



EXECUTIVE BOARD OF DIRECTORS AGENDA
FRIDAY, JANUARY 4TH, 2019 | 3PM
CITY OF SARATOGA
13777 FRUITVALE AVENUE | SARATOGA, CA 95070

Discussion & action may be taken on any of the following items:

1. Call to order.
2. Consent Agenda:
 - a. Executive Board Meeting Minutes (November 2018, December 2018)
 - b. Financials (October, November 2018, Holiday Membership Dinner budget vs. actuals)
3. Agenda planning for January Meetings:
 - a. Cities Selection Committee
 - b. Nominating Committee (info) 6:45PM
 - c. Goal Setting
 - d. Request to present:
 - CASA Compact (MTC/ABAG staff)
 - SVCE (reach codes)
 - ADUs - Silicon Valley Housing Trust - financing
 - Rapid Response Network
2. City Manager Report
3. President's Report (this is optional):
 - a. May General Meeting Save the Date – Friday, May 10, 2019
4. Executive Director Report
 - a. Roundtable update: Website, interviews, first meeting, attorney
 - b. RHNA: re-establish/reappoint a taskforce
 - c. Directory = Directoryspot.net
 - d. Leg/CASA Compact = request cities input analysis of CASA Compact
 - e. Administrative items:
 - Signature forms for bank/LAIF - may wait until February for changes
 - Interns
 - Computer
 - Organizational Status
 - 2019 Calendar
5. Adjourn until Friday, February 8, 2019 at 3PM at Saratoga City Hall



Executive Board of Directors Meeting – Agenda Report

- Meeting Date:** January 4, 2019
- Subject:** 2a November & December Executive Board Minutes
2b Financials (October, November, Annual Membership Dinner)
- Attachments:** November Exec board meeting minutes
December Special Exec board meeting minutes
Financial Reports: October 2018
Financial Reports: November 2018
Annual Membership Dinner: Budget, financial reports



EXECUTIVE BOARD OF DIRECTORS
DRAFT - REGULAR MEETING MINUTES
THURSDAY, NOVEMBER 1, 2018 | 5PM
CUPERTINO CITY HALL | 10300 TORRE AVENUE | CUPERTINO, CA 95014

The meeting was called to order at 5:05 PM by President Rod Sinks. In attendance: Rod Sinks, Manny Cappello, Larry Klein, Marico Sayoc, Executive Director Andi Jordan, and Interim City Manager Amy Chan (SCCCMA representative). Absent: Pat Showalter & Greg Scharff.

Larry Klein motioned to approve the Consent Agenda consisting of the Executive Board Meeting Minutes: October 2018 and Financials: September 2018. Manny Cappello seconded the motion. The consent agenda was approved by unanimous consent.

Old Business

- Organizational Status: Andi Jordan gave an update on progress regarding organizational status. The Executive Board agreed on current course of action to resolve the issue.
- Roundtable: Andi Jordan gave an update on the progress of the RFP process. The RFP will be available online and distributed to interested parties.

RFP Timeline:

RFP Issued November 30, 2018

Deadline for Questions, Clarifications December 14, 2018

Proposals Due December 21, 2018 – 12PM (noon)

Proposer Interviews (if required) Week of January 14-18, 2019 tentative

Contract Award February 2019

Project Kick-Off Meeting/

Commencement of Work

Immediately after award

Contract Completion December 31, 2019 with option to extend pending available resources.

New Business

- General Membership Dinner: The Executive Board agreed by consensus on final arrangements for the Annual Membership Dinner:
 - Ticket prices \$75, + dessert + box of chocolates.
 - Andi will inquire with Philz for coffee service.
 - Santa Clara County Supervisor Ken Yeager will be the recipient of the Cities Champion Award.

The Agenda for the November Board of Directors meeting was established by consensus:

- Senator Hill (half hour)
- Transportation – Mountain View/Cupertino
- Housing ADU – spur/housing trust
- ING (Nov)

- BAAQMD – Rod Sinks
- Nominating Committee

The meeting was adjourned at 6:30 PM and will not meet for a Regular meeting on December 6. The next regular meeting will be in January 2019.

Respectfully submitted,
Andi Jordan
Executive Director



EXECUTIVE BOARD OF DIRECTORS
SPECIAL MEETING MINUTES - DRAFT
MONDAY, DECEMBER 17, 2018 | 4PM
CUPERTINO CITY HALL | CONFERENCE ROOM C
10300 TORRE AVENUE | CUPERTINO, CA 95014

ATTENDING VIA CONFERENCE CALL:

GREG SCHARFF: 250 HAMILTON AVE, CITY CLERKS OFFICE, 7TH FLOOR, PALO ALTO, CA 94301
MARICO SAYOC: 1400 PARKMOOR AVENUE, SUITE 115 SAN JOSÉ, CA 95126

Rod Sinks called the meeting to order at 6:03PM.

In attendance in Cupertino City Hall:

*Rod Sinks, Cupertino
*Manny Cappello, Saratoga
*Larry Klein, Sunnyvale
*Pat Showalter, Mountain View
Aarti Shrivastava, City of Cupertino
James Lindsay, CM Saratoga
Jonathan Veatch, Santa Clara staff
Debi Davis, Santa Clara
Liz Gibbons, Campbell
Anita Enander, Los Altos
Jeannie Bruins (arrived 4:32 pm)
Liang Chao, Cupertino
Robert Musallam, City of Milpitas
Sharon Goei, City of Milpitas

Attending via Conference call:

*Marico Sayoc, Los Gatos
*Greg Scharff, Palo Alto (until 5:09PM)
Andi Jordan
Jeannie Bruins (until 4:32pm)
Chappie Jones, San José
Chris Clark, Mountain View

*executive board members

New Business

Upcoming Executive Board Vacancy:

The Executive Board discussed the process to fill the upcoming vacancy on the Executive Board. Per the by-laws, the nomination for a vacancy is expeditiously as possible:

- Board votes whether to fill the vacancy.
- President names nominating committee
- Nominating committee presents the nomination
- Board votes on the nomination

*All actions must be noticed via the Brown Act.

Andi Jordan will notice the vacancy and request letters of interest prior to the January Board meeting and notice the four actions in the January meeting with a break for the nominating committee to discuss.

Consensus was received, and because of several members were meeting via conference call, President Rod Sinks called for the roll call vote. Motion passed unanimously 6-0.
AYES: Larry Klein, Pat Showalter, Marico Sayoc, Greg Scharff, Manny Cappello, Rod Sinks.
Nos: none

CASA: The Committee to House the Bay Area

Rod Sinks acknowledged the interested parties attending to listen to the CASA Compact discussion. Manny Cappello asked everyone to introduce themselves. Public present are elected or staff from Cupertino, Los Altos, Milpitas, Santa Clara, Saratoga (and recorded in meetings above.)

- Liz Gibbons, ABAG representative gave an update regarding the CASA Compact Workshop for ABAG Representatives.
- Jeannie Bruins discussed the MTC CASA Compact Workshop.
- General concern that not enough time from the proposal being introduced. Funding concerns – property taxes, impact fees, how does this impact other measures

Rod Sinks proposed sending a letter to ABAG, MTC, State Legislators:

1. CASCC recognizes there is a housing crisis, and most of our cities are working hard to increase housing, especially affordable housing. We have actively studied different types of housing and affordable housing best practices.
2. We applaud a regional discussion on the issue of housing.
3. CASCC (and not just a few handpicked cities) and more Bay Area cities should be part of the dialogue on the proposed trade-offs on possible solutions, especially regarding funding that provides our core services. Redirecting property taxes/caps on mitigation fees/funding streams taken from local cities to be redistributed not to the cities who are losing funding/etc.)
4. We urge you to actively engage the cities before defining goals and implementation plan going forward.
5. The citizens of Santa Clara County have recently supported a tax increase to support affordable housing and it is reasonable to worry about voter fatigue.
6. The proposal may have significant unintended consequences both locally and regionally that the CASA Board cannot appreciate because local government officials were not included with the development of the proposals.
7. Without engagement of all cities of all sizes, securing support from us and citizens will be difficult.

Sinks also suggested keeping a depository on our website of the city's analysis and responses.

Additional comments:

- Worried about what voters can bear
- As raised by the ABAG Executive Board, how to finance core services
- ABAG & MTC reps not included in process

Public Comment on CASA Compact Response

- Milpitas staffer would like a strong letter
- Cupertino has written a strong letter
- Saratoga – as we consider future positions, all of our cities are doing something. Why does this have to be done to cities.
- Process – ship has sailed
- Conclusion – by not having engaged and understanding cities, anything that requires voter approval is at risk.
- What helped – fixing the palmer decision.
- Local control – we don't need to be saved from ourselves. WE need tools (RDA) and prop 13 is an issue.
- Watch tone and be constructive. Give us a reason to bring us to the table.
- Assemblymember Marc Berman has invited all Councilmembers to meet in January 11.
- Can we change the conversation and not always say no.

Executive Director Report – none

Adjournment until January 4, 2019

CITIES ASSOCIATION OF SANTA CLARA COUNTY

PROFIT AND LOSS DETAIL

October 2018

DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Ordinary Income/Expenses								
Income								
Directory Income								
10/22/2018	Invoice	1026	Santa Clara Valley Water			Accounts Receivable	30.00	30.00
Total for Directory Income							\$30.00	
Reimbursement								
10/26/2018	Deposit	37554427	AmTrust North America		OFFICE DEPOSIT	Checking - Union Bank	18.42	18.42
Total for Reimbursement							\$18.42	
Total for Income							\$48.42	
Expenses								
Office								
Hospitality								
10/11/2018	Expense		A Slice Of New York		October 11 bod meeting	First National Bank of Omaha	124.00	124.00
Total for Hospitality							\$124.00	
Insurance								
10/16/2018	Expense		Great American Insurance Group		GreatAmer - Grea VENDOR P GreatAmer - Grea VENDOR PMT PPD *****4548	Checking - Union Bank	138.41	138.41
Total for Insurance							\$138.41	
Miscellaneous								
Bank Service Charges								
10/31/2018	Expense		Union Bank		CHECK IMAGE FEE	Checking - Union Bank	3.00	3.00
Total for Bank Service Charges							\$3.00	
Total for Miscellaneous							\$3.00	
Post Office Box								
10/22/2018	Expense		USPS		6 months	First National Bank of Omaha	56.00	56.00
Total for Post Office Box							\$56.00	
Postage and Delivery								
10/22/2018	Expense		USPS		2 directories	First National Bank of Omaha	1.63	1.63
Total for Postage and Delivery							\$1.63	
Printing and Copying								
10/04/2018	Expense		FedEx Office		October exec committee meeting	First National Bank of Omaha	17.15	17.15
10/11/2018	Expense		FedEx Office			First National Bank of Omaha	84.87	102.02
10/11/2018	Expense		FedEx Office		October 11 BOD meeting	First National Bank of Omaha	7.65	109.67
Total for Printing and Copying							\$109.67	
Software Licenses								
10/16/2018	Expense		Adobe		ADOBE *ACROBAT PRO - 8008336687, CA	First National Bank of Omaha	14.99	14.99
10/17/2018	Expense		Intuit		INTUIT *QB ONLINE - 800-286- 6800, CA	First National Bank of Omaha	20.00	34.99
10/19/2018	Expense		Intuit		INTUIT *QB ONLINE - 800-286- 6800, CA	First National Bank of Omaha	40.00	74.99
10/22/2018	Expense		Microsoft		MSFT * E01006SJYS - 8006427676, WA	First National Bank of Omaha	12.50	87.49
Total for Software Licenses							\$87.49	
Website Update								
10/19/2018	Expense	2776	ProudCity		Website update	Checking - Union Bank	1,000.00	1,000.00
Total for Website Update							\$1,000.00	
Total for Office							\$1,520.20	
Professional Services								
Employee Expenses								
Payroll Service Fees								
10/02/2018	Expense		Gusto		GUSTO FEE 542315 CCD 6sem GUSTO FEE 542315 CCD 6semjn6solh	Checking - Union Bank	45.00	45.00
Total for Payroll Service Fees							\$45.00	
Payroll Taxes								
10/25/2018	Journal Entry	Gusto			Employer Taxes	-Split-	637.49	637.49
Total for Payroll Taxes							\$637.49	
Payroll Wages/Salary								
10/25/2018	Journal Entry	Gusto			Regular Wages	-Split-	8,333.33	8,333.33
Total for Payroll Wages/Salary							\$8,333.33	
Total for Employee Expenses							\$9,015.82	
Total for Professional Services							\$9,015.82	

DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Workers Compensation								
10/09/2018	Expense		AP Intego		APIntegoInsuranc ACHTRANS APIntegoInsuranc ACHTRANS CCD 30332522	Checking - Union Bank	62.26	62.26
Total for Workers Compensation							\$62.26	
Total for Expenses							\$10,598.28	
Net Income							\$ -10,549.86	

CITIES ASSOCIATION OF SANTA CLARA COUNTY

BALANCE SHEET

As of October 31, 2018

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Checking - Union Bank	10,504.90
Total Bank Accounts	\$10,504.90
Accounts Receivable	
Accounts Receivable	30.00
Total Accounts Receivable	\$30.00
Other Current Assets	
Accrued Interest	44.60
LAIF Funds	150,630.28
Undeposited Funds	0.00
Venue Deposit	1,000.00
Total Other Current Assets	\$151,674.88
Total Current Assets	\$162,209.78
Fixed Assets	
Accumulated Depreciation	-1,926.59
Machinery and Equipment	2,203.41
Total Fixed Assets	\$276.82
TOTAL ASSETS	\$162,486.60
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
Total Accounts Payable	\$0.00
Credit Cards	
First National Bank of Omaha	378.79
Total Credit Cards	\$378.79
Other Current Liabilities	
Accrued Expenses	0.00
Accrued Payroll	0.00
Payroll Liabilities	0.00
FICA	
Company	0.00
Total FICA	0.00
Payroll Taxes Payable	0.00
SDI	0.00
State Withholding	0.00
Total Payroll Liabilities	0.00
Total Other Current Liabilities	\$0.00
Total Current Liabilities	\$378.79

	TOTAL
Total Liabilities	\$378.79
Equity	
Opening Bal Equity	-34.00
Reserves	0.00
Reserve for Equip. Replacement	0.00
Reserve for New Equip.	5,000.00
Reserve for Operations	35,000.00
Reserve for Program/Ooport.	0.00
Unreserved	0.00
Total Reserves	40,000.00
Unrestricted Fund Balance	18,783.95
Net Income	103,357.86
Total Equity	\$162,107.81
TOTAL LIABILITIES AND EQUITY	\$162,486.60

CITIES ASSOCIATION OF SANTA CLARA COUNTY

TRANSACTION DETAIL BY ACCOUNT

October 2018

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Checking - Union Bank							
10/02/2018	Expense		Gusto	GUSTO FEE 542315 CCD 6sem GUSTO FEE 542315 CCD 6semjn6solh	Professional Services:Employee Expenses:Payroll Service Fees	-45.00	-45.00
10/04/2018	Transfer			LAIF INVESTMENT	LAIF Funds	-94,000.00	-94,045.00
10/09/2018	Expense		AP Intego	APIntegoInsuranc ACHTRANS APIntegoInsuranc ACHTRANS CCD 30332522	Workers Compensation	-62.26	-94,107.26
10/16/2018	Expense		Great American Insurance Grouop	GreatAmer - Grea VENDOR P GreatAmer - Grea VENDOR PMT PPD *****4548	Office:Insurance	-138.41	-94,245.67
10/19/2018	Expense	2776	ProudCity	Onboarding kickoff payment Invoice 1137	Office:Website Update	-1,000.00	-95,245.67
10/22/2018	Check		First National Bank Omaha		First National Bank of Omaha	-59.32	-95,304.99
10/25/2018	Journal Entry	Gusto		Debit net pay	-Split-	-5,588.32	-100,893.31
10/25/2018	Journal Entry	Gusto		Debit tax	-Split-	-3,382.50	-104,275.81
10/26/2018	Deposit	37554427	AmTrust North America	OFFICE DEPOSIT	Reimbursement	18.42	-104,257.39
10/31/2018	Expense		Union Bank	CHECK IMAGE FEE	Office:Miscellaneous:Bank Service Charges	-3.00	-104,260.39
Total for Checking - Union Bank						\$ -104,260.39	
Accounts Receivable							
10/22/2018	Invoice	1026	Santa Clara Valley Water		Directory Income	30.00	30.00
Total for Accounts Receivable						\$30.00	
LAIF Funds							
10/04/2018	Transfer			LAIF INVESTMENT	Checking - Union Bank	94,000.00	94,000.00
Total for LAIF Funds						\$94,000.00	
First National Bank of Omaha							
10/04/2018	Expense		FedEx Office	Exec committee meeting oct 2018	Office:Printing and Copying	17.15	17.15
10/11/2018	Expense		FedEx Office	BOD meeting	Office:Printing and Copying	7.65	24.80
10/11/2018	Expense		FedEx Office	Board meeting 10/11	Office:Printing and Copying	84.87	109.67
10/11/2018	Expense		A Slice Of New York	BOD meeting	Office:Hospitality	124.00	233.67
10/16/2018	Expense		Adobe	ADOBE *ACROBAT PRO - 8008336687, CA	Office:Software Licenses	14.99	248.66
10/17/2018	Expense		Intuit	INTUIT *QB ONLINE - 800-286- 6800, CA	Office:Software Licenses	20.00	268.66
10/19/2018	Expense		Intuit	INTUIT *QB ONLINE - 800-286- 6800, CA	Office:Software Licenses	40.00	308.66
10/22/2018	Expense		Microsoft	MSFT * E01006SJYS - 8006427676, WA	Office:Software Licenses	12.50	321.16
10/22/2018	Check		First National Bank Omaha		Checking - Union Bank	-59.32	261.84
10/22/2018	Expense		USPS		-Split-	57.63	319.47
Total for First National Bank of Omaha						\$319.47	
Directory Income							
10/22/2018	Invoice	1026	Santa Clara Valley Water		Accounts Receivable	30.00	30.00
Total for Directory Income						\$30.00	
Reimbursement							
10/26/2018	Deposit	37554427	AmTrust North America	OFFICE DEPOSIT	Checking - Union Bank	18.42	18.42
Total for Reimbursement						\$18.42	
Office							
Hospitality							
10/11/2018	Expense		A Slice Of New York	October 11 bod meeting	First National Bank of Omaha	124.00	124.00
Total for Hospitality						\$124.00	
Insurance							
10/16/2018	Expense		Great American Insurance Grouop	GreatAmer - Grea VENDOR P GreatAmer - Grea VENDOR PMT PPD *****4548	Checking - Union Bank	138.41	138.41
Total for Insurance						\$138.41	
Miscellaneous							

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Bank Service Charges							
10/31/2018	Expense		Union Bank	CHECK IMAGE FEE	Checking - Union Bank	3.00	3.00
Total for Bank Service Charges						\$3.00	
Total for Miscellaneous						\$3.00	
Post Office Box							
10/22/2018	Expense		USPS	6 months	First National Bank of Omaha	56.00	56.00
Total for Post Office Box						\$56.00	
Postage and Delivery							
10/22/2018	Expense		USPS	2 directories	First National Bank of Omaha	1.63	1.63
Total for Postage and Delivery						\$1.63	
Printing and Copying							
10/04/2018	Expense		FedEx Office	October exec committee meeting	First National Bank of Omaha	17.15	17.15
10/11/2018	Expense		FedEx Office	October 11 BOD meeting	First National Bank of Omaha	7.65	24.80
10/11/2018	Expense		FedEx Office		First National Bank of Omaha	84.87	109.67
Total for Printing and Copying						\$109.67	
Software Licenses							
10/16/2018	Expense		Adobe	ADOBE *ACROBAT PRO - 8008336687, CA	First National Bank of Omaha	14.99	14.99
10/17/2018	Expense		Intuit	INTUIT *QB ONLINE - 800-286-6800, CA	First National Bank of Omaha	20.00	34.99
10/19/2018	Expense		Intuit	INTUIT *QB ONLINE - 800-286-6800, CA	First National Bank of Omaha	40.00	74.99
10/22/2018	Expense		Microsoft	MSFT * E01006SJYS - 8006427676, WA	First National Bank of Omaha	12.50	87.49
Total for Software Licenses						\$87.49	
Website Update							
10/19/2018	Expense	2776	ProudCity	Website update	Checking - Union Bank	1,000.00	1,000.00
Total for Website Update						\$1,000.00	
Total for Office						\$1,520.20	
Professional Services							
Employee Expenses							
Payroll Service Fees							
10/02/2018	Expense		Gusto	GUSTO FEE 542315 CCD 6sem GUSTO FEE 542315 CCD 6semjn6solh	Checking - Union Bank	45.00	45.00
Total for Payroll Service Fees						\$45.00	
Payroll Taxes							
10/25/2018	Journal Entry	Gusto		Employer Taxes	-Split-	637.49	637.49
Total for Payroll Taxes						\$637.49	
Payroll Wages/Salary							
10/25/2018	Journal Entry	Gusto		Regular Wages	-Split-	8,333.33	8,333.33
Total for Payroll Wages/Salary						\$8,333.33	
Total for Employee Expenses						\$9,015.82	
Total for Professional Services						\$9,015.82	
Workers Compensation							
10/09/2018	Expense		AP Intego	APIntegoInsuranc ACHTRANS APIntegoInsuranc ACHTRANS CCD 30332522	Checking - Union Bank	62.26	62.26
Total for Workers Compensation						\$62.26	

CITIES ASSOCIATION OF SANTA CLARA COUNTY

PROFIT AND LOSS DETAIL

November 2018

DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Ordinary Income/Expenses								
Expenses								
Office								
Conferences/Director's Expenses								
11/14/2018	Check	2778	SCC Managers' Association		Dec. luncheon	Checking - Union Bank	40.00	40.00
Total for Conferences/Director's Expenses							\$40.00	
Hospitality								
11/08/2018	Expense		A Slice Of New York			First National Bank of Omaha	139.00	139.00
11/08/2018	Expense		BevMo			First National Bank of Omaha	6.19	145.19
Total for Hospitality							\$145.19	
Insurance								
11/15/2018	Expense		Great American Insurance Group		GreatAmer - Grea VENDOR P GreatAmer - Grea VENDOR PMT PPD *****3338	Checking - Union Bank	138.41	138.41
Total for Insurance							\$138.41	
Internet - Web Hosting Services								
11/08/2018	Expense		www.1and1.com		WWW.1AND1.COM - 6105601589, PA	First National Bank of Omaha	21.57	21.57
Total for Internet - Web Hosting Services							\$21.57	
Miscellaneous								
Bank Service Charges								
11/30/2018	Expense		Union Bank		CHECK IMAGE FEE	Checking - Union Bank	3.00	3.00
Total for Bank Service Charges							\$3.00	
Total for Miscellaneous							\$3.00	
Printing and Copying								
11/02/2018	Expense		FedEx Office		FEDEXOFFICE 00051474 - CUPERTINO, CA	First National Bank of Omaha	14.46	14.46
11/13/2018	Expense		FedEx Office		FEDEXOFFICE 00007591 - SUNNYVALE, CA	First National Bank of Omaha	25.50	39.96
11/13/2018	Expense		FedEx Office		FEDEXOFFICE 00007591 - SUNNYVALE, CA	First National Bank of Omaha	36.98	76.94
Total for Printing and Copying							\$76.94	
Software Licenses								
11/16/2018	Expense		Adobe		ADOBE *ACROBAT PRO - 8008336687, CA	First National Bank of Omaha	14.99	14.99
11/19/2018	Expense		Intuit		INTUIT *QB ONLINE - 800-286- 6800, CA	First National Bank of Omaha	20.00	34.99
11/20/2018	Expense		Intuit		INTUIT *QB ONLINE - 800-286- 6800, CA	First National Bank of Omaha	60.00	94.99
11/20/2018	Expense		Microsoft		MSFT * E01006ZPST - 8006427676, WA	First National Bank of Omaha	12.50	107.49
Total for Software Licenses							\$107.49	
Website Update								
11/28/2018	Expense	2780	ProudCity		onboarding - launch	Checking - Union Bank	1,000.00	1,000.00
Total for Website Update							\$1,000.00	
Total for Office							\$1,532.60	
Professional Services								
Employee Expenses								
Payroll Service Fees								
11/02/2018	Expense		Gusto		GUSTO FEE 677967 CCD 6sem GUSTO FEE 677967 CCD 6semjn8hm1u	Checking - Union Bank	45.00	45.00
Total for Payroll Service Fees							\$45.00	
Payroll Taxes								
11/26/2018	Journal Entry		Gusto		Employer Taxes	-Split-	637.51	637.51
Total for Payroll Taxes							\$637.51	
Payroll Wages/Salary								
11/08/2018	Journal Entry		Gusto		Contractor Payment for Rolf Poprowski	-Split-	3,000.00	3,000.00
11/26/2018	Journal Entry		Gusto		Regular Wages	-Split-	8,333.33	11,333.33
Total for Payroll Wages/Salary							\$11,333.33	
Total for Employee Expenses							\$12,015.84	
Total for Professional Services							\$12,015.84	
void								
11/14/2018	Check	2777	Void		void	Checking - Union Bank	0.00	0.00

DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
11/23/2018	Check	2781	Void			Checking - Union Bank		0.00
Total for void							\$0.00	
11/13/2018	Workers Compensation Expense		AP Intego		APIntegoInsuranc ACHTRANS APIntegoInsuranc ACHTRANS CCD 32074826	Checking - Union Bank	62.26	62.26
Total for Workers Compensation							\$62.26	
Total for Expenses							\$13,610.70	
Net Ordinary Income							\$ -13,610.70	
Other Income/Expense								
Other Expense								
Membership Dinners - Cost								
11/14/2018	Check	2779	Enzo's		deposit for holiday event Dec. 7, 2018	Checking - Union Bank	400.00	400.00
11/15/2018	Expense		CPH & Associates		CPH INSURANCE - 8008751911, IL	First National Bank of Omaha	176.00	576.00
11/16/2018	Expense		Amazon		AMZN Mktp US*M85CS9RF0 - Amzn.com/bill, WA	First National Bank of Omaha	13.99	589.99
11/19/2018	Expense		Amazon		AMZN Mktp US*M85MT6I22 - Amzn.com/bill, WA	First National Bank of Omaha	125.99	715.98
Total for Membership Dinners - Cost							\$715.98	
Total for Other Expense							\$715.98	
Net Other Income							\$ -715.98	
Net Income							\$ -14,326.68	

CITIES ASSOCIATION OF SANTA CLARA COUNTY

BALANCE SHEET

As of November 30, 2018

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Checking - Union Bank	15,799.43
Total Bank Accounts	\$15,799.43
Accounts Receivable	
Accounts Receivable	30.00
Total Accounts Receivable	\$30.00
Other Current Assets	
Accrued Interest	44.60
LAIF Funds	130,937.94
Undeposited Funds	0.00
Venue Deposit	1,000.00
Total Other Current Assets	\$131,982.54
Total Current Assets	\$147,811.97
Fixed Assets	
Accumulated Depreciation	-1,926.59
Machinery and Equipment	2,203.41
Total Fixed Assets	\$276.82
TOTAL ASSETS	\$148,088.79
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
Total Accounts Payable	\$0.00
Credit Cards	
First National Bank of Omaha	0.00
Total Credit Cards	\$0.00
Other Current Liabilities	
Accrued Expenses	0.00
Accrued Payroll	0.00
Payroll Liabilities	0.00
FICA	
Company	0.00
Total FICA	0.00
Payroll Taxes Payable	0.00
SDI	0.00
State Withholding	0.00
Total Payroll Liabilities	0.00
Total Other Current Liabilities	\$0.00
Total Current Liabilities	\$0.00

	TOTAL
Total Liabilities	\$0.00
Equity	
Opening Bal Equity	-34.00
Reserves	0.00
Reserve for Equip. Replacement	0.00
Reserve for New Equip.	5,000.00
Reserve for Operations	35,000.00
Reserve for Program/Ooport.	0.00
Unreserved	0.00
Total Reserves	40,000.00
Unrestricted Fund Balance	18,783.95
Net Income	89,338.84
Total Equity	\$148,088.79
TOTAL LIABILITIES AND EQUITY	\$148,088.79

CITIES ASSOCIATION OF SANTA CLARA COUNTY

TRANSACTION DETAIL BY ACCOUNT

November 2018

DATE	TRANSACTION TYPE	NUM	ADJ	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Checking - Union Bank									
11/02/2018	Expense		No	Gusto		GUSTO FEE 677967 CCD 6sem GUSTO FEE 677967 CCD 6semjn8hm1u	Professional Services:Employee Expenses:Payroll Service Fees	-45.00	-45.00
11/08/2018	Journal Entry	Gusto	No			Contractor Payment to Rolf Poprowski	-Split-	-3,000.00	-3,045.00
11/09/2018	Transfer		No			transfer in anticipation of paying	LAIF Funds	20,000.00	16,955.00
11/13/2018	Expense		No	AP Intego		APIntegoInsuranc ACHTRANS APIntegoInsuranc ACHTRANS CCD 32074826	Workers Compensation	-62.26	16,892.74
11/14/2018	Check	2778	No	SCC Managers' Association			Office:Conferences/Director's Expenses	-40.00	16,852.74
11/14/2018	Check	2777	No	Void			void	0.00	16,852.74
11/14/2018	Check	2779	No	Enzo's			Membership Dinners - Cost	-400.00	16,452.74
11/15/2018	Expense		No	Great American Insurance Group		GreatAmer - Grea VENDOR P GreatAmer - Grea VENDOR PMT PPD *****3338	Office:Insurance	-138.41	16,314.33
11/23/2018	Check	2781	No	Void			void	0.00	16,314.33
11/23/2018	Transfer		No			1ST NATL BK OMAH ONLINE P 1ST NATL BK OMAH ONLINE PMT CCD CC0004704729	First National Bank of Omaha	-1,045.96	15,268.37
11/26/2018	Journal Entry	Gusto	No			Debit net pay	-Split-	-5,588.30	9,680.07
11/26/2018	Journal Entry	Gusto	No			Debit tax	-Split-	-3,382.54	6,297.53
11/28/2018	Expense	2780	No	ProudCity		invoice number 1145	Office:Website Update	-1,000.00	5,297.53
11/30/2018	Expense		No	Union Bank		CHECK IMAGE FEE	Office:Miscellaneous:Bank Service Charges	-3.00	5,294.53
Total for Checking - Union Bank								\$5,294.53	
LAIF Funds									
11/09/2018	Transfer		No			transfer in anticipation of paying	Checking - Union Bank	-20,000.00	-20,000.00
Total for LAIF Funds								\$ -20,000.00	
First National Bank of Omaha									
11/02/2018	Expense		No	FedEx Office		FEDEXOFFICE 00051474 - CUPERTINO, CA	Office:Printing and Copying	14.46	14.46
11/08/2018	Expense		No	www.1and1.com		WWW.1AND1.COM - 6105601589, PA	Office:Internet - Web Hosting Services	21.57	36.03
11/08/2018	Expense		No	A Slice Of New York		BOD meeting 11/8	Office:Hospitality	139.00	175.03
11/08/2018	Expense		No	BevMo			Office:Hospitality	6.19	181.22
11/13/2018	Expense		No	FedEx Office		FEDEXOFFICE 00007591 - SUNNYVALE, CA	Office:Printing and Copying	36.98	218.20
11/13/2018	Expense		No	FedEx Office		FEDEXOFFICE 00007591 - SUNNYVALE, CA	Office:Printing and Copying	25.50	243.70
11/15/2018	Expense		No	CPH & Associates		CPH INSURANCE - 8008751911, IL	Membership Dinners - Cost	176.00	419.70
11/16/2018	Expense		No	Amazon		AMZN Mktp US*M85CS9RF0 - Amzn.com/bill, WA	Membership Dinners - Cost	13.99	433.69
11/16/2018	Expense		No	Adobe		ADOBE *ACROBAT PRO - 8008336687, CA	Office:Software Licenses	14.99	448.68
11/19/2018	Expense		No	Intuit		INTUIT *QB ONLINE - 800-286- 6800, CA	Office:Software Licenses	20.00	468.68
11/19/2018	Expense		No	Amazon		AMZN Mktp US*M85MT6I22 - Amzn.com/bill, WA	Membership Dinners - Cost	125.99	594.67
11/20/2018	Expense		No	Intuit		INTUIT *QB ONLINE - 800-286- 6800, CA	Office:Software Licenses	60.00	654.67
11/20/2018	Expense		No	Microsoft		MSFT * E01006ZPST - 8006427676, WA	Office:Software Licenses	12.50	667.17
11/23/2018	Transfer		No			1ST NATL BK OMAH ONLINE P 1ST NATL BK OMAH ONLINE PMT CCD CC0004704729	Checking - Union Bank	-1,045.96	-378.79
Total for First National Bank of Omaha								\$ -378.79	
Office									
Conferences/Director's Expenses									
11/14/2018	Check	2778	No	SCC Managers' Association		Dec. luncheon	Checking - Union Bank	40.00	40.00
Total for Conferences/Director's Expenses								\$40.00	
Hospitality									
11/08/2018	Expense		No	A Slice Of New York			First National Bank of Omaha	139.00	139.00
11/08/2018	Expense		No	BevMo			First National Bank of Omaha	6.19	145.19
Total for Hospitality								\$145.19	
Insurance									

DATE	TRANSACTION TYPE	NUM	ADJ	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
11/15/2018	Expense		No	Great American Insurance Group		GreatAmer - Grea VENDOR P GreatAmer - Grea VENDOR PMT PPD *****3338	Checking - Union Bank	138.41	138.41
Total for Insurance								\$138.41	
Internet - Web Hosting Services									
11/08/2018	Expense		No	www.1and1.com		WWW.1AND1.COM - 6105601589, PA	First National Bank of Omaha	21.57	21.57
Total for Internet - Web Hosting Services								\$21.57	
Miscellaneous									
Bank Service Charges									
11/30/2018	Expense		No	Union Bank		CHECK IMAGE FEE	Checking - Union Bank	3.00	3.00
Total for Bank Service Charges								\$3.00	
Total for Miscellaneous								\$3.00	
Printing and Copying									
11/02/2018	Expense		No	FedEx Office		FEDEXOFFICE 00051474 - CUPERTINO, CA	First National Bank of Omaha	14.46	14.46
11/13/2018	Expense		No	FedEx Office		FEDEXOFFICE 00007591 - SUNNYVALE, CA	First National Bank of Omaha	25.50	39.96
11/13/2018	Expense		No	FedEx Office		FEDEXOFFICE 00007591 - SUNNYVALE, CA	First National Bank of Omaha	36.98	76.94
Total for Printing and Copying								\$76.94	
Software Licenses									
11/16/2018	Expense		No	Adobe		ADOBE *ACROBAT PRO - 8008336687, CA	First National Bank of Omaha	14.99	14.99
11/19/2018	Expense		No	Intuit		INTUIT *QB ONLINE - 800-286- 6800, CA	First National Bank of Omaha	20.00	34.99
11/20/2018	Expense		No	Intuit		INTUIT *QB ONLINE - 800-286- 6800, CA	First National Bank of Omaha	60.00	94.99
11/20/2018	Expense		No	Microsoft		MSFT * E01006ZPST - 8006427676, WA	First National Bank of Omaha	12.50	107.49
Total for Software Licenses								\$107.49	
Website Update									
11/28/2018	Expense	2780	No	ProudCity		onboarding - launch	Checking - Union Bank	1,000.00	1,000.00
Total for Website Update								\$1,000.00	
Total for Office								\$1,532.60	
Professional Services									
Employee Expenses									
Payroll Service Fees									
11/02/2018	Expense		No	Gusto		GUSTO FEE 677967 CCD 6sem GUSTO FEE 677967 CCD 6semjn8hm1u	Checking - Union Bank	45.00	45.00
Total for Payroll Service Fees								\$45.00	
Payroll Taxes									
11/26/2018	Journal Entry	Gusto	No			Employer Taxes	-Split-	637.51	637.51
Total for Payroll Taxes								\$637.51	
Payroll Wages/Salary									
11/08/2018	Journal Entry	Gusto	No			Contractor Payment for Rolf Popowski	-Split-	3,000.00	3,000.00
11/26/2018	Journal Entry	Gusto	No			Regular Wages	-Split-	8,333.33	11,333.33
Total for Payroll Wages/Salary								\$11,333.33	
Total for Employee Expenses								\$12,015.84	
Total for Professional Services								\$12,015.84	
void									
11/14/2018	Check	2777	No	Void		void	Checking - Union Bank	0.00	0.00
11/23/2018	Check	2781	No	Void			Checking - Union Bank		0.00
Total for void								\$0.00	
Workers Compensation									
11/13/2018	Expense		No	AP Intego		APIntegoInsuranc ACHTRANS APIntegoInsuranc ACHTRANS CCD 32074826	Checking - Union Bank	62.26	62.26
Total for Workers Compensation								\$62.26	
Membership Dinners - Cost									
11/14/2018	Check	2779	No	Enzo's		deposit for holiday event Dec. 7, 2018	Checking - Union Bank	400.00	400.00
11/15/2018	Expense		No	CPH & Associates		CPH INSURANCE - 8008751911, IL	First National Bank of Omaha	176.00	576.00
11/16/2018	Expense		No	Amazon		AMZN Mktp US*M85CS9RF0 - Amzn.com/bill, WA	First National Bank of Omaha	13.99	589.99
11/19/2018	Expense		No	Amazon		AMZN Mktp US*M85MT6I22 - Amzn.com/bill, WA	First National Bank of Omaha	125.99	715.98
Total for Membership Dinners - Cost								\$715.98	

2018 Membership Dinner Budget: ticket prices based on \$75 member ticket - \$100 non member

	estimate	actual	actual		
number of members	60	85	80		
non members	10	10			
	<u>Budget</u>	<u>Budget</u>		<u>Date Paid</u>	<u>Notations</u>
Income:					
member registrations: \$75.	\$ 4,500.00	\$ 6,375.00			
non-members: \$100.00	\$ 1,000.00	\$ 1,000.00			
total income	\$ 5,500.00	\$ 7,375.00	5200		
Expenses					
Appetizers, Dinner, Dessert, bar service, coffee & tea service, linens - \$70/person	\$ 4,900.00	\$ 6,650.00	\$6,335.25		
Rentals: tables, chairs, linens (included) service, tip, tax					
venue/wine/per guest 44.95/perperson	\$ 3,146.50	\$ 4,270.25	\$4,625.18		
comped tickets (staff/award recipient)			\$176.00		
Program Expenses					
Entertainment: Los Altos Stage Company	\$ 500.00	\$ 500.00	\$500.00		
First Place Cities Champion Award	\$ 200.00	\$ 200.00	\$392.95		
First Place Inc. - Recognition Award to President	\$ 200.00	\$ 200.00			
Centerpieces/Decoration	\$ 500.00	\$ 500.00	\$39.33		
photo booth	\$200.00	\$200.00	\$168.98		
Event supplies: name cards, frames, certificates, badges	\$ 350.00	\$ 350.00			
Gift for Guests:	\$ 1,000.00	\$ 1,000.00	\$977.73		
Gift for Guests:					
Gifts for Guests:					
Total Expenses	\$ 10,796.50	\$ 13,470.25	\$13,215.42		
budget approved at 13,000			\$8,015.42		
income \$4225					

net cost = 100.19275

Net Cost \$ 5,296.50 \$ 6,095.25
per person cost \$ 75.66 \$ 64.16
budget approved at 13,000
income \$4225 (65 x \$65)
budget = \$8775 (net) \$135/person

CITIES ASSOCIATION OF SANTA CLARA COUNTY

ACCOUNT QUICKREPORT

Since September 28, 2018

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	CLR	AMOUNT	BALANCE
Membership Dinners - Cost								
11/14/2018	Check	2779	Enzo's	deposit for holiday event Dec. 7, 2018	Membership Dinners - Cost		400.00	400.00
11/15/2018	Expense		CPH & Associates	CPH INSURANCE - 8008751911, IL	Membership Dinners - Cost		176.00	576.00
11/16/2018	Expense		Amazon	AMZN Mktp US*M85CS9RF0 - Amzn.com/bill, WA	Membership Dinners - Cost		13.99	589.99
11/19/2018	Expense		Amazon	AMZN Mktp US*M85MT6I22 - Amzn.com/bill, WA	Membership Dinners - Cost		125.99	715.98
12/02/2018	Expense		Home Depot	Centerpieces (12)	Membership Dinners - Cost		39.33	755.31
12/03/2018	Expense		First Place Awards	President's Award Cities Champion Award	Membership Dinners - Cost		392.95	1,148.26
12/06/2018	Expense			picture app	Membership Dinners - Cost		29.99	1,178.25
12/07/2018	Expense	2782	Picchetti Winery	venue - balance due	Membership Dinners - Cost		2,601.67	3,779.92
12/07/2018	Expense			SIMPLE BOOTH - 7205882563, TX	Membership Dinners - Cost		29.00	3,808.92
12/08/2018	Check		Enzo's		Membership Dinners - Cost		5,935.25	9,744.17
12/10/2018	Expense	2785	Los Altos Stage Company	entertainment	Membership Dinners - Cost		500.00	10,244.17
Total for Membership Dinners - Cost							\$10,244.17	
TOTAL							\$10,244.17	

CITIES ASSOCIATION OF SANTA CLARA COUNTY

ACCOUNT QUICKREPORT

Since September 28, 2018

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	CLR	AMOUNT	BALANCE
Membership Dinners - Proceeds								
12/10/2018	Deposit		Eventbrite	event ticket sales	Membership Dinners - Proceeds		5,200.00	5,200.00
Total for Membership Dinners - Proceeds							\$5,200.00	
TOTAL							\$5,200.00	



Executive Board of Directors Meeting – Agenda Report

Meeting Date: January 4, 2019

Subject: 3d Request to present to the Board of Directors

Attachments: email regarding CASA Compact
Silicon Valley Clean Energy – reach codes
Rapid Response Network

Subject: RE: Cities Association of Santa Clara County
Date: Friday, December 21, 2018 at 11:03:29 AM Pacific Standard Time
From: Rebecca Long
To: Andi Jordan
CC: Brad Paul, Randy Rentschler

Hi Andi,

If you could add CASA to the agenda for the Jan 10th meeting that would be great as that allows for input and discussion prior to ABAG taking it up on Jan 17th.

In addition to presenting and answering questions about what is in the CASA Compact, we're interested in feedback from cities about specific items of concern and any suggestions for modifications as the compact items move to the bill phase in Sacramento. The compact itself isn't up for revision, but we're interested in understanding local gov. concerns to help inform the legislation.

I'll follow up with you in the new year on who will present as we have multiple meetings that evening. If possible, we are requesting that Q&A and any public comment be held after the presentation. Does that work?

Thanks,
Rebecca

From: Andi Jordan [mailto:andi@citiesassociation.org]
Sent: Thursday, December 20, 2018 10:51 AM
To: Rebecca Long <rlong@bayareametro.gov>
Cc: Brad Paul <bpaul@bayareametro.gov>
Subject: Re: Cities Association of Santa Clara County

7-9 PM in Sunnyvale.

~Andi
408.766.9534

From: Rebecca Long <rlong@bayareametro.gov>
Date: Thursday, December 20, 2018 at 10:30 AM
To: Andi Jordan <andi@citiesassociation.org>
Cc: Brad Paul <bpaul@bayareametro.gov>
Subject: Re: Cities Association of Santa Clara County

Thank you Andi, that makes sense. What time are the meetings on Jan 10 and Feb 14?
Rebecca

Sent from my iPhone

On Dec 20, 2018, at 9:22 AM, Andi Jordan <andi@citiesassociation.org> wrote:

Hi Rebecca -

Thanks for reaching out.

I don't believe the Executive Committee would be the best meeting option. Our members would all probably appreciate hearing from you. There is some overlap with the Peninsula Division and our Board. Seth Miller and I have already spoken regarding the League's event.

I think it would be more optimal to have you come to a regular Board meeting as representatives from the 15 cities are present. I make recommendation and the Executive Board has the final say for the agenda. January is quite full as we also have goal setting for the year. I believe they will want to make sure they have adequate time.

So possibilities are January 10, February 14. (Board meets 2nd Thursday of the month.)

Thanks for reaching out and I look forward to speaking with you,

Andi Jordan
Executive Director
Cities Association of Santa Clara County
PO Box 3144
Los Altos, CA 94024
408.766.9534

[LinkedIn](#) | [email](#) | [Twitter](#) | [website](#)



Design Incentives & Reach Codes

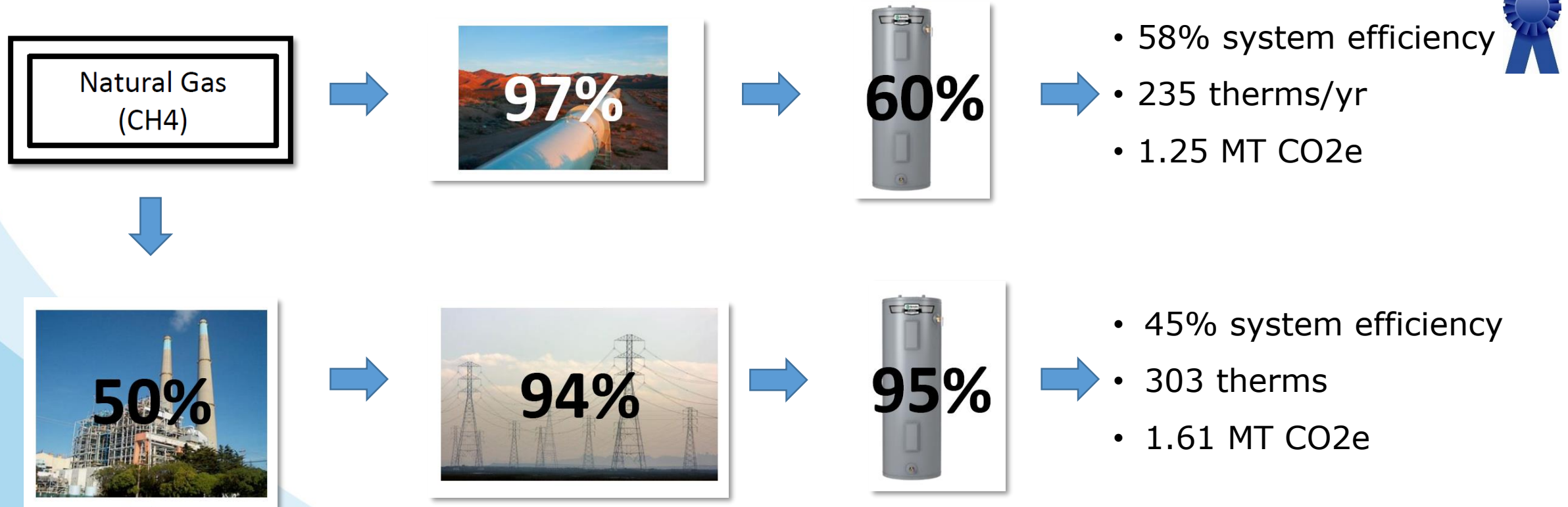
**SVCE Board of Directors Meeting
November 14, 2018**

Design Incentives & Reach Codes

- Why natural gas was prevalent in building code
- Market status of all-electric technologies
- Methods of influencing and changing market choices
- What is a Reach Code?
- Call to action and next steps

Natural Gas – the prior view . . .

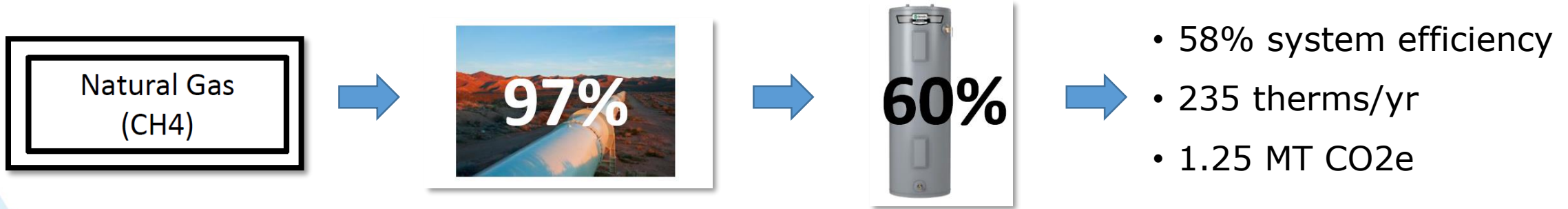
Pipe natural gas to site, for use in gas water heater



Generate electricity from natural gas,
for use in electric resistance water heater

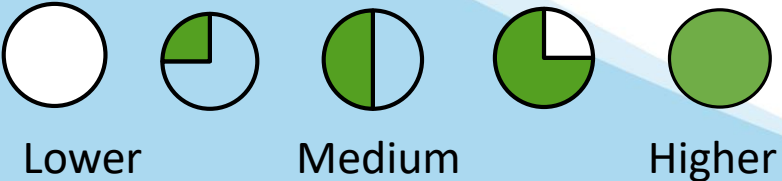
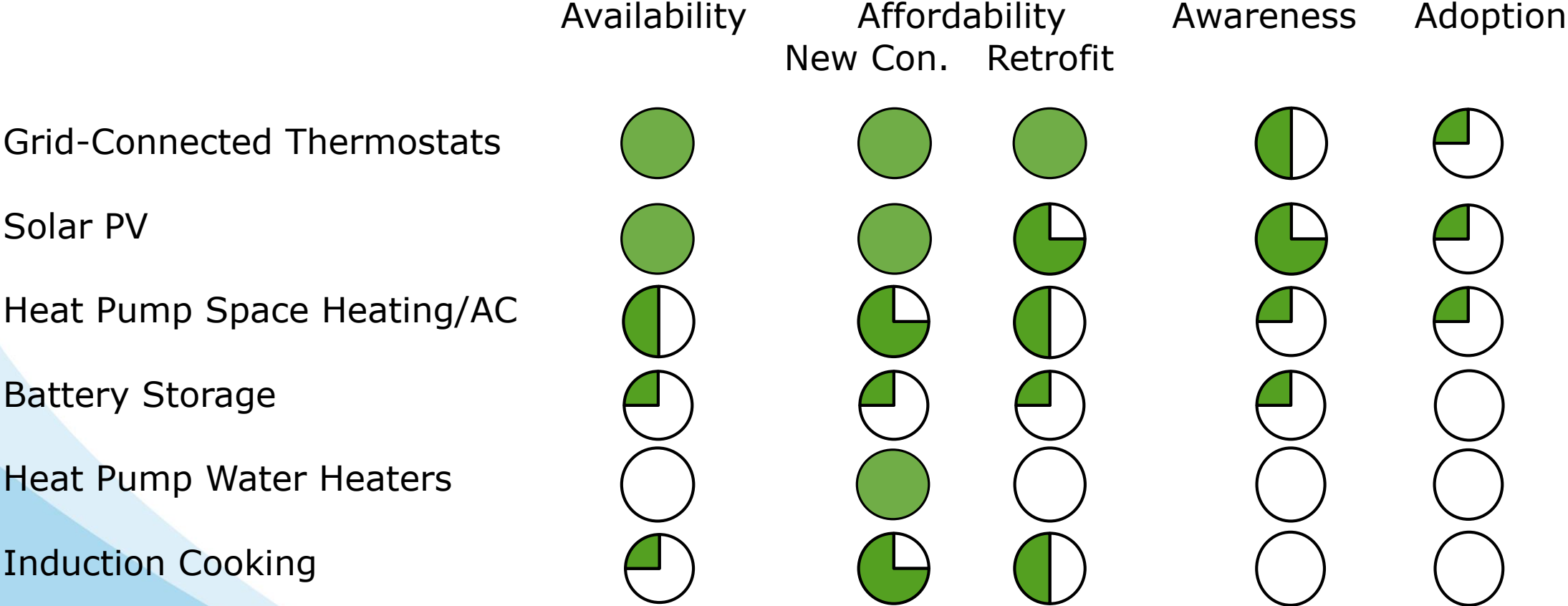
Natural Gas – the current view

Pipe natural gas to site, for use in gas water heater



Generate carbon-free electricity for use in electric heat pump water heater

Building Electrification - market status



Moving the Market – Example Programmatic & Policy Tools

Educate

- Resource Center
- Design Guide
- Workshops
- Case Studies
- White Papers
-

Motivate

- ▶ • Financial Support
- ▶ • Floor Area Bonuses
- Awards & Recognition
- Favorable Utility Rates
- Expedited permitting
-

Require

- ▶ • Reach Codes*
- Ban the Alternative(s)

* While a Reach Code requires mandatory compliance, the 2019 Code allows two paths – all electric or mixed fuel; a Reach Code can move the market by making one path more stringent than the other.

Financial Support – Cash Incentives for All-Electric Design

SVCE, as part of our decarbonization roadmap, will propose consultative support and a cash incentive to encourage development of 'flagship' all-electric residential, commercial and institutional buildings

Cash incentives for flagship projects will assist in building awareness with the developer community, and assuring developers of all-electric design viability

Development Incentive – Floor Area Bonus for All-Electric Design

SVCE proposes other cities evaluate and implement a developmental incentive similar to what the City of Sunnyvale is currently considering

Under this proposed incentive, new construction buildings would be awarded an increase in available floor area for meeting relevant design criteria; Sunnyvale is considering adding all-electric as the (or one of the) incentivized design elements.

Building Codes and Reach Codes

Building Code

- every three years, California Energy Commission releases new state building codes known as Title 24
- all buildings must, at a minimum, comply with these codes
- when new codes are released, cities amend their local ordinances to comply with the new release
- 2019 code will be released next year, effective January 2020
- historically, code is about energy, not carbon.



Reach Code

Cities may adopt local ordinances known as reach codes; for example, cities may require buildings to be more energy-efficient than allowed by the state code:

- reach codes must be more stringent than state code
- measures must meet cost-effectiveness test
- best implemented at the same time as the regular Building Code goes into effect

Reach Code Example

Marin County – 2017/2018

In order to motivate homes built without natural gas lines, various cities in Marin County enacted reach codes:

- Mixed Fuel (gas+electric) homes must be 15% more efficient than Title 24
- All-Electric homes must meet Title 24

As written, Marin County made it simpler to comply with all-electric efficiency requirements to motivate developers to pick the cleaner all-electric path

SVCE recommends member agencies investigate and implement similar reach codes

<https://www.energy.ca.gov/title24/2016standards/ordinances/>



Reach Code – Example Options

Built Environment

'Lighter Green'

- include readiness for future all-electric retrofits
 - internal wiring for solar, battery storage, HVAC and cooking

'Darker Green'

- required installation of all-electric equipment
 - include combination of solar, battery storage, HVAC and cooking

Electric Vehicles (EV)

Lighter Green

- include readiness for EV charging
 - internal wiring and conduit for future EV charger installation

Darker Green

- comprehensive EV code – e.g. including Level 2 charger installation

Programmatic & Policy Tools - SVCE and Member Agency Roles

Toward Zero Carbon Buildings or EV Charging*



Entity	Design Incentive	Favorable Utility Rate	Floor Area Increase	Expedited Permits	Reach Code
SVCE	Lead	Lead	Support	Support	Support
Member Agency	Support	Support	Lead	Lead	Lead

* Many more options exist beyond those listed in the table


Current SVCE Reach Code Activity

SVCE currently engaging with multiple entities:

- Peninsula Clean Energy (PCE)
 - discussing regional collaboration and joint consultation for reach codes
- MAWG
 - overview of process and cost effectiveness testing via statewide Codes and Standards program
- Cities
 - met with selected city building staff on reach code potential for 2020

Timing is Critical for 2020 Reach Codes

Task	Nov-Dec 2018	Jan-Mar 2019	Apr-Jun 2019	Jul-Sep 2019	Oct-Dec 2019	Jan 2020
SVCE engages code Consultant						
Work with Stakeholders						
Consultant completes draft reach code						
Local Review & Public Process						
Application to CEC* & Public Review						
File with BSC (when approved)						
Reach code take effect						

 Given interest in Reach Codes in this cycle, application to CEC likely needs to be in prior to September 2019 deadline.



Summary and Next Steps

- Reach codes are a major lever for moving the market toward all-electric, zero carbon construction
- If we don't take this step, we miss the opportunity for another three years and more gas infrastructure will be built – lasting decades
- Formal proposal in December 2018 within the Programs Roadmap - for Board review and approval:
 - reach code development
 - stakeholder engagement
 - support during member agency review and adoption
- SVCE to organize webinar/information session(s) for city building and planning department staff
- **Will need local champions!**



REQUEST TO PRESENT TO THE BOARD OF DIRECTORS

Return to executive_director@citiesassociation.org at least 2 weeks prior to the Board Meeting for consideration.

NAME OF ORGANIZATION: RAPID RESPONSE NETWORK IN SANTA CLARA COUNTY

Name of Contact Person: Stephanie Jayne
Phone: 408-535-4858
Email: Stephanie.jayne@sanjoseca.gov
Presenters: Stephanie Jayne, TBD RRN partner representative(s)

REQUEST (WHAT WILL BE PRESENTED?): GENERAL OVERVIEW OF THE RAPID RESPONSE NETWORK IN SANTA CLARA COUNTY, A COMMUNITY DEFENSE PROJECT AND 24-7 HOTLINE THAT RESPONDS WHEN COMMUNITY MEMBERS ARE FACED BY POSSIBLE ICE DETENTION. THE RAPID RESPONSE NETWORK INCLUDES 24-7 BILINGUAL DISPATCHERS, 700 TRAINED RAPID RESPONDERS, IMMIGRATION ATTORNEYS ON CALL 24-7, AND FAMILY SUPPORT TEAMS READY TO ASSIST IF NEEDED.

RELEVANCE TO THE CITIES ASSOCIATION: RRN IS AVAILABLE TO ALL RESIDENTS OF SANTA CLARA COUNTY AND WE WANT TO MAKE SURE THAT ALL CITIES ARE AWARE OF THE NETWORK AND CAN HELP SUPPORT AND ASSIST WITH OUTREACH TO RESPECTIVE CITY RESIDENTS.

WHAT ACTION IS REQUESTED OF THE CITIES ASSOCIATION? AWARENESS, DISTRIBUTION OF INFORMATION (YELLOW CARDS, TRAINING OPPORTUNITIES) TO RESIDENTS, POSSIBLY THROUGH COMMUNICATION CHANNELS, LIBRARIES, COMMUNITY CENTERS. FISCAL SUPPORT CAN ALSO BE DISCUSSED, FOR ANY CITY OPEN TO THE IDEA.

MATERIALS TO BE SENT TO SUPPORT PRESENTATION: TBD



2019 Cities Association Executive Board & Board of Directors Calendar

Executive Board

Friday, January 4, 2019 | 3PM
Saratoga City Hall

Friday, February 1, 2019 | 3PM
Saratoga City Hall

Friday, March 8, 2019 | 3PM
Saratoga City Hall

Friday, April 5, 2019 | 3PM
Saratoga City Hall

Friday, May 3, 2019 | 3PM
Saratoga City Hall

Friday, June 7, 2019 | 3PM
Saratoga City Hall

No meeting in July

Friday, August 2, 2019 | 3PM
Saratoga City Hall

Friday, September 6, 2019 | 3PM

Friday, October 4, 2019 | 3PM
Saratoga City Hall

Friday, November 8, 2019 | 3PM
Saratoga City Hall

Friday, December 6, 2019 | 3PM
Saratoga City Hall (tentative)

Board of Directors

Thursday, January 10, 2019 | 7-9PM
Sunnyvale City Hall

Thursday, February 7, 2019 | 7-9PM
Sunnyvale City Hall

Thursday, March 14, 2019 | 7-9PM
Sunnyvale City Hall

Thursday, April 11, 2019 | 7-9PM
Sunnyvale City Hall

Annual General Membership Meeting
Friday, May 10, 2019 | 6-9PM
West Valley College, Saratoga

Thursday, June 13, 2019 | 7-9PM
Sunnyvale City Hall

No meeting in July

Thursday, August 8, 2019 | 7-9PM
Sunnyvale City Hall

Thursday, September 12, 2019 | 7-9PM
Sunnyvale City Hall

Thursday, October 10, 2019 | 7-9 PM
Sunnyvale City Hall

Thursday, October 14, 2019 | 7-9PM
Sunnyvale City Hall

Annual General Membership Holiday Dinner
Friday, December 6, 2019 | 6-9PM
Saratoga Foothill Club Saratoga

League of California Cities

- Legislative Action Day: April 24, 2019
- Annual Conference: October 16-18 Long Beach, California

National League of Cities:

- Congressional trip: March 10-13, Washington DC
- Annual Conference: November 20-23, San Antonio, Texas