

EXECUTIVE BOARD OF DIRECTORS CLOSED SESSION MEETING MINUTES
FRIDAY, APRIL 5, 2019 | 3PM
CITY OF SARATOGA | 13777 FRUITVALE | SARATOGA 95070

1. President Manny Cappello (Saratoga) called the meeting to order at 3PM. Also present:
Rod Sinks (Cupertino)
Chappie Jones (San José)
Larry Klein (Sunnyvale)
James Lindsay (SCCCMA/Saratoga)
Andi Jordan (Executive Director)

2. Consideration of approval of consent agenda:
 - March 2019 Board of Directors Minutes
 - Financial reports: February and March 2019

Motion to approve the consent agenda by Rod Sinks, second by Larry Klein.

AYES: 4 (Cappello, Klein, Sinks, Jones)

NAYES: 0

ABSTENTIONS: 0

ABSENT: Sayoc, Abe-Koga

3. Old Business:
 - a. Report of action from Closed Session Meeting of March 8, 2019 for the Executive Director Performance Review Pursuant to Government Code Section 54957(b) and 54957.6. The Board entered a closed session. Concluding the closed session, Manny Cappello would work with the Executive Director on a new contract and bring back to the Executive Board for approval.
 - b. The board discussed meeting and committee presentation dates (attached) with unanimous consensus.
AYES: 4 (Cappello, Klein, Sinks, Jones)
NAYES: 0
ABSTENTIONS: 0
ABSENT: Sayoc, Abe-Koga
 - c. The Board Discussed Housing Policy Statement and next steps if any. No action was taken at this time and will add the topic to the April Board Agenda.
 - d. Discussion of the May General Membership Meeting details including budget, program overview was provided by Cappello and Jordan. No action taken.
4. New Business:
 - a. Discussion and consideration of the FY 2019-2020 Budget. Motion by Rod Sinks, second from Chappie Jones, to approve the budget with changes:
 - Executive Board to propose annual budget increase of 3%,
 - Amend by-laws to decrease the reserves from 6-9 months to 3-6 months.
 - Executive Director Salary increase of \$5000.Motion was approved unanimously.
AYES: 4 (Cappello, Klein, Sinks, Jones)

NAYES: 0

ABSTENTIONS: 0

ABSENT: Sayoc, Abe-Koga

5. By unanimous consent, the Board agreed to the following Agenda for April Board of Directors Meeting:

Senator Jim Beall – 45 minutes

Silicon Valley Housing Trust – 20 minutes

Housing Policy Next Steps Discussion - 10 minutes

Legislative Action Committee - 15 minutes

Joys & Challenges

AYES: 4 (Cappello, Klein, Sinks, Jones)

NAYES: 0

ABSTENTIONS: 0

ABSENT: Sayoc, Abe-Koga

There was no public comment or executive director report.

With a motion from Rod Sinks and a second by Chappie Jones, the meeting was adjourned at 5:10 PM.

Motion was approved unanimously.

AYES: 4 (Cappello, Klein, Sinks, Jones)

NAYES: 0

ABSTENTIONS: 0

ABSENT: Sayoc, Abe-Koga

Respectfully submitted,

Andi Jordan

Executive Director

Minutes approved on June 7, 2019

Motion: Marico Sayoc

Second: Larry Klein

AYES:4 (Sayoc, Klein, Abe-Koga, Cappello)

NAYES: 0

ABSTENTION:

ABSENT: 2 (Jones, Sinks)