



EXECUTIVE BOARD OF DIRECTORS MEETING AGENDA - **REVISED**

SEPTEMBER 6, 2019 | 3PM
CITY OF SARATOGA | 13777 FRUITVALE | SARATOGA 95070

Discussion & action may be taken on any of the following items.

1. Welcome and Roll Call 3:00 PM
2. Consideration of approval of consent agenda:
 - a. August 2019 Executive Board of Directors Minutes
3. Old Business:
 - a. Update on organizational status
 - b. RHNA Subregion Formation Update
 - c. SCSC Roundtable Update 3:05 PM
4. New Business:
 - a. Update regarding City Selection Committee appointment process and Santa Clara County and Emergency Operation Area Council appointments.
 - b. Discussion of Los Altos Hills membership to Cities Association of Santa Clara County and impending staff recommendation for withdrawal from CASCC. 3:20 PM
5. Discussion and Agenda Setting for Board of Directors Meeting/Committee Reports to Board:
 - a. City Selection Committee – precedes Board meeting
 - b. Assemblymember Marc Berman 3:30 PM
 - c. RHNA Subregion Formation Update (San José attorney presents)
 - d. SVLG request to present: FASTER transportation measure
 - e. Committees: Transportation, ADUs, Fire Suppression
 - f. City Selection Committee Appointees
 - g. Plan Bay Area (September 19 hearing on methodology)
6. Public Comment
7. Executive Director Report 3:45 PM
8. Adjourn until Friday, October 4, 2019 at 3PM, Saratoga City Hall. 3:55 PM
4:00 PM



EXECUTIVE BOARD OF DIRECTORS MEETING MINUTES
FRIDAY, AUGUST 2, 2019 | 3PM
CITY OF SARATOGA | 13777 FRUITVALE | SARATOGA 95070

President, Mayor Manny Cappello, called the meeting to order at 3PM.

In attendance:

Mayor Manny Cappello, Saratoga
Mayor Larry Klein, Sunnyvale
Councilmember Marico Sayoc, Los Gatos
Councilmember Rod Sinks, Cupertino
Vice Mayor Chappie Jones, San José
James Lindsay, SCCMA/City Manager, Saratoga
Andi Jordan, Executive Director

Consideration of approval of consent agenda:

- a. June 2019 Executive of Directors Minutes
- b. Financial reports: June 2019
- c. SC|SC Roundtable Invoices:
May 2019: \$25,724.21
June 2019: \$32,297.50

Motion: Jones
Second: Sayoc
Motion passes 5-0-0-1
AYES: 5 (Jones, Sayoc, Klein, Cappello, Sinks)
NOS: 0
ABSTENTIONS: 0
ABSENT: 1 (Abe-Koga)

Old Business (informational items):

- a. There was no update was available on the organizational status.
- b. An update was provided on the RHNA Subregion formation. The Memorandum of Understanding is being revised to address member concerns and is expected to return to the executive board and board in September.

New Business:

- a. Legislative Action Committee:
 - Consideration of request to collect members' position letters on Cities Association website. After discussion, the Executive Board agreed by unanimous consensus to add links to member's legislative webpages.
AYES: 5 (Jones, Sayoc, Klein, Cappello, Sinks)
NOS: 0
ABSTENTIONS: 0

ABSENT: 1 (Abe-Koga)

- b. Discussion of attendees and alternates to Cities Association meetings. By unanimous consensus, the Executive Board agreed that Executive Director would notify members and Board Members of the Association’s bylaws which state who is allowed to attend, discuss, and vote during meetings. Council Members not appointed by their city as a representative or an alternate may attend as a member of the public. State law defines voting membership and alternates for City Selection Committee.

AYES: 5 (Jones, Sayoc, Klein, Cappello, Sinks)

NOS: 0

ABSTENTIONS: 0

ABSENT: 1 (Abe-Koga)

5. Discussion and Agenda Setting for Board of Directors Meeting/Committee Reports to Board:

- a. Senator Bob Wieckowski – 1 hour
- b. Legislative Committee meeting/update – 20 min
- c. RHNA Subregion Formation Update – 10 min
- d. SC | SC Roundtable Update – 10 min
- e. City Selection Appointee Report (Rod Sinks, Liz Kniss, Margaret Abe-Koga) – 10 min
- f. Discussion and reminder of attendee guidelines for meetings – 10

6. There was no public comment.

7. Executive Director Report

8. Adjourn until Friday, September 6, 2019.

Respectfully submitted,
Andi Jordan
Executive Director

Approved on DATE

Motion:

Second:

AYES:

NOS:

ABSTENTIONS:

ABSENT:

CITIES ASSOCIATION OF SANTA CLARA COUNTY

BUDGET VS. ACTUALS: FY 2020 CASCC - FY20 P&L CLASSES

July 2019

	CASCC				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income								
Directory Income		41.67	-41.67		\$0.00	\$41.67	\$ -41.67	0.00%
Dues Income	39,138.81	12,496.42	26,642.39	313.20 %	\$39,138.81	\$12,496.42	\$26,642.39	313.20 %
Grant Revenues		41.67	-41.67		\$0.00	\$41.67	\$ -41.67	0.00%
Services	110,818.26		110,818.26		\$110,818.26	\$0.00	\$110,818.26	0.00%
Total Income	\$149,957.07	\$12,579.76	\$137,377.31	1,192.05 %	\$149,957.07	\$12,579.76	\$137,377.31	1,192.05 %
GROSS PROFIT	\$149,957.07	\$12,579.76	\$137,377.31	1,192.05 %	\$149,957.07	\$12,579.76	\$137,377.31	1,192.05 %
Expenses								
Office		964.17	-964.17		\$0.00	\$964.17	\$ -964.17	0.00%
Insurance	144.33		144.33		\$144.33	\$0.00	\$144.33	0.00%
Miscellaneous					\$0.00	\$0.00	\$0.00	0.00%
Bank Service Charges	3.00		3.00		\$3.00	\$0.00	\$3.00	0.00%
Total Miscellaneous	3.00		3.00		\$3.00	\$0.00	\$3.00	0.00%
Postage and Delivery	11.00		11.00		\$11.00	\$0.00	\$11.00	0.00%
Software Licenses	117.49		117.49		\$117.49	\$0.00	\$117.49	0.00%
Total Office	275.82	964.17	-688.35	28.61 %	\$275.82	\$964.17	\$ -688.35	28.61 %
Professional Services		333.33	-333.33		\$0.00	\$333.33	\$ -333.33	0.00%
Accounting Services	191.25		191.25		\$191.25	\$0.00	\$191.25	0.00%
Employee Expenses					\$0.00	\$0.00	\$0.00	0.00%
Payroll Service Fees	45.00	50.00	-5.00	90.00 %	\$45.00	\$50.00	\$ -5.00	90.00 %
Payroll Taxes		825.00	-825.00		\$0.00	\$825.00	\$ -825.00	0.00%
Payroll Wages/Salary		8,750.00	-8,750.00		\$0.00	\$8,750.00	\$ -8,750.00	0.00%
Total Employee Expenses	45.00	9,625.00	-9,580.00	0.47 %	\$45.00	\$9,625.00	\$ -9,580.00	0.47 %
Total Professional Services	236.25	9,958.33	-9,722.08	2.37 %	\$236.25	\$9,958.33	\$ -9,722.08	2.37 %
Programs and Initiatives		416.67	-416.67		\$0.00	\$416.67	\$ -416.67	0.00%
Workers Compensation	62.26		62.26		\$62.26	\$0.00	\$62.26	0.00%
Total Expenses	\$574.33	\$11,339.17	\$ -10,764.84	5.07 %	\$574.33	\$11,339.17	\$ -10,764.84	5.07 %
NET OPERATING INCOME	\$149,382.74	\$1,240.59	\$148,142.15	12,041.27 %	\$149,382.74	\$1,240.59	\$148,142.15	12,041.27 %
Other Income								
General Membership Meeting		433.33	-433.33		\$0.00	\$433.33	\$ -433.33	0.00%
Membership Dinners - Proceeds		433.33	-433.33		\$0.00	\$433.33	\$ -433.33	0.00%
Total Other Income	\$0.00	\$866.66	\$ -866.66	0.00%	\$0.00	\$866.66	\$ -866.66	0.00%
Other Expenses								
General Meeting - catering	300.00	833.33	-533.33	36.00 %	\$300.00	\$833.33	\$ -533.33	36.00 %
General meeting - office supplies/signage		83.33	-83.33		\$0.00	\$83.33	\$ -83.33	0.00%
Membership Dinners - Cost		1,166.67	-1,166.67		\$0.00	\$1,166.67	\$ -1,166.67	0.00%
Total Other Expenses	\$300.00	\$2,083.33	\$ -1,783.33	14.40 %	\$300.00	\$2,083.33	\$ -1,783.33	14.40 %
NET OTHER INCOME	\$ -300.00	\$ -1,216.67	\$916.67	24.66 %	\$ -300.00	\$ -1,216.67	\$916.67	24.66 %
NET INCOME	\$149,082.74	\$23.92	\$149,058.82	623,255.60 %	\$149,082.74	\$23.92	\$149,058.82	623,255.60 %

CITIES ASSOCIATION OF SANTA CLARA COUNTY

BUDGET VS. ACTUALS: FY 2020 CASCC - FY20 P&L CLASSES

August 2019

	CASCC				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income								
Directory Income		41.67	-41.67		\$0.00	\$41.67	\$ -41.67	0.00%
Dues Income		12,496.42	-12,496.42		\$0.00	\$12,496.42	\$ -12,496.42	0.00%
Grant Revenues		41.67	-41.67		\$0.00	\$41.67	\$ -41.67	0.00%
Total Income	\$0.00	\$12,579.76	\$ -12,579.76	0.00%	\$0.00	\$12,579.76	\$ -12,579.76	0.00%
GROSS PROFIT	\$0.00	\$12,579.76	\$ -12,579.76	0.00 %	\$0.00	\$12,579.76	\$ -12,579.76	0.00 %
Expenses								
Dues and Subscriptions	225.00		225.00		\$225.00	\$0.00	\$225.00	0.00%
Office		964.17	-964.17		\$0.00	\$964.17	\$ -964.17	0.00%
Directory Production	17.00		17.00		\$17.00	\$0.00	\$17.00	0.00%
Hospitality	150.00		150.00		\$150.00	\$0.00	\$150.00	0.00%
Insurance	144.33		144.33		\$144.33	\$0.00	\$144.33	0.00%
Miscellaneous					\$0.00	\$0.00	\$0.00	0.00%
Bank Service Charges	3.00		3.00		\$3.00	\$0.00	\$3.00	0.00%
Total Miscellaneous	3.00		3.00		\$3.00	\$0.00	\$3.00	0.00%
Printing and Copying	121.79		121.79		\$121.79	\$0.00	\$121.79	0.00%
Software Licenses	117.49		117.49		\$117.49	\$0.00	\$117.49	0.00%
Supplies and Equipment	38.14		38.14		\$38.14	\$0.00	\$38.14	0.00%
Total Office	591.75	964.17	-372.42	61.37 %	\$591.75	\$964.17	\$ -372.42	61.37 %
Professional Services		333.33	-333.33		\$0.00	\$333.33	\$ -333.33	0.00%
Accounting Services	191.25		191.25		\$191.25	\$0.00	\$191.25	0.00%
Employee Expenses					\$0.00	\$0.00	\$0.00	0.00%
Payroll Service Fees	45.00	50.00	-5.00	90.00 %	\$45.00	\$50.00	\$ -5.00	90.00 %
Payroll Taxes	669.38	825.00	-155.62	81.14 %	\$669.38	\$825.00	\$ -155.62	81.14 %
Payroll Wages/Salary	8,750.00	8,750.00	0.00	100.00 %	\$8,750.00	\$8,750.00	\$0.00	100.00 %
Total Employee Expenses	9,464.38	9,625.00	-160.62	98.33 %	\$9,464.38	\$9,625.00	\$ -160.62	98.33 %
Total Professional Services	9,655.63	9,958.33	-302.70	96.96 %	\$9,655.63	\$9,958.33	\$ -302.70	96.96 %
Programs and Initiatives		416.67	-416.67		\$0.00	\$416.67	\$ -416.67	0.00%
Workers Compensation	62.26		62.26		\$62.26	\$0.00	\$62.26	0.00%
Total Expenses	\$10,534.64	\$11,339.17	\$ -804.53	92.90 %	\$10,534.64	\$11,339.17	\$ -804.53	92.90 %
NET OPERATING INCOME	\$ -10,534.64	\$1,240.59	\$ -11,775.23	-849.16 %	\$ -10,534.64	\$1,240.59	\$ -11,775.23	-849.16 %
Other Income								
General Membership Meeting		433.33	-433.33		\$0.00	\$433.33	\$ -433.33	0.00%
Membership Dinners - Proceeds		433.33	-433.33		\$0.00	\$433.33	\$ -433.33	0.00%
Total Other Income	\$0.00	\$866.66	\$ -866.66	0.00%	\$0.00	\$866.66	\$ -866.66	0.00%
Other Expenses								
General Meeting - catering		833.33	-833.33		\$0.00	\$833.33	\$ -833.33	0.00%
General meeting - office supplies/signage		83.33	-83.33		\$0.00	\$83.33	\$ -83.33	0.00%
Membership Dinners - Cost		1,166.67	-1,166.67		\$0.00	\$1,166.67	\$ -1,166.67	0.00%
Total Other Expenses	\$0.00	\$2,083.33	\$ -2,083.33	0.00%	\$0.00	\$2,083.33	\$ -2,083.33	0.00%
NET OTHER INCOME	\$0.00	\$ -1,216.67	\$1,216.67	0.00%	\$0.00	\$ -1,216.67	\$1,216.67	0.00%
NET INCOME	\$ -10,534.64	\$23.92	\$ -10,558.56	-44,041.14 %	\$ -10,534.64	\$23.92	\$ -10,558.56	-44,041.14 %

Management Report

CITIES ASSOCIATION OF SANTA CLARA COUNTY
For the period ended August 31, 2019



Prepared by

BestBooks4U Bookkeeping & QuickBooks Consulting

Prepared on

September 6, 2019

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Profit and Loss

July - August, 2019

	Total
INCOME	
Dues Income	39,138.81
Services	110,818.26
Total Income	149,957.07
GROSS PROFIT	
	149,957.07
EXPENSES	
Dues and Subscriptions	225.00
Office	
Directory Production	17.00
Hospitality	150.00
Insurance	288.66
Miscellaneous	
Bank Service Charges	6.00
Total Miscellaneous	6.00
Postage and Delivery	11.00
Printing and Copying	121.79
Software Licenses	234.98
Supplies and Equipment	38.14
Total Office	867.57
Professional Services	
Accounting Services	382.50
Employee Expenses	
Payroll Service Fees	90.00
Payroll Taxes	1,306.88
Payroll Wages/Salary	17,083.33
Total Employee Expenses	18,480.21
Total Professional Services	18,862.71
Workers Compensation	124.52
Total Expenses	20,079.80
NET OPERATING INCOME	129,877.27
OTHER EXPENSES	
General Meeting - catering	300.00
Roundtable consultant and technical services	58,021.71
Total Other Expenses	58,321.71
NET OTHER INCOME	-58,321.71
NET INCOME	\$71,555.56

Balance Sheet

As of August 31, 2019

	Total
ASSETS	
Current Assets	
Bank Accounts	
Checking - Union Bank	207,713.88
Total Bank Accounts	207,713.88
Accounts Receivable	
Accounts Receivable	15,220.64
Total Accounts Receivable	15,220.64
Other Current Assets	
Accrued Interest	44.60
LAIF Funds	120,512.63
Venue Deposit	1,000.00
Total Other Current Assets	121,557.23
Total Current Assets	344,491.75
Fixed Assets	
Accumulated Depreciation	-1,926.59
Machinery and Equipment	2,203.41
Total Fixed Assets	276.82
TOTAL ASSETS	\$344,768.57
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
First National Bank of Omaha	680.42
Total Credit Cards	680.42
Total Current Liabilities	680.42
Total Liabilities	680.42
Equity	
Opening Bal Equity	-34.00
Reserves	0.00
Reserve for New Equip.	2,329.09
Reserve for Operations	35,000.00
Total Reserves	37,329.09
Unrestricted Fund Balance	235,237.50
Net Income	71,555.56
Total Equity	344,088.15
TOTAL LIABILITIES AND EQUITY	\$344,768.57

Statement of Cash Flows

July - August, 2019

	Total
OPERATING ACTIVITIES	
Net Income	71,555.56
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable	-15,220.64
First National Bank of Omaha	246.74
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	-14,973.90
Net cash provided by operating activities	56,581.66
NET CASH INCREASE FOR PERIOD	56,581.66
Cash at beginning of period	151,132.22
CASH AT END OF PERIOD	\$207,713.88

Monthly Summary Expenses by VENDOR

August 2019

	Total
A Slice Of New York	150.00
Adobe	14.99
Andi Jordan	8,750.00
AP Intego	62.26
Best Books 4 U	191.25
CalNonprofits	225.00
Directory Spot	17.00
FedEx Office	159.93
Great American Insurance Group	144.33
Gusto	714.38
Intuit	90.00
Microsoft	12.50
Union Bank	3.00
TOTAL	\$10,534.64

Transaction Detail by Account

August 2019

Date	Transaction Type	Num	Adj	Name	Class	Memo/Description	Split	Amount	Balance
Checking - Union Bank									
08/01/2019	Expense		No	Great American Insurance Group		GreatAmer - Grea VENDOR P. GreatAmer - Grea VENDOR PMT PPD *****0808	Office:Insurance	-144.33	-144.33
08/02/2019	Expense		No	Gusto		GUSTO FEE 152369 CCD 6sem GUSTO FEE 152369 CCD 6semjpmjnt	Professional Services:Employee Expenses:Payroll Service Fees	-45.00	-189.33
08/05/2019	Expense		No	AP Intego		APIntego ACHTRANS CCD 457 APIntego ACHTRANS CCD 45758372	Workers Compensation	-62.26	-251.59
08/07/2019	Payment		No	City of Mt. View		check number 00212254	Accounts Receivable	10,856.89	10,605.30
08/13/2019	Payment	Monte Sereno	No	Terry Blount			Accounts Receivable	6,523.13	17,128.43
08/15/2019	Payment		No	City of Gilroy			Accounts Receivable	10,856.89	27,985.32
08/22/2019	Transfer		No			ONLINE PAYMENT THANK YOU	First National Bank of Omaha	-117.49	27,867.83
08/26/2019	Expense		No	Best Books 4 U			Professional Services:Accounting Services	-191.25	27,676.58
08/26/2019	Journal Entry	Gusto	No			Debit tax	-Split-	-3,570.64	24,105.94
08/26/2019	Journal Entry	Gusto	No			Debit net pay	-Split-	-5,948.74	18,257.20
08/27/2019	Payment	381831	No	City of Milpitas			Accounts Receivable	10,856.89	29,114.09
08/30/2019	Expense		No	Union Bank		CHECK IMAGE FEE	Office:Miscellaneous:Bank Service Charges	-3.00	29,111.09
Total for Checking - Union Bank								\$29,111.09	
Accounts Receivable									
08/07/2019	Payment		No	City of Mt. View			Checking - Union Bank	-10,856.89	-10,856.89
08/13/2019	Payment	Monte Sereno	No	Terry Blount			Checking - Union Bank	-6,523.13	-17,380.02
08/15/2019	Payment		No	City of Gilroy			Checking - Union Bank	-10,856.89	-28,236.91
08/27/2019	Payment	381831	No	City of Milpitas			Checking - Union Bank	-10,856.89	-39,093.80
Total for Accounts Receivable								\$ -39,093.80	
First National Bank of Omaha									
08/02/2019	Expense	exec	No	FedEx Office		Executive bod	Office:Printing and Copying	27.31	27.31
08/08/2019	Expense	thumbdrive	No	FedEx Office			Office:Supplies and Equipment	38.14	65.45
08/08/2019	Expense	lac and bod	No	FedEx Office			Office:Printing and Copying	51.58	117.03
08/08/2019	Expense	lac and bod	No	A Slice Of New York		LAC and BOD meeting - called order in over phone.	Office:Hospitality	150.00	267.03
08/08/2019	Expense	lac and bod	No	FedEx Office			Office:Printing and Copying	42.90	309.93
08/16/2019	Expense		No	Adobe		ADOBE *ACROBAT PRO - 8008336687, CA	Office:Software Licenses	14.99	324.92
08/16/2019	Expense		No	Intuit		Intuit *QuickBooks - 800-446-8848, CA	Office:Software Licenses	20.00	344.92
08/19/2019	Expense		No	Intuit		Intuit *QuickBooks - 800-446-8848, CA	Office:Software Licenses	70.00	414.92
08/20/2019	Expense		No	Directory Spot		INT*IN *DIRECTORYSPOT - 815-6305434, IL	Office:Directory Production	17.00	431.92

Date	Transaction Type	Num	Adj	Name	Class	Memo/Description	Split	Amount	Balance
08/20/2019	Expense		No	Microsoft		MSFT * E01008WKIO - MSBILL.INFO, WA	Office:Software Licenses	12.50	444.42
08/22/2019	Transfer		No			ONLINE PAYMENT THANK YOU	Checking - Union Bank	-117.49	326.93
08/26/2019	Expense		No	CalNonprofits		CALIFORNIA ASSOCIATION - 800-7764226, CA	Dues and Subscriptions	225.00	551.93
Total for First National Bank of Omaha									\$551.93
Dues and Subscriptions									
08/26/2019	Expense		No	CalNonprofits	CASCC	CALIFORNIA ASSOCIATION - 800-7764226, CA	First National Bank of Omaha	225.00	225.00
Total for Dues and Subscriptions									\$225.00
Office									
Directory Production									
08/20/2019	Expense		No	Directory Spot	CASCC	INT*IN*DIRECTORYSPOT - 815-6305434, IL	First National Bank of Omaha	17.00	17.00
Total for Directory Production									\$17.00
Hospitality									
08/09/2019	Expense		No	A Slice Of New York	CASCC	4 pizzas -	First National Bank of Omaha	150.00	150.00
Total for Hospitality									\$150.00
Insurance									
08/01/2019	Expense		No	Great American Insurance Group	CASCC	GreatAmer - Grea VENDOR P GreatAmer - Grea VENDOR PMT PPD *****0808	Checking - Union Bank	144.33	144.33
Total for Insurance									\$144.33
Miscellaneous									
Bank Service Charges									
08/30/2019	Expense		No	Union Bank	CASCC	CHECK IMAGE FEE	Checking - Union Bank	3.00	3.00
Total for Bank Service Charges									\$3.00
Total for Miscellaneous									\$5.00
Printing and Copying									
08/02/2019	Expense	exec	No	FedEx Office	CASCC	Exec BOD	First National Bank of Omaha	27.31	27.31
08/08/2019	Expense	lac and bod	No	FedEx Office	CASCC		First National Bank of Omaha	42.90	70.21
08/09/2019	Expense	lac and bod	No	FedEx Office	CASCC		First National Bank of Omaha	51.58	121.79
Total for Printing and Copying									\$121.79
Software Licenses									
08/16/2019	Expense		No	Adobe	CASCC	ADOBE *ACROBAT PRO - 8008336687, CA	First National Bank of Omaha	14.99	14.99
08/16/2019	Expense		No	Intuit	CASCC	Intuit *QuickBooks - 800-446-8848, CA	First National Bank of Omaha	20.00	34.99
08/19/2019	Expense		No	Intuit	CASCC	Intuit *QuickBooks - 800-446-8848, CA	First National Bank of Omaha	70.00	104.99

Date	Transaction Type	Num	Adj	Name	Class	Memo/Description	Split	Amount	Balance
08/20/2019	Expense		No	Microsoft	CASCC	MSFT * E01008WKIO - MSBILL.INFO, WA	First National Bank of Omaha	12.50	117.49
Total for Software Licenses									\$117.49
Supplies and Equipment									
08/08/2019	Expense	thumbdrive	No	FedEx Office	CASCC	Thumb drive	First National Bank of Omaha	38.14	38.14
Total for Supplies and Equipment									\$38.14
Total for Office									\$591.75
Professional Services									
Accounting Services									
08/26/2019	Expense		No	Best Books 4 U	CASCC	August bookkeeping	Checking - Union Bank	191.25	191.25
Total for Accounting Services									\$191.25
Employee Expenses									
Payroll Service Fees									
08/02/2019	Expense		No	Gusto	CASCC	GUSTO FEE 152369 CCD 6sem GUSTO FEE 152369 CCD 6semjpm19t	Checking - Union Bank	45.00	45.00
Total for Payroll Service Fees									\$45.00
Payroll Taxes									
08/26/2019	Journal Entry	Gusto	No		CASCC	Employer Taxes	-Split-	669.38	669.38
Total for Payroll Taxes									\$669.38
Payroll Wages/Salary									
08/26/2019	Journal Entry	Gusto	No		CASCC	Regular Wages	-Split-	8,750.00	8,750.00
Total for Payroll Wages/Salary									\$8,750.00
Total for Employee Expenses									\$9,464.38
Total for Professional Services									\$9,655.63
Workers Compensation									
08/05/2019	Expense		No	AP Intego	CASCC	APIntego ACHTRANS CCD 457 APIntego ACHTRANS CCD 45758372	Checking - Union Bank	62.26	62.26
Total for Workers Compensation									\$62.26



REQUEST TO PRESENT TO THE BOARD OF DIRECTORS
Return to executive_director@citiesassociation.org at least 2
weeks prior to the Board Meeting for consideration.

NAME OF ORGANIZATION:

SILICON VALLEY LEADERSHIP GROUP

Name of Contact Person:

Jason Baker

Phone: 408-501-7884

Email: jbaker@svlg.org

Presenters: Jason Baker

REQUEST (WHAT WILL BE PRESENTED?): BRIEFING ON FASTER BAY AREA MEASURE, A POTENTIAL
9 COUNTY REGIONAL TRANSPORTATION MEASURE TARGETED FOR THE NOVEMBER 2020 BALLOT.

RELEVANCE TO THE CITIES ASSOCIATION: THIS IS A REGIONAL EFFORT INTENDED TO ADDRESS REGIONAL
TRANSPORTATION ISSUES; IT IS THE KIND OF ISSUE THE CITIES ASSOCIATION WAS CREATED TO HELP ADDRESS.

WHAT ACTION IS REQUESTED OF THE CITIES ASSOCIATION? NO ENDORSEMENT OR OTHER
ACTION ITEM AT THIS TIME. THIS IS AN INFORMATIONAL ITEM AND WILL SERVE AS ONE FORUM IN WHICH MEMBERS
OF THE CITIES ASSOCIATION MAY OFFER FEEDBACK ON THE PROCESS AND SUBSTANCE OF THE FASTER MEASURE.

MATERIALS TO BE SENT TO SUPPORT PRESENTATION: