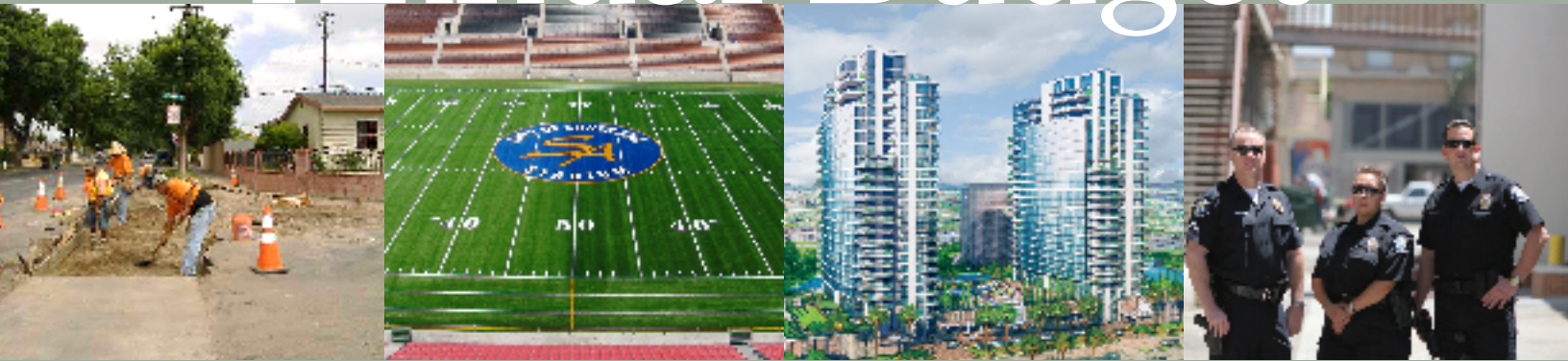


07-08

CITY OF SANTA ANA, CALIFORNIA

Annual Budget



Our purpose is to provide quality service to enhance the safety, livability and prosperity of our community.

For the Fiscal Year Beginning July 1, 2007

City of Santa Ana
Annual Budget

MIGUEL A. PULIDO
— MAYOR —

CLAUDIA C. ALVAREZ
— MAYOR PRO-TEM —

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— COUNCILMEMBER —

CARLOS BUSTAMANTE
— COUNCILMEMBER —

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SAL TINAJERO
— COUNCILMEMBER —

City of Santa Ana
Annual Budget

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CITY MANAGER

JOSEPH W. FLETCHER
CITY ATTORNEY

CATHERINE STANDIFORD
ASSISTANT CITY MANAGER

PATRICIA E. HEALY
CLERK OF THE COUNCIL

COMMUNITY DEVELOPMENT AGENCY

STEVE HARDING

DEPUTY CITY MANAGER FOR DEVELOPMENT SERVICES

EXTERNAL AFFAIRS

JILL ARTHUR

EXECUTIVE DIRECTOR

FINANCE & MANAGEMENT SERVICES

FRANCISCO GUTIERREZ

EXECUTIVE DIRECTOR

FIRE DEPARTMENT

STEVE CRITCHFIELD

INTERIM FIRE CHIEF

LIBRARY SERVICES

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EXECUTIVE DIRECTOR

PERSONNEL SERVICES

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PLANNING & BUILDING AGENCY

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EXECUTIVE DIRECTOR

PUBLIC WORKS AGENCY

JAMES ROSS

EXECUTIVE DIRECTOR

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MAYOR
Miguel A. Pulido
MAYOR PRO TEM
Claudia Alvarez
COUNCILMEMBERS
P. David Benavides
Carlos Bustamante
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CITY MANAGER
David N. Ream
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Joseph W. Fletcher
CLERK OF THE COUNCIL
Patricia E. Healy

CITY OF SANTA ANA

20 CIVIC CENTER PLAZA • P.O. BOX 1988
SANTA ANA, CALIFORNIA 92702

May 21, 2007

Honorable Mayor and City Council Members:

We are pleased to present the budget for the City of Santa Ana for the 2007-2008 fiscal year. This budget reflects both your established priorities and the continued implementation of our long-range strategic plan. Combining the City's strategic plan with the annual financial plan for operations and capital improvements enables us to direct our resources toward those programs, projects and activities having the greatest potential for successfully achieving our vision of being

"The dynamic urban center of Orange County acclaimed for our:

- Investment in children,
- Neighborhood pride,
- Enriching cultural experiences,
- Appreciation of diversity,
- Thriving economic climate,
- Quality government services, and
- Leadership among California cities."

Our purpose statement, which provides a description of why the organization exists, is: "To provide quality service to enhance the safety, livability and prosperity of our community."

The City has identified 12 citywide goals that must be accomplished in order to achieve our vision and purpose. They are:

- Ensure a safe community;
- Be a catalyst for the positive development of young people;
- Foster neighborhood pride and community understanding;
- Provide and maintain first-rate infrastructure and community facilities;
- Ensure an attractive and well-maintained city;
- Create an environment that stimulates the growth of arts and cultural opportunities;
- Recruit and retain a highly-skilled and diverse work force;
- Ensure the City's long-term financial ability to deliver quality services;
- Attract and retain a prosperous business community;
- Optimize workforce effectiveness through training, technology, equipment, and facilities;
- Develop and continuously improve systems to assure high-quality services to customers;
and
- Assume a leadership role in regional issues of primary importance to Santa Ana.

Program Highlights

The 2007-2008 fiscal year budget will enable the City of Santa Ana to fulfill its purpose of providing quality service to enhance the safety, livability and prosperity of our community. In light of this purpose, the budget emphasizes public safety, youth development and recreation, quality development standards, effective community-driven code enforcement, and a positive partnership with the business and education communities as its external priorities. Quality customer service and sound internal systems remain key internal priorities.

The proposed budget also responds to many of the priorities and goals discussed at the City Council Policy Priority Work Study Session held in February 2007, and the input of five City Council Subcommittees established subsequent to the Study Session. These Committees reflect the Council's high priority focus on Public Safety; Transportation; Development; Neighborhood Improvement and Code Enforcement; and Parks, Recreation, Education and Youth.

In keeping with the direction provided by the City Council through its Committees, in 2007-2008 the City will:

- Add 11 additional police officers to form a second Street Terrorist Offender Program (STOP) Team to address gang and related violence in the community;
- Continue to provide a leadership role in enhancing the region's domestic preparedness by implementing the third year of the Urban Area Security Initiative grant to ensure that all first responders have adequate equipment and systems to prevent, respond to and recover from, acts of terrorism;
- Deploy the Computer Aided Dispatch and Mobile Data Computer network within the Fire Department to allow access of emergency response plans, reference materials and topographical information corresponding to the location of incidents and the transmission of information from the scene back to the Department's dispatch center;
- Establish the Santa Ana Police Athletic/Activity League through a partnership with the Santa Ana Police Officer's Association with the goal of reducing juvenile delinquency and promoting positive interaction between the Police Department the community.
- Expand programs and services to provide youth with supervised, positive experiences through intramural sports, the expansion of the Library's Homework Center, the launching of a Youth In Government initiative, and the return of youth employment programs;
- Provide additional leisure time opportunities to residents by increasing the number of self-sustaining adult and youth classes;
- Expand the Summer Reading Program and reinstitute the Youth Catalina Trip to respond to the increased need for summer youth activities;
- Design and complete the Zoo's Tierra de las Pampas exhibit featuring flora and fauna from the Pampas region of Argentina, including a small, roaming herd of guanacos (a South American member of the camel family), a flock of rheas (four-foot tall, flightless birds), and a giant anteater;
- Allocate \$19.1 million of grant, gas tax, Measure M and CDBG funds for residential and neighborhood street improvements;
- Work with other Orange County cities, the Board of Supervisors, and State Legislators to enable cities to share in the County's gas tax and Proposition 42 revenues for local street improvements;

- Allocate \$23 million of grant funds for land acquisition and design for Phase 1 of the Bristol Street widening project from McFadden to Pine;
- Invest in upgrading and replacing critical infrastructure components by dedicating \$2 million in sewer capital improvements and \$3.5 million in water system improvements;
- Renovate the bicycle and walking trails system throughout the City;
- Continue efforts to attract artists, quality restaurants, appropriate retail amenities, and complementary development in the Artists Village;
- Support the City's economic base by facilitating the expansion and redesign of the Main Place Mall and the expansion of the Auto Mall;
- Develop and implement a strategic marketing program to increase single-family rehabilitation projects;
- Finalize the Renaissance Specific Plan;
- Reinforce the City's internal systems by implementing a new financial management software system and continued funding for the City's strategic technology plan; and
- Improve customer service through improvements to the City's website, the launching of on-line utility billing, and the implementation of a new organizational training program for employees.

Economic Overview

California experienced solid economic growth in 2006. Personal income rose 6.4%, up from 5.3% in 2005, and employment increased by 247,000 jobs. Economists expect California's economy will experience continued growth but at a slower pace. Personal income is expected rise 5.3% in 2007, 1.1% less than in 2006. Areas of concern for the California economy are the slow down in home sales, the State's budget deficit, a decrease in manufacturing jobs and reduced disposable income due to rising energy costs coupled with a slight decrease in personal income growth. Professional, scientific and technical services are expected to continue to expand and tourism is expected to remain strong. Areas of economic risk in the Orange County area include a similar downturn in the housing market and the concentration of sub-prime residential lenders who have been reducing staff and office space. Nationally, the economic expansion will continue through 2007 and 2008 but at a more moderate rate, with household spending expected to decrease slightly. The market for housing related durable goods and automobiles is expected to be weak. In 2007, home sales are expected to remain flat, although a slight recovery is projected for late 2008.

The projected decrease in sales for homes, housing-related durable goods and automobiles will affect the City of Santa Ana General Fund's two largest revenue sources, sales tax and property tax. Sales tax revenue for 2007-2008 is expected to increase only 2.2%, compared to the 5.2% increase in 2006-2007. Property tax revenue is expected to increase by only 3% for 2007-2008. Over the last three years the City's property tax revenue reflected a significant annual increase from 6% to 9% due to increases in home sales and rising home purchase prices. Estimated General Fund revenues for fiscal year 2007-2008 represent a modest increase of 3% from 2006-2007 projected revenues and parallel the California economic forecast for modest growth.

Budget Overview

The preparation of the proposed 2007-2008 fiscal year budget has been focused on addressing Council priorities and maintaining current programs and services, while confronting the dilemma of expenditures exceeding revenues. A structural deficit occurs when ongoing operational expenditures exceed ongoing revenues. For fiscal year 2006-2007 the City projected a General Fund structural deficit of \$13 million and in fiscal year 2007-2008 the structural deficit is estimated at \$12.5 million. Although the proposed budget incorporates added spending as a result of new programs and expanded services, we have been able to keep the structural deficit from increasing by reviewing expenditure patterns, reallocating resources and developing more efficient strategies to fund both new Council priorities and current programs and services. The structural deficit will be bridged with General Fund balance projected to be unexpended by the end of FY 2006-07, resulting in an overall balanced budget for FY 2007-08. Strategies for reducing the structural deficit should continue to be explored; in the meantime, the moderate growth of revenues necessitates that the City do what it can to stabilize expenditures and limit their growth.

The total estimated revenue for all city funds for FY 2007-08 is \$486,126,184. Of this amount \$78.4 million represents the water, sewer, sanitation and refuse funds; \$41.9 represents grants and other special revenues for capital projects; and \$208 represents the General Fund. The four largest revenue sources comprising 60.3% of the total General Fund revenues is sales tax (21.7%), Property Tax (13.7%), Utility Users Tax (13.3%) and Property Tax in Lieu of Motor Vehicle Fees (11.6%).

Total budgeted appropriations for all city funds for 2007-2008 is \$509,556,974 which includes a capital improvement budget of \$46.6 million; a water, sewer, sanitation and refuse budget of \$82 million; and a General Fund budget of \$229.9 million. In terms of expenditures, the General Fund budget supports the functions most commonly associated with city government: police, fire, recreation, library, planning and building, street maintenance, and general city administration. These services are being provided to an increasing population; according to the State Department of Finance, Santa Ana's population in January 2007 was 353,428, a 55 percent increase over the past 20 years.

The proposed budget increases full-time employees by 28 positions for a total workforce allocation of 1,753. This workforce figure equates to a ratio of five employees per 1,000 residents and demonstrates a significant improvement in operational efficiencies over the past several years. For example, in FY 1986-87, the ratio was 7.5 employees per 1,000 residents. Through a combination of reductions in our workforce, keeping a number of positions vacant and generating savings through systems improvements resulting from our continuous improvement efforts, the City continues to maintain its position of being the most efficient at providing services when compared to the 11 largest cities in California and the 100 largest cities in the country.

Goals Overview

This fiscal year the City departments will continue to consolidate and align their efforts toward reaching our stated vision. The following is a synopsis of the activities, programs and projects incorporated in the proposed budget to meet each of these goals, in addition to the new programs and services already described in the “Program Highlights” section above.

A. Ensure a Safe Community

In FY 2007-08, the City will continue to dedicate significant resources to the Police, Fire, Public Works, and Planning and Building Agencies, which are identified as having primary responsibility for attaining the goal of ensuring a safe community. The City demonstrates its commitment to this goal by providing public safety facilities that accommodate current and future needs of the City; recruiting and retaining quality public safety and code enforcement personnel; effectively and equitably enforcing construction and land use codes; and protecting the health of the community through high quality and reliable water, sewer and refuse collection systems.

Programs to ensure a safe community include:

- Continuation of the City’s community-oriented policing approach that involves the community, private sector, other City departments and outside agencies to achieve long-term solutions to persistent crime problems;
- Continued participation by the Police Department’s Community Relations Team (CRT) and the Neighborhood Improvement Division of the Community Development Agency in numerous community events in order to foster a productive police-community partnership and to provide the community members with a comprehensive understanding of the various services that are offered to prevent crime and enhance overall safety;
- Support for the Early Prevention and Intervention Commission (EPIC) to address gang-related crime and violence through intervention strategies offered via public and private partnerships;
- Continued partnership with the Orange County District Attorney and Orange County Probation in Tri-Agency Resource/Gang Enforcement Teams (TARGET), which are housed within the Santa Ana police facility. TARGET takes a highly specialized team approach focusing on hard-core, violent, repeat gang offenders who possess leadership positions in criminal street gangs; and
- Ensuring the safe flow of traffic throughout the City through the full implementation of the Selective Traffic Enforcement Program (STEP) grant including the enforcement of red light violations, aggressive speeders, unbelted occupants and conducting a roving DUI patrols and checkpoints.

Public safety continues to be the City’s most important service. The proposed FY 2007-08 budget allocates \$114,549,165 or 50 percent of the General Fund for the Police Department, and \$50,466,465 or 22 percent for the Fire Department. Together, these two departments represent 72 percent of total General Fund expenditures and 56 percent of the City’s authorized workforce.

B. Be a Catalyst for the Positive Development of Young People

The 2007-2008 budget includes a dedication of resources and programs for continued support to assist the children of Santa Ana to grow educationally, physically and personally. To accomplish this, the City has worked closely in a collaborative effort with the elementary schools, higher education organizations and other youth-serving groups to offer children positive opportunities in a safe environment.

Specifically, the FY 2007-2008 budget includes:

- Continued implementation of programs and services to enrich after-school youth experiences through collaborative efforts with K-12 schools, higher education, and community-based organizations;
- Continued funding for the operation of seven recreation centers, two senior centers, and Project PRIDE, a program that unites both youth and their parents in recreational programs;
- Expansion of youth employment program opportunities, thanks to a \$250,000 grant from the Federal Empowerment Zone Board;
- Integration of the Park Naturalist Program with the educational programs at the Zoo and recreation centers to enlighten our youth on the wonders of nature;
- Ongoing provision of resources for organized youth sports programs and other active living opportunities through the efforts of the Santa Ana Health and Fitness Task Force; and
- Continued collaborative efforts with schools and community-based organizations, and leveraging of our state and federal grants to provide opportunities for our youth to develop their academic and computer skills through services offered at the McFadden Learning and Technology Center.

C. Foster Neighborhood Pride and Community Understanding

A key element of fostering neighborhood pride and community understanding is to create an environment where solutions to neighborhood issues can be identified through an open dialogue between neighbors and the City. The activities of the Neighborhood Improvement Program comprise a major component of Santa Ana's efforts to achieve this goal. The structure of this program, which divides the City into three districts, is designed to enhance communication between our residents and city staff. In FY 2007-08, the Neighborhood Improvement District Managers will continue to coordinate inter-agency city teams and further develop resource networks with non-profit organizations, businesses and educational institutions in order to identify and address key neighborhood issues.

Other programs that will foster neighborhood pride and community understanding include:

- Continued participation in the Community Development Resource Network, which brings together over 1200 Santa Ana business leaders; community-based, service and faith-based organizations; and school representatives to discuss community issues, share ideas, and coordinate efforts. Events as "Celebrate Santa Ana," where individuals, neighborhoods, organizations and businesses that have made contributions which enhance the quality of life in Santa Ana are recognized and have the opportunity to interact with each other, are a hallmark of this Network;

- Provision of a strategic planning process to complement the City's efforts to foster improved communication and relationships with existing neighborhood associations, through the development of new neighborhoods, acquisition of substandard properties and the subsequent introduction of new construction.
- Finalizing the Renaissance Specific Plan and related documents to establish the framework for a new neighborhood in the general area bounded by Civic Center Drive, French Street, Third Street and Grand Avenue;
- Continued proactive work with the community to abate weeds and debris from public and private properties and to remove abandoned shopping carts from public rights-of-way; and
- Presence at neighborhood association meetings, community forums, and other opportunities for connecting and communicating with Santa Ana's residents and business owners.

D. Provide and Maintain First-Rate Infrastructure and Community Facilities

One of the priorities under this goal is to ensure proper levels of maintenance for our infrastructure, including public buildings, parks, streets, storm drains, and water and sewer facilities. As mentioned above, the proposed budget anticipates a significant increase in funding for the improvement of residential streets, along with planned water and sewer improvements.

Investment in the City's infrastructure and community facilities for FY 2007-08 includes:

- \$2.3 million in park improvements and renovation including Thornton Park playground improvements, El Salvador Park pool renovation and Memorial Park pool resurfacing;
- \$23 million out of a total of \$225 million in grant funds awarded from the Orange County Transportation Authority (OCTA) over the next 15 years for land acquisition, project design and construction of the Bristol Street Widening Project;
- \$19.1 million for the continued of our commitment to neighborhoods including street improvements, street resurfacing, and reconstruction of damaged curbs and sidewalks; and
- \$1 million towards the establishment of a Building and Facilities Maintenance Reserve to address future maintenance needs associated with City Hall, fire stations, park buildings and other public facilities.

E. Ensure an Attractive and Well-Maintained City

Our commitment to ensuring an attractive and well-maintained City is critical to the long-term success of the community in terms of safety, property values, and image. Extensive research indicates that safety-oriented design features and ongoing maintenance of private property directly increase the effectiveness of public safety efforts. The proposed budget focuses on providing a balanced, well-planned community through the following:

- Expansion of Graffiti Task Force activities to enhance our efforts for the prevention and eradication of graffiti on commercial and residential structures through active involvement of neighborhood and business associations, improved processes for identifying, tracking and eradicating graffiti and prosecuting graffiti vandals, and the

implementation of a comprehensive community outreach and education campaign to steer youth away from graffiti as a pastime.

- Continuing residential code enforcement efforts to address neighborhood concerns, in conjunction with an administrative hearing process for nuisance abatement;
- Enhancing the appearance of the City's business areas through commercial code enforcement with an emphasis on key corridors such as Seventeenth Street, Main Street, Bristol Street and Harbor Boulevard;
- Expanded implementation of the shopping cart pick up program, in partnership with community grocery stores and other businesses offering carts for convenience;
- Continued emphasis on historic preservation through historic markers, historic resources maps, and an awards program to recognize contributions to historic preservation efforts in the City;
- Improving the City's housing stock by providing \$6.8 million for single and multi-family residential loan programs and projects; and
- Ensuring that the General Plan, zoning regulations and development standards reflect community goals and expectations.

F. Create an Environment Which Stimulates the Growth of Arts and Cultural Opportunities

In 2007-2008 the City will continue its long-term strategy to support a successful arts and cultural program focused on the Artists Village and along the Main Street Corridor, which runs from the Downtown area through the Museum District to the Main Place area. This endeavor includes promoting new private development and redevelopment, rehabilitating historic buildings, and constructing related capital and aesthetic improvements to create a series of amenities that will distinguish Santa Ana from other cities in Southern California, and result in attracting new investment and increasing tourism to our community. During this fiscal year, the following projects and programs will enhance the City's commitment to this goal and assist in further defining Santa Ana as "A Place for Art:"

- Continued support of the California State University Grand Central Arts Center;
- Continuation of the City's active role in supporting arts and cultural events;
- Continued support for the Bowers Museum and its recent expansion;
- Expansion of the Discovery Science Center with additional outdoor exhibits and themed areas; and
- Pursuit of retail uses which will complement the Artists Village and the "Media District" that continues to emerge there.

G. Recruit and Retain a Highly-Skilled and Diverse Workforce

As an integral element of its commitment to customer service, the City continues to place a high priority on recruiting applicants who can provide quality services to our multi-cultural, multi-lingual community. As a result of our efforts, over 74 percent of the individuals hired during the 2006-2007 fiscal year were from ethnic minority backgrounds and the overall minority representation in the City's workforce climbed above 59 percent. Hispanic Americans now comprise the largest employee ethnic group in the City's workforce, representing 49 percent of the employee population. Santa Ana continues to receive

recognition and awards for its commitment to advance workforce diversity and ensure that our employees are a reflection of the community we serve.

H. Ensure the City's Long-Term Financial Ability to Deliver Quality Services

Ensuring the City's financial security is a fundamental responsibility of the administration of our organization. In addition to the ongoing fiduciary functions, the City's strategy for our long-term financial ability to deliver quality services includes:

- Aggressively seeking grant monies available to local government to fund capital projects, promote information system efficiencies and enhance operations;
- Refinancing debt to reduce annual payments by capitalizing on lower interest rates;
- Actively pursuing competitive bids for goods, services, and capital projects;
- Providing adequate reserves for liability and workers compensation funds; and
- Minimizing credit and market risks while maintaining a competitive yield from the City's investment portfolio.

In 2007-2008, the City will continue to research grant opportunities provided by the Federal and State governments and aggressively apply for programs that are in alignment with our goals. Our past concerted efforts in this area have been highly successful in providing funds for capital projects, information system improvements, and ongoing and new operating programs. Through the efforts of our departments and the city-wide grants task force, the City secured \$110 million in competitive grant funding in fiscal year 2006-2007.

Finally, the City will continue to maintain its prudent investment policy that emphasizes, in priority order: safety, liquidity and yield. In following this policy, cash temporarily idle during the coming year will be invested in secure investments including U.S. government securities and the State Local Agency Investment Fund.

I. Attract and Retain a Prosperous Business Community

A key component in enhancing our economic base is the City's focus on business attraction and retention. The State's designation of approximately 99 percent of the City's commercial and industrial land use as an Enterprise Zone provides a competitive edge in this endeavor. This designation enables the City to offer significant state tax credits and other financial incentives to businesses. Since Santa Ana received its designation in June 1993, close to 21,000 new employees have been hired through our program with over 800 companies earning tax credit vouchers. The Santa Ana Enterprise Zone program continues to be recognized as one of the top performing enterprise zones in the State.

To further enhance the City's ability to attract and retain businesses for fiscal year 2007-2008 the City will:

- Apply for a new, 15-year Enterprise Zone (EZ) designation in anticipation of the current Zone's expiration in 2009;
- Develop a citywide Economic Development Strategic Plan;
- Continue to facilitate expansion and enhancement of the Santa Ana Auto Mall and the expansion of the Santa Ana Main Place Mall;

- Assist with the development and implementation of the Renaissance Specific Plan;
- Create a comprehensive sustainability strategy for the Santa Ana Empowerment Corporation (SAEC) that will enable continued operation beyond the 2009 Federal Empowerment Zone designation;
- Continue to issue federal tax incentives for the hiring of residents living within the Empowerment Zone;
- Continue to partner with major Empowerment Zone employers to provide an Employer-Assisted Housing program, including information for employees on how to become first-time homeowners;
- Continue to collaborate with other government and educational entities to develop workforce programs and deliver services to both employees and employers through the Santa Ana W/O/R/K (work, opportunity, resource and knowledge) Center and its satellite centers at Corbin Center, Centennial Park, the Mexican/American Opportunity Foundation Center and Cornerstone Village; and
- Coordinate youth employment activities as part of the overall workforce development program.

J. Optimize Workforce Effectiveness through Training, Technology, Equipment and Facilities

A major effort directed toward achieving this goal is the creation of programs that provide our employees with the tools, skills and knowledge that enable them to become effective managers and leaders in the workplace and providing resources for technical training.

To achieve this goal for fiscal year 2007-2008 the City will:

- Re-establish an organizational development and training program for employees that promotes leadership; the City's vision, values and goals; and an ethical culture of quality customer service;
- Continue to provide computer skills and technical training for employees based on their specific area of responsibility;
- Implement a new, fully integrated finance software that includes payroll, utility billing, and human resources modules; and
- Continue funding the Information Systems Strategic Plan to support critical city business systems including the Santa Ana Property Information Network (SAPIN) system that provides a complete database file on real property within the City.

K. Develop and Continuously Improve Systems to Assure High-Quality Service to Customers

Our ability to deliver high quality services depends on the individuals we employ and the ways in which they perform their work. Fiscal and other constraints make it essential that we continually pursue ways to improve the efficiency of our internal systems. We accomplish this through a commitment to a continuous improvement philosophy known as Total Quality Service.

The Total Quality Service philosophy emphasizes process analysis and improvement by individuals and teams of employees. With over 75 percent of our employees trained in continuous improvement tools and techniques, individual employees and work groups are constantly improving processes and teams can be rapidly formed to evaluate important

systems issues throughout the organization. Carefully formulated process measurement, combined with a strong management commitment and customer orientation, enables these individuals and improvement teams to analyze and improve the delivery of governmental services to our community.

L. Assume a Leadership Role in Regional Issues of Primary Importance to Santa Ana

As the County seat and the oldest, most populous city in Orange County, it is imperative that Santa Ana assume a leadership role in regional issues. To that end, the City continues to be proactive in identifying and addressing statewide legislative issues and to work through our inter-governmental efforts to protect local control and municipal revenues. Further, the City continues to actively assume a strong leadership position regarding economic development, water, sanitation and transportation issues. In the coming year we will maintain our close working relationship with the Orange County Transportation Authority (OCTA) to widen the Bristol Corridor as a regional transit project to provide our residents with additional transportation options. Additionally, we will work with other Orange County cities, the Board of Supervisors, and our State Legislators to enable cities to share in the County's gas tax and Proposition 42 revenues, as a mechanism for further enhancing local streets and roads throughout the region.

In continuing our commitment to long-term planning, we will dedicate our time, energy and resources toward providing quality service to enhance the safety, livability and prosperity of our community. In spite of fiscal challenges, the FY 2007-08 budget confirms our commitment to this purpose, and incorporates new, important programs and projects you have requested in response to the needs of the community. On behalf of our talented and dedicated workforce, I am proud to present the budget for the 2007-2008 Fiscal Year.



David N. Ream
City Manager



The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to the City of Santa Ana for its annual budget for the fiscal year beginning July 1, 2006.

In order to receive this award, a governmental unit must publish a budget document that meets the program criteria as a policy document, as an operations guide, as a financial plan, and as a communications medium.

The above award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine is eligibility for another award.

*California Society of
Municipal Finance Officers*

Certificate of Award

Excellence in Operating Budgeting 2006-07

Presented to

City of Santa Ana

This certificate recognizes Excellent Achievement in Operational Budgeting and reflects an outstanding budget document and the underlying budgeting process through which the budget is implemented.

March 6, 2007





Mark Alvarado
CSMFO President



Agnes Walker, Chair
Budgeting & Financial Management

Dedicated to Excellence in Municipal Financial Management

The above award is valid for a period of one year only. We believe our current budget continues to conform to CSFMO requirements, and we are submitting it to CSFMO to determine is eligibility for another award.

Throughout the history of the City, the needs of the community have been met most effectively by groups of people sharing common goals, objectives, and a desire to improve the quality of life in Santa Ana. In 1992, the Executive Management Team (EMT) concentrated its efforts on formulating a plan to ensure that Santa Ana residents will see continuous improvement in City services and programs well into the next century.

The process began with EMT's development of a vision of what the City could become in twenty years. After completing a draft version of this vision, the EMT defined the purpose and values of the organization. Recognizing the importance of employee involvement, the EMT solicited feedback on the initial versions of the key elements of the City's philosophy. Beginning with mid-managers and supervisors, all levels of the organization were invited to offer ideas, suggestions and critical review. This input was carefully considered and incorporated into the final version of the City's vision. The extension of the process was the development of the citywide goals by EMT with feedback and input from the employees. The result of these efforts was the identification of the nine goals, which are both an expression and an extension of the City's vision and purpose.

For several fiscal years, the City utilized the tools and techniques of our quality program to review, update and revise those goals, while concurrently redefining the City's vision and purpose statements. Through this process, which was lead again by the Executive Management Team, input from over one-third of our workforce, representing every department, was solicited and incorporated into our revised purpose, vision and twelve goals.

The following section includes the new citywide purpose, vision and goals, as well as departmental or agency goals. For identification of the departmental functions supporting the goals, functional organization charts are included for ease of reference.

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The City of Santa Ana's Purpose, Vision, Values & Goals

Purpose

Our purpose is to provide quality service to enhance the safety, livability and prosperity of our community.

Vision

The dynamic urban center of Orange County acclaimed for our:

Investment in Children

Neighborhood Pride

Enriching Cultural Experiences

Appreciation of Diversity

Thriving Economic Climate

Quality Government Services

Leadership Among California's Cities

Values

Our organizational values are:
Service, Integrity, Employees, Teamwork

Goals

Ensure a safe community

Be a catalyst for the positive development of young people

Foster neighborhood pride and community understanding

Provide and maintain first-rate infrastructure and community facilities

Ensure an attractive and well-maintained city

Create an environment that stimulates the growth of arts and cultural opportunities

Recruit and retain a highly-skilled and diverse workforce

Ensure the City's long-term financial ability to deliver quality services

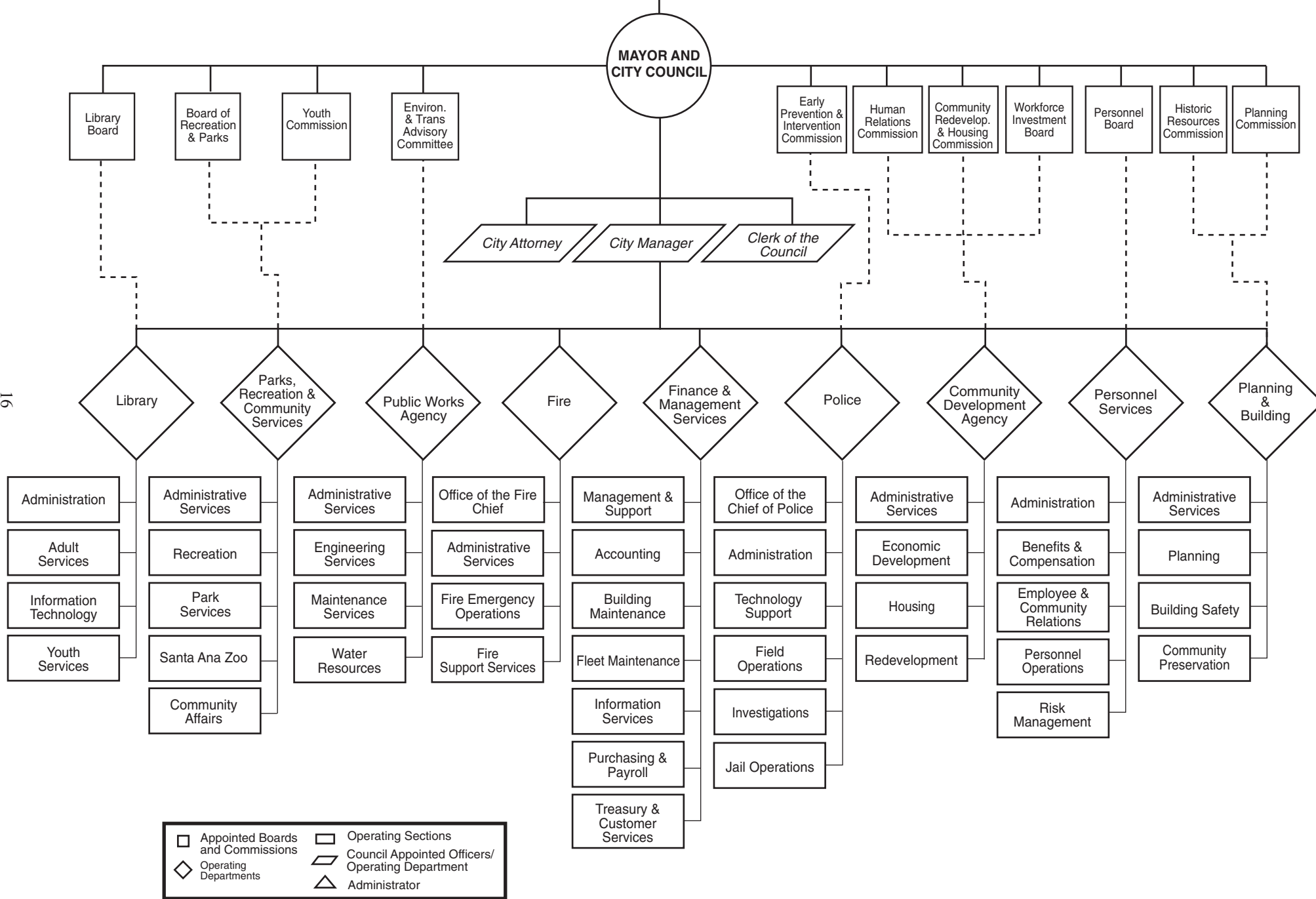
Attract and retain a prosperous business community

Optimize workforce effectiveness through training, technology, equipment, and facilities

Develop and continuously improve systems to assure high-quality services to customers

Assume a leadership role in regional issues of primary importance to Santa Ana

RESIDENTS OF THE CITY OF SANTA ANA

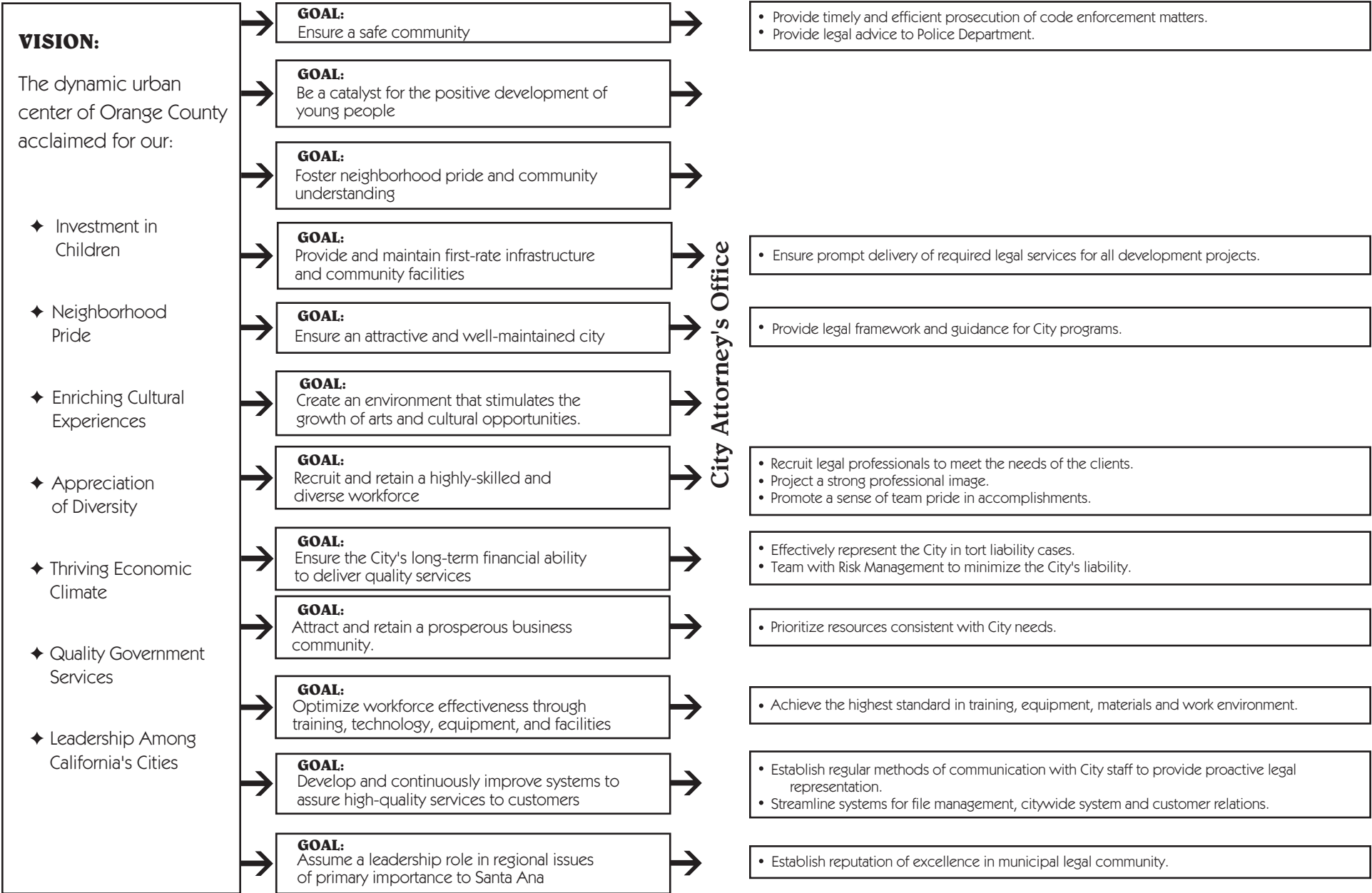


Appointed Boards and Commissions	Operating Sections
Operating Departments	Council Appointed Officers/ Operating Department
	Administrator

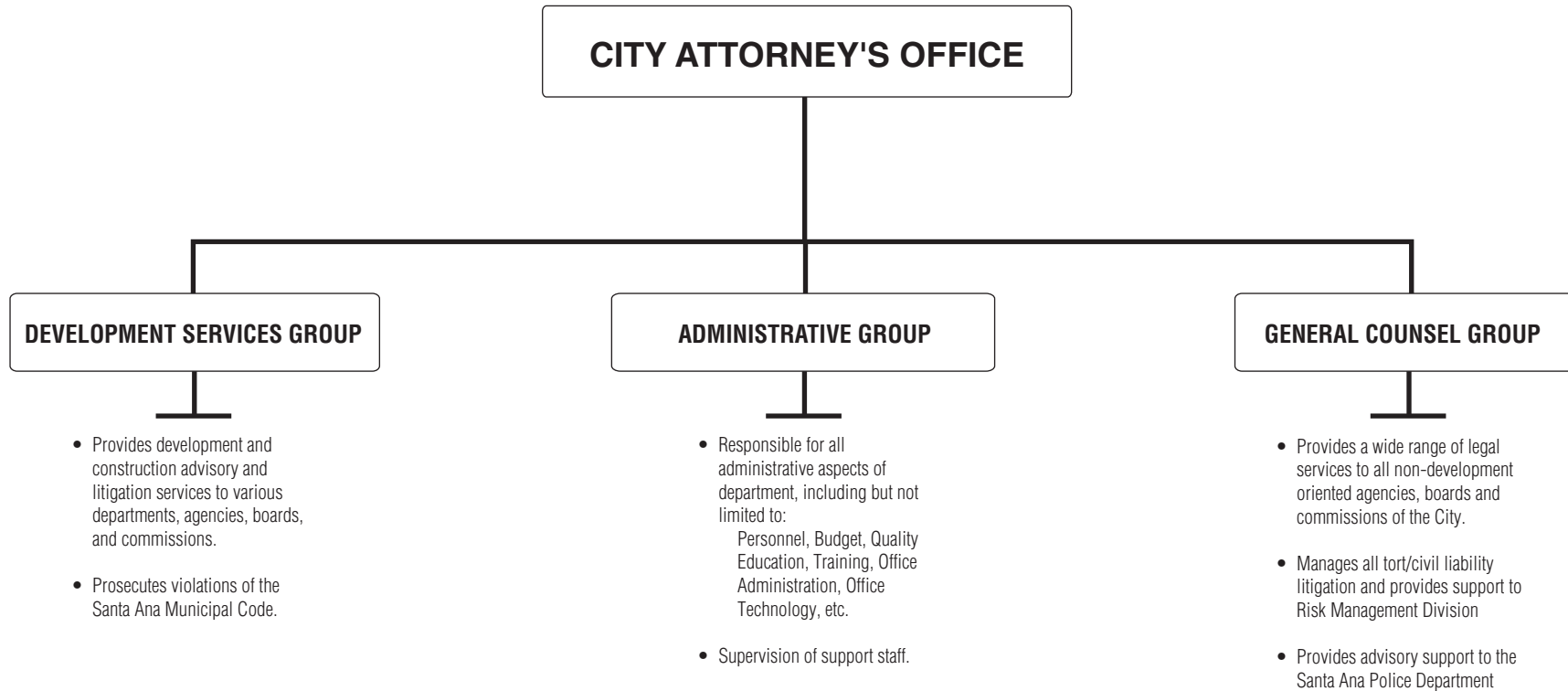
The City of Santa Ana's Purpose, Vision & Goals

City Attorney's Office

Our **PURPOSE** is to provide quality service to enhance the safety, livability and prosperity of our community.



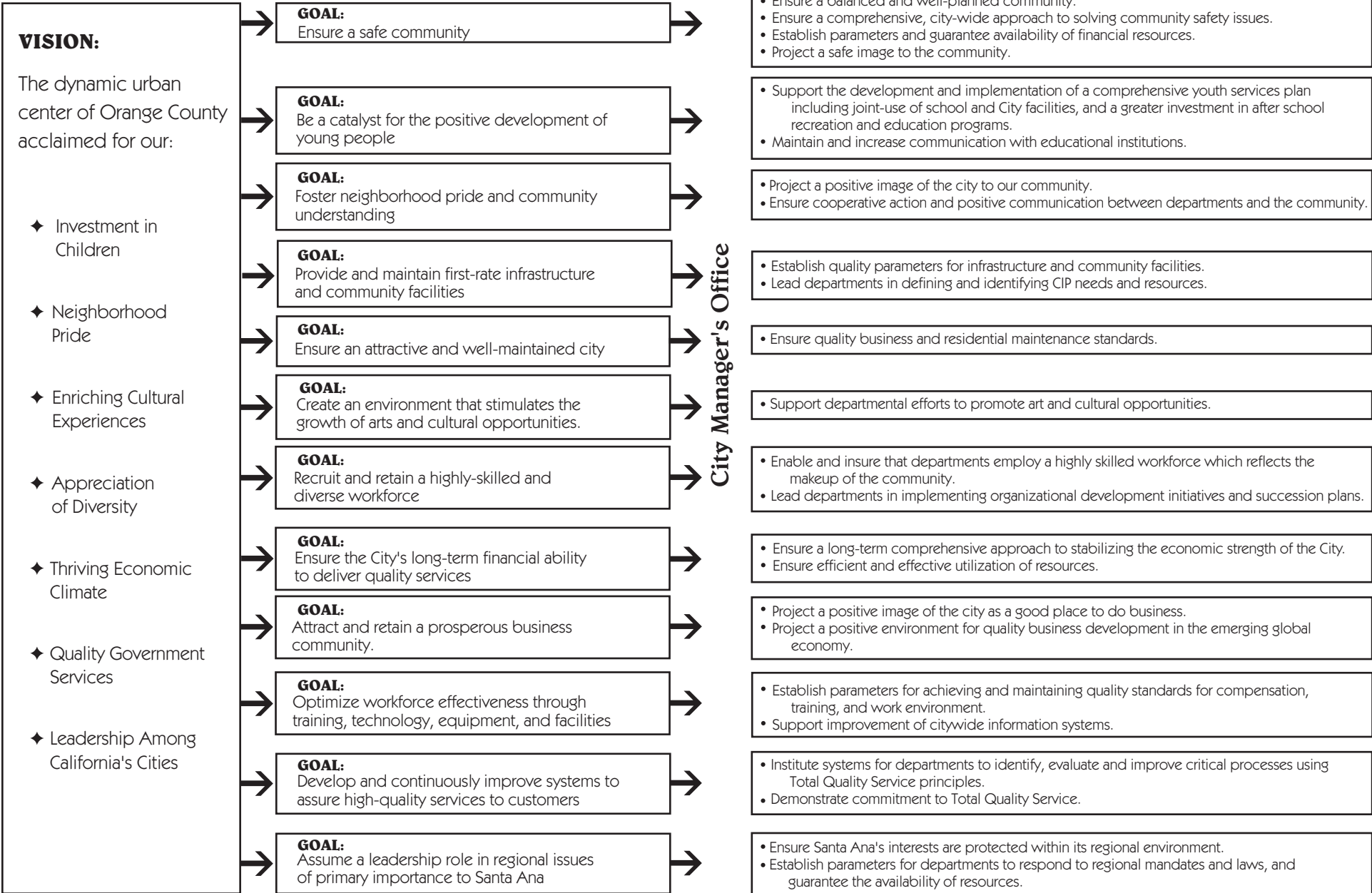
FUNCTIONAL ORGANIZATION CHART



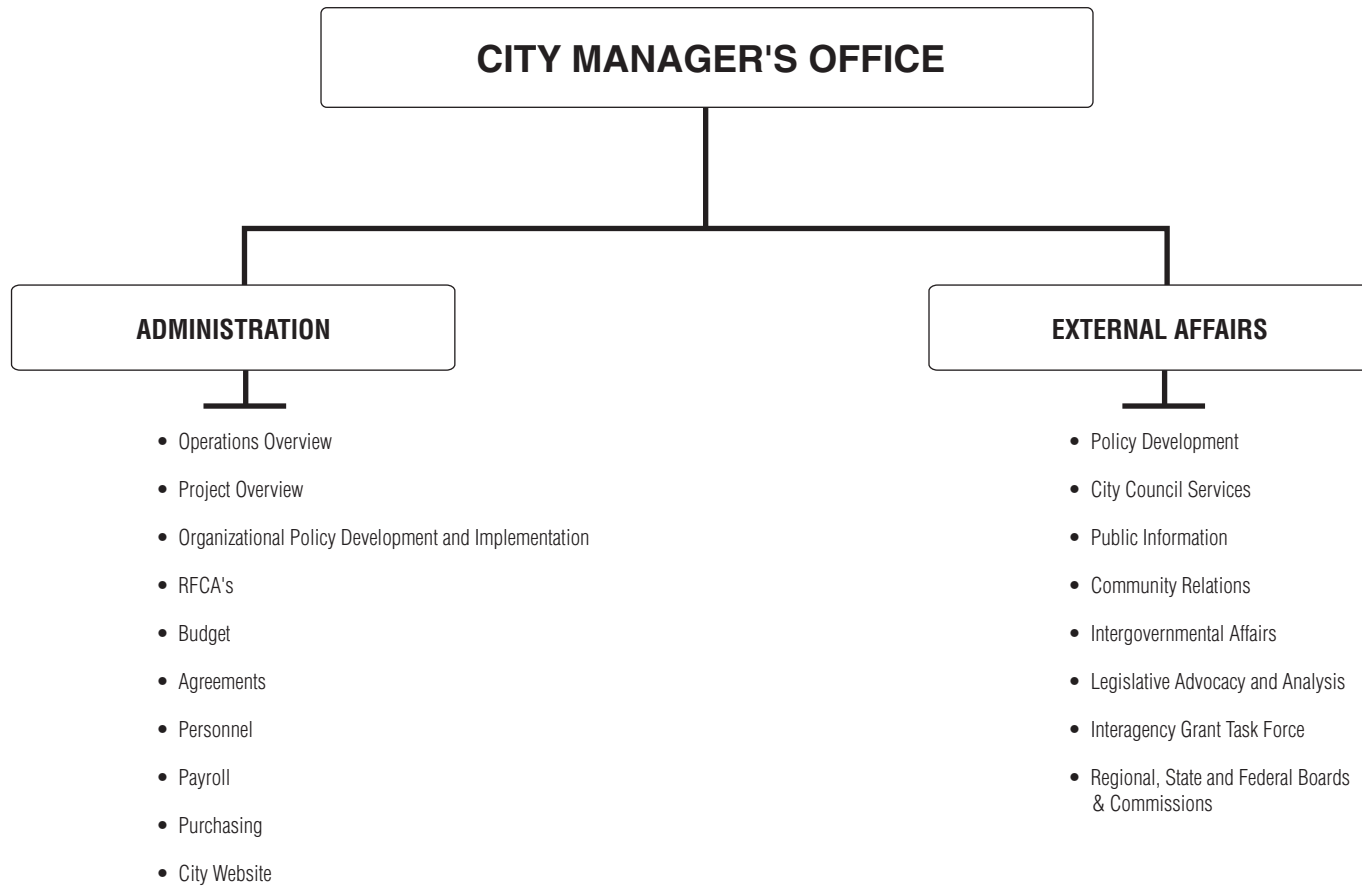
The City of Santa Ana's Purpose, Vision & Goals

City Manager's Office

Our **PURPOSE** is to provide quality service to enhance the safety, livability and prosperity of our community.



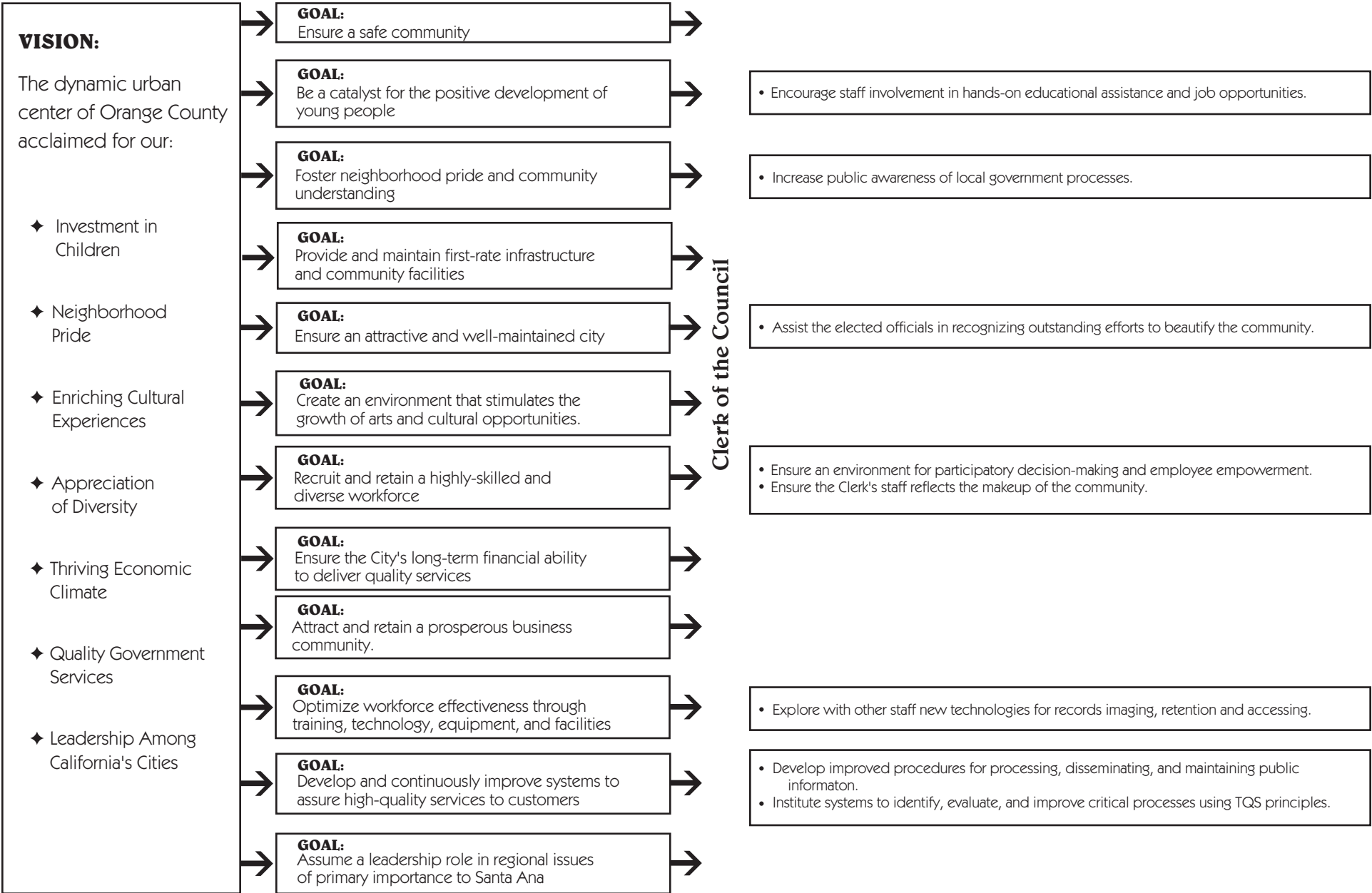
FUNCTIONAL ORGANIZATION CHART



The City of Santa Ana's Purpose, Vision & Goals

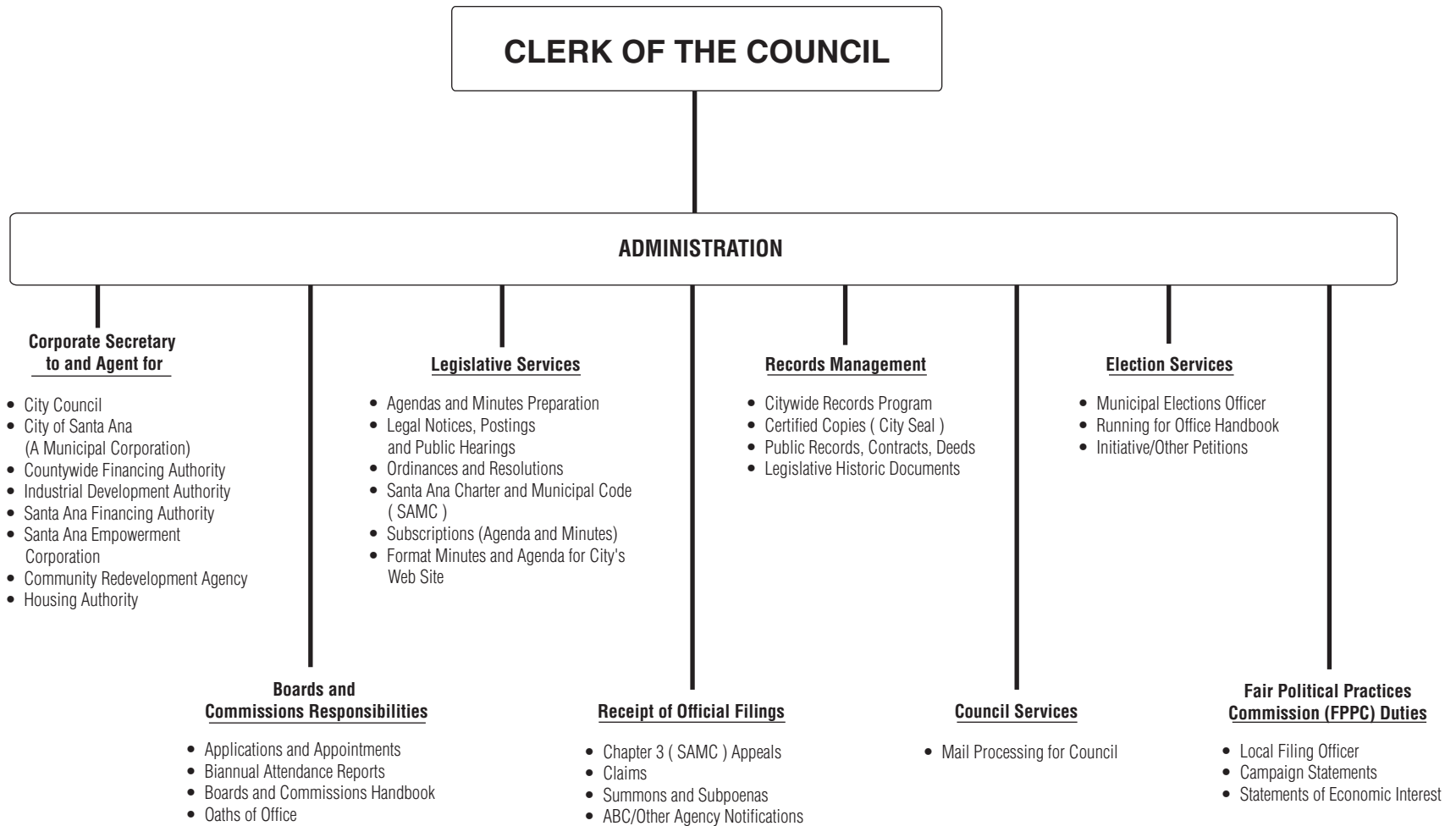
Clerk of the Council

Our **PURPOSE** is to provide quality service to enhance the safety, livability and prosperity of our community.



Clerk of the Council

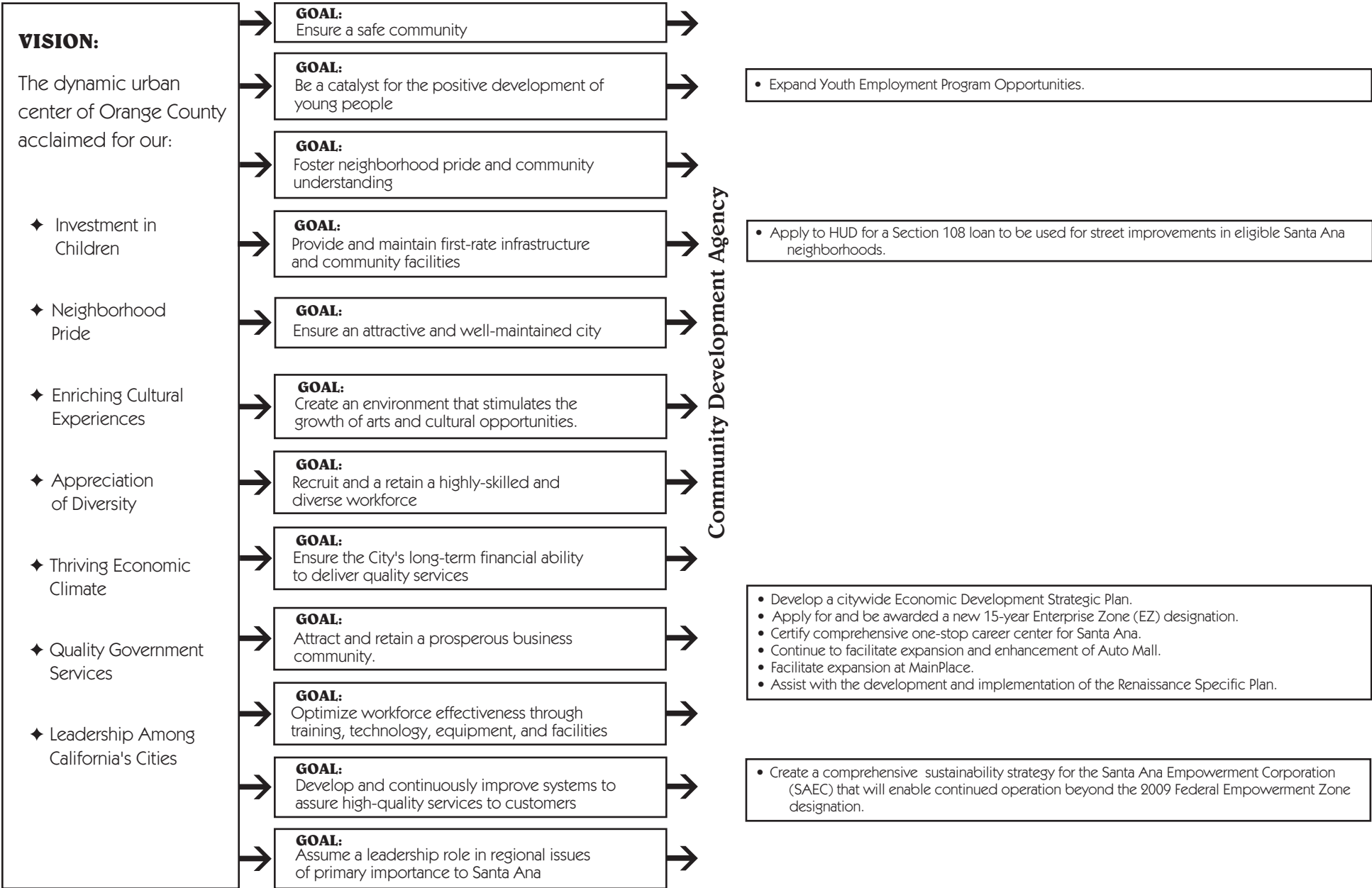
FUNCTIONAL ORGANIZATION CHART



The City of Santa Ana's Purpose, Vision & Goals

Community Development Agency

Our **PURPOSE** is to provide quality service to enhance the safety, livability and prosperity of our community.



Community Development Agency

FUNCTIONAL ORGANIZATION CHART

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES

ECONOMIC DEVELOPMENT

HOUSING AND NEIGHBORHOOD DEVELOPMENT

REDEVELOPMENT

- Graphics**
 - Clerk of the Council
 - City Manager's Office
 - Community Development Agency
 - Planning & Building Agency
- Agency Support**
 - Purchasing
 - Personnel
 - Training
 - TQS
 - Payroll
 - Fleet Management
 - Computer Services
 - Budget
 - Financial Accounting
 - Records Management
 - Agenda Review & Coordination
 - Grant Preparation
- Federal Programs**
 - CDBG
 - ESG
- Parking Management**
 - Meter Collection & Maintenance
 - Parking Waivers & Permits
 - Parking Enforcement
 - Parking Structure Management
 - Civic Center Authority Liaison
 - Employee Parking
- Property Management**
 - The Depot at Santa Ana
 - Lease Management
 - Facility Maintenance
 - Tenant Coordination
 - Capital Improvements
 - Litter Control/ Ambassador Program
 - Landscape Maintenance

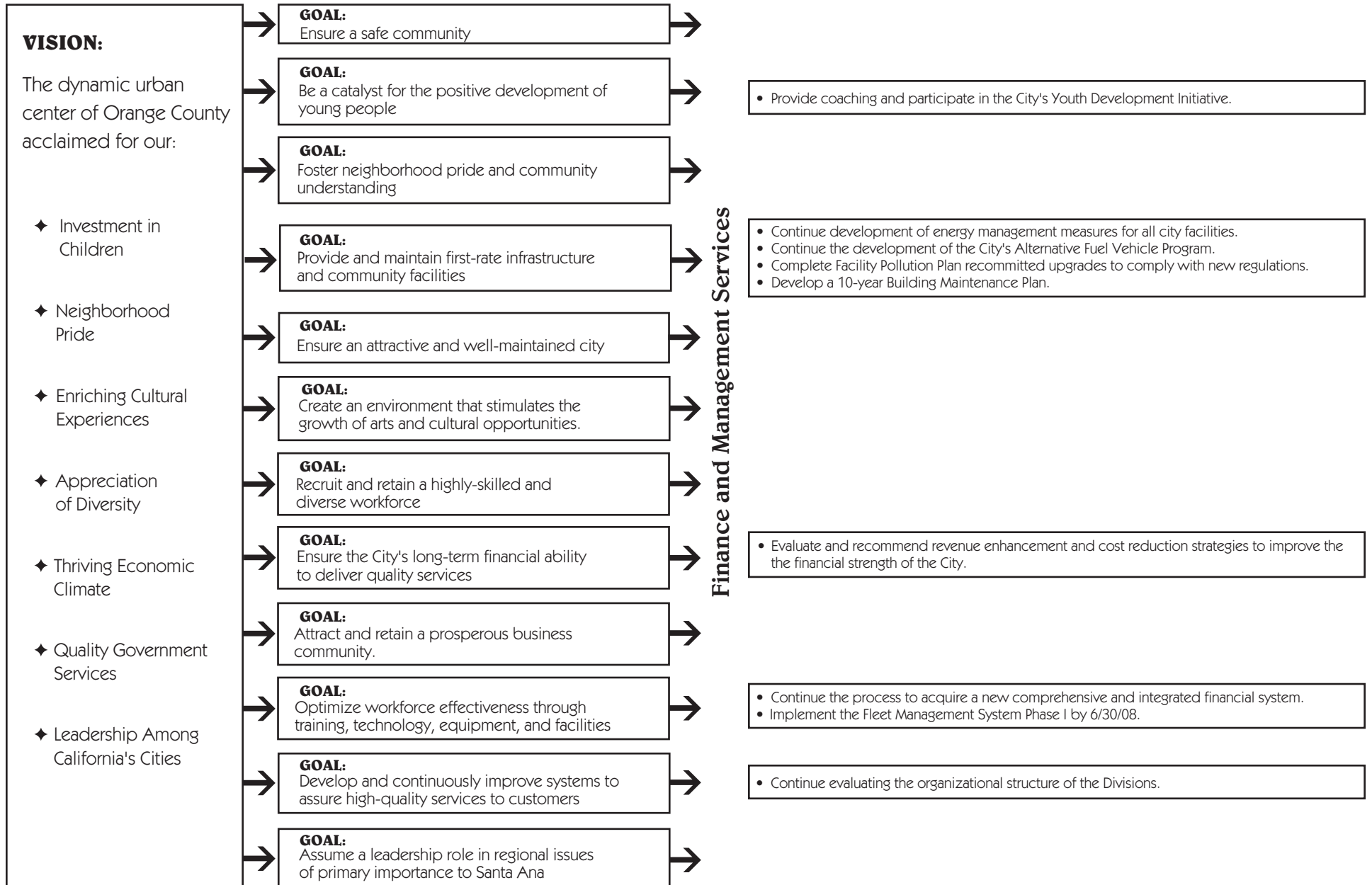
- Housing Authority**
 - Section 8 Rental Assistance
 - Family Self Sufficiency
 - Family Unification
 - HOPWA-TBRA
 - Acquisition and Development
 - Welfare-to-Work
 - Mainstream for Disabled
 - Section 8 Homeownership
- Administration**
 - Purchasing
 - Personnel
 - Budget
 - HOME Program
 - Tax Exempt Bonds
 - Affordable Monitoring
 - HOPWA Admin.
 - CalHome
- Neighborhood Improvement**
 - Neighborhood Associations
 - Communication Linkages
 - Neighborhood Clean-ups
 - Resource Network
 - Interagency Teams
 - Safe Streets Now
 - Special Project Implementation
 - District Work Groups
 - Internet Community Calendar
 - Leadership Training
 - Grants for Blocks
 - Celebrate Santa Ana Event
- Development Services**
 - Mortgage Credit Certificate
 - Rehab Loans/ Single and Multi-Family
 - Acquisition and Development/Rehab
 - Loan Portfolio Management
 - Replacement and Inclusionary Housing Requirements
 - New Development
 - Homebuyer Programs
 - Mobile Home Rehab/Replacement

- Business Outreach**
 - Business Development
 - Business Liaison/ Partner Network Resource
 - Enterprise Zone/Hiring Program
 - Marketing
 - Workshops/Seminars for Businesses
 - Permit Assistance
 - Database Management/Analysis
 - Industry/Demographic Research and Analysis
 - Site Selection Assistance/Broker Networking
 - Cost/Benefit Analysis
 - Business Community Watch Program
 - Downtown Event Coordination
 - Downtown Marketing
- Employment Services**
 - Santa Ana WORK Center
 - Job Training and Placement
 - On the Job Training
 - Customized Training
 - Vocational Training
 - Youth
 - Adult
 - Senior
 - Adult Work Experience
 - Rapid Response
 - Plant Closures
 - Displaced Workers
 - Staff to the Workforce Investment Board
 - Workforce Strategic Planning
 - Contract Administration
 - Cal WORK-Work Experience
- Empowerment Zone**
 - Tax Incentives
 - Industrial Dev. Bonds
 - Board & Committee Staff
 - Contract Administration
 - Monitoring
 - Marketing
 - Community and Business Liaison
 - FEZ Workforce Development
 - Investment Strategies
- International Trade**
 - International Business Center
 - Foreign Trade Zone
 - Business to Business Trade Assistance
- Redevelopment**
 - Redevelopment Implementation
 - Special Project Implementation
 - Tax Increment Financing Rebates, Land Subsidy & Public Improvement Assistance
 - Arts and Cultural Development
 - New Development
 - Adaptive Reuse for Existing Structures
 - Marketing and Promotion
 - Real Estate Services
 - Acquisition & Development

The City of Santa Purpose, Vision & Goals

Finance and Management Services

Our **PURPOSE** is to provide quality service to enhance the safety, livability and prosperity of our community.



Finance and Management Services

FUNCTIONAL ORGANIZATION CHART

FINANCE & MANAGEMENT SERVICES

MANAGEMENT & SUPPORT

- Agency Personnel
- Annual City Budget Preparation Revenue and Expenditure Monitoring
- Financial Forecasting
- Agency Budget Preparation

ACCOUNTING

Accounting

- Annual Financial Report Preparation
- General Ledger Reconciliation & Control
- Contracts & Payables
- Grants, Receivables and Control
- Redevelopment Project Accounting
- CDBG and Housing Accounting

TREASURY & CUSTOMER SERVICE

Treasury

- Cashiering/Payment Processing
- Misc. Accounts Receivable
- Parking Citation Processing
- Petty Cash Administration
- Trust Deposit Administration
- Investments
- Banking Services
- Paramedic Payment Processing
- Safekeeping Services
- City Internal Audits

Customer Services

Municipal Utility Billing

- Water
- Sanitation
- Refuse
- Paramedic Subscription
- Utility User Tax
- Sewer

Business Tax Administration

- Business Tax Billing & Collection
- Residential Inspection Program
- Business Improvement District (BID) Pushcart Permits
- Utility Users Tax Administration
- Hotel Visitor's Tax
- Dog Licensing

PURCHASING/PAYROLL

Buying

- Process All Requisitions
- Issue Purchase Orders Prepare and Evaluate
- IFBs and RFPs Negotiate and write
- Contracts
- Generate RFCAs

Accounts Payable

- Audit Payment Process
- Process Vendor Payments
- Print Reports, Requisitions and Purchase Orders

Central Services

- Process Printing Requests
- In-House Printing
- Central Receiving
- Duplicating Services
- Mail & Delivery Service
- Copier Service

Payroll

- City Payroll Preparation and Distribution

INFORMATION SERVICES/COMMUNICATIONS

Programming

- Consult on Information Technology
- Provide Systems Analysis
- Develop and Maintain Business Systems

Micro Systems / Network Support

- Analyze Needs and Specify Systems
- Assist with PC Hardware & Software
- Support Local Area Networks (LANs)
- Support Wide Area Networks (WANs)
- Administer Electronic Mail (E-Mail)

Computer Operations

- Run City Business Systems
- Provide On-Line Systems
- System Management
- Data Entry
- Operate 2 Data Centers: City & Police Dept.

Telecommunications

- Support City's Telephone and Voice Mail Systems
- Consult on Telecommunications Technology
- Manage Outsourced Maintenance
- Coordinate the City's Interface into the 911 Emergency System

FLEET MAINTENANCE

Fleet Maintenance

- Preventive Maintenance and Repairs to City Equipment
- Maintains a Stock of Inventory of Auto Parts
- Specifications for Replacement Equipment
- Fabricate Specialized Tools and Equipment

Warehouse

- Maintains a Central Stock of Inventory
- Maintains the City's Capital Asset Inventory
- Disposal of Surplus Property

Corporation Yard

- Operation and Maintenance of Facility and Equipment
- Responds to Tenant Needs

BUILDING MAINTENANCE

Facilities Services

- Administration
- Regulatory Compliance and Safety
- Space Planning
- Facilities Security
- Project Management and Engineering
- Energy Management
- Deferred Maintenance and Facilities Capital Plan

Maintenance

- Equipment and Facilities Preventive Maintenance
- Mechanical, Electrical, Plumbing Repairs and Calibration
- Facilities Key Control
- Air Conditioning Systems
- Emergency Generators and UPS

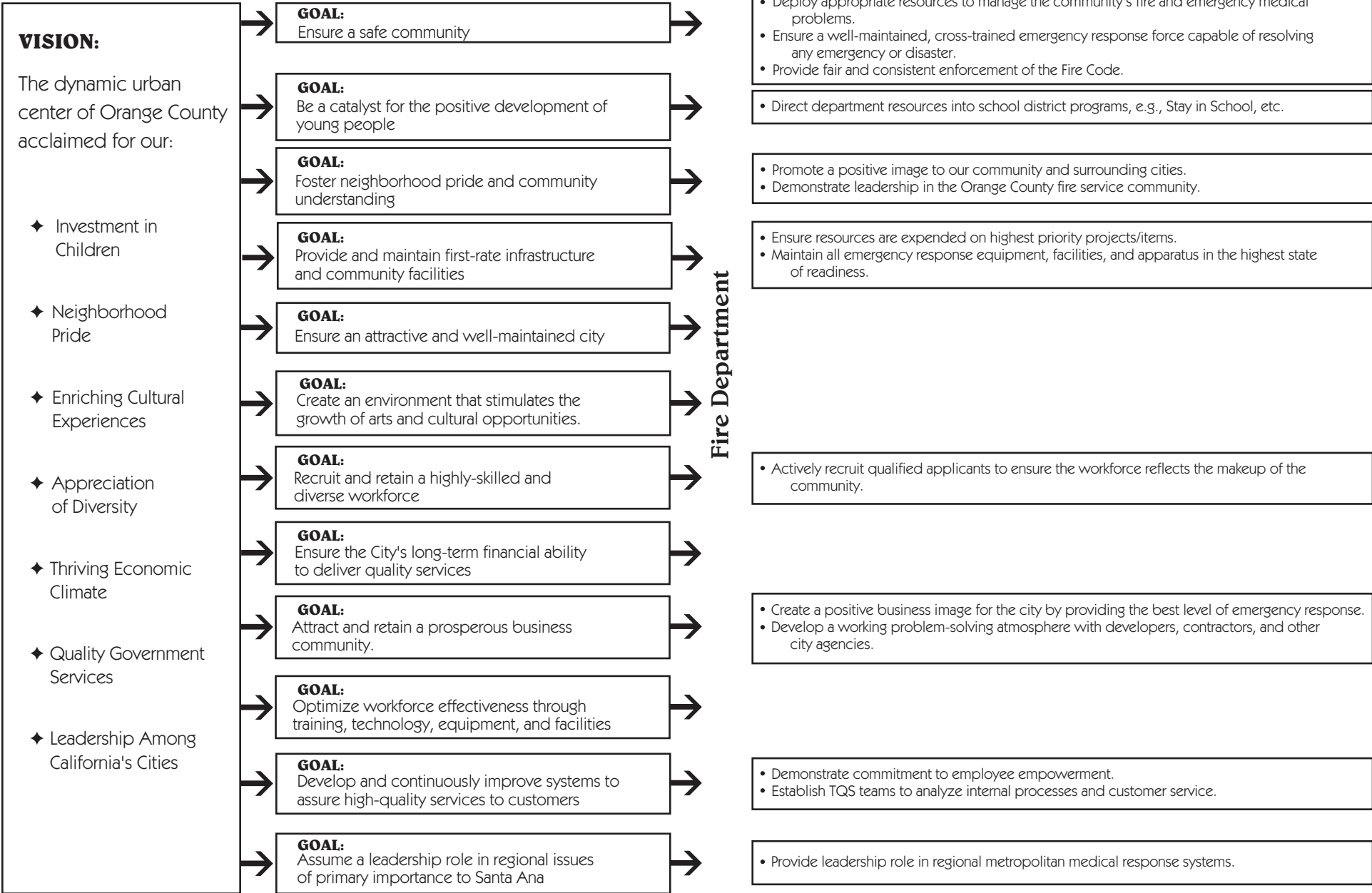
Custodial Services

- City Buildings and Garages
- Oversee Outsourced Services
- Paper Recycling Program
- Supplies Inventory Management
- City Council Chamber Scheduling
- Carpet and Tile Floor Maintenance
- City Window Cleaning
- Furniture Moves
- Light Replacement

The City of Santa Ana's Purpose, Vision & Goals

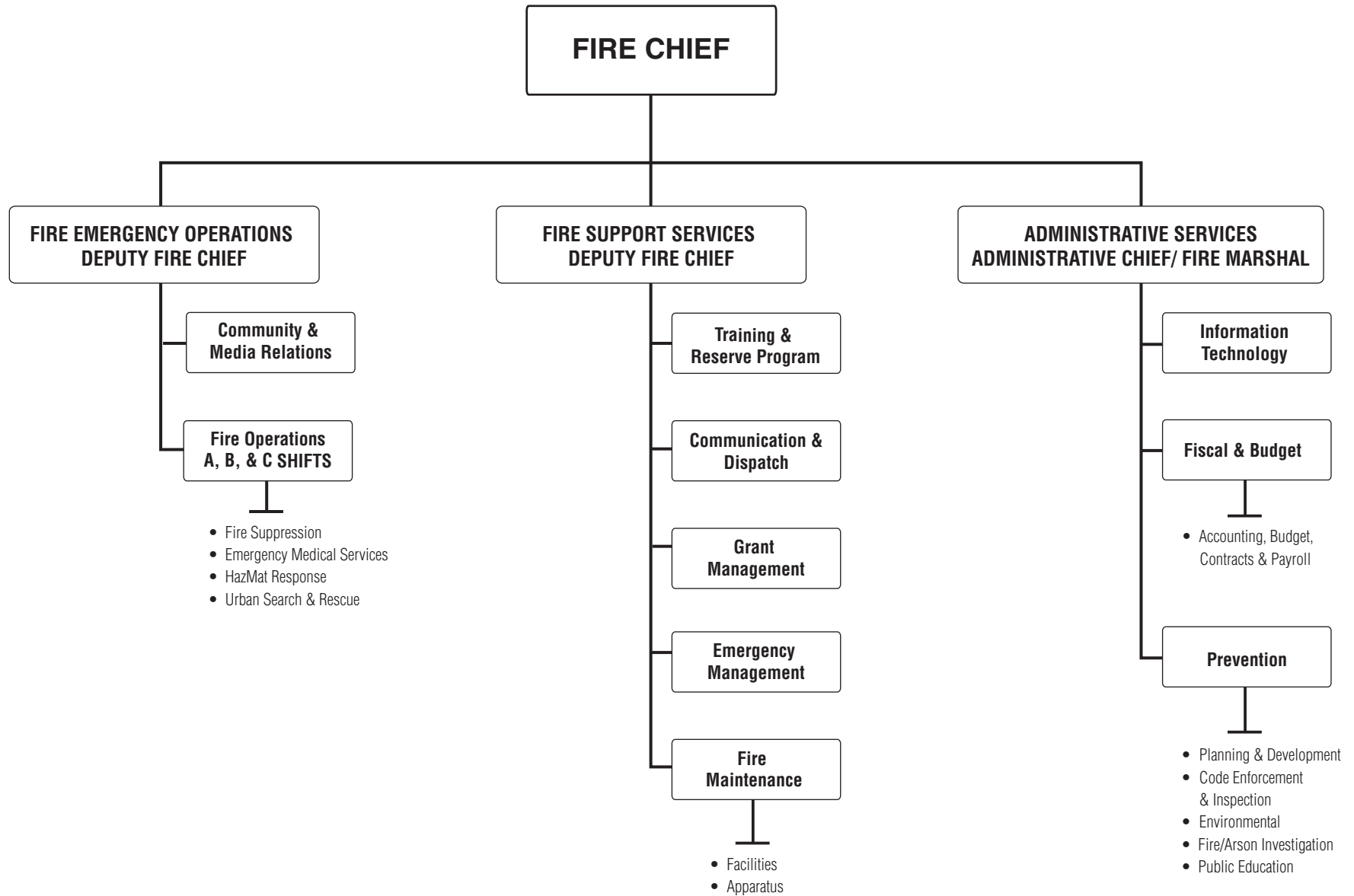
Fire Department

Our **PURPOSE** is to provide quality service to enhance the safety, livability and prosperity of our community.



Fire Department

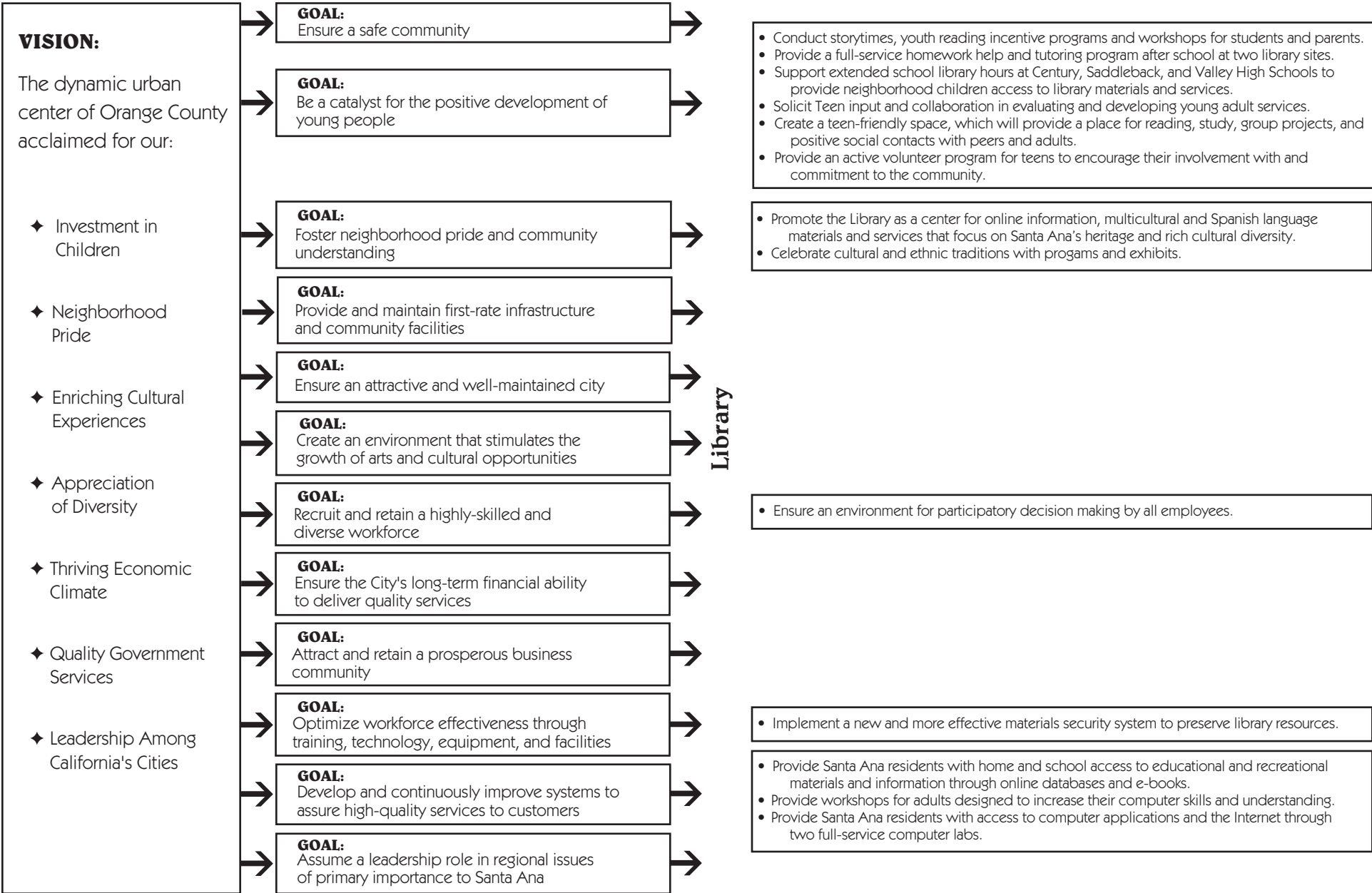
FUNCTIONAL ORGANIZATION CHART



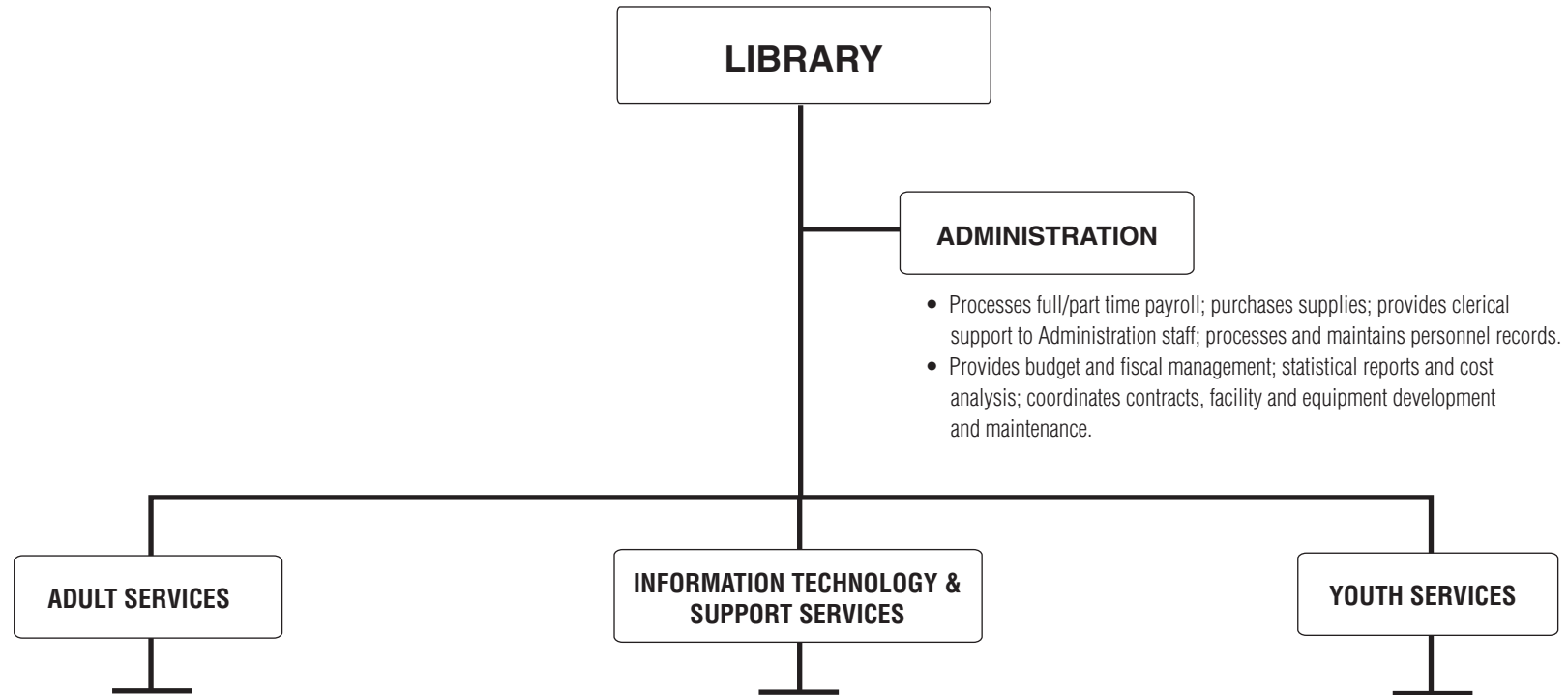
The City of Santa Ana's Purpose, Vision & Goals

Library

Our **PURPOSE** is to provide quality service to enhance the safety, livability and prosperity of our community.



FUNCTIONAL ORGANIZATION CHART



- Processes full/part time payroll; purchases supplies; provides clerical support to Administration staff; processes and maintains personnel records.
- Provides budget and fiscal management; statistical reports and cost analysis; coordinates contracts, facility and equipment development and maintenance.

- Develops and maintains the book and electronic media collection to reflect the needs of adults in Santa Ana.
- Provides information and assistance in the use of the collection.
- Responsible for the storage and retrieval of all periodicals, newspapers and microfilm.
- Provides archival and photographic materials of Santa Ana and Orange County.
- Recruits and coordinates library volunteers.
- Provides Library services to the homebound, elderly, and the physically challenged through volunteer services.
- Acts as liaison to the Friends of the Library.

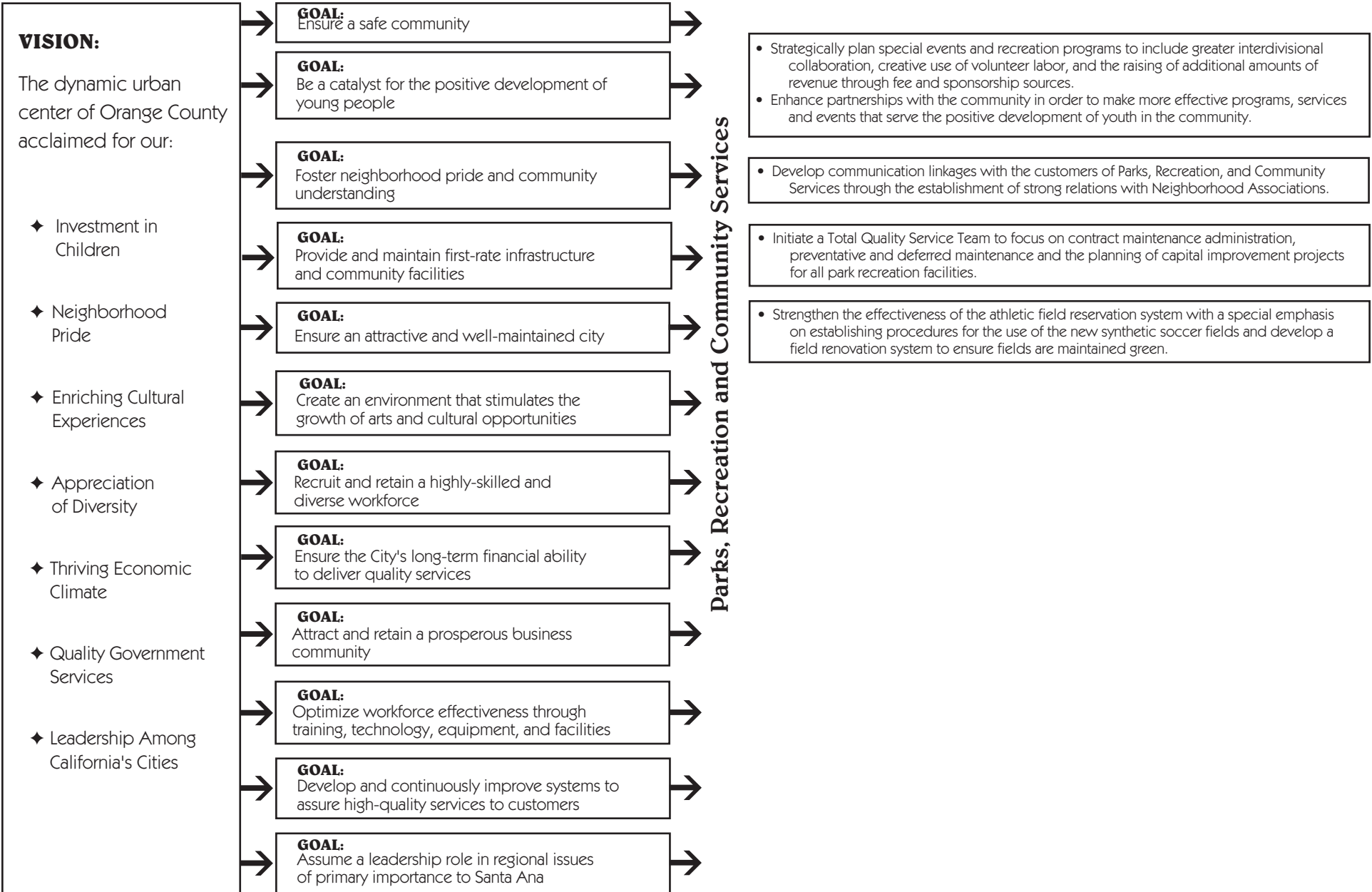
- Provides public access to computers and the Internet.
- Provides computer-related technology training and skills development to patrons and staff.
- Serves as the bibliographic and database support liaison.
- Checks out books and materials to patrons and maintains lending records for items loaned; maintains book shelves for easy public access; oversees material recovery service.
- Processes book orders, catalogs and prepares new books and materials; provides maintenance of library materials and the automated database.

- Develops appropriate collection of books and materials for the youth of Santa Ana.
- Assists youth and parents in locating books, materials, and information.
- Conducts year-round programs to satisfy the needs of youth.
- Visits schools and conducts tours.
- Conducts outreach programs to schools and underserved areas.
- Provides mobile library services to children, teens and adults in neighborhoods not served by library buildings.
- Provides after-school homework help and tutoring program for youths in grades K-12 to help build academic success and pride.
- Provides computers, Internet, and educational software to enhance students' technological skills.

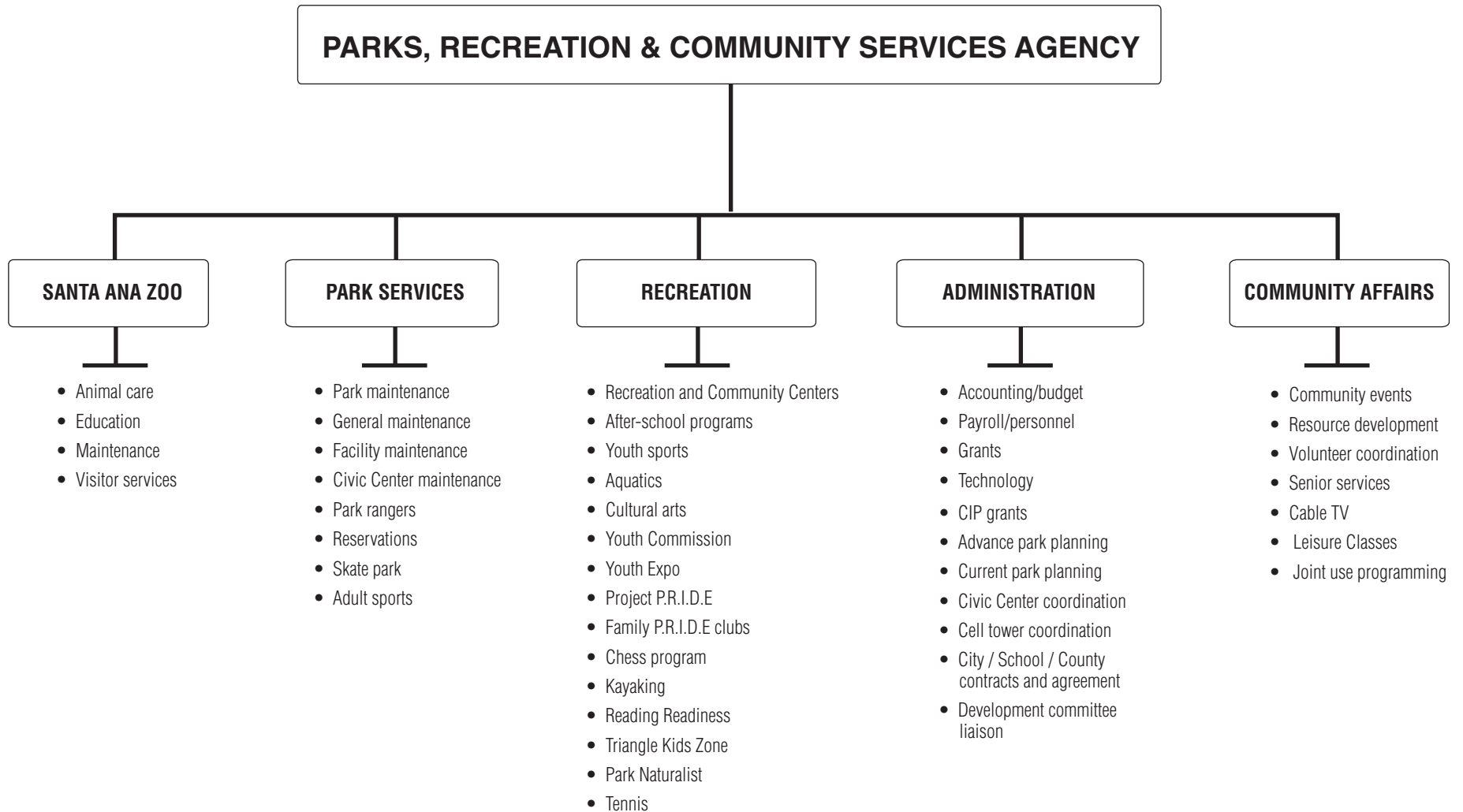
The City of Santa Ana's Purpose, Vision & Goals

Parks, Recreation and Community Services

Our **PURPOSE** is to provide quality service to enhance the safety, livability and prosperity of our community.



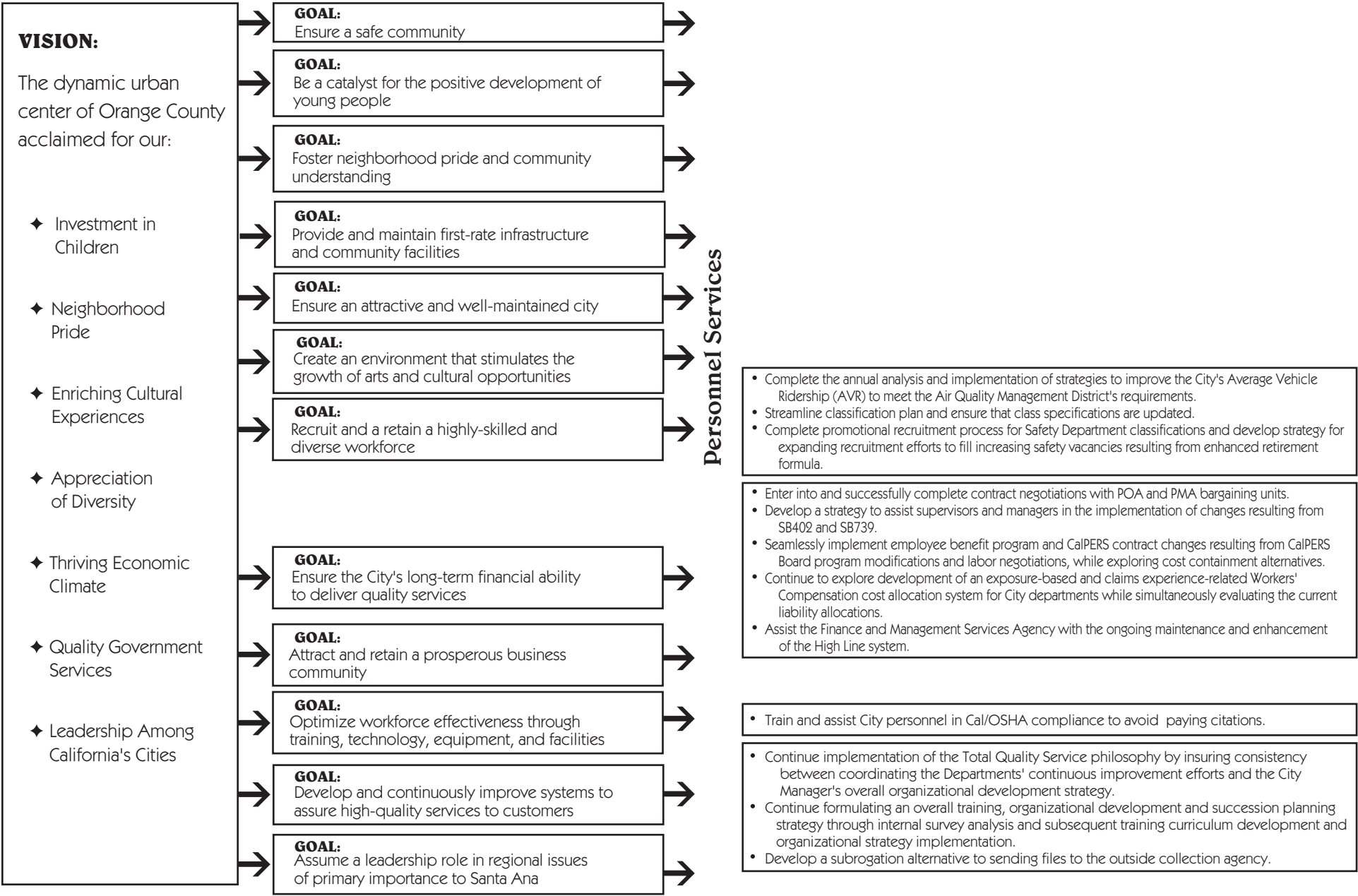
FUNCTIONAL ORGANIZATION CHART



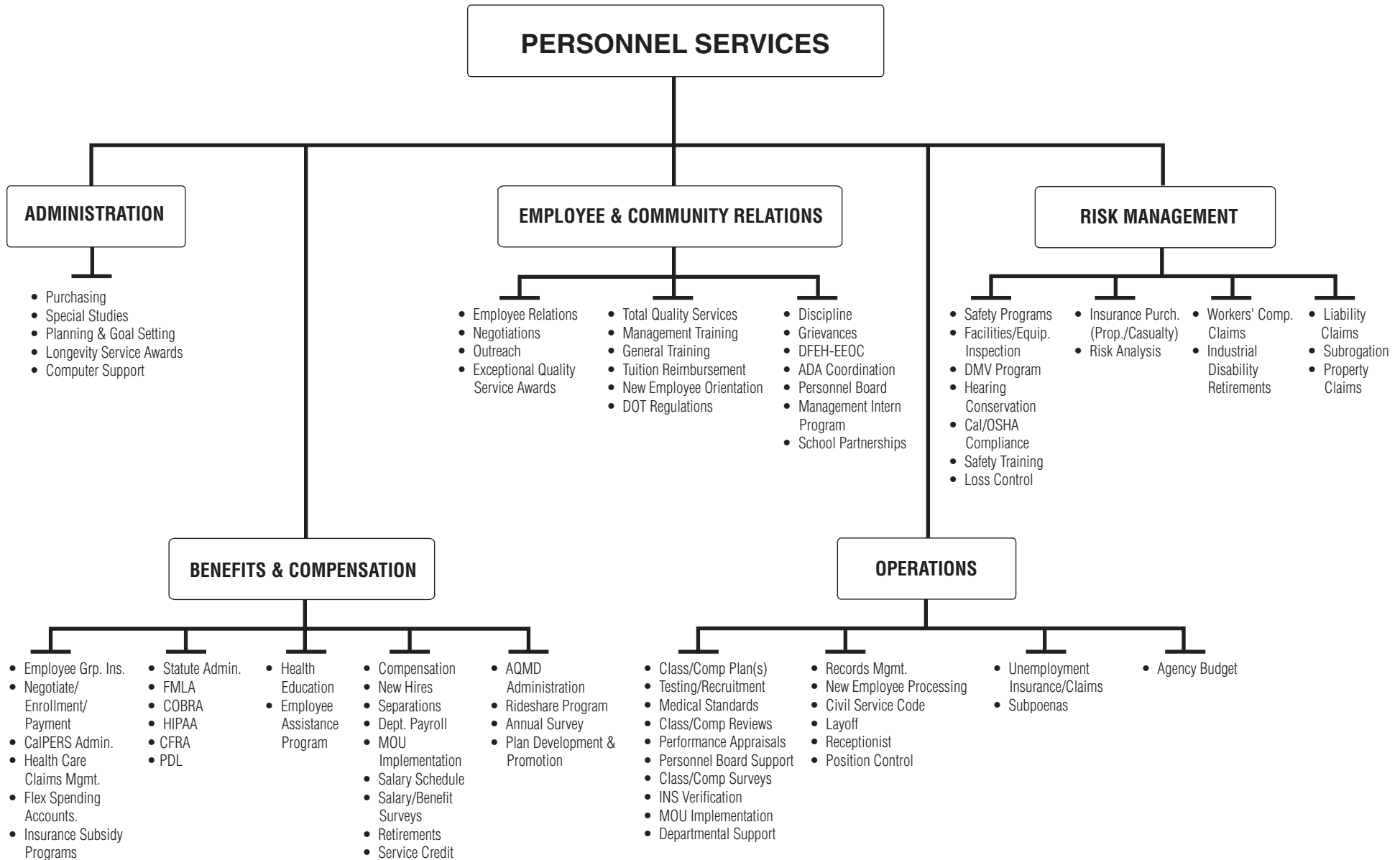
The City of Santa Ana's Purpose, Vision & Goals

Personnel Services

Our **PURPOSE** is to provide quality service to enhance the safety, livability and prosperity of our community.



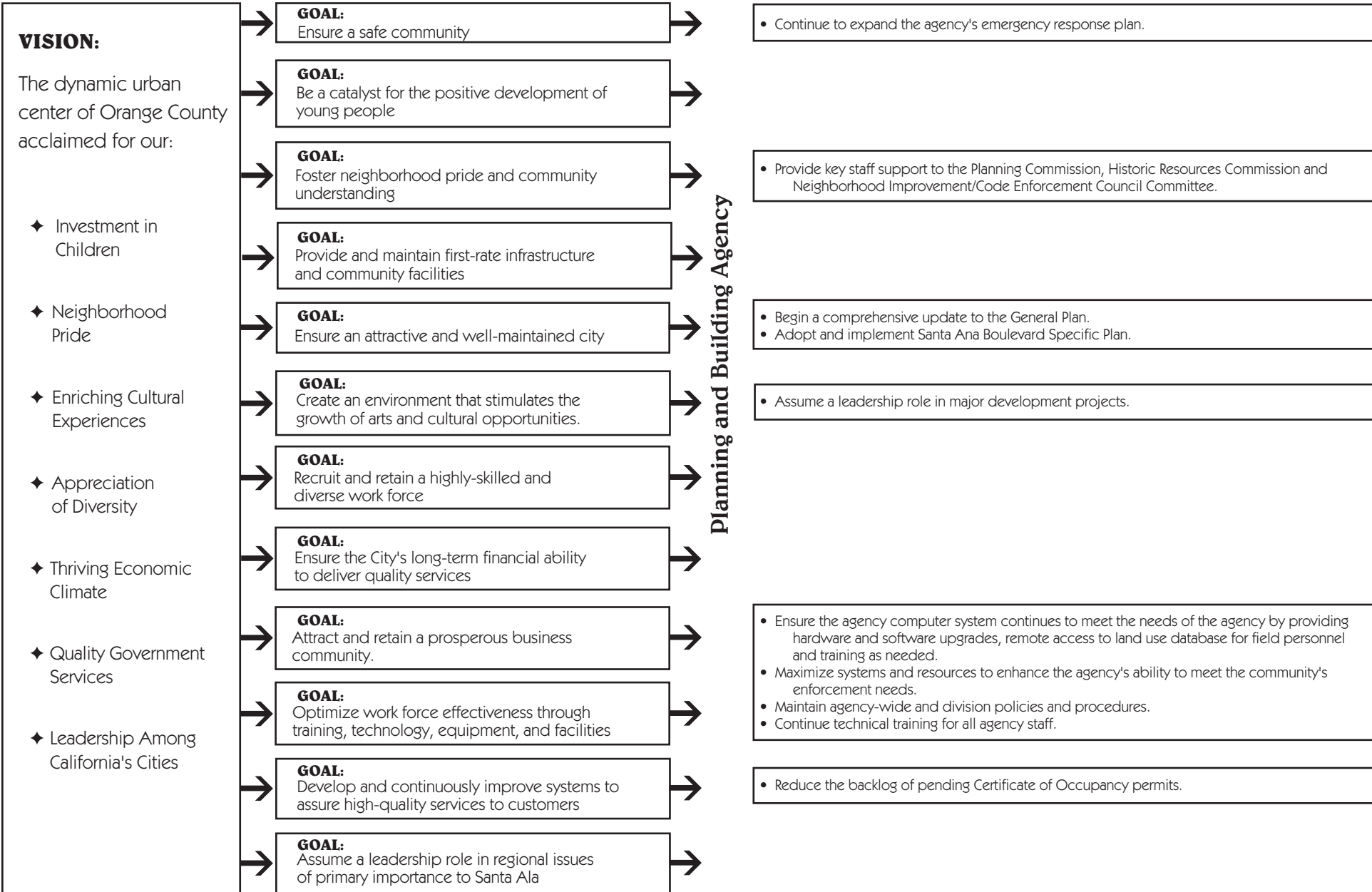
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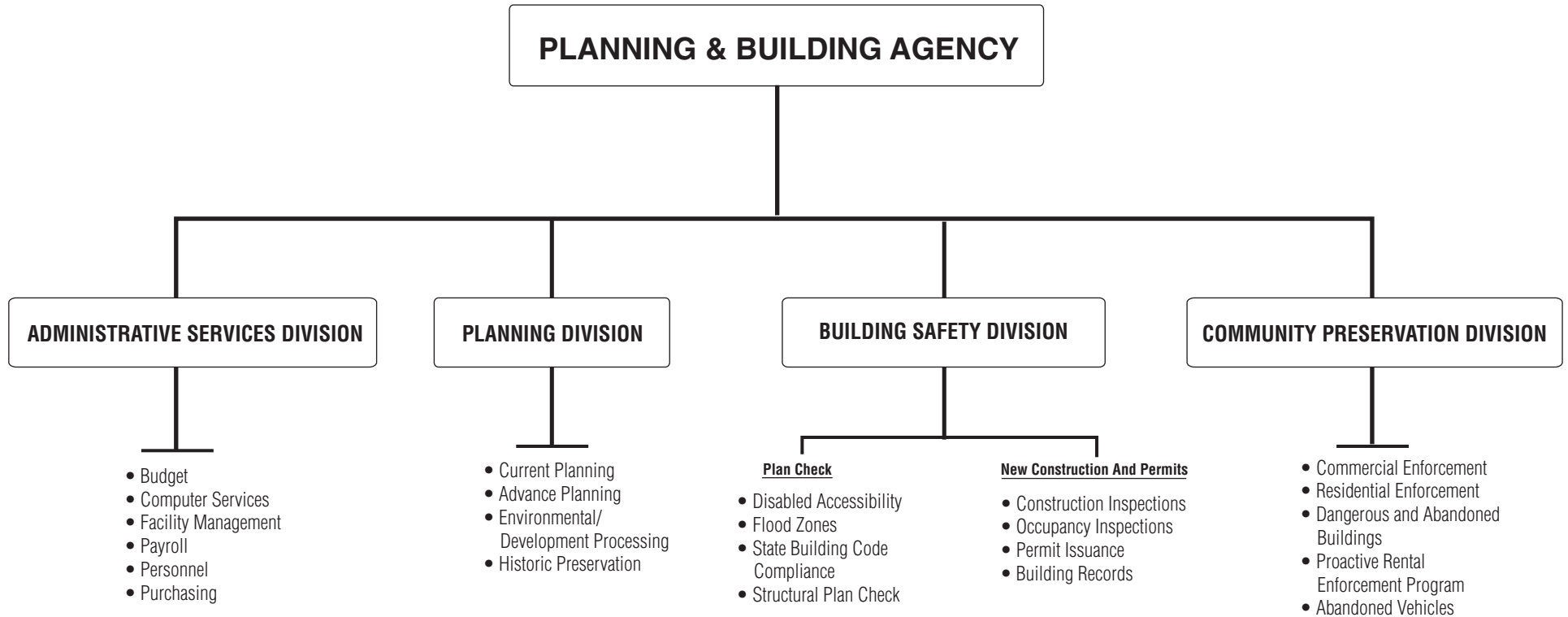
The City of Santa Ana's Purpose, Vision & Goals

Planning and Building Agency

Our **PURPOSE** is to provide quality service to enhance the safety, livability and prosperity of our community.



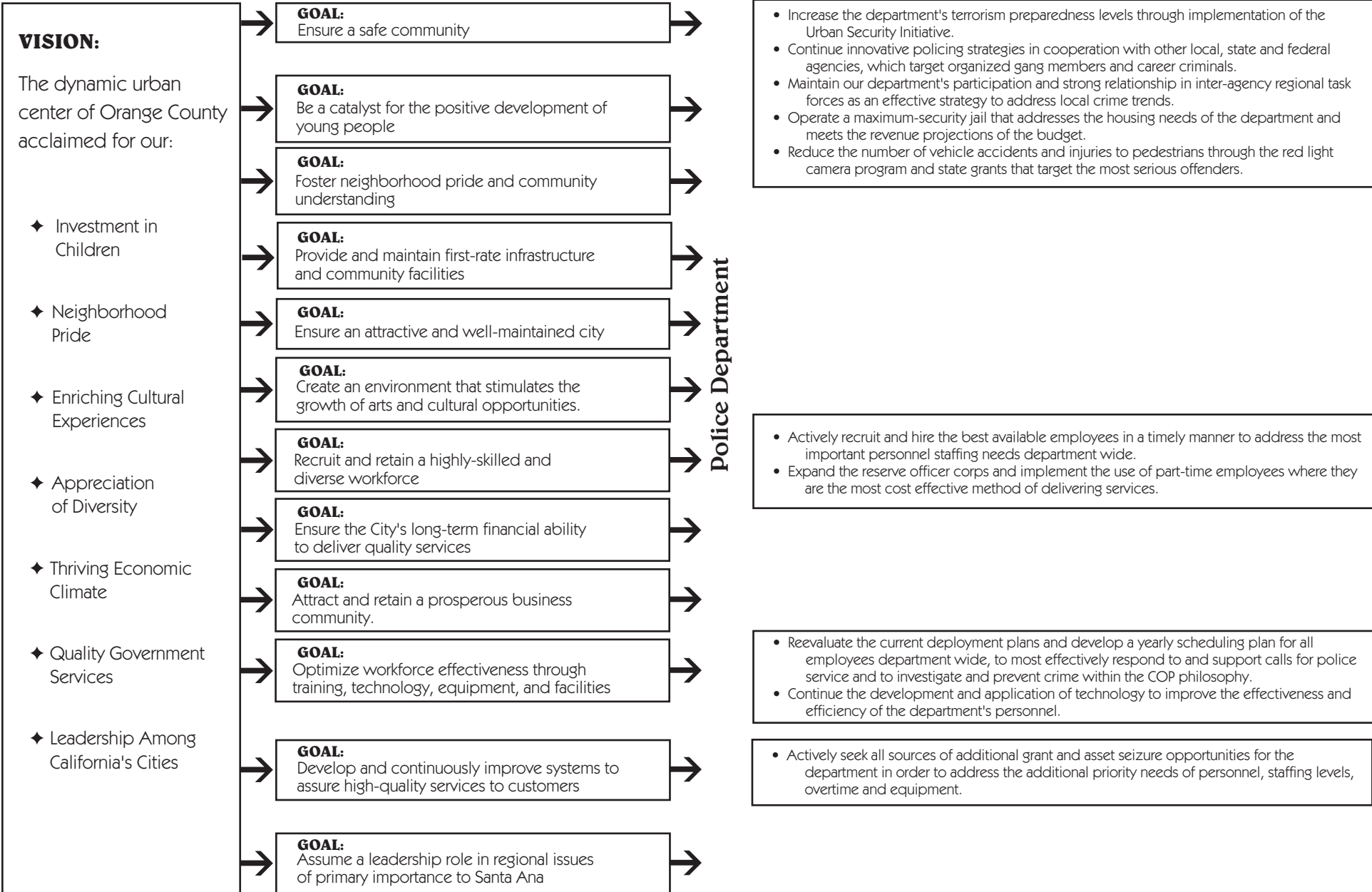
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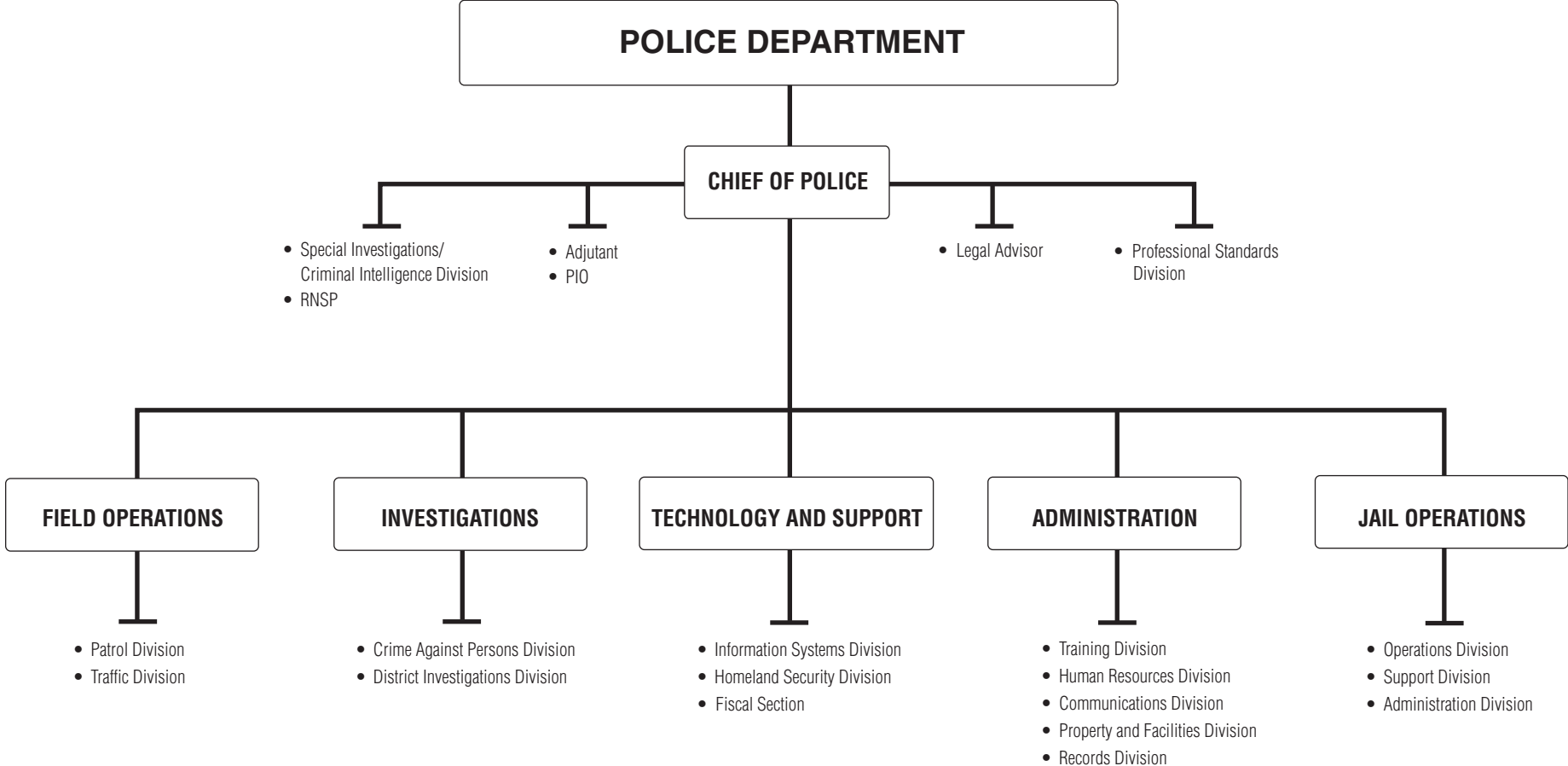
The City of Santa Ana's Purpose, Vision & Goals

Police Department

Our **PURPOSE** is to provide quality service to enhance the safety, livability and prosperity of our community.



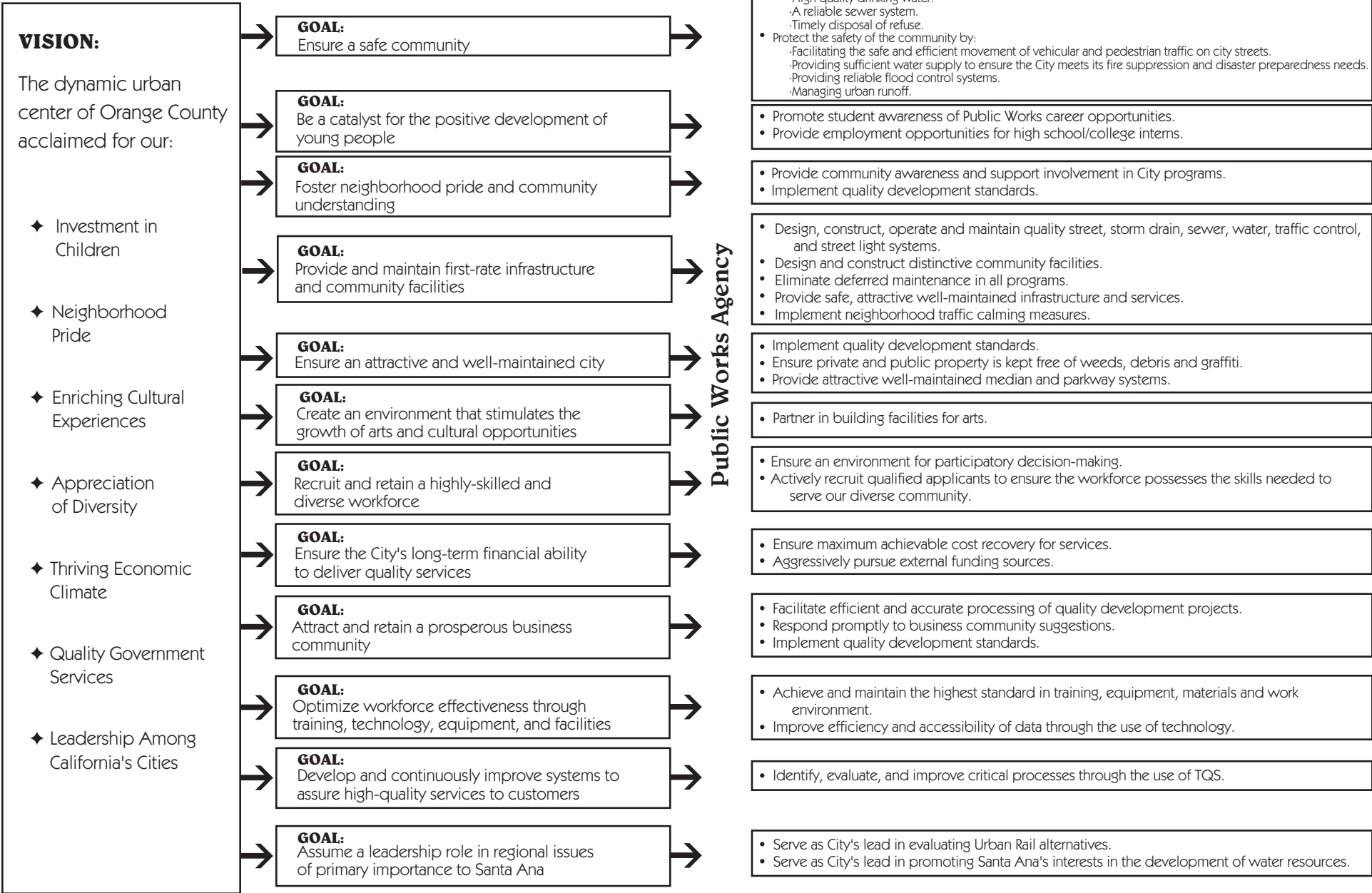
FUNCTIONAL ORGANIZATION CHART



The City of Santa Ana's Purpose, Vision & Goals

Public Works Agency

Our **PURPOSE** is to provide quality service to enhance the safety, livability and prosperity of our community.



FUNCTIONAL ORGANIZATION CHART

PUBLIC WORKS AGENCY

MAINTENANCE SERVICES

Street Trees

- Tree trimming, planting, removal
- Pesticide and fungicide application
- Tree well cleaning

Roadway Cleaning

- Arterial sidewalk cleaning
- Street sweeping
- Downtown sidewalk cleaning
- Alley clean-up

Graffiti Abatement

- Public/private property abatement
- Graffiti Task Force coordination
- Alley contract abatement

Roadway Markings & Signs

- Painted striping
- Raised pavement markers
- Painted legends
- Painted curbs
- Street & regulatory signs

Roadway Maintenance

- Street repair
- Pothole repair
- Temporary sidewalk repair
- Crack sealing

Environmental Sanitation

- Fats, Oil, Grease inspections
- Weed abatement
- City owned vacant parcel maintenance
- NPDES inspections

ADMINISTRATIVE SERVICES

Office Administration

- Clerical support
- Reception
- Radio dispatch

Financial Services/Records Management

- Payroll
- Records
- Purchasing
- Budget

Enterprise Management

- Street lights
- Median maintenance
- Refuse/recycling
- News racks
- Bus benches/shelters

Information Systems

- Agency microcomputers, network, and GIS program

General Administration

- General administrative support
- Property management

WATER RESOURCES

Water Production & Supply

- Water production
- Production facilities maintenance
- Emergency response

Water System Maintenance

- Water distribution system maintenance
- Water leaks
- Service repairs/replacements
- Emergency response
- Valve, Fire hydrant repairs

Water Quality & Measurement

- Utility locations for Underground Services Alert program
- Water quality testing
- Water meters replacements
- Conservation and education programs
- State and Federal regulations compliance
- Backflow device inventory

Water Admin. & Engineering

- Water/sewer development review
- Regional water issues
- Plan for water/sewer improvements

Sewer System Maintenance

- Sewer Lateral repair/replacement
- Sewer system cleaning
- State regulation compliance-Fats, Oils & Grease
- Emergency sewer spill response

ENGINEERING SERVICES

Design Engineering

- Capital Improvement Program
- Scope & budget for projects
- Design consultant administration
- External funds & grants
- Plans & specs, for CIP
- Infrastructure inventories
- Deferred & preventative maintenance definition
- Right-of-way acquisition
- Street abandonments
- Property management
- Utility undergrounding

Construction Engineering

- Construction contracts administration
- Inspection of projects in public right-of-way
- Survey services
- Plans & specifications review
- Underground service alert

Traffic Engineering

- Regional transportation issues
- Intra & interjurisdictional coordination
- Major transportation projects
- Traffic signal system
- Traffic Management Center
- Traffic signal & street striping design
- Residential speed program
- Permit parking program
- Traffic studies and reports
- Traffic accident review and mitigation
- Neighborhood traffic plans
- Traffic safety measures investigation
- Claims and litigation

Development Engineering

- Map & plan checking
- Development projects
- Street work permits (water, street improvements, etc.)
- Environmental impact reports
- Legal descriptions
- Transportation permits
- Fee collection
- Storm water management

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A **Quick Budget Tour** is designed to give the reader a *fast and basic introduction* to the different parts of the City of Santa Ana Annual Budget. The budget sections are divided by tabs and feature a consistent outline that starts with a description and summary of the fund’s history followed by details on program objectives, recent accomplishments, action plans, line-item appropriations, and personnel counts. The City of Santa Ana staff hopes this document will give the reader an understanding of the City’s business and the municipal budget that enables the City to deliver its services.

**CITY MANAGER’S LETTER
City Vision, Purpose & Goals**

Gives a general overview of the municipal budget for this fiscal year and relates the current budget to the City’s Vision, Purpose & Goals.

TABLE OF CONTENTS

Lists sections by subject in page order.

Section 1
**TOTAL ANNUAL BUDGET
SUMMARIES & COMPARISONS**

Displays graphs and schedules of the total City budget using alternative means of presenting revenues and expenditures. Reviews the City’s financial policies and practices, and relationships between and among funds.

Section 2
GENERAL FUND

Presents the operating budgets for departments primarily supported by the General Fund.

Section 3
INTERNAL SERVICE FUNDS

Presents the operating budgets for activities funded by cross-charges to the General Fund, Enterprise, or Community Development departments. Includes employee insurance, risk management, building maintenance, telecommunications, fleet maintenance, corporate yard operations and information systems

Section 4
**COMMUNITY DEVELOPMENT
AGENCY**

Presents the operating budgets for activities primarily funded by tax increment, bond proceeds, and Federal or State sources. Includes community development/redevelopment, economic and downtown development, employment services, CDBG, WIA, and Housing.

Section 5
SPECIAL REVENUE FUNDS

Presents the operating budgets for activities funded by grants, or special State, Federal or miscellaneous revenue sources.

Section 6
ENTERPRISE FUNDS

Presents the operating budgets for activities primarily supported by user fees or direct charges for their products or services. Includes Water Utility, Sanitation, Refuse Collection, Parking Meter & Facilities, The Depot, and Sewer funds

Section 7
**CAPITAL FUNDS & CAPITAL
IMPROVEMENT PROGRAM**

Capital funds, which are earmarked for improvements to the City’s infrastructure, are described by source of funds and by use of funds. Provides a listing of Capital Improvement Projects (CIP) for the upcoming fiscal year by project category, with funding sources and amounts.

Section 8
GLOSSARY & INDEX

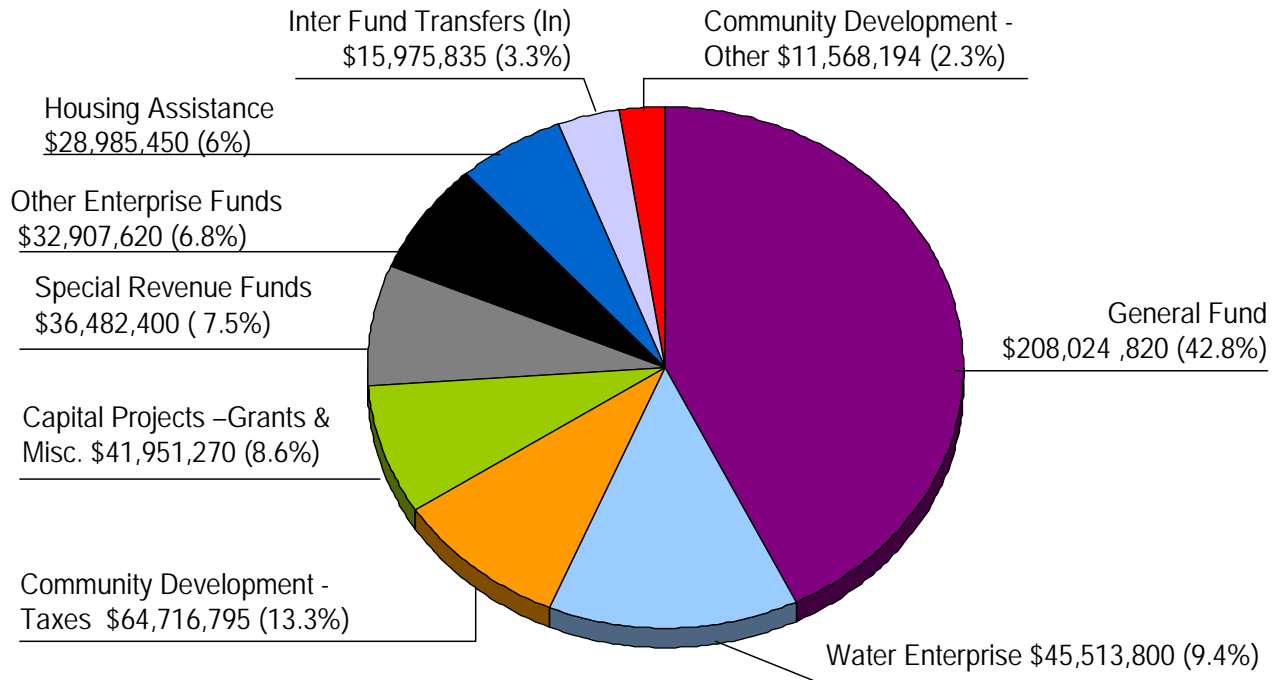
Provides a glossary of finance and budget terms, descriptions of the City’s line-item classifications by object codes, and a subject index.

Total Annual Budget By Revenue Sources

FY 2007-2008 Estimated Revenues - \$ 486,126,184

Unexpended Fund Balance - 23,430,790

Total Revenue Sources - \$509,556,974



TOTAL REVENUE SOURCES PIE CHART

Total Revenue Sources chart reflects all resources needed to support total anticipated expenditures as well as where the funds come from for FY07-08. The above pie chart is divided into nine slices which represent the major sources of funding (excluding unexpended fund balance). The largest fund is the General Fund which represents 43 percent of all the resources available. Revenue in the General Fund increased by \$3.4 million due increases in Sales and Property taxes, Business License collections, special revenues and red light camera revenues.

Funding for Capital Projects is approximately \$41.9 million dedicated to various project improvements through the City. The majority of the funding is under the Select Street Construction and Measure M projects. In FY06-07, the Orange County Transit Authority (OCTA) awarded an additional \$46 million towards the Bristol Street Widening project. This project will be completed in phases over several years. As a result of receiving such a large some of money last fiscal year, it may give the appearance that the CIP budget has had a significant decrease.

The Enterprise Fund which accounts for business-type activities, receives most of its funding through user charges from Water, Sanitation, Sanitary Sewer, Federal Clean Water Act, Refuse, Parking Meter Fund and the Depot (formerly known as the Regional Transportation Center).

As shown in the pie chart above, Enterprise Funds (Water & Other Enterprise Funds) constitutes 16.2 percent of the total budget which includes an increase in water pass-through charges to customers (Table 1-3).

Special Revenues increased by 128.6% over last fiscal year as a result of the City's efforts in obtaining a \$14 million Section 108 HUD Loan and \$3.3 million in Prop 1B Infrastructure Bonds. The Public Works Agency has developed a comprehensive Citywide plan to rehabilitate residential streets and will be utilizing the above mentioned revenue sources as well as Traffic Congestion Relief funds, Measure M and the issuance of COP's.

FUND	FY 2006-07 Projected	FY 2007-08 Budget	\$ Change	% Change
General Fund (Sec 2)	204,618,641	208,024,820	3,406,179	1.7%
Redevelopment (Sec 4)	48,631,696	68,268,339	19,636,643	40.4%
Housing (Sec 4)	27,781,480	27,613,510	(167,970)	-0.6%
CDBG (Sec 4)	7,410,820	7,384,680	(26,140)	-0.4%
CDA Grant Funds (Sec 4)	1,858,170	2,003,910	145,740	7.8%
Special Revenue (Sec 5)	15,960,095	36,482,400	20,522,305	128.6%
Enterprise Fund (Sec 6)	71,883,970	78,421,420	6,537,450	9.1%
Capital (Sec 7)	70,015,180	41,951,270	(28,063,910)	-40.1%
Total	448,160,052	470,150,349	21,990,297	4.9%

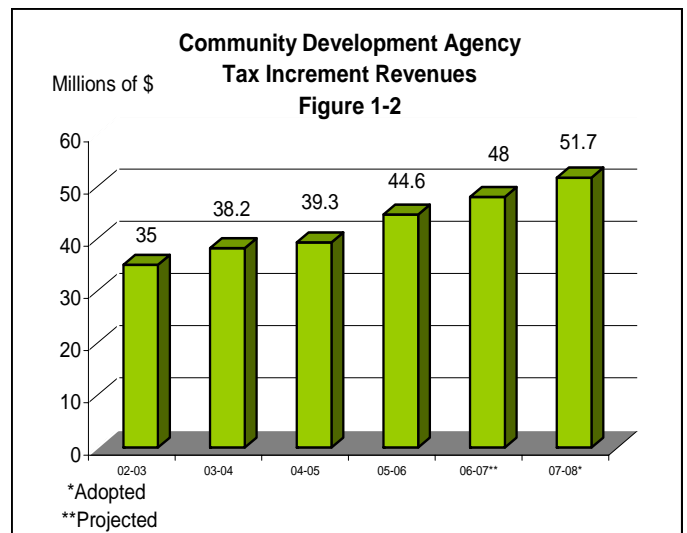
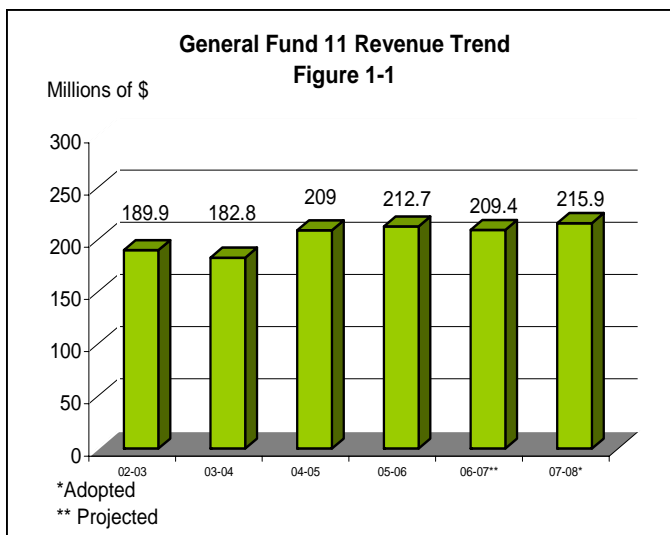
Excludes Interfund Transfers

GENERAL FUND REVENUES

General Fund Revenues consist of Taxes, Intergovernmental revenues, use of money & property (rental of facilities & earnings on investments), miscellaneous recoveries & reimbursements, charges for services (City fees), franchise fees (Cable, Gas, Electrical), license permits & fines and special revenues related to capital projects, reimbursement based programs and donations. These revenues divided into two segments, one being General Fund 11 and being Other General Fund related revenues which include Capital Outlay, Fire facility fees, and other special revenues. Fund 11 makes up for well over 90 percent of all General Fund revenues. Estimates and projections are based on revenue trend analysis as well as Sales Tax & Triple Flip assumptions from MuniServices LLC.

Tax Increment and Grant Proceeds generate approximately 96.1% of CDA’s revenues when excluding transfers and parking/depot revenues.

Tax Increment (TI) revenues are generated when property tax revenue collections exceed the property tax base established when a redevelopment project area was created. The property tax base remains unchanged throughout the life of the redevelopment project and any property taxes generated above the base is considered TI. The City has six project areas which were merged in FY04-05. These merged project areas include Central City, Inter City, North Harbor, South Harbor, South Main and Bristol Corridor and are projected to generate a combined 51.7% of CDA’s total revenues.



Within Fund 11, the largest revenue sources are Taxes which make up approximately 70% of the total General Fund revenue. Included in this revenue category are Sales Tax, Property Tax, Utility User Tax, Property Tax In Lieu of VLF, Business License Tax and Hotel Visitor’s Tax. Use of Money & Property and Intergovernmental are the second and third largest sources of revenue with a combine percentage of 12.6% of total General Fund revenues. Included under Use of Money & Property are rental charges for the police holding facility and earnings on investments. Intergovernmental revenues are made up of State mandate reimbursements, Motor Vehicle License revenues, and General Fund overhead charges for services provided to the Enterprise funds for staffing and billing. See section 2 for additional revenue detail, trends, descriptions and assumptions.

CDA grant proceeds include HUD Section 8 Vouchers, Workforce Investment Act, Federal Empowerment Zone, Housing Opportunities for Persons With Aids (HOPWA), HOME Program, Orange County, Department of Labor and Community Development Block Grants. Proceeds from these grants make up approximately 44.3% of CDA’s total revenues. See section 4 for additional revenue detail and descriptions.

COMMUNITY DEV. AGENCY REVENUES

Community Development Agency (CDA) revenues include Property related Tax Increment revenues, numerous Grant proceeds, Fees & Interest Earnings and Transfers. Property

SPECIAL REVEUE FUND

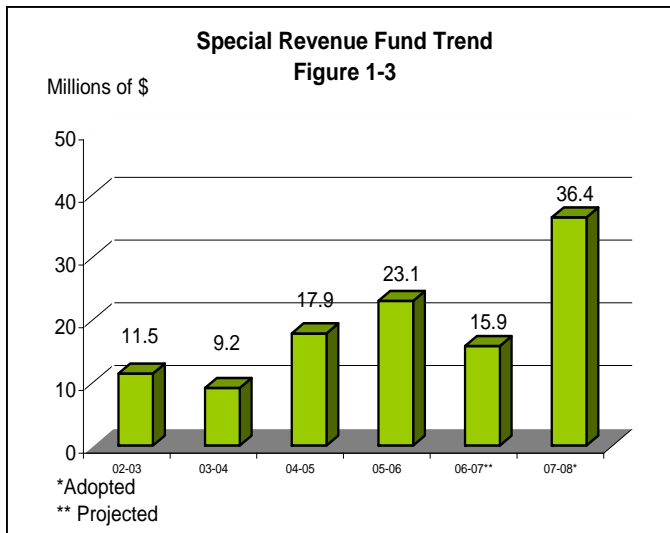
Special Revenues are monies that can only be used for a specific purpose as defined by law or administrative action. These revenues arise from legislative initiatives, grants, partnerships with the County of Orange and participation in projects involving outside agencies that may require the City to document and provide information in exchange of funds (i.e. Air Quality Improvement Fund). Major Special Revenue Funds for FY07-08 are comprised of Special Gas Tax, Proposition 1B Infrastructure Bond, Civic Center, Urban Area Security Initiative Grant and Section 108 HUD Loan and will generate approximately 89.5% of total Special

Revenue fund revenues. See section 5 for additional revenue detail and descriptions.

The City is anticipating approximately \$14 million from a Section 108 HUD Loan and \$3.3 million from Prop 1B to fund neighborhood street improvements. Additional funding is to come from Measure M Turnback, Prop 42 funding and the issuance of certificates of participation. The City partners with the County of Orange in providing routine maintenance, capital projects and provide security services through revenues generated by the various Civic Center parking structures. Civic Center revenues make up approximately 16% of Special Revenues. The City receives Special Gas Tax revenues from the State of California for the improvement of streets and highways.

charges of the Depot Center, water utility consumption charges, refuse and sewer collection services, street metered parking fees and garage parking structure revenues in the Downtown area.

Water, Refuse Collection, and Sanitation revenues make up approximately 85.3% of all Enterprise revenues. Water Enterprise provides water services to residential, commercial and industrial segments of the City. Water revenues come primarily from metered charges for water usage. These revenues capture the cost of providing services, the administration of the fund and water capital construction. Refuse Collection revenues come from trash collection charges (residential & commercial), contract program surcharges as well as grant funding for the recycling and disposal of such items (i.e. oil). Sanitation Enterprise revenues are generated thru customer charges tied to roadway/street sweeping. See section 6 for additional revenue detail and descriptions.



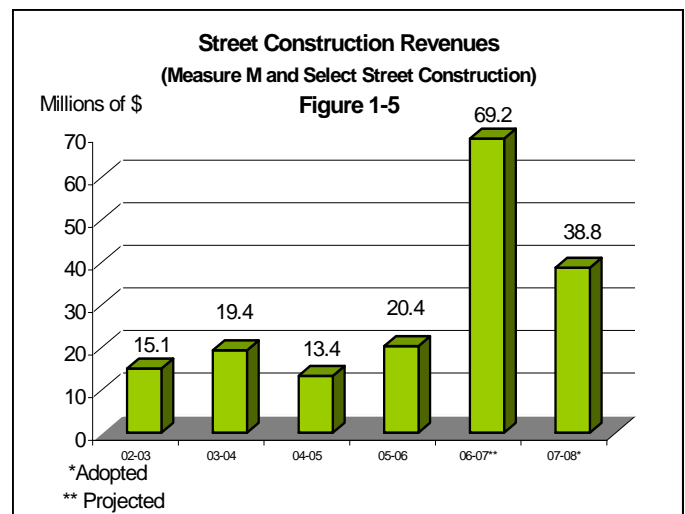
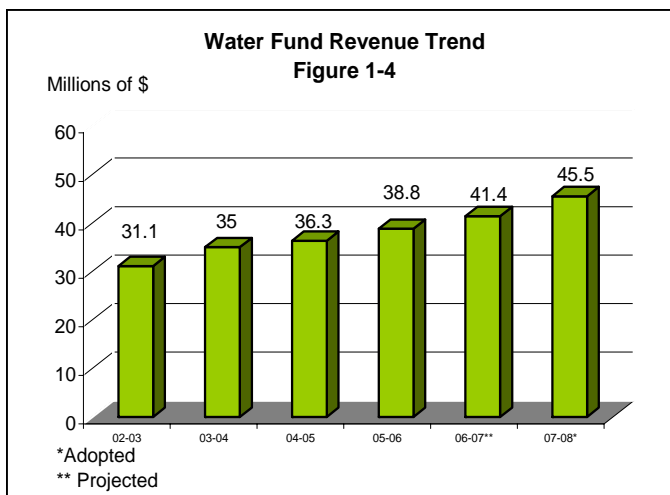
ENTERPRISE FUND REVENUES

Enterprise Fund revenues include the Santa Ana Depot Station, Downtown Parking Meter and Garage Parking, Sanitary Sewer Services, Federal Clean Water Protection, Water Production & Supply and Refuse Collection. Water and other enterprise fund revenues are generated thru rental

CAPITAL IMPROVEMENT REVENUES

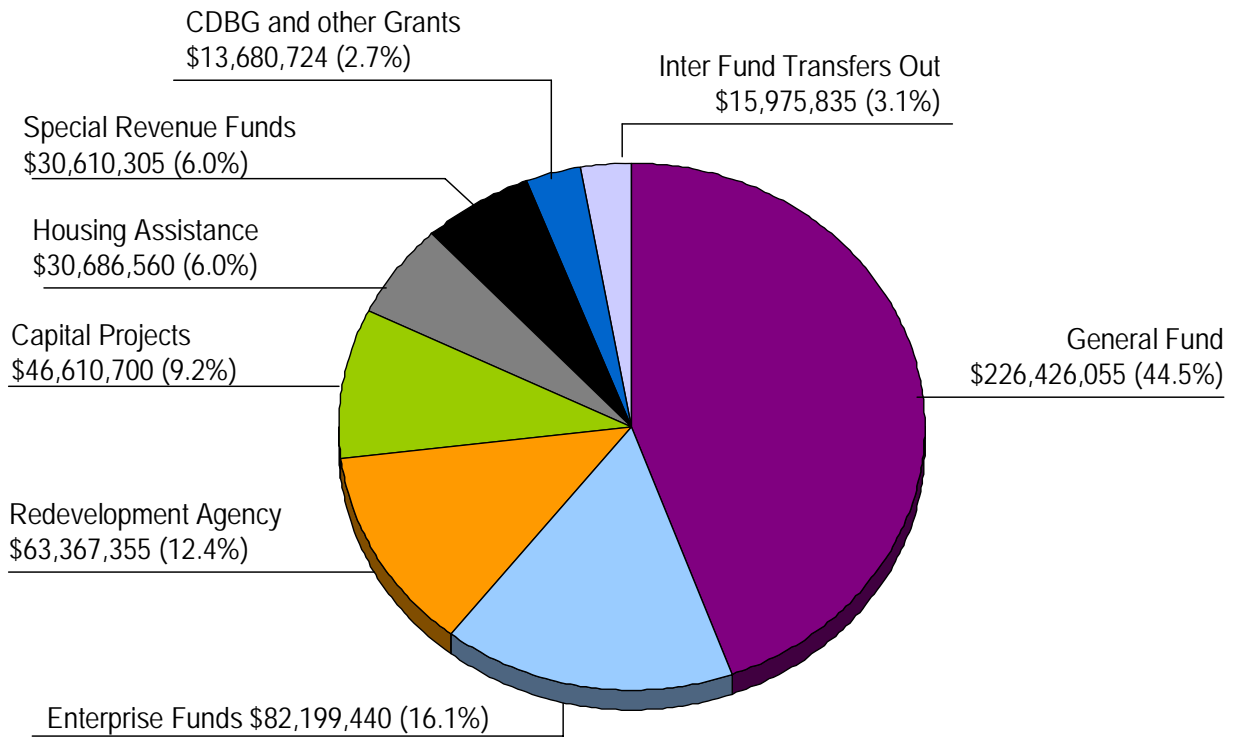
Capital Improvement revenues consist of voter approved funding, transportation & sewer connection fees, gas tax transfers, Orange County Transit Authority (OCTA) subvention and competitive grant funding for capital projects for neighborhood, arterial, traffic, infrastructure, City facilities and park improvements.

Select Street Construction revenues include OCTA gas tax subventions totaling 57.8%, and Measure M revenues made up of competitive and Turnback grant of funding of 27.9% of total Capital Improvement revenues (when excluding Police Holding Facility Debt Service Transfer). FY06-07 & had a significant increase resulting from additional funding contributions received from OCTA for the Bristol Widening Project. This project is to be completed in phases.



Total Annual Budget By Appropriations

FY 2007-2008- \$ 509,556,974



TOTAL APPROPRIATIONS PIE CHART

The total appropriation budget for all funds and activities is \$509,556,974. Included in this figure is approximately \$15.9 million in Interfund transfers. All expenditures associated with the various funds are displayed above by type of expenditure and basically identifies where the funding will be spent. General Fund makes up for the largest slice of the pie with a total of \$226.4 million in appropriations to fund programs and services through various agencies.

Public Safety alone will receive the largest commitment with over \$174 million (approximately 35.3 percent) of fund total appropriations (Table 1-2). Increases in public safety expenditures are due to salaries, overtime, other personnel and benefit cost increases as well as the addition of personnel and new programs for the upcoming year. The Police Department will be adding approximately 16 new position to its budget. Eleven of these new positions are for a second Street Terrorist Offender Program (STOP) unit. The Police Department has also created the Police Athletic Activities League (PAAL) and has added two full-time positions to provide mentoring to Santa Ana’s youth. The Fire Department added 3 new Firefighters to its budget. For more information, please refer to Sections 2, 5 and 7.

The Enterprise fund makes up for the second largest slice of the pie with over \$82.1 million budgeted for the various services provided thru Water, Refuse, Sanitation, Sewer, Parking meter and the Depot operations. Water Utility appro-

priation increased by 7.2 percent over last fiscal year reflecting increase in water commodity and operations cost increases (Table 1-2).

Refuse, Sanitation, Sewer and Federal Clean Water Act account for 6.3 percent of the total appropriation budget. This program increased 7.8 percent increase over prior year appropriations (Table 1-3) as a result of operation increases. Please refer to Section 6 for more information.

Community Development (which includes Economic Development, Redevelopment, portions of CDBG, parking related funds, and the Depot) accounts for 15.8 percent of total ex-

BUDGET YEAR COMPARISON BY PROGRAM
Table 1-2

Program	FY 2006-07	FY 2007-08	\$	%
	Projected	Budget		
Public Safety	161,503,329	174,130,325	12,626,996	7.8%
Community Development	66,122,990	78,206,026	12,083,036	18.3%
Water Utility	43,387,378	46,513,800	3,126,422	7.2%
Housing	30,430,645	29,301,620	(1,129,025)	-3.7%
Refuse/Sanitation	28,751,265	30,986,640	2,235,375	7.8%
Recreation/Cultural	25,976,325	28,077,345	2,101,020	8.1%
General Government	18,933,900	20,651,345	1,717,445	9.1%
Community Maintenance	79,640,930	72,405,698	(7,235,232)	-9.1%
Planning & Building	12,212,995	13,308,340	1,095,345	9.0%
Total	466,959,757	493,581,139	26,621,382	5.7%

Excludes Interfund Transfers

**TOTAL ANNUAL BUDGET
BY FUND & PROGRAM**
Table 1-3

Increase (Decrease) Over Prior Year

	Actual FY 05-06	% of Total	Projected FY 06-07	% of Total	Adopted FY 07-08	% of Total	Increase (Decrease) Over Prior Year			
							05-06 to 06-07		06-07 to 07-08	
							in \$	in %	in \$	in %
REVENUES BY FUND										
General Fund	199,080,616	48.1%	204,618,641	45.7%	208,024,820	44.2%	5,538,025	2.8%	3,406,179	1.7%
Redevelopment Fund	57,519,951	13.9%	48,631,696	10.9%	68,268,339	14.5%	(8,888,255)	-15.5%	19,636,643	40.4%
Housing Fund	28,414,537	6.9%	27,781,480	6.2%	27,613,510	5.9%	(633,057)	-2.2%	(167,970)	-0.6%
CDBG	8,100,574	2.0%	7,410,820	1.7%	7,384,680	1.6%	(689,754)	-8.5%	(26,140)	-0.4%
CDA Grant Funds	4,899,792	1.2%	1,858,170	0.4%	2,003,910	0.4%	(3,041,622)	-62.1%	145,740	7.8%
Special Revenue Fund	23,166,182	5.6%	15,960,095	3.6%	36,482,400	7.8%	(7,206,087)	-31.1%	20,522,305	128.6%
Enterprise Fund	70,671,755	17.1%	71,883,970	16.0%	78,421,420	16.7%	1,212,215	1.7%	6,537,450	9.1%
Capital Fund	21,835,336	5.3%	70,015,180	15.6%	41,951,270	8.9%	48,179,844	220.7%	(28,063,910)	-40.1%
Subtotal	413,688,743	100.0%	448,160,052	100.0%	470,150,349	100.0%	34,471,309	8.3%	21,990,297	4.9%
TOTAL REVENUES	413,688,743	100.0%	448,160,052	100.0%	470,150,349	100.0%	34,471,309	8.3%	21,990,297	4.9%
EXPENDITURES BY PROGRAM										
Public Safety	156,004,427	37.9%	161,503,329	34.6%	174,130,325	35.3%	5,498,902	3.5%	12,626,996	7.8%
Community Development	82,349,210	20.0%	66,122,990	14.2%	78,206,026	15.8%	(16,226,220)	-19.7%	12,083,036	18.3%
Water Utility	37,568,581	9.1%	43,387,378	9.3%	46,513,800	9.4%	5,818,797	15.5%	3,126,422	7.2%
Housing	26,817,675	6.5%	30,430,645	6.5%	29,301,620	5.9%	3,612,970	13.5%	(1,129,025)	-3.7%
Refuse/Sanitation	26,489,706	6.4%	28,751,265	6.2%	30,986,640	6.3%	2,261,559	8.5%	2,235,375	7.8%
Recreation/Cultural/Library	23,545,744	5.7%	25,976,325	5.6%	28,077,345	5.7%	2,430,581	10.3%	2,101,020	8.1%
General Government	18,258,463	4.4%	18,933,900	4.1%	20,651,345	4.2%	675,437	3.7%	1,717,445	9.1%
Community/Maintenance	28,815,561	7.0%	79,640,930	17.1%	72,405,698	14.7%	50,825,369	176.4%	(7,235,232)	-9.1%
Planning & Building	11,726,242	2.8%	12,212,995	2.6%	13,308,340	2.7%	486,753	4.2%	1,095,345	9.0%
TOTAL EXPENDITURES	411,575,609	100.0%	466,959,757	100.0%	493,581,139	100.0%	55,384,148	13.5%	26,621,382	5.7%
Excludes Interfund Transfers										
TOTAL ANNUAL BUDGETED PERSONNEL										
Number of Positions	1,713.00		1,725.00		1,753.00		12	0.7%	28	1.6%
Santa Ana Population	351,697		351,697		353,428		0	0.0%	1,731	0.5%
Positions Per 1,000 Pop.	4.87		4.90		4.96		0	0.0%	0	0.0%

penditures and increased 18.3% when compared to last fiscal year as a result of personnel costs and obligation/debt service payment increases. Housing experienced a decrease of 3.7 percent. For more information on these areas, please refer to sections 4 & 6.

Community Maintenance refers to funds associated with constructing roads or other improvements or maintenance. Community Maintenance budget is \$72.4 million and decreased approximately by 9.1%. The decrease is due to capital improvement project related to the Select Street construction (see section 7).

Recreation/Cultural refers to expenditures associated with Recreation & Community Services, Santa Ana Library as well as any special or capital projects in those areas. Recreation/Cultural amounts to 5.7 percent of total appropriations and reflects an increase of 8.1 percent due to an increase in recreation youth programs, recreation grant funding, Library after school homework programs, the bookmobile and additional grant funding for the purchase of books (Table 1-3).

General Government program is 4.2 percent of total appropriations which includes the City Manager’s Office, City Attorney, City Clerk, Non-Departmental, Personnel, Depart-

ment, IS Strategic Plan transfer and Finance & Management Services. General Government has increased by 9.1 percent due to additional funding for debt service payments associated with the new parking structure, the addition of \$750,000 to assist the City’s Building Rehabilitation efforts as well as the addition of staff. Personnel related Air Quality Management District (AQMD) funds are also included. For additional information please see section 2 and 5.

Planning & Building represents 2.7 percent of the total expenditures. Included in this area are general fund, special revenue AQMD, and Comm. Dev. Block Grant (CDBG) associated expenditures with community preservation.

Overall, the City’s workforce increased by a net of 28 positions resulting in an increase in personnel related expenditures throughout various agencies. The City Attorney’s Office increased by 1, Community Development with a net decrease of 1, Library with an increase of 2, Finance with a net increase of 5, Fire Department increased by 5, Personnel Service increased by 1, Parks & Recreation net decreased of 3 (conversion of park range full-time staff into part-time for better coverage), Police department increased by 16 and Public Works increased by 4 full-time positions. Please re-

(Continued on page 7)

fer to the Personnel Allocation Summary (Table 1-14) for more information.

ECONOMIC OUTLOOK

In California, the economic experience has been quite the same as the rest of the nation. Many factors have influenced California's economy with increasing energy costs, decline in consumer confidence, housing sales slump and sub-prime market bust. The State's financial outlook appears to be a volatile one with potential homebuyers waiting on the sidelines for home prices to stabilize, a downshift on vehicle sales topped with higher gas prices at the pump and the decline in consumer spending. In the past two years, we have not seen any State budget takeaways or new revenue-increasing mechanisms such as the Triple Flip, ERAF III or In-Lieu of MVL but this could potentially change if the economy continues on a downward trend (let's see if Prop 1A holds true).

The national unemployment rate, the economic indicator followed most closely, decreased slightly from an average of 5.0 percent in July 2006 to 4.9 percent in July of 2007 according to the Bureau of Labor Statistics (not seasonally adjusted data). Although employment grew over the past year, there is a possibility that unemployment levels could increase during the remainder of the year and into 2008 as a result of losses in building and finance jobs related to the weak housing market and credit crunch. The U.S. employment picture remains better than California's (where unemployment remains higher than the national average). The U.S. Department of Labor, Bureau of Labor Statistics reports the July 2007 unemployment rate in California at 5.5 percent (not seasonally adjusted) as compared to the 4.9 percent for the U.S. The unemployment rate reported for the same period in the Orange County region is estimated at 4.1 percent while Santa Ana's is 6.7 percent.

TOTAL BUDGET BY FUND & PROGRAM

Total Annual Budget by Fund & Program Table 1-3 puts the revenue and appropriation tables in the previous pages (1-2 and 1-3) in perspective by comparing the total annual budget that has been adopted over the last two years and the actuals from FY05-06. Subsequent tables, figures, and schedules continue the logical flow by expanding one-year revenue data into a three-year time horizon. The proportions of each revenue source to the fund type and to total revenues from all funds are analyzed.

In addition to expanding the time horizon on the annual data summarized in this section, this budget document also drills down into program components and their cost allocations. These costs items are the same expense types found in the General Fund department summaries and as described in the Expenditure Classification by Object Codes section in the Glossary.

Programs typically cut across departmental lines since no one operating unit is equipped to provide all the services a program entails. Public safety, for instance, consists of crime-

fighting, fire-fighting, and emergency medical services. This may at times complicate the way budget information is presented. For this reason, this document follows a consistent theme that focuses on the department's that manage the programs and allocations. This thematic presentation not only helps to simplify the manner in which the budget is presented, but also highlights the accountability by pinpointing the department that is responsible for providing the service.

FUND BEGINNING & ENDING BALANCES

The Beginning & Ending Fund Balance tables indicate the beginning balances, current revenue, transfers, direct expenditures and ending balances per each fund. These tables are located within each section of the budget document providing a summarized version of the fund (Tables 2-1, 3-1, 4-1, 5-1 & 6-1).

Section 5 of Article XIII B allows the City to designate a portion of fund balance for general contingencies to be used for any purpose. In 1983, the City Council passed a resolution setting aside all unappropriated or unrestricted balances in the General Fund and Special Revenue Fund as contingency funds. Further detail is discussed and itemized within the Resource & Program sheets of each individual Fund & Activity.

General Fund Table 2-1 (in section 2) illustrates the current structural deficit (in which recurring expenditures exceed recurring revenues) and its projected growth over the next couple of years if no action is taken. Currently the City Council has established an Ad Hoc Finance Committee to oversee the City's financial health during FY07-08, revise and update the existing financial policies and identify potential solutions that will reduce City's future financial burden.

Table 3-1 (in section 3) shows the fund balance fluctuations in the various Internal Service Funds. Building Maintenance fund balance is anticipated to decrease by 50% as a result of increases for capital projects and contractual service agreement allocations for unforeseen projects that may arise. Employee Group Insurance fund balance was originally projected to decrease by 53% as a result of higher insurance costs allocation. This decrease may not be realized as health insurance premiums and caps will remain relatively flat. Workers Compensation Fund is anticipated to increase by 32% due to higher departmental revenue charges to increase fund balance and meet actuarial claims payable reserves. Communications & Information Services Fund Balance is anticipated to decrease by 73% due to the purchase of a new ERP system and special projects that are projected to occur during FY07-08.

Community Development Agency (CDA) beginning & ending fund balance Table 4-1 (in section 4) reflects the various Community Development and Redevelopment Agency Fund balances. CDA revenues are anticipated to meet all budgeted expenditures with no changes in fund balance for FY07-08. At this time CDA is projecting a balance budget nevertheless, changes in fund balance will occur.

**FY 07-08 TOTAL BUDGET SUMMARY
EXPENDITURES AND INTERFUND TRANSFERS BY DEPARTMENT & FUNDING SOURCE
TABLE 1-4**

DEPARTMENT	General Fund	Community Dev./Redev.	Enterprise Revenues	Fees/ Misc. Rev.	Housing Authority	CDBG Fund	Capital Projects	Grant** Funding	Special Revenues	TOTAL	%
Police Department	114,549,165					21,900			8,308,795	122,879,860	24.9%
Community Development Agency		61,768,270	4,699,000		30,686,560	2,458,686		6,296,045		105,908,561	21.5%
Public Works Agency	7,628,105		77,500,440	526,080		1,593,093	44,754,650		17,903,775	149,906,143	30.4%
Fire Department	50,466,465					784,000				51,250,465	10.4%
Parks, Recreation & Com. Services	14,820,120	1,599,085				727,000	1,329,970		3,699,820	22,175,995	4.5%
Planning & Building Agency	11,453,150					1,700,000			155,190	13,308,340	2.7%
Finance & Management Services	6,096,800									6,096,800	1.2%
Library Services	5,229,900								250,000	5,479,900	1.1%
City Attorney's Office	2,526,590					100,000				2,626,590	0.5%
Personnel Services	2,125,520								292,725	2,418,245	0.5%
City Manager's Office	2,129,790									2,129,790	0.4%
Bowers Museum	2,020,530									2,020,530	0.4%
Non-Departmental	1,607,955									1,607,955	0.3%
Clerk of the Council Office	715,640									715,640	0.1%
Building Rehabilitation Plan	750,000									750,000	0.2%
Information Svcs. Strategic Plan	3,662,230									3,662,230	0.7%
GF related Special Revenue Fund	644,095									644,095	0.1%
Subtotal	226,426,055	63,367,355	82,199,440	526,080	30,686,560	7,384,679	46,084,620	6,296,045	30,610,305	493,581,139	100.0%
Interfund Transfers Out	3,464,355	3,829,640					200,000		8,481,840	15,975,835	
TOTAL	229,890,410	67,196,995	82,199,440	526,080	30,686,560	7,384,679	46,284,620	6,296,045	39,092,145	509,556,974	

** Includes Workforce Investment Act, Empowerment Zone, Orange County SSA, Orange County Transportation Grants, Federal and State Grants

Special Revenue Fund balances table 5-1 (in section 5) illustrates the changes in fund balance. Special Revenues primarily operate on a reimbursement basis which could mean that the projected 06-07 fund balance may be understated as all revenues may not all be recorded by the time we publish this book. This may affect the departmental revenue projections for FY07-08. Both Inmate Welfare and Criminal Activities funds are projecting a decrease in fund balance (over 200% and 84% respectively) pending revenues generated by donations and sale of criminal assets seized. Urban Areas Security Initiative Grant and Traffic Offender Program Funds are also projected to have a decrease in fund balances (80% and 51% respectively) pending the receipt of grant proceeds and reimbursements.

Table 6-1 (in section 6) provides a snapshot of beginning and ending fund balance changes for the Enterprise Funds. Major changes in fund balance are projected to occur in Refuse Collection as PWA is anticipating this fund to triple its ending fund balance as a result of increases to its refuse collection charges and the continuation of the \$3.1 million in contract program surcharges for services being contracted out. Both the Federal Clean Water Protection and Sanitation Enterprise fund will be experiencing a decrease in fund balance (136% and 39% respectively) as a result of higher personnel costs and capital purchases anticipated during fiscal year 07-08.

TABLE 1-4 TOTAL BUDGET SUMMARY BY EXPENDITURE & FUNDING SOURCE

Table 1-4 shows the total budget for each operating department. This table depicts the various funds that each agency/program administers. Note also how the subtotal of \$493,581,139 (excluding Interfund transfers) in Table 1-4 is equal to the total expenditures in the adopted FY07-08 column of Table 1-3.

TABLE 1-5 TOTAL REVENUE SUMMARY BY FUNDS & REVENUE TYPE

Table 1-5 details all the various revenue sources that makes up each individual fund. Designated beginning fund balances and Interfund transfers are excluded from this table. Descriptions of the revenue and programs they fund are located within the program and resource sheets throughout the budget document.

TABLE 1-6A AND 1-6B TOTAL EXPENDITURE SUMMARY BY PROGRAM & ACTIVITY AND BY FUND

Table 1-6A shows the appropriation detail on a program/activity level. This table provides FY2005-2006 actual expenditures, FY2006-2007 projected and FY2007-2008 adopted expenditure comparisons associated with the various City-wide programs and activities. The FY 2007-2008 column indicates total appropriated expenditures of \$493 million. Table 1-6B introduces Total Expenditure Summary by Fund and summarizes the various funds within each section of the budget book. For further details on these funds please see the resource sheets in sections 2, 4, 5, 6 and 7.

**TOTAL REVENUE SUMMARY
BY FUNDS & REVENUE TYPE**

Table 1-5

Fund Type	Actual	Projected	Adopted	as % of Fund Type			as % of All Funds		
	FY 05-06	FY 06-07	FY 07-08	05-06	06-07	07-08	05-06	06-07	07-08
GENERAL FUND									
Sales Tax	43,407,263	44,877,300	46,777,805	21.8%	21.9%	22.5%	10.5%	10.0%	9.9%
Utility Users Tax	27,565,396	28,326,300	28,679,040	13.8%	13.8%	13.8%	6.7%	6.3%	6.1%
Property Tax	26,288,045	28,700,000	29,561,000	13.2%	14.0%	14.2%	0.5%	6.4%	6.3%
Property Tax In-Lieu of VLF	21,155,555	25,450,000	24,259,137	10.6%	12.4%	11.7%	14.0%	5.7%	5.2%
Business Tax	9,828,839	10,019,000	9,608,703	4.9%	4.9%	4.6%	0.5%	2.2%	2.0%
Hotel Visitor's Tax	7,187,340	7,331,185	7,477,707	3.6%	3.6%	3.6%	14.0%	1.6%	1.6%
Motor Vehicle License	2,150,299	2,100,000	225,762	1.1%	1.0%	0.1%	0.0%	0.5%	0.0%
GF Special Revenue Funds	2,871,749	1,945,100	753,420	1.4%	1.0%	0.4%	0.0%	0.4%	0.2%
GF Capital Outlay	647,537	779,713	673,695	0.3%	0.4%	0.3%	48.1%	0.2%	0.1%
Other Revenues	57,978,593	55,090,043	60,008,551	29.1%	26.9%	28.8%	48.1%	12.3%	12.8%
Total	199,080,616	204,618,641	208,024,820	100.0%	100.0%	100.0%	48.1%	45.7%	44.2%
COMMUNITY DEVELOPMENT FUNDS									
Welfare Investment Act	3,146,322	2,416,140	3,551,545	3.18%	2.8%	3.4%	0.8%	0.5%	0.8%
Orange County SSA	658,669	497,670	631,970	0.67%	0.6%	0.6%	0.2%	0.1%	0.1%
Empowerment Zone	2,461,109	0	0	2.49%	0.0%	N/A	0.6%	0.0%	N/A
Department of Labor Youth Grant	178,074	0	0	0.18%	0.0%	N/A	0.0%	0.0%	N/A
Community Development Block Grant	8,100,574	7,410,820	7,384,680	8.19%	8.6%	7.0%	2.0%	1.7%	1.6%
Housing HOPWA Federal Funds	1,601,940	1,360,500	1,371,940	1.62%	1.6%	1.3%	0.4%	0.3%	0.3%
Housing Authority Funds	28,141,537	27,781,480	27,613,510	28.44%	32.4%	26.2%	6.8%	6.2%	5.9%
Com. Dev./Redev. & SA Auth.	54,646,629	46,215,556	64,716,794	55.23%	53.9%	61.5%	13.2%	10.3%	13.8%
Total	98,934,854	85,682,166	105,270,439	100.00%	100.0%	100.0%	23.9%	19.1%	22.4%
SPECIAL REVENUE FUNDS									
Inmate Welfare Fund	342,842	426,300	427,500	1.48%	2.7%	1.2%	0.1%	0.1%	0.1%
Traffic Safety	1,712,235	2,000,000	2,000,000	7.39%	12.5%	5.5%	0.4%	0.4%	0.4%
Criminal Activities	736,740	232,355	145,015	3.18%	1.5%	0.4%	0.2%	0.1%	0.0%
Special Gas Tax	7,665,751	7,018,345	6,481,840	33.09%	44.0%	17.8%	1.9%	1.6%	1.4%
Prop 1B Infrastructure Bond	0	0	3,348,375	0.00%	0.0%	9.2%	0.0%	0.0%	0.7%
Air Quality Fund	449,220	378,780	447,915	1.94%	2.4%	1.2%	0.1%	0.1%	0.1%
Residential Street Improvement	0	451,500	355,400	0.00%	2.8%	1.0%	0.0%	0.1%	0.1%
Civic Center Authority	2,523,726	3,553,990	4,684,375	10.89%	22.3%	12.8%	0.6%	0.8%	1.0%
UASI	8,519,425	794,800	4,186,000	36.78%	5.0%	11.5%	2.1%	0.2%	0.9%
Metropolitan Medical Response System	401,300	154,025	0	1.73%	1.0%	0.0%	0.1%	0.0%	0.0%
Public Library Grant	138,112	0	202,820	0.60%	0.0%	0.6%	0.0%	0.0%	0.0%
Section 108HUD Loan	0	0	14,000,000	0.00%	0.0%	38.4%	0.0%	0.0%	3.0%
Office of Safety Grant	676,831	0	203,160	2.92%	0.0%	0.6%	0.2%	0.0%	0.0%
Total	23,166,182	15,960,095	36,482,400	100.00%	100.0%	100.0%	5.6%	3.6%	7.8%
CAPITAL FUNDS									
Traffic Congestion Relief Program	1,127,626	980,000	2,580,750	5.16%	1.4%	6.2%	0.3%	0.2%	0.5%
Measure M	6,429,155	4,657,710	12,221,500	29.44%	6.7%	29.1%	1.6%	1.0%	2.6%
Transportation Area Funds	1,595,934	1,355,125	1,551,000	7.31%	1.9%	3.7%	0.4%	0.3%	0.3%
Sewer Connection	1,290,285	720,000	720,000	5.91%	1.0%	1.7%	0.3%	0.2%	0.2%
Select Street	10,623,524	61,073,015	23,230,970	48.65%	87.2%	55.4%	2.6%	13.6%	4.9%
Traffic System Management	118,543	0	0	0.54%	0.0%	0.0%	0.0%	0.0%	0.0%
Land & Water Conservation Fund	0	150,000	0	0.00%	0.2%	0.0%	0.0%	0.0%	0.0%
State Regional Trails Program	16,000	102,750	240,000	0.07%	0.1%	0.6%	0.0%	0.0%	0.1%
Local Drainage Areas	592,882	375,580	526,080	2.72%	0.5%	1.3%	0.1%	0.1%	0.1%
Park Acquisition & Development	41,387	601,000	880,970	0.19%	0.9%	2.1%	0.0%	0.1%	0.2%
Total	21,835,336	70,015,180	41,951,270	100.00%	100.0%	100.0%	5.3%	15.6%	8.9%
ENTERPRISE FUNDS									
Parking Meter	3,698,029	2,415,000	2,492,000	15.96%	15.1%	6.8%	0.9%	0.5%	0.5%
Sanitary Sewer Fund	2,707,528	3,127,800	3,908,190	3.83%	4.4%	5.0%	0.7%	0.7%	0.8%
Federal Clean Water Protection	2,773,605	2,545,370	2,620,285	3.92%	3.5%	3.3%	0.7%	0.6%	0.6%
Water Utility Funds	38,821,575	41,398,460	45,513,800	54.93%	57.6%	58.0%	9.4%	9.2%	9.7%
The Depot	708,660	742,540	787,845	1.00%	1.0%	1.0%	0.2%	0.2%	0.2%
Sanitation Fund	7,978,814	7,896,000	7,915,000	11.29%	11.0%	10.1%	1.9%	1.8%	1.7%
Refuse Collection	13,983,544	13,758,800	15,184,300	19.79%	19.1%	19.4%	3.4%	3.1%	3.2%
Total	70,671,755	71,883,970	78,421,420	100.00%	100.0%	100.0%	17.1%	16.0%	16.7%
GRAND TOTAL - ALL FUNDS	413,688,743	448,160,052	470,150,349						

Excludes Interfund Transfers

**TOTAL EXPENDITURE SUMMARY
BY PROGRAM & ACTIVITY
Table 1-6A**

PROGRAM & ACTIVITY	Actual FY 05-06	% of Total	Projected FY 06-07	% of Total	Adopted FY 07-08	% of Total	Increase (Decrease) Over Prior Year			
							05-06 to 06-07		06-07 to 07-08	
							in \$	in %	in \$	in %
Public Safety										
Police Services	111,809,922	23.9%	113,139,315	24.2%	122,879,860	24.9%	1,329,393	1.2%	9,740,545	8.6%
Fire & Emergency Medical Svcs.	44,194,505	9.5%	48,364,014	10.4%	51,250,465	10.4%	4,169,509	8.6%	2,886,451	6.0%
Total	156,004,427	33.4%	161,503,329	34.6%	174,130,325	35.3%	5,498,902	3.4%	12,626,996	7.8%
Community Development										
Community Development Agency	64,894,812	13.9%	49,516,870	10.6%	61,768,269	12.5%	(15,377,942)	-31.1%	12,251,399	24.7%
CDBG/HOPWA	3,804,835	0.8%	3,419,520	0.7%	3,843,627	0.8%	(385,315)	-11.3%	424,107	12.4%
Parking Meter Fund	4,299,404	0.9%	4,763,605	1.0%	3,779,080	0.8%	464,201	9.7%	(984,525)	-20.7%
Special Revenue Funds	1,641,607	0.4%	1,509,745	0.3%	1,599,085	0.3%	(131,862)	-8.7%	89,340	5.9%
CDA Grant Funds	6,366,763	1.4%	6,050,710	1.3%	6,296,045	1.3%	(316,053)	-5.2%	245,335	4.1%
The Depot/RTC	1,341,789	0.3%	862,540	0.2%	919,920	0.2%	(479,249)	-55.6%	57,380	6.7%
Total	82,349,210	17.6%	66,122,990	14.2%	78,206,026	15.8%	(16,226,220)	-24.5%	12,083,036	18.3%
Water Utility										
Water Production & Supply	18,931,232	4.1%	19,839,690	4.2%	20,448,315	4.1%	908,458	4.6%	608,625	3.1%
Maintenance & Construction	2,581,587	0.6%	3,255,575	0.7%	3,557,350	0.7%	673,988	20.7%	301,775	9.3%
Administration & Engineering	2,461,388	0.5%	2,828,450	0.6%	3,328,810	0.7%	367,062	13.0%	500,360	17.7%
All Others	13,594,374	2.9%	17,463,663	3.7%	19,179,325	3.9%	3,869,289	22.2%	1,715,662	9.8%
Total	37,568,581	8.0%	43,387,378	9.3%	46,513,800	9.4%	5,818,797	13.4%	3,126,422	7.2%
Housing										
Housing Authority Funds	26,817,675	5.7%	30,430,645	6.5%	29,301,620	5.9%	3,612,970	11.9%	(1,129,025)	-3.7%
Total	26,817,675	5.7%	30,430,645	6.5%	29,301,620	5.9%	3,612,970	11.9%	(1,129,025)	-3.7%
Community/Maintenance										
Public Works Agency	4,760,836	1.0%	5,340,070	1.1%	7,628,105	1.5%	579,234	10.8%	2,288,035	42.8%
CDBG	535,000	0.1%	940,000	0.2%	1,593,093	0.3%	405,000	43.1%	653,093	69.5%
Capital/Grant Funds	23,289,491	5.0%	72,899,360	15.6%	45,280,725	9.2%	49,609,869	68.1%	(27,618,635)	-37.9%
Special Revenue Fund	230,234	0.0%	461,500	0.1%	17,903,775	3.6%	231,266	50.1%	17,442,275	3779.5%
Total	28,815,561	6.2%	79,640,930	17.1%	72,405,698	14.7%	50,825,369	63.8%	(7,235,232)	-9.1%
Refuse/Sanitation/Sewer/Federal Clean Water Act										
Sanitary Sewer Services	2,817,975	0.6%	3,249,900	0.7%	3,908,190	0.8%	431,925	13.3%	658,290	20.3%
Federal Clean Water Act	2,143,485	0.5%	3,430,870	0.7%	3,511,535	0.7%	1,287,385	37.5%	80,665	2.4%
Refuse Collection	13,315,895	2.9%	13,944,880	3.0%	15,184,300	3.1%	628,985	4.5%	1,239,420	8.9%
Sanitation Fund	8,212,351	1.8%	8,125,615	1.7%	8,382,615	1.7%	(86,736)	-1.1%	257,000	3.2%
Total	26,489,706	5.7%	28,751,265	6.2%	30,986,640	6.3%	2,261,559	7.9%	2,235,375	7.8%
Recreation/Library/Cultural										
Recreation/Parks/Zoo	17,782,143	3.8%	19,038,180	4.1%	20,576,915	4.2%	1,256,037	6.6%	1,538,735	8.1%
Library	4,027,647	0.9%	5,052,545	1.1%	5,479,900	1.1%	1,024,898	20.3%	427,355	8.5%
Bowers Museum	1,735,954	0.4%	1,885,600	0.4%	2,020,530	0.4%	149,646	7.9%	134,930	7.2%
Total	23,545,744	5.0%	25,976,325	5.6%	28,077,345	5.7%	2,430,581	9.4%	2,101,020	8.1%
General Government										
City Manager's Office	1,591,336	0.3%	1,889,045	0.4%	2,129,790	0.4%	297,709	15.8%	240,745	12.7%
City Attorney's Office	2,005,529	0.4%	2,483,835	0.5%	2,626,590	0.5%	478,306	19.3%	142,755	5.7%
Clerk of the Council's Office	562,029	0.1%	786,230	0.2%	715,640	0.1%	224,201	28.5%	(70,590)	-9.0%
Personnel Services	1,672,704	0.4%	2,000,970	0.4%	2,418,245	0.5%	328,266	16.4%	417,275	20.9%
Non-Departmental	2,199,022	0.5%	1,668,265	0.4%	1,607,955	0.3%	(530,757)	-31.8%	(60,310)	-3.6%
IS Strategic Plan	3,662,230	0.8%	3,662,230	0.8%	3,662,230	0.7%	0	0.0%	0	0.0%
Building Rehabilitation	0	0.0%	0	0.0%	750,000	0.2%	0	N/A	750,000	N/A
Spec. Rev./Cap Lease/COP Pmt	2,028,330	0.4%	276,995	0.1%	644,095	0.1%	(1,751,335)	-632.3%	367,100	132.5%
Finance & Management Services	4,537,283	1.0%	6,166,330	1.3%	6,096,800	1.2%	1,629,047	26.4%	(69,530)	-1.1%
Total	18,258,463	3.9%	18,933,900	4.1%	20,651,345	4.2%	675,437	3.6%	1,717,445	9.1%
Planning & Building										
Planning & Building Agency	9,704,556	2.1%	10,357,850	2.2%	11,453,150	2.3%	653,294	6.3%	1,095,300	10.6%
CDBG	1,875,300	0.4%	1,700,000	0.4%	1,700,000	0.3%	(175,300)	-10.3%	0	0.0%
Special Revenue Funds	146,386	0.0%	155,145	0.0%	155,190	0.0%	8,759	5.6%	45	0.0%
Total	11,726,242	2.5%	12,212,995	2.6%	13,308,340	2.7%	486,753	4.0%	1,095,345	9.0%
GRAND TOTAL	<u>411,575,609</u>	88.1%	<u>466,959,757</u>	100.0%	<u>493,581,139</u>	100.0%	55,384,148	11.9%	26,621,382	5.7%
Excludes Interfund Transfers										

TOTAL EXPENDITURE SUMMARY										
BY FUND										
Table 1-6B										
BY FUND	Actual FY 05-06	% of Total	Projected FY 06-07	% of Total	Adopted FY 07-08	% of Total	Increase (Decrease) Over Prior Year			
							05-06 to 06-07		06-07 to 07-08	
							in \$	in %	in \$	in %
General Fund										
Police Department	101,148,119	21.7%	107,929,050	21.9%	114,549,165	23.2%	6,780,931	6.3%	6,620,115	6.1%
Public Works Agency	4,760,836	1.0%	5,340,070	1.1%	7,628,105	1.5%	579,234	10.8%	2,288,035	42.8%
Fire Department	42,748,437	9.2%	47,221,155	9.6%	50,466,465	10.2%	4,472,718	9.5%	3,245,310	6.9%
Parks, Recreation & Community Service	12,356,967	2.6%	13,715,665	2.8%	14,820,120	3.0%	1,358,698	9.9%	1,104,455	8.1%
Planning & Building Agency	9,704,556	2.1%	10,357,850	2.1%	11,453,150	2.3%	653,294	6.3%	1,095,300	10.6%
Finance & Management Services	4,414,863	0.9%	6,166,330	1.2%	6,096,800	1.2%	1,751,467	28.4%	(69,530)	-1.1%
Library Services	4,020,278	0.9%	5,052,545	1.0%	5,229,900	1.1%	1,032,267	20.4%	177,355	3.5%
City Attorney's Office	2,005,529	0.4%	2,363,835	0.5%	2,526,590	0.5%	358,306	15.2%	162,755	6.9%
Personnel Services	1,488,782	0.3%	1,748,165	0.4%	2,125,520	0.4%	259,383	14.8%	377,355	21.6%
City Manager's Office	1,591,336	0.3%	1,889,045	0.4%	2,129,790	0.4%	297,709	15.8%	240,745	12.7%
Bowers Museum	1,735,954	0.4%	1,885,600	0.4%	2,020,530	0.4%	149,646	7.9%	134,930	7.2%
Non-Departmental	2,199,022	0.5%	1,668,265	0.3%	1,607,955	0.3%	(530,757)	-31.8%	(60,310)	-3.6%
Clerk of the Council Office	562,029	0.1%	786,230	0.2%	715,640	0.1%	224,201	28.5%	(70,590)	-9.0%
L.S. Strategic Plan	3,662,230	0.8%	3,662,230	0.7%	3,662,230	0.7%	0	0.0%	0	0.0%
Building Rehabilitation	0	0.0%	0	0.0%	750,000	0.2%	0	N/A	750,000	N/A
GF Special Revenue Funds	350,321	0.1%	36,000	0.0%	318,660	0.1%	(314,321)	-873.1%	282,660	785.2%
GF Capital Outlay	1,088,735	0.2%	240,995	0.0%	325,435	0.1%	(847,740)	-351.8%	84,440	35.0%
Capital Lease & City COP Payment	589,274	0.1%	0	0.0%	0	0.0%	(589,274)	N/A	0	N/A
Total	194,427,268	41.6%	210,063,030	42.6%	226,426,055	45.9%	15,635,762	7.4%	16,363,025	7.8%
Community Development Funds										
Redevelopment & Financing Auth.	64,894,814	13.9%	49,516,870	10.0%	61,768,269	12.5%	(15,377,944)	-31.1%	12,251,399	24.7%
Workforce Investment Fund	3,252,242	0.7%	3,239,640	0.7%	4,234,475	0.9%	(12,602)	-0.4%	994,835	30.7%
Orange County SSA	388,024	0.1%	497,670	0.1%	674,610	0.1%	109,646	22.0%	176,940	35.6%
Weed & Seed Grant	281,737	0.1%	0	0.0%	0	0.0%	(281,737)	N/A	0	N/A
Empowerment Zone	2,243,120	0.5%	1,705,000	0.3%	1,362,000	0.3%	(538,120)	-31.6%	(343,000)	-20.1%
DOL Youth Grant	201,640	0.0%	608,400	0.1%	24,960	0.0%	406,760	66.9%	(583,440)	-95.9%
Comm. Development Block Grant	8,100,574	1.7%	7,972,175	1.6%	7,384,680	1.5%	(128,399)	-1.6%	(587,495)	-7.4%
Housing Authority Fund	26,817,675	5.7%	30,430,645	6.2%	29,301,620	5.9%	3,612,970	11.9%	(1,129,025)	-3.7%
Housing HOPWA Fund	1,678,001	0.4%	1,366,500	0.3%	1,384,940	0.3%	(311,501)	-22.8%	18,440	1.3%
Total	107,857,826	23.1%	95,336,900	19.3%	106,135,554	21.5%	(12,520,926)	-13.1%	10,798,654	11.3%
Special Revenue Funds										
Mobile Vending Program	0	0.0%	0	0.0%	0	0.0%	0	N/A	0	N/A
PD - Traffic Offender Program	0	0.0%	0	0.0%	403,160	0.1%	0	N/A	403,160	N/A
Inmate Welfare Fund	430,939	0.1%	526,300	0.1%	622,500	0.1%	95,361	18.1%	96,200	18.3%
Criminal Activities	655,750	0.1%	744,405	0.2%	1,308,580	0.3%	88,655	11.9%	564,175	75.8%
Prop. 1B Infrastructure Bond	0	0.0%	0	0.0%	3,348,375	0.7%	0	N/A	3,348,375	N/A
Air Quality Fund	444,103	0.1%	407,950	0.1%	447,915	0.1%	(36,153)	-8.9%	39,965	9.8%
Residential Street Improvement	0	0.0%	461,500	0.1%	555,400	0.1%	461,500	100.0%	93,900	20.3%
Civic Center	4,130,837	0.9%	5,063,735	1.0%	6,283,460	1.3%	932,898	18.4%	1,219,725	24.1%
Centennial Park	610,726	0.1%	0	0.0%	0	0.0%	(610,726)	N/A	0	N/A
Urban Areas Security Initiative Grant	7,202,875	1.5%	794,800	0.2%	4,990,000	1.0%	(6,408,075)	-806.3%	4,195,200	527.8%
Metropolitan Medical Response System	210,132	0.0%	555,289	0.1%	0	0.0%	345,157	62.2%	(555,289)	-100.0%
Public Library Grant	7,369	0.0%	0	0.0%	250,000	0.1%	(7,369)	N/A	250,000	N/A
Sec. 108 HUD Loan - Res. Street Impr.	0	0.0%	0	0.0%	14,000,000	2.8%	0	N/A	14,000,000	N/A
OTS-Traffic Offender Program Grant	446,515	0.1%	183,620	0.0%	0	0.0%	(262,895)	-143.2%	(183,620)	-100.0%
Families & Communities Together	1,409,920	0.3%	950,000	0.2%	0	0.0%	(459,920)	-48.4%	(950,000)	-100.0%
Total	15,549,166	3.3%	9,687,599	2.0%	32,209,390	6.5%	(5,861,567)	-60.5%	22,521,791	144.8%
Capital Funds										
Traffic Congestion Relief Program	626,825	0.1%	980,000	0.2%	2,580,750	0.5%	353,175	36.0%	1,600,750	163.3%
Measure M	7,859,727	1.7%	4,657,710	0.9%	12,421,500	2.5%	(3,202,017)	-68.7%	7,763,790	166.7%
Transportation Area Funds	1,038,610	0.2%	1,355,125	0.3%	1,551,000	0.3%	316,515	23.4%	195,875	14.5%
Sewer Connection	552,513	0.1%	1,040,000	0.2%	2,039,000	0.4%	487,487	46.9%	999,000	96.1%
Select Street	13,047,733	2.8%	64,490,945	13.1%	26,162,395	5.3%	51,443,212	79.8%	(38,328,550)	-59.4%
Traffic System Management	144,872	0.0%	0	0.0%	0	0.0%	(144,872)	N/A	0	N/A
Habitat Conservation Fund	0	0.0%	0	0.0%	100,000	0.0%	0	N/A	100,000	N/A
State Recreation Trails Program	0	0.0%	102,750	0.0%	240,000	0.0%	102,750	100.0%	137,250	133.6%
Local Drainage Areas	19,211	0.0%	375,580	0.1%	526,080	0.1%	356,369	94.9%	150,500	40.1%
Park Acquisition & Development	628,038	0.1%	955,330	0.2%	989,975	0.2%	327,292	34.3%	34,645	3.6%
Land & Water Conservation	124,340	0.0%	150,000	0.0%	0	0.0%	25,660	17.1%	(150,000)	-100.0%
Total	24,041,869	5.1%	74,107,440	15.0%	46,610,700	9.4%	50,065,571	67.6%	(27,496,740)	-37.1%
Enterprise Funds										
Parking Meter Fund	4,299,404	0.9%	4,763,605	1.0%	3,779,080	0.8%	464,201	9.7%	(984,525)	-20.7%
Sanitary Sewer Fund	2,817,975	0.6%	3,249,900	0.7%	3,908,190	0.8%	431,925	13.3%	658,290	20.3%
Federal Clean Water Protection	2,143,485	0.5%	3,430,870	0.7%	3,511,535	0.7%	1,287,385	37.5%	80,665	2.4%
Water Utility Funds	37,568,581	8.0%	43,387,378	8.8%	46,513,800	9.4%	5,818,797	13.4%	3,126,422	7.2%
The Depot	1,341,789	0.3%	862,540	0.2%	919,920	0.2%	(479,249)	-55.6%	57,380	6.7%
Sanitation Fund	8,212,351	1.8%	8,125,615	1.6%	8,382,615	1.7%	(86,736)	-1.1%	257,000	3.2%
Refuse Collection	13,315,895	2.9%	13,944,880	2.8%	15,184,300	3.1%	628,985	4.5%	1,239,420	8.9%
Total	69,699,480	14.9%	77,764,788	15.8%	82,199,440	16.7%	8,065,308	10.4%	1,239,420	1.6%
GRAND TOTAL	411,575,610	88.1%	466,959,757	94.6%	493,581,139	100.0%	55,384,147	11.9%	26,621,382	5.7%
Excludes Interfund Transfers										

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SANTA ANA'S BUDGET PROCESS

The City's annual budget is prepared on a July 1st to June 30th fiscal year. The budget process is a perpetual and iterative operation that includes phases of formulation, adoption, implementation, adjustment, and oversight throughout the year.

"Best Practice" Budgeting

The City uses multi-tiered iterations to formulate the budget. It is a "best practice" approach that draws on applicable elements of established budgetary tools and techniques such as Expenditure Control Budgeting (ECB), Target Budgeting, Program Budgeting, Zero Base Budgeting (ZBB), Line-item Budgeting, and Stakeholder Budgeting.

The first tier is the *strategic* level which uses Target Budgeting and ECB to set citywide organizational goals and objectives, and where aggregate budget targets and priorities are first defined.

The second tier is the *tactical* level which uses Program Budgeting to translate the City's strategy into specific programs and activities. These activities then become the cost centers that receive fund allocations and are assigned to designated departments.

The third tier is the *operational* level which uses ZBB to develop preliminary budget estimates and Line-item Budgeting to establish the internal controls that guide day to day fiscal administration. All designated cost centers/activities prepare line-item budgets to facilitate the cost accounting process. The resource sheets in the various tab sections show the line-item budget for each cost center/activity.

Throughout this process, City staff is constantly identifying and extensively interacting with key *stakeholders* which include but are not limited to the Boards and Commissions, Chamber of Commerce, and representatives of the City's 62 neighborhood associations. Interaction occurs in various ways from informal neighborhood meetings to formal boards and commissions hearings and Council Study Sessions.

The City of Santa Ana values stakeholder budgeting because it promotes inclusion in a community that is the most diverse in Orange County.

Stakeholder budgeting also provides for a more comprehensive approach to budgeting by soliciting input from as many quarters as possible. Santa Ana spends a lot of time and effort to involve stakeholders to help ensure that the budget is both vision-driven and customer-focused. By including stakeholders in the budget process, the City is practicing Santa Ana's bedrock philosophy of total quality customer service.

Budget Amendment Process

The budget as adopted by the City Council can be amended during the fiscal year by an *appropriation adjustment*. An appropriation is the amount of money the Council has recognized as revenue and approved as a spending limit. An appropriation is shown as an expenditure line-item in the adopted budget.

The need to amend or adjust the budget typically arises in response to unforeseen circumstances or events. For example, the Council is required to formally recognize the receipt of unanticipated revenue before the City can legally accept and spend new money. In other cases, a department may need to transfer funds to cover an unexpected shortfall in another account.

The City Manager is authorized to amend Council-approved appropriations if, in the City Manager's opinion, such amendments are necessary and proper. The appropriation adjustment process consists of the following five steps:

1. A "Request For Appropriation Adjustment" form is prepared by the department or agency.
2. The request is submitted to Finance & Management Services for review.
3. The request is submitted to the City Manager for approval.
4. Once approved, the request is returned to Finance & Management Services to make the necessary adjustments.
5. The department/agency receives authorization to use the adjusted appropriations.

If the request for an appropriation adjustment is between two different departments or involves more than one fund, Council approval is required in addition to City Manager approval.

(Continued on page 13)

Budget Calendar

The following budget calendar indicates the months in which significant budget processes occur. The boxed calendar lists the major activities for the month while the narrative on the monthly budget processes provides a detailed description of the listed budget activities.

August

- Year-end report of Revenues & Expenditures finalized.
- Complete Revenue Manual.
- Budget personnel begin data collection for financial strategic plan and financial forecast.

At this time, the Budget Office and departmental budget representatives begin collecting information for the financial strategic plan and forecasts for the next budget year in order to provide the City’s Executive Management Team (EMT) – whose members are the City Manager, the Assistant City Manager, and the department/agency heads - with a fact-based financial foundation. The financial information is contained in the Annual Revenue Manual combined with monthly revenue and expenditure reports.



September to December

- EMT conducts Agency Retreats.
- EMT reviews Long-term Financial Forecast and Strategic Plan.
- Purpose, Vision & Goals presented to City Council.

From August to November, EMT determines Citywide goals, objectives and performance measurements for the next fiscal year. Each EMT member takes these Citywide plans back to his/her respective department where they get translated into department-specific goals and assignments using a Total Quality Services (TQS) tool.

Negotiations to finalize these plans then ensue between and among EMT and the departments, with EMT members assuming multiple negotiating roles that include champion, gate-keeper, and devil’s advocate.

To ensure the organization’s long-term financial viability, the City prepares a financial strategic plan to identify and address the economic, social, political and other trends impacting City revenues and expenditures. EMT identifies the budget issues, stakeholders, and factors that would drive or restrain the attainment of department-specific and citywide goals.

A financial forecast is then prepared based on projected assumptions for the next budget cycle. The first funds to be forecasted are the internal funds due to the impacts of internal cross-charges on other funds. Between *November* and *December*, the resulting goals and objectives are presented in a series of collaborative sessions between EMT and staff. The results are then presented to the City Council for concurrence. The adopted goals and objectives are shown as exhibits attached to the City Manager's budget letter.



January

- Budget/CIP Instructions and payroll projections are distributed to departments.
- Departments begin budget process.

Budget Instructions are distributed to departments. Public Works distributes Capital Improvement Plan instructions to departments. For more information on the capital budget process and its relationship to the operating budget, please refer to Section 7. From *January* to *May*, City departments and agencies complete their part of the City budget based on the adopted goals and objectives as well as the revenue and expenditure forecasts.



February

- Community Development Block Grant (CDBG) proposals are presented to the City’s Human Relations Commission for review.
- EMT conduct Budget Review Meeting(s).

Community Development Agency (CDA) presents CDBG proposals to the Human Relations Commission. Departmental/Agency heads present budgets to fellow EMT members in a budget review meeting.

(Continued on page 14)

March

- CIP is presented to Environmental & Transportation Advisory Committee (ETAC).
- CIP is presented to Planning Commission.
- CDBG budget is adopted by the City Council.
- CDA Budget is adopted by the Community Redevelopment and Housing Commissions.

The Capital Improvement Program is presented to the Environmental & Transportation Advisory Committee and Planning Commission. Community Development Block Grant budget is adopted by the City Council. Based upon the City Council budget priorities, the Executive Management Team reviews operating budgets and Capital Improvements Program requests.

The Executive Management Team evaluates and prioritizes the program requirements, determines funding availability and develops a balanced budget. Final budget decisions are made as a team according to the purpose, vision and goals of the city.



April

- EMT presents proposed Budget/CIP to City Council and community in Budget Study Sessions.
- Distribute Budget Discussion Booklet and Miscellaneous Fee Summary in study sessions.
- EMT presents proposed Budget/CIP to Chamber of Commerce Joint Budget Task Force.
- First Notice for Public Hearing is published.

The City Manager and EMT present the proposed budget to the City Council in a Budget Study Session. The Council, after reviewing the proposed budget and receiving public comment, may direct staff to revise the proposed budget. Executive Budget Summaries are made available to the public at budget discussion sessions, the Clerk of the Council Office, and all City libraries. The City Manager and EMT also present the budget to the Santa Ana Chamber of Commerce Joint Budget Task Force.



May

- Second Notice for Public Hearing is published.
- Budget Binder (line-item budget) is distributed.
- First Reading of Budget Ordinance.
- Budget/CIP Presentation.
- Second Reading of Budget Ordinance and Budget/CIP Adoption.

The second notice for public hearing is published in the newspapers. The proposed budget is presented to the City Council during the public hearing and any new changes are incorporated into the budget. Copies of the line-item budget, as presented in this document, are available to the public in the Clerk of the Council’s Office, and City of Santa Ana public libraries.

On or before the 30th day of *June*, the Council meets to adopt the proposed budget, as amended, by the affirmative vote of a majority of the seven-member Council. The adopted budget becomes the authority for the various departments to expend appropriations, subject to controls established by the City Charter.

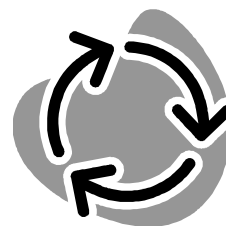
At any subsequent Council meeting, the Council may amend the adopted budget through an “appropriations adjustment.” This action requires a supermajority Council vote which means that at least five affirmative votes, or 2/3 of the seven-member Council, are needed to amend an adopted budget. The budget amendment process is discussed in detail on page 1-10.



June

- Gann Limit adopted by City Council.

The City Council adopts the Gann Limit before the beginning of the new fiscal year, July 1st (the Gann Limit is discussed fully in the next section). The budget cycle starts again.



GANN APPROPRIATIONS LIMIT

Commonly referred to as the Gann Limit, this was a ballot initiative adopted in 1980, and modified by Proposition 111 which passed in 1990, to limit the amount of tax proceeds state and local governments can spend each year. The Gann limit now appears in California’s State Constitution as Article XIII B.

The limit changes annually and is different for every city. Each year’s limit is based on the amount of tax proceeds that were authorized to be spent in FY 1978-79 in each city, and modified for changes in inflation and population in each subsequent year. Inflationary adjustments are based on the California Department of Finance’s official report on changes in the state’s per capita income or in non-residential assessed valuation due to new construction. Population adjustments are based on changes in city or county population levels.

Table 1-7 shows the City’s FY 07-08 Gann Limit. The estimated City proceeds from taxes are \$153,447,444 and appropriations subject to the limit are \$134,777,643. The (Under) Limit figure of \$734.8 million is due to Santa Ana’s high percentage increase in population since 1980 which outpaced the growth in the tax base, and a conservative fiscal philosophy that seeks to foster a resident-responsive and business-friendly climate. Table 1-8 provides historical appropriations subject to limitation.

Section 5 of Article XIII B allows the City to designate a portion of fund balance for general contingencies to be used for any purpose. In 1983, the City Council passed a resolution setting aside all unappropriated or unrestricted balances in the General Fund and Special Revenue Fund as contingency funds.

Section 9710 of the California Government Code, added in 1980 by the State Legislature, requires the Council to adopt the City’s Gann appropriations limit for the following year by resolution. This resolution as adopted by the Council on July 2, 2007. The main text of the Council resolution is reproduced here.

APPROPRIATIONS SUBJECT TO LIMITATION	
for Fiscal Year Ending June 30, 2008	
Table 1-7	
Proceeds from Taxes	\$153,447,444
<i>Less Exclusions</i>	
Capital Outlay	\$18,669,801
<i>Total Exclusions</i>	<u>18,669,801</u>
Appropriations subject to limitation	<u>\$134,777,643</u>
Current Year Limit	<u>734,815,099</u>
Over (Under) Limit	<u>(\$600,037,456)</u>

Budget Epilogue: Approval of Budget Ordinance and Budget Resolution

At a public hearing on June 18, 2007, the City Manager presented the proposed budget for FY 07-08 to the City Council for approval. On the July 2, 2007 Council Meeting, the budget ordinance was approved with a 6-1 vote. The budget ordinance and the budget resolution are reproduced on the following pages.

HISTORICAL APPROPRIATIONS SUBJECT TO LIMITATION						
Table 1-8						
Fiscal Year Ending:	June 30, 2004	June 30, 2005	June 30, 2006	June 30, 2007	June 30, 2008	
Proceeds from Taxes	\$ 128,055,558	\$ 126,988,081	\$ 137,399,565	\$ 141,361,316	\$ 153,447,444	
<i>Less Exclusions</i>						
Capital Outlay	<u>\$ 17,577,737</u>	<u>\$ 9,452,445</u>	<u>\$ 23,597,090</u>	<u>\$ 74,719,935</u>	<u>\$ 18,669,801</u>	
<i>Total Exclusions</i>	<u>\$ 17,577,737</u>	<u>\$ 9,452,445</u>	<u>\$ 23,597,090</u>	<u>\$ 74,719,935</u>	<u>\$ 18,669,801</u>	
Appropriations subject to limitation	\$ 110,477,821	\$ 117,535,636	\$ 113,802,475	\$ 66,641,381	\$ 134,777,643	
Current Year Limit	<u>\$ 597,101,185</u>	<u>\$ 625,402,896</u>	<u>\$ 665,742,325</u>	<u>\$ 697,830,787</u>	<u>\$ 734,815,099</u>	
Over (Under) Limit	<u>\$ (486,623,364)</u>	<u>\$ (507,867,260)</u>	<u>\$ (551,939,850)</u>	<u>\$ (631,189,406)</u>	<u>\$ (600,037,456)</u>	

ORDINANCE NO. NS-2752

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTA ANA APPROPRIATING MONIES TO THE SEVERAL OFFICES, AGENCIES AND DEPARTMENTS OF THE CITY FOR THE FISCAL YEAR COMMENCING JULY 1, 2007

THE CITY COUNCIL OF THE CITY OF SANTA ANA DOES ORDAIN AS FOLLOWS:

SECTION 1: The City Council of the City of Santa Ana hereby, finds, determines and declares as follows:

- A. The City Manager has prepared and submitted to this Council, pursuant to the provisions of Section 605 of the City Charter, a proposed budget for expenditures for the fiscal year commencing July 1, 2007, together with his budget letter dated May 21, 2007.
- B. In accordance with Section 606 of the City Charter, a public hearing has been held upon the said proposed budget of expenditures after notice of such public hearing had been published in the manner prescribed in said Section 606 of the City Charter.
- C. The proposed budget of expenditures duly submitted and considered as hereinbefore stated, together with any supplemental revisions and amendments thereto, was approved, adopted and fixed by the Council as the annual budget of the City for the fiscal year commencing July 1, 2007, in the amounts and for the funds, purposes, functions, department activities and programs as therein set forth. Said adopted budget, including said supplemental revisions and amendments, together with a copy of this appropriation ordinance, shall be placed in the official files of the Clerk of the Council.

SECTION 2: There are hereby appropriated to the several offices, agencies, and departments of the City, being the respective objects and purposes specified in that certain document entitled "City of Santa Ana Annual Budget 2007-2008," a copy of which is on file in the Office of the Clerk of the Council, out of the various funds of the City, for fiscal year 2007-2008, the several amounts stated as proposed expenditures from said funds, respectively, in those columns of said Budget that are headed "Approved Budget 07-08." Each aggregate of expenditures so specified in said Budget for said fiscal year for each program shall be deemed to be an appropriation for a single object and purpose within the meaning of Section 609 of the Charter, except that as to any office, department, or agency of the City for which more than one program is designated in Section 2 (General Fund Operating Budget) of the said Budget, the aggregate expenditure authorized for all programs in said Section 2 of each such office, department, or agency shall be deemed to be an appropriation for a single object and purpose within the meaning of Charter section 609.

SECTION 3: The appropriations hereby made shall constitute the maximum expenditures authorized for the several offices, agencies, and departments opposite which the amounts of such appropriations are shown in such Budget.

SECTION 4: No warrant shall be issued or indebtedness incurred for any purpose which exceeds the unexpended balance of the appropriations established by this ordinance, unless such appropriation shall have been amended or supplemented by the City Council in the manner set forth in Section 609 of the Charter. The City Manager is hereby authorized to make revisions between the items included within any such appropriation if, in his opinion, such revisions are necessary and proper.

SECTION 5: The Executive Director of Finance and Management Services is hereby authorized to transfer monies in accordance with the Interfund Transfers listed in said Budget in such amounts and at such times during the fiscal year as he may determine necessary to the competent operation and control of City business, except that no such transfer shall be made in contravention of State law or City ordinance or exceed in total the amount stated herein or as amended by the City Council.


SECTION 6: One certified copy of this appropriation ordinance together with a certified copy of each amendment thereto shall be transmitted by the Clerk of the Council to the Executive Director of Finance and Management Services.

SECTION 7: Upon and from the effective date of this ordinance, expenditures of monies appropriated hereby are authorized beginning July 1, 2007.

SECTION 8: The Clerk of the Council shall cause the title of this ordinance to be published as required by law.

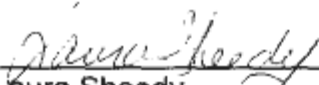
SECTION 9: All presently applicable documentation pertaining to the number, titles, qualifications, powers, duties, or compensation of officers or employees of the City, which has been previously approved by resolution or order of the City Council and which is currently on file with the Executive Director of Personnel Services is incorporated herein and is hereby approved. The City Manager is authorized to create, alter, or abolish any position of employment, or the number, title, qualifications, powers, duties, or compensation thereof, when such action is appropriate to promote the efficiency of the City administrative organization; provided, however, that no such action shall be effective unless and until approved by resolution or order of the City Council.

ADOPTED this 2nd day of July, 2007.


Miguel A. Pulido
Mayor

APPROVED AS TO FORM:

Joseph W. Fletcher
City Attorney

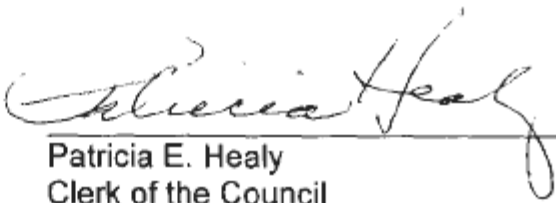
By: 
Laura Sheedy
Assistant City Attorney

AYES:	Councilmembers	<u>Alvarez, Benavides, Bustamante, Pulido, Sarmiento, Tinajero (6)</u>
NOES:	Councilmembers	<u>Martinez (1)</u>
ABSTAIN:	Councilmembers	<u>None (0)</u>
NOT PRESENT:	Councilmembers	<u>None (0)</u>

CERTIFICATE OF ATTESTATION AND ORIGINALITY

I, PATRICIA E. HEALY, Clerk of the Council, do hereby attest to and certify the attached Ordinance No. NS-2752 to be the original ordinance adopted by the City Council of the City of Santa Ana on July 2, 2007, and that said ordinance was published in accordance with the Charter of the City of Santa Ana.

Date: 7/17/07


Patricia E. Healy
Clerk of the Council
City of Santa Ana

RESOLUTION NO. 2007-049

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA ANA ESTABLISHING THE APPROPRIATION LIMIT OF THE CITY OF SANTA ANA FOR FISCAL YEAR 2007-2008

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SANTA ANA AS FOLLOWS:

Section 1. The City Council of the City of Santa Ana hereby finds, determines and declares as follows:

- A. Article XIII B of the Constitution of the State of California, adopted by the voters of the State of California in November 1978, imposes upon State and local government the obligation to limit each fiscal year's appropriations to those established in fiscal year 1978-79 as adjusted for inflation and population, together with other specified changes required or permitted.
- B. In June of 1990, the voters of the State of California approved Proposition 111 which amended Article XIII B to establish the limit originally calculated for fiscal year 1986-87 as a new adjustment base and to change the definition of the cost of living to be either the percentage change in California per capita personal income from the preceding year or the percentage change in the local assessment roll from the preceding year for the jurisdiction due to the addition of local non-residential new construction.
- C. Proposition 111 further modified Article XIII B requirements by making certain capital outlay, debt service, emergency and court ordered expenditures not subject to the limit and by allowing expenditures in excess of one year's limit to be offset by underexpenditures in an immediately following year.
- D. The City of Santa Ana has opted to use as the inflation adjustment factor, the percentage change in the California per capita personal income from the preceding year.
- E. The City of Santa Ana has opted to use as the population adjustment factor, the County's percentage change in population from the preceding year.
- F. Division 9 of Title I of the Government Code of the State of California (commencing with section 7900), as enacted by 1980 Statutes, Chapter 1205, effective January 1, 1981, directs the governing body of each local jurisdiction each year to, by resolution, establish its appropriations limit

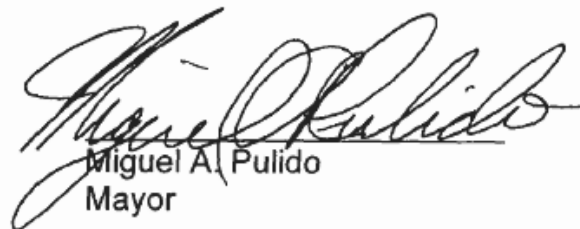
and make other necessary determinations for the following fiscal year pursuant to Article XIII B of the California Constitution at a regularly scheduled meeting or noticed special meeting. Fifteen days prior to the meeting, documentation used in the determination of the appropriations limit and other necessary determinations shall be available to the public.

- G. This matter came on before the City Council at its regularly scheduled meeting of July 2, 2007.
- H. The Executive Director, Finance and Management Services of the City of Santa Ana has determined the City's appropriation limit for fiscal year 2007-2008 in accordance with the said provisions of the Constitution and laws of the State of California and the documentation used in said determination has been available to the public since not later than June 18, 2007 in the office of the Executive Director, Finance & Management Services.

Section 2. Based upon the above referenced facts and all facts specified in the accompanying Request for Council Action and its attachments, and each of them, the appropriation limit of the City of Santa Ana for fiscal year 2007- 2008 is hereby found and determined to be \$734,815,099.

Section 3. This Resolution shall take effect immediately upon its adoption by the City Council, and the Clerk of the Council shall attest to and certify the vote adopting this Resolution.

ADOPTED this 2nd day of July 2007.


Miguel A. Pulido
Mayor

APPROVED AS TO FORM:
Joseph W. Fletcher, City Attorney

By: 
Laura Sheedy
Assistant City Attorney

AYES Councilmembers Alvarez, Benavides, Bustamante, Martinez,
Pulido, Sarmiento, Tinajero, (7)

NOES: Councilmembers None (0)

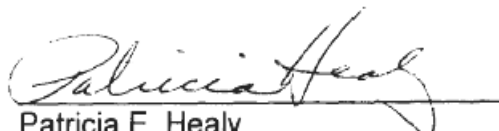
ABSTAIN: Councilmembers None (0)

NOT PRESENT: Councilmembers None (0)

CERTIFICATE OF ATTESTATION AND ORIGINALITY

I, PATRICIA E. HEALY, Clerk of the Council, do hereby attest to and certify the attached Resolution No. 2007-049 to be the original resolution adopted by the City Council of the City of Santa Ana on July 2, 2007.

Date: 8/27/07



Patricia E. Healy
Clerk of Council
City of Santa Ana

NACSLB Budget Process

As part of Santa Ana’s best practice approach, the City budget is prepared to conform not only to the professional standards of the ICMA, GFOA, and CSMFO but also to NACSLB principles. The National Advisory Council on State and Local Budgeting (NACSLB) was created to provide government entities with tools to improve their budgeting processes. These budget principles are outlined below.

Principle 1: Establish Broad Goals to Guide Government Decision Making

Element 1: Assess Community Needs, Priorities, Challenges & Opportunities

Element 2: Identify Opportunities and Challenges for Government Services, Capital Assets and Management

Element 3: Develop/Disseminate Broad Goals

Principle 2: Develop Approaches to Achieve Goals

Element 4: Adopt Financial Policies

Element 5: Develop Programmatic, Operating and Capital Policies and Plans

Element 6: Develop Programs and Services consistent with Policies and Plans

Element 7: Develop Management Strategies

Principle 3: Develop a Budget Consistent with Approaches to Achieve Goals

Element 8: Develop a Process for Preparing and Adopting a Budget

Element 9: Develop and Evaluate Financial Options

Element 10: Make Choices Necessary to Adopt Budget

Principle 4: Assess Performance and Make Adjustments

Element 11: Monitor, Measure and Assess Performance

Element 12: Make Adjustments as Needed

FINANCIAL POLICIES & PRACTICES

The material in this section is based on longstanding City policies and practices, and recommendations developed by the National Advisory Council on State and Local Budgeting whose founding members include the International City and County Managers Association (ICMA), Government Finance Officers Association (GFOA) and California Society of Municipal Finance Officers (CSMFO).

FINANCIAL POLICY STATEMENTS

Financial policy statements articulate the premises of City policy on various financial transactions the City encounters in the course of its day to day operations. These policy statements are listed below by subject area.

Accounting, Auditing, & Financial Reporting Policies

- a) The accounting system will maintain the City's financial records on a basis consistent with Generally Accepted Accounting Principles (GAAP) applicable to local government.
- b) A financial report entitled *Revenue Ledger Report By Fund* will be prepared monthly to show the month's revenue activity by major types of funds.
- c) A financial report entitled *Budget Ledger Report By Fund* will be prepared monthly to show the month's expenditure activity by major types of funds.
- d) A financial report entitled *Report of Revenues and Expenditures* will be prepared at the end of each fiscal year to show details of the actual revenue received and appropriations expended by major types of funds.
- e) A financial report entitled *Comprehensive Annual Financial Report (CAFR)* will be prepared at the end of each fiscal year to account for the City's financial transactions for the year.
- f) In accordance with state law, an *Investment Report* will be prepared on a quarterly basis to account for the amounts, placements, and yields of the City's invested funds.
- g) In accordance with state law, an independent accounting firm will perform an annual audit of the financial statements of the City and will publicly issue an opinion thereon.

Budget Reserve Policies

- a) The City will maintain an equipment reserve fund and will appropriate funds to it annually to provide timely replacement of equipment.
- b) The City will maintain a satisfactory reserve to fund annual paid and committed claims in the liability and property insurance, employee group insurance, and workers compensation funds.

Capital Improvement and Asset Policies

- a) The City will make all capital improvements in accordance with an adopted capital improvement program.
- b) The City will develop a ten-year plan for capital improvements and update it annually.
- c) The City will enact an annual capital budget based on the ten-year capital improvement plan subject to available funds. Future capital expenditures necessitated by changes in population, changes in real estate development, or changes in economic base will be calculated and included in capital budget projections.
- d) The City will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvement will be projected and included in operating budget forecasts.
- e) The City will use intergovernmental subventions to finance only those capital improvements that are consistent with the capital improvement plan and City priorities, and whose operating and maintenance costs have been included in operating budget forecasts.
- f) The City will adopt practices and procedures for capital asset acquisition, maintenance, replacement and retirement.
- g) The City will maintain all of its assets at a level adequate to protect the City's capital investments and minimize maintenance and replacement costs.
- h) The City will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted to the City Council for approval.
- i) The City will consider alternative means to finance all new capital improvement projects to determine the least costly financing method.

Debt Policies

- a) The City shall not use long-term debt for current operations.
- b) The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
- c) Under City Charter provisions, the City's total general obligation bond indebtedness shall not exceed 10 percent of the total assessed value of real property.
- d) When the City finances capital projects by issuing bonds, it will repay the bonds within a period not to exceed the expected useful life of the project.
- e) The City will maintain good communications with bond rating agencies about the City's financial condition. The City will follow a policy of full disclosure on every financial report and bond prospectus.
- f) Where possible, the City will use special assessment revenue, or self-supporting bonds instead of general obligation bonds.
- e) The City will maintain a budgetary control system to help City staff adhere to the budget.
- f) The City will be held accountable for assuring that department expenditures stay within budget appropriations.
- g) The City will submit quarterly reports to the City Council comparing actual revenues and expenditures to budget amounts, which will include a written analysis.
- h) All requests for City Council action which have a financial impact on the City and/or its various funds shall be reviewed and approved by the Executive Director of Finance and Management Services before such requests can be included in the City Council agenda.
- i) Requests for new and/or additional positions will only be considered during the City's annual budget process, except in those cases deemed to be of an emergency nature by the City.

Investment Policies

- a) The collection, deposit and disbursement of all funds will be appropriately scheduled to ensure the timely investment of funds and payment of expenditures.
- b) The accounting system will provide regular information concerning cash positions and investment performance.
- c) In accordance with the provisions of the City Charter, the City shall prepare an annual *Statement of Investment Policies* to be formally adopted by the City Council in each year.
- j) New positions and/or upgraded positions approved as part of the budgetary process shall be reviewed to determine the appropriateness of the assigned classification and/or salary structure.
- k) Each year, the City will update expenditure projections for the next three years to include estimated operating costs. These projections will be included in a financial forecast to be submitted to the City Council during budget review.
- l) Where possible, the City will integrate performance measurement, service level and productivity indicators in the City's published budget document.

Operating Budget Policies

- a) The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' expenses, such as postponing expenditures, accruing future years' revenues, or rolling over short-term debt.
- b) Budgetary and accounting procedures will conform to Generally Accepted Accounting Principles (GAAP) for governmental agencies.
- c) Provisions will be made for adequate maintenance of capital plant and equipment and for their orderly replacement, within budgetary limits.
- d) The budget will provide for adequate funding of all retirement systems in accordance with contractual commitments.
- m) The City will provide a financial impact analysis of all policy initiatives, service changes, and new programs or projects.
- n) The City will provide in the budget for adequate and orderly maintenance, repair, and replacement of capital assets.
- o) The City will aggressively seek state and federal funds that are available for capital projects.
- p) Enterprise funds will remain self-supporting for operating expenses and receive no General Fund tax support.

Purchasing Policies

- a) Purchases will be made in accordance with all federal, state, and municipal requirements. If there are no specific requirements, purchases will be made in the best interest of the City.
- b) Purchases will be made in an impartial, economical, competitive, and efficient manner.
- c) Purchases will be made from the lowest priced and most responsible vendor. Qualitative factors such as vendor reputation and financial condition will be considered, as well as price.
- d) Preference will be given to purchases of like quality to vendors who maintain a place of business within the City.

Revenue Policies

- a) The City will endeavor to maintain a diversified and stable revenue system to shelter it from short-term fluctuation in any one revenue source.
- b) The City will estimate City annual revenues by an objective, conservative, analytical process.
- c) The City will annually prepare 3-year revenue projections as part of a financial forecast.
- d) The City will strive to establish user charges and fees to recover the cost of providing the services and annually recalculate the full costs of activities supported by user fees to identify the impact of inflation and other cost increases.
- e) The City will set fees and user charges for each Enterprise Fund, such as water and refuse, at a level that fully supports the total direct and indirect costs of the activity. Indirect costs will include the cost of annual depreciation of capital assets.
- f) Intergovernmental revenues will generally not exceed twenty percent (20%) of the current operating budget.
- g) Non-recurring revenues will be used only to fund non-recurring expenditures.
- h) The funds necessary to match intergovernmental grants will generally not exceed twenty percent (20%) of the current operating budget.
- i) The City will calculate the full direct costs of activities supported by user fees and consider such information when establishing user charges.

- j) The City will develop and maintain an Annual Revenue Manual that would list, describe, and track all revenue items established by the City.

FINANCIAL PRACTICES

Financial practices implement financial policy and form the City's internal control systems. This includes budget control, modified accrual basis of accounting, debt management, and risk management.

Budgetary Control

Budgetary control is maintained at the departmental level in the governmental funds, and grant funds at the project level. Hence, budgets for project funds overlap accounting periods. To facilitate reporting, project budgets will be combined along department lines for comparison purposes.

In all governmental funds, estimated purchase amounts are encumbered prior to release of purchase orders to vendors. When an encumbrance indicates insufficient funds in its budget, the purchase orders is held until appropriations are available.

Modified Accrual Basis of Accounting

This is an accounting concept that is described further in the next section on basis of accounting and budget. In its pure form, the cash or accrual basis are the two possible options. In actual practice, a modified form of these two options are used by many accounting entities.

The City of Santa Ana prepares its budget on a modified accrual basis. The process varies from generally accepted accounting principles because the City's financial system treats encumbrances as budgeted expenditures in the year the commitment to purchase was made.

Encumbrances outstanding at year end are reported as reserved fund balances since they are not expenditures nor liabilities. All appropriations lapse at fiscal year end--which means the authority to spend the money for that certain purpose has expired. Fund balances may be encumbered to be used at some future date.

Expenditures may not legally exceed appropriations at the departmental level in the Governmental Fund types. Grant funds, special revenue funds, and capital funds are maintained according to the specific requirements of the project and may have different accounting treatments. Budget amendments may be made in the appropriations adjustment process.

FIVE-YEAR DEBT MANAGEMENT SCHEDULE

Table 1-9

OBLIGATIONS		FY 07-08	FY 08-09	FY09-10	FY10-11	FY11-12
Capitalized Leases						
GF	Appellate Court Parking Garage Project	680,815	680,815	680,815	680,815	680,815
ISF	Computer equipment for information systems strategic plan	0	0	0	0	0
Various	Energy Conservation	338,718	338,717	338,718	338,718	338,718
TOTAL		1,019,533	1,019,532	1,019,533	1,019,533	1,019,533
Long-Term Debt Service						
GF	Police Administration & Holding Facility	9,054,426	9,070,901	9,042,501	9,024,751	8,989,326
RDA	Tax Allocation Bonds-1989 Series B (Central City)	5,770,550	5,767,997	5,766,984	5,769,413	5,768,850
RDA	Tax Allocation Bonds-1989 Series E (Main Place)	1,761,314	1,763,945	1,767,350	1,770,945	1,774,345
Enterprise	Water Revenue Bonds Series 2004	1,519,138	1,518,650	1,518,169	1,517,657	1,519,472
Enterprise	Certificates of Participation - Refuse Enterprise	2,489,800	0	0	0	0
RDA	Tax Allocation Bonds-1989 Series C (South Harbor)	1,261,006	1,262,219	1,260,531	1,260,763	1,257,731
GF	800 MHz System Revenue Bonds	0	0	0	0	0
Various	Certificates of Participation-1998 City Hall Expansion	789,218	784,648	784,790	783,628	786,943
RDA	Refunding Bonds-1998 Series A (Central City/South Harbor)	5,165,275	5,164,025	5,154,950	5,147,250	5,151,875
RDA	Refunding Revenue Bonds-1998 Series B (Central City)	925,369	924,615	922,581	924,138	924,156
RDA	Refunding Revenue Bonds-1998 Series C (Inter City)	666,300	663,748	664,945	664,728	663,055
RDA	Refunding Revenue Bonds-1998 Series D (Main Place)	1,559,721	1,564,045	1,565,224	1,568,041	1,572,375
RDA	Tax Allocation Bonds-1989 Series A (Inter-City)	741,163	738,687	739,582	738,663	740,750
RDA	Tax Allocation Bonds-2003 Series A - (South Main)	1,274,348	1,273,822	1,271,185	1,271,298	1,274,566
RDA	Tax Allocation Refunding Bonds-2003 Series B	2,888,476	2,889,197	2,887,163	2,894,200	2,890,750
RDA	Refunding COP 2003 Series A	1,299,562	1,244,513	1,332,313	1,421,063	1,533,663
RDA	Phillip Hutton Project COP 2002	367,114	368,577	367,473	367,844	368,627
TOTAL		37,532,780	34,999,589	35,045,741	35,124,378	35,216,484

Note: The City of Santa Ana has no general obligation debt at this time.

DEBT MANAGEMENT

Local governments typically get into debt to finance non-operating items such as the construction costs of capital projects in their annual budget. Prudent debt management requires these capital investments in City infrastructure improvements, public buildings, and other facilities to be scheduled properly so as not to overload the City's debt service ability. For example, bond issues are carefully sized, structured, and timed for the most opportune entry into financial markets.

Table 1-9 Five-Year Debt Management Schedule shows the City's long-term debt obligations. Projected payments for the capitalized lease obligations for the next five years will come from the General Fund. Projected payments for the long-term debt obligations are discussed in the respective sections below.

Debt management is a strategic issue because capital budgets tend to be larger than operating budgets. The City's debt management strategy is to balance sources of debt funding, constrain bonded indebtedness, and support needed investment in capital facilities so that Santa Ana remains a desirable location for residence, employment, and investment. The question of what constitutes a debt to the City needs to be clarified.

Under the City Charter (the City's equivalent of a constitution), the City's constitutional debt limit shall not exceed 10 percent of the total assessed value of real property located in Santa Ana. As of June 30, 2007, the debt limit as shown on (Table 1-10) was set at \$404.8 million.

The term "constitutional" means the debt is a general obligation of the City under the charter to be repaid from taxes or revenue from general operations (e.g., a general obligation bond). Currently, the City has no constitutional debt in part because the City Manager and City Council have committed to take no fiscal action that would be detrimental to the City's favorable credit ratings in national bond markets. Favorable ratings save the City money by decreasing the City's interest expenses and other borrowing costs.

Although the City does not have any constitutional debt that impacts its debt limit, the City does have other debt obligations that impact its cash flow and that need to be paid. These include capitalized leases and long-term debt service bonds such as tax allocation bonds, certificates of participation, and other debt as listed in Table 1-9 above. These are individually described in detail as follow.

**COMPUTATION OF DEBT LIMIT
For Fiscal Year Ending June 30, 2007
Table 1-10**

Assessed Valuation	\$ 16,194,055,339
Debt Limit - 2.5% of Assessed Valuation*	\$ 404,851,383
Less: General Obligation Bonds Outstanding	\$ -
Legal Debt Limit	\$ 404,851,383

*This equates to the 10% authorized by the Santa Ana Charter prior to the Assessor's change in assessed value basis from 25% to 100% of full cash value in FY 81-82.

Tax Allocation Bonds

The 1989 and 2003 Tax Allocation Bonds are special obligations incurred by the Santa Ana Redevelopment Agency. Each series of bonds is secured by pledged revenues consisting of a portion of the taxes levied upon all taxable property within the redevelopment project area that relates to that bond series. Except for the pledged revenues, no funds or properties of the Redevelopment Agency shall be pledged to pay the principal or interest of the bonds. These Tax Allocation Bonds are not considered a constitutional debt of the City and therefore do not impinge on the City's legal debt limit.

Certificates of Participation

The Certificates of Participation (COP) for parking facilities and the Regional Transportation Center created an obligation for the City to lease the facilities from the Redevelopment Agency. As is typical in COP financing, the lessor assigns title of the leased asset to a trustee that holds the title in trust for the protection of the investors who bought and hold the certificates. A payment schedule sets due dates and payable amounts to cover COP principal and interest. The lease payment is not an obligation for the City to levy or pledge any form of taxation; hence a COP is not a constitutional debt and does not reduce the City's legal debt limit.

Police Administration & Holding Facility Lease Revenue Bonds

Lease revenue bonds were issued to finance the construction of the Police Administration and Holding Facility. This is a limited-liability revenue bond issue not backed by the taxing power of the City and whose debt service can only be paid with restricted revenues or user fees. Typically, these types of revenue bonds finance facilities that are leased under contract to a local government, which pays rent sufficient to service the debt. These bonds are not

included in the debt limit and often do not require voter approval.

Debt Impact on Current and Future Operations

Police Facility Lease Revenue Bond debt has been structured to minimize the payment impact on the General Fund. No other outstanding long-term debt has any direct impact on General Fund operating costs. Capitalized leases are recorded as liabilities in the Long-Term Debt Account Group and the Proprietary Fund Types at the present value of the remaining minimum lease payments. Leases accounted for under the operating method, such as vehicle leases, are expensed or expensed as incurred.

RISK MANAGEMENT

The City has a comprehensive risk management program which operates as an Internal Service Fund that buys insurance coverage to protect the City against various loss related to torts, theft, damage to and destruction of assets, natural disasters; and errors and omissions. The City's insurance coverage consists of self-insurance and outside insurance.

Self-Insurance

This first tier includes workers' compensation up to \$300,000 per occurrence and liability up to \$1 million per occurrence. Santa Ana's liability and workers' compensation programs are in-house operations staffed by City employees. This staff determines the total loss dollar amounts and reserve requirements for both type of claims. City Council approval is required to pay liability claims over \$5,000 and workers' compensation claims over \$10,000.

Outside Insurance

The second tier involves commercial insurance from outside providers. This includes the Public Entity Property Insurance Program (PEPIP) to cover damage to insured City property, and the Big Independent City Excess Pool (BICEP) to cover liability and workers' compensation claims whose amounts exceed the City's self-insurance dollar limits. BICEP insurance pays for losses valued between \$1 million to \$25 million. Losses under \$1 million or over \$25 million are the responsibility of each individual BICEP member city.

Financing Risk Management

All City funds participate in the Risk Management program and pay into the Self-Insurance Internal Service Fund. Liability and workers' compensation charges are based on actuarial estimates. Health and externally insured dental program charges are based on estimated premiums the HMO or contracted carrier will bill the City. Self-funded dental charges are based on estimates of prior and current claims.

FUND ACCOUNTING STRUCTURE

All funds established by a government entity must be classified in one of seven "fund types" for financial reporting purposes (Exhibit 1-1) and to aggregate entity activities or objectives in accordance with special regulations and restrictions.

Governmental Type

This is the largest of the City's three fund types and consists of the following:

General Fund - is the City's primary operating fund. Revenue not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund which includes sales taxes, property taxes, user charges, and other miscellaneous revenues.

Special Revenue Funds - account for proceeds from specific revenue sources (other than trusts or major capital projects) restricted to specific expenditures purposes. The Housing Authority general fund is a special revenue fund but for presentation purposes is shown in the Community Development Section.

Capital Funds - account for monies used to acquire or construct major capital facilities (other than those funded by proprietary or trust funds). Redevelopment Agency capital funds are shown for presentation purposes in the Community Development Section.

Debt Service Funds - account for funds to pay principal and interest on general long-term debt. Community redevelopment debt is paid out of tax increment accounts per state redevelopment law.

Proprietary Fund Type

Proprietary funds are cost-allocation devices to account for certain "proprietary" services whose cost may be recovered through user charges or reimbursements. Enterprise funds and internal funds are examples.

Enterprise Funds – account for funds in which the services are financed and operated similarly to those of a private business. Rate charges are set to recover the costs of providing the services.

Internal Service Funds - account for the costs of goods or services provided by one City department to another for cost allocation and cost reimbursement purposes.

Fiduciary Fund Type

This fund type accounts for assets held by the City in a trustee capacity or as an agent on behalf of others. Trust funds account for assets held by the City under the terms of formal trust agreements.

Agency Funds - are custodial in nature and do not present results of operations or have a measurement focus. Given

the nature of these funds, they have not been included in the City's budget document.

Account Groups

Account groups are not funds but lists of City assets and liabilities that would not otherwise be reported, due to the modified accrual basis of accounting.

General Fixed Assets Group –maintains control and cost information on capital assets owned by the City other than those accounted for in Proprietary Funds.

General Long-term Debt Group - accounts for unmatured long-term indebtedness of the City; includes tax allocation bonds, capitalized lease obligations, and employees' compensated absences.

BASIS OF ACCOUNTING & BUDGET

Basis of accounting and budget refers to the concept of recognizing the time a transaction has occurred for the purpose of recording that transaction

The City uses the modified accrual basis in budgeting Governmental and Agency funds. This means that revenues are recognized when they become both measurable and available to finance expenditures of the current period. Accrued revenues include sales taxes, property taxes, and earnings on investments. Grant funds earned but not received are recorded as receivables and revenues, and grant funds received that have not met recognition criteria are reported as deferred revenues. Expenditures are recorded when the liability is incurred, except that unmatured principal and interest on general long-term debt are recorded when due.

The basis of accounting used by the City for governmental fund types is modified accrual. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectable within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within sixty days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred. However, debt service expenditures, as well as expenditures related to compensation absences, claims and judgments are recorded only when payment is due.

The City's Proprietary Funds include Enterprise and Internal funds and used the full accrual basis for both accounting and budgeting. Revenues are recognized when earned, and expenses when the liability is incurred. Unbilled water utility, refuse collection, sanitation, and water utility user tax revenues are accrued at year end.

Fiduciary Funds are treated according to the nature of the fund. The City has only Agency Funds which are custodial in nature (assets equal liabilities) and do not measure results of operations. Assets and liabilities are accounted for on a modified accrual basis.

FUND ACCOUNTING STRUCTURE
Exhibit 1-1

Government Fund Type

General Fund

- City Manager
- City Attorney
- Clerk of the Council
- Personnel Services
- Finance & Management Services
- Library Services
- Bowers Museum Corporation
- Parks, Recreation, & Community Services
- Fire Department
- Police Department
- Planning & Building Agency
- Public Works Agency

Special Revenue Funds

- Inmate Welfare Fund
- Police Special Revenue
- Traffic & Safety
- Criminal Activities
- Special Gas Tax
- Air Quality
- Civic Center Authority
- Centennial Park
- Urban Areas Security Initiative Grant
- Metropolitan Medical Response System
- Office of Traffic & Safety Grant
- Families & Communities Together Program
- Residential Street Improvement

Capital Funds

- Measure M
- Transportation Area Funds
- Capital Outlay Fund
- Sewer Connection Project
- Select Street Construction
- Traffic System Management
- OTS—Pedestrian Safety
- Recreation Grant Fund
- Drainage Assessment
- Park Acquisition & Development
- Police Building Debt Service Fund
- Traffic Congestion Relief Fund

Debt Service Funds

- Account for payment of principal and interest on general long-term debt.

Fiduciary Fund Type

Agency Funds

- Custodial in nature and do not present results or measurements of operations. Given the nature of these funds, they have not been included in the budget document.

Proprietary Fund Type

Enterprise Funds

- Parking Enterprise
- Sanitary Sewer Fund
- Federal Clean Water Protection
- Water Enterprise
- ~~The Depot/Regional Transportation Center~~
- Sanitation Enterprise
- Refuse Collection

Internal Service Funds

- Central Services
- Building Maintenance
- Fleet Services
- Stores & Property Control
- Communication Services
- Information Services Strategic Plan
- Equipment Replacement
- Risk Management
- Employee Group Benefits
- Liability & Property
- Workers Compensation
- City Yard
- Public Works Engineering Services
- Quality & Management Training
- Public Works Administrative Services

Account Groups

- Account Groups are technically not funds but lists of assets and liabilities that would not be otherwise reported due to the modified accrual basis of accounting.

General Fixed Assets

- Account for Non-Propriety Fund assets

General Long-Term Debt

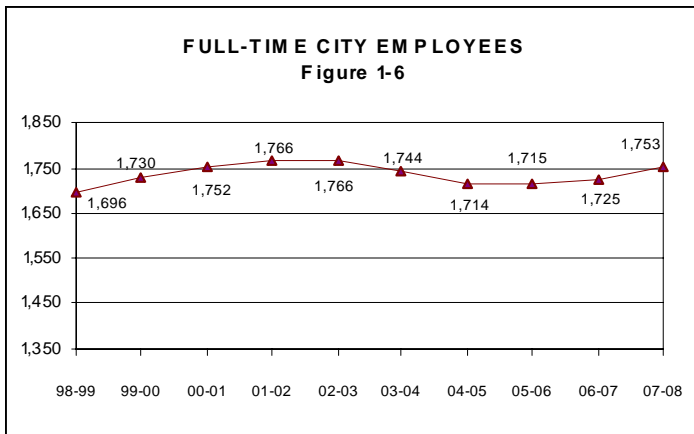
- Account for unmatured long-term debt

PROFESSIONAL MANAGEMENT

Workforce Efficiency

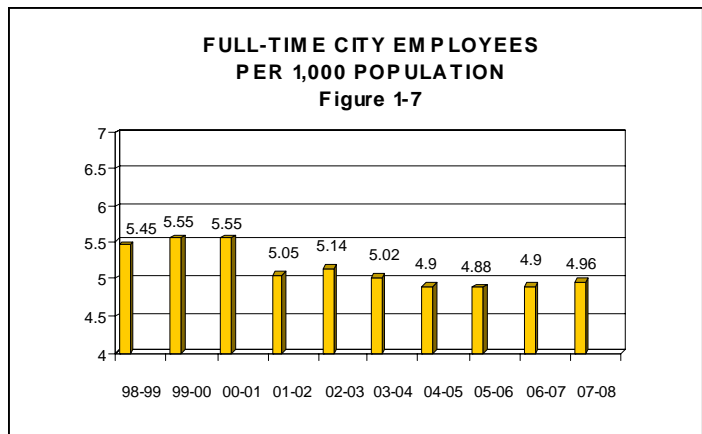
Over the past decade, the City has strengthened its organization and improved its delivery system by reducing the scope of services, identifying services to contract out, implementing process improvements, and reducing the workforce. Together, these measures have led to operational innovations that have reaped regional and national awards and a new customer service orientation that has enabled the City to increase its workforce efficiency.

The City reduced its full-time employee workforce by over 130 positions between FY 87-88 and FY 97-98. However, this reduction was partially offset by the creation of 126 positions to operate and support the new Police Administration and Holding Facility. Figure 1-6 shows the number of full-time employees over the last ten years, with 1,753 full-time employees for FY 07-08. The number of positions by department and division over the last five years are shown in Table 1-13 Authorized Full-time Positions in the following pages.



By focusing resources on essential services, the City has significantly reduced the ratio of full-time employees per 1,000 population. Figure 1-7 shows the ratio of full-time employees per 1,000 population dropped from 5.14 to 4.96 in FY 95-96 and FY 07-08 respectively. The additional staff to operate the new detention facility program and implement the Citywide Information Services Strategic Plan contributed to higher ratios during FY 97-98 and FY 98-99.

Santa Ana ranked as one of the most efficient cities in terms of the least number of full-time city employees per capita, based on the City's FY 07-08 survey of California's eleven largest cities and Orange County's seven largest cities. To provide a more direct comparison, the number of full-time employees of surveyed cities was adjusted by eliminating services and functions not provided by Santa Ana.



Among California's ten largest cities, Santa Ana ranked first in FY 07-08 (Table 1-11), and ranked third, in comparison to the seven largest cities in Orange County (Table 1-12).

Total Quality Service

In 1988, Santa Ana started the Total Quality Service program as a management approach to focus the City's direction on continuous process improvement. This program supports the City's stated purpose to provide quality service to enhance the safety, livability and prosperity of our community. Every City of Santa Ana employee has undergone or is scheduled to undergo TQS training.

Individuals at every level of the City organization participate in many types of teams. The use of teams is emphasized in TQS for their synergistic effects. In a team, every one has a voice and contributes to process improvement. The synergy is unleashed through the exchanges and alliances created when diverse teams share common goals, methods, information, practices and commitment to improve their respective operations and enhance the services the City provides.

Exceptional Quality Service Award

The annual Exceptional Quality Service Award (EQSA) ceremony is a peer recognition program that honors teams and individuals whose job performance goes beyond job expectations. Recognition is given in a variety of categories that include project completion, process improvements, acts of kindness and humanity, and community or volunteer service. By honoring these achievements, the City authenticates its expressed organizational principle that values the constant search for ways to provide exceptional quality service.

EQSA is also a rare opportunity for peers, superiors, family, and the public to recognize recipients for their accomplishments. The awards ceremony is a forum that

enables the City’s administrators to validate and reinforce Santa Ana’s commitment to quality service.

Public Business Management & Advanced Leadership Development

The City’s Public Business Management & Advanced Leadership Program may be the most comprehensive executive management and supervisory training program in the state. The program goal is to develop managers and supervisors who will lead the state of California in quality performance.

The Public Business program instructors are a combination of internal (City) staff experts and outside (contract) consultants specializing in executive development. The program provides participants with comprehensive knowledge on legal, administrative, financial, employment, and management skills and theories. The program focuses on customer orientation, teamwork, continuous improvement, fact-based and ethic-based decision making.

Effective leadership development is the focus of the advanced portion of the program. Its goal is to teach individuals to identify long-range goals consistent with social, political, legal, and practical realities.

Key aspects of the program include entrepreneurial government, strategic planning, critical thinking, risk taking, maximizing human potential, budgeting, financial forecasting, and behavior modification. The goal is to instill managerial principles designed to move the corporate culture towards maximizing the application and benefits of its organizational philosophy of total quality service.

In FY 1995-96, the City received the “Management Development Award” from the American Society of Training and Development for its Public Business Management and Advanced Leadership Development training programs. In FY 96-97, the program was expanded to provide non-

supervisory personnel with an understanding and appreciation of the theories, concepts, and practices commonly used in the public sector.

The Public Business Academy was featured as the cover story of the February 1997 issue of Western Cities Magazine.

Employment Outreach Program

Serving the needs of a culturally diverse community has prompted Santa Ana to develop an Employment Outreach Program to pursue a workforce representative of the City’s

ethnic and gender makeup. This program supports the City’s goal to recruit and retain a diverse and highly skilled workforce. The City continually assesses its progress toward diversity by agency, department, job category, and job classification.

Departments decide outreach priorities for selected jobs through their annual employment outreach plans. In the selection process, only qualified applicants are considered. The success of the program rests with the department heads.

Accountability was, consequently, a key element within each department head’s performance appraisal. These diversity enhancement efforts work in concert with merit employment concepts. The emphasis is placed on expanding the applicant pool through creative outreach efforts. The standards that ensure selection of highly

skilled employees are rigorously enforced. This program serves as a model approach to workforce diversity. The City’s efforts to recruit a highly skilled and diverse workforce have been successful.

**WORKFORCE STUDY FY 07-08
10 LARGEST CALIFORNIA CITIES
Table 1-11**

CITY	Adjusted FTE (1)	POPULATION (2)	Adjusted FTE Per 1,000 Population
Santa Ana	1,753	353,428	4.96
Anaheim	1,890	345,556	5.47
San Jose	6,992	973,672	7.18
Fresno	3,624	481,035	7.53
San Diego	10,567	1,316,837	8.02
Los Angeles	36,983	4,018,080	9.20
Long Beach	4,751	492,912	9.64
Oakland	4,390	415,492	10.57
Sacramento	5,014	467,343	10.73
San Francisco	11,104	808,844	13.73

Notes:
 (1) Full-Time Equivalents (FTEs) exclude part-time or non-permanent positions. Adjusted FTE data represent total number of FTEs authorized in each respective city’s FY 07-08 adopted budget, as provided by the city budget staff, less total number of FTEs in programs/positions that have no Santa Ana equivalent (e.g., marina/marine safety officers).
 (2) Jan - 2007 Cities Population Estimates, California Department of Finance

**WORKFORCE STUDY FY 07-08
7 LARGEST ORANGE COUNTY CITIES
Table 1-12**

CITY	FTE (1)	POPULATION (2)	Adjusted FTP Per 1,000 Population
Irvine	771	202,079	3.82
Garden Grove	676	172,781	3.91
Santa Ana	1,753	353,428	4.96
Fullerton	712	137,367	5.18
Anaheim	1,890	345,556	5.47
Huntington Beach	1,144	202,250	5.66
Orange	790	138,640	5.70

Notes:
 (1) Full-Time Equivalent (FTEs) exclude part-time or non-permanent positions. Adjusted FTE data represent total number of FTEs authorized in each respective city’s FY 07-08 adopted budget, as provided by the city budget staff, less total number of FTEs in programs/positions that have no Santa Ana equivalent (e.g., marina/marine safety officers).
 (2) Jan - 2007 Cities Population Estimates, California Department of Finance

(Continued on page 36)

ACTIVITY DEPARTMENT & DIVISION		ACTUAL FY 02-03	ACTUAL FY 03-04	ACTUAL FY04-05	ACTUAL FY05-06	ACTUAL FY06-07	ADOPTED FY07-08
POLICE DEPARTMENT							
11-331	Office of the Chief	11.00	11.00	9.00	9.00	9.00	9.00
11-332	Human Resources	9.00	8.00	8.00	7.00	8.00	9.00
11-333	Traffic	37.00	36.00	35.00	38.00	37.00	42.00
11-334	Training Services	12.00	12.00	12.00	12.00	13.00	13.00
11-335	Professional Standards	6.00	7.00	6.00	6.00	5.00	5.00
11-336	Animal Shelter	6.00	0.00	0.00	0.00	0.00	0.00
11-337	Field Operations	244.00	255.00	258.00	258.00	238.00	225.00
11-338	Information Systems	14.00	13.00	14.00	14.00	13.00	15.00
11-339	Animal Services	4.00	5.00	5.00	5.00	5.00	5.00
11-340	District Investigations	34.00	35.00	35.00	35.00	39.00	31.00
11-341	Crimes Against Persons	40.00	40.00	37.00	37.00	36.00	53.00
11-342	Special Investigations	16.00	17.00	17.00	17.00	27.00	33.00
11-343	Property & Evidence	13.00	12.00	12.00	12.00	12.00	14.00
11-344	Forensic Services	18.00	16.00	16.00	16.00	16.00	17.00
11-345	Records Services	38.00	36.00	36.00	36.00	36.00	36.00
11-346	Communications	42.00	41.00	40.00	40.00	44.00	44.00
11-347	Crime Prevention & Vice	8.00	8.00	8.00	5.00	5.00	7.00
11-348	Fiscal & Budget	6.00	5.00	5.00	5.00	5.00	7.00
11-349	Jail Operations	126.00	122.00	122.00	123.00	123.00	124.00
11-353	Homeland Security & Crime Prevention	0.00	0.00	0.00	0.00	4.00	5.00
11-352	Regional Narcotics Suppression	10.00	10.00	10.00	10.00	10.00	5.00
24-333	Police Activity League	0.00	0.00	0.00	0.00	0.00	2.00
26-345	Criminal Activities	3.00	0.00	0.00	0.00	0.00	0.00
155-350	OCJP-Domestic Violence Grant	1.00	0.00	0.00	0.00	0.00	0.00
155-351	OCJP-Career Criminal Apprehension	2.00	0.00	0.00	0.00	0.00	0.00
165-336	OTS-Traffic Offender Program	1.00	1.00	1.00	1.00	1.00	1.00
165-337	OTS-O.C. DUI Taskforce Grant	1.00	0.00	0.00	0.00	0.00	0.00
74-244	Civic Center Security	8.00	8.00	8.00	8.00	8.00	8.00
Total		710.00	698.00	694.00	694.00	694.00	710.00
FIRE DEPARTMENT							
11-323	Fire Suppression/EMS	245.00	245.00	239.00	233.00	237.00	241.00
11-324	Fire Information Technology	0.00	0.00	0.00	0.00	3.00	3.00
11-321	Prevention	10.00	10.00	10.00	13.00	12.00	12.00
11-322	Fire Communications	9.00	9.00	9.00	11.00	9.00	9.00
11-320	Office of the Fire Chief	10.00	9.00	9.00	8.00	8.00	4.00
11-325	Fire Training/Reserves	5.00	5.00	5.00	6.00	6.00	5.00
11-327	Fire Maintenance	3.00	3.00	3.00	5.00	5.00	5.00
11-328	Fire Fiscal & Budget	0.00	0.00	0.00	0.00	0.00	4.00
11-329	Emergency Management	1.00	0.00	0.00	0.00	0.00	0.00
Total		283.00	281.00	275.00	276.00	280.00	283.00
PUBLIC WORKS AGENCY							
101-601	Administrative Services	22.00	22.00	22.00	22.00	22.00	24.00
101-611	Development Engineering	6.50	6.50	8.25	7.70	7.50	7.50
11-623	Roadway Markings & Signs	7.00	6.50	5.00	5.00	5.00	7.00
11-625	Street Lighting	1.00	0.00	0.00	0.00	0.00	0.00
11-631	Roadway Maintenance	17.00	0.00	9.00	9.00	9.00	9.00
108-631	Roadway Maintenance	0.00	10.50	0.00	0.00	0.00	0.00
56-575	Sanitary Sewer Services	11.50	11.75	12.95	13.95	15.20	15.70
57-635	Federal Clean Water Protection	2.25	5.65	5.15	6.20	12.40	12.90
64-574	Water Production & Supply	9.50	9.50	9.20	9.20	9.00	10.00
64-575	Water Systems Maintenance	7.75	7.75	8.50	18.50	17.00	16.00
64-577	Water Asphalt Maintenance	0.00	0.00	5.50	5.50	0.00	0.00
64-578	Water Quality & Measuremt.	8.00	8.00	7.10	7.10	8.30	8.30
64-579	Water Admin. & Engin.	4.50	4.25	4.25	4.25	5.00	5.00
66-578	Water Construction	10.50	14.50	10.00	0.00	0.00	0.00

ACTIVITY DEPARTMENT & DIVISION	ACTUAL FY 02-03	ACTUAL FY 03-04	ACTUAL FY04-05	ACTUAL FY05-06	ACTUAL FY06-07	ADOPTED FY07-08
PUBLIC WORKS AGENCY-Continued						
68-632 Environmental Sanitation	12.25	13.25	17.75	15.50	17.50	3.00
68-633 Roadway Cleaning	24.00	21.00	18.00	18.00	15.00	16.00
68-634 Graffiti Abatement	0.00	0.00	0.00	0.00	0.00	10.50
68-637 Street Trees	11.00	11.00	12.00	12.00	11.00	12.00
69-521 Refuse Collection	1.75	1.75	1.75	2.00	2.00	2.00
86-613 Trans. Plan. & Proj. Mgmt.	4.50	4.50	3.50	2.55	2.55	2.55
86-621 Traffic Engineering	12.25	12.75	12.50	12.10	12.10	13.10
86-651 Construction Engineering	15.25	15.25	15.25	15.25	15.25	15.25
86-653 Design Engineering	11.50	11.60	10.35	12.20	12.20	12.20
Total	200.00	198.00	198.00	198.00	198.00	202.00
FINANCE & MANAGEMENT SERVICES						
75-111 Fleet Maintenance	27.43	27.43	27.46	27.46	27.46	27.43
11-175 Treasury/Customer Services	24.00	24.00	25.00	25.00	26.10	26.10
73-105 Building Maintenance	20.15	20.15	20.18	20.18	20.18	22.20
11-179 Information Services	13.50	13.50	12.75	11.75	11.85	11.80
11-171 Accounting	12.00	12.00	11.00	11.00	9.60	11.35
11-172 Payroll	0.00	0.00	0.00	0.00	0.00	4.22
11-173 Purchasing	11.43	11.43	10.43	10.43	10.53	10.03
71-176 Central Services	5.22	5.22	5.42	5.42	5.42	4.42
11-170 Management & Support	8.17	8.17	6.68	6.68	7.78	4.15
75-112 Stores & Property Control	3.03	3.03	3.03	3.03	3.03	3.03
102-171 Communications Services	3.57	3.57	3.67	3.67	3.67	3.67
31-141 AQMD	0.25	0.25	0.25	0.25	0.25	0.25
109-179 Information Services Strategic Plan	7.25	7.25	9.13	10.13	11.13	14.35
Total	136.00	136.00	135.00	135.00	137.00	143.00
PARKS, RECREATION & COMMUNITY SERVICES						
11-231 Mgmt. & Support Services	7.00	7.00	7.00	14.00	15.00	16.00
11-232 Community Affairs	5.00	7.00	6.00	8.00	8.00	9.00
11-244 Stadium	1.25	1.25	1.25	1.00	1.00	1.00
11-247 Zoo	24.00	20.00	20.00	20.00	16.00	18.00
11-249 Park Planning & Design	4.00	4.00	5.00	0.00	0.00	0.00
11-250 Park Maintenance	39.00	0.00	34.50	32.75	39.25	37.00
11-260 Park Building Services	0.00	0.75	0.75	0.75	0.75	0.00
108-250 Park Maintenance	0.00	42.50	0.00	0.00	0.00	0.00
11-251 Park Ranger Program	5.00	5.00	5.00	5.00	6.00	2.00
11-275 Youth & Comm. Services	20.00	16.00	15.00	14.00	16.00	16.00
74-242 Civic Center Maintenance	11.25	11.25	9.25	9.00	9.00	9.00
77-284 Centennial Regional Park	5.50	5.25	5.25	4.50	0.00	0.00
Total	122.00	120.00	109.00	109.00	111.00	108.00
PLANNING & BUILDING AGENCY						
11-503 Administrative Services	9.00	8.00	8.00	8.00	8.00	8.00
11-505 Planning Division	24.48	24.50	23.50	23.60	23.60	23.68
11-507 New Construction	25.00	25.00	24.00	24.00	24.00	24.00
11-508 Permits & Plan Check	15.00	14.00	14.00	15.00	15.00	15.00
11-509 Comm. Preservation	31.00	31.00	29.00	29.00	31.00	31.00
11-510 Proactive Rental Enf.Pgrm.	8.00	7.00	7.00	7.00	7.00	7.00
31-505 Air Quality Improvement	1.52	1.50	1.50	1.40	1.40	1.32
Total	114.00	111.00	107.00	108.00	110.00	110.00

ACTIVITY DEPARTMENT & DIVISION		ACTUAL FY 02-03	ACTUAL FY 03-04	ACTUAL FY04-05	ACTUAL FY05-06	ACTUAL FY06-07	ADOPTED FY07-08
COMMUNITY DEVELOPMENT AGENCY							
Various	Housing	37.50	37.50	37.50	21.15	20.45	19.55
027-013	Parking Meter	7.00	7.00	9.00	10.05	9.75	9.75
570-Var	Redevelopment	5.50	5.50	5.50	5.45	3.50	3.80
550-935	Administrative Services	7.35	8.35	9.35	9.35	10.10	10.85
550-932	Economic Development	6.50	6.50	6.50	6.10	9.10	10.10
Various	Econ. Dev. - Special Projects	0.00	0.00	0.00	5.20	5.53	4.11
135-Var	CDBG/ESG	2.05	2.05	2.05	3.45	3.15	3.15
067-615	The Depot	1.50	1.50	0.50	0.50	0.00	0.00
129-Var	Empowerment Zone	0.64	0.64	0.64	5.95	4.95	2.80
129-Var	FEZ Service Navigator SAWC	0.00	0.00	0.00	0.00	4.60	2.75
123-Var	One Stop Program	9.55	9.55	9.55	17.87	15.94	19.14
123-102	One Stop Administration	2.36	2.36	2.36	0.00	0.00	0.00
123-105	WIA Youth	0.75	0.75	0.75	0.00	0.00	0.00
123-106	Rapid Response	1.40	1.40	1.40	0.00	0.00	0.00
123-110	WIB Administration	3.45	3.45	3.45	0.00	0.00	0.00
123-Var	WIB Program	2.40	2.40	2.40	6.93	4.93	4.00
Various	Welfare to Work	0.80	0.80	0.80	0.00	0.00	0.00
132-893	SSA Summer Youth Administration	0.40	0.40	0.40	0.00	0.00	0.00
504-935	Administrative Services (H.S.A.)	0.85	0.85	0.85	0.00	0.00	0.00
Total		90.00	91.00	93.00	92.00	92.00	90.00
LIBRARY SERVICES							
11-212	Adult Program	14.00	13.00	11.00	11.00	11.00	13.00
11-213	Youth Program	6.00	5.00	7.00	11.00	10.00	11.00
11-214	Admin. & Support Services	14.00	13.00	14.00	5.00	5.00	6.00
11-215	Outreach Library	9.00	10.00	5.00	0.00	0.00	0.00
11-216	Technology & Support Services	0.00	0.00	0.00	10.00	11.00	9.00
Total		43.00	41.00	37.00	37.00	37.00	39.00
PERSONNEL SERVICES							
11-141	Personnel Services	12.80	12.55	12.15	12.10	12.16	13.55
109-179	Info. Svcs. Strategic Plan	2.00	2.00	1.00	1.00	1.00	0.85
82-178	Workers' Compensation	6.80	6.80	6.80	7.80	7.80	7.80
81-177	Employee Group Benefits	6.60	6.35	6.15	6.15	6.15	6.15
80-180	Liability & Property	3.80	3.80	3.80	3.80	3.80	4.80
88-141	Quality Service Training	2.00	2.25	2.25	1.30	1.24	0.00
31-141	Air Quality Fund	1.00	1.25	0.85	0.85	0.85	0.85
Total		35.00	35.00	33.00	33.00	33.00	34.00
CITY ATTORNEY'S OFFICE							
11-031	City Attorney	13.50	13.50	17.50	17.50	17.50	17.50
80-180	Liability	3.00	3.00	0.00	0.00	0.00	1.00
135	Community Preservation	1.00	1.00	0.00	0.00	0.00	0.00
11-335	Office of the Police Chief	0.50	0.50	0.50	0.50	0.50	0.50
Total		18.00	18.00	18.00	18.00	18.00	19.00
CITY MANAGER'S OFFICE							
11-009	City Manager	4.09	4.09	3.23	3.23	3.42	4.50
11-023	Council Services	5.50	5.50	4.50	4.50	5.50	5.50
11-503	PBA Admin. Services	0.00	0.00	0.86	0.86	0.00	0.00
505-930	Non-Divisional	1.41	1.41	1.41	1.41	1.08	0.00
Total		11.00	11.00	10.00	10.00	10.00	10.00

ACTIVITY DEPARTMENT & DIVISION		ACTUAL FY 02-03	ACTUAL FY 03-04	ACTUAL FY04-05	ACTUAL FY05-06	ACTUAL FY06-07	ADOPTED FY07-08
CLERK OF THE COUNCIL'S OFFICE							
11-021	Clerk Administration	4.00	4.00	5.00	5.00	5.00	5.00
	Total	4.00	4.00	5.00	5.00	5.00	5.00
TOTAL FULL-TIME POSITIONS		1,766.00	1,744.00	1,714.00	1,715.00	1,725.00	1,753.00
Per 1,000 Population		5.14	5.02	4.90	4.88	4.90	4.96
Population			347237	349454	351697	351697	353428
 <i>Note :</i> Actual personnel counts are based on calculations which may differ from the year's Adopted personnel counts.							
 In line with the purpose, vision and goals of the City of Santa Ana, public safety remains the highest priority for the city as indicated by the 56.7 percent share of the total city workforce.							
 <i>Note:</i> Actual personnel counts are based on year-end calculations which may differ from the year's Adopted personnel counts.							
 GRANT POSITIONS*							
POLICE DEPARTMENT							
23-349	Inmate Welfare Fund	1.00	1.00	1.00	1.00	1.00	1.00
26-340	Criminal Activities	3.00	3.00	3.00	3.00	3.00	3.00
125-331	Urban Areas Security Initiative Grant	0.00	0.00	2.00	3.00	3.00	3.00
	Total	4.00	4.00	6.00	7.00	7.00	7.00
 FIRE DEPARTMENT							
125-320	Urban Areas Security Initiative Grant	0.00	0.00	0.00	0.20	0.20	0.20
146-323	Metropolitan Medical Response System	1.00	1.00	1.00	0.80	0.80	0.80
	Total	1.00	1.00	1.00	1.00	1.00	1.00
 PARKS, RECREATION & COMMUNITY SERVICES							
126-var	Weed & Seed	0.00	1.00	0.00	0.00	0.00	0.00
169-252	Answer Benefiting Children Program	2.00	0.00	0.00	0.00	0.00	0.00
169-261	Answer Benefiting Children Program	0.00	2.00	0.00	0.00	0.00	0.00
169-266	FaCT Program	0.00	0.00	3.00	3.00	2.00	2.00
169-344	Early Action Program	3.00	0.00	0.00	0.00	0.00	0.00
	Total	5.00	3.00	3.00	3.00	2.00	2.00
 COMMUNITY DEVELOPMENT AGENCY							
various	Housing Authority/EZ/WIA	22.00	22.00	22.00	22.00	22.00	22.00
	Total Grant Funded Positions	32.00	30.00	32.00	33.00	32.00	32.00
	Total All Funds & Grants	1,798.00	1,774.00	1,746.00	1,748.00	1,757.00	1,785.00

*Grant funded positions are listed separately due to the uncertainty of future funding for these positions. When the funding discontinues, the positions are eliminated.

Santa Ana is meeting its objective of having a workforce that is more reflective of the community it serves.

As a result, over 83 percent of the individuals hired during FY 98-99 were from ethnic minority backgrounds. The City is also committed to improve the bilingual skills of all full-time employees by offering pay incentives for bilingual ability, and reimbursement of educational expenses toward achieving this goal.

Santa Ana received the League of California Cities "1997 Managers Award for the Advancement of Diversity" from the League's City Managers' Division in recognition of the City's outreach efforts. The U.S. Department of Justice also granted Santa Ana approval for its Equal Opportunity Employment Plan on July 2000. These accomplishments reflect the City firm commitment to a diversified workforce, and to providing minorities with equal job opportunities.

COMMUNITY LEADERSHIP

City Government

The City of Santa Ana has a Council-Manager form of government. Santa Ana residents elect the City Council members and Mayor who in turn appoint the City Manager, City Attorney, and Clerk of the Council. The Council is responsible for setting broad policy and direction, while the City Manager is responsible for the day-to-day operations of the City. The City Manager is the City's Chief Administrative Officer.

The Santa Ana City Council has seven members consisting of six Ward Council members and the Mayor. Council members can serve a maximum of two four-year terms. All Council members, including the Mayor, are selected in city-wide elections. Each Council member holds a separate office that is assigned to a specific geographic division of the City known as a *ward* (Figure 1-8). Council members must live in and represent one of six Council wards during their term.

The Mayor's position is a two-year term but may serve an unlimited number of terms. Santa Ana's Mayor may reside anywhere in the City. The Mayor has a voice and vote in all of the City Council's proceedings and is recognized as the titular head of the City government for all ceremonial purposes. The City Council selects a Mayor Pro Tem who acts as Mayor during any absence from the City or disability of the elected Mayor.

The City Manager, City Attorney, and Clerk of the Council are the only staff members under the direct supervision of the City Council. These appointees are directly and individually responsible to the Council for their respective areas. They function as a team to ensure the City's business is conducted with efficiency, effectiveness, and integrity.

Boards, Commissions, and Committees

Resident participation in local government is a time-honored tradition in Santa Ana. The City's nine advisory boards, commissions, and committees provide an extension of the Council's legislative and policy-making authority. Members of the advisory boards, commissions, and committees are appointed by Council members to advise the Council on certain issues. The City Council also appoints residents to five non-City boards with wider jurisdictions. Participants perform an invaluable public service by broadening the forum for community input and by enhancing the processes of a representative democracy. Council members are kept informed on the community's sentiments on existing and prospective legislation. These bodies are uniquely positioned to provide elected representatives and City staff with "reality checks" for fact-based decision-making.

Neighborhood Associations

Figure 1-9 is a map of Santa Ana's neighborhood associations. Since 1983, the City has assisted residents from the 62 neighborhood associations throughout the community. These associations are local support groups that help residents address issues facing their neighborhoods. The aim is to foster self-determination and responsibility by and between community members. Neighborhood residents become empowered with a voice in local government as they gain access to information on pending ordinances, proposed development projects, and learn of other community resources available to them.

Residents organize and establish their own associations with assistance from the Housing and Neighborhood Development Division of the City's Community Development Agency. This division supports the associations by printing newsletters and flyers, participating at community meetings, tracking neighborhood concerns, and directing specific requests to appropriate City agencies. The division also assists both association residents and City staff in prioritizing neighborhood projects and programs. City staff and other organizations have utilized this division as an invaluable networking resource to solicit resident input and resident support for programs and projects.

CITYWIDE INITIATIVES


Long-Term Community Building Strategies

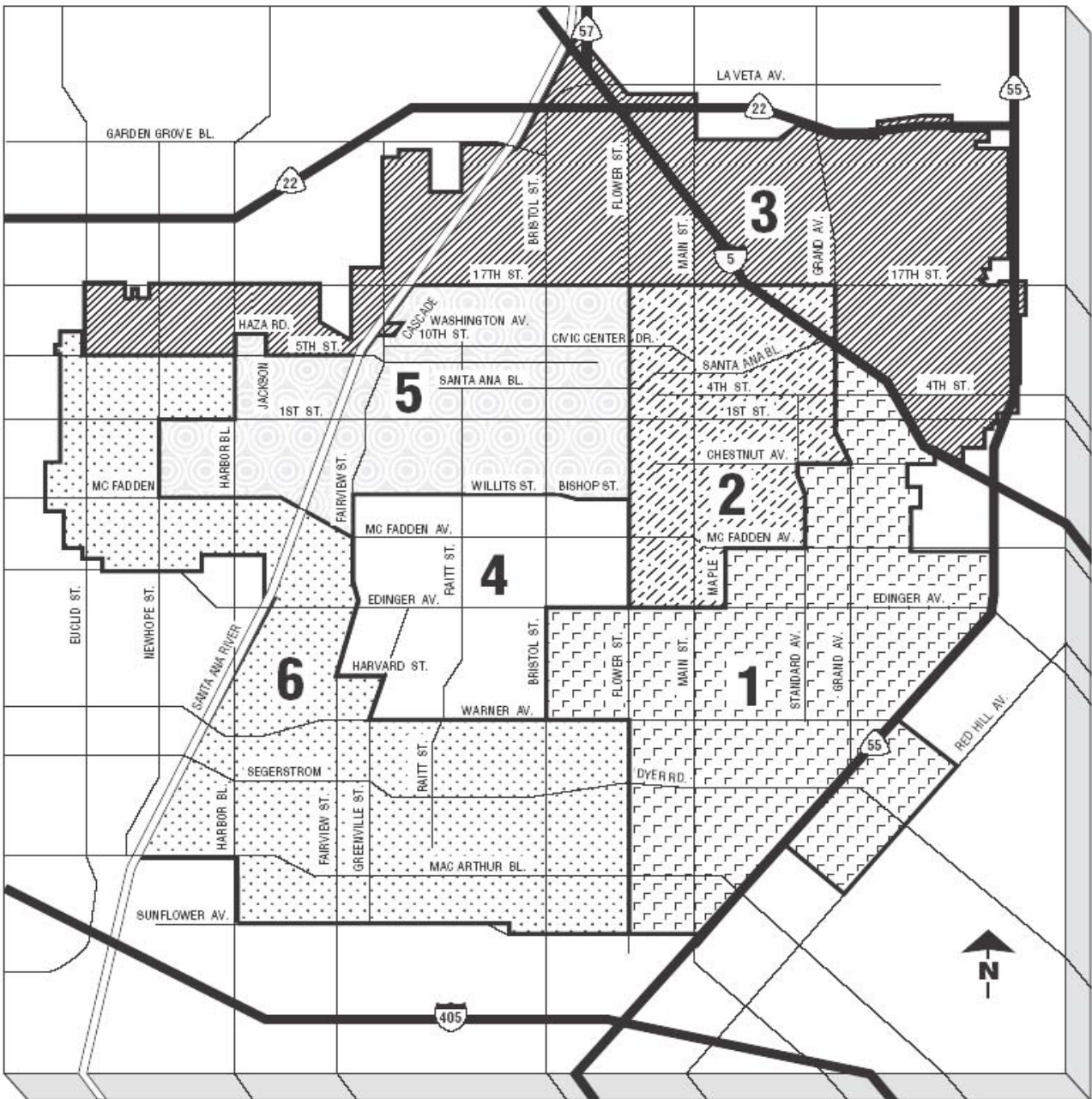
The City of Santa Ana experienced a significant demographic transformation earlier than most California communities. Early on, the city adopted a community-building approach, which empowered neighborhood associations, increased the responsiveness of municipal agencies and created networks among community-based organizations.

(Continued on page 38)

FIGURE 1-8



 City Council
Mayor : Miguel A. Pulido
Ward 1 : Vincent Sarmiento
Ward 2 : Michele Martinez
Ward 3 : Carlos Bustamante
Ward 4 : David Benavides
Ward 5 : Claudia Alvarez
Ward 6 : Sal Tinajero



The success that Santa Ana experienced served as a model for other asset-based, community-building initiatives.

The Santa Ana model started with a longstanding tradition of recognizing and supporting neighborhood associations as a bona-fide vehicle for citizen participation. Through this approach, leadership training and capacity building for neighborhoods and their representatives were top priorities. Municipal Interagency Teams were the second component of this community-building initiative. Improving the productivity of staff and the responsiveness of public agencies to address complex neighborhood challenges remained a priority. Strengthening the network of community-based organizations was the third and final component of the Santa Ana community-building initiative. The Community Development Resource Network sought to strengthen the cohesion and sense of identity among the hundreds of organizations that considered Santa Ana to be their arena.

Artists Village Live-Work Lofts

The Olson Company is constructing 86 artists' live-work lofts in the historic downtown area. The entire project is called 'Artists Walk' and will be over three different city blocks. The architecture of each phase will be different, reflecting the design and materials of surrounding buildings. The City Redevelopment Agency assembled the land and was purchased by the Olson Company at a reduced cost. Following is a description of each of the three phases.

1. Main Street Lofts. Located on North Main between Second and Third Streets, there are 30 units in four buildings in this phase. The project architecture is similar to the old City Hall building immediately north of the project. The project was completed in 2003 and is 100% occupied.

2. East Village Studios. Located at the southeast corner of North Bush Street and Third Street, 40 units were constructed on this site. The architecture is more contemporary with corrugated metal and stucco in the façade. The final building is being finished and there is 100% occupancy.

3. Sycamore Street Lofts. Located along North Sycamore Street, between Second and Third Streets, there were originally 16 units proposed for this location, in two buildings. Negotiations are currently underway for enhanced development of the project.



Santiago Street Live-Work Lofts

Santiago Street Lofts Lennar Homes is under construction on this 108-unit, transit oriented live/work development at the Northwest and Southwest corners of Santa Ana Boulevard and Santiago Street, adjacent to the City's Santa Ana Regional Transportation Center. There are 108 Live/Work three story units with five different floor plans ranging in size from 1,500 to 2,300 square feet. Ground floor commercial uses will be provided along with a pedestrian oriented design to activate the street. Models opened in November 2005 and Phase I is already sold out.



www.aplaceforart.org or www.aplaceforart.com

Auto Mall

Located off the 55 FWY and Edinger, the Santa Ana Auto Mall generates approximately \$3.9 million in annual sales tax revenue for the General Fund. The Auto Mall currently has 12 manufacturers (within 9 dealerships): BMW; Mini Cooper; Isuzu; Hyundai; Honda; Volkswagen; Audi; Jaguar; Aston Martin; SAAB; Volvo; and Saturn. Expansion of the mall, which was originally established by the Redevelopment Agency in 1984, is well underway. Opening of the mall to Edinger Avenue along with various upgrades, such as new entry-way signage, landscaping and a new electronic freeway sign, are expected to benefit all the dealerships. Property acquisition of a 4.2-acre site has been completed for the Crevier BMW expansion, which will consist of over 170,000 square feet of service, sales and office space and a six tier parking structure. Construction commenced in fiscal year 2004-05 on the Phase I parking structure; and construction of Phase II, which will include a new showroom and office space, is expected in the near future. Additionally, in January 2006 the Agency acquired the long-term leasehold interest in another 2-acre site along the Edinger frontage to assist Honda with its expansion.

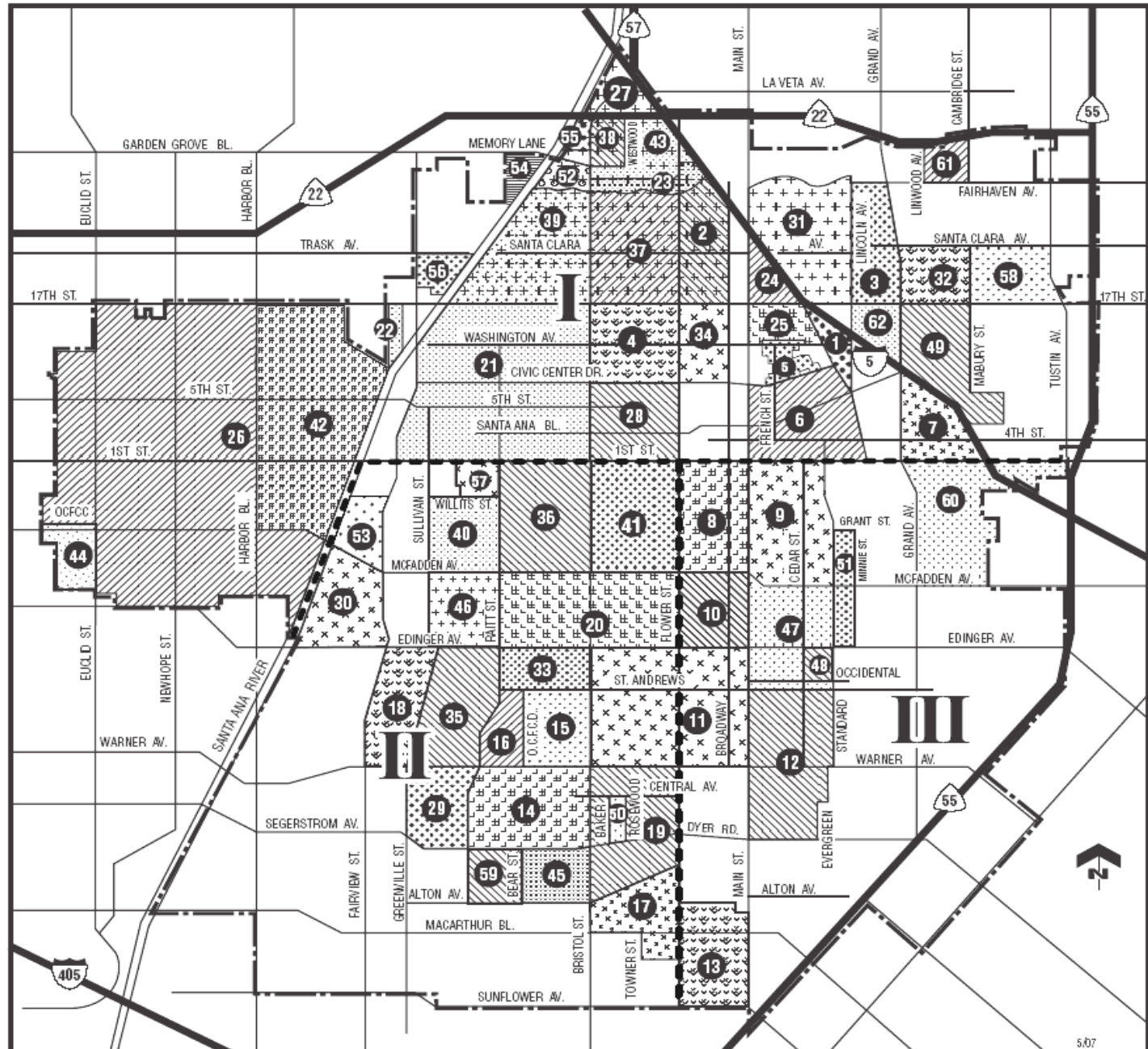
Enterprise Zone

The Santa Ana Enterprise Zone (EZ) is one of 39 EZ's statewide and the only one in Orange County. The EZ program is designed to promote business growth and job generation by offering state tax credits and highly valuable incentives to businesses of all types and sizes. The Santa Ana EZ encompasses over 7,000 acres, which cover 98 percent of the total industrial and commercial property within the city and over 10,000 businesses. EZ benefits apply to existing businesses as well as new businesses relocating or expanding into the EZ.

Since its inception on June 8, 1993, over 27,000 tax credit vouchers have been issued to EZ businesses for hiring disadvantaged workers. Each voucher has the potential to be

(Continued on page 40)

FIGURE 1-9



DISTRICT MAP

District I
Scott Kutner

District II
Margarita Gonzales

District III
Lan Nguyen

SANTA ANA NEIGHBORHOODS

- | | | | | |
|---|--|---|---|--|
| <ul style="list-style-type: none"> 1. Logan 2. Floral Park 3. Fairhaven 4. Washington Square 5. French Park 6. Lacy 7. Saddleback View 8. Heninger Park 9. Eastside 10. Wilshire Square 11. Memorial Park 12. Delhi 13. Sandpointe | <ul style="list-style-type: none"> 14. Thornton Park 15. Bristol / Warner 16. Laurelhurst 17. South Coast 18. Centennial Park 19. Sunwood Central 20. Mid - City 21. Artesia Pilar 22. Mar - Les 23. Fisher Park 24. Santa Ana Triangle 25. French Court 26. Riverview West | <ul style="list-style-type: none"> 27. Northwest 28. Flower Park 29. Morning Sunwood 30. Windsor Village 31. Park Santiago 32. Portola Park 33. Shadow Run 34. Willard 35. Valley Adams 36. Central City 37. West Floral Park 38. Bristol Memory Coalition 39. Riverview | <ul style="list-style-type: none"> 40. Bella Vista 41. Pico-Lowell 42. Santa Anita 43. Morrison/Eldridge Park 44. West Grove Valley 45. Republic Homes 46. New Horizons 47. Madison Park 48. Cedar Evergreen Co-Op 49. Mabury Park 50. Rosewood Baker 51. Cornerstone Village 52. Casa de Santiago | <ul style="list-style-type: none"> 53. Windsor Village North 54. Concord 55. Riverglen 56. Edna Park 57. Casa Bonita 58. Meredith Parkwood 59. Metro Classic 60. Lyon Street 61. Fairbridge Square 62. Grand Sunrise |
|---|--|---|---|--|

Boundaries are not exact, please contact Neighborhood Improvement for specific Neighborhood Association boundaries. 714/667-2260

worth over \$35,000; the credits can make a significant impact to a business' bottom line. The Santa Ana EZ offers the following state tax incentives to businesses:

- Sales or Use Tax Credit on qualifying machinery and equipment
- Hiring Credit of \$35,000 or more for each qualifying individual
- Increased Business Expense Deduction
- Net Interest Deduction for Lenders

Many businesses have relocated, expanded, and/or elected to remain here over the last few years as a result of the EZ program and the assistance provided by the city. Enterprise Zone companies include: Ingram Micro, Heritage Foods/ Adohr Farms, Laguna Cookie Company, MSC Software, Advanced Medical Optics, FabCon, Royalty Carpet, Harveys, Sweet Life, Park-West and Gold Coast Baking Company just to name a few. The Santa Ana EZ has been recognized as one of the top EZ's in the nation and in the state.



<http://www.santa-ana.org/cda/EnterpriseZone.asp>

Technology Plan

In order to maximize the effectiveness and efficiency of our resources, the City developed a comprehensive management information systems strategic plan that identifies and addresses our current and future automation needs. In 1997-98, the City initiated the implementation of the strategies incorporated in the plan by focusing on several major objectives. The first was to address the Year 2000 computational problems that were being faced by every entity with a large mainframe computer system. In Santa Ana our efforts in this area included the conversion of the payroll and municipal billing systems. The second objective was the implementation of an information technology infrastructure, which will provide the networking necessary to improve the exchange and sharing of information between our departments. Another objective of the plan was to upgrade or replace the city-wide support systems and applications.

Santa Ana Traffic Management Center

The Traffic Management Center (TMC) completed in 1995 is a full service facility with a broad spectrum of traffic congestion capabilities. The TMC houses the state-of-the-art Advance Traffic Management System (ATMS). The ATMS controls a network of over 275 traffic signals, 45 closed circuit television cameras, and 10 electronic message signs. The TMC helps in monitoring and adjusting the traffic signal timing to reduce congestion on the City arterials. The ATMS program marked the City's entry into the emerging field of Intelligent Transportation Systems

(ITS) and achieved state recognition when the Santa Ana ATMS won the Systems Operations Award in 1997.

The Integrated Traveler Information Sharing (ITIS) system is integrated with the ATMS to provide real-time roadway congestion information and traffic advisories for City arterials, and Los Angeles and Orange County freeways, in both English and Spanish. ITIS provides the information to the public through the highway advisory telephone (HAT) system, cable television (CATV), and two interactive public-access kiosks, located at City Hall and the Depot. The HAT (714-567-9207) can be accessed from any phone at any time. ITIS airs on Channel 3, during morning and evening rush hours.

Street Terrorist Offender Program (STOP)

The Santa Ana Police Department, in partnership with the Orange County District Attorney, has three Tri-Agency Resource/Gang Enforcement Teams (TARGET) housed within the police facility. TARGET is a program that teams police officers, probation officers, and prosecutors by stationing them together in police departments throughout the county. The TARGET concept is a highly-specialized team approach focusing on the most hardcore, violent, repeat gang offenders who possess leadership positions in criminal street gangs. The goal of TARGET is to incapacitate these hardcore gang members before they commit further violent acts against society.

The enforcement component for TARGET is the Santa Ana Police Department's Street Terrorist Offender Program (STOP). Detectives conduct enforcement operations against "targeted" street gang members. The current STOP Team is comprised of six gang detectives who have responsibility to monitor the 278 gang members currently being targeted by the team. In FY 2007-08, a second STOP Team consisting of ten detectives will be added to provide increased anti-gang enforcement services to the community.

Strike Force

The Strike Force is a full-time Special Weapons And Tactics (SWAT) team. The Strike Force is staffed by a sergeant, a corporal and eight officers and is Orange County's first full-time SWAT team. The Strike Force is part of the Special Investigations Division and is tasked with suppression of violent crime, which includes targeting the most violent criminals in the City of Santa Ana.

They also provide professional tactical support for high-risk incidents occurring in the city. The rigor of this assignment requires them to train a minimum of 25% of their duty time. Since the inception, they have recorded impressive enforcement activity in the area of felony arrests, including several murder suspects, seized weapons and narcotics. The Strike Force has sent many parolees back to

prison for violating the condition of their parole and documented several gang members.

The Strike Force is an essential part of our problem solving efforts and has undoubtedly contributed to making Santa Ana a safer place to live.

Santa Ana Police Department: Urban Area Security Initiative

On October 1, 2003, President Bush signed the Fiscal Year 2004 Homeland Security Appropriations Act to provide vital funding needed to ensure the safety and security of our homeland. Through the Department of Homeland Security's (DHS) Office for Domestic Preparedness (ODP), emergency prevention, preparedness, and response personnel have received billions of dollars in funding for our nation's homeland security. These appropriations by Congress are designed to protect and defend the security of the United States of America against the threat posed by terrorism. The Urban Areas Security Initiative (UASI) reflected the intent of Congress and the Administration to create a sustainable national model program to enhance security and overall preparedness to prevent, respond to, and recover from acts of terrorism. The UASI suggested the use of an Urban Area Working Group (UAWG) to both allocate grant funding and guide delivery of direct services in the form of equipment, planning, training, exercises, and technical assistance.

The UASI Program seeks to address the unique needs of high-threat, high-density urban areas, and it specifically required that urban areas use a collaborative and regional approach to homeland security expenditures. The cities of Santa Ana and Anaheim were deemed Urban Areas in 2004 - 2006 and have received in excess of \$50 million dollars for the entire County of Orange. Early on, Santa Ana and Anaheim recognized the importance of forming a true collaborative partnership to ensure that grant funds were spent not only in accordance with grant guidelines, but also in a way that took a risk-based approach to minimize threats and vulnerabilities and to properly manage and reduce the consequences of any terrorism event. While some UASI jurisdictions shared UASI funding only with contiguous jurisdictions, Santa Ana and Anaheim included all jurisdictions in Orange County, as well as all first responders and disciplines that are stakeholders in the homeland security community, such as health, law, fire, emergency management, public works, and others. In addition, the Orange County Sheriff's Department became a critical partner that also shared homeland security grant funding and strategies. Thus, Orange County became unique insofar as it shared homeland security funding through a broad based collaborative partnership.

The Santa Ana-Anaheim model has been cited as a model for homeland security preparedness and cooperation on the floor of Congress. In addition, the federal Department

of Homeland Security and the State of California, Office of Homeland Security continually cite Santa Ana and Anaheim, indeed the entire county, as the model for collaboration and efficient spending of grant funds. The use of the Urban Area Working Group and preparedness subcommittees have allowed Orange County to focus on risk-based priorities, thus maximizing grant funds at all levels. The two cities have once again been deemed Urban Areas for the 2007 grant cycle; two of only six cities in California and 35 cities in the nation. Undoubtedly, the true regional and collaborative approach taken by Orange County contributed to the government's decision to include us in this designation.

Santa Ana Police Department Investigations Bureau: Gang Section Reorganization

The tragic events of September 11, 2001 have focused attention on the threat from foreign terrorists on the safety and security of communities throughout the United States. In response to these contemporary dangers, new awareness and energy has been directed to gathering and analyzing criminal intelligence, strengthening of interagency cooperation and partnerships, and the focusing of enforcement activities on suppressing criminal enterprises. These same "homeland security" principles have direct application to the preservation of Santa Ana's communities from the violence and domestic terror of gang members who threaten the safety and security of our neighborhoods. To this end, the Investigations Bureau's Crimes Against Persons Division is reorganizing the Gang Section to maximize the effectiveness of existing resources and better serve our community.

The newly designed Gang Section will consist of three interactive units: **Enforcement, Assaults, and Homicide**. These Units will concentrate their activities in two areas:

- Suppression and Intelligence
- Apprehension and Prosecution

The **Enforcement Unit** will focus attention on the suppression of illegal gang activities by aggressive street level enforcement, intelligence gathering and the development of gang expertise. The Enforcement Unit will be responsible for maintaining high visibility in the community and work in a proactive manner along with personnel from Orange County Probation and California Department of Correction, Parole.

The **Assault and Gang Homicide Units** will concentrate on the apprehension and prosecution of gang members. Working in cooperation with the U. S. Attorney and Orange County District Attorney Offices the Units will aggressively investigate and prosecute all gang related assaults, robberies and homicides in a timely manner. The uncompromising use of the California Street Terrorist Act and prison sentencing enhancements will provide justice for victims and their families, hold criminals accountable

for their unlawful behavior and disrupt the activities and organization of illegal street gangs.

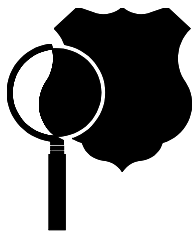
Using the department's Community Oriented Policing philosophy as a guide, a four-phased Gang Strategy has been adopted to advance the prevention of crime, increase the interdiction of criminals and strengthen the protection of Santa Ana's communities:

Enforcement – Hold offenders and their associated groups accountable for criminal behavior through the timely investigation of gang related cases.

Suppression – Utilize collaborative strategies to maintain a visible presence in the community and aggressively restrain the criminal behavior of street gangs.

Prevention – Deter youth from joining criminal street gangs through community education and opportunities for positive activities.

Re-integration – Provide opportunities for gang members wishing to leave their past illegal lifestyle to become productive and contributing members of the community.



Proactive Rental Enforcement Program

In June 1990, The Mayor's Task Force on Neighborhood Standards and Preservation recommended that the City establish a mandatory inspection program for all residential rental properties in Santa Ana. On August 17, 1992 City Council, in concert with the rental housing industry, adopted the Proactive Rental Enforcement Program (PREP).

Under this new program, each residential rental property in Santa Ana is required to be inspected every four years. For the first four years of the program, inspections were concentrated in specific neighborhoods that required immediate attention to halt further deterioration. In 1996, in order to cover the entire City on a four-year cycle, inspections of rental property were made throughout one-quarter of the City. Each subsequent year thereafter, inspections were completed of rental properties in another quarter of Santa Ana, thus maintaining a four year inspection cycle.

Prior to PREP, inspections of rental units were primarily a result of complaints from neighbors concerning un-

sightly conditions or some form of illegal activity occurring on the properties. The existing program is intended to correct not only unsightly exterior conditions, but also sewage spills and rodent infestations, as well as structural, electrical, and plumbing deficiencies. Since the inception of the PREP program, in excess of one million dollars has been reinvested in rental properties in Santa Ana. process.

The Santa Ana Police Department Training Center

In 2001, the Santa Ana Police Department's Training Division shifted its' approach in the way it provides state mandated training to its' workforce. Historically, the Training Division has functioned primarily as a facilitator of training, rather than a provider of training.

After extensive research, Training Division Personnel concluded that it was more cost effective to provide in-house instruction than to send officers to outside training facilities. In addition, other advantages were identified such as the opportunity to develop curriculum designed specifically for department personnel, rather than relying on the "generic" presentations provided by outside institutions. Furthermore, in-house classes could be offered to members of outside agencies for a fee, which could generate revenue for the City.

In September 2001, the Training Division began development of a formal proposal to establish "The Santa Ana Police Department Training Center". In addition, the written proposal contained the suggestion that the Training Center also develop a formal presentation to highlight the Department's distinction as a nationally designated "Community Policing Demonstration Site". The Department's Senior Management Team subsequently approved all aspects of the proposal, which has since undergone implementation.

Teamwork, flexibility and the cooperation from the other divisions within the Department have turned this concept into a reality. Using the latest technology and state of the art instruction, the Training Center now provides the majority of all POST certified training to the police department's sworn personnel.

The Driver Training Program, which features two computer operated driving simulators, has been used to train over 350 officers since receiving POST certification last year. The Training Center's "Range 2000", a computer operated shooting simulator, is currently being used to provide force options training to patrol officers. The simulator uses branching technology to produce countless scenarios designed to test and improve officers' judgmental shooting skills.

In an effort to improve the computer literacy of employees within the Department, the Training Center has facilitated hundreds of hours of instruction relating to software application. Microsoft Word, Access, PowerPoint, Ex-

cel, Outlook, CyberMCT and laserfiche are among some of the courses taught.

Another benefit of the Training Center's on-site instruction has been the reduction of expenses such as tuition, lunch, mileage reimbursement and travel time compensation, which result from sending employees to outside training facilities. Furthermore, the curriculum developed by Training Center personnel is more in tune with Santa Ana policy and procedures and therefore more specific to the needs of our community.

Recently, the high quality of our instruction has captured the attention of many Southern California Law Enforcement Agencies, which now regularly send us their officers for training. In the last six months, the Training Center has provided over 5,600 hours of POST certified instruction to police officers from Santa Ana and twenty other law enforcement agencies. The instruction provided by the Training Center has generated \$16,477 in revenue for the City and saved several thousand dollars more by reducing off-site training expenses.

Recycling Program

Santa Ana's curbside recycling program assists in fulfilling the State's requirement for cities to divert 50 percent of solid waste generated and taken to landfills by the year 2000. Since 1997, the City has required residents to use three separate containers for disposal of recyclable materials, green waste, and trash. Automated collection vehicles pick up the recyclable materials and green waste from each household and take them to a Materials Recovery Facility or to a Composting Facility for further sorting and sale. Trash is taken directly to the landfill. This system increases the recycling diversion, which continues to exceed the state mandated goal and reduces the contamination of recyclables and the cost of sorting trash.

The City also disposes of used oil through the Used Oil Block and Opportunity Grant programs. An average of 11,200 gallons of used motor oil and 3,300 filters per year are recycled as part of the curbside program.



Tree Reforestation Program

The City recognizes the important role trees play to enhance neighborhood appeal, clean the air, keep homes cool, and add to the quality of life. At present, the City

has an estimated 54,000 street trees. The City's Tree Maintenance Program will continue to ensure the health, safety, and aesthetic aspects of the City's urban forest and address resident concerns about the City's trees through efficient design, community involvement and education, proper tree trimming and maintenance, and tree preservation.

COMMUNITY PROFILE

History

Don Gaspar Portolá, a Spanish expedition party leader, discovered a picturesque valley and river in Southern California, which he christened Santa Ana, in honor of Saint Anne, on July 26, 1769. José Antonio Yorba, a youthful expedition soldier who accompanied Portolá in his journey, was awarded this territory as a Spanish land-use grant in 1810. The Yorba family developed a ranch called Rancho Santiago de Santa Ana, which was mainly utilized for cattle grazing and productive farming.

In 1869, William F. Spurgeon purchased 74.25 acres from Mr. Jacob Ross, an American pioneer who had purchased 650 acres from the Yorba family. Mr. Spurgeon then plotted a town site. The new town was given the name of Santa Ana, and was later incorporated as a city in 1886. Orange County was separated from Los Angeles County in 1889, and Santa Ana was selected over the cities of Anaheim and Orange to become the county seat.

Starting out as a frontier town, Santa Ana eventually became the leading commercial and agricultural center in the area. In addition, along with the bustling economic growth that characterized the region, many of its pioneers became known for their cultural pursuits. During World War I, the City began to shed its rural ties to become a center of manufacturing for the military. Santa Ana witnessed the growth of its suburbs and a changing role of its downtown after World War II.

Today, Santa Ana is the governmental center of Orange County. In terms of population, it is the 52nd largest city in the nation, the ninth largest city in the state, and the largest city in the county.

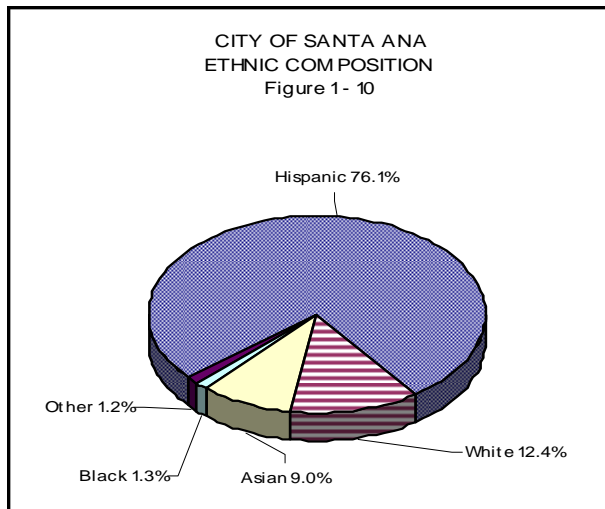


<http://www.santaanahistory.com>

Demographics

Santa Ana is a highly diverse and vibrant community with a population of 353,428 residents. According to the U.S. 2000 Census, the City population's median age is 26.5 years old, which makes Santa Ana's population one the youngest among all cities in the nation. City housing units range from low-income overcrowded apartments to luxury homes.

Over 76.1 percent of the City’s population is classified as Hispanic, giving Santa Ana the highest Latino concentration in the county, and the seventh highest in the nation. Whites (12.4 percent) and Asians (9.0 percent) are the other major groups. Figure 1-10 provides a breakdown of the City’s ethnic composition from U.S. Census Bureau.



With a large resident base, the City has high averages for both, persons per household as well as persons per square mile. The City’s ratio of 4.69 persons per household exceeds the County’s average of 3.08. This ratio is expected to remain, as both the housing stock and population growth rates are not anticipated to change significantly.

Santa Ana holds the second highest ratio of inhabitants per square mile in the state, only San Francisco ranks higher.

This high density reflects the above average persons per household rate and the overcrowding that occurs in many areas of the City.



<http://www.dof.ca.gov/>



<http://www.fullerton.edu/cdr/>

Education

The City of Santa Ana’s commitment to quality education is as solid as ever. Santa Ana has continued to work very closely with school officials, the community, and other organizations in order to deal with the burgeoning concerns facing the schools and the community.

With over 58,832 students enrolled in kindergarten through high school, the Santa Ana Unified School District (SAUSD) is the fifth largest school district in the state and the largest in Orange County. SAUSD serves over 85 percent of Santa Ana’s 27.2-square mile area with its thirty-six elementary, nine intermediate, five high schools, three continuation high schools, and ten special education schools/programs.

SAUSD is recognized for its leadership in curriculum development and in meeting the needs of its diverse student population. Over the years, fourteen schools were recognized as “Distinguished Schools.” SAUSD schools have also received to date thirty-six “Golden Bell Awards”, honor that recognizes and promotes excellence in educational programs, from the California School Boards Association. SAUSD had more than a third share in the number of Orange County teachers who earned National Board Certification, a recognition offered to teachers who have mastered their profession, this past year.

The school district faces numerous challenges. The move from eighth to fifth largest school district in the state is living proof of one of the main challenges faced by the schools: overcrowding. All but 2 of the 55 schools in this district currently exceed by far the student capacity they were designed to serve. Many SAUSD students are recent immigrants of which 70 percent have limited English skills. More than 92 percent of these students are Hispanic, 4 per cent are Asian, and the rest include Blacks, Native Americans, and others. This ethnic composition makes for a very diverse linguistic community.

The Library features a state of the art, web-based system for searching its catalog of holdings, retrieving magazine and journal articles, and joining on-line book clubs with regularly downloaded chapters from popular books. The Library offers students on-line access to searchable reference books from their homes or schools.

- Library serves 116,000 active library cardholders. More than 16% of those library users are under the age of 18. A total of 5,628 youths became new library cardholders in 2006-2007.
- Students registered with the two library learning centers totaled 3,280 and made 15,700 visits to use computers and access the Internet.
- The library loans 320,000 items annually.
- Santa Ana residents logged over 60,000 hours on the Library’s public access computers.
- The library offers after-school services to students and homework assistance 5 days per week at both library locations.
- The Library remains committed to serving the City’s diverse population. It has initiated a bilingual exchange club to assist English and Spanish speakers to gain facility in one another’s languages, and offers high-powered, interactive ESL software on several public computers. In addition, the Library has cooperated with Hispanic veteran, arts, and genealogical groups to sponsor programs highlighting the history and culture of Hispanic Americans in Orange County.

- The Library has in its various collections over 44,000 Spanish language items for adults and children, and nearly 3,500 items in Vietnamese.
- On an expense/per capita basis, the library remains one of the most efficient in California.

Beginning in Fall 2007, the City and Santa Ana Unified School District will collaboratively provide after school library services at Century, Saddleback and Valley High Schools.

The City is also an active participant in an educational and community partnership called ENLACE, which is aimed at creating a comprehensive institutional model for increasing access to higher education for traditionally under-represented students. This partnership has developed innovative collaborations with K-12 schools and community participants to focus on the vulnerable points of transition from high school to community college and from community college to four-year universities for Santa Ana's overwhelmingly Latino student body.

Over the past decade, the Santa Ana partnership has made amazing progress. SAUSD's college-bound students have increased from 50 to 80 percent. Santa Ana College's transfer rate has more than doubled, jumping from 44th to 6th in the state among community colleges in terms of Latino transfer to the University of California system.

<http://www.sausd.k12.ca.us/>



Rancho Santiago Community College District (RSCCD), which is comprised of Santa Ana College and Santiago Canyon College, offers over 60 certificate programs and nearly 150 two-year Associate of Arts/Sciences degrees. RSCCD also offers continuing education as well as various community service programs. Since 1994, an increasing percentage of SAUSD high school graduates enroll at RSCCD as new freshman.

<http://www.rsccd.org>



YOUTH INITIATIVES

The City is proud of its efforts and programs in support of our youth. Our community profile indicates that the median age of Santa Ana residents is 26.5 years, making Santa Ana the youngest city of the 100 largest United States cities according to the U.S. 2000 Census. We have more than 115,500 residents who are younger than 18 years old. Given these demographics, the City's youth initiatives are of vital importance to the well being of the community. The City's commitment to youth is well expressed in our Vision to be acclaimed for our investment in children. This section briefly discusses some of the City's initiatives that are directed to our youth.

Youth Commission

The Santa Ana Youth Commission was created by City Council Ordinance on Sept. 20, 1999 for the purposes of providing valuable input regarding the youth perspective to the City Council. The Youth Commission is involved in City-sponsored activities such as the Youth Expo, Celebrate Santa Ana, Adopt-A-Park Program, Annual Recreation Center Talent Show, and the Children's Winter Holiday Party.

In February 2007, the Mayor and City Council asked the Youth Commission, under the direction of the Parks, Recreation and Community Services Agency, to take the lead in developing a Youth Master Plan. The Youth Commission recommended to develop the Youth Master Plan in a phased approach and decided that the focus of the first phase should be on recreation services, gang prevention, and the fight against childhood obesity. Additionally, the Youth Commission is working on developing a newsletter addressing the problem of graffiti in the City. The intent of the newsletter is to educate youth and their parents on the negative effects of graffiti and the consequences faced by those who are caught creating graffiti.

Youth Master Plan

At the February 14, 2007 Council Retreat, the Parks, Recreation, and Community Services Agency was given the task of developing a Youth Master Plan with input and participation by the City's Youth Commission. The Santa Ana Youth Commission has taken a leadership role in the development of a Youth Master Plan and has focused on the lack of open space as a major problem for the youth of Santa Ana.

Catalina Island Campout

32 youth ages 10-14 enjoy swimming, hiking, volleyball, skits and songs around the campfire, arts and crafts, snorkeling, fishing, biking, and exploring nature on Catalina Island for four nights and five days with the return of this popular campout experience.

Intermediate School Intramural Sports Program

The City of Santa Ana will provide support to the SAUSD intermediate schools' athletic program by providing a series of sports tournaments utilizing High School Varsity players, who will be trained to serve as tournament officials. Tournaments will be conducted following the school sport seasons of Boy's Flag Football, Cross Country, Girl's Basketball, Boy's Soccer, Track and Field, Girl's Soccer, and Boy's Basketball.

Summer Day Camp

Approximately 1,000 youths are served in the City's Summer Day Camp program at eight sites. The program includes excursions and special events, arts and crafts, sports, table and board games, tennis instruction, library visits, science projects, health and fitness activities, and much more. Each site includes free lunch and an afternoon snack. The program culminates with the annual Talent Show, which includes skits, singing, and dancing performed by Summer Day Camp participants.

Youth Expo

The Youth Expo is a joint effort between the City, Santa Ana College, and the Santa Ana Unified School District. The event brings together a variety of resources for youth ages 11 to 18 and their families, including resource booths in the areas of higher education, community services, volunteer opportunities, recreation and leisure classes, and more. Live entertainment, exhibits, and demonstrations are provided throughout the day, which culminates with a rock concert sponsored by the Target Neighborhood Concert Series. The event also includes a Youth Summit for Intermediate School students and a Leadership Luncheon where student leaders meet with elected officials to dialogue on youth issues.

Library's Youth Focus

Santa Ana has the youngest median age of the nation's 100 largest cities according to the U.S. 2000 Census. Library services are targeted to youth and families. The library maintains a reputation as a safe and wholesome place for children during out-of-school hours. The library provides kids with the resources to improve reading, math and other academic skills. Children are presented with opportunities to think about their future in a positive way and to learn about others through library activities.

The Library provides literacy skill development and enrichment programs. These activities include reading incentive programs and weekly story times. Two seasonal reading programs serve more than 2,500 youths. 13,000 patrons annually attend the library's 434 weekly reading/storytelling programs. In addition, 4,700 youth and parents attend 40 monthly and summer weekly cultural and crafts programs. The Library also provides children and students access to computers, educational software, and the Internet as well as computer workshops to help them develop and improve technological skills.

To promote early literacy in young children, the Library works with Head Start centers and pre-schools to introduce children to books and reading. The Library continues working with Santa Ana Unified School District to promote reading and family involvement. This year, the

library anticipates serving 5,000 students with its homework assistance and tutorial program.

Santa Ana Zoo at Prentice Park

The Santa Ana Zoo at Prentice Park is centrally located in the heart of Orange County. The Zoo grounds encompass 20 acres of lush green gardens and winding pathways that allow visitors to discover more than 200 rare and exotic animals from around the world. For over fifty years, the Zoo has served as a unique educational and recreational experience for the socioeconomic and culturally diverse children of Orange County.

The Zoo is a participant of the Special Survival Plan (SSP) – an international organization involved in the breeding and the re-release of endangered species. The Zoo houses eight species of endangered species: bald eagle, golden lion tamarin, black and white ruffed lemur, white-handed gibbon, cotton-top tamarin, ring-tailed lemur and margay.

The new Crean Family Farm is the latest addition to the Zoo and recreates a typical American family farm, but features rare domestic breeds and emphasizes our agricultural heritage through a variety of education programs and activities. Surrounding the barn are six out-buildings that display rabbits, ducks, turkeys and chickens, sheep and goats, birds of prey, and a variety of animals used in education programs. In 2006, a Colorful and informative graphics, farm equipment, and landscaping and vegetable gardens, complement the family farm themes.

The Zoofari Express train ride is once again operating out of the original depot in the Crean Family Farm area. New track was laid that encircles the farmyard, giving riders a unique view of many of the animal pens before continuing on through the central portion of the Zoo. The train ride has doubled in length and has proved popular with Zoo visitors. Recently a new electric engine and train replaced the 1860s-style steam train.

Santa Ana Police Athletic & Activities League (SAPAAL)

The Police Department is implementing a new program aimed at youth crime prevention called Santa Ana Police Athletic & Activities League (SAPAAL), operating at the McFadden Library Learning Center. There are currently forty-five children, age 7 to 12, participating in all types of activities such as sports, cooking, crafts, tutoring, etc. The purpose of the program is to encourage youths to stay in school, resist the temptation to join gangs, and to combat violence. It is believed that youth who are involved in supervised extracurricular activities are significantly less likely to participate in high-risk illegal behavior.

Santa Ana Police Department Investigations Bureau: Formation of a Family Crimes Section

The problems of child abuse, domestic violence, child abduction, and runaway juveniles have been a long-standing concern for Santa Ana's communities. Historically, these problems have been handled as separate entities requiring unique specialization and training. Research now shows an undeniable cause and effect between these problems, which stem from violence in the home. We can no longer look at these issues in isolation from one another nor can we view incarceration as the only method to stop them.

The Crimes Against Persons Division has reorganized the Juvenile Section to modernize and enhance the delivery of services while better supporting the Santa Ana Police Department's Community Oriented Policing philosophy. The Juvenile Section has combined resources and responsibilities with the Domestic Violence Unit to formulate a Family Crimes Section. Incorporating a multi-disciplinary approach to include Early Prevention, Intervention, Suppression, and Reintegration equips the Investigations Bureau to better address the cycle of violence that threaten families and the stability of our community. A mission statement was developed to serve as a guide for the organizational and philosophical changes required to establish the first section of its kind:

"The mission of the Family Crimes Section is to promote a safe and nurturing family environment by providing preventive, protective and responsive investigative services."

The Family Crimes Section consists of five units: **Family Violence Unit, Community Resource Unit, Community Education Unit, Sexual Offenses Unit and Missing Persons Unit.** Investigators from domestic violence, child abuse, sexual assault, missing persons, and sex registrants, along with victim advocates, work in partnership with one another and the community to improve the quality of life for Santa Ana families. To maximize flexibility and enhance services, the operational philosophy of the Family Crimes Section is that personnel from each Unit work together to use their respective resources to bring a comprehensive responsive to community problems.

The Family Violence Unit is most affected by the reorganization but offer the greatest chance to bring meaningful change in our efforts to break the cycle of family violence. Established policing districts divide the distribution of personnel in the Unit. One investigator and one police investigative specialist, who in turn are supported by a victim advocate and social worker, serve each district. To enhance services, district personnel are functionally grouped into an east/west configuration. This allows for a greater number of personnel to be used when apprehending suspects or handling cases requiring a higher level of response.

The challenge facing our Department and community is to become change agents to break the cycle of family violence. By reorganizing and integrating existing investigative units, we are better able to work in partnership with the community to bring meaningful change, based on empirical data, to educate, protect, serve, and where possible, rehabilitate families damaged by internal violence.

Santa Ana Police Department: Community Relations Team

In 2004, the Public Information Office created a new program called the Community Relations Team (CRT). The team consists of 15 police employees from every bureau of the police department. This new addition to the Public Information Office has allowed the police department to enhance and continue the tradition of providing accurate and timely information to both the media and members of the community.

The Community Relations Team participated in the annual Toys-for-Tots program and sponsored two senior citizen facilities in 2005 for Christmas. During the previous Christmas holiday, they sponsored St. Edna's Convalescent Home and were able to provide Christmas gifts for 63 seniors. This year, the Community Relations Team added another senior home, St. Francis, bringing it to a total of 112 seniors sponsored by the department. Both facilities, which are located in the city of Santa Ana, house seniors that are unable to care for themselves or have no families to care for them. The gifts the CRT provided might have been the only gifts they received during the holiday season. Along with the gifts that St. Francis seniors received from the SAPD, they also enjoyed a peaceful and delicious dinner served by volunteers from the department. Donations were accepted within the Department, and the Community Relations Team was able to raise \$938 to host the Christmas dinner.

A Toys-for-Tots event was held at the Westfield Main-Place Mall. Approximately 1,000 people attended this event, which was sponsored by Community Service Programs, U.S. Marines, Santa Ana's Parks, Recreation and Community Services Agency, Santa Ana Fire Department, various church groups, and several other community groups. A stage was set up to showcase the talents of local bands and for children to perform. Considering that this was the first year this event was held at the mall, Max Madrid, Director of CSP believed that the event was very successful and hopes to have radio stations and more booths in years to come. He really appreciated the police officers' presence and interaction with the community. The objective of the Community Relations Team is to enhance community outreach and increase the Department's participation in community meetings, events, and organizations. Helping out by participating in events like these proves that our Community Relations Team is on the right path to achieving their goals.

The Public Information Office coordinated numerous special projects with the assistance of the CRT, such as Operation School Bell, Project ChildSafe, Bureau of Corrections Mentoring Program, CHP 10851 Auto Theft Award Program, Special Olympics Torch Run, Toys for Tots, and Rotary/Kiwanis Awards Ceremonies.

PLACES OF INTEREST

Bowers Museum

The Bowers Museum of Cultural Arts is the largest museum in Orange County. Since it reopened its doors following completion of a major expansion and renovation program in 1992, the Museum has presented many significant and world renowned exhibitions that have attracted many visitors to Santa Ana. As a result, many museums and collectors have allowed their rare treasures and collections to visit the Bowers because of its significance in displaying a full range of fine quality exhibits and programs, and in attracting visitors and travelers. February 2007, was the Bowers grand opening of the Dorothy and Donald Kennedy Wing, a 30,000 square foot expansion of the facility which will meet the demand for presenting more breathtaking masterpieces to the community such as Treasures of Shanghai and Mummies: Death and the Afterlife in Ancient Egypt, Gems: Colors of Light & Stone, and Terra Cotta Warriors: Guardians of the First Emperor. The recent improvements also include a new surface parking area immediately north of the Bowers and an overflow parking lot at Main and the I-5 FWY southbound on-ramp.



<http://www.bowers.org/>



Old Orange County Courthouse

Built in 1900, the Old Orange County Courthouse, the oldest standing county courthouse in Southern California, originally opened on November 12, 1901. The Courthouse was officially listed on the National Register of Historic Places in 1984. The building is located in the heart of Santa Ana's historic downtown district, with more than 13 major historic architectural styles enriching over 100 buildings.

The Courthouse is a historical symbol of the birth of Orange County, and Santa Ana's winning bid as the County seat. Although suffering the loss of one tower, the three-story red stone building survived the 1933 Long Beach earthquake. After years of renovation, the Old Orange County Courthouse reopened on November 12, 1992. Completely restored to its original splendor and grace with original oak furnishings, antique light fixtures, and wall-to-wall carpet, the Courthouse offers self-guided tours Monday thru Friday.

A favorite of Hollywood's movie industry for its distinctive ambience, the Old Courthouse was the site of many memorable scenes from blockbuster classics including *American President* (1995) with Michael Douglas, *Legally Blonde* (2001) with Reese Witherspoon, and *Catch me if you Can* (2002) with Tom Hanks, Leonardo DiCaprio and directed by Steven Spielberg.

Federal Building and Courthouse

The Ronald Reagan Federal Building and United States Courthouse is a landmark facility for Downtown Santa Ana. The ten-story building is the latest addition to the list of other government offices located in the Civic Center area. The Ronald Reagan Federal Building houses the U.S. District Court, U.S. Bankruptcy Court and other federal executive offices.

The building is located on Fourth Street, the main commercial street in downtown, and adjacent to the Civic Center, which is the government center with city, county, state and federal offices. This building has been a benefit to the local businesses and service industry in the Downtown area. The building is designed to contribute to the continuity and dignity of the courts and the City of Santa Ana, and enhances the image of Santa Ana as the "capitol" of Orange County. The courthouse opened to the public in January 1999.

Santa Ana Police Administration and Holding Facility

Maintaining the safety and security of our community and its residents is the primary mission of the Police Department. One of the basic tools needed to accomplish this mission is a well-equipped, efficiently designed police headquarters and a full-service maximum-security jail. On January 28, 1997, the Santa Ana Police Department relocated to a new, state-of-the-art facility located on an eight-acre parcel in downtown Santa Ana. The facility consists of three main structures.

The first is the Police Administration, a 236,300 square foot four-story building intended to accommodate all operational and administrative functions of the Police Department. The administration building allows reconfiguration of space planning, due to its movable walls,

without distorting the environment. The building size will accommodate projected department expansion through the year 2050.

The second is the Holding facility, a four-story building that includes a partial basement and two mezzanines. This 168,400 square foot structure contains 256 fully equipped cells with a holding capacity up to 420 detainees in double bunking. The facility also has a 900-foot transfer tunnel linking the Holding facility with the Orange County Intake & Release Center. The tunnel is used to secure the transfer inmates between the two detention centers.

The third is the Police Vehicle Storage structure, a 96,500-square foot structure with 227 spaces for police vehicles and 24 spaces for police motorcycles. The storage structure includes a two-tier firing range with 12 shooting bays.

Considerable effort was made to ensure the building's design compliments the City's Community Policing philosophy. For example, the structure includes a community room for hosting neighborhood meetings and a front lobby layout that facilitates customer access to the Records, Traffic, and Property Sections.

Jerome Recreation Center Improvements

The City was recently awarded a \$2.5 million grant under the Murray-Hayden Urban Parks and Youth Service Grant Program to renovate Jerome Community Center. The grant will be used to renovate the entire center and enhance our ability to provide services to the community. Improvements include a new HVAC system, replacement of the gymnasium flooring, complete renovation to the restroom and fixtures, game room, kitchen, arts and crafts room, ceramics room, hallways, lighting system, re-roofing of the building, new doors, security system and painting. The City anticipates beginning construction in 2008.

Adopt a Park Program

The Adopt-A-Park Program continues to get the community involved in improving, maintaining and beautifying parks and recreational facilities. Many volunteer events have been held throughout the year to clean up and improve our park sites. Major sponsorship from various companies and organization has provided the necessary resources to make this program successful. This year we will continue working with these organizations to improve and clean our facilities through the Adopt-A-Park Program and volunteer efforts.

Various Park Improvements

This year we complete the renovation of El Salvador Community Center, the Santa Ana Stadium synthetic turf, marquee and scoreboard. We will also be completing the construction on the Santiago Wildlife and Watershed Center, Centennial Park's picnic shelters and Delhi's landscape improvements. Design work has started on the renovation of Jerome Center, Santiago Bike Trail, and the Santiago Nature Reserve Amphitheatre. Staff will continue to submit grant applications for major park improvement projects, deferred maintenance projects and programs. We will also be submitting for City Council and Board of Recreation and Parks review a Deferred Maintenance Report of the top three deferred maintenance needs in the park system. This report will assist us in applying for Proposition 84 competitive grant funding.

FACTS & FIGURES

SIZE

Largest city in Orange County
9th largest city in California
52nd largest city in the United States

CITY TRIVIA

City colors: Royal Blue and Gold
City flower: Hibiscus
City motto: "Education 1st"
City tree: Jacaranda
Area: 27.2 square miles
Elevation: 134.8 feet above sea level

STATISTICS

Miles of streets: 425
Number of streetlights: 13,577
Miles of Sanitary Sewers: 435
Housing units: 75,222
Population: 353,428
Median age: 26.5
Unemployment Rate: 5.5% (2007)

DEMOGRAPHICS

Median Household Income: \$43,412
Voter registration: 91,713

Santa Ana has the *youngest population* of any city in the nation according to the 2000 U.S. Census.

FIRE PROTECTION

Number of stations: 10
Number of sworn fire personnel and paramedics: 252

POLICE PROTECTION

Number of stations/substations: 2
Number of sworn police personnel: 252

PUBLIC EDUCATION

Elementary schools: 36
Special schools/programs: 10
Intermediary schools: 9
High schools: 5
Continuation schools: 3
Number of teachers: 2,516
Number of students: 58,832

The *first public library* in Orange County was located in Santa Ana in 1878.

2007 MUNICIPAL WATER SERVICES

Number of accounts: 44,506
Average daily consumption (gallons): 41.3 million
Miles of water mains: 488

2007 BUILDING PERMITS

Building Permits Issued 10,287

The *first luxury hotel* in Orange County was the Santa Ana St. Ann's Inn built in 1921.

2007 BUILDING ACTIVITY CONSTRUCTION

Commercial /Industrial: \$64.8 million
Residential: \$53.1 million
Other: \$15.0 million

2006-2007 PROPERTY TAX COLLECTIONS

Property Tax: \$28,700,524

The *first commercial lot sold* in Santa Ana was at the corner of Fourth and Main Street. The year was 1870 and the lot sold for \$15 with the adjacent lot included as a bonus.

2007-08 ASSESSED VALUATION

Total Valuation: \$21,184,116,312
Common Property: \$19,732,430,318
Public Utilities: \$8,275,142 (includes Redevelopment Agency)

2005 TAXABLE SALES

\$3,950,188
(State Board of Equalization, 2005)

RECREATION AND CULTURE

Number of parks: 40
Number of Community Centers: 8
Number of Municipal Swimming Pools: 5
Number of Municipal tennis centers: 2 with 25 courts
Number of libraries: 2
Number of bookmobiles: 1
Number of Museum(s): 3
Number of Technology & Learning Centers: 1

LARGEST EMPLOYERS

Ingram Micro Inc.
Rancho Santiago Community College
Tenet Healthsystem Medical Inc.
Ttm Printed Circuit Group Inc.

TOTAL GENERAL FUND BEGINNING & ENDING FUND BALANCE TABLE 2-1					
	ACTUAL FY 05-06	PROJECTED FY 06-07	ADOPTED FY 07-08	FORECAST FY 08-09	FORECAST FY 09-10
Revenues and Other Sources					
Sales Tax	43,407,263	44,877,300	46,777,805	47,713,361	49,144,762
Property Taxes	26,288,045	28,700,000	29,561,000	30,447,830	31,513,504
Utility Users Tax	27,565,396	28,326,300	28,679,040	29,252,621	29,837,673
Motor Veh In Lieu - Prop. Tax	21,155,555	25,450,000	24,986,910	25,736,517	26,637,296
Other Taxes	21,163,250	22,673,833	20,056,410	20,443,288	20,842,607
Intergovernmental	3,538,563	11,581,150	13,315,912	13,602,745	13,897,096
Use of Money & Property	17,460,705	13,929,600	13,720,350	13,994,757	14,274,652
Charges for Services	11,885,161	9,057,973	8,840,978	9,017,798	9,198,154
Licenses, Permits & Fines	8,370,697	7,262,174	7,908,578	8,066,750	8,228,085
Other Revenue	18,695,787	12,760,311	14,177,837	14,461,394	14,750,620
Transfers In	17,140,689	7,513,615	9,380,055	9,380,055	9,380,055
Total	216,671,111	212,132,256	217,404,875	222,117,116	227,704,504
Expenditures					
General Government	15,923,791	14,621,870	15,202,295	15,184,960	16,056,856
Public Safety	133,833,527	145,181,850	156,171,065	164,378,201	174,917,570
Public Works	4,760,836	5,340,070	7,628,105	7,654,340	7,756,216
Planning/Community Development	9,704,556	10,357,850	11,453,150	12,065,547	12,825,811
Culture and Recreation	18,113,199	20,653,810	22,070,550	23,001,523	24,197,435
Capital Outlay	2,874,468	3,939,225	4,773,665	4,306,325	4,312,766
Debt Service:					
Principal	4,308,103	4,430,000	4,430,000	3,870,000	4,030,000
Interest	5,754,925	5,538,355	4,697,225	5,940,575	5,766,425
Transfers Out	7,305,000	3,663,200	3,464,355	3,464,355	3,464,355
Total	202,578,405	213,726,230	229,890,410	239,865,826	253,327,434
Net Increase (Decrease) in Fund Balance	14,092,706	(1,593,974)	(12,485,535)	(17,748,710)	(25,622,930)
Beginning Fund Balance, July 1	38,256,211	52,348,917	50,754,943	38,269,408	20,520,698
Ending Fund Balance, June 30	52,348,917	50,754,943	38,269,408	20,520,698	(5,102,232)

■ PREVIEW OF SANTA ANA'S OPERATING BUDGET

The General Fund is the largest city fund and is commonly referred to as the City's operating budget. General Fund is comprised of operating budget fund 11, Special Revenue Funds 22, 24, 120, 121 & 407 and also Capital Outlay fund 51. Fund 11 is the largest of these funding sources. The Pie charts in the following pages illustrate FY 07-08 General Fund revenues and expenditures by major categories. Recent trends and a history of General Fund revenues and expenditures put the pie charts' one year financial data in perspective. The Expenditure Summary cross references to program detail as well as to other funds with financial ties to General Fund. An inter-city survey of selected general fund expenditure benchmarks and program and resource sheets for each budgeted activity complete the section. For a complete listing of General Fund sources and uses please see tables 2-2, 2-5 and 2-6.

■ GENERAL FUND DEFINITION

The General Fund accounts for all financial resources except those required by law or by accounting standards to be accounted for in another fund. Also, this is the fund that City Council has the most discretion on. Like all funds, it is divided into revenues and expenditures. Revenues must balance to expenditures and vice versa. General Fund revenues come from taxes, licenses, permits, fines, intergovernmental revenue, forfeits, charges for services and other miscellaneous sources. The General Fund pays for the City's basic services and essential functions including public safety (police and fire services); infrastructure improvement; recreational, cultural, social services and city administration. Also, certain capital-

ized lease obligations and minor capital acquisitions are accounted for in this fund.

■ RELATIONSHIP BETWEEN GEN. FUND AND TOTAL CITY BUDGET

The General Fund budget is the largest component of the total City budget. Table 1-3 in the previous section highlights the General Fund as a component of the total city budget structure.

■ GEN. FUND BEGINNING & ENDING BALANCES

Table 2-1 illustrates the total General Fund Beginning & Ending fund balances containing all Special Revenue and Capital funds related to the General Fund. A description on GF ending balance can be found on pg 1-7 of Section 1. Figures tie to the City's CAFR for the period ending June 30, 2006.

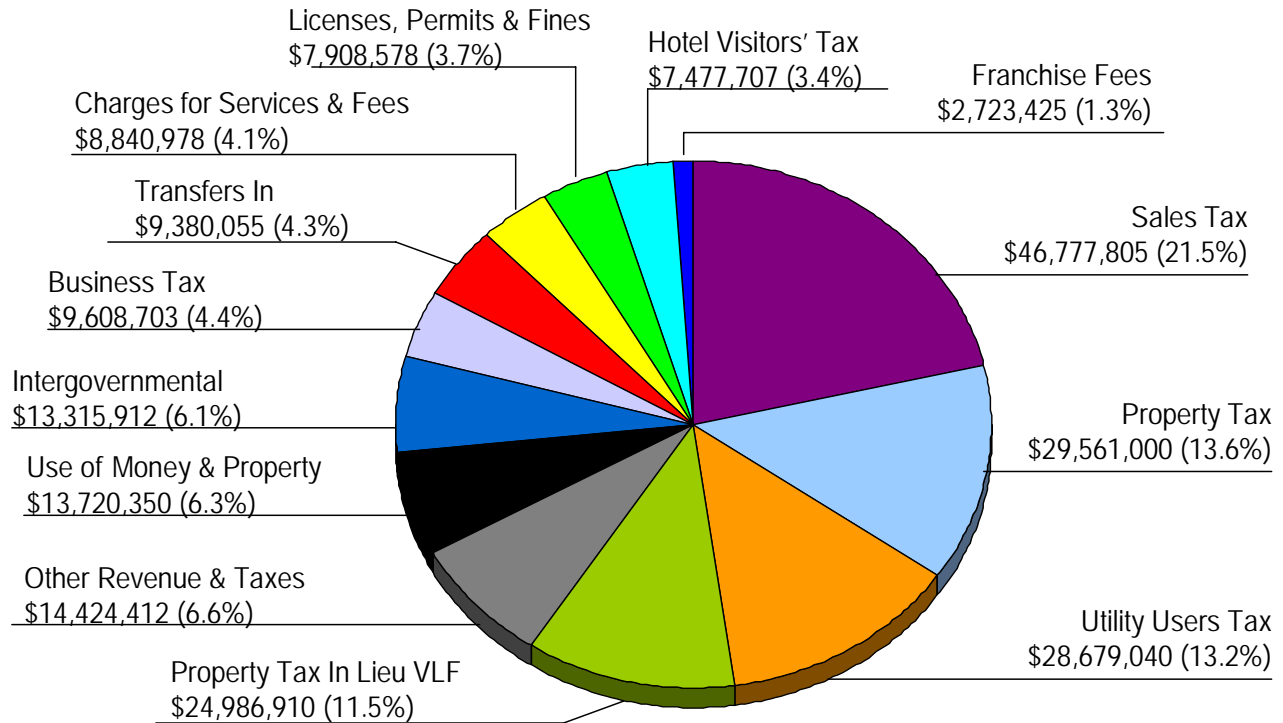
FY07-08 General Fund total budget is \$229,890,410 million with \$217,404,875 in current estimated revenues and \$9,308,055 in transfers as illustrated on page 2-2. A balanced budget was adopted thru the use of undesignated fund balance in the amount of \$12,485,535 as lustrated in the pie chart. Details on transfers into the General Fund can be found on table 2-5 of the General Fund Revenue Summary. Fund Transfers-In include Redevelopment Loan Repayments and Special Revenue Fund transfers. Fund Transfers Out of the General Fund are comprised of Loans to Redevelopment, Lease Payments to Parking and Depot Enterprise Funds. Detail of transfers out totaling \$3,464,355 are illustrated in General Fund Expenditure Summary table 2-6.

General Fund Revenue Sources

FY 2007-2008 Estimated Revenues - \$217,404,875

Unexpended Fund Balance - 12,485,535

Total General Fund Revenue Sources - \$ 229,890,410



GENERAL FUND REVENUE

The pie chart on page 2-2 groups General Fund revenues by funding source and the detail of each grouping is identified on General Fund Revenue Summary Table 2-2. Additional General Fund related revenues are also identified on Table 2-2 and a departmental grouping version of the various revenues is presented on Table 2-5.

General Fund revenue increased by 2.5% or \$5.2 million in FY 07-08 when compared to FY 06-07's budget. The projected increase is due to a slight increases in our sales tax & property tax (see table 2-5), enterprise fund overhead charges and red-light camera revenues. The City's four largest tax sources are comprised of Sales Tax, Utility Users Tax, Property Tax (includes homeowner subvention) and Property Tax In Lieu of VLF amounting to \$130,004,755 for an equivalent of 60.3% of total General Fund revenue.

Sales tax revenue is anticipated to increase approximately 4.2% in FY07-08. This assumption is based on economic analysis supplied by MuniServices LLC. on Sales Tax and Triple Flip. Utility Users Tax projection is based on collection trends and increases in overall utility costs which should reflect an increase of 1.2% pending current legislative issues.

Orange County Assessor's Office predictions along with what appears to be a correction in the housing market were the main factors in projecting property tax revenue for the upcoming

year. Property Tax In-Lieu VLF is anticipated to increase 3% based on an in-house calculation and collections received from the County of Orange.

Public Safety revenues include both Police and Fire. These revenues have increased by 10.8 percent or \$2.4 million as a result of an anticipated \$2 million traffic safety fund transfer and the new method in which red light camera program revenues will be administered. In previous fiscal years, red light program expenditures were erroneously charged directly to the revenue account reflecting net revenues. We have corrected this in FY07-08.

Planning & Building is anticipating a 4.9% decline in revenues due to a sluggish trend in development projects and longer than anticipated starting project timelines.

Public Works Agency will be increasing by 7.8% as a result of OCTA's Gas Tax Exchange Transfer which doubled over last year due to the City's increased General Fund contribution to roadway maintenance and street lighting.

For additional information pertaining to the City's major revenues, assumptions and trend detail turn to pages 2-7 thru 2-9. Revenue detail pertaining to General Fund related Special Revenue funds 22, 24, 120, 121, 407 and Capital Outlay fund 51 are identified on tables 2-2, 2-6 and also in the resources sheets at the end of this section.

GENERAL FUND REVENUE SOURCE		ACTUAL	ACTUAL	PROJECTED	ADOPTED	as % of	Increase (Decrease)	
		FY 04-05	FY 05-06	FY 06-07	FY 07-08	FY 07-08 Total	06-07 to 07-08 in \$	in %
TAXES								
5031	Sales Tax	42,915,074	43,407,263	44,877,300	46,777,805	21.7%	1,900,505	4.2%
5028	Utility Users Tax	26,641,681	27,565,396	28,326,300	28,679,040	13.3%	352,740	1.2%
5011	Property Tax	24,190,992	26,288,045	28,700,000	29,561,000	13.7%	861,000	3.0%
5011-100	Property Tax in Lieu VLF	16,691,795	21,155,555	25,450,000	24,986,910	11.6%	(463,090)	-1.8%
5311	Homeowner Property Tax Subvention	281,272	273,658	270,970	272,200	0.1%	1,230	0.5%
5021	Business Tax	8,179,785	9,828,839	10,019,000	9,608,703	4.4%	(410,297)	-4.1%
5035	Hotel Visitor's Tax	5,469,566	7,187,340	7,331,085	7,477,707	3.5%	146,622	2.0%
5031-1	Half-cent Sales Tax (Safety)	1,717,750	1,687,149	1,600,000	1,747,800	0.8%	147,800	9.2%
5027	Documentary Stamp Tax	607,616	2,425,366	1,350,369	950,000	0.4%	(400,369)	-29.6%
Taxes Subtotal		126,695,531	139,818,610	147,925,024	150,061,165	69.5%	2,136,141	1.4%
FUND TRANSFERS								
5990	Transfer from Redevelopment (Pass Through's)	9,209,745	10,192,195	3,963,200	3,829,640	1.8%	(133,560)	-3.4%
5990-400	Transfer from Police Building Fund (Refinance-Debt Svc)	5,500,000	2,009,000	0	0	0.0%	0	N/A
5990-29	From Special Gas Tax Fund	3,550,415	3,550,415	3,550,415	3,550,415	1.6%	0	0.0%
5990-25	From Traffic Safety Fund	1,726,834	0	0	2,000,000	0.9%	2,000,000	N/A
5990-57	Transfer from Clean Water Fund	0	200,000	0	0	0.0%	0	N/A
5990-73	Transfer from Building Maintenance	0	193,085	0	0	0.0%	0	N/A
5990-75	Transfer from Fund 75	188,165	0	0	0	0.0%	0	N/A
5990-82	Transfer from Workers Compensation Fund	1,648,115	0	0	0	0.0%	0	N/A
5990-80	Transfer from Liability Fund (Ins. Savings)	4,950,000	0	0	0	0.0%	0	N/A
5990-86	Transfer from PWA Engineering	0	266,055	0	0	0.0%	0	N/A
5990-531	Transfer from Redevelopment (Loan Repayment)	500,000	0	0	0	0.0%	0	N/A
5990-76	Transfer from Equipment Replacement Fund	383,000	0	0	0	0.0%	0	N/A
5990-101	Transfer from PWA Administration Fund	396,633	729,745	0	0	0.0%	0	N/A
Fund Transfers Subtotal		28,052,907	17,140,495	7,513,615	9,380,055	4.3%	1,866,440	24.8%
INTERGOVERNMENTAL								
5321	Motor Vehicle License	2,259,547	2,150,299	2,100,000	2,225,762	1.0%	125,762	6.0%
5321-2	VLF Net Sale Proceeds	5,453,827	294,721	0	0	0.0%	0	N/A
5011-500	Property Tax - Passthrough AB1290	0	34,557	140,000	120,000	0.1%	(20,000)	-14.3%
5990	OCTA Gas Tax	600,000	600,000	600,000	1,200,000	0.6%	600,000	100.0%
5330	SB90 State Mandates Reimbursement	52,004	406,264	1,216,870	557,370		(659,500)	-54.2%
5380	P.O.S.T. Reimbursements	34,510	47,361	34,000	45,000	0.0%	11,000	32.4%
5621-231	Rancho Santiago Reimbursement-PRCSA	0	0	0	30,000	0.0%	30,000	N/A
5621-325	Rancho Santiago Reimbursement-FD	0	0	175,000	175,000	0.1%	0	0.0%
5600-64	Overhead Charge - Water	0	0	6,007,180	7,657,180	3.5%	1,650,000	27.5%
5600-170	Overhead Charge - Water (new billing/finance software)	0	0	1,000,000	1,000,000	0.5%	0	0.0%
5600-68	Overhead Charge - Sanitation	0	0	100,000	100,000	0.0%	0	0.0%
5600-69	Overhead Charge - Refuse	0	0	200,000	200,000	0.1%	0	0.0%
5321-1	Off-Highway License Fees	12,475	5,361	8,100	5,600	0.0%	(2,500)	-30.9%
Intergovernmental Subtotal		8,412,364	3,538,563	11,581,150	13,315,912	6.2%	1,734,762	15.0%
USE OF MONEY & PROPERTY								
5830	Police Facility Rental	11,390,828	11,723,468	11,600,000	11,300,000	5.2%	(300,000)	-2.6%
5812-64	In lieu Return to Investors/Water	3,427,560	3,427,560	0	0	0.0%	0	N/A
5812	Earnings on Investments	302,622	2,098,260	2,151,555	2,250,000	1.0%	98,445	4.6%
5804	Rental of Property	204,189	101,303	66,245	66,300	0.0%	55	0.1%
5805	Recreation Facility Rental	48,020	54,400	56,000	44,000	0.0%	(12,000)	-21.4%
5831	Rental of Stadium	65,546	54,764	55,000	60,000	0.0%	5,000	9.1%
5530	Amphitheater Rental	430	950	800	50	0.0%	(750)	-93.8%
Use of Money & Property Subtotal		15,439,195	17,460,705	13,929,600	13,720,350	6.4%	(209,250)	-1.5%
MISCELLANEOUS								
5597	Indirect Cost Recovery	2,899,032	2,285,397	2,539,690	2,856,000	1.3%	316,310	12.5%
5112	Refuse Contract Program Surcharge	1,691,690	3,022,365	2,522,365	2,872,365	1.3%	350,000	13.9%
5799-69	Refuse Program Savings Recovery	1,570,000	1,239,325	1,500,000	1,239,325	0.6%	(260,675)	-17.4%
5593	Attorney Reimbursement	1,011,700	1,011,700	1,062,290	1,115,405	0.5%	53,115	5.0%
5621-508	Plan Check Reimbursement	282,250	308,534	299,185	282,250	0.1%	(16,935)	-5.7%
5621-331	Police Miscellaneous Reimbursements	312,981	164,225	215,000	90,000	0.0%	(125,000)	-58.1%

GENERAL FUND REVENUE SOURCE		ACTUAL	ACTUAL	PROJECTED	ADOPTED	as % of	Increase (Decrease)	
		FY 04-05	FY 05-06	FY 06-07	FY 07-08	FY 07-08 Total	06-07 to 07-08 in \$	in %
MISCELLANEOUS - Continued								
5620	Police OT Reimbursement	684,083	647,923	500,000	500,000	0.2%	0	0.0%
5621-2	Police Salary Reimbursement	47,805	74,297	46,000	80,000	0.0%	34,000	73.9%
5621-337	Graffiti Enforcement Reimbursement	150,000	150,000	150,000	300,000	0.1%	150,000	100.0%
5621	Expense Reimbursement	59,915	146,500	91,700	105,000	0.0%	13,300	14.5%
5621-505	Planning Reimbursement	77,752	94,327	82,417	77,752	0.0%	(4,665)	-5.7%
5798-337	Gifts & Donations PD	120,110	60,050	65,000	80,000	0.0%	15,000	23.1%
5621-250	Park Maintenance Expense Reimbursement	43,760	66,809	49,000	49,000	0.0%	0	0.0%
5803	Property & Evidence Recovery	116,555	149,486	145,000	149,000	0.1%	4,000	2.8%
5751	Sale of Unclaimed Property	6,683	5,423	25,600	12,500	0.0%	(13,100)	-51.2%
5799-3	Other Library Recoveries	2,789	3,910	3,050	3,355	0.0%	305	10.0%
5651	Sale of Junk and Waste	7,129	9,615	2,415	2,500	0.0%	85	3.5%
5622	Fire OT Reimbursement	41,088	39,562	13,000	1,050	0.0%	(11,950)	-91.9%
5799	Miscellaneous Recoveries	(117,353)	5,608	23,500	15,000	0.0%	(8,500)	-36.2%
5586-275	Vending Machines Concession	6,886	1,387	3,500	4,000	0.0%	500	14.3%
5711	Sale of Maps and Documents	12,216	12,669	10,000	9,500	0.0%	(500)	-5.0%
5624	Sale of Books	459	14	0	0	0.0%	0	N/A
5624-1	Library Sales-General	5,760	4,003	5,100	3,765	0.0%	(1,335)	-26.2%
5621-5	Recreation Expense Reimbursement	10,665	9,895	8,000	8,000	0.0%	0	0.0%
5499-100	Miscellaneous Fire Service Charge	5,196	7,751	5,300	58,360	0.0%	53,060	1001.1%
5540	Fire Care Facility Inspection	5,495	5,179	5,390	2,660	0.0%	(2,730)	-50.6%
5798-1	Library Gifts & Donations	22	15	5	0	0.0%	(5)	-100.0%
5621-100	Fire Expense Reimbursement	95,621	126,235	120,000	109,010	0.1%	(10,990)	-9.2%
5621-334	Fire Arms Exam	4,860	405	0	0	0.0%	0	N/A
5621-336	Storage of Weapon Fee	0	2,000	0	200	0.0%	200	N/A
5627	Booking Fee - OC Jail	0	97	0	0	0.0%	0	N/A
5699	Miscellaneous Refunds	20	2,273	1,300	1,300	0.0%	0	0.0%
5010-1111	Other Revenue - Bank Recon	419,428	0	0	0	0.0%	0	N/A
5721	Sale of Land	50,335	0	0	0	0.0%	0	N/A
5790	Developer Contributions	0	745,407	0	0	0.0%	0	N/A
5798-320	Fire Gifts & Donations	3,000	425	0	0	0.0%	0	N/A
	Miscellaneous Subtotal	9,627,932	10,402,811	9,493,807	10,027,297	4.6%	533,490	5.6%
CHARGES FOR SERVICES								
5543	Paramedic Service Charge	2,438,401	3,172,063	2,548,000	2,670,135	1.2%	122,135	4.8%
5011-64	In lieu Property Tax/Water	894,390	894,390	0	0	0.0%	0	N/A
5585	Zoo Admissions	713,055	696,246	690,000	615,000	0.3%	(75,000)	-10.9%
5401	Building Plan Check	663,347	824,158	703,147	663,347	0.3%	(39,800)	-5.7%
5021-510	Residential Inspection Surcharge	866,625	422,296	950,000	866,625	0.4%	(83,375)	-8.8%
5451	Variance Fees	348,138	330,728	369,026	348,138	0.2%	(20,888)	-5.7%
5618	Abandoned Vehicle Reimbursement/PD	274,886	326,069	255,000	255,000	0.1%	0	0.0%
5410	Project Coordination Charge	295,614	852,841	313,000	295,614	0.1%	(17,386)	-5.6%
5520	False Alarm Charge-Police	486,011	406,822	410,000	375,000	0.2%	(35,000)	-8.5%
5544	Paramedic Subscription Fee	164,402	163,236	171,000	159,880	0.1%	(11,120)	-6.5%
5546	Hazardous Material Discloser Fees	113,287	187,831	165,000	175,955	0.1%	10,955	6.6%
5452	EIR Review Fees	50,359	59,123	65,000	50,359	0.0%	(14,641)	-22.5%
5452-113	EIR Review Fees - EIP Assoc	0	391,200	0	0	0.0%	0	N/A
5598	Police Report Fee	122,921	122,853	126,000	120,000	0.0%	(6,000)	-4.8%
5553	Center Programs	188,386	166,606	174,000	174,000	0.1%	0	0.0%
5553-1	Rosita Park Center Program Fees	0	254	0	4,113	0.0%	4,113	N/A
5555	Leisure Classes	147,876	145,006	133,000	145,000	0.1%	12,000	9.0%
5621-1	After School Reimbursement	55	17	55	0	0.0%	(55)	-100.0%
5621-344	Photo Services	4,870	2,870	3,170	3,300	0.0%	130	4.1%
5514	Vehicle Release Charge	308,650	356,085	370,000	370,000	0.2%	0	0.0%
5409	Site Plan Review Charge	65,028	82,473	69,000	65,028	0.0%	(3,972)	-5.8%
5619-2	Abandoned Vehicle Reimbursement/PBA	65,196	79,324	53,524	50,495	0.0%	(3,029)	-5.7%
5592	Pool Charges	116,076	141,582	140,000	145,000	0.1%	5,000	3.6%
5587	Zoo Education	97,298	96,429	93,000	96,000	0.0%	3,000	3.2%
5550	Fire Inspection Fee	98,658	49,343	90,000	42,015	0.0%	(47,985)	-53.3%
5551	Site Environmental Assessment Fee	0	29	0	0	0.0%	0	N/A
5621-99	HazMat Reimbursement	106,618	0	0	0	0.0%	0	N/A
5621-64	HazMat Reimbursement - Water	0	200,000	0	0	0.0%	0	N/A
5621-68	HazMat Reimbursement - Sanitation	0	350,000	0	0	0.0%	0	N/A
5621-69	HazMat Reimbursement - Refuse	0	300,000	0	0	0.0%	0	N/A

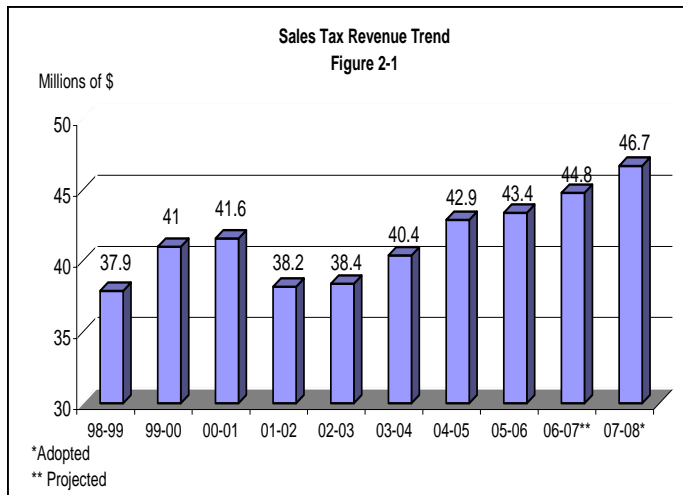
GENERAL FUND REVENUE SOURCE	ACTUAL	ACTUAL	PROJECTED	ADOPTED	as % of	Increase (Decrease)	
	FY 04-05	FY 05-06	FY 06-07	FY 07-08	FY 07-08 Total	06-07 to 07-08 in \$	in %
CHARGES FOR SERVICES - Continued							
5449 Fence, Sings & Home Occupation	0	7	0	0	0.0%	0	N/A
5565 Youth Field Usage Fee	16,934	32,587	24,000	36,000	0.0%	12,000	50.0%
5221 Library Fines	72,753	73,891	70,000	65,995	0.0%	(4,005)	-5.7%
5403 Electrical Plan Check	101,928	109,890	110,000	101,928	0.0%	(8,072)	-7.3%
5597-509 Hearing Officer Recovery/Com. Pres.	20,329	7,004	21,549	20,329	0.0%	(1,220)	-5.7%
5583 Park Reservations	57,299	39,053	160,000	195,000	0.1%	35,000	21.9%
5571 Street and Alley Repair	57,467	36,671	46,700	50,000	0.0%	3,300	7.1%
5561 Tennis Reservations	28,737	25,976	29,800	23,000	0.0%	(6,800)	-22.8%
5405 Mechanical Plan Check	51,928	75,766	110,000	51,930	0.0%	(58,070)	-52.8%
5586 Food Sale Concession	28,390	35,776	31,000	29,000	0.0%	(2,000)	-6.5%
5402 Plumbing Plan Check	45,265	69,779	60,000	45,265	0.0%	(14,735)	-24.6%
5547 Hazardous Materials JPA Reimbursement	6,505	16,048	6,500	6,805	0.0%	305	4.7%
5520-100 False Alarm Charge-Fire	11,651	1,834	14,000	3,495	0.0%	(10,505)	-75.0%
5499 Miscellaneous Service Charge	36,036	34,669	68,700	72,000	0.0%	3,300	4.8%
5533 Recreation Staff Reimbursement	13,965	10,713	10,000	16,000	0.0%	6,000	60.0%
5225 Passport Fee	8,902	4,578	5,000	3,860	0.0%	(1,140)	-22.8%
5623 Emergency Response Reimbursement-PD	15,667	13,837	13,500	9,000	0.0%	(4,500)	-33.3%
5623-1 Emergency Response Reimbursement-Fire Dept.	119,351	237,027	156,000	163,330	0.1%	7,330	4.7%
5324 Fire Range User Fees	17,100	21,531	25,000	20,000	0.0%	(5,000)	-20.0%
5545 Hazardous Materials Cleanup Charge	4,207	4,384	3,800	3,905	0.0%	105	2.8%
5578 Clerk Records Charge	1,264	283	270	275	0.0%	5	1.9%
5579 Electrical Demolition Fee	0	198	0	0	0.0%	0	N/A
5582 Jazz Festival Admissions	0	977	0	0	0.0%	0	N/A
5597-536 Hearing Officer Recovery/Parking	10,000	10,000	10,000	10,000	0.0%	0	0.0%
5453 Landscape Plan Review	10,119	10,994	10,726	10,119	0.0%	(607)	-5.7%
5621-6 Code Enforcement Reimbursement	0	80,000	80,000	80,000	0.0%	0	0.0%
5564 Youth Sports	10,493	11,036	10,000	11,000	0.0%	1,000	10.0%
5223 Illegal Signage Fines	975	0	500	975	0.0%	475	95.0%
5499-1 Credit Card Processing Fee	8,722	11,358	10,500	12,500	0.0%	2,000	19.0%
5598-100 Police Report Search Fees	5,755	6,055	5,000	5,000	0.0%	0	0.0%
5558 Adult Sports	2,374	2,443	3,800	1,600	0.0%	(2,200)	-57.9%
5518 Fingerprint Card Processing Fees	400	147	350	0	0.0%	(350)	-100.0%
5517 Impound/Owner Release Animals	946	1,373	1,100	1,100	0.0%	0	0.0%
5596-2 Library Video Rentals	3,846	4,443	4,200	5,755	0.0%	1,555	37.0%
5935 Fire Code Permit Fee	6,175	7,965	6,500	7,670	0.0%	1,170	18.0%
5594 Non-Resident Library Card Fee	2,925	2,909	2,415	2,045	0.0%	(370)	-15.3%
5450 Land Use Certificate Processing Fee	12,599	8,510	11,000	11,500	0.0%	500	4.5%
5322 Trailer Coach License Fee	103	0	0	0	0.0%	0	N/A
5323 Firearm License Fee	927	1,133	1,050	1,000	0.0%	(50)	-4.8%
5596-1 Library Microfiche Rentals	1,257	1,340	1,495	1,150	0.0%	(345)	-23.1%
5411 Mitigation Monitoring Fee	218	0	0	218	0.0%	218	N/A
5599-1 Library Meeting Room Rental	806	1,774	1,521	1,300	0.0%	(221)	-14.5%
5513 Local Jail Administrative Fee	0	22	25	0	0.0%	(25)	-100.0%
5950 Animal Quarantines	6,037	50,224	40,000	70,000	0.0%	30,000	75.0%
5519 Police Witness Fee	81	0	150	0	0.0%	(150)	-100.0%
5516 Vehicle Equipment Citation Sign-Off	632	1,082	900	925	0.0%	25	2.8%
Charges for Services Subtotal	9,431,215	11,885,161	9,057,973	8,840,978	4.1%	(216,995)	-2.4%
FRANCHISE FEES							
5106 In Lieu Franchise Fee/Water	1,452,300	1,452,300	0	0	0.0%	0	N/A
5110 Electrical Utility	1,108,136	1,117,229	1,128,500	1,162,365	0.5%	33,865	3.0%
5113 CATV Franchise Fees	854,726	856,640	865,600	891,560	0.4%	25,960	3.0%
5109 Gas Utility	565,649	658,614	650,000	669,500	0.3%	19,500	3.0%
Franchise Fees Subtotal	3,980,811	4,084,783	2,644,100	2,723,425	1.3%	79,325	3.0%
LICENSES & PERMITS							
5911 Building Permits	1,560,507	1,809,542	1,500,000	1,560,507	0.7%	60,507	4.0%
5927 Bus Shelter Fees	484,000	480,000	576,000	576,000	0.3%	0	0.0%
5951 Dog Licenses	500,213	418,646	431,155	445,000	0.2%	13,845	3.2%
5951-100 Dog Licenses - CCI	66,540	56,033	66,085	67,500	0.0%	1,415	2.1%
5913 Electrical Permits	402,278	434,139	426,415	402,278	0.2%	(24,137)	-5.7%

GENERAL FUND REVENUE SOURCE		ACTUAL	ACTUAL	PROJECTED	ADOPTED	as % of	Increase (Decrease)	
		FY 04-05	FY 05-06	FY 06-07	FY 07-08	FY 07-08 Total	06-07 to 07-08 in \$	in %
LICENSES & PERMITS - Continued								
5912	Plumbing Permits	160,401	229,265	170,025	160,401	0.1%	(9,624)	-5.7%
5915	Heating Permits	153,272	211,114	162,468	153,272	0.1%	(9,196)	-5.7%
5918	Grading Permits	74,039	93,001	78,481	74,039	0.0%	(4,442)	-5.7%
5917	Occupancy Permits	106,915	119,739	113,330	106,915	0.0%	(6,415)	-5.7%
5928	Alarm Permit Fees	145,307	149,993	125,000	100,000	0.0%	(25,000)	-20.0%
5923	Underground Tank Permits	60,955	117,996	100,000	104,700	0.0%	4,700	4.7%
5925	Street Vendor Permit	22,154	22,780	27,150	22,154	0.0%	(4,996)	-18.4%
5919	Fireworks Stands Permits	23,899	13,825	16,000	14,660	0.0%	(1,340)	-8.4%
5926	Street Closure Permit	1,582	2,676	1,200	1,500	0.0%	300	25.0%
5929	Newsbox Permit Fees	2,606	5,394	5,000	2,600	0.0%	(2,400)	-48.0%
5923-1	Underground Tank Fees	24,902	2,308	13,600	14,240	0.0%	640	4.7%
5924	Filming Permit	3,058	3,414	950	1,000	0.0%	50	5.3%
5930	Outdoor Dining Permits	2,736	1,975	1,000	1,000	0.0%	0	0.0%
5945	Bingo Licenses	350	200	200	250	0.0%	50	25.0%
5921	Parking Permit	1,821	0	1,800	0	0.0%	(1,800)	-100.0%
	Licenses & Permits Subtotal	3,797,533	4,172,040	3,815,859	3,808,016	1.8%	(7,843)	-0.2%
FINES								
5215	Parking Fines	2,695,579	3,503,429	3,000,000	2,500,000	1.2%	(500,000)	-16.7%
5116	Redlight Camera Program	313,564	312,808	150,000	1,288,800	0.6%	1,138,800	759.2%
5211	Court Fines - Traffic	23,148	0	0	0	0.0%	0	N/A
5212	Court Fines - Non-Traffic	486,087	280,674	200,000	210,500	0.1%	10,500	5.3%
5799-6	Bad Check Recoveries	21,686	19,024	21,000	24,300	0.0%	3,300	15.7%
5799-1	Lost /Damaged Library Materials	9,595	10,668	9,815	9,800	0.0%	(15)	-0.2%
5799-2	Lost/Damaged Uncatalogued Materials	17	20	500	10	0.0%	(490)	-98.0%
5597-515	Administrative Citations/Comm Pres	67,154	72,034	65,000	67,152	0.0%	2,152	3.3%
	Fines Subtotal	3,616,830	4,198,657	3,446,315	4,100,562	1.9%	654,247	19.0%
	FUND 11 GENERAL FUND TOTAL	209,054,318	212,701,825	209,407,443	215,977,760	100.0%	6,570,317	3.1%
F15	Mobile Vending Fees	0	10,530	0	0		0	N/A
F21	CATV PEG Access Support	0	450,000	15,000	0		(15,000)	-100.0%
F22	Recreation Special Revenue Fund 22	189,443	364,589	310,914	379,320		68,406	22.0%
F24	Police Special Revenue Fund 24	46,290	60,666	16,965	332,775		315,810	1861.5%
F25	Traffic Safety Fund 25	0	1,712,235	1,502,844	0		(1,502,844)	-100.0%
F51	Capital Outlay Fund 51	979,509	647,537	779,713	673,695		(106,018)	-13.6%
F120	Fire Facilities Fund 120	0	682,612	54,388	0		(54,388)	-100.0%
F121	Special Repair/Demolition Fund 121	15,497	5,117	8,989	5,325		(3,664)	-40.8%
F407	Downtown Maintenance Fund 407	1,400	36,000	36,000	36,000		0	0.0%
	ADDT'L GENERAL FUND RELATED REVENUES	1,232,139	3,969,286	2,724,813	1,427,115		(1,297,698)	-47.6%
	TOTAL GENERAL FUND ALL REVENUES	210,286,457	216,671,111	212,132,256	217,404,875		5,272,619	2.5%

MAJOR REVENUE ASSUMPTIONS

The Orange County economy has traditionally outperformed the nation and the state. Santa Ana, the oldest and most populated city in orange county strives to maintain its tax base through economic development efforts. As a result, the city’s major general revenues (Sales, UUT, Property Tax, Property Tax In Lieu of MVL) total \$130,004,755 in FY 07-08 which amounts to a 2.1 percent increase over FY 06-07. Despite the increase, it is still insufficient to cover current operating costs in the General Fund. Figures 2-1 through 2-4 show trends of the four largest General Fund revenues. The City’s tax revenues over a 10-year period are shown as dollar amounts in Table 2-3 and as percentages of Total General Fund in Table 2-4.

Sales Tax



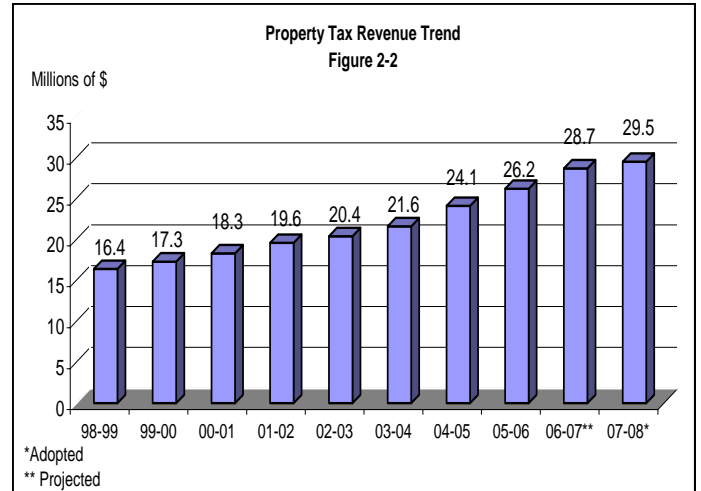
In 1955, the State legislature passed the Bradley-Burns Uniform Local Sales & Use Tax Law authorizing the State Board of Equalization to collect sales taxes for all California cities and counties. By 1967, all cities and counties in the state had adopted local ordinances under this law. Today, the law allows counties and cities to impose a 1.25 percent and 1 percent rate, respectively, with a combined rate not to exceed 1.25 percent. This combined rate is then included in the statewide tax rate. The State disburses monies to counties and cities on a quarterly basis with advances paid monthly. Quarterly adjustments are made to reflect the actual funds collected. This tax is measured by gross receipts from retail sales at a rate of 7.75 percent. The total tax rate is made up of the basic statewide sales tax of 7.00 percent plus a 0.25 percent special district tax for the Orange County Transportation District (OCTD) and 0.50 for public safety.

The California Department of Finance announced in November 2001 that the reserves for fiscal year ending June 30, 2001 did not exceed 3 percent of the state general fund revenues and the actual General Fund revenues for the period May 1, 2001 thru September 30, 2001 did not equal or exceed the May Revision forecast. Under Revenue and Taxation Code 6051.45 and 6201.45, since both conditions were met, a one-quarter percent tax increase became effective

January 1, 2002. The City’s FY 04-05 Sales Tax revenue was not adversely impacted by the State’s mandated “Triple Flip” due to Santa Ana’s growth in economy and increasing Sales Tax receipts. The State’s “Triple Flip” exchanges one quarter of the City’s Sales Tax receipts for Property Tax.

Sales tax revenue can be a barometer of the economy. Based on trends for FY 06-07 year-ending sales tax receipts and assistance from MuniServices LLC., the City anticipates receiving \$46.7 million in sales tax revenue in FY 07-08. At this point in time, it appears that our business to business is beginning to stabilize and potentially increase while our automotive sales is on a downward trend. As Figure 2-1 indicates, the sales tax is an “elastic” revenue, which means it tends to rise and fall with the state of the economy. As a result, the city will continue to monitor monthly for any negative impacts due to potential recessionary economic behavior in the local economy. Tables 2-3 and 2-4 depict the dominance of the sales tax as the City’s largest source of General Fund revenue.

Property Tax

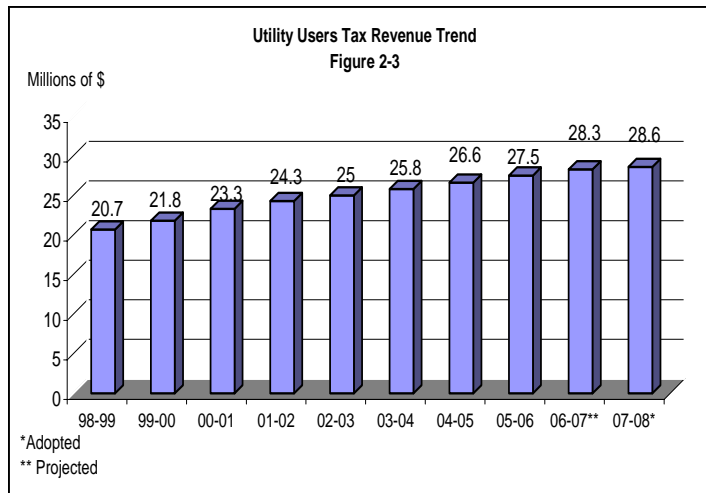


The property tax is administered by three County of Orange agencies: the Assessor, the Tax Collector, and the Auditor-Controller. Real Property is valued by the County Assessor and taxed at 1 percent of assessed value. The Treasurer-Tax Collector prepares and distributes the tax bills and collects the taxes due. Taxes received by the county are then apportioned by the Auditor-Controller to participating cities and agencies based on an established formula. The Tax Collector charges the City 1/4 of 1 percent of the amounts collected for its services. In 1978, Proposition 13 altered the method of property tax assessment. Increases in property taxes are now based on property changing ownership, new construction, and a maximum annual increase of 2 percent in property assessments. Using trend analysis and County of Orange projections, the City expects to receive \$29.5 million in property taxes for FY 07-08, a 3% percent increase over the prior year’s budgeted revenues. At this time the State of California has taken \$6.4 million in “ERAF III funds” from the City in a complicated swapping arrangement between Motor Vehicle License fees, Property Tax and Sales Tax. In November of 2004, proposition “1A” was approved by California

voters which limits the State’s ability to balance budgets using local government funds.

Property taxes have traditionally been one of the City’s largest source of general fund revenues. In the last 10 years, however, the sales tax, and utility users tax have surpassed the property tax in annual revenue generated. Tables 2-3 and 2-4 show how the property tax portion of the general fund has become the second largest revenue source surpassing UUT since FY06-07.

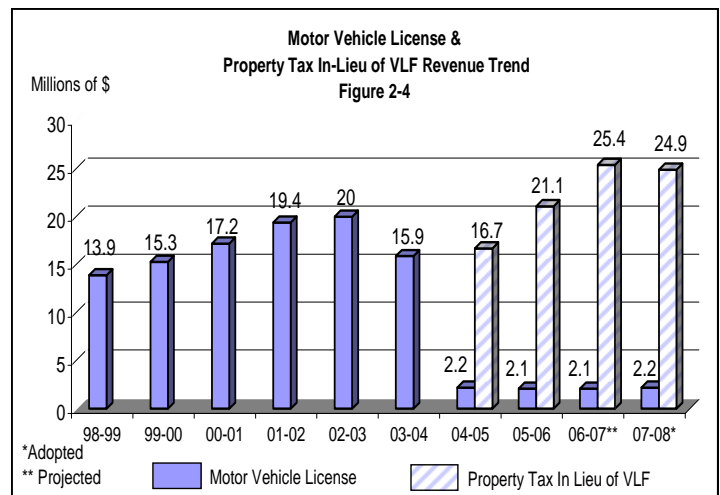
Utility Users Tax



The utility users tax (UUT) is imposed on every individual or corporation using a utility within the City with an annual maximum cap of \$11,000 per user. Utilities subject to the tax include electricity, gas, water, telephone, cellular, telex, and international calls. Individuals and firms using these utility services pay a tax rate of 6 percent on all charges made for such services (Telephone, Gas, Water, Electricity). Low-income families that meet established criteria are exempt from this tax. The City expects to receive \$28.6 million in UUT revenue for FY 07-08. The projection shows potential increases due to rising electricity costs and increasing efforts to collect utility users tax from resistant cellular phone companies. UUT revenue is the General Fund’s third largest revenue source as depicted in pie chart located on page 2-2. Figure 2-3 (above) demonstrates how this revenue has been increasing steadily since FY98-99.

UUT revenues are currently under scrutiny pending federal legislation that would eliminate the possibility of collecting long distance and cell phone related UUT revenue. The UUT projections presented in the budget document represent assumptions that the City will not be challenged or lose any revenues based on pending legislation changes.

Motor Vehicle License & Prop Tax In-Lieu of VLF



A Motor Vehicle License (MVL) Fee of 2 percent is charged to vehicle owners in lieu of a personal property tax on vehicles. This fee is based on the vehicle sale price (or value) when the vehicle is initially registered. As a vehicle is sold or transferred the vehicle value is adjusted based on an 11-year schedule. The Department of Motor Vehicles collects the fee and the State Controller distributes the proceeds to cities and counties in proportion to their population. MVL fees were slashed in 1999 as the “car tax cut” law took effect. Cities were spared from fiscal harm because this law required the state to reimburse (backfill) cities the amount of MVL revenues lost from the tax cut by providing rebates from the state general fund. During FY 03-04, the State kept \$6.3 million of our MVL revenue, causing the city to create a cautionary spending plan by holding positions vacant, delaying expenditures and closely monitoring revenues and reserves.

During FY 04-05 the State’s mandated “Motor Vehicle License Swap” took virtually all of the City’s MVL funds and swapped for Property Tax. This swap created a significant shift in MVL. As shown on Figure 2-4, the City of Santa Ana has been made whole due to the shift of funds since FY04-05. Aside from the State backfilling MVL with Property Tax In Lieu, the City gains additional supplemental property tax in lieu of VLF revenues thru significant growth in property values and the sales of homes.

In FY 07-08 it is anticipated that the City will receive approximately \$25.4 in Property Tax In Lieu of VLF. As for the MVL, the City will continue to receive revenues although now will play a minimal roll. The City is anticipating approximately \$2.2 million in Motor Vehicle License fees for FY 07-08.

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General Fund Revenue Structure

Santa Ana’s fiscal health depends on the City’s ability to grow the tax base and provide a stable revenue stream that can weather the fluctuations of economic cycles. The revenue structure should have both elastic and inelastic sources. Elastic revenues like the sales tax are sensitive to changes in economic conditions, rising with great economy growth but falling in the downturns. Tables 2-3 and 2-4 show the sales tax as having the largest share in the general fund structure, which makes the City more vulnerable to economic upheavals. To counteract this, the City grows its tax base by also developing more inelastic behaving revenue sources than

elastic revenue sources such as the utility users tax. As shown in Figure 2-3, this revenue source has moderate growth and is a stable performer because it is less sensitive to economic fluctuations. Inelastic revenues provide a hedge that ensures some steady cash flow during those lean periods when elastic revenues like the sales tax are in a slump. The share of utility users tax revenue in the general fund has increased from 12.1 percent in FY 92-93 to 13.3 percent in FY 07-08.

GENERAL FUND 11 REVENUE SOURCES (in \$)									
Table 2-3									
Fiscal Year	Total General Fund	Sales Tax	Utility Users Tax	Property Tax	Property Tax In Lieu of VLF	Motor Vehicle License Fees	Business Tax	Hotel Visitor's Tax	All Others
92-93	129,668,451	29,272,161	15,668,256	19,588,168	0	10,726,590	5,769,260	2,492,823	46,151,193
93-94	120,007,796	29,626,924	16,686,614	18,200,375	0	10,398,009	5,007,128	2,616,486	37,472,260
94-95	123,797,806	30,083,438	19,274,044	15,782,698	0	10,955,822	5,240,271	2,545,797	39,915,736
95-96	128,448,467	31,687,732	19,278,638	15,009,232	0	11,767,665	5,322,709	2,611,737	42,770,754
96-97	133,084,546	33,468,345	20,263,498	15,300,702	0	12,074,258	5,567,249	3,094,896	43,315,598
97-98	145,910,288	35,394,240	20,358,326	15,649,782	0	13,013,442	5,922,963	3,443,532	52,128,003
98-99	154,083,458	37,972,614	20,738,316	16,470,933	0	13,896,729	6,123,415	3,706,450	55,175,001
99-00	167,011,130	41,024,682	21,818,267	17,331,322	0	15,380,827	6,621,933	3,864,576	60,969,523
00-01	184,775,859	41,655,656	23,315,211	18,383,737	0	17,200,309	6,854,384	4,366,522	73,000,040
01-02	186,727,975	38,267,082	24,335,402	19,667,291	0	19,431,706	7,110,272	3,899,306	74,016,916
02-03	189,966,152	38,483,597	25,000,012	20,404,146	0	20,049,496	7,637,437	3,993,285	74,398,179
03-04	182,800,225	40,437,098	25,874,282	21,663,024	0	15,900,915	7,792,416	4,655,634	66,476,856
04-05	209,054,318	42,915,074	26,641,680	24,190,992	16,691,796	2,259,547	8,179,784	5,469,565	82,705,880
05-06	212,701,825	43,407,263	27,565,396	26,288,045	21,155,000	2,150,299	9,828,839	7,187,340	75,119,643
06-07**	209,407,443	44,877,300	28,326,300	28,700,000	25,450,000	2,100,000	10,019,000	7,331,085	62,603,758
07-08*	215,977,760	46,777,805	28,679,040	29,561,000	24,989,910	2,225,762	9,608,703	7,477,707	66,657,833

Notes

- 1) All values are actual except for:
 - * Adopted
 - ** Projected

GENERAL FUND 11 REVENUE SOURCES (in %)										
Table 2-4										
Fiscal Year	Total General Fund	Total General Fund	Sales Tax	Utility Users Tax	Property Tax	Property Tax In Lieu of VLF	MVL Fees	Business Tax	Hotel Visitor's Tax	All Others
92-93	129,668,451	100%	22.6%	12.1%	15.1%	0.0%	8.3%	4.4%	1.9%	35.6%
93-94	120,007,796	100%	24.7%	13.9%	15.2%	0.0%	8.7%	4.2%	2.2%	31.2%
94-95	123,797,806	100%	24.3%	15.6%	12.7%	0.0%	8.8%	4.2%	2.1%	32.2%
95-96	128,448,467	100%	24.7%	15.0%	11.7%	0.0%	9.2%	4.1%	2.0%	33.3%
96-97	133,084,546	100%	25.1%	15.2%	11.5%	0.0%	9.1%	4.2%	2.3%	32.5%
97-98	145,910,288	100%	24.3%	14.0%	10.7%	0.0%	8.9%	4.1%	2.4%	35.7%
98-99	154,083,458	100%	24.6%	13.5%	10.7%	0.0%	9.0%	4.0%	2.4%	35.8%
99-00	167,011,130	100%	24.6%	13.1%	10.4%	0.0%	9.2%	4.0%	2.3%	36.5%
00-01	184,775,859	100%	22.5%	12.6%	9.9%	0.0%	9.3%	3.7%	2.4%	39.5%
01-02	186,727,975	100%	20.5%	13.0%	10.5%	0.0%	10.4%	3.8%	2.1%	39.6%
02-03	189,966,152	100%	20.3%	13.2%	10.7%	0.0%	10.6%	4.0%	2.1%	39.2%
03-04	182,800,225	100%	22.1%	14.2%	11.9%	0.0%	8.7%	4.3%	2.5%	36.4%
04-05	209,054,318	100%	20.5%	12.7%	11.6%	8.0%	1.1%	3.9%	2.6%	39.6%
05-06	212,701,825	100%	20.4%	13.0%	12.4%	9.9%	1.0%	4.6%	3.4%	35.3%
06-07**	209,407,443	100%	21.4%	13.5%	13.7%	12.2%	1.0%	4.8%	3.5%	29.9%
07-08*	215,977,760	100%	21.7%	13.3%	13.7%	11.6%	1.0%	4.4%	3.5%	30.9%

Notes

- 1) All values are actual except for:
 - * Adopted
 - ** Projected

GENERAL FUND REVENUE SOURCE		ACTUAL	ACTUAL	PROJECTED	ADOPTED	as % of	Increase (Decrease)	
		FY 04-05	FY 05-06	FY 06-07	FY 07-08	FY 07-08 Total	06-07 to 07-08 in \$	in %
SALES TAX								
5031	Sales Tax	42,915,074	43,407,263	44,877,300	46,777,805	21.7%	1,900,505	4.2%
5031-1	Half-cent Sales Tax (Safety)	1,717,750	1,687,149	1,600,000	1,747,800	0.8%	147,800	9.2%
	Subtotal	44,632,824	45,094,412	46,477,300	48,525,605	22.5%	2,048,305	4.4%
UTILITY USER TAX								
5028	Utility Users Tax	26,641,681	27,565,396	28,326,300	28,679,040	13.3%	352,740	1.2%
	Subtotal	26,641,681	27,565,396	28,326,300	28,679,040	13.3%	352,740	1.2%
PROPERTY TAX								
5011	Property Tax	24,190,992	26,288,045	28,700,000	29,561,000	13.7%	861,000	3.0%
	Subtotal	24,190,992	26,288,045	28,700,000	29,561,000	13.7%	861,000	3.0%
PROPERTY TAX IN LIEU VLF								
5011-100	Property Tax in Lieu VLF	16,691,795	21,155,555	25,450,000	24,986,910	11.6%	(463,090)	-1.8%
	Subtotal	16,691,795	21,155,555	25,450,000	24,986,910	11.6%	(463,090)	-1.8%
MOTOR VEHICLE LICENSE								
5321	Motor Vehicle License	2,259,547	2,150,299	2,100,000	2,225,762	1.0%	125,762	6.0%
	Subtotal	2,259,547	2,150,299	2,100,000	2,225,762	1.0%	125,762	6.0%
BUSINESS TAX								
5021	Business Tax	8,179,785	9,828,839	10,019,000	9,608,703	4.4%	(410,297)	-4.1%
	Subtotal	8,179,785	9,828,839	10,019,000	9,608,703	4.4%	(410,297)	-4.1%
HOTEL VISITOR'S TAX								
5035	Hotel Visitor's Tax	5,469,566	7,187,340	7,331,085	7,477,707	3.5%	146,622	2.0%
	Subtotal	5,469,566	7,187,340	7,331,085	7,477,707	3.5%	146,622	2.0%
MAJOR REVENUE SOURCES TOTAL		128,066,190	139,269,886	148,403,685	151,064,727	69.9%	2,661,042	1.8%
PUBLIC SAFETY								
FIRE DEPARTMENT								
5621-325	Rancho Santiago Reimbursement-FD	0	0	175,000	175,000	0.1%	0	0.0%
5622	Fire OT Reimbursement	41,088	39,562	13,000	1,050	0.0%	(11,950)	-91.9%
5544	Paramedic Subscription Fee	164,402	163,236	171,000	159,880	0.1%	(11,120)	-6.5%
5546	Hazardous Material Discloser Fees	113,287	187,831	165,000	175,955	0.1%	10,955	6.6%
5499-100	Miscellaneous Fire Service Charge	5,196	7,751	5,300	58,360	0.0%	53,060	1001.1%
5540	Fire Care Facility Inspection	5,495	5,179	5,390	2,660	0.0%	(2,730)	-50.6%
5621-100	Fire Expense Reimbursement	95,621	126,235	120,000	109,010	0.1%	(10,990)	-9.2%
5798-320	Fire Gifts & Donations	3,000	425	0	0	0.0%	0	N/A
5543	Paramedic Service Charge	2,438,401	3,172,063	2,548,000	2,670,135	1.2%	122,135	4.8%
5550	Fire Inspection Fee	98,658	49,343	90,000	42,015	0.0%	(47,985)	-53.3%
5551	Site Environmental Assessment Fee	0	29	0	0	0.0%	0	N/A
5621-99	HazMat Reimbursement	106,618	0	0	0	0.0%	0	N/A
5621-64	HazMat Reimbursement - Water	0	200,000	0	0	0.0%	0	N/A
5621-68	HazMat Reimbursement - Sanitation	0	350,000	0	0	0.0%	0	N/A
5621-69	HazMat Reimbursement - Refuse	0	300,000	0	0	0.0%	0	N/A
5547	Hazardous Materials JPA Reimbursement	6,505	16,048	6,500	6,805	0.0%	305	4.7%
5520-100	False Alarm Charge-Fire	11,651	1,834	14,000	3,495	0.0%	(10,505)	-75.0%
5623-1	Emergency Response Reimbursement-Fire Dept.	119,351	237,027	156,000	163,330	0.1%	7,330	4.7%
5545	Hazardous Materials Cleanup Charge	4,207	4,384	3,800	3,905	0.0%	105	2.8%
5935	Fire Code Permit Fee	6,175	7,965	6,500	7,670	0.0%	1,170	18.0%
5923	Underground Tank Permits	60,955	117,996	100,000	104,700	0.0%	4,700	4.7%
5919	Fireworks Stands Permits	23,899	13,825	16,000	14,660	0.0%	(1,340)	-8.4%
5923-1	Underground Tank Fees	24,902	2,308	13,600	14,240	0.0%	640	4.7%
	Subtotal	3,329,411	5,003,041	3,609,090	3,712,870	1.7%	103,780	2.9%
POLICE DEPARTMENT								
5380	P.O.S.T. Reimbursements	34,510	47,361	34,000	45,000	0.0%	11,000	32.4%
5211	Court Fines - Traffic	23,148	0	0	0	0.0%	0	N/A
5990-25	From Traffic Safety Fund	1,726,834	0	0	2,000,000	0.9%	2,000,000	N/A
5830	Police Facility Rental	11,390,828	11,723,468	11,600,000	11,300,000	5.2%	(300,000)	-2.6%
5621-331	Police Miscellaneous Reimbursements	312,981	164,225	215,000	90,000	0.0%	(125,000)	-58.1%
5620	Police OT Reimbursement	684,083	647,923	500,000	500,000	0.2%	0	0.0%
5621-2	Police Salary Reimbursement	47,805	74,297	46,000	80,000	0.0%	34,000	73.9%
5798-337	Gifts & Donations PD	120,110	60,050	65,000	80,000	0.0%	15,000	23.1%
5803	Property & Evidence Recovery	116,555	149,486	145,000	149,000	0.1%	4,000	2.8%
5621-334	Fire Arms Exam	4,860	405	0	0	0.0%	0	N/A
5621-336	Storage of Weapon Fee	0	2,000	0	200	0.0%	200	N/A
5627	Booking Fee - OC Jail	0	97	0	0	0.0%	0	N/A

GENERAL FUND REVENUE SOURCE		ACTUAL	ACTUAL	PROJECTED	ADOPTED	as % of	Increase (Decrease)	
		FY 04-05	FY 05-06	FY 06-07	FY 07-08	FY 07-08	Total	in \$
5621-337	Graffiti Enforcement Reimbursement	150,000	150,000	150,000	300,000	0.1%	150,000	100.0%
5618	Abandoned Vehicle Reimbursement/PD	274,886	326,069	255,000	255,000	0.1%	0	0.0%
5520	False Alarm Charge-Police	486,011	406,822	410,000	375,000	0.2%	(35,000)	-8.5%
5598	Police Report Fee	122,921	122,853	126,000	120,000	0.1%	(6,000)	-4.8%
5621-344	Photo Services	4,870	2,870	3,170	3,300	0.0%	130	4.1%
5514	Vehicle Release Charge	308,650	356,085	370,000	370,000	0.2%	0	0.0%
5598-100	Police Report Search Fees	5,755	6,055	5,000	5,000	0.0%	0	0.0%
5518	Fingerprint Card Processing Fees	400	147	350	0	0.0%	(350)	-100.0%
5517	Impound/Owner Release Animals	946	1,373	1,100	1,100	0.0%	0	0.0%
5450	Land Use Certificate Processing Fee	12,599	8,510	11,000	11,500	0.0%	500	4.5%
5322	Trailer Coach License Fee	103	0	0	0	0.0%	0	N/A
5323	Firearm License Fee	927	1,133	1,050	1,000	0.0%	(50)	-4.8%
5513	Local Jail Administrative Fee	0	22	25	0	0.0%	(25)	-100.0%
5950	Animal Quarantines	6,037	50,224	40,000	70,000	0.0%	30,000	75.0%
5519	Police Witness Fee	81	0	150	0	0.0%	(150)	-100.0%
5516	Vehicle Equipment Citation Sign-Off	632	1,082	900	925	0.0%	25	2.8%
5623	Emergency Response Reimbursement-PD	15,667	13,837	13,500	9,000	0.0%	(4,500)	-33.3%
5324	Fire Range User Fees	17,100	21,531	25,000	20,000	0.0%	(5,000)	-20.0%
5597-536	Hearing Officer Recovery/Parking	10,000	10,000	10,000	10,000	0.0%	0	0.0%
5928	Alarm Permit Fees	145,307	149,993	125,000	100,000	0.0%	(25,000)	-20.0%
5926	Street Closure Permit	1,582	2,676	1,200	1,500	0.0%	300	25.0%
5215	Parking Fines	2,695,579	3,503,429	3,000,000	2,500,000	1.2%	(500,000)	-16.7%
5116	Redlight Camera Program	313,564	312,808	150,000	1,288,800	0.6%	1,138,800	759.2%
Subtotal		19,035,331	18,316,831	17,303,445	19,686,325	9.1%	2,382,880	13.8%
TOTAL PUBLIC SAFETY REVENUES		22,364,742	23,319,872	20,912,535	23,399,195	10.8%	2,486,660	11.9%
OTHER REVENUES								
CITY ATTORNEY								
5593	Attorney Reimbursement	1,011,700	1,011,700	1,062,290	1,115,405	0.5%	53,115	5.0%
5212	Court Fines - Non-Traffic	486,087	280,674	200,000	210,500	0.1%	10,500	5.3%
Subtotal		1,497,787	1,292,374	1,262,290	1,325,905	0.6%	63,615	5.0%
CLERK OF THE COUNCIL								
5578	Clerk Records Charge	1,264	283	270	275	0.0%	5	1.9%
Subtotal		1,264	283	270	275	0.0%	5	1.9%
LIBRARY								
5799-3	Other Library Recoveries	2,789	3,910	3,050	3,355	0.0%	305	10.0%
5624	Sale of Books	459	14	0	0	0.0%	0	N/A
5624-1	Library Sales-General	5,760	4,003	5,100	3,765	0.0%	(1,335)	-26.2%
5798-1	Library Gifts & Donations	22	15	5	0	0.0%	(5)	-100.0%
5221	Library Fines	72,753	73,891	70,000	65,995	0.0%	(4,005)	-5.7%
5225	Passport Fee	8,902	4,578	5,000	3,860	0.0%	(1,140)	-22.8%
5596-2	Library Video Rentals	3,846	4,443	4,200	5,755	0.0%	1,555	37.0%
5594	Non-Resident Library Card Fee	2,925	2,909	2,415	2,045	0.0%	(370)	-15.3%
5596-1	Library Microfiche Rentals	1,257	1,340	1,495	1,150	0.0%	(345)	-23.1%
5599-1	Library Meeting Room Rental	806	1,774	1,521	1,300	0.0%	(221)	-14.5%
5799-1	Lost /Damaged Library Materials	9,595	10,668	9,815	9,800	0.0%	(15)	-0.2%
5799-2	Lost/Damaged Uncatalogued Materials	17	20	500	10	0.0%	(490)	-98.0%
Subtotal		109,131	107,565	103,101	97,035	0.0%	(6,066)	-5.9%
RECREATION & COMMUNITY SERVICES								
5621-231	Rancho Santiago Reimbursement-PRCSA	0	0	0	30,000	0.0%	30,000	N/A
5805	Recreation Facility Rental	48,020	54,400	56,000	44,000	0.0%	(12,000)	-21.4%
5831	Rental of Stadium	65,546	54,764	55,000	60,000	0.0%	5,000	9.1%
5530	Amphitheater Rental	430	950	800	50	0.0%	(750)	-93.8%
5621-250	Park Maintenance Expense Reimbursement	43,760	66,809	49,000	49,000	0.0%	0	0.0%
5586-275	Vending Machines Concession	6,886	1,387	3,500	4,000	0.0%	500	14.3%
5621-5	Recreation Expense Reimbursement	10,665	9,895	8,000	8,000	0.0%	0	0.0%
5585	Zoo Admissions	713,055	696,246	690,000	615,000	0.3%	(75,000)	-10.9%
5553	Center Programs	188,386	166,606	174,000	174,000	0.1%	0	0.0%
5553-1	Rosita Park Center Program Fees	0	254	0	4,113	0.0%	4,113	N/A
5555	Leisure Classes	147,876	145,006	133,000	145,000	0.1%	12,000	9.0%
5621-1	After School Reimbursement	55	17	55	0	0.0%	(55)	-100.0%
5592	Pool Charges	116,076	141,582	140,000	145,000	0.1%	5,000	3.6%
5587	Zoo Education	97,298	96,429	93,000	96,000	0.0%	3,000	3.2%
5565	Youth Field Usage Fee	16,934	32,587	24,000	36,000	0.0%	12,000	50.0%
5583	Park Reservations	57,299	39,053	160,000	195,000	0.1%	35,000	21.9%

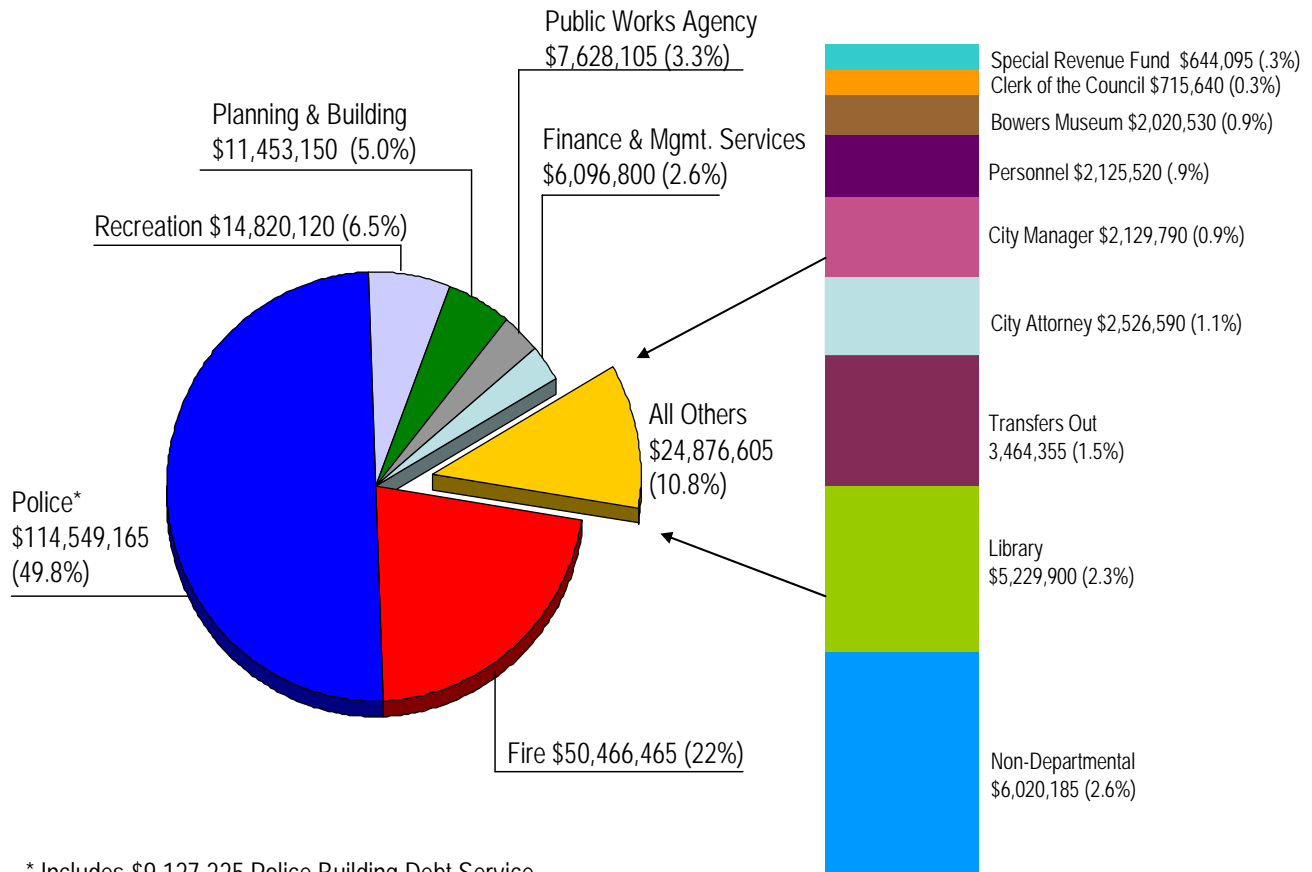
GENERAL FUND REVENUE SOURCE		ACTUAL	ACTUAL	PROJECTED	ADOPTED	as % of	Increase (Decrease)	
		FY 04-05	FY 05-06	FY 06-07	FY 07-08	FY 07-08 Total	06-07 to 07-08 in \$	in %
5561	Tennis Reservations	28,737	25,976	29,800	23,000	0.0%	(6,800)	-22.8%
5586	Food Sale Concession	28,390	35,776	31,000	29,000	0.0%	(2,000)	-6.5%
5533	Recreation Staff Reimbursement	13,965	10,713	10,000	16,000	0.0%	6,000	60.0%
5582	Jazz Festival Admissions	0	977	0	0	0.0%	0	N/A
5564	Youth Sports	10,493	11,036	10,000	11,000	0.0%	1,000	10.0%
5558	Adult Sports	2,374	2,443	3,800	1,600	0.0%	(2,200)	-57.9%
5924	Filming Permit	3,058	3,414	950	1,000	0.0%	50	5.3%
Subtotal		1,599,303	1,596,320	1,671,905	1,686,763	0.8%	14,858	0.9%
FINANCE & MANAGEMENT SERVICES								
5311	Homeowner Property Tax Subvention	281,272	273,658	270,970	272,200	0.1%	1,230	0.5%
5011-500	Property Tax - Passthrough AB1290	0	34,557	140,000	120,000	0.1%	(20,000)	-14.3%
5321-1	Off-Highway License Fees	12,475	5,361	8,100	5,600	0.0%	(2,500)	-30.9%
5330	SB90 State Mandates Reimbursement	52,004	406,264	1,216,870	557,370	0.3%	(659,500)	-54.2%
5812-64	In lieu Return to Investors/Water	3,427,560	3,427,560	0	0	0.0%	0	N/A
5812	Earnings on Investments	302,622	2,098,260	2,151,555	2,250,000	1.0%	98,445	4.6%
5804	Rental of Property	204,189	101,303	66,245	66,300	0.0%	55	0.1%
5597	Indirect Cost Recovery	2,899,032	2,285,397	2,539,690	2,856,000	1.3%	316,310	12.5%
5621	Expense Reimbursement	59,915	146,500	91,700	105,000	0.0%	13,300	14.5%
5027	Documentary Stamp Tax	607,616	2,425,366	1,350,369	950,000	0.4%	(400,369)	-29.6%
5751	Sale of Unclaimed Property	6,683	5,423	25,600	12,500	0.0%	(13,100)	-51.2%
5651	Sale of Junk and Waste	7,129	9,615	2,415	2,500	0.0%	85	3.5%
5799	Miscellaneous Recoveries	(117,353)	5,608	23,500	15,000	0.0%	(8,500)	-36.2%
5699	Miscellaneous Refunds	20	2,273	1,300	1,300	0.0%	0	0.0%
5010-1111	Other Revenue - Bank Recon	419,428	0	0	0	0.0%	0	N/A
5721	Sale of Land	50,335	0	0	0	0.0%	0	N/A
5011-64	In lieu Property Tax/Water	894,390	894,390	0	0	0.0%	0	N/A
5499	Miscellaneous Service Charge	36,036	34,669	68,700	72,000	0.0%	3,300	4.8%
5499-1	Credit Card Processing Fee	8,722	11,358	10,500	12,500	0.0%	2,000	19.0%
5951	Dog Licenses	500,213	418,646	431,155	445,000	0.2%	13,845	3.2%
5951-100	Dog Licenses - CCI	66,540	56,033	66,085	67,500	0.0%	1,415	2.1%
5945	Bingo Licenses	350	200	200	250	0.0%	50	25.0%
5799-6	Bad Check Recoveries	21,686	19,024	21,000	24,300	0.0%	3,300	15.7%
Subtotal		9,740,864	12,661,465	8,485,954	7,835,320	3.6%	(650,634)	-7.7%
TOTAL OTHER REVENUES		12,948,349	15,658,007	11,523,520	10,945,298	5.2%	(578,222)	-5.0%
PLANNING & BUILDING								
5621-508	Plan Check Reimbursement	282,250	308,534	299,185	282,250	0.1%	(16,935)	-5.7%
5621-505	Planning Reimbursement	77,752	94,327	82,417	77,752	0.0%	(4,665)	-5.7%
5790	Developer Contributions	0	745,407	0	0	0.0%	0	N/A
5401	Building Plan Check	663,347	824,158	703,147	663,347	0.3%	(39,800)	-5.7%
5021-510	Residential Inspection Surcharge	866,625	422,296	950,000	866,625	0.4%	(83,375)	-8.8%
5451	Variance Fees	348,138	330,728	369,026	348,138	0.2%	(20,888)	-5.7%
5410	Project Coordination Charge	295,614	852,841	313,000	295,614	0.1%	(17,386)	-5.6%
5452	EIR Review Fees	50,359	59,123	65,000	50,359	0.0%	(14,641)	-22.5%
5452-113	EIR Review Fees - EIP Assoc	0	391,200	0	0	0.0%	0	N/A
5409	Site Plan Review Charge	65,028	82,473	69,000	65,028	0.0%	(3,972)	-5.8%
5619-2	Abandoned Vehicle Reimbursement/PBA	65,196	79,324	53,524	50,495	0.0%	(3,029)	-5.7%
5449	Fence, Sings & Home Occupation	0	7	0	0	0.0%	0	N/A
5403	Electrical Plan Check	101,928	109,890	110,000	101,928	0.0%	(8,072)	-7.3%
5597-509	Hearing Officer Recovery/Com. Pres.	20,329	7,004	21,549	20,329	0.0%	(1,220)	-5.7%
5405	Mechanical Plan Check	51,928	75,766	110,000	51,930	0.0%	(58,070)	-52.8%
5402	Plumbing Plan Check	45,265	69,779	60,000	45,265	0.0%	(14,735)	-24.6%
5579	Electrical Demolition Fee	0	198	0	0	0.0%	0	N/A
5223	Illegal Signage Fines	975	0	500	975	0.0%	475	95.0%
5453	Landscape Plan Review	10,119	10,994	10,726	10,119	0.0%	(607)	-5.7%
5411	Mitigation Monitoring Fee	218	0	0	218	0.0%	218	N/A
5621-6	Code Enforcement Reimbursement	0	80,000	80,000	80,000	0.0%	0	0.0%
5911	Building Permits	1,560,507	1,809,542	1,500,000	1,560,507	0.7%	60,507	4.0%
5913	Electrical Permits	402,278	434,139	426,415	402,278	0.2%	(24,137)	-5.7%
5912	Plumbing Permits	160,401	229,265	170,025	160,401	0.1%	(9,624)	-5.7%
5915	Heating Permits	153,272	211,114	162,468	153,272	0.1%	(9,196)	-5.7%
5918	Grading Permits	74,039	93,001	78,481	74,039	0.0%	(4,442)	-5.7%
5917	Occupancy Permits	106,915	119,739	113,330	106,915	0.1%	(6,415)	-5.7%
5925	Street Vendor Permit	22,154	22,780	27,150	22,154	0.0%	(4,996)	-18.4%
5921	Parking Permit	1,821	0	1,800	0	0.0%	(1,800)	-100.0%
5597-515	Administrative Citations/Comm Pres	67,154	72,034	65,000	67,152	0.0%	2,152	3.3%
Subtotal		5,493,611	7,535,663	5,841,743	5,557,090	2.6%	(284,653)	-4.9%

GENERAL FUND REVENUE SOURCE		ACTUAL	ACTUAL	PROJECTED	ADOPTED	as % of	Increase (Decrease)	
		FY 04-05	FY 05-06	FY 06-07	FY 07-08	FY 07-08 Total	06-07 to 07-08 in \$	in %
PUBLIC WORKS								
5990	OCTA Gas Tax	600,000	600,000	600,000	1,200,000	0.6%	600,000	100.0%
5112	Refuse Contract Program Surcharge	1,691,690	3,022,365	2,522,365	2,872,365	1.4%	350,000	13.9%
5799-69	Refuse Program Savings Recovery	1,570,000	1,239,325	1,500,000	1,239,325	0.6%	(260,675)	-17.4%
5711	Sale of Maps and Documents	12,216	12,669	10,000	9,500	0.0%	(500)	-5.0%
5571	Street and Alley Repair	57,467	36,671	46,700	50,000	0.0%	3,300	7.1%
5990-29	From Special Gas Tax Fund	3,550,415	3,550,415	3,550,415	3,550,415	1.7%	0	0.0%
5927	Bus Shelter Fees	484,000	480,000	576,000	576,000	0.3%	0	0.0%
5929	Newsbox Permit Fees	2,606	5,394	5,000	2,600	0.0%	(2,400)	-48.0%
5930	Outdoor Dining Permits	2,736	1,975	1,000	1,000	0.0%	0	0.0%
	Subtotal	7,971,130	8,948,814	8,811,480	9,501,205	4.5%	689,725	7.8%
FRANCHISE FEES								
5106	In Lieu Franchise Fee/Water	1,452,300	1,452,300	0	0	0.0%	0	N/A
5110	Electrical Utility	1,108,136	1,117,229	1,128,500	1,162,365	0.5%	33,865	3.0%
5113	CATV Franchise Fees	854,726	856,640	865,600	891,560	0.4%	25,960	3.0%
5109	Gas Utility	565,649	658,614	650,000	669,500	0.3%	19,500	3.0%
	Subtotal	3,980,811	4,084,783	2,644,100	2,723,425	1.3%	79,325	3.0%
BOND REFINANCING								
5321-2	VLF Net Sale Proceeds	5,453,827	294,721	0	0	0.0%	0	N/A
5990-400	Transfer from Police Building Fund (Refinance-Debt Svc)	5,500,000	2,009,000	0	0	0.0%	0	N/A
	Subtotal	10,953,827	2,303,721	0	0	0.0%	0	N/A
FUND TRANSFERS								
5990-57	Transfer from Clean Water Fund	0	200,000	0	0	0.0%	0	N/A
5990-73	Transfer from Building Maintenance	0	193,085	0	0	0.0%	0	N/A
5990-82	Transfer from Workers Compensation Fund	1,648,115	0	0	0	0.0%	0	N/A
5990-80	Transfer from Liability Fund (Ins. Savings)	4,950,000	0	0	0	0.0%	0	N/A
5990-86	Transfer from PWA Engineering	0	266,055	0	0	0.0%	0	N/A
5990-75	Transfer from Fund 75	188,165	0	0	0	0.0%	0	N/A
5990-76	Transfer from Equipment Replacement Fund	383,000	0	0	0	0.0%	0	N/A
5990-101	Transfer from PWA Administration Fund	396,633	729,745	0	0	0.0%	0	N/A
5900	Transfer from Redevelopment (Loan Repayment)	500,000	0	0	0	0.0%	0	N/A
	Subtotal	8,065,913	1,388,885	0	0	0.0%	0	N/A
OVERHEAD CHARGES								
5600-64	Overhead Charge - Water	0	0	6,007,180	7,657,180	3.5%	1,650,000	27.5%
5600-170	Overhead Charge - Water (new billing/finance software)	0	0	1,000,000	1,000,000	0.5%	0	0.0%
5600-68	Overhead Charge - Sanitation	0	0	100,000	100,000	0.0%	0	0.0%
5600-69	Overhead Charge - Refuse	0	0	200,000	200,000	0.1%	0	0.0%
	Subtotal	0	0	7,307,180	8,957,180	4.1%	1,650,000	22.6%
FUND 11 GF W/O REDEV. PASSTHROUGHS		199,844,573	202,509,630	205,444,243	212,148,120	98.2%	6,703,877	3.3%
REDEVELOPMENT PASSTHROUGHS		9,209,745	10,192,195	3,963,200	3,829,640	1.8%	(133,560)	-3.4%
FUND 11 GENERAL FUND TOTAL		209,054,318	212,701,825	209,407,443	215,977,760	100.0%	6,570,317	3.1%
ADDT'L GENERAL FUND RELATED REVENUES								
F15	Mobile Vending Fees	0	10,530	0	0		0	N/A
F21	CATV PEG Access Support	0	450,000	15,000	0		(15,000)	-100.0%
F22	Recreation Special Revenue Fund 22	189,443	364,589	310,914	379,320		68,406	22.0%
F24	Police Special Revenue Fund 24	46,290	60,666	16,965	332,775		315,810	1861.5%
F25	Traffic Safety Fund 25	0	1,712,235	1,502,844	0		(1,502,844)	-100.0%
F51	Capital Outlay Fund 51	979,509	647,537	779,713	673,695		(106,018)	-13.6%
F120	Fire Facilities Fund 120	0	682,612	54,388	0		(54,388)	-100.0%
F121	Special Repair/Demolition Fund 121	15,497	5,117	8,989	5,325		(3,664)	-40.8%
F407	Downtown Maintenance Fund 407	1,400	36,000	36,000	36,000		0	0.0%
	ADDT'L GENERAL FUND RELATED REVENUES	1,232,139	3,969,286	2,724,813	1,427,115		(1,297,698)	-47.6%
TOTAL GENERAL FUND ALL REVENUES		210,286,457	216,671,111	212,132,256	217,404,875		5,272,619	2.5%

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General Fund Appropriations

FY 2007-2008 - \$229,890,410



* Includes \$9,127,225 Police Building Debt Service

GENERAL FUND EXPENDITURE

The pie chart above best illustrates the appropriations associated with the General Fund which totals \$229.8 million representing a 7.6% increase over last year. These amounts include General fund 11, Redevelopment Passthroughs, transfers and Special Revenues related to the General Fund. A summary of department appropriations can be found in Table 2-6 and further details in the resource and program sheets.

Public Safety alone represents 72 percent of total City appropriations, an equivalent of \$165 million. The Police Department increased from \$97.9 to \$105.4 million in FY07-08 (7.6% increase when excluding debt service) mainly due to increases in personnel related cost and increasing funded staffing levels. The Fire Department is anticipated to increase by 6.9% percent or \$3.2 million due to project cost increases, the addition of three full-time positions and salary related increases.

Recreation and Community Services increased by 8.1% mainly due to the addition and the expansion of youth programs and services recommended by the Parks, Rec-

reation, Education & Youth (PREY) committee and approved by Council.

Planning & Building Agency appropriations increased approximately 10.6% over last fiscal year as a result of increased funding to support the City's efforts in Community Preservation thru code enforcement. Community Preservation as a component of Planning & Building's budget increased by 50% over last fiscal year.

Public Works Agency appropriations increased by 42.8% or an equivalent of \$2.2 million. Approximately \$1.7 million of this amount is to provide additional funding for street and roadway maintenance to meet Prop 42 Traffic Congestions Relief maintenance of effort (MOE) requirements.

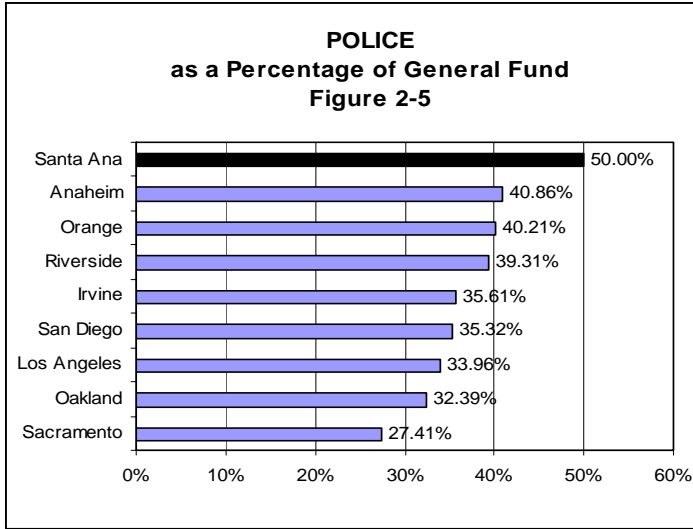
A net total of 16 positions were added to the General Fund Budget. The Police Department increased by 14 positions of which 11 are for a new Street Terrorists Offender Program (STOP). Other position added include; Fire 3, Library 2, Recreation decreased by 3. For more information on personnel changes, please see authorized Full-Time Positions table 1-13 in Section 1.

ACTIVITY	DEPARTMENT & DIVISION	ACTUAL	ACTUAL	PROJECTED	PROPOSED	as % of	Increase (Decrease)	
		FY 04-05	FY 05-06	FY 06-07	FY 07-08	FY 07-08 Total	06-07 to 07-08 in \$	in %
POLICE DEPARTMENT								
11-331	Office of the Chief of Police	1,381,367	1,198,418	1,251,335	1,568,680	0.7%	317,345	25.4%
11-332	Human Resources	1,171,483	1,194,555	1,387,330	1,578,085	0.7%	190,755	13.7%
11-333	Traffic	5,074,750	5,669,137	5,980,805	8,319,000	3.6%	2,338,195	39.1%
11-334	Training Services	1,510,272	1,823,150	2,058,820	2,184,460	1.0%	125,640	6.1%
11-335	Professional Standards	968,710	1,021,755	900,585	936,905	0.4%	36,320	4.0%
11-337	Field Operations	35,513,580	36,721,038	38,074,345	37,300,975	16.3%	(773,370)	-2.0%
11-338	Information Systems	1,757,634	1,888,999	2,438,735	2,508,070	1.1%	69,335	2.8%
11-339	Animal Services	687,975	866,464	989,235	1,000,370	0.4%	11,135	1.1%
11-340	District Investigations	4,087,587	4,585,593	4,646,610	3,836,990	1.7%	(809,620)	-17.4%
11-341	Crimes Against Persons	5,139,717	5,306,717	5,582,435	7,075,195	3.1%	1,492,760	26.7%
11-342	Special Investigations	2,702,760	3,383,455	4,186,725	5,774,540	2.5%	1,587,815	37.9%
11-343	Property & Evidence	1,407,576	1,459,878	1,621,990	1,793,430	0.8%	171,440	10.6%
11-344	Forensic Services	1,508,344	1,686,702	1,627,020	1,953,115	0.9%	326,095	20.0%
11-345	Records Services	2,183,333	2,362,343	2,666,380	2,730,890	1.2%	64,510	2.4%
11-346	Communications	3,472,713	3,703,346	4,101,095	4,612,425	2.0%	511,330	12.5%
11-347	Vice	685,841	799,923	704,540	969,765	0.4%	265,225	37.6%
11-348	Fiscal & Budget	274,343	312,412	356,315	519,350	0.2%	163,035	45.8%
11-349	Jail Operations	12,321,230	12,894,773	13,817,065	14,873,935	6.5%	1,056,870	7.6%
11-350	Building & Facility	2,949,389	3,088,512	3,444,915	4,149,075	1.8%	704,160	20.4%
11-352	Regional Narcotic Suppression Program	1,365,046	1,085,559	1,620,905	964,420	0.4%	(656,485)	-40.5%
11-353	Homeland Security & Crime Prevention	0	461	503,510	772,265	0.3%	268,755	53.4%
11-013	OCJP Grant Fund 155	31,900	31,900	0	0	0.0%	0	N/A
	Subtotal	86,195,552	91,085,090	97,960,695	105,421,940	45.9%	7,461,245	7.6%
11-351	Police Debt Service	8,741,868	10,063,029	9,968,355	9,127,225	4.0%	(841,130)	-8.4%
	Total	94,937,419	101,148,119	107,929,050	114,549,165	50.0%	6,620,115	6.1%
FIRE DEPARTMENT								
011-320	Office of the Fire Chief	813,180	983,907	1,032,045	662,345	0.3%	(369,700)	-35.8%
011-321	Fire Prevention	987,231	1,553,956	1,926,380	1,659,490	0.7%	(266,890)	-13.9%
011-322	Fire Communications	1,640,283	1,862,319	1,809,680	1,556,760	0.7%	(252,920)	-14.0%
011-323	Fire Suppression & EMS	35,343,617	35,804,314	39,274,790	43,087,430	18.8%	3,812,640	9.7%
011-324	Fire Information Technology	0	0	856,420	851,490	0.4%	(4,930)	-0.6%
011-325	Fire Training	941,998	925,532	929,715	737,270	0.3%	(192,445)	-20.7%
011-327	Fire Maintenance	1,606,420	1,610,409	1,392,125	1,555,740	0.7%	163,615	11.8%
011-328	Fire Fiscal & Budget	0	0	0	355,940	0.2%	355,940	N/A
011-013	Fire Department Grants Fund 146	0	8,000	0	0	0.0%	0	N/A
	Total	41,332,729	42,748,437	47,221,155	50,466,465	22.0%	3,245,310	6.9%
PARKS, RECREATION & COMMUNITY SERVICES								
11-231	Administrative Services	1,490,995	1,608,231	1,882,270	2,053,015	0.9%	170,745	9.1%
11-232	Community Affairs	1,038,868	1,134,938	1,137,745	1,365,000	0.6%	227,255	20.0%
11-244	Stadium	211,726	211,898	260,445	203,475	0.1%	(56,970)	-21.9%
11-247	Santa Ana Zoo at Prentice Park	1,764,264	1,965,805	1,830,750	2,025,400	0.9%	194,650	10.6%
11-250	Park Maintenance	3,713,347	3,615,953	4,701,555	4,642,190	2.0%	(59,365)	-1.3%
11-251	Park Ranger Program	311,650	335,379	518,790	556,660	0.2%	37,870	7.3%
11-260	Park Building Services	640,773	634,669	742,675	731,105	0.3%	(11,570)	-1.6%
11-275	Recreation	2,405,229	2,404,454	2,641,435	3,243,275	1.4%	601,840	22.8%
11-013	Centennial Regional Park Fund 77	356,810	445,640	0	0	0.0%	0	N/A
	Total	11,933,661	12,356,967	13,715,665	14,820,120	6.5%	1,104,455	8.1%
PLANNING & BUILDING AGENCY								
11-503	Administrative Services	1,898,158	1,971,826	2,082,585	2,070,285	0.9%	(12,300)	-0.6%
11-505	Planning Division	2,044,633	2,463,902	2,527,590	2,603,375	1.1%	75,785	3.0%
11-507	New Construction	1,960,985	2,093,560	2,294,805	2,447,355	1.1%	152,550	6.6%
11-508	Permits & Plan Check	1,489,467	1,670,126	1,740,065	2,067,230	0.9%	327,165	18.8%
11-509	Community Preservation	743,224	863,219	1,009,735	1,521,650	0.7%	511,915	50.7%
11-510	Proactive Rental Enforcement Program	609,882	641,923	703,070	743,255	0.3%	40,185	5.7%
	Total	8,746,349	9,704,556	10,357,850	11,453,150	5.0%	1,095,300	10.6%
FINANCE & MANAGEMENT SERVICES								
11-170	Management & Support	627,487	689,461	1,259,170	908,650	0.4%	(350,520)	-27.8%
11-171	Accounting	938,720	1,007,570	1,264,155	1,038,955	0.5%	(225,200)	-17.8%
11-172	Payroll	0	0	0	422,210	0.2%	422,210	N/A
11-173	Purchasing	785,729	894,691	1,038,545	1,050,575	0.5%	12,030	1.2%
11-175	Treasury & Customer Service	711,773	788,003	1,080,635	1,157,585	0.5%	76,950	7.1%
11-179	Information Services	1,081,375	1,035,138	1,523,825	1,518,825	0.7%	(5,000)	-0.3%
	Subtotal	4,145,083	4,414,863	6,166,330	6,096,800	2.7%	(69,530)	-1.1%

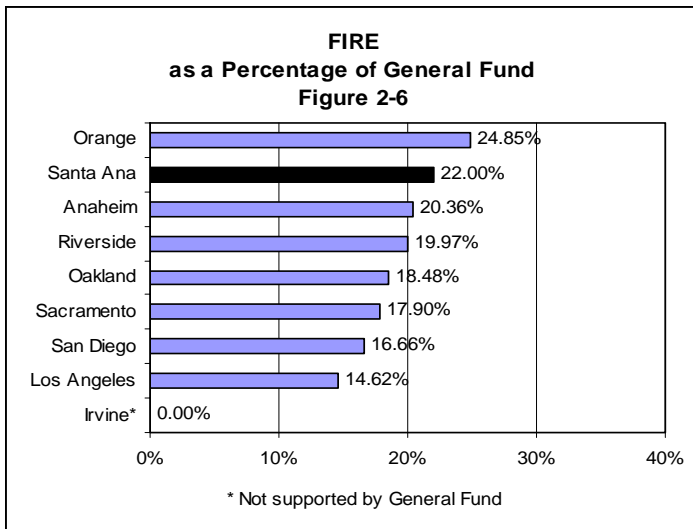
ACTIVITY	DEPARTMENT & DIVISION	ACTUAL	ACTUAL	PROJECTED	PROPOSED	as % of	Increase (Decrease)	
		FY 04-05	FY 05-06	FY 06-07	FY 07-08	FY 07-08 Total	06-07 to 07-08 in \$	in %
ALL OTHERS								
PUBLIC WORKS AGENCY								
11-613	Trans Planning & Project Management	600,000	600,000	600,000	1,200,000	0.5%	600,000	100.0%
11-621	Traffic Signal Maintenance	832,044	738,488	1,003,105	985,435	0.4%	(17,670)	-1.8%
11-623	Roadway Markings & Signs	456,399	449,050	510,275	759,265	0.3%	248,990	48.8%
11-625	Street Lighting	1,857,119	1,741,035	2,058,040	2,441,165	1.1%	383,125	18.6%
11-631	Roadway Maintenance	1,072,812	752,227	661,910	1,713,530	0.7%	1,051,620	158.9%
11-637	Median Landscaping	470,106	480,036	506,740	528,710	0.2%	21,970	4.3%
	Subtotal	5,288,480	4,760,836	5,340,070	7,628,105	3.3%	2,288,035	42.8%
LIBRARY SERVICES								
11-212	Community Library Services-Adult Program	936,212	1,160,878	1,333,990	1,493,055	0.7%	159,065	11.9%
11-213	Community Library Services-Youth Program	712,326	1,099,175	1,475,005	1,517,575	0.7%	42,570	2.9%
11-214	Administration & Support Services	1,169,909	732,225	986,000	981,780	0.4%	(4,220)	-0.4%
11-215	Outreach Library Services	484,514	11,500	0	0	0.0%	0	N/A
11-216	Technology & Support Services	370,274	1,016,500	1,257,550	1,237,490	0.5%	(20,060)	-1.6%
	Subtotal	3,673,235	4,020,278	5,052,545	5,229,900	2.3%	177,355	3.5%
TRANSFER TO PROJECT FUNDS								
11-013	Building Rehabilitation	0	0	0	750,000	0.3%	750,000	N/A
11-013	Capital Outlay Fund 51	0	0	0	0	0.0%	0	N/A
11-013	IS Strategic Plan Charge	3,965,980	3,662,230	3,662,230	3,662,230	1.6%	0	0.0%
	Subtotal	3,965,980	3,662,230	3,662,230	4,412,230	1.9%	750,000	20.5%
CITY MANAGER'S OFFICE								
11-012	General Non-Departmental	299,021	2,199,022	1,668,265	1,607,955	0.7%	(60,310)	-3.6%
11-009	City Manager's Office	573,355	588,261	764,070	952,385	0.4%	188,315	24.6%
11-010	Council Services	546,583	632,321	731,455	779,020	0.3%	47,565	6.5%
11-011	Legislative Affairs	406,882	370,754	393,520	398,385	0.2%	4,865	1.2%
	Subtotal	1,825,841	3,790,358	3,557,310	3,737,745	1.6%	180,435	5.1%
CITY ATTORNEY'S OFFICE								
11-031	City Attorney's Office	1,943,463	2,005,529	2,363,835	2,526,590	1.1%	162,755	6.9%
	Subtotal	1,943,463	2,005,529	2,363,835	2,526,590	1.1%	162,755	6.9%
PERSONNEL SERVICES								
11-141	Personnel Services	1,307,168	1,488,782	1,748,165	2,125,520	0.9%	377,355	21.6%
	Subtotal	1,307,168	1,488,782	1,748,165	2,125,520	0.9%	377,355	21.6%
BOWERS MUSEUM								
11-221		1,340,095	1,735,954	1,885,600	2,020,530	0.9%	134,930	7.2%
	Subtotal	1,340,095	1,735,954	1,885,600	2,020,530	0.9%	134,930	7.2%
CLERK OF THE COUNCIL'S OFFICE								
11-021	Clerk Administration	899,388	562,029	786,230	715,640	0.3%	(70,590)	-9.0%
	Subtotal	899,388	562,029	786,230	715,640	0.3%	(70,590)	-9.0%
	TOTAL ALL OTHERS	20,243,650	22,025,995	24,395,985	28,396,260	12.4%	4,000,275	16.4%
	GENERAL FUND LESS REDEV. PASS-THROUGHS	181,338,891	192,398,937	209,786,035	225,781,960	98.5%	15,995,925	7.62%
REDEVELOPMENT PASS-THROUGHS								
11-013	Loan to Redevelopment	6,432,786	5,841,000	367,125	367,115	0.2%	(10)	0.0%
11-013	Transfer to Civic Center Fund 74	1,192,820	1,464,000	1,509,745	1,599,085	0.7%	89,340	5.9%
11-013	Lease Pymts to Parking/Depot	1,711,435	0	1,386,330	984,155	0.4%	(402,175)	-29.0%
11-013	Transfer to Fund 407 Downtown Dev.	222,227	0	400,000	514,000	0.2%	114,000	28.5%
	Total	9,559,268	7,305,000	3,663,200	3,464,355	1.5%	(198,845)	-5.4%
	FUND 11 GENERAL FUND EXPENDITURES	190,898,159	199,703,937	213,449,235	229,246,315	100.0%	15,797,080	7.4%
	Capital Lease and City COP payment	535,296	589,274	0	0		0	N/A
	Recreation Special Revenue Fund 21	0	103,428	0	0		0	N/A
	Recreation Special Revenue Fund 22	27,962	98,392	0	0		0	N/A
	Police Special Revenue Fund 24	97,137	59,352	0	282,660		282,660	N/A
	Capital Outlay Fund 51	493,522	1,330,276	240,995	325,435		84,440	35.0%
	Fire Facilities Fund 120	50,082	117,704	0	0		0	N/A
	Special Repair/Demolition Fund 121	8,617	4,333	0	0		0	N/A
	Downtown Maintenance Fund 407	0	571,709	36,000	36,000		0	0.0%
	ADD'T'L GENERAL FUND RELATED EXPENDITURES	1,212,615	2,874,468	276,995	644,095		367,100	132.5%
	TOTAL GENERAL FUND ALL EXPENDITURES	192,110,774	202,578,405	213,726,230	229,890,410		16,164,180	7.6%

GENERAL FUND EXPENDITURE BENCHMARKS

Santa Ana surveyed eight (8) California cities to benchmark the percentage of FY 07-08 General Fund expenditures associated with police, fire, recreation, and library services. These expenditures do not include transfers for debt services or other operations; nor redevelopment or other unrelated funds. Santa Ana had the highest percentage of General Fund expenditures associated with police services as shown in Figure 2-5. This continues the City’s long-running practice of using General Funds to pay for the City’s most essential municipal services such as public safety, which is the first of the twelve City goals.

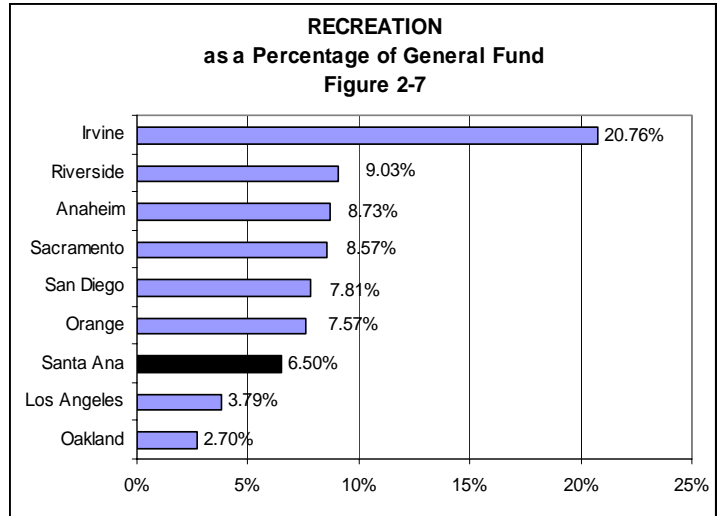


Police (Figure 2-5) and Fire (Figure 2-6) are Santa Ana’s two largest General Fund departments, making up over 72 percent of the total General Fund budget. The Santa Ana Fire Department first received the Insurance Services Office’s (ISO) highest rating of Class 1 in 1982 and has continued to retain that rating to this day.

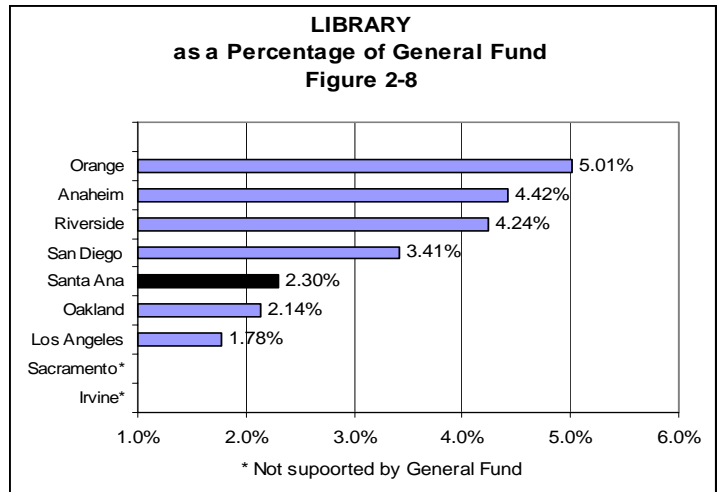


The City’s recreation budget (Figure 2-7) has evolved as a priority with the 2000 U.S. Census finding that Santa Ana has the youngest big city population, and one of the largest

student populations, in the nation. Parks, Recreation & Community Services continues to receive over \$14.8 million in general fund appropriations.



Santa Ana’s support for the Library (Figure 2-8) as a percentage of total General Fund is 2.3 percent during fiscal year 07-08.



Funding for recreation and library programs will be at the forefront in future budget cycles as the City meets the challenges of a very young population and the constraints of budgetary limitations. The city’s vision statement includes “investment in children” as the first of seven vision elements (see Purpose, Vision, & Goals section). Goals for FY 07-08 include improvements to Santiago, Fisher, Sandpointe parks, El Salvador and Memorial Park pool renovations, enhancement to bike trials, development of the Youth Master Plan, intramural sports for middle school children, the expansion of the Summer Day Camp program, Catalina Youth Camp-out, Youth Summit and Expo, Library Teen Center, expanded summer reading program and the expansion of joint use opportunities with the Santa Ana Unified School District.

For detailed goal information, please turn to the City Manager’s Section/Tab and refer to the City Managers letter and agency goals as well as City Highlights in section 1.

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

BOWERS MUSEUM CORPORATION

ACTIVITIES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
11-221 Museum Operations	1,340,095	1,735,954	1,885,600	2,020,530
TOTAL	<u>1,340,095</u>	<u>1,735,954</u>	<u>1,885,600</u>	<u>2,020,530</u>
OPERATING EXPENSE	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6100 Personnel *	0	0	0	0
6251 Contractual - Other Agency Services	4,950	6,500	5,200	7,135
6521 Fixed Charges - Insurance	38,030	40,310	42,730	45,295
6631 Capital - Improvements Other than Buildings	0	351,474	210,175	100,000
6933 Payments to Sub-agents	1,297,115	1,337,670	1,627,495	1,868,100
TOTAL	<u>1,340,095</u>	<u>1,735,954</u>	<u>1,885,600</u>	<u>2,020,530</u>
Class Code AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
	Full Time	Part Time	Full Time	Part Time
<p><i>* In accordance with the agreement between the City of Santa Ana and the Bowers Museum Corporation, authorized City staff who were assigned to the Museum, were transitioned to employment with the Museum in FY 87-88.</i></p>				

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

CITY ATTORNEY'S OFFICE					
ACTIVITIES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
11-031 City Attorney's Office	1,943,463	2,005,529	2,363,835	2,526,590	
TOTAL	<u>1,943,463</u>	<u>2,005,529</u>	<u>2,363,835</u>	<u>2,526,590</u>	
OPERATING EXPENSE	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6100 Personnel	1,732,024	1,795,949	2,115,320	2,272,853	
6200 Contractual	80,303	73,404	109,130	109,130	
6300 Commodities	26,564	25,940	30,000	30,000	
6500 Fixed Charges	88,500	88,860	94,835	99,607	
6600 Capital	16,071	21,376	21,376	15,000	
TOTAL	<u>1,943,463</u>	<u>2,005,529</u>	<u>2,370,661</u>	<u>2,526,590</u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
1690 City Attorney		1.00		1.00	
1650 Chief Assistant City Attorney		2.00		2.00	
1620 Senior Assistant City Attorney, Assistant City Attorney, Deputy City Attorney		8.50		8.50	
2790 Senior Legal Management Assistant		1.00		1.00	
7120 Senior Legal Secretary		2.00		2.00	
7150 Senior Legal Office Assistant		1.00		1.00	
1670 Paralegal		2.00		0.00	
Senior Paralegal		0.00		2.00	
SUBTOTAL		<u>17.50</u>		<u>17.50</u>	
Assistant City Attorney (PD)		0.50		0.50	
Senior Palralegal (Liability Fund)		0.00		1.00	
		0.50		1.50	
TOTAL		<u>18.00</u>		<u>19.00</u>	

GENERAL FUND

CITY ATTORNEY'S OFFICE
City Attorney's Office

PROGRAM
11-031

Statement of Purpose

To advance the legal interests of the City through services exemplified by respect, integrity, and professionalism.

The City Attorney is appointed by and serves at the pleasure of the City Council. The City Attorney's Office is the City's legal counsel providing such services as appearing in litigation on behalf of the City and its officials, drafting all ordinances, resolutions, contracts, and advising officials and employees on all matters of law pertaining to official duties. This office is also empowered to prosecute violations of municipal and state law on behalf of the People of the State of California. The Santa Ana City Attorney's Office is composed of eleven full-time attorneys, a senior legal management assistant, two paralegals, and four support staff members. The Office is divided into three "work groups" built around particular fields of practice or responsibility.

ORGANIZATIONAL STRUCTURE

ADMINISTRATION

This group is composed of the City Attorney and the Legal Management Assistant, and is responsible for office operations, budget, technology, training & development, human resource management, practice, and systems management.

DEVELOPMENT SERVICES GROUP

This group provides advisory and litigation services to the various departments, agencies, boards and commissions of the City whose focus is development and construction including the Planning & Building Agency, Community Development Agency and the Public Works Agency. This group prosecutes violations of the Santa Ana Municipal Code.

GENERAL COUNSEL GROUP

This group is responsible for providing a wide range of legal services to all non-development oriented agencies, boards, and commissions of the City such as the Santa Ana Police Department, Management and Finance Services Agency, and Parks & Recreation. Additionally, they manage all of the tort/civil liability litigation and provide support and assistance to the Risk Management Division, as well as providing advice to the Santa Ana Police Department.

GENERAL FUND

CITY ATTORNEY'S OFFICE		FUND 11			
City Attorney's Office		Activity 031			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	1,438,148	1,487,862	1,620,445	1,738,923
6131	Salaries & Wages-Temporary	3,137	13,736	14,475	16,037
6141	Salaries & Wages-Overtime	179	340	500	500
6151	Retirement Plan	15,118	118,251	156,465	167,459
6161	Medicare Insurance	19,725	19,851	26,845	28,633
6171	Employees Insurance	138,837	137,624	183,090	198,137
6172	Retiree Medical Insurance	7,104	13,285	18,215	20,387
6181	Compensation Insurance	32,277	34,554	46,485	52,777
6191	Other Personnel Services	77,498	(29,554)	48,800	50,000
	SUBTOTAL PERSONNEL	1,732,024	1,795,949	2,115,320	2,272,853
6211	Communications	20,226	20,706	31,080	31,080
6221	Training & Transportation	16,730	13,769	30,900	30,900
6251	Other Agency Services	9,240	10,277	15,060	15,060
6291	Other Contractual Services	34,107	28,651	32,090	32,090
	SUBTOTAL CONTRACTUAL	80,303	73,404	109,130	109,130
6391	Operating Materials & Supplies	26,564	25,940	30,000	30,000
	SUBTOTAL COMMODITIES	26,564	25,940	30,000	30,000
6521	Insurance (Risk Management)	5,110	5,470	5,800	6,150
6571	Building & Site Rental	83,390	83,390	88,585	93,457
	SUBTOTAL FIXED CHARGES	88,500	88,860	94,385	99,607
6621	Building	0	0	0	0
6641	Machinery & Equipment	0	0	0	0
6651	Books, Records & Video	0	15,882	15,000	15,000
6661	Computer Software	16,071	5,493	0	0
	SUBTOTAL CAPITAL	16,071	21,376	15,000	15,000
	TOTAL	1,943,463	2,005,529	2,363,835	2,526,590

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
1690	City Attorney	1.00		1.00	
1650	Chief Assistant City Attorney	2.00		2.00	
1620	Senior Assistant City Attorney, Assistant City Attorney, Deputy City Attorney	8.50		8.50	
2790	Legal Management Assistant	1.00		1.00	
7120	Senior Legal Secretary	2.00		2.00	
7150	Senior Legal Office Assistant	1.00		1.00	
1670	Paralegal	2.00		0.00	
	Senior Paralegal	0.00		2.00	
	SUBTOTAL	17.50	0.00	17.50	0.00

* \$ 120,000 in salary and benefits funded by CDBG Fund 135 in Fy06-07 and .5 of attorney funded by Police Dept.

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

CITY MANAGER'S OFFICE				
ACTIVITIES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
11-009 City Manager's Office	573,355	588,261	764,070	952,385
11-010 Council Services	546,583	632,322	731,455	779,020
11-011 Legislative Affairs	406,882	370,755	393,520	398,385
TOTAL	<u><u>1,526,820</u></u>	<u><u>1,591,338</u></u>	<u><u>1,889,045</u></u>	<u><u>2,129,790</u></u>
OPERATING EXPENSE	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6100 Personnel	1,036,060	1,082,645	1,320,855	1,488,705
6200 Contractual	258,835	280,866	274,130	343,130
6300 Commodities	82,837	79,994	127,685	133,685
6500 Fixed Charges	145,468	145,845	156,375	164,270
6600 Capital	3,621	1,988	10,000	0
TOTAL	<u><u>1,526,820</u></u>	<u><u>1,591,338</u></u>	<u><u>1,889,045</u></u>	<u><u>2,129,790</u></u>
Class Code AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
	Full Time	Part Time	Full Time	Part Time
Mayor		1.00		1.00
Councilmembers		6.00		6.00
1790 City Manager *	0.75		1.00	
0090 Assistant City Manager*	1.00		1.00	
0400 Executive Director of External Affairs	1.00		1.00	
7720 Assistant to the City Manager	2.00		2.00	
1070 Secretary to the City Manager *	0.75		1.00	
0900 Executive Assistant *	3.42	1.00	4.00	1.00
TOTAL	<u><u>8.92</u></u>	<u><u>8.00</u></u>	<u><u>10.00</u></u>	<u><u>8.00</u></u>
* Partial funding thru Community Development Agency				

GENERAL FUND

CITY MANAGER'S OFFICE	FUND	11
City Manager's Office	Activity	09
Statement of Purpose		
<p><i>To provide for the effective implementation of the City Council's policy and priorities, advise the Council on reliable methods of responding to community needs, ensure responsible organizational and fiscal management, and promote the philosophy of continuous improvement.</i></p>		
<p style="text-align: center;"><u>SERVICE PROGRAM</u></p> <ul style="list-style-type: none">* Effective development and implementation of the City goals while ensuring responsible organizational fiscal management.* Enhancing the development and implementation of a system for continuous organizational improvement.* Provide research and advice to Council and effectively implement City Council's policies and priorities.		

GENERAL FUND

CITY MANAGER'S OFFICE		FUND			
City Manager's Office		Activity			
		11			
		09			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages Regular	399,152	403,644	500,440	663,450
6141	Salaries -Overtime	1,032	622	1,000	1,000
6151	Retirement Plan	3,847	23,810	41,105	54,495
6161	Medicare Insurance	1,214	1,269	4,165	5,195
6171	Employees Insurance	30,818	23,620	38,715	40,525
6172	Retiree Medical Insurance	1,789	2,674	4,745	6,635
6181	Compensation Insurance	8,499	7,316	11,710	15,750
6191	Other Personnel Services	2,077	0	0	0
	SUBTOTAL PERSONNEL	<u>448,428</u>	<u>462,954</u>	<u>601,880</u>	<u>787,050</u>
6211	Communications	22,707	21,066	21,600	21,600
6221	Training & Transportation	9,737	8,124	24,000	24,000
6251	Other Agency Services	4,124	4,010	7,220	7,220
6291	Other Contractual Services	793	552	2,960	2,960
	SUBTOTAL CONTRACTUAL	<u>37,361</u>	<u>33,752</u>	<u>55,780</u>	<u>55,780</u>
6313	Office Operations	2,050	1,930	1,940	1,940
6382	Gas & Diesel	144	0	400	400
6391	Operating Materials & Supplies	26,118	30,232	41,635	41,635
	SUBTOTAL COMMODITIES	<u>28,311</u>	<u>32,161</u>	<u>43,975</u>	<u>43,975</u>
6511	Equipment Rental, City	11,988	11,980	14,185	14,895
6521	Insurance (Risk Management)	1,820	1,930	2,045	2,170
6571	Building Rental	43,495	43,495	46,205	48,515
	SUBTOTAL FIXED CHARGES	<u>57,303</u>	<u>57,405</u>	<u>62,435</u>	<u>65,580</u>
6641	Machinery & Equipment	1,777	0	0	0
6661	Computer Software	175	1,988	0	0
	SUBTOTAL CAPITAL	<u>1,952</u>	<u>1,988</u>	<u>0</u>	<u>0</u>
	TOTAL OPERATING	<u><u>573,355</u></u>	<u><u>588,260</u></u>	<u><u>764,070</u></u>	<u><u>952,385</u></u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
1790	City Manager *	0.75		1.00	
0090	Assistant City Manager	1.00		1.00	
7720	Assistant to the City Manager	0.75		0.75	
1070	Secretary to the City Manager *	0.50		0.75	
0900	Executive Assistant *	0.42		1.00	
	TOTAL	<u>3.42</u>		<u>4.50</u>	
	<i>* Partial funding thru Community Development Agency</i>	<u><u>3.42</u></u>		<u><u>4.50</u></u>	

GENERAL FUND

CITY MANAGER'S OFFICE	FUND	11
Council Services	Activity	010

Statement of Purpose

To provide administrative assistance and other support services to the Mayor and Councilmembers.

This program provides such services as processing Council requests and resident inquiries; providing materials and staff support in various community meetings; coordinating special presentations by the City Council; providing clerical support to Councilmembers including mail/messenger and scheduling duties; handle special projects and assistance as directed by the City Manager, Mayor, and City Council; responsible for all intergovernmental relations and legislation for the City.

SERVICE PROGRAM

- * Process requests made by Councilmembers and residents to appropriate City departments and ensure that a solution is reached.
- * Monitor Federal and State legislation that may impact cities in general and Santa Ana in particular.
- * Provide advocacy of legislative programs which address issues on the federal, state and county levels in conjunction with the Legislative Operations Committee and the League of California Cities.
- * Provide recommendations addressing legislative concerns at the scheduled meetings of the Legislative Operations Committee for Council Actions.

GENERAL FUND

CITY MANAGER'S OFFICE					FUND	11
Council Services					Activity	010
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	399,932	465,669	495,015	528,035	
6131	Salaries & Wages-Temporary	39,244	4,281	38,970	47,850	
6141	Salaries -Overtime	134	61	1,200	1,200	
6151	Retirement Plan	4,213	36,801	41,475	44,520	
6161	Medicare Insurance	3,681	3,733	4,175	4,590	
6171	Employees Insurance	36,756	40,792	45,485	44,925	
6172	Retiree Medical Insurance	1,778	4,350	4,460	5,280	
6181	Compensation Insurance	8,152	9,177	9,685	10,970	
	SUBTOTAL PERSONNEL	<u>493,888</u>	<u>564,863</u>	<u>640,465</u>	<u>687,370</u>	
6211	Communications	25,282	35,154	30,700	30,700	
6221	Training & Transportation	12,597	10,906	17,500	17,500	
6251	Other Agency Services	0	0	1,800	1,800	
6281	M&R Machinery & Equipment	0	0	1,250	1,250	
6291	Other Contractual Services	988	9,333	3,000	3,000	
	SUBTOTAL CONTRACTUAL	<u>38,867</u>	<u>55,393</u>	<u>54,250</u>	<u>54,250</u>	
6391	Operating Materials & Supplies	428	185	14,125	24,125	
	SUBTOTAL COMMODITIES	<u>428</u>	<u>185</u>	<u>14,125</u>	<u>24,125</u>	
6521	Insurance (Risk Management)	2,540	2,690	2,850	3,020	
6571	Building & Site Rental	9,190	9,190	9,765	10,255	
	SUBTOTAL FIXED CHARGES	<u>11,730</u>	<u>11,880</u>	<u>12,615</u>	<u>13,275</u>	
6641	Machinery & Equipment	1,669	0	10,000	0	
	SUBTOTAL CAPITAL	<u>1,669</u>	<u>0</u>	<u>10,000</u>	<u>0</u>	
	TOTAL	<u><u>546,583</u></u>	<u><u>632,322</u></u>	<u><u>731,455</u></u>	<u><u>779,020</u></u>	

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
0400	Executive Director of External Affairs	1.00		1.00	
7720	Assistant to the City Manager	1.25		0.25	
0670	Executive Assistant to the City Manager	0.00		1.00	
1070	Secretary to the City Manager	0.25		0.25	
0900	Executive Assistant	3.00	1.00	3.00	1.00
	TOTAL	<u>5.50</u>	<u>1.00</u>	<u>5.50</u>	<u>1.00</u>

GENERAL FUND

CITY MANAGER'S OFFICE
Legislative Affairs

FUND 11
Activity 011

Statement of Purpose

To ensure that Councilmembers are provided the means in which to perform their legislative responsibilities and establish municipal policies.

This program provides the services to enable Councilmembers to maintain an awareness of community needs, analyze program possibilities and available resources, select and implement programs, and evaluate the efficiency and effectiveness of City programs.

SERVICE PROGRAM

- * Councilmembers participate in meetings of the City Council, Redevelopment Agency, Housing Authority, Industrial Development Bond Authority, Santa Ana Financing Authority, City Council committees, and in various community meetings, and in presentations on behalf of civic and regional events.
- * Councilmembers also participate in local, state, and national organizations of municipal officials and attend various conferences to promote local needs, to increase knowledge and to share information.

GENERAL FUND

CITY MANAGER'S OFFICE		FUND 11			
Legislative Affairs		Activity 011			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	14,351	13,110	13,225	14,000
6161	Medicare Insurance	0	0	0	0
6181	Compensation Insurance	36	26	285	285
6191	Other Personnel Services	79,357	41,691	65,000	0
	SUBTOTAL PERSONNEL	<u>93,744</u>	<u>54,827</u>	<u>78,510</u>	<u>14,285</u>
6211	Communications	9,134	6,671	5,460	5,460
6221	Training & Transportation	44,948	43,356	38,000	42,000
6251	Other Agency Services	109,238	130,711	110,640	110,640
6291	Other Contractual Services	19,286	10,983	10,000	75,000
	SUBTOTAL CONTRACTUAL	<u>182,606</u>	<u>191,720</u>	<u>164,100</u>	<u>233,100</u>
6313	Office Operations	28,033	27,274	52,845	48,845
6341	Non-Consumable Items	0	0	1,520	1,520
6391	Operating Materials & Supplies	26,064	20,373	15,220	15,220
	SUBTOTAL COMMODITIES	<u>54,097</u>	<u>47,647</u>	<u>69,585</u>	<u>65,585</u>
6521	Insurance (Risk Management)	2,090	2,215	2,350	2,490
6571	Building & Site Rental	74,345	74,345	78,975	82,925
	SUBTOTAL FIXED CHARGES	<u>76,435</u>	<u>76,560</u>	<u>81,325</u>	<u>85,415</u>
	TOTAL	<u><u>406,882</u></u>	<u><u>370,755</u></u>	<u><u>393,520</u></u>	<u><u>398,385</u></u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
	Mayor		1.00		1.00
	Councilmembers		6.00		6.00
	TOTAL		<u><u>7.00</u></u>		<u><u>7.00</u></u>

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

CLERK OF THE COUNCIL OFFICE

ACTIVITIES		ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
11-021	Clerk Administration and Elections	899,388	562,030	786,230	715,640
	TOTAL	<u>899,388</u>	<u>562,030</u>	<u>786,230</u>	<u>715,640</u>
OPERATING EXPENSE		ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6100	Personnel	385,352	452,635	547,720	593,785
6200	Contractual	433,821	29,142	158,735	40,315
6300	Commodities	47,200	44,721	45,730	45,700
6500	Fixed Charges	33,015	33,515	34,045	35,840
6600	Capital	0	2,018	0	0
	TOTAL	<u>899,388</u>	<u>562,030</u>	<u>786,230</u>	<u>715,640</u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 05-06		APPROVED FY 06-07	
		Full Time	Part Time	Full Time	Part Time
1990	Clerk of the Council	1.00		1.00	
	Chief Assistant Clerk of the Council	1.00		1.00	
7290	Senior Deputy Clerk of the Council	2.00		2.00	
7050	Deputy Clerk of the Council	1.00		1.00	
7050	Sr. Administrative Intern	0.00	2.00	0.00	2.00
	TOTAL	<u>5.00</u>	<u>2.00</u>	<u>5.00</u>	<u>2.00</u>

GENERAL FUND

CLERK OF THE COUNCIL
Clerk Administration and Elections

PROGRAM
11-021

Statement of Purpose

To facilitate the legislative policymaking process, to accurately record and validate the proceedings of the City Council, to provide for timely and thorough access to the public record, to conduct the City's elections as required by the Charter and the Elections Code of the State of California and to carry out responsibilities mandated by the Fair Political Practices Act.

This program administers the activities related to Council legislation, processes Council-approved agenda items, manages the public record, and disseminates information concerning Council actions both to City staff and the public. The Clerk's administrative functions are largely mandated by law (Brown Act, Maddy Act, Public Records Act, City Charter, City Code among others) and include preparation and management of legal notices, Agendas, Minutes, deeds, contracts, ordinances, resolutions, and other documents; maintenance of the City Charter, City Code, and Electronic Legislative files (Laserfiche); and coordination of the Citywide records retention schedule.

The Clerk of the Council administers City elections and City election notices, communicates election results, administers the candidacy and nomination process and generally oversees the conduct of elections. Voting services are provided by the Orange County Register of Voters by contract with the City. Additionally, the Clerk of the Council is the local filing officer for the Fair Political Practices Commission (FPPC) and maintains FPPC records.

Accomplishments in FY 05-06 & FY 06-07

- * Updated City Precinct Maps
- * Conducted 2006 Municipal Election
- * In conjunction with the City Attorney, revised the City's Conflict of Interest Code Disclosure categories and employee designations
- * Completed 2006 Elections Brochure
- * Updated 2007 Boards & Commissions Brochure
- * Revised Citywide Records Retention Schedule
- * Revised Clerk of the Council's webpage
- * Conducted training for new City Commissioners on the Brown Act, Public Records Act, and parliamentary procedures, in conjunction with the City Attorney's Office

Action Plan for FY 2007-08

- * Conduct training for Board and Commission secretaries to streamline the agenda and minutes preparation process
- * Assist all full time Clerk of the Council staff in attaining the Professional Municipal Clerk (CMC) status
- * Streamline agreement and insurance processes

GENERAL FUND

CLERK OF THE COUNCIL OFFICE					FUND	11
Clerk Administration and Elections					Activity	021
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	314,259	348,999	413,550	449,020	
6131	Salaries & Wages-Temporary	17,703	17,002	28,160	28,160	
6141	Salaries & Wages-Overtime	9,713	2,430	1,085	8,285	
6151	Retirement	2,926	26,763	34,955	36,325	
6161	Medicare Insurance	4,991	5,288	6,405	6,680	
6171	Employees Insurance	28,537	32,829	48,810	48,810	
6172	Retiree Health Insurance	1,850	2,829	3,970	5,140	
6181	Compensation Insurance	5,373	6,082	6,685	7,265	
6191	Other Personnel	0	10,413	4,100	4,100	
	SUBTOTAL PERSONNEL	<u>385,352</u>	<u>452,635</u>	<u>547,720</u>	<u>593,785</u>	
6211	Communications	5,661	7,191	8,660	7,160	
6221	Training & Travel	8,670	10,585	8,680	8,680	
6231	Advertising	3,538	5,821	8,820	7,320	
6251	Other Agency Services	845	518	8,355	3,355	
6291	Other Contractual Services	415,107	5,027	124,220	13,800	
	SUBTOTAL CONTRACTUAL	<u>433,821</u>	<u>29,142</u>	<u>158,735</u>	<u>40,315</u>	
6391	Operating Materials & Supplies	47,200	44,721	45,730	45,700	
	SUBTOTAL COMMODITIES	<u>47,200</u>	<u>44,721</u>	<u>45,730</u>	<u>45,700</u>	
6521	Insurance (Risk Management)	8,310	8,810	9,340	9,900	
6571	Building & Site Rental	24,705	24,705	24,705	25,940	
	SUBTOTAL FIXED CHARGES	<u>33,015</u>	<u>33,515</u>	<u>34,045</u>	<u>35,840</u>	
6661	Computer Software	0	2,018	0	0	
	SUBTOTAL CAPITAL	<u>0</u>	<u>2,018</u>	<u>0</u>	<u>0</u>	
	TOTAL	<u><u>899,388</u></u>	<u><u>562,030</u></u>	<u><u>786,230</u></u>	<u><u>715,640</u></u>	

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
1990	Clerk of the Council	1.00		1.00	
	Chief Assistant Clerk of the Council	1.00		1.00	
7290	Senior Deputy Clerk of the Council	2.00		2.00	
7050	Deputy Clerk of the Council	1.00		1.00	
7050	Sr. Administrative Intern	0.00	2.00	0.00	2.00
	TOTAL	<u>5.00</u>	<u>2.00</u>	<u>5.00</u>	<u>2.00</u>

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

FINANCE & MANAGEMENT SERVICES				
ACTIVITIES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
11-170 Management & Support	627,487	689,461	1,259,170	908,650
11-171 Accounting	938,720	1,007,570	1,264,155	1,038,955
11-172 Payroll	0	0	0	422,210
11-173 Purchasing	785,729	894,691	1,038,545	1,050,575
11-175 Treasury & Customer Service	711,773	788,003	1,080,635	1,157,585
11-179 Information Services	1,081,375	1,035,138	1,523,825	1,518,825
TOTAL	<u>4,145,083</u>	<u>4,414,863</u>	<u>6,166,330</u>	<u>6,096,800</u>
OPERATING EXPENSE	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6100 Personnel	4,756,128	5,092,809	6,345,600	6,448,235
6200 Contractual	763,817	672,361	1,254,375	1,276,545
6300 Commodities	349,401	323,054	404,010	372,480
6500 Fixed Charges	(1,746,880)	(1,713,110)	(1,837,655)	(2,000,460)
6600 Capital	5,922	23,055	0	0
6700 Debt Service	16,695	16,694	0	0
TOTAL	<u>4,145,083</u>	<u>4,414,863</u>	<u>6,166,330</u>	<u>6,096,800</u>
Class Code AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
	Full Time	Part Time	Full Time	Part Time
1190 Executive Director, Finance & Management	0.15		0.15	
1180 Assistant Director of Finance & Mgmt Svcs	1.00		0.75	
0190 Administrative Services Manager	0.65		0.65	
1170 Treasury Manager	1.00		1.00	
0960 Information Services Manager	0.25		0.25	
0490 Budget & Research Manager	0.91		1.00	
2660 Applications Systems Manager	1.00		0.95	
1150 Accountant II	3.00		4.00	
1140 Accountant I	2.00		2.00	
7010 Accounting Assistant	2.00		2.00	
1240 Business Tax Collector/Inspector	2.00		2.00	
1340 Purchasing Supervisor	0.50		1.00	
1350 Buyer	4.00		3.50	
1330 Computer Operations Coordinator	1.00		1.00	
1440 Computer Operator	1.00		1.00	
1220 Customer Service Representative	12.00		12.00	
2670 Information Services Representative	0.50	8.00	0.50	8.00
7009 Accounts Payable Supervisor	1.00		1.00	
1720 Management Analyst	1.00		1.00	
0547 Purchasing Specialist	1.00		1.00	

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

FINANCE & MANAGEMENT SERVICES

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
1210	Meter Reader Collector	5.00		5.00	
0020	Micro Systems Technician	1.00		1.00	
7400	Payroll Systems Analyst	1.00		1.00	
7410	Payroll Assistant	0.00		0.00	
7410	Payroll Technician	3.00		3.00	
	Sr. Payroll Technician	0.00		1.00	
2630	Principal Programmer Analyst	7.00		7.00	
1870	Revenue & Contract Compliance Auditor	1.00		1.00	
7680	Revenue Processing Assistant	1.00		1.00	
1090	Revenue Supervisor	1.00		1.00	
7490	Senior Accountant	1.00		2.00	
7280	Senior Accounting Assistant	4.00		3.00	
7390	Executive Secretary	1.00		1.00	
0150	Senior Management Analyst	0.90		0.90	
0495	Senior Budget Analyst	1.00		1.00	
7330	Senior Office Assistant	1.00		1.00	
7020	Treasury Services Supervisor	1.00		1.00	
0270	Assistant Buyer (PTCS)		1.00		1.00
9060	Senior Clerical Aide (P/T)		3.00		2.00
	Account Clerk I (P/T)		0.00		2.00
9790	Budget Intern (PT)		2.00		2.00
8600	Student Intern (PT)		1.00		1.00
9120	Data Entry Clerk (PT)		2.00		3.00
9775	Municipal Utility Reader-Collector (PT)		1.00		1.00
	TOTAL GENERAL FUND	<u>65.86</u>	<u>18.00</u>	<u>67.65</u>	<u>20.00</u>
	SECTION 3: INTERNAL FUNDS				
71-176	Central Services	4.42	2.00	4.42	3.00
73-105	Building Maintenance	20.18	13.00	22.20	12.00
75-111	Fleet Maintenance	27.46	3.00	27.43	3.00
75-112	Stores & Property Control	3.03	2.00	3.03	3.00
85-107	Corporate Yard Operations		3.00		3.00
102-171	Communication Services	3.67		3.67	
109-179	IS Strategic Plan	11.13		14.35	
	SECTION 5: SPECIAL REVENUE				
31-141	Air Quality Management Trust Fund	0.25		0.25	
	TOTAL PERSONNEL	<u>70.14</u>	<u>23.00</u>	<u>75.35</u>	<u>24.00</u>
	TOTAL PERSONNEL	<u>136.00</u>	<u>41.00</u>	<u>143.00</u>	<u>44.00</u>

GENERAL FUND

FINANCE & MANAGEMENT SERVICES
Management & Support

PROGRAM
11-170

Statement of Purpose

To provide quality financial management services to the City organization and to insure prudent use and maintenance of the City's financial resources and physical assets.

This program provides direction and support to Finance & Management Services. The Division is responsible for the improvement of operational efficiency through internal audits and special research, and the review, preparation, and monitoring of the City's operating and capital budgets.

SERVICE PROGRAM

ACCOUNTING

To provide accurate, meaningful, and responsive accounting services, internal control systems and financial reports in accordance with generally accepted accounting principles.

PURCHASING/PAYROLL/CENTRAL SERVICES

To supply quality and economical material and services to City departments which are promptly priced, purchased, provided, and paid. To process an accurate payroll that complies with all state and federal tax and labor laws, and conforms to negotiated pay and benefits as identified in employee contracts. To provide reprographic and messenger services to all City departments.

TREASURY/CUSTOMER SERVICE

To provide for the receipt, custody, and investment of City funds in a prompt and courteous manner through sound and prudent policies.

INFORMATION SERVICES

To provide responsive and accurate automated management information resources to user departments through modern technology.

BUILDING MAINTENANCE

To maintain safe, secure, attractive, and efficient City buildings and equipment through regular custodial services and preventative maintenance.

FLEET SERVICES

To provide safe, attractive, and efficient vehicles to City departments through procurement assistance, preventative maintenance, and repair.

GENERAL FUND

FINANCE & MANAGEMENT SERVICES		FUND 11			
Management & Support Services		Activity 170			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	420,875	413,686	554,335	414,395
6131	Salaries & Wages-Temporary	12,202	54,106	70,865	57,645
6141	Salaries & Wages-Overtime	12,032	11,523	28,330	15,000
6151	Retirement Plan	3,945	32,237	46,245	34,250
6161	Medicare Insurance	6,389	6,829	8,345	6,095
6171	Employees Insurance	43,989	51,472	60,405	49,225
6172	Retiree Health Insurance	1,583	3,526	4,605	3,905
6181	Compensation Insurance	7,059	6,892	9,225	7,675
6191	Other Personnel Services	1,124	4,970	180,595	100,000
	SUBTOTAL PERSONNEL	<u>509,198</u>	<u>585,241</u>	<u>962,950</u>	<u>688,190</u>
6211	Communications	10,934	11,622	11,130	11,130
6221	Training & Transportation	32,183	28,066	46,180	39,180
6251	Other Agency Services	3,168	2,571	4,150	2,650
6291	Other Contractual Services	11,573	12,109	187,505	119,775
	SUBTOTAL CONTRACTUAL	<u>57,858</u>	<u>54,368</u>	<u>248,965</u>	<u>172,735</u>
6391	Operating Materials & Supplies	30,644	22,900	19,390	18,390
	SUBTOTAL COMMODITIES	<u>30,644</u>	<u>22,900</u>	<u>19,390</u>	<u>18,390</u>
6521	Insurance (Risk Management)	6,575	6,970	7,390	7,835
6571	Building & Site Rental	19,275	19,275	20,475	21,500
	SUBTOTAL FIXED CHARGES	<u>25,850</u>	<u>26,245</u>	<u>27,865</u>	<u>29,335</u>
6641	Machinery & Equipment	3,937	0	0	0
6661	Computer Software	0	707	0	0
	SUBTOTAL CAPITAL	<u>3,937</u>	<u>707</u>	<u>0</u>	<u>0</u>
	TOTAL	<u><u>627,487</u></u>	<u><u>689,461</u></u>	<u><u>1,259,170</u></u>	<u><u>908,650</u></u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
1190	Executive Director, Finance & Management	0.15		0.15	
1180	Assistant Director of Finance & Mgmt Svcs	0.10		0.10	
0190	Administrative Services Manager	0.22		0.00	
6400	Budget & Research Manager	0.91		1.00	
0150	Senior Management Analyst	0.40		0.90	
0495	Senior Budget Analyst	1.00		1.00	
7390	Executive Secretary	1.00		1.00	
7410	Payroll Technician	3.00		0.00	
7400	Payroll Systems Analyst	1.00		0.00	
9790	Budget Intern (PT)		2.00		2.00
9070	Senior Clerical Aide (PT)		1.00		0.00
	TOTAL	<u>7.78</u>	<u>3.00</u>	<u>4.15</u>	<u>2.00</u>
<i>FY07-08 Allocation Changes:</i>					
<i>Admin Svcs Mgr (.22) transferred to account 011-172</i>					
<i>Payroll Technician (3) transferred to account 011-172</i>					
<i>Payroll Systems Analyst (1) transferred to I.S. account 109-200</i>					

GENERAL FUND

FINANCE & MANAGEMENT SERVICES		PROGRAM		
Accounting		11-171		
Statement of Purpose				
<p><i>To provide responsive accounting services within generally accepted accounting principles.</i></p> <p>The responsibilities of this division include billing/collection of accounts receivables, pre-audit and payment of claims, grant/contract compliance, ledger reconciliation, maintenance of fixed assets and long-term debt records, include offering financial support to operating departments that includes providing financial analyses upon request, accurate and timely preparation of the City's Comprehensive Annual Financial Report (CAFR) and the Single Audit Report of Federal and California grants.</p>				
Accomplishments in FY 06-07				
<ul style="list-style-type: none"> * Received awards from the Government Finance Officers Association (GFOA) for outstanding financial reporting. * Finished conversion of required accounting reports from hard copies to a more sophisticated paperless computerized record retention system. 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Receive awards from the Government Finance Officers Association (GFOA) for outstanding financial reporting. * Select the New Financial System Software and begin the Project implementation plan. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of purchase orders and payment vouchers preaudited	19,150	18,613	18,700	18,700
# of false alarms, hazardous material, and other miscellaneous receivables billed	16,631	13,609	14,000	14,000
\$ value of miscellaneous accounts receivable billed	\$31,302,695	\$36,044,724	\$40,000,000	\$40,100,000
Efficiency				
Accounting Division cost as a percentage (%) of total City expenditures	0.252%	0.328%	0.350%	0.350%
Effectiveness				
% of miscellaneous accounts receivable collected without use of private collection agencies	79.26%	79.00%	79.00%	79.00%

GENERAL FUND

FINANCE & MANAGEMENT SERVICES		FUND 11			
Accounting Division		Activity 171			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	658,226	658,337	785,480	643,380
6131	Salaries & Wages-Temporary	8,727	22,796	27,380	35,880
6141	Salaries & Wages-Overtime	15,580	30,245	37,360	37,360
6151	Retirement Plan	6,029	51,966	59,850	52,245
6161	Medicare Insurance	5,152	6,017	6,670	6,480
6171	Employees Insurance	86,968	88,832	93,715	90,285
6172	Retiree Health Insurance	4,896	4,093	5,910	6,195
6181	Compensation Insurance	7,725	8,571	9,000	7,945
6191	Other Personnel Services	44,050	54,200	135,500	62,500
	SUBTOTAL PERSONNEL	837,353	925,057	1,160,865	942,270
6211	Communications	10,167	11,338	12,260	12,260
6221	Training & Transportation	2,639	8,699	20,000	20,000
6251	Other Agency Services	802	1,876	1,865	1,865
6291	Other Contractual Services	3,841	3,198	85,990	85,990
	SUBTOTAL CONTRACTUAL	17,449	25,111	120,115	120,115
6391	Operating Materials & Supplies	44,841	19,099	48,930	48,930
	SUBTOTAL COMMODITIES	44,841	19,099	48,930	48,930
6511	Equipment Rental, City	0	30	0	0
6521	Insurance (Risk Management)	6,580	6,970	7,390	7,835
6535	Customer Services Charge	0	0	(106,245)	(114,950)
6571	Building & Site Rental	31,160	31,160	33,100	34,755
	SUBTOTAL FIXED CHARGES	37,740	38,160	(65,755)	(72,360)
6641	Machinery & Equipment	964	143	0	0
6661	Computer Software	373	0	0	0
	SUBTOTAL CAPITAL	1,337	143	0	0
	TOTAL	938,720	1,007,570	1,264,155	1,038,955

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
1180	Assistant Director of Finance & Mgmt Svcs	0.60		0.35	
7490	Senior Accountant*	1.00		2.00	
1150	Accountant II **	3.00		4.00	
1140	Accountant I	2.00		2.00	
7280	Senior Accounting Assistant	2.00		2.00	
7010	Accounting Assistant	1.00		1.00	
9041	Account Clerk I		2.00		2.00
	TOTAL	9.60	2.00	11.35	2.00

1 Supervising Accountant charged to I.S. Strategic Plan Fund.
1 Senior Accountant charged to I.S. Strategic Plan Fund
1 Accountant II charged to Community Development Agency (CDA)

FY07-08 Allocation Changes:
**1 Senior Accountant transferred from CDA. Funding will remain in CDA.*
***1 Accountant II transferred CDA. Funding will remain in CDA.*

GENERAL FUND

FINANCE & MANAGEMENT SERVICES		PROGRAM		
Payroll Services		11-172		
Statement of Purpose				
<p><i>To process an accurate payroll that complies with all relevant tax and labor laws, and conforms to negotiated pay and benefits as identified in employee contracts.</i></p> <p>The payroll group provides accurate preparation, distribution and reporting of payroll, ensuring that employees are paid correctly, that all applicable vendors are paid correctly, and that all reporting requirements are met. Applicable vendors include PERS, deferred compensation program provider, unions, recipients of garnishment payments, charities and government taxing entities.</p>				
Accomplishments in FY 05-06 & FY 06-07				
<ul style="list-style-type: none"> * Implemented 9/80 work schedule for non-safety employees * Initiated Trimesterly Timekeeper Meetings * Upgraded to newest version of the HR/PR software * Implemented Deferred Compensation Loan Program 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Implement Direct Deposit * Seek technical solutions and/or business practice changes to streamline processes * Develop Payroll Administrative Procedures Manual 				
PERFORMANCE MEASURES		Actual	Estimated	Objective
		FY 05-06	FY 06-07	FY 07-08
Service Level				
* Average # of payroll checks and direct deposits processed per pay period		2,144	2,175	2,175
* Average # of vendor checks processed per pay period		67	66	66
* Total # of months in year w/out an IRS Penalty		12	12	12
* Number of W-2s processed		2,439	2,394	2,394
* Number of corrected W-2s		1	0	0
<p>Note: A separate activity for payroll was created for FY 07-08.</p>				

GENERAL FUND

FINANCE & MANAGEMENT SERVICES					FUND	11
Payroll					Activity	172
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	0	0	0	294,385	
6131	Salaries & Wages-Temporary	0	0	0	16,215	
6141	Salaries & Wages-Overtime	0	0	0	20,000	
6151	Retirement Plan	0	0	0	24,790	
6161	Medicare Insurance	0	0	0	4,505	
6171	Employees Insurance	0	0	0	41,030	
6172	Retiree Health Insurance	0	0	0	2,945	
6181	Compensation Insurance	0	0	0	3,840	
6191	Other Personnel Services	0	0	0	0	
	SUBTOTAL PERSONNEL	<u>0</u>	<u>0</u>	<u>0</u>	<u>407,710</u>	
6211	Communications	0	0	0	5,000	
6221	Training & Transportation	0	0	0	7,000	
6251	Other Agency Services	0	0	0	1,500	
6291	Other Contractual Services	0	0	0	0	
	SUBTOTAL CONTRACTUAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>13,500</u>	
6391	Operating Materials & Supplies	0	0	0	1,000	
	SUBTOTAL COMMODITIES	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,000</u>	
6571	Building & Site Rental	0	0	0	0	
	SUBTOTAL FIXED CHARGES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
6641	Machinery & Equipment	0	0	0	0	
	SUBTOTAL CAPITAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	TOTAL	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>422,210</u></u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	
0190	Administrative Services Manager	0.00		0.22		
7410	Payroll Technician	0.00		3.00		
	Senior Payroll Technician*	0.00		1.00		
9070	Senior Clerical Aide		0.00	0.00	1.00	
	TOTAL	<u>0.00</u>	<u>0.00</u>	<u>4.22</u>	<u>1.00</u>	
<p><i>One (1) Payroll Systems Analyst funded thru the I.S. Strategic Plan Fund</i></p> <p><i>* One (1) Payroll Technician reallocated to a Senior Payroll Technician</i></p> <p><i>FY07-08 Allocation Changes:</i> <i>Admin Svs Mgr (.22) transferred from account 011-170</i> <i>Payroll Technician (3) transferred from account 011-170</i> <i>Payroll Technician (1) transferred from I.S. account 109-200</i></p>						

GENERAL FUND

FINANCE & MANAGEMENT SERVICES		PROGRAM		
Purchasing		11-173		
Statement of Purpose				
<p><i>To effectively provide quality economical products and services to City departments which are promptly priced, purchased, provided, and paid.</i></p> <p>This program provides centralized purchasing and accounts payable services for the City. Purchasing works with all City agencies to develop technical specifications, advertising and bidding procedures, and payment processing to ensure quality products and services are purchased while adhering to the City Charter and City Code requirements.</p>				
Accomplishments in FY 05-06 & FY 06-07				
<ul style="list-style-type: none"> * Greater use of City's webpage in the purchasing process * Updated and improved vendor database * Modernized Purchasing Code to implement e-Procurement * Updated vendor brochure "How to do Business with the City of Santa Ana" 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Initiate process for accepting bids on-line * Take an active role in implementing new ERP software * Provide training to purchasing users in City agencies, based on revisions to the Purchasing Code 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
Purchase material and services by preparing and reviewing specifications, evaluating and selecting vendors, and processing bids:				
Purchase Orders processed/paid	4,721	5,636	4,523	4,523
Direct Payment Vouchers processed/paid	14,429	13,088	14,262	14,262
Invoices paid	46,279	48,414	47,363	47,363
Request for Council Action				
# Prepared	174	182	175	140
Dollar Volume	\$18,636,796	\$ 17,730,504	\$ 18,589,226	\$ 16,730,303

GENERAL FUND

FINANCE & MANAGEMENT SERVICES		FUND 11			
Purchasing		Activity 173			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	555,926	561,543	696,105	665,845
6131	Salaries & Wages-Temporary	64,583	59,320	77,395	115,740
6141	Salaries & Wages-Overtime	14,860	13,762	14,435	14,435
6151	Retirement Plan	5,856	44,885	59,450	50,805
6161	Medicare Insurance	7,157	8,072	9,970	10,085
6171	Employees Insurance	54,444	52,188	71,145	79,170
6172	Retiree Health Insurance	3,905	3,650	5,710	6,660
6181	Compensation Insurance	6,624	8,669	8,785	9,465
6191	Other Personnel Services	0	14,785	0	4,900
	SUBTOTAL PERSONNEL	<u>713,355</u>	<u>766,872</u>	<u>942,995</u>	<u>957,105</u>
6211	Communications	10,163	10,476	11,585	11,585
6221	Training & Transportation	555	1,596	4,105	7,105
6251	Other Agency Services	2,002	714	5,030	3,030
6291	Other Contractual Services	298	52,715	4,900	0
	SUBTOTAL CONTRACTUAL	<u>13,018</u>	<u>65,501</u>	<u>25,620</u>	<u>21,720</u>
6391	Operating Materials & Supplies	12,238	8,850	15,000	14,000
	SUBTOTAL COMMODITIES	<u>12,238</u>	<u>8,850</u>	<u>15,000</u>	<u>14,000</u>
6521	Insurance (Risk Management)	6,575	6,970	7,390	7,835
6571	Building & Site Rental	40,355	44,750	47,540	49,915
	SUBTOTAL FIXED CHARGES	<u>46,930</u>	<u>51,720</u>	<u>54,930</u>	<u>57,750</u>
6641	Machinery & Equipment	0	1,748	0	0
6661	Computer Software	188	0	0	0
	SUBTOTAL CAPITAL	<u>188</u>	<u>1,748</u>	<u>0</u>	<u>0</u>
	TOTAL	<u><u>785,729</u></u>	<u><u>894,691</u></u>	<u><u>1,038,545</u></u>	<u><u>1,050,575</u></u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
0190	Administrative Services Manager	0.43		0.43	
1180	Assistant Director of Finance & Mgmt Svcs	0.10		0.10	
0150	Senior Management Analyst	0.50		0.00	
1340	Purchasing Supervisor	0.50		1.00	
1350	Buyer *	4.00		3.50	
7280	Senior Accounting Assistant	1.00		1.00	
7009	Accounts Payable Supervisor	1.00		1.00	
7010	Accounting Assistant	1.00		1.00	
0547	Purchasing Specialist	1.00		1.00	
7330	Senior Office Assistant	1.00		1.00	
9070	Senior Clerical Aide		1.00		1.00
9120	Data Entry Clerk		0.00		1.00
0270	Assistant Buyer (PTCS)		1.00		1.00
	TOTAL	<u>10.53</u>	<u>2.00</u>	<u>10.03</u>	<u>3.00</u>

* .50 of a Buyer is charged to the I.S. Strategic Plan fund.
 * .50 Sr. Management Analyst transferred to Management and Support Services 011-170.

GENERAL FUND

FINANCE & MANAGEMENT SERVICES		PROGRAM		
Treasury & Municipal Utility Services		11-175		
Statement of Purpose				
<p><i>To provide for the receipt, custody and investment of City funds in a prompt and courteous manner through sound and prudent policies.</i></p> <p>This program is responsible for the receipt, custody and recordation of all revenues, and for managing the City's investment portfolio and the debt service on City bond issues. Treasury staff bills and collects several of the City's major revenues such as business licenses, dog licenses, utility users tax, hotel visitor tax, paramedic subscriptions, and municipal utility user charges. Municipal Utility Services (MUS) staff handles water meter reading and water turn-ons and turn-offs.</p>				
Accomplishments in FY 2006-07				
<ul style="list-style-type: none"> * Analysis completed with recommendations approved for implementation of on-line electronic payment of municipal utility services. * Analysis completed with recommendations approved for revenue auditing program(s) to secure all revenues belonging to the City. 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Implement on-line electronic payment of municipal utility services. * Implement recommendation for auditing program(s) to secure all revenues. * Complete analysis and make recommendations for implementation of on-line or electronic payment of licensing and taxing programs. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of business tax accounts	24,810	25,108	25,400	25,400
# of hotel visitor's tax reports processed	480	483	483	483
# of dog licenses	12,026	11,634	12,000	12,000
# of MUS bills processed	271,416	272,431	273,000	273,000
# of water meters read	266,490	267,036	267,500	267,500
# of customers served at cashier counters	93,598	100,625	101,000	101,000
# of delinquent MUS accounts turned off	1,534	2,071	2,000	2,000
# of utility user tax remittances	2,508	2,460	2,500	2,500
# of utility user max tax remittances	37	35	37	37
# of paramedic payments processed	4,618	4,004	4,000	4,000
# of parking citations payments processed	11,948	14,800	14,000	14,000
# of MAR payments processed	12,322	10,039	10,000	10,000
Efficiency				
Average Meter Reader reads per day	550	550	550	550
Effectiveness				
% of payments received and processed same day	100%	100%	100%	100%
% of available funds invested	100%	100%	100%	100%

GENERAL FUND

FINANCE & MANAGEMENT SERVICES		FUND 11			
Treasury & Customer Service		Activity 175			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	1,308,580	1,302,555	1,399,270	1,574,430
6131	Salaries & Wages-Temporary	153,799	167,295	231,605	192,865
6141	Salaries & Wages-Overtime	7,626	12,321	22,280	22,280
6151	Retirement Plan	12,440	102,288	122,805	136,065
6161	Medicare Insurance	17,353	18,075	20,025	21,900
6171	Employees Insurance	172,165	166,287	177,520	218,415
6172	Retiree Health Insurance	9,081	9,578	12,415	15,785
6181	Compensation Insurance	23,255	24,941	27,335	30,735
6191	Other Personnel Services	10,452	4,046	2,430	2,430
	SUBTOTAL PERSONNEL	1,714,751	1,807,386	2,015,685	2,214,905
6211	Communications	25,256	27,999	21,050	30,000
6221	Training & Transportation	2,812	3,255	5,295	5,295
6241	Janitorial & Housekeeping	0	0	200	0
6251	Other Agency Services	616	576	1,450	1,450
6281	M&R Machinery & Equipment	3,725	4,087	4,560	4,560
6291	Other Contractual Services	171,081	141,016	242,055	275,020
6294	Lease Payments	55,795	55,643	55,825	55,905
	SUBTOTAL CONTRACTUAL	259,286	232,576	330,435	372,230
6391	Operating Materials & Supplies	232,421	240,394	259,660	259,660
	SUBTOTAL COMMODITIES	232,421	240,394	259,660	259,660
6511	Equipment Rental, City	37,115	37,115	39,130	41,085
6521	Insurance (Risk Management)	6,575	6,970	7,390	7,835
6535	Customer Services	(1,618,625)	(1,618,625)	(1,639,180)	(1,809,020)
6571	Building & Site Rental	63,555	63,555	67,515	70,890
	SUBTOTAL FIXED CHARGES	(1,511,380)	(1,510,985)	(1,525,145)	(1,689,210)
6641	Machinery & Equipment	0	1,938	0	0
6661	Computer Software	0	0	0	0
	SUBTOTAL CAPITAL	0	1,938	0	0
6771	Capitalized Lease Obligation	16,695	16,694	0	0
	SUBTOTAL DEBT SERVICE	16,695	16,694	0	0
	TOTAL	711,773	788,003	1,080,635	1,157,585

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
1170	Treasury Manager	1.00		1.00	
1180	Assistant Director of Finance & Mgmt Svcs	0.10		0.10	
1720	Management Analyst	1.00		1.00	
1870	Revenue & Contract Compliance Auditor	1.00		1.00	
7020	Treasury Services Supervisor	1.00		1.00	
1090	Revenue Supervisor	1.00		1.00	
1240	Business Tax Collector/Inspector	2.00		2.00	
7280	Senior Accounting Assistant	1.00		1.00	
1220	Customer Service Representative	12.00	8.00	12.00	5.00
1210	Meter Reader Collector	5.00		5.00	
7680	Revenue Processing Assistant	1.00		1.00	
9775	Municipal Utility Reader-Collector		1.00		1.00
9120	Data Entry Clerk		2.00		2.00
8600	Student Intern		1.00		1.00
	TOTAL	26.10	12.00	26.10	9.00

GENERAL FUND

FINANCE & MANAGEMENT SERVICES		PROGRAM		
Information Services		11-179		
Statement of Purpose				
<p><i>To provide timely and accurate management information; storage, retrieval, analysis of data employing microcomputers, servers and mainframe computers connected via local and wide area networks; and telephone facsimile services -- services all designed to improve the productivity and effectiveness of the City's operating departments.</i></p> <p>The Information Services division acts as an information center providing technology assistance to City departments in the design, development and implementation of the City's information management systems. Information Services staff support over 2000 plus end-users, 600 mainframe-based application programs, three client/server-based and three web-based Enterprise business systems; the City's wide area network with connection to the Internet; seven department local area networks; 120 servers in two data centers with 24 tera bytes of data capacity, 150+ managed network switches and routers, first/second line support to over 700/2100 microcomputer systems/devices, and 100 high speed data circuits.</p>				
Accomplishments in FY 05-06 & FY 06-07				
<ul style="list-style-type: none"> * 100% on-time system performance for payroll/housing assistance/vendor checks, utility bills, and business licenses. * Provided management and administrative support of the Police Department's Data Center and the City's Data Center. * Configured/supported 67 Blackberry handheld devices and administered the City's Blackberry Enterprise Server. * Configured and supported new Microsoft Mobile Data Devices for City Councilmembers. * Configured/installed 149 microcomputers, printers & scanners (five of which were for new ACM & Councilmembers). * Upgraded all networked devices to handle change in Daylight Savings Time avoiding any impact to City operations. * Created a new patron tracking application for the Library computer labs. * Provided infrastructure & support for both SAFD sponsored EOC and the SAPD Departmental Operations Center. * Increased wireless data usage to all marked Police cars and Fire apparatus. 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Continue to provide superior technology support to the City Councilmembers and City Executives. * Continue programming and computer operations support for key City business systems, including the payroll, financial, business license, and property information systems. * Support technology-based Homeland Security initiatives. * Continue efforts to proactively manage enterprise wide area network and local area networks to preclude downtime. * Manage network bandwidth to accommodate increasing computer-based activities as part of City operations. * Upgrade the Risk Management System. * Major upgrade to the Library's TLC system, includes enhanced functionality to allow users to create their own reports. * Partner with the Library to successfully enhance the youth services' tutor labs. * Complete joint effort with SAPD to implement integrated Jail Management System. * Increase reliability and speed of wireless data network & upgrade data backup capabilities for more protection. * Remodel the Data Center to provide reliable environmental infrastructure and to better utilize space. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
Total # of software systems maintained	51	51	51	52
# of mainframe-based software source and object code programs maintained	1,380	1,380	1,380	1,380
# of mobile data access devices supported: Blackberry/mobile PC's			150 / 202	150 / 250
Volume of data stored and managed	24 TB	26 TB	43 TB	40 TB
# of networked devices supported: first + second level	2,079	2,133	2,133	2,200
# of domains/network subnets supported	4/157	3/165	4/158	2/165
# of micro computer service requests	1,500	1,750	1,309	1,500
Efficiency: Network uptime percentage	99.95%	99.95%	99.95%	99.95%

GENERAL FUND

FINANCE & MANAGEMENT SERVICES		FUND 11			
Information Services		Activity 179			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	859,858	829,705	970,165	975,645
6141	Salaries & Wages-Overtime	316	1,220	41,000	36,000
6151	Retirement	8,349	64,811	79,490	80,140
6161	Medicare Insurance	11,461	10,960	13,125	13,240
6171	Employees Insurance	84,757	84,431	96,580	109,965
6172	Retiree Health Insurance	6,254	6,405	8,095	9,755
6181	Compensation Insurance	10,476	10,722	12,805	13,750
6191	Other Personnel Services	0	0	41,845	0
	SUBTOTAL PERSONNEL	<u>981,471</u>	<u>1,008,253</u>	<u>1,263,105</u>	<u>1,238,495</u>
6211	Communications	37,487	41,965	24,000	61,230
6221	Training & Transportation	3,547	9,170	31,450	41,225
6251	Other Agency Services	1,087	1,807	7,720	7,720
6291	Other Contractual Services	374,085	241,863	466,070	465,630
	SUBTOTAL CONTRACTUAL	<u>416,206</u>	<u>294,805</u>	<u>529,240</u>	<u>575,805</u>
6391	Operating Materials & Supplies	29,257	31,811	61,030	30,500
	SUBTOTAL COMMODITIES	<u>29,257</u>	<u>31,811</u>	<u>61,030</u>	<u>30,500</u>
6511	Equipment Rental, City	1,225	18,600	1,475	0
6521	Insurance (Risk Management)	6,575	6,970	7,390	7,835
6534	Charges to Other Departments	(430,560)	(430,560)	(430,560)	(430,560)
6571	Building & Site Rental	76,740	86,740	92,145	96,750
	SUBTOTAL FIXED CHARGES	<u>(346,020)</u>	<u>(318,250)</u>	<u>(329,550)</u>	<u>(325,975)</u>
6641	Machinery & Equipment	460	13,854	0	0
6661	Computer Software	0	4,665	0	0
	SUBTOTAL CAPITAL	<u>460</u>	<u>18,519</u>	<u>0</u>	<u>0</u>
	TOTAL	<u><u>1,081,375</u></u>	<u><u>1,035,138</u></u>	<u><u>1,523,825</u></u>	<u><u>1,518,825</u></u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
0960	Information Services Manager	0.25		0.25	
1180	Assistant Director of Finance & Mgmt Svcs	0.10		0.10	
1330	Computer Operations Coordinator	1.00		1.00	
2660	Applications Systems Manager	1.00		0.95	
2630	Principal Programmer Analyst	7.00		7.00	
0020	Micro Systems Technician	1.00		1.00	
1440	Computer Operator	1.00		1.00	
2670	Information Services Representative	0.50		0.50	
	TOTAL	<u>11.85</u>		<u>11.80</u>	

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

FIRE DEPARTMENT

ACTIVITIES		ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
011-320	Office of the Fire Chief	813,180	983,907	1,032,045	662,345
011-321	Fire Prevention	987,231	1,553,956	1,926,380	1,659,490
011-322	Fire Communications	1,640,283	1,862,319	1,809,680	1,556,760
011-323	Fire Suppression & EMS	35,343,617	35,804,314	39,274,790	43,087,430
011-324	Fire Information Technology	0	0	856,420	851,490
011-325	Fire Training	941,998	925,533	929,715	737,270
011-327	Fire Maintenance	1,606,420	1,610,409	1,392,125	1,555,740
011-328	Fiscal & Budget	0	0	0	355,940
	TOTAL	<u>41,332,728</u>	<u>42,740,438</u>	<u>47,221,155</u>	<u>50,466,465</u>
OPERATING EXPENSE		ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6100	Personnel	37,258,599	38,813,714	43,366,730	45,985,900
6200	Contractual	1,312,797	1,447,695	1,253,820	1,771,955
6300	Commodities	919,646	606,446	768,750	709,115
6500	Fixed Charges	1,518,282	1,605,350	1,830,220	1,997,860
6600	Capital	321,766	265,593	0	0
6700	Debt Service	1,637	1,640	1,635	1,635
	TOTAL	<u>41,332,728</u>	<u>42,740,438</u>	<u>47,221,155</u>	<u>50,466,465</u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
03190	Fire Chief	1.00		1.00	
03160	Deputy Fire Chief	2.00		2.00	
03150	Fire Battalion Chief	4.00		4.00	
03080	Fire Captain	51.00		51.00	
03010	Fire Engineer	45.00		45.00	
03000	Firefighter	145.00		148.00	
03180	Fire Marshal	1.00		1.00	
00151	Principal Management Analyst	1.00		1.00	
03550	Paramedic	1.00		1.00	
06110	Fire Training Coordinator	1.00		1.00	
03500	Fire Safety Analyst	2.00		2.00	
03440	Fire Safety Specialist III	4.00		4.00	
02950	Fire Education Specialist II	1.00		1.00	
00660	Fire Communications Supervisor	1.00		1.00	
03480	Fire Services Dispatcher	8.00		8.00	
07090	Lead Accounting Assistant	1.00		1.00	
07010	Accounting Assistant	1.00		1.00	
01060	Systems Technician	1.00		1.00	
07390	Executive Secretary	1.00		1.00	
07330	Senior Office Assistant	3.00		3.00	
02680	Data Entry Specialist	1.00		1.00	
00060	Receptionist	1.00		1.00	
03470	Fire Alarm & Maintenance Leader	1.00		1.00	
03460	Fire Alarm & Maintenance Technician	1.00		1.00	
01310	Stock Clerk	1.00		1.00	
	Total General Fund Positions	<u>280.00</u>		<u>283.00</u>	
	Grant Positions				
03150	Fire Battalion Chief	1.00		1.00	
	Total Grant Fund Positions	<u>1.00</u>		<u>1.00</u>	
	Total Fire Department Positions	<u>281.00</u>		<u>284.00</u>	

GENERAL FUND

FIRE DEPARTMENT
Office of the Fire Chief

PROGRAM
011-320

Statement of Purpose

To mitigate the impact of hazardous situations on life, property, and the environment through effective response, prevention, and preparedness programs while maintaining a high level of employee efficiency, safety and well-being.

The Office of the Fire Chief provides executive supervision, direction, and control over the various programs of the Fire Department. The office is also the liaison between State and County fire agencies and other City departments.

SERVICE PROGRAM

FIELD OPERATIONS

To maintain an aggressive and efficient response force capable of providing effective control of hazards within the community and rescue and advanced life support to our citizens.

SUPPORT SERVICES

To ensure an effective mitigating response to hazardous situations through quality communications and maintenance of skills, equipment and facilities, thereby establishing an appropriate level of preparedness.

FIRE PREVENTION

To reduce the impact of hazardous situations on life and property by providing quality Fire Prevention, Safety Awareness and Code Enforcement programs and to reduce the threat of criminal fires through investigation and aggressive prosecution.

ADMINISTRATION

Provides support functions to the entire Fire Department and is a liaison to other City Agencies on fiscal, personnel, and support functions.

GENERAL FUND

FIRE DEPARTMENT					FUND	11
Office of the Fire Chief					Activity	320
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	579,304	614,436	675,430	390,975	
6131	Salaries & Wages-Temporary	0	4,771	16,710	13,300	
6141	Salaries & Wages-Overtime	1,486	28,970	5,615	3,275	
6151	Retirement Plan	56,546	90,981	92,860	71,550	
6161	Medicare Insurance	6,899	5,255	5,350	3,785	
6171	Employees Insurance	53,130	65,446	86,930	44,155	
6172	Retiree Medical Insurance	5,208	7,489	8,260	4,480	
6181	Compensation Insurance	27,751	36,708	33,040	26,050	
6191	Other Personal Services	191	0	0	0	
	SUBTOTAL PERSONNEL	730,514	854,056	924,195	557,570	
6211	Communications	0	5,477	5,140	7,360	
6221	Training & Transportation	29,020	27,378	36,680	35,680	
6251	Other Agency Services	1,120	1,401	1,500	1,140	
6291	Other Contractual Services	28,346	17,436	21,750	21,500	
	SUBTOTAL CONTRACTUAL	58,486	51,692	65,070	65,680	
6391	Other Material & Supplies	24,180	15,791	32,700	28,925	
	SUBTOTAL COMMODITIES	24,180	15,791	32,700	28,925	
6511	Equipment Rental, City	0	0	10,080	10,170	
	SUBTOTAL FIXED CHARGES	0	0	10,080	10,170	
6621	Buildings	0	25,405	0	0	
6641	Machinery & Equipment	0	36,117	0	0	
6661	Computer Software	0	847	0	0	
	SUBTOTAL CAPITAL	0	62,369	0	0	
	TOTAL	813,180	983,907	1,032,045	662,345	

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
03190	Fire Chief	1.00		1.00	
03080	Fire Captain	1.00		1.00	
00151	Principal Management Analyst *	1.00		0.00	
07390	Executive Secretary	1.00		1.00	
07090	Lead Accounting Assistant *	1.00		0.00	
07010	Accounting Assistant *	1.00		0.00	
07330	Senior Office Assistant *	1.00		0.00	
00060	Receptionist	1.00		1.00	
		<u>8.00</u>		<u>4.00</u>	
	* Moved to 011-328				

GENERAL FUND

FIRE DEPARTMENT	PROGRAM			
Fire Prevention	011-321			
Statement of Purpose				
<i>To provide quality fire prevention safety awareness and code enforcement programs.</i>				
Accomplishments in FY 2004-06 & FY 2006-07				
<ul style="list-style-type: none"> * Developed the Hazardous Materials Area Plan * Offered the Community Emergency Response Team training to approximately 120 residents * Successfully marketed the E-compliance program & added service stations to the HazMat database * Developed & delivered the 24/7 Records Management System (RMS) throughout the Agency * Developed & adopted an 800 MHz radio functionality ordinance 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Modify the municipal fire life safety ordinances & adopt the International Fire Code * Begin regionalizing the Haztrakr database countywide * Develop the Prevention Division's portion of the City's website to include fire life safety information downloads * Deliver the SAPIN program to the Agency through a wireless network 				
PERFORMANCE MEASURES	Actual FY 04-05	Actual FY 05-06	Estimated FY 06-07	Objective FY 07-08
Service Levels				
Inspections (in hours)				
High-Rise	420	500	420	500
Detention	250	250	250	250
Institutional - others	375	400	375	400
New construction	2,000	2,000	2,000	2,500
Business applications - licenses	1,250	100	1,250	100
Underground tanks	1,600	1,500	1,600	1,600
Haz-Mat disclosures	1,800	1,800	1,800	1,800
Occupancy	900	900	900	900
# of plan checks completed	1,800	1,920	2,200	2,000
# of fire safety programs presented	250	250	250	400
Efficiency				
Inspections completed within				
48 hours of request	93%	90%	95%	95%
72 hours of request	97%	97%	97%	97%
Plans submitted, reviewed & returned in 15 days	50%	50%	75%	75%

GENERAL FUND

FIRE DEPARTMENT					FUND	11
Fire Prevention					Activity	321
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	608,008	962,675	1,157,780	1,054,750	
6131	Salaries & Wages-Temporary	9,217	2,990	23,525	27,290	
6141	Salaries & Wages-Overtime	44,813	72,078	49,275	51,745	
6151	Retirement Plan	85,276	175,607	133,225	149,975	
6161	Medicare Insurance	6,416	12,087	15,365	14,025	
6171	Employees Insurance	78,077	111,369	323,985	124,800	
6172	Retiree Medical Insurance	5,617	12,932	14,405	16,195	
6181	Compensation Insurance	23,467	63,399	51,825	56,780	
6191	Other Personal Services	90	0	0	0	
	SUBTOTAL PERSONNEL	860,979	1,413,138	1,769,385	1,495,560	
6211	Communications	0	9,496	15,940	1,070	
6221	Training & Transportation	7,549	9,430	10,000	10,000	
6251	Other Agency Services	845	3,575	3,215	3,215	
6291	Other Contractual Services	8,091	10,755	10,000	18,200	
6294	Lease Payments	5,516	5,501	5,495	5,480	
	SUBTOTAL CONTRACTUAL	22,002	38,757	44,650	37,965	
6391	Other Material & Supplies	35,650	28,666	30,120	30,120	
	SUBTOTAL COMMODITIES	35,650	28,666	30,120	30,120	
6511	Equipment Rental, City	66,963	66,965	75,135	88,755	
6571	Buildings Rental	0	4,790	5,455	5,455	
	SUBTOTAL FIXED CHARGES	66,963	71,755	80,590	94,210	
6771	Lease Purchase	1,637	1,640	1,635	1,635	
	SUBTOTAL DEBT SERVICE	1,637	1,640	1,635	1,635	
	TOTAL	987,231	1,553,956	1,926,380	1,659,490	

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
03180	Fire Marshal	1.00		1.00	
03500	Fire Safety Analyst	2.00		2.00	
03440	Fire Safety Specialist III	4.00		4.00	
02950	Fire Education Specialist II	1.00		1.00	
07330	Senior Office Assistant	1.00		1.00	
03080	Fire Captain	1.00		1.00	
03000	Firefighter	2.00		2.00	
		<u>12.00</u>		<u>12.00</u>	

GENERAL FUND

FIRE DEPARTMENT		PROGRAM		
Fire Communications		011-322		
Statement of Purpose				
<p><i>To ensure emergency & routine communications are handled in a timely & efficient manner to ensure proper response and mitigation by City personnel & equipment.</i></p>				
Accomplishments in FY 2005-06 & FY 2006-07				
<ul style="list-style-type: none"> * Began implementation of the "prevention" module of the new records management system software (RMS) * Continued upgrades to the public address, and alerting systems at all fire stations * Began implementation of the "mobile data computer" system for First Responders * Began developing and evaluating a wireless computer network for First Responders and prevention inspections * Hired and trained two additional part-time Fire Communications Operators * Upgraded the Emergency 9-1-1 telephone system 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Continue the implementation of the Computer-Aided-Dispatch (CAD) & Mobile Data Computer (MDC) project * Continue the implementation of the wireless computer network * Complete the upgrade of the Communication 911 center * Provide refresher courses in Emergency Medical Dispatching * Begin implementation of a county-wide geographic information system (GIS) * Investigate solutions to ADA issues at Fire Dispatch. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Levels				
# of 9-1-1 calls received	18,723	19,102	19,000	20,000
# of 9-1-1 calls dispatched	18,225	18,061	18,500	19,500
# of non 9-1-1 calls processed	1,735	1,913	1,800	1,900
Efficiency				
# telephone calls handled per dispatcher per day	90	90	90	90
% of time computer system was available	100%	100%	100%	100%
% of time technical support was available	100%	100%	100%	100%

GENERAL FUND

FIRE DEPARTMENT					FUND	11
Fire Communications					Activity	322
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	642,064	734,096	928,135	655,210	
6131	Salaries & Wages-Temporary	29,426	38,247	29,810	0	
6141	Salaries & Wages-Overtime	212,594	278,006	193,750	203,460	
6151	Retirement Plan	6,247	87,776	118,400	50,150	
6161	Medicare Insurance	6,992	9,180	12,545	7,275	
6171	Employees Insurance	81,832	85,238	74,735	87,975	
6172	Retiree Medical Insurance	6,240	13,869	12,760	10,590	
6181	Compensation Insurance	9,723	33,563	25,315	18,035	
	SUBTOTAL PERSONNEL	995,118	1,279,976	1,395,450	1,032,695	
6211	Communications	254,569	221,496	234,360	282,625	
6221	Training & Transportation	6,375	5,375	7,500	1,500	
6251	Other Agency Services	1,400	1,417	1,000	250	
6291	Other Contractual Services	205,457	303,542	49,940	117,950	
	SUBTOTAL CONTRACTUAL	467,800	531,829	292,800	402,325	
6391	Other Material & Supplies	157,214	13,096	100,000	100,000	
	SUBTOTAL COMMODITIES	157,214	13,096	100,000	100,000	
6511	Equipment Rental, City	13,093	13,090	21,430	21,740	
	SUBTOTAL FIXED CHARGES	13,093	13,090	21,430	21,740	
6641	Machinery & Equipment	7,058	21,032	0	0	
6661	Computer Software	0	3,296	0	0	
	SUBTOTAL CAPITAL	7,058	24,327	0	0	
	TOTAL	<u>1,640,283</u>	<u>1,862,319</u>	<u>1,809,680</u>	<u>1,556,760</u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	
00660	Fire Communications Supervisor	1.00		1.00		
03480	Fire Services Dispatcher	8.00		8.00		
		<u>9.00</u>		<u>9.00</u>		

GENERAL FUND

FIRE DEPARTMENT		PROGRAM		
Fire Suppression & EMS		011-323		
Statement of Purpose				
<p><i>To maintain an aggressive fire suppression force that can provide effective control of hazards in the community and the most efficient basic & advanced medical services, to ensure the safety of City residents and City employees, maintaining compliance with all State & Federal regulations for infectious control.</i></p> <p>The Suppression Program has the primary duty of saving lives, prevention, suppression and control of fires, as well as protection and salvage of all properties exposed to fire. This program also provides emergency response to calls for emergency basic life support services and other non-fire emergencies that threaten life and property.</p>				
Accomplishments in FY 2005-06 & FY 2006-07				
<ul style="list-style-type: none"> * Deployed USAR Team to New Orleans as part of California Task Force 5 * Participated in joint Fire Dept. Police Dept. unified command training and exercise * Provided Wildlands Supervisor training for fifty-five (55) supervisory personnel * Provided in-house fire officer orientation for all new fire captains * Started the project of converting all plot plans of target hazard to an electronic version * Completed department-wide company evaluations * Provided in-house Engineer academy for all new Fire Engineers * Recruited and hired five (5) Probationary Firefighters * Provided Paramedic training for Four (4) Firefighter at Saddleback College * Provided instructors for Citizens Emergency Response Training (CERT) for 26 members of the community * Provided department-wide training relative to Anthrax detection system at regional postal facility 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Conduct department-wide company evaluations * Continue multi-company all hazard training exercises * Continue an in-house training academies for Captains, Engineer, and new Firefighters * Continue in-house analysis of suppression activities designed around the TQS approach * Provide OES Wild land training for all personnel * Participate in USAR Exercises with California Task Force 5 * Provide for wildland Strike Team Leader training to 6 members of the Department * Continue department-wide all hazard training for Haz Mat and USAR incidents 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Levels				
# of fire & non-medical calls for service	2,363	6,538	5,500	3,000
# of medical aid calls for service	16,324	11,494	14,500	15,000
# of station companies responses	40,045	38,769	41,500	40,000
Efficiency				
Emergency calls for service responded to within				
five minutes	80%	Not Available	80%	80%
six minutes	85%	Not Available	85%	85%
seven minutes	95%	Not Available	95%	95%

GENERAL FUND

FIRE DEPARTMENT					FUND	11
Fire Suppression & Emergency Medical Services					Activity	323
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	18,867,990	18,430,975	21,778,875	23,639,200	
6113	Salaries Retirement Payout	432,749	261,903	470,250	470,250	
6141	Salaries & Wages-Overtime	5,750,213	6,381,975	5,695,180	5,681,655	
6151	Retirement Plan	4,083,298	4,038,151	4,878,470	5,193,400	
6161	Medicare Insurance	172,364	183,174	192,410	219,005	
6171	Employees Insurance	1,973,662	1,958,553	2,075,575	3,000,670	
6172	Retiree Medical Insurance	188,284	323,708	277,170	373,145	
6181	Compensation Insurance	2,110,044	2,232,758	2,067,300	2,185,595	
6191	Other Personal Services	40,309	0	0	0	
	SUBTOTAL PERSONNEL	33,618,914	33,811,197	37,435,230	40,762,920	
6211	Communications	0	22,386	20,125	32,710	
6221	Training & Transportation	29,575	24,174	22,500	36,500	
6251	Other Agency Services	7,419	6,952	5,250	3,500	
6281	M&R Machinery & Equipment	0	4,875	0	0	
6291	Other Contractual Services	199,802	222,253	115,180	325,780	
	SUBTOTAL CONTRACTUAL	236,796	280,641	163,055	398,490	
6311	Office Supplies	165	0	0	0	
6331	Uniforms, Badges & Tools	0	0	0	0	
6391	Other Material & Supplies	129,781	272,736	162,200	154,545	
	SUBTOTAL COMMODITIES	129,946	272,736	162,200	154,545	
6511	Equipment Rental, City	1,122,614	1,190,790	1,265,350	1,511,485	
6521	Liability Insurance	234,860	248,950	248,955	259,990	
	SUBTOTAL FIXED CHARGES	1,357,474	1,439,740	1,514,305	1,771,475	
6641	Machinery & Equipment	487	0	0	0	
	SUBTOTAL CAPITAL	487	0	0	0	
	TOTAL	<u>35,343,617</u>	<u>35,804,314</u>	<u>39,274,790</u>	<u>43,087,430</u>	

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
03160	Deputy Fire Chief	1.00		1.00	
03150	Fire Battalion Chief	3.00		3.00	
03080	Fire Captain	46.00		46.00	
03010	Fire Engineer	45.00		45.00	
03000	Firefighter *	141.00		144.00	
03550	Paramedic	1.00		1.00	
07330	Senior Office Assistant **	0.00		1.00	
		<u>237.00</u>		<u>241.00</u>	
	* Add 3 per MOU				
	** From 011-325				

GENERAL FUND

FIRE DEPARTMENT Fire Information Technology	PROGRAM 011-324																																													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%; background-color: #e0e0e0; padding: 2px;">Statement of Purpose</td> <td style="padding: 5px;"> <p><i>To provide timely and accurate Information Technology management, maintain the Fire Department's Computer Aided Dispatch (CAD) and computer network systems.</i></p> </td> </tr> </table>		Statement of Purpose	<p><i>To provide timely and accurate Information Technology management, maintain the Fire Department's Computer Aided Dispatch (CAD) and computer network systems.</i></p>																																											
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	Actual	Actual	Estimated	Objective																																										
	FY 04-05	FY 05-06	FY 06-07	FY 07-08																																										
Service Levels																																														
# of software applications maintained	n/a	n/a	10	10																																										
# of desktop computer systems supported	n/a	n/a	120	120																																										
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GENERAL FUND

FIRE DEPARTMENT					FUND	11
Fire Information Technology					Activity	324
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	0	0	302,955	196,990	
6131	Salaries & Wages-Temporary	0	0	0	0	
6141	Salaries & Wages-Overtime	0	0	1,000	1,050	
6151	Retirement Plan	0	0	32,520	28,730	
6161	Medicare Insurance	0	0	1,565	1,505	
6171	Employees Insurance	0	0	30,335	25,570	
6172	Retiree Medical Insurance	0	0	2,545	2,455	
6181	Compensation Insurance	0	0	9,680	9,230	
6191	Other Personal Services	0	0	0	0	
	SUBTOTAL PERSONNEL	0	0	380,600	265,530	
6211	Communications	0	0	3,200	3,760	
6221	Training & Transportation	0	0	0	1,200	
6251	Other Agency Services	0	0	0	0	
6291	Other Contractual Services	0	0	400,000	548,000	
	SUBTOTAL CONTRACTUAL	0	0	403,200	552,960	
6391	Other Material & Supplies	0	0	72,620	33,000	
	SUBTOTAL COMMODITIES	0	0	72,620	33,000	
6641	Machinery & Equipment	0	0	0	0	
	SUBTOTAL CAPITAL	0	0	0	0	
	TOTAL	0	0	856,420	851,490	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	
02680	Data Entry Specialist	1.00		1.00		
01060	Systems Technician	1.00		1.00		
03000	Firefighter	1.00		1.00		
		3.00		3.00		

GENERAL FUND

FIRE DEPARTMENT	PROGRAM			
Fire Training	011-325			
Statement of Purpose				
<i>To provide current training to all department personnel to assure an appropriate level of preparedness and an effective response to emergency situations.</i>				
Accomplishments in FY 2005-06 & FY 2006-07				
<ul style="list-style-type: none"> * Continued presenting all Federal, State & Local Mandated Training in Emergency Medical Technician, Haz-Mat First Responder, Driver Certification and Infection Control, specialized classes in Utilities, Firefighting Foam, Light Aircraft, ICS, Technical Rescue Truck, Search & Rescue, Rapid Intervention, Incident Command, Disaster/Terrorism, Swift Water Rescue and Emergency Management programs * Completed the temporary training facility at Centennial Park, consisting of modular classrooms and offices. * Started discussions of funding and design for Fire Training Tower and support building. 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Identify funding source for construction of fire training tower and support buildings. * Continue presenting all Federal, State & Local Mandated Training in Emergency Medical Technician, Haz-Mat First Responder, Driver Certification and Infection Control, specialized classes in Utilities, Firefighting Foam, Light Aircraft, ICS, Technical Rescue Truck, Search & Rescue, Rapid Intervention, Incident Command, Disaster/Terrorism, Swift Water Rescue and Emergency Management programs 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Levels				
Training Hours Per Year				
Hazardous Materials First Responder	3,200	3,500	3,325	3,500
Fire Officers	1,200	1,500	1,225	1,400
Company Readiness Evaluation	120	180	120	120
Emergency Medical Technicians	6,400	6,500	6,650	6,500
Hours of I-NET broadcasts	4,500	5,400	4,500	5,500
Hours of in-service for Fire Reserves	13,056	4,800	18,750	5,000
Efficiency				
Suppression employees trained	200	200	210	210
Officers trained	51	55	55	58
Reserves trained	48	45	75	50

GENERAL FUND

FIRE DEPARTMENT					FUND	11
Fire Training					Activity	325
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	597,238	540,202	595,330	454,525	
6131	Salaries & Wages-Temporary	0	0	2,715	12,000	
6141	Salaries & Wages-Overtime	12,045	55,176	2,715	2,855	
6151	Retirement Plan	106,941	107,339	124,995	94,715	
6161	Medicare Insurance	2	3,491	4,160	180	
6171	Employees Insurance	46,409	45,089	51,275	36,610	
6172	Retiree Medical Insurance	4,776	5,969	7,470	6,735	
6181	Compensation Insurance	<u>63,338</u>	<u>60,529</u>	<u>51,640</u>	<u>37,375</u>	
	SUBTOTAL PERSONNEL	830,748	817,796	840,300	644,995	
6211	Communications	0	8,153	6,245	4,800	
6221	Training & Transportation	11,087	6,638	10,605	7,500	
6251	Other Agency Services	481	355	1,000	250	
6291	Other Contractual Services	10,215	12,411	16,100	20,000	
6294	Lease Payments	<u>37,622</u>	<u>37,373</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL CONTRACTUAL	59,405	64,930	33,950	32,550	
6391	Other Material & Supplies	<u>25,671</u>	<u>14,148</u>	<u>26,000</u>	<u>26,000</u>	
	SUBTOTAL COMMODITIES	25,671	14,148	26,000	26,000	
6511	Equipment Rental, City	<u>24,937</u>	<u>24,940</u>	<u>29,465</u>	<u>33,725</u>	
	SUBTOTAL FIXED CHARGES	24,937	24,940	29,465	33,725	
6651	Books, Records & Videos	1,236	0	0	0	
6661	Computer Software	0	3,290	0	0	
6661 1	Computer Software - <1,000	<u>0</u>	<u>429</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL CAPITAL	1,236	3,719	0	0	
	TOTAL	<u><u>941,998</u></u>	<u><u>925,533</u></u>	<u><u>929,715</u></u>	<u><u>737,270</u></u>	

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
03160	Deputy Fire Chief	1.00		1.00	
03150	Fire Battalion Chief	1.00		1.00	
03080	Fire Captain	2.00		2.00	
06110	Fire Training Coordinator	1.00		1.00	
07330	Senior Office Assistant *	<u>1.00</u>		<u>0.00</u>	
		<u><u>6.00</u></u>		<u><u>5.00</u></u>	
	* Moved to 011-323				

GENERAL FUND

FIRE DEPARTMENT		PROGRAM		
Fire Maintenance		011-327		
Statement of Purpose				
<p><i>To ensure the proper preventative maintenance and repair of all City facilities and equipment to assure an appropriate level of response and preparedness.</i></p> <p>This program maintains the Fire Department facilities, equipment and apparatus.</p>				
Accomplishments in FY 2005-06 & FY 2006-07				
<ul style="list-style-type: none"> * Completed phase II of electrical upgrades to two fire stations * Replaced emergency generators at three fire stations * Remodeled kitchens at three fire stations * Replaced heating, ventilation & air conditioning systems (HVACS) at three fire stations * Replaced concrete parking and drive areas at one fire station * Painted the exterior or interior of five fire stations and the fire administration building * Repaired roofs at two fire stations * Tested all ground ladders to meet NFPA standards 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Begin phase II of electrical upgrades at two additional fire stations * Paint the exterior or interior of two fire stations * Replace heating, ventilation & air conditioning systems (HVACS) at one fire stations * Remodel kitchens at three fire stations * Replace emergency generators at two fire stations * Replace carpet at two stations * Complete concrete repairs at two fire stations * Test all ground ladders to meet NFPA standards 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Levels				
Maintenance (repairs/man-hours)				
Alarm/Communications Systems	165 / 425	122/310	200 / 400	200/400
Structural Repairs	47 / 282	44/289	75 / 2500	75 / 2500
Carpentry	39 / 725	32/455	30 / 900	30 / 900
Plumbing	75 / 875	110/987	80 / 300	80 / 300
Electrical	115 / 465	88/358	45 / 1500	45 / 1500
Preventive Maintenance	75 / 250	88/350	75 / 800	75 / 800
Station Equipment	100 / 400	101/300	40 / 225	40 / 225
Equipment Maintenance				
Underground Fuel Tank Test	6	0	6	1
Service Test - Aerial Truck	4	4	4	4
Service Test - Pumper Truck	14	14	14	14
Service Test - Crane	0	1	1	1
Feet of Ground Ladders Tested	2,400	700	1,310	2,400

GENERAL FUND

FIRE DEPARTMENT					FUND	11
Fire Maintenance					Activity	327
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	164,054	392,585	442,230	602,375	
6131	Salaries & Wages-Temporary	14,935	37,568	0	16,590	
6141	Salaries & Wages-Overtime	16,861	39,480	17,320	18,190	
6151	Retirement Plan	1,226	75,268	81,195	116,990	
6161	Medicare Insurance	0	326	0	805	
6171	Employees Insurance	20,016	45,321	43,590	68,215	
6172	Retiree Medical Insurance	1,003	6,633	5,550	9,305	
6181	Compensation Insurance	4,231	40,369	31,685	43,835	
	SUBTOTAL PERSONNEL	222,325	637,552	621,570	876,305	
6201	Utilities	178,666	192,763	185,000	216,645	
6211	Communications	0	2,824	3,070	2,000	
6221	Training & Transportation	667	947	1,250	500	
6251	Other Agency Services	446	2,095	930	500	
6261	M&R Buildings & Grounds	41,852	1,145	0	0	
6281	M&R Machinery & Equipment	18,202	1,093	0	0	
6291	Other Contractual Services	228,476	278,977	60,845	60,500	
6294	Lease Payments	0	0	0	0	
	SUBTOTAL CONTRACTUAL	468,308	479,846	251,095	280,145	
6331	Uniforms, Badges & Tools	0	2,660	0	125,000	
6391	Other Material & Supplies	546,985	259,349	345,110	207,750	
	SUBTOTAL COMMODITIES	546,985	262,009	345,110	332,750	
6511	Equipment Rental, City	55,816	55,825	65,850	66,540	
6571	Buildings Rental	0	0	108,500	0	
	SUBTOTAL FIXED CHARGES	55,816	55,825	174,350	66,540	
6621	Buildings	164,676	146,003	0	0	
6641	Machinery & Equipment	148,309	29,175	0	0	
	SUBTOTAL CAPITAL	312,985	175,178	0	0	
	TOTAL	<u>1,606,420</u>	<u>1,610,409</u>	<u>1,392,125</u>	<u>1,555,740</u>	

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
03080	Fire Captain	1.00		1.00	
03000	Firefighter	1.00		1.00	
03470	Fire Alarm & Maintenance Leader	1.00		1.00	
03460	Fire Alarm & Maintenance Technician	1.00		1.00	
01310	Stock Clerk	1.00		1.00	
		<u>5.00</u>		<u>5.00</u>	

GENERAL FUND

FIRE DEPARTMENT
Fiscal & Budget

PROGRAM
011-328

Statement of Purpose

To provide budgetary accountability to the Fire Department.

SERVICE PROGRAM

Budget

Prepare and monitor the annual budget process
Prepare monthly forecasts of financial position, including expenditures and revenues
Provide budgetary & fiscal expertise to Fire Management
Provide cause & effect and cost analyst of a budgetary nature

Purchasing

Process purchase requests, including Material Releases, while following the City's procedures

Account Payables

Process Direct Payment Vouchers for payment of invoices
Process Direct Payment Vouchers for reimbursements to employees
Maintain proper Petty Cash accountability

Administration

Monitor agreements & contracts for compliance
Track industrial injuries & insure that proper documentation is kept
Complete & update the annual OSHA log
Prepare & process certifications for hiring, separations and salary changes
Prepare the Department's Requests for Council Actions
Prepare the Departmental revenue deposits going to Treasury

Payroll

Process the semi-monthly payroll
Research and resolve payroll questions
Assist City Payroll in reconciling payroll issues

GENERAL FUND

FIRE DEPARTMENT Fiscal & Budget					FUND Activity	11 328
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	0	0	0	257,760	
6131	Salaries & Wages-Temporary	0	0	0	19,440	
6141	Salaries & Wages-Overtime	0	0	0	2,625	
6151	Retirement Plan	0	0	0	20,335	
6161	Medicare Insurance	0	0	0	2,475	
6171	Employees Insurance	0	0	0	40,775	
6172	Retiree Medical Insurance	0	0	0	2,355	
6181	Compensation Insurance	0	0	0	4,560	
6191	Other Personal Services	0	0	0	0	
	SUBTOTAL PERSONNEL	0	0	0	350,325	
6211	Communications	0	0	0	840	
6221	Training & Transportation	0	0	0	1,000	
6251	Other Agency Services	0	0	0	0	
6291	Other Contractual Services	0	0	0	0	
	SUBTOTAL CONTRACTUAL	0	0	0	1,840	
6391	Other Material & Supplies	0	0	0	3,775	
	SUBTOTAL COMMODITIES	0	0	0	3,775	
6511	Equipment Rental, City	0	0	0	0	
	SUBTOTAL FIXED CHARGES	0	0	0	0	
6641	Machinery & Equipment	0	0	0	0	
6661	Computer Software	0	0	0	0	
	SUBTOTAL CAPITAL	0	0	0	0	
	TOTAL	0	0	0	355,940	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	
00151	Principal Management Analyst *	0.00		1.00		
07090	Lead Accounting Assistant *	0.00		1.00		
07010	Accounting Assistant *	0.00		1.00		
07330	Senior Office Assistant *	0.00		1.00		
		<u>0.00</u>		<u>4.00</u>		
	* Moved from 011-320 --new activity					

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

LIBRARY

ACTIVITIES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
11-212 Community Library Services-Adult Program	936,212	1,160,878	1,333,990	1,493,055
11-213 Community Library Services-Youth Program	712,326	1,099,175	1,475,005	1,517,575
11-214 Administration & Support Services	1,169,909	732,224	986,000	981,780
11-215 Outreach Library Services	484,514	11,500	0	0
11-216 Technology & Support Services	370,274	1,016,500	1,257,550	1,237,490
TOTAL	<u>3,673,235</u>	<u>4,020,278</u>	<u>5,052,545</u>	<u>5,229,900</u>

OPERATING EXPENSE	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6100 Personnel	2,409,213	2,500,586	3,256,520	3,696,210
6200 Contractual	398,358	551,341	712,295	635,910
6300 Commodities	88,094	60,640	107,205	124,360
6500 Fixed Charges	431,065	327,808	446,750	473,615
6600 Capital	346,505	579,903	529,775	299,805
TOTAL	<u>3,673,235</u>	<u>4,020,278</u>	<u>5,052,545</u>	<u>5,229,900</u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
5190	Library Director	1.00		1.00	
5120	Assistant Library Director	1.00		1.00	
6650	Library Outreach Manager	1.00		1.00	
1720	Management Analyst	1.00		1.00	
5111	Supervising Librarian	4.00		4.00	
5109	Senior Librarian	13.00		14.00	
5180	Assistant Librarian	1.00		0.00	
7330	Senior Office Assistant	0.00		1.00	
5100	Senior Library Technician (T) *	1.00		1.00	
7010	Accounting Assistant	0.00		1.00	
5080	Library Technician	3.00		5.00	
5060	Senior Library Services Assistant	1.00		1.00	
5055	Supervising Library Services Assistant	3.00		3.00	
5050	Library Services Assistant	5.00		3.00	
5140	Library Specialist	1.00		1.00	
7440	Library Aide	1.00		1.00	
7010	Accounting Assistant (PTCS)		1.00		0.00
5180	Assistant Librarian (PTCS)		3.00		0.00
5050	Library Services Assistant (PTCS)		5.00		0.00
9180	Librarian / PT		3.00		1.00
8170	Senior Library Assistant		2.00		1.00
9190	Library Assistant		3.00		3.00
9200	Library Clerk I		10.00		11.00
8410	Senior Tutor		3.00		17.00
8420	Tutor		5.00		7.00
9290	Library Page		10.00		10.00
	TOTAL	<u>37.00</u>	<u>45.00</u>	<u>39.00</u>	<u>50.00</u>

* Upon vacancy, position converts to Assistant Librarian

GENERAL FUND

LIBRARY	PROGRAM			
Adult Services	11-212			
Statement of Purpose				
<p><i>To provide a variety of timely materials, quality information and services that are useful and promote learning and enjoyment for adults in Santa Ana's ethnically diverse population.</i></p> <p>Adult Services provides information via phone and to the walk-in public. Patrons are assisted in material selection and the use of library resources and services. This division also evaluates library materials for purchase and remove in accord with the collection development plan. Adult Services staffs & maintains the Santa Ana History Room, which collects and makes available to the public materials & information on Santa Ana, Orange County, and California History. This division also provides book selection & delivery services to Shut-In residents of Santa Ana. Adult Services coordinates programs with Youth Services & Technology & Support Services.</p>				
Accomplishments in FY 06-07				
<ul style="list-style-type: none"> * Improved the collection by discarding over 20,000 outdated or damaged items. * Improved patrons' opportunity to learn Spanish by providing Spanish learning software on 3 public computers. * Expanded the Library's presence in the community by establishing an ongoing partnership with libraries and historical organizations providing local history information. * Further increased students' access to curriculum-related materials by increasing the number of e-reference books online by 50%. * Through partnership with nonprofit organization selling unwanted library materials, earned \$3,500.00 for Friends. 				
Action Plan for FY 2007-2008				
<ul style="list-style-type: none"> * Reorganize and rationalize the Santa Ana History Room to make information more easily available to patrons. * Explore improved access to information through acquisition of more comprehensive & user-friendly online databases. * Improve staff efficiency and public service by transferring Passport Acceptance duties to clerical staff, and increasing hours of service. * Continue to improve collection by evaluating at least 20% of 137,108 items and removing/replacing outdated/damaged materials. 				
PERFORMANCE MEASURES	Actual FY 04-05	Actual FY 05-06	Estimated FY 06-07	Objective FY 07-08
Service Levels				
Adult materials loaned	228,450	111,533	80,020	85,500
Adult materials read in library (new stat)	N/A	N/A	48,118	52,500
Materials added	10,252	4,946	5,175	6,025
Information requests	51,250	38,509	25,859	30,050
Items deleted (new stat)	N/A	N/A	23,970	22,775
Periodical/Microfilm use	11,075/2,825	14,182/200	10,176/987	11,000/1225
Class/Tours Visits and Attendance	15/510	8/200	10/150	15/250
Tours/Attendance *FY 06-07 Stats combined above	30/650	18/450	0	0
New Adult Library cards issued	8,150	6,228	5,308	6225
Computer Workshops/Attendance	210	18/121	43/291	45/300
Shut Ins stops/Materials loaned	*	160/350	120/704	NA
Shut Ins volunteers/Hours	*	18/750	9/240	10/300
Volunteer Services system-wide volunteers/Hours	*	190/3408	184/6755	190/7000
Efficiency				
Cost per item loaned in Adult Services	\$4.10	\$10.38	\$10.35	\$10.82
Effectiveness				
Percent of adults holding library cards	N/A	N/A	N/A	23.0%
*Previous data in account 11-215				

GENERAL FUND

LIBRARY		FUND			
Adult Services		Activity			
		11			
		212			
Object Code	LINE ITEM RESOURCES	ACTUAL FY04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	475,600	593,154	599,780	755,200
6131	Salaries & Wages-Temporary	55,989	48,549	135,355	92,340
6141	Salaries Overtime	0	256	0	0
6151	Retirement Plan	4,638	47,446	54,000	65,260
6161	Medicare Insurance	5,186	6,818	8,405	9,925
6171	Employees Insurance	56,237	76,459	68,735	106,895
6172	Retiree Medical Insurance	3,357	4,360	5,760	7,550
6181	Compensation Insurance	3,374	4,022	4,655	5,850
6191	Other Personnel Services	240	0	0	0
	SUBTOTAL PERSONNEL	<u>604,621</u>	<u>781,064</u>	<u>876,690</u>	<u>1,043,020</u>
6211	Communications	4,798	5,876	7,550	7,550
6221	Training & Transportation	75	603	350	650
6251	Other Agency Services	75,757	53,766	92,535	76,410
6291	Other Contractual Services	535	37	0	0
	SUBTOTAL CONTRACTUAL	<u>81,164</u>	<u>60,282</u>	<u>100,435</u>	<u>84,610</u>
6391	Operating Materials and Supplies	18,234	7,341	20,395	20,395
	SUBTOTAL COMMODITIES	<u>18,234</u>	<u>7,341</u>	<u>20,395</u>	<u>20,395</u>
6521	Insurance (Risk Management)	8,330	8,830	9,360	9,920
6571	Building & Site Rental	122,335	122,335	129,955	137,955
	SUBTOTAL FIXED CHARGES	<u>130,665</u>	<u>131,165</u>	<u>139,315</u>	<u>147,875</u>
6641	Machinery & Equipment	0	3,231	0	0
6651	Books, Records & Video	101,527	177,796	197,155	197,155
	SUBTOTAL CAPITAL	<u>101,527</u>	<u>181,027</u>	<u>197,155</u>	<u>197,155</u>
	TOTAL	<u><u>936,212</u></u>	<u><u>1,160,878</u></u>	<u><u>1,333,990</u></u>	<u><u>1,493,055</u></u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
5111	Supervising Librarian	1.00		2.00	
5109	Senior Librarian	5.00		6.00	
5110	Librarian	0.00		0.00	
5080	Library Technician	1.00		1.00	
5060	Senior Library Services Assistant	1.00		1.00	
5050	Library Services Assistant	1.00		0.00	
5140	Library Specialist	1.00		1.00	
7440	Library Aide	1.00		1.00	
5180	Assistant Librarian (PTCS)		1.00		0.00
9180	Librarian / PT		2.00		1.00
8170	Senior Library Assistant		1.00		0.00
9190	Library Assistant		1.00		1.00
9200	Library Clerk I		1.00		4.00
	TOTAL	<u>11.00</u>	<u>6.00</u>	<u>12.00</u>	<u>6.00</u>

GENERAL FUND

LIBRARY		PROGRAM		
Youth Services		11-213		
Statement of Purpose				
<p><i>To provide timely materials and quality programs to meet the educational, recreational, and cultural needs of youth, from infancy through high school, to promote early literacy, enhance academic success and expand personal growth.</i></p> <p>This program provides advisory, information and reference services for children, youth, parents, teachers and adults at both library sites & on the Bookmobile; technology & workshops for students & parents; storytime and educational / cultural programming for families; school visits and library tours. These services are provided in coordination with Adult Services, the Santa Ana Unified School District, and other educational institutions & community agencies.</p>				
Accomplishments in FY 06-07				
<ul style="list-style-type: none"> * Continued to provide eight weekly storytimes at both the Main Library and at the Newhope Library Learning Center. * Conducted the Children's book club at the Newhope Library. * Continued to provide two seasonal reading incentive programs. * Continued to provided computer & Internet access and weekly computer workshops to K-12th students. * Organized a teen center to provide Santa Ana teens with a positive and conducive environment to research and study. * Continued to provide cultural and educational programming for Santa Ana children and families. * Continued outreach efforts at schools and community events to promote library resources, programming and services. * Began a bi-weekly storytime for older students in grades 4-7 with focus and discussions on character building and social responsibilities. * Inventoried the children's collections to reconcile missing / lost items for accurate holdings of library materials. * Provided three computer stations with ready-access educational software for pre-schoolers and early readers. * Provided LeapFrog interactive reading tools to get young children interested in reading and struggling readers improve their reading skills * Continued providing workshops for parents in helping their children succeed in reading and school. 				
Action Plan for FY 2007-2008				
<ul style="list-style-type: none"> * Implement a separate Teen Zone area to provide Santa Ana Teens with an environment most conducive to teen activities & needs. * Continue providing eight weekly storytimes at both the Main Library and at the Newhope Library Learning Center. * Continue conducting the Children's book club at the Newhope Library. * Continue providing two seasonal reading incentive programs. * Continue computer & Internet access, electronic interactive reading tools, & weekly computer workshops for PreS-12th students. * Continue providing cultural and educational programming for Santa Ana children and families. * Continue outreach effort to Santa Ana schools and community agencies to promote library resources, programs, and services. * Continue bi-weekly reading sessions for students in grades 4-7 with focus and discussions on character building & social responsibilities. * Visit six Head Start Preschools and 37 elementary schools to speak to teachers and parents about library programs & services. * Continue providing workshops for parents to learn how to help their children use library resources and to succeed in school. * The Bookmobile will partner with SA High schools (Valley & Century) by providing library services to students in those neighborhoods. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Levels				
Youth Materials Loaned	384,696	321,836	296,926	311,772
Information requests	22,947	24,761	26,910	25,564
Preschool age programs/Attendance	194/4,656	170/4,542	152/3,558	3735
School age programs/Attendance	417/21,139	430/15,250	426/14,200	390 / 15640
Class tours conducted/Attendance	46/1,320	110/1,560	96/2,780	90 / 2502
School visits/Attendance	99/3,177	60/4,983	50/4,490	45 / 4265
New library cards issued	9,114	9,569	8,613	8,182
Youth Materials Added	24,167	25,898	25,000	22,500
Students registered in Learning Centers/Attendance	3,182/21,878	3,238/25,039	4,470/32,049	3576 / 25639
Efficiency				
Cost per item loaned in Youth Services	\$1.84	\$3.42	\$4.97	\$4.87
Effectiveness				
Percent of youths holding library cards	N/A	N/A	N/A	11.0%

GENERAL FUND

LIBRARY		FUND			11
Youth Services		Activity			213
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	270,103	352,571	660,325	673,530
6131	Salaries & Wages-Temporary	149,573	162,583	186,455	388,805
6141	Salaries & Overtime	0	490	0	55,325
6151	Retirement Plan	3,430	33,270	60,765	13,610
6161	Medicare Insurance	4,009	3,841	8,800	11,640
6171	Employees Insurance	38,038	47,719	75,105	95,850
6172	Retiree Medical Insurance	1,871	2,357	6,340	6,735
6181	Compensation Insurance	3,971	4,907	5,815	8,220
	SUBTOTAL PERSONNEL	470,994	607,737	1,003,605	1,253,715
6211	Communications	5,705	5,397	17,920	17,920
6221	Training & Transportation	177	1,711	700	1,700
6251	Other Agency Services	3,980	3,808	9,405	4,000
6291	Other Contractual Services	1,617	4,304	6,410	6,410
	SUBTOTAL CONTRACTUAL	11,479	15,220	34,435	30,030
6391	Operating Materials and Supplies	21,893	13,665	32,010	49,165
	SUBTOTAL COMMODITIES	21,893	13,665	32,010	49,165
6511	Equipment Rental, City	5,964	24,505	24,505	24,505
6521	Insurance (Risk Management)	2,250	3,100	4,330	4,525
6534	Information Service Charges	0	0	0	5,000
6571	Building & Site Rental	61,760	68,975	73,275	77,790
	SUBTOTAL FIXED CHARGES	69,974	96,580	102,110	111,820
6641	Machinery & Equipment	0	5,860	0	0
6651	Books, Records & Video	135,942	360,113	297,845	57,845
6661	Computer Software	2,043	0	5,000	15,000
	SUBTOTAL CAPITAL	137,986	365,973	302,845	72,845
	TOTAL	712,326	1,099,175	1,475,005	1,517,575

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
5111	Supervising Librarian	2.00		2.00	
5109	Senior Librarian	6.00		7.00	
5110	Librarian	0.00		0.00	
5180	Assistant Librarian	1.00		0.00	
5055	Supervising Library Services Assistant	1.00		1.00	
5080	Library Technician	1.00		3.00	
5180	Assistant Librarian (PTCS)		2.00		0.00
9180	Librarian / PT		1.00		0.00
8170	Senior Library Assistant		1.00		1.00
9200	Library Clerk I		0.00		1.00
8410	Senior Tutor		2.00		17.00
8420	Tutor		1.00		1.00
	TOTAL	11.00	7.00	13.00	20.00

GENERAL FUND

LIBRARY
Administration Services

PROGRAM
11-214

Statement of Purpose

To provide responsible and effective administrative support for Library public services to allow program delivery to the community in a timely, efficient, and effective manner.

This program develops & monitors the budget and quality issues of the department and insures the efficiency and the effectiveness of library operation. Administrative functions such as Purchasing, Department Personnel & Payroll are controlled by this division. Administration Services provides the staff support to the Library Board.

ORGANIZATIONAL STRUCTURE

ADMINISTRATION

This group is responsible for all administrative matters for the Library; consists of the Library Director, Management Analyst, and supporting staff.

ADULT SERVICES

Adult Services provides information via phone and to the walk-in public. Patrons are assisted in material selection and the use of library resources and services. This division also evaluates library materials for purchase and remove in accord with the collection development plan.

YOUTH SERVICES

Youth Services provides advisory, information and reference services for children, youth, parents, teachers and adults at both library sites. It also offers technology workshops for students & parents; storytime and educational/cultural programming for families; school visits and library tours.

TECHNOLOGY & SUPPORT SERVICES

Technology and Support Services maintains the electronic and technical resources of the library. It offers public and staff training to enhance computer skills. This program also orders, catalogs and processes materials requested by Adult Services and Youth Services. In addition, it is responsible for maintaining records of materials loaned, issuing library cards, and maintaining the availability of books on the shelves for patron use.

GENERAL FUND

LIBRARY					FUND	11
Administration Services					Activity	214
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	389,093	259,621	277,675	287,140	
6131	Salaries & Wages-Temporary	126,323	15,428	15,055	47,990	
6141	Salaries Overtime	0	48	0	0	
6151	Retirement Plan	3,892	20,027	23,335	21,000	
6161	Medicare Insurance	6,351	3,994	4,245	1,680	
6171	Employees Insurance	45,556	18,249	27,890	4,175	
6172	Retiree Medical Insurance	3,674	1,999	2,665	18,645	
6181	Compensation Insurance	6,264	5,303	5,650	2,745	
6191	Other Personnel Services	3,088	2,386	0	5,895	
	SUBTOTAL PERSONNEL	<u>584,242</u>	<u>327,057</u>	<u>356,515</u>	<u>389,270</u>	
6201	Utilities	109,329	112,480	106,515	106,515	
6211	Communications	17,674	20,590	16,885	16,885	
6219	Conferences & Conventions	5	0	0	0	
6221	Training & Transportation	29,832	30,692	31,400	32,480	
6231	Advertising	0	244	500	500	
6251	Other Agency Services	5,552	4,757	5,725	4,265	
6281	M&R Machinery & Equipment	0	0	0	0	
6291	Other Contractual Services	127,203	93,957	223,760	184,295	
	SUBTOTAL CONTRACTUAL	<u>289,595</u>	<u>262,721</u>	<u>384,785</u>	<u>344,940</u>	
6312	Postage/Printing	1,044	258	0	0	
6391	Operating Materials and Supplies	34,462	18,925	16,130	16,130	
	SUBTOTAL COMMODITIES	<u>35,506</u>	<u>19,183</u>	<u>16,130</u>	<u>16,130</u>	
6511	Equipment Rental, City	0	5,960	5,960	5,960	
6521	Insurance (Risk Management)	2,095	2,220	2,355	2,495	
6534	Information Service Charges	154,466	44,388	146,560	146,560	
6571	Building & Site Rental	41,350	41,350	43,920	46,620	
	SUBTOTAL FIXED CHARGES	<u>197,911</u>	<u>93,918</u>	<u>198,795</u>	<u>201,635</u>	
6641	Machinery & Equipment	34,054	0	0	0	
6661	Computer Software	0	0	0	0	
6771	Capitalized Lease Obligations	28,601	29,345	29,775	29,805	
	SUBTOTAL CAPITAL	<u>62,655</u>	<u>29,345</u>	<u>29,775</u>	<u>29,805</u>	
	TOTAL	<u><u>1,169,909</u></u>	<u><u>732,224</u></u>	<u><u>986,000</u></u>	<u><u>981,780</u></u>	

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
5190	Executive Library Director	1.00		1.00	
5120	Assistant Library Director	1.00		1.00	
5069	Library Outreach Manager	1.00		1.00	
1720	Management Analyst	1.00		1.00	
7330	Senior Office Assistant	0.00		1.00	
7010	Accounting Assistant	0.00		1.00	
7010	Accounting Assistant (PTCS)		1.00		0.00
9200	Library Clerk I		1.00		1.00
	TOTAL	<u>4.00</u>	<u>2.00</u>	<u>6.00</u>	<u>1.00</u>

GENERAL FUND

LIBRARY	PROGRAM
Outreach Services & Community History	11-215

Statement of Purpose
<p><i>To provide library services and programs within our highly diverse and multi-cultural neighborhoods and develop book collections, resources and services to attract and retain new library users.</i></p> <p>Bookmobiles provide mobile library services to children, adolescents and adults; Service to Shut-Ins serves the homebound, elderly, physically challenged and institutionalized; Volunteer Services recruits and coordinates library volunteer activities; Santa Ana History Room maintains a specialized collection of local history and provides opportunities for residents to explore history through workshops, presentations, and guided research.</p>

Accomplishments in FY 06-07

Action Plan for FY 2007-2008
<p>**Due to organizational changes this account will be retired as of June 31, 2005</p> <p>**Programs and services will be delivered by Youth Services (11-213) and Adult Services (11-212)</p>

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Levels				
Outreach materials added	5,000	N/A	N/A	N/A
Bookmobile tours/Attendance	60/120	N/A	N/A	N/A
Bookmobile materials loaned	40,000	N/A	N/A	N/A
Bookmobile new library card issued	1,100	N/A	N/A	N/A
Bookmobile patron visits	40,000	N/A	N/A	N/A
Bookmobile services hours	1,120	N/A	N/A	N/A
Bookmobile services stops	500	N/A	N/A	N/A
Bookmobile storytimes + program/Attendance	4/400	N/A	N/A	N/A
Shut-Ins Services stops/materials loaned	520/5,000	N/A	N/A	N/A
Shut-Ins volunteer/hours	200/700	N/A	N/A	N/A
Volunteer Services system wide-volunteers/hours	900/3,630	N/A	N/A	N/A
Efficiency				
Cost per item loaned in Outreach Services	\$8.82	N/A	N/A	N/A

GENERAL FUND

LIBRARY					FUND	11
Outreach Services & Community History					Activity	215
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	258,491	1,312	0	0	0
6131	Salaries & Wages-Temporary	89,368	692	0	0	0
6151	Retirement Plan	2,738	(223)	0	0	0
6161	Medicare Insurance	3,423	(4)	0	0	0
6171	Employees Insurance	29,937	7	0	0	0
6172	Retiree Medical Insurance	2,261	(5)	0	0	0
6181	Compensation Insurance	2,211	4	0	0	0
	SUBTOTAL PERSONNEL	<u>388,428</u>	<u>1,782</u>	<u>0</u>	<u>0</u>	<u>0</u>
6201	Utilities	796	0	0	0	0
6211	Communications	12,412	9,132	0	0	0
6221	Training & Transportation	460	75	0	0	0
6251	Other Agency Services	2,082	0	0	0	0
6291	Other Contractual Services	80	0	0	0	0
	SUBTOTAL CONTRACTUAL	<u>15,830</u>	<u>9,207</u>	<u>0</u>	<u>0</u>	<u>0</u>
6391	Operating Materials and Supplies	3,403	185	0	0	0
	SUBTOTAL COMMODITIES	<u>3,403</u>	<u>185</u>	<u>0</u>	<u>0</u>	<u>0</u>
6511	Equipment Rental, City	18,540	0	0	0	0
6521	Insurance (Risk Management)	1,660	0	0	0	0
6571	Building & Site Rental	12,315	0	0	0	0
	SUBTOTAL FIXED CHARGES	<u>32,515</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
6651	Books, Records & Video	44,337	327	0	0	0
	SUBTOTAL CAPITAL	<u>44,337</u>	<u>327</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL	<u><u>484,514</u></u>	<u><u>11,500</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
5111	Supervising Librarian	0.00		0.00	
5109	Senior Librarian	0.00		0.00	
5110	Librarian	0.00		0.00	
5100	Senior Library Technician	0.00		0.00	
5180	Assistant Librarian	0.00		0.00	
7520	Bookmobile Operator	0.00		0.00	
5050	Library Services Assistant	0.00		0.00	
5180	Assistant Librarian (PTCS)		0.00		0.00
9180	Librarian / PT		0.00		0.00
8170	Senior Library Assistant		0.00		0.00
9200	Library Clerk I		0.00		0.00
9210	Library Clerk II		0.00		0.00
	TOTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

****Due to organizational changes this account will be retired as of June 31, 2006**

****Programs and services will be delivered by Youth Services (11-213) & Adult Services (11-212)**

GENERAL FUND

LIBRARY	PROGRAM
Technology and Support Services	11-216

Statement of Purpose

To provide public access to electronic resources and print materials through efficient use of technological advances, training, processing, and lending procedures.

Technology and Support Services maintains the electronic and technical resources of the library including the web site, periodical databases, online catalog, and adult computer laboratory. It offers public and staff training to enhance computer skills. This program also orders, catalogs and processes materials requested by Adult Services and Youth Services. In addition, it is responsible for maintaining records of materials loaned, issuing library cards, and maintaining the availability of books on the shelves for patron use.

- Accomplishments in FY 06-07**
- * Assist patrons to improve Spanish-language skills by providing a language lab area with an interactive-self-paced Spanish language program
 - * Improve Library's computer education program for adults by reorganizing and expanding curriculum.
 - * Decrease loss rates of CD and DVD collections by acquiring and utilizing a disk maintenance system.
 - * Facilitate staff communication & efficiency by continuing to develop the Library's intranet
 - * Improved patron access to computers and Internet by obtaining and implementing Gates grant to replace all Computer Lab work stations.
 - * Improved library database by finding and eliminating thousands of duplicate and outdated patron and material records.

- Action Plan for FY 2007-2008**
- * Improve efficiency of Computer Lab by implementing a sign-up program integrated with Library's Integrated Library System.
 - * Continue to develop and improve internal communication through the Library's Intranet.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Levels				
Number of items in system	331,777	365,258	304,655	325,500
Number of registered patrons	114,731	131,065	119,506	122,750
Number of library visits by patrons to fixed facilities	488,115	465,055	651,235	695,000
Number of books materials loaned	594,715	589,764	278,356	325,000
Number of audio recordings loaned	17,205	9,137	22,457	25,000
Number of video/DVD recordings loaned	43,951	42,553	44,871	45,250
Online Database Searches	N/A	14,382	10,605	12,500
Computer Workshops/Attendance	N/A	242	43/291	50/300
Public computer usage: patron sign-ins (new stat)	N/A	N/A	25,030	30,220
Online catalog searches (new stat)	N/A	N/A	376,027	400,500
Efficiency				
Overall library cost per loan	\$5.03	\$6.27	\$14.62	\$13.26
Cost per item loaned in Technology & Support Services	\$1.89	\$1.93	\$3.58	\$3.13
Cost per item loaned in Technical Services	\$0.26	\$0.30	\$1.03	\$0.87
Effectiveness				
Achieve ratio 1:8 new books (items) per capita	1:04	1:05	1:04	1:04
Achieve ratio of 2:1 total books per capita	2:79	2:76	2:86	2:86
Library card holders as % of Santa Ana residents (Goal is to reach 60%)	N/A	N/A	N/A	23%

GENERAL FUND

LIBRARY					FUND	11
Technology and Support Services					Activity	216
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	177,398	356,716	440,460	433,240	
6131	Salaries & Wages-Temporary	142,894	312,282	429,740	409,620	
6141	Salaries Overtime	0	245	0	0	
6151	Retirement Plan	2,083	32,422	50,955	49,920	
6161	Medicare Insurance	3,617	7,862	10,795	10,355	
6171	Employees Insurance	32,912	66,809	77,865	97,285	
6172	Retiree Medical Insurance	0	2,428	4,195	4,330	
6181	Compensation Insurance	1,901	4,102	5,700	5,455	
6191	Other Personnel Services	122	79	0	0	
	SUBTOTAL PERSONNEL	<u>360,927</u>	<u>782,947</u>	<u>1,019,710</u>	<u>1,010,205</u>	
6211	Communications	0	510	5,625	5,625	
6221	Training & Transportation	225	360	350	350	
6251	Other Agency Services	64	325	0	0	
6291	Other Contractual Services	0	202,717	186,665	170,355	
	SUBTOTAL CONTRACTUAL	<u>289</u>	<u>203,912</u>	<u>192,640</u>	<u>176,330</u>	
6391	Operating Materials and Supplies	9,058	20,266	38,670	38,670	
	SUBTOTAL COMMODITIES	<u>9,058</u>	<u>20,266</u>	<u>38,670</u>	<u>38,670</u>	
6521	Insurance (Risk Management)	0	1,045	1,110	1,175	
6571	Building & Site Rental	0	5,100	5,420	11,110	
	SUBTOTAL FIXED CHARGES	<u>0</u>	<u>6,145</u>	<u>6,530</u>	<u>12,285</u>	
6641	Machinery & Equipment	0	3,231	0	0	
	SUBTOTAL CAPITAL	<u>0</u>	<u>3,231</u>	<u>0</u>	<u>0</u>	
	TOTAL	<u><u>370,274</u></u>	<u><u>1,016,500</u></u>	<u><u>1,257,550</u></u>	<u><u>1,237,490</u></u>	
**Previous data in account 11-214						
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	
5111	Supervising Librarian	1.00		0.00		
5109	Senior Librarian	2.00		1.00		
5110	Librarian	0.00		0.00		
5055	Supervising Library Services Assistant	2.00		2.00		
5100	Senior Library Technician (T) *	1.00		1.00		
5080	Library Technician	1.00		1.00		
5050	Library Services Assistant	4.00		3.00		
5050	Library Services Assistant (PTCS)		5.00		0.00	
9190	Library Assistant		2.00		2.00	
9200	Library Clerk I		8.00		5.00	
8410	Senior Tutor		1.00		0.00	
8420	Tutor		4.00		6.00	
9290	Library Page		10.00		10.00	
	TOTAL	<u>11.00</u>	<u>30.00</u>	<u>8.00</u>	<u>23.00</u>	
* Upon vacancy, position converts to Assistant Librarian						

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

PARKS, RECREATION AND COMMUNITY SERVICES

ACTIVITIES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
11-231 Administrative Services	1,490,995	1,608,231	1,882,270	2,053,015
11-232 Community Affairs	1,038,868	1,134,938	1,137,745	1,365,000
11-244 Stadium	211,726	211,898	260,445	203,475
11-247 Santa Ana Zoo at Prentice Park	1,764,264	1,965,804	1,830,750	2,025,400
11-250 Park Maintenance	3,713,347	3,615,953	4,701,555	4,642,190
11-251 Park Ranger Program	311,650	335,380	518,790	556,660
11-260 Park Building Services	640,773	634,667	742,675	731,105
11-275 Recreation	2,405,229	2,404,453	2,641,435	3,243,275
TOTAL	<u>11,576,851</u>	<u>11,911,324</u>	<u>13,715,665</u>	<u>14,820,120</u>

OPERATING EXPENSE	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6100 Personnel	6,799,233	7,364,482	8,671,955	9,623,435
6200 Contractual	2,703,585	2,559,522	2,962,285	2,994,955
6300 Commodities	728,849	629,822	609,945	641,945
6500 Fixed Charges	1,232,663	1,284,339	1,420,440	1,508,695
6600 Capital	63,496	22,848	0	0
6700 Debt Service	49,026	50,310	51,040	51,090
TOTAL	<u>11,576,851</u>	<u>11,911,324</u>	<u>13,715,665</u>	<u>14,820,120</u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
5400	Executive Director, Parks, Rec & Com Svcs.	1.00		1.00	
0380	Assistant Director	1.00		1.00	
0190	Administrative Services Manager	1.00		1.00	
5540	Park and Landscape Design Manager	1.00		1.00	
4350	Park Maintenance Superintendent	1.00		1.00	
5380	Recreation Superintendent	1.00		1.00	
5480	Zoo Manager	1.00		1.00	
1825	Community Affairs Manager	1.00		1.00	
0150	Senior Management Analyst	1.00		1.00	
7400	Executive Secretary	1.00		1.00	
7270	Secretary	1.00		1.00	
7330	Senior Office Assistant	4.00		4.00	
7280	Senior Accounting Assistant	1.00		2.00	
7010	Accounting Assistant	1.00		1.00	
1720	Management Analyst	0.00		1.00	
1200	Management Aide	2.00		1.00	
01850w	Contracts Administrator	0.00		1.00	
1040	Associate Parks and Landscape Planner	1.00		1.00	
0280	Assistant Parks/Landscape Planner	1.00		1.00	
0720	Volunteer Services Coordinator	1.00		0.00	
1500	Graphics Designer I	1.00		1.00	
5450	Zoo Curator of Education	1.00		1.00	
5430	Zoo Curator	1.00		1.00	
5470	Zoo Animal Registrar	1.00		1.00	
0930	Zoo Education Specialist	1.00		1.00	
5420	Zoo Keeper I	7.00		7.00	
5410	Zoo Keeper II	2.00		2.00	
5460	Zoo Keeper Aide	2.00		2.00	

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

PARKS, RECREATION AND COMMUNITY SERVICES

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
5360	Recreation Supervisor	5.00		5.00	
5330	Recreation Program Coordinator	9.00		12.00	
1810	Community Center Representative	1.00		0.00	
5310	Recreation Leader	5.00		4.00	
5550	Park Naturalist	1.00		1.00	
6330	Senior Park Maintenance Supervisor	1.00		1.00	
4320	Park Maintenance Supervisor	1.00		1.00	
4110	Park Maintenance Leader	6.00		6.00	
4100	Park Maintenance Worker	16.00		16.00	
4860	Park Maintenance Aide	3.00		3.00	
1010	General Maintenance Supervisor	1.00		1.00	
4190	General Maintenance Leader	2.00		2.00	
4180	General Maintenance Worker	7.00		6.00	
7470	Supervising Park Ranger	1.00		0.00	
3610	Park Ranger	5.00		2.00	
9040	Cashier		4.00		4.00
9100	Community Center Aide		2.00		2.00
8160	Program Coordinator		19.00		19.00
9400	Senior Program Leader		20.00		20.00
9360	Program Leader II		44.00		44.00
9350	Program Leader I		24.00		24.00
9440	Special Events Leader II		2.00		2.00
9430	Special Events Leader I		4.00		4.00
9041	Account Clerk I		1.00		1.00
9770	Administrative Aide		1.00		1.00
8100	Senior Administrative Intern		2.00		2.00
9070	Senior Clerical Aide		2.00		2.00
9050	Clerical Assistant		1.00		1.00
7010	Accounting Assistant (CS/PT)		1.00		0.00
1200	Management Intern		1.00		1.00
9060	Clerical Aide		11.00		11.00
5310	Recreation Leader (CS/PT)		2.00		0.00
9230	Maintenance Aide II		31.00		31.00
4860	Park Maintenance Aide (CS/PT)		1.00		1.00
9010	Animal Keeper II		1.00		1.00
9000	Animal Keeper I		6.00		6.00
3610	PT Park Ranger		0.00		6.00
7470	PT Supervising Park Ranger		0.00		2.00
	TOTAL GENERAL FUND	<u>102.00</u>	<u>180.00</u>	<u>99.00</u>	<u>185.00</u>
	SECTION 5 SPECIAL REVENUE				
74-242	Civic Center Maintenance	<u>9.00</u>	<u>4.00</u>	<u>9.00</u>	<u>4.00</u>
		9.00	4.00	9.00	4.00
	TOTAL NON GRANT POSITIONS	<u>111.00</u>	<u>184.00</u>	<u>108.00</u>	<u>189.00</u>
	PENDING GRANT FUNDING				
169-263	Families & Communities Together	<u>2.00</u>	<u>6.00</u>	<u>2.00</u>	<u>6.00</u>
		2.00	6.00	2.00	6.00
	TOTAL ALL FUNDING SOURCES	<u>113.00</u>	<u>190.00</u>	<u>110.00</u>	<u>195.00</u>

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES
Administrative Services

PROGRAM
11-231

Statement of Purpose

To provide management and fiscal support to Parks, Recreation and Community Services Agency.

SERVICE PROGRAM

This division is responsible for the management, administration, and other support services that enable the agency to carry out its mission, goals and objectives. This division seeks to transform the agency into a catalyst for enriching the community's quality of life by developing services aimed at youth development, arts and culture; leisure, recreation, and community services; providing well-maintained parks, trails, and recreation facilities; and by sustaining opportunities for community partnerships and participation.

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES		FUND 11			
Administrative Services		Activity 231			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	831,000	841,333	949,005	1,091,285
6131	Salaries & Wages-Temporary	78,272	95,764	121,800	111,290
6141	Salaries & Wages-Overtime	11,991	14,221	16,300	16,300
6151	Retirement Plan	8,692	67,806	82,520	93,815
6161	Medicare Insurance	9,897	11,014	12,710	12,185
6171	Employees Insurance	92,234	94,467	106,515	140,000
6172	Retiree Medical Insurance	4,444	6,670	8,190	10,690
6181	Compensation Insurance	14,312	14,470	28,170	33,425
6191	Other Personnel Services	5,092	50,945	2,700	2,700
	SUBTOTAL PERSONNEL	<u>1,055,931</u>	<u>1,196,690</u>	<u>1,327,910</u>	<u>1,511,690</u>
6211	Communications	31,586	43,060	43,800	43,800
6221	Training & Transportation	31,448	35,691	29,220	30,380
6251	Other Agency Services	7,824	2,126	40,880	40,880
6291	Contractual Services	29,318	20,105	108,290	89,815
6294	Lease Payments	182,483	182,795	184,450	184,450
	SUBTOTAL CONTRACTUAL	<u>282,658</u>	<u>283,777</u>	<u>406,640</u>	<u>389,325</u>
6311	Office Supplies	1,006	117	0	0
6391	Operating Materials & Supplies	37,127	47,331	80,675	80,675
	SUBTOTAL COMMODITIES	<u>38,133</u>	<u>47,448</u>	<u>80,675</u>	<u>80,675</u>
6511	Equipment Rental, City	14,068	4,810	6,615	7,270
6521	Insurance (Risk Management)	53,785	57,010	60,430	64,055
	SUBTOTAL FIXED CHARGES	<u>67,853</u>	<u>61,820</u>	<u>67,045</u>	<u>71,325</u>
6641	Machinery & Equipment	45,303	15,318	0	0
6661	Computer Software	1,116	1,768	0	0
6661	1 Comp Software Exp		1,410	0	0
	SUBTOTAL CAPITAL	<u>46,420</u>	<u>18,496</u>	<u>0</u>	<u>0</u>
	TOTAL	<u>1,490,995</u>	<u>1,608,231</u>	<u>1,882,270</u>	<u>2,053,015</u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
5400	Executive Director, Parks, Rec & Com. Svcs	1.00		1.00	
0380	Assistant Director	1.00		1.00	
0190	Administrative Services Manager	1.00		1.00	
7270	Secretary	1.00		1.00	
0150	Senior Management Analyst	1.00		1.00	
1720	Management Analyst	0.00		1.00	
1200	Management Aide	2.00		1.00	
7400	Executive Secretary	1.00		1.00	
7280	Senior Accounting Assistant	1.00		2.00	
7010	Accounting Assistant	1.00		1.00	
5540	Park and Landscape Design Manager	1.00		1.00	
1040	Associate Park/Landscape Planner	1.00		1.00	
0280	Assistant Park/Landscape Planner	1.00		1.00	
7330	Senior Office Assistant	1.00		1.00	
1810	Community Center Representative	1.00		0.00	
01850w	Contract Service Administrator	0.00		1.00	
7010	Accounting Assistant (CS/PT)		1.00		0.00
9770	Administrative Aide		1.00		1.00
8100	Senior Administrative Intern		2.00		2.00
9070	Senior Clerical Aide		2.00		3.00
9080	Clerk Typist I		0.00		0.00
9041	Account Clerk I		1.00		1.00
1200	Management Intern		1.00		0.00
	TOTAL	<u>15.00</u>	<u>8.00</u>	<u>16.00</u>	<u>7.00</u>

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES		PROGRAM		
Community Affairs		11-232		
Statement of Purpose				
<p><i>To provide quality programs for all City residents in the areas of senior services, community events, volunteer opportunities, and corporate sponsorships, and to further the objective of joint use with the Santa Ana Unified School District.</i></p>				
Accomplishments in FY 05-06 & FY 06-07				
<ul style="list-style-type: none"> * Facilitated senior services at two senior centers including daily activities programming, excursions, community college classes and senior meals * Expanded "Seniors on the Go" transportation program and expanded outreach to seniors * In collaboration with Office on Aging and Feedback Foundation expanded home delivery meal services to seniors in central City area * Raised \$80,000 in cash sponsorships * Staffed Board of Parks and Recreation, Corporate Sponsorship Committee * Managed 20 community events including Mother's Day Celebration, Cesar Chavez event, Black History Parade, Children's Winter Holiday Party and "Adopt-A-Park" clean-up activities * Improved the process for conducting City carnivals * Provided oversight for 65 public events sponsored by outside agencies which took place on City park property * Published two Leisure Class brochures for Citywide distribution 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Work closely with potential private sponsors to secure funding and resources for major events * Increase number of SALUD (Santa Ana Active Living United Districts) walking clubs from two to four * Enhance the Agency's volunteer program through expanded opportunities and targeted sponsorship * Enlarge participation and diversity experience of community events by working closely with advisory groups * Continue to refine the joint use efforts with Godinez High School and begin efforts to expand to other facilities * Target senior community to increase participation in division events and opportunities * Continue to match neighborhoods with the "Adopt-a-Park" program 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level # of community events	20	20	20	20
Efficiency # of volunteers recruited	1,500	1,800	1,800	1,800
Effectiveness Revenue from donations	\$78,000	\$80,000	\$80,000	\$80,000

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES		FUND 11			
Community Affairs		Activity 232			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	410,870	478,671	501,855	540,825
6131	Salaries & Wages-Temporary	203,947	193,789	193,465	227,610
6141	Salaries & Wages-Overtime	1,977	5,292	4,000	4,000
6151	Retirement Plan	4,246	38,762	48,480	53,550
6161	Medicare Insurance	5,435	6,103	6,365	6,870
6171	Employees Insurance	50,285	57,270	60,820	68,825
6172	Retiree Medical Insurance	2,848	3,456	4,265	5,380
6181	Compensation Insurance	16,257	20,025	18,695	21,980
6191	Other Personal Services	2,179	0	0	0
	SUBTOTAL PERSONNEL	<u>698,044</u>	<u>803,368</u>	<u>837,945</u>	<u>929,040</u>
6211	Communications	29,715	34,816	36,015	36,015
6221	Training & Transportation	65	575	2,000	2,000
6251	Other Agency Services	589	627	1,750	1,750
6291	Contractual Services	171,813	210,336	178,575	293,665
	SUBTOTAL CONTRACTUAL	<u>202,182</u>	<u>246,354</u>	<u>218,340</u>	<u>333,430</u>
6391	Other Materials & Supplies	<u>110,655</u>	<u>61,672</u>	<u>59,985</u>	<u>75,235</u>
	SUBTOTAL COMMODITIES	<u>110,655</u>	<u>61,672</u>	<u>59,985</u>	<u>75,235</u>
6511	Equipment Rental	<u>13,624</u>	<u>19,865</u>	<u>21,475</u>	<u>27,295</u>
	SUBTOTAL FIXED CHARGES	<u>13,624</u>	<u>19,865</u>	<u>21,475</u>	<u>27,295</u>
6641	Machinery & Equipment	14,363	1,099	0	0
6661	Computer Software	0	2,580	0	0
	SUBTOTAL CAPITAL	<u>14,363</u>	<u>3,679</u>	<u>0</u>	<u>0</u>
	TOTAL	<u><u>1,038,868</u></u>	<u><u>1,134,938</u></u>	<u><u>1,137,745</u></u>	<u><u>1,365,000</u></u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
1825	Community Affairs Manager	1.00		1.00	
0720	Volunteer Services Coordinator	1.00		0.00	
2830	Recreation Program Coordinator	0.00		2.00	
5360	Recreation Supervisor	2.00		3.00	
5310	Recreation Leader	2.00		1.00	
7330	Senior Office Assistant	1.00		1.00	
1500	Graphics Designer I	1.00		1.00	
5310	Recreation Leader (CS/PT)		1.00		1.00
9360	Program Leader II		4.00		4.00
9400	Senior Program Leader		2.00		2.00
9430	Special Events Leader I		3.00		3.00
9440	Special Events Leader II		1.00		1.00
9220	Maintenance Aide I		0.00		0.00
9230	Maintenance Aide II		4.00		4.00
9100	Community Center Aide		2.00		2.00
9050	Clerical Assistant		1.00		1.00
9060	Clerical Aide		2.00		2.00
	TOTAL	<u>8.00</u>	<u>20.00</u>	<u>9.00</u>	<u>20.00</u>

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES
Stadium

PROGRAM
11-244

Statement of Purpose

To improve the quality of life for those who visit the Stadium by providing quality customer service in an atmosphere of continuous improvement and strong employee development.

This program includes the operation and maintenance of structures, sports turf management, landscaping, and care of ancillary equipment. Sub-programs deal with public assembly functions produced by schools, commercial users, City-sponsored programs and non-profit users.

Accomplishments in FY 05-06 & FY 06-07

- * Hosted 28 local high school and community college football games
- * Hosted the City-sponsored Mother's Day event
- * Hosted 5 local soccer events
- * Hosted 5 community events

Action Plan for FY 2007-08

- * Continue to host up to 35 local high school and community college football games
- * Host the annually sponsored Mother's Day Concert
- * Host approximately 50 local soccer events

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level # of events held at Stadium annually	70	38	38	88
Efficiency/Effectiveness Revenue generated from Stadium use per year	\$65,546	\$51,315	\$52,000	\$52,000

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES					FUND	11
Stadium					Activity	244
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	42,911	45,441	48,940	0	
6131	Salaries & Wages-Temporary	53,278	46,209	74,605	83,915	
6141	Salaries & Wages-Overtime	491	4,043	500	500	
6151	Retirement Plan	529	3,548	6,820	3,150	
6161	Medicare Insurance	699	646	1,085	1,220	
6171	Employees Insurance	11,064	11,912	13,135	0	
6172	Retiree Medical Insurance	346	313	395	0	
6181	Compensation Insurance	9,965	12,000	16,060	11,505	
	SUBTOTAL PERSONNEL	<u>119,283</u>	<u>124,112</u>	<u>161,540</u>	<u>100,290</u>	
6201	Utilities	27,728	21,520	41,435	41,435	
6211	Communications	4,743	2,643	2,220	2,220	
6221	Training & Transportation	0	0	210	210	
6241	Janitorial & Housekeeping	859	0	0	0	
6251	Other Agency Serv	0	512	0	0	
6291	Contractual Services	10,096	21,872	11,485	11,485	
	SUBTOTAL CONTRACTUAL	<u>43,426</u>	<u>46,547</u>	<u>55,350</u>	<u>55,350</u>	
6391	Other Materials & Supplies	24,677	16,049	17,205	17,205	
	SUBTOTAL COMMODITIES	<u>24,677</u>	<u>16,049</u>	<u>17,205</u>	<u>17,205</u>	
6511	Equipment Rental, City	10,215	14,975	10,475	13,800	
6521	Insurance (Risk Management)	14,125	10,215	15,875	16,830	
	SUBTOTAL FIXED CHARGES	<u>24,340</u>	<u>25,190</u>	<u>26,350</u>	<u>30,630</u>	
	TOTAL	<u><u>211,726</u></u>	<u><u>211,898</u></u>	<u><u>260,445</u></u>	<u><u>203,475</u></u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	
4100	Park Maintenance Worker	1.00		1.00		
9230	Maintenance Aide II		5.00		5.00	
	TOTAL	<u>1.00</u>	<u>5.00</u>	<u>1.00</u>	<u>5.00</u>	

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES
Santa Ana Zoo at Prentice Park

PROGRAM
11-247

Statement of Purpose

To instill passion for the natural world through education, recreation and conservation programs.

As an urban oasis and family resource, the Zoo will provide dynamic presentations and responsible animal management.

Accomplishments in FY 05-06 & FY 06-07

- * Completed renovation of old red barn to Bauer Jaguar Exploration Outpost (Jungle Hut)
- * Constructed horse barn and paddock and installed fencing for north 40 area of Creen Family Farm (CFF)
- * Completed construction of necropsy facility
- * Replaced netting on Colors of Amazon Aviary
- * Built conservation education theater to provide stage for Zoo visitor programs
- * Implemented new education programs for the general Zoo visitor
- * Completed renovation of central restrooms
- * Achieved accreditation by the Association of Zoo and Aquariums (AZA)

Action Plan for FY 2007-08

- * Complete design of Tierra De Las Pampas exhibit
- * Begin construction of Tierra De Las Pampas
- * Expand on-grounds education programs for general Zoo visitors
- * Work with Friends of the Santa Ana Zoo (FOSAZ) to continue fund raising and marketing for the Zoo
- * Begin concept design of Amazon Basin, including Jaguar exhibit

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of special events	12	12	11	11
# of outreach programs	200	200	200	200
# of on-site programs	225	300	300	300
Total education programs	425	500	500	500
Effectiveness				
Attendance	251,266	260,000	300,000	300,000
Outreach program participation	8,058	10,194	8,000	8,000
On-site program participation	10,000	10,301	14,000	14,000
FOSAZ* membership support	\$189,512	\$190,000	\$200,000	\$200,000
FOSAZ volunteer hours	7,300	7,500	8,000	8,000
FOSAZ fund-raising support	\$500,000	\$200,000	\$500,000	\$500,000

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES		FUND 11			
Santa Ana Zoo at Prentice Park		Activity 247			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	881,343	930,743	844,975	995,365
6131	Salaries & Wages-Temporary	184,908	251,664	222,485	216,025
6141	Salaries & Wages-Overtime	7,375	8,675	3,270	3,270
6151	Retirement Plan	8,934	77,109	77,750	89,860
6161	Medicare Insurance	14,824	16,508	14,695	15,660
6171	Employees Insurance	137,623	143,716	132,560	154,550
6172	Retiree Medical Insurance	6,030	7,073	7,035	8,995
6181	Compensation Insurance	81,688	92,024	100,470	110,625
	SUBTOTAL PERSONNEL	<u>1,322,726</u>	<u>1,527,512</u>	<u>1,403,240</u>	<u>1,594,350</u>
6201	Utilities	73,468	81,729	77,185	77,185
6211	Communications	15,830	12,337	13,620	13,620
6221	Training & Transportation	407	889	1,200	1,200
6231	Advertising	1,895	0	0	0
6251	Other Agency Services	9,115	11,353	9,000	9,000
6291	Contractual Services	145,830	126,362	111,995	111,995
	SUBTOTAL CONTRACTUAL	<u>246,545</u>	<u>232,670</u>	<u>213,000</u>	<u>213,000</u>
6391	Other Material & Supplies	67,126	73,315	47,630	47,630
6392	Animal Food & Supplies	56,578	54,498	82,770	82,770
	SUBTOTAL COMMODITIES	<u>123,704</u>	<u>127,813</u>	<u>130,400</u>	<u>130,400</u>
6511	Equipment Rental, City	23,584	27,205	30,510	30,835
6521	Insurance (Risk Management)	47,705	50,570	53,600	56,815
6631	Imp Other Than Bld	0	34	0	0
	SUBTOTAL FIXED CHARGES	<u>71,289</u>	<u>77,809</u>	<u>84,110</u>	<u>87,650</u>
	TOTAL	<u><u>1,764,264</u></u>	<u><u>1,965,804</u></u>	<u><u>1,830,750</u></u>	<u><u>2,025,400</u></u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
5480	Zoo Manager	1.00		1.00	
5450	Zoo Curator of Education	1.00		1.00	
5430	Zoo Curator	1.00		1.00	
5470	Zoo Animal Registrar	1.00		1.00	
0930	Zoo Education Specialist	1.00		1.00	
5330	Recreation Program Coordinator	0.00		2.00	
5420	Zoo Keeper I	7.00		7.00	
5410	Zoo Keeper II	2.00		2.00	
5460	Zoo Keeper Aide	2.00		2.00	
9000	Animal Keeper I		6.00		6.00
9010	Animal Keeper II		1.00		1.00
4860	Park Maintenance Aide (CS/PT)		1.00		1.00
5330	Recreation Program Coordinator (CS/PT)		1.00		0.00
9040	Cashier		4.00		4.00
	TOTAL	<u>16.00</u>	<u>13.00</u>	<u>18.00</u>	<u>12.00</u>

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES		PROGRAM		
Park Services		11-250		
Statement of Purpose				
<p><i>To improve the quality of life of those who visit parks, bikeways, or public recreational facilities by providing quality customer service in an atmosphere of continuous improvement and strong employee development.</i></p> <p><i>The Parks Services division maintains 40 parks and special facilities, landscaped bikeways, an herb garden, and the City's corporate yard landscaping. The program also maintains two City libraries and the Regional Transportation Center (train station). Sub-programs include routine, emergency and preventive maintenance operations performed by contract and City forces.</i></p>				
Accomplishments in FY 05-06 & FY 06-07				
<ul style="list-style-type: none"> * Accepted full responsibility of the Weekend Graffiti Task Force Mentorship Program * Helped advance the quality of “green and clean” park maintenance through the help of the agency’s Project Maintenance and Green and Clean TQS Teams * Continued to improve the Park Naturalist Program by: 1) Involving the Community Affairs Division 2) Working with the Park Naturalist and Park Planning on the building of the new Interpretive Center 3) Developed great programs in Santiago Park * Improved reservations system efficiency by updating the Athletic Field Reservations Policies & Procedures * Improved the Reservation System by: 1) advancing communications with sports leagues, improving GIS mapping and annual field use permit process 2) advancing Athletic Facility use Policies and Procedures by working with the agency's Rez TQS Team and the Committee On Field Usage (COFU) 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Improve park services by integrating the reservations function into the park services division * Streamline the reservations system process by implementing new reservations software program * Continue collaboration with the Orange County Conservation Corps to develop the job skills of young adults 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level # of park acres maintained	234	259	259	259
Efficiency # of service request forms received/responded to	10	10	7	7

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES		FUND 11			
Park Services		Activity 250			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	1,088,300	1,034,142	1,499,480	1,409,855
6131	Salaries & Wages-Temporary	128,476	175,038	295,910	278,720
6141	Salaries & Wages-Overtime	42,412	46,240	30,675	30,675
6151	Retirement Plan	8,720	80,736	134,270	126,260
6161	Medicare Insurance	11,612	11,488	17,825	14,530
6171	Employees Insurance	194,290	182,539	249,690	267,455
6172	Retiree Medical Insurance	7,825	7,657	12,270	11,600
6181	Compensation Insurance	116,220	116,711	206,270	207,810
	SUBTOTAL PERSONNEL	1,597,855	1,654,551	2,446,390	2,346,905
6201	Utilities	444,744	455,736	514,835	514,785
6211	Communications	42,502	46,406	46,120	46,120
6221	Training & Transportation	2,844	4,337	4,000	4,000
6251	Other Agency Services	21,370	23,390	10,900	10,900
6291	Contractual Services	820,318	614,930	787,475	787,475
	SUBTOTAL CONTRACTUAL	1,331,778	1,144,799	1,363,330	1,363,280
6361	M&S Buildings & Grounds	568	28	0	0
6391	Operating Materials and Supplies	133,171	155,265	106,210	101,910
	SUBTOTAL COMMODITIES	133,739	155,293	106,210	101,910
6511	Equipment Rental, City	352,350	352,350	427,565	455,250
6521	Insurance (Risk Management)	167,560	177,610	222,740	236,105
6572	Corporate Yard Rental	81,040	81,040	84,280	87,650
	SUBTOTAL FIXED CHARGES	600,950	611,000	734,585	779,005
6771	Capitalized Lease Obligations	49,026	50,310	51,040	51,090
	SUBTOTAL DEBT SERVICES	49,026	50,310	51,040	51,090
	TOTAL	3,713,347	3,615,953	4,701,555	4,642,190

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
4190	General Maintenance Leader	1.75		2.00	
1010	General Maintenance Supervisor	1.00		1.00	
4180	General Maintenance Worker	6.75		6.00	
4860	Park Maintenance Aide	3.00		3.00	
4110	Park Maintenance Leader	6.00		6.00	
4350	Park Maintenance Superintendent	1.00		1.00	
4320	Park Maintenance Supervisor	1.00		1.00	
4100	Park Maintenance Worker	15.00		15.00	
5550	Park Naturalist	1.00		0.00	
5360	Recreation Supervisor	1.00		0.00	
7350	Senior Office Assistant	1.00		1.00	
6330	Senior Park Maintenance Supervisor	0.75		1.00	
9060	Clerical Aide		1.00		1.00
9230	Maintenance Aide II		15.00		15.00
	TOTAL	39.25	16.00	37.00	16.00

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES		PROGRAM			
Park Ranger Program		11-251			
Statement of Purpose					
<i>To continually improve the level of safety at parks by proactively communicating with park customers and continuously enforcing park rules.</i>					
Accomplishments in FY 06-07 & FY 07-08					
<ul style="list-style-type: none"> * Expanded the Park Ranger Program by adding 20 hours of security service for the Main Branch Library and 20 hours of security service for the agencies Graffiti Task Force * Integrated the Dan Young Soccer Complex Facility (attendants and field monitoring) into the Park Ranger section * Painted the Park Ranger vehicles black and white upon approval * Completed Peace Officers Standards/Training (POST) mandated training of Park Rangers 					
Action Plan for FY 2007-08					
<ul style="list-style-type: none"> * Continue Park Ranger Peace Officers Standards/Training (POST) training * Upgrade Park Ranger patrol vehicles with advanced mobile data units, new light bars and rear safety strobe lights * Expand the Park Rangers Program by adding 10 additional hours of security service at the Main Branch Library 					
PERFORMANCE MEASURES		Actual	Actual	Estimated	Objective
		FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level					
# of patrol service hours provided per year		8,910	10,695	10,695	11,840
Efficiency					
# of calls for service responded to		1,000	1,019	1,174	1,488
Effectiveness					
# of warnings issued		1,492	1,570	1,850	2,056
# of citations issued		832	1,093	1,020	982
# of arrests		143	128	82	106
# of field interviews conducted		508	520	542	464
# of citizen assists		630	1,478	1,264	1,362
# of police and fire assists		168	192	192	192
# of reservation checks				7,512	9,506

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES					FUND	11
Park Ranger Program					Activity	251
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	63,723	62,633	132,565	140,155	
6131	Salaries & Wages-Temporary	151,677	165,085	217,845	245,030	
6141	Salaries & Wages-Overtime	8,449	6,305	6,100	6,100	
6151	Retirement Plan	618	4,974	19,060	20,705	
6161	Medicare Insurance	3,037	3,221	4,140	3,555	
6171	Employees Insurance	11,384	11,162	22,410	24,650	
6172	Retiree Medical Insurance	480	562	1,065	1,125	
6181	Compensation Insurance	5,997	6,750	27,230	26,470	
	SUBTOTAL PERSONNEL	<u>245,365</u>	<u>260,692</u>	<u>430,415</u>	<u>467,790</u>	
6211	Communications	5,057	5,353	6,800	6,800	
6221	Training & Transportation	234	15	1,000	1,000	
6291	Contractual Services	6,417	19,199	23,770	23,805	
	SUBTOTAL CONTRACTUAL	<u>11,708</u>	<u>24,567</u>	<u>31,570</u>	<u>31,605</u>	
6391	Operating Materials & Supplies	14,922	10,466	13,920	13,920	
	SUBTOTAL COMMODITIES	<u>14,922</u>	<u>10,466</u>	<u>13,920</u>	<u>13,920</u>	
6511	Equipment Rental, City	39,655	39,655	42,885	43,345	
	SUBTOTAL FIXED CHARGES	<u>39,655</u>	<u>39,655</u>	<u>42,885</u>	<u>43,345</u>	
	TOTAL	<u><u>311,650</u></u>	<u><u>335,380</u></u>	<u><u>518,790</u></u>	<u><u>556,660</u></u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	
7470	Supervising Park Ranger	1.00		0.00		
3610	Park Ranger	5.00		2.00		
	PT Supervising Park Ranger		0.00		2.00	
	PT Park Ranger		0.00		6.00	
	TOTAL	<u>6.00</u>	<u>0.00</u>	<u>2.00</u>	<u>8.00</u>	

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES		PROGRAM		
Park Building Services		11-260		
Statement of Purpose				
<p><i>To improve the quality of life for those who visit and utilize the City's parks, bikeways, or public recreational facilities by providing quality customer service in an atmosphere of continuous improvement and strong employee development.</i></p> <p><i>The Parks Services Division is responsible for the maintenance of 82 buildings throughout the park system which includes seven recreation centers, two senior centers, the Lawn Bowling Clubhouse and two log cabins. Park services activities include routine custodial maintenance of all facilities.</i></p>				
Accomplishments in FY 05-06 & FY 06-07				
<ul style="list-style-type: none"> * Implemented an efficient system for prioritizing, processing and marking the progress of deferred maintenance projects * Provided quality custodial service at each of our recreational and senior centers * Provided quality custodial service at each of our park restroom facilities * Began Phase II of park facility energy savings study with the assistance of industry experts * Completed \$450,000 in deferred maintenance repairs at park facilities 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Improve our system for asset inventory and scheduling of deferred maintenance Citywide * Complete \$450,000 in deferred maintenance repairs to park facilities 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of senior centers maintained weekly	2	2	2	2
# of recreation centers maintained weekly	10	10	10	10
# of park restroom facilities maintained once a week	28	28	28	28

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES					FUND	11
Park Building Services					Activity	260
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	28,098	29,721	31,610	0	
6151	Retirement Plan	272	2,271	2,600	0	
6171	Employees Insurance	5,564	5,715	6,285	0	
6172	Retiree Medical Insurance	217	245	255	0	
6181	Compensation Insurance	3,862	4,217	4,110	0	
	SUBTOTAL PERSONNEL	38,012	42,169	44,860	0	
6291	Other Contractual Services	346,318	337,025	451,075	471,075	
	SUBTOTAL CONTRACTUAL	346,318	337,025	451,075	471,075	
6391	Operating Materials and Supplies	33,906	6,093	5,150	5,150	
	SUBTOTAL COMMODITIES	33,906	6,093	5,150	5,150	
6571	Building & Site Rental	222,537	217,655	241,590	254,880	
6631	Imp Other Than Bld		31,725			
	SUBTOTAL FIXED CHARGES	222,537	249,380	241,590	254,880	
	TOTAL	640,773	634,667	742,675	731,105	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	
6330	Senior Park Maintenance Supervisor	0.25		0.00		
1010	General Maintenance Leader	0.25		0.00		
4190	General Maintenance Worker	0.25		0.00		
	TOTAL	0.75		0.00		

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES		PROGRAM		
Recreation		11-275		
Statement of Purpose				
<i>To provide a variety of recreational and educational programs that stimulate mental, social, and physical development in a safe and protective environment.</i>				
Accomplishments in FY 05-06 & FY 06-07				
<ul style="list-style-type: none"> * Expanded the Youth Expo to include a Fitness Challenge and a Youth Civic Awareness Leadership training component * Continued to operate seven recreation centers with recreational activities, including sports, cultural arts, health and fitness activities, special events, and excursions * Conducted the Read and Create Program for children ages 4-7 at several sites using volunteers and provided free books * Conducted the annual Talent Show to showcase the talent of summer day camp participants * Conducted the Arts on the Go program using a professional artist to conduct art classes at five recreation centers * Expanded the chess program to include participation in regional chess tournaments in addition to 3 City- wide practice tournament and one city-wide championship tournament * Added a Youth Sports Program at Santa Anita Center to serve as a gang prevention strategy * Conducted a successful Youth Sports Program serving over 2,000 youths * Provided staff support and guidance to the Youth Commission * Conducted homework assistance and technology training at McFadden Learning & Technology Center for over 500 youths 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Assume responsibility of the Graffiti Task Force Court Referral Program Orientation, intake and tracking duties * Assume the responsibility of the Park Naturalist Program and transition the program into the traditional recreation programming structure to provide enhanced services to youth * Work closely with the Youth Commission to develop the Youth Master Plan and produce a Graffiti Prevention Newsletter * Expand the Youth Expo to include a Youth Summit for intermediate school students to link them to volunteer mentors * Expand Summer Day Camp in response to the return of City schools traditional schedule * Develop and implement a Youth in Government program to educate high school students in the local government process and to prepare them for future leadership positions 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of Family PRIDE Clubs	9	9	9	9
Effectiveness				
Revenue from donations	\$ 38,000	\$ 38,000	\$ 38,400	\$ 38,400

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES				FUND 11	
Recreation				Activity 275	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	684,774	712,864	750,880	1,001,935
6131	Salaries & Wages-Temporary	857,292	793,619	971,100	1,239,775
6141	Salaries & Wages-Overtime	1,009	1,109	905	905
6151	Retirement Plan	7,880	68,557	98,095	129,920
6161	Medicare Insurance	19,974	19,524	24,115	29,815
6171	Employees Insurance	105,242	111,117	118,140	187,445
6172	Retiree Medical Insurance	4,626	5,109	6,250	9,960
6181	Compensation Insurance	39,158	41,591	47,545	70,990
6191	Other Personnel Services	2,065	1,899	2,625	2,625
	SUBTOTAL PERSONNEL	<u>1,722,018</u>	<u>1,755,389</u>	<u>2,019,655</u>	<u>2,673,370</u>
6211	Communications	69,671	63,289	48,580	48,580
6221	Training & Transportation	5,783	7,972	10,485	10,485
6251	Other Agency Services	82	530	3,895	3,895
6261	M & R Bldgs & Group	0	266	0	0
6291	Contractual Services	163,434	171,726	160,020	74,930
	SUBTOTAL CONTRACTUAL	<u>238,970</u>	<u>243,783</u>	<u>222,980</u>	<u>137,890</u>
6391	Operating Materials & Supplies	249,112	204,988	196,400	217,450
	SUBTOTAL COMMODITIES	<u>249,112</u>	<u>204,988</u>	<u>196,400</u>	<u>217,450</u>
6511	Equipment Rental, City	62,340	61,740	56,245	59,640
6521	Insurance (Risk Management)	130,075	137,880	146,155	154,925
	SUBTOTAL FIXED CHARGES	<u>192,415</u>	<u>199,620</u>	<u>202,400</u>	<u>214,565</u>
6661	Computer Software	2,713	506	0	0
6661	1 Comp Software Exp	0	167	0	0
	SUBTOTAL CAPITAL	<u>2,713</u>	<u>673</u>	<u>0</u>	<u>0</u>
	TOTAL	<u>2,405,229</u>	<u>2,404,453</u>	<u>2,641,435</u>	<u>3,243,275</u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
5380	Recreation Superintendent	1.00		1.00	
5360	Recreation Supervisor	2.00		2.00	
5330	Recreation Program Coordinator	9.00		8.00	
5310	Recreation Leader	3.00		3.00	
7330	Senior Office Assistant	1.00		1.00	
5550	Park Naturalist	0.00		1.00	
8160	Program Coordinator		19.00		19.00
9400	Senior Program Leader		18.00		18.00
9360	Program Leader II		40.00		40.00
9350	Program Leader I		24.00		24.00
9430	Special Events Leader I		1.00		1.00
9440	Special Events Leader II		1.00		1.00
5310	Recreation Leader (CS/PT)		1.00		1.00
9060	Clerical Aide		8.00		8.00
9230	Maintenance Aide II		7.00		7.00
	TOTAL	<u>16.00</u>	<u>119.00</u>	<u>16.00</u>	<u>119.00</u>

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

PERSONNEL SERVICES					
ACTIVITIES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
11-141 Personnel Services	1,307,168	1,488,782	1,748,165	2,125,520	
TOTAL	<u>1,307,168</u>	<u>1,488,782</u>	<u>1,748,165</u>	<u>2,125,520</u>	
OPERATING EXPENSE	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6100 Personnel	1,028,853	1,193,500	1,446,515	1,758,775	
6200 Contractual	126,372	134,253	153,490	185,810	
6300 Commodities	70,471	59,716	62,130	84,130	
6500 Fixed Charges	80,775	80,995	86,030	96,805	
6600 Capital	698	20,318	0	0	
TOTAL	<u>1,307,168</u>	<u>1,488,782</u>	<u>1,748,165</u>	<u>2,125,520</u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
1830	Executive Director, Personnel Services	0.40		0.40	
1835	Assistant Director of Personnel Services	0.88		1.00	
1550	Personnel Operations Manager	1.00		1.00	
1280	Training Coordinator	0.00		1.00	
0151	Principal Management Analyst	0.00		0.15	
1540	Senior Personnel Analyst	4.88		5.00	
0770	Senior Personnel Technician	1.00		1.00	
7300	Senior Personnel Services Specialist	2.00	1.00	2.00	1.00
7530	Personnel Executive Secretary	0.40		0.40	
1530	Senior Personnel Receptionist	1.00	1.00	1.00	1.00
7070	Personnel Services Specialist	0.60	2.00	0.60	2.00
09770	Administrative Aide		1.00		0.00
	Senior Administrative Aide		0.00		1.00
07330	Senior Office Assistant		0.00		1.00
8100	Senior Administrative Intern		1.00		2.00
	TOTAL GENERAL FUND	<u>12.16</u>	<u>6.00</u>	<u>13.55</u>	<u>8.00</u>
	SECTION 3: INTERNAL FUNDS				
109-179	IS Strategic Plan	1.00		0.85	
80-180	Liability & Property	3.80		4.80	
82-178	Workers' Compensation	7.80		7.80	
81-177	Employee Benefits	6.15	2.00	6.15	2.00
88-141	Quality Service Training	1.24	2.00	0.00	0.00
	SECTION 5: SPECIAL REVENUE				
31-141	Air Quality Improvement Trust Fund	<u>0.85</u>	<u>1.00</u>	<u>0.85</u>	<u>1.00</u>
		20.84	5.00	20.45	3.00
	TOTAL POSITIONS	<u>33.00</u>	<u>11.00</u>	<u>34.00</u>	<u>11.00</u>

GENERAL FUND

PERSONNEL SERVICES		PROGRAM		
Personnel Services		11-141		
Statement of Purpose				
<p><i>To provide responsive professional personnel management assistance to City departments to achieve a multi-cultural, highly trained and well-compensated workforce.</i></p> <p>The department's recruitment and selection system reflects a strong commitment to outreach principles to achieve a highly competent workforce representative of the community. This program also facilitates interaction with employee associations and maintains a salary structure which is both externally competitive and internally equitable. Personnel Services endorses sound management practices and a continuous improvement philosophy by providing timely, high quality services. The department promotes the development of productive employees through training and promotional opportunities.</p>				
Accomplishments in FY 2006-07				
<ul style="list-style-type: none"> * 84% of newly hired employees were protected classes and a majority were bilingual. * Maintained rate of allegations or complaints of improper personnel practices below three per thousand employees. * Negotiated collective bargaining agreements with the following bargaining units: POA, PMA, FBA, FMA, SEIU, and SAMA. * Posted class specifications, salary information, and collective bargaining agreements on City website. * Implemented upgrade of applicant tracking system to enhance recruitment/selection activities. 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Maintain trend of hiring a well-qualified, diverse work force. * Comply with federal and state mandates regarding employee training for a variety of topics, such as anti-harassment policy training, preventing workplace harassment training and Department of Transportation [DOT] Random Drug and Alcohol Testing Program training. * Work collaboratively with all City Departments and the City Attorney's Office to effectively manage and resolve employee disciplinary issues. * Implement collective bargaining agreements with all City bargaining units, including POA, PMA, FBA, FMA, SEIU, and SAMA. * Define career ladders and develop succession planning methodologies in anticipation of enhanced retirement program. * Implement job family career ladders for the purpose of career developments, as well as bumping rights in the event of layoffs. 				
PERFORMANCE MEASURES	Actual	Actual	Estimate	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of recruitments	105	108	125	120
# of exams administered	486	521	530	500
# of general training classes offered	35	32	32	35
# of grievances processed	3	3	3	3
Efficiency				
% of department costs funded by General Fund	1%	1%	1%	1%
Average # of days to establish eligible lists	52	48	50	50
% of classes with current job specification	65%	70%	70%	80%
Effectiveness				
% of minority representation in workforce	59.2%	59.5%	60.7%	61.0%
% of new employees passing probation	94.0%	93.5%	96.9%	94.0%
% of appointments filled by promotion	45.0%	46.7%	51.0%	50.0%
% annual attrition rate	7.0%	6.5%	5.3%	5.5%

GENERAL FUND

PERSONNEL SERVICES		FUND 11			
Personnel Services		Activity 141			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	822,459	885,561	990,070	1,179,615
6131	Salaries & Wages-Temporary	72,775	72,264	99,110	168,560
6141	Salaries & Wages-Overtime	8,752	13,253	25,000	25,500
6151	Retirement Plan	8,138	71,806	85,040	103,215
6161	Medicare Insurance	10,501	11,903	12,950	16,470
6171	Employees Insurance	79,493	95,411	131,070	154,740
6172	Retiree Health Insurance	3,752	8,259	8,600	11,795
6181	Compensation Insurance	13,534	15,183	16,950	21,155
6191	Other Personnel Services	9,449	19,860	77,725	77,725
	SUBTOTAL PERSONNEL	1,028,853	1,193,500	1,446,515	1,758,775
6211	Communications	24,436	18,528	23,380	24,100
6221	Training & Transportation	86,611	73,710	86,335	93,435
6231	Advertising	1,138	0	3,080	3,080
6251	Other Agency Services	6,623	5,488	10,000	10,000
6281	M & R Machine & Equipment	199	857	100	100
6291	Other Contractual Services	7,364	35,670	30,595	55,095
	SUBTOTAL CONTRACTUAL	126,372	134,253	153,490	185,810
6391	Operating Materials & Supplies	70,471	59,716	62,130	84,130
	SUBTOTAL COMMODITIES	70,471	59,716	62,130	84,130
6521	Insurance (Risk Management)	5,180	5,495	5,825	6,175
6571	Building & Site Rental	75,595	75,500	80,205	90,630
	SUBTOTAL FIXED CHARGES	80,775	80,995	86,030	96,805
6641	Machinery & Equipment	0	20,237	0	0
6661	Computer Software	698	81	0	0
	SUBTOTAL CAPITAL	698	20,318	0	0
	TOTAL	1,307,168	1,488,782	1,748,165	2,125,520

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
01830	Executive Director, Personnel Services	0.40		0.40	
01835	Assistant Director of Personnel Services	0.88		1.00	
01780	Employee Relations Manager	0.00		0.00	
01550	Personnel Operations Manager	1.00		1.00	
01280	Training Coordinator*	0.00		1.00	
00151	Principal Management Analyst	0.00		0.15	
01540	Senior Personnel Analyst	4.88		5.00	
00770	Senior Personnel Technician	1.00		1.00	
07300	Senior Personnel Services Specialist	2.00	1.00	2.00	1.00
07530	Personnel Executive Secretary	0.40		0.40	
01530	Senior Personnel Receptionist	1.00		1.00	
07070	Personnel Services Specialist	0.60	2.00	0.60	2.00
01760	Personnel Services Receptionist		1.00		1.00
09770	Administrative Aide		1.00		0.00
	Senior Administrative Aide		0.00		1.00
07330	Senior Office Assistant		0.00		1.00
08100	Senior Administrative Intern		1.00		2.00
	TOTAL	12.16	6.00	13.55	8.00

* Training Coordinator previously funded under Quality & Management Training Fund 88-141

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

PLANNING & BUILDING AGENCY

ACTIVITIES		ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
11-503	Administrative Services	1,898,158	1,971,825	2,082,585	2,070,285
11-505	Planning Division	2,044,633	2,463,901	2,527,590	2,603,375
11-507	New Construction	1,960,985	2,093,561	2,294,805	2,447,355
11-508	Permits & Plan Check	1,485,232	1,670,126	1,740,065	2,067,230
11-509	Community Preservation	743,224	863,219	1,009,735	1,521,650
11-510	Proactive Rental Enforcement Program	609,882	641,925	703,070	743,255
TOTAL		<u>8,742,114</u>	<u>9,704,557</u>	<u>10,357,850</u>	<u>11,453,150</u>
OPERATING EXPENSE		ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6100	Personnel	6,858,190	7,141,585	8,124,365	9,206,530
6200	Contractual	774,032	1,421,296	1,105,175	1,037,520
6300	Commodities	166,427	181,040	245,345	245,345
6500	Fixed Charges	802,921	814,580	882,965	923,155
6600	Capital	16,157	21,670	0	40,600
6700	Debt Service	124,387	124,387	0	0
TOTAL		<u>8,742,114</u>	<u>9,704,557</u>	<u>10,357,850</u>	<u>11,453,150</u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
0249	Ex. Director of Planning & Building Safety	1.00		1.00	
2492	Asst. Director of Planning & Building	1.00		0.00	
0940	Building Safety Manager	0.00		1.00	
1730	Administrative Assistant II	1.00		1.00	
2500	Planning Manager	0.90		0.93	
2380	Principal Plan Check Engineer	1.00		1.00	
2750	Community Preservation Manager	1.00		1.00	
	Community Preservation Coordinator	0.00		1.00	
1720	Management Analyst	1.00		1.00	
2370	Supervisor of Inspections	1.00		1.00	
7010	Accounting Assistant	1.00		1.00	
1410	Assistant Plan Check Engineer II	1.00		1.00	
2440	Assistant Planner II	5.00		5.00	
2280	Associate Plan Check Engineer	3.00		3.00	
2450	Associate Planner	6.25		6.25	
2300	Building Inspector	1.00		1.00	
6430	Combination Building Inspector	7.00		7.00	
9800	Combination Inspector (P/T)		2.00		2.00
2740	Community Preservation Inspector	26.00		26.00	
2360	Community Preservation Inspector II	1.00		1.00	
2310	Electrical Inspector	2.00		2.00	
0110	Environmental Coordinator	1.00		1.00	
4300	Landscape Development Associate	1.00		1.00	
2590	Permit Supervisor	1.00		1.00	
2580	Permit Technician	5.00		5.00	
7320	Planning Commission Secretary	1.00		1.00	

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

PLANNING & BUILDING AGENCY

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
			Part Time	Full Time	Part Time
2320	Plumbing Inspector	2.00		2.00	
0810	Principal Planner	2.00		2.00	
0060	Receptionist	2.00		1.00	
7270	Secretary	2.00	1.00	2.00	1.00
7280	Senior Accounting Assistant	1.00		1.00	
2330	Senior Building Inspector	1.00		1.00	
TBD	Senior Combination Building Insp.	2.00		2.00	
0070	Sr. Community Preservation Inspector	4.00		3.00	
2340	Senior Electrical Inspector	1.00		1.00	
7330	Senior Office Assistant	11.65	1.00	11.65	1.00
0330	Senior Plan Check Engineer	2.00		2.00	
2470	Senior Planner	2.80		2.85	
2350	Senior Plumbing Inspector	1.00		1.00	
1640	Senior Receptionist	0.00		1.00	
7400	Senior Secretary	1.00		1.00	
2180	Sr. Electrical Systems Specialist	1.00		1.00	
2430	Sr. Plumbing/Mechanical Systems Spec.	1.00		1.00	
0120	Systems Administrator	1.00		1.00	
	TOTAL	<u>108.60</u>	<u>4.00</u>	<u>108.68</u>	<u>4.00</u>
	SECTION 5: SPECIAL REVENUE				
31-505	Air Quality Improvement Trust Fund	<u>1.40</u>		<u>1.32</u>	
		1.40		1.32	
	TOTAL	<u>110.00</u>	<u>4.00</u>	<u>110.00</u>	<u>4.00</u>
<p><i>Notes:</i> <i>Remaining 1.40 positions are shown in Special Revenue Fund 31-505.</i></p> <p><i>2 Community Preservation Inspector positions added in FY 2006-07 (11-509)</i></p> <p><i>2 Part-time Combination Inspector positions added in FY 2006-07 (11-509).</i></p> <p><i>\$1,596,070 in salary and benefits for Community Preservation 11-509 funded by CDBG Fund 135 in FY 07-08.</i></p>					

GENERAL FUND

PLANNING & BUILDING AGENCY
Administrative Services

FUND 11
Activity 503

Statement of Purpose

To ensure that Santa Ana is a thoughtfully planned, safely built, and well maintained community.

This program provides direction to the Planning & Building Agency by providing management and fiscal support to the Planning, Inspections, Permit & Plan Check, and Community Preservation Divisions. This program also provides executive support to the Planning Commission and Historic Resources Commission.

SERVICE PROGRAM

PLANNING DIVISION

The Planning Division provides a framework in which the future social and economic well-being of the City's residents can be ensured through the adoption of a comprehensive General Plan and development standards. This division also coordinates the delivery of services to developers.

BUILDING SAFETY DIVISION

New Construction Section

This section provides inspections for all new construction, conversions, and maintenance and repairs of buildings to ensure compliance with State codes and City ordinances.

Permits and Plan Check Section

This sections provides review and approval of building construction plans to ensure compliance with building, plumbing, heating, electrical, and handicapped requirements, as well as compliance with all State laws and City ordinances.

COMMUNITY PRESERVATION DIVISION

This division enforces Santa Ana Municipal Code provisions to ensure safe, orderly, and aesthetically pleasing neighborhoods and commercial areas.

GENERAL FUND

PLANNING & BUILDING AGENCY					FUND	11
Administrative Services					Activity	503
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	640,406	650,675	688,485	723,050	
6131	Salaries & Wages-Temporary	32,259	13,352	24,290	16,290	
6141	Salaries & Wages-Overtime	302	958	2,000	2,000	
6151	Retirement Plan	6,175	51,464	57,465	60,300	
6161	Medicare Insurance	6,963	7,114	7,495	7,990	
6171	Employees Insurance	73,399	73,205	72,230	76,525	
6172	Retiree Medical Insurance	4,510	5,679	5,435	6,300	
6181	Compensation Insurance	11,609	13,438	14,105	15,775	
6191	Other Personnel Services	0	0	4,000	0	
	SUBTOTAL PERSONNEL	<u>775,623</u>	<u>815,885</u>	<u>875,505</u>	<u>908,230</u>	
6211	Communications	8,580	7,382	10,445	10,445	
6221	Training & Transportation	28,990	32,779	49,935	51,090	
6251	Other Agency Services	3,849	1,255	1,830	1,830	
6261	M&R Buildings & Grounds	0	0	5,340	5,340	
6281	M&R Machinery & Equipment	4,024	1,677	28,000	1,855	
6291	Other Contractual Services	15,252	3,939	103,825	52,275	
6294	Lease Payments	415,939	414,805	415,915	416,530	
	SUBTOTAL CONTRACTUAL	<u>476,634</u>	<u>461,837</u>	<u>615,290</u>	<u>539,365</u>	
6311	Office Supplies	0	0	0	0	
6341	Non-Consumable Items	0	0	0	0	
6391	Operating Materials & Supplies	12,671	5,412	9,110	9,110	
	SUBTOTAL COMMODITIES	<u>12,671</u>	<u>5,412</u>	<u>9,110</u>	<u>9,110</u>	
6511	Rental, City Equipment	4,015	4,015	4,265	4,325	
6521	Insurance (Risk Management)	170,500	180,730	191,575	203,070	
6571	Building & Site Rental	333,804	364,150	386,840	406,185	
	SUBTOTAL FIXED CHARGES	<u>508,319</u>	<u>548,895</u>	<u>582,680</u>	<u>613,580</u>	
6641	Machinery & Equipment	0	9,372	0	0	
6651	Books, Records & Video	0	6,038	0	0	
6661	Computer Software	524	0	0	0	
	SUBTOTAL CAPITAL	<u>524</u>	<u>15,410</u>	<u>0</u>	<u>0</u>	
6771	Capitalized Lease Obligation	124,387	124,387	0	0	
	SUBTOTAL DEBT SERVICE	<u>124,387</u>	<u>124,387</u>	<u>0</u>	<u>0</u>	
	TOTAL	<u><u>1,898,158</u></u>	<u><u>1,971,825</u></u>	<u><u>2,082,585</u></u>	<u><u>2,070,285</u></u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	
0249	Ex. Director of Planning & Building Safety	1.00		1.00		
1730	Administrative Assistant II	1.00		1.00		
1720	Management Analyst	1.00		1.00		
7280	Senior Accounting Assistant	1.00		1.00		
7010	Accounting Assistant	1.00		1.00		
7400	Senior Secretary	1.00		1.00		
7330	Senior Office Assistant	1.00		1.00		
0120	Systems Administrator	1.00		1.00		
	Secretary (PT)		1.00		1.00	
	TOTAL	<u><u>8.00</u></u>	<u><u>1.00</u></u>	<u><u>8.00</u></u>	<u><u>1.00</u></u>	

GENERAL FUND

PLANNING & BUILDING AGENCY
Planning Division

PROGRAM
11-505

Statement of Purpose

To provide a framework in which the future social and economic well-being of the City's residents can be ensured through the adoption of a comprehensive General Plan and development standards.

The Planning Division maintains the City's General Plan and provides for zoning administration through the issuance of conditional use permits, variances and minor exceptions. Through the Planning and Zoning counter, this division is the first contact in development activity, land use permitting, and occupancy zoning clearances. This division also is responsible for the environmental review and site plan review programs, subdivision processing and monitoring of development through the City's various development agencies. In addition, this division provides staff support to the Planning Commission, Historical Resources Commission, and Council Committees.

Current Planning

Coordinates the review of development proposals from project conception through the final building occupancy. Staff work includes internal design review, site plan review and coordination of the site plan review process for the development review agencies. This section facilitates and monitors projects throughout the development review and construction process and provides general policy and land use recommendations to the City's Planning Commission.

Planning Counter

A key component of the Development Service Center, activities include providing the public with such information as the City's long-term planning and specific development standards and procedures. The counter handles design review for typical single family and historic neighborhood projects and minor tenant improvement projects in the commercial and industrial sectors. Activities include review of occupancy, home occupation, temporary and seasonal land use, fences, signage and zoning verification..

Environmental Planning/Landscape Planning and Review

Provides environmental planning reviews of unique environmental circumstances for both public and private projects within the community. The environmental review process provides disclosure, mitigation preparation and project monitoring services for all development proposals. This section also is responsible for environmental review and analysis of larger regional projects outside of City boundaries. Landscape planning and review provides the services to promote the City's urban forest efforts. The services include review and critique of landscape development proposals for compliance with the adopted landscape standards and amendments to the Municipal Code that promote these efforts.

Regional and Advanced Planning

Conducts comprehensive land use research establishing policy to guide the future development vision of the City. Prepares updates to the General Plan Elements and monitors implementation of policies. This section also facilitates zoning ordinance revisions, municipal annexations, the creation of Specific Plans and provides representation to the Orange County Council of Governments. Staff work additionally includes providing general policy and technical support to the Historic Resources Commission.

GENERAL FUND

PLANNING & BUILDING AGENCY					FUND	11
Planning Division					Activity	505
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	1,533,244	1,420,896	1,725,140	1,759,795	
6131	Salaries & Wages-Temporary	72,924	56,920	57,875	57,880	
6141	Salaries & Wages-Overtime	0	1,015	5,000	5,000	
6151	Retirement Plan	15,032	110,600	141,400	153,365	
6161	Medicare Insurance	19,907	17,380	25,220	27,335	
6171	Employees Insurance	156,225	156,200	161,670	208,530	
6172	Retiree Medical Insurance	10,271	9,665	12,685	16,810	
6181	Compensation Insurance	19,394	17,559	21,465	22,615	
6191	Other Personnel Services	12,003	14,991	4,000	20,800	
	SUBTOTAL PERSONNEL	<u>1,839,000</u>	<u>1,805,226</u>	<u>2,154,455</u>	<u>2,272,130</u>	
6211	Communications	28,709	31,817	33,025	33,025	
6221	Training & Transportation	10,969	11,003	24,910	12,910	
6231	Advertising	7,668	11,362	43,085	13,085	
6251	Other Agency Services	5,297	8,987	7,405	7,405	
6281	M&R Machinery & Equipment	528	720	1,050	1,050	
6291	Other Contractual Services	66,600	504,382	124,535	124,535	
	SUBTOTAL CONTRACTUAL	<u>119,771</u>	<u>568,271</u>	<u>234,010</u>	<u>192,010</u>	
6311	Office Supplies	0	0	0	0	
6341	Non-Consumable Items	0	0	0	0	
6391	Operating Materials & Supplies	70,371	80,202	126,525	126,525	
	SUBTOTAL COMMODITIES	<u>70,371</u>	<u>80,202</u>	<u>126,525</u>	<u>126,525</u>	
6511	Equipment Rental, City	8,870	8,870	12,600	12,710	
	SUBTOTAL FIXED CHARGES	<u>8,870</u>	<u>8,870</u>	<u>12,600</u>	<u>12,710</u>	
6641	Machinery & Equipment	6,621	0	0	0	
6661	Computer Software		1,332			
	SUBTOTAL CAPITAL	<u>6,621</u>	<u>1,332</u>	<u>0</u>	<u>0</u>	
	TOTAL	<u><u>2,044,633</u></u>	<u><u>2,463,901</u></u>	<u><u>2,527,590</u></u>	<u><u>2,603,375</u></u>	

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
2500	Planning Manager *	0.90		0.93	
0810	Principal Planner	2.00		2.00	
2470	Senior Planner *	2.80		2.85	
2450	Associate Planner * **	6.25		6.25	
2440	Assistant Planner II	5.00		5.00	
4300	Landscape Development Associate	1.00		1.00	
0110	Environmental Coordinator	1.00		1.00	
7320	Planning Commission Secretary	1.00		1.00	
7330	Senior Office Assistant *	2.65	1.00	2.65	1.00
0060	Receptionist	1.00		1.00	
	TOTAL	<u>23.60</u>	<u>1.00</u>	<u>23.68</u>	<u>1.00</u>

* Remainder charged to Air Quality Fund 31-505.
 ** 1 Associate Planner reimbursed from Public Works Fund 101-611.

GENERAL FUND

PLANNING & BUILDING AGENCY		PROGRAM		
New Construction		11-507		
Statement of Purpose				
<p><i>To adopt and prudently enforce construction, occupancy, and housing laws and to promote an attractive environment for development.</i></p> <p>New Construction provides inspections of new construction, conversions, maintenance, and repair of buildings. This section is responsible for the enforcement of building, plumbing heating and electrical codes and handicapped requirements. This section also assists individuals and institutions in the areas of business licenses, energy conservation and housing and zoning compliance with State laws and City ordinances.</p>				
Accomplishments in FY 05-06 & FY 06-07				
<ul style="list-style-type: none"> * Per inspector, the average load of New Construction and Occupancy inspections to date has been 320 per month. * Continue to develop a complete emergency operation proposal for the New Construction inspection unit. * Continued implementation of Residential Combination Building Inspection training program. * Continued assistance to CDA with special inspections programs to Enterprise and Empowerment Zone programs * Continued special assistance efforts to city-sponsored projects. * Completed State certification of all inspectors as essential emergency services/damage assessment inspectors. 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Maximize inspection efficiency and outreach to our customers through a balance of combination and specialty inspections. * Continue to revise phase of specialty and residential combination building inspection training program. * Continue emergency damage assessment training. * Continue assisting CDA with special emphasis on Enterprise and Empowerment Zone programs. * Facilitate cross-training efforts with Planning and Community Preservation staff. * Complete development of New Construction Policies and Procedures Manual. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Levels				
Total Inspections	40,015	41,659	44,606	48,000
Training (employee hours)	1,123	1,123	1,200	1,200
Efficiency				
Reduction in number of trips to site, and enhanced customer service, due to use of Combination Inspectors to conduct multiple residential inspections during each visit. This allows specialty inspectors to focus on commercial, industrial and manufacturing projects throughout the city.	20.0%	20.0%	20.0%	20.0%
Base Year = FY 00-01				

GENERAL FUND

PLANNING & BUILDING AGENCY		FUND 11			
New Construction		Activity 507			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	1,477,721	1,389,848	1,663,055	1,725,005
6131	Salaries & Wages-Temporary	25,831	36,666	40,860	45,625
6141	Salaries & Wages-Overtime	18,639	33,690	5,000	5,000
6151	Retirement Plan	14,231	108,355	137,485	141,690
6161	Medicare Insurance	18,176	17,480	22,380	23,225
6171	Employees Insurance	177,700	160,764	192,350	231,020
6172	Retiree Medical Insurance	10,542	10,341	11,960	14,950
6181	Compensation Insurance	67,820	70,460	41,245	45,525
6191	Other Personnel Services	4,192	0	0	0
	SUBTOTAL PERSONNEL	<u>1,814,852</u>	<u>1,827,604</u>	<u>2,114,335</u>	<u>2,232,040</u>
6211	Communications	22,632	35,208	22,540	22,540
6221	Training & Transportation	3,475	3,081	7,370	26,315
6251	Other Agency Services	930	1,051	550	550
6281	M&R Machinery & Equipment	158	575	835	835
6291	Other Contractual Services	17,398	119,074	22,090	22,365
	SUBTOTAL CONTRACTUAL	<u>44,593</u>	<u>158,989</u>	<u>53,385</u>	<u>72,605</u>
6311	Office Supplies	0	0	0	0
6341	Non-Consumable Items	0	0	0	0
6391	Operating Materials & Supplies	14,182	19,702	24,045	24,045
	SUBTOTAL COMMODITIES	<u>14,182</u>	<u>19,702</u>	<u>24,045</u>	<u>24,045</u>
6511	Equipment Rental, City	82,495	82,495	103,040	104,065
	SUBTOTAL FIXED CHARGES	<u>82,495</u>	<u>82,495</u>	<u>103,040</u>	<u>104,065</u>
6651	Books, Records & Films	0	0	0	14,600
6661	Computer Software	4,863	4,771	0	0
	SUBTOTAL CAPITAL	<u>4,863</u>	<u>4,771</u>	<u>0</u>	<u>14,600</u>
	TOTAL	<u>1,960,985</u>	<u>2,093,561</u>	<u>2,294,805</u>	<u>2,447,355</u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
2492	Asst. Dir. of Planning & Building	1.00		0.00	
0940	Building Safety Manager	0.00		1.00	
2370	Supervisor of Inspections	1.00		1.00	
2330	Senior Building Inspector	1.00		1.00	
2300	Building Inspector	1.00		1.00	
TBD	Senior Combination Bldg. Inspector	2.00		2.00	
6430	Combination Building Inspector	7.00		7.00	
2350	Senior Plumbing Inspector	1.00		1.00	
2320	Plumbing Inspector	2.00		2.00	
2340	Senior Electrical Inspector	1.00		1.00	
2310	Electrical Inspector	2.00		2.00	
2180	Senior Electrical Systems Specialist	1.00		1.00	
2430	Sr. Plumbing/Mech. Sys. Specialist	1.00		1.00	
7270	Secretary	1.00		1.00	
7330	Senior Office Assistant	2.00		2.00	
	TOTAL	<u>24.00</u>		<u>24.00</u>	

GENERAL FUND

PLANNING & BUILDING AGENCY
Permits & Plan Check

PROGRAM
11-508

Statement of Purpose

To prudently enforce construction and occupancy laws and promote an attractive environment for development by providing efficient delivery of plan check and permit services.

The Permit and Plan Check Section reviews plans for compliance with the California Building Standards Code for all new construction, tenant improvements, conversions and repairs to buildings and other structures. This section is responsible for the enforcement of regulations for disabled access, energy conservation, flood plain management, fire and life safety, structural systems, electrical, plumbing, and mechanical ventilation systems. The section assists the public in obtaining permits for construction. It maintains construction records for all buildings in the City.

Accomplishments in FY 06-07

- * The Plan Check Section processed a record high of approximately 13,020 permits and served more than 19,900 public customers.
- * It continues to achieve compliance with AB 717 with on-going specialized training of plan check engineering staff..
- * This section processed the plans and permits for a number of major projects, including: Bowers Museum Expansion, MacArthur Lake Residential Towers, the City Place multi-use development, The First American Title expansion, Santiago Lofts, The Santa Ana Zoo improvements, and Improvements at Mater Dei High School.

Action Plan for FY 2007-08

- * Be actively involved in developing an emergency response plan for the Planning and Building Agency.
- * Be a key player in major development projects: Main and MacArthur multi-use developments, One Broadway, a 27-story office building, Park Plance, various live/work projects, and Main Place with upgrading and renovations. With
- * the number and complexity of projects being planned for Santa Ana, provide adequate staffing of plan check engineers to ensure timely turn-around time.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Levels				
# of building plans checked	*1,939	*1,782	*2,100	*2,000
# of building permits issued	3,970	4,581	3,800	3,700
# of electrical plans checked	404	488	480	500
# of electrical permits issued	2,658	3,223	2,700	2,700
# of plumbing plans checked	198	150	240	220
# of plumbing permits issued	1,635	2,344	1,400	1,600
# of mechanical-solar plans checked	193	154	240	180
# of mechanical-solar permits issued	1102	1596	1,000	1,000
# of occupancy permits issued	1,804	1,441	1,350	1,300
# of grading permits issued	35	31	33	35
EFFICIENCY				
# of plans checked within 72 hours	925	799	820	800
% of plans checked within 72 hours	48%	45%	50%	50%
EFFECTIVENESS				
% of total plans completed within 3 weeks	95%	98%	98%	95%
* "Small Plan Checks" now included with regular plan check totals.				

GENERAL FUND

PLANNING & BUILDING AGENCY		FUND 11			
Permits & Plan Check		Activity 508			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	1,045,089	1,058,844	1,245,130	1,463,240
6131	Salaries & Wages-Temporary	0	17,734	17,870	18,670
6141	Salaries & Wages-Overtime	145,245	148,173	67,300	67,300
6151	Retirement Plan	10,097	83,081	101,785	119,700
6161	Medicare Insurance	13,431	13,947	17,090	21,400
6171	Employees Insurance	108,325	115,586	124,350	153,185
6172	Retiree Medical Insurance	7,817	7,691	8,775	12,365
6181	Compensation Insurance	12,921	14,327	19,230	32,060
6191	Other Personnel Services	8,132	14,432	0	0
	SUBTOTAL PERSONNEL	1,351,057	1,473,815	1,601,530	1,887,920
6211	Communications	17,584	17,982	17,420	17,420
6221	Training & Transportation	8,525	5,820	8,225	24,000
6251	Other Agency Services	1,619	1,950	3,775	3,775
6281	M&R Machinery & Equipment	539	466	3,480	3,480
6291	Other Contractual Services	42,707	131,053	69,435	69,435
	SUBTOTAL CONTRACTUAL	70,974	157,271	102,335	118,110
6311	Office Supplies	(1,082)	(536)	0	0
6341	Non-Consumable Items	0	0	0	0
6391	Operating Materials & Supplies	29,788	39,419	36,200	36,200
	SUBTOTAL COMMODITIES	28,706	38,883	36,200	36,200
6571	Building Rental	30,346	0	0	0
	SUBTOTAL FIXED CHARGES	30,346	0	0	0
6651	Books, Records & Films	0	0	0	25,000
6661	Computer Software	4,149	157	0	0
	SUBTOTAL CAPITAL	4,149	157	0	25,000
	TOTAL	1,485,232	1,670,126	1,740,065	2,067,230

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
2380	Principal Plan Check Engineer	1.00		1.00	
0330	Senior Plan Check Engineer	2.00		2.00	
2280	Associate Plan Check Engineer	3.00		3.00	
1410	Assistant Plan Check Engineer II	1.00		1.00	
2590	Permit Supervisor	1.00		1.00	
2580	Permit Technician	4.00		4.00	
7330	Senior Office Assistant	2.00		2.00	
0060	Receptionist	1.00		0.00	
1640	Senior Receptionist	0.00		1.00	
	TOTAL	15.00	0.00	15.00	0.00

GENERAL FUND

PLANNING & BUILDING AGENCY
Community Preservation

PROGRAM
11-509

Statement of Purpose

To improve the integrity of our neighborhoods through personalized neighborhood contact, education in code requirements, quality inspections, responsive and dedicated personnel, and innovative processes.

Community Preservation provides professional inspections throughout the City, responds to complaints concerning substandard living conditions, maintenance and use of existing properties, and issues citations for violations of the Santa Ana Municipal Code. This section continues to be an active partner with the Police Department in their fight against crime and with the residents of Santa Ana through increasing interaction with the neighborhood associations.

Accomplishments in FY 05-06 & FY 06-07

- * Community Preservation continued to respond to complaints from the citizens, neighborhood associations and City Council. Residential enforcement focused heavily on vehicle abatement, auto repair and neighborhood association interests throughout the City. The Commercial Code Enforcement program continues to be hugely successful in eliminating much of the visual blight in the commercial community.
- * Community Preservation's Proactive Enforcement Team has completed door-to-door inspections of another five (5) neighborhoods addressing Santa Ana Municipal Code violations, which negatively impact the aesthetics of a neighborhood. Efforts are being taken to determine the next group of neighborhoods to receive inspections.
- * Community Preservation began working closely with the Public Works Agency to establish a more comprehensive effort to eliminate graffiti from public and private properties.
- * Community Preservation also began working with the Public Works Agency to develop a plan to address and maintain standards in regards to shopping cart retrieval.

Action Plan for FY 2007-08

- * Community Preservation's primary focus will remain neighborhoods. The commercial corridors, which have been consistently patrolled, will continue to be monitored.
- * Community Preservation's new enforcement efforts, along with Public Works, will take a more prominent role over the course of next fiscal year.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Levels				
Number of Notices of Violations issued	1,008	639	871	900
Number of citations issued	2,951	3,957	3,840	3,900
Number of complaints recorded (citizen)	4,176	3,852	3,525	3,600
Number of violations recorded	10,251	11,874	10,812	12,000
Number of inspections conducted	21,935	16,482	14,683	16,000
Effectiveness				
% of compliance	95%	91%	95%	95%

GENERAL FUND

PLANNING & BUILDING AGENCY		FUND 11			
Community Preservation		Activity 509			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	448,761	515,035	580,570	950,300
6131	Salaries & Wages-Temporary	0	0	0	59,795
6141	Salaries & Wages-Overtime	(1,539)	131	5,000	5,000
6151	Retirement Plan	4,260	39,763	46,700	62,455
6161	Medicare Insurance	2,636	3,442	5,015	10,835
6171	Employees Insurance	50,247	59,111	67,895	98,590
6172	Retiree Medical Insurance	2,273	2,711	4,165	5,930
6181	Compensation Insurance	8,723	9,820	11,105	16,700
6191	Other Personnel Services	9,828	5,553	30,000	30,000
	SUBTOTAL PERSONNEL	525,189	635,566	750,450	1,239,605
6211	Communications	24,861	24,854	36,045	36,045
6221	Training & Transportation	5,715	1,640	11,750	26,750
6231	Advertising	0	0	0	0
6251	Other Agency Services	3,730	4,371	14,350	14,350
6281	M&R Machinery & Equipment	247	670	395	395
6291	Other Contractual Services	23,117	38,608	27,620	27,895
	SUBTOTAL CONTRACTUAL	57,670	70,143	90,160	105,435
6311	Office Supplies	0	0	0	0
6341	Non-Consumable Items	0	0	0	0
6391	Operating Materials & Supplies	35,644	31,360	35,200	35,200
	SUBTOTAL COMMODITIES	35,644	31,360	35,200	35,200
6511	Equipment Rental, City	124,721	126,150	133,925	140,410
	SUBTOTAL FIXED CHARGES	124,721	126,150	133,925	140,410
6641	Machinery & Equipment	0	0	0	0
6651	Books, Records & Video	0	0	0	1,000
	SUBTOTAL CAPITAL	0	0	0	1,000
	TOTAL	743,224	863,219	1,009,735	1,521,650

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
2750	Community Preservation Manager	1.00		1.00	
	Community Preservation Coordinator	0.00		1.00	
0070	Senior Community Pres. Inspector	4.00		3.00	
2740	Community Preservation Inspector	22.00		22.00	
9800	Combination Inspector (P/T)		2.00		2.00
7270	Secretary	1.00		1.00	
7330	Senior Office Assistant	3.00		3.00	
	TOTAL	31.00	2.00	31.00	2.00

2 Community Preservation Inspector positions and 2 Part-time Combination Inspector positions added in FY 2006-07.

** \$1,596,070 in salary and benefits funded by CDBG Fund 135 in FY 07-08.*

GENERAL FUND

PLANNING & BUILDING AGENCY
Proactive Rental Enforcement Program

PROGRAM
11-510

Statement of Purpose

To reduce unhealthy conditions and life safety hazards for occupants of residential rental properties in highly impacted areas of Santa Ana by identifying and correcting code violations through a systematic inspection program.

The Proactive Rental Enforcement Program (PREP) is responsible for the inspection of all residential rental units in designated areas of Santa Ana with the goal of long-term upgrading of rental properties and thus decreasing the demand for City services and restoring stability to the neighborhoods.

Accomplishments in FY 05-06 & FY 06-07

- * The Proactive Rental Enforcement Program completed inspections in the southwest quadrant of the City, as well as numerous previously unreported rental properties in the southeast area. PREP also responded to all complaints received referencing rental properties.
- * The Rental Housing Task Force was consulted on rental property issues and received updates on the progress of the program. Information on PREP was forwarded to numerous other cities, as well as to the statewide code enforcement association regarding the implementation of programs similar to PREP.
- * The Gold Seal Incentive Program continued to reward exemplary rental property owners with Rental Inspection Fee exemptions. Properties qualifying previously for Gold Seal benefits were rechecked to ensure were that they were being maintained at Gold Seal level.
- * PREP continued to conduct citywide re-inspections of properties that previously had received a violation notice to ensure they were being properly maintained and to address any new property maintenance issues that had developed.
- * PREP forwarded lists of previously unknown rental properties to the Finance Agency for collection of Business License and Rental Inspection Fees.

Action Plan for FY 2007-08

- * Present the program to the City Council with a request for undetermined continuation of the PREP Program.
- * Respond to all complaints received for rental housing.
- * Conduct inspections of properties that apply for qualification for The Gold Seal Incentive Program benefits.
- * Conduct inspections of 1,800 known rental properties in the northeast area of the City.
- * Conduct survey of properties in previously inspected areas.
- * Participate in CDA sponsored rental manager training programs with Rental Housing Task Fore members.
- * Conduct presentation on rental inspection programs at state-wide code enforcement conference.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Levels				
Inspection areas	2	2	2	2
Total inspections	5,000	7,000	8,000	7,000
Reinspections	2,000	3,000	3,500	4,000
Gold Seal Inspections	350	200	200	400

GENERAL FUND

PLANNING & BUILDING AGENCY		FUND 11			
Proactive Rental Enforcement Program		Activity 510			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	470,909	468,385	501,450	526,075
6141	Salaries & Wages-Overtime	216	720	1,000	1,000
6151	Retirement Plan	4,575	37,226	42,625	43,210
6161	Medicare Insurance	2,520	2,478	3,885	4,060
6171	Employees Insurance	64,895	65,311	69,265	80,590
6172	Retiree Medical Insurance	3,656	3,331	3,475	4,540
6181	Compensation Insurance	5,698	6,038	6,390	7,130
6191	Other Personnel Services	0	0	0	0
	SUBTOTAL PERSONNEL	552,469	583,489	628,090	666,605
6211	Communications	3,323	2,904	4,075	4,075
6221	Training & Transportation	130	760	1,065	1,065
6251	Other Agency Services	300	450	405	405
6281	M&R Machinery & Equipment	0	0	110	110
6291	Other Contractual Services	637	671	4,340	4,340
	SUBTOTAL CONTRACTUAL	4,390	4,785	9,995	9,995
6311	Office Supplies	0	0	0	0
6341	Non-Consumable Items	0	0	0	0
6391	Operating Materials & Supplies	4,853	5,481	14,265	14,265
	SUBTOTAL COMMODITIES	4,853	5,481	14,265	14,265
6511	Equipment Rental, City	18,230	18,230	20,400	20,705
6535	Treasury Service Charge	29,940	29,940	30,320	31,685
	SUBTOTAL FIXED CHARGES	48,170	48,170	50,720	52,390
	TOTAL	609,882	641,925	703,070	743,255
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
2360	Community Preservation Inspector II	1.00		1.00	
2740	Community Preservation Inspector	4.00		4.00	
2580	Permit Technician	1.00		1.00	
7330	Senior Office Assistant	1.00		1.00	
	TOTAL	7.00		7.00	

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

POLICE DEPARTMENT

ACTIVITIES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
11-331 Office of the Chief of Police	1,381,367	1,198,418	1,251,335	1,568,680	
11-332 Human Resources	1,171,483	1,194,555	1,387,330	1,578,085	
11-333 Traffic	5,074,750	5,669,137	5,980,805	8,319,000	
11-334 Training Services	1,510,272	1,823,150	2,058,820	2,184,460	
11-335 Professional Standards	968,710	1,021,755	900,585	936,905	
11-337 Field Operations	35,513,580	36,721,038	38,074,345	37,300,975	
11-338 Information Systems	1,757,634	1,888,999	2,206,085	2,508,070	
11-339 Animal Services	687,975	866,464	989,235	1,000,370	
11-340 District Investigations	4,087,587	4,585,593	4,879,260	3,836,990	
11-341 Crimes Against Persons	5,139,718	5,306,717	5,582,435	7,075,195	
11-342 Special Investigations	2,702,760	3,383,455	4,186,725	5,774,540	
11-343 Property & Evidence	1,407,576	1,459,878	1,621,990	1,793,430	
11-344 Forensic Services	1,508,344	1,686,702	1,627,020	1,953,115	
11-345 Records Services	2,183,333	2,362,343	2,666,380	2,730,890	
11-346 Communications	3,472,713	3,703,346	4,101,095	4,612,425	
11-347 Vice	685,841	799,923	704,540	969,765	
11-348 Fiscal & Budget	274,343	312,412	356,315	519,350	
11-349 Jail Operations	12,321,230	12,894,773	13,817,065	14,873,935	
11-350 Building & Facility	2,949,389	3,085,252	3,444,915	4,149,075	
11-351 Police Debt Service	8,741,868	10,063,029	9,968,355	9,127,225	
11-352 Regional Narcotic Suppression Program	1,365,046	1,085,559	1,620,905	964,420	
11-353 Homeland Security & Crime Preventior	0	461	503,510	772,265	
TOTAL	<u>94,905,519</u>	<u>101,112,959</u>	<u>107,929,050</u>	<u>114,549,165</u>	
OPERATING EXPENSE	ACTUAL FY 04-05	ACTUAL FY05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6100 Personnel	71,375,040	75,159,027	79,875,715	84,640,995	
6200 Contractual	6,694,996	7,406,948	8,864,200	10,560,625	
6300 Commodities	1,202,010	1,354,621	1,638,350	1,372,895	
6500 Fixed Charges	6,773,266	6,992,813	7,520,780	8,035,710	
6600 Capital	57,494	74,127	0	750,000	
6700 Debt Service	903,863	901,198	903,380	61,715	
6800 Interfund Transfers	7,898,850	9,224,225	9,126,625	9,127,225	
TOTAL	<u>94,905,519</u>	<u>101,112,959</u>	<u>107,929,050</u>	<u>114,549,165</u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
3390	Police Chief	1.00		1.00	
3360	Police Captain	3.00		3.00	
3350	Police Lieutenant	14.00		14.00	
3300	Police Sergeant	50.00		51.00	
3200	Police Officer	310.00		320.00	
3230	Jail Administrator	1.00		1.00	
3380	Technical Support Administrator	1.00		1.00	
3370	Police Communications Manager	1.00		1.00	
6190	Police Property & Facility Manager	1.00		1.00	
3860	Police Records Manager	1.00		1.00	
1970	Correctional Manager	2.00		2.00	
6290	Police Fiscal Officer	1.00		1.00	
780	Police Community Services Specialist	1.00		1.00	
3990	Crime/Research Analyst	5.00		5.00	
	Security Electronics Technician	0.00		1.00	

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

POLICE DEPARTMENT

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
1200	Management Aide	1.00		1.00	
0790	Police Investigative Specialist	11.00		12.00	
3800	Police Services Officer	7.00		7.00	
0801	Police Evidence & Supply Supervisor	2.00		2.00	
0799	Police Evidence & Supply Specialist	9.00		9.00	
1360	Forensic Supervisor	1.00		1.00	
7600	Firearms Examiner	1.00		1.00	
3980	Forensic Specialist II	2.00		2.00	
3970	Forensic Specialist I	10.00		10.00	
1100	Darkroom Technician	1.00		0.00	
1100	Police Photo/Video Specialist	0.00		1.00	
6180	Police Communications Supervisor	4.00		4.00	
3680	Police Service Dispatcher	31.00		31.00	
7660	Communications Services Officer	8.00		8.00	
7230	Police Records Supervisor	4.00		4.00	
7110	Lead Police Records Specialist	4.00		4.00	
7370	Senior Police Records Specialist	27.00		27.00	
0370	Correctional Supervisor	12.00		12.00	
1060	Systems Techician-WNT	0.00		1.00	
2939	Principal Management Analyst	1.00		1.00	
0310	Correctional Officer	86.00		86.00	
7628	Lead Correctional Records Specialist	4.00		4.00	
7650	Senior Correctional Records Specialist	17.00		17.00	
0990	Senior Systems Administrator	1.00		1.00	
6470	Systems Support Analyst	1.00		1.00	
1470	Senior Programmer Analyst	1.00		1.00	
0020	Micro Systems Technician	2.00		2.00	
0860	Traffic Services Specialist	1.00		1.00	
1270	Senior Parking Control Officer	2.00		2.00	
3900	Parking Control Officer	5.00		5.00	
3930	Animal Service Officer II	1.00		1.00	
3920	Animal Service Officer I	3.00		3.00	
7280	Senior Accounting Assistant	1.00		1.00	
7010	Accounting Assistant	2.00		2.00	
0140	Secretary to the Chief	1.00		1.00	
7310	Senior Legal Secretary	1.00		1.00	
7270	Secretary	1.00		1.00	
7210	Police Personnel Service Specialist	1.00		1.00	
7330	Senior Office Assistant	21.00		21.00	
7360	Senior Office Specialist	2.00		2.00	
6320	Video Technician	1.00		1.00	
3820	Rangemaster	2.00		2.00	
1620	Deputy City Attorney II	0.50		0.50	
	TOTAL GENERAL FUND	<u>685.50</u>	0.00	<u>699.50</u>	0.00
	SPECIAL REVENUE				
22-331	Police Athletic/Activities League	0.00		2.00	
74-244	Civic Center Security	8.00		8.00	
165-336	Traffic Offender Program	1.00		1.00	
	TOTAL SPECIAL REVENUE	<u>9.00</u>		<u>11.00</u>	
	TOTAL NON-GRANT POSITIONS	<u>694.50</u>	<u>0.00</u>	<u>710.50</u>	<u>0.00</u>
	GRANT FUNDED POSITIONS				
23-349	Inmate Welfare Fund	1.00		1.00	
26-340	Criminal Activity Fund - General	3.00		3.00	
125-334	UASI Grant	3.00	0.00	3.00	0.00
	TOTAL GRANT FUNDED	<u>7.00</u>	<u>0.00</u>	<u>7.00</u>	<u>0.00</u>
	TOTAL ALL FUNDING SOURCES	<u>701.50</u>	<u>0.00</u>	<u>717.50</u>	<u>0.00</u>

GENERAL FUND

POLICE DEPARTMENT
Office of the Chief of Police

PROGRAM
011-331

Statement of Purpose

To provide leadership and direction that will ensure a safe and secure community at all levels.

SERVICE PROGRAM

Police Services

- * Bring community policing and problem solving to the next level, by using technology and crime analysis tools in a systematic way to address persistent crime problems
- * Work cooperatively with state and federal agencies through taskforces to provide anti-terrorism services and share criminal intelligence
- * Continue to provide effective strategies to reduce violent crimes
- * Work closely with the police management team to mentor future department leaders to ensure a smooth succession of command at all levels

Police and Community Partnership

- * Revitalize community support and involvement by working closely with community based organizations
- * Continue and improve the productive relationship with neighborhood associations
- * Work with local, state and federal agencies to reduce crime and signs of disorder in the community

GENERAL FUND

POLICE DEPARTMENT		FUND 11			
Office of the Chief of Police		Activity 331			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	717,167	598,396	733,975	908,195
6131	Salaries & Wages Temporary	165,048	169,910	0	0
6141	Salaries & Wages-Overtime	75,179	74,177	51,365	51,365
6151	Retirement Plan	107,370	97,455	157,670	186,895
6161	Medicare Insurance	7,614	5,485	5,830	5,450
6171	Employees Insurance	81,797	69,816	76,175	113,565
6172	Retiree Medical Insurance	1,155	2,050	2,930	5,975
6181	Compensation Insurance	<u>58,301</u>	<u>51,753</u>	<u>47,205</u>	<u>57,970</u>
	SUBTOTAL PERSONNEL	1,213,632	1,069,042	1,075,150	1,329,415
6211	Communications	5,675	3,903	2,850	3,500
6221	Training & Transportation	24,994	25,311	65,505	53,965
6251	Other Agency Services	4,933	8,513	2,930	6,500
6291	Other Contractual Services	<u>88,141</u>	<u>52,409</u>	<u>74,000</u>	<u>135,300</u>
	SUBTOTAL CONTRACTUAL	123,743	90,136	145,285	199,265
6391	Other Material & Supplies	<u>39,482</u>	<u>38,917</u>	<u>30,900</u>	<u>40,000</u>
	SUBTOTAL COMMODITIES	39,482	38,917	30,900	40,000
6511	Equipment Rental, City	<u>4,510</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL FIXED CHARGES	4,510	0	0	0
6641	Machinery & Equipment	<u>0</u>	<u>323</u>	<u>0</u>	<u>0</u>
	SUBTOTAL CAPITAL	0	323	0	0
	TOTAL	<u>1,381,367</u>	<u>1,198,418</u>	<u>1,251,335</u>	<u>1,568,680</u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
3390	Police Chief	1.00		1.00	
3300	Police Sergeant	1.00		1.00	
3200	Police Officer	3.00		3.00	
1200	Management Aide	1.00		1.00	
0140	Secretary to the Police Chief	1.00		1.00	
7330	Senior Office Assistant	<u>2.00</u>		<u>2.00</u>	
	TOTAL	<u>9.00</u>	<u>0.00</u>	<u>9.00</u>	<u>0.00</u>

GENERAL FUND

POLICE DEPARTMENT					FUND	11
Human Resources					Activity	332
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	619,469	625,773	757,480	908,230	
6131	Salaries & Wages-Temporary	67,212	67,623	15,815	50,000	
6141	Salaries & Wages-Overtime	134,289	120,125	45,350	45,350	
6151	Retirement Plan	95,076	117,205	159,330	199,720	
6161	Medicare Insurance	5,832	7,595	3,600	9,400	
6171	Employees Insurance	68,978	67,966	72,110	108,180	
6172	Retiree Medical Insurance	947	1,188	3,720	4,755	
6181	Compensation Insurance	47,395	53,176	47,875	63,600	
6191	Other Personal Services	199	0	80,000	0	
	SUBTOTAL PERSONNEL	1,039,396	1,060,651	1,185,280	1,389,235	
6211	Communications	5,003	5,689	1,505	6,400	
6221	Training & Transportation	4,243	9,457	9,985	15,000	
6224	Travel for Investigation	3,549	970	5,000	5,000	
6231	Advertising	18,774	9,411	2,000	30,000	
6251	Other Agency Services	5,662	5,992	2,005	7,000	
6291	Other Contractual Services	63,775	71,380	157,405	75,000	
	SUBTOTAL CONTRACTUAL	101,006	102,899	177,900	138,400	
6391	Other Material & Supplies	12,445	15,365	20,000	20,000	
	SUBTOTAL COMMODITIES	12,445	15,365	20,000	20,000	
6511	Equipment Rental, City	15,641	15,640	4,150	30,450	
	SUBTOTAL FIXED CHARGES	15,641	15,640	4,150	30,450	
6641	Machinery & Equipment	2,010	0	0	0	
6661	Computer Software	984	0	0	0	
	SUBTOTAL CAPITAL	2,994	0	0	0	
	TOTAL	<u>1,171,483</u>	<u>1,194,555</u>	<u>1,387,330</u>	<u>1,578,085</u>	

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
3360	Police Captain	1.00		1.00	
3350	Police Lieutenant	1.00		1.00	
3400	Police Sergeant (1)	1.00		2.00	
3200	Police Officer	2.00		2.00	
7210	Police Personnel Service Specialist	1.00		1.00	
7330	Senior Office Assistant	2.00		2.00	
	TOTAL	<u>8.00</u>	<u>0.00</u>	<u>9.00</u>	<u>0.00</u>
(1)	Moved 1 from 11-337				

GENERAL FUND

POLICE DEPARTMENT		PROGRAM		
Traffic		011-333		
Statement of Purpose				
<p><i>To ensure the safe and efficient flow of vehicular and pedestrian traffic through an integrated program of education and enforcement.</i></p> <p>The Traffic Division conducts investigations utilizing training and technology. Our objective is to maintain and improve traffic services as an essential element of the policing function in order to improve the quality of life in our community.</p>				
Accomplishments in FY 2005-06 & FY 2006-07				
<ul style="list-style-type: none"> * Completed installation of the Automated Red Light Enforcement Program * Participated in California OTS Seatbelt Mini-Grant Enforcement Campaign * Completed Police Enforcement portion of Public Works Department California OTS Pedestrian Grant * Replaced shotguns for all motorcycle officers * Presented an award winning Anti-DUI Exhibit at the Orange County Fair * Continued the Traffic Offender Program, focusing on Unlicensed and Suspended/Revoked Drivers * Obtained the Selective Traffic Enforcement Program grant through OTS * Continued the Nighttime Parking Enforcement Program 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Continue working the STEP grant focusing on aggressive drivers (Speed, red lights, seatbelts) * Expand motor coverage to weekends and swing shift * Continue the Nighttime Parking Enforcement Program * Continue the Bicycle Safety Training Program at Santa Ana Elementary Schools * Continue operation of the Automated Red Light Enforcement Program * Continue Anti-DUI Education using the multi-media trailer at Santa Ana high schools * Participate in OTS "Click it or Ticket" campaign to increase seatbelt usage 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
<u>Service Level</u>				
# of reported collisions	4,042	4,108	4,028	3,988
# of reported hit & run collisions	1,942	1,905	1,808	1,775
# of traffic violations	18,164	19,359	20,100	22,000
# of DUI arrests	577	1178	1,100	1,300
# of parking violations issued	79,583	107,785	108,000	110,000
<u>Effectiveness</u>				
% change in number of reported collisions *	2% increase	1.6% increase	1.9% decrease	1% decrease
# of collisions involving DUI arrests	389	353	338	320
* Percentages are approximate				

GENERAL FUND

POLICE DEPARTMENT		FUND 11			
Traffic		Activity 333			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	2,635,720	2,842,121	3,020,745	3,732,910
6131	Salaries & Wages-Temporary	421,624	37,648	57,210	50,000
6141	Salaries & Wages-Overtime	129,885	208,907	135,100	135,100
6151	Retirement Plan	448,082	533,697	647,195	742,065
6161	Medicare Insurance	30,736	32,427	28,390	40,695
6171	Employees Insurance	328,916	372,023	380,555	498,210
6172	Retiree Medical Insurance	1,442	1,315	2,585	15,560
6181	Compensation Insurance	225,630	212,666	202,395	265,415
	SUBTOTAL PERSONNEL	4,222,036	4,240,804	4,474,175	5,479,955
6211	Communications	6,447	6,026	6,830	6,000
6221	Training & Transportation	5,468	13,215	11,035	13,000
6251	Other Agency Services	2,120	263	820	500
6281	M&R Machinery & Equipment	0	392	0	0
6291	Other Contractual Services	389,153	967,794	1,011,400	2,300,200
	SUBTOTAL CONTRACTUAL	403,188	987,690	1,030,085	2,319,700
6391	Other Material & Supplies	28,354	37,658	46,940	40,000
	SUBTOTAL COMMODITIES	28,354	37,658	46,940	40,000
6511	Equipment Rental, City	421,172	402,985	429,605	479,345
	SUBTOTAL FIXED CHARGES	421,172	402,985	429,605	479,345
6641	Machinery & Equipment	0	0	0	0
	SUBTOTAL CAPITAL	0	0	0	0
	TOTAL	5,074,750	5,669,137	5,980,805	8,319,000

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
3350	Police Lieutenant	1.00		1.00	
3300	Police Sergeant	3.00		3.00	
3200	Police Officer (1)	20.00		25.00	
0790	Police Investigative Specialist	1.00		1.00	
0860	Traffic Services Specialist	1.00		1.00	
1270	Senior Parking Control Officer	2.00		2.00	
3900	Parking Control Officer	5.00		5.00	
7330	Senior Office Assistant	4.00		4.00	
	TOTAL	37.00	0.00	42.00	0.00
(1)	Moved (5) from 11-337				

GENERAL FUND

POLICE DEPARTMENT		PROGRAM		
Training		011-334		
Statement of Purpose				
<p><i>To develop and provide high quality training programs designed to facilitate the delivery of effective, efficient and responsive police services to the community.</i></p> <p>The Training division continuously assesses the department's training needs, ensures compliance with state mandated training requirements, provides training to employees and maintains training records.</p>				
Accomplishments in FY 2005-06 and FY 2006-07				
<ul style="list-style-type: none"> * Field Training Manual was re-written extending the program from 17 weeks to 20. * 43 POST / STC certified training courses are in the Training Center's course catalog * Developed and presented six new POST / STC certified training courses * Presented over 25,000 hours of training * Replaced the two FAAC Driving Simulators * Upgraded the upper and lower range target systems * Certified over 200 patrol personnel in the use of the X26 TASER 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Upgrade / Replace the department's video equipment and editing studio * Construct a Simunition shoot house * Develop and present 16-hour POST approved ACT program * Increase the Training Center's net revenue by 10% * Increase the number of in-house training videos by 10% * Work in conjunction with the FBI to develop the outdoor range at the former Tustin Air Base 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of onsite POST trng hrs - SAPD Personnel	6,792	6,056	7,500	7,700
# of onsite POST trng hrs - Outside Personnel	3,168	1,481	1,500	1,600
# of S.A.P.D. employees attending	454	542	565	575
# of outside agency employees attending	374	146	180	190
# of onsite STC training hrs - SAPD Jail Personnel	4,034	6,404	6,500	6,500
# of onsite Jail employees attending	626	587	408	410
# of video productions produced	15	15	15	17
# Non-POST training hrs - all personnel	8,161	8,685	8,750	8,800
Effectiveness				
% POST compliance rate	100%	100%	100%	100%
% STC compliance rate	100%	100%	100%	100%

GENERAL FUND

POLICE DEPARTMENT		FUND 11			
Training Services		Activity 334			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 06-07
6111	Salaries & Wages-Regular	910,593	1,128,017	1,167,540	1,222,800
6131	Salaries & Wages Temporary	0	7,098	0	5,000
6141	Salaries & Wages-Overtime	23,490	24,893	20,800	20,800
6151	Retirement Plan	133,908	204,612	231,075	247,255
6161	Medicare Insurance	9,818	13,287	13,160	13,920
6171	Employees Insurance	107,853	141,974	131,075	154,325
6172	Retiree Medical Insurance	835	757	2,040	5,545
6181	Compensation Insurance	<u>60,956</u>	<u>83,356</u>	<u>83,470</u>	<u>93,655</u>
	SUBTOTAL PERSONNEL	1,247,454	1,603,994	1,649,160	1,763,300
6211	Communications	2,497	1,818	1,685	3,500
6221	Training & Transportation	49,795	42,450	29,170	71,950
6222	Training & Tuition	34,501	35,470	68,305	40,000
6251	Other Agency Services	1,130	435	1,755	1,200
6291	Other Contractual Services	<u>63,365</u>	<u>43,114</u>	<u>140,735</u>	<u>130,000</u>
	SUBTOTAL CONTRACTUAL	151,287	123,287	241,650	246,650
6391	Other Material & Supplies	<u>97,694</u>	<u>82,028</u>	<u>135,130</u>	<u>130,130</u>
	SUBTOTAL COMMODITIES	97,694	82,028	135,130	130,130
6511	Equipment Rental, City	<u>13,838</u>	<u>13,840</u>	<u>32,880</u>	<u>44,380</u>
	SUBTOTAL FIXED CHARGES	13,838	13,840	32,880	44,380
6641	Machinery & Equipment	0	0	0	0
6661	Computer Software	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL CAPITAL	0	0	0	0
	TOTAL	<u>1,510,272</u>	<u>1,823,149</u>	<u>2,058,820</u>	<u>2,184,460</u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
3350	Police Lieutenant	1.00		1.00	
3300	Police Sergeant	2.00		2.00	
3200	Police Officer	5.00		5.00	
3820	Rangemaster	2.00		2.00	
0370	Correctional Supervisor	1.00		1.00	
6320	Video Technician	1.00		1.00	
7330	Senior Office Assistant	<u>1.00</u>		<u>1.00</u>	
	TOTAL	<u>13.00</u>	<u>0.00</u>	<u>13.00</u>	<u>0.00</u>

GENERAL FUND

POLICE DEPARTMENT Professional Standards	PROGRAM 011-335			
Statement of Purpose				
<p><i>To help ensure organizational integrity through professional, objective and thorough internal investigations and organizational audits.</i></p>				
Accomplishments in FY 2005-06 & FY 2006-07				
<ul style="list-style-type: none"> * Provided training for department supervisors on administrative investigations and administrative report writing * Developed two Bureau Orders for Professional Standards * Internal Affairs database has been updated and improved * Secured services from Net Transcripts Inc. for transcription services * Established one point of review for all administrative investigations/developed new UOF report form * The division has continued to assist supervisors and managers with administrative investigations * Audits have been completed regarding narcotics, money, MCT, Internet, Gun Library, Jail UOF Reporting 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Continue with a proactive and balanced approach to organizational audits * Continue to provide quarterly roll-call training for Patrol and Jail Division Supervisors * Work towards the implementation of Lexipol Department Policies * Complete Administrative Report Writing training for all Field Operations Bureau Supervisors * Continue to review use of force incidents to identify potential liability and/or training issues 				
PERFORMANCE MEASURES	Actual FY 04-05	Actual FY 05-06	Estimated FY 06-07	Objective FY 07-08
Service Level				
# of IA investigations completed within 90 days	70%	51%	70%	70%
# of audits:				
MCT	1	1	1	1
Evidence	2	2	1	2
Internet/E-mail	NA	1	1	1
Other	NA	1	3	3
# of supervisors receiving Roll-Call training	NA	154	185	185
# of Pitchess Motions	28	43	50	55
# of Civil Claims	52	50	60	65

GENERAL FUND

POLICE DEPARTMENT					FUND	11
Professional Standards					Activity	335
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	669,255	688,234	622,145	593,135	
6131	Salaries & Wages Temporary	0	9,898	0	29,000	
6141	Salaries & Wages-Overtime	28,456	29,774	19,950	19,950	
6151	Retirement Plan	128,021	133,851	123,840	129,265	
6161	Medicare Insurance	5,082	6,703	7,375	7,050	
6171	Employees Insurance	65,127	68,807	55,025	75,425	
6172	Retiree Medical Insurance	253	829	1,325	2,835	
6181	Compensation Insurance	47,347	58,313	38,560	41,715	
	SUBTOTAL PERSONNEL	943,543	996,409	868,220	898,375	
6211	Communications	3,664	3,359	2,935	3,480	
6221	Training & Transportation	1,793	1,901	6,260	6,260	
6251	Other Agency Services	1,431	1,606	3,010	2,000	
6291	Other Contractual Services	1,232	1,055	240	7,000	
	SUBTOTAL CONTRACTUAL	8,120	7,921	12,445	18,740	
6391	Other Material & Supplies	6,224	6,401	7,195	6,900	
	SUBTOTAL COMMODITIES	6,224	6,401	7,195	6,900	
6511	Equipment Rental, City	10,824	10,825	12,725	12,890	
	SUBTOTAL FIXED CHARGES	10,824	10,825	12,725	12,890	
6641	Machinery & Equipment	0	199	0	0	
	SUBTOTAL CAPITAL	0	199	0	0	
	TOTAL	968,710	1,021,755	900,585	936,905	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	
3300	Police Sergeant	3.00		3.00		
3200	Police Officer	1.00		1.00		
7310	Sr Legal Secretary	1.00		1.00		
1620	Deputy City Attorney II	0.50		0.50		
	TOTAL	5.50	0.00	5.50	0.00	

GENERAL FUND

POLICE DEPARTMENT		PROGRAM		
Human Resources		011-332		
Statement of Purpose				
<i>To provide effective and responsive human resource management, recruitment, and personnel related functions which support the Police Department's mission and organizational goals.</i>				
Accomplishments in FY 2005-06 & FY 2006-07				
<ul style="list-style-type: none"> * Completed writing a "respiratory" policy * Implemented an Injury & Illness Prevention Program * Hired six female Police Officers, three of which were bilingual Police Officers * Began publishing a monthly HR Newsletter * Hosted 5 health awareness seminars & 1 financial seminar for police employees * Expanded the recruitment of sworn officers to include non-bilingual police recruits * 28% reduction in reportable industrial injuries * Implemented the Santa Ana Police Department Voluntary Fitness Program * Improved workplace awareness through quarterly Safety Committee Meetings * Increased Police Chaplain Program by three Chaplains 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Full Implementation of Line of Duty Death Policy * Research, develop and implement a 5 year Recruitment Strategy * Hire two additional female Police Officers to achieve 8% of sworn personnel * Develop a designated Recruitment Team * Facilitate the fourth session of the Santa Ana Police Department Voluntary Fitness Program * Increase involvement in local community-based recruitment forums * Develop and implement a Cadet Career Development Program * Continue to recruit for non-bilingual sworn police recruits as needed 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of applicants tested (total)	1,453	959	1,100	1,100
# of applicants tested (sworn)	145	453	N/A	N/A
# of applicants tested (civilian)	1,308	506	N/A	N/A
# of background checks completed	159*	115*	150	150
# of recruitment/job fairs attended	19	6	15	20
Efficiency				
# of hours to complete a background investigation (avg. of actual time worked)	40	40	40	40
Effectiveness				
# of sworn position filled	98%	100%	100%	100%
# of non-sworn position filled	98%	96%	98%	98%
# of female bilingual officers hired	3	3	4	2
	*112 withdraws	*98 withdraws		

GENERAL FUND

POLICE DEPARTMENT		PROGRAM		
Field Operations		011-337		
Statement of Purpose				
<i>To provide effective police services to the community using a community-oriented policing approach.</i>				
Accomplishments in FY 2005-06 & FY 2006-07				
<ul style="list-style-type: none"> * Implemented a formal recognition process for patrol officers who apprehend auto theft suspects * Patrol officers apprehended 256 auto theft suspects * 26% reduction in reported auto thefts * Facilitated the first Parent Academy in the Northeast District * Implemented a comprehensive 4th of July illegal fireworks program * Opened "Kidworks" Community Outreach Center in the Southcoast District * Revised and implemented the Field Operations 3/12 scheduling policy * Increased Traffic Division staffing by (5) motor officers to participate in Traffic Safety Grant 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Implement a process to disseminate Stat Trac information to roll call on a daily basis * Ensure minimum staffing of (4) directed patrol officers in each district * Develop and implement a mentoring program for newly promoted commanders * Ensure active participation in the Traffic Enforcement Grants; DUI enforcement * Seek federal funding for joint partnership with WebWiseKids to teach online safety to Santa Ana youths * Expand "Kidworks" Community Outreach Centers to (2) more sites within the Southcoast District * Provide succession/career development training to commanders through advanced management/leadership courses 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of calls for services	161,702	165,583	165,200	164,000
# of arrests	13,432	12,847	13,000	130,000
# of K-9 high risk searches	615	Not available	500	500
Efficiency				
% of emergency calls for service responded to in under 9 minutes	79%	79%	79%	80%
Effectiveness				
# of patrol officer hours saved by use of K-9	1,152	5,000	5,000	5,000
% of felony cases filed	94%	95%	95%	96%

GENERAL FUND

POLICE DEPARTMENT					FUND	11
Field Operations					Activity	337
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	20,012,055	19,915,145	20,752,280	20,145,545	
6113	Salaries Retirement	516,043	626,418	543,445	600,000	
6131	Salaries & Wages Temporary	57,499	57,055	29,930	65,000	
6141	Salaries & Wages-Overtime	1,141,509	1,720,288	1,233,975	733,975	
6151	Retirement Plan	3,984,308	4,043,414	5,075,060	4,347,170	
6161	Medicare Insurance	239,186	246,107	220,690	232,305	
6171	Employees Insurance	2,285,827	2,481,701	2,334,525	2,593,005	
6172	Retiree Medical Insurance	344	311	9,270	90,460	
6181	Compensation Insurance	1,572,333	1,638,839	1,609,080	1,655,520	
	SUBTOTAL PERSONNEL	29,809,104	30,729,278	31,808,255	30,462,980	
6201	Utilities	4,163	5,775	4,795	4,000	
6211	Communications	34,318	38,637	19,300	48,780	
6221	Training & Transportation	29,251	46,674	43,095	50,050	
6251	Other Agency Services	1,328	1,746	2,510	1,200	
6291	Other Contractual Services	101,195	100,284	223,360	406,460	
6294	Building Leases	5,516	5,501	0	0	
	SUBTOTAL CONTRACTUAL	175,773	198,617	293,060	510,490	
6391	Other Material & Supplies	22,651	43,859	17,790	20,000	
	SUBTOTAL COMMODITIES	22,651	43,859	17,790	20,000	
6511	Equipment Rental, City	1,838,614	1,859,230	1,835,170	1,940,170	
6521	Liability Insurance	3,661,290	3,880,970	4,113,830	4,360,660	
6571	Buildings Rental	5,875	5,875	6,240	6,675	
	SUBTOTAL FIXED CHARGES	5,505,779	5,746,075	5,955,240	6,307,505	
6641	Machinery & Equipment	0	0	0	0	
6661	Computer Software	274	1,574	0	0	
	SUBTOTAL CAPITAL	274	1,574	0	0	
6771	Capitalized Lease Obligations	0	1,635	0	0	
	SUBTOTAL DEBT SERVICE	0	1,635	0	0	
	TOTAL	<u>35,513,580</u>	<u>36,721,038</u>	<u>38,074,345</u>	<u>37,300,975</u>	

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
3360	Police Captain	1.00		1.00	
3350	Police Lieutenant (1)	6.00		7.00	
3300	Police Sergeant (2)	26.00		25.00	
3200	Police Officer (3)	199.00		186.00	
3800	Police Service Officer	5.00		5.00	
7330	Senior Office Assistant	1.00		1.00	
	TOTAL	<u>238.00</u>	<u>0.00</u>	<u>225.00</u>	<u>0.00</u>
(1)	Moved 1 from 11-353				
(2)	Moved 1 from 11-340; 1 to 11-332; 1 to 11-353				
(3)	Moved 5 to 11-333; 1 to 11-338; 1 to 11-340; 2 to 11-343; 1 to 11-344; 2 to 11-348; 1 to 11-353				

GENERAL FUND

POLICE DEPARTMENT		PROGRAM		
Information Systems		011-338		
Statement of Purpose				
<p><i>Provide crime analysis and information systems support services to over 700 end users.</i></p>				
Accomplishments in FY 2005-06 & FY 2006-07				
<ul style="list-style-type: none"> * Continued installation of new Positron CAD (Computer Aided Dispatch) system * Continued implementation of a wireless network funded through COPS 98 Grant * Completed the JMS (Jail Management System) integration * Continued CMS (Case Management System) implementation * Completed purchase of JLT in-car computer system for all police vehicles * Continued implementation of automated booking solution (Visiphor) * Completed RFP process for "Empowering Field Officers with Technology" from COPS Tech Grant 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Complete Positron CAD installation, configuration and training * Complete implementation of Most Wanted Data Base to all effected bureaus * Continue to upgrade or replace computer related equipment that has reached its end-of-life cycle * Implement "Empowering Field Officers with Technology" from COPS Tech Grant * Complete wireless network implementation * Continue to improve in-car wireless capabilities for first responders * Complete implementation of 4.9 GHZ Ad-Hoc Wireless Network within first responder vehicles 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level % of 24-hour computer services & support	100%	90%	92%	100%
Efficiency % of time information system was available	99%	99%	99%	99%
% of time technical support provided	100%	100%	100%	100%

GENERAL FUND

POLICE DEPARTMENT Information Systems		FUND Activity			11 338
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	1,037,192	1,163,771	1,259,510	1,320,605
6131	Salaries & Wages Temporary	3,870	4,523	7,990	0
6141	Salaries & Wages Overtime	8,433	20,223	30,675	30,675
6151	Retirement Plan	79,780	156,540	193,000	219,230
6161	Medicare Insurance	8,676	11,740	11,045	10,045
6171	Employees Insurance	111,872	133,883	135,240	154,060
6172	Retiree Medical Insurance	2,644	2,998	3,860	8,120
6181	Compensation Insurance	<u>36,972</u>	<u>50,701</u>	<u>43,795</u>	<u>39,225</u>
	SUBTOTAL PERSONNEL	1,289,438	1,544,379	1,685,115	1,781,960
6211	Communications	4,653	5,418	2,340	6,500
6221	Training & Transportation	12,229	14,354	13,600	14,910
6251	Other Agency Services	360	700	6,470	1,000
6291	Other Contractual Services	<u>355,268</u>	<u>247,688</u>	<u>650,020</u>	<u>650,020</u>
	SUBTOTAL CONTRACTUAL	372,510	268,160	672,430	672,430
6391	Other Material & Supplies	<u>60,460</u>	<u>40,277</u>	<u>39,700</u>	<u>39,700</u>
	SUBTOTAL COMMODITIES	60,460	40,277	39,700	39,700
6511	Equipment Rental, City	<u>14,815</u>	<u>16,165</u>	<u>41,490</u>	<u>13,980</u>
	SUBTOTAL FIXED CHARGES	14,815	16,165	41,490	13,980
6641	Machinery & Equipment	5,668	10,490	0	0
6661	Computer Software	<u>14,743</u>	<u>9,527</u>	<u>0</u>	<u>0</u>
	SUBTOTAL CAPITAL	20,411	20,017	0	0
	TOTAL	<u>1,757,634</u>	<u>1,888,998</u>	<u>2,438,735</u>	<u>2,508,070</u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
3380	Technology Support Administrator	1.00		1.00	
3300	Police Sergeant	2.00		2.00	
3200	Police Officer (1)	1.00		2.00	
0990	Senior Systems Administrator	1.00		1.00	
6470	Systems Support Analyst	1.00		1.00	
1470	Senior Programmer Analyst	1.00		1.00	
3990	Crime/Research Analyst	4.00		4.00	
1060	Systems Technician-WNT (2)	0.00		1.00	
0020	Micro Systems Technician	<u>2.00</u>		<u>2.00</u>	
	TOTAL	<u>13.00</u>	<u>0.00</u>	<u>15.00</u>	<u>0.00</u>
(1)	Moved 1 from 11-337				
(2)	Added 1 new position				

GENERAL FUND

POLICE DEPARTMENT		PROGRAM		
Animal Services		011-339		
Statement of Purpose				
<p><i>To ensure the public safety, promote the health and welfare of animals, and provide for a safe and healthy environment for people and their pets through educational outreach and law enforcement.</i></p>				
Accomplishments in FY 2005-06 & FY 2006-07				
<ul style="list-style-type: none"> * Ordered new Animal Services van * Adoption events held every other Sunday at Petco stores in Santa Ana * Education courses were taught at businesses and other venues * Formed agreement w/City of SA for use of Spay/Neuter penalties to fund surgeries * Obtained CDBG Funding for Spay/Neuter Program via nonprofit partner SAFA * Held monthly section meetings for training A/S personnel * Created and presented Avian Influenza presentation for roll calls and South Coast Advisory Board * Tested to fill ASO II Supervisor position 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Continue Pet Amigos program in SAUSD * Secure additional grant money to continue offering free spay/neutering * Seek CDBG funding for spay/neuter and bite prevention * Seek contract between City of SA and SAFA to provide spay/neuter funding * Add donation box to license renewal forms to generate revenue * Fill ASO II position and train new supervisor 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of service calls handled	10,869	8,548	14000	8,700
# of enforcement actions taken	569	1,080	500	828
# of animal impounds	3,701	3,985	3000	3,500
# of animals adopted/rescued	1,146	1,612	1,250	1,600
# of educational presentations given	157	72	55	40
# of adoption events held	38	24	35	24
# of telephone calls handled	9,521	9,238	8,730	9,000

GENERAL FUND

POLICE DEPARTMENT					FUND	11
Animal Services					Activity	339
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	246,375	262,174	290,055	293,295	
6131	Salaries & Wages-Temporary	69,896	73,851	78,190	75,000	
6141	Salaries & Wages-Overtime	5,843	7,806	4,055	4,055	
6151	Retirement Plan	2,348	20,566	26,685	25,865	
6161	Medicare Insurance	4,626	4,992	4,195	4,225	
6171	Employees Insurance	40,992	48,221	50,605	58,755	
6172	Retiree Medical Insurance	289	335	375	1,635	
6181	Compensation Insurance	27,984	32,273	32,540	34,265	
	SUBTOTAL PERSONNEL	398,353	450,218	486,700	497,095	
6211	Communications	1,530	2,149	2,840	1,600	
6221	Training & Transportation	661	590	450	600	
6251	Other Agency Services	207	269	145	200	
6291	Other Contractual Services	235,207	365,329	440,635	441,670	
6294	Building Leases	0	0	0	0	
	SUBTOTAL CONTRACTUAL	237,605	368,337	444,070	444,070	
6391	Other Material & Supplies	8,386	4,278	9,275	9,275	
	SUBTOTAL COMMODITIES	8,386	4,278	9,275	9,275	
6511	Equipment Rental, City	43,631	43,631	49,190	49,930	
	SUBTOTAL FIXED CHARGES	43,631	43,631	49,190	49,930	
	TOTAL	687,975	866,464	989,235	1,000,370	

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
3930	Animal Service Officer II	1.00		1.00	
3920	Animal Service Officer I	3.00		3.00	
7360	Senior Office Specialist	1.00		1.00	
		5.00	0.00	5.00	0.00

GENERAL FUND

POLICE DEPARTMENT District Investigations	PROGRAM 011-340			
Statement of Purpose				
<p><i>To apprehend and prosecute criminals through professional and comprehensive criminal investigation, recover and return of stolen property, and the recognition and solution of persistent community problems.</i></p> <p>The District Investigations Division is responsible for the investigation of all robberies, burglaries, vehicle thefts, selected assaults and all thefts. In addition, the division investigates major fraud, credit card crimes, identity thefts and forgeries. The division coordinates court appearances and prosecution of criminals, reviews crime reports and tracks criminal cases.</p>				
Accomplishments in FY 2005-06 & FY 2006-07				
<ul style="list-style-type: none"> * Proactive efforts by Auto Theft Detectives contributed to a significant reduction in auto theft crimes * Continued to utilize Stat-Trac crime analysis information to assist in the investigation of crimes * The new District Investigations' training manual has been implemented * Detectives investigated several sensitive and high profile incidents and crime series * The Graffiti Task Force has been reassigned to the Crimes Against Persons Division to better coordinate investigations with Gang Detectives 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Implement the DNA Property Crimes Program with the Forensics Lab and the Orange County District Attorney's Office * Division Detectives will continue to conduct proactive investigations to arrest serial criminals and increase recovery of stolen property * Cross-train a minimum of five Patrol Officers during the year utilizing the District Investigations' Training manual 				
PERFORMANCE MEASURES	Actual FY 04-05	Actual FY 05-06	Estimated FY 06-07	Objective FY 07-08
Service Level				
# of cases filed by the District Attorney's Office	9,486	9,532	9,610	9,585
# of cases presented to D.A. by Prosecution Unit	10,200	10,250	10,207	10,260
\$ value of stolen property recovered	1,325,000	1,350,000	1,351,000	1,146,000
Efficiency				
% rate for criminal filings	93%	93%	93%	93%
# of monthly investigator case assignments	18	17	31	30

GENERAL FUND

POLICE DEPARTMENT		FUND 11			
District Investigations		Activity 340			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	2,835,251	3,045,983	3,096,760	2,463,725
6131	Salaries & Wages-Temporary	30,104	41,214	37,580	60,000
6141	Salaries & Wages-Overtime	81,605	141,819	90,720	90,720
6151	Retirement Plan	471,148	575,380	639,345	340,585
6161	Medicare Insurance	26,190	31,984	28,705	33,035
6171	Employees Insurance	328,909	372,604	365,665	442,570
6172	Retiree Medical Insurance	2,019	1,844	3,230	13,815
6181	Compensation Insurance	<u>176,887</u>	<u>222,463</u>	<u>198,705</u>	<u>224,845</u>
	SUBTOTAL PERSONNEL	3,952,113	4,433,291	4,460,710	3,669,295
6211	Communications	5,248	7,331	4,400	8,300
6221	Training & Transportation	13,130	19,950	21,310	28,000
6224	Travel for Investigation	0	3,172	1,500	4,000
6251	Other Agency Services	1,943	397	1,145	500
6291	Other Contractual Services	<u>10,101</u>	<u>16,104</u>	<u>16,830</u>	<u>23,700</u>
	SUBTOTAL CONTRACTUAL	30,422	46,954	45,185	64,500
6391	Other Material & Supplies	<u>17,845</u>	<u>19,307</u>	<u>10,130</u>	<u>20,000</u>
	SUBTOTAL COMMODITIES	17,845	19,307	10,130	20,000
6511	Equipment Rental, City	<u>87,207</u>	<u>81,215</u>	<u>130,585</u>	<u>83,195</u>
	SUBTOTAL FIXED CHARGES	87,207	81,215	130,585	83,195
6641	Machinery & Equipment	<u>0</u>	<u>4,826</u>	<u>0</u>	<u>0</u>
	SUBTOTAL CAPITAL	0	4,826	0	0
	TOTAL	<u>4,087,587</u>	<u>4,585,593</u>	<u>4,646,610</u>	<u>3,836,990</u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
3350	Police Lieutenant	1.00		1.00	
3300	Police Sergeant (1)	3.00		2.00	
3200	Police Officer (2)	22.00		18.00	
3990	Crime/Research Analyst (3)	1.00		0.00	
0790	Police Investigative Specialist (4)	6.00		4.00	
7270	Secretary	1.00		1.00	
7330	Senior Office Assistant	<u>5.00</u>		<u>5.00</u>	
	TOTAL	<u>39.00</u>	<u>0.00</u>	<u>31.00</u>	<u>0.00</u>
(1)	Moved 1 to 11-337				
(2)	Moved 4 to 11-341; 1 to 11-342; 1 from 11-337				
(3)	Moved 1 to 11-342				
(4)	Moved 2 to 11-341				

GENERAL FUND

POLICE DEPARTMENT		PROGRAM		
Crimes Against Persons		011-341		
Statement of Purpose				
<p><i>The Crimes Against Persons Division is dedicated to building partnerships and working in collaboration to protect the community through the effective investigation of crimes, apprehension of criminals, and assistance to crime victims and their families.</i></p> <p>The Crimes Against Persons Division investigates homicides, felonious assaults, child abuse, domestic violence, sexual assaults, gang crimes, kidnapping, missing persons, hate crime as well as threats and weapons violations. The Division is responsible for registering and tracking habitual sexual offenders, provides diversionary programs for youthful offenders, and facilitates counseling for crime victims and their families.</p>				
Accomplishments in FY 2005-06 & FY 2006-07				
<ul style="list-style-type: none"> * Increased communication between bureaus and the sharing of intelligence information between divisions * Dedicated one full time detective and one part time detective to the creation of a cold case detail * Aggressively pursued grant funding for gang enforcement * Utilized technology to streamline investigations and provide resources to detectives * Arrested 41 individuals for murder * Proactively monitored and investigated registered sex offenders living in Santa Ana and added Megan's Law access for the community on the Police Department web-page * Established a cross-training program to provide intermediate and advanced skills to officers * Focused gang suppression resources towards prosecution of T.A.R.G.E.T. Program offenders 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Convert video and audio recording systems from analog to digital * Complete Gang Recognition Specialist training for (10) patrol officers * Implement the cross-training program to provide intermediate and advanced skills to officers * Establish quarterly Investigations Bureau meetings to include: Employee of the Quarter recognition, inter-bureau cross training and roundtable discussion of ongoing projects and investigations * Implement the Graffiti Trackers program 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of cases assigned	5,355	5,380	5,410	5,450
# of arrests	614	436	675	700
# of juvenile referrals	350	170	350	400
# of missing persons	1,789	1,755	1,800	1,800
Efficiency				
% of investigations began within 5 days	90%	90%	90%	92%
% of victims contacted within 10 days of case assignments	92%	92%	94%	95%
Effectiveness				
% of arrest to complaints	95%	95%	95%	95%

GENERAL FUND

POLICE DEPARTMENT					FUND	11
Crimes Against Persons					Activity	341
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	3,202,138	3,108,677	3,411,465	4,459,475	
6131	Salaries & Wages-Temporary	46,251	57,089	102,240	100,000	
6141	Salaries & Wages-Overtime	422,902	616,794	271,245	171,245	
6151	Retirement Plan	589,593	605,606	771,695	1,073,555	
6161	Medicare Insurance	35,319	35,963	29,230	47,190	
6171	Employees Insurance	357,361	361,749	370,260	512,710	
6172	Retiree Medical Insurance	1,016	937	3,675	25,000	
6181	Compensation Insurance	<u>247,011</u>	<u>255,572</u>	<u>241,635</u>	<u>298,535</u>	
	SUBTOTAL PERSONNEL	4,901,591	5,042,387	5,201,445	6,687,710	
6211	Communications	11,354	11,649	6,655	12,700	
6221	Training & Transportation	10,521	20,956	13,415	33,000	
6224	Travel for Investigation	14,301	23,290	1,500	15,000	
6251	Other Agency Services	55	415	2,525	500	
6291	Other Contractual Services	<u>65,276</u>	<u>68,079</u>	<u>141,525</u>	<u>80,000</u>	
	SUBTOTAL CONTRACTUAL	101,508	124,389	165,620	141,200	
6391	Other Material & Supplies	<u>11,084</u>	<u>11,488</u>	<u>9,000</u>	<u>33,420</u>	
	SUBTOTAL COMMODITIES	11,084	11,488	9,000	33,420	
6511	Equipment Rental, City	<u>125,536</u>	<u>125,765</u>	<u>206,370</u>	<u>212,865</u>	
	SUBTOTAL FIXED CHARGES	125,536	125,765	206,370	212,865	
6661	Computer Software	<u>0</u>	<u>2,688</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL CAPITAL	0	2,688	0	0	
	TOTAL	<u><u>5,139,718</u></u>	<u><u>5,306,717</u></u>	<u><u>5,582,435</u></u>	<u><u>7,075,195</u></u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	
3360	Police Captain	1.00		1.00		
3350	Police Lieutenant	1.00		1.00		
3300	Police Sergeant (1)	3.00		4.00		
3200	Police Officer (2)	25.00		39.00		
0790	Police Investigative Specialist (3)	3.00		5.00		
7330	Senior Office Assistant	<u>3.00</u>		<u>3.00</u>		
	TOTAL	<u><u>36.00</u></u>	<u><u>0.00</u></u>	<u><u>53.00</u></u>	<u><u>0.00</u></u>	
(1)	Added 1 new position					
(2)	Moved 4 from 11-340; added 10 new positions					
(3)	Moved 2 from 11-340					

GENERAL FUND

POLICE DEPARTMENT Special Investigations	PROGRAM 011-342			
Statement of Purpose				
<p><i>To respond to community concerns of drug trafficking and related criminal activities.</i></p> <p>This is accomplished through enforcement strategies, seizure of illegally gained assets and promotion of community awareness in drug enforcement and by investigating and arresting career criminals.</p>				
Accomplishments in FY 2005-06 & FY 2006-07				
<ul style="list-style-type: none"> * Identified and prosecuted mid-level drug dealers and major narcotic violators * Seized assets from mid-level drug dealers and major narcotic violators * Implemented a multi-agency task force with the FBI, ATF, State Parole, U.S. Attorney's Office & U.S. Marshals to identify and prosecute career criminal enterprises * Seized \$2,901,283 in U.S. currency and \$2,375,000 in property and vehicles * Reduced crime perpetrated by career criminals/parolees by sending 176 criminals back to jail * Strike Force Team handled over 100 deployments and helped to remove over 300 felons from the streets * Special Investigations detectives made 1,161 misdemeanor arrests and 760 felony arrests 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Continue working with Federal, State & local law enforcement agencies in identifying & prosecuting mid-level & major narcotic violations and money laundering operations * Continue using new technology as a means to impact narcotic trafficking and money laundering * Continue working with Field Operations in identifying street-level narcotic dealers * Continue investigating crimes committed by career criminals * Continue complex investigations surrounding criminal enterprises * Increase violent crime enforcement with arrests by 7% * Increase use of electronic surveillance equipment * Improve the working relationship with Crime Analysis Unit to identify sources of criminal activity 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of complaints processed	185	200	200	200
# of narcotic arrests	72	354	500	500
# of career criminal arrests	63	75	80	80
# of Strike Force arrests	0	1,075	1,000	1,000
Efficiency				
# of asset seizures	46	111	50	50
# of search warrants issued	18	42	25	25
% of assigned/referred drug complaints in 3 days	90%	90%	90%	90%
Effectiveness				
# of asset forfeiture filings	40	61	50	50

GENERAL FUND

POLICE DEPARTMENT		FUND 11			
Special Investigations		Activity 342			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	1,629,086	2,054,158	2,626,680	3,622,780
6131	Salaries & Wages-Temporary	22,604	18,099	16,340	20,000
6141	Salaries & Wages-Overtime	215,020	239,463	164,230	209,230
6151	Retirement Plan	335,021	432,844	627,205	843,585
6161	Medicare Insurance	13,890	21,915	22,340	33,070
6171	Employees Insurance	176,667	231,163	281,530	489,225
6172	Retiree Medical Insurance	344	311	1,545	12,655
6181	Compensation Insurance	<u>132,770</u>	<u>183,591</u>	<u>197,970</u>	<u>247,715</u>
	SUBTOTAL PERSONNEL	2,525,403	3,181,544	3,937,840	5,478,260
6211	Communication	14,721	14,298	18,860	15,000
6221	Training & Transportation	4,553	11,498	7,600	19,275
6251	Other Agency Services	590	443	4,300	500
6291	Other Contractual Services	<u>126,386</u>	<u>140,618</u>	<u>168,920</u>	<u>206,420</u>
	SUBTOTAL CONTRACTUAL	146,250	166,857	199,680	241,195
6382	Gas & Diesel	5,715	3,327	4,000	4,000
6391	Other Material & Supplies	<u>7,631</u>	<u>13,966</u>	<u>18,900</u>	<u>31,400</u>
	SUBTOTAL COMMODITIES	13,346	17,293	22,900	35,400
6511	Equipment Rental, City	<u>17,761</u>	<u>17,761</u>	<u>26,305</u>	<u>19,685</u>
	SUBTOTAL FIXED CHARGES	17,761	17,761	26,305	19,685
	TOTAL	<u><u>2,702,760</u></u>	<u><u>3,383,455</u></u>	<u><u>4,186,725</u></u>	<u><u>5,774,540</u></u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
3350	Police Lieutenant	1.00		1.00	
3300	Police Sergeant	3.00		3.00	
3200	Police Officer (1)	22.00		27.00	
3990	Crime/Research Analyst (2)	0.00		1.00	
7330	Senior Office Assistant	<u>1.00</u>		<u>1.00</u>	
	TOTAL	<u><u>27.00</u></u>	<u><u>0.00</u></u>	<u><u>33.00</u></u>	<u><u>0.00</u></u>
(1)	Moved 1 from 11-340; 4 from 11-352				
(1)	Moved 1 from 11-340				

GENERAL FUND

POLICE DEPARTMENT Property & Evidence		PROGRAM 011-343		
Statement of Purpose				
<i>To provide centralized issuance, tracking, and support services for department equipment, vehicles, supplies and evidence handling requirements.</i>				
Accomplishments in FY 2005-06 & FY 2006-07				
<ul style="list-style-type: none"> * New evidence computer software customized and implemented with full evidence participation and involvement * Coordinated zylon vest replacement program & 2005 & 2006 bulletproof vest grant for 400+ employees * Outside evidence audit was conducted with full staff support and participation * Developed new and modified evidence procedures, addressing DNA storage, money and narcotics * Conducted in-depth research on various mobile-digital in-car camera systems and installed final selected system * Updated uniform bid specifications and vendor guidelines to facilitate improved service quality & stock quantity * Various CDC databases updated to insure correct issuance, billing and inventory information * Coordinated installation of new patrol car decals 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Administer the 2007 bulletproof vest grant and coordinate use of the zylon vest replacement voucher * Coordinate all badge, vehicle decal, or insignia modification projects as quickly as possible * Update the Evidence Weapon's procedure to reflect current laws and preferred methods to enhance accountability * Begin development of an Evidence Procedure manual * Continue generating "The Evidence Locker" publication to educate and assist others * Administer uniform contract & all modifications/additions, with improved customer service focus * Work closely with ID lab and Detectives to efficiently and legally process weapons as quickly as possible * Focus on vehicle fleet condition, including the washing and detailing of cars. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of property & evidence items processed	94,819	89,442	108,500	100,000
# of supply or equipment requests processed	30,254	30,697	32,200	30,000
# of vehicles transported	2,690	2,207	2,000	2,000
Efficiency				
% of new evidence processed within 18 hours (M-F)	87%	87%	87%	89%
% of supply & equip. requests processed within 24 hrs	90%	83%	82%	88%
% of vehicles transported for repair within 24 hours (M-F)	92%	88%	90%	95%

GENERAL FUND

POLICE DEPARTMENT		FUND 11			
Property & Evidence		Activity 343			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	692,780	649,878	826,180	913,605
6131	Salaries & Wages-Temporary	41,865	28,664	49,275	60,000
6141	Salaries & Wages-Overtime	12,350	19,525	2,820	2,820
6151	Retirement Plan	6,609	51,246	64,835	76,815
6161	Medicare Insurance	8,852	8,196	8,370	11,315
6171	Employees Insurance	106,960	109,062	124,355	175,305
6172	Retiree Medical Insurance	0	0	1,030	4,795
6181	Compensation Insurance	15,902	15,675	9,610	11,765
	SUBTOTAL PERSONNEL	885,318	882,246	1,086,475	1,256,420
6211	Communications	1,962	1,880	645	2,500
6221	Training & Transportation	1,951	5,298	2,380	4,000
6251	Other Agency Services	6,775	1,323	600	600
6291	Other Contractual Services	35,375	43,278	106,820	70,000
	SUBTOTAL CONTRACTUAL	46,064	51,779	110,445	77,100
6311	Office Supplies	72	574	0	0
6391	Other Material & Supplies	456,214	507,482	402,355	435,700
	SUBTOTAL COMMODITIES	456,287	508,056	402,355	435,700
6511	Equipment Rental, City	17,796	17,796	22,715	24,210
	SUBTOTAL FIXED CHARGES	17,796	17,796	22,715	24,210
6641	Machinery & Equipment	2,112	0	0	0
	SUBTOTAL CAPITAL	37,704	0	0	0
	TOTAL	1,425,372	1,459,877	1,621,990	1,793,430
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
6190	Police Property & Facility Manager	1.00		1.00	
3200	Police Officer (1)	0.00		2.00	
0801	Police Evidence & Supply Supervisor	2.00		2.00	
0799	Police Evidence & Supply Specialist	9.00		9.00	
	TOTAL	12.00	0.00	14.00	0.00
	(1) Moved 2 from 11-337				

GENERAL FUND

POLICE DEPARTMENT Forensic Services	PROGRAM 011-344			
Statement of Purpose				
<p><i>To provide comprehensive forensic services supporting the department goals, while meeting judicial system requirements.</i></p> <p>This unit is responsible for conducting crime scene investigation, collecting & analyzing evidence, examining firearms and firearms related evidence, chemical processing for both latent fingerprints and blood, and operating both a regional CAL-ID terminal and a national NIBIN/IBIS database.</p>				
Accomplishments in FY 2005-06 & FY 2006-07				
<ul style="list-style-type: none"> * Successfully trained patrol sergeants in the use of newly issued digital cameras. Cameras put into use. * Acquired and installed equipment to begin utilizing basic Forensic Video Enhancement Techniques * Granted approximately \$99,000 in Congressionally earmarked funds to update and purchase Firearms Equip. * Achieved over 700 IBIS hits making the Santa Ana Firearms Unit one of the most successful in the world * Completed over 5000 Tenprint / Latent Inquiry Notification requests * Initiated the Tenprint and Latent Print Examiner training program 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Continue to disseminate the digital imaging system department-wide * Continue Tenprint and Latent Print Examiner program with interested Forensic Specialist I personnel * Purchase Cyanoacrylate Ester (Super Glue) Fuming chamber to replace old technology * Continue specialized training with Forensic Video Analysis equipment * Develop a long term plan to assist with an extensive crime scene fingerprint and firearms backlog 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of field service calls	4,943	4,872	5,000	5,000
# of photos processed	56,703	72,000	80,000	85,000
# of latent print cases worked	358	936	700	700
# of latent print case matches	135	448	350	350
# of IBIS hits	216	215	215	215
Efficiency				
% of photo work completed within 5 days	100%	100%	100%	100%
% of latent work completed within 14 days	41%	75%	75%	100%
% of firearms work completed within 14 days	100%	85%	90%	100%
Effectiveness				
% of CAL-ID latent hit ratio	49%	48%	49%	50%

GENERAL FUND

POLICE DEPARTMENT		FUND 11			
Forensic Services		Activity 344			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	1,121,579	1,151,432	1,082,555	1,287,365
6131	Salaries & Wages-Temporary	31,425	81,234	40,560	70,000
6141	Salaries & Wages-Overtime	47,533	58,912	50,380	50,380
6151	Retirement Plan	10,410	88,045	92,090	107,515
6161	Medicare Insurance	12,179	13,350	12,190	12,945
6171	Employees Insurance	165,889	181,557	166,500	212,865
6172	Retiree Medical Insurance	318	311	345	5,800
6181	Compensation Insurance	15,409	21,492	12,500	35,915
	SUBTOTAL PERSONNEL	1,404,742	1,596,333	1,457,120	1,782,785
6211	Communications	1,589	1,668	770	1,800
6221	Training & Transportation	8,158	8,094	31,700	31,700
6251	Other Agency Services	375	620	835	835
6291	Other Contractual Services	17,134	1,419	56,430	55,400
	SUBTOTAL CONTRACTUAL	27,256	11,801	89,735	89,735
6391	Other Material & Supplies	23,829	21,538	25,790	25,790
	SUBTOTAL COMMODITIES	23,829	21,538	25,790	25,790
6511	Equipment Rental, City	52,517	57,030	54,375	54,805
	SUBTOTAL FIXED CHARGES	52,517	57,030	54,375	54,805
	TOTAL	1,508,344	1,686,702	1,627,020	1,953,115

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
1360	Forensic Services Supervisor	1.00		1.00	
7600	Firearms Examiner	1.00		1.00	
3200	Police Officer (1)	0.00		1.00	
3980	Forensic Specialist II	2.00		2.00	
3970	Forensic Specialist I	10.00		10.00	
1100	Darkroom Technician	1.00		0.00	
1100	Police Photo/Video Specialist	0.00		1.00	
7330	Senior Office Assistant	1.00		1.00	
	TOTAL	16.00	0.00	17.00	0.00
	(1) Moved from 11-337				

GENERAL FUND

POLICE DEPARTMENT		PROGRAM		
Records Services		011-345		
Statement of Purpose				
<p><i>To maintain department records, provide document storage, retrieval and report required data to State agencies as mandated.</i></p> <p>This is accomplished by maintaining accurate automated and manual systems, which are current and meet the needs of the Department.</p>				
Accomplishments in FY 2005-06 & FY 2006-07				
<ul style="list-style-type: none"> * Eliminated all data entry backlog * Reviewed and updated procedures for record sealings * Processed all in-custody arrest reports on time * Scanned all reports in a timely manner 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Scan all archived homicide reports * Automate C.L.E.T.S. training records * Automate supervisors and employee statistics * Review and update all training manuals 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of reports processed	56,852	54,007	53,000	54,000
# of documents scanned or filmed	548,871	522,491	530,000	540,000
# of report pages transcribed	5,512	5,713	4,000	4,100
# of CLETS messages sent	54,249	53,253	54,000	55,000
Efficiency				
% of priority reports processed within 5 days	98%	98%	99%	99%
% of other reports processed within 8 days	97%	98%	99%	99%
% of supplemental reports processed within 15 days	97%	98%	99%	99%
% of CLETS messages processed by end of shift	97%	98%	99%	99%

GENERAL FUND

POLICE DEPARTMENT		FUND 11			
Records Services		Activity 345			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	1,559,775	1,675,964	1,910,550	1,954,225
6131	Salaries & Wages-Temporary	36,974	23,536	40,145	30,000
6141	Salaries & Wages-Overtime	217,395	143,123	133,220	133,220
6151	Retirement Plan	15,033	131,892	156,640	162,295
6161	Medicare Insurance	18,753	19,717	20,110	20,000
6171	Employees Insurance	227,994	254,224	296,100	314,920
6172	Retiree Medical Insurance	11,330	10,667	14,860	19,620
6181	Compensation Insurance	18,374	19,954	20,620	22,475
	SUBTOTAL PERSONNEL	2,105,628	2,279,077	2,592,245	2,656,755
6211	Communications	1,088	1,460	630	1,300
6221	Training & Transportation	1,757	2,730	3,350	4,450
6251	Other Agency Services	3,990	628	1,075	1,075
6291	Other Contractual Services	20,759	24,283	35,850	25,000
	SUBTOTAL CONTRACTUAL	27,593	29,101	40,905	31,825
6391	Other Material & Supplies	50,112	54,164	33,230	42,310
	SUBTOTAL COMMODITIES	50,112	54,164	33,230	42,310
	TOTAL	<u>2,183,333</u>	<u>2,362,342</u>	<u>2,666,380</u>	<u>2,730,890</u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
3860	Police Records Manager	1.00		1.00	
7230	Police Records Supervisor	4.00		4.00	
7110	Lead Police Records Specialist	4.00		4.00	
7370	Senior Police Records Specialist	27.00		27.00	
	TOTAL	<u>36.00</u>	<u>0.00</u>	<u>36.00</u>	<u>0.00</u>

GENERAL FUND

POLICE DEPARTMENT
Communications

PROGRAM
011-346

Statement of Purpose

To provide timely, accurate and responsive telecommunication services to the community and Police Department.

Accomplishments in FY 2005-06 & FY 2006-07

- * Hired five new dispatchers and one Communications Services Officer
- * Completed installation of ergonomic workstations for dispatch and the telephone reporting unit
- * Relocated the Telephone Reporting Unit in with the Communications dispatchers
- * Completed implementation of cellular wireless 9-1-1 calls directly to dispatch
- * Received approval to hire four new Police Services Dispatchers
- * Secured State funding to purchase a computerized mapping system for dispatch
- * Secured State funding to pay for the ergonomic workstations installed in Communications

Action Plan for FY 2007-08

- * Provide staff with training for new CAD and mapping system
- * Installation of new CAD and mapping system
- * Hire additional dispatchers to fill vacancies
- * Rewrite and update the Communications training manual to further develop new trainees and provide consistent training

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of 911 calls processed	82,900	99,693	99,000	99,000
# of calls for service dispatched	186,123	204,990	190,000	190,000
# of telephone calls handled by TRU	43,311	38,244	39,000	40,000
# of telephone calls handled by dispatch	436,919	440,170	440,000	440,000

GENERAL FUND

POLICE DEPARTMENT Communications		FUND Activity		11 346	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	2,322,285	2,323,972	2,864,290	3,148,025
6131	Salaries & Wages-Temporary	101,430	106,515	117,860	100,000
6141	Salaries & Wages-Overtime	446,940	478,822	199,200	199,200
6151	Retirement Plan	22,599	185,930	237,065	260,350
6161	Medicare Insurance	30,102	30,392	33,700	36,955
6171	Employees Insurance	380,582	400,593	440,435	579,300
6172	Retiree Medical Insurance	0	0	880	14,495
6181	Compensation Insurance	24,514	26,080	31,965	93,125
	SUBTOTAL PERSONNEL	3,328,454	3,552,304	3,925,395	4,431,450
6211	Communications	1,439	1,233	810	1,165
6221	Training & Transportation	2,924	1,573	1,790	1,790
6251	Other Agency Services	35	147	655	300
6291	Other Contractual Services	137,560	142,130	162,130	166,305
	SUBTOTAL CONTRACTUAL	141,959	145,083	165,385	169,560
6391	Other Material & Supplies	2,300	5,958	3,770	3,770
	SUBTOTAL COMMODITIES	2,300	5,958	3,770	3,770
6511	Equipment Rental, City	0	0	6,545	7,645
	SUBTOTAL FIXED CHARGES	0	0	6,545	7,645
	TOTAL	3,472,713	3,703,345	4,101,095	4,612,425

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
3370	Police Communications Manager	1.00		1.00	
6180	Police Communications Supervisor	4.00		4.00	
3680	Police Services Dispatcher	31.00		31.00	
7660	Communication Services Officer	8.00		8.00	
	TOTAL	44.00	0.00	44.00	0.00

GENERAL FUND

POLICE DEPARTMENT		PROGRAM		
Vice		011-347		
Statement of Purpose				
<i>To review and enforce ordinances on gaming, public decency and morals, as defined by the community, as well as to serve as a tactical and strategic planning and investigative resource for the Police Department.</i>				
Accomplishments in FY 2005-06 & FY 2006-07				
<ul style="list-style-type: none"> * Continued enforcing state laws & local ordinances related to prostitution, indecent exposure & crimes of moral turpitude and arrested over 500 subjects for violations * Continued working with the Planning & Building Agency on improving the development review process * Continued providing education in the enforcement of laws that apply to ABC licensed businesses 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Continue enforcing state and federal laws & local ordinances related to prostitution, indecent exposure & crimes of moral turpitude * Continue working with the Planning & Building Agency on improving the development review process * Continue providing education in the enforcement of laws that apply to ABC licensed businesses * Establish a Computer Forensics Unit to assist in the investigation and prosecution of state and federal crimes and assist outside agencies with their investigations * Administer and enforce the guidelines determined by the Tobacco Retail License ordinance * Set up a computer tracking system for juveniles 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of ABC license inspections performed	0	0	0	0
# of license applications processed	177	107	120	120
# of ABC related offenses	12	15	20	20
# of crime prevention programs taught	0			
Efficiency				
# of complaints of a public moral nature	19	20	15	15
% of increase in plan checks completed	10%	10%	12%	12%
Effectiveness				
# of arrests related to public morals & gambling	552	650	400	400
# of public meetings on ABC grant	0	0	0	0
% of reduction in the victimization of new commercial construction	0%	0%	0%	0%

GENERAL FUND

POLICE DEPARTMENT		FUND 11			
Vice		Activity 347			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	482,289	539,344	481,595	655,715
6141	Salaries & Wages-Overtime	16,014	26,940	7,905	7,905
6151	Retirement Plan	70,171	103,940	104,865	158,265
6161	Medicare Insurance	2,943	5,923	1,350	5,200
6171	Employees Insurance	63,880	61,080	52,870	68,360
6172	Retiree Medical Insurance	0	0	0	2,200
6181	Compensation Insurance	27,711	41,533	33,395	38,545
	SUBTOTAL PERSONNEL	663,009	778,760	681,980	936,190
6211	Communications	2,045	1,337	2,865	1,200
6221	Training & Transportation	3,473	2,997	1,995	6,305
6251	Other Agency Services	1,406	-359	4,210	2,360
6291	Other Contractual Services	0	750	0	0
	SUBTOTAL CONTRACTUAL	6,924	4,725	9,070	9,865
6391	Other Material & Supplies	135	458	1,295	500
	SUBTOTAL COMMODITIES	135	458	1,295	500
6511	Equipment Rental, City	9,346	11,190	12,195	23,210
6571	Buildings Rental	4,790	4,790	0	0
	SUBTOTAL FIXED CHARGES	14,136	15,980	12,195	23,210
6771	Capitalized Lease Obligations	1,637	0	0	0
	SUBTOTAL DEBT SERVICE	1,637	0	0	0
	TOTAL	685,841	799,923	704,540	969,765

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
3300	Police Sergeant	1.00		1.00	
3200	Police Officer (1)	3.00		4.00	
0790	Police Investigative Specialist (2)	1.00		2.00	
	TOTAL	5.00	0.00	7.00	0.00
(1)	Moved 1 from 11-352				
(2)	Added 1 new position				

GENERAL FUND

POLICE DEPARTMENT
Fiscal & Budget Office

PROGRAM
011-348

Statement of Purpose

To provide the highest quality of customer service in all budgetary and fiscal related matters.

The Fiscal Office provides this by processing all purchase requests, vendor payments and payroll attendance reporting, in an efficient and timely manner, as well as preparing and monitoring the Santa Ana Police Department's annual budget.

SERVICE PROGRAM

Budget

- Prepares and monitors the annual budget
- Provides financial forecasts and recommendations to management

Purchase Requisitions

- Processes all requests for purchases from department personnel and coordinates with other City departments
- Processes Material Releases weekly for miscellaneous purchases
- Maintains all contracts for services and equipment for the department

Direct Payment Vouchers

- Processes vendor payments weekly

Payroll Attendance Posting

- Post all non-regular time reports (chits) and other payroll documents to the City payroll system
- Researches and resolves paycheck or accrual questions for employees and other City Agencies with accurate information

GENERAL FUND

POLICE DEPARTMENT		FUND 11			
Fiscal & Budget Office		Activity 348			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	184,627	192,963	260,025	382,740
6131	Salaries Temp	8,273	20,398	0	0
6141	Salaries & Wages Overtime	39,185	40,071	16,150	16,150
6151	Retirement Plan	1,789	15,702	21,360	31,280
6161	Medicare Insurance	3,131	3,519	2,760	5,525
6171	Employees Insurance	24,887	32,043	42,300	66,845
6172	Retiree Medical Insurance	1,435	1,274	2,195	3,900
6181	Compensation Insurance	2,105	2,432	2,575	3,960
	SUBTOTAL PERSONNEL	265,433	308,402	347,365	510,400
6211	Communications	360	480	360	480
6221	Training & Transportation	890	649	1,000	500
6251	Other Agency Services	0	0	0	0
6291	Other Contractual Services	572	515	610	850
	SUBTOTAL CONTRACTUAL	1,822	1,644	1,970	1,830
6391	Other Material & Supplies	7,088	2,365	6,980	7,120
	SUBTOTAL COMMODITIES	7,088	2,365	6,980	7,120
	TOTAL	274,343	312,411	356,315	519,350

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
6290	Police Fiscal Officer	1.00		1.00	
3200	Police Officer (1)	0.00		2.00	
7280	Senior Accounting Assistant	1.00		1.00	
7010	Accounting Assistant	2.00		2.00	
7360	Senior Office Specialist	1.00		1.00	
	TOTAL	5.00	0.00	7.00	0.00
	(1) Moved 2 from 11-337				

GENERAL FUND

POLICE DEPARTMENT
Jail Operations

PROGRAM
011-349

Statement of Purpose

The Santa Ana Jail is committed to fulfilling the needs of the Santa Ana Police Department and the community by providing for the safe, secure and humane housing of persons incarcerated.

Accomplishments in FY 2005-06 & FY 2006-07

- * Exceeded inmate housing revenue projections/increased daily jail rate
- * Renewed housing agreements with Federal agencies to include transportation services
- * Implemented new Jail Management System

Action Plan for FY 2007-08

- * Continue meeting or exceeding inmate housing revenue
- * Upgrade Jail video surveillance system throughout the Jail
- * Actively recruit and retain Jail personnel

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of persons booked	7,971	8,111	8,500	9,000
# of registrants processed	2,600	2,755	3,000	3,000
# visitors to Jail	24,972	26,500	28,000	30,000

GENERAL FUND

POLICE DEPARTMENT					FUND	11
Jail Operations					Activity	349
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	7,652,472	7,521,319	8,113,930	8,822,210	
6131	Salaries & Wages-Temporary	23,857	27,757	32,820	40,000	
6141	Salaries & Wages-Overtime	555,221	621,409	550,000	550,000	
6151	Retirement Plan	73,892	593,636	653,290	703,695	
6161	Medicare Insurance	113,583	114,071	121,220	126,820	
6171	Employees Insurance	1,186,996	1,223,196	1,241,950	1,490,955	
6172	Retiree Medical Insurance	8,705	10,731	10,605	47,025	
6181	Compensation Insurance	200,626	212,223	216,350	217,950	
	SUBTOTAL PERSONNEL	9,815,353	10,324,342	10,940,165	11,998,655	
6201	Utilities	0	0	900	0	
6211	Communications	9,466	12,167	8,280	10,800	
6221	Training & Transportation	6,748	5,739	3,645	11,000	
6251	Other Agency Services	18,573	24,466	1,355	25,000	
6291	Other Contractual Services	2,196,194	2,123,359	2,497,545	2,276,625	
	SUBTOTAL CONTRACTUAL	2,230,981	2,165,731	2,511,725	2,323,425	
6391	Other Material & Supplies	240,079	369,880	329,600	329,600	
	SUBTOTAL COMMODITIES	240,079	369,880	329,600	329,600	
6511	Equipment Rental, City	34,818	34,820	35,575	37,255	
	SUBTOTAL FIXED CHARGES	34,818	34,820	35,575	37,255	
6641	Machinery & Equipment	0	0	0	185,000	
	SUBTOTAL CAPITAL	0	0	0	185,000	
	TOTAL	12,321,230	12,894,773	13,817,065	14,873,935	

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
3230	Jail Administrator	1.00		1.00	
1970	Correctional Manager	2.00		2.00	
0151	Principal Management Analyst	1.00		1.00	
0370	Correctional Supervisor	11.00		11.00	
0310	Correctional Officer	86.00		86.00	
	Security Electronics Technician (1)	0.00		1.00	
0733	Senior Office Assistant	1.00		1.00	
7628	Lead Correctional Records Specialist (2)	4.00		5.00	
7650	Senior Correctional Records Specialist (2)	17.00		16.00	
	TOTAL	123.00	0.00	124.00	0.00

(1) Added 1 new position
(2) Upgrade 1 Sr. Correctional Records Spec. to Lead Correctional Records Spec

GENERAL FUND

POLICE DEPARTMENT		PROGRAM		
Building & Facility		011-350		
Statement of Purpose				
<p><i>To provide necessary services to properly maintain the police facilities in a professional manner.</i></p>				
Accomplishments in FY 2005-06 & 2006-07				
<ul style="list-style-type: none"> * Patrol sergeant report writing area remodeled, 2nd wire tap room created, forensic computer office relocated * Worked closely with City building maintenance staff and private vendors to obtain timely and quality repairs * Replaced fitness center flooring, reupholstered & upgraded some fitness equipment and installed new televisions * Remodeled ID photo lab to convert from chemical processing to digital technology * Installed 3M ballistic protection film on PD & Jail lobby glass windows * Coordinated exterior landscaping upgrades with Parks and Recreation staff * Assisted in remodel of 911 center furnishings * Completed design and installation of the stand-alone HVAC for 911 center * Upgraded handicap access by installing ADA door openers on PD and Jail lobby doors * Installed variable speed drive on chiller #2, thus saving energy and prolonging the life of the motor 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Update janitorial service agreement specifications and award a new contract, keeping focus on quality service * Increase quantity of work orders to maintain a professional, clean, safe, and well-functioning facility * Concentrate on painting, carpet and workstation panel cleaning throughout the facility * Replace all UPS batteries and conduct 5-year electrical test to ensure our mission critical needs are met * Coordinate assigned remodel or relocation projects as quickly as possible with attention to detail. * Conduct timely and detailed facility inspections and ensure work orders are promptly submitted. * Increase the quantity of SAPD Museum items displayed 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level # of service work orders received/completed	2,507	3,068	3,400	3,600
Efficiency % of work orders completed within 72 hours	68%	63%	60%	70%

GENERAL FUND

POLICE DEPARTMENT					FUND	11
Building & Facility					Activity	350
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6201	Utilities	654,723	726,742	746,040	858,000	
6211	Communication	655,969	672,428	649,825	650,000	
6251	Other Agency Services	250	0	0	0	
6261	M&R Buildings & Grounds	350	0	0	0	
6281	M&R Machinery & Equipment	0	0	0	0	
6291	Other Contractual Services	<u>1,049,694</u>	<u>1,112,206</u>	<u>1,097,200</u>	<u>1,332,475</u>	
	SUBTOTAL CONTRACTUAL	2,360,985	2,511,376	2,493,065	2,840,475	
6391	Other Material & Supplies	<u>104,244</u>	<u>75,331</u>	<u>467,410</u>	<u>120,000</u>	
	SUBTOTAL COMMODITIES	104,244	75,331	467,410	120,000	
6571	Buildings Rental	<u>393,285</u>	<u>393,285</u>	<u>422,790</u>	<u>561,885</u>	
	SUBTOTAL FIXED CHARGES	393,285	393,285	422,790	561,885	
6621	Buildings	31,667	0	0	0	
6641	Machinery & Equipment	<u>0</u>	<u>44,500</u>	<u>0</u>	<u>565,000</u>	
	SUBTOTAL CAPITAL	31,667	44,500	0	565,000	
6771	Lease Purchase	<u>59,208</u>	<u>60,760</u>	<u>61,650</u>	<u>61,715</u>	
	SUBTOTAL DEBT SERVICE	59,208	60,760	61,650	61,715	
	TOTAL	<u><u>2,949,389</u></u>	<u><u>3,085,252</u></u>	<u><u>3,444,915</u></u>	<u><u>4,149,075</u></u>	
<p>Increased positions from 4 to 6 with the addition of (1) full-time Building Maintenance Technician and (1) full-time Painter. These positions are assigned to the Police Administration & Jail Facility and funded from this account. The positions are located in the Building Maintenance Internal Fund (73-105).</p>						

GENERAL FUND

POLICE DEPARTMENT
Police Debt Service

PROGRAM
011-351

Statement of Purpose

To account for principal and interest payments required to meet the annual debt service of Police purchases.

This program provides General Fund support towards debt service on the Police Administration & Holding Facility revenue bonds by transferring General Fund monies to Fund 400 which is in the CIP and Capital Fund section.

ACCOUNT	FISCAL YEAR	PRINCIPAL REPAYMENT	INTEREST PAYMENTS	TOTAL DEBT SERVICE
General Fund Transfer to Fund 400 Police Administration & Holding Facility Debt Service Support	2007-08	n/a	n/a	9,127,225
	2008-09	n/a	n/a	9,129,575
	2009-10	n/a	n/a	9,115,425
	2010-11	n/a	n/a	9,094,075
	2011-12	n/a	n/a	9,064,575
	2012-13	n/a	n/a	9,126,625
	2013-14	n/a	n/a	9,066,150
	2014-15	n/a	n/a	9,223,750
	2015-16	n/a	n/a	9,224,375
	2016-17	n/a	n/a	9,225,313
	2017-18	n/a	n/a	9,225,313
	2018-19	n/a	n/a	9,223,125
	2019-20	n/a	n/a	9,227,500
	2020-21	n/a	n/a	9,226,563
	2021-22	n/a	n/a	9,224,063
2022-23	n/a	n/a	9,223,438	
2023-24	n/a	n/a	9,227,813	
TOTAL		n/a	n/a	155,974,903

GENERAL FUND

POLICE DEPARTMENT					FUND	11
Police Debt Service					Activity	351
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6781	Bond Principal	740,000	775,000	820,000	0	
6791	Bond Interest	<u>103,018</u>	<u>63,803</u>	<u>21,730</u>	<u>0</u>	
	SUBTOTAL DEBT SERVICE	843,018	838,803	841,730	0	
6800	Transfer to Police Building Debt Service	<u>7,898,850</u>	<u>9,224,225</u>	<u>9,126,625</u>	<u>9,127,225</u>	
	SUBTOTAL INTERFUND TRANSFER	7,898,850	9,224,225	9,126,625	9,127,225	
	TOTAL	<u><u>8,741,868</u></u>	<u><u>10,063,028</u></u>	<u><u>9,968,355</u></u>	<u><u>9,127,225</u></u>	

GENERAL FUND

POLICE DEPARTMENT
Regional Narcotics Suppression Program

PROGRAM
011-352

Statement of Purpose

To participate in a multi-agency task force, designed to respond to major drug trafficking.

This is accomplished through enforcement strategies, seizure of illegally gained assets and promotion of community awareness in drug enforcement throughout Orange County and Southern California.

SERVICE PROGRAM

Police Services

This program provides skilled officers and management to a multi-agency task force, which concentrates on major drug traffickers and related criminal activities. Santa Ana Police Officers work in concert with law enforcement officers from other agencies and jurisdictions assigned to this task force work.

GENERAL FUND

POLICE DEPARTMENT					FUND	11
Regional Narcotics Suppression Program					Activity	352
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	764,883	631,516	1,060,825	579,335	
6141	Salaries & Wages-Overtime	275,421	186,691	106,695	106,695	
6151	Retirement Plan	162,966	135,654	255,520	139,285	
6161	Medicare Insurance	8,635	4,890	11,910	15,805	
6171	Employees Insurance	78,331	65,288	103,715	69,025	
6172	Retiree Medical Insurance	0	0	1,200	4,890	
6181	Compensation Insurance	74,694	61,519	81,040	49,385	
	SUBTOTAL PERSONNEL	1,364,930	1,085,558	1,620,905	964,420	
6211	Communications	116	0	0	0	
	SUBTOTAL CONTRACTUAL	116	0	0	0	
	TOTAL	1,365,046	1,085,558	1,620,905	964,420	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	
3350	Police Lieutenant	1.00		1.00		
3300	Police Sergeant	2.00		2.00		
3200	Police Officer (1)	7.00		2.00		
	TOTAL	10.00	0.00	5.00	0.00	
(1)	Moved 4 to 11-342; 1 to 11-347					

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT
Homeland Security

PROGRAM
011-353

Statement of Purpose

To ensure that both the Community and city employees are prepared to prevent, respond, and recover from an act of terrorism or a natural catastrophic event.

SERVICE PROGRAM

Police Services

- * Enhance community awareness on the issue of terrorism by using, developing, and implementing public education campaigns by leveraging local, state and federal funds
- * Manage and sustain federally acquired resources in order to provide a systematic response to an act of terrorism or a natural disaster
- * Collaborate with regional and federal partners by implementing and using interoperable technologies that will benefit the region
- * Ensure the implementation and routine of the National Incident Management System as mandated by the U.S. Department of Homeland Security
- * Continue to enhance building inspection procedures and approval of event permits taking into account homeland security concerns and best practices

GENERAL FUND

POLICE DEPARTMENT					FUND	11
Homeland Security and Crime Prevention					Activity	353
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	0	0	279,505	463,490	
6141	Salaries & Wages-Overtime	0	0	20,000	20,000	
6151	Retirement Plan	0	0	39,350	78,330	
6161	Medicare Insurance	0	0	1,460	530	
6171	Employees Insurance	0	0	37,950	94,450	
6172	Retiree Medical Insurance	0	0	900	1,020	
6181	Compensation Insurance	0	0	12,850	8,520	
	SUBTOTAL PERSONNEL	0	0	392,015	666,340	
6211	Communications	0	0	2,020	2,000	
6221	Training & Transportation	0	0	1,000	1,000	
6251	Other Agency Services	0	0	0	200	
6291	Other Contractual Services	0	461	6,000	11,500	
6294	Building Leases	0	0	5,470	5,470	
	SUBTOTAL CONTRACTUAL	0	461	14,490	20,170	
6391	Other Material & Supplies	0	0	18,960	13,280	
	SUBTOTAL COMMODITIES	0	0	18,960	13,280	
6511	Equipment Rental, City	0	0	72,955	67,375	
6571	Buildings Rental	0	0	5,090	5,100	
	SUBTOTAL FIXED CHARGES	0	0	78,045	72,475	
6641	Machinery & Equipment	0	0	0	0	
6661	Computer Software	0	0	0	0	
	SUBTOTAL CAPITAL	0	0	0	0	
6771	Capitalized Lease Obligations	0	0	0	0	
	SUBTOTAL DEBT SERVICE	0	0	0	0	
	TOTAL	0	461	503,510	772,265	

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
3350	Police Lieutenant	1.00		0.00	
3300	Police Sergeant (1)	0.00		1.00	
3200	Police Officer (2)	0.00		1.00	
0780	Police Community Services Specialist	1.00		1.00	
3800	Police Service Officer	2.00		2.00	
	TOTAL	4.00	0.00	5.00	0.00
(1)	Moved 1 from 11-337				
(2)	Moved 1 from 11-337				

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

PUBLIC WORKS AGENCY

ACTIVITIES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
11-613 Trans Planning & Project Management	600,000	600,000	600,000	1,200,000
11-621 Traffic Signal Maintenance	832,044	738,488	1,003,105	985,435
11-623 Roadway Markings & Signs	456,399	449,050	510,275	759,265
11-625 Street Lighting	1,857,119	1,741,035	2,058,040	2,441,165
11-631 Roadway Maintenance	1,072,810	752,227	661,910	1,713,530
11-637 Median Landscaping	470,105	480,036	506,740	528,710
TOTAL	----- 5,288,477 =====	----- 4,760,836 =====	----- 5,340,070 =====	----- 7,628,105 =====

OPERATING EXPENSE	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6100 Personnel	61,209	36,218	0	177,440
6200 Contractual	5,016,803	4,510,599	5,091,035	6,750,840
6300 Commodities	31,352	25,424	50,000	85,000
6500 Fixed Charges	178,345	188,595	199,035	239,825
6600 Capital	768	0	0	375,000
TOTAL	----- 5,288,477 =====	----- 4,760,836 =====	----- 5,340,070 =====	----- 7,628,105 =====

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
404	Public Works Crew Leader	1.00		1.00	
406	Maintenance Worker II	9.00		9.00	
416	Street Painter	2.00		4.00	
424	Equipment Operator-Street	2.00		2.00	
TOTAL		----- 14.00 =====	----- 0.00 =====	----- 16.00 =====	----- 0.00 =====

GENERAL FUND

PUBLIC WORKS AGENCY					FUND	11
Transportation Planning & Project Management					Activity	613
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6251	Other Agency Services	600,000	600,000	600,000	1,200,000	
	SUBTOTAL CONTRACTUAL	600,000	600,000	600,000	1,200,000	
	TOTAL	600,000	600,000	600,000	1,200,000	

PURPOSE: In February 1996, the City of Santa Ana and other jurisdictions, including the Orange County Transportation Authority (OCTA), entered into a joint agreement supporting legislation to finance an acceptable plan of adjustment in the County of Orange bankruptcy case. Subsequently, state legislation was adopted which provides for a shift of sales tax revenues from OCTA to the County of Orange in exchange for gas tax revenues. The sales tax funds were earmarked by OCTA to fund public bus service operations. Because gas tax revenues received in the exchange cannot be used for bus operations, OCTA must identify another source of funds to maintain current bus service levels. In recognition of the importance of sustaining public bus service levels in Orange County, the City Managers Bankruptcy Committee proposed an exchange of funds between OCTA and several of the cities in the County. Under this proposal, the City of Santa Ana and other cities will exchange a portion of their local general fund revenues with OCTA for gas tax revenues. The exchange of funds would be for a period beginning in July 1997 and terminating in July 2013. An equal amount of general funds would be exchanged for gas tax revenues. Cities are required to allocate a fixed amount of local funds to transportation projects as a condition of receiving Measure M sales tax funds. For most cities, including the City of Santa Ana, this "Maintenance of Effort" or MOE consists mainly of city general fund revenues. The amount of funds to be exchanged will be determined annually, based on the City's adopted budget. The proposed agreement will allow OCTA to use the City general funds to maintain bus operations, and the City to use OCTA gas tax revenues to meet our MOE requirement. Through this cooperative approach, the participating cities will assist OCTA in avoiding a major reduction in bus services to all cities.

GENERAL FUND

PUBLIC WORKS AGENCY	PROGRAM			
Traffic Signal Maintenance	11-621			
Statement of Purpose				
<i>To facilitate the operation and maintenance of the advanced traffic management system including the Citywide traffic signal network, Santa Ana Traffic Management Center, the Integrated Traveler Information Sharing System, and kiosks at City Hall and the Regional Transportation Center.</i>				
Accomplishments in FY 05-06 & 06-07				
<ul style="list-style-type: none"> * Replaced 4 CCTV cameras to the current standard Cohu iDome cameras * Completed troubleshooting and repair of all traffic signal interconnect problems. We now have 100% communication to all 273 traffic signals. * Replaced up to 90% of the substandard conflict monitors in the City. * Completed modification of 2 firestation signal pre-emption systems. * Completed conversion of all signal lights to LED lights. * Completed the Remote Traffic Management Center in Ross Annex. 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Implement a computerized traffic signal equipment inventory system. * Complete traffic signal field equipment inventory. * Complete surplus traffic signal poles and mastarm inventory at Centennial Storage Yard. * Complete surplus and stocked traffic signal equipment at the Signal Maintenance Shop. * Upgrade and equip Signal Maintenance Shop with proper testing equipment. * Continue to replace damaged illuminated street name signs with reflectorized street name signs. * Continue to replace outdated and non-compatible signal hardware, including conflict monitors, as funds are available. * Continue to replace regular pedestrian push buttons with ADA compliance pedestrian push buttons citywide. * Continue to replace burned-out incandescent pedestrian modules with LED modules. 				
PERFORMANCE MEASURES	Actual FY 04-05	Actual FY 05-06	Estimated FY 06-07	Objective FY 07-08
Service Level				
# of traffic signals operated and maintained	272	273	277	277
# of traffic signals in City maintained by others	32	32	32	32
# of CCTV cameras operated and maintained	35	36	1	1
# of Emergency Vehicle Preemptions maintained	122	125	129	129
# of changeable message signs maintained	10	10	10	10
# of Highway Advisory Radios maintained	1	1	0	0
# of Highway Advisory Telephones maintained	1	1	1	1
# of audible traffic signals maintained	2	2	2	2
# of flashing crosswalks maintained	4	2	7	7
# of street name signs replaced	50	50	20	20
# of flashing beacons maintained	12	7	7	7
# of interactive kiosks maintained	3	3	3	3
# of Video Imaging Detector systems maintained	32	32	40	40
# of protected-permissive traffic signals	10	12	12	12
# of conflict monitors replaced	50	27	10	10
# of traffic signal controller upgraded to 2070	0	27	4	4
Efficiency				
Average annual maintenance cost in dollars per traffic signal (including energy cost)	3300	3500	3700	3700

GENERAL FUND

PUBLIC WORKS AGENCY					FUND	11
Traffic Signal Maintenance					Activity	621
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6201	Utilities	152,911	134,192	180,000	160,000	
6271	M&R Improvements	572,794	526,590	661,675	661,675	
6291	Other Contractual Services	55,583	24,050	105,000	105,000	
	SUBTOTAL CONTRACTUAL	781,288	684,832	946,675	926,675	
6391	Operating Materials & Supplies	121	0	0	0	
	SUBTOTAL COMMODITIES	121	0	0	0	
6511	Equipment Rental, City	4,980	5,590	5,590	4,980	
6521	Insurance (Risk Management)	40,180	42,590	45,145	47,855	
6572	City Yard Operations	5,475	5,475	5,695	5,925	
	SUBTOTAL FIXED CHARGES	50,635	53,655	56,430	58,760	
	TOTAL	832,044	738,487	1,003,105	985,435	

GENERAL FUND

PUBLIC WORKS AGENCY		PROGRAM		
Roadway Markings & Signs		11-623		
Statement of Purpose				
<i>To provide safe traffic and pedestrian movement by maintaining and standardizing signs and painting legends.</i>				
Accomplishments in FY 05-06 & 06-07				
<ul style="list-style-type: none"> * Completed over 100% of new standard stop sign installations. * Continued installation of new standard street name signs on an as-needed basis. * Continued replacement of painted crosswalks and legends with thermo-plastic on all first-time work and City street projects. * Renewed contract for annual roadway markings and sign maintenance operations. * Initiated installation of new standard street name signs on an as-needed basis. * Prepared specifications for annual guardrail/fencing maintenance contract. 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Continue installation of new standard street name signs on an as-needed basis. * Renew and administer contract for annual roadway markings and sign maintenance operations. * Search for new funding sources for neighborhood street markings and signs. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
Striping (all types - lineal feet)	2,540,220	2,060,850	2,200,000	2,550,000
Crosswalks (lineal feet)	234,315	264,000	264,000	264,000
# of legends	16,615	18,610	19,000	19,000
# of raised pavement markers	635	1,200	800	800
# of painted curbs	55,320	32,800	56,000	56,000
# of signs repaired/replaced	589	910	1,000	1,000

GENERAL FUND

PUBLIC WORKS AGENCY		FUND 11			
Roadway Markings & Signs		Activity 623			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	0	0	0	118,965
6141	Salaries & Wages-Overtime	0	0	0	5,000
6151	Retirement Plan	0	0	0	9,520
6161	Medicare Insurance	0	0	0	1,680
6171	Employees Insurance	0	0	0	25,230
6172	Retirees Insurance	0	0	0	1,160
6181	Compensation Insurance	0	0	0	15,885
	SUBTOTAL PERSONNEL	----- 0	----- 0	----- 0	----- 177,440
6291	Other Contractual Services	444,117	447,706	500,275	501,775
	SUBTOTAL CONTRACTUAL	----- 444,117	----- 447,706	----- 500,275	----- 501,775
6371	Op M&S Improvement	17	0	0	0
6391	Operating Materials & Supplies	12,265	1,344	10,000	50,000
	SUBTOTAL COMMODITIES	----- 12,282	----- 1,344	----- 10,000	----- 50,000
6511	Equipment Rental, City	0	0	0	30,050
	SUBTOTAL FIXED CHARGES	----- 0	----- 0	----- 0	----- 30,050
	TOTAL	----- 456,399 =====	----- 449,050 =====	----- 510,275 =====	----- 759,265 =====

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
406	Maintenance Worker II	3.00		3.00	
416	Street Painter	2.00		4.00	
	TOTAL	----- 5.00 =====		----- 7.00 =====	

GENERAL FUND

PUBLIC WORKS AGENCY		PROGRAM		
Street Lighting		11-625		
Statement of Purpose				
<p><i>To provide the City of Santa Ana with a modern energy-efficient lighting system.</i></p> <p>This program includes the design review, maintenance, and construction of street lighting systems to improve traffic and pedestrian safety, reduce maintenance costs, and discourage criminal activity.</p>				
Accomplishments in FY 05-06 & 06-07				
<ul style="list-style-type: none"> * Entered safety light data into GIS system and created a safety light inventory and map. * Completed painting 600 of the City's cast iron street lights. * Continued to review plans for new street lighting projects * Investigated feasibility of adding Arges street lighting modules to reduce energy consumption 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Continue investigating the feasibility of installing energy saving devices on City-owned lighting. * Continue plan review of all new projects that include new street lighting. * Complete inventory and update safety lights citywide. * Complete painting of 300 cast iron street lights. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of Edison owned lights	11,177	11,359	11,402	11,402
# of City-owned lights-maintained	1,582	1,582	1,593	1,593
# of City-owned safety lights-maintained	850	849	849	875
# of inspections - City-owned lights	12	12	12	12
# of inspections - City-owned safety lights	12	12	12	12
# of City-owned street lights painted	300	300	300	300
Efficiency				
% of outages evaluated and referred for repair within 24 hours	100	100	100	100
Average # of days to repair outages by contractor	3	5	4	5
Annual energy costs for street lighting (\$)	1,594,701	1,567,981	1,767,260	1,820,275

GENERAL FUND

PUBLIC WORKS AGENCY		FUND 11			
Street Lighting		Activity 625			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6271	M&R Improvements	124,159	3,126	90,000	90,000
6281	M&R Machinery & Equipment	1,594,701	1,567,981	1,802,615	1,802,615
6291	Other Contractual Services	0	20,386	0	0
	SUBTOTAL CONTRACTUAL	1,718,860	1,591,493	1,892,615	1,892,615
6391	Operating Materials & Supplies	17,729	21,782	30,000	30,000
	SUBTOTAL COMMODITIES	17,729	21,782	30,000	30,000
6521	Insurance (Risk Management)	120,530	127,760	135,425	143,550
	SUBTOTAL FIXED CHARGES	120,530	127,760	135,425	143,550
6631	Improvements Other Than Buildings	0	0	0	375,000
	SUBTOTAL CAPITAL	0	0	0	375,000
	TOTAL	1,857,119	1,741,035	2,058,040	2,441,165

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
428	Street Lighting Maintenance Worker	0.00		0.00	
	TOTAL	0.00		0.00	

GENERAL FUND

PUBLIC WORKS AGENCY		PROGRAM		
Roadway Maintenance		11-631		
Statement of Purpose				
<p><i>To provide safe and well-maintained roadways and sidewalks through the implementation and use of state-of-the-art equipment and the latest maintenance techniques.</i></p>				
Accomplishments in FY 05-06 & 06-07				
<ul style="list-style-type: none"> * Renewed current contracts for annual asphalt street maintenance and pothole repair/sidewalk ramping, and sidewalk offset grinding. * Eliminated backlog of all outstanding water/sewer-cut repair requests and maintained a maximum 30 day repair response time. * Used 1,730 tons of asphalt to fill approximately 60,000 potholes and make small pavement overlays. * Applied asphalt concrete-ramping to sidewalks at over 5,400 locations. * Ground 1,960 sidewalk offset locations. * Resumed preventive maintenance measures with crack-sealing of main arterials, starting with 17th Street and Bristol Street. 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Extend contracts for annual asphalt roadway maintenance and pothole repair/sidewalk ramping, and sidewalk offset grinding. * Develop with Design Section a preventive maintenance schedule to include slurry-sealing and crack-sealing of main arterials and secondary streets that have been resurfaced within the last five to ten years. * Increase sidewalk grinding in lieu of asphalt ramping and place City's neighborhoods on a two-year grinding cycle. * Continue to keep water/sewer-cut repair response time to under 30 days. * Maintain current level of response to pothole complaints through increased vigilance and knowledge of potential pavement failure areas. * Continue preventive maintenance measures of crack-sealing major arterials including 1st Street, Edinger Avenue, Fairview Street, Grand Avenue, Harbor Boulevard, MacArthur Boulevard and McFadden Avenue. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
Tons of asphalt concrete (AC) - street patching	4,177	4,900	260	300
Potholes filled (locations)	22,800	26,600	34,300	38,000
Crack sealing used (in pounds)	0	0	2,800	9,000
Sidewalk patching (sq. feet)	11,475	8,800	5,000	10,000

GENERAL FUND

PUBLIC WORKS AGENCY		FUND 11			
Roadway Maintenance		Activity 631			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6141	Salaries & Wages-Overtime	(5,790)	0	0	0
6191	Other Personnel Services	67,000	36,218	0	0
	SUBTOTAL PERSONNEL	61,210	36,218	0	0
6211	Communications	(2,342)	(66)	0	0
6271	M&R Improvements	541,603	0	0	0
6291	Other Contractual Services	470,372	713,790	651,910	1,708,530
	SUBTOTAL CONTRACTUAL	1,009,633	713,724	651,910	1,708,530
6391	Operating Materials & Supplies	1,201	2,285	10,000	5,000
	SUBTOTAL COMMODITIES	1,201	2,285	10,000	5,000
6631	Imp Other than Building	768	0	0	0
	SUBTOTAL CAPITAL	768	0	0	0
	TOTAL	1,072,810	752,227	661,910	1,713,530
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
404	Public Works Crew Leader	1.00		1.00	
406	Maintenance Worker II	6.00		6.00	
424	Equipment Operator-Street	2.00		2.00	
	TOTAL	9.00		9.00	

GENERAL FUND

PUBLIC WORKS AGENCY
Median Landscaping

PROGRAM
11-637

Statement of Purpose

To provide the City of Santa Ana with quality landscape median maintenance.

This program includes the design review, maintenance, and improvement of landscaped medians to improve traffic flow and enhance the City's beautification efforts.

Accomplishments in FY 05-06 & 06-07

FY - 05-06

- * Assumed maintenance responsibility for the medians at Fairview and Warner, 15th and English, and the OCTA landscaping on MacArthur.

FY - 06-07

- * Assumed maintenance responsibilities for the vines on block wall at Main and Sunflower.
- * Installed artificial turf on median at Warner and Pullman.

Action Plan for FY 2007-08

- * Maintain existing median landscaping.
- * Identify electric and water saving devices to maximize irrigation efficiency.
- * Assume maintenance responsibilities for Bristol from Pine to 3rd and Metrolink Rail Landscaping.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of neighborhood monuments maintained	20	21	21	21
# of street medians maintained	44	45	45	45
# of arterial sidewalks maintained	11	11	11	11
# of water reservoir areas maintained	6	6	6	6
# of parking structure and lots maintained	8	8	8	8
# of miscellaneous areas maintained	4	4	4	4
Efficiency				
Annual irrigation cost in dollars	227,708	224,375	235,800	260,000
Annual maintenance cost in dollars	437,577	448,305	469,245	522,330
Square footage of landscaping maintained	2,850,231	3,035,074	3,038,682	3,163,186
Irrigation costs per sq. foot of landscaping	\$0.08	\$0.07	\$0.08	\$0.08
Maintenance costs per sq. foot of landscape area	\$0.15	\$0.15	\$0.15	\$0.17

GENERAL FUND

PUBLIC WORKS AGENCY					FUND	11
Median Landscaping					Activity	637
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6201	Utilities	25,330	24,538	30,315	27,000	
6261	M&R Buildings & Grounds	437,576	448,305	469,245	494,245	
	SUBTOTAL CONTRACTUAL	----- 462,906	----- 472,843	----- 499,560	----- 521,245	
6391	Operating Materials & Supplies	19	13	0	0	
	SUBTOTAL FIXED CHARGES	----- 19	----- 13	----- 0	----- 0	
6534	Information Services Charges	7,180	7,180	7,180	7,465	
	SUBTOTAL FIXED CHARGES	----- 7,180	----- 7,180	----- 7,180	----- 7,465	
	TOTAL	----- 470,105	----- 480,036	----- 506,740	----- 528,710	

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

GENERAL NON-DEPARTMENTAL & INTERFUND TRANSFERS

ACTIVITIES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
11-012 General Non-Departmental	299,021	2,199,022	1,668,265	1,607,955
11-013 Inter-Fund Transfers	14,278,995	11,452,770	7,325,430	7,876,585
TOTAL	<u>14,578,016</u>	<u>13,651,792</u>	<u>8,993,695</u>	<u>9,484,540</u>
OPERATING EXPENSE	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6100 Personnel	65,215	81,020	236,335	236,335
6200 Contractual	216,446	2,089,646	890,930	624,620
6300 Commodities	17,216	16,518	54,500	54,500
6500 Fixed Charges	3,966,125	3,662,230	3,662,230	3,662,230
6600 Capital	0	11,838	11,500	11,500
6700 Debt Service	0	0	475,000	681,000
6800 Interfund Transfers	2,793,270	1,949,540	1,909,745	2,863,085
6900 Miscellaneous (Loans & Leases)	7,519,745	5,841,000	1,753,455	1,351,270
TOTAL	<u>14,578,016</u>	<u>13,651,792</u>	<u>8,993,695</u>	<u>9,484,540</u>
Class Code AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
	Full Time	Part Time	Full Time	Part Time
<p><i>Note:</i> No permanent positions are assigned to this activity. It was created in FY 76-77 to provide for management training, consortium, and other expenses, including labor adjustments that are not budgeted in any specific departmental activity.</p>				

GENERAL FUND

GENERAL NON-DEPARTMENTAL		FUND 11			
General Non-Departmental		Activity 012			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6151	Retirement Plan	406	3,512	0	0
6161	Medicare Insurance	841	1,006	0	0
6171	Employees Insurance	236	347	0	0
6181	Compensation Insurance	1,531	1,946	0	0
6191	Other Personnel Services	62,201	74,209	236,335	236,335
	SUBTOTAL PERSONNEL	<u>65,215</u>	<u>81,020</u>	<u>236,335</u>	<u>236,335</u>
6221	Training & Transportation	2,000	0	0	0
6231	Advertising	6,300	6,550	0	0
6251	Other Agency Services	34,205	35,741	57,845	57,845
6291	Other Contractual Services	173,941	274,160	833,085	566,775
6294	Lease Payments	0	1,773,195	0	0
	SUBTOTAL CONTRACTUAL	<u>216,446</u>	<u>2,089,646</u>	<u>890,930</u>	<u>624,620</u>
6313	Office Operations	6,085	5,345	10,000	10,000
6391	Operating Materials & Supplies	11,131	11,173	44,500	44,500
	SUBTOTAL COMMODITIES	<u>17,216</u>	<u>16,518</u>	<u>54,500</u>	<u>54,500</u>
6521	Insurance (Risk Management)	145	0	0	0
	SUBTOTAL FIXED CHARGES	<u>145</u>	<u>0</u>	<u>0</u>	<u>0</u>
6611	Land	0	0	0	0
6621	Buildings	0	0	0	0
6641	Machinery & Equipment	0	11,838	7,000	7,000
6661	Computer Software	0	0	4,500	4,500
	SUBTOTAL CAPITAL	<u>0</u>	<u>11,838</u>	<u>11,500</u>	<u>11,500</u>
6771	Debt Service	0	0	475,000	681,000
	SUBTOTAL DEBT SERVICE	<u>0</u>	<u>0</u>	<u>475,000</u>	<u>681,000</u>
	TOTAL OPERATING	<u><u>299,021</u></u>	<u><u>2,199,022</u></u>	<u><u>1,668,265</u></u>	<u><u>1,607,955</u></u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
	<i>Note:</i> No permanent positions are assigned to this activity. It was created in FY 76-77 to provide for management training, consortium, and other expenses, including labor adjustments that are not budgeted in any specific departmental activity.				

GENERAL FUND

GENERAL NON-DEPARTMENTAL & INTERFUND TRANSFERS				FUND	11
Interfund Transfers				Activity	013
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
PAYMENTS					
6537	Information Services Strategic Plan Charge	3,965,980	3,662,230	3,662,230	3,662,230
	SUBTOTAL FIXED CHARGES	<u>3,965,980</u>	<u>3,662,230</u>	<u>3,662,230</u>	<u>3,662,230</u>
TRANSFER TO FUND					
6800	027 Transfer to Fund 27	624,435	0	0	0
6800	080 Transfer to Fund 80	0	0	0	0
6800	073 Transfer to Fund 73 Building Maintenance	0	0	0	750,000
6800	074 Transfer to Fund 74 Civic Center	1,192,820	1,464,000	1,509,745	1,599,085
6800	155 Transfer to Fund 155	31,900	31,900	0	0
6800	051 Capital Fund Outlay	142,725	0	0	0
6800	077 Centennial Regional Park	356,810	445,640	0	0
6800	108 Citywide Maintenance Assessment District	0	0	0	0
6800	146 Metro Medical Response System Grant	0	8,000	0	0
6800	407 Transfer to Fund 407 Downtown Dev.	444,580	0	400,000	514,000
	SUBTOTAL INTER FUND TRANSFERS	<u>2,793,270</u>	<u>1,949,540</u>	<u>1,909,745</u>	<u>2,863,085</u>
LOAN TO FUND					
6900	510 Central City Project Area	347,785	0	0	0
6900	520 Intercity Project Area	0	0	0	0
6900	530 North Harbor Project Area	916,490	913,215	0	0
6900	540 South Harbor Project Area	1,036,825	993,910	0	0
6900	550 South Main Project Area	4,021,645	3,330,685	0	0
6900	560 Bristol Corridor Project Area	110,000	603,190	0	0
6900	570 Merged Project Area	0	0	367,125	367,115
	SUBTOTAL LOAN TO FUND	<u>6,432,745</u>	<u>5,841,000</u>	<u>367,125</u>	<u>367,115</u>
OTHER PAYMENTS					
6911	027 Lease Payments to Fund 27	1,087,000	0	1,386,330	852,080
6911	067 Lease Payments to Fund 67	0	0	0	132,075
	SUBTOTAL OTHER PAYMENTS	<u>1,087,000</u>	<u>0</u>	<u>1,386,330</u>	<u>984,155</u>
	TOTAL	<u><u>14,278,995</u></u>	<u><u>11,452,770</u></u>	<u><u>7,325,430</u></u>	<u><u>7,876,585</u></u>
<p><i>Note:</i> These are transfers from the General Fund to those Funds which have no direct revenue, or to those funds which available revenue must be supplemented from general revenue of the City.</p>					

GENERAL FUND SPECIAL REVENUE

PLANNING & BUILDING AGENCY
Mobile Vehicle Vending Program

PROGRAM
15-509

Statement of Purpose

Establish a more effective and organized enforcement program to address mobile vending vehicle concerns.

In October 2005, City Council adopted an ordinance that established regulations pertaining to the operation of mobile vending vehicles. In November 2005, City Council adopted a resolution approving a permit fee for mobile vending for the purpose of administering the program. The fee is used to fund two full-time positions to enforce the regulations and to conduct routine inspections.

Accomplishments in FY 06-07

- * Adoption of Phase II of the Mobile Vending Ordinance
- * Coordination with the Finance Department to synchronize and consolidate the business license renewal process with the collection of the newly established Mobile Vending Fees
- * Establishment of a Mobile Vendor Wireless program.
- * Update and printing of new bilingual brochure outlining the key aspects of the Mobile Vending Ordinance
- * Continued to meet with industry leaders and introduction of the new mobile vendor brochure to business owners

Action Plan for FY 2007-08

- * This program is currently on hold due to legal challenges in the court system by City vendors.

GENERAL FUND SPECIAL REVENUE

PLANNING & BUILDING AGENCY		FUND 15			
Mobile Vending Program		Activity 509			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
REVENUES					
5406	Mobile Vending Fee	0	10,530	0	0
	TOTAL REVENUES	----- 0 =====	----- 10,530 =====	----- 0 =====	----- 0 =====
EXPENDITURES					
6111	Salaries & Wages-Regular	0	0	0	0
6151	Retirement Plan	0	0	0	0
6161	Medicare Insurance	0	0	0	0
6171	Employees Insurance	0	0	0	0
6172	Retiree Medical Insurance	0	0	0	0
6181	Compensation Insurance	0	0	0	0
	SUBTOTAL PERSONNEL	----- 0	----- 0	----- 0	----- 0
6251	Other Agency Services	0	0	0	0
6291	Other Contractual Services	0	0	0	0
	SUBTOTAL CONTRACTUAL	----- 0	----- 0	----- 0	----- 0
6537	Info. Svcs. Strategic Plan Charges	0	0	0	0
6590	Indirect Operating Expenses	0	0	0	0
	SUBTOTAL FIXED CHARGES	----- 0	----- 0	----- 0	----- 0
	TOTAL	----- 0 =====	----- 0 =====	----- 0 =====	----- 0 =====
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
2740	Community Preservation Inspector	0.00		0.00	
7330	Senior Office Assistant	0.00		0.00	
		----- 0.00 =====	----- 0.00 =====	----- 0.00 =====	----- 0.00 =====

GENERAL FUND SPECIAL REVENUE

POLICE DEPARTMENT
Police Special Revenue Fund

PROGRAM
024-Various

Statement of Purpose

To account for special revenue sources received by the police department

SERVICE PROGRAM

Police Special Revenue Fund - General (Fund 24-331)

K-9 Program (Fund 24-339)

This program was originally funded through the "LaVerne M. Wheeler 1990 Revocable Trust" and is for the purpose of providing funds for the "acquisition, training and maintenance of Canines..." of the Santa Ana Police Department.

The Wheeler Fund has been used up but donations are likely to continue on a yearly basis from Mildred Proctor's Trust and from other donors.

GENERAL FUND SPECIAL REVENUE

POLICE DEPARTMENT				FUND 24	
Police Special Revenues - General				Activity VARIOUS	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
REVENUES					
5010-111	Other Revenue - Bank Recon	759	0	0	0
5226-2	On Track FY2004	30,000	0	0	0
5622-3	On Track FY2005	0	30,000	0	0
5631	Sale of Animals	0	2,768	0	0
5632	Police Athletic/Activities League	0	0	0	289,610
5798	Gifts & Donations	1,000	1,000	500	0
5798-339	Donations - K-9 Program	10,105	21,300	11	0
5798-341	Donations - Animal Outreach	1,173	1,892	13,161	13,000
5799-341	Misc Recovery - Animal Outreach	549	0	0	0
5812	Earnings on Investment	2,704	3,706	3,293	0
	TOTAL REVENUE	<u>46,290</u>	<u>60,666</u>	<u>16,965</u>	<u>302,610</u>
EXPENDITURES					
24-331	Police Special Revenue - General	39,379	32,734	0	13,000
24-332	Orange County On Track Program	26,070	9,012	0	0
24-333	Police Athletic/Activities League	0	0	0	289,610
24-339	K-9 Program	27,534	17,606	0	0
	TOTAL EXPENDITURES	<u>92,983</u>	<u>59,352</u>	<u>0</u>	<u>302,610</u>
POLICE DEPARTMENT				FUND 24	
Police Special Revenues - General				Activity 331	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6261	M & R Bldgs & Grounds	0	27,165	0	0
	SUBTOTAL CONTRACTUAL	0	27,165	0	0
6291	Other Contractual Services	0	211	0	13,000
	SUBTOTAL CONTRACTUAL	0	211	0	13,000
6313	Office Operations	(202)	0	0	0
6391	Other Material & Supplies	11,406	5,358	0	0
	SUBTOTAL COMMODITIES	11,204	5,358	0	0
6641	Capital Equipment	28,174	0	0	0
	SUBTOTAL CAPITAL	28,174	0	0	0
	TOTAL	<u>39,379</u>	<u>32,734</u>	<u>0</u>	<u>13,000</u>
POLICE DEPARTMENT				FUND 24	
K-9 Program				Activity 339	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6211	Communications	2,971	1,772	0	0
6221	Training & Transportation	1,760	6,097	0	0
6251	Other Agency Services	19	0	0	0
6291	Other Contractual Services	20,401	1,391	0	0
	SUBTOTAL CONTRACTUAL	25,151	9,260	0	0
6391	Other Material & Supplies	2,383	280	0	0
	SUBTOTAL COMMODITIES	2,383	280	0	0
6691	Animals	0	8,066	0	0
	SUBTOTAL CAPITAL	0	8,066	0	0
	TOTAL	<u>27,534</u>	<u>17,606</u>	<u>0</u>	<u>0</u>

GENERAL FUND SPECIAL REVENUE

POLICE DEPARTMENT
Police Athletic/Activities League (PAAL)

PROGRAM
024-333

Statement of Purpose

To prevent juvenile crime and violence by providing civic, athletic, recreational and educational opportunities to juveniles and to increase the level of trust and understanding between police officers and young people through communication, mentoring, and role modeling.

SERVICE PROGRAM

Police Services

- * To identify and obtain additional funding sources to contribute to the Santa Ana Police Department's PAAL Program through the establishment of a 501c(3)(a) nonprofit organization
- * Develop a long-term working partnership with the Santa Ana Police Officers Association, The California Police Activities League and The National Police Athletics/Activities Leagues Inc.
- * Enhance community awareness on the importance of young people developing positive attitudes towards law enforcement through civic, athletic, educational, and recreational activities
- * Expose youth to the supervision and positive influences of Santa Ana Police Department members and to expand the public's awareness regarding the police officer's role in the community
- * To use athletic, educational, and recreational activities to teach young people respect, maturity and good citizenship

GENERAL FUND SPECIAL REVENUE

POLICE DEPARTMENT		FUND 24			
Police Athletic/Activities League		Activity 333			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	0	0	0	155,270
6131	Salaries & Wages-Temporary	0	0	0	0
6141	Salaries & Wages-Overtime	0	0	0	0
6151	Retirement Plan	0	0	0	29,735
6161	Medicare Insurance	0	0	0	740
6171	Employees Insurance	0	0	0	21,330
6172	Retiree Medical Insurance	0	0	0	855
6181	Compensation Insurance	0	0	0	9,080
	SUBTOTAL PERSONNEL	0	0	0	217,010
6221	Training & Transportation	0	0	0	10,600
6251	Other Agency Services	0	0	0	850
6291	Other Contractual Services	0	0	0	8,500
	SUBTOTAL CONTRACTUAL	0	0	0	19,950
6391	Other Material & Supplies	0	0	0	39,650
	SUBTOTAL COMMODITIES	0	0	0	39,650
6590	Indirect Costs	0	0	0	13,000
	SUBTOTAL FIXED CHARGES	0	0	0	13,000
	TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>289,610</u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
3200	Police Officer	0.00		1.00	
5330	Police Athletic/Activities League Asst. Dir.	0.00		1.00	
	TOTAL	<u>0.00</u>		<u>2.00</u>	

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GENERAL FUND CAPITAL PROJECTS

Capital Outlay Fund	PROGRAM	Fund 51		
PURPOSE: The Capital Outlay Fund accounts for the City's capital spending. In recent years, revenue from this fund has primarily been derived through transfers from the General Fund. Prior to passage of Proposition 13 in 1978, the City set a property tax sufficient to support its capital needs and payments on City Hall. With the passage of Proposition 13, the City's flexibility in setting the property tax rate was in effect eliminated.				
		<u>ACTUAL</u> <u>FY 05-06</u>	<u>PROJECTED</u> <u>FY 06-07</u>	<u>APPROVED</u> <u>FY 07-08</u>
REVENUES				
51 CAPITAL OUTLAY FUND				
5010 1111	Other Revenue-Bank Recon	0	0	0
5385	Patricia Lane Park	130,000	0	0
5621	Expense Reimbursement	10	0	50,000
5621 250	Child Zoo - Expense Reimb	0	0	0
5798	Gifts & Donations	0	0	0
5799	Miscellaneous Recoveries	144,393	193,076	285,435
5799 5	Soccer Field Surcharge	32,613	52,339	56,000
5799 6	Zoo Easment - Caltrans	0	67,600	67,600
5804	Rental of Property	199,000	0	167,660
5812	Bond Proceeds	0	0	0
5813	Interest Income Trustee	0	210,474	0
5820	Interest from Constr Fund	46,068	63,069	47,000
5990 0011	Transfer From General Fund	95,453	0	0
5990 5799	Cell Tower Rev from 301/011	0	193,155	0
TOTAL CAPITAL OUTLAY FUND REVENUES		<u>647,537</u>	<u>779,713</u>	<u>673,695</u>
EXPENDITURES				
51-012 <i>Non Departmental</i>				
	6291 Other Contractual Services	1,865	0	264,660
	6621 Buildings	501,818	0	0
	6631 Improvements Other Than Buildings	349,337	0	0
	6791 Bond Interest	241,541	0	0
		<u>1,094,561</u>	<u>0</u>	<u>264,660</u>
51-106 <i>MacArthur Place Development</i>				
	6641 Machinery & Equipment	44,286	0	0
		<u>44,286</u>	<u>0</u>	<u>0</u>
51-244 <i>Stadium Parking Lot Landscape</i>				
	6631 Improvements Other Than Buildings	53,612	0	0
		<u>53,612</u>	<u>0</u>	<u>0</u>
51-250 <i>Park Improvements</i>				
	6631 Improvements Other Than Buildings	20,870	211,995	353,035
		<u>20,870</u>	<u>211,995</u>	<u>353,035</u>
51-271 <i>Recreation Improvements</i>				
	6611 Land	0	0	0
	6631 Improvements Other Than Buildings	164	29,000	56,000
		<u>164</u>	<u>29,000</u>	<u>56,000</u>
51-615 <i>City Facility Improvements</i>				
	6631 Improvements Other Than Buildings	12,379	0	0
		<u>12,379</u>	<u>0</u>	<u>0</u>
51-631 <i>Transportation - Street</i>				
	6631 Improvements Other Than Buildings	104,404	0	0
		<u>104,404</u>	<u>0</u>	<u>0</u>
TOTAL CAPITAL OUTLAY EXPENDITURES		<u>1,330,276</u>	<u>240,995</u>	<u>673,695</u>
PROJECTS				
ADD: Allocation for future projects and project contingencies (Soccer Field Surcharge)				56,000
ADD: Allocation for future projects and project contingencies (Cell Tower Revenue)				<u>285,435</u>
TOTAL PROJECTS				<u>341,435</u>

GENERAL FUND SPECIAL REVENUE

DOWNTOWN MAINTENANCE FUND - CDA Downtown Maintenance	PROGRAM 407-933																																												
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%; background-color: #e0e0e0; padding: 2px;">Statement of Purpose</td> <td style="padding: 5px;"> <p><i>To provide on-going maintenance and improvements of public spaces in the City of Santa Ana Downtown area. area and in the Willard Street neighborhood.</i></p> <p>The City needs to effectively manage the cleanliness and maintenance of the streets, sidewalks and other public spaces in the Downtown area. This fund will cover charges including utility costs, signage, landscaping, irrigation, banner maintenance, sweeping, steam cleaning and litter control.</p> </td> </tr> </table>		Statement of Purpose	<p><i>To provide on-going maintenance and improvements of public spaces in the City of Santa Ana Downtown area. area and in the Willard Street neighborhood.</i></p> <p>The City needs to effectively manage the cleanliness and maintenance of the streets, sidewalks and other public spaces in the Downtown area. This fund will cover charges including utility costs, signage, landscaping, irrigation, banner maintenance, sweeping, steam cleaning and litter control.</p>																																										
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PERFORMANCE MEASURES	<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%;">Actual</th> <th style="width: 15%;">Estimated</th> <th style="width: 10%;">Objective</th> </tr> <tr> <th></th> <th>FY 05-06</th> <th>FY 06-07</th> <th>FY 07-08</th> </tr> </thead> <tbody> <tr> <td style="text-align: left; padding: 5px;">Service Level</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="padding: 5px;">No. of blocks receiving street sweeping</td> <td>28</td> <td>28</td> <td>28</td> </tr> <tr> <td style="padding: 5px;">No. of blocks receiving sidewalk and steam cleaning</td> <td>28</td> <td>34</td> <td>28</td> </tr> <tr> <td style="padding: 5px;">No. of blocks receiving litter control</td> <td>34</td> <td>34</td> <td>34</td> </tr> <tr> <td style="text-align: left; padding: 5px;">Efficiency</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="padding: 5px;">Litter Control Standard</td> <td>65%</td> <td>70%</td> <td>80%</td> </tr> <tr> <td style="padding: 5px;">Steam Cleaning Standard</td> <td>40%</td> <td>50%</td> <td>80%</td> </tr> <tr> <td style="text-align: left; padding: 5px;">Effectiveness</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="padding: 5px;">No. of customers assisted by Ambassador Program</td> <td>2,500</td> <td>2,500</td> <td>2,500</td> </tr> </tbody> </table>		Actual	Estimated	Objective		FY 05-06	FY 06-07	FY 07-08	Service Level				No. of blocks receiving street sweeping	28	28	28	No. of blocks receiving sidewalk and steam cleaning	28	34	28	No. of blocks receiving litter control	34	34	34	Efficiency				Litter Control Standard	65%	70%	80%	Steam Cleaning Standard	40%	50%	80%	Effectiveness				No. of customers assisted by Ambassador Program	2,500	2,500	2,500
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GENERAL FUND SPECIAL REVENUE

DOWNTOWN MAINTENANCE		FUND	407	
Downtown Maintenance - Redevelopment		Activity	933	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6201	Utilities	6,408	20,000	20,000
6281	M&R Machinery & Equipment	968	0	0
6291	Other Contractual Services	<u>275,090</u>	<u>416,000</u>	<u>515,000</u>
	SUBTOTAL CONTRACTUAL	282,466	436,000	535,000
6391	Operating Material & Supplies	<u>3,238</u>	<u>0</u>	<u>15,000</u>
	SUBTOTAL COMMODITIES	3,238	0	15,000
6631	Improvements Other Than Buildings	<u>286,005</u>	<u>0</u>	<u>0</u>
	SUBTOTAL CAPITAL	286,005	0	0
	TOTAL	<u><u>571,709</u></u>	<u><u>436,000</u></u>	<u><u>550,000</u></u>

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■ INTERNAL SERVICE FUND DEFINITION

Internal Service Funds account for the financing of goods or services provided by one department or agency to other departments or agencies on a cost-reimbursement basis.

■ RELATIONSHIP BETWEEN INTERNAL SERVICE FUNDS & TOTAL CITY BUDGET

The Internal Service Fund is an independent budget with its own set of revenue and expenditure accounts. However, the Internal Service Fund is *not* calculated as part of the total City budget to avoid “double-counting” revenue and expenditures and inflating the total budget. The only revenue received by internal service funds come from cross-charges made to other funds. Since the money used to pay cross-charges has already been counted once as current revenue by the paying fund, internal service fund receipts are counted as transfers and not as current revenue in the total City budget.

The same principle applies to the expenditure side. For example, the Liability Fund charges other funds for services rendered. This cross-charge is an expenditure for the fund receiving the service. The Liability Fund receives this cross-charge as revenue and then uses this same money to pay for insurance premiums--which is an expenditure for the Liability Fund. From a total budget perspective, however, these two expenditures are recognized only once (as a Direct Expenditure) at the time the original cross-charge was made.

Internal service expenditures implement the City’s expressed goal of “optimizing workforce effectiveness through training, technology, equipment, and facilities.” As examples, the internal service budget helps pay for communications and computerization (Fund 102/109), patrol cars (Fund 76), maintenance of all city vehicles (75), and building maintenance (Fund 73).

Each individual internal service fund departmental cost allocation is calculated differently depending on the type of service the internal service provides. For example, the Building Maintenance department which provides custodial service and maintenance to City structures, basis its cost allocations on square footage and the type service requested (either labor and materials or labor alone). City Yard Operations also basis its departmental cost allocation on square footage being used by each agency (PWA, PRCSA, Finance, etc). A rental fee is charged to these departments. Fleet Operations & Maintenance Fund basis its cost allocation on vehicle scheduled maintenance, replacement cost, gas consumption.

■ INTERNAL SERVICE FUND BEGINNING & ENDING FUND BALANCE

Table 3-1 illustrates the Beginning & Ending Fund Balances for the various City Internal Service Funds. Description on ISF ending balances can be found on pg 1-7 of Section 1. Additional summary and detail information concerning these various funds are located on table 3-2 and on the following program and resource sheets.

■ INTERNAL SERVICE FUND SUMMARY

Table 3-2 provides a summary of the individual internal service funds by department responsible for managing the fund. The Internal Service Fund (ISF) revenues and expenditures shown in Table 3-2 are not considered as a separate piece of the total City budget pie (as shown on pie charts pages 1-2 & 1-3) since the ISF revenues and transfers originate from all other funds (i.e. General Fund, CDA, Special, Enterprise, etc.). The Internal Service Funds support 169.30 positions or 9.66 percent of the City’s 1,753 employees.

■ PERSONNEL SERVICES AGENCY

Personnel Services manages five of the twenty internal service fund activities and accounts for \$634,986,700 or 58.6 percent of total ISF appropriations. This makes Personnel Services the City’s largest internal service fund operation in dollar terms due to the large reserve for claims under the Liability and Worker’s Compensation funds. Included in Personnel Services Agency are: Risk Management/Liability & Property, Employee Group Benefits, Workers’ Comp and Quality & Management Training.

- **Funds 80, 81, & 82- Risk Management/Self Insurance**
Liability & Property Fund 80, Employee Group Benefits Fund 81, and Workers Compensation Fund 82 pay for the City’s self-insurance programs, liability claims, health and dental benefits, and workers compensation. Revenues come from cross charges to the agencies budget in their Employees Insurance 6171, Compensation Insurance 6181, and Insurance (Risk Management) 6521 line items. Additional information regarding the Risk Management Comprehensive program is located on page 1-25.

- **Fund 88 – Quality & Management Training**
This fund provides administrative and support services for the City’s various training programs that include Total Quality Service (TQS) and the Public Business Academy. Revenues come from department/agency charges in the Training & Transportation 6221 line-item. Commencing in FY07-08, operations and funding for Quality Training have been absorbed under the General Fund Non-Departmental and Personnel Services activities. In-house training programs are discussed further in the Professional Management section on page 1-28.

■ FINANCE & MANAGEMENT SERVICES

Finance manages nine of the twenty ISF activities which represents \$31,323,550 or 28.9 percent of total. Included in the Citywide Info Services Strategic Plan (fund 109) is funding for the replacement of the City’s obsolete finance software application with a fully integrated, real-time software application. The new financial system project is underway.

- **Fund 71/72 – Central Services**
This fund provides duplication and messenger services for agendas, budgets, bulletins, brochures, forms, minutes, internal/external mail and the replacement and leasing of copiers.

INTERNAL SERVICE FUND
BEGINNING & ENDING FUND BALANCE
TABLE 3-1

	FUND 71 & 72 CENTRAL SERVICES			FUND 73 BUILDING MAINTENANCE			FUND 75 & 76 EQUIPMENT MAIN. & REPLACEMENT		
	ACTUAL	PROJECTED	ADOPTED	ACTUAL	PROJECTED	ADOPTED	ACTUAL	PROJECTED	ADOPTED
	FY 05-06	FY 06-07	FY 06-07	FY 05-06	FY 06-07	FY 06-07	FY 05-06	FY 06-07	FY 07-08
Revenues and Other Sources									
Use of Money & Property	10,366	3,810	10,000	16,674	9,500	9,500	114,253	46,685	152,000
Charges for Services	979,145	1,024,595	1,140,190	3,129,725	3,889,725	3,688,941	9,026,605	8,385,050	8,955,949
Other Revenue	24,189	5,610	7,000	0	0	0	188,738	143,325	163,700
Transfers In	0	0	0	0	0	750,000	0	0	0
Total	1,013,700	1,034,015	1,157,190	3,146,399	3,899,225	4,448,441	9,329,596	8,575,060	9,271,649
Expenditures									
General Government	910,067	1,214,530	1,157,190	3,282,027	3,466,725	4,766,370	9,240,885	11,868,145	9,472,760
Transfers Out	0	0	0	193,085	0	0	285,000	0	0
Total	910,067	1,214,530	1,157,190	3,475,112	3,466,725	4,766,370	9,525,885	11,868,145	9,472,760
Net Increase (Decrease) in Fund Balance	103,633	(180,515)	0	(328,713)	432,500	(317,929)	(196,289)	(3,293,085)	(201,111)
Beginning Fund Balance, July 1	409,350	512,983	332,468	528,085	199,372	631,872	12,059,904	11,863,615	8,570,530
Ending Fund Balance, June 30	512,983	332,468	332,468	199,372	631,872	313,943	11,863,615	8,570,530	8,369,419
	FUND 80 LIABILITY & PROPERTY			FUND 81 EMPLOYEE GROUP INSURANCE					
	ACTUAL	PROJECTED	ADOPTED	ACTUAL	PROJECTED	ADOPTED			
	FY 05-06	FY 06-07	FY 07-08	FY 05-06	FY 06-07	FY 07-08			
Revenues and Other Sources									
Use of Money & Property	403,979	245,830	514,570	23,114	8,900	51,540			
Charges for Services	7,872,790	8,344,445	8,845,895	16,091,520	17,567,825	17,991,712			
Other Revenue	24,088	5,000	15,000	2,148,542	2,288,875	2,742,380			
Total	8,300,857	8,595,275	9,375,465	18,263,176	19,865,600	20,785,632			
Expenditures									
General Government	3,648,501	7,124,470	7,768,610	17,884,584	19,865,600	21,416,050			
Transfers Out	0	0	0	0	0	0			
Total	3,648,501	7,124,470	7,768,610	17,884,584	19,865,600	21,416,050			
Net Increase (Decrease) in Fund Balance	4,652,356	1,470,805	1,606,855	378,592	0	(630,418)			
Beginning Fund Balance, July 1	1,361,679	6,014,035	7,484,840	804,486	1,183,078	1,183,078			
Ending Fund Balance, June 30	6,014,035	7,484,840	9,091,695	1,183,078	1,183,078	552,660			

Revenue comes from actual cost charges for services provided under the Operating Materials & Supplies 6391 line-item.

• **Fund 73 – Building Maintenance**

This fund provides for the maintenance, janitorial services, and utilities to City departments including the Police Administration & Holding Facility, Fire Stations, various Recreation facilities and City Hall/Ross Annex. Revenue comes from department cross charges in the Building Rental 6571 line-item.

• **Fund 75/76 – Equipment Maint. & Replacement**

This sub-group includes Stores & Property Control and provides for the maintenance, repair, and replacement of City vehicles and other gasoline or diesel-powered equipment. Revenue comes from department charges agencies in their Equipment Rental 6511 line-item.

• **Fund 102 – Communications & Citywide & Fund 109/110 – Information Services Strategic Plan**

This fund has two activities (Communication Services 102 and Technology Plan 109/110) and provides for the acquisition, installation, maintenance, repair and replacement of the City’s telephone and computer systems including voice mail, fax, and other data communication and automation services. Revenue comes from departmental cross-charges in the Communications 6211 line-item and fund transfers.



INTERNAL SERVICE FUND
BEGINNING & ENDING FUND BALANCE
TABLE 3-1

	FUND 82 WORKER'S COMPENSATION			FUND 85 CORPORATE YARD			FUND 88 QUALITY TRAINING		
	ACTUAL	PROJECTED	ADOPTED	ACTUAL	PROJECTED	ADOPTED	ACTUAL	PROJECTED	ADOPTED
	FY 05-06	FY 06-07	FY 07-08	FY 05-06	FY 06-07	FY 07-08	FY 05-06	FY 06-07	FY 07-08
Revenues and Other Sources									
Use of Money & Property	328,323	212,260	419,000	5,998	0	0	4,137	1,370	0
Charges for Services	7,738,095	8,099,565	9,247,565	840,180	873,790	924,440	261,275	294,330	0
Other Revenue	479,391	125,000	400,000	0	0	0	0	15,000	0
Transfers In	0	0	0	285,000	0	0	0	0	0
Total	8,545,809	8,436,825	10,066,565	1,131,178	873,790	924,440	265,412	310,700	0
Expenditures									
General Government	6,794,753	7,693,710	7,927,405	0	0	0	193,674	310,700	0
Public Works	0	0	0	800,870	881,890	1,082,525	0	0	0
Total	6,794,753	7,693,710	7,927,405	800,870	881,890	1,082,525	193,674	310,700	0
Net Increase (Decrease) in Fund Balance	1,751,056	743,115	2,139,160	330,308	(8,100)	(158,085)	71,738	0	0
Beginning Fund Balance, July 1	(9,137,187)	(7,386,131)	(6,643,016)	219,894	550,202	542,102	46,077	117,815	117,815
Ending Fund Balance, June 30	(7,386,131)	(6,643,016)	(4,503,856)	550,202	542,102	384,017	117,815	117,815	117,815
	FUND 86 & 101 ENGINEERING & ADMIN.			FUND 102, 109 & 110 COMMUNICATIONS					
	ACTUAL	PROJECTED	ADOPTED	ACTUAL	PROJECTED	ADOPTED			
	FY 05-06	FY 06-07	FY 07-08	FY 05-06	FY 06-07	FY 07-08			
Revenues and Other Sources									
Use of Money & Property	81,667	45,000	60,000	401,154	401,153	572,365			
Charges for Services	10,619,782	10,129,385	12,592,510	8,495,946	8,610,685	8,531,970			
Licenses, Permits & Fines	453,323	207,500	205,000	0	0	0			
Other Revenue	0	0	0	95,400	99,700	190,000			
Transfers In	10,000	0	0	0	0	0			
Total	11,164,772	10,381,885	12,857,510	8,992,500	9,111,538	9,294,335			
Expenditures									
General Government	0	0	0	6,759,829	9,330,295	17,637,595			
Public Works	9,819,705	11,256,284	13,490,910	0	0	0			
Interest	0	0	0	19,774	42,195	0			
Total	9,819,705	11,256,284	13,490,910	6,779,603	9,372,490	17,637,595			
Net Increase (Decrease) in Fund Balance	1,345,067	(874,399)	(633,400)	2,212,897	(260,952)	(8,343,260)			
Beginning Fund Balance, July 1	162,014	1,507,081	632,682	9,427,111	11,640,008	11,379,056			
Ending Fund Balance, June 30	1,507,081	632,682	(718)	11,640,008	11,379,056	3,035,796			

● **Fund 85 – City Yard Operations**

This fund provides for maintenance and security services at the City’s Corporate Yard and Fleet Maintenance Facility which has a combined area of 11.5 acres with about 140,000 square feet of facilities. Revenue comes from City Yard Rental 6572 line-item charges to departments located at the city yard.

■ **PUBLIC WORKS AGENCY**

Public Works manages six of the twenty internal service fund activities which represents \$13,483,175 or 12.4 percent of total internal service fund appropriations.



● **Fund 86 –Engineering Services**

This fund pays for transportation planning (86-613), traffic (86-621), construction engineering (86-651), design engineering (86-653), formulating transportation policy, and developing the Capital Improvement Program (CIP). Revenues come from enterprise funds and capital projects.

● **Fund 101 – Public Works Admin. Services**

In FY 95-96, the Public Works Administrative Services Internal Fund 101 was established to account for the costs of administrative and development engineering services. Revenues come from charges to the various funds and activities supported by the Agency.

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INTERNAL SERVICE FUND SUMMARY
Table 3-2

DEPARTMENT/ UNIT	Actual FY 05-06	Projected FY 06-07	Adopted FY 07-08	% of FY 07-08 Total	Increase (Decrease) Over Prior Year	
					06-07 to 07-08 in \$	in %
REVENUES						
71 Central Services	1,013,578	1,034,015	1,157,190	1.5%	123,175	11.9%
72 Copier Lease Program	124	0	22,610	0.0%	22,610	N/A
73-Var. Building Maintenance	3,146,399	3,899,225	4,448,441	5.7%	549,216	14.1%
75-Var. Fleet Maintenance & Stores	9,154,889	8,528,375	9,121,649	11.7%	593,274	7.0%
76-145 Equipment Replacement	272,300	43,750	150,000	0.2%	106,250	242.9%
80-180 Liability & Property	8,300,856	8,595,275	9,375,465	12.0%	780,190	9.1%
81-Var Employee Group Benefits	18,263,176	19,865,600	20,785,632	26.6%	920,032	4.6%
82-178 Workers Compensation	8,545,810	8,436,825	10,066,565	12.9%	1,629,740	19.3%
85 City Yard Operations	1,131,178	873,790	924,440	1.2%	50,650	5.8%
86-Var Engineering Services	7,775,293	7,292,310	8,384,750	10.7%	1,092,440	15.0%
88-141 Quality & Mgmt. Training	265,412	310,700	0	0.0%	(310,700)	-100.0%
101-Var Administration Services	3,389,480	3,089,575	4,472,760	5.7%	1,383,185	44.8%
102 Communications Services	1,947,321	2,031,750	2,104,115	2.7%	72,365	3.6%
109-110 I.S Technology Plan	<u>7,045,179</u>	<u>6,943,635</u>	<u>7,190,220</u>	<u>9.2%</u>	<u>246,585</u>	<u>3.6%</u>
Revenue Grand Total	70,250,995	70,944,825	78,203,837	100.0%	7,259,012	10.2%
EXPENDITURES BY DEPARTMENT						
Personnel Services Agency						
80-180 Liability & Property	3,648,501	7,124,470	13,577,355	12.5%	6,452,885	90.6%
81-170 Section 125 Benefits	842,116	915,500	915,500	0.8%	0	0.0%
81-177 Employee Group Benefits	17,042,468	18,950,100	20,500,550	18.9%	1,550,450	8.2%
82-178 Workers Compensation	6,794,753	7,693,710	28,505,265	26.3%	20,811,555	270.5%
88-141 Quality & Mgmt. Training	<u>193,674</u>	<u>310,700</u>	<u>0</u>	<u>0.0%</u>	<u>(310,700)</u>	<u>-100.0%</u>
Subtotal	28,521,512	34,994,480	63,498,670	58.6%	28,504,190	81.5%
Finance & Management Services Agency						
71-176 Central Services	900,844	1,214,530	1,157,190	1.1%	(57,340)	-4.7%
72 Copier Lease Program	9,223	0	22,610	0.0%	22,610	N/A
73-Var. Building Maintenance	3,475,112	3,466,725	4,766,370	4.4%	1,299,645	37.5%
75-111 Fleet Maintenance	8,804,097	7,784,380	6,412,855	5.9%	(1,371,525)	-17.6%
75-112 Stores & Property Control	450,934	495,515	514,290	0.5%	18,775	3.8%
76-145 Equipment Replacement	368,447	371,115	280,115	0.3%	(91,000)	-24.5%
85-107 City Yard Operations	800,870	881,890	1,082,525	1.0%	200,635	22.8%
102-171 Communications Services	1,497,271	2,007,410	2,252,455	2.1%	245,045	12.2%
109-110 Var. Technology Plan	<u>6,084,435</u>	<u>11,743,795</u>	<u>14,835,140</u>	<u>13.7%</u>	<u>3,091,345</u>	<u>26.3%</u>
Subtotal	22,391,233	27,965,360	31,323,550	28.9%	3,358,190	12.0%
Public Works Agency						
86-613 Transport Planning./Proj. Mgmt.	478,188	673,895	742,225	0.7%	68,330	10.1%
86-621 Traffic Engineering	1,688,137	2,400,095	2,694,630	2.5%	294,535	12.3%
86-651 Construction Engineering	2,001,232	2,572,420	2,759,390	2.5%	186,970	7.3%
86-653 Design Engineering	1,207,409	1,989,920	2,214,170	2.0%	224,250	11.3%
101-601 Administrative Services	3,416,883	4,168,185	3,793,985	3.5%	(374,200)	-9.0%
101-611 Development Services	<u>1,027,856</u>	<u>1,100,780</u>	<u>1,278,775</u>	<u>1.2%</u>	<u>177,995</u>	<u>16.2%</u>
Subtotal	9,819,705	12,905,295	13,483,175	12.4%	577,880	4.5%
Expenditure Grand Total	60,732,450	75,865,135	108,305,395	100.0%	32,440,260	42.8%
INTERNAL SERVICE FUNDS PERSONNEL						
Number of Positions	167.16	161.48	169.30		7.82	4.8%
as % of Total City Workforce	9.75%	9.36%	9.66%			

Note: Includes Interfund Transfers

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES
Central Services

PROGRAM
71-176

Statement of Purpose

To provide reprographic and messenger services to all City Agencies.

This program provides in-house, at-cost services to the City Council and all Agencies. Efficient mass reprographic duplication, special one-time print order photocopying, and direct and confidential delivery messaging services with door-to-door delivery are part of standard customer service operations.

All regular delivery mail received is routed securely to its destination twice per day. Special delivery express and overnight mail is delivered by Messenger on arrival to destination. Reprographic orders are also delivered immediately after production. Agencies can utilize online capabilities to forward a digital document for perfect black/white and vivid color copies.

Accomplishments in FY 05-06 & FY 06-07

- * Initiated new copier lease program
- * Hosted an open house to demonstrate new color copier and to market other services
- * Added a customer service counter
- * Converted to sustainably-forested copy paper

Action Plan for FY 2007-08

- * Increase number of copiers in the lease program
- * Replace messenger service van

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of in-house impressions made	7,412,167	7,397,058	7,109,301	7,100,000
# of Council Agenda packets reproduced	976	520	520	520
# of pieces of outgoing mail posted	813,107	746,936	477,000	477,000
Efficiency				
Aver. # of days to complete duplicating requests	1	1	1	1
% of copy requests completed w/in 2 work-days	98%	99%	99%	99%

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES		FUND 71			
Central Services		Activity 176			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
<u>REVENUES</u>					
5010-1111	Other Revenue-Bank Recon	833	0	0	0
5551	Charges to Departments	975,454	979,145	1,024,595	1,140,190
5621	Expense Reimbursement	0	18,607	0	0
5759	Miscellaneous Receipts	5,281	5,583	5,610	7,000
5812	Earnings on Investments	3,998	10,243	3,810	10,000
	TOTAL REVENUES	<u>985,566</u>	<u>1,013,578</u>	<u>1,034,015</u>	<u>1,157,190</u>
<u>EXPENDITURES</u>					
6111	Salaries & Wages-Regular	154,438	159,476	177,020	192,080
6131	Salaries & Wages-Temporary	19,750	21,276	23,965	36,990
6141	Salaries & Wages Overtime	1,028	784	900	900
6151	Retirement Plan	1,479	12,661	15,390	17,115
6161	Medicare Insurance	2,044	2,413	2,720	3,115
6171	Employees Insurance	22,150	23,614	25,050	28,090
6172	Retiree Health Insurance	988	1,239	1,505	1,920
6181	Compensation Insurance	2,252	2,454	2,775	3,300
6191	Other Personnel Services	19,897	21,795	20,000	20,000
	SUBTOTAL PERSONNEL	<u>224,027</u>	<u>245,712</u>	<u>269,325</u>	<u>303,510</u>
6211	Communications	3,773	4,139	4,000	4,000
6221	Training & Transportation	10,097	11,375	24,000	20,000
6281	M&R Machinery & Equipment	99,273	93,222	136,500	120,000
6291	Other Contractual Services	31,727	28,508	30,500	38,245
6294	Lease Payments	0	0	0	10,000
	SUBTOTAL CONTRACTUAL	<u>144,870</u>	<u>137,243</u>	<u>195,000</u>	<u>192,245</u>
6312	Postage	405,345	268,268	444,190	444,190
6391	Operating Materials & Supplies	66,297	71,450	76,605	76,605
	SUBTOTAL COMMODITIES	<u>471,642</u>	<u>339,718</u>	<u>520,795</u>	<u>520,795</u>
6511	Equipment Rental, City	7,004	6,994	7,240	7,600
6521	Insurance (Risk Management)	7,230	7,660	8,120	8,605
6537	Information Services Strategic Plan	16,505	16,505	16,505	10,000
6571	Building & Site Rental	72,070	72,070	76,560	80,390
6590	Indirect Operating Expenses	21,531	15,980	22,985	34,045
6591	Depreciation Expense	98,667	56,519	98,000	0
	SUBTOTAL FIXED CHARGES	<u>223,007</u>	<u>175,727</u>	<u>229,410</u>	<u>140,640</u>
6641	Machinery & Equipment	0	2,018	0	0
6661	Computer Software	0	426	0	0
	SUBTOTAL CAPITAL	<u>0</u>	<u>2,444</u>	<u>0</u>	<u>0</u>
	TOTAL	<u>1,063,546</u>	<u>900,844</u>	<u>1,214,530</u>	<u>1,157,190</u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
1190	Executive Director, Finance & Management	0.07		0.07	
0190	Administrative Services Manager	0.25		0.25	
0150	Senior Management Analyst	0.10		0.10	
7030	Central Services Supervisor	1.00		1.00	
7260	Reprographic Equipment Operator	2.00		2.00	
7170	Mail Clerk/Messenger	1.00		1.00	
7260	Reprographic Equipment Operator (PT)				
	Clerical Aide		3.00		3.00
	TOTAL	<u>4.42</u>	<u>3.00</u>	<u>4.42</u>	<u>3.00</u>

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES					FUND	72
Copier Lease Program					Activity	176
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
	<u>REVENUES</u>					
5010-111	Other Revenue-Bank Recon	435	0	0	0	
5551	Charges to Departments	0	0	0	22,110	
5812	Earning on Investment	1,220	124		500	
5990	Transfer from Fund 71	77,275	0	0	0	
	TOTAL REVENUES	<u>78,930</u>	<u>124</u>	<u>0</u>	<u>22,610</u>	
	 <u>EXPENDITURES</u>					
6294	Lease Payments	0	0	0	22,110	
	SUBTOTAL CAPITAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>22,110</u>	
	 TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>22,110</u>	
	 Capital Outlay	57,271	9,223	0	500	

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES		FUND 73			
Building Maintenance					
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
<u>REVENUES</u>					
5010-111	Other Revenues- Ban Recon.	3,547	0	0	0
5512	McFadden Learning Center	43,536	39,060	45,705	47,990
5513	Newhope Branch Library	47,235	47,235	43,920	46,116
5516	Rental - City Hall	1,105,734	1,134,155	1,228,990	1,290,440
5517	Rental - New Corporate Yard	515,890	515,890	548,030	575,432
5522	Rental - El Salvador Building	18,790	18,790	21,990	23,090
5523	Rental - Jerome Building	30,995	30,995	36,270	38,084
5524	Rental - Ross Annex	636,305	636,305	689,515	723,991
5525	Rental - Santa Anita Building	6,145	6,145	7,190	7,550
5526	Rental - Senior Citizen Center	39,205	39,205	45,875	48,169
5528	Rental - Police Facility	393,285	393,285	422,790	573,660
5529	Rental - Library Building	190,525	190,525	208,650	219,083
5530	Rental - Corbin Center	36,130	36,130	42,280	44,394
5531	Rental - Police Substation	5,875	5,875	6,240	6,552
5534	Rental - Southwest Senior Center	36,130	36,130	42,280	44,394
5621	Expense Reimbursement	23,145	0	0	0
5812	Earnings on Investments	12,109	16,674	9,500	9,500
5990-11	Transfer in from General Fund	0	0	0	750,000
5990-109	Transfer in from I.S. Fund	0	0	500,000	0
	TOTAL REVENUES	<u>3,144,581</u>	<u>3,146,399</u>	<u>3,899,225</u>	<u>4,448,441</u>
<u>EXPENDITURES</u>					
73-105	Building Maintenance	2,294,217	2,609,535	2,532,950	3,777,375
73-106	Custodial Services	864,275	865,577	933,775	988,995
	TOTAL EXPENDITURES	<u>3,158,491</u>	<u>3,475,112</u>	<u>3,466,725</u>	<u>4,766,370</u>
<p><i>Note: The Building Maintenance Program makes each City agency a "tenant" at cost. Agencies are charged a rental rate per square foot based on actual maintenance costs. Rental charges for maintenance and repair of the buildings are the primary source of Fund 73-105 revenue.</i></p>					
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
1190	Executive Director, Finance & Management	0.15		0.15	
1180	Assistant Director, Finance & Mgmt Svs.	0.00		0.05	
0260	Building Maintenance Superintendent	1.00		1.00	
6400	Budget & Research Manager	0.03		0.00	
4310	Building Maintenance Supervisor	2.00		2.00	
4140	Building Maintenance Technician	6.00		7.00	
	Building Maintenance Aide	0.00		1.00	
4090	Custodian Supervisor	1.00		1.00	
4020	Custodian (Lead)	1.00		1.00	
4000	Custodian	9.00		7.00	
	Custodial Aide/Porter	0.00		1.00	
7010	Accounting Assistant	0.00		1.00	
9170	Janitor		9.00		9.00
4140	Building Maintenance Technician (P/T)		1.00		1.00
9041	Account Clerk I		1.00		0.00
8100	Sr. Administrative Intern		1.00		1.00
9740	Painter (PT)		1.00		1.00
	TOTAL	<u>20.18</u>	<u>13.00</u>	<u>22.20</u>	<u>12.00</u>

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES	PROGRAM			
Building Maintenance - Facilities	73-105			
Statement of Purpose				
<p><i>To maintain safe, secure, attractive, and energy-efficient City facilities and equipment (assets) through regular preventive maintenance (PM), certifications, energy management, and custodial services.</i></p> <p>This program is responsible for maintaining one million square feet that covers 38 city buildings including City Hall and the Police Holding & Administration Facility. Asset Management is accomplished through an extensive preventive maintenance program which increases the life cycle of the asset while reducing repair and replacement costs. The program also manages janitorial services (both in-house and contract) needed to keep city facilities at a high standard of appearance and cleanliness.</p>				
Accomplishments in FY 05-06				
<ul style="list-style-type: none"> * Monitored and manage energy consumption to meet energy reduction plan. * Engineered and install a new fire and control system at City Hall. * Engineered and replace the roof at City Hall and the Council Chamber. * Remodeled 4th floor of City Hall. * Engineered and installed new digital controlled valves to replace obsolete pneumatic valves at City Hall HVAC system. 				
Action Plan for FY 2006-07				
<ul style="list-style-type: none"> * Monitor and manage energy consumption to meet energy reduction plan. * Engineer and replace the roof at City Hall and the Council Chamber * Install energy efficient air conditioning devices at McFadden LCr, Corporate Yard, SW Senior Center, Fire Stations 1,3,4,6. * Engineer and replace the roof at South West Senior Center. * Investigate the use of co-generation for the Police Facility. * Find Funds to complete \$ 500,000 of deferred maintenance to City Facilities. 				
PERFORMANCE MEASURES	Actual FY 04-05	Actual FY 05-06	Estimated FY 06-07	Objective FY 07-08
Service Level				
Total square footage maintained	989,867	989,867	1,229,867	1,229,867
Number of Work Orders	12,345	12,500	13,500	13,500
Efficiency				
Square feet maintained per Supervisor/Technician				
City of Santa Ana	123,733	123,733	123,733	123,733
Industry Average	65,000	65,000	65,000	65,000
Square feet maintained per Custodian				
City of Santa Ana	28,103	28,103	28,103	28,103
Industry Average	21,000	21,000	21,000	21,000
Effectiveness				
% of Building Maintenance emergencies responded to in less than 2 hours	100%	100%	100%	100%
% of Work Orders (Preventive Maintenance) completed within 7 working days	100%	100%	100%	100%
% of Work Orders (Project Type) completed within 7 working days	100%	100%	100%	100%

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES		FUND 73			
Building Maintenance		Activity 105			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	554,224	537,952	573,950	726,280
6131	Salaries & Wages-Temporary	29,769	35,927	63,065	57,135
6141	Salaries & Wages-Overtime	6,972	14,441	8,000	8,000
6151	Retirement Plan	5,346	44,323	49,510	61,800
6161	Medicare Insurance	7,458	7,543	8,210	10,260
6171	Employees Insurance	74,924	76,237	81,870	102,050
6172	Retiree Health Insurance	3,964	3,971	4,755	7,265
6181	Compensation Insurance	48,096	51,382	68,895	94,845
	SUBTOTAL PERSONNEL	730,753	771,776	858,255	1,067,635
6201	Utilities	670,379	657,218	788,165	788,165
6211	Communications	16,111	14,575	13,160	15,000
6221	Training & Transportation	397	955	4,270	3,500
6251	Other Agency Services	13,174	14,828	350	15,000
6291	Other Contractual Services	372,474	660,344	164,000	462,900
	SUBTOTAL CONTRACTUAL	1,072,535	1,347,920	969,945	1,284,565
6391	Other Materials & Supplies	76,612	85,404	46,500	80,000
	SUBTOTAL COMMODITIES	76,612	85,404	46,500	80,000
6511	Equipment Rental, City	18,935	22,375	20,000	21,000
6521	Insurance (Risk Management)	10,545	10,505	11,135	11,805
6537	Automation Plan	18,430	18,430	18,430	18,430
6571	Building Rental	30,000	30,000	31,870	0
6590	Indirect Operating Expenses	72,223	52,902	73,920	117,840
6591	Depreciation Expense	76,018	75,361	77,000	0
	SUBTOTAL FIXED CHARGES	226,151	209,573	232,355	169,075
6621	Buildings	0	0	230,000	230,000
6621-170	Buildings	0	0	0	750,000
6661	Computer Software	0	1,777	0	0
	SUBTOTAL CAPITAL	0	1,777	230,000	980,000
6771	Capitalized Lease Obligation	188,166	193,085	195,895	196,100
	SUBTOTAL TRANSFERS	188,166	193,085	195,895	196,100
	TOTAL	2,294,217	2,609,535	2,532,950	3,777,375

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
1190	Executive Director, Finance & Management	0.08		0.08	
1180	Assistant Director of Finance & Mgmt Svcs.	0.00		0.05	
0260	Building Maintenance Superintendent	0.60		0.60	
6400	Budget & Research Manager	0.02		0.00	
4310	Building Maintenance Supervisor	2.00		2.00	
4140	Building Maintenance Technician	6.00		7.00	
	Building Maintenance Aide	0.00		1.00	
7010	Accounting Assistant	0.00		1.00	
4140	Building Maintenance Technician (PT)		1.00		1.00
9041	Account Clerk I		1.00		0.00
8100	Sr. Administrative Intern		1.00		1.00
9740	Painter (PT)		1.00		1.00
	TOTAL	8.70	4.00	11.73	3.00

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES		PROGRAM			
Custodial Services		73-106			
Statement of Purpose					
<p><i>To maintain safe, secure, attractive, and energy-efficient City facilities and equipment (assets) through regular preventive maintenance (PM), engineering services, energy management, and custodial services.</i></p> <p>This program is responsible for maintaining one million square feet that covers 38 city buildings including City Hall and the Police Holding & Administration Facility. Asset Management is accomplished through an extensive preventive maintenance program which increases the life cycle of the asset while reducing repair and replacement costs. The program also manages janitorial services (both in-house and contract) needed to keep city facilities at a high standard of appearance and cleanliness.</p>					
Accomplishments in FY 05-06 & FY 06-07					
<ul style="list-style-type: none"> * Continued quality custodial service at each of our recreation & senior centers. * Continued quality custodial service at each of our park restrooms. 					
Action Plan for FY 2007-08					
<ul style="list-style-type: none"> * Improve overall quality of building maintenance through improved inspection frequencies and communication to contractors. 					
PERFORMANCE MEASURES		Actual	Actual	Estimated	Objective
		FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level					
Custodial maint. to Santa Ana Senior Center.		5 days/wk	5 days/wk	5 days/wk	5 days/wk
Custodial maint. to Southwest Snr. Center.		5 days/wk	5 days/wk	5 days/wk	5 days/wk
Custodial maint. to Memorial Center.		5 days/wk	5 days/wk	5 days/wk	5 days/wk
Custodial maint. to Salgado Center.		7 days/wk	7 days/wk	7 days/wk	7 days/wk
Custodial maint. to Jerome.		5 days/wk	5 days/wk	5 days/wk	5 days/wk
Custodial maint. to Logan Center.		3 days/wk	3 days/wk	3 days/wk	3 days/wk
Custodial maint. to Cypress Center.		3 days/wk	3 days/wk	3 days/wk	3 days/wk
Custodial maint. to Sandpointe Center.		1 days/wk	1 days/wk	1 days/wk	1 days/wk
Custodial maint. to El Salvador Center.		5 days/wk	5 days/wk	5 days/wk	5 days/wk
Custodial maint. to Santa Anita Center.		5 days/wk	5 days/wk	5 days/wk	5 days/wk
Custodial maint. to Cabrillo Tennis Center.		3 days/wk	3 days/wk	3 days/wk	3 days/wk
Custodial maint. to Corbin Center.		5 days/wk	5 days/wk	5 days/wk	5 days/wk
Efficiency/Effectiveness					
Square feet maintained per Building Supervisor/ Technician					
City of Santa Ana		123,733	123,733	123,733	123,733
Industry Average		65,000	65,000	65,000	65,000
Square feet maintained per Custodian					
City of Santa Ana		28,103	28,103	28,103	28,103
Industry Average		21,000	21,000	21,000	21,000

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES		FUND 73			
Custodial Maintenance		Activity 106			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	372,053	360,896	379,380	434,840
6131	Salaries & Wages-Temporary	115,256	107,821	125,245	108,090
6141	Salaries & Wages-Overtime	2,480	6,433	0	0
6151	Retirement Plan	3,871	30,806	35,860	38,950
6161	Medicare Insurance	4,283	4,165	4,390	4,660
6171	Employees Insurance	57,534	56,658	60,180	76,415
6172	Retiree Health Insurance	2,570	2,560	3,155	4,250
6181	Compensation Insurance	47,339	49,947	59,590	66,255
6191	Other Personnel Services	0	0	0	0
	SUBTOTAL PERSONNEL	<u>605,386</u>	<u>619,286</u>	<u>667,800</u>	<u>733,460</u>
6201	Utilities	0	0	0	0
6211	Communications	0	0	0	0
6221	Training & Transportation	375	450	0	0
6241	Janitorial & Housekeeping	140,688	144,020	130,000	145,000
6291	Other Contractual Services	488	122	0	0
	SUBTOTAL CONTRACTUAL	<u>141,550</u>	<u>144,592</u>	<u>130,000</u>	<u>145,000</u>
6391	Other Materials & Supplies	7,413	5,769	19,525	8,000
	SUBTOTAL COMMODITIES	<u>7,413</u>	<u>5,769</u>	<u>19,525</u>	<u>8,000</u>
6511	Equipment Rental, City	8,620	11,875	14,250	11,375
6521	Insurance (Risk Management)	9,275	10,505	11,135	11,805
6537	Automation Plan	14,260	14,260	14,260	0
6571	Building Rental	17,860	17,860	18,975	0
6590	Indirect Operating Expenses	59,910	41,430	57,830	79,355
	SUBTOTAL FIXED CHARGES	<u>109,925</u>	<u>95,930</u>	<u>116,450</u>	<u>102,535</u>
6641	Machinery & Equipment	0	0	0	0
	SUBTOTAL CAPITAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL	<u>864,275</u>	<u>865,577</u>	<u>933,775</u>	<u>988,995</u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 07-08		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
1190	Executive Director, Finance & Management	0.07		0.07	
0260	Building Maintenance Superintendent	0.40		0.40	
6400	Budget & Research Manager	0.01		0.00	
4090	Custodian Supervisor	1.00		1.00	
4020	Custodian (Lead)	1.00		1.00	
4000	Custodian	9.00		7.00	
	Custodial Aide/Porter	0.00		1.00	
9170	Janitor		9.00		9.00
	TOTAL	<u>11.48</u>	<u>9.00</u>	<u>10.47</u>	<u>9.00</u>

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES		FUND 75			
Fleet Maintenance		Activity Various			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
<u>REVENUES</u>					
FUND 75 - EQUIPMENT MAINTENANCE					
5010-1111	Other Revenue-Bank Recon	2,097	0	0	0
5515	Equipment Rental Charges	8,994,676	7,721,681	8,385,050	8,955,949
5551	Charges to Department	0	1,213,236	0	0
5621	Expense Reimbursement	41,714	24,936	49,405	47,700
5798	Sales Tax Recoveries	92,225	91,688	90,985	116,000
5812	Earnings on Investments	7,776	5,755	2,935	2,000
5992	Capital Contributions	0	97,593	0	0
TOTAL FUND 75 REVENUES		9,138,488	9,154,889	8,528,375	9,121,649
 <u>EXPENDITURES</u>					
75-111	Fleet Maintenance	8,415,685	8,804,097	9,084,380	6,412,855
75-112	Stores & Property Control	430,376	450,934	495,515	514,290
		8,846,061	9,255,031	9,579,895	6,927,145
Interfund Transfer to Fund 76		2,080,255	1,860,405	2,115,580	2,265,500
<p><i>Note:</i> Fleet Services performs equipment maintenance and repair for all City agencies. A rental rate is charged for mobile mechanical and automotive equipment assigned to the various agencies. The agency pays rent for the use of the equipment, preventive maintenance, repair, and the cost of replacing the item when it becomes obsolete or can no longer be repaired economically. Rent charges are the main source of revenue for fleet operations. Rental rates are reviewed quarterly and aligned to actual costs.</p>					

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES					FUND	75
Fleet Maintenance					Activity	110
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6800-76	Transfer to Fund 76	2,080,255	1,860,405	2,115,580	2,265,500	
	SUBTOTAL TRANSFERS	<u>2,080,255</u>	<u>1,860,405</u>	<u>2,115,580</u>	<u>2,265,500</u>	
	TOTAL	<u><u>2,080,255</u></u>	<u><u>1,860,405</u></u>	<u><u>2,115,580</u></u>	<u><u>2,265,500</u></u>	

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES	PROGRAM			
Fleet Maintenance	75-111			
Statement of Purpose				
<p><i>To provide safe, attractive, and efficient vehicles to City departments through procurement assistance, preventive maintenance, and repair.</i></p> <p>This program is responsible for the efficient maintenance, repair, and replacement of all City vehicles, motorcycles, scooters, fire apparatus, construction and park maintenance equipment. This is done through rigid preventive maintenance programs, timely replacement schedules, and the purchase of good quality equipment.</p>				
Accomplishments in FY 2006-07				
<ul style="list-style-type: none"> * Completed State mandated smog inspections. * Completed State mandated aerial inspections. * Completed State mandated diesel smoke inspections. * Completed installation of computers to shop floor. * Completed RFP for CNG expansion * Established agreement with Orange County for equipment installation. * Continued to provide quality service to all departments. 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Bring new Fleet Management System online. * Complete State mandated smog inspections. * Complete State mandated aerial inspections. * Complete State mandated diesel smoke inspections. * Complete expansion of CNG fueling station. * Continue to insource services to the U.S. Postal Service Department. * Continue to provide quality service to all departments. 				
PERFORMANCE MEASURES	Actual FY 04-05	Actual FY 05-06	Estimated FY 06-07	Objective FY 07-08
Service Level				
# of vehicles maintained (rolling stock)	800	785	790	800
# of miscellaneous equipment maintained	25	25	31	40
TOTAL	825	810	821	840
Efficiency				
# of items maintained per mechanic/technician:				
Vehicles	44.4	43.6	43.9	44.4
Miscellaneous equipment	1.4	1.4	1.7	2.2
TOTAL	45.8	45.0	45.6	46.6
<i>Note: Small engine repairs are contracted locally.</i>				
Effectiveness				
Average # of units "out-of-service" per day	42	42	42	35
% of total fleet units "out-of-service" per day	5.1%	5.2%	5.1%	4.2%

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES					FUND	75
Fleet Maintenance					Activity	111
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	1,734,991	1,664,144	1,896,380	2,039,050	
6131	Salaries & Wages-Temporary	44,774	50,479	51,790	57,210	
6141	Salaries & Wages-Overtime	8,342	9,527	10,000	10,000	
6151	Retirement Plan	16,746	136,239	157,710	169,635	
6161	Medicare Insurance	8,618	9,396	9,910	11,205	
6171	Employees Insurance	238,917	234,805	264,705	290,575	
6172	Retiree Health Insurance	12,328	11,954	15,605	20,390	
6181	Compensation Insurance	191,031	203,693	224,865	256,135	
6191	Other Personnel Services	1,999	0	0	0	
	SUBTOTAL PERSONNEL	2,257,746	2,320,236	2,630,965	2,854,200	
6211	Communications	23,310	23,755	24,630	24,630	
6221	Training & Transportation	3,859	6,654	6,765	6,765	
6251	Other Agency Services	450	3,719	4,765	4,765	
6281	M&R Machinery & Equipment	427,430	456,722	408,465	460,000	
6291	Other Contractual Services	82,850	56,058	102,705	70,000	
	SUBTOTAL CONTRACTUAL	537,899	546,907	547,330	566,160	
6332	Mechanic Tool Allocation	11,271	14,371	0	0	
6381	M&S Equipment	2,575	1,111	0	0	
6382	Gas & Diesel	910,631	1,318,030	1,200,000	1,320,000	
6391	Operating Materials & Supplies	657,339	729,372	784,030	784,030	
	SUBTOTAL COMMODITIES	1,581,817	2,062,884	1,984,030	2,104,030	
6511	Equipment Rental, City	53,938	56,260	55,470	58,245	
6521	Insurance (Risk Management)	32,750	34,715	36,800	39,010	
6537	Automation Plan	80,565	80,565	80,565	30,565	
6572	City Yard Rent	293,955	343,955	357,715	372,025	
6590	Indirect Operating Expenses	219,437	156,746	224,405	313,620	
6591	Depreciation	1,867,010	1,789,324	1,867,100	0	
	SUBTOTAL FIXED CHARGES	2,547,655	2,461,564	2,622,055	813,465	
6641	Machinery & Equipment	0	2,661	0	75,000	
6661	Computer Software	0	89	0	0	
	SUBTOTAL FIXED CHARGES	0	2,750	0	75,000	
6799	Loss on Disposal of Assets	0	1,409,755	0	0	
	TOTAL	6,925,117	8,804,097	7,784,380	6,412,855	
	Cost of Goods Sold	1,490,568				

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
1190	Executive Director of Finance & Mgmt Svc.	0.43		0.43	
4780	Corporate Yard /Fleet Services Mgr.	1.00		1.00	
4770	Fleet Supervisor	4.00		4.00	
6400	Budget & Research Manager	0.03		0.00	
4500	Fleet Equipment Technician III	4.00		4.00	
4730	Fleet Equipment Technician II	9.00		9.00	
4720	Fleet Equipment Technician I	5.00		5.00	
5300	Assistant Fleet Equipment Technician	1.00		1.00	
5000	Fleet Parts Specialist	2.00		2.00	
7010	Accounting Assistant	1.00		1.00	
9140	Equipment Service Attendant (PT)		3.00		3.00
	TOTAL	27.46	3.00	27.43	3.00

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES		PROGRAM		
Stores & Property Control		75-112		
Statement of Purpose				
<p><i>To order receive, store, issue, and dispose of material and property for all City departments.</i></p> <p>This program is responsible for maintaining a warehouse inventory by ordering, receiving, issuing, and delivering material and supplies for all departments. Requirements are determined in advance with department heads. Inventories are then established or revised to meet current demands. This program also maintains capital property records and disposes of surplus materials, unclaimed property, and hazardous wastes.</p>				
Accomplishments in FY 06-07				
<ul style="list-style-type: none"> * Performed full count physical inventory in Stores and Fleet parts. * Continued to store and monitor emergency supplies for the City's EOC. * Completed a comprehensive Yard Maintenance program to comply with new mandates. * Monitor and control pool vehicles. * Conducted a full Capital Asset inventory. * Completed forklift training of Stores and Fleet employees as part of our safety program. * Coordinate Ride-Share program for City Yard. 				
Action Plan for FY 07-08				
<ul style="list-style-type: none"> * Continue training of Central Store's staff on hazardous material handling. * Completion of capital asset inventory update for the entire City. * Continue to coordinate disposal of surplus property. * Continue to provide safe car pool vehicles. * Continue to update City's recycling program. * Coordinate Ride-Share program for City Yard. * Continue to store and monitor emergency supplies for the City's EOC. * Continue to provide forklift training. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of items issued	78,000	75,000	76,000	76,000
# of product-line items issued	48,000	45,000	50,000	50,000
# of product-line items received	46,000	45,000	48,000	48,000
# of property transfers	750	700	1,000	1,000
# of surplus items disposed	1,250	1,500	1,500	1,500
Efficiency				
Per full-time equivalent Stock Clerk:				
Average # of items issued	78,000	75,000	76,000	76,000
Average # of items received	46,000	45,000	50,000	50,000
Effectiveness				
% of requests processed within 24 hours	98%	97%	99%	99%
% of items disposed on schedule	100%	100%	100%	100%

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES		FUND 75			
Stores & Property Control		Activity 112			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	158,455	160,305	169,430	181,715
6131	Salaries & Wages-Temporary	35,686	32,785	32,855	35,850
6141	Salaries & Wages-Overtime	1,291	1,815	1,000	2,000
6151	Retirement Plan	1,533	12,686	15,150	16,270
6161	Medicare Insurance	2,724	2,731	2,935	3,155
6171	Employees Insurance	24,991	25,746	27,765	32,105
6172	Retiree Health Insurance	1,203	1,124	1,365	1,815
6181	Compensation Insurance	2,454	2,547	2,095	2,370
	SUBTOTAL PERSONNEL	<u>228,338</u>	<u>239,739</u>	<u>252,595</u>	<u>275,280</u>
6211	Communications	165	127	5,045	500
6221	Training & Transportation	121	451	1,035	1,000
6241	Janitorial & Housekeeping	0	0	1,005	0
6251	Other Agency Services	0	0	615	0
6281	M&R Machinery & Equipment	154	0	2,910	0
6291	Other Contractual Services	609	3,486	2,925	3,500
	SUBTOTAL CONTRACTUAL	<u>1,049</u>	<u>4,064</u>	<u>13,535</u>	<u>5,000</u>
6391	Operating Materials & Supplies	4,820	2,776	9,635	6,000
	SUBTOTAL COMMODITIES	<u>4,820</u>	<u>2,776</u>	<u>9,635</u>	<u>6,000</u>
6511	Equipment Rental, City	11,760	11,760	14,100	14,805
6521	Insurance (Risk Management)	2,150	2,280	2,415	2,560
6537	Information Systems Strategic Plan	7,950	7,950	7,950	0
6572	Corporate Yard Rental	150,375	165,375	171,990	178,870
6590	Indirect Operating Expenses	23,934	16,989	23,295	31,775
	SUBTOTAL FIXED CHARGES	<u>196,169</u>	<u>204,354</u>	<u>219,750</u>	<u>228,010</u>
6999	Inventory Adjustments	0	0	0	0
	SUBTOTAL MISCELLANEOUS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL	<u><u>430,376</u></u>	<u><u>450,934</u></u>	<u><u>495,515</u></u>	<u><u>514,290</u></u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
1190	Executive Director, Finance & Management	0.03		0.03	
1320	Storekeeper	1.00		1.00	
7250	Property Control Specialist	1.00		1.00	
1310	Stock Clerk	1.00		1.00	
9470	Stores Aide (PT)		2.00		3.00
	TOTAL	<u>3.03</u>	<u>2.00</u>	<u>3.03</u>	<u>3.00</u>

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES	PROGRAM			
Equipment Replacement	76-145			
Statement of Purpose				
<p><i>To insure the lowest possible equipment ownership cost and provide the highest possible productivity by replacing existing equipment before its condition begins to generate excessive repair cost and downtime.</i></p> <p>This program is responsible for determining justification for replacement, projecting future cost, developing suitable specifications, receiving new equipment, getting new equipment ready for service, and surplusing old equipment.</p>				
Accomplishments in FY 2006-07				
<ul style="list-style-type: none"> * Replaced seventy-five non-cost effective pieces of equipment. * Replaced one fire pumper. * Added five hybrids to fleet. * Replaced diesel units with three CNG street sweepers. 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Continue to work closely with all departments to insure timely replacement of worn equipment. * Continue to identify and surplus worn-out non-cost effective equipment. * Replace eighty-five non-cost effective pieces of equipment. * Continue to explore opportunities to purchase hybrid vehicles. 				
PERFORMANCE MEASURES	Actual FY 04-05	Actual FY 05-06	Estimated FY 06-07	Objective FY 07-08
Service Level # of worn-out/obsolete equipment replaced with new/efficient models	50	66	68	85
Efficiency % of units scheduled for replacement actually replaced	95%	95%	100%	100%
Effectiveness Average age of fleet in years	9	9.5	10	11

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES					FUND	76
Equipment Replacement					Activity	145
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
<u>REVENUES</u>						
5010-1111	Other Revenue-Bank Recon	18,401	0	0	0	0
5621	Expense Reimbursement	0	122,420	0	0	0
5715	Sale of Equipment	3,480	0	0	0	0
5799	Miscellaneous Recoveries	0	41,382	0	0	0
5812	Earnings on Investments	61,556	108,497	43,750	150,000	150,000
	TOTAL REVENUES	<u>83,437</u>	<u>272,300</u>	<u>43,750</u>	<u>150,000</u>	<u>150,000</u>
5990	Interfund Transfer from Fund 75	2,080,255	1,860,405	2,115,580	2,265,500	2,265,500
<u>EXPENDITURES</u>						
6537	Information Services Strategic Plan	37,115	37,115	37,115	37,115	37,115
	SUBTOTAL FIXED CHARGES	<u>37,115</u>	<u>37,115</u>	<u>37,115</u>	<u>37,115</u>	<u>37,115</u>
6641	Machinery & Equipment	(15,955)	46,332	0	0	0
6641-2007	Machinery & Equipment	0	0	0	243,000	243,000
	SUBTOTAL CAPITAL	<u>(15,955)</u>	<u>46,332</u>	<u>0</u>	<u>243,000</u>	<u>243,000</u>
6800	Transfer to Fund 11	383,000	0	0	0	0
6800	Transfer to Fund 85 City Yard	0	285,000	0	0	0
	SUBTOTAL TRANSFERS	<u>383,000</u>	<u>285,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL EXPENDITURES	<u>404,160</u>	<u>368,447</u>	<u>37,115</u>	<u>280,115</u>	<u>280,115</u>
	CAPITAL OUTLAY	1,602,920	0	2,251,135	2,265,500	2,265,500

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES		PROGRAM		
Corporate Yard Operations		85-107		
Statement of Purpose				
<p><i>To maintain a safe, secure, and highly efficient City Yard that provides quality services to tenants and users.</i></p> <p>This program accounts for all revenues and expenditures associated with ongoing maintenance and operations of the corporate yard at Daisy/Center Street. The facility consists of 11.5 acres with about 140,000 square feet of structures.</p>				
Accomplishments in FY 06-07				
<ul style="list-style-type: none"> * Completed NPDES Facility Pollution Prevention plan. * Completed Orange County Hazardous Waste inspection report. * Completed implementation of AQMD mandated monthly UTS inspection reports. * Completed annual AQMD mandated fuel vapor monitoring testing. * Continued to provide a safe, clean working environment for all tenants. 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Complete NPDES required up-grades and modifications to storm drain systems. * Evaluate needed security modifications to Yard and EOC. * Complete AQMD required modifications to waste oil storage tanks. * Complete installation of new fuel monitoring system at Police Department. * Perform quarterly NPDES inspections and correct issues found. * Complete annual AQMD mandated fuel vapor monitoring testing. * Complete AQMD mandated monthly UTS inspection reports. * Complete installing additional slow CNG fill stations. * Explore installing CNG fast fill capabilities. * Continue to provide a safe, clean working environment for all tenants. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
Total acreage maintained	12	12	12	12
Total square footage of structures	140,000	140,000	140,000	140,000
Efficiency				
Annual maintenance and operating cost of structures and surfaces per square foot	\$1.78	\$1.60	\$1.85	\$1.95

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES					FUND	85
Corporate Yard Operations					Activity	107
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
<u>REVENUES</u>						
5511	Fleet Maintenance	293,955	343,955	357,715	372,025	
5521	Traffic Signal Maintenance	5,475	5,475	5,695	5,925	
5531	Street Maintenance	63,105	63,105	65,630	68,255	
5533	Roadway Cleaning	65,200	65,200	67,810	70,520	
5537	Street Trees	18,040	18,040	18,760	19,510	
5550	Park Maintenance	81,040	81,040	84,280	87,650	
5574	Stores & Property Control	150,375	165,375	171,990	178,870	
5575	Water Maintenance	97,990	97,990	101,910	105,985	
5812	Earnings on Investments	88	5,998	0	15,700	
5990	Transfer from Fleet Fund 76		285,000	0	0	
	TOTAL REVENUES	<u>775,268</u>	<u>1,131,178</u>	<u>873,790</u>	<u>924,440</u>	
<u>EXPENDITURES</u>						
6131	Salaries & Wages-Temporary	22,713	27,491	40,635	39,760	
6151	Retirement Plan	0	0	1,525	1,490	
6161	Medicare Insurance	311	384	590	575	
6181	Compensation Insurance	2,588	3,392	5,280	5,450	
	SUBTOTAL PERSONNEL	<u>25,611</u>	<u>31,267</u>	<u>48,030</u>	<u>47,275</u>	
6211	Communications	15,274	17,352	16,825	16,825	
6251	Other Agency Services	22,577	16,217	4,840	10,000	
6261	M&R Buildings & Grounds	63,315	66,000	43,760	49,000	
6271	M&R Improvements	0	0	1,320	1,320	
6281	M&R Machinery & Equipment	11,721	3,968	11,000	11,000	
6291	Other Contractual Services	103,670	105,435	159,830	234,830	
	SUBTOTAL CONTRACTUAL	<u>216,557</u>	<u>208,972</u>	<u>237,575</u>	<u>322,975</u>	
6391	Operating Materials & Supplies	14,249	11,798	16,900	16,900	
	SUBTOTAL COMMODITIES	<u>14,249</u>	<u>11,798</u>	<u>16,900</u>	<u>16,900</u>	
6511	Equipment Rental, City	12,297	12,300	8,470	8,893	
6537	Information Services Strategic Plan	10,130	10,130	10,130	10,130	
6571	Building Rental	515,890	515,890	548,030	575,432	
6590	Indirect Operating Expenses	3,059	2,324	4,655	5,920	
6591	Depreciation Expense	8,189	8,189	8,100	0	
	SUBTOTAL FIXED CHARGES	<u>549,565</u>	<u>548,833</u>	<u>579,385</u>	<u>600,375</u>	
6631	Imp. Other Than Building	0	0	0	95,000	
	SUBTOTAL CAPITAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>95,000</u>	
	TOTAL EXPENDITURES	<u>805,982</u>	<u>800,870</u>	<u>881,890</u>	<u>1,082,525</u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	
9520	Senior Maintenance Aide II (PT)		3.00		3.00	
	TOTAL		<u>3.00</u>		<u>3.00</u>	

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES		PROGRAM		
Communication Services		102-171		
Statement of Purpose				
<p><i>To provide timely and reliable communications services (voice & data) to improve operational efficiency and effectiveness of all City agencies and departments</i></p> <p>Primary responsibilities of this unit are the design, installation, maintenance, and user support of all voice services (phone and voice mail), data connectivity services, and land circuits supporting radio operations. These services are provided to all of the City's operating locations. Additional responsibilities include the effective management and efficient generation and distribution of monthly equipment and usage reports for each City department. These reports support City efforts to manage costs and maximize benefits from the City's private telephone system.</p>				
Accomplishments in FY 05-06 & FY 06-07				
<ul style="list-style-type: none"> * Provided telecommunications services to 32 City Operating locations with 2,011 instruments and 2,341 extensions * Engineered and installed cabling for additional voice and data services for the Police Department and Jail * Provided and installed a telephone system and data services in the new Fire Training facility in Centennial Park * Supplied new cabling infrastructure and telephone service to the City Emergency Operations Center at the City Yard * Installed a new Jail telephone system including cordless telephones that interface with the POD Door Control System * Completed 247 requests for "moves, add and changes" and 85 requests for repairs * Designed and installed voice and data cable between City Hall and the new Appellate Court Parking Structure 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Continue to update and expand the cabling infrastructure in City facilities * Pursue options for the replacement of the City's aging voice mail system * Expand the wireless data applications of the Planning & Building Agency, Police and Fire Departments, PRCSA and the Information Services Division * Continue to proactively manage the City's telephone and telecommunications networks to maximize performance and minimize cost * Increase and enhance telecommunications services to the City's operating units so they can improve customer service to the public and business community in the City * Establish test sites for Voice over Internet Protocol (VoIP) at several City sites * Continue to work with PWA on the requirements for telecommunications infrastructure for the Santiago Wildlife and Wetlands Center currently under construction in Santiago Park * Assist PWA with telecommunications requirements for the planned renovation of Jerome Center 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of telephone systems operated and maintained	30	31	32	32
# of lines for telephones, faxes, and modems supported (combined # of extensions from all telephone systems in City)	3,916	3,910	3,920	3,925
# of voice, data and radio circuits supported (T-1's, 1MB's, ISDN, Trunks, DID Stations, 56K, and DSL leased circuits)	2,360	2,375	2,372	2,380
# of requests for repair	204	107	85	80
Effectiveness				
% of repairs completed within 24 hours	90%	94%	98%	98%

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES					FUND	102
Communication Services					Activity	171
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
REVENUES						
5550	Telephone System Svcs Charges	1,734,098	1,710,451	1,971,750	1,971,750	
5550-1	Telephone System Svcs Charges Library	146,560	146,560	0	0	
5812	Earning on Investment	48,244	90,310	60,000	132,365	
	TOTAL REVENUES	<u>1,928,902</u>	<u>1,947,321</u>	<u>2,031,750</u>	<u>2,104,115</u>	
EXPENDITURES						
6111	Salaries & Wages-Regular	262,727	212,703	290,525	304,870	
6141	Salaries & Wages-Overtime	3	219	0	500	
6151	Retirement Plan	2,388	16,554	23,865	25,040	
6161	Medicare Insurance	3,615	2,876	4,215	4,420	
6171	Employees Insurance	18,991	20,598	29,395	33,145	
6172	Retiree Health Insurance	1,884	1,625	2,495	3,050	
6181	Compensation Insurance	3,695	3,433	4,440	4,910	
	SUBTOTAL PERSONNEL	<u>293,303</u>	<u>258,007</u>	<u>354,935</u>	<u>375,935</u>	
6211	Communications	612,066	650,920	859,080	1,010,920	
6221	Training & Transportation	418	765	10,000	11,200	
6251	Other Agency Services	513	425	810	810	
6291	Other Contractual Services	156,458	532,358	654,980	530,250	
	SUBTOTAL CONTRACTUAL	<u>769,454</u>	<u>1,184,468</u>	<u>1,524,870</u>	<u>1,553,180</u>	
6391	Operating Materials & Supplies	620	1,315	9,240	3,040	
	SUBTOTAL COMMODITIES	<u>620</u>	<u>1,315</u>	<u>9,240</u>	<u>3,040</u>	
6511	Rental of City Equipment	0	0	0	24,000	
6521	Insurance (Risk Management)	7,755	8,220	8,715	9,240	
6537	Information Systems Strategic Plan	16,695	16,695	16,695	16,695	
6571	Building Rental	4,385	4,385	4,660	4,895	
6590	Indirect Operating Expenses	32,414	18,577	33,295	45,470	
	SUBTOTAL FIXED CHARGES	<u>61,249</u>	<u>47,877</u>	<u>63,365</u>	<u>100,300</u>	
6641	Machinery & Equipment	0	0	35,000	200,000	
6661	Computer Software	6,123	5,603	20,000	20,000	
	SUBTOTAL CAPITAL	<u>6,123</u>	<u>5,603</u>	<u>55,000</u>	<u>220,000</u>	
6771	Debt Service	0	0	0	0	
	SUBTOTAL DEBT SERVICES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
6800	Transfer to Fund 11	0	0	0	0	
	SUBTOTAL TRANSFERS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	TOTAL	<u>1,130,749</u>	<u>1,497,271</u>	<u>2,007,410</u>	<u>2,252,455</u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	
1190	Executive Director, Finance & Management	0.07		0.07		
0960	Information Services Manager	0.50		0.50		
0710	Telecommunications Coordinator	1.00		1.00		
0120	Systems Administrator	1.00		1.00		
7140	Telecom Customer Services Representative	1.00		1.00		
2670	Information Services Representative	0.10		0.10		
	TOTAL	<u>3.67</u>		<u>3.67</u>		

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES		FUND 109			
Citywide Information Services Strategic Plan		Activity Various			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
REVENUES					
5551	Strategic Plan Charges	6,942,685	6,638,935	6,638,935	6,560,220
5799	Miscellaneous Recoveries	91,080	95,400	99,700	190,000
5812	Earning on Investment	171,231	310,844	205,000	440,000
	TOTAL REVENUES	7,204,996	7,045,179	6,943,635	7,190,220
EXPENDITURES					
109-200	Payroll Systems	625,342	626,822	1,036,300	1,097,125
109-300	SAPIN/MUS	486,108	526,251	640,000	626,910
109-400	Customer Service Systems	589,939	607,850	700,500	672,105
109-500	Miscellaneous Strategic Plan	538,527	493,100	596,405	957,200
109-600	Miscellaneous Citywide Projects	203,075	945,025	1,625,380	1,807,500
109-700	Maintenance & Support	1,013,223	1,143,566	2,124,300	8,924,300
	Depreciation	1,275,698			
	TOTAL EXPENDITURES	4,731,912	4,342,615	6,722,885	14,085,140
109-100	Transfer to Fund 110	2,045,570	1,741,820	2,020,910	750,000
OPERATING EXPENSE		ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6100	Personnel	843,285	804,809	1,027,825	1,369,950
6200	Contractual	2,340,803	3,093,884	4,417,010	5,265,775
6300	Commodities	2,093	19,659	5,000	5,000
6500	Fixed Charges	105,699	136,134	158,300	232,595
	Depreciation	1,275,698			
6600	Capital	164,334	288,129	1,114,750	7,211,820
	TOTAL	4,731,912	4,342,615	6,722,885	14,085,140
6800	Transfer to Fund 110	2,045,570	1,741,820	2,020,910	750,000
Class	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
Class		Full Time	Part Time	Full Time	Part Time
6450	Network Engineer	1.00		1.00	
6460	Network Specialist/WAN Systems Admin.	1.00		1.00	
6470	Systems Support Analyst	1.00		1.00	
2660	Applications Systems Manager	0.00		0.05	
0970	Micro Systems Programmer	1.00		1.00	
1006	Web Systems Technician	0.75		0.75	
1060	Systems Technician	1.00		1.00	
0151	Principal Management Analyst	1.00		0.85	
7500	Supervising Accountant	1.00		1.00	
7490	Senior Accountant	1.00		1.00	
1140	Accountant I	0.00		1.00	
7280	Senior Accounting Assitant	0.00		1.00	
1340	Purchasing Supervisor	0.50		0.50	
7410	Payroll Technician	1.00		0.00	
7400	Payroll Systems Analyst	0.00		1.00	
1190	Executive Director, Finance & Management	0.10		0.10	
1180	Assistant Director of Finance & Mgmt Svcs.	0.00		0.20	
0960	Information Services Manager	0.25		0.25	
0190	Administrative Services Manager	0.10		0.10	
6400	Budget & Research Manager	0.03		0.00	
0496	Budget Analyst	0.00		1.00	
2670	Information Services Representative	0.40		0.40	
1005	Web Entry Specialist	1.00		1.00	
	TOTAL	12.13		15.20	
<i>FY07-08 Allocation Changes:</i>					
<i>Payroll Technician (1) transferred to account 011-172</i>					
<i>Payroll Systems Analyst (1) transferred from account 011-170</i>					

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES	PROGRAM			
Technology Plan	109			
Statement of Purpose				
<p><i>To implement the recommendations of the City Information Systems Strategic Plan. The Plan is intended to help the City achieve its objectives by implementing modern information systems throughout the City at the least cost to the community.</i></p> <p>This program provides a road map for information technology consisting of projects on computing and connectivity infrastructure, citywide support systems, applications, data management, and data sharing. The benefits from this investment will include improved information access to support operations and make service delivery more cost-effective.</p>				
Accomplishments in FY 05-06 & FY 06-07				
<ul style="list-style-type: none"> * Completed major upgrade to the Payroll application & Database. This includes migrating 350 customized reports to the new database. * Completed Laserfiche application for the Public Works Agency-provides for instant access to PWA drawings. * Integrated a search engine into the City's website. * Developed statistics for Agencies to track customer usage of the City's website. * Developed inhouse oversight of SQL Server production databases. Results in proactive maintenance/monitoring of Citywide databases, including many Police Department systems. * Complete remodel of the network infrastructure for the Zoo including Internet access for patrons. * Completed a Citywide email system upgrade to Microsoft Exchange 2003. * Completed a Citywide directory services upgrade to Microsoft Active Directory. * Completed first phase deployments for Integrated Law and Justice Orange County (CopLink). * Implemented countywide web-based emergency operations software with links to two local regional disasters. 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Upgrade the SAPIN system from Visual Basic to Dot Net technology. * Outsource the Utility Billing printing and viewing. * Selection of new integrated Financial system including payroll, utility billing, human resources & cashiering. * New Laserfiche application for Parks & Recreation Agency. * Conduct a pilot test of server virtualization with goal to improve reliability while controlling costs. * Upgrade the backup & recovery capabilities for the City and Police Data Centers. * Remodel the City Data Center with replacement air conditioning, upgraded electrical, and selective seismic isolation. * Follow-on with 5 year replacement cycle for servers and network gear. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
Number of City email users supported	1,850	2,068	2,100	2,100
Number of PCs (desktops and laptops) upgraded/maintained at standard level	1,857	2,045	2,050	2,100
Number of City staff with Internet connections	610	855	1,050	1,100

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES					FUND	109
Technology Plan					Activity	100
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6800	Transfer to Fund 73	0	0	500,000	0	
6800	Transfer to Fund 110	<u>2,045,570</u>	<u>1,741,820</u>	<u>1,520,910</u>	<u>750,000</u>	
	SUBTOTAL TRANSFERS	<u>2,045,570</u>	<u>1,741,820</u>	<u>2,020,910</u>	<u>750,000</u>	
	TOTAL	<u><u>2,045,570</u></u>	<u><u>1,741,820</u></u>	<u><u>2,020,910</u></u>	<u><u>750,000</u></u>	

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES					FUND	109
Payroll Systems					Activity	200
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	234,415	233,180	320,480	350,970	
6111	Salaries & Wages-Temporary	0	949	0	0	
6141	Salaries & Wages-Overtime	96,801	63,591	90,800	90,800	
6151	Retirement Plan	2,038	15,757	26,325	28,830	
6161	Medicare Insurance	1,268	706	2,285	3,630	
6171	Employees Insurance	31,242	27,276	36,320	34,510	
6172	Retiree Health Insurance	1,339	1,889	2,565	3,510	
6181	Compensation Insurance	2,612	2,318	3,175	3,650	
6191	Other Personnel Services	0	0	0	0	
	SUBTOTAL PERSONNEL	369,715	345,666	481,950	515,900	
6291	Other Contractual Services	208,107	225,508	439,580	444,780	
	SUBTOTAL CONTRACTUAL	208,107	225,508	439,580	444,780	
6571	Building & Site Rental	0	14,720	60,635	63,665	
6590	Indirect Operating Expenses	40,841	23,359	47,135	65,780	
6591	Depreciation	0	17,570	0	0	
	SUBTOTAL FIXED CHARGES	40,841	55,648	107,770	129,445	
6641	Machinery & Equipment	6,679	0	7,000	7,000	
6661	Computer Software	0	0	0	0	
	SUBTOTAL CAPITAL	6,679	0	7,000	7,000	
	TOTAL	625,342	626,822	1,036,300	1,097,125	

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
0151	Principal Management Analyst	1.00		0.85	
7500	Supervising Accountant	1.00		1.00	
7490	Senior Accountant	1.00		1.00	
7410	Payroll Technician	1.00		0.00	
7400	Payroll Systems Analyst	0.00		1.00	
	TOTAL	4.00		3.85	

*In prior years, the IS Strategic plan was accounted for in Fund 79.
The IS Strategic Plan is now accounted for in Funds 109 and 110.*

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES				FUND 109	
SAPIN/MUS				Activity 300	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6291	Other Contractual Services	486,108	517,556	640,000	625,000
	SUBTOTAL CONTRACTUAL	<u>486,108</u>	<u>517,556</u>	<u>640,000</u>	<u>625,000</u>
6391	Operating Materials & Supplies	0	0	0	0
	SUBTOTAL COMMODITIES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
6641	Machinery & Equipment	0	8,695	0	1,910
6661	Computer Software	0	0	0	0
	SUBTOTAL CAPITAL	<u>0</u>	<u>8,695</u>	<u>0</u>	<u>1,910</u>
	TOTAL	<u><u>486,108</u></u>	<u><u>526,251</u></u>	<u><u>640,000</u></u>	<u><u>626,910</u></u>
FINANCE & MANAGEMENT SERVICES				FUND 109	
Customer Service Systems				Activity 400	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6291	Other Contractual Services	589,939	590,614	700,500	672,105
	SUBTOTAL CONTRACTUAL	<u>589,939</u>	<u>590,614</u>	<u>700,500</u>	<u>672,105</u>
6391	Operating Materials & Supplies	0	17,133	0	0
	SUBTOTAL COMMODITIES	<u>0</u>	<u>17,133</u>	<u>0</u>	<u>0</u>
6661	Computer Software	0	103	0	0
	SUBTOTAL CAPITAL	<u>0</u>	<u>103</u>	<u>0</u>	<u>0</u>
	TOTAL	<u><u>589,939</u></u>	<u><u>607,850</u></u>	<u><u>700,500</u></u>	<u><u>672,105</u></u>
	<i>In prior years, the IS Strategic plan was accounted for in Fund 79. The IS Strategic Plan is now accounted for in Funds 109 and 110.</i>				

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES		FUND 109			
Miscellaneous Strategic Plan		Activity 500			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	405,194	366,243	440,915	679,430
6141	Salaries & Wages-Overtime	1,986	1,491	0	0
6151	Retirement Plan	3,898	29,502	36,215	56,900
6161	Medicare Insurance	5,644	5,246	6,395	10,045
6171	Employees Insurance	47,293	46,954	53,035	91,530
6172	Retiree Health Insurance	2,971	2,696	3,670	6,925
6181	Compensation Insurance	6,582	7,012	5,645	9,220
6191	Other Personnel Services	0	0	0	0
	SUBTOTAL PERSONNEL	<u>473,570</u>	<u>459,144</u>	<u>545,875</u>	<u>854,050</u>
6221	Training & Transportation	100	600	0	0
	SUBTOTAL CONTRACTUAL	<u>100</u>	<u>600</u>	<u>0</u>	<u>0</u>
6391	Operating Materials & Supplies	0	35	0	0
	SUBTOTAL COMMODITIES	<u>0</u>	<u>35</u>	<u>0</u>	<u>0</u>
6571	Building & Site Rental	14,720	0	0	0
6590	Indirect Operating Expenses	50,138	33,322	50,530	103,150
	SUBTOTAL FIXED CHARGES	<u>64,858</u>	<u>33,322</u>	<u>50,530</u>	<u>103,150</u>
	TOTAL	<u><u>538,527</u></u>	<u><u>493,100</u></u>	<u><u>596,405</u></u>	<u><u>957,200</u></u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
6450	Network Engineer	1.00		1.00	
6460	Network Specialist/WAN Systems Admin.	1.00		1.00	
6470	Systems Support Analyst	1.00		1.00	
2660	Applications Systems Manager	0.00		0.05	
0970	Micro Systems Programmer	1.00		1.00	
1006	Web Systems Technician	0.75		0.75	
1060	Systems Technician	1.00		1.00	
1190	Executive Director, Finance & Management	0.10		0.10	
1180	Assistant Director of Finance & Mgmt. Svcs.	0.00		0.20	
0960	Information Services Manager	0.25		0.25	
0190	Administrative Services Manager	0.10		0.10	
1140	Accountant I	0.00		1.00	
7280	Senior Accounting Assitant	0.00		1.00	
6400	Budget & Research Manager	0.03		0.00	
0496	Budget Analyst	0.00		1.00	
1350	Buyer	0.00		0.50	
1340	Purchasing Supervisor	0.50		0.00	
2670	Information Services Representative	0.40		0.40	
1005	Web Entry Specialist	1.00		1.00	
	TOTAL	<u><u>8.13</u></u>		<u><u>11.35</u></u>	
	<i>In prior years, the IS Strategic plan was accounted for in Fund 79. The IS Strategic Plan is now accounted for in Funds 109 and 110.</i>				

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES				FUND 109	
Miscellaneous Citywide Projects				Activity 600	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	ADOPTED FY 06-07	APPROVED FY 07-08
6291	Other Contractual Services	117,008	792,888	913,040	1,800,000
	SUBTOTAL CONTRACTUAL	<u>117,008</u>	<u>792,888</u>	<u>913,040</u>	<u>1,800,000</u>
6391	Operating Materials & Supplies	58	72	0	0
	SUBTOTAL COMMODITIES	<u>58</u>	<u>72</u>	<u>0</u>	<u>0</u>
6591	Depreciation	0	32,087	0	0
	SUBTOTAL FIXED CHARGES	<u>0</u>	<u>32,087</u>	<u>0</u>	<u>0</u>
6641	Machinery & Equipment	80,354	48,522	379,260	7,500
6661	Computer Software	5,656	71,457	333,080	0
	SUBTOTAL CAPITAL	<u>86,010</u>	<u>119,979</u>	<u>712,340</u>	<u>7,500</u>
	TOTAL	<u><u>203,075</u></u>	<u><u>945,025</u></u>	<u><u>1,625,380</u></u>	<u><u>1,807,500</u></u>

FINANCE & MANAGEMENT SERVICES				FUND 109	
Maintenance & Support				Activity 700	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6251	Other Agency Services	0	0	2,800	2,800
6291	Other Contractual Services	939,543	966,718	1,721,090	1,721,090
	SUBTOTAL CONTRACTUAL	<u>939,543</u>	<u>966,718</u>	<u>1,723,890</u>	<u>1,723,890</u>
6391	Operating Materials & Supplies	2,035	2,420	5,000	5,000
	SUBTOTAL COMMODITIES	<u>2,035</u>	<u>2,420</u>	<u>5,000</u>	<u>5,000</u>
6591	Depreciation	0	15,077	0	0
	SUBTOTAL FIXED CHARGES	<u>0</u>	<u>15,077</u>	<u>0</u>	<u>0</u>
6641	Machinery & Equipment	30,678	64,030	60,000	60,000
6661	Computer Software	40,968	95,321	335,410	7,135,410
	SUBTOTAL CAPITAL	<u>71,645</u>	<u>159,352</u>	<u>395,410</u>	<u>7,195,410</u>
	TOTAL	<u><u>1,013,223</u></u>	<u><u>1,143,566</u></u>	<u><u>2,124,300</u></u>	<u><u>8,924,300</u></u>
	<p><i>In prior years, the IS Strategic plan was accounted for in Fund 79. The IS Strategic Plan is now accounted for in Funds 109 and 110.</i></p>				

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES					FUND	110
PC Plan					Activity	179
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
<u>INTERFUND TRANSFERS</u>						
5990	Transfer from Fund 109	2,045,570	1,741,820	1,520,910	750,000	
	TOTAL INTERFUND TRANSFERS	<u>2,045,570</u>	<u>1,741,820</u>	<u>1,520,910</u>	<u>750,000</u>	
<u>EXPENDITURES</u>						
6291	Other Contractual Services	0	0	0	0	
6391	Operating Materials and Supplies	1,412	164	0	0	
6591	Depreciation	0	56,248	0	0	
6641	Machinery & Equipment	343,692	638,892	600,000	1,300,000	
6661	Computer Software	1,755	1,169	0	0	
	SUBTOTAL CAPITAL	<u>346,859</u>	<u>696,473</u>	<u>600,000</u>	<u>1,300,000</u>	
6771	Debt Service - Interest	42,195	19,773	42,195	0	
	SUBTOTAL DEBT SERVICE	<u>42,195</u>	<u>19,773</u>	<u>42,195</u>	<u>0</u>	
	TOTAL EXPENDITURES	<u>389,054</u>	<u>716,246</u>	<u>642,195</u>	<u>1,300,000</u>	
<p><i>* In prior years, the IS Strategic plan was accounted for in Fund 79. The IS Strategic Plan is now accounted for in Funds 109 and 110.</i></p>						
	CAPITAL OUTLAY	697,194	300,000	700,000	0	
	PRINCIPAL PAYABLE	710,000	399,623	399,623	0	

INTERNAL SERVICE FUNDS

PERSONNEL SERVICES	PROGRAM			
Liability & Property	80-180			
Statement of Purpose				
<p><i>To protect the City's assets from financial and operational impairment.</i></p> <p>This program protects the City's assets by providing insurance, risk sharing, risk transferring and risk assumption. Liability claims are handled in-house and are settled or denied impartially based upon the City's negligence. Adequate property insurance is maintained with an annual property values update. A self-inspection program of City properties is regularly conducted to minimize exposures and losses.</p>				
Accomplishments in FY 05-06 & FY 06-07				
<ul style="list-style-type: none"> * Settled a number of liability claims for significantly less than their verdict value. * Claim payments partially reduced due to ongoing coordination with CAO in claims handling and litigation strategies. * Implemented in-house commercial driver certification and training program. * Purchased insurance, risk shared and self insured certain amounts in a continuing hard insurance marketplace. * Four liability claims were evaluated as worthy of taking to trial and the City prevailed on all four. * Continued to successfully tender the defense or indemnity of liability claims onto others. * Updated and improved Big Independent Cities Excess Pool (BICEP) various coverage and operating documents. 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Increase focus on Risk Management Division (RMD) field investigation and rely less on departmental reports. * Push for legislation to eliminate joint liability hereby reducing claim and insurance costs. * Settle at fault property damage claims as a separate or full settlement to reduce costs. * Develop and implement contractor/sub-contractor safety policy. * Continue to increase departmental awareness of potential fiscal impact of liability exposures. * Continue Loss Prevention Fund for mitigating unforeseen hazards. * Develop departmental cost allocation program. 				
PERFORMANCE MEASURES	Actual	Actual	Estimate	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of Actuarial Studies Conducted	1	2	1	2
# of Liability Claims Audits	1	1	1	1
Insurance Cost in \$	\$1,493,891	\$1,307,676	\$1,400,000	\$2,600,000
Efficiency				
# of Liability Claims Filed Annually	266	197	260	225
# of Liability Claims Settled	221	247	210	210
Closure Ratio	83%	125%	81%	107%
Paid Claims Amount in \$	\$692,151	\$376,419	\$2,000,000	\$2,500,000

INTERNAL SERVICE FUNDS

PERSONNEL SERVICES					FUND	80
Liability & Property					Activity	180
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
<u>REVENUES</u>						
5010-1111	Other Revenues-Bank Recon	37,924	0	0	0	
5551	Charges to Departments	7,426,540	7,872,790	8,344,445	8,845,895	
5621	Expense Reimbursement	819,056	24,088	5,000	15,000	
5812	Earnings on Investments	189,273	403,979	245,830	514,570	
	TOTAL REVENUES	<u>8,472,793</u>	<u>8,300,856</u>	<u>8,595,275</u>	<u>9,375,465</u>	
<u>EXPENDITURES</u>						
6111	Salaries & Wages-Regular	292,216	291,657	301,660	362,925	
6131	Salaries & Wages-Temporary	0	0	0	14,750	
6141	Salaries & Wages Overtime	196	122	10,000	10,000	
6151	Retirement Plan	2,739	21,783	24,780	32,110	
6161	Medicare Insurance	2,928	3,021	3,260	4,615	
6171	Employees Insurance	31,484	33,849	36,160	48,760	
6172	Retiree Health Insurance	1,268	2,671	2,615	3,840	
6181	Compensation Insurance	4,325	4,351	4,820	6,180	
6191	Other Personnel Services	1,194,467	923,686	1,400,000	1,500,000	
	SUBTOTAL PERSONNEL	<u>1,529,622</u>	<u>1,281,141</u>	<u>1,783,295</u>	<u>1,983,180</u>	
6211	Communications	4,114	4,011	5,000	5,500	
6221	Training & Transportation	3,289	4,959	3,900	4,200	
6251	Other Agency Services	2,957	3,119	3,800	10,000	
6281	M&R Machinery & Equipment	851	761	2,000	2,000	
6291	Other Contractual Services	28,366	44,314	38,000	27,500	
	SUBTOTAL CONTRACTUAL	<u>39,577</u>	<u>57,164</u>	<u>52,700</u>	<u>49,200</u>	
6391	Operating Materials & Supplies	4,691	9,403	12,600	9,000	
	SUBTOTAL COMMODITIES	<u>4,691</u>	<u>9,403</u>	<u>12,600</u>	<u>9,000</u>	
6511	Equipment Rental, City	6,340	7,000	6,590	6,920	
6521	Insurance (Risk Management)	(1,516,558)	1,307,676	2,600,000	2,600,000	
6522	Losses Paid	692,151	497,922	2,000,000	2,500,000	
6523	Unemployment Claims Paid	192,882	37,968	200,000	125,000	
6537	Information Services Strategic Plan	391,580	391,580	391,580	391,580	
6571	Building & Site Rental	14,240	16,000	16,990	17,840	
6590	Indirect Operating Expenses	36,014	24,595	35,715	60,890	
	SUBTOTAL FIXED CHARGES	<u>(183,351)</u>	<u>2,282,740</u>	<u>5,250,875</u>	<u>5,702,229</u>	
6641	Machinery & Equipment	15,004	6,706	10,000	10,000	
6651	Books, Records & Videos	14,376	11,347	10,000	10,000	
6661	Computer Software	294	0	5,000	5,000	
	SUBTOTAL CAPITAL	<u>29,674</u>	<u>18,053</u>	<u>25,000</u>	<u>25,000</u>	
6800	Transfer to Fund 11	4,950,000	0	0	0	
	SUBTOTAL TRANSFER	<u>4,950,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	
6913	Reserve for Claims	0	0	0	5,808,745	
	SUBTOTAL MISCELLANEOUS	<u>0</u>	<u>0</u>	<u>0</u>	<u>5,808,745</u>	
	TOTAL EXPENDITURES	<u>6,370,214</u>	<u>3,648,501</u>	<u>7,124,470</u>	<u>13,577,355</u>	

INTERNAL SERVICE FUNDS

PERSONNEL SERVICES				FUND 80	
Liability & Property				Activity 180	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
1830	Executive Director, Personnel Services	0.15		0.15	
1750	Risk Manager	0.50		0.50	
0650	Liability Claims Coordinator	1.00		1.00	
0130	Liability Claims Processor	1.00		1.00	
0700	Personnel Secretary	0.50		0.50	
2690	Loss Control Analyst	0.50		0.50	
7530	Senior Personnel Secretary	0.15		0.15	
1670	Sr. Paralegal (UC)*	0.00		1.00	
	Loss Control Office Assistant		0.00		0.50
	TOTAL	<u>3.80</u>	<u>0.00</u>	<u>4.80</u>	<u>0.50</u>
		<u><u>3.80</u></u>	<u><u>0.00</u></u>	<u><u>4.80</u></u>	<u><u>0.50</u></u>
<p>*Note: City Attorney's Office Sr. Paralegal position funded thru Liability & Property Fund.</p>					

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INTERNAL SERVICE FUNDS

PERSONNEL SERVICES		PROGRAM		
Section 125 Benefits		81-170		
Statement of Purpose				
<p><i>To market and administer the City's Flexible Spending Account plans for the benefit of the City employees.</i></p> <p>This program provides an opportunity for City employees to direct part of their salaries, on a pre-tax basis, into a Medical Premium Flexible Spending Account, a Health Care Flexible Spending Account and a Dependent Care Flexible Spending Account. An employee may enroll in one or more accounts. Money that goes into a spending account is deducted from pay before federal and state income taxes are withheld, thus reducing the employees taxable income. Additionally, monies withheld for these accounts are exempt from employer FICA payroll-related taxes.</p>				
Accomplishments in FY 2006-07				
<ul style="list-style-type: none"> * Processed enrollments timely and accurately. * Processed reimbursements timely and accurately. 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Promote advantages of program through informational pamphlets. * Outsource Section 125 health and dependent care FSA accounts to ensure compliance with HIPAA. * Establish an automatic pre-tax deduction for benefit premiums pursuant to Section 125 of the IRS code. * Review and update plan documents as needed. 				
PERFORMANCE MEASURES	Actual	Actual	Estimate	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of Health FSA enrollments	349	355	375	375
# of Dependent Care FSA enrollments	60	61	65	65
# of Premium FSA enrollments	324	334	365	375
Annual \$ amount of Health FSA enrollments	N/A	\$401,587	\$425,000	\$425,000
Annual \$ amount of Dependent Care enrollments	N/A	\$168,991	\$186,000	\$186,000
Annual \$ amount of Premium FSA enrollments	N/A	\$303,265	\$415,000	\$415,000
# claims processed annually for Health FSA	N/A	650	620	620
# claims processed annually for Dependent Care FSA	N/A	235	195	195
# claims processed annually for Premium FSA	N/A	785	650	650
Annual \$ amount of Health FSA reimbursements	N/A	\$396,360	\$386,000	\$386,000
Annual \$ amount of Dependent Care reimbursements	N/A	\$165,684	\$159,000	\$159,000
Annual \$ amount of Premium FSA reimbursements	N/A	\$275,832	\$352,000	\$352,000

INTERNAL SERVICE FUNDS

PERSONNEL SERVICES					FUND	81
Section 125 Benefits					Activity	170
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
	<u>EXPENDITURES</u>					
6525	Benefit Payments-Medical	360,056	400,641	360,000	360,000	
6526	Benefit Payments-Health Care	204,960	274,713	390,500	390,500	
6528	Benefit Payments-Child Care	151,728	166,762	165,000	165,000	
	SUBTOTAL FIXED CHARGES	<u>716,744</u>	<u>842,116</u>	<u>915,500</u>	<u>915,500</u>	
	TOTAL EXPENDITURES	<u><u>716,744</u></u>	<u><u>842,116</u></u>	<u><u>915,500</u></u>	<u><u>915,500</u></u>	

INTERNAL SERVICE FUNDS

PERSONNEL SERVICES		PROGRAM		
Employee Group Benefits		81-177		
Statement of Purpose				
<p><i>To provide a responsive, competitive, and cost-effective employee benefits and compensation program; and manage the compensation plan, retirement plan, air quality programs, wellness programs.</i></p> <p>This program contracts and administers employee benefits and implements employee compensation plans. The major functions include negotiating life, long-term disability, medical, dental and vision insurance plans; promoting employee assistance and fitness programs; documenting and implementing employee contract pay provisions; processing new employees, separating employees, and retirements; and administering employee's leave provisions.</p>				
Accomplishments in FY 2006-07				
<ul style="list-style-type: none"> * Implemented employee benefits as contracted in memoranda of understanding. * Maintained records and processed enrollments for CalPERS Health Program. * Counseled employees on retirement process and retiree insurance programs. * Hosted Annual Health, Rideshare and Quality Faire. * Processed Flexible Spending accounts. * Hosted Annual Blood Drive for employees. Complied with AQMD Rule 2202 Regulations. 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Improve Personnel policy monitoring and employee benefits administration utilizing the payroll system. * Negotiate employee insurance benefit contracts to provide quality plans at minimum cost. * Administer insurance and retiree benefit programs with a quality customer focus. * Ensure City compliance with laws and regulations related to employee benefits and compensation, and AQMD. * Administer CalPERS retirement contract and facilitate communications to employees. 				
PERFORMANCE MEASURES	Actual	Actual	Estimate	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of new employees processed	276	249	260	260
# of separating employees processed	230	209	250	250
# of retirements processed/counseled	123	137	350	350
# of employees utilizing EAP resources	83	111	115	130
# of flu vaccines administered	360	400	333	350
# of insurance enrollments/changes processed	1,973	1,938	2,000	2,000
# of employees participating in blood drives	257	273	300	300
Efficiency				
# of internal audits conducted annually	N/A	44	48	48
Effectiveness				
% of employees' problems resolved within 1 day	90	90	91	95
% of premium payments processed on time	N/A	100%	100%	100%

INTERNAL SERVICE FUNDS

PERSONNEL SERVICES					FUND	81
Employee Group Benefits					Activity	177
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
<u>REVENUES</u>						
5010-1111	Other Revenues - Bank Recon	7,559	0	0	0	
5551	Charges to Departments	15,359,693	16,091,520	17,567,825	17,991,712	
5552	Employee Contributions	1,068,494	1,277,086	1,373,875	1,577,320	
5553	Medical Contribution	387,762	399,079	360,000	360,000	
5554	Child Care Contribution	151,729	161,082	390,000	390,500	
5555	Health Premium Contribution	236,473	310,510	165,000	165,000	
5556	POA Retirement ER Contribution	0	0	0	242,124	
5621	Expense Reimbursement	0	786	0	0	
5799	Miscellaneous Recoveries	0	0	0	7,437	
5812	Earnings on Investments	16,735	23,113	8,900	51,540	
	TOTAL REVENUES	<u>17,228,445</u>	<u>18,263,176</u>	<u>19,865,600</u>	<u>20,785,632</u>	
<u>EXPENDITURES</u>						
6111	Salaries & Wages-Regular	425,368	421,656	439,950	473,300	
6131	Salaries & Wages-Temporary	5,466	1,259	30,190	34,530	
6141	Salaries & Wages-Overtime	3,719	644	12,000	12,000	
6151	Retirement Plan	4,093	30,422	37,270	40,170	
6161	Medicare Insurance	5,114	5,503	6,815	7,365	
6171	Employees Insurance	47,656	47,344	50,130	58,915	
6172	Retiree Health Insurance	2,060	3,548	3,820	4,735	
6181	Compensation Insurance	6,634	6,271	7,385	8,365	
6191	Other Personnel Services	40,166	38,628	45,000	45,000	
	SUBTOTAL PERSONNEL	<u>540,275</u>	<u>555,274</u>	<u>632,560</u>	<u>684,380</u>	
6211	Communications	1,775	5,794	1,200	1,200	
6221	Training & Transportation	4,103	5,390	20,000	20,000	
6251	Other Agency Services	3,019	3,738	5,000	5,000	
6281	M&R Machinery & Equipment	491	539	3,080	3,080	
6291	Other Contractual Services	0	17,713	453,780	453,780	
	SUBTOTAL CONTRACTUAL	<u>9,389</u>	<u>33,173</u>	<u>483,060</u>	<u>483,060</u>	
6391	Operating Materials & Supplies	9,811	6,496	20,000	20,000	
	SUBTOTAL COMMODITIES	<u>9,811</u>	<u>6,496</u>	<u>20,000</u>	<u>20,000</u>	
6521	Insurance	13,506,148	14,764,984	16,104,280	17,432,810	
6522	Insurance Pass Thru (Medicare)	1,320,497	1,378,435	1,373,875	1,519,870	
6527	Benefit Payments-Wellness	540	3,979	10,000	10,000	
6537	Information Services Strategic Plan	227,945	227,945	227,945	227,945	
6571	Building & Site Rental	36,830	36,830	39,125	41,080	
6590	Indirect Operating Expenses	53,579	35,352	55,255	77,405	
	SUBTOTAL FIXED CHARGES	<u>15,145,538</u>	<u>16,447,524</u>	<u>17,810,480</u>	<u>19,309,110</u>	
6641	Machinery & Equipment	1,034	0	3,000	3,000	
6661	Computer Software	0	0	1,000	1,000	
	SUBTOTAL CAPITAL	<u>1,034</u>	<u>0</u>	<u>4,000</u>	<u>4,000</u>	
	TOTAL EXPENDITURES	<u>15,706,048</u>	<u>17,042,468</u>	<u>18,950,100</u>	<u>20,500,550</u>	

INTERNAL SERVICE FUNDS

PERSONNEL SERVICES		FUND 81			
Employee Group Benefits		Activity 177			
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
1830	Executive Director, Personnel Services	0.30		0.30	
0470	Benefits and Compensation Manager	0.90		0.90	
1540	Senior Personnel Analyst	0.75		0.75	
0770	Senior Personnel Technician	0.50		0.50	
7530	Senior Personnel Secretary	0.30		0.30	
7300	Senior Personnel Services Specialist	2.00		2.00	
7070	Personnel Services Specialist	0.40		0.40	
1250	Personnel Technician*	1.00		1.00	
9070	Senior Clerical Aide		1.00		1.00
9090	Clerk Typist II		1.00		1.00
	TOTAL	<u>6.15</u>	<u>2.00</u>	<u>6.15</u>	<u>2.00</u>
* Budgeted as Sr. Personnel Tech (Temp)					

INTERNAL SERVICE FUNDS

PERSONNEL SERVICES		PROGRAM		
Workers' Compensation		82-178		
Statement of Purpose				
<p><i>To minimize the number, cost, and effect of work-related injuries and illness.</i></p> <p>This program prevents and investigates employee injuries and illnesses; provides safety and health-related training to all employees; ensure a safe and healthful work environment while providing the best possible medical care for injured employees; promptly handles and settles claims; and administers a stable Workers' Compensation program.</p>				
Accomplishments in FY 05-06 & FY 06-07				
<ul style="list-style-type: none"> * Recovered \$908,685 in subrogation and excess insurance claims. * Reduced claim costs 16%. * Reduced new litigated claims by 30%. * Implemented in-house training program for Cal/OSHA compliance. * Implemented medical utilization review programs. * Implemented Valley Oak System IVOS software upgrade. 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Comply with state's electronic claim reporting requirements. * Comply with state's electronic claim payment processing requirements. * Comply with state's mandated claims staff training requirements. * Provide comprehensive ergonomic training program to reduce number of repetitive stress injuries and resulting costs. * Implement document imaging feature in Valley Oak System. * Develop departmental cost allocation program. 				
PERFORMANCE MEASURES	Actual	Actual	Estimate	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of new claims	371	374	340	340
% of outstanding litigated open claims	26	25	25	25
# of new litigated claims	33	23	30	30
# of environmental studies	2	3	4	3
# of hearing tests administered	219	219	225	225
# of Santa Ana Health & Safety Committee meetings	10	10	10	10
# of Driver Awareness classes	0	0	0	1
# of "Risky Business" publication	1	0	1	1
Efficiency				
Cost of claims in \$	\$5,169,948	\$4,625,091	\$5,250,000	\$5,250,000
Effectiveness				
% Reduction in preventable traffic collisions	0%	6%	2%	2%

INTERNAL SERVICE FUNDS

PERSONNEL SERVICES					FUND	82
Workers' Compensation					Activity	178
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
<u>REVENUES</u>						
5010-1111	Other Revenues-Bank Recon	45,057	0	0	0	
5551	Charges to Departments	7,178,737	7,738,095	8,099,565	9,247,565	
5621	Expense Reimbursement	429,294	479,391	125,000	400,000	
5812	Earnings on Investments	224,722	328,323	212,260	419,000	
	TOTAL REVENUES	<u>7,877,810</u>	<u>8,545,810</u>	<u>8,436,825</u>	<u>10,066,565</u>	
<u>EXPENDITURES</u>						
6111	Salaries & Wages-Regular	502,842	539,916	595,125	710,785	
6131	Salaries & Wages-Temporary	11,724	16,901	0	14,750	
6141	Salaries & Wages-Overtime	1,081	790	10,000	10,000	
6151	Retirement Plan	4,991	41,134	48,885	58,935	
6161	Medicare Insurance	6,347	6,808	7,515	9,350	
6171	Employees Insurance	45,768	56,238	58,760	76,580	
6172	Retiree Health Insurance	2,256	4,389	4,960	7,105	
6181	Compensation Insurance	6,517	6,962	7,725	9,575	
6191	Other Personnel Services	299,376	343,506	425,000	475,000	
	SUBTOTAL PERSONNEL	<u>880,902</u>	<u>1,016,646</u>	<u>1,157,970</u>	<u>1,372,080</u>	
6211	Communications	5,698	6,160	5,300	6,900	
6221	Training & Transportation	7,783	5,028	21,400	23,500	
6251	Other Agency Services	114,422	95,010	150,000	150,000	
6281	M&R Machinery & Equipment	1,989	1,500	2,000	2,000	
6291	Other Contractual Services	125,845	165,094	203,500	175,000	
	SUBTOTAL CONTRACTUAL	<u>255,737</u>	<u>272,791</u>	<u>382,200</u>	<u>357,400</u>	
6391	Operating Materials & Supplies	19,968	18,680	21,000	23,000	
	SUBTOTAL COMMODITIES	<u>19,968</u>	<u>18,680</u>	<u>21,000</u>	<u>23,000</u>	
6511	Equipment Rental City	4,395	5,000	5,955	6,255	
6521	Insurance (Risk Management)	838,945	256,643	625,000	625,000	
6522	Insurance Passthrough's	0	389,684	0	0	
6525	Benefits Payments	5,353,178	4,625,091	5,250,000	5,250,000	
6537	Information Services Strategic Plan	118,995	118,995	118,995	118,995	
6571	Building & Site Rental	33,000	36,000	38,245	40,155	
6590	Indirect Operating Expenses	63,533	47,011	69,345	109,520	
6591	Depreciation Expense	0	2,551	0	0	
	SUBTOTAL FIXED CHARGES	<u>6,412,046</u>	<u>5,480,975</u>	<u>6,107,540</u>	<u>6,149,925</u>	
6641	Machinery & Equipment	17,378	144	10,000	10,000	
6651	Books, Records & Video	2,059	5,517	10,000	10,000	
6661	Computer Software	302	0	5,000	5,000	
	SUBTOTAL CAPITAL	<u>19,738</u>	<u>5,661</u>	<u>25,000</u>	<u>25,000</u>	
6800	Transfer to Fund 11	1,648,115	0	0	0	
	SUBTOTAL TRANSFERS	<u>1,648,115</u>	<u>0</u>	<u>0</u>	<u>0</u>	
6913	Reserve for Claims	0	0	0	20,602,860	
	SUBTOTAL MISCELLANEOUS	<u>0</u>	<u>0</u>	<u>0</u>	<u>20,602,860</u>	
	TOTAL EXPENDITURES	<u>9,236,506</u>	<u>6,794,753</u>	<u>7,693,710</u>	<u>28,530,265</u>	

INTERNAL SERVICE FUNDS

PERSONNEL SERVICES		FUND 82			
Workers' Compensation		Activity 178			
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
1830	Executive Director, Personnel Services	0.15		0.15	
1750	Risk Manager	0.50		0.50	
2690	Loss Control Analyst	0.50		0.50	
0700	Personnel Secretary	0.50		0.50	
7550	Workers' Comp. Administrator	1.00		1.00	
7540	Senior Workers' Comp. Claims Examiner	2.00		3.00	
7570	Workers' Comp. Claims Examiner	1.00		0.00	
7510	Senior Workers' Comp. Claims Assistant	1.00		1.00	
7390	Executive Secretary	0.15		0.15	
7070	Personnel Services Specialist	1.00		1.00	
	Loss Control Office Assitant		0.00		0.50
	TOTAL	<u>7.80</u>	<u>0.00</u>	<u>7.80</u>	<u>0.50</u>

INTERNAL SERVICE FUNDS

PERSONNEL SERVICES Quality & Management Training	PROGRAM 88-141			
Statement of Purpose				
<p><i>To provide employee training and services which continue to support the effectiveness of the organization through quality management and Total Quality Service techniques.</i></p> <p>This program provides management training, continuous improvement training, general training, and support services.</p>				
Accomplishments in FY 05-06 and 06-07				
<ul style="list-style-type: none"> * Conducted two awareness trainings and one team training for new and continuing employees. * Conducted supervisory training in all agencies. * Provided training, consulting and facilitation for agencies with natural work teams. * Public Business Management (PBM) curriculum reviewed and modifications recommended. * Provided Sexual Harassment Prevention training for newly promoted managers, supervisors and leads per AB 1825. * Completed succession planning analysis of executive and division management levels. * Developed training needs/succession planning survey instrument. 				
Action Plan for FY 2007-08				
<p>Quality Training Program has been transferred into the Personnel Services General Fund account 011-141.</p>				
PERFORMANCE MEASURES	Actual	Actual	Estimate	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of employees trained in Quality Methods/Tools	200	150	150	N/A
# of Active Continuous Improvement Teams	85	85	80	N/A
# of employees in the Public Business Academy	100	50	0	N/A
# of General Training classes offered	35	40	40	N/A
Efficiency				
% of Managers/Supervisors trained in Management Academy	85%	85%	85%	N/A

INTERNAL SERVICE FUNDS

PERSONNEL SERVICES					FUND	88
Quality & Management Training					Activity	141
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08*	
<u>REVENUES</u>						
5499	Training & Registration Fees	0	0	15,000	0	0
5551	Charges to Departments	263,876	261,275	294,330	0	0
5812	Earnings on Investments	1,398	4,137	1,370	0	0
	TOTAL REVENUES	<u>265,274</u>	<u>265,412</u>	<u>310,700</u>	<u>0</u>	<u>0</u>
<u>EXPENDITURES</u>						
6111	Salaries & Wages-Regular	160,596	109,241	115,935	0	0
6131	Salaries & Wages-Temporary	31,271	18,169	34,130	0	0
6141	Salaries & Wages-Overtime	0	0	500	0	0
6151	Retirement Plan	1,561	8,614	10,805	0	0
6161	Medicare Insurance	2,736	1,827	2,175	0	0
6171	Employees Insurance	11,315	4,971	4,895	0	0
6172	Retiree Health Insurance	874	1,126	960	0	0
6181	Compensation Insurance	2,169	1,494	1,790	0	0
6191	Other Personnel Services	0	0	0	0	0
	SUBTOTAL PERSONNEL	<u>210,521</u>	<u>145,443</u>	<u>171,190</u>	<u>0</u>	<u>0</u>
6211	Communications	375	1,522	720	0	0
6221	Training & Transportation	4,538	0	7,100	0	0
6251	Other Agency Services	0	0	215	0	0
6291	Other Contractual Services	6,753	3,017	70,000	0	0
	SUBTOTAL CONTRACTUAL	<u>11,667</u>	<u>4,539</u>	<u>78,035</u>	<u>0</u>	<u>0</u>
6391	Operating Materials & Supplies	19,140	21,250	32,535	0	0
	SUBTOTAL COMMODITIES	<u>19,140</u>	<u>21,250</u>	<u>32,535</u>	<u>0</u>	<u>0</u>
6537	Information Services Strategic Plan	5,575	5,575	5,575	0	0
6571	Building & Site Rental	5,750	5,750	6,110	0	0
6590	Indirect Operating Expenses	23,534	11,116	17,255	0	0
	SUBTOTAL FIXED CHARGES	<u>34,859</u>	<u>22,442</u>	<u>28,940</u>	<u>0</u>	<u>0</u>
	TOTAL EXPENDITURES	<u>276,187</u>	<u>193,674</u>	<u>310,700</u>	<u>0</u>	<u>0</u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	
1835	Assistant Director of Personnel Services	0.12				
1280	Training Coordinator	1.00				
1540	Senior Personnel Analyst	0.12				
7330	Senior Office Assistant (PT)		1.00			
0810	Senior Administrative Intern (PT)		1.00			
	TOTAL	<u>1.24</u>	<u>2.00</u>	<u>0.00</u>	<u>0.00</u>	
*Note: Quality Training Fund was transferred into the Personnel Services General Fund account 011-141.						

**INTERNAL SERVICE FUNDS
RESOURCE SUMMARY
PUBLIC WORKS AGENCY**

ACTIVITIES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
REVENUES				
Engineering Services				
5335 Engineering Cost Allocation	10,000	10,000	10,000	10,000
5551 Charges to Projects	5,517,280	7,140,464	7,084,810	8,179,750
5577 Engineering Service Charge	121,821	151,613	120,000	120,000
5621 Expense Reimbursement	7,387	10,154	5,500	15,000
5812 Earnings on Investments	0	19,910	5,000	5,000
5920 Sewer Construction Permits	11,412	9,364	12,000	12,000
5921 Street Construction Permits	333,044	388,301	0	0
5922 Parking Permit	0	43,953	50,000	40,000
5977 Abandonment Processing	6,901	1,534	5,000	3,000
SUBTOTAL REVENUES	6,007,845	7,775,293	7,292,310	8,384,750
Administrative Services				
5010 -1111 Engineering Cost Allocation	10,459	0	0	0
5551 Charges to Departments	3,201,945	3,327,705	3,044,575	4,412,760
5621 Expense Reimbursement	66	18	0	0
5812 Earnings on Investments	33,336	61,757	45,000	60,000
SUBTOTAL REVENUES	3,245,806	3,389,480	3,089,575	4,472,760
TOTAL REVENUES	9,253,651	11,164,773	10,381,885	12,857,510
EXPENDITURES				
Engineering Services				
86-613 Transportation	557,788	478,188	517,049	742,225
86-621 Traffic Engineering	1,643,298	1,688,137	2,067,185	2,694,630
86-651 Construction Engineering	1,986,755	2,001,232	2,275,460	2,759,390
86-653 Design Engineering	1,115,868	1,207,409	1,574,175	2,214,170
SUBTOTAL	5,303,709	5,374,966	6,433,869	8,410,415
Administrative Services				
101-601 Administration	2,880,598	3,416,883	3,721,635	3,801,720
101-611 Development Engineering	892,812	1,027,856	1,100,780	1,278,775
SUBTOTAL	3,773,410	4,444,739	4,822,415	5,080,495
TOTAL	9,077,119	9,819,705	11,256,284	13,490,910
OPERATING EXPENSE				
6100 Personnel	6,881,963	7,188,883	8,369,735	9,471,880
6200 Contractual	1,015,740	523,767	1,375,695	1,357,460
6300 Commodities	101,937	109,843	115,785	121,200
6500 Fixed Charges	959,137	974,315	1,128,090	2,349,985
6600 Capital	5,674	27,096	245,650	172,410
6700 Debt Service	91,339	(144,955)	0	17,975
6800 Inter-Fund Transfer	0	1,140,756	0	0
6900 Reserve	21,329	0	21,329	0
TOTAL	9,077,119	9,819,705	11,256,284	13,490,910

**INTERNAL SERVICE FUNDS
RESOURCE SUMMARY**

PUBLIC WORKS AGENCY

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
0190	Admin. & Enterprises Services Manager	1.00		1.00	
2100	Assistant Engineer II	16.50		16.50	
2080	Assistant Engineer- Transportation (T)	1.00		1.00	
	Assistant Traffic Operations Engineer	0.00		1.00	
	City Engineer	1.00		1.00	
2240	Construction Inspector I	3.00		3.00	
0300	Construction Inspector II	2.00		2.00	
1850	Contracts Administrator	1.00		1.00	
	Deputy City Engineer	0.55		0.55	
2020	Engineering Drafting Technician II	2.00		2.00	
2170	Executive Director, Public Works Agency	1.00		1.00	
7390	Executive Secretary	1.00		1.00	
2190	GIS Administrator	1.00		1.00	
0780	Lead Accounting Assistant	1.00		1.00	
1200	Management Aide	1.00		1.00	
0020	Micro System Technician	1.00		1.00	
0390	Office Supervisor	1.00		1.00	
2129	Principal Civil Engineer	1.75		1.75	
6140	Projects Manager	1.00		1.00	
4519	Public Works Dispatcher	1.00		1.00	
1910	Records Management Specialist (T)	1.00		1.00	
7430	Records Specialist	1.00		1.00	
7270	Secretary	1.00		1.00	
7280	Senior Accounting Assistant	3.00		3.00	
1600	Senior Assistant Engineer	0.50		0.50	
2131	Senior Civil Engineer	9.30		9.30	
2110	Senior Engineer	2.00		2.00	
2040	Senior Land Surveyor	1.00		1.00	
0150	Senior Management Analyst	1.00		1.00	
7330	Senior Office Assistant	3.00		5.00	
0436	Street Maintenance Supervisor	1.00		1.00	
0428	Street Lighting Maintenance Worker	1.00		1.00	
2070	Survey Party Chief	2.00		2.00	
2060	Survey Party Technician II	2.00		2.00	
1060	Systems Technician	1.00		1.00	
1290	Senior Transportation Analyst	2.00		2.00	
1080	Transportation Manager	1.00		1.00	
9130	Engineering Intern (PT)		25.00		25.00
9505	Permit Parking Aide (P/T)		2.00		2.00
	Right-of-Way Technician (P/T)		1.00		1.00
7330	Senior Office Assistant (CS/PT)		4.00		2.00
		-----	-----	-----	-----
		71.60	32.00	74.60	30.00
		=====	=====	=====	=====

INTERNAL SERVICE FUNDS

PUBLIC WORKS ENGINEERING SERVICES	PROGRAM			
Transportation	86-613			
Statement of Purpose				
<p><i>To be responsive to local, regional and state transportation issues, including identifying and securing outside funding sources.</i></p> <p>Transportation identifies and responds to transportation issues of primary concern to the City and pursues grant funding for capital projects. Transportation also oversees the development of the General Plan Circulation Element, traffic impacts associated with development projects, General Plan amendments, and administers the City Transportation Demand Management Program.</p>				
Accomplishments in FY 05-06 & 06-07				
<ul style="list-style-type: none"> * Completed environmental certification for the Alton Overcrossing Project. * Secured funding for the SR-55/MacArthur Landscaping Project and completed 60% of final design. * Provided staff support for the Measure M Reauthorization Super Committee. * Reviewed major developments traffic impacts and identified traffic mitigation requirements including the Renaissance Specific Plan and Metro East Mixed Use Overlay Zone. * Reviewed traffic impacts and environmental documents for development in adjacent jurisdictions. * Completed City-wide speed limit report. * Provided administrative and technical support for the Santa Ana/Orange and Santa Ana/Tustin TSIA's. * Completed environmental certification for the Art Panels Project at the Santa Ana Regional Transportation Center. * Participated and represented the City's interests in the: <ul style="list-style-type: none"> - California High Speed Rail and LOSSAN Corridor Studies. - Design and construction phases of the Pedestrian Bridge & Second Platform Project at the SARTC. - Metrolink Second Main Track Project. - SR-22 Aesthetic Theme & Concept Plan and implementation. - I-405 MIS Study. - Central Orange County Corridor Study and the Riverside - Orange County Corridor MIS Study. 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Maintain a leadership role in the regional transportation issues affecting the City. * Represent the City's interest in the CCC Study/MIS, construction of the SR-22 Aesthetics and the Second Main Track Project. * Continue to work cooperatively with Planning and Building Agency to facilitate development /traffic related projects. * Continue to represent the City's interest regarding the LOSSAN Corridor, Quiet Zones, High Speed Rail, MagLev, etc. * Provide administrative and technical support for the Santa Ana/Orange and Santa Ana/Tustin TSIA's. * Continue to monitor and brief the Mayor regarding OCTA Board and Committee items of interest to the City. * Continue to function as the lead for the Metrolink Extension Studies and OCTA BRT along Bristol, Harbor & 17th Streets. * Complete final design and construct the SR-55/MacArthur Landscaping improvements. * Continue pursuit of external funding sources for major capital improvement projects. * Continue to function as the lead agency for Growth Management Area (GMA #7) and in securing GMA 2, 3, 7 & 8 funding. * Assess traffic impacts for development projects and oversee the development of the City General Plan Circulation Element. * Prepare City-wide Accident -Safety study and prepare the City-wide traffic data base. * Commence design and develop a funding strategy for the Alton Overcrossing Project at State Route 55. 				
PERFORMANCE MEASURES	Actual	Actual	Actual	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Levels				
# of grant applications	8	3	5	5
# of environmental documents	6	5	15	5
# of traffic studies prepared	10	5	10	5
# of traffic studies reviewed	15	20	25	15
# of development projects reviewed	N/A	N/A	40	30
Effectiveness				
% grant applications prepared	100	100	100	100
% environmental documents reviewed	100	100	300	100
% traffic studies prepared	100	100	200	100
% traffic studies reviewed	100	100	125	100
% development projects reviewed	N/A	N/A	100	100

INTERNAL SERVICE FUNDS

PUBLIC WORKS ENGINEERING SERVICES					FUND	86
Transportation					Activity	613
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	346,310	282,611	286,430	329,925	
6131	Salaries & Wages-Temporary	15,918	13,146	15,605	16,280	
6141	Salaries & Wages-Overtime	2,500	3,029	2,000	2,000	
6151	Retirement Plan	3,128	22,326	23,690	27,140	
6161	Medicare Insurance	5,192	3,204	4,310	4,925	
6171	Employees Insurance	18,850	15,407	11,375	22,040	
6172	Retirees Insurance	2,301	2,149	2,215	3,235	
6181	Compensation Insurance	4,461	4,377	8,355	10,055	
	SUBTOTAL PERSONNEL	398,660	346,249	353,980	415,600	
6211	Communications	2,113	1,963	3,000	3,000	
6221	Training & Transportation	423	998	3,000	3,000	
6251	Other Agency Services	747	995	2,500	2,500	
6281	M & R Machinery & Equipment	52	35	2,000	2,000	
6291	Other Contractual Services	1,187	1,033	1,865	1,865	
6294	Lease Payments	23,090	0	23,150	23,185	
	SUBTOTAL CONTRACTUAL	27,612	5,024	35,515	35,550	
6391	Operating Materials & Supplies	8,657	4,514	5,040	5,390	
	SUBTOTAL COMMODITIES	8,657	4,514	5,040	5,390	
6511	Equipment Rental, City	3,671	3,670	3,920	6,515	
6521	Insurance (Risk Management)	36,045	38,210	40,505	42,935	
6571	Building & Site Rental	37,435	37,435	39,765	41,950	
6590	Indirect Operating Expenses	17,454	13,134	16,995	21,900	
6591	Depreciation	21,329	0	0	0	
	SUBTOTAL FIXED CHARGES	115,934	92,449	101,185	113,300	
6771	Capitalized Lease Obligations	6,925	(30,510)	0	0	
	SUBTOTAL DEBT SERVICE	6,925	(30,510)	0	0	
6800	Capitalized Lease Obligations	0	60,462	0	0	
	SUBTOTAL DEBT SERVICE	0	60,462	0	0	
	TOTAL OPERATING	557,788	478,188	495,720	569,840	
6595	Interfund Transfer to Fund 101	160,000	0	178,175	172,385	

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
	City Engineer	0.15		0.15	
32	Engineering Services Manager	0.00		0.00	
108	Transportation Manager	0.40		0.40	
129	Senior Transportation Analyst	2.00		2.00	
913	Engineering Intern (PT)		1.00		1.00
	TOTAL	2.55	1.00	2.55	1.00

INTERNAL SERVICE FUNDS

PUBLIC WORKS ENGINEERING SERVICES		PROGRAM		
Traffic Engineering		86-621		
Statement of Purpose				
<p><i>To facilitate the safe and efficient movement of vehicular and pedestrian traffic on City streets and arterials.</i></p> <p>This program provides for the design of street channelization plans, new signal and signal modification plans, enhanced operation of the City-wide traffic signal network and the Advanced Traffic Management System (ATMS). This section also investigates and responds to citizen requests and complaints, develops and implements neighborhood traffic, parking, and speed hump plans; prepares and submits federal and state grants for traffic engineering projects, including ATMS elements, and priority control systems for emergency vehicles; designs parking facilities; reviews environmental impact reports as they relate to traffic impacts and site access for major developments; manages the Integrated Traveler Information Sharing System (ITIS); and assists in claims management.</p>				
Accomplishments in FY 05-06 & 06-07				
<ul style="list-style-type: none"> * Completed design and construction of 28 traffic signals/interconnect projects. * Investigated and responded to over 1200 Council and citizen requests regarding traffic safety. * Implemented or renewed permit parking in 27 permit parking districts. * Implemented 28 speed humps on 6 residential streets. * Completed Westminster/17th, McFadden, MacArthur, Edinger, Harbor and Segerstrom Traffic Management Projects. * Completed 17 channelization plans in-house for arterials and neighborhood streets. * Acquired state and federal funds for traffic engineering improvements. * Completed City-wide collision data report. * Completed Civic Center Directional Signage Project on Main Street (Phase II). * Processed 120 special license applications. 				
Action Plan for FY 2007-2008				
<ul style="list-style-type: none"> * Continue to provide technical support for BRT projects. * Evaluate speed hump requests and implement approved speed hump projects. * Prepare grant applications for traffic engineering projects and implement grant and City funded projects. * Implement traffic signals and school signs to enhance pedestrian safety for elementary schools. * Complete channelization and signal design (PS&E) and Capital Improvement Program for FY 07-08. * Implement permit parking program block by block through a petition process in new and existing districts. * Evaluate neighborhood traffic plan requests and implement approved plans. * Complete Downtown Adaptive Signal System. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of citizen, Council and Police requests processed	774	720	485	600
# of parking permits issued / # of districts	3,600 (26)	3,800(27)	4,000(27)	4,000(27)
# of traffic signals/stripping/traffic control plan sets reviewed (average days to check)	80 (9)	97(9)	95(9)	95(9)
Efficiency				
Average # of days to process citizen requests	63	55	50	50
% of projects designed using CAD/Micro station	100	100	100	100

INTERNAL SERVICE FUNDS

PUBLIC WORKS ENGINEERING SERVICES		FUND 86			
Traffic Engineering		Activity 621			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	876,840	884,971	1,052,120	1,292,200
6131	Salaries & Wages-Temporary	173,249	165,761	194,510	202,680
6141	Salaries & Wages-Overtime	18,831	19,111	21,000	21,000
6151	Retirement Plan	8,057	66,153	92,600	112,400
6161	Medicare Insurance	11,796	12,855	15,600	19,060
6171	Employees Insurance	85,193	85,439	93,130	102,820
6172	Retirees Insurance	6,049	6,054	7,670	12,800
6181	Compensation Insurance	16,839	16,734	34,755	43,880
	SUBTOTAL PERSONNEL	1,196,854	1,257,078	1,511,385	1,806,840
6211	Communications	56,905	49,729	70,000	50,000
6221	Training & Transportation	2,890	7,055	5,750	8,000
6251	Other Agency Services	1,618	2,254	11,500	12,000
6281	M&R Machinery & Equipment	4,498	1,276	11,895	16,895
6291	Other Contractual Services	44,605	25,094	46,025	46,190
6294	Lease Payments	60,050	0	60,095	60,180
	SUBTOTAL CONTRACTUAL	170,566	85,408	205,265	193,265
6391	Operating Materials & Supplies	27,273	41,424	22,380	22,480
	SUBTOTAL COMMODITIES	27,273	41,424	22,380	22,480
6511	Equipment Rental, City	32,181	28,190	44,370	55,430
6521	Insurance (Risk Management)	72,515	76,870	81,480	86,370
6571	Building & Site Rental	73,845	73,845	78,445	82,760
6590	Indirect Operating Expenses	52,089	47,010	70,860	95,350
	SUBTOTAL FIXED CHARGES	230,630	225,915	275,155	319,910
6641	Machinery & Equipment	0	0	48,000	13,350
6661	Computer Software	0	450	5,000	33,500
	SUBTOTAL CAPITAL	0	450	53,000	46,850
6771	Capitalized Lease Obligations	17,975	(55,870)	17,975	17,975
	SUBTOTAL DEBT SERVICE	17,975	(55,870)	17,975	17,975
	TOTAL	1,643,298	1,554,405	2,085,160	2,407,320
6595	Interfund Transfer to fund 101	275,000	0	296,960	287,310
6800	Transfer to General Fund	0	133,732	17,975	0
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
	City Engineer	0.25		0.25	
	Transportation Manager	0.60		0.60	
215	City Traffic Engineer	0.00		0.00	
208	Assistant Engineer- Transportation (T)	1.00		1.00	
210	Assistant Engineer II	6.00		6.00	
	Assistant Traffic Operations Engineer	0.00		1.00	
213	Senior Civil Engineer	3.75		3.75	
436	Street Maintenance Supervisor	0.50		0.50	
9505	Permit Parking Aide		2.00		2.00
913	Engineering Intern (PT)		10.00		10.00
	TOTAL	12.10	12.00	13.10	12.00

INTERNAL SERVICE FUNDS

PUBLIC WORKS ENGINEERING SERVICES Construction Engineering	PROGRAM 86-651																																																																
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 40%; padding: 2px;">Statement of Purpose</th> <td style="padding: 5px;"> <p><i>To provide competent state-of-the-art contract administration, construction inspection, and surveying services in order to assure timely delivery of high quality infrastructure projects.</i></p> <p>This section monitors public works and related construction contracts for the Capital Improvement Program and provides field inspection and surveying services. Field inspection includes all work done in the public right-of-way whether done by permit or City contract. Surveying includes maintenance of City benchmark/monument system and construction staking.</p> </td> </tr> </table>		Statement of Purpose	<p><i>To provide competent state-of-the-art contract administration, construction inspection, and surveying services in order to assure timely delivery of high quality infrastructure projects.</i></p> <p>This section monitors public works and related construction contracts for the Capital Improvement Program and provides field inspection and surveying services. Field inspection includes all work done in the public right-of-way whether done by permit or City contract. Surveying includes maintenance of City benchmark/monument system and construction staking.</p>																																																														
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INTERNAL SERVICE FUNDS

PUBLIC WORKS ENGINEERING SERVICES		FUND 86			
Construction Engineering		Activity 651			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	1,250,254	1,199,051	1,336,050	1,475,420
6131	Salaries & Wages-Temporary	51,330	50,087	88,145	93,040
6141	Salaries & Wages-Overtime	27,794	25,423	75,000	80,000
6151	Retirement Plan	11,937	93,729	111,160	122,185
6161	Medicare Insurance	16,260	15,420	17,505	19,365
6171	Employees Insurance	141,842	140,941	133,755	158,320
6172	Retirees Insurance	9,069	8,307	9,755	14,480
6181	Compensation Insurance	62,568	60,449	39,450	45,610
6191	Other Personnel Services	410	594	2,500	2,500
	SUBTOTAL PERSONNEL	1,571,464	1,594,001	1,813,320	2,010,920
6211	Communications	27,080	23,139	35,800	35,000
6221	Training & Transportation	1,153	764	4,570	6,170
6241	Janitorial & Housekeeping	0	0	500	200
6251	Other Agency Services	1,928	2,809	3,900	3,800
6281	M&R Machinery & Equipment	104	1,109	4,490	95
6291	Other Contractual Services	30,306	12,996	17,540	18,185
6294	Lease Payments	62,336	0	62,340	62,430
	SUBTOTAL CONTRACTUAL	122,907	40,817	129,140	125,880
6311	Office Supplies	35	122	0	0
6391	Operating Materials & Supplies	10,567	199	22,515	30,320
	SUBTOTAL COMMODITIES	10,602	321	22,515	30,320
6511	Equipment Rental, City	67,163	17,844	72,900	77,115
6521	Insurance (Risk Management)	80,323	67,165	98,455	104,360
6571	Building & Site Rental	51,140	92,880	54,325	57,315
6590	Indirect Operating Expenses	64,511	51,140	83,805	18,570
	SUBTOTAL FIXED CHARGES	263,137	229,029	309,485	257,360
6641	Machinery & Equipment	0	0	0	45,000
6651	Books, Records & Video	0	0	1,000	0
6661	Computer Software	0	0	0	2,600
	SUBTOTAL CAPITAL	0	0	1,000	47,600
6771	Capitalized Lease Obligations	18,645	(32,495)	0	0
	SUBTOTAL DEBT SERVICE	18,645	(32,495)	0	0
	TOTAL	1,986,755	1,831,673	2,275,460	2,472,080
6595	Interfund Transfer to Fund 101	275,000	56,254	296,960	287,310
6800	Transfer to General Fund	0	113,305	0	0
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
	City Engineer	0.25		0.25	
212	Principal Civil Engineer	1.00		1.00	
213	Senior Civil Engineer	2.00		2.00	
210	Assistant Engineer II	2.00		2.00	
30	Construction Inspector II	2.00		2.00	
224	Construction Inspector I	3.00		3.00	
204	Senior Land Surveyor	1.00		1.00	
206	Survey Party Technician II	2.00		2.00	
207	Survey Party Chief	2.00		2.00	
913	Engineering Intern (PT)		6.00		6.00
	TOTAL	15.25	6.00	15.25	6.00

INTERNAL SERVICE FUNDS

PUBLIC WORKS ENGINEERING SERVICES		PROGRAM		
Design Engineering		86-653		
Statement of Purpose				
<p><i>To provide quality and timely professional civil engineering and architectural design services for the timely delivery of quality design plans to optimize stewardship of taxpayer's investment, health, and safety.</i></p> <p>In addition to design engineering services, this section is also responsible for providing quality right-of-way engineering services for City properties and projects.</p>				
Accomplishments in FY 05-06 & 06-07				
<ul style="list-style-type: none"> * Completed design plans for Bristol between McFadden & Pine. Completed R/W acquisition of 80% of properties. * Completed construction of Storm Drain Pine & McFadden. * Completed relocation effort for 30% of properties between Pine & McFadden * Completed design and initiated construction of Fl Bridge Retrofit. * Completed design projects in the 05/06 & 06/07 Capital Improvement Program. * Processed all AHRP projects to Caltrans to obtain funding allocation for construction and initiated construction. * Issued RFP for Project Study Report/Plans, specifications and estimates for MacArthur at SR-55 Ramps and coordinated the cooperative agreement with Caltrans. * Coordinated the Alton Overcrossing with City of Irvine and issued RFP for Design. 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Complete R/W 100% acquisition and 80% relocation for Bristol Street properties from Pine to McFadden. * Award construction contract for all AHRP projects according to the schedule. * Complete construction of Bristol Street from Pine to Third. * Coordinate design of Alton Overcrossing at SR-55 with Caltrans, Irvine & OCTA. * Complete design of CIP projects according to the schedule. * Prepare 08/09 CIP and coordinate projects with other City agencies. * Ensure eligibility for Grant funding with OCTA and other outside agencies. * Provide training and support for the newly hired staff to ensure efficiency and effectiveness. * Prepare a strategy for reducing Local Streets deferred maintenance and funding to support that. 				
PERFORMANCE MEASURES	Actual FY 04-05	Actual FY 05-06	Estimated FY 06-07	Objective FY 07-08
Service Level				
% of projects with design engineering and bid preparation done by City personnel	80	75	55	30
% of projects with design engineering and bid preparation done by consultant	20	25	30	70
# of projects prepared for other agencies	15	25	20	40
# of grant applications prepared	90	35	20	30
Efficiency				
% of project designs using CAD	100	100	100	100
Effectiveness				
Average % of projects completed within schedule	95	95	95	95
Measure M certification maintained	Yes	Yes	Yes	Yes
Congestion management plan certification maintained	Yes	Yes	Yes	Yes

INTERNAL SERVICE FUNDS

PUBLIC WORKS ENGINEERING SERVICES					FUND	86
Design Engineering					Activity	653
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	704,605	734,906	958,985	1,128,770	
6131	Salaries & Wages-Temporary	51,493	53,074	90,450	94,130	
6141	Salaries & Wages-Overtime	2,289	2,566	0	0	
6151	Retirement Plan	6,753	57,428	81,255	94,890	
6161	Medicare Insurance	8,292	9,461	12,285	14,430	
6171	Employees Insurance	70,642	69,675	79,025	94,440	
6172	Retiree Insurance	4,911	5,155	6,965	11,155	
6181	Compensation Insurance	13,480	13,626	32,985	39,905	
	SUBTOTAL PERSONNEL	862,465	945,891	1,261,950	1,477,720	
6211	Communications	15,448	16,244	15,000	15,000	
6221	Training & Transportation	885	4,506	12,500	13,500	
6251	Other Agency Services	2,111	1,600	3,470	3,470	
6281	M&R Machinery & Equipment	104	3,553	595	1,095	
6291	Other Contractual Services	8,316	4,264	10,720	10,750	
6294	Lease Payments	59,735	0	59,710	59,800	
	SUBTOTAL CONTRACTUAL	86,599	30,167	101,995	103,615	
6391	Operating Materials & Supplies	11,849	24,275	16,515	17,720	
	SUBTOTAL COMMODITIES	11,849	24,275	16,515	17,720	
6511	Equipment Rental, City	11,525	11,525	12,280	17,525	
6521	Insurance (Risk Management)	44,407	39,330	41,690	44,190	
6571	Building & Site Rental	43,940	43,940	46,680	49,245	
6590	Indirect Operating Expenses	37,039	34,849	58,665	76,920	
	SUBTOTAL FIXED CHARGES	136,911	129,644	159,315	187,880	
6641	Machinery & Equipment	0	0	29,000	20,000	
6651	Books, Records & Video	184	0	0	0	
6661	Computer Software	0	0	5,400	5,000	
	SUBTOTAL CAPITAL	184	0	34,400	25,000	
6771	Capitalized Lease Obligations	17,860	(26,080)	0	0	
	SUBTOTAL DEBT SERVICE	17,860	(26,080)	0	0	
	TOTAL	1,115,868	1,103,897	1,574,175	1,811,935	
6595	Interfund Transfer to Fund 101	365,000	0	415,745	402,235	
6800	Transfer to General Fund	0	103,512	0	0	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	
	City Engineer	0.15		0.15		
	Deputy City Engineer	0.55		0.55		
213	Senior Civil Engineer	3.00		3.00		
120	Management Aide	1.00		1.00		
211	Senior Engineer	1.00		1.00		
210	Assistant Engineer II	4.00		4.00		
202	Engineering Drafting Technician II	2.00		2.00		
436	Street Maintenance Supervisor	0.50		0.50		
913	Engineering Intern (PT)		6.00		6.00	
	TOTAL	12.20	6.00	12.20	6.00	

INTERNAL SERVICE FUNDS

PUBLIC WORKS ADMINISTRATIVE SERVICES	PROGRAM
Administration	101-601
Statement of Purpose	
<p><i>To provide Public Works staff with the support, resources and environment needed to operate effectively, efficiently, and proactively in the delivery of services to internal/external customers.</i></p> <p>This program provides overall management and logistical support to the Public Works Agency. Included are the Office of the Executive Director and the Administrative Services Division.</p>	
FY 06-07 Top Agency Objectives	
<ul style="list-style-type: none"> * Developed a strategy for increased funding for local neighborhood streets. * Partnered with OCTA for renewal of Measure M. * Enhanced water/sewer replacement program to provide a first-rate infrastructure. Provided for an annual budget rate structure for water and sewer capital improvement projects. * Moved forward with the Bristol Street Widening Project with OCTA's funding commitment. * Complied with NPDES requirements. * Monitored and evaluated FOG and NPDES enforcement strategies and modify as necessary. Ensured more of an involvement from Sanitation Inspectors with the Waste Discharge Requirements (WDR) related to FOG discharges (semi-annually). * Worked with Planning to amend the Circulation Element of the General Plan and to prepare Specific Plan/Zone Overlay plans for the North Main, First and Fourth Streets and Santa Ana Blvd areas. * Researched and identified more cost effective alternatives to sidewalk repair to minimize the City's liability. * Continued implementing GIS strategic Plan recommendations. * Hired consultant to assist in developing issues that are of concern to employees. Distributed and analyzed employee feedback on new employee survey. Addressed issues identified. 	
FY 07-08 Top Agency Objectives	
<ul style="list-style-type: none"> * Prepare comprehensive strategy to rebuild our neighborhood street system within the next 10 years <ul style="list-style-type: none"> - Explore pavement technologies to reduce construction and maintenance costs. - Develop a strategy for a ten-year local street rehabilitation program. - Evaluate the feasibility of bonding and other revenue options for funding. - Complete study by September 2007. - Include water & sewer. * Enhance the Sanitation Inspectors' involvement regarding Waste Discharge Requirements (WDR) and its FOG compliance. Expand FOG and NPDES enforcement with an additional Sanitation Inspector (Aug. 2007). * Work with other Orange County, city officials, the Board of Supervisors, and State Legislators to enable cities to share in County's gas tax and Proposition 42 revenues. * Continuously improve graffiti abatement efforts and incorporate new Graffiti Tracker tools. * Continue the phased widening of Bristol Street from Warer Avenue to 17th Street by 2013. <ul style="list-style-type: none"> - Move forward with the Bristol Street Widening between Pine and McFadden with OCTA's funding commitment. - Complete Plans, Specifications and Estimates by September 2007. - Complete right-of-way acquisition by January 2008. - Complete utility undergrounding by June 2008. - Award construction contract by June 2008. - Move forward with the Bristol widening between Pine and Third; award project contract by September 2007. * Continue to strengthen the Water/Sewer Enterprise to support a first-rate infrastructure. Intensify the annual budget rate structure for water and sewer capital improvement projects. * Continue implementing GIS strategic Plan recommendations. <ul style="list-style-type: none"> - Establish and enforce digital data submission standards to align developer submissions with quality, format and accuracy of GIS system. - Begin Phase II of document imaging project. - Develop data dictionary and metadata catalog to document to allow users to find data more easily, know when it was last updated, where data was originated and how it can be used. - Begin implementation on new projects identified in strategic plan and prioritized by the MIS Committee. * Continue focusing on succession planning. * Complete the Go Local Study and submit to OCTA by December 2007. * Conduct a study to revise the TSIA fees. 	

INTERNAL SERVICE FUNDS

PUBLIC WORKS ADMINISTRATIVE SERVICES		FUND 101			
Administration		Activity 601			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	1,335,317	1,275,767	1,500,475	1,693,795
6131	Salaries & Wages-Temporary	130,586	118,105	183,595	107,340
6141	Salaries & Wages-Overtime	8,628	1,758	4,000	4,000
6151	Retirement Plan	14,041	119,525	135,935	144,970
6161	Medicare Insurance	16,364	17,010	18,660	19,945
6171	Employees Insurance	177,730	184,745	180,405	211,695
6172	Retirees Insurance	9,250	10,526	12,420	16,660
6181	Compensation Insurance	26,381	29,270	37,170	41,920
6191	Other Personnel Services	350,018	373,809	391,600	393,545
	SUBTOTAL PERSONNEL	2,068,315	2,130,515	2,464,260	2,633,870
6211	Communications	27,767	28,196	28,000	28,000
6221	Training & Transportation	39,196	41,432	61,020	60,345
6251	Other Agency Services	1,728	1,234	3,700	3,000
6281	M & R Machinery & Equipment	86,769	60,573	83,800	5,285
6291	Other Contractual Services	340,016	215,393	594,500	670,615
6294	Lease Payments	75,812	0	75,810	75,920
	SUBTOTAL CONTRACTUAL	571,288	346,828	846,830	843,165
6391	Operating Materials & Supplies	37,396	31,039	39,795	35,000
	SUBTOTAL COMMODITIES	37,396	31,039	39,795	35,000
6511	Equipment Rental, City	28,107	28,110	30,960	31,640
6521	Insurance (Risk Management)	5,490	5,820	6,170	6,540
6571	Building & Site Rental	71,545	71,545	83,505	88,100
6590	Indirect Operating Expenses	72,887	68,174	94,365	113,545
6591	Depreciation	0	9,927	0	0
	SUBTOTAL FIXED CHARGES	178,029	183,576	215,000	239,825
6621	Building	0	0	1,500	1,500
6641	Machinery & Equipment	366	14,176	150,000	43,600
6661	Computer Software	2,530	12,470	4,250	4,760
	SUBTOTAL CAPITAL	2,896	26,646	155,750	49,860
6771	Capitalized Lease Obligations	22,674	0	0	0
	SUBTOTAL DEBT SERVICE	22,674	0	0	0
	TOTAL	2,880,598	2,718,604	3,721,635	3,801,720
6800	Transfers In from Fund 86	1,075,000	0	0	0
6800	Transfer to General Fund		698,279	0	0
6911	Reserve Appropriation	0	0	446,550	0

INTERNAL SERVICE FUNDS

PUBLIC WORKS ADMINISTRATIVE SERVICES		FUND 101			
Administration		Activity 601			
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
217	Executive Director, Public Works Agency	1.00		1.00	
19	Admin. & Enterprise Services Manager	1.00		1.00	
15	Senior Management Analyst	1.00		1.00	
219	GIS Administrator	1.00		1.00	
185	Contracts Administrator	1.00		1.00	
39	Office Supervisor	1.00		1.00	
106	Micro System Technician	1.00		1.00	
614	Projects Manager	1.00		1.00	
519	Public Works Dispatcher	1.00		1.00	
191	Records Management Specialist (T)	1.00		1.00	
743	Records Specialist	1.00		1.00	
727	Secretary	1.00		1.00	
708	Lead Accounting Assistant	1.00		1.00	
728	Senior Accounting Assistant	3.00		3.00	
733	Senior Office Assistant	3.00		5.00	
106	Systems Technician	1.00		1.00	
739	Executive Secretary	1.00		1.00	
428	Street Lighting Maintenance Worker	1.00		1.00	
733	Senior Office Assistant (CS/PT)		4.00		2.00
99	Right-of-Way Technician (P/T)		1.00		1.00
	TOTAL	22.00	5.00	24.00	3.00

INTERNAL SERVICE FUNDS

PUBLIC WORKS ADMINISTRATIVE SERVICES Development Engineering	PROGRAM 101-611																																																																															
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INTERNAL SERVICE FUNDS

PUBLIC WORKS ADMINISTRATIVE SERVICES		FUND 101			
Development Engineering		Activity 611			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	591,206	650,721	654,735	789,145
6131	Salaries & Wages-Temporary	13,901	24,788	29,280	29,375
6141	Salaries & Wages-Overtime	0	7,012	15,000	10,000
6151	Retirement Plan	5,550	51,216	54,135	64,850
6161	Medicare Insurance	7,017	7,621	7,580	9,020
6171	Employees Insurance	70,701	72,698	73,815	81,330
6172	Retirees Insurance	4,325	4,584	5,415	7,770
6181	Compensation Insurance	6,685	8,725	18,990	23,870
6191	Other Personnel Services	84,820	87,784	105,890	111,570
	SUBTOTAL PERSONNEL	784,205	915,149	964,840	1,126,930
6211	Communications	7,461	7,554	7,500	7,500
6221	Training & Transportation	388	1,177	3,000	2,500
6251	Other Agency Services	247	32	1,000	1,000
6281	M&R Machinery & Equipment	52	515	535	35
6291	Other Contractual Services	4,348	6,245	20,645	20,645
6294	Lease Payments	24,272	0	24,270	24,305
	SUBTOTAL CONTRACTUAL	36,768	15,523	56,950	55,985
6391	Operating Materials & Supplies	6,160	8,270	9,540	10,290
	SUBTOTAL COMMODITIES	6,160	8,270	9,540	10,290
6511	Equipment Rental, City	4,856	4,855	5,110	5,165
6521	Insurance (Risk Management)	21,155	22,420	23,765	25,190
6590	Indirect Operating Expenses	29,814	30,173	39,075	52,115
	SUBTOTAL FIXED CHARGES	55,825	57,448	67,950	82,470
6641	Machinery & Equipment	2,323	0	1,000	0
6651	Books, Records, Videos	0	0	100	100
6661	Computer Software	271	0	400	3,000
	SUBTOTAL CAPITAL	2,594	0	1,500	3,100
6771	Capitalized Lease Obligations	7,260	0	0	0
	SUBTOTAL DEBT SERVICE	7,260	0	0	0
	TOTAL	892,812	996,390	1,100,780	1,278,775
6800	Transfer to General Fund	0	31,466	0	0

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
160	Senior Assistant Engineer	0.50		0.50	
	City Engineer	0.20		0.20	
32	Engineering Services Manager	0.00		0.00	
211	Senior Engineer	1.00		1.00	
212	Principal Civil Engineer	0.75		0.75	
210	Assistant Engineer II	4.50		4.50	
213	Senior Civil Engineer	0.55		0.55	
202	Engineering Drafting Technician II	0.00		0.00	
913	Engineering Intern (PT)		2.00		2.00
	TOTAL	7.50	2.00	7.50	2.00

**COMMUNITY DEVELOPMENT AGENCY
BEGINNING & ENDING FUND BALANCE
TABLE 4-1**

	COMMUNITY DEVELOPMENT								
	GRANT FUNDS (123, 124, 132, 126 & 129)			HOUSING AUTHORITY FUNDS			HOPWA, CDBG GRANT FUNDS (130, 135, 405)		
	ACTUAL FY 05-06	PROJECTED FY 06-07	ADOPTED FY 07-08	ACTUAL FY 05-06	PROJECTED FY 06-07	ADOPTED FY 07-08	ACTUAL FY 05-06	PROJECTED FY 06-07	ADOPTED FY 07-08
Revenues and Other Sources									
Intergovernmental	6,799,940	5,508,468	5,570,475	27,741,093	26,109,868	27,151,822	11,487,041	10,767,014	11,422,813
Use of Money & Property	0	0	0	176,005	330,981	0	0	262,228	0
Other Revenue	0	0	0	224,439	241,738	0	235,475	0	0
Total	6,799,940	5,508,468	5,570,475	28,141,537	26,682,587	27,151,822	11,722,516	11,029,242	11,422,813
Expenditures									
Public Safety	0	0	0	0	0	0	908,322	205,000	805,900
Public Works	0	0	0	0	0	0	1,638,999	106,183	1,820,093
Planning/Community Dev.	6,038,180	5,549,569	5,570,475	24,797,672	25,266,815	27,151,822	8,661,735	9,250,805	8,069,820
Culture and Recreation	0	0	0	0	0	0	589,520	1,114,863	727,000
Total	6,038,180	5,549,569	5,570,475	24,797,672	25,266,815	27,151,822	11,798,576	10,676,851	11,422,813
Net Increase (Decrease) in Fund Balance	761,760	(41,101)	0	3,343,865	1,415,772	0	(76,060)	352,392	0
Beginning Fund Balance, July 1	(1,182,062)	(420,302)	(461,403)	2,230,870	5,574,735	6,990,507	(141,670)	(217,730)	134,662
Ending Fund Balance, June 30	(420,302)	(461,403)	(461,403)	5,574,735	6,990,507	6,990,507	(217,730)	134,662	134,662
	REDEVELOPMENT AGENCY FUNDS								
	PROJECT AREAS			LOW & MODERATE INCOME HOUSING			DEBT SERVICE		
	ACTUAL FY 05-06	PROJECTED FY 06-07	ADOPTED FY 07-08	ACTUAL FY 05-06	PROJECTED FY 06-07	ADOPTED FY 07-08	ACTUAL FY 05-06	PROJECTED FY 06-07	ADOPTED FY 07-08
Revenues and Other Sources									
Property Taxes	0	0	0	0	0	0	44,611,126	48,732,965	51,665,360
Use of Money & Property	1,034,160	1,415,244	741,515	1,486,385	1,677,165	1,272,000	738,699	1,228,250	201,000
Other Revenue	5,738,570	86,066	100,000	399,354	1,265,777	1,570,000	0	0	0
Transfers In	9,321,400	11,515,039	14,662,810	11,858,432	12,805,513	13,527,175	1,160,700	1,183,465	1,182,740
Total	16,094,130	13,016,349	15,504,325	13,744,171	15,748,455	16,369,175	46,510,525	51,144,680	53,049,100
Expenditures									
Planning/Community Dev.	15,820,185	9,148,655	14,637,210	8,968,368	13,124,545	16,369,175	9,465,277	7,466,110	6,551,615
Debt Service:									
Principal	273,000	283,000	795,000	0	0	0	5,290,000	5,590,000	5,910,000
Interest	214,012	2,789,934	72,115	0	0	0	8,969,205	12,756,180	12,397,500
Transfers Out	200,000	0	0	0	0	0	16,402,635	24,320,550	28,189,985
Total	16,507,197	12,221,589	15,504,325	8,968,368	13,124,545	16,369,175	40,127,117	50,132,840	53,049,100
Net Increase (Decrease) in Fund Balance	(413,067)	794,760	0	4,775,803	2,623,910	0	6,383,408	1,011,840	0
Beginning Fund Balance, July 1	19,722,529	19,309,462	20,104,222	44,911,753	49,687,556	52,311,466	8,811,362	15,194,770	16,206,610
Ending Fund Balance, June 30	19,309,462	20,104,222	20,104,222	49,687,556	52,311,466	52,311,466	15,194,770	16,206,610	16,206,610

COMMUNITY DEVELOPMENT AGENCY

The Community Development Agency consists of the following divisions: Administrative Services, Downtown Development/Redevelopment, Economic Development, and Housing & Neighborhoods.

■ **RELATIONSHIP BETWEEN CDA BUDGET AND TOTAL CITY BUDGET**

The Community Development Agency (CDA) budget has its own set of revenue and expenditure accounts. Like other City funds, CDA’s budget is a component of the lar-

ger total City budget shown in Table 1-6B. Unlike other funds, this budget is actually a complex grouping of various types of funds from federal, state, county, local and other sources. Table 1-6B does include these and other funds for a total CDA budget picture intended to simplify the presentation of financial data.

■ **COMMUNITY DEVELOPMENT AGENCY BEGINNING & ENDING FUND BALANCE**

Table 4-1 illustrates the Beginning & Ending Fund Balances for both the Community Development and the Redevelop-

(Continued on page 2)

ment Agency Funds. Description on CDA ending fund balances can be found on pg 1-7 of Section 1. Additional summary and detail information concerning these various funds are located on table 4-2 and on the following program and resource sheets.

■ STATUS OF THE FY 2007-2008 COMMUNITY DEVELOPMENT AGENCY BUDGET

In the 2007-2008 fiscal year, the principal effort of the Community Development Agency will be focused upon the expansion and improvement of the City’s business, industrial, and residential stock to the extent resources are available to effectuate this effort. The proposed budget reflects the Agency’s commitment to neighborhood improvements with \$10,234,045 dedicated to residential improvements via loans and grants. The Agency continues to encourage and facilitate the enhancement of underutilized substandard areas of the City and to support neighborhood associations to ensure the long-term commitment, investment, and stabilization of neighborhoods.

The Community Development Agency annual budget reflects a number of revenue sources including \$51,665,360 in tax increment revenue, which represents 38.8 percent of the total budget and \$27,151,822 or 20.4 percent from the federal Housing Voucher Program.

Of the Agency’s proposed expenditures for FY 07-08, 21.2 percent is dedicated toward existing debt service and outstanding obligations; 5.1 percent for the administration of Agency operations; 20.2 percent for the HUD Voucher Program; 1.8 percent for payments to subagents and other agencies; 8.9 percent to the implementation of capital projects; and 5.3 percent to residential loans. While limited tax increment revenues have impacted the number of capital projects funded, infrastructure-related improvements throughout the project areas continue to be emphasized as revenues permit.

The 2007-2008 budget will continue to provide the resources to assist the City in achieving its goals. The Community Development Agency’s accomplishments during FY2006-2007 and major objectives for FY2007-2008 are highlighted as follows:

FY 2006-2007 ACCOMPLISHMENTS

- Linked efforts of Business Community Watch (BCW) programs in shopping centers with surrounding neighborhood associations.
- Developed and implemented a strategic marketing program to increase Single Family Rehabilitation projects.
- Facilitated the expansion of dealerships and construction improvements at the Auto Mall.
- Promoted and facilitated the growth of arts and culture by continuing the development of the museum district and expansions of Bowers Museum and Discovery Science Center.

- Participated with Planning in preparation of the Santa Ana Renaissance Specific Plan.
- Continued to implement the Depot Marketing and Improvement Plan.
- Promoted the State Enterprise Zone program and supported program enhancement through legislation.
- Identified and applied for additional revenue to sustain the WORK Center operation.
- Issued a RFP for the preparation of an Economic Development Strategic Plan to align and improve business retention programs.

FY 2007-2008 MAJOR OBJECTIVES

- Apply to HUD for a Section 108 loan to be used for street improvements in eligible Santa Ana neighborhoods.
- Develop a citywide Economic Development Strategic Plan.
- Apply for and be awarded a new 15-year Enterprise Zone (EZ) designation.
- Create a comprehensive sustainability strategy for the Santa Ana Empowerment Corporation (SAEC) that will enable continued operation beyond the 2009 Federal Empowerment Zone designation.
- Certify comprehensive one-stop career center for Santa Ana.
- Continue to facilitate expansion and enhancement of the Auto Mall.
- Facilitate expansion of MainPlace.
- Assist with the development and implementation of the Renaissance Specific Plan.
- Expand Youth Employment Program opportunities.



COMMUNITY DEVELOPMENT AGENCY SUMMARY
Table 4-2

	Actual FY 05-06	Projected FY 06-07	Adopted FY 07-08	as % of FY 07-08 Total	Increase (Decrease) Over Prior Year		
					06-07 to 07-08 in \$	in %	
REVENUES							
<i>Tax Increment</i>							
Merged Project Areas	44,611,126	48,732,964	51,665,360	38.8%	2,932,396	6.0%	
Subtotal	44,611,126	48,732,964	51,665,360	38.8%	2,932,396	6.0%	
<i>Grant Proceeds</i>							
HUD Section 8 Vouchers	28,141,537	26,682,587	27,151,822	20.4%	469,235	1.8%	
Welfare to Work/Workforce Investment Act	3,466,730	3,184,014	3,551,545	2.7%	367,531	11.5%	
Federal Empowerment Zone	2,443,825	1,705,268	1,362,000	1.0%	(343,268)	-20.1%	
Housing Opportunities for Persons with AIDS	1,601,940	1,148,142	1,384,940	1.0%	236,798	20.6%	
Home Program	2,020,002	2,755,833	2,636,670	2.0%	(119,163)	-4.3%	
Orange County Grants	711,310	203,172	631,970	0.5%	428,798	211.1%	
Department of Labor Youth Grant	178,075	416,014	24,960	0.0%	(391,054)	-94.0%	
Community Development Block Grant (CDBG)	8,100,574	7,125,267	7,401,203	5.6%	275,936	3.9%	
Subtotal	46,663,993	43,220,297	44,145,110	33.1%	924,813	2.1%	
<i>Fees & Interest Earnings</i>							
Interest, Loan Repay, Fees, Investment Income	3,259,244	4,320,659	2,214,515	1.7%	(2,106,144)	-48.7%	
Other Revenues	6,137,924	1,352,144	1,670,000	1.3%	317,856	23.5%	
	9,397,168	5,672,803	3,884,515	2.9%	(1,788,288)	-31.5%	
<i>Other Funding Sources</i>							
Transfer In	22,340,532	25,504,017	29,372,725	22.1%	3,868,708	15.2%	
Parking Meter/Downtown Parking Facilities	3,698,029	4,193,185	3,344,080	2.5%	(849,105)	-20.2%	
The Depot (Regional Transportation Center)	908,659	736,474	779,845	0.6%	43,371	5.9%	
Subtotal	26,947,220	30,433,676	33,496,650	25.1%	3,062,974	10.1%	
TOTAL REVENUES	127,619,507	128,059,740	133,191,635	100.0%	5,131,895	4.0%	
EXPENDITURES							
Administrative Services	5,830,940	6,914,890	6,859,770	5.1%	(55,120)	-0.9%	
Downtown/Redevelopment	1,419,800	1,145,285	1,317,850	1.0%	172,565	12.2%	
Economic Development	4,436,610	5,929,865	6,847,745	5.1%	917,880	20.7%	
Housing Division	5,965,880	6,293,735	6,617,345	4.9%	323,610	5.4%	
Non-Divisional	23,105	306,720	0	0.0%	(306,720)	-1327.5%	
Capital Projects	12,182,300	10,121,547	12,017,640	8.9%	1,896,093	15.6%	
Debt Service & Obligations	25,281,145	21,411,120	24,693,855	18.4%	3,282,735	13.0%	
Loan Repayments	3,812,195	3,963,200	3,829,640	2.8%	(133,560)	-3.5%	
Loan Programs	5,534,385	5,517,950	7,076,075	5.3%	1,558,125	28.2%	
CDBG Operations	8,100,574	8,201,520	7,401,203	5.5%	(800,317)	-9.9%	
Section 8 Vouchers & Certificates	24,797,672	25,283,160	27,151,822	20.2%	1,868,662	7.5%	
Payments to Subagents & Contractors	2,621,350	2,421,540	2,421,310	1.8%	(230)	0.0%	
Transfer Out	16,602,635	24,320,550	28,189,985	21.0%	3,869,435	23.3%	
TOTAL EXPENDITURES	116,608,591	121,831,082	134,424,240	100.0%	12,593,158	10.8%	
COMMUNITY DEVELOPMENT AGENCY PERSONNEL							
Number of Positions	92.00	92.00	90.00		(2)	-2.2%	
as % of Total City Workforce	5.4%	5.3%	5.1%				

Note: Includes Interfund Transfers

■ TABLE 4-2 COMMUNITY DEVELOPMENT AGENCY SUMMARY & ANALYSIS

Table 4-2 summarizes the Community Development Agency budget and provides comparative analysis for the three most current fiscal years. Revenues are grouped by funding source (Tax Increment, Grant Funding, Fees and Interest Earnings, Other) and expenditures are grouped by

Division, Capital Project, Debt Service and Obligations and Grant Program.

CDA supports 90 or 5.1% of the city's 1,753 full-time employees. An additional 22 positions are funded solely from grants and raises CDA's total of 112. Grant positions are accounted for separately due to the uncertainty of future funding (see table 1-13).

**COMMUNITY DEVELOPMENT AGENCY
DEPARTMENTAL RESOURCE SUMMARY**

COMMUNITY DEVELOPMENT AGENCY

REVENUE	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
Tax Increment			
Merged Project Areas	44,611,126	48,732,964	51,665,360
TOTAL TAX INCREMENT	<u>44,611,126</u>	<u>48,732,964</u>	<u>51,665,360</u>
HUD-Section 8 Vouchers	28,141,537	26,682,587	27,151,822
Workforce Investment Act/Workforce Investment Board	3,466,730	3,184,014	3,551,545
Federal Empowerment Zone	2,443,825	1,705,268	1,362,000
Housing Opportunities for Persons with Aids (HOPWA)	1,601,940	1,148,142	1,384,940
Home Program	2,020,002	2,755,833	2,636,670
Parking Meter/Downtown Parking Facilities	3,698,029	4,193,185	3,344,080
Orange County Grants (Special Projects)	711,310	203,172	631,970
Community Development Block Grant (CDBG)	8,100,574	7,125,267	7,401,203
Fees & Interest Earnings			
Interest, Loan Repayments, IDB Fees, Loan Fees, Proposal Fees, Seminar Fees, Developer Fees, & Interest Income	3,259,244	4,320,659	2,214,515
Other Revenues	6,137,924	1,352,144	1,670,000
TOTAL FEES & INTEREST EARNINGS	<u>9,397,168</u>	<u>5,672,803</u>	<u>3,884,515</u>
Other Funding Sources			
Transfer In	22,340,532	25,504,017	29,372,725
The Depot (Regional Transportation Center)	908,659	736,474	779,845
Department of Labor Youth Grant	178,075	416,014	24,960
TOTAL OTHER FUNDING SOURCES	<u>23,427,266</u>	<u>26,656,505</u>	<u>30,177,530</u>
TOTAL REVENUE	<u><u>127,619,507</u></u>	<u><u>128,059,740</u></u>	<u><u>133,191,635</u></u>

**COMMUNITY DEVELOPMENT AGENCY
DEPARTMENTAL RESOURCE SUMMARY**

COMMUNITY DEVELOPMENT AGENCY

ACTIVITIES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
Administration			
ADMINISTRATIVE SERVICES			
Administrative Services/Graphics	2,063,645	2,207,300	2,318,010
CDBG & Technical Services Section	597,660	600,210	685,325
Parking Meter Operations	1,117,355	1,423,245	1,400,235
Parking Facilities Management	979,910	1,385,595	986,280
The Depot (Regional Transportation Center)	797,370	862,540	919,920
Downtown Maintenance	275,000	436,000	550,000
SUBTOTAL	5,830,940	6,914,890	6,859,770
REDEVELOPMENT			
Redevelopment Administration	1,419,800	1,145,285	1,317,850
ECONOMIC DEVELOPMENT			
Economic Development Administration	1,231,830	2,125,695	2,873,010
Employment Services	2,479,780	2,626,670	2,898,665
Empowerment Zone	725,000	1,177,500	1,076,070
SUBTOTAL	4,436,610	5,929,865	6,847,745
HOUSING DIVISION			
Development Rehabilitation	2,350,685	2,544,410	2,714,710
Assisted Housing	2,511,545	2,539,325	2,727,635
Neighborhood Improvement	1,103,650	1,210,000	1,175,000
SUBTOTAL	5,965,880	6,293,735	6,617,345
NON-DIVISIONAL			
Administration	232,105	306,720	0
Total Administration	17,885,335	20,590,495	21,642,710
Capital Projects			
Merged Redevelopment Project Area	8,778,520	3,336,147	5,152,640
Residential Rehabilitation	3,403,780	6,785,400	6,865,000
Total Capital Projects	12,182,300	10,121,547	12,017,640

**COMMUNITY DEVELOPMENT AGENCY
DEPARTMENT RESOURCE SUMMARY**

COMMUNITY DEVELOPMENT AGENCY

ACTIVITIES	ADOPTED FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
Debt Service Obligations			
CENTRAL CITY			
Fund 517-1989 TAB Series B **	5,768,780	5,770,565	5,770,550
Fund 518-1989 TAB Series E**	1,754,660	1,759,825	1,761,315
Pacific Symphony	1,000,000	0	0
JMB/Santa Ana Venture	0	700,000	775,000
Phillips Hutton Building	368,700	367,125	367,115
SUBTOTAL	8,892,140	8,597,515	8,673,980
INTER-CITY			
Fund 527-1989 TAB Series A**	741,765	742,190	741,165
SOUTH HARBOR			
Fund 547-1989 TAB Series C**	1,260,605	1,262,075	1,261,005
SOUTH MAIN			
Fund 552-2003 TAB Series A**	1,282,450	1,275,850	1,278,850
Fund 558-1993 TAB Series D**/2003 TAB Series B**	2,893,475	2,894,975	2,889,975
Parking Lot Leases	40,000	40,000	40,000
SUBTOTAL	4,215,925	4,210,825	4,208,825
MERGED REDEVELOPMENT PROJECT AREA			
California State University Fullerton Lease	70,000	65,000	60,000
Discovery Science Lease	135,000	135,000	135,000
Sycamore Garage	180,000	180,000	180,000
FHP Lease	200,000	200,000	0
Doubletree Hotel	575,000	700,000	700,000
Payments to Other Agencies	7,104,445	3,343,050	7,401,615
Others	0	20,700	10,700
SUBTOTAL	8,264,445	4,643,750	8,487,315
PARKING FACILITIES - COP *	1,906,265	1,954,765	1,321,565
Total Debt Service Obligations	25,281,145	21,411,120	24,693,855
* <i>Certificates of Participation (COP)</i>			
** <i>Tax Allocation Bond (TAB)</i>			

**COMMUNITY DEVELOPMENT AGENCY
DEPARTMENT RESOURCE SUMMARY**

COMMUNITY DEVELOPMENT AGENCY

ACTIVITIES	ADOPTED FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
Loan Repayments to the General Fund	3,812,195	3,963,200	3,829,640
Loan Programs			
COMMERCIAL LOANS & REBATES			
Commercial Rebates	150,000	500,000	1,000,000
RESIDENTIAL LOAN & GRANTS			
Rehabilitation Loans & Grants	3,413,170	3,409,565	4,399,955
Emergency Shelter Grants	293,215	310,390	291,180
Housing Opportunities for Persons with AIDS	1,678,000	1,297,995	1,384,940
SUBTOTAL	5,384,385	5,017,950	6,076,075
Total Loan Programs and Rebates	5,534,385	5,517,950	7,076,075
CDBG Operations	8,100,574	8,201,520	7,401,203
Section 8 Vouchers & Certificates	24,797,672	25,283,160	27,151,822
Payments to Subagents & Contractors	2,621,350	2,421,540	2,421,310
Transfers Out	16,602,635	24,320,550	28,189,985
TOTAL ALL ACTIVITIES	<u>116,817,591</u>	<u>121,831,082</u>	<u>134,424,240</u>

**COMMUNITY DEVELOPMENT AGENCY
DEPARTMENTAL RESOURCE SUMMARY**

COMMUNITY DEVELOPMENT AGENCY

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
Administrative Services Division					
2491	Deputy City Manager for Dev Services	0.00		0.25	
2870	Executive Director, Community Dev	0.25		0.00	
2865	Asst Director of Community Development	1.00		1.00	
2460	Housing Manager	0.10		0.10	
0910	Housing Development Analyst	0.20		0.20	
0150	Senior Management Analyst	2.00		1.00	
1840	Housing Programs Analyst	0.10		0.10	
520	Housing Programs Coordinator	0.10		0.10	
7000	Loan Specialist	0.20		0.20	
2850	Redevelopment Assistant	0.30		0.30	
2860	Tenant Services Technician	0.20		0.20	
3900	Parking Control Officer	3.00		3.00	
2890	Parking Meter Operations Supervisor	1.00		1.00	
0080	Parking Meter Technician II	2.00		2.00	
7160	Parking Meter Technician I	3.00		3.00	
1720	Management Analyst (UC)	0.00		1.90	
1200	Management Aide (UC)	1.90		0.00	
2400	Graphics Supervisor	1.00		1.00	
2400	Graphics Designer II	1.00		1.00	
7490	Senior Accountant	0.40		0.00	
1150	Accountant II	0.25		0.00	
7280	Sr. Accounting Assistant	0.00		1.00	
0150	Senior Community Development Analyst	0.00		1.00	
7590	Executive Secretary	1.00		1.00	
0060	Secretary	1.00		1.00	
7330	Senior Office Assistant	1.00		1.00	
7360	Senior Office Specialist	1.00		1.40	
0060	Receptionist	1.00		1.00	
	TOTAL	23.00		23.75	
Redevelopment Division					
2491	Deputy City Manager for Dev Services	0.00		0.30	
2870	Executive Director, Community Dev	0.30		0.00	
2690	Redevelopment Manager (MM)	0.00		0.50	
0600	Redevelopment Project Manager III	1.40		1.50	
2850	Redevelopment Assistant	0.70		0.70	
2860	Tenant Services Technician	0.80		0.80	
7490	Senior Accountant	0.30		0.00	
	TOTAL	3.50		3.80	
Economic Development Division					
2491	Deputy City Manager for Dev Services	0.00		0.20	
2870	Executive Director, Community Dev	0.20		0.00	
2690	Economic Development Manager	1.00		1.00	
0350	Economic Development Specialist III	3.00		3.00	
0550	Economic Development Specialist II	3.00		3.00	
0560	Economic Development Specialist I	1.00		1.00	
0570	Economic Development Aide	1.00		1.00	
2390	WORK Center Coordinator	1.00		1.00	
8374	Workforce Specialist IV	3.00		3.00	
8373	Workforce Specialist III	3.00		3.00	
8372	Workforce Specialist II	15.00		15.00	
8371	Workforce Specialist I	4.00		3.00	
4270	Employment Services Fiscal Specialist	1.00		1.00	
7270	Secretary	2.00		2.00	
7330	Senior Office Assistant	3.00		3.00	
0736	Senior Office Specialist	1.00		0.60	
7040	Data Entry Office Assistant	1.00		0.00	
0060	Receptionist	1.00		2.00	
1150	Accountant II	0.75		0.00	
1720	Management Analyst (UC)	0.00		0.10	
1200	Management Aide (UC)	0.10		0.00	
	TOTAL	45.05		42.90	

**COMMUNITY DEVELOPMENT AGENCY
DEPARTMENT RESOURCE SUMMARY**

COMMUNITY DEVELOPMENT AGENCY

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
Housing Division					
2491	Deputy City Manager for Dev Services	0.00		0.25	
2870	Executive Director, Community Dev	0.25		0.00	
2460	Housing Division Manager	0.90		0.90	
0520	Housing Programs Coordinator	0.90		0.90	
7640	Housing Authority Coordinator	1.00		1.00	
0600	Redevelopment Project Manager II	1.60		0.50	
7610	Community Development District Manager	3.00		3.00	
2720	Housing Authority Operations Supervisor	1.00		1.00	
1720	Management Analyst	1.00		1.00	
0910	Housing Development Analyst	0.80		0.80	
1840	Housing Programs Analyst	0.90		0.90	
2700	Senior Residential Construction Specialist	1.00		1.00	
1860	Senior Housing Specialist	2.00		2.00	
2710	Residential Construction Specialist	2.00		2.00	
1900	Housing Specialist II	9.00		9.00	
1890	Housing Specialist I	2.00		2.00	
0700	Loan Specialist	0.80		0.80	
2760	Property Rehabilitation Assistant	1.00		1.00	
7580	Housing Programs Aide	1.00		1.00	
7280	Senior Accounting Assistant	1.00		1.00	
7270	Secretary	1.00		1.00	
7330	Senior Office Assistant	7.00		7.00	
1640	Senior Receptionist	1.00		1.00	
1880	Housing Authority Aide	1.00		1.00	
1885	Housing Authority Analyst	1.00		1.00	
7490	Senior Accountant	0.30		0.00	
2690	Redevelopment Manager (MM)	0.00		0.50	
	SUBTOTAL	<u>42.45</u>		<u>41.55</u>	
DIVISION PERSONNEL					
	Administrative Services Division	23.00		23.75	
	Redevelopment Division	3.50		3.80	
	Economic Development Division	45.05		42.90	
	Housing Division	<u>42.45</u>		<u>41.55</u>	
	Agency Subtotal	<u>114.00</u>		<u>112.00</u>	
NON-DIVISIONAL PERSONNEL					
1790	City Manager	0.25		0	
2491	Deputy City Manager for Dev Services	0.50		0	
0090	Assistant City Manager	0.00		0	
1070	Secretary to the City Manager	0.25		0	
0900	Executive Assistant	0.58		0	
	Non-Divisional Subtotal	<u>1.58</u>		<u>0.00</u>	
	TOTAL ALL PERSONNEL	<u><u>115.58</u></u>		<u><u>112.00</u></u>	

**COMMUNITY DEVELOPMENT AGENCY
DIVISION RESOURCE SUMMARY**

Administrative Services Division

ACTIVITIES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
Administration			
570-935 Administrative Services/Graphics	1,691,546	2,207,300	2,318,010
SUBTOTAL	<u>1,691,546</u>	<u>2,207,300</u>	<u>2,318,010</u>
Operating - Activity 939/941/951			
62xx Contractural	926,801	1,346,700	1,131,700
67xx Debt Service	14,740,912	14,766,605	15,338,975
6800 Interfund Transfers - Less Housing Set-Aside Fund	4,626,585	24,592,940	28,164,670
6800-50x Interfund Transfers-To Housing Set-Aside Fund	11,858,433	11,175,710	13,527,175
6900-11 Misc-Loan Payment to General Fund	9,992,195	3,963,200	3,829,640
6934 Misc-Payments to Other Agencies	4,954,887	3,343,050	7,401,615
6937 Misc-Payment to SAUSD	952,211	0	0
69xx Misc-other	11,075	500,000	0
SUBTOTAL	<u>48,063,099</u>	<u>59,688,205</u>	<u>69,393,775</u>
Community Development Block Grant/Emergency Shelter Grant			
135-146 CDBG Administration	268,779	585,000	670,000
135-149 CDBG Projects	7,202,839	6,861,575	5,958,175
135-152 ESG Administration & Projects	309,647	325,600	306,505
SUBTOTAL OPERATING	<u>7,781,265</u>	<u>7,772,175</u>	<u>6,934,680</u>
Parking Meter & Downtown Parking Facilities:			
27-013 Operations	1,381,440	1,423,245	1,471,235
27-014 Facilities Management	976,348	1,385,595	986,280
27-015 COP Debt Service	591,614	1,954,765	1,321,565
SUBTOTAL	<u>2,949,402</u>	<u>4,763,605</u>	<u>3,779,080</u>
The Depot (Regional Transportation Center):			
67-615 Operations	1,341,789	862,540	919,920
SUBTOTAL	<u>1,341,789</u>	<u>862,540</u>	<u>919,920</u>
Downtown Maintenance:			
407-933 Downtown Maintenance-Redevelopment	571,881	436,000	550,000
SUBTOTAL	<u>571,881</u>	<u>436,000</u>	<u>550,000</u>
TOTAL	<u><u>62,398,982</u></u>	<u><u>75,729,825</u></u>	<u><u>83,895,465</u></u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
2491	Deputy City Manager for Dev Services	0.00		0.25	
2870	Executive Director, Community Dev	0.25		0.00	
2865	Asst Director of Community Development	1.00		1.00	
2460	Housing Manager	0.10		0.10	
0910	Housing Development Analyst	0.20		0.20	
0150	Senior Management Analyst	2.00		1.00	
1840	Housing Programs Analyst	0.10		0.10	
520	Housing Programs Coordinator	0.10		0.10	
7000	Loan Specialist	0.20		0.20	
2850	Redevelopment Assistant	0.30		0.30	
2860	Tenant Services Technician	0.20		0.20	
3900	Parking Control Officer	3.00		3.00	
2890	Parking Meter Operations Supervisor	1.00		1.00	
0080	Parking Meter Technician II	2.00		2.00	
7160	Parking Meter Technician I	3.00		3.00	
1720	Management Analyst (UC)	0.00		1.90	
1200	Management Aide (UC)	1.90		0.00	
2400	Graphics Supervisor	1.00		1.00	
2400	Graphics Designer II	1.00		1.00	
7490	Senior Accountant	0.40		0.00	
1150	Accountant II	0.25		0.00	
7280	Senior Accounting Assitant	0.00		1.00	
0150	Senior Community Development Analyst	0.00		1.00	
7590	Executive Secretary	1.00		1.00	
0060	Secretary	1.00		1.00	
7330	Senior Office Assistant	1.00		1.00	
7360	Senior Office Specialist	1.00		1.40	
0060	Receptionist	1.00		1.00	
TOTAL		<u>23.00</u>		<u>23.75</u>	

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES

Various

PROGRAM

Various Accounts

Statement of Purpose

To provide professional, reliable services and products in a courteous, resourceful and responsive manner which meet or exceed customer expectations.

To provide these services, the operations of the Administrative Services Division is divided into six sections: Administrative Services, Graphics, CDBG and ESG Administration, Downtown Parking Facilities, Parking Meter and the Depot of Santa Ana. Additionally, these activities provide for the expenditure of funds to repay debt, to make payments to the other taxing agencies, and to transfer funds to the housing set-aside fund.

SERVICE PROGRAM

ADMINISTRATIVE SERVICES

The Administrative Services Division manages and directs the Agency's efforts in providing responsive financial, budgetary, administrative, clerical, and graphics services. This activity includes the managing and directing of all the Agency's financial activities as well as the support services operations. Additionally, this division processes debt service payments to investors, pass-throughs to taxing agencies and the housing funds, and transfers of funds to repay Agency debt to the City.

GRAPHICS

Provides high-quality graphics services to the City's agencies with focus on timeliness, conceptual direction, and efficiency.

COMMUNITY DEVELOPMENT BLOCK GRANT/EMERGENCY SHELTER GRANT

The Housing and Community Development Act of 1974 provides funds to cities and counties to develop urban communities, decent housing, suitable living environments, and expanded economic opportunities, primarily for the benefit of low and moderate-income people. This federal program gives priority to activities which benefit low and moderate-income individuals with an emphasis on residential areas. Community Development Block Grant projects are carried out by several operating departments within the City and by subrecipients. Public Hearings are held each winter to plan projects for the next fiscal year. The projects chosen are recommended by citizens, commissioners, and staff. They are submitted to the City Council in March and to the U.S. Department of Housing & Urban Development (HUD) for final approval by May of each year.

The City receives Emergency Shelter Grant (ESG) funds under the 1987 Steward B. McKinney Homeless Assistance Act. Staff requests and reviews applications for funding from qualified, nonprofit homeless service providers serving Santa Ana's homeless population, for renovations, rehabilitation, or conversion of buildings to be used as emergency shelters, essential services, homeless prevention, and/or payment of maintenance and operations of homeless shelters.

DOWNTOWN PARKING FACILITIES

Mission: To provide secure, affordable, and available off-street parking to visitors and employees in the downtown area. The parking garages are a joint project between CDA, the City, and the downtown business community.

PARKING METER

Mission: To effectively control the availability, rates, and duration of use of public on-street parking in the downtown area and the Willard Street neighborhood district.

THE DEPOT AT SANTA ANA

Mission: To provide Central Orange County with a safe, secure, well-managed facility containing rail, bus, and taxi services for commuters and long-distance travelers. The center is a business-oriented enterprise which leases to corporate, retail, and public service organizations. The Depot's operations involve the cooperation of transportation services, site security, facility management, landscaping, and lease management.

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES		PROGRAM	
Operations		Various Accounts	
Statement of Purpose			
<p><i>To provide professional, reliable services and products in a courteous, resourceful, and responsive manner which meet or exceed customer expectations.</i></p> <p>The Administrative Services Division manages and directs the Agency's efforts, providing responsive financial, budgetary, administrative, clerical, and graphics services. This activity includes the managing and directing of all the Agency's financial activities as well as the support services operations. Additionally, this division processes debt service payments to investors, pass-throughs to taxing agencies and the housing fund, and transfers of funds to repay Agency debt to the City.</p>			
Accomplishments in FY 05-06 & FY 06-07			
<ul style="list-style-type: none"> * Prepared and submitted the Consolidated Plan annual update to HUD. * Prepared and submitted all reports as required by California Redevelopment Law and Housing & Urban Development program regulations. * Provided responsive services to city agencies, as well as, graphic, financial, budget, agenda preparation, personnel records management, staff training, reception, and other support services to other divisions with Community Development. * Incorporated new citywide recommendations for the management, inventory and destruction of CDA records and documents. * Developed proposals to outsource installation of banners, flags and Christmas lights. * Maintained electronic log of files in storage room, reception & room 625. 			
Action Plan for FY 2007-08			
<ul style="list-style-type: none"> * Begin Phase II of laser fiche scanning to include all Agency legal documents. * Apply for a Section 108 loan. * Coordinate and restructure the "H" Drive. 			
PERFORMANCE MEASURES	Actual	Estimated	Objective
	FY 05-06	FY 06-07	FY 07-08
<p>Service Level Achieve a service level objective, measured on a scale of 1-5, for the following:</p> <ul style="list-style-type: none"> Accuracy of responses to finance/budget related inquiries Providing responsive agenda preparation Assistance with budget preparation and required reporting Assistance in Agency policy matters 	5.0	5.0	5.0
	5.0	5.0	5.0
	5.0	5.0	5.0
	5.0	5.0	5.0
<p>Effectiveness Percentage of payments processed within 10 days</p>	99%	100%	99%
<p>Efficiency Number of objectives completed on schedule</p>	6	8	5
Number of processes improved through TQS	1	1	1

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES
Graphics

PROGRAM
Account 570-935

Statement of Purpose

To provide high-quality graphics services to the City's agencies with focus on timeliness, conceptual direction, and efficiency.

Accomplishments in FY 05-06 & FY 06-07

- * Continued to provide quality graphics services to the Community Development Agency and to the City.
- * Completed CDA Graphics Service Survey with high results with a 4.5 score.

Action Plan for FY 2007-08

- * Continue to provide high-level Graphics services to Community Development Agency and to the City.
- * To continue adding parcel lines on new city map to ensure accuracy of development maps.
- * Begin organizing graphics stock images using Portfolio Browser in order to be more efficient for future design projects.

PERFORMANCE MEASURES	Actual	Estimated	Objective
	FY 05-06	FY 06-07	FY 07-08
Service Level Achieve a service level objective, measured on a scale of 1-5, for the following:			
Quality of work	4.5	4.5	4.0
Jobs completed on schedule	4.5	4.5	4.0
Graphics consultation	4.5	4.5	4.0
Effectiveness			
Customer Service overall percentage	4.5	4.5	4.0
Efficiency			
Number of completed graphic assignments	234	230	220

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES		FUND 570		
Merged		Activity 935		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	669,806	671,930	750,910
6131	Salaries & Wages-Temporary	87,764	161,345	186,685
6141	Salaries & Wages-Overtime	22,785	15,000	20,000
6151	Retirement Plan	46,450	61,455	68,225
6161	Medicare Insurance	5,708	12,080	13,595
6171	Employees Insurance	81,389	86,980	98,040
6172	Employees Medical Retirement	2,005	5,395	7,190
6181	Compensation Insurance	8,483	9,815	12,295
6191	Other Personnel Services	59,004	185,745	176,205
	SUBTOTAL PERSONNEL	983,394	1,209,745	1,333,145
6211	Communication	23,749	14,905	21,900
6214	Cell Phone Charges	7,246	5,000	5,000
6219	Conventions & Conferences	3,398	8,000	8,000
6221	Training & Transportation	23,998	14,825	36,655
6231	Advertising	4,185	24,000	10,000
6251	Other Agency Services	22,071	39,920	38,200
6271	M&R Improvements	13,920	0	0
6281	M&R Machinery & Equipment	681	4,000	3,000
6291	Other Contractual Services	140,121	340,145	316,940
	SUBTOTAL CONTRACTUAL	239,369	450,795	439,695
6391	Operating Materials & Supplies	43,142	76,950	68,665
	SUBTOTAL COMMODITIES	43,142	76,950	68,665
6511	Equipment Rental	2,475	11,695	9,245
6521	Insurance (Risk Management)	139,100	147,450	156,350
6534	Information Service Charges	6,085	6,085	6,330
6537	Automation Plan	112,995	107,915	107,915
6571	Building Rental	29,205	31,735	33,310
6590	Indirect Costs	118,614	122,660	129,295
	SUBTOTAL FIXED CHARGES	408,474	427,540	442,445
6641	Machinery & Equipment	15,103	39,270	27,860
6651	Books, Records, & Videos	0	2,000	2,000
6661	Computer Software	1,089	1,000	4,200
6661-1	Computer Software	975	0	0
	SUBTOTAL CAPITAL	17,167	42,270	34,060
	TOTAL	1,691,546	2,207,300	2,318,010

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
2491	Deputy City Manager for Dev Services	0.00		0.15	
2870	Executive Director, Community Dev	0.15		0.00	
2865	Asst. Dir of Community Development	0.40		0.40	
0150	Senior Management Analyst	1.20		0.80	
1720	Management Analyst (UC)	0.00		0.75	
1200	Management Aide (UC)	0.75		0.00	
2850	Redevelopment Assistant	0.25		0.25	
2860	Tenant Services Technician	0.20		0.20	
7490	Senior Accountant	0.40		0.00	
1150	Accountant II	0.25		0.00	
7280	Senior Accounting Assistant	0.00		0.67	
2399	Graphics Supervisor	1.00		1.00	
2400	Graphics Designer II	1.00		1.00	
7390	Executive Secretary (UC)	1.00		1.00	
0150	Sr. Community Development Analyst	0.00		0.40	
7270	Secretary	0.70		0.70	
7330	Senior Office Assistant	0.80		0.80	
7360	Senior Office Specialist	1.00		1.00	
0060	Receptionist	1.00		1.00	
	TOTAL	10.10		10.12	

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES		FUND 511		
Central City (Debt)		Activity 939		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6291	Other Contractual Services	63,809	0	0
	SUBTOTAL CONTRACTUAL	63,809	0	0
6792	Interest - Santa Ana Venture	558,166	0	0
	SUBTOTAL DEBT SERVICE	558,166	0	0
6900-11	Loan Payment to Fd 11	707,700	0	0
	SUBTOTAL MISCELLANEOUS	707,700	0	0
	TOTAL	<u>1,329,675</u>	<u>0</u>	<u>0</u>

ADMINISTRATIVE SERVICES		FUND 517		
Central City (Debt)		Activity 939		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6781	Bond Principal	2,000,000	2,155,000	2,320,000
6791	Bond Interest	3,768,781	3,615,565	3,450,550
	SUBTOTAL DEBT SERVICE	5,768,781	5,770,565	5,770,550
6800-570	Transfer to Fund 570	662,085	674,660	682,190
	SUBTOTAL INTERFUND TRANSFERS	662,085	674,660	682,190
	TOTAL	<u>6,430,866</u>	<u>6,445,225</u>	<u>6,452,740</u>

ADMINISTRATIVE SERVICES		FUND 518		
Central City (Debt)		Activity 939		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6781	Bond Principal	585,000	635,000	685,000
6791	Bond Interest	1,169,659	1,124,825	1,076,315
	SUBTOTAL DEBT SERVICE	1,754,659	1,759,825	1,761,315
6800-570	Transfer to Fund 570	197,955	198,335	195,585
	SUBTOTAL INTERFUND TRANSFERS	197,955	198,335	195,585
	TOTAL	<u>1,952,614</u>	<u>1,958,160</u>	<u>1,956,900</u>

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES		FUND 521		
Inter City (Debt)		Activity 939		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6291	Other Contractual Services	11,651	0	0
	SUBTOTAL CONTRACTUAL	11,651	0	0
6800-502	Transfer to Fund 502	722,774	0	0
	SUBTOTAL INTERFUND TRANSFERS	722,774	0	0
6900-11	Loan Payment to Fd 11	732,090	0	0
6934	Payments to Other Agencies	98,229	0	0
	SUBTOTAL MISCELLANEOUS	830,319	0	0
	TOTAL	<u>1,564,744</u>	<u>0</u>	<u>0</u>

ADMINISTRATIVE SERVICES		FUND 527		
Inter City (Debt)		Activity 939		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6781	Bond Principal	260,000	280,000	300,000
6791	Bond Interest	481,763	462,190	441,165
	SUBTOTAL DEBT SERVICE	741,763	742,190	741,165
6800-570	Transfer to Fund 570	49,470	69,850	65,325
	SUBTOTAL INTERFUND TRANSFERS	49,470	69,850	65,325
	TOTAL	<u>791,233</u>	<u>812,040</u>	<u>806,490</u>

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES				FUND	531
North Harbor (TI Debt Service)				Activity	939
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6291	Other Contractual Services	<u>12,142</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL CONTRACTUAL	12,142	0	0	
6800-503	Transfer to Fund 503	<u>745,189</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL INTERFUND TRANSFERS	745,189	0	0	
6900-11	Loan Payment to Fd 11	1,413,215	0	0	
6934	Payment to Other Agencies	<u>184,201</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL MISCELLANEOUS	1,597,416	0	0	
	TOTAL	<u>2,354,747</u>	<u>0</u>	<u>0</u>	

ADMINISTRATIVE SERVICES				FUND	541
South Harbor (TI Debt Service)				Activity	939
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6291	Other Contractual Services	<u>27,769</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL CONTRACTUAL	27,769	0	0	
6800-504	Transfer to Fund 504	<u>6,011,923</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL INTERFUND TRANSFERS	6,011,923	0	0	
6900-11	Loan Payment to Fd 11	1,741,315	0	0	
6934	Payment to Other Agencies	<u>2,566,776</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL MISCELLANEOUS	4,308,091	0	0	
	TOTAL	<u>10,347,783</u>	<u>0</u>	<u>0</u>	

ADMINISTRATIVE SERVICES				FUND	547
South Harbor (TI Debt Service)				Activity	939
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6781	Bond Principal	445,000	480,000	515,000	
6791	Bond Interest	<u>815,606</u>	<u>782,075</u>	<u>746,005</u>	
	SUBTOTAL DEBT SERVICE	1,260,606	1,262,075	1,261,005	
6800-570	Transfer to Fund 570	<u>236,675</u>	<u>240,620</u>	<u>239,640</u>	
	SUBTOTAL INTERFUND TRANSFERS	236,675	240,620	239,640	
	TOTAL	<u>1,497,281</u>	<u>1,502,695</u>	<u>1,500,645</u>	

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES			FUND 551	
South Main (Debt)			Activity 939	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6291	Other Contractual Services	<u>97,624</u>	<u>0</u>	<u>0</u>
	SUBTOTAL CONTRACTUAL	97,624	0	0
6800-505	Transfer to Fund 505	3,474,337	0	0
6800-553	Transfer to Fund 553	<u>3,480,400</u>	<u>0</u>	<u>0</u>
	SUBTOTAL INTERFUND TRANSFERS	6,954,737	0	0
6900-11	Loan Payment to Fd 11	4,794,685	0	0
6934	Payment to Other Agencies	1,236,666	0	0
6937	Payment to SAUSD	<u>952,211</u>	<u>0</u>	<u>0</u>
	SUBTOTAL MISCELLANEOUS	6,983,562	0	0
	TOTAL	<u><u>14,035,923</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

ADMINISTRATIVE SERVICES			FUND 552	
South Main (Debt)			Activity 939	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6291	Other Contractual Services	41,586	0	0
6292	Trustee Fees	<u>2,308</u>	<u>3,000</u>	<u>4,500</u>
	SUBTOTAL CONTRACTUAL	43,894	3,000	4,500
6781	Bond Principal	480,000	480,000	490,000
6791	Bond Interest	<u>799,448</u>	<u>792,850</u>	<u>784,350</u>
	SUBTOTAL DEBT SERVICE	1,279,448	1,272,850	1,274,350
	TOTAL	<u><u>1,323,342</u></u>	<u><u>1,275,850</u></u>	<u><u>1,278,850</u></u>

ADMINISTRATIVE SERVICES			FUND 558	
South Main (Debt)			Activity 939	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6292	Trustee Fees	<u>2,308</u>	<u>3,000</u>	<u>1,500</u>
	SUBTOTAL CONTRACTUAL	2,308	3,000	1,500
6781	Bond Principal	1,520,000	1,560,000	1,600,000
6791	Bond Interest	<u>1,370,475</u>	<u>1,331,975</u>	<u>1,288,475</u>
	SUBTOTAL DEBT SERVICE	2,890,475	2,891,975	2,888,475
	TOTAL	<u><u>2,892,783</u></u>	<u><u>2,894,975</u></u>	<u><u>2,889,975</u></u>

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES		FUND 561		
Bristol Corridor (Debt)		Activity 939		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6291	Other Contractual Services	<u>14,291</u>	<u>0</u>	<u>0</u>
	SUBTOTAL CONTRACTUAL	14,291	0	0
6800-506	Transfer to Fund 506	<u>904,210</u>	<u>0</u>	<u>0</u>
	SUBTOTAL INTERFUND TRANSFERS	904,210	0	0
6900-11	Loan Payment to Fund 11	603,190	0	0
6934	Payment to Other Agencies	<u>869,015</u>	<u>0</u>	<u>0</u>
	SUBTOTAL MISCELLANEOUS	1,472,205	0	0
	 TOTAL	 <u>2,390,706</u>	 <u>0</u>	 <u>0</u>

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES		FUND 570		
Merged (Debt)		Activity 939		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6792	Interest-Santa Ana Venture	<u>118,317</u>	<u>0</u>	<u>0</u>
	SUBTOTAL DEBT SERVICE	118,317	0	0
	TOTAL	<u>118,317</u>	<u>0</u>	<u>0</u>
ADMINISTRATIVE SERVICES		FUND 571		
Merged (Debt)		Activity 939		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6792	Interest-Santa Ana Venture	<u>0</u>	<u>700,000</u>	<u>775,000</u>
	SUBTOTAL DEBT SERVICE	0	700,000	775,000
6800-507	Transfer to Fund 507	0	11,175,710	0
6800-517	Transfer to Fund 517	0	5,760,565	5,620,550
6800-518	Transfer to Fund 518	0	1,754,825	1,711,315
6800-527	Transfer to Fund 527	0	741,190	740,165
6800-547	Transfer to Fund 547	0	1,262,075	1,261,005
6800-552	Transfer to Fund 552	0	1,275,850	1,278,850
6800-553	Transfer to Fund 553	0	3,233,060	4,134,735
6800-558	Transfer to Fund 558	0	2,894,975	2,889,975
6800-570	Transfer to Fund 570	<u>0</u>	<u>6,486,935</u>	<u>9,345,335</u>
	SUBTOTAL INTERFUND TRANSFERS	0	34,585,185	26,981,930
6900-11	Loan Payment to Fund 11	0	3,963,200	3,829,640
6934	Payments to Other Agencies	<u>0</u>	<u>2,443,050</u>	<u>0</u>
	SUBTOTAL MISCELLANEOUS	0	6,406,250	3,829,640
	TOTAL	<u>0</u>	<u>41,691,435</u>	<u>31,586,570</u>

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES				FUND	510
Central City (Obligations)				Activity	941
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6781	Bond Principal	273,000	0	0	
6791	Bond Interest	<u>95,697</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL CONTRACTUAL	368,697	0	0	
	TOTAL	<u><u>368,697</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	
ADMINISTRATIVE SERVICES				FUND	570
Merged (Obligations)				Activity	941
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6291	Other Contractual Services	0	710,000	700,000	
6294	Lease Payments	<u>593,704</u>	<u>590,700</u>	<u>385,700</u>	
	SUBTOTAL CONTRACTUAL	593,704	1,300,700	1,085,700	
6781	Bond Principal	0	283,000	295,000	
6782	1 ERAF Payment A	0	0	500,000	
6791	Bond Interest	<u>0</u>	<u>84,125</u>	<u>72,115</u>	
	SUBTOTAL DEBT SERVICE	0	367,125	867,115	
6934	Payments to Other Agencies	<u>0</u>	<u>900,000</u>	<u>850,000</u>	
	SUBTOTAL MISCELLANEOUS	0	900,000	850,000	
	TOTAL	<u><u>593,704</u></u>	<u><u>2,567,825</u></u>	<u><u>2,802,815</u></u>	

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES			FUND 571	
Merged (Obligations)			Activity 941	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6800 507	Transfer to Fd 507	<u>0</u>	<u>0</u>	<u>13,527,175</u>
	SUBTOTAL INTERFUND TRANSFERS	0	0	13,527,175
6934	Payments to Other Agencies	<u>0</u>	<u>0</u>	<u>6,551,615</u>
	SUBTOTAL MISCELLANEOUS	0	0	6,551,615
	TOTAL	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>20,078,790</u></u>

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES		FUND 553		
Commercial Corridor		Activity 951		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6291	Other Contractual Services	<u>59,609</u>	<u>40,000</u>	<u>40,000</u>
	SUBTOTAL CONTRACTUAL	59,609	40,000	40,000
6906	Commercial Rehab Rebates	<u>11,075</u>	<u>500,000</u>	<u>0</u>
	SUBTOTAL MISCELLANEOUS	11,075	500,000	0
	TOTAL	<u><u>70,684</u></u>	<u><u>540,000</u></u>	<u><u>40,000</u></u>

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES

PROGRAM

Community Development Block Grant (CDBG)/Emergency Shelter Grant (ESG)

135

Statement of Purpose

To maintain Housing and Urban Development's (HUD's) Community Development Block Grant (CDBG) and Emergency Shelter Grant (ESG) program integrity by ensuring that all federal regulations pertaining to sub-recipient oversight, labor standards, equal employment opportunity, financial recordkeeping, environmental review, citizen participation, and project eligibility are observed within all CDBG/ESG projects.

This sub-division is responsible for coordination and centralized assistance in administering CDBG and ESG funding for the City. It provides liaison with HUD representatives, and prepares the annual funding applications and performance reports. It provides assistance to city departments in the identification and preparation of other grants, which enables the City to carry out projects not supported by the General Fund. The coordination with Redevelopment Agency activities maximizes the use of special funds.

Accomplishments in FY 05-06 & FY 06-07

- * Provided administrative oversight for 47 CDBG social service programs and 11 ESG programs in 06-07.
- * Facilitated the FY 06-07 application and funding process for 56 CDBG social service and 13 ESG proposals.
- * Held a "Program Requirements for Subrecipients" workshop to provide information on HUD regulations and to facilitate the agreement process.
- * Implemented an expanded subrecipient monitoring plan.
- * Prepared all HUD reports and responded to all HUD monitoring letters in a timely manner.
- * Attended HUD-sponsored CDBG and ESG training workshops.
- * Updated and maintained CDBG database to improve tracking, sorting, mailings and reporting.
- * Created a CDBG and ESG informational web page on the City website.

Action Plan for FY 2007-08

- * Continue to improve processes to ensure program compliance and efficient administration for the CDBG and ESG programs.
- * Be proactive in federal changes to the CDBG program.

PERFORMANCE MEASURES

Actual	Estimated	Objective
FY 05-06	FY 06-07	FY 07-08

Service Level

Implement a Quality project to use TQS principles to improve one aspect of the CDBG and ESG programs.

1

1

1

Effectiveness

Clear all CDBG monitoring findings within 90 days.

86%

100%

100%

Efficiency

Projects funded with CDBG.

61

61

60

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES

PROGRAM

Community Development Block Grant/Emergency Shelter Grant

135

Statement of Purpose

The Housing and Community Development Act of 1974 provides funds to cities and counties to develop viable urban communities, decent housing, suitable living environments, and expanded economic opportunities, primarily for the benefit of low and moderate-income people. This federal program gives priority to activities which benefit low and moderate-income individuals with an emphasis on residential areas. Community Development Block Grant projects are carried out by several operating departments within the City and by subagents. Public hearings are held each winter to plan projects for the next fiscal year. The projects chosen are recommended by citizens, commissioners, and staff. They are submitted to the City Council in March, and to the U.S. Department of Housing & Urban Development (HUD) for final approval by May of each year.

The City receives Emergency Shelter Grant (ESG) funds under the 1987 Stewart B. McKinney Homeless Assistance Act. Staff requests and reviews applications for funding from qualified, non-profit homeless service providers serving Santa Ana's homeless population for renovations, rehabilitation or conversion of buildings to be used as emergency shelter, essential services, homeless prevention, and/or payment of maintenance and operations of homeless shelter facilities.

SERVICE PROGRAM

COMMUNITY DEVELOPMENT BLOCK GRANT

FY 2007-2008

32nd Year Entitlement

I	CAPITAL IMPROVEMENTS	
	Fire Equipment	784,000
	Neighborhood Sponsored Improvements	50,000
	Public Facilities Improvements	
	Street Improvements	1,493,095
	Park Improvements	500,000
II.	CODE ENFORCEMENT	1,700,000
III.	SOCIAL SERVICES	950,000
IV.	ADMINISTRATION & PLANNING	
	Program Administration	670,000
	Fair Housing Council of Orange County	71,580
	Neighborhood Improvement Administration	200,000
	General Planning	100,000
V.	HISTORIC REHABILITATION	
	Ebell Society	100,000
	Santa Ana Historic Preservation Society	39,500
	Orange County Natural History Museum	100,000
VI.	HOUSING REHABILITATION	
	Paint Your Heart Out	90,000
	Rebuilding Together Orange County	30,000
	Multi-Family Rehab Loans	200,000
	TOTAL	7,078,175

EMERGENCY SHELTER GRANT

Administration	15,325
Homeless Services	307,705

TOTAL **323,030 ***

* includes \$16,525 in re-allocated funds from fiscal year 05-06.

* the City's actual 07-08 ESG is \$306,506

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES		FUND 135		
Community Development Block Grant-Admin		Activity 146		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	137,439	238,310	318,685
6131	Salaries & Wages Temporary	2,092	23,810	18,675
6141	Salaries & Wages Overtime	2,462	10,000	10,000
6151	Retirement Plan	10,813	20,340	26,325
6161	Medicare Insurance	1,593	3,800	4,860
6171	Employees Insurance	13,890	25,115	33,260
6172	Employees Medical Retirement	2,012	2,100	3,165
6181	Compensation Insurance	3,118	3,980	5,145
6191	Other Personnel Services	31,951	58,225	64,845
	SUBTOTAL PERSONNEL	205,370	385,680	484,960
6211	Communications	260	1,000	1,000
6221	Training & Transportation	2,874	2,000	2,000
6231	Advertising	4,956	10,000	10,000
6251	Other Agency Services	1,641	18,000	10,000
6291	Other Contractual Services	32,512	104,000	105,000
	SUBTOTAL CONTRACTUAL	42,243	135,000	128,000
6391	Operating Materials & Supplies	7,322	43,755	35,775
	SUBTOTAL COMMODITIES	7,322	43,755	35,775
6571	Building Rental	8,500	9,240	9,705
6590	Indirect Costs	5,344	10,325	11,560
	SUBTOTAL FIXED CHARGES	13,844	19,565	21,265
6661	Computer Software	0	1,000	0
	SUBTOTAL CAPITAL	0	1,000	0
	TOTAL	268,779	585,000	670,000

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
2491	Deputy CM for Development Services	0.00		0.10	
2870	Executive Director, Community Dev.	0.10		0.00	
2865	Assist Dir of Community Development	0.30		0.30	
2460	Housing Manager	0.10		0.10	
0910	Housing Development Analyst	0.20		0.20	
0150	Senior Management Analyst	0.40		0.20	
1840	Housing Programs Analyst	0.10		0.10	
7584	Senior Community Dev Analyst	0.00		0.20	
1720	Management Analyst (UC)	0.00		0.95	
1200	Management Aide (UC)	0.95		0.00	
7280	Senior Accounting Assistant	0.00		0.33	
0727	Secretary	0.30		0.30	
0520	Housing Programs Coordinator	0.10		0.10	
7000	Loan Specialist	0.20		0.20	
7330	Senior Office Assistant	0.20		0.20	
	TOTAL	2.95		3.28	

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES		FUND 135		
Community Development Block Grant-Projects		Activity 149		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	1,314,066	0	1,361,310
6131	Salaries & Wages Temporary	158,272	0	97,110
6141	Salaries & Wages Overtime	3,482	0	0
6151	Retirement Plan	103,421	0	115,025
6161	Medicare Insurance	13,529	0	21,140
6171	Employees Insurance	162,158	0	157,370
6172	Employees Medical Retirement	9,633	0	13,725
6181	Compensation Insurance	21,694	0	81,500
6191	Other Personnel Services	484,571	1,911,500	0
	SUBTOTAL PERSONNEL	2,270,826	1,911,500	1,847,180
6291	Other Contractual Services	83,737	100,000	100,000
	SUBTOTAL CONTRACTUAL	83,737	100,000	100,000
6590	Indirect Costs	64,173	0	50,320
	SUBTOTAL FIXED CHARGES	64,173	0	50,320
6631	Improvements Other Than Building	1,509,122	1,440,000	1,993,095
6641	Machinery & Equipment	700,625	475,000	784,000
	SUBTOTAL CAPITAL	2,209,747	1,915,000	2,777,095
6781	Bond Principal	1,705,000	1,820,000	0
6791	Bond Interest	187,815	64,155	0
	SUBTOTAL DEBT SERVICE	1,892,815	1,884,155	0
6931	Payments to Subagents	681,541	0	1,183,580
6934	Payments to Other Agencies	0	1,050,920	0
	SUBTOTAL MISCELLANEOUS	681,541	1,050,920	1,183,580
	TOTAL	7,202,839	6,861,575	5,958,175

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COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES		FUND 135		
Emergency Shelter Grant		Activity 152		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	7,166	11,875	12,330
6141	Salaries & Overtime	18	865	0
6151	Retirement Plan Charges	465	975	1,205
6161	Medicare Insurance	94	170	215
6171	Employees Insurance	364	640	770
6172	Employees Medical Retirement	51	95	145
6181	Compensation Insurance	64	120	155
	SUBTOTAL PERSONNEL	8,222	14,740	14,820
6590	Indirect Costs	279	470	505
	SUBTOTAL FIXED CHARGES	279	470	505
6931	Payments to Subagents	301,146	310,390	291,180
	SUBTOTAL MISCELLANEOUS	301,146	310,390	291,180
	TOTAL	309,647	325,600	306,505

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 05-06		APPROVED FY 07-08	
		Full Time		Full Time	
1720	Management Analyst (UC)	0.00		0.20	
1200	Management Aide (UC)	0.20		0.00	
	TOTAL	0.20		0.20	

**COMMUNITY DEVELOPMENT AGENCY
DIVISION RESOURCE SUMMARY**

Redevelopment

ACTIVITIES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
Redevelopment			
570-933 (Merged)	1,061,061	1,145,285	1,317,850
5xx-936 Capital Projects	<u>20,197,089</u>	<u>3,807,060</u>	<u>6,152,640</u>
 TOTAL	 <u><u>21,258,150</u></u>	 <u><u>4,952,345</u></u>	 <u><u>7,470,490</u></u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
2491	Deputy City Manager for Dev Services	0.00		0.30	
2870	Executive Director, Community Dev	0.30		0.00	
2690	Redevelopment Manager (MM)	0.00		0.50	
0600	Redevelopment Project Manager III	1.40		1.50	
2850	Redevelopment Assistant	0.70		0.70	
2860	Tenant Services Technician	0.80		0.80	
7490	Senior Accountant	<u>0.30</u>		<u>0.00</u>	
	TOTAL	<u><u>3.50</u></u>		<u><u>3.80</u></u>	

COMMUNITY DEVELOPMENT AGENCY

REDEVELOPMENT

PROGRAM
Various Accounts

Statement of Purpose

To strengthen the City's economic base and enhance its image by creatively facilitating redevelopment opportunities and providing comprehensive and quality real estate services.

The Redevelopment unit has optimized communication and efficiency in interagency and community relations.

SERVICE PROGRAM

REDEVELOPMENT

Mission: To initiate, facilitate, and implement redevelopment efforts in order to strengthen the economic base and enhance the image of the city through the active promotion of development opportunities and the creative utilization of resources.

COMMUNITY DEVELOPMENT AGENCY

REDEVELOPMENT	PROGRAM Various		
Statement of Purpose			
<i>To provide economic opportunities to the business and residential communities by fostering physical improvements, generating revenues for community services and actively promoting the image of the City.</i>			
Accomplishments in FY 05-06 & FY 06-07			
<ul style="list-style-type: none"> * Funded five rebates on South Main. * Completed construction of Phase I & Phase II live/work units for Santiago Street Lofts. * Completed Phase I of the construction for BMW expansion and initiated Phase II. * Completed expansion of Bowers Museum and facilitation of Kidseum renovation. * Completed street improvement for Hotel Terrace. * Completed construction for Phase II for Santiago Street Lofts. * Completed Archway sign in the South Main Corridor. * Initiated construction of Auto Mall interior public improvements/enhancements. 			
Action Plan for FY 2007-08			
<ul style="list-style-type: none"> * Facilitate Phase III of the Olson Live/Work Lofts (Sycamore Street Lofts). * Facilitate use of Redevelopment Database as project management and analytical tool. * Facilitate Phase II construction of Discovery Science Center. * Facilitate potential expansion at MainPlace. * Conduct feasibility study and investigate potential property acquisitions for the South Main Corridor. * Prepare and issue developer RFQ on Santa Ana Blvd. Properties. * Construct additional infrastructure improvements along South Main Corridor. * Facilitate & enhance development within the Museum District. * Continue to implement the Rebate Program for South Main Street, providing funding for three rebates. * Facilitate Fiesta Marketplace Enhancement Development. * Investigate potential property acquisitions on North Main. * Complete Auto Mall interior public improvements. * Facilitate Crevier Phase II improvements. * Facilitate Honda expansion area improvements & DDA negotiations initiated if applicable. * Facilitate Audi dealership relocation, if applicable. * Provide assistance with new ownership interest in Ohmann parcels as needed. * Facilitate deferred maintenance & ADA improvements for Bowers Museum and Kidseum. * Facilitate The Depot capital improvement programs. * Implement Phase II of the Downtown Streetscape Project Enhancement. * Assist with marketing and re-use of YMCA property. * Facilitate Latino Health Access park project and reuse of El Faison, Mussleman, Farmers Market and other properties, as necessary per the Santa Ana Renaissance Specific Plan. * Explore development opportunities for SEC 4th & Ross. * Negotiate and implement amendment to DDA for West End Lofts project, as necessary. * Assist with the development of the South Main Corridor banner program. 			
PERFORMANCE MEASURES	Actual	Estimated	Objective
	FY 05-06	FY 06-07	FY 07-08
Service Level			
New sites marketed (Agency-Initiated)	4	4	5
RFQs/RFPs issued	1	1	2
Agreements approved	7	10	5
Effectiveness			
Percentage of objectives completed on schedule	90%	90%	90%
Efficiency			
No. of projects administered	46	48	57

COMMUNITY DEVELOPMENT AGENCY

REDEVELOPMENT		FUND		570
Merged		Activity		933
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	361,260	255,150	403,920
6131	Salaries & Wages-Temporary	93,559	145,375	154,670
6141	Salaries & Wages-Overtime	10,447	10,000	10,000
6151	Retirement Plan	28,211	28,170	41,015
6161	Medicare Insurance	2,717	5,810	8,100
6171	Employees Insurance	31,170	26,410	48,570
6172	Employees Medical Retirement	5,540	2,140	3,955
6181	Compensation Insurance	6,971	4,870	8,585
6191	Other Personnel Services	74,400	78,120	82,025
	SUBTOTAL PERSONNEL	614,275	556,045	760,840
6211	Communication	11,982	8,300	7,970
6221	Training & Transportation	10,969	6,790	20,930
6231	Advertising	654	5,000	1,000
6251	Other Agency Services	32	0	0
6291	Other Contractual Services	47,761	224,200	234,315
6294	Lease Payments	107,799	0	0
	SUBTOTAL CONTRACTUAL	179,197	244,290	264,215
6391	Office Supplies	11,074	0	5,000
	SUBTOTAL COMMODITIES	11,074	0	5,000
6521	Insurance (Risk Management)	58,240	61,735	65,440
6537	IS Strategic Plan	107,915	107,915	107,915
6571	Building Rental	19,640	21,340	22,410
6590	Indirect Costs	70,720	58,960	77,030
	SUBTOTAL FIXED CHARGES	256,515	249,950	272,795
6631	Improvements Other Than Buildings	0	85,000	0
6641	Machinery & Equipment	0	10,000	15,000
	SUBTOTAL CAPITAL	0	95,000	15,000
	TOTAL	<u>1,061,061</u>	<u>1,145,285</u>	<u>1,317,850</u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
2491	Deputy City Manager for Dev Services	0.00		0.30	
2870	Executive Director, Community Dev	0.30		0.00	
2690	Redevelopment Manager (MM)	0.00		0.50	
0600	Redevelopment Project Manager III	1.40		1.50	
7490	Senior Accountant	0.30		0.00	
0286	Tenant Services Technician	0.80		0.80	
2850	Redevelopment Assistant	0.70		0.70	
	TOTAL	<u>3.50</u>		<u>3.80</u>	

COMMUNITY DEVELOPMENT AGENCY

REDEVELOPMENT		FUND		
Merged (Projects)		Activity		
		570		
		936		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	
		APPROVED FY 06-07		
6191	Other Personnel Services	<u>78,892</u>	<u>0</u>	<u>0</u>
	SUBTOTAL PERSONNEL	78,892	0	0
6291	Other Contractual Services	<u>56,275</u>	<u>0</u>	<u>10,000</u>
	SUBTOTAL CONTRACTUAL	56,275	0	10,000
6611	Land	0	0	747,905
6621	Building Improvements	250	75,000	641,000
6631	Improvements Other Than Buildings	<u>7,024</u>	<u>1,039,000</u>	<u>159,000</u>
	SUBTOTAL CAPITAL	7,274	1,114,000	1,547,905
6900-11	Loan Payment to Fund 11	200,000	0	0
6906	Commercial Rehab Rebates	0	0	500,000
6907	Loss on Sale of Land	<u>2,360,319</u>	<u>0</u>	<u>0</u>
	SUBTOTAL MISCELLANEOUS	2,560,319	0	500,000
	TOTAL	<u><u>2,702,760</u></u>	<u><u>1,114,000</u></u>	<u><u>2,057,905</u></u>

COMMUNITY DEVELOPMENT AGENCY

REDEVELOPMENT				FUND	552
South Main (Projects)				Activity	936
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 06-07	
6291	Other Contractual Services	<u>317,999</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL CONTRACTUAL	317,999	0	0	
6611	Land	6,015,394	0	0	
6615	Relocation Expense	1,608	0	0	
6631	Improvements other than Building	<u>10,746,938</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL CAPITAL	16,763,940	0	0	
	TOTAL	<u>17,081,939</u>	<u>0</u>	<u>0</u>	
REDEVELOPMENT				FUND	553
South Main (Projects)				Activity	936
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 06-07	
6191	Other Personnel Services	<u>28,684</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL PERSONNEL	28,684	0	0	
6291	Other Contractual Services	<u>0</u>	<u>0</u>	<u>30,000</u>	
	SUBTOTAL CONTRACTUAL	0	0	30,000	
6611	Land	0	0	1,950,000	
6631	Improvements Other Than Buildings	<u>383,706</u>	<u>2,693,060</u>	<u>1,614,735</u>	
	SUBTOTAL CAPITAL	383,706	2,693,060	3,564,735	
6906	Commercial Rehab Rebates	<u>0</u>	<u>0</u>	<u>500,000</u>	
	SUBTOTAL MISCELLANEOUS	0	0	500,000	
	TOTAL	<u>412,390</u>	<u>2,693,060</u>	<u>4,094,735</u>	

**COMMUNITY DEVELOPMENT AGENCY
DIVISION RESOURCE SUMMARY**

Economic Development Division

ACTIVITIES		ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
Development Administration		1,187,601	2,125,695	2,873,010
Weed & Seed		272,599	0	0
Empowerment Zone Program				
Operations		503,787	725,000	725,000
Payments to Subagents		(95)	0	0
W/O/R/K Center				
Operations		2,741,663	3,254,685	3,249,735
Payments to Subagents		<u>1,459,847</u>	<u>2,071,025</u>	<u>2,321,310</u>
TOTAL		<u><u>6,165,402</u></u>	<u><u>8,176,405</u></u>	<u><u>9,169,055</u></u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
2491	Deputy City Manager for Dev Services	0.00		0.20	
2870	Executive Director, Community Dev	0.20		0.00	
2690	Economic Development Manager	1.00		1.00	
0350	Economic Development Specialist III	3.00		3.00	
0550	Economic Development Specialist II	3.00		3.00	
0560	Economic Development Specialist I	1.00		1.00	
0570	Economic Development Aide	1.00		1.00	
2390	WORK Center Coordinator	1.00		1.00	
8374	Workforce Specialist IV	3.00		3.00	
8373	Workforce Specialist III	3.00		3.00	
8372	Workforce Specialist II	15.00		15.00	
8371	Workforce Specialist I	4.00		3.00	
4270	Employment Services Fiscal Specialist	1.00		1.00	
7270	Secretary	2.00		2.00	
7330	Senior Office Assistant	3.00		3.00	
0736	Senior Office Specialist	1.00		0.60	
7040	Data Entry Office Assistant	1.00		0.00	
0060	Receptionist	1.00		2.00	
1150	Accountant II	0.75		0.00	
1720	Management Analyst (UC)	0.00		0.10	
1200	Management Aide (UC)	0.10		0.00	
	TOTAL	<u><u>45.05</u></u>		<u><u>42.90</u></u>	

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT

PROGRAM Various Accounts

Statement of Purpose

To provide high-quality programs and services to the business and development communities which will serve to encourage economic growth, employment growth, and real estate investment within Santa Ana.

To accomplish these goals, the Division has three sections, each performing one facet of this program. The mission statements for these sections are:

SERVICE PROGRAM

BUSINESS OUTREACH

To retain and attract businesses, jobs, and investment to Santa Ana by providing timely information and assistance to businesses, through services and programs that foster business development.

WORKFORCE DEVELOPMENT

To provide employment and training programs for adults and youths resulting in the placement of these individuals in unsubsidized employment through effective utilization of available financial resources.

EMPOWERMENT ZONE

To enhance the quality of life of residents by utilizing and leveraging Empowerment Zone resources.

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT	PROGRAM		
Business Outreach	550/570-932		
Statement of Purpose			
<p><i>To retain and attract businesses, jobs, and investment in Santa Ana by providing timely information and assistance to businesses, through various services and programs that foster business development.</i></p> <p>Efforts focus on fostering a positive image of the City among professionals influencing site selection decisions and communicating the availability of incentive programs designed to aid businesses. Extensive competition and the need for a strong and diverse business base make it imperative that the Agency continues to conduct a pro-active business retention & attraction program & offer customized incentive packages</p>			
Accomplishments in FY 05-06 & FY 06-07			
<ul style="list-style-type: none"> * Over 27,000 Enterprise Zone hiring credit vouchers have been issued to qualified Santa Ana businesses since the inception of the program. Each voucher represents a job for an economically disadvantaged individual. In 2004, 2,864 vouchers were issued; in 2005, 4,104 vouchers were issued and in 2006, 3,277 vouchers were issued. It is estimated that Santa Ana companies have saved over \$300 million on their State of California income taxes by using this program. * Staff assisted over 30 businesses, such as The Garage, Harvey's, and Katella Café with their expansion & relocation needs * Completed a new business portal that assists businesses in locating City (http://www.santa-ana.org/business). Recently partnered with Loopnet.com to allow users the ability to search for available properties for lease and for sale in the City of Santa Ana * Completed development of an interactive Business attraction CD-Rom that will help attract new & exciting businesses to the City of Santa Ana. The CD-Rom gives detailed information on all Economic Development programs & services we have to offer * Attended International Council of Shopping Centers trade show with newly designed Santa Ana trade show booth. As a representative for the City, staff met with various developers, brokers & potential new businesses interested in relocating to Santa Ana * Completed citywide marketing video and integrated the video into the CD-Rom. * The annual Enterprise Zone Workshop was held in October with over 100 businesses in attendance * Staff continued to be active at the state level, spearheading legislation to keep the Enterprise Zone a viable program in California and attempt to extend the life of Santa Ana's zone for fifteen additional years * Staff continued to target top sales tax producers for retention visits and monthly monitors the largest businesses in the city * Produced new marketing pieces & developed press releases on economic development activities in the City of Santa Ana. Created a economic development insert for the Orange County Business Journal * Assisted in the development of an Aversion Layoff Strategy to identify potential companies at risk of relocating or laying off employees in the future. These identified companies will remain a major focus of our upcoming business retention list * Hosted California Workforce Investment Board Economic Development Summit at Delhi Center & was the featured speaker at the event attended by over 150 workforce and economic development professionals 			
Action Plan for FY 2007-08			
<ul style="list-style-type: none"> * Apply for New Enterprise Zone Designation * Conduct EZ-FEZ Workshops to further increase the awareness of the benefits of the EZ/FEZ programs to local businesses * Continue to build relationships with the State EZ oversight staff at the Department of Housing and Community Development * Economic Development Strategic Plan—Develop new citywide economic development strategy that identifies specific goals and objectives for economic development activities in the City. Should provide a strategic framework for implementing new economic development programs & policies. This process likely will take a year & will include an extensive community outreach & input component * Business Attraction and Retention Strategy—Develop new business attraction & retention strategy that will result in: analysis of industrial, commercial, and retail properties in Santa Ana; development of inventory of available properties; retention of retail consultant to implement recommendations of loft, business & property owner surveys; identification of trade shows, conventions to further market the city, and develop a citywide business retention team. * Marketing Pieces—ensure that all marketing packets, tri-fold brochures, & website are up-to-date. Gather business “success stories” & write updates for monthly City Council reports as needed. Develop business outreach campaign with commercial/industrial brokers, such as hosting quarterly events, attending broker staff meetings, and participating in local industry events. Increased Ad campaigns in trade publications & local newspapers. Continue to implement citywide branding & image campaign to promote economic development activity in the city * Continue Hosting of Events – EZ Workshop & Expo, EZ Users Group Meeting, EZ Hiring Credit Training for Job Developers, Industry Focus Group Breakfasts, Brokers Meetings, New Business Breakfasts, & Manufacturer's Roundtables. Host Mayor's new business breakfast receptions * Continue to promote public awareness of Santa Ana Artists Village. Provide continued support and resources to the Artist Village community * Evaluate feasibility of a Downtown Property-based Business Improvement District 			
PERFORMANCE MEASURES	Actual	Estimated	Objective
	FY 05-06	FY 06-07	FY 07-08
Service Levels			
Number of businesses interviewed	240	300	400
Number of businesses visited (new measure)	0	0	30
Number of workshops/presentations on EZ and other business programs	20	30	40
Number of businesses-to-business matchmaking for international trade	10	10	15
Effectiveness			
Percentage of EZ applications processed within 10 business days.	75%	90%	90%
Efficiency			
Number of Enterprise Zone inquiries handled	350	350	350
Number of EZ vouchers issued.	3,800	4,000	4,400

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 570		
Various		Activity 932		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	477,599	687,590	818,230
6131	Salaries & Wages-Temporary	80,363	133,585	111,110
6141	Salaries Overtime	10,669	15,000	0
6151	Retirement Plan	40,355	63,025	67,210
6161	Medicare Insurance	7,096	11,905	13,475
6171	Employees Insurance	42,864	68,980	102,010
6172	Employees Medical Retirement	4,020	5,605	8,075
6181	Compensation Insurance	7,147	10,480	12,860
6191	Other Personnel Services	54,313	56,150	58,960
	SUBTOTAL PERSONNEL	724,426	1,052,320	1,191,930
6211	Communications	8,105	6,955	7,080
6214	Cell Phone Charges	0	2,400	0
6221	Training & Transportation	17,422	24,360	40,810
6223	Business Promotions	2,075	205,000	222,500
6231	Advertising	23,753	125,000	275,545
6251	Other Agency Services	12,988	21,545	20,730
6281	M&R Machinery & Equipment	681	0	2,000
6291	Other Contractual Services	113,932	294,550	717,600
6294	Lease Payments	0	44,800	49,280
	SUBTOTAL CONTRACTUAL	178,956	724,610	1,335,545
6391	Operating Materials & Supplies	28,069	17,495	36,800
	SUBTOTAL COMMODITIES	28,069	17,495	36,800
6511	Rental City Equipment	9,750	6,730	3,735
6521	Insurance	24,220	25,675	27,230
6534	Information Services Charges	5,000	5,000	5,200
6537	IS Strategic Plan	107,915	102,520	102,520
6571	Building Rental	17,000	18,470	19,395
6590	Indirect Costs	86,432	120,875	128,155
	SUBTOTAL FIXED CHARGES	250,317	279,270	286,235
6641	Machinery & Equipment	5,833	32,000	22,500
	SUBTOTAL CAPITAL	5,833	32,000	22,500
	TOTAL OPERATING	1,187,601	2,105,695	2,873,010

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
2491	Deputy CM for Development Svcs	0.00		0.15	
2870	Executive Director, Community Dev	0.10		0.00	
2690	Economic Development Manager (MM)	0.75		0.85	
0350	Economic Development Specialist III	2.00		2.00	
0550	Economic Development Specialist II	1.00		1.50	
0560	Economic Development Specialist I	1.00		1.00	
0570	Economic Development Aide	1.00		1.00	
1150	Accountant II	0.25		0.00	
7270	Secretary	2.00		2.00	
7330	Senior Office Assistant	0.00		1.00	
0736	Senior Office Specialist	1.00		0.60	
	TOTAL	9.10		10.10	

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COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT				FUND	126
Weeding SAINT Site I				Activity	353
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	5,157	0	0	
6131	Salaries & Wages-Temporary	33,073	0	0	
6141	Salaries Overtime	51,865	0	0	
6151	Retirement Plan	863	0	0	
6161	Medicare Insurance	533	0	0	
6171	Employees Insurance	652	0	0	
6172	Retiree Medical Insurance	3	0	0	
6181	Compensation Insurance	456	0	0	
	SUBTOTAL PERSONNEL	92,602	0	0	
6211	Communications	2,158	0	0	
6221	Training & Transportation	395	0	0	
6291	Other Contractual Services	14,528	0	0	
	SUBTOTAL CONTRACTUAL	17,081	0	0	
6391	Operating Materials & Supplies	18,760	0	0	
	SUBTOTAL COMMODITIES	18,760	0	0	
6511	Rental City Equipment	9,840	0	0	
	SUBTOTAL FIXED CHARGES	9,840	0	0	
	TOTAL OPERATING	138,283	0	0	

ECONOMIC DEVELOPMENT				FUND	126
Seeding S.P.I.R.I.T. Site II				Activity	354
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	4,847	0	0	
6131	Salaries & Wages-Temporary	19,416	0	0	
6141	Salaries Overtime	38,208	0	0	
6151	Retirement Plan	779	0	0	
6161	Medicare Insurance	339	0	0	
6171	Employees Insurance	587	0	0	
6172	Retiree Medical Insurance	3	0	0	
6181	Compensation Insurance	232	0	0	
	SUBTOTAL PERSONNEL	64,411	0	0	
6211	Communications	2,485	0	0	
6221	Training & Transportation	4,919	0	0	
6291	Other Contractual Services	53,384	0	0	
	SUBTOTAL CONTRACTUAL	60,788	0	0	
6391	Operating Materials & Supplies	9,117	0	0	
	SUBTOTAL COMMODITIES	9,117	0	0	
	TOTAL OPERATING	134,316	0	0	

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT Empowerment Zone Program	PROGRAM 129-090																																							
Statement of Purpose																																								
<p><i>The Federal Empowerment Zone grant funds are awarded by the Santa Ana Empowerment Corporation Board of Directors to provide a range of community development activities directed toward economic development, workforce development, improvement to community facilities and services for the benefit of Empowerment Zone residents and businesses.</i></p>																																								
Accomplishments in FY 05-06 & FY 06-07																																								
<p>In January of 1999, the City of Santa Ana was the only city in California awarded an Urban Empowerment Zone designation. Since that time, the Santa Ana Empowerment Zone has provided a variety of services and projects that have reinforced the City's commitment to provide comprehensive business and social services to distressed areas of the community. Some of the accomplishments during the first six years include allocating Empowerment Zone funds in these following targeted areas:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Health</td> <td style="width: 25%; text-align: right;">\$1,762,167</td> <td style="width: 25%; text-align: right;">11%</td> </tr> <tr> <td>Housing</td> <td style="text-align: right;">\$423,343</td> <td style="text-align: right;">3%</td> </tr> <tr> <td>Workforce Development</td> <td style="text-align: right;">\$1,500,840</td> <td style="text-align: right;">10%</td> </tr> <tr> <td>Economic Development</td> <td style="text-align: right;">\$90,000</td> <td style="text-align: right;">1%</td> </tr> <tr> <td>Human Services</td> <td style="text-align: right;">\$530,308</td> <td style="text-align: right;">3%</td> </tr> <tr> <td>Education</td> <td style="text-align: right;">\$965,273</td> <td style="text-align: right;">6%</td> </tr> <tr> <td>Infrastructure</td> <td style="text-align: right;">\$2,966,404</td> <td style="text-align: right;">19%</td> </tr> <tr> <td>Capacity Building</td> <td style="text-align: right;">\$1,012,242</td> <td style="text-align: right;">6%</td> </tr> <tr> <td>Safety</td> <td style="text-align: right;">\$296,634</td> <td style="text-align: right;">2%</td> </tr> <tr> <td>Research and Development</td> <td style="text-align: right;">\$1,049,775</td> <td style="text-align: right;">7%</td> </tr> <tr> <td>Daisy Wheel Project</td> <td style="text-align: right;">\$3,315,000</td> <td style="text-align: right;">21%</td> </tr> <tr> <td>Working Capital Loan</td> <td style="text-align: right;">\$250,000</td> <td style="text-align: right;">2%</td> </tr> <tr> <td>Investment Component</td> <td style="text-align: right;">\$1,628,564</td> <td style="text-align: right;">10%</td> </tr> </table> <p>The Empowerment Zone coordinates its services through the non-profit Santa Ana Empowerment Corporation that has a governance structure of twenty-three Board of Directors, and five Board Task Forces. A total of \$25,614,633 in Federal Empowerment Zone funds has been received since receiving the designation. In addition, the Santa Ana Empowerment Corporation issued \$25.5 million in Private Activity Bonds and issued over 1,200 federal tax credit affidavits to Santa Ana companies.</p>		Health	\$1,762,167	11%	Housing	\$423,343	3%	Workforce Development	\$1,500,840	10%	Economic Development	\$90,000	1%	Human Services	\$530,308	3%	Education	\$965,273	6%	Infrastructure	\$2,966,404	19%	Capacity Building	\$1,012,242	6%	Safety	\$296,634	2%	Research and Development	\$1,049,775	7%	Daisy Wheel Project	\$3,315,000	21%	Working Capital Loan	\$250,000	2%	Investment Component	\$1,628,564	10%
Health	\$1,762,167	11%																																						
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Investment Component	\$1,628,564	10%																																						
Action Plan for FY 2007-08																																								
<ul style="list-style-type: none"> * Provide training opportunities for residents, stakeholders, and Santa Ana Empowerment Corporation (SAEC) Board and Task Force members to access the R&D infrastructure data and reports through electronic means. * Increase the employability of Empowerment Zone residents through the "two-tier employment training system." * To create a comprehensive investment strategy for the Santa Ana Empowerment Corporation (SAEC) Board that will produce program income to create program sustainability. * To create a comprehensive sustainability strategy for the Santa Ana Empowerment Corporation (SAEC) that will enable it to continue operating beyond 2009. * Promote business sustainability through the increased utilization of the Federal Tax Incentive Program and related services. 																																								
PERFORMANCE MEASURES	Actual	Estimated	Objective																																					
	FY 05-06	FY 06-07	FY 07-08																																					
Service Level																																								
Provide Staff support to the Santa Ana Empowerment Corporation (SAEC) Board of Directors, and SAEC Task Forces meetings.	47	50	40																																					
Monitor and evaluate first, second, third, fourth and fifth-year programs	57	57	50																																					
Effectiveness																																								
Empowerment Zone staff to provide reimbursements to service providers within a three week time period.	95%	95%	95%																																					
Efficiency																																								
Empowerment Zone staff to provide the Santa Ana Empowerment Zone Board with Quarterly Monitoring Reports and the United States Department of Housing and Urban Development with an Annual Report.	5	5	5																																					

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 129		
Empowerment Zone Program		Activity 070/080/090		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	298,259	406,725	331,490
6131	Salaries & Wages-Temporary	18,163	33,215	31,900
6141	Salaries Overtime	2,937	0	0
6151	Retirement Plan	20,501	33,410	27,230
6161	Medicare Insurance	4,112	6,380	5,270
6171	Employees Insurance	27,646	43,865	41,775
6172	Employees Medical Retirement	2,203	3,055	3,315
6181	Compensation Insurance	3,652	5,340	4,445
6191	Other Personnel Services	32,956	15,000	65,000
	SUBTOTAL PERSONNEL	410,429	546,990	510,425
6211	Communications	6,420	4,395	4,395
6212	Telephone Moves/Changes	0	500	500
6221	Training & Transportation	7,993	17,335	30,680
6231	Advertising	3,979	30,000	23,420
6251	Other Agency Services	406	5,400	60
6281	M&R Machinery & Equipment	70	500	500
6291	Other Contractual Services	20,717	64,000	94,500
	SUBTOTAL CONTRACTUAL	39,585	122,130	154,055
6391	Operating Materials & Supplies	23,648	22,865	27,270
	SUBTOTAL COMMODITIES	23,648	22,865	27,270
6521	Insurance	2,690	2,850	2,995
6537	IS Strategic Plan	5,395	5,395	5,395
6571	Building Rental	10,000	10,870	11,415
6590	Indirect Costs	12,040	13,900	13,445
	SUBTOTAL FIXED CHARGES	30,125	33,015	33,250
6931	Payment to Subagents	(95)	0	0
	SUBTOTAL PAYMENT TO SUBAGENTS	(95)	0	0
	TOTAL	503,692	725,000	725,000

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
2870	Deputy CM for Development Svcs	0.10		0.05	
2690	Economic Development Manager (MM)	0.25		0.15	
0350	Economic Development Specialist III	1.00		1.00	
0550	Economic Development Specialist II	2.00		1.50	
1720	Management Analyst (UC)	0.00		0.10	
1200	Management Aide (UC)	0.10		0.00	
1150	Accountant II	0.50		0.00	
7330	Senior Office Assistant	1.00		0.00	
	TOTAL	4.95		2.80	

**COMMUNITY DEVELOPMENT AGENCY
DEPARTMENT RESOURCE SUMMARY**

Santa Ana W.O.R.K. Center

ACTIVITIES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
Santa Ana WORK Center One-Stop	1,577,814	1,754,530	2,351,845
Workforce Investment Board (WIB)	511,500	933,610	1,882,630
FEZ Service Navigator	1,030,852	980,000	637,000
Grants (Special Projects)	<u>1,081,344</u>	<u>1,657,570</u>	<u>699,570</u>
TOTAL	<u><u>4,201,510</u></u>	<u><u>5,325,710</u></u>	<u><u>5,571,045</u></u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
2390	WORK Center Coordinator	1.00		1.00	
8374	Workforce Specialist IV	3.00		3.00	
8373	Workforce Specialist III	3.00		3.00	
8372	Workforce Specialist II	13.00		15.00	
8371	Workforce Specialist I	2.00		3.00	
4270	Employment Services Fiscal Specialist	1.00		1.00	
7330	Senior Office Assistant	2.00		2.00	
7040	Data Entry Office Assistant	1.00		0.00	
0060	Receptionist	<u>1.00</u>		<u>2.00</u>	
	TOTAL	<u><u>27.00</u></u>		<u><u>30.00</u></u>	

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT
Santa Ana W.O.R.K. Center One-Stop Program

PROGRAM
123-Various

Statement of Purpose

To offer job search assistance, job placement and basic skills education and employment training to all eligible adults and youth and to assist the local business community with the training and hiring of employees.

The One-Stop Center is a multi-agency, multi-service shop designed to meet the employment assistance and training needs of the community. The One-Stop provides job search internet access, job search workshops, computer usage, employment listings, career advisement, resume preparation and training/education courses. The One-Stop Employment Resource Center is open to all residents.

Accomplishments in FY 05-06 & FY 06-07

- * Procured consultant to enhance services to the Santa Ana business community.
- * Awarded \$418,000 to serve Cal Works participants from the Orange County Social Service Agency.
- * Awarded grant by the Dept of Labor to assist Faith Based Organizations to connect to the One-Stop system.
- * Developed business resource kit to assist businesses transition workers who are being laid off, back into the workforce.
- * Excelled in all Federal Program Performance Standards in both Adult and Youth programs.
- * Acquired mobile computer lab.
- * Upgraded Scan card system to better track WORK Center service usage.
- * Developed an electronic newsletter to market WORK Center services.

Action Plan for FY 2007-08

- * Streamline On-the-Job Training process in order to provide more timely service to employers.
- * Develop new client intake process in order to provide more effective service to clients searching for employment and training assistance.
- * Meet programmatic enrollment and performance standards for all workforce programs.
- * Upgrade virtual one-stop software systems in order to collect accurate and timely data, and to increase employer and client usage.
- * Install new software time tracking systems to relieve congestion in client computer area.

PERFORMANCE MEASURES	Actual	Estimated	Objective
	FY 05-06	FY 06-07	FY 07-08
Service Level			
Number of Customers enrolled	400	400	400
Number of Individuals served by all partners	9,000	8,000	8,000
Number of Rapid Response businesses served	20	20	30
Number of Rapid Response laid-off workers served	1,000	600	75
Effectiveness			
Percentage of Clients Placed in Jobs	75%	75%	75%
Efficiency			
Number of Individual Training Accounts Issued	70	50	50

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 123		
Santa Ana W.O.R.K. Center One-Stop Program		Activity 201		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	541,942	608,360	375,285
6131	Salaries & Wages Temporary	40,903	40,065	25,820
6141	Salaries Overtime	612	0	0
6151	Retirement Plan	44,528	50,820	31,715
6161	Medicare Insurance	7,664	9,400	5,815
6171	Employees Insurance	75,131	84,710	64,510
6172	Employees Medical Retirement	3,823	4,865	3,755
6181	Compensation Insurance	7,532	6,420	4,170
6191	Other Personnel Services	4,995	0	1,120
	SUBTOTAL PERSONNEL	727,130	804,640	512,190
6211	Communications	61,499	53,180	16,180
6221	Training & Transportation	4,701	3,965	6,320
6231	Advertising	2,027	1,700	3,400
6251	Other Agency Services	2,056	2,835	2,930
6281	M&R Machinery & Equipment	1,381	6,095	6,095
6291	Other Contractual Services	96,674	82,415	95,055
6295	User Fees	83,208	89,130	59,735
	SUBTOTAL CONTRACTUAL	251,546	239,320	189,715
6391	Operating Materials & Supplies	26,827	23,000	26,000
	SUBTOTAL COMMODITIES	26,827	23,000	26,000
6511	Rental City Equipment	5,650	6,060	6,370
6521	Insurance	13,370	13,175	4,695
6537	IS Strategic Plan	8,125	8,125	3,045
6590	Indirect Costs	57,587	58,680	23,385
	SUBTOTAL FIXED CHARGES	84,732	86,040	37,495
6641	Machinery & Equipment	12,805	8,650	50,000
	SUBTOTAL CAPITAL	12,805	8,650	50,000
	TOTAL	1,103,040	1,161,650	815,400

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
2390	WORK Center Coordinator	0.68		0.68	
8374	Workforce Specialist IV	0.75		0.90	
8372	Workforce Specialist II	5.10		3.90	
8371	Workforce Specialist I	1.85		2.00	
7330	Senior Office Assistant	0.95		0.95	
0060	Receptionist	0.80		1.70	
	TOTAL	10.13		10.13	

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 123		
Santa Ana W.O.R.K. Center One-Stop Program-Administration		Activity 202		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	39,708	41,415	81,255
6131	Salaries & Wages Temporary	10,410	19,050	19,870
6141	Salaries Overtime	751	0	0
6151	Retirement Plan	3,149	3,400	6,675
6161	Medicare Insurance	202	875	1,465
6171	Employees Insurance	6,194	5,720	11,510
6172	Employees Medical Retirement	178	330	815
6181	Compensation Insurance	487	600	1,050
	SUBTOTAL PERSONNEL	61,079	71,390	122,640
6211	Communications	3,512	575	4,130
6221	Training & Transportation	5,306	85	16,510
6231	Advertising	477	0	0
6251	Other Agency Services	957	1,060	880
6281	M&R Machinery & Equipment	615	805	0
6291	Other Contractual Services	1,186	0	8,395
6295	User Fees	3,371	2,590	16,875
	SUBTOTAL CONTRACTUAL	15,424	5,115	46,790
6391	Operating Materials & Supplies	688	255	670
	SUBTOTAL COMMODITIES	688	255	670
6521	Insurance	1,515	0	1,745
6537	IS Strategic Plan	305	0	1,115
6590	Indirect Costs	5,021	5,470	5,895
	SUBTOTAL FIXED CHARGES	6,841	5,470	8,755
6641	Machinery & Equipment	0	650	0
	SUBTOTAL CAPITAL	0	650	0
	TOTAL	84,032	82,880	178,855

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
2390	WORK Center Coordinator	0.05		0.32	
4270	Employment Services Fiscal Specialist	0.56		0.69	
	TOTAL	0.61		1.01	

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 123		
Santa Ana W.O.R.K. Center One-Stop Program-Adult		Activity 203		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	0	0	168,320
6151	Retirement Plan	0	0	13,825
6161	Medicare Insurance	0	0	2,440
6171	Employees Insurance	0	0	17,810
6172	Employees Medical Retirement	0	0	1,685
6181	Compensation Insurance	0	0	1,750
	SUBTOTAL PERSONNEL	0	0	205,830
6211	Communications	0	0	11,665
	SUBTOTAL CONTRACTUAL	0	0	11,665
6391	Operating Materials & Supplies	0	0	240
	SUBTOTAL COMMODITIES	0	0	240
6521	Insurance	0	0	3,460
6537	IS Strategic Plan	0	0	2,205
6590	Indirect Costs	0	0	9,815
	SUBTOTAL FIXED CHARGES	0	0	15,480
6933	Payment to Subagents	1,687	235,340	360,280
6937	Transportation-Bus Passes	0	9,870	11,300
6938	Client Support Services	0	7,500	2,140
6939	Client Assessment	0	5,000	3,225
	SUBTOTAL PAYMENTS TO SUBAGENTS	1,687	257,710	376,945
	TOTAL	<u>1,687</u>	<u>257,710</u>	<u>610,160</u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08
		Full Time		Full Time
8372	Workforce Specialist II	<u>0.00</u>		<u>3.00</u>
	TOTAL	<u>0.00</u>		<u>3.00</u>

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 123		
Santa Ana W.O.R.K. Center One-Stop Program-Dislocated Worker		Activity 204		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	0	0	123,960
6151	Retirement Plan	0	0	10,180
6161	Medicare Insurance	0	0	1,795
6171	Employees Insurance	0	0	21,050
6172	Employees Medical Retirement	0	0	1,240
6181	Compensation Insurance	0	0	1,290
	SUBTOTAL PERSONNEL	0	0	159,515
6211	Communications	0	0	8,565
6251	Other Agency Services	0	90	0
	SUBTOTAL CONTRACTUAL	0	90	8,565
6391	Operating Materials & Supplies	0	0	240
	SUBTOTAL COMMODITIES	0	0	240
6521	Insurance	0	0	2,545
6537	IS Strategic Plan	0	0	1,625
6590	Indirect Costs	1,934	0	7,225
	SUBTOTAL FIXED CHARGES	1,934	0	11,395
6933	Payment to Subagents	91,262	7,460	123,140
6937	Transportation-Bus Passes	37,646	37,370	34,155
6938	Client Support Services	14,840	8,100	600
6939	Client Assessment	8,742	6,360	4,990
	SUBTOTAL PAYMENTS TO SUBAGENTS	152,490	59,290	162,885
	TOTAL	154,424	59,380	342,600

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
8372	Workforce Specialist II	0.00		2.00	
	TOTAL	0.00		2.00	

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 123			
Santa Ana W.O.R.K. Center One-Stop Program-Youth		Activity 205			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	79,726	42,550	102,265	
6131	Salaries & Wages Temporary	7,427	13,890	0	
6141	Salaries Overtime	219	0	0	
6151	Retirement Plan	6,269	3,495	8,400	
6161	Medicare Insurance	1,276	820	1,485	
6171	Employees Insurance	9,889	5,965	20,620	
6172	Employees Medical Retirement	771	340	1,025	
6181	Compensation Insurance	863	560	1,065	
	SUBTOTAL PERSONNEL	106,440	67,620	134,860	
6211	Communications	2,238	2,020	1,810	
6221	Training & Transportation	963	170	4,250	
6231	Advertising	0	500	500	
6291	Other Contractual Services	3,406	7,860	12,645	
6295	User Fees	1,124	3,290	6,550	
	SUBTOTAL CONTRACTUAL	7,731	13,840	25,755	
6391	Operating Materials & Supplies	3,048	2,490	1,150	
	SUBTOTAL COMMODITIES	3,048	2,490	1,150	
6511	Rental City Equipment	0	0	1,725	
6521	Insurance	1,260	1,335	2,095	
6537	IS Strategic Plan	915	915	1,210	
6590	Indirect Costs	8,624	5,110	5,960	
	SUBTOTAL FIXED CHARGES	10,799	7,360	10,990	
6641	Machinery & Equipment	100	800	0	
	SUBTOTAL CAPITAL	100	800	0	
6938	Client Support Services	264	800	800	
	SUBTOTAL PAYMENTS TO SUBAGENTS	264	800	800	
	TOTAL	128,382	92,910	173,555	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
8373	Workforce Specialist III	0.65		0.95	
8371	Workforce Specialist I	0.00		0.80	
	TOTAL	0.65		1.75	

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 123		
Santa Ana W.O.R.K. Center One-Stop Program-Rapid Response		Activity 206		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	57,521	34,960	78,835
6141	Salaries Overtime	442	0	0
6151	Retirement Plan	4,519	2,870	6,475
6161	Medicare Insurance	804	505	1,145
6171	Employees Insurance	10,313	6,365	15,495
6172	Employees Medical Retirement	383	280	790
6181	Compensation Insurance	558	345	820
6191	Other Personnel Services	0	1,000	940
	SUBTOTAL PERSONNEL	74,540	46,325	104,500
6211	Communications	1,582	1,665	6,605
6221	Training & Transportation	1,312	0	2,820
6231	Advertising	13,855	5,000	23,775
6251	Other Agency Services	0	60	755
6281	M&R Machinery & Equipment	0	250	250
6291	Other Contractual Services	363	36,285	75,935
6295	User Fees	1,226	1,650	1,900
	SUBTOTAL CONTRACTUAL	18,338	44,910	112,040
6391	Operating Materials & Supplies	1,842	2,015	4,760
	SUBTOTAL COMMODITIES	1,842	2,015	4,760
6511	Rental City Equipment	1,530	1,640	2,195
6521	Insurance	1,260	1,335	1,945
6537	IS Strategic Plan	610	610	1,240
6590	Indirect Costs	5,721	3,165	4,595
	SUBTOTAL FIXED CHARGES	9,121	6,750	9,975
6641	Machinery & Equipment	2,408	0	0
	SUBTOTAL CAPITAL	2,408	0	0
	TOTAL	106,249	100,000	231,275

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
8374	Workforce Specialist IV	0.10		0.10	
8372	Workforce Specialist II	0.40		1.10	
7330	Senior Office Assistant	0.05		0.05	
	TOTAL	0.55		1.25	

COMMUNITY DEVELOPMENT AGENCY

**ECONOMIC DEVELOPMENT
Workforce Investment Board (WIB)**

**PROGRAM
123-Variou**

Statement of Purpose

To ensure that the Workforce Investment Act programs and activities and the Santa Ana Workforce Investment Board perform in accordance with the governing legislation (Workforce Investment Act), federal and state mandates, as well as operate efficiently and in a cost effective manner.

Staff to the WIB board and function as liaison between mandated partners, program operators, reporting agencies, as well as oversee contracts, monitoring and data reporting.

Accomplishments in FY 05-06 & FY 06-07

- * Exceeded 100% of Adult and Dislocated Worker performance goals for FY 05-06.
- * Held a strategic planning session with the Workforce Investment Board.
- * Held a Youth Forum with over 100 Santa Ana Youth in attendance.
- * Actively provided technical assistance to all youth providers to ensure performance and data validation measures were exceeded.
- * Produced and distributed two glossy eight page newsletters ("Workforce Investors") in PY 05-06 and in PY 06-07 to over 3,500 local businesses.
- * Produced and emailed a monthly newsletter ("Santa Ana WIB Business Connection") to over 300 businesses and interested parties each month.
- * All programs were monitored as required and corrective actions accomplished in a timely manner.
- * Continued to introduce the Youth Council to new programs in the community to broaden scope of partners.
- * Newer youth providers served Santa Ana's younger youth in non-traditional programs (boxing and music) offered after school which is helping them to succeed in school, move on to college and/or gain the necessary employment skills required for full or part-time employment.

Action Plan for FY 2007-08

- * Align the WIB's membership and its programs with the new State Employment and Training Act.
- * Continue to assist the Employer Assisted Housing Committee in developing an action plan supporting various employer assisted housing activities in the country.
- * Continue to be alert for WIA reauthorization legislation in order to best position the WIB for compliance and implementation.
- * Continue to promote services to local youth through the Santa Ana Youth Council to ensure quality programs prevail.
- * Ensure all WIA monitoring requirements are met in a timely manner and procurement activities are conducted according to federal, state and city requirements.
- * Ensure all vocational training providers are in compliance and requests processed in a timely manner to ensure availability for adults and dislocated workers seeking training.

PERFORMANCE MEASURES	Actual	Estimated	Objective
	FY 05-06	FY 06-07	FY 07-08
Service Level			
Number of packets prepared for WIB meetings	6	6	6
Number of packets prepared for Executive Committee Meetings	4	4	4
Number of packets prepared for sub-committee meetings	35	35	35
Number of programs administered by WIB	9	9	9
Effectiveness			
Percent of funds obligated by end of fiscal year	85	85	85
Percent of funds spent from previous year	100%	100%	100%
Efficiency			
Number of performance measures met	14	14	14

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 123		
Workforce Investment Board (WIB)-Administration		Activity 190		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	69,546	77,580	83,675
6131	Salaries & Wages-Temporary	150	0	0
6141	Salaries - Overtime	1,465	0	0
6151	Retirement Plan	4,865	6,370	6,875
6161	Medicare Insurance	1	1,125	1,215
6171	Employees Insurance	7,388	12,150	8,765
6172	Employees Medical Retirement	628	620	835
6181	Compensation Insurance	615	770	870
6191	Other Personnel Services	3,092	0	685
	SUBTOTAL PERSONNEL	87,750	98,615	102,920
6211	Communications	6,489	5,800	4,055
6221	Training & Transportation	15,041	340	25,875
6231	Advertising	1,611	1,200	1,200
6251	Other Agency Services	4,053	4,050	5,100
6281	M & R Machinery & Equipment	426	535	535
6291	Other Contractual Services	12,016	10,300	63,870
6294	Lease Payments	8,965	9,150	8,230
	SUBTOTAL CONTRACTUAL	48,601	31,375	108,865
6391	Operating Materials & Supplies	6,597	7,500	1,290
	SUBTOTAL COMMODITIES	6,597	7,500	1,290
6511	Rental City Equipment	1,265	1,355	1,240
6521	Insurance	1,515	1,605	1,390
6537	IS Strategic Plan	805	805	885
6590	Indirect Costs	7,023	7,020	4,880
	SUBTOTAL FIXED CHARGES	10,608	10,785	8,395
6641	Machinery Equipment	0	460	0
	SUBTOTAL CAPITAL CHARGES	0	460	0
	TOTAL	153,556	148,735	221,470

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
8374	Workforce Specialist IV	0.63		0.63	
7330	Senior Office Assistant	0.55		0.55	
	TOTAL	1.18		1.18	

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT
Workforce Investment Board (WIB)-Programs

FUND 123
Activity 191

Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	119,046	128,210	92,210
6141	Salaries - Overtime	502	0	0
6151	Retirement Plan	9,396	10,530	7,575
6161	Medicare Insurance	1,465	1,860	1,335
6171	Employees Insurance	16,525	19,595	16,230
6172	Employees Medical Retirement	863	1,025	920
6181	Compensation Insurance	1,181	1,270	960
	SUBTOTAL PERSONNEL	<u>148,978</u>	<u>162,490</u>	<u>119,230</u>
6211	Communications	15	2,480	2,210
6221	Training & Transportation	0	340	2,705
6231	Advertising	0	0	1,000
6281	M & R Machinery & Equipment	0	515	515
6291	Other Contractual Services	0	655	7,900
6294	Lease Payments	0	9,425	8,230
	SUBTOTAL CONTRACTUAL	<u>15</u>	<u>13,415</u>	<u>22,560</u>
6391	Operating Materials & Supplies	145	1,045	4,125
	SUBTOTAL COMMODITIES	<u>145</u>	<u>1,045</u>	<u>4,125</u>
6511	Rental City Equipment	0	1,245	1,245
6521	Insurance	0	2,675	1,530
6537	IS Strategic Plan	0	870	975
6590	Indirect Costs	11,799	11,605	5,375
	SUBTOTAL FIXED CHARGES	<u>11,799</u>	<u>16,395</u>	<u>9,125</u>
6641	Machinery Equipment	0	460	0
	SUBTOTAL CAPITAL CHARGES	<u>0</u>	<u>460</u>	<u>0</u>
	TOTAL	<u><u>160,937</u></u>	<u><u>193,805</u></u>	<u><u>155,040</u></u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
8374	Workforce Specialist IV	0.17		0.17	
8372	Workforce Specialist II	1.00		1.00	
7330	Senior Office Assistant	0.30		0.30	
7040	Data Entry Office Assistant	0.93		0.00	
	TOTAL	<u>2.40</u>		<u>1.47</u>	

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 123		
Workforce Investment Board (WIB)-Youth Council		Activity 192		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	62,450	84,760	91,640
6141	Salaries - Overtime	211	0	0
6151	Retirement Plan	4,867	6,960	7,525
6161	Medicare Insurance	749	1,230	1,330
6171	Employees Insurance	9,268	12,750	13,210
6172	Employees Medical Retirement	460	680	915
6181	Compensation Insurance	602	840	955
6191	Other Personnel Services	442	4,500	8,805
	SUBTOTAL PERSONNEL	79,049	111,720	124,380
6211	Communications	8	1,240	1,090
6221	Training & Transportation	293	170	1,045
6231	Advertising	12	100	600
6281	M & R Machinery & Equipment	213	310	310
6291	Other Contractual Services	0	0	4,645
6294	Lease Payments	8,965	9,150	8,230
	SUBTOTAL CONTRACTUAL	9,491	10,970	15,920
6391	Operating Materials & Supplies	20	1,500	475
	SUBTOTAL COMMODITIES	20	1,500	475
6511	Rental City Equipment	1,160	1,245	1,245
6521	Insurance	1,260	1,335	1,465
6537	IS Strategic Plan	500	500	935
6590	Indirect Costs	6,185	7,670	5,345
	SUBTOTAL FIXED CHARGES	9,105	10,750	8,990
6641	Machinery Equipment	0	475	0
	SUBTOTAL CAPITAL CHARGES	0	475	0
6933	Payment to Subagents	99,342	455,655	1,356,355
	SUBTOTAL PAYMENT TO SUBAGENTS	99,342	455,655	1,356,355
	TOTAL	197,007	591,070	1,506,120

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
8374	Workforce Specialist IV	0.20		0.20	
8373	Workforce Specialist III	1.00		1.00	
7330	Senior Office Assistant	0.15		0.15	
	TOTAL	1.35		1.35	

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 129		
FEZ Service Navigator SAWC		Activity 35		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	216,715	280,070	179,010
6131	Salaries & Wages-Temporary	56,314	49,960	36,510
6141	Salaries-Overtime	196	0	0
6151	Retirement Plan	18,099	23,005	14,705
6161	Medicare Insurance	3,512	4,785	3,125
6171	Employees Insurance	25,480	32,730	16,785
6172	Employees Medical Retirement	1,432	2,240	1,790
6181	Compensation Insurance	2,662	3,265	2,240
6191	Other Personnel Services	0	4,500	3,450
	SUBTOTAL PERSONNEL	324,410	400,555	257,615
6211	Communications	9,516	8,775	8,775
6221	Training & Transportation	1,110	3,215	6,775
6231	Advertising	985	500	500
6251	Other Agency Services	265	0	150
6281	M & R Machinery & Equipment	905	830	830
6291	Other Contractual Services	10,126	6,930	15,915
6294	Lease Payments	3,564	0	0
6295	User Fees	6,130	15,375	43,145
	SUBTOTAL CONTRACTUAL	32,601	35,625	76,090
6391	Operating Materials & Supplies	6,436	3,040	3,535
	SUBTOTAL COMMODITIES	6,436	3,040	3,535
6511	Rental City Equipment	680	0	0
6521	Insurance	0	0	3,575
6537	IS Strategic Plan	1,287	0	2,280
6590	Indirect Costs	10,301	10,430	7,975
	SUBTOTAL FIXED CHARGES	12,268	10,430	13,830
6641	Machinery & Equipment	100	2,850	0
	SUBTOTAL CAPITAL	100	2,850	0
6933	Payment to Subagents	636,444	516,900	272,700
6937	Transportation-Bus Passes	12,791	4,000	2,025
6938	Client Support Services	5,802	6,600	5,205
6939	Client Assessment**	0	0	6,000
	SUBTOTAL PAYMENT TO SUBAGENTS	655,037	527,500	285,930
	TOTAL	1,030,852	980,000	637,000

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
8374	Workforce Specialist IV	1.00		0.50	
8373	Workforce Specialist III	0.00		1.00	
8372	Workforce Specialist II	3.55		1.00	
0060	Receptionist	0.00		0.15	
4270	Employment Services Fiscal Specialist	0.05		0.10	
	TOTAL	4.60		2.75	

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT
Special Projects-WIA 15% Youth Grant

FUND 123
Activity 196

Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6251	Other Agency Services	(89.00)	0	0
6291	Other Contractual Services	<u>89.00</u>	<u>0</u>	<u>0</u>
	SUBTOTAL CONTRACTUAL	0	0	0
6931	On the Job Training Payments	0	1,850	0
6933	Payments to Subagents	<u>9,677</u>	<u>60,650</u>	<u>0</u>
	SUBTOTAL PAYMENT TO SUBAGENTS	9,677	62,500	0
	TOTAL	<u><u>9,677</u></u>	<u><u>62,500</u></u>	<u><u>0</u></u>

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 123		
Special Projects-WIA 15% Grant-Administration		Activity 197		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	6,880	22,840	0
6151	Retirement Plan	549	1,875	0
6161	Medicare Insurance	19	330	0
6171	Employees Insurance	1,038	2,970	0
6172	Employees Medical Retirement	42	185	0
6181	Compensation Insurance	92	225	0
	SUBTOTAL PERSONNEL	8,620	28,425	0
6211	Communications	754	4,700	0
6221	Training & Transportation	788	255	0
6251	Other Agency Services	89	800	0
6291	Other Contractual Services	148	585	0
6295	User Fees	0	3,660	0
	SUBTOTAL CONTRACTUAL	1,779	10,000	0
6391	Operating Materials & Supplies	562	880	0
	SUBTOTAL COMMODITIES	562	880	0
6521	Insurance	0	1,605	0
6537	IS Strategic Plan	0	305	0
6590	Indirect Operating Expenses	679	4,135	0
	SUBTOTAL FIXED CHARGES	679	6,045	0
6641	Machinery & Equipment	0	650	0
6661	Computer Software	679	0	0
	SUBTOTAL CAPITAL CHARGES	679	650	0
	TOTAL	12,319	46,000	0

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
2390	WORK Center Coordinator	0.09		0.00	
4270	Employment Services Fiscal Specialist	0.21		0.00	
	TOTAL	0.30		0.00	

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 123		
Special Projects-WIA 15% Grant 05-07		Activity 198		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	47,844	61,690	0
6151	Retirement Plan	3,761	5,065	0
6161	Medicare Insurance	652	895	0
6171	Employees Insurance	4,251	6,225	0
6172	Employees Medical Retirement	293	495	0
6181	Compensation Insurance	447	610	0
	SUBTOTAL PERSONNEL	57,248	74,980	0
6211	Communications	222	120	0
6221	Training & Transportation	929	675	0
6231	Advertising	1,533	0	0
6251	Other Agency Services	108	0	0
6281	M & R Machinery & Equipment	70	0	0
6291	Other Contractual Services	4,967	3,800	0
6295	User Fees	6,927	3,000	0
	SUBTOTAL CONTRACTUAL	14,756	7,595	0
6391	Operating Materials & Supplies	1,980	1,000	0
	SUBTOTAL COMMODITIES	1,980	1,000	0
6511	Rental City Equipment	1,060	1,135	0
6521	Insurance	1,515	1,605	0
6537	IS Strategic Plan	1,930	3,860	0
6590	Indirect Operating Expenses	4,722	5,585	0
	SUBTOTAL FIXED CHARGES	9,227	12,185	0
6933	Payments to Subagents	381,722	295,240	0
6937	Transportation-Bus Passes	11,620	6,000	0
6938	Client Support Services	3,792	8,000	0
6939	Client Assessment	3,429	0	0
	SUBTOTAL PAYMENT TO SUBAGENTS	400,563	309,240	0
	TOTAL	483,774	405,000	0
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08
		Full Time		Full Time
2390	WORK Center Coordinator	0.18		0.00
8372	Workforce Specialist II	0.80		0.00
	TOTAL	0.98		0.00

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 123		
Special Projects-Wagner-Peyser 15% Grant 05-07		Activity 199		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	4,224	22,805	0
6151	Retirement Plan	340	1,875	0
6161	Medicare Insurance	14	330	0
6171	Employees Insurance	2,098	2,755	0
6172	Employees Medical Retirement	0	180	0
6181	Compensation Insurance	104	225	0
	SUBTOTAL PERSONNEL	6,780	28,170	0
6211	Communications	176	0	0
6221	Training & Transportation	11	0	0
6231	Advertising	36	0	0
6251	Other Agency Services	183	0	0
6281	M & R Machinery & Equipment	12	0	0
6291	Other Contractual Services	2,740	2,010	0
6295	User Fees	1,042	2,000	0
	SUBTOTAL CONTRACTUAL	4,200	4,010	0
6391	Operating Materials & Supplies	1,648	440	0
	SUBTOTAL COMMODITIES	1,648	440	0
6511	Rental City Equipment	230	245	0
6521	Insurance	1,010	1,070	0
6537	IS Strategic Plan	1,930	0	0
6590	Indirect Operating Expenses	417	2,065	0
	SUBTOTAL FIXED CHARGES	3,587	3,380	0
6937	Transportation-Bus Passes	0	2,000	0
6939	Client Assessment	2,997	0	0
	SUBTOTAL PAYMENT TO SUBAGENTS	2,997	2,000	0
	TOTAL	19,212	38,000	0

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
8374	Workforce Specialist IV	0.05		0.00	
8372	Workforce Specialist II	0.20		0.00	
0060	Receptionist	0.10		0.00	
7040	Data Entry Office Assistant	0.07		0.00	
	TOTAL	0.42		0.00	

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 124		
Special Projects-SSA CSP		Activity 323/325		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	48,835	53,280	0
6141	Salaries Overtime	49	0	0
6151	Retirement Plan	3,844	4,375	0
6161	Medicare Insurance	673	775	0
6171	Employees Insurance	7,200	11,275	0
6172	Employees Medical Retirement	391	425	0
6181	Compensation Insurance	479	525	0
	SUBTOTAL PERSONNEL	<u>61,471</u>	<u>70,655</u>	0
6211	Communications	1,912	1,025	0
6291	Other Contractual Services	(131)	600	0
6295	User Fees	1,839	1,770	0
	SUBTOTAL CONTRACTUAL	<u>3,620</u>	<u>3,395</u>	0
6391	Operating Materials & Supplies	131	40	0
	SUBTOTAL COMMODITIES	131	40	0
6590	Indirect Operating Expenses	4,825	4,820	0
	SUBTOTAL FIXED CHARGES	4,825	4,820	0
6938	Client Support Services	(1,530)	0	0
	SUBTOTAL PAYMENT TO SUBAGENTS	(1,530)	0	0
	TOTAL	<u><u>68,517</u></u>	<u><u>78,910</u></u>	<u><u>0</u></u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
8372	Workforce Specialist II	0.95		0.00	
4270	Employment Services Fiscal Specialist	0.03		0.00	
	TOTAL	<u><u>0.98</u></u>		<u><u>0.00</u></u>	

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND		
OC Veteran's Grant - 15%		Activity	124	
			327	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	
		APPROVED FY 07-08		
6132	Salaries Participants	<u>0</u>	<u>0</u>	<u>2,400</u>
	SUBTOTAL PERSONNEL	0	0	2,400
6590	Indirect Operating Expenses	<u>0</u>	<u>0</u>	<u>260</u>
	SUBTOTAL FIXED CHARGES	0	0	260
6933	Payments to Subagents	<u>0</u>	<u>0</u>	<u>19,790</u>
	SUBTOTAL PAYMENT TO SUBAGENTS	0	0	19,790
	TOTAL	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>22,450</u></u>

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT				FUND	124
OC Veteran's Grant - 25%				Activity	328
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	0	0	4,460	
6132	Salaries Participants	0	0	6,755	
6151	Retirement Plan	0	0	365	
6161	Medicare Insurance	0	0	65	
6171	Employees Insurance	0	0	735	
6172	Employees Medical Retirement	0	0	45	
6181	Compensation Insurance	0	0	45	
	SUBTOTAL PERSONNEL	<u>0</u>	<u>0</u>	12,470	
6211	Communications	0	0	400	
6221	Training & Transportation	0	0	200	
6295	User Fees	0	0	500	
	SUBTOTAL CONTRACTUAL	<u>0</u>	<u>0</u>	1,100	
6391	Operating Materials & Supplies	0	0	120	
	SUBTOTAL COMMODITIES	<u>0</u>	<u>0</u>	120	
6937	Transportation-Bus Passes	0	0	3,000	
6938	Client Support Services	0	0	1,500	
6939	Client Assessment	0	0	2,000	
	SUBTOTAL PAYMENT TO SUBAGENTS	<u>0</u>	<u>0</u>	6,500	
	TOTAL	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>20,190</u></u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
8372	Workforce Specialist II	0.00		0.05	
4270	Employment Services Fiscal Specialist	<u>0.00</u>		<u>0.02</u>	
	TOTAL	<u><u>0.00</u></u>		<u><u>0.07</u></u>	

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 124		
Special Projects WEX		Activity 330		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	107,292	120,990	224,010
6132	Salaries Participants	127,217	228,415	172,800
6151	Retirement Plan	8,337	9,940	18,400
6161	Medicare Insurance	2,514	1,755	3,250
6171	Employees Insurance	11,735	13,535	36,490
6172	Employees Medical Retirement	687	970	2,240
6181	Compensation Insurance	7,737	9,540	10,670
	SUBTOTAL PERSONNEL	265,519	385,145	467,860
6211	Communications	1,204	1,120	3,360
6221	Training & Transportation	0	170	740
6231	Advertising	0	0	500
6251	Other Agency Services	109	0	150
6281	M & R Machinery & Equipment	0	80	80
6291	Other Contractual Services	35	0	15,135
6295	User Fees	7,356	8,000	10,810
	SUBTOTAL CONTRACTUAL	8,704	9,370	30,775
6391	Operating Materials & Supplies	456	2,435	1,135
	SUBTOTAL COMMODITIES	456	2,435	1,135
6511	Rental City Equipment	800	860	860
6521	Insurance	0	1,000	3,770
6537	IS Strategic Plan	0	0	2,405
6590	Indirect Operating Expenses	10,590	10,950	13,060
	SUBTOTAL FIXED CHARGES	11,390	12,810	20,095
6933	Payments to Subagents	0	0	108,000
6937	Transportation-Bus Passes	0	4,000	0
6938	Client Support Services	135	5,000	0
6939	Client Assessment	0	0	4,105
	SUBTOTAL PAYMENT TO SUBAGENTS	135	9,000	112,105
	TOTAL	286,204	418,760	631,970

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
8374	Workforce Specialist IV	0.10		0.50	
8373	Workforce Specialist III	1.00		0.00	
8372	Workforce Specialist II	0.50		2.95	
8371	Workforce Specialist I	0.15		0.00	
0060	Receptionist	0.10		0.15	
4270	Employment Services Fiscal Specialist	0.10		0.15	
	TOTAL	1.95		3.75	

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 132		
Special Projects-DOL Youth Grant		Activity 701		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	7,783	26,150	15,450
6131	Salaries & Wages-Temporary	0	14,585	0
6132	Salaries Participants	0	71,710	0
6151	Retirement Plan	623	2,150	1,270
6161	Medicare Insurance	103	590	225
6171	Employees Insurance	1,130	3,670	3,605
6172	Employees Medical Retirement	0	210	155
6181	Compensation Insurance	77	405	160
6191	Other Personnel Services	0	1,000	0
	SUBTOTAL PERSONNEL	<u>9,716</u>	<u>120,470</u>	<u>20,865</u>
6211	Communications	0	740	150
6221	Training & Transportation	1,317	0	730
6231	Advertising	0	500	0
6281	M & R Machinery & Equipment	0	45	0
6291	Other Contractual Services	30	29,485	0
6295	User Fees	0	1,290	2,185
	SUBTOTAL CONTRACTUAL	<u>1,347</u>	<u>32,060</u>	<u>3,065</u>
6391	Operating Materials & Supplies	968	1,220	0
	SUBTOTAL COMMODITIES	<u>968</u>	<u>1,220</u>	<u>0</u>
6511	Rental City Equipment	340	1,095	0
6521	Insurance	0	0	130
6537	IS Strategic Plan	643	1,930	0
6590	Indirect Operating Expenses	768	3,685	900
	SUBTOTAL FIXED CHARGES	<u>1,751</u>	<u>6,710</u>	<u>1,030</u>
6937	Transportation-Bus Passes	0	5,000	0
6938	Client Support Services	0	7,500	0
6939	Client Assessment	1,629	5,440	0
	SUBTOTAL PAYMENT TO SUBAGENTS	<u>1,629</u>	<u>17,940</u>	<u>0</u>
	TOTAL	<u><u>15,411</u></u>	<u><u>178,400</u></u>	<u><u>24,960</u></u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
8373	Workforce Specialist III	0.35		0.05	
8371	Workforce Specialist I	0.00		0.20	
4270	Employment Services Fiscal Specialist	0.05		0.04	
	TOTAL	<u><u>0.40</u></u>		<u><u>0.29</u></u>	

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COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 132			
Special Projects-DOL FBO Grant		Activity 702			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	35,116	24,700	0	
6131	Salaries & Wages-Temporary	181	0	0	
6132	Salaries Participants	0	20,000	0	
6151	Retirement Plan	2,809	2,030	0	
6161	Medicare Insurance	524	360	0	
6171	Employees Insurance	4,264	4,590	0	
6172	Employees Medical Retirement	0	200	0	
6181	Compensation Insurance	354	245	0	
6191	Other Personnel Services	<u>0</u>	<u>1,000</u>	<u>0</u>	
	SUBTOTAL PERSONNEL	43,248	53,125	0	
6211	Communications	0	120	0	
6221	Training & Transportation	991	170	0	
6231	Advertising	36	0	0	
6251	Other Agency Services	109	0	0	
6291	Other Contractual Services	370	1,520	0	
6295	User Fees	<u>0</u>	<u>845</u>	<u>0</u>	
	SUBTOTAL CONTRACTUAL	1,506	2,655	0	
6391	Operating Materials & Supplies	<u>336</u>	<u>360</u>	<u>0</u>	
	SUBTOTAL COMMODITIES	336	360	0	
6590	Indirect Operating Expenses	<u>3,484</u>	<u>4,470</u>	<u>0</u>	
	SUBTOTAL FIXED CHARGES	3,484	4,470	0	
6641	Machinery & Equipment	<u>100</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL CAPITAL CHARGES	100	0	0	
6931	On the Job Training Payments	0	16,690	0	
6933	Payments to Subagents	137,016	350,000	0	
6939	Client Assessment	<u>540</u>	<u>2,700</u>	<u>0</u>	
	SUBTOTAL PAYMENT TO SUBAGENTS	137,556	369,390	0	
	TOTAL	<u><u>186,230</u></u>	<u><u>430,000</u></u>	<u><u>0</u></u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
8372	Workforce Specialist II	<u>0.50</u>		<u>0.00</u>	
	TOTAL	<u><u>0.50</u></u>		<u><u>0.00</u></u>	

**COMMUNITY DEVELOPMENT AGENCY
DIVISION RESOURCE SUMMARY**

Housing Division

ACTIVITIES		ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
Various	Housing Authority-Administration	2,188,084	2,470,820	2,634,425
Various	Housing Authority-Housing Assistance Program	22,872,911	25,458,160	24,030,525
Various	Housing Authority-Housing Opportunities for Persons with Aids (HOPWA) Program	1,678,001	1,366,500	1,384,940
Various	Development Services-Administration	1,762,104	2,544,410	2,714,710
Various	Development Services-Residential Rehabilitation Loan Program	7,243,912	3,409,565	8,651,135
Various	Development Services-Capital Improvement Projects	2,291,887	6,785,400	6,865,000
Various	Neighborhood Improvement-Administration	948,103	1,210,000	1,225,000
	TOTAL	<u>38,985,002</u>	<u>43,244,855</u>	<u>47,505,735</u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
2491	Deputy City Manager for Dev Services	0.00		0.25	
2870	Executive Director, Community Dev.	0.25		0.00	
2460	Housing Division Manager	0.90		0.90	
0520	Housing Programs Coordinator	0.90		0.90	
7640	Housing Authority Coordinator	1.00		1.00	
0600	Redevelopment Project Manager III	1.60		0.50	
7610	Community Development District Manager	3.00		3.00	
2720	Housing Authority Operations Supervisor	1.00		1.00	
1720	Management Analyst	1.00		1.00	
0910	Housing Development Analyst	0.80		0.80	
1840	Housing Programs Analyst	0.90		0.90	
2700	Senior Residential Construction Specialist	1.00		1.00	
1860	Senior Housing Specialist	2.00		2.00	
2710	Residential Construction Specialist	2.00		2.00	
1900	Housing Specialist II	9.00		9.00	
1890	Housing Specialist I	2.00		2.00	
0700	Loan Specialist	0.80		0.80	
2760	Property Rehabilitation Assistant	1.00		1.00	
7580	Housing Programs Aide	1.00		1.00	
7280	Senior Accounting Assistant	1.00		1.00	
7270	Secretary	1.00		1.00	
7330	Senior Office Assistant	7.00		7.00	
1640	Senior Receptionist	1.00		1.00	
1880	Housing Authority Aide	1.00		1.00	
1885	Housing Authority Analyst	1.00		1.00	
7490	Senior Accountant	0.30		0.00	
2690	Redevelopment Manager (MM)	0.00		0.50	
	TOTAL	<u>42.45</u>		<u>41.55</u>	

COMMUNITY DEVELOPMENT AGENCY

HOUSING AND NEIGHBORHOOD DEVELOPMENT DIVISION
Housing Services

PROGRAM
Various Accounts

Statement of Purpose

To promote and deliver a balance of housing related programs and services to City residents, investors and developers.

The Housing and Neighborhood Development Division ensures the effective utilization of City resources to enhance and preserve the intrinsic quality and economic viability of residential neighborhoods and housing stock within the City.

SERVICE PROGRAM

ASSISTED HOUSING

To effectively provide quality customer service and economic assistance to very low- and low-income persons and families and to insure tenancy in decent, safe and sanitary housing. To provide opportunities for persons to gain training and/or education through the Family Self-Sufficiency Program which will lead to economic independence.

HOUSING DEVELOPMENT AND REHABILITATION

To provide quality technical and financial assistance to residents, developers, investors and non-profit organizations within the residential community to ensure the enhancement of existing housing stock, construction of new quality affordable housing, and the promotion of homeownership opportunities.

NEIGHBORHOOD IMPROVEMENT

To act as a liaison between City staff and residents. To provide technical assistance and incentives which serve as catalysts to residents. To encourage the maintenance and rehabilitation of residential properties which will promote reinvestment and pride in the City. To encourage and facilitate the enhancement of under-utilized and substandard areas within the City. To provide quality technical support for formation and development of neighborhood commitment, investment, and stabilization of neighborhoods.

COMMUNITY DEVELOPMENT AGENCY

HOUSING AND NEIGHBORHOOD DEVELOPMENT DIVISION		PROGRAM	
Assisted Housing		Various	
Statement of Purpose			
<p><i>To effectively provide quality customer service and economic assistance to low income persons or families which ensures tenancy in decent, safe, and sanitary housing. Implement housing programs that meet the community's housing needs. Create partnerships with community organizations to maximize resources for our clients.</i></p> <p>The Housing Authority (Assisted Housing Program) provides rental subsidy payments to very low income residents utilizing funds from the U.S. Department of Housing and Urban Development. Additionally, the Housing Authority facilitates the development of low/moderate income housing through the issuance of tax exempt bonds.</p>			
Accomplishments in FY 05-06 & FY 06-07			
<ul style="list-style-type: none"> * Maintained "High Performer" rating under SEMAP. * Created and distributed quarterly newsletters to landlords and tenants. * Implemented program changes to reflect new HUD regulations. * Ensured compliance with SEMAP requirements. * Implemented "re-examinations by mail" system for elderly and disabled families. * Received \$124,872 grant to fund Family Self-Sufficiency program. 			
Action Plan for FY 2007-08			
<ul style="list-style-type: none"> * Implement automated Housing Quality Standards inspection software. * Finalize PowerPoint briefing presentation in English, Spanish and Vietnamese. * Develop procedures manual. * Maximize HVP funding with full lease-up. * Develop Fair Housing Compliance Manual for HUD monitoring. * Complete staff reorganization. 			
PERFORMANCE MEASURES	Actual	Estimated	Objective
	FY 05-06	FY 06-07	FY 07-08
Service Level			
Invited to Orientation	1,550	2600	2000
Attended Orientation	575	1040	800
Eligibility Interviews Conducted	385	660	550
Vouchers Issued	250	420	350
Void or Expired Vouchers	46	90	40
New Admissions	156	385	300
End or Participation	241	225	200
Annual Inspections	2,420	2,500	2,558
Life Skills Classes	36	40	24
Efficiency			
Percent of individuals attending Orientation	37%	40%	50%
Percent of issued Vouchers fully utilized	82%	80%	85%
Pass Rate for Annual Inspections	45%	50%	67%
Number of Units Under Lease	2,418	2,450	2,558
Effectiveness			
Fund Utilization Rate	94%	95%	100%
Lease-Up Rate	95%	94%	100%

COMMUNITY DEVELOPMENT AGENCY

HOUSING		FUND		
Assisted Housing		Activity Various		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	1,198,374	1,380,260	1,489,350
6131	Salaries & Wages-Temporary	25,003	39,600	79,355
6141	Salaries & Wages-Overtime	22,110	20,000	14,500
6151	Retirement Plan	91,056	113,375	125,380
6161	Medicare Insurance	16,257	20,590	22,745
6171	Employees Insurance	171,778	203,145	241,075
6172	Employees Medical Retirement	8,893	11,110	14,895
6181	Compensation Insurance	11,869	14,625	17,060
6191	Other Personnel Services	64,589	63,495	52,345
6192	Audit Fees	14,287	13,000	10,000
	SUBTOTAL PERSONNEL	1,624,216	1,879,200	2,066,705
6211	Communication	26,516	26,640	27,015
6221	Training & Transportation	13,322	17,025	38,085
6231	Advertising	1,237	3,995	5,300
6251	Other Agency Services	3,904	8,815	8,670
6281	M&R Machinery & Equipment	2,773	4,050	3,550
6291	Other Contractual Services	125,917	121,240	122,475
	SUBTOTAL CONTRACTUAL	173,669	181,765	205,095
6391	Operating Materials & Supplies	73,226	79,545	74,385
	SUBTOTAL COMMODITIES	73,226	79,545	74,385
6511	Equipment Rental	22,005	28,160	28,160
6521	Insurance (Risk Management)	35,310	37,430	39,650
6571	Building Rental	99,375	107,980	113,385
6590	Indirect Costs	188,773	207,745	194,770
	SUBTOTAL FIXED CHARGES	345,463	381,315	375,965
6641	Machinery & Equipment	40,712	12,000	5,185
6661	Computer Software	434	5,500	300
	SUBTOTAL CAPITAL	41,146	17,500	5,485
6931	Payment to Subagents	1,124,184	960,230	880,230
6931 1	Mobility-Inspection Fee	172,275	0	0
6931 2	Mobility-Inspection Fee	-48,600	0	0
6931 3	Ports Out-Admin	5,183	0	0
6931 4	Ports In-Admin	-54	0	0
6951	Residential Rehab Loans	263,322	0	0
6992	Housing Assistance Payments	22,683,154	25,795,925	24,442,025
6992 1	HAP-FSS Escrow	306,773	0	0
6992 3	FSS Terminated Rec'd	-24,963	0	0
	SUBTOTAL MISCELLANEOUS	24,481,274	26,756,155	25,322,255
	TOTAL	26,738,994	29,295,480	28,049,890

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COMMUNITY DEVELOPMENT AGENCY

HOUSING AND NEIGHBORHOOD DEVELOPMENT DIVISION Development Services	PROGRAM Various		
Statement of Purpose			
<p><i>To provide quality technical and financial assistance to residents, developers, investors and non-profit organizations within the residential community. To ensure the enhancement of existing housing stock and construction of new quality housing and to promote homeownership opportunities.</i></p> <p>The Development Services Program provides funds for the development and rehabilitation of residential units, encourages owners to upgrade properties that need major building system replacement or structural repair, and assists in the development of new residential units through a variety of loan programs.</p>			
Accomplishments in FY 05-06 & FY 06-07			
<ul style="list-style-type: none"> * Completed rehabilitation of 4 multifamily buildings with non-profits (1501 N. Ross Street/24 units and 901 E. 6th Street/24 units and 901 E. 6th Street/24 units, 2 Cornerstone buildings/16 units). * Completed the rehabilitation of two transitional living housing facilities (7 units). * Provided a nonprofit corporation with low cost loans totaling more than \$10 million for the acquisition and rehabilitation of 17 multi-family buildings. * Applied for \$600,000 from the State of California CalHome Program to supplement the City's program for owner-occupied and mobile home rehabilitation. * Approved \$675,000 in loans to City residents for the rehabilitation of their homes. * Successfully administered and implemented programs in accordance with federal and state regulations as evidenced by the successful federal audit and internal audit. * Successfully managed more than 90 properties owned by the Community Development Agency. 			
Action Plan for FY 2007-08			
<ul style="list-style-type: none"> * Continue to facilitate acquisition and rehabilitation of multifamily units by nonprofit housing corporations. * Continue to provide financial and technical assistance for residential property rehabilitation. * Implement federal HOME and Tax Increment Programs to meet the goals of the Consolidated Plan and Implementation facilitate the construction of infill housing units. * Provide technical support for development and marketing of Agency-owned property. 			
PERFORMANCE MEASURES	Actual	Estimated	Objective
	FY 05-06	FY 06-07	FY 07-08
Service Level			
Program inquiries received	450	400	500
Infill new construction units completed	0	2	3
Non-profit acquisition/rehabilitation loans funded	4	2	2
Single-family rehabilitation loans funded	4	10	8
Home compliance inspections completed	165	72	187
Efficiency			
Percentage of rehab loan funds expended on work that exceeds City of Santa Ana code requirements	60%	60%	60%
Effectiveness			
Percentage of units inspected for HQS compliance by deadline	100%	100%	100%
Percentage of HOME funds committed	90%	90%	90%
Percentage of delinquent and defaulted loans	8%	8%	4%

COMMUNITY DEVELOPMENT AGENCY

HOUSING		FUND		
Development Services - Low- & Moderate- Income Housing		Activity		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	759,995	1,034,505	1,093,995
6131	Salaries & Wages-Temporary	90,541	216,420	162,055
6141	Salaries & Wages-Overtime	6,399	10,000	0
6151	Retirement Plan	51,864	88,905	89,860
6161	Medicare Insurance	7,223	17,330	17,370
6171	Employees Insurance	82,761	129,650	143,860
6172	Employees Medical Retirement	5,431	8,895	10,940
6181	Compensation Insurance	10,325	14,515	17,355
6191	Other Personnel Services	33,140	85,560	87,950
	SUBTOTAL PERSONNEL	1,047,679	1,605,780	1,623,385
6211	Communication	17,917	22,395	22,540
6221	Training & Transportation	8,498	21,995	24,135
6231	Advertising	6,818	9,300	17,200
6251	Other Agency Services	4,452	19,190	18,935
6281	M&R Machinery & Equipment	1,879	7,500	7,500
6291	Other Contractual Services	738,951	123,910	240,450
	SUBTOTAL CONTRACTUAL	778,515	204,290	330,760
6391	Operating Materials & Supplies	44,516	78,085	103,375
	SUBTOTAL COMMODITIES	44,516	78,085	103,375
6511	Equipment Rental	15,190	18,735	16,285
6521	Insurance (Risk Management)	96,940	102,760	108,945
6534	Computer Services	10,290	10,290	10,705
6537	IS Strategic Plan Charges	238,290	243,685	243,685
6571	Building Rental	68,235	74,150	77,860
6590	Indirect Costs	126,445	184,135	173,210
	SUBTOTAL FIXED CHARGES	555,390	633,755	630,690
6611	Land	1,305,428	0	0
6615	Relocation Expense	320,754	0	0
6631	Improvements Other Than Buildings	1,249	6,785,400	6,865,000
6641	Machinery & Equipment	321	20,000	24,000
6651	Books, Records & Video	139	0	0
6661	Computer Software	0	2,500	2,500
	SUBTOTAL CAPITAL	1,627,891	6,807,900	6,891,500
6911	Reserve Appropriation	41,424	0	0
6951	Residential Rehab Loans	7,202,488	3,409,565	8,651,135
	SUBTOTAL MISCELLANEOUS	7,243,912	3,409,565	8,651,135
	TOTAL	11,297,903	12,739,375	18,230,845

COMMUNITY DEVELOPMENT AGENCY

HOUSING		FUND			
Development Services-South Harbor Low & Mod Housing		Activity	Various		
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
2491	Deputy City Manager for Dev Services	0.00		0.20	
2870	Executive Director, Community Dev.	0.20		0.00	
2460	Housing Division Manager	0.62		0.62	
0520	Housing Programs Coordinator	0.90		0.90	
0600	Redevelopment Project Manager III	1.60		0.50	
0910	Housing Development Analyst	0.80		0.80	
1840	Housing Programs Analyst	0.90		0.90	
2700	Senior Residential Construction Specialist	1.00		1.00	
2710	Residential Construction Specialist	2.00		2.00	
7000	Loan Specialist	0.80		0.80	
2760	Property Rehabilitation Assistant	1.00		1.00	
2690	Redevelopment Manager (MM)	0.00		0.50	
7490	Senior Accountant	0.30		0.00	
7280	Senior Accounting Assistant	0.83		0.83	
7270	Secretary	0.80		0.80	
7330	Senior Office Assistant	2.00		2.00	
	TOTAL	<u>13.75</u>		<u>12.85</u>	

COMMUNITY DEVELOPMENT AGENCY

HOUSING AND NEIGHBORHOOD DEVELOPMENT DIVISION		PROGRAM	
Neighborhood Improvement		Various	
Statement of Purpose			
<p><i>To facilitate collaboration between agencies and the communities to ensure efficient implementation of community initiatives. To improve area conditions and overall quality of life.</i></p> <p>The Neighborhood Improvement Program (NIP) provides staff support and acts as a liaison between neighborhoods, communities and the City. NIP provides quality technical assistance and community improvements to facilitate improved communication between residents, the community and the City, and to promote a positive city image.</p>			
Accomplishments in FY 05-06 & FY 06-07			
<ul style="list-style-type: none"> * Provided support to 62 neighborhood associations, a net increase of 2 NA's this past fiscal year. * Continued to provide training opportunities for apartments managers. * Developed a training program for English/Spanish-speaking Homeowner Association Board members. * Enhanced website to provide relevant content and timely information for residents. * Finalized NIP database migration from Word to Access. 			
Action Plan for FY 2007-08			
<ul style="list-style-type: none"> * Continue to support neighborhood associations and the Communication Linkage Forum. * Develop assessment methodology of neighborhood association capacities. * Prepare individual development plans for all 62 neighborhood associations. * Continue to link efforts of Business Community Watch (BCW) programs in shopping centers with surrounding neighborhood associations. * Support Resource Network agencies through networking/recognition, strategic planning, information sharing and encouraging collaboration. 			
PERFORMANCE MEASURES	Actual	Estimated	Objective
	FY 05-06	FY 06-07	FY 07-08
Service Level			
Residents receiving Apartment Manager training	75	75	75
Neighborhood association meetings	300	325	325
Neighborhood cleanups	50+	50+	50+
Dumpsters provided	300	350	355
Efficiency			
Regular meetings supported by staff	250	250	275
Effectiveness			
Number of internet visits to Community Calendar	3,000	3,500	5,000
Number of Resource Network Agencies utilizing quarterly newsletters of Community Calendar	75	75	80
Frequency of Community Calendar updates	100	100	200
Quarterly newsletters distributed	3,100	3,150	3,200
Quarterly newsletters published	4	4	4

COMMUNITY DEVELOPMENT AGENCY

HOUSING		FUND Various		
Neighborhood Improvement - Low- & Moderate-Income Housing		Activity Various		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	378,291	449,750	449,840
6131	Salaries & Wages-Temporary	106,733	195,115	188,470
6141	Salaries & Wages-Overtime	25,740	10,000	20,000
6151	Retirement Plan	16,544	47,285	46,415
6161	Medicare Insurance	2,904	9,350	9,255
6171	Employees Insurance	27,704	64,335	81,135
6172	Employees Medical Retirement	2,512	3,630	4,500
6181	Compensation Insurance	4,291	6,655	6,985
6191	Other Personnel Services	18,566	2,270	0
	SUBTOTAL PERSONNEL	583,285	788,390	806,600
6211	Communication	14,195	11,480	11,980
6214	Cellular Phone Charges	0	0	0
6221	Training & Transportation	2,443	10,570	11,080
6231	Advertising	1,125	3,000	4,500
6241	Janitorial & Housekeeping	0	500	500
6251	Other Agency Services	3,609	1,080	4,080
6281	M&R Machinery & Equipment	121	1,000	1,000
6291	Other Contractual Services	57,033	40,745	23,500
	SUBTOTAL CONTRACTUAL	78,526	68,375	56,640
6391	Operating Materials & Supplies	102,497	75,210	89,320
	SUBTOTAL COMMODITIES	102,497	75,210	89,320
6511	Equipment Rental	10,730	13,685	11,235
6521	Insurance (Risk Management)	65,165	69,070	73,215
6571	Building Rental	56,185	61,055	64,110
6590	Indirect Costs	51,144	84,115	73,780
	SUBTOTAL FIXED CHARGES	183,224	227,925	222,340
6631	Improvements Other than Buildings	0	50,000	50,000
6641	Machinery & Equipment	0	0	0
6651	Books, Records & Video	0	100	100
6661	Computer Software	570	0	0
	SUBTOTAL CAPITAL	570	50,100	50,100
	TOTAL	948,102	1,210,000	1,225,000

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
2460	Housing Division Manager	0.11		0.11	
7610	Community Development District Manager	3.00		3.00	
7620	Housing Programs Aide	1.00		1.00	
7580	Senior Office Assistant	2.00		2.00	
	TOTAL	6.11		6.11	

COMMUNITY DEVELOPMENT AGENCY

NON-DIVISIONAL		FUND 570		
		Activity 930		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	143,076	226,665	0
6141	Salaries Overtime	16	18,620	0
6151	Retirement Plan	14,539	3,005	0
6161	Medicare Insurance	1,331	17,690	0
6171	Employees Insurance	17,971	2,140	0
6172	Employees Medical Retirement	1,746	5,235	0
6181	Compensation Insurance	4,779	0	0
	SUBTOTAL PERSONNEL	183,458	273,355	0
6221	Training & Transportation	1,898	0	0
	SUBTOTAL CONTRACTURAL	1,898	0	0
6590	Indirect Operating Expenses	21,750	33,365	0
	SUBTOTAL FIXED CHARGES	21,750	33,365	0
	TOTAL	207,106	306,720	0

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time		Full Time	
1790	City Manager	0.25		0.00	
2491	Deputy City Manager of Dev. Services	0.50		0.00	
0090	Assistant City Manager	0.00		0.00	
0900	Executive Assistant (UC)	0.58		0.00	
1070	Secretary to the City Manager (UC)	0.25		0.00	
	TOTAL	1.58		0.00	

COMMUNITY DEVELOPMENT AGENCY

SOUTH MAIN

PROJECT AREA

PROJECT #07-8052: FEASIBILITY STUDY FOR SOUTH MAIN COMMERCIAL CORRIDOR 553-936

Conduct a feasibility study for South Main Corridor to determine the potential market for the area. This study is part of an ongoing effort to improve the marketability of South Main Street.

	<u>PROJECTED THRU 6/07</u>	<u>APPROVED THRU 7/07-6/08</u>
REVENUES		
PROJECT #07-8052: FEASIBILITY STUDY FOR SOUTH MAIN Tax Increment	<u>30,000</u>	<u>30,000</u>
TOTAL	<u><u>30,000</u></u>	<u><u>30,000</u></u>
 EXPENDITURES		
PROJECT #07-8052: FEASIBILITY STUDY FOR SOUTH MAIN Other Contractual Services	<u>30,000</u>	<u>30,000</u>
TOTAL	<u><u>30,000</u></u>	<u><u>30,000</u></u>

COMMUNITY DEVELOPMENT AGENCY

SOUTH MAIN

PROJECT AREA

PROJECT: SOUTH MAIN STREET ACQUISITIONS 553-936

To acquire properties for sale along the South Main Commercial Corridor for use as off-street parking and the like. This will enhance commercial traffic and customer activity for businesses along South Main between First Street and Warner Avenue.

	<u>PROJECTED THRU 6/07</u>	<u>APPROVED THRU 7/07-6/08</u>
REVENUES		
PROJECT: South Main Street Acquisitions Tax Increment	0	1,950,000
TOTAL	0	1,950,000
 EXPENDITURES		
PROJECT: South Main Street Acquisitions Acquisition and Development	0	1,950,000
TOTAL	0	1,950,000

COMMUNITY DEVELOPMENT AGENCY

SOUTH MAIN	PROJECT AREA
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PROJECT # 9209: STREET IMPROVEMENTS - COMMERCIAL CORRIDOR 553-936

This project will provide infrastructure improvements to the South Main Street Commercial Corridor between First Street and Warner Avenue. These improvements may consist of sidewalk improvements, street trees, median improvements, etc. It is expected that any of the proposed projects will be phased over the next few years. This project will become part of an ongoing effort to improve the marketability of South Main Street and provide assistance to much needed infrastructure improvements.

	<u>PROJECTED THRU 6/07</u>	<u>APPROVED THRU 7/07-6/08</u>
REVENUE		
PROJECT #9209: STREET IMPROVEMENTS		
Tax Increment	<u>1,100,000</u>	<u>700,000</u>
TOTAL	<u><u>1,100,000</u></u>	<u><u>700,000</u></u>
 EXPENDITURES		
PROJECT #9209: STREET IMPROVEMENTS		
Improvements	<u>1,100,000</u>	<u>700,000</u>
TOTAL	<u><u>1,100,000</u></u>	<u><u>700,000</u></u>

COMMUNITY DEVELOPMENT AGENCY

SOUTH MAIN

PROJECT AREA

PROJECT #9208: COMMERCIAL REBATE PROGRAM 553-936

This project was established to provide funding in the form of rebates to storefront businesses along South Main Street for rehabilitation of building facades.

	PROJECTED <u>THRU 6/07</u>	APPROVED <u>THRU 7/07-6/08</u>
REVENUES		
PROJECT #9208: COMMERCIAL REBATE PROGRAM		
Tax Increment	<u>500,000</u>	<u>500,000</u>
TOTAL	<u><u>500,000</u></u>	<u><u>500,000</u></u>
 EXPENDITURES		
PROJECT #9208: COMMERCIAL REBATE PROGRAM		
Façade Rebates	<u>500,000</u>	<u>500,000</u>
TOTAL	<u><u>500,000</u></u>	<u><u>500,000</u></u>

COMMUNITY DEVELOPMENT AGENCY

MERGED	PROJECT AREA
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PROJECT: YMCA STUDY 570-936

To conduct a study on the re-use and marketability of the YMCA property on 205 West Civic Center Drive.

	<u>PROJECTED THRU 6/07</u>	<u>APPROVED THRU 7/07-6/08</u>
REVENUES		
PROJECT: YMCA STUDY 570-936		
Tax Increment	0	10,000
TOTAL	0	10,000
 EXPENDITURES		
PROJECT: YMCA STUDY 570-936		
Contractual Services	0	10,000
TOTAL	0	10,000

COMMUNITY DEVELOPMENT AGENCY

MERGED	PROJECT AREA
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PROJECT #07-8054: MUSEUM DISTRICT IMPROVEMENTS 570-936

This project was established to continue assisting with development and enhancement of the Museum District. This project will include assistance for the expansion at the Discovery Science Center and investigating potential property acquisitions on North Main Street.

	<u>PROJECTED THRU 6/07</u>	<u>APPROVED THRU 7/07-6/08</u>
REVENUES		
PROJECT #07-8054: MUSEUM DISTRICT IMPROVEMENTS 570-936		
Tax Increment	100,000	747,905
TOTAL	100,000	747,905
 EXPENDITURES		
PROJECT #07-8054: MUSEUM DISTRICT IMPROVEMENTS 570-936		
Acquisition and development	100,000	747,905
TOTAL	100,000	747,905

COMMUNITY DEVELOPMENT AGENCY

MERGED		PROJECT AREA	
PROJECT #06-9127: DEPOT IMPROVEMENTS 570-936			
<p>This project will upgrade facilities at the Santa Ana Depot, including resurfacing the parking lots, replacing the spindles in the courtyard stairway, installing an art wall along the East side of the platform, installing additional lighting and installing banners and display cases for marketing materials. The Depot is a primary gateway to the City of Santa Ana and provides visitors their first impression of the City.</p>			
		PROJECTED	APPROVED
		<u>THRU 6/06</u>	<u>THRU 7/06-6/07</u>
REVENUE			
	PROJECT #06-9127: DEPOT IMPROVEMENTS		
	Tax Increment	<u>400,000</u>	<u>700,000</u>
	TOTAL	<u><u>400,000</u></u>	<u><u>700,000</u></u>
EXPENDITURES			
	PROJECT #06-9127: DEPOT IMPROVEMENTS		
	Improvements	<u>400,000</u>	<u>700,000</u>
	TOTAL	<u><u>400,000</u></u>	<u><u>700,000</u></u>

COMMUNITY DEVELOPMENT AGENCY

MERGED	PROJECT AREA
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PROJECT #7170: GRAND CENTRAL BUILDING MAINTENANCE 570-936

To provide funds for major capital repairs and improvements on the Grand Central Building, currently leased to the California State University, Fullerton Foundation.

	<u>PROJECTED THRU 6/07</u>	<u>APPROVED THRU 7/07-6/08</u>
REVENUES		
PROJECT #7170: GRAND CENTRAL BUILDING MAINTENANCE		
Tax Increment	0	100,000
TOTAL	0	100,000
 EXPENDITURES		
PROJECT #7170: GRAND CENTRAL BUILDING MAINTENANCE		
Building Improvements	0	100,000
TOTAL	0	100,000

COMMUNITY DEVELOPMENT AGENCY

CENTRAL CITY	PROJECT AREA
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PROJECT: COMMERCIAL REBATE PROGRAM 570-936

This project was established to provide funding in the form of rebates to storefront businesses in the Central City project area for rehabilitation of building facades.

	<u>PROJECTED THRU 6/07</u>	<u>APPROVED THRU 7/07-6/08</u>
REVENUES		
PROJECT: COMMERCIAL REBATE PROGRAM 570-936		
Tax Increment	500,000	500,000
TOTAL	500,000	500,000
 EXPENDITURES		
PROJECT: COMMERCIAL REBATE PROGRAM 570-936		
Façade Rebates	500,000	500,000
TOTAL	500,000	500,000

COMMUNITY DEVELOPMENT AGENCY

RESIDENTIAL PROGRAM

PROJECT # 7018: REPLACEMENT HOUSING/INCLUSIONARY OBLIGATION 507-936

To facilitate projects and to meet federal regulations for replacement housing inclusionary obligation. A comprehensive multi-year program has been designed to acquire property and develop replacement units in partnership with private and non-profit developers.

	PROJECTED <u>THRU 6/07</u>	APPROVED <u>THRU 7/07-6/08</u>
REVENUE		
PROJECT #7018		
Housing Set Aside Tax Increment	<u>500,000</u>	<u>1,000,000</u>
TOTAL	<u><u>500,000</u></u>	<u><u>1,000,000</u></u>
EXPENDITURES		
PROJECT #7018		
Acquisition & Development - Birch Street	<u>500,000</u>	<u>1,000,000</u>
TOTAL	<u><u>500,000</u></u>	<u><u>1,000,000</u></u>

COMMUNITY DEVELOPMENT AGENCY

RESIDENTIAL PROGRAM

PROJECT # 7095: SANTA ANA BOULEVARD ACQUISITIONS 507-936

This program will enhance the vital appearance of the Santa Ana Boulevard area. This area is within the larger Santa Ana Renaissance Specific Plan that is being prepared by Planning. The Specific Plan will direct the housing opportunities for the area.

	PROJECTED <u>THRU 6/07</u>	APPROVED <u>THRU 7/07-6/08</u>
REVENUE		
PROJECT #7095		
Housing Set Aside Tax Increment	<u>1,100,000</u>	<u>2,165,000</u>
TOTAL	<u>1,100,000</u>	<u>2,165,000</u>
EXPENDITURES		
PROJECT #7095		
Acquisition & Demolition	<u>1,100,000</u>	<u>2,165,000</u>
TOTAL	<u>1,100,000</u>	<u>2,165,000</u>

COMMUNITY DEVELOPMENT AGENCY

RESIDENTIAL PROGRAM

PROJECT #7141: INFILL NEW CONSTRUCTION 507-936

The improvement plans include the development of remnant parcels due to the realignment of McFadden from Main Street east to Maple, and various agency-owned parcels throughout the city. The developments will include market rate and affordable single family homes.

	<u>PROJECTED THRU 6/07</u>	<u>APPROVED THRU 7/07-6/08</u>
REVENUE		
PROJECT #7141		
Housing Set Aside Tax Increment	<u>2,760,400</u>	<u>1,500,000</u>
TOTAL	<u><u>2,760,400</u></u>	<u><u>1,500,000</u></u>
EXPENDITURES		
PROJECT #7141		
Acquisition & Multi-Site Development	<u>2,760,400</u>	<u>1,500,000</u>
TOTAL	<u><u>2,760,400</u></u>	<u><u>1,500,000</u></u>

COMMUNITY DEVELOPMENT AGENCY

RESIDENTIAL PROGRAM

PROJECT: 415-423 S. RAITT STREET INFILL 507-936

Complete design and DDA with Civic Center Barrio for affordable housing located at 415-423 S. Raitt Street.

	<u>PROJECTED</u> <u>THRU 6/07</u>	<u>APPROVED</u> <u>THRU 7/07-6/08</u>
REVENUE		
PROJECT: 415-423 S. RAITT STREET INFILL 507-936		
Housing Set Aside Tax Increment	<u>0</u>	<u>250,000</u>
TOTAL	<u><u>0</u></u>	<u><u>250,000</u></u>
EXPENDITURES		
PROJECT: 415-423 S. RAITT STREET INFILL 507-936		
Acquisition & Development	<u>0</u>	<u>250,000</u>
TOTAL	<u><u>0</u></u>	<u><u>250,000</u></u>

COMMUNITY DEVELOPMENT AGENCY

RESIDENTIAL PROGRAM

PROJECT 7208: LOGAN INFILL 507-936

The Community Redevelopment Agency owns several sites in the Logan neighborhood which will be improved with single family homes in partnership with Orange County Community Housing Corporation. The homes will be sold to low-income families.

	<u>PROJECTED THRU 6/07</u>	<u>APPROVED THRU 7/07-6/08</u>
REVENUE		
PROJECT # 7208		
Housing Set-Aside Tax Increment	<u>1,200,000</u>	<u>1,200,000</u>
TOTAL	<u><u>1,200,000</u></u>	<u><u>1,200,000</u></u>
EXPENDITURES		
PROJECT # 7208		
Home Owner Assistance	<u>1,200,000</u>	<u>1,200,000</u>
TOTAL	<u><u>1,200,000</u></u>	<u><u>1,200,000</u></u>

COMMUNITY DEVELOPMENT AGENCY

RESIDENTIAL PROGRAM

PROJECT #7166: RELOCATION OBLIGATIONS 507-936

These payments are required to meet Federal and State mandated regulations for payment of relocation benefits.

	<u>PROJECTED THRU 6/07</u>	<u>APPROVED THRU 7/07-6/08</u>
REVENUE		
PROJECT #7166		
Housing Set Aside Tax Increment	<u>500,000</u>	<u>750,000</u>
TOTAL	<u>500,000</u>	<u>750,000</u>
EXPENDITURES		
PROJECT #7166		
Relocation Benefits	<u>500,000</u>	<u>750,000</u>
TOTAL	<u>500,000</u>	<u>750,000</u>

COMMUNITY DEVELOPMENT AGENCY

RESIDENTIAL PROGRAM

PROJECT #7093: NEIGHBORHOOD SPONSORED PROJECTS 135-147

Neighborhood Sponsored Projects provide information and outreach and capital projects to neighborhoods. Capital and neighborhood projects are implemented to mitigate neighborhood issues in order to meet long term neighborhood goals.

	PROJECTED <u>THRU 6/07</u>	APPROVED <u>THRU 7/07-6/08</u>
REVENUE		
PROJECT #7093: NEIGHBORHOOD SPONSORED PROJECTS		
Community Development Block Grant	<u>50,000</u>	<u>50,000</u>
TOTAL	<u><u>50,000</u></u>	<u><u>50,000</u></u>
EXPENDITURES		
PROJECT #7093: NEIGHBORHOOD SPONSORED PROJECTS		
Implementation & Outreach	<u>50,000</u>	<u>50,000</u>
TOTAL	<u><u>50,000</u></u>	<u><u>50,000</u></u>

COMMUNITY DEVELOPMENT AGENCY

CENTRAL CITY	OBLIGATION
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1989 TAX ALLOCATION BOND SERIES B - DEBT SERVICE 517

To finance a major increase in capital projects, the Agency sold a \$63,850,000 Tax Allocation Bond issue in 1985. The structure of the issue required the remarketing of the bonds in 1991. In order to take advantage of attractive market conditions and to secure a lower interest rate for the life of the issue, the Agency issued refunding bonds in November, 1989. The \$70,000,000 issue was a 30 year issue at a net interest rate of 7.31 percent.

	<u>PROJECTED THRU 6/07</u>	<u>APPROVED THRU 7/07-6/08</u>
REVENUES		
517 1989 TAX ALLOCATION REFUNDING BOND SERIES B		
Investment Income - Debt Service	10,000	150,000
Transfer from Fund 402	674,660	682,190
Transfer from Fund 571	5,760,565	5,620,550
TOTAL	6,445,225	6,452,740

EXPENDITURES		
517-939 1989 TAX ALLOCATION REFUNDING BOND SERIES B		
Bond Principal	2,155,000	2,320,000
Bond Interest	3,615,565	3,450,550
Transfer to Fund 570	674,660	682,190
TOTAL	6,445,225	6,452,740

COMMUNITY DEVELOPMENT AGENCY

CENTRAL CITY

OBLIGATION

1989 TAX ALLOCATION BONDS SERIES E - DEBT SERVICE 518

The finance structuring of the MainPlace project included a \$15,000,000 developer advance from JMB Federated. It is to be repaid by the Agency from tax increment generated by the developer's improvements at the MainPlace site. The note bears interest at 10%. In 1985, the Agency issued \$20 million bonds to refinance this debt at 7 3/8% interest rate. The structure of the issue provided for the bond proceeds to be held in escrow until the tax increment generated by the site was sufficient to support its release or December 1990, whichever occurred first. A \$21 million refunding in 1989 allowed the Agency to secure a lower interest rate and extend the life of the escrow for an additional nine years.

	<u>PROJECTED THRU 6/07</u>	<u>APPROVED THRU 7/07-6/08</u>
REVENUES		
518 1989 TAX ALLOCATION REFUNDING BOND SERIES E		
Investment Income - Debt Service	5,000	50,000
Transfer from Fund 402	198,335	195,585
Transfer from Fund 571	<u>1,754,825</u>	<u>1,711,315</u>
 TOTAL	 <u><u>1,958,160</u></u>	 <u><u>1,956,900</u></u>
 EXPENDITURES		
518-939 1989 TAX ALLOCATION REFUNDING BOND SERIES E		
Bond Principal	635,000	685,000
Bond Interest	1,124,825	1,076,315
Transfer to Fund 570	<u>198,335</u>	<u>195,585</u>
 TOTAL	 <u><u>1,958,160</u></u>	 <u><u>1,956,900</u></u>

COMMUNITY DEVELOPMENT AGENCY

INTERCITY	OBLIGATION
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1989 TAX ALLOCATION BOND SERIES A - DEBT SERVICE FUND 527

To finance a major increase in capital projects and administration, and to repay City advances in the Intercity project area, the Agency sold an \$8,000,000 Tax Allocation Bond issue in 1985. The structure of the issue required the remarketing of the bonds in 1991. In order to take advantage of attractive market conditions and to secure a lower interest rate for the life of the issue, the Agency issued refunding bonds in November 1989. The \$8,985,000 issue was a 30-year issue at a net interest rate of 7.25 percent.

	<u>PROJECTED THRU 6/07</u>	<u>APPROVED THRU 7/07-6/08</u>
REVENUES		
527 1989 TAX ALLOCATION REFUNDING BOND SERIES A		
Investment Income - Debt Service	1,000	1,000
Transfer from Fund 402	69,850	65,325
Transfer from fund 571	741,190	740,165
TOTAL	812,040	806,490
 EXPENDITURES		
527-939 1989 TAX ALLOCATION REFUNDING BOND SERIES A		
Bond Principal	280,000	300,000
Bond Interest	462,190	441,165
Transfer to Fund 570	69,850	65,325
TOTAL	812,040	806,490

COMMUNITY DEVELOPMENT AGENCY

SOUTH HARBOR	OBLIGATION
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1989 TAX ALLOCATION BOND SERIES C - DEBT SERVICE FUND 547

To finance public improvements in the South Harbor project area, the Agency sold a \$13,650,000 Tax Allocation Bond issue in 1985. The structure of the issue required the remarketing of the bonds in 1991. In order to take advantage of attractive market conditions and to secure a lower interest rate for the life of the issue, the Agency issued refunding bonds in November, 1989. The \$15,425,000 issue was a 30-year issue at a net interest rate of 7.28 percent.

	<u>PROJECTED THRU 6/07</u>	<u>APPROVED THRU 7/07-6/08</u>
REVENUES		
547 1989 TAX ALLOCATION REFUNDING BOND SERIES C		
Transfer from Fund 402	240,620	239,640
Transfer from Fund 571	<u>1,262,075</u>	<u>1,261,005</u>
TOTAL	<u><u>1,502,695</u></u>	<u><u>1,500,645</u></u>
 EXPENDITURES		
547-939 1989 TAX ALLOCATION REFUNDING BOND SERIES C		
Bond Principal	480,000	515,000
Bond Interest	782,075	746,005
Transfer to Fund 570	<u>240,620</u>	<u>239,640</u>
TOTAL	<u><u>1,502,695</u></u>	<u><u>1,500,645</u></u>

COMMUNITY DEVELOPMENT AGENCY

SOUTH MAIN	OBLIGATION
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2003 TAX ALLOCATION BOND SERIES A - DEBT SERVICE FUND 552

In May 2003, the Agency issued \$20,945,000 in Tax Allocation Bonds to fund redevelopment activities in the South Main Project Area, including the expansion of the Auto Mall.

	<u>PROJECTED THRU 6/07</u>	<u>APPROVED THRU 7/07-6/08</u>
REVENUES		
552 2003 TAX ALLOCATION BOND SERIES A Transfer from Fund 571	1,275,850	1,278,850
TOTAL	1,275,850	1,278,850
 EXPENDITURES		
552-939 2003 TAX ALLOCATION BOND SERIES A		
Trustee Fees	3,000	4,500
Bond Principal	480,000	490,000
Bond Interest	792,850	784,350
TOTAL	1,275,850	1,278,850

COMMUNITY DEVELOPMENT AGENCY

SOUTH MAIN	OBLIGATION
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2003 TAX ALLOCATION REFUNDING BOND SERIES B - DEBT SERVICE FUND 558

In May 1986, the Agency issued \$23,375,000 in Tax Allocation Refunding Bonds to refinance the 1984 \$19,000,000 issue in the South Main Project Area. The original issue was structured to make payments on a note that the Santa Fe Land Company carried when the Agency purchased the Auto Mall site. In 1985, the Agency issued \$13,000,000 in Tax Allocation Bonds to finance public improvements. The structure of the issue required the remarketing of these bonds in 1990. In order to take advantage of attractive market conditions, and to secure a lower interest rate for the life of the issue, the Agency issued \$14,735,000 in refunding bonds in November, 1989. In 1993, the Agency issued \$44,650,000 in refunding bonds to defease both of the above issues and fund \$4,495,000 in new capital projects benefiting the South Main project area. In May 2003, the Agency issued \$34,145,000 in refunding bonds to defease the 1993 Tax Allocation Refunding Bond Series D.

	<u>PROJECTED THRU 6/07</u>	<u>APPROVED THRU 7/07-6/08</u>
REVENUES		
558 2003 TAX ALLOCATION REFUNDING BOND SERIES B		
Transfer from Fund 571	2,894,975	2,889,975
TOTAL	2,894,975	2,889,975
 EXPENDITURES		
558-939 2003 TAX ALLOCATION REFUNDING BOND SERIES B		
Trustee Fees	3,000	1,500
Bond Principal	1,560,000	1,600,000
Bond Interest	1,331,975	1,288,475
TOTAL	2,894,975	2,889,975

COMMUNITY DEVELOPMENT AGENCY

SOUTH MAIN	OBLIGATION
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PROJECT #9292: COMMERCIAL OFF-STREET PARKING 553-951

In the litigation settlement regarding the implementation of the four project areas in 1982, twenty percent of the tax increment generated by the South Main Project Area was dedicated to the improvement and support of the commercial areas within the corridor along Main Street between First and Warner and the south side of First Street between Parton and Standard. This program provides funds for the leases of public parking surface lots along South Main Street.

	<u>PROJECTED THRU 6/07</u>	<u>APPROVED THRU 7/07-6/08</u>
REVENUES		
PROJECT #9292		
Tax Increment	40,000	40,000
TOTAL	40,000	40,000
 EXPENDITURES		
PROJECT #9292		
Off-Street Parking Leases	40,000	40,000
TOTAL	40,000	40,000

COMMUNITY DEVELOPMENT AGENCY

MERGED	OBLIGATION
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PROJECT #7181: DOUBLETREE HOTEL OPA PAYMENTS 570-941

In December 2000, the City of Santa Ana Community Redevelopment Agency entered into an Owner Participation Agreement with the Imperial Hotel Group to assist in the development of the proposed Doubletree Hotel by contributing property tax increment received in the South Main Project Area. The contribution will be based on a portion of the transient occupancy tax generated by the hotel. The Agency will pay this amount towards the hotel project over a 14-year term not to exceed \$8,127,437.

	<u>PROJECTED THRU 6/07</u>	<u>APPROVED THRU 7/07-6/08</u>
REVENUES		
PROJECT #7181		
Tax Increment	700,000	700,000
TOTAL	700,000	700,000
 EXPENDITURES		
PROJECT #7181		
Other Contractual Obligations	700,000	700,000
TOTAL	700,000	700,000

COMMUNITY DEVELOPMENT AGENCY

MERGED	OBLIGATION
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PROJECT #7173: SYCAMORE GARAGE 570-941

This is the development of a 500+ space parking structure north of the YMCA building along Sycamore. The site included a parcel of Agency-owned land which was exchanged for 150 parking spaces within the garage to be used at the Agency's discretion. Currently, the 150 parking spaces are being utilized for employee parking. The Agency pays \$180,000 annually.

	<u>PROJECTED THRU 6/07</u>	<u>APPROVED THRU 7/07-6/08</u>
REVENUE		
PROJECT #7173		
Tax Increment	180,000	180,000
TOTAL	180,000	180,000
 EXPENDITURES		
PROJECT #7173		
Agency Assistance	180,000	180,000
TOTAL	180,000	180,000

COMMUNITY DEVELOPMENT AGENCY

MERGED

OBLIGATION

PROJECT # 7020: DISCOVERY SCIENCE CENTER 570-941

The Agency entered into a Disposition and Development Agreement with the Discovery Museum of Orange County for the development of the Discovery Science Center (DSC) project. Under the terms of the contract, the Agency agreed to make ground-lease payments on behalf of DSC to the owner of the property, the Valentine/Waugh Family Trust. The annual payment will be \$135,000 for ten years from the date DSC began operations.

	<u>PROJECTED THRU 6/07</u>	<u>APPROVED THRU 7/07-6/08</u>
REVENUES		
PROJECT # 7020		
Tax Increment	<u>135,000</u>	<u>135,000</u>
TOTAL	<u><u>135,000</u></u>	<u><u>135,000</u></u>
 EXPENDITURES		
PROJECT #7020: DISCOVERY SCIENCE CENTER		
DSC Lease Payment	<u>135,000</u>	<u>135,000</u>
TOTAL	<u><u>135,000</u></u>	<u><u>135,000</u></u>

COMMUNITY DEVELOPMENT AGENCY

MERGED	OBLIGATION
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PROJECT #06-7040: CAL STATE FULLERTON SUBSIDY 570-941

Payment to California State University Fullerton Foundation for a five-year operating subsidy for the Grand Central Art Center located at East Second Street and Broadway in the Artists Village.

	<u>PROJECTED THRU 6/07</u>	<u>APPROVED THRU 7/07-6/08</u>
REVENUE		
PROJECT #06-7040		
Tax Increment	<u>65,000</u>	<u>60,000</u>
TOTAL	<u><u>65,000</u></u>	<u><u>60,000</u></u>
 EXPENDITURES		
PROJECT #06-7040		
Agency Assistance	<u>65,000</u>	<u>60,000</u>
TOTAL	<u><u>65,000</u></u>	<u><u>60,000</u></u>

COMMUNITY DEVELOPMENT AGENCY

MERGED	OBLIGATION
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PROJECT 7012: HOWE-WAFFLE HOUSE 570-941

Monthly payments of note to the County of Orange regarding the purchase of real property located at 120 West Civic Center Drive.

	<u>PROJECTED THRU 6/07</u>	<u>APPROVED THRU 7/07-6/08</u>
REVENUE		
PROJECT # 7012		
Tax Increment	10,700	10,700
TOTAL	10,700	10,700
EXPENDITURES		
PROJECT # 7012		
Payments on Note	10,700	10,700
TOTAL	10,700	10,700

COMMUNITY DEVELOPMENT AGENCY

MERGED	OBLIGATION
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PROJECT #7182: PHILLIPS/HUTTON 570-941

Payment of debt service for core and shell rehabilitation of the Phillips Hutton Block Building at 301, 305 and 309 W. Fourth Street in downtown Santa Ana. The Agency issued bonds for \$2,800,000 in November 2002 with a net interest cost of 4.3%.

	<u>PROJECTED THRU 6/07</u>	<u>APPROVED THRU 7/07-6/08</u>
REVENUE		
PROJECT #7182		
Tax Increment	367,125	367,115
TOTAL	367,125	367,115
 EXPENDITURES		
PROJECT #7182		
Loan Repayment	367,125	367,115
TOTAL	367,125	367,115

COMMUNITY DEVELOPMENT AGENCY

MERGED	OBLIGATION
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PROJECT #7484: JMB/SANTA ANA VENTURE (MAINPLACE) 571-939

The agreement between the Santa Ana Venture and the City requires the Agency to dedicate the tax increment generated by the MainPlace project in excess of the debt service payment for Series E to the repayment of the Santa Ana Venture loan. Additionally, the funds released from the Series E bonds must also be used to repay the current loan balance.

	<u>PROJECTED THRU 6/07</u>	<u>APPROVED THRU 7/07-6/08</u>
REVENUES		
PROJECT #7484		
Tax Increment	700,000	775,000
TOTAL	700,000	775,000
 EXPENDITURES		
PROJECT # 7484		
Loan Repayment	700,000	775,000
TOTAL	700,000	775,000

COMMUNITY DEVELOPMENT AGENCY

FINANCING AUTHORITY	OBLIGATION
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1998 REFUNDING REVENUE BONDS SERIES A - DEBT SERVICE FUND 402-930

Issued in June 1998 in the amount of \$65,330,000 in order to provide debt service savings to the Agency. The proceeds of the bonds were used to purchase on September 1, 1999 the Agency's 1989 Tax Allocation Bonds, Series C and B (partial).

	<u>PROJECTED THRU 6/07</u>	<u>APPROVED THRU 7/07-6/08</u>
REVENUES		
402 REFUNDING REVENUE BOND SERIES A		
Bond Repayment	5,959,270	5,960,205
TOTAL	5,959,270	5,960,205
 EXPENDITURES		
402-930 REFUNDING REVENUE BOND SERIES A		
Trustee Fees	9,540	9,540
Principal	2,530,000	2,755,000
Interest	2,653,385	2,410,275
Transfer to Fund 517	529,670	545,750
Transfer to Fund 547	236,675	239,640
TOTAL	5,959,270	5,960,205

COMMUNITY DEVELOPMENT AGENCY

FINANCING AUTHORITY	OBLIGATION
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1998 REFUNDING REVENUE BONDS SERIES B - DEBT SERVICE FUND 402-931

Issued in July 1999, in the amount of \$11,485,000 in order to provide debt service savings to the Agency. The proceeds of the bonds were used to purchase on September 1, 1999, the Agency's 1989 Tax Allocation Bonds, Series B (partial).

	<u>PROJECTED THRU 6/07</u>	<u>APPROVED THRU 7/07-6/08</u>
REVENUES		
402 REFUNDING REVENUE BONDS SERIES B		
Bond Repayment	1,069,315	1,071,350
TOTAL	1,069,315	1,071,350
 EXPENDITURES		
402-931 REFUNDING REVENUE BONDS SERIES B		
Trustee Fees	9,540	9,540
Bond Principal	465,000	490,000
Bond Interest	459,845	435,370
Transfer to Fund 517	134,930	136,440
TOTAL	1,069,315	1,071,350

COMMUNITY DEVELOPMENT AGENCY

FINANCING AUTHORITY	OBLIGATION
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1998 REFUNDING REVENUE BONDS SERIES C - DEBT SERVICE FUND 402-932

Issued in June 1998 in the amount of \$8,100,000 in order to provide debt service savings to the Agency. The proceeds of the bonds were used to purchase on September 1, 1999 the Agency's 1989 Tax Allocation Bonds, Series A.

	<u>PROJECTED THRU 6/07</u>	<u>APPROVED THRU 7/07-6/08</u>
REVENUES		
402 REFUNDING REVENUE BONDS SERIES C		
Bond Repayment	742,190	741,165
TOTAL	742,190	741,165
 EXPENDITURES		
402-932 REFUNDING REVENUE BONDS SERIES C		
Trustee Fees	9,540	9,540
Bond Principal	320,000	340,000
Bond Interest	342,800	326,300
Transfer to Fund 527	69,850	65,325
TOTAL	742,190	741,165

COMMUNITY DEVELOPMENT AGENCY

FINANCING AUTHORITY	OBLIGATION
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1998 REFUNDING REVENUE BONDS SERIES D - DEBT SERVICE FUND 402-933

Issued in September 1998, in the amount of \$19,105,000 in order to provide debt service savings to the Agency. The proceeds of the bonds were used to purchase on September 1, 1999 the Agency's 1989 Tax Allocation Bonds, Series E (Main Place Project).

	<u>PROJECTED THRU 6/07</u>	<u>APPROVED THRU 7/07-6/08</u>
REVENUES		
402 REFUNDING REVENUE BONDS SERIES D		
Bond Repayment	<u>1,759,825</u>	<u>1,761,315</u>
TOTAL	<u><u>1,759,825</u></u>	<u><u>1,761,315</u></u>
 EXPENDITURES		
402-933 REFUNDING REVENUE BONDS SERIES D		
Trustee Fees	4,000	6,000
Bond Principal	735,000	775,000
Bond Interest	822,490	784,730
Transfer to Fund 518	<u>198,335</u>	<u>195,585</u>
TOTAL	<u><u>1,759,825</u></u>	<u><u>1,761,315</u></u>

■ SPECIAL REVENUE FUND DEFINITION

Special Revenue Funds are monies that can only be used for certain specific purposes as defined by law or administrative action. Allocation of funds will probably have a series of covenants and guidelines that the recipients must follow. Most special revenue funds are either grants or subventions from the state and federal governments designed for a variety of purposes from public safety to air quality, or to account for funds expended under a Joint Powers Agreement (e.g., Civic Center Authority Fund 74). Each special revenue fund is an independent budget with its own revenue and expenditure accounts.

■ RELATIONSHIP BETWEEN SPECIAL REVENUE AND TOTAL CITY BUDGET

All special revenue funds are grouped as a component of the larger Total City Budget as presented in table 1-6B. Approximately 21 percent of special revenue comes from the Special Gas Tax and Traffic Safety funds which in turn are transferred to the General Fund for safety operations and to the Capital Improvement Fund for Select Street construction projects. Many of the Special Revenues (i.e. UASI and FACT Grants) work on a reimbursement basis and will typically result in higher expenditures than originally anticipated.

Fiscal year 07-08 Special Revenue appropriations amount to \$40,691,230 which is a significant increase (117.5%) in comparison to the previous fiscal year (See table 5-2). The increase is due to the City's continued efforts in searching for new revenue sources to meet services and projects planned for the upcoming fiscal year. The Public Works Agency is working diligently on a 5 year residential street program and will utilize funding from the Highway Safety & Traffic Reduction Prop 1B Infrastructure Bond and a Section 108 HUD loan. The Police Department will be receiving additional funding from the Urban Areas Security Initiative Grant (UASI) to help assist with the City's anti-terrorism efforts.

Special Revenues Fund approximately 31.4 full time positions, which is an equivalent of 1.8% of the total personnel budget via grant sources like UASI, Air Quality, and Metro Medical Response Program.

■ SPECIAL REVENUE FUND BEGINNING & ENDING FUND BALANCE

Table 5-1 (Pages 5-2 & 5-3) illustrates the Beginning & Ending Fund Balances for the various Special Revenue Funds. Description on Special Revenue Fund ending fund balances can be found on pg 1-8 of Section 1. Additional detail information concerning these funds can be found in table 5-2 and in the following program and resource sheets.

SPECIAL REVENUE FUND SUMMARY

Table 5-2 summarizes a complete listing of all Special Revenues by the department managing the fund's in descending order and are itemized below by fund number as a cross-reference. Table 5-2 presents all Special Revenue Fund

sources and appropriations differently than the tables and charts presented in the Budget Summary/City Profile Section of the Budget Document. As an example, special revenues funding Capital Improvement Projects may be included as part of the CIP budget and Special Revenue Interfund transfers may exclude to avoid double counting.

● Fund 23 Inmate Welfare Fund (PD)

This fund operates the inmate welfare fund program. Revenues are generated through donations and commissions for personal items purchased or services used by the inmates of the Santa Ana Jail.

● Fund 25 Traffic Safety Program (CMO)

Funds are collected by the courts as traffic fines are deposited into this fund. The funds are transferred as needed to the General Fund to be applied toward purposes permitted by Law.

● Fund 26 Criminal Activities (PD)

This fund enhances Police investigation, detection, prosecution of criminal activities, and drug awareness programs. Revenue comes from the sale of criminal assets seized under federal, state and municipal laws.

● Fund 29 Special Gas Tax (PWA)

Special Gas Tax fund 29 consists of all State subventions disbursed to cities and counties using a population-based formula. Gas funds are transferred to the General Fund to support street maintenance activities and to the Select Street Fund to finance construction projects.



● Fund 30 Highway Safety & Traffic Reduction Program (PWA)

The infrastructure Bond Package passed by California voters in 11/06 included Prop 1B which contains \$20 billion for various transportation projects in California.

● Fund 31 Air Quality Improvement (Various)

State Assembly Bill 2766 provides grant money to improve air quality to the following Fund 31 activities: Personnel Services (31-141), Fleet Services (31-111) and Planning & Building (31-505) as the designated fund coordinator.

● Fund 74 Civic Center Maintenance (Various)

Fund 74 includes Maintenance (74-242), Special Projects (74-243) and Non-Departmental (74-12), which are managed by Parks Services, and Security (74-244) which is managed by Police to provide cleaning, maintenance and security of the Civic Center common area under a City of Santa Ana and County of Orange joint powers agreement.

**SPECIAL REVENUE FUND
BEGINNING & ENDING FUND BALANCE
TABLE 5-1**

	FUNDS 074 CIVIC CENTER & PARK MAINTENANCE			FUND 125 URBAN AREAS SECURITY INITIATIVE GRANT			FUND 146 METRO MEDICAL RESPONSE SYS GRANT		
	ACTUAL	PROJECTED	ADOPTED	ACTUAL	PROJECTED	ADOPTED	ACTUAL	PROJECTED	ADOPTED
	FY 05-06	FY 06-07	FY 07-08	FY 05-06	FY 06-07	FY 07-08	FY 05-06	FY 06-07	FY 07-08
Revenues and Other Sources									
Intergovernmental	2,523,727	3,553,990	4,684,375	8,519,425	794,800	4,186,000	393,300	154,025	0
Transfers In	1,464,000	1,509,745	1,599,085	0	0	0	8,000	0	0
Total	3,987,727	5,063,735	6,283,460	8,519,425	794,800	4,186,000	401,300	154,025	0
Expenditures									
Public Safety	0	0	0	7,202,875	794,800	4,990,000	210,132	555,289	0
Culture and Recreation	4,130,837	5,063,735	6,283,460	0	0	0	0	0	0
Total	4,130,837	5,063,735	6,283,460	7,202,875	794,800	4,990,000	210,132	555,289	0
Net Increase (Decrease) in Fund Balance	(143,110)	0	0	1,316,550	0	(804,000)	191,168	(401,264)	0
Beginning Fund Balance, July 1	371,571	228,461	228,461	(2,309,562)	(993,012)	(993,012)	(483,160)	(291,992)	(693,256)
Ending Fund Balance, June 30	228,461	228,461	228,461	(993,012)	(993,012)	(1,797,012)	(291,992)	(693,256)	(693,256)

	FUND 152 PUBLIC LIBRARY GRANT			FUND 158 RESIDENTIAL STREET IMPROVEMENT			FUND 165 OTS - TRAFFIC OFFENDER PROGRAM		
	ACTUAL	PROJECTED	ADOPTED	ACTUAL	PROJECTED	ADOPTED	ACTUAL	PROJECTED	ADOPTED
	FY 05-06	FY 06-07	FY 07-08	FY 05-06	FY 06-07	FY 07-08	FY 05-06	FY 06-07	FY 07-08
Revenues and Other Sources									
Intergovernmental	138,112	0	202,820	0	0	0	667,917	0	203,160
Use of Money & Property	0	0	0	0	0	0	0	0	0
Section 108 Loan Proceeds	0	0	0	0	0	14,000,000	0	0	0
Total	138,112	0	202,820	0	0	14,000,000	667,917	0	203,160
Expenditures									
Public Safety	0	0	0	0	0	0	446,515	183,620	403,160
Public Works	0	0	0	0	0	14,000,000	0	0	0
Culture and Recreation	7,369	0	250,000	0	0	0	0	0	0
Total	7,369	0	250,000	0	0	0	446,515	183,620	403,160
Net Increase (Decrease) in Fund Balance	130,743	0	(47,180)	0	0	14,000,000	221,402	(183,620)	(200,000)
Beginning Fund Balance, July 1	637,762	768,505	768,505	0	0	0	351,112	572,514	388,894
Ending Fund Balance, June 30	768,505	768,505	721,325	0	0	14,000,000	572,514	388,894	188,894

• **Fund 165 Traffic Offender Program (PD & PWA)**

This is a California Office of Traffic Safety grant program to target suspended/revoked and unlicensed drivers so as to reduce the incidence of fatal injury and DUI-related collisions in Santa Ana. These grant funds are used to conduct studies and activities to improve traffic safety.

victims form ages 0-18 years old. This Recreational Grant Fund receives grant funds from the State General Fund Grant, The Urban Park and Recreation Recovery Fund, The State General Fund Grant, The California State Park Bond Grant and The California Integrated Waste Management Grant.

• **Fund 169 Families & Communities Together Prgm. (PRCSA)**

This is a collaborative program involving non-profit groups, grassroots organizations, and the City of Santa Ana to provide community and other social services devoted to both preventing child abuse from prenatal stage to age 5, and treating child

SPECIAL REVENUE FUND SUMMARY
Table 5-2

DEPARTMENT/ AGENCY	Actual FY 05-06	Projected FY 06-07	Adopted FY 07-08	% of FY 07-08 Total	Increase (Decrease) Over Prior Year 06-07 to 07-08		
					in \$	in %	
REVENUES							
23 Inmate Welfare Fund	342,842	426,300	427,500	1.1%	1,200	0.3%	
25 Traffic Safety Fund	1,712,235	2,000,000	2,000,000	5.2%	0	0.0%	
26-Var Criminal Activities Fund	736,740	232,355	145,015	0.4%	(87,340)	-37.6%	
29 Special Gas Tax Fund	7,665,751	7,018,345	6,481,840	16.9%	(536,505)	-7.6%	
30 Prop 1B Infrastructure Bond	0	0	3,348,375	8.7%	3,348,375	n/a	
31-Var Air Quality Improvement Fund	449,220	378,780	447,915	1.2%	69,135	18.3%	
58 Residential Street Improvement	0	461,500	555,400	1.5%	93,900	20.3%	
74-Var Civic Center	3,987,726	5,063,735	6,283,460	16.4%	1,219,725	24.1%	
125-Var Urban Area Security Initiative Grant	8,519,425	794,800	4,186,000	10.9%	3,391,200	426.7%	
146 Metro. Medical Response Sys. Grant	401,300	154,025	0	0.0%	(154,025)	n/a	
152-Public Library Grant	138,112	0	202,820	0.5%	202,820	n/a	
158 Section 108 HUD Loan	0	0	14,000,000	36.6%	14,000,000	n/a	
165 OTS - Traffic Offender Program	676,831	0	203,160	0.5%	203,160	n/a	
169 Families & Communities Together Prgm.	0	950,000	0	0.0%	(950,000)	n/a	
Revenue Grand Total	24,630,182	17,479,840	38,281,485	100.0%	20,801,645	119.0%	
EXPENDITURES BY DEPARTMENT							
Public Works Agency							
29-013 Special Gas Tax Fund	7,962,513	7,018,345	6,481,840	15.9%	(536,505)	-7.6%	
30 Prop 1B Infrastructure Bond	0	0	3,348,375	8.2%	3,348,375	n/a	
58-551 Residential Street Improvement	0	461,500	555,400	1.4%	93,900	20.3%	
125-613 UASI Grant	230,234	0	0	0.0%	0	n/a	
158 Section 108 HUD Loan	0	0	14,000,000	34.4%	14,000,000	n/a	
Total	8,192,747	7,479,845	24,385,615	59.9%	16,905,770	226.0%	
Fire Department							
125-320 UASI Grant	535,311	112,570	0	0.0%	(112,570)	n/a	
146-Var Metro. Medical Response Sys. Grant	210,132	555,289	0	0.0%	(555,289)	n/a	
Total	745,443	667,859	0	0.0%	(667,859)	n/a	
Police Department							
20-336 OTS - Traffic Offender Program (PD)	0	0	403,160	1.0%	403,160	n/a	
23-349 Inmate Welfare Fund	430,939	526,300	622,500	1.5%	96,200	18.3%	
26-340 Criminal Activities - State	486,341	512,050	741,015	1.8%	228,965	44.7%	
26-342 Criminal Activities - General	169,409	232,355	427,565	1.1%	195,210	84.0%	
26-343 Criminal Activities -DOJ	0	0	140,000	0.3%	140,000	n/a	
74-244 Civic Center Security	984,555	984,555	984,555	2.4%	0	0.0%	
125-331/333/334 UASI Grant	2,768,546	682,230	4,990,000	12.3%	4,307,770	631.4%	
165-Var Traffic Offender Program	446,515	183,620	0	0.0%	(183,620)	n/a	
Total	5,286,305	3,121,110	8,308,795	20.4%	5,187,685	166.2%	
Parks, Recreation & Community Services							
74-Var Civic Center (Maint./Capital/Non-Dept)	3,146,282	4,079,180	5,298,905	13.0%	1,219,725	29.9%	
77-284 Centennial Regional Park	610,726	0	0	0.0%	0	n/a	
169-Var Families & Communities Together Prgm.	1,409,920	950,000	0	0.0%	(950,000)	n/a	
Total	5,166,928	5,029,180	5,298,905	13.0%	269,725	5.4%	
Planning & Building Agency							
31-505 Air Quality Improvement Fund	137,761	155,145	155,190	0.4%	45	0.0%	
125-503 UASI Grant	8,625	0	0	0.0%	0	n/a	
Total	146,386	155,145	155,190	0.4%	45	0.0%	
City Manager's Office							
25-013 Traffic Safety Fund	1,712,235	2,000,000	2,000,000	4.9%	0	0.0%	
125-012 UASI Grant	3,482,683	0	0	0.0%	0	n/a	
Total	5,194,918	2,000,000	2,000,000	4.9%	0	0.0%	
Personnel Services Agency							
31-141 Air Quality Improvement Fund	183,922	252,805	292,725	0.7%	39,920	15.8%	
Library							
152-222 Public Library Grant	7,369	0	250,000	0.6%	250,000	n/a	
Community Development Agency							
125-067 UASI Grant	177,477	0	0	0.0%	0	n/a	
Finance & Management Services - Fleet Services							
31-111 Air Quality Improvement Fund	122,420	0	0	0.0%	0	n/a	
Expenditure Grand Total	25,223,915	18,705,944	40,691,230	100.0%	21,985,286	117.5%	
SPECIAL REVENUE FUNDS PERSONNEL							
Number of Positions	27.85	30.50	31.42		0.92	3.0%	
as % of Total City Workforce	1.6%	1.8%	1.8%				

Note: Includes Interfund Transfers

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT OTS - Traffic Offender Program		FUND Activity			20 336
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
REVENUES:					
5990-165	Transfer from fund 165	<u>0</u>	<u>0</u>	<u>0</u>	<u>403,160</u>
	TOTAL	0	0	0	403,160
EXPENDITURES:					
6111	Salaries & Wages-Regular	0	0	0	51,975
6141	Salaries & Wages-Overtime	0	0	0	56,630
6151	Retirement Plan	0	0	0	3,885
6161	Medicare Insurance	0	0	0	685
6171	Employees Insurance	0	0	0	9,500
6172	Retiree Medical Insurance	0	0	0	345
6181	Compensation Insurance	<u>0</u>	<u>0</u>	<u>0</u>	<u>500</u>
	SUBTOTAL PERSONNEL	0	0	0	123,520
6221	Training & Transportation	0	0	0	15,750
6291	Other Contractual Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>15,000</u>
	SUBTOTAL CONTRACTUAL	0	0	0	30,750
6391	Other Material & Supplies	<u>0</u>	<u>0</u>	<u>0</u>	<u>40,000</u>
	SUBTOTAL COMMODITIES	0	0	0	40,000
6511	Equipment Rental, City	<u>0</u>	<u>0</u>	<u>0</u>	<u>28,890</u>
	SUBTOTAL FIXED CHARGES	0	0	0	28,890
6641	Machinery & Equipment	0	0	0	180,000
6661	Computer Software	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL CAPITAL	0	0	0	180,000
	TOTAL	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>403,160</u></u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
7330	Senior Office Assistant	<u>0.00</u>		<u>1.00</u>	
	TOTAL	<u><u>0.00</u></u>		<u><u>1.00</u></u>	

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT
Inmate Welfare Fund

PROGRAM
023-349

Statement of Purpose

To account for activity in the Inmate Welfare Fund.

SERVICE PROGRAM

Inmate Welfare Fund (Fund 23-349)

This program is funded through donations, profits on the sale of commissary items and commissions for personal items purchased or services used by the inmates of the Santa Ana Jail. This service is authorized by the State of California Penal Code Section 4025.

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT					FUND	23
Inmate Welfare Fund					Activity	349
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
REVENUES						
5010-1111	Other Revenue - Bank Recovery	1,682	0	0	0	0
5799-349	Inmate Recovery	371,185	336,087	421,300	420,000	420,000
5812	Earnings on Investment	5,946	6,755	5,000	7,500	7,500
	TOTAL REVENUES	<u>378,812</u>	<u>342,842</u>	<u>426,300</u>	<u>427,500</u>	<u>427,500</u>
EXPENDITURES						
6111	Salaries & Wages-Regular	81,366	86,635	118,060	139,990	139,990
6131	Salaries & Wages-Temporary	16,615	9,462	30,000	29,059	29,059
6141	Salaries & Wages-Overtime	2,295	778	3,000	3,000	3,000
6151	Retirement Plan	791	6,886	8,965	10,731	10,731
6161	Medicare Insurance	1,417	1,366	2,100	1,895	1,895
6171	Employees Insurance	10,345	11,955	10,395	18,868	18,868
6172	Retiree Medical Insurance	0	0	0	634	634
6181	Compensation Insurance	2,286	2,594	4,030	3,451	3,451
	SUBTOTAL PERSONNEL	<u>115,114</u>	<u>119,676</u>	<u>176,550</u>	<u>207,628</u>	<u>207,628</u>
6211	Communication	120	120	0	0	0
6221	Training & Transportation	0	97	0	0	0
6291	Other Contractual Services	54,976	157,862	136,820	200,437	200,437
	SUBTOTAL CONTRACTUAL	<u>55,096</u>	<u>158,079</u>	<u>136,820</u>	<u>200,437</u>	<u>200,437</u>
6391	Other Material & Supplies	165,396	135,667	150,000	150,000	150,000
	SUBTOTAL COMMODITIES	<u>165,396</u>	<u>135,667</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>
6590	Indirect Costs	8,530	7,018	12,930	14,435	14,435
	SUBTOTAL FIXED CHARGES	<u>8,530</u>	<u>7,018</u>	<u>12,930</u>	<u>14,435</u>	<u>14,435</u>
6641	Machinery & Equipment	23,885	9,784	50,000	50,000	50,000
6661	Computer Software	0	715	0	0	0
	SUBTOTAL CAPITAL	<u>23,885</u>	<u>10,499</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
	TOTAL	<u><u>368,021</u></u>	<u><u>430,939</u></u>	<u><u>526,300</u></u>	<u><u>622,500</u></u>	<u><u>622,500</u></u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	
7629	Correctional Supervisor	1.00		1.00		
	TOTAL	<u>1.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>	

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SPECIAL REVENUE FUNDS

Traffic Safety Fund	PROGRAM			Fund 25-013
PURPOSE: Receipts collected by the courts as traffic fines are deposited into this fund. The money is transferred as needed to the General Fund to be applied toward those purposes permitted by law.				
	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
REVENUES				
25 TRAFFIC SAFETY FUND				
5211 Court Fines Traffic	1,712,235	2,000,000	2,000,000	
TOTAL TRAFFIC SAFETY FUND	<u>1,712,235</u>	<u>2,000,000</u>	<u>2,000,000</u>	
	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
EXPENDITURES				
25-013 INTERFUND TRANSFER				
6800-11 Transfer to Fund 11	1,712,235	2,000,000	2,000,000	
TOTAL INTERFUND TRANSFER	<u>1,712,235</u>	<u>2,000,000</u>	<u>2,000,000</u>	

**SPECIAL REVENUE FUNDS
RESOURCE SUMMARY**

POLICE DEPARTMENT					FUND 26
Criminal Activity - All Activities					Activity Various
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
REVENUES					
5010-1111	Other Revenue -Bank Recon	8,592	0	0	0
5621	Expense Reimbursement	27,260	0	0	84,000
5698	Evidence Recoveries	0	0	0	0
5698-100	Evidence Recov/Federal	0	11,180	0	0
5698-125	Evidence Recov/DOJ	217,087	274,603	0	0
5698-150	Evidence Recoveries/US Treasury	553,356	0	0	0
5698-200	Evidence Recoveries/ State	329,231	293,482	200,000	41,015
5698-210	Evidence Recoveries/ State - 15%	58,100	52,777	0	0
5799	Miscellaneous Recoveries	70,214	40,682	32,355	20,000
5812	Earnings on Investment	26,183	64,017	0	0
	TOTAL REVENUES	<u>1,290,022</u>	<u>736,740</u>	<u>232,355</u>	<u>145,015</u>
EXPENDITURES					
26-340	Criminal Activity - CA	52,066	486,341	512,050	741,015
26-342	Criminal Activity - General	46,939	169,409	232,355	427,565
26-343	Criminal Activity - DOJ	0	0	0	140,000
26-344	Criminal Activity - DOT	0	0	0	0
	TOTAL EXPENDITURES	<u>99,006</u>	<u>655,750</u>	<u>744,405</u>	<u>1,308,580</u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
3350	Police Lieutenant	1.00		1.00	
3400	Police Sergeant	<u>2.00</u>		<u>2.00</u>	
	TOTAL	<u>3.00</u>		<u>3.00</u>	

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT
Criminal Activities - All Activities

PROGRAM
26-Various

Statement of Purpose

To enhance the investigation, detection and prosecution of drug-related criminal activities.

These programs are funded by criminal assets which are seized under existing municipal, state and federal laws.

SERVICE PROGRAM

CRIMINAL ACTIVITIES - STATE (Fund 26-340)

This program is funded through asset seizures processed through the State of California and state laws.

CRIMINAL ACTIVITIES - GENERAL (Fund 26-342)

This program is funded through "pass-thru" asset seizures processed through active participation with other law enforcement agencies.

CRIMINAL ACTIVITIES - DEPT. OF JUSTICE (Fund 26-343)

This program is funded through "pass-thru" asset seizures processed through U.S. Dept. of Justice agencies which the SAPD participated on.

CRIMINAL ACTIVITIES - STATE 15% SET-ASIDE (Fund 26-345)

This program is funded through asset seizures processed through the State of California and state laws. The State of California requires a 15% set-aside from all state seizures proceeds to be used for drug awareness education and training in the local community.

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT		FUND 26			
Criminal Activity - CA		Activity 340			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	0	309,274	348,700	384,600
6131	Salaries & Wages-Temporary	709	0	0	0
6141	Salaries & Wages-Overtime	0	35,935	0	150,000
6151	Retirement Plan	0	66,798	77,740	94,225
6161	Medicare Insurance	10	477	3,075	5,580
6171	Employees Insurance	0	33,220	29,630	38,500
6172	Retiree Medical Insurance	0	0	1,090	1,575
6181	Compensation Insurance	19	23,951	24,655	31,535
	SUBTOTAL PERSONNEL	738	469,655	484,890	706,015
6391	Other Material & Supplies	0	0	0	0
	SUBTOTAL COMMODITIES	0	0	0	0
6537	Information System Strategic Plan	51,329	0	0	0
6590	Indirect Costs	0	16,686	27,160	35,000
	SUBTOTAL FIXED CHARGES	51,329	16,686	27,160	35,000
	TOTAL	<u>52,066</u>	<u>486,341</u>	<u>512,050</u>	<u>741,015</u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
3350	Police Lieutenant	1.00		1.00	
3400	Police Sergeant	2.00		2.00	
	TOTAL	<u>3.00</u>		<u>3.00</u>	

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT		FUND 26			
Criminal Activity - General		Activity 342			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	0	0	0	0
6141	Salaries & Wages-Overtime	0	0	0	200,000
6151	Retirement Plan	0	0	0	0
6161	Medicare Insurance	0	0	0	0
6171	Employees Insurance	0	0	0	0
6181	Compensation Insurance	0	0	0	0
6193	Special Enforcement	<u>(2,554)</u>	<u>0</u>	<u>150,000</u>	<u>150,000</u>
	SUBTOTAL PERSONNEL	(2,554)	0	150,000	350,000
6291	Other Contractual Services	<u>0</u>	<u>2,965</u>	<u>0</u>	<u>0</u>
	SUBTOTAL CONTRACTUAL	0	2,965	0	0
6391	Other Material & Supplies	<u>0</u>	<u>25,882</u>	<u>0</u>	<u>0</u>
	SUBTOTAL COMMODITIES	0	25,882	0	0
6511	Equipment Rental, City	18,119	21,355	22,365	17,575
6537	Information System Strategic Plan	8,661	59,990	59,990	59,990
6590	Indirect Costs	<u>22,713</u>	<u>8,411</u>	<u>0</u>	<u>0</u>
	SUBTOTAL FIXED CHARGES	49,493	89,756	82,355	77,565
6641	Machinery & Equipment	<u>0</u>	<u>50,806</u>	<u>0</u>	<u>0</u>
	SUBTOTAL CAPITAL	0	50,806	0	0
	TOTAL	<u><u>46,939</u></u>	<u><u>169,409</u></u>	<u><u>232,355</u></u>	<u><u>427,565</u></u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
3350	Police Lieutenant	0.00		0.00	
3400	Police Sergeant	<u>0.00</u>		<u>0.00</u>	
	TOTAL	<u><u>0.00</u></u>		<u><u>0.00</u></u>	

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT					FUND	26
Criminal Activity - DOJ					Activity	343
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 06-07	
6141	Salaries & Wages-Overtime	<u>0</u>	<u>0</u>	<u>0</u>	<u>140,000</u>	
	SUBTOTAL PERSONNEL	0	0	0	140,000	
	TOTAL	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>140,000</u></u>	
POLICE DEPARTMENT					FUND	26
Criminal Activity - DOT					Activity	344
Object Code	LINE ITEM RESOURCES	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	
6141	Salaries & Wages-Overtime	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL PERSONNEL	0	0	0	0	
	TOTAL	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	

SPECIAL REVENUE FUNDS

Special Gas Tax Fund	PROGRAM	Fund 29-013	
<p>PURPOSE: California Streets & Highway Code Section 2105 provides apportionments to cities and counties of a portion of the revenues derived from a per gallon tax on motor vehicle fuels in accordance with prescribed formulas. A city's or county's entitlement to the apportioned funds is conditional upon its expenditures from its general fund for street and highway purposes for an amount not less than the annual average of its expenditures during the 1987-88, 1988-89, and 1989-90 fiscal years.</p> <p>California Streets & Highways Code Section 2106 (a) provides that each city in the state shall receive a fixed monthly apportionment of \$400 (\$4,800 per year). In addition to this fixed amount, under Section 2106 (c.) after counties receive their portion of the overall base sum, the balance will be apportioned on a monthly basis to cities for use during the 2002-2003 fiscal year.</p> <p>California Streets & Highways Code Section 2107 provides for the monthly apportionment of a sum equal to \$0.00725 per gallon of motor vehicle license tax among cities, based on population. In addition, SB215 (Chapter 541, Statutes of 1981) provided for a one-time appropriation of \$59 million to be allocated to cities in fiscal year 1982-83. Beginning in fiscal year 1983-84, cities now receive \$0.01 of the \$0.02 increase in gas taxes pursuant to SB 215.</p>			
	ACTUAL	PROJECTED	APPROVED
	FY 05-06	FY 06-07	FY 07-08
REVENUES			
29 SPECIAL GAS TAX FUND			
5010-1111 Other Revenue-Bank Recon	0	0	0
5331 Gas Tax Apportionment (2105)	2,145,440	2,383,440	2,181,840
5331 Gas Tax Apportionment (2106)	1,312,653	1,475,650	1,340,000
5331 Gas Tax Apportionment (2107)	2,861,367	3,109,255	2,960,000
5812 Earnings on Investments	49,595	50,000	0
5821 Sale of Land	1,296,696	0	0
TOTAL SPECIAL GAS TAX (2107) FUND	7,665,751	7,018,345	6,481,840
	ACTUAL	PROJECTED	APPROVED
	FY 05-06	FY 06-07	FY 07-08
EXPENDITURES			
29-013 INTERFUND TRANSFER			
6800-11 Transfer to Fund 11	3,550,415	3,550,415	3,550,415
6800-58 Transfer to Fund 58	0	50,000	0
6800-59 Transfer to Fund 59	4,402,098	3,417,930	2,931,425
6800-86 Transfer to Fund 86	10,000	0	0
TOTAL INTERFUND TRANSFERS	7,962,513	7,018,345	6,481,840

SPECIAL REVENUE FUNDS

Highway Safety & Traffic Reduction

PROGRAM

Fund 30-551

PURPOSE: The Infrastructure Bond Package passed by California voters in November 2006 included Proposition 1B, which contains almost \$20 billion for various transportation projects in California. A specific schedule for disbursement of these funds to the cities will be finalized with approval of the State's FY 2007-2008 budget.

	<u>ACTUAL FY 05-06</u>	<u>PROJECTED FY 06-07</u>	<u>APPROVED FY 07-08</u>
REVENUES			
30 PROP 1B INFRASTRUCTURE BOND			
5360 Prop 1B Bond Act of 2006	0	0	3,348,575
TOTAL SEWER CONNECTION FEE FUND	<u>0</u>	<u>0</u>	<u>3,348,575</u>
	<u>ACTUAL FY 05-06</u>	<u>PROJECTED FY 06-07</u>	<u>APPROVED FY 07-08</u>
EXPENDITURES			
30 PROP 1B INFRASTRUCTURE BOND			
6631 Improvements Other than Buildings	0	0	3,348,575
TOTAL SEWER CONNECTION PROJECTS	<u>0</u>	<u>0</u>	<u>3,348,575</u>
PROJECTS			<u>FY 07-08</u>
NEIGHBORHOOD IMPROVEMENTS			
Neighborhood Street Improvements			
Laurelhurst Neighborhood Improvements			3,348,575
TOTAL			<u>3,348,575</u>

**SPECIAL REVENUE FUNDS
RESOURCE SUMMARY**

VARIOUS Air Quality Improvement		FUND 31 Activity Various			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
REVENUES					
5360	AQMD AB 2766	312,682	424,322	368,600	420,450
5799	Miscellaneous Recoveries	3,137	3,960	3,740	5,040
5812	Earnings on Investments	9,624	20,938	6,440	22,425
	TOTAL REVENUES	<u>325,443</u>	<u>449,220</u>	<u>378,780</u>	<u>447,915</u>
EXPENDITURES					
31-111	Fleet Services	892	122,420	0	0
31-141	Personnel	145,375	183,922	252,805	292,725
31-505	Planning & Building	128,364	137,761	155,145	155,190
31-612	Public Works -Directional Signage	54,354	0	0	0
	TOTAL EXPENDITURES	<u>328,984</u>	<u>444,103</u>	<u>407,950</u>	<u>447,915</u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
0470	Benefits & Compensations Manager	0.10		0.10	
1540	Senior Personnel Analyst	0.25		0.25	
0770	Sr. Personnel Technician	0.50		0.50	
1006	Web Systems Technician	0.25		0.25	
7070	Personnel Services Specialist (PTCS)	0.00	1.00	1.00	0.00
250	Planning Manager	0.10		0.07	
81	Principal Planner	0.00		0.00	
247	Senior Planner	0.20		0.15	
245	Associate Planner	0.75		0.75	
733	Senior Office Assistant	0.35		0.35	
	TOTAL	<u>2.50</u>	<u>1.00</u>	<u>3.42</u>	<u>0.00</u>

SPECIAL REVENUE FUNDS

PERSONNEL SERVICES	PROGRAM			
Air Quality Fund	31-141			
Statement of Purpose				
<p><i>To provide responsive, efficient services to City employees to achieve the South Coast Air Quality Management District (SCAQMD) Average Vehicle Ridership (AVR) goal of 1.5 persons per vehicle to attain federal/state air quality standards.</i></p> <p>This program is responsible for the development, implementation, monitoring, and evaluation of the City's Employee Commute Reduction Program. Major components include promoting alternate transportation modes and associated air quality and health benefits; implementing the City's SCAQMD-approved incentive programs; monitoring employee participation; conducting annual AVR (Average Vehicle Ridership) survey; and preparing Employee Commute Reduction Program for annual analysis and submission to SCAQMD.</p>				
Accomplishments in FY 06-07				
<ul style="list-style-type: none"> * Prepared City's 2006 Annual Analysis of the Employee Commute Reduction Program. * Marketed approved Program through promotional fliers, Blue Skies newsletter, and oral presentations. * Hosted jointly (with Benefits Division) the City's Annual Transportation/Benefits Faire. * Conducted annual AVR and Southern California Rideshare survey. 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Promote alternate transportation modes through informational meetings, fliers, Kiosk system, and the Annual Transportation/Benefits Faire. * Continue to monitor and evaluate employee participation in incentive programs. * Conduct annual AVR & Commuter survey and prepare 2007 Annual Analysis of the Employee Commute Reduction Program. * Participate in inter-departmental air quality trip reduction initiatives. * Ensure City compliance with laws and regulations related to AQMD's Rule 2202. 				
PERFORMANCE MEASURES	Actual FY 04-05	Actual FY 05-06	Estimate FY 06-07	Objective FY 07-08
Service Level				
% of new employees receiving Work Trip Reduction Program (TRP) information.	100%	100%	100%	100%
% of employees completing annual Average Vehicle Ridership (AVR) and Commuter surveys.	100%	100%	100%	100%
# of employees:				
attending TRP informational presentations (NEO)	100	151	150	150
receiving custom transit route planners/matchlists	136	316	225	225
Efficiency				
% of employee requests for information answered within 3 working days	100%	100%	100%	100%
% of employee incentives processed within 15 working days of timely submission.	100%	100%	100%	100%
Effectiveness				
City Average Vehicle Ridership (AVR)	1.37	1.48	1.5	1.5

SPECIAL REVENUE FUNDS

PERSONNEL SERVICES					FUND	31
Air Quality Fund					Activity	141
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	39,005	60,759	78,425	131,620	
6131	Salaries & Wages-Temporary	11,794	14,330	26,255	0	
6141	Salaries & Wages-Overtime	0	0	0	1,000	
6151	Retirement Plan	395	4,829	7,225	10,400	
6161	Medicare Insurance	695	1,080	1,480	1,835	
6171	Employees Insurance	5,148	6,890	6,695	16,565	
6172	Retiree Health Insurance	239	777	655	1,265	
6181	Compensation Insurance	671	1,118	1,450	1,805	
6191	Other Personnel Services	71,700	73,429	100,595	100,595	
	SUBTOTAL PERSONNEL	<u>129,645</u>	<u>163,211</u>	<u>222,780</u>	<u>265,085</u>	
6211	Communications	120	120	525	525	
6221	Training & Transportation	61	651	3,425	3,425	
6231	Advertising	0	785	2,640	2,640	
6251	Other Agency Services	1,347	1,335	3,930	3,930	
6291	Other Contract Services	0	0	0	0	
	SUBTOTAL CONTRACTUAL	<u>1,528</u>	<u>2,892</u>	<u>10,520</u>	<u>10,520</u>	
6391	Other Material & Supplies	2,264	3,703	3,500	9,740	
	SUBTOTAL COMMODITIES	<u>2,264</u>	<u>3,703</u>	<u>3,500</u>	<u>9,740</u>	
6537	Information Services Strategic Plan	6,755	6,755	6,755	0	
6590	Indirect Operating Expenses	5,183	7,360	9,250	7,380	
	SUBTOTAL FIXED CHARGES	<u>11,938</u>	<u>14,115</u>	<u>16,005</u>	<u>7,380</u>	
	TOTAL	<u><u>145,375</u></u>	<u><u>183,922</u></u>	<u><u>252,805</u></u>	<u><u>292,725</u></u>	

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
0470	Benefits & Compensations Manager	0.10		0.10	
1540	Senior Personnel Analyst	0.25		0.25	
0770	Sr. Personnel Technician	0.50		0.50	
1006	Web Systems Technician	0.25		0.25	
7070	Personnel Services Specialist	0.00		1.00	
7070	Personnel Services Specialist (PTCS)		1.00		0.00
	TOTAL	<u>1.10</u>	<u>1.00</u>	<u>2.10</u>	<u>0.00</u>
	<i>75% of Web Systems Technician is funded In IS Strategic Plan</i>				

SPECIAL REVENUE FUNDS

PLANNING AND BUILDING AGENCY Air Quality Improvement Trust Fund	PROGRAM 31-505
Statement of Purpose	
<p><i>To formulate and coordinate policies and programs and assist in the improvement of the City's air quality.</i></p> <p>The Planning Division of the Planning and Building Agency has been assigned the responsibility of formulating and coordinating the City's air quality improvement policies and programs. This lead role involves participation in a number of regional planning and air quality groups/activities. These groups include the Orange County Council of Government Technical Advisory Committee and the Air Quality Working Group. The Air Quality Trust Fund covers a majority of the costs to facilitate these efforts, and also funds miscellaneous air quality improvement projects.</p>	
<p style="text-align: center;"><u>SERVICE PROGRAM</u></p> <p>AIR QUALITY IMPROVEMENT PLAN</p> <p>Planning staff assumes the lead role in coordinating the City's air quality improvement activities. This includes identifying goals, policies, programs, and funding source(s) for local implementation of Federal and State ambient air quality goals. The City builds upon the analysis and findings of the ongoing Technical Advisory Committee of the Orange County Council of Governments.</p>	

SPECIAL REVENUE FUNDS

PLANNING & BUILDING AGENCY					FUND	31
Air Quality Improvement Trust Fund					Activity	505
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	100,424	100,994	116,180	114,305	
6151	Retirement Plan	979	8,064	9,545	9,390	
6161	Medicare Insurance	1,404	1,317	1,685	1,655	
6171	Employees Insurance	12,061	12,895	14,165	15,585	
6172	Retiree Medical Insurance	873	828	890	1,040	
6181	Compensation Insurance	1,095	1,276	1,405	1,380	
		-----	-----	-----	-----	
	SUBTOTAL PERSONNEL	116,836	125,374	143,870	143,355	
6251	Other Agency Services	0	0	0	0	
6291	Other Contractual Services	1,836	2,516	0	0	
		-----	-----	-----	-----	
	SUBTOTAL CONTRACTUAL	1,836	2,516	0	0	
6537	Info. Svcs. Strategic Plan Charges	4,700	4,700	4,700	4,700	
6590	Indirect Operating Expenses	4,992	5,171	6,575	7,135	
		-----	-----	-----	-----	
	SUBTOTAL FIXED CHARGES	9,692	9,871	11,275	11,835	
		-----	-----	-----	-----	
	TOTAL	128,364	137,761	155,145	155,190	
		=====	=====	=====	=====	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	
250	Planning Manager	0.10		0.07		
247	Senior Planner	0.20		0.15		
245	Associate Planner	0.75		0.50		
245	Associate Planner	0.00		0.25		
733	Senior Office Assistant	0.35		0.35		
		-----	-----	-----	-----	
		1.40	0.00	1.32	0.00	
		=====	=====	=====	=====	
<p><i>Note: the balance of these positions are funded in Planning Division 11-505</i></p>						

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**SPECIAL REVENUE FUND
RESOURCE SUMMARY**

RESIDENTIAL STREET IMPROVEMENT

ACTIVITIES		ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
REVENUES					
5573	Trench Cut Fees	0	0	36,000	17,000
5499	Transportation/Oversize Permits	0	0	25,000	13,400
5977	Encroachment Permit Fees	0	0	5,500	5,000
5921	Street Construction Fees	0	0	300,000	290,000
5321	Refuse Vehicle Impact fees	0	0	1,000	0
5113	Host Fees	0	0	24,000	30,000
5812	Earnings on Investment	0	0	10,000	0
5990 -29	Transfer from Special Gas Tax Fund 29	0	0	50,000	0
5990 -32	Transfer from Measure M Fund 32	0	0	10,000	200,000
	TOTAL REVENUES	----- 0 =====	----- 0 =====	----- 461,500 =====	----- 555,400 =====
EXPENDITURES					
6631	Improvements Other Than Buildings			461,500	555,400
	SUBTOTAL CAPITAL	----- 0 =====	----- 0 =====	----- 461,500 =====	----- 555,400 =====
	TOTAL EXPENDITURES	----- 0 =====	----- 0 =====	----- 461,500 =====	----- 555,400 =====
PROJECTS					
	Rosewood Baker Owners Association				500,000
OPERATING EXPENSE		ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6100	Personnel	0	0	0	0
6200	Contractual	0	0	0	0
6300	Commodities	0	0	0	0
6500	Fixed Charges	0	0	0	0
6600	Capital	0	0	461,500	555,400
6900	Miscellaneous	0	0	0	0
	TOTAL	----- 0 =====	----- 0 =====	----- 461,500 =====	----- 555,400 =====
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
	TOTAL	----- 0.00 =====	----- 0.00 =====	----- 0.00 =====	----- 0.00 =====

SPECIAL REVENUE FUND

RESIDENTIAL STREET IMPROVEMENT - PWA		PROGRAM			
Residential Street Improvement		58-551			
Statement of Purpose					
<i>To provide safe and well maintained residential streets.</i>					
Accomplishments in FY 05-06 & 06-07					
<ul style="list-style-type: none"> * Created a funding structure for residential street reconstruction. * Hired a consultant to: <ul style="list-style-type: none"> - Evaluate cost assumption. - Review technological advancements. - Analyze funding options. 					
Action Plan for FY 07-08					
<ul style="list-style-type: none"> * Determine best funding strategy for funding local streets. * Present recommendations for funding to City Council. * Develop a 10-year plan. 					
PERFORMANCE MEASURES		Actual	Actual	Estimated	Objective
		FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level					
# of residential street lane miles reconstructed		0.80	6.42	0.40	17.00

SPECIAL REVENUE FUND

RESIDENTIAL STREET IMPROVEMENT		FUND 58			
Residential Street Improvement		Activity 551			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6631	Improvements Other Than Buildings	0	0	461,500	555,400
	SUBTOTAL CAPITAL	----- 0	----- 0	----- 461,500	----- 555,400
	TOTAL	=====	=====	=====	=====
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
	TOTAL	----- 0.00 =====	----- 0.00 =====	----- 0.00 =====	----- 0.00 =====

**SPECIAL REVENUE FUNDS
RESOURCE SUMMARY**

VARIOUS Civic Center		FUND 74 Activity Various			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
REVENUES					
5323	Civic Center Project Charges	0	134,882	0	0
5324	Civic Center Maintenance Charges	1,479,853	1,401,607	2,569,435	3,699,820
5325	Civic Center Police Security	1,038,736	987,238	984,555	984,555
5990-11	Transfer From General Fund	1,192,820	1,464,000	1,509,745	1,599,085
	TOTAL REVENUES	3,711,409	3,987,726	5,063,735	6,283,460
EXPENDITURES					
74-012	Civic Center Maintenance - Non-Dept	1,192,818	1,464,130	1,509,745	1,599,085
74-242	Civic Center Maintenance	1,360,212	1,446,357	1,695,785	1,824,820
74-243	Civic Center Capital Projects	13,872	235,795	873,650	1,875,000
74-244	Civic Center Security	966,305	984,555	984,555	984,555
	TOTAL EXPENDITURES	3,533,207	4,130,837	5,063,735	6,283,460
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
6330	Senior Park Maintenance Supervisor	1.00		1.00	
4110	Park Maintenance Leader	1.00		1.00	
4180	General Maintenance Worker	1.00		1.00	
4100	Park Maintenance Worker	6.00		6.00	
9230	Maintenance Aide II	0.00	4.00	0.00	4.00
3200	Police Officer	8.00		8.00	
	TOTAL	17.00	4.00	17.00	4.00

SPECIAL REVENUE FUNDS

PARKS, RECREATION & COMMUNITY SERVICES					FUND	74
Non-Departmental Civic Center					Activity	12
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6933	Payment to Subagents*	1,192,818	1,464,130	1,509,745	1,599,085	
		-----	-----	-----	-----	
	SUBTOTAL CAPITAL	1,192,818	1,464,130	1,509,745	1,599,085	
		-----	-----	-----	-----	
	TOTAL	1,192,818	1,464,130	1,509,745	1,599,085	
		=====	=====	=====	=====	
	* Payment is the City's contribution to the Civic Center Authority					

SPECIAL REVENUE FUND

PARKS, RECREATION & COMMUNITY SERVICES		PROGRAM		
Civic Center Maintenance		74-242		
Statement of Purpose				
<p><i>To improve the quality of life of those who visit the Civic Center by providing quality customer service in an atmosphere of continuous improvement and strong employee development.</i></p> <p><i>This program provides for Civic Center grounds/landscape maintenance, refuse collection, maintenance of lighting and irrigation systems, sweeping of parking lots, and maintenance of reflective pools and fountains.</i></p>				
Accomplishments in FY 05-06 & FY 06-07				
<ul style="list-style-type: none"> * Completed annual trimming of trees * Completed annual rotation of seasonal flowers * Performed fall turf overseeding * Continued steam cleaning of walkways and building entrances * Continued annual contract maintenance of fountains 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * Continue to modify landscapes to reduce maintenance and enhance aesthetics * Continue to expand the Cal Sense central irrigation system * Implement annual agreement to prune trees * Implement agreement to repair concrete paving * Continue annual agreement to maintain fountains 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level # of acres maintained	97	97	97	97
Efficiency/Effectiveness # of Council requests received/responded to	0	0	0	0

SPECIAL REVENUE FUNDS

PARKS, RECREATION & COMMUNITY SERVICES					FUND	74
Civic Center Maintenance					Activity	242
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	456,757	453,873	501,360	545,715	
6131	Salaries & Wages-Temporary	102,794	81,194	90,640	101,955	
6141	Salaries & Wages-Overtime	1,847	2,063	4,725	4,725	
6151	Retirement Plan	4,669	36,310	44,585	48,650	
6161	Medicare Insurance	2,844	2,405	2,805	2,370	
6171	Employees Insurance	79,295	74,219	82,895	82,360	
6172	Retiree Insurance	3,548	2,882	4,015	4,370	
6181	Compensation Insurance	58,811	59,061	76,960	88,795	
	SUBTOTAL PERSONNEL	710,565	712,007	807,985	878,940	
6201	Utilities	269,751	275,960	295,520	318,685	
6211	Communications	1,168	3,590	2,310	2,310	
6221	Training & Transportation	300	380	1,500	1,500	
6291	Other Contractual Services	181,160	265,707	298,400	367,980	
	SUBTOTAL CONTRACTUAL	452,380	545,637	597,730	690,475	
6391	Operating Materials and Supplies	47,444	56,981	95,970	65,970	
	SUBTOTAL COMMODITIES	47,444	56,981	95,970	65,970	
6511	Rental City Equipment	32,058	32,060	31,635	32,055	
6521	Insurance (Risk Management)	50,575	53,610	56,825	60,235	
6590	Indirect Operating Expenses	67,191	46,061	105,640	97,145	
	SUBTOTAL FIXED CHARGES	149,824	131,731	194,100	189,435	
	TOTAL	1,360,212	1,446,357	1,695,785	1,824,820	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	
6330	Senior Park Maintenance Supervisor	1.00		1.00		
4110	Park Maintenance Leader	1.00		1.00		
4180	General Maintenance Worker	1.00		1.00		
4100	Park Maintenance Worker	6.00		6.00		
9230	Maintenance Aide II		4.00		4.00	
	TOTAL	9.00	4.00	9.00	4.00	

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SPECIAL REVENUE FUNDS

PARKS, RECREATION & COMMUNITY SERVICES Civic Center Grounds Special Project					FUND Activity	74 243
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6631	Improvements Other Than Building	13,872	235,795	873,650	1,875,000	
	SUBTOTAL CAPITAL	----- 13,872	----- 235,795	----- 873,650	----- 1,875,000	
	TOTAL	=====	=====	=====	=====	
	Plaza of the Fountain Repair #3				645,000	
	Plaza of the Fountain/Sun Ped Bridge				320,500	
	Courthouse Ped Bridge Repair				199,000	
	Plaza of the Sun Drainage				170,500	
	SA Ave./Parton Ave. Entrance Ren				500,000	
	Railing ofr Handicap Ramp/City Hall				<u>40,000</u>	
					1,875,000	

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT
Civic Center Security

PROGRAM
074-244

Statement of Purpose

To patrol and provide security in the Civic Center Plaza area.

SERVICE PROGRAM

This program is funded from the Civic Center Authority (a "joint powers" agency) and provides eight officers to patrol and provide security to the "common areas" in the Civic Center Plaza.

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT					FUND	74
Civic Center Security					Activity	244
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	645,970	645,970	588,880	626,410	
6151	Retirement Plan	148,425	153,545	153,545	153,545	
6161	Medicare Insurance	6,925	6,845	6,845	6,845	
6171	Employees Insurance	67,910	78,630	78,630	78,630	
6181	Compensation Insurance	<u>46,635</u>	<u>49,125</u>	<u>49,125</u>	<u>49,125</u>	
	SUBTOTAL PERSONNEL	915,865	934,115	877,025	914,555	
6590	Indirect Costs	<u>50,440</u>	<u>50,440</u>	<u>107,530</u>	<u>70,000</u>	
	SUBTOTAL FIXED CHARGES	50,440	50,440	107,530	70,000	
	TOTAL	<u><u>966,305</u></u>	<u><u>984,555</u></u>	<u><u>984,555</u></u>	<u><u>984,555</u></u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	
3200	Police Officer	<u>8.00</u>		<u>8.00</u>		
	TOTAL	<u><u>8.00</u></u>		<u><u>8.00</u></u>		

**SPECIAL REVENUE FUNDS
RESOURCE SUMMARY**

VARIOUS		FUND 125			
UASI - Urban Areas Security Initiative Grant		Activity Various			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 06-07
REVENUES					
5350	OES UASI	1,842,991	8,519,425	794,800	4,186,000
	TOTAL REVENUES	----- 1,842,991 =====	----- 8,519,425 =====	----- 794,800 =====	----- 4,186,000 =====
EXPENDITURES					
125-012	Payments to Sub-Grantees - UASI	2,439,132	3,482,683	0	0
125-067	Community Development - UASI	0	177,477	0	0
125-320	Fire Department - UASI	968,272	535,311	112,570	0
125-331/333	Police Dept. - UASI	681,995	2,768,546	682,230	0
125-334	Police Dept. - Security Initiative Grant	0	0	0	4,990,000
125-503	Planning & Building - UASI	12,749	8,625	0	0
125-613	Public Works - UASI	50,405	230,234	0	0
	TOTAL EXPENDITURES	----- 4,152,553 =====	----- 7,202,875 =====	----- 794,800 =====	----- 4,990,000 =====
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
3350	Police Lieutenant	1.00		1.00	
3400	Police Sergeant	1.00		1.00	
1200	Management Aide	1.00		1.00	
3150	Fire Battalion Chief	0.20		0.20	
	TOTAL	----- 3.20 =====	----- 0.00 =====	----- 3.20 =====	----- 0.00 =====

SPECIAL REVENUE FUND

FIRE DEPARTMENT					FUND	125
Urban Area Security Initiative Grant - 2004					Activity	320
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	0	0	74,045	0	
6141	Salaries & Wages-Overtime	0	(1,271,027)	0	0	
6151	Retirement Plan	0	0	18,140	0	
6161	Medicare Insurance	0	0	1,135	0	
6171	Employees Insurance	0	0	5,290	0	
6172	Retiree Medical Insurance	0	0	925	0	
6181	Compensation Insurance	0	0	6,695	0	
	SUBTOTAL PERSONNEL	0	(1,271,027)	106,230	0	
6221	Training & Transportation	0	2,741	0	0	
6291	Other Contractual Services	457,937	32,808	0	0	
	SUBTOTAL CONTRACTUAL	457,937	35,548	0	0	
6391	Other Material & Supplies	306,652	(10,362)	0	0	
	SUBTOTAL COMMODITIES	306,652	(10,362)	0	0	
6590	Indirect Costs	0	0	6,340	0	
	SUBTOTAL FIXED COSTS	0	0	6,340	0	
6641	Machinery & Equipment	203,683	1,781,151	0	0	
6661	Computer Software	0	0	0	0	
	SUBTOTAL CAPITAL	203,683	1,781,151	0	0	
	TOTAL	<u>968,272</u>	<u>535,311</u>	<u>112,570</u>	<u>0</u>	
	<i>Note: beginning with the 2005 UASI grant, funds were centralized in the Police Department</i>					
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	
03150	Fire Battalion Chief	<u>0.20</u>		<u>0.20</u>		
		<u>0.20</u>		<u>0.20</u>		
	<i>Note: beginning with the 2005 UASI Grant, this position is funded through the Police Department's grant funds</i>					

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT
UASI - Urban Areas Security Initiative Grant

PROGRAM
125-331/334

Statement of Purpose

To account for and monitor federal homeland security grant funds received to address the unique planning, equipment, training, and exercise needs of large urban areas. The funds assist the Urban Area in building an enhanced and sustainable capacity to prevent, respond to and recover from threats or acts of terrorism.

SERVICE PROGRAM

Funds for this grant are provided by the U.S. Department of Homeland Security and are passed down to the State via the Office of Homeland Security. Funds from this grant are used to purchase equipment, provide training and exercises, and pay the management and administrative costs of managing the grant. The grant is a reimbursement grant requiring City funds be spent first, then recovered through a request for reimbursement from the State Office of Homeland Security. A portion of these grant funds are being used to support the salaries of one Sergeant, three Police Officers, one Management Aide and 75% salary of one Commander.

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT		FUND 125			
UASI - Urban Areas Security Initiative Grant		Activity 331 & 333			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	196,023	415,116	482,430	0
6141	Salaries & Wages-Overtime	55,014	72,766	0	0
6151	Retirement Plan	27,764	83,308	107,365	0
6161	Medicare Insurance	2,159	6,669	6,520	0
6171	Employees Insurance	12,932	50,816	52,915	0
6172	Retiree Medical Insurance	0	577	0	0
6181	Compensation Insurance	11,029	33,278	33,000	0
	SUBTOTAL PERSONNEL	304,921	662,529	682,230	0
6211	Communications	1,770	4,386	0	0
6221	Training & Transportation	5,950	43,140	0	0
6291	Other Contractual Services	35,167	575,396	0	0
	SUBTOTAL CONTRACTUAL	42,887	622,922	0	0
6391	Other Material & Supplies	268,022	100,571	0	0
	SUBTOTAL COMMODITIES	268,022	100,571	0	0
6641	Machinery & Equipment	64,550	1,280,709	0	0
6661	Computer Software	1,615	101,815	0	0
	SUBTOTAL CAPITAL	66,165	1,382,524	0	0
	TOTAL	681,995	2,768,546	682,230	0

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
3350	Police Lieutenant	1.00		0.00	
3400	Police Sergeant	1.00		0.00	
3200	Police Officer	0.00		0.00	
1200	Management Aide	1.00		0.00	
	TOTAL	3.00		0.00	

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT					FUND	125
UASI - Urban Areas Security Initiative Grant					Activity	334
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	0	94,592	0	465,000	
6141	Salaries & Wages-Overtime	0	2,541	0	155,000	
6151	Retirement Plan	0	19,418	0	86,000	
6161	Medicare Insurance	0	1,406	0	8,000	
6171	Employees Insurance	0	10,955	0	54,000	
6172	Retiree Medical Insurance	0	0	0	36,000	
6181	Compensation Insurance	0	7,419	0	0	
	SUBTOTAL PERSONNEL	<u>0</u>	<u>136,331</u>	<u>0</u>	<u>804,000</u>	
6211	Communications	0	0	0	5,000	
6221	Training & Transportation	0	0	0	81,000	
6291	Other Contractual Services	0	0	0	1,000,000	
	SUBTOTAL CONTRACTUAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,086,000</u>	
6391	Other Material & Supplies	0	0	0	2,100,000	
	SUBTOTAL COMMODITIES	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,100,000</u>	
6641	Machinery & Equipment	0	0	0	1,000,000	
6661	Computer Software	0	0	0	0	
	SUBTOTAL CAPITAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,000,000</u>	
	TOTAL	<u><u>0</u></u>	<u><u>136,331</u></u>	<u><u>0</u></u>	<u><u>4,990,000</u></u>	

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
3350	Police Lieutenant	0.00		1.00	
3400	Police Sergeant	0.00		1.00	
1200	Management Aide	0.00		1.00	
	TOTAL	<u><u>0.00</u></u>		<u><u>3.00</u></u>	

SPECIAL REVENUE FUND

FIRE DEPARTMENT		FUND 146			
Metro Medical Response Sys Grant		Activity Various			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
REVENUES					
5350	Metro Med Response System Grant	21,878	280,000	154,025	0
5350-1	Federal Aid Program - FEMA	0	0	0	0
5350-3	Federal Aid Program - FEMA CERT	15,582	0	0	0
5350-4	FEMA CERT FY2003 & FY2004	7,906	0	0	0
5350-6	FEMA EMPG FY2003 & FY2004	19,004	113,300	0	0
5360	State Aide/911 Grant	0	0	0	0
5990-11	Transfer from Fund 011	0	8,000	0	0
	TOTAL REVENUES	<u>64,370</u>	<u>401,300</u>	<u>154,025</u>	<u>0</u>
EXPENDITURES					
146-323	MMRS Grant 2003	156,187	75,086	0	0
146-325	MMRS Grant 2004	206,930	127,046	109,165	0
146-326	MMRS Grant 2005	0	0	220,764	0
146-334	MMRS Grant 2006	0	0	225,360	0
146-331	OES Hazmat Emergency Prep (HMEP)	<u>0</u>	<u>8,000</u>	<u>0</u>	<u>0</u>
	TOTAL EXPENDITURES	<u>363,118</u>	<u>210,132</u>	<u>555,289</u>	<u>0</u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
3150	Fire Battalion Chief	<u>0.80</u>		<u>0.80</u>	
	TOTAL	<u>0.80</u>		<u>0.80</u>	

SPECIAL REVENUE FUND

FIRE DEPARTMENT
Metropolitan Medical Response System Grants

PROGRAM
146-Var

Statement of Purpose

To mitigate the impact of hazardous situations on life, property, and the environment through effective response, prevention, and preparedness programs while maintaining a high level of employee efficiency, safety and well-being.

SERVICE PROGRAM

The Metropolitan Medical Response System Grant (MMRS) provides major funding to further enhance and maintain integrated, systematic preparedness for local response to weapons of mass destruction (WMD) high-casualty events until significant external assistance arrives. The funding assists local jurisdictions to focus on being prepared for events of chemical, biological, radiological or nuclear (CBRN) nature; epidemic disease outbreaks, large scale hazardous materials accidents, explosive agents and major natural disasters.

SPECIAL REVENUE FUND

FIRE DEPARTMENT					FUND	146
Metropolitan Medical Response System Grant - 2003					Activity	323
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	33,586	48,844	0	0	0
6141	Salaries & Wages-Overtime	5,551	1,502	0	0	0
6151	Retirement Plan	7,430	10,925	0	0	0
6161	Medicare Insurance	0	840	0	0	0
6171	Employees Insurance	3,604	4,870	0	0	0
6172	Retiree Medical Insurance	1,046		0	0	0
6181	Compensation Insurance	5,267	6,065	0	0	0
	SUBTOTAL PERSONNEL	56,485	73,045	0	0	0
6221	Training & Transportation	0	446	0	0	0
6291	Other Contractual Services	954	1,480			
	SUBTOTAL CONTRACTUAL	954	1,926	0	0	0
6391	Other Material & Supplies	8,009	0	0	0	0
	SUBTOTAL COMMODITIES	8,009	0	0	0	0
6641	Machinery & Equipment	90,739	115	0	0	0
	SUBTOTAL CAPITAL	90,739	115	0	0	0
	TOTAL	<u>156,187</u>	<u>75,086</u>	<u>0</u>	<u>0</u>	<u>0</u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	

SPECIAL REVENUE FUND

FIRE DEPARTMENT					FUND	146
Metropolitan Medical Response System Grant - 2004					Activity	325
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	0	0	74,045	0	
6151	Retirement Plan	0	0	18,140	0	
6161	Medicare Insurance	0	0	1,135	0	
6171	Employees Insurance	0	0	5,290	0	
6172	Retiree Medical Insurance	0	0	925	0	
6181	Compensation Insurance	0	0	6,695	0	
	SUBTOTAL PERSONNEL	0	0	106,230	0	
6391	Other Material & Supplies	14,302	127,046	0	0	
	SUBTOTAL COMMODITIES	14,302	127,046	0	0	
6590	Indirect Costs	0	0	2,935	0	
	SUBTOTAL FIXED CHARGES	0	0	2,935	0	
6641	Machinery & Equipment	192,629	0	0	0	
	SUBTOTAL CAPITAL	192,629	0	0	0	
	TOTAL	<u>206,930</u>	<u>127,046</u>	<u>109,165</u>	<u>0</u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	
03150	Fire Battalion Chief	0.80		0.00		
		<u>0.80</u>		<u>0.00</u>		

SPECIAL REVENUE FUND

FIRE DEPARTMENT					FUND	146
Metropolitan Medical Response System Grant - 2005					Activity	326
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6141	Salaries & Wages-Overtime	<u>0</u>	<u>0</u>	<u>5,519</u>	<u>0</u>	
	SUBTOTAL PERSONNEL	0	0	5,519	0	
6391	Other Material & Supplies	<u>0</u>	<u>0</u>	<u>150,245</u>	<u>0</u>	
	SUBTOTAL COMMODITIES	0	0	150,245	0	
6641	Machinery & Equipment	<u>0</u>	<u>0</u>	<u>65,000</u>	<u>0</u>	
	SUBTOTAL CAPITAL	0	0	65,000	0	
	TOTAL	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>220,764</u></u>	<u><u>0</u></u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	
03150	Fire Battalion Chief	<u>0.00</u>		<u>0.00</u>		
		<u><u>0.00</u></u>		<u><u>0.00</u></u>		

SPECIAL REVENUE FUND

FIRE DEPARTMENT					FUND	146
Metropolitan Medical Response System Grant - 2006					Activity	334
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	0	0	24,440	0	
6151	Retirement Plan	0	0	5,940	0	
6171	Employees Insurance	0	0	2,225	0	
6181	Compensation Insurance	0	0	2,245	0	
	SUBTOTAL PERSONNEL	<u>0</u>	<u>0</u>	<u>34,850</u>	<u>0</u>	
6221	Training & Transportation	0	0	20,000	0	
	SUBTOTAL CONTRACTUAL	<u>0</u>	<u>0</u>	<u>20,000</u>	<u>0</u>	
6331	Uniforms, Badges & Tools	0	0	17,350	0	
6391	Other Material & Supplies	0	0	153,160	0	
	SUBTOTAL COMMODITIES	<u>0</u>	<u>0</u>	<u>170,510</u>	<u>0</u>	
	TOTAL	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>225,360</u></u>	<u><u>0</u></u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	
03150	Fire Battalion Chief	<u>0.00</u>		<u>0.80</u>		
		<u><u>0.00</u></u>		<u><u>0.80</u></u>		

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SPECIAL REVENUE FUND

LIBRARY
Public Library Grant

PROGRAM
152-222

Statement of Purpose

To enhance our existing book collection by providing educational, recreational, & cultural materials and to provide services which promote literacy, enhance academic success & enhance personal growth in our library patrons.

SERVICE PROGRAM

The Public Library Fund (PLF) provides direct state aid to California public libraries for basic public library service. The funds assure the availability to every resident of the state an adequate level of public library service regardless of the taxable wealth of the local jurisdiction providing the service. Localities may use the funds freely so long as the funds serve the public library purposes stated in the law.

SPECIAL REVENUE FUND

LIBRARY					FUND	152
Public Library Grant					Activity	222
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
REVENUES						
5360	State Aid Program	140,321	138,112	0	202,820	
	TOTAL REVENUES	<u>140,321</u>	<u>138,112</u>	<u>0</u>	<u>202,820</u>	
EXPENDITURES						
6251	Other Agency Services	0	0	0	0	
6291	Other Contractual Services	24,132	6,866	0	0	
6391	Operating & Supplies	0	0	0	0	
6534	Computer Services	0	0	0	0	
6651	Books, Records & Video	99,945	504	0	250,000	
6661	Computer Software	0	0	0	0	
	SUBTOTAL CAPITAL	<u>124,077</u>	<u>7,369</u>	<u>0</u>	<u>250,000</u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	

SPECIAL REVENUE FUND

RESIDENTIAL STREET IMPROVEMENT					FUND	158
Section 108 HUD Loan - Residential Street Improvement					Activity	108
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
REVENUES						
5351	Section 108 Loan Proceeds	0	0	0	14,000,000	
	TOTAL REVENUES	0	0	0	14,000,000	
EXPENDITURES						
6631	Improvements Other Than Buildings	0	0	0	14,000,000	
	TOTAL EXPENDITURES	0	0	0	14,000,000	
PROJECTS						
	Artesia Pilar neighborhood Improvements				5,000,000	
	Delhi neighborhood Improvements				2,000,000	
	French Court neighborhood Improvements				3,000,000	
	Willard Neighborhood Improvements				1,250,000	
	Wilshire Square Neighborhood Improvements				2,750,000	
					<u>14,000,000</u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	
	TOTAL	0.00	0.00	0.00	0.00	

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT					FUND 165
OTS - Traffic Offender Program					Activity Various
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
REVENUES					
5352-100	Traffic Offender Program Income	240,750	371,200	0	203,160
5353	OR CO DUI Taskforce	57,066	0	0	0
5354	Pedestrian Safety - PWA	117,700	199,452	0	0
5355	Computer Report Writing	91,459	0	0	0
5356	DUI ED/ Driving Class Grant	41,994	4,433	0	0
5357	CA Seat Belt Compliance	45,993	54,966	0	0
5358	Sobriety Checkpoint Program	0	46,780	0	0
5621	Expense Reimbursement	<u>1,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL REVENUES	<u><u>595,962</u></u>	<u><u>676,831</u></u>	<u><u>0</u></u>	<u><u>203,160</u></u>
EXPENDITURES					
165-336	OTS - Traffic Offender Program PD	125,109	188,327	183,620	403,160
165-338	OTD - Pedestrian Safety PWA	106,491	143,587	0	0
165-340	Mobile DUI ED & Driving Class	131,433	2,210	0	0
165-341	CA Seat Belt Compliance	93,413	82,434	0	0
165-342	Soberity Checkpoint Program	<u>13,440</u>	<u>29,956</u>	<u>0</u>	<u>0</u>
	EXPENDITURE TOTAL	469,886	446,515	183,620	403,160
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
7330	Senior Office Assistant	<u>1.00</u>		<u>1.00</u>	
	TOTAL	<u><u>1.00</u></u>		<u><u>1.00</u></u>	

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT
OTS - Traffic Offenders Program

PROGRAM
165-336

Statement of Purpose

To account for and monitor "program" funds received for fines imposed on vehicle drivers who are driving without a license or a suspended or revoked license.

SERVICE PROGRAM

This program focuses on targeting suspended/revoked and unlicensed drivers. The program was originally funding police officers through a grant from the Office of Traffic Safety. Fines generated through the grant were set-aside to be used for the continuation of the program after the grant period.

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT					FUND	165
OTS - Traffic Offender Program					Activity	336
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED* FY 07-08	
6111	Salaries & Wages-Regular	45,574	44,991	49,835	0	
6141	Salaries & Wages-Overtime	9,325	25,504	40,000	0	
6151	Retirement Plan	443	3,575	3,725	0	
6161	Medicare Insurance	664	659	660	0	
6171	Employees Insurance	8,718	8,587	9,000	0	
6172	Retiree Medical Insurance	361	329	350	0	
6181	Compensation Insurance	<u>423</u>	<u>447</u>	<u>500</u>	<u>0</u>	
	SUBTOTAL PERSONNEL	65,509	84,092	104,070	0	
6221	Training & Transportation	0	240	5,000	0	
6291	Other Contractual Services	<u>24,950</u>	<u>2,289</u>	<u>3,000</u>	<u>0</u>	
	SUBTOTAL CONTRACTUAL	24,950	2,529	8,000	0	
6391	Other Material & Supplies	<u>8,915</u>	<u>38,574</u>	<u>20,000</u>	<u>0</u>	
	SUBTOTAL COMMODITIES	8,915	38,574	20,000	0	
6511	Equipment Rental, City	<u>8,760</u>	<u>7,380</u>	<u>28,550</u>	<u>0</u>	
	SUBTOTAL FIXED CHARGES	8,760	7,380	28,550	0	
6641	Machinery & Equipment	9,131	55,752	23,000	0	
6661	Computer Software	<u>7,844</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL CAPITAL	16,975	55,752	23,000	0	
6800-20	Transfer to Fund 20	<u>0</u>	<u>0</u>	<u>0</u>	<u>403,160</u>	
	SUBTOTAL FIXED CHARGES	0	0	0	403,160	
	TOTAL	<u><u>125,109</u></u>	<u><u>188,327</u></u>	<u><u>183,620</u></u>	<u><u>403,160</u></u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	
7330	Senior Office Assistant	<u>1.00</u>		<u>0.00</u>		
	TOTAL	<u><u>1.00</u></u>		<u><u>0.00</u></u>		
*Note: Funds transferred to fund 20-336						

SPECIAL REVENUE FUNDS

PARKS, RECREATION & COMMUNITY SERVICES		FUND 169			
Families and Communities Together (FaCT) Program		Activity Various			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
REVENUES					
5351	McFadden & Learning Center	90,075	0	0	0
5356	Federal Lunch Program	11,744	0	0	0
5356-700	2004 Fed Lunch Program	145,821	0	0	0
5356-800	2005 Fed Lunch Program	70,326	69,905	0	0
5360	State Aid Program	0	817,422	0	0
5361-400	FACT Grant FY2004	23,707	0	0	0
5361-500	FACT Grant FY2005	35,783	54,459	0	0
5367	State General Fund Grant	164,134	0	0	0
5368	SAUSD Grants	0	0	0	0
5368-2	Reading Readiness FY04	0	0	0	0
5371	State Park Bond-Per Capita	236,318	-801,422	0	0
5374	OCTA Senior Mobility Program	116,040	123,394	0	0
5380	State Urban Parks & Healthy Community Grant	0	0	950,000	0
5798	Gifts & Donations	(96,205)	0	0	0
5621	Expense Reimbursement	3,675	0	0	0
5812	Earnings on Investment	466	1,108	0	0
	TOTAL REVENUES	<u>801,885</u>	<u>264,866</u>	<u>950,000</u>	<u>0</u>
EXPENDITURES					
169-248	OCTA-VNCOC Sr. Mobility Program	0	0	0	0
169-255	OCTA Sr. Mobility Program FY06	139,611	124,763	0	0
169-259	The Wildlands Conservancy	13,977	9,440	0	0
169-262	McFadden Tech & Learning Center	78,630	0	0	0
169-263	FACT Program FY 2004	17,541	0	0	0
169-265	2005 Summer Lunch Program	100,873	81,986	0	0
169-266	FACT Program FY2005	55,120	0	0	0
169-267	Fact Program FY2006	0	64,122	0	0
169-268	Habitat Conservation Fund	0	0	0	0
169-270	California State Park Bond	624,631	1,040,940	0	0
169-271	St Urban Parks & Healthy Comm	0	38,668	900,000	0
169-272	FACT Program FY 2007	0	0	0	0
169-364	2004 FED Lunch Program	114,339	0	0	0
169-578	MWD Synthetic Turf Grant Program	0	50,000	50,000	0
	TOTAL EXPENDITURES	<u>1,144,721</u>	<u>1,409,920</u>	<u>950,000</u>	<u>0</u>
* Appropriation of funds to occur upon award of contract.					
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
1776	Senior Recreation Supervisor	1.00		1.00	
2387	Records Specialist	1.00		1.00	
8160	Program Coordinator		1.00		1.00
9100	Community Center Aide		1.00		1.00
9360	Program Leader II		4.00		4.00
	TOTAL	<u>2.00</u>	<u>6.00</u>	<u>2.00</u>	<u>6.00</u>

SPECIAL REVENUE FUNDS

PARKS, RECREATION & COMMUNITY SERVICES
Families and Communities Together (FaCT) Program

PROGRAM
169-Var

Statement of Purpose

The Families and Communities Together program focuses on strengthening the structure and services devoted to both preventing child abuse in families, beginning prenatally to age 5, and treating child victims ages newborn to 18 years. The Corbin Family and Community Center is the site where collaborative non-profits are housed to serve members of the community.

Accomplishments in FY 05-06 and FY 06-07

- * Strengthened the relationship with the Office on Aging to expand programs for senior caregivers
- * Coordinated with County of Orange to continue funding for Corbin Family Resource Center

Action Plan for FY 2007-08

- * Continue working with Office on Aging to enhance programs for senior caregivers and participate in training workshops for improved caregiver programs
- * Continue to provide information and referral services to FaCT clients

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level Number of clients served	950	1,300	1,300	1,300

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■ **ENTERPRISE FUND DEFINITION**

Enterprise Funds account for activities that the City operates like private business enterprises. In these situations, the City acts as a municipal corporation to recover the costs of providing certain types of services primarily through user charges. These costs include operating expenses and the capital cost of maintaining, replacing, upgrading, adding to the capital stock and also other expenditure purposes such as the advancement of public health and safety.

■ **RELATIONSHIP BETWEEN ENTERPRISE BUDGET AND TOTAL CITY BUDGET**

Each Enterprise Fund is an independent budget with its own revenue and expenditure accounts. All enterprise funds are grouped together as a component of the larger total City budget originally presented in tables 1-5 and 1-6B in the budget summary section. The General Fund captures overhead charge revenues from the various Enterprise Funds in connection with water billing and other services provided. With the passing of proposition 218, the City has been working diligently with the Public Works Department and the City Attorney’s Office to assure the City is not in violation and meeting prop 218 requirements.

■ **ENTERPRISE FUND SUMMARY**

Table 6-2 provides a summary of the individual enterprise funds by department or agency responsible for managing the fund. The FY 07-08 Enterprise Fund total appropriation is \$82,199,440 reflecting a 5.7 percent increase due to higher appropriations in the Water, Refuse Collection and Sanitation Sewer Services. The Enterprise Fund revenue (amounting to \$79,405,575) generated to support each enterprise operation comes from user charges collected for services provided to customers. These revenues come via rental charges at The Depot, consumption of water, refuse collection services, metered parking fees and a variety of other user charges. Enterprise Funds support approximately 121.6 positions of the City’s 1,753 employees.

■ **ENTERPRISE FUND BEGINNING & ENDING FUND BALANCE**

Table 6-1 illustrates the Beginning & Ending Fund Balances for the various Enterprise Funds. Description on Enterprise Fund ending fund balances can be found on pg 1-8 of Section 1. Additional summary and detail informa-

tion concerning these various funds are located on table 6-2 and on the following program and resource sheets.

■ **COMMUNITY DEVELOPMENT AGENCY**

The Community Development Agency manages two of the seven enterprise funds; the Depot (formerly known as the Regional Transportation Center) and the Parking Meter Funds.

● **Parking Meter - Fund 27**

This fund operates the City’s parking structures and Parking Meter Program and transfers money to the General Fund to pay for the City’s lease obligations on the parking garage.



● **The Depot – Fund 67**

The Depot was first established as the RTC or Regional Transportation Center in September 1985 to provide a strategically located staging area for land transportation services in Southern California and commercial office space in the Intercity Redevelopment Project Area. The RTC was renamed The Depot in FY 01-02. The fund covers the cost of operating and maintaining the City-owned RTC facility that hosts an Amtrak train station, bus terminals, taxi stands, and a parking lot for “park & ride” motorists. Fund 67’s budget of \$919,920 accounts for 1.1 percent of total enterprise funds in the FY 07-08 City budget.

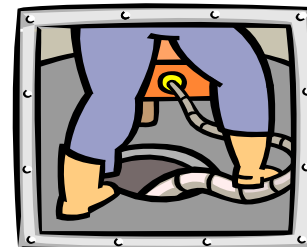


**ENTERPRISE FUND
BEGINNING & ENDING FUND BALANCE
TABLE 6-1**

	FUND 27 COMMUNITY DEV./ PARKING FUND			FUND 56 SEWER ENTERPRISE FUND		
	ACTUAL	PROJECTED	ADOPTED	ACTUAL	PROJECTED	ADOPTED
	FY 05-06	FY 06-07	FY 07-08	FY 05-06	FY 06-07	FY 07-08
Revenues and Other Sources						
Use of Money & Property	59,000	30,000	55,000	23,756	10,000	30,000
Charges for Services	3,271,386	3,471,330	2,939,080	2,607,185	3,117,800	3,878,190
Other Revenue	367,634	300,000	350,000	76,587	0	0
Total	3,698,020	3,801,330	3,344,080	2,707,528	3,127,800	3,908,190
Expenditures						
Public Works	0	0	0	2,856,252	3,782,595	4,672,030
Planning/Community Development	2,357,790	2,808,840	2,457,515	0	0	0
Debt Service:						
Interest	591,614	514,765	471,565	0	0	0
Transfers Out	0	0	0	0	0	0
Total	2,949,404	3,323,605	2,929,080	2,856,252	3,782,595	4,672,030
Net Increase (Decrease) in Retained Earnings	748,616	477,725	415,000	(148,724)	(654,795)	(763,840)
Beginning Retained Earnings, July 1	2,345,026	3,093,642	3,571,367	18,680,854	18,532,130	17,877,335
Ending Retained Earnings, June 30	3,093,642	3,571,367	3,986,367	18,532,130	17,877,335	17,113,495
	FUND 57 FEDERAL CLEAN WATER PROTECTION			FUNDS 61 THRU 66 WATER ENTERPRISE FUNDS		
	ACTUAL	PROJECTED	ADOPTED	ACTUAL	PROJECTED	ADOPTED
	FY 05-06	FY 06-07	FY 07-08	FY 05-06	FY 06-07	FY 07-08
Revenues and Other Sources						
Use of Money & Property	48,766	40,000	65,000	525,480	740,000	650,000
Charges for Services	2,269,182	2,340,700	2,390,615	38,401,053	40,658,460	44,863,800
Other Revenue	455,582	164,670	164,670	0	0	0
Total	2,773,530	2,545,370	2,620,285	38,926,533	41,398,460	45,513,800
Expenditures						
Public Works	2,143,485	3,430,870	3,511,535	36,727,519	42,386,867	44,794,795
Debt Service:						
Interest	0	0	0	881,767	1,000,508	1,719,005
Total	2,143,485	3,430,870	3,511,535	37,609,286	43,387,375	46,513,800
Net Increase (Decrease) in Retained Earnings	630,045	(885,500)	(891,250)	1,317,247	(1,988,915)	(1,000,000)
Beginning Retained Earnings, July 1	910,554	1,540,599	655,099	54,554,837	55,872,084	53,883,169
Ending Retained Earnings, June 30	1,540,599	655,099	(236,151)	55,872,084	53,883,169	52,883,169

■ **PUBLIC WORKS AGENCY**

Public Works manages five of the City’s seven enterprise funds. Since some of the funds (e.g., Fund 64 of the Water Enterprise) have sub-accounts, Public Works is responsible for a total of eighteen of the twenty-one enterprise activities. In dollar terms, Public Works manages \$77.5 million or 94.3 percent of total enterprise funds in the FY 07-08 budget. These individual funds are described below.



● **Sanitary Sewer Services – Fund 56**

The Sanitary Sewer Maintenance Program provides for the proper cleaning, repair and operation of 450 miles of sanitary sewer system facilities. This fund accounts for 4.8% of the total Enterprise Fund appropriations at approximately \$3.9 million for FY07-08.

● **Fed. Clean Water Protection Enterprise - Fund 57**

The Federal Clean Water Protection Enterprise provides for storm drain systems operation and maintenance and pollution reduction under the new National Pollutant Discharge Elimination System permit issued

**ENTERPRISE FUND
BEGINNING & ENDING FUND BALANCE
TABLE 6-1**

	FUND 67 COMMUNITY DEVELOPMENT/ DEPOT			FUND 68 SANITATION ENTERPRISE FUND		
	ACTUAL	PROJECTED	ADOPTED	ACTUAL	PROJECTED	ADOPTED
	FY 05-06	FY 06-07	FY 07-08	FY 05-06	FY 06-07	FY 07-08
Revenues and Other Sources						
Intergovernmental	0	0	0	135,291	0	0
Use of Money & Property	708,660	742,540	919,920	30,612	5,000	20,000
Charges for Services	0	0	0	7,796,291	7,875,000	7,875,000
Other Revenue	0	0	0	16,620	16,000	20,000
Transfers In	200,000	0	0	0	0	0
Total	908,660	742,540	919,920	7,978,814	7,896,000	7,915,000
Expenditures						
Public Works	0	0	0	8,212,351	8,125,615	8,382,615
Planning/Community Development	1,341,789	862,540	919,920	0	0	0
Total	1,341,789	862,540	919,920	8,212,351	8,125,615	8,382,615
Net Increase (Decrease) in Retained Earnings	(433,129)	(120,000)	0	(233,537)	(229,615)	(467,615)
Beginning Retained Earnings, July 1	14,220,096	13,786,967	13,666,967	1,671,153	1,437,616	1,208,001
Ending Retained Earnings, June 30	13,786,967	13,666,967	13,666,967	1,437,616	1,208,001	740,386
	FUND 69 REFUSE COLLECTION ENTERPRISE FUND					
	ACTUAL	PROJECTED	ADOPTED			
	FY 05-06	FY 06-07	FY 07-08			
Revenues and Other Sources						
Use of Money & Property	111,282	199,200	189,000			
Charges for Services	13,872,262	13,559,600	14,995,000			
Other Revenue						
Total	13,983,544	13,758,800	15,184,000			
Expenditures						
Public Works	13,039,052	12,429,180	12,617,685			
Debt Service:						
Interest	276,843	189,200	129,800			
Total	13,315,895	12,618,380	12,747,485			
Net Increase (Decrease) in Retained Earnings	667,649	1,140,420	2,436,515			
Beginning Retained Earnings, July 1	(585,535)	82,114	1,222,534			
Ending Retained Earnings, June 30	82,114	1,222,534	3,659,049			

by the Santa Ana Region of Water Quality Control Board in January 2002.

• **Water Enterprise – Funds 61 through 66**

The Water Enterprise provides water services to the residential, commercial, and industrial segments of the City. Water services are provided through a combination of City staff and private contractors. This fund pays for operating costs such as the production of groundwater, purchase of water from outside sources, water billing functions, and the capital costs of maintaining and upgrading the City’s wells and water distribution system.

Water revenue comes primarily from metered charges for water usage that provides approximately 80 percent of wa-

ter’s total funding requirements. The remaining 20 percent comes from various other fees, penalties, and fixed service charges. The Water Utility budget of \$46,513,800 is the largest of the City’s five enterprise operations and accounts for 57 percent of total enterprise funds in the FY 07-08 City budget.

• **Sanitation – Fund 68**

This fund provides a variety of services that includes motorized street sweeping, weed abatement, graffiti removal, street tree trimming, and maintenance of the City’s sewers and storm drains. Sanitation services are provided through a combination of city employees and private contractors.

ENTERPRISE FUNDS SUMMARY
Table 6-2

DEPARTMENT/ UNIT	Actual FY 05-06	Projected FY 06-07	Adopted FY 07-08	% of Total	Increase (Decrease) Over Prior Year	
					06-07 to 07-08 in \$	in %
REVENUES						
27 Parking Meter Fund	3,698,029	3,801,330	3,344,080	4.2%	(457,250)	-12.0%
56 Sanitary Sewer Services	2,707,528	3,127,800	3,908,190	4.9%	780,390	25.0%
57 Federal Clean Water Protection	2,773,605	2,545,370	2,620,285	3.3%	74,915	2.9%
61-66 Water Enterprise	38,821,575	41,398,460	45,513,800	57.3%	4,115,340	9.9%
67 The Depot	908,660	742,540	919,920	1.2%	177,380	23.9%
68 Sanitation Enterprise	7,978,814	7,896,000	7,915,000	10.0%	19,000	0.2%
69 Refuse Collection Enterprise	13,983,544	13,758,800	15,184,300	19.1%	1,425,500	10.4%
Revenue Grand Total	70,871,755	73,270,300	79,405,575	100.0%	6,135,275	8.4%
EXPENDITURES BY DEPARTMENT						
Public Works Agency						
<i>Sanitary Sewer Services</i>						
56-575 Sewer Services	2,817,975	3,249,900	3,908,190	4.8%	658,290	20.3%
<i>Sub-Total</i>	2,817,975	3,249,900	3,908,190	4.8%	658,290	20.3%
<i>Federal Clean Water Protection Enterprise</i>						
57-635 Federal Clean Water Protection	2,143,485	3,430,870	3,511,535	4.3%	80,665	2.4%
<i>Sub-Total</i>	2,143,485	3,430,870	3,511,535	4.3%	80,665	2.4%
<i>Water Enterprise</i>						
61-571 Water Revenue Bond - Debt Service	759,785	800,638	1,519,135	1.8%	718,497	89.7%
62-572 Utility Loan Repayment	88,382	199,870	199,870	0.2%	0	0.0%
64-574 Water Production & Supply	18,931,232	19,839,690	20,448,315	24.9%	608,625	3.1%
64-575 Water Systems Maintenance	2,581,587	3,255,575	3,557,350	4.3%	301,775	9.3%
64-576 Water - Miscellaneous Expenses	8,415,183	9,822,660	11,606,695	14.1%	1,784,035	18.2%
64-577 Water Asphalt Maintenance	384,958	0	0	0.0%	0	n/a
64-578 Water Quality & Measurement	1,087,254	1,367,635	1,660,785	2.0%	293,150	21.4%
64-579 Water Administration & Engineering	2,461,388	2,828,450	3,328,810	4.0%	500,360	17.7%
66-572 Depreciation	0	1,940,000	0	0.0%	(1,940,000)	-100.0%
66-578 Water Construction	139,176	0	0	0.0%	0	n/a
66-579 Water Capital Construction	2,719,636	3,332,860	4,192,840	5.1%	859,980	25.8%
<i>Sub-Total</i>	37,568,581	43,387,378	46,513,800	56.6%	3,126,422	7.2%
<i>Sanitation Enterprise</i>						
68-632 Environmental Sanitation	2,609,318	2,710,835	933,690	1.1%	(1,777,145)	-65.6%
68-633 Roadway Cleaning	3,534,351	2,742,680	3,092,265	3.8%	349,585	12.7%
68-634 Graffiti Abatement	0	0	1,739,965	2.1%	1,739,965	n/a
68-637 Street Trees	2,068,682	2,672,100	2,616,695	3.2%	(55,405)	-2.1%
<i>Sub-Total</i>	8,212,351	8,125,615	8,382,615	10.2%	257,000	3.2%
<i>Refuse Collection Enterprise</i>						
69-521 Refuse Collection	13,315,895	13,944,880	15,184,300	18.5%	1,239,420	8.9%
<i>Sub-Total</i>	13,315,895	13,944,880	15,184,300	18.5%	1,239,420	8.9%
Public Works Total	64,058,287	72,138,643	77,500,440	94.3%	5,361,797	7.4%
Community Development Agency						
27-013 Parking Meter Fund	1,381,442	1,423,245	1,471,235	1.8%	47,990	3.4%
27-014 Downtown Parking Facilities	976,348	1,385,595	986,280	1.2%	(399,315)	-28.8%
27-015 Debt Service	1,941,614	1,954,765	1,321,565	1.6%	(633,200)	-32.4%
67-615 The Depot	1,341,789	862,540	919,920	1.1%	57,380	6.7%
Community Dev. Agency Total	5,641,193	5,626,145	4,699,000	5.7%	(927,145)	-16.5%
Expenditure Grand Total	69,699,480	77,764,788	82,199,440	100.0%	4,434,652	5.7%
ENTERPRISE FUNDS PERSONNEL						
Number of Positions	122.8	122.7	121.6		(1.10)	-0.9%
as % of Total City Workforce	7.2%	7.1%	6.9%			

Note: Includes Interfund Transfers

**SANTA ANA water rates are competitive
in Orange County**

Santa Ana’s water rates were revised in FY 96-97 to provide the City’s customers with incentives to minimize water usage. The conservation-based water rate structure has an inclining block system that requires those with excessive water usage to pay a higher share of the cost of the water. This inclining block rate system has been adopted in fifteen Orange County cities.

The 2007 Rate Survey conducted by the City’s Public Works Agency using Municipal Water District of Orange County (MWDOC) data pegged a typical City customer’s monthly water bill at \$45.2. The survey reported that Santa Ana’s water rate is in the middle among Orange County’s thirty (30) water districts.



The passage of Proposition 218—which strictly defines the fees local governments can charge residents—required the City to modify the Sanitation Fund’s financial structure. This resulted in a \$1 decrease in sanitation rates as the cost of urban forest maintenance and median landscaping was transferred to the General Fund. The combined Fund 68 budget of \$8,382,615 accounts for 10.2 percent of total enterprise funds in the FY 07-08 City budget.

• Refuse Collection – Fund 69

This fund provides refuse collection, recycling and disposal services to the City’s residential, commercial and industrial segments through agreements with two private contractors. The Refuse Collection Fund budget of \$15,184,300 accounts for 18.5 percent of total enterprise funds in the FY 07-08 City budget.

2007/08 WATER RATE SURVEY
Table 6-3

<u>Water Agency</u>	<u>Typical Monthly Cost</u>
Santiago CWD	\$69.00
Laguna Beach CWD	\$66.00
Orange Park Acres Mut. WC	\$63.02
East Orange CWD retail	\$60.80
South Coast WD	\$53.88
La Palma, City of	\$53.80
Seal Beach, City of	\$53.12
Golden State WC	\$49.69
Trabuco Canyon WD	\$48.05
Mesa Consolidated WD	\$47.30
Newport Beach, City of	\$46.10
Serrano WD	\$46.04
Santa Ana, City of (with increase)	\$45.20
La Habra, City of	\$43.46
Brea, City of	\$43.39
Huntington Beach, City of	\$42.71
Santa Ana, City of (current)	\$40.92
Westminster, City of	\$39.42
Yorba Linda WD	\$39.32
El Toro WD	\$36.25
Santa Margarita WD	\$35.86
Fullerton, City of	\$34.49
Los Alisos WD	\$32.45
Fountain Valley, City of	\$32.40
Buena Park, City of	\$32.20
Anaheim, City of	\$31.00
Garden Grove, City of	\$30.37
Tustin, City of	\$29.26
IRWD	\$25.62
Moulton Niguel WD	\$24.80
Orange, City of	\$23.81

Based on Typical moderate consumption of 20 billing units per month for FY 2006-07. (Source: Municipal Water District of Orange County)

**ENTERPRISE FUNDS
RESOURCE SUMMARY**

Parking Enterprise - CDA

ACTIVITIES		ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
REVENUES					
5010	Other Revenue-Bank Reconciliation	3,403	0	0	0
5216	Parking Violation Revenue	400,480	367,634	300,000	350,000
	SUBTOTAL RENTAL INCOME	403,883	367,634	300,000	350,000
5599	Parking Meter Revenue	1,117,672	1,092,611	1,080,000	1,080,000
	SUBTOTAL RENTAL GOV. ENTITIES	1,117,672	1,092,611	1,080,000	1,080,000
5621	Expense Reimbursement	2,800	2,736	0	2,000
5630	Miscellaneous Income	1,636	0	0	0
5800	Parking Fees-Surface Lots	1,124,178	1,065,904	1,005,000	1,005,000
5804	Lease Income from Fund 11	1,087,000	1,110,144	1,386,330	852,080
5812	Earnings on Investments	22,176	58,803	30,000	55,000
5817	Investment Income - Debt Serv	97	197	0	0
5990	Transfer from Fund 11	624,435	0	0	0
	SUBTOTAL	2,862,322	2,237,784	2,421,330	1,914,080
	TOTAL	4,383,877	3,698,029	3,801,330	3,344,080
EXPENDITURES					
27-013	Parking Meter Fund	1,000,887	1,381,442	1,423,245	1,471,235
27-014	Downtown Parking Facilities	1,326,969	976,348	1,385,595	986,280
27-015	Debt Service	624,068	591,614	514,765	471,565
		2,951,924	2,949,404	3,323,605	2,929,080
	Bond Principal (Principal Paid)	1,270,000	1,350,000	1,440,000	850,000
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
2865	Asst. Director of Community Development	0.30		0.30	
0150	Senior Community Dev. Analyst	0.40		0.40	
2890	Parking Meter Operations Supervisor	1.00		1.00	
0080	Parking Meter Technician II	2.00		2.00	
7160	Parking Meter Technician I	3.00		3.00	
3900	Parking Control Officer	3.00		3.00	
2850	Redevelopment Assistant	0.05		0.05	
0736	Senior Office Specialist	0.00		0.40	
	TOTAL	9.75		10.15	

ENTERPRISE REVENUE FUNDS

PARKING ENTERPRISE - CDA Parking Meter & Facilities	PROGRAM 27-013/014/015																																												
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ENTERPRISE FUNDS

PARKING ENTERPRISE - CDA					FUND	27
Parking Meter					Activity	13
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	446,786	482,521	554,890	589,990	
6131	Salaries Temporary	0	0	19,210	19,210	
6141	Salaries & Wages-Overtime	2,716	3,527	10,000	10,000	
6151	Retirement Plan Charges	4,346	37,734	45,580	48,460	
6161	Medicare Insurance	6,498	6,963	8,140	8,600	
6171	Employees Insurance	97,451	103,450	106,475	131,840	
6172	Employees Medical Retirement	2,394	2,431	4,185	5,430	
6181	Compensation Insurance	11,676	12,591	16,855	16,995	
6191	Other Personnel Services	26,733	11,930	12,525	13,150	
	SUBTOTAL PERSONNEL	<u>598,600</u>	<u>661,147</u>	<u>777,860</u>	<u>843,675</u>	
6211	Communications	2,291	7,785	4,800	4,800	
6214	Cell Phone Charges	0	446	7,200	7,200	
6221	Training & Transportation	55	0	4,500	4,500	
6231	Advertising	0	0	0	1,500	
6251	Other Agency Services	569	253	1,010	1,010	
6281	M&R Machinery & Equipment	0	1,361	40,000	40,600	
6291	Other Contractual Services	5,926	188,361	169,960	210,465	
6294	Lease Payments	199,922	0	67,200	73,920	
	SUBTOTAL CONTRACTUAL	<u>208,763</u>	<u>198,206</u>	<u>294,670</u>	<u>343,995</u>	
6391	Operating Materials & Supplies	17,549	22,330	26,000	38,035	
	SUBTOTAL COMMODITIES	<u>17,549</u>	<u>22,330</u>	<u>26,000</u>	<u>38,035</u>	
6511	Rental City Equipment	34,313	34,315	36,820	36,820	
6535	Treasury Services Charge	11,380	11,380	11,525	12,045	
6536	Hearing Officer Charges	5,000	5,000	5,750	6,040	
6537	IS Strategic Plan	35,615	35,615	35,615	35,615	
6590	Indirect Cost	89,667	72,789	84,505	84,010	
6591	Depreciation	0	340,660	0	0	
	SUBTOTAL FIXED CHARGES	<u>175,975</u>	<u>499,759</u>	<u>174,215</u>	<u>174,530</u>	
6641	Machinery & Equipment	0	0	150,500	71,000	
	SUBTOTAL CAPITAL	<u>0</u>	<u>0</u>	<u>150,500</u>	<u>71,000</u>	
	TOTAL	<u><u>1,000,887</u></u>	<u><u>1,381,442</u></u>	<u><u>1,423,245</u></u>	<u><u>1,471,235</u></u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time		Full Time		
2865	Asst. Director of Community Development	0.30		0.30		
0150	Senior Community Dev. Analyst	0.40		0.40		
2890	Parking Meter Operations Supervisor	1.00		1.00		
0080	Parking Meter Technician II	2.00		2.00		
7160	Parking Meter Technician I	3.00		3.00		
3900	Parking Control Officer	3.00		3.00		
2850	Redevelopment Assistant	0.05		0.05		
0736	Senior Office Specialist	0.00		0.40		
	TOTAL	<u>9.75</u>		<u>10.15</u>		

ENTERPRISE FUNDS

PARKING ENTERPRISE - CDA				FUND 27	
Parking Facilities				Activity 14	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6291	Other Contractual Services	982,407	964,938	973,500	973,500
	SUBTOTAL CONTRACTUAL	982,407	964,938	973,500	973,500
6521	Insurance (Risk Management)	10,765	11,410	12,095	12,780
6591	Depreciation	333,797	0	0	0
	SUBTOTAL FIXED CHARGES	344,562	11,410	12,095	12,780
6621	Building Improvements	0	0	400,000	0
	SUBTOTAL CAPITAL	0	0	400,000	0
	TOTAL	<u>1,326,969</u>	<u>976,348</u>	<u>1,385,595</u>	<u>986,280</u>

PARKING ENTERPRISE - CDA				FUND 27	
Parking Facilities - Debt Service				Activity 15	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6292	Trustee Fees	2,406	2,406	5,000	5,000
	SUBTOTAL CONTRACTUAL	2,406	2,406	5,000	5,000
6791	Bond Interest	621,662	544,163	509,765	466,565
6795	Amortized Bond Discount	0	45,045	0	0
	SUBTOTAL DEBT SERVICE	621,662	589,208	509,765	466,565
	TOTAL	<u>624,068</u>	<u>591,614</u>	<u>514,765</u>	<u>471,565</u>
	Bond Principal (Principal Paid)	1,270,000	1,350,000	1,440,000	850,000

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**ENTERPRISE FUND
RESOURCE SUMMARY**

SANITARY SEWER SERVICES

ACTIVITIES		ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
REVENUES					
5010 -1111	Other Revenue-Bank Recon	2,204	0	0	0
5499	Sanitary Sewer Service Charge	2,238,876	2,607,185	3,117,800	3,878,190
5621	Expense Reimbursement	76,632	75,000	0	0
5799	Misc. Recoveries	0	1,587	0	0
5812	Earning on Investment	9,521	23,756	10,000	30,000
	TOTAL REVENUES	<u>2,327,233</u>	<u>2,707,528</u>	<u>3,127,800</u>	<u>3,908,190</u>
EXPENDITURES					
56-575	Sewer Services	2,469,781	2,817,975	3,249,900	3,908,190
	TOTAL EXPENDITURES	<u>2,469,781</u>	<u>2,817,975</u>	<u>3,249,900</u>	<u>3,908,190</u>
OPERATING EXPENSE		ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6100	Personnel	912,224	1,180,522	1,443,995	1,574,975
6200	Contractual	482,523	606,453	792,500	1,044,600
6300	Commodities	75,308	52,961	60,000	90,000
6500	Fixed Charges	544,382	975,345	420,710	434,775
6600	Depreciation	455,344	2,694	532,695	763,840
6600	Capital	0	2,694	532,695	763,840
	TOTAL	<u>2,469,781</u>	<u>2,820,669</u>	<u>3,782,595</u>	<u>4,672,030</u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
92	Water Systems Operator II	0.10		0.10	
212	Principal Civil Engineer	0.50		0.50	
210	Assistant Engineer II	1.50		1.50	
213	Senior Civil Engineer	0.50		0.50	
221	Sanitation Inspector II	0.75		1.25	
421	Equip Operator - Water Maintenance	4.00		4.00	
436	Street Maintenance Supervisor	0.25		0.25	
438	Water Maintenance Supervisor	0.75		0.75	
452	Water Maintenance Crew Leader	0.75		0.75	
453	Water Systems Operator III	0.10		0.10	
457	Water Maintenance Worker II	6.00		6.00	
926	Senior Maintenance Worker P/T		1.00		1.00
	TOTAL	<u>15.20</u>	<u>1.00</u>	<u>15.70</u>	<u>1.00</u>

ENTERPRISE FUND

SANITATION ENTERPRISE - PWA
Sewer Services

PROGRAM
56-575

Statement of Purpose

To provide cleaning, rehabilitation, and repair of sanitary sewer facilities and remove sewer main blockages.

The Sewer Maintenance Program provides for the proper cleaning, repair and operation of 450 miles of sanitary sewer system facilities. The program insures compliance with the Regional Water Quality Control Board's Fats, Oils, and Grease Control program. The program is responsible for maintenance of two sewage lift stations for transporting sewage from the City to the Orange County Sanitation District.

Accomplishments in FY 05-06 & 06-07

- * Cleaned 894 miles of sewer lines.
- * Inspected 600,000 linear feet of sewer mains using video.
- * Responded to and corrected all blockages of City sewer facilities.
- * Enforced City sewer spill response and reporting procedures for 18 occurrences.
- * Constructed 9,200 linear feet of new sewer main.
- * Complied with all Regional Water Quality Control Board Waste Discharge Permit requirements.
- * Completed a comprehensive Sewer System Management Plan.

Action Plan for FY 2007-08

- * Continue management of the Fats, Oils, and Grease Control Program.
- * Construct 3,000 linear feet of new sewer main through the Capital Improvement Program.
- * Continue the sewer lateral repair program.
- * Design the relocation and upgrade of the Segerstrom Sewer Lift Station.
- * Meet Regional Water Quality Control Board requirements for a Sewer System Management Plan.
- * Meet Regional Water Quality Control Board requirements related to the Fats, Oils and Grease Control Program.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of miles of sewer mains cleaned	357	454	440	450
# of sewer mains TV-inspected (in linear feet)	300,000	300,000	300,000	300,000
# of sewer main blockages cleared	41	31	30	28
# of sewer main laterals repaired/replaced	168	161	167	165
# of sewer main trouble spots cleaned	880	846	830	840
Lineal feet of sewer mains designed by City Staff	5,000	5000	3300	3500
Lineal feet of sewer mains replaced	8,400	2000	7200	3000
Efficiency				
% of sewer laterals repaired/rehabilitated within 10 working days	100	90	95	95
% of sewer inquiries response to customer within 4 hours	100	100	100	100
% of development projects with adequate sewer system capacity	100	100	100	100
% of emergency sewer lateral repairs completed within 48 hours	100	100	100	100

ENTERPRISE FUND

SANITARY SEWER SERVICE ENTERPRISE
Sewer Services

FUND 56
Activity 575

Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	650,592	820,420	966,270	1,046,965
6131	Salaries & Wages-Temporary	16,314	0	17,640	14,570
6141	Salaries & Wages-Overtime	26,177	18,951	25,000	30,000
6151	Retirement Plan	6,238	65,829	79,010	85,320
6161	Medicare Insurance	5,279	7,928	9,670	11,740
6171	Employees Insurance	96,622	129,546	138,970	162,085
6172	Retiree Insurance	4,757	6,095	7,735	10,325
6181	Compensation Insurance	61,563	83,059	99,700	113,970
6191	Other Personnel Services	44,682	48,694	100,000	100,000
	SUBTOTAL PERSONNEL	912,224	1,180,522	1,443,995	1,574,975
6211	Communications	1,366	2,184	2,000	4,000
6221	Training & Transportation	1,003	3,371	2,000	4,000
6251	Other Agency Services	4,785	4,739	8,500	58,500
6281	M & R Machinery & Equipment	55	0	1,000	1,000
6291	Other Contractual Services	475,314	596,159	779,000	977,100
	SUBTOTAL CONTRACTUAL	482,523	606,453	792,500	1,044,600
6391	Operating Materials & Supplies	75,308	52,961	60,000	90,000
	SUBTOTAL COMMODITIES	75,308	52,961	60,000	90,000
6511	Equipment Rental, City	171,596	152,690	182,855	219,145
6537	Automation Plan	10,000	10,000	10,000	0
6590	Indirect Costs	117,187	151,936	56,400	68,660
6591	Depreciation	455,344	506,449	0	0
6595	Public Works Administrative Charge	148,440	154,270	171,455	146,970
	SUBTOTAL FIXED CHARGES	902,567	975,345	420,710	434,775
6631	Imp other than buildings	0	97,780	518,695	715,340
6641	Machinery & Equipment	0	(95,086)	14,000	48,500
	SUBTOTAL CAPITAL	0	2,694	532,695	763,840
6800	Transfers Out	97,159	0	0	0
		97,159	0	0	0
	TOTAL	2,469,781	2,817,975	3,249,900	3,908,190
	Capital Improvemnts	570,035			

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
92	Water Systems Operator II	0.10		0.10	
212	Principal Civil Engineer	0.50		0.50	
210	Assistant Engineer II	1.50		1.50	
213	Senior Civil Engineer	0.50		0.50	
221	Sanitation Inspector II	0.75		1.25	
421	Equip Operator - Water Maintenance	4.00		4.00	
436	Street Maintenance Supervisor	0.25		0.25	
438	Water Maintenance Supervisor	0.75		0.75	
452	Water Maintenance Crew Leader	0.75		0.75	
453	Water Systems Operator III	0.10		0.10	
457	Water Maintenance Worker II	6.00		6.00	
926	Senior Maintenance Worker P/T		1.00		1.00
	TOTAL	15.20	1.00	15.70	1.00

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**ENTERPRISE FUND
RESOURCE SUMMARY**

FEDERAL CLEAN WATER PROTECTION ENTERPRISE

ACTIVITIES		ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
REVENUES					
5010 1111	Other Revenue-Bank Recon	6,405	0	0	0
5350	1 Storm Drain/GIS Facility Grant	0	368,354	134,670	134,670
5350	2 Urban Runoff Grant	0	87,228	30,000	30,000
5499	NPDES Surcharge	2,034,720	2,269,182	2,340,700	2,390,615
5621	Cost Reimbursement	0	75	0	0
5812	Earnings on Investment	23,133	48,766	40,000	65,000
	TOTAL REVENUES	----- 2,064,258 =====	----- 2,773,605 =====	----- 2,545,370 =====	----- 2,620,285 =====
EXPENDITURES					
57-635	Fed Clean Water Protection Enterprise	1,853,099	2,143,485	3,430,870	3,511,535
	TOTAL EXPENDITURES	----- 1,853,099 =====	----- 2,143,485 =====	----- 3,430,870 =====	----- 3,511,535 =====
OPERATING EXPENSE		ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6100	Personnel	493,001	609,657	1,096,755	1,219,165
6200	Contractual	1,140,114	955,716	1,022,500	1,053,000
6300	Commodities	1,588	1,140	2,000	2,000
6500	Fixed Charges	197,461	368,180	691,790	747,890
6600	Capital	20,935	8,792	525,300	200,700
6800	Internal Fund Transfer	0	200,000	0	0
6900	Miscellaneous	0	0	92,525	288,780
	TOTAL	----- 1,853,099 =====	----- 2,143,485 =====	----- 3,430,870 =====	----- 3,511,535 =====
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
212	Principal Civil Engineer	0.25		0.25	
315	Deputy City Engineer	0.45		0.45	
202	Engineering Drafting Technician II	0.00		0.00	
160	Senior Assistant Engineer	0.50		0.50	
210	Assistant Engineer II	0.50		0.50	
436	Street Maintenance Supervisor	0.25		0.25	
221	Sanitation Inspector II	0.75		1.25	
213	Senior Civil Engineer	0.70		0.70	
424	Equipment Operator - Street	2.00		2.00	
425	Equipment Operator - Motor	4.00		4.00	
390	Parking Control Officers	3.00		3.00	
	Total	----- 12.40 =====		----- 12.90 =====	

ENTERPRISE FUND

FEDERAL CLEAN WATER PROTECTION ENTERPRISE - PWA
Federal Clean Water Protection

PROGRAM
57-635

Statement of Purpose

To provide storm drain systems operation and maintenance, and pollution reduction under the National Pollutant Discharge Elimination System permit issued by the Santa Ana Region of Water Quality Control Board in January 2002.

Accomplishments in FY 05-06 & 06-07

- * Inspected all high and medium priority industrial sites to ensure compliance with the permit.
- * Received 2 grants from Proposition 13 for Storm Water Management for a total of \$468,000.
- * Developed city wide catch basin/drainage facility cleaning program and inspected/cleaned 100% of all City catch basins.
- * Prepared plans and specifications for NPDES Capital Project to ensure City Yard compliance with the NPDES Permit.
- * Ensured NPDES construction compliance of all Public Works and private development projects.
- * Created GIS database of all catch basin/drainage facilities and waste quantities collected under the Proposition 13 grant.
- * Using the GIS database created a citywide catch basin cleaning and action plan to reduce/eliminate heavy waste accumulation areas (Prop 13 grant).
- * Participated in all countywide committees to ensure the City's interests are protected as it relates to the NPDES program.
- * Submitted annual reports as required by the NPDES permit.
- * Submitted Local Implementation Plan as required by the permit.
- * Began follow-up restaurant inspections for infractions submitted by the County.
- * Installed catch basin placards on all catch basins throughout the City.
- * Reviewed all citywide facilities for compliance with the NPDES permit.

Action Plan for FY 2007-08

- * Implement city wide GIS catch basin cleaning and maintenance plan as developed by the Prop 13 grant.
- * Continue training City staff and contract field operations to ensure compliance with the NPDES permit.
- * Utilize videos produced with the Proposition 13 public education and outreach grants within both residential and business communities to reduce storm water pollution.
- * Complete NPDES Capital Project to ensure city wide facility compliance with the NPDES Permit.
- * Inspect all construction projects (public and private) at least once during the wet season.
- * Inspect all commercial/industrial sites as required by the NPDES permit.
- * Identify remaining industrial facilities that do not have business permits and prioritize facilities into low, medium or high priority.
- * Explore grant opportunities to fund a portion of this program.
- * Create a written policy and procedures process for the review and conditioning of NPDES related requirements in the development process.
- * Coordinate and implement the NPDES permit requirements for dry weather monitoring.
- * Create a written policy and procedures guidelines for citywide maintenance and operational compliance with NPDES requirements.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
Miles of channels cleaned	4.6	4.6	4.6	4.6
# of catch basins cleaned	1,500	1,500	1,508	1,508
# of development sites inspected	80	90	54	50
# of industrial sites inspected	889	350	119	70
# of commercial sites inspected	370	450	113	305
# of meetings attended as Co-Permittee	25	35	18	25

ENTERPRISE FUND

FEDERAL CLEAN WATER PROTECTION ENTERPRISE
Federal Clean Water Protection

FUND 57
Activity 635

Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	435,712	464,345	838,315	928,490
6131	Salaries Temp	3,292	756	0	0
6141	Salaries Overtime	3,756	7,798	5,000	6,000
6151	Retirement Plan	2,867	34,390	67,730	74,835
6161	Medicare Insurance	2,212	2,520	6,725	7,875
6171	Employees Insurance	37,837	73,061	107,530	117,725
6172	Retiree Insurance	1,330	2,762	6,300	9,110
6181	Compensation Insurance	5,995	23,463	65,155	75,130
6191	Other Personal Services	0	562	0	0
	SUBTOTAL PERSONNEL	493,001	609,657	1,096,755	1,219,165
6211	Communications	0	441	500	500
6221	Training & Transportation	209	0	5,000	2,500
6291	Other Contractual Services	1,139,905	955,275	1,017,000	1,050,000
	SUBTOTAL CONTRACTUAL	1,140,114	955,716	1,022,500	1,053,000
6391	Operating Materials & Supplies	1,588	1,140	2,000	2,000
	SUBTOTAL COMMODITIES	1,588	1,140	2,000	2,000
6511	Equipment Rental, City	13,731	176,330	432,605	438,265
6521	Insurance (Risk Management)	43,605	46,220	48,995	51,935
6590	Indirect Costs	0	0	47,140	58,780
6595	Public Works Administrative Charges	140,125	145,630	163,050	198,910
	SUBTOTAL FIXED CHARGES	197,461	368,180	691,790	747,890
6631	Imp Other than Buildings	20,374	8,792	525,000	200,000
6651	Books Records Video	0	0	0	200
6661	Computer Software	561	0	300	500
	SUBTOTAL CAPITAL	20,935	8,792	525,300	200,700
6800	Transfer to General Fund	0	200,000	0	0
	SUBTOTAL INTERFUND TRANSFERS	0	200,000	0	0
	TOTAL	1,853,099	2,143,485	3,338,345	3,222,755
	Reserve Appropriations	0	0	92,525	288,780

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
212	Principal Civil Engineer	0.25		0.25	
315	Deputy City Engineer	0.45		0.45	
202	Engineering Drafting Technician II	0.00		0.00	
160	Senior Assistant Engineer	0.50		0.50	
210	Assistant Engineer II	0.50		0.50	
436	Street Maintenance Supervisor	0.25		0.25	
221	Sanitation Inspector II	0.75		1.25	
213	Senior Civil Engineer	0.70		0.70	
424	Equipment Operator - Street	2.00		2.00	
425	Equipment Operator - Motor	4.00		4.00	
390	Parking Control Officers	3.00		3.00	
	Total	12.40		12.90	

**ENTERPRISE FUND
RESOURCE SUMMARY**

WATER ENTERPRISE - PWA

ACTIVITIES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
REVENUES				
5581 Regular Water Sales	31,019,271	33,171,998	35,980,900	40,063,800
5581-100 Fireline Service Charge	227,184	229,564	226,000	230,000
5581-200 Basic Service Charge	3,635,271	3,653,054	3,608,560	3,650,000
5581-300 Door Tag Fee	95,255	116,411	100,000	100,000
5581-500 Reconnection Charge	70,149	97,390	70,000	90,000
5582 Misc. Water Sales	62,181	142,377	73,000	130,000
5618 Penalties	556,084	666,755	600,000	600,000
5618-141 After Hours Service Charge	1,132	710	0	0
5804 Rental of Property	325,000	300,000	300,000	300,000
5812 Earnings on Investments	310,969	443,316	440,000	350,000
TOTAL WATER FUND REVENUES	36,302,496	38,821,575	41,398,460	45,513,800
EXPENDITURES				
61-571 Water Revenue Bond Debt Service	835,015	759,785	800,638	1,519,135
62-572 Utility Loan Repayment	48,164	88,382	199,870	199,870
64-574 Water Production & Supply	19,287,658	18,931,232	19,839,690	20,448,315
64-575 Water Systems Maintenance	1,337,439	2,581,587	3,255,575	3,557,350
64-576 Miscellaneous Operating Expenses	8,174,662	8,415,183	9,822,660	11,606,695
64-577 Water Asphalt Maintenance	572,635	384,958	0	0
64-578 Water Quality & Measurement	1,125,470	1,087,254	1,367,635	1,660,785
64-579 Water Administration & Engineering	2,348,552	2,461,388	2,828,450	3,328,810
66-572 Depreciation	1,941,085	0	1,940,000	0
66-578 Water Construction	1,706,392	139,176	0	0
66-579 Water Capital Construction	1,347,998	2,719,636	3,332,860	4,192,840
TOTAL	38,725,070	37,568,581	43,387,378	46,513,800
OPERATING EXPENSE				
6100 Personnel	3,532,028	3,993,214	3,918,360	4,191,600
6200 Contractual	7,494,932	6,888,380	11,879,730	13,668,345
6300 Commodities	9,843,215	10,836,825	8,051,800	7,011,405
6500 Fixed Charges	11,976,241	13,965,754	12,167,120	12,841,605
6600 Capital	3,054,390	1,036,241	4,429,860	5,431,840
6700 Debt Service	883,179	848,167	1,000,508	1,719,005
6800 Transfer to General Fund	0	0	0	1,650,000
6900 Depreciation	1,941,085	0	1,940,000	0
TOTAL	38,725,070	37,568,581	43,387,378	46,513,800

**ENTERPRISE FUND
RESOURCE SUMMARY**

WATER ENTERPRISE - PWA

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
210	Assistant Engineer II	2.50		2.50	
	Assistant Instrument Tech.	0.00		1.00	
421	Equipment Operator - Water Maintenance	4.00		4.00	
424	Equipment Operator - Street	0.00		0.00	
413	Instrument Technician	1.00		1.00	
406	Maintenance Worker II	0.00		0.00	
212	Principal Civil Engineer	1.50		1.50	
213	Senior Civil Engineer	1.50		1.50	
138	Senior Water Maintenance Supervisor	1.00		1.00	
624	Senior Water Systems Operator	1.00		1.00	
436	Street Maintenance Supervisor	0.50		0.50	
613	Utility Inspector	1.00		1.00	
452	Water Maintenance Crew Leader	1.25		1.25	
438	Water Maintenance Supervisor	1.25		1.25	
457	Water Maintenance Worker II	9.00		8.00	
3	Water Meter Repairer II	4.00		4.00	
130	Water Quality Coordinator	1.00		1.00	
222	Water Quality Inspector	1.00		1.00	
168	Water Quality Supervisor	1.00		1.00	
441	Water Resources Manager	1.00		1.00	
92	Water Systems Operator II	2.90		2.90	
453	Water Systems Operator III	2.90		2.90	
406	Sr. Maintenance Worker P/T		1.00		1.00
800	Administrative Intern		1.00		1.00
913	Engineering Intern		2.00		4.00
		-----	-----	-----	-----
	TOTAL	39.30	4.00	39.30	6.00
		=====	=====	=====	=====

ENTERPRISE FUND

WATER ENTERPRISE - PWA
Water Revenue Bond Debt Service

FUND 61
Activity 571

FY Ending June 30th	PRINCIPAL Due Sept. 1	INTEREST Due Sept. 1	INTEREST Due March 1	TOTAL INTEREST	TOTAL DEBT SERVICE
2005	0.00	406,197.05	395,218.75	801,415.80	801,415.80
2006	740,000.00	395,218.75	387,818.75	783,037.50	1,523,037.50
2007	750,000.00	387,818.75	379,381.25	767,200.00	1,517,200.00
2008	770,000.00	379,381.25	369,756.25	749,137.50	1,519,137.50
2009	790,000.00	369,756.25	358,893.75	728,650.00	1,518,650.00
2010	810,000.00	358,893.75	349,275.00	708,168.75	1,518,168.75
2011	830,000.00	349,275.00	338,381.25	687,656.25	1,517,656.25
2012	855,000.00	338,381.25	326,090.63	664,471.88	1,519,471.88
2013	880,000.00	326,090.63	312,340.63	638,431.26	1,518,431.26
2014	900,000.00	312,340.63	297,153.13	609,493.76	1,509,493.76
2015	930,000.00	297,153.13	280,878.13	578,031.26	1,508,031.26
2016	965,000.00	280,878.13	263,387.50	544,265.63	1,509,265.63
2017	1,000,000.00	263,387.50	244,387.50	507,775.00	1,507,775.00
2018	1,040,000.00	244,387.50	218,387.50	462,775.00	1,502,775.00
2019	1,095,000.00	218,387.50	191,012.50	409,400.00	1,504,400.00
2020	1,145,000.00	191,012.50	165,250.00	356,262.50	1,501,262.50
2021	1,195,000.00	165,250.00	135,375.00	300,625.00	1,495,625.00
2022	1,255,000.00	135,375.00	104,000.00	239,375.00	1,494,375.00
2023	1,320,000.00	104,000.00	71,000.00	175,000.00	1,495,000.00
2024	1,385,000.00	71,000.00	36,375.00	107,375.00	1,492,375.00
2025	1,455,000.00	36,375.00	0.00	36,375.00	1,491,375.00
	<u>20,110,000.00</u>	<u>5,630,559.57</u>	<u>5,224,362.52</u>	<u>10,854,922.09</u>	<u>30,964,922.09</u>

SANTA ANA FINANCING AUTHORITY
 WATER REVENUE BONDS, SERIES 2004

SCHEDULE OF ANNUAL DEBT SERVICE

This debt service schedule pertains to Water Refunding Revenue Bonds Series 2004 authorized and issued by the Santa Ana Financing Authority (SAFA) in 2004 for \$20,110,000. This activity accounts for all monies needed to meet the debt service requirements each fiscal year, with interest payments due semi-annually on September 1 and March 1. Final payment on this bonded debt is scheduled in FY 2025.

		ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
61-571	Bond Interest	783,038	767,200	749,138
61-571	Amortization Bond Discount & Issuance Costs	33,600	33,600	33,600
	TOTAL	----- 816,638 =====	----- 800,800 =====	----- 782,738 =====

ENTERPRISE FUND

WATER ENTERPRISE - PWA					FUND	62
Water Utility Loan Repayment					Activity	572
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6781	Loan Repayment	48,164	88,382	199,870	199,870	
	SUBTOTAL DEBT SERVICE	----- 48,164	----- 88,382	----- 199,870	----- 199,870	
	TOTAL	=====	=====	=====	=====	
<p>The City of Santa Ana entered into an agreement with the Orange County Water District for a low interest loan to construct three (3) new conjunctive use water production wells. These wells were completed in FY 96-97 and the ninth loan payment of \$199,870 is due during FY 07-08. The loan term is for 20 years.</p>						

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ENTERPRISE FUND

WATER ENTERPRISE - PWA		FUND 64			
Water Inter Fund Transfers		Activity 013			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6800	Transfer to Fund 66 Acquisition & Const.	2,796,430	2,796,430	3,332,860	4,192,840
	SUBTOTAL INTER FUND TRANSFERS	----- 2,796,430	----- 2,796,430	----- 3,332,860	----- 4,192,840
	TOTAL	----- 2,796,430 =====	----- 2,796,430 =====	----- 3,332,860 =====	----- 4,192,840 =====
<p>The purpose of this program is to place the Water Utility on a cost-basis directly comparable, including tax charges and profits, to privately-owned systems. Funds are then applied to water production, maintenance, and servicing accounts, and the remainder is transferred to utility capital accounts for acquisition and construction.</p>					

ENTERPRISE FUNDS

WATER ENTERPRISE - PWA
Water Production & Supply

PROGRAM
64-574

Statement of Purpose

To provide all residents with a reliably produced, stored, and treated drinking water supply that is pure and safe to drink.

This program supplies water from local water wells and from the Metropolitan Water District of Southern California (MWDSC). This achieves the most cost-effective source of water by maintaining a ratio of 64% well water and 36% imported water. The program involves the operation and maintenance of 19 wells, 27 pumps, 8 reservoirs, 7 imported water connections, control facilities and a Supervisory Control and Data Acquisition system necessary to accomplish these goals.

Accomplishments in FY 05-06 & 06-07

- * Operated and maintained water production and supply facilities in accordance with industry standards.
- * Optimized the production ratio between groundwater and imported water from MWDSC.
- * Completed booster pump rehabilitations for 6 pumps.
- * Completed equipment and casing rehabilitation for two well facilities for enhanced efficiencies.
- * Started SCADA System Phase II change from telephone to radio communication.
- * Participated in well in-lieu groundwater storage program in cooperation with the Orange County Water District.
- * Constructed Garthe Reservoir Booster Station variable frequency drive upgrade project.
- * Constructed video surveillance systems at West Pump Station and Reservoir and at Crooke Reservoir.
- * Constructed Walnut Booster Station variable frequency drive upgrade project.

Action Plan for FY 2007-08

- * Continue to balance groundwater production and import water purchases.
- * Perform additional booster pump rehabilitations.
- * Install on-line chlorine analyzers at seven pump stations.
- * Continue SCADA System change from telephone to radio communication and RTU upgrades.
- * Install Variable Frequency Drives at East Station.
- * Complete Variable Frequency Drive installations at Well Nos. 28 and 38.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of gallons produced per day from wells (in millions)	26.5	25.4	28.3	30.4
# of gallons imported per day (in millions)	13.6	14.3	12.7	10.7
# of water system stations monitored (RTU) per year	37	37	37	37
Effectiveness				
# of in-service reservoir inspections performed per year	8	8	8	8
# of customer water service interruptions due to water production equipment outages	0	0	0	0
% of adherence to the Orange County Basin Equity Plan to provide the maximum water supply from local sources	100	100	100	100

ENTERPRISE FUND

WATER ENTERPRISE - PWA		FUND 64			
Water Production & Supply		Activity 574			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	675,667	1,117,889	668,125	744,760
6131	Salaries & Wages-Temporary	14,857	14,938	27,770	29,005
6141	Salaries & Wages-Overtime	41,855	38,550	45,000	40,000
6151	Retirement Plan	5,997	49,289	53,790	60,710
6161	Medicare Insurance	7,355	7,410	7,305	8,265
6171	Employees Insurance	88,866	90,611	85,835	100,770
6172	Retiree Insurance	4,744	4,694	5,330	7,315
6181	Compensation Insurance	57,018	60,754	71,880	85,845
6191	Other Personnel Services	0	0	0	1,000
	SUBTOTAL PERSONNEL	896,359	1,384,135	965,035	1,077,670
6201	Utilities	1,553,886	1,389,530	2,446,430	2,682,010
6211	Communications	40,579	53,991	45,000	45,000
6221	Training & Transportation	11,135	6,098	9,700	7,500
6241	Janitorial & Housekeeping	0	0	1,000	0
6251	Other Agency Services	41,010	33,005	52,000	52,000
6261	M & R Buildings & Grounds	14,784	13,213	30,000	30,000
6271	M & R Improvements	0	0	5,000	5,000
6281	M&R Machinery & Equipment	5,870	2,402	10,000	10,000
6291	Other Contractual Services	5,141,884	4,415,548	7,566,895	8,799,570
	SUBTOTAL CONTRACTUAL	6,809,148	5,913,787	10,166,025	11,631,080
6391	Operating Materials & Supplies	10,345,218	10,308,038	7,412,650	6,256,680
	SUBTOTAL COMMODITIES	10,345,218	10,308,038	7,412,650	6,256,680
6511	Equipment Rental, City	46,637	46,640	52,465	56,225
6521	Insurance (Risk Management)	572,820	607,190	643,620	721,995
6537	Information Systems Strategic Plan	517,480	517,480	517,480	517,480
6590	Indirect Costs	34,461	31,424	41,415	51,185
6591	Depreciation	0	14,012	0	0
	SUBTOTAL FIXED CHARGES	1,171,398	1,216,746	1,254,980	1,346,885
6641	Machinery & Equipment	50,173	103,150	39,000	130,000
6651	Books, Records, Videos	53	823	2,000	2,000
6661	Computer Software	15,309	4,553	0	4,000
	SUBTOTAL CAPITAL	65,535	108,526	41,000	136,000
	TOTAL	19,287,658	18,931,232	19,839,690	20,448,315
Class Code	AUTHORIZED PERSONNEL	APPROVED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
92	Water Systems Operator II	2.90		2.90	
212	Principal Civil Engineer	0.70		0.70	
213	Senior Civil Engineer	0.00		0.00	
413	Instrument Technician	1.00		1.00	
441	Water Resources Manager (MM)	0.50		0.50	
453	Water Systems Operator III	2.90		2.90	
	Assistant Instrument Tech.	0.00		1.00	
624	Senior Water Systems Operator	1.00		1.00	
	Administrative Intern		1.00		1.00
406	Sr. Maintenance Worker P/T		1.00		1.00
	TOTAL	9.00	2.00	10.00	2.00

ENTERPRISE FUNDS

WATER ENTERPRISE - PWA
Water Systems Maintenance

PROGRAM
64-575

Statement of Purpose

To operate and maintain water mains, hydrants, valves and service laterals to ensure quality distribution of water to the community.

The Water Systems Maintenance Program provides for the operation and maintenance of the water distribution system that includes: 450 miles of water mains, 43,900 metered services, 5,000 fire hydrants, valve replacement, and repair of faulty water lines. The replacement of old 2" and smaller plastic water services are also included.

Accomplishments in FY 05-06 & 06-07

- * Repaired 65 main breaks/leaks with minimum disruption to customers.
- * Exercised 17,194 hydrants and gate valves.
- * Exercised all hydrants on an annual cycle.

Action Plan for FY 2007-08

- * Respond/repair main breaks/leaks within 8 hours as required.
- * Continue replacement of 2" and smaller water services.
- * Continue gate valve and fire hydrant maintenance programs.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of main breaks repaired	13	25	40	40
# of gate valves operated and checked	2,508	3,766	3,000	3,000
# of fire hydrants operated	4,142	5,428	5,000	5,000
# of fire hydrants painted	3,642	1,552	5,000	5,000
# of services repaired/replaced	317	295	250	250
# of fire hydrants repaired	307	97	200	200
# of gate valves repaired or replaced	18	98	50	50
Assist contractor/City forces with main shut-downs (in hours)	777	199	1,000	1,000
Efficiency				
% of service leaks repaired within 72 hours	100	100	100	100
% of main breaks repaired within 8 hours	100	100	100	100
% of fire hydrants repaired/placed in service within 72 hours	100	100	100	100

ENTERPRISE FUND

WATER ENTERPRISE - PWA					FUND	64
Water Systems Maintenance					Activity	575
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	518,865	721,039	881,430	881,810	
6141	Salaries & Wages-Overtime	46,701	70,891	80,000	80,000	
6151	Retirement Plan	4,273	55,115	71,540	71,360	
6161	Medicare Insurance	5,528	8,046	10,985	10,880	
6171	Employees Insurance	83,917	135,296	145,305	156,625	
6172	Retiree Insurance	2,977	4,768	6,970	8,685	
6181	Compensation Insurance	58,094	99,104	113,230	119,105	
	SUBTOTAL PERSONNEL	720,355	1,094,259	1,309,460	1,328,465	
6211	Communications	1,152	2,758	3,000	4,500	
6221	Training & Transportation	1,694	4,598	3,000	4,000	
6251	Other Agency Services	395	529	4,000	5,000	
6281	M&R Machinery & Equipment	240	686	2,000	2,000	
6291	Other Contractual Services	17,651	116,589	500,000	612,500	
	SUBTOTAL CONTRACTUAL	21,132	125,160	512,000	628,000	
6391	Operating Materials & Supplies	174,043	335,542	354,000	404,000	
	SUBTOTAL COMMODITIES	174,043	335,542	354,000	404,000	
6511	Equipment Rental, City	150,859	408,130	408,330	412,605	
6521	Insurance (Risk Management)	81,345	303,115	321,300	380,340	
6537	Information Services Strategic Plan	67,465	129,200	129,200	129,200	
6572	City Yard Operations	97,990	97,990	167,540	174,240	
6590	Indirect Costs	24,250	34,743	53,745	60,500	
6591	Depreciation	0	4,211	0	0	
	SUBTOTAL FIXED CHARGES	421,909	977,389	1,080,115	1,156,885	
6641	Machinery & Equipment	0	49,237	0	40,000	
	SUBTOTAL CAPITAL	0	49,237	0	40,000	
	TOTAL	1,337,439	2,581,587	3,255,575	3,557,350	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	
421	Equipment Operator-Water Maint.	4.00		4.00		
138	Senior Water Maintenance Supervisor	1.00		1.00		
436	Street Maintenance Supervisor	0.50		0.50		
438	Water Maintenance Supervisor	1.25		1.25		
452	Water Maintenance Crew Leader	1.25		1.25		
457	Water Maintenance Worker II	9.00		8.00		
	TOTAL	17.00		16.00		

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ENTERPRISE FUND

WATER ENTERPRISE - PWA					FUND	64
Miscellaneous Operating Expenses					Activity	576
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6191	Other Personnel Services	0	200,000	200,000	200,000	
	SUBTOTAL PERSONNEL	0	200,000	200,000	200,000	
6201	Utilities	646,862	687,383	937,060	888,000	
	SUBTOTAL CONTRACTUAL	646,862	687,383	937,060	888,000	
6534	Information Services Charges	286,945	286,945	286,945	398,425	
6535	Customer Services (Water Utility)	1,466,605	1,466,605	1,591,475	1,663,090	
6591	General Fund Overhead	5,774,250	5,774,250	5,807,180	7,457,180	
	SUBTOTAL FIXED CHARGES	7,527,800	7,527,800	7,685,600	9,518,695	
6661	Computer Software	0	0	1,000,000	1,000,000	
	SUBTOTAL CAPITAL OUTLAY	0	0	1,000,000	1,000,000	
6900	Loan to General Fund	0	0	0	0	
	SUBTOTAL INTERFUND TRANSFERS	0	0	0	0	
	TOTAL	8,174,662	8,415,183	9,822,660	11,606,695	
	Loan to General Fund (Balance Sheet Item)	2,000,000	0	0	0	
<p>This activity includes charges to the Water Utility for customer service expenses in connection with the billing and collection of its accounts. These services include meter reading, information (computer) services, mailing of bills, receipts and deposits of payments, investigation of complaints, and serving incoming and outgoing water users. This activity also includes payments made by the Water Utility to the City in lieu of property taxes, franchise fees, and a return to investors.</p>						

ENTERPRISE FUNDS

WATER ENTERPRISE - PWA		PROGRAM		
Water Asphalt Maintenance		64-577		
Statement of Purpose				
<p><i>To repair and maintain pavement above water mains and adjacent to water valves, water meters, and manholes.</i></p> <p>The Water Asphalt Maintenance Program provides for the repair of asphalt and PCC street pavement following the repair of water lines, and the adjustment of manhole frames and covers, water valve pots and covers and meter boxes located in streets and sidewalks.</p>				
Accomplishments in FY 05-06 & 06-07				
<ul style="list-style-type: none"> * Repaired 33,320 square feet of pavement in FY 05-06. * Renewed contract for pavement repairs following water line installation and water valve/manhole adjustments. 				
Action Plan for FY 2007-08				
<ul style="list-style-type: none"> * All equipment and personnel have been transferred to other activities. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
Asphalt Trench repair (sf)	42,900	31,900	0	0
Water valves/Meter box Adjustments (ea)	110	45	0	0
Manholes raised (ea)	140	30	0	0
PCC pavement repair (st)	3,200	1,420	0	0
Efficiency				
% of 30 days on trench repair	100	100	0	0
% of 45 days on PCC repair	100	100	0	0
% of 30 days on water valve, meter box and manhole raising	100	100	0	0

ENTERPRISE FUND

WATER ENTERPRISE - PWA					
Water Asphalt Maintenance				FUND	64
				Activity	577
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	181,650	77,176	0	0
6141	Salaries & Wages-Overtime	3,413	874	0	0
6151	Retirement Plan	1,629	5,834	0	0
6161	Medicare Insurance	102	0	0	0
6171	Employees Insurance	27,893	11,173	0	0
6172	Retiree Insurance	1,311	245	0	0
6181	Compensation Insurance	22,094	9,845	0	0
6191	Other Personnel Services	125	0	0	0
	SUBTOTAL PERSONNEL	----- 238,217	----- 105,147	----- 0	----- 0
6211	Communications	2,639	1,937	0	0
6221	Training & Transportation	0	35	0	0
6251	Other Agency Services	0	0	0	0
6281	M&R Machinery & Equipment	0	774	0	0
	SUBTOTAL CONTRACTUAL	----- 2,639	----- 2,746	----- 0	----- 0
6391	Operating Materials & Supplies	14,308	17,840	0	0
	SUBTOTAL COMMODITIES	----- 14,308	----- 17,840	----- 0	----- 0
6511	Equipment Rental, City	120,806	51,165	0	0
6521	Insurance (Risk Management)	133,560	141,540	0	0
6572	City Yard Operations	63,105	63,105	0	0
6590	Indirect Costs	0	3,415	0	0
	SUBTOTAL FIXED CHARGES	----- 317,471	----- 259,225	----- 0	----- 0
6641	Machinery & Equipment	0	0	0	0
	SUBTOTAL CAPITAL	----- 0	----- 0	----- 0	----- 0
	TOTAL	----- 572,635 =====	----- 384,958 =====	----- 0 =====	----- 0 =====
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
138	Senior Water Maintenance Supervisor	0.00		0.00	
421	Equipment Operator-Street	0.00		0.00	
406	Maintenance Worker II	0.00		0.00	
436	Street Maintenance Supervisor	0.00		0.00	
	TOTAL	----- 0.00 =====		----- 0.00 =====	

ENTERPRISE FUNDS

WATER ENTERPRISE - PWA
Water Quality & Measurement

PROGRAM
64-578

Statement of Purpose

To provide a safe and reliable water supply, accurate measurement of water meters in the water distribution system, protection of the water and sewer infrastructure, and water conservation and education programs.

The water quality monitoring program includes achieving 100% compliance with the regulations and monitoring schedules established by the Department of Health Services, ensuring a safe and reliable water supply. Customers are notified annually of the various elements found in their drinking water. The metering program includes the selection, installation, testing and maintenance of all water meters. The Underground Service Alert aspect of the program provides location of the infrastructure within 48 hours of notification by the customer. The education program is provided through a contractual program for students within the City's public and private school system. The program's target goal is to reach a minimum of 7,500 students on an annual basis. The water conservation program includes residential, commercial, and industrial water audits in response to customer inquiries. The cross-connection program provides protection of the public water supply by ensuring the installation, annual testing, and maintenance of all backflow prevention assemblies located within the city.

Accomplishments in FY 05-06 & 06-07

- * Continued coordination with Finance and Management Services Agency to identify all "stuck" meters and to ensure minimal loss of revenue.
- * Continued replacing deteriorating meter boxes with lighter, more durable composite material boxes.
- * Began digital recording of backflow assemblies to coordinate with the cross-connection program files.
- * Completed pilot program for installation of automatic meter reading equipment.
- * Purchased and distributed Watermiser water brooms to various agencies to promote water conservation.
- * Continued to provide conservation materials to customers through delivery to locations or distributed at City sponsored events.

Action Plan for FY 2007-08

- * Continue to enhance preventative maintenance scheduling with assistance of the City's utility billing system to increase the number of 1" and smaller meters replaced to 2575 per year.
- * Continue the meter chamber replacement program on the 3" and larger meters.
- * Provide residential, commercial, and industrial water audits improving each customer's water use efficiency.
- * Continue to provide water conservation materials and education for our customers.
- * Continue to digitally record all backflow assemblies located in the city.
- * Begin saving funds to expand the Automatic Meter Reading program in future years.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of water samples performed	9,273	8,627	9,000	9,500
# of water quality reports mailed	43,862	44,112	45,000	45,000
# of backflow tests performed	4,129	4,137	4,202	4,900
% of difference between production and sales	3.4	4.4	5	5
# of 1" and smaller meters replaced	1,000	2,355	2,500	2,575
# of 1-1/2" and 2" meters replaced	907	159	150	160
# of 3" and larger meters replaced	8	9	10	12
# of registers replaced	12	41	50	55
# of students educated	4,928	5,715	5,715	7,500
# of water audits performed	20	22	30	40
# of curb stops (valves) replaced	443	460	400	400
# of lids, covers, boxes replaced	775	906	800	750
# of USA (Dig Alert) tickets completed	2,317	2,057	2,400	2,600
Efficiency				
% of water quality related calls responded to in less than 4 hours	100	100	100	100
% of meter related calls responded to in less than 4 hours	100	100	100	100
% of initial passing backflow tests completed per year	90.6	91.1	90.1	95

ENTERPRISE FUND

WATER ENTERPRISE - PWA		FUND 64			
Water Quality & Measurement		Activity 578			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	423,545	430,939	534,880	558,355
6141	Salaries & Wages-Overtime	89,314	75,060	90,000	90,000
6151	Retirement Plan	4,102	33,221	43,200	44,800
6161	Medicare Insurance	2,232	2,258	3,205	3,385
6171	Employees Insurance	66,588	68,608	72,030	69,475
6172	Retirees Insurance	3,294	2,995	4,205	5,455
6181	Compensation Insurance	45,925	48,070	64,745	70,405
	SUBTOTAL PERSONNEL	635,000	661,151	812,265	841,875
6211	Communications	5,789	5,815	6,000	7,000
6221	Training & Transportation	2,267	2,248	2,000	3,000
6251	Other Agency Services	26,381	14,332	38,900	79,200
6281	M & R Machinery & Equipment	1,128	112	2,500	2,500
6291	Other Contractual Services	70,629	77,885	5,160	153,460
	SUBTOTAL CONTRACTUAL	106,194	100,392	54,560	245,160
6391	Operating Materials & Supplies	220,754	161,618	270,500	334,500
	SUBTOTAL COMMODITIES	220,754	161,618	270,500	334,500
6511	Equipment Rental, City	44,240	44,240	47,460	53,160
6521	Insurance (Risk Management)	46,495	49,290	52,245	95,135
6537	Information Systems Strategic Plan	45,675	45,675	45,675	45,675
6590	Indirect Costs	25,213	22,416	34,930	40,780
	SUBTOTAL FIXED CHARGES	161,623	161,621	180,310	234,750
6641	Machinery & Equipment	990	1,262	48,000	2,500
6651	Books, Records, Video	909	1,210	2,000	2,000
	SUBTOTAL CAPITAL	1,899	2,472	50,000	4,500
	TOTAL	1,125,470	1,087,254	1,367,635	1,660,785
Class Code	AUTHORIZED PERSONNEL	APPROVED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
3	Water Meter Repairer II	4.00		4.00	
168	Water Quality Supervisor	1.00		1.00	
212	Principal Civil Engineer	0.30		0.30	
222	Water Quality Inspector	1.00		1.00	
130	Water Quality Coordinator	1.00		1.00	
613	Utility Inspector	1.00		1.00	
	TOTAL	8.30		8.30	

ENTERPRISE FUNDS

WATER ENTERPRISE - PWA
Water Administration & Engineering

PROGRAM
64-579

Statement of Purpose

To ensure proper maintenance of the City's water facilities and to provide for the planned expansion of the water and wastewater systems to keep pace with anticipated growth and redevelopment.

Administration and Engineering are responsible for developing and effectively managing the City's water resources and sewer programs. This activity is also responsible for developing and designing new capital projects, coordinating the water and sewer system replacement priorities, protecting water quality and supply, managing deferred maintenance programs and promoting customer awareness of conservation methods and the City's water goals for a first-rate infrastructure.

Accomplishments in FY 05-06 & 06-07

- * Designed Elevated Tank Safety Improvements and recoating project.
- * Completed design of East and West Reservoir structural retrofit and painting projects.
- * Designed 31,300 linear feet of water main replacements.
- * Completed design of OCWD/MWD Groundwater Storage Program well nos. 40 and 41 equipping projects.
- * Completed drilling of OCWD/MWD Groundwater Storage Program well nos. 40 and 41.

Action Plan for FY 2007-08

- * Complete all water and sewer development plan checks on schedule.
- * Complete design of West Pump Station Facilities Upgrade project.
- * Complete design of water and sewer main replacement projects.
- * Complete construction and place into service well nos. 40 and 41.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
Linear feet of water main designed by City staff	9,200	3,900	27,400	20,000
# of projects designed by consultants	2	2	3	4
# of development plan checks completed	57	50	50	50
Efficiency				
% of water main projects designed in coordination with street resurfacing projects	100	100	100	100
% of plan checks completed within 10 days	100	100	100	100
% of development projects with adequate water/sewer system capacity	100	100	100	100

ENTERPRISE FUND

WATER ENTERPRISE - PWA		FUND 64			
Water Administration & Engineering		Activity 579			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	423,972	428,466	488,285	551,380
6131	Salaries & Wages-Temporary	29,774	26,334	30,905	62,350
6141	Salaries & Wages-Overtime	8,586	1,894	5,000	1,000
6151	Retirement Plan	4,057	33,456	40,820	45,825
6161	Medicare Insurance	5,075	4,997	6,425	7,710
6171	Employees Insurance	41,245	42,410	41,540	51,925
6172	Retiree Insurance	2,622	3,238	4,160	5,445
6181	Compensation Insurance	7,208	7,648	14,465	17,955
	SUBTOTAL PERSONNEL	522,539	548,443	631,600	743,590
6211	Communications	7,951	8,326	11,000	9,000
6221	Training & Transportation	2,381	2,628	1,500	1,500
6251	Other Agency Services	8,944	9,749	16,000	15,000
6281	M & R Machinery & Equipment	143	93	1,585	605
6291	Other Contractual Services	10,874	36,537	180,000	250,000
	SUBTOTAL CONTRACTUAL	30,293	57,333	210,085	276,105
6391	Operating Materials & Supplies	13,009	13,120	14,650	16,225
	SUBTOTAL COMMODITIES	13,009	13,120	14,650	16,225
6511	Equipment Rental, City	17,669	17,670	18,680	28,440
6521	Insurance (Risk Management)	84,695	89,780	95,160	140,630
6537	Information Systems Strategic Plan	71,780	71,780	81,780	81,780
6590	Indirect Costs	22,543	20,222	29,300	38,665
6591	Depreciation	0	1,763	0	0
6595	Public Works Administrative Charge	1,578,380	1,640,375	1,741,195	1,944,875
	SUBTOTAL FIXED CHARGES	1,775,067	1,841,590	1,966,115	2,234,390
6641	Machinery & Equipment	6,077	902	0	42,500
6651	Books, Records, Videos	0	0	1,000	1,000
6661	Computer Software	1,567	0	5,000	15,000
	SUBTOTAL CAPITAL	7,644	902	6,000	58,500
	TOTAL	2,348,552	2,461,388	2,828,450	3,328,810
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
210	Assistant Engineer II	2.50		2.50	
213	Senior Civil Engineer	1.50		1.50	
212	Principal Civil Engineer	0.50		0.50	
441	Water Resources Manager	0.50		0.50	
913	Engineering Intern		2.00		4.00
	TOTAL	5.00	2.00	5.00	4.00

ENTERPRISE FUNDS

WATER ENTERPRISE - PWA
Water Construction

PROGRAM
66-578

Statement of Purpose

To replace deteriorated or undersized water lines to minimize disruption of water flow, increase water distribution to meet the demands of the community, and provide fire protection.

Water Construction provides for additions and replacements to the underground water distribution system which includes construction of new water mains, water service laterals, hydrants, and valves.

Accomplishments in FY 05-06 & 06-07

* All expenditures and personnel were transferred to 64-575 Water System Maintenance.

Action Plan for FY 2007-08

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level Water mains installed (lineal feet)	5,300	6,000	0	0
Efficiency Water mains installed per authorized position (lineal feet)	530	600	0	0

ENTERPRISE FUND

WATER ENTERPRISE - PWA		FUND 66			
Water Construction		Activity 578			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	458,358	77	0	0
6131	Salaries Temp	0	2	0	0
6141	Salaries & Wages-Overtime	14,500	0	0	0
6151	Retirement Plan	4,022	0	0	0
6161	Medicare Insurance	4,913	0	0	0
6171	Employees Insurance	76,722	0	0	0
6172	Retiree Insurance	4,864	0	0	0
6181	Compensation Insurance	56,690	0	0	0
6191	Other Personnel Services	235	0	0	0
	SUBTOTAL PERSONNEL	620,304	79	0	0
6211	Communications	3,771	1,058	0	0
6221	Training & Transportation	459	92	0	0
6251	Other Agency Services	32	429	0	0
6281	M & R Machinery & Equipment	35	0	0	0
6291	Other Contractual Services	16,073	0	0	0
	SUBTOTAL CONTRACTUAL	20,370	1,579	0	0
6311	Office Supplies	328	0	0	0
6391	Operating Materials & Supplies	73,530	667	0	0
	SUBTOTAL COMMODITIES	73,858	667	0	0
6511	Equipment Rental, City	311,929	0	0	0
6521	Insurance (Risk Management)	204,615	0	0	0
6537	Information Systems Strategic Plan	61,735	0	0	0
6590	Indirect Costs	0	3	0	0
6591	Depreciation	22,694	134,322	0	0
	SUBTOTAL FIXED CHARGES	600,973	134,325	0	0
6633	Water Mains & Appurtenances	304,305	0	0	0
6635	Water Capital Projects	86,582	2,526	0	0
	SUBTOTAL CAPITAL	390,887	2,526	0	0
	TOTAL	1,706,392	139,176	0	0

Note: ALL expenditures are recorded as fixed assets in accordance with Generally Accepted Accounting Practices.

ENTERPRISE FUND

WATER ENTERPRISE - PWA					FUND	66
Water Capital Construction					Activity	579
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6591	Depreciation	0	1,847,058	0	0	
	SUBTOTAL FIXED CHARGES	----- 0	----- 1,847,058	----- 0	----- 0	
6631	Imp Other Than Bldg	265,942	325,378	0	0	
6635	Water Capital Proj	1,082,056	547,200	3,332,860	4,192,840	
	SUBTOTAL CAPITAL	----- 1,347,998	----- 872,578	----- 3,332,860	----- 4,192,840	
	TOTAL	----- 1,347,998	----- 2,719,636	----- 3,332,860	----- 4,192,840	

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**ENTERPRISE FUNDS
RESOURCE SUMMARY**

The Depot - CDA

ACTIVITIES		ACTUAL	ACTUAL	PROJECTED	APPROVED
		FY 04-05	FY 05-06	FY 06-07	FY 07-08
REVENUES					
5482	Rental - Crucero USA	47,267	40,700	44,500	0
5486	Rental - Tres Estrellas De Oro	41,367	45,000	36,000	42,000
5487	Rental - Transportes Inter-California	35,832	41,382	39,200	46,650
5488	Rental - Casa Santa Fe	44,867	35,000	42,000	42,000
5492	Rental - Amtrak	23,715	31,200	31,200	31,200
5493	Rental - Lee Gift Shop	6,881	5,117	6,000	6,900
5494	Rental - Greyhound	22,200	23,200	22,200	66,600
5495	Rental - Express Café	19,620	17,820	18,000	19,000
5496	Rental - Conference Room	8,334	7,610	0	0
	SUBTOTAL RENTAL INCOME	250,083	247,030	239,100	254,350
5501	CAM COSTS	113,370	126,233	151,000	128,000
5504	SA W.O.R.K. Center Use Fee	114,374	102,694	112,500	142,150
5505	Rental - County of Orange	81,982	87,560	87,600	87,685
5506	Rental - EDD/State of CA	65,950	60,666	65,000	84,360
	SUBTOTAL RENTAL GOV. ENTITIES	375,676	377,153	416,100	442,195
5611	Concession - Phone Cards	205	162	240	370
5614	Concession - Taxi Stand	76,200	54,504	66,100	66,130
5615	Concession - Telephones	12,535	11,080	12,000	12,000
5617	Concession - Vending Machines	3,000	2,750	3,000	0
	SUBTOTAL CONCESSIONS	91,940	68,496	81,340	78,500
5621	Expense Reimbursement	0	8,080	0	0
5630	Misc. Income	2,075	3,950	1,500	4,800
5804	Lease Income from Fund 11	0	0	0	132,075
5812	Earnings on Investments	3,612	3,950	4,500	8,000
5990	Transfer from General Fund	0	200,000	0	0
	SUBTOTAL	5,687	215,980	6,000	144,875
	TOTAL	723,386	908,660	742,540	919,920
EXPENDITURES					
067-615	Depot Operations	1,256,004	1,341,789	862,540	919,920
	TOTAL	1,256,004	1,341,789	862,540	919,920
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 05-06		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
2860	Tenant Services Technician	0.50		0.00	
	TOTAL	0.50		0.00	

ENTERPRISE FUNDS

THE DEPOT - CDA
Depot Operations

PROGRAM
67-615/616

Statement of Purpose

To provide Central Orange County with a safe and secure quality facility for rail, bus, and taxi services for commuter and long distance travelers.

This program provides and coordinates timely, responsive services to maintain leases with corporate retail and public organizations within the facility.

Accomplishments in FY 05-06 & FY 06-07

- * Maintained a quality facility to attract and retain business, commuters and the public.
- * Implemented deferred maintenance plan.
- * Completed construction of MetroLink Pedestrian Bridge.
- * Implemented energy/cost savings plan per SCE Energy Evaluation.
- * Furnished and upgraded 4th & 5th floors.

Action Plan for FY 2007-08

- * Ensure a quality facility to attract and retain business, commuters and the public.
- * Manage deferred maintenance plan.
- * Complete Gateway Art Wall project.
- * Replace all spindles bases and caps on southside exterior courtyard, stairway and look-out.
- * Resurface all asphalt surfaces.
- * Implement Marketing Plan for the Depot.

PERFORMANCE MEASURES

	Actual	Estimated	Objective
	FY 05-06	FY 06-07	FY 07-08
Service Level			
# of train passengers	860,000	860,000	885,800
# of intercity bus passengers	125,000	125,000	128,750
# of local bus passengers	200,000	200,000	224,000
# of international passengers	75,000	100,000	103,500
Efficiency			
Annual cost for facility and landscape maintenance	\$516,663	\$529,430	\$597,100
Annual cost for security services	\$202,405	\$246,000	\$246,000
Effectiveness			
Annual lease revenue	\$497,949	\$504,200	\$568,545
Annual concession revenue	\$68,658	\$81,340	\$78,500
Annual CAM revenue	\$126,233	\$151,000	\$128,000

ENTERPRISE FUNDS

THE DEPOT - CDA		FUND			
Depot Operations		Activity			
		67			
		615			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	71,491	53,191	0	0
6141	Salaries & Wages-Overtime	412	581	0	0
6151	Retirement Plan Charges	710	3,880	0	0
6161	Medicare Insurance	1,045	716	0	0
6171	Employees Insurance	7,549	4,996	0	0
6172	Employees Medical Retirement	517	340	0	0
6181	Compensation Insurance	942	484	0	0
6191	Other Personnel Services	11,930	11,930	12,525	13,150
	SUBTOTAL PERSONNEL	94,596	76,118	12,525	13,150
6201	Utilities	182,788	182,980	200,000	229,600
6211	Communications	3,853	4,760	2,475	4,620
6214	Cell Phone Charges	0	0	1,500	0
6231	Advertising	0	0	20,000	20,000
6241	Janitorial Services	107,550	99,599	145,500	164,000
6251	Other Agency Services	0	0	175	0
6261	M & R Buildings & Grounds	176,226	193,864	154,930	168,700
6281	M&R Machinery & Equipment	0	82	0	0
6291	Other Contractual Services	189,965	202,405	247,500	249,000
	SUBTOTAL CONTRACTUAL	660,382	683,690	772,080	835,920
6391	Operating Materials & Supplies	43,956	40,220	29,000	34,800
	SUBTOTAL COMMODITIES	43,956	40,220	29,000	34,800
6511	Rental City Equipment	3,624	3,625	3,875	3,875
6521	Insurance	1,765	1,870	1,980	2,095
6537	Automation Plan	10,080	5,000	10,080	10,080
6590	Indirect Costs	14,345	7,508	0	0
6591	Depreciation	424,082	523,758	0	0
	SUBTOTAL FIXED CHARGES	453,896	541,761	15,935	16,050
6641	Machinery & Equipment	3,175	0	30,000	20,000
6661	Computer Software	0	0	3,000	0
	SUBTOTAL CAPITAL	3,175	0	33,000	20,000
	TOTAL	<u>1,256,004</u>	<u>1,341,789</u>	<u>862,540</u>	<u>919,920</u>

**ENTERPRISE FUND
RESOURCE SUMMARY**

SANITATION ENTERPRISE				
ACTIVITIES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
REVENUES				
5010 -1111 Other Revenue-Bank Recon	5,595	0	0	0
5360 State Tree Planting Grant	0	30,621	0	0
5415 Weed Control Charges	140,858	104,670	0	0
5416 Weed Control Charges	0	0	75,000	75,000
5576 Sanitation Charge	7,773,024	7,796,291	7,800,000	7,800,000
5627 Graffiti Restitution	7,082	16,620	16,000	20,000
5812 Earnings on Investment	19,794	30,612	5,000	20,000
5990 -407 Transfer from Downtown Dev.	54,000	0	0	0
TOTAL REVENUES	8,000,353	7,978,814	7,896,000	7,915,000
EXPENDITURES				
68-632 Environmental Sanitation	2,394,527	2,609,318	2,710,835	933,690
68-633 Roadway Cleaning	3,311,048	3,534,351	2,742,680	3,092,265
68-634 Graffiti Abatement	0	0	0	1,739,965
68-637 Street Trees	1,909,783	2,068,682	2,672,100	2,616,695
TOTAL EXPENDITURES	7,615,358	8,212,351	8,125,615	8,382,615
OPERATING EXPENSE				
	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6100 Personnel	3,553,125	3,999,873	3,906,335	4,148,615
6200 Contractual	1,071,914	1,253,554	1,580,810	1,519,890
6300 Commodities	142,906	171,018	157,400	140,225
6500 Fixed Charges	2,847,413	2,781,120	2,247,905	2,338,185
6600 Capital	0	6,786	0	168,000
6900 Miscellaneous	0	0	233,165	67,700
TOTAL	7,615,358	8,212,351	8,125,615	8,382,615
Class Code	AUTHORIZED PERSONNEL		APPROVED FY 06-07	
			Full Time	Part Time
			Full Time	Part Time
44	Equipment Operator	3.00	3.00	
425	Equipment Operator - Motor Sweeper	4.00	4.00	
424	Equipment Operator - Street	1.00	1.00	
406	Maintenance Worker II	17.00	17.00	
390	Parking Control Officer	4.00	4.00	
614	Projects Manager	2.00	2.00	
404	Public Works Crew Leader	3.00	3.00	
443	Public Works Maintenance Manager	1.00	1.00	
221	Sanitation Inspector II	0.75	0.75	
436	Street Maintenance Supervisor	1.75	1.75	
416	Street Painter	2.00	0.00	
433	Tree Maintenance Supervisor	1.00	1.00	
417	Tree Trimmer	3.00	3.00	
906	Clerical Aide		1.00	1.00
924	Senior Maintenance Aide I		4.00	4.00
940	Senior Program Leader		4.00	4.00
810	Sr. Administrative Intern		1.00	1.00
	TOTAL	43.50	41.50	10.00

ENTERPRISE FUND

SANITATION ENTERPRISE - PWA
Environmental Sanitation

PROGRAM
68-632

Statement of Purpose

To ensure that all properties in the City are kept free of weeds, rubbish and graffiti and that all City rights-of-way are kept unobstructed.

Accomplishments in FY 05-06 & 06-07

- * Conducted audit of new building units, which resulted in an annual sanitation revenue increase of over \$97,800.
- * Completed implementation of ABATE computer program for tracking week abatement postings and citations.
- * Obtained 98% compliance from owners required to clean weeds and debris from their posted properties.
- * Completed training for issuing citations.
- * Renewed contracts for fencing City properties and shopping cart retrieval services.
- * Renewed contract for weed and debris removal.
- * Implemented FOG and NPDES inspection programs.

Action Plan for FY 07-08

- * Renew contracts for weed and debris removal.
- * Renew contracts for fencing City properties and shopping cart retrieval services.
- * Continue coordination with neighborhood associations to develop programs that reduce the need to abate properties.
- * Hire and train new employee to assist in sanitation, FOG and NPDES inspections.
- * Review and finalize procedures for environmental citation hearings.
- * Integrate FOG and NPDES inspections for improved oversight and efficiency.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of parcel postings for abatement	1,995	1,450	640	700
# of abatement incidents				
Cleaned by property owner	1,500	1,390	530	650
Cleaned by City contractor	144	80	60	50
City-owned vacant lots cleaned by contractors	78	105	255	300
# of locations for removal of illegally dumped items from alleys, parkways, and public rights-of-way	3,200	2,000	1,700	1,000
# of illegal signs removed & billed	140	272	2,853	200
# of signs (graffiti removal)	5,470	8,760	650	700

ENTERPRISE FUND

SANITATION ENTERPRISE		FUND 68			
Environmental Sanitation		Activity 632			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	897,531	814,686	966,430	274,395
6131	Salaries & Wages-Temporary	56,755	63,944	68,535	0
6141	Salaries & Wages-Overtime	14,293	15,868	15,000	3,000
6151	Retirement Plan	8,999	65,514	80,745	22,165
6161	Medicare Insurance	9,020	8,425	10,775	2,670
6171	Employees Insurance	157,809	155,398	143,460	29,595
6172	Retirees Insurance	6,980	6,146	7,680	2,700
6181	Compensation Insurance	94,656	95,568	120,590	15,755
6191	Other Personnel Services	151,000	231,500	230,000	0
	SUBTOTAL PERSONNEL	1,397,043	1,457,050	1,643,215	350,280
6211	Communications	6,652	8,941	7,000	3,000
6221	Training & Transportation	379	758	500	500
6251	Other Agency Services	115	211	1,000	500
6281	M&R Machinery & Equipment	35	453	1,020	1,020
6291	Other Contractual Services	263,178	321,795	336,590	202,950
	SUBTOTAL CONTRACTUAL	270,359	332,158	346,110	207,970
6311	Office Supplies	117	333	0	0
6391	Operating Materials & Supplies	104,538	118,232	105,400	4,225
	SUBTOTAL COMMODITIES	104,655	118,565	105,400	4,225
6511	Equipment Rental, City	184,008	255,450	281,445	27,440
6521	Insurance (Risk Management)	123,695	131,810	139,720	148,105
6534	Information Service Charge	13,960	13,960	13,960	14,520
6535	Treasury Service Charge	63,880	63,880	64,690	67,600
6537	Information Services Strategic Plan	57,600	57,600	57,600	57,600
6590	Indirect Costs	49,327	40,205	58,695	17,450
6595	Public Works Admin. Charge	130,000	138,640	0	0
	SUBTOTAL FIXED CHARGES	622,470	701,545	616,110	332,715
6641	Machinery & Equipment	0	0	0	38,500
	SUBTOTAL CAPITAL	0	0	0	38,500
	TOTAL	2,394,527	2,609,318	2,710,835	933,690

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
221	Sanitation Inspector II	0.75		0.75	
406	Maintenance Worker II	9.00		0.00	
404	Public Works Crew Leader	2.00		0.00	
417	Tree Trimmer	1.00		0.00	
436	Street Maintenance Supervisor	0.75		0.25	
443	Public Works Maintenance Manager	0.50		0.50	
416	Street Painter	2.00		0.00	
614	Projects Manager	1.50		1.50	
924	Senior Maintenance Aide I		2.00		0.00
940	Senior Program Leader		4.00		0.00
60	Clerical Aide		1.00		0.00
	TOTAL	17.50	7.00	3.00	0.00

ENTERPRISE FUND

SANITATION ENTERPRISE - PWA
Roadway Cleaning

PROGRAM
68-633

Statement of Purpose

To provide quality street sweeping service to ensure the cleanliness and attractive appearance of the community.

Accomplishments in FY 05-06 & 06-07

- * Implemented a revised sidewalk cleaning program based around the new Sidewalk Sweeper machine.
- * Implemented a revised arterial, industrial and commercial street cleaning schedule based on the new 9/80 work schedule.
- * Developed a data system and started compiling information on the various types of debris collected.
- * Evaluated alternatives to enhance alley cleanup operation service levels.

Action Plan for FY 07-08

- * Continue to coordinate arterial sidewalk operations with street sweeping schedule.
- * Continue to coordinate street sweeping operations with street tree maintenance and tree well cleaning work.
- * Work with Fleet Services to develop a more efficient method of maintaining a proper inventory of commonly used replacement parts to decrease sweeper down time.
- * Develop a plan with Community Preservation, Neighborhood Improvement, PWA Sanitation, and the business community to keep the areas around 6th and Garfield Streets, and Minnie and Pine Streets, free of trash and debris.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
Arterial & residential streets (in curb miles)	73,400	73,400	73,400	73,400
Downtown streets (in curb miles)	4,100	4,100	4,100	4,100
Debris disposal (in cubic yards)	39,500	39,500	39,500	39,500
Frequency of Service				
Downtown area	Nightly	Nightly	Nightly	Nightly
Commercial-industrial area	Weekly	Weekly	Weekly	Weekly
Residential streets	Weekly	Weekly	Weekly	Weekly
Arterial streets	Twice a week	Twice a week	Twice a week	Twice a week
Median curbs	Bi-weekly	Bi-weekly	Bi-weekly	Bi-weekly
Arterial sidewalks	Weekly	Weekly	Weekly	Weekly

ENTERPRISE FUND

SANITATION ENTERPRISE					FUND	68
Roadway Cleaning					Activity	633
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08	
6111	Salaries & Wages-Regular	1,046,084	1,036,256	937,335	1,054,725	
6131	Salaries & Wages-Temporary	18,874	19,078	20,680	46,675	
6141	Salaries & Wages-Overtime	20,558	17,589	18,000	18,000	
6151	Retirement Plan	10,060	81,567	76,535	86,620	
6161	Medicare Insurance	5,602	5,606	7,565	8,410	
6171	Employees Insurance	162,055	174,328	137,155	161,010	
6172	Retirees Insurance	6,743	5,955	7,495	10,345	
6181	Compensation Insurance	103,700	106,292	91,005	112,250	
6191	Other Personnel Services	100,000	350,000	100,000	100,000	
	SUBTOTAL PERSONNEL	----- 1,473,676	----- 1,796,671	----- 1,395,770	----- 1,598,035	
6211	Communications	7,755	8,028	9,500	9,500	
6221	Training & Transportation	457	736	500	500	
6251	Other Agency Services	34	175	2,000	1,000	
6281	M&R Machinery & Equipment	141	23	1,020	1,020	
6291	Other Contractual Services	53,812	81,477	75,590	75,950	
	SUBTOTAL CONTRACTUAL	----- 62,199	----- 90,439	----- 88,610	----- 87,970	
6331	Uniforms & Tools	0	15	0	0	
6391	Operating Materials & Supplies	9,987	21,329	17,000	22,000	
	SUBTOTAL COMMODITIES	----- 9,987	----- 21,344	----- 17,000	----- 22,000	
6511	Equipment Rental, City	1,117,923	955,325	781,500	894,670	
6521	Insurance (Risk Management)	148,890	157,820	167,295	177,335	
6534	Information Services Charge	29,805	29,805	29,805	30,995	
6536	Hearing Officer Charges	5,000	5,000	5,000	5,000	
6537	Information Services Strategic Plan	135,330	135,330	135,330	135,330	
6572	City Yard Rent	65,200	65,200	67,810	70,520	
6590	Indirect Costs	53,038	47,708	54,560	0	
6591	Depreciation	0	3,012	0	70,410	
6595	Public Works Admin. Charge	210,000	219,910	0	0	
	SUBTOTAL FIXED CHARGES	----- 1,765,186	----- 1,619,110	----- 1,241,300	----- 1,384,260	
6641	Machinery & Equipment	0	6,786	0	0	
	SUBTOTAL CAPITAL	----- 0	----- 6,787	----- 0	----- 0	
	TOTAL	----- 3,311,048	----- 3,534,351	----- 2,742,680	----- 3,092,265	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	
404	Public Works Crew Leader	1.00		1.00		
390	Parking Control Officer	4.00		4.00		
424	Equipment Operator - Street	1.00		1.00		
44	Equipment Operator	3.00		3.00		
425	Equipment Operator - Motor Sweeper	3.00		3.00		
436	Street Maintenance Supervisor	1.00		1.00		
443	Public Works Maintenance Manager	0.50		0.50		
614	Projects Manager	0.50		0.50		
406	Maintenance Worker II	1.00		2.00		
924	Senior Maintenance Aide I		2.00		4.00	
	TOTAL	----- 15.00	----- 2.00	----- 16.00	----- 4.00	

ENTERPRISE FUND

SANITATION ENTERPRISE - PWA
Graffiti Abatement

PROGRAM
68-634

Statement of Purpose

To ensure that all properties in the City are kept free of graffiti.

Accomplishments in FY 05-06 & 06-07

- * Removed over 8,826,300 square feet of graffiti using City staff.
- * Fielded new man-lift to reduce upper level graffiti abatement response time.
- * Introduced combination paint/water-blast trucks to improve graffiti removal efficiency.
- * Continued to coordinate with contractor to improve response time for graffiti removal.
- * Designed and distributed a flyer to the general public containing graffiti abatement information, including City phone numbers, hours of operation and other pertinent data.
- * Partnered with County of Orange to assist in graffiti abatement along flood control channels.
- * Continued to assist Parks Department in removing graffiti from their facilities.

Action Plan for FY 07-08

- * Continue computer data collection to quantify graffiti by area to increase abatement efforts and maximize efficiency.
- * Continue coordination with contractor to improve graffiti removal response time and paint matching.
- * Continue coordination of graffiti abatement efforts with Parks Department, Community Preservation and SAPD via the City's Graffiti Task Force.
- * Formalize partnering plan with schools, home owner associations and businesses to combat graffiti.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
Graffiti removed (in square feet)				
By City crews	3,410,000	4,261,300	4,619,620	4,619,620
By Contractor	394,800	469,700	484,780	484,780
# of graffiti locations cleaned				
By City crews	33,760	35,100	38,900	35,000
By Contractor	6,530	8,900	9,300	8,400
Graffiti removal methods (in square feet)				
Total painted	3,637,290	4,526,580	4,884,600	4,884,600
Total water-blasted	167,510	204,420	219,800	219,800
# of Signs (graffiti removal)	5,470	9,340	13,200	11,800

ENTERPRISE FUND

SANITATION ENTERPRISE
Graffiti Abatement

FUND 68
Activity 634

Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	0	0	0	539,765
6131	Salaries & Wages-Temporary	0	0	0	47,160
6141	Salaries & Wages-Overtime	0	0	0	15,000
6151	Retirement Plan	0	0	0	44,945
6161	Medicare Insurance	0	0	0	5,305
6171	Employees Insurance	0	0	0	94,850
6172	Retirees Insurance	0	0	0	5,270
6181	Compensation Insurance	0	0	0	77,145
6191	Other Personnel Services	0	0	0	385,000
	SUBTOTAL PERSONNEL	----- 0	----- 0	----- 0	----- 1,214,440
6211	Communications	0	0	0	8,000
6221	Training & Transportation	0	0	0	500
6251	Other Agency Services	0	0	0	500
6281	M&R Machinery & Equipment	0	0	0	2,000
6291	Other Contractual Services	0	0	0	167,000
	SUBTOTAL CONTRACTUAL	----- 0	----- 0	----- 0	----- 178,000
6391	Operating Materials & Supplies	0	0	0	79,000
	SUBTOTAL COMMODITIES	----- 0	----- 0	----- 0	----- 79,000
6511	Equipment Rental, City	0	0	0	165,665
6521	Insurance (Risk Management)	0	0	0	0
6534	Information Service Charge	0	0	0	0
6535	Treasury Service Charge	0	0	0	0
6537	Information Services Strategic Plan	0	0	0	0
6590	Indirect Costs	0	0	0	37,860
6595	Public Works Admin. Charge	0	0	0	0
	SUBTOTAL FIXED CHARGES	----- 0	----- 0	----- 0	----- 203,525
6641	Machinery & Equipment	0	0	0	65,000
	SUBTOTAL CAPITAL	----- 0	----- 0	----- 0	----- 65,000
	TOTAL	===== 0	===== 0	===== 0	===== 1,739,965

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
406	Maintenance Worker II	0.00		9.00	
221	Public Works Crew Leader	0.00		1.00	
436	Street Maintenance Supervisor	0.00		0.50	
940	Senior Program Leader		0.00		4.00
60	Clerical Aide		0.00		1.00
	TOTAL	----- 0.00	----- 0.00	----- 10.50	----- 5.00
		=====	=====	=====	=====

ENTERPRISE FUND

SANITATION ENTERPRISE - PWA
Street Trees

PROGRAM
68-637

Statement of Purpose

To maintain and upgrade the City's urban forest of 64,350 trees.

Accomplishments FY 05-06 & 06-07

- * Trimmed 12,830 trees in FY 05-06 and 15,900 trees in FY 06-07 with combined City and contractor crews.
- * Completed original 5-year planting plan of 6,940 trees.
- * Determined that the City shall address resident complaints regarding illegal plantings through their respective neighborhood associations.
- * Updated "weed whacker" usage flyers to be distributed at upcoming neighborhood association meetings.
- * Modified scheduling process for attending neighborhood association meetings to educate more residents regarding the City's tree maintenance program, policies, and procedures.

Action Plan for FY 2007-08

- * Continue to develop a City-wide plan to identify and evaluate older, unhealthy trees, which may pose a potential hazard.
- * Continue to provide trees for evaluation by ETAC for inclusion on the City's Designated Tree Species list.
- * Continue to develop a plan to properly identify and inventory main arterial street trees that have no specific address number.
- * Plant over 110 parkway trees in the Santa Anita Neighborhood.
- * Develop a plan to educate and inform residents of the City's basic tree maintenance procedures including planting, trimming, and spraying.
- * Continue planting replacement trees in wells if and when trees fail or are destroyed accidentally by vehicles.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of trees trimmed	14,450	12,830	15,900	14,700
# of trees planted	500	500	700	250
# of trees removed	500	500	150	150
# of trees watered	76,000	76,000	76,000	76,000
# of trees sprayed	8,000	8,000	8,000	8,000
# of structural trims done on young trees*	3,500	3,500	3,500	3,500
# of ETAC requests	32	35	30	30
# of liability claims processed	32	15	10	10
*Trees with trunk diameter of 9 inches or less				

ENTERPRISE FUND

SANITATION ENTERPRISE		FUND 68			
Street Trees		Activity 637			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	509,943	523,538	602,725	676,575
6131	Salaries & Wages-Temporary	0	0	13,210	13,800
6141	Salaries & Wages-Overtime	4,734	5,677	10,000	10,000
6151	Retirement Plan	4,906	40,827	49,325	55,200
6161	Medicare Insurance	5,101	5,314	6,160	7,835
6171	Employees Insurance	88,674	96,330	103,775	124,265
6172	Retiree Insurance	4,124	3,603	4,740	6,645
6181	Compensation Insurance	64,924	70,863	77,415	91,540
	SUBTOTAL PERSONNEL	682,406	746,152	867,350	985,860
6211	Communications	11,064	11,013	15,000	15,000
6221	Training & Transportation	1,904	2,264	2,500	2,500
6251	Other Agency Services	575	525	2,000	1,500
6271	M & R Improvements	700,538	791,659	700,000	700,000
6281	M & R Machinery & Equipment	0	0	1,000	1,000
6291	Other Contractual Services	25,275	25,496	425,590	325,950
	SUBTOTAL CONTRACTUAL	739,356	830,957	1,146,090	1,045,950
6391	Operating Materials & Supplies	28,264	31,108	35,000	35,000
	SUBTOTAL COMMODITIES	28,264	31,108	35,000	35,000
6511	Equipment Rental, City	181,715	181,720	215,990	229,655
6521	Insurance (Risk Management)	49,015	51,955	55,070	58,375
6534	Information Services Charge	10,175	10,175	10,175	10,580
6537	Information Systems Strategic Plan	55,510	55,510	55,510	55,510
6572	City Yard Rent	18,040	18,040	18,760	19,510
6590	Indirect Costs	25,302	23,550	34,990	44,055
6595	Public Works Admin. Charge	120,000	119,515	0	0
	SUBTOTAL FIXED CHARGES	459,757	460,465	390,495	417,685
6641	Machinery & Equipment	0	0	0	64,500
	SUBTOTAL CAPITAL	0	0	0	64,500
6911	Reserve Appropriation	0	0	233,165	67,700
	SUBTOTAL MISCELLANEOUS	0	0	233,165	67,700
	TOTAL OPERATING	1,909,783	2,068,682	2,672,100	2,616,695
		=====	=====	=====	=====
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
406	Maintenance Worker II	7.00		6.00	
404	Public Works Crew Leader	0.00		1.00	
417	Tree Trimmer	2.00		3.00	
425	Equipment Operator - Motor Sweeper	1.00		1.00	
433	Tree Maintenance Supervisor	1.00		1.00	
810	Sr. Administrative Intern		1.00		1.00
	TOTAL	11.00	1.00	12.00	1.00
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**ENTERPRISE FUND
RESOURCE SUMMARY**

REFUSE COLLECTION

ACTIVITIES		ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
REVENUES					
5112	Contract Program Surcharge	2,328,422	3,462,104	3,146,100	3,137,500
5113	Host Fee	0	17,687	0	0
5360	Used Oil Grant	82,712	10,040	85,000	90,000
5361	Dept. Of Conservation Grant	96,362	95,417	85,000	90,000
5362	HHW Grant	0	0	75,000	0
5598	Refuse Collection Charges	7,400,158	7,647,224	7,677,000	8,010,000
5799	Miscellaneous Recoveries	1,389,229	1,395,436	1,391,500	1,367,000
5799 -521	Debt. Services Recovery	1,184,891	1,244,354	1,100,000	2,300,800
5812	Earnings on Investment	3,866	18,230	10,000	0
5813	Investment Income - Trustee	86,093	93,052	189,200	189,000
	TOTAL REVENUES	12,571,734	13,983,544	13,758,800	15,184,300
EXPENDITURES					
69-521	Refuse Collection	13,121,567	13,315,895	13,944,880	15,184,300
	TOTAL EXPENDITURES	13,121,567	13,315,895	13,944,880	15,184,300
OPERATING EXPENSE		ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6100	Personnel	133,050	458,134	371,715	383,485
6200	Contractual	6,354,343	6,216,602	6,501,580	6,298,175
6300	Commodities	2,688	1,790	4,500	3,000
6500	Fixed Charges	5,307,295	6,362,526	5,551,385	5,934,025
6700	Debt Service	329,191	235,354	189,200	129,800
	TOTAL	12,126,567	13,274,406	12,618,380	12,748,485
	Reserve Appropriation	0	0	226,500	75,815
	Bond Payable (Principal Paid)	995,000	41,489	1,100,000	2,360,000
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
221	Sanitation Inspector II	0.75		0.75	
436	Street Maintenance Supervisor	0.25		0.25	
406	Maintenance Worker II	1.00		1.00	
	TOTAL	2.00		2.00	

ENTERPRISE FUND

REFUSE COLLECTION ENTERPRISE - PWA
Refuse Collection

PROGRAM
69-521

Statement of Purpose

To operate a self-supporting City Enterprise which provides residents and businesses with efficient and cost-effective refuse collection and recycling.

This activity includes the administration of the City's refuse collection and recycling contract, field inspections of trash complaints, administration of state funded used oil and conservation program recycling grants, and compliance with the State of California Integrated Waste Management laws.

Accomplishments in FY 05-06 & 06-07

- * Complied with State-mandated 50% reduction of the City's waste disposed of in County Landfills.
- * Collected 21,423 gallons of used motor oil and 6,324 used motor oil filters.
- * Monitored used oil and filter collection grant programs.
- * Monitored litter abatement and recycling grant program.
- * Monitored HHW collection grant program.
- * Continued promoting composting program.
- * Monitored and expanded battery recycling program to include all 9 fire stations.
- * Developed agreements for construction and demolition hauling and processing; extended agreement for collection.

Action Plan for FY 2007-08

- * Develop public educational material, including brochures and newsletters to promote recycling.
- * Monitor residential and business recycling programs; improve programs as needed.
- * Develop Sharps return program for disposal of needles.
- * Plan and hold an HHW Collection event.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 04-05	FY 05-06	FY 06-07	FY 07-08
Service Level				
# of curbside customers	40,800	40,800	40,800	40,800
# of refuse cans collected weekly on arterials	860	860	860	860
# of multi-family/commercial and industrial customers	6,000	6,000	6,000	6,000
Efficiency				
	<u>CY 2004</u>	<u>CY 2005</u>	<u>CY2006</u>	<u>CY 2007</u>
Tons of trash generated*	965,194	993,304	1,025,000	1,025,000
Tons of trash disposed*	387,042	403,882	425,000	425,000
Tons of trash diverted*	578,152	589,422	600,000	600,000
Gallons of used motor oil recycled*	12,106	12,139	9,284	10,000
Used motor oil filters recycled*	3,648	3,864	2,460	2,500
% diverted*	60%	59%	59%	59%
* Calculated using calendar year				

ENTERPRISE FUND

REFUSE COLLECTION ENTERPRISE		FUND 69			
Refuse Collection		Activity 521			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 04-05	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
6111	Salaries & Wages-Regular	105,388	116,406	122,400	128,825
6141	Salaries & Wages-Overtime	39	518	2,000	2,000
6151	Retirement Plan	955	9,275	9,870	10,310
6161	Medicare Insurance	1,433	1,198	1,745	1,820
6171	Employees Insurance	17,262	20,052	19,115	22,065
6172	Retirees Insurance	751	781	960	1,255
6181	Compensation Insurance	7,222	9,904	15,625	17,210
6191	Other Personnel Services	0	300,000	200,000	200,000
	SUBTOTAL PERSONNEL	133,050	458,134	371,715	383,485
6221	Training & Transportation	203	15	600	600
6251	Other Agency Services	181	220	0	0
6291	Other Contractual Services	6,353,959	6,216,367	6,500,980	6,297,575
	SUBTOTAL CONTRACTUAL	6,354,343	6,216,602	6,501,580	6,298,175
6391	Operating Materials & Supplies	2,688	1,790	4,500	3,000
	SUBTOTAL COMMODITIES	2,688	1,790	4,500	3,000
6511	Equipment Rental, City	14,854	14,855	15,360	15,535
6521	Insurance (Risk Management)	341,830	362,340	384,080	407,125
6534	Information Service Charge	61,120	61,120	61,120	63,565
6535	Treasury Service Charge	46,820	46,820	47,415	49,550
6536	Contract Program Surcharge	1,691,690	3,022,365	2,522,365	2,872,365
6537	Information Systems Strategic Plan	305,895	305,895	305,895	305,895
6538	Program Savings Recovery	1,570,000	1,239,325	1,239,325	1,239,325
6590	Indirect Costs	4,882	5,238	6,955	8,230
6591	Depreciation	395,204	395,203	0	0
6595	Public Works Admin. Charge	875,000	909,365	968,870	972,435
	SUBTOTAL FIXED CHARGES	5,307,295	6,362,526	5,551,385	5,934,025
6781	Bond Principal	0	0	0	0
6791	Bond Interest	329,191	235,354	189,200	129,800
	SUBTOTAL DEBT SERVICE	329,191	235,354	189,200	129,800
	TOTAL OPERATING	12,126,567	13,274,406	12,618,380	12,748,485
	Reserve Appropriation	0	0	226,500	75,815
	Bond Payable (Principal Paid)	995,000	41,489	1,100,000	2,360,000
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08	
		Full Time	Part Time	Full Time	Part Time
221	Sanitation Inspector II	0.75		0.75	
436	Street Maintenance Supervisor	0.25		0.25	
406	Maintenance Worker II	1.00		1.00	
	TOTAL	2.00		2.00	

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■ CAPITAL FUND DEFINITION

Capital Funds account for the acquisition, construction, or rehabilitation of major fixed assets or capital projects which are not financed by special assessment, non-expendable trust funds, or proprietary funds. Capital projects include improvements to City arterials, sewers, curbs, gutters, sidewalks, drainage, and other infrastructure projects.

■ RELATIONSHIP BETWEEN CAPITAL BUDGET AND TOTAL CITY BUDGET

Each capital fund (e.g., Measure M) is an independent budget with its own revenue and expenditure accounts. The majority of funding sources come from grants which may or may not be competitive and fees charged by the City on new development. Transfers into the Capital Fund budget come from several sources including the General Fund for the Police Building Debt Service obligations and from Special Revenue Funds such as special gas tax to fund Select Street Construction projects.

■ CAPITAL FUND SUMMARY

Table 7-1 summarizes Capital Fund expenditures by the department or agency that manages the funds. While capital funds do not reflect budgeted positions as noted in Table 7-1, capital funds do support several positions in the general fund and enterprise funds. City staff time (e.g., engineering design) spent on capital projects is charged as labor costs which are distributed and tracked via the City's project accounting system.

Total Capital Fund Appropriations for FY07-08 is \$55,937,925 and 32.8% lower than last fiscal year (see table 7-1). The decrease is attributed to the anticipated \$23 million budgeted in FY07-08 vs. the \$46 million budgeted the year before in Select Street Construction projects from OCTA Gas Tax Subvention funding for the Bristol Street Widening project. This project is being completed in phases thru a funding commitment (that exceeds \$200 million) provided by the Orange County Transportation Authority (OCTA).

Capital funds are listed in Table 7-1 in descending order by their respective agency and described below by fund number as a cross-reference. The City's Public Works Agency is responsible for the entire effort and coordination of the CIP budget and works directly with the various departments in compiling and assessing each project.

- **Fund 28 – Traffic Congestion Relief Program (Public Works Agency)**

In July 2000, Governor Davis signed State Assembly Bill AB 2928, which provides \$400 million to cities and coun-

ties throughout the state for preservation, maintenance, and rehabilitation of local street and road systems. The identified funds are the City of Santa Ana's share of the allocation.

- **Fund 32 – Measure M (Public Works Agency)**

Measure M was a ballot measure passed in the 1990 election to add one-half percent to the then existing sales tax of 7.25 percent to finance for transportation improvements. This took Orange County's sales tax rate to its current level of 7.75 percent. To receive Measure M money, cities and the County of Orange must coordinate their land use and transportation decisions with neighboring jurisdictions, develop Growth Management Plans, and guarantee that Measure M funds will be used only for transportation purposes. The Orange County Transportation Authority (OCTA) administers and disburses Measure M proceeds as competitive and non-competitive funds.

- **Fund 33 thru 49 – (TSIA) Transportation System Improvement Area Funds (Public Works Agency)**

This account consists of separate funds which correspond to the eleven transportation system improvement areas as defined in the Santa Ana Municipal Code. Revenues come from fees the City charges for new developments in excess of \$30,000 in building valuation. The fee pays for the additional transportation requirements that new development projects generate. TSIA funds can only be used within the TSI area where the fees were levied and only for transportation capacity projects such as arterial, street widening, and traffic improvement projects.

- **Fund 55– Sewer Connection (Public Works Agency)**

Sewer connection fees are collected from various types of development based on the number of plumbing fixture units and the cost per lineal foot to construct a sewer main. The fees are intended to pay for sewer replacement and repair to meet the added demands on the system generated by redevelopment and new development. Fees are paid at the time of application for a sewer connection permit.



CAPITAL FUND SUMMARY

Table 7-1

Increase (Decrease)

DEPARTMENT/ AGENCY	Actual FY 05-06	Projected FY 06-07	Adopted FY 07-08	% of FY 07-08 Total	06-07 to 07-08	
					In \$	In %
REVENUES						
28 Traffic Congestion Relief Fund	1,127,626	980,000	2,580,750	4.7%	1,600,750	163.3%
32 Measure M	6,429,155	4,657,710	12,621,500	23.2%	7,963,790	171.0%
33 - 49 Transportation Area Funds	1,595,934	1,355,125	1,551,000	2.9%	195,875	14.5%
55 Sewer Connection Project	1,290,285	720,000	720,000	1.3%	0	0.0%
59 Select Street Construction	15,025,622	64,490,945	26,162,395	48.1%	(38,328,550)	-59.4%
148 Traffic Systems Management	118,543	0	0	N/A	0	N/A
156 Land & Water Conservation Fund	0	150,000	0	N/A	(150,000)	-100.0%
169 Habitat Conservation Fund	0	0	0	N/A	0	N/A
172 State Recreation Trails Program	16,000	102,750	240,000	0.4%	137,250	133.6%
201 - 226 Drainage Assessment	592,882	375,580	526,080	1.0%	150,500	40.1%
301 Park Acquisition & Dev.	41,387	601,000	880,970	1.6%	279,970	46.6%
400 Police Building Debt Service	9,857,756	9,126,625	9,127,225	16.8%	600	0.0%
	<u>36,095,190</u>	<u>82,559,735</u>	<u>54,409,920</u>	100.0%	(28,149,815)	-34.1%
EXPENDITURES BY DEPARTMENT						
Public Works Agency						
28-552 Traffic Congestion Relief Fund	626,825	980,000	2,580,750	4.6%	1,600,750	163.3%
32-551 Measure M	7,859,727	4,657,710	12,621,500	22.6%	7,963,790	171.0%
33 to 49 Transportation Area Funds	1,038,610	1,355,125	1,551,000	2.8%	195,875	14.5%
55-532 Sewer Connection Project	552,513	1,040,000	2,039,000	3.6%	999,000	96.1%
59-551 Select Street Construction	13,047,733	64,490,945	26,162,395	46.8%	(38,328,550)	-59.4%
148 Traffic Systems Management	144,872	0	0	N/A	0	N/A
201 to 226 Drainage Assessment	19,211	375,580	526,080	0.9%	150,500	40.1%
Total	<u>23,289,491</u>	<u>72,899,360</u>	<u>45,480,725</u>	81.3%	(27,418,635)	-37.6%
Police Department						
400 Police Building Debt Service	11,613,261	9,137,395	9,127,225	16.3%	(10,170)	-0.1%
Total	<u>11,613,261</u>	<u>9,137,395</u>	<u>9,127,225</u>	16.3%	(10,170)	-0.1%
Parks, Recreation & Community Services						
156 Land & Water Conservation Fund	124,340	150,000	0	N/A	(150,000)	-100.0%
169 Habitat Conservation Fund	0	0	100,000	0.2%	100,000	N/A
172 State Recreation Trails Program	0	102,750	240,000	0.4%	137,250	133.6%
301 Park Acquisition & Dev.	628,038	955,330	989,975	1.8%	34,645	3.6%
Total	<u>752,378</u>	<u>1,208,080</u>	<u>1,329,975</u>	2.4%	121,895	10.1%
GRAND TOTAL	<u>35,655,130</u>	<u>83,244,835</u>	<u>55,937,925</u>	100.0%	(27,306,910)	-32.8%
CAPITAL REVENUE FUNDS PERSONNEL						
Number of Positions	0	0	0		0	N/A

Note: Includes Interfund Transfers

- **Fund 59– Select Street Construction (Public Works Agency)**

This fund pays for the cost of right-of-way acquisition, construction, rehabilitation, and improvements to city streets. Revenue comes from state gas taxes, highway users tax, county gas tax, and federal programs such as the Bridge Rehabilitation & Replacement Program.



- **Fund 156– Land & Water Conservation Fund (Public Works Agency)**

This competitive grant program is administered by the National Park Service. It has been in effect since 1965 and was extended to January 2015. The funds allocated may be used for statewide planning, and for acquisition or development of neighborhood, community, and regional parks. Improvements can include outdoor recreation areas and facilities, and indoor facilities that support outdoor recreation activities. Fifty percent of the funding must be matched by the participating agency.

- **Fund 169– Habitat Conservation Fund (Parks & Recreation)**

The program was established by the California Wildlife Protection Act of 1990 (The Mountain Lion Initiative). It provides funds for acquisition, enhancement, and restoration of wildlife areas including program sand trails that bring urban residents into parks and wildlife areas. The grant requires a 50% match from a non-state source.

Providing park facilities, community services, and recreational opportunities is a continuing challenge for a built-out city like Santa Ana *which has the youngest population among the largest cities in the nation.*

- **Fund 172-State Recreation Trails Program (Parks, Recreation and Community Service)**

This competitive grant program was established under the Transportation Equity Act for the 21st Century and provides funds annually for recreational trails and trail-related projects. Approximately \$2.2 million per year is available for non-motorized projects.

- **Funds 201 through 226-Drainage Assessment (Public Works Agency)**

In accordance with Section 34-191 of the Santa Ana Municipal Code, the City has been divided into drainage assessment areas. The fee established for each drainage area is based on the need for drainage facilities in each area as shown in the City's Storm Drain Master Plan.

- **Fund 301– Park Acquisition & Development (Parks & Recreation)**

This fund is patterned after the TSIA, sewer, and drainage funds as applied to parklands. Revenues come from fees charged to developers of residential properties to defray the cost of providing green belts and recreational facilities to meet the increase in population generated by new residential development.

The built-out topography restricts the City's ability to add open space and green belts in the face of increasing service demands from its youthful demographics. Park Acquisition & Development revenues varies each year since they depend on donations from private sources such as the Friends of the Santa Ana Zoo, and on new development activity.

- **Fund 400– Police Building Debt Service (Police Department)**

The Police Building Debt Service Fund, or Fund 400, was established to account for the defeasance of lease revenue bonds issued in March 1994 by the City of Santa Ana through the Santa Ana Financing Authority to finance the construction of the Police Administration & Holding Facility. The \$107.4 million bond issue is payable from revenues of the Financing Authority, which would consist mainly of base rental payments to the City, pursuant to a lease agreement between the City and the Authority.

The Police Building Debt Service Fund also receives an annual General Fund transfer payment to support the debt service as the expenditure provides a basic public safety function. Although technically not a capital fund, Fund 400 is included in this section because its purpose is to pay debt on a capital project.

■ IMPACT OF CAPITAL BUDGET ON OPERATING BUDGET

Projects included in the FY 07-08 CIP which may impact the operating budget are city facility and park improvements.

Civic Center Fountain Renovation

Renovation of the existing fountain located between the Law Library and the Federal Building. Once this facility is operational again, there will be an increase in routine maintenance and operational costs, \$10,000 to \$15,000 annually.

Civic Center Parton Street Entrance Landscaping

Provision of new landscaping at the Parton Street/Santa Ana Boulevard entrance to Civic Center Plaza, adjacent to the new parking structure. There will be no impact to operational costs.

El Salvador Park Pool Renovation

Renovation of existing swimming pool at El Salvador Center. Project should result in a small reduction of routine maintenance costs, \$500 to \$1,000 annually.

Santa Ana Zoo: New Site Lighting

Installation of new permanent site lighting in the large event area, courtyard area inside main entrance gate and front yard area. The slight increase in routine maintenance costs will be offset by the reduction in staff costs needed for continual temporary set ups for evening programming and events, and graffiti removal in the once dimly lit front public area.

Santiago Creek Bike Trail Extension

Extension of the existing bike trail, under Broadway Avenue and Interstate 5, and refurbishment of the existing trail from Main Street to its connection to Santiago Park. Project also includes installation of new interpretive and directional signage. The slight increase in routine maintenance costs of the new installations will be offset by the reduction of deferred maintenance costs of the refurbished areas.

Santiago Park Trailhead

Installation of small retaining walls, landscaping, signage and interpretive graphics to the main entrance of the Santiago Nature Reserve Trail. This project will provide for a formal entrance into the park. Project will result in a small increase in routine maintenance costs by \$500 to \$1,000 annually.

Santiago Park Habitat Restoration

Restoration of native landscaping at Santiago Creek, adjacent to the new Wildlife and Watershed Center. Project will result in a small increase in routine maintenance costs by \$1,000 to \$2,000 annually.

The *Capital Budget*, in contrast to the *Operating Budget*, is an on-going 7-year business plan updated yearly.

The City prepares a Capital Budget and an Operating Budget that are both submitted together to the Council for approval. The Operating Budget provides for general municipal delivery of services including personnel costs, supplies and services, and capital outlay for equipment. Revenues for the Operating Budget are primarily derived from recurring taxes, user fees, and intergovernmental sources.

The Capital Budget contains capital projects and differs from the Operating Budget in that the former focuses on expenditures that add to or improve the City's capital assets or infrastructure. Capital projects may fall under one or more of the following areas:

- ◆ Expenditures which may take place over more than one year thereby requiring continuing appropriations;
- ◆ Projects which require funding with debt because of significant costs to be shared by current and future beneficiaries;
- ◆ Projects which require systematic acquisition over an extended period of time in order to implement major operating systems or public programs; and
- ◆ Scheduled replacement of physical assets.

Capital Budget revenues come primarily from tax increments, Measure M monies, Transportation System Improvement Area fees, Water Utility fees, Park Acquisition & Development fees, Sewer Connection fees, and Gas Tax revenue. The General Fund may also transfer monies to the Capital Fund through the Capital Outlay Fund. For an in-depth discussion on the impact of the capital budget on the operating budget, see also the City Manager's Budget Letter at the beginning of this budget book.

CAPITAL FUNDS

Traffic Congestion Relief Program	PROGRAM	Fund 28	
<p>PURPOSE: In 2002, California voters passed Proposition 42, which dedicated gas tax revenue to transportation projects. Due to financial constraints, the State suspended funding for Prop. 42 in FY 03-04 and FY 04-05. Passage of the Infrastructure Bond Package in November 2006 included Proposition 1A, which places restrictions on when and how often these funds can be borrowed and must be paid back. Because FY 07-08 is a scheduled "gap" year, the City will not be receiving new funding this year. However, allocations will resume in FY 08-09.</p>			
	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
REVENUES			
28-01-5360-2928 Traffic Congestion Relief Fund	1,127,626	980,000	2,580,750
TOTAL TRAFFIC SYSTEM MANAGEMENT GRANT	<u>1,127,626</u>	<u>980,000</u>	<u>2,580,750</u>
	ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
EXPENDITURES			
028-552-6631 Improvements Other than Buildings	626,825	980,000	2,580,750
TOTAL ANTICIPATED EXPENDITURES	<u>626,825</u>	<u>980,000</u>	<u>2,580,750</u>
PROJECTS			FY 07-08
ARTERIAL IMPROVEMENTS			
Street Reconstruction/Resurfacing			
Bristol Street: Memory to NCL (PY)			733,200
First Street: Euclid to WCL (PY)			330,100
First Street: Santa Ana River to Bristol (PY)			351,070
Fourth Street: I-5 to SR-55 (PY)			705,000
Main Street: Columbine to Sunflower (PY)			40,000
Main Street: Walkie to NCL (PY)			45,755
Santa Clara Avenue: Grand to Tustin (PY)			125,000
Warner Avenue: Otis to Raitt (PY)			250,625
TOTAL ARTERIAL IMPROVEMENTS			<u>2,580,750</u>

CAPITAL FUNDS

Measure M	PROGRAM	Fund 32-551		
PURPOSE: To account for the Measure M sales tax apportionment to the City of Santa Ana, and eligible expenditures for street maintenance and street improvements.				
<p>On November 6, 1990, Orange County voters approved Measure M, the Revised Traffic Improvement and Growth Management Plan. Measure M authorized the imposition of one-half percent retail transaction and use tax for a 20-year period. The sales tax is estimated to raise \$3.1 billion countywide over the 20-year period. The Measure M sales tax ordinance which went into effect on April 1, 1991, states that 14.6% of the total 1/2 percent sales tax revenues, net administrative costs, shall be available to eligible jurisdictions for local street maintenance and improvements</p>				
		<u>ACTUAL</u> <u>FY 05-06</u>	<u>PROJECTED</u> <u>FY 06-07</u>	<u>APPROVED</u> <u>FY 07-08</u>
REVENUES				
32	MEASURE M			
5010-1111	Other Revenue-Bank Recon	0	0	0
5038	Measure M Competitive - PY	610,151	0	2,135,000
5049	Measure M Competitive	965,938	868,780	6,300,965
5050	Measure M Turnback	3,591,162	3,778,930	3,872,250
5341	RSTP Federal Program	0	0	113,285
5621	Expense Reimbursement	0	0	0
5621-1	Expense Reimbursement-Garden Grove	0	0	0
5621-4	Expense Reimbursement-Condemn Dep 1745	0	0	0
5812	Earnings on Investment	255,823	10,000	200,000
5053	OCTA Transitway Project - MOS 3	805,800	0	0
5054	SCRRA Metrolink 2nd Main Track	190,000	0	0
5804	Rental of Property	10,281	0	0
	TOTAL MEASURE M FUND	<u>6,429,155</u>	<u>4,657,710</u>	<u>12,621,500</u>
		<u>ACTUAL</u> <u>FY 05-06</u>	<u>PROJECTED</u> <u>FY 06-07</u>	<u>APPROVED</u> <u>FY 07-08</u>
EXPENDITURES				
32-551	MEASURE M			
6611	Land	1,054,333	0	0
6631	Improvements Other than Buildings	6,695,394	4,647,710	12,421,500
6800-58	Transfer to Fund 58	0	10,000	200,000
		<u>7,749,727</u>	<u>4,657,710</u>	<u>12,621,500</u>
32-553	OCTA TRANSITWAY PROJECT - MOS 3			
6631	Improvements Other than Buildings	110,000	0	0
		<u>110,000</u>	<u>0</u>	<u>0</u>
	TOTAL MEASURE M FUND	<u>7,859,727</u>	<u>4,657,710</u>	<u>12,621,500</u>

CAPITAL FUNDS

Measure M	FY 07-08 PROJECT DETAIL		Fund 32-551
<u>PROJECTS</u>	<u>FUNDING SOURCES</u>		<u>APPROVED TOTAL</u>
	<u>Turnback</u>	<u>Competitive</u>	
NEIGHBORHOOD IMPROVEMENTS			
Curb, Gutter, Sidewalk			
Omnibus Concrete	250,000	0	250,000
Subtotal Neighborhood Improvements	<u>250,000</u>	<u>0</u>	<u>250,000</u>
ARTERIAL IMPROVEMENTS			
Arterial Widening			
Alton Avenue Overcrossing @ SR-55	0	2,276,000	2,276,000
First Street Bridge Widening over Santa Ana River	0	4,896,165	4,896,165
Grand Avenue Widening	217,355	113,285	330,640
MacArthur Boulevard @ SR-55	0	310,100	310,100
Memory Lane Bridge Widening - Mitigation	0	200,000	200,000
Project Development	0	3,700	3,700
Right of Way Management	200,000	0	200,000
Subtotal Arterial Widening	<u>417,355</u>	<u>7,799,250</u>	<u>8,216,605</u>
Street Reconstruction/Resurfacing			
Bridge Barrier Rail Replacement at Flower Street Bridge	100,000	0	100,000
First Street: Santa Ana River to Bristol	1,304,920	0	1,304,920
Main Street: Walkie to NCL	553,600	0	553,600
Rehabilitation of Bridges at 5th Street and McFadden Avenue	200,000	0	200,000
Warner Avenue: Otis to Raitt	1,026,375	0	1,026,375
Subtotal Street Reconstruction/Resurfacing	<u>3,184,895</u>	<u>0</u>	<u>3,184,895</u>
TOTAL ARTERIAL IMPROVEMENTS	<u><u>3,602,250</u></u>	<u><u>7,799,250</u></u>	<u><u>11,401,500</u></u>
TRAFFIC IMPROVEMENTS			
Bristol Street Traffic Management - Phase III	0	250,000	250,000
Bristol Street Traffic Management - Phase III	0	250,000	250,000
Citywide Traffic Signal Coordination	0	250,000	250,000
SBC (Pacific Bell) Rental Fee for Signal Interconnect	20,000	0	20,000
Total Traffic Improvements	<u>20,000</u>	<u>750,000</u>	<u>770,000</u>
TOTAL MEASURE M PROJECTS	<u><u>3,872,250</u></u>	<u><u>8,549,250</u></u>	<u><u>12,421,500</u></u>

CAPITAL FUNDS

Transportation Area Funds		PROGRAM		Fund 33 to 49	
<p>PURPOSE: In accordance with Section 8-44 of the Santa Ana Municipal Code, the City collects Transportation Area Fees from new developments in excess of \$30,000 in building valuation. Fees vary from \$1.10 to \$5.53 per square foot of floor space, depending on the type of development and the particular area that the development is located. All fees are due upon issuance of the building permit. The fee is used to fund projects to improve roadway capacity and safety. In FY 07-08, funds will be used for <i>Arterial Improvements</i> and <i>Traffic Improvements</i>.</p>					
FY 07-08					
TRANSPORTATION SYSTEM IMPROVEMENT AREA		Balance From Prior Year	Proposed Revenues	Total Revenues	Total Expenditures
33 - New Area B		0	45,000	45,000	135,000
34 - New Area E		0	385,000	385,000	1,022,500
35 - New Area F		0	265,000	265,000	0
41 - Area A		0	30	30	0
42 - Area B		0	150	150	0
44 - New Transportation System Imp Area D		0	0	0	0
43 - Area C		0	3,000	3,000	0
48 - Area C-2		0	9,500	9,500	306,500
49 - Area G		0	3,000	3,000	87,000
TOTAL		0	710,680	710,680	1,551,000
 PROJECTS					APPROVED
					FY 07-08
ARTERIAL IMPROVEMENTS					
Arterial Widening					
Grand Avenue Widening: Area C-2					74,000
MacArthur Boulevard @ SR-55: New Area E					780,000
TOTAL ARTERIAL IMPROVEMENTS					854,000
 TRAFFIC IMPROVEMENTS					
Citywide Traffic Signal Coordination: New Areas B, E, Areas C-2, G					62,500
McFadden Railroad Crossing - Section 130 Improvement Project: Areas C-2, G					74,500
Railroad Grade Crossing Enhancement Safety Projects: New Area B, Area C-2					50,000
Traffic Management Plans: New Areas B, E, Areas C-2, G					160,000
Traffic Signal Capital Improvement: New Areas B, E, Areas C-2, G					100,000
Transportation System Improvement Program Fee Update: New Areas B, E, Areas C-2, G					250,000
TOTAL TRAFFIC IMPROVEMENTS					697,000
 TOTAL TRANSPORTATION AREA FUNDS					1,551,000

CAPITAL FUNDS

Sewer Connection Projects	PROGRAM	Fund 55-532	
<p>PURPOSE: The Sewer Connection Fee is collected from various types of development based on the number of fixture units and the cost per lineal foot of construction of a main sewer line. All monies received by the City as a fee for connection to the public sewers are deposited into the Sewer Connection Fee Fund and used for the construction of sewers. Fees paid at the time of application for a sewer connection permit, and no connection permit is issued until such fees are paid.</p>			
	ACTUAL	PROJECTED	APPROVED
	FY 05-06	FY 06-07	FY 07-08
REVENUES			
55 SEWER CONNECTION FEE FUND			
5010 1111 Other Revenue-Bank Recon	0	0	0
5484 Sewer Connection Fees	1,111,583	600,000	600,000
5621 Expense Reimbursements	0	0	0
5812 Earning on Investment	178,702	120,000	120,000
TOTAL SEWER CONNECTION FEE FUND	1,290,285	720,000	720,000
	ACTUAL	PROJECTED	APPROVED
	FY 05-06	FY 06-07	FY 07-08
EXPENDITURES			
55 -532 SEWER CONNECTION PROJECTS			
6291 Other Contract Services	0	0	0
6631 Improvements Other than Buildings	552,513	1,040,000	2,039,000
TOTAL SEWER CONNECTION PROJECTS	552,513	1,040,000	2,039,000
PROJECTS			FY 07-08
INFRASTRUCTURE IMPROVEMENTS			
Segerstrom Sewer Lift Station Reconstruction			1,500,000
Sewer Reconstruction - Birch Street: Bishop to Richland			56,000
Sewer Reconstruction - First Street: Bristol to Pacific			122,000
Sewer Reconstruction - Seventeenth Street: English to Alona			361,000
TOTAL			2,039,000

CAPITAL FUNDS

Select Street Construction	PROGRAM	Fund 59-551		
<p>PURPOSE: This program includes all new work, reconstruction, widening, or traffic improvements done on the "Select Street System" of the City. Funds to support this program primarily come from these sources:</p> <p>A. State Gas Tax funds (Section 2105,6,7) transferred from Fund 29. B. County Gas Tax funds administered by the Orange County Transportation Authority.</p>				
		ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
REVENUES				
59 SELECT STREET CONSTRUCTION				
5335	OCTA Gas Tax Subvention	0	46,000,000	23,000,000
5341-2	Surface Transp Program	6,680,633	0	0
5342-5	Transportation Enhancement Activities	71,750	0	230,970
5342-7	Federal NCPD Program	772,309	0	0
5343	Highway Bridge Replacement Program (HBRR)	1,790,614	1,332,905	0
5344	SAFE TEA Grant	0	1,300,000	0
5350	Arterial Highway Rehabilitation Program (AHRP)	608,998	12,063,110	0
5572	Trench Cut Fee/Arterial	11,068	0	0
5573	Trench Cut Fee/Local	8,902	0	0
5790	Developer Contribution	595,000	0	0
5799	Miscellaneous Recoveries	2,000	0	0
	Urban Development Grant	0	377,000	0
5990	Transfer from Fund 29	4,402,098	3,417,930	2,931,425
5804	Rental of Property	82,248	0	0
TOTAL SELECT STREET CONSTRUCTION		15,025,622	64,490,945	26,162,395
		ACTUAL FY 05-06	PROJECTED FY 06-07	APPROVED FY 07-08
EXPENDITURES				
59-551 Select Street Construction				
6291	Other Contract Services	0	0	0
6631	Land	3,384,094	0	0
6631	Improvements Other than Buildings	9,580,530	18,490,945	3,162,395
		12,964,624	18,490,945	3,162,395
59-552 Traffic Congestion Relief AB 2928				
6631	Improvements Other than Buildings	0	0	0
		0	0	0
59-553 OCTA Gas Tax Subvention				
6631	Improvements Other than Buildings	83,109	46,000,000	23,000,000
		83,109	46,000,000	23,000,000
TOTAL 59 SELECT STREET		13,047,733	64,490,945	26,162,395

CAPITAL FUNDS

Select Street Construction	PROJECT DETAIL			Fund 59-551
PROJECTS	FUNDING SOURCES			Approved Total
	Gas Tax	OCTA Gas Tax	Others	
NEIGHBORHOOD IMPROVEMENTS				
Street Improvements				
Neighborhood Traffic Mitigation	1,068,000	0	0	1,068,000
TOTAL NEIGHBORHOOD IMPROVEMENTS	<u>1,068,000</u>	<u>0</u>	<u>0</u>	<u>1,068,000</u>
ARTERIAL IMPROVEMENTS				
Arterial Widening				
Bristol Street Widening: Phase I - McFadden to Pine Project Development	0	23,000,000	0	23,000,000
	200,000	0	0	200,000
Street Reconstruction/Resurfacing				
Rehabilitation of Bridges at 5th St & McFadden Ave	195,000	0	0	195,000
Tustin Avenue: 17th to NCL	808,770	0	0	808,770
Warner Avenue: Otis to Raitt	189,655	0	0	189,655
Pavement Management	275,000	0	0	275,000
TOTAL ARTERIAL IMPROVEMENTS	<u>1,668,425</u>	<u>23,000,000</u>	<u>0</u>	<u>24,668,425</u>
TRAFFIC IMPROVEMENTS				
Bristol Street Traffic Management - Phase II	62,500	0	0	62,500
Bristol Street Traffic Management - Phase III	62,500	0	0	62,500
Flower Street/Walnut Street Lighted Crosswalk	70,000	0	0	70,000
TOTAL TRAFFIC IMPROVEMENTS	<u>195,000</u>	<u>0</u>	<u>0</u>	<u>195,000</u>
PARK FACILITY IMPROVEMENTS				
MacArthur Boulevard Bike Trail Enhancement	0	0	23,330	23,330
Santiago Creek Bike Trail Extension	0	0	207,640	207,640
TOTAL PARK FACILITY IMPROVEMENTS	<u>0</u>	<u>0</u>	<u>230,970</u>	<u>230,970</u>
 GRAND TOTAL	 <u>2,931,425</u>	 <u>23,000,000</u>	 <u>230,970</u>	 <u>26,162,395</u>

CAPITAL FUNDS

Habitat Conservation Fund	PROGRAM	Fund 169	
<p>PURPOSE: The Habitat Conservation Fund Program was established by the California Wildlife Protection Act of 1990 (The Mountain Lion Initiative). It provides funds for acquisition, enhancement, and restoration of wildlife areas, including programs and trails that bring urban residents into parks and wildlife areas. The grant requires a 50% match from a non-state source.</p>			
	ACTUAL	PROJECTED	APPROVED
	FY 05-06	FY 06-07	FY 07-08
REVENUES			
5378-1 Habitat Conservation - Santiago Park	0	0	100,000
TOTAL TRAFFIC SYSTEM MANAGEMENT GRANT	<u>0</u>	<u>0</u>	<u>100,000</u>
	ACTUAL	PROJECTED	APPROVED
	FY 05-06	FY 06-07	FY 07-08
EXPENDITURES			
169-268 RECREATION GRANTS FUND			
6631 Improvements other than Buildings	0	0	100,000
TOTAL ANTICIPATED EXPENDITURES	<u>0</u>	<u>0</u>	<u>100,000</u>
PROJECTS			FY 07-08
PARK FACILITY IMPROVEMENTS			
Santiago Park Habitat Restoration			50,000
Santiago Park Trailhead Project			50,000
TOTAL PARK FACILITY IMPROVEMENTS			<u>100,000</u>

CAPITAL FUNDS

State Recreation Trails Program		PROGRAM		Fund 172
PURPOSE: This funding source is made available by the Sate of California, Department of Parks and Recreation. This competitive grant program was established under the Transportation Equity Act for the 21st Century and provides funds annually for recreational trails and trail-related projects. Approximately \$2.2 million per year is the available for non-motorized projects.				
		ACTUAL	PROJECTED	APPROVED
		FY 05-06	FY 06-07	FY 07-08
REVENUES				
172	NATIONAL RECREATION TRAILS FUND ACT			
	5360 State Aid Program	0	102,750	240,000
	5621 Expense Reimbursement	16,000	0	0
	TOTAL TRAFFIC SYSTEM MANAGEMENT GRANT	<u>16,000</u>	<u>102,750</u>	<u>240,000</u>
		ACTUAL	PROJECTED	APPROVED
		FY 05-06	FY 06-07	FY 07-08
EXPENDITURES				
172-251	NATIONAL RECREATION TRAILS FUND ACT			
	6631 Improvements other than Buildings	0	102,750	240,000
	TOTAL ANTICIPATED EXPENDITURES	<u>0</u>	<u>102,750</u>	<u>240,000</u>
PROJECTS				FY 07-08
	PARK FACILITY IMPROVEMENTS			
	Santiago Creek Bike Trail Extension			240,000
	TOTAL PARK FACILITY IMPROVEMENTS			<u>240,000</u>

CAPITAL FUNDS

Drainage Assessment	PROGRAM	Fund 201 to 226
<p>PURPOSE: In accordance with Section 34-191 of the Santa Ana Municipal Code, the City has been divided into drainage assessment areas. The fee established for each drainage area is based on the need for drainage facilities in each area as shown in the City's Storm Drain Master Plan.</p>		

FY 07-08 LOCAL DRAINAGE ASSESSMENT AREA	Balance from Prior Year	Approved Revenues	Total Revenues	Total Expenditures
Fund 201 - Local Drainage Area # 1	0	120	120	120
Fund 202 - Local Drainage Area # 2	0	450	450	450
Fund 203 - Local Drainage Area # 3	0	18,000	18,000	18,000
Fund 204 - Local Drainage Area # 4	0	300	300	300
Fund 205 - Local Drainage Area # 5	0	160	160	160
Fund 206 - Local Drainage Area # 6	0	200	200	200
Fund 207 - Local Drainage Area # 7	0	8,000	8,000	8,000
Fund 209 - Local Drainage Area # 9	0	190	190	190
Fund 210 - Local Drainage Area # 10	0	5,000	5,000	5,000
Fund 211 - Local Drainage Area # 11	0	60	60	60
Fund 213 - Local Drainage Area # 13	0	600	600	600
Fund 221 - Local Drainage Area I	0	64,000	64,000	64,000
Fund 222 - Local Drainage Area II	0	210,000	210,000	210,000
Fund 223 - Local Drainage Area III	0	38,000	38,000	38,000
Fund 224 - Local Drainage Area IV	0	160,000	160,000	160,000
Fund 225 - Local Drainage Area V	0	6,000	6,000	6,000
Fund 226 - Local Drainage Area VI	0	15,000	15,000	15,000
TOTAL	0	526,080	526,080	526,080
 PROJECTS				APPROVED FY 07-08
INFRASTRUCTURE IMPROVEMENTS				
ADD: Allocation for future projects and project contingencies				526,080
TOTAL				

CAPITAL FUNDS

Park Acquisition & Development		PROGRAM		Fund 301
PURPOSE: Park Acquisition and Development fees are charged to developers for all residential development in order to allow the City to maintain adequate green space and recreational facilities for the City's population as it increases as a result of such residential development. The fees this derived are the primary source of funding for development, enhancement, and renovation of the City's parklands.				
		ACTUAL	PROJECTED	APPROVED
		FY 05-06	FY 06-07	FY 07-08
REVENUES				
301 PARK ACQUISITION AND DEVELOPMENT				
5070	Park Acquisition & Dev. Fees	0	296,000	880,970
5070-1	District 1 A & D Fees	10,148	25,000	0
5070-2	District 2 A & D Fees	0	100,000	0
5070-3	District 3 A & D Fees	(10,148)	100,000	0
5070-4	District 4 A & D Fees	0	50,000	0
5804	Rental of Property	0	0	0
5812	Earnings on Investments	41,387	30,000	0
TOTAL PARK ACQUISITION AND DEVELOPMENT		41,387	601,000	880,970
		ACTUAL	PROJECTED	APPROVED
		FY 05-06	FY 06-07	FY 07-08
EXPENDITURES				
301-232 PARK ACQUISITION AND DEVELOPMENT				
6631	Improvements Other than Buildings	628,038	955,330	989,975
TOTAL PARK ACQUISITION AND DEVELOPMENT		628,038	955,330	989,975
PROJECTS				APPROVED
				FY 07-08
FACILITIES IMPROVEMENTS				
Fisher Park Improvements				150,000
MacArthur Boulevard Bike Trail Enhancement				23,332
Sandpointe Park Improvements				350,000
Santa Ana Zoo: New Site Lighting (PY)				9,000
Santiago Creek Bike Trail Extension				207,644
Santataio Park Habitat Restoration (PY)				50,000
Santiago Park Trailhead Project (PY)				50,000
Thornton Park Playground Improvements				150,000
TOTAL				989,976

CAPITAL FUNDS

Police Building Debt Service	PROGRAM	Fund 400	
<p>PURPOSE: The Police Administration and Holding Facility Lease Revenue Bonds, Series 1994A were issued in March 1994 for \$107,399,438.50 at a 5.80% yield. This program accounts for the flow of funds in terms of revenues and expenditures based on the debt service schedule.</p>			
	ACTUAL	PROJECTED	APPROVED
	FY 05-06	FY 06-07	FY 07-08
REVENUES			
400 POLICE BUILDING DEBT SERVICE			
5712 Bond Reserve Releases	0	0	0
5812 Earnings on Investments	0	0	0
5813 Investment Income -Trustee	264,831	0	0
5990 Transfer From General Fund 11	9,224,225	9,126,625	9,127,225
5990 Investment Income - Trustee Fund 510	368,700	0	0
TOTAL POLICE BUILDING DEBT SERVICE FUND	9,857,756	9,126,625	9,127,225
	ACTUAL	PROJECTED	APPROVED
	FY 05-06	FY 06-07	FY 07-08
EXPENDITURES			
400-343 POLICE BUILDING DEBT SERVICE			
6291 Other Contractual Services	11,336	10,770	0
6781 Bond Principal	3,838,000	3,610,000	3,755,000
6791 Bond Interest	5,754,925	5,516,625	5,372,225
6800-11 Transfer to General Fund	2,009,000	0	0
TOTAL POLICE BUILDING DEBT SERVICE FUND	11,613,261	9,137,395	9,127,225

CAPITAL FUNDS

Police Building Debt Schedule

PROGRAM

Fund 400

PURPOSE: The Police Administration and Holding Facility Lease Revenue Bonds, Series 1994A were issued in March 1994 for \$107,399,438.50 at a 5.80% yield. In February 2004, the City issued a Lease Revenue Refunding Bonds Series 2004A to defease a portion of the \$107,399,438.50 in the aggregate principal amount of \$38,830,000 at an average yield of 3.0455 %. The refunding gave the City a net present value savings of \$ 3,282,010. This program shows the debt service payment schedule to defease the balance of the 1994 Lease Revenue Bonds and the Refunding Lease Revenue Bonds Series 2004A.

**CITY OF SANTA ANA
POLICE BUILDING DEBT SERVICE FUND: REFUNDING LEASE REVENUE BONDS SERIES 2004A
SCHEDULE OF ANNUAL DEBT SERVICE**

<u>Fiscal Year*</u>	<u>Principal Repayment</u>	<u>Interest Payments</u>	<u>Total Annual Interest & Principal Payments</u>	<u>Capitalized Interest DSRF** Earnings</u>	<u>Annual Net Debt Service Year Ending</u>
2007-2008	3,755,000	5,372,225	9,127,225	0	9,127,225
2008-2009	3,870,000	5,259,575	9,129,575	0	9,129,575
2009-2010	4,030,000	5,085,425	9,115,425	0	9,115,425
2010-2011	4,190,000	4,904,075	9,094,075	0	9,094,075
2011-2012	4,370,000	4,694,575	9,064,575	0	9,064,575
2012-2013	4,585,000	4,541,625	9,126,625	0	9,126,625
2013-2014	4,685,000	4,381,150	9,066,150	0	9,066,150
2014-2015	5,030,000	4,193,750	9,223,750	0	9,223,750
2015-2016	5,345,000	3,879,375	9,224,375	0	9,224,375
2016-2017	5,680,000	3,545,313	9,225,313	0	9,225,313
2017-2018	6,035,000	3,190,313	9,225,313	0	9,225,313
2018-2019	6,410,000	2,813,125	9,223,125	0	9,223,125
2019-2020	6,815,000	2,412,500	9,227,500	0	9,227,500
2020-2021	7,240,000	1,986,563	9,226,563	0	9,226,563
2021-2022	7,690,000	1,534,063	9,224,063	0	9,224,063
2022-2023	8,170,000	1,053,438	9,223,438	0	9,223,438
2023-2024	8,685,000	542,813	9,227,813	0	9,227,813
TOTAL	96,585,000	59,389,903	155,974,903	0	155,974,903

* Fiscal Year begins July 1st and ends June 30th.

** Debt Service Reserve Fund (DSRF)

CAPITAL IMPROVEMENT PROGRAM (CIP)

Capital investments to construct, maintain, repair, and improve Santa Ana’s hardscape are needed to meet the City’s goal to provide first-rate infrastructure and community facilities, and to assure the City’s continued economic vitality. The Capital Improvement Program (CIP) lists and describes all planned projects and is updated yearly to reflect current and projected conditions. As shown in **Figure 7-1**, the City plans to invest \$340.7 million in CIP projects between FY 2007-08 and FY 2013-14 with \$70 million budgeted in FY 07-08.

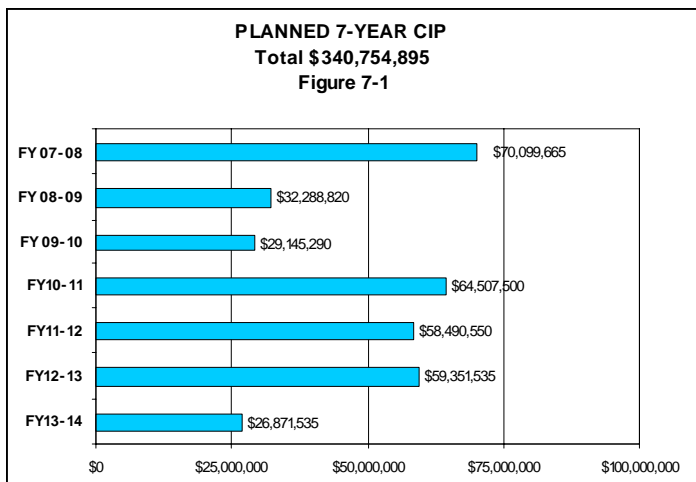


Table 7-2 shows FY 07-08 Budgeted CIP and per capita CIP expenditure ratios for the seven largest Orange County cities. Santa Ana’s CIP funding is considerably lower than Anaheim’s, primarily due to the presence of Disneyland and the contribution by Disney and other franchises to improve access roads to the attraction. Santa Ana’s CIP budget is projected at \$70 million with Arterial and Neighborhood Street projects making up approximately 84% of the total City in FY 07-08. For this upcoming year, the City has made a strong emphasis on neighborhood street improvements and has allocated approximately \$19.1 in CIP funds alone.

CITY	Budgeted CIP	Population	Per Capita Expenditures
Irvine	163,810,542	202,079	\$811
Anaheim	198,661,871	345,556	\$575
Fullerton	47,710,770	137,367	\$347
Orange	46,544,015	138,640	\$336
Huntington Beach	42,058,925	202,250	\$208
Santa Ana	70,099,665	353,428	\$198
Garden Grove	29,177,000	172,781	\$169

Source: Individual cities and State of California Department of Finance

SOURCES OF FUNDS

To ensure proper levels of capital investment, the City uses various funding sources to finance the projects outlined in the City’s CIP. **Figure 7-2** shows funding sources and amounts available to the City for capital projects. These funds are generally available to the City through government grants, development fees, and special local taxes.

Orange County Combined Transportation Funding Programs

The City receives transportation funding from Orange County through the following programs: Measure M Streets and Roads Programs, Arterial Highway Financing Program (AHFP), and Inter-modal Surface Transportation Efficiency Act (ISTEA) programs. The Revised Traffic Improvement & Growth Management Plan, better known as **Measure M**, was approved by Orange County voters in November 1990 allowing a 0.5 percent sales tax increase for a twenty year period. Measure M tax revenues must be used solely for transportation improvement projects and programs and is distributed in four categories: 43% to Freeway Projects; 25% to Transit Projects; 21% to Local Streets and Roads Projects; and 11% to Regional Streets and Roads Projects.

The **Arterial Highway Financing Program (AHFP)** was established in 1958 to develop an orderly system of arterial highways throughout Orange County in accordance with a countywide Master Plan of Arterial Highways (MPAH). The intent is to assist Orange County cities fund their regional transportation facilities. AHFP funds for cities come from a portion of Orange County’s Highway Users Tax allocation administered by the OCTA.

The **Intermodal Surface Transportation Efficiency Act (ISTEA)** of 1991 provides federal funding for local transportation projects. Unlike previous federal transportation acts, ISTEA is more flexible in that local governments are granted more control over funding administration. ISTEA-funded projects include the Local & Regional Surface Transportation Program (STP), Congestion Mitigation/Air Quality, Bridge Replacement, and Mass Transit.

Gas Tax

The Gas Tax is a major source of funding for research, planning, construction, improvement, maintenance, and operation of public streets and highways. Gas tax monies are allocated to localities according to a population-based formula that takes into account the overall transportation needs of the state.

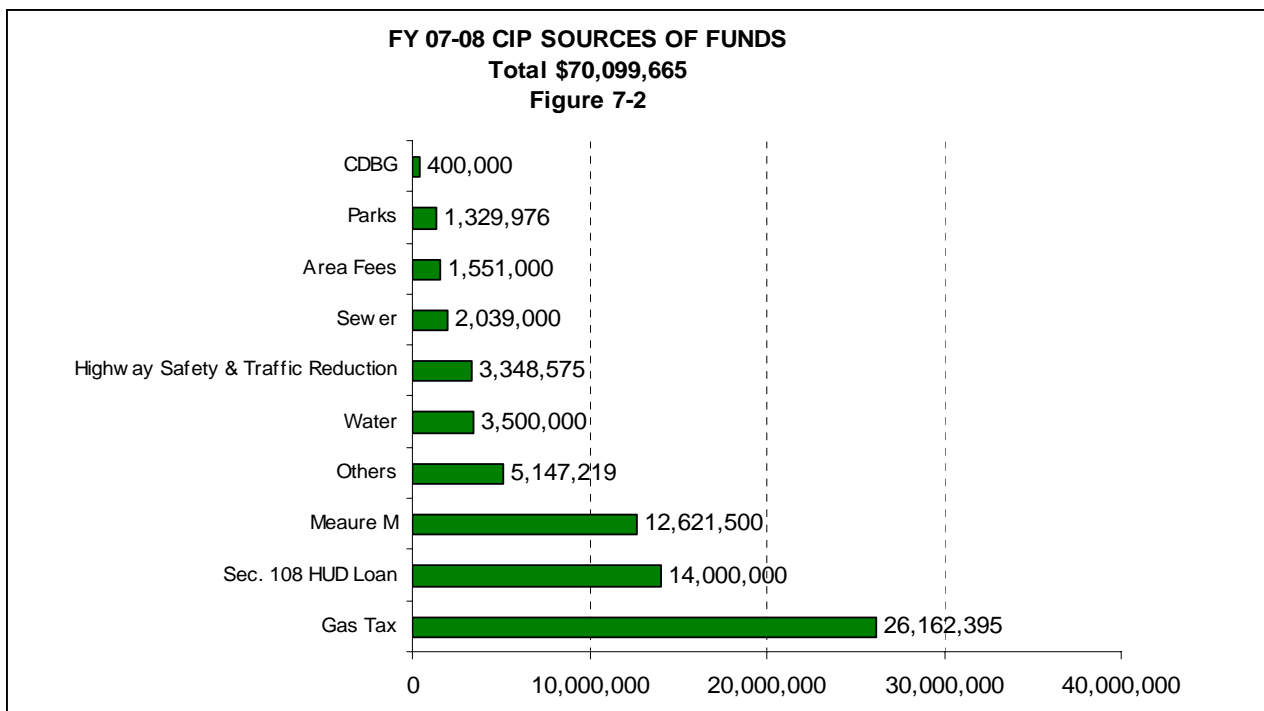
Tax Increment

When a Redevelopment Project Area (RPA) is created, all real estate in the RPA is given a base assessment value. Changes in ownership, and new development or improvements would increase the assessed value of the improved property, which is then reassessed at a higher value. The property tax increase over the base assessment value is

called the tax increment. The City’s Community Development Agency (CDA) has the authority to use tax increment money for capital projects. CDA issues tax allocation bonds to pay for these projects. The County of Orange collects the tax increment revenue and makes it available to CDA upon demonstration of debt.

Park Acquisition & Development Funds

The City Council established a per capita standard of two acres of park and recreation facilities per one thousand City residents. To maintain this standard, the City charges a Residential Development Fee to any person or corporation adding a net increase in the number of residential units or converting apartments to condominiums in the City. The proceeds are used for the acquisition, construction, and renovation of park and recreation facilities.



Community Development Block Grants (CDBG)

CDBG is a federal program to help eliminate blight, develop viable communities with decent housing, and expand opportunities for low- and moderate- income families. A maximum of 15% of CDBG monies received annually may be used for Social Services programs, with the balance going to capital projects.

Sewer Connection Fees

These fees pay for sewer connections related to various types of developments. Fees are paid at the time of application for a sewer connection permit, and are based on the number of fixture units and the cost per lineal feet of construction of a main sewer line.

Drainage Area Fees

Like TSIA fees, drainage fees are paid by developers to offset the cost of system improvements to accommodate new development. The City is divided into several local drainage areas created by City Council resolution. The City maintains a separate fund for each local drainage area. Revenue in each drainage area fund must be expended within the boundaries of the drainage area from which the fees were collected.

Transportation System Improvement Area Fees

Transportation System Improvement Area (TSIA) Fees are paid by developers to offset the cost of providing transportation system improvements for new development. The fee is a percentage of the estimated construction costs. TSIA fees can only be used to improve the transportation system within that TSI area.



CIP PROJECT CATEGORIES

Capital improvement investments are methodically and consistently tracked based on the six major project categories the City has used over the last decade: arterial, traffic, neighborhood, infrastructure, city facility and park improvements as shown in **Figure 7-3**.

Arterial Improvements

Arterial improvements refer to street widening and street reconstruction/resurfacing projects and account for over \$39.5 million or approximately 56% of the total CIP budget for FY 07-08. The largest projects include arterial widening of Bristol Street (\$23 million) and First Street bridge widening over the Santa Ana River (\$4.8 million).

Infrastructure Improvements

Infrastructure improvements refer to water, storm drain, sewer, and underground utility projects and account for \$6.4 million or 9.13% of the CIP. The largest projects include the Segerstrom Sewer Lift Station Reconstruction (\$1.5 million) and various water main replacements throughout the City (\$3.5 million).

Traffic Improvements

Traffic improvement budget for FY07-08 is \$1.6 million which equal to 2.37% of the total CIP budget. The largest projects include Phase II & III of the Bristol Street Traffic Management. This project will install traffic signal communication infrastructure on Bristol Street between Fifth Street and McFadden Avenue and Edinger Avenue and Warner Avenue. This will allow real-time traffic data for traffic signal operations.



Park Facility

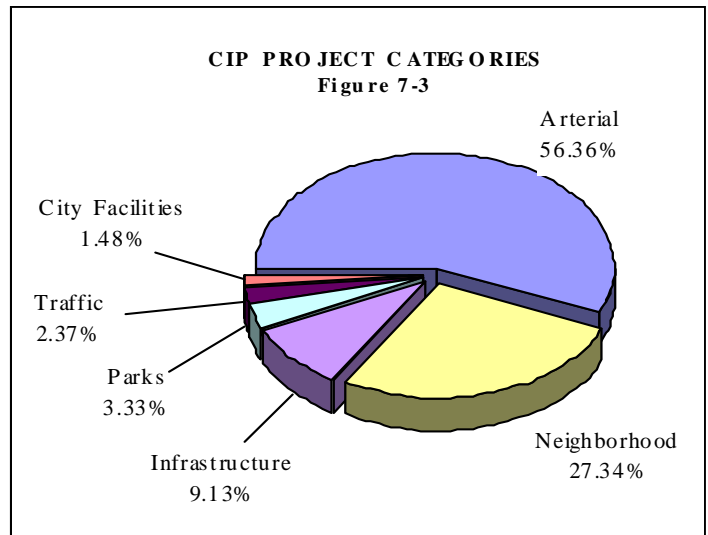
The City has allocated \$2.3 or 3.3% of the total CIP budget to Park Facilities. The projects include improvements to Santiago Park bike trail, Thorton Park playground improvements, El Salvador & Memorial Park pool renovations, Santa Ana Zoo new “Tierra de las Pampas” exhibit and new site lighting. Improvements are also scheduled for Fisher and Sandpoint parks.

Neighborhood Improvements

This category includes citywide curb, gutter, sidewalk replacements and neighborhood street improvements. More than \$19 million or 27.3% of the total CIP budget has been earmarked for this category. The priority in FY 07-08 is to focus on neighborhood streets.

City Facilities

This category includes City facility improvement projects for which accounts for \$1 million or 1.48% of the total CIP



budget for improvements to the Civic Center area which includes bridge & fountain renovations and street entrance landscaping.

CIP PROCESS CALENDAR

From *December through March*, departments prepare their Capital Improvement Program (CIP) requests by identifying capital project needs and establishing project feasibility, scheduling, alternatives, and cost estimates. CIP requests are reviewed and/or approved by the respective department head to ensure consistency with City goals and priorities. Projects receiving such approval are submitted to the City Manager for final review.

In *April*, Public Works staff evaluates the capital project requests. Typically, Public Works is the lead agency in the formulation of the CIP since most CIP projects and funding sources are under its purview. The Community Development Agency provides considerable CIP funding from the agency’s tax increment monies.

Historically, the City’s practice has been to identify CIP funding on the premise of “no change in the City’s current staff or service levels.” On the basis of this evaluation, and direction from the City Manager, the proposed CIP budget is prepared for submission to the Planning Commission and the City Council.

During *May* of each year, the Planning Commission reviews the CIP and submits recommendations to the City Council. The City Council also reviews the CIP document, as presented by the City Manager, along with any Planning Commission recommendations. The Council holds public hearings, as required, and directs any revisions or deletions. The CIP is then adopted, along with the rest of the annual City budget by City Council ordinance.

PRIORITY FACTORS FOR CIP INCLUSION

The City uses established criteria to determine which projects to include in the final CIP. The criteria is reviewed annually and modified as necessary. Priority is given to projects that:

1. are required by an agreement with another agency;
2. are essential to public health or safety;
3. are grant funded and would have minimal or no operating cost impact on the General Fund;
4. will preserve an existing capital facility and avert greater expenses in future years, with no increase in General Fund operating cost; (e.g., continuation of a 10-year cycle street maintenance program);
5. save on General Fund operating costs;
6. fulfill a City commitment (evidenced by previous inclusion in the CIP and community support) to provide minimum facilities in areas deemed deficient;
7. purchase land for future projects at favorable “pre-developed” prices;
8. are new facilities with minimal or no operating cost, or whose operating cost has been designated by the Council as exceptions to the established operating cost policy;
9. are to be constructed as a cost-sharing activity in conjunction with another agency;
10. generates sufficient revenue to be essentially self-supporting;
11. increases the use or efficiency of an existing facility with minimal or no operating cost increase;
12. fulfill City commitment (evidenced by previous inclusion in the CIP and by community support) to provide greater than minimal facilities;
13. are grant funded but would require increased operating costs in the General Fund; and
14. are not grant funded and would require increased operating costs in the General Fund, and have not been designated as exceptions to the operating cost policy by previous City Council actions.

Santa Ana is one of only 28 cities nationwide, and of only 2 in Orange County, to receive the highest rating of *Class 1* city in the Insurance Services Office, Inc. (ISO) survey of community fire safety. This distinction was achieved in part because of the City’s proactive investments in firefighting capital assets. The ISO evaluation criteria is described below.

FIRE DEPARTMENT (50 %): includes number and location of fire engine companies on duty; availability of fire equipment, (e.g., aerial ladders), firefighter training; and response time.

WATER SUPPLY (40%): includes water sufficiency to fight a fire, beyond normal needs; water pump, storage and filtration systems; number and location of fire hydrants and their location.

FIRE ALARMS (10%): includes adequacy of fire dispatch systems; number of phone lines in fire dispatch center; size of dispatch staff per shift; firefighter notification methods.

ISO FIRE PROTECTION RATINGS OF ORANGE COUNTY CITIES

Class 1 (Outstanding) to Class 10 (Unprotected)

CITY	RATING
Anaheim	1
Brea	3/9**
Buena Park	2
Costa Mesa	2
Cypress	3/9**
Dana Point	3/9**
Fountain Valley	3
Fullerton	2
Garden Grove	2
Huntington Beach	2
Irvine	3/9**
La Habra	3
Laguna Beach	4
Laguna Hills	3/9**
Laguna Niguel	3/9**
Lake Forest	3/9**
Los Alamitos	3/9**
Mission Viejo	3/9**
Newport Beach	2
Orange	2
Placentia	3/9
San Clemente	4
San Juan Capistrano	3/9**
Santa Ana	1
Seal Beach	3/9**
Stanton	3/9**
Tustin	3/9**
Villa Park	3/9**
Westminster	2
Yorba Linda	3/9**
Orange County	3/9**

Class 1 to 8: area is classified as protected, which means the community has at least one fire hydrant every 1,000 feet and a fire station every 5 miles.

Class 9: semiprotected and usually indicates a rural area.
Class 10: unprotected.

** Split ratings are for communities served by the Orange County Fire Authority, which serves both urban and rural areas. The better score would represent the urbanized communities, the lower score represents rural areas.

Source: Insurance Services Office, Inc. of New York 1998

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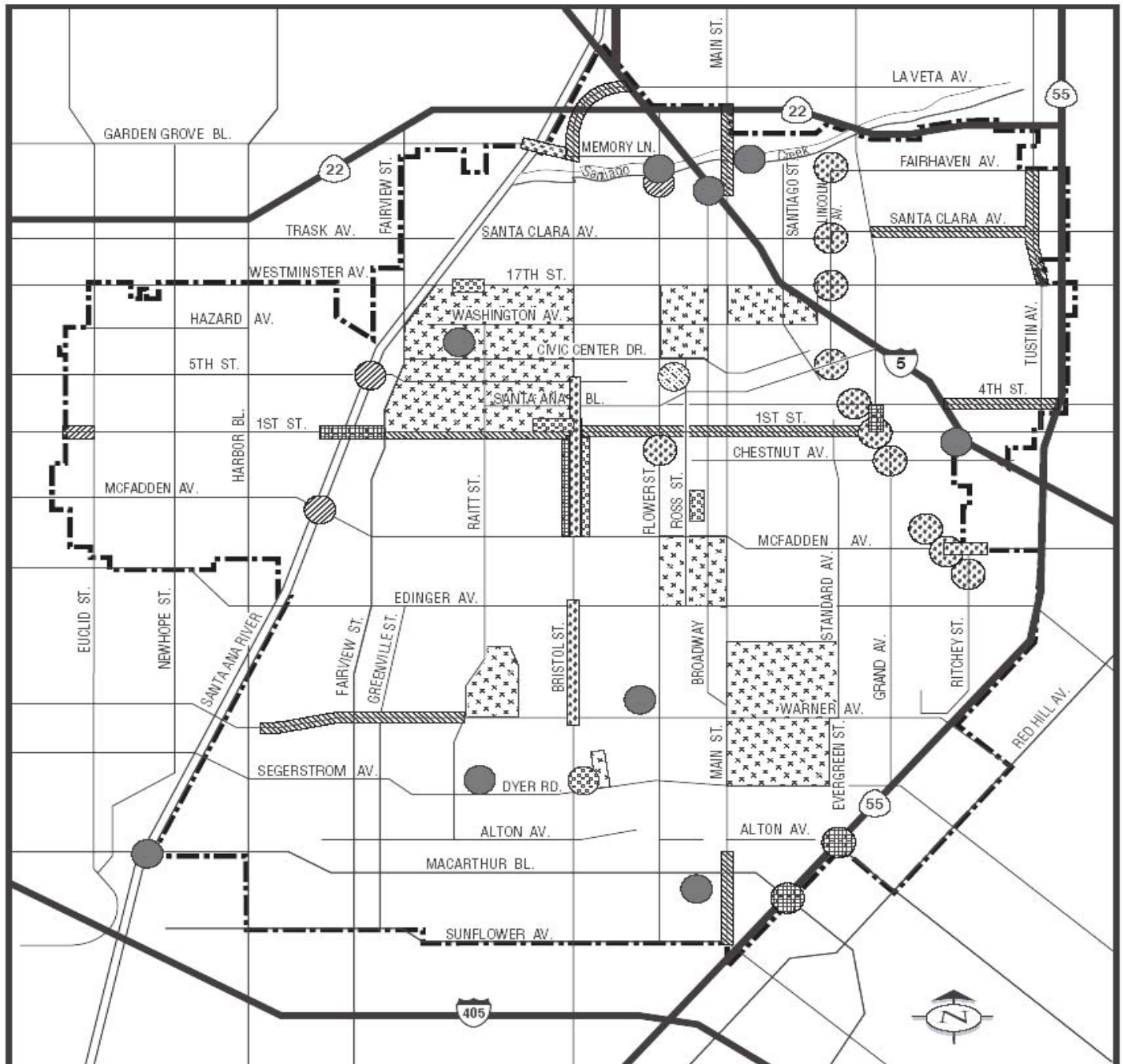
FIGURE 7-4



**City of Santa Ana
Construction Projects
Target Schedules
2007-2008**

LEGEND

- Neighborhood Street Improvements
- Arterial Widening
- Street Reconstruction/Resurfacing
- Traffic Improvements
- Infrastructure Improvements
- City Facility Improvements
- Park Facility Improvements



**CITY OF SANTA ANA
CAPITAL IMPROVEMENT PROGRAM (CIP)
FY 07-08 CIP PROJECTS BY CATEGORY**

<u>PROJECTS</u>	<u>TOTAL</u>
I. NEIGHBORHOOD IMPROVEMENTS	
Neighborhood Street Improvements	
Artesia Pilar Neighborhood Improvements	5,000,000
Delhi Neighborhood Improvements	2,000,000
French Court Neighborhood Improvements	3,000,000
Laurelhurst Neighborhood Improvements	3,348,575
Rosewood Baker Owners Association	500,000
Willard Neighborhood Improvements	1,250,000
Wilshire Square Neighborhood Improvements	2,750,000
Neighborhood Traffic Mitigation	1,068,000
Subtotal Neighborhood Street	18,916,575
Curb, Gutter, Sidewalk	
Omnibus Concrete	250,000
Subtotal Curb, Gutter, Sidewalk	250,000
Alleys	
Subtotal Alleys	0
Street Lighting	
Subtotal Street Lighting	0
TOTAL NEIGHBORHOOD IMPROVEMENTS	19,166,575
II. ARTERIAL IMPROVEMENTS	
Arterial Widening	
Alton Avenue Overcrossing @ SR-55	2,276,000
Bristol Street Widening: Phase I-McFadden to Pine	23,000,000
First Street Bridge Widening over Santa Ana River	4,896,165
Grand Avenue Widening	404,640
MacArthur Boulevard @ SR-55	1,090,100
Memory Lane Bridge Widening - Mitigation	200,000
Project Development	203,700
Right-of-Way Management	200,000
Subtotal Arterial Widening	32,270,605
Street Reconstruction/Resurfacing	
Bridge Barrier Rail replacement at Flower Street Bridge	100,000
Bristol Street: Memory to NCL	733,200
First Street: Euclid to WCL	330,100
First Street: Santa Ana River to Bristol	1,655,990
Fourth Street: I-5 to SR-55	705,000
Main Street: Columbine to Sunflower	40,000

**CITY OF SANTA ANA
CAPITAL IMPROVEMENT PROGRAM (CIP)
FY 07-08 CIP PROJECTS BY CATEGORY**

<u>PROJECTS</u>	<u>TOTAL</u>
Main Street: Walkie to NCL	599,355
Rehabilitation of Bridges at Fifth Street and McFadden Avenue	395,000
Santa Clara Avenue: Grand to Tustin	125,000
Tustin Avenue: 17th to NCL	808,770
Warner Avenue: Otis to Raitt	1,466,655
Pavement Management	275,000
Subtotal Street Reconstruction/Resurfacing	7,234,070
TOTAL ARTERIAL IMPROVEMENTS	<u>39,504,675</u>

III. TRAFFIC IMPROVEMENTS

Traffic Improvements

Bristol Street Traffic Management - Phase II	312,500
Bristol Street Traffic Management - Phase III	312,500
Citywide Traffic Signal Coordination	312,500
Flower Street/Walnut Street Lighted Crosswalk	70,000
McFadden Railroad Crossing - Section 130 Improvement Project	74,500
Railroad Grade Crossing Enhancement Safety Projects	50,000
SBC (Pacific Bell) Rental Fee for Signal Interconnect	20,000
Traffic Management Plans	160,000
Traffic Signal Capital Improvement	100,000
Transportation System Improvement Program Fee Update	250,000
Subtotal Traffic Improvements	1,662,000
TOTAL TRAFFIC IMPROVEMENTS	<u>1,662,000</u>

IV. INFRASTRUCTURE IMPROVEMENTS

SEWER

Segerstrom Sewer Lift Station Reconstruction	1,500,000
Sewer Reconstruction - Birch Street: Bishop to Richland	56,000
Sewer Reconstruction - First Street: Bristol to Pacific	122,000
Sewer Reconstruction - Seventeenth Street: English to Alona	361,000
Subtotal Sewer	2,039,000

WATER

Water Main Replacements - Extended Downtown Area	1,200,000
Water Main Replacements - Southeast Area	300,000
Water Main Replacements - Southwest Area	2,000,000
Subtotal Water	3,500,000

**CITY OF SANTA ANA
CAPITAL IMPROVEMENT PROGRAM (CIP)
FY 07-08 CIP PROJECTS BY CATEGORY**

<u>PROJECTS</u>	<u>TOTAL</u>
STORM DRAIN	
Subtotal Storm Drain	0
UNDERGROUND UTILITIES	
Bristol Street: McFadden to Pine (Underground Utilities)	860,000
Subtotal Underground Utilities	860,000
TOTAL INFRASTRUCTURE IMPROVEMENTS	<u>6,399,000</u>
V. CITY FACILITY IMPROVEMENTS	
Civic Center Bridges Renovation	289,000
Civic Center Fountain Renovation	645,000
Civic Center Parton Street Entrance Landscaping	100,000
Subtotal City Facility Improvements	1,034,000
TOTAL CITY FACILITY IMPROVEMENTS	<u>1,034,000</u>
VI. PARK FACILITY IMPROVEMENTS	
Park Improvements/Renovation	
El Salvador Park Pool Renovation	88,475
Fisher Park Improvements	150,000
MacArthur Boulevard Bike Trail Enhancement	46,660
Memorial Park Pool Resurfacing	150,000
Park Improvements	400,000
Sandpointe Park Improvements	350,000
Santa Ana Zoo "Tierra de las Pampas" Exhibit	92,000
Santa Ana Zoo: New Site Lighting	51,000
Santiago Creek Bike Trail Extension	655,280
Santiago Park Habitat Restoration	100,000
Santiago Park Trailhead Project	100,000
Thornton Park Playground Improvements	150,000
Subtotal Park Improvements/Renovation	2,333,415
TOTAL PARK FACILITY IMPROVEMENTS	<u>2,333,415</u>
GRAND TOTAL	<u><u>70,099,665</u></u>

**CITY OF SANTA ANA
SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 07-08 THROUGH FY 13-14**

PROJECTS	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	TOTAL
I. NEIGHBORHOOD IMPROVEMENTS								
Neighborhood Street Improvements	18,916,575	7,988,450	7,174,360	8,798,220	10,721,390	10,847,075	10,847,075	75,293,145
Curb, gutter, Sidewalk Improvements	250,000	250,000	250,000	250,000	250,000	250,000	250,000	1,750,000
Total Neighborhood Improvements	19,166,575	8,238,450	7,424,360	9,048,220	10,971,390	11,097,075	11,097,075	77,043,145
II. ARTERIAL IMPROVEMENTS								
Arterial Widening	32,270,605	13,122,380	11,297,610	45,244,700	33,780,000	33,780,000	450,000	169,945,295
Street Reconstruction/Resurfacing	7,234,070	4,135,020	505,350	3,164,580	5,159,160	5,034,460	5,034,460	30,267,100
Total Arterial Improvements	39,504,675	17,257,400	11,802,960	48,409,280	38,939,160	38,814,460	5,484,460	200,212,395
III. TRAFFIC IMPROVEMENTS								
Traffic Improvements	1,662,000	1,442,970	3,317,970	300,000	280,000	290,000	290,000	7,582,940
Total Traffic Improvements	1,662,000	1,442,970	3,317,970	300,000	280,000	290,000	290,000	7,582,940
IV. INFRASTRUCTURE IMPROVEMENTS								
Sewer	2,039,000	1,750,000	2,100,000	2,450,000	2,800,000	3,150,000	3,500,000	17,789,000
Water	3,500,000	3,600,000	4,500,000	4,300,000	5,500,000	6,000,000	6,500,000	33,900,000
Storm Drain	0	0	0	0	0	0	0	0
Underground Utilities	860,000	0	0	0	0	0	0	860,000
Total Infrastructure Improvements	6,399,000	5,350,000	6,600,000	6,750,000	8,300,000	9,150,000	10,000,000	52,549,000
V. CITY FACILITY IMPROVEMENTS								
Facility Improvements	1,034,000	0	0	0	0	0	0	1,034,000
Total City Facility Improvements	1,034,000	0	0	0	0	0	0	1,034,000
VI. PARK IMPROVEMENTS								
Park Improvements/Renovation	2,333,415	0	0	0	0	0	0	2,333,415
Total Park Improvements	2,333,415	0	0	0	0	0	0	2,333,415
GRAND TOTAL	70,099,665	32,288,820	29,145,290	64,507,500	58,490,550	59,351,535	26,871,535	340,754,895

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.....**A**.....

- Accounting System:** The total set of records and procedures which are used to record, classify, and report information on the financial status and operations of an entity.
- Accrual Basis of Accounting:** A method of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows.
- Activity:** A specific unit of work or service performed.
- Appropriation:** An authorization made by the City Council which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one year period.
- Appropriation Ordinance:** The official enactment by the City Council establishing the legal authority for the City officials to obligate and expend resources.
- Assessed Valuation:** The estimated value placed upon real and personal property by the County Assessor as the basis for levying property taxes.
- Assets:** Property owned by the City which has monetary values.
- Audit:** A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to:
 - ascertain whether financial statements fairly present financial positions and results of operations;
 - test whether transactions have been legally performed;
 - identify areas for possible improvements in accounting practices and procedures;
 - ascertain whether transactions have been recorded accurately and consistently; and
 - ascertain the managerial conduct of officials responsible for governmental resources.

.....**B**.....

- Balance Sheet:** A statement purporting to present the financial position of an entity by disclosing its assets, liabilities, and fund equities as of a specific date. Under varying circumstances, assets are carried at "lower of cost or market", "cost less allowance for depreciation", etc.
- Base Budget:** Ongoing expense for personnel, contractual services, and the replacement of supplies and equipment required to maintain service levels previously authorized by the City Council.
- Basis of Accounting:** The timing of recognition, that is, when the effects of transactions or events should be recognized for financial reporting purposes.
- Bond (Debt Instrument):** A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt to pay for specific capital expenditures.

Budget (Operating): A plan of financial operation embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates). The term is also sometimes used to denote the officially approved expenditure ceilings under which the City and its departments operate.

Budget Calendar: The schedule of key dates or milestones which the City follows in the preparation and adoption of the budget.

Budget Message: A general discussion of the proposed budget presented in writing as a part of, or supplement to, the budget document. Explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the City Manager.

.....C.....

Capital Assets: Assets of significant value and having a useful life of more than one year. Capital assets are also called fixed assets.

Capital Budget: A plan of proposed capital expenditures and the means of financing them. The capital budget is enacted as part of the City's consolidated budget which includes both operating and capital outlays, and is based on a capital improvement program (CIP).

Capital Improvement Program (CIP): A plan for capital expenditures to be incurred each year over a period of ten future years setting forth each capital project, the amount to be expended in each year, and the method of financing those expenditures.

Capital Outlays: Expenditures for the acquisition of capital assets. Includes the cost of land, buildings, permanent improvements, machinery, large tools, rolling and stationary equipment.

Capital Projects: Projects which purchase or construct capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a building or facility.

Capital Projects Fund: Used to account for financial resources used for the acquisition or construction of major capital facilities (other than those financed by proprietary Funds).

Certificate of Deposit: A negotiable or non-negotiable receipt for monies deposited in a bank or financial institution for a specified period for a specified rate of interest.

Comprehensive Annual Financial Report (CAFR): the official annual financial report of a government, which encompasses all funds.

Community Development Block Grant (CDBG): The Housing and Community Development Act of 1974 provides funds to cities and counties to develop urban communities, decent housing, suitable living environments, and expanded economic opportunities primarily for the benefit of low and moderate-income people. This federal program gives priority to activities which benefit low and moderate-income individuals.

Commodities: Items of expenditure (in the operating budget) which after use, are consumed or show a material change in their physical condition, and which are generally of limited value and are characterized by rapid depreciation. Office supplies and motor fuel are examples of commodities.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

Contractual Services: Expenditure for services the City receives from an internal service fund or an outside company. E.g., utilities, rent, and maintenance service agreements.

.....**D**.....

Debt Service: Payment of interest and repayment of principal to holders of the City's debt instruments.

Debt Service Fund: Used to account for the accumulation of resources for, and payment of general long-term debt.

Deficit: (1) Excess of an entity's liabilities over its assets (See Fund Balance)
(2) Excess of expenditures or expenses over revenues during accounting period.

Depreciation: (1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.
(2) That portion of the cost of a capital asset ~ charged as an expense during a particular period.

.....**E**.....

Education Revenue Augmentation Fund (ERAF): In 1992, the State of California enacted legislation that shifted partial financial responsibility for funding education to local government (cities, counties and special districts). The State did this by instructing county auditors to shift the allocation of local property tax revenues from local government to educational revenue augmentation funds, directing that specified amounts for city, county and other local agency property taxes be deposited into these funds to support schools.

Encumbrances: Obligations in the form of purchase orders or contract commitment are chargeable to an appropriation and for which a part appropriation is reserved. They cease to be encumbrances when an actual liability is set up.

Enterprise Fund: Separate financial accounting used for government operations financed and operated in a manner similar to a business enterprise where the intent of the governing body is for the costs (expenses in depreciation) of providing goods or services to the general public be financed or recovered primarily through user charges, or where the governing body has decided that periodic determination of net income is appropriate for capital maintenance, public policy, management control, or other purposes. Examples of Enterprise Funds are those used for transit systems.

Expenditures: Where accounts are kept on the accrual or modified accrual basis accounting, the cost of goods received or services rendered whether payments have been made or not. Where accounts are kept on basis, expenditures are recognized only when the cash payments above purposes are made.

.....**F**.....

- Fiscal Year:** The twelve month period beginning July 1st and ending the following June 30th.
- Fixed Charges:** Items of expenditure for services rendered by internal operation City. Rental of City equipment, computer services, building rental, operating expenses, and depreciation are examples of fixed charge.
- Full Faith and Credit:** A pledge of the City's taxing power of a government to repay obligations (typically used in reference to General Obligation Bonds supported debt).
- Fund:** An independent fiscal and accounting entity with a self-balancing accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.
- Fund Balance:** The Excess of an entity's assets over its liabilities. A negative fund balance is sometimes called a deficit.

.....**G**.....

- General Fund:** The fund supported by taxes, fees, and other revenues that may be used for any lawful purpose. The general fund accounts for all financial resources except those required to be accounted for in another fund.
- Generally Accepted Accounting Principals (GAAP):** The conventions, rules, and procedures that serve as the norm for the fair presentation of the financial statements.
- General Obligation Bonds:** When the City pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligation (G.O.) bonds. Sometimes the term is also used to refer to bonds which are to be repaid from taxes and other general revenues. In California, G.O. bonds must be authorized by public referenda with two-thirds voter approval.

.....**I**.....

- Intergovernmental Grant:** A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the State and Federal governments. Grants are usually made for specified purposes.
- Internal Service Fund:** Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City.
- Investment:** Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments.

.....**L**.....

- Liability:** Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date. NOTE: The term does not include encumbrances.

.....**M**.....

Maturities: The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

Modified Accrual Basis: The accrual basis of accounting where revenues are recognized when they become both “measurable” and “available” to finance expenditures of the current period. All governmental funds and agency funds are accounted for using the modified accrual basis of accounting.

Measure M: An initiative passed by Orange County voters to fund transportation improvements using revenue generated by a countywide half-cent sales tax. The various cities of Orange County receive funding from the Orange County Transportation Authority (OCTA) and are required to spend the monies on transportation projects.

.....**O**.....

Object of Expenditure: Expenditure classifications based upon the types or categories of goods and services purchased. Typical objects and expenditure include:

- personnel services (salaries and wages);
- contractual services (utilities, maintenance contracts, travel);
- commodities;
- fixed charges (rental of City equipment, City building rental); and
- capital outlays.

Operating Funds: Resources derived from recurring revenue sources used to finance ongoing operating expenditures and pay-as-you-go capital projects.

.....**P**.....

Performance Measures: Specific quantitative measures of work performed within an activity or program (e.g., total miles of streets cleaned). Also, a specific quantitative measure of results obtained through a program or activity (e.g., reduced incidence of vandalism due to new street lighting program).

Personnel Services: Items of expenditures in the operating budget for salaries and wages paid for services performed by City employees, the incidental fringe benefit cost associated with City employment, and amounts paid to outside firms, consultants, or individuals for contract personal services.

.....**R**.....

Rating: The creditworthiness of a City is evaluated by independent agencies.

Reserve: An account used to indicate that a portion of fund equity is legally restricted for a specific purpose, or set aside for emergencies or unforeseen expenditures not otherwise budgeted for. Reserve accounts can also be used to earmark a portion of fund balance to indicate that it is not appropriate for expenditures.

Resources: Total dollars available for appropriations including estimated revenues, fund transfers, and beginning fund balances.

Revenue: The term designates an increase to a fund's assets which:
- does not increase a liability (e.g., proceeds from a loan);
- does not represent a repayment of an expenditure already made;
- does not represent a cancellation of certain liabilities; and
- does not represent an increase in contributed capital.

Revenue Bonds: When a government issues bonds which do not pledge the full faith and credit of the jurisdiction, it issues limited liability revenue bonds. Typically, pledges are made to dedicate one specific revenue source to repay these bonds. In addition to a pledge of revenues, such bonds sometimes may be secured by a lien against property. In Santa Ana, revenues are typically derived from rates charged for utilities.

Revenue Estimate: A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.

.....**S**.....

Source of Revenue: Revenues are classified according to their source or point of origin.

Special Revenue Fund: Used to account for the proceeds of special revenue sources that are restricted by law (or administrative action) to expenditures for specific purposes.

.....**T**.....

T-Rating: Designates a position which will be eliminated from the budget upon the departure of the incumbent employee.

Triple Flip: In March 2004, the voters of California approved Proposition 57(the California Economic Recovery Bond Act) which reduced the City of Santa Ana's Local Sales and Use tax by ¼% and replaced (backfilled) the reduction with dollar-for-dollar allocation of local property tax.

.....**U**.....

Unit Cost: The cost required to produce a specific product or unit of service (e.g., the cost to purify one thousand gallons of water).

User Charges (also Known as User Fees): The payment of a fee for direct receipt of a public service by the party benefiting from the service.

UDAG: Urban Development Action Grant.

.....**Y**.....

Yield: The rate earned on an investment based on the price paid.

- 6100 PERSONNEL SERVICES** - This classification includes all expenditures made as compensation for services rendered by City employees and officials; and outside consultant services.
- 6111 Salaries & Wages Regular** - All regular compensation and employee portion of retirement paid City employees on the payroll.
 - 6112 Salaries & Wages Disability** - For Police and Fire Department payroll use only.
 - 6113 Salaries & Wages Retirement** - For Fire Department payroll use only.
 - 6131 Salaries & Wages Temporary** - Compensation paid temporary employees engaged for a specified time, or to replace regular employees on vacation.
 - 6141 Salaries & Wages Overtime** - Compensation paid for all overtime.
 - 6151 Retirement Plan Charges** - City's share for employee retirement. (Employer PERS Contribution)
 - 6161 Medicare Insurance Charges** - City's share for employee medicare insurance.
 - 6171 Employees Insurance Charges** - City's share for employee group health insurance.
 - 6172 Retired Medical Insurance (Fire)** - City's share for retired employees' medical insurance.
 - 6181 Compensation Insurance Charges** - City's share for employee worker's compensation.
 - 6191 Other Personnel Services** - All amounts paid to outside firms, consultants, or individuals for contract personnel services.
 - 6192 Audit Fees (Housing)** - Fees for external audit.
 - 6194 Preliminary Administration Fee (Housing)** - Administrative cost for the Housing Authority staff for time put into new projects.
- 6200 CONTRACTUAL SERVICES** - Includes all expenditures for utilities; communications; transportation; maintenance or services such as labor, materials and/or equipment; memberships; subscriptions; retirement administration; advertising; sewage, trash and garbage charges; auto allowances; freight; travel and subsistence.
- 6201 Utilities** - Expenditures for electrical and power services; gas and water services.
 - 6211 Communications** - Expenditures for telephone, toll and long distance, acquisition and monthly usage of cellular phones, telephones and headsets, telephone moves and changes, and telephone system maintenance, and paging services.
 - 6219 Conventions & Conferences** - Department head or designee travel and conference expenses.
 - 6221 Training and Transportation** - Seminar fees, allowances for travel and subsistence, parking fees.

- 6222 Transportation (JTPA)** - Purchase of bus passes for JTPA participants.
- Marketing Program Travel (EDC)** - Non-local business promotion and retention (see 223)
- Training/Tuition Reimbursement (Police)** - City tuition reimbursement to sworn Police officers approved by Human Resources relative to the Police Department Career Development Program.
- 6223 Business Promotions (EDC)** - Expenditures for local business promotion and retention, i.e. travel, meetings, meals, refreshments, local booths setup, trade expo participation.
- Transportation/Criminal Extradition (Police)** - Allowance for travel and subsistence and other related costs necessary to extradite a criminal.
- 6224 Travel Expense for Investigation (Police)**
- 6231 Advertising** - Media announcements and other related costs to disseminate information.
- 6241 Janitorial and Housekeeping** - Expenditures for contract janitorial and housekeeping services; laundry and dry cleaning; uniforms, badges and belt repairs.
- 6251 Other Agency Services** - Assessing and tax collecting; public health services; retirement and administration; technical personnel services; pound services; boarding prisoners; sewage treatment; garbage and trash services; subscription and membership for trade and professional journals; associations, etc.; library periodicals; all services performed for the City by state, county, local or other outside agency.
- 6261 M&R Buildings and Grounds** - Expenditures for contract maintenance and repair of structural building (including fixed accessories); grounds and parking areas.
- 6271 M&R Improvements** - Expenditures for contract maintenance and repair of signs and standards; pipe lines and appurtenances; fire alarm and signal apparatus; fire hydrants; streets and alleys; street lights and electrollers; traffic signals and controls; and fences.
- 6281 M&R Machinery & Equipment** - Expenditures for contract maintenance and repair of office equipment; service contracts; furniture and fixtures; mobile tools; automotive equipment; motorcycles.; fire fighting equipment; heavy mobile equipment; stationary mechanical equipment; recreation and playground equipment; surveying and drafting equipment; radio equipment; and laboratory equipment.
- 6291 Other Contractual Services** - Unusual and unclassified contractual expenditures, or service costs including rental, of land or equipment not otherwise classified; taxes; interest; water pump tax; refunds; service charges for microfilm and microfiche; software license.
- 6294 Lease Payments** - Rental of non-City-owned building or office space.
- 6300 COMMODITIES** - Expenditures for purchases of materials, supplies, parts and tools for operation, repair or replacement purposes.
- 6312 Postage (Central Services)** - For use by Central Services only. Postage related expenditures for all other programs should be charged to 391.

-
- 6332 Mechanic Tool Allowance (Fleet Maintenance)** - Expenditures for tools and gadgets for authorized personnel in Fleet Maintenance Division.
- 6333 Safety Shoes (JTPA)** - For participants in blue-collar job related training activities when required.
- 6382 Gasoline & Diesel Fuel (Equipment Maintenance Fund 75)** - For City-owned vehicles and equipment.
- 6391 Operating Materials & Supplies** - Expenditures for purchases of materials, supplies, parts and tools for operation, repair or replacement purposes; non-consumable items (chairs, bookcases, filing cabinets, etc.) which are less than \$5,000 each, and computer-related hardware/peripherals less than \$1,000.00; printing, binding and duplicating costs; and items that cannot be placed in one of the foregoing classifications.
- 6392 Animal Food (Zoo)**
- 6393 Education Supplies (Zoo)**
- 6500 FIXED CHARGES** - Expenditures for purchases of materials, supplies, parts and tools for operation, repair or replacement purposes.
- 6511 Equipment Rental** - Rental for City-owned vehicles which includes operating costs and reserve for replacement.
- 6521 Insurance (Risk Management)** - Premiums for Liability and Property Insurance, employee Group Insurance and Workers Compensation Insurance.
- 6522 Losses Paid/Insurance Passthrough (Risk Management)** - Expenditures for the settlement of insurance claims.
- 6523 Unemployment Claims Paid (Risk Management)** - Settlement of unemployment claims.
- 6525 Benefit Payments** - Medical/Workers Compensation (Risk Management)
- 6526 Benefit Payments - Dental (Risk Management)**
- 6534 Computer Services** – Allocated charges for computer services rendered by the General Fund Computer Services Division to non-General Fund user departments.
- 6535 Customer Service (Water Utilities)** - Charges related to billings and collection including meter reading, computer services, mailing of bills, receipts and deposit of payments, investigation of complaints, and serving incoming and outgoing water users.
- 6537 IS Strategic Plan Implementation** – Allocated charges for I.S. related project services rendered by the Information Services Division.
- 6571 Building & Site Rental** - Allocated space rental for City-owned buildings and facilities maintenance, janitorial services and charges for utilities.
- 6572 City Yard Operations** - Charges to other departments for City yard space rental and use.
- 6590 Indirect Operating Expenses** - Charges for City general overhead expenses.
- 6591 Depreciation (Water Utility and Equipment Maintenance)** - Portion of the cost of a fixed asset charged as an expense.
-

6600 **CAPITAL**

- 6611** **Land** - Expenditure for land acquisition or right-of-way for any purpose; costs of clearing land, appraisal; negotiation; condemnation and escrow.
- 6621** **Buildings** - Expenditure for acquisition and/or construction of buildings and attachments or components that are an integral part of the building.
- 6631** **Improvements Other Than Buildings** - Fire hydrants, fire alarms and signal equipment; traffic control and street name signs; street lights and electrollers; traffic signal and control equipment; sewer and water mains and appurtenances; water meters and fixtures; storm drains and ditches; parking meters; streets and alleys; curbs, gutters and sidewalks; fences, retaining walls; trees and landscaping; sprinkler systems; parking lot paving.
- 6632** **New Water Services/Pipes and Accessories (Water Utility)**
- 6633** **Water Mains & Appurtenances (Water Utility)**
- 6635** **Water Capital Projects (Water Utility)**
- 6641** **Machinery & Equipment** - Computers, office equipment, furniture and fixtures; surveying and drafting instruments; museum pieces; automobiles, trucks, motorcycles; construction and street maintenance equipment; fire fighting equipment; police equipment and firearms; laboratory and photographic equipment; athletic field equipment, recreation and playground equipment; shop equipment; mobile tools; radio equipment; sewer plant equipment; water plant equipment. ITEMS CHARGED TO THIS ACCOUNT MUST COST AT LEAST \$5,000 EACH (except computers and computer-related hardware equal to or greater than \$1,000.00).
- 6651** **Books, Records & Video** - All cloth bound publications (to distinguish from pamphlets, circulars and magazines), audio and video supplies.
- 6661** **Computer Software-purchase above \$1,000**
- 6661-1** **Computer Software-purchase below \$1,000**
- 6691** **Animals** - Expenditure for zoo and police animal purchases.

6700 **DEBT SERVICE**

- 6771** **Capitalized Lease Obligation** - Lease payments for property acquired by lease-purchase. Operating leases should be classified under Code 291.
- 6781** **Bond Principal** - Principal payments on bonds payable.
- 6782** **Principal** - Principal payments on notes and loans payable.
- 6791** **Bond Interest** - Interest payments on bonds payable.
- 6792** **Interest** - Interest payments on notes and loans payable.

6800 **INTERFUND TRANSFERS****6900** **MISCELLANEOUS**

- 6905** **Commercial Rehabilitation Loans** - Expenditures for the rehabilitation of commercial buildings to encourage owners to upgrade properties in need of major remodeling or repair.
- 6906** **Commercial Rehabilitation Rebates** - Expenditures for commercial rebates to encourage commercial building facade improvements.
- 6911** **Reserve Appropriations** - Excess of anticipated revenues over appropriations, set aside for contingencies.
- 6913** **Reserve for Claims** - (Risk Management)
- 6921** **Reserve for Replacements - (Fleet Maintenance)**
- 6931** **Payment to Subagents** - Payment to other governmental agencies such as the Orange County Water District, Sanitation District, and Santa Ana Unified School District.
- 6933** **Payment to Subagents** - Contractual fees paid to organizations who carry out programs/projects on behalf of the City.
- 6951** **Residential Rehabilitation Loans** - Loans for the rehabilitation of residential units to encourage owners to upgrade properties that need major remodeling or repair.
- 6953** **Mortgage Assistance Loans** - Direct subsidies to eligible homebuyers under the City's Mortgage Assistance Program.
- 6991** **Reserve for Depreciation** - Contra-account for depreciation.
- 6992** **Housing Assistance Payment (Housing)** - HUD rental subsidy payments for low and moderate income residents.
- 6993** **Damage Claims (Housing)** - Damage claims of landlords under the Housing Assistance Program.
- 6994** **Vacancy Claims (Housing)** - Claims of landlords due to vacancy.
- 6999** **Inventory Adjustments (Central Stores)** - Cost adjustments to physical count of inventory (overages or shortages).

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BUDGET LIAISONS

Budget Liaisons serve as the vital communication link between the City’s Executive Management Team (EMT) and the Budget Office staff. Agency liaisons are managers and analysts who handle daily administrative/operational functions (purchasing, payroll, expenditure and revenue trends for various funds, year-end balancing, personnel changes etc.) in their respective agencies. In conjunction with those duties, these individuals must also be budget liaisons which handle the following responsibilities for their agencies: expenditure and revenue forecasts, coordination and implementation of miscellaneous fees, quantification of policy impacts, position control, payroll projections, strategic planning coordination and other duties as assigned. The Budget Office would like to thank the budget liaisons, as well as key budget management and support teammates for their hard work, patience, diligence and humor throughout the fiscal year. Listed below are the budget liaisons and key individuals involved in budget management and support resulting in the completion of the FY 07-08 budget process/document.

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Clerk of the Council.....	Pat Healy Budget Office
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CAPITAL IMPROVEMENT PLAN COORDINATION TEAM

The Capital Improvement Plan Coordination Team is comprised of staff from various City departments. The team is responsible for reviewing all capital projects for timing and cost considerations, compiling lifecycle costs, and preparing a preliminary capital improvement plan recommendation for review and revision by the City Manager, City Council, Executive Management Team and various boards and commissions. Listed below are the CIP Coordination Team members and their area of responsibility.

Capital Improvement Plan Coordinator.....	Margaret Mercer
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Water Engineering.....	Ray Burk Thom Coughran
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