Logging into RideMatch.info

You will receive a custom login link to your assigned worksite. The City of Santa Ana work sites are the following:

- City Hall Complex (including Main Library)
- Police & Detention
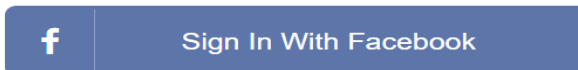- City Yard
- Other Locations

Please note: most Rideshare participants will already have a RideMatch.info account set up. Rather than signing up for an account, go to 'Sign In' on the ribbon and reset your password. The email on file will be your City email.
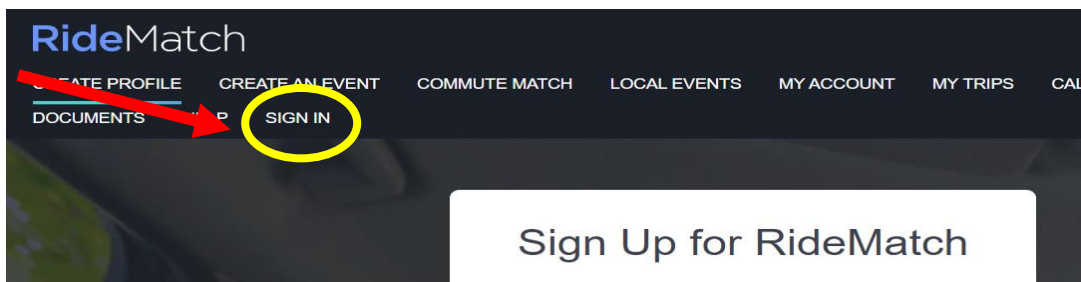
Select '…reset your password to activate your profile' and proceed with the instructions emailed to your City email.
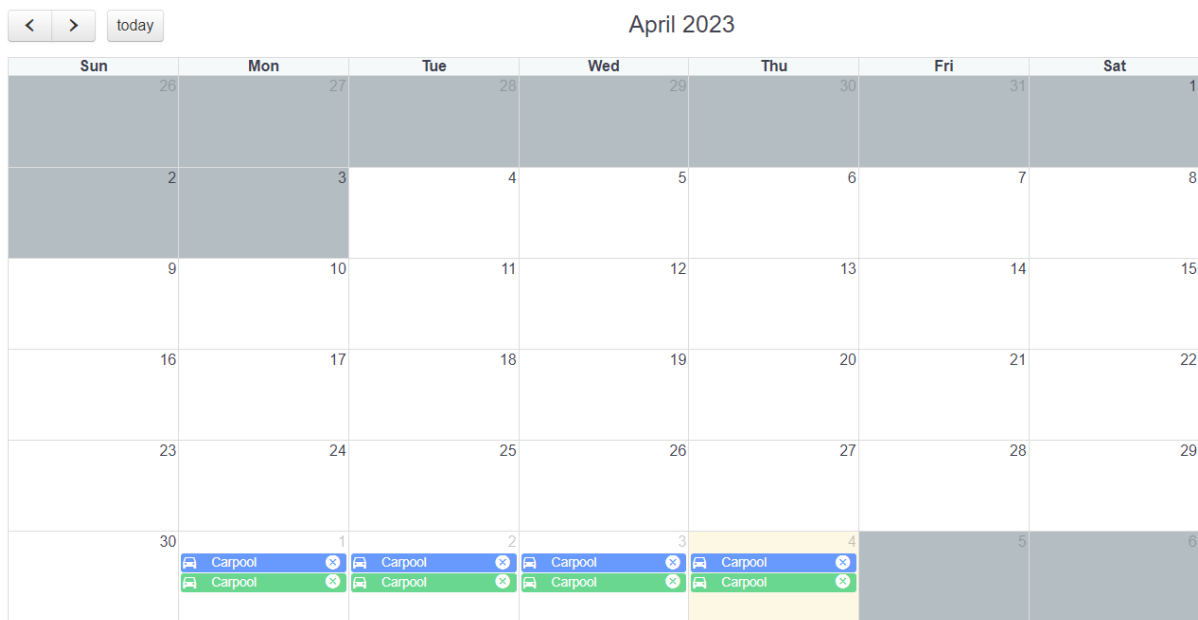
Logging your Trips

The Commute Calendar is used for trip tracking. As you track rideshare trips, you'll see your savings (in vehicle travel, pollution and cost). These trips will be used to calculate your monthly incentives.

Just select 'Calendar' in the menu to access the commute calendar feature.

CREATE A RIDE	CREATE AN EVENT	COMMUTE MATCH	LOCAL EVENTS	MY ACCOUNT	MY TRIPS	CALENDAR	HELP
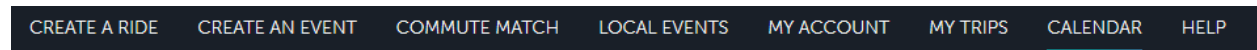
The commute calendar is laid out like a one-month calendar. By default, it starts in the current month. Note that certain days on the calendar are disabled. You can't report trips in the future, and you can only report trips as much as 30 days in the past.

Convenient buttons are provided at the top to move from month to month and return to today's date.

Report a Trip

Reporting a trip is simple. Just click or touch the date, and the following 'widget' appears:

Your Trips For 5/5/2023 ✕

No trips have been created for this day

Please select a template or create a trip

Select a Trip Template ⌄

Create a trip

Select a type ⌄
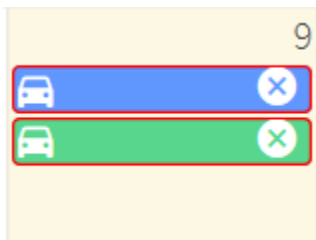
Select a mode ⌄

Miles

0.97

[Submit]   [Close]

Under "create a trip " select...

1. Select a trip type - such as round trip (to work), one-time trip, etc.
2. Select a mode (the means by which you traveled) such as carpool, transit, etc.
3. Confirm the trip distance.

Once you 'submit' your trip is entered on the calendar.

At any time, you can review the trips you reported by touching or clicking on them. As you do so, you'll see a summary of the information about the trip you selected.

Carpool ✕

You reported traveling 0.97 miles by carpool on 05/02/2023.

Close
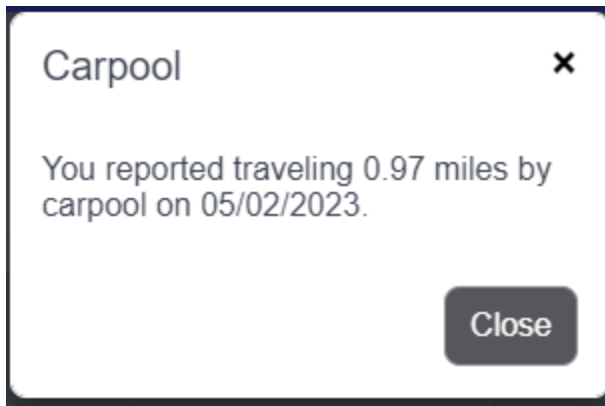
Create a Template

If you use the same rideshare mode everyday it is useful to create a template. First, touch or click 'create a template.'

Create a Template

✕

Template Name

Type

Round Trip ⌄

Mode

Carpool ⌄

Miles
56.11

+

Submit

Close

1. Give your template a name, such as 'carpool.'
2. Select round-trip and commute mode. Distance is pre-filled.
3. Once you've done so, you will have a template like the one below.

Create a Template ✕

Carpool

Carpool Miles: 0.97 ⊗

Carpool Miles: 0.97 ⊗

Select a type ⌄

Select a mode ⌄

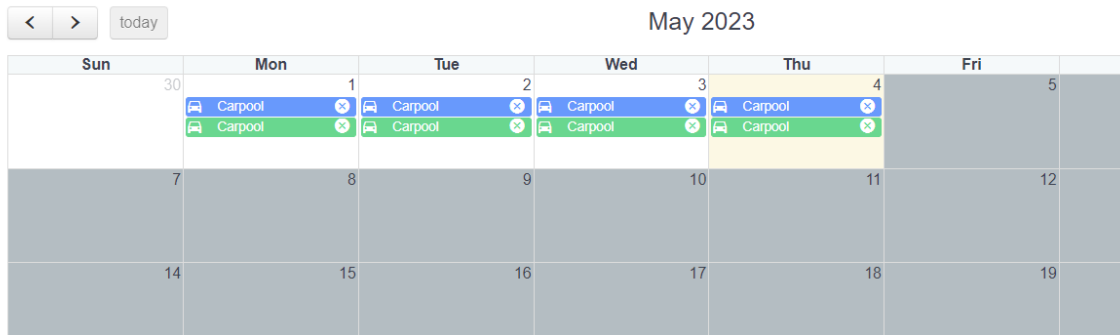Miles

0.97

Add Segment

Save   **Cancel**

Click Save and it's ready to go.

Using a Template

To use a template, just drag it from the heading of the calendar to the date on the calendar. Your trips will be filled in for that day.

Deleting a Trip

If you entered a trip in error, just click or touch the "x" on the trip for the date you want to remove. The trip will be deleted as you do so.

See your Savings

Every time you enter a trip, the status display at the top will update with a current summary of vehicle travel, pollution and cost savings.

So far, you've saved 722.4 miles of vehicle travel, 0.83 tons of pollution and $426.22 in cost.   **Show detail**

You may click the 'details' link to see a more detailed report of your savings and the savings of everyone you work with, if you registered your employer as part of your account preferences.