



**EXECUTIVE BOARD OF DIRECTORS
REGULAR MEETING AGENDA
OCTOBER 4, 2018 | 5PM
CUPERTINO CITY HALL | 10300 TORRE AVENUE | CUPERTINO, CA 95014**

1. Call to order
2. Consent Agenda
 - a. Executive Board Meeting Minutes: August 2018
 - b. Financials/Management Report: July, August 2018
3. Old Business
 - a. Roundtable update
 - b. Organizational status update
4. New Business
 - a. Website (action)
 - b. Request to write support letter for SB 2 funds from Baird + Driscoll Planning
 - c. Request to appoint Ex Officio Committee Member– Santa Clara County Women’s Equality Leadership Council
5. Reports & Future Board Agenda Items:
 - a. October BOD meeting agenda presentations/committee reports
 1. Smart Cities (City of San José, SVLG)
 2. Roundtable
 3. RHNA
 4. MTC appointee report back
 - b. November BOD meeting
 1. City Selection Committee
 2. Islamic Networks Group
 3. Sustainability:
 - a. Emissions
 - b. EV Infrastructure
 4. Bay Area Air Quality Management District (BAAQMD)
6. City Manager Report – Amy Chan (SCCCMA, Cupertino Interim City Manager)
7. Executive Director Report – Andi Jordan
8. Public Comment
9. Adjournment until November 1, 2018, 5PM, Cupertino City Hall



Executive Board of Directors Meeting – Agenda Report

Meeting Date: October 4, 2018

Subject: 2a & 2b consent

Attachments: August Exec board meeting minutes
Financial/Management Reports: July, August 2018



**EXECUTIVE BOARD OF DIRECTORS
DRAFT MEETING MINUTES**

AUGUST 2, 2018 | 5PM

CUPERTINO CITY HALL | 10300 TORRE AVENUE | CUPERTINO, CA 95014

Rod Sinks called the meeting to order at 5PM. In attendance:

Rod Sinks (Cupertino), Manny Cappello (Saratoga), Pat Showalter (Mountain View), Larry Klein (Sunnyvale), Marico Sayoc, Los Gatos, Amy Chan (SCCCMA/Cupertino), Andi Jordan, Executive Director

Manny Cappello motioned, Larry Klein seconded, the Consent Agenda consisting of Executive Board Meeting Minutes: June 2018 and Financials/Management Report: June 2018 be approved with scrivener corrections to minutes. Motion passed unanimously.

Old Business: The Executive Board discussed changes to the Executive Director's contract (attached). Motion by Manny Cappello, second by Rod Sinks to approve the Executive Director contract. Motion approved by consensus.

New Business: Andi Jordan discussed the conflict with the dates for the General Membership Dinner. By consensus, the Executive Board agreed to move the dinner to Friday, December 7th.

The Executive Board discussed the August Board meeting and by consensus, agreed to the following agenda:

- Legislative Action Committee – including Diesel Free by 2033, No on Prop 6, SB 237, Measure A, Rulemaking on SB 1383)
- Age Friendly (Manny Cappello chair)
- OAC: READYSCC & ALERTSCC
- San Francisco Bay Area Conservation & Development Commission (Pat Showalter)
- Airport Landuse Committee provide an update.

The Executive Board also requested that

- Sourcewise organization and appointee be invited to provide an update.
- Head Tax: presentations from Cupertino & Mountain View be moved to November.

Executive Director Report: Andi Jordan provided a written and oral update of activity on behalf of the association.

Adjournment at 6:30 PM.

Respectfully submitted,
Andi Jordan
Executive Director

CITIES ASSOCIATION OF SANTA CLARA COUNTY

TRANSACTION DETAIL BY ACCOUNT

July 2018

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Checking - Union Bank							
07/03/2018	Expense		Gusto	GUSTO FEE 981453 CCD 6sem GUSTO FEE 981453 CCD 6semjn2dk2e	Professional Services:Employee Expenses:Payroll Service Fees	-45.00	-45.00
07/09/2018	Expense		AP Intego	APIntegoInsuranc ACHTRANS APIntegoInsuranc ACHTRANS CCD 26356997	Workers Compensation	-43.00	-88.00
07/12/2018	Deposit		Christina Turner		Undeposited Funds	8,403.39	8,315.39
07/13/2018	Deposit		James Lindsay	City of Saratoga/2018-2019 Membership Dues	Undeposited Funds	8,403.39	16,718.78
07/16/2018	Expense		Great American Insurance Group	GreatAmer - Grea VENDOR P GreatAmer - Grea VENDOR PMT PPD *****7923	Office:Insurance	-138.42	16,580.36
07/19/2018	Deposit				-Split-	21,008.48	37,588.84
07/23/2018	Expense		Bestbooks4U	ADELE LEVIN T/A SALE CCD	Professional Services:Consultants	-556.25	37,032.59
07/23/2018	Deposit				-Split-	16,792.29	53,824.88
07/25/2018	Journal Entry	Gusto		Debit tax	-Split-	-3,382.52	50,442.36
07/25/2018	Journal Entry	Gusto		Debit net pay	-Split-	-5,588.31	44,854.05
07/31/2018	Expense		Union Bank	CHECK IMAGE FEE	Office:Miscellaneous:Bank Service Charges	-3.00	44,851.05
Total for Checking - Union Bank						\$44,851.05	
Accounts Receivable							
07/01/2018	Invoice	1012	Chris Jordan		Dues Income	8,403.39	8,403.39
07/01/2018	Invoice	1010	Terry Blount		Dues Income	6,302.54	14,705.93
07/01/2018	Invoice	1020	James Keenes		Dues Income	10,489.75	25,195.68
07/01/2018	Invoice	1021	Dave Sykes		Dues Income	12,605.09	37,800.77
07/01/2018	Invoice	1022	Deanna Santana		Dues Income	12,605.09	50,405.86
07/01/2018	Invoice	1009	Carl Cahill	Thank you for the dues payment. I look forward to our continued work together.	Dues Income	6,302.54	56,708.40
				PLEASE NOTE the Cities Association has a new address.			
07/01/2018	Invoice	1011	Brian Loventhal		Dues Income	8,403.39	65,111.79
07/01/2018	Invoice	1018	Julie Edmonds-Mares		Dues Income	10,489.75	75,601.54
07/01/2018	Invoice	1017	Gabe Gonzales		Dues Income	10,489.75	86,091.29
07/01/2018	Invoice	1023	Kent Steffens		Dues Income	12,605.09	98,696.38
07/01/2018	Invoice	1013	Laurel Prevetti		Dues Income	8,403.39	107,099.77
07/01/2018	Invoice	1019	Dan Rich		Dues Income	10,489.75	117,589.52
07/01/2018	Invoice	1016	City of Cupertino		Dues Income	10,489.75	128,079.27
07/01/2018	Invoice	1015	James Lindsay		Dues Income	8,403.39	136,482.66
07/01/2018	Invoice	1014	Christina Turner		Dues Income	8,403.39	144,886.05
07/09/2018	Payment	136430	James Lindsay		Undeposited Funds	-8,403.39	136,482.66
07/12/2018	Payment		Christina Turner		Undeposited Funds	-8,403.39	128,079.27
07/19/2018	Payment	100304414	Kent Steffens		Undeposited Funds	-12,605.09	115,474.18
07/19/2018	Payment	156176	Chris Jordan		Undeposited Funds	-8,403.39	107,070.79
07/23/2018	Payment		Dan Rich		Undeposited Funds	-10,489.75	96,581.04
07/23/2018	Payment	17704	Terry Blount		Undeposited Funds	-6,302.54	90,278.50
Total for Accounts Receivable						\$90,278.50	
Undeposited Funds							
07/09/2018	Payment	136430	James Lindsay	2018-2019 Membership Dues	Accounts Receivable	8,403.39	8,403.39
07/12/2018	Payment		Christina Turner	Check number 611680 - 7/9/2018	Accounts Receivable	8,403.39	16,806.78
07/12/2018	Deposit		Christina Turner	City of Morgan Hill/Check number 611680 - 7/9/2018	Checking - Union Bank	-8,403.39	8,403.39
07/13/2018	Deposit		James Lindsay	City of Saratoga/2018-2019 Membership Dues	Checking - Union Bank	-8,403.39	0.00
07/19/2018	Payment	156176	Chris Jordan		Accounts Receivable	8,403.39	8,403.39
07/19/2018	Payment	100304414	Kent Steffens		Accounts Receivable	12,605.09	21,008.48
07/19/2018	Deposit			Sunnyvale Membership Dues	Checking - Union Bank	-12,605.09	8,403.39
07/19/2018	Deposit			Los Altos Membership Dues	Checking - Union Bank	-8,403.39	0.00
07/23/2018	Deposit			check #00205820	Checking - Union Bank	-10,489.75	-10,489.75

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
07/23/2018	Deposit			check #17704	Checking - Union Bank	-6,302.54	-16,792.29
07/23/2018	Payment		Dan Rich		Accounts Receivable	10,489.75	-6,302.54
07/23/2018	Payment	17704	Terry Blount		Accounts Receivable	6,302.54	0.00
Total for Undeposited Funds						\$0.00	
First National Bank of Omaha							
07/17/2018	Expense		Adobe		Office:Software Licenses	14.99	14.99
07/17/2018	Expense		Intuit	INTUIT *QB ONLINE - 800-286-6800, CA	Office:Software Licenses	20.00	34.99
07/19/2018	Expense		Intuit	INTUIT *QB ONLINE - 800-286-6800, CA	Office:Software Licenses	24.00	58.99
07/20/2018	Expense		Microsoft	MSFT * E010067PR8 - 8006427676, WA	Office:Software Licenses	12.50	71.49
Total for First National Bank of Omaha						\$71.49	
Dues Income							
07/01/2018	Invoice	1009	Carl Cahill	2018-2019 annual membership dues: small city	Accounts Receivable	6,302.54	6,302.54
07/01/2018	Invoice	1022	Deanna Santana	2018-2019	Accounts Receivable	12,605.09	18,907.63
07/01/2018	Invoice	1020	James Keenes	2018-2019	Accounts Receivable	10,489.75	29,397.38
07/01/2018	Invoice	1021	Dave Sykes	2018-2019	Accounts Receivable	12,605.09	42,002.47
07/01/2018	Invoice	1012	Chris Jordan	2018-2019	Accounts Receivable	8,403.39	50,405.86
07/01/2018	Invoice	1010	Terry Blount	2018-2019	Accounts Receivable	6,302.54	56,708.40
07/01/2018	Invoice	1011	Brian Loventhal	2018-2019	Accounts Receivable	8,403.39	65,111.79
07/01/2018	Invoice	1018	Julie Edmonds-Mares	2018-2019	Accounts Receivable	10,489.75	75,601.54
07/01/2018	Invoice	1017	Gabe Gonzales	2018-2019	Accounts Receivable	10,489.75	86,091.29
07/01/2018	Invoice	1023	Kent Steffens	2018-2019	Accounts Receivable	12,605.09	98,696.38
07/01/2018	Invoice	1013	Laurel Prevetti	2018-2019	Accounts Receivable	8,403.39	107,099.77
07/01/2018	Invoice	1019	Dan Rich	2018-2019	Accounts Receivable	10,489.75	117,589.52
07/01/2018	Invoice	1016	City of Cupertino	2018-2019	Accounts Receivable	10,489.75	128,079.27
07/01/2018	Invoice	1015	James Lindsay	2018-2019	Accounts Receivable	8,403.39	136,482.66
07/01/2018	Invoice	1014	Christina Turner	2018-2019	Accounts Receivable	8,403.39	144,886.05
Total for Dues Income						\$144,886.05	
Office							
Insurance							
07/16/2018	Expense		Great American Insurance Group	GreatAmer - Grea VENDOR P GreatAmer - Grea VENDOR PMT PPD *****7923	Checking - Union Bank	138.42	138.42
Total for Insurance						\$138.42	
Miscellaneous							
Bank Service Charges							
07/31/2018	Expense		Union Bank	CHECK IMAGE FEE	Checking - Union Bank	3.00	3.00
Total for Bank Service Charges						\$3.00	
Total for Miscellaneous						\$3.00	
Software Licenses							
07/17/2018	Expense		Adobe		First National Bank of Omaha	14.99	14.99
07/17/2018	Expense		Intuit	INTUIT *QB ONLINE - 800-286-6800, CA	First National Bank of Omaha	20.00	34.99
07/19/2018	Expense		Intuit	INTUIT *QB ONLINE - 800-286-6800, CA	First National Bank of Omaha	24.00	58.99
07/20/2018	Expense		Microsoft	MSFT * E010067PR8 - 8006427676, WA	First National Bank of Omaha	12.50	71.49
Total for Software Licenses						\$71.49	
Total for Office						\$212.91	
Professional Services							
Consultants							
07/23/2018	Expense		Bestbooks4U	ADELE LEVIN T/A SALE CCD	Checking - Union Bank	556.25	556.25
Total for Consultants						\$556.25	
Employee Expenses							
Payroll Service Fees							
07/03/2018	Expense		Gusto	GUSTO FEE 981453 CCD 6sem GUSTO FEE 981453 CCD 6semjn2dk2e	Checking - Union Bank	45.00	45.00
Total for Payroll Service Fees						\$45.00	
Payroll Taxes							
07/25/2018	Journal Entry	Gusto		Employer Taxes	-Split-	637.50	637.50
Total for Payroll Taxes						\$637.50	
Payroll Wages/Salary							

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
07/25/2018	Journal Entry	Gusto		Regular Wages	-Split-	8,333.33	8,333.33
Total for Payroll Wages/Salary						\$8,333.33	
Total for Employee Expenses						\$9,015.83	
Total for Professional Services						\$9,572.08	
Workers Compensation							
07/09/2018	Expense		AP Intego	APIntegoInsuranc ACHTRANS APIntegoInsuranc ACHTRANS CCD 26356997	Checking - Union Bank	43.00	43.00
Total for Workers Compensation						\$43.00	

CITIES ASSOCIATION OF SANTA CLARA COUNTY

PROFIT AND LOSS

July 2018

	TOTAL
Income	
Dues Income	144,886.05
Total Income	\$144,886.05
GROSS PROFIT	\$144,886.05
Expenses	
Office	
Insurance	138.42
Miscellaneous	
Bank Service Charges	3.00
Total Miscellaneous	3.00
Software Licenses	71.49
Total Office	212.91
Professional Services	
Consultants	556.25
Employee Expenses	
Payroll Service Fees	45.00
Payroll Taxes	637.50
Payroll Wages/Salary	8,333.33
Total Employee Expenses	9,015.83
Total Professional Services	9,572.08
Workers Compensation	43.00
Total Expenses	\$9,827.99
NET OPERATING INCOME	\$135,058.06
NET INCOME	\$135,058.06

CITIES ASSOCIATION OF SANTA CLARA COUNTY

TRANSACTION DETAIL BY ACCOUNT

August 2018

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Checking - Union Bank							
08/02/2018	Expense		Gusto	GUSTO FEE 149440 CCD 6sem GUSTO FEE 149440 CCD 6semjn3u8l2	Professional Services:Employee Expenses:Payroll Service Fees	-45.00	-45.00
08/06/2018	Expense		AP Intego	APIntegoInsuranc ACHTRANS APIntegoInsuranc ACHTRANS CCD 27501167	Workers Compensation	-61.42	-106.42
08/08/2018	Deposit		City of Cupertino	Membership Dues	Undeposited Funds	10,489.75	10,383.33
08/08/2018	Deposit		Laurel Prevetti	town of Los Gatos Membership Dues	Undeposited Funds	8,403.39	18,786.72
08/09/2018	Expense		Bestbooks4U	ADELE LEVIN T/A SALE CCD	Professional Services:Consultants	-66.75	18,719.97
08/13/2018	Deposit			membership Dues: San Jose, Santa Clara, Gilroy	-Split-	35,699.93	54,419.90
08/15/2018	Expense		Great American Insurance Group	GreatAmer - Grea VENDOR P GreatAmer - Grea VENDOR PMT PPD *****9059	Office:Insurance	-138.42	54,281.48
08/16/2018	Check	2775	Picchetti Winery	Check #2775	General Meeting - catering	-2,023.51	52,257.97
08/20/2018	Deposit		Carl Cahill		Undeposited Funds	6,302.54	58,560.51
08/22/2018	Deposit		R Mohsen		Undeposited Funds	15.00	58,575.51
08/27/2018	Journal Entry	Gusto		Debit net pay	-Split-	-5,588.31	52,987.20
08/27/2018	Journal Entry	Gusto		Debit tax	-Split-	-3,382.52	49,604.68
08/31/2018	Expense		Union Bank	CHECK IMAGE FEE	Office:Miscellaneous:Bank Service Charges	-3.00	49,601.68
Total for Checking - Union Bank						\$49,601.68	
Accounts Receivable							
08/08/2018	Payment	716388	City of Cupertino		Undeposited Funds	-10,489.75	-10,489.75
08/08/2018	Payment	136343 -	Laurel Prevetti		Undeposited Funds	-8,403.39	-18,893.14
08/13/2018	Payment	5203350	Dave Sykes		Undeposited Funds	-12,605.09	-31,498.23
08/13/2018	Payment	626812	Deanna Santana		Undeposited Funds	-12,605.09	-44,103.32
08/13/2018	Payment	188811	Gabe Gonzales		Undeposited Funds	-10,489.75	-54,593.07
08/20/2018	Payment	14407 - Wells Fargo	Carl Cahill		Undeposited Funds	-6,302.54	-60,895.61
08/22/2018	Invoice	1024	R Mohsen		Directory Income	15.00	-60,880.61
08/22/2018	Payment	1835	R Mohsen		Undeposited Funds	-15.00	-60,895.61
Total for Accounts Receivable						\$ -60,895.61	
Undeposited Funds							
08/08/2018	Deposit		Laurel Prevetti	Town of Los Gatos	Checking - Union Bank	-8,403.39	-8,403.39
08/08/2018	Payment	136343 -	Laurel Prevetti		Accounts Receivable	8,403.39	0.00
08/08/2018	Deposit		City of Cupertino		Checking - Union Bank	-10,489.75	-10,489.75
08/08/2018	Payment	716388	City of Cupertino		Accounts Receivable	10,489.75	0.00
08/13/2018	Deposit			check # 626812	Checking - Union Bank	-12,605.09	-12,605.09
08/13/2018	Payment	626812	Deanna Santana		Accounts Receivable	12,605.09	0.00
08/13/2018	Payment	5203350	Dave Sykes		Accounts Receivable	12,605.09	12,605.09
08/13/2018	Payment	188811	Gabe Gonzales		Accounts Receivable	10,489.75	23,094.84
08/13/2018	Deposit			Check # 5203350	Checking - Union Bank	-12,605.09	10,489.75
08/13/2018	Deposit			check # 188811	Checking - Union Bank	-10,489.75	0.00
08/20/2018	Payment	14407 - Wells Fargo	Carl Cahill		Accounts Receivable	6,302.54	6,302.54
08/20/2018	Deposit		Carl Cahill	check #14407 Wells Fargo	Checking - Union Bank	-6,302.54	0.00
08/22/2018	Payment	1835	R Mohsen		Accounts Receivable	15.00	15.00
08/22/2018	Deposit		R Mohsen	#1835	Checking - Union Bank	-15.00	0.00
Total for Undeposited Funds						\$0.00	
First National Bank of Omaha							
08/02/2018	Expense		FedEx Office		Office:Printing and Copying	40.82	40.82
08/02/2018	Expense		FedEx Office	Executive Board meeting copies	Office	6.80	47.62
08/09/2018	Expense		www.1and1.com	WWW.1AND1.COM - 6105601589, PA	Office:Internet - Web Hosting Services	21.57	69.19
08/09/2018	Expense		Pizza my Heart		Office:Hospitality	147.04	216.23
08/09/2018	Expense		FedEx Office	August 9 BODmeeting	Office:Printing and Copying	48.17	264.40
08/12/2018	Expense		Target	Team of paper	Office:Supplies and Equipment	5.98	270.38
08/13/2018	Expense		Lucky	LUCKY #723 LOS ALTOS - LOS ALTOS, CA	Office:Hospitality	4.19	274.57
08/16/2018	Expense		Adobe	ADOBE *ACROBAT PRO - 8008336687, CA	Office:Software Licenses	14.99	289.56
08/17/2018	Expense		Intuit	INTUIT *QB ONLINE - 800-286- 6800, CA	Office:Software Licenses	20.00	309.56

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
08/20/2018	Expense		Microsoft	MSFT * E01006EJ1T - 8006427676, WA	Office:Software Licenses	12.50	322.06
08/20/2018	Expense		Intuit	INTUIT *QB ONLINE - 800-286-6800, CA	Office:Software Licenses	40.00	362.06
08/24/2018	Expense		USPS	Mail directory to county supervisor Dave Corteze, 1 book of stamps	Office:Postage and Delivery	7.21	369.27
08/30/2018	Expense		FedEx Office	Exec meeting	Office:Printing and Copying	3.55	372.82
08/30/2018	Expense		FedEx Office	Exec board meeting	Office:Printing and Copying	8.36	381.18
Total for First National Bank of Omaha						\$381.18	
Directory Income							
08/22/2018	Invoice	1024	R Mohsen		Accounts Receivable	15.00	15.00
Total for Directory Income						\$15.00	
Office							
08/02/2018	Expense		FedEx Office		First National Bank of Omaha	6.80	6.80
Total for Office						\$6.80	
Hospitality							
08/09/2018	Expense		Pizza my Heart	BOD 8August 2018 meeting - includes tip	First National Bank of Omaha	147.04	147.04
08/13/2018	Expense		Lucky	LUCKY #723 LOS ALTOS - LOS ALTOS, CA	First National Bank of Omaha	4.19	151.23
Total for Hospitality						\$151.23	
Insurance							
08/15/2018	Expense		Great American Insurance Group	GreatAmer - Grea VENDOR P GreatAmer - Grea VENDOR PMT PPD *****9059	Checking - Union Bank	138.42	138.42
Total for Insurance						\$138.42	
Internet - Web Hosting Services							
08/09/2018	Expense		www.1and1.com	WWW.1AND1.COM - 6105601589, PA	First National Bank of Omaha	21.57	21.57
Total for Internet - Web Hosting Services						\$21.57	
Miscellaneous							
Bank Service Charges							
08/31/2018	Expense		Union Bank	CHECK IMAGE FEE	Checking - Union Bank	3.00	3.00
Total for Bank Service Charges						\$3.00	
Total for Miscellaneous						\$3.00	
Postage and Delivery							
08/24/2018	Expense		USPS		First National Bank of Omaha	7.21	7.21
Total for Postage and Delivery						\$7.21	
Printing and Copying							
08/02/2018	Expense		FedEx Office	August executive committee meeting copies/packets	First National Bank of Omaha	40.82	40.82
08/09/2018	Expense		FedEx Office		First National Bank of Omaha	48.17	88.99
08/30/2018	Expense		FedEx Office	Executive board meeting	First National Bank of Omaha	8.36	97.35
08/30/2018	Expense		FedEx Office	Exec meeting	First National Bank of Omaha	3.55	100.90
Total for Printing and Copying						\$100.90	
Software Licenses							
08/16/2018	Expense		Adobe	ADOBE *ACROBAT PRO - 8008336687, CA	First National Bank of Omaha	14.99	14.99
08/17/2018	Expense		Intuit	INTUIT *QB ONLINE - 800-286-6800, CA	First National Bank of Omaha	20.00	34.99
08/20/2018	Expense		Intuit	INTUIT *QB ONLINE - 800-286-6800, CA	First National Bank of Omaha	40.00	74.99
08/20/2018	Expense		Microsoft	MSFT * E01006EJ1T - 8006427676, WA	First National Bank of Omaha	12.50	87.49
Total for Software Licenses						\$87.49	
Supplies and Equipment							
08/12/2018	Expense		Target		First National Bank of Omaha	5.98	5.98
Total for Supplies and Equipment						\$5.98	
Total for Office with sub-accounts						\$522.60	
Professional Services							
Consultants							
08/09/2018	Expense		Bestbooks4U	ADELE LEVIN T/A SALE CCD	Checking - Union Bank	66.75	66.75
Total for Consultants						\$66.75	
Employee Expenses							
Payroll Service Fees							
08/02/2018	Expense		Gusto	GUSTO FEE 149440 CCD 6sem GUSTO FEE 149440 CCD 6semjn3u8l2	Checking - Union Bank	45.00	45.00

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Total for Payroll Service Fees						\$45.00	
Payroll Taxes							
08/27/2018	Journal Entry	Gusto		Employer Taxes	-Split-	637.50	637.50
Total for Payroll Taxes						\$637.50	
Payroll Wages/Salary							
08/27/2018	Journal Entry	Gusto		Regular Wages	-Split-	8,333.33	8,333.33
Total for Payroll Wages/Salary						\$8,333.33	
Total for Employee Expenses						\$9,015.83	
Total for Professional Services						\$9,082.58	
Workers Compensation							
08/06/2018	Expense		AP Intego	APIntegoInsuranc ACHTRANS APIntegoInsuranc ACHTRANS CCD 27501167	Checking - Union Bank	61.42	61.42
Total for Workers Compensation						\$61.42	
General Meeting - catering							
08/16/2018	Check	2775	Picchetti Winery	Check #2775	Checking - Union Bank	2,023.51	2,023.51
Total for General Meeting - catering						\$2,023.51	

CITIES ASSOCIATION OF SANTA CLARA COUNTY

PROFIT AND LOSS

August 2018

	TOTAL
Income	
Directory Income	15.00
Total Income	\$15.00
GROSS PROFIT	\$15.00
Expenses	
Office	6.80
Hospitality	151.23
Insurance	138.42
Internet - Web Hosting Services	21.57
Miscellaneous	
Bank Service Charges	3.00
Total Miscellaneous	3.00
Postage and Delivery	7.21
Printing and Copying	100.90
Software Licenses	87.49
Supplies and Equipment	5.98
Total Office	522.60
Professional Services	
Consultants	66.75
Employee Expenses	
Payroll Service Fees	45.00
Payroll Taxes	637.50
Payroll Wages/Salary	8,333.33
Total Employee Expenses	9,015.83
Total Professional Services	9,082.58
Workers Compensation	61.42
Total Expenses	\$9,666.60
NET OPERATING INCOME	\$ -9,651.60
Other Expenses	
General Meeting - catering	2,023.51
Total Other Expenses	\$2,023.51
NET OTHER INCOME	\$ -2,023.51
NET INCOME	\$ -11,675.11

CITIES ASSOCIATION OF SANTA CLARA COUNTY

BUDGET OVERVIEW: FY 19 (JULY 2018 - JUNE 2018) - FY19 P&L

July 2018

	TOTAL
Income	
Directory Income	83.33
Dues Income	12,073.83
Interest	41.67
Total Income	\$12,198.83
GROSS PROFIT	\$12,198.83
Expenses	
Office	738.42
Payroll Expenses	833.33
Professional Services	833.33
Employee Expenses	
Payroll Wages/Salary	8,333.33
Total Employee Expenses	8,333.33
Total Professional Services	9,166.66
Programs and Initiatives	583.33
Total Expenses	\$11,321.74
NET OPERATING INCOME	\$877.09
Other Income	
General Membership Meeting	270.83
Membership Dinners - Proceeds	352.08
Total Other Income	\$622.91
Other Expenses	
General Meeting - catering	416.67
Membership Dinners - Cost	1,083.33
Total Other Expenses	\$1,500.00
NET OTHER INCOME	\$ -877.09
NET INCOME	\$0.00



Executive Board of Directors Meeting – Agenda Report

- Meeting Date:** October 4, 2018
- Subject:** Old Business:
3a Roundtable update
3b Organizational status
- Attachments:** City of San José approved action on Santa Clara/Santa Cruz Roundtable Organizational Status options
- Discussion:**
- 3a: Update on current status of the Roundtable formation:
- FAA willing to work with jurisdictions
 - Executive Director is working on Request for Proposals for Roundtable support.
- 3b: Organizational Status:
- Hanson Bridgett has accepted our offer.
 - Executive Board should consider next steps in resolving the organizational status.



Executive Board of Directors Meeting – Agenda Report

- Meeting Date:** October 4, 2018
- Subject:** New Business:
4a. Website (action)
4b. Request to write support letter for SB 2 funds from Baird + Driscoll Planning
4c. Request to appoint Ex Officio Committee Member– Santa Clara County Women’s Equality Leadership Council
- Attachments:**
4a. Website info from Proud City
4b. Baird + Driscoll Planning
4c. Santa Clara County Women’s Equality Leadership Council
- Discussion:** 4a. Website – ProudCity contacted the Executive Director and amended their proposal for creating a website for the Cities Association. \$2000. And the Association website would be up in approximately 2 months. Subscription for their website would cost \$50/month or \$600/year.
- Having a subscription service allows:
- https renewal
 - backups are automated
 - updates
 - bug fixes
 - maintenance and support
- In return for the reduced fees, they are asking that we co-sponsor a few workshops that would give exposure to our member cities. (example: 10 best practices in City Websites)
- I’m also researching alternatives to this via Bluehost with a Wordpress platform.
- 4b. Request from Baird + Driscoll to write letter of support for SB 2 funding. Baird + Driscoll Planning provide support to San Mateo County’s “21 Elements”, RHNA Subregion. In that capacity, Josh Abrahms has also provided support and presentations to the Cities Association and included our planning professionals in webinars, meetings, conference calls.

No fiscal impact. Baird + Driscoll is working on efforts/toolkits that the Cities Association could benefit from in collaborative efforts such as RHNA subregion.

Recommendation: send letter as Executive Board or send to board.

4c. Santa Clara County Women's Leadership Council and SCC Board of Supervisors have given the Cities Association an Ex-Officio seat on Women's Equality Leadership Council to celebrate the centennial anniversary of women's right to vote.

No fiscal impact.

Recommendation: appoint member or Executive Director to participate.

Subject: ProudCity + Cities Association of Santa Clara County Quote
Date: Friday, August 17, 2018 at 10:30:06 AM Pacific Daylight Time
From: Kevin Herman
To: Andi Jordan

Andi,
great catching up with you this week.

Here's
how we can get the citiesassociation.org website launched using a modified onboarding process given the budget for this.

- Project
planning and training once a week (rather than twice)
- Launch
in 60 days (rather than 90)

Relative

to the cities we onboard, your site is much less complex (and you're more technically advanced than the typical onboardee), so this modified process will be more suited to getting it launched in a more streamline fashion.

Cost:

- Year
1: \$2,000
 - Onboarding
 - Hosting
- Ongoing:
 - \$600

annual subscription

Fortunately

for us, Fall is starting to get busy, but we'll need to get you started on the recommended date to get you launched before you have to worry about the second website project.

What

else do you need from us? All we need from you is a green light and start date, and I'll get things moving on our end.

Kevin

--

Kevin Herman

ProudCity

917.873.4666

ProudCity.com

SB 2 Funding Technical Assistance Proposal - DRAFT

Joshua Abrams

510.761.6001

abrams@bdplanning.com

Overview

Due to new funding, the State of California has approximately \$2.75 million to spend over 2 ½ years to provide technical assistance to jurisdictions with two major goals: 1) help jurisdictions respond to the 2017 housing laws, and 2) attempt to increase housing production. Baird + Driskell will be preparing a proposal in response to the state's RFP regarding this money. This memo summarizes our current thinking. This is a draft and we welcome partners, ideas and suggestions. The deadline for submittal to the state is Oct 5th.

We propose using much of the money to support regions (counties, multiple counties or larger COG areas) that want to establish some form of regional housing collaboration to address local housing needs and state law requirements. Each collaborative will be different based on the needs of local stakeholders and existing institutions in the area. For example, the approach in an urban area might be to ensure high quality development as jurisdictions meet the requirements of SB 35 and the HAA. While in areas with weaker housing markets, it may be how to use the laws as tools to promote housing.

Each collaborative would be offered a designated staff person who would work with that group of jurisdictions to: 1) identify what local form the collaboration should take and build stakeholder buy-in, 2) facilitate discussions and to identify housing needs and potential products that would benefit multiple local jurisdictions, and 3) produce those products. The collaboratives would also be part of a statewide network with opportunities to learn from each other, share resources and identify best practices. There will also be avenues for cities outside of a collaborative area to access technical assistance.

The State RFP calls for a housing toolkit with various products to assist local jurisdictions. As part of our proposal, we imagine producing this toolkit in a way that would support local work. For instance, each collaborative would identify their priorities for toolkit products, and SB2 funding would assist in producing these tailored products. These tools could be shared statewide so that all areas will benefit.

Additional Information

The number and makeup of regional collaboratives will be based on local interest. We anticipate that the first step of the project would be outreach to learn what collaboratives already exist and to help new collaboratives form.

Our proposed approach is to fund a technical assistance provider for each collaborative technical. In most cases, the TA provider will act as a convener/facilitator and as a subject expert, supplemented by other experts. The TA provider staff person would initially meet with individual jurisdictions to explain the concept and ask them to participate. The TA provider would also maintain mailing lists and contact information. While they will provide TA assistance primarily to their collaborative, they might help in other collaboratives as necessary. For example, if the TA provider in one region has a strong marketing background, that person can be the point of contact for any of the collaboratives that need help producing websites, developing branding material, etc.

These collaboratives will be part of a statewide network for sharing best practices and resources. There would also be a collaborative coordinator to facilitate sharing of information between different groups, and to ensure networks do not duplicate efforts. For example, if one region has developed useful tools about CEQA streamlining, the coordinator will ensure the other collaboratives have access to those tools.

Each collaborative would be responsible for identifying their priorities from an approved list of TA assistance determined by HCD. Topics may include ADUs, CEQA streamlining, workforce housing strategies, etc. We also expect much of the TA work will be assistance complying with the 2017 laws.

The products of all the collaboratives will be combined to form a housing toolkit. The toolkit could have its own website based on stakeholder preferences, and would be marketed to the collaboratives and to cities outside of collaboratives.

We expect there to be topics that cut across regions where we could use outside experts. For instance, we could hold an RFP to select a firm to develop objective design standards that can be applied in different neighborhood settings. Additionally, we could reserve money to have a number of legal trainings. We will work with cities to identify other products that will be useful to a broader number of jurisdictions.

Benefits

We believe the regional collaborative approach will be the most effective and cost efficient way to deliver high quality, tailored technical assistance. Specifically, this approach can result in:

- **Better use of resources** - With over 500 jurisdictions, the budget averages just over \$2,000 per jurisdiction per year. It is not a good use of resources to meet with these jurisdictions individually and answer the same basic questions. This can be done more effectively in collaboration by producing shared high quality base information and then tailoring products for individual jurisdictions.
- **Local control** - Local collaboratives supervising technical assistance providers ensures the products will meet their needs.

- **More use of technical assistance** - Our experience with 21 Elements in San Mateo County (our model for how this collaboration has already successfully occurred) is that most jurisdictions will not use free technical assistance unless the local staff person has a personal (face-to-face) relationship with the entity providing the help. When staff turnover, the new staff person will not take advantage of 21 Elements' products or services until we have had a one-on-one conversation.
- **Building local expertise** – A housing collaborative approach builds local capacity because jurisdiction staff are exposed to locally successful best practices and can learn from each other.
- **Empowering decision makers** – Political will is important to implementing best practices. By having peer cities working together, decision makers will feel more comfortable implementing policies because they know their neighbors are working on similar issues.
- **Long term benefits** - While SB2 technical assistance will only be available in the short-run, the collaborative structure setup could be self-sustaining. If jurisdictions, foundations or other stakeholders contribute resources, the collaborations could continue indefinitely. We see this as a great opportunity – it would be a missed opening if the state spent almost \$3 million and there was no long term change. The collaboratives could change that. 21 Elements has thrived for 10 years because jurisdictions fund it because time and money and leads to better housing.

RESOLUTION NO. BOS-2018-70

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SANTA CLARA ESTABLISHING THE WOMEN'S EQUALITY 2020 LEADERSHIP COUNCIL

WHEREAS, in August 2020, the United States will celebrate the 100th Anniversary of Women's Suffrage and the Suffrage Movement to honor all those who contributed to the fight to secure the legal right of women to vote in the United States;

WHEREAS, the right for women to vote was formally accomplished through the adoption of the Nineteenth Amendment to the United States Constitution, which prohibits states and the federal government from denying the right to vote to citizens of the United States on the basis of sex;

WHEREAS, despite this monumental victory, women continue to be under-represented and under-recognized in leadership, elected government, and the implementation and deliberation of policies that affect them;

WHEREAS, at the December 12, 2017 Board of Supervisors meeting, the Board directed Administration to develop a strategic plan to commemorate and honor the 100th Anniversary of Women's Suffrage and the Suffrage Movement in the United States;

WHEREAS, the Board of Supervisors is committed to supporting and protecting women's suffrage and equality;

WHEREAS, the County is undertaking efforts to ensure that all individuals are counted in the 2020 Census, and to increase voter registration and participation in the 2020 election;

WHEREAS, at the May 8, 2018 Board of Supervisors meeting, the Board directed that a public body be created to provide input and assistance in planning activities to commemorate and honor the Anniversary of Women's Suffrage and to identify opportunities to increase women's equality, including strategies aligned with the County's efforts to ensure a complete count in the 2020 census and increase participation in the 2020 election;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Santa Clara, in conformance with Section 42 of the Rules of the Board, hereby establishes the Women's Equality 2020 Leadership Council to exist beginning in August 2018 and ending no later than December 31, 2020;

BE IT FURTHER RESOLVED that the Women's Equality 2020 Leadership Council shall identify strategies to advance women's equality and provide input and planning for activities relating to the Women's Suffrage Anniversary;

//

BE IT FURTHER RESOLVED that the Women’s Equality 2020 Leadership Council shall be composed of 33 voting members, designated as follows:

- (1) One representative of the American Association of University Women Santa Clara County Chapters;
- (2) One representative of the Bay Area Municipal Elections Committee;
- (3) One representative of the League of Women Voters;
- (4) One representative of Planned Parenthood Mar Monte;
- (5) One representative of the Santa Clara County Democratic Party;
- (6) One representative of the Santa Clara County Republican Party;
- (7) One representative of the South Bay AFL-CIO Labor Council;
- (8) One representative of the South Bay Legal Immigration Services Network;
- (9) One representative of Women’s March Bay Area;
- (10) One representative of the YWCA Silicon Valley;
- (11) One representative of a County-funded women’s service provider organization;
- (12) One representative of a County-funded youth service provider organization;
- (13) One college faculty, staff, administrator, or board member;
- (14) One K-12 faculty, staff, administrator, or board member;
- (15) One student from an organization representing college students;
- (16) One student from an organization representing high school students;
- (17) One representative of an interfaith organization;
- (18) One representative of a low-propensity voter engagement organization;
- (19) One representative of a workers’ rights organization;
- (20) One representative of a chamber of commerce or similar organization;
- (21)-(24) Four representatives of organizations engaging women in networking, professional/business development, personal empowerment, volunteer and/or charitable activities (4 seats);
- (25)-(28) Four representatives of organizations engaging women in political or civic engagement activities (4 seats);
- (29)-(33) Five members of the community;
- (34) One member of the community, as voting Co-Chair;

BE IT FURTHER RESOLVED that the Women’s Equality 2020 Leadership Council shall be further composed of 12 non-voting, ex officio members, designated as follows:

- (1) Supervisor Cindy Chavez, as non-voting, ex officio Co-Chair;
- (2) One representative of the Cities Association of Santa Clara County;
- (3) One representative of the County of Santa Clara Commission on the Status of Women;
- (4) One representative of the County of Santa Clara Girls Advisory Team;
- (5) One representative of the County of Santa Clara Hub;
- (6) One representative of the County of Santa Clara Office of Cultural Competency;
- (7) One representative of the County of Santa Clara Office of Immigrant Relations;
- (8) One representative of the County of Santa Clara Office of LGBTQ Affairs;

- (9) One representative of the County of Santa Clara Office of Women's Policy;
- (10) One representative of the County of Santa Clara Probation Department Youth Advisory Council;
- (11) One representative of the County of Santa Clara Registrar of Voters;
- (12) One representative of the County of Santa Clara Youth Task Force;

BE IT FURTHER RESOLVED that prospective members for voting seats 1 through 10 shall be nominated by their respective organization and appointed by the Board of Supervisors, with appointment agendaed on a Board of Supervisors agenda;

BE IT FURTHER RESOLVED that the candidacy of prospective members for seats 11 through 28 shall be determined through the County Boards and Commissions application process. Prospective members for seats 11 through 28 shall be representatives of organizations or schools operating in and serving Santa Clara County. Qualified prospective members for voting seats 11 through 28 shall be nominated by the County Executive and appointed by the Board of Supervisors, with appointment agendaed on a Board of Supervisors agenda. The County Executive shall seek to nominate representatives of organizations that engage women in pursuing political equality; represent likely major arenas (such as schools or County service providers and partners) for the public to engage with women's suffrage centennial activities; organize and engage women in the spaces within our society in which power is exercised by or over women, equally or unequally, including workplaces, faith institutions, service providers, and the democratic oversight of government through voting; and/or are otherwise community partners best positioned to inform and lead solutions;

BE IT FURTHER RESOLVED that prospective members for seats 29 through 33 shall be residents of Santa Clara County and their candidacy shall be determined through the County Boards and Commissions application process. One member of the community shall be nominated by each Supervisor and appointed by the Board of Supervisors, with appointment agendaed on a Board of Supervisors agenda. The Board of Supervisors shall seek to nominate members of the community based on their outstanding ability to contribute lived experience; share other expertise; represent the viewpoints of or engage a large number of stakeholders or key stakeholders who would otherwise be inadequately represented; and/or support the implementation of women's suffrage centennial activities;

BE IT FURTHER RESOLVED that prospective members for seat 34 shall be residents of Santa Clara County and their candidacy shall be determined through the County Boards and Commissions application process. One member of the community shall be nominated by the County Executive and appointed by the Board of Supervisors, with appointment agendaed on a Board of Supervisors agenda. The County Executive shall seek to nominate a member of the community who meets one or more criteria for seats 29 through 33 and also has a strong ability to chair effective meetings using parliamentary procedure;

BE IT FURTHER RESOLVED that prospective members for non-voting, ex officio seats 2 through 12 shall be nominated by their respective governmental entities and appointed by the Board of Supervisors, with appointment agendaed on a Board of Supervisors agenda;

BE IT FURTHER RESOLVED that Administration shall work with the Clerk of the Board to develop a special application form, tailored to the qualification requirements and membership structure of the Women's Equality 2020 Leadership Council, to be used in the County Boards and Commissions application process for seats 11 through 34;

BE IT FURTHER RESOLVED that it is the intention of the Board that best efforts shall be made to ensure that no less than 10 percent and no more than 30 percent of seats 11 through 34 are held by representatives of organizations serving or community members residing in each supervisorial district, excluding representatives of organizations that provide services countywide;

BE IT FURTHER RESOLVED that the County Executive shall seek to nominate prospective members with both lived experience, including as clients of County-funded services, and professional, academic or volunteer experience that has developed their expertise about the barriers to and assets for achieving women's equality. The County Executive shall further seek to include representation from communities that the political process currently marginalizes the most as indicated by voter participation, representation in elected office, and health and economic outcomes;

BE IT FURTHER RESOLVED that the Women's Equality 2020 Leadership Council members shall serve for the full term of the Women's Equality 2020 Leadership Council, commencing upon the date of its first meeting and ending no later than December 31, 2020, unless they no longer qualify for the seat they hold. If a member no longer qualifies or resigns from the Women's Equality 2020 Leadership Council, a replacement shall be nominated and appointed in the same manner as the original nomination and appointment;

BE IT FURTHER RESOLVED that the Women's Equality 2020 Leadership Council may designate one or more members as additional Co-Chairs;

BE IT FURTHER RESOLVED that there shall be no alternates appointed to the Women's Equality 2020 Leadership Council;

BE IT FURTHER RESOLVED that the Women's Equality 2020 Leadership Council shall comply with the requirements of the Ralph M. Brown Act;

BE IT FURTHER RESOLVED that the Women's Equality 2020 Leadership Council shall meet no more than 15 times beginning in August 2018 and ending no later than December 31, 2020, and shall present progress reports to the Board of Supervisors through the Children, Seniors, and Families Committee;

BE IT FURTHER RESOLVED that the Women's Equality 2020 Leadership Council is authorized to hold meetings in different parts of the County, including the northern and southern parts of the County;

BE IT FURTHER RESOLVED that the Office of the Clerk of the Board shall be ex-officio secretary of the Women's Equality 2020 Leadership Council and shall be responsible for

providing clerk assistance to the Women's Equality 2020 Leadership Council during its meetings;

BE IT FURTHER RESOLVED that Administration shall provide staff assistance, as necessary, for the work of the Women's Equality 2020 Leadership Council.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Clara, State of California, on JUN 19 2018 by the following vote:

AYES: CHAVEZ, CORTESE, SIMITIAN, WASSERMAN, YEAGER

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE


S. JOSEPH SIMITIAN, President
Board of Supervisors

Signed and certified that a copy of this document has been delivered by electronic or other means to the President, Board of Supervisors.

ATTEST:


MEGAN DOYLE
Clerk of the Board of Supervisors

APPROVED AS TO FORM AND LEGALITY:


LAURA TRICE
Lead Deputy County Counsel

1800783

Subject: Seat for Cities Association FW: Women's Equality Leadership Council Next Steps & Meeting Date
Date: Friday, September 21, 2018 at 4:47:47 PM Pacific Daylight Time
From: Collins, Carla
To: Andi Jordan
Priority: High
Attachments: image001.png, image002.png, image003.png, image004.png, image006.jpg

Hi –

We are excited that the Cities Association has a reserved seat as an ex-officio member of the Santa Clara County Women’s Equality 2020 Leadership Council. We’d like to designate the person you’d like to represent the association at meetings (the first is Nov 14; there are about 10 meetings between now and the completion of the council in 2020). I’ve been out for a bit and am back and not sure if you were contacted by other staff but would like to confirm your participation as soon as possible.

Please let me know if there is a good time to talk – or if you already have your rep identified, please send me the best contact info. Thanks so much, Carla

Carla D. Collins | Deputy Director, Office of Women's Policy

Pronouns: she, her, hers

408.299.5152 | Carla.Collins@ceo.sccgov.org

Do not despair. Do not be overwhelmed. Do not throw up our hands when it is time to roll up our sleeves and fight for who we are. –Kamala Harris, 11/09/16

From: Collins, Carla

Sent: Friday, September 21, 2018 9:52 AM

To: SCC Office of Women's Policy <OWP@ceo.sccgov.org>

Cc: Willon, Beth <beth.willon@BOS.SCCGOV.ORG>; Perez, Victor <victor.perez@BOS.SCCGOV.ORG>; Protima Pandey (<protima.pandey@ceo.sccgov.org> <protima.pandey@ceo.sccgov.org>

Subject: Women's Equality Leadership Council Next Steps & Meeting Date

For the centennial anniversary of women’s right to vote, Santa Clara County now has a Women’s Equality 2020 Leadership Council that is ready to launch! Among many civic activities we will be registering people to vote throughout the county, getting accurate census numbers so our programs get federal money and we have the congressional representation we deserve. The timing couldn’t be better for the new council with women’s issues front and center on many levels.

We’re excited to let you know the completion of appointments is scheduled for the October 16 board of supervisors meeting. Because of this, the inaugural meeting had to be switched to this date so please save it:

WEDNESDAY, NOVEMBER 14, 2018 * 5:30PM
COUNTY GOVERNMENT CENTER
70 W. HEDDING, EAST WING, CAFETERIA
SAN JOSE, CA 95110

Subsequent meetings will take place in different locations around the County, always on a 2nd Wednesday of a month, always at 5:30pm.

To find out more about the Leadership Council, work groups, and other ways you might lend your support to our efforts, please continue to check online at www.sccgov.org/WomensEquality2020, email us at owp@ceo.sccgov.org, or call us at 408-299-5152!

Please mark your calendar today for November 14, 5:30pm
and remember, especially with you at the table, *Failure is Impossible!* (Susan B. Anthony)



County of Santa Clara
Office of Women's Policy

Carla Collins | Deputy Director, Office of Women's Policy

Pronouns: she, her, hers

408.299.5152 | Carla.Collins@ceo.sccgov.org

Office of the County Executive | Eleventh Floor – East Wing

70 West Hedding Street | San Jose, California 95110

Mark your calendars:

October 5, 2018- [Register](#) for the 25th Annual Domestic Violence Conference

Connect with us:



Subject: Dates for Women's Equality 2020 Leadership Council
Date: Monday, September 24, 2018 at 5:11:20 PM Pacific Daylight Time
From: Collins, Carla
To: Andi Jordan
Attachments: image001.png, image002.png, image003.png, image004.png, image005.jpg

Hi Andi –

Nice connecting with you! I'll hope you'll have a name after your executive meeting on the 4th or the general meeting on the 11th. If not, we can talk next steps.

Here are the proposed dates for the Leadership Council...at the first meeting on Nov 14 the council will approve the calendar. Thanks so much, Carla

<https://www.sccgov.org/sites/owp/board/womensequality2020/pages/home.aspx>

Meetings are 2nd Wednesday of the Month, 5:30pm, at various locations around the County.

Tentative Meeting Schedule for the Women's 2020 Leadership Council

November 14, 2018- County Government Center Cafeteria, 70 W. Hedding, San Jose

January 9, 2019

March 13, 2019

May 8, 2019

September 11, 2019

November 13, 2019

January 8, 2020

May 13, 2020

August 12, 2020

December 9, 2020



County of Santa Clara
Office of Women's Policy

Carla Collins | Deputy Director, Office of Women's Policy

Pronouns: she, her, hers

408.299.5152 | Carla.Collins@ceo.sccgov.org

Office of the County Executive | Eleventh Floor – East Wing

70 West Hedding Street | San Jose, California 95110

Mark your calendars:

October 5, 2018- [Register](#) for the 25th Annual Domestic Violence Conference

Connect with us:    



REQUEST TO PRESENT TO THE BOARD OF DIRECTORS

Return to executive_director@citiesassociation.org at least 2 weeks prior to the Board Meeting for consideration.

NAME OF ORGANIZATION: ISLAMIC NETWORKS GROUP (ING)

Name of Contact Person: Raania Mohsen, Community & Civic Engagement Manager

Phone: 408-398-3025

Email: raania@ing.org

Presenters: Maha Elgenaidi, Executive Director; Raania Mohsen

REQUEST (WHAT WILL BE PRESENTED):

The presentation will include an overview of ING's 25 years of service and experience at the local, state, and national level in pursuing peace and countering all forms of bigotry through education and interfaith engagement within the framework of the First Amendment's protection of religious freedom and pluralism.

As you may know, the divisive national political attitudes have invoked a disturbing trend of fear mongering and bigotry towards vulnerable populations, based on their ethnic heritage, gender, and religion. This has led to significant increases of bullying in our schools and hate crimes in our region and across the nation, even at higher rates when compared to after 9/11. Unfortunately, much of these incidents occur due to bias towards religion and ethnicity. According to studies, this type of bias can be most effectively prevented through education. ING specializes in providing education in collaboration with community and interfaith organizations and is currently reaching out to the civic community and regional policy leaders as an effort to build awareness about educational programs available to your community organizations, schools, educators, law enforcement, health institutions, and work places.

Since 1993, ING has reached millions of individuals and hundreds of groups a year at the grassroots level by building relationships, understanding, and peaceful communities of all types of backgrounds through programs that include: presentations, trainings, social media campaigns, and online curriculum on topics related to cultural awareness and building bridges. Regionally, ING works across five counties: SCC (25%), SF (15%), SMC (20%), Contra Costa (20%), Alameda (20%). Much of our work and headquarters is in Santa Clara County. Nationwide, we have a number of affiliates, over 20, that also provide our services through presentations and trainings.



RELEVANCE TO THE CITIES ASSOCIATION:

In wake of the federal government’s policies on immigration enforcement, in 2017 the Cities Association pledged to protect minority constituents and advance its commitment to equity across communities. The Board approved and recommended adoption of a resolution to its 15 membership cities reaffirming cities’ commitment to a diverse, supportive, inclusive community and to protecting the constitutional rights of its residents. Of the 15 Cities of Santa Clara County, 11 of the cities have adopted specific resolutions or are taking action in support of immigrants and minority populations. ING, its mission, and programs align with the Cities Association’s priority and value for inclusiveness and contribute to building the civility and respect we want to see upheld by everyone.

WHAT ACTION IS REQUESTED OF THE CITIES ASSOCIATION?

We kindly request the Cities Association to provide a letter of support in honor of ING’s 25 years of service to community promoting cultural literacy and mutual respect.

MATERIALS TO BE SENT TO SUPPORT PRESENTATION:

PowerPoint Presentation; Fact Sheet; Support Letter Template