



NOTICE and AGENDA

CITIES ASSOCIATION BOARD OF DIRECTORS MEETING AGENDA Thursday, October 13, 2016, 7:00 p.m. West Conference Room, Sunnyvale City Hall 456 West Olive Avenue, Sunnyvale, CA

This agenda and packet is available at www.citiesassociation.org.

- 1. Welcome, Introductions and Roll Call** 7:00
- 2. Oral Communication** 7:00 -7:05
(This time is reserved for public comment and is limited to topics not on the agenda; comment time not to exceed 3 minutes.)
- 3. Consent Calendar** 7:05 - 7:10
 - a. Approval of Minutes of September 8, 2016 (Cappello)
 - b. Acceptance of Financial Reports (Cappello)
 1. September 2016 Balance Sheet
 2. September 2016 Budget Report
 3. September 2016 Transactions Report
- 4. Presentations & Priorities Discussions**
 - a. Legislative Roundtable Discussion w/Assembly Member Low 7:10 – 7:30
 - b. Roundtable Discussion Re: Homelessness and Jurisdictions' Recent Efforts (Showalter) 7:30 – 8:15
 1. SCVWD (Richard Santos, Chris Elias)
 2. Santa Clara County (Ky Le)
 3. City of Mountain View (Kimberly Thomas)
 - a. Council Report:
<http://mountainview.legistar.com/gateway.aspx?M=F&ID=b453a7cb-e6f5-44bc-a682-5011165a3690.pdf>
 4. City of San Jose (Ray Bramson)
- 5. Old Business**
 - a. Healthy Cities Campaign Update & Request for Endorsement (Greg Scharff, Jason Baker, Laura Jones) 8:15 – 8:25
- 6. New Business**
 - a. Executive Board 2017 Nominating Committee Report (Griffith) 8:25 – 8:30
 - b. CSC Appointee Report: BAAQMD (Sinks) 8:30 – 8:40
 - c. City Managers' Association Report (Santana) 8:40 – 8:45
 - d. Legislation Report (Shotwell) 8:45 – 8:50
- 7. Joys & Challenges/Announcements** 8:50 – 9:00
- 8. Adjournment and Next Meeting** 9:00
Thursday, November 10, 2016, 7pm, Sunnyvale City Hall



**Draft Minutes
BOARD OF DIRECTORS MEETING
Sunnyvale West Conference Room
September 8, 2016**

The regular meeting of the Cities Association Board of Directors was called to order at 7:06 p.m. with President Jim Griffith presiding.

1. Call to Order/Roll Call

Present:

Jason Baker, Campbell
Rod Sinks, Cupertino
Peter Leroe-Muñoz, Gilroy
Gary Waldeck, Los Altos Hills
Rob Rennie, Los Gatos
Burton Craig, Monte Sereno
Steve Tate, Morgan Hill
Pat Showalter, Mountain View
Chappie Jones, San Jose
Debi Davis, Santa Clara
Manny Cappello, Saratoga
Jim Griffith, Sunnyvale

Also Present:

Raania Mohsen, Cities Association
Deanna Santana, Sunnyvale
Omar Chatty
Vu-Bang Nguyen, SVCF
Colin Heyne, SV Bicycle Coalition
Tara Martin-Milius, Sunnyvale

2. Oral Communication: None.

3. Consent Calendar

Approval of August 2016 Financial Statements, Minutes for August 11, 2016 Board Meeting, Motion (Cappello)/ Second (Waldeck). Motion carried unanimously (12:0).

Ayes: Baker, Cappello, Craig, Davis, Griffith, Jones, Leroe-Muñoz, Rennie, Sinks, Showalter, Tate, Waldeck

No:

Abstention:

Absent: Esteves, Pepper, Scharff

4. Presentations & Priorities Discussions

a. Colin Heyne of Silicon Valley Bicycle Coalition presented Vision Zero, a strategy and toolkit created to help cities take concrete, measurable steps toward achieving zero deaths and zero life-altering injuries on our roadways.

- Silicon Valley Bicycle Coalition's mission is to create a healthy community, environment, and economy through bicycling for people who live, work, or play in San Mateo and Santa Clara Counties.
- Vision Zero was developed in collaboration with California Walks, the statewide voice for pedestrian safety and healthy, walkable communities for people of all ages

and abilities.

- Vision Zero = Zero deaths or major injuries on our roadways.
- Vision Zero was inspired by an increase in traffic deaths; U.S fatalities on the road spiked in 2015 after a downward trend in recent years, according to preliminary federal data.
- People who walk and bike are disproportionately injured and killed; there is a 8% walking fatalities and injuries rate and a 12% biking fatalities and injuries rate in Santa Clara County.
- And there is disproportionate level of funding for bicycling and walking.
- Vision Zero begins with adopting a Vision Zero policy and developing a Vision Zero implementation plan.
- The Basics of the Toolkit includes the 5 “E’s:”
 - Evaluation and Planning – e.g. San Jose discovered that 50% of fatal traffic fatalities occur on just 3% of San Jose Streets.
 - Engineering
 - Enforcement
 - Education – e.g. in-class education, community outreach and engagement
 - Encouragement
- Within each step there are short-, mid-, and long-term tactics
- There are low cost, easy to implement solutions, e.g. painting bike lanes green, and higher cost solutions, e.g. protected bike paths
- Local advocates are available to help cities consider, adopt, and implement Vision Zero, e.g. lead rides and walking tours, review designs and grant applications, provide letters of support, assist with community outreach, and aid in policy development.
- Board Members expressed interest in safe bike paths an ensuring connection across jurisdictions.
- Powerpoint presentation is available for review at http://www.citiesassociation.org/presentations-and-actions_148_4152977813.pdf.

b. Vu-Bang Nguyen provided a report on the recently completed Silicon Valley Housing Impact/Commercial Linkage Fees Nexus Study.

- The Nexus Study (co-sponsored by the Cities Association) included 12 participating jurisdictions, e.g. Santa Clara, Santa Clara County, Los Altos, Milpitas, Campbell, Union City, San Leandro.
- Participating jurisdictions have saved 70% of the cost of doing the study individually; each city has received its report with compiled data and suggested fees for consideration.
- The report recommended fees ranging \$25-\$40 per square foot; each city has been provided with a feasibility study to determine its range and fee for its jurisdiction; each city is also provided with the data of neighboring cities and their fees if applicable.
- Next steps include providing a website so all cities could access information and exploring possibility of continuing regional coordination on other efforts, e.g. second units, displacement, and Air B&B policies, Housing Element, etc.,

5. New Business

a. **LAC Report:** Jim Griffith reported recommendations on the reviewed propositions as summarized below:

1. **Proposition 51: California Public Education Facilities Bond Initiative** – Authorizes \$9 billion in general obligation bonds for new construction and modernization of K-12 public school facilities; charter schools and vocational education facilities; and California Community Colleges facilities – **No Position**.
2. **Proposition 54: California Transparency Act of 2016** - Prohibits legislature from passing any bill unless published on Internet for 72 hours before vote. Requires Legislature to record its proceedings and post on Internet. Authorizes use of recordings – **Support**.
3. **Proposition 57: Public Safety and Rehabilitation Act of 2016** - Allows parole consideration for nonviolent felons. Authorizes sentence credits for rehabilitation, good behavior, and education. Provides juvenile court judge authority to decide whether juvenile will be prosecuted as adult – **Oppose**.
4. **Proposition 63: Safety for All Act of 2016** - Requires background check and Department of Justice authorization to purchase ammunition. Prohibits possession of large-capacity ammunition magazines. Establishes procedures for enforcing laws prohibiting firearm possession by specified persons. Requires Department of Justice’s participation in federal National Instant Criminal Background Check System – **Support**.
5. **Proposition 64: Marijuana Legalization Initiative Statute** - Legalizes marijuana under state law, for use by adults 21 or older. Imposes state taxes on sales and cultivation. Provides for industry licensing and establishes standards for marijuana products. Allows local regulation and taxation – **No Position**.
6. **Proposition 65: Carryout Bags, Charges, Initiative Statute** - Redirects money collected by grocery and certain other retail stores through mandated sale of carryout bags. Requires stores to deposit bag sale proceeds into a special fund to support specified environmental projects – **Oppose**.
7. **Proposition 67: Plastic Bag Ban Veto Referendum** - A “Yes” vote approves, and a “No” vote rejects, a statute that prohibits grocery and other stores from providing customers single-use plastic or paper carryout bags but permits sale of recycled paper bags and reusable bags – **Support (“Yes”)**.

The Board unanimously approved the recommendations. Motion carried unanimously (12:0).

Ayes: Baker, Cappello, Craig, Davis, Griffith, Jones, Leroe-Muñoz, Rennie, Sinks, Showalter, Tate, Waldeck

No:

Abstention:

Absent: Esteves, Pepper, Scharff

b. CSC Appointee Tara Martin-Milius of Sunnyvale provided update on recent activities of the Local Agency Formation Commission (LAFCO). The Commission is responsible for encouraging orderly boundaries, discouraging urban sprawl, and preserving agricultural and open space lands. Recently, efforts have been dedicated to Morgan Hill's Southeast Quadrant; LAFCO denied the appeal for expansion of Morgan Hill's Urban Service Area. LAFCO plans to consider future annexations of unincorporated islands, e.g. Los Gatos.

c. City Managers' Association Report: Sunnyvale City Manager Deanna Santana provided an update on the City Managers' Association recent efforts in addressing countywide taxi regulation per referral by the Cities Association. Due to recent passage of AB 650 (Low) Taxi Regulations, evaluation of countywide taxi regulations is on "hold." Assembly Bill 650 proposes that the California Public Utilities Commission regulates taxi's statewide just as TNC's, e.g. Uber, Lyft. The Governor may sign or veto it; if vetoed, the two regional options will continue to be considered: a model ordinance for all cities to adopt or the inclusion of a statement of reciprocity that allows cities to accept current certificates of public convenience from other cities in the County.

Joys & Challenges

- Mountain View – Annual Art & Wine Festival, September 10 & 11.
- Cupertino – Council to consider Cities Association's recommendation on minimum wage at September 20th meeting.
- Morgan Hill – Taste of Morgan Hill will be hosted in downtown Morgan Hill, September 24 & 25.
- Los Gatos – Los Gatos Morning Rotary and C.B. Hannegan's will be co-hosting the annual all-you-can-eat-lobster-fest known as "Claws for a Cause" on Saturday, September 17th. Proceeds benefit the Morning Rotary Charitable Foundation that supports a wide variety of projects, including scholarships for local students and music and arts programs.
- Sunnyvale – Foothill/ De Anza Community College District to open satellite office in Sunnyvale; downtown development to progress with new team.

Announcements

- Affordable Housing Workshop for Elected Officials, September 23, 12 – 2pm, location TBD; co-hosted by Cities Association of Santa Clara County and Silicon Valley at Home.
- Cities Association October 13th Board Meeting to include Roundtable Discussion regarding homelessness; all Board representatives are welcome to participate and share cities' efforts.
- Cities Association Executive Board 2017 – there is a vacancy for the Legislative Action Committee Chair role; if Board Members or fellow Council Members are interested in the role, please email Executive Director Raania Mohsen at executive_director@citiesassociation.org. Nominating Committee will present its recommendation for the Executive Board 2017 at the October 13th Board Meeting.

Adjournment, 8:10 pm

Next Meeting: Thursday, October 13, 2016, 7 pm, Sunnyvale City Hall.

Respectfully submitted,

Rania Mohsen, Executive Director, Cities Association of Santa Clara County

CITIES ASSOCIATION OF SANTA CLARA COUNTY
Balance Sheet
As of September 30, 2016

	Sep 30, 16
ASSETS	
Current Assets	
Checking/Savings	
Checking - Union Bank	3,317.28
Total Checking/Savings	3,317.28
Other Current Assets	
LAIF Funds	117,909.19
Accrued Interest	44.60
Receivables - events/direct...	204.00
Total Other Current Assets	118,157.79
Total Current Assets	121,475.07
Fixed Assets	
Machinery and Equipment	2,203.41
Accumulated Depreciation	-1,372.97
Total Fixed Assets	830.44
TOTAL ASSETS	122,305.51
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	3,930.00
Total Accounts Payable	3,930.00
Total Current Liabilities	3,930.00
Total Liabilities	3,930.00
Equity	
Reserves	
Reserve for New Equip.	5,000.00
Reserve for Operations	35,000.00
Total Reserves	40,000.00
Unrestricted Fund Balance	11,391.60
Net Income	66,983.91
Total Equity	118,375.51
TOTAL LIABILITIES & EQUITY	122,305.51

CITIES ASSOCIATION OF SANTA CLARA COUNTY
Report on Budget vs. Actual
July through September 2016

	<u>Jul - Sep 16</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
Directory Income	144.00	1,000.00	14.4%
Dues Income	87,868.00	87,868.00	100.0%
Interest	0.00	431.00	0.0%
Total Income	<u>88,012.00</u>	<u>89,299.00</u>	<u>98.6%</u>
Gross Profit	88,012.00	89,299.00	98.6%
Expense			
Office			
Conferences/Director's Expen...	0.00	125.00	0.0%
Directory Production	0.00	1,000.00	0.0%
Dues and Subscriptions	32.00	325.00	9.8%
Hospitality	28.00	420.00	6.7%
Internet - Web Hosting Services	0.00	250.00	0.0%
Miscellaneous			
Bank Service Charges	3.00	36.00	8.3%
Total Miscellaneous	<u>3.00</u>	<u>36.00</u>	<u>8.3%</u>
Post Office Box	0.00	82.00	0.0%
Postage and Delivery	11.57	227.00	5.1%
Printing and Copying	0.00	25.00	0.0%
Recognition	0.00	200.00	0.0%
Repairs and Maintenance	21.57	125.00	17.3%
Software Licenses	99.97	289.00	34.6%
Supplies and Equipment	0.00	375.00	0.0%
Telephone	123.20	1,000.00	12.3%
Total Office	<u>319.31</u>	<u>4,479.00</u>	<u>7.1%</u>
Professional Services			
Employee Expenses			
Payroll Service Fees	208.40	1,000.00	20.8%
Payroll Taxes	1,465.35	6,200.00	23.6%
Payroll Wages/Salary	19,155.03	76,620.00	25.0%
Total Employee Expenses	<u>20,828.78</u>	<u>83,820.00</u>	<u>24.8%</u>
Total Professional Services	<u>20,828.78</u>	<u>83,820.00</u>	<u>24.8%</u>
Programs and Initiatives	<u>0.00</u>	<u>1,000.00</u>	<u>0.0%</u>
Total Expense	<u>21,148.09</u>	<u>89,299.00</u>	<u>23.7%</u>
Net Ordinary Income	66,863.91	0.00	100.0%
Other Income/Expense			
Other Income			
Membership Dinners - Proceeds	120.00	12,000.00	1.0%
Total Other Income	<u>120.00</u>	<u>12,000.00</u>	<u>1.0%</u>
Other Expense			
Membership Dinners - Cost	0.00	12,000.00	0.0%
Total Other Expense	<u>0.00</u>	<u>12,000.00</u>	<u>0.0%</u>
Net Other Income	<u>120.00</u>	<u>0.00</u>	<u>100.0%</u>
Net Income	<u><u>66,983.91</u></u>	<u><u>0.00</u></u>	<u><u>100.0%</u></u>

CITIES ASSOCIATION OF SANTA CLARA COUNTY
Transaction Detail by Account
September 2016

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
Checking - Union Bank					
9/9/2016	2681	First Nation...		-SPLIT-	-186.43
9/14/2016	2682	City Mgrs A...	September Meeting	Dues and Sub...	-32.00
9/21/2016		Union Bank	2016-2017 Dues Rec...	Dues Income	22,922.00
9/26/2016			confirmation #1514947	LAIF Funds	-16,000.00
9/30/2016		Time+Plus ...		-SPLIT-	-2,618.74
9/30/2016		Time+Plus ...		Payroll Service...	-67.80
9/30/2016		Time+Plus ...	ED Direct Deposit	Payroll Wages...	-4,254.72
Total Checking - Union Bank					-237.69
LAIF Funds					
9/26/2016			transfer of funds/dep...	Checking - Uni...	16,000.00
Total LAIF Funds					16,000.00
Dues Income					
9/21/2016		Union Bank	2016-2017 Dues Rec...	Checking - Uni...	-22,922.00
Total Dues Income					-22,922.00
Office					
Dues and Subscriptions					
9/14/2016	2682	City Mgrs A...	September Meeting	Checking - Uni...	32.00
Total Dues and Subscriptions					32.00
Hospitality					
9/9/2016	2681	First Nation...	August Board Meetin...	Checking - Uni...	27.06
Total Hospitality					27.06
Repairs and Maintenance					
Others					
9/9/2016	2681	First Nation...	website quarterly fee	Checking - Uni...	21.57
Total Others					21.57
Total Repairs and Maintenance					21.57
Software Licenses					
9/9/2016	2681	First Nation...	adobe acrobat month...	Checking - Uni...	84.98
Total Software Licenses					84.98
Telephone					
9/9/2016	2681	First Nation...		Checking - Uni...	52.82
Total Telephone					52.82
Total Office					218.43
Professional Services					
Employee Expenses					
Payroll Service Fees					
9/30/2016		Time+Plus ...		Checking - Uni...	67.80
Total Payroll Service Fees					67.80
Payroll Taxes					
9/30/2016		Time+Plus ...		Checking - Uni...	488.45
Total Payroll Taxes					488.45
Payroll Wages/Salary					
9/30/2016		Time+Plus ...		Checking - Uni...	2,130.29
9/30/2016		Time+Plus ...	ED Direct Deposit	Checking - Uni...	4,254.72
Total Payroll Wages/Salary					6,385.01
Total Employee Expenses					6,941.26
Total Professional Services					6,941.26
TOTAL					0.00