop programs that reduce the need to abate properties.</li> <li>* Complete implementation of ABATE computer program for tracking weed abatement postings and citations.</li> <li>* Renew current contracts for fencing City properties and shopping cart retrieval services.</li> <li>* Implement FOG and NPDES inspection programs.</li> </ul>				
<b>PERFORMANCE MEASURES</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Objective</b>
	<b>FY 03-04</b>	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>Service Level</b>				
Graffiti removed (in square feet)				
By City crews	2,328,720	3,410,000	3,400,000	3,200,000
By Contractor	251,190	394,800	393,600	380,000
# of graffiti locations cleaned				
By City crews	28,660	33,760	33,000	30,000
By Contractor	5,580	6,530	6,400	6,200
Graffiti removal methods (in square feet)				
Total painted	2,389,700	3,637,290	3,653,600	3,440,000
Total water-blasted	190,210	167,510	140,000	140,000
# of parcel postings for abatement	2,589	1,995	1,450	1,500
# of abatement incidents				
Cleaned by property owner	2,589	1,500	1,390	1,400
Cleaned by City contractor	100	144	80	90
City-owned vacant lots cleaned by contractors	34	78	105	120
# of locations for removal of illegally dumped items from alleys, parkways, and public rights-of-way	2,000	3,200	2,000	1,000
# of illegal signs removed & billed	150	140	272	200
# of signs (graffiti removal)	5,390	5,470	8,760	7,500

**ENTERPRISE FUND**

<b>SANITATION ENTERPRISE</b>					<b>FUND</b>	<b>68</b>
<b>Environmental Sanitation</b>					<b>Activity</b>	<b>632</b>
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>	
6111	Salaries & Wages-Regular	799,968	897,531	807,830	966,430	
6131	Salaries & Wages-Temporary	50,340	56,755	68,535	68,535	
6141	Salaries & Wages-Overtime	13,176	14,293	10,000	15,000	
6151	Retirement Plan	0	8,999	66,895	80,745	
6161	Medicare Insurance	7,971	9,020	9,500	10,775	
6171	Employees Insurance	128,581	157,809	133,685	143,460	
6172	Retirees Insurance	3,314	6,980	5,820	7,680	
6181	Compensation Insurance	73,514	94,656	100,750	120,590	
6191	Other Personnel Services	150,000	151,000	230,000	230,000	
	<b>SUBTOTAL PERSONNEL</b>	<b>1,226,864</b>	<b>1,397,043</b>	<b>1,433,015</b>	<b>1,643,215</b>	
6211	Communications	3,261	6,652	7,000	7,000	
6221	Training & Transportation	121	379	500	500	
6251	Other Agency Services	134	115	3,200	1,000	
6281	M&R Machinery & Equipment	138	35	1,020	1,020	
6291	Other Contractual Services	237,941	263,178	334,835	336,590	
	<b>SUBTOTAL CONTRACTUAL</b>	<b>241,595</b>	<b>270,359</b>	<b>346,555</b>	<b>346,110</b>	
6311	Office Supplies	0	117	0	0	
6391	Operating Materials & Supplies	85,957	104,538	105,430	105,400	
	<b>SUBTOTAL COMMODITIES</b>	<b>85,957</b>	<b>104,655</b>	<b>105,430</b>	<b>105,400</b>	
6511	Equipment Rental, City	89,125	184,008	185,810	281,445	
6521	Insurance (Risk Management)	75,040	123,695	131,810	139,720	
6534	Information Service Charge	13,960	13,960	13,960	13,960	
6535	Treasury Service Charge	63,880	63,880	63,880	64,690	
6537	Information Services Strategic Plan	57,600	57,600	57,600	57,600	
6590	Indirect Costs	33,927	49,327	39,445	58,695	
6595	Public Works Admin. Charge	119,975	130,000	138,640	0	
	<b>SUBTOTAL FIXED CHARGES</b>	<b>453,507</b>	<b>622,470</b>	<b>631,145</b>	<b>616,110</b>	
6641	Machinery & Equipment	0	0	36,475	0	
	<b>SUBTOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>36,475</b>	<b>0</b>	
	<b>TOTAL</b>	<b>2,007,923</b>	<b>2,394,527</b>	<b>2,552,620</b>	<b>2,710,835</b>	
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>		
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>	
221	Sanitation Inspector II	0.75		0.75		
406	Maintenance Worker II	10.00		9.00		
404	Public Works Crew Leader	1.00		2.00		
417	Tree Trimmer	1.00		1.00		
436	Street Maintenance Supervisor	0.75		0.75		
443	Public Works Maintenance Manager	0.50		0.50		
416	Street Painter	0.00		2.00		
614	Projects Manager	1.50		1.50		
924	Senior Maintenance Aide I		2.00		2.00	
940	Senior Program Leader		4.00		4.00	
60	Clerical Aide		1.00		1.00	
	<b>TOTAL</b>	<b>15.50</b>	<b>7.00</b>	<b>17.50</b>	<b>7.00</b>	

## ENTERPRISE FUND

**SANITATION ENTERPRISE - PWA**  
**Roadway Cleaning**

**PROGRAM**  
**68-633**

**Statement of Purpose**

*To provide quality street sweeping service to ensure the cleanliness and attractive appearance of the community.*

**Accomplishments in FY 04-05 & 05-06**

- \* Standardized duties of large item pickup crew with sidewalk cleanup crew, making both more versatile and responsive to requests.
- \* Evaluated operational efficiency of new CNG-powered replacement street sweeping vehicles.
- \* Transferred downtown alley cleanup support duties to Downtown Development while maintaining alley sweeping operations.
- \* Evaluated alternatives to enhance alley cleanup operation service levels.
- \* Adjusted sweeping schedules so that service levels remained the same after new working hours were implemented.
- \* Fielded new motorized sweeper to enhance cleanup of arterial sidewalks.
- \* Combined sidewalk and tree well cleaning to improve efficiency.

**Action Plan for FY 06-07**

- \* Continue to coordinate arterial sidewalk and tree well cleaning operations with street sweeping schedule.
- \* Continue to coordinate street sweeping operations with street tree maintenance work.
- \* Continue to evaluate the operational efficiency of the new CNG - powered replacement street sweeping vehicles.
- \* Implement a revised sidewalk cleaning program based around the new Sidewalk Sweeper machine.
- \* Implement a revised arterial, industrial and commercial street cleaning schedule based on the new work schedule.
- \* Develop a data system to determine the amount of street sweeping debris collected on a monthly basis.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
Arterial & residential streets (in curb miles)	73,200	73,400	73,400	73,400
Downtown streets (in curb miles)	4,100	4,100	4,100	4,100
Debris disposal (in cubic yards)	39,500	39,500	39,500	39,500
<b>Frequency of Service</b>				
Downtown area	Nightly	Nightly	Nightly	Nightly
Commercial-industrial area	Weekly	Weekly	Weekly	Weekly
Residential streets	Weekly	Weekly	Weekly	Weekly
Arterial streets	Twice a week	Twice a week	Twice a week	Twice a week
Median curbs	Bi-weekly	Bi-weekly	Bi-weekly	Bi-weekly
Arterial sidewalks	Weekly	Weekly	Weekly	Weekly

**ENTERPRISE FUND**

<b>SANITATION ENTERPRISE</b>		<b>FUND 68</b>			
<b>Roadway Cleaning</b>		<b>Activity 633</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	1,078,393	1,046,084	1,050,805	937,335
6131	Salaries & Wages-Temporary	20,177	18,874	20,155	20,680
6141	Salaries & Wages-Overtime	7,225	20,558	18,000	18,000
6151	Retirement Plan	0	10,060	85,040	76,535
6161	Medicare Insurance	7,309	5,602	6,245	7,565
6171	Employees Insurance	164,223	162,055	153,550	137,155
6172	Retirees Insurance	3,985	6,743	7,520	7,495
6181	Compensation Insurance	102,263	103,700	107,830	91,005
6191	Other Personnel Services	100,000	100,000	350,000	0
	<b>SUBTOTAL PERSONNEL</b>	<b>1,483,575</b>	<b>1,473,676</b>	<b>1,799,145</b>	<b>1,295,770</b>
6211	Communications	8,276	7,755	8,500	9,500
6221	Training & Transportation	288	457	500	500
6251	Other Agency Services	68	34	5,000	2,000
6281	M&R Machinery & Equipment	27	141	1,020	1,020
6291	Other Contractual Services	73,477	53,812	75,835	75,590
	<b>SUBTOTAL CONTRACTUAL</b>	<b>82,136</b>	<b>62,199</b>	<b>90,855</b>	<b>88,610</b>
6391	Operating Materials & Supplies	10,055	9,987	20,000	17,000
	<b>SUBTOTAL COMMODITIES</b>	<b>10,055</b>	<b>9,987</b>	<b>20,000</b>	<b>17,000</b>
6511	Equipment Rental, City	1,173,784	1,117,923	1,117,925	781,500
6521	Insurance (Risk Management)	140,460	148,890	157,820	167,295
6534	Information Services Charge	29,805	29,805	29,805	29,805
6536	Hearing Officer Charges	5,000	5,000	5,000	5,000
6537	Information Services Strategic Plan	135,330	135,330	135,330	135,330
6572	City Yard Rent	65,200	65,200	65,200	67,810
6590	Indirect Costs	43,854	53,038	48,460	54,560
6595	Public Works Admin. Charge	190,300	210,000	219,910	0
6591	General Fund Overhead	0	0	0	100,000
	<b>SUBTOTAL FIXED CHARGES</b>	<b>1,783,733</b>	<b>1,765,186</b>	<b>1,779,450</b>	<b>1,341,300</b>
6641	Machinery & Equipment	80,067	0	40,475	0
	<b>SUBTOTAL CAPITAL</b>	<b>80,067</b>	<b>0</b>	<b>40,475</b>	<b>0</b>
	<b>TOTAL</b>	<b>3,439,566</b>	<b>3,311,048</b>	<b>3,729,925</b>	<b>2,742,680</b>
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
404	Public Works Crew Leader	1.00		1.00	
390	Parking Control Officer	4.00		4.00	
424	Equipment Operator - Street	1.00		1.00	
44	Equipment Operator	3.00		3.00	
425	Equipment Operator - Motor Sweeper	7.00		3.00	
436	Street Maintenance Supervisor	1.00		1.00	
443	Public Works Maintenance Manager	0.50		0.50	
614	Projects Manager	0.50		0.50	
406	Maintenance Worker II	0.00		1.00	
924	Senior Maintenance Aide I		2.00		2.00
	<b>TOTAL</b>	<b>18.00</b>	<b>2.00</b>	<b>15.00</b>	<b>2.00</b>

## ENTERPRISE FUND

**SANITATION ENTERPRISE - PWA**  
**Street Trees**

**PROGRAM**  
**68-637**

**Statement of Purpose**

*To maintain and upgrade the City's urban forest of 55,290 trees.*

**Accomplishments FY 04-05 & 05-06**

- \* Trimmed 14,450 trees in FY 04-05 and 12,830 trees in FY 05-06 with combined City and contractor crews.
- \* Completed the revision of planting standards to prevent trees from becoming root-bound and planted 750 trees in vacant spots.
- \* Completed new tree trimming inventory books using the Arbor Access Tree Management Program.
- \* Completed an evaluation of the African Sumac tree for ETAC for inclusion on the City's Designated Tree Species list.
- \* Completed evaluation and development of pesticide tree trunk injection program to control aphid infestations of other affected City trees.

**Action Plan for FY 2006-07**

- \* Amend existing or introduce new City ordinance to prevent the planting of non-designated City trees.
- \* Amend existing or introduce new City ordinance to prevent tree trunk damage by weed-whackers or other mechanical devices.
- \* Develop a citywide plan to identify and evaluate older, unhealthy trees, which may be potentially hazardous to the public.
- \* Develop a plan to educate and inform residents of the City's Tree Section's procedures for planting, trimming, spraying and basic tree maintenance.
- \* Continue to provide trees for evaluation by ETAC for inclusion on the City's Designated Tree Species list.
- \* Continue to develop a plan to properly identify and inventory main arterial street trees that have no specific address number.
- \* Continue planting replacement trees in wells if and when trees fail or are destroyed accidentally by vehicles.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
# of trees trimmed	19,491	14,450	12,830	14,700
# of trees planted	1,200	500	500	500
# of trees removed	500	500	500	500
# of trees watered	152,000	76,000	76,000	76,000
# of trees fertilized	200	0	0	0
# of trees sprayed	8,000	8,000	8,000	8,000
# of structural trims done on young trees*	3,500	3,500	3,500	3,500
# of ETAC requests	50	32	35	30
# of liability claims processed	27	32	15	10
*Trees with trunk diameter of 9 inches or less				

**ENTERPRISE FUND**

<b>SANITATION ENTERPRISE</b>		<b>FUND 68</b>			
<b>Street Trees</b>		<b>Activity 637</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	469,888	509,943	597,495	602,725
6131	Salaries & Wages-Temporary	0	0	13,210	13,210
6141	Salaries & Wages-Overtime	8,277	4,734	10,000	10,000
6151	Retirement Plan	0	4,906	48,165	49,325
6161	Medicare Insurance	4,426	5,101	6,200	6,160
6171	Employees Insurance	75,039	88,674	95,215	103,775
6172	Retiree Insurance	2,302	4,124	4,180	4,740
6181	Compensation Insurance	54,317	64,924	76,845	77,415
	<b>SUBTOTAL PERSONNEL</b>	<b>614,249</b>	<b>682,406</b>	<b>851,310</b>	<b>867,350</b>
6211	Communications	9,840	11,064	15,000	15,000
6221	Training & Transportation	3,514	1,904	2,000	2,500
6251	Other Agency Services	876	575	2,500	2,000
6271	M & R Improvements	817,899	700,538	850,000	700,000
6281	M & R Machinery & Equipment	0	0	1,000	1,000
6291	Other Contractual Services	26,981	25,275	275,835	425,590
	<b>SUBTOTAL CONTRACTUAL</b>	<b>859,110</b>	<b>739,356</b>	<b>1,146,335</b>	<b>1,146,090</b>
6391	Operating Materials & Supplies	26,532	28,264	35,000	35,000
	<b>SUBTOTAL COMMODITIES</b>	<b>26,532</b>	<b>28,264</b>	<b>35,000</b>	<b>35,000</b>
6511	Equipment Rental, City	188,302	181,715	181,720	215,990
6521	Insurance (Risk Management)	46,240	49,015	51,955	55,070
6534	Information Services Charge	10,175	10,175	10,175	10,175
6537	Information Systems Strategic Plan	55,510	55,510	55,510	55,510
6572	City Yard Rent	18,040	18,040	18,040	18,760
6590	Indirect Costs	19,155	25,302	27,620	34,990
6595	Public Works Admin. Charge	103,425	120,000	119,515	0
	<b>SUBTOTAL FIXED CHARGES</b>	<b>440,847</b>	<b>459,757</b>	<b>464,535</b>	<b>390,495</b>
6641	Machinery & Equipment	0	0	475	0
	<b>SUBTOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>475</b>	<b>0</b>
6911	Reserve Appropriation	0	0	139,800	233,165
	<b>SUBTOTAL MISCELLANEOUS</b>	<b>0</b>	<b>0</b>	<b>139,800</b>	<b>233,165</b>
	<b>TOTAL OPERATING</b>	<b>1,940,738</b>	<b>1,909,783</b>	<b>2,637,455</b>	<b>2,672,100</b>
		=====	=====	=====	=====
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
406	Maintenance Worker II	8.00		7.00	
417	Tree Trimmer	2.00		2.00	
425	Equipment Operator - Motor Sweeper	1.00		1.00	
433	Tree Maintenance Supervisor	1.00		1.00	
810	Sr. Administrative Intern		1.00		1.00
	<b>TOTAL</b>	<b>12.00</b>	<b>1.00</b>	<b>11.00</b>	<b>1.00</b>
		=====	=====	=====	=====



**ENTERPRISE FUND  
RESOURCE SUMMARY**

**REFUSE COLLECTION**

<b>ACTIVITIES</b>		<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
<b>REVENUES</b>					
5112	Contract Program Surcharge	2,346,408	2,328,422	3,100,000	3,146,100
5360	Used Oil Grant	106,298	82,712	10,000	85,000
5361	Dept. of Conservation Grant	96,894	96,362	95,000	85,000
5362	HHW Grant	0	0	75,000	75,000
5598	Refuse Collection Charges	7,267,667	7,400,158	7,540,000	7,677,000
5621	Expense Reimbursement	64,818	0	0	0
5799	Miscellaneous Recoveries	1,597,622	1,389,229	1,401,500	1,391,500
5799-521	Debt Service Recovery	1,110,445	1,184,891	1,239,325	1,100,000
5812	Earnings on Investment	1,016	3,866	18,229	10,000
5813	Investment Income - Trustee	126,880	86,093	93,052	189,200
	<b>TOTAL REVENUES</b>	<u>12,718,048</u>	<u>12,571,734</u>	<u>13,572,106</u>	<u>13,758,800</u>
<b>EXPENDITURES</b>					
69-521	Refuse Collection	11,916,155	12,126,567	13,382,230	13,013,380
	<b>TOTAL EXPENDITURES</b>	<u>11,916,155</u>	<u>12,126,567</u>	<u>13,382,230</u>	<u>13,013,380</u>
<b>OPERATING EXPENSE</b>		<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6100	Personnel	101,792	133,050	462,137	171,715
6200	Contractual	6,234,701	6,354,343	6,308,710	6,501,580
6300	Commodities	2,417	2,688	4,500	4,500
6500	Fixed Charges	4,837,522	4,912,091	5,967,295	5,751,385
6700	Debt Service	344,520	329,191	244,588	189,200
	Depreciation	395,203	395,204	395,000	395,000
	<b>TOTAL</b>	<u>11,916,155</u>	<u>12,126,567</u>	<u>13,382,230</u>	<u>13,013,380</u>
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
221	Sanitation Inspector II	0.75		0.75	
436	Street Maintenance Supervisor	0.25		0.25	
406	Maintenance Worker II	1.00		1.00	
	<b>TOTAL</b>	<u>2.00</u>		<u>2.00</u>	

## ENTERPRISE FUND

**REFUSE COLLECTION ENTERPRISE - PWA**  
**Refuse Collection**

**PROGRAM**  
**69-521**

**Statement of Purpose**

*To operate a self-supporting City Enterprise which provides residences and businesses with efficient and cost-effective refuse collection and recycling.*

This activity includes the administration of the City's refuse collection and recycling contract, field inspections of trash complaints, administration of state funded used oil and conservation program recycling grants, and compliance with the State of California Integrated Waste Management laws.

**Accomplishments in FY 04-05 & 05-06**

- \* Complied with State-mandated 50% reduction of the City's waste disposed of in County Landfills.
- \* Collected 24,245 gallons of used motor oil and 7,512 used motor oil filters.
- \* Monitored used oil and filter collection grant programs.
- \* Monitored litter abatement and recycling grant program.
- \* Applied for and received household hazardous waste program. Implemented program.
- \* Continued promoting composting program.
- \* Developed battery recycling program and implemented pilot program. Expanded program.
- \* Developed agreements for construction and demolition hauling and processing; extended agreement for collection

**Action Plan for FY 2006-07**

- \* Develop public educational material, including brochures and newsletters to promote recycling.
- \* Monitor residential and business recycling programs; improve programs as needed.
- \* Continue collection of household hazardous waste from residential properties utilizing available grant funds.
- \* Expand battery recycling efforts to all 9 fire stations.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 03-04	FY 04-05	FY 05-06	FY 06-07
<b>Service Level</b>				
# of curbside customers	40,800	40,800	40,800	40,800
# of refuse cans collected weekly on arterials	860	860	860	860
# of multi-family/commercial and industrial customers	6,000	6,000	6,000	6,000
<b>Efficiency</b>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>
Tons of trash generated*	871,911	965,194	970,000	970,000
Tons of trash disposed*	359,875	387,042	390,000	390,000
Tons of trash diverted*	512,036	578,152	580,000	580,000
Gallons of used motor oil recycled*	11,729	12,106	12,139	12,500
Used motor oil filters recycled*	3,876	3,648	3,864	4,000
% diverted*	59	60	60	60
* Calculated using calendar year				

**ENTERPRISE FUND**

<b>REFUSE COLLECTION ENTERPRISE</b>		<b>FUND 69</b>			
<b>Refuse Collection</b>		<b>Activity 521</b>			
<b>Object Code</b>	<b>LINE ITEM RESOURCES</b>	<b>ACTUAL FY 03-04</b>	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
6111	Salaries & Wages-Regular	81,052	105,388	117,199	122,400
6141	Salaries & Wages-Overtime	45	39	518	2,000
6151	Retirement Plan	0	955	9,275	9,870
6161	Medicare Insurance	1,180	1,433	1,197	1,745
6171	Employees Insurance	14,081	17,262	23,240	19,115
6172	Retirees Insurance	423	751	805	960
6181	Compensation Insurance	5,011	7,222	9,903	15,625
6191	Other Personnel Services	0	0	300,000	0
	<b>SUBTOTAL PERSONNEL</b>	<b>101,792</b>	<b>133,050</b>	<b>462,137</b>	<b>171,715</b>
6221	Training & Transportation	510	203	15	600
6251	Other Agency Services	240	181	0	0
6291	Other Contractual Services	6,233,951	6,353,959	6,308,695	6,500,980
	<b>SUBTOTAL CONTRACTUAL</b>	<b>6,234,701</b>	<b>6,354,343</b>	<b>6,308,710</b>	<b>6,501,580</b>
6391	Operating Materials & Supplies	2,417	2,688	4,500	4,500
	<b>SUBTOTAL COMMODITIES</b>	<b>2,417</b>	<b>2,688</b>	<b>4,500</b>	<b>4,500</b>
6511	Equipment Rental, City	14,855	14,854	14,855	15,360
6521	Insurance (Risk Management)	322,480	341,830	362,340	384,080
6534	Information Service Charge	61,120	61,120	61,120	61,120
6535	Treasury Service Charge	46,820	46,820	46,820	47,415
6536	Contract Program Surcharge	1,500,000	1,691,690	3,022,365	2,522,365
6537	Information Systems Strategic Plan	305,895	305,895	305,895	305,895
6538	Program Savings Recovery	1,761,690	1,570,000	1,239,325	1,239,325
6590	Indirect Costs	3,252	4,882	5,210	6,955
6595	Public Works Admin. Charge	821,410	875,000	909,365	968,870
6591	General Fund Overhead	0	0	0	200,000
	<b>SUBTOTAL FIXED CHARGES</b>	<b>4,837,522</b>	<b>4,912,091</b>	<b>5,967,295</b>	<b>5,751,385</b>
6791	Bond Interest	344,520	329,191	244,588	189,200
	<b>SUBTOTAL DEBT SERVICE</b>	<b>344,520</b>	<b>329,191</b>	<b>244,588</b>	<b>189,200</b>
	Depreciation	395,203	395,204	395,000	395,000
	<b>SUBTOTAL DEPRECIATION</b>	<b>395,203</b>	<b>395,204</b>	<b>395,000</b>	<b>395,000</b>
	<b>TOTAL OPERATING</b>	<b>11,916,155</b>	<b>12,126,567</b>	<b>13,382,230</b>	<b>13,013,380</b>
	Reserve Appropriation	0	0	61,880	226,500
	Bond Payable (Principal Paid)	945,000	995,000	1,045,000	1,100,000
<b>Class Code</b>	<b>AUTHORIZED PERSONNEL</b>	<b>ADOPTED FY 05-06</b>		<b>APPROVED FY 06-07</b>	
		<b>Full Time</b>	<b>Part Time</b>	<b>Full Time</b>	<b>Part Time</b>
221	Sanitation Inspector II	0.75		0.75	
436	Street Maintenance Supervisor	0.25		0.25	
406	Maintenance Worker II	1.00		1.00	
	<b>TOTAL</b>	<b>2.00</b>		<b>2.00</b>	

## ■ CAPITAL FUND DEFINITION

Capital Funds account for the acquisition, construction, or rehabilitation of major fixed assets or capital projects which are not financed by special assessment, non-expendable trust funds, or proprietary funds. Capital projects include improvements to City arterials, sewers, curbs, gutters, sidewalks, drainage, and other infrastructure projects.

## ■ RELATIONSHIP BETWEEN CAPITAL BUDGET AND TOTAL CITY BUDGET

Each capital fund (e.g., Measure M) is an independent budget with its own revenue and expenditure accounts. The Majority of funding sources come from grants which may or may not be competitive and fees charged by the City on new development. Transfers into the Capital Fund budget come from several sources including the General Fund for the Police Building Debt Service obligations and from Special Revenue Funds such as special gas tax to fund Select Street Construction projects.

## ■ CAPITAL FUND SUMMARY

Table 7-1 summarizes Capital Fund expenditures by the department or agency that manages the funds. While capital funds do not reflect budgeted positions as noted in Table 7-1, capital funds do support several positions in the general fund and enterprise funds. City staff time (e.g., engineering design) spent on capital projects is charged as labor costs which are distributed and tracked via the City's project accounting system.

Total Capital Fund Appropriations for FY06-07 is \$83,244,835 (Table 7-1) increasing by 140.5 percent over last fiscal year. The increase is mainly due to the increase in Select Street Construction program in which the Public Works Agency secured \$46 million in OCTA Gas Tax Subvention funding for the Bristol Street Widening project (see page 7-11).

The various capital funds are listed in Table 7-1 in descending order by their respective agency and described below by fund number as a cross-reference.

- **Fund 33 through 49 – (TSIA) Transportation System Improvement Area Funds (PWA)**

This account consists of eight separate funds which correspond to the eleven transportation system improvement areas as defined in the Santa Ana Municipal Code. Revenues come from fees the City charges for new developments in excess of \$30,000 in building valuation. The fee pays for the additional transportation requirements that new development projects generate. TSIA funds can only be used within the TSI area where the fees were levied and only for

transportation capacity projects such as arterial, street widening, and traffic improvement projects.

- **Fund 28 – Traffic Congestion Relief Program (Public Works Agency)**

In July 2000, Governor Davis signed State Assembly Bill AB 2928, which provides \$400 million to cities and counties throughout the state for preservation, maintenance, and rehabilitation of local street and road systems. The identified funds are the City of Santa Ana's share of the allocation.

- **Fund 32 – Measure M (Public Works Agency)**

Measure M was a ballot measure passed in the 1990 election to add one-half percent to the then existing sales tax of 7.25 percent to finance for transportation improvements. This took Orange County's sales tax rate to its current level of 7.75 percent. To receive Measure M money, cities and the County of Orange must coordinate their land use and transportation decisions with neighboring jurisdictions, develop Growth Management Plans, and guarantee that Measure M funds will be used only for transportation purposes. The Orange County Transportation Authority (OCTA) administers and disburses Measure M proceeds as competitive and non-competitive funds.

- **Fund 55– Sewer Connection (Public Works Agency)**

Sewer connection fees are collected from various types of development based on the number of plumbing fixture units and the cost per lineal foot to construct a sewer main. The fees are intended to pay for sewer replacement and repair to meet the added demands on the system generated by redevelopment and new development. Fees are paid at the time of application for a sewer connection permit.



**CAPITAL FUND SUMMARY**

**Table 7-1**

*Increase (Decrease)*

DEPARTMENT/ AGENCY	Actual FY 04-05	Projected FY 05-06	Adopted FY 06-07	% of FY 06-07 Total	Increase (Decrease)	
					05-06 to 06-07 In \$	In %
<b>REVENUES</b>						
28 Traffic Congestion Relief Fund	0	0	980,000	1.2%	980,000	N/A
32 Measure M	8,534,786	10,173,000	4,657,710	5.6%	(5,515,290)	-54.2%
33 - 49 Transportation Area Funds	582,794	215,000	1,355,125	1.6%	1,140,125	530.3%
55 Sewer Connection Project	653,103	576,500	720,000	0.9%	143,500	24.9%
59 Select Street Construction	8,789,107	9,228,495	64,490,945	78.2%	55,262,450	598.8%
148 Traffic Systems Management	362,777	370,710	0	N/A	(370,710)	-100.0%
156 Land & Water Conservation Fund	148,421	0	150,000	0.2%	150,000	N/A
172 State Recreation Trails Program	0	0	102,750	0.1%	102,750	N/A
201 - 226 Drainage Assessment	312,033	300,265	375,580	0.5%	75,315	25.1%
301 Park Acquisition & Dev.	288,986	475,620	501,000	0.6%	25,380	5.3%
400 Police Building Debt Service	12,762,129	9,224,225	9,126,625	11.1%	(97,600)	-1.1%
	<u>32,434,136</u>	<u>30,563,815</u>	<u>82,459,735</u>	<u>100.0%</u>	<u>51,895,920</u>	<u>169.8%</u>
<b>EXPENDITURES BY DEPARTMENT</b>						
<b>Public Works Agency</b>						
28-552 Traffic Congestion Relief Fund	0	0	980,000	1.2%	980,000	N/A
32-551 Measure M	6,370,472	10,173,000	4,657,710	5.6%	(5,515,290)	-54.2%
33 to 49 Transportation Area Funds	589,072	215,000	1,355,125	1.6%	1,140,125	530.3%
55-532 Sewer Connection Project	218,306	2,320,000	1,040,000	1.2%	(1,280,000)	-55.2%
59-551 Select Street Construction	9,406,456	9,228,495	64,490,945	77.5%	55,262,450	598.8%
148 Traffic Systems Management	106,733	370,710	0	N/A	(370,710)	-100.0%
201 to 226 Drainage Assessment	3,639	300,265	375,580	0.5%	75,315	25.1%
<b>Total</b>	<u>16,694,677</u>	<u>22,607,470</u>	<u>72,899,360</u>	<u>87.6%</u>	<u>50,291,890</u>	<u>222.5%</u>
<b>Police Department</b>						
400 Police Building Debt Service	13,407,833	11,534,995	9,137,395	11.0%	(2,397,600)	-20.8%
<b>Total</b>	<u>13,407,833</u>	<u>11,534,995</u>	<u>9,137,395</u>	<u>11.0%</u>	<u>(2,397,600)</u>	<u>-20.8%</u>
<b>Parks, Recreation &amp; Community Services</b>						
156 Land & Water Conservation Fund	36,839	0	150,000	0.2%	150,000	N/A
172 State Recreation Trails Program	0	0	102,750	0.1%	102,750	N/A
301 Park Acquisition & Dev.	140,212	465,620	955,330	1.1%	489,710	105.2%
<b>Total</b>	<u>177,051</u>	<u>465,620</u>	<u>1,208,080</u>	<u>1.5%</u>	<u>742,460</u>	<u>159.5%</u>
<b>GRAND TOTAL</b>	<u>30,279,561</u>	<u>34,608,085</u>	<u>83,244,835</u>	<u>100.0%</u>	<u>48,636,750</u>	<u>140.5%</u>
<b>CAPITAL REVENUE FUNDS PERSONNEL</b>						
Number of Positions	0	0	0		0	N/A

- **Fund 59– Select Street Construction (Public Works Agency)**

This fund pays for the cost of right-of-way acquisition, construction, rehabilitation, and improvements to city streets. Revenue comes from state gas taxes, highway users tax, county gas tax, and federal programs such as the Bridge Rehabilitation & Replacement Program.



- **Fund 156– Land & Water Conservation Fund (Public Works Agency)**

This competitive grant program is administered by the National Park Service. It has been in effect since 1965 and was extended to January 2015. The funds allocated may be used for statewide planning, and for acquisition or development of neighborhood, community, and regional parks. Improvements can include outdoor recreation areas and facilities, and indoor facilities that support outdoor recreation activities. Fifty percent of the funding must be matched by the participating agency.

- **Fund 172-State Recreation Trails Program (Parks, Recreation and Community Service)**

This competitive grant program was established under the Transportation Equity Act for the 21st Century and provides funds annually for recreational trails and trail-related projects. Approximately \$2.2 million per year is available for non-motorized projects.

Providing park facilities, community services, and recreational opportunities is a continuing challenge for a built-out city like Santa Ana which has the youngest population among the largest cities in the nation.

- **Funds 201 through 226-Drainage Assessment (Public Works Agency)**

In accordance with Section 34-191 of the Santa Ana Municipal Code, the City has been divided into drainage assessment areas. The fee established for each drainage area is based on the need for drainage facilities in each area as shown in the City's Storm Drain Master Plan.

- **Fund 301– Park Acquisition & Development**

This fund is patterned after the TSIA, sewer, and drainage funds as applied to parklands. Revenues come from fees charged to developers of residential properties to defray the cost of providing green belts and recreational facilities to meet the increase in population generated by new residential development.

The built-out topography restricts the City's ability to add open space and green belts in the face of increasing service demands from its youthful demographics. Park Acquisition & Development revenues varies each year since they depend on donations from private sources such as the Friends of the Santa Ana Zoo, and on new development activity.

- **Fund 400– Police Building Debt Service**

The Police Building Debt Service Fund, or Fund 400, was established to account for the defeasance of lease revenue bonds issued in March 1994 by the City of Santa Ana through the Santa Ana Financing Authority to finance the construction of the Police Administration & Holding Facility. The \$107.4 million bond issue is payable from revenues of the Financing Authority, which would consist mainly of base rental payments to the City, pursuant to a lease agreement between the City and the Authority.

The Police Building Debt Service Fund also receives an annual General Fund transfer payment to support the debt service as the expenditure provides a basic public safety function. Although technically not a capital fund, Fund 400 is included in this section because its purpose is to pay debt on a capital project.

#### ■ IMPACT OF CAPITAL BUDGET ON OPERATING BUDGET

Projects included in the FY 06-07 CIP which may impact the operating budget are city facility and park improvements.

#### **Memorial Park Community Center**

Demolish existing recreation/pool building and construct a new building, to include a gymnasium, shower/locker room, and classrooms. The new facility will serve as both a community center and office headquarters for the agency. The de-

ferred maintenance cost of maintaining the old facility will be reduced by approximately \$15,000 to \$20,000 per year. New facility is larger so routine maintenance will increase slightly.

#### **Santa Ana Stadium Synthetic Turf Improvement**

Removal of existing natural turf and installation of new synthetic turf at Eddie West Field, at the Santa Ana Stadium. Water costs will be reduced significantly. Electrical costs will increase as a result of more evening use. Additional savings will be realized, as there will no longer be a need to reseed the natural turf on an annual basis. The total estimated savings is \$65,000 to \$85,000 per year.

#### **Santiago Park Nature Reserve Amphitheatre**

Construction of a new open-air amphitheatre adjacent to the new Wildlife & Watershed Center at Santiago Park. There will be a small \$1,500 to \$2,500 increase in routine maintenance costs

#### **Thornton Park Bike Trail Renovation**

Renovation of the existing Thornton Park Bike Trail. The deferred maintenance cost of maintaining the old bike trail will be reduced by approximately \$5,000 to \$10,000 per year.

#### **Windsor Park Improvements**

Resurface existing parking lot, install security lighting in picnic area, renovate existing baseball backstop fencing, renovate existing asphalt walkways, and repair/resurface existing tennis courts. As a result of these improvements, the deferred maintenance cost of maintaining the old park amenities and surfaces will be reduced by approximately \$40,000 to \$60,000 per year.

The City prepares a Capital Budget and an Operating Budget that are both submitted together to the Council for approval. The Operating Budget provides for general municipal delivery of services including personnel costs, supplies and services, and capital outlay for equipment. Revenues for the Operating Budget are primarily derived from recurring taxes, user fees, and intergovernmental sources.

The *Capital Budget*, in contrast to the *Operating Budget*, is an on-going 7-year business plan updated yearly.

The Capital Budget contains capital projects and differs from the Operating Budget in that the former focuses on expenditures that add to or improve the City's capital assets

or infrastructure. Capital projects may fall under one or more of the following areas:

- ◆ Expenditures which may take place over more than one year thereby requiring continuing appropriations;
- ◆ Projects which require funding with debt because of significant costs to be shared by current and future beneficiaries;
- ◆ Projects which require systematic acquisition over an extended period of time in order to implement major operating systems or public programs; and
- ◆ Scheduled replacement of physical assets.

Capital Budget revenues come primarily from tax increments, Measure M monies, Transportation System Improvement Area fees, Water Utility fees, Park Acquisition & Development fees, Sewer Connection fees, and Gas Tax revenue. The General Fund may also transfer monies to the Capital Fund through the Capital Outlay Fund. For an in-depth discussion on the impact of the capital budget on the operating budget, see also the City Manager's Budget Letter at the beginning of this budget book.

**CAPITAL FUNDS**

<b>Traffic Congestion Relief Program</b>		<b>PROGRAM</b>		<b>Fund 28</b>
<b>PURPOSE:</b> In July 2000, Governor Davis signed State Assembly Bill AB 2928, which provides \$400 million to cities and counties throughout the state for preservation, maintenance, and rehabilitation of local street and road systems. The identified funds are the City of Santa Ana's share of the allocation.				
	<b>ACTUAL</b>	<b>PROJECTED</b>	<b>APPROVED</b>	
	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>	
<b>REVENUES</b>				
28-01-5360-2928 Traffic Congestion Relief Fund	0	0	980,000	
<b>TOTAL TRAFFIC SYSTEM MANAGEMENT GRANT</b>	<u>0</u>	<u>0</u>	<u>980,000</u>	
	<b>ACTUAL</b>	<b>PROJECTED</b>	<b>APPROVED</b>	
	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>	
<b>EXPENDITURES</b>				
028-552-6631 Improvements Other than Buildings	0	0	980,000	
<b>TOTAL ANTICIPATED EXPENDITURES</b>	<u>0</u>	<u>0</u>	<u>980,000</u>	
<b>PROJECTS</b>				<b>FY 06-07</b>
<b>ARTERIAL IMPROVEMENTS</b>				
Civic Center Drive: Flower to Fairview			358,355	
Main Street: 8th to 18th			70,710	
Segerstrom Avenue: Flower to Bristol			550,935	
<b>TOTAL ARTERIAL IMPROVEMENTS</b>			<u>980,000</u>	



## CAPITAL FUNDS

Measure M	PROGRAM	Fund 32-551																																																																																																					
<p><b>PURPOSE:</b> To account for the Measure M sales tax apportionment to the City of Santa Ana, and eligible expenditures for street maintenance and street improvements.</p> <p>On November 6, 1990 Orange County voters approved Measure M, the Revised Traffic Improvement and Growth Management Plan. Measure M authorized the imposition of one-half percent retail transaction and use tax for a twenty-year period. The sales tax is estimated to raise \$3.1 billion countywide over the 20 year period. The Measure M sales tax ordinance which sent into effect on April 1, 1991 states that 14.6% of the total 1/2 percent sales tax revenues, net administrative costs, shall be available to eligible jurisdictions for local street maintenance and improvements</p>																																																																																																							
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**CAPITAL FUNDS**

<b>Measure M</b>	<b>FY 06-07 PROJECT DETAIL</b>		<b>Fund 32-551</b>
<b>PROJECTS</b>	<b>FUNDING SOURCES</b>		<b>TOTAL</b>
	<b>Turnback</b>	<b>Competitive</b>	
<b>NEIGHBORHOOD IMPROVEMENTS</b>			
<b>Curb, Gutter, Sidewalk</b>			
Omnibus Concrete	250,000	0	250,000
<b>Subtotal Neighborhood Improvements</b>	<b>250,000</b>	<b>0</b>	<b>250,000</b>
<b>ARTERIAL IMPROVEMENTS</b>			
<b>Arterial Widening</b>			
Alton Avenue Overcrossing @ SR-55		255,000	255,000
Bristol Street Widening: Pine to Third	280,000	0	280,000
Fairview/MacArthur Intersection	475,000	217,340	692,340
First Street Bridge Widening over Santa Ana River		142,740	142,740
Project Development		3,700	3,700
Right of Way Management	250,000	0	250,000
<b>Subtotal Arterial Widening</b>	<b>1,005,000</b>	<b>618,780</b>	<b>1,623,780</b>
<b>Street Reconstruction/Resurfacing</b>			
Edinger Avenue: Grand to Ritchey	149,335	0	149,335
First Street : Euclid to WCL	183,450	0	183,450
Flower Street: 17th to Civic Center	407,885	0	407,885
Flower Street: 1st to Edinger	291,040	0	291,040
Main Street: 18th to Buffalo	304,315	0	304,315
Main Street: 8th to 18th	337,920	0	337,920
Main Street: Columbine to Sunflower	337,825	0	337,825
McFadden Avenue: Standard to ECL	272,065	0	272,065
Santa Clara Avenue: Grand to Tustin	90,970	0	90,970
Standard Avenue: 1st to Warner	129,125	0	129,125
<b>Subtotal Street Reconstruction/Resurfacing</b>	<b>2,503,930</b>	<b>0</b>	<b>2,503,930</b>
<b>TOTAL ARTERIAL IMPROVEMENTS</b>	<b>3,508,930</b>	<b>618,780</b>	<b>4,127,710</b>
<b>TRAFFIC IMPROVEMENTS</b>			
Bristol Street Traffic Management - Phase I	0	250,000	250,000
SBC (Pacific Bell) Rental Fee for Signal Interconnect	20,000	0	20,000
<b>Total Traffic Improvements</b>	<b>20,000</b>	<b>250,000</b>	<b>270,000</b>
<b>TOTAL MEASURE M PROJECTS</b>	<b>3,778,930</b>	<b>868,780</b>	<b>4,647,710</b>

**CAPITAL FUNDS**

<b>Transportation Area Funds</b>	<b>PROGRAM</b>	<b>Fund 33 to 49</b>
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**PURPOSE:** In accordance with Section 8-44 of the Santa Ana Municipal Code, the City collects Transportation Area Fees from new developments in excess of \$30,000 in building valuation. Fees vary from \$1.10 to \$5.53 per square foot of floor space, depending on the type of development and the particular area that the development is located. All fees are due upon issuance of the building permit. The fee is used to fund projects to improve roadway capacity and safety. In FY 05-06, funds will be used for *Traffic Improvements*.

<b>FY 06-07 TRANSPORTATION SYSTEM IMPROVEMENT AREA</b>	<b>Balance From Prior Year</b>	<b>Estimated Revenues</b>	<b>Total Revenues</b>	<b>Total Expenditures</b>
33 - New Area B	0	18,000	18,000	10,000
34 - New Area E	0	185,000	185,000	520,100
35 - New Area F	0	265,000	265,000	770,845
41 - Area A	0	30	30	20,000
42 - Area B	0	150	150	0
44 - New Transportation System Imp Area D	0	0	0	24,180
43 - Area C	0	3,000	3,000	10,000
48 - Area C-2	0	9,500	9,500	0
49 - Area G	0	3,000	3,000	0
<b>TOTAL</b>	<b>0</b>	<b>483,680</b>	<b>483,680</b>	<b>1,355,125</b>

**PROJECTS**

	<b><u>FY 06-07</u></b>
<b>TRAFFIC IMPROVEMENTS</b>	
Bristol Street Traffic Management - Phase I: New Area F	62,500
Bristol Street Widening: Pine to Third: New Area F	648,345
HES/Fifth Street at Jackson - New Traffic Signal: New Area F	40,000
MacArthur Boulevard @ SR-55: New Area E	310,100
Railroad Grade Crossing Enhancement Safety Projects: New Areas B, C, D	34,180
Traffic Management Plans: New Area E	160,000
Traffic Signal Capital Improvement: New Areas A, D, E, F	100,000
<b>TOTAL TRANSPORTATION AREA FUNDS</b>	<b><u>1,355,125</u></b>

## CAPITAL FUNDS

Sewer Connection Projects	PROGRAM	Fund 55-532	
<p><b>PURPOSE:</b> The Sewer Connection Fee is collected from various types of development based on the number of fixture units and the cost per lineal foot of construction of a main sewer line. All monies received by the City as a fee for connection to the public sewers are deposited into the Sewer Connection Fee Fund and used for the construction of sewers. Fees paid at the time of application for a sewer connection permit, and no connection permit is issued until such fees are paid.</p>			
	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
<b>REVENUES</b>			
55 SEWER CONNECTION FEE FUND			
5010 1111 Other Revenue-Bank Recon	25,102	0	0
5484 Sewer Connection Fees	542,332	511,600	600,000
5621 Expense Reimbursements	0	0	0
5812 Earning on Investment	85,669	64,900	120,000
<b>TOTAL SEWER CONNECTION FEE FUND</b>	<b>653,103</b>	<b>576,500</b>	<b>720,000</b>
	<b>ACTUAL FY 04-05</b>	<b>PROJECTED FY 05-06</b>	<b>APPROVED FY 06-07</b>
<b>EXPENDITURES</b>			
55 -532 SEWER CONNECTION PROJECTS			
6291 Other Contract Services	0	0	0
6631 Improvements Other than Buildings	218,306	2,320,000	1,040,000
<b>TOTAL SEWER CONNECTION PROJECTS</b>	<b>218,306</b>	<b>2,320,000</b>	<b>1,040,000</b>
<b>PROJECTS</b>			
			<b>FY 06-07</b>
INFRASTRUCTURE IMPROVEMENTS			
Birch Street: Bishop to Richland			120,000
First Street: Bristol to Pacific			130,000
Fourth Street at Eastside			500,000
Sewer Main Hot Spot Repairs and Main Replacements			290,000
<b>TOTAL</b>			<b>1,040,000</b>

## CAPITAL FUNDS

Select Street Construction	PROGRAM	Fund 59-551		
<p><b>PURPOSE:</b> This program includes all new work, reconstructing or widening done on the "Select Street System" of the City. Funds to support this program primarily come from these sources:</p> <p>A. State Gas Tax money (Section 2105,6,7) transferred from Fund 29.</p> <p>B. Federal Programs - Intermodal Surface Transportation Efficiency Act (ISTEA), Arterial Highway Rehabilitation Program (AHRP), Highway Bridge Rehabilitation &amp; Replacement Program and Park Improvements.</p> <p>C. County Gas Tax funds from the County.</p>				
		<b>ACTUAL</b>	<b>PROJECTED</b>	<b>APPROVED</b>
		<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>REVENUES</b>				
<b>59 SELECT STREET CONSTRUCTION</b>				
5335	OCTA Gas Tax Subvention	0	0	46,000,000
5341-2	Surface Transp Program	1,338,638	0	0
5342-4	Federal-ISTEA/Demonstration	0	372,600	0
5342-5	Transportation Enhancement Activities	202,326	0	0
5343	Highway Bridge Replacement Program (HBRR)	289,020	0	1,332,905
5344	SAFE TEA Grant	0	0	1,300,000
5350	Arterial Highway Rehabilitation Program (AHRP)	2,264,445	5,795,895	12,063,110
5572	Trench Cut Fee/Arterial	18,099	0	0
5621	Expense Reimbursement-Cal Trans	200	0	0
5621-3	Expense Reimbursement-Irvine	75,000	0	0
5790	Developer Contribution	6,000	0	0
5799	Miscellaneous Recoveries	147	0	0
	Urban Development Grant	0	0	377,000
5990	Transfer from Fund 29	4,595,232	3,060,000	3,417,930
<b>TOTAL SELECT STREET CONSTRUCTION</b>		<b>8,789,107</b>	<b>9,228,495</b>	<b>64,490,945</b>
		<b>ACTUAL</b>	<b>PROJECTED</b>	<b>APPROVED</b>
		<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>EXPENDITURES</b>				
<b>59-551 Select Street Construction</b>				
6291	Other Contract Services	0	0	0
6631	Land	0	0	0
6631	Improvements Other than Buildings	9,092,748	9,228,495	18,490,945
		<b>9,092,748</b>	<b>9,228,495</b>	<b>18,490,945</b>
<b>59-552 Traffic Congestion Relief AB 2928</b>				
6631	Improvements Other than Buildings	313,708	0	0
		<b>313,708</b>	<b>0</b>	<b>0</b>
<b>59-553 OCTA Gas Tax Subvention</b>				
6631	Improvements Other than Buildings	0	0	46,000,000
		<b>0</b>	<b>0</b>	<b>46,000,000</b>
<b>TOTAL 59 SELECT STREET</b>		<b>9,406,456</b>	<b>9,228,495</b>	<b>64,490,945</b>

**CAPITAL FUNDS**

<b>Select Street Construction</b>	<b>PROJECT DETAIL</b>			<b>Fund 59-551</b>
<b>PROJECTS</b>	<b>FUNDING SOURCES</b>			<b>TOTAL</b>
	<b>Gas Tax</b>	<b>Arterial Highway</b>	<b>Others</b>	
<b>NEIGHBORHOOD IMPROVEMENTS</b>				
<b>Street Improvements</b>				
Neighborhood Traffic Mitigation	1,081,500	0	0	1,081,500
<b>TOTAL NEIGHBORHOOD IMPROVEMENTS</b>	<b>1,081,500</b>	<b>0</b>	<b>0</b>	<b>1,081,500</b>
<b>ARTERIAL IMPROVEMENTS</b>				
<b>Arterial Widening</b>				
MacArthur Boulevard @ SR-55	200,000			200,000
<b>Street Reconstruction/Resurfacing</b>				
Bristol Street : Memory to NCL (North City Limits)		387,530	0	387,530
Bristol Street Widening: Phase I - McFadden to Pine		46,000,000	0	46,000,000
Bristol Street Widening: Phase I - Pine to Third		1,300,000	0	1,300,000
Civic Center Drive: Fairview to Flower		338,355	0	338,355
Edinger Avenue: Grand to Ritchey		479,415	0	479,415
First Street : Euclid to WCL		208,110	0	208,110
First Street: Santa Ana River to Bristol		1,328,100	0	1,328,100
Fifth St and McFadden Ave Bridges Rehabilitation		1,033,520	0	1,033,520
Flower Street Bridge Barrier Rail Replacement		299,385	0	299,385
Flower Street: 1st to Edinger	970,695	1,142,760	0	2,113,455
Flower Street: 17th to Civic Center	55,715	196,980	0	252,695
Fourth Street: 1-5 to SR-55		463,310	0	463,310
Main Street: 8th to 18th		361,005	0	361,005
Main Street: 8th to Buffalo		304,315	0	304,315
Main Street: Columbine to Sunflower		296,555	0	296,555
Main Street: Walkie to NCL		507,845	0	507,845
McFadden Avenue: Standard to ECL		222,010	0	222,010
Santa Clara Avenue : Grand to Tustin		90,000	0	90,000
Seegerstrom Avenue: Flower to Bristol		550,935	0	550,935
Seventeenth Street: Fairview to Bristol	860,020	749,445	0	1,609,465
Standard Avenue: 1st to Warner		2,429,385	0	2,429,385
Tustin Avenue: 17th to NCL		707,565	0	707,565
Warner Avenue: Otis to Raitt		1,299,490	0	1,299,490
Downtown Streetscape Project - Phase II		0	0	377,000
Pavement Management	250,000	0	0	250,000
<b>TOTAL ARTERIAL IMPROVEMENTS</b>	<b>2,336,430</b>	<b>60,696,015</b>	<b>0</b>	<b>63,409,445</b>
<b>GRAND TOTAL</b>	<b>3,417,930</b>	<b>60,696,015</b>	<b>0</b>	<b>64,490,945</b>

**CAPITAL FUNDS**

<b>Land &amp; Water Conservation Fund</b>		<b>PROGRAM</b>		<b>Fund 156</b>
<p><b>PURPOSE:</b> This competitive grant program is administered by the National Park Service. It has been in effect since 1965 and was extended to January 2015. The funds allocated may be used for statewide planning, and for acquisition or development of neighborhood, community, and regional parks. Improvements can include outdoor recreation areas and facilities, and indoor facilities that support outdoor recreation activities. Fifty percent of the funding must be matched by the participating agency.</p>				
		<b>ACTUAL</b>	<b>PROJECTED</b>	<b>APPROVED</b>
		<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>REVENUES</b>				
5350	Land & Water Conservation Grant	148,421	0	150,000
<b>TOTAL TRAFFIC SYSTEM MANAGEMENT GRANT</b>		<u>148,421</u>	<u>0</u>	<u>150,000</u>
		<b>ACTUAL</b>	<b>PROJECTED</b>	<b>APPROVED</b>
		<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>EXPENDITURES</b>				
156-247 LAND & WATER CONSERVATION GRANT				
	6631 Improvements other than Buildings	36,839	0	150,000
<b>TOTAL ANTICIPATED EXPENDITURES</b>		<u>36,839</u>	<u>0</u>	<u>150,000</u>
<b>PROJECTS</b>				<b>FY 06-07</b>
<b>PARK FACILITY IMPROVEMENTS</b>				
Santiago Park Nature Reserve Amphitheatre				150,000
<b>TOTAL PARK FACILITY IMPROVEMENTS</b>				<u>150,000</u>

**CAPITAL FUNDS**

<b>State Recreation Trails Program</b>		<b>PROGRAM</b>		<b>Fund 172</b>
<p><b>PURPOSE:</b> This funding source is made available by the Sate of California, Department of Parks and Recreation. This competitive grant program was established under the Transportation Equity Act for the 21st Century and provides funds annually for recreational trails and trail-related projects. Approximately \$2.2 million per year is the available for non-motorized projects.</p>				
	<b>ACTUAL</b>	<b>PROJECTED</b>	<b>APPROVED</b>	
	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>	
<b>REVENUES</b>				
5360 State Aid Program	0	0	102,750	
TOTAL TRAFFIC SYSTEM MANAGEMENT GRANT	<u>0</u>	<u>0</u>	<u>102,750</u>	
	<b>ACTUAL</b>	<b>PROJECTED</b>	<b>APPROVED</b>	
	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>	
<b>EXPENDITURES</b>				
172-250 NATIONAL RECREATION TRAILS FUND ACT				
6631 Improvements other than Buildings	0	0	102,750	
TOTAL ANTICIPATED EXPENDITURES	<u>0</u>	<u>0</u>	<u>102,750</u>	
<b>PROJECTS</b>				<b>FY 06-07</b>
<b>PARK FACILITY IMPROVEMENTS</b>				
Windsor Park Improvements			102,750	
TOTAL PARK FACILITY IMPROVEMENTS			<u>102,750</u>	



**CAPITAL FUNDS**

<b>Drainage Assessment</b>	<b>PROGRAM</b>	<b>Fund 201 to 226</b>
<p><b>PURPOSE:</b> In accordance with Section 34-191 of the Santa Ana Municipal Code, the City has been divided into drainage assessment areas. The fee established for each drainage area is based on the need for drainage facilities in each area as shown in the City's Storm Drain Master Plan.</p>		

<b>FY 06-07 LOCAL DRAINAGE ASSESSMENT AREA</b>	<b>Balance from Prior Year</b>	<b>Estimated Revenues</b>	<b>Total Revenues</b>	<b>Total Expenditures</b>
Fund 201 - Local Drainage Area # 1	0	120	120	120
Fund 202 - Local Drainage Area # 2	0	450	450	450
Fund 203 - Local Drainage Area # 3	0	18,000	18,000	18,000
Fund 204 - Local Drainage Area # 4	0	300	300	300
Fund 205 - Local Drainage Area # 5	0	160	160	160
Fund 206 - Local Drainage Area # 6	0	200	200	200
Fund 207 - Local Drainage Area # 7	0	8,000	8,000	8,000
Fund 209 - Local Drainage Area # 9	0	190	190	190
Fund 210 - Local Drainage Area # 10	0	5,000	5,000	5,000
Fund 211 - Local Drainage Area # 11	0	60	60	60
Fund 213 - Local Drainage Area # 13	0	600	600	600
Fund 221 - Local Drainage Area I	0	35,000	35,000	35,000
Fund 222 - Local Drainage Area II	0	108,000	108,000	108,000
Fund 223 - Local Drainage Area III	0	16,000	16,000	16,000
Fund 224 - Local Drainage Area IV	0	160,000	160,000	160,000
Fund 225 - Local Drainage Area V	0	7,000	7,000	7,000
Fund 226 - Local Drainage Area VI	0	16,500	16,500	16,500
<b>TOTAL</b>	0	375,580	375,580	375,580

<b>PROJECTS</b>	<b>FY 06-07</b>
<b>INFRASTRUCTURE IMPROVEMENTS</b>	
ADD: Allocation for future projects and project contingencies	375,580
<b>TOTAL</b>	

## CAPITAL FUNDS

Park Acquisition & Development	PROGRAM	Fund 301	
<p><b>PURPOSE:</b> Park Acquisition and Development fees are charged to developers for all residential development in order to allow the City to maintain adequate green space and recreational facilities for the City's population as it increases as a result of such residential development. The fees this derived are the primary source of funding for development, enhancement, and renovation of the City's parklands.</p>			
	<u>ACTUAL</u>	<u>PROJECTED</u>	<u>APPROVED</u>
	<u>FY 04-05</u>	<u>FY 05-06</u>	<u>FY 06-07</u>
<b>REVENUES</b>			
301 PARK ACQUISITION AND DEVELOPMENT			
5070	Park Acquisition & Dev. Fees	39,749	100,000
5070-1	District 1 A & D Fees	5,175	10,000
5070-2	District 2 A & D Fees	118,144	10,000
5070-4	District 4 A & D Fees	90,260	180,000
5804	Rental of Property	6,180	157,620
5812	Earnings on Investments	29,478	18,000
TOTAL PARK ACQUISITION AND DEVELOPMENT		<u>288,986</u>	<u>475,620</u>
		<u>ACTUAL</u>	<u>PROJECTED</u>
		<u>FY 04-05</u>	<u>FY 05-06</u>
<b>EXPENDITURES</b>			
301-232 PARK ACQUISITION AND DEVELOPMENT			
6631	Improvements Other than Buildings	140,212	465,620
TOTAL PARK ACQUISITION AND DEVELOPMENT		<u>140,212</u>	<u>465,620</u>
<b>PROJECTS</b>			<u>FY 06-07</u>
<b>FACILITIES IMPROVEMENTS</b>			
Memorial Park Community Center			500,000
Santa Ana Stadium Synthetic Turf Program			250,000
Santiago Park Nature Reserve Amphitheatre			150,000
Thornton Park Bike Trail Renovation			55,330
TOTAL			<u>955,330</u>

## CAPITAL FUNDS

Police Building Debt Service	PROGRAM	Fund 400	
<p><b>PURPOSE:</b> The Police Administration and Holding Facility Lease Revenue Bonds, Series 1994A were issued in March 1994 for \$107,399,438.50 at a 5.80% yield. This program accounts for the flow of funds in terms of revenues and expenditures based on the debt service schedule.</p>			
	<b>ACTUAL</b>	<b>PROJECTED</b>	<b>APPROVED</b>
	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>REVENUES</b>			
400 POLICE BUILDING DEBT SERVICE			
5712 Bond Reserve Releases	4,372,406	0	0
5812 Earnings on Investments	11,555	0	0
5813 Investment Income -Trustee	479,318	0	0
5990 Transfer From General Fund 11	7,898,850	9,224,225	9,126,625
<b>TOTAL POLICE BUILDING DEBT SERVICE FUND</b>	<b><u>12,762,129</u></b>	<b><u>9,224,225</u></b>	<b><u>9,126,625</u></b>
	<b>ACTUAL</b>	<b>PROJECTED</b>	<b>APPROVED</b>
	<b>FY 04-05</b>	<b>FY 05-06</b>	<b>FY 06-07</b>
<b>EXPENDITURES</b>			
400-343 POLICE BUILDING DEBT SERVICE			
6291 Other Contractual Services	8,983	10,770	10,770
6781 Bond Principal	2,185,000	3,565,000	3,610,000
6791 Bond Interest	5,713,850	5,659,225	5,516,625
6800-11 Transfer to General Fund	5,500,000	2,300,000	0
<b>TOTAL POLICE BUILDING DEBT SERVICE FUND</b>	<b><u>13,407,833</u></b>	<b><u>11,534,995</u></b>	<b><u>9,137,395</u></b>

## CAPITAL FUNDS

### Police Building Debt Schedule

### PROGRAM

**Fund 400**

**PURPOSE:** The Police Administration and Holding Facility Lease Revenue Bonds, Series 1994A were issued in March 1994 for \$107,399,438.50 at a 5.80% yield. In February 2004, the City issued a Lease Revenue Refunding Bonds Series 2004A to defease a portion of the \$107,399,438.50 in the aggregate principal amount of \$38,830,000 at an average yield of 3.0455 %. The refunding gave the City a net present value savings of \$ 3,282,010. This program shows the debt service payment schedule to defease the balance of the 1994 Lease Revenue Bonds and the Refunding Lease Revenue Bonds Series 2004A.

**CITY OF SANTA ANA  
POLICE BUILDING DEBT SERVICE FUND: REFUNDING LEASE REVENUE BONDS SERIES 2004A  
SCHEDULE OF ANNUAL DEBT SERVICE**

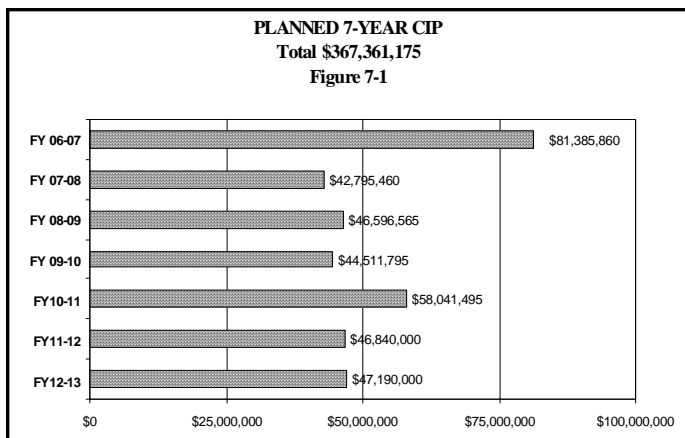
<u>Fiscal Year*</u>	<u>Principal Repayment</u>	<u>Interest Payments</u>	<u>Total Annual Interest &amp; Principal Payments</u>	<u>Capitalized Interest DSRF** Earnings</u>	<u>Annual Net Debt Service Year Ending</u>
<b>2006-2007</b>	<b>3,610,000</b>	<b>5,516,625</b>	<b>9,126,625</b>	<b>0</b>	<b>9,126,625</b>
2007-2008	3,755,000	5,372,225	9,127,225	0	9,127,225
2008-2009	3,870,000	5,259,575	9,129,575	0	9,129,575
2009-2010	4,030,000	5,085,425	9,115,425	0	9,115,425
2010-2011	4,190,000	4,904,075	9,094,075	0	9,094,075
2011-2012	4,370,000	4,694,575	9,064,575	0	9,064,575
2012-2013	4,585,000	4,541,625	9,126,625	0	9,126,625
2013-2014	4,685,000	4,381,150	9,066,150	0	9,066,150
2014-2015	5,030,000	4,193,750	9,223,750	0	9,223,750
2015-2016	5,345,000	3,879,375	9,224,375	0	9,224,375
2016-2017	5,680,000	3,545,313	9,225,313	0	9,225,313
2017-2018	6,035,000	3,190,313	9,225,313	0	9,225,313
2018-2019	6,410,000	2,813,125	9,223,125	0	9,223,125
2019-2020	6,815,000	2,412,500	9,227,500	0	9,227,500
2020-2021	7,240,000	1,986,563	9,226,563	0	9,226,563
2021-2022	7,690,000	1,534,063	9,224,063	0	9,224,063
2022-2023	8,170,000	1,053,438	9,223,438	0	9,223,438
2023-2024	8,685,000	542,813	9,227,813	0	9,227,813
<b>TOTAL</b>	<b>100,195,000</b>	<b>64,906,528</b>	<b>165,101,528</b>	<b>0</b>	<b>165,101,528</b>

\* Fiscal Year begins July 1st and ends June 30th.

\*\* Debt Service Reserve Fund (DSRF)

**CAPITAL IMPROVEMENT PROGRAM (CIP)**

Capital investments to construct, maintain, repair, and improve Santa Ana’s hardscape are needed to meet the City's goal to provide first-rate infrastructure and community facilities, and to assure the City’s continued economic vitality. The Capital Improvement Program (CIP) lists and describes all planned projects and is updated yearly to reflect current and projected conditions. As shown in **Figure 7-1**, the City plans to invest \$367.3 million for CIP projects between FY 2006-07 and FY 2012-13 with \$81 million budgeted in FY 06-07.



**Table 7-2** shows FY 06-07 Budgeted CIP and per capita CIP expenditure ratios for the seven largest Orange County cities. Santa Ana’s CIP funding is considerably lower than Anaheim’s, primarily due to the presence of Disneyland and the contribution by Disney and other franchises to improve access roads to the attraction. Santa Ana’s CIP budget has more than doubled thanks to the funding received for Select Street projects. The CIP increased from \$35 million in FY05-06 to \$81 million in FY 06-07.

CITY	Budgeted CIP	Population	Per Capita Expenditures
Anaheim	186,795,477	342,410	\$ 546
Santa Ana	81,385,860	351,697	\$ 231
Irvine	44,092,870	193,785	\$ 228
Garden Grove	34,320,000	171,765	\$ 200
Fullerton	25,031,000	136,428	\$ 183
Orange	24,716,326	137,801	\$ 179
Huntington Beach	26,000,000	201,000	\$ 129

Source: Individual cities and State of California Department of Finance

**SOURCES OF FUNDS**

To ensure proper levels of capital investment, the City uses various funding sources to finance the projects outlined in the City's CIP. **Figure 7-2** shows funding sources and amounts available to the City for capital projects. These funds are generally available to the City through government grants, development fees, and special local taxes.

**Orange County Combined Transportation Funding Programs**

The City receives transportation funding from Orange County through the following programs: Measure M Streets and Roads Programs, Arterial Highway Financing Program (AHFP), and Inter-modal Surface Transportation Efficiency Act (ISTEA) programs. The Revised Traffic Improvement & Growth Management Plan, better known as **Measure M**, was approved by Orange County voters in November 1990 allowing a 0.5 percent sales tax increase for a twenty year period. Measure M tax revenues must be used solely for transportation improvement projects and programs and is distributed in four categories: 43% to Freeway Projects; 25% to Transit Projects; 21% to Local Streets and Roads Projects; and 11% to Regional Streets and Roads Projects.

The **Arterial Highway Financing Program (AHFP)** was established in 1958 to develop an orderly system of arterial highways throughout Orange County in accordance with a countywide Master Plan of Arterial Highways (MPAH). The intent is to assist Orange County cities fund their regional transportation facilities. AHFP funds for cities come from a portion of Orange County’s Highway Users Tax allocation administered by the OCTA.

The **Intermodal Surface Transportation Efficiency Act (ISTEA)** of 1991 provides federal funding for local transportation projects. Unlike previous federal transportation acts, ISTEA is more flexible in that local governments are granted more control over funding administration. ISTEA-funded projects include the Local & Regional Surface Transportation Program (STP), Congestion Mitigation/Air Quality, Bridge Replacement, and Mass Transit.

**Gas Tax**

The Gas Tax is a major source of funding for research, planning, construction, improvement, maintenance, and operation of public streets and highways. Gas tax monies are allocated to localities according to a population-based formula that takes into account the overall transportation needs of the state.

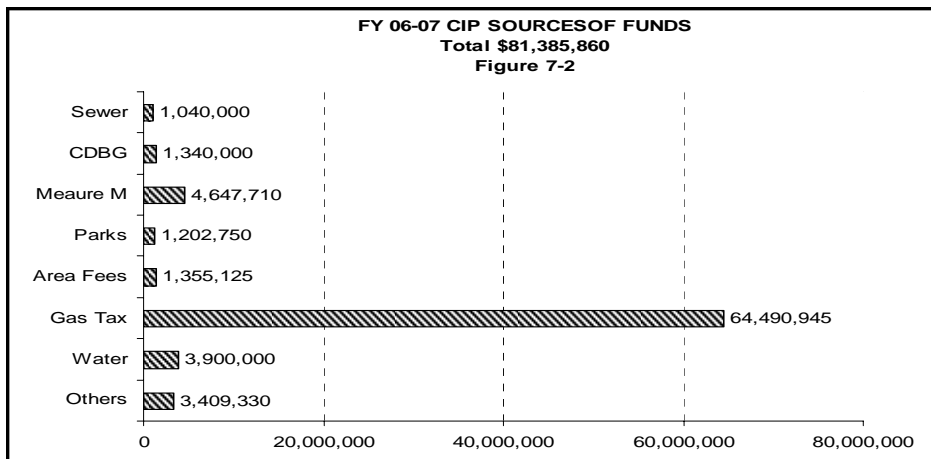
**Tax Increment**

When a Redevelopment Project Area (RPA) is created, all real estate in the RPA is given a base assessment value. Changes in ownership, and new development or improvements would increase the assessed value of the improved property, which is then reassessed at a higher value. The property tax increase over the base assessment value is called the tax increment. The City’s Community Development Agency (CDA) has the authority to use tax increment money for capital projects. CDA issues tax allocation bonds to pay for these projects. The County of Orange collects the tax increment revenue and makes it available to CDA upon demonstration of debt.

maintains a separate fund for each local drainage area. Revenue in each drainage area fund must be expended within the boundaries of the drainage area from which the fees were collected.

**Park Acquisition & Development Funds**

The City Council established a per capita standard of two acres of park and recreation facilities per one thousand City residents. To maintain this standard, the City charges a Residential Development Fee to any person or corporation adding a net increase in the number of residential units or converting apartments to condominiums in the City. The proceeds are used for the acquisition, construction, and renovation of park and recreation facilities.



**Community Development Block Grants (CDBG)**

CDBG is a federal program to help eliminate blight, develop viable communities with decent housing, and expand opportunities for low- and moderate- income families. A maximum of 15% of CDBG monies received annually may be used for Social Services programs, with the balance going to capital projects.

**CIP PROJECT CATEGORIES**

Capital improvement investments are methodically and consistently tracked based on the six major project categories the City has used over the last decade: arterial, traffic, neighborhood, infrastructure, city facility, and park improvements as shown in **Figure 7-3** below.

**Sewer Connection Fees**

These fees pay for sewer connections related to various types of developments. Fees are paid at the time of application for a sewer connection permit, and are based on the number of fixture units and the cost per lineal feet of construction of a main sewer line.



**Transportation System Improvement Area Fees**

Transportation System Improvement Area (TSIA) Fees are paid by developers to offset the cost of providing transportation system improvements for new development. The fee is a percentage of the estimated construction costs.

**Arterial Improvements**

Arterial improvements refer to street widening and street reconstruction/resurfacing projects and account for over \$70.6 million or 86.78% of the total CIP budget for FY 06-07. The largest projects include arterial widening of Bristol Street (\$46 million) and street reconstruction and resurfacing of Standard Avenue (\$2.5 million).

TSIA fees can only be used to improve the transportation system within that TSI area.

**Drainage Area Fees**

Like TSIA fees, drainage fees are paid by developers to offset the cost of system improvements to accommodate new development. The City is divided into several local drainage areas created by City Council resolution. The City

**Infrastructure Improvements**

Infrastructure improvements refer to water, storm drain, sewer, and underground utility projects and account for \$5.8 million or 7.13% of the CIP. The largest projects in-

clude the Fourth Street at Eastside Sewer Lift Reconstruction (\$500,000) and Citywide Water Main Replacements (\$3.4 million).

**Traffic Improvements**

Traffic improvements account for \$666,680 or 0.82% of the total CIP budget. The largest project is Phase I of the Bristol Street Traffic Management. This project will install traffic signal communication infrastructure on Bristol Street between Fifth Street and Hesperian Street. This will allow real-time traffic data for traffic signal operations.



**Park Facility**

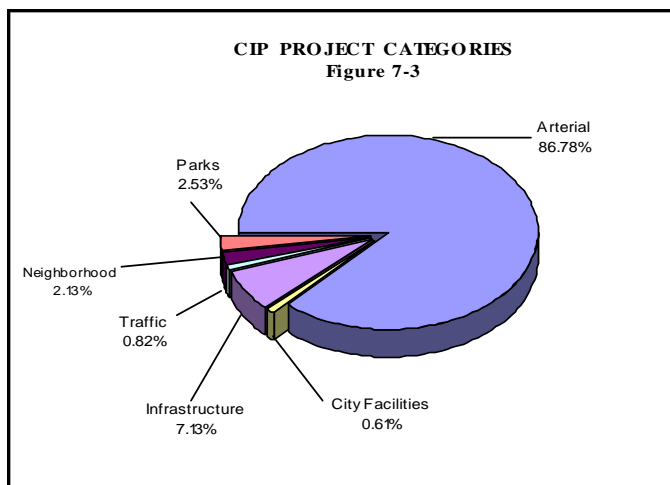
The City has allocated \$2,058,080 or 2.53% of the total CIP budget to Park Facilities. The projects include improvements to Santiago Park Nature Reserve Amphitheatre, Thornton Park and Windsor Park, as well as \$1.3 million for the installation of Synthetic Turf at the Santa Ana Stadium. Renovations will also be done to Thornton Park Bike Trail.

**Neighborhood Improvements**

This category includes citywide curb, gutter, sidewalk replacements and neighborhood street improvements. More than \$1.7 million or 2.13% of the total CIP budget has been earmarked for this category. The priority in FY 06-07 is to focus on neighborhood traffic mitigation improvement projects (\$1 million).

**City Facilities**

This category includes City facility improvement projects for FY 06-07 which accounts for \$500,000 or 0.61% of the total CIP budget for improvements to the Memorial Park Community Center.



**CIP PROCESS CALENDAR**

From *December through March*, departments prepare their Capital Improvement Program (CIP) requests by identifying capital project needs and establishing project feasibility, scheduling, alternatives, and cost estimates. CIP requests are reviewed and/or approved by the respective department head to ensure consistency with City goals and priorities. Projects receiving such approval are submitted to the City Manager for final review.

In *April*, Public Works staff evaluates the capital project requests. Typically, Public Works is the lead agency in the formulation of the CIP since most CIP projects and funding sources are under its purview. The Community Development Agency provides considerable CIP funding from the agency's tax increment monies.

Historically, the City's practice has been to identify CIP funding on the premise of "no change in the City's current staff or service levels." On the basis of this evaluation, and direction from the City Manager, the proposed CIP budget is prepared for submission to the Planning Commission and the City Council.

During *May* of each year, the Planning Commission reviews the CIP and submits recommendations to the City Council. The City Council also reviews the CIP document, as presented by the City Manager, along with any Planning Commission recommendations. The Council holds public hearings, as required, and directs any revisions or deletions. The CIP is then adopted, along with the rest of the annual City budget, by City Council ordinance.

**PRIORITY FACTORS FOR CIP INCLUSION**

The City uses established criteria to determine which projects to include in the final CIP. The criteria is reviewed annually and modified as necessary. Priority is given to projects that:

1. are required by an agreement with another agency;
2. are essential to public health or safety;
3. are grant funded and would have minimal or no operating cost impact on the General Fund;
4. will preserve an existing capital facility and avert greater expenses in future years, with no increase in General Fund operating cost; (e.g., continuation of a 10-year cycle street maintenance program);
5. save on General Fund operating costs;
6. fulfill a City commitment (evidenced by previous inclusion in the CIP and community support) to provide minimum facilities in areas deemed deficient;
7. purchase land for future projects at favorable “pre-developed” prices;
8. are new facilities with minimal or no operating cost, or whose operating cost has been designated by the Council as exceptions to the established operating cost policy;
9. are to be constructed as a cost-sharing activity in conjunction with another agency;
10. generates sufficient revenue to be essentially self-supporting;
11. increases the use or efficiency of an existing facility with minimal or no operating cost increase;
12. fulfill City commitment (evidenced by previous inclusion in the CIP and by community support) to provide greater than minimal facilities;
13. are grant funded but would require increased operating costs in the General Fund; and
14. are not grant funded and would require increased operating costs in the General Fund, and have not been designated as exceptions to the operating cost policy by previous City Council actions.

**Santa Ana** is one of only 28 cities nationwide, and of only 2 in Orange County, to receive the highest rating of *Class 1* city in the Insurance Services Office, Inc. (ISO) survey of community fire safety. This distinction was achieved in part because of the City’s proactive investments in firefighting capital assets. The ISO evaluation criteria is described below.

**FIRE DEPARTMENT (50 %):** includes number and location of fire engine companies on duty; availability of fire equipment, (e.g., aerial ladders), firefighter training; and response time.

**WATER SUPPLY (40%):** includes water sufficiency to fight a fire, beyond normal needs; water pump, storage and filtration systems; number and location of fire hydrants and their location.

**FIRE ALARMS (10%):** includes adequacy of fire dispatch systems; number of phone lines in fire dispatch center; size of dispatch staff per shift; firefighter notification methods.

**ISO FIRE PROTECTION RATINGS  
OF ORANGE COUNTY CITIES**

Class 1 (Outstanding) to Class 10 (Unprotected)

CITY	RATING
Anaheim	1
Brea	3/9**
Buena Park	2
Costa Mesa	2
Cypress	3/9**
Dana Point	3/9**
Fountain Valley	3
Fullerton	2
Garden Grove	2
Huntington Beach	2
Irvine	3/9**
La Habra	3
Laguna Beach	4
Laguna Hills	3/9**
Laguna Niguel	3/9**
Lake Forest	3/9**
Los Alamitos	3/9**
Mission Viejo	3/9**
Newport Beach	2
Orange	2
Placentia	3/9
San Clemente	4
San Juan Capistrano	3/9**
<b>Santa Ana</b>	<b>1</b>
Seal Beach	3/9**
Stanton	3/9**
Tustin	3/9**
Villa Park	3/9**
Westminster	2
Yorba Linda	3/9**
Orange County	3/9**

Class 1 to 8: area is classified as protected, which means the community has at least one fire hydrant every 1,000 feet and a fire station every 5 miles.

Class 9: semiprotected and usually indicates a rural area.  
Class 10: unprotected.

\*\* Split ratings are for communities served by the Orange County Fire Authority, which serves both urban and rural areas. The better score would represent the urbanized communities, the lower score represents rural areas.

Source: Insurance Services Office, Inc. of New York 1998



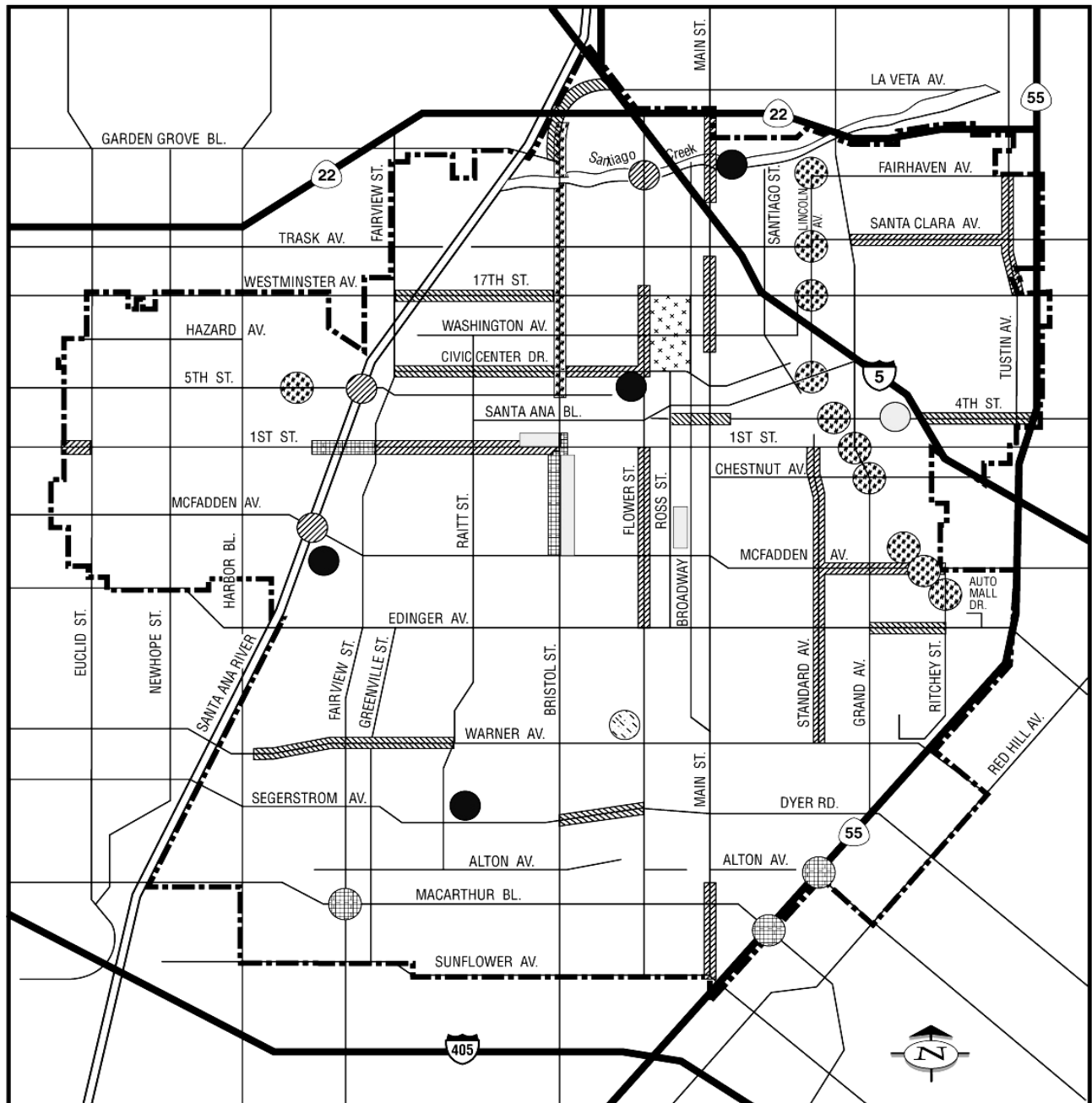


# City of Santa Ana Construction Projects

Target Schedules  
2006-2007

## LEGEND

- Neighborhood Street Improvements
- Arterial Widening
- Street Reconstruction/Resurfacing
- Traffic Improvements
- Infrastructure Improvements
- City Facility Improvements
- Park Facility Improvements



## FY 06-07 CIP PROJECTS BY CATEGORY

<u>PROJECTS</u>	<u>TOTAL</u>
<b>I. NEIGHBORHOOD IMPROVEMENTS</b>	
<b>Neighborhood Street Improvements</b>	
Willard Neighborhood Improvements	400,000
Neighborhood Traffic Mitigation	1,081,500
<b>Subtotal Neighborhood Street</b>	<b>1,481,500</b>
<b>Curb, Gutter, Sidewalk</b>	
Omnibus Concrete	250,000
<b>Subtotal Curb, Gutter, Sidewalk</b>	<b>250,000</b>
<b>TOTAL NEIGHBORHOOD IMPROVEMENTS</b>	<b>1,731,500</b>
<b>II. ARTERIAL IMPROVEMENTS</b>	
<b>Arterial Widening</b>	
Alton Avenue Overcrossing @ SR-55	255,000
Bristol Street Widening: Phase I-McFadden to Pine	46,000,000
Bristol Street Widening: Pine to Third	2,228,345
Fairview/McArthur Intersection	692,340
First Street Bridge Widening over Santa Ana River	142,740
MacArthur Boulevard @ SR-55	310,100
Project Development	203,700
Right-of-Way Management	250,000
<b>Subtotal Arterial Widening</b>	<b>50,082,225</b>
<b>Street Reconstruction/Resurfacing</b>	
Bristol Street: Memory Lane to NCL	387,530
Civic Center Drive: Fairview to Flower	696,710
Edinger Avenue: Grand to Ritchey	628,750
First Street : Euclid to WCL	391,560
First Street: Santa Ana River to Bristol	1,328,100
Flower Street: 1st to Edinger	2,404,495
Flower Street: 17th to Civic Center	660,580
Fourth Street: 1-5 to SR-55	463,310
Main Street: 8th to 18th	769,635
Main Street: 18th to Buffalo	608,630
Main Street: Columbine to Sunflower	634,380
Main Street: Walkie to NCL	507,845
McFadden Avenue: Standard to ECL	494,075
Santa Clara Avenue: Grand to Tustin	180,970
Segerstrom Avenue: Flower to Bristol	1,101,870
Seventeenth Street: Fairview to Bristol	1,609,465
Standard Avenue: 1st to Warner	2,558,510
Tustin Avenue: 17th to NCL	707,565
Warner Avenue: Otis to Raitt	1,299,490
Bridge Barrier Rail replacement at Flower Street Bridge	299,385
Rehabilitation of Bridges at Fifth Street and McFadden Avenue	1,033,520
Downtown Streetscape Project - Phase II	1,531,000
Pavement Management	250,000
<b>Subtotal Street Reconstruction/Resurfacing</b>	<b>20,547,375</b>
<b>TOTAL ARTERIAL IMPROVEMENTS</b>	<b>70,629,600</b>

**III. TRAFFIC IMPROVEMENTS****Traffic Improvements**

Bristol Street Traffic Management-Phase I	312,500
HES/Fifth Street at Jackson-New Traffic Signal	40,000
Railroad Grade Crossing Enhancement Safety Projects	34,180
SBC (Pacific Bell) Rental Fee for Signal Interconnect	20,000
Traffic Management Plans	160,000
Traffic Signal Capital Improvement	100,000
<b>Subtotal Traffic Improvements</b>	<b>666,680</b>

**TOTAL TRAFFIC IMPROVEMENTS** 666,680

**IV. INFRASTRUCTURE IMPROVEMENTS****SEWER**

Birch Street: Bishop to Richland	120,000
First Street: Bristol to Pacific	130,000
Fourth Street as Eastside	500,000
Sewer Main Hot Spot Repairs and Main Replacements	290,000
<b>Subtotal Sewer</b>	<b>1,040,000</b>

**WATER**

SCADA System Radio Communications	500,000
Water Main Replacements- Extended Downtown Area	2,000,000
Water Main Replacements-Southeast Area	400,000
Water Main Replacements-Southwest Area	1,000,000
<b>Subtotal Water</b>	<b>3,900,000</b>

**UNDERGROUND UTILITIES**

Bristol Street: McFadden to Pine (Underground Utilities)	860,000
<b>Subtotal Underground Utilities</b>	<b>860,000</b>

**TOTAL INFRASTRUCTURE IMPROVEMENTS** 5,800,000

**V. CITY FACILITY IMPROVEMENTS**

Memorial Park Community Center	500,000
<b>Subtotal City Facility Improvements</b>	<b>500,000</b>

**TOTAL CITY FACILITY IMPROVEMENTS** 500,000

**VI. PARK FACILITY IMPROVEMENTS****Park Improvements/Renovation**

Santa Ana Stadium Synthetic Turf Improvement	1,200,000
Santiago Park Nature Reserve Amphitheatre	300,000
Thornton Park Bike Trail Renovation	158,080
Windsor Park Improvements	400,000
<b>Subtotal Park Improvements/Renovation</b>	<b>2,058,080</b>

**TOTAL PARK FACILITY IMPROVEMENTS** 2,058,080

**GRAND TOTAL** 81,385,860

**SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM  
FY 06-07 THROUGH FY 12-13**

<b>PROJECTS</b>	<b>FY 06-07</b>	<b>FY 07-08</b>	<b>FY 08-09</b>	<b>FY 09-10</b>	<b>FY 10-11</b>	<b>FY 11-12</b>	<b>FY 12-13</b>	<b>TOTAL</b>
<b>I. NEIGHBORHOOD IMPROVEMENTS</b>								
Neighborhood Street Improvements	1,481,500	1,093,000	1,680,245	2,148,000	4,260,295	1,680,000	1,870,000	14,213,040
Curb, gutter, Sidewalk Improvements	250,000	250,000	250,000	250,000	250,000	250,000	250,000	1,750,000
<b>Total Neighborhood Improvements</b>	<b>1,731,500</b>	<b>1,343,000</b>	<b>1,930,245</b>	<b>2,398,000</b>	<b>4,510,295</b>	<b>1,930,000</b>	<b>2,120,000</b>	<b>15,963,040</b>
<b>II. ARTERIAL IMPROVEMENTS</b>								
Arterial Widening	50,082,225	28,614,605	31,999,435	31,747,055	44,998,200	33,780,000	33,780,000	255,001,520
Street Reconstruction/Resurfacing	20,547,375	5,287,585	4,077,515	300,000	300,000	300,000	300,000	31,112,475
<b>Total Arterial Improvements</b>	<b>70,629,600</b>	<b>33,902,190</b>	<b>36,076,950</b>	<b>32,047,055</b>	<b>45,298,200</b>	<b>34,080,000</b>	<b>34,080,000</b>	<b>286,113,995</b>
<b>III. TRAFFIC IMPROVEMENTS</b>								
Traffic Improvements	666,680	1,430,270	1,255,370	3,072,740	460,000	380,000	190,000	7,455,060
<b>Total Traffic Improvements</b>	<b>666,680</b>	<b>1,430,270</b>	<b>1,255,370</b>	<b>3,072,740</b>	<b>460,000</b>	<b>380,000</b>	<b>190,000</b>	<b>7,455,060</b>
<b>IV. INFRASTRUCTURE IMPROVEMENTS</b>								
Sewer	1,040,000	1,760,000	1,700,000	2,050,000	2,400,000	2,750,000	3,100,000	14,800,000
Water	3,900,000	3,500,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	27,400,000
Storm Drain	0	0	0	0	0	0	0	0
Underground Utilities	860,000	860,000	1,634,000	944,000	1,373,000	3,700,000	3,700,000	13,071,000
<b>Total Infrastructure Improvements</b>	<b>5,800,000</b>	<b>6,120,000</b>	<b>7,334,000</b>	<b>6,994,000</b>	<b>7,773,000</b>	<b>10,450,000</b>	<b>10,800,000</b>	<b>55,271,000</b>
<b>V. CITY FACILITY IMPROVEMENTS</b>								
Facility Improvements	500,000	0	0	0	0	0	0	500,000
<b>Total City Facility Improvements</b>	<b>500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>500,000</b>
<b>VI. PARK IMPROVEMENTS</b>								
Park Improvements/Renovation	2,058,080	0	0	0	0	0	0	2,058,080
<b>Total Park Improvements</b>	<b>2,058,080</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,058,080</b>
<b>GRAND TOTAL</b>	<b>81,385,860</b>	<b>42,795,460</b>	<b>46,596,565</b>	<b>44,511,795</b>	<b>58,041,495</b>	<b>46,840,000</b>	<b>47,190,000</b>	<b>367,361,175</b>

.....**A**.....

- Accounting System:** The total set of records and procedures which are used to record, classify, and report information on the financial status and operations of an entity.
  
- Accrual Basis of Accounting:** A method of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows.
  
- Activity:** A specific unit of work or service performed.
  
- Appropriation:** An authorization made by the City Council which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one year period.
  
- Appropriation Ordinance:** The official enactment by the City Council establishing the legal authority for the City officials to obligate and expend resources.
  
- Assessed Valuation:** The estimated value placed upon real and personal property by the County Assessor as the basis for levying property taxes.
  
- Assets:** Property owned by the City which has monetary values.
  
- Audit:** A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to:
  - ascertain whether financial statements fairly present financial positions and results of operations;
  - test whether transactions have been legally performed;
  - identify areas for possible improvements in accounting practices and procedures;
  - ascertain whether transactions have been recorded accurately and consistently; and
  - ascertain the managerial conduct of officials responsible for governmental resources.

.....**B**.....

- Balance Sheet:** A statement purporting to present the financial position of an entity by disclosing its assets, liabilities, and fund equities as of a specific date. Under varying circumstances, assets are carried at "lower of cost or market", "cost less allowance for depreciation", etc.
  
- Base Budget:** Ongoing expense for personnel, contractual services, and the replacement of supplies and equipment required to maintain service levels previously authorized by the City Council.
  
- Basis of Accounting:** The timing of recognition, that is, when the effects of transactions or events should be recognized for financial reporting purposes.
  
- Bond (Debt Instrument):** A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt to pay for specific capital expenditures.

**Budget (Operating):** A plan of financial operation embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates). The term is also sometimes used to denote the officially approved expenditure ceilings under which the City and its departments operate.

**Budget Calendar:** The schedule of key dates or milestones which the City follows in the preparation and adoption of the budget.

**Budget Message:** A general discussion of the proposed budget presented in writing as a part of, or supplement to, the budget document. Explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the City Manager.

.....C.....

**Capital Assets:** Assets of significant value and having a useful life of more than one year. Capital assets are also called fixed assets.

**Capital Budget:** A plan of proposed capital expenditures and the means of financing them. The capital budget is enacted as part of the City's consolidated budget which includes both operating and capital outlays, and is based on a capital improvement program (CIP).

**Capital Improvement Program (CIP):** A plan for capital expenditures to be incurred each year over a period of ten future years setting forth each capital project, the amount to be expended in each year, and the method of financing those expenditures.

**Capital Outlays:** Expenditures for the acquisition of capital assets. Includes the cost of land, buildings, permanent improvements, machinery, large tools, rolling and stationary equipment.

**Capital Projects:** Projects which purchase or construct capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a building or facility.

**Capital Projects Fund:** Used to account for financial resources used for the acquisition or construction of major capital facilities (other than those financed by proprietary Funds).

**Certificate of Deposit:** A negotiable or non-negotiable receipt for monies deposited in a bank or financial institution for a specified period for a specified rate of interest.

**Comprehensive Annual Financial Report (CAFR):** the official annual financial report of a government, which encompasses all funds.

**Community Development Block Grant (CDBG):** The Housing and Community Development Act of 1974 provides funds to cities and counties to develop urban communities, decent housing, suitable living environments, and expanded economic opportunities primarily for the benefit of low and moderate-income people. This federal program gives priority to activities which benefit low and moderate-income individuals.

**Commodities:** Items of expenditure (in the operating budget) which after use, are consumed or show a material change in their physical condition, and which are generally of limited value and are characterized by rapid depreciation. Office supplies and motor fuel are examples of commodities.

**Contingency:** A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

**Contractual Services:** Expenditure for services the City receives from an internal service fund or an outside company. E.g., utilities, rent, and maintenance service agreements.

.....**D**.....

**Debt Service:** Payment of interest and repayment of principal to holders of the City's debt instruments.

**Debt Service Fund:** Used to account for the accumulation of resources for, and payment of general long-term debt.

**Deficit:** (1) Excess of an entity's liabilities over its assets (See Fund Balance)  
(2) Excess of expenditures or expenses over revenues during accounting period.

**Depreciation:** (1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.  
(2) That portion of the cost of a capital asset ~ charged as an expense during a particular period.

.....**E**.....

**Education Revenue Augmentation Fund (ERAF):** In 1992, the State of California enacted legislation that shifted partial financial responsibility for funding education to local government (cities, counties and special districts). The State did this by instructing county auditors to shift the allocation of local property tax revenues from local government to educational revenue augmentation funds, directing that specified amounts for city, county and other local agency property taxes be deposited into these funds to support schools.

**Encumbrances:** Obligations in the form of purchase orders or contract commitment are chargeable to an appropriation and for which a part appropriation is reserved. They cease to be encumbrances when an actual liability is set up.

**Enterprise Fund:** Separate financial accounting used for government operations financed and operated in a manner similar to a business enterprise where the intent of the governing body is for the costs (expenses in depreciation) of providing goods or services to the general public be financed or recovered primarily through user charges, or where the governing body has decided that periodic determination of net income is appropriate for capital maintenance, public policy, management control, or other purposes. Examples of Enterprise Funds are those used for transit systems.

**Expenditures:** Where accounts are kept on the accrual or modified accrual basis accounting, the cost of goods received or services rendered whether payments have been made or not. Where accounts are kept on basis, expenditures are recognized only when the cash payments above purposes are made.

.....**F**.....

- Fiscal Year:** The twelve month period beginning July 1st and ending the following June 30th.
- Fixed Charges:** Items of expenditure for services rendered by internal operation City. Rental of City equipment, computer services, building rental, operating expenses, and depreciation are examples of fixed charge.
- Full Faith and Credit;** A pledge of the City's taxing power of a government to repay obligations (typically used in reference to General Obligation Bonds supported debt).
- Fund:** An independent fiscal and accounting entity with a self-balancing accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.
- Fund Balance:** The Excess of an entity's assets over its liabilities. A negative fund balance is sometimes called a deficit.

.....**G**.....

- General Fund:** The fund supported by taxes, fees, and other revenues that may be used for any lawful purpose. The general fund accounts for all financial resources except those required to be accounted for in another fund.
- Generally Accepted Accounting Principals (GAAP):** The conventions, rules, and procedures that serve as the norm for the fair presentation of the financial statements.
- General Obligation Bonds:** When the City pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligation (G.O.) bonds. Sometimes the term is also used to refer to bonds which are to be repaid from taxes and other general revenues. In California, G.O. bonds must be authorized by public referenda with two-thirds voter approval.

.....**I**.....

- Intergovernmental Grant:** A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the State and Federal governments. Grants are usually made for specified purposes.
- Internal Service Fund:** Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City.
- Investment:** Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments.

.....**L**.....

- Liability:** Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date. NOTE: The term does not include encumbrances.



.....**M**.....

**Maturities:** The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

**Modified Accrual Basis:** The accrual basis of accounting where revenues are recognized when they become both “measurable” and “available” to finance expenditures of the current period. All governmental funds and agency funds are accounted for using the modified accrual basis of accounting.

**Measure M:** An initiative passed by Orange County voters to fund transportation improvements using revenue generated by a countywide half-cent sales tax. The various cities of Orange County receive funding from the Orange County Transportation Authority (OCTA) and are required to spend the monies on transportation projects.

.....**O**.....

**Object of Expenditure:** Expenditure classifications based upon the types or categories of goods and services purchased. Typical objects and expenditure include:

- personnel services (salaries and wages);
- contractual services (utilities, maintenance contracts, travel);
- commodities;
- fixed charges (rental of City equipment, City building rental); and
- capital outlays.

**Operating Funds:** Resources derived from recurring revenue sources used to finance ongoing operating expenditures and pay-as-you-go capital projects.

.....**P**.....

**Performance Measures:** Specific quantitative measures of work performed within an activity or program (e.g., total miles of streets cleaned). Also, a specific quantitative measure of results obtained through a program or activity (e.g., reduced incidence of vandalism due to new street lighting program).

**Personnel Services:** Items of expenditures in the operating budget for salaries and wages paid for services performed by City employees, the incidental fringe benefit cost associated with City employment, and amounts paid to outside firms, consultants, or individuals for contract personal services.

.....**R**.....

**Rating:** The creditworthiness of a City is evaluated by independent agencies.

**Reserve:** An account used to indicate that a portion of fund equity is legally restricted for a specific purpose, or set aside for emergencies or unforeseen expenditures not otherwise budgeted for. Reserve accounts can also be used to earmark a portion of fund balance to indicate that it is not appropriate for expenditures.

**Resources:** Total dollars available for appropriations including estimated revenues, fund transfers, and beginning fund balances.

**Revenue:** The term designates an increase to a fund's assets which:  
- does not increase a liability (e.g., proceeds from a loan);  
- does not represent a repayment of an expenditure already made;  
- does not represent a cancellation of certain liabilities; and  
- does not represent an increase in contributed capital.

**Revenue Bonds:** When a government issues bonds which do not pledge the full faith and credit of the jurisdiction, it issues limited liability revenue bonds. Typically, pledges are made to dedicate one specific revenue source to repay these bonds. In addition to a pledge of revenues, such bonds sometimes may be secured by a lien against property. In Santa Ana, revenues are typically derived from rates charged for utilities.

**Revenue Estimate:** A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.

.....**S**.....

**Source of Revenue:** Revenues are classified according to their source or point of origin.

**Special Revenue Fund:** Used to account for the proceeds of special revenue sources that are restricted by law (or administrative action) to expenditures for specific purposes.

.....**T**.....

**T-Rating:** Designates a position which will be eliminated from the budget upon the departure of the incumbent employee.

**Triple Flip:** In March 2004, the voters of California approved Proposition 57(the California Economic Recovery Bond Act) which reduced the City of Santa Ana's Local Sales and Use tax by ¼% and replaced (backfilled) the reduction with dollar-for-dollar allocation of local property tax.

.....**U**.....

**Unit Cost:** The cost required to produce a specific product or unit of service (e.g., the cost to purify one thousand gallons of water).

**User Charges (also Known as User Fees):** The payment of a fee for direct receipt of a public service by the party benefiting from the service.

**UDAG:** Urban Development Action Grant.

.....**Y**.....

**Yield:** The rate earned on an investment based on the price paid.

- 6100 PERSONNEL SERVICES** - This classification includes all expenditures made as compensation for services rendered by City employees and officials; and outside consultant services.
- 6111 Salaries & Wages Regular** - All regular compensation and employee portion of retirement paid City employees on the payroll.
  - 6112 Salaries & Wages Disability** - For Police and Fire Department payroll use only.
  - 6113 Salaries & Wages Retirement** - For Fire Department payroll use only.
  - 6131 Salaries & Wages Temporary** - Compensation paid temporary employees engaged for a specified time, or to replace regular employees on vacation.
  - 6141 Salaries & Wages Overtime** - Compensation paid for all overtime.
  - 6151 Retirement Plan Charges** - City's share for employee retirement. (Employer PERS Contribution)
  - 6161 Medicare Insurance Charges** - City's share for employee medicare insurance.
  - 6171 Employees Insurance Charges** - City's share for employee group health insurance.
  - 6172 Retired Medical Insurance (Fire)** - City's share for retired employees' medical insurance.
  - 6181 Compensation Insurance Charges** - City's share for employee worker's compensation.
  - 6191 Other Personnel Services** - All amounts paid to outside firms, consultants, or individuals for contract personnel services.
  - 6192 Audit Fees (Housing)** - Fees for external audit.
  - 6194 Preliminary Administration Fee (Housing)** - Administrative cost for the Housing Authority staff for time put into new projects.
- 6200 CONTRACTUAL SERVICES** - Includes all expenditures for utilities; communications; transportation; maintenance or services such as labor, materials and/or equipment; memberships; subscriptions; retirement administration; advertising; sewage, trash and garbage charges; auto allowances; freight; travel and subsistence.
- 6201 Utilities** - Expenditures for electrical and power services; gas and water services.
  - 6211 Communications** - Expenditures for telephone, toll and long distance, acquisition and monthly usage of cellular phones, telephones and headsets, telephone moves and changes, and telephone system maintenance, and paging services.
  - 6219 Conventions & Conferences** - Department head or designee travel and conference expenses.
  - 6221 Training and Transportation** - Seminar fees, allowances for travel and subsistence, parking fees.

- 6222 Transportation (JTPA)** - Purchase of bus passes for JTPA participants.
- Marketing Program Travel (EDC)** - Non-local business promotion and retention (see 223)
- Training/Tuition Reimbursement (Police)** - City tuition reimbursement to sworn Police officers approved by Human Resources relative to the Police Department Career Development Program.
- 6223 Business Promotions (EDC)** - Expenditures for local business promotion and retention, i.e. travel, meetings, meals, refreshments, local booths setup, trade expo participation.
- Transportation/Criminal Extradition (Police)** - Allowance for travel and subsistence and other related costs necessary to extradite a criminal.
- 6224 Travel Expense for Investigation (Police)**
- 6231 Advertising** - Media announcements and other related costs to disseminate information.
- 6241 Janitorial and Housekeeping** - Expenditures for contract janitorial and housekeeping services; laundry and dry cleaning; uniforms, badges and belt repairs.
- 6251 Other Agency Services** - Assessing and tax collecting; public health services; retirement and administration; technical personnel services; pound services; boarding prisoners; sewage treatment; garbage and trash services; subscription and membership for trade and professional journals; associations, etc.; library periodicals; all services performed for the City by state, county, local or other outside agency.
- 6261 M&R Buildings and Grounds** - Expenditures for contract maintenance and repair of structural building (including fixed accessories); grounds and parking areas.
- 6271 M&R Improvements** - Expenditures for contract maintenance and repair of signs and standards; pipe lines and appurtenances; fire alarm and signal apparatus; fire hydrants; streets and alleys; street lights and electrollers; traffic signals and controls; and fences.
- 6281 M&R Machinery & Equipment** - Expenditures for contract maintenance and repair of office equipment; service contracts; furniture and fixtures; mobile tools; automotive equipment; motorcycles.; fire fighting equipment; heavy mobile equipment; stationary mechanical equipment; recreation and playground equipment; surveying and drafting equipment; radio equipment; and laboratory equipment.
- 6291 Other Contractual Services** - Unusual and unclassified contractual expenditures, or service costs including rental, of land or equipment not otherwise classified; taxes; interest; water pump tax; refunds; service charges for microfilm and microfiche; software license.
- 6294 Lease Payments** - Rental of non-City-owned building or office space.
- 6300 COMMODITIES** - Expenditures for purchases of materials, supplies, parts and tools for operation, repair or replacement purposes.
- 6312 Postage (Central Services)** - For use by Central Services only. Postage related expenditures for all other programs should be charged to 391.

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- 6332 Mechanic Tool Allowance (Fleet Maintenance)** - Expenditures for tools and gadgets for authorized personnel in Fleet Maintenance Division.
- 6333 Safety Shoes (JTPA)** - For participants in blue-collar job related training activities when required.
- 6382 Gasoline & Diesel Fuel (Equipment Maintenance Fund 75)** - For City-owned vehicles and equipment.
- 6391 Operating Materials & Supplies** - Expenditures for purchases of materials, supplies, parts and tools for operation, repair or replacement purposes; non-consumable items (chairs, bookcases, filing cabinets, etc.) which are less than \$5,000 each; and items that cannot be placed in one of the foregoing classifications.
- 6392 Animal Food (Zoo)**
- 6393 Education Supplies (Zoo)**
- 6500 FIXED CHARGES** - Expenditures for purchases of materials, supplies, parts and tools for operation, repair or replacement purposes.
- 6511 Equipment Rental** - Rental for City-owned vehicles which includes operating costs and reserve for replacement.
- 6521 Insurance (Risk Management)** - Premiums for Liability and Property Insurance, employee Group Insurance and Workers Compensation Insurance.
- 6522 Losses Paid/Insurance Passthrough (Risk Management)** - Expenditures for the settlement of insurance claims.
- 6523 Unemployment Claims Paid (Risk Management)** - Settlement of unemployment claims.
- 6525 Benefit Payments** - Medical/Workers Compensation (Risk Management)
- 6526 Benefit Payments - Dental (Risk Management)**
- 6534 Computer Services** – Allocated charges for computer services rendered by the General Fund Computer Services Division to non-General Fund user departments.
- 6535 Customer Service (Water Utilities)** - Charges related to billings and collection including meter reading, computer services, mailing of bills, receipts and deposit of payments, investigation of complaints, and serving incoming and outgoing water users.
- 6537 IS Strategic Plan Implementation** – Allocated charges for I.S. related project services rendered by the Information Services Division.
- 6571 Building & Site Rental** - Allocated space rental for City-owned buildings and facilities maintenance, janitorial services and charges for utilities.
- 6572 City Yard Operations** - Charges to other departments for City yard space rental and use.
- 6590 Indirect Operating Expenses** - Charges for City general overhead expenses.
- 6591 Depreciation (Water Utility and Equipment Maintenance)** - Portion of the cost of a fixed asset charged as an expense.
-

**6600**    **CAPITAL**

- 6611**    **Land** - Expenditure for land acquisition or right-of-way for any purpose; costs of clearing land, appraisal; negotiation; condemnation and escrow.
- 6621**    **Buildings** - Expenditure for acquisition and/or construction of buildings and attachments or components that are an integral part of the building.
- 6631**    **Improvements Other Than Buildings** - Fire hydrants, fire alarms and signal equipment; traffic control and street name signs; street lights and electrollers; traffic signal and control equipment; sewer and water mains and appurtenances; water meters and fixtures; storm drains and ditches; parking meters; streets and alleys; curbs, gutters and sidewalks; fences, retaining walls; trees and landscaping; sprinkler systems; parking lot paving.
- 6632**    **New Water Services/Pipes and Accessories (Water Utility)**
- 6633**    **Water Mains & Appurtenances (Water Utility)**
- 6635**    **Water Capital Projects (Water Utility)**
- 6641**    **Machinery & Equipment** - Computers, office equipment, furniture and fixtures; surveying and drafting instruments; museum pieces; automobiles, trucks, motorcycles; construction and street maintenance equipment; fire fighting equipment; police equipment and firearms; laboratory and photographic equipment; athletic field equipment, recreation and playground equipment; shop equipment; mobile tools; radio equipment; sewer plant equipment; water plant equipment. ITEMS CHARGED TO THIS ACCOUNT MUST COST AT LEAST \$5,000 EACH (except computers and computer-related hardware).
- 6651**    **Books, Records & Video** - All cloth bound publications (to distinguish from pamphlets, circulars and magazines), audio and video supplies.
- 6661**    **Computer Software-purchase above \$1,000**
- 6661-1**    **Computer Software-purchase below \$1,000**
- 6691**    **Animals** - Expenditure for zoo and police animal purchases.

**6700**    **DEBT SERVICE**

- 6771**    **Capitalized Lease Obligation** - Lease payments for property acquired by lease-purchase. Operating leases should be classified under Code 291.
- 6781**    **Bond Principal** - Principal payments on bonds payable.
- 6782**    **Principal** - Principal payments on notes and loans payable.
- 6791**    **Bond Interest** - Interest payments on bonds payable.
- 6792**    **Interest** - Interest payments on notes and loans payable.

**6800**    **INTERFUND TRANSFERS****6900**    **MISCELLANEOUS**

- 6905**    **Commercial Rehabilitation Loans** - Expenditures for the rehabilitation of commercial buildings to encourage owners to upgrade properties in need of major remodeling or repair.
- 6906**    **Commercial Rehabilitation Rebates** - Expenditures for commercial rebates to encourage commercial building facade improvements.
- 6911**    **Reserve Appropriations** - Excess of anticipated revenues over appropriations, set aside for contingencies.
- 6913**    **Reserve for Claims** - (Risk Management)
- 6921**    **Reserve for Replacements - (Fleet Maintenance)**
- 6931**    **Payment to Subagents** - Payment to other governmental agencies such as the Orange County Water District, Sanitation District, and Santa Ana Unified School District.
- 6933**    **Payment to Subagents** - Contractual fees paid to organizations who carry out programs/projects on behalf of the City.
- 6951**    **Residential Rehabilitation Loans** - Loans for the rehabilitation of residential units to encourage owners to upgrade properties that need major remodeling or repair.
- 6953**    **Mortgage Assistance Loans** - Direct subsidies to eligible homebuyers under the City's Mortgage Assistance Program.
- 6991**    **Reserve for Depreciation** - Contra-account for depreciation.
- 6992**    **Housing Assistance Payment (Housing)** - HUD rental subsidy payments for low and moderate income residents.
- 6993**    **Damage Claims (Housing)** - Damage claims of landlords under the Housing Assistance Program.
- 6994**    **Vacancy Claims (Housing)** - Claims of landlords due to vacancy.
- 6999**    **Inventory Adjustments (Central Stores)** - Cost adjustments to physical count of inventory (overages or shortages).

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**BUDGET LIAISONS**

**Budget Liaisons** serve as the vital communication link between the City’s Executive Management Team (EMT) and the Budget Office staff. Agency liaisons are managers and analysts who handle daily administrative/operational functions (purchasing, payroll, current year expenditure and revenue trends for various funds, year-end balancing, personnel changes etc.) in their respective agencies. In conjunction with those duties, these individuals must also be budget liaisons which handle the following responsibilities for their agencies: expenditure and revenue forecasts, coordination and implementation of miscellaneous fees, quantification of policy impacts, position control, payroll projections, strategic planning coordination and other duties as assigned. The Budget Office would like to thank the budget liaisons, as well as key budget management and support teammates for their hard work, patience, diligence and humor throughout the fiscal year . Listed below are the budget liaisons and key individuals involved in budget management and support resulting in the completion of the FY 06-07 budget process/document.

Executive Management-Budget.....	Francisco Gutierrez & Pamela Arends-King
Budget Office Staff.....	Robert Cortez, Nicole Knighten & Sandra Simon
City Attorney’s Office.....	Juanita Preciado-Hernandez
City Manager’s Office.....	David N. Ream Budget Office
Clerk of the Council.....	Carol Molina-Espinoza
Community Development Agency.....	Nancy Edwards Emy Bada
Finance & Mgmt. Services.....	Francisco Gutierrez Pamela Arends-King Budget Office
Fire Department.....	Bill Watson
Library.....	Silvia Cuevas
Parks, Rec. & Community Services.....	Gerardo Mouet Robert Carroll
Planning & Building Agency.....	Sue Barker
Personnel Services Agency.....	Henry Alva Waldo Barela Budget Office
Police Department.....	Lori Brown
Public Works Agency.....	Teri Cable Luis Estevez
Support Team.....	Bich Ta - Accounting & Water Fund Recon. Dave Fenton/Faye Wong - CDA Reconciliation Fred Bol/Marilyn Palacol -CIP Reconciliation Florlyn Palacol/Frank Hernandez- CDBG Reconciliation Angie Benavides/Isabel Mendoza -Ledger/Resource Recon. Maria Blanquet-Lopez/Connie Gee/John Valadez-Accounting Support Debbie Knight, Yolanda Paloma-Payroll/Database Lynda Kelly, Bich Ta, Bill Wallington-Lawson Teresa Ramirez-Budget Admin Dan Herschleb-Printing Katie Montgomery-Purchasing Lien Truong-Graphics Ben Kaufman-City Attorney’s Office Rose Anne Trujillo-City Clerk’s Office

**CAPITAL IMPROVEMENT PLAN COORDINATION TEAM**

The Capital Improvement Plan Coordination Team is comprised of staff from various City departments. The team is responsible for reviewing all capital projects for timing and cost considerations, compiling lifecycle costs, and preparing a preliminary capital improvement plan recommendation for review and revision by the City Manager, City Council, Executive Management Team and various boards and commissions. Listed below are the CIP Coordination Team members and their area of responsibility.

Capital Improvement Plan Coordinator.....	Margaret Mercer
Design Engineering.....	Souri Amirani Jason Gabriel
Parks Design.....	Ron Ono
Water Engineering.....	Ray Burk Thom Coughran
Traffic Engineering.....	Zednek Kekula Vinh Nguyen Sylvia Robles T.C. Sutaria Monica Suter Dowling Tsai
Engineering Services.....	George Alvarez