



BOARD OF DIRECTORS MEETING AGENDA
THURSDAY, SEPTEMBER 12 | 7PM
CITY OF SUNNYVALE | WEST CONFERENCE ROOM
456 WEST OLIVE AVENUE | SUNNYVALE, CA 94024

Councilmember René Spring will be attending via video conference or teleconference from
18025 Stoney Creek Way | Morgan Hill, CA 95037

Discussion & action may be taken on any of the following items.

1. Welcome and Roll Call (Cappello) 7:00 PM
2. Consideration of approval of consent agenda:
 - a. August 2019 Board of Directors Minutes
 - b. Financial report: July/August2019
 - c. SC|SC Roundtable Invoices:
July 2019: \$41,339.42
August 2019: \$23,850.00
3. Update on Cities Association of Santa Clara County's organizational status and next steps (Information - Jordan) 7:10 PM
4. President's selection and notice of the 2019 Nominating Committee (information - Cappello) 7:20 PM
5. RHNA Subregion: consideration of approval to form RHNA Subregion and adopt Memorandum of Understanding & Resolution and send to cities and county. 7:25 PM
6. Plan Bay Area 2050 7:55 PM
Invited guests: Cindy Chavez, Liz Gibbons, Chris Clark, Jeannie Bruins, Neysa Fligor
7. City Manager/SCCCMA Report (*James Lindsay, City Manager, Saratoga*): update from Santa Clara County City Managers Association. 8:25 PM
8. Executive Director Report (Jordan) 8:30 PM
9. Joys and Challenges: opportunity for members of the Board to share what is happening in their community. 8:35 PM
10. Adjourn until Thursday, October 10, 2019 at 7PM, Sunnyvale City Hall. 8:45 PM



Agenda Item No: 2 a, b, c

Meeting Date: September 12, 2019

Cities Association of Santa Clara County Agenda Report

TOPIC: Consent Agenda: Minutes and Financials

EXECUTIVE SUMMARY:

Consideration of approval of consent agenda:

- a. August 2019 Board of Directors Minutes
- b. Financial report: July/August2019
- c. SC|SC Roundtable Invoices:
 - July 2019: \$41,339.42
 - August 2019: \$23,850.00

Notes regarding the budget for the Roundtable:

- SCSC Roundtable total contracted budget is NOT TO EXCEED approximately \$236,000. Roundtable will be moving to every other month meetings which is consistent with other roundtables in the country, and likely have committee meetings in November and December. SCSC Roundtable met monthly initially because of the startup nature of the organization.
- SCSC Roundtable just approved a 6-month budget extension to align with FY budget and to allow ample time for the initial success of Roundtable.
- SCSC Roundtable also approved additional membership for the airports to join and receive a vote.
- Cities Association of Santa Clara County is the founding organization for the SCSC Roundtable and serves as the fiscal agent. The Executive Director serves as the Project Manager.

RECOMMENDATION:

Approve the Consent Agenda and accept the financials.

FISCAL IMPACT:

All items within budget.

RECOMMENDED ACTION:

Move to approve the consent agenda consisting of the August 2019 Board of Directors Meeting Minutes and the b. Financial report: July/August2019

- c. SC|SC Roundtable Invoices:
 - July 2019: \$41,339.42
 - August 2019: \$23,850.00

ATTACHMENTS:

1. August 2019 Board of Directors Minutes
2. Budget vs. Actuals July and August
3. Management Report
4. SCSC Roundtable invoices from ESA for July/August



BOARD OF DIRECTORS MEETING MINUTES
 THURSDAY, AUGUST 8, 2019 | 7PM
 CITY OF SUNNYVALE | WEST CONFERENCE ROOM
 456 WEST OLIVE AVENUE | SUNNYVALE, CA 94024

Item 1. President Manny Cappello (Mayor, City of Saratoga) called the meeting to order at 7:10 PM.

Present at the meeting:

city	name
Campbell	Paul Resnikoff
Cupertino	Rod Sinks
Gilroy	Peter Leroe-Muñoz
Los Altos	Lynette Lee Eng
Los Altos Hills	absent
Los Gatos	Marico Sayoc
Milpitas	Carmen Montano
Monte Sereno	Rowena Turner
Morgan Hill	Rich Constantine
Mountain View	Lisa Matichak
Palo Alto	Liz Kniss
San José	Chappie Jones
Santa Clara	absent
Saratoga	Manny Cappello
Sunnyvale	Larry Klein

Also present:

Andi Jordan, Executive Director,
 Vice Mayor Margaret Abe-Koga (Mountain View)/LAC Chair
 Councilmember Mary-Lynne Bernald (Saratoga)
 Councilmember Anita Enander (Los Altos)
 Councilmember Lydia Kou (Palo Alto)
 Senator Bob Wieckowski & Staff
 Members of the public: Govind Tatachari, Greg Schmid, Suzanne Keehn)

Item. 2 Consideration of approval of consent agenda:

- a. June 2019 Board of Directors Minutes
- b. Financial report: June 2019
- c. SC|SC Roundtable Invoices:
 - May 2019: \$25,724.21
 - June 2019: \$32,297.50

Councilmember Liz Kniss (Palo Alto) motion to approve the consent agenda, second by Mayor Rich Constantine (Morgan Hill). Motion passes unanimously.

AYES: Resnikoff (Campbell), Sinks (Cupertino), Lynette Lee Eng (Los Altos), Sayoc (Los Gatos) Montano (Milpitas), Turner (Monte Sereno), Constantine (Morgan Hill), Matichak (Mountain View), Kniss (Palo Alto), Jones (San José), Cappello (Saratoga), Klein (Sunnyvale)

NAYES: 0

ABSTENTIONS: 0

ABSENT: Velasco (Gilroy), Davis (Santa Clara), Wu (Los Altos Hills)

Item 3 Committee Reports and Presentations:

- a. Senator Bob Wieckowski joined the Board and discussed legislative session.
- b. Legislative Action Committee (LAC) report was given by Chair/Vice Mayor Margaret Abe-Koga. LAC recommends removing opposition to AB 1487 and opposing SB 592.

AB 1487

Mayor Lisa Matichak (Mountain View) motion to remove opposition to AB 1487, seconded by Councilmember Liz Kniss (Palo Alto).

Motion passes 9 AYES – 2 NAYES – 1 ABSTENTION – 3 ABSENT

AYES: Resnikoff (Campbell),

Montano (Milpitas), Turner (Monte Sereno), Constantine (Morgan Hill), Matichak (Mountain View), Kniss (Palo Alto), Jones (San José), Cappello (Saratoga), Klein (Sunnyvale)

NAYES: 2 Sinks (Cupertino), Lynette Lee Eng (Los Altos),

ABSTENTIONS: 1-Sayoc (Los Gatos)

ABSENT: Velasco (Gilroy), Davis (Santa Clara), Wu (Los Altos Hills)

SB 592

Mayor Lisa Matichak (Mountain View) motion to remove opposition to AB 1487, seconded by Councilmember Marico Sayoc (Los Gatos).

Motion passes 11 AYES – 0 NAYES – 1 ABSTENTION – 3 ABSENT

AYES: 11- Resnikoff (Campbell), Sinks (Cupertino), Lynette Lee Eng (Los Altos), Sayoc (Los Gatos)

Montano (Milpitas), Turner (Monte Sereno), Constantine (Morgan Hill), Matichak (Mountain View), Kniss (Palo Alto), Cappello (Saratoga), Klein (Sunnyvale)

NAYES: 0

ABSTENTIONS: 1 – Jones (San José)

ABSENT: Velasco (Gilroy), Davis (Santa Clara), Wu (Los Altos Hills)

- c. SC | SC Roundtable Update was given by SC | SC Roundtable Chair/Saratoga Councilmember Mary-Lynne Bernald).
- d. RHNA Subregion Task Force Chair/San José Vice Mayor Chappie Jones gave a progress report on the formation.
- e. BAAQMD Report was given by Cupertino Councilmember Rod Sinks and Palo Alto Councilmember Liz Kniss, both City Selection Committee appointees.

Item 4. Cappello reminded members that attendance and participation is outlined in the bylaws for the Board of Directors and Legislative Action Committee and state law for the selection committee.



Item 5. Public Comment:

- Greg Schmid, Palo Alto spoke on Plan Bay Area 2050
- Suzanne Keehn, Palo Alto spoke on Play Bay Area 2050
- Govind Tatachari, Cupertino spoke on RHNA

Item 6. Andi Jordan provided an update for the SCCMA meeting from July:

- Caltrain Business Plan by Sebastian Petty
- Housing and Homelessness by City of San José, City of Morgan Hill, Destination Home
- Next Generation Committee (effort to train and create a pool of talent local government workers).

Meeting adjourned until September 12, 2019 at 7PM at Sunnyvale City Hall.

Respectfully submitted,
Andi Jordan
Executive Director

Minutes approved on DATE

Motion
Second

AYES:

NAYES:

ABSTENTIONS:

ABSENT:

CITIES ASSOCIATION OF SANTA CLARA COUNTY

BUDGET VS. ACTUALS: FY 2020 CASCC - FY20 P&L CLASSES

July 2019

	CASCC				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income								
Directory Income		41.67	-41.67		\$0.00	\$41.67	\$ -41.67	0.00%
Dues Income	39,138.81	12,496.42	26,642.39	313.20 %	\$39,138.81	\$12,496.42	\$26,642.39	313.20 %
Grant Revenues		41.67	-41.67		\$0.00	\$41.67	\$ -41.67	0.00%
Services	110,818.26		110,818.26		\$110,818.26	\$0.00	\$110,818.26	0.00%
Total Income	\$149,957.07	\$12,579.76	\$137,377.31	1,192.05 %	\$149,957.07	\$12,579.76	\$137,377.31	1,192.05 %
GROSS PROFIT	\$149,957.07	\$12,579.76	\$137,377.31	1,192.05 %	\$149,957.07	\$12,579.76	\$137,377.31	1,192.05 %
Expenses								
Office		964.17	-964.17		\$0.00	\$964.17	\$ -964.17	0.00%
Insurance	144.33		144.33		\$144.33	\$0.00	\$144.33	0.00%
Miscellaneous					\$0.00	\$0.00	\$0.00	0.00%
Bank Service Charges	3.00		3.00		\$3.00	\$0.00	\$3.00	0.00%
Total Miscellaneous	3.00		3.00		\$3.00	\$0.00	\$3.00	0.00%
Postage and Delivery	11.00		11.00		\$11.00	\$0.00	\$11.00	0.00%
Software Licenses	117.49		117.49		\$117.49	\$0.00	\$117.49	0.00%
Total Office	275.82	964.17	-688.35	28.61 %	\$275.82	\$964.17	\$ -688.35	28.61 %
Professional Services		333.33	-333.33		\$0.00	\$333.33	\$ -333.33	0.00%
Accounting Services	191.25		191.25		\$191.25	\$0.00	\$191.25	0.00%
Employee Expenses					\$0.00	\$0.00	\$0.00	0.00%
Payroll Service Fees	45.00	50.00	-5.00	90.00 %	\$45.00	\$50.00	\$ -5.00	90.00 %
Payroll Taxes		825.00	-825.00		\$0.00	\$825.00	\$ -825.00	0.00%
Payroll Wages/Salary		8,750.00	-8,750.00		\$0.00	\$8,750.00	\$ -8,750.00	0.00%
Total Employee Expenses	45.00	9,625.00	-9,580.00	0.47 %	\$45.00	\$9,625.00	\$ -9,580.00	0.47 %
Total Professional Services	236.25	9,958.33	-9,722.08	2.37 %	\$236.25	\$9,958.33	\$ -9,722.08	2.37 %
Programs and Initiatives		416.67	-416.67		\$0.00	\$416.67	\$ -416.67	0.00%
Workers Compensation	62.26		62.26		\$62.26	\$0.00	\$62.26	0.00%
Total Expenses	\$574.33	\$11,339.17	\$ -10,764.84	5.07 %	\$574.33	\$11,339.17	\$ -10,764.84	5.07 %
NET OPERATING INCOME	\$149,382.74	\$1,240.59	\$148,142.15	12,041.27 %	\$149,382.74	\$1,240.59	\$148,142.15	12,041.27 %
Other Income								
General Membership Meeting		433.33	-433.33		\$0.00	\$433.33	\$ -433.33	0.00%
Membership Dinners - Proceeds		433.33	-433.33		\$0.00	\$433.33	\$ -433.33	0.00%
Total Other Income	\$0.00	\$866.66	\$ -866.66	0.00%	\$0.00	\$866.66	\$ -866.66	0.00%
Other Expenses								
General Meeting - catering	300.00	833.33	-533.33	36.00 %	\$300.00	\$833.33	\$ -533.33	36.00 %
General meeting - office supplies/signage		83.33	-83.33		\$0.00	\$83.33	\$ -83.33	0.00%
Membership Dinners - Cost		1,166.67	-1,166.67		\$0.00	\$1,166.67	\$ -1,166.67	0.00%
Total Other Expenses	\$300.00	\$2,083.33	\$ -1,783.33	14.40 %	\$300.00	\$2,083.33	\$ -1,783.33	14.40 %
NET OTHER INCOME	\$ -300.00	\$ -1,216.67	\$916.67	24.66 %	\$ -300.00	\$ -1,216.67	\$916.67	24.66 %
NET INCOME	\$149,082.74	\$23.92	\$149,058.82	623,255.60 %	\$149,082.74	\$23.92	\$149,058.82	623,255.60 %

Management Report

CITIES ASSOCIATION OF SANTA CLARA COUNTY
For the period ended July 31, 2019



Prepared by

BestBooks4U Bookkeeping & QuickBooks Consulting

Prepared on

August 5, 2019

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Profit and Loss

July 2019

	Total
INCOME	
Dues Income	39,138.81
Services	110,818.26
Total Income	149,957.07
GROSS PROFIT	
	149,957.07
EXPENSES	
Office	
Insurance	144.33
Miscellaneous	
Bank Service Charges	3.00
Total Miscellaneous	3.00
Postage and Delivery	11.00
Software Licenses	117.49
Total Office	275.82
Professional Services	
Accounting Services	191.25
Employee Expenses	
Payroll Service Fees	45.00
Payroll Taxes	637.50
Payroll Wages/Salary	8,333.33
Total Employee Expenses	9,015.83
Total Professional Services	9,207.08
Workers Compensation	62.26
Total Expenses	9,545.16
NET OPERATING INCOME	140,411.91
OTHER EXPENSES	
General Meeting - catering	300.00
Roundtable consultant and technical services	58,021.71
Total Other Expenses	58,321.71
NET OTHER INCOME	-58,321.71
NET INCOME	\$82,090.20

Balance Sheet

As of July 31, 2019

	Total
ASSETS	
Current Assets	
Bank Accounts	
Checking - Union Bank	178,602.79
Total Bank Accounts	178,602.79
Accounts Receivable	
Accounts Receivable	54,314.44
Total Accounts Receivable	54,314.44
Other Current Assets	
Accrued Interest	44.60
LAIF Funds	120,512.63
Venue Deposit	1,000.00
Total Other Current Assets	121,557.23
Total Current Assets	354,474.46
Fixed Assets	
Accumulated Depreciation	-1,926.59
Machinery and Equipment	2,203.41
Total Fixed Assets	276.82
TOTAL ASSETS	\$354,751.28
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
First National Bank of Omaha	128.49
Total Credit Cards	128.49
Total Current Liabilities	128.49
Total Liabilities	128.49
Equity	
Opening Bal Equity	-34.00
Reserves	0.00
Reserve for New Equip.	2,329.09
Reserve for Operations	35,000.00
Total Reserves	37,329.09
Unrestricted Fund Balance	235,237.50
Net Income	82,090.20
Total Equity	354,622.79
TOTAL LIABILITIES AND EQUITY	\$354,751.28

Statement of Cash Flows

July 2019

	Total
OPERATING ACTIVITIES	
Net Income	82,090.20
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable	-54,314.44
First National Bank of Omaha	-305.19
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	-54,619.63
Net cash provided by operating activities	27,470.57
NET CASH INCREASE FOR PERIOD	27,470.57
Cash at beginning of period	151,132.22
CASH AT END OF PERIOD	\$178,602.79

Monthly Summary Expenses by VENDOR

July 2019

	Total
Adobe	14.99
Andi Jordan	8,333.33
AP Intego	62.26
Best Books 4 U	191.25
Environmental Science Associates	58,021.71
Great American Insurance Group	144.33
Gusto	682.50
Intuit	90.00
Lucky	11.00
Microsoft	12.50
Union Bank	3.00
West Valley College	300.00
TOTAL	\$67,866.87

Transaction Detail by Account

July 2019

Date	Transaction Type	Num	Adj	Name	Class	Memo/Description	Split	Amount	Balance
Checking - Union Bank									
07/01/2019	Check	2795	No	West Valley College		Check #2795 - contribution to student fund per agreement with West Valley College	General Meeting - catering	-300.00	-300.00
07/02/2019	Expense		No	Great American Insurance Group		GreatAmer - Grea VENDOR P GreatAmer - Grea VENDOR PMT PPD *****8959	Office:Insurance	-144.33	-444.33
07/02/2019	Expense		No	Gusto		GUSTO FEE 985090 CCD 6sem GUSTO FEE 985090 CCD 6semjnndf1e	Professional Services:Employee Expenses:Payroll Service Fees	-45.00	-489.33
07/08/2019	Expense		No	AP Intego		APIntego ACHTRANS CCD 442 APIntego ACHTRANS CCD 44271006	Workers Compensation	-62.26	-551.59
07/08/2019	Expense		No	Best Books 4 U		June bookkeeping	Professional Services:Accounting Services	-191.25	-742.84
07/11/2019	Check	2800	No	Environmental Science Associates		attached approve invoice by Chair Bernald, Andi Jordan	Roundtable consultant and technical services	-25,724.21	-26,467.05
07/12/2019	Payment	#616886 (Morgan Hill)	No	Christina Turner		Morgan Hill	Accounts Receivable	8,697.51	-17,769.54
07/22/2019	Payment		No	Brian Loventhal			Accounts Receivable	8,697.51	-9,072.03
07/22/2019	Payment		No	Los Altos			Accounts Receivable	8,697.51	-374.52
07/22/2019	Payment		No	City of San Jose			Accounts Receivable	13,046.27	12,671.75
07/22/2019	Payment		No	Sunnyvale			Accounts Receivable	13,046.27	25,718.02
07/22/2019	Payment		No	City of Cupertino			Accounts Receivable	10,856.89	36,574.91
07/22/2019	Payment		No	City of Santa Clara			Accounts Receivable	13,046.27	49,621.18
07/23/2019	Transfer		No			1ST NATL BK OMAH ONLINE P 1ST NATL BK OMAH ONLINE PMT CCD CC0005115000	First National Bank of Omaha	-433.68	49,187.50
07/25/2019	Journal Entry	Gusto	No			Debit tax	-Split-	-3,360.08	45,827.42
07/25/2019	Journal Entry	Gusto	No			Debit net pay	-Split-	-5,610.75	40,216.67
07/29/2019	Expense		No	Environmental Science Associates			Roundtable consultant and technical services	-32,297.50	7,919.17
07/29/2019	Payment	#3050062	No	City of Palo Alto			Accounts Receivable	10,856.89	18,776.06
07/29/2019	Payment	#139274	No	James Lindsay		city of Saratoga	Accounts Receivable	8,697.51	27,473.57
07/31/2019	Expense		No	Union Bank		CHECK IMAGE FEE	Office:Miscellaneous:Bank Service Charges	-3.00	27,470.57
Total for Checking - Union Bank								\$27,470.57	

Accounts Receivable									
07/01/2019	Invoice	1053	No	Brian Loventhal		We look forward to our continued collaboration.	Services	8,697.51	8,697.51
07/01/2019	Invoice	1054	No	Laurel Prevetti		We look forward to our continued collaboration.	Services	8,697.51	17,395.02
07/01/2019	Invoice	1051	No	City of Palo Alto		We look forward to our continued collaboration.	Services	10,856.89	28,251.91

Date	Transaction Type	Num	Adj	Name	Class	Memo/Description	Split	Amount	Balance
07/01/2019	Invoice	1050	No	City of Mt. View		We look forward to our continued collaboration.	Services	10,856.89	39,108.80
07/01/2019	Invoice	1044	No	City of San Jose		We look forward to our continued collaboration.	Dues Income	13,046.27	52,155.07
07/01/2019	Invoice	1055	No	Christina Turner			Services	8,697.51	60,852.58
07/01/2019	Invoice	1048	No	City of Gilroy		We look forward to our continued collaboration.	Services	10,856.89	71,709.47
07/01/2019	Invoice	1049	No	City of Milpitas		Attached is the Board approved 2019-2020 Membership Dues and Budget for your review. Dues included a increase based on CPI-w. We look forward to our continued collaboration.	Services	10,856.89	82,566.36
07/01/2019	Invoice	1058	No	Terry Blount		We look forward to our continued collaboration.	Services	6,523.13	89,089.49
07/01/2019	Invoice	1045	No	City of Santa Clara		We look forward to our continued collaboration.	Dues Income	13,046.27	102,135.76
07/01/2019	Invoice	1046	No	Sunnyvale		We look forward to our continued collaboration.	Dues Income	13,046.27	115,182.03
07/01/2019	Invoice	1056	No	James Lindsay		We look forward to our continued collaboration.	Services	8,697.51	123,879.54
07/01/2019	Invoice	1052	No	Los Altos		We look forward to our continued collaboration.	Services	8,697.51	132,577.05
07/01/2019	Invoice	1047	No	City of Cupertino		We look forward to our continued collaboration	Services	10,856.89	143,433.94
07/01/2019	Invoice	1057	No	Carl Cahill		We look forward to our continued collaboration.	Services	6,523.13	149,957.07
07/12/2019	Payment	#616886 (Morgan Hill)	No	Christina Turner			Checking - Union Bank	-8,697.51	141,259.56
07/22/2019	Payment		No	City of Cupertino			Checking - Union Bank	-10,856.89	130,402.67
07/22/2019	Payment		No	Sunnyvale			Checking - Union Bank	-13,046.27	117,356.40
07/22/2019	Payment		No	Los Altos			Checking - Union Bank	-8,697.51	108,658.89
07/22/2019	Payment		No	City of Santa Clara			Checking - Union Bank	-13,046.27	95,612.62
07/22/2019	Payment		No	Brian Loventhal			Checking - Union Bank	-8,697.51	86,915.11
07/22/2019	Payment		No	City of San Jose			Checking - Union Bank	-13,046.27	73,868.84
07/29/2019	Payment	#139274	No	James Lindsay			Checking - Union Bank	-8,697.51	65,171.33
07/29/2019	Payment	#3050062	No	City of Palo Alto			Checking - Union Bank	-10,856.89	54,314.44

Total for Accounts Receivable

\$54,314.44

First National Bank of Omaha

07/16/2019	Expense		No	Intuit		Intuit *QuickBooks - 800-446-8848, CA	Office:Software Licenses	20.00	20.00
07/16/2019	Expense		No	Adobe		ADOBE *ACROBAT PRO - 8008336687, CA	Office:Software Licenses	14.99	34.99
07/18/2019	Expense		No	Intuit		Intuit *QuickBooks - 800-446-8848, CA	Office:Software Licenses	70.00	104.99
07/22/2019	Expense		No	Microsoft		MSFT * E01008OKM6 - 8006427676, WA	Office:Software Licenses	12.50	117.49

Date	Transaction Type	Num	Adj	Name	Class	Memo/Description	Split	Amount	Balance
07/23/2019	Transfer		No			1ST NATL BK OMAH ONLINE P 1ST NATL BK OMAH ONLINE PMT CCD CC0005115000	Checking - Union Bank	-433.68	-316.19
07/30/2019	Expense	stamps	No	Lucky		Book of stamps	Office:Postage and Delivery	11.00	-305.19
Total for First National Bank of Omaha								\$ -305.19	
Dues Income									
07/01/2019	Invoice	1045	No	City of Santa Clara	CASCC		Accounts Receivable	13,046.27	13,046.27
07/01/2019	Invoice	1046	No	Sunnyvale	CASCC		Accounts Receivable	13,046.27	26,092.54
07/01/2019	Invoice	1044	No	City of San Jose	CASCC		Accounts Receivable	13,046.27	39,138.81
Total for Dues Income								\$39,138.81	
Services									
07/01/2019	Invoice	1051	No	City of Palo Alto	CASCC		Accounts Receivable	10,856.89	10,856.89
07/01/2019	Invoice	1054	No	Laurel Prevetti	CASCC		Accounts Receivable	8,697.51	19,554.40
07/01/2019	Invoice	1053	No	Brian Loventhal	CASCC		Accounts Receivable	8,697.51	28,251.91
07/01/2019	Invoice	1056	No	James Lindsay	CASCC		Accounts Receivable	8,697.51	36,949.42
07/01/2019	Invoice	1047	No	City of Cupertino			Accounts Receivable	10,856.89	47,806.31
07/01/2019	Invoice	1052	No	Los Altos	CASCC		Accounts Receivable	8,697.51	56,503.82
07/01/2019	Invoice	1057	No	Carl Cahill	CASCC		Accounts Receivable	6,523.13	63,026.95
07/01/2019	Invoice	1050	No	City of Mt. View			Accounts Receivable	10,856.89	73,883.84
07/01/2019	Invoice	1055	No	Christina Turner	CASCC		Accounts Receivable	8,697.51	82,581.35
07/01/2019	Invoice	1048	No	City of Gilroy	CASCC		Accounts Receivable	10,856.89	93,438.24
07/01/2019	Invoice	1049	No	City of Milpitas	CASCC		Accounts Receivable	10,856.89	104,295.13
07/01/2019	Invoice	1058	No	Terry Blount	CASCC		Accounts Receivable	6,523.13	110,818.26
Total for Services								\$110,818.26	
Office									
Insurance									
07/02/2019	Expense		No	Great American Insurance Group	CASCC	GreatAmer - Grea VENDOR P GreatAmer - Grea VENDOR PMT PPD *****8959	Checking - Union Bank	144.33	144.33
Total for Insurance								\$144.33	
Miscellaneous									
Bank Service Charges									
07/31/2019	Expense		No	Union Bank	CASCC	CHECK IMAGE FEE	Checking - Union Bank	3.00	3.00
Total for Bank Service Charges								\$3.00	
Total for Miscellaneous								\$3.00	
Postage and Delivery									

Date	Transaction Type	Num	Adj	Name	Class	Memo/Description	Split	Amount	Balance
07/30/2019	Expense	stamps	No	Lucky	CASCC	A book of stamps	First National Bank of Omaha	11.00	11.00
Total for Postage and Delivery								\$11.00	
Software Licenses									
07/16/2019	Expense		No	Adobe	CASCC	ADOBE *ACROBAT PRO - 8008336687, CA	First National Bank of Omaha	14.99	14.99
07/16/2019	Expense		No	Intuit	CASCC	Intuit *QuickBooks - 800-446-8848, CA	First National Bank of Omaha	20.00	34.99
07/18/2019	Expense		No	Intuit	CASCC	Intuit *QuickBooks - 800-446-8848, CA	First National Bank of Omaha	70.00	104.99
07/22/2019	Expense		No	Microsoft	CASCC	MSFT * E01008OKM6 - 8006427676, WA	First National Bank of Omaha	12.50	117.49
Total for Software Licenses								\$117.49	
Total for Office								\$275.82	
Professional Services									
Accounting Services									
07/08/2019	Expense		No	Best Books 4 U	CASCC	accounting	Checking - Union Bank	191.25	191.25
Total for Accounting Services								\$191.25	
Employee Expenses									
Payroll Service Fees									
07/02/2019	Expense		No	Gusto	CASCC	GUSTO FEE 985090 CCD 6sem GUSTO FEE 985090 CCD 6semjnndf1e	Checking - Union Bank	45.00	45.00
Total for Payroll Service Fees								\$45.00	
Payroll Taxes									
07/25/2019	Journal Entry	Gusto	No			Employer Taxes	-Split-	637.50	637.50
Total for Payroll Taxes								\$637.50	
Payroll Wages/Salary									
07/25/2019	Journal Entry	Gusto	No			Regular Wages	-Split-	8,333.33	8,333.33
Total for Payroll Wages/Salary								\$8,333.33	
Total for Employee Expenses								\$9,015.83	
Total for Professional Services								\$9,207.08	
Workers Compensation									
07/08/2019	Expense		No	AP Intego	CASCC	APIntego ACHTRANS CCD 442 APIntego ACHTRANS CCD 44271006	Checking - Union Bank	62.26	62.26
Total for Workers Compensation								\$62.26	
General Meeting - catering									
07/01/2019	Check	2795	No	West Valley College	CASCC	Check #2795 - contribution to student fund per agreement with West Valley College	Checking - Union Bank	300.00	300.00

Date	Transaction Type	Num	Adj	Name	Class	Memo/Description	Split	Amount	Balance
Total for General Meeting - catering								\$300.00	
Roundtable consultant and technical services									
07/11/2019	Check	2800	No	Environmental Science Associates	Roundtable	May 2019 invoice	Checking - Union Bank	25,724.21	25,724.21
07/29/2019	Expense		No	Environmental Science Associates	Roundtable	invoice 146479 - June 2019	Checking - Union Bank	32,297.50	58,021.71
Total for Roundtable consultant and technical services								\$58,021.71	

CITIES ASSOCIATION OF SANTA CLARA COUNTY

BUDGET VS. ACTUALS: FY 2020 CASCC - FY20 P&L CLASSES

August 2019

	CASCC				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income								
Directory Income		41.67	-41.67		\$0.00	\$41.67	\$ -41.67	0.00%
Dues Income		12,496.42	-12,496.42		\$0.00	\$12,496.42	\$ -12,496.42	0.00%
Grant Revenues		41.67	-41.67		\$0.00	\$41.67	\$ -41.67	0.00%
Total Income	\$0.00	\$12,579.76	\$ -12,579.76	0.00%	\$0.00	\$12,579.76	\$ -12,579.76	0.00%
GROSS PROFIT	\$0.00	\$12,579.76	\$ -12,579.76	0.00 %	\$0.00	\$12,579.76	\$ -12,579.76	0.00 %
Expenses								
Dues and Subscriptions	225.00		225.00		\$225.00	\$0.00	\$225.00	0.00%
Office		964.17	-964.17		\$0.00	\$964.17	\$ -964.17	0.00%
Directory Production	17.00		17.00		\$17.00	\$0.00	\$17.00	0.00%
Hospitality	150.00		150.00		\$150.00	\$0.00	\$150.00	0.00%
Insurance	144.33		144.33		\$144.33	\$0.00	\$144.33	0.00%
Miscellaneous					\$0.00	\$0.00	\$0.00	0.00%
Bank Service Charges	3.00		3.00		\$3.00	\$0.00	\$3.00	0.00%
Total Miscellaneous	3.00		3.00		\$3.00	\$0.00	\$3.00	0.00%
Printing and Copying	121.79		121.79		\$121.79	\$0.00	\$121.79	0.00%
Software Licenses	117.49		117.49		\$117.49	\$0.00	\$117.49	0.00%
Supplies and Equipment	38.14		38.14		\$38.14	\$0.00	\$38.14	0.00%
Total Office	591.75	964.17	-372.42	61.37 %	\$591.75	\$964.17	\$ -372.42	61.37 %
Professional Services		333.33	-333.33		\$0.00	\$333.33	\$ -333.33	0.00%
Accounting Services	191.25		191.25		\$191.25	\$0.00	\$191.25	0.00%
Employee Expenses					\$0.00	\$0.00	\$0.00	0.00%
Payroll Service Fees	45.00	50.00	-5.00	90.00 %	\$45.00	\$50.00	\$ -5.00	90.00 %
Payroll Taxes	669.38	825.00	-155.62	81.14 %	\$669.38	\$825.00	\$ -155.62	81.14 %
Payroll Wages/Salary	8,750.00	8,750.00	0.00	100.00 %	\$8,750.00	\$8,750.00	\$0.00	100.00 %
Total Employee Expenses	9,464.38	9,625.00	-160.62	98.33 %	\$9,464.38	\$9,625.00	\$ -160.62	98.33 %
Total Professional Services	9,655.63	9,958.33	-302.70	96.96 %	\$9,655.63	\$9,958.33	\$ -302.70	96.96 %
Programs and Initiatives		416.67	-416.67		\$0.00	\$416.67	\$ -416.67	0.00%
Workers Compensation	62.26		62.26		\$62.26	\$0.00	\$62.26	0.00%
Total Expenses	\$10,534.64	\$11,339.17	\$ -804.53	92.90 %	\$10,534.64	\$11,339.17	\$ -804.53	92.90 %
NET OPERATING INCOME	\$ -10,534.64	\$1,240.59	\$ -11,775.23	-849.16 %	\$ -10,534.64	\$1,240.59	\$ -11,775.23	-849.16 %
Other Income								
General Membership Meeting		433.33	-433.33		\$0.00	\$433.33	\$ -433.33	0.00%
Membership Dinners - Proceeds		433.33	-433.33		\$0.00	\$433.33	\$ -433.33	0.00%
Total Other Income	\$0.00	\$866.66	\$ -866.66	0.00%	\$0.00	\$866.66	\$ -866.66	0.00%
Other Expenses								
General Meeting - catering		833.33	-833.33		\$0.00	\$833.33	\$ -833.33	0.00%
General meeting - office supplies/signage		83.33	-83.33		\$0.00	\$83.33	\$ -83.33	0.00%
Membership Dinners - Cost		1,166.67	-1,166.67		\$0.00	\$1,166.67	\$ -1,166.67	0.00%
Total Other Expenses	\$0.00	\$2,083.33	\$ -2,083.33	0.00%	\$0.00	\$2,083.33	\$ -2,083.33	0.00%
NET OTHER INCOME	\$0.00	\$ -1,216.67	\$1,216.67	0.00%	\$0.00	\$ -1,216.67	\$1,216.67	0.00%
NET INCOME	\$ -10,534.64	\$23.92	\$ -10,558.56	-44,041.14 %	\$ -10,534.64	\$23.92	\$ -10,558.56	-44,041.14 %

Management Report

CITIES ASSOCIATION OF SANTA CLARA COUNTY
For the period ended August 31, 2019



Prepared by

BestBooks4U Bookkeeping & QuickBooks Consulting

Prepared on

September 6, 2019

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Profit and Loss

July - August, 2019

	Total
INCOME	
Dues Income	39,138.81
Services	110,818.26
Total Income	149,957.07
GROSS PROFIT	
	149,957.07
EXPENSES	
Dues and Subscriptions	225.00
Office	
Directory Production	17.00
Hospitality	150.00
Insurance	288.66
Miscellaneous	
Bank Service Charges	6.00
Total Miscellaneous	6.00
Postage and Delivery	11.00
Printing and Copying	121.79
Software Licenses	234.98
Supplies and Equipment	38.14
Total Office	867.57
Professional Services	
Accounting Services	382.50
Employee Expenses	
Payroll Service Fees	90.00
Payroll Taxes	1,306.88
Payroll Wages/Salary	17,083.33
Total Employee Expenses	18,480.21
Total Professional Services	18,862.71
Workers Compensation	124.52
Total Expenses	20,079.80
NET OPERATING INCOME	129,877.27
OTHER EXPENSES	
General Meeting - catering	300.00
Roundtable consultant and technical services	58,021.71
Total Other Expenses	58,321.71
NET OTHER INCOME	-58,321.71
NET INCOME	\$71,555.56

Balance Sheet

As of August 31, 2019

	Total
ASSETS	
Current Assets	
Bank Accounts	
Checking - Union Bank	207,713.88
Total Bank Accounts	207,713.88
Accounts Receivable	
Accounts Receivable	15,220.64
Total Accounts Receivable	15,220.64
Other Current Assets	
Accrued Interest	44.60
LAIF Funds	120,512.63
Venue Deposit	1,000.00
Total Other Current Assets	121,557.23
Total Current Assets	344,491.75
Fixed Assets	
Accumulated Depreciation	-1,926.59
Machinery and Equipment	2,203.41
Total Fixed Assets	276.82
TOTAL ASSETS	\$344,768.57
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
First National Bank of Omaha	680.42
Total Credit Cards	680.42
Total Current Liabilities	680.42
Total Liabilities	680.42
Equity	
Opening Bal Equity	-34.00
Reserves	0.00
Reserve for New Equip.	2,329.09
Reserve for Operations	35,000.00
Total Reserves	37,329.09
Unrestricted Fund Balance	235,237.50
Net Income	71,555.56
Total Equity	344,088.15
TOTAL LIABILITIES AND EQUITY	\$344,768.57

Statement of Cash Flows

July - August, 2019

	Total
OPERATING ACTIVITIES	
Net Income	71,555.56
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable	-15,220.64
First National Bank of Omaha	246.74
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	-14,973.90
Net cash provided by operating activities	56,581.66
NET CASH INCREASE FOR PERIOD	
Cash at beginning of period	151,132.22
CASH AT END OF PERIOD	\$207,713.88

Monthly Summary Expenses by VENDOR

August 2019

	Total
A Slice Of New York	150.00
Adobe	14.99
Andi Jordan	8,750.00
AP Intego	62.26
Best Books 4 U	191.25
CalNonprofits	225.00
Directory Spot	17.00
FedEx Office	159.93
Great American Insurance Group	144.33
Gusto	714.38
Intuit	90.00
Microsoft	12.50
Union Bank	3.00
TOTAL	\$10,534.64

Transaction Detail by Account

August 2019

Date	Transaction Type	Num	Adj	Name	Class	Memo/Description	Split	Amount	Balance
Checking - Union Bank									
08/01/2019	Expense		No	Great American Insurance Group		GreatAmer - Grea VENDOR P GreatAmer - Grea VENDOR PMT PPD *****0808	Office:Insurance	-144.33	-144.33
08/02/2019	Expense		No	Gusto		GUSTO FEE 152369 CCD 6sem GUSTO FEE 152369 CCD 6semjpmjnt	Professional Services:Employee Expenses:Payroll Service Fees	-45.00	-189.33
08/05/2019	Expense		No	AP Intego		APIntego ACHTRANS CCD 457 APIntego ACHTRANS CCD 45758372	Workers Compensation	-62.26	-251.59
08/07/2019	Payment		No	City of Mt. View		check number 00212254	Accounts Receivable	10,856.89	10,605.30
08/13/2019	Payment	Monte Sereno	No	Terry Blount			Accounts Receivable	6,523.13	17,128.43
08/15/2019	Payment		No	City of Gilroy			Accounts Receivable	10,856.89	27,985.32
08/22/2019	Transfer		No			ONLINE PAYMENT THANK YOU	First National Bank of Omaha	-117.49	27,867.83
08/26/2019	Expense		No	Best Books 4 U			Professional Services:Accounting Services	-191.25	27,676.58
08/26/2019	Journal Entry	Gusto	No			Debit tax	-Split-	-3,570.64	24,105.94
08/26/2019	Journal Entry	Gusto	No			Debit net pay	-Split-	-5,948.74	18,257.20
08/27/2019	Payment	381831	No	City of Milpitas			Accounts Receivable	10,856.89	29,114.09
08/30/2019	Expense		No	Union Bank		CHECK IMAGE FEE	Office:Miscellaneous:Bank Service Charges	-3.00	29,111.09
Total for Checking - Union Bank								\$29,111.09	
Accounts Receivable									
08/07/2019	Payment		No	City of Mt. View			Checking - Union Bank	-10,856.89	-10,856.89
08/13/2019	Payment	Monte Sereno	No	Terry Blount			Checking - Union Bank	-6,523.13	-17,380.02
08/15/2019	Payment		No	City of Gilroy			Checking - Union Bank	-10,856.89	-28,236.91
08/27/2019	Payment	381831	No	City of Milpitas			Checking - Union Bank	-10,856.89	-39,093.80
Total for Accounts Receivable								\$ -39,093.80	
First National Bank of Omaha									
08/02/2019	Expense	exec	No	FedEx Office		Executive bod	Office:Printing and Copying	27.31	27.31
08/08/2019	Expense	thumbdrive	No	FedEx Office			Office:Supplies and Equipment	38.14	65.45
08/08/2019	Expense	lac and bod	No	FedEx Office			Office:Printing and Copying	51.58	117.03
08/08/2019	Expense	lac and bod	No	A Slice Of New York		LAC and BOD meeting - called order in over phone.	Office:Hospitality	150.00	267.03
08/08/2019	Expense	lac and bod	No	FedEx Office			Office:Printing and Copying	42.90	309.93
08/16/2019	Expense		No	Adobe		ADOBE *ACROBAT PRO - 8008336687, CA	Office:Software Licenses	14.99	324.92
08/16/2019	Expense		No	Intuit		Intuit *QuickBooks - 800-446-8848, CA	Office:Software Licenses	20.00	344.92
08/19/2019	Expense		No	Intuit		Intuit *QuickBooks - 800-446-8848, CA	Office:Software Licenses	70.00	414.92
08/20/2019	Expense		No	Directory Spot		INT*IN *DIRECTORYSPOT - 815-6305434, IL	Office:Directory Production	17.00	431.92

Date	Transaction Type	Num	Adj	Name	Class	Memo/Description	Split	Amount	Balance
08/20/2019	Expense		No	Microsoft		MSFT * E01008WKIO - MSBILL.INFO, WA	Office-Software Licenses	12.50	444.42
08/22/2019	Transfer		No			ONLINE PAYMENT THANK YOU	Checking - Union Bank	-117.49	326.93
08/26/2019	Expense		No	CalNonprofits		CALIFORNIA ASSOCIATION - 800-7764226, CA	Dues and Subscriptions	225.00	551.93
Total for First National Bank of Omaha									\$551.93
Dues and Subscriptions									
08/26/2019	Expense		No	CalNonprofits	CASCC	CALIFORNIA ASSOCIATION - 800-7764226, CA	First National Bank of Omaha	225.00	225.00
Total for Dues and Subscriptions									\$225.00
Office									
Directory Production									
08/20/2019	Expense		No	Directory Spot	CASCC	INT*IN*DIRECTORYSPOT - 815-6305434, IL	First National Bank of Omaha	17.00	17.00
Total for Directory Production									\$17.00
Hospitality									
08/09/2019	Expense		No	A Slice Of New York	CASCC	4 pizzas -	First National Bank of Omaha	150.00	150.00
Total for Hospitality									\$150.00
Insurance									
08/01/2019	Expense		No	Great American Insurance Group	CASCC	GreatAmer - Grea VENDOR P GreatAmer - Grea VENDOR PMT PPD *****0808	Checking - Union Bank	144.33	144.33
Total for Insurance									\$144.33
Miscellaneous									
Bank Service Charges									
08/30/2019	Expense		No	Union Bank	CASCC	CHECK IMAGE FEE	Checking - Union Bank	3.00	3.00
Total for Bank Service Charges									\$3.00
Total for Miscellaneous									\$5.00
Printing and Copying									
08/02/2019	Expense	exec	No	FedEx Office	CASCC	Exec BOD	First National Bank of Omaha	27.31	27.31
08/08/2019	Expense	lac and bod	No	FedEx Office	CASCC		First National Bank of Omaha	42.90	70.21
08/09/2019	Expense	lac and bod	No	FedEx Office	CASCC		First National Bank of Omaha	51.58	121.79
Total for Printing and Copying									\$121.79
Software Licenses									
08/16/2019	Expense		No	Adobe	CASCC	ADOBE *ACROBAT PRO - 8008336687, CA	First National Bank of Omaha	14.99	14.99
08/16/2019	Expense		No	Intuit	CASCC	Intuit *QuickBooks - 800-446-8848, CA	First National Bank of Omaha	20.00	34.99
08/19/2019	Expense		No	Intuit	CASCC	Intuit *QuickBooks - 800-446-8848, CA	First National Bank of Omaha	70.00	104.99

Date	Transaction Type	Num	Adj	Name	Class	Memo/Description	Split	Amount	Balance
08/20/2019	Expense		No	Microsoft	CASCC	MSFT * E01008WKIO - MSBILL.INFO, WA	First National Bank of Omaha	12.50	117.49
Total for Software Licenses									\$117.49
Supplies and Equipment									
08/08/2019	Expense	thumbdrive	No	FedEx Office	CASCC	Thumb drive	First National Bank of Omaha	38.14	38.14
Total for Supplies and Equipment									\$38.14
Total for Office									\$591.75
Professional Services									
Accounting Services									
08/26/2019	Expense		No	Best Books 4 U	CASCC	August bookkeeping	Checking - Union Bank	191.25	191.25
Total for Accounting Services									\$191.25
Employee Expenses									
Payroll Service Fees									
08/02/2019	Expense		No	Gusto	CASCC	GUSTO FEE 152369 CCD 6sem GUSTO FEE 152369 CCD 6semjpm19t	Checking - Union Bank	45.00	45.00
Total for Payroll Service Fees									\$45.00
Payroll Taxes									
08/26/2019	Journal Entry	Gusto	No		CASCC	Employer Taxes	-Split-	669.38	669.38
Total for Payroll Taxes									\$669.38
Payroll Wages/Salary									
08/26/2019	Journal Entry	Gusto	No		CASCC	Regular Wages	-Split-	8,750.00	8,750.00
Total for Payroll Wages/Salary									\$8,750.00
Total for Employee Expenses									\$9,464.38
Total for Professional Services									\$9,655.63
Workers Compensation									
08/05/2019	Expense		No	AP Intego	CASCC	APIntego ACHTRANS CCD 457 APIntego ACHTRANS CCD 45758372	Checking - Union Bank	62.26	62.26
Total for Workers Compensation									\$62.26



Environmental Science Associates
 550 Kearny Street, Suite 800
 San Francisco, CA 94108
 (415) 896-5900

INVOICE

Andi Jordan
 Executive Director
 Cities Association of Santa Clara County
 PO Box 3144
 Los Altos, CA 94024

August 19, 2019
 Invoice No: 148160
 Project Manager: Steven Alverson

Project D181353.00 CASCC - Facilitator/Consultant Services for Santa Clara/Santa Cruz
 Community Roundtable

Professional Services from July 1, 2019 to July 31, 2019

Task 0000001 Facilitate Regular Roundtable Meetings

Subtask 0000011 1.1 Prepare For Up To 17 Roundtable Meetings

Professional Personnel

	Hours	Rate	Amount	
Senior Director III Alverson, Steven	58.50	300.00	17,550.00	
Managing Associate III Jones, Christian	19.00	205.00	3,895.00	
Senior Associate I Wasserman, Evan	57.50	150.00	8,625.00	
Totals	135.00		30,070.00	
Total Labor				30,070.00
				Subtotal this Subtask: \$30,070.00

Subtask 0000012 1.2 Attend, Facilitate, and Interact with CASCC staff/ Roundtable Members at Up To 17 Roundtable Meetings

Professional Personnel

	Hours	Rate	Amount	
Senior Director III Alverson, Steven	4.00	300.00	1,200.00	
Senior Associate I Wasserman, Evan	4.00	150.00	600.00	
Totals	8.00		1,800.00	
Total Labor				1,800.00
				Subtotal this Subtask: \$1,800.00

Subtask 0000013 1.3 Prepare Up To 17 Meeting Recaps and Lists of Action Items/Actions Taken

Professional Personnel

	Hours	Rate	Amount	
Senior Director III Alverson, Steven	9.50	300.00	2,850.00	
Senior Associate I Wasserman, Evan	33.00	150.00	4,950.00	
Totals	42.50		7,800.00	
Total Labor				7,800.00

Subtotal this Subtask: \$7,800.00

TOTAL THIS TASK: \$39,670.00

Task 0000002 Assist CASCC in Improving Roundtable Participation, Meeting Format, and Composition

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	1,200.00	1,200.00
Limit			5,100.00
Remaining			3,900.00
TOTAL THIS TASK:			0.00

Task 0000003 Provide Support for Work Not Currently Before the Roundtable

Professional Personnel

	Hours	Rate	Amount
Managing Associate III Jones, Christian	1.50	205.00	307.50
Totals	1.50		307.50
Total Labor			307.50

Billing Limits	Current	Prior	To-Date
Total Billings	307.50	6,055.00	6,362.50
Limit			50,620.00
Remaining			44,257.50
TOTAL THIS TASK:			\$307.50

Task 0000004 Follow Up with FAA and SFO on the Select Committee Recommendations

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	3,205.00	3,205.00
Limit			7,200.00
Remaining			3,995.00
TOTAL THIS TASK:			0.00

Task 0000005 Follow Up with FAA and SJC on the Southflow Recommendations

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	0.00	0.00
Limit			7,200.00
Remaining			7,200.00
TOTAL THIS TASK:			0.00

Task 0000006 Develop an FAA Advocacy Plan

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	0.00	0.00
Limit			21,600.00
Remaining			21,600.00
TOTAL THIS TASK:			0.00

Task 0000007 Prepare and Maintain the Santa Clara/Santa Cruz Community Roundtable Public Website

Billing Limits	Current	Prior	To-Date	
Total Billings	0.00	3,600.00	3,600.00	
Limit			10,820.00	
Remaining			7,220.00	
TOTAL THIS TASK:				0.00

 Task 0000ODC Other Direct Cost

Reimbursable Expenses				
Travel - Transportation			187.49	
Travel - Lodging			482.70	
Travel - Meals			154.04	
Travel - Mileage			178.19	
Total Reimbursables		1.0 times	1,002.42	1,002.42

In-House Reimbursable Billing				
Printing 8.5x11 b/w				
ARC_PRINTING BW 8.5X11		3,156.0 Pages @ 0.10	315.60	
ARC_PRINTING BW 8.5X11		27.0 Pages @ 0.10	2.70	
Printing 8.5x11 color				
ARC_PRINTING COLOR 8.5X11		42.0 Pages @ 0.40	16.80	
ARC_PRINTING COLOR 8.5X11		61.0 Pages @ 0.40	24.40	
Total In-House Reimbursables		1.0 times	359.50	359.50

Billing Limits	Current	Prior	To-Date	
Total Billings	1,361.92	7,458.92	8,820.84	
Limit			16,161.70	
Remaining			7,340.86	
TOTAL THIS TASK:				\$1,361.92

TOTAL INVOICE AMOUNT: \$41,339.42

	Current	Prior	Total
Billings to Date	41,339.42	106,451.42	147,790.84

Remit to:
 E S A
 P.O. Box 92170
 Elk Grove, IL 60009
 TIN #: 94-1698350

Environmental Science Associates

Expense Report for Invoice #000000148160 Dated 8/19/2019

Date	Person	Category	Description	Amount
06/26/2019	Wasserman, Evan	Lodging		\$227.10
			Business Reason: Stay at a hotel in Scotts Valley CA for the SCSC Roundtable meeting in Santa Cruz at the County office on July 26, 2019. The hotel was the Hilton in Scotts Valley / Santa Cruz CA.	
06/26/2019	Alverson, Steven			\$255.60
06/26/2019	Alverson, Steven			\$6.96
06/26/2019	Alverson, Steven			\$15.00
06/26/2019	Alverson, Steven			\$9.23
06/26/2019	Alverson, Steven			\$88.59
06/26/2019	Wasserman, Evan	Meals (Travel)		\$15.25
06/26/2019	Alverson, Steven			\$175.74
07/24/2019	Alverson, Steven	Parking/Toll/Cab/Rail (Ferry)		\$12.00
			Business Reason: Parking at the Sacramento Amtrak Station while in Santa Clara for the SCSC Roundtable meeting.	
07/24/2019	Wasserman, Evan	Parking/Toll/Cab/Rail (Ferry)		\$74.00
			Business Reason: Amtrak train trip (round trip) to Santa Clara for SCSC Roundtable meeting	
07/24/2019	Alverson, Steven	Parking/Toll/Cab/Rail (Ferry)		\$74.00
			Business Reason: Train Fare - Sacramento to Santa Clara University Station - Round Trip	
07/24/2019	Alverson, Steven	Parking/Toll/Cab/Rail (Ferry)		\$8.48
			Business Reason: Uber from the Train Station to Peets	
07/24/2019	Alverson, Steven	Parking/Toll/Cab/Rail (Ferry)		\$9.00
			Business Reason: Uber from Peets to City Hall	
07/24/2019	Alverson, Steven	Parking/Toll/Cab/Rail (Ferry)		\$10.01
			Business Reason: Uber from City Hall to Santa Clara Train Station	
07/24/2019	Wasserman, Evan	Meals (Travel)		\$9.49
			Business Reason: Lunch as oart of travel expense for travel to SCSC Roundtable project meeting in Santa Clara	
07/24/2019	Alverson, Steven	Meals (Travel)		\$9.52
			Business Reason: Eat Lunch Prior to the SCSC Roundtable Meeting	
07/24/2019	Alverson, Steven	Mileage (2019 Rate @.580)	Travel: 4.22 mi @ 0.580	\$2.45

Environmental Science AssociatesExpense Report for Invoice #000000148160 Dated 8/19/2019

Date	Person	Category	Description	Amount
	Business Reason: Drive to/From Amtrak Station		Travel To/From: Office to Amtrak Station - Round Trip	
Total				\$1,002.42

Category Summary

<OTHER>	\$551.12
Lodging	\$227.10
Meals (Travel)	\$34.26
Mileage (2019 Rate @.580)	\$2.45
Parking/Toll/Cab/Rail (Ferry)	\$187.49



SANTA CRUZ/SCOTTS VALLEY
 6001 LA MADRONA DRIVE
 SANTA CRUZ, CA 95060
 United States of America
 TELEPHONE 831-440-1000 • FAX 831-440-1111
 Reservations
 www.hilton.com or 1 800 HILTONS

NET DIRECT RATE

Room No: 216/K1
 Arrival Date: 6/26/2019 4:37:00 PM
 Departure Date: 6/27/2019 8:56:00 AM
 Adult/Child: 1/0
 Cashier ID: JEANMONCUPA
 Room Rate:
 AL:
 HH # 1125482453 BLUE
 VAT #
 Folio No/Che 504254 B

C/O HILTON RESERVATIONS

Confirmation Number: 3127853089

Wasserman, Evan

SANTA CRUZ/SCOTTS VALLEY 6/27/2019 8:56:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
6/26/2019	2433716	GUEST ROOM	\$203.15
6/26/2019	2433716	RM - OCCUPANCY TAX	\$22.35
6/26/2019	2433716	RM - SC COUNTY ASSESSMENT	\$3.20
6/26/2019	2433716	CA TOURISM ASSESSMENT	\$0.43
6/27/2019	2433992	Direct Bill - NET DIRECT RATE	(\$229.13)
BALANCE			\$0.00

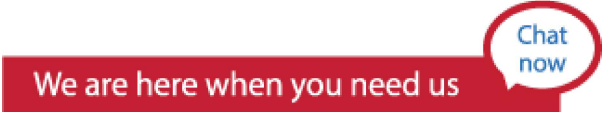
Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 5,000 hotels and resorts in 100 countries, please visit Honors.com

Thank you for choosing Hilton. You'll get more when you book directly with us - more destinations, more points, and more value. Book your next stay at hilton.com.

I AGREE THAT MY LIABILITY FOR THIS BILL IS NOT WAIVED AND AGREE TO BE HELD PERSONALLY LIABLE IN THE EVENT THAT THE INDICATED PERSON, COMPANY OR ASSOCIATION FAILS TO PAY FOR ANY PART OR THE FULL AMOUNT OF THESE CHARGES.

Posting Date ↓	Description	Amount	Balance
			\$245.54
Beginning balance as of 06/16/2019			\$190.55

Go to:





SANTA CRUZ/SCOTTS VALLEY

June 26th
SCSC Round table
in Santa Cruz, CA
6/26/19

HILTON SANTA CRUZ/SCOTTS VALLEY
6001 La Madrona Drive | Santa Cruz, CA | 95060
T: 831 440 1000 | F: 831 440 1111
W: hilton.com

NAME AND ADDRESS:

ALVERSON, STEVEN R.
4944 PUMA WAY
CARMICHAEL CA 95608
UNITED STATES OF AMERICA

D181353

Room: 549/K1LRU1
Arrival Date: 6/26/2019 4:39:00 PM
Departure Date: 6/27/2019

Adult/Child: 1/0
Room Rate: 227.00

Rate Plan: AA
HH #: 877021796 SILVER
AL:
Car:

Confirmation Number: 3125004584

6/27/2019



DATE	REFERENCE	DESCRIPTION	AMOUNT
6/26/2019	2433804	GUEST ROOM	\$227.00
6/26/2019	2433804	RM - OCCUPANCY TAX	\$24.97
6/26/2019	2433804	RM - SC COUNTY ASSESSMENT	\$3.20
6/26/2019	2433804	CA TOURISM ASSESSMENT	\$0.43
6/27/2019	2433981	STONEHOUSE	\$6.96
		BALANCE	\$262.56

Room } 255.60
Breakfast -> \$6.96



Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 5,000 hotels and resorts in 100 countries, please visit Honors.com

Thank you for choosing Hilton. You'll get more when you book directly with us - more destinations, more points, and more value. Book your next stay at hilton.com.

Maid Service \$ 2.00



ACCOUNT NO. DATE OF CHARGE FOLIO NO./CHECK NO.
504236 A

CARD MEMBER NAME AUTHORIZATION INITIAL

ESTABLISHMENT NO. & LOCATION ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT PURCHASES & SERVICES

I hope you enjoyed your stay at Hilton Santa Cruz! For any reason you are unsatisfied, I would appreciate feedback so I can address concerns immediately. If you have fantastic stories, please let me know so I can share with the team! Greg.Piper@Hilton.com

CARD MEMBER'S SIGNATURE TAXES TIPS & MISC. TOTAL AMOUNT

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND. PAYMENT DUE UPON RECEIPT



Breakfast Alucson
 Starbucks Coffee #20587
 318 Water St *Wasserman*
 Santa Cruz, CA XXX-XXX-XXXX

CHK 719842
 06/26/2019 08:52 AM
 2415536 Drawer: 1 Reg: 1

Gr Mocha	4.45
No Whip	
Rf Trky Bacon Sand	3.95
Spinach Feta Wrap	3.95
Sriracha Hot Sauce	
Gr Mint Majesty	2.65
Visa	15.00
XXXXXXXXXXXX6042	
Subtotal	\$15.00
Total	\$15.00
Change Due	\$0.00

----- Check Closed -----
 06/26/2019 08:52 AM

D181353

Join our loyalty program
 Starbucks Rewards®
 Sign up for promotional emails
 Visit Starbucks.com/rewards
 Or download our app
 At participating stores
 Some restrictions apply

D181353
Lunch
Alucson

ZOCCOLI'S DELI
 1534 PACIFIC AVE SANTA CRUZ
 831.423.1711
 DATE 06/26/2019 WED TIME 12:07

PLU4 T1	\$8.50
PLU5	\$1.50
TAX1	\$0.77
TOTAL	\$10.77
CASH	\$20.00
CHANGE	\$9.23
CLERK 1	539701 00001

6/26/19
SCSC Roundtable
meeting in
Santa
Cruz,
CA

Dinner
Alucson



Wasserman

Laili Restaurant
 101B Cooper Street
 Santa Cruz, CA 95060
 831-423-4545

D181353

Server: Takuya J 06/26/19 7:27 PM
 Check #68 Table 306
 Guest Count: 2

Mediterranean Plate	\$9.50
Btl zinfandel, Dry Creek Valley, California 16	
Ridge	\$56.00
Lamb Shank	\$24.00
Lamb Kabob	\$29.00
Creme Brulee	\$6.00

Subtotal	\$124.50
Tax	\$11.52
Total	\$136.02

Thanks for Coming! *6/25.00*
 www.lailirestaurant.com *161.02*

Food 88.59
Wine (Do Not Bill) 72.43
Cl-cut
Total \$161.02

Mileage Sacramento to
Santa Cruz Round Trip

303 x .58 = 175.74

ZOCCOLIS DELI INC
1534 PACIFIC AVE
SANTA CRUZ, CA 95060-3903
831-423-1711

Sale

XXXXXXXXXXXXXXXX0272

VISA

Entry Method: Chip

Total: \$

15.25

06/26/19

11:59:15

Inv #: 0000000063

Appr Code: 004858

Apprvd: Online

Visa Credit

AID: A00000000031010

TVR: 80 80 00 80 00

TSI: 78 00

Customer Copy

ENCRYPTED BY ELAVON

THANK YOU!

Evan Wasserman

From: etickets@amtrak.com
Sent: Monday, July 22, 2019 9:26 AM
To: EWASS17@GMAIL.COM; Evan Wasserman
Subject: Amtrak: eTicket and Receipt for Your 07/24/2019 Trip - EVAN WASSERMAN
Attachments: Wasserman Evan 201907221225570903.pdf

SALES RECEIPT



Purchased: 07/22/2019 9:25 AM PT Thank you for your purchase.

1. Retain this receipt for your records.
2. Print the attached eTicket and carry during your trip.

Merchant ID 007021 Massachusetts Ave NW Washington, DC 20001800-USA-RAILAmtrak.com

Reservation Number - D3BA15 SACRAMENTO, CA - SANTA CLARA-UNIVERSITY, CA (Round-Trip) JULY 22, 2019

Billing Information

EVAN D WASSERMAN 4541 8TH AVENUE SACRAMENTO, CA 95820

Visa ending in 0272 (Purchase) Authorization Code 03878B

Total \$74

Purchase Summary - Ticket Number 2030702552857

Train 527: SACRAMENTO, CA - SANTA CLARA (TRANSIT CENTER), CA Depart 7:05 AM, Wednesday, July 24, 2019 1 UNRESERVED COACH SEAT	\$37.00
Ticket Terms & Conditions NOT VALID ON RESERVED COACH TRAINS	
	Subtotal
	\$37.00
Train 542: SANTA CLARA (TRANSIT CENTER), CA - SACRAMENTO, CA Depart 4:22 PM, Wednesday, July 24, 2019 1 UNRESERVED COACH SEAT	\$37.00

Ticket Terms & Conditions NOT VALID ON RESERVED COACH TRAINS	
	Subtotal
	\$37.00
	Total Charged by Amtrak
	\$74.00

Passengers

Evan Wasserman

Important Information

- Tickets are non-transferable.
- Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. If your travel plans change, contact us before departure to change your reservation. If you do not board your train, your entire reservation from that point will be canceled. If you board a different train without notifying us, you will have to pay for it separately; the conductor cannot apply the money paid for your prior reservation. For more information please visit [Amtrak.com/changes](https://www.amtrak.com/changes).
- Summary of Terms and Conditions: Ticket valid for carriage or refund (subject to the refund rules of the fare purchased) for twelve months after day of issue unless otherwise specified. Amtrak tickets may only be sold or issued by Amtrak or an authorized travel agent/tour operator. Tickets sold or issued by an unauthorized third party will be voided by Amtrak. This ticket is a contract of carriage which includes specific terms and conditions and a binding arbitration agreement between Amtrak and the ticket holder. The terms and conditions and arbitration agreement are available at [Amtrak.com/terms-and-conditions.html](https://www.amtrak.com/terms-and-conditions.html). Tickets sold for non-Amtrak service are subject to the tariffs of the providing carrier.
- Questions? Contact us online at [Amtrak.com/contact](https://www.amtrak.com/contact) or call 1-800-USA-RAIL (1-800-872-7245) or for text telephone (TTY) 1-800-523-6590.



PRESENT THIS DOCUMENT FOR BOARDING

RESERVATION NUMBER D3BA15

RES# D3BA15-22JUL19

SAC ▶ SCC Round-Trip

SACRAMENTO, CA SANTA CLARA-UNIVERSITY, JULY 24, 2019

Depart

TRAIN	CAPITOL CORRIDOR	SACRAMENTO - SANTA CLARA (TRANSIT CENTER)	DEPARTS	ARRIVES (Wed Jul 24)
527	Jul 24, 2019	1 Unreserved Coach Seat	7:05 AM	9:51 AM

Return

TRAIN	CAPITOL CORRIDOR	SANTA CLARA (TRANSIT CENTER) - SACRAMENTO	DEPARTS	ARRIVES (Wed Jul 24)
542	Jul 24, 2019	1 Unreserved Coach Seat	4:22 PM	7:21 PM

PASSENGERS (1)

WASSERMAN, EVAN ADULT

AMTRAK GUEST REWARDS

8468311298 | MEMBER

Proper identification is required for all passengers. This document is valid for only passengers listed. See www.amtrak.com/ID for details.

IMPORTANT INFORMATION

- NOT VALID ON RESERVED COACH TRAINS
- At Sacramento Valley Station there is a 1200-foot walk from the station building to the train platforms. Passengers are encouraged to be ready to proceed from the station to the platform not less than ten minutes prior to train departure time.
- eTickets for Unreserved Coach services are valid within the limits of the city-pair paid for and within one year of purchase, unless otherwise restricted by any special or promotional fare paid. Seats may not be available and you may have to stand.
- When should you arrive at the station? Check the recommended arrival times for your departure station at Amtrak.com/stations. Allow additional time if you require ticketing/baggage services or boarding assistance, or if you are boarding at a Canadian station.
- Tickets are non-transferable. They are valid only for the personal use of the passenger(s) named on the ticket.
- For Capitol Corridor travel information please visit capitolcorridor.org, or call 1-877-974-3322 (TDD 1-510-839-2220).
- Your printed eTicket travel document shows the services you booked. If you change your booking but do not reprint the document, it will not reflect your current itinerary. You may obtain an updated copy of your eTicket at Amtrak.com. At some stations, a gate agent may need to view your eTicket prior to boarding (learn more at Amtrak.com/boarding).
- Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. For more information please visit Amtrak.com/changes.
- Carry-on baggage is limited to 2 personal items, 14x11x7" / 25lbs per item, and 2 bags, 28x22x14" / 50lbs per bag, per passenger. You may be charged a baggage fee or denied boarding if your items exceed these limitations. See the baggage policy at Amtrak.com/baggage.
- Check the departure board or ask a uniformed Amtrak employee to find out where to board your train.
- If You See Something Say Something! Contact Amtrak Police at 1-800-331-0008 or Text to APD11 (27311).

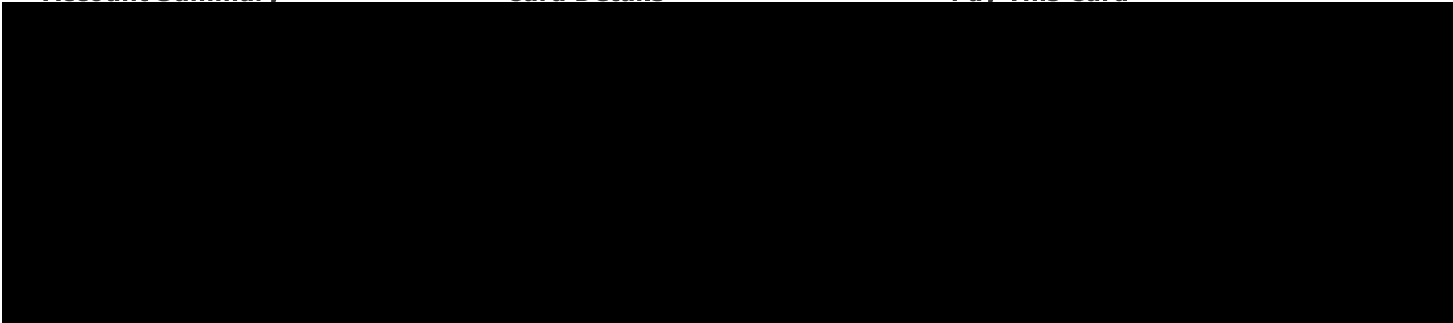
Alaska Airlines Visa Platinum Plus - 0272

Balance Summary: 07/26/2019

Account Summary

Card Details

Pay This Card

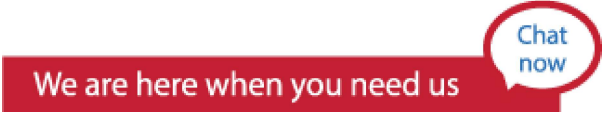


* Available Credit includes purchases that have been authorized but have not yet posted to your account.

Go to:

Posting Date ↓	Description	Amount	Balance
Pending	PANERA BREAD #204482 P	\$9.49	[REDACTED]
[REDACTED]			
07/24/2019	AMTRAK .COM 2030702552857WASHINGTON DC	\$74.00	[REDACTED]
[REDACTED]			
07/20/2019	AMTRAK .COM 1990654582650WASHINGTON DC	\$33.00	[REDACTED]
[REDACTED]			

Go to:



Steven Alverson

From: etickets@amtrak.com
Sent: Sunday, July 21, 2019 11:13 PM
To: Steven Alverson
Subject: Amtrak: eTicket and Receipt for Your 07/24/2019 Trip - STEVEN ALVERSON
Attachments: Alverson Steven 201907220212550806.pdf

SALES RECEIPT



Purchased: 07/21/2019 11:12 PM PT Thank you for your purchase.

- 1. Retain this receipt for your records.
- 2. Print the attached eTicket and carry during your trip.

Merchant ID 006621 Massachusetts Ave NW Washington, DC 20001800-USA-RAIL Amtrak.com

Reservation Number - D35C98 SACRAMENTO, CA - SANTA CLARA-UNIVERSITY, CA (Round-Trip) JULY 21, 2019
Billing Information

STEVEN ALVERSON4944 PUMA WAYCARMICHAEL, CA 95608-
Visa ending in 6042 (Purchase) Authorization Code 07647D
Total \$74

Purchase Summary - Ticket Number 2020662624861

Train 527: SACRAMENTO, CA - SANTA CLARA (TRANSIT CENTER), CA Depart 7:05 AM, Wednesday, July 24, 2019 1 UNRESERVED COACH SEAT	\$37.00
Ticket Terms & Conditions NOT VALID ON RESERVED COACH TRAINS	Subtotal
	\$37.00
Train 542: SANTA CLARA (TRANSIT CENTER), CA - SACRAMENTO, CA Depart 4:22 PM, Wednesday, July 24, 2019 1 UNRESERVED COACH SEAT	\$37.00

Ticket Terms & Conditions NOT VALID ON RESERVED COACH TRAINS	
	Subtotal
	\$37.00
	Total Charged by Amtrak
	\$74.00

Passengers

Steven Alverson

Important Information

- Tickets are non-transferable.
- Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. If your travel plans change, contact us before departure to change your reservation. If you do not board your train, your entire reservation from that point will be canceled. If you board a different train without notifying us, you will have to pay for it separately; the conductor cannot apply the money paid for your prior reservation. For more information please visit Amtrak.com/changes.
- Summary of Terms and Conditions: Ticket valid for carriage or refund (subject to the refund rules of the fare purchased) for twelve months after day of issue unless otherwise specified. Amtrak tickets may only be sold or issued by Amtrak or an authorized travel agent/tour operator. Tickets sold or issued by an unauthorized third party will be voided by Amtrak. This ticket is a contract of carriage which includes specific terms and conditions and a binding arbitration agreement between Amtrak and the ticket holder. The terms and conditions and arbitration agreement are available at Amtrak.com/terms-and-conditions.html. Tickets sold for non-Amtrak service are subject to the tariffs of the providing carrier.
- Questions? Contact us online at Amtrak.com/contact or call 1-800-USA-RAIL (1-800-872-7245) or for text telephone (TTY) 1-800-523-6590.



PRESENT THIS DOCUMENT FOR BOARDING

RESERVATION NUMBER D35C98

RES# D35C98-21JUL19

SAC



SCC

Round-Trip

SACRAMENTO, CA

SANTA CLARA-UNIVERSITY,

JULY 24, 2019

Depart

TRAIN	CAPITOL CORRIDOR	SACRAMENTO - SANTA CLARA (TRANSIT CENTER)	DEPARTS	ARRIVES (Wed Jul 24)
527	Jul 24, 2019	1 Unreserved Coach Seat	7:05 AM	9:51 AM

Return

TRAIN	CAPITOL CORRIDOR	SANTA CLARA (TRANSIT CENTER) - SACRAMENTO	DEPARTS	ARRIVES (Wed Jul 24)
542	Jul 24, 2019	1 Unreserved Coach Seat	4:22 PM	7:21 PM

PASSENGERS (1)

ALVERSON, STEVEN ADULT

AMTRAK GUEST REWARDS

7008226693 | MEMBER

Proper identification is required for all passengers. This document is valid for only passengers listed. See www.amtrak.com/ID for details.

IMPORTANT INFORMATION

• NOT VALID ON RESERVED COACH TRAINS

- At Sacramento Valley Station there is a 1200-foot walk from the station building to the train platforms. Passengers are encouraged to be ready to proceed from the station to the platform not less than ten minutes prior to train departure time.
- eTickets for **Unreserved Coach services** are valid within the limits of the city-pair paid for and within one year of purchase, unless otherwise restricted by any special or promotional fare paid. Seats may not be available and you may have to stand.
- When should you arrive at the station? Check the recommended arrival times for your departure station at Amtrak.com/stations. Allow additional time if you require ticketing/baggage services or boarding assistance, or if you are boarding at a Canadian station.
- Tickets are non-transferable. They are valid only for the personal use of the passenger(s) named on the ticket.
- For *Capitol Corridor* travel information please visit capitolcorridor.org, or call 1-877-974-3322 (TDD 1-510-839-2220).
- Your printed eTicket travel document shows the services you booked. If you change your booking but do not reprint the document, it will not reflect your current itinerary. You may obtain an updated copy of your eTicket at Amtrak.com. At some stations, a gate agent may need to view your eTicket prior to boarding (learn more at Amtrak.com/boarding).
- Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. For more information please visit Amtrak.com/changes.
- Carry-on baggage is limited to 2 personal items, 14x11x7" / 25lbs per item, and 2 bags, 28x22x14" / 50lbs per bag, per passenger. **You may be charged a baggage fee or denied boarding if your items exceed these limitations.** See the baggage policy at Amtrak.com/baggage.
- Check the departure board or ask a uniformed Amtrak employee to find out where to board your train.
- **If You See Something Say Something! Contact Amtrak Police at 1-800-331-0008 or Text to APD11 (27311).**

From: Uber Receipts <uber.us@uber.com>
Sent: Wednesday, July 24, 2019 10:14 AM
To: Steven Alverson
Subject: [Personal] Your Wednesday morning trip with Uber

Uber

Total: \$8.48
Wed, Jul 24, 2019

Thanks for riding, Steven

We hope you enjoyed your ride
this morning.



Total

\$8.48

You earned 5% off this ride! (up to \$15)!

Trip Fare	\$6.13
<hr/>	
Subtotal	\$6.13
Promotions	-\$0.45
Tolls, Surcharges, and Fees ?	\$2.80
<hr/>	



•••• 6042 | [Switch](#)

\$8.48

A temporary hold of \$8.48 was placed on your payment method •••• 6042 at the start of the trip. This is not a charge and has or will be removed. It should disappear from your bank statement shortly. [Learn More](#)

You rode with Minh



4.91 ★ Rating

Minh is known for:
Excellent Service

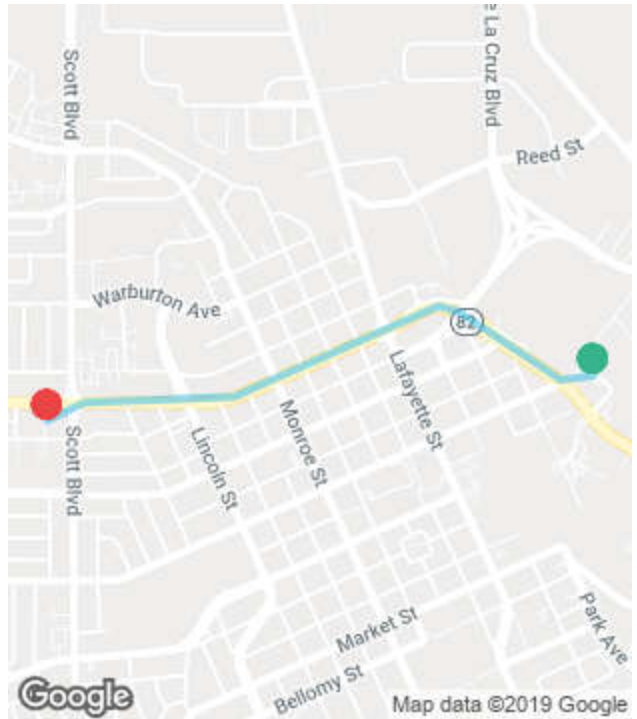
How was your ride?

[RATE OR TIP](#)

Transportation Network Company: Uber Technologies, Inc.

When you ride with Uber, your trips are insured in case of a covered accident. [Learn more.](#)

- 10:07am
Santa Clara, CA
- 10:13am
2002 E El Camino Real,
Santa Clara, CA



Invite your friends and family.

Get \$5 off your next ride when you refer a friend to try Uber. Share code: a58nn



Unlock benefits with Uber Rewards

Earn points with your meals and miles when you join today. [Learn more](#)

Uber

[FAQ](#)

[Forgot password](#)

Read about our [zero tolerance policy](#). Report a zero tolerance complaint by visiting help.uber.com.

Uber Technologies
1455 Market St
San Francisco, CA 94103

[Privacy](#)

[Terms](#)

From: Uber Receipts <uber.us@uber.com>
Sent: Wednesday, July 24, 2019 12:01 PM
To: Steven Alverson
Subject: Thanks for tipping! We've updated your Wednesday morning trip receipt

Uber

Total: \$9.00
Wed, Jul 24, 2019

Thanks for tipping, Steven

Here's your updated Wednesday morning ride receipt.



Total **\$9.00**

Trip Fare \$4.67

Subtotal \$4.67

Tolls, Surcharges, and Fees [?](#) \$2.80

Tip \$1.53

Amount Charged



•••• 6042 | [Switch](#)

\$9.00

A temporary hold of \$7.47 was placed on your payment method •••• 6042 at the start of the trip. This is not a charge and has or will be removed. It should disappear from your bank statement shortly. [Learn More](#)

You rode with Moustafa



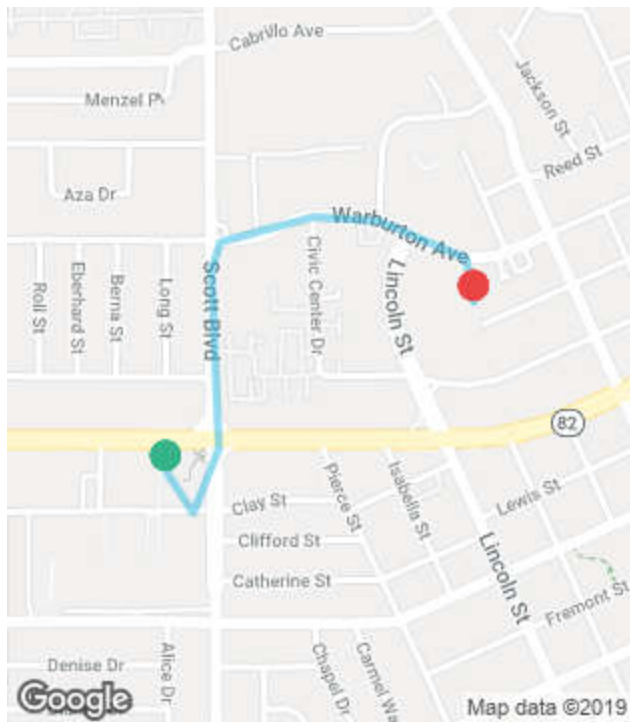
4.88 ★ Rating

Moustafa is known for:
Excellent Service

Transportation Network Company: Uber Technologies, Inc.

When you ride with Uber, your trips are insured in case of a covered accident. [Learn more.](#)

- 11:32am
2002 E El Camino Real,
Santa Clara, CA
- 11:36am
1498 Reeve St, Santa Clara,
CA



Invite your friends and family.

Get \$5 off your next ride when you refer a friend to try Uber. Share code: a58nn



Unlock benefits with Uber Rewards

Earn points with your meals and miles when you join today. [Learn more](#)

Uber

[FAQ](#)

[Forgot password](#)

Read about our [zero tolerance policy](#). Report a zero tolerance complaint by visiting help.uber.com.

Uber Technologies
1455 Market St
San Francisco, CA 94103

[Privacy](#)

[Terms](#)

From: Uber Receipts <uber.us@uber.com>
Sent: Wednesday, July 24, 2019 10:22 PM
To: Steven Alverson
Subject: Thanks for tipping! We've updated your Wednesday afternoon trip receipt

Uber

Total: \$10.01
Wed, Jul 24, 2019

Thanks for tipping, Steven

Here's your updated Wednesday
afternoon ride receipt.



Total **\$10.01**

Trip Fare \$5.71

Subtotal \$5.71

Tolls, Surcharges, and Fees [?](#) \$2.80

Tip \$1.50

Amount Charged



•••• 6042 | [Switch](#)

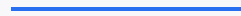
\$10.01

A temporary hold of \$8.51 was placed on your payment method •••• 6042 at the start of the trip. This is not a charge and has or will be removed. It should disappear from your bank statement shortly. [Learn More](#)

You rode with Henry



4.96 ★ Rating



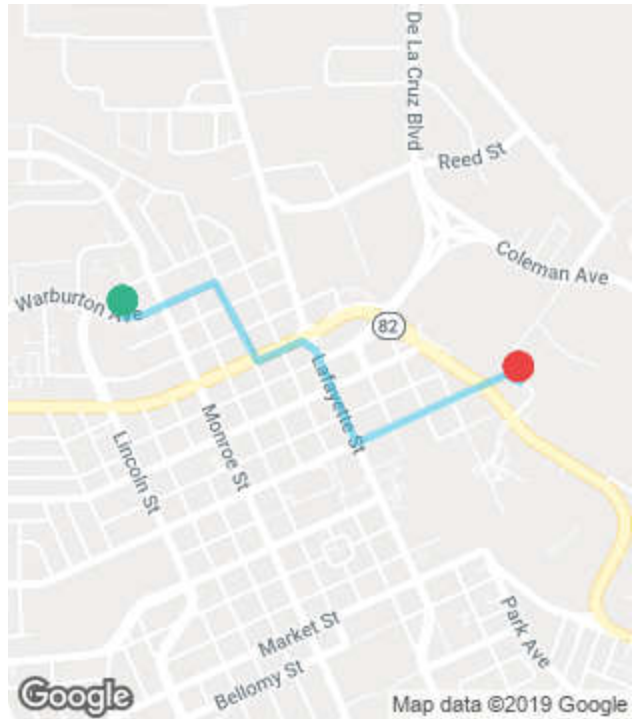
Henry is known for:
Excellent Service

Transportation Network Company: Uber Technologies, Inc.

When you ride with Uber, your trips are insured in case of a covered accident. [Learn more.](#)

03:54pm
1443 Warburton Ave, Santa
Clara, CA

03:59pm
Santa Clara, CA



Invite your friends and family.

Get \$5 off your next ride when you refer a friend to try Uber. Share code: a58nn



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Read about our [zero tolerance policy](#). Report a zero tolerance complaint by visiting help.uber.com.

Uber Technologies
1455 Market St
San Francisco, CA 94103

[Privacy](#)

[Terms](#)

YOUR TRIP TO:



2600 Capitol Ave, Sacramento, CA, 95816-5905

6 HR 43 MIN | 303 MI

IRS Reimbursement: \$175.88



Print a full health report of your car with HUM vehicle diagnostics **(800) 906-2501**

2600 Capitol Ave, Sacramento, CA 95816-5905



1. Start out going east on Capitol Ave toward 27th St.

----- Then 0.21 miles ----- 0.21 total miles



2. Turn right onto 29th St.

29th St is just past 28th St.

If you reach 30th St you've gone a little too far.

----- Then 0.08 miles ----- 0.29 total miles



3. Merge onto Capital City Fwy/I-80 Bus W via the ramp on the **left** toward **Placerville/San Francisco**.

If you reach N Street O Street Aly you've gone a little too far.

----- Then 0.41 miles ----- 0.70 total miles



4. Merge onto Capital City Fwy/I-80 Bus W/US-50 W/CA-99 N/CA-16 W via EXIT 6B toward **I-5/San Francisco**.

----- Then 1.95 miles ----- 2.65 total miles



5. Merge onto **I-5 S** via EXIT 4A toward **Los Angeles**.

----- Then 45.54 miles ----- 48.19 total miles



6. Take the Fremont St/Oak St exit, EXIT 473.

----- Then 0.20 miles ----- 48.39 total miles



7. Keep left to take the ramp toward **HAGGIN MUSEUM**.

----- Then 0.02 miles ----- 48.41 total miles



8. Turn left onto W Fremont St.

Then 1.28 miles

49.69 total miles



9. Welcome to STOCKTON, CA.

Your destination is just past N Commerce St.

If you are on E Fremont St and reach N El Dorado St you've gone a little too far.



Stockton, CA

This leg of your trip is:

48 minutes • 49.69 miles

Start of next leg of route



10. Start out going south on N Center St toward Civic Ct.

Then 0.50 miles

50.19 total miles



11. Merge onto I-5 S toward **Los Angeles/San Francisco.**

If you reach E Lafayette St you've gone a little too far.

Then 13.84 miles

64.02 total miles



12. Merge onto I-205 W via EXIT 458B toward **San Francisco/I-580.**

Then 13.81 miles

77.84 total miles



13. I-205 W becomes **I-580 W.**

Then 12.96 miles

90.80 total miles



14. Take the Isabel Ave exit, EXIT 51, toward **Portola Avenue/CA-84.**

Then 0.34 miles










91.15 total miles



15. Turn left onto Isabel Ave.

Then 4.70 miles

95.84 total miles

- 
16. Isabel Ave becomes Vallecitos Rd/CA-84.
 ----- Then 5.06 miles ----- 100.90 total miles
- 
17. Take the **CA-84** ramp toward **Dumbarton Br/Sunol**.
 ----- Then 0.19 miles ----- 101.09 total miles
- 
18. Merge onto I-680 S via the ramp on the **left**.
 ----- Then 8.75 miles ----- 109.85 total miles
- 
19. Take the **Mission Blvd W** exit, EXIT 12, toward **I-880/Warm Springs District/Northwestern Polytechnic University**.
 ----- Then 0.47 miles ----- 110.32 total miles
- 
20. Merge onto Mission Blvd/CA-262.
 ----- Then 0.62 miles ----- 110.94 total miles
- 
21. Merge onto I-880 S toward **San Jose**.
 ----- Then 12.98 miles ----- 123.92 total miles
- 
22. I-880 S becomes CA-17 S.
 ----- Then 26.55 miles ----- 150.47 total miles
- 23.** Take the **Ocean Street** exit, EXIT 442, on the **left** toward **Beaches**.
 ----- Then 0.22 miles ----- 150.69 total miles
- 
24. Keep **left** at the fork in the ramp.
 ----- Then 0.03 miles ----- 150.72 total miles
- 
25. Stay **straight** to go onto Ocean St.
 ----- Then 0.47 miles ----- 151.19 total miles



26. 701 OCEAN ST is on the **right**.

If you reach Leonard St you've gone a little too far.



701 Ocean St

This leg of your trip is:

1 hour 45 minutes • 101.51 miles

----- Start of next leg of route -----



27. Start out going **south** on Ocean St toward Leonard St.

----- Then 0.04 miles ----- 151.23 total miles



28. Make a **U-turn** at Leonard St onto Ocean St.
If you reach Dakota Ave you've gone about 0.1 miles too far.

----- Then 0.52 miles ----- 151.75 total miles



29. Merge onto CA-17 N toward **San Jose**.

----- Then 26.69 miles ----- 178.44 total miles



30. Stay **straight** to go onto I-880 N.

----- Then 12.28 miles ----- 190.72 total miles



31. Merge onto Mission Blvd/CA-262 via EXIT 12A toward **I-680/Sacramento**.

----- Then 1.50 miles ----- 192.22 total miles



32. Merge onto I-680 N toward **Sacramento**.

----- Then 9.03 miles ----- 201.25 total miles



33. Merge onto CA-84 E via EXIT 21B toward **Livermore**.

----- Then 9.63 miles ----- 210.88 total miles



34. Stay **straight** to go onto Isabel Ave.

----- Then 0.15 miles ----- 211.03 total miles



35. Merge onto I-580 E toward **Stockton**.

----- Then 13.43 miles ----- 224.46 total miles



36. Merge onto I-205 E via EXIT 65 on the **left** toward **Stockton/Tracy.**

Then 14.52 miles ----- 238.99 total miles



37. Stay **straight** to go onto I-5 N.

Then 12.26 miles ----- 251.24 total miles



38. Take the **CA-4 E/CA-99** exit, EXIT 472, toward **Downtown Stockton/Angels Camp/Stockton Ballpark.**

Then 0.68 miles ----- 251.92 total miles



39. Keep **right** to take the ramp toward **Downtown Stockton.**

Then 0.17 miles ----- 252.09 total miles



40. Stay **straight** to go onto E Lafayette St.

Then 0.07 miles ----- 252.16 total miles



41. Turn **left** onto S El Dorado St.
If you reach S Hunter St you've gone a little too far.

Then 0.55 miles ----- 252.71 total miles



42. Turn **left** onto E Fremont St.
E Fremont St is just past Civic Ct.
If you reach E Oak St you've gone a little too far.

Then 0.08 miles ----- 252.78 total miles



43. Welcome to STOCKTON, CA.
If you are on W Fremont St and reach N Commerce St you've gone a little too far.



Stockton, CA

This leg of your trip is:

1 hour 46 minutes · 101.59 miles

----- Start of next leg of route -----



44. Start out going **south** on N Center St toward Civic Ct.

----- Then 0.50 miles ----- 253.29 total miles



45. Merge onto I-5 N toward **Sacramento**.
If you reach E Lafayette St you've gone a little too far.

----- Then 45.99 miles ----- 299.28 total miles



46. Merge onto Capital City Fwy/I-80 Bus E/US-50 E/CA-99 S/CA-16 E via EXIT 518 toward **South Lake Tahoe**.

----- Then 2.27 miles ----- 301.55 total miles



47. Merge onto Capital City Fwy/I-80 Bus E via EXIT 6A toward **Reno**.

----- Then 1.08 miles ----- 302.63 total miles



48. Take the **N Street** exit, EXIT 7A.

----- Then 0.24 miles ----- 302.87 total miles



49. Turn **slight left** onto 30th St.

----- Then 0.08 miles ----- 302.95 total miles



50. Take the 1st **left** onto Capitol Ave.
Capitol Ave is just past Capitol Avenue N Street Aly.

If you reach L Street Capitol Avenue Aly you've gone a little too far.

----- Then 0.29 miles ----- 303.24 total miles



51. 2600 Capitol Ave, Sacramento, CA 95816-5905,
2600 CAPITOL AVE is on the **left**.

Your destination is just past 27th St.


If you reach 26th St you've gone a little too far.



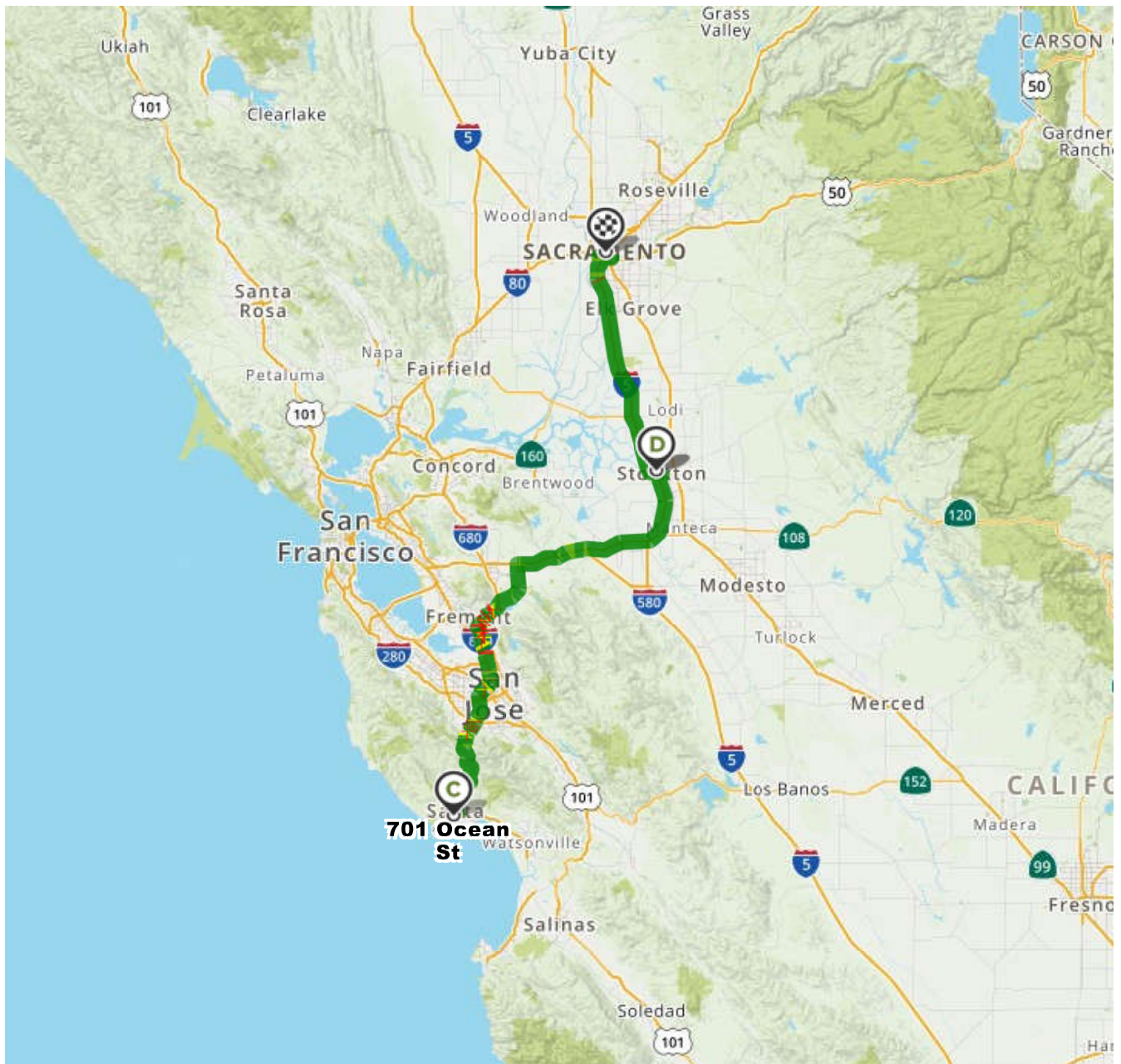
2600 Capitol Ave, Sacramento, CA 95816-5905

This leg of your trip is:

48 minutes · **50.45 miles**

 Save to My Maps

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Panera Bread Cafe 4482
Santa Clara, CA, CA 95015
Phone: (408)615-1557
www.panerabread.com

Accuracy Matters,

Your order should be correct every time.
If it's not, we'll fix it right away, and
give you a free treat for your trouble.
Just let any associate know.

7/24/2019

11:19:22 AM

Check Number: 349675 Cashier: Blanca

1 Tuna Salad Sandwich 7.79

No Black Pepper Focacci

Honey Wheat

1 Apple

SubTotal 7.79

Tax 0.70

Gratuity 1.00

Total 9.49

Visa 9.49

Acct:XXXXXXXX0272

AuthCode:03867B

Trans#:100709

Visa 9.49

If you didn't use your
MyPanera card, use the code below at
www.mypanera.com/missedvisit.
Or if not a member go on-line
or ask an associate and join today.

5555-9937-5841-2542-2729-58

TOGO POS

Your Order Number is: 375

Customer / Pager: EVAN

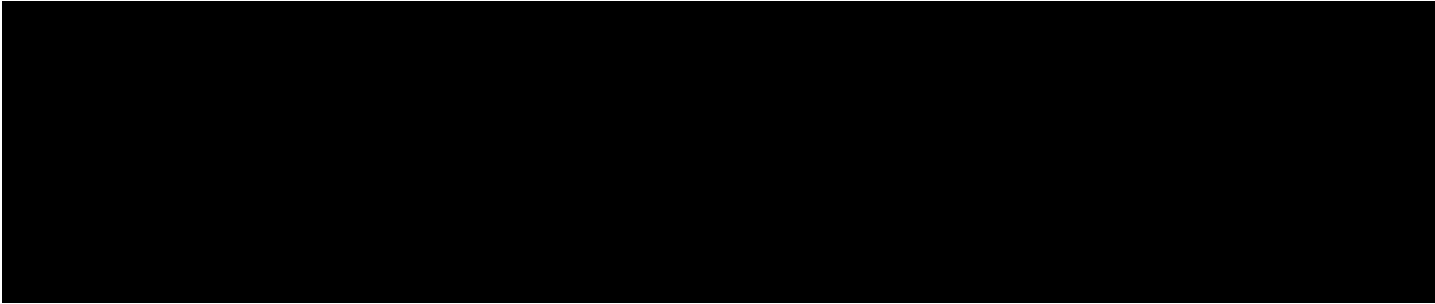
Alaska Airlines Visa Platinum Plus - 0272

Balance Summary: 07/26/2019

Account Summary

Card Details

Pay This Card

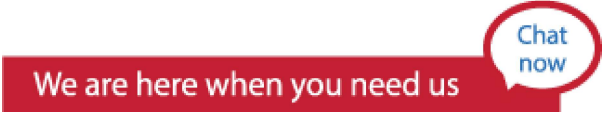


* Available Credit includes purchases that have been authorized but have not yet posted to your account.

Go to:

Posting Date ↓	Description	Amount	Balance
Pending	PANERA BREAD #204482 P	\$9.49	[Redacted]
[Redacted]			
07/24/2019	AMTRAK .COM 2030702552857WASHINGTON DC	\$74.00	[Redacted]
[Redacted]			
07/20/2019	AMTRAK .COM 1990654582650WASHINGTON DC	\$33.00	[Redacted]
[Redacted]			

Go to:



7-26-19
SC SC Roundtable
Meeting

D181353.00
Reimbursable
expenses

D181353.00

Peet's Coffee & Tea
2002 El Camino Real Suite
408-831-7517

Host: Viktoria 07/24/2019
Term#21181 10:57 AM
20181

Lunch Adverser

WB Chic Chorizo Flatbread 4.65
L PCH Organic MintMelange 2.95
Subtotal 7.60
Tax 0.42

Ordered Total 8.02

MID: 12345
RRN: 024732

SALE

XXXXXXXXXXXX6042

CHASE VISA Entry Method: Chip
07/24/2019 10:56:51
INVOICE: 024732

Purchase: \$8.02
Tip: \$1.50

Total: USD\$ 9.52

APPROVED 01066D

CHASE VISA

AID: A0000000031010

TVR: 0080008000

TSI: E800

Tip 1.50
Total 9.52

SIGNATURE : _____

The secret behind great coffee is
the people who make it. If you are
ready for a bold career change,
take a look at Peet's.
www.peets.com/careers

Welcome To
Sac Valley Station

PARKING TIME EXPIRES AT

07/25/2019
06:47 AM

Meter: AMTRK_07

Trans: 05685

Time: 06:47 AM

Date: Wed Jul 24, 2019

Plate: 6JWN178

Paid: \$12.00

Parking D181353.00

PLEASE RETAIN THIS TICKET
AS PROOF OF PAYMENT
(NOT REQUIRED TO BE
DISPLAYED ON DASH)

ADD TIME TO YOUR PARKING
SESSION WITH PARKMOBILE-ZONE 293
USE THE APP, CALL 916-722-7275,
OR VISIT WWW.PARKMOBILE.COM

07/24/2019 06:47 AM

Mileage office to
Train Station RT

4.22 miles @ .58 = \$2.45

IG RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT

YOUR TRIP TO:



2600 Capitol Ave, Sacramento, CA, 95816-5905

19 MIN | 4.2 MI

IRS Reimbursement: \$2.45

Trip time based on traffic conditions as of 3:34 PM on July 26, 2019. Current Traffic: Heavy



Print a full health report of your car with HUM vehicle diagnostics **(800) 906-2501**

2600 Capitol Ave, Sacramento, CA 95816-5905

1. Start out going west on Capitol Ave toward 26th St.
Then 0.02 miles 0.02 total miles

2. Take the 1st right onto 26th St.
Then 0.08 miles 0.10 total miles

3. Take the 2nd left onto L St.
Then 1.38 miles 1.48 total miles

4. Turn right onto 8th St.
Then 0.24 miles 1.72 total miles

5. Turn left onto I St.
Then 0.23 miles 1.95 total miles

6. 401 I ST.

Sacramento Amtrak

This leg of your trip is:
5 minutes · 1.95 miles

----- Start of next leg of route -----


7. Start out going west on I St toward Chinatown Mall.
Then 0.08 miles 2.03 total miles


8. Take the 3rd Street exit on the left.
Then 0.07 miles 2.10 total miles


 **9. Turn left** onto 3rd St.
----- Then 0.08 miles ----- 2.18 total miles

 **10. Turn left** onto J St.
----- Then 1.61 miles ----- 3.80 total miles


 **11. Turn right** onto 24th St.
----- Then 0.24 miles ----- 4.04 total miles

 **12. Turn left** onto Capitol Ave. Pass through 1
roundabout.
----- Then 0.18 miles ----- 4.22 total miles

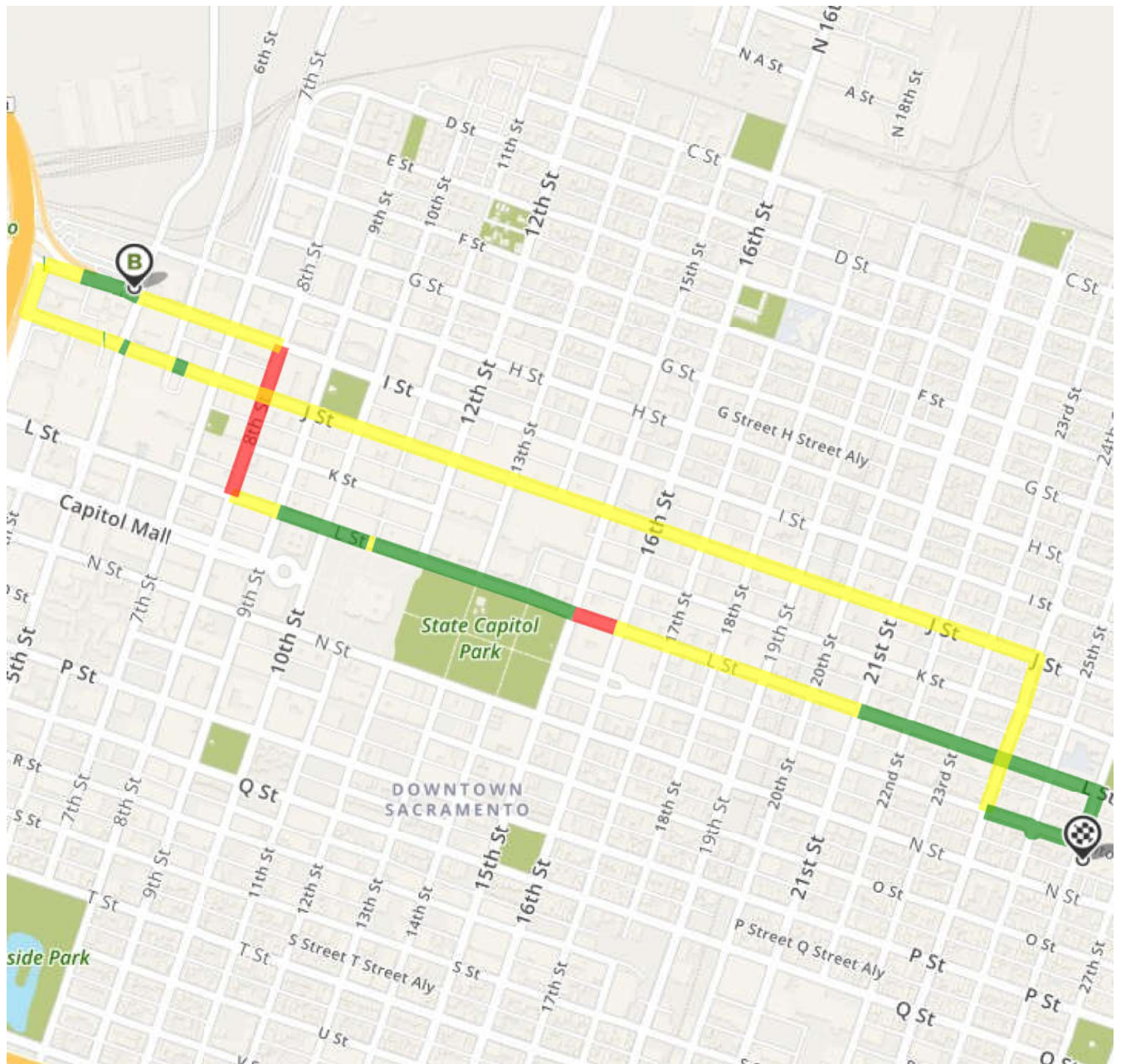
 **13. 2600 Capitol Ave, Sacramento, CA 95816-5905,**
2600 CAPITOL AVE is on the **right**.

 2600 Capitol Ave, Sacramento, CA 95816-5905

This leg of your trip is:
6 minutes · 2.27 miles

 Save to My Maps

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Environmental Science Associates

Unit Detail for Invoice 000000148160 Dated 8/19/2019

Project: D181353.00-CASCC - Facilitator/Consultant Services

Category	Date	Description	Calculation	Amount
Printing 8.5x11 b/w	07/26/2019	ARC_PRINTING BW 8.5X11	3,156.0 Pages @ 0.10	\$315.60
Printing 8.5x11 color	07/26/2019	ARC_PRINTING COLOR 8.5X11	61.0 Pages @ 0.40	\$24.40
Printing 8.5x11 b/w	07/26/2019	ARC_PRINTING BW 8.5X11	27.0 Pages @ 0.10	\$2.70
Printing 8.5x11 color	07/26/2019	ARC_PRINTING COLOR 8.5X11	42.0 Pages @ 0.40	\$16.80
Total				\$359.50

Category Summary

Printing 8.5x11 b/w	\$318.30
Printing 8.5x11 color	\$41.20
Total	\$359.50



Environmental Science Associates
 550 Kearny Street, Suite 800
 San Francisco, CA 94108
 (415) 896-5900

INVOICE

Andi Jordan
 Executive Director
 Cities Association of Santa Clara County
 PO Box 3144
 Los Altos, CA 94024

September 6, 2019
 Invoice No: 148584
 Project Manager: Steven Alverson

Project D181353.00 CASCC - Facilitator/Consultant Services for Santa Clara/Santa Cruz
 Community Roundtable

Professional Services from August 1, 2019 to August 31, 2019

Task 0000001 Facilitate Regular Roundtable Meetings

Subtask 0000011 1.1 Prepare For Up To 17 Roundtable Meetings

Professional Personnel

	Hours	Rate	Amount	
Senior Director III				
Alverson, Steven	28.00	300.00	8,400.00	
Senior Associate I				
Wasserman, Evan	66.00	150.00	9,900.00	
Totals	94.00		18,300.00	
Total Labor				18,300.00
				Subtotal this Subtask: \$18,300.00

Subtask 0000012 1.2 Attend, Facilitate, and Interact with CASCC staff/ Roundtable Members at Up To 17 Roundtable Meetings

Professional Personnel

	Hours	Rate	Amount	
Senior Director III				
Alverson, Steven	4.00	300.00	1,200.00	
Senior Associate I				
Wasserman, Evan	10.00	150.00	1,500.00	
Totals	14.00		2,700.00	
Total Labor				2,700.00
				Subtotal this Subtask: \$2,700.00

Subtask 0000013 1.3 Prepare Up To 17 Meeting Recaps and Lists of Action Items/Actions Taken

Professional Personnel

	Hours	Rate	Amount	
Senior Director III				
Alverson, Steven	2.50	300.00	750.00	
Senior Associate I				
Wasserman, Evan	11.00	150.00	1,650.00	
Totals	13.50		2,400.00	
Total Labor				2,400.00
				Subtotal this Subtask: \$2,400.00

TOTAL THIS TASK: \$23,400.00

Task 0000002 Assist CASCC in Improving Roundtable Participation, Meeting Format, and Composition

Professional Personnel

	Hours	Rate	Amount
Senior Director III			
Alverson, Steven	1.00	300.00	300.00
Totals	1.00		300.00
Total Labor			300.00

Billing Limits	Current	Prior	To-Date
Total Billings	300.00	1,200.00	1,500.00
Limit			5,100.00
Remaining			3,600.00
TOTAL THIS TASK:			\$300.00

Task 0000003 Provide Support for Work Not Currently Before the Roundtable

Professional Personnel

	Hours	Rate	Amount
Senior Director III			
Alverson, Steven	.50	300.00	150.00
Totals	.50		150.00
Total Labor			150.00

Billing Limits	Current	Prior	To-Date
Total Billings	150.00	6,362.50	6,512.50
Limit			50,620.00
Remaining			44,107.50
TOTAL THIS TASK:			\$150.00

Task 0000004 Follow Up with FAA and SFO on the Select Committee Recommendations

Billing Limits

	Current	Prior	To-Date
Total Billings	0.00	3,205.00	3,205.00
Limit			7,200.00
Remaining			3,995.00
TOTAL THIS TASK:			0.00

Task 0000005 Follow Up with FAA and SJC on the Southflow Recommendations

Billing Limits

	Current	Prior	To-Date
Total Billings	0.00	0.00	0.00
Limit			7,200.00
Remaining			7,200.00
TOTAL THIS TASK:			0.00

Task 0000006 Develop an FAA Advocacy Plan

Billing Limits

	Current	Prior	To-Date
Total Billings	0.00	0.00	0.00
Limit			21,600.00
Remaining			21,600.00
TOTAL THIS TASK:			0.00

Project	D181353.00	CASCC - Facilitator/Consultant Services	Invoice	148584
---------	------------	---	---------	--------

Task	0000007	Prepare and Maintain the Santa Clara/Santa Cruz Community Roundtable Public Website
------	---------	---

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	3,600.00	3,600.00
Limit			10,820.00
Remaining			7,220.00
TOTAL THIS TASK:			0.00

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	8,820.84	8,820.84
Limit			16,161.70
Remaining			7,340.86
TOTAL THIS TASK:			0.00

TOTAL INVOICE AMOUNT: \$23,850.00

Outstanding Invoices

Number	Date	Balance
148160	8/19/2019	41,339.42
Total		41,339.42

Billings to Date	Current	Prior	Total
	23,850.00	147,790.84	171,640.84

Remit to:

E S A
P.O. Box 92170
Elk Grove, IL 60009

TIN #: 94-1698350

Project	D181353.00	CASCC - Facilitator/Consultant Services	Invoice	148584	
7 - Wasserman, Evan		8/13/2019	4.00	150.00	600.00
		4 hrs for reviewing edits on Strategic Plan and combining edits			
7 - Wasserman, Evan		8/14/2019	4.00	150.00	600.00
		4 hrs for reviewing edits on Strategic Plan and combining edits, beginning work on Work Program			
7 - Wasserman, Evan		8/15/2019	6.00	150.00	900.00
		2 hrs on finishing the Strategic Plan edits; 4 hrs on the Work Program edits			
7 - Wasserman, Evan		8/19/2019	3.00	150.00	450.00
		3 hrs for posting to website, tracking correspondence, and incorporating/making edits to work program			
7 - Wasserman, Evan		8/20/2019	1.00	150.00	150.00
		1 hr for posting to website, tracking correspondence			
7 - Wasserman, Evan		8/21/2019	8.00	150.00	1,200.00
		1.5 hrs for posting to website, tracking correspondence; 6.5 hrs for incorporating/making edits to work program markup copy.			
7 - Wasserman, Evan		8/22/2019	6.00	150.00	900.00
		1 hr for communications/meeting time; 1 hr for tracking email/correspondence/ posting to website; 4 hrs for work on the Work Program clean version			
7 - Wasserman, Evan		8/23/2019	8.00	150.00	1,200.00
		2 hrs for work on the Work Program clean version; 6 hrs for compiling agenda packet and sending out communications/posting to websites/social media			
7 - Wasserman, Evan		8/26/2019	3.00	150.00	450.00
		3 hrs for prep for the August meeting, with agenda packet compilation			
7 - Wasserman, Evan		8/27/2019	3.00	150.00	450.00
		3 hrs for prep for the August meeting, with agenda packet compilation/printing			
		Totals	94.00		18,300.00
		Total Labor			18,300.00
				Subtotal this Subtask:	\$18,300.00

Subtask 0000012 1.2 Attend, Facilitate, and Interact with CASCC staff/ Roundtable Members at Up To 17 Roundtable Meetings

Professional Personnel

			Hours	Rate	Amount
Senior Director III					
Senior Director III					
1 - Alverson, Steven		8/28/2019	4.00	300.00	1,200.00
		Aug 28, 2019 SCSC RT Meeting			
Senior Associate I					
Senior Associate I					
7 - Wasserman, Evan		8/28/2019	10.00	150.00	1,500.00
		3.5 hrs for travel to the meeting and work at coffee shop; 3 hrs for facilitation during the meeting; .5 hr for meeting after Roundtable meeting; 3 hrs for work on meeting notes and prioritization notes during return trip			
		Totals	14.00		2,700.00
		Total Labor			2,700.00
				Subtotal this Subtask:	\$2,700.00

Subtask 0000013 1.3 Prepare Up To 17 Meeting Recaps and Lists of Action Items/Actions Taken

Professional Personnel

			Hours	Rate	Amount	
Senior Director III						
Senior Director III						
1 - Alverson, Steven	8/28/2019	Meeting Follow-up	1.50	300.00	450.00	
1 - Alverson, Steven	8/30/2019	Meeting Follow-up	1.00	300.00	300.00	
Senior Associate I						
Senior Associate I						
7 - Wasserman, Evan	8/2/2019	1 hr for review of correspondence documents sent to FAA, and posting news articles to the website	1.00	150.00	150.00	
7 - Wasserman, Evan	8/5/2019	1 hr for drafting meeting recap	1.00	150.00	150.00	
7 - Wasserman, Evan	8/6/2019	1 hr for meeting recap	1.00	150.00	150.00	
7 - Wasserman, Evan	8/29/2019	1.5 hrs for work on meetign notes/recap items	1.50	150.00	225.00	
7 - Wasserman, Evan	8/30/2019	6.5 hrs for meeting recap, list of questiosn for the FAA, communciation with the Chair and PM about documents/edits, posting to the website	6.50	150.00	975.00	
		Totals	13.50		2,400.00	
		Total Labor				2,400.00
				Subtotal this Subtask:		\$2,400.00
				TOTAL THIS TASK:		\$23,400.00

Task 0000002 Assist CASCC in Improving Roundtable Participation, Meeting Format, and Composition

Professional Personnel

			Hours	Rate	Amount	
Senior Director III						
Senior Director III						
1 - Alverson, Steven	8/12/2019	Prep & Discuss Budget with Andi Jordan	1.00	300.00	300.00	
		Totals	1.00		300.00	
		Total Labor				300.00
				TOTAL THIS TASK:		\$300.00

Task 0000003 Provide Support for Work Not Currently Before the Roundtable

Professional Personnel

			Hours	Rate	Amount	
Senior Director III						
Senior Director III						
1 - Alverson, Steven	8/28/2019	Meet with anne Wengert and Elizabeth Lewis	.50	300.00	150.00	
		Totals	.50		150.00	
		Total Labor				150.00

Project	D181353.00	CASCC - Facilitator/Consultant Services	Invoice	148584
			TOTAL THIS TASK:	\$150.00
			Total this Project	\$23,850.00
			Total this Report	\$23,850.00



Agenda Item No: 4

Meeting Date: September 12, 2019

Cities Association of Santa Clara County Agenda Report

Nominating Committee

Prepared by: Andi Jordan
Executive Director

TOPIC: NOMINATING COMMITTEE

SUBJECT: PRESIDENT'S APPOINTMENT OF NOMINATING COMMITTEE

EXECUTIVE SUMMARY:

Per the Bylaws, President of the Board of Directors appoints three members of the Board of Directors to nominate a slate of candidates for the Executive Board for 2020. The nominating committee for 2019 will be:

- President Manny Cappello (Saratoga)
- 1st Vice President Larry Klein (Sunnyvale)
- 2nd Vice President Marico Sayoc (Los Gatos)

The Nominating Committee will report back with the slate of candidates at the October 2019 Board of Directors meeting. Election will be held at the November meeting.

BYLAWS:

Article IV details the Officers and section 5 details the nominating committee:

"A nominating committee consisting of three (3) Board members shall be appointed by the President no later than two (2) meetings before the meeting at which officers for the following year will be elected. At the meeting immediately preceding the meeting for the election of officers, this committee shall present its nominations for officers for the following year. Additional nominations may be made from the floor at the meeting where the election is to be conducted, providing the consent of the nominee has been secured."



Agenda Item No: 5

Meeting Date: September 12, 2019

Cities Association of Santa Clara County Agenda Report

RHNA Subregion Task Force

**Prepared by: Andi Jordan
Executive Director**

TOPIC: REGIONAL HOUSING NEEDS ASSESSMENT (RHNA) SUBREGION FORMATION

SUBJECT: DISCUSSION OF APPROVAL FORMATION OF THE RHNA SUBREGION

EXECUTIVE SUMMARY:

It was the intent of the RHNA Subregion Task Force to ask for support of formation of the RHNA Subregion. On Friday, September 6, new information was shared by Association of Bay Area Governments (ABAG) regarding the timeline for RHNA Subregion with ABAG/California Department of Housing and Community Development (HCD). Specifically, state statute created different timelines for independent subregions versus Council of Governments (COGs). Therefore, the process that was identified, accepting ABAG's methodology and creating a reallocation, and submitting to HCD as our methodology, is not possible as envisioned or prepared in the Memorandum of Understanding (MOU) or Resolution.

The Task Force was not able to meet to discuss these changes; therefore, the Executive Board was consulted about next steps.

The Board is being asked to consider several options:

- 1. RHNA Light:** This is the Task Force's recommendation: form a RHNA Subregion entity, accept ABAG's numbers with the addition of a reallocation option as our methodology to HCD. The Task Force felt this was a good way to initiate collaboration and bring jurisdictions together while incurring limited consultant costs. Anticipated cost originally \$50,000. With new findings, this cost may exceed \$50,000. Consultant estimated 150 Hours of time.
- 2. RHNA All-In:** The Subregion would create own methodology (with a consultant), estimated 500-700 hours of consultant time. Resolution and MOU would need to be modified. This is estimated at \$150,000 - \$200,000
- 3. Planning Collaborative:** Embrace the goals of working as a region without forming the RHNA subregion and instead form a planning collaborative to further positive outcomes to the housing and homelessness challenges faced in Santa Clara County. Similar to 21 Elements, use the anticipate RHNA subregion funds designated in the MOU and RHNA Light Plan. Collaboration opportunities may include planning, housing element, "Home for All"/ADUs effort, RV dwellers, homelessness, legislative guidance by consultants.
- 4. Do nothing:** no effort, no cost, no changes to outcomes.

RECOMMENDATION:

RHNA Subregion Task Force Chair/San José Vice Mayor Chappie Jones recommends that the Association amend the MOU/Resolution of forming the subregion to support forming a regional planning collaborative via the Cities Association (option 3) to further mutual goals and address the critical housing and homeless needs of the cities and county.

BACKGROUND:

Under state law, the California Department of Housing and Community Development identifies the total housing need statewide and assigns housing numbers to the Council of Governments for an eight-year period. In the Bay Area, the Association for Bay Area Governments (ABAG) is the Council of Government. In turn, ABAG conducts a regional process to determine the methodology and distribute housing numbers to individual jurisdictions in the nine county Bay Area. Jurisdictions then adopt Housing Elements as part of their General Plans that indicate how many units they plan for at different affordability levels and where jurisdictions will accommodate future growth.

- In 2004, the Governor signed legislation that allows jurisdictions to voluntarily form RHNA subregions. Councils of Governments would provide these subregions with its own housing numbers. The legislation allows subregions to determine a methodology and to allocate housing numbers amongst its members. Members of the subregion must include the County, and any jurisdictions must be geographically contiguous. If the subregion fails to perform the allocation as required, or if a member or the County of the subregion withdraws from the subregional process, ABAG will step in to exercise default responsibility. Currently, San Mateo, Napa, and Solano Counties each have operational subregional frameworks.
- Since 2015, the Cities Association of Santa Clara County (Cities Association), a member-organization made up of the 15 cities of Santa Clara County, has convened a taskforce to assess the feasibility of a Santa Clara County RHNA subregion.
- The Santa Clara County Civil Grand Jury issued a report on June 21, 2018. The report recommended that the County pursue a RHNA subregion to increase communication and coordination among jurisdictions.
- September 2019 The Cities Association Board has voted to pursue a Santa Clara County RHNA subregion and was ready to ask for formal participation via a Memorandum of Understanding which emphasizes that the mission of the Santa Clara County RHNA subregion is to provide a forum for collaboration and discussion in the County. The Memorandum of Understanding also notes that all trades must be voluntary between jurisdictions and no jurisdiction has the power to force another to take on a certain share of housing numbers. The subregion includes one “vote” per jurisdiction. If there are any changes to state law that change the terms of the Memorandum of Understanding, each jurisdiction will review and reaffirm participation in the RHNA subregion.

- The Cities Association and ABAG have outlined the following timeline for the subregion:

June 2019	Cities Association Board of Directors Reviews/Approves RHNA Subregion Task Force Recommendation
September 2019	Cities/County Resolutions & MOU due to Cities Association
November/December 2019	Cities Association to submit Formation Documents to ABAG
February 2019	RHNA Formation Deadline
December 2020	Cities Association RHNA Subregion Methodology Due
January 2021	ABAG RHNA Methodology Due

ANALYSIS:

The goal of the Santa Clara County RHNA subregion is to provide a forum for cities and the county to discuss housing growth in the County and to encourage resource sharing. The structure of Santa Clara County RHNA subregion requires all trades to be mutually acceptable. Any changes in state law that would force jurisdictions in a subregion to accept numbers would trigger a review and reaffirmation of the MOU where the City can reevaluate its participation.

The Cities Association plans to use ABAG’s regional methodology to determine an individual jurisdiction’s RHNA share in Santa Clara County. With those numbers, jurisdictions can discuss any housing number trades and any resource sharing.

The state is experiencing a severe housing crisis at all income levels. The status quo of housing planning with individual jurisdictions acting without coordination is leading to a region where the homes are not located near jobs. This imbalance creates traffic, increases vehicle miles traveled and pollution, and makes it very expensive to live near employment centers. The Santa Clara County RHNA subregion is an opportunity to work collaboratively with other cities and the County to discuss solutions to this imbalance.

Solano, Marin, Napa, and San Mateo Counties each have operational subregional frameworks. These counties have reported increased dialogue between member jurisdictions on the housing challenge. In San Mateo County, Redwood City agreed to trade RHNA numbers. Santa Clara County may also see these benefits from forming a RHNA subregion.

On Friday, September 6, new information was shared by Association of Bay Area Governments (ABAG) regarding the timeline for RHNA Subregion with ABAG/California Department of Housing and Community Development (HCD). Specifically, state statute created different timelines for independent subregions versus Council of Governments (COGs). Therefore, the process that is identified in our MOU, accepting ABAG’s methodology and creating a reallocation, and submitting to HCD as our methodology, is not possible. In addition,

- Following the RHNA Light approach will cost more in resources and time than anticipated.
- Initially, the subregion would follow and adopt ABAG’s draft methodology process.
- However, at a time certain, the new subregion would have to run a parallel process which seems redundant and confusing to taxpayers and citizens as well as costly.

Therefore, the Board of Directors must decide if the RHNA subregion process is solely about RHNA allocation and numbers or if the desired outcome of regional solutions for housing and positive collaboration is the goal.

COMMUNITY OUTREACH: (if applicable)

Information is placed on Cities Association website under agenda.

FISCAL IMPACT:

RHNA LIGHT: \$50,000 (\$3200 per jurisdiction)

RHNA ALL-In: 500-700 hours of consultant time. \$150,000 - \$210,000

Planning Collaborative: \$50,000 (\$3200 per jurisdiction)

Do Nothing: \$0.0

OPTIONS:

The Board has these options to consider:

- 1. RHNA Light:** The Task Force’s recommendation was to form a RHNA Subregion entity, accept ABAG’s numbers with the addition of a reallocation option as the methodology to submit to HCD. The Task Force felt this was a good way initiate collaboration and bring jurisdictions incurring limited consultant costs. Anticipated cost originally \$50,000. With new findings, this cost may exceed \$50,000. Consultant estimated 150 Hours of time (\$300/hour)
- 2. RHNA All-In:** The Subregion would create own methodology, estimated 500-700 hours of consultant time. Resolution and MOU would need to be modified. \$150,000 - \$210,000
- 3. Planning Collaborative:** Embrace the goals of working as a region without forming the RHNA subregion and instead form a planning collaborative to further positive outcomes to the housing and homelessness challenges faced in Santa Clara County. Similar to 21 Elements, use the anticipate RHNA subregion funds designated in the MOU and RHNA Light Plan. Collaboration opportunities may include planning, housing element, “Home for All”/ADUs effort, RV dwellers, homelessness, legislative guidance by consultants. \$50,000
- 4. Do nothing:** no effort, no cost, no changes to outcomes.

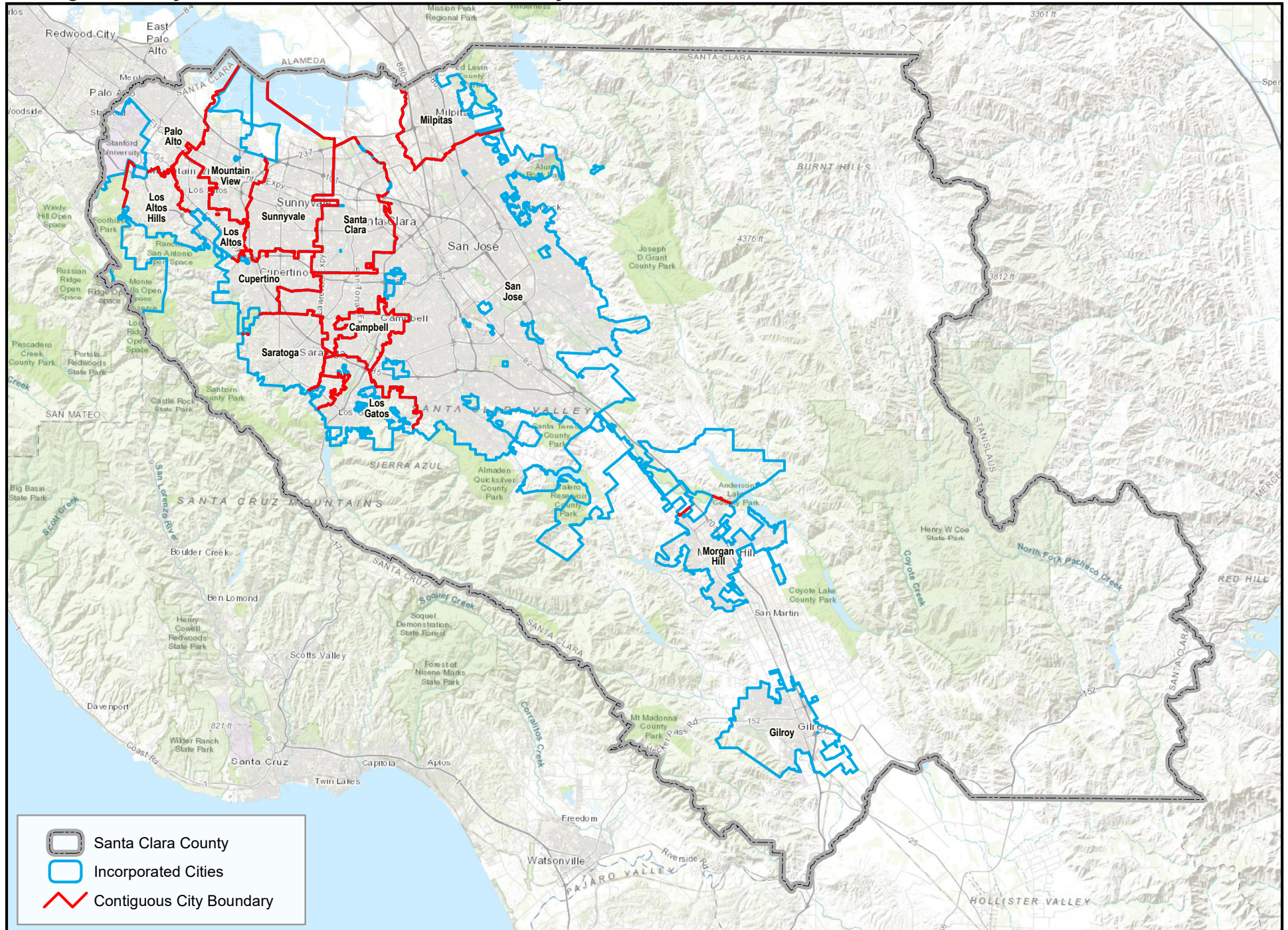
RECOMMENDED ACTION:

Executive Board recommends pursuing subregion formation if ABAG’s methodology may be used.

ATTACHMENTS:

1. MOU
2. Resolution
3. Santa Clara County Map
4. ABAG 2022-2030 Timeline (before additional information)

Contiguous City Boundaries in Santa Clara County



ABAG 2022-2030 RHNA and Plan Bay Area 2050 Key Milestones

Per Government Code §65588(e)(3)(A), the Housing Element Due Date is 18 months after adoption of the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS). Plan Bay Area 2050, the next regional plan, is scheduled to be adopted in June 2021, with the Housing Element Due Date in December 2022. This schedule assumes that there are subregions. Dates are tentative and subject to change.

	Key Milestones	Deadline
1	Plan Bay Area 2050 and RHNA Kickoff	September 2019
2	Release Draft Plan Bay Area 2050 Regional Growth Forecast, Adopt Growth Framework Update	September 2019
3	Jurisdiction Survey on RHNA factors, Fair Housing ¹	December 2019
4	Deadline for Subregions to Form ²	February 2020
5	Adopt Final Plan Bay Area 2050 Regional Growth Forecast; Release Plan Bay Area 2050 Draft Preferred Scenario	April 2020
6	Dept. of Housing and Community Development (HCD) Issues RHND ³	April 2020
7	Release Proposed Methodology, ⁴ Release Draft Subregion Shares	May 2020
8	Public Hearing on Proposed Methodology, Subregion Shares	June 2020
9	Adopt Plan Bay Area 2050 Preferred Scenario	July 2020
10	Assign Subregion Shares ⁵	July 2020
11	Release Draft Methodology and Submit to HCD for Review ⁶	September 2020
12	Release Plan Bay Area 2050 Draft Plan and EIR	January 2021
13	Adopt Final Methodology after 60-day HCD Review Period ⁷	January 2021
14	Release Draft Allocation ⁸	January 2021
15	Deadline for Appeals to Draft Allocation ⁹	March 2021
16	Comment Period on Appeals Received ¹⁰	April 2021
17	Public Hearing on Local Appeals ¹¹	May 2021
18	Decision on Appeals, Issue Final Allocation ¹²	May 2021
19	Adopt Plan Bay Area 2050 Final Plan and EIR	June 2021
20	Public Hearing to Adopt Final Allocation Plan ¹³	July 2021
21	HCD Determination of Consistency with Housing Element Law ¹⁴	August 2021
22	Local Governments Adopt Housing Element Update	December 2022

Glossary of Acronyms

ABAG – Association of Bay Area Governments
 EIR – Environmental Impact Report
 HCD – California Department of Housing and Community Development
 RHNA – Regional Housing Need Allocation
 RHND – Regional Housing Need Determination
 RTP – Regional Transportation Plan
 SCS – Sustainable Communities Strategy

¹ GC §65584.04(b). No more than 6 months before draft methodology release.

² GC §65584.03(a). No later than Aug 2020.

³ GC §65584.01(b)(1). No later than Oct 2020.

⁴ GC §65584.04. ABAG/Subregion must conduct at least one public hearing prior to releasing draft methodology. No later than Dec 2020.

⁵ GC §65584.03(c). No later than Nov 2020.

⁶ GC §65584.04(h).

⁷ GC §65584.04(i).

⁸ GC §65584.05(a). No later than Jun 2021.

⁹ GC §65584.05(b). Within 45 days of draft allocation.

¹⁰ GC §65584.05(c). Within 45 days of appeal deadline.

¹¹ GC §65584.05(d) Hearing must be no later than 30 days after the appeals comment period ends, with 21 days prior notice.

¹² GC §65584.05(e). No later than 45 days after public hearing.

¹³ GC §65584.05(g). Within 45 days after final allocation issued.

¹⁴ Within 30 days after HCD receives Final Plan.



Agenda Item No: 6.

Meeting Date: September 12, 2019

Cities Association of Santa Clara County Agenda Report

Plan Bay Area 2050

Prepared by: Andi Jordan
Executive Director

TOPIC: PLAN BAY AREA

SUBJECT: DISCUSSION REGARDING PLAN BAY AREA

EXECUTIVE SUMMARY: This time on the agenda is planned to allow members to have an opportunity to discuss Plan Bay Area 2050. Noone from ABAG/MTC were available to attend but have provided staff reports from Regional Advisory Working Group meeting.

INVITED PARTICIPANTS: ABAG Representatives Chris Clark (Mountain View), Liz Gibbons (Campbell), Policy Committee Member Neysa Fligor (Los Altos)

ATTACHMENTS:

1. ABAG RAWG Meeting materials

Meeting Agenda

Regional Advisory Working Group

Tuesday, September 10, 2019

9:30 AM

Yerba Buena - 1st Floor

This meeting is scheduled to be webcast live on the Metropolitan Transportation Commission's Website: <http://mtc.ca.gov/whats-happening/meetings>

This meeting can also be accessed via WebEx:
Launch Link: <https://bamc.webex.com/bamc/onstage/g.php?MTID=e1be5a3406f8a10192ffd3e79bfd2c38>
Dial-in Number: 1-415-655-0002
Access Code: 922 283 944

9:30 a.m.

1. [19-0887](#) Welcome, Introductions
Presenter: Matt Maloney

9:35 a.m.

2. [19-0889](#) ABAG Resolution No. 09-19 and MTC Resolution No. 4393: Plan Bay Area 2050: Overview and Vision & Guiding Principles Approval

Overview of the Plan Bay Area 2050 process and Vision & Guiding Principles previously developed in consultation with the public, stakeholders, and elected officials through Horizon.
Action: Information
Presenter: Dave Vautin and Raleigh McCoy
Attachments: [02_PBA_2050_Overview_Vision + Guiding Principles Approval.pdf](#)

10:05 a.m.

3. [19-0890](#) Plan Bay Area 2050: Invitation to Participate in Regional Equity Working Group
- Overview on the Regional Equity Working Group (REWG) process, which will help refine strategies and develop implementation actions that advance equity for Plan Bay Area 2050, the next-generation regional plan.
- Action:** Information
- Presenter:** Dave Vautin
- Attachments:** [03_PBA50_Equity_Sept_2019.pdf](#)

10:20 a.m.

4. [19-0918](#) Priority Development Area (PDA) / One Bay Area Grant Program (OBAG) Assessment
- Proposed approach for a combined PDA and OBAG Assessment.
- Action:** Information
- Presenter:** Mallory Atkinson and Mark Shorett
- Attachments:** [04_PDA_and_OBAG_Assessment_Sept_2019.pdf](#)

10:50 a.m.

5. Next Steps / Other Business / Public Comments

10:55 a.m.

6. Adjournment / Next Meeting

A next meeting of the Regional Advisory Working Group will be Tuesday, October 8, 2019 at 9:30 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.

Public Comment: The public is encouraged to comment on agenda items at Committee meetings by completing a request-to-speak card (available from staff) and passing it to the Committee secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Meeting Conduct: If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the Committee may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

Record of Meeting: Committee meetings are recorded. Copies of recordings are available at a nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site (mtc.ca.gov) for public review for at least one year.

Accessibility and Title VI: MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 415.778.6757 or 415.778.6769 for TDD/TTY. We require three working days' notice to accommodate your request.

可及性和法令第六章: MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者，請致電 415.778.6757 或 415.778.6769 TDD / TTY。我們要求您在三個工作日前告知，以滿足您的要求。

Acceso y el Titulo VI: La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 415.778.6757 o al 415.778.6769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

Attachments are sent to Committee members, key staff and others as appropriate. Copies will be available at the meeting.

All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are subject to change by the Committee.

**Metropolitan Transportation Commission and the Association of Bay Area Governments
Regional Advisory Working Group**

September 10, 2019

Agenda Item 2

ABAG Resolution No. 09-19 and MTC Resolution No. 4393:

Plan Bay Area 2050: Overview and Vision & Guiding Principles Approval

Subject: Overview of the Plan Bay Area 2050 process and Vision & Guiding Principles previously developed in consultation with the public, stakeholders, and elected officials through Horizon.

Background: Regional Advisory Working Group Agenda Item 2, ABAG Resolution No. 09-19 and MTC Resolution No. 4393: Plan Bay Area 2050: Overview and Vision & Guiding Principles Approval, is attached. Staff will seek approval of ABAG Resolution No. 09-19 and MTC Resolution No. 4393: Plan Bay Area 2050: Overview and Vision & Guiding Principles Approval at the September 13, 2019 Joint MTC Planning Committee with the ABAG Administrative Committee.

Staff will be at your September 10 meeting to discuss this report. The Working Group's input is requested.

Attachments: Agenda Item 5a from the September 2019 Joint MTC Planning Committee with the ABAG Administrative Committee

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Metropolitan Transportation Commission and the Association of Bay Area Governments
**Joint MTC Planning Committee with the
ABAG Administrative Committee**

September 13, 2019

Agenda Item 5a

**ABAG Resolution No. 09-19 and MTC Resolution No. 4393:
Plan Bay Area 2050: Overview and Vision & Guiding Principles Approval**

Subject: Overview of the *Plan Bay Area 2050* process and seek approval of the Vision and Guiding Principles previously developed in consultation with the public, stakeholders, and elected officials through *Horizon*.

Background: MTC and ABAG are beginning development of *Plan Bay Area 2050* this month, which will serve as the region's next-generation long-range plan. *Plan Bay Area 2050* will tackle four topic areas – transportation, housing, the economy, and the environment – while integrating key themes of equity and resilience. Under federal and state planning regulations, *Plan Bay Area 2050* must be adopted by summer 2021, while at the same time meeting key requirements related to climate change, housing, and fiscal constraint, among others.

Staff plans on building upon the robust scenario planning, policy analysis, and project evaluation efforts from the predecessor *Horizon* initiative. *Horizon* has explored a suite of strategies to better prepare the Bay Area for an uncertain future. Key deliverables, including the Futures Final Report and Project Performance Assessment results, are slated for release this fall in time to inform the creation of the *Plan Bay Area 2050* Blueprint. Refer to **Attachment C** for more details on the integration of these planning processes.

While the Plan will integrate a broader range of topic areas than in the past, it is important to underscore that the development and implementation of *Plan Bay Area 2050* will require strengthening partnerships across the Bay Area. The first step of the *Plan Bay Area 2050* process will be the development of the Blueprint, which has previously been referred to as the “preferred scenario”. The Blueprint will detail strategies (e.g., public policies and investments) that could be considered by local, regional, and state agencies to address the significant challenges the Bay Area faces, both today and in the future. Staff will enhance and expand engagement with local jurisdictions and key stakeholders as we advance into this phase of the planning process.

To kick off the Blueprint phase, it is important to first solidify the vision and goals for *Plan Bay Area 2050*. A considerable months-long effort was undertaken as part of *Horizon* to identify a set of Guiding Principles for the San Francisco Bay Area. This included robust public engagement, integrating more than 10,000 unique comments, as well as refinements by working groups and committees; however, staff did not seek committee approval at the time. Given the efficacy of the Guiding Principles to date – which lay out an aspirational vision to make the Bay Area more **affordable, connected, diverse, healthy and vibrant** – staff recommends their continued use in *Plan Bay Area 2050* and is seeking joint Committee approval at this time.

By adopting the proposed Vision and Guiding Principles for use in *Plan Bay Area 2050*, MTC and ABAG will affirm its commitment to the priorities outlined by members of the public and refined by our partners, while also connecting *Horizon*

and *Plan Bay Area 2050* with a shared vision. Refer to **Attachment A** for more information on the proposed Vision and Guiding Principles, including their development and their use in planning processes to-date.

Issues:

Equity. Previous iterations of *Plan Bay Area* have performed much better on environmental goals than on equity goals (e.g., displacement risk, housing affordability, etc.). In part, this is driven by the strategies included in the Plan. Should the boards wish to tackle this growing regional challenge, more ambitious strategies may be necessary to address the systemic inequities in our region's development pattern and infrastructure investments. To begin that conversation, staff will highlight some potential equity strategies and their relative efficacy as part of the upcoming *Horizon* Futures Final Report.

Greenhouse Gas Emissions (GHG). Under Senate Bill 375, *Plan Bay Area 2050* must strive to meet or exceed a state-mandated per-capita greenhouse gas emissions reduction target for cars and light-duty trucks. In 2018, the Air Resources Board modified the reduction target for year 2035 for the San Francisco Bay Area from 15 percent to 19 percent. While this increase may not seem significant at first glance, staff analysis indicates that ambitious new strategies may be necessary to consider this Plan cycle. Under Senate Bill 1, the region would become ineligible for Solutions for Congested Corridors Program funding if it does not meet the target this Plan cycle.

New Revenues. New revenues for transportation, housing, sea level rise, and other key issue areas may help to address the challenges posed above. Staff is evaluating how to best capture potential new revenues in the development of the fiscally-constrained plan. Ideally our approach will allow the boards to consider integrating new revenues into the Plan; and highlight the potential benefits of new revenues to tackle regional challenges.

Next Steps:

Staff recommend that the Committees support and refer ABAG Resolution No. 09-19 and MTC Resolution No. 4393, which adopt the Vision and Guiding Principles for *Plan Bay Area 2050*, to the MTC Commission and ABAG Executive Board for approval. Staff will return to the Committees this fall to begin crafting the Draft Blueprint for *Plan Bay Area 2050*, as shown in **Attachment B** (Key Milestones).

Attachments:

Attachment A: Plan Bay Area 2050 Vision and Guiding Principles:
Summary of Development Process & Use in Horizon Initiative
Attachment B: Horizon and Plan Bay Area 2050: Key Milestones
Attachment C: ABAG Resolution No. 09-19 and MTC Resolution No. 4393
Attachment D: Presentation



Therese W. McMillan



**Plan Bay Area 2050 Vision and Guiding Principles:
Summary of Development Process & Use in Horizon Initiative**

Guiding Principles: A Proposed Framework for Plan Bay Area 2050

Over the past year and a half, *Horizon* has been centered on five Guiding Principles - *Affordable, Connected, Diverse, Healthy* and *Vibrant*. The Guiding Principles were developed in conjunction with members of the public, partners and elected officials between February and June 2018 through a wide range of public and stakeholder engagement; while there was consensus to move them forward, staff did not request formal adoption at the time.

Since then, the *Horizon* Guiding Principles have been used to assess strategies proposed by Perspective Papers, organize the evaluation of opportunities and challenges across Futures, evaluate potential transportation investments through Project Performance Assessment and focus public engagement on key issue areas. Given their effectiveness in the *Horizon* process, staff proposes to continue their use and recommends that they formally be adopted for *Plan Bay Area 2050*. Staff has also fused together the five Guiding Principles to craft a proposed Vision for the Plan.

Proposed Vision: To ensure by the year 2050 that the Bay Area is affordable, connected, diverse, healthy, and vibrant for all.

Proposed Guiding Principles

Guiding Principle	Description
Affordable	All Bay Area residents and workers have sufficient housing options they can afford – households are economically secure.
Connected	An expanded, well-functioning transportation system connects the Bay Area – fast, frequent, and efficient intercity trips are complemented by a suite of local transportation options, connecting communities and creating a cohesive region.
Diverse	The Bay Area is an inclusive region where people from all backgrounds, abilities, and ages can remain in place - with access to the region’s assets and resources.
Healthy	The region’s natural resources, open space, clean water, and clean air are conserved – the region actively reduces its environmental footprint and protects residents from environmental impacts.
Vibrant	The Bay Area is an innovation leader, creating quality job opportunities for all and ample fiscal resources for communities.

Development

Development of the Guiding Principles began in earnest in February 2018. MTC/ABAG organized 28 pop-up outreach events throughout the nine counties of the Bay Area, 17 of which were in Communities of Concern. MTC/ABAG also conducted an online survey over this same time period. Together, the two sources generated over 10,000 unique comments related to the public’s vision and priorities for the future of the Bay Area. Staff analyzed the pop-up and online survey comments, identifying common themes that were consistent across the region. Originally, staff proposed four Guiding Principles - *Affordable, Connected, Diverse* and *Healthy*.

Staff presented the proposed Guiding Principles to the Policy Advisory Council, Regional Advisory Working Group and the Joint MTC Planning Committee with the ABAG Administrative Committee. Based on input from partners and elected officials, staff added a fifth Guiding Principle - *Vibrant* - to describe the regional vision for continued economic vitality and an economy that benefits all communities. The finalized Guiding Principles were presented to MTC/ABAG committees and partners in June 2018, with general consensus to advance them for use in *Horizon*.

Application of Guiding Principles in *Horizon*

To date, the Guiding Principles have been used for the following *Horizon* deliverables:

- **Perspective Papers:** MTC/ABAG has released four Perspective Papers to-date to inform the *Horizon* process, with a final paper on Bay Crossings slated for fall 2019. The Guiding Principles were used to qualitatively assess strategies proposed in Perspective Papers and identify tradeoffs associated with strategies.
- **Futures Planning:** In March 2019, MTC/ABAG concluded initial modeling work that project conditions through the year 2050 in each of the three *Horizon* futures. The findings were summarized in the *Futures Interim Report: Opportunities and Challenges* and published on *Vital Signs*, MTC/ABAG's regional performance monitoring initiative. The interim analysis examined conditions in the three futures through the lens of ten indicators sourced from *Vital Signs*. For example, the Healthy Guiding Principle was evaluated by looking at greenhouse gas emissions and greenfield development, whereas the Connected Guiding Principle was evaluated using commute times and mode shares.
- **Project Performance Assessment:** As in previous Plan cycles, projects are currently being evaluated through a Project Performance Assessment, which includes both a benefit-cost analysis and equity analysis using Travel Model 1.5. These analyses are being complemented by a qualitative secondary assessment, which considers how a project directly impacts the Guiding Principles.
- **Public Engagement:** The Guiding Principles have also been used for engagement with members of the general public as well as with partners, including at extended RAWG workshops and during the winter 2019 *Horizon* workshops.

Application of Guiding Principles in *Plan Bay Area 2050*

The planning process for both *Plan Bay Area* and *Plan Bay Area 2040* began with the selection of goals, performance measures, and quantitative performance targets. For *Plan Bay Area 2050*, staff recommend taking a more dynamic approach to performance measurement. Instead of finalizing goals, performance measures, and targets at the start of the planning process, staff recommend that the Committees adopt the proposed Vision and Guiding Principles as a structure for future performance measurement.

In prior Plans, performance targets were set months prior to analysis and modeling necessary to understand the feasibility of such goals. This process also “locked in” a set of performance measures that sometimes proved ineffective in quantifying the effects of the Plan. For *Plan Bay Area 2050*, staff propose identifying performance measures during the Draft Blueprint process to help “tell the story of the Plan” with relevant data and model outputs. Rather than selecting brand-new performance measures, staff intend to develop a curated list of metrics from the *Vital Signs* performance monitoring initiative, which already tracks 41 different indicators. Staff will return to working groups and committees on this topic in early 2020 during the Blueprint development process.

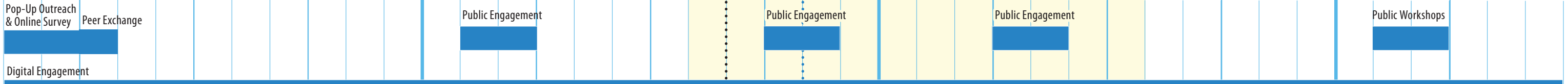
Horizon and Plan Bay Area 2050: Key Milestones

(Dates are tentative and subject to change.)

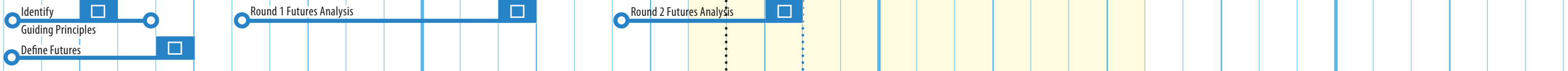
2018 Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec 2019 Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec 2020 Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec 2021 Jan Feb Mar Apr May Jun

Horizon Plan Bay Area 2050

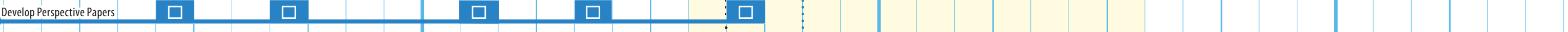
Public and Stakeholder Engagement



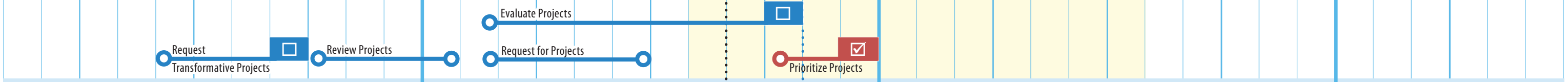
Futures Planning



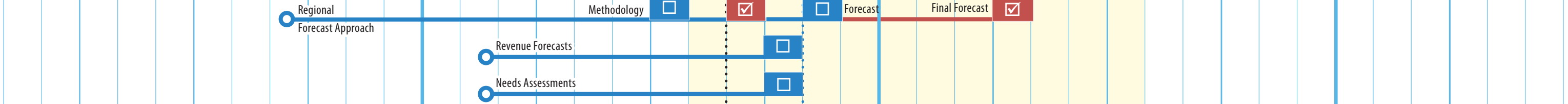
Perspective Papers



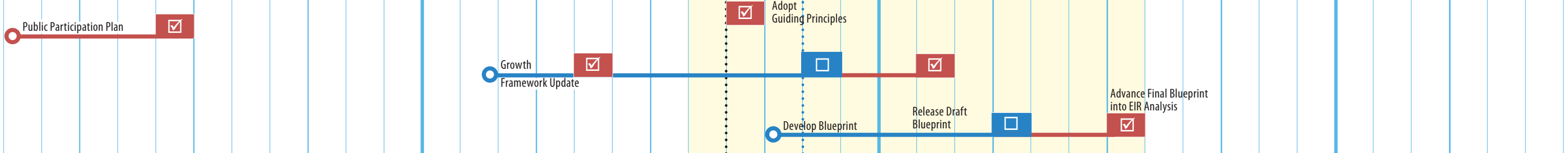
Project Performance



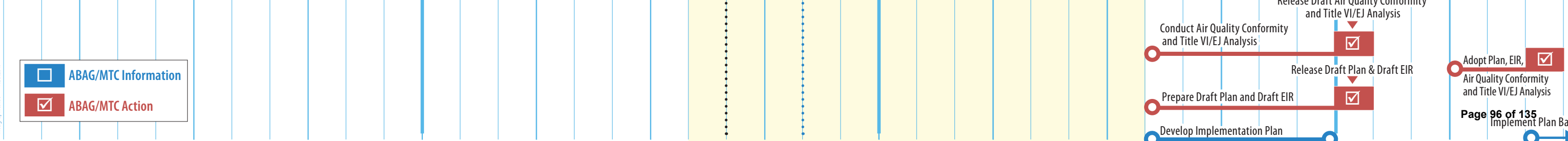
Regional Forecasting



Blueprint Development



Plan Document, EIR, and Implementaion



ABAG/MTC Information

ABAG/MTC Action

mrcgraphics.dtl - 7/26/2019

**ASSOCIATION OF BAY AREA GOVERNMENTS
EXECUTIVE BOARD**

RESOLUTION NO. 09-19

APPROVAL OF *PLAN BAY AREA 2050* VISION AND GUIDING PRINCIPLES

WHEREAS, the Metropolitan Transportation Commission (MTC) is the regional transportation planning agency for the San Francisco Bay Area pursuant to Government Code Section 66500 *et seq.*; and

WHEREAS, the Association of Bay Area Governments (ABAG), a joint exercise of powers entity created pursuant to California Government Code Sections 6500 *et seq.*, is the Council of Governments and the regional land use planning agency for the San Francisco Bay Area; and

WHEREAS, California Government Code § 65080 *et seq.* requires MTC to prepare and update a long-range Regional Transportation Plan (RTP), including a Sustainable Communities Strategy (SCS) prepared in conjunction with the ABAG, every four years; and

WHEREAS, *Plan Bay Area* ("Plan") constitutes the Regional Transportation Plan and SCS for the San Francisco Bay Area; and

WHEREAS, MTC and ABAG jointly adopted the first *Plan Bay Area* in 2013 (*Plan Bay Area*) (MTC Resolution No. 4111 and ABAG Resolution No. 06-13), and the second *Plan Bay Area* in 2017 (*Plan Bay Area 2040*) (MTC Resolution No. 4300 and ABAG Resolution No. 10-17); and

WHEREAS, MTC and ABAG are beginning development of *Plan Bay Area 2050* to serve as the next-generation regional plan for transportation, housing, the economy, and the environment; and

WHEREAS, the predecessor *Horizon* initiative has conducted extensive public and stakeholder engagement as well as technical analyses to form the foundation of *Plan Bay Area 2050*; and

WHEREAS, over 10,000 unique public comments collected in early 2018, as well as multiple rounds of feedback from MTC and ABAG Committees, local government staff, and stakeholders, provided the basis for development and revision of the Vision and Guiding Principles, which have successfully been integrated into multiple *Horizon* deliverables in 2018 and 2019; and

WHEREAS, the Vision outlines the intended outcomes of *Plan Bay Area 2050*; and

**ASSOCIATION OF BAY AREA GOVERNMENTS
RESOLUTION NO. 09-19**

WHEREAS, the Guiding Principles provide a framework to inform qualitative and quantitative assessment of the performance of the Plan as well as strategies and projects included therein; and

WHEREAS, further discussion of the development of the Vision and Guiding Principles is contained in the MTC Executive Director's Summary Sheet dated September 13, 2019.

NOW, THEREFORE, BE IT RESOLVED, that the Executive Board of the Association of Bay Area Governments hereby certifies that the foregoing recitals are true and correct and incorporated by this reference; and, be it further

RESOLVED, that the Executive Board of the Association of Bay Area Governments, as a decision making body, hereby adopts the Vision and the Guiding Principles, as identified in the MTC Executive Director's Memorandum, for use in *Plan Bay Area 2050*.

The foregoing was adopted by the Executive Board this 19th of September, 2019.

David Rabbitt
President

Certification of Executive Board Approval

I, the undersigned, the appointed and qualified Clerk of the Board of the Association of Bay Area Governments (Association), do hereby certify that the foregoing resolution was adopted by the Executive Board of the Association at a duly called meeting held on the 19th day of September, 2019.

Frederick Castro
Clerk of the Board

**ASSOCIATION OF BAY AREA GOVERNMENTS
RESOLUTION NO. 09-19**

**Attachment A
Metropolitan Transportation Commission
Planning Committee
Association of Bay Area Governments
Administrative Committee**

Re: Approval of *Plan Bay Area 2050* Vision and Guiding Principles

Vision: To ensure by the year 2050 that the Bay Area is affordable, connected, diverse, healthy, and vibrant for all.

Guiding Principles

Guiding Principle	Description
Affordable	All Bay Area residents and workers have sufficient housing options they can afford – households are economically secure.
Connected	An expanded, well-functioning transportation system connects the Bay Area – fast, frequent, and efficient intercity trips are complemented by a suite of local transportation options, connecting communities and creating a cohesive region.
Diverse	The Bay Area is an inclusive region where people from all backgrounds, abilities, and ages can remain in place - with access to the region’s assets and resources.
Healthy	The region’s natural resources, open space, clean water, and clean air are conserved – the region actively reduces its environmental footprint and protects residents from environmental impacts.
Vibrant	The Bay Area is an innovation leader, creating quality job opportunities for all and ample fiscal resources for communities.

Date: September 25, 2019
W.I.: 1121
Referred by: Planning

ABSTRACT

Resolution No. 4393

This resolution adopts the Vision and the Guiding Principles of *Plan Bay Area 2050*, the next-generation regional plan for transportation, housing, the economy, and the environment.

Further discussion of this subject is contained in the MTC Executive Director's Summary Sheet dated September 13, 2019.

Date: September 25, 2019
W.I.: 1121
Referred by: Planning

Re: Approval of *Plan Bay Area 2050* Vision and Guiding Principles

METROPOLITAN TRANSPORTATION COMMISSION
RESOLUTION NO. 4393

WHEREAS, the Metropolitan Transportation Commission (MTC) is the regional transportation planning agency for the San Francisco Bay Area pursuant to Government Code Section 66500 *et seq.*; and

WHEREAS, the Association of Bay Area Governments (ABAG), a joint exercise of powers entity created pursuant to California Government Code Sections 6500 *et seq.*, is the Council of Governments and the regional land use planning agency for the San Francisco Bay Area; and

WHEREAS, California Government Code § 65080 *et seq.* requires MTC to prepare and update a long-range Regional Transportation Plan (RTP), including a Sustainable Communities Strategy (SCS) prepared in conjunction with ABAG, every four years; and

WHEREAS, *Plan Bay Area* ("Plan") constitutes the Regional Transportation Plan and SCS for the San Francisco Bay Area; and

WHEREAS, MTC and ABAG jointly adopted the first *Plan Bay Area* in 2013 (*Plan Bay Area*) (MTC Resolution No. 4111 and ABAG Resolution No. 06-13), and the second *Plan Bay Area* in 2017 (*Plan Bay Area 2040*) (MTC Resolution No. 4300 and ABAG Resolution No. 10-17); and

WHEREAS, MTC and ABAG are beginning development of *Plan Bay Area 2050* to serve as the next-generation regional plan for transportation, housing, the economy, and the environment; and

WHEREAS, the predecessor *Horizon* initiative has conducted extensive public and stakeholder engagement as well as technical analyses to form the foundation of *Plan Bay Area 2050*; and

WHEREAS, over 10,000 unique public comments collected in early 2018, as well as multiple rounds of feedback from MTC and ABAG Committees, local government staff, and stakeholders, provided the basis for development and revision of the Vision and Guiding Principles, which have successfully been integrated into multiple *Horizon* deliverables in 2018 and 2019; and

WHEREAS, the Vision outlines the intended outcomes of *Plan Bay Area 2050*; and

WHEREAS, the Guiding Principles provide a framework to inform qualitative and quantitative assessment of the performance of the Plan as well as strategies and projects included therein; now, therefore, be it

RESOLVED, that MTC hereby certifies that the foregoing recitals are true and correct and incorporated by this reference; and, be it further

RESOLVED, that MTC, as a decision making body, hereby adopts the Vision and the Guiding Principles, as identified in Attachment A to this Resolution, for use in *Plan Bay Area 2050*.

METROPOLITAN TRANSPORTATION COMMISSION

Scott Haggerty, Chair

This resolution was entered into by the Metropolitan Transportation Commission at a regular meeting of the Commission held in San Francisco, California on September 25, 2019.

Date: September 25, 2019
W.I.: 1121
Referred by: Planning

Attachment A
Resolution No. 4393
Page 1 of 1

Attachment A
Metropolitan Transportation Commission
Planning Committee

Re: Approval of Plan Bay Area 2050 Vision and Guiding Principles

Vision: To ensure by the year 2050 that the Bay Area is affordable, connected, diverse, healthy, and vibrant for all.


Guiding Principles

Guiding Principle	Description
Affordable	All Bay Area residents and workers have sufficient housing options they can afford – households are economically secure.
Connected	An expanded, well-functioning transportation system connects the Bay Area – fast, frequent, and efficient intercity trips are complemented by a suite of local transportation options, connecting communities and creating a cohesive region.
Diverse	The Bay Area is an inclusive region where people from all backgrounds, abilities, and ages can remain in place - with access to the region's assets and resources.
Healthy	The region's natural resources, open space, clean water, and clean air are conserved – the region actively reduces its environmental footprint and protects residents from environmental impacts.
Vibrant	The Bay Area is an innovation leader, creating quality job opportunities for all and ample fiscal resources for communities.

PLAN BAY AREA 2050

Plan Bay Area 2050 Overview

Seeking Approval of Vision & Guiding Principles
MTC Planning Committee / ABAG Admin. Committee
Dave Vautin & Raleigh McCoy - September 13, 2019

A photograph of a sunset over a green field. The sun is low on the horizon, creating a bright orange and yellow glow that transitions into a dark, stormy sky with large, dark clouds. The foreground is a lush green field with a small pond or stream visible in the distance.

We're excited to officially launch *Plan Bay Area 2050* this month. Over the next two years, MTC and ABAG will work together to plan for a better Bay Area - considering strategies to tackle the challenges of today and tomorrow.

What key themes are emerging from the *Horizon* process?

Marin County

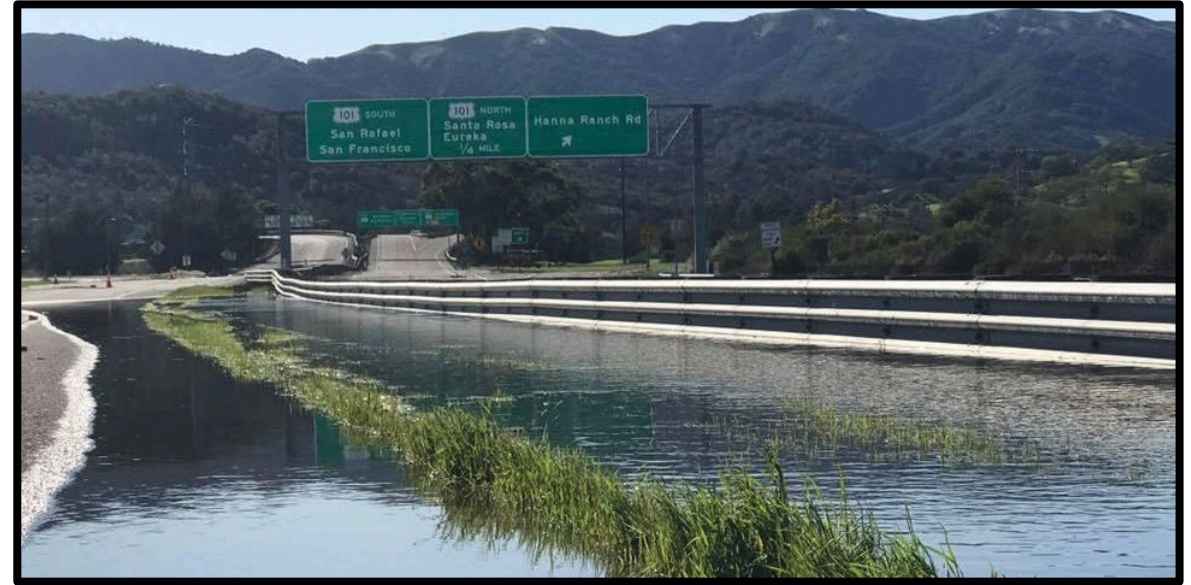
Source: Marin Community Development



Equity. Strategies included in past versions of *Plan Bay Area* have fallen short of key equity goals, such as addressing regional affordability. Bolder strategies may be required to effectively address this challenge.

Highway 37

Source: NorCal Public Media



Resilience. The package of strategies from *Plan Bay Area 2040* generally struggled to be sufficiently resilient to technological, economic, political, and environmental uncertainties in the region's future.

Final *Horizon* activities will help build a stronger foundation for *Plan Bay Area 2050*.



Futures Final Report



Project Performance Results



Crossings Perspective Paper

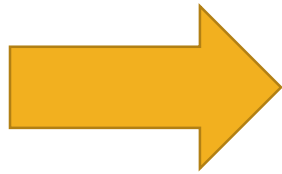


FALL 2019 RELEASE

Identifies which strategies are resilient across multiple futures.

Identifies which infrastructure projects are resilient across multiple futures.

Explores a suite of Bay Crossings in advance of the Plan.



Similar to *Horizon*, *Plan Bay Area 2050* will address **four core topic areas**, as we work to create a long-range integrated regional vision for the next 30 years.

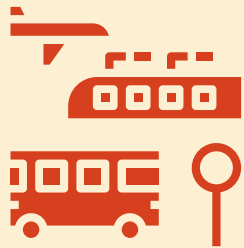
Cross-Cutting Issues



Equity



Resilience



Transportation



Housing



Environment



Economy

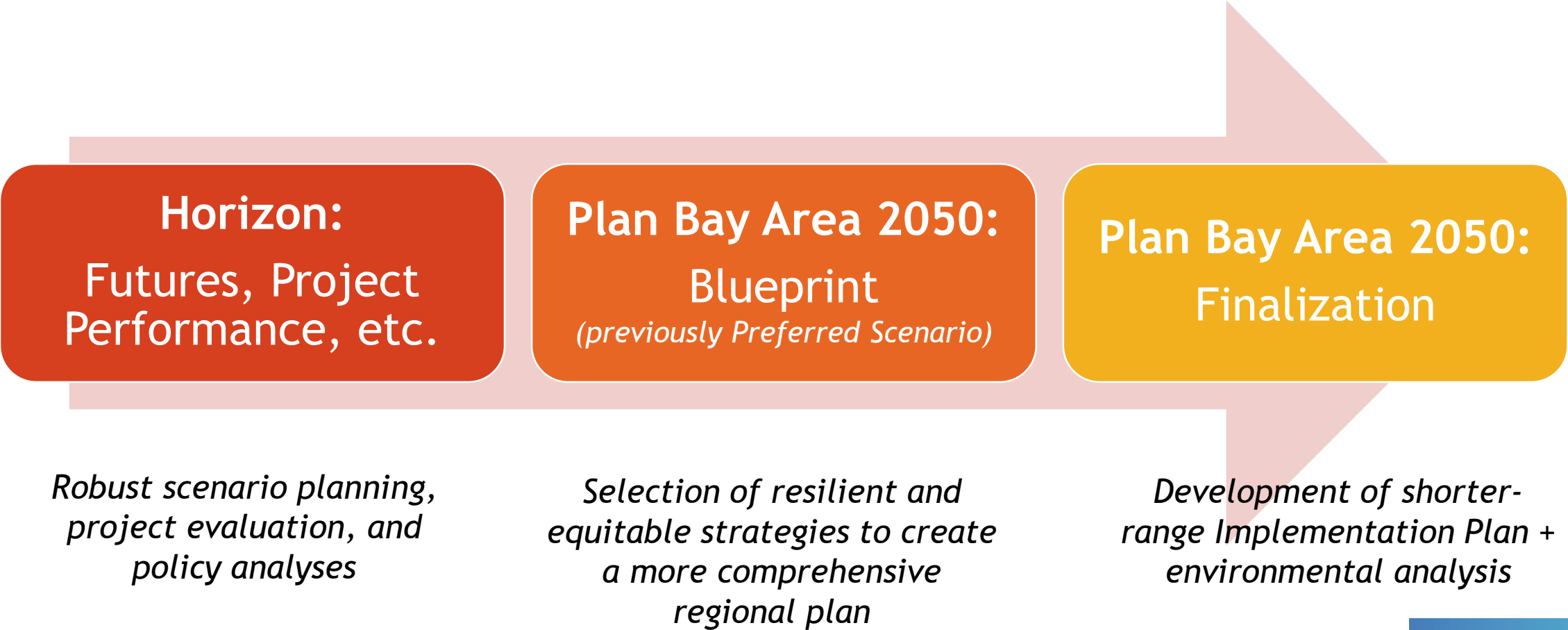
Central Theme: Partnership



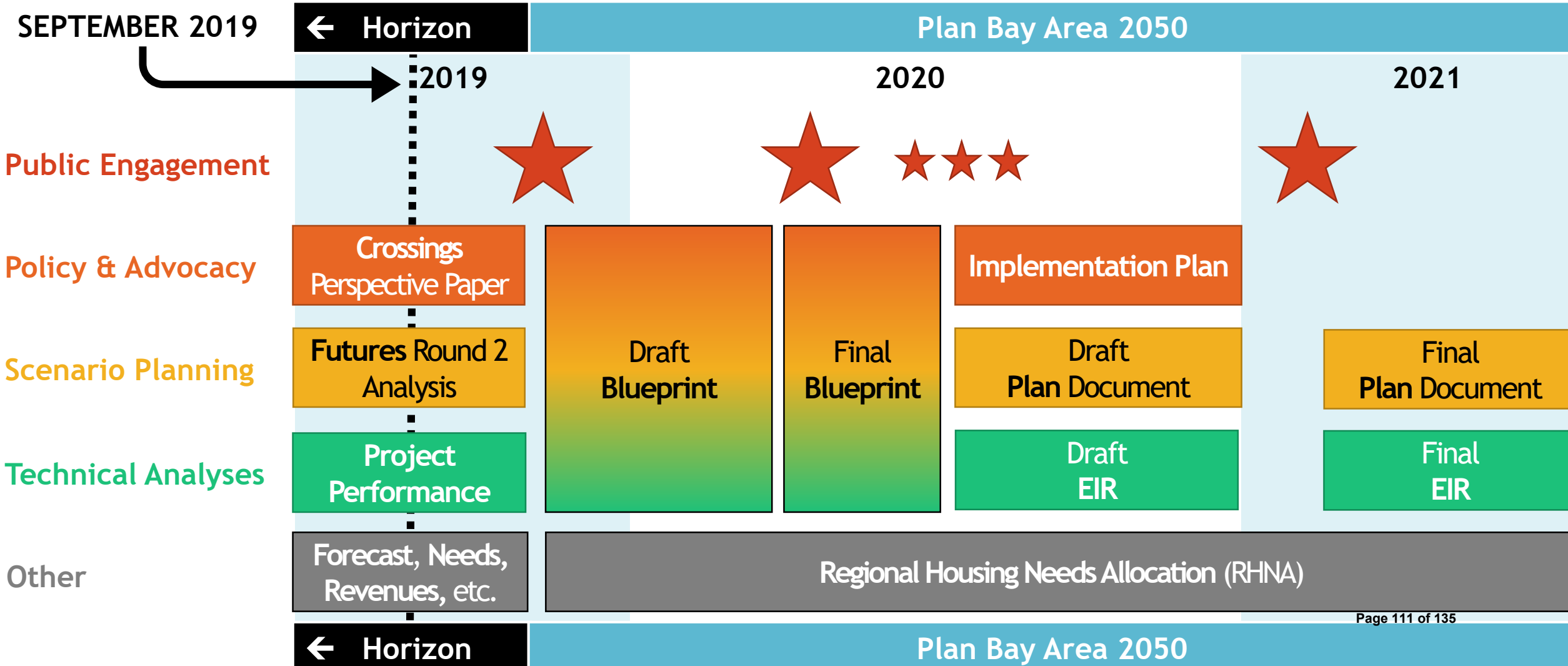
Strategies necessary to address challenges across these topic areas will ultimately require partnership with local, regional, and state governments - as well as the non-profit and private sectors.

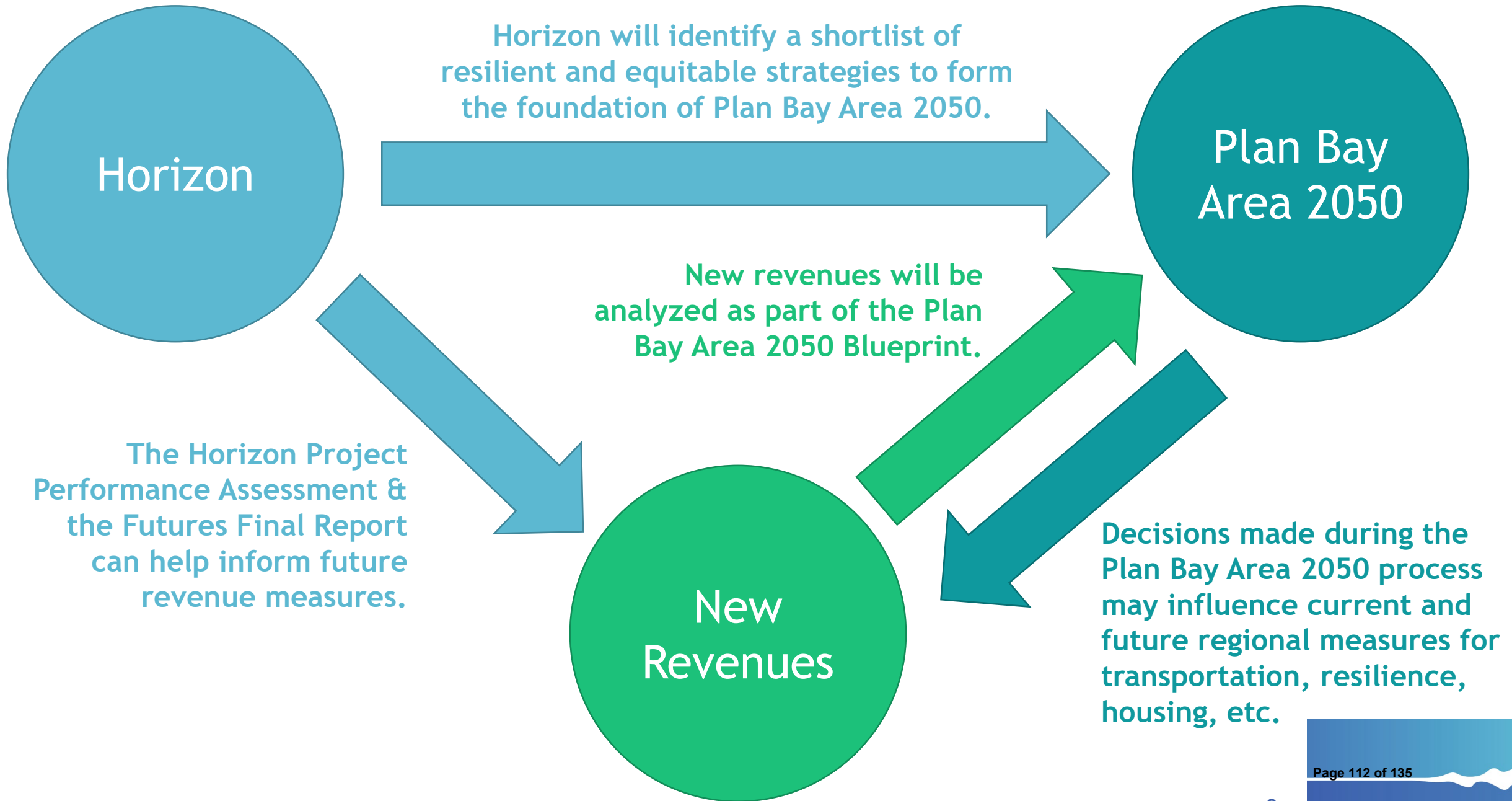


Simplified Flowchart - from 2018 to 2021



Plan Bay Area 2050 Schedule





Three Topics to Think About...



- **Equity.** *Plan Bay Area 2040* performed much better on environmental goals than on equity goals; in concert with the Equity Platform effort, staff proposes to prioritize equity to a significantly greater degree this cycle.



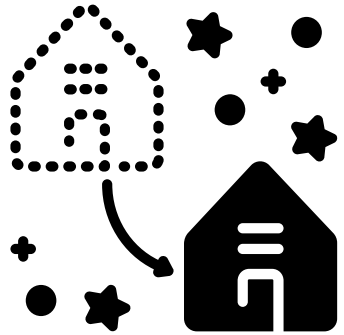
- **GHG.** The new 19 percent per-capita greenhouse gas emissions reduction target will require ambitious strategies going far beyond *Plan Bay Area 2050*; adopting a Plan that does not achieve the target puts the region's SB1 Solutions for Congested Corridors funding at risk post-2021.



- **New Revenues.** The Blueprint may be able to incorporate significant new revenues that could fund transportation, housing, economic, and/or environmental strategies.



Placing equity as a priority will require further refinement of Plan strategies.



The strategies of Plan Bay Area 2040 were **insufficient to prevent further growth in displacement risk.**



The strategies of Plan Bay Area 2040 **did little to address the rising cost of living in the Bay Area.**

Through *Horizon*, we are testing the following strategies for the boards to consider including in the Plan, among others:

- Requiring a greater share of new housing to be deed-restricted affordable units
- Strengthening renter protections
- Increasing affordable housing preservation and production

Through *Horizon*, we are testing the following strategies for the boards to consider including in the Plan, among others:

- Allowing housing near transit and in high-resource areas
- Providing free transit to lower-income households
- Subsidizing childcare for lower-income households



Meeting the new 2035 GHG target will only be possible with ambitious new strategies.

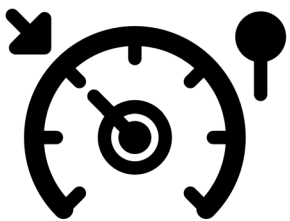
Preliminary Analysis for Illustrative Purposes

-15% per-capita
Previous CARB Target

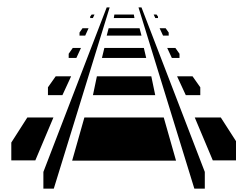
-19% per-capita
New Target



What magnitude of strategies would be necessary, if the boards want to close this gap?



approx. **-5%**
Reduce freeway speed limits to 55 mph with robust enforcement



approx. **-3%**
Fund set of transformative transit megaprojects with new revenues



approx. **-5%**
Incorporate strategies to enable nearly all job and housing growth to focus in the region's lowest-VMT areas

Engaging Stakeholders and the Public in Crafting the Blueprint



Stakeholder Meetings
(RAWG, etc.)



Ongoing Local Engagement



Pop-Up Workshops



Mayor of Bayville App, Webinars, etc.

PLAN BAY AREA 2050

Proposed Vision & Guiding Principles





10,000+ comments used to craft the Guiding Principles

Throughout the first half of 2018, staff worked with the public, stakeholders, and committees to craft the Guiding Principles for Horizon. Staff recommends continuing their use in Plan Bay Area 2050.

Vision for Plan Bay Area 2050

(seeking final approval from committees)



To ensure by the year 2050 that the Bay Area is **affordable**, **connected**, **diverse**, **healthy** and **vibrant** for all.

Guiding Principles for Plan Bay Area 2050

(seeking final approval from committees)



AFFORDABLE

All Bay Area residents and workers have sufficient housing options they can afford - households are economically secure.



CONNECTED

An expanded, well-functioning transportation system connects the Bay Area - fast, frequent and efficient intercity trips are complemented by a suite of local transportation options, connecting communities and creating a cohesive region.



DIVERSE

The Bay Area is an inclusive region where people from all backgrounds, abilities, and ages can remain in place - with access to the region's assets and resources.



HEALTHY

The region's natural resources, open space, clean water and clean air are conserved - the region actively reduces its environmental footprint and protects residents from environmental impacts.



VIBRANT

The Bay Area region is an innovation leader, creating quality job opportunities for all and ample fiscal resources for communities.


How have we used the Guiding Principles for planning to date?



Perspective Papers



Futures Planning



Project Performance



Public Engagement



Questions?

Requesting:

*Committees' Approval
of Plan Bay Area 2050
Vision & Guiding
Principles*

**Metropolitan Transportation Commission and the Association of Bay Area Governments
Regional Advisory Working Group**

September 10, 2019

Agenda Item 3

Plan Bay Area 2050: Invitation to Participate in Regional Equity Working Group

Subject: Overview on the Regional Equity Working Group (REWG) process, which will help refine strategies and develop implementation actions that advance equity for Plan Bay Area 2050, the next-generation regional plan.

Background: MTC and ABAG have established a working group for each of the last four long-range plan updates to advise staff on methodologies and strategies that advance equity in the region. Known as the REWG, this working group will have its first meeting for Plan Bay Area 2050 later this month.

REWG will provide input both on the Blueprint and the Implementation Plan for Plan Bay Area 2050. REWG does not have a formal membership; however, RAWG and MTC Policy Advisory Council members are encouraged to attend. REWG will meet between fall 2019 and fall 2020 through a combination of in-person meetings and webinars.

Equity work for Plan Bay Area 2050 will build upon foundational work from Plan Bay Area, Plan Bay Area 2040, and Horizon. Whereas prior Plans have identified Communities of Concern and equity metrics to explore impacts, Horizon has analyzed strategies intended to increase resilience to an uncertain future and to advance equitable outcomes. Key deliverables from Horizon, including the Futures Final Report, will inform the REWG process as it moves forward this fall.

Next Steps: The first REWG meeting is scheduled for Wednesday, September 18 from 2 PM to 4 PM at 375 Beale Street in San Francisco. Future meetings and webinars for the REWG will be posted on the project website (<http://planbayarea.org>).

Attachments: Attachment A: Presentation

J:\COMMITTEE\RAWG\2019\09_SEPT_2019_RAWG\03i_PBA50_Equity_Sept 2019.docx

Invitation to Participate in the Regional Equity Working Group (REWG)

Regional Advisory Working Group
September 10, 2019

Building on Past Planning Efforts: Equity Topics, Metrics, and Strategies



Plan Bay Area
Adopted 2013



Plan Bay Area 2040
Adopted 2017

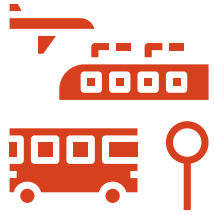


Horizon
2018-2019



Plan Bay Area 2050
2019-2021

Key Equity Strategies from Horizon



Transportation

- Build a Next-Generation BRT Network
- Invest in Free Short-Trip Service
- Provide Free Transit to Lower-Income Riders



Housing

- Allow Affordable Housing in Areas of High Opportunity
- Require 20 Percent of All New Housing to be Affordable
- Increase Renter Protections
- Fund Affordable Housing Preservation & Production



Economy

- Provide Portable Benefits for Part-Time and Freelance Workers
- Expand Childcare Support for Low-Income Families



Environment

- Fully Adapt to Sea Level Rise
- Expand Existing Building Improvements (*Energy, Water, Seismic, Fire and Accessibility*)

REWG: Roles, Membership, and Process

Roles

- Provide input on **strategies** to advance equity outcomes* in the Blueprint (*fall 2019 and winter 2020*).
- Provide input on **implementation actions** for consideration in Implementation Plan (*summer 2020*).
- Track development of **agencywide Equity Platform**.

Membership

- REWG does not have a formal membership structure.
- Instead, REWG will **engage a broad set of stakeholders**, including RAWG and the MTC Policy Advisory Council.

Process and Timeline

- REWG will meet between **fall 2019 and fall 2020**.
- Meetings will be a **mix of in-person workshops and webinars**.

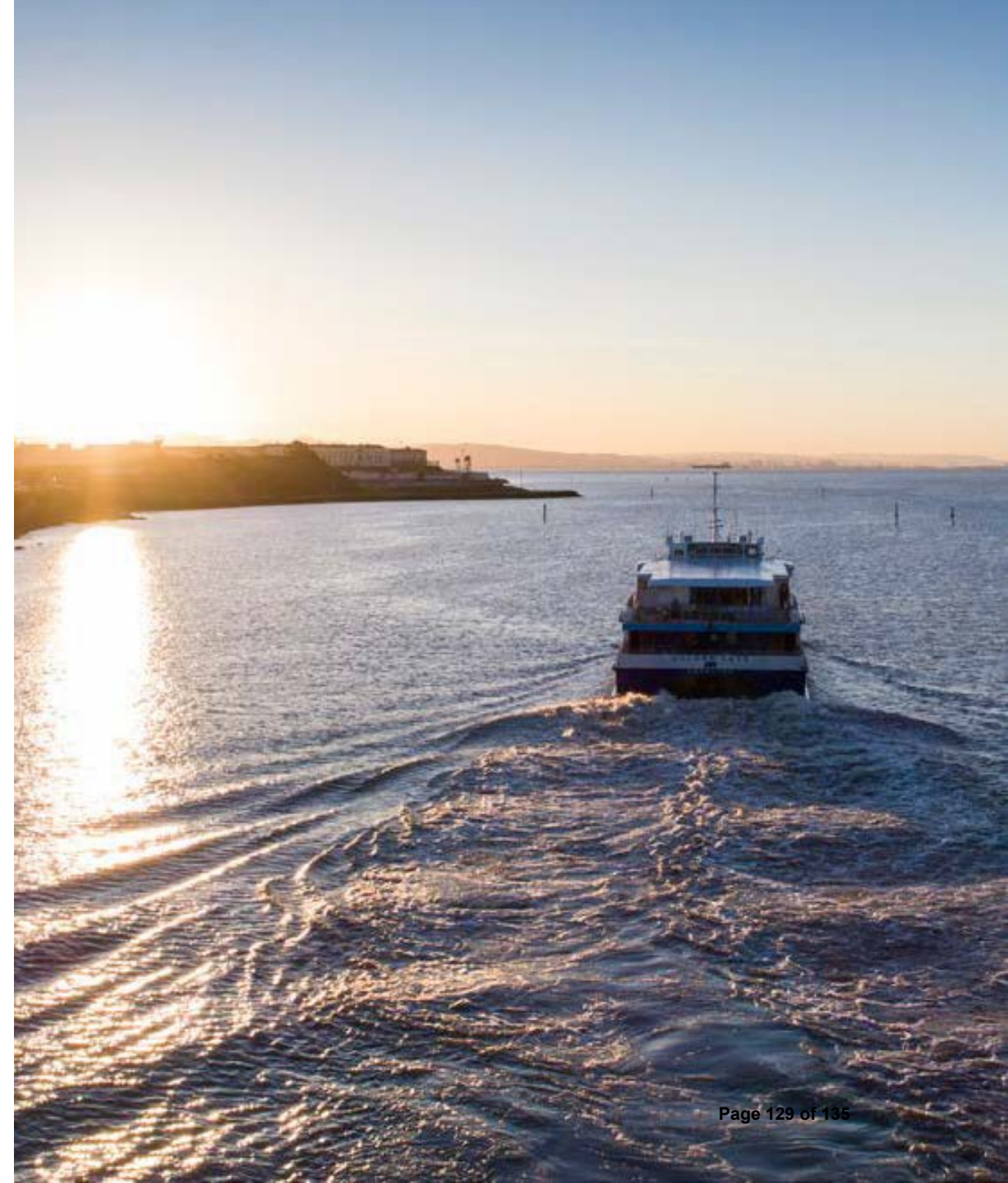
** While equity will be woven into discussions on each of the four topic areas (transportation, housing, economy, and environment), REWG will look at overarching picture on equity outcomes.*

REWG: Timeline

<i>Key Tasks and Milestones</i>	<i>Month</i>	<i>Format / Location</i>
<ul style="list-style-type: none"> • Orientation to the Agencywide Equity Platform, Plan Bay Area 2050, and REWG 	September 2019	Kick-Off Meeting 
<ul style="list-style-type: none"> • Strategies Discussion: From Horizon to Plan Bay Area 2050 	November 2019	Workshop 
<ul style="list-style-type: none"> • Draft Blueprint: Refine Equity Strategies 	December 2019	Webinar 
<ul style="list-style-type: none"> • Draft Blueprint: Finalize Equity Strategies 	January 2020	Workshop 
<ul style="list-style-type: none"> • Draft Blueprint: Discuss Results • Final Blueprint: Refine Equity Strategies 	Spring 2020	Webinar 
<ul style="list-style-type: none"> • Implementation Plan: Identify Potential Implementation Actions Related to Equity 	Summer 2020	Workshop 

Next Steps

- 1. REWG Kick-Off Meeting**
September 18, 2 PM to 4 PM
Yerba Buena Conference Room
- 2. REWG Workshop on Equity Strategies**
November 2019 - *date to be announced*
Yerba Buena Conference Room
- 3. Check Project Website for Equity Updates**
www.planbayarea.org



**Metropolitan Transportation Commission and the Association of Bay Area Governments
Regional Advisory Working Group**

September 10, 2019

Agenda Item 4

Priority Development Area (PDA) / One Bay Area Grant Program (OBAG) Assessment

Subject: Proposed approach for a combined PDA and OBAG Assessment.

Background: A key investment strategy of Plan Bay Area (Plan) is to support focused growth by targeting transportation investments, providing technical assistance, and funding locally-adopted plans for PDAs.

MTC established the OBAG program to align with the Plan's focused growth strategy. Through OBAG, MTC has distributed more than \$700 million over a 10-year period to County Transportation Agencies (CTAs) for projects that support locally-identified PDAs, including investments in Transportation for Livable Communities projects, bicycle and pedestrian improvements, local street repair, and Safe Routes to School. MTC has also provided nearly \$40 million over the same period of time to fund local PDA planning efforts and provide necessary planning and technical assistance to support the implementation of PDAs throughout the region.

Commission Direction

In November 2018, the Commission directed staff to complete a comprehensive evaluation of the OBAG program and its effect on housing and realizing growth in targeted, transit-rich areas.

In March 2019, the Commission approved of staff's proposal to combine the OBAG assessment with a coordinated update of each county's PDA Investment and Growth Strategy. In their consideration of the proposal, the Commission further directed staff to incorporate detailed information on PDA progress and challenges facing local communities in implementing development in PDAs.

Proposed Approach

Staff seeks feedback from the RAWG on the proposed approach to the combined PDA & OBAG Assessment, detailed in Attachment A.

Input provided by the Policy Advisory Council, RAWG, CTAs, and other stakeholders will be incorporated into the staff proposal. Staff will then provide the refined approach to the Programming and Allocations Committee and Commission in October for information and discussion.

Issues: Following the procurement of a project consultant, the assessment is anticipated to take approximately 9-12 months. The assessment will be used to inform the next cycle of the OBAG program (OBAG 3).

Recommendation: Review and provide feedback on staff's proposed approach to the PDA & OBAG Assessment, as detailed in Attachment A.

Attachments: Attachment A: PDA / OBAG Assessment: Proposed Tasks and Preliminary Schedule

PDA / OBAG Assessment: Proposed Tasks and Preliminary Schedule

1. PDA Implementation

Taking into consideration work completed to date to understand the progress and effectiveness of PDAs (e.g., PDA Assessment, Regional Growth Strategies Perspective Paper), the first task will advance our understanding of planning, development, and mobility outcomes in PDAs. In some cases, analysis will be conducted at the regional or county level, while in others it may also be conducted through case studies of a representative sample of PDAs. This task will answer the following questions:

- a. Since the adoption of the first Plan Bay Area, what factors have exerted the greatest influence on housing production at various income levels in PDAs, including local planning and zoning, market strength, and infrastructure?
- b. How have these factors varied across the region and different types of PDAs, including Communities of Concern?
- c. How have transit ridership, rail station access, active transportation, and VMT changed in PDAs relative to other places in the region, including Communities of Concern?
- d. What level of planning has been completed in each PDA (i.e. Plan, EIR, zoning)?
- e. How many jurisdictions with PDAs have adopted citywide or PDA-specific VMT-reduction policies, including policies that meet the recently adopted criteria for Connected Communities PDAs?¹
- f. Through this task, provide findings by county to satisfy the 2019 requirement for its PDA Investment and Growth Strategy (IGS).

2. OBAG Investments

A premise of the OBAG framework is to support growth in PDAs by focusing transportation investments in PDAs, and funding PDA planning grants and technical assistance. This task will answer the following questions:

- a. What role have OBAG investments played in spurring housing production at various income levels in PDAs – as individual projects and in concert with other investments?
Consider both:
 - o Planning investments (e.g., planning grants, technical assistance, zoning updates)
 - o Capital investments (e.g., bicycle/pedestrian improvements, traffic calming)
- b. What impact have these investments had on mobility outcomes – as individual projects and in concert with other investments?ⁱⁱ
- c. With respect to 2.a. and 2.b., what impacts have the various Regional and County-OBAG programs had?²
- d. Which types of investments have had the greatest impact on housing production and mobility outcomes relative to cost?
- e. Through this task, provide findings by county to satisfy the 2019 requirement for its PDA IGS.

¹ For detailed description of these policies, click [here](#).

² For outcomes that cannot be meaningfully analyzed during the 6 years since the inception of OBAG, peer-reviewed research may be evaluated to assess the likely impacts of specific types of investments.

3. OBAG Program Framework

The program is designed to strengthen the ties between local transportation investments and regional goals for focused growth and greenhouse gas reduction. This task will answer the following questions:

- a. Is the program framework effective in achieving overall program goals?
- b. How closely have the PDA IGS's implemented program goals and requirements, particularly with respect to the role they play on project selection?
- c. What role have CTAs played in supporting PDAs through coordination with cities and other PDA-focused efforts? What best practices have emerged?
- d. Has the County share-based approach to allocating funds used in OBAG1 and 2 had an impact on the program's success in meeting program goals? If so, what has it been?
- e. What emerging trends should be taken into account in designing OBAG3, and how will these impact or influence OBAG goals?
- f. What are effective metrics to measure program goals?
- g. What changes could make the program more effective in the future?

Draft Schedule

Phase/Task	2019						2020												
	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	
Outreach and scope refinement																			
Commission review																			
RFQ/consultant selection																			
Task 1: PDA Implementation																			
Task 2: OBAG Investments																			
Task 3: OBAG Program Framework																			

Subject: Public Comment on Plan Bay Area 2050; please record
Date: Thursday, August 8, 2019 at 12:10:58 PM Pacific Daylight Time
From: ROMANTASY Custom Corsetry on behalf of Ann Grogan
To: Andi Jordan, council@cityofpaloalto.org, info@bayareametro.gov
Attachments: ann_sig_darkorchid.gif

Dear ABAG and MTC:

I understand that MTC/ABAG must approve methodology for the Plan Bay Area 2050 update by September 2019, and that there is a public comment period on methodology which ends on August 19. Please consider and file this email as a public comment by a 40-plus year resident of Glen Park, San Francisco, who is very concerned with potential and oft-promoted over-building of high-rises especially around transit centers/neighborhoods with transit, rather than address the cause of the problem: too many high tech jobs coming into narrow geographic areas, putting pressure on politicians to take away local building/zoning control and endangering the diversity and beauty of our many neighborhoods, esp. in San Francisco.

Require high tech businesses to build housing next to their campuses for their workers; no one has a 'right' to live in my tiny, traffic-packed, liveable neighborhood and demand high-rise, no parking, market rate housing! If anything we need more housing for the homeless and more below-market rate housing for them and non-tech workers, mentally ill or drug-addicted, seniors, minorities, women, and the disabled. These are the folks who government must serve, and not the rich or well-off.

With respect to your plan kindly:

1. Eliminate your model assumption that housing be driven by an aggressive job-growth in priority development areas.
2. Replace that with a requirement that your process will include a range of more moderate and balanced projections of jobs and housing that explore a greater geographical dispersion of jobs.
3. Make the technical discussions an open, public process with a clear opportunity for residents in the Bay Area to be heard on other points of view.

Thank you for your consideration.



2912 Diamond St., Ste. 239
San Francisco, CA 94131
415 587-3863

Subject: I oppose ABAG plan to increase density in Palo Alto

Date: Thursday, August 8, 2019 at 3:24:49 PM Pacific Daylight Time

From: Daniel Lilienstein

To: Andi Jordan

CC: Lydia Kou

Our quality of life has suffered due to increased road traffic, deterioration of roads, poor public transportation, crumbling infrastructure, increased airplane noise, "traffic calming" (better known as "Driver Enragement"), etc.

STOP IT STOP IT STOP IT!

I will organize and vote to punish anybody that falls for the ABAG/developer mantra. We don't need more density in built-out suburban towns.

Daniel Lilienstein
Palo Alto

Subject: 02 PBA50 Draft Growth Forecast Methodology

Date: Wednesday, August 7, 2019 at 5:29:15 AM Pacific Daylight Time

From: Jim Colton

To: Andi Jordan

I am writing to comment on the 02 PBA50 Draft Growth Forecast Methodology.

The current methodology is driven by the assumption that aggressive job growth will occur in priority development areas. This assumption should be eliminated. Instead the methodology should be based on a range of more moderate and balanced projections of jobs and housing over a greater geographical area.

Finally, the technical discussion should be an open, public process that provides a clear opportunity for other points of view to be heard.

Thanks for taking my point of view into account.

Regards,

Jim Colton
Palo Alto

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JimColtonPhotography.com