



Welcome!

City of Santa Ana Medical Marijuana Registration Application Information Session

December 22, 2014

1:00 p.m. – 3:00 p.m.

Police Community Room (60 Civic Center Plaza)

Question cards are available at the check-in table near the entrance

Introductions

- Matt Foulkes – Planning and Building Agency
- Robert Cortez – City Manager’s Office
- Alma Flores – City Manager’s Office
- Will Holt – Finance and Management Services
- Laura Rossini – City Attorney’s Office
- Alvaro Nunez – Planning and Building Agency
- Arellano Associates

City staff will be moving throughout the room during the presentation to pick up question/inquiry cards.

Goals & Format for the Information Session

- Provide a brief background on Measure BB (Ordinance 2864)
- Review each component of the Registration Application
- Provide further information on the review process
- Answer questions

The City's goal is to ensure all Registration Applications received are complete and eligible for the Selection (lottery) Process

Background

- Measure BB (Ordinance 2864) was passed by the voters on November 4, 2014
- The Ordinance outlines a two-step process for the selection and approval of medical marijuana collectives/cooperatives
- Step #1 – Registration Application
 - Verify that specific locations submitted by the applicants meet zoning and separation requirements and are eligible for the Selection (lottery) Process
- Step #2 – Regulatory Safety Permit
 - Thorough background check and review process to ensure that the applicant meets the rules and regulations contained in the Ordinance

Registration Application

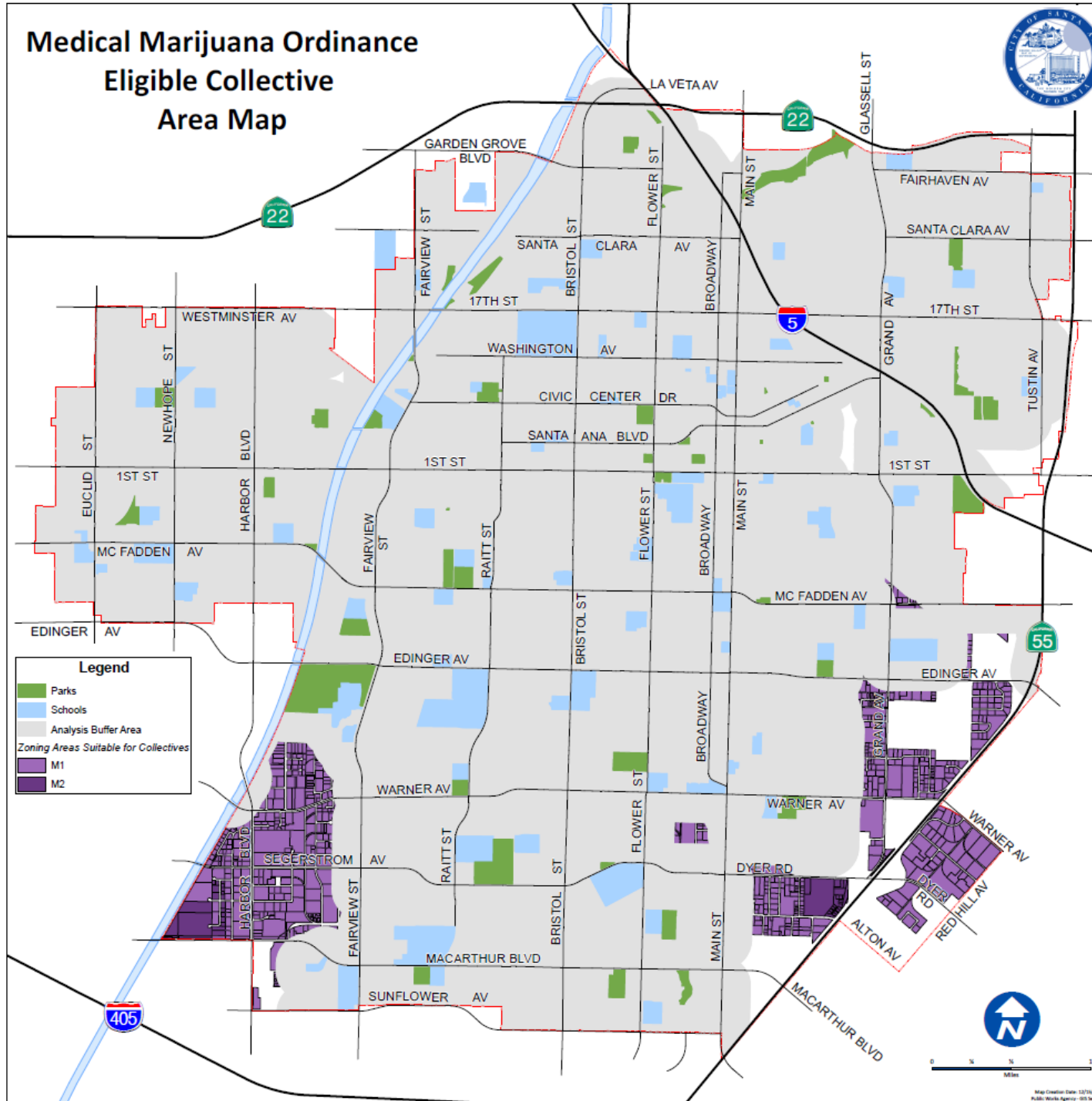
Section 18-615. Zones permitted

A collective may only operate in an industrial zone (M-1 or M-2) in accordance with this Article.

Section 18-616. Separation requirements

No collective shall be located within 500 feet of another medical marijuana collective or cooperative or within 1,000 feet of any school, park or residential zone.

Medical Marijuana Ordinance Eligible Collective Area Map



Map Creation Date: 12/16/2014
 Public Works Agency - GIS Section

Registration Application Submittal Checklist

- To ensure that your application is complete, the City has provided a Submittal Checklist containing all of the components of the Registration Application:
 - General Information
 - Aerial Photo / Map (Must note main entrance)
 - Owner/Lessor disclosure affidavit (Must be notarized)
 - Longitude / Latitude coordinates step-by-step guide
 - Processing Fee (Non-refundable)



Planning and Building Agency
 20 Civic Center Plaza
 P.O. Box 1988 (M-20)
 Santa Ana, CA 92702
 (714) 647-5804
 www.santa-ana.org

**Santa Ana Medical Marijuana Collective/Cooperative
 Registration Application**

General Information

I. Collective/Cooperative Applicant Information
 Name of Medical Marijuana Collective/Cooperative: _____
 Applicant entity structure: Corporation
 Unincorporated Association
 Other (describe): _____

II. Location / Property Information
 Medical Marijuana Collective/Cooperative Address: _____
 Assessor's Parcel Number (APN): _____ Zip Code: _____
 Map Coordinates (Longitude/Latitude) of Collective/Cooperative front door. See attachment #1 for instructions on obtaining map coordinates: _____

III. Collective / Cooperative Primary Contact
 Contact Person (please print): _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Telephone: () _____ E-mail: _____
 Mobile: () _____

IV. Property Owner Information
 Recorded Owner: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Telephone: () _____ Mobile: () _____

Note: This is **NOT** a Regulatory Safety Permit to legally operate a Medical Marijuana Collective/ Cooperative. DO NOT OPERATE until a valid Permit is issued.

General Information Form

- Name of the proposed Collective/ Cooperative
- Type of Business
- Proposed location
 - Address (including Unit Number if applicable)
 - Assessor's Parcel Number for the property may be obtained a number of ways
 - Assessor's Office (11 Civic Center Plaza)
 - On the City's website (Community View)
 - Through the property's Title Report and/or Grant Deed
- Longitude / Latitude Coordinates (more detail on this later)
- Primary Contact – This will be the person who should be contacted if questions arise on the application and who will be notified of the application status



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Santa Ana Medical Marijuana Collective/Cooperative
 Registration Application

Use Disclosure / Submittal Affidavit

I, _____, am the current legal owner / landlord / lessor of the property
(Name of Property Owner / Landlord) (Circle Appropriate Term)

located at _____ I authorize the Medical Marijuana Collective
(Address listed on General Information Form)

entitled _____, to use this property as a Medical Marijuana
(Name of Collective/Cooperative listed on General Information)

Collective/Cooperative, as those terms are defined in Chapter 18 of the Santa Ana Municipal Code, should this Collective/Cooperative be selected and approved by the Santa Ana Police Department for a Regulatory Safety Permit. I further understand that I am responsible for, and also subject to, enforcement actions regarding any violations and/or nuisance activity which may occur at this property.

1. _____
(Signature of legal Owner / Landlord / Lessor) (Printed Name and Title) (Date)

2. _____
(Signature of legal Owner / Landlord / Lessor) (Printed Name and Title) (Date)

3. _____
(Signature of legal Owner / Landlord / Lessor) (Printed Name and Title) (Date)

I certify under penalty of perjury that the foregoing information is true and correct. Executed this _____ day of _____ 2014, in Santa Ana, California.
(day) (Month)

Note: This is **NOT** a Regulatory Safety Permit to legally operate a Medical Marijuana Collective/Cooperative. DO NOT OPERATE until a valid Permit is issued.

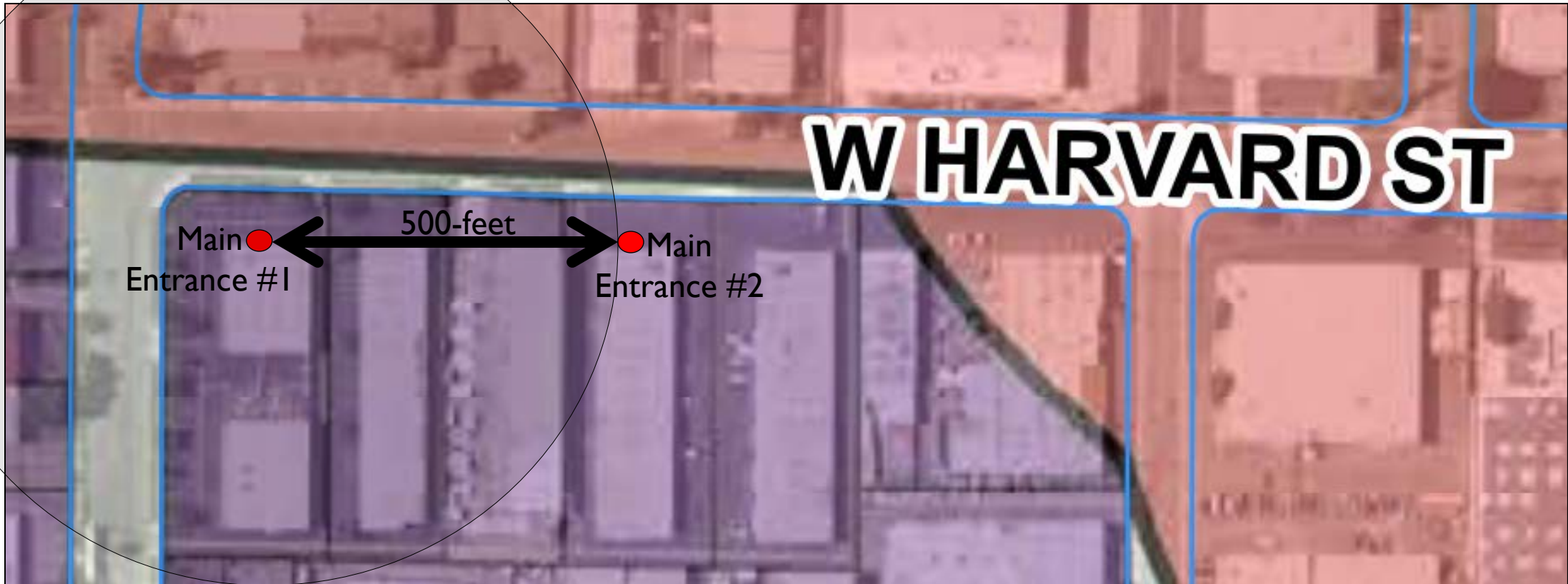
Use Disclosure Affidavit

- Notarized Signature from the property owner or Lessor acknowledging that the location will be used as a medical marijuana collective if selected
- Sample notary document included in the application packet
- If there are more than three signatures required please print and use an additional page.

Longitude / Latitude Coordinates and Aerial Photo

- You must provide the exact longitude / latitude coordinates for the main entrance (front door) of your proposed location
- 500-foot separation between collective locations will be measured from collective entrance to entrance
- Roll-up doors may not be considered the main entrance
- In multi-tenant buildings, identify the front door to the building
- Main entrances may be verified by City staff during the review period

500-Foot Entrance-to-Entrance Example



Getting the Longitude and Latitude Coordinates

- A step-by-step guide has been provided in the Registration Application packet
 - Google Maps will provide specific coordinates
 - Zoom in to your proposed location
 - Locate the main entrance (front door) on the aerial photo
 - Right click the mouse at that location
 - Select “what’s here?”
 - The Longitude / Latitude of that exact location will then be displayed in the upper left portion of the screen
 - Record those coordinates on the General Information page (section II)
 - Click on the Coordinates and then print the screen showing the point



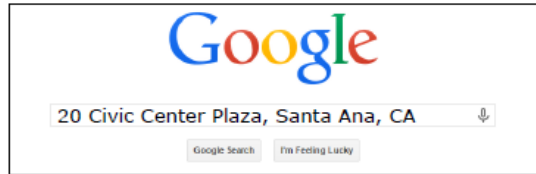
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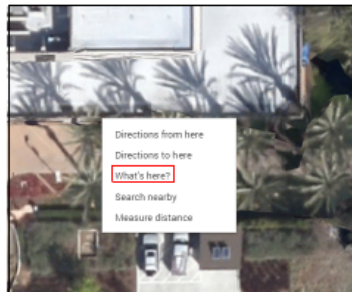
Attachment 1 - Map Coordinates

Section 18-616 of the Santa Ana Municipal Code specifies that no collective/cooperative shall be located within 500-feet of another medical marijuana collective/cooperative. Longitude and latitude coordinates are required to be provided by the applicant to specify the location of the main entrance of the proposed medical marijuana collective/cooperative which will form the basis for the 500-foot separation requirement. Map coordinates are easily obtained from Google Maps using the following steps:

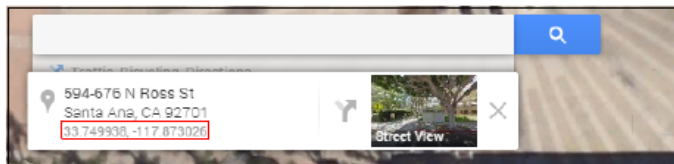
Step # 1 - Open Google from your internet browser and then enter the address for the property you are proposing.



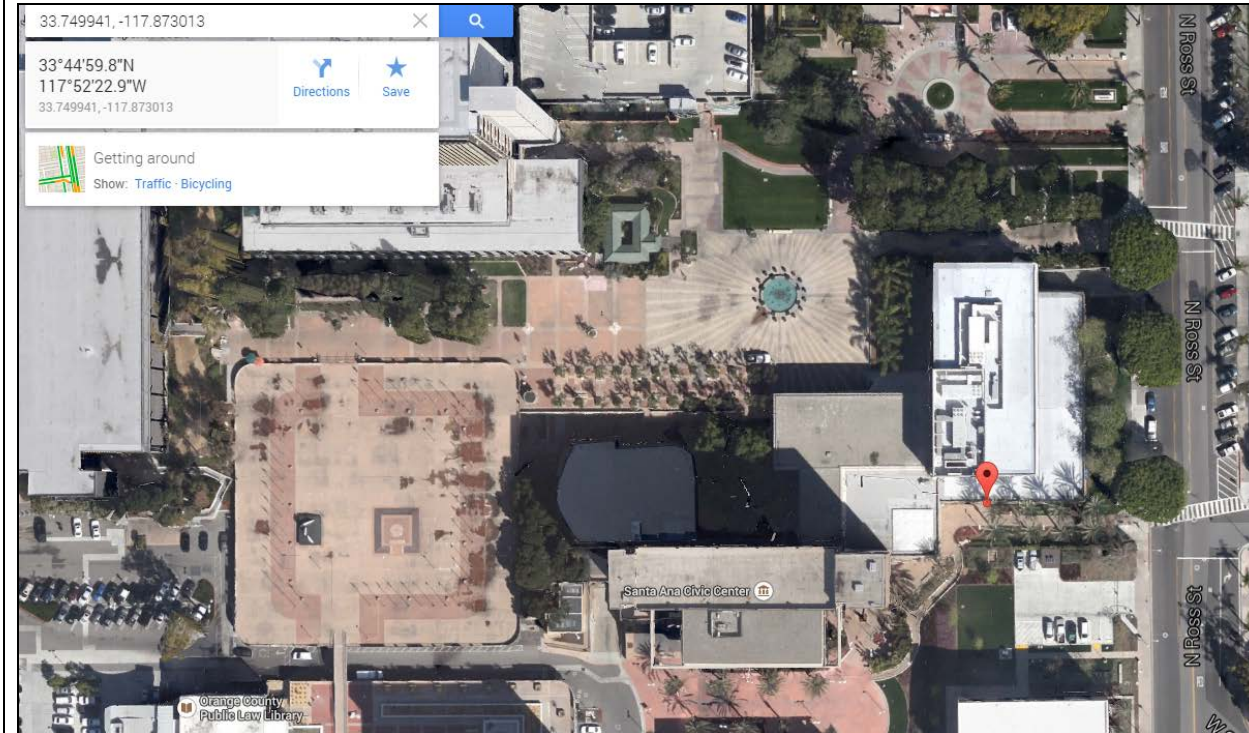
Step # 2 - Open the resulting map and zoom in as necessary. Place the mouse pointer on the proposed main entrance to the collective/cooperative, right click and select "what's here?"



Step # 3 - The map coordinates will then be displayed near the upper left corner of the screen in the following format: XX.XXXXXX, -XXX.XXXXXX. These will be the numbers entered in Section II of the General Information Form.



Longitude / Latitude Coordinates and Aerial Photo



Submitting Your Application

- Applications are available:
 1. Online at: www.santa-ana.org/cannabiscollectives
 2. Limited number of hard copy applications are available at the sign-in table
 3. Planning Division public counter at City Hall (20 Civic Center Plaza)
- Once your application is complete and you are ready to submit, applications will be accepted at the Planning Division counter during regular business hours
- Planning Division counter staff will not be checking the applications for compliance. The staff will only log the applications in to the City's database and collect the non-refundable fee
- It is your responsibility to ensure that the application is complete
- Applications by mail, e-mail or fax **WILL NOT** be accepted

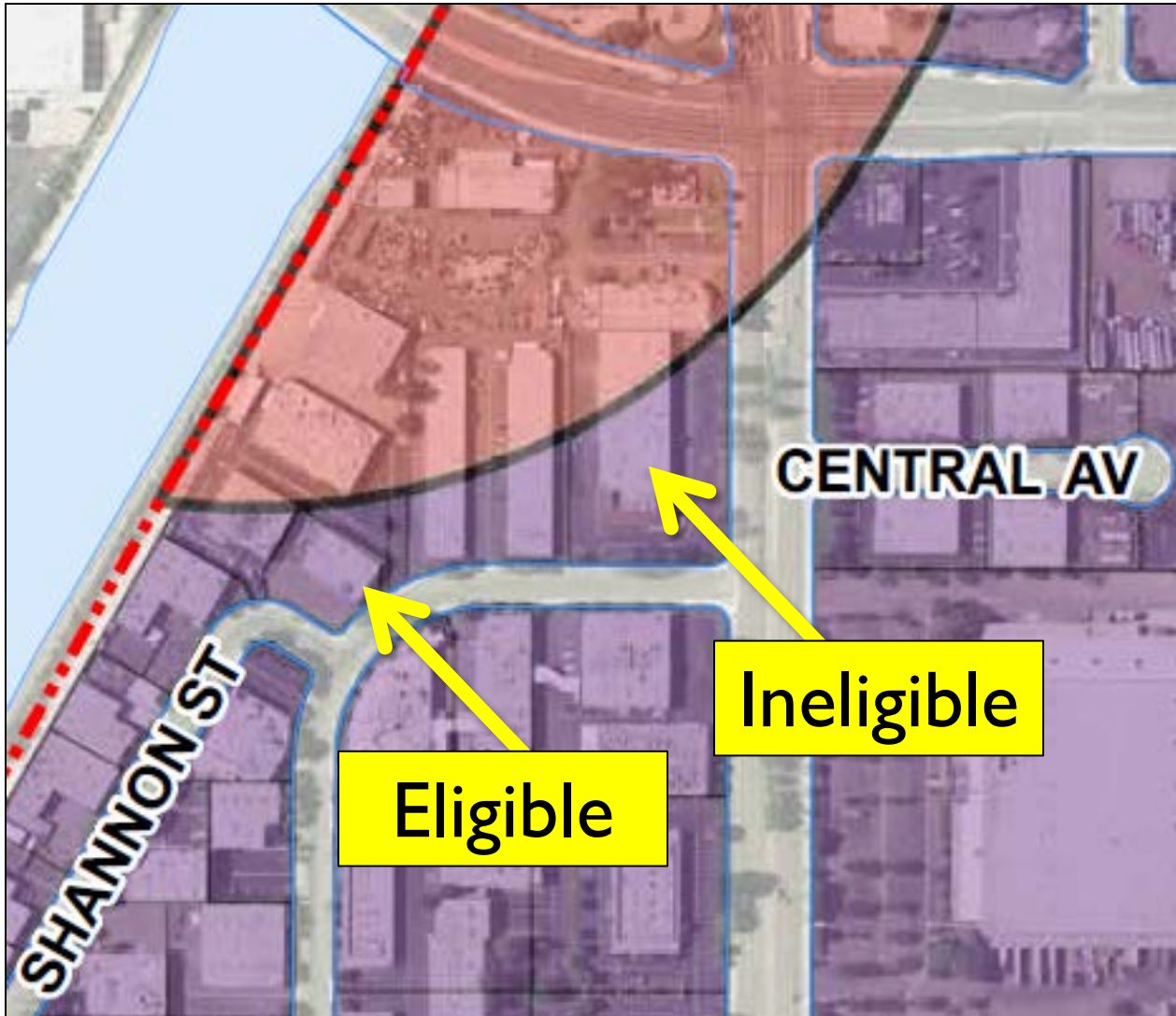
Processing Fee

- The City Council established a processing fee of \$1,690 for the Registration Application
- Payment may be made by Cashier's Check, Money Order or Cash only
- Credit cards and Personal/Company Checks **will not** be accepted
- This fee is **non-refundable**

Next Steps After Submission

- The Registration Application Period is December 17, 2014 through January 15, 2015 at 5:00 p.m.
- All complete applications received during the application period that meet the zoning and separation criteria will be qualified for the Selection Process (Lottery) on February 5, 2015
- No preference/priority is given based on when the application is received
- Listed Primary Contact(s) will be notified if the applicant is eligible and has qualified for the Selection Process by January 26, 2015

Important Things to Consider



- The entire building must be outside of the 1,000 foot buffer zones from schools, parks and residential zones
- Eligibility maps are posted on the City's website

Important Things to Consider Continued

- You may not submit multiple applications at the same location
- You may submit applications for multiple locations
- Property Owners may sign multiple Use Disclosure Affidavits for different collectives at the same location



Questions?

Website: www.santa-ana.org/cannabiscollectives

E-mail: CannabisCollectives@santa-ana.org