



SANTA ANA POLICE DEPARTMENT



NEIGHBORHOOD WATCH

Santa Ana's Anti-Crime Program

APPLICATION
PACKET

TABLE OF CONTENTS



INTRODUCTION

1-2

Instructions

NEIGHBORHOOD WATCH PROGRAM APPLICATION

3-4

Neighborhood Watch Contact Information

Block Captain Information

Block Co-Captain Information

Neighborhood Association Information

Neighborhood Watch Group Geographical
Information

Neighborhood Watch Group Information

NEIGHBORHOOD WATCH SIGN INSTALLATION APPLICATION

6-8



NEIGHBORHOOD WATCH CRIME PREVENTION PROGRAM

INTRODUCTION

The Santa Ana Police Department is dedicated to ensuring the safety and security of the residents of our city by providing responsive and professional police services with compassion and concern. Our mission is accomplished within the moral and legal standards of our community, through a problem-solving partnership with the community and members of the department. Our belief in forgoing partnerships with the community to address the causes of the crime and reduce the fear of crime has been successful for years. One way the Santa Ana Police Department works with the community to fight crime is through an active Neighborhood Watch program. Neighborhood Watch is one of the oldest crime

prevention concepts employed in residential areas involving local citizens. Santa Ana's Neighborhood Watch program not only allows citizens to become active in the fight against crime, it also provides them an opportunity to bond through service.

A Neighborhood Watch can be formed around any geographic unit such as a neighborhood, block, park, apartment complex or business area. The information in this application packet will assist residents in forming a neighborhood watch and requesting the installation of Neighborhood Watch signs.

INSTRUCTIONS

There are several steps that must be completed in order to establish a Neighborhood Watch. After organizing a group of citizens and identifying the geographic area for the Neighborhood Watch, the group will need to select an individual to serve as the "Block Captain." The Block Captain will then complete and submit the "Neighborhood Watch Program Application" to an assigned Police Service Officer. Once the application has been approved, the Block Captain will coordinate Neighborhood Watch Training and installation of Neighborhood Watch signs.

The Santa Ana Police Department will provide six Neighborhood Watch signs at no cost to the Neighborhood Watch. However, the Police Department will not coordinate the installation of signs until all of the Neighborhood Watch program requirements have been met.

With few exceptions, all Neighborhood Watch signs will be placed on existing street sign poles. Signs cannot be installed on stop signs or utility poles; however, in most cases they can be placed on poles that include no parking or street sweeping signs. When completing the sign installation application, please provide the closest numbered address of where you want the sign installed and photograph of the location. We also strongly recommend checking with your neighbors, if you plan to install a sign in front of their residence, as not everyone may want a Neighborhood Watch sign in front of their home. If possible, attach a map indicating where the signs should be installed. All signs will be installed according to state and federal guidelines.



Note: Please allow 4-6 weeks to complete the application process and obtain approval for Neighborhood Watch sign installation. The Block Captain is advised to keep a copy of the completed application.

In order to activate your Neighborhood Watch and request the installation of signs, please complete the attached *Neighborhood Watch Program Application* and *Neighborhood Watch Sign Request*. The complete forms may be submitted to the Santa Ana Police Department mail or email to:

SANTA ANA POLICE DEPARTMENT

60 Civic Center Plaza
Santa Ana, CA 92702
(714) 245-8508

NeighborhoodWatch@santa-ana.org





SANTA ANA POLICE DEPARTMENT
**NEIGHBORHOOD WATCH PROGRAM
APPLICATION**

SECTION 1: NEIGHBORHOOD WATCH CONTACT INFORMATION

BLOCK CAPTAIN INFORMATION —————

Name

Address

City, State & Zip

Home Phone

Cell Phone

Email

How long have you lived in Santa Ana

BLOCK CO-CAPTAIN INFORMATION —————

Name

Address

City, State & Zip

Home Phone

Cell Phone

Email

How long have you lived in Santa Ana

NEIGHBORHOOD ASSOCIATION INFORMATION —————

Name of Neighborhood Association Supported:

Name of Neighborhood Watch Group:

District:
(check one)

Westend

Northeast

Southeast

Southcoast

**SECTION 2: NEIGHBORHOOD WATCH GROUP GEOGRAPHICAL
INFORMATION**

Describe the geographic boundaries and category (single family residence, multiple family or mobile home) of your Neighborhood Watch:

Approximate number of homes, apartments, condo's, etc., in your Neighborhood Watch:

SECTION 3: NEIGHBORHOOD WATCH GROUP INFORMATION

We encourage all Neighborhood Watch groups to register one email address so that we can communicate quickly with each group. Please identify one person in your Neighborhood Watch Group with an email address who will accept broadcast messages about Crime Prevention initiatives.

Neighborhood Watch Group Email:

In order to qualify as a Neighborhood Watch, 12 member residents must agree to be a part of the original group. Please list the additional 10 individuals below.

1)	Name:	<input type="text"/>	Email:	<input type="text"/>
	Phone:	<input type="text"/>	Signature:	<input type="text"/>
2)	Name:	<input type="text"/>	Email:	<input type="text"/>
	Phone:	<input type="text"/>	Signature:	<input type="text"/>
3)	Name:	<input type="text"/>	Email:	<input type="text"/>
	Phone:	<input type="text"/>	Signature:	<input type="text"/>
4)	Name:	<input type="text"/>	Email:	<input type="text"/>
	Phone:	<input type="text"/>	Signature:	<input type="text"/>
5)	Name:	<input type="text"/>	Email:	<input type="text"/>
	Phone:	<input type="text"/>	Signature:	<input type="text"/>
6)	Name:	<input type="text"/>	Email:	<input type="text"/>
	Phone:	<input type="text"/>	Signature:	<input type="text"/>
7)	Name:	<input type="text"/>	Email:	<input type="text"/>
	Phone:	<input type="text"/>	Signature:	<input type="text"/>
8)	Name:	<input type="text"/>	Email:	<input type="text"/>
	Phone:	<input type="text"/>	Signature:	<input type="text"/>
9)	Name:	<input type="text"/>	Email:	<input type="text"/>
	Phone:	<input type="text"/>	Signature:	<input type="text"/>
10)	Name:	<input type="text"/>	Email:	<input type="text"/>
	Phone:	<input type="text"/>	Signature:	<input type="text"/>

SECTION 4: APPLICATION INFORMATION

Completed by Authorized Police Official

Date Received:

Processed by:

Neighborhood
Watch Status:

Active

Non-Active

In-Progress

Not-Applicable

APPROVED _____

NOT APPROVED _____

SECTION 5: AGREEMENT

I affirm the information stated above is true and correct:

Signature

Date

NEIGHBORHOOD WATCH SIGN INSTALLATION APPLICATION

THIS APPLICATION SHOULD BE COMPLETED BY THE NEIGHBORHOOD WATCH BLOCK CAPTAIN

Date of Application:

Name of Block Captain:

Phone Number:

Name of Contact Person:

Mailing Address:

Neighborhood Association Represented:

*Dates of Neighborhood Watch Meetings:

Proposed Locations: Use house number nearest to each location. Indicate locations where there is already a suitable signpost for mounting, such as an existing street light or parking regulation signpost. No more than 6 signs per Neighborhood Watch area will be allotted.

EXAMPLE

Sign #:	Sign Location <small>(Address that the Sign will be in front of)</small>	Picture of Sign Location
1	102 S. Any Street, Santa Ana	

* Two Neighborhood Watch Meetings are required in order to qualify for Neighborhood Watch signs.

The following section will be completed by an authorized Santa Ana Police Department personnel. 

NEIGHBORHOOD WATCH SANTA ANA POLICE DEPARTMENT APPROVAL

Applicant Name: Date:

Contact Number:

Email Address:

Neighborhood Watch Group Name:

Is Group recognized as a Neighborhood Watch Group? Yes No

Neighborhood Association Represented:

Approval Recommended by:

Approval Date:

Geographical Area: Westend Northeast Southcoast Southeast

Geographical Boundaries by Street:

Northern Street:

Southern Street:

Eastern Street:

Western Street:

Application approved? Yes No

Reviewer's Signature

Date

Reviewer's Name (Please Print)

Badge Number

Comments:

*The Mission of the Santa Ana Police Department
is to provide effective police services with
integrity, respect, and compassion while
fostering strong partnerships with the
community we serve.*

MISSION STATEMENT, SANTA ANA POLICE DEPARTMENT



C O M M U N I T Y F I R S T