



2009-2010

City of Santa Ana

City Manager's Annual Budget



For the Fiscal Year Beginning July 1, 2009

City of Santa Ana
Annual Budget

MIGUEL A. PULIDO
— MAYOR —

CLAUDIA C. ALVAREZ
— MAYOR PRO-TEM —

P. DAVID BENAVIDES
— COUNCILMEMBER —

CARLOS BUSTAMANTE
— COUNCILMEMBER —

MICHELE MARTINEZ
— COUNCILMEMBER —

VINCENT F. SARMIENTO
— COUNCILMEMBER —

SAL TINAJERO
— COUNCILMEMBER —

City of Santa Ana
Annual Budget

DAVID N. REAM
CITY MANAGER

JOSEPH W. FLETCHER
CITY ATTORNEY

CATHERINE STANDIFORD
ASSISTANT CITY MANAGER

PATRICIA E. HEALY
CLERK OF THE COUNCIL

COMMUNITY DEVELOPMENT AGENCY
CYNTHIA J. NELSON
DEPUTY CITY MANAGER FOR DEVELOPMENT SERVICES

EXTERNAL AFFAIRS
JILL ARTHUR
EXECUTIVE DIRECTOR

FINANCE & MANAGEMENT SERVICES
FRANCISCO GUTIERREZ
EXECUTIVE DIRECTOR

FIRE DEPARTMENT
MARC MARTIN
FIRE CHIEF

LIBRARY SERVICES
ROBERT J. RICHARD
EXECUTIVE DIRECTOR

PERSONNEL SERVICES
ENRIQUE J. ALVA
EXECUTIVE DIRECTOR

PLANNING & BUILDING AGENCY
JAY M. TREVINO
EXECUTIVE DIRECTOR

POLICE DEPARTMENT
PAUL M. WALTERS
POLICE CHIEF

PARKS, RECREATION & COMMUNITY SERVICES
GERARDO R. MOUET
EXECUTIVE DIRECTOR

PUBLIC WORKS AGENCY
JAMES ROSS
EXECUTIVE DIRECTOR

MAYOR
Miguel A. Pulido
MAYOR PRO TEM
Claudia C. Alvarez
COUNCIL MEMBERS
P. David Benavides
Carlos Bustamante
Michele Martínez
Vincent F. Sarmiento
Sal Tinajero



CITY OF SANTA ANA

CITY MANAGER
David N. Ream
CITY ATTORNEY
Joseph W. Fletcher
CLERK OF THE COUNCIL
Patricia E. Healy

May 18, 2009

Honorable Mayor and City Council Members:

We are pleased to present the budget for the City of Santa Ana for the 2009-2010 Fiscal Year. This budget reflects your established priorities and maintains core services to the extent possible, while responding to the impacts of the current economic climate on the City's financial position. As you know, our global, national, state and local economies are experiencing challenges that have not been seen since the Great Depression. In times such as these, cities such as Santa Ana are being forced to go back to the basics, and place the highest priority on those programs most effective in achieving our mission: "To provide quality service to enhance the safety, livability and prosperity of our community."

Even during difficult economic times, the City continues to pursue 12 citywide goals that are essential for achieving our mission. They are:

- Ensure a safe community;
- Be a catalyst for the positive development of young people;
- Foster neighborhood pride and community understanding;
- Provide and maintain first-rate infrastructure and community facilities;
- Ensure an attractive and well-maintained city;
- Create an environment that stimulates the growth of arts and cultural opportunities;
- Recruit and retain a highly skilled and diverse workforce;
- Ensure the City's long-term financial ability to deliver quality services;
- Attract and retain a prosperous business community;
- Optimize workforce effectiveness through training, technology, equipment and facilities;
- Develop and continuously improve systems to assure high-quality services to customers; and
- Assume a leadership role in regional issues of primary importance to Santa Ana.

In the fall of 2008, the City Council reaffirmed these goals, and established four focused priorities. They are to:

- Enhance public safety;
- Improve transportation infrastructure;

- Address minor deferred maintenance projects in all parks; and
- Ensure the City's long-term financial stability.

As a result of the global financial crisis and its impact on local and state resources, ensuring the City's long-term financial stability has become even more important. The proposed FY 2009-2010 budget has been developed to move Santa Ana closer to such stability, while maintaining core programs and services to the extent possible.

Economic Outlook

The economic crisis at all levels of our country is being felt in many areas, such as declining retail sales, increased home foreclosures, and increased unemployment—and Santa Ana is feeling these impacts as a community. Median home prices have fallen about 40 percent, their lowest since 2002. A recent report puts the unemployment rate in Santa Ana at more than 13 percent, the second highest in Orange County. These economic indicators mean Santa Ana residents have less disposable income due to job losses and decreased home values.

Consequently, discretionary spending is down, which has a major impact on both the businesses in our community and the revenues we receive as a City. Last year the City's sales tax revenue experienced a 12 percent decline from the prior year, and is expected to decline an additional 7 percent in the year ahead. Revenues from Santa Ana's auto mall have decreased by almost 7 percent, and two of the dealerships have closed. Property taxes have flattened, and are projected to decline next fiscal year, due to a high number of assessment appeals combined with depressed housing prices associated with foreclosures.

The State of California continues to have its own budgetary challenges, which potentially puts the City's revenues at risk. After forecasting that it would run out of cash by the end of February, the State Legislature adopted an amended budget without confiscating any of Santa Ana's General Fund revenues, but did attempt to shift approximately \$3.6 million in redevelopment property tax funds to the State Education Revenue Augmentation Fund. A court ruled in late April that this action was unconstitutional, which is good news for community redevelopment agencies, but puts the adopted State budget further out of balance.

The Governor's May Revise budget for FY 2009-2010 includes a "doomsday scenario" should Propositions 1A through 1E fail passage on May 19, 2009. Under this "doomsday scenario," the State would "borrow" eight percent (8%) of local government property taxes, including those associated with replacement of vehicle license fees and "triple flip" sales taxes. For Santa Ana, this would mean a revenue loss of approximately \$5.75 million, exacerbating our already strained budget, and seriously compromising our cash position. Such actions would be crippling to the City of Santa Ana, and necessitate additional reductions. Given the extent of non-safety reductions already incorporated into the proposed budget, such additional reductions would have to include public safety programs and services in the Police and Fire Departments.

While the nation waits for signs that the economy is rebounding, all indications are that recovery will not occur until mid-2010 at the earliest, and when recovery happens it will be exceptionally slow. In the meantime, ensuring long-term financial stability for Santa Ana will require the courage to significantly reduce expenditures while reinventing our quality City programs and services so they are financially sustainable in the future.

Budget Overview

The total estimated revenue for all city funds for FY 2009-2010 is \$511,118,414. Of this amount \$82.8 million represents the water, sewer, sanitation and refuse funds; \$47.5 million comes from grants and other special revenues for restrictive programs; \$64.8 million from grants for capital projects; and \$203.7 million represents the General Fund.

Total budgeted appropriations for all city funds for 2009-2010 is \$567,165,680 which includes a capital improvement budget of \$98.2 million; a water, sewer, sanitation and refuse budget of \$90.6 million; and a General Fund budget of \$216.5 million. Total appropriations are \$16.1 million less, or 2.8 percent lower than for FY 2008-2009.

The General Fund budget supports the functions most commonly associated with city government: police, fire, recreation, library, planning and building, street maintenance, and general city administration. These services are being provided to an increasing population. According to the State Department of Finance, Santa Ana's population in January 2009 was 355,662, a 57 percent increase over the past 20+ years. The General Fund's four largest revenue sources comprise 56.3% of total General Fund revenues. Those revenue sources are sales tax (16.9%), Property Tax (13.5%), Utility Users Tax (13.0%) and Property Tax in Lieu of Motor Vehicle Fees (12.9%).

The decline in home sales, increases in energy costs and the decrease in the growth of personal discretionary income continue to affect the General Fund's two largest revenue sources, sales tax and property tax. Sales tax revenue is expected to decline by 7% to \$36.5 million and property tax revenues are expected to decrease by 4.3% to \$29.1 million. Utility Users Tax revenue will remain relatively flat at \$28 million and Property Tax in Lieu of Motor Vehicle Fees is expected to increase 2.5% to \$27.7 million. Revenues received from charges for services are expected to increase by 33%, primarily due to building and development fee increases as a result of the City's full-cost recovery study. Revenue transfers into the General Fund will increase by 66.8% to \$12.1 million. Overall, General Fund revenues for the coming fiscal year are expected to decrease by only .3% from FY 2008-2009, largely due to the increase in these one-time revenue transfers.

Throughout last year's budget process, I provided information about Santa Ana's financial challenges, and the need for us to grow smaller as an organization to become more financially stable over the long term. The Mayor and City Council agreed that we should begin to make budget reductions over the next two to three years. Our original plan was to preserve high quality core services to the public and minimize the need to layoff City employees by keeping

vacancies open, restricting travel, deferring large equipment and materials purchases, and taking advantage of additional vacancies created by the implementation of the 2.7% at 55 enhanced retirement formula.

Unfortunately, the City began to experience a rapid decline in revenues by the second quarter of last fiscal year, which accelerated the need for significant budgetary reductions. It became critical to contain and reduce expenditures quickly to prevent the depletion of General Fund reserves by the second quarter of FY 2009-2010. Like most California cities, Santa Ana relies on these fund balance reserves to maintain a positive cash position during the first five to six months of each fiscal year, since the majority of the City's revenues are not received until December/January and April/May.

Fortunately, as the revenue declines emerged this past fall, we did not wait to take action. Departments developed reduction plans and suspended non-critical expenditures. Overtime was curtailed and/or eliminated. The Mayor and Council showed leadership in approving a series of budget adjustments and fee increases at mid-year to ensure fiscal stability through FY 2008-2009 and enhance revenues from fees and charges for service for FY 2009-2010. The proposed budget reduces General Fund appropriations by \$25 million from FY 2008-2009, or about 10 percent less than last year.

The rapid decline in the national and local economy has greatly complicated the process of maintaining a balanced budget that is fair to both residents and employees alike. The City relies on employees to provide quality, front-line services to the public as well as to support those direct service efforts. Costs associated with labor represent approximately 74% of total operational expenditures. Consequently, reducing labor expenditures by reducing the number of employees remains the City's best strategy for long-term sustainability.

In December the City's Executive Management Team deferred salary increases and performance-based merit pay equating to 10% of their compensation. Over the last six months, hundreds of meetings have been held with the City's various employee associations to discuss deferral of negotiated salary increases and other concessions to reduce the need for layoffs and help the City's cash position. In spite of these efforts, the City has been forced to reduce the number of employees, issuing about 40 layoff notices in January 2009, with approximately 30 more notices issued this month. While the first round of layoffs did not have a discernable impact on the front-line services being provided to the public, the second round has necessitated changes in how we provide certain services. Care has been taken to minimize the impacts of these reductions on public safety, which remains the City's most important priority. None of the layoffs have included personnel in our police or fire departments.

For 2009-2010, every department has reduced their ongoing operational budgets. Reductions range from under 10% for public safety departments to over 20% for non-safety departments. These reductions are being accomplished through the elimination of funded positions that have been vacant for some time, as well as vacancies that have been created due to retirements or

last fiscal year's layoffs. In order to more accurately reflect actual staffing, the proposed budget also eliminates unfunded positions that have been vacant for more than two years.

The proposed budget decreases full-time employees by 150 positions for a total workforce allocation of 1635. This workforce figure equates to a ratio of 4.59 employees per 1,000 residents and demonstrates a significant improvement in operational efficiencies over the past several years. For example, in FY 1986-87, the ratio was 7.5 employees per 1,000 residents. Through a combination of reductions in our workforce, keeping a number of positions vacant and generating savings through systems improvements resulting from our continuous improvement efforts, the City continues to maintain its position of being the most efficient at providing services when compared to the 11 largest cities in California and the 100 largest cities in the country.

Fiscal stability strategies incorporated into the proposed General Fund Budget include reorganization of some departments and functions, elimination of service redundancies, shifting of legitimate expenses to non-General Fund sources, and contracting out services when the private sector can provide comparable or better quality service for less cost.

For example, the retirement of the City's Library Director has provided an opportunity to merge the Library into the Parks, Recreation and Community Services Agency, generating savings through consolidation of administrative functions that can be used to maintain existing programs and services. Several years ago the City contracted out park maintenance services to all but 13 park sites. Contracting out the remaining park sites and Civic Center will save approximately \$800,000 in ongoing expenditures. Based on the experience of parks that have been under private contract for maintenance, the condition of the parks is anticipated to improve, as private contractors have more personnel who can be devoted to providing the level of service our busy park sites require.

The irony is that while the General Fund struggles to match revenues with expenditures, Santa Ana continues to receive significant funding for capital infrastructure improvements. The City's Capital Improvement Program for FY 2009-2010 exceeds \$104 million. In addition, Santa Ana will be the beneficiary of approximately \$9 million in federal American Recovery and Reinvestment Act (ARRA) funds, intended to create jobs and help spur the economy. While this funding will definitely benefit our community, most of it must be spent on infrastructure improvements, job training and workforce development, or neighborhood stabilization programs to address foreclosed homes. None of it will directly benefit the City's General Fund.

Achieving Established Council Priorities

In spite of the financial challenges Santa Ana is experiencing, we remain committed to providing responsive, high quality services to the public. This fiscal year the City's departments will continue to align their efforts with the four established City Council priorities, while maintaining many of the programs and services the community has come to expect. The following is a

synopsis of the activities, programs and projects incorporated in the proposed budget to respond to these priorities.

Enhance Public Safety

The City will continue to dedicate significant resources to Police, Fire, Public Works, and Planning and Building, which have primary responsibility for enhancing public safety. The City demonstrates its commitment to this goal by providing public safety facilities that accommodate current and future needs of the City; recruiting and retaining quality public safety and code enforcement personnel; effectively and equitably enforcing construction and land use codes; and protecting the health of the community through high quality and reliable water, sewer and refuse collection systems.

Programs for FY 2009-2010 that will enhance the City's public safety include the following.

- An agreement has been reached with the Santa Ana Unified School District for the Santa Ana Police Department to manage the School Police Department on a contract basis. Senior Commander David Valentin was selected by the SAUSD Superintendent and School Board as the Public Safety Manager for the District. This management position has oversight of approximately 60 police officers and security personnel at 54 school sites that serve over 54,000 students and 4,600 employees. The agreement strengthens the sound relationship between the two agencies, while offsetting some of the City's costs to support public safety services in our community's schools.
- The City of Santa Ana has applied for federal funding through the COPS Hiring program for additional police officers. If awarded, the City will receive full funding for salary and benefits for up to 50 officers for three years, but must absorb the costs for these officers in the fourth year. This will allow the City to deploy additional officers at a time when City resources to fund additional officers are low.
- The Santa Ana Police Department is the proud recipient of a \$400,000 Cal-GRIP Grant which will help fund expansion of the Santa Ana Police Activities Athletics League and offer mentoring, physical activities and development programs to more of the City's youth.
- Community Preservation will continue to be highly responsive to citizen complaints, observed violations and special projects. Opportunities will be explored to strengthen Monday through Friday enforcement, while focusing weekend enforcement on targeted sweeps and special projects.
- The Capital Improvement Program for FY 2009-2010 includes a variety of infrastructure projects that will enhance public safety, including \$1.85 million in sewer improvements, \$2.8 million in water main replacements, and continued funding for the replacement of sidewalks, curbs and gutters to reduce trips and falls.

Improve Transportation Infrastructure

The City has made significant progress over the past five years in rehabilitating its arterial highways and, due to new funding resources, long awaited improvements to the local neighborhood streets are being made over the next four years. Major funding for local streets was made available through Proposition 42 revenues and Proposition 1B at the State level, and through the issuance of \$60 million in Gas Tax Revenue Certificates of Participation (COP) in December 2007.

Programs for FY 2009-2010 that will improve the City's transportation infrastructure include the following.

- Project Restore, the City's five-year \$100 million investment in residential streets will utilize \$30 million in COP funding in FY 2009-2010. The total budget for Project Restore this next year will exceed \$33.3 million. The original estimate for the five-year plan was to repave 100 miles of residential streets. Thanks in part to the innovative use of cold in-place pavement recycling technology the current estimate is that the Project Restore budget will enable 224 miles of streets to be repaved, or about 90% of the residential roads in our community. The project is now expected to be completed by the first quarter of 2011, nine months ahead of schedule.
- Considerable progress has been made on the \$225 million Bristol Street Widening Project from Warner Avenue to 17th Street. In FY 2009-2010 the City will move forward with the widening of the Bristol/McFadden and Bristol/17th intersections, along with acquisitions between Third Street and Civic Center Drive.
- Additional arterial improvements identified in the proposed budget include the completion of widening along Grand Avenue between First and Fourth Streets, intersection widening at Grand Avenue and Dyer Road, and improvements on MacArthur Boulevard at State Route 55. In addition, more than \$9.1 million is included in the budget for arterial street reconstruction and resurfacing.
- The City's "Go Local" Transit Study, which will result in the establishment of a local transit system connecting the Santa Ana Regional Transportation Center with the Civic Center and the Pacific-Electric Right of Way to Garden Grove, has received Phase II funding approval from the Orange County Transportation Authority. Preliminary design and environmental analyses will start for this important transit project in FY 2009-2010.

Complete Minor Deferred Maintenance Projects in all Parks

Because the City is built out, parks are a critical asset for our residents, providing a place for the community's youth and families to enjoy nature and the outdoors. Santa Ana's parks are extremely well used. With the decline in City revenues, this is one priority that will be difficult to fully address this fiscal year. Instead, our emphasis will be on maintaining green and clean spaces and re-engineering multiple services so that they can still be offered to the public but with less cost to the City.

Programs for FY 2009-2010 that will further enhance the utility of Santa Ana's parks and open space include the following.

- The creation of three Landscape Inspector positions will provide improved contract administration and inspection to enhance the effectiveness of park landscape maintenance contracts on all park sites, at the Santa Ana Zoo and along the City's bike trails. These positions also will prevent the layoff of up to three park maintenance staff as we move from being a direct service provider to full contracting of park maintenance. Privatizing park maintenance will save the City's General Fund approximately \$800,000 more per year, while providing comparable or better service.
- The proposed Capital Improvement Program includes park improvements in excess of \$1 million, which includes construction of the Edna Park Trailside Rest Area, Cabrillo Tennis Center improvements and expansion, Adams Park Basketball Court resurfacing and the Seventeenth Street Triangle trail access site. Funding in the FY 2009-2010 budget also includes the completion of the renovation of the Jerome Recreation Center and the Memorial Park Swimming Pool.
- The proposed budget maintains funding for youth summer recreation programs and Project PRIDE. Park Ranger and field attendant services will continue for community youth sports organizations and funding for the senior lunch program and senior transportation has been maintained. More leisure classes will be provided by instructors instead of City staff to ensure a variety of programming for all ages.
- A major emphasis of the last two years has been to enhance Library services to the community. Funding to facilitate expanded hours for three high school libraries remains in the FY 2009-2010 budget. Unfortunately, bookmobile service has had to be discontinued due to the inoperability of the vehicle and the lack of funds to replace it.
- A new teen center, now called "TeenSpace" was opened at the Main Library in January. Designed with input from teens, the center was funded by a bequest and grants, and has been well received. Operations during 2009-2010 are being largely funded through a grant from the International City/County Management Association (ICMA). Summer programming will focus on developing employment-based computer skills training, college preparation and financial assistance, and community service.
- In addition, the Parks, Recreation and Community Services Agency (PRCSA) is participating in the nine-month planning effort to Build A Healthy Central Santa Ana through a 10-year community grant from the California Endowment. Through this effort, PRCSA will continue to demonstrate its commitment to help neighborhood and school environments support improved health and healthy youth development.

Ensure Long Term Financial Stability

To ensure Santa Ana's long term financial stability, staff will continue to implement a plan to address the General Fund deficit, using a combination of expenditure controls while we continue to work towards improving the City's revenue base.

Programs for FY 2009-2010 that will help ensure long term financial stability include the following.

- Efforts will continue to examine all department services to identify opportunities for improved efficiency through reorganization or restructuring of work processes. The city's hiring freeze will continue, as well efforts to postpone major expenditures unless absolutely necessary. As with last fiscal year, it remains important to resist the temptation to add new programs or services unless new, dedicated revenue sources can be identified.
- In FY 2007-2008 Santa Ana purchased Enterprise Resource Planning (ERP) software which will enhance the City's ability to automate and improve the efficiency of our business processes by providing "real time" financial information. Recently the Municipal Utility Billing System was completed and is now "live." Implementation of the balance of the ERP system is progressing nicely and should be completed early this summer.
- In order to mitigate increasing energy costs, the City continues to enhance its "green initiatives" program. We are in the process of submitting an application under federal ARRA to retrofit and upgrade lighting and HVAC systems in various City facilities with more energy efficient systems. It is estimated that total energy savings could equal \$280,000 annually.
- In addition, the City is committed to expanding the number of alternative fuel vehicles within its fleet. Currently we have 27 hybrid vehicles and 12 CNG vehicles. Under the federal ARRA, we are hoping to expand the CNG fleet by an additional 30 vehicles.
- The City's Enterprise Zone designation has been renewed for another 15 years, which will continue attracting new businesses to Santa Ana and provide jobs for local residents.
- Building upon prior successes, and with an additional infusion of federal stimulus funds, the Community Development Agency and its WORK Center will expand opportunities with local businesses for the Youth Employment Program, in addition to offering vocational and on-the-job training for adults and dislocated workers.

In keeping with our commitment to long-term planning, we will continue to dedicate our time, energy and resources toward providing quality service to enhance the safety, livability and prosperity of our community. In spite of the fiscal challenges the City is facing, the FY 2009-2010 budget confirms our commitment to this purpose and incorporates the important programs and projects you have requested in response to the community and its needs. On behalf of our talented and dedicated workforce, I am proud to present the budget for the 2009-2010 Fiscal Year.

A handwritten signature in blue ink, appearing to read "David N. Ream", with a long horizontal flourish extending to the right.

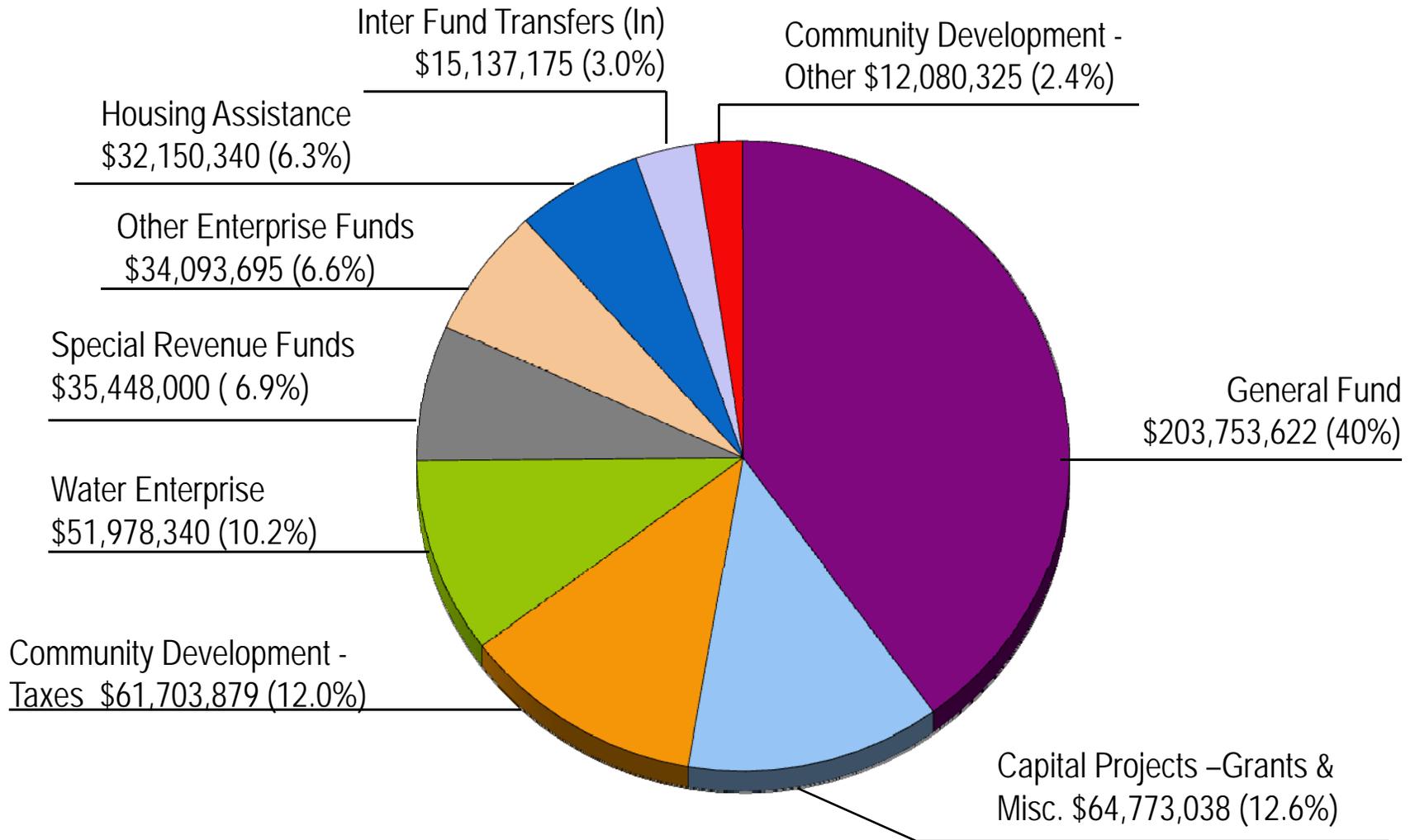
David N. Ream
City Manager

Governmental Funds Revenue Sources

FY 2009-2010 Estimated Revenues: \$ 511,118,414

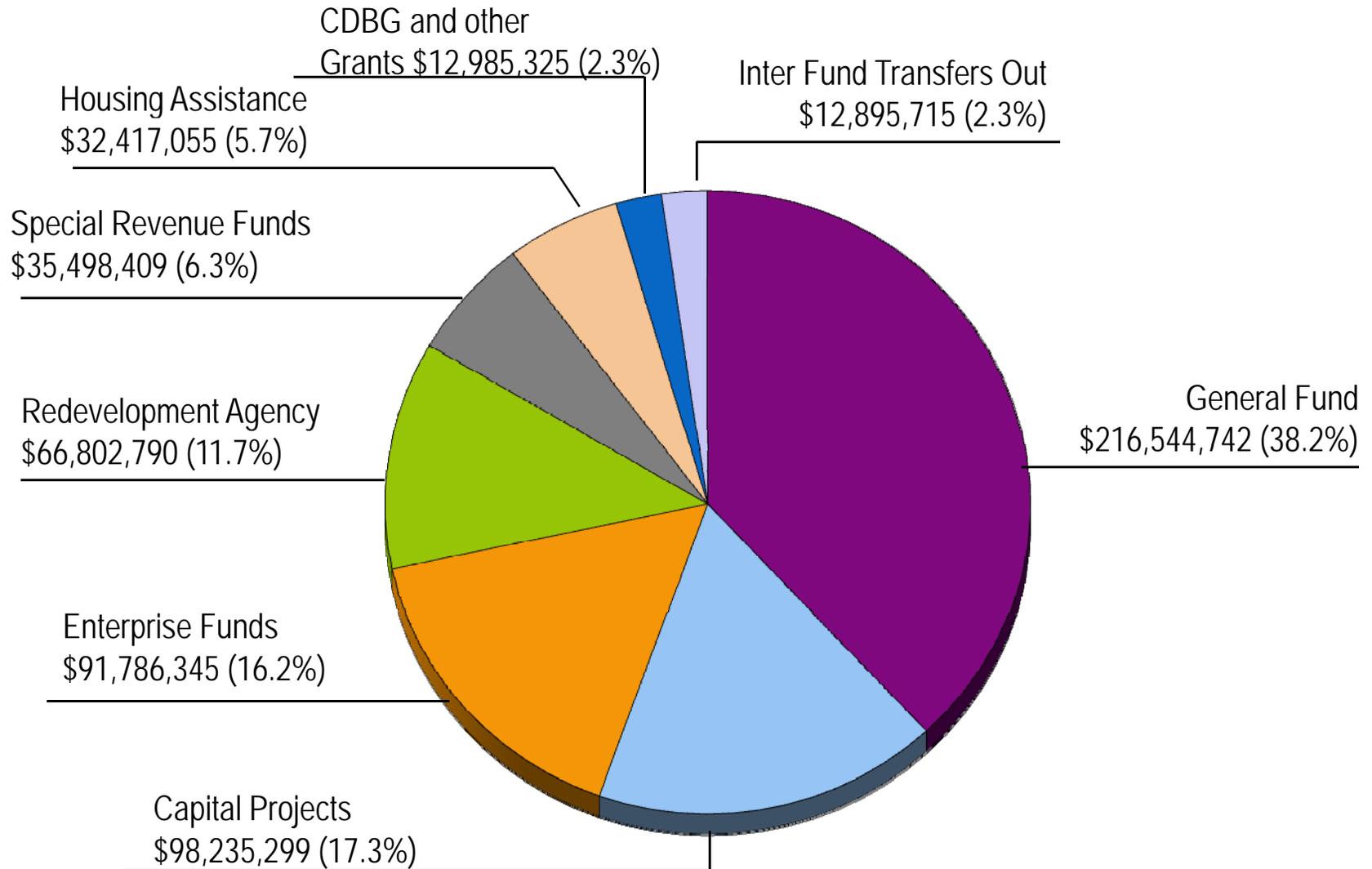
Fund Balance: 56,047,266

Total Revenue Sources: \$ 567,165,680



Governmental Funds Appropriations

FY 2009-2010 \$ 567,165,680



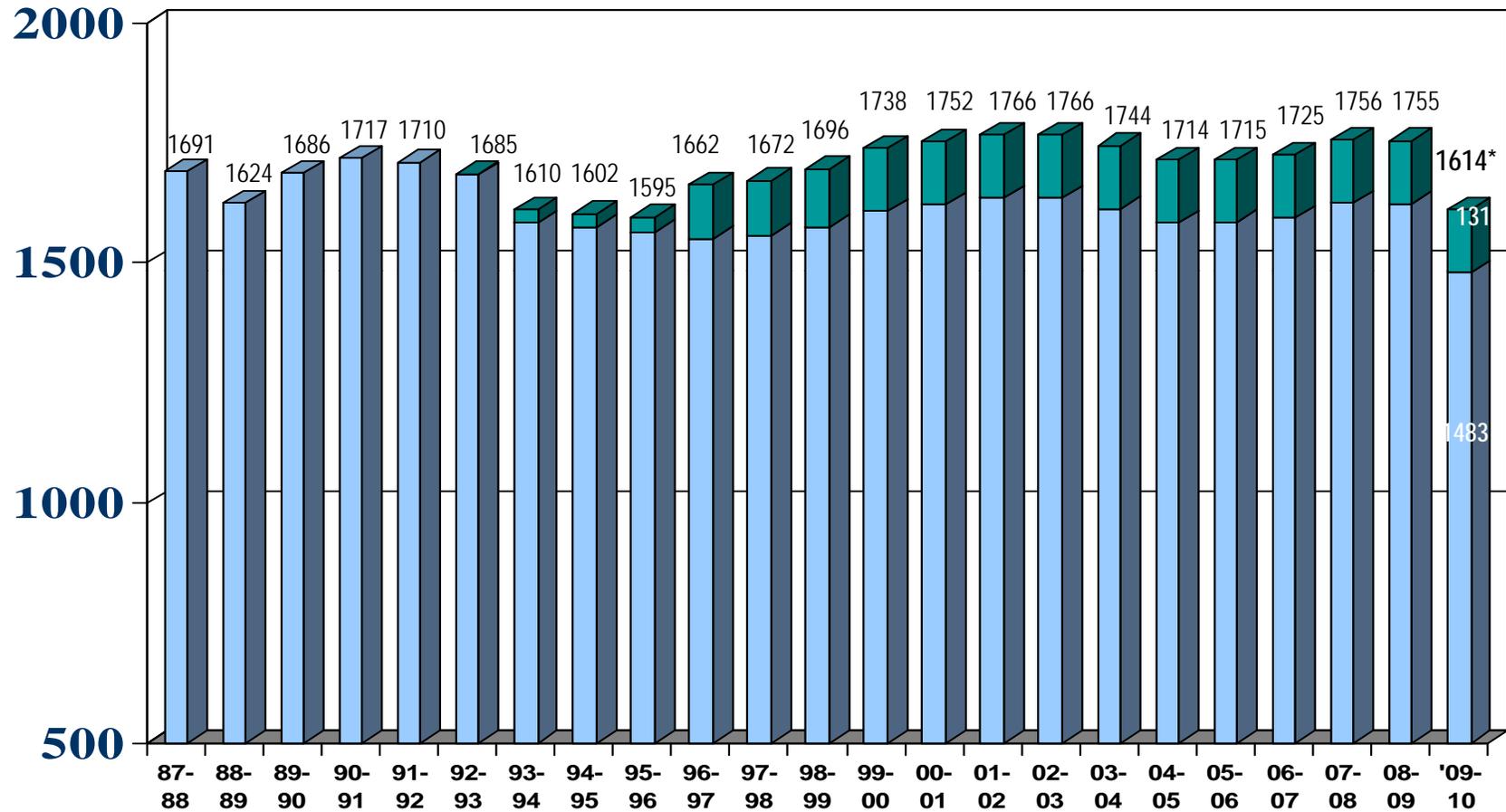
FY 09-10 TOTAL BUDGET SUMMARY
EXPENDITURES AND INTERFUND TRANSFERS BY DEPARTMENT & FUNDING SOURCE

DEPARTMENT	General Fund	Community Dev./Redev.	Enterprise Revenues	Fees/ Misc. Rev.	Housing Authority	CDBG Fund	Capital Projects	Grant** Funding	Special Revenues	TOTAL	%
Police Department	114,637,950					600,000			23,080,178	138,318,128	25.0%
Community Development Agency		66,202,790	5,729,575		32,417,055	1,641,600		5,546,725		111,537,745	20.1%
Public Works Agency	4,674,000		86,056,770	1,887,512		2,995,000	95,577,717		6,519,995	197,710,994	35.7%
Fire Department	51,279,255								231,930	51,511,185	9.3%
Parks, Recreation & Com. Services	17,415,595	600,000				502,000	770,070		4,825,773	24,113,438	4.4%
Planning & Building Agency	9,797,536					1,600,000			154,008	11,551,544	2.1%
Finance & Management Services	4,725,788								350,000	5,075,788	0.9%
City Attorney's Office	2,203,146					100,000				2,303,146	0.4%
Personnel Services	1,593,085								336,525	1,929,610	0.3%
City Manager's Office	1,751,490									1,751,490	0.3%
Bowers Museum	1,825,385									1,825,385	0.3%
Non-Departmental	1,339,955									1,339,955	0.2%
Clerk of the Council Office	675,840									675,840	0.1%
Building Rehabilitation Plan	250,000									250,000	0.0%
Information Svcs. Strategic Plan	2,662,230									2,662,230	0.5%
GF related Special Revenue Fund	1,713,487									1,713,487	0.3%
Subtotal	216,544,742	66,802,790	91,786,345	1,887,512	32,417,055	7,438,600	96,347,787	5,546,725	35,498,409	554,269,965	100.0%
Interfund Transfers Out	3,311,625	7,624,090							1,960,000	12,895,715	
TOTAL	219,856,367	74,426,880	91,786,345	1,887,512	32,417,055	7,438,600	96,347,787	5,546,725	37,458,409	567,165,680	

** Includes Workforce Investment Act, Empowerment Zone, Orange County SSA, Orange County Transportation Grants, Federal and State Grants

Number of Full-Time Employees

FY 87-88 through FY09-10



Note: Workforce has decreased over 12% while population nearly doubled over the past 20 years.

*Excludes 21 grant funded positions

F/T Employees



Detention Staff



Additions/Deletions

FULL-TIME WORKFORCE CHANGES

<u>Qty.</u>		<u>Fiscal Impact</u>
City Manager's Office		
(1)	Executive Assistant	(88,255)
(1)	Assistant to the City Manager (AM)	(117,900)
Clerk of the Council		
(1)	Deputy Clerk of the Council	(80,505)
City Attorney's Office		
(1)	Senior Paralegal - unfunded	0
(1)	Assistant City Attorney (MM)	(203,926)
(1)	Senior Legal Office Assistant	(76,223)
Community Development Agency		
(2)	Parking Meter Technician I*	(166,940)
(1)	Graphics Design II*	(112,082)
(1)	Receptionist*	(73,839)
(1)	Redevelopment Assistant*	(115,693)
(1)	Economic Development Specialist III*	(157,008)
(1)	Work Center Coordinator*	(158,849)
(1)	Housing Authority Operations Supervisor*	(94,384)
(1)	Workforce Specialist II*	(90,212)
(3)	Housing Specialist II*	(306,532)
(2)	Housing Specialist I*	(171,771)
(1)	Housing Authority Aide*	(61,657)
1	Accounting Assistant*	93,691
Finance & Management Services		
(1)	Senior Accounting Assistant	(81,350)
(1)	Customer Service Representative	(89,090)
(1)	Principal Programmer Analyst	(142,230)
Parks, Recreation & Community Services		
(1)	Executive Library Director (EM)	(209,459)
(1)	Management Analyst	(96,357)
(3)	Supervising Librarian	(269,800)
(1)	Senior Library Services Assistant	(69,590)
(1)	Accounting Assistant	(62,335)
(1)	Assistant Library Director (AM) - unfunded	0
(1)	Library Outreach Manager (AM) - unfunded	0
(3)	Senior Librarian - unfunded	0
(9)	Recreation Coordinator - includes 1 unfunded position	(605,345)
(1)	Secretary - unfunded	0
(1)	Management Aide - unfunded	0
(1)	Planning and Design Manager - unfunded	0
(2)	Senior Office Assistant	(133,778)
(1)	Zoo Curator of Education	(98,305)
(1)	General Maintenance Worker*	(79,960)

Additions/Deletions

FULL-TIME WORKFORCE CHANGES

<u>Qty.</u>		<u>Fiscal Impact</u>
Parks, Recreation & Community Services (Continued)		
(1)	Senior Park Maintenance Supervisor - unfunded	0
(1)	Senior Park Maintenance Supervisor*	(132,215)
(4)	Park Maintenance Leader - includes 2 unfunded position	(181,700)
(1)	Park Maintenance Leader*	(93,827)
(12)	Park Maintenance Worker - includes 8 unfunded positions	(326,329)
(6)	Park Maintenance Worker*	(459,924)
(2)	Park Maintenance Aide - includes 1 unfunded position	(42,428)
(2)	Park Ranger	(193,557)
(1)	Park Naturalist	(80,741)
(1)	Community Affairs Manager	(176,515)
(1)	Senior Recreation Supervisor*	(116,965)
(1)	Records Specialist* - unfuded	0
Personnel Services		
(1)	Training Coordinator	(120,532)
(1)	Senior Personnel Receptionist	(68,022)
(1)	Assistant Director of Personnel Services (MM)	(226,985)
1	Senior Office Specialist*	71,750
Planning & Building Agency		
(1)	Administrative Assistant II (MM)	(187,905)
(1)	Landscape Development Associate	(139,165)
(1)	Systems Administrator	(98,162)
(1)	Associate Planner	(128,850)
(3)	Senior Office Assistant	(209,457)
(1)	Receptionist	(66,543)
(4)	Combination Building Inspector	(447,585)
(1)	Senior Plumbing Inspector	(122,971)
(1)	Senior Plan Check Engineer	(197,074)
(1)	Associate Plan Check Engineer	(178,050)
(1)	Community Preservation Manager (MM)	(224,530)
(4)	Community Preservation Inspector	(457,090)
(1)	Senior Receptionist	(82,003)
1	Management Aide	81,056
Public Works Agency		
(1)	Survey Party Chief*	(135,051)
(1)	Survey Party Technician*	(121,651)
(1)	Records Management Specialist*	(86,561)
(1)	Water Services Worker II*	(78,293)
(1)	Water Systems Operator II*	(87,931)
(1)	Water Systems Operator III*	(107,499)
(1)	Water Services Meter Repairer II*	(101,193)
(5)	Maintenance Worker II*	(403,298)
(1)	Senior Water Services Supervisor* - unfunded	0
(2)	Equipment Operator - Street* - unfunded	0
(1)	Public Works Crew Leader* - unfunded	0
(10)	Maintenance Worker II* - unfunded	0
(2)	Street Painter* unfunded	0

Additions/Deletions

FULL-TIME WORKFORCE CHANGES

<u>Qty.</u>		<u>Fiscal Impact</u>
Police Department		
(1)	Animal Services Officer I	(100,000)
(1)	Senior Correctional Records Specialist	(80,000)
(1)	Police Records Supervisor	(95,000)
(4)	Senior Police Records Specialist	(320,000)
(1)	Senior Programmer Analyst	(113,500)
(1)	Microsystems Technician	(85,000)
(3)	Senior Office Assistant	(225,000)
(3)	Police Investigative Specialist	(304,500)
(1)	Parking Control Officer	(78,000)
Totals	<u>(150)</u>	<u>(11,048,480)</u>

*Non-General Fund

Note: Total count includes 39 vacant/unfunded positions

Reallocations

FULL-TIME WORKFORCE CHANGES

<u>Qty.</u>		<u>Fiscal Impact</u>
Community Development Agency		
(1)	Parking Meter Technician I*	
1	Parking Meter Technician II*	11,362
(1)	Senior Office Specialist*	
1	Senior Accounting Assistant*	13,735
Finance & Management Services		
(1)	Buyer	
1	Buyer/Systems Technician	0
(1)	Senior Accounting Assistant	
1	Senior Accounting Assistant/Systems Technician	0
(1)	Accounting Assistant	
1	Accounting Assistant/Systems Technician	0
(2)	Customer Service Representative	
2	Utilities Billing/Systems Technician	0
Parks, Recreation & Community Services		
(1)	Supervising Librarian	
1	Library Operations Manager	8,004
(2)	Senior Librarian	
2	Principal Librarian	20,946
(1)	Senior Office Assistant	
1	Senior Librarian	3,584
(1)	Library Technician	
1	Bibliographic Technician	0
(1)	Library Technician	
1	Periodical Technician	0
(3)	Library Technician	
3	Youth Services Technician	0

Reallocations

FULL-TIME WORKFORCE CHANGES

	<u>Qty.</u>		<u>Fiscal Impact</u>
Planning & Building Agency			
	(1)	Community Preservation Inspector II	
	1	Senior Community Preservation Inspector	0
	(1)	Environmental Coordinator	
	1	Associate Planner	0
	(1)	Principal Plan Check Engineer	
	1	Deputy Building Official/Plan Check	0
Police Department			
	(1)	Police Fiscal Officer	
	1	Police Fiscal Services Supervisor	(4,000)
Public Works Agency			
	(1)	Engineering Drafting Technician II*	
	1	Assistant Engineer II*	24,501
Totals	<u>0</u>		<u>78,132</u>

*Non-General Fund

Positions to become Unfunded **FULL-TIME WORKFORCE CHANGES**

<u>Qty.</u>		<u>Fiscal Impact</u>
Finance & Management Services		
1	Payroll Technician	(88,695)
Police Department		
2	Police Dispatcher	(220,000)
20	Police Officer	(3,500,000)
1	Police Technology/Support Administrator (MM)	(230,000)
Totals	<u>24</u>	<u>(4,038,695)</u>

*Non-General Fund

Market Parity Adjustments

FULL-TIME WORKFORCE CHANGES

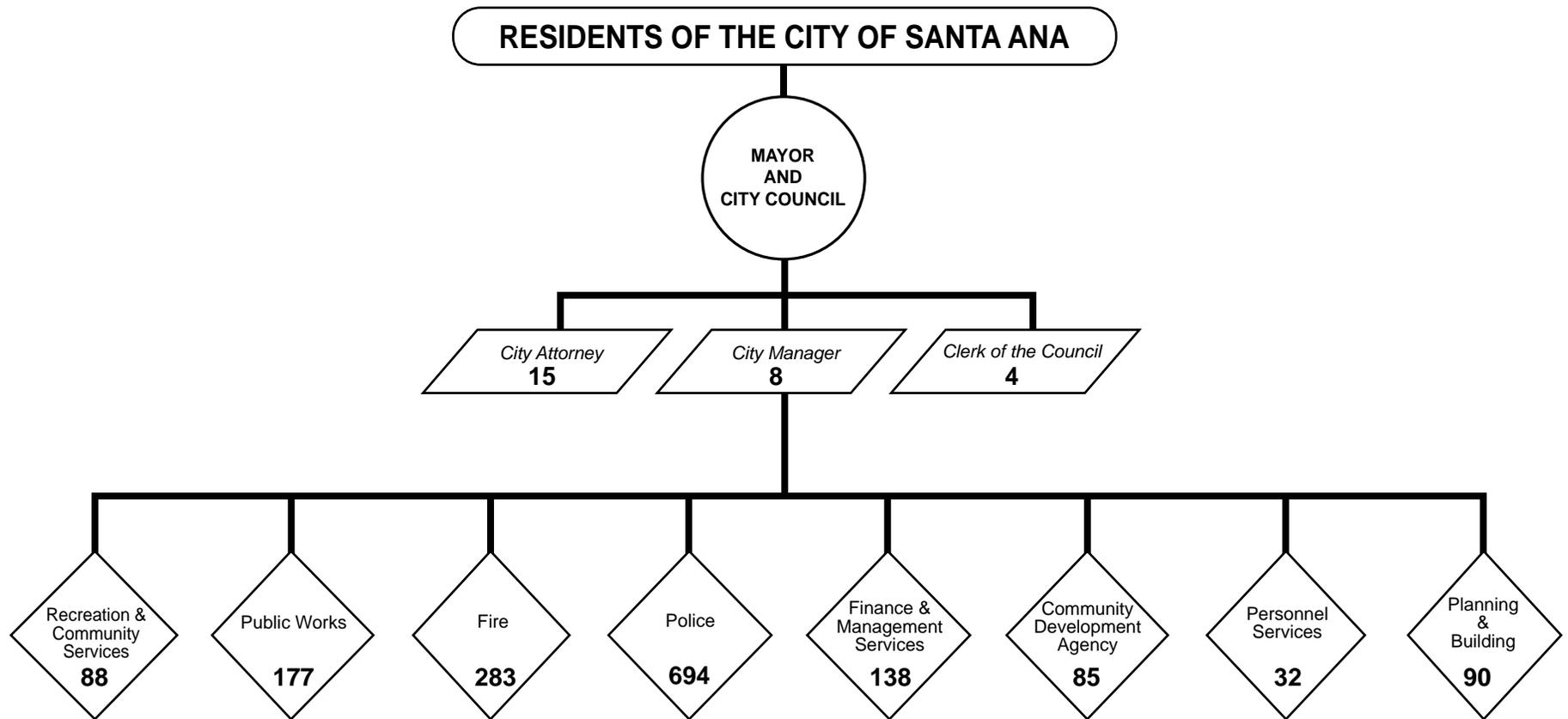
	<u>Fiscal Impact</u>
Community Development Agency	
Housing Authority Coordinator*	13,476

*Non-General Fund



FY 09-10

ORGANIZATION CHART AND FULL-TIME EMPLOYEES

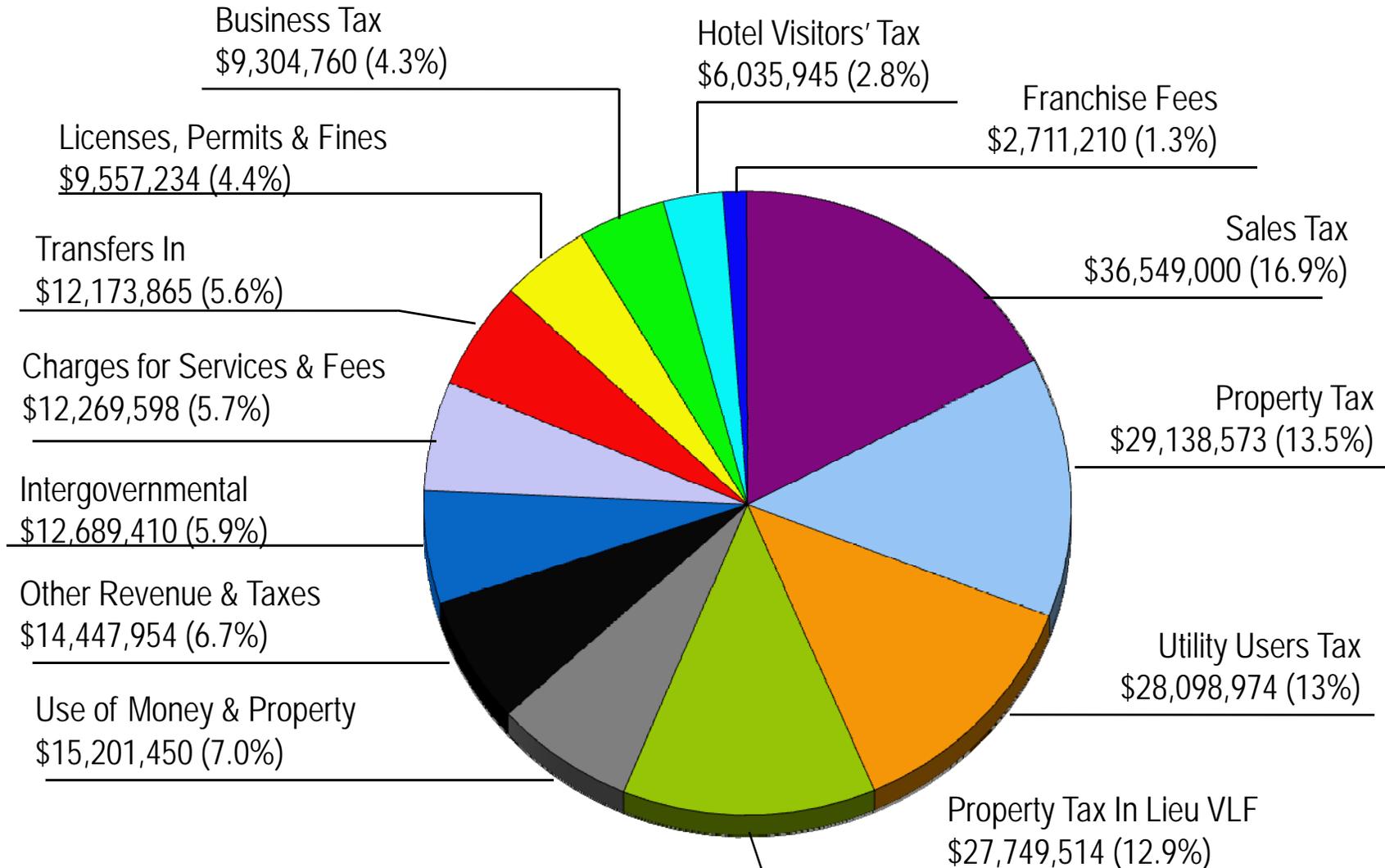


General Fund Revenue Sources

FY 2009-2010 Estimated Revenues: \$215,927,487

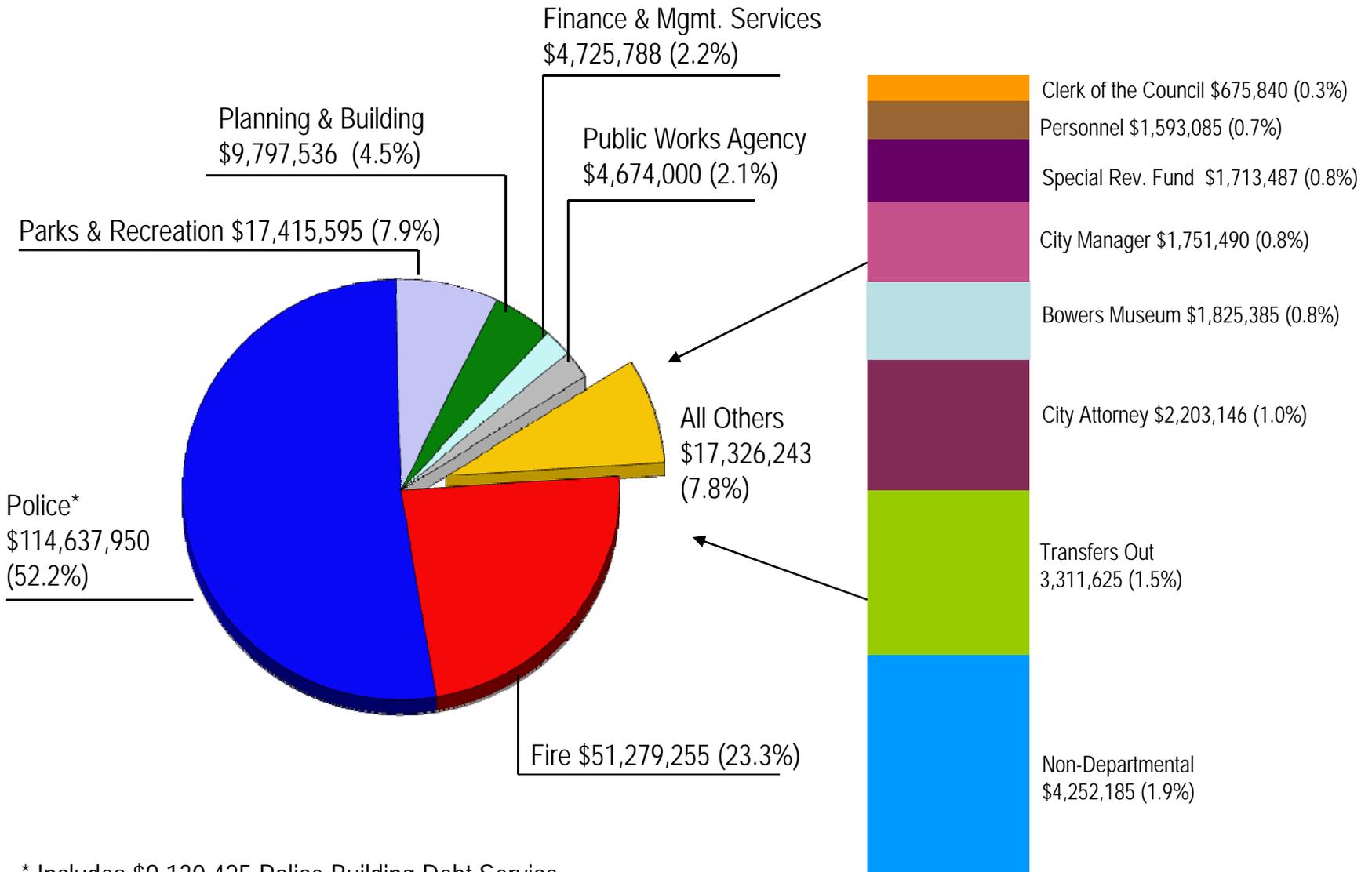
Fund Balance: 3,928,880

Total General Fund Revenue Sources: \$219,856,367



General Fund Appropriations

FY 2009-2010 \$ 219,856,367



* Includes \$9,130,425 Police Building Debt Service

GENERAL FUND REVENUE SOURCE	ACTUAL FY 06-07	ACTUAL FY 07-08	ADOPTED FY 08-09	PROPOSED FY 09-10	as % of Increase (Decrease)			
					FY09-10 Total	08-09 to 09-10 in \$	in %	
TAXES								
5031 Sales Tax	44,874,315	44,556,072	45,590,800	36,549,000	16.9%	(9,041,800)	-19.8%	
5011 Property Tax	28,700,524	31,990,820	30,447,830	29,138,573	13.5%	(1,309,257)	-4.3%	
5011-100 Property Tax in Lieu VLF	25,451,243	26,432,454	27,062,325	27,749,514	12.9%	687,189	2.5%	
5028 Utility Users Tax	28,326,368	28,112,042	28,240,175	28,098,974	13.0%	(141,201)	-0.5%	
5311 Homeowner Property Tax Subvention	270,971	168,703	277,020	154,700	0.1%	(122,320)	-44.2%	
5021 Business Tax	10,019,043	10,444,074	10,005,120	9,304,760	4.3%	(700,360)	-7.0%	
5035 Hotel Visitor's Tax	7,442,363	7,713,778	7,395,000	6,035,945	2.8%	(1,359,055)	-18.4%	
5031-1 Half-cent Sales Tax (Safety)	1,895,993	1,865,603	1,754,795	1,559,715	0.7%	(195,080)	-11.1%	
5027 Documentary Stamp Tax	1,350,369	727,179	757,500	575,000	0.3%	(182,500)	-24.1%	
Taxes Subtotal	148,331,189	152,010,725	151,530,565	139,166,182	64.5%	(12,364,383)	-8.2%	
FUND TRANSFERS								
5990 Transfer from Redevelopment (Pass Through'	5,830,200	3,829,640	5,838,740	7,624,090	3.5%	1,785,350	30.6%	
5990-29 From Special Gas Tax Fund	0	3,550,415	0	0	0.0%	0	#DIV/0!	
5990-25 From Traffic Safety Fund	0	0	1,460,000	1,960,000	0.9%	500,000	34.2%	
5990-51 Transfer from Capital Outlay Fund	0	0	0	348,315	0.2%	348,315	#DIV/0!	
5990-73 Transfer from Building Maintenance	195,910	0	0	0	0.0%	0	#DIV/0!	
5990-76 Transfer from Vehicle Replacement Fund	0	0	0	2,241,460	1.0%	2,241,460	#DIV/0!	
5990-77 Transfer from Centennial Park	135,898	0	0	0	0.0%	0	#DIV/0!	
5990-86 Transfer from PWA Engineering	205,367	0	0	0	0.0%	0	#DIV/0!	
5990-101 Transfer from PWA Administration Fund	100,083	0	0	0	0.0%	0	#DIV/0!	
5990-531 Transfer from Redevelopment (Loan Repaym	0	0	0	0	0.0%	0	#DIV/0!	
Fund Transfers Subtotal	6,467,458	7,380,055	7,298,740	12,173,865	5.6%	4,875,125	66.8%	
INTERGOVERNMENTAL								
5321 Motor Vehicle License	2,173,564	1,672,341	1,619,355	1,015,380	0.5%	(603,975)	-37.3%	
5321-2 VLF Net Sale Proceeds	0	0	0	0	0.0%	0	#DIV/0!	
5011-500 Property Tax - Passthrough AB1290	138,134	262,338	275,400	262,350	0.1%	(13,050)	-4.7%	
5990 OCTA Gas Tax	558,000	1,200,000	1,274,000	1,274,000	0.6%	0	0.0%	
5330 SB90 State Mandates Reimbursement	1,216,877	321,833	234,115	135,000	0.1%	(99,115)	-42.3%	
5380 P.O.S.T. Reimbursements	86,276	114,185	96,500	96,500	0.0%	0	0.0%	
5380-349 S.T.C. Reimbursement	43,979	64,213	35,000	55,000	0.0%	20,000	57.1%	
5621-231 Rancho Santiago Reimbursement-PRCSA	0	520	30,000	30,000	0.0%	0	0.0%	
5621-325 Rancho Santiago Reimbursement-FD	135,038	82,403	164,000	164,000	0.1%	0	0.0%	
5600-64 Overhead Charge - Water	6,007,180	7,657,180	7,657,180	8,657,180	4.0%	1,000,000	13.1%	
5600-68 Overhead Charge - Sanitation	100,000	100,000	100,000	100,000	0.0%	0	0.0%	
5600-69 Overhead Charge - Refuse	200,000	200,000	200,000	900,000	0.4%	700,000	350.0%	
5321-1 Off-Highway License Fees	0	0	5,710	0	0.0%	(5,710)	-100.0%	
Intergovernmental Subtotal	10,659,048	11,675,013	11,691,260	12,689,410	5.9%	998,150	8.5%	
USE OF MONEY & PROPERTY								
5830 Police Facility Rental	12,019,979	11,824,847	11,875,000	13,875,000	6.4%	2,000,000	16.8%	
5812 Earnings on Investments	2,179,917	1,790,838	1,250,000	1,050,000	0.5%	(200,000)	-16.0%	
5812-1 Loss(Gain) MV on Investments	104,659	(339,104)	0	0	0.0%	0	#DIV/0!	
5804 Rental of Property	78,166	89,229	67,625	76,450	0.0%	8,825	13.0%	
5805 PRCSA - Godinez High School	49,225	55,365	38,000	60,000	0.0%	22,000	57.9%	
5805-1 Recreation Facility Rental	0	0	22,000	0	0.0%	(22,000)	-100.0%	
5831 Rental of Stadium	40,201	99,807	85,000	140,000	0.1%	55,000	64.7%	
5530 Amphitheater Rental	50	0	50	0	0.0%	(50)	-100.0%	
Use of Money & Property Subtotal	14,472,196	13,520,982	13,337,675	15,201,450	7.0%	1,863,775	14.0%	

GENERAL FUND REVENUE SOURCE		ACTUAL FY 06-07	ACTUAL FY 07-08	ADOPTED FY 08-09	PROPOSED FY 09-10	as % of Increase (Decrease)		
						FY09-10 Total	08-09 to 09-10 in \$	in %
MISCELLANEOUS								
5597	Indirect Cost Recovery	2,536,443	2,814,836	2,913,120	2,515,000	1.2%	(398,120)	-13.7%
5112	Refuse Contract Program Surcharge	2,523,115	2,872,365	2,872,365	5,047,365	2.3%	2,175,000	75.7%
5226	Tobacco Fine	64	0	0	0	0.0%	0	#DIV/0!
5797	Stale Dated Checks	238,436	12,530	0	0	0.0%	0	#DIV/0!
5799-69	Refuse Program Savings Recovery	1,239,325	1,239,325	1,239,325	1,239,325	0.6%	0	0.0%
5593	Attorney Reimbursement	1,063,402	1,124,417	1,171,175	1,171,175	0.5%	(0)	0.0%
5621-508	Plan Check Reimbursement	171,429	150,425	135,285	80,652	0.0%	(54,633)	-40.4%
5621-331	Police Miscellaneous Reimbursements	104,819	103,570	105,000	105,000	0.0%	0	0.0%
5620	Police OT Reimbursement	395,750	467,065	474,300	474,300	0.2%	0	0.0%
5621-2	Police Salary Reimbursement	210,999	144,364	170,000	0	0.0%	(170,000)	-100.0%
5621-337	Graffiti Enforcement Reimbursement	170,000	300,200	300,000	300,000	0.1%	0	0.0%
5621	Expense Reimbursement	82,189	72,155	69,250	72,150	0.0%	2,900	4.2%
5621-505	Planning Reimbursement	82,415	77,752	120,320	120,320	0.1%	0	0.0%
5621-3	SAUSD	0	0	0	191,000	0.1%	191,000	#DIV/0!
5222	Street Vendor Fines	0	100	0	0	0.0%	0	#DIV/0!
5621-7	SCRRA Metrolink Reimb.	0	3,000	0	0	0.0%	0	#DIV/0!
5798-337	Gifts & Donations PD	64,000	80,000	80,000	60,000	0.0%	(20,000)	-25.0%
5621-250	Park Maintenance Expense Reimbursement	46,209	60,857	60,850	60,850	0.0%	0	0.0%
5803	Property & Evidence Recovery	103,513	59,146	107,100	40,000	0.0%	(67,100)	-62.7%
5751	Sale of Unclaimed Property	26,543	475	12,750	29,518	0.0%	16,768	131.5%
5799-3	Other Library Recoveries	3,476	3,763	3,420	3,760	0.0%	340	9.9%
5651	Sale of Junk and Waste	3,187	1,345	2,550	1,300	0.0%	(1,250)	-49.0%
5622	Fire OT Reimbursement	3,322	5,136	5,100	5,100	0.0%	0	0.0%
5799	Miscellaneous Recoveries	23,227	13,783	15,300	13,785	0.0%	(1,515)	-9.9%
5799-327	Fire Recovery - Shell	50,000	0	0	0	0.0%	0	#DIV/0!
5586-275	Vending Machines Concession	3,391	5,403	4,080	3,000	0.0%	(1,080)	-26.5%
5711	Sale of Maps and Documents	8,269	5,710	7,200	4,200	0.0%	(3,000)	-41.7%
5624	Sale of Books	3,642	20	0	43	0.0%	43	#DIV/0!
5624-1	Library Sales-General	0	4,602	3,840	3,430	0.0%	(410)	-10.7%
5621-5	Recreation Expense Reimbursement	40,137	23,593	20,400	15,000	0.0%	(5,400)	-26.5%
5499-100	Miscellaneous Fire Service Charge	83,724	63,040	55,000	55,000	0.0%	0	0.0%
5540	Fire Care Facility Inspection	1,340	2,066	2,715	2,715	0.0%	(0)	0.0%
5798-1	Library Gifts & Donations	15	1,006	25	0	0.0%	(25)	-100.0%
5621-100	Fire Expense Reimbursement	71,873	47,561	100,000	50,000	0.0%	(50,000)	-50.0%
5621-336	Storage of Weapon Fee	200	3,200	4,000	4,000	0.0%	0	0.0%
5621-349	Jail Kitchen Rental	0	12,748	10,000	11,000	0.0%	1,000	10.0%
5627	Booking Fee - OC Jail	75	533	0	0	0.0%	0	#DIV/0!
5699	Miscellaneous Refunds	1,283	6	1,325	6,900	0.0%	5,575	420.9%
5798-320	Fire Gifts & Donations	25	7,030	5,000	5,000	0.0%	0	0.0%
5631	Sale of Animals	(57,433)	0	0	0	0.0%	0	#DIV/0!
Miscellaneous Subtotal		9,298,400	9,783,127	10,070,795	11,690,888	5.4%	1,620,093	16.1%
CHARGES FOR SERVICES								
5543	Paramedic Service Charge	2,685,746	3,417,440	2,905,000	3,575,000	1.7%	670,000	23.1%
5585	Zoo Admissions	699,031	678,166	625,000	840,000	0.4%	215,000	34.4%
5401	Building Plan Check	1,027,681	533,528	598,695	1,848,340	0.9%	1,249,645	208.7%
5021-510	Residential Inspection Surcharge	454,159	413,932	883,960	745,000	0.3%	(138,960)	-15.7%
5451	Variance Fees	356,815	339,745	343,480	386,953	0.2%	43,473	12.7%
5618	Abandoned Vehicle Reimbursement/PD	95,409	406,805	350,000	80,500	0.0%	(269,500)	-77.0%
5410	Project Coordination Charge	79,301	87,673	86,560	475,601	0.2%	389,041	449.4%
5520	False Alarm Charge-Police	282,933	214,840	215,000	215,000	0.1%	0	0.0%
5544	Paramedic Subscription Fee	157,007	156,291	155,000	205,000	0.1%	50,000	32.3%
5546	Hazardous Material Discloser Fees	191,111	168,703	200,000	200,000	0.1%	0	0.0%
5452	EIR Review Fees	671,897	175,250	233,200	100,486	0.0%	(132,714)	-56.9%

GENERAL FUND REVENUE SOURCE		ACTUAL FY 06-07	ACTUAL FY 07-08	ADOPTED FY 08-09	PROPOSED FY 09-10	as % of Increase (Decrease)		
						FY09-10 Total	08-09 to 09-10 in \$	in %
CHARGES FOR SERVICES - Continued						0.0%	0	#DIV/0!
5598	Police Report Fee	133,371	149,466	145,000	145,000	0.1%	0	0.0%
5553	Center Programs	173,465	207,096	177,480	150,000	0.1%	(27,480)	-15.5%
5553-1	Rosita Park Center Program Fees	3,085	0	4,200	0	0.0%	(4,200)	-100.0%
5555	Leisure Classes	168,299	182,504	160,000	170,000	0.1%	10,000	6.3%
5621-344	Photo Services	3,200	1,987	3,365	2,000	0.0%	(1,365)	-40.6%
5514	Vehicle Release Charge	408,485	410,545	440,000	440,000	0.2%	0	0.0%
5514-100	Repo Release	0	7,802	7,000	7,000	0.0%	0	0.0%
5409	Site Plan Review Charge	66,690	61,611	60,140	1,020,174	0.5%	960,034	1596.3%
5619-2	Abandoned Vehicle Reimbursement/PBA	44,693	51,822	54,250	50,291	0.0%	(3,959)	-7.3%
5592	Pool Charges	130,031	138,572	150,000	140,000	0.1%	(10,000)	-6.7%
5587	Zoo Education	109,789	115,105	105,000	68,000	0.0%	(37,000)	-35.2%
5550	Fire Inspection Fee	34,109	31,227	20,400	20,400	0.0%	0	0.0%
5565	Youth Field Usage Fee	36,714	32,705	36,720	36,000	0.0%	(720)	-2.0%
5221	Library Fines	71,074	83,187	77,370	94,921	0.0%	17,551	22.7%
5403	Electrical Plan Check	103,763	89,785	99,885	67,776	0.0%	(32,109)	-32.1%
5404	Shopping Cart Containment Program	30,800	11,000	15,400	15,400	0.0%	0	0.0%
5415	Weed Control Charges	225	0	0	45	0.0%	45	#DIV/0!
5552	Security Inspection Fee	50	0	0	0	0.0%	0	#DIV/0!
5599	Miscellaneous Rental Charges	260	0	0	0	0.0%	0	#DIV/0!
5597-509	Hearing Officer Recovery/Com. Pres.	19,046	4,235	2,275	5,000	0.0%	2,725	119.8%
5583	Park Reservations	197,879	265,745	235,000	215,000	0.1%	(20,000)	-8.5%
5568	SA Stadium Graphics	0	0	0	300	0.0%	300	#DIV/0!
5569	SA Stadium Advertising Fee	0	0	0	1,600	0.0%	1,600	#DIV/0!
5570	Santa Anita Soccer Program	0	0	46,740	15,000	0.0%	(31,740)	-67.9%
5572	Stadium Special Fees	0	0	4,300	1,000	0.0%	(3,300)	-76.7%
5581	Park Naturalist	0	0	6,000	2,000	0.0%	(4,000)	-66.7%
5588	Friends of Zoo Vet Contribution	0	0	20,000	20,000	0.0%	0	0.0%
5571	Street and Alley Repair	33,586	22,993	34,000	70,100	0.0%	36,100	106.2%
5561	Tennis Reservations	21,920	30,684	26,000	48,000	0.0%	22,000	84.6%
5405	Mechanical Plan Check	114,029	31,566	34,045	44,075	0.0%	10,030	29.5%
5586	Food Sale Concession	31,133	20,987	29,580	29,000	0.0%	(580)	-2.0%
5402	Plumbing Plan Check	55,955	44,621	56,820	31,529	0.0%	(25,291)	-44.5%
5547	Hazardous Materials JPA Reimbursement	1,891	5,793	6,940	6,940	0.0%	(0)	0.0%
5520-100	False Alarm Charge-Fire	1,807	3,526	3,565	3,565	0.0%	0	0.0%
5499	Miscellaneous Service Charge	91,672	32,831	73,440	29,500	0.0%	(43,940)	-59.8%
5533	Recreation Staff Reimbursement	20,567	24,561	20,000	20,000	0.0%	0	0.0%
5225	Passport Fee	5,790	9,510	3,940	6,685	0.0%	2,745	69.7%
5623	Emergency Response Reimbursement-PD	10,007	38,353	30,000	40,000	0.0%	10,000	33.3%
5623-1	Emergency Response Reimbursement-Fire De	67,997	101,435	160,000	100,000	0.0%	(60,000)	-37.5%
5324	Fire Range User Fees	12,458	14,660	20,400	20,400	0.0%	0	0.0%
5545	Hazardous Materials Cleanup Charge	3,734	6,223	3,985	3,985	0.0%	(0)	0.0%
5578	Clerk Records Charge	208	31	280	190	0.0%	(90)	-32.0%
5579	Electrical Demolition Fee	(40)	0	0	0	0.0%	0	#DIV/0!
5597-536	Hearing Officer Recovery/Parking	10,750	11,040	10,200	10,200	0.0%	0	0.0%
5453	Landscape Plan Review	12,563	13,051	15,380	18,118	0.0%	2,738	17.8%
5621-6	Code Enforcement Reimbursement	80,000	80,000	80,000	80,000	0.0%	0	0.0%
5564	Youth Sports	11,325	11,873	12,240	12,000	0.0%	(240)	-2.0%
5223	Illegal Signage Fines	0	77	995	580	0.0%	(415)	-41.7%
5499-1	Credit Card Processing Fee	13,507	35,000	15,500	35,000	0.0%	19,500	125.8%
5598-100	Police Report Search Fees	4,745	0	5,100	0	0.0%	(5,100)	-100.0%

GENERAL FUND REVENUE SOURCE	ACTUAL FY 06-07	ACTUAL FY 07-08	ADOPTED FY 08-09	PROPOSED FY 09-10	as % of Increase (Decrease)		
					FY09-10 Total	08-09 to 09-10 in \$	in %
CHARGES FOR SERVICES - Continued							
	0	0	0	250,000	0.1%	250,000	#DIV/0!
5412	0	0	0	1,121	0.0%	1,121	#DIV/0!
5558	1,498	1,620	1,630	1,600	0.0%	(30)	-1.8%
5518	132	69	0	0	0.0%	0	#DIV/0!
5517	1,290	1,554	1,120	1,720	0.0%	600	53.6%
5596-2	5,205	6,969	5,870	5,963	0.0%	93	1.6%
5935	10,190	1,217	7,825	1,500	0.0%	(6,325)	-80.8%
5594	2,460	2,910	2,085	2,524	0.0%	439	21.1%
5450	9,542	6,426	11,730	11,730	0.0%	0	0.0%
5323	1,133	1,289	1,020	1,120	0.0%	100	9.8%
5596-1	1,311	1,455	1,175	1,148	0.0%	(27)	-2.3%
5411	0	170	220	403	0.0%	183	82.9%
5599-1	2,385	3,041	1,325	1,170	0.0%	(155)	-11.7%
5950	55,475	30,887	71,400	20,000	0.0%	(51,400)	-72.0%
5516	972	2,855	945	945	0.0%	1	0.1%
Charges for Services Subtotal	9,133,315	9,036,043	9,215,175	12,269,598	5.7%	3,054,423	33.1%
FRANCHISE FEES							
5110	1,289,074	1,248,263	1,273,230	1,230,245	0.6%	(42,985)	-3.4%
5113	847,428	873,570	632,390	715,500	0.3%	83,110	13.1%
5109	633,537	624,305	636,790	765,465	0.4%	128,675	20.2%
Franchise Fees Subtotal	2,770,039	2,746,138	2,542,410	2,711,210	1.3%	168,800	6.6%
LICENSES & PERMITS							
5911	1,267,304	991,299	1,043,200	770,455	0.4%	(272,745)	-26.1%
5927	576,000	576,000	672,000	504,000	0.2%	(168,000)	-25.0%
5951	502,003	488,433	477,225	475,700	0.2%	(1,525)	-0.3%
5951-100	56,785	72,033	63,750	73,200	0.0%	9,450	14.8%
5913	313,171	298,881	315,005	297,355	0.1%	(17,650)	-5.6%
5912	144,044	118,460	121,825	100,000	0.0%	(21,825)	-17.9%
5915	157,926	129,010	140,795	183,608	0.1%	42,813	30.4%
5918	43,411	28,296	33,815	16,733	0.0%	(17,082)	-50.5%
5917	116,561	129,943	131,945	105,026	0.0%	(26,919)	-20.4%
5928	158,791	150,086	170,000	190,000	0.1%	20,000	11.8%
5923	90,054	86,318	110,000	90,000	0.0%	(20,000)	-18.2%
5925	20,655	23,225	22,600	22,600	0.0%	(0)	0.0%
5919	27,060	25,533	14,950	14,950	0.0%	(0)	0.0%
5926	2,855	1,544	1,530	1,530	0.0%	0	0.0%
5929	4,490	5,237	2,650	4,325	0.0%	1,675	63.2%
5923-1	3,774	4,978	14,525	5,000	0.0%	(9,525)	-65.6%
5924	1,155	3,104	1,735	1,000	0.0%	(735)	-42.4%
5930	1,551	0	1,020	1,750	0.0%	730	71.6%
5932	1,665	0	0	0	0.0%	0	#DIV/0!
5937	166,370	188,532	175,000	175,000	0.1%	0	0.0%
5945	250	250	255	130	0.0%	(125)	-49.0%
Licenses & Permits Subtotal	3,655,875	3,321,162	3,513,825	3,032,362	1.4%	(481,463)	-13.7%

GENERAL FUND REVENUE SOURCE		ACTUAL FY 06-07	ACTUAL FY 07-08	ADOPTED FY 08-09	PROPOSED FY 09-10	as % of Increase (Decrease)		
						FY09-10 Total	08-09 to 09-10 in \$	in %
FINES								
5215	Parking Fines	3,926,738	4,525,990	4,080,000	5,080,000	2.4%	1,000,000	24.5%
5116	Redlight Camera Program	192,542	1,282,516	1,288,800	1,092,100	0.5%	(196,700)	-15.3%
5212	Court Fines - Non-Traffic	161,347	275,090	214,710	212,435	0.1%	(2,275)	-1.1%
5799-6	Bad Check Recoveries	22,938	25,235	24,785	23,400	0.0%	(1,385)	-5.6%
5799-1	Lost /Damaged Library Materials	10,470	11,414	9,995	12,552	0.0%	2,557	25.6%
5799-2	Lost/Damaged Uncatalogued Materials	28	9	10	7	0.0%	(3)	-31.4%
5597-515	Administrative Citations/Comm Pres	74,242	102,049	97,520	104,378	0.0%	6,858	7.0%
	Fines Subtotal	4,388,304	6,222,303	5,715,820	6,524,872	3.0%	809,052	14.2%
FUND 11 GENERAL FUND TOTAL		209,175,824	215,695,548	214,916,265	215,459,837	99.8%	543,571	0.3%
ADDITIONAL GENERAL FUND RELATED REVENUES								
F21	CATV PEG Access Support	15,298	4,526	99,000	0	0.0%	(99,000)	-100.0%
F22	Recreation Special Revenue Fund 22	310,914	269,264	650,000	0	0.0%	(650,000)	-100.0%
F24	Police Special Revenue Fund 24	16,965	14,181	283,645	0	0.0%	(283,645)	-100.0%
F25	Traffic Safety Fund 25	1,502,844	1,362,923	0	0	0.0%	0	#DIV/0!
F51	Capital Outlay Fund 51	1,155,492	2,695,560	435,200	431,650	0.2%	(3,550)	-0.8%
F120	Fire Facilities Fund 120	580,811	51,206	4,450	0	0.0%	(4,450)	-100.0%
F121	Special Repair/Demolition Fund 121	8,990	11,902	68,275	0	0.0%	(68,275)	-100.0%
F407	Downtown Maintenance Fund 407	38,400	39,000	36,000	36,000	0.0%	0	0.0%
	ADDT'L GENERAL FUND RELATED REVENUES	3,629,714	4,448,563	1,576,570	467,650	0.2%	(1,108,920)	-70.3%
TOTAL GENERAL FUND ALL REVENUES		212,805,538	220,144,111	216,492,835	215,927,487	100.0%	(565,349)	-0.3%

ACTIVITY	DEPARTMENT & DIVISION	ACTUAL FY 06-07	ACTUAL FY 07-08	ADOPTED FY 08-09	PROPOSED FY 09-10	as % of	Increase (Decrease)	
						FY 09-10 Total	08-09 to 09-10 in \$	in %
POLICE DEPARTMENT								
11-400	Office of the Chief of Police	1,353,154	1,608,461	1,649,815	863,645	0.4%	(786,170)	-47.7%
11-402	Human Resources	1,430,147	2,167,829	1,709,995	1,541,090	0.7%	(168,905)	-9.9%
11-405	Traffic	6,101,461	8,072,832	8,873,015	8,590,000	3.9%	(283,015)	-3.2%
11-410	Training Services	2,266,205	2,236,714	2,562,230	2,284,325	1.0%	(277,905)	-10.8%
11-415	Professional Standards	1,124,050	1,193,254	1,019,655	1,117,190	0.5%	97,535	9.6%
11-420	Field Operations	36,745,163	38,135,745	40,096,510	37,050,360	16.9%	(3,046,150)	-7.6%
11-425	Information Systems	1,980,638	1,683,623	2,540,845	1,437,465	0.7%	(1,103,380)	-43.4%
11-430	Animal Services	638,122	959,103	1,053,385	961,735	0.4%	(91,650)	-8.7%
11-435	District Investigations	4,395,271	4,448,637	4,463,500	5,392,415	2.5%	928,915	20.8%
11-440	Crimes Against Persons	7,098,153	8,491,137	8,963,110	7,418,555	3.4%	(1,544,555)	-17.2%
11-445	Special Investigations	5,101,659	5,281,902	5,800,830	4,974,455	2.3%	(826,375)	-14.2%
11-450	Property & Evidence	1,825,176	1,866,447	2,072,225	2,103,845	1.0%	31,620	1.5%
11-455	Forensic Services	1,886,221	1,990,777	2,191,980	2,306,525	1.0%	114,545	5.2%
11-460	Records Services	2,376,609	2,476,093	3,028,900	2,485,645	1.1%	(543,255)	-17.9%
11-465	Communications	4,192,390	4,420,194	4,880,890	4,604,685	2.1%	(276,205)	-5.7%
11-470	Vice	802,919	331,914	885,080	984,045	0.4%	98,965	11.2%
11-401	Fiscal & Budget	395,208	445,759	606,285	631,690	0.3%	25,405	4.2%
11-475	Jail Operations	13,841,340	14,515,378	15,872,905	15,430,225	7.0%	(442,680)	-2.8%
11-403	Building & Facility	3,556,635	3,693,017	3,913,775	3,538,305	1.6%	(375,470)	-9.6%
11-480	Regional Narcotic Suppression Program	995,834	1,064,966	1,072,985	1,057,600	0.5%	(15,385)	-1.4%
11-485	Homeland Security & Crime Prevention	631,784	1,008,493	828,190	542,495	0.2%	(285,695)	-34.5%
11-490	Tobacco Retail License Program	0	0	184,850	191,230	0.1%	6,380	3.5%
	Subtotal	98,738,139	106,092,274	114,270,955	105,507,525	48.0%	(8,763,430)	-7.7%
11-020	Police Debt Service	9,968,355	9,127,225	9,325,895	9,130,425	4.2%	(195,470)	-2.1%
	Total	108,706,494	115,219,499	123,596,850	114,637,950	52.1%	(8,958,900)	-7.2%
FIRE DEPARTMENT								
011-300	Office of the Fire Chief	1,134,720	1,141,982	709,595	763,015	0.3%	53,420	7.5%
011-310	Fire Prevention	1,764,072	1,806,496	1,823,660	1,715,940	0.8%	(107,720)	-5.9%
011-320	Fire Communications	1,481,174	1,340,260	1,486,320	1,513,230	0.7%	26,910	1.8%
011-330	Fire Suppression & EMS	38,573,817	40,133,801	46,383,930	44,569,310	20.3%	(1,814,620)	-3.9%
011-340	Fire Information Technology	820,065	719,933	794,235	573,510	0.3%	(220,725)	-27.8%
011-350	Fire Training	833,595	1,059,291	1,139,440	634,715	0.3%	(504,725)	-44.3%
011-360	Fire Maintenance	2,056,374	1,515,082	1,329,770	1,147,595	0.5%	(182,175)	-13.7%
011-370	Fire Fiscal & Budget	0	307,888	360,050	361,940	0.2%	1,890	0.5%
	Total	46,663,817	48,024,734	54,027,000	51,279,255	23.3%	(2,747,745)	-5.1%
PARKS, RECREATION & COMMUNITY SERVICES								
11-212	Community Library Services-Adult Program	1,289,679	1,353,600	1,588,660	1,202,775	0.5%	(385,885)	-24.3%
11-213	Community Library Services-Youth Program	988,508	1,062,253	1,536,825	941,190	0.4%	(595,635)	-38.8%
11-214	Administration & Support Services	706,614	873,523	969,910	0	0.0%	(969,910)	-100.0%
11-215	Outreach Library Services	3,410	3,096	0	0	0.0%	0	N/A
11-216	Technology & Support Services	1,007,592	1,125,431	1,173,960	1,073,975	0.5%	(99,985)	-8.5%
11-231	Administrative Services	1,875,329	1,754,691	2,112,220	2,650,870	1.2%	538,650	25.5%
11-232	Community Affairs	1,218,150	1,467,610	1,516,285	0	0.0%	(1,516,285)	-100.0%
11-244	Stadium	213,237	304,267	233,100	120,585	0.1%	(112,515)	-48.3%
11-247	Santa Ana Zoo at Prentice Park	1,737,242	1,832,881	2,207,185	1,879,025	0.9%	(328,160)	-14.9%
11-250	Park Maintenance	4,599,312	5,378,478	5,591,495	4,760,050	2.2%	(831,445)	-14.9%
11-251	Park Ranger Program	474,292	479,528	602,355	739,465	0.3%	137,110	22.8%
11-260	Park Building Services	1,192,779	417,391	344,165	359,165	0.2%	15,000	4.4%
11-275	Recreation	2,760,555	2,944,878	3,488,045	3,688,495	1.7%	200,450	5.7%
	Total	18,066,699	18,997,627	21,364,205	17,415,595	7.9%	(3,948,610)	-18.5%
PLANNING & BUILDING AGENCY								
11-503	Administrative Services	1,360,442	1,844,770	2,290,760	1,797,821	0.8%	(492,939)	-21.5%
11-505	Planning Division	2,663,620	2,812,090	3,016,760	2,414,420	1.1%	(602,340)	-20.0%
11-507	New Construction	2,127,215	2,200,207	2,352,895	1,874,195	0.9%	(478,700)	-20.3%
11-508	Permits & Plan Check	1,898,379	1,953,295	2,247,435	1,541,790	0.7%	(705,645)	-31.4%
11-509	Community Preservation	1,135,616	1,449,328	1,650,035	1,348,785	0.6%	(301,250)	-18.3%
11-510	Proactive Rental Enforcement Program	660,363	710,974	784,890	820,525	0.4%	35,635	4.5%
	Total	9,845,635	10,970,664	12,342,775	9,797,536	4.5%	(2,545,239)	-20.6%

ACTIVITY	DEPARTMENT & DIVISION	ACTUAL	ACTUAL	ADOPTED	PROPOSED	as % of	Increase (Decrease)	
		FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 09-10 Total	08-09 to 09-10 in \$	in %
FINANCE & MANAGEMENT SERVICES								
11-170	Management & Support	741,736	536,976	800,990	808,075	0.4%	7,085	0.9%
11-171	Accounting	887,042	770,110	1,102,785	907,805	0.4%	(194,980)	-17.7%
11-172	Payroll	0	358,392	464,935	411,265	0.2%	(53,670)	-11.5%
11-173	Purchasing	956,262	914,555	1,132,720	939,485	0.4%	(193,235)	-17.1%
11-175	Treasury & Customer Service	940,270	914,897	1,275,515	1,192,743	0.5%	(82,772)	-6.5%
11-179	Information Services	994,299	1,102,500	1,418,365	466,415	0.2%	(951,950)	-67.1%
	Subtotal	4,519,607	4,597,430	6,195,310	4,725,788	2.1%	(1,469,522)	-23.7%
ALL OTHERS								
PUBLIC WORKS AGENCY								
11-613	Trans Planning & Project Management	558,000	1,200,000	1,274,000	1,274,000	0.6%	0	0.0%
11-621	Traffic Signal Maintenance	1,004,618	945,308	0	0	0.0%	0	N/A
11-623	Roadway Markings & Signs	510,361	650,800	792,125	777,800	0.4%	(14,325)	-1.8%
11-625	Street Lighting	2,137,962	2,230,695	2,498,860	2,622,200	1.2%	123,340	4.9%
11-631	Roadway Maintenance	3,025,309	1,265,450	109,015	0	0.0%	(109,015)	-100.0%
11-637	Median Landscaping	584,231	609,292	0	0	0.0%	0	N/A
	Subtotal	7,820,481	6,901,545	4,674,000	4,674,000	2.1%	0	0.0%
TRANSFER TO PROJECT FUNDS								
11-013	Building Rehabilitation	0	0	250,000	250,000	0.1%	0	0.0%
11-013	Capital Outlay Fund 51	0	0	127,000	0	0.0%	(127,000)	-100.0%
11-013	Capital Outlay Fund 146	5,500	23,486	0	0	0.0%	0	N/A
11-013	Capital Outlay Fund 155	31,900	0	0	0	0.0%	0	N/A
11-013	IS Strategic Plan Charge	3,662,230	3,662,230	3,662,230	2,662,230	1.2%	(1,000,000)	-27.3%
	Subtotal	3,699,630	3,685,716	4,039,230	2,912,230	1.3%	(1,127,000)	-27.9%
CITY MANAGER'S OFFICE								
11-012	General Non-Departmental	2,556,424	1,337,307	1,607,955	1,339,955	0.6%	(268,000)	-16.7%
11-009	City Manager's Office	692,508	908,419	1,048,965	913,945	0.4%	(135,020)	-12.9%
11-010	Council Services	652,467	653,725	739,055	626,950	0.3%	(112,105)	-15.2%
11-011	Legislative Affairs	429,336	453,311	378,590	210,595	0.1%	(167,995)	-44.4%
	Subtotal	4,330,735	3,352,762	3,774,565	3,091,445	1.4%	(683,120)	-18.1%
CITY ATTORNEY'S OFFICE								
11-031	City Attorney's Office	2,284,723	2,287,520	2,544,545	2,203,146	1.0%	(341,399)	-13.4%
	Subtotal	2,284,723	2,287,520	2,544,545	2,203,146	1.0%	(341,399)	-13.4%
PERSONNEL SERVICES								
11-141	Personnel Services	1,561,665	1,760,638	2,136,700	1,593,085	0.7%	(543,615)	-25.4%
	Subtotal	1,561,665	1,760,638	2,136,700	1,593,085	0.7%	(543,615)	-25.4%
BOWERS MUSEUM								
11-221	Bowers Museum	2,677,671	1,969,076	2,015,545	1,825,385	0.8%	(190,160)	-9.4%
	Subtotal	2,677,671	1,969,076	2,015,545	1,825,385	0.8%	(190,160)	-9.4%

ACTIVITY	DEPARTMENT & DIVISION	ACTUAL	ACTUAL	ADOPTED	PROPOSED	as % of	Increase (Decrease)	
		FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 09-10 Total	08-09 to 09-10 in \$	in %
CLERK OF THE COUNCIL'S OFFICE								
11-021	Clerk Administration	749,389	635,245	1,013,925	675,840	0.3%	(338,085)	-33.3%
	Subtotal	749,389	635,245	1,013,925	675,840	0.3%	(338,085)	-33.3%
	TOTAL ALL OTHERS	23,124,294	20,592,502	20,198,510	16,975,131	7.7%	(3,223,379)	-16.0%
	GENERAL FUND LESS REDEV. PASS-THROUGHS	210,926,546	218,402,455	237,724,650	214,831,255	97.7%	(22,893,395)	-9.63%
REDEVELOPMENT PASS-THROUGHS								
11-013	Loan to Redevelopment	0	367,115	1,550,000	0	0.0%	(1,550,000)	-100.0%
11-013	Transfer to Civic Center Fund 74	1,509,745	1,599,085	1,599,085	600,000	0.3%	(999,085)	-62.5%
11-013	Lease Pymts to Parking/Depot	0	984,155	1,674,875	1,524,055	0.7%	(150,820)	-9.0%
11-013	Transfer to Fund 407 Downtown Dev.	0	514,000	589,000	839,255	0.4%	250,255	42.5%
	Total	1,509,745	3,464,355	5,412,960	2,963,310	1.3%	(2,449,650)	-45.3%
	FUND 11 GENERAL FUND EXPENDITURES	212,436,291	221,866,810	243,137,610	217,794,565	99.1%	(25,343,045)	-10.4%
	Capital Lease and City COP payment	0		0		0.0%	0	N/A
	Recreation Special Revenue Fund 21	27,568	51,354	99,000	99,000	0.0%	0	0.0%
	Recreation Special Revenue Fund 22	0	179,528	650,000	0	0.0%	(650,000)	-100.0%
	Police Special Revenue Fund 24	49,755	11,340	283,645	0	0.0%	(283,645)	-100.0%
	Capital Outlay Fund 51	1,155,492	3,516,275	435,200	1,926,802	0.9%	1,491,602	342.7%
	Fire Facilities Fund 120	0	0	4,450	0	0.0%	(4,450)	-100.0%
	Special Repair/Demolition Fund 121	0	0	68,275	0	0.0%	(68,275)	-100.0%
	Downtown Maintenance Fund 407	294,246	298,446	36,000	36,000	0.0%	0	0.0%
	ADDT'L GENERAL FUND RELATED EXPENDITURES	1,527,061	4,056,943	1,576,570	2,061,802	0.9%	485,232	30.8%
	TOTAL GENERAL FUND ALL EXPENDITURES	213,963,352	225,923,753	244,714,180	219,856,367	100.0%	(24,857,813)	-10.2%

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

CITY MANAGER'S OFFICE

ACTIVITIES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
11-009 City Manager's Office	692,508	908,419	1,048,965	913,945
11-010 Council Services	652,467	653,725	739,055	626,950
11-011 Legislative Affairs	429,336	453,311	378,590	210,595
TOTAL	<u>1,774,311</u>	<u>2,015,455</u>	<u>2,166,610</u>	<u>1,751,490</u>
OPERATING EXPENSE	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6100 Personnel	1,196,039	1,446,119	1,578,620	1,369,495
6200 Contractual	316,110	319,828	312,120	128,125
6300 Commodities	105,975	85,810	100,635	80,045
6500 Fixed Charges	156,763	163,698	175,235	173,825
6600 Capital	(576)	0	0	0
TOTAL	<u>1,774,311</u>	<u>2,015,455</u>	<u>2,166,610</u>	<u>1,751,490</u>
Class Code AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
	Full Time	Part Time	Full Time	Part Time
Mayor		1.00		1.00
Councilmembers		6.00		6.00
1790 City Manager	1.00		1.00	
0090 Assistant City Manager	1.00		1.00	
0400 Executive Director of External Affairs	1.00		1.00	
0670 Executive Assistant to the City Manager	1.00		1.00	
7720 Assistant to the City Manager	1.00		0.00	
1070 Secretary to the City Manager	1.00		1.00	
0900 Executive Assistant	4.00		3.00	
TOTAL	<u>10.00</u>	<u>7.00</u>	<u>8.00</u>	<u>7.00</u>

GENERAL FUND

CITY MANAGER'S OFFICE	FUND	11
City Manager's Office	Activity	09
Statement of Purpose		
<p><i>To provide for the effective implementation of the City Council's policy and priorities, advise the Council on reliable methods of responding to community needs, ensure responsible organizational and fiscal management, and promote the philosophy of continuous improvement.</i></p>		
<p style="text-align: center;"><u>SERVICE PROGRAM</u></p> <ul style="list-style-type: none">* Effective development and implementation of the City goals while ensuring responsible organizational fiscal management.* Enhancing the development and implementation of a system for continuous organizational improvement.* Provide research and advice to Council and effectively implement City Council's policies and priorities.		

GENERAL FUND

CITY MANAGER'S OFFICE					FUND	11
City Manager's Office					Activity	09
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6111	Salaries & Wages Regular	433,988	658,407	750,475	661,590	
6141	Salaries -Overtime	0	0	0	0	
6151	Retirement Plan	34,924	32,581	61,740	45,570	
6161	Medicare Insurance	3,332	5,136	5,535	4,290	
6171	Employees Insurance	24,799	42,685	48,500	46,915	
6172	Retiree Medical Insurance	3,666	5,879	10,290	11,390	
6181	Compensation Insurance	10,023	16,001	17,610	16,375	
6191	Other Personnel Services	0	0	0	0	
	SUBTOTAL PERSONNEL	<u>510,731</u>	<u>760,690</u>	<u>894,150</u>	<u>786,130</u>	
6211	Communications	26,581	21,887	21,600	21,600	
6221	Training & Transportation	25,188	21,332	24,000	9,000	
6251	Other Agency Services	8,104	8,237	7,220	2,220	
6291	Other Contractual Services	24,036	0	0	0	
	SUBTOTAL CONTRACTUAL	<u>83,909</u>	<u>51,456</u>	<u>52,820</u>	<u>32,820</u>	
6311	Office Supplies	0	36	0	0	
6313	Office Operations	7,036	3,335	1,940	1,940	
6382	Gas & Diesel	78	242	400	400	
6391	Operating Materials & Supplies	27,930	27,652	29,635	24,045	
	SUBTOTAL COMMODITIES	<u>35,045</u>	<u>31,266</u>	<u>31,975</u>	<u>26,385</u>	
6511	Equipment Rental, City	14,573	14,323	15,940	14,530	
6521	Insurance (Risk Management)	2,045	2,170	2,170	2,170	
6571	Building Rental	46,205	48,515	51,910	51,910	
	SUBTOTAL FIXED CHARGES	<u>62,823</u>	<u>65,008</u>	<u>70,020</u>	<u>68,610</u>	
6641	Machinery & Equipment	0	0	0	0	
6661	Computer Software	0	0	0	0	
	SUBTOTAL CAPITAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	TOTAL OPERATING	<u><u>692,508</u></u>	<u><u>908,419</u></u>	<u><u>1,048,965</u></u>	<u><u>913,945</u></u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10		
		Full Time	Part Time	Full Time	Part Time	
1790	City Manager	1.00		1.00		
0090	Assistant City Manager	1.00		1.00		
7720	Assistant to the City Manager	0.75		0.00		
1070	Secretary to the City Manager	0.75		0.75		
0900	Executive Assistant	1.00		1.00		
	TOTAL	<u>4.50</u>		<u>3.75</u>		

GENERAL FUND

CITY MANAGER'S OFFICE	FUND	11
Council Services	Activity	010

Statement of Purpose

To provide administrative assistance and other support services to the Mayor and Councilmembers.

This program provides such services as processing Council requests and resident inquiries; providing materials and staff support in various community meetings; coordinating special presentations by the City Council; providing clerical support to Councilmembers including mail/messenger and scheduling duties; handle special projects and assistance as directed by the City Manager, Mayor, and City Council; responsible for all intergovernmental relations and legislation for the City.

SERVICE PROGRAM

- * Process requests made by Councilmembers and residents to appropriate City departments and ensure that a solution is reached.
- * Monitor Federal and State legislation that may impact cities in general and Santa Ana in particular.
- * Provide advocacy of legislative programs which address issues on the federal, state and county levels in conjunction with the Legislative Operations Committee and the League of California Cities.
- * Provide recommendations addressing legislative concerns at the scheduled meetings of the Legislative Operations Committee for Council Actions.

GENERAL FUND

CITY MANAGER'S OFFICE					FUND	11
Council Services					Activity	010
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6111	Salaries & Wages-Regular	506,181	521,429	549,695	469,425	
6131	Salaries & Wages-Temporary	0	0	0	0	
6141	Salaries -Overtime	407	0	0	0	
6151	Retirement Plan	40,769	26,082	46,175	32,860	
6161	Medicare Insurance	3,959	4,300	4,695	3,165	
6171	Employees Insurance	41,822	45,910	50,715	45,090	
6172	Retiree Medical Insurance	4,586	4,851	7,695	8,215	
6181	Compensation Insurance	10,120	10,838	11,210	10,325	
	SUBTOTAL PERSONNEL	<u>607,844</u>	<u>613,409</u>	<u>670,185</u>	<u>569,080</u>	
6211	Communications	22,326	13,558	25,700	25,700	
6221	Training & Transportation	9,405	12,174	17,500	8,500	
6251	Other Agency Services	0	0	0	0	
6281	M&R Machinery & Equipment	0	0	0	0	
6291	Other Contractual Services	998	1,014	3,000	1,000	
	SUBTOTAL CONTRACTUAL	<u>32,729</u>	<u>26,745</u>	<u>46,200</u>	<u>35,200</u>	
6391	Operating Materials & Supplies	(145)	296	8,675	8,675	
	SUBTOTAL COMMODITIES	<u>(145)</u>	<u>296</u>	<u>8,675</u>	<u>8,675</u>	
6521	Insurance (Risk Management)	2,850	3,020	3,020	3,020	
6571	Building & Site Rental	9,765	10,255	10,975	10,975	
	SUBTOTAL FIXED CHARGES	<u>12,615</u>	<u>13,275</u>	<u>13,995</u>	<u>13,995</u>	
6641	Machinery & Equipment	(576)	0	0	0	
	SUBTOTAL CAPITAL	<u>(576)</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	TOTAL	<u><u>652,467</u></u>	<u><u>653,725</u></u>	<u><u>739,055</u></u>	<u><u>626,950</u></u>	

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
0400	Executive Director of External Affairs	1.00		1.00	
7720	Assistant to the City Manager	0.25		0.00	
0670	Executive Assistant to the City Manager	1.00		1.00	
1070	Secretary to the City Manager	0.25		0.25	
0900	Executive Assistant	3.00	0.00	2.00	0.00
	TOTAL	<u>5.50</u>	<u>0.00</u>	<u>4.25</u>	<u>0.00</u>

GENERAL FUND

CITY MANAGER'S OFFICE
Legislative Affairs

FUND 11
Activity 011

Statement of Purpose

To ensure that Councilmembers are provided the means in which to perform their legislative responsibilities and establish municipal policies.

This program provides the services to enable Councilmembers to maintain an awareness of community needs, analyze program possibilities and available resources, select and implement programs, and evaluate the efficiency and effectiveness of City programs.

SERVICE PROGRAM

- * Councilmembers participate in meetings of the City Council, Redevelopment Agency, Housing Authority, Industrial Development Bond Authority, Santa Ana Financing Authority, City Council committees, and in various community meetings, and in presentations on behalf of civic and regional events.
- * Councilmembers also participate in local, state, and national organizations of municipal officials and attend various conferences to promote local needs, to increase knowledge and to share information.

GENERAL FUND

CITY MANAGER'S OFFICE		FUND 11			
Legislative Affairs		Activity 011			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	4,008	0	14,000	14,000
6161	Medicare Insurance	0	0	0	0
6181	Compensation Insurance	3	18	285	285
6191	Other Personnel Services	73,453	72,002	0	0
	SUBTOTAL PERSONNEL	<u>77,464</u>	<u>72,020</u>	<u>14,285</u>	<u>14,285</u>
6211	Communications	5,513	4,922	5,460	5,460
6221	Training & Transportation	59,845	63,416	42,000	18,500
6251	Other Agency Services	130,431	142,629	110,640	1,145
6291	Other Contractual Services	3,683	30,660	55,000	35,000
	SUBTOTAL CONTRACTUAL	<u>199,472</u>	<u>241,627</u>	<u>213,100</u>	<u>60,105</u>
6313	Office Operations	35,663	23,062	44,765	29,765
6341	Non-Consumable Items	0	0	0	0
6391	Operating Materials & Supplies	35,413	31,187	15,220	15,220
	SUBTOTAL COMMODITIES	<u>71,075</u>	<u>54,249</u>	<u>59,985</u>	<u>44,985</u>
6521	Insurance (Risk Management)	2,350	2,490	2,490	2,490
6571	Building & Site Rental	78,975	82,925	88,730	88,730
	SUBTOTAL FIXED CHARGES	<u>81,325</u>	<u>85,415</u>	<u>91,220</u>	<u>91,220</u>
	TOTAL	<u><u>429,336</u></u>	<u><u>453,311</u></u>	<u><u>378,590</u></u>	<u><u>210,595</u></u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
	Mayor		1.00		1.00
	Councilmembers		6.00		6.00
	TOTAL		<u>7.00</u>		<u>7.00</u>

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

GENERAL NON-DEPARTMENTAL & INTERFUND TRANSFERS

ACTIVITIES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
11-012 General Non-Departmental	2,556,424	1,337,307	1,607,955	1,339,955
11-013 Inter-Fund Transfers	5,209,375	7,150,071	9,452,190	5,875,540
TOTAL	<u>7,765,799</u>	<u>8,487,378</u>	<u>11,060,145</u>	<u>7,215,495</u>
OPERATING EXPENSE	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6100 Personnel	30,255	13,201	236,335	0
6200 Contractual	2,189,201	594,192	624,620	624,620
6300 Commodities	16,815	26,052	54,500	22,835
6500 Fixed Charges	3,662,230	3,662,230	3,662,230	2,662,230
6600 Capital	0	24,041	11,500	11,500
6700 Debt Service	0	679,822	681,000	681,000
6800 Interfund Transfers	1,547,145	2,136,571	2,565,085	1,300,000
6900 Miscellaneous (Loans & Leases)	0	1,351,270	3,224,875	1,913,310
TOTAL	<u>7,445,646</u>	<u>8,487,378</u>	<u>11,060,145</u>	<u>7,215,495</u>
Class Code AUTHORIZED PERSONNEL	ADOPTED FY 08-09		APPROVED FY 09-10	
	Full Time	Part Time	Full Time	Part Time
<p><i>Note:</i> No permanent positions are assigned to this activity. It was created in FY 76-77 to provide for management training, consortium, and other expenses, including labor adjustments that are not budgeted in any specific departmental activity.</p>				

GENERAL FUND

GENERAL NON-DEPARTMENTAL General Non-Departmental					FUND Activity	11 012
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6151	Retirement Plan	717	0	0	0	0
6161	Medicare Insurance	282	0	0	0	0
6171	Employees Insurance	534	0	0	0	0
6181	Compensation Insurance	584	0	0	0	0
6191	Other Personnel Services	28,138	13,201	236,335	0	0
	SUBTOTAL PERSONNEL	<u>30,255</u>	<u>13,201</u>	<u>236,335</u>	<u>0</u>	<u>0</u>
6221	Training & Transportation	0	429	0	0	0
6231	Advertising	6,550	6,550	0	0	0
6251	Other Agency Services	37,560	43,555	57,845	57,845	57,845
6291	Other Contractual Services	391,636	543,658	566,775	566,775	566,775
6294	Lease Payments	1,753,455	0	0	0	0
	SUBTOTAL CONTRACTUAL	<u>2,189,201</u>	<u>594,192</u>	<u>624,620</u>	<u>624,620</u>	<u>624,620</u>
6313	Office Operations	5,080	7,787	10,000	10,000	10,000
6391	Operating Materials & Supplies	11,735	18,265	44,500	12,835	12,835
	SUBTOTAL COMMODITIES	<u>16,815</u>	<u>26,052</u>	<u>54,500</u>	<u>22,835</u>	<u>22,835</u>
6521	Insurance (Risk Management)	0	0	0	0	0
	SUBTOTAL FIXED CHARGES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
6611	Land	0	0	0	0	0
6621	Buildings	0	0	0	0	0
6641	Machinery & Equipment	0	24,041	7,000	7,000	7,000
6661	Computer Software	0	0	4,500	4,500	4,500
	SUBTOTAL CAPITAL	<u>0</u>	<u>24,041</u>	<u>11,500</u>	<u>11,500</u>	<u>11,500</u>
6771	Debt Service	320,153	679,822	681,000	681,000	681,000
	SUBTOTAL DEBT SERVICE	<u>320,153</u>	<u>679,822</u>	<u>681,000</u>	<u>681,000</u>	<u>681,000</u>
	TOTAL OPERATING	<u><u>2,556,424</u></u>	<u><u>1,337,307</u></u>	<u><u>1,607,955</u></u>	<u><u>1,339,955</u></u>	<u><u>1,339,955</u></u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
	<i>Note:</i> No permanent positions are assigned to this activity. It was created in FY 76-77 to provide for management training, consortium, and other expenses, including labor adjustments that are not budgeted in any specific departmental activity.				

GENERAL FUND

GENERAL NON-DEPARTMENTAL & INTERFUND TRANSFERS				FUND	11
Interfund Transfers				Activity	013
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
PAYMENTS					
6537	Information Services Strategic Plan Charge	3,662,230	3,662,230	3,662,230	2,662,230
	SUBTOTAL FIXED CHARGES	<u>3,662,230</u>	<u>3,662,230</u>	<u>3,662,230</u>	<u>2,662,230</u>
TRANSFER TO FUND					
6800	051 Capital Fund Outlay	0	0	127,000	0
6800	073 Transfer to Fund 73 Building Maintenance	0	0	250,000	250,000
6800	074 Transfer to Fund 74 Civic Center	1,509,745	1,599,085	1,599,085	600,000
6800	146 Metro Medical Response System Grant	5,500	23,486	0	0
6800	155 Transfer to Fund 155	31,900	0	0	0
6800	407 Transfer to Fund 407 Downtown Dev.	0	514,000	589,000	450,000
	SUBTOTAL INTER FUND TRANSFERS	<u>1,547,145</u>	<u>2,136,571</u>	<u>2,565,085</u>	<u>1,300,000</u>
LOAN TO FUND					
6900	570 Merged Project Area	0	367,115	1,550,000	0
	SUBTOTAL LOAN TO FUND	<u>0</u>	<u>367,115</u>	<u>1,550,000</u>	<u>0</u>
OTHER PAYMENTS					
6911	027 Lease Payments to Fund 27	0	852,080	1,447,425	1,524,055
6911	067 Lease Payments to Fund 67	0	132,075	227,450	389,255
	SUBTOTAL OTHER PAYMENTS	<u>0</u>	<u>984,155</u>	<u>1,674,875</u>	<u>1,913,310</u>
	TOTAL	<u><u>5,209,375</u></u>	<u><u>7,150,071</u></u>	<u><u>9,452,190</u></u>	<u><u>5,875,540</u></u>
<p><i>Note:</i> These are transfers from the General Fund to those Funds which have no direct revenue, or to those funds which available revenue must be supplemented from general revenue of the City.</p>					

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

CLERK OF THE COUNCIL OFFICE

ACTIVITIES		ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
11-021	Clerk Administration and Elections	749,389	635,245	1,013,925	675,840
	TOTAL	<u>749,389</u>	<u>635,245</u>	<u>1,013,925</u>	<u>675,840</u>
OPERATING EXPENSE		ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6100	Personnel	506,414	497,991	621,155	535,510
6200	Contractual	160,896	60,304	309,415	56,975
6300	Commodities	46,197	41,109	45,700	43,970
6500	Fixed Charges	35,585	35,840	37,655	39,385
6600	Capital	296	0	0	0
	TOTAL	<u>749,389</u>	<u>635,245</u>	<u>1,013,925</u>	<u>675,840</u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
1990	Clerk of the Council	1.00		1.00	
1700	Chief Assistant Clerk of the Council	1.00		1.00	
7290	Senior Deputy Clerk of the Council	2.00		2.00	
7050	Deputy Clerk of the Council	1.00		0.00	
7050	Sr. Administrative Intern	0.00	2.00	0.00	
	TOTAL	<u>5.00</u>	<u>2.00</u>	<u>4.00</u>	<u>0.00</u>

GENERAL FUND

CLERK OF THE COUNCIL
Clerk Administration and Elections

PROGRAM
11-021

Statement of Purpose

To facilitate the legislative policymaking process, to accurately record and validate the proceedings of the City Council, to provide for timely and thorough access to the public record, to conduct the City's elections as required by the Charter and the Elections Code of the State of California and to carry out responsibilities mandated by the Fair Political Practices Act.

This program administers the activities related to Council legislation, processes Council-approved agenda items, manages the public record, and disseminates information concerning Council actions both to City staff and the public. The Clerk's administrative functions are largely mandated by law (Brown Act, Maddy Act, Public Records Act, City Charter, City Code among others) and include preparation and management of legal notices, Agendas, Minutes, deeds, contracts, ordinances, resolutions, and other documents; maintenance of the City Charter, City Code, and Electronic Legislative files (Laserfiche); and coordination of the Citywide records retention schedule.

The Clerk of the Council administers City elections and City election notices, communicates election results, administers the candidacy and nomination process and generally oversees the conduct of elections. Voting services are provided by the Orange County Register of Voters by contract with the City. Additionally, the Clerk of the Council is the local filing officer for the Fair Political Practices Commission (FPPC) and maintains FPPC records.

Projected FY 2008-09

- * Updated City Precinct Maps
- * Conducted 2006 Municipal Election
- * In conjunction with the City Attorney, revised the City's Conflict of Interest Code Disclosure categories and employee designations
- * Completed 2006 Elections Brochure
- * Updated 2007 Boards & Commissions Brochure
- * Revised Citywide Records Retention Schedule
- * Revised Clerk of the Council's webpage
- * Conducted training for new City Commissioners on the Brown Act, Public Records Act, and parliamentary procedures, in conjunction with the City Attorney's Office

Action Plan for FY 2009-10

- * Conduct training for Board and Commission secretaries to streamline the agenda and minutes preparation process
- * Assist all full time Clerk of the Council staff in attaining the Professional Municipal Clerk (CMC) status
- * Streamline agreement and insurance processes

GENERAL FUND

CLERK OF THE COUNCIL OFFICE					FUND	11
Clerk Administration and Elections					Activity	021
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6111	Salaries & Wages-Regular	401,815	408,080	501,645	431,786	
6131	Salaries & Wages-Temporary	12,391	8,674	0	0	
6141	Salaries & Wages-Overtime	5,140	799	5,180	4,000	
6151	Retirement	30,631	20,391	40,835	34,543	
6161	Medicare Insurance	6,037	6,215	7,050	6,261	
6171	Employees Insurance	39,941	40,869	49,215	41,507	
6172	Retiree Health Insurance	3,578	3,938	6,805	7,556	
6181	Compensation Insurance	6,880	9,025	10,425	9,857	
6191	Other Personnel	0	0	0	0	
	SUBTOTAL PERSONNEL	<u>506,414</u>	<u>497,991</u>	<u>621,155</u>	<u>535,510</u>	
6211	Communications	5,846	5,212	7,160	7,160	
6221	Training & Travel	11,650	19,840	12,780	11,000	
6231	Advertising	8,247	5,619	7,320	7,320	
6251	Other Agency Services	985	1,627	3,355	3,355	
6291	Other Contractual Services	134,168	28,006	278,800	28,140	
	SUBTOTAL CONTRACTUAL	<u>160,896</u>	<u>60,304</u>	<u>309,415</u>	<u>56,975</u>	
6391	Operating Materials & Supplies	46,197	41,109	45,700	43,970	
	SUBTOTAL COMMODITIES	<u>46,197</u>	<u>41,109</u>	<u>45,700</u>	<u>43,970</u>	
6521	Insurance (Risk Management)	9,340	9,900	9,900	9,900	
6571	Building & Site Rental	26,245	25,940	27,755	29,485	
	SUBTOTAL FIXED CHARGES	<u>35,585</u>	<u>35,840</u>	<u>37,655</u>	<u>39,385</u>	
6661	Computer Software	296	0	0	0	
	SUBTOTAL CAPITAL	<u>296</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	TOTAL	<u><u>749,389</u></u>	<u><u>635,245</u></u>	<u><u>1,013,925</u></u>	<u><u>675,840</u></u>	

Class Code	AUTHORIZED PERSONNEL	PROJECTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
1990	Clerk of the Council	1.00		1.00	
1700	Chief Assistant Clerk of the Council	1.00		1.00	
7290	Senior Deputy Clerk of the Council	2.00		2.00	
7050	Deputy Clerk of the Council	1.00		0.00	
7050	Sr. Administrative Intern	0.00	2.00	0.00	
	TOTAL	<u>5.00</u>	<u>2.00</u>	<u>4.00</u>	<u>0.00</u>

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

CITY ATTORNEY'S OFFICE

ACTIVITIES		ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
11-031	City Attorney's Office	2,284,723	2,287,520	2,544,545	2,203,146
	TOTAL	<u>2,284,723</u>	<u>2,287,520</u>	<u>2,544,545</u>	<u>2,203,146</u>
OPERATING EXPENSE		ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6100	Personnel	2,053,484	2,029,977	2,291,890	1,990,951
6200	Contractual	89,275	82,486	101,505	75,545
6300	Commodities	26,851	24,511	30,000	18,000
6500	Fixed Charges	94,385	99,607	106,150	106,150
6600	Capital	20,727	50,939	15,000	12,500
	TOTAL	<u>2,284,723</u>	<u>2,287,520</u>	<u>2,544,545</u>	<u>2,203,146</u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
1690	City Attorney	1.00		1.00	
1650	Chief Assistant City Attorney	2.00		2.00	
1620	Senior Assistant City Attorney, Assistant City Attorney, Deputy City Attorney	7.50	0.00	6.50	2.00
2790	Senior Legal Management Assistant	1.00		1.00	
7120	Senior Legal Secretary	2.00		2.00	
7150	Senior Legal Office Assistant	1.00		0.00	
1675	Senior Paralegal	2.00		1.00	
9070	Senior Clerical Aide		1.00		1.00
	SUBTOTAL	<u>16.50</u>	<u>1.00</u>	<u>13.50</u>	<u>3.00</u>
	Assistant City Attorney (PD)	0.50		0.50	
	Senior Paralegal (Liability Fund)	1.00		1.00	
		<u>1.50</u>	<u>0.00</u>	<u>1.50</u>	<u>0.00</u>
	TOTAL	<u>18.00</u>	<u>1.00</u>	<u>15.00</u>	<u>3.00</u>

GENERAL FUND

CITY ATTORNEY'S OFFICE
City Attorney's Office

PROGRAM
11-031

Statement of Purpose

To advance the legal interests of the City through services exemplified by respect, integrity, and professionalism.

The City Attorney is appointed by and serves at the pleasure of the City Council. The City Attorney's Office is the City's legal counsel providing such services as appearing in litigation on behalf of the City and its officials, drafting all ordinances, resolutions, contracts, and advising officials and employees on all matters of law pertaining to official duties. This office is also empowered to prosecute violations of municipal and state law on behalf of the People of the State of California. The Santa Ana City Attorney's Office is composed of eleven full-time attorneys, a senior legal management assistant, two paralegals, and four support staff members. The Office is divided into three "work groups" built around particular fields of practice or responsibility.

ORGANIZATIONAL STRUCTURE

ADMINISTRATION

This group is composed of the City Attorney and the Legal Management Assistant, and is responsible for office operations, budget, technology, training & development, human resource management, practice, and systems management.

DEVELOPMENT SERVICES GROUP

This group provides advisory and litigation services to the various departments, agencies, boards and commissions of the City whose focus is development and construction including the Planning & Building Agency, Community Development Agency and the Public Works Agency. This group prosecutes violations of the Santa Ana Municipal Code.

GENERAL COUNSEL GROUP

This group is responsible for providing a wide range of legal services to all non-development oriented agencies, boards, and commissions of the City such as the Santa Ana Police Department, Management and Finance Services Agency, and Parks & Recreation. Additionally, they manage all of the tort/civil liability litigation and provide support and assistance to the Risk Management Division, as well as providing advice to the Santa Ana Police Department.

GENERAL FUND

CITY ATTORNEY'S OFFICE					FUND	11
City Attorney's Office					Activity	031
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6111	Salaries & Wages-Regular*	1,653,266	1,659,765	1,769,360	1,379,466	
6131	Salaries & Wages-Temporary	8,494	14,810	18,625	142,281	
6141	Salaries & Wages-Overtime	0	17	500	-	
6151	Retirement Plan	140,526	84,497	159,920	165,806	
6161	Medicare Insurance	22,475	22,909	28,710	26,665	
6171	Employees Insurance	164,548	166,845	202,655	180,706	
6172	Retiree Medical Insurance	15,903	15,449	28,660	30,942	
6181	Compensation Insurance	40,376	43,760	53,460	50,085	
6191	Other Personnel Services	7,895	21,926	30,000	15,000	
	SUBTOTAL PERSONNEL	2,053,484	2,029,977	2,291,890	1,990,951	
6211	Communications	23,182	20,595	31,080	31,080	
6221	Training & Transportation	16,821	20,857	30,900	10,000	
6251	Other Agency Services	8,543	8,968	15,060	10,000	
6291	Other Contractual Services	40,729	32,067	24,465	24,465	
	SUBTOTAL CONTRACTUAL	89,275	82,486	101,505	75,545	
6311	Office Supplies	0	368	0	0	
6391	Operating Materials & Supplies	26,851	24,143	30,000	18,000	
	SUBTOTAL COMMODITIES	26,851	24,511	30,000	18,000	
6521	Insurance (Risk Management)	5,800	6,150	6,150	6,150	
6571	Building & Site Rental	88,585	93,457	100,000	100,000	
	SUBTOTAL FIXED CHARGES	94,385	99,607	106,150	106,150	
6621	Building	0	27,102	0	0	
6651	Books, Records & Video	16,186	18,058	15,000	12,500	
6661	Computer Software	4,542	5,779	0	0	
	SUBTOTAL CAPITAL	20,727	50,939	15,000	12,500	
	TOTAL	2,284,723	2,287,520	2,544,545	2,203,146	

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
1690	City Attorney	1.00		1.00	
1650	Chief Assistant City Attorney	2.00		2.00	
1620	Senior Assistant City Attorney, Assistant City Attorney, Deputy City Attorney	7.50	0.00	6.50	2.00
2790	Senior Legal Management Assistant	1.00		1.00	
7120	Senior Legal Secretary	2.00		2.00	
7150	Senior Legal Office Assistant	1.00		0.00	
1675	Senior Paralegal	2.00		1.00	
9070	Senior Clerical Aide		1.00		1.00
	SUBTOTAL	16.50	1.00	13.50	3.00
	Assistant City Attorney (PD)	0.50		0.50	
	Senior Paralegal (Liability Fund)	1.00		1.00	
		1.50	0.00	1.50	0.00
	TOTAL	18.00	1.00	15.00	3.00

*.5 of attorney funded by Police Department
*1 Senior Paralegal funded by Risk Management
* Addtl. funds subsidized by CDBG (not reflected here)

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

PERSONNEL SERVICES				
ACTIVITIES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
11-141 Personnel Services	1,561,665	1,760,638	2,136,700	1,593,085
TOTAL	<u>1,561,665</u>	<u>1,760,638</u>	<u>2,136,700</u>	<u>1,593,085</u>
OPERATING EXPENSE	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6100 Personnel	1,296,141	1,530,874	1,778,690	1,257,905
6200 Contractual	118,988	60,816	170,730	147,900
6300 Commodities	60,506	72,143	84,130	84,130
6500 Fixed Charges	86,030	96,805	103,150	103,150
6600 Capital	0	0	0	0
TOTAL	<u>1,561,665</u>	<u>1,760,638</u>	<u>2,136,700</u>	<u>1,593,085</u>
Class Code AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
	Full Time	Part Time	Full Time	Part Time
1830 Executive Director, Personnel Services	0.40		0.25	
1835 Assistant Director of Personnel Services	0.55		0.00	
1550 Personnel Operations Manager	1.00		1.00	
1280 Training Coordinator	1.00		0.00	
0151 Principal Management Analyst	0.15		0.15	
1540 Senior Personnel Analyst	5.00		5.00	
0770 Senior Personnel Technician	1.00		1.00	
7300 Senior Personnel Services Specialist	2.00	1.00	2.00	1.00
7530 Personnel Executive Secretary	0.40		0.40	
1530 Senior Personnel Receptionist	1.00	1.00	0.00	0.00
7070 Personnel Services Specialist	0.60	2.00	0.60	0.00
9771 Senior Administrative Aide		1.00		0.00
07330 Senior Office Assistant		1.00		0.00
8100 Senior Administrative Intern		2.00		0.00
TOTAL GENERAL FUND	<u>13.10</u>	<u>8.00</u>	<u>10.40</u>	<u>1.00</u>
SECTION 3: INTERNAL FUNDS				
109-179 IS Strategic Plan	0.85		0.85	
80-180 Liability & Property	3.95		3.85	
82-178 Workers' Compensation	7.95		8.85	
81-177 Employee Benefits	6.30	2.00	6.20	2.00
SECTION 5: SPECIAL REVENUE				
31-141 Air Quality Improvement Trust Fund	1.85	1.00	1.85	1.00
	<u>20.90</u>	<u>3.00</u>	<u>21.60</u>	<u>3.00</u>
TOTAL POSITIONS	<u>34.00</u>	<u>11.00</u>	<u>32.00</u>	<u>4.00</u>

GENERAL FUND

PERSONNEL SERVICES		PROGRAM		
Personnel Services		11-141		
Statement of Purpose				
<p><i>To provide responsive professional personnel management assistance to City departments to achieve a multi-cultural, highly trained and well-compensated workforce.</i></p> <p>The department's recruitment and selection system reflects a strong commitment to outreach principles to achieve a highly competent workforce representative of the community. This program also facilitates interaction with employee associations and maintains a salary structure which is both externally competitive and internally equitable. Personnel Services endorses sound management practices and a continuous improvement philosophy by providing timely, high quality services. The department promotes the development of productive employees through training and promotional opportunities.</p>				
Accomplishments in FY 2008-09				
<ul style="list-style-type: none"> * 60% of newly hired employees were protected classes and a majority were bilingual. * Maintained rate of allegations or complaints of improper personnel practices below three per thousand employees. * Negotiated collective bargaining agreements or contract extensions with the following bargaining units: POA, PMA, FBA, FMA, SEIU-FT, SEIU PTCS, and SAMA. * Posted class specifications, salary information, and collective bargaining agreements on City website * Implemented upgrade of applicant tracking system to enhance recruitment/selection activities 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Maintain trend of hiring a well-qualified, diverse work force. * Comply with federal and state mandates regarding employee training for a variety of topics, such as anti-harassment policy training, preventing workplace harassment training and Department of Transportation [DOT] Random Drug and Alcohol Testing Program training. * Work collaboratively with all City Departments and the City Attorney's Office to effectively manage and resolve employee disciplinary issues. * Implement collective bargaining agreements with all City bargaining units. 				
PERFORMANCE MEASURES	Actual	Actual	Estimate	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of recruitments	118	100	30	50
# of exams administered	508	550	135	200
# of general training classes offered	33	41	31	32
# of grievances processed	0	1	4	8
Efficiency				
% of department costs funded by General Fund	1%	1%	1%	1%
Average # of days to establish eligible lists	50	50	21	30
% of classes with current job specification	75%	80%	70%	80%
Effectiveness				
% of minority representation in workforce	61.1%	61.0%	62.0%	62.0%
% of new employees passing probation	92.7%	91.0%	93.0%	93.0%
% of appointments filled by promotion	54.0%	35.0%	73.0%	50.0%
% annual attrition rate	5.4%	5.3%	6.9%	6.5%

GENERAL FUND

PERSONNEL SERVICES		FUND 11			
Personnel Services		Activity 141			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	958,524	1,154,574	1,221,755	946,585
6131	Salaries & Wages-Temporary	74,378	101,618	168,890	26,130
6141	Salaries & Wages-Overtime	18,894	18,348	21,200	21,200
6151	Retirement Plan	79,764	59,959	108,960	76,705
6161	Medicare Insurance	12,655	15,954	17,130	11,540
6171	Employees Insurance	105,582	126,831	151,210	120,400
6172	Retiree Health Insurance	8,907	11,015	17,105	16,565
6181	Compensation Insurance	16,707	20,203	20,600	13,780
6191	Other Personnel Services	20,731	22,372	51,840	25,000
	SUBTOTAL PERSONNEL	1,296,141	1,530,874	1,778,690	1,257,905
6211	Communications	18,535	18,378	22,100	22,100
6221	Training & Transportation	77,995	19,182	93,435	75,605
6231	Advertising	0	0	0	0
6251	Other Agency Services	6,340	7,096	10,000	10,000
6281	M & R Machine & Equipment	285	552	100	100
6291	Other Contractual Services	15,833	15,609	45,095	40,095
	SUBTOTAL CONTRACTUAL	118,988	60,816	170,730	147,900
6391	Operating Materials & Supplies	60,506	72,143	84,130	84,130
	SUBTOTAL COMMODITIES	60,506	72,143	84,130	84,130
6521	Insurance (Risk Management)	5,825	6,175	6,175	6,175
6571	Building & Site Rental	80,205	90,630	96,975	96,975
	SUBTOTAL FIXED CHARGES	86,030	96,805	103,150	103,150
6641	Machinery & Equipment	0	0	0	0
6661	Computer Software	0	0	0	0
	SUBTOTAL CAPITAL	0	0	0	0
	TOTAL	1,561,665	1,760,638	2,136,700	1,593,085

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
01830	Executive Director, Personnel Services	0.40		0.25	
01835	Assistant Director of Personnel Services	0.55		0.00	
01550	Personnel Operations Manager	1.00		1.00	
01280	Training Coordinator*	1.00		0.00	
00151	Principal Management Analyst	0.15		0.15	
01540	Senior Personnel Analyst	5.00		5.00	
00770	Senior Personnel Technician	1.00		1.00	
07300	Senior Personnel Services Specialist	2.00	1.00	2.00	1.00
07530	Personnel Executive Secretary	0.40		0.40	
01530	Senior Personnel Receptionist	1.00		0.00	
07070	Personnel Services Specialist	0.60	2.00	0.60	0.00
01760	Personnel Services Receptionist		1.00		0.00
09771	Senior Administrative Aide		1.00		0.00
07330	Senior Office Assistant		1.00		0.00
08100	Senior Administrative Intern		2.00		0.00
	TOTAL	13.10	8.00	10.40	1.00

* Training Coordinator previously funded under Quality & Management Training Fund 88-141

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

FINANCE & MANAGEMENT SERVICES

ACTIVITIES		ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
11-170	Management & Support	741,736	536,976	800,990	808,075
11-171	Accounting	887,042	770,110	1,102,785	907,805
11-172	Payroll	0	358,392	464,935	411,265
11-173	Purchasing	956,262	914,555	1,132,720	939,485
11-175	Treasury & Customer Service	884,475	914,897	1,275,515	1,192,743
11-179	Information Services	994,299	1,102,500	1,418,365	466,415
	TOTAL	<u>4,463,813</u>	<u>4,597,430</u>	<u>6,195,310</u>	<u>4,725,788</u>
OPERATING EXPENSE		ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6100	Personnel	5,285,399	5,396,173	6,708,715	6,061,200
6200	Contractual	628,271	965,609	1,224,555	615,940
6300	Commodities	387,372	240,063	372,480	269,024
6500	Fixed Charges	(1,837,655)	(2,015,274)	(2,110,440)	(2,220,376)
6600	Capital	426	10,859	0	0
6700	Debt Service	0	0	0	0
	TOTAL	<u>4,463,813</u>	<u>4,597,430</u>	<u>6,195,310</u>	<u>4,725,788</u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
1190	Executive Director, Finance & Management	0.15		0.15	
1180	Assistant Director of Finance & Mgmt Svcs	0.75		0.75	
0190	Administrative Services Manager	0.65		0.65	
1170	Treasury Manager	1.00		1.00	
0960	Information Services Manager	0.25		0.25	
0490	Budget & Research Manager	1.00		1.00	
2660	Applications/Tech Support Manager	0.95		0.50	
1150	Accountant II	4.00		4.00	
1140	Accountant I	2.00		2.00	
7010	Accounting Assistant	2.00		1.00	
	Accounting Assistant/Systems Technician	0.00		1.00	
1240	Business Tax Collector/Inspector	2.00		2.00	
1340	Purchasing Supervisor	1.00		1.00	
1350	Buyer	3.50		3.00	
1440	Computer Operator	1.00		0.00	
1220	Customer Service Representative	12.00	1.00	11.00	0.00
7009	Accounts Payable Supervisor	1.00		1.00	
1720	Management Analyst	1.00		1.00	
0547	Purchasing Specialist	1.00		1.00	

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

FINANCE & MANAGEMENT SERVICES

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
1210	Meter Reader Collector	5.00		5.00	
0020	Micro Systems Technician	1.00		1.00	
7400	Payroll Systems Analyst	1.00		1.00	
7410	Payroll Technician	3.00		3.00	1.00
7415	Sr. Payroll Technician	1.00		1.00	
2630	Principal Programmer Analyst	6.00		5.00	
1870	Revenue & Contract Compliance Auditor	1.00		1.00	
7680	Revenue Processing Assistant	1.00		1.00	
1090	Revenue Supervisor	1.00		1.00	
7490	Senior Accountant	2.00		2.00	
7280	Senior Accounting Assistant	3.00		1.00	
	Senior Accounting Assistant/Systems Technician	0.00		1.00	
7390	Executive Secretary	1.00		1.00	
0150	Senior Management Analyst	0.90		0.90	
0495	Senior Budget Analyst	1.00		1.00	
7330	Senior Office Assistant	1.00		1.00	
7020	Treasury Services Supervisor	1.00		1.00	
0270	Assistant Buyer (PTCS)		1.00		1.00
9060	Senior Clerical Aide (P/T)		2.00		2.00
9041	Account Clerk I (P/T)		2.00		2.00
9710	Purchasing Agent		1.00		1.00
9790	Budget Intern (PT)		1.00		1.00
9780	Customer Service Clerks		6.00		6.00
9050	Clerical Assistant		1.00		1.00
9120	Data Entry Clerk (PT)		3.00		3.00
9775	Municipal Utility Reader-Collector (PT)		1.00		2.00
	TOTAL GENERAL FUND	<u>65.15</u>	<u>19.00</u>	<u>60.20</u>	<u>20.00</u>
	SECTION 3: INTERNAL FUNDS				
71-176	Central Services	4.42	3.00	4.42	3.00
73-105	Building Maintenance	22.20	12.00	22.20	12.00
75-111	Fleet Maintenance	27.43	3.00	27.43	3.00
75-112	Stores & Property Control	3.03	3.00	3.03	3.00
85-107	Corporate Yard Operations	0.00	3.00	0.00	3.00
102-171	Communication Services	4.17		4.17	
109-179	IS Strategic Plan	14.35		15.80	
	SECTION 5: SPECIAL REVENUE				
31-141	Air Quality Management Trust Fund	0.25		0.25	
125-Var	Urban Areas Security Initiative Grant	0.00		0.50	
		<u>75.85</u>	<u>24.00</u>	<u>77.80</u>	<u>24.00</u>
	TOTAL PERSONNEL	<u>141.00</u>	<u>43.00</u>	<u>138.00</u>	<u>44.00</u>

GENERAL FUND

FINANCE & MANAGEMENT SERVICES Management & Support

PROGRAM
11-170

Statement of Purpose

To provide quality financial management services to the City organization and to insure prudent use and maintenance of the City's financial resources and physical assets.

This program provides direction and support to Finance & Management Services. The Division is responsible for the improvement of operational efficiency through internal audits and special research, and the review, preparation, and monitoring of the City's operating and capital budgets.

SERVICE PROGRAM

ACCOUNTING

To provide accurate, meaningful, and responsive accounting services, internal control systems and financial reports in accordance with generally accepted accounting principles.

PURCHASING/PAYROLL/CENTRAL SERVICES

To supply quality and economical material and services to City departments which are promptly priced, purchased, provided, and paid. To process an accurate payroll that complies with all state and federal tax and labor laws, and conforms to negotiated pay and benefits as identified in employee contracts. To provide reprographic and messenger services to all City departments.

TREASURY/CUSTOMER SERVICE

To provide for the receipt, custody, and investment of City funds in a prompt and courteous manner through sound and prudent policies.

INFORMATION SERVICES

To provide responsive and accurate automated management information resources to user departments through modern technology.

BUILDING MAINTENANCE

To maintain safe, secure, attractive, and efficient City buildings and equipment through regular custodial services and preventative maintenance.

FLEET SERVICES

To provide safe, attractive, and efficient vehicles to City departments through procurement assistance, preventative maintenance, and repair.

GENERAL FUND

FINANCE & MANAGEMENT SERVICES		FUND 11			
Management & Support Services		Activity 170			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	460,648	286,947	437,610	445,690
6131	Salaries & Wages-Temporary	31,084	15,042	36,785	33,360
6141	Salaries & Wages-Overtime	8,749	10,077	15,000	10,000
6151	Retirement Plan	39,832	15,412	36,145	36,695
6161	Medicare Insurance	7,084	4,075	6,115	6,165
6171	Employees Insurance	63,638	43,421	52,730	67,675
6172	Retiree Health Insurance	3,929	2,617	5,795	7,385
6181	Compensation Insurance	6,497	4,400	7,860	8,155
6191	Other Personnel Services	0	0	28,660	28,660
	SUBTOTAL PERSONNEL	<u>621,462</u>	<u>381,992</u>	<u>626,700</u>	<u>643,785</u>
6211	Communications	12,339	11,227	11,130	11,130
6221	Training & Transportation	35,952	11,880	20,000	10,000
6251	Other Agency Services	2,835	2,575	2,650	2,650
6291	Other Contractual Services	13,811	63,209	91,280	91,280
	SUBTOTAL CONTRACTUAL	<u>64,937</u>	<u>88,891</u>	<u>125,060</u>	<u>115,060</u>
6391	Operating Materials & Supplies	27,472	34,073	18,390	18,390
	SUBTOTAL COMMODITIES	<u>27,472</u>	<u>34,073</u>	<u>18,390</u>	<u>18,390</u>
6521	Insurance (Risk Management)	7,390	7,835	7,835	7,835
6571	Building & Site Rental	20,475	21,500	23,005	23,005
	SUBTOTAL FIXED CHARGES	<u>27,865</u>	<u>29,335</u>	<u>30,840</u>	<u>30,840</u>
6641	Machinery & Equipment	0	847	0	0
6661	Computer Software	0	1,838	0	0
	SUBTOTAL CAPITAL	<u>0</u>	<u>2,685</u>	<u>0</u>	<u>0</u>
	TOTAL	<u><u>741,736</u></u>	<u><u>536,976</u></u>	<u><u>800,990</u></u>	<u><u>808,075</u></u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
1190	Executive Director, Finance & Management	0.15		0.15	
1180	Assistant Director of Finance & Mgmt Svcs	0.10		0.10	
6400	Budget & Research Manager	1.00		1.00	
0150	Senior Management Analyst	0.90		0.90	
0495	Senior Budget Analyst	1.00		1.00	
0620	Finance Executive Secretary	1.00		1.00	
9790	Budget Intern (PT)		1.00		1.00
	TOTAL	<u>4.15</u>	<u>1.00</u>	<u>4.15</u>	<u>1.00</u>

GENERAL FUND

FINANCE & MANAGEMENT SERVICES		PROGRAM		
Accounting		11-171		
Statement of Purpose				
<p><i>To provide responsive accounting services within generally accepted accounting principles.</i></p> <p>The responsibilities of this division include billing/collection of accounts receivables, pre-audit and payment of claims, grant/contract compliance, ledger reconciliation, maintenance of fixed assets and long-term debt records, include offering financial support to operating departments that includes providing financial analyses upon request, accurate and timely preparation of the City's Comprehensive Annual Financial Report (CAFR) and the Single Audit Report of Federal and California grants.</p>				
Accomplishments in FY 08-09				
<ul style="list-style-type: none"> * Received awards from the Government Finance Officers Association (GFOA) for outstanding financial reporting. * Finished conversion of required accounting reports from hard copies to a more sophisticated paperless computerized record retention system. * Select the New Financial System Software and begin the Project implementation plan. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Receive awards from the Government Finance Officers Association (GFOA) for outstanding financial reporting. * Complete Enterprise Resource Planning (ERP) software implementation. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of purchase orders and payment vouchers preaudited	18,794	18,900	19,000	2,080
# of false alarms, hazardous material, and other miscellaneous receivables billed	12,472	13,041	14,064	14,564
\$ value of miscellaneous accounts receivable billed	\$39,682,914	\$40,100,000	\$49,493,191	\$50,000,000
Efficiency				
Accounting Division cost as a percentage (%) of total City expenditures	0.254%	0.270%	0.194%	0.183%
Effectiveness				
% of miscellaneous accounts receivable collected without use of private collection agencies	86.32%	88.00%	80.00%	88.00%

GENERAL FUND

FINANCE & MANAGEMENT SERVICES		FUND 11			
Accounting Division		Activity 171			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	586,168	503,119	650,980	542,610
6113	Salaries & Wages-Retirement	0	0	69,740	69,740
6131	Salaries & Wages-Temporary	25,357	37,266	40,500	39,620
6141	Salaries & Wages-Overtime	29,918	32,648	37,360	32,360
6151	Retirement Plan	47,374	24,924	54,170	45,030
6161	Medicare Insurance	5,700	6,456	8,410	6,745
6171	Employees Insurance	79,963	74,636	91,200	76,680
6172	Retiree Health Insurance	4,824	5,078	8,775	9,070
6181	Compensation Insurance	7,965	6,897	8,080	6,880
6191	Other Personnel Services	86,369	51,740	42,500	0
	SUBTOTAL PERSONNEL	873,638	742,766	1,011,715	828,735
6211	Communications	11,139	9,013	12,260	12,260
6221	Training & Transportation	15,273	12,387	20,000	10,000
6251	Other Agency Services	2,347	2,075	1,865	1,865
6291	Other Contractual Services	1,668	33,021	85,990	85,990
	SUBTOTAL CONTRACTUAL	30,427	56,496	120,115	110,115
6391	Operating Materials & Supplies	48,306	41,943	48,930	46,930
	SUBTOTAL COMMODITIES	48,306	41,943	48,930	46,930
6511	Equipment Rental, City	0	0	0	0
6521	Insurance (Risk Management)	7,390	7,835	7,835	7,835
6535	Customer Services Charge	(106,245)	(114,950)	(123,000)	(123,000)
6571	Building & Site Rental	33,100	34,755	37,190	37,190
	SUBTOTAL FIXED CHARGES	(65,755)	(72,360)	(77,975)	(77,975)
6641	Machinery & Equipment	0	0	0	0
6661	Computer Software	426	1,265	0	0
	SUBTOTAL CAPITAL	426	1,265	0	0
	TOTAL	887,042	770,110	1,102,785	907,805

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
1180	Assistant Director of Finance & Mgmt Svcs	0.35		0.35	
7490	Senior Accountant*	2.00		2.00	
1150	Accountant II **	4.00		4.00	
1140	Accountant I	2.00		2.00	
7280	Senior Accounting Assistant	2.00		2.00	
7010	Accounting Assistant	1.00		1.00	
9041	Account Clerk I		2.00		2.00
	TOTAL	11.35	2.00	11.35	2.00

1 Supervising Accountant charged to I.S. Strategic Plan Fund.
1 Senior Accountant charged to I.S. Strategic Plan Fund
2 Accountant II charged to Community Development Agency (CDA)

GENERAL FUND

FINANCE & MANAGEMENT SERVICES		PROGRAM		
Payroll Services		11-172		
Statement of Purpose				
<p><i>To process an accurate payroll that complies with all relevant tax and labor laws, and conforms to negotiated pay and benefits as identified in employee contracts.</i></p> <p>The payroll group provides accurate preparation, distribution and reporting of payroll, ensuring that employees are paid correctly, that all applicable vendors are paid correctly, and that all reporting requirements are met. Applicable vendors include PERS, deferred compensation program provider, unions, recipients of garnishment payments, charities and government taxing entities.</p>				
Accomplishments in FY 07-08 & FY 08-09				
<ul style="list-style-type: none"> * Redesigned paycheck stub to simplify leave accrual information and delete ss# * Beta site for testing new CalPERS payroll report. * Accommodated new GL structure in the payroll software. * Improvements made to check printing and distribution process. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Find efficiencies necessitated by reduced staffing level. * Explore Staggered Pay as a solution for time frame posting challenges. * Assist in the implementation of the Human Capital Management module of the Lawson Software. * Develop plan to upgrade to ePersonality. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
* Average # of payroll checks and direct deposits processed per pay period	2,181	2,224	2,169	2,170
* Average # of vendor checks processed per pay period	58	39	39	38
* Total # of months in year w/out an IRS Penalty	12	12	12	12
* Number of W-2s processed	2,618	2,618	2,400	2,375
* Number of corrected W-2s	0	1	0	0
<p>Note: A separate activity for payroll was created in FY 07-08.</p>				

GENERAL FUND

FINANCE & MANAGEMENT SERVICES		FUND 11			
Payroll		Activity 172			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	0	282,992	315,750	255,155
6113	Salaries & Wages-Retirement	0	0	19,865	0
6131	Salaries & Wages-Temporary	0	0	16,250	46,920
6141	Salaries & Wages-Overtime	0	10,975	20,000	20,000
6151	Retirement Plan	0	13,752	27,130	23,190
6161	Medicare Insurance	0	3,182	4,815	4,380
6171	Employees Insurance	0	33,920	38,115	46,330
6172	Retiree Health Insurance	0	2,832	4,420	4,465
6181	Compensation Insurance	0	3,763	4,090	3,825
6191	Other Personnel Services	0	2,624	0	0
	SUBTOTAL PERSONNEL	0	354,039	450,435	404,265
6211	Communications	0	0	5,000	5,000
6221	Training & Transportation	0	2,197	7,000	1,000
6251	Other Agency Services	0	645	1,500	0
6291	Other Contractual Services	0	0	0	0
	SUBTOTAL CONTRACTUAL	0	2,842	13,500	6,000
6391	Operating Materials & Supplies	0	1,510	1,000	1,000
	SUBTOTAL COMMODITIES	0	1,510	1,000	1,000
6521	Insurance (Risk Management)	0	0	0	0
6571	Building & Site Rental	0	0	0	0
	SUBTOTAL FIXED CHARGES	0	0	0	0
6641	Machinery & Equipment	0	0	0	0
	SUBTOTAL CAPITAL	0	0	0	0
	TOTAL	0	358,392	464,935	411,265
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 09-10		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
0190	Administrative Services Manager	0.22		0.22	
7410	Payroll Technician	3.00	0.00	3.00	1.00
7415	Senior Payroll Technician*	1.00		1.00	
9070	Senior Clerical Aide	0.00	1.00	0.00	1.00
	TOTAL	4.22	1.00	4.22	2.00
<p><i>One (1) Payroll Systems Analyst funded thru the I.S. Strategic Plan Fund</i></p>					

GENERAL FUND

FINANCE & MANAGEMENT SERVICES
Purchasing

PROGRAM
11-173

Statement of Purpose

To effectively provide quality economical products and services to City departments which are promptly priced, purchased, provided, and paid.

This program provides centralized purchasing and accounts payable services for the City. Purchasing works with all City agencies to develop technical specifications, prepare bidding specifications, and payment processing to ensure quality products and services are purchased while adhering to the City Charter and City Code requirements.

Accomplishments in FY 07-08 & FY 08-09

- * Conducted training classes and updated policy manual; Part I on Agreements was presented to 121 employees in 5 sessions; Part II class on the Requisition to PO to Invoice Payment was presented to 186 employees in 11 sessions
- * Prepared Emergency Operations Center procedure manual for Procurement
- * Designed and tested the A/P, Procurement and Contracts modules of the new software.
- * Conducted training classes for users of the A/P and Procurement modules.

Action Plan for FY 2009-10

- * Bring A/P, Procurement, Strategic Sourcing and Contracts modules online and insure smooth settle down period.
- * Conduct training sessions on contracts management and strategic sourcing.
- * Continue to support all users of the Lawson A/P, Procurement, Sourcing and Contracts modules.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
Purchase Orders processed/paid	4,678	4,423	4,000	3,500
Direct Payment Vouchers processed/paid	14,527	14,942	13,200	0
Invoices paid	48,563	47,761	40,000	45,000
Request for Council Action				
# Prepared	170	100	70	60
Dollar Volume	\$21,187,135	\$ 18,159,513	\$ 13,000,000	\$ 12,000,000

GENERAL FUND

FINANCE & MANAGEMENT SERVICES		FUND 11			
Purchasing		Activity 173			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	596,931	578,519	722,475	594,970
6131	Salaries & Wages-Temporary	105,299	107,642	106,240	83,920
6141	Salaries & Wages-Overtime	14,764	12,409	14,435	14,435
6151	Retirement Plan	51,765	31,809	64,485	52,935
6161	Medicare Insurance	9,241	9,469	10,875	8,580
6171	Employees Insurance	74,606	70,844	92,065	76,200
6172	Retiree Health Insurance	4,771	5,863	10,115	10,410
6181	Compensation Insurance	9,097	10,393	10,165	8,670
6191	Other Personnel Services	5,694	280	4,900	4,900
	SUBTOTAL PERSONNEL	<u>872,167</u>	<u>827,227</u>	<u>1,035,755</u>	<u>855,020</u>
6211	Communications	10,474	9,185	11,585	5,785
6221	Training & Transportation	6,830	3,374	7,105	7,105
6251	Other Agency Services	1,321	1,924	3,030	830
6291	Other Contractual Services	1,143	1,161	0	0
	SUBTOTAL CONTRACTUAL	<u>19,768</u>	<u>15,644</u>	<u>21,720</u>	<u>13,720</u>
6391	Operating Materials & Supplies	9,397	13,307	14,000	9,500
	SUBTOTAL COMMODITIES	<u>9,397</u>	<u>13,307</u>	<u>14,000</u>	<u>9,500</u>
6521	Insurance (Risk Management)	7,390	7,835	7,835	7,835
6571	Building & Site Rental	47,540	49,915	53,410	53,410
	SUBTOTAL FIXED CHARGES	<u>54,930</u>	<u>57,750</u>	<u>61,245</u>	<u>61,245</u>
6641	Machinery & Equipment		0	0	0
6661	Computer Software		627	0	0
	SUBTOTAL CAPITAL	<u>0</u>	<u>627</u>	<u>0</u>	<u>0</u>
	TOTAL	<u>956,262</u>	<u>914,555</u>	<u>1,132,720</u>	<u>939,485</u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
0190	Administrative Services Manager	0.43		0.43	
1180	Assistant Director of Finance & Mgmt Svcs	0.10		0.10	
1340	Purchasing Supervisor	1.00		1.00	
1350	Buyer *	3.50		3.00	
7280	Senior Accounting Assistant	1.00		0.00	
7009	Accounts Payable Supervisor	1.00		1.00	
7010	Accounting Assistant	1.00		1.00	
0547	Purchasing Specialist	1.00		1.00	
7330	Senior Office Assistant	1.00		1.00	
9710	Purchasing Agent		1.00		1.00
9070	Senior Clerical Aide		1.00		1.00
9120	Data Entry Clerk		1.00		1.00
0270	Assistant Buyer (PTCS)		1.00		1.00
	TOTAL	<u>10.03</u>	<u>4.00</u>	<u>8.53</u>	<u>4.00</u>

* .50 of a Buyer/Systems Tech charged to UASI
 * .50 of a Buyer/Sustems Tech. charged to I.S. Strategic Plan

GENERAL FUND

FINANCE & MANAGEMENT SERVICES		PROGRAM		
Treasury & Municipal Utility Services		11-175		
Statement of Purpose				
<p><i>To provide for the receipt, custody and investment of City funds in a prompt and courteous manner through sound and prudent policies.</i></p> <p>This program is responsible for the receipt, custody and recordation of all revenues, and for managing the City's investment portfolio and the debt service on City bond issues. Treasury staff bills and collects several of the City's major revenues such as business licenses, dog licenses, utility users tax, hotel visitor tax, paramedic subscriptions, and municipal utility user charges. Municipal Utility Services (MUS) staff handles water meter reading and water turn-ons and turn-offs.</p>				
Accomplishments in FY 2008-09				
<ul style="list-style-type: none"> * Implementation of on-line bill payment services for municipal utility services * Outsourced printing of municipal utility services bills. * Conducted analysis for selection and acquisition of new municipal utility services system. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Implement new municipal utility services system. * Implement recommendation for auditing program(s) to secure all revenues. * Complete analysis and make recommendations for implementation of on-line or electronic payment of licensing and taxing programs. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of business tax accounts	25,759	24,748	24,000	24,000
# of hotel visitor's tax reports processed	-	569	463	463
# of dog licenses	12,404	12,345	12,350	12,350
# of MUS bills processed	267,055	263,997	265,000	265,000
# of water meters read	267,162	267,456	267,500	267,500
# of customers served at cashier counters	97,957	106,471	106,500	106,500
# of delinquent MUS accounts turned off	2,345	3,360	3,360	3,360
# of utility user tax remittances	-	1,944	1,950	1,950
# of utility user max tax remittances	34	33	35	35
# of paramedic payments processed	5,040	5,478	5,500	5,500
# of parking citations payments processed	14,446	17,856	18,000	18,000
# of MAR payments processed	10,892	10,170	10,500	10,500
Efficiency				
Average Meter Reader reads per day	600	600	600	600
Effectiveness				
% of payments received and processed same day	100%	100%	100%	100%
% of available funds invested	100%	100%	100%	100%

GENERAL FUND

FINANCE & MANAGEMENT SERVICES		FUND			
Treasury & Customer Service		Activity			
		11			
		175			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	1,353,550	1,481,028	1,672,255	1,673,705
6113	Salaries & Wages-Retirement	0	0	45,385	24,145
6131	Salaries & Wages-Temporary	168,167	199,376	225,670	221,920
6141	Salaries & Wages-Overtime	9,399	14,759	22,280	17,780
6151	Retirement Plan	110,013	74,456	148,930	148,915
6161	Medicare Insurance	18,654	20,769	23,840	24,485
6171	Employees Insurance	183,806	218,413	251,640	256,445
6172	Retiree Health Insurance	10,402	14,700	23,410	29,290
6181	Compensation Insurance	26,170	29,985	33,135	33,305
6191	Other Personnel Services	22,143	9,226	2,430	2,430
	SUBTOTAL PERSONNEL	<u>1,902,306</u>	<u>2,062,713</u>	<u>2,448,975</u>	<u>2,432,420</u>
6211	Communications	29,746	26,835	30,000	30,000
6221	Training & Transportation	4,301	1,832	5,295	4,295
6251	Other Agency Services	8,604	371	1,450	1,450
6281	M&R Machinery & Equipment	3,575	3,483	4,560	4,560
6291	Other Contractual Services	182,146	325,180	275,020	275,020
6294	Lease Payments	0	55,877	55,905	55,720
	SUBTOTAL CONTRACTUAL	<u>228,372</u>	<u>413,578</u>	<u>372,230</u>	<u>371,045</u>
6391	Operating Materials & Supplies	278,943	125,406	259,660	193,204
	SUBTOTAL COMMODITIES	<u>278,943</u>	<u>125,406</u>	<u>259,660</u>	<u>193,204</u>
6511	Equipment Rental, City	39,130	43,496	46,615	48,039
6521	Insurance (Risk Management)	7,390	7,835	7,835	7,835
6535	Customer Services	(1,639,180)	(1,809,020)	(1,935,650)	(1,935,650)
6571	Building & Site Rental	67,515	70,890	75,850	75,850
	SUBTOTAL FIXED CHARGES	<u>(1,525,145)</u>	<u>(1,686,799)</u>	<u>(1,805,350)</u>	<u>(1,803,926)</u>
6641	Machinery & Equipment	0	0	0	0
	SUBTOTAL CAPITAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
6771	Capitalized Lease Obligation	0	0	0	0
	SUBTOTAL DEBT SERVICE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL	<u><u>884,475</u></u>	<u><u>914,897</u></u>	<u><u>1,275,515</u></u>	<u><u>1,192,743</u></u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
1170	Treasury Manager	1.00		1.00	
1180	Assistant Director of Finance & Mgmt Svcs	0.10		0.10	
1720	Management Analyst	1.00		1.00	
1870	Revenue & Contract Compliance Auditor	1.00		1.00	
7020	Treasury Services Supervisor	1.00		1.00	
1090	Revenue Supervisor	1.00		1.00	
1240	Business Tax Collector/Inspector	2.00		2.00	
7280	Senior Accounting Assistant	1.00		1.00	
1220	Customer Service Representative	12.00	1.00	11.00	0.00
1210	Meter Reader Collector	5.00		5.00	
7680	Revenue Processing Assistant	1.00		1.00	
9780	Customer Service Clerk		6.00		6.00
9775	Municipal Utility Reader-Collector		1.00		2.00
9120	Data Entry Clerk		2.00		2.00
9050	Clerical Assistant		0.00		1.00
8600	Student Intern		1.00		0.00
	TOTAL	<u>26.10</u>	<u>11.00</u>	<u>25.10</u>	<u>11.00</u>

GENERAL FUND

FINANCE & MANAGEMENT SERVICES		PROGRAM		
Information Services		11-179		
Statement of Purpose				
<p><i>To provide timely and accurate management information; storage, retrieval, analysis of data employing microcomputers, servers and mainframe computers connected via local and wide area networks; and telephone facsimile services -- services all designed to improve the productivity and effectiveness of the City's operating departments.</i></p> <p>The Information Services division acts as an information center providing technology assistance to City departments in the design, development and implementation of the City's information management systems. Information Services staff support over 2000 plus end-users, 600 mainframe-based application programs, three client/server-based and three web-based Enterprise business systems; the City's wide area network with connection to the Internet; eight department local area networks; 163 servers in two data centers, 267+ managed network switches and routers, first/second line support to over 700/2100 microcomputer systems/devices, and 50 high speed data circuits.</p>				
Accomplishments in FY 07-08 & FY 08-09				
<ul style="list-style-type: none"> * Created a new patron tracking application for the Library computer labs. * Major upgrade to the Library's TLC system, includes enhanced functionality to allow users to create their own reports. * Configured/supported 70 Blackberry handheld devices and administered the City's Blackberry Enterprise Server. * Configured and supported new Microsoft Mobile Data Devices for City Council members & other executives. * Configured/installed 50 microcomputers, printers & scanners. * 100% on-time system performance for payroll/housing assistance/vendor checks, utility bills, and business licenses. * Provided management and administrative support of the Police Department's Data Center and the City's Data Center. * Provided infrastructure & support for both SAFD sponsored EOC and the SAPD Departmental Operations Center. * Continued to provide effective Anti Virus and SPAM protection, reaching an average of 87% gross SPAM filtering rate. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Complete integrated Financial System. * Continue programming and computer operations support for key City business systems, including the payroll, financial, business license, and property information systems. * Upgrade the Risk Management System. * Continue to support technology-based Homeland Security initiatives. * Continue efforts to proactively manage enterprise wide area network and local area networks to preclude downtime. * Manage network bandwidth to accommodate increasing computer-based activities as part of City operations. * Support of Federal Economic Stimulus projects such as CDA's Summer Youth program. * Increase reliability and speed of wireless data network. * Implement Microsoft Distributed File System and disk quotas to provide a more flexible and manageable storage environment. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
Total # of software systems maintained	51	52	53	54
# of mainframe-based software source and object code programs maintained	1,380	1,380	1,380	0
# of mobile data access devices supported:	150 / 202	150 / 250	192 / 278	200 / 300
Mobile email devices/mobile computing devices				
Volume of data protected	3.0 TB	3.6 TB	6.5 TB	8.0 TB
# of networked devices supported: first + second level	2,133	2,200	2,200	2,200
# of domains/network subnets supported	4/158	2/170	2/138	2/138
# of micro computer service requests	1,309	1,479	1,500	1,500
Efficiency: Network uptime percentage	99.95%	99.99%	99.99%	99.99%

GENERAL FUND

FINANCE & MANAGEMENT SERVICES		FUND 11			
Information Services		Activity 179			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	829,426	860,856	914,555	709,075
6141	Salaries & Wages-Overtime	2,737	6,693	16,000	16,000
6151	Retirement	67,212	43,146	76,825	59,560
6161	Medicare Insurance	10,877	11,442	12,295	10,280
6171	Employees Insurance	87,434	84,501	89,345	79,630
6172	Retiree Health Insurance	6,819	8,452	12,805	12,410
6181	Compensation Insurance	11,322	12,345	13,310	10,020
6191	Other Personnel Services	0	0	0	0
	SUBTOTAL PERSONNEL	1,015,827	1,027,436	1,135,135	896,975
6211	Communications	45,189	46,551	61,230	0
6221	Training & Transportation	2,241	14,351	41,225	0
6251	Other Agency Services	544	476	3,845	0
6291	Other Contractual Services	236,794	326,781	465,630	0
	SUBTOTAL CONTRACTUAL	284,767	388,159	571,930	0
6391	Operating Materials & Supplies	23,254	23,824	30,500	0
	SUBTOTAL COMMODITIES	23,254	23,824	30,500	0
6511	Equipment Rental, City	1,475	0	0	0
6521	Insurance (Risk Management)	7,390	7,835	7,835	0
6534	Charges to Other Departments	(430,560)	(447,785)	(430,560)	(430,560)
6571	Building & Site Rental	92,145	96,750	103,525	0
	SUBTOTAL FIXED CHARGES	(329,550)	(343,200)	(319,200)	(430,560)
6641	Machinery & Equipment	0	5,326	0	0
6661	Computer Software	0	956	0	0
	SUBTOTAL CAPITAL	0	6,282	0	0
	TOTAL	994,299	1,102,500	1,418,365	466,415

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
0960	Information Services Manager	0.25		0.25	
1180	Assistant Director of Finance & Mgmt Svcs	0.10		0.10	
2660	Applications/Tech Support Manager	0.95		0.50	
2630	Principal Programmer Analyst	6.00		5.00	
0020	Micro Systems Technician	1.00		1.00	
1440	Computer Operator	1.00		0.00	
	TOTAL	9.30		6.85	

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

BOWERS MUSEUM CORPORATION

ACTIVITIES	ACTUAL FY 06-07	ACTUAL FY 07-08	ADOPTED FY 08-09	PROPOSED FY 09-10
11-221 Museum Operations	2,677,671	1,969,076	2,015,545	1,825,385
TOTAL	<u>2,677,671</u>	<u>1,969,076</u>	<u>2,015,545</u>	<u>1,825,385</u>
OPERATING EXPENSE	ACTUAL FY 06-07	ACTUAL FY 07-08	ADOPTED FY 08-09	PROPOSED FY 09-10
6100 Personnel *		0	0	0
6251 Contractual - Other Agency Services	7,137	12,677	7,565	14,705
6521 Fixed Charges - Insurance	42,730	45,295	45,295	45,295
6631 Capital - Improvements Other than Buildings	1,000,309	43,005	47,300	0
6933 Payments to Sub-agents	1,627,495	1,868,100	1,915,385	1,765,385
TOTAL	<u>2,677,671</u>	<u>1,969,076</u>	<u>2,015,545</u>	<u>1,825,385</u>
Class Code	ADOPTED FY 08-09		PROPOSED FY 09-10	
AUTHORIZED PERSONNEL	Full Time	Part Time	Full Time	Part Time
* In accordance with the agreement between the City of Santa Ana and the Bowers Museum Corporation, authorized City staff who were assigned to the Museum, were transitioned to employment with the Museum in FY 87-88.				

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

PARKS, RECREATION AND COMMUNITY SERVICES

ACTIVITIES		ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
11-212	Library Adult Services	1,289,679	1,353,600	1,588,660	1,202,775
11-213	Library Youth Services	988,508	1,062,253	1,536,825	941,190
11-214	Library Admin. and Support Services	706,614	873,523	969,907	0
11-215	Library Outreach Services	3,410	3,096	0	0
11-216	Library Technology and Support Services	1,007,592	1,125,431	1,173,963	1,073,975
11-231	Administrative Services	1,875,329	1,754,691	2,112,220	2,650,870
11-232	Community Affairs	1,218,150	1,467,610	1,516,285	0
11-244	Stadium	213,237	304,267	233,100	120,585
11-247	Santa Ana Zoo at Prentice Park	1,737,242	1,832,881	2,207,185	1,879,025
11-250	Park Maintenance	4,599,312	5,378,478	5,591,495	4,760,050
11-251	Park Ranger Program	474,292	479,528	602,355	739,465
11-260	Park Building Services	1,192,779	417,391	344,165	359,165
11-275	Recreation	2,760,555	2,944,878	3,488,045	3,688,495
TOTAL		<u>18,066,698</u>	<u>18,997,627</u>	<u>21,364,205</u>	<u>17,415,595</u>
OPERATING EXPENSE		ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6100	Personnel	10,862,002	11,792,901	14,444,470	10,547,864
6200	Contractual	3,552,856	3,914,015	3,800,588	4,395,600
6300	Commodities	855,750	1,000,981	869,281	616,505
6500	Fixed Charges	1,741,052	1,849,586	1,905,261	1,774,721
6600	Capital	1,055,038	359,258	263,700	0
6700	Debt Service	0	80,886	80,905	80,905
TOTAL		<u>18,066,698</u>	<u>18,997,627</u>	<u>21,364,205</u>	<u>17,415,595</u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
5400	Executive Director, Parks, Rec & Com Svcs.	1.00		1.00	
0380	Assistant Director	1.00		1.00	
0190	Administrative Services Manager	1.00		1.00	
5540	Park and Landscape Design Manager	1.00		0.00	
4350	Park Superintendent	1.00		1.00	
5380	Recreation Superintendent	1.00		1.00	
5480	Zoo Manager	1.00		1.00	
1825	Community Affairs Manager	1.00		0.00	
0150	Senior Management Analyst	1.00		1.00	
7400	Executive Secretary	1.00		1.00	
7270	Secretary	1.00		0.00	
7330	Senior Office Assistant	5.00		2.00	
7280	Senior Accounting Assistant	2.00		2.00	
7010	Accounting Assistant	2.00		1.00	
1720	Management Analyst	2.00		1.00	
1200	Management Aide	1.00		0.00	
01850w	Contracts Administrator	1.00		1.00	
1040	Associate Parks and Landscape Planner	1.00		1.00	
0280	Assistant Parks/Landscape Planner	1.00		0.00	
1500	Graphics Designer I	1.00		1.00	
5450	Zoo Curator of Education	1.00		0.00	
5430	Zoo Curator	1.00		1.00	
5470	Zoo Animal Registrar	1.00		1.00	
0930	Zoo Education Specialist	1.00		1.00	
5420	Zoo Keeper I	7.00		7.00	
5410	Zoo Keeper II	2.00		2.00	

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

PARKS, RECREATION AND COMMUNITY SERVICES

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
5460	Zoo Keeper Aide	2.00		2.00	
5360	Recreation Supervisor	5.00		5.00	
5330	Recreation Program Coordinator	12.00		3.00	
5310	Recreation Leader	4.00		4.00	
5550	Park Naturalist	1.00		0.00	
6330	Senior Park Maintenance Supervisor	1.00		0.00	
4320	Park Maintenance Supervisor	1.00		0.00	
4110	Park Maintenance Leader	6.00		2.00	
4100	Park Maintenance Worker	16.00		4.00	
4860	Park Maintenance Aide	3.00		1.00	
1010	General Maintenance Supervisor	1.00		1.00	
4190	General Maintenance Leader	2.00		1.00	
4180	General Maintenance Worker	6.00		6.00	
3610	Park Ranger	2.00		0.00	
5111	Supervising Librarian	4.00		0.00	
	Principal Librarian	0.00		2.00	
5109	Senior Librarian	14.00		10.00	
5080	Library Technician	5.00		0.00	
	Periodical Technician	0.00		1.00	
	Youth Services Technician	0.00		3.00	
5050	Library Services Assistant	3.00		3.00	
5060	Senior Library Services Assistant	1.00		0.00	
5140	Library Specialist	1.00		1.00	
7440	Library Aide (T)*	1.00		1.00	
5055	Supervising Library Services Assistant	3.00		3.00	
5190	Executive Library Director	1.00		0.00	
5120	Assistant Library Director	1.00		0.00	
5069	Library Outreach Manager	1.00		0.00	
	Library Operations Manager	0.00		1.00	
5100	Senior Library Technician (T) *	1.00		1.00	
	Bibliographic Technician	0.00		1.00	
9041	Account Clerk I		1.00		2.00
9770	Administrative Aide		1.00		1.00
9000	Animal Keeper I		6.00		6.00
9010	Animal Keeper II		1.00		1.00
9040	Cashier		4.00		4.00
9090	Clerk Typist II		0.00		2.00
9060	Clerical Aide		11.00		3.00
9050	Clerical Assistant		1.00		1.00
9100	Community Center Aide		2.00		5.00
9690	Computer Technician		0.00		1.00
9120	Data Entry Clerk		0.00		1.00
9160	Graphics Aide		0.00		1.00
9230	Maintenance Aide II		31.00		18.00
4860	Park Maintenance Aide (CS/PT)		1.00		1.00
9300	Park Maintenance Assistant		0.00		25.00
8160	Program Coordinator		19.00		16.00
9350	Program Leader I		24.00		7.00
9360	Program Leader II		44.00		36.00
3610	PT Park Ranger		6.00		6.00
7470	PT Supervising Park Ranger		2.00		3.00
5330	Recreation Program Coordinator (CS/PT)		0.00		0.00
8100	Senior Administrative Intern		2.00		1.00
9070	Senior Clerical Aide		2.00		10.00
9260	Senior Maintenance Worker		0.00		1.00
9400	Senior Program Leader		20.00		11.00
9430	Special Events Leader I		4.00		4.00
9440	Special Events Leader II		2.00		1.00

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

PARKS, RECREATION AND COMMUNITY SERVICES

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
5080	Library Technician (PTCS)		1.00		1.00
9180	Librarian / PT		1.00		1.00
9210	Library Clerk II		1.00		2.00
9200	Library Clerk I		11.00		8.00
5180	Assistant Librarian (PTCS)		4.00		0.00
9190	Library Assistant		4.00		1.00
8170	Senior Library Assistant		1.00		1.00
8410	Senior Tutor		11.00		11.00
8420	Tutor		7.00		7.00
9290	Library Page		8.00		8.00
	TOTAL GENERAL FUND	<u>138.00</u>	<u>233.00</u>	<u>85.00</u>	<u>208.00</u>
	SECTION 5 SPECIAL REVENUE				
74-242	Civic Center Maintenance	<u>9.00</u>	<u>4.00</u>	<u>3.00</u>	<u>0.00</u>
		9.00	4.00	3.00	0.00
	TOTAL NON GRANT POSITIONS	<u><u>147.00</u></u>	<u><u>237.00</u></u>	<u><u>88.00</u></u>	<u><u>208.00</u></u>
	PENDING GRANT FUNDING				
169-263	Families & Communities Together	<u>2.00</u>	<u>17.00</u>	<u>0.00</u>	<u>17.00</u>
		2.00	17.00	0.00	17.00
	TOTAL ALL FUNDING SOURCES	149.00	254.00	88.00	225.00

Note: As a result of the merger between PRCSA and the Library, Library Admin Services (11-214) and PRCSA Admin Services (11-231) were combined into 11-231. In addition, Recreation (11-275) and Community Affairs (11-232) were combined in 11-275.

* Upon vacancy, position converts to Assistant Librarian

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES		PROGRAM		
Library Adult Services		11-212		
Statement of Purpose				
<p><i>To provide a variety of timely materials, quality information and services that are useful and promote learning and enjoyment for adults in Santa Ana's ethnically diverse population.</i></p> <p>Adult Services provides information via phone and to the walk-in public. Patrons are assisted in material selection and the use of library resources and services. This section also evaluates library materials for purchase and remove in accord with the collection development plan. Adult Services staffs & maintains the Santa Ana History Room, which collects and makes available to the public materials & information on Santa Ana, Orange County, and California History. This division also provides book selection & delivery services to Shut-In residents of Santa Ana. Adult Services coordinates programs with Youth Services & Technology & Support Services.</p>				
Accomplishments in FY 08-09				
<ul style="list-style-type: none"> * Continue to plan for and implement the rationalization of the finding aids for the Santa Ana History Room. * Constructed and opened a 2000 sq ft Teen Space to provide a place for Santa Ana teens to study and relax. * Integrated the management of collections and programs for patrons 14-18 into Adult Services. * Designed a program improve service to Santa Ana teens by providing enhanced programming and mentoring. 				
Action Plan for FY 2009-2010				
<ul style="list-style-type: none"> * Continue to reorganize, inventory and evaluate the holdings of the Santa Ana History Room. * Implement an extensive educational program for teens based in the new Teen Space * Achieve cost saving by retiring the small Service to Shut-Ins program. * Improve provision of service by inventorying and evaluating nonfiction and reference collections * Improve collection development practice by revising the Adult Services Collection Development Policy. 				
PERFORMANCE MEASURES	Actual FY 06-07	Actual FY 07-08	Estimated FY 08-09	Objective FY 09-10
Service Levels				
Adult / YA materials loaned	109,641	69,734/47,569	98,049/52,419	101,225/55,900
Adult / YA materials read in library	52,480/18,714	47,287/21,931	43,193/20,579	50,299/22,775
Materials added Adult / YA	7,174	10,735/2,089	5,394/2,478	2,220/595
Information requests	28,275	31,858	41,682	43,000
Items deleted (new stat)	24,869	10,548	22,406	16,415
Periodical/Microfilm use	9,933/872	14,113/1,537	15,000/1700	9,878/432*
Class/Tours Visits and Attendance	7/195	8/150	55/465	60/500
Passport Applications Processed (new stat)	N/A	N/A	268	275
New Adult Library cards issued	7,001	8,214	7,191	8,275
Computer Workshops / Attendance	40/253	42/298	34/358	45/459
Shut Ins volunteers/Hours	10/496	94/1,601	NA	NA
Volunteer Services system-wide volunteers/Hours	194/8088	390/5,063	291/8354	300/9552
Efficiency				
Cost per item loaned in Adult Services	\$11.76	\$11.53	\$10.55	\$7.65
Effectiveness				
Percent of adults holding library cards	22.0%	24.0%	25.0%	34.0%

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES					FUND	11
Library Adult Services					Activity	212
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6111	Salaries & Wages-Regular	615,746	688,171	809,640	701,310	
6131	Salaries & Wages-Temporary	79,816	79,044	124,335	90,265	
6141	Salaries Overtime	0	0	0	0	
6151	Retirement Plan	52,339	36,217	72,670	61,410	
6161	Medicare Insurance	7,471	8,285	11,030	8,650	
6171	Employees Insurance	82,444	104,740	106,895	111,125	
6172	Retiree Medical Insurance	4,935	7,014	11,335	12,090	
6181	Compensation Insurance	4,412	5,067	6,160	4,840	
6191	Other Personnel Services	0	0	0	0	
	SUBTOTAL PERSONNEL	<u>847,163</u>	<u>928,537</u>	<u>1,142,065</u>	<u>989,690</u>	
6211	Communications	5,391	6,868	6,550	6,550	
6221	Training & Transportation	2,163	1,497	1,650	1,650	
6251	Other Agency Services	72,899	74,504	74,410	24,195	
6291	Other Contractual Services	294	111	0	300	
	SUBTOTAL CONTRACTUAL	<u>80,747</u>	<u>82,980</u>	<u>82,610</u>	<u>32,695</u>	
6391	Operating Materials and Supplies	19,113	19,414	10,395	15,395	
	SUBTOTAL COMMODITIES	<u>19,113</u>	<u>19,414</u>	<u>10,395</u>	<u>15,395</u>	
6521	Insurance (Risk Management)	9,360	9,920	9,920	9,920	
6571	Building & Site Rental	129,955	137,955	146,515	155,075	
	SUBTOTAL FIXED CHARGES	<u>139,315</u>	<u>147,875</u>	<u>156,435</u>	<u>164,995</u>	
6641	Machinery & Equipment	0	0	0	0	
6651	Books, Records & Video	203,341	174,794	197,155	0	
	SUBTOTAL CAPITAL	<u>203,341</u>	<u>174,794</u>	<u>197,155</u>	<u>0</u>	
	TOTAL	<u><u>1,289,679</u></u>	<u><u>1,353,600</u></u>	<u><u>1,588,660</u></u>	<u><u>1,202,775</u></u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10		
		Full Time	Part Time	Full Time	Part Time	
5111	Supervising Librarian	1.00		0.00		
5109	Senior Librarian	7.00		7.00		
5080	Library Technician	1.00		0.00		
	Periodical Technician	0.00		1.00		
5060	Senior Library Services Assistant	1.00		0.00		
5140	Library Specialist	1.00		1.00		
7440	Library Aide (T)*	1.00		1.00		
5080	Library Technician (PTCS)		1.00		1.00	
9180	Librarian / PT		1.00		1.00	
9210	Library Clerk II		0.00		1.00	
9200	Library Clerk I		4.00		2.00	
	TOTAL	<u>12.00</u>	<u>6.00</u>	<u>10.00</u>	<u>5.00</u>	
* Upon vacancy, position is terminated						

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES		PROGRAM		
Library Youth Services		11-213		
Statement of Purpose				
<p><i>To provide timely materials and quality programs to meet the educational, recreational, and cultural needs of youth, from infancy through high school, to promote early literacy, enhance academic success and expand personal growth.</i></p> <p>This program provides advisory, information and reference services for children, youth, parents, teachers and adults, technology & workshops for students & parents; story time and educational / cultural programming for families; school visits and library tours. These services are provided in coordination with Adult Services, the Santa Ana Unified School District, and other educational institutions & community agencies.</p>				
Accomplishments in FY 08-09				
<ul style="list-style-type: none"> * Continued providing eight weekly story times at both the Main Library and at the Newhope Library Learning Center. * Continued providing two seasonal reading incentive programs. * Continued offering the after-school homework help and tutoring program to assist students with academic needs. * Continued providing computer/Internet access, electronic interactive reading tools, & weekly computer workshops for PreS-8th gr. students. * Continued providing limited monthly & weekly cultural/educational programming for Santa Ana children and families. * Provided outreach to Santa Ana schools and community agencies to promote library resources, programs, and services as requested. * Provided parents and child care providers with ready "Early Literacy" kits that include books and audiovisual materials on various early childhood topics. * Continued collaborating with the Santa Ana Unified School District to provide library materials to students at Valley, Saddleback, and Century Schools * Continue providing Bookmobile service at Valley High School and Friendship Park to neighborhood children. 				
Action Plan for FY 2009-2010				
<ul style="list-style-type: none"> * Continue providing weekly story times for children from babies to grade school and their families. * Continue providing the summer reading programs to help students retain and improve their reading skills. * Continue providing computer/Internet access, electronic interactive reading tools, and weekly computer workshops for PreS-8th gr. students. * Continue providing limited monthly and weekly cultural/educational programming for Santa Ana children and families. * Continue offering after-school homework help and tutoring to assist students with academic needs. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Levels				
Youth Materials Loaned	314,012	287,425	330,164	364,672
Information requests	21,705	23,352	28,120	29,256
Preschool age programs/Attendance	140/3,810	141/4890	155 / 3500	96/2,880
School age programs/Attendance	570/21,677	582/23,997	408 / 16422	60/4,200
Class tours conducted/Attendance	100/2,550	160/3,569	120 / 3127	150/4,500
School visits/Attendance	57/4,135	36/2,486	50 /4691	45/4,195
New library cards issued	9,961	6,214	9,000	9,500
Youth Materials Added	21,604	18,714	24,750	10,000
Students registered in Learning Center (computer users)/Sessions	N/A	13,993/28,664	14,900/28,750	15,200/28,961
Students registered in Learning Center (tutoring)/Sessions	N/A	2,217/7,098	3,204/7,900	3,564/8,400
Efficiency				
Cost per item loaned in Youth Services	\$3.14	\$3.69	\$4.65	\$2.58
Effectiveness				
Percent of youths holding library cards	49.0%	30.0%	29.0%	38.0%

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES		FUND			11
Library Youth Services		Activity			213
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	351,626	483,349	834,100	572,735
6131	Salaries & Wages-Temporary	124,626	148,784	227,615	36,335
6141	Salaries & Overtime	0	0	0	0
6151	Retirement Plan	35,031	26,296	78,190	48,820
6161	Medicare Insurance	3,103	5,108	11,340	5,555
6171	Employees Insurance	48,734	78,652	118,875	95,425
6172	Retiree Medical Insurance	2,422	4,688	11,675	9,900
6181	Compensation Insurance	4,688	6,281	9,685	4,220
	SUBTOTAL PERSONNEL	570,230	753,158	1,291,480	772,990
6211	Communications	13,171	8,932	14,920	14,920
6221	Training & Transportation	3,797	3,622	6,000	3,500
6251	Other Agency Services	2,685	4,140	4,000	2,000
6291	Other Contractual Services	5,093	6,048	0	5,300
	SUBTOTAL CONTRACTUAL	24,747	22,742	24,920	25,720
6391	Operating Materials and Supplies	27,976	39,212	41,931	25,000
	SUBTOTAL COMMODITIES	27,976	39,212	41,931	25,000
6511	Equipment Rental, City	22,760	25,207	24,803	25,505
6521	Insurance (Risk Management)	3,285	3,480	4,525	4,525
6534	Information Service Charges	0	0	0	0
6571	Building & Site Rental	73,275	77,790	82,621	87,450
	SUBTOTAL FIXED CHARGES	99,320	106,477	111,949	117,480
6641	Machinery & Equipment	0	0	0	0
6651	Books, Records & Video	263,147	140,608	57,845	0
6661	Computer Software	2,280	(7)	8,700	0
6661-1	Computer Software Exp	808	62	0	0
	SUBTOTAL CAPITAL	266,235	140,664	66,545	0
	TOTAL	988,508	1,062,253	1,536,825	941,190

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
5111	Supervising Librarian	2.00		0.00	
	Principal Librarian	0.00		1.00	
	Youth Services Technician	0.00		3.00	
5109	Senior Librarian	7.00		3.00	
5055	Supervising Library Services Assistant	1.00		1.00	
5080	Library Technician	3.00		0.00	
5180	Assistant Librarian (PTCS)		3.00		0.00
8170	Senior Library Assistant		1.00		1.00
9210	Library Clerk II		1.00		1.00
8410	Senior Tutor		11.00		11.00
8420	Tutor		1.00		1.00
	TOTAL	13.00	17.00	8.00	14.00

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES

PROGRAM

Library Administration Services

11-214

Statement of Purpose

To provide responsible and effective administrative support for Library public services to allow program delivery to the community in a timely, efficient, and effective manner.

This program develops & monitors the budget and quality issues of the department and insures the efficiency and the effectiveness of library operation. Administrative functions such as Purchasing, Department Personnel & Payroll are controlled by this division. Administration Services provides the staff support to the Library Board.

ORGANIZATIONAL STRUCTURE

ADMINISTRATION

This group is responsible for all administrative matters for the Library; consists of the Library Director, Management Analyst, and supporting staff.

ADULT SERVICES

Adult Services provides information via phone and to the walk-in public. Patrons are assisted in material selection and the use of library resources and services. This division also evaluates library materials for purchase and remove in accord with the collection development plan.

YOUTH SERVICES

Youth Services provides advisory, information and reference services for children, youth, parents, teachers and adults at both library sites. It also offers technology workshops for students & parents; story time and educational/cultural programming for families; school visits and library tours.

TECHNOLOGY & SUPPORT SERVICES

Technology and Support Services maintains the electronic and technical resources of the library. It offers public and staff training to enhance computer skills. This program also orders, catalogs and processes materials requested by Adult Services and Youth Services. In addition, it is responsible for maintaining records of materials loaned, issuing library cards, and maintaining the availability of books on the shelves for patron use.

Note: This activity is now combined with 11-231.

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES					FUND	11
Library Administration Services					Activity	214
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6111	Salaries & Wages-Regular	243,416	314,540	414,305	0	
6131	Salaries & Wages-Temporary	29,925	36,799	45,510	0	
6141	Salaries Overtime	0	0	0	0	
6151	Retirement Plan	19,748	17,125	33,900	0	
6161	Medicare Insurance	3,999	5,139	6,665	0	
6171	Employees Insurance	16,431	31,638	23,330	0	
6172	Retiree Medical Insurance	2,253	2,670	5,025	0	
6181	Compensation Insurance	5,619	7,884	18,545	0	
6191	Other Personnel Services	3,009	2,853	3,125	0	
	SUBTOTAL PERSONNEL	<u>324,400</u>	<u>418,649</u>	<u>550,405</u>	<u>0</u>	
6201	Utilities	139,395	164,983	136,793	0	
6211	Communications	17,506	13,453	16,885	0	
6219	Conferences & Conventions	0	0	0	0	
6221	Training & Transportation	29,047	7,807	9,805	0	
6231	Advertising	0	0	500	0	
6251	Other Agency Services	8,326	4,057	4,265	0	
6281	M&R Machinery & Equipment	0	0	0	0	
6291	Other Contractual Services	86,351	147,792	95,795	0	
	SUBTOTAL CONTRACTUAL	<u>280,625</u>	<u>338,093</u>	<u>264,043</u>	<u>0</u>	
6312	Postage/Printing	712	317	0	0	
6391	Operating Materials and Supplies	12,315	11,458	16,130	0	
	SUBTOTAL COMMODITIES	<u>13,027</u>	<u>11,775</u>	<u>16,130</u>	<u>0</u>	
6511	Equipment Rental, City	5,960	3,782	5,960	0	
6521	Insurance (Risk Management)	2,355	2,495	2,495	0	
6534	Information Service Charges	36,327	21,373	51,560	0	
6571	Building & Site Rental	43,920	46,620	49,509	0	
	SUBTOTAL FIXED CHARGES	<u>88,562</u>	<u>74,270</u>	<u>109,524</u>	<u>0</u>	
6641	Machinery & Equipment	0	929	0	0	
6661	Computer Software	0	0	0	0	
	SUBTOTAL CAPITAL	<u>0</u>	<u>929</u>	<u>0</u>	<u>0</u>	
6771	Capitalized Lease Obligations	0	29,807	29,805	0	
	SUBTOTAL DEBT SERVICES	<u>0</u>	<u>29,807</u>	<u>29,805</u>	<u>0</u>	
	TOTAL	<u><u>706,614</u></u>	<u><u>873,523</u></u>	<u><u>969,907</u></u>	<u><u>0</u></u>	

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
5190	Executive Library Director	1.00		0.00	
5120	Assistant Library Director	1.00		0.00	
5069	Library Outreach Manager	1.00		0.00	
1720	Management Analyst	1.00		0.00	
7330	Senior Office Assistant	1.00		0.00	
7010	Accounting Assistant	1.00		0.00	
9200	Library Clerk I		1.00		0.00
	TOTAL	<u>6.00</u>	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>

Note: This activity is now combined with 11-231.

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES		PROGRAM		
Library Outreach Services & Community History		11-215		
Statement of Purpose				
<p><i>To provide library services and programs within our highly diverse and multi-cultural neighborhoods and develop book collections, resources and services to attract and retain new library users.</i></p> <p>Bookmobiles provide mobile library services to children, adolescents and adults; Service to Shut-Ins serves the homebound, elderly, physically challenged and institutionalized; Volunteer Services recruits and coordinates library volunteer activities; Santa Ana History Room maintains a specialized collection of local history and provides opportunities for residents to explore history through workshops, presentations, and guided research.</p>				
Accomplishments in FY 08-09				
Action Plan for FY 2009-2010				
<p>**Due to organizational changes this account will be retired as of June 31, 2005</p> <p>**Programs and services will be delivered by Youth Services (11-213) and Adult Services (11-212)</p>				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Levels				
Outreach materials added	N/A	N/A	N/A	N/A
Bookmobile tours/Attendance	N/A	N/A	N/A	N/A
Bookmobile materials loaned	N/A	N/A	N/A	N/A
Bookmobile new library card issued	N/A	N/A	N/A	N/A
Bookmobile patron visits	N/A	N/A	N/A	N/A
Bookmobile services hours	N/A	N/A	N/A	N/A
Bookmobile services stops	N/A	N/A	N/A	N/A
Bookmobile story times + program/Attendance	N/A	N/A	N/A	N/A
Shut-Ins Services stops/materials loaned	N/A	N/A	N/A	N/A
Shut-Ins volunteer/hours	N/A	N/A	N/A	N/A
Volunteer Services system wide-volunteers/hours	N/A	N/A	N/A	N/A
Efficiency				
Cost per item loaned in Outreach Services	N/A	N/A	N/A	N/A

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES		FUND 11			
Library Outreach Services & Community History		Activity 215			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	2,883	2,411	0	0
6131	Salaries & Wages-Temporary	237	0	0	0
6151	Retirement Plan	0	9	0	0
6161	Medicare Insurance	40	0	0	0
6171	Employees Insurance	231	25	0	0
6172	Retiree Medical Insurance	0	0	0	0
6181	Compensation Insurance	17	5	0	0
	SUBTOTAL PERSONNEL	<u>3,410</u>	<u>2,450</u>	<u>0</u>	<u>0</u>
6201	Utilities	0	0	0	0
6211	Communications	0	565	0	0
6221	Training & Transportation	0	82	0	0
6251	Other Agency Services	0	0	0	0
6291	Other Contractual Services	0	0	0	0
	SUBTOTAL CONTRACTUAL	<u>0</u>	<u>646</u>	<u>0</u>	<u>0</u>
6391	Operating Materials and Supplies	0	0	0	0
	SUBTOTAL COMMODITIES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
6511	Equipment Rental, City	0	0	0	0
6521	Insurance (Risk Management)	0	0	0	0
6571	Building & Site Rental	0	0	0	0
	SUBTOTAL FIXED CHARGES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
6651	Books, Records & Video	0	0	0	0
	SUBTOTAL CAPITAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL	<u><u>3,410</u></u>	<u><u>3,096</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
5111	Supervising Librarian	0.00		0.00	
5109	Senior Librarian	0.00		0.00	
5110	Librarian	0.00		0.00	
5100	Senior Library Technician	0.00		0.00	
5180	Assistant Librarian	0.00		0.00	
7520	Bookmobile Operator	0.00		0.00	
5050	Library Services Assistant	0.00		0.00	
5180	Assistant Librarian (PTCS)		0.00		0.00
9180	Librarian / PT		0.00		0.00
8170	Senior Library Assistant		0.00		0.00
9200	Library Clerk I		0.00		0.00
9210	Library Clerk II		0.00		0.00
	TOTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

****Due to organizational changes this account will be retired as of June 31, 2006**

****Programs and services will be delivered by Youth Services (11-213) & Adult Services (11-212)**

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES		PROGRAM		
Library Technology and Support Services		11-216		
Statement of Purpose				
<p><i>To provide public access to electronic resources and print materials through efficient use of technological advances, training, processing, and lending procedures.</i></p> <p>Technology and Support Services maintains the electronic and technical resources of the library including the web site, periodical databases, online catalog, and adult computer laboratory. It offers public and staff training to enhance computer skills. This program also orders, catalogs and processes materials requested by Adult Services and Youth Services. In addition, it is responsible for maintaining records of materials loaned, issuing library cards, and maintaining the availability of books on the shelves for patron use.</p>				
Accomplishments in FY 08-09				
<ul style="list-style-type: none"> * Continue to develop and improve internal communication through the Library's Intranet. * Improve technology training for patrons by revising the curriculum through a customer survey. * Improve service to internal customers by providing additional troubleshooting service for staff PC's/ 				
Action Plan for FY 2009-2010				
<ul style="list-style-type: none"> * Improve effective use of personnel by cross training all library staff in Circulation functions. * Provide better information to public by Improving the attractiveness and usability of the Library's web site. * Improve Library efficiency by participating in restructuring staff schedules to maximize effective use of personnel. * Improve service to public by participating in an inventory of books and audiovisual materials. * Increase number of library cardholders by promoting services though participation in Citywide events. * Improve service to public by promoting online renewal and remote usage of library databases. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Levels				
Number of items in system	316,157	340,157	325,436	335,899
Number of registered patrons	116,049	120,462	120,462	128,925
Number of library visits by patrons to fixed facilities	462,255	576,185	682,418	695,205
Number of print materials loaned	386,063	404,280	490,299	525,684
Number of audio recordings loaned	28,148	32,617	43,103	45,225
Number of video/DVD recordings loaned	48,330	66,977	85,961	90,025
Online Database Searches	16,514	13,397	13,226	15,000
Public computer usage: patron sign-ins	10,800	14,182	14,256	16,000
Online catalog searches	234,438	278,482	310,000	340,400
Number of new items added to collection	18,473	31,538	18,026	12,200
Number of visits to library website (new stat)	N/A	231,897	682,418	700,000
Efficiency				
Overall library cost per loan	\$8.63	\$8.76	\$8.50	\$5.85
Cost per item loaned in Technology & Support Services	\$2.17	\$2.23	\$1.89	\$1.62
Effectiveness				
Achieve ratio 1:8 new books per capita	.15:8	.13:8	.14:8	.14:8
Achieve ratio of 2:1 total books per capita	.73:1	.73:1	.69:1	.71:1
Library card holders as % of Santa Ana residents (Goal is to reach 60%)	32%	33%	35%	35%

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES
Library Technology and Support Services

FUND 11
Activity 216

Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	345,430	434,489	432,865	474,390
6131	Salaries & Wages-Temporary	353,257	375,377	360,745	288,235
6141	Salaries Overtime	0	0	0	0
6151	Retirement Plan	32,488	22,905	49,240	50,140
6161	Medicare Insurance	8,129	9,601	9,170	8,530
6171	Employees Insurance	72,227	87,081	88,085	91,205
6172	Retiree Medical Insurance	2,556	4,804	6,060	8,300
6181	Compensation Insurance	4,142	5,126	5,535	4,980
6191	Other Personnel Services	0	0	0	0
	SUBTOTAL PERSONNEL	818,230	939,383	951,700	925,780
6211	Communications	850	4,505	5,625	5,625
6221	Training & Transportation	1,426	0	350	550
6251	Other Agency Services	160	336	0	0
6291	Other Contractual Services	153,157	122,993	170,355	90,000
	SUBTOTAL CONTRACTUAL	155,593	127,834	176,330	96,175
6391	Operating Materials and Supplies	27,240	45,928	38,670	38,670
	SUBTOTAL COMMODITIES	27,240	45,928	38,670	38,670
6521	Insurance (Risk Management)	1,110	1,175	1,175	1,175
6571	Building & Site Rental	5,420	11,110	6,088	12,175
	SUBTOTAL FIXED CHARGES	6,530	12,285	7,263	13,350
6641	Machinery & Equipment	0	0	0	0
	SUBTOTAL CAPITAL	0	0	0	0
	TOTAL	1,007,592	1,125,431	1,173,963	1,073,975

**Previous data in account 11-214

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
5111	Supervising Librarian	1.00		0.00	
	Principal Librarian	0.00		1.00	
5055	Supervising Library Services Assistant	2.00		2.00	
5100	Senior Library Technician (T) *	1.00		1.00	
5080	Library Technician	1.00		0.00	
	Bibliographic Technician	0.00		1.00	
5050	Library Services Assistant	3.00		3.00	
5180	Assistant Librarian (PTCS)		1.00		0.00
9190	Library Assistant		4.00		1.00
9200	Library Clerk I		6.00		6.00
8420	Tutor		6.00		6.00
9290	Library Page		8.00		8.00
	TOTAL	8.00	25.00	8.00	21.00

* Upon vacancy, position converts to Assistant Librarian

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES
Administrative Services

PROGRAM
11-231

Statement of Purpose

To provide management and fiscal support to Parks, Recreation and Community Services Agency.

SERVICE PROGRAM

This division is responsible for the management, administration, and other support services that enable the agency to carry out its mission, goals and objectives. This division seeks to transform the agency into a catalyst for enriching the community's quality of life by developing services aimed at youth development, arts and culture, recreation, and library services; providing well-maintained parks, trails, and recreation facilities; and by sustaining opportunities for community partnerships and participation.

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES		FUND 11			
Administrative Services		Activity 231			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	969,139	969,954	1,071,760	1,174,745
6131	Salaries & Wages-Temporary	138,628	118,777	123,025	145,495
6141	Salaries & Wages-Overtime	8,890	11,181	16,300	16,300
6151	Retirement Plan	80,322	48,700	94,640	103,460
6161	Medicare Insurance	13,139	12,859	11,715	13,655
6171	Employees Insurance	109,929	123,586	143,595	134,480
6172	Retiree Medical Insurance	8,171	9,275	15,005	16,665
6181	Compensation Insurance	17,884	18,463	33,080	45,405
6191	Other Personnel Services	22,603	8,271	2,700	2,700
	SUBTOTAL PERSONNEL	<u>1,368,705</u>	<u>1,321,067</u>	<u>1,511,820</u>	<u>1,652,905</u>
6201	Utilities				164,985
6211	Communications	46,270	46,322	43,800	58,400
6221	Training & Transportation	37,081	12,036	6,030	10,710
6251	Other Agency Services	20,841	2,099	40,880	42,330
6291	Contractual Services	75,816	30,222	173,155	414,290
6294	Lease Payments	179,314	197,508	184,450	0
	SUBTOTAL CONTRACTUAL	<u>359,322</u>	<u>288,188</u>	<u>448,315</u>	<u>690,715</u>
6311	Office Supplies	558	1,812	0	0
6391	Operating Materials & Supplies	64,105	57,585	80,675	90,675
	SUBTOTAL COMMODITIES	<u>64,663</u>	<u>59,397</u>	<u>80,675</u>	<u>90,675</u>
6511	Equipment Rental, City	6,615	9,541	7,355	16,260
6521	Insurance (Risk Management)	60,430	64,055	64,055	66,550
6534	Information Service Charges	0	0	0	51,560
6571	Building and Site Rental	0	0	0	52,400
	SUBTOTAL FIXED CHARGES	<u>67,045</u>	<u>73,596</u>	<u>71,410</u>	<u>186,770</u>
6631	Improvement other than Bldg	14,692	0	0	0
6641	Machinery & Equipment	0	11,951	0	0
6661	Computer Software	0	258	0	0
6661	1 Comp Software Exp	903	234	0	0
	SUBTOTAL CAPITAL	<u>15,595</u>	<u>12,443</u>	<u>0</u>	<u>0</u>
6771	Capitalized Lease Obligation	0	0	0	29805
	SUBTOTAL DEBT SERVICES	<u>0</u>	<u>0</u>	<u>0</u>	<u>29805</u>
	TOTAL	<u>1,875,329</u>	<u>1,754,691</u>	<u>2,112,220</u>	<u>2,650,870</u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
7010	Accounting Assistant	1.00		1.00	
0190	Administrative Services Manager	1.00		1.00	
0380	Assistant Director	1.00		1.00	
0280	Assistant Park/Landscape Planner	1.00		0.00	
1040	Associate Park/Landscape Planner	1.00		1.00	
01850w	Contract Service Administrator	1.00		1.00	
5400	Executive Director, Parks, Rec & Com. Svcs.	1.00		1.00	
7400	Executive Secretary	1.00		1.00	
1500	Graphics Designer I	0.00		1.00	
1200	Management Aide	1.00		0.00	
1720	Management Analyst	1.00		1.00	
5540	Park and Landscape Design Manager	1.00		0.00	
7270	Secretary	1.00		0.00	
	Library Operations Manager	0.00		1.00	
7280	Senior Accounting Assistant	2.00		2.00	
0150	Senior Management Analyst	1.00		1.00	
7330	Senior Office Assistant	1.00		1.00	
9041	Account Clerk I		2.00		2.00
9770	Administrative Aide		2.00		1.00
9160	Graphics Aide		1.00		1.00
8100	Senior Administrative Intern		1.00		1.00
9070	Senior Clerical Aide		3.00		3.00
	TOTAL	<u>16.00</u>	<u>9.00</u>	<u>14.00</u>	<u>8.00</u>

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES		PROGRAM			
Community Affairs		11-232			
Statement of Purpose					
<p><i>To provide quality programs for all City residents in the areas of senior services, community events, volunteer opportunities, and corporate sponsorships, and to further the objective of joint use with the Santa Ana Unified School District.</i></p>					
Accomplishments in FY 07-08 & FY 08-09					
<ul style="list-style-type: none"> * Facilitated senior services at two senior centers including daily activities, programming, excursions, community college classes and senior meals * Expanded "Seniors on the Go" transportation program and expanded outreach to seniors * In collaboration with Office on Aging and Feedback Foundation, expanded home delivery meal services to seniors in central City area; recruited lunch-time volunteers * Staffed Board of Parks and Recreation, Events & Programs Committee * Managed 20 community events including Mother's Day Celebration, Cesar Chavez event, Black History Parade, Children's Winter Holiday Party, Chepa's Park Sign Unveiling and "Adopt-A-Park" clean-up activities * Facilitated 8 carnivals in City parks * Published two Leisure Class brochures for Citywide distribution 					
Action Plan for FY 2009-10					
<ul style="list-style-type: none"> * See (11-275) Recreation 					
PERFORMANCE MEASURES		Actual	Actual	Estimated	Objective
		FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level					
# of City sponsored community events		20	20	20	
Efficiency					
# of volunteers recruited		1,800	1,800	2,000	
Effectiveness					
Revenue from donations		\$80,000	\$80,000	\$85,000	
<p>* Note: Effective FY 2009-10, this activity has been combined with (11-275) Recreation.</p>					

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES		FUND 11			
Community Affairs		Activity 232			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	503,113	572,501	638,885	0
6131	Salaries & Wages-Temporary	208,371	211,312	246,505	0
6141	Salaries & Wages-Overtime	5,480	6,457	4,000	0
6151	Retirement Plan	41,651	29,485	62,910	0
6161	Medicare Insurance	6,552	7,489	8,515	0
6171	Employees Insurance	61,848	73,158	84,955	0
6172	Retiree Medical Insurance	4,047	5,569	8,945	0
6181	Compensation Insurance	21,765	25,706	25,190	0
	SUBTOTAL PERSONNEL	<u>852,826</u>	<u>931,677</u>	<u>1,079,905</u>	<u>0</u>
6211	Communications	40,552	40,394	36,015	0
6221	Training & Transportation	2,005	2,771	2,000	0
6251	Other Agency Services	170	337	1,750	0
6291	Contractual Services	217,554	345,711	293,665	0
	SUBTOTAL CONTRACTUAL	<u>260,281</u>	<u>389,214</u>	<u>333,430</u>	<u>0</u>
6391	Other Materials & Supplies	<u>83,568</u>	<u>121,584</u>	<u>75,235</u>	<u>0</u>
	SUBTOTAL COMMODITIES	<u>83,568</u>	<u>121,584</u>	<u>75,235</u>	<u>0</u>
6511	Equipment Rental	<u>21,475</u>	<u>25,019</u>	<u>27,715</u>	<u>0</u>
	SUBTOTAL FIXED CHARGES	<u>21,475</u>	<u>25,019</u>	<u>27,715</u>	<u>0</u>
6641	Machinery & Equipment	0	0	0	0
6661	Computer Software	0	116	0	0
6800	Transfer to Fund O	0	0	0	0
	SUBTOTAL CAPITAL	<u>0</u>	<u>116</u>	<u>0</u>	<u>0</u>
	TOTAL	<u><u>1,218,150</u></u>	<u><u>1,467,610</u></u>	<u><u>1,516,285</u></u>	<u><u>0</u></u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
1825	Community Affairs Manager	1.00			
1500	Graphics Designer I	1.00			
5330	Recreation Program Coordinator	2.00			
5310	Recreation Leader	1.00			
5360	Recreation Supervisor	3.00			
7330	Senior Office Assistant	1.00			
9050	Clerical Assistant		0.00		
9060	Clerical Aide		3.00		
9100	Community Center Aide		0.00		
9230	Maintenance Aide II		9.00		
9360	Program Leader II		3.00		
5310	Recreation Leader (CS/PT)		0.00		
9400	Senior Program Leader		3.00		
9430	Special Events Leader I		3.00		
9440	Special Events Leader II		1.00		
	TOTAL	<u>9.00</u>	<u>22.00</u>	<u>0.00</u>	<u>0.00</u>

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES
Stadium

PROGRAM
11-244

Statement of Purpose

To improve the quality of life for those who visit the Stadium by providing quality customer service in an atmosphere of continuous improvement and strong employee development.

This program includes the operation and maintenance of structures, sports turf management, landscaping, and care of ancillary equipment. Sub-programs deal with public assembly functions produced by schools, commercial users, City-sponsored programs and non-profit users.

Accomplishments in FY 07-08 & FY 08-09

- * Hosted 304 days of soccer related programming
- * Hosted 34 local high school and community college football games
- * Hosted the City-sponsored Mother's Day event
- * Expanded the number of days the Stadium is used from 55 days in FY 2007-08 to 343 days this FY.

Action Plan for FY 2009-10

- * Continue to host up to 35 local high school and community college football games
- * Host the annually sponsored Mother's Day Concert
- * Host approximately 200 local soccer and community events

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level # of events held at Stadium annually	38	55	343	345

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES			FUND 11		
Stadium			Activity 244		
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	52,771	0	0	0
6131	Salaries & Wages-Temporary	37,259	118,597	90,880	15,880
6141	Salaries & Wages-Overtime	2,015	9,316	500	0
6151	Retirement Plan	4,221	217	3,410	595
6161	Medicare Insurance	475	1,660	1,320	230
6171	Employees Insurance	12,971	0	0	0
6172	Retiree Medical Insurance	412	0	0	0
6181	Compensation Insurance	11,250	15,691	12,460	2,180
	SUBTOTAL PERSONNEL	<u>121,373</u>	<u>145,482</u>	<u>108,570</u>	<u>18,885</u>
6201	Utilities	28,020	70,118	61,430	61,430
6211	Communications	1,970	2,989	2,220	1,840
6221	Training & Transportation	0	0	210	0
6251	Other Agency Serv	0	0	0	0
6291	Contractual Services	14,808	40,945	11,485	12,195
	SUBTOTAL CONTRACTUAL	<u>44,799</u>	<u>114,052</u>	<u>75,345</u>	<u>75,465</u>
6391	Other Materials & Supplies	20,715	14,104	17,205	7,205
	SUBTOTAL COMMODITIES	<u>20,715</u>	<u>14,104</u>	<u>17,205</u>	<u>7,205</u>
6511	Equipment Rental, City	10,475	13,800	15,150	2,200
6521	Insurance (Risk Management)	15,875	16,830	16,830	16,830
	SUBTOTAL FIXED CHARGES	<u>26,350</u>	<u>30,630</u>	<u>31,980</u>	<u>19,030</u>
	TOTAL	<u><u>213,237</u></u>	<u><u>304,267</u></u>	<u><u>233,100</u></u>	<u><u>120,585</u></u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
4100	Park Maintenance Worker	1.00		0.00	
9230	Maintenance Aide II		0.00		0.00
9300	Park Maintenance Asst.		10.00		10.00
	TOTAL	<u>1.00</u>	<u>10.00</u>	<u>0.00</u>	<u>10.00</u>

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES		PROGRAM		
Santa Ana Zoo at Prentice Park		11-247		
Statement of Purpose				
<p><i>To instill passion for the natural world through education, recreation and conservation programs.</i></p> <p><i>As an urban oasis and family resource, the Zoo will provide dynamic presentations and responsible animal management.</i></p>				
Accomplishments in FY 07-08 & FY 08-09				
<ul style="list-style-type: none"> * Opened the Conservation Carrousel in the Crean Family Farm (CFF) * Broke ground for the Tierra De Las Pampas exhibit * Installed energy efficient LED lights on the CFF buildings * Added small animal exhibits in the Bauer Jaguar Exploration Outpost (Jungle Hut) * Started development of the Zoo Graphics Master Plan * Constructed three new monkey exhibits * Renovated zoo landscaping utilizing water conservation practices * Modified the animal quarantine facility to accommodate giant anteaters and other large animals 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Complete construction of Tierra De La Pampas * Install new animal identification signs as part of the Zoo Graphics Master Plan * Begin design of the animal commissary (zoo kitchen) * Work with Friends of Santa Ana Zoo (FOSAZ) to continue fundraising and marketing for the Zoo 				
PERFORMANCE MEASURES	Actual FY 06-07	Actual FY 07-08	Estimated FY 08-09	Objective FY 09-10
Service Level				
# of special events	12	13	12	12
# of outreach programs	197	195	200	150
# of on-site programs	359	432	300	350
Total education programs	556	627	500	500
Effectiveness				
Attendance	263,923	260,610	275,000	275,000
Outreach program participation	15,900	10,082	15,000	8,000
On-site program participation	23,626	31,093	20,000	25,000
FOSAZ membership support	\$206,725	\$275,032	\$225,000	\$220,000
City volunteer hours	11,639	11,498	10,000	10,000
FOSAZ fundraising support	\$383,239	\$239,830	\$1,200,000	\$200,000

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES		FUND 11			
Santa Ana Zoo at Prentice Park		Activity 247			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	744,660	803,934	1,039,160	825,425
6113	Retirement Payouts	0	0	35,985	0
6131	Salaries & Wages-Temporary	246,799	249,078	233,955	233,955
6141	Salaries & Wages-Overtime	18,159	28,059	3,270	3,270
6151	Retirement Plan	63,136	42,447	96,065	78,110
6161	Medicare Insurance	13,875	14,844	16,600	13,470
6171	Employees Insurance	110,483	148,430	207,005	166,620
6172	Retiree Medical Insurance	5,740	8,720	14,550	11,555
6181	Compensation Insurance	73,668	83,361	117,785	108,855
	SUBTOTAL PERSONNEL	1,276,520	1,378,873	1,764,375	1,441,260
6201	Utilities	84,346	82,972	88,460	88,460
6211	Communications	12,357	12,420	13,620	12,480
6221	Training & Transportation	741	127	1,200	1,200
6251	Other Agency Services	11,385	9,417	9,000	9,000
6261	M&R Bldgs & Grounds	0	214	0	0
6291	Contractual Services	135,606	127,484	111,995	111,995
6294	Lease Payments	33	0	0	0
	SUBTOTAL CONTRACTUAL	244,468	232,633	224,275	223,135
6311	Office Supplies	140	0	0	0
6391	Other Material & Supplies	69,196	71,270	47,630	47,630
6392	Animal Food & Supplies	62,553	62,458	82,770	82,770
	SUBTOTAL COMMODITIES	131,890	133,729	130,400	130,400
6511	Equipment Rental, City	30,510	30,831	31,320	27,415
6521	Insurance (Risk Management)	53,600	56,815	56,815	56,815
	SUBTOTAL FIXED CHARGES	84,110	87,646	88,135	84,230
6631	Imp Other Than Bld	255	0	0	0
	SUBTOTAL CAPITAL	255	0	0	0
	TOTAL	1,737,242	1,832,881	2,207,185	1,879,025

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
5330	Recreation Program Coordinator	2.00		0.00	
5470	Zoo Animal Registrar	1.00		1.00	
5430	Zoo Curator	1.00		1.00	
5450	Zoo Curator of Education	1.00		0.00	
0930	Zoo Education Specialist	1.00		1.00	
5420	Zoo Keeper I	7.00		7.00	
5410	Zoo Keeper II	2.00		2.00	
5460	Zoo Keeper Aide	2.00		2.00	
5480	Zoo Manager	1.00		1.00	
9000	Animal Keeper I		3.00		6.00
9010	Animal Keeper II		1.00		1.00
9040	Cashier		4.00		4.00
9060	Clerical Aide		1.00		1.00
9230	Maintenance Aide II		1.00		2.00
4860	Park Maintenance Aide (CS/PT)		1.00		1.00
8160	Program Coordinator		7.00		5.00
9350	Program Leader I		3.00		4.00
9070	Senior Clerical Aide		1.00		1.00
	TOTAL	18.00	22.00	15.00	25.00

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES Park Services		PROGRAM 11-250		
Statement of Purpose				
<p><i>To improve the quality of life of those who visit parks, bikeways, or public recreational facilities by providing quality customer service in an atmosphere of continuous improvement and strong employee development.</i></p> <p><i>The Parks Services division maintains 40 parks and special facilities, landscaped bikeways, an herb garden, and the City's corporate yard landscaping. The program also maintains two City libraries and the Regional Transportation Center (train station). Sub-programs include routine, emergency and preventive maintenance operations performed by contract and City forces.</i></p>				
Accomplishments in FY 07-08 & FY 08-09				
<ul style="list-style-type: none"> * The Court Referral Program continued to help eradicate graffiti throughout the park system. * Integrated the Park Services night duty assignment into the Park Ranger program. * Helped advance the quality of "green and clean" park maintenance through the help of the agency's Project Maintenance and Green and Clean TQS Teams * Helped advance the quality of "green and clean" in the contracted areas. * Continued improving the Park Services Internal Service Request Form process * Implemented new landscape agreements for 18 parks 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Implement new landscape grounds agreement for 14 sites including Civic Center and Stadium * Implement new pool maintenance agreement for 5 municipal swimming pools * Implement installation of new centralized control irrigation system in the Civic Center through MWD grant * Implement Siemens' Phase II energy conservation project 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level # of park acres maintained	259	259	259	259

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES		FUND 11			
Park Services		Activity 250			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	1,280,995	1,276,416	1,474,090	905,940
6113	Retirement Payouts	0	0	115,410	0
6131	Salaries & Wages-Temporary	338,707	367,564	355,580	212,692
6141	Salaries & Wages-Overtime	69,241	86,876	30,675	3,675
6151	Retirement Plan	102,472	64,368	137,160	46,167
6161	Medicare Insurance	16,962	17,884	16,290	6,223
6171	Employees Insurance	226,380	236,445	294,040	88,730
6172	Retiree Medical Insurance	9,986	12,292	20,640	6,365
6181	Compensation Insurance	170,787	197,099	227,185	74,547
	SUBTOTAL PERSONNEL	2,215,531	2,258,943	2,671,070	1,344,339
6201	Utilities	544,090	566,183	604,365	604,365
6211	Communications	44,352	41,684	46,120	23,500
6221	Training & Transportation	2,121	1,689	4,000	1,000
6251	Other Agency Services	28,477	31,453	10,900	10,900
6261	M&R Bldgs & Grounds	224	0	0	0
6281	M&R Machinery & Equipment	0	3,081	0	0
6291	Contractual Services	819,170	1,381,474	1,190,905	2,028,280
	SUBTOTAL CONTRACTUAL	1,438,434	2,025,564	1,856,290	2,668,045
6311	Office Supplies	41	0	0	0
6361	M&S Buildings & Grounds	588	1,844	0	0
6391	Operating Materials and Supplies	210,133	283,057	219,120	34,135
	SUBTOTAL COMMODITIES	210,762	284,901	219,120	34,135
6511	Equipment Rental, City	427,565	433,158	465,515	334,031
6521	Insurance (Risk Management)	222,740	236,105	236,105	236,105
6572	Corporate Yard Rental	84,280	87,650	92,295	92,295
	SUBTOTAL FIXED CHARGES	734,585	756,913	793,915	662,431
6661	Computer Software	0	1,079	0	0
	SUBTOTAL CAPITAL	0	1,079	0	0
6771	Capitalized Lease Obligations	0	51,079	51,100	51,100
	SUBTOTAL DEBT SERVICES	0	51,079	51,100	51,100
	TOTAL	4,599,312	5,378,478	5,591,495	4,760,050

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
4190	General Maintenance Leader	2.00		1.00	1.00
1010	General Maintenance Supervisor	1.00		1.00	
4180	General Maintenance Worker	6.00		6.00	
4860	Park Maintenance Aide	3.00		1.00	
4110	Park Maintenance Leader	6.00		2.00	
4320	Park Maintenance Supervisor	1.00		0.00	
4100	Park Maintenance Worker	15.00		4.00	
4350	Park Superintendent	1.00		1.00	
7330	Senior Office Assistant	1.00		0.00	
6330	Senior Park Maintenance Supervisor	1.00		0.00	
9070	Senior Clerical Aide		0.00		2.00
9090	Clerk Typist II		2.00		2.00
9230	Maintenance Aide II		8.00		7.00
9300	Park Maintenance Asst.		11.00		11.00
9390	Recreation Program Leader		1.00		1.00
9260	Senior Maintenance Worker		2.00		1.00
9400	Senior Program Leader		1.00		1.00
	TOTAL	37.00	25.00	16.00	26.00

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES		PROGRAM			
Park Ranger Program		11-251			
Statement of Purpose					
<i>To continually improve the level of safety at parks by proactively communicating with park customers and continuously enforcing park rules.</i>					
Accomplishments in FY 07-08 & FY 08-09					
<ul style="list-style-type: none"> * Expanded the Park Ranger Program by adding 40 hours of security service for the main Branch Library and 20 hours of security service for the Court Referral Program * Added one PT Park Ranger Sergeant to oversee PT Facility Attendants * Completed Peace Officers Standards/Training (POST) mandated training of Park Rangers 					
Action Plan for FY 2009-10					
<ul style="list-style-type: none"> * Continue Park Ranger Peace Officers Standards/Training (POST) training * Improve Facility Attendants training and uniforms * Assist the Library by providing security services for the Newhope Branch Library * Increase the number of Facility Attendants to provide better supervision of our athletic facilities 					
PERFORMANCE MEASURES		Actual	Actual	Estimated	Objective
		FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level					
# of patrol service hours provided per year		12,710	13,125	13,760	13,320
Efficiency					
# of calls for service responded to		1,439	1,510	1,625	1,650
Effectiveness					
# of warnings issued		1,992	2,025	2,113	2,130
# of citations issued		981	976	993	950
# of arrests		121	118	113	110
# of field interviews conducted		553	541	527	540
# of citizen assists		1,376	1,347	1,419	1,375
# of police and fire assists		153	160	177	156
# of reservation checks		9,843	10,022	10,243	10,410

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES		FUND 11			
Park Ranger Program		Activity 251			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	127,920	73,263	145,540	0
6131	Salaries & Wages-Temporary	195,873	255,062	265,370	577,630
6141	Salaries & Wages-Overtime	9,023	4,410	6,100	0
6151	Retirement Plan	10,455	3,586	22,180	21,660
6161	Medicare Insurance	3,708	3,694	3,850	8,375
6171	Employees Insurance	22,108	11,747	13,805	0
6172	Retiree Medical Insurance	1,023	661	2,040	0
6181	Compensation Insurance	9,690	10,639	27,810	17,100
	SUBTOTAL PERSONNEL	<u>379,799</u>	<u>363,061</u>	<u>486,695</u>	<u>624,765</u>
6211	Communications	5,274	8,473	6,800	2,990
6221	Training & Transportation	0	0	1,000	1,000
6241	Janitorial & Housekeeping	0	599	0	0
6251	Other Agency Services	609	0	0	0
6291	Contractual Services	30,232	20,400	23,970	23,970
	SUBTOTAL CONTRACTUAL	<u>36,115</u>	<u>29,472</u>	<u>31,770</u>	<u>27,960</u>
6391	Operating Materials & Supplies	15,493	21,565	13,920	16,770
	SUBTOTAL COMMODITIES	<u>15,493</u>	<u>21,565</u>	<u>13,920</u>	<u>16,770</u>
6511	Equipment Rental, City	42,885	65,430	69,970	69,970
	SUBTOTAL FIXED CHARGES	<u>42,885</u>	<u>65,430</u>	<u>69,970</u>	<u>69,970</u>
	TOTAL	<u><u>474,292</u></u>	<u><u>479,528</u></u>	<u><u>602,355</u></u>	<u><u>739,465</u></u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
3610	Park Ranger	2.00		0.00	
9300	Park Maintenance Asst.		1.00		2.00
7475	PT Supervising Park Ranger		3.00		3.00
3615	PT Park Ranger		7.00		6.00
	TOTAL	<u>2.00</u>	<u>11.00</u>	<u>0.00</u>	<u>11.00</u>

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES
Park Building Services

PROGRAM
11-260

Statement of Purpose

To improve the quality of life for those who visit and utilize the City's parks, bikeways, libraries or public recreational facilities by providing quality customer service in an atmosphere of continuous improvement and strong employee development.

The Parks Services Division is responsible for the maintenance of 82 buildings throughout the park system which includes seven recreation centers, two senior centers, the Lawn Bowling Clubhouse and two libraries. Park services activities include routine custodial maintenance of all facilities.

Accomplishments in FY 07-08 & FY 08-09

- * Provided custodial service at each of our recreational and senior centers
- * Provided custodial service at each of our park restroom facilities
- * Completed Phase II of park facility energy savings study with the assistance of industry experts
- * Completed renovation of Jerome swimming pool

Action Plan for FY 2009-10

- * Continue to partner with Finance and Management Services, Building Maintenance Division to maintain quality recreational facilities for the community.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of senior centers maintained weekly	2	2	2	2
# of recreation centers maintained weekly	10	10	10	10
# of park restroom facilities maintained once a week	28	28	28	28
# of other park buildings maintained	42	42	42	42

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES					FUND	11
Park Building Services					Activity	260
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6111	Salaries & Wages-Regular	33,289	4,740	0	0	0
6151	Retirement Plan	1,962	239	0	0	0
6171	Employees Insurance	4,982	1,001	0	0	0
6172	Retiree Medical Insurance	113	0	0	0	0
6181	Compensation Insurance	<u>3,680</u>	<u>663</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL PERSONNEL	44,026	6,643	0	0	0
6291	Other Contractual Services	340,178	122,485	117,645	117,645	117,645
	SUBTOTAL CONTRACTUAL	<u>340,178</u>	<u>122,485</u>	<u>117,645</u>	<u>117,645</u>	<u>117,645</u>
6391	Operating Materials and Supplies	7,136	4,148	5,150	5,150	5,150
	SUBTOTAL COMMODITIES	<u>7,136</u>	<u>4,148</u>	<u>5,150</u>	<u>5,150</u>	<u>5,150</u>
6571	Building & Site Rental	<u>231,825</u>	<u>254,880</u>	<u>221,370</u>	<u>236,370</u>	<u>236,370</u>
	SUBTOTAL FIXED CHARGES	231,825	254,880	221,370	236,370	236,370
6631	Imp Other Than Bld	<u>569,613</u>	<u>29,234</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL CAPITAL	569,613	29,234	0	0	0
	TOTAL	<u><u>1,192,779</u></u>	<u><u>417,391</u></u>	<u><u>344,165</u></u>	<u><u>359,165</u></u>	<u><u>359,165</u></u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10		
		Full Time	Part Time	Full Time	Part Time	
	TOTAL	<u><u>0.00</u></u>		<u><u>0.00</u></u>		

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES			PROGRAM	
Recreation			11-275	
Statement of Purpose				
<i>To provide a variety of recreational and educational programs that stimulate mental, social, and physical development in a safe and protective environment.</i>				
Accomplishments in FY 07-08 & FY 08-09				
<ul style="list-style-type: none"> * Developed a partnership with the East LA Theater Company and Fremont Elementary School to implement a 16-week performing arts program culminating a community performance of mariachi style interpretation of the Shakespeare play, "Much Ado About Nothing" for an audience of 1,500. * Served a total of 2,290 intermediate school students with an intramural sports tournament program to recognize the elite players in flag football, volleyball, cross country, soccer, basketball, softball, and tennis. * Completed four Adopt-A-Park projects with a total of 800 volunteers resulting in the construction of a new playground, garden, and mural at Jerome Park, and various environmental protection and beautification projects. * Developed and implemented the Santa Anita Youth Sports Initiative at Santa Anita Park to provide recreational and competitive soccer opportunities to neighborhood youth. * Opened the Santiago Creek Wildlife and Watershed Center and installed approximately 90% of the interpretive exhibits. * Produced and distributed the Youth Commission produced "Pride Unleashed" anti-graffiti newsletter to Santa Ana schools. * Worked closely with youth and adult sports leagues to develop a revised Facility Reservation Policies and Procedures resulting in improved relationships and systems for reservations. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Complete the installation of interpretive exhibits and program strategy for the Santiago Creek Wildlife and Watershed Center, including implementation of the Habitat Conservation Fund grant to provide a Wilderness Education and Protection Program. * Develop and implement a strategy to increase partnerships with non-profit organizations, neighborhood associations, leisure class instructors, and others to expand the level of services at recreation facilities in new and innovative ways that help reduce costs while maintaining or increasing service levels. * Continue to improve the Facility Reservations Policies and Procedures, including developing a strategy for enforcement of policies and increased compliance. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
* Total youth served in summer programs	28,000	28,000	40,000	40,000
* Total family members served in Project PRIDE	934	934	950	950
* Total youth served in youth sports	1,000	1,000	1,000	1,000

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES		FUND			11
Recreation		Activity			275
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	728,090	939,685	1,030,775	967,185
6131	Salaries & Wages-Temporary	1,037,355	1,077,624	1,387,225	1,395,050
6141	Salaries & Wages-Overtime	6,613	2,345	905	4,905
6151	Retirement Plan	72,373	54,771	138,610	133,560
6161	Medicare Insurance	23,165	25,999	32,135	29,735
6171	Employees Insurance	114,590	168,699	203,550	161,760
6172	Retiree Medical Insurance	6,054	9,492	14,430	13,540
6181	Compensation Insurance	47,173	65,035	76,130	68,890
6191	Other Personnel Services	4,377	1,328	2,625	2,625
	SUBTOTAL PERSONNEL	2,039,789	2,344,978	2,886,385	2,777,250
6211	Communications	73,631	63,516	48,580	76,595
6221	Training & Transportation	5,033	5,373	10,485	12,485
6251	Other Agency Services	125	940	3,895	5,645
6291	Contractual Services	208,759	70,283	102,655	343,320
	SUBTOTAL CONTRACTUAL	287,548	140,112	165,615	438,045
6391	Operating Materials & Supplies	234,169	245,223	220,450	253,105
	SUBTOTAL COMMODITIES	234,169	245,223	220,450	253,105
6511	Equipment Rental, City	52,895	59,640	60,670	65,170
6521	Insurance (Risk Management)	146,155	154,925	154,925	154,925
	SUBTOTAL FIXED CHARGES	199,050	214,565	215,595	220,095
	TOTAL	2,760,555	2,944,878	3,488,045	3,688,495
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
5550	Park Naturalist	1.00		0.00	
5310	Recreation Leader	4.00		4.00	
5330	Recreation Program Coordinator	10.00		3.00	
5380	Recreation Superintendent	1.00		1.00	
5360	Recreation Supervisor	5.00		5.00	
7330	Senior Office Assistant	2.00		1.00	
1825	Community Affairs Manager	1.00		0.00	
1500	Graphics Designer I	1.00		0.00	
9100	Community Center Aide		6.00		5.00
9690	Computer Technician		1.00		1.00
9120	Data Entry Clerk		1.00		1.00
9160	Graphics Aide		0.00		0.00
9230	Maintenance Aide II		12.00		9.00
9300	Park Maintenance Asst.		2.00		2.00
8160	Program Coordinator		21.00		11.00
9350	Program Leader I		7.00		3.00
9360	Program Leader II		44.00		36.00
5330	Recreation Program Coordinator (CS/PT)		1.00		0.00
8100	Senior Administrative Intern		0.00		0.00
9070	Senior Clerical Aide		5.00		4.00
9400	Senior Program Leader		37.00		10.00
9430	Special Events Leader I		4.00		4.00
9440	Special Events Leader II		1.00		1.00
9060	Clerical Aide		3.00		2.00
	TOTAL	25.00	145.00	14.00	89.00

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

FIRE DEPARTMENT

ACTIVITIES		ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
01115300	Office of the Fire Chief	1,134,720	1,141,982	709,595	763,015
01115310	Fire Prevention	1,764,072	1,806,496	1,823,660	1,715,940
01115320	Fire Communications	1,481,174	1,340,260	1,486,320	1,513,230
01115330	Fire Suppression & EMS	38,573,817	40,133,801	46,383,930	44,569,310
01115340	Fire Information Technology	820,064	719,933	794,235	573,510
01115350	Fire Training	833,595	1,059,291	1,139,440	634,715
01115360	Fire Maintenance	2,056,374	1,515,082	1,329,770	1,147,595
01115370	Fiscal & Budget	0	307,888	360,050	361,940
	TOTAL	<u>46,663,816</u>	<u>48,024,734</u>	<u>54,027,000</u>	<u>51,279,255</u>
OPERATING EXPENSE		ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
61000	Personnel	41,826,522	43,040,345	49,279,450	46,648,505
62000	Contractual	2,108,014	1,748,821	1,960,095	1,857,785
63000	Commodities	790,559	593,435	640,565	640,565
65000	Fixed Charges	1,765,560	2,049,385	2,145,255	2,130,765
66000	Capital	173,161	592,749	0	0
67000	Debt Service	0	0	1,635	1,635
	TOTAL	<u>46,663,816</u>	<u>48,024,734</u>	<u>54,027,000</u>	<u>51,279,255</u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
03190	Fire Chief	1.00		1.00	
03160	Deputy Fire Chief	2.00		2.00	
03185	Administrative Chief/Fire Marshal	1.00		1.00	
03150	Fire Battalion Chief	4.00		4.00	
03080	Fire Captain	51.00		51.00	
03010	Fire Engineer	45.00		45.00	
03000	Firefighter	148.00		148.00	
00151	Principal Management Analyst	1.00		1.00	
03550	Paramedic	1.00		1.00	
06110	Fire Training Coordinator	1.00		1.00	
03500	Fire Safety Analyst	2.00		2.00	
03440	Fire Safety Specialist III	4.00		4.00	
02950	Fire Education Specialist II	1.00		1.00	
00660	Fire Communications Supervisor	1.00		1.00	
03480	Fire Services Dispatcher	8.00		8.00	
07090	Lead Accounting Assistant	1.00		1.00	
07010	Accounting Assistant	1.00		1.00	
01060	Systems Technician	1.00		1.00	
07390	Executive Secretary	1.00		1.00	
07330	Senior Office Assistant	3.00		3.00	
02680	Data Entry Specialist	1.00		1.00	
00060	Receptionist	1.00		1.00	
03470	Fire Alarm & Maintenance Leader	1.00		1.00	
03460	Fire Alarm & Maintenance Technician	1.00		1.00	
01310	Stock Clerk	1.00		1.00	
	Total Fire Department Positions	<u>283.00</u>		<u>283.00</u>	

GENERAL FUND

FIRE DEPARTMENT
Office of the Fire Chief

PROGRAM
01115300

Statement of Purpose

To mitigate the impact of hazardous situations on life, property, and the environment through effective response, prevention, and preparedness programs while maintaining a high level of employee efficiency, safety and well-being.

The Office of the Fire Chief provides executive supervision, direction, and control over the various programs of the Fire Department. The office is also the liaison between State and County fire agencies and other City departments.

SERVICE PROGRAM

FIELD OPERATIONS

To maintain an aggressive and efficient response force capable of providing effective control of hazards within the community and rescue and advanced life support to our citizens.

SUPPORT SERVICES

To ensure an effective mitigating response to hazardous situations through quality communications and maintenance of skills, equipment and facilities, thereby establishing an appropriate level of preparedness.

FIRE PREVENTION

To reduce the impact of hazardous situations on life and property by providing quality Fire Prevention, Safety Awareness and Code Enforcement programs and to reduce the threat of criminal fires through investigation and aggressive prosecution.

ADMINISTRATION

Provides support functions to the entire Fire Department and is a liaison to other City Agencies on fiscal, personnel, and support functions.

GENERAL FUND

FIRE DEPARTMENT		Activity			
Office of the Fire Chief		01115300			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
61000	Salaries Regular	690,074	439,874	468,465	489,845
61020	Salaries Part-Time	30,570	18,370	19,700	36,600
61040	Salaries Overtime	9,334	11,797	3,275	3,275
61100	Retirement-Employer Contrib	104,676	76,929	84,690	102,030
61120	Medicare Insurance	6,522	3,757	1,890	5,005
61130	Health Insurance	73,137	37,612	46,075	43,465
61170	Retiree Health Benefits	6,008	6,826	6,645	8,085
61180	Worker Compensation Insurance	44,101	39,191	31,350	39,005
	SUBTOTAL PERSONNEL	964,422	634,355	662,090	727,310
62010	Communications	5,260	4,457	7,360	7,360
62120	Training, Transpo, Meeting	30,187	3,550	6,665	6,665
62140	Membership, Subscription & Dues	1,900	1,650	1,650	1,650
62300	Contract Svs-Professional	48,177	8,467	7,600	800
62302	Contracted Vendor Personnel Services	29	6,451	0	0
	SUBTOTAL CONTRACTUAL	85,553	24,575	23,275	16,475
63001	Misc Office Expenses	22,895	16,057	13,925	8,925
	SUBTOTAL COMMODITIES	22,895	16,057	13,925	8,925
65010	Rental City Equipment	10,080	10,169	10,305	10,305
	SUBTOTAL FIXED CHARGES	10,080	10,169	10,305	10,305
66200	Building Improvements	51,769	456,827	0	0
	SUBTOTAL CAPITAL	51,769	456,827	0	0
	TOTAL	1,134,720	1,141,982	709,595	763,015

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
03190	Fire Chief	1.00		1.00	
03080	Fire Captain	1.00		1.00	
07390	Executive Secretary	1.00		1.00	
00060	Receptionist	1.00		1.00	
		<u>4.00</u>		<u>4.00</u>	

GENERAL FUND

FIRE DEPARTMENT	PROGRAM			
Fire Prevention	01115310			
Statement of Purpose				
<i>To provide quality fire prevention safety awareness and code enforcement programs.</i>				
Accomplishments in FY 2007-08 & FY 2008-09				
<ul style="list-style-type: none"> * Enhanced the HazTracker Program by adding a field inspection module. * Completed the UL300 State mandated kitchen extinguishing upgrade program for all local restaurants. * Created guidelines and policy for the installation of Solar Photovoltaic systems focused on firefighter safety. * Updated and created informational bulletins to complete the Planning and Development website design. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Begin the redesign of the Public Education website to be more community oriented. * Complete the Planning and Development website with Informtional Bulletins and contact information. * Migrate to the Orange County Health Department hazardous materials data portal to enhance tracking and billing. * Introduce and facilitate the newly mandated Fire Code Permit program. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Levels				
Inspections	<i>Hours</i>	<i>Hours</i>	<i>Hours</i>	<i>No. of</i>
High-Rise	500	500	500	41
Detention	250	250	250	6
Institutional - others	400	400	400	130
Schools	n/a	n/a	n/a	75
New construction	2,000	2,000	2,500	2,000
Business applications - licenses	100	100	100	100
Underground tanks	1,500	1,500	1,600	200
Haz-Mat disclosures	1,800	1,800	1,800	750
Occupancy	900	900	900	4,000
# of plan checks completed	1,920	1,920	2,000	1,500
# of fire safety programs presented	250	250	400	25
# of training hours provided	n/a	n/a	n/a	48
Efficiency				
Inspections completed within				
48 hours of request	90%	90%	95%	95%
72 hours of request	97%	97%	97%	97%
Plans submitted, reviewed & returned in 15 days	50%	50%	75%	75%

GENERAL FUND

FIRE DEPARTMENT		Activity			
Fire Prevention		01115310			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
61000	Salaries Regular	1,075,705	1,122,797	1,139,025	1,082,585
61020	Salaries Part-Time	23,770	20,396	23,940	0
61040	Salaries Overtime	58,566	49,437	51,745	51,745
61100	Retirement-Employer Contrib	210,228	190,838	204,435	180,615
61120	Medicare Insurance	13,204	13,962	14,445	14,440
61130	Health Insurance	122,300	135,529	124,965	130,865
61170	Retiree Health Benefits	16,697	17,808	16,305	16,905
61180	Worker Compensation Insurance	74,936	78,632	77,800	68,340
	SUBTOTAL PERSONNEL	1,595,408	1,629,398	1,652,660	1,545,495
62010	Communications	9,867	6,795	1,070	1,070
62120	Training, Transpo, Meeting	15,378	9,257	15,000	15,000
62140	Membership, Subscription & Dues	1,760	2,692	2,515	2,515
62300	Contract Svs-Professional	19,152	23,000	24,500	26,300
62302	Contracted Vendor Personnel Services	0	477	0	0
62501	Operating Lease Expense	0	5,525	5,445	5,445
	SUBTOTAL CONTRACTUAL	46,156	47,745	48,530	50,330
63001	Misc Office Expenses	35,948	28,244	16,000	14,275
	SUBTOTAL COMMODITIES	35,948	28,244	16,000	14,275
65000	Building Rental	5,090	5,455	5,840	5,840
65010	Rental City Equipment	75,135	88,748	98,995	98,365
	SUBTOTAL FIXED CHARGES	80,225	94,203	104,835	104,205
66510	Computer Software	6,335	6,907	0	0
	SUBTOTAL CAPITAL	6,335	6,907	0	0
67200	Principal - Capital Lease	0	0	1,635	1,635
	SUBTOTAL DEBT SERVICE	0	0	1,635	1,635
	TOTAL	1,764,072	1,806,496	1,823,660	1,715,940

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
03185	Administrative Chief/Fire Marshal	1.00		1.00	
03500	Fire Safety Analyst	2.00		2.00	
03440	Fire Safety Specialist III	4.00		4.00	
02950	Fire Education Specialist II	1.00		1.00	
07330	Senior Office Assistant	1.00		1.00	
03080	Fire Captain	1.00		1.00	
03000	Firefighter	2.00		2.00	
		<u>12.00</u>		<u>12.00</u>	

GENERAL FUND

FIRE DEPARTMENT		PROGRAM		
Fire Communication		01115320		
Statement of Purpose				
<p><i>To ensure emergency & routine communications are handled in a timely & efficient manner to ensure proper response and mitigation by City personnel & equipment.</i></p>				
Accomplishments in FY 2007-08 & FY 2008-09				
<ul style="list-style-type: none"> * Tritech CAD system upgraded to latest version 4.4.5 * CAD2CAD interface * New FRD maps created and distributed department wide 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Upgrade Tritech CAD to Version 4.5 * Upgrade Cad Map to new Geo version * Replace Dictaphone 24/7 audio recorder * Integrate CW GIS dataset into our Tritech CAD system * Attach Mapsol plotplans to Premises in CAD allowing field units to view via MDC's * Continue map maintenance * Go live with Cad2Cad with neighbor Cities * Upgrade 911 Phone system 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Levels				
# of 9-1-1 calls received	19,000	12,000	15,000	15,000
# of 9-1-1 calls dispatched	n/a	18,142	19,500	19,500
# of non 9-1-1 calls processed	1,900	32,938	16,500	30,000
Efficiency				
# telephone calls handled per dispatcher per day	90	70	100	100
% of time computer system was available	100%	100%	100%	100%
% of time technical support was available	100%	100%	100%	100%

GENERAL FUND

FIRE DEPARTMENT		Activity			
Fire Communications		01115320			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
61000	Salaries Regular	634,755	658,557	705,925	737,875
61020	Salaries Part-Time	1,763	0	0	0
61040	Salaries Overtime	192,447	164,613	149,900	149,900
61100	Retirement-Employer Contrib	54,785	33,167	53,305	60,965
61120	Medicare Insurance	7,516	7,462	7,395	8,160
61130	Health Insurance	80,467	88,166	101,560	86,780
61170	Retiree Health Benefits	10,615	11,298	7,820	9,945
61180	Worker Compensation Insurance	12,543	10,065	13,505	19,295
	SUBTOTAL PERSONNEL	994,890	973,327	1,039,410	1,072,920
62010	Communications	284,473	236,855	257,495	257,495
62120	Training, Transpo, Meeting	902	2,033	2,500	2,500
62140	Membership, Subscription & Dues	866	518	300	300
62300	Contract Svs-Professional	173,246	93,624	156,910	134,755
	SUBTOTAL CONTRACTUAL	459,487	333,029	417,205	395,050
63001	Misc Office Expenses	5,367	9,625	7,500	26,500
	SUBTOTAL COMMODITIES	5,367	9,625	7,500	26,500
65010	Rental City Equipment	21,430	24,279	22,205	18,760
	SUBTOTAL FIXED CHARGES	21,430	24,279	22,205	18,760
	TOTAL	1,481,174	1,340,260	1,486,320	1,513,230

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
00660	Fire Communications Supervisor	1.00		1.00	
03480	Fire Services Dispatcher	8.00		8.00	
		<u>9.00</u>		<u>9.00</u>	

GENERAL FUND

FIRE DEPARTMENT	PROGRAM			
Fire Suppression & EMS	01115330			
Statement of Purpose				
<p><i>To maintain an aggressive fire suppression force that can provide effective control of hazards in the community and the most efficient basic & advanced medical services, to ensure the safety of City residents and City employees, maintaining compliance with all State & Federal regulations for infectious control.</i></p> <p>The Suppression Program has the primary duty of saving lives, prevention, suppression and control of fires, as well as protection and salvage of all properties exposed to fire. This program also provides emergency response to calls for emergency basic life support services and other non-fire emergencies that threaten life and property.</p>				
Accomplishments in FY 2007-08 & FY 2008-09				
<ul style="list-style-type: none"> * Provided paramedic training to six additional Firefighters * Provided staffing to Task Force 5, a joint operational emergency response unit for the Nation * Completed "multi-company" evaluations and measured the Departments readiness. * Continued suppression activities using a Total Quality Service (TQS) approach * Completed all state required training for fire, rescue, and EMS 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Provide training to meet all state and federal standard for fire, rescue and EMS * Continue to look for cost saving measure within fire suppression * Evaluate and improve response times by using AVL - CAD dispatching * Participate in training exercises with neighboring fire agencies. * Continue in County wide committees working on regional fire issues and practices 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Levels				
# of fire & non-medical calls for service	4,199	6,456	4,000	6,000
# of medical aid calls for service	13,000	11,651	15,000	13,000
# of station companies responses	39,000	39,000	39,500	41,000

GENERAL FUND

FIRE DEPARTMENT		Activity			
Fire Suppression & Emergency Medical Services		01115330			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
61000	Salaries Regular	19,470,021	20,743,051	26,032,345	25,097,520
61010	Salaries Retirement	137,004	166,760	470,250	470,250
61020	Salaries Part-Time	178	0	0	0
61040	Salaries Overtime	7,213,601	6,656,558	5,735,215	4,337,725
61100	Retirement-Employer Contrib	4,493,980	4,448,762	5,129,770	5,567,000
61120	Medicare Insurance	213,541	229,521	232,985	359,310
61130	Health Insurance	2,131,574	2,419,563	3,396,130	3,218,225
61170	Retiree Health Benefits	339,030	361,425	422,165	442,070
61180	Worker Compensation Insurance	2,433,308	2,653,854	2,352,530	2,460,085
	SUBTOTAL PERSONNEL	36,432,236	37,679,494	43,771,390	41,952,185
62010	Communications	27,211	29,217	32,710	32,710
62120	Training, Transpo, Meeting	55,425	19,008	22,500	22,500
62130	Tuition Reimbursement	inc above	19,489	20,000	20,000
62140	Membership, Subscription & Dues	7,061	6,785	3,500	3,500
62300	Contract Svs-Professional	237,893	352,029	369,570	384,570
	SUBTOTAL CONTRACTUAL	327,590	426,529	448,280	463,280
63001	Misc Office Expenses	253,721	205,500	259,685	259,685
63100	Uniforms & Tools	0	39	0	
	SUBTOTAL COMMODITIES	253,721	205,539	259,685	259,685
65010	Rental City Equipment	1,296,385	1,542,519	1,624,855	1,614,440
65100	Insurance Charges	263,885	279,720	279,720	279,720
	SUBTOTAL FIXED CHARGES	1,560,270	1,822,239	1,904,575	1,894,160
	TOTAL	38,573,817	40,133,801	46,383,930	44,569,310

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
03160	Deputy Fire Chief	1.00		1.00	
03150	Fire Battalion Chief	3.00		3.00	
03080	Fire Captain (1)	46.00		47.00	
03010	Fire Engineer	45.00		45.00	
03000	Firefighter (2)	144.00		146.00	
03550	Paramedic	1.00		1.00	
07330	Senior Office Assistant	1.00		1.00	
		<u>241.00</u>		<u>244.00</u>	
(1)	1 moved from account 01115350				
(2)	1 moved from account 01115340 & 1 moved from account 01115360				

GENERAL FUND

FIRE DEPARTMENT		PROGRAM		
Fire Information Technology		01115340		
Statement of Purpose				
<p><i>To provide timely and accurate Information Technology management, maintain the Fire Department's Computer Aided Dispatch (CAD) and computer network systems.</i></p>				
Accomplishments in FY 2007-08 & FY 2008-09				
<ul style="list-style-type: none"> * Upgraded the TriTech Computer Aided Dispatch (CAD) system to version 4.4.5 * Installed and configured the Sierra Wireless PinpointX routers in all SAFD vehicle for improved GPS connectivity * Integrated our CAD AVL data into the county wide AVL project via the FATPOT application * Installed and configured the CAD2CAD advanced interface. The interface connects to the FATPOT middleware 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Integrate SA GIS dataset into the OC GIS dataset and then convert the integrated map into the CAD system * Retire the data warehouse Stratus server and replace this server with a new Dell PowerEdge 2950 * Upgrade the 24Seven RMS to the new FireRecords 2.9 version * Purchase, install, and configured the new GETAC Laptops to replace the existing MW 800 MDC's 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Levels				
# of software applications maintained	11	10	11	11
# of desktop computer systems supported	182	165	182	176
# of computer servers supported	12	10	12	12
Gigabytes of data stored & managed	315	300	315	390

GENERAL FUND

FIRE DEPARTMENT		Activity			
Fire Information Technology		01115340			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
61000	Salaries Regular	163,097	166,068	208,535	104,965
61020	Salaries Part-Time	0	0	0	0
61040	Salaries Overtime	2,945	2,856	1,050	1,050
61100	Retirement-Employer Contrib	25,263	24,215	29,770	8,720
61120	Medicare Insurance	1,234	1,043	1,445	1,540
61130	Health Insurance	16,500	26,857	33,950	21,245
61170	Retiree Health Benefits	2,342	2,123	2,720	1,425
61180	Worker Compensation Insurance	9,149	12,117	9,805	2,760
	SUBTOTAL PERSONNEL	220,531	235,278	287,275	141,705
62010	Communications	10,724	8,960	3,760	3,760
62120	Training, Transpo, Meeting	1,288	2,213	3,500	3,500
62300	Contract Svs-Professional	573,716	463,555	489,700	419,545
	SUBTOTAL CONTRACTUAL	585,728	474,729	496,960	426,805
63001	Misc Office Expenses	13,806	9,926	10,000	5,000
	SUBTOTAL COMMODITIES	13,806	9,926	10,000	5,000
	TOTAL	820,064	719,933	794,235	573,510

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
02680	Data Entry Specialist	1.00		1.00	
01060	Systems Technician	1.00		1.00	
03000	Firefighter (1)	1.00		0.00	
		<u>3.00</u>		<u>2.00</u>	
(1)	moved to account 01115330				

GENERAL FUND

FIRE DEPARTMENT		PROGRAM		
Fire Training		01115350		
Statement of Purpose				
<p><i>To provide current training to all department personnel to assure an appropriate level of preparedness and an effective response to emergency situations.</i></p>				
Accomplishments in FY 2007-08 & FY 2008-09				
<ul style="list-style-type: none"> * Completed EMT re-certification for all members * Completed one Captain's Academy * Completed National Incident Management System (NIMS) 300 training for all Fire personnel * Conducted annual HazMat First Responder training * Completed DMV Class B testing * Conducted two Reserve Firefighter Academies * Completed High Visibility Vest Cal/OSHA required training 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Test for and hire additional Firefighters (Probationary) * Conduct a Firefighter Probationary academy * Provide Fire Engineer testing * Complete all NIMS 300 & 400 required training * Provide Emergency Medical Training (EMT) continuing education hours to all members * Computerize all records in training 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Levels				
Training Hours Per Year	32,961	32,961	38,000	38,000
Hazardous Materials First Responder	3,680	3,680	3,680	3,680
Fire Officers	1,500	1,500	1,600	1,600
Company Readiness Evaluation	168	168	168	168
Emergency Medical Technicians	6,500	6,500	6,500	6,500
Hours of I-NET broadcasts	5,500	5,500	5,500	5,500
Hours of in-service for Fire Reserves	7,200	7,200	7,200	7,200
Efficiency				
Suppression employees trained	210	210	210	210
Officers trained	57	57	58	58
Reserves trained	75	75	100	100

GENERAL FUND

FIRE DEPARTMENT		Activity			
Fire Training		01115350			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
61000	Salaries Regular	503,898	679,018	699,315	323,180
61020	Salaries Part-Time	4,844	15,702	15,685	16,380
61040	Salaries Overtime	39,864	30,399	2,855	2,855
61100	Retirement-Employer Contrib	104,977	131,494	136,845	49,790
61120	Medicare Insurance	196	3,026	240	2,565
61130	Health Insurance	37,683	51,319	44,675	32,625
61170	Retiree Health Benefits	7,455	11,293	9,740	5,655
61180	Worker Compensation Insurance	55,366	76,652	54,705	31,285
	SUBTOTAL PERSONNEL	754,284	998,903	964,060	464,335
62010	Communications	3,405	2,578	4,800	4,800
62120	Training, Transpo, Meeting	6,682	7,073	7,000	7,000
62140	Membership, Subscription & Dues	291	205	500	500
62300	Contract Svs-Professional	9,833	2,962	8,000	8,000
62501	Operating Lease Expense	0	0	110,760	110,760
	SUBTOTAL CONTRACTUAL	20,211	12,818	131,060	131,060
63001	Misc Office Expenses	28,427	13,669	10,000	5,000
	SUBTOTAL COMMODITIES	28,427	13,669	10,000	5,000
65010	Rental City Equipment	29,465	33,716	34,320	34,320
	SUBTOTAL FIXED CHARGES	29,465	33,716	34,320	34,320
66510	Computer Software	1,209	185	0	0
	SUBTOTAL CAPITAL	1,209	185	0	0
	TOTAL	833,595	1,059,291	1,139,440	634,715

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
03160	Deputy Fire Chief	1.00		1.00	
03150	Fire Battalion Chief	1.00		1.00	
03080	Fire Captain (1)	2.00		1.00	
06110	Fire Training Coordinator	1.00		1.00	
		<u>5.00</u>		<u>4.00</u>	
(1)	1 moved to account 01115330				

GENERAL FUND

FIRE DEPARTMENT		PROGRAM		
Fire Maintenance		01115360		
Statement of Purpose				
<p><i>To ensure the proper preventative maintenance and repair of all City facilities and equipment to assure an appropriate level of response and preparedness.</i></p> <p>This program maintains the Fire Department facilities, equipment and apparatus.</p>				
Accomplishments in FY 2007-08 & FY 2008-09				
<ul style="list-style-type: none"> * Replaced concrete at two fire stations * Replaced heating, ventilation & air conditioning system (HVAC) at one station * Repaired the roof at two fire stations * Replaced all support vehicles * Completed the outfitting of the Mobile Decontamination Unit (MDU) * Completed installation of Clean Air Separators at two stations * Received Assistance to Firefighter Grant (AFG) to replace turn-out clothing * Tested all ground ladders to meet NFPA standards 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Paint exterior and interior at two fire stations * Replace HVAC units at two fire stations * Replace emergency generator at one fire station * Replace kitchen at one fire station * Purchase new fire engine * Replace carpeting at two fire stations * Place new truck company into service * Test all ground ladders to meet NFPA standards 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Levels				
Maintenance (repairs/man-hours)				
Alarm/Communications Systems	200/400	200/400	200/400	200/400
Structural Repairs	75/2500	75/2500	75/2500	75/2000
Carpentry	30/900	30/900	30/900	30/900
Plumbing	80/300	80/300	80/300	80/300
Electrical	45/1500	45/1500	45/1500	50/1500
Preventive Maintenance	75/800	75/800	30/320	90/800
Station Equipment	40/225	40/225	0	50/200
Equipment Maintenance				
Underground Fuel Tank Test	6	6	1	3
Service Test - Aerial Truck	4	4	4	4
Service Test - Pumper Truck	14	14	14	14
Service Test - Crane	1	1	1	1
Feet of Ground Ladders Tested	1,310	1,310	2,400	2,400

GENERAL FUND

FIRE DEPARTMENT		Activity			
Fire Maintenance		01115360			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
61000	Salaries Regular	573,897	366,041	355,300	250,625
61020	Salaries Part-Time	14,706	26,719	31,195	17,530
61040	Salaries Overtime	39,178	22,337	18,190	18,190
61100	Retirement-Employer Contrib	116,336	60,703	65,735	45,350
61120	Medicare Insurance	376	1,022	1,565	925
61130	Health Insurance	54,369	44,312	46,625	31,045
61170	Retiree Health Benefits	9,577	5,734	5,380	4,150
61180	Worker Compensation Insurance	56,314	56,868	23,140	17,140
	SUBTOTAL PERSONNEL	864,753	583,736	547,130	384,955
62000	Utilities	202,401	196,482	220,345	220,345
62010	Communications	2,462	1,988	2,000	2,000
62120	Training, Transpo, Meeting	465	506	350	350
62140	Membership, Subscription & Dues	3,861	767	250	250
62300	Contract Svs-Professional	371,795	227,615	170,500	150,500
62310	Janitori & Hsekeep	153	0	0	0
62322	M & R Mach & Equip	2,152	640	0	0
	SUBTOTAL CONTRACTUAL	583,288	427,998	393,445	373,445
63001	Misc Office Expenses	357,249	239,171	195,180	195,180
63100	Uniforms & Tools	73,147	70,566	125,000	125,000
	SUBTOTAL COMMODITIES	430,396	309,737	320,180	320,180
65010	Rental City Equipment	64,090	64,781	69,015	69,015
	SUBTOTAL FIXED CHARGES	64,090	64,781	69,015	69,015
66200	Building Improvements	113,847	128,831	0	0
	SUBTOTAL CAPITAL	113,847	128,831	0	0
	TOTAL	2,056,374	1,515,082	1,329,770	1,147,595

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
03080	Fire Captain	1.00		1.00	
03000	Firefighter (1)	1.00		0.00	
03470	Fire Alarm & Maintenance Leader	1.00		1.00	
03460	Fire Alarm & Maintenance Technician	1.00		1.00	
01310	Stock Clerk	1.00		1.00	
		<u>5.00</u>		<u>4.00</u>	
(1)	moved to account 01115330				

GENERAL FUND

FIRE DEPARTMENT
Fiscal & Budget

PROGRAM
01115370

Statement of Purpose

To provide budgetary and fiscal accountability to the Fire Department.

SERVICE PROGRAM

Budget

Prepare and monitor the annual budget process
Prepare monthly forecasts of financial position, including expenditures and revenues
Provide budgetary & fiscal expertise to Fire Management
Provide cause & effect and cost analyst of a budgetary nature

Purchasing

Process purchase requests, including Material Releases, while following the City's procedures

Account Payables

Process Direct Payment Vouchers for payment of invoices
Process Direct Payment Vouchers for reimbursements to employees
Maintain proper Petty Cash accountability

Administration

Monitor agreements & contracts for compliance
Prepare & process certifications for hiring, separations and salary changes
Prepare the Department's Requests for Council Actions
Prepare the Departmental revenue deposits going to Treasury

Payroll

Process the semi-monthly payroll
Research and resolve payroll questions
Assist City Payroll in reconciling payroll issues

GENERAL FUND

FIRE DEPARTMENT		Activity			
Fiscal & Budget		01115370			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
61000	Salaries Regular		244,000	275,285	280,845
61020	Salaries Part-Time		4,574	0	0
61040	Salaries Overtime		2,208	2,760	0
61100	Retirement-Employer Contrib		12,090	21,295	23,340
61120	Medicare Insurance		1,975	2,550	2,445
61130	Health Insurance		36,458	46,265	41,770
61170	Retiree Health Benefits		1,965	3,030	3,810
61180	Worker Compensation Insurance		2,584	4,250	7,390
	SUBTOTAL PERSONNEL		305,854	355,435	359,600
62010	Communications		867	840	840
62120	Training, Transpo, Meeting		430	500	500
62140	Membership, Subscription & Dues		64	0	0
62300	Contract Svs-Professional		37	0	0
	SUBTOTAL CONTRACTUAL		1,398	1,340	1,340
63001	Misc Office Expenses		637	3,275	1,000
	SUBTOTAL COMMODITIES		637	3,275	1,000
	TOTAL		<u>307,888</u>	<u>360,050</u>	<u>361,940</u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
00151	Principal Management Analyst	1.00		1.00	
07090	Lead Accounting Assistant	1.00		1.00	
07010	Accounting Assistant	1.00		1.00	
07330	Senior Office Assistant	1.00		1.00	
		<u>4.00</u>		<u>4.00</u>	

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

POLICE DEPARTMENT

ACTIVITIES		ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
11-400	Office of the Chief of Police	1,353,154	1,608,461	1,649,815	863,645
11-402	Human Resources	1,430,147	2,167,829	1,709,995	1,541,090
11-405	Traffic	6,101,461	8,072,832	8,873,015	8,590,000
11-410	Training Services	2,266,205	2,236,714	2,562,230	2,284,325
11-415	Professional Standards	1,124,050	1,193,254	1,019,655	1,117,190
11-420	Field Operations	36,745,163	38,135,745	40,096,510	37,050,360
11-425	Information Systems	1,980,638	1,683,623	2,540,845	1,437,465
11-430	Animal Services	638,122	959,103	1,053,385	961,735
11-435	District Investigations	4,395,271	4,448,637	4,463,500	5,392,415
11-440	Crimes Against Persons	7,098,153	8,491,137	8,963,110	7,418,555
11-445	Special Investigations	5,101,659	5,281,902	5,800,830	4,974,455
11-450	Property & Evidence	1,825,176	1,866,447	2,072,225	2,103,845
11-455	Forensic Services	1,686,702	1,990,777	2,191,980	2,306,525
11-460	Records Services	2,376,609	2,476,093	3,028,900	2,485,645
11-465	Communications	4,192,390	4,420,194	4,880,890	4,604,685
11-470	Vice	802,919	331,914	885,080	984,045
11-401	Fiscal & Budget	395,208	445,759	606,285	631,690
11-475	Jail Operations	13,841,340	14,515,378	15,872,905	15,430,225
11-403	Building & Facility	3,556,635	3,693,017	3,913,775	3,538,305
11-020	Police Debt Service	9,968,355	9,127,225	9,325,895	9,130,425
11-480	Regional Narcotic Suppression Program	995,834	1,064,966	1,072,985	1,057,600
11-485	Homeland Security & Crime Preventior	631,784	1,008,493	828,190	542,495
11-490	Tobacco Retail License Program	0	0	184,850	191,230
TOTAL		<u>108,506,975</u>	<u>115,219,498</u>	<u>123,596,850</u>	<u>114,637,950</u>
OPERATING EXPENSE		ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6100	Personnel	80,704,843	85,991,810	93,098,070	85,784,490
6200	Contractual	8,361,561	10,089,642	10,840,065	10,329,355
6300	Commodities	1,946,399	1,797,357	1,599,875	1,569,875
6500	Fixed Charges	7,523,435	8,042,859	8,233,165	7,710,745
6600	Capital	2,382	108,890	386,720	0
6700	Debt Service	841,730	61,714	113,060	113,060
6800	Interfund Transfers	9,126,625	9,127,225	9,325,895	9,130,425
TOTAL		<u>108,506,975</u>	<u>115,219,498</u>	<u>123,596,850</u>	<u>114,637,950</u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
3390	Police Chief	1.00		1.00	
3360	Police Captain	3.00		3.00	
3350	Police Lieutenant	14.00		14.75	
3300	Police Sergeant	51.00		50.00	
3200	Police Officer	320.00		319.00	
3230	Jail Administrator	1.00		1.00	
3380	Technical Support Administrator	1.00		1.00	
3370	Police Communications Manager	1.00		1.00	
6190	Police Property & Facility Manager	1.00		1.00	
3860	Police Records Manager	1.00		1.00	
1970	Correctional Manager	2.00		2.00	
2930	Police Systems Manager	1.00		1.00	
6290	Police Fiscal Officer	1.00		0.00	
	Police Fiscal Services Supervisor	0.00		1.00	
780	Police Community Services Specialist	1.00		1.00	
3990	Crime/Research Analyst	5.00		5.00	
1050	Security Electronics Technician	1.00		1.00	

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

POLICE DEPARTMENT

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
1200	Management Aide	1.00		1.00	
0790	Police Investigative Specialist	12.00		9.00	
3800	Police Services Officer	7.00		7.00	
0801	Police Evidence & Supply Supervisor	2.00		2.00	
0799	Police Evidence & Supply Specialist	9.00		9.00	
1360	Forensic Supervisor	1.00		1.00	
7600	Firearms Examiner	1.00		1.00	
3980	Forensic Specialist II	2.00		2.00	
3970	Forensic Specialist I	10.00		10.00	
1100	Police Photo/Video Specialist	1.00		1.00	
6180	Police Communications Supervisor	4.00		4.00	
3680	Police Service Dispatcher	31.00		31.00	
7660	Communications Services Officer	8.00		8.00	
7230	Police Records Supervisor	4.00		3.00	
7110	Lead Police Records Specialist	4.00		4.00	
7370	Senior Police Records Specialist	27.00		23.00	
0370	Correctional Supervisor	12.00		12.00	
1060	Systems Techician-WNT	1.00		1.00	
2939	Principal Management Analyst	1.00		0.90	
0310	Correctional Officer	86.00		86.00	
7628	Lead Correctional Records Specialist	5.00		5.00	
7650	Senior Correctional Records Specialist	16.00		15.00	
0990	Senior Systems Administrator	1.00		1.00	
5330	PAAL Assistant Director	0.00		1.00	
1470	Senior Programmer Analyst	1.00		0.00	
0020	Micro Systems Technician	2.00		1.00	
0860	Traffic Services Specialist	1.00		1.00	
1270	Senior Parking Control Officer	2.00		2.00	
3900	Parking Control Officer	5.00		4.00	
3930	Animal Service Officer II	1.00		1.00	
3920	Animal Service Officer I	3.00		2.00	
7280	Senior Accounting Assistant	1.00		1.00	
7010	Accounting Assistant	2.00		2.00	
0140	Secretary to the Chief	1.00		1.00	
7310	Senior Legal Secretary	1.00		1.00	
7270	Secretary	1.00		1.00	
7210	Police Personnel Service Specialist	1.00		1.00	
7330	Senior Office Assistant	21.00		18.00	
7360	Senior Office Specialist	2.00		2.00	
6320	Video Technician	1.00		1.00	
3820	Rangemaster	2.00		2.00	
1620	Deputy City Attorney II	0.50		0.50	
	TOTAL GENERAL FUND	<u>699.50</u>	0.00	<u>683.15</u>	0.00
	SPECIAL REVENUE				
24-333	Police Athletic/Activities League	2.00		0.00	
74-244	Civic Center Security	8.00		8.00	
20-336	Traffic Offender Program	1.00		1.00	
	TOTAL SPECIAL REVENUE	<u>11.00</u>		<u>9.00</u>	
	TOTAL NON-GRANT POSITIONS	<u>710.50</u>	<u>0.00</u>	<u>692.15</u>	<u>0.00</u>
	GRANT FUNDED POSITIONS				
23-349	Inmate Welfare Fund	1.00		1.10	
26-340	Criminal Activity Fund - General	3.00		3.00	
125-337	UASI Grant	4.00	0.00	6.25	0.00
	TOTAL GRANT FUNDED	<u>8.00</u>	<u>0.00</u>	<u>10.35</u>	<u>0.00</u>
	TOTAL ALL FUNDING SOURCES	<u>718.50</u>	<u>0.00</u>	<u>702.50</u>	<u>0.00</u>

GENERAL FUND

POLICE DEPARTMENT
Office of the Chief of Police

PROGRAM
011-400

Statement of Purpose

To provide leadership and direction that will ensure a safe and secure community at all levels.

SERVICE PROGRAM

Police Services

- * Bring community policing and problem solving to the next level, by using technology and crime analysis tools in a systematic way to address persistent crime problems
- * Work cooperatively with state and federal agencies through taskforces to provide anti-terrorism services and share criminal intelligence
- * Continue to provide effective strategies to reduce violent crimes
- * Work closely with the police management team to mentor future department leaders to ensure a smooth succession of command at all levels

Police and Community Partnership

- * Revitalize community support and involvement by working closely with community based organizations
- * Continue and improve the productive relationship with neighborhood associations
- * Work with local, state and federal agencies to reduce crime and signs of disorder in the community

GENERAL FUND

POLICE DEPARTMENT		FUND 11			
Office of the Chief of Police		Activity 400			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
61000	Salaries Regular	750,967	972,439	981,705	440,595
61010	Salaries Part-Time	85,347	10,168	14,500	15,605
61040	Salaries Overtime	42,989	57,829	51,365	51,365
61100	Retirement-Employer Contrib.	128,316	151,989	197,030	99,615
61120	Medicare Insurance	8,019	10,422	10,785	6,615
61130	Health Insurance	89,467	105,069	121,905	46,420
61170	Retiree Health Benefits	4,166	6,765	10,360	6,405
61180	Worker Compensation Insurance	55,475	70,530	60,395	18,755
	SUBTOTAL PERSONNEL	1,164,746	1,385,210	1,448,045	685,375
62010	Communications	3,808	1,658	3,500	0
62120	Training, Transpo, Meeting	55,214	23,867	16,470	16,470
62140	Membership, Subscription, and Dues	6,023	4,440	6,500	6,500
62300	Contract Svcs-Professional	67,545	147,441	115,300	115,300
	SUBTOTAL CONTRACTUAL	132,590	177,406	141,770	138,270
63001	Misc. Office Expenses	55,818	44,612	60,000	40,000
	SUBTOTAL COMMODITIES	55,818	44,612	60,000	40,000
66510	Computer Software	0	1,233	0	0
	SUBTOTAL CAPITAL	0	1,233	0	0
	TOTAL	1,353,154	1,608,461	1,649,815	863,645

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
3390	Police Chief	1.00		1.00	
3300	Police Sergeant	1.00		1.00	
3200	Police Officer	3.00		0.00	
1200	Management Aide	1.00		1.00	
0140	Secretary to the Police Chief	1.00		1.00	
7330	Senior Office Assistant	2.00		0.00	
	TOTAL	9.00	0.00	4.00	0.00
	(Transferred 2 Officers to Special) (Transferred 1 Officer to IA)				

GENERAL FUND

POLICE DEPARTMENT		PROGRAM		
Human Resources		011-402		
Statement of Purpose				
<p><i>To provide effective and responsive human resource management, recruitment, and personnel related functions which support the Police Department's mission and the City's goals and objectives.</i></p>				
Accomplishments in FY 2007-08 & FY 2008-09				
<ul style="list-style-type: none"> * Developed specialized training for members of the Cadet Career Development Program * Increased involvement in local and regional advertisement venues * Restructured and reduced sworn Division workforce based on organizational shifting priorities to Field Operations (One Police Sergeant and One Police Officer reassigned to Patrol) * Streamlined the Background Investigation documentation process to optimize workforce effectiveness and increased case work efficiency * Streamlined the hiring process by working collaboratively with City Personnel to fill critical public safety positions * Coordinated the largest proactive recruitment event "2007 Career Expo and Open House" held at the police department which directly led to the hiring of critical public safety positions * Expanded the recruitment of sworn officers and correctional officers to include non-bilingual applicants * Developed a recruitment assessment mechanism to evaluate event planning 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * With a focus on an appreciation of cultural diversity, the police department will continue to recruit and retain a diverse workforce * The police department will recruit and focus on retaining an 8% sworn female ratio among police officers * Establish a stand alone police department website with direct link to the City website for targeted recruitment advertisement and marketing * Implement the community based recruiter program of the personnel recruitment strategic plan * Evaluate contractual services for background investigations to complete a cost effectiveness and work product analysis * Re-initiate concurrent non-bilingual police officer and correctional officer recruitments as needed 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of applicants tested (total)	1,161	1,063	435	600
# of applicants tested (sworn positions)	407	291	410	N/A
# of applicants tested (civilian positions)	754	772	25	N/A
# of background investigations completed	117*	155	100	150
# of recruitment events attended	26	35	30	25
Efficiency				
# of hours to complete a background investigation (average of actual time)	40	40	40	40
Effectiveness				
# of sworn positions filled	98%	95%	95%	100%
# of civilian positions filled	95%	92%	92%	100%
	*100 withdraws	*178 withdraws		

GENERAL FUND

POLICE DEPARTMENT					FUND	11
Human Resources					Activity	402
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
61000	Salaries Regular	785,380	1,218,775	1,016,100	890,745	
61020	Salaries Part-Time	32,133	43,254	37,660	73,195	
61040	Salaries Overtime	153,982	260,746	45,350	45,350	
61100	Retirement-Employer Contrib.	157,234	196,484	213,405	190,090	
61120	Medicare Insurance	9,156	14,733	11,330	13,975	
61130	Health Insurance	83,744	124,839	118,525	105,235	
61170	Retiree Health Benefits	5,436	5,294	8,860	7,865	
61180	Worker Compensation Insurance	67,462	102,197	67,090	61,075	
62302	Contracted Vendor Personnel Services	2,274	0	0	0	
	SUBTOTAL PERSONNEL	1,296,801	1,966,322	1,518,320	1,387,530	
62010	Communications	6,828	4,742	7,500	0	
62120	Training, Transpo, Meeting	14,003	27,282	15,000	15,000	
62122	Travel for Investigation	4,881	0	5,000	5,000	
62200	Advertising	12,155	4,175	27,400	2,400	
62140	Membership, Subscription, and Dues	8,412	12,483	8,500	8,500	
62300	Contract Svcs-Professional	65,538	103,951	75,000	75,000	
	SUBTOTAL CONTRACTUAL	111,817	152,633	138,400	105,900	
63001	Misc. Office Expenses	17,379	20,962	20,000	20,000	
	SUBTOTAL COMMODITIES	17,379	20,962	20,000	20,000	
65010	Rental City Equipment	4,150	27,913	33,275	27,660	
	SUBTOTAL FIXED CHARGES	4,150	27,913	33,275	27,660	
	TOTAL	1,430,147	2,167,829	1,709,995	1,541,090	

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
3360	Police Captain	1.00		1.00	
3350	Police Lieutenant	1.00		1.00	
3400	Police Sergeant	2.00		2.00	
3200	Police Officer	2.00		2.00	
0370	Correctional Supervisor	0.00		1.00	
7210	Police Personnel Service Specialist	1.00		1.00	
7330	Senior Office Assistant	2.00		1.00	
	TOTAL	9.00	0.00	9.00	0.00
	(Transferred in 1 Corr. Superv. From Jail) (1 Sgt Unfunded)				

GENERAL FUND

POLICE DEPARTMENT	PROGRAM			
Traffic	011-405			
Statement of Purpose				
<p><i>To ensure the safe and efficient flow of vehicular and pedestrian traffic through an integrated program of education and enforcement.</i></p> <p>The Traffic Division conducts investigations utilizing both Training and Technology. Our objective is to maintain and improve traffic services as an essential element of the policing function in order to improve the quality of life for those who not only live in our community, but visit on a daily basis.</p>				
Accomplishments in FY 2007-08 & FY 2008-09				
<ul style="list-style-type: none"> * Continued working within the guidelines set forth in the OTS DUI grant award * Signed MOU with Anaheim regarding the OTS AVOID DUI program * Obtained OTS DUI mini grant for four additional funded checkpoints * Participated in California OTS Seatbelt Mini-Grant Enforcement Campaign * Continued aggressive enforcement for DUI's, accounting for 70% of all DUI arrests within the department. * Continued to use the Mobile DUI trailer for education and training at numerous events, youth fair and at schools * Continued the Traffic Offender Program, focusing on Unlicensed and Suspended/Revoked Drivers * Continued the Nighttime Parking Enforcement Program 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Continue to focus on aggressive driver enforcement (Speed, red lights, seatbelts) to increase our "Enforcement Index" * Continue to concentrate heavy motor coverage during peak commuting times (Mornings & Evenings) * Continue aggressive enforcement of DUI offenders, through Checkpoints and Saturation Patrols * Continue the Bicycle Safety Training Program at Santa Ana Elementary Schools * Continue operation of the Automated Red Light Enforcement Program * Continue Anti-DUI Education using the multi-media trailer at high schools and youth events * Participate in OTS "Click it or Ticket" campaign to increase seatbelt usage * Continue Nighttime Parking Enforcement Program 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
<u>Service Level</u>				
# of reported collisions	4,210	4,395	4,001	3,855
# of reported hit & run collisions	1,759	1,746	1,688	1,680
# of traffic violations	20,100	26,465	27,250	28,000
# of DUI arrests	1,100	1,089	1,325	1,350
# of parking violations issued	108,000	112,865	113,000	113,500
<u>Effectiveness</u>				
% change in number of reported collisions *	1.6% increase	2% increase	7.3% decrease	5% decrease
# of collisions involving DUI arrests	353	425	325	318
* Percentages are approximate				

GENERAL FUND

POLICE DEPARTMENT					FUND	11
Traffic					Activity	405
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
61000	Salaries Regular	3,172,585	3,597,434	4,048,405	3,703,255	
61020	Salaries Part-Time	44,996	50,783	55,960	39,530	
61040	Salaries Overtime	171,292	282,859	135,100	135,100	
61100	Retirement-Employer Contrib.	621,314	626,276	843,750	858,250	
61120	Medicare Insurance	38,807	45,562	50,495	57,140	
61130	Health Insurance	426,090	496,381	566,360	618,750	
61170	Retiree Health Benefits	16,049	19,487	31,075	31,430	
61180	Worker Compensation Insurance	248,656	306,529	280,235	279,285	
	SUBTOTAL PERSONNEL	4,739,789	5,425,312	6,011,380	5,722,740	
62010	Communications	5,766	2,583	6,000	0	
62120	Training, Transpo, Meeting	22,197	12,467	13,000	13,000	
62140	Membership, Subscription, and Dues	202	420	500	500	
62300	Contract Svcs-Professional	865,134	2,091,626	2,300,200	2,300,200	
	SUBTOTAL CONTRACTUAL	893,299	2,107,096	2,319,700	2,313,700	
63001	Misc. Office Expenses	38,768	61,078	40,000	40,000	
	SUBTOTAL COMMODITIES	38,768	61,078	40,000	40,000	
65010	Rental City Equipment	429,605	479,346	501,935	513,560	
	SUBTOTAL FIXED CHARGES	429,605	479,346	501,935	513,560	
	TOTAL	<u>6,101,461</u>	<u>8,072,832</u>	<u>8,873,015</u>	<u>8,590,000</u>	

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
3350	Police Lieutenant	1.00		1.00	
3300	Police Sergeant	3.00		3.00	
3200	Police Officer	25.00		25.00	
0790	Police Investigative Specialist	1.00		1.00	
0860	Traffic Services Specialist	1.00		1.00	
1270	Senior Parking Control Officer	2.00		2.00	
3900	Parking Control Officer	5.00		4.00	
7330	Senior Office Assistant	4.00		4.00	
	TOTAL	<u>42.00</u>	<u>0.00</u>	<u>41.00</u>	<u>0.00</u>

GENERAL FUND

POLICE DEPARTMENT	PROGRAM			
Training	011-410			
Statement of Purpose				
<p><i>To develop and provide high quality training programs designed to facilitate the delivery of effective, efficient and responsive police services to the community.</i></p> <p>The Training division continuously assesses the department's training needs, ensures compliance with state and federal training requirements, provides training to employees and maintains training records.</p>				
Accomplishments in FY 2007-08 and FY 2008-09				
<ul style="list-style-type: none"> * Established a dedicated Training Room for teaching Arrest and Control * Implemented the Santa Ana Police Athletic and Activities League (SAPAAL) * Increased the number of Reserve Officers by 66% * Implemented the Functional Fitness program in conjunction with the department's Wellness Program * Replaced the department's video equipment and editing studio * Developed 10 remedial training classes covering firearms safety, officer survival, and safe driving * Recertified department personnel in Mobil Field Force tactics, Racial Profiling, Sexual Harassment, and NIMS 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Improve and update courses offered at the Training Center to enhance professional development * Continue to increase the size and expertise of the Reserve Program * Acquire instructor certification and equipment for the department's functional fitness program * Expand the number of programs and youths served by the SAPAAL program * Change the Corporal job description requiring Corporals to become Field Training Officers * Increase the production of police instructional DVDs by 10% 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of onsite POST training hrs - SAPD Personnel	6,056	7,500	8,290	7,282
# of onsite POST training hrs - Outside Personnel	1,481	1,500	5,709	2,897
# of S.A.P.D. employees attending	542	565	473	527
# of outside agency employees attending	146	180	313	213
# of onsite STC training hrs - SAPD Jail Personnel	6,404	6,500	5,168	6,024
# of onsite Jail employees attending	587	408	460	485
# of video productions produced	15	15	15	15
# of non-POST training hrs - all personnel	8,685	8,750	8,766	8,734
Effectiveness				
% POST compliance rate	100%	100%	100%	100%
% STC compliance rate	100%	100%	100%	100%

GENERAL FUND

POLICE DEPARTMENT					FUND	11
Training Services					Activity	410
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
61000	Salaries Regular	1,163,380	1,267,402	1,350,210	1,140,335	
61020	Salaries Part-Time	12,693	8,003	12,610	11,240	
61040	Salaries Overtime	21,307	15,213	20,800	20,800	
61100	Retirement-Employer Contrib.	225,159	219,632	266,655	217,975	
61120	Medicare Insurance	13,466	13,175	17,045	16,700	
61130	Helath Insurance	144,669	153,715	148,815	167,165	
61170	Retiree Health Benefits	5,887	6,283	10,805	9,775	
61180	Worker Compensation Insurance	88,994	104,320	99,705	85,755	
	SUBTOTAL PERSONNEL	1,675,555	1,787,743	1,926,645	1,669,745	
62010	Communications	3,903	2,265	3,500	0	
62120	Training, Transpo, Meeting	62,064	59,784	76,950	76,950	
62130	Tuition Reimbursement	28,539	26,481	40,000	40,000	
62140	Membership, Subscription, and Dues	620	2,520	1,200	1,200	
62300	Contract Svcs-Professional	119,778	146,536	216,100	216,100	
	SUBTOTAL CONTRACTUAL	214,904	237,586	337,750	334,250	
63001	Misc. Office Expenses	342,350	167,005	201,610	201,610	
	SUBTOTAL COMMODITIES	342,350	167,005	201,610	201,610	
65010	Rental City Equipment	32,880	44,379	44,875	27,370	
	SUBTOTAL FIXED CHARGES	32,880	44,379	44,875	27,370	
66400	Machinery & Equipment	0	0	0	0	
66510	Computer Software	516	0	0	0	
	SUBTOTAL CAPITAL	516	0	0	0	
67200	Principal - Capital Lease	0	0	51,350	51,350	
	SUBTOTAL DEBT SERVICE	0	0	51,350	51,350	
	TOTAL	2,266,205	2,236,714	2,562,230	2,284,325	

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
3350	Police Lieutenant	1.00		1.00	
3300	Police Sergeant	2.00		2.00	
3200	Police Officer	5.00		4.00	
3820	Rangemaster	2.00		2.00	
0370	Correctional Supervisor	1.00		1.00	
5330	PAAL Assistant Director	0.00		1.00	
6320	Video Technician	1.00		1.00	
7330	Senior Office Assistant	1.00		1.00	
	TOTAL	13.00	0.00	13.00	0.00
	(Transferred 2 Officers to Patrol) (Transferred in PAAL Director) (Transferred in PAAL Officer)				

GENERAL FUND

POLICE DEPARTMENT		PROGRAM		
Professional Standards		011-415		
Statement of Purpose				
<p><i>A Professional Standards Division committed to the preservation of organizational integrity, community confidence, individual responsibility and professional development.</i></p>				
Accomplishments in FY 2007-08 & FY 2008-09				
<ul style="list-style-type: none"> * Provided training for department supervisors on administrative investigations and administrative report writing * Streamlined the Protocol for investigations of officer involved accidental and vicious dog shootings * Transitioned review of all use of force administrative investigations to Field Operations Bureau * The division has continued to assist supervisors and managers with administrative investigations * Audits have been completed regarding narcotics, narcotic test kits, money, MCT, Internet, Evidence, DUI case filing statuses and the Investigation Bureau's Case Management System * Implemented a stand-by procedure for court appearances on Pitchess Motions 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Continue with a proactive and balanced approach to organizational audits * Continue to provide quarterly roll-call and as needed training for Patrol and Jail Division Supervisors * Review and update applicable department policies and protocol * Continue to review use of force incidents to identify potential liability and/or training issues 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of IA investigations completed within 90 days	70%	70%	70%	70%
# of audits:				
MCT	1	1	1	1
Evidence	1	2	1	1
Internet/E-mail	1	1	1	1
Other	3	3	4	4
# of supervisors receiving training	24	185	100	100
# of personnel receiving training	453	450	450	450
# of Pitchess Motions	50	55	95	95
# of Civil Claims	51	60	90	90

GENERAL FUND

POLICE DEPARTMENT		FUND 11			
Professional Standards		Activity 415			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
61000	Salaries Regular	721,148	759,704	650,885	704,605
61020	Salaries Part-time	31,636	31,298	40,000	35,000
61040	Salaries Overtime	48,388	64,079	19,950	19,950
61100	Retirement-Employer Contrib.	148,712	142,870	135,845	166,825
61120	Medicare Insurance	9,861	10,391	10,350	10,715
61130	Health Insurance	66,062	69,177	74,995	81,955
61170	Retiree Health Benefits	3,657	4,453	5,425	5,920
61180	Worker Compensation Insurance	58,379	65,826	43,585	54,250
	SUBTOTAL PERSONNEL	1,087,843	1,147,800	981,035	1,079,220
62010	Communications	3,542	3,186	3,480	0
62120	Training, Transpo, Meeting	6,066	17,689	6,260	6,260
62140	Membership, Subscription, and Dues	942	867	2,000	2,000
62300	Contract Svcs-Professional	3,104	6,072	4,000	4,000
	SUBTOTAL CONTRACTUAL	13,654	27,814	15,740	12,260
63001	Misc. Office Expenses	9,828	4,752	9,900	9,900
	SUBTOTAL COMMODITIES	9,828	4,752	9,900	9,900
65010	Rental City Equipment	12,725	12,888	12,980	15,810
	SUBTOTAL FIXED CHARGES	12,725	12,888	12,980	15,810
	TOTAL	1,124,050	1,193,254	1,019,655	1,117,190

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
3350	Police Lieutenant	0.00		1.00	
3300	Police Sergeant	3.00		3.00	
3200	Police Officer	1.00		3.00	
7310	Sr Legal Secretary	1.00		1.00	
1620	Deputy City Attorney II	0.50		0.50	
	TOTAL	5.50	0.00	8.50	0.00
	(Transferred in 1 Lt. from HS) (Transferred 1 Corp. from Patrol) (Transferred 1 Corp. from Chief's)				

GENERAL FUND

POLICE DEPARTMENT		PROGRAM		
Field Operations		011-420		
Statement of Purpose				
<i>To provide effective police services to the community using a community-oriented policing approach.</i>				
Accomplishments in FY 2007-08 & FY 2008-09				
<ul style="list-style-type: none"> * Initiated the Bishop Manor Problem Oriented Policing Task Force * Initiated the Townsend Street Problem Oriented Policing Task Force * Successfully managed weekend and holiday cruising activities along the Bristol Street corridor * Facilitated increased communications among neighborhood associations * Implemented a comprehensive 4th of July illegal fireworks program * Managed large scale protest activities associated with May Day celebrations * Continued support of Traffic Bureau S.T.E.P. Grant through the Office of Traffic Safety * Successfully expanded "Kidsworks" Community Outreach Center to Southwest Community Center 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Implement electronic disseminate of roll call information * Complete Assessment Phase of Bishop Manor Problem Oriented Policing Project * Complete Assessment Phase of Townsend Street Problem Oriented Policing Project * Expand "Kidsworks" Community Outreach Center to the Townsend Street POP Project * Ensure active participation in the Traffic Enforcement Grants; DUI enforcement * Provide succession/career development training to commanders through advanced management/leadership courses * Increase staffing levels to reduce dependance on overtime to meet minimum staffing needs 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of calls for services	189,367	186,922	195,000	190,000
# of arrests	13,059	13,908	13,000	13,800
# of K-9 high risk searches	500	150	175	190
Efficiency				
% of emergency calls for service responded to in under 9 minutes	79%	58.58	60%	80%
Effectiveness				
# of patrol officer hours saved by use of K-9	5,000	3,500	5,000	5,000
% of felony cases filed	93%	94%	95%	96%

GENERAL FUND

POLICE DEPARTMENT		FUND 11			
Field Operations		Activity 420			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
61000	Salaries Regular	19,999,517	20,770,695	21,528,100	19,541,895
61010	Salaries Retirement	176,419	459,045	650,000	650,000
61020	Salaries Part-time	57,813	64,392	66,200	59,040
61040	Salaries Overtime	1,355,817	1,022,477	733,975	733,975
61100	Retirement-Employer Contrib	4,232,287	4,011,481	5,187,115	4,902,095
61120	Medicare Insurance	250,773	275,186	288,340	285,665
61130	Health Insurance	2,423,823	2,564,318	2,800,205	3,032,805
61170	Retiree Health Benefits	95,148	115,263	158,375	147,315
61180	Worker Compensation Insurance	<u>1,702,010</u>	<u>1,959,398</u>	<u>1,687,105</u>	<u>1,592,615</u>
	SUBTOTAL PERSONNEL	30,293,607	31,242,254	33,099,415	30,945,405
62000	Utilities	4,583	3,886	4,000	4,000
62010	Communications	57,627	34,569	48,780	6,780
62120	Training, Transpo, Meeting	58,141	93,994	50,050	40,050
62140	Membership, Subscription, and Dues	1,214	1,831	1,200	1,200
62300	Contract Svcs-Professional	<u>312,112</u>	<u>382,429</u>	<u>466,460</u>	<u>223,880</u>
	SUBTOTAL CONTRACTUAL	433,677	516,709	570,490	275,910
63001	Misc. Office Expenses	<u>62,639</u>	<u>69,272</u>	<u>20,000</u>	<u>20,000</u>
	SUBTOTAL COMMODITIES	62,639	69,272	20,000	20,000
65010	Rental City Equipment	1,835,170	1,940,175	2,038,805	1,441,245
65100	Insurance Charges	4,113,830	4,360,660	4,360,660	4,360,660
65000	Building Rental	<u>6,240</u>	<u>6,675</u>	<u>7,140</u>	<u>7,140</u>
	SUBTOTAL FIXED CHARGES	5,955,240	6,307,510	6,406,605	5,809,045
	TOTAL	<u>36,745,163</u>	<u>38,135,745</u>	<u>40,096,510</u>	<u>37,050,360</u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
3360	Police Captain	1.00		1.00	
3350	Police Lieutenant	7.00		6.00	
3300	Police Sergeant	25.00		25.00	
3200	Police Officer	186.00		186.00	
3800	Police Service Officer	5.00		5.00	
7330	Senior Office Assistant	<u>1.00</u>		<u>1.00</u>	
	TOTAL	<u>225.00</u>	<u>0.00</u>	<u>224.00</u>	<u>0.00</u>
	(Transfer 1 Lt. to Invest. - SAUSD) (add 1 Officer from Property - old underfill) (add 2 Officers from Training) (Transfer 2 Officers to UASI) (Transfer 1 Corp to Prof Stand)				
	(1 Officer charged to CDBG for Helicopter)				

GENERAL FUND

POLICE DEPARTMENT
Information Systems

PROGRAM
011-425

Statement of Purpose

Provide crime analysis and information systems support services to over 700 end users.

Accomplishments in FY 2007-08 & FY 2008-09

- * Completed Positron CAD implementation
- * Completed implementation of a wireless network funded through COPS 98 Grant
- * Continued enhancement of Report Writing Module
- * Continued CMS (Case Management System) implementation
- * Completed installation of JLT in-car computer system for all police vehicles
- * Continued implementation of automated booking solution (Visiphor)

Action Plan for FY 2009-10

- * Complete enhancement of Report Writing Module
- * Complete CMS (Case Management System) implementation
- * Continue to upgrade or replace computer related equipment that has reached its end-of-life cycle
- * Complete RMS (Records Management System) implementation
- * Complete installation of AVL in-car vehicle locator for all police vehicles

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level % of 24-hour computer services & support	90%	92%	94%	99%
Efficiency % of time information system was available	99%	99%	99%	99%
% of time technical support provided	100%	100%	100%	100%

GENERAL FUND

POLICE DEPARTMENT		FUND 11			
Information Systems		Activity 425			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
61000	Salaries Regular	1,149,162	893,066	1,331,705	595,445
61020	Salaries Part-Time	0	0	0	0
61040	Salaries Overtime	21,586	15,269	30,675	30,675
61100	Retirement-Employer Contrib.	159,060	65,154	193,150	68,150
61120	Medicare Insurance	10,480	7,846	17,830	8,635
61130	Health Insurance	128,269	96,682	152,590	79,930
61170	Retiree Health Benefits	7,851	5,973	14,715	6,645
61180	Worker Compensation Insurance	50,160	23,535	51,360	23,355
	SUBTOTAL PERSONNEL	1,526,568	1,107,525	1,792,025	812,835
62010	Communications	6,341	3,746	6,500	0
62120	Training, Transpo, Meeting	11,670	4,427	14,910	4,910
62140	Membership, Subscription, and Dues	350	0	1,000	1,000
62300	Contract Svcs-Professional	331,009	403,440	650,020	550,020
	SUBTOTAL CONTRACTUAL	349,370	411,613	672,430	555,930
63001	Misc. Office Expenses	61,826	95,684	39,700	39,700
	SUBTOTAL COMMODITIES	61,826	95,684	39,700	39,700
65010	Rental City Equipment	41,490	13,982	17,440	29,000
	SUBTOTAL FIXED CHARGES	41,490	13,982	17,440	29,000
66400	Machinery & Equipment	0	24,327	0	0
66510	Computer Software	1,384	30,491	19,250	0
	SUBTOTAL CAPITAL	1,384	54,819	19,250	0
	TOTAL	1,980,638	1,683,623	2,540,845	1,437,465

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
3380	Technology Support Administrator	1.00		1.00	
3350	Police Lieutenant	0.00		0.75	
3300	Police Sergeant	2.00		2.00	
3200	Police Officer	2.00		2.00	
2930	Police Systems Manager	1.00		1.00	
0990	Senior Systems Administrator	1.00		1.00	
1470	Senior Programmer Analyst	1.00		0.00	
3990	Crime/Research Analyst	4.00		4.00	
1060	Systems Technician-WNT	1.00		1.00	
0020	Micro Systems Technician	2.00		1.00	
	TOTAL	15.00	0.00	13.75	0.00
	(2 Sgts. Unfunded)				
	(2 Officers Unfunded)				

GENERAL FUND

POLICE DEPARTMENT
Animal Services

PROGRAM
011-430

Statement of Purpose

To ensure the public safety, promote the health and welfare of animals, and provide for a safe and healthy environment for people and their pets through educational outreach and law enforcement.

Accomplishments in FY 2007-08 & FY 2008-09

- * Underfilled vacant ASO I position with a part-time ASO I (Feb 26, 2009)
- * Pet Amigos education was presented at one school during normal hours, and 5 schools during after school programs
- * Extended and completed an agreement between SAFA and COSA using up Spay/Neuter funds
- * Completed agreement w/City of SA for use of Spay/Neuter penalties to fund surgeries
- * Held monthly section meetings for training A/S personnel
- * Updated policies and procedures
- * Worked with City Attorney's Office to further amend Chapter 5 of the SAMC -still in progress
- * Investigated and prosecuted several high profile animal cases
- * Began proactive pet store inspection process, working with owners to obey laws to avoid enforcement

Action Plan for FY 2009-10

- * Continue Pet Amigos program in SAUSD if budget permits
- * Fill ASO I position with full time employee
- * Continue free spay/neuter efforts via SAFA
- * Continue progress necessary changes to Chapter 5 of SAMC
- * Continue roll call training on various topics

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of service calls handled	8,914	8,535	8,100	8,500
# of enforcement actions taken	671	370	538	600
# of animal impounds	4,109	4,437	3,446	3,400
# of animals adopted/rescued	886	2,050	1,829	1,850
# of educational presentations given	106	82	40	40
# of adoption events held	43	29	0	0
# of telephone calls handled	11,508	9,740	9,524	9,500

GENERAL FUND

POLICE DEPARTMENT		FUND 11			
Animal Services		Activity 430			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
61000	Salaries Regular	240,988	234,861	329,415	255,905
61020	Salaries Part-Time	73,288	77,621	80,765	102,815
61040	Salaries Overtime	7,449	41,614	4,055	4,055
61100	Retirement-Employer Contrib.	19,421	11,731	26,410	25,350
61120	Medicare Insurance	4,590	5,078	5,235	5,205
61130	Health Insurance	44,146	43,142	61,110	53,545
61170	Retiree Health Benefits	1,498	1,391	2,670	2,585
61180	Worker Compensation Insurance	<u>28,922</u>	<u>34,257</u>	<u>37,055</u>	<u>10,620</u>
	SUBTOTAL PERSONNEL	420,302	449,694	546,715	460,080
62010	Communications	1,571	285	1,600	0
62120	Training, Transpo, Meeting	609	225	600	600
62140	Membership, Subscription, and Dues	269	269	200	200
62300	Contract Svcs-Professional	161,573	453,384	441,670	441,670
62501	Operating Lease Expense	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL CONTRACTUAL	164,022	454,163	444,070	442,470
63001	Misc. Office Expenses	<u>4,608</u>	<u>5,316</u>	<u>9,275</u>	<u>9,275</u>
	SUBTOTAL COMMODITIES	4,608	5,316	9,275	9,275
65010	Rental City Equipment	<u>49,190</u>	<u>49,930</u>	<u>53,325</u>	<u>49,910</u>
	SUBTOTAL FIXED CHARGES	49,190	49,930	53,325	49,910
	TOTAL	<u><u>638,122</u></u>	<u><u>959,103</u></u>	<u><u>1,053,385</u></u>	<u><u>961,735</u></u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
3930	Animal Service Officer II	1.00		1.00	
3920	Animal Service Officer I	3.00		2.00	
7360	Senior Office Specialist	<u>1.00</u>		<u>1.00</u>	
		<u><u>5.00</u></u>	<u><u>0.00</u></u>	<u><u>4.00</u></u>	<u><u>0.00</u></u>

GENERAL FUND

POLICE DEPARTMENT
District Investigations

PROGRAM
011-435

Statement of Purpose

To apprehend and prosecute criminals through professional and comprehensive criminal investigation, recover and return property, and the recognition and solution of persistent community problems.

The District Investigations Division is responsible for the investigation of all robberies, burglaries, vehicle thefts, selected assaults and all thefts. In addition, the division investigates major fraud, credit card crimes, identity thefts and forgeries. The division coordinates court appearances and prosecution of criminals, reviews crime reports and tracks criminal cases.

Accomplishments in FY 2007-08 & FY 2008-09

- * Conducted special operations targeting recycling centers
- * Integrated the use of the electronic subpoena processing system (ILJ)
- * Continued with building relationships with business enterprises
- * Implemented Petty Theft Diversion Program
- * Began implementing cost-cutting measures to reduce court overtime costs

Action Plan for FY 2009-10

- * District Investigation will work with the DA's Office to reduce DNA property crime backlog.
- * Fully implement measures to save court overtime costs
- * Continue with proactive enforcement measures
- * Develop and implement course of action to combat metal thefts
- * Develop a fee schedule for pawnbrokers that fairly compensates the department

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of cases presented to D.A. by Prosecution Unit	8,978	8,884	8,950	8167
# of business/community meetings	N/A	N/A	10	12
# of education/community awareness presentations	N/A	4	6	5
Efficiency				
# of cases refused by the District Atty's Office	620	686	719	650
# of Special Enforcement operations	N/A	6	10	6
Avg. monthly Arrest by Detectives	3	6	6	7
Avg. # of cases cleared per month, per Detective	12	14	20	20
Effectiveness				
% rate of criminal filings	93%	92%	95%	95
# of victims notified by mail	N/A	N/A	800	850
% of assigned cases-victims called within 48 hrs	N/A	N/A	90%	100
# of arrest by Detectives during Special Enforcement Operations	N/A	N/A	25	15
# of officers participating in IDSP	N/A	NA	9	0

GENERAL FUND

POLICE DEPARTMENT		FUND 11			
District Investigations		Activity 435			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
61000	Salaries Regular	2,862,550	2,869,320	2,912,475	3,476,315
61020	Salaries Part-time	59,482	47,196	50,750	94,475
61040	Salaries Overtime	100,375	234,550	90,720	90,720
61100	Retirement-employer Contrib.	545,800	495,160	608,340	746,390
61120	Medicare Insurance	33,444	41,002	40,950	51,775
61130	Health Insurance	357,980	370,209	378,710	520,370
61170	Retiree Health Benefits	14,497	16,142	23,460	29,170
61180	Worker Compensation Insurance	195,619	218,003	194,930	242,145
	SUBTOTAL PERSONNEL	4,169,747	4,291,581	4,300,335	5,251,360
62010	Communications	6,788	2,962	8,300	0
62120	Training, Transpo, Meeting	23,526	18,239	28,000	3,000
62122	Travel for Investigation	2,904	0	4,000	4,000
62140	Membership, Subscription, and Dues	273	717	500	500
62300	Contract Svcs-Professional	23,566	21,285	23,700	23,700
	SUBTOTAL CONTRACTUAL	57,057	43,203	64,500	31,200
63001	Misc. Office Expenses	37,882	30,658	20,000	20,000
	SUBTOTAL COMMODITIES	37,882	30,658	20,000	20,000
65010	Rental City Equipment	130,585	83,194	78,665	89,855
	SUBTOTAL FIXED CHARGES	130,585	83,194	78,665	89,855
	TOTAL	4,395,271	4,448,637	4,463,500	5,392,415

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
3350	Police Lieutenant	1.00		2.00	
3300	Police Sergeant	2.00		2.00	
3200	Police Officer	18.00		22.00	
3990	Crime/Research Analyst	0.00		0.00	
0790	Police Investigative Specialist	4.00		5.00	
7270	Secretary	1.00		1.00	
7330	Senior Office Assistant	5.00		7.00	
	TOTAL	31.00	0.00	39.00	0.00
	(add 1 Lt for SAUSD)				
	(Transferred Family Crimes to dist. Inv.)				

GENERAL FUND

POLICE DEPARTMENT		PROGRAM		
Crimes Against Persons Division		011-440		
Statement of Purpose				
<p><i>The Crimes Against Persons Division is dedicated to building partnerships and working in collaboration to protect the community through the effective investigation of crimes, apprehension of criminals, and assistance to crime victims and their families.</i></p> <p>The Crimes Against Persons Division investigates homicides, felonious assaults, child abuse, domestic violence, sexual assaults, gang crimes, kidnapping, missing persons, hate crime as well as threats and weapons violations. The Division is responsible for registering and tracking habitual sexual offenders, provides diversionary programs for youthful offenders, and facilitates counseling for crime victims and their families.</p>				
Accomplishments in FY 2007-08 & FY 2008-09				
<ul style="list-style-type: none"> * Conducted two citywide sex offender monitoring enforcement operations * Implement a Juvenile and Missing Persons Database * Maintain a minimum of 20 Gang Recognition Specialist's (GRS) in training * Utilize non-traditional enforcement strategies to target illegal street gang members * Created an anti-graffiti campaign video for use at public meetings and schools. * Met quarterly with ICE officials to share information and strategies for addressing gang crime. * Staffed over 325 overtime man-hours in the Safety Zone and enforced all laws pertaining to the Gang Injunction. * Focused gang suppression resources toward the prosecution of T.A.R.G.E.T. offenders to reduce community fear and enhance public safety. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Conduct two citywide sex offender monitoring enforcement operations * Implement a Juvenile and Missing Persons Database * Conduct a citywide arrest warrant operation targeting all individuals in Santa Ana with active outstanding warrants. * Conduct a minimum of 25 proactive probation searches per month on individuals who are on probation for graffiti vandalism. * Investigate a minimum of 5 initial gang homicide cold cases. * Staff a minimum of 1,000 overtime man-hours in the Safety Zone and enforce all laws pertaining to the Gang Injunction. * Conduct one Amber Alert Tabletop Drill. * Meet quarterly with ICE officials to share information and strategies for addressing gang crime 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of cases assigned	2,893	2,850	5,410	5,400
# of arrests	1,149	1,100	675	700
# of juvenile referrals	171	200	175	180
# of missing persons	1,620	1,640	1,650	1,650
# of citywide sex offender monitoring enforcement operations completed	1	2	2	2
# of meetings with ICE officials	1	1	4	4
Efficiency				
% of investigations begun within 5 days	90%	90%	93%	95%
% of victims contacted within 10 days of case assignments	91%	92%	93%	94%
Effectiveness				
% of arrest to complaints	92%	92%	92%	93%

GENERAL FUND

POLICE DEPARTMENT		FUND 11			
Crimes Against Persons		Activity 440			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
61000	Salaries Regular	3,852,926	5,146,376	5,631,690	4,481,070
61020	Salaries Part-Time	102,502	129,019	139,570	123,425
61040	Salaries Overtime	1,099,953	553,255	171,245	171,245
61100	Retirement-Employer Contrib.	796,472	983,497	1,303,315	1,140,810
61120	Medicare Insurance	47,937	68,576	71,620	68,215
61130	Health Insurance	447,617	601,622	729,585	622,740
61170	Retiree Health Benefits	19,304	26,331	43,255	34,880
61180	Worker Compensation Insurance	347,973	490,567	425,505	375,580
	SUBTOTAL PERSONNEL	6,714,684	7,999,243	8,515,785	7,017,965
62010	Communications	12,699	7,587	12,700	
62120	Trainig, Transpo, Meeting	30,913	36,098	33,000	8,000
62122	Travel for Investigation	19,842	26,383	15,000	15,000
62140	Membership, Subscription, and Dues	225	413	500	500
62322	M&R Mach & Equip	0	4,048	0	0
62300	Contract Svcs-Professional	73,201	120,192	80,000	80,000
	SUBTOTAL CONTRACTUAL	136,880	194,721	141,200	103,500
63001	Misc. Office Expenses	40,179	76,423	45,420	45,420
	SUBTOTAL COMMODITIES	40,179	76,423	45,420	45,420
65010	Rental City Equipment	206,370	220,511	220,705	251,670
	SUBTOTAL FIXED CHARGES	206,370	220,511	220,705	251,670
66400	Machinery & Equipment	0	0	40,000	0
66510	Computer Software	40	240	0	0
	SUBTOTAL CAPITAL	40	240	40,000	0
	TOTAL	7,098,153	8,491,137	8,963,110	7,418,555

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
3360	Police Captain	1.00		1.00	
3350	Police Lieutenant	1.00		1.00	
3300	Police Sergeant	4.00		4.00	
3200	Police Officer	39.00		35.00	
0790	Police Investigative Specialist	5.00		2.00	
7330	Senior Office Assistant	3.00		1.00	
	TOTAL	53.00	0.00	44.00	0.00
	(Transfer Family Crimes to District Inv)				

GENERAL FUND

POLICE DEPARTMENT		PROGRAM		
Special Investigations		011-445		
Statement of Purpose				
<p><i>To respond to community concerns of drug trafficking and related criminal activities.</i></p> <p>This is accomplished through enforcement strategies, seizure of illegally gained assets and promotion of community awareness in drug enforcement and by investigating and arresting career criminals.</p>				
Accomplishments in FY 2007-08 & FY 2008-09				
<ul style="list-style-type: none"> * Identified and prosecuted mid-level drug dealers and major narcotic violators * Seized assets from mid-level drug dealers and major narcotic violators * Implemented a multi-agency task force with the FBI, ATF, State Parole, U.S. Attorney's Office & U.S. Marshals to identify and prosecute career criminal enterprises * Seized \$11,893,191 in U.S. currency * Reduced crime perpetrated by career criminals/parolees by sending 315 criminals back to jail * Strike Force Team handled over 200 deployments and helped to remove over 513 felons from the streets * Special Investigations detectives made 406 misdemeanor arrests and 691 felony arrests 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Continue working with Federal, State & local law enforcement agencies in identifying & prosecuting mid-level & major narcotic violations and money laundering operations * Continue using new technology as a means to impact narcotic trafficking and money laundering * Continue working with Field Operations in identifying street-level narcotic dealers * Continue investigating crimes committed by career criminals * Continue complex investigations surrounding criminal enterprises * Increase violent crime enforcement with arrests by 7% * Increase use of electronic surveillance equipment * Improve the working relationship with Crime Analysis Unit to identify sources of criminal activity 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of complaints processed	251	225	175	175
# of narcotic arrests	523	576	525	525
# of career criminal arrests	104	315	150	150
# of Strike Force arrests	997	832	900	900
Efficiency				
# of asset seizures	77	65	50	50
# of search warrants issued	25	57	25	25
% of assigned/referred drug complaints in 3 days	90%	90%	90%	90%
Effectiveness				
# of asset forfeiture filings	71	63	50	50

GENERAL FUND

POLICE DEPARTMENT		FUND 11			
Special Investigations		Activity 445			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
61000	Salaries Regular	3,139,896	3,263,882	3,591,355	2,910,160
61020	Salaries Part-Time	19,178	20,244	20,000	20,580
61040	Salaries Overtime	263,552	312,225	209,230	209,230
61100	Retirement-Employer Contrib.	683,804	652,809	867,900	705,390
61120	Medicare Insurance	39,586	41,698	43,500	42,495
61130	Health Insurance	357,840	377,068	442,860	425,885
61170	Retiree Health Benefits	15,183	15,908	27,280	22,345
61180	Worker Compensation Insurance	281,115	306,841	282,355	230,700
	SUBTOTAL PERSONNEL	4,800,154	4,990,674	5,484,480	4,566,785
62010	Communication	12,924	7,995	15,000	0
62120	Training, Transpo, Meeting	33,208	45,026	19,275	19,275
62140	Membership, Subscription, and Dues	495	1,001	500	500
62300	Contract Svcs-Professional	199,131	180,286	206,420	206,420
	SUBTOTAL CONTRACTUAL	245,758	234,308	241,195	226,195
63300	Gas & Diesel	6,266	19,876	7,000	7,000
63001	Misc. Office Expenses	23,176	17,357	28,400	28,400
	SUBTOTAL COMMODITIES	29,442	37,234	35,400	35,400
65010	Rental City Equipment	26,305	19,687	39,755	146,075
	SUBTOTAL FIXED CHARGES	26,305	19,687	39,755	146,075
	TOTAL	5,101,659	5,281,902	5,800,830	4,974,455

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
3350	Police Lieutenant	1.00		1.00	
3300	Police Sergeant	3.00		3.00	
3200	Police Officer	27.00		29.00	
3990	Crime/Research Analyst	1.00		1.00	
7330	Senior Office Assistant	1.00		1.00	
	TOTAL	33.00	0.00	35.00	0.00
	(add 2 Officers from Office of Chief)				

GENERAL FUND

POLICE DEPARTMENT Property & Evidence	PROGRAM 011-450			
Statement of Purpose				
<i>To provide centralized issuance, tracking, and support services for department equipment, vehicles, supplies and evidence handling requirements.</i>				
Accomplishments in FY 2007-08 & FY 2008-09				
<ul style="list-style-type: none"> * Evidence audits conducted and section overall effectiveness increased by 21%. To ensure the security and proper processing of property and evidence, monthly management audits were conducted, results documented and all items accounted for. In early 2008, POST conducted a (2) day audit of the section. They were impressed and have recommended Santa Ana as a referral site for best practices for other police departments. Evidence staff also increased their overall effectiveness by 21%, as the quantity of processed outgoing items greatly increased, thus surpassing the overall amount of incoming items in 2008 * Provided quality customer service while facilitating multiple support services projects, dealing with vehicle fleet, uniforms and equipment. To ensure all vehicle, uniform and equipment or supply needs of 720+ police employees were handled on a timely basis, quality customer service continued to be the mission and focus of the Central Distribution Center. This included coordination of projects such as the zylon vest replacement program and credit voucher, auto vehicle locator (AVL) fleet installation began, uniform bid specification update, new patrol vehicle assignment and accountability system and implementation of the automated fuel system. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Continue to work with Investigation Bureau to implement an improved evidence weapon's processing system. This teamwork will continue to optimize staff time to research and process each evidence weapon by using improved tracking and accountability methods, better communication between divisions, and result in faster turnaround times between initial weapon booking and approval for final destruction or release. * Focus on vehicle fleet condition, including the washing and detailing of cars, while expediting maintenance and changeovers through City Fleet Services and expanding the patrol vehicle assignment system. Availability of well-equipped and maintained police vehicles is essential to field police operations. The Central Distribution Center continue to direct (2) full time staff positions to focus on the overall condition of the 240+ vehicle fleet to extend our commitment to providing quality customer service with these assets. This is essential to extend the life of our aging fleet. * Complete the process of streamlining CDC equipment issuance paperwork. There is a duplication of effort and too much manual paperwork generated by CDC staff related to equipment issuance. The process to move from a manual system to the LEAD software system will continue, with completion slated in 2009-10. Audits of the current manual system will continue to ensure data transfer is accurate. 				
PERFORMANCE MEASURES	Actual FY 06-07	Actual FY 07-08	Estimated FY 08-09	Objective FY 09-10
Service Level				
# of property & evidence items processed/relocated	63,502	51,114	49,517	50,000
# of vehicles transported	1,891	2,410	2,684	2,785
# of supply or equipment requests processed	27,994	19,895	21,714	22,000
Efficiency				
% of new evidence processed within 18 hours (M-F)	87%	87%	90%	90%
% of supply & equip. requests processed w/in 24 hrs	81%	83%	85%	85%
% of vehicles transported for repair within 24 hours	86%	88%	90%	90%
Effectiveness				
% of outgoing evidence items compared to incoming items	98%	98%	91%	90%

GENERAL FUND

POLICE DEPARTMENT		FUND 11			
Property & Evidence		Activity 450			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
61000	Salaries Regular	723,190	865,837	1,043,760	931,855
61020	Salaries Part-time	69,336	61,437	67,550	77,185
61040	Salaries Overtime	28,086	15,254	2,820	2,820
61100	Retirement-Employer Contrib.	60,396	44,084	83,495	81,170
61120	Medicare Insurance	9,724	11,349	13,120	14,630
61130	Health Insurance	117,698	153,214	186,405	192,945
61170	Retireee Health Benefits	3,550	3,985	7,650	6,990
61180	Worker Compensation Insurance	21,287	25,152	12,825	29,870
	SUBTOTAL PERSONNEL	1,033,267	1,180,312	1,417,625	1,337,465
62010	Communications	2,273	376	3,000	121,195
62120	Training, Transpo, Meeting	1,922	6,691	4,000	4,000
62140	Membership, Subscription, and Dues	542	665	600	600
62300	Contract Svcs-Professional	41,979	22,465	69,500	69,500
	SUBTOTAL CONTRACTUAL	46,716	30,196	77,100	195,295
63000	Office Supplies	0	0	0	0
63001	Misc. Office Expenses	722,036	629,690	547,700	547,700
	SUBTOTAL COMMODITIES	722,036	629,690	547,700	547,700
65010	Rental City Equipment	22,715	26,249	29,800	23,385
	SUBTOTAL FIXED CHARGES	22,715	26,249	29,800	23,385
66220	Imp Other Than Bid	160	0	0	0
66510	Computer Software	282	0	0	0
	SUBTOTAL CAPITAL	442	0	0	0
	TOTAL	1,825,176	1,866,447	2,072,225	2,103,845

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
6190	Police Property & Facility Manager	1.00		1.00	
3200	Police Officer	2.00		1.00	
0801	Police Evidence & Supply Supervisor	2.00		2.00	
0799	Police Evidence & Supply Specialist	9.00		9.00	
	TOTAL	14.00	0.00	13.00	0.00
	(Transfer 1 Officer to Patrol - old underfill)				

GENERAL FUND

POLICE DEPARTMENT		PROGRAM		
Forensic Services		11-455		
Statement of Purpose				
<i>To provide comprehensive forensic services supporting the department goals, while meeting judicial system requirements.</i>				
Accomplishments in FY 2007-08 & FY 2008-09				
<p>Created procedures and assigned responsibilities to SOA to track DNA requests to ensure appropriate follow-up investigation & accountability. Implemented procedures will formalize work productivity and effectiveness of DNA collection and analysis. Forensic personnel have evaluated collection methods and improved individual techniques to optimize their efficiency.</p> <p>Implemented a department-wide DIMS upgrade to allow for audio evidence upgrade. Due to an exponential increase in digital audio evidence possibilities, a means to securely store said items is necessary. The implementation of a DIMS upgrade will allow for this increase in evidence collection, while utilizing the newest technology to enhance retrieval and archive efficiency</p>				
Action Plan for FY 2009-10				
<p>policies and procedures, Forensic Services can ensure quality service to the citizens of Santa Ana.</p> <p>Restructure the Latent Print Unit to improve efficiency and minimize liability.</p> <p>Initiate an in-house training program to update personnel in the latest forensic investigation trends.</p> <p>Finalize and publish Forensic Services policies and procedures.</p> <p>Reduce the Weapons Backlog by 20% by implementing procedures with other sections.</p>				
PERFORMANCE MEASURES	Actual FY 06-07	Actual FY 07-08	Estimated FY 08-9	Objective FY 09-10
Service Level				
of field service calls	4,872	5,000	4200	3723
of photos processed	72,000	80,000	75000	79,299
of latent print cases worked	936	700	2500	2,706
of latent print case matches	448	350	325	300
of IBIS hits	215	225	125	104
Efficiency				
of photo work completed within 5 days	100%	100%	90	100
of latent work completed within 14 days	75%	75%	80	80%
of firearms work completed within 14 days	85%	90%	80	90%
Effectiveness				
of CAL-ID latent hit ratio	48%	49%	50%	50%

GENERAL FUND

POLICE DEPARTMENT					FUND	11
Forensic Services					Activity	455
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
61000	Salaries Regular	1,151,432	1,365,075	1,462,805	1,454,440	
61020	Salaries Part-Time	81,234	93,079	85,875	129,410	
61040	Salaries Overtime	58,912	95,276	50,380	50,380	
61100	Retirement -Employer Contrib.	88,045	62,551	116,950	127,025	
61120	Medicare Insurance	13,350	15,974	16,235	22,965	
61130	Health Insurance	181,557	203,110	222,350	279,120	
61170	Retiree Health Benefits	311	7,367	10,780	11,430	
61180	Worker Compensation Insurance	21,492	23,708	38,935	45,885	
	SUBTOTAL PERSONNEL	1,596,333	1,866,140	2,004,310	2,120,655	
62010	Communications	1,668	150	1,800	0	
62120	Training, Transpo, Meeting	8,094	15,201	31,700	31,700	
62140	Membership, Subscription, and Dues	620	2,125	835	835	
62300	Contract Svcs-Professional	1,419	24,755	64,600	64,600	
	SUBTOTAL CONTRACTUAL	11,801	42,231	98,935	97,135	
63001	Misc. Office Expenses	21,538	27,601	33,290	33,290	
	SUBTOTAL COMMODITIES	21,538	27,601	33,290	33,290	
65010	Rental City Equipment	57,030	54,804	55,445	55,445	
	SUBTOTAL FIXED CHARGES	57,030	54,804	55,445	55,445	
	TOTAL	1,686,702	1,990,777	2,191,980	2,306,525	

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
1360	Forensic Services Supervisor	1.00		1.00	
7600	Firearms Examiner	1.00		1.00	
3200	Police Officer	1.00		1.00	
3980	Forensic Specialist II	2.00		2.00	
3970	Forensic Specialist I	10.00		10.00	
1100	Police Photo/Video Specialist	1.00		1.00	
7330	Senior Office Assistant	1.00		1.00	
	TOTAL	17.00	0.00	17.00	0.00

GENERAL FUND

POLICE DEPARTMENT		PROGRAM		
Records Services		011-460		
Statement of Purpose				
<p><i>To maintain department records, provide document storage, retrieval and report required data to State agencies as mandated.</i></p> <p>This is accomplished by maintaining accurate automated and manual systems, which are current and meet the needs of the Department.</p>				
Accomplishments in FY 2007-08 & FY 2008-09				
<ul style="list-style-type: none"> * Trained Department personnel on CLETS requirements as mandated by the Department of Justice * Reviewed and updated Data Entry Manual, Distribution Manual and Arrest Register Manual * Processed all in-custody arrest reports on time * Scanned 1999 and 1998 homicide reports into Laser-fiche 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Review and update training and instructional manuals * Implement and install CLETS E-Cars System for FBI Part-I crimes and arrest data reporting * Scan archived homicide reports 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of reports processed	51,200	48,637	47,000	48,000
# of documents scanned or filmed	545,769	543,872	560,000	560,000
# of report pages transcribed	3,841	4,455	3,800	4,700
# of CLETS messages sent	54,546	49,736	50,000	55,000
Efficiency				
% of priority reports processed within 5 days	98%	98%	99%	99%
% of other reports processed within 8 days	97%	98%	99%	99%
% of supplemental reports processed within 15 days	97%	98%	99%	99%
% of CLETS messages processed by end of shift	97%	98%	99%	99%

GENERAL FUND

POLICE DEPARTMENT		FUND 11			
Records Services		Activity 460			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
61000	Salaries Regular	1,715,756	1,711,396	2,170,185	1,710,160
61020	Salaries Part-Time	32,032	55,181	60,425	20,990
61040	Salaries Overtime	100,547	234,378	133,220	133,220
61100	Retirement-Employer Contrib.	137,994	87,820	179,775	144,440
61120	Medicare Insurance	19,971	21,335	28,460	25,100
61130	Health Insurance	254,087	246,098	328,730	298,475
61170	Retiree Health Benefits	13,599	16,459	29,345	28,685
61180	Worker Compensation Insurance	20,402	23,115	24,625	51,240
	SUBTOTAL PERSONNEL	2,294,388	2,395,781	2,954,765	2,412,310
62010	Communications	1,254	395	1,300	0
62120	Training, Transpo, Meeting	4,242	8,116	4,450	4,450
62140	Membership, Subscription, and Dues	329	347	1,075	1,075
62300	Contract Svcs-Professional	22,920	18,729	25,000	25,000
	SUBTOTAL CONTRACTUAL	28,745	27,588	31,825	30,525
63001	Misc. Office Expenses	53,476	52,725	42,310	42,310
	SUBTOTAL COMMODITIES	53,476	52,725	42,310	42,310
65010	Rental City Equipment	0	0	0	500
	SUBTOTAL FIXED CHARGES	0	0	0	500
	TOTAL	2,376,609	2,476,093	3,028,900	2,485,645

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
3860	Police Records Manager	1.00		1.00	
7230	Police Records Supervisor	4.00		3.00	
7110	Lead Police Records Specialist	4.00		4.00	
7370	Senior Police Records Specialist	27.00		23.00	
	TOTAL	36.00	0.00	31.00	0.00

GENERAL FUND

POLICE DEPARTMENT		PROGRAM		
Communications		011-465		
Statement of Purpose				
<p><i>To provide timely, accurate and responsive telecommunication services to the community and Police Department.</i></p>				
Accomplishments in FY 2007-08 & FY 2008-09				
<ul style="list-style-type: none"> * Completed Positron CAD implementation and training * Completed install of mapping system and trained employees * Installed new Stencil recording system that allows multiple computers to host components for easily accessible * Trained personnel in on line police reporting procedures 				
Action plan for FY 2009-10				
<ul style="list-style-type: none"> * Continue to improve CAD functions and mapping updates * Ensure all Communications personnel are POST compliant by 12/31/10 * Continue training of Cadets to benefit the Telephone Reporting Unit. * Review and update Communications Policy and training manual * Increase the amount of on-line police reports accepted by TRU 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of 911 calls processed	167,285	148,339	135,000	135,000
# of calls for service dispatched	189,367	186,922	132,865	132,000
# of telephone calls handled by TRU	38,244	50,730	39,000	35,000
# of telephone calls handled by dispatch	582,500	574,000	583,000	583,000

GENERAL FUND

POLICE DEPARTMENT		FUND 11			
Communications		Activity 465			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
61000	Salaries Regular	2,554,210	2,819,695	3,370,560	3,138,975
61020	Salaries Part-Time	89,437	85,554	73,050	55,205
61040	Salaries Overtime	648,278	618,953	199,200	199,200
61100	Retirement-Employer Contrib	210,311	140,405	278,945	265,745
61120	Medicare Insurance	33,738	37,916	48,035	46,315
61130	Health Insurance	431,684	476,294	595,385	589,480
61170	Retiree Health Benefits	11,800	14,167	25,080	23,540
61180	Worker Compensation Insurance	28,962	33,745	98,295	94,550
	SUBTOTAL PERSONNEL	4,008,420	4,226,729	4,688,550	4,413,010
62010	Communications	1,136	335	1,165	0
62120	Training, Transpo, Meeting	7,191	3,542	1,790	1,790
62140	Membership, Subscription, and Dues	217	150	300	300
62300	Contract Svcs-Professional	164,642	168,761	177,575	177,575
	SUBTOTAL CONTRACTUAL	173,186	172,788	180,830	179,665
63001	Misc. Office Expenses	4,239	5,728	3,770	3,770
	SUBTOTAL COMMODITIES	4,239	5,728	3,770	3,770
65010	Rental City Equipment	6,545	7,645	7,740	8,240
	SUBTOTAL FIXED CHARGES	6,545	7,645	7,740	8,240
66400	Machinery & Equipment	0	7,305	0	0
	SUBTOTAL CAPITAL	0	7,305	0	0
	TOTAL	4,192,390	4,420,194	4,880,890	4,604,685

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
3370	Police Communications Manager	1.00		1.00	
6180	Police Communications Supervisor	4.00		4.00	
3680	Police Services Dispatcher	31.00		31.00	
7660	Communication Services Officer	8.00		8.00	
	TOTAL	44.00	0.00	44.00	0.00

GENERAL FUND

POLICE DEPARTMENT		PROGRAM		
Vice		011-470		
Statement of Purpose				
<p><i>To review and enforce ordinances on gaming, public decency and morals, as defined by the community, as well as to serve as a tactical and strategic planning and investigative resource for the Police Department.</i></p>				
Accomplishments in FY 2007-08 & FY 2008-09				
<ul style="list-style-type: none"> * Established a Computer Forensics Unit to assist in the investigation and prosecution of state and federal crimes and assist outside agencies with their investigations * Continued enforcing state laws & local ordinances related to prostitution, indecent exposure & crimes of moral turpitude and arrested over 500 subjects for violations * Continued working with the Planning & Building Agency on improving the development review process * Continued providing education in the enforcement of laws that apply to ABC licensed businesses * Revised the Massage Ordinance 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Continue working with the Planning & Building Agency on improving the development review process * Continue providing education in the enforcement of laws that apply to ABC licensed businesses * Continue working with the Computer Forensics Unit to assist in the investigation and prosecution of state and federal crimes and assist outside agencies with their investigations * Set up a computer tracking system for juveniles * Establish entertainment regulations for Downtown Area 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 05-06	FY 06-07	FY 07-08	FY 08-09
Service Level				
# of ABC license inspections performed	0	40	0	0
# of license applications processed	120	109	120	120
# of ABC related offenses	20	9	20	20
# of crime prevention programs taught	N/A	283	285	285
Efficiency				
# of complaints of a public moral nature	20	13	15	15
% of increase in plan checks completed	10%	N/A	N/A	N/A
Effectiveness				
# of arrests related to public morals & gambling	650	604	450	400
# of public meetings on ABC grant	0	0	0	0
% of reduction in the victimization of new commercial construction	0%	0%	0%	0%

GENERAL FUND

POLICE DEPARTMENT					FUND	11
Vice					Activity	470
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
61000	Salaries Regular	560,329	230,982	559,540	644,760	
61040	Salaries Overtime	10,933	1,953	7,905	7,905	
61100	Retirement-Employer Contrib.	106,829	27,981	143,400	148,495	
61120	Medicare Insurance	5,798	1,448	6,135	9,350	
61130	Health Insurance	61,269	32,342	82,375	93,060	
61170	Retiree Health Benefits	0	1,801	4,680	4,835	
61180	Worker Compensation Insurance	<u>42,814</u>	<u>10,307</u>	<u>47,190</u>	<u>48,880</u>	
	SUBTOTAL PERSONNEL	787,972	306,813	851,225	957,285	
62010	Communications	1,165	526	1,200	0	
62120	Training, Transpo, Meeting	149	746	6,305	6,305	
62140	Membership, Subscription, and Dues	495	154	1,860	1,860	
62300	Contract Svcs-Professional	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL CONTRACTUAL	1,809	1,425	9,365	8,165	
63001	Misc. Office Expenses	<u>943</u>	<u>468</u>	<u>1,000</u>	<u>1,000</u>	
	SUBTOTAL COMMODITIES	943	468	1,000	1,000	
65010	Rental City Equipment	12,195	23,208	23,490	17,595	
65000	Building Rental	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL FIXED CHARGES	12,195	23,208	23,490	17,595	
	TOTAL	<u>802,919</u>	<u>331,914</u>	<u>885,080</u>	<u>984,045</u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10		
		Full Time	Part Time	Full Time	Part Time	
3300	Police Sergeant	1.00		1.00		
3200	Police Officer	4.00		4.00		
0790	Police Investigative Specialist (1)	<u>1.00</u>		<u>1.00</u>		
	TOTAL	<u>6.00</u>	<u>0.00</u>	<u>6.00</u>	<u>0.00</u>	

GENERAL FUND

POLICE DEPARTMENT
Fiscal & Budget Office

PROGRAM
011-401

Statement of Purpose

To provide the highest quality of customer service in all budgetary and fiscal related matters.

SERVICE PROGRAM

Budget

- * Prepare and monitor the annual budget
- * Provide financial forecasts, including expenditures and revenues
- * Provide budgetary and fiscal expertise to Police Management

Purchasing

- * Process all purchase and service requests from department personnel
- * Maintain all contracts for services and equipment for the department
- * Monitor annual purchase orders for renewals, and track expenditure limits
- * Maintain historical data of purchases for reference purposes

Accounts Payable

- * Process vendor payments weekly using Direct Payment Vouchers
- * Verify receipt of goods/services and process Purchase Orders and Material Releases for vendor payments
- * Process Direct Payment Vouchers and Petty Cash Vouchers for reimbursements to employees
- * Disburse and reconcile Petty Cash
- * Research purchases and vendor payments
- * Assign account codes

Accounts Receivable

- * Prepare Treasury deposits
- * Enter requests into Misc. Accounts Receivable (MAR) system to generate invoices to outside agencies

Travel

- * Process all travel requests from department personnel, including extraditions, interview of suspects/witnesses, and background investigations
- * Reconcile all travel requests

Administration

- * Monitor agreements and contracts for compliance, expiration, insurance and available balance
- * Monitor grants for compliance, expiration, and available balance
- * Verify availability of funds
- * Process Appropriation Adjustments transferring funds as necessary, and to appropriate and recognize funds such as grants, donations and asset forfeiture funds
- * Advise Treasury of revenue account to deposit asset forfeiture and other misc. funds received

Payroll

- * Post all non-regular time reports (chits) and other payroll documents to the City payroll system
- * Research and resolve paycheck or accrual questions
- * Assist City Payroll in reconciling payroll issues

GENERAL FUND

POLICE DEPARTMENT		FUND 11			
Fiscal & Budget Office		Activity 401			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
61000	Salaries Regular	255,123	291,842	407,830	468,500
61020	Salaries Part-Time	28,390	21,885	0	0
61040	Salaries Overtime	27,776	18,560	16,150	2,000
61100	Retirement-Employer Contrib.	22,895	14,898	34,260	39,355
61120	Medicare Insurance	4,384	4,669	6,790	6,795
61130	Health Insurance	42,755	46,967	122,355	85,185
61170	Retiree Health Benefits	2,183	2,758	5,710	8,200
61180	Worker Compensation Insurance	3,046	3,503	4,240	13,870
	SUBTOTAL PERSONNEL	386,552	405,083	597,335	623,905
62010	Communications	480	0	480	0
62120	Training, Transpo, Meeting	386	1,313	500	665
62140	Membership, Subscription, and Dues	0	0	0	0
62300	Contract Svcs-Professional	4,211	36,048	850	0
	SUBTOTAL CONTRACTUAL	5,077	37,361	1,830	665
63001	Misc. Office Expenses	3,579	3,315	7,120	7,120
	SUBTOTAL COMMODITIES	3,579	3,315	7,120	7,120
	TOTAL	395,208	445,759	606,285	631,690

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
0151	Principal Management Analyst	0.00		0.65	
6290	Police Fiscal Officer	1.00		0.00	
	Police Fiscal Services Supervisor	0.00		1.00	
3200	Police Officer	2.00		2.00	
7280	Senior Accounting Assistant	1.00		1.00	
7010	Accounting Assistant	2.00		2.00	
7360	Senior Office Specialist	1.00		1.00	
	TOTAL	7.00	0.00	7.65	0.00

GENERAL FUND

POLICE DEPARTMENT	PROGRAM			
Jail Operations	011-475			
Statement of Purpose				
<i>To fulfill the needs of the Santa Ana Police Department and the community by providing for the safe, secure and humane housing of persons incarcerated.</i>				
Accomplishments in FY 2007-08 & FY 2008-09				
<ul style="list-style-type: none"> * Operated a safe and secure Jail Facility * Completed design and purchase of Mobile Booking Van * Exceeded inmate housing revenue projections for the FY * Expanded Jail Transport function to include Hospital Guard 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Complete Jail housing expansion * Complete implementation of the Mobile Booking Van * Operate a safe and secure jail that meets the incarceration needs of the Police Department as well as the budget revenue target * Reduce overtime for staff shortage to budgeted levels 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of inmates processed	12,348	13,058	12,000	12,500
# of inmates fast-booked to OCJ	5,214	5,250	4,300	4,500
# of visitors processed	37,381	40,512	37,000	40,000
# of ICE interviews and reviews	N/A	N/A	1,480	1,500
Efficiency				
% of bookings where Police Officers are released within 30 minutes	95%	95%	95%	95%
% of inmates housed within 8 hours	80%	80%	85%	85%
% of LA court transports completed within 3.5 hours	85%	85%	70%	90%
Effectiveness				
# of assaults on officers	0	0	0	0
# of inmate on inmate assaults	7	6	6	0
# of suicides	0	0	0	0
# of months meeting revenue targets	12	12	12	12
\$ amount of lawsuits/claims	\$0	\$0	\$0	\$0
% of compliance with regulatory agencies	100%	100%	100%	100%

GENERAL FUND

POLICE DEPARTMENT						FUND	11
Jail Operations						Activity	475
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10		
61000	Salaries Regular	7,661,936	8,230,198	9,537,650	9,070,905		
61020	Salaries Part-time	51,729	72,518	77,400	92,625		
61040	Salaries Overtime	1,199,656	1,329,451	550,000	550,000		
61100	Retirement-Employer Contrib.	614,539	410,522	782,995	765,430		
61120	Medicare Insurance	123,856	134,684	151,805	132,875		
61130	Health Insurance	1,246,289	1,370,074	1,620,815	1,738,250		
61170	Retiree Health Benefits	43,006	47,289	80,830	83,710		
61180	Worker Compensation Insurance	233,945	273,791	250,795	270,195		
	SUBTOTAL PERSONNEL	11,174,956	11,868,526	13,052,290	12,703,990		
62010	Communications	16,442	21,605	10,800	6,150		
62120	Training, Transpo, Meeting	7,427	31,397	11,000	11,000		
62140	Membership,Subscription, and Dues	26,705	29,219	25,000	25,000		
62300	Contracts Svcs-Professional	2,252,485	2,191,523	2,276,625	2,276,625		
	SUBTOTAL CONTRACTUAL	2,303,059	2,273,744	2,323,425	2,318,775		
63001	Misc. Office Expenses	327,750	306,616	329,600	329,600		
	SUBTOTAL COMMODITIES	327,750	306,616	329,600	329,600		
65010	Rental City Equipment	35,575	37,257	37,590	77,860		
	SUBTOTAL FIXED CHARGES	35,575	37,257	37,590	77,860		
66400	Machinery & Equipment	0	23,713	130,000	0		
66510	Computer Software	0	5,522	0	0		
	SUBTOTAL CAPITAL	0	29,235	130,000	0		
	TOTAL	13,841,340	14,515,378	15,872,905	15,430,225		

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
3230	Jail Administrator	1.00		1.00	
1970	Correctional Manager	2.00		2.00	
0151	Principal Management Analyst	1.00		0.25	
0370	Correctional Supervisor	11.00		10.00	
0310	Correctional Officer	86.00		86.00	
1050	Security Electronics Technician	1.00		1.00	
0733	Senior Office Assistant	1.00		1.00	
7628	Lead Correctional Records Specialist	5.00		5.00	
7650	Senior Correctional Records Specialist	16.00		15.00	
	TOTAL	124.00	0.00	121.25	0.00
	(Transfer 1 CS to Human Res.)				

GENERAL FUND

POLICE DEPARTMENT Building & Facility	PROGRAM 011-403			
Statement of Purpose				
<p><i>To provide necessary services to properly maintain 500,000 sq. ft. of police facilities in a professional manner.</i></p>				
Accomplishments in FY 2007-08 & 2008-09				
<ul style="list-style-type: none"> * Opportunities for reduced janitorial services identified in March 2009, resulting in annual savings of \$81,492. Awarded initial janitorial contract in late 2007, which resulting in annual savings of \$26,170, compared to previous contract. Police and jail facilities continue to receive quality janitorial services due to frequent police staff oversight and teamwork. * Various facility infrastructure repairs completed to ensure twelve-year old Police and Jail facility is fully functional and ready to meet the needs of the users. Completed projects include: Replacement of all (4) uninterrupted power supply (UPS) battery groupings, redesign and construction of PO2 main air handler, testing of main electric switch gear, change out to low water plumbing fixtures, cooling tower fill replaced, repainted parking structure roof, stalls, fire lands, curbing and light poles, and re-caulked window mullions. Also replaced fitness center flooring, remodeled ID photo lab to convert it from chemical processing to digital technology installed 3M ballistic protection film on PD and Jail lobby glass windows, and completed ADA front lobby door upgrades. Creation of a new computer server room to securely house private vendor equipment used within the facility was also completed. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Submit, assign and review electronic work repair orders and work closely with City building maintenance to receive timely and quality repairs, pursue energy savings opportunities, and build teamwork between the two departments. Continuance of a teamwork approach with City building maintenance will further enhance the quality, timeliness and cost of maintenance and repairs, while ensuring the proper prioritization of work orders. * Train (1) Police Evidence and Supply Specialist to handle more facility related tasks. Facility related tasks such as detailed maintenance inspections, telecommunications work orders, furniture repairs and reconfigurations, exterior landscape maintenance, and detailed remodeling of specific areas will be incrementally assigned to a full-time line-level employee. Due to prior staff limitations, the Property & Facilities Manager coordinated this work . This will allow her to focus more on management duties and overall Division efficiencies. * Enhance overall internal and external facility security. Work closely with Homeland Security staff to upgrade the CCTV external and internal camera system. 				
PERFORMANCE MEASURES	Actual FY 06-07	Actual FY 07-08	Estimated FY 08-09	Objective FY 09-10
Service Level				
# of building maintenance work orders generated	3,545	3,357	3,300	3,400
# of telecommunication project work orders generated	107	91	87	84
Efficiency				
% of building maintenance work orders completed within 72 hours	60%	64%	73%	80%
% of initial work orders electronically filed within 24 hours by Property & Facilities staff	80%	90%	91%	92%
Effectiveness				
% of outsourced work orders	10%	6%	4%	6%

GENERAL FUND

POLICE DEPARTMENT					FUND	11
Building & Facility					Activity	403
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
62000	Utilities	776,163	687,570	900,900	900,900	
62010	Communication	775,557	882,965	700,000	700,000	
62300	Contract Svcs-Professional	<u>1,473,564</u>	<u>1,343,361</u>	<u>1,332,475</u>	<u>1,264,475</u>	
	SUBTOTAL CONTRACTUAL	3,025,284	2,913,896	2,933,375	2,865,375	
63001	Misc. Office Expenses	<u>108,561</u>	<u>139,463</u>	<u>120,000</u>	<u>110,000</u>	
	SUBTOTAL COMMODITIES	108,561	139,463	120,000	110,000	
65400	Building Rental	<u>422,790</u>	<u>561,885</u>	<u>601,220</u>	<u>501,220</u>	
	SUBTOTAL FIXED CHARGES	422,790	561,885	601,220	501,220	
66400	Machinery & Equipment	<u>0</u>	<u>16,059</u>	<u>197,470</u>	<u>0</u>	
	SUBTOTAL CAPITAL	0	16,059	197,470	0	
67200	Principal - Capital Lease	<u>0</u>	<u>61,714</u>	<u>61,710</u>	<u>61,710</u>	
	SUBTOTAL DEBT SERVICE	0	61,714	61,710	61,710	
	TOTAL	<u><u>3,556,635</u></u>	<u><u>3,693,017</u></u>	<u><u>3,913,775</u></u>	<u><u>3,538,305</u></u>	

GENERAL FUND

POLICE DEPARTMENT Police Debt Service	PROGRAM 011-020			
Statement of Purpose				
<p><i>To account for principal and interest payments required to meet the annual debt service of Police purchases.</i></p> <p>This program provides General Fund support towards debt service on the Police Administration & Holding Facility revenue bonds by transferring General Fund monies to Fund 400 which is in the CIP and Capital Fund section.</p>				
ACCOUNT	FISCAL YEAR	PRINCIPAL REPAYMENT	INTEREST PAYMENTS	TOTAL DEBT SERVICE
General Fund Transfer to Fund 400 Police Administration & Holding Facility Debt Service Support	2009-10	n/a	n/a	9,115,425
	2010-11	n/a	n/a	9,094,075
	2011-12	n/a	n/a	9,064,575
	2012-13	n/a	n/a	9,126,625
	2013-14	n/a	n/a	9,066,150
	2014-15	n/a	n/a	9,223,750
	2015-16	n/a	n/a	9,224,375
	2016-17	n/a	n/a	9,225,313
	2017-18	n/a	n/a	9,225,313
	2018-19	n/a	n/a	9,223,125
	2019-20	n/a	n/a	9,227,500
	2020-21	n/a	n/a	9,226,563
	2021-22	n/a	n/a	9,224,063
	2022-23	n/a	n/a	9,223,438
	2023-24	n/a	n/a	9,227,813
	TOTAL	n/a	n/a	137,718,103

GENERAL FUND

POLICE DEPARTMENT		FUND 11			
Police Debt Service		Activity 020			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
67300	Bond Principal	820,000	0	0	0
67310	Bond Interest	<u>21,730</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL DEBT SERVICE	841,730	0	0	0
6800	Transfer to Police Building Debt Service	<u>9,126,625</u>	<u>9,127,225</u>	<u>9,325,895</u>	<u>9,130,425</u>
	SUBTOTAL INTERFUND TRANSFER	9,126,625	9,127,225	9,325,895	9,130,425
	TOTAL	<u><u>9,968,355</u></u>	<u><u>9,127,225</u></u>	<u><u>9,325,895</u></u>	<u><u>9,130,425</u></u>

GENERAL FUND

POLICE DEPARTMENT
Regional Narcotic Suppression Program

PROGRAM
011-480

Statement of Purpose

To participate in a multi-agency task force, designed to respond to major drug trafficking.

This is accomplished through enforcement strategies, seizure of illegally gained assets and promotion of community awareness in drug enforcement throughout Orange County and Southern California.

SERVICE PROGRAM

Police Services

This program provides skilled officers and management to a multi-agency task force, which concentrates on major drug traffickers and related criminal activities. Santa Ana Police Officers work in concert with law enforcement officers from other agencies and jurisdictions assigned to this task force work.

GENERAL FUND

POLICE DEPARTMENT					FUND	11
Regional Narcotics Suppression Program					Activity	480
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
61000	Salaries Regular	581,368	637,871	666,975	642,190	
61040	Salaries Overtime	160,488	158,628	106,695	106,695	
61100	Retirement-Employer Contrib.	130,266	133,172	159,345	160,485	
61120	Medicare Insurance	3,350	2,050	10,610	9,310	
61130	Health Insurance	60,908	65,627	72,075	81,445	
61170	Retiree Health Benefits	2,820	3,031	5,015	4,815	
61180	Worker Compensation Insurance	56,634	64,587	52,270	52,660	
	SUBTOTAL PERSONNEL	995,834	1,064,966	1,072,985	1,057,600	
	TOTAL	<u>995,834</u>	<u>1,064,966</u>	<u>1,072,985</u>	<u>1,057,600</u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10		
		Full Time	Part Time	Full Time	Part Time	
3350	Police Lieutenant	1.00		1.00		
3300	Police Sergeant	2.00		2.00		
3200	Police Officer	2.00		2.00		
	TOTAL	<u>5.00</u>	<u>0.00</u>	<u>5.00</u>	<u>0.00</u>	

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT
Homeland Security

PROGRAM
11-485

Statement of Purpose

To ensure that both the Community and city employees are prepared to prevent, respond, and recover from an act of terrorism or a natural catastrophic event.

SERVICE PROGRAM

Police Services

- * Enhance community awareness on the issue of terrorism by using, developing, and implementing public education campaigns by leveraging local, state and federal funds
- * Manage and sustain federally acquired resources in order to provide a systematic response to an act of terrorism or a natural disaster
- * Collaborate with regional and federal partners by implementing and using interoperable technologies that will benefit the region
- * Ensure the implementation and routine of the National Incident Management System as mandated by the U.S. Department of Homeland Security
- * Continue to enhance building inspection procedures and approval of event permits taking into account homeland security concerns and best practices

GENERAL FUND

POLICE DEPARTMENT					FUND	11
Homeland Security and Crime Prevention					Activity	485
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
61000	Salaries Regular	375,894	463,742	498,080	300,065	
61020	Salaries Part-Time	3,009	1,149	0	0	
61040	Salaries Overtime	12,154	248,524	20,000	20,000	
61100	Retirement-Employer Contrib.	59,486	66,893	95,000	41,825	
61120	Medicare Insurance	3,558	3,332	5,000	4,350	
61130	Health Insurance	57,152	67,046	70,000	61,880	
61170	Retiree Health Benefits	5,333	6,045	4,090	2,250	
61180	Worker Compensation Insurance	20,739	27,372	34,285	14,130	
	SUBTOTAL PERSONNEL	537,325	884,103	726,455	444,500	
62010	Communications	1,680	0	2,000	0	
62120	Training, Transpo, Meeting	5,117	6,166	1,000	1,000	
62140	Membership, Subscription, and Dues	107	107	200	200	
62300	Contract Svcs-Professional	5,952	21,442	11,500	11,535	
62501	Operating Lease Expense	0	5,446	5,435	5,435	
	SUBTOTAL CONTRACTUAL	12,856	33,161	20,135	18,170	
63001	Misc. Office Expenses	3,558	18,754	13,280	13,280	
	SUBTOTAL COMMODITIES	3,558	18,754	13,280	13,280	
65010	Rental City Equipment	72,955	67,374	62,865	61,090	
65400	Building Rental	5,090	5,100	5,455	5,455	
	SUBTOTAL FIXED CHARGES	78,045	72,474	68,320	66,545	
	TOTAL	631,784	1,008,493	828,190	542,495	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10		
		Full Time	Part Time	Full Time	Part Time	
3300	Police Sergeant	1.00		0.00		
3200	Police Officer	1.00		1.00		
0780	Police Community Services Specialist	1.00		1.00		
3800	Police Service Officer	2.00		2.00		
		<u>5.00</u>	<u>0.00</u>	<u>4.00</u>	<u>0.00</u>	
	TOTAL					
	(1 Sgt moved to UASI)					

GENERAL FUND

POLICE DEPARTMENT
Tobacco Retail License Program

PROGRAM
011-490

Statement of Purpose

To protect health of Santa Ana youth from the risks associated with smoking by reducing youth access to tobacco products in the city.

SERVICE PROGRAM

Police Services

- * Established a tobacco retail licensing program to encourage responsible tobacco retailing
- * Enforce federal, state and local tobacco laws, especially those laws that forbid the sale and distribution of tobacco products to minors
- * Collaborate with California State Department of Public Health, Food and Drug Branch by implementing an enforcement program to investigate compliance of Tobacco Retailers

GENERAL FUND

POLICE DEPARTMENT		FUND 11			
Tobacco Retail License Program		Activity 490			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
61000	Salaries Regular	0	0	64,045	71,065
61040	Salaries Overtime	0	0	18,575	18,575
61100	Retirement Employer Contrib.	0	0	5,380	5,970
61120	Medicare Insurance	0	0	930	1,030
61130	Health Insurance	0	0	13,690	15,455
61170	Retiree Health Benefits	0	0	480	530
61180	Worker Compensation Insurance	0	0	5,250	2,105
	SUBTOTAL PERSONNEL	0	0	108,350	114,730
62120	Training, Transpo, Meeting	0	0	1,000	1,000
62300	Contract Svcs-Professional	0	0	75,000	75,000
	SUBTOTAL CONTRACTUAL	0	0	76,000	76,000
63001	Misc. Office Expenses	0	0	500	500
	SUBTOTAL COMMODITIES	0	0	500	500
	TOTAL	0	0	184,850	191,230

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
0790	Police Investigative Specialist	1.00		1.00	
	TOTAL	1.00	0.00	1.00	0.00

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

PLANNING & BUILDING AGENCY

ACTIVITIES		ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
11-503	Administrative Services	1,360,445	1,844,770	2,290,760	1,797,821
11-505	Planning Division	2,663,620	2,812,090	3,016,760	2,414,420
11-507	New Construction	2,127,215	2,200,207	2,352,612	1,874,195
11-508	Permits & Plan Check	1,898,379	1,953,295	2,247,435	1,541,790
11-509	Community Preservation	1,135,616	1,449,328	1,650,035	1,348,785
11-510	Proactive Rental Enforcement Program	660,363	710,974	784,890	820,525
TOTAL		<u>9,845,638</u>	<u>10,970,664</u>	<u>12,342,492</u>	<u>9,797,536</u>
OPERATING EXPENSE		ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6100	Personnel	7,553,073	8,267,129	10,049,135	7,572,605
6200	Contractual	1,196,879	1,525,636	1,081,850	1,023,671
6300	Commodities	197,747	200,498	245,345	245,345
6500	Fixed Charges	882,965	924,905	966,162	955,915
6600	Capital	14,974	52,495	0	0
6700	Debt Service	0	0	0	0
TOTAL		<u>9,845,638</u>	<u>10,970,664</u>	<u>12,342,492</u>	<u>9,797,536</u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
0249	Ex. Director of Planning & Building Safety	1.00		1.00	
0940	Building Safety Manager	1.00		1.00	
1730	Administrative Assistant II	1.00		0.00	
2500	Planning Manager	0.93		0.95	
2380	Principal Plan Check Engineer	1.00		0.00	
	Deputy Building Official/Plan Check	0.00		1.00	
2750	Community Preservation Manager	1.00		0.00	
2745	Community Preservation Coordinator	1.00		1.00	
1720	Management Analyst	1.00		1.00	
1200	Management Aide	0.00		1.00	
2250	Deputy Building Official/New Construction	1.00		1.00	
7010	Accounting Assistant	1.00		1.00	
1410	Assistant Plan Check Engineer II	1.00		1.00	
2440	Assistant Planner II	5.00		5.00	
2280	Associate Plan Check Engineer	3.00		2.00	
2450	Associate Planner	6.25		6.60	
2300	Building Inspector	1.00		1.00	
6430	Combination Building Inspector	7.00		3.00	
9800	Combination Inspector (P/T)		2.00		0.00
2740	Community Preservation Inspector	26.00		22.00	
2360	Community Preservation Inspector II	1.00		0.00	
2310	Electrical Inspector	2.00		2.00	
0110	Environmental Coordinator	1.00		0.00	
7390	Executive Secretary	1.00		1.00	
4300	Landscape Development Associate	1.00		0.00	
2590	Permit Supervisor	1.00		1.00	
2580	Permit Technician	5.00		5.00	
7320	Planning Commission Secretary	1.00		1.00	

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

PLANNING & BUILDING AGENCY

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
			Part Time	Full Time	Part Time
2320	Plumbing Inspector	2.00		2.00	
0810	Principal Planner	2.00		1.90	
0060	Receptionist	1.00		0.00	
7270	Secretary	2.00	1.00	2.00	0.00
7280	Senior Accounting Assistant	1.00		1.00	
2330	Senior Building Inspector	1.00		1.00	
6431	Senior Combination Building Insp.	2.00		2.00	
0070	Sr. Community Preservation Inspector	3.00		4.00	
2340	Senior Electrical Inspector	1.00		1.00	
7330	Senior Office Assistant	11.65		8.65	
0330	Senior Plan Check Engineer	2.00		1.00	
2470	Senior Planner	2.85		2.75	
2350	Senior Plumbing Inspector	1.00		0.00	
1640	Senior Receptionist	1.00		0.00	
2180	Sr. Electrical Systems Specialist	1.00		1.00	
2430	Sr. Plumbing/Mechanical Systems Spec.	1.00		1.00	
0120	Systems Administrator	1.00		0.00	
9042	Account Clerk II		1.00		1.00
9042	Clerk Typist II		1.00		0.00
9780	Customer Service Clerk		1.00		1.00
9070	Senior Clerical Aide		1.00		1.00
	TOTAL	<u>108.68</u>	<u>7.00</u>	<u>88.85</u>	<u>3.00</u>
SECTION 5: SPECIAL REVENUE					
31-505	Air Quality Improvement Trust Fund	1.32	0.00	1.15	0.00
		<u>1.32</u>	<u>0.00</u>	<u>1.15</u>	<u>0.00</u>
	TOTAL	<u>110.00</u>	<u>7.00</u>	<u>90.00</u>	<u>3.00</u>
<p><i>Notes:</i> <i>Remaining 1.15 positions are shown in Special Revenue Fund 31-505.</i></p> <p><i>\$1,556,825 in salary and benefits for Community Preservation 11-509 funded by CDBG Fund 135 in FY 09-10.</i></p>					

GENERAL FUND

PLANNING & BUILDING AGENCY
Administrative Services

FUND 11
Activity 503

Statement of Purpose

To ensure that Santa Ana is a thoughtfully planned, safely built, and well maintained community.

This program provides direction to the Planning & Building Agency by providing management and fiscal support to the Planning, Inspections, Permit & Plan Check, and Community Preservation Divisions. This program also provides executive support to the Planning Commission and Historic Resources Commission.

SERVICE PROGRAM

PLANNING DIVISION

The Planning Division provides a framework in which the future social and economic well-being of the City's residents can be ensured through the adoption of a comprehensive General Plan and development standards. This division also coordinates the delivery of services to developers.

BUILDING SAFETY DIVISION

New Construction Section

This section provides inspections for all new construction, conversions, and maintenance and repairs of buildings to ensure compliance with State codes and City ordinances.

Permits and Plan Check Section

This sections provides review and approval of building construction plans to ensure compliance with building, plumbing, heating, electrical, and handicapped requirements, as well as compliance with all State laws and City ordinances.

COMMUNITY PRESERVATION DIVISION

This division enforces Santa Ana Municipal Code provisions to ensure safe, orderly, and aesthetically pleasing neighborhoods and commercial areas.

GENERAL FUND

PLANNING & BUILDING AGENCY		FUND 11			
Administrative Services		Activity 503			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	584,680	582,648	653,510	369,095
6113	Retirement Payouts	0	0	200,000	100,000
6131	Salaries & Wages-Temporary	0	2,351	25,975	0
6141	Salaries & Wages-Overtime	2,517	2,153	2,000	0
6151	Retirement Plan	47,312	28,608	57,075	31,005
6161	Medicare Insurance	5,888	5,664	7,800	5,205
6171	Employees Insurance	62,505	68,579	75,300	39,230
6172	Retiree Medical Insurance	4,703	5,507	7,925	5,705
6181	Compensation Insurance	11,464	11,702	13,230	7,175
6191	Other Personnel Services	0	0	4,000	0
	SUBTOTAL PERSONNEL	719,069	707,211	1,046,815	557,415
6211	Communications	7,593	6,593	10,445	10,046
6221	Training & Transportation	30,335	11,227	26,850	26,850
6251	Other Agency Services	2,047	2,238	1,830	1,830
6261	M&R Buildings & Grounds	0	0	5,340	5,340
6281	M&R Machinery & Equipment	6,812	6,341	28,000	28,000
6291	Other Contractual Services	7,019	77,877	104,395	101,265
6294	Lease Payments	0	416,470	414,120	414,120
	SUBTOTAL CONTRACTUAL	53,806	520,744	590,980	587,451
6311	Office Supplies	0	0	0	0
6341	Non-Consumable Items	0	0	0	0
6391	Operating Materials & Supplies	4,890	3,236	9,110	9,110
	SUBTOTAL COMMODITIES	4,890	3,236	9,110	9,110
6511	Rental, City Equipment	4,265	4,323	6,165	6,155
6521	Insurance (Risk Management)	191,575	203,070	203,070	203,070
6571	Building & Site Rental	386,840	406,185	434,620	434,620
	SUBTOTAL FIXED CHARGES	582,680	613,578	643,855	643,845
6641	Machinery & Equipment	0	0	0	0
6651	Books, Records & Video	0	0	0	0
6661	Computer Software	0	0	0	0
	SUBTOTAL CAPITAL	0	0	0	0
6771	Capitalized Lease Obligation	0	0	0	0
	SUBTOTAL DEBT SERVICE	0	0	0	0
	TOTAL	1,360,445	1,844,770	2,290,760	1,797,821

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
0249	Ex. Director of Planning & Building Safety	1.00		1.00	
1730	Administrative Assistant II	1.00		0.00	
7390	Executive Secretary	1.00		1.00	
1720	Management Analyst	1.00		1.00	
1200	Management Aide	0.00		1.00	
7280	Senior Accounting Assistant	1.00		1.00	
7010	Accounting Assistant	1.00		1.00	
7330	Senior Office Assistant	1.00		0.00	
0120	Systems Administrator	1.00		0.00	
	Secretary (PT)		1.00		0.00
	TOTAL	8.00	1.00	6.00	0.00
	Sr. Office Assistant now shown in 11-508				

GENERAL FUND

PLANNING & BUILDING AGENCY
Planning Division

PROGRAM
11-505

Statement of Purpose

To provide a public-accessible framework and process that guides development, both now and in the future, that contributes to the economic vitality, quality of life and daily needs of all the citizens of the City.

The Planning Division works to implement the land use policies established by the City Council. These policies are contained within the General Plan, which in turn is implemented by the City's Zoning Ordinance and Citywide Design Guidelines. The Planning Division provides a full array of development processing and long-range planning services which serve in furthering the implementation of the City Council's policies. These services include:

Maintenance of and updates to the City's General Plan;

Provision of comprehensive project management for private development project applications, as well as projects initiated by the City and its Redevelopment Agency;

Assistance to customers at the Planning Counter, Planning Information Line and Planning Division website for general information, intake of applications and issuance of minor permits;

Protection of the environment through the administration of the California Environmental Quality Act and oversight of the City's *Green Building and Development Policies* as they relate to Planning;

Staffing for the City's development review boards: City Council, Planning Commission, Historic Resources Commission

Regional and Advance Planning

The Regional and Advanced Planning Team conducts comprehensive land use research to assist the City Council in establishing policies to guide the future development vision of the City. Members of the Regional and advanced Planning Team also prepare updates to the General Plan and monitor implementation of its policies. This team also facilitates zoning ordinance revisions, oversees municipal annexations, guides the creation of specific plans, monitors State and Federal legislation and legal decisions that affect the City, prepares annual reports mandated by the State and Federal governments, applies for grant funding, and provides representation to the Orange County Council of Governments and other regional planning agencies.

Current Planning

The Current Planning Team provides comprehensive project management services for new development proposals from project conception through occupancy. Staff provide site plan and landscape design review, coordination of the site plan review process between other City reviewing agencies, facilitation of public outreach, preparation of staff reports and presentations for the Planning Commission and City Council, and after project approval, monitoring of projects through the construction process. The Current Planning Team also performs environmental review of proposed projects in order to identify potential environmental impacts, disclose such impacts to the public, and mitigate these impacts to the greatest extent possible. Finally, the Current Planning Team is responsible for implementing, updating and maintaining the Citywide Design Guidelines

Planning Counter

The Planning Counter Team is responsible for serving the public as the primary contact for front line services--both at the public counter, as well as by responding to numerous phone call, general requests for information and contacts received through the City's website. The Planning Counter Team routinely handles design review for typical single family and historic neighborhood projects, minor tenant improvement projects in the commercial and industrial sectors, review of occupancy, home occupation, temporary and seasonal land use, fences, signage and zoning verification. This team also looks for innovative ways to more efficiently and effectively provide customer service through the use of new technologies, such as Geographic Information Systems and the Internet.

GENERAL FUND

PLANNING & BUILDING AGENCY					FUND	11
Planning Division					Activity	505
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6111	Salaries & Wages-Regular	1,516,328	1,665,181	2,065,640	1,597,725	
6131	Salaries & Wages-Temporary	60,058	40,948	57,880	0	
6141	Salaries & Wages-Overtime	1,048	254	5,000	0	
6151	Retirement Plan	123,451	83,528	173,315	134,210	
6161	Medicare Insurance	18,183	19,940	30,175	23,165	
6171	Employees Insurance	171,661	198,397	235,050	194,405	
6172	Retiree Medical Insurance	12,388	17,288	26,135	25,330	
6181	Compensation Insurance	19,147	22,826	29,350	45,370	
6191	Other Personnel Services	23,671	10,937	20,800	20,800	
	SUBTOTAL PERSONNEL	<u>1,945,935</u>	<u>2,059,299</u>	<u>2,643,345</u>	<u>2,041,005</u>	
6211	Communications	32,461	32,469	33,025	33,025	
6221	Training & Transportation	11,580	17,323	24,910	24,910	
6231	Advertising	5,690	4,667	43,085	43,085	
6251	Other Agency Services	8,489	9,031	7,405	7,405	
6281	M&R Machinery & Equipment	452	2,830	1,050	1,050	
6291	Other Contractual Services	567,241	551,790	124,535	124,535	
	SUBTOTAL CONTRACTUAL	<u>625,913</u>	<u>618,110</u>	<u>234,010</u>	<u>234,010</u>	
6391	Operating Materials & Supplies	76,950	96,029	126,525	126,525	
	SUBTOTAL COMMODITIES	<u>76,950</u>	<u>96,029</u>	<u>126,525</u>	<u>126,525</u>	
6511	Equipment Rental, City	12,600	12,710	12,880	12,880	
	SUBTOTAL FIXED CHARGES	<u>12,600</u>	<u>12,710</u>	<u>12,880</u>	<u>12,880</u>	
6641	Machinery & Equipment		21,181			
6651	Books, Records & Videos	1,590	2,478	0	0	
6661	Computer Software	632	2,284			
	SUBTOTAL CAPITAL	<u>2,222</u>	<u>25,943</u>	<u>0</u>	<u>0</u>	
	TOTAL	<u><u>2,663,620</u></u>	<u><u>2,812,090</u></u>	<u><u>3,016,760</u></u>	<u><u>2,414,420</u></u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10		
		Full Time	Part Time	Full Time	Part Time	
2500	Planning Manager *	0.93		0.95		
0810	Principal Planner	1.85		1.90		
2470	Senior Planner	3.00		2.75		
2450	Associate Planner * **	6.25		6.60		
2440	Assistant Planner II	5.00		5.00		
4300	Landscape Development Associate	1.00		0.00		
0110	Environmental Coordinator	1.00		0.00		
7320	Planning Commission Secretary	1.00		1.00		
7330	Senior Office Assistant *	2.65		0.65		
0060	Receptionist	1.00		0.00		
	Clerk Typist II		1.00		0.00	
	TOTAL	<u>23.68</u>	<u>1.00</u>	<u>18.85</u>	<u>0.00</u>	
<i>1 Environmental Coord. reallocated to Assoc. Planner</i> <i>* Remainder charged to Air Quality Fund 31-505.</i> <i>** 1 Associate Planner reimbursed from Public Works Fund 101-611.</i>						

GENERAL FUND

PLANNING & BUILDING AGENCY		PROGRAM		
New Construction		11-507		
Statement of Purpose				
<p><i>To adopt and prudently enforce construction, occupancy, and housing laws and to promote an attractive environment for development.</i></p> <p>New Construction provides inspections of new construction, conversions, maintenance, and repair of buildings. This section is responsible for the enforcement of building, plumbing heating and electrical codes and handicapped requirements. This section also assists individuals and institutions in the areas of business licenses, energy conservation and housing and zoning compliance with State laws and City ordinances.</p>				
Accomplishments in FY 07-08 & FY 08-09				
<ul style="list-style-type: none"> * Per inspector, the average load of New Construction and Occupancy inspections to date has been 252 per month. * Continue to develop a complete emergency operation proposal for the New Construction inspection unit. * Continued implementation of Residential Combination Building Inspection training program. * Continued assistance to CDA with special inspections programs to Enterprise and Empowerment Zone programs * Continued special assistance efforts to city-sponsored projects. * Completed State certification of all inspectors as essential emergency services/damage assessment inspectors. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Maximize inspection efficiency and outreach to our customers through a balance of combination and specialty inspections. * Continue revised phases of specialty and residential combination building inspection training program to maximize focus on new Building Codes. * Implement COOP Program and continue emergency damage assessment training. * Continue assisting CDA with special emphasis on Enterprise and Empowerment Zone programs. * Facilitate cross-training efforts with Planning and Community Preservation staff. * Complete development of New Construction Policies and Procedures Manual. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Levels				
Total Inspections	42,378	48,687	36,587	31,056
Training (employee hours)	1,320	1,304	980	833
Efficiency				
Reduction in number of trips to site, and enhanced customer service, due to use of Combination Inspectors to conduct multiple residential inspections during each visit. This allows specialty inspectors to focus on commercial, industrial and manufacturing projects throughout the city.	20.0%	22.0%	25.0%	25.0%
Base Year = FY 00-01				

GENERAL FUND

PLANNING & BUILDING AGENCY		FUND 11			
New Construction		Activity 507			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	1,385,262	1,543,773	1,706,430	1,272,595
6131	Salaries & Wages-Temporary	34,888	41,547	48,045	0
6141	Salaries & Wages-Overtime	22,610	17,538	5,000	48,045
6151	Retirement Plan	111,240	76,958	143,340	5,000
6161	Medicare Insurance	17,880	21,378	22,835	109,030
6171	Employees Insurance	153,843	175,266	175,795	16,500
6172	Retiree Medical Insurance	10,887	15,097	20,375	185,045
6181	Compensation Insurance	68,258	88,107	44,630	18,570
6191	Other Personnel Services	0	0	0	32,790
	SUBTOTAL PERSONNEL	1,804,868	1,979,663	2,166,450	1,687,575
6211	Communications	36,660	36,840	22,540	22,540
6221	Training & Transportation	5,480	12,197	7,370	7,370
6251	Other Agency Services	693	1,007	550	550
6281	M&R Machinery & Equipment	2,677	0	835	835
6291	Other Contractual Services	142,675	31,078	22,585	22,760
	SUBTOTAL CONTRACTUAL	188,185	81,121	53,880	54,055
6361	Operating Buildings & Grounds	0	64	0	
6391	Operating Materials & Supplies	26,871	22,645	24,045	24,045
	SUBTOTAL COMMODITIES	26,871	22,708	24,045	24,045
6511	Equipment Rental, City	103,040	104,066	108,237	108,520
	SUBTOTAL FIXED CHARGES	103,040	104,066	108,237	108,520
6641	Machinery & Equipment	0	99	0	0
6651	Books, Records & Films	0	12,550	0	0
6661	Computer Software	4,251	0	0	0
	SUBTOTAL CAPITAL	4,251	12,649	0	0
	TOTAL	2,127,215	2,200,207	2,352,612	1,874,195

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
0940	Building Safety Manager	1.00		1.00	
2250	Deputy Bldg. Official/New Construction	1.00		1.00	
2330	Senior Building Inspector	1.00		1.00	
2300	Building Inspector	1.00		1.00	
6431	Senior Combination Bldg. Inspector	2.00		2.00	
6430	Combination Building Inspector	7.00		3.00	
2350	Senior Plumbing Inspector	1.00		0.00	
2320	Plumbing Inspector	2.00		2.00	
2340	Senior Electrical Inspector	1.00		1.00	
2310	Electrical Inspector	2.00		2.00	
2180	Senior Electrical Systems Specialist	1.00		1.00	
2430	Sr. Plumbing/Mech. Sys. Specialist	1.00		1.00	
7270	Secretary	1.00		1.00	
7330	Senior Office Assistant	2.00		1.00	
9070	Senior Clerical Aide		1.00		1.00
9042	Account Clerk II		1.00		1.00
	TOTAL	24.00	2.00	18.00	2.00

1 Sr. Office Assistant now in 11-509

GENERAL FUND

PLANNING & BUILDING AGENCY		PROGRAM		
Permits & Plan Check		11-508		
Statement of Purpose				
<p><i>To prudently enforce construction and occupancy laws and promote an attractive environment for development by providing efficient delivery of plan check and permit services.</i></p> <p>The Permit and Plan Check Section reviews plans for compliance with the California Building Standards Code for all new construction, tenant improvements, conversions and repairs to buildings and other structures. This section is responsible for the enforcement of regulations for disabled access, energy conservation, flood plain management, fire and life safety, structural systems, electrical, plumbing, and mechanical ventilation systems. The section assists the public in obtaining permits for construction. It maintains construction records for all buildings in the City.</p>				
Accomplishments in FY 08-09				
<ul style="list-style-type: none"> * The Plan Check Section processed approximately 10,000 permits and served more than 30,000 public customers. * It continued to maintain a highly competent plan check engineering staff by encouraging seminar training based on the newly adopted 2007 California Building Code Standards. * This section processed the plans for a number of major projects, including: The Montage at MacArthur Place, the City Place multi-use development, and the 37-story Broadway One office building. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Continue to actively participate in the emergency response plan for the Planning and Building Agency. * Be a key player in major development projects: Mantage at MacArthur Place, the 37-story One Broadway office building, various redevelopment projects, and various upgrades and renovations of Main Place. With the number and complexity of projects being planned for Santa Ana, provide adequate staffing of plan check engineers to ensure timely turn-around time. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Levels				
# of building plans checked	1,962	1,414	2,000	1,272
# of building permits issued	3,868	3,154	3,800	2,839
# of electrical plans checked	474	650	800	585
# of electrical permits issued	2,668	2,580	3,000	2,322
# of plumbing plans checked	208	471	700	424
# of plumbing permits issued	1,307	1,366	1,600	1,229
# of mechanical-solar plans checked	577	137	150	123
# of mechanical-solar permits issued	969	1132	1,500	1,018
# of occupancy permits issued	1,442	1,709	1,800	1,538
# of grading permits issued	33	25	40	22
EFFICIENCY				
# of plans checked within 72 hours	620	507	600	456
% of plans checked within 72 hours	32%	36%	35%	37%
EFFECTIVENESS				
% of total building plans completed within 3 weeks	95%	95%	95%	86%
* "Small Plan Checks" now included with regular plan check totals.				

GENERAL FUND

PLANNING & BUILDING AGENCY		FUND 11			
Permits & Plan Check		Activity 508			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	1,232,492	1,359,466	1,643,210	1,138,740
6131	Salaries & Wages-Temporary	20,131	20,372	20,415	21,475
6141	Salaries & Wages-Overtime	66,123	57,444	67,300	20,000
6151	Retirement Plan	99,915	69,284	138,030	95,655
6161	Medicare Insurance	15,284	16,604	24,125	16,825
6171	Employees Insurance	137,400	142,989	160,475	122,810
6172	Retiree Medical Insurance	9,680	13,013	19,190	17,285
6181	Compensation Insurance	15,638	18,041	36,155	25,465
6191	Other Personnel Services	0	9,945	0	0
	SUBTOTAL PERSONNEL	1,596,663	1,707,157	2,108,900	1,458,255
6211	Communications	18,009	16,890	17,420	17,420
6221	Training & Transportation	6,410	8,315	8,225	8,225
6251	Other Agency Services	2,657	2,552	3,775	3,775
6281	M&R Machinery & Equipment	0	0	3,480	3,480
6291	Other Contractual Services	224,414	172,196	69,435	14,435
	SUBTOTAL CONTRACTUAL	251,490	199,954	102,335	47,335
6311	Office Supplies	(453)	(724)	0	0
6341	Non-Consumable Items	0	0	0	0
6391	Operating Materials & Supplies	42,178	37,727	36,200	36,200
	SUBTOTAL COMMODITIES	41,725	37,003	36,200	36,200
6571	Building Rental	0	0	0	0
	SUBTOTAL FIXED CHARGES	0	0	0	0
6651	Books, Records & Films	8,501	6,365	0	0
6661	Computer Software	0	2,815	0	0
	SUBTOTAL CAPITAL	8,501	9,180	0	0
	TOTAL	1,898,379	1,953,295	2,247,435	1,541,790

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
2380	Principal Plan Check Engineer	1.00		0.00	
	Deputy Building Official/Plan Check	0.00		1.00	
0330	Senior Plan Check Engineer	2.00		1.00	
2280	Associate Plan Check Engineer	3.00		2.00	
1410	Assistant Plan Check Engineer II	1.00		1.00	
2590	Permit Supervisor	1.00		1.00	
2580	Permit Technician	4.00		4.00	
7330	Senior Office Assistant	2.00		2.00	
1640	Senior Receptionist	1.00		0.00	
9780	Customer Service Clerk		1.00		1.00
	TOTAL	15.00	1.00	12.00	1.00

GENERAL FUND

PLANNING & BUILDING AGENCY		PROGRAM		
Community Preservation		11-509		
Statement of Purpose				
<p><i>To improve the integrity of our neighborhoods through personalized neighborhood contact, education in code requirements, quality inspections, responsive and dedicated personnel, and innovative processes.</i></p> <p>Community Preservation provides professional inspections throughout the City, responds to complaints concerning substandard living conditions, maintenance and use of existing properties, and issues citations for violations of the Santa Ana Municipal Code. This section continues to be an active partner with the Police Department in their fight against crime, Public Works Agency and their graffiti removal efforts, and with the residents of Santa Ana through increasing interaction with the neighborhood associations.</p>				
Accomplishments in FY 07-08 & FY 08-09				
<ul style="list-style-type: none"> * Community Preservation continued to respond to complaints from the citizens, neighborhood associations and City Council. Residential enforcement focused heavily on vehicle abatement, auto repair and neighborhood association interests throughout the City. The Commercial Code Enforcement program continues to be hugely successful in eliminating much of the visual blight in the commercial community. * Community Preservation's Proactive Enforcement Team completed door-to-door inspections of nine (9) neighborhoods addressing Santa Ana Municipal Code violations, which negatively impact the aesthetics of a neighborhood. * Community Preservation began working closely with the Public Works Agency and will continue our interaction in our enforcement efforts to eliminate graffiti from public and private properties. * Community Preservation assumed the enforcement responsibilities in regards to shopping cart retrieval. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Community Preservation's primary focus will remain neighborhoods. The commercial corridors, which have been consistently patrolled, will continue to be monitored. * Community Preservation's continued enforcement efforts, along with Public Works and Santa Ana Police, will take a more prominent role over the course of the next fiscal year in addressing neighborhood concerns. * Community Preservation will continue to enforce grocery cart containment to eliminate abandoned shopping carts from the city's neighborhoods and ensure full compliance with the City's shopping cart ordinance. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Levels				
Number of Notices of Violations issued	818	907	850	800
Number of citations issued	4,648	4,538	4,000	4,500
Number of complaints recorded (citizen)	4,065	4,620	5,100	4,500
Number of violations recorded	13,381	15,639	16,000	16,000
Number of inspections conducted	18,007	14,549	17,300	17,000
Effectiveness of Hearing Process				
% of compliance	85%			
Note: No hearings are anticipated in 2008-09.				

GENERAL FUND

PLANNING & BUILDING AGENCY		FUND 11			
Community Preservation		Activity 509			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	673,775	896,173	1,059,795	827,020
6131	Salaries & Wages-Temporary	21,988	57,525	66,155	
6141	Salaries & Wages-Overtime	8,167	16,068	5,000	5,000
6151	Retirement Plan	54,073	44,308	76,925	69,285
6161	Medicare Insurance	5,916	8,932	12,375	10,710
6171	Employees Insurance	78,564	110,010	96,500	109,400
6172	Retiree Medical Insurance	3,457	9,397	10,900	12,315
6181	Compensation Insurance	12,775	18,321	20,410	22,695
6191	Other Personnel Services	27,699	5,800	30,000	30,000
	SUBTOTAL PERSONNEL	886,414	1,166,535	1,378,060	1,086,425
6211	Communications	29,174	29,018	36,045	36,045
6221	Training & Transportation	1,770	20,642	11,750	11,750
6231	Advertising	0	0	0	0
6251	Other Agency Services	5,750	1,910	14,350	14,350
6281	M&R Machinery & Equipment	1,543	2,137	395	395
6291	Other Contractual Services	35,960	46,072	28,110	28,285
	SUBTOTAL CONTRACTUAL	74,197	99,778	90,650	90,825
6311	Office Supplies	30	0	0	0
6361	Operating M & S Bldgs & Grounds	60	133	0	0
6391	Operating Materials & Supplies	40,990	35,995	35,200	35,200
	SUBTOTAL COMMODITIES	41,080	36,128	35,200	35,200
6511	Equipment Rental, City	133,925	140,410	146,125	136,335
6590	Indirect Cost		1,753	0	0
	SUBTOTAL FIXED CHARGES	133,925	142,163	146,125	136,335
6641	Machinery & Equipment	0	1,276	0	0
6651	Books, Records & Video	0	3,056	0	0
6661	Computer Software	0	391	0	0
	SUBTOTAL CAPITAL	0	4,723	0	0
	TOTAL	1,135,616	1,449,328	1,650,035	1,348,785

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
2750	Community Preservation Manager	1.00		0.00	
2745	Community Preservation Coordinator	1.00		1.00	
0070	Senior Community Pres. Inspector	3.00		3.00	
2740	Community Preservation Inspector	22.00		18.00	
9800	Combination Inspector (P/T)		2.00		0.00
7270	Secretary	1.00		1.00	
7330	Senior Office Assistant	3.00		4.00	
	TOTAL	31.00	2.00	27.00	0.00

One Sr. Office Assistant transferred from 11-507 in FY 2009-10.

\$1,563,435 in salary and benefits funded by CDBG Fund 135 in FY 09-10.

GENERAL FUND

PLANNING & BUILDING AGENCY		PROGRAM		
Proactive Rental Enforcement Program		11-510		
Statement of Purpose				
<p><i>To reduce unhealthy conditions and life safety hazards for occupants of residential rental properties in highly impacted areas of Santa Ana by identifying and correcting code violations through a systematic inspection program.</i></p> <p>The Proactive Rental Enforcement Program (PREP) is responsible for the inspection of all residential rental units in designated areas of Santa Ana with the goal of long-term upgrading of rental properties and thus decreasing the demand for City services and restoring stability to the neighborhoods.</p>				
Accomplishments in FY 07-08 & FY 08-09				
<ul style="list-style-type: none"> * The Proactive Rental Enforcement Program completed inspections in the northeast quadrant of the City, as well as numerous previously unreported rental properties in the northeast area. PREP also responded to all complaints received referencing rental properties throughout the entire City. * The Rental Housing Task Force was consulted on rental property issues and received updates on the progress of the program. Information on PREP was forwarded to numerous other cities, as well as to the statewide code enforcement association regarding the implementation of programs similar to PREP. * PREP forwarded lists of previously unknown rental properties to the Finance Agency for collection of Business License and Rental Inspection Fees. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Respond to all complaints received for rental housing. * Conduct inspections of properties qualifying for The Gold Seal Incentive Program to ensure maintenance at an exemplary level. * Conduct inspections of 3,500 known rental properties in the northeast and southeast areas of the City. * Conduct survey of properties in previously inspected areas. * Participate in CDA sponsored rental manager training programs with Rental Housing Task Fore members. * Conduct presentation on rental inspection programs at state-wide code enforcement conference. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Levels				
Inspection areas	2	2	2	2
Total inspections	8,000	8,000	8,000	8,000
Reinspections	3,500	3,000	3,500	3,500
Gold Seal Inspections	200	200	150	150

GENERAL FUND

PLANNING & BUILDING AGENCY		FUND 11			
Proactive Rental Enforcement Program		Activity 510			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	474,560	511,803	552,375	570,740
6141	Salaries & Wages-Overtime	4,696	15,635	1,000	1,000
6151	Retirement Plan	38,612	25,769	46,400	47,940
6161	Medicare Insurance	2,305	2,647	4,215	5,615
6171	Employees Insurance	69,815	79,169	87,465	95,455
6172	Retiree Medical Insurance	3,861	5,061	6,600	8,335
6181	Compensation Insurance	6,275	7,180	7,510	12,845
6191	Other Personnel Services	0	0	0	0
	SUBTOTAL PERSONNEL	<u>600,124</u>	<u>647,263</u>	<u>705,565</u>	<u>741,930</u>
6211	Communications	2,913	3,154	4,075	4,075
6221	Training & Transportation	0	2,325	1,065	1,065
6251	Other Agency Services	375	450	405	405
6281	M&R Machinery & Equipment	0	0	110	110
6291	Other Contractual Services	0	0	4,340	4,340
	SUBTOTAL CONTRACTUAL	<u>3,288</u>	<u>5,929</u>	<u>9,995</u>	<u>9,995</u>
6311	Office Supplies	0	0	0	0
6341	Non-Consumable Items	0	0	0	0
6391	Operating Materials & Supplies	6,231	5,394	14,265	14,265
	SUBTOTAL COMMODITIES	<u>6,231</u>	<u>5,394</u>	<u>14,265</u>	<u>14,265</u>
6511	Equipment Rental, City	20,400	20,704	21,160	20,970
6535	Treasury Service Charge	30,320	31,685	33,905	33,365
	SUBTOTAL FIXED CHARGES	<u>50,720</u>	<u>52,389</u>	<u>55,065</u>	<u>54,335</u>
	TOTAL	<u><u>660,363</u></u>	<u><u>710,974</u></u>	<u><u>784,890</u></u>	<u><u>820,525</u></u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
0070	Senior Community Pres. Inspector	0.00		1.00	
2360	Community Preservation Inspector II	1.00		0.00	
2740	Community Preservation Inspector	4.00		4.00	
2580	Permit Technician	1.00		1.00	
7330	Senior Office Assistant	1.00		1.00	
	TOTAL	<u>7.00</u>	<u>0.00</u>	<u>7.00</u>	<u>0.00</u>

**GENERAL FUND
DEPARTMENT RESOURCE SUMMARY**

PUBLIC WORKS AGENCY

ACTIVITIES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
11-613 Trans Planning & Project Management	558,000	1,200,000	1,274,000	1,274,000
11-621 Traffic Signal Maintenance	978,721	945,308	0	0
11-623 Roadway Markings & Signs	510,361	650,800	792,125	777,800
11-625 Street Lighting	2,137,962	2,230,695	2,498,860	2,622,200
11-631 Roadway Maintenance	3,025,309	1,265,450	109,015	0
11-637 Median Landscaping	584,231	609,292	0	0
TOTAL	<u>7,794,584</u>	<u>6,901,545</u>	<u>4,674,000</u>	<u>4,674,000</u>

OPERATING EXPENSE	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 08-09
6100 Personnel	715	177,718	196,225	191,125
6200 Contractual	5,575,691	6,469,473	3,843,325	3,853,425
6300 Commodities	24,733	13,264	85,000	80,000
6500 Fixed Charges	193,445	241,090	174,450	174,450
6600 Capital	2,000,000	0	375,000	375,000
TOTAL	<u>7,794,584</u>	<u>6,901,545</u>	<u>4,674,000</u>	<u>4,674,000</u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
4060	Maintenance Worker II	3.00	0.00	0.00	0.00
4160	Street Painter	4.00	0.00	2.00	0.00
	TOTAL GENERAL FUND	<u>7.00</u>	<u>0.00</u>	<u>2.00</u>	<u>0.00</u>
	SECTION 3: INTERNAL SVS. FUNDS				
Fund 86	Engineering Services	46.55	26.00	44.55	26.00
Fund 101	Administrative Services	31.75	5.00	30.75	5.00
	SUBTOTAL	<u>78.30</u>	<u>31.00</u>	<u>75.30</u>	<u>31.00</u>
	SECTION 5: SPECIAL REVENUE FUNDS				
Fund 029	Special Gas Tax	9.00	0.00	0.00	0.00
	SUBTOTAL	<u>9.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	SECTION 6: ENTERPRISE FUNDS				
Fund 56	Sanitary Sewer Servcies	15.70	1.00	14.70	0.00
Fund 57	Federal Clean Water Protection Enterprise	7.20	0.00	7.20	0.00
Fund 64	Water Enterprise	39.30	6.00	35.30	6.00
Fund 68	Sanitation Enterprise	45.50	13.00	39.50	13.00
Fund 69	Refuse Collection	3.00	0.00	3.00	0.00
	SUBTOTAL	<u>110.70</u>	<u>20.00</u>	<u>99.70</u>	<u>19.00</u>
	TOTAL PERSONNEL	<u>205.00</u>	<u>51.00</u>	<u>177.00</u>	<u>50.00</u>

GENERAL FUND

PUBLIC WORKS AGENCY					FUND	11
Transportation Planning & Project Management					Activity	613
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6251	Other Agency Services	558,000	1,200,000	1,274,000	1,274,000	
	SUBTOTAL CONTRACTUAL	558,000	1,200,000	1,274,000	1,274,000	
	TOTAL	558,000	1,200,000	1,274,000	1,274,000	

PURPOSE: In February 1996, the City of Santa Ana and other jurisdictions, including the Orange County Transportation Authority (OCTA), entered into a joint agreement supporting legislation to finance an acceptable plan of adjustment in the County of Orange bankruptcy case. Subsequently, state legislation was adopted which provides for a shift of sales tax revenues from OCTA to the County of Orange in exchange for gas tax revenues. The sales tax funds were earmarked by OCTA to fund public bus service operations. Because gas tax revenues received in the exchange cannot be used for bus operations, OCTA must identify another source of funds to maintain current bus service levels. In recognition of the importance of sustaining public bus service levels in Orange County, the City Managers Bankruptcy Committee proposed an exchange of funds between OCTA and several of the cities in the County. Under this proposal, the City of Santa Ana and other cities will exchange a portion of their local general fund revenues with OCTA for gas tax revenues. The exchange of funds would be for a period beginning in July 1997 and terminating in July 2013. An equal amount of general funds would be exchanged for gas tax revenues. Cities are required to allocate a fixed amount of local funds to transportation projects as a condition of receiving Measure M sales tax funds. For most cities, including the City of Santa Ana, this "Maintenance of Effort" or MOE consists mainly of city general fund revenues. The amount of funds to be exchanged will be determined annually, based on the City's adopted budget. The proposed agreement will allow OCTA to use the City general funds to maintain bus operations, and the City to use OCTA gas tax revenues to meet our MOE requirement. Through this cooperative approach, the participating cities will assist OCTA in avoiding a major reduction in bus services to all cities.

GENERAL FUND

PUBLIC WORKS AGENCY Traffic Signal Maintenance	PROGRAM 11-621			
Statement of Purpose				
<i>To facilitate the operation and maintenance of the advanced traffic management system including the Citywide traffic signal network, the Santa Ana Traffic Management Center, the Integrated Traveler Information Sharing System, and kiosks at City Hall and the Regional Transportation Center.</i>				
Accomplishments in FY 07-08 & 08-09				
<ul style="list-style-type: none"> * Upgraded seven CCTV cameras to the current standard Cohu iDome cameras. * Replaced over 100 traffic signal loops. * Completed the conversion of two flashing beacons to traffic signals on Civic Center Drive. * Completed modification of two fire station signal pre-emption systems. * Completed the Remote Traffic Management Center in Ross Annex. * Implemented a computerized traffic signal equipment inventory system. * Tested and implemented video over copper wire and wireless video for CCTV. * Completed repair of numerous interconnect and fiber splices to maintain the traffic communication infrastructure. <p style="margin-top: 10px;"><i>In FY 08/09, the budget for this activity was transferred to Special Revenues Program 29-621.</i></p>				
Action Plan for FY 2009-10				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of traffic signals operated and maintained	277	N/A	N/A	N/A
# of traffic signals in City maintained by others	32	N/A	N/A	N/A
# of CCTV cameras operated and maintained	36	N/A	N/A	N/A
# of Emergency Vehicle Pre-emptions maintained	129	N/A	N/A	N/A
# of changeable message signs maintained	10	N/A	N/A	N/A
# of Highway Advisory Radios maintained	0	N/A	N/A	N/A
# of Highway Advisory Telephones maintained	1	N/A	N/A	N/A
# of audible traffic signals maintained	2	N/A	N/A	N/A
# of flashing crosswalks maintained	7	N/A	N/A	N/A
# of street name signs replaced	20	N/A	N/A	N/A
# of flashing beacons maintained	7	N/A	N/A	N/A
# of interactive kiosks maintained	3	N/A	N/A	N/A
# of Video Imaging Detector systems maintained	40	N/A	N/A	N/A
# of protected-permissive traffic signals maintained	12	N/A	N/A	N/A
# of conflict monitors replaced	0	N/A	N/A	N/A
# of traffic signal controllers upgraded to 2070	0	N/A	N/A	N/A
Efficiency				
Average annual maintenance cost in dollars per traffic signal (including energy cost)	3350	N/A	N/A	N/A

GENERAL FUND

PUBLIC WORKS AGENCY					FUND	11
Traffic Signal Maintenance					Activity	621
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6201	Utilities	145,557	141,044	0	0	
6271	M&R Improvements	780,033	712,543	0	0	
6291	Other Contractual Services	28,188	32,028	0	0	
	SUBTOTAL CONTRACTUAL	----- 953,778	----- 885,615	----- 0	----- 0	
6391	Operating Materials & Supplies	0	0	0	0	
	SUBTOTAL COMMODITIES	----- 0	----- 0	----- 0	----- 0	
6511	Equipment Rental, City	0	5,913	0	0	
6521	Insurance (Risk Management)	45,145	47,855	0	0	
6572	City Yard Operations	5,695	5,925	0	0	
	SUBTOTAL FIXED CHARGES	----- 50,840	----- 59,693	----- 0	----- 0	
	TOTAL	----- 1,004,618	----- 945,308	----- 0	----- 0	

GENERAL FUND

PUBLIC WORKS AGENCY		PROGRAM		
Roadway Markings & Signs		11-623		
Statement of Purpose				
<i>To provide safe traffic and pedestrian movement by maintaining and standardizing signs and painting legends.</i>				
Accomplishments in FY 07-08 & 08-09				
<ul style="list-style-type: none"> * Completed 100% of new standard stop sign installations. * Continued installation of new standard street name signs on an as-needed basis. * Continued replacement of painted crosswalks and legends with thermo-plastic on all first-time work and City street projects. * Renewed contract for annual roadway markings and signs maintenance operations. * Fielded a City sign maintenance crew to reduce material and labor costs associated with DTO work * Prepared specifications for annual guardrail/fencing maintenance contract. * Developed new standards for neighborhood street name topper signs. * Repainted all red curb north of First Street. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Continue installation of new standard street name signs on an as-needed basis. * Renew and administer contract for annual roadway markings and signs maintenance operations. * Search for new funding sources for neighborhood street markings and signs. * Develop an inventory system of all roadway markings into an electronic data base. * Investigate plotting all traffic signs into a GIS system. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
Striping (all types - lineal feet)	1,135,260	2,355,223	2,550,000	2,550,000
Crosswalks (lineal feet)	165,340	182,635	264,000	264,000
# of legends	10,325	14,437	19,000	19,000
# of raised pavement markers	132	506	800	800
# of painted curbs	39,050	72,441	56,000	56,000
# of signs repaired/replaced	1,840	977	1,000	1,200

GENERAL FUND

PUBLIC WORKS AGENCY		FUND 11			
Roadway Markings & Signs		Activity 623			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	0	122,360	129,100	131,090
6141	Salaries & Wages-Overtime	0	2,109	5,000	5,000
6151	Retirement Plan	0	5,977	10,570	10,735
6161	Medicare Insurance	0	1,791	1,825	975
6171	Employees Insurance	0	27,200	30,715	23,570
6172	Retirees Insurance	0	1,167	1,760	2,235
6181	Compensation Insurance	0	17,115	17,255	17,520
	SUBTOTAL PERSONNEL	----- 0	----- 177,718	----- 196,225	----- 191,125
6291	Other Contractual Services	507,442	440,331	515,000	505,775
	SUBTOTAL CONTRACTUAL	----- 507,442	----- 440,331	----- 515,000	----- 505,775
6371	Op M&S Improvement	0	0	0	0
6391	Operating Materials & Supplies	2,919	2,369	50,000	50,000
	SUBTOTAL COMMODITIES	----- 2,919	----- 2,369	----- 50,000	----- 50,000
6511	Equipment Rental, City	0	30,382	30,900	30,900
	SUBTOTAL FIXED CHARGES	----- 0	----- 30,382	----- 30,900	----- 30,900
	TOTAL	----- 510,361 =====	----- 650,800 =====	----- 792,125 =====	----- 777,800 =====

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
4060	Maintenance Worker II	3.00		0.00	
4160	Street Painter	4.00		2.00	
	TOTAL	----- 7.00 =====		----- 2.00 =====	

GENERAL FUND

PUBLIC WORKS AGENCY
Street Lighting

PROGRAM
11-625

Statement of Purpose

To provide the City of Santa Ana with a modern energy-efficient lighting system.

This program includes the design review, maintenance, and construction of street lighting systems to improve traffic and pedestrian safety, reduce maintenance costs, and discourage criminal activity.

Accomplishments in FY 07-08 & 08-09

FY 2007-2008

- * Completed painting 300 of the City's cast iron street lights.
- * Entered into contract to re-cable Floral Park Neighborhood and Broadway Street.
- * Started re-cabing project in Floral Park Neighborhood.

FY 2008-2009

- * Continue investigating the feasibility of installing energy saving devices on City-owned lighting.
- * Continue plan review of all new projects that include new street lighting.
- * Complete inventory and update safety lights citywide.
- * Complete painting of 300 cast iron street lights.
- * Continue re-cabing project in Floral Park Neighborhood.

Action Plan for FY 2009-10

- * Continue investigating the feasibility of installing energy saving devices on City-owned lighting.
- * Continue plan review of all new projects that include new street lighting.
- * Complete inventory and update safety lights citywide.
- * Complete painting of 300 cast iron street lights.
- * Complete the last phase of re-cabing project, Broadway Circuit, in the Floral Park Neighborhood.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of Edison-owned lights	11,404	11,414	11,414	11,414
# of City-owned lights - maintained	1,582	1,630	1,630	1,630
# of City-owned safety lights - maintained	860	875	875	875
# of inspections - City-owned lights	12	12	12	12
# of inspections - City-owned safety lights	12	12	12	12
# of City-owned street lights painted	300	300	300	300
Efficiency				
% of outages evaluated and referred for repair within 24 hours	100	100	100	100
Average # of days to repair outages by contractor	4	3	3	3
Annual energy costs for street lighting (\$)	1,820,077	1,847,400	1,860,310	2,061,250

GENERAL FUND

PUBLIC WORKS AGENCY					FUND	11
Street Lighting					Activity	625
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6201	Utilities	0	144,525	1,860,310	2,000,000	
6271	M&R Improvements	130,981	135,482	90,000	73,650	
6281	M&R Machinery & Equipment	1,836,812	1,797,924	0	0	
6291	Other Contractual Services	14,614	0	0	0	
	SUBTOTAL CONTRACTUAL	1,982,407	2,077,931	1,950,310	2,073,650	
6391	Operating Materials & Supplies	20,130	9,215	30,000	30,000	
	SUBTOTAL COMMODITIES	20,130	9,215	30,000	30,000	
6521	Insurance (Risk Management)	135,425	143,550	143,550	143,550	
	SUBTOTAL FIXED CHARGES	135,425	143,550	143,550	143,550	
6631	Improvements Other Than Buildings	0	0	375,000	375,000	
	SUBTOTAL CAPITAL	0	0	375,000	375,000	
	TOTAL	2,137,962	2,230,696	2,498,860	2,622,200	

GENERAL FUND

PUBLIC WORKS AGENCY		PROGRAM		
Roadway Maintenance		11-631		
Statement of Purpose				
<p><i>To provide safe and well-maintained roadways and sidewalks through the implementation and use of state-of-the-art equipment and the latest maintenance techniques.</i></p>				
Accomplishments in FY 07-08 & 08-09				
<ul style="list-style-type: none"> * Renewed current contracts for annual asphalt street maintenance, pothole repair/sidewalk ramping, and sidewalk offset grinding. * Continued preventive maintenance measures with crack sealing on 17th Street, Bristol Street, Santa Ana Boulevard, Flower Street, Raitt Street, and Grand Avenue. 				
Action Plan for FY 2009-10				
<p><i>The FY 09/10 budget for this activity is now in Special Revenues Program 29-631.</i></p>				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
Tons of asphalt concrete (AC) - street patching	500	780	0	0
Potholes filled (locations)	28,700	40,590	0	0
Crack sealing used (lin. feet)	89,600	24,642	78,000	0
Sidewalk patching (sq. feet)	6,300	2,299	0	0

GENERAL FUND

PUBLIC WORKS AGENCY		FUND 11			
Roadway Maintenance		Activity 631			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6141	Salaries & Wages-Overtime	0	0	0	0
6191	Other Personnel Services	715	0	0	0
	SUBTOTAL PERSONNEL	----- 715	----- 0	----- 0	----- 0
6211	Communications	0	0	0	0
6271	M&R Improvements	0	0	0	0
6291	Other Contractual Services	1,022,910	1,263,770	104,015	0
	SUBTOTAL CONTRACTUAL	----- 1,022,910	----- 1,263,770	----- 104,015	----- 0
6391	Operating Materials & Supplies	1,684	1,680	5,000	0
	SUBTOTAL COMMODITIES	----- 1,684	----- 1,680	----- 5,000	----- 0
6631	Imp Other than Building	2,000,000	0	0	0
	SUBTOTAL CAPITAL	----- 2,000,000	----- 0	----- 0	----- 0
	TOTAL	----- 3,025,309 =====	----- 1,265,450 =====	----- 109,015 =====	----- 0 =====
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
4040	Public Works Crew Leader	0.00		0.00	
4060	Maintenance Worker II	0.00		0.00	
4240	Equipment Operator-Street	0.00		0.00	
	TOTAL	----- 0.00 =====		----- 0.00 =====	

GENERAL FUND

PUBLIC WORKS AGENCY		PROGRAM		
Median Landscaping		11-637		
Statement of Purpose				
<p><i>To provide the City of Santa Ana with quality landscape median maintenance.</i></p> <p>This program includes the design review, maintenance, and improvement of landscaped medians to improve traffic flow and enhance the City's beautification efforts.</p>				
Accomplishments in FY 07-08 & 08-09				
<p><u>FY - 07-08</u></p> <ul style="list-style-type: none"> * Assumed maintenance of Metrolink Rail Landscaping. * Assumed maintenance of Flower Street. <p><i>The FY 08/09 budget for this activity was transferred to Special Revenues Program 29-637.</i></p>				
Action Plan for FY 2009-10				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of neighborhood monuments maintained	47	47	N/A	N/A
# of street medians maintained	28	28	N/A	N/A
# of arterial sidewalks maintained	13	13	N/A	N/A
# of water reservoir areas maintained	6	6	N/A	N/A
# of parking structure and lots maintained	2	1	N/A	N/A
# of miscellaneous areas maintained	24	24	N/A	N/A
# of annual color areas maintained	11	11	N/A	N/A
Efficiency				
Annual irrigation cost in dollars	313,629	248,955	N/A	N/A
Annual maintenance cost in dollars	589,682	574,385	N/A	N/A
Square footage of landscaping maintained	3,035,074	3,084,882	N/A	N/A
Irrigation costs per sq. foot of landscaping	\$0.10	\$0.08	N/A	N/A
Maintenance costs per sq. foot of landscaped area	\$0.19	\$0.19	N/A	N/A

GENERAL FUND

PUBLIC WORKS AGENCY					FUND	11
Median Landscaping					Activity	637
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6201	Utilities	29,109	27,442	0	0	
6261	M&R Buildings & Grounds	547,942	574,385	0	0	
	SUBTOTAL CONTRACTUAL	----- 577,051	----- 601,827	----- 0	----- 0	
6391	Operating Materials & Supplies	0	0	0	0	
	SUBTOTAL COMMODITIES	----- 0	----- 0	----- 0	----- 0	
6534	Information Services Charges	7,180	7,465	0	0	
	SUBTOTAL FIXED CHARGES	----- 7,180	----- 7,465	----- 0	----- 0	
	TOTAL	----- 584,231	----- 609,292	----- 0	----- 0	

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES
Cable TV Fund

PROGRAM
21-231

Statement of Purpose

To provide capital equipment and support services for the City's cable TV operations.

SERVICE PROGRAM

The Cable TV Fund provides the capital equipment and support services necessary to operate the City's Channel 3 cable channel. Services include City Channel 3 24/7 playback services, communication service upgrades, HD/widescreen equipment upgrades, and City facility broadcast equipment upgrades and maintenance.

GENERAL FUND CAPITAL PROJECTS

Parks & Recreation Special Revenue Fund PROGRAM	Fund 22		
PURPOSE: This fund includes donations received for Parks & Recreation related capital projects.			
REVENUES	<u>ACTUAL</u> <u>FY 07-08</u>	<u>PROJECTED</u> <u>FY 08-09</u>	<u>PROPOSED</u> <u>FY 09-10</u>
5798 Gifts and Donations	197,799	650,000	0
5799 Miscellaneous Recoveries	48,722	0	0
5812 Earnings on Investment	22,744	0	0
TOTAL PARKS & RECREATION SPECIAL REVENUES	<u>269,264</u>	<u>650,000</u>	<u>0</u>
EXPENDITURES	<u>ACTUAL</u> <u>FY 07-08</u>	<u>PROJECTED</u> <u>FY 08-09</u>	<u>PROPOSED</u> <u>FY 09-10</u>
22-Various-6631 Improvements Other than Buildings	179,528	650,000	0
TOTAL ANTICIPATED EXPENDITURES	<u>179,528</u>	<u>650,000</u>	<u>0</u>
<i>Park Facility Improvements</i>			<u>FY 09-10</u> 0 0
PRIOR YEAR FUNDING PROJECTS			0 0 0
TOTAL PARK FACILITIES IMPROVEMENTS			<u>0</u>

GENERAL FUDN SPECIAL REVENUE

POLICE DEPARTMENT
Police Special Revenue Fund

PROGRAM
24 - Various

Statement of Purpose

To account for special revenue sources received by the police department

SERVICE PROGRAM

Police Special Revenue Fund - General (Fund 24-400)

K-9 Program (Fund 24-430)

This program was originally funded through the "LaVerne M. Wheeler 1990 Revocable Trust" and is for the purpose of providing funds for the "acquisition, training and maintenance of Canines...." of the Santa Ana Police Department.

The Wheeler Fund has been exahusted but nevertheless donations are likely to continue on a yearly basis from Mildred Proctor's Trust and from other donors.

GENERAL FUND SPECIAL REVENUE

POLICE DEPARTMENT		FUND 24			
Police Special Revenues - General		Activity VARIOUS			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
REVENUES					
51403	Tabacco Permits	0	635	0	0
5622-3	On Track FY2005	30,000	0	0	0
5631	Sale of Animals	2,768	0	0	0
57481	Police Athletic/Activities Leauge	0	10,000	304,490	0
57081	Gifts & Donations	1,000	150	0	0
57081	Donations - K-9 Program	21,300	0	0	0
57081	Donations - Animal Outreach	1,892	2,636	0	0
58000	Earnings on Investment	3,706	760	0	0
	TOTAL REVENUE	<u>60,666</u>	<u>14,181</u>	<u>304,490</u>	<u>0</u>
EXPENDITURES					
24-331	Police Special Revenue - General	32,734	5,566	0	0
24-333	Police Athletic/Activities League	50	478	304,490	0
24-339	K-9 Program	14,769	5,296	0	0
	TOTAL EXPENDITURES	<u>47,553</u>	<u>11,340</u>	<u>304,490</u>	<u>0</u>

POLICE DEPARTMENT		FUND 24			
Police Special Revenues - General		Activity 400			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
62010	Communications	0	46	0	0
62320	M & R Bldgs & Grounds	27,165	0	0	0
62300	Contract Svcs-Professional	211	5,209	0	0
	SUBTOTAL CONTRACTUAL	<u>27,376</u>	<u>5,255</u>	<u>0</u>	<u>0</u>
63001	Misc Office Expenses	5,358	312	0	0
	SUBTOTAL COMMODITIES	<u>5,358</u>	<u>312</u>	<u>0</u>	<u>0</u>
	TOTAL	<u><u>32,734</u></u>	<u><u>5,566</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

POLICE DEPARTMENT		FUND 24			
K-9 Program		Activity 430			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
62010	Communications	1,843	0	0	0
62120	Training, Transpo, Meeting	0	0	0	0
62300	Contract Svcs-Professional	11,181	0	0	0
	SUBTOTAL CONTRACTUAL	<u>13,024</u>	<u>0</u>	<u>0</u>	<u>0</u>
6391	Other Material & Supplies	1,745	0	0	0
	SUBTOTAL COMMODITIES	<u>1,745</u>	<u>0</u>	<u>0</u>	<u>0</u>
66400	Machinery & Equipment	0	5,296	0	0
	SUBTOTAL CAPITAL	<u>0</u>	<u>5,296</u>	<u>0</u>	<u>0</u>
	TOTAL	<u><u>14,769</u></u>	<u><u>5,296</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

GENERAL FUND SPECIAL REVENUE

POLICE DEPARTMENT
Police Athletic/Activities League (PAAL)

PROGRAM
024-405

Statement of Purpose

To prevent juvenile crime and violence by providing civic, athletic, recreational and educational opportunities to juveniles and to increase the level of trust and understanding between police officers and young people through communication, mentoring, and role modeling.

SERVICE PROGRAM

Police Services

- * To identify and obtain additional funding sources to contribute to the Santa Ana Police Department's PAAL Program through the establishment of a 501c(3)(a) nonprofit organization
- * Develop a long-term working partnership with the Santa Ana Police Officers Association, The California Police Activities League and The National Police Athletics/Activities Leagues Inc.
- * Enhance community awareness on the importance of young people developing positive attitudes towards law enforcement through civic, athletic, educational, and recreational activities
- * Expose youth to the supervision and positive influences of Santa Ana Police Department members and to expand the public's awareness regarding the police officer's role in the community
- * To use athletic, educational, and recreational activities to teach young people respect, maturity and good citizenship

GENERAL FUND SPECIAL REVENUE

POLICE DEPARTMENT						FUND	24
Police Athletic/Activities League						Activity	405
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10		
61000	Salaries Regular	0	0	162,150	0		
61100	Retirement-Employer Contrib.	0	0	28,385	0		
61120	Medicare Insurance	0	0	2,150	0		
61130	Health Insurance	0	0	27,375	0		
61170	Retiree Health Benefits	0	0	1,215	0		
61180	Worker Compensation Insurance	<u>0</u>	<u>0</u>	<u>9,415</u>	<u>0</u>		
	SUBTOTAL PERSONNEL	0	0	230,690	0		
62120	Training, Transpo, Meeting	0	0	11,000	0		
62140	Membership, Subscription, Dues	0	0	895	0		
62300	Contract Svcs-Professional	<u>0</u>	<u>0</u>	<u>8,950</u>	<u>0</u>		
	SUBTOTAL CONTRACTUAL	0	0	20,845	0		
63001	Misc Office Expenses	<u>50</u>	<u>478</u>	<u>41,635</u>	<u>0</u>		
	SUBTOTAL COMMODITIES	50	478	41,635	0		
65400	Indirect Costs	<u>0</u>	<u>0</u>	<u>11,320</u>	<u>0</u>		
	SUBTOTAL FIXED CHARGES	0	0	11,320	0		
	TOTAL	<u><u>50</u></u>	<u><u>478</u></u>	<u><u>304,490</u></u>	<u><u>0</u></u>		
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10			
		Full Time	Part Time	Full Time	Part Time		
3200	Police Officer	1.00		0.00			
5330	Police Athletic/Activities League Assistant Director	<u>1.00</u>		<u>0.00</u>			
	TOTAL	<u><u>2.00</u></u>		<u><u>0.00</u></u>			

GENERAL FUND CAPITAL PROJECTS

Capital Outlay Fund	PROGRAM	Fund 51			
PURPOSE: The Capital Outlay Fund accounts for the City's capital spending. In recent years, revenue from this fund has primarily been derived through transfers from the General Fund. Prior to passage of Proposition 13 in 1978, the City set a property tax sufficient to support its capital needs and payments on City Hall. With the passage of Proposition 13, the City's flexibility in setting the property tax rate was in effect eliminated.					
		ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
REVENUES					
51 CAPITAL OUTLAY FUND					
5010	Balance From Prior Year				1,495,152
5721	Sale of Land	0	2,175,000	0	0
5791	Soreboard Revenue	0	61,000	0	0
5798	Gifts & Donations	0	0	0	0
5799	Miscellaneous Recoveries	193,076	268,179	379,200	358,350
5799 5	Soccer Field Surcharge	52,339	70,746	56,000	73,300
5799 6	Zoo Easment - Caltrans	67,600	0	0	0
5804	Rental of Property	506,833	0	0	0
5812	Interest from Constr Fund	63,069	55,811	0	0
5813	Interest Income Trustee	210,474	64,825	0	0
5820	Const. Reimb. From Trustee	0	0	0	0
5990 0011	Transfer From General Fund	0	0	127,000	0
5990 5799	Cell Tower Rev from 301/011	62,101	0	0	0
TOTAL CAPITAL OUTLAY FUND REVENUES		1,155,492	2,695,560	562,200	1,926,802
EXPENDITURES					
51-012	<i>Non Departmental</i>				
	6291 Other Contractual Services	0	0	0	0
	6611 Land	1,231,679	2,922,391	0	0
	6621 Buildings	6,988,669	540,973	0	0
	6631 Improvements Other Than Buildings	0	0	127,000	0
	6791 Bond Interest	0	0	0	0
		8,220,348	3,463,364	127,000	0
51-106	<i>MacArthur Place Development</i>				
	6641 Machinery & Equipment	0	0	0	0
		0	0	0	0
51-179	<i>Computer Modification</i>				
	6641 Machinery & Equipment	520,196	0	0	0
		520,196	0	0	0
51-250	<i>Park Improvements</i>				
	6631 Improvements Other Than Buildings	512,934	36,131	379,200	1,351,320
	590 Transfer to General Fund 11	0	0	0	348,315
		512,934	36,131	379,200	1,699,635
51-271	<i>Recreation Improvements</i>				
	6611 Land	0	0	0	0
	6631 Improvements Other Than Buildings	395	0	56,000	227,167
		395	0	56,000	227,167
51-615	<i>City Facility Improvements</i>				
	6631 Improvements Other Than Buildings	4,931	16,781	0	0
		4,931	16,781	0	0
51-631	<i>Transportation - Street</i>				
	6631 Improvements Other Than Buildings	200	0	0	0
		200	0	0	0
TOTAL CAPITAL OUTLAY EXPENDITURES		9,259,004	3,516,275	562,200	1,926,802
PROJECTS					
ADD: Allocation for future projects and project contingencies (Soccer Field Surcharge)					73,300
ADD: Allocation for future projects and project contingencies (Cell Tower Revenue)					358,350
Cabrillo Tennis Center Site Improvements					153,867
TOTAL PROJECTS					585,517

GENERAL FUND SPECIAL REVENUE

COMMUNITY DEVELOPMENT MAINTENANCE FUND			PROGRAM	
Community Development Maintenance			407-933	
Statement of Purpose				
<p><i>To provide on-going maintenance and improvements of public spaces in the City of Santa Ana</i></p> <p>The City needs to effectively manage the cleanliness and maintenance of the streets, sidewalks and other public spaces in the Downtown area. This fund will cover charges including utility costs, signage, landscaping, irrigation, banner maintenance, sweeping, steam cleaning and litter control.</p>				
Accomplishments in FY 07-08 & FY 08-09				
<ul style="list-style-type: none"> * Implemented a Litter Control Program with a Downtown Ambassador component. * Effectively utilized steam cleaning resources to provide an even coverage in downtown high traffic areas. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Continue to provide litter control and steam cleaning in the downtown area. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
No. of blocks receiving street sweeping	28	28	28	28
No. of blocks receiving sidewalk and steam cleaning	28	34	28	28
No. of blocks receiving litter control	34	34	34	34
Efficiency				
Litter Control Standard	65%	70%	80%	80%
Steam Cleaning Standard	40%	50%	60%	60%
Effectiveness				
No. of customers assisted by Ambassador Program	2,500	2,500	2,500	2,500

GENERAL FUND SPECIAL REVENUE

COMMUNITY DEVELOPMENT MAINTENANCE FUND					FUND	407
Community Development Maintenance					Activity	933
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
REVENUES						
5621	Expense Reimbursement	2,400	0	0		
5804	Rental of Property	36,000	39,000	36,000	36,000	
5990-11	Transfer from Fund 11	0	514,000	589,000	450,000	
5990-98	Transfer from Fund 98	0	9,900	0	0	
		<u>38,400</u>	<u>562,900</u>	<u>625,000</u>	<u>486,000</u>	
EXPENDITURES						
6201	Utilities	8,415	10,967	20,000	40,000	
6291	Other Contractual Services	283,543	282,047	590,000	446,000	
	SUBTOTAL CONTRACTUAL	291,958	293,014	610,000	486,000	
6391	Operating Materials & Supplies	183	1,043	15,000	0	
	SUBTOTAL COMMODITIES	183	1,043	15,000	0	
6590	Indirect Costs	0	1,162	0	0	
	SUBTOTAL FIXED CHARGES	0	1,162	0	0	
6631	Improvements Other Than Buildings	2,105	3,227	0	0	
	SUBTOTAL CAPITAL	2,105	3,227	0	0	
	TOTAL	<u>294,246</u>	<u>298,446</u>	<u>625,000</u>	<u>486,000</u>	

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES	PROGRAM
Central Services	71-176

Statement of Purpose

To provide reprographic and messenger services to all City Agencies.

This program provides in-house, at-cost services to the City Council and all Agencies. Efficient mass reprographic duplication, special one-time print order photocopying, and direct and confidential delivery messaging services with door-to-door delivery are part of standard customer service operations.

All regular delivery mail received is routed securely to its destination twice per day. Special delivery express and overnight mail is delivered by Messenger on arrival to destination. Reprographic orders are also delivered immediately after production. Agencies can utilize online capabilities to forward a digital document for perfect black/white and vivid color copies.

Accomplishments in FY 07-08 & FY 08-09

- * Added a customer service counter
- * Converted to sustainably-forested copy paper
- * Acquired responsibility for printing and distribution preparation for Payroll, A/P and Housing checks.
- * Increase number of copiers in the lease program.

Action Plan for FY 2009-10

- * Continue to provide reprographic and messenger services to all City Agencies.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of in-house impressions made	7,376,242	6,718,951	6,000,000	6,000,000
# of pieces of outgoing mail posted	872,315	477,000	405,000	405,000
Efficiency				
Aver. # of days to complete duplicating requests	1	1	1	1
% of copy requests completed w/in 2 work-days	99%	99%	99%	100%
Savings on Metered Mail	\$14,986	\$9,200	\$9,200	\$9,200

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES					FUND	71
Central Services					Activity	176
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
<u>REVENUES</u>						
5551	Charges to Departments	1,106,146	932,784	930,000	894,000	
5621	Expense Reimbursement	0	0	0	0	
5759	Miscellaneous Receipts	6,399	6,623	7,000	1,366	
5812	Earnings on Investments	14,652	21,564	15,500	17,036	
	TOTAL REVENUES	<u>1,127,197</u>	<u>960,971</u>	<u>952,500</u>	<u>912,402</u>	
<u>EXPENDITURES</u>						
6111	Salaries & Wages-Regular	176,772	170,443	201,230	214,935	
6131	Salaries & Wages-Temporary	31,603	32,465	41,815	29,185	
6141	Salaries & Wages Overtime	985	995	900	900	
6151	Retirement Plan	14,091	8,528	18,420	19,100	
6161	Medicare Insurance	2,827	2,763	3,310	3,320	
6171	Employees Insurance	24,695	17,399	22,910	25,375	
6172	Retiree Health Insurance	1,414	1,440	2,815	3,760	
6181	Compensation Insurance	2,889	3,056	3,495	3,565	
6191	Other Personnel Services	4,823	0	10,000	10,000	
	SUBTOTAL PERSONNEL	<u>260,099</u>	<u>237,089</u>	<u>304,895</u>	<u>310,140</u>	
6211	Communications	3,751	3,624	4,000	4,000	
6221	Training & Transportation	7,971	7,139	15,000	15,000	
6281	M&R Machinery & Equipment	92,956	98,517	120,000	120,000	
6291	Other Contractual Services	34,269	35,252	38,245	38,245	
	SUBTOTAL CONTRACTUAL	<u>138,947</u>	<u>144,532</u>	<u>177,245</u>	<u>177,245</u>	
6312	Postage	354,000	225,973	275,000	275,000	
6391	Operating Materials & Supplies	77,516	74,865	76,605	76,605	
	SUBTOTAL COMMODITIES	<u>431,516</u>	<u>300,838</u>	<u>351,605</u>	<u>351,605</u>	
6511	Equipment Rental, City	7,240	7,634	8,180	8,180	
6521	Insurance (Risk Management)	8,120	8,605	8,605	8,605	
6537	Information Services Strategic Plan	16,505	10,000	10,000	10,000	
6571	Building & Site Rental	76,560	80,390	86,015	86,015	
6590	Indirect Operating Expenses	23,737	30,186	24,430	18,570	
6591	Depreciation Expense	53,518	0	0	0	
	SUBTOTAL FIXED CHARGES	<u>185,680</u>	<u>136,815</u>	<u>137,230</u>	<u>131,370</u>	
6641	Machinery & Equipment	0	0	0	0	
6661	Computer Software	(32)	0	0	0	
	SUBTOTAL CAPITAL	<u>(32)</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	TOTAL	<u>1,016,210</u>	<u>819,274</u>	<u>970,975</u>	<u>970,360</u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10		
		Full Time	Part Time	Full Time	Part Time	
1190	Executive Director, Finance & Management	0.07		0.07		
0190	Administrative Services Manager	0.25		0.25		
0150	Senior Management Analyst	0.10		0.10		
7030	Central Services Supervisor	1.00		1.00		
7260	Reprographic Equipment Operator	2.00		2.00		
7170	Mail Clerk/Messenger	1.00		1.00		
7260	Reprographic Equipment Operator (PT)					
	Clerical Aide		3.00		2.00	
	TOTAL	<u>4.42</u>	<u>3.00</u>	<u>4.42</u>	<u>2.00</u>	

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES		72			
Copier Lease Program		176			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
<u>REVENUES</u>					
5010-111	Other Revenue-Bank Recon	0	0	0	0
5551	Charges to Departments	0	14,925	37,860	65,000
5812	Earning on Investment	580	271	220	220
5990	Transfer from Fund 71	0	0	0	0
	TOTAL REVENUES	<u>580</u>	<u>15,196</u>	<u>38,080</u>	<u>65,220</u>
 <u>EXPENDITURES</u>					
6291	Other Contractual		550	0	0
6294	Lease Payments	0	16,132	40,150	65,000
6641	Machinery & Equipment	0	337	0	220
	SUBTOTAL CAPITAL	<u>0</u>	<u>17,018</u>	<u>40,150</u>	<u>65,220</u>
	TOTAL EXPENDITURES	<u>0</u>	<u>17,018</u>	<u>40,150</u>	<u>65,220</u>
	 Capital Outlay	0	0	0	0

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES		FUND 73			
Building Maintenance					
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
<u>REVENUES</u>					
5512	McFadden Learning Center	45,705	47,990	51,350	51,350
5513	Newhope Branch Library	43,920	46,116	49,345	49,345
5516	Rental - City Hall	1,228,990	1,235,099	1,323,645	1,323,645
5517	Rental - New Corporate Yard	548,030	575,432	615,715	615,715
5522	Rental - El Salvador Building	21,990	23,090	24,705	24,705
5523	Rental - Jerome Building	36,270	38,084	40,750	40,750
5524	Rental - Ross Annex	689,515	723,991	774,670	774,670
5525	Rental - Santa Anita Building	7,190	7,550	8,080	8,080
5526	Rental - Senior Citizen Center	45,875	48,169	51,540	51,540
5528	Rental - Police Facility	422,790	573,660	613,815	513,815
5529	Rental - Library Building	208,650	219,083	234,420	234,420
5530	Rental - Corbin Center	42,280	44,394	47,505	47,505
5531	Rental - Police Substation	6,240	6,552	7,010	7,010
5534	Rental - Southwest Senior Center	42,280	44,394	47,505	47,505
5621	Expense Reimburement	0	32,678	0	0
5812	Earnings on Investments	11,255	5,839	0	0
5990-11	Transfer in from General Fund	0	0	250,000	250,000
5990-109	Transfer in from I.S. Fund	0	0	0	0
	TOTAL REVENUES	<u>3,400,980</u>	<u>3,672,121</u>	<u>4,140,055</u>	<u>4,040,055</u>
<u>EXPENDITURES</u>					
	73-105 Building Maintenance	2,696,750	2,622,702	3,367,695	3,329,075
	73-106 Custodial Services	874,965	890,021	962,380	938,330
	TOTAL EXPENDITURES	<u>3,571,715</u>	<u>3,512,723</u>	<u>4,330,075</u>	<u>4,267,405</u>
<p><i>Note: The Building Maintenance Program makes each City agency a "tenant" at cost. Agencies are charged a rental rate per square foot based on actual maintenance costs. Rental charges for maintenance and repair of the buildings are the primary source of Fund 73-105 revenue.</i></p>					
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	
1190	Executive Director, Finance & Management	0.15		0.15	
1180	Assistant Director, Finance & Mgmt Svs.	0.05		0.05	
4375	Facility Maintenance Superintendent	1.00		1.00	
4310	Building Maintenance Supervisor	2.00		2.00	
4140	Building Maintenance Technician	7.00		7.00	
4315	Building Maintenance Aide	1.00		1.00	
4090	Custodian Supervisor	1.00		1.00	
4020	Custodian (Lead)	1.00		1.00	
4000	Custodian	7.00		7.00	
4005	Custodial Aide/Porter	1.00		1.00	
7010	Accounting Assistant	1.00		1.00	
9170	Janitor		9.00		9.00
4140	Building Maintenance Technician (P/T)		1.00		1.00
9041	Account Clerk I		0.00		0.00
8100	Sr. Administrative Intern		1.00		1.00
9740	Painter (PT)		1.00		1.00
	TOTAL	<u>22.20</u>	<u>12.00</u>	<u>22.20</u>	<u>12.00</u>

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES		PROGRAM		
Building Maintenance - Facilities		73-105		
Statement of Purpose				
<p><i>To maintain safe, secure, attractive, and energy-efficient City facilities and equipment (assets) through regular preventive maintenance (PM), certifications, energy management, and custodial services.</i></p> <p>This program is responsible for maintaining one million square feet that covers 38 city buildings including City Hall and the Police Holding & Administration Facility. Asset Management is accomplished through an extensive preventive maintenance program which increases the life cycle of the asset while reducing repair and replacement costs. The program also manages janitorial services (both in-house and contract) needed to keep city facilities at a high standard of appearance and cleanliness.</p>				
Accomplishments in FY 08-09				
<ul style="list-style-type: none"> * Monitored and manage energy consumption to meet energy reduction plan. * Engineered and install a new fire and control system at City Hall. * Engineered and replace the roof at City Hall and the Council Chamber. * Remodeled 4th floor of City Hall. * Engineered and installed new digital controlled valves to replace obsolete pneumatic valves at City Hall HVAC system. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Monitor and manage energy consumption to meet energy reduction plan. * Engineer and replace the roof at City Hall and the Council Chamber * Install energy efficient air conditioning devices at McFadden LCr, Corporate Yard, SW Senior Center, Fire Stations 1,3,4,6. * Engineer and replace the roof at South West Senior Center. * Investigate the use of co-generation for the Police Facility. * Find Funds to complete \$ 500,000 of deferred maintenance to City Facilities. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
Total square footage maintained	0	1,229,867	1,229,867	1,229,867
Number of Work Orders	0	13,500	13,500	13,500
Efficiency				
Square feet maintained per Supervisor/Technician				
City of Santa Ana	0	123,733	123,733	123,733
Industry Average	0	65,000	65,000	65,000
Square feet maintained per Custodian				
City of Santa Ana	0	28,103	28,103	28,103
Industry Average	0	21,000	21,000	21,000
Effectiveness				
% of Building Maintenance emergencies responded to in less than 2 hours	0%	100%	100%	100%
% of Work Orders (Preventive Maintenance) completed within 7 working days	0%	100%	100%	100%
% of Work Orders (Project Type) completed within 7 working days	0%	100%	100%	100%

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES		FUND 73			
Building Maintenance		Activity 105			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	599,069	610,462	807,620	789,525
6131	Salaries & Wages-Temporary	37,154	12,933	0	0
6141	Salaries & Wages-Overtime	7,142	10,755	8,000	8,000
6151	Retirement Plan	45,249	29,535	67,840	66,320
6161	Medicare Insurance	7,669	7,726	10,550	10,215
6171	Employees Insurance	79,404	90,639	129,330	132,630
6172	Retiree Health Insurance	6,833	5,362	11,305	13,815
6181	Compensation Insurance	52,510	56,128	93,355	90,240
6191	Other Personal Services	0	322	0	0
	SUBTOTAL PERSONNEL	835,030	823,862	1,128,000	1,110,745
6201	Utilities	784,843	783,600	848,855	848,855
6211	Communications	15,744	15,781	15,000	15,000
6221	Training & Transportation	2,730	4,204	3,500	3,500
6241	Janitorial & Housekeeping	1,136	11,687	0	0
6251	Other Agency Services	19,812	17,043	15,000	15,000
6261	Other Agency Services	0	3,005	0	0
6291	Other Contractual Services	336,773	509,719	692,900	692,900
	SUBTOTAL CONTRACTUAL	1,161,038	1,345,039	1,575,255	1,575,255
6311	Office Supplies	0	413	0	0
6331	Uniforms and Tools	1,022	0	0	0
6361	Oper. Materials & Supplies-Bldgs. & Grnds.	1,052	0	0	0
6391	Other Materials & Supplies	95,559	105,099	80,000	80,000
	SUBTOTAL COMMODITIES	97,633	105,512	80,000	80,000
6511	Equipment Rental, City	20,000	21,503	25,960	25,960
6521	Insurance (Risk Management)	11,135	11,805	11,805	11,805
6537	Automation Plan	18,430	18,430	18,430	18,430
6571	Building Rental	31,870	0	0	0
6590	Indirect Operating Expenses	69,129	94,409	82,135	60,770
6591	Depreciation Expense	75,361	0	0	0
	SUBTOTAL FIXED CHARGES	225,925	146,147	138,330	116,965
6621	Buildings	175,833	1,447	250,000	250,000
6641	Machinery & Equipment	5,381	0	0	0
6661	Computer Software	0	4,577	0	0
	SUBTOTAL CAPITAL	181,214	6,024	250,000	250,000
6771	Capitalized Lease Obligation	0	196,118	196,110	196,110
	SUBTOTAL DEBT SERVICE	0	196,118	196,110	196,110
6800	Transfer to General Fund	195,910	0	0	0
	SUBTOTAL TRANSFERS	195,910	0	0	0
	TOTAL	2,696,750	2,622,702	3,367,695	3,329,075

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
1190	Executive Director, Finance & Management	0.08		0.08	
1180	Assistant Director of Finance & Mgmt Svcs.	0.05		0.05	
4375	Facility Maintenance Superintendent	0.60		0.60	
4310	Building Maintenance Supervisor	2.00		2.00	
4140	Building Maintenance Technician	7.00		7.00	
4315	Building Maintenance Aide	1.00		1.00	
7010	Accounting Assistant	1.00		1.00	
4140	Building Maintenance Technician (PT)		1.00		1.00
9041	Account Clerk I		0.00		0.00
8100	Sr. Administrative Intern		1.00		1.00
9740	Painter (PT)		1.00		1.00
	TOTAL	11.73	3.00	11.73	3.00

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES		PROGRAM			
Custodial Services		73-106			
Statement of Purpose					
<p><i>To maintain safe, secure, attractive, and energy-efficient City facilities and equipment (assets) through regular preventive maintenance (PM), engineering services, energy management, and custodial services.</i></p> <p>This program is responsible for maintaining one million square feet that covers 38 city buildings including City Hall and the Police Holding & Administration Facility. Asset Management is accomplished through an extensive preventive maintenance program which increases the life cycle of the asset while reducing repair and replacement costs. The program also manages janitorial services (both in-house and contract) needed to keep city facilities at a high standard of appearance and cleanliness.</p>					
Accomplishments in FY 07-08 & FY 08-09					
<ul style="list-style-type: none"> * Continued quality custodial service at each of our recreation & senior centers. * Continued quality custodial service at each of our park restrooms. 					
Action Plan for FY 2009-10					
<ul style="list-style-type: none"> * Improve overall quality of building maintenance through improved inspection frequencies and communication to contractors. 					
PERFORMANCE MEASURES		Actual	Actual	Estimated	Objective
		FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level					
Custodial maint. to Santa Ana Senior Center.		0 days/wk	5 days/wk	5 days/wk	5 days/wk
Custodial maint. to Southwest Snr. Center.		0 days/wk	5 days/wk	5 days/wk	5 days/wk
Custodial maint. to Memorial Center.		0 days/wk	5 days/wk	5 days/wk	5 days/wk
Custodial maint. to Salgado Center.		0 days/wk	7 days/wk	7 days/wk	7 days/wk
Custodial maint. to Jerome.		0 days/wk	5 days/wk	5 days/wk	5 days/wk
Custodial maint. to Logan Center.		0 days/wk	3 days/wk	3 days/wk	3 days/wk
Custodial maint. to Cypress Center.		0 days/wk	3 days/wk	3 days/wk	3 days/wk
Custodial maint. to Sandpointe Center.		0 days/wk	1 days/wk	1 days/wk	1 days/wk
Custodial maint. to El Salvador Center.		0 days/wk	5 days/wk	5 days/wk	5 days/wk
Custodial maint. to Santa Anita Center.		0 days/wk	5 days/wk	5 days/wk	5 days/wk
Custodial maint. to Cabrillo Tennis Center.		0 days/wk	3 days/wk	3 days/wk	3 days/wk
Custodial maint. to Corbin Center.		0 days/wk	5 days/wk	5 days/wk	5 days/wk
Efficiency/Effectiveness					
Square feet maintained per Building Supervisor/ Technician					
City of Santa Ana		0	123,733	123,733	123,733
Industry Average		0	65,000	65,000	65,000
Square feet maintained per Custodian					
City of Santa Ana		0	28,103	28,103	28,103
Industry Average		0	21,000	21,000	21,000

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES		FUND 73			
Custodial Maintenance		Activity 106			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	333,427	318,471	445,245	431,730
6131	Salaries & Wages-Temporary	99,912	82,001	82,710	89,795
6141	Salaries & Wages-Overtime	352	2,450	0	0
6151	Retirement Plan	24,567	18,203	40,500	39,635
6161	Medicare Insurance	3,231	3,188	5,085	4,830
6171	Employees Insurance	56,590	58,074	89,495	86,305
6172	Retiree Health Insurance	488	3,352	6,235	7,555
6181	Compensation Insurance	43,018	41,431	65,035	63,830
6191	Other Personnel Services	0	0	0	0
	SUBTOTAL PERSONNEL	561,585	527,170	734,305	723,680
6221	Training & Transportation	225	450	0	0
6241	Janitorial & Housekeeping	204,652	276,871	145,000	145,000
6291	Other Contractual Services	2,597	334	0	0
	SUBTOTAL CONTRACTUAL	207,474	277,655	145,000	145,000
6391	Other Materials & Supplies	1,903	2,288	8,000	8,000
	SUBTOTAL COMMODITIES	1,903	2,288	8,000	8,000
6511	Equipment Rental, City	10,835	11,375	10,105	10,105
6521	Insurance (Risk Management)	11,135	11,805	11,805	11,805
6537	Automation Plan	14,260	0	0	0
6571	Building Rental	18,975	0	0	0
6590	Indirect Operating Expenses	48,798	59,728	53,165	39,740
	SUBTOTAL FIXED CHARGES	104,003	82,908	75,075	61,650
	TOTAL	874,965	890,021	962,380	938,330

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
1190	Executive Director, Finance & Management	0.07		0.07	
4375	Facility Maintenance Superintendent	0.40		0.40	
4090	Custodian Supervisor	1.00		1.00	
4020	Custodian (Lead)	1.00		1.00	
4000	Custodian	7.00		7.00	
4005	Custodial Aide/Porter	1.00		1.00	
9170	Janitor		5.00		5.00
	TOTAL	10.47	5.00	10.47	5.00

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES		FUND 75			
Fleet Maintenance		Activity Various			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
<u>REVENUES</u>					
FUND 75 - EQUIPMENT MAINTENANCE					
5515	Equipment Rental Charges	8,388,975	8,989,837	9,425,755	8,924,585
5551	Charges to Department	1,504,421	0	0	0
5621	Expense Reimbursement	48,923	87,988	29,958	30,000
5798	Sales Tax Recoveries	114,202	120,853	106,605	106,605
5812	Earnings on Investments	13	0	0	0
5990	Capital Contributions	46,491	0	0	0
	TOTAL FUND 75 REVENUES	<u>10,103,025</u>	<u>9,198,678</u>	<u>9,562,318</u>	<u>9,061,190</u>
 <u>EXPENDITURES</u>					
75-111	Fleet Maintenance	6,399,450	6,697,878	6,582,286	7,110,295
75-112	Stores & Property Control	478,793	467,801	482,562	547,805
	TOTAL EXPENDITURES	<u>6,878,243</u>	<u>7,165,679</u>	<u>7,064,848</u>	<u>7,658,100</u>
	 Interfund Transfer to Fund 11	 0	 0	 0	 2,241,460
	Interfund Transfer to Fund 76	2,115,580	2,265,500	3,263,000	1,250,000
<p><i>Note:</i> Fleet Services performs equipment maintenance and repair for all City agencies. A rental rate is charged for mobile mechanical and automotive equipment assigned to the various agencies. The agency pays rent for the use of the equipment, preventive maintenance, repair, and the cost of replacing the item when it becomes obsolete or can no longer be repaired economically. Rent charges are the main source of revenue for fleet operations. Rental rates are reviewed quarterly and aligned to actual costs.</p>					

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES		FUND 75			
Fleet Maintenance		Activity 110			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6800-11	Transfer to Fund 11	0	0	0	2,241,460
6800-76	Transfer to Fund 76	2,115,580	2,265,500	1,903,417	1,250,000
	SUBTOTAL TRANSFERS	<u>2,115,580</u>	<u>2,265,500</u>	<u>1,903,417</u>	<u>3,491,460</u>
	TOTAL	<u><u>2,115,580</u></u>	<u><u>2,265,500</u></u>	<u><u>1,903,417</u></u>	<u><u>3,491,460</u></u>

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES		PROGRAM		
Fleet Maintenance		75-111		
Statement of Purpose				
<p><i>To provide safe, attractive, and efficient vehicles to City departments through procurement assistance, preventive maintenance, and repair.</i></p> <p>This program is responsible for the efficient maintenance, repair, and replacement of all City vehicles, motorcycles, scooters, fire apparatus, construction and park maintenance equipment. This is done through rigid preventive maintenance programs, timely replacement schedules, and the purchase of good quality equipment.</p>				
Accomplishments in FY 2008-09				
<ul style="list-style-type: none"> * Completed State mandated smog inspections. * Completed State mandated aerial inspections. * Completed State mandated diesel smoke inspections. * Completed installation of computers to shop floor. * Completed Phase III CNG Fast Fill and storage expansion. * Completed Fleet Management System upgrade. * Completed Bar Coding in Fleet Parts. * Completed Fuel monitoring system at City Yard and PD fueling sites. * Established agreement with Orange County for equipment installation. * Continued to provide quality service to all departments. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Complete State mandated smog inspections. * Complete State mandated aerial inspections. * Complete State mandated diesel smoke inspections. * Explore additional CNG expansion projects. * Continue to gather information from new Fleet Management System. * Continue to gather information from new fuel Management System. * Continue to offer insourcing services to outside agencies. * Continue to provide quality service to all departments. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of vehicles maintained (rolling stock)	790	825	815	850
# of miscellaneous equipment maintained	31	50	40	40
TOTAL	<u>821</u>	<u>875</u>	<u>855</u>	<u>890</u>
Efficiency				
# of items maintained per mechanic/technician:				
Vehicles	43.9	44.4	45.3	65.4
Miscellaneous equipment	1.7	2.8	2.2	3.1
TOTAL	<u>45.6</u>	<u>47.2</u>	<u>47.5</u>	<u>68.5</u>
<i>Note: Small engine repairs are contracted locally.</i>				
Effectiveness				
Average # of units "out-of-service" per day	40	38	38	40
% of total fleet units "out-of-service" per day	4.9%	4.6%	4.4%	4.5%

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES		FUND 75			
Fleet Maintenance		Activity 111			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	1,948,396	1,868,687	2,173,770	2,250,260
6131	Salaries & Wages-Temporary	55,483	75,872	63,150	68,370
6141	Salaries & Wages-Overtime	11,907	13,328	10,000	10,000
6151	Retirement Plan	148,834	92,605	184,965	191,585
6161	Medicare Insurance	10,618	11,863	12,250	12,830
6171	Employees Insurance	248,257	260,020	319,515	345,420
6172	Retiree Health Insurance	14,556	18,371	30,435	39,380
6181	Compensation Insurance	223,607	245,985	275,775	285,170
6191	Other Personnel Services	778	0	0	0
	SUBTOTAL PERSONNEL	2,662,436	2,586,733	3,069,860	3,203,015
6211	Communications	23,357	35,940	24,630	24,630
6221	Training & Transportation	9,395	9,330	6,765	6,765
6251	Other Agency Services	629	360	4,765	4,765
6281	M&R Machinery & Equipment	593,461	492,246	460,000	610,000
6291	Other Contractual Services	53,606	141,563	70,000	70,000
	SUBTOTAL CONTRACTUAL	680,447	679,440	566,160	716,160
6332	Mechanic Tool Allocation	6,340	14,781	0	0
6381	M&S Equipment	344	1,472	0	0
6382	Gas & Diesel	1,309,857	1,629,732	1,412,400	1,451,020
6383	Alternative Fuel	0	0	0	32,000
6391	Operating Materials & Supplies	986,909	996,872	784,030	934,030
	SUBTOTAL COMMODITIES	2,303,450	2,642,857	2,196,430	2,417,050
6511	Equipment Rental, City	55,470	53,559	60,315	60,315
6521	Insurance (Risk Management)	36,800	39,010	39,010	39,010
6537	Automation Plan	80,565	30,565	30,565	30,565
6572	City Yard Rent	357,715	372,025	391,740	391,740
6590	Indirect Operating Expenses	222,568	291,885	226,265	177,440
6591	Depreciation	1,931,733	0	0	0
	SUBTOTAL FIXED CHARGES	2,684,850	787,044	747,895	699,070
6641	Machinery & Equipment	0	1,805	75,000	75,000
	SUBTOTAL FIXED CHARGES	0	1,805	75,000	75,000
6799	Loss or Gain on Fixed Assets	25,906	0	0	0
	TOTAL	8,357,089	6,697,878	6,655,345	7,110,295

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
1190	Executive Director of Finance & Mgmt Svc.	0.43		0.43	
4780	Corporate Yard /Fleet Services Mgr.	1.00		1.00	
4770	Fleet Supervisor	4.00		4.00	
4500	Fleet Equipment Technician III	4.00		4.00	
4730	Fleet Equipment Technician II	14.00		14.00	
5300	Assistant Fleet Equipment Technician	1.00		1.00	
5000	Fleet Parts Specialist	2.00		2.00	
7010	Accounting Assistant	1.00		1.00	
9140	Equipment Service Attendant (PT)		3.00		3.00
	TOTAL	27.43	3.00	27.43	3.00

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES	PROGRAM			
Stores & Property Control	75-112			
Statement of Purpose				
<p><i>To order receive, store, issue, and dispose of material and property for all City departments.</i></p> <p>This program is responsible for maintaining a warehouse inventory by ordering, receiving, issuing, and delivering material and supplies for all departments. Requirements are determined in advance with department heads. Inventories are then established or revised to meet current demands. This program also maintains capital property records and disposes of surplus materials, unclaimed property, and hazardous wastes.</p>				
Accomplishments in FY 08-09				
<ul style="list-style-type: none"> * Performed full count physical inventory in Stores and Fleet parts. * Continued to store and monitor emergency supplies for the City's EOC. * Monitor and control pool vehicles. * Conducted a full Capital Asset inventory. * Completed forklift training of Stores and Fleet employees as part of our safety program. * Coordinate Ride-Share program for City Yard. * Completed modifications for Finance back-up EOC. 				
Action Plan for FY 09-10				
<ul style="list-style-type: none"> * Implement new Lawson System. * Continue training of Central Store's staff on hazardous material handling. * Continue capital asset inventory updates for the entire City. * Continue to coordinate disposal of surplus property. * Continue to provide safe car pool vehicles. * Continue to update City's recycling program. * Coordinate Ride-Share program for City Yard. * Continue to store and monitor emergency supplies for the City's EOC. * Continue to provide forklift training. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of items issued	75,000	77,000	76,000	77,000
# of product-line items issued	49,000	51,000	50,000	51,000
# of product-line items received	47,000	48,500	48,000	48,500
# of property transfers	900	1,100	1,000	1,000
# of surplus items disposed	1,500	1,200	1,500	1,500
Efficiency				
Per full-time equivalent Stock Clerk:				
Average # of items issued	76,000	76,000	76,000	76,000
Average # of items received	47,000	50,000	50,000	50,000
Effectiveness				
% of requests processed within 24 hours	97%	99%	99%	99%
% of items disposed on schedule	100%	100%	100%	100%

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES					
Stores & Property Control				FUND	75
				Activity	112
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 07-08	PROPOSED FY 08-09
6111	Salaries & Wages-Regular	169,702	174,883	196,855	209,685
6131	Salaries & Wages-Temporary	33,841	17,762	35,940	38,020
6141	Salaries & Wages-Overtime	1,751	3,745	2,000	2,000
6151	Retirement Plan	13,664	8,811	17,885	19,040
6161	Medicare Insurance	2,874	2,742	3,375	3,590
6171	Employees Insurance	27,829	28,194	32,630	34,755
6172	Retiree Health Insurance	1,551	1,783	2,755	3,670
6181	Compensation Insurance	2,711	2,482	2,530	2,690
6191	Other Contractual Services	0		0	0
	SUBTOTAL PERSONNEL	<u>253,923</u>	<u>240,402</u>	<u>293,970</u>	<u>313,450</u>
6211	Communications	150	7	500	500
6221	Training & Transportation	166	180	1,000	1,000
6241	Janitorial & Housekeeping	0	0	0	0
6251	Other Agency Services	0	0	0	0
6281	M&R Machinery & Equipment	0	0	0	0
6291	Other Contractual Services	310	658	3,500	3,500
	SUBTOTAL CONTRACTUAL	<u>626</u>	<u>845</u>	<u>5,000</u>	<u>5,000</u>
6381	Operating Materials & Supplies Equipment	182	0	0	0
6391	Operating Materials & Supplies	4,222	1,764	6,000	6,000
	SUBTOTAL COMMODITIES	<u>4,404</u>	<u>1,764</u>	<u>6,000</u>	<u>6,000</u>
6511	Equipment Rental, City	14,100	14,213	13,975	13,975
6521	Insurance (Risk Management)	2,415	2,560	2,560	2,560
6537	Information Systems Strategic Plan	7,950	0	0	0
6572	Corporate Yard Rental	171,990	178,870	188,350	188,350
6590	Indirect Operating Expenses	23,386	29,147	22,955	18,470
	SUBTOTAL FIXED CHARGES	<u>219,841</u>	<u>224,790</u>	<u>227,840</u>	<u>223,355</u>
	TOTAL	<u><u>478,794</u></u>	<u><u>467,801</u></u>	<u><u>532,810</u></u>	<u><u>547,805</u></u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
1190	Executive Director, Finance & Management	0.03		0.03	
1320	Storekeeper	1.00		1.00	
7250	Property Control Specialist	1.00		1.00	
1310	Stock Clerk	1.00		1.00	
9470	Stores Aide (PT)		3.00		3.00
	TOTAL	<u>3.03</u>	<u>3.00</u>	<u>3.03</u>	<u>3.00</u>

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES	PROGRAM			
Equipment Replacement	76-145			
Statement of Purpose	<p><i>To insure the lowest possible equipment ownership cost and provide the highest possible productivity by replacing existing equipment before its condition begins to generate excessive repair cost and downtime.</i></p> <p>This program is responsible for determining justification for replacement, projecting future cost, developing suitable specifications, receiving new equipment, getting new equipment ready for service, and surplusing old equipment.</p>			
Accomplishments in FY 2008-09	<ul style="list-style-type: none"> * Replacement vehicles deferred to 2009/2010 budget year. * Added ten hybrids to fleet from 07/08 budget year. 			
Action Plan for FY 2009-10	<ul style="list-style-type: none"> * Continue to work closely with all departments to insure timely replacement of worn equipment. * Continue to identify and surplus worn-out non-cost effective equipment. * Continue to explore opportunities to purchase hybrid vehicles. 			
PERFORMANCE MEASURES	Actual FY 06-07	Actual FY 07-08	Estimated FY 08-09	Objective FY 09-10
Service Level # of worn-out/obsolete equipment replaced with new/efficient models	66	83	88	85
Efficiency % of units scheduled for replacement actually replaced	91%	95%	98%	100%
Effectiveness Average age of fleet in years	9.5	9.6	11	11

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES		FUND 76			
Equipment Replacement		Activity 145			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
<u>REVENUES</u>					
5010-1111	Other Revenue-Bank Recon	0	552,016	0	0
5621	Expense Reimbursement	0	0	0	0
5715	Sale of Equipment	0	10,517	0	0
5799	Miscellaneous Recoveries	277	0	0	0
5812	Earnings on Investments	169,832	146,004	150,000	120,000
	TOTAL REVENUES	<u>170,109</u>	<u>708,537</u>	<u>150,000</u>	<u>120,000</u>
5990	Interfund Transfer from Fund 75	0	2,265,500	2,265,500	1,250,000
<u>EXPENDITURES</u>					
6391	Operating Materials & Supplies	0	0	0	82,885
	SUBTOTAL FIXED CHARGES	<u>0</u>	<u>0</u>	<u>0</u>	<u>82,885</u>
6537	Information Services Strategic Plan	37,115	37,115	37,115	37,115
	SUBTOTAL FIXED CHARGES	<u>37,115</u>	<u>37,115</u>	<u>37,115</u>	<u>37,115</u>
6641	Machinery & Equipment	63,861	0	0	0
6641-PY	Machinery & Equipment	18,518	0	94,000	0
	SUBTOTAL CAPITAL	<u>82,379</u>	<u>0</u>	<u>94,000</u>	<u>0</u>
	TOTAL EXPENDITURES	<u>119,494</u>	<u>37,115</u>	<u>131,115</u>	<u>120,000</u>
	CAPITAL OUTLAY	0	1,992,652	3,263,000	1,250,000

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES			PROGRAM		
Corporate Yard Operations			85-107		
Statement of Purpose					
<p><i>To maintain a safe, secure, and highly efficient City Yard that provides quality services to tenants and users.</i></p> <p>This program accounts for all revenues and expenditures associated with ongoing maintenance and operations of the corporate yard at Daisy/Center Street. The facility consists of 11.5 acres with about 140,000 square feet of structures.</p>					
Accomplishments in FY 08-09					
<ul style="list-style-type: none"> * Complete NPDES required up-grades and modifications to storm drain systems. * Perform quarterly NPDES inspections and correct issues found. * Completed Orange County Hazardous Waste inspection report. * Completed annual AQMD mandated fuel vapor monitoring testing. * Completed AQMD vapor recovery upgrades to fuel system. * Completed AQMD required modifications to waste oil storage tanks. * Completed annual AQMD mandated fuel vapor monitoring testing. * Completed AQMD mandated monthly UTS inspection reports. * Completed installation of fuel monitoring system at City Yard and PD. * Completed installing additional slow CNG fill stations. * Completed installation of CNG fast fill and storage. * Completed Security System evaluation. * Continued to provide a safe, clean working environment for all tenants. 					
Action Plan for FY 2009-10					
<ul style="list-style-type: none"> * Complete security system modifications. * Upgrade Fleet car wash. * Performed quarterly NPDES inspections and correct issues found. * Complete Orange County Hazardous Waste inspection report. * Complete annual AQMD mandated fuel vapor monitoring testing. * Complete AQMD mandated monthly UTS inspection reports. * Continue to provide a safe, clean working environment for all tenants. 					
PERFORMANCE MEASURES		Actual	Actual	Estimated	Objective
		FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level					
Total acreage maintained		12	12	12	12
Total square footage of structures		140,000	140,000	140,000	140,000
Efficiency					
Annual maintenance and operating cost of structures and surfaces per square foot		\$1.69	\$1.95	\$1.95	\$ 2.12

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES					FUND	85
Corporate Yard Operations					Activity	107
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
REVENUES						
5511	Fleet Maintenance	357,715	372,025	391,740	391,740	
5521	Traffic Signal Maintenance	5,695	5,925	6,240	6,240	
5531	Street Maintenance	65,630	68,255	71,875	71,875	
5533	Roadway Cleaning	67,810	70,520	74,260	74,260	
5537	Street Trees	18,760	19,510	20,545	20,545	
5550	Park Maintenance	84,280	87,650	92,295	92,295	
5574	Stores & Property Control	171,990	178,870	188,350	188,350	
5575	Water Maintenance	101,910	105,985	111,600	111,600	
5621	Expense Reimbursement	150	0	0	0	
5812	Earnings on Investments	17,427	13,974	15,700	10,245	
	TOTAL REVENUES	891,367	922,714	972,605	967,150	
EXPENDITURES						
6131	Salaries & Wages-Temporary	34,763	39,458	43,160	45,255	
6151	Retirement Plan	0	0	1,620	1,695	
6161	Medicare Insurance	486	551	625	655	
6181	Compensation Insurance	4,356	5,214	5,915	6,205	
	SUBTOTAL PERSONNEL	39,605	45,223	51,320	53,810	
6211	Communications	14,451	13,987	16,825	16,825	
6251	Other Agency Services	17,927	20,140	17,000	17,000	
6261	M&R Buildings & Grounds	43,760	44,917	49,000	49,000	
6271	M&R Improvements	0	0	1,320	1,320	
6281	M&R Machinery & Equipment	12,282	8,466	11,000	11,000	
6291	Other Contractual Services	115,814	206,963	305,470	260,470	
	SUBTOTAL CONTRACTUAL	204,234	294,473	400,615	355,615	
6331	Uniforms and Tools	0	0	0	0	
6381	Operating Materials & Supplies-Equipment	0	340	0	0	
6391	Operating Materials & Supplies	12,612	10,207	16,900	16,900	
	SUBTOTAL COMMODITIES	12,612	10,547	16,900	16,900	
6511	Equipment Rental, City	8,470	8,516	8,585	8,585	
6537	Information Services Strategic Plan	10,130	10,130	10,130	10,130	
6571	Building Rental	548,030	575,432	615,710	615,710	
6590	Indirect Operating Expenses	3,840	5,663	4,345	3,450	
6591	Depreciation Expense	8,189	0	0	0	
	SUBTOTAL FIXED CHARGES	578,659	599,741	638,770	637,875	
6631	Imp. Other Than Building	1,252	0	0	0	
	SUBTOTAL CAPITAL	1,252	0	0	0	
	TOTAL EXPENDITURES	836,362	949,984	1,107,605	1,064,200	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10		
		Full Time	Part Time	Full Time	Part Time	
9520	Senior Maintenance Aide II (PT)		3.00		3.00	
	TOTAL		3.00		3.00	

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES	PROGRAM			
Communication Services	102-171			
Statement of Purpose				
<p><i>To provide timely and reliable communications services (voice & data) to improve operational efficiency and effectiveness of all City agencies and departments</i></p> <p>Primary responsibilities of this unit are the design, installation, maintenance, and user support of all voice services (phone and voice mail), data connectivity services, and land circuits supporting radio operations and wireless data services. These services are provided to all of the City's operating locations. Additional responsibilities include the effective management and effective generation and distribution of monthly equipment and usage reports for each City department. These reports support City efforts to manage costs and maximize benefits from the City's private telephone system.</p>				
Accomplishments in FY 07-08 & FY 08-09				
<ul style="list-style-type: none"> * Provided telecommunications services to 57 City Operating locations with over 2,000 phones and 2,413 extensions. * Provided and coordinated the activation of wireless data services for 25 vehicles in the PD motorcycle fleet. * Met the Federal Stimulus Program deadlines to provide voice and data services for the Summer Youth Program. * Relocated telephone and data services for Parks staff from Parks Headquarters to City Hall, Library and Centers. * Engineered and installed cabling in support of the Fire Dispatch Server Room relocation to the Station 5 Mezzanine. * Completed 254 requests for "moves, additions and changes" within service level and without customer callback. * Designed and installed cabling, voice and data service for the new Teen Space area of the Main Library basement. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Provide and install cable infrastructure in support of voice and data services for the Jerome Center Renovation. * Continue to explore the various options for replacing/upgrading the City's aging voicemail system. * Provide telecommunications services in support of the upgrade of the data communications connection between Fleet Services at the City Yard and the City Hall Data Center. * Continue to proactively manage the City's telephone and telecommunications networks to maximize performance and minimize cost. * Continue to improve and enhance telecommunications services to all City Agencies/Departments so that they can provide quality customer service to the public and business community. * Assist all City Agencies and Departments with voice and data services during staff relocations/consolidations. * Explore the feasibility of upgrading the telephone systems at Fire Stations 1 and 9 to allow for requested additional telephone service. * Issue an RFP to provide cabling services to the City. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of phone systems (pbx,key) operated and maintained	32	32	31	30
# of lines for telephones, faxes, and modems supported (combined # of extensions from all telephone systems in City)	3,900	3,910	3,918	3,925
# of voice, data and radio circuits supported (T-1's, 1MB's, ISDN, Trunks, DID Stations, 56K, and DSL leased circuits)	2,365	2,370	2,375	2,380
# of level 1 and level 2 requests for repair	92	101	88	90
Effectiveness				
% of level 1 repairs completed within 24 hours	96%	97%	99%	99%

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES		FUND			
Communication Services		Activity			
		102			
		171			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
<u>REVENUES</u>					
5550	Telephone System Svcs Charges	2,066,638	2,077,722	2,015,400	1,735,130
5550-1	Telephone System Svcs Charges Library	0	0	0	0
5812	Earning on Investment	147,418	156,257	145,000	127,000
	TOTAL REVENUES	<u>2,214,056</u>	<u>2,233,979</u>	<u>2,160,400</u>	<u>1,862,130</u>
<u>EXPENDITURES</u>					
6111	Salaries & Wages-Regular	236,838	196,776	349,605	242,275
6141	Salaries & Wages-Overtime	319	254	500	0
6151	Retirement Plan	18,018	9,822	29,365	20,350
6161	Medicare Insurance	3,005	2,638	5,070	3,515
6171	Employees Insurance	23,538	22,594	44,005	29,695
6172	Retiree Health Insurance	1,843	2,245	4,895	4,240
6181	Compensation Insurance	3,719	3,674	5,415	4,485
	SUBTOTAL PERSONNEL	<u>287,280</u>	<u>238,003</u>	<u>438,855</u>	<u>304,560</u>
6211	Communications	880,738	772,021	977,120	915,020
6221	Training & Transportation	556	424	11,200	0
6251	Other Agency Services	425	450	810	0
6291	Other Contractual Services	291,767	257,717	439,475	389,735
	SUBTOTAL CONTRACTUAL	<u>1,173,486</u>	<u>1,030,612</u>	<u>1,428,605</u>	<u>1,304,755</u>
6391	Operating Materials & Supplies	3,897	4,466	3,040	3,940
	SUBTOTAL COMMODITIES	<u>3,897</u>	<u>4,466</u>	<u>3,040</u>	<u>3,940</u>
6511	Rental of City Equipment	0	5,264	25,680	6,000
6521	Insurance (Risk Management)	8,715	9,240	9,240	9,240
6537	Information Systems Strategic Plan	16,695	16,695	16,695	16,695
6571	Building Rental	4,660	4,895	5,240	5,240
6590	Indirect Operating Expenses	25,621	29,338	35,255	18,460
6591	Depreciation	0	0	0	0
	SUBTOTAL FIXED CHARGES	<u>55,691</u>	<u>65,431</u>	<u>92,110</u>	<u>55,635</u>
6641	Machinery & Equipment	18,296	0	229,000	229,000
6661	Computer Software	0	0	20,000	20,000
	SUBTOTAL CAPITAL	<u>18,296</u>	<u>0</u>	<u>249,000</u>	<u>249,000</u>
	TOTAL	<u><u>1,538,650</u></u>	<u><u>1,338,512</u></u>	<u><u>2,211,610</u></u>	<u><u>1,917,890</u></u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
1190	Executive Director, Finance & Management	0.07		0.07	
0960	Information Services Manager	0.50		0.50	
0710	Telecommunications Coordinator	1.00		1.00	
0120	Systems Administrator	1.00		1.00	
7140	Telecom Customer Services Representative	1.00		1.00	
2670	Information Services Representative	0.50		0.60	
	TOTAL	<u>4.07</u>		<u>4.17</u>	

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES		FUND 109			
Citywide Information Services Strategic Plan		Activity Various			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
REVENUES					
5551	Strategic Plan Charges	6,638,935	6,638,935	6,540,785	5,560,220
5799	Miscellaneous Recoveries	95,400	193,235	0	57,800
5812	Earning on Investment	310,844	487,573	305,177	146,000
5820	ERP Financing Proceeds	0	0	0	0
	TOTAL REVENUES	7,045,179	7,319,743	6,845,962	5,764,020
EXPENDITURES					
109-171	ERP System	0	87,908	9,042,825	5,297,853
109-200	Payroll Systems	760,061	770,917	956,970	977,835
109-300	SAPIN/MUS	665,958	644,164	625,000	625,000
109-400	Customer Service Systems	520,220	610,396	672,105	672,105
109-500	Miscellaneous Strategic Plan	533,416	766,576	1,005,810	1,227,175
109-600	Miscellaneous Citywide Projects	329,877	1,380,041	1,807,500	1,393,727
109-700	Maintenance & Support	1,622,739	2,769,320	1,944,300	1,888,338
	TOTAL EXPENDITURES	4,432,270	7,029,322	16,054,510	12,082,033
109-100	Transfer to Fund 110	1,520,910	750,000	1,000,000	0
OPERATING EXPENSE		ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6100	Personnel	861,337	1,128,733	1,516,690	2,477,275
6200	Contractual	3,153,835	3,831,500	5,052,518	5,830,545
6300	Commodities	376	1,947	5,000	66,000
6500	Fixed Charges	141,675	200,386	190,355	284,565
6600	Capital	275,048	1,778,847	247,122	2,312,600
6700	Debt Service	0	41,996	1,098,145	1,098,141
	TOTAL	4,432,270	6,983,409	8,109,830	12,082,033
6800	Transfer to Fund 110	1,520,910	750,000	1,000,000	0
Class	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
Class		Full Time	Part Time	Full Time	Part Time
6450	Network Engineer	1.00		1.00	
6460	Network Specialist/WAN Systems Admin.	1.00		1.00	
6470	Systems Support Analyst	1.00		1.00	
2660	Applications Systems Manager	0.05		0.50	
0970	Micro Systems Programmer	1.00		1.00	
1006	Web Systems Technician	0.75		0.75	
1060	Systems Technician	1.00		1.00	
0151	Principal Management Analyst	0.85		0.85	
7500	Supervising Accountant	1.00		1.00	
7490	Senior Accountant	1.00		1.00	
1140	Accountant I	1.00		1.00	
7280	Senior Accounting Assitant	1.00		1.00	
1530	Buyer	0.50		0.00	
	Buyer/Systems Technician	0.00		0.50	
1330	Computer Operations Coordinator	0.00		1.00	
7400	Payroll Systems Analyst	1.00		1.00	
1190	Executive Director, Finance & Management	0.10		0.10	
1180	Assistant Director of Finance & Mgmt Svcs.	0.20		0.20	
0960	Information Services Manager	0.25		0.25	
0190	Administrative Services Manager	0.10		0.10	
0496	Budget Analyst	1.00		1.00	
2670	Information Services Representative	0.40		0.40	
1005	Web Entry Specialist	1.00		1.00	
	TOTAL	15.20		16.65	

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES Technology Plan	PROGRAM 109			
Statement of Purpose				
<p><i>To implement the recommendations of the City Information Systems Strategic Plan. The Plan is intended to help the City achieve its objectives by implementing modern information systems throughout the City at the least cost to the community.</i></p> <p>This program provides a road map for information technology consisting of projects on computing and connectivity infrastructure, citywide support systems, applications, data management, and data sharing. The benefits from this investment will include improved information access to support operations and make service delivery more cost-effective.</p>				
Accomplishments in FY 07-08 & FY 08-09				
<ul style="list-style-type: none"> * SAPIN property information displayed to external customers via web applications. * Upgraded the SAPIN system from Visual Basic to Dot Net technology. * Upgraded remittance processor hardware & software to support Check21 requirements. * Completed installation of new package software for the Utility Billing system. * Outsourced the Utility Billing printing and viewing. <li style="padding-left: 20px;">Developed LaserFiche integration with Treasury applications. * Selection of new integrated Financial system including payroll, utility billing, human resources & cashiering. * Completed pilot test of server virtualization realizing a 50% savings in hardware costs. * Completed the upgrade for the backup & recovery capabilities for the City and Police Data Centers. * Completed an upgrade of Fire Dispatch data network infrastructure. * Implemented high speed wireless access in each Fire Station to support data access from Fire apparatus. * Implemented pilot VOUP phone system at the new Nature Center. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Complete integrated Financial System Project and support the new on-going production system. * Additional SAPIN information displayed to external customers via web applications. * Transition Treasury application support to City staff. * Continue virtualization migration to reduce costs while maintaining 5 year replacement cycle for servers. * Take advantage of Microsoft EA agreement benefits by upgrading servers to the latest operating system. * Pilot test Microsoft Exchange 2008 and integrated messaging. 				
PERFORMANCE MEASURES	Actual FY 06-07	Actual FY 07-08	Estimated FY 08-09	Objective FY 09-10
Service Level				
Number of City email users supported	2,100	2,068	2,085	2,085
Number of PCs (desktops and laptops) upgraded/maintained at standard level	1,857	2,045	2,050	2,100
Number of City staff with Internet connections	1,050	1,100	1,372	1,372

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES					FUND	109
Technology Plan					Activity	100
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6800	Transfer to Fund 73	0	0	0	0	
6800	Transfer to Fund 110	<u>1,520,910</u>	<u>750,000</u>	<u>1,000,000</u>	<u>0</u>	
	SUBTOTAL TRANSFERS	1,520,910	750,000	1,000,000	0	
	TOTAL	<u><u>1,520,910</u></u>	<u><u>750,000</u></u>	<u><u>1,000,000</u></u>	<u><u>0</u></u>	

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES					FUND	109
ERP System					Activity	171
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6131	Salaries & Wages-Temporary	0	7,777	200,000	100,000	
6141	Salaries & Wages-Overtime	0	0	200,000	150,000	
6151		0	0	0	725	
6161	Medicare Insurance	0	109	0	280	
6181	Compensation Insur	0	78	0	200	
6191	Other Personnel Services	0	21,112	1,000,000	500,000	
	SUBTOTAL PERSONNEL	<u>0</u>	<u>29,076</u>	<u>1,400,000</u>	<u>751,205</u>	
6221	Training & Transportation	0	30	0	5,000	
6291	Other Contractual Services	0	16,807	1,411,405	1,150,000	
	SUBTOTAL CONTRACTUAL	<u>0</u>	<u>16,837</u>	<u>1,411,405</u>	<u>1,155,000</u>	
6391	Operating Materials & Supplies	0	0	100,000	0	
	SUBTOTAL COMMODITIES	<u>0</u>	<u>0</u>	<u>100,000</u>	<u>0</u>	
6590	Indirect Cost	0	0	0	12,907	
6591	Depreciation	0	0	0	0	
	SUBTOTAL FIXED CHARGES	<u>0</u>	<u>0</u>	<u>0</u>	<u>12,907</u>	
6641	Machinery & Equipment	0	0	250,000	250,000	
6661	Computer Software	0	0	4,783,275	2,030,600	
	SUBTOTAL CAPITAL	<u>0</u>	<u>0</u>	<u>5,033,275</u>	<u>2,280,600</u>	
6782	Principal Payments	0	0	955,115	983,595	
6792	Interest Payments	0	41,996	143,030	114,546	
	SUBTOTAL DEBT SERVICE	<u>0</u>	<u>41,996</u>	<u>1,098,145</u>	<u>1,098,141</u>	
	TOTAL	<u>0</u>	<u>87,908</u>	<u>9,042,825</u>	<u>5,297,853</u>	

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES					FUND	109
Payroll Systems					Activity	200
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6111	Salaries & Wages-Regular	253,014	339,280	393,620	421,620	
6131	Salaries & Wages-Temporary	1,477	0	0	0	
6141	Salaries & Wages-Overtime	59,333	31,710	90,800	40,800	
6151	Retirement Plan	20,365	17,001	31,745	34,095	
6161	Medicare Insurance	344	2,185	3,925	4,230	
6171	Employees Insurance	33,878	47,432	55,025	56,675	
6172	Retiree Health Insurance	2,072	3,377	5,290	7,105	
6181	Compensation Insurance	2,852	3,745	3,930	4,220	
6191	Other Personnel Services	0	0	0	0	
	SUBTOTAL PERSONNEL	373,335	444,730	584,335	568,745	
6291	Other Contractual Services	290,166	205,560	248,735	298,735	
	SUBTOTAL CONTRACTUAL	290,166	205,560	248,735	298,735	
6571	Building & Site Rental	60,635	63,665	68,120	68,120	
6590	Indirect Operating Expenses	35,925	54,748	48,780	35,235	
6591	Depreciation	0	0	0	0	
	SUBTOTAL FIXED CHARGES	96,560	118,413	116,900	103,355	
6641	Machinery & Equipment	0	0	7,000	7,000	
6661	Computer Software	0	2,214	0	0	
	SUBTOTAL CAPITAL	0	2,214	7,000	7,000	
	TOTAL	760,061	770,917	956,970	977,835	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10		
		Full Time	Part Time	Full Time	Part Time	
0151	Principal Management Analyst	0.85		0.85		
7500	Supervising Accountant	1.00		1.00		
7490	Senior Accountant	1.00		1.00		
7400	Payroll Systems Analyst	1.00		1.00		
	TOTAL	3.85		3.85		

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES				FUND 109	
SAPIN/MUS				Activity 300	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6291	Other Contractual Services	665,958	644,164	625,000	625,000
	SUBTOTAL CONTRACTUAL	<u>665,958</u>	<u>644,164</u>	<u>625,000</u>	<u>625,000</u>
6391	Operating Materials & Supplies	0	0	0	0
	SUBTOTAL COMMODITIES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
6641	Machinery & Equipment	0	0	0	0
	SUBTOTAL CAPITAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL	<u><u>665,958</u></u>	<u><u>644,164</u></u>	<u><u>625,000</u></u>	<u><u>625,000</u></u>

FINANCE & MANAGEMENT SERVICES				FUND 109	
Customer Service Systems				Activity 400	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6291	Other Contractual Services	513,996	607,129	672,105	672,105
	SUBTOTAL CONTRACTUAL	<u>513,996</u>	<u>607,129</u>	<u>672,105</u>	<u>672,105</u>
6391	Operating Materials & Supplies	0	0	0	0
	SUBTOTAL COMMODITIES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
6661	Computer Software	6,224	3,267	0	0
	SUBTOTAL CAPITAL	<u>6,224</u>	<u>3,267</u>	<u>0</u>	<u>0</u>
	TOTAL	<u><u>520,220</u></u>	<u><u>610,396</u></u>	<u><u>672,105</u></u>	<u><u>672,105</u></u>

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES				FUND 109	
Miscellaneous Strategic Plan				Activity 500	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	392,169	555,391	728,635	916,060
6141	Salaries & Wages-Overtime	1,498	3,279	0	0
6151	Retirement Plan	31,889	27,786	61,205	76,950
6161	Medicare Insurance	5,490	6,605	10,565	13,285
6171	Employees Insurance	46,254	76,289	112,070	123,320
6172	Retiree Health Insurance	3,165	4,296	10,200	16,030
6181	Compensation Insurance	7,536	10,356	9,680	11,680
6191	Other Personnel Services	0	0	0	0
	SUBTOTAL PERSONNEL	<u>488,001</u>	<u>684,003</u>	<u>932,355</u>	<u>1,157,325</u>
6221	Training & Transportation	300	600	0	0
6291	Other Contractual Services	0	0	0	0
	SUBTOTAL CONTRACTUAL	<u>300</u>	<u>600</u>	<u>0</u>	<u>0</u>
6391	Operating Materials & Supplies	0	0	0	0
	SUBTOTAL COMMODITIES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
6571	Building & Site Rental	0	0	0	0
6590	Indirect Operating Expenses	45,114	81,973	73,455	69,850
	SUBTOTAL FIXED CHARGES	<u>45,114</u>	<u>81,973</u>	<u>73,455</u>	<u>69,850</u>
	TOTAL	<u><u>533,416</u></u>	<u><u>766,576</u></u>	<u><u>1,005,810</u></u>	<u><u>1,227,175</u></u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
6450	Network Engineer	1.00		1.00	
6460	Network Specialist/WAN Systems Admin.	1.00		1.00	
6470	Systems Support Analyst	1.00		1.00	
2660	Applications/Tech Support Manager	0.05		0.50	
0970	Micro Systems Programmer	1.00		1.00	
1440	Computer Operator	0.00		1.00	
1006	Web Systems Technician	0.75		0.75	
1060	Systems Technician	1.00		1.00	
1190	Executive Director, Finance & Management	0.10		0.10	
1180	Assistant Director of Finance & Mgmt. Svcs.	0.20		0.20	
0960	Information Services Manager	0.25		0.25	
0190	Administrative Services Manager	0.10		0.10	
1140	Accountant I	1.00		1.00	
7280	Senior Accounting Assitant	1.00		1.00	
0496	Budget Analyst	1.00		1.00	
1350	Buyer	0.50		0.00	
	Buyer/Systems Technician	0.00		0.50	
2670	Information Services Representative	0.40		0.40	
1005	Web Entry Specialist	1.00		1.00	
	TOTAL	<u><u>11.35</u></u>		<u><u>12.80</u></u>	

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES				FUND 109	
Miscellaneous Citywide Projects				Activity 600	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	ADOPTED FY 08-09	PROPOSED FY 09-10
6291	Other Contractual Services	167,128	903,973	1,807,500	1,332,727
	SUBTOTAL CONTRACTUAL	<u>167,128</u>	<u>903,973</u>	<u>1,807,500</u>	<u>1,332,727</u>
6391	Operating Materials & Supplies	289	1,549	0	61,000
	SUBTOTAL COMMODITIES	<u>289</u>	<u>1,549</u>	<u>0</u>	<u>61,000</u>
6591	Depreciation	0	0	0	0
	SUBTOTAL FIXED CHARGES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
6641	Machinery & Equipment	142,858	328,819	0	0
6661	Computer Software	19,601	145,700	0	0
	SUBTOTAL CAPITAL	<u>162,459</u>	<u>474,519</u>	<u>0</u>	<u>0</u>
	TOTAL	<u><u>329,877</u></u>	<u><u>1,380,041</u></u>	<u><u>1,807,500</u></u>	<u><u>1,393,727</u></u>

FINANCE & MANAGEMENT SERVICES				FUND 109	
Maintenance & Support				Activity 700	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6211	Communications	0	0	0	50,000
6221	Training & Transportation	0	622	0	600
6251	Other Agency Services	0	0	2,800	0
6291	Other Contractual Services	1,516,287	1,469,452	1,696,378	1,696,378
	SUBTOTAL CONTRACTUAL	<u>1,516,287</u>	<u>1,470,075</u>	<u>1,699,178</u>	<u>1,746,978</u>
6391	Operating Materials & Supplies	87	399	5,000	5,000
	SUBTOTAL COMMODITIES	<u>87</u>	<u>399</u>	<u>5,000</u>	<u>5,000</u>
6521	Insurance (Risk Management)	0	0	0	7,835
6571	Building & Site Rental	0	0	0	103,525
6591	Depreciation	0	0	0	0
	SUBTOTAL FIXED CHARGES	<u>0</u>	<u>0</u>	<u>0</u>	<u>111,360</u>
6641	Machinery & Equipment	21,611	113,410	60,000	25,000
6661	Computer Software	84,755	1,185,437	180,122	0
	SUBTOTAL CAPITAL	<u>106,365</u>	<u>1,298,847</u>	<u>240,122</u>	<u>25,000</u>
	TOTAL	<u><u>1,622,739</u></u>	<u><u>2,769,320</u></u>	<u><u>1,944,300</u></u>	<u><u>1,888,338</u></u>

INTERNAL SERVICE FUNDS

FINANCE & MANAGEMENT SERVICES		FUND			
PC Plan		Activity			
		110			
		179			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
<u>INTERFUND TRANSFERS</u>					
5990	Transfer from Fund 109	1,520,910	750,000	1,000,000	0
	TOTAL INTERFUND TRANSFERS	<u>1,520,910</u>	<u>750,000</u>	<u>1,000,000</u>	<u>0</u>
<u>EXPENDITURES</u>					
6391	Operating Materials and Supplies	12,326	142,561	0	150,000
6591	Depreciation	100,224	0	0	0
6641	Machinery & Equipment	267,785	715,436	1,550,000	750,000
6661	Computer Software	12,573	0	0	0
	SUBTOTAL CAPITAL	<u>392,908</u>	<u>857,997</u>	<u>1,550,000</u>	<u>900,000</u>
6771	Debt Service - Interest	4,014	0	0	0
	SUBTOTAL DEBT SERVICE	<u>4,014</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL EXPENDITURES	<u>396,922</u>	<u>857,997</u>	<u>1,550,000</u>	<u>900,000</u>
	CAPITAL OUTLAY	300,000	0	0	0
	PRINCIPAL PAYABLE	399,623	0	0	0

INTERNAL SERVICE FUNDS

PERSONNEL SERVICES	PROGRAM			
Liability & Property	80-180			
Statement of Purpose				
<p><i>To protect the City's assets from financial and operational impairment.</i></p> <p>This program protects the City's assets by providing insurance, risk sharing, risk transferring and risk assumption. Liability claims are handled in-house and are settled or denied impartially based upon the City's negligence. Adequate property insurance is maintained with an annual property values update. A self-inspection program of City properties is regularly conducted to minimize exposures and losses.</p>				
Accomplishments in FY 07-08 & FY 09-10				
<ul style="list-style-type: none"> * Settled a number of liability claims for significantly less than their verdict value. * Claim payments partially reduced due to ongoing coordination with CAO in claims handling and litigation strategies. * Continued to successfully tender the defense or indemnity of liability claims onto others. * Increased liability insurance limits. * Added environmental friendly "Green" property insurance coverage. * Monitored financial stability of insurers City uses. * Developed departmental risk cost allocation program. * Recommended changes to Railroad Quiet Zone Crossing Agreements. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Push for legislation to eliminate joint liability hereby reducing claim and insurance costs. * Continue to monitor financial soundness of insurers City uses. * Settle at fault property damage claims as a separate or full settlement to reduce costs. * Comply with Federal Medicare Quarterly Reporting Requirements. * Develop and implement a Confined Space Program. * Implement online Driver Safety training courses. * Implement Safety Apparel guidelines to comply with state mandated requirements. * Continue departmental awareness of potential fiscal impact of liability exposures. * Continue Loss Prevention Fund for mitigating unforeseen hazards. * Implement departmental cost allocation program. 				
PERFORMANCE MEASURES	Actual	Actual	Estimate	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of Actuarial Studies Conducted	1	2	1	2
# of Liability Claims Audits	1	1	1	1
# of California Highway Patrol Audits	1	1	2	1
# of Department of Motor Vehicle Audits	0	0	1	1
Insurance Cost in \$	\$1,290,977	\$1,194,946	\$1,250,000	\$1,500,000
Efficiency				
# of Liability Claims Filed Annually	178	208	275	250
# of Liability Claims Settled	206	196	220	225
Closure Ratio	116%	94%	80%	90%
Paid Claims Amount in \$	\$725,970	\$312,720	\$2,000,000	\$2,000,000

INTERNAL SERVICE FUNDS

PERSONNEL SERVICES		FUND			80
Liability & Property		Activity			180
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
<u>REVENUES</u>					
5551	Charges to Departments	8,345,170	8,845,895	8,845,895	8,845,895
5621	Expense Reimbursement	16,285	2,777	15,000	0
5812	Earnings on Investments	746,265	645,262	655,495	655,495
	TOTAL REVENUES	<u>9,107,721</u>	<u>9,493,934</u>	<u>9,516,390</u>	<u>9,501,390</u>
<u>EXPENDITURES</u>					
6111	Salaries & Wages-Regular	294,182	372,469	453,280	482,385
6131	Salaries & Wages-Temporary	0	7,082	9,865	10,570
6141	Salaries & Wages Overtime	2,965	399	10,000	10,000
6151	Retirement Plan	23,357	18,404	38,445	40,915
6161	Medicare Insurance	3,267	4,459	5,470	5,825
6171	Employees Insurance	34,478	47,942	50,990	51,330
6172	Retiree Health Insurance	2,873	3,057	6,345	8,440
6181	Compensation Insurance	4,616	5,823	7,470	8,115
6191	Other Personnel Services	1,129,613	897,872	1,500,000	1,750,000
	SUBTOTAL PERSONNEL	<u>1,495,351</u>	<u>1,357,506</u>	<u>2,081,865</u>	<u>2,367,580</u>
6211	Communications	5,234	4,198	5,500	5,500
6221	Training & Transportation	2,665	2,704	4,200	4,200
6251	Other Agency Services	8,920	4,196	10,000	10,000
6281	M&R Machinery & Equipment	547	82	2,000	1,000
6291	Other Contractual Services	23,806	44,710	40,000	40,000
	SUBTOTAL CONTRACTUAL	<u>41,172</u>	<u>55,890</u>	<u>61,700</u>	<u>60,700</u>
6391	Operating Materials & Supplies	9,254	12,939	14,000	17,000
	SUBTOTAL COMMODITIES	<u>9,254</u>	<u>12,939</u>	<u>14,000</u>	<u>17,000</u>
6511	Equipment Rental, City	6,590	6,666	6,780	6,775
6521	Insurance (Risk Management)	1,290,977	1,194,946	2,550,000	2,525,000
6522	Losses Paid	725,970	312,720	2,500,000	2,000,000
6523	Unemployment Claims Paid	56,269	79,518	125,000	1,500,000
6537	Information Services Strategic Plan	391,580	391,580	391,580	391,580
6571	Building & Site Rental	16,990	17,840	19,090	19,090
6590	Indirect Operating Expenses	34,145	49,092	47,645	38,325
	SUBTOTAL FIXED CHARGES	<u>2,522,520</u>	<u>2,052,362</u>	<u>5,640,095</u>	<u>6,480,770</u>
6621	Buildings	0	(534)	0	0
6641	Machinery & Equipment	0	6,430	10,000	10,000
6651	Books, Records & Videos	274	0	10,000	5,500
6661	Computer Software	0	305	5,000	2,500
	SUBTOTAL CAPITAL	<u>274</u>	<u>6,200</u>	<u>25,000</u>	<u>18,000</u>
6913	Reserve for Claims	0	0	6,124,175	6,124,175
	SUBTOTAL MISCELLANEOUS	<u>0</u>	<u>0</u>	<u>6,124,175</u>	<u>6,124,175</u>
	TOTAL EXPENDITURES	<u>4,068,571</u>	<u>3,484,898</u>	<u>13,946,835</u>	<u>15,068,225</u>

INTERNAL SERVICE FUNDS

PERSONNEL SERVICES		FUND 80			
Liability & Property		Activity 180			
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
1830	Executive Director, Personnel Services	0.15		0.20	
1835	Assistant Director of Personnel Services	0.15		0.00	
1750	Risk Manager	0.50		0.50	
0650	Liability Claims Coordinator	1.00		1.00	
0130	Liability Claims Processor	1.00		1.00	
0700	Personnel Secretary	0.50		0.50	
2690	Loss Control Analyst	0.50		0.50	
7390	Executive Secretary	0.15		0.15	
1670	Sr. Paralegal (UC)*	1.00		1.00	
	Loss Control Office Assistant		0.50		0.50
	TOTAL	<u>4.95</u>	<u>0.50</u>	<u>4.85</u>	<u>0.50</u>
<p>*Note: City Attorney's Office Sr. Paralegal position funded thru Liability & Property Fund.</p>					

INTERNAL SERVICE FUNDS

PERSONNEL SERVICES		PROGRAM		
Section 125 Benefits		81-170		
Statement of Purpose				
<p><i>To market and administer the City's Flexible Spending Account plans for the benefit of the City employees.</i></p> <p>This program provides an opportunity for City employees to direct part of their salaries, on a pre-tax basis, into a Medical Premium Flexible Spending Account, a Health Care Flexible Spending Account and a Dependent Care Flexible Spending Account. An employee may enroll in one or more accounts. Money that goes into a spending account is deducted from pay before federal and state income taxes are withheld, thus reducing the employees taxable income. Additionally, monies withheld for these accounts are exempt from employer FICA payroll-related taxes.</p>				
Accomplishments in FY 07-08 & FY 09-10				
<ul style="list-style-type: none"> * Outsourced Section 125 health and dependent care FSA accounts to ensure compliance with HIPAA. * Processed enrollments timely and accurately. * Processed reimbursements timely and accurately. * Established an automatic pre-tax deduction for City sponsored benefit premiums pursuant to Section 125 of the IRS code. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Promote advantages of program through informational pamphlets. * Review and update plan documents as needed. 				
PERFORMANCE MEASURES	Actual	Actual	Estimate	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of Health FSA enrollments	323	302	375	375
# of Dependent Care FSA enrollments	56	60	65	65
# of Premium FSA enrollments	344	500	75	75
Annual \$ amount of Health FSA enrollments	\$442,485	\$414,000	\$400,000	\$425,000
Annual \$ amount of Dependent Care enrollments	\$177,956	\$166,000	\$186,000	\$186,000
Annual \$ amount of Premium FSA enrollments	\$399,345	\$286,000	\$95,000	\$95,000
# claims processed annually for Health FSA	644	727	650	650
# claims processed annually for Dependent Care FSA	238	150	380	380
# claims processed annually for Premium FSA	659	572	200	250
Annual \$ amount of Health FSA reimbursements	\$388,806	\$414,000	\$400,000	\$400,000
Annual \$ amount of Dependent Care reimbursements	\$164,285	\$166,000	\$186,000	\$186,000
Annual \$ amount of Premium FSA reimbursements	\$366,825	\$284,818	\$95,000	\$95,000

INTERNAL SERVICE FUNDS

PERSONNEL SERVICES					FUND	81
Section 125 Benefits					Activity	170
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
<u>EXPENDITURES</u>						
6525	Benefit Payments-Medical	388,227	422,926	388,230	436,887	
6526	Benefit Payments-Health Care	366,142	404,555	125,000	137,364	
6528	Benefit Payments-Child Care	164,451	185,349	200,535	200,535	
	SUBTOTAL FIXED CHARGES	<u>918,820</u>	<u>1,012,829</u>	<u>713,765</u>	<u>774,786</u>	
	TOTAL EXPENDITURES	<u><u>918,820</u></u>	<u><u>1,012,829</u></u>	<u><u>713,765</u></u>	<u><u>774,786</u></u>	

INTERNAL SERVICE FUNDS

PERSONNEL SERVICES		PROGRAM		
Employee Group Benefits		81-177		
Statement of Purpose				
<p><i>To provide a responsive, competitive, and cost-effective employee benefits and compensation program; and manage the compensation plan, retirement plan, air quality programs, wellness programs.</i></p> <p>This program contracts and administers employee benefits and implements employee compensation plans. The major functions include negotiating life, long-term disability, medical, dental and vision insurance plans; promoting employee assistance and fitness programs; documenting and implementing employee contract pay provisions; processing new employees, separating employees, and retirements; and administering employee's leave provisions.</p>				
Accomplishments in FY 07-08 & FY 09-10				
<ul style="list-style-type: none"> * Implemented employee benefits as contracted in MOUs and implemented electronic transfer of data to vendors. * Maintained records and processed enrollments for CalPERS Health Program. * Counseled employees on retirement process and retiree insurance programs. * Hosted Annual Health, Rideshare and Quality Faire. * Processed Flexible Spending accounts. * Hosted Annual Blood Drive for employees. * Complied with AQMD Rule 2202 Regulations. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Improve Personnel policy monitoring and employee benefits administration utilizing the payroll system. * Negotiate employee insurance benefit contracts to provide quality plans at minimum cost. * Administer insurance and retiree benefit programs with a quality customer focus. * Ensure City compliance with laws and regulations related to employee benefits and compensation, and AQMD. * Administer CalPERS retirement contract and facilitate communications to employees. 				
PERFORMANCE MEASURES	Actual	Actual	Estimate	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of new employees processed	297	258	100	100
# of separating employees processed	219	211	260	250
# of retirements processed/counseled	190	285	350	350
# of employees utilizing EAP resources	103	86	120	110
# of Family Medical Leave cases processed	105	95	100	100
# of flu vaccines administered	333	262	300	300
# of insurance enrollments/changes processed	2,159	1,677	1,800	1,800
# of employees participating in blood drives	235	42	75	75
Efficiency				
# of internal audits conducted annually	48	48	48	48
Effectiveness				
% of employees' problems resolved within 1 day	95	95	95	95
% of premium payments processed on time	100%	100%	100%	100%

INTERNAL SERVICE FUNDS

PERSONNEL SERVICES					FUND	81
Employee Group Benefits					Activity	177
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
<u>REVENUES</u>						
5010-1111	Other Revenues - Bank Recon	0	654	0	0	
5551	Charges to Departments	17,127,325	18,974,493	23,353,095	23,353,095	
5552	Employee Contributions	1,514,697	1,664,148	1,668,795	1,668,795	
5553	Medical Contribution	407,924	435,990	388,230	436,887	
5554	Child Care Contribution	179,425	179,801	125,000	137,364	
5555	Health Premium Contribution	404,613	256,906	200,535	200,535	
5556	POA Retirement ER Contribution	231,702	248,825	373,240	567,344	
5799	Miscellaneous Recoveries	7,437	9,002	0	0	
5812	Earnings on Investments	62,724	68,117	86,120	60,000	
	TOTAL REVENUES	<u>19,935,847</u>	<u>21,837,937</u>	<u>26,195,015</u>	<u>26,424,020</u>	
<u>EXPENDITURES</u>						
6111	Salaries & Wages-Regular	499,179	455,866	540,990	562,900	
6131	Salaries & Wages-Temporary	7,186	12,780	31,085	32,945	
6141	Salaries & Wages-Overtime	3,574	1,771	12,000	12,000	
6151	Retirement Plan	33,296	23,105	46,610	48,520	
6161	Medicare Insurance	5,970	6,713	8,295	8,640	
6171	Employees Insurance	51,178	57,903	69,930	72,975	
6172	Retiree Health Insurance	3,982	4,212	7,575	9,850	
6181	Compensation Insurance	8,530	7,948	9,900	10,380	
6191	Other Personnel Services	38,628	39,817	45,000	45,000	
	SUBTOTAL PERSONNEL	<u>651,524</u>	<u>610,116</u>	<u>771,385</u>	<u>803,210</u>	
6211	Communications	5,954	5,543	5,955	5,955	
6221	Training & Transportation	5,356	9,775	15,000	15,000	
6251	Other Agency Services	3,748	11,288	10,000	10,000	
6281	M&R Machinery & Equipment	681	704	3,080	3,080	
6291	Other Contractual Services	101	5,134	470,000	470,000	
	SUBTOTAL CONTRACTUAL	<u>15,840</u>	<u>32,444</u>	<u>504,035</u>	<u>504,035</u>	
6391	Operating Materials & Supplies	9,898	7,381	20,000	20,000	
	SUBTOTAL COMMODITIES	<u>9,898</u>	<u>7,381</u>	<u>20,000</u>	<u>20,000</u>	
6521	Insurance	16,108,124	16,830,076	22,154,595	24,113,123	
6522	Insurance Pass Thru (Medicare)	1,590,495	1,790,367	1,686,520	1,686,520	
6527	Benefit Payments-Wellness	3,693	3,965	10,000	10,000	
6537	Information Services Strategic Plan	227,945	227,945	227,945	227,945	
6571	Building & Site Rental	39,125	41,080	43,955	43,955	
6590	Indirect Operating Expenses	55,441	69,666	58,815	46,320	
	SUBTOTAL FIXED CHARGES	<u>18,024,823</u>	<u>18,963,098</u>	<u>24,181,830</u>	<u>26,127,863</u>	
6641	Machinery & Equipment	0	0	3,000	3,000	
6661	Computer Software	0	0	1,000	1,000	
	SUBTOTAL CAPITAL	<u>0</u>	<u>0</u>	<u>4,000</u>	<u>4,000</u>	
	TOTAL EXPENDITURES	<u>18,702,085</u>	<u>19,613,039</u>	<u>25,481,250</u>	<u>27,459,108</u>	

INTERNAL SERVICE FUNDS

PERSONNEL SERVICES		FUND 81			
Employee Group Benefits		Activity 177			
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
1830	Executive Director, Personnel Services	0.30		0.35	
1835	Assistant Director of Personnel Services	0.15		0.00	
0470	Benefits and Compensation Manager	0.90		0.90	
1540	Senior Personnel Analyst	0.75		0.75	
0770	Senior Personnel Technician	1.50		1.50	
7530	Senior Personnel Secretary	0.30		0.30	
7300	Senior Personnel Services Specialist	2.00		2.00	
7070	Personnel Services Specialist	0.40		0.40	
9070	Senior Clerical Aide		1.00		1.00
9090	Clerk Typist II		1.00		1.00
	TOTAL	<u>6.30</u>	<u>2.00</u>	<u>6.20</u>	<u>2.00</u>

INTERNAL SERVICE FUNDS

PERSONNEL SERVICES
Workers' Compensation

PROGRAM
82-178

Statement of Purpose

To minimize the number, cost, and effect of work-related injuries and illness.

This program prevents and investigates employee injuries and illnesses; provides safety and health-related training to all employees; ensure a safe and healthful work environment while providing the best possible medical care for injured employees; promptly handles and settles claims; and administers a stable Workers' Compensation program.

Accomplishments in FY 07-08 & FY 08-09

- * Recovered \$1,220,000 in subrogation and excess insurance claims.
- * Successfully passed two Division of Workers' Compensation State Performance Audits.
- * Successfully passed the Excess Insurance performance audit.
- * Implemented in-house training program for Cal/OSHA compliance.
- * Obtained a defense verdict finding of no disability on a former employee saving over \$2 million in retirement expense.
- * Developed departmental cost allocation program.

Action Plan for FY 2009-10

- * Comply with state's electronic claim reporting requirements.
- * Comply with state's electronic claim payment processing requirements.
- * Comply with state's mandated claims staff training requirements.
- * Provide comprehensive ergonomic training program to reduce number of repetitive stress injuries and resulting costs.
- * Comply with Federal Medicare Quarterly Reporting Requirements.
- * Implement departmental cost allocation program.
- * Initiate Hearing Conservation Program.

PERFORMANCE MEASURES	Actual	Actual	Estimate	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of new claims	326	341	340	350
% of outstanding litigated open claims	18%	14%	20%	18%
# of new litigated claims	14	15	15	15
# of environmental studies	6	7	2	5
# of hearing tests administered	0	0	1	350
# of Santa Ana Health & Safety Committee meetings	10	9	9	9
Efficiency				
Cost of claims in \$	\$3,843,908	\$4,010,400	\$4,525,000	\$4,525,000
Effectiveness				
% Reduction in preventable traffic collisions	0%	6%	2%	2%

INTERNAL SERVICE FUNDS

PERSONNEL SERVICES					FUND	82
Workers' Compensation					Activity	178
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
<u>REVENUES</u>						
5551	Charges to Departments	8,424,446	9,534,519	9,247,565	9,247,565	
5621	Expense Reimbursement	400,757	893,161	400,000	400,000	
5797	Staled Dated Checks	0	6,058	0	0	
5799	Miscellaneous Recoveries	27,016	0	0	0	
5812	Earnings on Investments	612,260	505,935	545,300	545,300	
	TOTAL REVENUES	9,464,479	10,939,673	10,192,865	10,192,865	
<u>EXPENDITURES</u>						
6111	Salaries & Wages-Regular	618,923	613,615	709,880	821,350	
6131	Salaries & Wages-Temporary	0	8,347	10,725	11,490	
6141	Salaries & Wages-Overtime	6,009	2,764	10,000	10,000	
6151	Retirement Plan	45,827	30,923	60,030	69,425	
6161	Medicare Insurance	7,292	8,024	9,205	10,750	
6171	Employees Insurance	60,110	64,327	73,500	91,275	
6172	Retiree Health Insurance	5,551	5,985	9,940	14,375	
6181	Compensation Insurance	7,416	8,439	10,145	11,650	
6191	Other Personnel Services	452,479	453,194	553,500	553,500	
	SUBTOTAL PERSONNEL	1,203,606	1,195,618	1,446,925	1,593,815	
6211	Communications	7,085	6,137	6,900	6,900	
6221	Training & Transportation	7,723	9,299	23,500	23,500	
6251	Other Agency Services	90,004	115,631	150,000	100,000	
6281	M&R Machinery & Equipment	1,132	585	2,000	1,000	
6291	Other Contractual Services	113,529	130,626	142,500	142,500	
	SUBTOTAL CONTRACTUAL	219,473	262,279	324,900	273,900	
6391	Operating Materials & Supplies	22,208	27,010	28,000	28,000	
	SUBTOTAL COMMODITIES	22,208	27,010	28,000	28,000	
6511	Equipment Rental City	5,955	5,952	5,955	5,955	
6521	Insurance (Risk Management)	524,861	522,146	650,000	750,000	
6522	Losses Paid	531,341	0	0	0	
6525	Benefits Payments	3,843,908	4,010,399	4,525,000	4,525,000	
6537	Information Services Strategic Plan	118,995	118,995	118,995	118,995	
6571	Building & Site Rental	38,245	40,155	42,965	42,965	
6590	Indirect Operating Expenses	65,180	92,977	73,570	64,225	
6591	Depreciation Expense	0	0	0	0	
	SUBTOTAL FIXED CHARGES	5,128,485	4,790,624	5,416,485	5,507,140	
6641	Machinery & Equipment	0	6,166	10,000	10,000	
6651	Books, Records & Video	12,803	949	10,000	5,500	
6661	Computer Software	0	0	5,000	2,500	
	SUBTOTAL CAPITAL	12,803	7,115	25,000	18,000	
6913	Reserve for Claims	0	0	18,722,605	18,722,605	
	SUBTOTAL MISCELLANEOUS	0	0	18,722,605	18,722,605	
	TOTAL EXPENDITURES	6,586,575	6,282,646	25,963,915	26,143,460	

INTERNAL SERVICE FUNDS

PERSONNEL SERVICES		FUND 82			
Workers' Compensation		Activity 178			
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
1830	Executive Director, Personnel Services	0.15		0.20	
1835	Assitant Director of Personnel Services	0.15		0.00	
1750	Risk Manager	0.50		0.50	
2690	Loss Control Analyst	0.50		0.50	
0700	Personnel Secretary	0.50		0.50	
7550	Workers' Comp. Administrator	1.00		1.00	
7540	Senior Workers' Comp. Claims Examiner	3.00		3.00	
7510	Senior Workers' Comp. Claims Assistant	1.00		1.00	
7390	Executive Secretary	0.15		0.15	
7070	Personnel Services Specialist	1.00		1.00	
7360	Senior Office Specialist	0.00		1.00	
	Loss Control Office Assistant		0.50		0.50
	TOTAL	<u>7.95</u>	<u>0.50</u>	<u>8.85</u>	<u>0.50</u>

**INTERNAL SERVICE FUNDS
RESOURCE SUMMARY**

PUBLIC WORKS AGENCY

ACTIVITIES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
REVENUES				
Engineering Services				
5335 Engineering Cost Allocation	10,000	10,000	10,000	100,000
5551 Charges to Projects	5,756,129	8,308,199	8,381,255	9,780,160
5577 Engineering Service Charge	131,421	104,124	100,000	10,000
5621 Expense Reimbursement	63,388	21,612	20,000	14,000
5799 Miscellaneous Recoveries	300	0	0	0
5812 Earnings on Investments	21,273	26,478	20,000	30,000
5920 Sewer Construction Permits	12,389	16,400	9,500	17,000
5921 Street Construction Permits	96,337	197,104	0	0
5922 Parking Permit	61,475	75,728	66,000	30,000
5977 Abandonment Processing	1,885	72	3,000	3,000
5990 Transfer from General Fund	10,000	0	0	0
SUBTOTAL REVENUES	6,164,598	8,759,717	8,609,755	9,984,160
Balance from Prior Year	0	79,906	800,000	-130,000
Administrative Services				
5551 Charges to Departments	4,232,410	4,412,760	4,457,320	5,070,320
5621 Expense Reimbursement	13	70,434	0	300,000
5812 Earnings on Investments	81,816	-----	95,000	45,000
SUBTOTAL REVENUES	4,314,239	4,483,194	4,552,320	5,415,320
Balance from Prior Years	0	1,504,334	1,009,530	708,165
TOTAL REVENUES	9,280,997	13,242,912	13,162,075	15,399,480
EXPENDITURES				
Engineering Services				
86-613 Transportation	510,240	752,664	754,635	809,570
86-621 Traffic Engineering	1,908,815	2,273,913	2,869,995	3,095,890
86-651 Construction Engineering	2,229,706	2,722,118	3,066,780	2,983,515
86-653 Design Engineering	1,340,157	1,978,844	2,718,345	2,965,185
SUBTOTAL	5,988,918	7,727,538	9,409,755	9,854,160
Administrative Services				
101-601 Administration	3,226,516	3,346,451	4,097,620	4,564,480
101-611 Development Engineering	1,051,307	1,184,614	1,464,230	1,505,840
SUBTOTAL	4,277,823	4,531,064	5,561,850	6,070,320
TOTAL	10,266,741	12,258,603	14,971,605	15,924,480
Reserve Appropriation				53,165
OPERATING EXPENSE				
6100 Personnel	8,099,171	8,682,289	11,044,975	11,465,980
6200 Contractual	568,437	971,331	1,503,325	1,638,840
6300 Commodities	121,741	139,198	126,990	172,725
6500 Fixed Charges	1,111,146	2,392,977	2,157,915	2,367,650
6600 Capital	32,601	72,809	138,400	282,400
6700 Debt Service	0	0	0	0
6800 Inter-Fund Transfer	333,645	0	0	0
TOTAL	10,266,741	12,258,604	14,971,605	15,927,595

**INTERNAL SERVICE FUNDS
RESOURCE SUMMARY**

PUBLIC WORKS AGENCY

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
0910	Admin. & Enterprise Services Manager	1.00		1.00	
2080	Assistant Engineer - Transportation (T)	1.00		1.00	
2100	Assistant Engineer II	17.75		18.75	
2155	Assistant Traffic Operations Engineer	2.00		2.00	
0320	City Engineer	1.00		1.00	
2240	Construction Inspector I	3.00		3.50	
0300	Construction Inspector II	3.00		3.00	
1850	Contracts Administrator	1.00		1.00	
0315	Deputy City Engineer	1.00		1.00	
2020	Engineering Drafting Technician II	2.00		1.00	
2170	Executive Director, Public Works Agency	1.00		1.00	
7390	Executive Secretary	1.00		1.00	
2190	GIS Administrator	1.00		1.00	
7090	Lead Accounting Assistant	1.00		1.00	
1200	Management Aide	1.00		1.00	
0020	Micro System Technician	1.00		1.00	
0390	Office Supervisor	1.00		1.00	
2129	Principal Civil Engineer	1.75		1.75	
6140	Projects Manager	1.00		1.00	
4519	Public Works Dispatcher	1.00		1.00	
1910	Records Management Specialist (T)	1.00		0.00	
7430	Records Specialist	1.00		1.00	
7270	Secretary	1.00		1.00	
7280	Senior Accounting Assistant	3.00		3.00	
1600	Senior Assistant Engineer	0.50		0.50	
2131	Senior Civil Engineer	9.30		10.30	
2110	Senior Engineer	2.00		1.00	
2040	Senior Land Surveyor	1.00		1.00	
0150	Senior Management Analyst	1.00		1.00	
7330	Senior Office Assistant	5.00		5.00	
1290	Senior Transportation Analyst	2.00		2.00	
0428	Street Lighting Maintenance Worker	1.00		1.00	
4360	Street Maintenance Supervisor	1.00		0.50	
2070	Survey Party Chief	2.00		1.00	
2060	Survey Party Technician II	2.00		1.00	
1060	Systems Technician	1.00		1.00	
1080	Transportation Manager	1.00		1.00	
9130	Engineering Intern , P/T		26.00		26.00
9505	Permit Parking Aide, P/T		2.00		2.00
9900	Right-of-Way Technician, P/T		1.00		1.00
7330	Senior Office Assistant, PTCS		2.00		2.00
		-----	-----	-----	-----
		78.30	31.00	75.30	31.00
		=====	=====	=====	=====

INTERNAL SERVICE FUNDS

PUBLIC WORKS ENGINEERING SERVICES	PROGRAM			
Transportation	86-613			
Statement of Purpose				
<p><i>To be responsive to local, regional, and state transportation issues, including identifying and securing outside funding sources.</i></p> <p>Transportation identifies and responds to transportation issues of primary concern to the City and pursues grant funding for capital projects. Transportation manages the OCTA Go Local Program, GP Circulation Element, traffic impacts associated with development projects and environmental documents, and administers the City's TDM Program. Transportation also protects the City's interests by reviewing traffic impacts associated with EIRs for developments in adjacent jurisdictions.</p>				
Accomplishments in FY 07-08 & 08-09				
<ul style="list-style-type: none"> * Managed the Go Local Program Step 1 Study/Final Report, prepared the Step 2 RFQ & RFP and awarded a consultant contract. * Managed the preparation of Project T application for the SARTC Master Site Plan and the Santa Ana Blvd. Grade Crossing Study. * Secured funding for the SR-55/MacArthur Landscaping Project and completed final design, construction and plant establishment. * Reviewed traffic impacts for major developments and identified traffic mitigation requirements, including the Renaissance Specific Plan and Metro East Mixed Use Overlay Zone. * Reviewed environmental documents for development within Santa Ana and adjacent jurisdictions. * Completed FY 06/07 Citywide Traffic Safety Report and Citywide Speed Limit Report. * Successfully secured \$6 million in Go Local Program Step 2 funding for technical studies for the modern streetcar project. * Provided administrative and technical support for the Santa Ana/Orange and Santa Ana/Tustin TSIA's. * Participated and represented the City's interest in: <ul style="list-style-type: none"> - California High Speed Rail, LOSSAN Corridor, Quiet Zones, and other related rail issues, - Metrolink Second Main Track Project, - Central County Corridor Major Investment Study. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Maintain a leadership role in the regional transportation issues affecting the City. * Review and assess traffic impacts for development projects in adjacent jurisdictions submitted to PWA. * Represent the City's interest in the CCC Study/MIS and the Santa Ana Second Main Track Project. * Continue to work cooperatively with the Planning and Building Agency to facilitate development/traffic-related projects. * Continue to represent the City's interest regarding the LOSSAN Corridor, Quiet Zones, High Speed Rail and MagLev, etc. * Oversee the City's MPAH, CMP, GMP, and TDM programs, and the General Plan Circulation Element. * Provide administrative and technical support for the Santa Ana/Orange and Santa Ana/Tustin TSIA's. * Continue to monitor and brief the Mayor regarding OCTA Board and Committee items of interest to the City. * Continue to function as the lead for the OCTA Go Local Step 2 Program and OCTA's BRT (Bristol, Harbor and 17th). * Continue the pursuit of external funding sources for major capital improvement projects. * Continue to function as the lead agency for Growth Management Area (GMA) #7 and in securing GMA 2, 3, 7 & 8 funding. * Provide traffic and transportation impact assessment for major development projects. * Prepare citywide 08/09 Traffic Safety Report and prepare and administer citywide traffic data base. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Levels				
# of grant applications	3	8	5	5
# of environmental documents	15	12	10	10
# of traffic studies prepared	10	12	10	5
# of traffic studies reviewed	25	20	15	15
# of development projects reviewed	40	55	45	30
Effectiveness				
% grant applications prepared	100	100	100	100
% environmental documents reviewed	100	80	100	100
% traffic studies prepared	100	120	200	100
% traffic studies reviewed	100	100	90	100
% development projects reviewed	100	135	100	100

INTERNAL SERVICE FUNDS

PUBLIC WORKS ENGINEERING SERVICES					FUND	86
Transportation					Activity	613
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6111	Salaries & Wages-Regular	302,811	358,558	369,345	393,905	
6131	Salaries & Wages-Temporary	17,014	13,954	16,370	17,730	
6141	Salaries & Wages-Overtime	1,114	2,989	2,000	2,000	
6151	Retirement Plan	24,389	17,978	31,000	33,050	
6161	Medicare Insurance	3,360	3,850	4,185	4,465	
6171	Employees Insurance	20,225	26,351	26,690	25,995	
6172	Retirees Insurance	2,310	3,181	5,065	6,745	
6181	Compensation Insurance	4,887	6,200	5,650	6,025	
	SUBTOTAL PERSONNEL	376,111	433,060	460,305	489,915	
6211	Communications	1,925	1,696	3,000	3,000	
6221	Training & Transportation	200	1,302	3,000	3,000	
6251	Other Agency Services	1,505	1,437	2,500	2,500	
6281	M & R Machinery & Equipment	277	0	40	35	
6291	Other Contractual Services	1,326	965	1,810	1,815	
6294	Lease Payments	0	23,203	23,055	23,055	
	SUBTOTAL CONTRACTUAL	5,231	28,602	33,405	33,405	
6391	Operating Materials & Supplies	3,925	4,341	4,790	4,790	
	SUBTOTAL COMMODITIES	3,925	4,341	4,790	4,790	
6511	Equipment Rental, City	3,920	6,516	0	6,655	
6521	Insurance (Risk Management)	40,505	42,935	42,935	42,935	
6571	Building & Site Rental	39,765	41,950	44,885	44,885	
6590	Indirect Operating Expenses	17,614	22,875	18,880	17,830	
6591	Depreciation	0	0	0	0	
	SUBTOTAL FIXED CHARGES	101,804	114,276	106,700	112,305	
6771	Capitalized Lease Obligations	0	0	0	0	
	SUBTOTAL DEBT SERVICE	0	0	0	0	
6800	Transfer to General Fund	23,169	0	0	0	
	SUBTOTAL INTERFUND TRANSFERS	23,169	0	0	0	
	TOTAL OPERATING	510,240	580,279	605,200	640,415	
6595	Interfund Transfer to Fund 101	0	172,385	149,435	169,155	

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
0320	City Engineer	0.15		0.15	
1290	Senior Transportation Analyst	2.00		2.00	
1080	Transportation Manager	0.40		0.40	
9130	Engineering Intern , P/T		1.00		1.00
	TOTAL	2.55	1.00	2.55	1.00

INTERNAL SERVICE FUNDS

PUBLIC WORKS ENGINEERING SERVICES		PROGRAM		
Traffic Engineering		86-621		
Statement of Purpose				
<p><i>To facilitate the safe and efficient movement of vehicular and pedestrian traffic on City streets and arterials.</i></p> <p>This program provides for the design of street channelization plans, new signal and signal modification plans, enhanced operation of the citywide traffic signal network and the Advanced Traffic Management System (ATMS). This section also investigates and responds to citizen requests and complaints, develops and implements neighborhood traffic, parking, and speed hump plans; prepares and submits federal and state grants for traffic engineering projects, including ATMS elements, and priority control systems for emergency vehicles; designs parking facilities; reviews environmental impact reports as they relate to traffic impacts and site access for major developments; manages the Integrated Traveler Information Sharing System (ITIS); and assists in claims management.</p>				
Accomplishments in FY 07-08 & 08-09				
<ul style="list-style-type: none"> * Completed design and construction of nine traffic signals/interconnect projects. * Investigated and responded to over 944 Council and citizen requests regarding traffic safety. * Implemented or renewed permit parking in 27 permit parking districts. * Implemented 14 speed humps on three residential streets. * Completed Bristol Street TMP Phase I & III, Costa Mesa Intertie. * Completed 26 channelization plans in-house for arterials and neighborhood streets. * Acquired state and federal funds for traffic engineering improvements. * Completed Citywide collision data report. * Processed 127 special license applications. * Issued 2000 permit parking stickers. * Continue to provide support to OCTA at-grade railroad crossing projects. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Continue to provide technical support for BRT projects. * Evaluate speed hump requests and implement approved speed hump projects. * Prepare grant applications for traffic engineering projects and implement grant- and City-funded projects. * Implement traffic signals and school signs to enhance pedestrian safety for elementary schools. * Complete channelization and signal design (PS&E) and Capital Improvement Program. * Implement permit parking program, block by block, through a petition process in new and existing districts. * Evaluate neighborhood traffic plan requests and implement approved plans. * Complete the following projects: Downtown Adaptive Signal System, Citywide Traffic Signal Timing, Bristol Street TMP Phase II, Fairview/Harbor TMP and System Detection/ITIS. * Develop a plan and cost estimate to relocate TMC from City Hall to Ross Annex. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of citizen, council and police requests processed	550	487	576	600
# of parking permits issued (# of districts)	2100 (27)	2443 (27)	2000 (27)	2321 (27)
# of traffic signals/stripping/traffic control plan sets reviewed (average days to check)	94 (9)	143 (9)	144 (8)	120 (8)
Efficiency				
Average # of days to process citizen requests	25	18	20	20

INTERNAL SERVICE FUNDS

PUBLIC WORKS ENGINEERING SERVICES		FUND 86			
Traffic Engineering		Activity 621			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	1,047,596	1,125,414	1,499,500	1,641,590
6131	Salaries & Wages-Temporary	157,040	157,616	223,780	237,795
6141	Salaries & Wages-Overtime	9,770	2,613	21,000	21,000
6151	Retirement Plan	77,196	56,012	133,180	145,155
6161	Medicare Insurance	13,669	16,434	22,780	23,400
6171	Employees Insurance	91,089	112,801	141,915	149,850
6172	Retirees Insurance	7,747	10,778	20,800	28,385
6181	Compensation Insurance	17,683	17,159	25,260	40,015
6191	Other Personnel Services	0	9,966	0	0
	SUBTOTAL PERSONNEL	1,421,791	1,508,793	2,088,215	2,287,190
6211	Communications	49,617	47,751	45,000	45,000
6221	Training & Transportation	11,090	6,873	8,000	8,000
6251	Other Agency Services	1,832	2,801	12,000	12,000
6281	M&R Machinery & Equipment	1,321	0	10,000	1,895
6291	Other Contractual Services	15,182	16,279	46,590	46,655
6294	Lease Payments	0	60,217	59,835	59,835
	SUBTOTAL CONTRACTUAL	79,041	133,922	181,425	173,385
6391	Operating Materials & Supplies	35,204	39,801	30,000	38,735
	SUBTOTAL COMMODITIES	35,204	39,801	30,000	38,735
6511	Equipment Rental, City	44,370	49,516	49,930	49,930
6521	Insurance (Risk Management)	81,480	86,370	86,370	86,370
6571	Building & Site Rental	78,445	82,760	88,555	88,555
6590	Indirect Operating Expenses	62,113	80,095	84,945	81,905
	SUBTOTAL FIXED CHARGES	266,408	298,740	309,800	306,760
6641	Machinery & Equipment	14,914	2,256	5,000	5,000
6651	Books, Records & Video	1,317	0	1,000	1,000
6661	Computer Software - Above \$1000	1,816	3,090	5,500	0
6661-1	Computer Software - \$1000 and below				1,900
	SUBTOTAL CAPITAL	18,047	5,346	11,500	7,900
6771	Capitalized Lease Obligations	0	0	0	0
	SUBTOTAL DEBT SERVICE	0	0	0	0
	TOTAL	1,820,491	1,986,603	2,620,940	2,813,970
6595	Interfund Transfer to fund 101	0	287,310	249,055	281,920
6800	Transfer to General Fund	88,324	0	0	0
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
2080	Assistant Engineer - Transportation (T)	1.00		1.00	
2100	Assistant Engineer II	5.00		5.00	
2155	Assistant Traffic Operations Engineer	2.00		2.00	
0320	City Engineer	0.25		0.25	
2131	Senior Civil Engineer	3.75		3.75	
4360	Street Maintenance Supervisor	0.50		0.50	
1080	Transportation Manager	0.60		0.60	
9130	Engineering Intern, P/T		10.00		10.00
9505	Permit Parking Aide, P/T		2.00		2.00
	TOTAL	13.10	12.00	13.10	12.00

INTERNAL SERVICE FUNDS

PUBLIC WORKS ENGINEERING SERVICES	PROGRAM			
Construction Engineering	86-651			
Statement of Purpose				
<p><i>To provide competent, state-of-the-art contract administration, construction inspection, and surveying services in order to assure timely delivery of high quality infrastructure projects.</i></p> <p>This section monitors public works and related construction contracts for the Capital Improvement Program and provides field inspection and surveying services. Field inspection includes all work done in the public right-of-way, whether done by permit or City contract. Surveying includes maintenance of the City benchmark/monument system and construction staking.</p>				
Accomplishments in FY 07-08 & 08-09				
<p>FY 07-08 Administered 24 projects totaling \$18 million</p> <ul style="list-style-type: none"> * Completed construction of Santiago Park Wildlife Center. * Completed Elevated Water Tank repairs and painting. * Completed water main installation in Ross Street from French to Main Streets. * Completed Santiago Creek Bike Trail at I-5 freeway. * Completed traffic signal improvements at 5th and Jackson Streets. * Completed Fire Station No. 7 improvements. * Completed McFadden Street Rehabilitation from Standard Street to East City Limit. <p>FY 08-09 Administered 26 projects totaling \$22 million</p> <ul style="list-style-type: none"> * Completed construction of East Reservoir and West Reservoir renovations. * Completed Fourth Street water main improvements. * Completed First Street, Segerstrom Avenue, and Warner Avenue rehabilitation projects. * Completed Santa Clara Avenue, 17th Street, and Bristol Street rehabilitation projects. * Completed Local Street Pavement Rehabilitation Thin-Overlay, Phases I, II and III. * Started construction of the MacArthur Widening Project at SR-55. * Started construction of Bristol Street from Third to Pine Streets. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Complete Grand Central Building Renovation. * Complete Bristol Street Rehab from Third to Pine Streets. * Complete Santiago Creek Bike Trail Improvements. * Complete Project Restore Phases IV & V Local Street Pavement Rehabilitation. * Start construction for Fifth Street Rehabilitation from Fairview to Jackson Streets. * Start construction of Washington Street Sewer Rehabilitation. * Start construction of Bristol Street from McFadden to Pine Streets. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Levels				
# of permits inspected and approved	289	306	556	380
# of new construction contracts administered	20	24	29	28
\$ value of construction contracts awarded (in millions)	16	18	30	30
Efficiency				
Costs of construction change orders as a percentage of project costs	4.8	3.6	2.6	5
% of staking requests handled within 2-days notice	100	100	100	100
% of inspection requests handled within 1-day notice	100	100	100	100
Effectiveness				
% of error-free staking surveys based on total number of staking surveys	100	100	100	100
# of liability claims alleging construction and/or safety defects	14	16	9	15

INTERNAL SERVICE FUNDS

PUBLIC WORKS ENGINEERING SERVICES		FUND 86			
Construction Engineering		Activity 651			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	1,334,544	1,458,658	1,684,945	1,605,670
6131	Salaries & Wages-Temporary	50,303	58,313	101,140	106,545
6141	Salaries & Wages-Overtime	41,375	44,206	80,000	40,000
6151	Retirement Plan	108,080	73,265	142,720	136,465
6161	Medicare Insurance	17,473	19,312	22,280	22,465
6171	Employees Insurance	162,605	182,287	206,350	187,680
6172	Retirees Insurance	10,355	13,988	23,155	27,595
6181	Compensation Insurance	73,308	83,625	91,625	72,720
6191	Other Personnel Services	559	192	2,500	2,500
	SUBTOTAL PERSONNEL	1,798,602	1,933,847	2,354,715	2,201,640
6211	Communications	24,480	23,062	38,000	38,000
6221	Training & Transportation	3,340	549	5,470	1,420
6241	Janitorial & Housekeeping	0	0	200	200
6251	Other Agency Services	2,561	5,716	4,050	3,900
6281	M&R Machinery & Equipment	342	538	100	95
6291	Other Contractual Services	16,100	12,507	17,200	16,820
6294	Lease Payments	0	62,427	62,070	62,070
	SUBTOTAL CONTRACTUAL	46,823	104,798	127,090	122,505
6311	Office Supplies	39	67	0	0
6391	Operating Materials & Supplies	16,134	18,717	29,350	54,810
	SUBTOTAL COMMODITIES	16,173	18,785	29,350	54,810
6511	Equipment Rental, City	72,900	77,116	76,415	81,435
6521	Insurance (Risk Management)	98,455	104,360	104,360	104,360
6571	Building & Site Rental	54,325	57,315	61,325	61,325
6590	Indirect Operating Expenses	79,481	98,065	15,770	75,520
	SUBTOTAL FIXED CHARGES	305,161	336,856	257,870	322,640
6641	Machinery & Equipment	135	38,156	45,500	0
6651	Books, Records & Video	0	0	0	0
6661	Computer Software	476	2,367	3,200	0
	SUBTOTAL CAPITAL	611	40,523	48,700	0
	TOTAL	2,167,371	2,434,808	2,817,725	2,701,595
6595	Interfund Transfer to Fund 101	0	287,310	249,055	281,920
6800	Transfer to General Fund	62,335	0	0	0
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
2100	Assistant Engineer II	2.00		2.00	
0320	City Engineer	0.25		0.25	
2240	Construction Inspector I	3.00		3.00	
0300	Construction Inspector II	3.00		3.00	
2129	Principal Civil Engineer	1.00		1.00	
2131	Senior Civil Engineer	2.00		2.00	
2040	Senior Land Surveyor	1.00		1.00	
2070	Survey Party Chief	2.00		1.00	
2060	Survey Party Technician II	2.00		1.00	
9130	Engineering Intern, P/T		6.00		6.00
	TOTAL	16.25	6.00	14.25	6.00

INTERNAL SERVICE FUNDS

PUBLIC WORKS ENGINEERING SERVICES		PROGRAM		
Design Engineering		86-653		
Statement of Purpose				
<p><i>To provide quality professional civil engineering and architectural design services for the timely delivery of quality design plans to optimize stewardship of the taxpayers' investment, health, and safety.</i></p> <p><i>In addition to design engineering services, this section is also responsible for providing quality right-of-way engineering services for City properties and projects.</i></p>				
Accomplishments in FY 07-08 & 08-09				
<ul style="list-style-type: none"> * Completed bid documents for Bristol Street between McFadden Avenue and Pine Street and advertised for bids. Completed R/W acquisition. * Completed all AHRP projects according to the schedule and obtained reimbursement from Caltrans. * Completed construction of Bristol Street from Pine Street to Third Street. * Completed three phases of residential streets overlay for "Project Restore" for a total of 64 miles. * Completed Slurry Seal for 30 miles of residential streets. * Awarded three Pavement Recycling construction contracts including Cold Inplace Recycling for "Project Restore" for a total of 40 miles. * Completed design of CIP projects and advertised for bids. * Presented CIP as part of the budget. * Maximized reimbursement for all grant funded projects. * Updated the Arterial and Residential Pavement Management Systems. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Complete R/W acquisition and commence undergrounding utilities for Bristol Street between Third Street and Civic Center Drive. * Complete all phases of Pavement Recycling for Project Restore. * Commence the last phase of Project Restore for Pavement Reconstruction. * Prepare CIP for FY 2010/2011 and present to City Council as part of the budget. * Complete construction of Federal Stimulus Projects and obtain full reimbursement. * Prepare a seven-year plan for Pavement Preservation for Arterial and Residential streets. * Ensure eligibility for grant funding with OCTA and other outside agencies. * Update Bristol Street environmental reports for potential federal and local funding. * Complete design of MacArthur Boulevard ramps at SR-55 and advertise for bids. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
% of projects with design engineering and bid preparation done by City personnel	55	60	70	75
% of projects with design engineering and bid preparation done by consultant	45	45	30	45
# of projects prepared for other agencies	20	25	30	30
# of grant applications prepared	20	20	15	15
Efficiency				
% of project designs using CAD	100	100	100	100
Effectiveness				
Average % of projects completed within schedule	95	90	95	95
Measure M certification maintained	Yes	Yes	Yes	Yes
Congestion Management Plan certification maintained	Yes	Yes	Yes	Yes

INTERNAL SERVICE FUNDS

PUBLIC WORKS ENGINEERING SERVICES		FUND 86			
Design Engineering		Activity 653			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	806,258	993,452	1,581,555	1,727,465
6131	Salaries & Wages-Temporary	80,450	85,747	119,300	122,350
6141	Salaries & Wages-Overtime	829	1,803	0	0
6151	Retirement Plan	64,805	49,475	136,100	148,405
6161	Medicare Insurance	10,834	13,450	22,365	25,000
6171	Employees Insurance	77,163	86,273	119,395	150,460
6172	Retiree Insurance	6,839	8,459	21,940	29,960
6181	Compensation Insurance	15,022	17,982	26,225	34,290
	SUBTOTAL PERSONNEL	1,062,200	1,256,641	2,026,880	2,237,930
6211	Communications	16,746	15,173	15,000	15,000
6221	Training & Transportation	3,855	8,667	13,500	13,500
6251	Other Agency Services	1,215	2,986	4,270	3,590
6281	M&R Machinery & Equipment	4,811	5,258	600	595
6291	Other Contractual Services	9,241	7,245	11,720	12,270
6294	Lease Payments	0	59,823	59,455	59,455
	SUBTOTAL CONTRACTUAL	35,869	99,152	104,545	104,410
6391	Operating Materials & Supplies	22,251	23,244	16,660	24,210
	SUBTOTAL COMMODITIES	22,251	23,244	16,660	24,210
6511	Equipment Rental, City	12,280	17,524	4,575	23,840
6521	Insurance (Risk Management)	41,690	44,190	44,190	44,190
6571	Building & Site Rental	46,680	49,245	52,690	52,690
6590	Indirect Operating Expenses	49,232	67,538	82,830	79,725
	SUBTOTAL FIXED CHARGES	149,882	178,496	184,285	200,445
6641	Machinery & Equipment	6,328	18,692	33,600	0
6651	Books, Records & Video	0	0	0	0
6661	Computer Software - above \$1000	3,893	383	3,700	2,500
6661-1	Computer Software - \$1000 and below				1,000
	SUBTOTAL CAPITAL	10,221	19,075	37,300	3,500
	TOTAL	1,280,423	1,576,609	2,369,670	2,570,495
6595	Interfund Transfer to Fund 101	0	402,235	348,675	394,690
6800	Transfer to General Fund	59,734	0	0	0
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
2100	Assistant Engineer II	6.00		7.00	
0320	City Engineer	0.15		0.15	
2240	Construction Inspector I	0.00		0.50	
0315	Deputy City Engineer	1.00		1.00	
2020	Engineering Drafting Technician II	2.00		1.00	
1200	Management Aide	1.00		1.00	
2131	Senior Civil Engineer	3.00		4.00	
2110	Senior Engineer	1.00		0.00	
4360	Street Maintenance Supervisor	0.50		0.00	
9130	Engineering Intern, P/T		7.00		7.00
	TOTAL	14.65	7.00	14.65	7.00

INTERNAL SERVICE FUNDS

PUBLIC WORKS ADMINISTRATIVE SERVICES Administration	PROGRAM 101-601
Statement of Purpose	
<p><i>To provide Public Works staff with the support, resources, and environment needed to operate effectively, efficiently, and proactively in the delivery of services to internal/external customers.</i></p> <p>This program provides overall management and logistical support to the Public Works Agency. Included are the Office of the Executive Director and the Administrative Services Division.</p>	
FY 08-09 Top Agency Objectives	
<ul style="list-style-type: none"> * Partnered with the City of Garden Grove, commenced conceptual engineering and environmental studies by hiring consultants for the Downtown Street Car Circulation, SARTC Expansion and PE Right-of-Way Development projects. * Moved forward with the \$100 million Project Restore to improve residential streets using bond proceeds and other funding sources. * Continued the \$225 million Bristol Street Widening from Warner Avenue to 17th Street. * Continued implementation of GIS. * Continued to strengthen Water/Sewer Enterprise to support a first-rate infrastructure. * Studied enhancement options for improving storm drain and catch basin cleaning programs, including a review of the existing process for cost effectiveness and responsiveness. * Conducted a Feasibility Study to relocate the Traffic Management Center from the 3rd Floor City Hall to the 4th Floor Ross Annex. * Coordinated roadway maintenance activities with Design Engineering and developed a preventive street maintenance strategy. * Evaluated program to provide water service lines for developers. * Worked jointly with OCTA to commence construction for Tier I at-grade safety enhancement projects and maintained schedule to complete Quiet Zone improvements prior to OCTA's 2010 increase in Metrolink trains. * Investigated the feasibility of graffiti program enhancements to include upper level and pen tag removals, and color matching. 	
FY 09-10 Top Agency Objectives	
<ul style="list-style-type: none"> * Partnering with the City of Garden Grove, complete 50% conceptual engineering and environmental studies by June 2010 for the following concepts: <ul style="list-style-type: none"> - Downtown Street Car Circulator. - SARTC Expansion and Grade Separation at Santa Ana Boulevard. - Identify transportation improvements in the P.E. right-of-way. * Move forward with the \$100 million Project Restore to improve residential streets using bond proceeds and other funding sources: <ul style="list-style-type: none"> - Continue coordination with City Manager's Office and CDA to provide neighborhood outreach information via mailers, newsletter, and City website. - Complete 50 miles of pavement recycling by June 2010. - Continue with preventive maintenance treatment by slurry sealing on a seven year cycle * Continue the \$225 million Bristol Street Widening from Warner Avenue to 17th Street by 2013. <ul style="list-style-type: none"> - Complete construction of the widening between Pine and Third by July 2009. - Complete right-of-way acquisition between 3rd and Civic Center by July 2010. - Complete the Bristol Street Widening between Pine and McFadden by June 2010. - Continue working with OCTA, identify source of the next \$100 million of the \$225 million commitment by June 2010. * Complete 50% plans and environmental re-evaluation for the Alton Avenue overpass at SR-55, a joint project with the City of Irvine, by June 2010. * Work with OCTA's Central Count Corridor Major Investment Study to improve the P.E. right-of-way from Raitt Street to SR-22 Freeway by June 2010. * Continue implementation of GIS: <ul style="list-style-type: none"> - Work with Design Engineering to complete GIS linkage to MicroPaver Database for improved map visualization and data analysis by June 2010. - Continue development on new version of the SAGIS Viewer Application. Benefits to include interface enhancements, better query capabilities and improved compatibility with future operating systems. - Begin implementation of CIP Information System/GIS Integration Project. Requirements phase completed by December 2009. - Provide support for Planning and Building Agency computer network. Improve server infrastructure, organize hardware and software inventory and participate in agency technical meetings to improve service levels. - Evaluate integrating storm drain cleaning with the I-Water system by March 2010. * Implement and monitor an updated water conservation plan with Metropolitan Water District (MWD) for compliance with regulations in obtaining financial incentives under extraordinary water conservation programs. * Develop a strategy for adding all Parks into the graffiti removal program * Improve process of removing illegal signs from the City right-of-way by maximizing efficiency and loss recovery. * Complete a partial Sanitation Fee audit to ensure maximum revenue collected for all Sanitation programs. 	

INTERNAL SERVICE FUNDS

PUBLIC WORKS ADMINISTRATIVE SERVICES					FUND	101
Administration					Activity	601
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6111	Salaries & Wages-Regular	1,608,195	1,629,745	1,796,025	1,853,080	
6131	Salaries & Wages-Temporary	101,980	78,242	87,285	94,665	
6141	Salaries & Wages-Overtime	1,101	4,985	7,500	1,000	
6151	Retirement Plan	124,529	85,326	155,185	160,500	
6161	Medicare Insurance	17,662	19,764	21,705	23,255	
6171	Employees Insurance	195,760	222,822	252,200	234,225	
6172	Retirees Insurance	12,345	15,420	24,780	31,960	
6181	Compensation Insurance	31,461	35,607	37,640	39,295	
6191	Other Personnel Services	419,713	406,067	415,165	432,165	
	SUBTOTAL PERSONNEL	2,512,747	2,497,977	2,797,485	2,870,145	
6211	Communications	28,984	26,793	29,000	29,000	
6221	Training & Transportation	45,995	22,203	58,910	55,060	
6251	Other Agency Services	1,291	491	1,300	500	
6281	M & R Machinery & Equipment	54,152	5,029	7,575	13,910	
6291	Other Contractual Services	248,003	432,069	828,800	985,890	
6294	Lease Payments	0	75,923	75,480	75,480	
	SUBTOTAL CONTRACTUAL	378,425	562,508	1,001,065	1,159,840	
6391	Operating Materials & Supplies	36,367	44,407	36,500	40,540	
	SUBTOTAL COMMODITIES	36,367	44,407	36,500	40,540	
6511	Equipment Rental, City	30,960	31,638	31,885	35,800	
6521	Insurance (Risk Management)	6,193	6,540	6,540	6,540	
6571	Building & Site Rental	83,505	88,100	94,265	94,265	
6590	Indirect Operating Expenses	89,903	107,415	92,080	86,450	
6591	Depreciation	9,927	0	0	0	
	SUBTOTAL FIXED CHARGES	220,488	233,693	224,770	223,055	
6641	Machinery & Equipment	0	8,900	24,200	270,000	
6661	Computer Software - above \$1000	2,678	(1,035)	13,600	0	
6661-1	Computer Software - \$1000 and below	0	0	0	900	
	SUBTOTAL CAPITAL	2,678	7,865	37,800	270,900	
	TOTAL	3,150,705	3,346,451	4,097,620	4,564,480	
6800	Transfer to General Fund	75,811	0	0	0	

INTERNAL SERVICE FUNDS

PUBLIC WORKS ADMINISTRATIVE SERVICES				FUND	101
Administration				Activity	601
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
0910	Admin. & Enterprise Services Manager	1.00		1.00	
1850	Contracts Administrator	1.00		1.00	
2170	Executive Director, Public Works Agency	1.00		1.00	
7390	Executive Secretary	1.00		1.00	
2190	GIS Administrator	1.00		1.00	
7090	Lead Accounting Assistant	1.00		1.00	
0020	Micro System Technician	1.00		1.00	
0390	Office Supervisor	1.00		1.00	
6140	Projects Manager	1.00		1.00	
4519	Public Works Dispatcher	1.00		1.00	
1910	Records Management Specialist (T)	1.00		0.00	
7430	Records Specialist	1.00		1.00	
7270	Secretary	1.00		1.00	
7280	Senior Accounting Assistant	3.00		3.00	
0150	Senior Management Analyst	1.00		1.00	
7330	Senior Office Assistant	5.00		5.00	
0428	Street Lighting Maintenance Worker	1.00		1.00	
1060	Systems Technician	1.00		1.00	
9900	Right-of-Way Technician, P/T		1.00		1.00
7330	Senior Office Assistant, PTCS		2.00		2.00
	TOTAL	24.00	3.00	23.00	3.00

INTERNAL SERVICE FUNDS

PUBLIC WORKS ENGINEERING SERVICES	PROGRAM			
Development Engineering	101-611			
Statement of Purpose				
<p><i>To provide quality service to the City's residents and development community by ensuring that all public and private development projects comply with applicable City standards.</i></p> <p>Development Services coordinates the review of all development projects submitted to the Public Works Agency for impacts to the City's infrastructure system and is responsible for the collection of Public Works related fees associated with development projects.</p>				
Accomplishments in FY 07-08 & 08-09				
<ul style="list-style-type: none"> * Reviewed major development projects to assess impacts to the City's infrastructure and identified requirements for project implementation such as: City Place Sky Lofts, Olen Properties Office Development, Town & Country Manor Assisted Living, Audi Renovation & Parking Structure, Alton Court Residential Project, Westminster Asia Plaza, Empire Homes, Minter Court, Sonic Drive-in, Rite Aid, Walgreens, Wintersberg Church and Calvary Lutheran Church. * Provided plan check services for development projects and processed street improvements and building permit applications, including tract and parcel maps, street vacations, grading plans, utility and miscellaneous permits. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Review and process site plans, improvement plans, and maps for major developments such as: One Broadway Plaza, Integral Properties, Courtyard by Marriot, Archangel Michel Coptic, and United Growth Retail Center. * Provide accurate, timely, and responsive review of development projects, which includes fees, conditions, right-of-way requirements, grading, street improvement plans, etc. * Continue to work cooperatively with the developers to facilitate the design and implementation of their projects. * Prepare a report analyzing Transportation System Improvement Area impact fee rates. 				
PERFORMANCE MEASURES	Actual FY 06-07	Actual FY 07-08	Estimated FY 08-09	Objective FY 09-10
Service Levels				
# of final subdivisions and right-of-way plan checks	153	84	68	70
# of street work and miscellaneous permits issued	282	245	255	250
# of building permit applications processed	1349	1158	616	600
# of site plan reviews, variances, and CUPs processed	79	75	72	75
# of utility plan checks	320	463	193	200
# of grading and improvements plan checks	183	115	93	100
# of wide load permits	430	586	560	550
Efficiency				
Average # of work days to process tract and parcel map plan checks	12	12	12	12
Average # of work days to process site plans	15	15	15	15
Effectiveness				
% of maps checked within 10 work days	85	85	85	85
% of site plans reviewed within 18 work days	90	90	90	90

INTERNAL SERVICE FUNDS

PUBLIC WORKS ADMINISTRATIVE SERVICES		FUND 101			
Development Engineering		Activity 611			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	663,993	787,324	937,980	985,725
6131	Salaries & Wages-Temporary	26,273	29,661	34,175	37,875
6141	Salaries & Wages-Overtime	271	0	10,000	0
6151	Retirement Plan	53,811	39,416	78,835	82,905
6161	Medicare Insurance	7,559	9,076	10,885	11,665
6171	Employees Insurance	79,360	88,830	99,490	96,495
6172	Retirees Insurance	5,090	7,487	12,925	16,975
6181	Compensation Insurance	8,945	10,969	12,765	19,715
6191	Other Personnel Services	82,415	79,207	120,320	127,070
	SUBTOTAL PERSONNEL	927,719	1,051,970	1,317,375	1,378,425
6211	Communications	7,265	5,950	7,500	7,500
6221	Training & Transportation	3,148	2,870	2,500	2,000
6251	Other Agency Services	32	0	1,000	1,000
6281	M&R Machinery & Equipment	0	0	40	35
6291	Other Contractual Services	12,602	9,220	20,590	10,595
6294	Lease Payments	0	24,308	24,165	24,165
	SUBTOTAL CONTRACTUAL	23,047	42,349	55,795	45,295
6391	Operating Materials & Supplies	7,822	8,620	9,690	9,640
	SUBTOTAL COMMODITIES	7,822	8,620	9,690	9,640
6511	Equipment Rental, City	5,110	5,164	5,250	5,250
6521	Insurance (Risk Management)	23,765	25,190	25,190	25,190
6590	Indirect Operating Expenses	38,528	51,321	47,830	41,940
	SUBTOTAL FIXED CHARGES	67,403	81,675	78,270	72,380
6641	Machinery & Equipment	774	0	0	0
6651	Books, Records, Videos	0	0	100	100
6661	Computer Software	270	0	3,000	0
	SUBTOTAL CAPITAL	1,044	0	3,100	100
	TOTAL	1,027,035	1,184,614	1,464,230	1,505,840
6800	Transfer to General Fund	24,272	0	0	0

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
2100	Assistant Engineer II	4.75		4.75	
0320	City Engineer	0.20		0.20	
2129	Principal Civil Engineer	0.75		0.75	
1600	Senior Assistant Engineer	0.50		0.50	
2131	Senior Civil Engineer	0.55		0.55	
2110	Senior Engineer	1.00		1.00	
9130	Engineering Intern, P/T		2.00		2.00
	TOTAL	7.75	2.00	7.75	2.00

**COMMUNITY DEVELOPMENT AGENCY
DEPARTMENTAL RESOURCE SUMMARY**

COMMUNITY DEVELOPMENT AGENCY

REVENUE	ADOPTED FY 06-07	ADOPTED FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
Tax Increment				
South Main	16,165,295	20,673,670	23,108,240	23,108,240
Central City	8,643,835	10,638,560	11,910,760	11,910,760
South Harbor	9,593,185	10,954,995	12,397,925	12,397,925
Intercity	2,426,635	2,835,775	3,221,060	3,221,060
North Harbor	2,503,610	2,823,870	2,925,425	2,925,425
Bristol Corridor	2,358,875	3,738,490	3,985,825	3,985,825
TOTAL TAX INCREMENT	41,691,435	51,665,360	57,549,235	57,549,235
HUD-Section 8 Vouchers	27,781,480	25,006,840	27,740,300	28,208,205
Balance Forward				
Tax Increment	0	0	4,883,420	3,452,000
Agency Operations	901,890	0	1,150,000	0
Community Development Block Grant	0	0	0	240,000
Emergency Shelter Grant (ESG)	21,355	0	0	0
HOPWA Grant	6,000	13,000	26,000	115,060
HUD Section 8 Vouchers	140,000	1,648,110	1,735,715	151,655
Issuer Fee	7,500	10,000	12,000	0
Department of Labor Youth Grant	608,400	24,960	0	0
Parking Meter Fund	962,275	435,000	400,000	500,000
The Depot	120,000	0	0	0
Federal Empowerment Zone Program	1,705,000	1,362,000	1,367,910	665,000
Orange County Grants (Special Projects)	0	42,640	0	0
HOME Program	15,000	30,000	0	0
Workforce Investment Act	823,500	682,930	738,945	0
TOTAL BALANCE FORWARD	5,310,920	4,248,640	10,313,990	5,123,715
Workforce Investment Act/Workforce Investment Board	2,416,140	3,551,545	3,542,930	3,577,200
Hsng Opportunities for Persons with Aids (HOPWA)	1,360,500	1,371,940	1,402,000	1,402,000
HOME Program	2,486,665	2,606,670	2,490,135	2,380,135
Parking Meter/Downtown Parking Facilities	2,385,000	2,437,000	2,582,000	2,500,500
Orange County Grants (Special Projects)	497,670	631,970	662,970	536,470
Community Development Block Grant (CDBG)				
CDBG Administration	585,000	670,000	575,000	592,800
Neighborhood Improvement	200,000	250,000	250,000	140,000
Development Services	0	200,000	200,000	125,000
TOTAL CDBG	785,000	1,120,000	1,025,000	857,800
Fees & Interest Earnings				
Interest, Loan Repayments, IDB Fees, Loan Fees, Proposal Fees, Seminar Fees, Developer Fees, & Investment Income	437,910	1,244,000	2,115,990	1,346,000
Miscellaneous				
Sale of Land	0	1,570,000	0	0
Lease Revenues	1,753,455	1,351,270	3,224,875	1,913,310
Housing & Urban Development (ESG)	304,245	306,505	304,970	303,600
Property Leases/Issuer Fees	72,000	86,400	79,200	115,200
Transfer from Fund 402	1,183,465	1,182,740	1,181,800	1,282,125
The Depot (Regional Transportation Center)	738,040	738,845	816,180	750,765
Downtown Maintenance Fund	436,000	550,000	625,000	450,000
Department of Labor-FEZ Earmark Grant	0	0	0	728,055
Enterprise Zone Voucher Fee	120,000	100,000	100,000	240,000
Federal Empowerment Zone Issuer Fee	20,000	0	0	40,000
Mortgage Assistance Revenue	0	80,000	47,385	21,000
Other	0	0	0	200,000
TOTAL MISCELLANEOUS	4,627,205	6,006,760	6,379,410	6,044,055
TOTAL REVENUE	<u>89,779,925</u>	<u>99,890,725</u>	<u>115,803,960</u>	<u>109,525,315</u>

**COMMUNITY DEVELOPMENT AGENCY
DEPARTMENT RESOURCE SUMMARY**

COMMUNITY DEVELOPMENT AGENCY

ACTIVITIES	ADOPTED FY 06-07	ADOPTED FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
Administration				
ADMINISTRATIVE SERVICES				
Administrative Services/Graphics	2,207,300	2,318,010	2,509,700	2,010,220
CDBG & Technical Services Section	600,210	685,325	582,245	836,400
Parking Meter Operations	1,423,245	1,400,235	1,373,040	1,270,600
Parking Facilities Management	1,385,595	986,280	1,020,320	1,037,490
The Depot (Regional Transportation Center)	862,540	919,920	1,017,630	1,140,020
Community Development Maintenance	<u>436,000</u>	<u>550,000</u>	<u>625,000</u>	<u>486,000</u>
SUBTOTAL	6,914,890	6,859,770	7,127,935	6,780,730
REDEVELOPMENT				
Redevelopment Administration	<u>1,145,285</u>	<u>1,317,850</u>	<u>1,789,840</u>	<u>1,670,000</u>
SUBTOTAL	1,145,285	1,317,850	1,789,840	1,670,000
ECONOMIC DEVELOPMENT				
Economic Development Administration	2,125,695	2,873,010	2,866,990	1,800,000
Employment Services	2,626,670	2,898,665	3,059,345	3,173,175
Empowerment Zone	<u>1,177,500</u>	<u>1,076,070</u>	<u>1,162,310</u>	<u>705,000</u>
SUBTOTAL	5,929,865	6,847,745	7,088,645	5,678,175
HOUSING DIVISION				
Development Rehabilitation	2,544,410	2,714,710	2,793,710	2,833,465
Assisted Housing	2,539,325	2,727,635	2,929,940	2,324,545
Neighborhood Improvement	<u>1,210,000</u>	<u>1,175,000</u>	<u>1,225,000</u>	<u>1,034,405</u>
SUBTOTAL	6,293,735	6,617,345	6,948,650	6,192,415
NON-DIVISIONAL				
Administration	<u>306,720</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL	306,720	0	0	0
Total Administration	20,590,495	21,642,710	22,955,070	20,321,320
Capital Projects				
Parking Meter Fund	0	71,000	835,000	930,000
Depot	0	0	30,000	0
CDBG - NIP	0	50,000	50,000	50,000
South Main Commercial Corridor	2,693,060	3,594,735	6,081,650	4,075,355
Merged Redevelopment Project Area	1,114,000	1,557,905	400,000	1,465,000
Residential Rehabilitation	<u>6,785,400</u>	<u>6,865,000</u>	<u>7,850,000</u>	<u>11,283,465</u>
Total Capital Projects	10,592,460	12,138,640	15,246,650	17,803,820

**COMMUNITY DEVELOPMENT AGENCY
DEPARTMENT RESOURCE SUMMARY**

COMMUNITY DEVELOPMENT AGENCY

ACTIVITIES	ADOPTED FY 06-07	ADOPTED FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
Debt Service Obligations				
CENTRAL CITY				
Fund 517-1989 TAB Series B **	5,770,565	5,770,550	5,768,000	5,766,985
Fund 518-1989 TAB Series E**	1,759,825	1,761,315	1,763,945	1,767,350
JMB/Santa Ana Venture	700,000	775,000	1,307,965	950,000
Phillips Hutton Building	<u>367,125</u>	<u>367,115</u>	<u>1,550,000</u>	<u>0</u>
SUBTOTAL	8,597,515	8,673,980	10,389,910	8,484,335
INTER-CITY				
Fund 527-1989 TAB Series A**	<u>742,190</u>	<u>741,165</u>	<u>738,690</u>	<u>739,580</u>
SUBTOTAL	742,190	741,165	738,690	739,580
SOUTH HARBOR				
Fund 547-1989 TAB Series C**	<u>1,262,075</u>	<u>1,261,005</u>	<u>1,262,220</u>	<u>1,260,530</u>
SUBTOTAL	1,262,075	1,261,005	1,262,220	1,260,530
SOUTH MAIN				
Fund 552-2003 TAB Series A**	1,275,850	1,278,850	1,278,325	1,275,685
Fund 558-2003 TAB Series B**	2,894,975	2,889,975	2,890,700	2,888,665
Parking Lot Leases	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>	<u>46,295</u>
SUBTOTAL	4,210,825	4,208,825	4,209,025	4,210,645
MERGED REDEVELOPMENT PROJ AREA				
JMB/Santa Ana Venture	0	0	0	0
California State University Fullerton Lease	65,000	60,000	0	0
Discovery Science Lease	135,000	135,000	45,000	0
Sycamore Garage	180,000	180,000	180,000	180,000
FHP Lease	200,000	0	0	0
Doubletree Hotel	700,000	700,000	1,000,000	500,000
Payments to Other Agencies	3,343,050	7,401,615	12,404,085	11,160,000
Others	<u>20,700</u>	<u>10,700</u>	<u>10,700</u>	<u>10,700</u>
SUBTOTAL	4,643,750	8,487,315	13,639,785	11,850,700
PARKING FACILITIES - COP *	1,954,765	1,321,565	1,266,065	1,351,465
Total Debt Service Obligations	21,411,120	24,693,855	31,505,695	27,897,255
<i>* Certificates of Participation (COP)</i>				
<i>** Tax Allocation Bond (TAB)</i>				

**COMMUNITY DEVELOPMENT AGENCY
DEPARTMENT RESOURCE SUMMARY**

COMMUNITY DEVELOPMENT AGENCY

ACTIVITIES	ADOPTED FY 05-06	ADOPTED FY 06-07	PROJECTED FY 07-08	PROPOSED FY 08-09
Loan Repayments to the General Fund	3,963,200	3,829,640	5,838,740	7,624,090
Loan Programs				
COMMERCIAL LOANS & REBATES				
Commercial Rebates	500,000	1,000,000	600,000	1,000,000
RESIDENTIAL LOANS & GRANTS				
Rehabilitation Loans & Grants	3,409,565	8,651,135	9,282,905	5,357,905
Emergency Shelter Grants	310,390	291,180	297,725	300,000
Hsng Opportunities for Persons with AIDS	<u>1,297,995</u>	<u>1,291,730</u>	<u>1,342,190</u>	<u>1,451,940</u>
SUBTOTAL	5,017,950	10,234,045	10,922,820	7,109,845
 Total Loan Programs and Rebates	 5,517,950	 11,234,045	 11,522,820	 8,109,845
 Section 8 Vouchers & Certificates	 25,283,160	 23,930,525	 26,543,885	 25,482,135
 Payments to Subagents & Contractors	 2,421,540	 2,421,310	 2,191,100	 2,286,850
 TOTAL ALL ACTIVITIES	 <u>89,779,925</u>	 <u>99,890,725</u>	 <u>115,803,960</u>	 <u>109,525,315</u>

**COMMUNITY DEVELOPMENT AGENCY
DEPARTMENT RESOURCE SUMMARY**

COMMUNITY DEVELOPMENT AGENCY

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time		Full Time	
Administrative Services Division					
2491	Deputy City Manager for Dev Services	0.25		0.25	
2865	Asst Director of Community Development	0.95		0.95	
2460	Housing Division Manager	0.10		0.10	
0910	Housing Development Analyst	0.15		0.15	
0150	Senior Management Analyst	1.00		1.00	
1840	Housing Programs Analyst	0.10		0.10	
0520	Housing Programs Coordinator	0.10		0.10	
7000	Loan Specialist	0.20		0.20	
2850	Redevelopment Assistant	0.30		0.00	
2860	Tenant Services Technician	0.20		1.00	
3900	Parking Control Officer	3.00		3.00	
2890	Parking Meter Operations Supervisor	1.00		1.00	
0080	Parking Meter Technician II	2.00		3.00	
7160	Parking Meter Technician I	3.00		0.00	
1720	Management Analyst	1.90		1.85	
2399	Graphics Supervisor	1.00		0.50	
2400	Graphics Designer II	1.00		0.00	
7280	Senior Accounting Assistant	1.00		1.95	
7584	Senior Community Development Analyst	1.00		1.00	
7390	Executive Secretary	1.00		1.00	
4270	Employment Services Fiscal Specialist	0.00		0.02	
7270	Secretary	1.00		1.50	
7330	Senior Office Assistant	1.00		1.00	
7360	Senior Office Specialist	2.00		1.00	
0060	Receptionist	1.00		0.00	
	TOTAL	24.25		20.67	
Redevelopment Division					
2491	Deputy City Manager for Dev Services	0.30		0.30	
0605	Redevelopment Program Manager	0.50		0.50	
0600	Redevelopment Project Manager III	1.50		1.50	
7270	Secretary	0.00		0.50	
2860	Tenant Services Technician	0.80		0.00	
2850	Redevelopment Assistant	0.70		0.00	
	TOTAL	3.80		2.80	
Economic Development Division					
2491	Deputy City Manager for Dev Services	0.20		0.20	
2690	Economic Development Manager	1.00		1.00	
0350	Economic Development Specialist III	3.00		2.00	
0550	Economic Development Specialist II	3.00		3.00	
0560	Economic Development Specialist I	1.00		1.00	
0570	Economic Development Aide	1.00		1.00	
2390	WORK Center Coordinator	1.00		0.00	
8374	Workforce Specialist IV	3.00		3.00	
8373	Workforce Specialist III	3.00		3.00	
8372	Workforce Specialist II	15.00		14.00	
8371	Workforce Specialist I	3.00		3.00	
4270	Employment Services Fiscal Specialist	1.00		0.98	
1720	Management Analyst	0.10		0.15	
2399	Graphics Supervisor	0.00		0.50	
7280	Senior Accounting Assistant	0.00		0.05	
7270	Secretary	2.00		1.00	
7330	Senior Office Assistant	3.00		3.00	
0060	Receptionist	2.00		2.00	
	SUBTOTAL	42.30		38.88	

**COMMUNITY DEVELOPMENT AGENCY
DEPARTMENT RESOURCE SUMMARY**

COMMUNITY DEVELOPMENT AGENCY

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time		Full Time	
Housing Division					
2491	Deputy City Manager for Dev Services	0.25		0.25	
2865	Asst Director of Community Development	0.05		0.05	
2460	Housing Division Manager	0.90		0.90	
0520	Housing Programs Coordinator	0.90		0.90	
7640	Housing Authority Coordinator	1.00		1.00	
0600	Redevelopment Project Manager III	0.50		0.50	
7610	Community Development District Manager	3.00		3.00	
2720	Housing Authority Operations Supervisor	1.00		0.00	
1720	Management Analyst	1.00		1.00	
0910	Housing Development Analyst	0.85		0.85	
1840	Housing Programs Analyst	0.90		0.90	
2700	Senior Residential Construction Specialist	1.00		1.00	
1860	Senior Housing Specialist	2.00		2.00	
2710	Residential Construction Specialist	2.00		2.00	
1900	Housing Specialist II	9.00		6.00	
1890	Housing Specialist I	2.00		0.00	
7000	Loan Specialist	0.80		0.80	
2760	Property Rehabilitation Assistant	1.00		1.00	
7580	Housing Programs Aide	1.00		1.00	
7280	Senior Accounting Assistant	1.00		1.00	
7010	Accounting Assistant	0.00		1.00	
7270	Secretary	1.00		1.00	
7330	Senior Office Assistant	7.00		7.00	
1640	Senior Receptionist	1.00		1.00	
1880	Housing Authority Aide	1.00		0.00	
1885	Housing Authority Analyst	1.00		1.00	
0605	Redevelopment Program Manager	0.50		0.50	
	TOTAL	41.65		35.65	
	TOTAL PERSONNEL	<u>112.00</u>		<u>98.00</u>	

**COMMUNITY DEVELOPMENT AGENCY
DIVISION RESOURCE SUMMARY**

Administrative Services Division

ACTIVITIES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
Administration				
570-935 Administrative Services/Graphics	<u>1,659,579</u>	<u>1,650,008</u>	<u>2,509,700</u>	<u>2,010,220</u>
SUBTOTAL	1,659,579	1,650,008	2,509,700	2,010,220
Operating - Activity 939/941/951				
62xx Contractual	2,104,066	1,107,207	1,281,700	1,047,995
67xx Debt Service	10,998,556	14,958,062	18,053,845	16,182,795
6800 Interfund Transfers-Less Hsng Set-Aside	5,028,104	28,376,991	28,863,560	25,409,165
6800-50x Interfund Trans-To Hsng Set-Aside	12,880,301	14,184,916	15,100,105	15,100,105
6900-11 Misc-Loan Payment to General Fund	7,864,144	3,829,640	5,838,740	7,624,090
6934 Misc-Payments to Other Agencies	8,785,674	9,862,578	12,404,085	10,855,000
69xx Misc-other	<u>367,125</u>	<u>54,531</u>	<u>0</u>	<u>0</u>
SUBTOTAL	48,027,970	72,373,925	81,542,035	76,219,150
Community Dev Block Grant/Emergency Shelter Gran				
134-149 UDAG Projects	0	168,513	0	0
135-146 CDBG Administration	296,750	383,325	575,000	832,800
135-149 CDBG Projects	6,277,048	6,627,987	5,793,885	6,037,200
135-152 ESG Administration & Projects	<u>330,864</u>	<u>263,042</u>	<u>304,970</u>	<u>303,600</u>
SUBTOTAL OPERATING	6,904,662	7,442,867	6,673,855	7,173,600
Parking Meter & Downtown Parking Facilities				
27-013 Operations	1,324,950	1,146,689	1,453,040	1,350,600
27-014 Facilities Management	1,022,463	942,106	1,775,320	1,887,490
27-015 COP Debt Service	<u>551,202</u>	<u>1,301,969</u>	<u>1,266,065</u>	<u>1,351,465</u>
SUBTOTAL	2,898,615	3,390,764	4,494,425	4,589,555
The Depot (Regional Transportation Center)				
67-615 Operations	<u>1,302,952</u>	<u>870,953</u>	<u>1,047,630</u>	<u>1,140,020</u>
SUBTOTAL	1,302,952	870,953	1,047,630	1,140,020
Community Development Maintenance				
407-933 Community Development Maint.	<u>294,246</u>	<u>298,446</u>	<u>625,000</u>	<u>486,000</u>
SUBTOTAL	294,246	298,446	625,000	486,000
TOTAL	<u><u>61,088,024</u></u>	<u><u>86,026,963</u></u>	<u><u>96,892,645</u></u>	<u><u>91,618,545</u></u>

**COMMUNITY DEVELOPMENT AGENCY
DIVISION RESOURCE SUMMARY**

Administrative Services Division

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time		Full Time	
2491	Deputy City Manager for Dev Services	0.25		0.25	
2865	Asst Director of Community Development	0.95		0.95	
2460	Housing Division Manager	0.10		0.10	
0910	Housing Development Analyst	0.15		0.15	
0150	Senior Management Analyst	1.00		1.00	
1840	Housing Programs Analyst	0.10		0.10	
0520	Housing Programs Coordinator	0.10		0.10	
7000	Loan Specialist	0.20		0.20	
2850	Redevelopment Assistant	0.30		0.00	
2860	Tenant Services Technician	0.20		1.00	
3900	Parking Control Officer	3.00		3.00	
2890	Parking Meter Operations Supervisor	1.00		1.00	
0080	Parking Meter Technician II	2.00		3.00	
7160	Parking Meter Technician I	3.00		0.00	
1720	Management Analyst	1.90		1.85	
2399	Graphics Supervisor	1.00		0.50	
2400	Graphics Designer II	1.00		0.00	
7280	Senior Accounting Assistant	1.00		1.95	
7584	Senior Community Development Analyst	1.00		1.00	
7390	Executive Secretary	1.00		1.00	
4270	Employment Services Fiscal Specialist	0.00		0.02	
7270	Secretary	1.00		1.50	
7330	Senior Office Assistant	1.00		1.00	
7360	Senior Office Specialist	2.00		1.00	
0060	Receptionist	1.00		0.00	
	TOTAL	<u>24.25</u>		<u>20.67</u>	

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES

Various

PROGRAM

Various Accounts

Statement of Purpose

To provide professional, reliable services and products in a courteous, resourceful and responsive manner which meet or exceed customer expectations.

To provide these services, the operations of the Administrative Services Division is divided into six sections: Administrative Services, Graphics, CDBG and ESG Administration, Downtown Parking Facilities, Parking Meter and the Depot of Santa Ana. Additionally, these activities provide for the expenditure of funds to repay debt, to make payments to the other taxing agencies, and to transfer funds to the housing set-aside fund.

SERVICE PROGRAM

ADMINISTRATIVE SERVICES

The Administrative Services Division manages and directs the Agency's efforts in providing responsive financial, budgetary, administrative, clerical, and graphics services. This activity includes the managing and directing of all the Agency's financial activities as well as the support services operations. Additionally, this division processes debt service payments to investors, pass-throughs to taxing agencies and the housing funds, and transfers of funds to repay Agency debt to the City.

GRAPHICS

To provide high-quality graphics services to the City's agencies with focus on timeliness, conceptual direction, and efficiency.

COMMUNITY DEVELOPMENT BLOCK GRANT/EMERGENCY SHELTER GRANT

The Housing and Community Development Act of 1974 provides funds to cities and counties to develop urban communities, decent housing, suitable living environments, and expanded economic opportunities, primarily for the benefit of low and moderate-income people. This federal program gives priority to activities which benefit low and moderate-income individuals with an emphasis on residential areas. Community Development Block Grant projects are carried out by several operating departments within the City and by sub recipients. Public Hearings are held each winter to plan projects for the next fiscal year. The projects chosen are recommended by citizens, commissioners, and staff. They are submitted to the City Council in March and to the U.S. Department of Housing & Urban Development (HUD) for final approval by May of each year.

The City receives Emergency Shelter Grant (ESG) funds under the 1987 Steward B. McKinney Homeless Assistance Act. Staff requests and reviews applications for funding from qualified, nonprofit homeless service providers serving Santa Ana's homeless population, for renovations, rehabilitation, or conversion of buildings to be used as emergency shelters, essential services, homeless prevention, and/or payment of maintenance and operations of homeless shelters.

DOWNTOWN PARKING FACILITIES

Mission: To provide secure, affordable, and available off-street parking to visitors and employees in the downtown area. The parking garages are a joint project between CDA, the City, and the downtown business community.

PARKING METER

Mission: To effectively control the availability, rates, and duration of use of public on-street parking in the downtown area and the Willard Street neighborhood district.

THE DEPOT AT SANTA ANA

Mission: To provide Central Orange County with a safe, secure, well-managed facility containing rail, bus, and taxi services for commuters and long-distance travelers. The center is a business-oriented enterprise which leases to corporate, retail, and public service organizations. The Depot's operations involve the cooperation of transportation services, site security, facility management, landscaping, and lease management.

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES		PROGRAM		
Operations		Various Accounts		
Statement of Purpose				
<p><i>To provide professional, reliable services and products in a courteous, resourceful, and responsive manner which meet or exceed customer expectations.</i></p> <p>The Administrative Services Division manages and directs the Agency's efforts, providing responsive financial, budgetary, administrative, clerical, and graphics services. This activity includes the managing and directing of all the Agency's financial activities as well as the support services operations. Additionally, this division processes debt service payments to investors, pass-throughs to taxing agencies and the housing fund, and transfers of funds to repay Agency debt to the City.</p>				
Accomplishments in FY 07-08 & FY 08-09				
<ul style="list-style-type: none"> * Created a new file system for critical files. * Prepared and submitted all reports as required by the California Redevelopment Law & the Housing and Urban Development regulations. * Organized and improved Administrative Services archiving process. * Completed Phase 2 of laserfiche scanning. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Prepare and submit the Five-Year Implementation Plan. * Develop and provide training to staff on administrative procedures following new accounting software upgrade. * Prepare and submit the Five-Year Consolidated Plan. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level Achieve a service level objective, measured on a scale of 1-5, for the following: <ul style="list-style-type: none"> Accuracy of responses to finance/budget related inquiries Providing responsive agenda preparation Assistance with budget preparation and required reporting Assistance in Agency policy matters 	5.0	5.0	5.0	5.0
	5.0	5.0	5.0	5.0
	5.0	5.0	5.0	5.0
	5.0	5.0	5.0	5.0
Effectiveness % of payments processed within 10 days	99%	100%	99%	99%
Efficiency # of objectives completed on schedule	6	5	4	3
# of processes improved through TQS	1	1	1	1

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES		PROGRAM		
Graphics		Account 570-935		
Statement of Purpose				
<p><i>To provide high-quality graphics services to the City's agencies with focus on timeliness, conceptual direction, and efficiency.</i></p>				
Accomplishments in FY 07-08 & FY 08-09				
<ul style="list-style-type: none"> * Achieved quality work as evidenced by comments and e-mails received by clients. * New pictures of city sights taken for graphics design projects and photo library. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Enhance and organize new photos in the CDA photo library into categories to link to portfolio browser. * Provide high-quality graphics and design services to City staff. * Review and analyze software options to improve graphics design process. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
Receive 97% positive feedback on client e-mail surveys in the following areas:				
Quality of work	100%	100%	100%	100%
Jobs completed on schedule	100%	100%	100%	100%
Graphics consultation	100%	100%	100%	100%
Effectiveness				
Customer Service overall percentage	100%	100%	100%	100%
Efficiency				
Number of completed graphic assignments	234	230	200	200

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES		FUND 570			
Merged		Activity 935			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	673,170	675,662	876,360	655,385
6131	Salaries & Wages-Temporary	117,299	105,255	208,160	147,725
6141	Salaries & Wages-Overtime	24,186	13,304	20,000	15,000
6151	Retirement Plan	48,283	31,884	73,615	55,050
6161	Medicare Insurance	6,708	6,435	15,725	11,645
6171	Employees Insurance	72,875	79,700	132,040	91,470
6172	Retiree Health Insurance	4,065	5,466	12,270	11,470
6181	Compensation Insurance	8,228	8,605	14,620	11,115
6191	Other Personnel Services	46,154	52,305	181,155	178,155
6192	Audit Fees	0	0	20,000	20,000
	SUBTOTAL PERSONNEL	1,000,968	978,616	1,553,945	1,197,015
6211	Communications	24,612	22,587	20,400	21,500
6214	Cell Phone Charges	1,387	2,227	5,000	2,000
6219	Conventions & Conferences	0	0	11,000	4,000
6221	Training & Transportation	18,082	15,775	29,775	19,235
6231	Advertising	5,057	4,343	10,000	5,500
6251	Other Agency Services	25,321	24,915	23,220	19,880
6281	M&R Machinery & Equipment	476	116	2,000	1,000
6291	Other Contractual Services	129,502	149,172	267,495	256,500
	SUBTOTAL CONTRACTUAL	204,437	219,135	368,890	329,615
6391	Operating Materials & Supplies	36,664	29,810	63,585	37,240
	SUBTOTAL COMMODITIES	36,664	29,810	63,585	37,240
6511	Equipment Rental	11,695	9,245	9,570	2,845
6521	Insurance (Risk Management)	147,450	156,350	156,295	156,295
6534	Information Service Charges	6,085	6,330	6,330	6,330
6537	IS Strategic Plan	107,915	107,915	107,915	107,915
6571	Building Rental	31,735	33,310	35,635	35,635
6590	Indirect Costs	110,359	100,582	178,835	110,830
	SUBTOTAL FIXED CHARGES	415,239	413,732	494,580	419,850
6641	Machinery & Equipment	0	4,673	25,200	25,000
6651	Books, Records, & Videos	0	145	0	0
6661	Computer Software	0	0	3,500	1,500
6661-1	Computer Software Exp	2,271	3,897	0	0
	SUBTOTAL CAPITAL	2,271	8,715	28,700	26,500
	TOTAL	<u>1,659,579</u>	<u>1,650,008</u>	<u>2,509,700</u>	<u>2,010,220</u>

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES		FUND 570			
Merged		Activity 935			
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time		Full Time	
2491	Deputy City Manager for Dev Services	0.15		0.15	
2865	Asst. Director of Community Development	0.60		0.60	
0150	Senior Management Analyst	0.80		0.80	
1720	Management Analyst	0.75		0.70	
2850	Redevelopment Assistant	0.25		0.00	
2860	Tenant Services Technician	0.20		0.00	
7280	Senior Accounting Assistant	0.67		1.62	
2399	Graphics Supervisor	1.00		0.50	
2400	Graphics Designer II	1.00		0.00	
7390	Executive Secretary	1.00		1.00	
4270	Employment Services Fiscal Specialist	0.00		0.02	
7584	Sr. Community Development Analyst	0.40		0.20	
7270	Secretary	0.70		0.70	
7330	Senior Office Assistant	0.80		1.00	
7360	Senior Office Specialist	1.50		0.34	
0060	Receptionist	1.00		0.00	
	TOTAL	<u>10.82</u>		<u>7.63</u>	

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES					FUND	517
Central City (Debt Service)					Activity	939
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6781	Bond Principal	0	2,320,000	2,495,000	2,685,000	
6791	Bond Interest	<u>3,615,566</u>	<u>3,450,550</u>	<u>3,273,000</u>	<u>3,081,985</u>	
	SUBTOTAL DEBT SERVICE	3,615,566	5,770,550	5,768,000	5,766,985	
6800-570	Transfer to Fund 570	<u>674,660</u>	<u>682,190</u>	<u>679,020</u>	<u>779,000</u>	
	SUBTOTAL INTERFUND TRANSFERS	674,660	682,190	679,020	779,000	
	TOTAL	<u><u>4,290,226</u></u>	<u><u>6,452,740</u></u>	<u><u>6,447,020</u></u>	<u><u>6,545,985</u></u>	

ADMINISTRATIVE SERVICES					FUND	518
Central City (Debt Service)					Activity	939
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6781	Bond Principal	0	685,000	740,000	800,000	
6791	Bond Interest	<u>1,124,824</u>	<u>1,076,314</u>	<u>1,023,945</u>	<u>967,350</u>	
	SUBTOTAL DEBT SERVICE	1,124,824	1,761,314	1,763,945	1,767,350	
6800-570	Transfer to Fund 570	<u>198,335</u>	<u>195,585</u>	<u>193,900</u>	<u>196,125</u>	
	SUBTOTAL INTERFUND TRANSFERS	198,335	195,585	193,900	196,125	
	TOTAL	<u><u>1,323,159</u></u>	<u><u>1,956,899</u></u>	<u><u>1,957,845</u></u>	<u><u>1,963,475</u></u>	

ADMINISTRATIVE SERVICES					FUND	527
Inter City (Debt Service)					Activity	939
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6781	Bond Principal	0	300,000	320,000	345,000	
6791	Bond Interest	<u>462,188</u>	<u>441,163</u>	<u>418,690</u>	<u>394,580</u>	
	SUBTOTAL DEBT SERVICE	462,188	741,163	738,690	739,580	
6800-570	Transfer to Fund 570	<u>69,850</u>	<u>65,325</u>	<u>65,400</u>	<u>65,095</u>	
	SUBTOTAL INTERFUND TRANSFERS	69,850	65,325	65,400	65,095	
	TOTAL	<u><u>532,038</u></u>	<u><u>806,488</u></u>	<u><u>804,090</u></u>	<u><u>804,675</u></u>	

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES				FUND 547	
South Harbor (Debt Service)				Activity 939	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6781	Bond Principal	0	515,000	555,000	595,000
6791	Bond Interest	<u>782,075</u>	<u>746,006</u>	<u>707,220</u>	<u>665,530</u>
	SUBTOTAL DEBT SERVICE	782,075	1,261,006	1,262,220	1,260,530
6800-570	Transfer to Fund 570	<u>240,620</u>	<u>239,640</u>	<u>243,480</u>	<u>241,905</u>
	SUBTOTAL INTERFUND TRANSFERS	240,620	239,640	243,480	241,905
	TOTAL	<u><u>1,022,695</u></u>	<u><u>1,500,646</u></u>	<u><u>1,505,700</u></u>	<u><u>1,502,435</u></u>

ADMINISTRATIVE SERVICES				FUND 552	
South Main (Debt Service)				Activity 939	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6291	Other Contractual Services	2,800	1,600	0	0
6292	Trustee Fees	4,434	2,300	4,500	4,500
6292-1	Trustee Fees	<u>166</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL CONTRACTUAL	7,400	3,900	4,500	4,500
6781	Bond Principal	480,000	490,000	500,000	510,000
6791	Bond Interest	<u>792,848</u>	<u>784,348</u>	<u>773,825</u>	<u>761,185</u>
	SUBTOTAL DEBT SERVICE	1,272,848	1,274,348	1,273,825	1,271,185
	TOTAL	<u><u>1,280,248</u></u>	<u><u>1,278,248</u></u>	<u><u>1,278,325</u></u>	<u><u>1,275,685</u></u>

ADMINISTRATIVE SERVICES				FUND 558	
South Main (Debt Service)				Activity 939	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6291	Other Contractual Services	0	1,200	0	0.00
6292	Trustee Fees	<u>0</u>	<u>2,300</u>	<u>1,500</u>	<u>1,500</u>
	SUBTOTAL CONTRACTUAL	0	3,500	1,500	1,500
6781	Bond Principal	1,560,000	1,600,000	1,660,000	1,730,000
6791	Bond Interest	<u>1,331,603</u>	<u>1,288,475</u>	<u>1,229,200</u>	<u>1,157,165</u>
	SUBTOTAL DEBT SERVICE	2,891,603	2,888,475	2,889,200	2,887,165
	TOTAL	<u><u>2,891,603</u></u>	<u><u>2,891,975</u></u>	<u><u>2,890,700</u></u>	<u><u>2,888,665</u></u>

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES					FUND	570
Merged (Debt Service)					Activity	939
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6781	Bond Principal	3,639	0	0	0	
6791	Bond Interest	7,005	0	0	0	
	SUBTOTAL DEBT SERVICE	10,644	0	0	0	
6900-400	Transfer to Fund 400	367,125	0	0	0	
	SUBTOTAL MISCELLANEOUS	367,125	0	0	0	
	TOTAL	<u>377,769</u>	<u>0</u>	<u>0</u>	<u>0</u>	

ADMINISTRATIVE SERVICES					FUND	571
Merged (Debt Service)					Activity	939
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6291-1	County Adm Fee	207,612	0	0	0	
	SUBTOTAL CONTRACTUAL	207,612	0	0	0	
6792	Interest-Santa Ana Venture	838,808	894,092	1,307,965	950,000	
	SUBTOTAL DEBT SERVICE	838,808	894,092	1,307,965	950,000	
6800-507	Transfer to Fund 507	12,880,301	0	0	0	
6800-517	Transfer to Fund 517	0	5,620,550	5,643,000	5,766,985	
6800-518	Transfer to Fund 518	0	1,711,315	1,733,945	1,767,350	
6800-527	Transfer to Fund 527	0	740,165	718,690	739,580	
6800-547	Transfer to Fund 547	0	1,261,005	1,262,220	1,260,530	
6800-552	Transfer to Fund 552	0	1,278,850	1,278,325	1,275,685	
6800-553	Transfer to Fund 553	3,844,639	4,347,056	6,621,650	4,621,650	
6800-558	Transfer to Fund 558	0	2,889,975	2,890,700	2,888,665	
6800-570	Transfer to Fund 570	0	9,345,335	7,533,230	5,806,595	
	SUBTOTAL INTERFUND TRANSFERS	16,724,940	27,194,251	27,681,760	24,127,040	
6900-11	Loan Payment to Fund 11	7,864,144	3,829,640	5,838,740	7,624,090	
6934	Payments to Other Agencies	8,785,674	0	0	0	
	SUBTOTAL MISCELLANEOUS	16,649,818	3,829,640	5,838,740	7,624,090	
	TOTAL	<u>34,421,178</u>	<u>31,917,983</u>	<u>34,828,465</u>	<u>32,701,130</u>	

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES				FUND 570	
Merged (Obligations)				Activity 941	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6291	Other Contractual Services	1,287,032	655,345	1,000,000	0
6294	Lease Payments	<u>563,060</u>	<u>398,704</u>	<u>235,700</u>	<u>190,700</u>
	SUBTOTAL CONTRACTUAL	1,850,092	1,054,049	1,235,700	190,700
6781	Bond Principal	0	295,000	1,490,420	0
6791	Bond Interest	<u>0</u>	<u>72,114</u>	<u>59,580</u>	<u>0</u>
	SUBTOTAL DEBT SERVICE	0	367,114	1,550,000	0
6934	Payments to Other Agencies	<u>0</u>	<u>0</u>	<u>1,400,000</u>	<u>0</u>
	SUBTOTAL MISCELLANEOUS	0	0	1,400,000	0
	TOTAL	<u><u>1,850,092</u></u>	<u><u>1,421,163</u></u>	<u><u>4,185,700</u></u>	<u><u>190,700</u></u>

ADMINISTRATIVE SERVICES				FUND 571	
Merged (Obligations)				Activity 941	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6291	Other Contractual Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>805,000</u>
	SUBTOTAL CONTRACTUAL	0	0	0	805,000
6782-1	ERAF Payment	<u>0</u>	<u>0</u>	<u>1,500,000</u>	<u>1,540,000</u>
	SUBTOTAL DEBT SERVICE	0	0	1,500,000	1,540,000
6800-507	Transfer to Fd 507	<u>0</u>	<u>14,184,916</u>	<u>15,100,105</u>	<u>15,100,105</u>
	SUBTOTAL INTERFUND TRANSFERS	0	14,184,916	15,100,105	15,100,105
6934	Payments to Other Agencies	<u>0</u>	<u>9,862,578</u>	<u>11,004,085</u>	<u>10,855,000</u>
	SUBTOTAL MISCELLANEOUS	0	9,862,578	11,004,085	10,855,000
	TOTAL	<u><u>0</u></u>	<u><u>24,047,494</u></u>	<u><u>27,604,190</u></u>	<u><u>28,300,105</u></u>

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES					FUND	553
Commercial Corridor					Activity	951
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6291	Other Contractual Services	38,962	39,513	40,000	46,295	
6294	Lease Payments	<u>0</u>	<u>6,245</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL CONTRACTUAL	38,962	45,758	40,000	46,295	
6906	Commercial Rehab Rebates	<u>0</u>	<u>54,531</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL MISCELLANEOUS	0	54,531	0	0	
	TOTAL	<u><u>38,962</u></u>	<u><u>100,289</u></u>	<u><u>40,000</u></u>	<u><u>46,295</u></u>	

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES	PROGRAM			
Community Development Block Grant (CDBG)/Emergency Shelter Grant (ESG)	135			
Statement of Purpose				
<p><i>To maintain Housing and Urban Development's (HUD's) Community Development Block Grant (CDBG) and Emergency Shelter Grant (ESG) program integrity by ensuring that all federal regulations pertaining to sub-recipient oversight, labor standards, equal employment opportunity, financial recordkeeping, environmental review, citizen participation, and project eligibility are observed within all CDBG/ESG projects.</i></p> <p>This sub-division is responsible for coordination and centralized assistance in administering CDBG and ESG funding for the City. It provides liaison with HUD representatives, and prepares the annual funding applications and performance reports. It provides assistance to city departments in the identification and preparation of other grants, which enables the City to carry out projects not supported by the General Fund. The coordination with Redevelopment Agency activities maximizes the use of special funds.</p>				
Accomplishments in FY 07-08 & FY 08-09				
<ul style="list-style-type: none"> * Provided administrative oversight for 58 CDBG social service programs and 13 ESG programs in 08-09. * Facilitated the FY 09-10 application and funding process for 72 CDBG social service and 15 ESG proposals. * Held a "Program Requirements for Subrecipients" workshop to provide information on HUD regulations and to facilitate the agreement process. * Implemented an expanded subrecipient monitoring plan. * Prepared all HUD reports and responded to all HUD monitoring letters in a timely manner. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Continue to improve processes to ensure program compliance and efficient administration for the CDBG and ESG programs. * Be proactive in federal changes to the CDBG program. * Implement newly awarded Federal stimulus programs such as CDBG and Homeless Prevention according to HUD guidelines 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level Implement a Quality project to use TQS principles to improve one aspect of the CDBG and ESG programs	1	1	1	1
Effectiveness Amount of CDBG funds disbursed	\$6,606,913	\$7,345,195	\$6,818,885	\$6,900,000
Efficiency Projects funded with CDBG	62	66	63	60

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES

PROGRAM

Community Development Block Grant/Emergency Shelter Grant

135

Statement of Purpose

The Housing and Community Development Act of 1974 provides funds to cities and counties to develop viable urban communities, decent housing, suitable living environments, and expanded economic opportunities, primarily for the benefit of low and moderate-income people. This federal program gives priority to activities which benefit low and moderate-income individuals with an emphasis on residential areas. Community Development Block Grant projects are carried out by several operating departments within the City and by subagents. Public hearings are held each winter to plan projects for the next fiscal year. The projects chosen are recommended by citizens, commissioners, and staff. They are submitted to the City Council in March, and to the U.S. Department of Housing & Urban Development (HUD) for final approval by May of each year.

The City receives Emergency Shelter Grant (ESG) funds under the 1987 Stewart B. McKinney Homeless Assistance Act. Staff requests and reviews applications for funding from qualified, non-profit homeless service providers serving Santa Ana's homeless population for renovations, rehabilitation or conversion of buildings to be used as emergency shelter, essential services, homeless prevention, and/or payment of maintenance and operations of homeless shelter facilities.

SERVICE PROGRAM

COMMUNITY DEVELOPMENT BLOCK GRANT

FY 2009-2010

I. CAPITAL IMPROVEMENTS	
Neighborhood Sponsored Improvements	50,000
Street Improvements	3,000,000
Park Improvements	150,000
II. CODE ENFORCEMENT	1,700,000
III. SOCIAL SERVICES	1,000,000
IV. ADMINISTRATION & PLANNING	
Program Administration	592,800
Fair Housing Council of Orange County	72,200
Neighborhood Improvement Administration	90,000
V. HOUSING REHABILITATION	
Single Family Rehab Grants	115,000
Multi-Family Rehab Loans	125,000
ESTIMATED TOTAL	6,895,000

EMERGENCY SHELTER GRANT

Administration	3,600
Homeless Services	300,000
TOTAL	303,600

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES		FUND 134			
Urban Development Action Grant-Projects		Activity 149			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6191	Other Personnel Services	<u>0</u>	<u>(820)</u>	<u>0</u>	<u>0</u>
	SUBTOTAL PERSONNEL	0	(820)	0	0
6631	Improvements Other Than Building	<u>0</u>	<u>49,341</u>	<u>0</u>	<u>0</u>
	SUBTOTAL CAPITAL	0	49,341	0	0
6911	Reserve Appropriation	<u>0</u>	<u>119,992</u>	<u>0</u>	<u>0</u>
	SUBTOTAL MISCELLANEOUS	0	119,992	0	0
	TOTAL	<u><u>0</u></u>	<u><u>168,513</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES					FUND	135
Community Development Block Grant-Admin					Activity	146
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6111	Salaries & Wages-Regular	156,654	215,936	349,170	486,550	
6131	Salaries & Wages-Temporary	74	0	20,080	5,265	
6141	Salaries & Wages-Overtime	5,627	5,553	10,000	10,000	
6151	Retirement Plan	13,026	9,980	29,330	40,870	
6161	Medicare Insurance	2,098	1,730	5,355	7,130	
6171	Employees Insurance	18,909	20,607	40,460	50,815	
6172	Retiree Health Insurance	943	2,124	4,890	8,515	
6181	Compensation Insurance	3,261	3,321	5,745	7,130	
6191	Other Personnel Services	38,817	36,033	58,845	85,000	
	SUBTOTAL PERSONNEL	239,407	295,284	523,875	701,275	
6211	Communications	360	0	1,000	500	
6221	Training & Transportation	198	487	1,000	500	
6231	Advertising	13,353	24,688	15,000	10,000	
6251	Other Agency Services	1,495	1,664	0	2,000	
6291	Other Contractual Services	18,203	38,848	0	82,900	
	SUBTOTAL CONTRACTUAL	33,609	65,687	17,000	95,900	
6311	Office Supplies	72	0	0	0	
6391	Operating Materials & Supplies	8,029	5,193	11,185	11,615	
	SUBTOTAL COMMODITIES	8,102	5,193	11,185	11,615	
6571	Building Rental	9,240	9,705	10,385	10,385	
6590	Indirect Costs	6,392	7,456	12,555	13,625	
	SUBTOTAL FIXED CHARGES	15,632	17,161	22,940	24,010	
	TOTAL	296,750	383,325	575,000	832,800	

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time		Full Time	
2491	Deputy City Manager for Dev Services	0.10		0.10	
2865	Asst Director of Community Development	0.35		0.35	
2460	Housing Division Manager	0.10		0.10	
0910	Housing Development Analyst	0.15		0.15	
0150	Senior Management Analyst	0.20		0.20	
1840	Housing Programs Analyst	0.10		0.10	
7584	Senior Community Development Analyst	0.20		0.60	
1720	Management Analyst	1.08		1.15	
7280	Senior Accounting Assistant	0.33		0.33	
7270	Secretary	0.30		0.30	
0520	Housing Programs Coordinator	0.10		0.10	
7000	Loan Specialist	0.20		0.20	
7330	Senior Office Assistant	0.20		0.00	
	TOTAL	3.41		3.68	

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES					FUND	135
Community Development Block Grant-Projects					Activity	149
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6111	Salaries & Wages-Regular	1,702,292	1,348,697	1,399,335	1,615,675	
6131	Salaries & Wages-Temporary	94,563	137,260	80,490	0	
6141	Salaries & Wages-Overtime	16,095	61,567	0	0	
6151	Retirement Plan	113,773	66,526	117,570	137,485	
6161	Medicare Insurance	29,788	13,391	21,465	24,005	
6171	Employees Insurance	175,450	180,281	162,185	170,885	
6172	Retiree Health Insurance	12,311	11,817	19,600	28,640	
6181	Compensation Insurance	21,066	20,997	23,030	24,450	
6191	Other Personnel Services	<u>77,344</u>	<u>142,176</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL PERSONNEL	2,242,681	1,982,712	1,823,675	2,001,140	
6251	Other Agency Services	96	32	0	0	
6291	Other Contractual Services	<u>401,233</u>	<u>237,753</u>	<u>27,500</u>	<u>600,000</u>	
	SUBTOTAL CONTRACTUAL	401,329	237,785	27,500	600,000	
6590	Indirect Costs	<u>59,652</u>	<u>53,070</u>	<u>50,325</u>	<u>45,860</u>	
	SUBTOTAL FIXED CHARGES	59,652	53,070	50,325	45,860	
6631	Improvements Other Than Buildings	839,724	3,056,571	2,944,105	3,150,000	
6641	Machinery & Equipment	<u>0</u>	<u>365,734</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL CAPITAL	839,724	3,422,305	2,944,105	3,150,000	
6781	Bond Principal	1,820,000	0	0	0	
6791	Bond Interest	<u>64,155</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL DEBT SERVICE	1,884,155	0	0	0	
6911	Reserve Appropriation	(52,797)	(12,990)	0	0	
6931	Payments to Subagents	<u>902,304</u>	<u>945,105</u>	<u>948,280</u>	<u>240,200</u>	
	SUBTOTAL MISCELLANEOUS	849,507	932,115	948,280	240,200	
	TOTAL	<u>6,277,048</u>	<u>6,627,987</u>	<u>5,793,885</u>	<u>6,037,200</u>	

COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATIVE SERVICES					FUND	135
Emergency Shelter Grant					Activity	152
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6111	Salaries & Wages-Regular	7,609	5,716	5,455	3,600	
6141	Salaries & Wages-Overtime	260	88	670	0	
6151	Retirement Plan	627	291	460	0	
6161	Medicare Insurance	124	90	80	0	
6171	Employees Insurance	475	359	265	0	
6172	Retiree Health Insurance	0	124	75	0	
6181	Compensation Insurance	85	78	55	0	
	SUBTOTAL PERSONNEL	<u>9,180</u>	<u>6,746</u>	<u>7,060</u>	3,600	
6590	Indirect Costs	310	200	185	0	
	SUBTOTAL FIXED CHARGES	310	200	185	0	
6931	Payments to Subagents	321,374	256,096	297,725	300,000	
	SUBTOTAL MISCELLANEOUS	321,374	256,096	297,725	300,000	
	TOTAL	<u><u>330,864</u></u>	<u><u>263,042</u></u>	<u><u>304,970</u></u>	<u><u>303,600</u></u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10		
		Full Time		Full Time		
1720	Management Analyst	<u>0.07</u>		<u>0.00</u>		
	TOTAL	<u><u>0.07</u></u>		<u><u>0.00</u></u>		

**COMMUNITY DEVELOPMENT AGENCY
DIVISION RESOURCE SUMMARY**

Redevelopment

ACTIVITIES		ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
Redevelopment					
	570-933 (Merged)	992,375	961,082	1,789,840	1,670,000
	5xx-936 Capital Projects	<u>1,030,023</u>	<u>745,798</u>	<u>7,081,650</u>	<u>6,540,355</u>
	TOTAL	<u><u>2,022,398</u></u>	<u><u>1,706,880</u></u>	<u><u>8,871,490</u></u>	<u><u>8,210,355</u></u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time		Full Time	
2491	Deputy City Manager for Dev Services	0.30		0.30	
0605	Redevelopment Program Manager	0.50		0.50	
0600	Redevelopment Project Manager III	1.50		1.50	
7270	Secretary	0.00		0.50	
2860	Tenant Services Technician	0.80		0.00	
2850	Redevelopment Assistant	<u>0.70</u>		<u>0.00</u>	
	TOTAL	<u><u>3.80</u></u>		<u><u>2.80</u></u>	

COMMUNITY DEVELOPMENT AGENCY

REDEVELOPMENT

PROGRAM
Various Accounts

Statement of Purpose

To strengthen the City's economic base and enhance its image by creatively facilitating redevelopment opportunities and providing comprehensive and quality real estate services.

The Redevelopment unit has optimized communication and efficiency in interagency and community relations.

SERVICE PROGRAM

REDEVELOPMENT

Mission: To initiate, facilitate, and implement redevelopment efforts in order to strengthen the economic base and enhance the image of the city through the active promotion of development opportunities and the creative utilization of resources.

COMMUNITY DEVELOPMENT AGENCY

REDEVELOPMENT	PROGRAM			
	Various			
Statement of Purpose				
<p><i>To provide economic opportunities to the business and residential communities by fostering physical improvements, generating revenues for community services and actively promoting the image of the City.</i></p>				
Accomplishments in FY 07-08 & FY 08-09				
<ul style="list-style-type: none"> * Funded seven rebates on South Main. * Negotiated Second Amendment to DSC agreement and conveyed parking lot parcel. * Facilitated Honda frontage and interior lot improvements. * Facilitated Audi Plans for stand alone facility * Facilitated parking lot improvements on Phase III Olson site. * Prepared and issued developer RFQ for Station District. * Completed Auto Mall interior public improvements. * Completed the development of a South Main Corridor banner program. * Facilitated deferred maintenance & ADA improvements for Bowers Museum and Kidseum. * Facilitated The Depot capital improvement programs. * Negotiated a License Agreement with Apostolic Church for a parking lot. * Facilitated Latino Health Access park plans. * Completed Phase II of the Downtown Streetscape Project Enhancement. * Completed Phase III of the Santiago Lofts. * Implemented Downtown Façade Rebate Program. * Completed deferred maintenance at Grand Central Building. * Negotiated Lease Agreement for Omnipoint Communications for Fire Station #5. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Facilitate Phase III of the Olson Live/Work Lofts (Sycamore Street Lofts). * Facilitate use of Redevelopment Database as project management and analytical tool. * Facilitate Phase II construction of Discovery Science Center. * Facilitate with master developer and Public Works, a master planning process for Station District and County property. * Facilitate potential expansion at MainPlace. * Conduct feasibility study and investigate potential property acquisitions for the South Main Corridor. * Facilitate & enhance development within the Museum District. * Continue to implement the Rebate Program for South Main Street and Downtown. * Facilitate Fiesta Marketplace Enhancement Development. * Facilitate Crevier Phase II improvements, as applicable. * Facilitate Honda expansion area improvements & DDA negotiations, if applicable. * Continue to facilitate Audi dealership stand-alone facility, if applicable. * Continue to facilitate The Depot capital improvement programs. * Facilitate Latino Health Access park project and reuse of El Faisan, Mussleman and other properties. * Continue to facilitate deferred maintenance for Bowers Museum. * Explore development opportunities for NEC of Santiago and Santa Ana Blvd. * Continue to facilitate deferred maintenance at the Regional Transportation Center. * Conduct exterior renovations of 5th and French parking structure. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
New sites marketed (Agency-Initiated)	4	5	3	4
RFQs/RFPs issued	1	2	2	3
Agreements approved	10	5	7	8
Effectiveness				
Percentage of objectives completed on schedule	90%	90%	90%	90%
Efficiency				
No. of projects administered	48	57	45	50

COMMUNITY DEVELOPMENT AGENCY

REDEVELOPMENT		FUND 570			
Merged		Activity 933			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	339,761	302,233	435,210	355,665
6131	Salaries & Wages-Temporary	100,681	114,680	219,560	193,415
6141	Salaries & Wages-Overtime	4,481	5,244	0	10,000
6151	Retirement Plan	29,124	18,786	36,560	29,875
6161	Medicare Insurance	3,183	4,215	9,495	7,960
6171	Employees Insurance	34,052	26,531	48,845	46,605
6172	Retiree Health Insurance	3,356	2,597	6,095	6,225
6181	Compensation Insurance	8,266	7,145	9,755	8,725
6191	Other Personnel Services	78,120	82,025	86,375	86,375
	SUBTOTAL PERSONNEL	601,024	563,456	851,895	744,845
6211	Communications	12,201	10,879	12,000	12,000
6221	Training & Transportation	12,175	10,469	32,085	28,085
6231	Advertising	1,498	1,877	5,000	5,000
6251	Other Agency Services	0	475	15,000	20,000
6291	Other Contractual Services	104,983	101,515	529,590	533,950
	SUBTOTAL CONTRACTUAL	130,857	125,215	593,675	599,035
6391	Operating Materials & Supplies	5,444	5,403	18,465	28,635
	SUBTOTAL COMMODITIES	5,444	5,403	18,465	28,635
6511	Equipment Rental	0	0	0	3,875
6521	Insurance (Risk Management)	61,735	65,440	65,440	65,440
6537	IS Strategic Plan	107,915	107,915	107,915	107,915
6571	Building Rental	21,340	22,410	23,980	23,980
6590	Indirect Costs	64,060	56,026	107,970	75,775
	SUBTOTAL FIXED CHARGES	255,050	251,791	305,305	276,985
6641	Machinery & Equipment	0	15,217	20,500	20,500
	SUBTOTAL CAPITAL	0	15,217	20,500	20,500
	TOTAL	992,375	961,082	1,789,840	1,670,000
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time		Full Time	
2491	Deputy City Manager for Dev Services	0.30		0.30	
0605	Redevelopment Program Manager	0.50		0.50	
0600	Redevelopment Project Manager III	1.50		1.50	
7270	Secretary	0.00		0.50	
2860	Tenant Services Technician	0.80		0.00	
2850	Redevelopment Assistant	0.70		0.00	
	TOTAL	3.80		2.80	

COMMUNITY DEVELOPMENT AGENCY

REDEVELOPMENT					FUND	552
South Main (Projects)					Activity	936
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6291	Other Contractual Services	210,945	190,449	0	0	
	SUBTOTAL CONTRACTUAL	210,945	190,449	0	0	
6631	Improvements Other than Buildings	774,648	268,720	0	0	
	SUBTOTAL CAPITAL	774,648	268,720	0	0	
	TOTAL	<u>985,593</u>	<u>459,169</u>	<u>0</u>	<u>0</u>	
REDEVELOPMENT					FUND	553
South Main (Projects)					Activity	936
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6191	Other Personnel Services	24,750	4,866	0	0	
	SUBTOTAL PERSONNEL	24,750	4,866	0	0	
6291	Other Contractual Services	143	1,700	30,000	30,000	
	SUBTOTAL CONTRACTUAL	143	1,700	30,000	30,000	
6611	Land	0	0	3,950,000	2,950,000	
6631	Improvements Other Than Buildings	334,313	14,020	2,101,650	1,095,355	
	SUBTOTAL CAPITAL	334,313	14,020	6,051,650	4,045,355	
6906	Commercial Rehab Rebates	0	0	500,000	500,000	
	SUBTOTAL MISCELLANEOUS	0	0	500,000	500,000	
	TOTAL	<u>359,206</u>	<u>20,586</u>	<u>6,581,650</u>	<u>4,575,355</u>	

COMMUNITY DEVELOPMENT AGENCY

REDEVELOPMENT					FUND	570
Merged (Projects)					Activity	936
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6111	Salaries & Wages-Regular	126	0	0	0	
6151	Retirement Plan	10	0	0	0	
6161	Medicare Insurance	2	0	0	0	
6171	Employees Insurance	12	0	0	0	
6181	Compensation Insurance	1	0	0	0	
6191	Other Personnel Services	<u>71,087</u>	<u>101,620</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL PERSONNEL	71,238	101,620	0	0	
6291	Other Contractual Services	<u>21,196</u>	<u>24,367</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL CONTRACTUAL	21,196	24,367	0	0	
6611	Land	0	0	100,000	0	
6621	Building Improvements	2,800	166,196	300,000	265,000	
6631	Improvements Other Than Buildings	<u>(410,010)</u>	<u>(26,140)</u>	<u>0</u>	<u>1,200,000</u>	
	SUBTOTAL CAPITAL	<u>(407,210)</u>	140,056	400,000	1,465,000	
6906	Commercial Rehab Rebates	<u>0</u>	<u>0</u>	<u>100,000</u>	<u>500,000</u>	
	SUBTOTAL MISCELLANEOUS	0	0	100,000	500,000	
	TOTAL	<u><u>(314,776)</u></u>	<u><u>266,043</u></u>	<u><u>500,000</u></u>	<u><u>1,965,000</u></u>	

**COMMUNITY DEVELOPMENT AGENCY
DIVISION RESOURCE SUMMARY**

Economic Development Division

ACTIVITIES		ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
Development Administration		1,679,726	1,898,548	2,866,990	1,800,000
Weed & Seed		25,164	0	0	0
Empowerment Zone Program		539,110	632,963	725,000	705,000
W/O/R/K Center					
Carry forward		0	0	738,945	0
Operations		3,077,149	2,724,075	3,523,535	3,568,180
Payments to Subagents		<u>1,092,710</u>	<u>1,243,031</u>	<u>1,325,275</u>	<u>1,273,545</u>
TOTAL		<u><u>6,413,859</u></u>	<u><u>6,498,617</u></u>	<u><u>9,179,745</u></u>	<u><u>7,346,725</u></u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time		Full Time	
2491	Deputy City Manager for Dev Services	0.20		0.20	
2690	Economic Development Manager	1.00		1.00	
0350	Economic Development Specialist III	3.00		2.00	
0550	Economic Development Specialist II	3.00		3.00	
0560	Economic Development Specialist I	1.00		1.00	
0570	Economic Development Aide	1.00		1.00	
2390	WORK Center Coordinator	1.00		0.00	
8374	Workforce Specialist IV	3.00		3.00	
8373	Workforce Specialist III	3.00		3.00	
8372	Workforce Specialist II	15.00		14.00	
8371	Workforce Specialist I	3.00		3.00	
1720	Management Analyst	0.10		0.15	
2399	Graphics Supervisor	0.00		0.50	
4270	Employment Services Fiscal Specialist	1.00		0.98	
7280	Senior Accounting Assistant	0.00		0.05	
7270	Secretary	2.00		1.00	
7330	Senior Office Assistant	3.00		3.00	
0060	Receptionist	<u>2.00</u>		<u>2.00</u>	
	TOTAL	<u><u>42.30</u></u>		<u><u>38.88</u></u>	

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT

PROGRAM

Various Accounts

Statement of Purpose

To provide high-quality programs and services to the business and development communities which will serve to encourage economic growth, employment growth, and real estate investment within Santa Ana.

To accomplish these goals, the Division has three sections, each performing one facet of this program. The mission statements for these sections are:

SERVICE PROGRAM

BUSINESS OUTREACH

To retain and attract businesses, jobs, and investment to Santa Ana by providing timely information and assistance to businesses, through services and programs that foster business development.

WORKFORCE DEVELOPMENT

To provide employment and training programs for adults and youths resulting in the placement of these individuals in unsubsidized employment through effective utilization of available financial resources.

EMPOWERMENT ZONE

To enhance the quality of life of residents by utilizing and leveraging Empowerment Zone resources.

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT	PROGRAM			
Business Outreach	570-932			
Statement of Purpose				
<p><i>To retain and attract businesses, jobs, and investment in Santa Ana by providing timely information and assistance to businesses, through various services and programs that foster business development.</i></p> <p>Efforts focus on fostering a positive image of the City among professionals influencing site selection decisions and communicating the availability of incentive programs designed to aid businesses. Extensive competition and the need for a strong and diverse business base make it imperative that the Agency continues to conduct a pro-active business retention & attraction program & offer customized incentive packages.</p>				
Accomplishments in FY 07-08 & FY 08-09				
<ul style="list-style-type: none"> * Awarded Final Enterprise Zone designation. Increased EZ Vouchering fee to offset additional costs of running new expanded program. * Since its inception on June 8, 1993, over 28,000 tax credit vouchers have been issued to Enterprise Zone businesses for hiring disadvantaged workers. The program has issued over 6,000 vouchers between January, 2007 and December, 2008. It is estimated that Santa Ana companies have saved over \$300 million on their state income taxes. * Hosted Santa Ana Business Expo which promoted the city's business services and programs to the Vietnamese Community. Over 350 local business and residents attended this well-received event. * Continued Business Retention Strategy to outreach to over 4,000 businesses with over 550 site visits to resolve various issues and provide pertinent information on the City's business services and programs. * Hired Foreign Trade Zone (FTZ) consultant to work with the City in modifying its FTZ boundaries and establish new marketing guidelines for potential new companies to take advantage of the FTZ. * Developed and disseminated new citywide business testimonial marketing video. This new piece is a compliment to the business attraction video that was produced last fiscal year. * Translated all marketing materials into Spanish and Vietnamese. * Assisted in the attraction of Burlington Coat Factory to the former site of Albertson's on Bristol. Burlington opened in October, 2008. Nominated over 40 Santa Ana companies for the annual Inner City 100, a national ranking of the 100 fastest-growing companies located in America's inner cities. Two Santa Ana companies, Select Equipment Sales and Southern California Iron Supply were selected for the list. * Continued to target top sales tax producers for retention visits and monthly monitored the largest businesses in the City for any changes that would cause them to relocate or eliminate local workers from their company. Retention visits included: Tom's Trucks, Coast Composites, CitiFinancial, DGWB, Southern California Iron Supply, Tenacore, Triton Chandeliers. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Continue business attraction and retention strategy - Enhance and monitor new business attraction and retention strategy that has resulted in: surveying and visiting industrial, commercial and retail businesses in the City; development of an inventory of available properties; and continued development of the citywide business retention team. * Enterprise Zone Rollout Strategy - Kickoff event at local company that takes advantage of Enterprise Zone; organize 2 block parties in targeted business parks to market benefits of EZ; create targeted marketing piece to businesses located in the new expansion area of the Enterprise Zone boundary; development of an Enterprise Zone marketing video; addition of EZ calculator on website; design and mail 1-page newsletter on Enterprise Zone activities; create EZ themed banners to be used on poles in new EZ area to market benefits of the program. * OCTA Site - Continue to facilitate the development of the old OCTA site to a new retail destination for downtown. * Utilize funding from State to promote green initiatives and the attraction of "green" businesses to the City. * Create new marketing package for the City's Foreign Trade Zone and its benefits. * Marketing - Take over citywide marketing and ensure that all branding and messages for all departments are consistent in theme and design. Ensure that citywide departmental website pages are consistent and up-to-date with current city information. Design and disseminate monthly citywide business activity newsletter. 				
PERFORMANCE MEASURES	Actual FY 06-07	Actual FY 07-08	Estimated FY 08-09	Objective FY 09-10
Service Levels				
# of businesses interviewed	300	400	600	500
# of businesses visited (new measure)	40	340	350	400
# of workshops/presentations on EZ and other business programs	30	30	50	75
Effectiveness				
% of EZ applications processed within 10 business days	90%	90%	90%	90%
Efficiency				
# of Enterprise Zone inquiries handled	350	350	500	600
# of EZ vouchers issued	4,000	4,000	4,000	4,500

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT					FUND	570
Various					Activity	932
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6111	Salaries & Wages-Regular	533,966	610,771	808,970	666,000	
6131	Salaries & Wages-Temporary	128,822	99,761	102,060	72,350	
6141	Salaries & Wages-Overtime	2,150	569	2,500	2,000	
6151	Retirement Plan	46,550	36,025	67,955	55,945	
6161	Medicare Insurance	8,702	9,470	13,210	10,705	
6171	Employees Insurance	55,355	84,675	98,070	80,880	
6172	Retiree Medical Insurance	3,435	6,059	11,325	11,655	
6181	Compensation Insurance	9,157	10,284	12,855	9,695	
6191	Other Personnel Services	58,313	58,960	62,080	62,080	
	SUBTOTAL PERSONNEL	846,450	916,574	1,179,025	971,310	
6211	Communications	6,673	5,169	6,000	6,000	
6214	Cell Phone Charges	1,886	1,650	0	1,500	
6221	Training & Transportation	24,560	33,418	45,550	6,160	
6223	Business Promotions	7,717	1,568	212,500	200,000	
6231	Advertising	45,459	93,795	310,000	80,000	
6251	Other Agency Services	28,761	20,454	19,910	17,825	
6281	M&R Machinery & Equipment	476	198	0	0	
6291	Other Contractual Services	389,726	477,259	678,075	214,115	
6294	Lease Payments	43,324	44,912	45,060	0	
	SUBTOTAL CONTRACTUAL	548,582	678,423	1,317,095	525,600	
6391	Operating Materials & Supplies	28,577	41,163	36,050	35,280	
	SUBTOTAL COMMODITIES	28,577	41,163	36,050	35,280	
6511	Equipment Rental	6,730	3,735	3,875	3,875	
6521	Insurance (Risk Management)	25,675	27,230	27,240	27,240	
6534	Information Services Charges	5,000	5,200	5,200	5,200	
6537	IS Strategic Plan	102,520	102,520	102,520	102,520	
6571	Building Rental	18,470	19,395	20,755	20,755	
6590	Indirect Costs	96,852	97,932	150,230	101,890	
	SUBTOTAL FIXED CHARGES	255,247	256,012	309,820	261,480	
6631	Improvements Other Than Buildings	597	0	0	0	
6641	Machinery & Equipment	0	6,308	25,000	4,830	
6661-1	Computer Software	273	68	0	1,500	
	SUBTOTAL CAPITAL	870	6,376	25,000	6,330	
	TOTAL	1,679,726	1,898,548	2,866,990	1,800,000	

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time		Full Time	
2491	Deputy City Manager for Dev Services	0.15		0.15	
2690	Economic Development Manager	0.85		0.40	
0350	Economic Development Specialist III	2.00		1.00	
0550	Economic Development Specialist II	1.50		1.50	
0560	Economic Development Specialist I	1.00		1.00	
0570	Economic Development Aide	1.00		1.00	
7270	Secretary	2.00		1.00	
2399	Graphics Supervisor	0.00		0.50	
	TOTAL	8.50		6.55	

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 126			
Weeding SAINT Site I		Activity 353			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6141	Salaries & Wages-Overtime	<u>11,551</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL PERSONNEL	11,551	0	0	0
6391	Operating Materials & Supplies	<u>824</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL COMMODITIES	824	0	0	0
6590	Indirect Costs	<u>1,001</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL FIXED CHARGES	1,001	0	0	0
	TOTAL	<u><u>13,376</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

ECONOMIC DEVELOPMENT		FUND 126			
Seeding S.P.I.R.I.T. Site II		Activity 354			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6141	Salaries & Wages-Overtime	<u>6,599</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL PERSONNEL	6,599	0	0	0
6211	Communications	569	0	0	0
6291	Other Contractual Services	<u>2,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL CONTRACTUAL	2,569	0	0	0
6391	Operating Materials & Supplies	<u>1,602</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL COMMODITIES	1,602	0	0	0
6590	Indirect Costs	<u>1,018</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL FIXED CHARGES	1,018	0	0	0
	TOTAL	<u><u>11,788</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT	PROGRAM																													
Empowerment Zone Program	129-110																													
Statement of Purpose																														
<p><i>The Federal Empowerment Zone grant funds are awarded by the Santa Ana Empowerment Corporation Board of Directors to provide a range of community development activities directed toward economic development, workforce development, improvement to community facilities and services for the benefit of Empowerment Zone residents and businesses.</i></p>																														
Accomplishments in FY 07-08 & FY 08-09																														
<p>In January of 1999, the City of Santa Ana was the only city in California awarded an Urban Empowerment Zone designation. Since that time, the Santa Ana Empowerment Zone has provided a variety of services and projects that have reinforced the City's commitment to provide comprehensive business and social services to distressed areas of the community. Some of the accomplishments during the first ten years include allocating Empowerment Zone funds in these following targeted areas:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Health</td> <td style="text-align: right;">\$1,762,167</td> </tr> <tr> <td>Housing</td> <td style="text-align: right;">\$423,343</td> </tr> <tr> <td>Workforce Development</td> <td style="text-align: right;">\$1,500,840</td> </tr> <tr> <td>Economic Development</td> <td style="text-align: right;">\$90,000</td> </tr> <tr> <td>Human Services</td> <td style="text-align: right;">\$530,308</td> </tr> <tr> <td>Education</td> <td style="text-align: right;">\$965,273</td> </tr> <tr> <td>Infrastructure</td> <td style="text-align: right;">\$2,966,404</td> </tr> <tr> <td>Capacity Building</td> <td style="text-align: right;">\$1,012,242</td> </tr> <tr> <td>Safety</td> <td style="text-align: right;">\$296,634</td> </tr> <tr> <td>Research and Development</td> <td style="text-align: right;">\$1,049,775</td> </tr> <tr> <td>Daisy Wheel Project</td> <td style="text-align: right;">\$5,156,000</td> </tr> <tr> <td>Working Capital Loan</td> <td style="text-align: right;">\$250,000</td> </tr> <tr> <td>Investment Component</td> <td style="text-align: right;">\$1,628,564</td> </tr> </table> <p>The Empowerment Zone coordinates its services through the non-profit Santa Ana Empowerment Corporation that has a governance structure of twenty-three Board of Directors, and five Board Task Forces. A total of \$25,614,633 in Federal Empowerment Zone funds have been received since receiving the designation. In addition, the Santa Ana Empowerment Corporation issued \$27.5 million in Private Activity Bonds and issued over 1,837 federal tax credit affidavits to Santa Ana companies.</p>					Health	\$1,762,167	Housing	\$423,343	Workforce Development	\$1,500,840	Economic Development	\$90,000	Human Services	\$530,308	Education	\$965,273	Infrastructure	\$2,966,404	Capacity Building	\$1,012,242	Safety	\$296,634	Research and Development	\$1,049,775	Daisy Wheel Project	\$5,156,000	Working Capital Loan	\$250,000	Investment Component	\$1,628,564
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Working Capital Loan	\$250,000																													
Investment Component	\$1,628,564																													
Action Plan for FY 2009-10																														
<ul style="list-style-type: none"> * Promote federal tax incentives to the business community. * Oversee final implementation of grants awarded by the Santa Ana Empowerment Corporation and ensure full expenditure of grant funds. * Process close-out of grant as directed by HUD. 																														
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective																										
	FY 06-07	FY 07-08	FY 08-09	FY 09-10																										
Service Level																														
Provide Staff support to the Santa Ana Empowerment Corp (SAEC) Board of Directors, and SAEC Task Forces meetings.	50	40	30	10																										
Monitor and evaluate the first through the 10th year funded programs.	57	50	9	3																										
Effectiveness																														
Empowerment Zone staff to provide reimbursements to service providers within a three week time period.	95%	95%	95%	95%																										
Efficiency																														
Empowerment Zone staff to provide the SAEZ Board with Quarterly Monitoring Reports and the United States Department of Housing and Urban Development with an Annual Report.	5	5	5	5																										

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 129			
Empowerment Zone Program		Activity 080/090/100/110			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	286,946	373,229	401,180	431,625
6131	Salaries & Wages-Temporary	33,906	29,794	17,245	0
6141	Salaries & Wages-Overtime	3,425	3,671	5,000	0
6151	Retirement Plan	22,137	18,467	33,700	36,255
6161	Medicare Insurance	4,521	5,591	6,065	6,260
6171	Employees Insurance	35,250	50,896	61,660	63,585
6172	Retiree Health Insurance	2,109	3,661	5,615	7,555
6181	Compensation Insurance	4,380	5,024	5,055	5,215
6191	Other Personnel Services	55,988	59,516	20,000	30,000
	SUBTOTAL PERSONNEL	448,662	549,849	555,520	580,495
6211	Communications	5,999	5,474	4,395	4,100
6212	Telephone Moves/Changes	0	0	500	500
6221	Training & Transportation	5,131	2,123	19,275	2,355
6223	Business Promotions	0	0	200	0
6231	Advertising	3,324	1,936	13,000	9,110
6251	Other Agency Services	178	249	75	75
6281	M&R Machinery & Equipment	0	0	500	500
6291	Other Contractual Services	19,127	19,472	81,000	57,800
	SUBTOTAL CONTRACTUAL	33,759	29,254	118,945	74,440
6391	Operating Materials & Supplies	28,070	17,774	17,545	12,165
	SUBTOTAL COMMODITIES	28,070	17,774	17,545	12,165
6511	Equipment Rental	0	0	0	2,845
6521	Insurance (Risk Management)	2,850	2,995	2,995	6,225
6537	IS Strategic Plan	5,395	5,395	5,395	5,395
6571	Building Rental	10,870	11,415	12,215	12,215
6590	Indirect Costs	9,110	9,268	12,385	11,220
	SUBTOTAL FIXED CHARGES	28,225	29,073	32,990	37,900
6641	Machinery & Equipment	0	7,013	0	0
6661	Computer Software	30	0	0	0
6661-1	Computer Software	364	0	0	0
	SUBTOTAL CAPITAL	394	7,013	0	0
	TOTAL	539,110	632,963	725,000	705,000

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time		Full Time	
2491	Deputy City Manager for Dev Services	0.05		0.05	
2690	Economic Development Manager	0.15		0.15	
0350	Economic Development Specialist III	1.00		1.00	
0550	Economic Development Specialist II	1.50		1.50	
1720	Management Analyst	0.10		0.10	
7330	Senior Office Assistant	1.00		1.00	
	TOTAL	3.80		3.80	

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT	PROGRAM			
Workforce Investment Board (WIB)	123-Various			
Statement of Purpose				
<p><i>To ensure that the Workforce Investment Act programs and activities and the Santa Ana Workforce Investment Board perform in accordance with the governing legislation (Workforce Investment Act), federal and state mandates, as well as operate efficiently and in a cost effective manner.</i></p> <p>Staff to the WIB board and function as liaison between mandated partners, program operators, reporting agencies, as well as oversee contracts, monitoring and data reporting.</p>				
Accomplishments in FY 07-08 & 08-09				
<ul style="list-style-type: none"> * Launched the new Santa Ana WIB website and trained staff to maintain it. * Ensured city audit included Workforce Investment Act funds in order to satisfy state monitoring requirements. * Modified Memorandums of Understanding to include Integration Plan for the WORK Center and EDD. * Continued to ensure youth funds are obligated and youth programs are meaningful to Santa Ana's youth. * Collected data on customers under the new integration plan and reported it to the State and WIB quarterly. * Modified the WIB's strategic plan for submittal to the State which allow for the release of WIA funds. * Processed the required application needed to recertify the WIB by the State Workforce Investment Board. * Aligned the Workforce Investment Board's Employer Assisted Housing Committee with the Chamber of Commerce's Housing committee. * Modified the WIB's by-laws to incorporate language regarding WIB membership including increasing the number labor representatives as well as added new language regarding attendance and removal of members for non-attendance. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Ensure all WIA funds (adult, dislocated worker and youth) from federal stimulus package are encumbered and spent by the required timelines. * Modify strategic plan to include stimulus funds as required by the State and allowing for WIB oversight. * Ensure procurement requirements for programs and services are followed when disbursing WIA stimulus funds. * Ensure city audit includes Workforce Investment Act funds in order to satisfy the State monitoring requirements. * Ensure all WIA formula funds (adult, dislocated worker and youth) are obligated and programs result in training and/or jobs. * Ensure oversight and monitoring is accomplished by the required timelines and that follow-up is documented. * Develop a marketing plan to ensure public and employers are aware of and utilize Santa Ana's WIA programs. 				
PERFORMANCE MEASURES	Actual FY 06-07	Actual FY 07-08	Estimated FY 08-09	Objective FY 09-10
Service Level				
Number of packets prepared for WIB meetings	6	7	6	6
Number of packets prepared for Executive Committee Meetings	4	2	4	4
Number of packets prepared for sub-committee meetings	35	25	30	20
Number of programs administered by WIB	9	9	9	9
Effectiveness				
Percent of funds obligated by end of fiscal year	85%	85%	85%	85%
Percent of funds spent from previous year	100%	100%	100%	100%
Efficiency				
Number of performance measures met - Note: In FY07-08 six common measures will replace 15 performance goals used in FY 06-07.	14	6	6	6

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 123			
Workforce Investment Board (WIB)-Administration		Activity 186/190/193/293			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	64,371	72,436	89,065	109,045
6131	Salaries & Wages-Temporary	5,000	0	0	0
6141	Salaries & Wages-Overtime	1,166	2,036	0	0
6151	Retirement Plan	5,356	3,425	7,480	9,160
6161	Medicare Insurance	186	95	1,290	1,580
6171	Employees Insurance	6,442	8,098	9,310	10,390
6172	Retiree Health Insurance	800	932	1,245	1,910
6181	Compensation Insurance	648	747	925	1,405
6191	Other Personnel Services	0	0	25	905
	SUBTOTAL PERSONNEL	83,969	87,769	109,340	134,395
6211	Communications	4,611	5,261	2,600	6,550
6221	Training & Transportation	14,429	(2,494)	11,745	13,670
6231	Advertising	3,298	0	2,000	2,000
6251	Other Agency Services	4,657	35	5,720	4,720
6281	M&R Machinery & Equipment	213	0	300	0
6291	Other Contractual Services	3,471	5,044	32,380	1,685
6295	User Fees	8,914	4,427	7,855	16,585
	SUBTOTAL CONTRACTUAL	39,593	12,273	62,600	45,210
6391	Operating Materials & Supplies	11,045	64	4,110	1,750
	SUBTOTAL COMMODITIES	11,045	64	4,110	1,750
6511	Equipment Rental	1,355	1,240	1,290	1,290
6521	Insurance (Risk Management)	1,605	1,390	1,300	1,250
6537	IS Strategic Plan	805	885	830	1,070
6590	Indirect Costs	6,384	2,055	4,945	6,455
	SUBTOTAL FIXED CHARGES	10,149	5,570	8,365	10,065
6641	Machinery Equipment	2,645	0	0	0
	SUBTOTAL CAPITAL	2,645	0	0	0
	TOTAL	147,401	105,676	184,415	191,420
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time		Full Time	
2690	Economic Development Manager	0.00		0.08	
8374	Workforce Specialist IV	0.63		0.63	
7330	Senior Office Assistant	0.55		0.55	
	TOTAL	1.18		1.26	

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 123			
Workforce Investment Board (WIB)-Programs		Activity 187/191/194/294			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	88,778	116,464	97,840	104,100
6141	Salaries & Wages-Overtime	315	242	0	0
6151	Retirement Plan	7,276	5,878	8,220	8,745
6161	Medicare Insurance	1,134	1,487	1,420	1,510
6171	Employees Insurance	11,013	14,195	14,540	15,415
6172	Retiree Health Insurance	969	1,413	1,370	1,820
6181	Compensation Insurance	900	1,230	1,020	1,085
6191	Other Personnel Services	0	0	25	0
	SUBTOTAL PERSONNEL	110,385	140,909	124,435	132,675
6211	Communications	2,286	2,477	1,490	1,365
6221	Training & Transportation	913	1,526	3,435	810
6231	Advertising	1,000	0	1,000	1,000
6251	Other Agency Services	0	32	0	0
6281	M&R Machinery & Equipment	213	0	300	0
6291	Other Contractual Services	2,538	2,163	1,470	1,280
6295	User Fees	8,228	4,427	7,855	10,155
	SUBTOTAL CONTRACTUAL	15,178	10,625	15,550	14,610
6391	Operating Materials & Supplies	2,194	(2,170)	240	3,255
	SUBTOTAL COMMODITIES	2,194	(2,170)	240	3,255
6511	Equipment Rental	1,245	623	1,290	1,290
6521	Insurance (Risk Management)	2,675	798	1,425	1,195
6537	IS Strategic Plan	870	507	910	1,030
6590	Indirect Costs	8,063	4,797	5,430	6,165
	SUBTOTAL FIXED CHARGES	12,853	6,725	9,055	9,680
6641	Machinery Equipment	2,645	0	0	0
	SUBTOTAL CAPITAL	2,645	0	0	0
	TOTAL	143,255	156,089	149,280	160,220
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time		Full Time	
8374	Workforce Specialist IV	0.17		0.17	
8372	Workforce Specialist II	1.00		1.00	
7330	Senior Office Assistant	0.30		0.30	
	TOTAL	1.47		1.47	

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 123			
Workforce Investment Board (WIB)-Youth Council		Activity		188/192/195/295	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	63,253	72,111	97,065	103,440
6131	Salaries & Wages-Temporary	0	965	24,525	0
6141	Salaries & Wages-Overtime	370	231	0	0
6151	Retirement Plan	5,170	3,640	8,155	8,690
6161	Medicare Insurance	744	876	1,765	1,500
6171	Employees Insurance	9,806	11,264	14,310	15,180
6172	Retiree Health Insurance	562	588	1,360	1,810
6181	Compensation Insurance	703	763	1,265	1,075
6191	Other Personnel Services	4,610	1,210	7,695	16,535
	SUBTOTAL PERSONNEL	85,218	91,648	156,140	148,230
6211	Communications	1,136	888	985	1,320
6221	Training & Transportation	1,446	799	1,295	325
6231	Advertising	15	1,156	500	500
6281	M&R Machinery & Equipment	213	0	300	0
6291	Other Contractual Services	1,100	504	1,830	1,345
6295	User Fees	7,542	4,427	7,855	9,760
	SUBTOTAL CONTRACTUAL	11,452	7,774	12,765	13,250
6391	Operating Materials & Supplies	1,701	1,157	240	2,255
	SUBTOTAL COMMODITIES	1,701	1,157	240	2,255
6511	Equipment Rental	1,245	623	1,295	1,290
6521	Insurance (Risk Management)	1,335	732	1,770	1,190
6537	IS Strategic Plan	500	468	1,130	1,020
6590	Indirect Costs	5,758	2,938	6,750	6,125
	SUBTOTAL FIXED CHARGES	8,838	4,761	10,945	9,625
6641	Machinery Equipment	1,323	0	0	0
6661	Computer Software	0	401	0	0
	SUBTOTAL CAPITAL	1,323	401	0	0
6933	Payment to Subagents	27,625	511,986	634,995	746,645
	SUBTOTAL MISCELLANEOUS	27,625	511,986	634,995	746,645
	TOTAL	136,157	617,727	815,085	920,005

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time		Full Time	
8374	Workforce Specialist IV	0.20		0.20	
8373	Workforce Specialist III	1.00		1.00	
7330	Senior Office Assistant	0.15		0.15	
	TOTAL	1.35		1.35	

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT	PROGRAM			
Santa Ana W.O.R.K. Center One-Stop Program	123-Variou			
Statement of Purpose				
<p><i>To offer job search assistance, job placement and basic skills education and employment training to all eligible adults and youth and to assist the local business community with the training and hiring of employees.</i></p> <p>The One-Stop Center is a multi-agency, multi-service shop designed to meet the employment assistance and training needs of the community. The One-Stop provides job search internet access, job search workshops, computer usage, employment listings, career advisement, resume preparation and training/education courses. The One-Stop Employment Resource Center is open to all residents.</p>				
Accomplishments in FY 07-08 & FY 08-09				
<ul style="list-style-type: none"> * Successfully obtained negotiated performance standards for all programs: WIA Adult, Dislocated Worker and Youth programs. * Revamped WIA monthly data report to expand employer information such as wage levels, positions posted, position filled and type of industries. * Phased out internal job posting data, Mr. EDD, and replaced it with Virtual One Stop System (VOS) that allows clients to view available positions both onsite and offsite. * Coordinated and presented several presentations to Santa Ana employers in danger of downsizing or closing business operations. * Installed interactive kiosk where job seekers can view, print, text message, e-mail or apply for local jobs posted in the Orange County Register newspaper. * Integrate and align Workforce Investment Program (WIA) with EDD Wagner Peysen Employment Services, Trade Adjustment Act program and veterans services into one program. * Enroll job seekers into one common customer pool, utilizing shared customer flow and shared staffing. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Integrate American Recovery and Reinvestment Act of 2009 funds into One-Stop Services. * Target American Recovery and Reinvestment Act of 2009 funded low-income Santa Ana residents. * Enhance established service integration process. * Deliver streamlined, skill based and demand driven services to job seekers and employers. * Prepare monthly data report to reflect job seeker characteristics, services utilized, outcome achieved as well as business services provided by the WORK Center. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
Number of Customers enrolled	400	348	6,000	6,000
Number of Individuals served by all partners	5,084	7,800	6,000	8,000
Number of Rapid Response businesses served	8	6	25	30
Number of Rapid Response laid-off workers served	827	600	500	1500
Effectiveness				
Percentage of Clients Placed in Jobs	72%	72%	75%	70%
Efficiency				
Number of Individual Training Accounts Issued	285	258	132	225

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT				FUND 123	
Santa Ana W.O.R.K. Center One-Stop Program-Administration-Carry Forward				Activity 202	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6221	Training & Transportation	0	0	12,385	0
6291	Other Contractual Services	0	0	2,370	0
6295	User Fees	0	0	7,465	0
	SUBTOTAL CONTRACTUAL	0	0	22,220	0
6391	Operating Materials & Supplies	0	0	6,095	0
	SUBTOTAL COMMODITIES	0	0	6,095	0
	TOTAL	0	0	28,315	0

ECONOMIC DEVELOPMENT				FUND 123	
Santa Ana W.O.R.K. Center One-Stop Program-Adult-Carry Forward				Activity 203	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6933	Payments to Subagents	0	0	343,205	0
	SUBTOTAL MISCELLANEOUS	0	0	343,205	0
	TOTAL	0	0	343,205	0

ECONOMIC DEVELOPMENT				FUND 123	
Santa Ana W.O.R.K. Center One-Stop Program-Youth-Carry Forward				Activity 205	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	APPROVED FY 09-10
6391	Operating Materials & Supplies	0	0	3,525	0
	SUBTOTAL COMMODITIES	0	0	3,525	0
	TOTAL	0	0	3,525	0

ECONOMIC DEVELOPMENT
Workforce Investment Board (WIB)-Administration-Carry Forward

FUND 123
Activity 190

Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6221	Training & Transportation	0	0	14,040	0
6291	Other Contractual Services	0	0	12,645	0
	SUBTOTAL CONTRACTUAL	0	0	26,685	0
	TOTAL	<u>0</u>	<u>0</u>	<u>26,685</u>	<u>0</u>

ECONOMIC DEVELOPMENT
Workforce Investment Board (WIB)-Youth Council-Carry Forward

FUND 123
Activity 192

Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6933	Payments to Subagents	0	0	337,215	0
	SUBTOTAL MISCELLANEOUS	0	0	337,215	0
	TOTAL	<u>0</u>	<u>0</u>	<u>337,215</u>	<u>0</u>

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 123			
Santa Ana W.O.R.K. Center One-Stop Program		Activity 171/201/211/221			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	492,688	395,606	720,775	755,710
6131	Salaries & Wages-Temporary	28,528	24,905	27,430	13,150
6141	Salaries & Wages-Overtime	119	637	0	0
6151	Retirement Plan	40,650	20,778	60,545	63,480
6161	Medicare Insurance	6,804	5,359	10,850	11,150
6171	Employees Insurance	70,522	58,271	110,435	96,660
6172	Retiree Health Insurance	4,817	4,700	10,090	13,225
6181	Compensation Insurance	5,974	5,945	7,780	8,540
6191	Other Personnel Services	1,034	1,627	1,880	1,650
	SUBTOTAL PERSONNEL	651,136	517,828	949,785	963,565
6211	Communications	47,917	9,713	36,410	22,665
6221	Training & Transportation	4,069	806	15,245	6,440
6231	Advertising	1,948	699	0	300
6251	Other Agency Services	2,354	3,445	2,080	685
6281	M&R Machinery & Equipment	733	2,057	0	1,300
6291	Other Contractual Services	76,555	89,582	96,035	40,495
6295	User Fees	51,561	61,340	54,450	75,570
	SUBTOTAL CONTRACTUAL	185,137	167,642	204,220	147,455
6391	Operating Materials & Supplies	36,790	23,667	38,560	27,380
	SUBTOTAL COMMODITIES	36,790	23,667	38,560	27,380
6511	Equipment Rental	6,060	6,370	8,045	8,910
6521	Insurance (Risk Management)	13,080	4,695	11,000	8,820
6537	IS Strategic Plan	7,365	3,045	6,960	6,820
6590	Indirect Costs	47,417	13,851	41,525	45,515
	SUBTOTAL FIXED CHARGES	73,922	27,961	67,530	70,065
6641	Machinery & Equipment	23,917	0	0	0
6661	Computer Software	0	3,539	5,000	0
	SUBTOTAL CAPITAL	23,917	3,539	5,000	0
	TOTAL	970,902	740,637	1,265,095	1,208,465

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time		Full Time	
2690	Economic Development Manager	0.00		0.16	
2390	WORK Center Coordinator	0.68		0.00	
8374	Workforce Specialist IV	0.90		0.90	
8373	Workforce Specialist III	0.00		1.00	
8372	Workforce Specialist II	7.90		8.00	
8371	Workforce Specialist I	2.00		2.00	
7330	Senior Office Assistant	0.95		0.70	
0060	Receptionist	1.70		2.00	
	TOTAL	14.13		14.76	

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 123			
Santa Ana W.O.R.K. Center One-Stop Program-Administration		Activity		172/202/212/222	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	54,987	58,606	78,950	89,060
6131	Salaries & Wages Temporary	10,105	16,463	19,815	0
6141	Salaries & Wages-Overtime	2,054	0	0	0
6151	Retirement Plan	4,448	2,819	6,630	7,480
6161	Medicare Insurance	540	444	1,430	1,290
6171	Employees Insurance	8,867	9,870	14,190	12,305
6172	Retiree Health Insurance	821	548	1,105	1,560
6181	Compensation Insurance	1,403	951	1,025	1,265
6191	Other Personnel Services	0	0	30	0
	SUBTOTAL PERSONNEL	83,225	89,701	123,175	112,960
6211	Communications	1,672	3,097	785	2,620
6221	Training & Transportation	7,939	1,546	260	4,735
6231	Advertising	1,000	0	0	0
6251	Other Agency Services	1,085	0	2,220	1,760
6281	M&R Machinery & Equipment	0	0	0	100
6291	Other Contractual Services	456	(5,624)	0	1,665
6295	User Fees	12,077	15,767	15,395	11,485
	SUBTOTAL CONTRACTUAL	24,229	14,786	18,660	22,365
6391	Operating Materials & Supplies	1,046	758	510	430
	SUBTOTAL COMMODITIES	1,046	758	510	430
6521	Insurance (Risk Management)	0	1,745	1,630	1,325
6537	IS Strategic Plan	0	1,115	1,035	1,135
6590	Indirect Costs	6,027	2,768	5,480	5,270
	SUBTOTAL FIXED CHARGES	6,027	5,628	8,145	7,730
6641	Machinery & Equipment	3,968	0	0	0
	SUBTOTAL CAPITAL	3,968	0	0	0
	TOTAL	118,495	110,873	150,490	143,485

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time		Full Time	
2690	Economic Development Manager	0.00		0.10	
2390	WORK Center Coordinator	0.22		0.00	
4270	Employment Services Fiscal Specialist	0.75		0.83	
1720	Management Analyst	0.00		0.05	
7280	Senior Accounting Assistant	0.00		0.05	
	TOTAL	0.97		1.03	

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 123			
Santa Ana W.O.R.K. Center One-Stop Program-Adult		Activity 173/203/213/223			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	0	124,930	0	0
6132	Salaries & Wages-Participants	8,215	0	0	0
6151	Retirement Plan	0	6,280	0	0
6161	Medicare Insurance	115	1,792	0	0
6171	Employees Insurance	0	14,555	0	0
6172	Retiree Health Insurance	0	889	0	0
6181	Compensation Insurance	353	1,293	0	0
	SUBTOTAL PERSONNEL	<u>8,683</u>	<u>149,739</u>	0	0
6211	Communications	0	5,860	0	0
	SUBTOTAL CONTRACTUAL	0	5,860	0	0
6391	Operating Materials & Supplies	158	0	0	0
	SUBTOTAL COMMODITIES	158	0	0	0
6521	Insurance (Risk Management)	0	1,730	0	0
6537	IS Strategic Plan	0	1,103	0	0
	SUBTOTAL FIXED CHARGES	0	2,833	0	0
6933	Payment to Subagents	70,769	79,531	207,520	52,690
6937	Transportation-Bus Passes	18,842	11,720	20,000	12,000
6938	Client Support Services	2,152	680	3,000	2,000
6939	Client Assessment	5,621	5,045	4,500	15,000
	SUBTOTAL MISCELLANEOUS	<u>97,384</u>	<u>96,976</u>	235,020	81,690
	TOTAL	<u><u>106,225</u></u>	<u><u>255,408</u></u>	<u><u>235,020</u></u>	<u><u>81,690</u></u>

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 123			
Santa Ana W.O.R.K. Center One-Stop Program-Dislocated Worker		Activity 174/204/214/224			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	0	45,062	0	0
6151	Retirement Plan	0	2,266	0	0
6161	Medicare Insurance	0	639	0	0
6171	Employees Insurance	0	8,035	0	0
6172	Retiree Health Insurance	0	0	0	0
6181	Compensation Insurance	0	667	0	0
	SUBTOTAL PERSONNEL	0	56,669	0	0
6211	Communications	0	4,303	0	0
	SUBTOTAL CONTRACTUAL	0	4,303	0	0
6391	Operating Materials & Supplies	122	0	0	0
	SUBTOTAL COMMODITIES	122	0	0	0
6521	Insurance (Risk Management)	0	1,272	0	0
6537	IS Strategic Plan	0	813	0	0
6590	Indirect Costs	0	2,627	0	0
	SUBTOTAL FIXED CHARGES	0	4,712	0	0
6933	Payment to Subagents	124,289	110,247	168,570	389,210
6937	Transportation-Bus Passes	32,815	10,211	22,000	11,000
6938	Client Support Services	858	1,216	10,000	1,500
6939	Client Assessment	9,212	6,058	9,000	10,000
	SUBTOTAL MISCELLANEOUS	167,174	127,732	209,570	411,710
	TOTAL	167,296	193,416	209,570	411,710

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 123			
Santa Ana W.O.R.K. Center One-Stop Program-Youth		Activity 175/205/215/225			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	53,754	95,807	180,860	146,680
6131	Salaries & Wages-Temporary	9,015	23,813	28,655	0
6141	Salaries & Wages-Overtime	1,072	274	0	0
6151	Retirement Plan	4,384	4,835	15,190	12,320
6161	Medicare Insurance	903	1,655	3,040	2,125
6171	Employees Insurance	8,126	21,592	43,885	32,050
6172	Retiree Health Insurance	286	1,027	2,530	2,565
6181	Compensation Insurance	624	1,243	2,180	1,595
6191	Other Personnel Services	0	0	235	0
	SUBTOTAL PERSONNEL	78,164	150,246	276,575	197,335
6211	Communications	1,999	2,915	2,000	2,670
6221	Training & Transportation	1,137	2,700	3,435	1,705
6231	Advertising	0	0	500	500
6251	Other Agency Services	32	0	0	0
6291	Other Contractual Services	4,971	14,746	13,925	1,835
6295	User Fees	6,773	6,678	17,550	11,600
	SUBTOTAL CONTRACTUAL	14,912	27,039	37,410	18,310
6391	Operating Materials & Supplies	5,840	5,851	6,455	1,375
	SUBTOTAL COMMODITIES	5,840	5,851	6,455	1,375
6511	Equipment Rental	0	1,725	2,245	2,245
6521	Insurance (Risk Management)	1,335	2,139	3,050	1,685
6537	IS Strategic Plan	915	1,210	1,950	1,450
6590	Indirect Costs	5,748	5,364	11,630	8,685
	SUBTOTAL FIXED CHARGES	7,998	10,438	18,875	14,065
6641	Machinery & Equipment	2,645	0	0	0
6661	Computer Software	0	1,089	0	0
	SUBTOTAL CAPITAL	2,645	1,089	0	0
6937	Transportation-Bus Passes	0	43	0	800
6938	Client Support Services	667	171	800	200
	SUBTOTAL MISCELLANEOUS	667	214	800	1,000
	TOTAL	110,226	194,877	340,115	232,085

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time		Full Time	
2690	Economic Development Manager	0.00		0.02	
8373	Workforce Specialist III	1.00		1.00	
8372	Workforce Specialist II	1.00		0.00	
8371	Workforce Specialist I	1.00		1.00	
7330	Senior Office Assistant	0.00		0.15	
	TOTAL	3.00		2.17	

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 123			
Santa Ana W.O.R.K. Center One-Stop Program-Rapid Response		Activity		176/206/216/226	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	105,022	94,874	95,060	120,335
6131	Salaries & Wages-Temporary	188	0	0	0
6141	Salaries & Wages-Overtime	0	0	0	0
6151	Retirement Plan	8,614	4,798	7,985	10,110
6161	Medicare Insurance	1,545	1,300	1,380	1,745
6171	Employees Insurance	18,645	18,021	18,060	20,305
6172	Retiree Health Insurance	509	661	1,330	2,105
6181	Compensation Insurance	1,415	1,406	990	1,555
6191	Other Personnel Services	5,592	6,611	740	910
	SUBTOTAL PERSONNEL	141,530	127,671	125,545	157,065
6211	Communications	1,698	4,908	3,400	3,460
6221	Training & Transportation	1,288	1,499	3,750	1,540
6231	Advertising	(1,052)	19,412	15,775	15,000
6251	Other Agency Services	180	150	910	910
6281	M&R Machinery & Equipment	0	218	250	100
6291	Other Contractual Services	105,388	4,045	25,650	33,230
6295	User Fees	1,773	1,938	2,000	2,045
	SUBTOTAL CONTRACTUAL	109,275	32,170	51,735	56,285
6391	Operating Materials & Supplies	4,037	5,162	6,165	2,000
	SUBTOTAL COMMODITIES	4,037	5,162	6,165	2,000
6511	Equipment Rental	1,640	2,195	3,080	3,075
6521	Insurance (Risk Management)	1,335	1,945	1,285	1,380
6537	IS Strategic Plan	610	1,240	775	1,190
6590	Indirect Costs	9,521	4,125	5,275	7,125
	SUBTOTAL FIXED CHARGES	13,106	9,505	10,415	12,770
6641	Machinery & Equipment	1,323	0	0	0
6661	Computer Software	0	337	0	0
	SUBTOTAL CAPITAL	1,323	337	0	0
	TOTAL	269,271	174,845	193,860	228,120

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time		Full Time	
2690	Economic Development Manager	0.00		0.09	
2390	Work Center Coordinator	0.10		0.00	
8374	Workforce Specialist IV	0.10		0.10	
8372	Workforce Specialist II	1.10		1.35	
7330	Senior Office Assistant	0.05		0.05	
	TOTAL	1.35		1.59	

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 129			
FEZ Service Navigator SAWC		Activity 35			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	209,179	167,868	245,230	0
6131	Salaries & Wages-Temporary	52,968	35,074	42,380	0
6141	Salaries & Wages-Overtime	286	246	0	0
6151	Retirement Plan	15,620	8,250	20,600	0
6161	Medicare Insurance	3,209	2,713	4,170	0
6171	Employees Insurance	24,987	25,805	34,185	0
6172	Retiree Health Insurance	1,623	1,979	3,435	0
6181	Compensation Insurance	2,595	2,114	2,990	0
6191	Other Personnel Services	1,263	3,352	5,070	0
	SUBTOTAL PERSONNEL	311,730	247,401	358,060	0
6211	Communications	12,263	12,642	8,950	0
6221	Training & Transportation	3,318	5,519	8,150	0
6231	Advertising	1,000	0	500	0
6251	Other Agency Services	487	879	210	0
6281	M&R Machinery & Equipment	2,531	723	830	0
6291	Other Contractual Services	8,249	14,539	7,595	0
6294	Lease Payments	5,129	4,656	0	0
6295	User Fees	39,551	43,514	29,405	0
	SUBTOTAL CONTRACTUAL	72,528	82,472	55,640	0
6391	Operating Materials & Supplies	16,752	4,533	9,835	0
	SUBTOTAL COMMODITIES	16,752	4,533	9,835	0
6521	Insurance	95	3,575	3,230	0
6537	IS Strategic Plan	760	2,280	2,030	0
6590	Indirect Costs	8,231	7,443	8,515	0
	SUBTOTAL FIXED CHARGES	9,086	13,298	13,775	0
6641	Machinery & Equipment	14,548	647	0	0
6661	Computer Software	0	817	0	0
	SUBTOTAL CAPITAL	14,548	1,464	0	0
6933	Payment to Subagents	460,415	373,465	193,600	0
6937	Transportation-Bus Passes	17,057	7,282	7,000	0
6938	Client Support Services	3,344	3,744	5,000	0
	SUBTOTAL MISCELLANEOUS	480,816	384,491	205,600	0
	TOTAL	905,460	733,659	642,910	0

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time		Full Time	
8374	Workforce Specialist IV	0.50		0.00	
8373	Workforce Specialist III	1.00		0.00	
8372	Workforce Specialist II	2.00		0.00	
0060	Receptionist	0.15		0.00	
4270	Employment Services Fiscal Specialist	0.10		0.00	
	TOTAL	3.75		0.00	

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 123			
Special Projects-WIA 15% Youth Grant		Activity 196			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	358	0	0	0
6151	Retirement Plan	29	0	0	0
6171	Employees Insurance	59	0	0	0
6181	Compensation Insurance	4	0	0	0
	SUBTOTAL PERSONNEL	<u>450</u>	<u>0</u>	<u>0</u>	<u>0</u>
6933	Payments to Subagents	46,978	13,954	0	0
	SUBTOTAL MISCELLANEOUS	<u>46,978</u>	<u>13,954</u>	<u>0</u>	<u>0</u>
	TOTAL	<u><u>47,428</u></u>	<u><u>13,954</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT					FUND	123
Special Projects-WIA 15% Grant-Administration					Activity	197
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6111	Salaries & Wages-Regular	21,035	0	0	0	
6151	Retirement Plan	1,728	0	0	0	
6161	Medicare Insurance	202	0	0	0	
6171	Employees Insurance	3,309	0	0	0	
6172	Retiree Health Insurance	151	0	0	0	
6181	Compensation Insurance	<u>381</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL PERSONNEL	26,806	0	0	0	
6211	Communications	2,634	0	0	0	
6221	Training & Transportation	255	0	0	0	
6251	Other Agency Services	58	0	0	0	
6291	Other Contractual Services	259	0	0	0	
6295	User Fees	<u>3,660</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL CONTRACTUAL	6,866	0	0	0	
6391	Operating Materials & Supplies	<u>274</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL COMMODITIES	274	0	0	0	
6521	Insurance (Risk Management)	1,605	0	0	0	
6537	IS Strategic Plan	305	0	0	0	
6590	Indirect Costs	<u>1,904</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL FIXED CHARGES	3,814	0	0	0	
	TOTAL	<u><u>37,760</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 123			
Special Projects-WIA 15% Grant 05-07		Activity 198			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	51,420	0	0	0
6151	Retirement Plan	4,207	0	0	0
6161	Medicare Insurance	747	0	0	0
6171	Employees Insurance	4,942	0	0	0
6172	Retiree Health Insurance	436	0	0	0
6181	Compensation Insurance	587	0	0	0
6191	Other Personnel Services	234	0	0	0
	SUBTOTAL PERSONNEL	<u>62,573</u>	0	0	0
6211	Communications	153	0	0	0
6221	Training & Transportation	675	0	0	0
6291	Other Contractual Services	2,993	0	0	0
6295	User Fees	3,000	0	0	0
	SUBTOTAL CONTRACTUAL	<u>6,821</u>	0	0	0
6391	Operating Materials & Supplies	120	0	0	0
	SUBTOTAL COMMODITIES	<u>120</u>	0	0	0
6511	Equipment Rental	1,135	0	0	0
6521	Insurance (Risk Management)	1,605	0	0	0
6537	IS Strategic Plan	3,860	0	0	0
6590	Indirect Costs	4,653	0	0	0
	SUBTOTAL FIXED CHARGES	<u>11,253</u>	0	0	0
6933	Payment to Subagents	85,871	0	0	0
6937	Transportation-Bus Passes	1,041	0	0	0
	SUBTOTAL MISCELLANEOUS	<u>86,912</u>	0	0	0
	TOTAL	<u><u>167,679</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 123			
Special Projects-Wagner-Peyser 15% Grant 05-07		Activity 199			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	14,620	0	0	0
6151	Retirement Plan	1,205	0	0	0
6161	Medicare Insurance	120	0	0	0
6171	Employees Insurance	2,251	0	0	0
6172	Retiree Health Insurance	206	0	0	0
6181	Compensation Insurance	146	0	0	0
	SUBTOTAL PERSONNEL	18,548	0	0	0
6211	Communications	66	0	0	0
6291	Other Contractual Services	1,245	0	0	0
6295	User Fees	1,614	0	0	0
	SUBTOTAL CONTRACTUAL	2,925	0	0	0
6391	Operating Materials & Supplies	345	0	0	0
	SUBTOTAL COMMODITIES	345	0	0	0
6511	Equipment Rental	245	0	0	0
6521	Insurance (Risk Management)	1,070	0	0	0
6590	Indirect Costs	1,323	0	0	0
	SUBTOTAL FIXED CHARGES	2,638	0	0	0
6939	Client Assessment	494	0	0	0
	SUBTOTAL MISCELLANEOUS	494	0	0	0
	TOTAL	24,950	0	0	0

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 124			
Special Projects-SSA CSP		Activity 323/325			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	7,129	0	0	0
6151	Retirement Plan	587	0	0	0
6161	Medicare Insurance	84	0	0	0
6171	Employees Insurance	1,302	0	0	0
6172	Retiree Health Insurance	179	0	0	0
6181	Compensation Insurance	<u>71</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL PERSONNEL	9,352	0	0	0
6211	Communications	981	0	0	0
6291	Other Contractual Services	300	0	0	0
6295	User Fees	<u>1,411</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL CONTRACTUAL	2,692	0	0	0
6590	Indirect Costs	<u>550</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL FIXED CHARGES	550	0	0	0
	TOTAL	<u><u>12,594</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 124			
Special Projects-SSA WtW		Activity 326/330/332/333			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	77,639	152,493	179,145	195,135
6131	Salaries & Wages-Temporary	0	13,129	15,240	0
6132	Salaries & Wages-Participants	163,106	251,829	209,120	168,960
6141	Salaries & Wages-Overtime	252	164	0	0
6151	Retirement Plan	6,360	8,041	22,895	16,390
6161	Medicare Insurance	3,411	5,545	5,850	2,830
6171	Employees Insurance	14,263	17,617	28,555	19,375
6172	Retiree Health Insurance	628	807	2,510	3,415
6181	Compensation Insurance	5,858	8,591	4,820	2,030
6191	Other Personnel Services	2,893	0	65	0
	SUBTOTAL PERSONNEL	274,410	458,216	468,200	408,135
6211	Communications	1,059	3,237	2,800	3,360
6221	Training & Transportation	170	3,059	4,800	740
6231	Advertising	0	0	370	0
6251	Other Agency Services	119	115	150	0
6281	M&R Machinery & Equipment	0	70	80	0
6291	Other Contractual Services	113	1,975	15,235	6,150
6295	User Fees	8,668	11,016	22,995	10,810
	SUBTOTAL CONTRACTUAL	10,129	19,472	46,430	21,060
6391	Operating Materials & Supplies	3,391	1,616	6,040	1,835
	SUBTOTAL COMMODITIES	3,391	1,616	6,040	1,835
6511	Equipment Rental	860	860	860	250
6521	Insurance (Risk Management)	1,000	3,770	3,655	3,770
6537	IS Strategic Plan	0	0	2,300	2,405
6590	Indirect Costs	7,019	6,930	10,790	11,550
	SUBTOTAL FIXED CHARGES	8,879	11,560	17,605	17,975
6661	Computer Software	0	544	0	0
	SUBTOTAL CAPITAL	0	544	0	0
6933	Payments to Subagents	0	142,803	120,590	85,000
6938	Client Support Services	185	2,067	4,105	2,465
	SUBTOTAL MISCELLANEOUS	185	144,870	124,695	87,465
	TOTAL	296,994	636,278	662,970	536,470

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time		Full Time	
8374	Workforce Specialist IV	0.50		0.50	
8372	Workforce Specialist II	2.00		2.00	
0060	Receptionist	0.15		0.00	
4270	Employment Services Fiscal Specialist	0.15		0.15	
7330	Senior Office Assistant	0.00		0.10	
	TOTAL	2.80		2.75	

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 124			
OC Veteran's Grant - 15%		Activity 327			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	9,538	0	0	0
6151	Retirement Plan	785	0	0	0
6161	Medicare Insurance	131	0	0	0
6171	Employees Insurance	1,460	0	0	0
6172	Retiree Health Insurance	173	0	0	0
6181	Compensation Insurance	95	0	0	0
	SUBTOTAL PERSONNEL	<u>12,182</u>	0	0	0
6590	Indirect Costs	1,589	0	0	0
	SUBTOTAL FIXED CHARGES	<u>1,589</u>	0	0	0
6933	Payments to Subagents	19,509	1,450	0	0
6939	Client Assessment	100	0	0	0
	SUBTOTAL MISCELLANEOUS	<u>19,609</u>	1,450	0	0
	TOTAL	<u><u>33,380</u></u>	<u><u>1,450</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 124			
OC Veteran's Grant - 25%		Activity 328			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	8,019	0	0	0
6151	Retirement Plan	660	0	0	0
6161	Medicare Insurance	111	0	0	0
6171	Employees Insurance	1,279	0	0	0
6181	Compensation Insurance	80	0	0	0
	SUBTOTAL PERSONNEL	<u>10,149</u>	<u>0</u>	<u>0</u>	<u>0</u>
6231	Advertising	415	0	0	0
	SUBTOTAL CONTRACTUAL	<u>415</u>	<u>0</u>	<u>0</u>	<u>0</u>
6391	Operating Materials & Supplies	40	0	0	0
	SUBTOTAL COMMODITIES	<u>40</u>	<u>0</u>	<u>0</u>	<u>0</u>
6933	Payments to Subagents	0	9,595	0	0
6939	Client Assessment	500	0	0	0
	SUBTOTAL MISCELLANEOUS	<u>500</u>	<u>9,595</u>	<u>0</u>	<u>0</u>
	TOTAL	<u><u>11,104</u></u>	<u><u>9,595</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 132			
Special Projects-DOL Youth Grant		Activity 701			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	30,838	14,223	0	0
6131	Salaries & Wages-Temporary	6,279	0	0	0
6132	Salaries & Wages-Participants	82,985	1,867	0	0
6141	Salaries & Wages-Overtime	64	205	0	0
6151	Retirement Plan	2,533	723	0	0
6161	Medicare Insurance	1,572	207	0	0
6171	Employees Insurance	4,575	2,374	0	0
6172	Retiree Health Insurance	289	213	0	0
6181	Compensation Insurance	1,878	183	0	0
6191	Other Personnel Services	717	295	0	0
	SUBTOTAL PERSONNEL	131,730	20,290	0	0
6211	Communications	1,147	0	0	0
6221	Training & Transportation	(707)	0	0	0
6291	Other Contractual Services	4,253	585	0	0
6295	User Fees	1,374	0	0	0
	SUBTOTAL CONTRACTUAL	6,067	585	0	0
6391	Operating Materials & Supplies	2,368	474	0	0
	SUBTOTAL COMMODITIES	2,368	474	0	0
6511	Equipment Rental	1,095	0	0	0
6521	Insurance (Risk Management)	0	86	0	0
6537	IS Strategic Plan	1,930	0	0	0
6590	Indirect Costs	3,344	841	0	0
	SUBTOTAL FIXED CHARGES	6,369	927	0	0
6937	Transportation-Bus Passes	4,187	0	0	0
6938	Client Support Services	1,633	50	0	0
6939	Client Assessment	6,090	0	0	0
	SUBTOTAL MISCELLANEOUS	11,910	50	0	0
	TOTAL	158,444	22,326	0	0

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT		FUND 132			
Special Projects-DOL FBO Grant		Activity 702			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	33,316	0	0	0
6151	Retirement Plan	2,601	0	0	0
6161	Medicare Insurance	497	0	0	0
6171	Employees Insurance	5,224	0	0	0
6172	Retiree Health Insurance	282	0	0	0
6181	Compensation Insurance	323	(15)	0	0
6191	Other Personnel Services	78	311	0	0
	SUBTOTAL PERSONNEL	42,321	296	0	0
6211	Communications	120	0	0	0
6221	Training & Transportation	128	0	0	0
6291	Other Contractual Services	758	0	0	0
6295	User Fees	687	0	0	0
	SUBTOTAL CONTRACTUAL	1,693	0	0	0
6391	Operating Materials & Supplies	550	0	0	0
	SUBTOTAL COMMODITIES	550	0	0	0
6590	Indirect Costs	3,020	0	0	0
	SUBTOTAL FIXED CHARGES	3,020	0	0	0
6933	Payment to Subagents	257,254	0	0	0
	SUBTOTAL MISCELLANEOUS	257,254	0	0	0
	TOTAL	304,838	296	0	0

COMMUNITY DEVELOPMENT AGENCY

ECONOMIC DEVELOPMENT					FUND	132
Special Projects-DOL FEZ Grant 09-10					Activity	703
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6111	Salaries & Wages-Regular	0	0	0	154,530	
6132	Salaries & Wages-Participants	0	0	0	226,800	
6151	Retirement Plan	0	0	0	21,485	
6161	Medicare Insurance	0	0	0	5,530	
6171	Employees Insurance	0	0	0	23,215	
6172	Retiree Health Insurance	0	0	0	2,705	
6181	Compensation Insurance	0	0	0	8,185	
	SUBTOTAL PERSONNEL	0	0	0	442,450	
6211	Communications	0	0	0	1,385	
6221	Training & Transportation	0	0	0	3,650	
6231	Advertising	0	0	0	6,150	
6291	Other Contractual Services	0	0	0	216,390	
6295	User Fees	0	0	0	4,175	
	SUBTOTAL CONTRACTUAL	0	0	0	231,750	
6391	Operating Materials & Supplies	0	0	0	1,895	
	SUBTOTAL COMMODITIES	0	0	0	1,895	
6511	Equipment Rental	0	0	0	250	
6521	Insurance (Risk Management)	0	0	0	4,500	
6537	IS Strategic Plan	0	0	0	1,800	
6590	Indirect Costs	0	0	0	9,150	
	SUBTOTAL FIXED CHARGES	0	0	0	15,700	
6937	Transportation-Bus Passes	0	0	0	14,010	
6938	Client Support Services	0	0	0	7,850	
6939	Client Assessment	0	0	0	14,400	
	SUBTOTAL MISCELLANEOUS	0	0	0	36,260	
	TOTAL	0	0	0	728,055	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10		
		Full Time		Full Time		
8374	Workforce Specialist IV	0.00		0.50		
8372	Workforce Specialist II	0.00		1.65		
	TOTAL	0.00		2.15		

**COMMUNITY DEVELOPMENT AGENCY
DIVISION RESOURCE SUMMARY**

Housing Division

ACTIVITIES		ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
Various	Assisted Housing-Housing Authority-Admin	2,298,389	2,477,535	2,832,130	2,259,425
Various	Assisted Housing-Housing Authority- Housing Assistance Program	1,893,547	1,808,460	2,087,845	618,300
Various	Assisted Housing-Housing Authority- HOPWA Program	1,169,386	1,780,622	1,428,000	1,517,060
Various	Development Services-Administration	1,612,049	1,664,863	2,536,480	2,526,235
Various	Development Services-Residential Rehab Loan Program	69,410	28,814	0	0
Various	Development Services-Capital Improvement Projects	0	0	0	0
Various	Development Services-CalHome	724,929	230,714	0	0
Various	Neighborhood Improvement-Administration	<u>856,029</u>	<u>1,058,166</u>	<u>1,275,000</u>	<u>1,084,405</u>
	TOTAL	<u><u>8,623,739</u></u>	<u><u>9,049,174</u></u>	<u><u>10,159,455</u></u>	<u><u>8,005,425</u></u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time		Full Time	
2491	Deputy City Manager for Dev Services	0.25		0.25	
2865	Asst Director of Community Development	0.05		0.05	
2460	Housing Division Manager	0.90		0.90	
0520	Housing Programs Coordinator	0.90		0.90	
7640	Housing Authority Coordinator	1.00		1.00	
0600	Redevelopment Project Manager III	0.50		0.50	
7610	Community Development District Manager	3.00		3.00	
2720	Housing Authority Operations Supervisor	1.00		0.00	
1720	Management Analyst	1.00		1.00	
0910	Housing Development Analyst	0.85		0.85	
1840	Housing Programs Analyst	0.90		0.90	
2700	Senior Residential Construction Specialist	1.00		1.00	
1860	Senior Housing Specialist	2.00		2.00	
2710	Residential Construction Specialist	2.00		2.00	
1900	Housing Specialist II	9.00		6.00	
1890	Housing Specialist I	2.00		0.00	
7000	Loan Specialist	0.80		0.80	
2760	Property Rehabilitation Assistant	1.00		1.00	
7580	Housing Programs Aide	1.00		1.00	
7280	Senior Accounting Assistant	1.00		1.00	
7010	Accounting Assistant	0.00		1.00	
7270	Secretary	1.00		1.00	
7330	Senior Office Assistant	7.00		7.00	
1640	Senior Receptionist	1.00		1.00	
1880	Housing Authority Aide	1.00		0.00	
1885	Housing Authority Analyst	1.00		1.00	
0605	Redevelopment Program Manager	<u>0.50</u>		<u>0.50</u>	
	TOTAL	<u><u>41.65</u></u>		<u><u>35.65</u></u>	

COMMUNITY DEVELOPMENT AGENCY

HOUSING AND NEIGHBORHOOD DEVELOPMENT DIVISION
Housing Services

PROGRAM
Various Accounts

Statement of Purpose

To promote and deliver a balance of housing related programs and services to City residents, investors and developers.

The Housing and Neighborhood Development Division ensures the effective utilization of City resources to enhance and preserve the intrinsic quality and economic viability of residential neighborhoods and housing stock within the City.

SERVICE PROGRAM

ASSISTED HOUSING

To effectively provide quality customer service and economic assistance to very low- and low-income persons and families and to insure tenancy in decent, safe and sanitary housing. To provide opportunities for persons to gain training and/or education through the Family Self-Sufficiency Program which will lead to economic independence.

DEVELOPMENT SERVICES

To provide quality technical and financial assistance to residents, developers, investors and non-profit organizations within the residential community to ensure the enhancement of existing housing stock, construction of new quality affordable housing, and the promotion of homeownership opportunities.

NEIGHBORHOOD IMPROVEMENT

To act as a liaison between City staff and residents. To provide technical assistance and incentives which serve as catalysts to residents. To encourage the maintenance and rehabilitation of residential properties which will promote reinvestment and pride in the City. To encourage and facilitate the enhancement of under-utilized and substandard areas within the City. To provide quality technical support for formation and development of neighborhood commitment, investment, and stabilization of neighborhoods.

COMMUNITY DEVELOPMENT AGENCY

HOUSING AND NEIGHBORHOOD DEVELOPMENT DIVISION			PROGRAM	
Assisted Housing			Various	
Statement of Purpose				
<p>By administering the Section 8 Housing Choice Voucher program, we assist low-income individuals/families with affordable rent and also stimulate the economy with housing assistance payments to private landlords.</p> <p>We implement housing programs to meet the community's housing needs, including those of the special needs populations.</p> <p>We establish partnerships with community organizations that will maximize housing resources for our residents.</p>				
Accomplishments in FY 07-08 & FY 08-09				
<ul style="list-style-type: none"> * Created and distributed quarterly newsletters to landlords and tenants. * Maximized Housing Choice Voucher (HCV) funding by achieving 100% lease-up. * Implemented program changes to reflect new HUD regulations. * Ensured compliance with Section 8 Management Assessment Program (SEMAP) requirements. * Received \$63,000 grant to fund Family Self-Sufficiency program. * Improved termination and informal hearing process. * Developed procedures manual. * Developed Fair Housing Compliance Manual for HUD monitoring. * Created reasonable accommodation tracking system to ensure HUD compliance. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Complete staff reorganization. * Implement automated Housing Quality Standards inspection software. * Continue to maximize HCV funding by maintaining full lease-up. * Implement program changes to reflect new HUD regulation. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
New Admissions	413	385	300	200
End of Participation	235	225	200	200
Annual Inspections	2,344	2,700	2,600	2,558
Annual Income Re-certifications	2,353	2,450	2,450	2,558
Interim Re-examinations	2,060	1,810	1,750	1,400
Life Skills Classes	36	12	4	2
Efficiency				
Pass Rate for Annual Inspections	50%	50%	67%	67%
Number of Units Under Lease	2,400	2,575	2,558	2,558
Effectiveness				
Fund Utilization Rate	92%	100%	100%	100%
Lease-Up Rate	94%	100%	100%	100%

COMMUNITY DEVELOPMENT AGENCY

HOUSING		FUND 140			
Assisted Housing-Housing Authority-Vouchers		Activity 133			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	1,232,405	1,325,994	1,456,300	1,262,765
6131	Salaries & Wages-Temporary	31,651	23,740	89,115	0
6141	Salaries & Wages-Overtime	30,164	76,638	16,000	0
6151	Retirement Plan	99,655	64,028	122,330	106,070
6161	Medicare Insurance	17,992	19,648	22,410	18,310
6171	Employees Insurance	200,435	229,599	245,880	185,295
6172	Retiree Health Insurance	9,852	13,078	20,390	22,100
6181	Compensation Insurance	12,623	14,485	16,795	13,705
6191	Other Personnel Services	48,617	93,852	66,910	69,155
6192	Audit Fees	4,480	7,024	5,000	7,000
	SUBTOTAL PERSONNEL	1,687,874	1,868,086	2,061,130	1,684,400
6211	Communications	23,148	21,937	23,645	6,610
6221	Training & Transportation	15,789	11,518	30,215	28,715
6231	Advertising	899	11,457	3,000	3,300
6251	Other Agency Services	3,669	3,680	7,950	8,930
6281	M&R Machinery & Equipment	493	2,496	3,145	3,500
6291	Other Contractual Services	112,486	105,018	116,115	147,100
	SUBTOTAL CONTRACTUAL	156,484	156,106	184,070	198,155
6391	Operating Materials & Supplies	81,344	88,094	67,105	63,715
	SUBTOTAL COMMODITIES	81,344	88,094	67,105	63,715
6511	Equipment Rental	25,060	25,060	29,335	25,490
6521	Insurance (Risk Management)	33,305	35,514	36,225	39,225
6571	Building Rental	96,155	101,562	109,970	119,970
6590	Indirect Costs	188,811	175,696	176,485	128,170
	SUBTOTAL FIXED CHARGES	343,331	337,832	352,015	312,855
6641	Machinery & Equipment	3,045	899	6,500	0
6651	Books, Records, Film	122	0	0	0
6661	Computer Software	4,500	0	300	300
6661-1	Computer Software Exp	91	0	0	0
	SUBTOTAL CAPITAL	7,758	899	6,800	300
6931	Payment to Subagents	0	0	100,000	618,300
6931-1	Mobility-Inspection Fee	193,800	213,300	0	0
6931-2	Mobility-Inspection Fee	(50,250)	(57,675)	0	0
6931-3	Ports Out-Admin	3,572	6,960	0	0
6931-4	Ports In-Admin	(314)	0	0	0
	SUBTOTAL MISCELLANEOUS	146,808	162,585	100,000	618,300
	TOTAL	2,423,599	2,613,602	2,771,120	2,877,725

COMMUNITY DEVELOPMENT AGENCY

HOUSING
Assisted Housing-Housing Authority-Vouchers

FUND 140
Activity 133

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time		Full Time	
2491	Deputy City Manager for Dev Services	0.05		0.05	
2460	Housing Division Manager	0.16		0.10	
7640	Housing Authority Coordinator	0.75		0.95	
2720	Housing Authority Operations Supervisor	0.95		0.00	
1720	Management Analyst	0.65		0.86	
1860	Senior Housing Specialist	2.00		2.00	
1900	Housing Specialist II	8.75		6.00	
1890	Housing Specialist I	1.90		0.00	
7280	Senior Accounting Assistant	0.16		0.15	
7010	Accounting Assistant	0.00		1.00	
7270	Secretary	0.19		0.00	
7330	Senior Office Assistant	2.75		3.00	
1640	Senior Receptionist	1.00		1.00	
1880	Housing Authority Aide	0.95		0.00	
1885	Housing Authority Analyst	0.70		0.75	
	TOTAL	<u>20.96</u>		<u>15.86</u>	

COMMUNITY DEVELOPMENT AGENCY

HOUSING		FUND 136			
Assisted Housing-Housing Authority-Section 8		Activity 133			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6992	Housing Assistance Payments	20,863,279	24,262,535	24,556,040	25,482,135
6992-1	HAP-FSS Escrow	319,664	245,384	0	0
	SUBTOTAL MISCELLANEOUS	21,182,943	24,507,919	24,556,040	25,482,135
	TOTAL	<u>21,182,943</u>	<u>24,507,919</u>	<u>24,556,040</u>	<u>25,482,135</u>

COMMUNITY DEVELOPMENT AGENCY

HOUSING					FUND	139
Assisted Housing-Housing Authority-New Construction					Activity	132
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6111	Salaries & Wages-Regular	3,490	10,320	76,855	0	
6131	Salaries & Wages-Temporary	0	0	690	0	
6141	Salaries & Wages-Overtime	437	47	2,500	0	
6151	Retirement Plan	0	6	6,455	0	
6161	Medicare Insurance	0	0	1,125	0	
6171	Employees Insurance	0	8	10,755	0	
6172	Retiree Health Insurance	18	27	1,075	0	
6181	Compensation Insurance	0	1	835	0	
6191	Other Personnel Services	3,090	917	2,250	0	
6192	Audit Fees	0	0	3,500	0	
	SUBTOTAL PERSONNEL	<u>7,035</u>	<u>11,326</u>	<u>106,040</u>	<u>0</u>	
6211	Communications	995	992	500	0	
6221	Training & Transportation	300	0	6,900	0	
6231	Advertising	0	0	250	0	
6251	Other Agency Services	232	243	945	0	
6281	M&R Machinery & Equipment	0	0	200	0	
6291	Other Contractual Services	0	0	7,765	0	
	SUBTOTAL CONTRACTUAL	<u>1,527</u>	<u>1,235</u>	<u>16,560</u>	<u>0</u>	
6391	Operating Materials & Supplies	53	2,189	12,370	0	
	SUBTOTAL COMMODITIES	<u>53</u>	<u>2,189</u>	<u>12,370</u>	<u>0</u>	
6511	Equipment Rental	1,780	1,780	2,000	0	
6521	Insurance (Risk Management)	2,365	2,296	3,000	0	
6571	Building Rental	6,815	6,563	10,000	0	
6590	Indirect Costs	500	1,129	8,855	0	
	SUBTOTAL FIXED CHARGES	<u>11,460</u>	<u>11,768</u>	<u>23,855</u>	<u>0</u>	
6641	Machinery & Equipment	1,523	0	2,185	0	
	SUBTOTAL CAPITAL	<u>1,523</u>	<u>0</u>	<u>2,185</u>	<u>0</u>	
6992	Housing Assistance Payments	1,746,739	1,645,875	1,987,845	0	
	SUBTOTAL MISCELLANEOUS	<u>1,746,739</u>	<u>1,645,875</u>	<u>1,987,845</u>	<u>0</u>	
	TOTAL	<u><u>1,768,337</u></u>	<u><u>1,672,393</u></u>	<u><u>2,148,855</u></u>	<u><u>0</u></u>	

COMMUNITY DEVELOPMENT AGENCY

HOUSING				FUND	139
Assisted Housing-Housing Authority-New Construction				Activity	132
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time		Full Time	
2460	Housing Division Manager	0.01		0.00	
7640	Housing Authority Coordinator	0.10		0.00	
2720	Housing Authority Operations Supervisor	0.05		0.00	
1720	Management Analyst	0.20		0.00	
1900	Housing Specialist II	0.25		0.00	
1890	Housing Specialist I	0.10		0.00	
7280	Senior Accounting Assistant	0.01		0.00	
7270	Secretary	0.01		0.00	
7330	Senior Office Assistant	0.25		0.00	
1880	Housing Authority Aide	0.05		0.00	
	TOTAL	<u>1.03</u>		<u>0.00</u>	

COMMUNITY DEVELOPMENT AGENCY

HOUSING		FUND 133			
Assisted Housing-Housing Authority-Issuers Fees		Activity 599			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	7,372	5,520	0	0
6141	Salaries & Wages-Overtime	0	0	1,000	0
6151	Retirement Plan	0	108	0	0
6161	Medicare Insurance	0	22	0	0
6171	Employees Insurance	0	109	0	0
6172	Retiree Health Insurance	150	0	0	0
6181	Compensation Insurance	0	31	0	0
6191	Other Personnel Services	0	500	0	0
	SUBTOTAL PERSONNEL	<u>7,522</u>	<u>6,290</u>	<u>1,000</u>	<u>0</u>
6211	Communications	0	0	1,040	0
6221	Training & Transportation	455	0	1,150	0
6231	Advertising	0	0	50	0
6251	Other Agency Services	232	243	735	0
6281	M&R Machinery & Equipment	0	0	180	0
6291	Other Contractual Services	2,426	0	4,800	0
	SUBTOTAL CONTRACTUAL	<u>3,113</u>	<u>243</u>	<u>7,955</u>	<u>0</u>
6391	Operating Materials & Supplies	745	0	2,445	0
	SUBTOTAL COMMODITIES	<u>745</u>	<u>0</u>	<u>2,445</u>	<u>0</u>
6511	Equipment Rental	15	15	100	0
6521	Insurance (Risk Management)	20	0	0	0
6590	Indirect Costs	950	643	0	0
	SUBTOTAL FIXED CHARGES	<u>985</u>	<u>658</u>	<u>100</u>	<u>0</u>
6641	Machinery & Equipment	0	0	500	0
	SUBTOTAL CAPITAL	<u>0</u>	<u>0</u>	<u>500</u>	<u>0</u>
	TOTAL	<u><u>12,365</u></u>	<u><u>7,191</u></u>	<u><u>12,000</u></u>	<u><u>0</u></u>

COMMUNITY DEVELOPMENT AGENCY

HOUSING		FUND 405			
Assisted Housing-Housing Authority-HOPWA		Activity 148			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	13,351	20,123	45,020	29,860
6131	Salaries & Wages-Temporary	1,943	23	0	0
6141	Salaries & Wages-Overtime	2,022	1,212	770	0
6151	Retirement Plan	1,228	541	3,780	2,510
6161	Medicare Insurance	188	149	655	435
6171	Employees Insurance	1,009	830	4,835	3,165
6172	Retiree Health Insurance	216	80	630	525
6181	Compensation Insurance	201	129	470	310
6191	Other Personnel Services	6,994	1,230	450	450
6192	Audit Fees	0	0	500	0
	SUBTOTAL PERSONNEL	27,152	24,317	57,110	37,255
6211	Communications	2,487	2,479	0	0
6221	Training & Transportation	1,733	0	2,000	0
6231	Advertising	482	0	0	0
6251	Other Agency Services	468	504	0	0
6291	Other Contractual Services	4,534	1,709	0	0
	SUBTOTAL CONTRACTUAL	9,704	4,692	2,000	0
6391	Operating Materials & Supplies	977	35	275	495
	SUBTOTAL COMMODITIES	977	35	275	495
6511	Equipment Rental	1,305	1,305	0	0
6521	Insurance (Risk Management)	1,740	1,840	0	0
6571	Building Rental	5,010	4,727	250	250
6590	Indirect Costs	2,542	2,789	7,425	4,120
	SUBTOTAL FIXED CHARGES	10,597	10,661	7,675	4,370
6641	Machinery & Equipment	3,532	0	0	0
	SUBTOTAL CAPITAL	3,532	0	0	0
6931	Payment to Subagents	817,732	1,298,100	934,940	974,940
	SUBTOTAL MISCELLANEOUS	817,732	1,298,100	934,940	974,940
	TOTAL	869,694	1,337,805	1,002,000	1,017,060
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time		Full Time	
7640	Housing Authority Coordinator	0.15		0.05	
1720	Management Analyst	0.15		0.14	
1885	Housing Authority Analyst	0.15		0.10	
	TOTAL	0.45		0.29	

COMMUNITY DEVELOPMENT AGENCY

HOUSING		FUND 405			
Assisted Housing-Housing Authority-HOPWA Tenant Based Assistance		Activity 140			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	8,545	7,361	11,955	12,715
6141	Salaries & Wages-Overtime	176	0	500	0
6151	Retirement Plan	703	374	1,005	1,070
6161	Medicare Insurance	124	119	175	185
6171	Employees Insurance	1,566	1,360	2,195	2,320
6172	Retiree Health Insurance	0	0	165	225
6181	Compensation Insurance	87	86	125	130
6191	Other Personnel Services	<u>12,640</u>	<u>14,135</u>	<u>0</u>	<u>0</u>
	SUBTOTAL PERSONNEL	23,841	23,435	16,120	16,645
6291	Other Contractual Services	<u>0</u>	<u>0</u>	<u>100</u>	<u>0</u>
	SUBTOTAL CONTRACTUAL	0	0	100	0
6391	Operating Materials & Supplies	<u>0</u>	<u>0</u>	<u>560</u>	<u>4,600</u>
	SUBTOTAL COMMODITIES	0	0	560	4,600
6571	Building Rental	0	533	0	0
6590	Indirect Costs	<u>1,284</u>	<u>1,015</u>	<u>1,970</u>	<u>1,755</u>
	SUBTOTAL FIXED CHARGES	1,284	1,548	1,970	1,755
6931	Payment to Subagents	0	0	12,000	12,000
6992	Housing Assistance Payments	<u>274,567</u>	<u>417,834</u>	<u>395,250</u>	<u>465,000</u>
	SUBTOTAL MISCELLANEOUS	274,567	417,834	407,250	477,000
	TOTAL	<u><u>299,692</u></u>	<u><u>442,817</u></u>	<u><u>426,000</u></u>	<u><u>500,000</u></u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time		Full Time	
1885	Housing Authority Analyst	<u>0.15</u>		<u>0.15</u>	
	TOTAL	<u><u>0.15</u></u>		<u><u>0.15</u></u>	

COMMUNITY DEVELOPMENT AGENCY

HOUSING AND NEIGHBORHOOD DEVELOPMENT DIVISION			PROGRAM	
Development Services			Various	
Statement of Purpose				
<p><i>To provide quality technical and financial assistance to residents, developers, investors and non-profit organizations within the residential community. To ensure the enhancement of existing housing stock and construction of new quality housing and to promote homeownership opportunities.</i></p> <p>The Development Services Program provides funds for the development and rehabilitation of residential units, encourages owners to upgrade properties that need major building system replacement or structural repair, and assists in the development of new residential units through a variety of loan programs.</p>				
Accomplishments in FY 07-08 & FY 08-09				
<ul style="list-style-type: none"> * Completed the reconfiguration and rehabilitation of 17 apartment buildings at Wilshire/Minnie (144 units). * Completed the rehabilitation of two apartment buildings at 701 S. Townsend and 709 S. Townsend (20 units). * Successfully developed and sold two-single family homes for low-income families with RSJ to be sold to low-income households. * Entered into an agreement with Orange County Community Housing for the acquisition and development of 1006, 1012, and 1015 Logan Street (three single-family homes). * Awarded \$900,000 from the State of California, CalHome Program, for owner-occupied and mobile home rehabilitation. * Awarded \$5.8 million from the Federal Government, Neighborhood Stabilization Program (NSP), for single-family and multi-family acquisition and rehabilitation, and homebuyer assistance. * Approved \$780,000 in loans to City residents for the rehabilitation of their homes. * Successfully administered and implemented programs in accordance with federal and state regulations. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Continue to facilitate acquisition and rehabilitation of multifamily units by nonprofit housing corporations. * Continue to provide financial and technical assistance for residential property rehabilitation. * Implement federal HOME and Tax Increment Programs to meet the goals of the Consolidated Plan and facilitate the construction of infill housing units. * Provide technical support for development and marketing of Agency-owned property. * Implement newly awarded Federal stimulus programs such as NSP according to HUD guidelines. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
Program inquiries received	450	450	400	500
Infill new construction units completed	0	0	0	5
Non-profit acquisition/rehabilitation loans funded	4	4	10	1
Single-family rehabilitation loans funded	23	23	12	12
Home compliance inspections completed	121	121	102	139
Efficiency				
Percentage of rehab loan funds expended on work that exceeds City of Santa Ana code requirements	80%	80%	80%	80%
Effectiveness				
Percentage of units inspected for HQS compliance by deadline	100%	100%	100%	100%
Percentage of HOME funds committed	90%	90%	90%	90%
Percentage of delinquent and defaulted loans	3%	3%	3%	3%

COMMUNITY DEVELOPMENT AGENCY

HOUSING		FUND 507			
Development Services		Activity 508			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	594,810	658,183	1,006,650	1,097,925
6131	Salaries & Wages-Temporary	80,133	56,897	171,235	44,810
6141	Salaries & Wages-Overtime	2,018	14,535	20,000	0
6151	Retirement Plan	50,027	32,784	84,560	92,225
6161	Medicare Insurance	6,735	6,433	17,080	16,570
6171	Employees Insurance	76,784	81,321	128,095	133,330
6172	Retiree Health Insurance	5,210	5,838	14,095	19,215
6181	Compensation Insurance	10,356	10,694	16,450	16,655
6191	Other Personnel Services	41,725	28,934	93,990	109,225
	SUBTOTAL PERSONNEL	867,798	895,619	1,552,155	1,529,955
6211	Communications	17,100	16,827	17,515	15,255
6221	Training & Transportation	8,579	10,723	20,620	11,520
6231	Advertising	2,737	788	10,000	7,000
6251	Other Agency Services	3,955	3,688	19,775	13,165
6281	M&R Machinery & Equipment	47	1,714	7,500	7,500
6291	Other Contractual Services	139,470	155,011	154,675	229,770
	SUBTOTAL CONTRACTUAL	171,888	188,751	230,085	284,210
6391	Operating Materials & Supplies	49,263	40,838	94,775	92,145
	SUBTOTAL COMMODITIES	49,263	40,838	94,775	92,145
6511	Equipment Rental	18,735	16,285	16,850	16,850
6521	Insurance (Risk Management)	89,370	94,730	101,690	101,690
6534	Computer Services	8,950	9,310	10,205	10,205
6537	IS Strategic Plan	241,565	241,565	241,285	241,285
6571	Building Rental	64,485	77,860	84,700	70,195
6590	Indirect Costs	99,796	99,602	194,235	157,700
	SUBTOTAL FIXED CHARGES	522,901	539,352	648,965	597,925
6641	Machinery & Equipment	0	0	8,000	0
6651	Books, Records & Video	108	303	500	0
6661	Computer Software	0	0	0	22,000
6661-1	Computer Software Exp	91	0	2,000	0
	SUBTOTAL CAPITAL	199	303	10,500	22,000
6951	Residential Rehab Loans	69,410	28,814	0	0
	SUBTOTAL MISCELLANEOUS	69,410	28,814	0	0
	TOTAL	1,681,459	1,693,677	2,536,480	2,526,235

COMMUNITY DEVELOPMENT AGENCY

HOUSING		FUND 507			
Development Services		Activity 508			
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time		Full Time	
2491	Deputy City Manager for Dev Services	0.15		0.15	
2865	Asst Director of Community Development	0.05		0.05	
2460	Housing Division Manager	0.57		0.64	
0520	Housing Programs Coordinator	0.75		0.75	
0605	Redevelopment Program Manager	0.50		0.50	
0600	Redevelopment Project Manager III	0.50		0.50	
0910	Housing Development Analyst	0.60		0.60	
1840	Housing Programs Analyst	0.70		0.70	
2700	Senior Residential Construction Specialist	0.85		0.85	
2710	Residential Construction Specialist	1.80		1.80	
7000	Loan Specialist	0.70		0.70	
2760	Property Rehabilitation Assistant	0.90		0.90	
7280	Senior Accounting Assistant	0.68		0.70	
7270	Secretary	0.75		0.90	
7330	Senior Office Assistant	1.85		1.85	
	TOTAL	<u>11.35</u>		<u>11.59</u>	

COMMUNITY DEVELOPMENT AGENCY

HOUSING					FUND	507
Development Services - Capital Improvements					Activity	936
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6141	Salaries & Wages-Overtime	0	301	0	0	
	SUBTOTAL PERSONNEL	0	301	0	0	
6291	Other Contractual Services	693,257	629,665	0	0	
6291-1	County Admin Fee	74,788	0	0	0	
	SUBTOTAL CONTRACTUAL	768,045	629,665	0	0	
6391	Operating Materials & Supplies	0	673	0	0	
	SUBTOTAL COMMODITIES	0	673	0	0	
6590	Indirect Costs	0	630	0	0	
	SUBTOTAL FIXED CHARGES	0	630	0	0	
6611	Land	4,691	6,861,719	0	0	
6615	Relocation Expense	62,596	0	0	0	
6631	Improvements Other Than Buildings	4,755	0	7,850,000	11,283,465	
	SUBTOTAL CAPITAL	72,042	6,861,719	7,850,000	11,283,465	
6951	Residential Rehab Loans	8,417,214	4,338,553	6,850,000	3,000,000	
	SUBTOTAL MISCELLANEOUS	8,417,214	4,338,553	6,850,000	3,000,000	
	TOTAL	<u>9,257,301</u>	<u>11,831,541</u>	<u>14,700,000</u>	<u>14,283,465</u>	

COMMUNITY DEVELOPMENT AGENCY

HOUSING					FUND	135
Development Services - CDBG					Activity	148
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6111	Salaries & Wages-Regular	0	485	0	0	
6151	Retirement Plan	0	25	0	0	
6161	Medicare Insurance	0	7	0	0	
6171	Employees Insurance	0	69	0	0	
6181	Compensation Insurance	0	5	0	0	
	SUBTOTAL PERSONNEL	<u>0</u>	<u>591</u>	<u>0</u>	<u>0</u>	
6231	Advertising	0	151	0	0	
6291	Other Contractual Services	0	1,233	0	0	
	SUBTOTAL CONTRACTUAL	<u>0</u>	<u>1,384</u>	<u>0</u>	<u>0</u>	
6590	Indirect Costs	0	17	0	0	
	SUBTOTAL FIXED CHARGES	<u>0</u>	<u>17</u>	<u>0</u>	<u>0</u>	
6911	Reserve Appropriation	58,242	(60,651)	0	0	
6951	Residential Rehab Loans	9,296	144,996	200,000	125,000	
	SUBTOTAL MISCELLANEOUS	<u>67,538</u>	<u>84,345</u>	<u>200,000</u>	<u>125,000</u>	
	TOTAL	<u><u>67,538</u></u>	<u><u>86,337</u></u>	<u><u>200,000</u></u>	<u><u>125,000</u></u>	

COMMUNITY DEVELOPMENT AGENCY

HOUSING		FUND 130			
Development Services - HOME		Activity 148			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	148,799	142,015	157,780	169,835
6131	Salaries & Wages-Temporary	3,466	0	0	0
6141	Salaries & Wages-Overtime	(30)	1,280	10,000	0
6151	Retirement Plan	2,956	6,034	13,255	14,265
6161	Medicare Insurance	466	1,505	2,290	2,465
6171	Employees Insurance	4,132	16,028	19,525	18,025
6172	Retiree Health Insurance	837	1,774	2,210	2,970
6181	Compensation Insurance	582	1,784	2,020	2,160
6191	Other Personnel Services	1,891	2,427	0	0
	SUBTOTAL PERSONNEL	163,099	172,847	207,080	209,720
6211	Communications	0	0	1,275	2,335
6221	Training & Transportation	1,570	117	3,250	2,750
6231	Advertising	114	151	2,500	5,000
6251	Other Agency Services	1,793	2,080	600	1,900
6291	Other Contractual Services	11,232	18,602	5,000	46,280
6294	Lease Payments	80	0	0	0
	SUBTOTAL CONTRACTUAL	14,789	20,950	12,625	58,265
6311	Office Supplies	0	(787)		0
6391	Operating Materials & Supplies	698	933	1,605	5,910
	SUBTOTAL COMMODITIES	698	146	1,605	5,910
6521	Insurance (Risk Management)	13,390	14,215	7,000	7,000
6534	Computer Services	1,340	1,395	500	500
6537	IS Strategic Plan Charges	2,120	2,120	2,400	2,400
6571	Building Rental	9,665	0	0	0
6590	Indirect Costs	19,243	19,262	26,020	23,435
	SUBTOTAL FIXED CHARGES	45,758	36,992	35,920	33,335
6911	Reserve Appropriation	0	(6,454)	0	0
6951	Residential Rehab Loans	2,606,456	3,280,798	2,232,905	2,232,905
	SUBTOTAL MISCELLANEOUS	2,606,456	3,274,344	2,232,905	2,232,905
	TOTAL	2,830,800	3,505,279	2,490,135	2,540,135

COMMUNITY DEVELOPMENT AGENCY

HOUSING				FUND	130
Development Services-South Harbor Low & Mod Housing				Activity	148
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time		Full Time	
2491	Deputy City Manager for Dev Services	0.05		0.05	
2460	Housing Division Manager	0.05		0.05	
0520	Housing Programs Coordinator	0.15		0.15	
0910	Housing Development Analyst	0.25		0.25	
1840	Housing Programs Analyst	0.20		0.20	
2700	Senior Residential Construction Specialist	0.15		0.15	
2710	Residential Construction Specialist	0.20		0.20	
7000	Loan Specialist	0.10		0.10	
2760	Property Rehabilitation Assistant	0.10		0.10	
7280	Senior Accounting Assistant	0.15		0.15	
7270	Secretary	0.05		0.10	
7330	Senior Office Assistant	0.15		0.15	
	TOTAL	<u>1.60</u>		<u>1.65</u>	

COMMUNITY DEVELOPMENT AGENCY

HOUSING					FUND	130
Development Services - American Dream Downpayment Initiative					Activity	149
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6111	Salaries & Wages-Regular	8,356	5,575	0	0	
6141	Salaries & Wages-Overtime	0	250	0	0	
6151	Retirement Plan	26	253	0	0	
6161	Medicare Insurance	1	71	0	0	
6171	Employees Insurance	46	793	0	0	
6172	Retiree Health Insurance	2	0	0	0	
6181	Compensation Insurance	3	52	0	0	
	SUBTOTAL PERSONNEL	<u>8,434</u>	<u>6,994</u>	0	0	
6231	Advertising	0	151	0	0	
6291	Other Contractual Services	20	18	0	0	
	SUBTOTAL CONTRACTUAL	<u>20</u>	<u>169</u>	0	0	
6590	Indirect Costs	977	788	0	0	
	SUBTOTAL FIXED CHARGES	<u>977</u>	<u>788</u>	0	0	
6951	Residential Rehab Loans	16,194	0	0	0	
	SUBTOTAL MISCELLANEOUS	<u>16,194</u>	<u>0</u>	0	0	
	TOTAL	<u><u>25,625</u></u>	<u><u>7,951</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	

COMMUNITY DEVELOPMENT AGENCY

HOUSING					FUND	143
Development Services-CalHome					Activity	148
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6951	Residential Rehab Loans	<u>26,355</u>	<u>25</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL MISCELLANEOUS	26,355	25	0	0	
	TOTAL	<u><u>26,355</u></u>	<u><u>25</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	
HOUSING					FUND	143
Development Services-CalHome					Activity	149
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6291	Other Contractual Services	<u>0</u>	<u>337</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL CONTRACTUAL	0	337	0	0	
6951	Residential Rehab Loans	<u>273,617</u>	<u>25,274</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL MISCELLANEOUS	273,617	25,274	0	0	
	TOTAL	<u><u>273,617</u></u>	<u><u>25,611</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	
HOUSING					FUND	143
Development Services-CalHome					Activity	150
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6291	Other Contractual Services	<u>0</u>	<u>251</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL CONTRACTUAL	0	251	0	0	
6951	Residential Rehab Loans	<u>424,957</u>	<u>4,549</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL MISCELLANEOUS	424,957	4,549	0	0	
	TOTAL	<u><u>424,957</u></u>	<u><u>4,800</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	
HOUSING					FUND	143
Development Services-CalHome					Activity	151
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6291	Other Contractual Services	<u>0</u>	<u>1,197</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL CONTRACTUAL	0	1,197	0	0	
6951	Residential Rehab Loans	<u>0</u>	<u>199,081</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL MISCELLANEOUS	0	199,081	0	0	
	TOTAL	<u><u>0</u></u>	<u><u>200,278</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	

COMMUNITY DEVELOPMENT AGENCY

HOUSING AND NEIGHBORHOOD DEVELOPMENT DIVISION			PROGRAM	
Neighborhood Improvement			Various	
Statement of Purpose				
<p><i>To facilitate collaboration between agencies and the communities to ensure efficient implementation of community initiatives. To improve area conditions and overall quality of life.</i></p> <p>The Neighborhood Improvement Program (NIP) provides staff support and acts as a liaison between neighborhoods, communities and the City. NIP provides quality technical assistance and community improvements to facilitate improved communication between residents, the community and the City, and to promote a positive city image.</p>				
Accomplishments in FY 07-08 & FY 08-09				
<ul style="list-style-type: none"> * Continued to support neighborhood associations and the Communication Linkage Forum. * Developed assessment methodology of neighborhood association capacities. * Supported Resource Network agencies through networking/recognition, strategic planning, information sharing and encouraging collaboration. * Partnered with OC Human Relations Commission to provide neighborhood leadership program. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Prepare individual development plans for 25 neighborhood associations. * Sponsor 13th Annual Celebrate Santa Ana through the Resource Network in May 2010. 				
PERFORMANCE MEASURES	Actual FY 06-07	Actual FY 07-08	Estimated FY 08-09	Objective FY 09-10
Service Level				
Residents receiving Apartment Manager training	75	0	0	0
Neighborhood association meetings	325	325	325	325
Neighborhood cleanups	50	50	50	50
Dumpsters provided	350	350	355	350
Efficiency				
Regular meetings supported by staff	250	250	275	275
Effectiveness				
Number of internet visits to Community Calendar	3,500	3,500	2,500	30,000
Number of Resource Network Agencies utilizing quarterly newsletters of Community Calendar	75	75	80	80
Frequency of Community Calendar updates	100	100	100	110
Quarterly newsletters distributed	3,150	3,150	3,200	0
Quarterly newsletters published	4	4	4	4

COMMUNITY DEVELOPMENT AGENCY

HOUSING					FUND	507
Neighborhood Improvement					Activity	509
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6111	Salaries & Wages-Regular	150,902	274,784	372,030	444,025	
6131	Salaries & Wages-Temporary	42,774	76,675	179,835	66,815	
6141	Salaries & Wages-Overtime	14,531	28,523	20,000	0	
6151	Retirement Plan	13,952	17,615	31,250	37,300	
6161	Medicare Insurance	2,922	5,248	8,000	7,405	
6171	Employees Insurance	22,309	37,125	58,720	57,860	
6172	Retiree Health Insurance	1,991	1,282	5,210	7,770	
6181	Compensation Insurance	3,801	7,488	5,925	5,700	
6191	Other Personnel Services	44,390	21,256	0	0	
	SUBTOTAL PERSONNEL	297,572	469,996	680,970	626,875	
6211	Communications	13,479	11,567	10,100	10,200	
6221	Training & Transportation	3,989	651	7,945	7,945	
6231	Advertising	2,710	0	450	450	
6251	Other Agency Services	2,832	4,800	2,775	3,275	
6281	M&R Machinery & Equipment	58	820	200	200	
6291	Other Contractual Services	60,736	43,087	18,100	10,700	
	SUBTOTAL CONTRACTUAL	83,804	60,925	39,570	32,770	
6391	Operating Materials & Supplies	64,187	79,076	59,545	60,350	
	SUBTOTAL COMMODITIES	64,187	79,076	59,545	60,350	
6511	Equipment Rental	13,685	11,235	11,610	11,610	
6521	Insurance (Risk Management)	69,070	73,215	73,895	73,895	
6571	Building Rental	47,790	55,984	68,310	68,310	
6590	Indirect Costs	30,513	50,770	91,000	70,495	
	SUBTOTAL FIXED CHARGES	161,058	191,204	244,815	224,310	
6651	Books, Records & Video	82	187	100	100	
	SUBTOTAL CAPITAL	82	187	100	100	
	TOTAL	606,703	801,388	1,025,000	944,405	

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time		Full Time	
2460	Housing Division Manager	0.06		0.11	
7610	Community Development District Manager	2.35		2.36	
7620	Housing Programs Aide	0.75		1.00	
7330	Senior Office Assistant	1.70		2.00	
	TOTAL	4.86		5.47	

COMMUNITY DEVELOPMENT AGENCY

HOUSING		FUND 135			
Neighborhood Improvement - CDBG		Activity 147			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	90,387	125,704	100,570	71,210
6131	Salaries & Wages-Temporary	47,514	33,783	54,285	0
6141	Salaries & Wages-Overtime	13,350	12,963	500	0
6151	Retirement Plan	9,307	9,128	8,450	5,980
6161	Medicare Insurance	1,846	2,641	2,245	1,035
6171	Employees Insurance	14,575	17,505	14,755	7,140
6172	Retiree Health Insurance	1,529	2,444	1,410	1,245
6181	Compensation Insurance	2,214	4,122	1,765	740
	SUBTOTAL PERSONNEL	180,722	208,290	183,980	87,350
6221	Training & Transportation	106	0	0	0
6251	Other Agency Services	66	0	0	0
6291	Other Contractual Services	9	0	0	0
	SUBTOTAL CONTRACTUAL	181	0	0	0
6391	Operating Materials & Supplies	49,112	34,075	10,755	675
	SUBTOTAL COMMODITIES	49,112	34,075	10,755	675
6571	Building Rental	13,265	8,126	0	0
6590	Indirect Costs	6,046	6,287	5,265	1,975
	SUBTOTAL FIXED CHARGES	19,311	14,413	5,265	1,975
6631	Improvements Other Than Buildings	0	0	50,000	50,000
	SUBTOTAL CAPITAL	0	0	50,000	50,000
	TOTAL	249,326	256,778	250,000	140,000

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time		Full Time	
2460	Housing Division Manager	0.05		0.00	
7610	Community Development District Manager	0.65		0.64	
7580	Housing Programs Aide	0.25		0.00	
7330	Senior Office Assistant	0.30		0.00	
	TOTAL	1.25		0.64	

COMMUNITY DEVELOPMENT AGENCY

NON-DIVISIONAL					
		FUND		570	
		Activity		930	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	115,093	0	0	0
6151	Retirement Plan	9,202	0	0	0
6161	Medicare Insurance	572	0	0	0
6171	Employees Insurance	11,734	0	0	0
6172	Retiree Health Insurance	1,087	0	0	0
6181	Compensation Insurance	<u>2,176</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL PERSONNEL	139,865	0	0	0
6590	Indirect Costs	<u>16,941</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL FIXED CHARGES	16,941	0	0	0
	TOTAL	<u><u>156,806</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

COMMUNITY DEVELOPMENT AGENCY

SOUTH MAIN

PROJECT AREA

PROJECT #07-8052: FEASIBILITY STUDY FOR SOUTH MAIN COMMERCIAL CORRIDOR 553-936

Conduct a feasibility study for South Main Corridor to determine the potential market for the area. This study is part of an ongoing effort to improve the marketability of South Main Street.

	<u>PROJECTED THRU 6/09</u>	<u>PROPOSED THRU 7/09-6/10</u>
REVENUES		
PROJECT #07-8052: FEASIBILITY STUDY FOR SOUTH MAIN		
Tax Increment	30,000	30,000
TOTAL	30,000	30,000
 EXPENDITURES		
PROJECT #07-8052: FEASIBILITY STUDY FOR SOUTH MAIN		
Other Contractual Services	30,000	30,000
TOTAL	30,000	30,000

COMMUNITY DEVELOPMENT AGENCY

SOUTH MAIN

PROJECT AREA

PROJECT: SOUTH MAIN COMMERCIAL CORRIDOR ACQUISITIONS 553-936

As part of the ongoing effort to enhance the south Main Commercial Corridor, funding is set aside for possible future property acquisitions.

	PROJECTED <u>THRU 6/09</u>	PROPOSED <u>THRU 7/09-6/10</u>
REVENUES		
PROJECT: SOUTH MAIN COMMERCIAL CORRIDOR ACQ 553-936		
Tax Increment	<u>3,950,000</u>	<u>2,950,000</u>
TOTAL	<u><u>3,950,000</u></u>	<u><u>2,950,000</u></u>
 EXPENDITURES		
PROJECT: SOUTH MAIN COMMERCIAL CORRIDOR ACQ 553-936		
Land	<u>3,950,000</u>	<u>2,950,000</u>
TOTAL	<u><u>3,950,000</u></u>	<u><u>2,950,000</u></u>

COMMUNITY DEVELOPMENT AGENCY

SOUTH MAIN

PROJECT AREA

PROJECT #9209: SOUTH MAIN COMMERCIAL CORRIDOR STREET IMPROVEMENTS 553-936

For the reconstruction, maintenance and repair of the South Main Commercial Corridor from First Street to Warner Street.

	PROJECTED <u>THRU 6/09</u>	PROPOSED <u>THRU 7/09-6/10</u>
REVENUES		
PROJECT #9209: SOUTH MAIN COMM'L CORRIDOR STREET IMPR 553-936		
Tax Increment	<u>700,000</u>	<u>700,000</u>
TOTAL	<u><u>700,000</u></u>	<u><u>700,000</u></u>
 EXPENDITURES		
PROJECT #9209: SOUTH MAIN COMM'L CORRIDOR STREET IMPR 553-936		
Improvements Other Than Buildings	<u>700,000</u>	<u>700,000</u>
TOTAL	<u><u>700,000</u></u>	<u><u>700,000</u></u>

COMMUNITY DEVELOPMENT AGENCY

SOUTH MAIN

PROJECT AREA

PROJECT #9208: COMMERCIAL REBATE PROGRAM 553-936

This project was established to provide funding in the form of rebates to storefront businesses in the South Main Commercial Corridor for rehabilitation of building facades.

	<u>PROJECTED THRU 6/09</u>	<u>PROPOSED THRU 7/09-6/10</u>
REVENUES		
PROJECT #9208: COMMERCIAL REBATE PROGRAM 553-936		
Tax Increment	<u>500,000</u>	<u>500,000</u>
TOTAL	<u><u>500,000</u></u>	<u><u>500,000</u></u>
 EXPENDITURES		
PROJECT #9208: COMMERCIAL REBATE PROGRAM 553-936		
Commercial Rehab Rebates	<u>500,000</u>	<u>500,000</u>
TOTAL	<u><u>500,000</u></u>	<u><u>500,000</u></u>

COMMUNITY DEVELOPMENT AGENCY

SOUTH MAIN

PROJECT AREA

PROJECT: PARKING LOT IMPROVEMENTS 553-936

Implement various improvements to the off-street parking lots along Main Street between First and Warner.

	<u>PROJECTED THRU 6/09</u>	<u>PROPOSED THRU 7/09-6/10</u>
REVENUES		
PROJECT: PARKING LOT IMPROVEMENTS 553-936		
Tax Increment	<u>0</u>	<u>100,000</u>
TOTAL	<u><u>0</u></u>	<u><u>100,000</u></u>
 EXPENDITURES		
PROJECT: PARKING LOT IMPROVEMENTS 553-936		
Improvements Other Than Buildings	<u>0</u>	<u>100,000</u>
TOTAL	<u><u>0</u></u>	<u><u>100,000</u></u>

COMMUNITY DEVELOPMENT AGENCY

MERGED

PROJECT AREA

PROJECT #06-9127: DEPOT IMPROVEMENTS 570-936

This project will upgrade facilities at the Santa Ana Depot to the building and grounds. The Depot is a primary gateway to the City of Santa Ana and provides visitors their first impression of the city.

	<u>PROJECTED THRU 6/09</u>	<u>PROPOSED THRU 7/09-6/10</u>
REVENUES		
PROJECT #06-9127: DEPOT IMPROVEMENTS		
Tax Increment	100,000	590,000
TOTAL	100,000	590,000
 EXPENDITURES		
PROJECT #06-9127: DEPOT IMPROVEMENTS		
Building Improvements	100,000	265,000
Improvements Other Than Buildings	0	325,000
TOTAL	100,000	590,000

COMMUNITY DEVELOPMENT AGENCY

MERGED

PROJECT AREA

PROJECT: COMMERCIAL REBATE PROGRAM 570-936

This project was established to provide funding in the form of rebates to storefront businesses in the Central City project area for rehabilitation of building facades.

	<u>PROJECTED THRU 6/09</u>	<u>PROPOSED THRU 7/09-6/10</u>
REVENUES		
PROJECT: COMMERCIAL REBATE PROGRAM 570-936		
Tax Increment	100,000	500,000
TOTAL	100,000	500,000
 EXPENDITURES		
PROJECT: COMMERCIAL REBATE PROGRAM 570-936		
Commercial Rehab Rebates	100,000	500,000
TOTAL	100,000	500,000

COMMUNITY DEVELOPMENT AGENCY

MERGED

PROJECT AREA

PROJECT: DOWNTOWN DEVELOPMENT 570-936

This project will provide for development opportunities in the downtown area.

	<u>PROJECTED THRU 6/09</u>	<u>PROPOSED THRU 7/09-6/10</u>
REVENUES		
PROJECT: DOWNTOWN DEVELOPMENT 570-936		
Tax Increment	0	100,000
TOTAL	0	100,000
 EXPENDITURES		
PROJECT: DOWNTOWN DEVELOPMENT 570-936		
Improvements Other Than Buildings	0	100,000
TOTAL	0	100,000

COMMUNITY DEVELOPMENT AGENCY

MERGED

PROJECT AREA

PROJECT: DOWNTOWN CAPITAL PROJECTS 570-936

Work with the business community within the Central City project area to evaluate the need for capital project improvements such as fences, retaining walls, trees and landscaping, parking lot paving, and may also include the acquisition and/or construction of buildings, as necessary.

	<u>PROJECTED THRU 6/09</u>	<u>PROPOSED THRU 7/09-6/10</u>
REVENUES		
PROJECT: DOWNTOWN CAPITAL PROJECTS 570-936		
Tax Increment	0	500,000
TOTAL	0	500,000
 EXPENDITURES		
PROJECT: DOWNTOWN CAPITAL PROJECTS 570-936		
Improvements Other Than Buildings	0	500,000
TOTAL	0	500,000

COMMUNITY DEVELOPMENT AGENCY

MERGED

PROJECT AREA

PROJECT: DOWNTOWN WAYFINDING SYSTEM 570-936

This project will enhance the success and market potential for the arts, entertainment, historical, cultural and economic growth in downtown Santa Ana.

	<u>PROJECTED THRU 6/09</u>	<u>PROPOSED THRU 7/09-6/10</u>
REVENUES		
PROJECT: DOWNTOWN WAYFINDING SYSTEM 570-936		
Tax Increment	0	75,000
TOTAL	0	75,000
 EXPENDITURES		
PROJECT: DOWNTOWN WAYFINDING SYSTEM 570-936		
Improvements Other Than Buildings	0	75,000
TOTAL	0	75,000

COMMUNITY DEVELOPMENT AGENCY

MERGED

PROJECT AREA

PROJECT: MUSEUM DISTRICT IMPROVEMENTS 570-936

This project will provide continued assistance with the development and enhancement of the Museum District.

	<u>PROJECTED THRU 6/09</u>	<u>PROPOSED THRU 7/09-6/10</u>
REVENUES		
PROJECT: MUSEUM DISTRICT IMPROVEMENTS 570-936		
Tax Increment	<u>0</u>	<u>200,000</u>
TOTAL	<u><u>0</u></u>	<u><u>200,000</u></u>
 EXPENDITURES		
PROJECT: MUSEUM DISTRICT IMPROVEMENTS 570-936		
Improvements Other Than Buildings	<u>0</u>	<u>200,000</u>
TOTAL	<u><u>0</u></u>	<u><u>200,000</u></u>

COMMUNITY DEVELOPMENT AGENCY

RESIDENTIAL PROGRAM

PROJECT # 7018: REPLACEMENT HOUSING/INCLUSIONARY OBLIGATION 507-936

To facilitate projects and to meet federal regulations for replacement housing inclusionary obligation. A comprehensive multi-year program has been designed to acquire property and develop replacement units in partnership with private and non-profit developers.

	PROJECTED <u>THRU 6/09</u>	PROPOSED <u>THRU 7/09-6/10</u>
REVENUES		
PROJECT #7018		
Housing Set Aside Tax Increment	<u>1,500,000</u>	<u>2,500,000</u>
TOTAL	<u>1,500,000</u>	<u>2,500,000</u>
EXPENDITURES		
PROJECT #7018		
Improvements Other Than Buildings	<u>1,500,000</u>	<u>2,500,000</u>
TOTAL	<u>1,500,000</u>	<u>2,500,000</u>

COMMUNITY DEVELOPMENT AGENCY

RESIDENTIAL PROGRAM

PROJECT # 7095: SANTA ANA BOULEVARD ACQUISITIONS 507-936

This program will enhance the vital appearance of the Santa Ana Boulevard area. This area is within the larger Santa Ana Renaissance Specific Plan that is being prepared by Planning. The Specific Plan will direct the housing opportunities for the area.

	PROJECTED <u>THRU 6/09</u>	PROPOSED <u>THRU 7/09-6/10</u>
REVENUES		
PROJECT #7095		
Housing Set Aside Tax Increment	<u>3,200,000</u>	<u>8,083,465</u>
TOTAL	<u>3,200,000</u>	<u>8,083,465</u>
 EXPENDITURES		
PROJECT #7095		
Improvements Other Than Buildings	<u>3,200,000</u>	<u>8,083,465</u>
TOTAL	<u>3,200,000</u>	<u>8,083,465</u>

COMMUNITY DEVELOPMENT AGENCY

RESIDENTIAL PROGRAM

PROJECT 04-8005: RAITT STREET INFILL 507-936

Complete design and Disposition and Development Agreement with Civic Center Barrio for affordable housing located at 415-423 S. Raitt Street.

	PROJECTED <u>THRU 6/09</u>	PROPOSED <u>THRU 7/09-6/10</u>
REVENUES		
PROJECT 04-8005: RAITT STREET INFILL 507-936 Housing Set Aside Tax Increment	<u>800,000</u>	<u>550,000</u>
TOTAL	<u>800,000</u>	<u>550,000</u>
EXPENDITURES		
PROJECT 04-8005: RAITT STREET INFILL 507-936 Improvements Other Than Buildings	<u>800,000</u>	<u>550,000</u>
TOTAL	<u>800,000</u>	<u>550,000</u>

COMMUNITY DEVELOPMENT AGENCY

RESIDENTIAL PROGRAM

PROJECT #7166: RELOCATION OBLIGATIONS 507-936

These payments are required to meet Federal and State mandated regulations for payment of relocation benefits.

	PROJECTED <u>THRU 6/09</u>	PROPOSED <u>THRU 7/09-6/10</u>
REVENUES		
PROJECT #7166		
Housing Set Aside Tax Increment	<u>850,000</u>	<u>150,000</u>
TOTAL	<u>850,000</u>	<u>150,000</u>
EXPENDITURES		
PROJECT #7166		
Improvements Other Than Buildings	<u>850,000</u>	<u>150,000</u>
TOTAL	<u>850,000</u>	<u>150,000</u>

COMMUNITY DEVELOPMENT AGENCY

RESIDENTIAL PROGRAM

PROJECT #7093: NEIGHBORHOOD SPONSORED PROJECTS 135-147

Neighborhood Sponsored Projects provide information, outreach and capital projects to neighborhoods. Capital and neighborhood projects are implemented to mitigate neighborhood issues in order to meet long term neighborhood goals.

	PROJECTED <u>THRU 6/09</u>	PROPOSED <u>THRU 7/09-6/10</u>
REVENUES		
PROJECT #7093: NEIGHBORHOOD SPONSORED PROJECTS Community Development Block Grant	<u>50,000</u>	<u>50,000</u>
TOTAL	<u><u>50,000</u></u>	<u><u>50,000</u></u>
EXPENDITURES		
PROJECT #7093: NEIGHBORHOOD SPONSORED PROJECTS Improvements Other Than Buildings	<u>50,000</u>	<u>50,000</u>
TOTAL	<u><u>50,000</u></u>	<u><u>50,000</u></u>

COMMUNITY DEVELOPMENT AGENCY

CENTRAL CITY

OBLIGATION

1989 TAX ALLOCATION BOND SERIES B - DEBT SERVICE 517

To finance a major increase in capital projects, the Agency sold a \$63,850,000 Tax Allocation Bond issue in 1985. The structure of the issue required the remarketing of the bonds in 1991. In order to take advantage of attractive market conditions and to secure a lower interest rate for the life of the issue, the Agency issued refunding bonds in November, 1989. The \$70,000,000 issue was a 30 year issue at a net interest rate of 7.31 percent.

	PROJECTED <u>THRU 6/09</u>	PROPOSED <u>THRU 7/09-6/10</u>
REVENUES		
517 1989 TAX ALLOCATION REFUNDING BOND SERIES B		
Investment Income - Debt Service	125,000	0
Transfer from Fund 402	679,020	779,000
Transfer from Fund 571	5,643,000	5,766,985
TOTAL	6,447,020	6,545,985
 EXPENDITURES		
517-939 1989 TAX ALLOCATION REFUNDING BOND SERIES B		
Bond Principal	2,495,000	2,685,000
Bond Interest	3,273,000	3,081,985
Transfer to Fund 570	679,020	779,000
TOTAL	6,447,020	6,545,985

COMMUNITY DEVELOPMENT AGENCY

CENTRAL CITY

OBLIGATION

1989 TAX ALLOCATION BOND SERIES E - DEBT SERVICE 518

The finance structuring of the MainPlace project included a \$15,000,000 developer advance from JMB Federated. It is to be repaid by the Agency from tax increment generated by the developer's improvements at the MainPlace site. The note bears interest at 10%. In 1985, the Agency issued \$20 million bonds to refinance this debt at 7 3/8% interest rate. The structure of the issue provided for the bond proceeds to be held in escrow until the tax increment generated by the site was sufficient to support its release or December 1990, whichever occurred first. A \$21 million refunding in 1989 allowed the Agency to secure a lower interest rate and extend the life of the escrow for an additional nine years.

	<u>PROJECTED</u> <u>THRU 6/09</u>	<u>PROPOSED</u> <u>THRU 7/09-6/10</u>
REVENUES		
518 1989 TAX ALLOCATION REFUNDING BOND SERIES E		
Investment Income - Debt Service	30,000	0
Transfer from Fund 402	193,900	196,125
Transfer from Fund 571	<u>1,733,945</u>	<u>1,767,350</u>
TOTAL	<u><u>1,957,845</u></u>	<u><u>1,963,475</u></u>
 EXPENDITURES		
518-939 1989 TAX ALLOCATION REFUNDING BOND SERIES E		
Bond Principal	740,000	800,000
Bond Interest	1,023,945	967,350
Transfer to Fund 570	<u>193,900</u>	<u>196,125</u>
TOTAL	<u><u>1,957,845</u></u>	<u><u>1,963,475</u></u>

COMMUNITY DEVELOPMENT AGENCY

INTERCITY

OBLIGATION

1989 TAX ALLOCATION BOND SERIES A - DEBT SERVICE FUND 527

To finance a major increase in capital projects and administration, and to repay City advances in the Intercity project area, the Agency sold an \$8,000,000 Tax Allocation Bond issue in 1985. The structure of the issue required the remarketing of the bonds in 1991. In order to take advantage of attractive market conditions and to secure a lower interest rate for the life of the issue, the Agency issued refunding bonds in November 1989. The \$8,985,000 issue was a 30-year issue at a net interest rate of 7.25 percent.

	PROJECTED <u>THRU 6/09</u>	PROPOSED <u>THRU 7/09-6/10</u>
REVENUES		
527 1989 TAX ALLOCATION REFUNDING BOND SERIES A		
Investment Income - Debt Service	20,000	0
Transfer from Fund 402	65,400	65,095
Transfer from fund 571	718,690	739,580
TOTAL	804,090	804,675
 EXPENDITURES		
527-939 1989 TAX ALLOCATION REFUNDING BOND SERIES A		
Bond Principal	320,000	345,000
Bond Interest	418,690	394,580
Transfer to Fund 570	65,400	65,095
TOTAL	804,090	804,675

COMMUNITY DEVELOPMENT AGENCY

SOUTH HARBOR

OBLIGATION

1989 TAX ALLOCATION BOND SERIES C - DEBT SERVICE FUND 547

To finance public improvements in the South Harbor project area, the Agency sold a \$13,650,000 Tax Allocation Bond issue in 1985. The structure of the issue required the remarketing of the bonds in 1991. In order to take advantage of attractive market conditions and to secure a lower interest rate for the life of the issue, the Agency issued refunding bonds in November, 1989. The \$15,425,000 issue was a 30-year issue at a net interest rate of 7.28 percent.

	PROJECTED <u>THRU 6/09</u>	PROPOSED <u>THRU 7/09-6/10</u>
REVENUES		
547 1989 TAX ALLOCATION REFUNDING BOND SERIES C		
Transfer from Fund 402	243,480	241,905
Transfer from Fund 571	1,262,220	1,260,530
TOTAL	1,505,700	1,502,435
 EXPENDITURES		
547-939 1989 TAX ALLOCATION REFUNDING BOND SERIES C		
Bond Principal	555,000	595,000
Bond Interest	707,220	665,530
Transfer to Fund 570	243,480	241,905
TOTAL	1,505,700	1,502,435

COMMUNITY DEVELOPMENT AGENCY

SOUTH MAIN

OBLIGATION

2003 TAX ALLOCATION BOND SERIES A - DEBT SERVICE FUND 552

In May 2003, the Agency issued \$20,945,000 in Tax Allocation Bonds to fund redevelopment activities in the South Main Project Area, including the expansion of the Auto Mall.

	<u>PROJECTED THRU 6/09</u>	<u>PROPOSED THRU 7/09-6/10</u>
REVENUES		
552 2003 TAX ALLOCATION BOND SERIES A		
Transfer from Fund 571	<u>1,278,325</u>	<u>1,275,685</u>
TOTAL	<u><u>1,278,325</u></u>	<u><u>1,275,685</u></u>
 EXPENDITURES		
552-939 2003 TAX ALLOCATION BOND SERIES A		
Trustee Fees	4,500	4,500
Bond Principal	500,000	510,000
Bond Interest	<u>773,825</u>	<u>761,185</u>
TOTAL	<u><u>1,278,325</u></u>	<u><u>1,275,685</u></u>

COMMUNITY DEVELOPMENT AGENCY

SOUTH MAIN

OBLIGATION

2003 TAX ALLOCATION REFUNDING BOND SERIES B - DEBT SERVICE FUND 558

In May 1986, the Agency issued \$23,375,000 in Tax Allocation Refunding Bonds to refinance the 1984 \$19,000,000 issue in the South Main Project Area. The original issue was structured to make payments on a note that the Santa Fe Land Company carried when the Agency purchased the Auto Mall site. In 1985, the Agency issued \$13,000,000 in Tax Allocation Bonds to finance public improvements. The structure of the issue required the remarketing of these bonds in 1990. In order to take advantage of attractive market conditions, and to secure a lower interest rate for the life of the issue, the Agency issued \$14,735,000 in refunding bonds in November, 1989. In 1993, the Agency issued \$44,650,000 in refunding bonds to deace both of the above issues and fund \$4,495,000 in new capital projects benefiting the South Main project area. In May 2003, the Agency issued \$34,145,000 in refunding bonds to deace the 1993 Tax Allocation Refunding Bond Series D.

	<u>PROJECTED</u> <u>THRU 6/09</u>	<u>PROPOSED</u> <u>THRU 7/09-6/10</u>
REVENUES		
558 2003 TAX ALLOCATION REFUNDING BOND SERIES B		
Transfer from Fund 571	<u>2,890,700</u>	<u>2,888,665</u>
TOTAL	<u><u>2,890,700</u></u>	<u><u>2,888,665</u></u>
 EXPENDITURES		
558-939 2003 TAX ALLOCATION REFUNDING BOND SERIES B		
Trustee Fees	1,500	1,500
Bond Principal	1,660,000	1,730,000
Bond Interest	<u>1,229,200</u>	<u>1,157,165</u>
TOTAL	<u><u>2,890,700</u></u>	<u><u>2,888,665</u></u>

COMMUNITY DEVELOPMENT AGENCY

SOUTH MAIN

OBLIGATION

PROJECT #9292: COMMERCIAL OFF-STREET PARKING 553-951

In the litigation settlement regarding the implementation of the four project areas in 1982, twenty percent of the tax increment generated by the South Main Project Area was dedicated to the improvement and support of the commercial areas within the corridor along Main Street between First and Warner and the south side of First Street between Parton and Standard. This program provides funds for the leases of public parking surface lots along South Main Street.

	<u>PROJECTED THRU 6/09</u>	<u>PROPOSED THRU 7/09-6/10</u>
REVENUES		
PROJECT #9292		
Tax Increment	<u>40,000</u>	<u>40,000</u>
TOTAL	<u><u>40,000</u></u>	<u><u>40,000</u></u>
 EXPENDITURES		
PROJECT #9292		
Other Contractual Services	<u>40,000</u>	<u>40,000</u>
TOTAL	<u><u>40,000</u></u>	<u><u>40,000</u></u>

COMMUNITY DEVELOPMENT AGENCY

MERGED

OBLIGATION

PROJECT #7181: DOUBLETREE HOTEL OPA PAYMENTS 571-941

In December 2000, the City of Santa Ana Community Redevelopment Agency entered into an Owner Participation Agreement with the Imperial Hotel Group to assist in the development of the proposed Doubletree Hotel by contributing property tax increment received in the South Main Project Area. The contribution will be based on a portion of the transient occupancy tax generated by the hotel. The Agency will pay this amount towards the hotel project over a 14-year term not to exceed \$8,127,437.

	<u>PROJECTED THRU 6/09</u>	<u>PROPOSED THRU 7/09-6/10</u>
REVENUES		
PROJECT #7181		
Tax Increment	1,000,000	500,000
TOTAL	1,000,000	500,000
 EXPENDITURES		
PROJECT #7181		
Other Contractual Services	1,000,000	500,000
TOTAL	1,000,000	500,000

COMMUNITY DEVELOPMENT AGENCY

MERGED

OBLIGATION

PROJECT #7173: SYCAMORE GARAGE 570-941

This is the development of a 500+ space parking structure north of the YMCA building along Sycamore Street. The site included a parcel of Agency-owned land which was exchanged for 150 parking spaces within the garage to be used at the Agency's discretion. Currently, the 150 parking spaces are being utilized for employee parking. The Agency pays \$180,000 annually pursuant to a Disposition and Development agreement dated December 16, 2002.

	<u>PROJECTED THRU 6/09</u>	<u>PROPOSED THRU 7/09-6/10</u>
REVENUES		
PROJECT #7173		
Tax Increment	180,000	180,000
TOTAL	180,000	180,000
 EXPENDITURES		
PROJECT #7173		
Lease Payments	180,000	180,000
TOTAL	180,000	180,000

COMMUNITY DEVELOPMENT AGENCY

MERGED

OBLIGATION

PROJECT 7012: HOWE-WAFFLE HOUSE 570-941

Monthly payments of note to the County of Orange regarding the purchase of a historic real property located at 120 West Civic Center Drive.

	<u>PROJECTED THRU 6/09</u>	<u>PROPOSED THRU 7/09-6/10</u>
REVENUES		
PROJECT # 7012		
Tax Increment	<u>10,700</u>	<u>10,700</u>
TOTAL	<u><u>10,700</u></u>	<u><u>10,700</u></u>
 EXPENDITURES		
PROJECT # 7012		
Lease Payments	<u>10,700</u>	<u>10,700</u>
TOTAL	<u><u>10,700</u></u>	<u><u>10,700</u></u>

COMMUNITY DEVELOPMENT AGENCY

MERGED - TAX INCREMENT

OBLIGATION

PROJECT #7484: JMB/SANTA ANA VENTURE (MAINPLACE) 571-939

The agreement between the Santa Ana Venture and the City requires the Agency to dedicate the tax increment generated by the MainPlace project in excess of the debt service payment for Series E to the repayment of the Santa Ana Venture loan. Additionally, the funds released from the Series E bonds must also be used to repay the current loan balance.

	<u>PROJECTED THRU 6/09</u>	<u>PROPOSED THRU 7/09-6/10</u>
REVENUES		
PROJECT #7484		
Tax Increment	<u>1,307,965</u>	<u>950,000</u>
TOTAL	<u><u>1,307,965</u></u>	<u><u>950,000</u></u>
 EXPENDITURES		
PROJECT # 7484		
Interest-Santa Ana Venture	<u>1,307,965</u>	<u>950,000</u>
TOTAL	<u><u>1,307,965</u></u>	<u><u>950,000</u></u>

COMMUNITY DEVELOPMENT AGENCY

FINANCING AUTHORITY

OBLIGATION

1998 REFUNDING REVENUE BONDS SERIES A - DEBT SERVICE FUND 402-930

Issued in June 1998 in the amount of \$65,330,000 in order to provide debt service savings to the Agency. The proceeds of the bonds were used to purchase on September 1, 1999 the Agency's 1989 Tax Allocation Bonds, Series C and B (partial).

	<u>PROJECTED THRU 6/09</u>	<u>PROPOSED THRU 7/09-6/10</u>
REVENUES		
402 REFUNDING REVENUE BOND SERIES A		
Bond Repayment	5,960,260	6,029,595
TOTAL	5,960,260	6,029,595
 EXPENDITURES		
402-930 REFUNDING REVENUE BOND SERIES A		
Trustee Fees	9,540	9,540
Bond Principal	2,895,000	3,040,000
Bond Interest	2,269,025	2,114,950
Transfer to Fund 517	543,215	623,200
Transfer to Fund 547	243,480	241,905
TOTAL	5,960,260	6,029,595

COMMUNITY DEVELOPMENT AGENCY

FINANCING AUTHORITY

OBLIGATION

1998 REFUNDING REVENUE BONDS SERIES B - DEBT SERVICE FUND 402-931

Issued in July 1999, in the amount of \$11,485,000 in order to provide debt service savings to the Agency. The proceeds of the bonds were used to purchase on September 1, 1999, the Agency's 1989 Tax Allocation Bonds, Series B (partial).

	PROJECTED <u>THRU 6/09</u>	PROPOSED <u>THRU 7/09-6/10</u>
REVENUES		
402 REFUNDING REVENUE BONDS SERIES B		
Bond Repayment	1,069,960	1,087,920
TOTAL	1,069,960	1,087,920
 EXPENDITURES		
402-931 REFUNDING REVENUE BONDS SERIES B		
Trustee Fees	9,540	9,540
Bond Principal	515,000	540,000
Bond Interest	409,615	382,580
Transfer to Fund 517	135,805	155,800
TOTAL	1,069,960	1,087,920

COMMUNITY DEVELOPMENT AGENCY

FINANCING AUTHORITY

OBLIGATION

1998 REFUNDING REVENUE BONDS SERIES C - DEBT SERVICE FUND 402-932

Issued in June 1998 in the amount of \$8,100,000 in order to provide debt service savings to the Agency. The proceeds of the bonds were used to purchase on September 1, 1999 the Agency's 1989 Tax Allocation Bonds, Series A.

	<u>PROJECTED</u> <u>THRU 6/09</u>	<u>PROPOSED</u> <u>THRU 7/09-6/10</u>
REVENUES		
402 REFUNDING REVENUE BONDS SERIES C		
Bond Repayment	738,690	739,580
TOTAL	738,690	739,580
 EXPENDITURES		
402-932 REFUNDING REVENUE BONDS SERIES C		
Trustee Fees	9,540	9,540
Bond Principal	355,000	375,000
Bond Interest	308,750	289,945
Transfer to Fund 527	65,400	65,095
TOTAL	738,690	739,580

COMMUNITY DEVELOPMENT AGENCY

FINANCING AUTHORITY

OBLIGATION

1998 REFUNDING REVENUE BONDS SERIES D - DEBT SERVICE FUND 402-933

Issued in September 1998, in the amount of \$19,105,000 in order to provide debt service savings to the Agency. The proceeds of the bonds were used to purchase on September 1, 1999 the Agency's 1989 Tax Allocation Bonds, Series E (Main Place Project).

	PROJECTED <u>THRU 6/09</u>	PROPOSED <u>THRU 7/09-6/10</u>
REVENUES		
402 REFUNDING REVENUE BONDS SERIES D		
Bond Repayment	1,763,945	1,767,350
TOTAL	1,763,945	1,767,350
 EXPENDITURES		
402-933 REFUNDING REVENUE BONDS SERIES D		
Trustee Fees	6,000	6,000
Bond Principal	820,000	865,000
Bond Interest	744,045	700,225
Transfer to Fund 518	193,900	196,125
TOTAL	1,763,945	1,767,350

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT
OTS - Traffic Offenders Program

PROGRAM
020-405

Statement of Purpose

To account for and monitor "program" funds received for fines imposed on vehicle drivers who are driving without a license or a suspended or revoked license.

SERVICE PROGRAM

This program focuses on targeting suspended/revoked and unlicensed drivers. The program was originally funding police officers through a grant from the Office of Traffic Safety. Fines generated through the grant were set-aside to be used for the continuation of the program after the grant period.

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT					FUND	20
OTS - Traffic Offender Program					Activity	336
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
REVENUES:						
50001	Balance From Prior Year					365,000
52025	Traffic Offender-Program Income	0	364,700	470,965		410,000
	Transfer From Fund 165	<u>0</u>	<u>403,160</u>	<u>0</u>		<u>0</u>
	TOTAL REVENUES		767,860	470,965		775,000
EXPENDITURES:						
61000	Salaries Regular	0	51,660	60,000		54,300
61040	Salaries Overtime	0	88,479	76,630		225,000
61100	Retirement-Employer Contrib.	0	2,577	3,885		4,560
61120	Medicare Insurance	0	831	800		800
61130	Health Insurance	0	5,485	8,000		6,830
61170	Retiree Health Benefits	0	510	800		950
61180	Worker Compensation Insurance	<u>0</u>	<u>550</u>	<u>700</u>		<u>700</u>
	SUBTOTAL PERSONNEL	0	150,093	150,815		293,140
62120	Training, Transpo, Meeting	0	250	15,750		15,750
62300	Contract Svcs-Professional	<u>0</u>	<u>12,989</u>	<u>15,000</u>		<u>105,270</u>
	SUBTOTAL CONTRACTUAL	0	13,239	30,750		121,020
63001	Misc. Office Expenses	<u>0</u>	<u>40,718</u>	<u>50,000</u>		<u>50,000</u>
	SUBTOTAL COMMODITIES	0	40,718	50,000		50,000
65010	Rental City Equipment	0	28,888	29,400		34,585
65400	Indirect Costs	<u>0</u>	<u>767</u>	<u>75,000</u>		<u>16,255</u>
	SUBTOTAL FIXED CHARGES	0	29,655	104,400		50,840
66400	Machinery & Equipment	0	64,859	200,000		250,000
66510	Computer Software	<u>0</u>	<u>15,321</u>	<u>10,000</u>		<u>10,000</u>
	SUBTOTAL CAPITAL	0	80,180	210,000		260,000
	TOTAL EXPENDITURES	<u><u>0</u></u>	<u><u>313,884</u></u>	<u><u>545,965</u></u>		<u><u>775,000</u></u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10		
		Full Time	Part Time	Full Time	Part Time	
7330	Senior Office Assistant	<u>1.00</u>		<u>1.00</u>		
	TOTAL	<u><u>1.00</u></u>		<u><u>1.00</u></u>		

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT Inmate Welfare Fund	PROGRAM 023-475
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Statement of Purpose

To account for activity in the Inmate Welfare Fund.

SERVICE PROGRAM

Inmate Welfare Fund (Fund 23-14-475)

This program is funded through donations, profits on the sale of commissary items and commissions for personal items purchased or services used by the inmates of the Santa Ana Jail. This service is authorized by the State of California Penal Code Section 4025.

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT						FUND	23
Inmate Welfare Fund						Activity	475
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10		
REVENUES							
57403	Inmate Recovery	339,559	426,470	400,000	400,000		
57010	Miscellaneous Recoveries	0	14,385	0	0		
58000	Earnings on Investment	7,622	11,281	10,000	10,000		
	TOTAL REVENUES	<u>347,181</u>	<u>452,136</u>	410,000	410,000		
61000	Salaries Regular	73,535	79,357	107,580	118,975		
61030	Salaries Part-Time	7,283	7,183	31,500	32,230		
61040	Salaries Overtime	3,288	7,759	3,000	3,000		
61100	Retirement-Employer Contrib.	5,878	3,983	10,350	11,205		
61120	Medicare Insurance	1,067	1,250	1,945	2,190		
61130	Health Insurance	9,782	10,922	16,660	18,820		
61170	Retiree Health Benefits	594	95	955	1,005		
61180	Worker Compensation Insurance	2,179	2,680	3,560	4,475		
	SUBTOTAL PERSONNEL	103,606	113,229	175,550	191,900		
62120	Training, Transpo, Meeting	50	0	0	0		
62300	Contract Svcs-Professional	74,735	76,212	238,640	241,960		
	SUBTOTAL CONTRACTUAL	74,785	76,212	238,640	241,960		
63001	Misc. Office Expenses	130,187	144,490	150,000	150,000		
	SUBTOTAL COMMODITIES	130,187	144,490	150,000	150,000		
65400	Indirect Costs	7,255	7,890	10,810	13,140		
	SUBTOTAL FIXED CHARGES	7,255	7,890	10,810	13,140		
66400	Machinery & Equipment	23,220	32,956	50,000	50,000		
66510	Computer Software	402	0	0	0		
	SUBTOTAL CAPITAL	23,622	32,956	50,000	50,000		
	TOTAL	<u>339,455</u>	<u>374,777</u>	<u>625,000</u>	<u>647,000</u>		
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10			
		Full Time	Part Time	Full Time	Part Time		
7629	Correctional Supervisor	1.00		1.00			
151	Principal Management Analyst	0.00		0.10			
	TOTAL	<u>1.00</u>		<u>1.10</u>			

SPECIAL REVENUE FUNDS

Traffic Safety Fund	PROGRAM			Fund 25-013
PURPOSE: Receipts collected by the courts as traffic fines are deposited into this fund. The money is transferred as needed to the General Fund to be applied toward those purposes permitted by law.				
	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
REVENUES				
25 TRAFFIC SAFETY FUND				
5211 Court Fines Traffic	1,502,844	1,362,923	1,460,000	1,960,000
TOTAL TRAFFIC SAFETY FUND	<u>1,502,844</u>	<u>1,362,923</u>	<u>1,460,000</u>	<u>1,960,000</u>
	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
EXPENDITURES				
25-013 INTERFUND TRANSFER				
6800-11 Transfer to Fund 11	1,502,844	1,362,923	1,460,000	1,960,000
TOTAL INTERFUND TRANSFER	<u>1,502,844</u>	<u>1,362,923</u>	<u>1,460,000</u>	<u>1,960,000</u>

**SPECIAL REVENUE FUNDS
RESOURCE SUMMARY**

POLICE DEPARTMENT		FUND 26			
Criminal Activity - All Activities		Activity Various			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
REVENUES					
50001	Balance from Prior Year	0	0	0	255,000
57000	Expense Reimbursement	96,784	137,722	84,000	84,000
57409	Evidence Recoveries	0	21	0	0
57405	Evidence Recov/DOJ	464,292	710,545	0	0
57406	Evidence Recoveries/US Treasury	49,201	114,723	0	0
57407	Evidence Recoveries/ State	14,145	453,808	0	0
57408	Evidence Recoveries/ State - 15%	10,364	70,084	0	0
57010	Miscellaneous Recoveries	18,665	21,930	20,000	20,000
58000	Earnings on Investment	66,382	81,062	70,000	10,000
	TOTAL REVENUES	719,833	1,589,895	174,000	369,000
EXPENDITURES					
26-435	Criminal Activity - CA	288,389	580,239	718,735	0
26-445	Criminal Activity - General	395,487	(85,667)	377,900	114,000
26-450	Criminal Activity - DOJ	373,146	1,630,126	425,000	0
26-455	Criminal Activity - DOT	39,476	722,779	125,000	0
26-460	Criminal Activity - State 15%	663	2,680	50,000	255,000
	TOTAL EXPENDITURES	1,097,161	2,850,158	1,696,635	369,000
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
3350	Police Lieutenant	1.00		1.00	
3400	Police Sergeant	2.00		2.00	
	TOTAL	3.00		3.00	

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT Criminal Activities - All Activities	PROGRAM 26 - Various
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Statement of Purpose	<p><i>To enhance the investigation, detection and prosecution of drug-related criminal activities.</i></p> <p>These programs are funded by criminal assets which are seized under existing municipal, state and federal laws.</p>
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SERVICE PROGRAM

CRIMINAL ACTIVITIES - STATE (Fund 26-340)

This program is funded through asset seizures processed through the State of California and state laws.

CRIMINAL ACTIVITIES - GENERAL (Fund 26-342)

This program is funded through "pass-thru" asset seizures processed through active participation with other law enforcement agencies.

CRIMINAL ACTIVITIES - DEPT. OF JUSTICE (Fund 26-343)

This program is funded through "pass-thru" asset seizures processed through U.S. Dept. of Justice agencies which the SAPD participated on.

CRIMINAL ACTIVITIES - DEPT. OF TREASURY (Fund 26-344)

This program is funded through "pass-thru" asset seizures processed through U.S. Dept. of Treasury agencies which the SAPD participated on.

CRIMINAL ACTIVITIES - STATE 15% SET-ASIDE (Fund 26-345)

This program is funded through asset seizures processed through the State of California and state laws. The State of California requires a 15% set-aside from all state seizures proceeds to be used for drug awareness education and training in the local community.

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT					FUND	26
Criminal Activity - CA					Activity	435
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6111	Salaries & Wages-Regular	309,274	372,967	375,410	0	
6131	Salaries & Wages-Temporary	0	0	0	0	
6141	Salaries & Wages-Overtime	35,935	13,318	150,000	0	
6151	Retirement Plan	66,798	75,979	85,400	0	
6161	Medicare Insurance	477	5,203	4,955	0	
6171	Employees Insurance	33,220	40,451	43,655	0	
6172	Retiree Medical Insurance	0	1,600	2,950	0	
6181	Compensation Insurance	23,951	34,521	28,015	0	
	SUBTOTAL PERSONNEL	469,655	544,041	690,385	0	
6537	Information System Strategic Plan	0	0	0	0	
6590	Indirect Costs	16,686	36,199	28,350	0	
	SUBTOTAL FIXED CHARGES	16,686	36,199	28,350	0	
	TOTAL	<u>486,341</u>	<u>580,239</u>	<u>718,735</u>	<u>0</u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10		
		Full Time	Part Time	Full Time	Part Time	
3350	Police Lieutenant	1.00		1.00		
3400	Police Sergeant	2.00		2.00		
	TOTAL	<u>3.00</u>		<u>3.00</u>		

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT					FUND	26
Criminal Activity - General					Activity	445
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6111	Salaries & Wages-Regular	0	123,595	0	0	
6141	Salaries & Wages-Overtime	0	0	200,000	41,145	
6151	Retirement Plan	0	61,258	0	0	
6171	Employees Insurance	0	35,476	0	0	
6181	Compensation Insurance	0	18,020	0	0	
6193	Special Enforcement	<u>0</u>	<u>0</u>	<u>150,000</u>	<u>0</u>	
	SUBTOTAL PERSONNEL	0	238,349	350,000	41,145	
6291	Other Contractual Services	<u>2,965</u>	<u>4,314</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL CONTRACTUAL	2,965	4,314	0	0	
6391	Other Material & Supplies	<u>25,882</u>	<u>407</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL COMMODITIES	25,882	407	0	0	
6511	Equipment Rental, City	21,355	22,365	17,575	12,865	
6537	Information System Strategic Plan	59,990	59,990	59,990	59,990	
6590	Indirect Costs	<u>8,411</u>	<u>2,299</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL FIXED CHARGES	89,756	84,654	77,565	72,855	
6641	Machinery & Equipment	<u>50,806</u>	<u>67,763</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL CAPITAL	50,806	67,763	0	0	
	TOTAL	<u><u>169,409</u></u>	<u><u>395,487</u></u>	<u><u>427,565</u></u>	<u><u>114,000</u></u>	

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT					FUND	26
Criminal Activity - DOJ					Activity	450
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6141	Salaries & Wages-Overtime	<u>0</u>	<u>141,216</u>	<u>140,000</u>	<u>0</u>	
	SUBTOTAL PERSONNEL	0	141,216	140,000	0	
6391	Other Materials & Supplies	<u>0</u>	<u>54,042</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL COMMODITIES	0	54,042	0	0	
6590	Indirect Costs	<u>0</u>	<u>49</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL FIXED CHARGES	0	49	0	0	
6641	Machinery & Equipment	<u>0</u>	<u>177,839</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL CAPITAL	0	177,839	0	0	
	TOTAL	<u><u>0</u></u>	<u><u>373,146</u></u>	<u><u>140,000</u></u>	<u><u>0</u></u>	

POLICE DEPARTMENT					FUND	26
Criminal Activity - DOT					Activity	455
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6141	Salaries & Wages-Overtime	<u>0</u>	<u>14,905</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL PERSONNEL	0	14,905	0	0	
6391	Other Materials & Supplies	<u>0</u>	<u>5,727</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL COMMODITIES	0	5,727	0	0	
6641	Machinery & Equipment	<u>0</u>	<u>18,844</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL CAPITAL	0	18,844	0	0	
	TOTAL	<u><u>0</u></u>	<u><u>39,476</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT					FUND	26
Criminal Activity - CA 15% Set-aside					Activity	460
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
61030	Salaries Part-Time	0	0	0	55,545	
61100	Retirement - Employer Contrib.	0	0	0	2,085	
61120	Medicare Insurance	0	0	0	805	
61180	Worker Compensation Insurance	0	0	0	1,645	
	SUBTOTAL PERSONNEL	<u>0</u>	<u>0</u>	<u>0</u>	<u>60,080</u>	
6391	Other Material & Supplies	0	663	0	194,920	
	SUBTOTAL COMMODITIES	<u>0</u>	<u>663</u>	<u>0</u>	<u>194,920</u>	
	TOTAL	<u><u>0</u></u>	<u><u>663</u></u>	<u><u>0</u></u>	<u><u>255,000</u></u>	

**SPECIAL REVENUE FUND
DEPARTMENT RESOURCE SUMMARY**

PUBLIC WORKS AGENCY

ACTIVITIES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
REVENUES:					
5331 Gas Tax Apportionment (2105)	2,144,182	1,408,388	2,240,891	1,975,885	
5331 Gas Tax Apportionment (2106)	1,320,288	860,963	1,386,302	1,222,230	
5331 Gas Tax Apportionment (2107)	2,852,859	1,876,859	2,995,502	2,613,210	
5812 Earnings on Investment	299,634	432,458	300,000	160,000	
5813 Interest Earnings Bond Proceeds	0	1,507,884	0	0	
5814 Investment Income - Trustee	0	53,168	0	0	
5820 Gas Tax Bond Proceeds	0	68,121,443	0	0	
TOTAL	----- 6,616,963	----- 74,261,162	----- 6,922,695	----- 5,971,325	
EXPENDITURES:					
29-013 Interfund Transfers	724,900	8,085,268	20,356,300	31,000,000	
29-613 Gas Tax Residential Street Imp. Debt Service	0	1,584,207	3,082,785	3,082,785	
29-621 Traffic Signal Maintenance	0	0	1,014,315	1,024,315	
29-631 Roadway Maintenance	0	0	1,604,515	1,713,530	
29-637 Median Landscaping	0	0	575,285	699,365	
TOTAL	----- 724,900 =====	----- 9,669,475 =====	----- 26,633,200 =====	----- 37,519,995 =====	
OPERATING EXPENSE	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6100 Personnel	0	0	0	0	
6200 Contractual	0	0	3,126,540	3,364,635	
6300 Operating Materials & Supplies	0	0	0	5,000	
6500 Fixed Charges	0	0	67,575	67,575	
6700 Debt Service	0	1,584,207	3,082,785	3,082,785	
6800 Interfund Transfers	724,900	8,085,268	20,356,300	31,000,000	
TOTAL	----- 724,900 =====	----- 9,669,475 =====	----- 26,633,200 =====	----- 37,519,995 =====	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
4240	Equipment Operator-Street	2.00		0.00	
4060	Maintenance Worker II	6.00		0.00	
4040	Public Works Crew Leader	1.00		0.00	
TOTAL		----- 9.00 =====	----- 0.00 =====	----- 0.00 =====	----- 0.00 =====

SPECIAL REVENUE FUNDS

Special Gas Tax Fund

PROGRAM

Fund 29-013

PURPOSE: California Streets & Highway Code Section 2105 provides apportionments to cities and counties of a portion of the revenues derived from a per gallon tax on motor vehicle fuels in accordance with prescribed formulas. A city's or county's entitlement to the apportioned funds is conditional upon its expenditures from its general fund for street and highway purposes for an amount not less than the annual average of its expenditures during the 1987-88, 1988-89, and 1989-90 fiscal years.

California Streets & Highways Code Section 2106 (a) provides that each city in the state shall receive a fixed monthly apportionment of \$400 (\$4,800 per year). In addition to this fixed amount, under Section 2106 (c.) after counties receive their portion of the overall base sum, the balance will be apportioned on a monthly basis to cities for use during the 2002-2003 fiscal year.

California Streets & Highways Code Section 2107 provides for the monthly apportionment of a sum equal to \$0.00725 per gallon of motor vehicle license tax among cities, based on population. In addition, SB215 (Chapter 541, Statutes of 1981) provided for a one-time appropriation of \$59 million to be allocated to cities in fiscal year 1982-83. Beginning in fiscal year 1983-84, cities now receive \$0.01 of the \$0.02 increase in gas taxes pursuant to SB 215.

EXPENDITURES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
29-013 INTERFUND TRANSFER				
6800-11 Transfer to Fund 11	0	3,550,415	0	0
6800-58 Transfer to Fund 58	16,667	1,358,811	20,000,000	30,000,000
6800-59 Transfer to Fund 59	698,233	3,176,042	356,300	1,000,000
6800-86 Transfer to Fund 86	10,000	0	0	0
TOTAL INTERFUND TRANSFERS	724,900	8,085,268	20,356,300	31,000,000

SPECIAL REVENUE FUND

PUBLIC WORKS AGENCY		FUND 29			
Gas Tax Residential Street Improvement Debt Service		Activity 613			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6781	Bond Principal	0	0	0	0
6791	Bond Interest	0	1,584,207	3,082,785	3,082,785
	SUBTOTAL DEBT SERVICE	----- 0	----- 1,584,207	----- 3,082,785	----- 3,082,785
	TOTAL	----- 0	----- 1,584,207	----- 3,082,785	----- 3,082,785

SPECIAL REVENUE FUND

PUBLIC WORKS AGENCY	PROGRAM			
Traffic Signal Maintenance	29-621			
Statement of Purpose				
<i>To facilitate the operation and maintenance of the Advanced Traffic Management System (ATMS) including the citywide traffic signal network, the Santa Ana Traffic Management Center, the Integrated Traveler Information Sharing System, and kiosks at City Hall and the Regional Transportation Center.</i>				
Accomplishments in FY 07-08 & 08-09				
Maintained and operated City's ATMS that includes: <ul style="list-style-type: none"> - Two Traffic Management Centers: at City Hall and at Ross Annex, - 282 traffic signals, - Five fixed time flashing beacons, - Seven activated flashing crosswalk and flashing beacons, - 54 Closed Circuit Television cameras, - Integrated Traveler Information System. Maintained twisted pair and fiber optic communication networks. Maintained traffic signal coordination on all major and secondary arterials. Replaced/upgraded numerous defective traffic signal loops, pedestrian heads, pedestrian push buttons, street name signs and other signal related equipment.				
Action Plan for FY 2009-10				
Continue to maintain and operate the City's ATMS. Continue to maintain the City's twisted pair and fiber optic communication networks. Continue to maintain traffic signal coordination on major and secondary arterials. Continue to replace and upgrade traffic signal equipment to meet current standards. Advertise and award the signal maintenance contract for FY 09/10 to FY 12/13.				
PERFORMANCE MEASURES	Actual FY 06-07	Actual FY 07-08	Estimated FY 08-09	Objective FY 09-10
Service Level				
# of traffic signals operated and maintained	N/A	N/A	285	287
# of traffic signals in City maintained by others	N/A	N/A	32	32
# of CCTV cameras operated and maintained	N/A	N/A	51	54
# of Emergency Vehicle Preemptions maintained	N/A	N/A	129	129
# of changeable message signs maintained	N/A	N/A	10	10
# of Highway Advisory Telephones maintained	N/A	N/A	1	1
# of activated flashing crosswalks/beacon maintained	N/A	N/A	7	7
# of street name signs replaced	N/A	N/A	20	20
# of fixed time flashing beacons maintained	N/A	N/A	5	5
# of interactive kiosks maintained	N/A	N/A	3	3
# of Video Imaging Detector systems maintained	N/A	N/A	48	48
# of traffic signal with protected-permissive phasing	N/A	N/A	15	22
# of traffic signal controllers upgraded to 2070	N/A	N/A	4	10
Efficiency				
Average annual maintenance cost in dollars per traffic signal (including energy cost)	N/A	N/A	3600	3400

SPECIAL REVENUE FUND

PUBLIC WORKS AGENCY		FUND 29			
Traffic Signal Maintenance		Activity 621			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6201	Utilities	0	0	160,000	170,000
6271	M&R Improvements	0	0	689,205	689,205
6291	Other Contractual Services	0	0	105,000	105,000
	SUBTOTAL CONTRACTUAL	----- 0	----- 0	----- 954,205	----- 964,205
6511	Equipment Rental, City	0	0	6,015	6,015
6521	Insurance (Risk Management)	0	0	47,855	47,855
6572	City Yard Operations	0	0	6,240	6,240
	SUBTOTAL FIXED CHARGES	----- 0	----- 0	----- 60,110	----- 60,110
	TOTAL	----- 0 =====	----- 0 =====	----- 1,014,315 =====	----- 1,024,315 =====
<p>Prior to FY 08/09, this activity was budgeted in General Fund Program 11-621.</p>					

SPECIAL REVENUE FUND

PUBLIC WORKS AGENCY
Roadway Maintenance

PROGRAM
29-631

Statement of Purpose

To provide safe and well-maintained roadways and sidewalks through the implementation and use of state-of-the-art equipment and the latest maintenance techniques.

Accomplishments in FY 07-08 & 08-09

- * Renewed current contracts for annual asphalt street maintenance, pothole repair/sidewalk ramping, and sidewalk offset grinding.
- * Used 1,225 tons of asphalt to fill approximately 63,900 potholes and make small pavement overlays.
- * Applied asphalt concrete-ramping to sidewalks at over 5,334 locations.
- * Ground 4,500 sidewalk offset locations.
- * Continued preventive maintenance measures with crack sealing on 17th Street, Bristol Street, Santa Ana Boulevard, Flower Street, Raitt Street and Grand Avenue.

Action Plan for FY 2009-10

- * Extend contracts for annual asphalt roadway maintenance and pothole repair/sidewalk ramping, and sidewalk offset grinding.
- * Continue developing with Design a preventive maintenance schedule which includes slurry-sealing and crack-sealing of main arterials and secondary streets that have been resurfaced within the last five to ten years.
- * Continue to increase sidewalk grinding versus asphalt ramping and maintain the current two-year grinding cycle.
- * Continue to keep water/sewer-cut repair response time to under 30 days.
- * Maintain current level of response to pothole complaints through increased vigilance and knowledge of potential pavement failure areas.
- * Continue preventive maintenance measures of crack-sealing major arterials, including 1st Street, Edinger Avenue, Fairview Street, Grand Avenue, Harbor Boulevard, MacArthur Boulevard, and McFadden Avenue.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
Tons of asphalt concrete (AC) - street patching	N/A	N/A	8,000	8,000
Potholes filled (locations)	N/A	N/A	25,000	27,000
Crack sealing used (lin. feet)	N/A	N/A	72,000	79,000
Sidewalk patching (sq. feet)	N/A	N/A	5,000	6,500

SPECIAL REVENUE FUND

PUBLIC WORKS AGENCY					FUND	29
Roadway Maintenance					Activity	631
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6291	Other Contractual Services	0	0	1,604,515	1,708,530	
	SUBTOTAL CONTRACTUAL	0	0	1,604,515	1,708,530	
6391	Operating Materilas & Supplies	0	0	0	5,000	
	SUBTOTAL COMMODITIES	0	0	0	5,000	
	TOTAL	0	0	1,604,515	1,713,530	
<p>Prior to FY 08/09, this activity was budgeted in General Fund Program 11-631.</p>						
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10		
		Full Time	Part Time	Full Time	Part Time	
4240	Equipment Operator-Street	2.00		0.00		
4060	Maintenance Worker II	6.00		0.00		
4040	Public Works Crew Leader	1.00		0.00		
	TOTAL	9.00		0.00		

SPECIAL REVENUE FUND

PUBLIC WORKS AGENCY
Median Landscaping

PROGRAM
29-637

Statement of Purpose

To provide the City of Santa Ana with quality landscape median maintenance.

This program includes the design review, maintenance, and improvement of landscaped medians to improve traffic flow and enhance the City's beautification efforts.

Accomplishments in FY 07-08 & 08-09

FY 07-08

- *Assumed maintenance of Metrolink Rail Landscaping.
- *Assumed maintenance of Flower Street.

FY 08-09

- *Assumed maintenance responsibilities for medians and landscaped areas on First Street at Tustin Avenue and Edinger Avenue - Lyon to Richie Streets.
- *Reset irrigation timers to cut back on watering schedule in order to implement water conservation on medians and landscaped areas.

Action Plan for FY 2009-10

- * Maintain existing median landscaping.
- * Identify electricity and water saving devices that maximize irrigation efficiency.
- * Assume maintenance responsibilities for medians and landscaped areas on Bristol Street from Pine Street to 3rd Street, the First Street Bridge and the MacArthur Boulevard block walls.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of neighborhood monuments maintained	47	47	47	47
# of street medians maintained	28	28	28	28
# of arterial sidewalks maintained	13	13	13	13
# of water reservoir areas maintained	6	6	6	6
# of parking structure and lots maintained	2	1	1	1
# of miscellaneous areas maintained	24	24	27	27
# of annual color areas maintained	11	11	11	11
Efficiency				
Annual irrigation cost in dollars	313,629	248,955	363,300	399,630
Annual maintenance cost in dollars	547,941	574,385	537,820	663,400
Square footage of landscaping maintained	3,035,074	3,084,882	3,099,854	3,191,529
Irrigation costs per sq. foot of landscaping	\$0.10	\$0.08	\$0.12	\$0.13
Maintenance costs per sq. foot of landscaped area	\$0.18	\$0.19	\$0.17	\$0.21

SPECIAL REVENUE FUND

PUBLIC WORKS AGENCY					FUND	29
Median Landscaping					Activity	637
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6201	Utilities	0	0	30,000	28,500	
6261	M&R Buildings & Grounds	0	0	537,820	663,400	
	SUBTOTAL CONTRACTUAL	----- 0	----- 0	----- 567,820	----- 691,900	
6534	Information Services Charges	0	0	7,465	7,465	
	SUBTOTAL FIXED CHARGES	----- 0	----- 0	----- 7,465	----- 7,465	
6631	Imp Other than Buildings	0	0	0	0	
	SUBTOTAL CAPITAL	----- 0	----- 0	----- 0	----- 0	
	TOTAL	----- 0	----- 0	----- 575,285	----- 699,365	
<p>Prior to FY 08/09, this activity was budgeted in General Fund Program 11-637.</p>						

**SPECIAL REVENUE FUNDS
RESOURCE SUMMARY**

VARIOUS Air Quality Improvement		FUND 31 Activity Various			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
REVENUES					
5360	AQMD AB 2766	533,446	420,815	419,765	415,500
5799	Miscellaneous Recoveries	4,950	3,330	3,200	3,200
5812	Earnings on Investments	21,266	15,388	20,500	9,500
	TOTAL REVENUES	<u>559,662</u>	<u>439,533</u>	<u>443,465</u>	<u>428,200</u>
EXPENDITURES					
31-111	Fleet Services	22,165	257,418	250,000	350,000
31-141	Personnel	275,252	237,311	324,040	336,525
31-505	Planning & Building	128,358	138,980	159,580	154,008
	TOTAL EXPENDITURES	<u>425,775</u>	<u>633,709</u>	<u>733,620</u>	<u>840,533</u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 10-10	
		Full Time	Part Time	Full Time	Part Time
0470	Benefits & Compensations Manager	0.10		0.10	
1540	Senior Personnel Analyst	0.25		0.25	
0770	Sr. Personnel Technician	0.50		0.50	
1006	Web Systems Technician	0.25		0.25	
7070	Personnel Services Specialist (PTCS)	1.00		1.00	
250	Planning Manager	0.07		0.05	
81	Principal Planner	0.00		0.10	
247	Senior Planner	0.15		0.25	
245	Associate Planner	0.75		0.40	
733	Senior Office Assistant	0.35		0.35	
	TOTAL	<u>3.42</u>	<u> </u>	<u>3.25</u>	<u> </u>

SPECIAL REVENUE FUNDS

FLEET SERVICES					FUND	31
Air Quality Fund					Activity	111
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6291	Other Contract Services	0	0	0	0	
	SUBTOTAL CONTRACTUAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
6391	Other Material & Supplies	0	0	0	0	
	SUBTOTAL COMMODITIES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
6631	Improvements Other Than Buildings	22,165	0	0	0	
6641	Machinery & Equipment	0	257,418	250,000	350,000	
	SUBTOTAL FIXED CHARGES	<u>22,165</u>	<u>257,418</u>	<u>250,000</u>	<u>350,000</u>	
	TOTAL	<u><u>22,165</u></u>	<u><u>257,418</u></u>	<u><u>250,000</u></u>	<u><u>350,000</u></u>	

SPECIAL REVENUE FUNDS

PERSONNEL SERVICES	PROGRAM			
Air Quality Fund	31-141			
Statement of Purpose				
<p><i>To provide responsive, efficient services to City employees to achieve the South Coast Air Quality Management District (SCAQMD) Average Vehicle Ridership (AVR) goal of 1.5 persons per vehicle to attain federal/state air quality standards.</i></p> <p>This program is responsible for the development, implementation, monitoring, and evaluation of the City's Employee Commute Reduction Program. Major components include promoting alternate transportation modes and associated air quality and health benefits; implementing the City's SCAQMD-approved incentive programs; monitoring employee participation; conducting annual AVR (Average Vehicle Ridership) survey; and preparing Employee Commute Reduction Program for annual analysis and submission to SCAQMD.</p>				
Accomplishments in FY 08-09				
<ul style="list-style-type: none"> * Prepared City's 2008 Annual Analysis of the Employee Commute Reduction Program. * Marketed approved Program through promotional fliers, Blue Skies newsletter, and oral presentations. * Hosted jointly (with Benefits Division) the City's Annual Transportation/Benefits Faire. * Conducted annual AVR and Southern California Rideshare survey. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Promote alternate transportation modes through informational meetings, fliers, Kiosk system, and the Annual Transportation/Benefits Faire. * Continue to monitor and evaluate employee participation in incentive programs. * Conduct annual AVR & Commuter survey (utilizing optional on-line survey methods) and prepare the 2009 Annual Analysis of the Employee Commute Reduction Program * Participate in inter-departmental air quality trip reduction initiatives. * Ensure City compliance with laws and regulations related to AQMD's Rule 2202. 				
PERFORMANCE MEASURES	Actual FY 06-07	Actual FY 07-08	Estimate FY 08-09	Objective FY 09-10
Service Level				
% of new employees receiving Work Trip Reduction Program (TRP) information.	100%	100%	100%	100%
% of employees completing annual Average Vehicle Ridership (AVR) and Commuter surveys.	100%	100%	100%	100%
# of employees:				
attending TRP informational presentations (NEO)	104	150	125	150
receiving custom transit route planners/matchlists	175	300	225	225
Efficiency				
% of employee requests for information answered within 3 working days	100%	100%	100%	100%
% of employee incentives processed within 15 working days of timely submission.	100%	100%	100%	100%
Effectiveness				
City Average Vehicle Ridership (AVR)	1.37	1.38	1.5	1.5

SPECIAL REVENUE FUNDS

PERSONNEL SERVICES		FUND 31			
Air Quality Fund		Activity 141			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	109,096	90,347	138,820	144,860
6131	Salaries & Wages-Temporary	27,382	24,058	16,890	19,690
6141	Salaries & Wages-Overtime	(5)	523	1,000	1,000
6151	Retirement Plan	10,196	6,196	11,875	12,485
6161	Medicare Insurance	1,965	1,641	2,185	2,315
6171	Employees Insurance	12,433	9,797	20,075	18,480
6172	Retiree Health Insurance	980	1,145	1,875	2,450
6181	Compensation Insurance	2,462	1,919	2,100	2,230
6191	Other Personnel Services	82,506	84,369	100,595	100,595
	SUBTOTAL PERSONNEL	247,015	219,997	295,415	304,105
6211	Communications	360	0	525	525
6221	Training & Transportation	213	339	3,425	3,425
6231	Advertising	2,077	1,843	2,640	2,640
6251	Other Agency Services	1,469	1,465	3,930	3,930
6291	Other Contract Services	443	4,547	0	0
	SUBTOTAL CONTRACTUAL	4,562	8,195	10,520	10,520
6311	Office Supplies	0	420		
6391	Other Material & Supplies	4,091	1,999	9,740	9,740
	SUBTOTAL COMMODITIES	4,091	2,419	9,740	9,740
6537	Information Services Strategic Plan	6,755	0	0	0
6590	Indirect Operating Expenses	12,829	6,700	8,365	12,160
	SUBTOTAL FIXED CHARGES	19,584	6,700	8,365	12,160
	TOTAL	275,252	237,311	324,040	336,525
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
0470	Benefits & Compensations Manager	0.10		0.10	
1540	Senior Personnel Analyst	0.25		0.25	
0770	Sr. Personnel Technician	0.50		0.50	
1006	Web Systems Technician	0.25		0.25	
7070	Personnel Services Specialist	1.00		1.00	
8100	Senior Administrative Intern		1.00		1.00
	TOTAL	2.10	1.00	2.10	1.00
	<i>75% of Web Systems Technician is funded In IS Strategic Plan</i>				

SPECIAL REVENUE FUNDS

PLANNING AND BUILDING AGENCY

PROGRAM

Air Quality Improvement Trust Fund

31-505

Statement of Purpose

To formulate and coordinate policies and programs and assist in the improvement of the City's air quality.

The Planning Division of the Planning and Building Agency has been assigned the responsibility of formulating and coordinating the City's air quality improvement policies and programs. This lead role involves participation in a number of regional planning and air quality groups/activities, including the Orange County Council of Government Technical Advisory Committee. The Air Quality Trust Fund covers a majority of the costs to facilitate these efforts, and also funds miscellaneous air quality improvement projects.

SERVICE PROGRAM

AIR QUALITY IMPROVEMENT PLAN

Planning staff assumes the lead role in coordinating the City's air quality improvement activities. This includes identifying goals, policies, programs, and funding source(s) for local implementation of Federal and State ambient air quality goals. The City builds upon the analysis and findings of the ongoing Technical Advisory Committee of the Orange County Council of Governments.

SPECIAL REVENUE FUNDS

PLANNING & BUILDING AGENCY					FUND	31
Air Quality Improvement Trust Fund					Activity	505
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6111	Salaries & Wages-Regular	93,542	100,554	123,105	115,260	
6151	Retirement Plan	7,686	5,103	10,340	9,680	
6161	Medicare Insurance	1,060	1,016	1,785	1,670	
6171	Employees Insurance	12,522	14,350	13,945	13,790	
6172	Retiree Medical Insurance	171		1,040	1,800	
6181	Compensation Insurance	1,233	1,682	1,485	3,025	
	SUBTOTAL PERSONNEL	116,214	122,705	151,700	145,225	
6291	Other Contractual Services	1,857	10,000	0	0	
	SUBTOTAL CONTRACTUAL	1,857	10,000	0	0	
6537	Info. Svcs. Strategic Plan Charges	4,700	0	0	0	
6590	Indirect Operating Expenses	5,587	6,275	7,880	8,783	
	SUBTOTAL FIXED CHARGES	10,287	6,275	7,880	8,783	
	TOTAL	128,358	138,980	159,580	154,008	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10		
		Full Time	Part Time	Full Time	Part Time	
250	Planning Manager	0.07		0.05		
810	Principal Planner	0.00		0.10		
247	Senior Planner	0.15		0.25		
245	Associate Planner	0.75		0.40		
733	Senior Office Assistant	0.35		0.35		
		1.32	0.00	1.15	0.00	
<p><i>Note: the balance of these positions are funded in Planning Division 11-505</i></p>						

**SPECIAL REVENUE FUNDS
RESOURCE SUMMARY**

VARIOUS Civic Center		FUND 74 Activity Various			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
REVENUES					
5323	Civic Center Project Charges	161,335	618,699	2,077,365	2,774,727
5324	Civic Center Maintenance Charges	1,471,326	1,497,963	1,790,045	1,518,565
5325	Civic Center Police Security	901,254	984,549	1,025,910	1,025,910
5990-11	Transfer From General Fund	1,509,745	1,599,085	1,599,085	600,000
	TOTAL REVENUES	4,043,661	4,700,296	6,492,405	5,919,202
EXPENDITURES					
74-012	Civic Center Maintenance - Non-Dept	1,509,745	1,599,082	1,599,085	600,000
74-242	Civic Center Maintenance	1,404,596	1,577,907	1,790,045	1,518,565
74-243	Civic Center Capital Projects	639,324	301,517	2,077,365	2,774,728
74-244	Civic Center Security	984,555	986,724	1,025,910	1,025,910
	TOTAL EXPENDITURES	4,538,220	4,465,230	6,492,405	5,919,203
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
6330	Senior Park Maintenance Supervisor	1.00		0.00	
4320	Park Maintenance Supervisor	0.00		1.00	
4110	Park Maintenance Leader	1.00	1.00	0.00	0.00
4190	General Maintenance Leader	0.00		1.00	
4180	General Maintenance Worker	1.00		0.00	
4100	Park Maintenance Worker	6.00		0.00	
0280	Assistant Park Landscape Planner	0.00		1.00	
9230	Maintenance Aide II	0.00	1.00	0.00	0.00
9300	Park Maintenance Assistant	0.00	2.00	0.00	0.00
3200	Police Officer	8.00		8.00	
	TOTAL	17.00	4.00	11.00	0.00

SPECIAL REVENUE FUNDS

PARKS, RECREATION & COMMUNITY SERVICES					FUND	74
Non-Departmental Civic Center					Activity	12
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6933	Payment to Subagents*	1,509,745	1,599,082	1,599,085	600,000	
	SUBTOTAL CAPITAL	----- 1,509,745	----- 1,599,082	----- 1,599,085	----- 600,000	
	TOTAL	----- 1,509,745 =====	----- 1,599,082 =====	----- 1,599,085 =====	----- 600,000 =====	
	* Payment is the City's contribution to the Civic Center Authority					

GENERAL FUND

PARKS, RECREATION & COMMUNITY SERVICES		PROGRAM		
Civic Center Maintenance		74-242		
Statement of Purpose				
<p><i>To improve the quality of life of those who visit the Civic Center by providing quality customer service in an atmosphere of continuous improvement and strong employee development.</i></p> <p><i>This program provides for Civic Center grounds/landscape maintenance, refuse collection, maintenance of lighting and irrigation systems, sweeping of parking lots, and maintenance of reflective pools and fountains.</i></p>				
Accomplishments in FY 07-08 & FY 08-09				
<ul style="list-style-type: none"> * Began retrofitting the irrigation system with Calsense centralized irrigation control system * Completed annual rotation of seasonal flowers * Performed fall turf overseeding * Continued steam cleaning of walkways and building entrances * Continued annual contract maintenance of fountains 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Continue to modify landscapes to reduce maintenance, enhance aesthetics and conserve water * Complete expansion of Cal Sense central irrigation system * Implement annual agreement to prune trees * Implement agreement to repair concrete paving * Implement new landscape maintenance agreement * Continue annual agreement to maintain fountains 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level # of acres maintained	97	97	97	97

SPECIAL REVENUE FUNDS

PARKS, RECREATION & COMMUNITY SERVICES		FUND			74
Civic Center Maintenance		Activity			242
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	486,143	507,695	542,850	250,000
6131	Salaries & Wages-Temporary	63,757	39,195	110,420	0
6141	Salaries & Wages-Overtime	3,287	6,730	4,725	0
6151	Retirement Plan	39,952	26,469	49,740	21,000
6161	Medicare Insurance	2,500	2,141	2,500	1,290
6171	Employees Insurance	77,244	81,821	94,550	49,445
6172	Retiree Insurance	3,773	4,952	7,600	3,500
6181	Compensation Insurance	62,277	65,107	89,565	25,185
6191	Other Persnal Services	0	671	0	0
	SUBTOTAL PERSONNEL	738,934	734,783	901,950	350,420
6201	Utilities	255,658	285,168	290,000	290,000
6211	Communications	3,228	3,160	2,310	1,155
6221	Training & Transportation	265	799	1,500	750
6291	Other Contractual Services	203,856	337,149	367,980	752,705
	SUBTOTAL CONTRACTUAL	463,008	626,276	661,790	1,044,610
6391	Operating Materials and Supplies	52,064	42,177	65,970	35,970
	SUBTOTAL COMMODITIES	52,064	42,177	65,970	35,970
6511	Rental City Equipment	31,635	32,053	33,840	8,280
6521	Insurance (Risk Management)	56,825	60,235	60,235	60,235
6590	Indirect Operating Expenses	62,131	82,383	66,260	19,050
	SUBTOTAL FIXED CHARGES	150,591	174,671	160,335	87,565
	TOTAL	1,404,596	1,577,907	1,790,045	1,518,565
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
6330	Senior Park Maintenance Supervisor	1.00		0.00	
4320	Parks Maintenance Supervisor	0.00		1.00	
4110	Park Maintenance Leader	1.00		0.00	
4190	General Maintenance Leader	0.00		1.00	
4180	General Maintenance Worker	1.00		0.00	
4100	Park Maintenance Worker	6.00		0.00	
0280	Assistant Park Landscape Planner	0.00		1.00	
4190	General Maintenance Leader (PT)		1.00		0.00
9230	Maintenance Aide II		1.00		0.00
9300	Park Maintenance Asst.		2.00		0.00
	TOTAL	9.00	4.00	3.00	0.00

SPECIAL REVENUE FUNDS

PARKS, RECREATION & COMMUNITY SERVICES		FUND 74			
Civic Center Grounds Special Project		Activity 243			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6631	Improvements Other Than Building	651,093	301,517	2,077,365	2,774,728
	SUBTOTAL CAPITAL	651,093	301,517	2,077,365	2,774,728
	TOTAL	651,093	301,517	2,077,365	2,774,728
	<u>FY 2007-08 Carry-Over Projects</u>				
	08-9097 Plaza of the Fountains Repair #3				580,047
	08-9100 Santa Ana/Parton Entrance				855,113
	<u>FY 2008-09 Carry-Over Projects</u>				
	09-9103M Drainage Impr. At SAPD				46,035
	09-9104M Pavement Repl at Lib. Pkg. Struct.				54,292
	09-9105C Pavement Repl at Sheriff Admin. Bldg.				241,358
	09-9106M Courthouse Dry Stream Resurface				18,349
	09-9107M Plaza of the Fountain Expans. Joints				35,596
	09-9108C Plaza of the Fountain Repair #1				466,014
	09-9109C Plaza of the Fountain Planter Reno.				477,924
					2,774,728
	<u>New Projects for FY 2009-10</u>				
	None				

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT Civic Center Security	PROGRAM 074-400
Statement of Purpose <i>To patrol and provide security in the Civic Center Plaza area.</i>	
<p>This program is funded from the Civic Center Authority (a "joint powers" agency) and provides eight officers to patrol and provide security to the "common areas" in the Civic Center Plaza.</p>	

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT		FUND 74			
Civic Center Security		Activity 400			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
61000	Salaries Regular	645,970	629,664	611,625	627,140
61040	Salaries Overtime	0	0	0	0
61100	Retirement Employer Contrib.	153,545	153,545	208,085	208,085
61120	Medicare Insurance	6,845	6,845	8,870	8,870
61130	Health Insurance	78,630	78,630	90,120	90,120
61170	Retiree Health Benefits	0	0	5,040	5,040
61180	Worker Compensation Insurance	49,125	49,125	50,155	50,155
		<u>934,115</u>	<u>917,809</u>	<u>973,895</u>	<u>989,410</u>
65400	Indirect Costs	<u>50,440</u>	<u>68,915</u>	<u>52,015</u>	<u>36,500</u>
	SUBTOTAL FIXED CHARGES	50,440	68,915	52,015	36,500
	TOTAL	<u><u>984,555</u></u>	<u><u>986,724</u></u>	<u><u>1,025,910</u></u>	<u><u>1,025,910</u></u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY09-10	
		Full Time	Part Time	Full Time	Part Time
3200	Police Officer	<u>8.00</u>		<u>8.00</u>	
	TOTAL	<u><u>8.00</u></u>		<u><u>8.00</u></u>	

SPECIAL REVENUE FUND

FIRE DEPARTMENT Emergency Fund	PROGRAM 12215330
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Statement of Purpose

To provide assistance in the time of a disaster, while providing for an accurate mechanism to document actual expenses and reimbursements.

SERVICE PROGRAM

The emergency fund is used to track expenditures and reimbursements incurred by the Santa Ana Fire Department for participation in national, state and regional emergencies. By participating with various Federal, State and Local offices of emergency services, the Santa Ana Fire Department provides assistance to natural disasters, such as hurricanes, and wildfires nationally and within the State of California.

SPECIAL REVENUE FUND

FIRE DEPARTMENT Emergency Fund		Activity 12215330			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
REVENUES					
5361	OCSD Emergency Mgmt/State OES	0	0	0	231,930
	TOTAL REVENUES	<u>0</u>	<u>0</u>	<u>0</u>	<u>231,930</u>
EXPENDITURES					
61000	Salaries Regular	0	0	0	75,000
61040	Salaries Overtime	0	0	0	100,000
61100	Retirement-Employer Contrib	0	0	0	42,870
61120	Medicare Insurance	0	0	0	1,085
61180	Worker Compensation Insurance	0	0	0	7,260
	SUBTOTAL PERSONNEL	0	0	0	226,215
65400	Indirect Costs	0	0	0	5,715
	SUBTOTAL FIXED CHARGES	0	0	0	5,715
	TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>231,930</u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT Homeland Security Grants	PROGRAM 125-various
Statement of Purpose	
<i>To administer the Homeland Security Grants by providing logistics, project coordination, and financial oversight for the Orange County Urban Area.</i>	
Service Program	
Funds for all grants are provided by the U.S. Department of Homeland Security (DHS), passed down to the California Emergency Management Agency (Cal-EMA), and then awarded to the City of Santa Ana. Funds are used to purchase equipment, provide training and	
Accomplishments for FY 08/09	
<p><u>Urban Area Security Initiative (UASI) Grant Funded:</u></p> <ul style="list-style-type: none"> • DHS-Approved Training for Orange County First Responders. • On-Going County-Wide Exercise Program, to include Golden Guardian. • Video Camera Systems for the Santa Ana Police Department and Honda Center. • Personal Protective Equipment Suits for Fire and Law Enforcement Agencies in Orange County. • Bollards for the Santa Ana Police Department. • Automated Vehicle Locator System for Santa Ana Police Department Units. • Continuity of Operations Plan for the cities of Santa Ana, Anaheim, Irvine, Huntington Beach, and Fullerton. <p><u>Public Safety Interoperable Communications (PSIC) Grant Funded:</u></p> <ul style="list-style-type: none"> • 700 MHZ Radios for the cities of Brea, Cypress, Dana Point, Fullerton, Garden Grove, Huntington Beach, La Palma, Laguna Beach, Laguna Woods, Los Alamitos, Rancho Santa Margarita, San Clemente, San Juan Capistrano, Santa Ana, Stanton, Tustin, and Villa P <p><u>Homeland Security Grant Program (HSGP) Funded:</u></p> <ul style="list-style-type: none"> • Purchased Coplink Software Licensure on Behalf of the State of California. 	
Planned Accomplishments for FY 09/10	
<p><u>Urban Area Security Initiative (UASI) Grant Will Fund:</u></p> <ul style="list-style-type: none"> • The ReadyOC campaign. • Personal Protective Equipment Masks all Fire and Law Enforcement Agencies in Orange County. • Purchase and Installation of a Microwave Radio Link for Orange County. • Purchase and Distribution of Amateur Radio Equipment for Orange County. • Urban Search and Rescue Equipment for Newport Beach, Fountain Valley, and Huntington Beach. • Supplies for Numerous Orange County CERT Programs. • Coplink and Fireview Software Programs. • Pharmaceutical Stockpile Enhancement for Orange County. <p><u>Public Safety Interoperable Communications (PSIC) Grant Will Fund:</u></p> <ul style="list-style-type: none"> • Mutual Aid Radio System for Mono and Inyo County. • Riverside Connectivity through Purchase of Microwave Radio Link and Mobile Radios. • Completion of San Bernardino Public Safety Dispatch Console Project. • Network Control for the City of Ventura. • Procurement of Networked CAD System for San Luis Obispo and Santa Barbara Counties. • Purchase of 700MHZ Radios for remaining Orange County Agencies. <p><u>Interoperable Emergency Communications Grant Program (IECGP) Will Fund:</u></p> <ul style="list-style-type: none"> • The Southern Planning Area Interoperable Communications Plan. 	

**SPECIAL REVENUE FUNDS
RESOURCE SUMMARY**

POLICE DEPARTMENT Homeland Security Grants		FUND 125 Activity various			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
REVENUES					
125-14-002-52001	FEDERAL GRANTS - INDIRECT	11,684,336	2,547,152	12,879,667	20,263,268
	TOTAL REVENUES	<u>11,684,336</u>	<u>2,547,152</u>	<u>12,879,667</u>	<u>20,263,268</u>
EXPENDITURES					
125-14-406	FY04 UASI Grant - Santa Ana Police	1,450,176	(13,006)	0	0
125-14-403	FY04 UASI Grant - Outside Agencies	1,314,831	0	0	0
125-14-300	FY04 UASI Grant - Santa Ana Fire	855,337	0	0	0
125-14-740	FY04 UASI Grant - Santa Ana CDA	921,938	0	0	0
125-14-405	FY05 UASI Grant	3,487,761	1,021,504	0	0
125-14-402	FY05 UASI Grant (Sub-Recipients)	3,623,127	29,702	0	0
125-14-404	FY06 UASI Grant	254,285	585,732	951,708	0
125-14-486	FY07 UASI Grant	0	402,894	3,839,177	1,924,553
125-14-400	FY07 UASI Grant (Sub-Recipients)	0	45,283	1,063,304	3,796,789
125-14-487	FY07 PSIC Grant	0	5,903	441,080	173,609
125-14-485	FY07 PSIC Grant (Sub-Recipients)	0	0	2,027,013	10,099,805
125-14-488	FY08 IECGP Grant	0	0	0	2,209,307
125-14-489	FY08 HSGP Grant	0	0	4,105,043	74,957
125-14-490	FY08 UASI Grant	0	0	0	1,984,248
	TOTAL EXPENDITURES	<u>11,907,455</u>	<u>2,078,012</u>	<u>12,427,325</u>	<u>20,263,268</u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
	3350 Police Lieutenant	1.00		0.25	
	0151 Principal Management Analyst	1.00		1.00	
	3400 Police Sergeant	1.00		2.00	
	3200 Police Officer	0.00		2.00	
	1200 Management Aide	1.00		1.00	
	Buyer/Systems Technician	0.00		0.50	
	9041 Account Clerk I		1.00		1.00
	8130 Police Cadet		1.00		1.00
	TOTAL	<u>4.00</u>	<u>2.00</u>	<u>6.75</u>	<u>2.00</u>

SPECIAL REVENUE FUND

FIRE DEPARTMENT		Activity			
Urban Area Security Initiative Grant - 2004		12514300			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
61011	Salaries Regular	339,111	0	0	0
61040	Salaries Overtime	<u>(42)</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL PERSONNEL	339,069	0	0	0
62120	Traning, Transpo, Meeting	0	0	0	0
62300	Contract Svs-Professional	<u>427,633</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL CONTRACTUAL	427,633	0	0	0
63001	Mics Office Expenses	<u>3,990</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL COMMODITIES	3,990	0	0	0
66400	Machinery & Equipment	<u>84,644</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL CAPITAL	84,644	0	0	0
	TOTAL	<u><u>855,337</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT		FUND 125			
UASI - Urban Areas Security Initiative Grant 2004		Activity 14-406/403			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
61000	Salaries Regular	2,387	0	0	0
61040	Salaries Overtime	1,122	0	0	0
61100	Retirement-Employer Contrib.	273	0	0	0
61120	Medicare Insurance	238	0	0	0
61130	Health Insurance	456	0	0	0
61170	Retiree Health Benefits	0	0	0	0
61180	Worker Compensation Insurance	<u>(240)</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL PERSONNEL	4,235	0	0	0
62010	Communications	(762)	(480)	0	0
62120	Training, Transpo, Meeting	(2,276)	(12,526)	0	0
62300	Contract Svcs-Professional	<u>307,953</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL CONTRACTUAL	304,916	(13,006)	0	0
63001	Misc Office Expenses	<u>26,151</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL COMMODITIES	26,151	0	0	0
66400	Machinery & Equipment	998,479	0	0	0
66510	Computer Software	<u>116,394</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL CAPITAL	1,114,873	0	0	0
69135	Payment to Subagent	<u>1,314,831</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL MISCELLANEOUS	1,314,831	0	0	0
	TOTAL	<u><u>2,765,007</u></u>	<u><u>(13,006)</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

SPECIAL REVENUE FUNDS

COMMUNITY DEVELOPMENT AGENCY		FUND 125			
UASI - Urban Areas Security Initiative Grant 2004		Activity 14-740			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
62302	Contracted Vendor Personnel Services	<u>10,418</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL PERSONNEL	10,418	0	0	0
62300	Contract Svcs-Professional	<u>723,416</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL CONTRACTUAL	723,416	0	0	0
63001	Misc Office Expenses	<u>95,063</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL COMMODITIES	95,063	0	0	0
66400	Machinery & Equipment	<u>93,041</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL CAPITAL	93,041	0	0	0
69135	Payment to Subagent	<u>16,560</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUBTOTAL MISCELLANEOUS	16,560	0	0	0
	TOTAL	<u><u>921,938</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT		FUND 125			
UASI - Urban Areas Security Initiative Grant 2005		Activity 14-405/402			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
61000	Salaries Regular	430,759	166,559	0	0
61040	Salaries Overtime	58,941	30,640	0	0
61100	Retirement-Employer Contrib.	90,112	32,514	0	0
61120	Medicare Insurance	5,958	2,528	0	0
61130	Health Insurance	50,699	19,666	0	0
61170	Retiree Health Benefits	2,828	(2,828)	0	0
61180	Worker Compensation Insurance	34,333	12,777	0	0
	SUBTOTAL PERSONNEL	673,630	261,857	0	0
62010	Communications	7,415	3,191	0	0
62120	Training, Transpo, Meeting	57,859	12,131	0	0
62300	Contract Svcs-Professional	1,596,952	253,284	0	0
	SUBTOTAL CONTRACTUAL	1,662,226	268,605	0	0
63001	Misc Office Expenses	128,918	216,926	0	0
	SUBTOTAL COMMODITIES	128,918	216,926	0	0
66400	Machinery & Equipment	1,022,986	274,116	0	0
	SUBTOTAL CAPITAL	1,022,986	274,116	0	0
69135	Payment to Subagent	3,623,127	29,702		
	SUBTOTAL MISCELLANEOUS	3,623,127	29,702	0	0
	TOTAL	7,110,887	1,051,206	0	0

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT					FUND	125
UASI - Urban Areas Security Initiative Grant 2006					Activity	14-404
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
61000	Salaries Regular	105,290	168,515	0	0	
61040	Salaries Overtime	22,264	56,312	510	0	
61100	Retirement-Employer Contrib.	22,313	31,629	0	0	
61120	Medicare Insurance	1,555	2,264	0	0	
61130	Health Insurance	12,696	17,980	0	0	
61170	Retiree Health Benefits	0	1,649	0	0	
61180	Worker Compensation Insurance	<u>8,736</u>	<u>14,668</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL PERSONNEL	172,854	293,017	510	0	
62120	Training, Transpo, Meeting	20,829	27,060	0	0	
62300	Contract Svcs-Professional	<u>55,461</u>	<u>235,870</u>	<u>40,630</u>	<u>0</u>	
	SUBTOTAL CONTRACTUAL	76,290	262,930	40,630	0	
63001	Misc Office Expenses	<u>5,141</u>	<u>29,040</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL COMMODITIES	5,141	29,040	0	0	
66400	Machinery & Equipment	0	744	816,818	0	
66510	Computer Software	<u>0</u>	<u>0</u>	<u>93,750</u>	<u>0</u>	
	SUBTOTAL CAPITAL	0	744	910,568	0	
	TOTAL	<u>254,285</u>	<u>585,732</u>	<u>951,708</u>	<u>0</u>	

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT					FUND	125
UASI - Urban Areas Security Initiative Grant 2007					Activity	14-486/400
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
61000	Salaries Regular	0	223,479	559,627	103,047	
61020	Salaries Part-Time	0	5,157	12,809	2,359	
61040	Salaries Overtime	0	16,831	37,685	6,939	
61100	Retirement-Employer Contrib.	0	45,845	109,154	20,099	
61120	Medicare Insurance	0	3,319	8,715	1,605	
61130	Health Insurance	0	23,718	58,214	10,719	
61170	Retiree Health Benefits	0	0	8,140	1,499	
61180	Worker Compensation Insurance	0	20,136	47,339	8,717	
62302	Contracted Vendor Personnel Services	<u>0</u>	<u>21,065</u>	<u>0</u>		
	SUBTOTAL PERSONNEL	0	359,550	841,684	154,984	
62010	Communications	0	1,750	5,047	0	
62120	Training, Transpo, Meeting	0	32,571	25,418	55,989	
62300	Contract Svcs-Professional	<u>0</u>	<u>6,065</u>	<u>587,184</u>	<u>1,234,013</u>	
	SUBTOTAL CONTRACTUAL	0	40,386	617,649	1,290,002	
63001	Misc Office Expenses	<u>0</u>	<u>2,959</u>	<u>1,640</u>	<u>69,953</u>	
	SUBTOTAL COMMODITIES	0	2,959	1,640	69,953	
66400	Machinery & Equipment	<u>0</u>	<u>0</u>	<u>2,378,204</u>	<u>409,614</u>	
	SUBTOTAL CAPITAL	0	0	2,378,204	409,614	
69135	Payment to Subagent	<u>0</u>	<u>45,283</u>	<u>1,063,304</u>	<u>3,796,789</u>	
	SUBTOTAL MISCELLANEOUS	0	45,283	1,063,304	3,796,789	
	TOTAL	<u><u>0</u></u>	<u><u>448,177</u></u>	<u><u>4,902,481</u></u>	<u><u>5,721,342</u></u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10		
		Full Time	Part Time	Full Time	Part Time	
3350	Police Lieutenant	1.00		0.00		
0151	Principal Management Analyst	1.00		0.00		
3400	Police Sergeant	1.00		0.00		
1200	Management Aide	1.00		0.00		
	TOTAL	<u><u>4.00</u></u>		<u><u>0.00</u></u>		

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT					FUND	125
PSIC - Public Safety Interoperable Communications Grant					Activity	14-487/485
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
61000	Salaries Regular	0	3,198	41,298	72,503	
61040	Salaries Overtime	0	1,641	2,105	31,254	
61100	Retirement-Employer Contrib.	0	489	6,906	7,605	
61120	Medicare Insurance	0	49	632	4,819	
61130	Health Insurance	0	337	4,084	4,579	
61170	Retiree Health Benefits	0	0	535	465	
61180	Worker Compensation Insurance	0	189	2,794	8,017	
	SUBTOTAL PERSONNEL	0	5,903	58,354	129,243	
63001	Misc Office Expenses	0	0	0	3,000	
	SUBTOTAL COMMODITIES	0	0	0	3,000	
66400	Machinery & Equipment	0	0	383,486	41,366	
	SUBTOTAL CAPITAL	0	0	383,486	41,366	
69135	Payment to Subagent	0	0	2,027,013	10,099,805	
	SUBTOTAL MISCELLANEOUS	0	0	2,027,013	10,099,805	
	TOTAL	0	5,903	2,468,853	10,273,414	

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT						FUND	125
IECGP - Interoperable Emergency Communcations Grant Program						Activity	14-488
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10		
61000	Salaries Regular	0	0	0	49,079		
61040	Salaries Overtime	0	0	0	3,000		
61100	Retirement-Employer Contrib.	0	0	0	5,000		
61120	Medicare Insurance	0	0	0	2,000		
61130	Health Insurance	0	0	0	3,200		
61180	Worker Compensation Insurance	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,000</u>		
	SUBTOTAL PERSONNEL	0	0	0	66,279		
62300	Contract Svcs-Professional	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,143,028</u>		
	SUBTOTAL CONTRACTUAL	0	0	0	2,143,028		
	TOTAL	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>2,209,307</u></u>		

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT					FUND	125
HSGP - Homeland Security Grant Program (Coplink)					Activity	14-489
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
61000	Salaries Regular	0	0	6,900	49,059	
61100	Retirement-Employer Contrib.	0	0	1,934	13,752	
61120	Medicare Insurance	0	0	114	813	
61130	Health Insurance	0	0	820	5,827	
61180	Worker Compensation Insurance	<u>0</u>	<u>0</u>	<u>775</u>	<u>5,507</u>	
	SUBTOTAL PERSONNEL	0	0	10,543	74,957	
62300	Contract Svcs-Professional	<u>0</u>	<u>0</u>	<u>4,094,500</u>	<u>0</u>	
	SUBTOTAL CONTRACTUAL	0	0	4,094,500	0	
	TOTAL	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>4,105,043</u></u>	<u><u>74,957</u></u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10		
		Full Time	Part Time	Full Time	Part Time	
	Buyer/Systems Technician	0.00		0.50		
	TOTAL	<u><u>0.00</u></u>		<u><u>0.50</u></u>		

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT					FUND	125
UASI - Urban Area Security Initiative Grant 2008					Activity	14-490
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
61000	Salaries Regular	0	0	0	359,590	
61020	Salaries Part-Time	0	0	0	119,863	
61040	Salaries Overtime	0	0	0	66,505	
61100	Retirement-Employer Contrib.	0	0	0	6,187	
61120	Medicare Insurance	0	0	0	41,759	
61130	Health Insurance	0	0	0	27,839	
61170	Retiree Health Benefits	0	0	0	3,867	
61180	Worker Compensation Insurance	<u>0</u>	<u>0</u>	<u>0</u>	<u>62,638</u>	
	SUBTOTAL PERSONNEL	0	0	0	688,248	
62010	Communications	0	0	0	4,000	
62120	Training, Transpo, Meeting	0	0	0	92,000	
62300	Contract Svcs-Professional	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL CONTRACTUAL	0	0	0	96,000	
63001	Misc Office Expenses	<u>0</u>	<u>0</u>	<u>0</u>	<u>200,000</u>	
	SUBTOTAL COMMODITIES	0	0	0	200,000	
66400	Machinery & Equipment	0	0	0	1,000,000	
66510	Computer Software	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL CAPITAL	0	0	0	1,000,000	
	TOTAL	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>1,984,248</u></u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10		
		Full Time	Part Time	Full Time	Part Time	
3350	Police Lieutenant	0.00		0.25		
0151	Principal Management Analyst	0.00		1.00		
3400	Police Sergeant	0.00		2.00		
3200	Police Officer	0.00		2.00		
1200	Management Aide	0.00		1.00		
9041	Account Clerk I		1.00		1.00	
8130	Police Cadet		<u>1.00</u>		<u>1.00</u>	
	TOTAL	<u><u>0.00</u></u>	<u><u>2.00</u></u>	<u><u>6.25</u></u>	<u><u>2.00</u></u>	

SPECIAL REVENUE FUND

LIBRARY
Administration Services

PROGRAM
152-222

Statement of Purpose

To enhance our existing book collection by providing educational, recreational, & cultural materials and to provide services which promote literacy, enhance academic success & enhance personal growth in our library patrons.

SERVICE PROGRAM

The Public Library Fund (PLF) provides direct state aid to California public libraries for basic public library service. The funds assure the availability to every resident of the state an adequate level of public library service regardless of the taxable wealth of the local jurisdiction providing the service. Localities may use the funds freely so long as the funds serve the public library purposes stated in the law.

SPECIAL REVENUE FUND

LIBRARY					FUND	152
Public Library Grant					Activity	222
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
REVENUES						
5360	State Aid Program	202,820	135,765	135,765	120,254	
	TOTAL REVENUES	<u>202,820</u>	<u>135,765</u>	<u>135,765</u>	<u>120,254</u>	
EXPENDITURES						
6251	Other Agency Services	0	0	0	34,975	
6291	Other Contractual Services	0	0	0	0	
6391	Operating & Supplies	0	0	0	0	
6534	Computer Services	0	0	0	0	
6621	Buildings	0	0	0	0	
6631	IMP Other Than BLD	0	0	0	0	
6641	Machinery & Equipment	0	0	0	0	
6651	Books, Records & Video	0	43,602	250,000	277,685	
6661	Computer Software	0	0	0	0	
	TOTAL EXPENDITURES	<u>0</u>	<u>43,602</u>	<u>250,000</u>	<u>312,660</u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 06-07		APPROVED FY 07-08		
		Full Time	Part Time	Full Time	Part Time	

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT		FUND 165			
OTS - Traffic Offender Program		Activity Various			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
REVENUES					
5352-100	Traffic Offender Program Income	415,900	37,300	0	0
5353	OR CO DUI Taskforce	0	0	0	0
5354	Pedestrian Safety - PWA	71,323	8,841	0	0
5355	Computer Report Writing	0	0	0	0
5356	DUI ED/ Driving Class Grant	0	0	0	0
5357	CA Seat Belt Compliance	83,239	0	0	0
5358	Sobriety Checkpoint Program	0	31,508	0	0
5359	Selective Traffic Enf. (STEP)	286,711	202,009	0	0
5360	Click it or Ticket Berkeley	0	83,697	0	0
	TOTAL REVENUES	<u>857,174</u>	<u>363,356</u>	<u>0</u>	<u>0</u>
EXPENDITURES					
165-336	OTS - Traffic Offender Program PD	289,953	403,160	0	0
165-338	OTD - Pedestrian Safety PWA	29,539		0	0
165-340	Mobile DUI ED & Driving Class	0	(376)	0	0
165-341	CA Seat Belt Compliance	188	0	0	0
165-342	Soberity Checkpoint Program	0	0	0	0
165-343	Selective Traffic Enf. (STEP)	293,944	254,489	0	0
165-344	Click-it or Ticket - UC Berkeley	84,452	(543)	0	0
165-345	2008 Sobriety Checkpoint	0	31,527	0	0
165-346	2008 Click it or Ticket Program	0	12,000	0	0
	EXPENDITURE TOTAL	698,076	700,257	0	0
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
7330	Senior Office Assistant	<u>0.00</u>		<u>0.00</u>	
	TOTAL	<u>0.00</u>		<u>0.00</u>	

SPECIAL REVENUE FUNDS

POLICE DEPARTMENT						FUND	165	
OTS - Traffic Offender Program						Activity	336	
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10			
6111	Salaries & Wages-Regular	48,947	0	0	0			
6141	Salaries & Wages-Overtime	36,274	0	0	0			
6151	Retirement Plan	4,002	0	0	0			
6161	Medicare Insurance	737	0	0	0			
6171	Employees Insurance	4,995	0	0	0			
6172	Retiree Medical Insurance	392	0	0	0			
6181	Compensation Insurance	<u>505</u>	<u>0</u>	<u>0</u>	<u>0</u>			
	SUBTOTAL PERSONNEL	95,852	0	0	0			
6221	Training & Transportation	0	0	0	0			
6291	Other Contractual Services	<u>34,279</u>	<u>0</u>	<u>0</u>	<u>0</u>			
	SUBTOTAL CONTRACTUAL	34,279	0	0	0			
6391	Other Material & Supplies	<u>53,082</u>	<u>0</u>	<u>0</u>	<u>0</u>			
	SUBTOTAL COMMODITIES	53,082	0	0	0			
6511	Equipment Rental, City	28,550	0	0	0			
6590	Indirect Costs	<u>6,812</u>	<u>0</u>	<u>0</u>	<u>0</u>			
	SUBTOTAL FIXED CHARGES	35,362	0	0	0			
6641	Machinery & Equipment	71,378	0	0	0			
6661	Computer Software	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>			
	SUBTOTAL CAPITAL	71,378	0	0	0			
6800-20	Transfer to Fund 20	0	403,160	0	0			
	TOTAL	<u>289,953</u>	<u>403,160</u>	<u>0</u>	<u>0</u>			
	Transfer to Fund 20							
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10				
		Full Time	Part Time	Full Time	Part Time			
7330	Senior Office Assistant	<u>0.00</u>		<u>0.00</u>				
	TOTAL	<u>0.00</u>		<u>0.00</u>				

SPECIAL REVENUE FUNDS

PARKS, RECREATION & COMMUNITY SERVICES		FUND 169			
Families and Communities Together (FaCT) Program		Activity Various			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
REVENUES					
5361-500	FACT Grant FY2005	20,124	0	0	0
5361-700	FACT Grant FY2007	22,611	5,967	0	0
5361-800	FACT Grant FY2008	0	17,899	0	0
5369-1	OCTA Transport Vietnam Sr.	52,690	55,969	59,405	63,003
5370	Tech. Center Site Plan	0	4,477	0	0
5371	State Park Bond-Per Capita	1,120,912	2,232,052	0	0
5374	OCTA Senior Mobility Program	131,150	139,307	147,860	156,817
5377	MWD Synthetic Turf Program	50,000		0	0
5379	SCWRP-ENV NOW	0	12,909	0	0
5380	St. Urban Parks & Health Com.	0	546,249	0	0
5812	Earnings on Investment	2,972	0	0	0
	TOTAL REVENUES	<u>1,400,458</u>	<u>3,014,829</u>	<u>207,265</u>	<u>219,820</u>
EXPENDITURES					
169-248	OCTA-VNCOG Sr. Mobility Program	52,690	55,969	59,405	63,003
169-255	OCTA Sr. Mobility Program FY06	131,150	139,307	147,860	156,817
169-259	The Wildlands Conservancy	16,314	0	0	0
169-262	McFadden Tech & Learning Center	0	0	0	0
169-263	FACT Program FY 2004	0	0	0	0
169-265	2005 Summer Lunch Program	0	0	0	0
169-266	FACT Program FY2005	0	0	0	0
169-267	Fact Program FY2006	0	0	0	0
169-268	Habitat Conservation Fund	0	0	0	0
169-269	SCWRP Grant - Environment NOW	10,026	0	0	0
169-270	California State Park Bond	1,123,455	0	0	0
169-271	St Urban Parks & Healthy Comm	846,789	0	0	0
169-272	FACT Program FY 2007	31,045	0	0	0
169-273	FACT Program	0	0	0	0
169-364	2004 FED Lunch Program	0	0	0	0
169-578	MWD Synthetic Turf Grant Program	0	0	0	0
	TOTAL EXPENDITURES	<u>2,211,469</u>	<u>195,276</u>	<u>207,265</u>	<u>219,820</u>
* Appropriation of funds to occur upon award of contract.					

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
1776	Senior Recreation Supervisor	1.00			
2387	Records Specialist	1.00			
8160	Program Coordinator		3.00		2.00
9400	Senior Program Leader		4.00		7.00
9100	Community Center Aide		1.00		0.00
9360	Program Leader II		9.00		6.00
9060	Clerical Aide		0.00		2.00
	TOTAL	<u>2.00</u>	<u>17.00</u>	<u>0.00</u>	<u>17.00</u>

SPECIAL REVENUE FUNDS

PARKS, RECREATION & COMMUNITY SERVICES
OCTA Senior Mobility Program - Vietnamese Community of Orange County

PROGRAM
169-248

Statement of Purpose

To provide transportation to Vietnamese Community of Orange County (VNCOC) seniors to and from the VNCOC where they can engage in educational and health & wellness programs.

Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6291	Other Contract Services	52,960	55,969	59,405	63,003
	SUBTOTAL CONTRACTUAL	52,960	55,969	59,405	63,003
	TOTAL	<u>52,960</u>	<u>55,969</u>	<u>59,405</u>	<u>63,003</u>

SPECIAL REVENUE FUNDS

PARKS, RECREATION & COMMUNITY SERVICES		PROGRAM		
OCTA Senior Mobility Program		169-255		
Statement of Purpose				
<p><i>To provide transportation to seniors to and from the senior centers where they can engage in educational and health & wellness programs.</i></p>				
Accomplishments in FY 07-08 and FY 2008-09				
<ul style="list-style-type: none"> * Strengthened the relationship with the Orange County Transportation Authority for senior transportation * Increased the amount of passengers for each senior mobility program site 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Partner with Cal Optima to increase senior participation * Increase passenger ridership by enhancing marketing to the community 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level Number of clients served	22,000	23,000	32,000	35,000

SPECIAL REVENUE FUNDS

PARKS, RECREATION & COMMUNITY SERVICES		FUND 169			
OCTA Senior Mobility Program		Activity 255			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	0	0	0	0
6131	Salaries & Wages-Temporary	98,815	108,502	115,025	134,406
6141	Salaries Overtime	0	0	0	0
6151	Retirement Plan	0	71	4,315	5,040
6161	Medicare Insurance	1,381	1,517	1,670	1,949
6171	Employees Insurance	0	0	0	0
6172	Retiree Medical Insurance	0	0	0	0
6181	Compensation Insurance	2,676	3,122	3,405	3,978
	SUBTOTAL PERSONNEL	----- 102,872	----- 113,212	----- 124,415	----- 145,373
6221	Training & Transportation	0	0	0	0
6291	Contract Services	10,231	8,200	0	334
	SUBTOTAL CONTRACTUAL	----- 10,231	----- 8,200	----- 0	----- 334
6391	Operating Materials & Supplies	2,878	2,537	7,530	500
	SUBTOTAL COMMODITIES	----- 2,878	----- 2,537	----- 7,530	----- 500
6511	Rental City Equipment	15,169	15,358	15,915	10,610
	SUBTOTAL FIXED CHARGES	----- 15,169	----- 15,358	----- 15,915	----- 10,610
	TOTAL	----- 131,150 =====	----- 139,307 =====	----- 147,860 =====	----- 156,817 =====
Class Code	AUTHORIZED PERSONNEL	APPROVED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
8160	Program Coordinator		2.00		2.00
9400	Senior Program Leader		4.00		7.00
9360	Program Leader II		5.00		6.00
	TOTAL	----- 0.00 =====	----- 11.00 =====	----- 0.00 =====	----- 15.00 =====

SPECIAL REVENUE FUNDS

PARKS, RECREATION & COMMUNITY SERVICES		PROGRAM		
Families and Communities Together (FaCT) Program		169-274		
Statement of Purpose				
<p><i>The Families and Communities Together program focuses on strengthening the structure and services devoted to both preventing child abuse in families, beginning prenatal to age 5, and treating child victims ages newborn to 18 years. The Corbin Family and Community Center is the site where collaborative non-profits are housed to serve members of the community.</i></p>				
Accomplishments in FY 07-08 and FY 2008-09				
<ul style="list-style-type: none"> * Strengthened the relationship with the Office on Aging to expand programs for senior caregivers * Coordinated with County of Orange to continue funding for Corbin Family Resource Center 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Continue the partnerships with the non-profits at the Corbin Family Resource Center * Continue to provide information and referral services to FaCT clients * Increase community workshops for families to enhance better family relationships 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level Number of clients served	1,300	1,400	1,450	1,800

SPECIAL REVENUE FUNDS

PARKS, RECREATION & COMMUNITY SERVICES					FUND	169
Families and Communities Together (FaCT) Program					Activity	274
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6111	Salaries & Wages-Regular	0		0	0	
6131	Salaries & Wages-Temporary	24,655	25,275	28,372	0	
6151	Retirement Plan	0		1,064	0	
6161	Medicare Insurance	345	335	411	0	
6171	Employees Insurance	0		0	0	
6172	Retiree Medical Insurance	0		0	0	
6181	Compensation Insurance	237	240	848	0	
	SUBTOTAL PERSONNEL	----- 25,237	----- 25,850	----- 30,695	----- 0	
6221	Training & Transportation	0	0	0	0	
6291	Contract Services	74	37	0	0	
	SUBTOTAL CONTRACTUAL	----- 74	----- 37	----- 0	----- 0	
6391	Operating Materials & Supplies	5,734	4,830	4,555	0	
	SUBTOTAL COMMODITIES	----- 5,734	----- 4,830	----- 4,555	----- 0	
	TOTAL	----- 31,045	----- 30,717	----- 35,250	----- 0	
* Appropriation of funds to occur upon award of contract.						
Class Code	AUTHORIZED PERSONNEL	APPROVED FY 08-09		PROPOSED FY 09-10		
		Full Time	Part Time	Full Time	Part Time	
0850	Senior Recreation Supervisor	1.00		0.00		
7430	Records Specialist	1.00		0.00		
8160	Program Coordinator		1.00		0.00	
9100	Community Center Aide		1.00		0.00	
9360	Program Leader II		4.00		0.00	
9060	Clerical Aide				2.00	
	TOTAL	----- 2.00	----- 6.00	----- 0.00	----- 2.00	

**ENTERPRISE FUNDS
RESOURCE SUMMARY**

Parking Enterprise - CDA

ACTIVITIES		ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
REVENUES					
5216	Parking Violation Revenue	425,509	638,734	400,000	400,000
	SUBTOTAL RENTAL INCOME	425,509	638,734	400,000	400,000
5599	Parking Meter Revenue	1,104,302	1,104,682	1,080,000	1,000,000
	SUBTOTAL RENTAL GOV. ENTITIES	1,104,302	1,104,682	1,080,000	1,000,000
5621	Expense Reimbursement	3,444	129	2,000	500
5630	Miscellaneous Income	1,659	1,296	0	0
5800	Parking Fees-Surface Lots	1,183,643	1,110,890	1,100,000	1,100,000
5804	Lease Income from Fund 11	1,386,330	852,080	1,447,425	1,524,055
5812	Earnings on Investments	86,919	80,675	65,000	65,000
5817	Investment Income - Debt Serv	1,380	192	0	0
5990	Transfer from Fund 93	0	63,000	0	0
	SUBTOTAL MISCELLANEOUS	2,663,374	2,108,262	2,614,425	2,689,555
	TOTAL REVENUES	4,193,185	3,851,679	4,094,425	4,089,555
EXPENDITURES					
27-013	Parking Meter Fund	1,324,950	1,146,689	1,453,040	1,350,600
27-014	Downtown Parking Facilities	1,022,463	942,106	1,775,320	1,887,490
27-015	Debt Service	1,991,202	1,301,969	1,266,065	1,351,465
	TOTAL EXPENDITURES	4,338,615	3,390,764	4,494,425	4,589,555
OPERATING EXPENSE		ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6100	Personnel	605,656	589,065	835,470	741,235
6200	Contractual	1,217,177	1,174,745	1,330,515	1,368,460
6300	Commodities	20,079	20,798	33,300	31,000
6500	Fixed Charges	482,997	163,208	199,075	172,395
6600	Capital	23,910	143,385	835,000	930,000
6700	Debt Service	548,796	464,563	441,065	416,465
	TOTAL	2,898,615	2,555,764	3,674,425	3,659,555
6781	Bond Principal (Principal Paid)	1,440,000	835,000	820,000	930,000
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
0150	Senior Community Dev. Analyst	0.40		0.20	
2890	Parking Meter Operations Supervisor	1.00		1.00	
0080	Parking Meter Technician II	2.00		3.00	
7160	Parking Meter Technician I	3.00		0.00	
3900	Parking Control Officer	3.00		3.00	
2850	Redevelopment Assistant	0.05		0.00	
7270	Secretary	0.00		0.50	
0736	Senior Office Specialist	0.30		0.33	
	TOTAL	9.75		8.03	

ENTERPRISE FUNDS

PARKING ENTERPRISE - CDA Parking Meter & Facilities	PROGRAM 27-013/014/015
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Statement of Purpose	<p><i>To effectively control the availability, rates, and duration of use of public on-street parking in the Downtown area and in the Willard Street neighborhood.</i></p> <p>The City of Santa Ana has four parking garages operating in the Downtown area. In order to properly control the inventory and rates for available downtown parking, the Parking Meter Program operates and manages approximately 1,400 metered spaces throughout the area. The cost of the program is funded from meter revenues and parking fines. Excess revenue is allocated to parking garage debt services.</p>
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Accomplishments in FY 07-08 & FY 08-09	<ul style="list-style-type: none"> * Refurbished standard meter housing. * Replaced obsolete meter heads in the Willard area and Mid-Town. * Modernized parking structure operating equipment. * Implemented structural improvements to parking garages.
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Action Plan for FY 2009-10	<ul style="list-style-type: none"> * Refurbish substandard meter housings. * Replace damaged/missing parking meter housings.
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PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
No. of parking meters maintained	1,400	1,400	1,428	1,428
No. of meters maintained per technician	280	467	476	476
Efficiency				
Annual revenue collected per meter	\$771	\$789	\$756	\$700
Meter revenue collected per technician	\$220,860	\$368,227	\$360,000	\$333,333
Effectiveness				
Annual meter revenue collection	\$1,104,302	\$1,104,682	\$1,080,000	\$1,000,000
Annual violation revenue generated	\$425,509	\$638,734	\$350,000	\$400,000

ENTERPRISE FUNDS

PARKING ENTERPRISE - CDA					FUND	27
Parking Meter					Activity	13
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6111	Salaries & Wages-Regular	432,111	428,414	577,675	522,465	
6131	Salaries & Wages-Temporary	0	0	20,070	0	
6141	Salaries & Wages-Overtime	7,594	6,023	0	8,000	
6151	Retirement Plan	35,903	21,683	48,525	43,885	
6161	Medicare Insurance	6,004	5,839	8,385	7,230	
6171	Employees Insurance	95,532	97,345	142,210	122,465	
6172	Retiree Health Insurance	3,299	3,497	8,085	9,145	
6181	Compensation Insurance	12,688	13,114	16,675	14,195	
6191	Other Personnel Services	12,525	13,150	13,845	13,850	
	SUBTOTAL PERSONNEL	605,656	589,065	835,470	741,235	
6201	Utilities	0	234	0	250	
6211	Communications	5,124	4,546	5,280	5,000	
6214	Cell Phone Charges	1,913	2,248	3,000	3,000	
6221	Training & Transportation	1,096	120	4,500	1,500	
6231	Advertising	0	654	1,500	500	
6251	Other Agency Services	0	0	1,010	1,000	
6261	M&R Building & Grounds	0	0	0	10,000	
6281	M&R Machinery & Equipment	522	2,350	40,600	60,500	
6291	Other Contractual Services	154,581	173,368	194,540	185,665	
6294	Lease Payments	64,986	67,369	67,585	71,375	
	SUBTOTAL CONTRACTUAL	228,222	250,889	318,015	338,790	
6391	Operating Materials & Supplies	20,079	20,798	33,300	31,000	
	SUBTOTAL COMMODITIES	20,079	20,798	33,300	31,000	
6511	Equipment Rental	36,820	36,820	33,140	33,135	
6535	Treasury Services Charge	11,525	12,045	12,890	12,685	
6536	Hearing Officer Charges	5,750	6,040	6,040	6,040	
6537	IS Strategic Plan	35,615	35,615	35,615	35,615	
6590	Indirect Costs	68,545	59,908	98,570	72,100	
6591	Depreciation	312,647	0	0	0	
	SUBTOTAL FIXED CHARGES	470,902	150,428	186,255	159,575	
6641	Machinery & Equipment	0	135,235	80,000	80,000	
6661-1	Computer Software Exp	91	274	0	0	
	SUBTOTAL CAPITAL	91	135,509	80,000	80,000	
	TOTAL	1,324,950	1,146,689	1,453,040	1,350,600	

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time		Full Time	
7584	Senior Community Development Analyst	0.40		0.20	
2890	Parking Meter Operations Supervisor	1.00		1.00	
0080	Parking Meter Technician II	2.00		3.00	
7160	Parking Meter Technician I	3.00		0.00	
3900	Parking Control Officer	3.00		3.00	
2850	Redevelopment Assistant	0.05		0.00	
7270	Secretary	0.00		0.50	
7360	Senior Office Specialist	0.30		0.33	
	TOTAL	9.75		8.03	

ENTERPRISE FUNDS

PARKING ENTERPRISE - CDA		FUND 27			
Parking Facilities		Activity 14			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6291	Other Contractual Services	986,549	921,450	1,007,500	1,024,670
	SUBTOTAL CONTRACTUAL	986,549	921,450	1,007,500	1,024,670
6521	Insurance (Risk Management)	12,095	12,780	12,820	12,820
	SUBTOTAL FIXED CHARGES	12,095	12,780	12,820	12,820
6621	Building Improvements	23,819	7,876	300,000	350,000
6631	Improvements Other Than Building	0	0	55,000	0
6641	Machinery & Equipment	0	0	400,000	500,000
	SUBTOTAL CAPITAL	23,819	7,876	755,000	850,000
	TOTAL	<u>1,022,463</u>	<u>942,106</u>	<u>1,775,320</u>	<u>1,887,490</u>

PARKING ENTERPRISE - CDA		FUND 27			
Parking Facilities (Debt Service)		Activity 15			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6292	Trustee Fees	2,406	2,406	5,000	5,000
	SUBTOTAL CONTRACTUAL	2,406	2,406	5,000	5,000
6781	Bond Principal	0	835,000	820,000	930,000
6781-100	Amortized Bond Discount	45,045	0	0	0
6791	Bond Interest	503,751	464,563	441,065	416,465
	SUBTOTAL DEBT SERVICE	548,796	1,299,563	1,261,065	1,346,465
	TOTAL	<u>551,202</u>	<u>1,301,969</u>	<u>1,266,065</u>	<u>1,351,465</u>

**ENTERPRISE FUND
RESOURCE SUMMARY**

SANITARY SEWER SERVICES

ACTIVITIES		ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
REVENUES					
5499	Sanitary Sewer Service Charge	3,175,628	3,602,683	4,658,075	4,927,250
5621	Expense Reimbursement	113,054	0	0	0
5799	Misc. Recoveries	133,288	7,196	0	0
5812	Earning on Investment	40,303	41,598	40,300	40,000
	TOTAL REVENUES	<u>3,462,273</u>	<u>3,651,477</u>	<u>4,698,375</u>	<u>4,967,250</u>
5010	Balance from Prior Year	0	915,818	0	0
EXPENDITURES					
56-575	Sewer Services	3,083,711	3,786,702	4,698,375	4,967,250
	TOTAL EXPENDITURES	<u>3,083,711</u>	<u>3,786,702</u>	<u>4,698,375</u>	<u>4,967,250</u>

OPERATING EXPENSE		ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6100	Personnel	1,299,364	1,388,366	1,604,825	1,601,975
6200	Contractual	809,307	789,571	1,104,600	883,600
6300	Commodities	43,402	76,377	75,000	151,000
6500	Fixed Charges	407,263	429,816	446,735	477,705
6600	Capital	50,094	1,102,571	1,467,215	1,852,970
6900	Depreciation	474,281	0	0	0
	TOTAL	<u>3,083,711</u>	<u>3,786,702</u>	<u>4,698,375</u>	<u>4,967,250</u>

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
2100	Assistant Engineer II	1.50		1.50	
4215	Equip Operator - Water Services	4.00		4.00	
2129	Principal Civil Engineer	0.50		0.50	
2210	Sanitation Inspector II	1.25		1.25	
2131	Senior Civil Engineer	0.50		0.50	
4360	Street Maintenance Supervisor	0.25		0.25	
7750	Water Services Crew Leader	0.75		0.75	
7775	Water Services Supervisor	0.75		0.75	
7790	Water Services Worker II	6.00		5.00	
0920	Water Systems Operator II	0.10		0.10	
4530	Water Systems Operator III	0.10		0.10	
9260	Senior Maintenance Worker, P/T		1.00		0.00
	TOTAL	<u>15.70</u>	<u>1.00</u>	<u>14.70</u>	<u>0.00</u>

ENTERPRISE FUND

SANITATION ENTERPRISE - PWA
Sewer Services

PROGRAM
56-575

Statement of Purpose

To provide cleaning, rehabilitation, and repair of sanitary sewer facilities and remove sewer main blockages.

The Sewer Maintenance Program provides for the proper cleaning, repair, and operation of 450 miles of sanitary sewer system facilities. The program ensures compliance with the Regional Water Quality Control Board Fats, Oils, and Grease Control Program. The program is responsible for maintenance of two sewage lift stations for transporting sewage from the City to the Orange County Sanitation District.

Accomplishments in FY 07-08 & 08-09

- * Cleaned 870 miles of sewer lines.
- * Inspected 513,017 lineal feet (97 miles) of sewer mains using video.
- * Responded to and corrected all blockages of City sewer facilities.
- * Enforced City sewer spill response and reporting procedures for eight occurrences.
- * Constructed or rehabilitated 5,200 lineal feet of sewer main.
- * Complied with all Regional Water Quality Control Board Waste Discharge Permit requirements.
- * Began implementation of a pilot sewer rehabilitation contract for 10,000 feet of sewer pipe per year.

Action Plan for FY 2009-10

- * Continue management of the Fats, Oils, and Grease Control Program.
- * Construct or rehabilitate 10,000 lineal feet of sewer main through the Capital Improvement Program.
- * Continue the sewer lateral repair program.
- * Begin construction of the relocation and upgrade of the Segerstrom Sewer Lift Station.
- * Meet State Water Quality Control Board requirements for a Sewer System Management Plan.
- * Meet State Water Quality Control Board requirements related to the Fats, Oils, and Grease Control Program.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of miles of sewer mains cleaned	357	450	420	415
# of sewer mains TV-inspected (in lineal feet)	253,780	243,017	270,000	250,000
# of sewer main blockages cleared	24	24	21	22
# of sewer main laterals repaired/replaced	183	179	190	170
# of sewer main trouble spots cleaned	843	558	840	800
Lineal feet of sewer main projects designed by City Staff	3900	2200	3500	10,000
Lineal feet of sewer mains replaced/rehabilitated	3500	2200	3000	10,000
Efficiency				
% of sewer laterals repaired/rehabilitated within 10 working days	90	90	95	90
% of sewer inquiries responded to customer within 4 hours	100	100	100	100
% of development projects with adequate sewer system capacity	100	100	100	100
% of emergency sewer lateral repairs completed within 48 hours	100	100	100	100

ENTERPRISE FUND

SANITARY SEWER SERVICE ENTERPRISE					FUND	56
Sewer Services					Activity	575
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6111	Salaries & Wages-Regular	916,199	967,986	1,084,040	1,116,500	
6131	Salaries & Wages-Temporary	1,025	14,828	16,840	0	
6141	Salaries & Wages-Overtime	27,935	35,499	38,000	30,000	
6151	Retirement Plan	73,131	47,399	90,525	92,500	
6161	Medicare Insurance	9,139	10,381	10,640	10,490	
6171	Employees Insurance	148,354	160,165	193,630	173,850	
6172	Retiree Insurance	8,032	9,522	14,985	19,270	
6181	Compensation Insurance	95,616	98,422	106,165	109,365	
6191	Other Personnel Services	19,933	44,165	50,000	50,000	
	SUBTOTAL PERSONNEL	1,299,364	1,388,366	1,604,825	1,601,975	
6211	Communications	991	2,155	4,000	3,000	
6221	Training & Transportation	2,992	2,383	4,000	2,000	
6251	Other Agency Services	4,676	14,650	33,500	35,500	
6281	M & R Machinery & Equipment	0	63	1,000	1,000	
6291	Other Contractual Services	800,647	770,320	1,062,100	842,100	
	SUBTOTAL CONTRACTUAL	809,307	789,571	1,104,600	883,600	
6391	Operating Materials & Supplies	43,402	76,377	75,000	151,000	
	SUBTOTAL COMMODITIES	43,402	76,377	75,000	151,000	
6511	Equipment Rental, City	182,855	219,145	225,560	225,560	
6537	Automation Plan	0	0	0	0	
6590	Indirect Costs	52,953	63,702	55,465	49,415	
6591	Depreciation	0	0	0	0	
6595	Public Works Administrative Charge	171,455	146,970	165,710	202,730	
	SUBTOTAL FIXED CHARGES	407,263	429,816	446,735	477,705	
6631	Imp other than buildings	34,152	1,029,028	1,387,215	1,852,970	
6641	Machinery & Equipment	15,942	73,543	80,000	0	
	SUBTOTAL CAPITAL	50,094	1,102,571	1,467,215	1,852,970	
6951	Depreciation	474,281	0	0	0	
	TOTAL	3,083,711	3,786,702	4,698,375	4,967,250	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10		
		Full Time	Part Time	Full Time	Part Time	
2100	Assistant Engineer II	1.50		1.50		
4215	Equip Operator - Water Services	4.00		4.00		
2129	Principal Civil Engineer	0.50		0.50		
2210	Sanitation Inspector II	1.25		1.25		
2131	Senior Civil Engineer	0.50		0.50		
4360	Street Maintenance Supervisor	0.25		0.25		
7750	Water Services Crew Leader	0.75		0.75		
7775	Water Services Supervisor	0.75		0.75		
7790	Water Services Worker II	6.00		5.00		
0920	Water Systems Operator II	0.10		0.10		
4530	Water Systems Operator III	0.10		0.10		
9260	Senior Maintenance Worker, P/T		1.00		0.00	
	TOTAL	15.70	1.00	14.70	0.00	

**ENTERPRISE FUND
RESOURCE SUMMARY**

FEDERAL CLEAN WATER PROTECTION ENTERPRISE

ACTIVITIES		ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
REVENUES					
5350	1 Storm Drain/GIS Facility Grant	0	0	0	0
5350	2 Urban Runoff Grant	0	0	0	0
5499	NPDES Surcharge	2,388,868	2,282,387	2,503,795	2,582,080
5621	Cost Reimbursement	0	0	0	0
5799	Miscellaneous Recoveries	500	300	0	0
5812	Earnings on Investment	72,808	40,793	58,000	19,000
	TOTAL REVENUES	----- 2,462,176 =====	----- 2,323,480 =====	----- 2,561,795 =====	----- 2,601,080 =====
5010	Balance From Prior Year	0	1,225,188	124,200	200,000
EXPENDITURES					
57-635	Fed Clean Water Protection Enterprise	2,798,165	3,136,115	2,664,775	2,787,895
	TOTAL EXPENDITURES	----- 2,798,165 =====	----- 3,136,115 =====	----- 2,664,775 =====	----- 2,787,895 =====
	Reserve Appropriations			21,220	13,185
OPERATING EXPENSE		ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6100	Personnel	1,184,116	1,232,911	782,200	799,950
6200	Contractual	760,032	675,523	1,153,250	1,153,250
6300	Commodities	1,239	1,472	2,000	2,000
6500	Fixed Charges	688,932	747,024	526,625	631,995
6600	Capital	163,845	479,186	200,700	200,700
6800	Internal Fund Transfer	0	0	0	0
6900	Miscellaneous	0	0	0	0
	TOTAL	----- 2,798,165 =====	----- 3,136,115 =====	----- 2,664,775 =====	----- 2,787,895 =====
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
2100	Assistant Engineer II	0.25		0.25	
0315	Deputy City Engineer	0.00		0.00	
4250	Equipment Operator - Motor Sweeper	4.00		4.00	
4240	Equipment Operator - Street	0.00		0.00	
3900	Parking Control Officer	1.00		1.00	
2129	Principal Civil Engineer	0.25		0.25	
2110	Sanitation Inspector II	0.50		0.50	
1600	Senior Assistant Engineer	0.50		0.50	
2131	Senior Civil Engineer	0.70		0.70	
4360	Street Maintenance Supervisor	0.00		0.00	
	Total	----- 7.20 =====		----- 7.20 =====	

ENTERPRISE FUND

FEDERAL CLEAN WATER PROTECTION ENTERPRISE - PWA
Federal Clean Water Protection

PROGRAM
57-635

Statement of Purpose

To provide storm drain systems operation and maintenance, and pollution reduction under the National Pollutant Discharge Elimination System permit issued by the Santa Ana Region Water Quality Control Board in January 2002.

Accomplishments in FY 07-08 & 08-09

- * Inspected all high- and medium-priority industrial sites to ensure compliance with the permit.
- * Bid and awarded NPDES Capital Project to ensure City Yard compliance with the NPDES permit.
- * Ensured NPDES construction compliance of all Public Works and private development projects.
- * Participated in all countywide committees to ensure the City's interests are protected relative to the NPDES Program.
- * Submitted annual reports as required by the NPDES permit.
- * Began follow-up restaurant inspections for infractions submitted by the County.
- * Inspected all Citywide facilities for compliance with the NPDES permit.

Action Plan for FY 2009-10

- * Continue training City staff and contract field operations to ensure compliance with the NPDES permit.
- * Utilize videos produced with the Proposition 13 public education and outreach grants within both residential and business communities to reduce storm water pollution.
- * Complete NPDES Capital Projects to ensure citywide facility compliance with the NPDES Permit.
- * Inspect all construction projects (public and private) at least once during the wet season.
- * Inspect all commercial/industrial sites as required by the NPDES permit.
- * Identify remaining industrial facilities that do not have business permits and prioritize facilities into low, medium or high priority
- * Explore grant opportunities for possible capital improvement/water quality projects
- * Update policy and procedure guidelines for Citywide maintenance and operations compliance with NPDES requirements.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
Miles of channels cleaned	4.6	4.6	4.6	4.6
# of catch basins cleaned	1,500	1,010	1,508	1,508
# of development sites inspected	88	78	50	40
# of industrial sites inspected	206	116	115	115
# of commercial sites inspected	660	350	300	300
# of meetings attended as Co-Permittee	25	25	25	25
# of Capital Improvement projects inspected		37	35	45

ENTERPRISE FUND

FEDERAL CLEAN WATER PROTECTION ENTERPRISE
Federal Clean Water Protection

FUND 57
Activity 635

Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	875,919	902,769	587,675	611,130
6131	Salaries Temp	0	0	0	0
6141	Salaries Overtime	12,271	17,933	15,000	5,000
6151	Retirement Plan	62,657	44,020	48,400	50,455
6161	Medicare Insurance	3,619	4,543	4,570	3,780
6171	Employees Insurance	113,585	132,130	76,875	72,070
6172	Retiree Insurance	5,898	8,107	8,065	10,510
6181	Compensation Insurance	59,489	71,112	41,615	47,005
6191	Other Personal Services	50,679	52,297	0	0
	SUBTOTAL PERSONNEL	----- 1,184,116	----- 1,232,911	----- 782,200	----- 799,950
6211	Communications	977	1,058	1,250	1,250
6221	Training & Transportation	252	150	2,000	2,000
6291	Other Contractual Services	758,803	674,314	1,150,000	1,150,000
	SUBTOTAL CONTRACTUAL	----- 760,032	----- 675,523	----- 1,153,250	----- 1,153,250
6391	Operating Materials & Supplies	1,239	1,472	2,000	2,000
	SUBTOTAL COMMODITIES	----- 1,239	----- 1,472	----- 2,000	----- 2,000
6511	Equipment Rental, City	432,605	438,267	445,340	452,140
6521	Insurance (Risk Management)	48,995	51,935	51,935	51,935
6590	Indirect Costs	44,282	57,912	29,350	26,555
6595	Public Works Administrative Charges	163,050	198,910	0	101,365
	SUBTOTAL FIXED CHARGES	----- 688,932	----- 747,024	----- 526,625	----- 631,995
6631	Imp Other than Buildings	163,845	478,898	200,000	200,000
6651	Books Records Video	0	0	200	200
6661	Computer Software - over \$1000	0	289	500	0
6661-1	Computer Software -	0	0	0	500
	SUBTOTAL CAPITAL	----- 163,845	----- 479,186	----- 200,700	----- 200,700
6800	Transfer to General Fund	0	0	0	0
	SUBTOTAL INTERFUND TRANSFERS	----- 0	----- 0	----- 0	----- 0
	TOTAL	----- 2,798,165	----- 3,136,115	----- 2,664,775	----- 2,787,895
6911	Reserve Appropriations	0	0	21,220	13,185

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
2100	Assistant Engineer II	0.25		0.25	
0315	Deputy City Engineer	0.00		0.00	
4250	Equipment Operator - Motor Sweeper	4.00		4.00	
4240	Equipment Operator - Street	0.00		0.00	
3900	Parking Control Officer	1.00		1.00	
2129	Principal Civil Engineer	0.25		0.25	
2210	Sanitation Inspector II	0.50		0.50	
1600	Senior Assistant Engineer	0.50		0.50	
2131	Senior Civil Engineer	0.70		0.70	
4360	Street Maintenance Supervisor	0.00		0.00	
	Total	----- 7.20		----- 7.20	

**ENTERPRISE FUND
RESOURCE SUMMARY**

WATER ENTERPRISE - PWA

ACTIVITIES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
REVENUES				
5581 Regular Water Sales	36,905,406	37,081,206	43,702,500	46,148,340
5581-100 Fireline Service Charge	230,890	231,932	230,000	230,000
5581-200 Basic Service Charge	3,660,020	3,669,789	3,650,000	3,650,000
5581-300 Door Tag Fee	147,727	198,367	100,000	150,000
5581-500 Reconnection Charge	114,481	137,607	100,000	100,000
5582 Misc. Water Sales	107,445	79,114	100,000	100,000
5618 Penalties	695,736	847,770	600,000	800,000
5618-141 After Hours Service Charge	1,127	303	0	0
5621 Expense Reimbursement	35,590	110,339	0	0
5699/799 Misc. Refunds/Recoveries	21,332	0	0	0
5804 Rental of Property	300,000	300,000	300,000	300,000
5812 Earnings on Investments	710,969	602,237	400,000	500,000
TOTAL WATER FUND REVENUES	----- 42,930,722 =====	----- 43,258,664 =====	----- 49,182,500 =====	----- 51,978,340 =====
64-010 Balance from Prior Year	0	3,268,400	0	515,120
EXPENDITURES				
61-571 Water Revenue Bond Debt Service	761,575	1,519,138	1,518,650	1,518,170
62-572 Utility Loan Repayment	63,207	199,870	199,870	199,870
64-574 Water Production & Supply	20,490,729	18,993,276	22,902,845	25,885,075
64-575 Water Systems Maintenance	2,923,257	3,298,717	3,852,485	3,848,000
64-576 Miscellaneous Operating Expenses	8,918,106	10,865,596	11,611,760	12,096,580
64-577 Water Asphalt Maintenance	(24)	0	0	0
64-578 Water Quality & Measurement	1,241,028	1,376,129	1,806,020	1,788,930
64-579 Water Administration & Engineering	2,587,147	3,176,256	4,195,500	4,386,375
66-572 Depreciation	0	0	0	0
66-578 Water Construction	1,629	0	0	0
66-579 Water Capital Construction	2,158,773	7,951,066	5,345,370	2,770,460
TOTAL	----- 39,145,427 =====	----- 47,380,048 =====	----- 51,432,500 =====	----- 52,493,460 =====
OPERATING EXPENSE				
6100 Personnel	2,828,054	3,925,736	4,650,305	4,511,305
6200 Contractual	9,895,512	12,637,498	13,866,785	12,340,090
6300 Commodities	8,929,807	5,935,544	9,850,240	14,667,135
6500 Fixed Charges	14,497,602	14,494,623	15,062,580	16,226,430
6600 Capital	2,169,670	8,667,640	6,284,070	3,030,460
6700 Debt Service	824,782	1,719,007	1,718,520	1,718,040
6800 Transfer to General Fund	0	0	0	0
TOTAL	----- 39,145,427 =====	----- 47,380,048 =====	----- 51,432,500 =====	----- 52,493,460 =====

**ENTERPRISE FUND
RESOURCE SUMMARY**

WATER ENTERPRISE - PWA

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
2100	Assistant Engineer II	2.50		2.50	
4125	Assistant Instrument Technician	1.00		1.00	
2240	Construction Inspector I	0.00		0.50	
4215	Equipment Operator - Water Services	4.00		4.00	
4130	Instrument Technician	1.00		1.00	
2129	Principal Civil Engineer	1.50		1.50	
2131	Senior Civil Engineer	1.50		1.50	
1380	Senior Water Maintenance Supervisor	0.00		0.00	
6240	Senior Water Systems Operator	1.00		1.00	
4360	Street Maintenance Supervisor	0.50		0.00	
4410	Water Resources Manager	1.00		1.00	
7750	Water Services Crew Leader	1.25		1.25	
7756	Water Services Meter Repairer II	4.00		3.00	
7760	Water Services Quality Coordinator	1.00		1.00	
7765	Water Services Quality Inspector	1.00		1.00	
7770	Water Services Quality Supervisor	1.00		1.00	
7775	Water Services Supervisor	1.25		1.25	
7780	Water Services Utility Inspector	2.00		1.00	
7790	Water Services Worker II	8.00		8.00	
0920	Water Systems Operator II	2.90		1.90	
4530	Water Systems Operator III	2.90		1.90	
8000	Administrative Intern, P/T		1.00		1.00
9130	Engineering Intern, P/T		4.00		4.00
9260	Senior Maintenance Worker, P/T		1.00		1.00
	TOTAL	39.30	6.00	35.30	6.00

ENTERPRISE FUND

WATER ENTERPRISE - PWA				FUND 61	
Water Revenue Bond Debt Service				Activity 571	
FY Ending June 30th	PRINCIPAL Due Sept. 1	INTEREST Due Sept. 1	INTEREST Due March 1	TOTAL INTEREST	TOTAL DEBT SERVICE
2005	0.00	406,197.05	395,218.75	801,415.80	801,415.80
2006	740,000.00	395,218.75	387,818.75	783,037.50	1,523,037.50
2007	750,000.00	387,818.75	379,381.25	767,200.00	1,517,200.00
2008	770,000.00	379,381.25	369,756.25	749,137.50	1,519,137.50
2009	790,000.00	369,756.25	358,893.75	728,650.00	1,518,650.00
2010	810,000.00	358,893.75	349,275.00	708,168.75	1,518,168.75
2011	830,000.00	349,275.00	338,381.25	687,656.25	1,517,656.25
2012	855,000.00	338,381.25	326,090.63	664,471.88	1,519,471.88
2013	880,000.00	326,090.63	312,340.63	638,431.26	1,518,431.26
2014	900,000.00	312,340.63	297,153.13	609,493.76	1,509,493.76
2015	930,000.00	297,153.13	280,878.13	578,031.26	1,508,031.26
2016	965,000.00	280,878.13	263,387.50	544,265.63	1,509,265.63
2017	1,000,000.00	263,387.50	244,387.50	507,775.00	1,507,775.00
2018	1,040,000.00	244,387.50	218,387.50	462,775.00	1,502,775.00
2019	1,095,000.00	218,387.50	191,012.50	409,400.00	1,504,400.00
2020	1,145,000.00	191,012.50	165,250.00	356,262.50	1,501,262.50
2021	1,195,000.00	165,250.00	135,375.00	300,625.00	1,495,625.00
2022	1,255,000.00	135,375.00	104,000.00	239,375.00	1,494,375.00
2023	1,320,000.00	104,000.00	71,000.00	175,000.00	1,495,000.00
2024	1,385,000.00	71,000.00	36,375.00	107,375.00	1,492,375.00
2025	1,455,000.00	36,375.00	0.00	36,375.00	1,491,375.00
	20,110,000.00	5,630,559.57	5,224,362.52	10,854,922.09	30,964,922.09

SANTA ANA FINANCING AUTHORITY
WATER REVENUE BONDS, SERIES 2004

SCHEDULE OF ANNUAL DEBT SERVICE

This debt service schedule pertains to Water Refunding Revenue Bonds Series 2004 authorized and issued by the Santa Ana Financing Authority (SAFA) in 2004 for \$20,110,000. This activity accounts for all monies needed to meet the debt service requirements each fiscal year, with interest payments due semi-annually on September 1 and March 1. Final payment on this bonded debt is scheduled in FY 2025.

		ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
61-571	Bond Interest	749,138	728,650	708,169
61-571	Amortization Bond Discount & Issuance Costs	33,600	0	0
	TOTAL	782,738	728,650	708,169

ENTERPRISE FUND

WATER ENTERPRISE - PWA					FUND	62
Water Utility Loan Repayment					Activity	572
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6781	Loan Repayment	63,207	199,870	199,870	199,870	
	SUBTOTAL DEBT SERVICE	----- 63,207	----- 199,870	----- 199,870	----- 199,870	
	TOTAL	=====	=====	=====	=====	
<p>The City of Santa Ana entered into an agreement with the Orange County Water District for a low interest loan to construct three (3) new conjunctive use water production wells. These wells were completed in FY 96-97 and the eleventh loan payment of \$199,870 is due during FY 09-10. The loan term is for 20 years.</p>						

ENTERPRISE FUND

WATER ENTERPRISE - PWA		FUND 64			
Water Inter Fund Transfers		Activity 013			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6800	Transfer to Fund 66 Acquisition & Const.	3,332,860	4,192,840	5,345,370	2,770,460
	SUBTOTAL INTER FUND TRANSFERS	3,332,860	4,192,840	5,345,370	2,770,460
	TOTAL	3,332,860	4,192,840	5,345,370	2,770,460
<p>The purpose of this program is to place the Water Utility on a cost-basis directly comparable, including tax charges and profits, to privately-owned systems. Funds are then applied to water production, maintenance, and servicing accounts, and the remainder is transferred to utility capital accounts for acquisition and construction.</p>					

ENTERPRISE FUNDS

WATER ENTERPRISE - PWA
Water Production & Supply

PROGRAM
64-574

Statement of Purpose

To provide all residents with a reliably produced, stored, and treated drinking water supply that is pure and safe to drink.

This program supplies water from local water wells and from the Metropolitan Water District of Southern California (MWDSC). This achieves the most cost-effective source of water by maintaining a ratio of 69% well water and 31% imported water. The program involves the operation and maintenance of 20 wells, 27 pumps, eight reservoirs, seven imported water connections, control facilities, and a Supervisory Control and Data Acquisition (SCADA) system necessary to accomplish these goals.

Accomplishments in FY 07-08 & 08-09

- * Operated and maintained water production and supply facilities in accordance with industry standards.
- * Optimized the production ratio between groundwater and imported water from MWDSC
- * Completed booster pump rehabilitations for two pumps.
- * Completed equipment and casing rehabilitation for Well No. 24 for enhanced efficiency.
- * Completed SCADA System Phase II change from telephone to radio communication.
- * Participated in well in-lieu groundwater storage program in cooperation with the Orange County Water District
- * Constructed Garthe Reservoir Booster Station variable frequency drive upgrade project.
- * Pumped groundwater at 80% of City supply in cooperation with OCWD and MWD programs
- * Completed the variable frequency drive installations at Well Nos. 28 and 38.

Action Plan for FY 2009-10

- * Continue to balance groundwater production and import water purchases.
- * Perform additional booster pump rehabilitations.
- * Install on-line chlorine analyzers at two pump stations.
- * Complete replacements and upgrades of chlorination system equipment.
- * Install Variable Frequency Drives at the South Station.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of gallons produced per day from wells (in millions)	28.4	30.8	31	24
# of gallons imported per day (in millions)	12.8	7.6	7	13.5
# of water system stations monitored (RTU) per year	37	37	39	39
Effectiveness				
# of in-service reservoir inspections performed per year	8	8	8	8
# of customer water service interruptions due to water production equipment outages	0	0	0	0
% of adherence to the Orange County Basin Equity Plan to provide the maximum water supply from local sources	100	100	100	100

ENTERPRISE FUND

WATER ENTERPRISE - PWA		FUND 64			
Water Production & Supply		Activity 574			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	188,358	777,385	803,055	702,260
6131	Salaries & Wages-Temporary	21,170	22,973	32,400	30,785
6141	Salaries & Wages-Overtime	41,946	43,348	40,000	35,000
6151	Retirement Plan	53,618	37,427	67,475	59,160
6161	Medicare Insurance	7,739	8,949	8,970	8,430
6171	Employees Insurance	96,564	115,767	186,450	98,235
6172	Retiree Insurance	5,856	7,158	11,045	12,085
6181	Compensation Insurance	66,438	80,175	81,160	65,465
6191	Other Personnel Services	301	0	0	0
	SUBTOTAL PERSONNEL	481,989	1,093,181	1,230,555	1,011,420
6201	Utilities	1,819,352	2,131,176	2,443,300	2,051,690
6211	Communications	48,338	50,174	30,000	15,000
6221	Training & Transportation	5,521	6,483	7,500	7,500
6241	Janitorial & Housekeeping	0	0	0	0
6251	Other Agency Services	45,646	56,811	88,430	88,430
6261	M & R Buildings & Grounds	20,723	22,824	30,000	30,000
6271	M & R Improvements	3	0	5,000	50,000
6281	M&R Machinery & Equipment	0	244	10,000	10,000
6291	Other Contractual Services	6,405,580	8,702,232	8,741,200	7,271,900
	SUBTOTAL CONTRACTUAL	8,345,163	10,969,944	11,355,430	9,524,520
6391	Operating Materials & Supplies	8,371,809	5,197,991	8,901,100	13,759,160
	SUBTOTAL COMMODITIES	8,371,809	5,197,991	8,901,100	13,759,160
6511	Equipment Rental, City	52,465	91,630	71,650	61,895
6521	Insurance (Risk Management)	681,125	721,995	721,995	721,995
6537	Information Systems Strategic Plan	517,480	517,480	517,480	517,480
6590	Indirect Costs	41,704	53,017	42,635	33,105
6591	Depreciation	0	0	0	0
	SUBTOTAL FIXED CHARGES	1,292,774	1,384,122	1,353,760	1,334,475
6641	Machinery & Equipment	0	345,786	60,000	221,500
6651	Books, Records, Videos	0	96	2,000	2,000
6661	Computer Software	0	2,156	0	32,000
	SUBTOTAL CAPITAL	0	348,038	62,000	255,500
6951	Depreciation	1,998,995	0	0	0
	TOTAL	20,490,729	18,993,276	22,902,845	25,885,075
Class Code	AUTHORIZED PERSONNEL	APPROVED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
4125	Assistant Instrument Technician	1.00		1.00	
4130	Instrument Technician	1.00		1.00	
2129	Principal Civil Engineer	0.70		0.70	
6240	Senior Water Systems Operator	1.00		1.00	
4410	Water Resources Manager	0.50		0.50	
0920	Water Systems Operator II	2.90		1.90	
4530	Water Systems Operator III	2.90		1.90	
8000	Administrative Intern, P/T		1.00		1.00
9260	Senior Maintenance Worker, P/T		1.00		1.00
	TOTAL	10.00	2.00	8.00	2.00

ENTERPRISE FUNDS

WATER ENTERPRISE - PWA
Water Systems Maintenance

PROGRAM
64-575

Statement of Purpose

To operate and maintain water mains, hydrants, valves, and service laterals to ensure quality distribution of water to the community.

The Water Systems Maintenance Program provides for the operation and maintenance of the water distribution system that includes approximately 450 miles of water mains, 43,900 metered services, and 5,000 fire hydrants. Program activities include valve replacements, repair of faulty water lines, and replacement of old two inch and smaller water services.

Accomplishments in FY 07-08 & 08-09

- * Repaired 51 main breaks/leaks with minimum disruption to customers.
- * Exercised 9,778 fire hydrants and 4,302 gate valves.

Action Plan for FY 2009-10

- * Respond to/repair main breaks/leaks within eight hours as required.
- * Continue replacement of two inch and smaller water services.
- * Continue gate valve and fire hydrant maintenance programs.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of main breaks repaired	27	21	30	30
# of gate valves operated and checked	957	1,302	3,000	3,000
# of fire hydrants operated	4,639	4,778	5,000	4,800
# of fire hydrants painted	2,387	4,778	2,500	4,800
# of services repaired/replaced	309	384	250	400
# of fire hydrants repaired	153	196	200	200
# of gate valves repaired or replaced	64	43	50	50
Assist contractor/City forces with main shut-downs (in hours)	393	423	400	450
Efficiency				
% of service leaks repaired within 72 hours	100	100	100	100
% of main breaks repaired within 8 hours	100	100	100	100
% of fire hydrants repaired/placed in service within 72 hours	100	100	100	100

ENTERPRISE FUND

WATER ENTERPRISE - PWA		FUND 64			
Water Systems Maintenance		Activity 575			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	733,690	779,852	908,390	986,155
6141	Salaries & Wages-Overtime	69,513	80,543	80,000	80,000
6151	Retirement Plan	57,153	37,865	75,250	81,760
6161	Medicare Insurance	8,309	10,430	12,095	13,790
6171	Employees Insurance	130,250	141,164	144,580	148,175
6172	Retiree Insurance	5,861	7,268	12,540	17,035
6181	Compensation Insurance	102,027	116,723	122,825	129,110
	SUBTOTAL PERSONNEL	1,106,803	1,173,843	1,355,680	1,456,025
6211	Communications	3,841	4,730	4,500	4,500
6221	Training & Transportation	2,479	1,591	4,000	2,000
6251	Other Agency Services	646	1,022	5,000	2,500
6281	M&R Machinery & Equipment	0	0	1,020	1,020
6291	Other Contractual Services	365,269	488,600	699,500	692,500
	SUBTOTAL CONTRACTUAL	372,235	495,943	714,020	702,520
6371	Operating Materials & Supplies Improv.	163	0	0	0
6391	Operating Materials & Supplies	328,736	462,782	554,000	554,000
	SUBTOTAL COMMODITIES	328,899	462,782	554,000	554,000
6511	Equipment Rental, City	408,330	389,461	397,635	396,490
6521	Insurance (Risk Management)	358,810	380,340	380,340	380,340
6537	Information Services Strategic Plan	129,200	129,200	129,200	129,200
6572	City Yard Operations	167,540	174,240	183,475	183,475
6590	Indirect Costs	44,270	53,906	48,135	45,950
6591	Depreciation	0	0	0	0
	SUBTOTAL FIXED CHARGES	1,108,150	1,127,147	1,138,785	1,135,455
6641	Machinery & Equipment	7,170	39,002	90,000	0
	SUBTOTAL CAPITAL	7,170	39,002	90,000	0
	TOTAL	2,923,257	3,298,717	3,852,485	3,848,000

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
2240	Construction Inspector I	0.00		0.50	
4215	Equipment Operator-Water Services	4.00		4.00	
1380	Senior Water Maintenance Supervisor	1.00		0.00	
4360	Street Maintenance Supervisor	0.50		0.00	
7750	Water Services Crew Leader	1.25		1.25	
7775	Water Services Supervisor	1.25		1.25	
7790	Water Services Worker II	8.00		8.00	
	TOTAL	16.00		15.00	

ENTERPRISE FUND

WATER ENTERPRISE - PWA		FUND 64			
Miscellaneous Operating Expenses		Activity 576			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6191	Other Personnel Services	0	200,000	200,000	200,000
	SUBTOTAL PERSONNEL	----- 0	----- 200,000	----- 200,000	----- 200,000
6201	Utilities	1,032,506	868,312	1,019,650	1,154,470
	SUBTOTAL CONTRACTUAL	----- 1,032,506	----- 868,312	----- 1,019,650	----- 1,154,470
6534	Information Services Charges	286,945	298,425	298,425	298,425
6535	Customer Services (Water Utility)	1,591,475	1,763,090	1,986,505	1,986,505
6591	General Fund Overhead	6,007,180	7,457,180	7,457,180	8,457,180
	SUBTOTAL FIXED CHARGES	----- 7,885,600	----- 9,518,695	----- 9,742,110	----- 10,742,110
6661	Computer Software	0	278,589	650,000	0
	SUBTOTAL CAPITAL OUTLAY	----- 0	----- 278,589	----- 650,000	----- 0
	TOTAL	----- 8,918,106 =====	----- 10,865,596 =====	----- 11,611,760 =====	----- 12,096,580 =====

This activity includes charges to the Water Utility for customer service expenses in connection with the billing and collection of its accounts. These services include meter reading, information (computer) services, mailing of bills, receipts and deposits of payments, investigation of complaints, and serving incoming and outgoing water users. This activity also includes payments made by the Water Utility to the City in lieu of property taxes, franchise fees, and a return to investors.

ENTERPRISE FUNDS

WATER ENTERPRISE - PWA
Water Quality & Measurement

PROGRAM
64-578

Statement of Purpose

To provide a safe and reliable water supply, accurate measurement of water meters in the water distribution system, protection of the water and sewer infrastructure, and water conservation and education programs.

The water quality monitoring program includes achieving 100% compliance with the regulations and monitoring schedules established by the Department of Health Services, ensuring a safe and reliable water supply. Customers are notified annually of the various elements found in their drinking water. The metering program includes the selection, installation, testing, and maintenance of all water meters. The Underground Service Alert aspect of the program provides location of the infrastructure within 48 hours of notification by the customer. The education program is provided through a contractual program for students within the City's public and private school systems. The program's target goal is to reach a minimum of 8,000 students on an annual basis. The water conservation program includes residential, commercial, and industrial water audits in response to customer inquiries. The cross-connection program provides protection of the public water supply by ensuring the installation, annual testing, and maintenance of all backflow prevention assemblies located within the City.

Accomplishments in FY 07-08 & 08-09

- * Continued coordination with the Finance and Management Services Agency to identify all "stuck" meters and to ensure minimal loss of revenue.
- * Continued replacing deteriorating meter boxes with lighter, more durable composite material boxes
- * Began digital recording of backflow assemblies to coordinate with the cross-connection program files.
- * Purchased and distributed Watermiser water brooms to various agencies to promote water conservation
- * Continued to provide conservation materials to customers through delivery to locations or distributed at City sponsored events

Action Plan for FY 2009-10

- * Continue with retrofit of older, large meter test assemblies to new test spool assemblies.
- * Assist Finance and Management Services Agency with implementation of the new water billing software system.
- * Continue the meter chamber replacement program on the 3" and larger meters to ensure a sound revenue stream.
- * Provide residential, commercial, and industrial water audits improving each customer's water use efficiency.
- * Continue to provide water conservation materials and education for our customers.
- * Continue to digitally record all backflow assemblies located in the City.
- * Begin saving funds to expand the Automatic Meter Reading program in future years.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of water samples performed	8,627	9,489	9,500	9,500
# of water quality reports mailed	44,112	45,214	45,000	45,000
# of backflow tests performed	4,137	4,274	4,200	4,200
% of difference between production and sales	3.7	2.6	5	4
# of 1" and smaller meters replaced	2097	1709	2575	2000
# of 1-1/2" and 2" meters replaced	78	85	160	100
# of 3" and larger meters replaced	5	7	12	7
# of registers replaced	41	33	55	45
# of students educated	5,715	6,496	8,575	8,575
# of water audits performed	22	31	40	35
# of curb stops (valves) replaced	383	331	400	350
# of lids, covers, boxes replaced	1032	952	750	750
# of USA (Dig Alert) tickets completed	2,304	4,764	2,600	4,000
Efficiency				
% of water quality related calls responded to in less than 4 hours	100	100	100	100
% of meter related calls responded to in less than 4 hours	100	100	100	100
% of initial passing backflow tests completed per year	91.1	88.6	95	92

ENTERPRISE FUND

WATER ENTERPRISE - PWA		FUND 64			
Water Quality & Measurement		Activity 578			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	453,096	504,821	687,800	614,135
6141	Salaries & Wages-Overtime	78,908	96,850	90,000	90,000
6151	Retirement Plan	36,434	24,726	56,750	50,585
6161	Medicare Insurance	2,653	2,791	4,755	4,220
6171	Employees Insurance	71,194	77,748	101,475	73,830
6172	Retirees Insurance	3,543	5,230	9,460	10,540
6181	Compensation Insurance	46,644	53,875	53,145	77,090
	SUBTOTAL PERSONNEL	692,472	766,041	1,003,385	920,400
6211	Communications	6,477	6,076	6,000	6,000
6221	Training & Transportation	3,674	3,219	4,000	2,000
6251	Other Agency Services	42,306	24,062	23,500	33,500
6281	M & R Machinery & Equipment	0	0	2,500	2,500
6291	Other Contractual Services	68,986	75,980	4,590	184,490
6291-1	Water Conservation Program Agreements	0	0	80,000	80,000
	SUBTOTAL CONTRACTUAL	121,442	109,336	120,590	308,490
6331	Uniforms & Tools	89	0	0	0
6391	Operating Materials & Supplies	213,053	258,942	356,500	296,500
6391-1	Water Conservation Program Materials	0	0	20,000	40,000
	SUBTOTAL COMMODITIES	213,142	258,942	376,500	336,500
6511	Equipment Rental, City	47,460	53,158	49,155	48,880
6521	Insurance (Risk Management)	89,750	95,135	95,135	95,135
6537	Information Systems Strategic Plan	45,675	45,675	45,675	45,675
6590	Indirect Costs	29,739	37,845	37,880	30,350
	SUBTOTAL FIXED CHARGES	212,624	231,813	227,845	220,040
6641	Machinery & Equipment	0	8,495	63,100	0
6651	Books, Records, Video	1,251	1,501	2,000	1,000
6661	Computer Software	97	0	12,600	2,500
	SUBTOTAL CAPITAL	1,348	9,997	77,700	3,500
	TOTAL	1,241,028	1,376,129	1,806,020	1,788,930
Class Code	AUTHORIZED PERSONNEL	APPROVED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
2129	Principal Civil Engineer	0.30		0.30	
7780	Water Services Utility Inspector	1.00		1.00	
7756	Water Services Meter Repairer II	4.00		3.00	
7760	Water Services Quality Coordinator	1.00		1.00	
7765	Water Services Quality Inspector	1.00		1.00	
7770	Water Services Quality Supervisor	1.00		1.00	
	TOTAL	8.30		7.30	

ENTERPRISE FUNDS

WATER ENTERPRISE - PWA
Water Administration & Engineering

PROGRAM
64-579

Statement of Purpose

To ensure proper maintenance of the City's water facilities and to provide for the planned expansion of the water and wastewater systems to keep pace with anticipated growth and redevelopment.

Administration and Engineering are responsible for developing and effectively managing the City's water resources and sewer programs. This activity is also responsible for developing and designing new capital projects, coordinating the water and sewer system replacement priorities, protecting water quality and supply, managing deferred maintenance programs, and promoting customer awareness of conservation methods and the City's water goals for a first-rate infrastructure.

Accomplishments in FY 07-08 & 08-09

- * Completed Elevated Tank Safety Improvements and recoating project.
- * Completed construction of East and West Reservoir structural retrofit and painting projects.
- * Designed 60,700 linear feet of water main replacements.
- * Completed construction of OCWD/MWD Groundwater Storage Program Well Nos. 40 and 41 equipping projects.
- * Completed design of West Pump Station Facilities Upgrade project.
- * Continued implementation of digital water infrastructure mapping system for field crews.
- * Completed design of Segerstrom Sewer Lift Station.

Action Plan for FY 2009-10

- * Complete implementation of digital water infrastructure mapping system for field crews.
- * Complete all water and sewer development plan checks on schedule.
- * Complete design of water and sewer main replacement projects.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
Linear feet of water main designed	27,400	33,300	25,000	25,000
# of projects designed by consultants	4	3	4	4
# of development plan checks completed	48	49	50	50
Efficiency				
% of water main projects designed in coordination with street resurfacing projects	100	100	100	100
% of plan checks completed within 10 days	100	100	100	100
% of development projects with adequate water/sewer system capacity	100	100	100	100

ENTERPRISE FUND

WATER ENTERPRISE - PWA		FUND 64			
Water Administration & Engineering		Activity 579			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	426,261	556,436	644,635	696,950
6131	Salaries & Wages-Temporary	24,214	28,414	64,405	69,225
6141	Salaries & Wages-Overtime	46	1,045	1,000	1,000
6151	Retirement Plan	34,489	27,802	55,790	60,185
6161	Medicare Insurance	5,411	7,313	7,385	9,715
6171	Employees Insurance	45,802	57,400	68,205	63,235
6172	Retiree Insurance	3,408	5,198	8,895	12,000
6181	Compensation Insurance	7,160	9,063	10,370	11,150
	SUBTOTAL PERSONNEL	546,790	692,671	860,685	923,460
6211	Communications	9,267	8,341	9,000	9,000
6221	Training & Transportation	1,360	2,377	8,000	3,000
6251	Other Agency Services	9,795	11,155	15,000	13,000
6281	M & R Machinery & Equipment	155	3,572	95	90
6291	Other Contractual Services	2,658	168,518	625,000	625,000
	SUBTOTAL CONTRACTUAL	23,236	193,963	657,095	650,090
6311	Office Supplies	39	0	0	0
6391	Operating Materials & Supplies	15,242	15,829	18,640	17,475
	SUBTOTAL COMMODITIES	15,282	15,829	18,640	17,475
6511	Equipment Rental, City	18,680	28,442	30,095	30,095
6521	Insurance (Risk Management)	132,670	140,630	140,630	140,630
6537	Information Systems Strategic Plan	81,780	81,780	81,780	81,780
6590	Indirect Costs	25,135	36,788	34,580	33,065
6591	Depreciation	0	0	0	0
6595	Public Works Administrative Charge	1,741,195	1,945,205	2,312,995	2,508,780
	SUBTOTAL FIXED CHARGES	1,999,460	2,232,845	2,600,080	2,794,350
6641	Machinery & Equipment	0	36,449	23,000	0
6651	Books, Records, Videos	0	888	1,000	1,000
6661	Computer Software	2,379	3,613	35,000	0
	SUBTOTAL CAPITAL	2,379	40,949	59,000	1,000
	TOTAL	2,587,147	3,176,256	4,195,500	4,386,375
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
2100	Assistant Engineer II	2.50		2.50	
2129	Principal Civil Engineer	0.50		0.50	
2131	Senior Civil Engineer	1.50		1.50	
4410	Water Resources Manager	0.50		0.50	
9130	Engineering Intern , P/T		4.00		4.00
	TOTAL	5.00	4.00	5.00	4.00

ENTERPRISE FUNDS

WATER ENTERPRISE - PWA
Water Construction

PROGRAM
66-578

Statement of Purpose

To replace deteriorated or undersized water lines to minimize disruption of water flow, increase water distribution to meet the demands of the community, and provide fire protection.

Water Construction provides for additions and replacements to the underground water distribution system, which includes construction of new water mains, water service laterals, hydrants, and valves.

Accomplishments in FY 07-08 & 08-09

* All expenditures and personnel were transferred to 64-575 Water System Maintenance.

Action Plan for FY 2009-10

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level Water mains installed (lineal feet)	0	0	0	0
Efficiency Water mains installed per authorized position (lineal feet)	0	0	0	0

ENTERPRISE FUND

WATER ENTERPRISE - PWA		FUND 66			
Water Construction		Activity 578			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	0	0	0	0
6131	Salaries Temp	0	0	0	0
6141	Salaries & Wages-Overtime	0	0	0	0
6151	Retirement Plan	0	0	0	0
6161	Medicare Insurance	0	0	0	0
6171	Employees Insurance	0	0	0	0
6172	Retiree Insurance	0	0	0	0
6181	Compensation Insurance	0	0	0	0
6191	Other Personnel Services	0	0	0	0
	SUBTOTAL PERSONNEL	----- 0	----- 0	----- 0	----- 0
6211	Communications	1,022	0	0	0
6221	Training & Transportation	-92	0	0	0
6251	Other Agency Services	0	0	0	0
6281	M & R Machinery & Equipment	0	0	0	0
6291	Other Contractual Services	0	0	0	0
	SUBTOTAL CONTRACTUAL	----- 930	----- 0	----- 0	----- 0
6311	Office Supplies	511	0	0	0
6391	Operating Materials & Supplies	188	0	0	0
	SUBTOTAL COMMODITIES	----- 699	----- 0	----- 0	----- 0
6511	Equipment Rental, City	0	0	0	0
6521	Insurance (Risk Management)	0	0	0	0
6537	Information Systems Strategic Plan	0	0	0	0
6590	Indirect Costs	0	0	0	0
6591	Depreciation	0	0	0	0
	SUBTOTAL FIXED CHARGES	----- 0	----- 0	----- 0	----- 0
6633	Water Mains & Appurtenances	0	0	0	0
6635	Water Capital Projects	0	0	0	0
	SUBTOTAL CAPITAL	----- 0	----- 0	----- 0	----- 0
	TOTAL	===== 1,629	===== 0	===== 0	===== 0

Note: ALL expenditures are recorded as fixed assets in accordance with Generally Accepted Accounting Practices.

ENTERPRISE FUNDS

WATER ENTERPRISE - PWA
Water Capital Construction

PROGRAM
66-579

Statement of Purpose

To replace deteriorated or undersized water lines to minimize disruption of water flow, increase water distribution to meet the demands of the community, and provide fire protection.

Water Construction provides for additions and replacements to the underground water distribution system, which includes construction of new water mains, water service laterals, hydrants, and valves. This activity also includes the construction, repair or replacement of City water production facilities.

Accomplishments in FY 07-08 & 08-09

- * Completed construction of 52,300 linear feet of water mains.
- * Completed East and West Reservoir structural retrofit and painting project.
- * Completed Elevated Tank Safety Improvements and recoating project.

Action Plan for FY 2009-10

- * Construct water main replacement projects as described in the FY 2009-10 Capital Improvement Program.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level Water mains installed (lineal feet)	6,300	25,900	26,400	25,000

ENTERPRISE FUND

WATER ENTERPRISE - PWA					FUND	66
Water Capital Construction					Activity	579
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6591	Depreciation	0	0	0	0	
	SUBTOTAL FIXED CHARGES	----- 0	----- 0	----- 0	----- 0	
6631	Imp Other Than Bldg	1,023,319	860,099	0	0	
6635	Water Capital Proj	1,135,454	7,090,968	5,345,370	2,770,460	
	SUBTOTAL CAPITAL	----- 2,158,773	----- 7,951,066	----- 5,345,370	----- 2,770,460	
	TOTAL	=====	=====	=====	=====	

**ENTERPRISE FUNDS
RESOURCE SUMMARY**

The Depot - CDA

ACTIVITIES		ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
REVENUES					
5482	Rental - Crucero USA	7,400	0	0	0
5486	Rental - Tres Estrellas De Oro	41,500	24,500	45,000	66,420
5487	Rental - Transportes Inter-California	45,996	47,461	85,355	51,460
5488	Rental - Casa Santa Fe	35,525	38,500	42,000	0
5492	Rental - Amtrak	31,512	31,824	31,825	31,825
5493	Rental - Lee Gift Shop	6,901	7,100	7,000	0
5494	Rental - Greyhound	55,500	68,428	67,770	69,810
5495	Rental - Express Café	18,810	13,151	19,300	20,505
5496	Rental - Conference Room	180	420	0	0
	SUBTOTAL RENTAL INCOME	243,325	231,384	298,250	240,020
5501	CAM COSTS	122,006	97,206	102,130	106,020
5504	SA W.O.R.K. Center Use Fee	112,247	134,737	149,260	132,530
5505	Rental - County of Orange	87,685	82,915	88,800	94,615
5506	Rental - EDD/State of CA	76,827	61,540	86,880	89,180
	SUBTOTAL RENTAL GOV. ENTITIES	398,765	376,398	427,070	422,345
5611	Concession - Phone Cards	88	65	700	0
5614	Concession - Taxi Stand	66,132	62,369	69,660	71,400
5615	Concession - Telephones	10,414	4,367	12,000	8,000
5617	Concession - Vending Machines	1,675	2,410	3,500	4,000
	SUBTOTAL CONCESSIONS	78,309	69,211	85,860	83,400
5621	Expense Reimbursement	0	0	0	0
5630	Misc. Income	4,000	5,226	5,000	5,000
5804	Lease Income from Fund 11	0	132,075	227,450	389,255
5812	Earnings on Investments	6,877	1,146	4,000	0
5990	Transfer from General Fund	0	0	0	0
	SUBTOTAL	10,877	138,447	236,450	394,255
	TOTAL	731,275	815,439	1,047,630	1,140,020
EXPENDITURES					
067-615	Depot Operations	1,302,952	870,953	1,047,630	1,140,020
	TOTAL	1,302,952	870,953	1,047,630	1,140,020
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
2860	Tenant Services Technician	0.00		1.00	
7360	Senior Office Specialist	0.20		0.33	
	TOTAL	0.20		1.33	

ENTERPRISE FUNDS

THE DEPOT - CDA	PROGRAM			
Depot Operations	67-615			
Statement of Purpose				
<p><i>To provide Central Orange County with a safe and secure quality facility for rail, bus, and taxi services for commuter and long distance travelers.</i></p> <p>This program provides and coordinates timely, responsive services to maintain leases with corporate retail and public organizations within the facility.</p>				
Accomplishments in FY 07-08 & FY 08-09				
<ul style="list-style-type: none"> * Maintained a quality facility to attract and retain business, commuters and the public. * Facilitated exterior painting of the Depot. * Added more ADA approved components to the property. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Remodel outdated restrooms on 1st floor of Depot. * Ensure a quality facility to attract and retain business, commuters and the public. * Add Video Surveillance System to property. * Install Uninterrupted Power System, speed bumps and blue phones in the parking structure. * Install median at entrance for traffic flow. * Install fire alarm system. * Repair leaky fountain. * Replace all decaying stone components. * Repair and resurface all areas in need. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of train passengers	860,000	860,000	903,860	994,260
# of intercity bus passengers	125,000	125,000	126,700	133,000
# of local bus passengers	200,000	200,000	202,000	212,000
# of international passengers	75,000	100,000	102,000	107,000
Efficiency				
Annual cost for facility and landscape maintenance	\$516,663	\$529,430	\$869,000	\$869,000
Annual cost for security services	\$202,405	\$246,000	\$235,000	\$235,000
Effectiveness				
Annual lease revenue	\$512,372	\$551,156	\$570,000	\$556,345
Annual concession revenue	\$83,820	\$69,211	\$85,000	\$83,400
Annual CAM revenue	\$122,005	\$97,205	\$122,000	\$106,020

ENTERPRISE FUNDS

THE DEPOT - CDA					FUND	67
Depot Operations					Activity	615
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10	
6111	Salaries & Wages-Regular	0	0	9,485	77,340	
6151	Retirement Plan	0	0	795	6,495	
6161	Medicare Insurance	0	0	140	1,120	
6171	Employees Insurance	0	0	2,925	11,900	
6172	Retiree Health Insurance	0	0	135	1,355	
6181	Compensation Insurance	0	0	100	805	
6191	Other Personnel Services	<u>(2,270)</u>	<u>13,150</u>	<u>13,850</u>	<u>13,850</u>	
	SUBTOTAL PERSONNEL	(2,270)	13,150	27,430	112,865	
6201	Utilities	220,148	204,664	231,400	232,000	
6211	Communications	4,721	4,351	4,750	4,800	
6214	Cell Phone Charges	1,437	1,060	1,200	1,500	
6231	Advertising	1,839	2,000	2,000	1,000	
6241	Janitorial Services	128,948	140,352	188,000	160,000	
6251	Other Agency Services	68	0	0	0	
6261	M&R Buildings & Grounds	179,536	206,012	192,525	285,000	
6281	M&R Machinery & Equipment	0	1,683	0	2,000	
6291	Other Contractual Services	<u>242,568</u>	<u>234,224</u>	<u>266,000</u>	<u>264,500</u>	
	SUBTOTAL CONTRACTUAL	779,265	794,346	885,875	950,800	
6391	Operating Materials & Supplies	<u>62,738</u>	<u>47,407</u>	<u>61,000</u>	<u>45,920</u>	
	SUBTOTAL COMMODITIES	62,738	47,407	61,000	45,920	
6511	Equipment Rental	3,875	3,875	7,580	7,580	
6521	Insurance (Risk Management)	1,980	2,095	2,100	2,100	
6537	IS Strategic Plan	10,080	10,080	10,080	10,080	
6590	Indirect Costs	122	0	1,565	10,675	
6591	Depreciation	<u>425,027</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	SUBTOTAL FIXED CHARGES	441,084	16,050	21,325	30,435	
6631	Improvements Other Than Building	0	0	30,000	0	
6641	Machinery & Equipment	<u>22,136</u>	<u>0</u>	<u>22,000</u>	<u>0</u>	
	SUBTOTAL CAPITAL	22,136	0	52,000	0	
	TOTAL	<u>1,302,952</u>	<u>870,953</u>	<u>1,047,630</u>	<u>1,140,020</u>	
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10		
		Full Time		Full Time		
2860	Tenant Services Technician	0.00		1.00		
7360	Senior Office Specialist	<u>0.20</u>		<u>0.33</u>		
	TOTAL	<u>0.20</u>		<u>1.33</u>		

**ENTERPRISE FUND
RESOURCE SUMMARY**

SANITATION ENTERPRISE

ACTIVITIES		ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
REVENUES					
5360	State Tree Planting Grant	0	0	0	0
5415	Weed Control Charges	81,832	61,806	0	0
5416	Weed Control Charges	820	0	75,000	70,000
5576	Sanitation Charge	7,799,064	7,721,179	7,800,000	7,800,000
5621	Expense Reimbursement	0	4,896	0	0
5627	Graffiti Restitution-Courts	39,725	42,458	50,000	45,000
5628	Graffiti Restitution-City	100	77	0	0
5799	Miscellaneous Recoveries	100	300	0	0
5812	Earnings on Investment	61,441	68,701	60,000	48,000
	TOTAL REVENUES	7,983,081	7,899,417	7,985,000	7,963,000
5010	Balance from Prior Year	0	1,473,058	1,321,520	1,293,085
EXPENDITURES					
68-632	Environmental Sanitation	2,590,174	996,568	395,935	347,170
68-633	Roadway Cleaning	2,691,314	2,863,985	3,545,320	3,704,955
68-634	Graffiti Abatement	20	1,565,316	2,521,505	2,386,360
68-637	Street Trees	1,970,562	2,229,872	2,843,760	2,817,600
	TOTAL EXPENDITURES	7,252,071	7,655,740	9,306,520	9,256,085
OPERATING EXPENSE		ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 08-09
6100	Personnel	3,522,040	3,796,056	4,854,990	4,662,940
6200	Contractual	1,178,337	1,213,352	1,506,400	1,819,160
6300	Commodities	212,423	216,013	185,780	180,115
6500	Fixed Charges	2,339,270	2,272,564	2,356,135	2,182,185
6600	Capital	0	90,055	42,400	0
	TOTAL	7,252,071	7,588,040	8,945,705	8,844,400
6911	Reserve Appropriation	0	67,700	360,815	411,685
Class Code	AUTHORIZED PERSONNEL	APPROVED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
0440	Equipment Operator	3.00		3.00	
4250	Equipment Operator - Motor Sweeper	4.00		4.00	
4240	Equipment Operator - Street	3.00		3.00	
4060	Maintenance Worker II	17.00		11.00	
3900	Parking Control Officer	6.00		6.00	
6140	Projects Manager	2.00		2.00	
4040	Public Works Crew Leader	3.00		3.00	
4430	Public Works Maintenance Manager	1.00		1.00	
2210	Sanitation Inspector II	0.75		0.75	
4360	Street Maintenance Supervisor	1.75		1.75	
4330	Tree Maintenance Supervisor	1.00		1.00	
4170	Tree Trimmer	3.00		3.00	
9060	Clerical Aide, P/T		1.00		1.00
8100	Senior Administrative Intern		0.00		0.00
9070	Senior Clerical Aide, P/T		3.00		3.00
9240	Senior Maintenance Aide I, P/T		5.00		5.00
9400	Senior Program Leader, P/T		4.00		4.00
	TOTAL	45.50	13.00	39.50	13.00

ENTERPRISE FUND

SANITATION ENTERPRISE - PWA
Environmental Sanitation

PROGRAM
68-632

Statement of Purpose

To ensure that all properties in the City are in compliance with the Weed and Rubbish Code; that all City rights-of-way are unobstructed and free of illegal advertising; that all food service facilities are in compliance with FOG and NPDES ordinances; and to provide oversight of the City's waste collection and weed abatement contractors.

Accomplishments in FY 07-08 & 08-09

- * Renewed current contract for weed and debris removal.
- * Renewed current contract for fencing City properties.
- * Implemented the FOG and NPDES inspection programs.
- * Reviewed and finalized procedures for environmental citation hearings.
- * Trained 42 PWA employees, each over a 3-day period, for the position of Sanitation Inspector.
- * Developed procedures and training to ensure compliance with Santa Ana Municipal Code including FOG and NPDES programs.
- * Filled the vacant Sanitation Inspector position and redistributed workload to improve efficiency.
- * Streamlined the Sanitation Fee list by removing single-family residences and targeting businesses, new and redeveloped properties, and collecting the appropriate fees.
- * Reviewed and improved the process of removing discarded items from City parkways and rights-of-way.

Action Plan for FY 2009-10

- * Renew contracts for weed and debris removal.
- * Renew contracts for fencing City properties and shopping cart retrieval services.
- * Continue coordination with neighborhood associations to develop programs that reduce the need to abate properties.
- * Audit the illegal sign removal process to ensure that current procedures are cost effective.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
Number of parcel abatement postings	640	857	900	900
Number of abatement incidents				
Cleaned by property owner	530	818	850	800
Cleaned by City contractor	60	88	50	100
City-owned vacant lots cleaned by contractors	105	149	200	130
Number of locations for removal of illegally dumped items from alleys, parkways, and public rights-of-way by Waste Management.	1,700	1,650	2,000	1,300
Number of illegal signs removed from public right-of-way	2,855	2,760	3,000	2,500
FOG and NPDES inspections	-----	490	550	600

ENTERPRISE FUND

SANITATION ENTERPRISE
Environmental Sanitation

FUND 68
Activity 632

Object Code	LINE ITEM RESOURCES	ACTUAL	ACTUAL	PROJECTED	PROPOSED
		FY 06-07	FY 07-08	FY 08-09	FY 09-10
6111	Salaries & Wages-Regular	851,751	339,148	131,965	128,270
6131	Salaries & Wages-Temporary	63,108	33,537	0	0
6141	Salaries & Wages-Overtime	28,493	3,861	3,000	3,000
6151	Retirement Plan	71,156	16,070	10,800	10,620
6161	Medicare Insurance	8,673	3,078	545	1,225
6171	Employees Insurance	155,367	55,602	19,920	16,695
6172	Retirees Insurance	6,455	3,199	1,800	2,215
6181	Compensation Insurance	101,355	19,492	5,040	7,015
6191	Other Personnel Services	234,500	0	0	0
	SUBTOTAL PERSONNEL	1,520,858	473,986	173,070	169,040
6211	Communications	9,963	6,667	6,500	6,500
6221	Training & Transportation	496	450	500	500
6251	Other Agency Services	166	302	500	500
6281	M&R Machinery & Equipment	0	0	1,000	1,020
6291	Other Contractual Services	300,196	142,070	197,000	133,760
	SUBTOTAL CONTRACTUAL	310,821	149,489	205,500	142,280
6311	Office Supplies	353	23	0	0
6391	Operating Materials & Supplies	146,841	51,732	2,640	4,475
	SUBTOTAL COMMODITIES	147,194	51,756	2,640	4,475
6511	Equipment Rental, City	281,445	6,210	8,150	25,715
6521	Insurance (Risk Management)	139,720	148,105	0	0
6534	Information Service Charge	13,960	14,520	0	0
6535	Treasury Service Charge	64,690	67,600	0	0
6537	Information Services Strategic Plan	57,600	57,600	0	0
6590	Indirect Costs	53,887	25,328	6,575	5,660
6595	Public Works Admin. Charge	0	0	0	0
	SUBTOTAL FIXED CHARGES	611,302	319,363	14,725	31,375
6641	Machinery & Equipment	0	1,973	0	0
	SUBTOTAL CAPITAL	0	1,973	0	0
	TOTAL	2,590,174	996,568	395,935	347,170
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
6140	Projects Manager	0.50		0.50	
2210	Sanitation Inspector II	0.75		0.75	
4360	Street Maintenance Supervisor	0.25		0.25	
	TOTAL	1.50	0.00	1.50	0.00

ENTERPRISE FUND

SANITATION ENTERPRISE - PWA
Roadway Cleaning

PROGRAM
68-633

Statement of Purpose

To provide quality street sweeping services to ensure the cleanliness and attractive appearance of the community.

Accomplishments in FY 07-08 & 08-09

- * Implemented a revised sidewalk cleaning program based around the new Sidewalk Sweeper machine.
- * Installed GPS navigation system on street sweepers to collect and analyze data to enhance operations effectiveness.
- * Fielded new motorized sweeper to enhance cleanup of arterial sidewalks.
- * Combined sidewalk and tree well cleaning to improve operational efficiency.
- * Updated Emergency Callout Book, briefed all standby employees on new policies and procedures, and implemented new procedures for callouts requiring graffiti removal.

Action Plan for FY 2009-10

- * Research and develop an action plan to replace employees retiring in 2009, using a cost-analysis of various options, or combinations thereof, such as contracting out arterial sweeping, promoting current employees, and/or hiring new ones.
- * Continue to coordinate arterial sidewalk operations with the street sweeping schedule.
- * Continue to coordinate street sweeping operations with the street tree maintenance and tree well cleaning work.
- * Continue to coordinate with the Water Maintenance Division for the cleanup of tree limbs and debris following wind storms.
- * Enhance Zonar program to provide data that show broom sweeping time to improve cost effectiveness.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
Arterial & residential streets (in curb miles)	73,400	73,400	73,400	73,400
Downtown streets (in curb miles)	4,100	4,100	4,100	4,100
Debris disposal (in cubic yards)	39,500	40,000	39,500	39,500
Frequency of Service				
Downtown area	Nightly	Nightly	Nightly	Nightly
Commercial-industrial area	Weekly	Weekly	Weekly	Weekly
Residential streets	Weekly	Weekly	Weekly	Weekly
Arterial streets	Twice a week	Twice a week	Twice a week	Twice a week
Median curbs	Bi-weekly	Weekly	Bi-weekly	Bi-weekly
Arterial sidewalks	Weekly	Weekly	Weekly	Weekly

ENTERPRISE FUND

SANITATION ENTERPRISE		FUND 68			
Roadway Cleaning		Activity 633			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	874,074	898,635	1,348,180	1,417,720
6131	Salaries & Wages-Temporary	21,362	47,867	52,945	56,930
6141	Salaries & Wages-Overtime	16,172	17,987	20,000	20,000
6151	Retirement Plan	69,579	44,076	113,055	119,045
6161	Medicare Insurance	6,048	5,872	9,460	10,705
6171	Employees Insurance	155,160	156,136	234,100	234,545
6172	Retirees Insurance	6,481	8,260	18,510	24,355
6181	Compensation Insurance	88,962	106,407	136,105	143,930
6191	Other Personnel Services	123	100,000	100,000	100,000
	SUBTOTAL PERSONNEL	1,237,961	1,385,239	2,032,355	2,127,230
6211	Communications	8,675	7,788	7,500	7,500
6221	Training & Transportation	451	60	500	500
6251	Other Agency Services	60	70	500	500
6281	M&R Machinery & Equipment	0	0	520	520
6291	Other Contractual Services	78,384	77,008	78,620	278,760
	SUBTOTAL CONTRACTUAL	87,570	84,927	87,640	287,780
6311	Office Supplies	3	0	0	0
6331	Uniforms & Tools	0	0	0	0
6391	Operating Materials & Supplies	22,961	19,383	25,000	35,000
	SUBTOTAL COMMODITIES	22,964	19,383	25,000	35,000
6511	Equipment Rental, City	781,500	894,670	890,595	772,605
6521	Insurance (Risk Management)	167,295	177,335	177,335	177,335
6534	Information Services Charge	29,805	30,995	30,995	30,995
6536	Hearing Officer Charges	5,000	5,000	0	0
6537	Information Services Strategic Plan	135,330	135,330	135,330	135,330
6572	City Yard Rent	67,810	70,520	74,260	74,260
6590	Indirect Costs	50,916	60,586	69,210	64,420
6591	General Fund Overhead	100,000	0	0	0
6595	Public Works Admin. Charge	0	0	0	0
	SUBTOTAL FIXED CHARGES	1,337,656	1,374,436	1,377,725	1,254,945
6641	Machinery & Equipment	0	0	22,600	0
	SUBTOTAL CAPITAL	0	0	22,600	0
6951	Depreciation	5,163	0	0	0
	TOTAL	2,691,314	2,863,985	3,545,320	3,704,955
		=====	=====	=====	=====
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
0440	Equipment Operator	3.00		3.00	
4250	Equipment Operator - Motor Sweeper	3.00		3.00	
4240	Equipment Operator - Street	3.00		3.00	
4060	Maintenance Worker II	2.00		2.00	
3900	Parking Control Officer	6.00		6.00	
6140	Projects Manager	0.50		0.50	
4040	Public Works Crew Leader	1.00		1.00	
4430	Public Works Maintenance Manager	0.50		0.50	
4360	Street Maintenance Supervisor	1.00		1.00	
9240	Senior Maintenance Aide I, P/T		4.00		4.00
	TOTAL	20.00	4.00	20.00	4.00
		=====	=====	=====	=====

ENTERPRISE FUND

SANITATION ENTERPRISE - PWA
Graffiti Abatement

PROGRAM
68-634

Statement of Purpose

To ensure that all properties in the City are kept free of graffiti.

Accomplishments in FY 07-08 & 08-09

- * Removed 9,680,700 square feet of graffiti using City maintenance personnel and a weekend contractor.
- * Implemented new Graffiti Tracker program to track and quantify data, and assist Police Department in apprehending taggers.
- * Developed public education literature and marketing materials for community distribution regarding the Graffiti Abatement Program.
- * Continued coordination of graffiti abatement efforts with the Parks Department, Community Preservation, and SAPD via the City's Graffiti Task Force.
- * Continued to coordinate with the contractor to improve response time for graffiti removal.
- * Partnered with County of Orange to assist in graffiti abatement along flood control channels.
- * Developed a Standard Procedures Manual for the Graffiti Abatement Program.
- * Developed "Pen-Tag" removals and incorporated into the Graffiti Abatement Program.

Action Plan for FY 2009-10

- * Continue Graffiti Tracker program to track and quantify data, and assist the police department in apprehending taggers.
- * Continue coordination of graffiti abatement efforts with Parks Department, Community Preservation, and SAPD via the City's Graffiti Task Force.
- * Integrate a Court Referral Program to assist the Graffiti Abatement Program.
- * Develop graffiti abatement routes that are equal in work load and geographical size.
- * Ensure that all calls to the graffiti hotline are responded to within 24 hours.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
Graffiti removed (in square feet)				
By City crews	4,211,880	4,084,770	4,600,000	4,600,000
By Contractor	592,800	851,500	600,000	600,000
# of graffiti locations cleaned				
By City crews	36,650	122,280	100,000	100,000
By Contractor	13,230	20,540	40,000	40,000
Graffiti removal methods (in square feet)				
Total painted	4,612,160	4,686,550	4,950,000	4,950,000
Total water-blasted	192,540	249,720	250,000	250,000
# of Signs (graffiti removal)	13,200	5,840	12,000	12,000

ENTERPRISE FUND

SANITATION ENTERPRISE
Graffiti Abatement

FUND 68
Activity 634

Object Code	LINE ITEM RESOURCES	ACTUAL	ACTUAL	PROJECTED	PROPOSED
		FY 06-07	FY 07-08	FY 08-09	FY 09-10
6111	Salaries & Wages-Regular	0	445,807	740,620	559,710
6131	Salaries & Wages-Temporary	0	21,741	82,095	87,035
6141	Salaries & Wages-Overtime	0	3,504	15,000	10,000
6151	Retirement Plan	0	21,692	62,115	47,100
6161	Medicare Insurance	0	4,591	8,200	7,200
6171	Employees Insurance	0	90,866	127,505	86,665
6172	Retirees Insurance	0	4,826	10,155	9,550
6181	Compensation Insurance	0	62,509	83,385	52,950
6191	Other Personnel Services	0	391,000	395,000	395,000
	SUBTOTAL PERSONNEL	----- 0	----- 1,046,536	----- 1,524,075	----- 1,255,210
6211	Communications	0	5,184	8,000	8,000
6221	Training & Transportation	0	429	500	500
6251	Other Agency Services	0	0	500	500
6281	M&R Machinery & Equipment	0	0	2,020	2,020
6291	Other Contractual Services	20	179,699	354,620	529,620
	SUBTOTAL CONTRACTUAL	----- 20	----- 185,312	----- 365,640	----- 540,640
6391	Operating Materials & Supplies	0	102,811	105,640	105,640
	SUBTOTAL COMMODITIES	----- 0	----- 102,811	----- 105,640	----- 105,640
6511	Equipment Rental, City	0	165,665	185,400	164,010
6521	Insurance (Risk Management)	0	0	148,105	148,105
6534	Information Service Charge	0	0	14,520	14,520
6535	Treasury Service Charge	0	0	72,330	72,330
6537	Information Services Strategic Plan	0	0	57,600	57,600
6590	Indirect Costs	0	0	40,795	28,305
	SUBTOTAL FIXED CHARGES	----- 0	----- 165,665	----- 518,750	----- 484,870
6641	Machinery & Equipment	0	64,992	7,400	0
	SUBTOTAL CAPITAL	----- 0	----- 64,992	----- 7,400	----- 0
	TOTAL	----- 20 =====	----- 1,565,316 =====	----- 2,521,505 =====	----- 2,386,360 =====
6595	Interfund Transfer to Fund 101	0	0	0	0

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
4060	Maintenance Worker II	9.00		4.00	
6140	Projects Manager	1.00		1.00	
4040	Public Works Crew Leader	1.00		1.00	
4430	Public Works Maintenance Manager	0.50		0.50	
4360	Street Maintenance Supervisor	0.50		0.50	
9060	Clerical Aide, P/T		1.00		1.00
9070	Senior Clerical Aide, P/T		2.00		2.00
9400	Senior Program Leader, P/T		4.00		4.00
	TOTAL	----- 12.00 =====	----- 7.00 =====	----- 7.00 =====	----- 7.00 =====

ENTERPRISE FUND

SANITATION ENTERPRISE - PWA
Street Trees

PROGRAM
68-637

Statement of Purpose

To maintain and upgrade the City's urban forest of 64,350 trees.

Accomplishments in FY 07-08 & 08-09

- * Trimmed 13,350 trees in FY 08-09 combined with City and contractor crews.
- * Developed windstorm database program to monitor potential tree hazards during and after windstorms.
- * Implemented a nursery to grow seedlings into 24" box size trees for future plantings.
- * Developed a plan and updated flyers in English and Spanish to inform residents of the City's basic tree maintenance procedures, including planting, trimming, and spraying.
- * Planted over 110 parkway trees in the Santa Anita Neighborhood.
- * Modified the scheduling process for attending neighborhood association meetings to educate more residents regarding the City's tree maintenance program, policies, and procedures.
- * Completed the secondary arterial tree address markings.

Action Plan for FY 2009-10

- * Review the Roadway Cleaning GPS tracking system for its use during tree-watering operations.
- * Continue planting replacement trees in wells when trees fail or are destroyed accidentally by vehicles.
- * Continue to research and provide beneficial trees for inclusion on the City's Designated Tree Species List.
- * Implement a street-by-street reforestation plan to identify and replace older, unhealthy trees, which may pose a potential hazard.
- * Trim 19,512 trees using city and contractor crews.

PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of trees trimmed	14,800	15,800	14,700	19,512
# of trees planted	580	300	500	400
# of trees removed	145	501	150	250
# of trees watered	76,000	46,000	76,000	50,000
# of trees sprayed	8,000	8,000	8,000	8,000
# of structural trims done on young trees*	3,500	3,500	3,500	3,500
# of ETAC requests	28	30	30	30
# of liability claims processed	32	29	35	30
*Trees with trunk diameter of 9 inches or less				

ENTERPRISE FUND

SANITATION ENTERPRISE		FUND 68			
Street Trees		Activity 637			
Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	518,444	598,346	740,075	731,640
6131	Salaries & Wages-Temporary	0	11,247	25,050	28,370
6141	Salaries & Wages-Overtime	11,864	18,319	20,000	20,000
6151	Retirement Plan	41,559	28,810	61,995	61,260
6161	Medicare Insurance	5,142	7,293	10,905	8,555
6171	Employees Insurance	110,473	131,639	155,885	149,035
6172	Retiree Insurance	4,539	5,795	10,175	12,540
6181	Compensation Insurance	71,201	88,845	101,405	100,060
	SUBTOTAL PERSONNEL	763,221	890,294	1,125,490	1,111,460
6211	Communications	25,665	25,352	18,000	18,000
6221	Training & Transportation	1,689	2,153	2,500	2,500
6251	Other Agency Services	1,060	1,166	1,500	1,500
6271	M & R Improvements	724,039	739,042	750,000	750,700
6281	M & R Machinery & Equipment	0	544	1,000	1,000
6291	Other Contractual Services	27,475	25,367	74,620	74,760
	SUBTOTAL CONTRACTUAL	779,927	793,625	847,620	848,460
6331	Uniforms & Tools	0	93	0	0
6391	Operating Materials & Supplies	42,265	41,970	52,500	35,000
	SUBTOTAL COMMODITIES	42,265	42,063	52,500	35,000
6511	Equipment Rental, City	215,990	229,656	261,690	232,365
6521	Insurance (Risk Management)	55,070	58,375	58,375	58,375
6534	Information Services Charge	10,175	10,580	10,580	10,580
6537	Information Systems Strategic Plan	55,510	55,510	55,510	55,510
6572	City Yard Rent	18,760	19,510	20,545	20,545
6590	Indirect Costs	29,645	39,469	38,235	33,620
6595	Public Works Admin. Charge	0	0	0	0
	SUBTOTAL FIXED CHARGES	385,150	413,100	444,935	410,995
6641	Machinery & Equipment	0	23,090	12,400	0
	SUBTOTAL CAPITAL	0	23,090	12,400	0
6911	Reserve Appropriation	0	67,700	360,815	411,685
	SUBTOTAL MISCELLANEOUS	0	67,700	360,815	411,685
	TOTAL OPERATING	1,970,562	2,229,872	2,843,760	2,817,600
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
4250	Equipment Operator - Motor Sweeper	1.00		1.00	
4060	Maintenance Worker II	6.00		5.00	
4040	Public Works Crew Leader	1.00		1.00	
4330	Tree Maintenance Supervisor	1.00		1.00	
4170	Tree Trimmer	3.00		3.00	
8100	Senior Administrative Intern, P/T		0.00		0.00
9070	Senior Clerical Aide, P/T		1.00		1.00
9240	Senior Maintenance Aide I, P/T		1.00		1.00
	TOTAL	12.00	2.00	11.00	2.00

**ENTERPRISE FUND
RESOURCE SUMMARY**

REFUSE COLLECTION

ACTIVITIES		ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
REVENUES					
5112	Contract Program Surcharge	3,051,914	3,621,376	3,300,000	5,100,000
5113	Host Fee	0	0	0	0
5360	Used Oil Grant	9,190	0	90,000	53,400
5361	Dept. Of Conservation Grant	94,371	93,370	93,370	92,700
5363	County - Universal Waste Grant	0	40,000	0	0
5362	HHW Grant	121,206	0	0	0
5598	Refuse Collection Charges	7,877,484	8,091,744	8,500,000	8,600,000
5799	Miscellaneous Recoveries	1,381,921	1,400,206	1,380,000	1,400,000
5799 -521	Debt. Services Recovery	1,422,810	751,582	0	0
5812	Earnings on Investment	0	2,330	0	0
5813	Investment Income - Trustee	105,752	104,300	0	0
	TOTAL REVENUES	14,064,648	14,104,908	13,363,370	15,246,100
5010	Balance from Prior Year	0	352,657	399,240	1,292,795
EXPENDITURES					
69-521	Refuse Collection	12,977,952	18,125,043	13,762,610	16,538,895
	TOTAL EXPENDITURES	12,977,952	18,125,043	13,762,610	16,538,895
OPERATING EXPENSE		ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6100	Personnel	168,638	167,457	494,545	604,960
6200	Contractual	6,539,481	6,918,120	6,676,415	6,694,650
6300	Commodities	2,774	1,853	15,000	3,000
6500	Fixed Charges	6,056,642	6,133,631	5,949,860	8,271,505
6700	Debt Service	179,300	2,468,167	0	0
	TOTAL	12,946,835	15,689,228	13,135,820	15,574,115
6781	Bond Payable (Principal Paid)	31,117	2,360,000	0	
6911	Reserve Appropriation Transfer to General Fund		75,815	626,790	364,780 600,000
Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
4060	Maintenance Worker II	1.00		1.00	
2210	Sanitation Inspector II	1.50		1.50	
4360	Street Maintenance Supervisor	0.50		0.50	
	TOTAL	3.00		3.00	

ENTERPRISE FUND

REFUSE COLLECTION ENTERPRISE - PWA		PROGRAM		
Refuse Collection		69-521		
Statement of Purpose				
<p><i>To operate a self-supporting City Enterprise which provides residents and businesses with efficient and cost-effective refuse collection and recycling.</i></p> <p>This activity includes the administration of the City's refuse collection and recycling contract, field inspections of trash complaints, administration of state funded used oil and conservation program recycling grants, and compliance with the State of California Integrated Waste Management laws.</p>				
Accomplishments in FY 07-08 & 08-09				
<p><u>FY 07-08</u></p> <ul style="list-style-type: none"> * Complied with State-mandated 50% reduction of the City's waste disposed of in County landfills * Collected 6,211 gallons of used oil and 2,137 used motor oil filters in FY 07-08 * Monitored used oil and filter collection grant programs. * Monitored litter abatement and recycling grant program * Monitored HHW collection grant program and completed grant in March 2007. <p><u>FY 08-09</u></p> <ul style="list-style-type: none"> * Continued promoting composting program * Monitored and expanded battery recycling program to include all nine fire stations and two Senior centers. * Applied for and received a recycling grant from the County of Orange for a universal waste collection program. * Planned and coordinated an HHW Collection event. * Developed Sharps return program for disposal of needles with participation of nine local pharmacies. * Launched Santa Ana Green newsletter to provide residents with information on recycling programs and events. 				
Action Plan for FY 2009-10				
<ul style="list-style-type: none"> * Monitor and modify used oil collection grant program as needed pending funding availability. * Monitor residential and business recycling programs; improve programs as needed * Continue promoting Sharps program. * Continue to promote recycling programs and provide educational information on the City's "green" programs. 				
PERFORMANCE MEASURES	Actual	Actual	Estimated	Objective
	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Service Level				
# of curbside customers	41,973	41,973	42,000	42,000
# of refuse cans collected weekly on arterials	860	860	860	860
# of multi-family/commercial and industrial customers	4,765	4,765	4,765	4,765
Efficiency	<u>CY 2006</u>	<u>CY2007</u>	<u>CY2008</u>	<u>CY 2009</u>
Tons of trash generated	1,011,707			
Tons of trash diverted	609,956			
Tons of trash disposed	401,751	362,173		
Goal: Diversion more than 50%	60%			
Goal: lbs/person*		<7.5		
Actual: lbs/person*		5.5		
Gallons of used motor oil recycled	9,284	6,754	7,125	7,838
Used motor oil filters recycled	2,460	2,374	2,140	2,354
*Beginning in 2007 the CIWMB changed the method of reporting and disposal target to a pounds per day formula.				

REFUSE COLLECTION ENTERPRISE
Refuse Collection

FUND 69
Activity 521

Object Code	LINE ITEM RESOURCES	ACTUAL FY 06-07	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
6111	Salaries & Wages-Regular	124,028	124,197	211,055	221,970
6141	Salaries & Wages-Overtime	611	433	2,000	2,000
6151	Retirement Plan	9,798	6,199	17,280	18,190
6161	Medicare Insurance	1,245	1,260	1,840	1,410
6171	Employees Insurance	21,528	22,661	39,330	34,330
6172	Retirees Insurance	963	1,250	2,880	3,790
6181	Compensation Insurance	10,464	11,456	20,160	23,270
6191	Other Personnel Services	0	0	200,000	300,000
	SUBTOTAL PERSONNEL	168,638	167,457	494,545	604,960
6221	Training & Transportation	0	250	600	600
6251	Other Agency Services	25	224	0	0
6291	Other Contractual Services	6,539,456	6,917,646	6,675,815	6,694,050
	SUBTOTAL CONTRACTUAL	6,539,481	6,918,120	6,676,415	6,694,650
6391	Operating Materials & Supplies	2,774	1,853	15,000	3,000
	SUBTOTAL COMMODITIES	2,774	1,853	15,000	3,000
6511	Equipment Rental, City	15,360	15,532	15,795	15,795
6521	Insurance (Risk Management)	384,080	407,125	407,125	407,125
6534	Information Service Charge	61,120	63,565	63,565	63,565
6535	Treasury Service Charge	47,415	49,550	53,020	53,020
6536	Contract Program Surcharge	2,522,365	2,872,365	2,872,365	5,047,365
6537	Information Systems Strategic Plan	305,895	305,895	305,895	305,895
6538	Program Savings Recovery	1,239,325	1,239,325	1,239,325	1,239,325
6590	Indirect Costs	6,772	7,840	10,375	9,655
6591	General Fund Overhead	505,440	200,000	0	0
6595	Public Works Admin. Charge	968,870	972,435	982,395	1,129,760
	SUBTOTAL FIXED CHARGES	6,056,642	6,133,631	5,949,860	8,271,505
6791	Bond Interest	179,300	108,167	0	0
	SUBTOTAL DEBT SERVICE	179,300	108,167	0	0
	TOTAL OPERATING	12,946,835	13,329,228	13,135,820	15,574,115
6781	Bond Payable (Principal Paid)	31,117	2,360,000	0	0
6911	Reserve Appropriation	0	75,815	626,790	364,780
	Transfer to General Fund				600,000

Class Code	AUTHORIZED PERSONNEL	ADOPTED FY 08-09		PROPOSED FY 09-10	
		Full Time	Part Time	Full Time	Part Time
4060	Maintenance Worker II	1.00		1.00	
2210	Sanitation Inspector II	1.50		1.50	
4360	Street Maintenance Supervisor	0.50		0.50	
	TOTAL	3.00		3.00	

CAPITAL FUNDS

Traffic Congestion Relief Program

PROGRAM

Fund 28

PURPOSE: In 2002, California voters passed Proposition 42, which dedicated gas tax revenue for specified transportation purposes, including highways, streets and roads, and transit improvement projects. Passage of the Infrastructure Bond Package in November 2006 included Proposition 1A, which places restrictions on when and how often these funds can be borrowed and must be paid back.

	<u>ACTUAL FY 07-08</u>	<u>PROJECTED FY 08-09</u>	<u>PROPOSED FY 09-10</u>
REVENUES			
28-01-5360-2928 Traffic Congestion Relief Fund	2,220,401	3,402,305	4,388,305
TOTAL PROP 42 TRAFFIC CONGESTION BOND FUND	<u>2,220,401</u>	<u>3,402,305</u>	<u>4,388,305</u>
EXPENDITURES			
028-552-6611 Land			2,058,900
028-552-6631 Improvements Other than Buildings	2,220,401	4,715,405	2,329,405
TOTAL ANTICIPATED EXPENDITURES	<u>2,220,401</u>	<u>4,715,405</u>	<u>4,388,305</u>
PROJECTS			<u>FY 09-10</u>
NEIGHBORHOOD IMPROVEMENTS			
Neighborhood Street Improvements			
Project Restore: Local Street Pavement Rehabilitation			1,431,794
Subtotal Neighborhood Street Improvements			<u>1,431,794</u>
TOTAL NEIGHBORHOOD IMPROVEMENTS			<u>1,431,794</u>
ARTERIAL IMPROVEMENTS			
Arterial Widening			
Grand Avenue Widening: First Street to Fourth Street			2,058,900
Subtotal Arterial Widening			<u>2,058,900</u>
Street Reconstruction/Resurfacing			
Raitt Street: Saint Gertrude to Edinger			824,311
Raitt Street: Warner to Saint Gertrude			73,300
Subtotal Street Reconstruction/Resurfacing			<u>897,611</u>
TOTAL ARTERIAL IMPROVEMENTS			<u>2,956,511</u>
TOTAL PROP 42 PROJECTS			<u>4,388,305</u>

CAPITAL FUNDS

Highway Safety & Traffic Reduction	Fund 30-551		
<p>PURPOSE: The Infrastructure Bond Package passed by California voters in November 2006 included Proposition 1B, which contains almost \$20 billion to fund state and local transportation improvement projects to relieve congestion, improve movement of goods, improve air quality, and enhance safety and security of the transportation system.</p>			
	ACTUAL	PROJECTED	PROPOSED
	FY 07-08	FY 08-09	FY 09-10
REVENUES			
30 PROP 1B INFRASTRUCTURE BOND			
5360 Prop 1B Bond Act of 2006	5,684,649	6,684,650	6,954,000
5812 Earning on Investment	35,965	0	0
TOTAL PROP 1B INFRASTRUCTURE BOND FUND	<u>5,720,614</u>	<u>6,684,650</u>	<u>6,954,000</u>
EXPENDITURES			
30 PROP 1B INFRASTRUCTURE BOND			
6631 Improvements Other than Buildings	0	6,684,650	6,954,000
TOTAL PROP 1B INFRASTRUCTURE BOND FUND	<u>0</u>	<u>6,684,650</u>	<u>6,954,000</u>
PROJECTS			
NEIGHBORHOOD IMPROVEMENTS			FY 09-10
Neighborhood Street Improvements			
Project Restore: Local Street Pavement Rehabilitation			<u>1,908,000</u>
TOTAL NEIGHBORHOOD IMPROVEMENTS			<u>1,908,000</u>
ARTERIAL IMPROVEMENTS			
Street Reconstruction/Resurfacing			
Broadway: Anahurst to Edinger			675,206
Broadway: McFadden to First			663,784
Fifth Street: Jackson to Fairview			1,000,000
Raitt Street: Saint Gertrude to Edinger			807,010
Santiago Avenue: Sixth to Santa Ana Blvd			700,000
Segerstrom Avenue: Harbor to Bristol			<u>1,200,000</u>
TOTAL ARTERIAL IMPROVEMENTS			<u>5,046,000</u>
TOTAL PROP 1B PROJECTS			<u><u>6,954,000</u></u>

CAPITAL FUNDS

Measure M	PROGRAM	Fund 32																																																																																																																										
<p>PURPOSE: Measure M is the one-half-cent sales tax approved by County voters in November 1990. Net tax revenues are divided among three program components: 43% Freeways, 25% Transit, and 32% Streets and Roads. The County of Orange began collecting the additional sales tax on April 1, 1991. Currently, this 20-year funding program is set to expire in March 2011. To receive revenues from the one-half-cent sales tax, cities and the County of Orange must coordinate their land use and transportation decisions, establish cooperative transportation planning programs with neighboring jurisdictions, develop Growth Management programs, and guarantee that transportation funds are used for transportation purposes only.</p>																																																																																																																												
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CAPITAL FUNDS

Measure M	FY 09-10 PROJECT DETAIL		Fund 32
PROJECTS	FUNDING SOURCES		PROPOSED
	Turnback	Competitive	TOTAL
NEIGHBORHOOD IMPROVEMENTS			
Curb, Gutter, Sidewalk			
Omnibus Concrete	250,000	0	250,000
Subtotal Curb, Gutter, Sidewalk	<u>250,000</u>	<u>0</u>	<u>250,000</u>
Neighborhood Street Improvements			
Neighborhood Traffic Mitigation	1,168,000	0	1,168,000
Subtotal Neighborhood Street Improvements	<u>1,168,000</u>	<u>0</u>	<u>1,168,000</u>
TOTAL NEIGHBORHOOD IMPROVEMENTS	<u><u>1,418,000</u></u>	<u><u>0</u></u>	<u><u>1,418,000</u></u>
ARTERIAL IMPROVEMENTS			
Arterial Widening			
Bristol/17th Intersection Widening	0	1,666,200	1,666,200
Bristol/Warner Intersection	0	2,402,240	2,402,240
Grand/Dyer Intersection	0	871,000	871,000
MacArthur Boulevard @ SR-55	0	1,239,463	1,239,463
Project Development	70,000	0	70,000
Right of Way Management	75,000	0	75,000
Subtotal Arterial Widening	<u>145,000</u>	<u>6,178,903</u>	<u>6,323,903</u>
Street Reconstruction/Resurfacing			
Broadway: McFadden to First	475,516	0	475,516
Pavement Management	200,000	0	200,000
Subtotal Street Reconstruction/Resurfacing	<u>675,516</u>	<u>0</u>	<u>675,516</u>
TOTAL ARTERIAL IMPROVEMENTS	<u><u>820,516</u></u>	<u><u>6,178,903</u></u>	<u><u>6,999,419</u></u>
TRAFFIC IMPROVEMENTS			
Civic Center Dr. at Pacific Ave. - New Traffic Signal (HSIP)	40,000	0	40,000
Railroad Grade Crossing Enhancement Safety Projects	527,500	0	527,500
SARTC Master Plan	0	340,000	340,000
17th Street At King Street - New Traffic Signal (HSIP)	40,000	0	40,000
Traffic Management Plans	170,000	0	170,000
Traffic Signal Equipment Replacement	100,000	0	100,000
Traffic Signal Upgrade Phase I	3,000	55,750	58,750
Traffic Signal Upgrade Phase II	3,000	55,750	58,750
Traffic Signal Upgrade Phase III	3,000	55,750	58,750
Traffic Signal Upgrade Phase IV	3,000	55,750	58,750
Traffic Signal Upgrade Phase V	62,500	250,000	312,500
Traffic Signal Upgrade Phase VI	62,500	250,000	312,500
Traffic Signal Upgrade Phase VII	62,500	250,000	312,500
Traffic Signal Upgrade Phase VIII	62,500	250,000	312,500
Subtotal Traffic Improvements	<u>1,139,500</u>	<u>1,563,000</u>	<u>2,702,500</u>
TOTAL TRAFFIC IMPROVEMENTS	<u><u>1,139,500</u></u>	<u><u>1,563,000</u></u>	<u><u>2,702,500</u></u>
TOTAL MEASURE M PROJECTS	<u><u>3,378,016</u></u>	<u><u>7,741,903</u></u>	<u><u>11,119,919</u></u>

CAPITAL FUNDS

Transportation Area Funds	PROGRAM	Fund 33 to 49		
<p>PURPOSE: In accordance with Section 8-44 of the Santa Ana Municipal Code, the City collects Transportation Area Fees from new developments in excess of \$30,000 in building valuation. Fees vary from \$1.10 to \$5.53 per square foot of floor space, depending on the type of development and the particular area that the development is located. All fees are due upon issuance of the building permit. The fee is used to fund projects to improve roadway capacity and safety.</p>				
FY 07-08				
TRANSPORTATION SYSTEM IMPROVEMENT AREA	Balance From Prior Year	Proposed Revenues	Total Revenues	Total Expenditures
33 - New Area B	0	40,000	40,000	0
34 - New Area E	0	95,000	95,000	1,190,013
35 - New Area F	0	105,000	105,000	0
41 - Area A	0	30	30	0
42 - Area B	0	150	150	0
43 - Area C	0	1,000	1,000	0
48 - Area C-2	0	9,500	9,500	0
49 - Area G	0	3,000	3,000	0
TOTAL	0	253,680	253,680	1,190,013
<u>PROJECTS</u>				<u>PROPOSED FY 09-10</u>
ARTERIAL IMPROVEMENTS				
Arterial Widening				
MacArthur Blvd @ SR55: Area E				1,190,013
TOTAL ARTERIAL IMPROVEMENTS				1,190,013
TOTAL TRANSPORTATION AREA FUND PROJECTS				1,190,013

CAPITAL FUNDS

Sewer Connection Projects	PROGRAM	Fund 55-532	
<p>PURPOSE: The Sewer Connection Fee is collected from various types of development based on the number of fixture units and the cost per lineal foot of construction of a main sewer line. All monies received by the City as a fee for connection to the public sewers are deposited into the Sewer Connection Fee Fund and used for the construction of sewers. Fees paid at the time of application for a sewer connection permit, and no connection permit is issued until such fees are paid.</p>			
	ACTUAL	PROJECTED	PROPOSED
	FY 07-08	FY 08-09	FY 09-10
REVENUES			
55 SEWER CONNECTION FEE FUND			
5484 Sewer Connection Fees	422,134	500,000	1,850,000
5621 Expense Reimbursements	449,437	0	
5812 Earning on Investment	163,377	120,000	
5812-1 Loss (Gain) MV on Investments	0	0	
TOTAL SEWER CONNECTION FEE FUND	1,034,948	620,000	1,850,000
	ACTUAL	PROJECTED	PROPOSED
	FY 07-08	FY 08-09	FY 09-10
EXPENDITURES			
55 -532 SEWER CONNECTION PROJECTS			
6291 Other Contract Services	0	0	0
6631 Improvements Other than Buildings	123,155	620,000	1,850,000
TOTAL SEWER CONNECTION PROJECTS	123,155	620,000	1,850,000
PROJECTS			FY 09-10
INFRASTRUCTURE IMPROVEMENTS			
Sewer Main Hot Spot Repairs and Main Replacements			1,350,000
Sewer Main Relining/Rehabilitation			500,000
TOTAL INFRASTRUCTURE IMPROVEMENTS			1,850,000
TOTAL SEWER FUND PROJECTS			1,850,000

CAPITAL FUNDS

Residential Street Improvement	PROGRAM	Fund 58	
<p>PURPOSE: Local Bond funding provided for a 5-year, \$100 million project to repair and rehabilitate neighborhood streets Citywide.</p>			
	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
REVENUES			
5113 Host Fees	24,039	0	0
5499 Transportation/Oversize Permits	11,993	0	0
5573 Trench Cut Fees	6,998	0	0
5812 Earnings on Investment	0	0	0
5921 Street Construction Fees	356,780	0	0
5990-29 Transfer from Special Gas Tax Fund 29	1,358,811	20,000,000	30,000,000
5990-32 Transfer from Measure M Fund 32	200,000	200,000	0
TOTAL	1,958,621	20,200,000	30,000,000
	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
EXPENDITURES			
58-551 Residential Street Improvement			
6631 Improvements Other than Buildings	23,587	200,000	0
	23,587	200,000	0
58-552 Gas Tax Residential Street Improvement			
6631 Improvements Other than Buildings	2,011,893	20,000,000	30,000,000
	2,011,893	20,000,000	30,000,000
TOTAL RESIDENTIAL STREET IMPROVEMENT	2,035,480	20,200,000	30,000,000
PROJECTS			FY 09-10
Neighborhood Street Improvement			
Project Restore: Local Street Pavement Rehabilitation			30,000,000
GAS TAX RESIDENTIAL STREET IMPROVEMENT TOTAL			30,000,000
TOTAL RESIDENTIAL STREET IMPROVEMENT PROJECTS			30,000,000

CAPITAL FUNDS

Select Street Construction	PROGRAM	Fund 59		
<p>PURPOS This program includes all new work, reconstruction, widening, or traffic improvements done on the "Select Street System" of the City. Funds to support this program primarily come from these sources:</p> <p>A. State Gas Tax funds (Section 2105,6,7) transferred from Fund 29. B. County Gas Tax funds administered by the Orange County Transportation Authority.</p>				
		ACTUAL	PROJECTED	PROPOSED
		FY 07-08	FY 08-09	FY 09-10
REVENUES				
59 SELECT STREET CONSTRUCTION				
5335	OCTA Gas Tax Subvention	6,787,242	23,000,000	28,765,500
5341	RSTP Federal Program	0	5,442,600	3,811,726
5342-5	Transportation Enhancement Activities	247,777	0	0
5343	Highway Bridge Replacement Program (HBRR)	139,887	12,411,700	0
5350	Arterial Highway Rehabilitation Program (AHRP)	9,158,044	0	0
5351	Highway Safety Improvement Program	0	596,700	688,050
5352	ARRA RSTP	0	0	2,542,704
5621-4	Expense Reimbursement-Condemn Dep	5,930	0	0
5621-5	Expense Reimbursement-SCRRA	85,371	0	0
5621-7	Expense Reimbursement-OCTA	25,194	0	0
5621-9	Expense Reimbursement-Floral Park	22,000	0	0
5790	Developer Contribution	20,000	0	0
5804	Rental of Property	146,887	0	0
5812	Earnings on Investment	6,818	0	0
5990	Transfer from Fund 29	3,176,042	356,300	1,000,000
TOTAL SELECT STREET CONSTRUCTION		19,821,192	41,807,300	36,807,980
EXPENDITURES				
59-551 Select Street Construction				
6291	Other Contract Services	0	0	0
6631	Land	0	5,442,600	0
6631	Improvements Other than Buildings	14,813,420	13,364,700	5,499,776
Subtotal Select Street Construction		14,813,420	18,807,300	5,499,776
59-553 OCTA Gas Tax Subvention				
6611	Land	5,478,104	0	17,840,500
6631	Improvements Other than Buildings	3,627,301	23,000,000	10,925,000
Subtotal OCTA Gas Tax Subvention		9,105,405	23,000,000	28,765,500
59-554 ARRA RSTP				
6631	Improvements Other than Buildings	0	0	2,542,704
Subtotal ARRA RSTP		0	0	2,542,704
TOTAL 59 SELECT STREET		23,918,825	11,959,413	36,807,980

CAPITAL FUNDS

Select Street Construction	PROJECT DETAIL			Fund 59
PROJECTS	FUNDING SOURCES			PROPOSED
	Gas Tax	OCTA Gas Tax	Others	Total
NEIGHBORHOOD IMPROVEMENTS				
Neighborhood Street Improvements				
Local Surry Seal	1,000,000	0	0	1,000,000
TOTAL NEIGHBORHOOD IMPROVEMENTS	<u>1,000,000</u>	<u>0</u>	<u>0</u>	<u>1,000,000</u>
ARTERIAL IMPROVEMENTS				
Arterial Widening				
Bristol Street Widening: Phase II - Third to Civic Center		23,000,000		23,000,000
Bristol/17th Intersection Widening		5,325,500		5,325,500
Bristol/Warner Intersection		440,000		440,000
Grand Avenue Widening: First Street to Fourth Street			1,151,726	1,151,726
Street Reconstruction/Resurfacing				
Civic Center Drive: French to Santiago			712,704	712,704
McFadden Avenue: Bristol to Flower			850,000	850,000
McFadden Avenue: Maple to Standard			980,000	980,000
TOTAL ARTERIAL IMPROVEMENTS	<u>0</u>	<u>28,765,500</u>	<u>3,694,430</u>	<u>32,459,930</u>
TRAFFIC IMPROVEMENTS				
Civic Center Drive at Pacific Avenue - New Traffic Signal (HSIP)				
SARTC Master Plan			344,025	344,025
17th Street at King Street - New Traffic Signal (HSIP)			2,660,000	2,660,000
			344,025	344,025
TOTAL TRAFFIC IMPROVEMENTS	<u>0</u>	<u>0</u>	<u>3,348,050</u>	<u>3,348,050</u>
 GRAND TOTAL	 <u>1,000,000</u>	 <u>28,765,500</u>	 <u>7,042,480</u>	 <u>36,807,980</u>

CAPITAL FUNDS

Parks Capital Projects

PROGRAM

Fund 161

PURPOSE: This program provides funding from State and local agencies for park related improvements, including improvements to parks, recreation centers, bike trails, and other recreational amenities and facilities.

	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
REVENUES			
161-01-5010 Balance From Prior Year	0	0	757,000
161-01-5370 Roberti-Z/Berg Uban/Open Space	0	0	0
161-01-5372 CalTrans - Bicycle	0	0	0
161-01-5373 Resources Agency – CA River Parkways	0	0	0
161-01-5378 Habitat Conservation - Santiago Nature	0	0	0
161-01-5382 Orange County-Cabrillo Tennis Court	0	0	0
TOTAL PARKS CAPITAL PROJECTS	0	0	0
	ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10
EXPENDITURES			
161-273 State Resources Agency Grant			
6631 Improvements Other than Buildings			587,000
TOTAL ANTICIPATED EXPENDITURES	0	0	587,000
161-274 County of Orange			
6631 Improvements Other than Buildings			170,000
TOTAL ANTICIPATED EXPENDITURES	0	0	170,000
TOTAL ANTICIPATED EXPENDITURES	0	0	757,000
PROJECTS			
PRIOR YEAR FUNDING			
PARK FACILITY IMPROVEMENTS			
161-273 17th Street Triangle Access Site			187,000
161-273 Edna Park Trailside Rest Area			400,000
161-274 Cabrillo Tennis Court: New Tennis Court			170,000
TOTAL PARK FACILITY IMPROVEMENTS			757,000

CAPITAL FUNDS

Energy Conservation

PROGRAM

Fund 162

PURPOSE: The Energy Efficiency and Conservation Block Grant Program (EECBG) provides federal grants pursuant the American Relief and Reinvestment Act (ARRA) to units of local government, Indian tribes, and states to reduce energy use and fossil fuel emissions, and for improvements in energy efficiency.

	<u>ACTUAL FY 07-08</u>	<u>PROJECTED FY 08-09</u>	<u>PROPOSED FY 09-10</u>
REVENUES			
162-01-5352 ARRA EECBG	0	0	3,267,500
TOTAL ANTICIPATED REVENUES	<u>0</u>	<u>0</u>	<u>3,267,500</u>

	<u>ACTUAL FY 07-08</u>	<u>PROJECTED FY 08-09</u>	<u>PROPOSED FY 09-10</u>
EXPENDITURES			
162-554 ARRA EECBG			
6331 Improvements Other than Buildings	0	0	3,267,500
TOTAL ANTICIPATED EXPENDITURES	<u>0</u>	<u>0</u>	<u>3,267,500</u>

PROJECTS	<u>FY 09-10</u>
CITY FACILITY IMPROVEMENTS	
Energy Efficiency Improvements	<u>3,267,500</u>
TOTAL FACILITY IMPROVEMENTS	<u>3,267,500</u>
TOTAL ENERGY CONSERVATION PROJECTS	<u>3,267,500</u>

CAPITAL FUNDS

PROGRAM	Fund 201 to 226
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PURPOSE: In accordance with Section 34-191 of the Santa Ana Municipal Code, the City has been divided into drainage assessment areas. The fee established for each drainage area is based on the need for drainage facilities in each area as shown in the City's Storm Drain Master Plan.

FY 09-10 LOCAL DRAINAGE ASSESSMENT AREA	Balance from Prior Year	Approved Revenues	Total Revenues	Total Expenditures
Fund 201 Local Drainage Area # 1		151	151	5,092
Fund 202 Local Drainage Area # 2		1,000	1,000	34,212
Fund 203 Local Drainage Area # 3		20,000	20,000	0
Fund 204 Local Drainage Area # 4		800	800	20,867
Fund 205 Local Drainage Area # 5		420	420	11,986
Fund 206 Local Drainage Area # 6		500	500	16,814
Fund 207 Local Drainage Area # 7		8,000	8,000	0
Fund 209 Local Drainage Area # 9		300	300	13,418
Fund 210 Local Drainage Area # 10		5,000	5,000	201,991
Fund 211 Local Drainage Area # 11		150	150	4,251
Fund 212 Local Drainage Area # 12		0	0	264
Fund 213 Local Drainage Area # 13		1,500	1,500	42,998
Fund 221 Local Drainage Area I		30,000	30,000	0
Fund 222 Local Drainage Area II		30,000	30,000	0
Fund 223 Local Drainage Area III		15,000	15,000	0
Fund 224 Local Drainage Area IV		60,000	60,000	854,051
Fund 225 Local Drainage Area V		5,500	5,500	210,101
Fund 226 Local Drainage Area VI		17,000	17,000	471,467
TOTAL	0	195,321	195,321	1,887,512

PROJECTS

**APPROVED
FY 09-10**

INFRASTRUCTURE IMPROVEMENTS

Storm Drain

Drainage Master Plan Update	351,893
Grand Avenue Storm Drain: 4th to Santa Ana/Santa Fe Channel	1,535,619

TOTAL INFRASTRUCTURE IMPROVEMENTS

1,887,512

CAPITAL FUNDS

Park Acquisition & Development	PROGRAM	Fund 301-314	
<p>PURPOSE: Park Acquisition and Development fees are charged to developers for all residential development in order to allow the City to maintain adequate green space and recreational facilities for the City's population as it increases as a result of such residential development. The fees this derived are the primary source of funding for development, enhancement, and renovation of the City's parklands.</p>			
	ACTUAL	PROJECTED	PROPOSED
	FY 07-08	FY 08-09	FY 09-10
REVENUES			
301 PARK ACQUISITION AND DEVELOPMENT			
5070	Park Acquisition & Dev. Fees	5,028	880,970
5812	Earnings on Investments	3,701	0
		8,729	880,970
311 RESIDENTIAL DEVELOPMENT DISTRICT 1			
5010	Balance from Prior Year	0	13,070
5070	Miscellaneous	18,279	0
		18,279	13,070
312 RESIDENTIAL DEVELOPMENT DISTRICT 2			
5070	Miscellaneous	17,022	0
5812	Earnings on Investments	91,935	0
		108,957	0
313 RESIDENTIAL DEVELOPMENT DISTRICT 3			
5812	Earnings on Investments	23,876	0
		23,876	0
314 RESIDENTIAL DEVELOPMENT DISTRICT 4			
5070	Park Acquisition & Dev. Fees	0	10
5070	Miscellaneous	20,378	122,500
5812	Earnings on Investments	5,860	0
		26,238	122,510
TOTAL PARK ACQUISITION AND DEVELOPMENT		186,079	1,003,480
EXPENDITURES			
301-232 RECREATION & COMMUNITY SVS ACQ & DEV			
6631	Improvements Other than Buildings	201,041	12,000
		201,041	12,000
311 RESIDENTIAL DEVELOPMENT DISTRICT 1			
6631	Improvements Other than Buildings	0	13,070
		0	13,070
314 RESIDENTIAL DEVELOPMENT DISTRICT 4			
6631	Improvements Other than Buildings	73,464	122,500
		73,464	122,500
TOTAL PARK ACQUISITION AND DEVELOPMENT		274,505	134,500
PROJECTS			PROPOSED
Park Facility Improvements			FY 09-10
17th Street Triangle Access Site: District 311			6,535
Edna Park Trailside Rest Area: District 311			6,535
TOTAL			13,070

CAPITAL FUNDS

Police Building Debt Service	PROGRAM	Fund 400																																																																																							
<p>PURPOSE: The Police Administration and Holding Facility Lease Revenue Bonds, Series 1994A were issued in March 1994 for \$107,399,438.50 at a 5.80% yield. This program accounts for the flow of funds in terms of revenues and expenditures based on the debt service schedule.</p>																																																																																									
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5990-570 Transfer From Fund 570	0	0	0																																																																																						
TOTAL POLICE BUILDING DEBT SERVICE FUND	9,777,838	9,325,895	9,130,425																																																																																						
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="text-align: center; border-bottom: 1px solid black;">ACTUAL FY 07-08</th> <th style="text-align: center; border-bottom: 1px solid black;">PROJECTED FY 08-09</th> <th colspan="2" style="text-align: center; border-bottom: 1px solid black;">PROPOSED FY 09-10</th> </tr> </thead> <tbody> <tr> <td colspan="5">EXPENDITURES</td> </tr> <tr> <td>400-343 POLICE BUILDING DEBT SERVICE</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td> 6291 Other Contractual Services</td> <td style="text-align: right;">151,153</td> <td style="text-align: right;">196,320</td> <td colspan="2" style="text-align: right;">15,000</td> </tr> <tr> <td> 6781 Bond Principal</td> <td style="text-align: right;">3,755,000</td> <td style="text-align: right;">3,870,000</td> <td colspan="2" style="text-align: right;">9,115,425</td> </tr> <tr> <td> 6791 Bond Interest</td> <td style="text-align: right;">5,372,225</td> <td style="text-align: right;">5,259,575</td> <td colspan="2"></td> </tr> <tr> <td>TOTAL POLICE BUILDING DEBT SERVICE FUND</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">9,278,378</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">9,325,895</td> <td colspan="2" style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">9,130,425</td> </tr> </tbody> </table>						ACTUAL FY 07-08	PROJECTED FY 08-09	PROPOSED FY 09-10		EXPENDITURES					400-343 POLICE BUILDING DEBT SERVICE					6291 Other Contractual Services	151,153	196,320	15,000		6781 Bond Principal	3,755,000	3,870,000	9,115,425		6791 Bond Interest	5,372,225	5,259,575			TOTAL POLICE BUILDING DEBT SERVICE FUND	9,278,378	9,325,895	9,130,425																																																			
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CAPITAL FUNDS

Police Building Debt Schedule	PROGRAM	Fund 400
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PURPOSE: The Police Administration and Holding Facility Lease Revenue Bonds, Series 1994A were issued in March 1994 for \$107,399,438.50 at a 5.80% yield. In February 2004, the City issued a Lease Revenue Refunding Bonds Series 2004A to defease a portion of the \$107,399,438.50 in the aggregate principal amount of \$38,830,000 at an average yield of 3.0455 %. The refunding gave the City a net present value savings of \$ 3,282,010. This program shows the debt service payment schedule to defease the balance of the 1994 Lease Revenue Bonds and the Refunding Lease Revenue Bonds Series 2004A.

**CITY OF SANTA ANA
POLICE BUILDING DEBT SERVICE FUND: REFUNDING LEASE REVENUE BONDS SERIES 2004A
SCHEDULE OF ANNUAL DEBT SERVICE**

<u>Fiscal Year*</u>	<u>Principal Repayment</u>	<u>Interest Payments</u>	<u>Total Annual Interest & Principal Payments</u>	<u>Capitalized Interest DSRF** Earnings</u>	<u>Annual Net Debt Service Year Ending</u>
2009-2010	4,030,000	5,085,425	9,115,425	0	9,115,425
2010-2011	4,190,000	4,904,075	9,094,075	0	9,094,075
2011-2012	4,370,000	4,694,575	9,064,575	0	9,064,575
2012-2013	4,585,000	4,541,625	9,126,625	0	9,126,625
2013-2014	4,685,000	4,381,150	9,066,150	0	9,066,150
2014-2015	5,030,000	4,193,750	9,223,750	0	9,223,750
2015-2016	5,345,000	3,879,375	9,224,375	0	9,224,375
2016-2017	5,680,000	3,545,313	9,225,313	0	9,225,313
2017-2018	6,035,000	3,190,313	9,225,313	0	9,225,313
2018-2019	6,410,000	2,813,125	9,223,125	0	9,223,125
2019-2020	6,815,000	2,412,500	9,227,500	0	9,227,500
2020-2021	7,240,000	1,986,563	9,226,563	0	9,226,563
2021-2022	7,690,000	1,534,063	9,224,063	0	9,224,063
2022-2023	8,170,000	1,053,438	9,223,438	0	9,223,438
2023-2024	8,685,000	542,813	9,227,813	0	9,227,813
TOTAL	88,960,000	48,758,103	137,718,103	0	137,718,103

* Fiscal Year begins July 1st and ends June 30th.

** Debt Service Reserve Fund (DSRF)

**CITY OF SANTA ANA
CAPITAL IMPROVEMENT PROGRAM (CIP)
FY 09-10 CIP PROJECTS BY CATEGORY**

<u>PROJECTS</u>	<u>TOTAL</u>
I. NEIGHBORHOOD IMPROVEMENTS	
Neighborhood Street Improvements	
Neighborhood Traffic Management	1,168,000
Local Street Slurry Seal	1,000,000
Sullivan Street, Center Street & Monta Vista Avenue	2,995,000
Project Restore: Local Street Pavement Rehabilitation	33,339,794
Subtotal Neighborhood Street Improvements	38,502,794
Curb, Gutter, Sidewalk	
Omnibus Concrete	250,000
Subtotal Curb, Gutter, Sidewalk	250,000
TOTAL NEIGHBORHOOD IMPROVEMENTS	38,752,794
II. ARTERIAL IMPROVEMENTS	
Arterial Widening	
Bristol/17th Intersection Widening	6,991,700
Bristol/Warner Intersection	2,842,240
Bristol Street Widening: Phase II - Third to Civic Center	23,000,000
Grand Avenue Widening: First to Fourth	3,210,626
Grand/Dyer Intersection	871,000
MacArthur Boulevard @ SR-55	2,429,476
Project Development	70,000
Right-of-Way Management	75,000
Subtotal Arterial Widening	39,490,042
Street Reconstruction/Resurfacing	
Broadway: Anahurst to Edinger	675,206
Broadway: McFadden to First	1,139,300
Civic Center Drive: French to Santiago	712,704
Fifth Street: Jackson to Fairview	1,000,000
McFadden Avenue: Bristol to Flower	850,000
McFadden Avenue: Maple to Standard	980,000
Pavement Management	200,000
Raitt Street: Saint Gertrude to Edinger	1,631,321
Raitt Street: Warner to Saint Gertrude	73,300
Santiago Avenue: Sixth to Santa Ana	700,000
Segerstrom Avenue: Harbor to Bristol	1,200,000
Subtotal Street Reconstruction/Resurfacing	9,161,831
TOTAL ARTERIAL IMPROVEMENTS	48,651,873

**CITY OF SANTA ANA
CAPITAL IMPROVEMENT PROGRAM (CIP)
FY 09-10 CIP PROJECTS BY CATEGORY**

<u>PROJECTS</u>	<u>TOTAL</u>
III. TRAFFIC IMPROVEMENTS	
Traffic Improvements	
Civic Center Drive at Pacific Avenue-New Traffic Signal (HSIP)	384,025
Railroad Grade Crossing Enhancement Safety and Quiet Zone Improvement Projects	527,500
SARTC Master Plan	3,000,000
17th Street at King Street-New Traffic Signal (HSIP)	384,025
Traffic Management Plans	170,000
Traffic Signal Equipment Replacement	100,000
Traffic Signal System Upgrade, Phase I - VIII	1,485,000
Subtotal Traffic Improvements	6,050,550
TOTAL TRAFFIC IMPROVEMENTS	<u>6,050,550</u>
IV. INFRASTRUCTURE IMPROVEMENTS	
Sewer	
Sewer Main Hot Spot Repairs and Main Replacements	1,350,000
Sewer Main Relining/Rehabilitation	500,000
Subtotal Sewer	1,850,000
Water	
Water Main Replacements	2,800,000
Subtotal Water	2,800,000
Storm Drain	
Drainage Master Plan Update	351,893
Grand Avenue Storm Drain: 4th to Santa Ana/Santa Fe Channel	1,535,619
Subtotal Storm Drain	1,887,512
TOTAL INFRASTRUCTURE IMPROVEMENTS	<u>6,537,512</u>

**CITY OF SANTA ANA
 CAPITAL IMPROVEMENT PROGRAM (CIP)
 FY 09-10 CIP PROJECTS BY CATEGORY**

<u>PROJECTS</u>	<u>TOTAL</u>
V. CITY FACILITY IMPROVEMENTS	
City Facility Improvements	
Energy Efficiency Improvements	3,267,500
Subtotal City Facility Improvements	3,267,500
 VI. PARK FACILITY IMPROVEMENTS	
Park Facility Improvements/Renovation	
17th Street Triangle Trail Access Site	193,535
Adams Park Basketball Court Resurfacing	150,000
Cabrillo Tennis Center Site Improvements	153,867
Cabrillo Tennis Center: New Tennis Court	170,000
Edna Park Trailside Rest Area	406,535
Subtotal Park Improvements/Renovation	1,073,937
TOTAL PARK FACILITY IMPROVEMENTS	1,073,937
GRAND TOTAL	104,334,166

**CITY OF SANTA ANA
SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 09-10 THROUGH FY 15-16**

PROJECTS	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL
I. NEIGHBORHOOD IMPROVEMENTS								
Neighborhood Street Improvements	38,502,794	16,181,500	6,194,000	8,872,694	8,872,694	8,872,694	8,988,094	96,484,470
Curb, Gutter, Sidewalk Improvements	250,000	250,000	250,000	250,000	250,000	250,000	250,000	1,750,000
Total Neighborhood Improvements	38,752,794	16,431,500	6,444,000	9,122,694	9,122,694	9,122,694	9,238,094	98,234,470
II. ARTERIAL IMPROVEMENTS								
Arterial Widening	39,490,042	41,470,404	36,422,651	33,495,000	165,000	165,000	165,000	151,373,097
Street Reconstruction/Resurfacing	9,161,831	3,521,994	5,393,927	5,632,884	5,632,884	5,722,884	5,607,484	40,673,888
Total Arterial Improvements	48,651,873	44,992,398	41,816,578	39,127,884	5,797,884	5,887,884	5,772,484	192,046,985
III. TRAFFIC IMPROVEMENTS								
Traffic Improvements	6,050,550	2,274,600	280,000	290,000	290,000	300,000	300,000	9,785,150
Total Traffic Improvements	6,050,550	2,274,600	280,000	290,000	290,000	300,000	300,000	9,785,150
IV. INFRASTRUCTURE IMPROVEMENTS								
Sewer	1,850,000	2,400,000	2,900,000	3,400,000	3,900,000	4,400,000	4,900,000	23,750,000
Water	2,800,000	3,000,000	3,500,000	4,000,000	4,500,000	5,000,000	5,500,000	28,300,000
Storm Drain	1,887,512	0	0	0	0	0	0	1,887,512
Total Infrastructure Improvements	6,537,512	5,400,000	6,400,000	7,400,000	8,400,000	9,400,000	10,400,000	53,937,512
V. CITY FACILITY IMPROVEMENTS								
Facility Improvements	3,267,500	0	0	0	0	0	0	3,267,500
Total City Facility Improvements	3,267,500	0	0	0	0	0	0	3,267,500
VI. PARK IMPROVEMENTS								
Park Improvements/Renovation	1,073,937	0	0	0	0	0	0	1,073,937
Total Park Improvements	1,073,937	0	0	0	0	0	0	1,073,937
GRAND TOTAL	104,334,166	69,098,498	54,940,578	55,940,578	23,610,578	24,710,578	25,710,578	358,345,554