



**NOTICE and AGENDA
CITY SELECTION COMMITTEE**

January 11, 2018 | 6:45 PM

Sunnyvale City Hall | West Conference Room
456 West Olive Avenue | Sunnyvale, CA

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN, pursuant to the requirement of law, that the City Selection Committee for Santa Clara County will meet Thursday, January 11, 2018 at 6:45 PM at Sunnyvale City Hall, Sunnyvale, CA, in accordance with the following agenda items.

AGENDA

- 1. Call to Order/Roll Call**
- 2. Consent Calendar**
 - A.** Draft Minutes of the meeting of October 12, 2017.
- 3. Appointments -** Motions will be accepted from the floor in addition to consideration of submitted expressions of interest.
 - A. Bay Area Air Quality Management District (BAAQMD)**
 - Term expires 3/18, appointment for 2 years and will expire in 3/20
 - Letter of interest from Hon. Liz Kniss
 - B. Recycling and Waste Reduction Commission (RWRC)**
 - 1. South County** (Morgan Hill or Gilroy)
 - Term expired 7/17, term will expire 7/23
 - Letter of Interest Hon. Cat Tucker
 - C. Santa Clara County Emergency Operation Area Council (OAC) – ALTERNATE**
 - 1. South County & West Valley Cities**
 - Term expired 9/17, will expire 9/19
 - Letter of interest Hon. Liz Gibbons
- 4. Adjournment**

Note: *City Selection Committee rules specify that each city's representative to the Committee is the city's Mayor or his/her designee from the city's council.*

For your information, other appointments that will be made this year

- *June: ABAG (2 seats/2 alternates)*
- *November: BAAQMD, OAC (1 seat, 1 alternate)*



CITY SELECTION COMMITTEE

October 12, 2017 | 6:55 PM

Sunnyvale City Hall | West Conference Room
456 West Olive Avenue | Sunnyvale, CA

Draft Minutes

AGENDA

Present:

Liz Gibbons, Campbell
Rod Sinks, Cupertino
Gary Waldeck, Los Altos Hills
Anthony Phan, Milpitas
Steve Tate, Morgan Hill
Greg Scharff, Palo Alto
Chappie Jones, San Jose
Debi Davis, Santa Clara
Manny Cappello, Saratoga
Jim Griffeth, Sunnyvale

Marsha Grilli, Milpitas
Andi Jordan, Executive Director

Meeting called to order at 7 PM.

Consent Agenda, Minutes of the meeting of September 28, 2017, were approved by consensus and Jim Griffith abstaining. 9 ayes-0 nays-1 abstention

Appointments – Motion by Mayor Liz Gibbons, second by Council Member Marsha Grilli to appoint Santa Clara Council Member Kathy Watanabe to the RWRC Central County seat for the term Central County seat for the term 7/1/17 – 7/1/23.

Motion carried 10-0 to approve.

Adjournment

Respectfully submitted,
Andi Jordan
Executive Director

contribution shall be required from the counties or cities included in the unified district or valley district.

Added Stats 1992 ch 765 § 1 (AB 3400), effective September 19, 1992.
Amended Stats 2000 ch 890 § 10 (AB 2939).

CHAPTER 4

Bay Area Air Quality Management District

[Added Stats 1975 ch 957 as Bay Area Air Pollution Control District.
Heading amended Stats 1978 ch 1025 § 4.]

Article 1

Jurisdiction

Section
40200. Continuation of district
40201. Continuation of activities

Article 2

City Selection Committee

40210. Appointments to board
40211. Membership
40212. Appointment by mayor

Article 3

Governing Body

40220. Bay district board
40220.5. Directors
40221. County representation
40221.5. Members of board
40222. Term of office
40223. Vacancies; Removal of member
40224. Recall of member
40225. Vacancy on board when member ceases to hold county or city office

40226. Quorum
40227. Compensation and expenses
40228. Executive secretary
40229. Civil service system
40230. Zones for special regulations
40231. Zones for differing tax formulas
40232. Emission standards
40233. Transportation control measures
40234. Compliance with specified section

Article 4

Advisory Council

40260. "Council"
40261. Bay Area Air Quality Management Council
40262. Membership
40263. Term of office
40264. Removal of member
40265. Vacancies
40266. Compensation and expenses
40267. Officers
40268. Meetings

Article 5

Financial Provisions

40270. Borrowing and indebtedness
40271. Estimate of money required; Apportionment
40272. Certification of apportionment; Ad valorem tax
40273. Tax lien
40274. Payment by county treasurers
40275. Custody of treasury
40276. Application of Government Code

ARTICLE 1

Jurisdiction

[Added Stats 1975 ch 957.]

§ 40200. Continuation of district

A district, which is called the Bay Area Air Quality Management District, which was formerly known as the Bay Area Air Pollution Control District, is hereby continued in existence within the boundaries of the Counties of Alameda, Contra Costa, Marin, Napa, San Francisco, San Mateo, and Santa Clara and those portions of the Counties of Solano and Sonoma within the boundaries of the Bay Area Air Pollution Control District as it existed on January 1, 1976. Any reference to the Bay Area Air Pollution Control District shall be deemed to be a reference to the Bay Area Air Quality Management District.

Added Stats 1975 ch 957 § 12. Amended Stats 1978 ch 1025 § 3, effective September 22, 1978.

§ 40201. Continuation of activities

The bay district shall continue to transact business and exercise its powers under this division in the counties, and portions of counties, specified in Section 40200.

Added Stats 1975 ch 957 § 12.

ARTICLE 2

City Selection Committee

[Added Stats 1975 ch 957.]

§ 40210. Appointments to board

The city selection committee organized in each county within the bay district pursuant to Article 11 (commencing with Section 50270), Chapter 1, Part 1, Division 1, Title 5 of the Government Code shall make the appointments to, and submit recommendations for appointments to, the bay district board as prescribed in Section 40221.5.

Added Stats 1975 ch 957 § 12. Amended Stats 1976 ch 517 § 1.

§ 40211. Membership

Where the bay district may transact business and exercise its powers only in a portion of a county, the membership of the city selection committee of such county, for purposes of this chapter, shall consist only of the representatives from those cities within that portion of the county.

Added Stats 1975 ch 957 § 12.

§ 40212. Appointment by mayor

With regard to the city selection committee appointment to the bay district board for the City and County of San Francisco, the mayor shall make the appointment.

Added Stats 1975 ch 957 § 12.

§ 40220. Bay district
The bay district bay district and s district.

Added Stats 1975 ch 9

§ 40220.5. Direc

The bay district consisting of meet 40221.5 from each within the distric portion of the c estimate prepare the Department c the Revenue and district.

Added Stats 1975 ch 9
renumbered Stats 197

§ 40221. County

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Added Stats 1976 ch 5

§ 40221.5. Mem

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(3) For a count of the bay distri pointed as provi member shall be and shall either t sors or a person supervisors by t county.
(4) For a count the bay district b

ARTICLE 3

Governing Body

[Added Stats 1975 ch 957.]

§ 40220. Bay district board

The bay district board is the governing body of the bay district and shall exercise all the powers of the bay district.

Added Stats 1975 ch 957 § 12.

§ 40220.5. Directors

The bay district board shall be a board of directors consisting of members appointed pursuant to Section 40221.5 from each county included, in whole or in part, within the district on the basis of the population of that portion of the county, as determined by the latest estimate prepared by the Population Research Unit of the Department of Finance pursuant to Section 2227 of the Revenue and Taxation Code, included within the district.

Added Stats 1975 ch 957 § 12 as H & S C § 40221. Amended and renumbered Stats 1976 ch 517 § 2.

§ 40221. County representation

A county with a population of 300,000 or less shall appoint one member of the bay district board; a county with a population of 750,000 or less, but more than 300,000, shall appoint two members of the bay district board; a county with a population of 1,000,000 or less, but more than 750,000, shall appoint three members of the bay district board; and a county with a population of more than 1,000,000 shall appoint four members of the bay district board.

Added Stats 1976 ch 517 § 3.

§ 40221.5. Members of board

(a) The members of the bay district board shall be appointed as follows:

(1) For a county entitled to appoint one member of the bay district board, the board of supervisors shall appoint either a member of the board of supervisors or a person from a list submitted to the board of supervisors by the city selection committee of that county.

(2) For a county entitled to appoint two members of the bay district board, the city selection committee of that county shall appoint one member and the board of supervisors shall appoint the other member, which member may either be a member of the board of supervisors or a person on the list submitted to the board of supervisors by the city selection committee.

(3) For a county entitled to appoint three members of the bay district board, two members shall be appointed as provided in paragraph (2) and the third member shall be appointed by the board of supervisors and shall either be a member of the board of supervisors or a person on the list submitted to the board of supervisors by the city selection committee of that county.

(4) For a county entitled to appoint four members of the bay district board, the city selection committee of

that county shall appoint two members and the board of supervisors shall appoint the other two members, either one or both of whom may be members of the board of supervisors or persons on the list submitted to the board of supervisors by the city selection committee.

(b) Any member of the bay district board appointed, and any person named on the list submitted to the board of supervisors by the city selection committee, shall be either a mayor or a city councilperson of a city in that portion of the county included within the district. The member appointed by a city selection committee pursuant to paragraph (3) of subdivision (a) or Section 40212 may designate a deputy to act on his or her behalf on the bay district board or any of its committees. The board member shall be responsible for the acts of the deputy acting in his or her official capacity on the bay district board or any of its committees under this designation.

Added Stats 1976 ch 517 § 4. Amended Stats 2002 ch 1001 § 1 (AB 2637).

§ 40222. Term of office

Each member appointed by the board of supervisors shall hold office for a term of four years and until the appointment and qualification of his successor, and each member appointed by the city selection committee shall hold office for two years and until the appointment and qualification of his successor.

Added Stats 1975 ch 957 § 12.

§ 40223. Vacancies; Removal of member

Any vacancy on the bay district board shall be filled by appointment in the same manner as the vacating member was appointed.

Any member of the bay district board may be removed at any time in the same manner as he was appointed. If four-fifths of the members of the board of supervisors of a county request the removal of a member appointed by the city selection committee of such county, the city selection committee of such county shall meet within 20 days to consider the removal of such member.

Added Stats 1975 ch 957 § 12.

§ 40224. Recall of member

If any member of the bay district board is recalled from his or her office as a supervisor, mayor, or city council member, pursuant to Division 11 (commencing with Section 11000) of the Elections Code, his or her office as member of the bay district board shall be vacant.

Added Stats 1975 ch 957 § 12. Amended Stats 1994 ch 923 § 155 (SB 1546).

§ 40225. Vacancy on board when member ceases to hold county or city office

No supervisor, mayor, or city council member shall hold office on the bay district board for a period of more than three months after ceasing to hold the office of supervisor, mayor, or city council member, respectively, and his or her membership on the bay district

Subject: FW: Request for Appointment on Upcoming CASC Agenda
Date: Sunday, January 7, 2018 at 9:13:56 PM Pacific Standard Time
From: Liz Kniss
To: Andi Jordan
CC: Liz Kniss

Subject: Re: Request for Appointment on Upcoming CASC Agenda

To the Cities Association of Santa Clara County,
Board of Directors

Dear President and Board Members,

I would like to be considered for reappointment to the Bay Area Air Quality Management District.

I have served on the Air Board since 2013, most recently as Secretary in 2015, Vice Chair in 2016,

and am current Chair, until mid-January. It has been a very satisfying and educational appointment especially for someone like me, with a Public Health background.

During the past year, our Air Board has dealt with some of the most challenging clean air issues

I have ever previously experienced.

Following an unexpected losing vote regarding the capping of greenhouse gas emissions last June,

the state took up the issue in the summer and quickly passed the Cap and Trade bill. The bill included removing

the air board's ability to cap and control identified GHG offenders, such as refineries, etc., many of which are known polluters.

However, we moved forward this fall and passed a new regulation & rule

that addresses Particulate Matter (PM), done with a nearly unanimous vote (we have 24 board members). Our

mission is to protect the public's health and well-being. The number of constituents with asthma, COPD and

other related respiratory issues is overwhelming in our 9 counties.

I'm also delighted that Rod Sinks was recently elected be the new BAAQMD Secretary, and will be Chair in two years.

Thank you all for considering my request for reappointment. And please call or text me with any concerns or questions. My CV is on the Palo Alto City website.

Sincerely,
Liz

Liz Kniss
Vice Mayor
City of Palo Alto
650 888 8671

County of Santa Clara

Recycling and Waste Reduction Commission of Santa Clara County
Recycling and Waste Reduction Division

1555 Berger Drive, Building 2, Suite 300
San Jose, CA 95112-2716
(408) 282-3180 FAX (408) 280-6479
www.ReduceWaste.org



Recycling and Waste Reduction Commission of Santa Clara County JOB DESCRIPTION

- Authority:** The Recycling and Waste Reduction Commission is the principal advisory body to city councils and the Board of Supervisors on countywide solid waste planning issues and the Countywide Integrated Waste Management Plan.
- Meetings:** Last Monday of even numbered months at 5:30 p.m. (February, April, June, August, October and December)
- Term of Appointment:** The term of office of each commission member shall be six years and the number of terms shall be limited to two terms.
North County Cities representative: One city council member from Cupertino, Los Altos or Los Altos Hills
West Valley Cities representative: One city council member from Campbell, Los Gatos, Monte Sereno or Saratoga
Central County Cities representative: One city council member from Milpitas or Santa Clara
SMaRT Station Cities representative: One city council member from Mountain View, Palo Alto or Sunnyvale
South County Cities representative: One city council member from Gilroy or Morgan Hill
Member-at-large: Two city council members to serve as members-at-large. Members-at-large shall be drawn from any city that does not already have a representative on the commission.
- Attendance:** Three consecutive absences are sufficient grounds to warrant the Chairperson to request a replacement.
- Reporting Requirements:** City Selection appointees present quarterly written reports to the Board of Directors of the Cities Association regarding relevant activities. One appointee of the Committee is also required to report to the Board of Directors of the Cities Association at least one a regularly scheduled meeting during the course of each year. Committee members will also be expected to report to the specific cities they represent.
- For More Information:** William "Bill" Grimes, Program Manager (408) 918-1967
Lisa Rose, Staff to RWR Commission (408) 282-3166

Commissioners: James R. Griffith – Chair, Linda J. LeZotte – Vice-Chair, Mary-Lynne Bernald, Lan Diep, Susan M. Landry, Teresa O'Neill, Pat Showalter, Rod Sinks, Cat Tucker, Mike Wasserman

County of Santa Clara

Recycling and Waste Reduction Commission
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RECYCLING AND WASTE REDUCTION COMMISSION OF SANTA CLARA COUNTY

2017 MEETING SCHEDULE

Unless otherwise noted on the meeting agenda, the Recycling and Waste Reduction Commission of Santa Clara County will meet on the **4th WEDNESDAY** of every even numbered month at 5:30 p.m. except the December meeting (due to holidays). Meetings will be held in the **BOARD OF SUPERVISORS' CHAMBERS, County Government Center, 70 West Hedding Street, 1st Floor, San Jose, CA 95112** unless otherwise noted on the agenda. The Commission meeting dates for 2017 are as follows:

Wednesday, February 22, 2017 – Review/Approve FY 17-18 Countywide Programs Budget

Wednesday, April 26, 2017

Wednesday, June 28, 2017 – Updates on Countywide Programs

Wednesday, August 23, 2017 – Election of Officers

Wednesday, October 25, 2017 – Review 2018 Legislative Priorities

December 20, 2017 (off schedule due to holidays)

COMMUTE ALTERNATIVES: The Board of Supervisors encourages the use of commute alternatives including bicycles, carpooling, and hybrid vehicles. Public transit access is available to and from the County Government Center, 70 West Hedding Street, San Jose, California 95112 by VTA bus line 66. For trip planning information, contact the VTA Customer Service Department at 408-321-2300 Monday through Friday between the hours of 6:00 a.m. to 7:00 p.m., and on Saturday from 7:30 a.m. to 4:00 p.m. Schedule information is also available on the web at www.vta.org.

Bicycle racks are available in front of County Government Center.

Commissioners: James R. Griffith – Chair, Linda J. LeZotte – Vice-Chair, Mary-Lynne Bernald, Lan Diep, Susan M. Landry, Teresa O'Neill, Pat Showalter, Rod Sinks, Cat Tucker, Mike Wasserman

County of Santa Clara

Recycling and Waste Reduction Commission
Recycling and Waste Reduction Division

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RECYCLING AND WASTE REDUCTION COMMISSION OF SANTA CLARA COUNTY

Mission

The Commission's mission is to conserve, protect and preserve the environmental resources of our community through advocacy, education and outreach programs; to reuse, reduce, recycle and intelligently dispose of waste materials; and to promote composting, pollution and waste prevention and sustainable living practices for all the people in Santa Clara County.

Commissioner Roster for 2017

Commissioner	Representing
James R. Griffith, City of Sunnyvale, Chair	SMaRT Station Cities (Mountain View, Palo Alto, Sunnyvale)
Mary-Lynne Bernald, City of Saratoga	West Valley Cities (Campbell, Los Gatos, Monte Sereno, Saratoga)
Lan Diep, City of San Jose	City of San Jose
Susan M. Landry, City of Campbell	Member-at-Large (All Jurisdictions)
Linda J. LeZotte, SCVWD, Vice-Chair	Santa Clara Valley Water District
Teresa O'Neill, City of Santa Clara	Central County Cities (Milpitas, Santa Clara)
Pat Showalter, City of Mountain View	Member-at-Large (All Jurisdictions)
Rod Sinks, City of Cupertino	North County Cities (Cupertino, Los Altos, Los Altos Hills)
Cat Tucker, City of Gilroy	South County Cities (Gilroy, Morgan Hill)
Mike Wasserman, County of Santa Clara	County of Santa Clara

Commissioners: James R. Griffith – Chair, Linda J. LeZotte – Vice-Chair, Mary-Lynne Bernald, Lan Diep, Susan M. Landry, Teresa O'Neill, Pat Showalter, Rod Sinks, Cat Tucker, Mike Wasserman

Subject: RWC application

Date: Wednesday, January 3, 2018 at 10:57:39 AM Pacific Standard Time

From: Council Member Cat Tucker

To: Andi Jordan

CC: Mayor Roland Velasco

Hello to Cities Association,

I wish you all a Happy New Year!

I am writing to put in a request to be appointed as the South County Representative on the Santa Clara County Recycling and Waste Commission.

Actually, I was a member of the Commission from 2008 to 2017 but I thought I would step down last year and let Morgan Hill have an opportunity to send a representative.

However due to conflicts in their meeting schedules they cannot send anyone which results in South County not be represented on the RWC.

Please accept this email as my application to be appointed to the RWC for South County. I will be glad to step up and represent the Cities Association for South County once again.

Best Regards,

Cat Tucker

Gilroy City Council

1-408-500-2523

(<http://www.cattucker.com>)



Santa Clara County Emergency Operational Area Council

North County Cities—*Los Altos, Los Altos Hills, Mountain View and Palo Alto*

Central County Cities—*Milpitas, Santa Clara and Sunnyvale*

South County and West Valley Cities—*Campbell, Cupertino, Gilroy, Los Gatos, Monte Sereno, Morgan Hill, Saratoga*

Members

Chair

Supervisor

Mike Wasserman

Santa Clara County
Board of Supervisors

Vice Chair

Chief William Kelly

City of Santa Clara
*Fire Chief's Association
Representative*

Garry Herceg

Deputy County Executive
County Executive Designee

Director

John Varela

Santa Clara Valley
Water District

Vice Mayor

Rob Rennie

Los Gatos Town Council
*South County &
West Valley Cities
Representative*

Councilmember

Lydia Kou

Palo Alto City Council
*North County Cities
Representative*

Councilmember

Debi Davis

Santa Clara City Council
*Central County Cities
Representative*

Councilmember

Johnny Khamis

San Jose City Council
Representative

Councilmember

Donald Rocha

San Jose City Council
Representative

Dr. Sara Cody

County Health Officer

Steve Rymer

Morgan Hill City Manager
*City Manager's Association
Representative*

Inez Evans

Chief Operating Officer
Santa Clara Valley
Transportation Authority

Jennifer Ponce

*Emergency Managers
Association President &
Representative*

The **Operational Area** consists of the county, cities, special districts and other entities within the county's geographic area. The operational area coordinates emergency activities and serves as a link for communications and coordination between local, regional and state emergency operations centers.

Purpose

To enhance planning and preparedness for large-scale emergencies;

To create effective partnerships in emergency planning, preparedness, training and exercise within the Operational Area;

To consolidate activities of cities and special districts to participate more efficiently in planning for future emergencies and disasters;

To provide access to public-private partners to participate in emergency planning and preparedness; and

To develop broad-based emergency preparedness and funding priorities and recommendations.

Functional Roles & Responsibilities

Coordinating, reviewing, and recommending Board of Supervisor adoption of emergency and mutual aid plans as well as the ordinances, resolutions, rules and regulations necessary to implement those plans and agreements.

Reviewing and recommending disaster response policies, procedures, and funding priorities.

Ensuring a unity of purpose in emergency plans, policies and procedures.

Fostering an effective flow of disaster information and emergency preparedness through training, uniformity in planning, response plans and policies.

Establishing subcommittees for specific detailed work that requires technical experts to develop plans, policies and procedures for the Operational Area.

Providing technical review of all disaster plans by any public entity or special district for approval to form and compliance with the Incident Command System (ICS), Standardized Emergency Management System (SEMS) and National Incident Management System (NIMS).

Alternates

Supervisor Ken Yeager

Santa Clara County Board of
Supervisors

Miguel Márquez

Chief Operating Officer
County Executive Designee

Director Richard Santos

Santa Clara Valley
Water District

Councilmember

Peter Leroy-Munoz

Gilroy City Council
*South County &
West Valley Cities
Representative*

Mayor

Ken Rosenberg

Mayor – Mountain View
*North County Cities
Representative*

Councilmember

Anthony Phan

City Council
*Central County Cities
Representative*

Chief Michael Sellers

City of Santa Clara
*Police Chief's Association
Representative*

Chief Scott Van Boerum

NASA Ames Research Center
Fire Chief
*Fire Chief's Association
Representative*

Dr. Lisa Hernandez

Deputy Health Officer

Rufus Francis

Director of System
Safety & Security
Santa Clara Valley
Transportation Authority

Lisa Schoenthal

*Emergency Managers
Association Representative*

SANTA CLARA COUNTY EMERGENCY OPERATIONAL AREA COUNCIL

BYLAWS

I. Establishment of the Operational Area Council (OAC)

The OAC was established by the County of Santa Clara Board of Supervisors through Section A8-23 and A8-24 to the County Ordinance Code.

II. Purpose, Role, and Responsibilities.

Section A8-24 of the County Ordinance Code describes the purpose, role, and responsibilities of the OAC as follows:

The Santa Clara County Emergency Operational Area Council is charged with the purpose to enhance planning and preparedness for large-scale emergencies; to create effective partnerships in emergency planning, preparedness, training and exercise within the Operational Area; to consolidate activities of cities and special districts to participate more efficiently in planning for future emergencies and disasters; to provide access to public-private partners to participate in emergency planning and preparedness; and to develop broad-based emergency preparedness and planning funding priorities and recommendations.

The role and responsibility of the Santa Clara County Emergency Operational Area Council shall include:

- (a) Electing a chair and vice-chair annually.
- (b) Meeting at least quarterly or upon the call of the chair or, in the chair's absence from the County or inability to call a meeting, upon call of the vice-chair.
- (c) Recommending for adoption by the Board of Supervisors by-laws concerning the administration and operations of the Santa Clara County Emergency Operational Area Council.
- (d) Coordinating, reviewing, and recommending for approval for adoption by the Board of Supervisors emergency and mutual aid plans and such ordinances and resolutions and rules and regulations as are necessary to implement such plans and agreements, as well as reviewing and recommending disaster response policies, procedures, and funding priorities.
- (e) Ensuring a unity of purpose in emergency plans, policies, and procedures.
- (f) Fostering an effective flow of disaster information and emergency preparedness through training, uniformity in planning, and response plans and policies.

(g) Establishing subcommittees for specific detailed work that requires the focus of technical experts to develop plans, policies, and procedures for the Santa Clara Operational Area, consisting of at least the following: (1) Infrastructure Committee; (2) Mass Care and Shelter Committee; (3) Communications Committee; (4) Public Information and Preparedness Committee; and (5) Business and Private Sector Committee.

(h) Providing technical review of all disaster plans by any public entity or special district for approval to form and compliance with:

- (1) Incident Command System.
- (2) Standardized Emergency Management System.
- (3) National Incident Management System.

The role of the Santa Clara County Emergency Operational Area Council does not include:

- (a) Operational powers during emergencies or disasters.
- (b) Final adoption of emergency plans, policies, and procedures.
- (c) Enforcement functions of emergency plans, policies, and procedures.

III. Membership

Under Section A8-23 of the County Ordinance Code, the membership of the OAC shall consist of:

- (a) A designated member of the Santa Clara County Board of Supervisors.
- (b) A designated member of the Santa Clara Valley Water District.
- (c) Five designated council members from cities in Santa Clara County.
- (d) The County Executive or his/her designee.
- (e) A designated member of the Santa Clara County City Managers Association.
- (f) A designated member of the Santa Clara County Police Chiefs Association.
- (g) A designated member of the Santa Clara County Fire Chiefs Association.
- (h) The Santa Clara County Public Health Officer.

(i) The Valley Transportation Authority Chief Operating Officer.

(j) A designated representative of the Santa Clara County emergency management community who shall serve without a vote.

All OAC member positions shall also have a named alternate, appointed in the same manner and by the same appointing authority as the primary member. Each alternate is responsible for being informed sufficiently to represent the primary member at meetings and to vote should the primary member be unable to attend a meeting or resign from office.

IV. Terms

The term of office for each member shall be two years, with members eligible to serve multiple terms. The terms of the County Executive, County Public Health Officer, and COO of the VTA are unlimited.

V. Attendance

Every OAC member shall attempt to attend each meeting of the OAC. In the event that an OAC member fails to attend a posted meeting and fails to notify the Chair or Vice Chair in advance of the absence, the absence shall be recorded as unexcused. If a member incurs three unexcused absences from posted meetings in a single year, the Chair will request the appointing authority to consider replacing the designated member with a representative who can attend meetings on a regular basis.

VI. Leadership

The OAC shall elect a Chair and Vice-Chair by a majority vote at the first meeting of the calendar year. The term of the Chair and Vice Chair shall be one year.

The Chairperson shall preside over the meetings of the OAC; shall sign all resolutions, reports, and other documents adopted or approved by the OAC; and shall perform such other duties as the OAC may prescribe.

The Vice-Chair shall have all of the powers and duties of the Chair in his/her absence. In the absence of the Chair and Vice-Chair, the remaining members shall appoint a member to act as temporary Chairperson.

If the office of Chair or Vice Chair becomes vacant during the term of such office, the OAC shall elect a successor from its membership at the earliest meeting at which such an election is practicable. Such election shall be for the unexpired term of such office.

VII. Committees

The OAC may create both standing and ad hoc committees for the purpose of accomplishing its business. All committees shall be advisory to the OAC and decisions shall be reached by consensus; if consensus is not reached, the OAC shall receive information on the various options that were considered by the committee.

VIII. Secretary

The Clerk of the Board of the County shall be ex-officio secretary of the OAC and shall be responsible for providing secretarial assistance to the OAC during its meetings.

IX. Meetings

Notice: OAC meetings shall be properly noticed and open to the public in accordance with the Ralph M. Brown Act.

Procedure: Except as provided in these bylaws, meetings and other business of the OAC shall be conducted in accordance with Robert's Rules of Order.

Meeting Schedule and Location: The OAC shall generally meet bi-monthly. Special sessions shall be called as necessary. Meetings of the OAC shall generally be held at the Sheriff's Administration Building, 55 West Younger Avenue, San Jose.

Quorum: A quorum is required to initiate the transaction of business at any regular or special meeting of the OAC. A majority of the members of the OAC, not counting any vacancies, shall constitute a quorum. A quorum is sufficient to pass a motion on any action item before the OAC.

Agenda: The Chair shall prepare the agenda for each OAC meeting. Items to be placed on the agenda of any regular meeting shall be on file with the secretary of the OAC ten days prior to the scheduled meeting. Any member of the OAC may place an item on the agenda.

X. Adjournment

A majority of the members present, whether or not a quorum is present, may adjourn any meeting to another time and place. If the meeting is adjourned for more than twenty-four hours, notice of the adjournment shall be given.

XI. Bylaws Amendments

Proposed amendments shall be presented to the OAC in writing at a regular meeting. The OAC may then recommend amendment of these bylaws, subject to the approval of the Board of Supervisors. A recommendation to amend the bylaws shall be approved as to form and legality by County Counsel and transmitted to the Board of Supervisors for final approval.

XII. Conflict of Interest Policy

In accordance with the Political Reform Act, an OAC member shall not make, participate in making, or in any way use or attempt to use his/her official position to influence a governmental decision in which he/she knows or has reason to know that he/she has a disqualifying conflict of interest. A conflict of interest exists if the decision will have a reasonably foreseeable material financial effect on one or more of the OAC member's economic interests, unless the effect is indistinguishable from the effect on the public generally. The OAC is included within the County of Santa Clara's Conflict of Interest Code, which identifies the OAC's designated positions and disclosure categories.

An OAC member who has a disqualifying conflict of interest on an agenda item that will be heard in an open meeting of the OAC shall abstain from voting on the matter. Generally, if an OAC member is disqualified from participating in a decision because of a conflict of interest, the OAC member must (1) publicly announce the source of the conflict of interest (2) leave the room during any discussion or deliberations on the matter in question, and (3) not participate in the decision or be counted for purposes of a quorum. An OAC member with a disqualifying conflict of interest shall not be present during a closed session meeting of the OAC when the decision is considered and shall not obtain or review a recording or any other nonpublic information regarding the issue.

In accordance with Government Code section 1090, OAC members shall not be financially interested in any contract made by the OAC, including in the development, preliminary discussions, negotiations, compromises, planning, reasoning, and specifications and solicitations for bids. If an OAC member has such a financial interest, the OAC is barred from entering into the contract even if that member abstains from participation in the contracting process.

Furthermore, pursuant to the common law doctrine against conflict of interests, an OAC member shall abstain from any official action in which his/her private or personal interest may conflict with his/her official duties.

818613

ORDINANCE NO. NS-300.863

**AN ORDINANCE OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CLARA
REPEALING SECTIONS A8-8 AND A8-9 OF THE COUNTY OF SANTA CLARA
ORDINANCE CODE RELATING TO DISASTER COUNCIL, REPEALING
SECTIONS A8-23 AND A8-24 RELATING TO THE EMERGENCY
PREPAREDNESS COUNCIL, AND ENACTING NEW SECTIONS A8-23 AND
A8-24 RELATING TO THE SANTA CLARA COUNTY EMERGENCY
OPERATIONAL AREA COUNCIL**

Summary

This ordinance repeals Sections A8-8 and A8-9 relating to the Disaster Council, A8-23 and A8-24 relating to the Emergency Preparedness Council, and enacts new Sections A8-23 and A8-24 creating a newly formed Santa Clara County Emergency Operational Area Council.

**THE BOARD OF SUPERVISORS OF THE COUNTY OF SANTA CLARA
ORDAINS AS FOLLOWS:**

SECTION 1. Sections 8, 9, 23 and 24 of Division A8 of the County of Santa Clara Ordinance Code are hereby repealed.

SECTION 2. New Sections 23 and 24 of Division A8 of the Ordinance Code of the County of Santa Clara are hereby added and titled to read as follows:

Sec. A8-23. Santa Clara County Emergency Operational Area Council.

A Santa Clara County Emergency Operational Area Council is established for Santa Clara County and shall consist of the following voting and non-voting members:

- (a) A designated member of the Santa Clara County Board of Supervisors.
- (b) A designated member of the Santa Clara Valley Water District.
- (c) Five designated council members from cities in Santa Clara County.

- (d) The County Executive or his/her designee.
- (e) A designated member of the Santa Clara County City Managers Association.
- (f) A designated member of the Santa Clara County Police Chiefs Association.
- (g) A designated member of the Santa Clara County Fire Chiefs Association.
- (h) The Santa Clara County Public Health Officer.
- (i) The Valley Transportation Authority Chief Operating Officer.
- (j) A designated representative of the Santa Clara County emergency management community who shall serve without a vote.

Sec. A8-24. Santa Clara County Emergency Operational Area Council purpose, role, and responsibility.

The Santa Clara County Emergency Operational Area Council is charged with the purpose to enhance planning and preparedness for large-scale emergencies; to create effective partnerships in emergency planning, preparedness, training and exercise within the Operational Area; to consolidate activities of cities and special districts to participate more efficiently in planning for future emergencies and disasters; to provide access to public-private partners to participate in emergency planning and preparedness; and to develop broad-based emergency preparedness and planning funding priorities and recommendations.

The role and responsibility of the Santa Clara County Emergency Operational Area Council shall include:

- (a) Electing a chair and vice-chair annually.
- (b) Meeting at least quarterly or upon the call of the chair or, in the chair's absence from the County or inability to call a meeting, upon call of the vice-chair.
- (c) Recommending for adoption by the Board of Supervisors by-laws concerning the administration and operations of the Santa Clara County Emergency Operational Area Council.

- (d) Coordinating, reviewing, and recommending for approval for adoption by the Board of Supervisors emergency and mutual aid plans and such ordinances and resolutions and rules and regulations as are necessary to implement such plans and agreements, as well as reviewing and recommending disaster response policies, procedures, and funding priorities.
- (e) Ensuring a unity of purpose in emergency plans, policies, and procedures.
- (f) Fostering an effective flow of disaster information and emergency preparedness through training, uniformity in planning, and response plans and policies.
- (g) Establishing subcommittees for specific detailed work that requires the focus of technical experts to develop plans, policies, and procedures for the Santa Clara Operational Area consisting of at least the following: (1) Infrastructure Committee; (2) Mass Care and Shelter Committee; (3) Communications Committee; (4) Public Information and Preparedness Committee; and (5) Business and Private Sector Committee.
- (h) Providing technical review of all disaster plans by any public entity or special district for approval to form and compliance with:
 - (1) Incident Command System.
 - (2) Standardized Emergency Management System.
 - (3) National Incident Management System.

The role of the Santa Clara County Emergency Operational Area Council does not include:

- (a) Operational powers during emergencies or disasters.
- (b) Final adoption of emergency plans, policies, and procedures.

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(c) Enforcement functions of emergency plans, policies, and procedures.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Clara,
State of California, on JUN 25 2013 by the following vote:

AYES: CORTESI, [REDACTED], SIMITIAN, WASSERMAN, YEAGER

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE



KEN YEAGER, President
Board of Supervisors

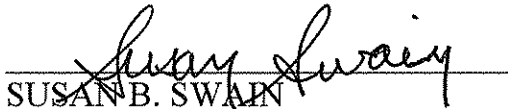
Signed and certified that a copy of this
document has been delivered by electronic
or other means to the President, Board of Supervisors

ATTEST:



LYNN REGADANZ
Clerk of the Board of Supervisors

APPROVED AS TO FORM AND LEGALITY:



SUSAN B. SWAIN
Lead Deputy County Counsel

760202

January 4, 2018

Andi Jordan, Executive Director
Cities Association of Santa Clara County
P.O. Box 3144
Los Altos, CA 94024

Members of the City Selection Committee,

This letter expresses my interest in filling the position as the South County and West Valley Cities Alternate for the Santa Clara County Emergency Operational Area Council.

I am a longstanding supporter of emergency preparedness. As an architect, I am trained in building safety and have qualified as a FEMA post-emergency building safety assessor. I am a member of and advocate for CERT (Citizen Emergency Response Teams) throughout the valley. Campbell's program has formed as a 501(c)3, has more than 250 active members and has a strong fundraising programs. These efforts are important. CERT organizations are only a part of the significant planning and coordination needed. Our recent earthquakes and fires bring preparedness to the forefront for all of us.

Thank you for your consideration.

Regards,

Elizabeth "Liz" Gibbons, AIA, LEED AP
Councilmember, City of Campbell