



Planning and Building Agency
 Planning Division
 20 Civic Center Plaza
 P.O. Box 1988 (M-20)
 Santa Ana, CA 92702
 (714) 647-5804
 www.santa-ana.org

LAND USE CERTIFICATE CHILD CARE FACILITY

Child care facilities providing care to more than eight (8) to fourteen (14) children located in the R1, R2, R3 and other Specific Developments or Specific Plans where such child care facilities are permitted require the approval of a Land Use Certificate (LUC) by the Planning Division. This form shall be completed and signed by the Police and Fire Departments and submitted for approval by the Planning Division.

Child care facilities providing care to eight (8) or less children are not subject to the Land Use Certificate (LUC) application requirements by the Planning Division.

Facility Address: _____ Zip Code: _____

Facility Name: _____ Zone: _____

Applicant's Name (print): _____ Phone No: _____

Mailing Address (if different): _____

Present Use of Property: _____

Type of State License: _____

State License No.: _____ Expiration Date: _____

Number of Children: _____ Number of Staff: _____

Days and Hours of Operation: _____

Additional Information/Comments: _____

SEE REVERSE SIDE FOR SUBMITTAL REQUIREMENTS

UNDERSTANDING AND AFFIDAVIT

I understand and agree that my application can be processed for final approvals only when the following steps are completed:

1. My plans have been reviewed by the appropriate City agencies and comments received; and,
2. Comments and conditions placed upon the project have been incorporated into the design and agreed to by both staff and myself.

I CERTIFY under penalty of perjury that the foregoing statements and answers herein contained and any other information herewith submitted as part of this application are in all respects true and correct to the best of my knowledge and belief.

Legal Owner's Name: _____ Phone No.: _____

Mailing Address: _____ Fax: _____

Owner's Signature: _____ Title: _____ Date: _____

Note: An agent may sign for the property owner if a notarized power of attorney is filed with this application.

LAND USE CERTIFICATE NO. _____

APPROVE

DENY

SUBMITTAL REQUIREMENTS

_____ Three (3) sets of plans with the following information:

Site Plan: Fully dimensioned site plan depicting all building structures, parking spaces, landscaped areas; setbacks, north arrow; streets driveways, and game/ride locations. Indicate location of required passenger loading/unloading zone for facilities for 10 or more children.

Floor Plan: Fully dimensioned floor plan.

_____ Surrounding land uses of the properties immediately adjacent to the project site.

_____ Business License No.: _____ Date Applied For: _____

CITY APPROVALS (if applicable)

Fire Department: _____
Name Phone No.

Conditions/Comments: _____

STATE 850 FIRE CLEARANCE FORM COMPLETED YES NO

Date: _____ Signature: _____

Police Department: _____
Name Phone No.

Conditions/Comments: _____

POLICE STAMP REQUIRED

APPROVE DENY Date: _____ Signature: _____

Planning Division: _____
Name Phone No.

Conditions/Comments: _____

APPROVE DENY Date: _____ Signature: _____