



BOARD OF DIRECTORS MEETING AGENDA
 THURSDAY, JANUARY 9, 2020 | 7PM
 CITY OF SUNNYVALE | WEST CONFERENCE ROOM
 456 WEST OLIVE AVENUE | SUNNYVALE, CA 94024

Discussion & action may be taken on any of the following items.

1. Welcome and Roll Call (Klein) 7:00 PM

2. Consideration of approval of consent agenda:
 - a. Approval of November 2019 Board of Directors Meeting Minutes
 - b. Acceptance of financial reports:
 - *CASCC November 2019 Reports
 - *CASCC Annual General Membership Dinner Budget vs. Actuals
 - *SCSC Roundtable | ESA invoices
 - October 2019: \$19,591.82
 - November 2019: \$7,364.53

Billing to date \$207,010.92 of total \$236,986.70
 - c. *Approval for Executive Director to contract with Attorney to review SCSC Roundtable Bylaws and MOU not to exceed \$5,000.00 with funds from SCSC Roundtable revenue.
*items also reviewed by Executive Board of Directors at January 3, 2020 meeting

3. Presentations:
 - a. Valley Water: Implementation of Model Water Efficiency Standards for New Development by Domingo Candeelas, Office of Government Relations 7:05 PM
 - b. Seamless Bay Area: Policy proposals to achieve a seamlessly integrated, high-ridership regional public transportation by Adina Levin, Advocacy Director, Seamless Bay Area 7:20 PM
 - consideration of resolution supporting Seamless Transit Principles

4. New Business:
 - a. Goal Setting – discussion and prioritizing of goals for 2020. 7:40 PM
 - b. LAFCO: request for feedback (support) of a LAFCO legislative proposal to delete a restriction related to the Santa Clara LAFCO commissioner appointments, specifically, the criteria for public member appointments as it relates to city representation on the commission. 8:00 PM

- a. Committee Reports:
 - a. Legislative Action Committee (Fligor): Consideration and adoption of Transportation Guiding Principles and any other action taken by LAC. 8:15 PM
 - b. City Manager/SCCCMA Report (Kent Steffens, City Manager, Sunnyvale): update from Santa Clara County City Managers Association - informational 8:35 PM
 - c. Executive Director Report (Andi Jordan) – *informational* 8:40 PM
 - a. Planning Collaborative update
 - b. Participation in Regional Economic Forum

- d. Public comment on items not on the agenda 8:45 PM
- e. Joys and Challenges: opportunity for members of the Board to share what is happening in their community.
- f. Members straw poll on priorities and goals for 2020. Results given at February Board of Directors meeting. 8:55 PM
- g. Adjourn until Thursday, February 13, 2020 at 7PM, Sunnyvale City Hall 9:00 PM

Cities Association of Santa Clara County – 2020 meeting Calendar

Executive Board: 3-4:30 PM	Board of Directors: 7-9 PM	General Membership: 6-9 PM	Cities Selection Committee	Legislative Action Committee
January 3, 2020	January 9, 2020	--	January 9, 2020	January 9, 2020
February 7, 2020	February 13, 2020	--	tbd	tbd
March 6, 2020	March 12, 2020	--	tbd	tbd
April 3, 2020	April 9, 2020	--	tbd	tbd
May 8, 2020	No Board Meeting	May 14, 2020	tbd	tbd
June 5, 2020	June 11, 2020	--	tbd	tbd
No meeting	No meeting	No meeting	No meeting	No meeting
August 7, 2020	August 13, 2020	--	tbd	tbd
September 4, 2020**	September 10, 2020	--	tbd	tbd
October 2, 2020	October 8, 2020**	--	tbd	tbd
November 6, 2020	November 12, 2020	--	tbd	tbd
December 4, 2020	No meeting	December 3, 2020	tbd	tbd

Executive Board of Directors: 2020 members are Mayor Larry Klein, Councilmember Marico Sayoc, Vice Mayor Chappie Jones, Vice Mayor Margaret Abe-Koga, Vice Mayor Neysa Fligor, Councilmember Manny Cappello, Kent Steffens (SCCCMA), Andi Jordan

Cities Selection Committee: Mayor or Mayor’s designee (per state law). Meets as needed, prior to the Board of Directors meeting. May meet for 10 minutes or an hour depending on number of appointments and interest received.

Legislative Action Committee: per CASC by-laws, standing committee. Each city has one representative. Meets as needed prior to the Board of Directors meeting.

An example of the meeting schedule for a typical Thursday night:

- 6PM Legislative Action Committee
- 6:40 Cities Selection Committee
- 7-9PM Board of Directors Meeting

**conflicts:

Executive Board: September 4, 2020** (Labor Day Weekend)

Board: October 7-9 with League of California Cities Annual Conference, Long Beach

City Selection Committee Appointees					
first name	last name	jurisdiction	appointment	term	expires
Lisa	Matichak	Mountain View	ALUC		May-20
Glenn	Hendricks	Sunnyvale	ALUC		May-20
Liz	Gibbons	Campbell	ABAG	2 years	June-20
Chris	Clark	Mountain View	ABAG	2 years	June-20
Rod	Sinks	Mountain View	ABAG - alternate	2 years	June-20
Anthony	Phan	Milpitas	ABAG - alternate	2 years	June-20
Rod	Sinks	Cupertino	BAAQMD	2 years	November-22
Liz	Kniss	Palo Alto	BAAQMD	2 years	March-20
Cricket	Rubino	Morgan Hill	Sourcewise	2 years	June-20
Rob	Rennie	Los Gatos	LAFCO		May-20
Russell	Melton	Sunnyvale	LAFCO - Alternate		May-20
Jeannie	Bruins	Los Altos	MTC		February-23
Larry	Klein	Sunnyvale	SCC Local Board: Cal-id/RAN	ongoing	
Rob	Rennie	Los Gatos	OAC: South County & West Valley Cities		September-21
Debi	Davis	Santa Clara	OAC: Central County Cities		September-21
Lisa	Matichak	Mountain View	OAC: North County Cities		December-20
Liz	Gibbons	Campbell	OAC-Alternate: South County & West Valley Cities		September-21
Russell	Melton	Sunnyvale	OAC-Alternate: Central County Cities		September-21
Lydia	Kou	Palo Alto	OAC-Alternate: North County Cities		September-20
Lisa	Matichak	Mountain View	SVRIA		October-21
Debi	Davis	Santa Clara	SVRIA - Alternate		October-21
Kathy	Watanabe	Santa Clara	RWRC: Central County		July-23
Nancy	Landry	Sunnyvale	RWRC: Smart Station		January-22
Pat	Showalter	Mountain View	RWRC: Member at large		January-22
Susan	Landry	Campbell	RWRC: Member at large		January-21
Mary-Lynne	Bernald	Saratoga	RWRC: West Valley		September-22
		Gilroy	RWRC: South County		July-23
Rod	Sinks	Cupertino	RWRC: (North County)		April-22
Glenn	Hendricks	Sunnyvale	Measure A (2016 Housing Bond)	3 yrs	June-22
Larry	Klein	Sunnyvale	Countywide Redevelopment Successor Agency	ongoing	
Dave	Sykes	San José	Countywide Redevelopment Successor Agency - Alte	ongoing	
Neysa	Fligor	Los Altos	ABAG Regional Planning Committee		June-22
Nancy	Smith	Sunnyvale	Women's Equality 2020 Leadership Council	until event	ex-officio



BOARD OF DIRECTORS MINUTES
THURSDAY, NOVEMBER 14 | 7PM
CITY OF SUNNYVALE | WEST CONFERENCE ROOM
456 WEST OLIVE AVENUE | SUNNYVALE, CA 94024

ITEM 1: Welcome and Roll Call by President/Mayor Manny Cappello (Saratoga):

Campbell	Paul Resnikoff
Cupertino	Rod Sinks
Gilroy	absent
Los Altos	Jan Pepper
Los Altos Hills	Michelle Wu
Los Gatos	Marico Sayoc
Milpitas	absent
Monte Sereno	Rowena Turner
Morgan Hill	Rich Constantine
Mountain View	Lisa Matichak
Palo Alto	Liz Kniss
San José	Chappie Jones
Santa Clara	Debi Davis
Saratoga	Manny Cappello
Sunnyvale	Larry Klein
SCCCMA*	James Lindsay
Executive Director*	Andi Jordan
*Ex-officio	

Also in attendance:

Councilmember Margaret Abe-Koga, Mountain View
Councilmember Jeannie Bruins, Los Altos
Councilmember Anita Enander, Los Altos
Councilmember Neysa Fligor, Los Altos
Councilmember Lydia Kou, Palo Alto
Councilmember Liz Kniss, Palo Alto
Councilmember Liz Gibbons,
Steve Preminger, Santa Clara County
Girish Balachandran, SVCE
Lori Mitchell, SJCE
Teddy Daligga, Santa Clara County Public Health
Nicole Coxe, Santa Clara County Public Health
Bonnie Broderick, Santa Clara County Public Health
Supervisor Cindy Chavez, Santa Clara County
Scott Strickland, Chief of Staff, Officer of Cindy Chavez, Santa Clara County

ITEM 2: Consideration of approval of consent agenda:

- a. October 2019 Board of Directors Minutes
- b. Financial report: October 2019
- c. Annual General Membership Dinner Budget

*Motion to approve by Councilmember Davis. Second by Rowena Turner.
Motion passes unanimously. 13-0-0-2*

Motion: Davis (Santa Clara)

Second: Turner (Monte Sereno)

AYES: 13 Resnikoff (Campbell), Sinks (Cupertino), Pepper (Los Altos), Wu (Los Altos Hills), Sayoc (Los Gatos), Monte Sereno (Turner), Constantine (Morgan Hill), Matichak (Mountain View), Kniss (Palo Alto), Jones (San José), Davis (Santa Clara), Cappello (Saratoga), Klein (Sunnyvale)

NAYES: 0

ABSTENTIONS: 0

ABSENT: 2 Velasco (Gilroy), Montano (Milpitas)

ITEM 3: Discussion about whether the Board of Directors should support the push to transform Pacific Gas & Electric from an investor-owned private utility into a customer-owned cooperative by Girish Balachandran, SVCE, & Lori Mitchell, SJCE. Motion by Vice Mayor Jan Pepper (Los Altos) to support the push to transform Pacific Gas & Electric from an investor – owned private utility into a customer-owned cooperative or public agency and support San José Mayor’s letter. Second by Councilmember Liz Kniss (Palo Alto).

Motion: Pepper (Los Altos)

Second: Kniss (Palo Alto)

AYES: 9 Sinks (Cupertino), Pepper (Los Altos), Sayoc (Los Gatos), Constantine (Morgan Hill), Kniss (Palo Alto), Jones (San José), Davis (Santa Clara), Cappello (Saratoga), Klein (Sunnyvale)

NAYES: 0

ABSTENTIONS: 4 Resnikoff (Campbell), Wu (Los Altos Hills), Turner (Monte Sereno), Matichak (Mountain View)

ABSENT: 2 Velasco (Gilroy), Montano (Milpitas)

ITEM 4: Community Conversations – *informational*.

Supervisor Cindy Chavez, Santa Clara County will attend to have a conversation with the Board of Directors. Topics of discussion may include VTA, CalTrain, RHNA Methodology Committee, ABAG|MTC, Cities Association of Santa Clara County Planning Collaborative, mental health services to schools (Lora’s law)

ITEM 5: Election of 2020 Executive Board of Directors – *action*

Slate of Candidates include:

- President - Sunnyvale Mayor Larry Klein;
- 1st Vice President – Los Gatos Councilmember Marico Sayoc;
- 2nd Vice President – Vice Mayor Chappie Jones;
- Secretary-Treasurer – Mountain View Vice Mayor Margaret Abe-Koga;
- Legislative Action Committee Chair – Los Altos Councilmember Neysa Fligor;

- Past President – Saratoga Mayor Manny Cappello

Motion to approve the 2020 Slate of Candidates for the Executive Board by Councilmember Liz Kniss, second by Councilmember Debi Davis. The motion passed by unanimous consent.

1300-0-2

AYES: 13 Resnikoff (Campbell), Sinks (Cupertino), Pepper (Los Altos), Wu (Los Altos Hills), Sayoc (Los Gatos), Monte Sereno (Turner), Constantine (Morgan Hill), Matichak (Mountain View), Kniss (Palo Alto), Jones (San José), Davis (Santa Clara), Cappello (Saratoga), Klein (Sunnyvale)

NAYES: 0

ABSTENTIONS: 0

ABSENT: 2 Velasco (Gilroy), Montano (Milpitas)

ITEM 6: City Manager/SCCCMA Report (*James Lindsay, City Manager, Saratoga*): update from Santa Clara County City Managers Association – informational

ITEM 7: Executive Director Report (*Andi Jordan*) – *informational*

- Reminder: Annual General Membership Holiday Dinner – Friday December 6, 2019

ITEM 8: Joys and Challenges: opportunity for members of the Board to share what is happening in their community.

ITEM 9: Meeting was adjourned at 8:37 PM until Thursday, January 9, 2020 at 7PM, Sunnyvale City Hall

Respectfully submitted,
Andi Jordan
Executive Director

Minutes approved on DATE

MOTION:

SECOND:

AYES:

NOS:

ABSTENTIONS:

ABSENT:

Management Report

CITIES ASSOCIATION OF SANTA CLARA COUNTY

For the period ended August 31, 2019



Prepared by

BestBooks4U Bookkeeping & QuickBooks Consulting

Prepared on

September 6, 2019

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Profit and Loss

July - August, 2019

	Total
INCOME	
Dues Income	39,138.81
Services	110,818.26
Total Income	149,957.07
GROSS PROFIT	
	149,957.07
EXPENSES	
Dues and Subscriptions	225.00
Office	
Directory Production	17.00
Hospitality	150.00
Insurance	288.66
Miscellaneous	
Bank Service Charges	6.00
Total Miscellaneous	6.00
Postage and Delivery	11.00
Printing and Copying	121.79
Software Licenses	234.98
Supplies and Equipment	38.14
Total Office	867.57
Professional Services	
Accounting Services	382.50
Employee Expenses	
Payroll Service Fees	90.00
Payroll Taxes	1,306.88
Payroll Wages/Salary	17,083.33
Total Employee Expenses	18,480.21
Total Professional Services	18,862.71
Workers Compensation	124.52
Total Expenses	20,079.80
NET OPERATING INCOME	129,877.27
OTHER EXPENSES	
General Meeting - catering	300.00
Roundtable consultant and technical services	58,021.71
Total Other Expenses	58,321.71
NET OTHER INCOME	-58,321.71
NET INCOME	\$71,555.56

Balance Sheet

As of August 31, 2019

	Total
ASSETS	
Current Assets	
Bank Accounts	
Checking - Union Bank	207,713.88
Total Bank Accounts	207,713.88
Accounts Receivable	
Accounts Receivable	15,220.64
Total Accounts Receivable	15,220.64
Other Current Assets	
Accrued Interest	44.60
LAIF Funds	120,512.63
Venue Deposit	1,000.00
Total Other Current Assets	121,557.23
Total Current Assets	344,491.75
Fixed Assets	
Accumulated Depreciation	-1,926.59
Machinery and Equipment	2,203.41
Total Fixed Assets	276.82
TOTAL ASSETS	\$344,768.57
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
First National Bank of Omaha	680.42
Total Credit Cards	680.42
Total Current Liabilities	680.42
Total Liabilities	680.42
Equity	
Opening Bal Equity	-34.00
Reserves	0.00
Reserve for New Equip.	2,329.09
Reserve for Operations	35,000.00
Total Reserves	37,329.09
Unrestricted Fund Balance	235,237.50
Net Income	71,555.56
Total Equity	344,088.15
TOTAL LIABILITIES AND EQUITY	\$344,768.57

Statement of Cash Flows

July - August, 2019

	Total
OPERATING ACTIVITIES	
Net Income	71,555.56
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable	-15,220.64
First National Bank of Omaha	246.74
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	-14,973.90
Net cash provided by operating activities	56,581.66
NET CASH INCREASE FOR PERIOD	56,581.66
Cash at beginning of period	151,132.22
CASH AT END OF PERIOD	\$207,713.88

updated on 1/9/2020 to remove item 3a.

Monthly Summary Expenses by VENDOR

August 2019

	Total
A Slice Of New York	150.00
Adobe	14.99
Andi Jordan	8,750.00
AP Intego	62.26
Best Books 4 U	191.25
CalNonprofits	225.00
Directory Spot	17.00
FedEx Office	159.93
Great American Insurance Group	144.33
Gusto	714.38
Intuit	90.00
Microsoft	12.50
Union Bank	3.00
TOTAL	\$10,534.64

Transaction Detail by Account

August 2019

Date	Transaction Type	Num	Adj	Name	Class	Memo/Description	Split	Amount	Balance
Checking - Union Bank									
08/01/2019	Expense		No	Great American Insurance Group		GreatAmer - Grea VENDOR P. GreatAmer - Grea VENDOR PMT PPD *****0808	Office:Insurance	-144.33	-144.33
08/02/2019	Expense		No	Gusto		GUSTO FEE 152369 CCD 6sem GUSTO FEE 152369 CCD 6semjpmi9t	Professional Services:Employee Expenses:Payroll Service Fees	-45.00	-189.33
08/05/2019	Expense		No	AP Intego		APIntego ACHTRANS CCD 457 APIntego ACHTRANS CCD 45758372	Workers Compensation	-62.26	-251.59
08/07/2019	Payment		No	City of Mt. View		check number 00212254	Accounts Receivable	10,856.89	10,605.30
08/13/2019	Payment	Monte Sereno	No	Terry Blount			Accounts Receivable	6,523.13	17,128.43
08/15/2019	Payment		No	City of Gilroy			Accounts Receivable	10,856.89	27,985.32
08/22/2019	Transfer		No			ONLINE PAYMENT THANK YOU	First National Bank of Omaha	-117.49	27,867.83
08/26/2019	Expense		No	Best Books 4 U			Professional Services:Accounting Services	-191.25	27,676.58
08/26/2019	Journal Entry	Gusto	No			Debit tax	-Split-	-3,570.64	24,105.94
08/26/2019	Journal Entry	Gusto	No			Debit net pay	-Split-	-5,948.74	18,257.20
08/27/2019	Payment	381831	No	City of Milpitas			Accounts Receivable	10,856.89	29,114.09
08/30/2019	Expense		No	Union Bank		CHECK IMAGE FEE	Office:Miscellaneous:Bank Service Charges	-3.00	29,111.09
Total for Checking - Union Bank								\$29,111.09	
Accounts Receivable									
08/07/2019	Payment		No	City of Mt. View			Checking - Union Bank	-10,856.89	-10,856.89
08/13/2019	Payment	Monte Sereno	No	Terry Blount			Checking - Union Bank	-6,523.13	-17,380.02
08/15/2019	Payment		No	City of Gilroy			Checking - Union Bank	-10,856.89	-28,236.91
08/27/2019	Payment	381831	No	City of Milpitas			Checking - Union Bank	-10,856.89	-39,093.80
Total for Accounts Receivable								\$ -39,093.80	
First National Bank of Omaha									
08/02/2019	Expense	exec	No	FedEx Office		Executive bod	Office:Printing and Copying	27.31	27.31
08/08/2019	Expense	thumbdrive	No	FedEx Office			Office:Supplies and Equipment	38.14	65.45
08/08/2019	Expense	lac and bod	No	FedEx Office			Office:Printing and Copying	51.58	117.03
08/08/2019	Expense	lac and bod	No	A Slice Of New York		LAC and BOD meeting - called order in over phone.	Office:Hospitality	150.00	267.03
08/08/2019	Expense	lac and bod	No	FedEx Office			Office:Printing and Copying	42.90	309.93
08/16/2019	Expense		No	Adobe		ADOBE *ACROBAT PRO - 8008336687, CA	Office:Software Licenses	14.99	324.92
08/16/2019	Expense		No	Intuit		Intuit *QuickBooks - 800-446-8848, CA	Office:Software Licenses	20.00	344.92
08/19/2019	Expense		No	Intuit		Intuit *QuickBooks - 800-446-8848, CA	Office:Software Licenses	70.00	414.92
08/20/2019	Expense		No	Directory Spot		INT*IN *DIRECTORYSPOT - 815-6305434, IL	Office:Directory Production	17.00	431.92

Updated on 10/2/2020

08/10/2020

01/07/2020

footer remains the same with pre-existing page numbers for members who previously printed packet.

Date	Transaction Type	Num	Adj	Name	Class	Memo/Description	Split	Amount	Balance
08/20/2019	Expense		No	Microsoft		MSFT * E01008WKIO - MSBILL.INFO, WA	Office-Software Licenses	12.50	444.42
08/22/2019	Transfer		No			ONLINE PAYMENT THANK YOU	Checking - Union Bank	-117.49	326.93
08/26/2019	Expense		No	CalNonprofits		CALIFORNIA ASSOCIATION - 800-7764226, CA	Dues and Subscriptions	225.00	551.93
Total for First National Bank of Omaha									\$551.93
Dues and Subscriptions									
08/26/2019	Expense		No	CalNonprofits	CASCC	CALIFORNIA ASSOCIATION - 800-7764226, CA	First National Bank of Omaha	225.00	225.00
Total for Dues and Subscriptions									\$225.00
Office									
Directory Production									
08/20/2019	Expense		No	Directory Spot	CASCC	INT*IN*DIRECTORYSPOT - 815-6305434, IL	First National Bank of Omaha	17.00	17.00
Total for Directory Production									\$17.00
Hospitality									
08/09/2019	Expense		No	A Slice Of New York	CASCC	4 pizzas -	First National Bank of Omaha	150.00	150.00
Total for Hospitality									\$150.00
Insurance									
08/01/2019	Expense		No	Great American Insurance Group	CASCC	GreatAmer - Grea VENDOR P GreatAmer - Grea VENDOR PMT PPD *****0808	Checking - Union Bank	144.33	144.33
Total for Insurance									\$144.33
Miscellaneous									
Bank Service Charges									
08/30/2019	Expense		No	Union Bank	CASCC	CHECK IMAGE FEE	Checking - Union Bank	3.00	3.00
Total for Bank Service Charges									\$3.00
Total for Miscellaneous									\$5.00
Printing and Copying									
08/02/2019	Expense	exec	No	FedEx Office	CASCC	Exec BOD	First National Bank of Omaha	27.31	27.31
08/08/2019	Expense	lac and bod	No	FedEx Office	CASCC		First National Bank of Omaha	42.90	70.21
08/09/2019	Expense	lac and bod	No	FedEx Office	CASCC		First National Bank of Omaha	51.58	121.79
Total for Printing and Copying									\$121.79
Software Licenses									
08/16/2019	Expense		No	Adobe	CASCC	ADOBE *ACROBAT PRO - 8008336687, CA	First National Bank of Omaha	14.99	14.99
08/16/2019	Expense		No	Intuit	CASCC	Intuit *QuickBooks - 800-446-8848, CA	First National Bank of Omaha	20.00	34.99
08/19/2019	Expense		No	Intuit	CASCC	Intuit *QuickBooks - 800-446-8848, CA	First National Bank of Omaha	70.00	104.99

Date	Transaction Type	Num	Adj	Name	Class	Memo/Description	Split	Amount	Balance
08/20/2019	Expense		No	Microsoft	CASCC	MSFT * E01008WKIO - MSBILL.INFO, WA	First National Bank of Omaha	12.50	117.49
Total for Software Licenses									\$117.49
Supplies and Equipment									
08/08/2019	Expense	thumbdrive	No	FedEx Office	CASCC	Thumb drive	First National Bank of Omaha	38.14	38.14
Total for Supplies and Equipment									\$38.14
Total for Office									\$591.75
Professional Services									
Accounting Services									
08/26/2019	Expense		No	Best Books 4 U	CASCC	August bookkeeping	Checking - Union Bank	191.25	191.25
Total for Accounting Services									\$191.25
Employee Expenses									
Payroll Service Fees									
08/02/2019	Expense		No	Gusto	CASCC	GUSTO FEE 152369 CCD 6sem GUSTO FEE 152369 CCD 6semjpm19t	Checking - Union Bank	45.00	45.00
Total for Payroll Service Fees									\$45.00
Payroll Taxes									
08/26/2019	Journal Entry	Gusto	No		CASCC	Employer Taxes	-Split-	669.38	669.38
Total for Payroll Taxes									\$669.38
Payroll Wages/Salary									
08/26/2019	Journal Entry	Gusto	No		CASCC	Regular Wages	-Split-	8,750.00	8,750.00
Total for Payroll Wages/Salary									\$8,750.00
Total for Employee Expenses									\$9,464.38
Total for Professional Services									\$9,655.63
Workers Compensation									
08/05/2019	Expense		No	AP Intego	CASCC	APIntego ACHTRANS CCD 457 APIntego ACHTRANS CCD 45758372	Checking - Union Bank	62.26	62.26
Total for Workers Compensation									\$62.26

CITIES ASSOCIATION OF SANTA CLARA COUNTY

BUDGET VS. ACTUALS: FY 2020 CASCC - FY20 P&L CLASSES

July - November, 2019

	CASCC				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income								
Directory Income		208.35	-208.35		\$0.00	\$208.35	\$ -208.35	0.00%
Dues Income	39,138.81	62,482.10	-23,343.29	62.64 %	\$39,138.81	\$62,482.10	\$ -23,343.29	62.64 %
Grant Revenues		208.35	-208.35		\$0.00	\$208.35	\$ -208.35	0.00%
Total Income	\$39,138.81	\$62,898.80	\$ -23,759.99	62.23 %	\$39,138.81	\$62,898.80	\$ -23,759.99	62.23 %
GROSS PROFIT	\$39,138.81	\$62,898.80	\$ -23,759.99	62.23 %	\$39,138.81	\$62,898.80	\$ -23,759.99	62.23 %
Expenses								
Office		4,820.85	-4,820.85		\$0.00	\$4,820.85	\$ -4,820.85	0.00%
Professional Services		1,666.65	-1,666.65		\$0.00	\$1,666.65	\$ -1,666.65	0.00%
Employee Expenses					\$0.00	\$0.00	\$0.00	0.00%
Payroll Service Fees	225.00	250.00	-25.00	90.00 %	\$225.00	\$250.00	\$ -25.00	90.00 %
Payroll Taxes	2,645.63	4,125.00	-1,479.37	64.14 %	\$2,645.63	\$4,125.00	\$ -1,479.37	64.14 %
Payroll Wages/Salary	34,583.33	43,750.00	-9,166.67	79.05 %	\$34,583.33	\$43,750.00	\$ -9,166.67	79.05 %
Total Employee Expenses	37,453.96	48,125.00	-10,671.04	77.83 %	\$37,453.96	\$48,125.00	\$ -10,671.04	77.83 %
Total Professional Services	37,453.96	49,791.65	-12,337.69	75.22 %	\$37,453.96	\$49,791.65	\$ -12,337.69	75.22 %
Programs and Initiatives		2,083.35	-2,083.35		\$0.00	\$2,083.35	\$ -2,083.35	0.00%
Total Expenses	\$37,453.96	\$56,695.85	\$ -19,241.89	66.06 %	\$37,453.96	\$56,695.85	\$ -19,241.89	66.06 %
NET OPERATING INCOME	\$1,684.85	\$6,202.95	\$ -4,518.10	27.16 %	\$1,684.85	\$6,202.95	\$ -4,518.10	27.16 %
Other Income								
General Membership Meeting		2,166.65	-2,166.65		\$0.00	\$2,166.65	\$ -2,166.65	0.00%
Membership Dinners - Proceeds		2,166.65	-2,166.65		\$0.00	\$2,166.65	\$ -2,166.65	0.00%
Total Other Income	\$0.00	\$4,333.30	\$ -4,333.30	0.00%	\$0.00	\$4,333.30	\$ -4,333.30	0.00%
Other Expenses								
General Meeting - catering	300.00	4,166.65	-3,866.65	7.20 %	\$300.00	\$4,166.65	\$ -3,866.65	7.20 %
General meeting - office supplies/signage	990.25	416.65	573.60	237.67 %	\$990.25	\$416.65	\$573.60	237.67 %
Membership Dinners - Cost	1,621.24	5,833.35	-4,212.11	27.79 %	\$1,621.24	\$5,833.35	\$ -4,212.11	27.79 %
Total Other Expenses	\$2,911.49	\$10,416.65	\$ -7,505.16	27.95 %	\$2,911.49	\$10,416.65	\$ -7,505.16	27.95 %
NET OTHER INCOME	\$ -2,911.49	\$ -6,083.35	\$3,171.86	47.86 %	\$ -2,911.49	\$ -6,083.35	\$3,171.86	47.86 %
NET INCOME	\$ -1,226.64	\$119.60	\$ -1,346.24	-1,025.62 %	\$ -1,226.64	\$119.60	\$ -1,346.24	-1,025.62 %

2019 Membership Dinner Budget: ticket prices based on \$75 member ticket - \$100 non member - \$35 social hour tickets

	estimate	actual	actual	FY 2019-2020 approved budget
members (\$75)	85	75	\$5,625.00	
non members (\$100)	10	12	\$1,200.00	
social hour tickets (\$35)	0	3	\$105.00	
Gross			\$6,930.00	
Net (eventbrite fees)				
Income:				
	estimate	actual		
eventbrite	\$6,375.00	\$ 6,386.41		\$5,200
checks	\$0.00	\$ 450.00		
total income	\$6,375.00	\$ 6,836.41		
outstanding as of 12/13		\$ 170.00		
Expenses				
	estimate	actual		
rent	\$1,000.00	\$ 1,000.00		
non-alcoholic drinks (no coffee)/3.95 each				
glassware	\$150.00			
Appetizers, Dinner, Dessert, bar service, coffee & tea service, linens - \$50/per person	\$4,250.00	\$ 5,463.73		
TABLE linens ROUND \$12/RECTANGLE \$14 (SERVICE IS \$175)	\$700.00			
gratuuity - 18%	\$765.00			
tax - 9%				
beverages	\$500.00	\$ 530.75		
comped tickets (staff/award recipient)	\$200.00			
Insurance	\$176.00	\$ 176.00	30-Sep	
Program Expenses				
Entertainment: (microphone/soundsystem)				
First Place Cities Champion Award	\$200.00	\$ 392.95		
First Place Inc. - Recognition Award to President	\$200.00			
Centerpieces/Decoration	\$500.00	\$ 313.76		centerpieces, lights
photo booth	\$200.00	\$ 29.00		\$29.00,
Event supplies: name cards, frames, certificates, badges	\$350.00	\$ 87.19		87.19 badges,
Gift for Guests:				
Step and Repeat		\$ 990.25		step and repeat reusable
Total Expenses	\$8,991.00	\$ 8,983.63		-14,000.00
budget approved at 13,000				
income \$4225				
net cost	-\$2,616.00	-\$1,977.22		(\$8,800.00)

Notations

centerpieces, lights
\$29.00,
87.19 badges,
step and repeat reusable



Environmental Science Associates
 550 Kearny Street, Suite 800
 San Francisco, CA 94108
 (415) 896-5900

INVOICE

Andi Jordan
 Executive Director
 Cities Association of Santa Clara County
 PO Box 3144
 Los Altos, CA 94024

November 19, 2019
 Invoice No: 150421
 Project Manager: Steven Alverson

Project D181353.00 CASCC - Facilitator/Consultant Services for Santa Clara/Santa Cruz
 Community Roundtable

Professional Services from October 1, 2019 to October 31, 2019

Task 0000001 Facilitate Regular Roundtable Meetings

Subtask 0000011 1.1 Prepare For Up To 17 Roundtable Meetings

Professional Personnel

	Hours	Rate	Amount	
Senior Director III				
Alverson, Steven	23.00	300.00	6,900.00	
Senior Associate I				
Wasserman, Evan	40.00	150.00	6,000.00	
Totals	63.00		12,900.00	
Total Labor				12,900.00
				Subtotal this Subtask: \$12,900.00

Subtask 0000012 1.2 Attend, Facilitate, and Interact with CASCC staff/ Roundtable Members at Up To 17 Roundtable Meetings

Professional Personnel

	Hours	Rate	Amount	
Senior Director III				
Alverson, Steven	4.00	300.00	1,200.00	
Senior Associate I				
Wasserman, Evan	6.00	150.00	900.00	
Totals	10.00		2,100.00	
Total Labor				2,100.00
				Subtotal this Subtask: \$2,100.00

Subtask 0000013 1.3 Prepare Up To 17 Meeting Recaps and Lists of Action Items/Actions Taken

Professional Personnel

	Hours	Rate	Amount	
Senior Director III				
Alverson, Steven	3.00	300.00	900.00	
Senior Associate I				
Wasserman, Evan	14.00	150.00	2,100.00	
Totals	17.00		3,000.00	
Total Labor				3,000.00
				Subtotal this Subtask: \$3,000.00

PAYMENT DUE UPON RECEIPT

TOTAL THIS TASK: \$18,000.00

Task 0000002 Assist CASCC in Improving Roundtable Participation, Meeting Format, and Composition

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	2,100.00	2,100.00
Limit			5,100.00
Remaining			3,000.00

TOTAL THIS TASK: 0.00

Task 0000003 Provide Support for Work Not Currently Before the Roundtable

Professional Personnel

	Hours	Rate	Amount
Senior Director III			
Alverson, Steven	2.00	300.00	600.00
Totals	2.00		600.00
Total Labor			600.00

Billing Limits	Current	Prior	To-Date
Total Billings	600.00	6,512.50	7,112.50
Limit			50,620.00
Remaining			43,507.50

TOTAL THIS TASK: \$600.00

Task 0000004 Follow Up with FAA and SFO on the Select Committee Recommendations

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	3,205.00	3,205.00
Limit			7,200.00
Remaining			3,995.00

TOTAL THIS TASK: 0.00

Task 0000005 Follow Up with FAA and SJC on the Southflow Recommendations

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	0.00	0.00
Limit			7,200.00
Remaining			7,200.00

TOTAL THIS TASK: 0.00

Task 0000006 Develop an FAA Advocacy Plan

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	0.00	0.00
Limit			21,600.00
Remaining			21,600.00

TOTAL THIS TASK: 0.00

Task 0000007 Prepare and Maintain the Santa Clara/Santa Cruz Community Roundtable Public Website

Professional Personnel

	Hours	Rate	Amount	
Senior Director III				
Alverson, Steven	2.00	300.00	600.00	
Totals	2.00		600.00	
Total Labor				600.00

Billing Limits	Current	Prior	To-Date	
Total Billings	600.00	3,900.00	4,500.00	
Limit			10,820.00	
Remaining			6,320.00	
TOTAL THIS TASK:				\$600.00

Task 0000ODC Other Direct Cost

Reimbursable Expenses

Travel - Transportation			106.83	
Travel - Meals			5.45	
Travel - Mileage			2.44	
Total Reimbursables		1.0 times	114.72	114.72

In-House Reimbursable Billing

Printing 8.5x11 b/w				
ARC Printing BW 8.5X11	2,147.0 Pages @ 0.10		214.70	
ARC Printing BW 8.5X11	76.0 Pages @ 0.10		7.60	
Printing 8.5x11 color				
ARC Printing COLOR 8.5X11	34.0 Pages @ 0.40		13.60	
ARC Printing COLOR 8.5X11	103.0 Pages @ 0.40		41.20	
Total In-House Reimbursables	1.0 times		277.10	277.10

Billing Limits	Current	Prior	To-Date	
Total Billings	391.82	9,584.57	9,976.39	
Limit			16,161.70	
Remaining			6,185.31	
TOTAL THIS TASK:				\$391.82

TOTAL INVOICE AMOUNT: \$19,591.82

Outstanding Invoices

Number	Date	Balance
149392	10/10/2019	8,413.73
Total		8,413.73

Billings to Date	Current	Prior	Total
	19,591.82	180,054.57	199,646.39

Remit to:

E S A
P.O. Box 92170
Elk Grove, IL 60009

TIN #: 94-1698350

Billing Backup

Tuesday, November 19, 2019

Environmental Science Associates

Invoice 150421 Dated 11/19/2019

12:25:39 PM

Project	D181353.00	CASCC - Facilitator/Consultant Services for Santa Clara/Santa Cruz Community Roundtable
Task	0000001	Facilitate Regular Roundtable Meetings
Subtask	0000011	1.1 Prepare For Up To 17 Roundtable Meetings

Professional Personnel

			Hours	Rate	Amount
Senior Director III					
Senior Director III					
1 - Alverson, Steven	10/8/2019	3.00	300.00	900.00	
Prep for the October 23, 2019 Roundtable Meeting					
1 - Alverson, Steven	10/9/2019	1.00	300.00	300.00	
Prep for the October 23, 2019 Roundtable Meeting					
1 - Alverson, Steven	10/11/2019	1.00	300.00	300.00	
Conference Call with FAA & Prep					
1 - Alverson, Steven	10/14/2019	2.00	300.00	600.00	
Prep for the 10/23 Meeting & Checkin Call					
1 - Alverson, Steven	10/18/2019	2.00	300.00	600.00	
Prep for the 10/23 Meeting					
1 - Alverson, Steven	10/21/2019	5.00	300.00	1,500.00	
Prep for October 23rd RT Meeting					
1 - Alverson, Steven	10/22/2019	6.00	300.00	1,800.00	
Prep for October 23rd RT Meeting					
1 - Alverson, Steven	10/23/2019	2.00	300.00	600.00	
Prep for October 23rd RT Meeting					
1 - Alverson, Steven	10/31/2019	1.00	300.00	300.00	
December RT Meeting Space Logistics					
Senior Associate I					
Senior Associate I					
7 - Wasserman, Evan	10/2/2019	1.50	150.00	225.00	
1.5 hrs for edits to PDF prior to communication with RT, and posting articles to website					
7 - Wasserman, Evan	10/3/2019	1.50	150.00	225.00	
1.5 hrs for communication to RT, correspondence tracking, and posting articles to website					
7 - Wasserman, Evan	10/4/2019	.50	150.00	75.00	
.5 hr for posting articles to website					
7 - Wasserman, Evan	10/7/2019	1.00	150.00	150.00	
1 hr for posting of materials to website and correspondence tracking					
7 - Wasserman, Evan	10/8/2019	1.00	150.00	150.00	
1 hr for posting of materials to website and correspondence tracking and drafting agenda for October meeting					
7 - Wasserman, Evan	10/9/2019	1.00	150.00	150.00	
1 hr for posting of materials to website, correspondence tracking, and drafting agenda for October meeting					
7 - Wasserman, Evan	10/11/2019	1.00	150.00	150.00	
1 hr for posting of materials to website and correspondence tracking					
7 - Wasserman, Evan	10/14/2019	2.00	150.00	300.00	
1 hr for correspondence tracking and posting materials to the website; 1 hr for meeting time					
7 - Wasserman, Evan	10/15/2019	1.00	150.00	150.00	
1 hr for posting documents to website and communications with staff					

Project	D181353.00	CASCC - Facilitator/Consultant Services	Invoice	150421	
7 - Wasserman, Evan		10/16/2019	3.00	150.00	450.00
		1 hr for communication and correspondence tracking regarding Oct meeting and agenda packet; 2 hrs for updates to FAA Status Tracking Matrix			
7 - Wasserman, Evan		10/17/2019	3.00	150.00	450.00
		3 hrs for updates to the FAA status/response tracking matrix			
7 - Wasserman, Evan		10/18/2019	6.00	150.00	900.00
		5 hrs for compiling agenda packet and communications regarding agenda/October meeting; 1 hr for updating the IFP Gateway Memo			
7 - Wasserman, Evan		10/19/2019	.50	150.00	75.00
		.5 hr			
7 - Wasserman, Evan		10/21/2019	4.00	150.00	600.00
		4 hrs for prep prior to meeting, correspondence, updates to agenda, including time for printing of agenda materials and meeting materials			
7 - Wasserman, Evan		10/22/2019	3.50	150.00	525.00
		3.5 hrs for prep prior to meeting, including time for printing of agenda materials and meeting materials			
7 - Wasserman, Evan		10/23/2019	2.00	150.00	300.00
		2 hrs for work on prep materials and correspondence leading up to meeting and action item summary table			
7 - Wasserman, Evan		10/24/2019	.50	150.00	75.00
		.5 hr for work on action item summary table			
7 - Wasserman, Evan		10/25/2019	1.00	150.00	150.00
		1 hr for work on action item summary table			
7 - Wasserman, Evan		10/28/2019	3.00	150.00	450.00
		3 hrs for drafting meeting action item summary table			
7 - Wasserman, Evan		10/29/2019	1.00	150.00	150.00
		1 hr for drafting meeting action item summary table			
7 - Wasserman, Evan		10/31/2019	2.00	150.00	300.00
		2 hrs for SCSC Roundtable action item summary table finalization			
		Totals	63.00		12,900.00
		Total Labor			12,900.00
				Subtotal this Subtask:	\$12,900.00

Subtask 0000012 1.2 Attend, Facilitate, and Interact with CASCC staff/ Roundtable Members at Up To 17 Roundtable Meetings

Professional Personnel

			Hours	Rate	Amount
Senior Director III					
Senior Director III					
1 - Alverson, Steven		10/23/2019	4.00	300.00	1,200.00
		Facilitate 10/23/10 RT Meeting			
Senior Associate I					
Senior Associate I					
7 - Wasserman, Evan		10/23/2019	6.00	150.00	900.00
		6 hrs for meeting time and for getting to the meeting and back			
		Totals	10.00		2,100.00
		Total Labor			2,100.00
				Subtotal this Subtask:	\$2,100.00

Subtask 0000013 1.3 Prepare Up To 17 Meeting Recaps and Lists of Action Items/Actions Taken

Professional Personnel

	Hours	Rate	Amount
Senior Director III			
Senior Director III			
1 - Alverson, Steven 10/24/2019	2.00	300.00	600.00
SCSC RT Meeting Follow-up			
1 - Alverson, Steven 10/25/2019	1.00	300.00	300.00
SCSC RT Meeting Follow-up			
Senior Associate I			
Senior Associate I			
7 - Wasserman, Evan 10/24/2019	1.00	150.00	150.00
1 hr for work on meeting recap			
7 - Wasserman, Evan 10/25/2019	3.00	150.00	450.00
3 hrs for work on meeting recap			
7 - Wasserman, Evan 10/28/2019	3.00	150.00	450.00
3 hrs for drafting meeting recap and working to fix video transcript issues			
7 - Wasserman, Evan 10/29/2019	5.00	150.00	750.00
5 hrs for drafting meeting recap and working to fix video transcript issues			
7 - Wasserman, Evan 10/31/2019	2.00	150.00	300.00
2 hrs for meeting recap finalization			
Totals	17.00		3,000.00
Total Labor			3,000.00
Subtotal this Subtask:			\$3,000.00
TOTAL THIS TASK:			\$18,000.00

Task 0000003 Provide Support for Work Not Currently Before the Roundtable

Professional Personnel

	Hours	Rate	Amount
Senior Director III			
Senior Director III			
1 - Alverson, Steven 10/11/2019	1.00	300.00	300.00
Strategic Plan Edits for MLB			
1 - Alverson, Steven 10/31/2019	1.00	300.00	300.00
Discuss MONA Tool w/Stanford			
Totals	2.00		600.00
Total Labor			600.00
TOTAL THIS TASK:			\$600.00

Task 0000007 Prepare and Maintain the Santa Clara/Santa Cruz Community Roundtable Public Website

Professional Personnel

	Hours	Rate	Amount
Senior Director III			
Senior Director III			
1 - Alverson, Steven 10/10/2019	1.00	300.00	300.00
Articles for SCSC Roundtable Website			
1 - Alverson, Steven 10/31/2019	1.00	300.00	300.00
Update the SCSC Website News Page			
Totals	2.00		600.00
Total Labor			600.00

TOTAL THIS TASK: \$600.00

Task	0000ODC	Other Direct Cost		
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Reimbursable Expenses

Travel - Transportation				
EX	000000049865	10/23/2019	Alverson, Steven / Parking	12.00
EX	000000049865	10/23/2019	Alverson, Steven / Train Fare	74.00
EX	000000049865	10/23/2019	Alverson, Steven / Uber to Santa Clara City Hall	9.42
EX	000000049865	10/23/2019	Alverson, Steven / Uber to Santa Clara Train Station	11.41
Travel - Meals				
EX	000000049865	10/23/2019	Alverson, Steven / Lunch	5.45
Travel - Mileage				
EX	000000049865	10/23/2019	Alverson, Steven / Drive to Sacramento Train Station	2.44
Total Reimbursables			1.0 times	114.72
				114.72

In-House Reimbursable Billing

Printing 8.5x11 b/w				
	ARC Printing BW 8.5X11		2,147.0 Pages @ 0.10	214.70
	ARC Printing BW 8.5X11		76.0 Pages @ 0.10	7.60
Printing 8.5x11 color				
	ARC Printing COLOR 8.5X11		34.0 Pages @ 0.40	13.60
	ARC Printing COLOR 8.5X11		103.0 Pages @ 0.40	41.20
Total In-House Reimbursables			1.0 times	277.10
				277.10

TOTAL THIS TASK: \$391.82

Total this Project \$19,591.82

Total this Report \$19,591.82

Environmental Science AssociatesExpense Report for Invoice #000000150421 Dated 11/19/2019

Date	Person	Category	Description	Amount
10/23/2019	Alverson, Steven	Parking/Toll/Cab/Rail (Ferry)		\$11.41
	Business Reason: Uber to Santa Clara Train Station			
10/23/2019	Alverson, Steven	Parking/Toll/Cab/Rail (Ferry)		\$9.42
	Business Reason: Uber to Santa Clara City Hall			
10/23/2019	Alverson, Steven	Parking/Toll/Cab/Rail (Ferry)		\$74.00
	Business Reason: Round trip train fare from Sacramento to Santa Clara to attend the SCSC Roundtable meeting			
10/23/2019	Alverson, Steven	Parking/Toll/Cab/Rail (Ferry)		\$12.00
	Business Reason: Park at train station in Sacramento to take Amtrak to the SCSC Roundtable meeting.			
10/23/2019	Alverson, Steven	Meals (Travel)		\$5.45
	Business Reason: Eat lunch prior to the SCSC Roundtable Meeting.			
10/23/2019	Alverson, Steven	Mileage (2019 Rate @.580)	Travel: 4.20 mi @ 0.580	\$2.44
	Business Reason: Uber to Santa Clara Train Station Round Trip Travel To/From: Office to Train Station - Round Trip			
Total				\$114.72

Category Summary

Meals (Travel)	\$5.45
Mileage (2019 Rate @.580)	\$2.44
Parking/Toll/Cab/Rail (Ferry)	\$106.83

10/23/19
SCSC Roundtable
meeting
D181353

STARBUCKS Store #5619
495 El Camino Real
Santa Clara, CA (408) 248-7343

CHK 657268
10/23/2019 10:14 AM
2586957 Drawer: 2 Reg: 2

*Luach
Alverson*

Egg White Sv Redpp 4.45

Visa 4.45

XXXXXXXXXXXX6042
Card Entry: QUICK CHIP
Trans Type: PURCHASE
Reference #: 00000074
App Label: CHASE VISA
Auth #: 03438D
AID: A000000031010
TVR: 0080008000
TSI: E800

Subtotal \$4.45
Total \$4.45
Change Due \$0.00

----- Check Closed -----
10/23/2019 10:14 AM

Welcome To
Sac Valley Station

PARKING TIME EXPIRES AT

**10/24/2019
06:32 AM**

*Pack
at
Train
Station*

Meter: AMTRK_07
Trans: 09565
Time: 06:32 AM
Date: Wed Oct 23, 2019
Plate: 6JWN178
Paid: \$12.00

PLEASE RETAIN THIS TICKET
AS PROOF OF PAYMENT
(NOT REQUIRED TO BE
DISPLAYED ON DASH)

ADD TIME TO YOUR PARKING
SESSION WITH PARKMOBILE-ZONE 29,
USE THE APP, CALL 916-722-7275,
OR VISIT WWW.PARKMOBILE.COM

10/23/2019 06:32 AM

PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING R

Steven Alverson

From: etickets@amtrak.com
Sent: Tuesday, October 22, 2019 5:02 PM
To: Steven Alverson
Subject: Amtrak: eTicket and Receipt for Your 10/23/2019 Trip - STEVEN ALVERSON
Attachments: Alverson Steven 201910222002200332.pdf

SALES RECEIPT



Purchased: 10/22/2019 5:02 PM PTThank you for your purchase.

- 1. Retain this receipt for your records.
- 2. Print the attached eTicket and carry during your trip.

Merchant ID 007091 Massachusetts Ave NWWashington, DC 20001800-USA-RAILAmtrak.com

Reservation Number - 3767ABSACRAMENTO, CA - SANTA CLARA-UNIVERSITY, CA (Round-Trip)OCTOBER 22, 2019
Billing Information

STEVEN ALVERSON4944 PUMA WAYCARMICHAEL, CA 95608-
Visa ending in 6042 (Purchase)Authorization Code 06582D
Total \$74

Purchase Summary - Ticket Number 2950709606267

TRAIN 527: SACRAMENTO, CA - SANTA CLARA (TRANSIT CENTER), CA Depart 7:05 AM, Wednesday, October 23, 2019 1 UNRESERVED COACH SEAT	\$37.00
Ticket Terms & Conditions NOT VALID ON RESERVED COACH TRAINS	Subtotal
	\$37.00
TRAIN 546: SANTA CLARA (TRANSIT CENTER), CA - SACRAMENTO, CA Depart 5:52 PM, Wednesday, October 23, 2019 1 UNRESERVED COACH SEAT	\$37.00

Ticket Terms & Conditions NOT VALID ON RESERVED COACH TRAINS	
	Subtotal
	\$37.00
	Total Charged by Amtrak
	\$74.00

Passengers

Steven Alverson

Important Information

- Tickets are non-transferable.
- Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. If your travel plans change, contact us before departure to change your reservation. If you do not board your train, your entire reservation from that point will be canceled. If you board a different train without notifying us, you will have to pay for it separately; the conductor cannot apply the money paid for your prior reservation. For more information please visit [Amtrak.com/changes](https://www.amtrak.com/changes).
- Summary of Terms and Conditions: Ticket valid for carriage or refund (subject to the refund rules of the fare purchased) for twelve months after day of issue unless otherwise specified. Amtrak tickets may only be sold or issued by Amtrak or an authorized travel agent/tour operator. Tickets sold or issued by an unauthorized third party will be voided by Amtrak. This ticket is a contract of carriage which includes specific terms and conditions and a binding arbitration agreement between Amtrak and the ticket holder. The terms and conditions and arbitration agreement are available at [Amtrak.com/terms-and-conditions.html](https://www.amtrak.com/terms-and-conditions.html). Tickets sold for non-Amtrak service are subject to the tariffs of the providing carrier.
- Questions? Contact us online at [Amtrak.com/contact](https://www.amtrak.com/contact) or call 1-800-USA-RAIL (1-800-872-7245) or for text telephone (TTY) 1-800-523-6590.

From: Uber Receipts <uber.us@uber.com>
Sent: Wednesday, October 23, 2019 11:31 AM
To: Steven Alverson
Subject: Thanks for tipping! We've updated your Wednesday morning trip receipt

Uber

Total: **\$9.42**
Wed, Oct 23, 2019

Thanks for tipping, Steven

Thanks for tipping! We've updated your Wednesday morning trip receipt



Total **\$9.42**

Trip Fare \$5.62

Subtotal \$5.62

Tolls, Surcharges, and Fees [?](#) \$2.80

Tip \$1.00

Amount Charged

 •••• 6042 | [Switch](#)

\$9.42

You rode with Manjeet Singh



Has passed Uber Multi-Step Safety Screen

4.92★ Rating

Manjeet is known for:
Excellent Service

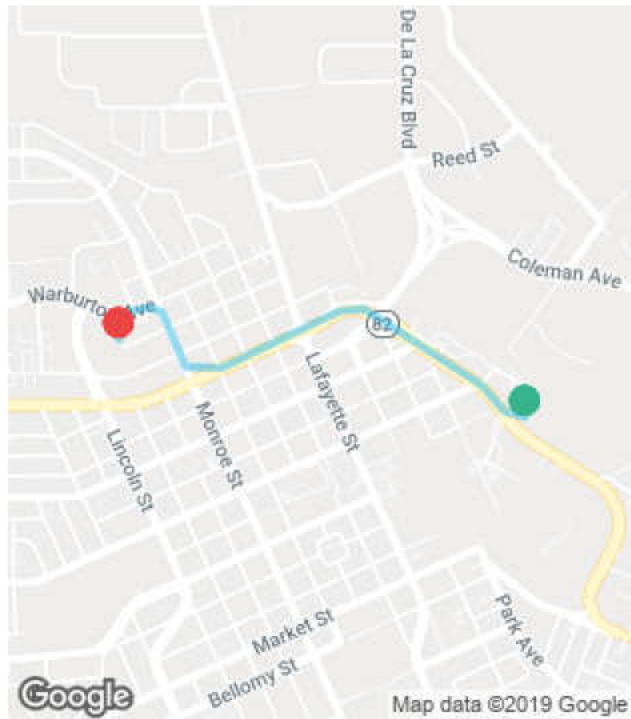
How was your ride?

[Rate Or Tip](#)

Your driver was licensed by None (licence number: None). In the event that you have any issue with the service you received, please let us know via the Help option in your app, or via help.uber.com. In the event that you have a formal complaint, you should also consider contacting None and, if relevant, the police.

When you ride with Uber, your trips are insured in case of a covered accident.
[Learn more.](#)

- **11:07am**
495 El Camino Real, Santa Clara, CA
- **11:11am**
1500 Warburton Ave, Santa Clara, CA



Invite your friends and family.

Get \$5 off your next ride when you refer a friend to try Uber. Share code: a58nn

[REPORT LOST ITEM >](#)

[CONTACT SUPPORT >](#)

[MY TRIPS >](#)

Uber

From: Uber Receipts <uber.us@uber.com>
Sent: Wednesday, October 23, 2019 4:52 PM
To: Steven Alverson
Subject: Thanks for tipping! We've updated your Wednesday afternoon trip receipt

Uber

Total: **\$11.41**
Wed, Oct 23, 2019

Thanks for tipping, Steven

Thanks for tipping! We've updated your Wednesday afternoon trip receipt



Total **\$11.41**

Trip Fare \$6.30


Subtotal \$6.30

Wait Time [?](#) \$1.31

Tolls, Surcharges, and Fees [?](#) \$2.80

Tip \$1.00

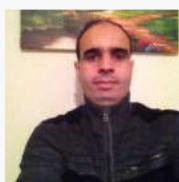
Amount Charged

 **** 6042 | [Switch](#)

\$11.41

A temporary hold of \$9.10 was placed on your payment method **** 6042 at the start of the trip. This is not a charge and has or will be removed. It should disappear from your bank statement shortly. [Learn More](#)

You rode with Mbarek Bennar



Has passed Uber Multi-Step Safety Screen

4.9★ Rating

Mbarek is known for:
Excellent Service

How was your ride?

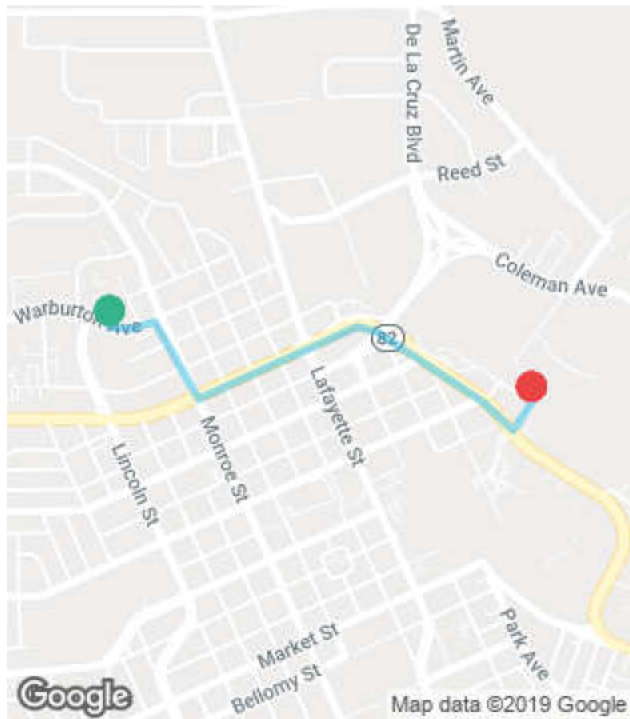
[Rate Or Tip](#)

Your driver was licensed by None (licence number: None). In the event that you have any issue with the service you received, please let us know via the Help option in your app, or via help.uber.com. In the event that you have a formal complaint, you should also consider contacting None and, if relevant, the police.

When you ride with Uber, your trips are insured in case of a covered accident. [Learn more.](#)

■ **04:14pm**
1500 Warburton Ave, Santa Clara, CA

■ **04:19pm**
1005 Railroad Ave, Santa Clara, CA



Invite your friends and family.

Get \$5 off your next ride when you refer a friend to try Uber. Share code: a58nn

[REPORT LOST ITEM >](#)

[CONTACT SUPPORT >](#)

[MY TRIPS >](#)

Uber

10/23/19
SCC Roundtrip
Meeting

Boarding
Pass
eTicket



PRESENT THIS DOCUMENT FOR BOARDING

RESERVATION NUMBER 3767AB

RES# 3767AB-22OCT19

SAC
SACRAMENTO, CA

SCC
SANTA CLARA-UNIVERSITY,

Round-Trip
OCTOBER 23, 2019

Depart

TRAIN	CAPITOL CORRIDOR	SACRAMENTO - SANTA CLARA (TRANSIT CENTER)	DEPARTS	ARRIVES (Wed Oct 23)
527	Oct 23, 2019	1 Unreserved Coach Seat	7:05 AM	9:51 AM

Return

TRAIN	CAPITOL CORRIDOR	SANTA CLARA (TRANSIT CENTER) - SACRAMENTO	DEPARTS	ARRIVES (Wed Oct 23)
546	Oct 23, 2019	1 Unreserved Coach Seat	5:52 PM	8:50 PM

PASSENGERS (1)

ALVERSON, STEVEN ADULT

AMTRAK GUEST REWARDS

7008226693 | MEMBER

Proper identification is required for all passengers. This document is valid for only passengers listed. See www.amtrak.com/ID for details.

IMPORTANT INFORMATION

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- eTickets for **Unreserved Coach** services are valid within the limits of the city-pair paid for and within one year of purchase, unless otherwise restricted by any special or promotional fare paid. Seats may not be available and you may have to stand.
- When should you arrive at the station? Check the recommended arrival times for your departure station at Amtrak.com/stations. Allow additional time if you require ticketing/baggage services or boarding assistance, or if you are boarding at a Canadian station.
- Tickets are non-transferable. They are valid only for the personal use of the passenger(s) named on the ticket.
- For *Capitol Corridor* travel information please visit capitolcorridor.org, or call 1-877-974-3322 (TDD 1-510-839-2220).
- Your printed eTicket travel document shows the services you booked. If you change your booking but do not reprint the document, it will not reflect your current itinerary. You may obtain an updated copy of your eTicket at Amtrak.com. At some stations, a gate agent may need to view your eTicket prior to boarding (learn more at Amtrak.com/boarding).
- Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. For more information please visit Amtrak.com/changes.
- Carry-on baggage is limited to 2 personal items, 14x11x7" / 25lbs per item, and 2 bags, 28x22x14" / 50lbs per bag, per passenger. **You may be charged a baggage fee or denied boarding if your items exceed these limitations.** See the baggage policy at Amtrak.com/baggage.
- Check the departure board or ask a uniformed Amtrak employee to find out where to board your train.
- **If You See Something Say Something!** Contact Amtrak Police at 1-800-331-0008 or Text to APD11 (27311).

updated on 1/9/2020 to remove item 3a.

YOUR TRIP TO:



2600 Capitol Ave, Sacramento, CA, 95816-5905

19 MIN | 4.2 MI

IRS Reimbursement: \$2.45

Trip time based on traffic conditions as of 3:34 PM on July 26, 2019. Current Traffic: Heavy



Print a full health report of your car with HUM vehicle diagnostics (800) 906-2501

2600 Capitol Ave, Sacramento, CA 95816-5905



1. Start out going **west** on Capitol Ave toward 26th St.

Then 0.02 miles 0.02 total miles



2. Take the 1st **right** onto 26th St.

Then 0.08 miles 0.10 total miles



3. Take the 2nd **left** onto L St.

Then 1.38 miles 1.48 total miles



4. Turn **right** onto 8th St.

Then 0.24 miles 1.72 total miles



5. Turn **left** onto I St.

Then 0.23 miles 1.95 total miles



6. 401 I ST.



Sacramento Amtrak

This leg of your trip is:

5 minutes • 1.95 miles

Start of next leg of route








7. Start out going **west** on I St toward Chinatown Mall.

Then 0.08 miles 2.03 total miles


8. Take the **3rd Street** exit on the **left**.

Then 0.07 miles 2.10 total miles

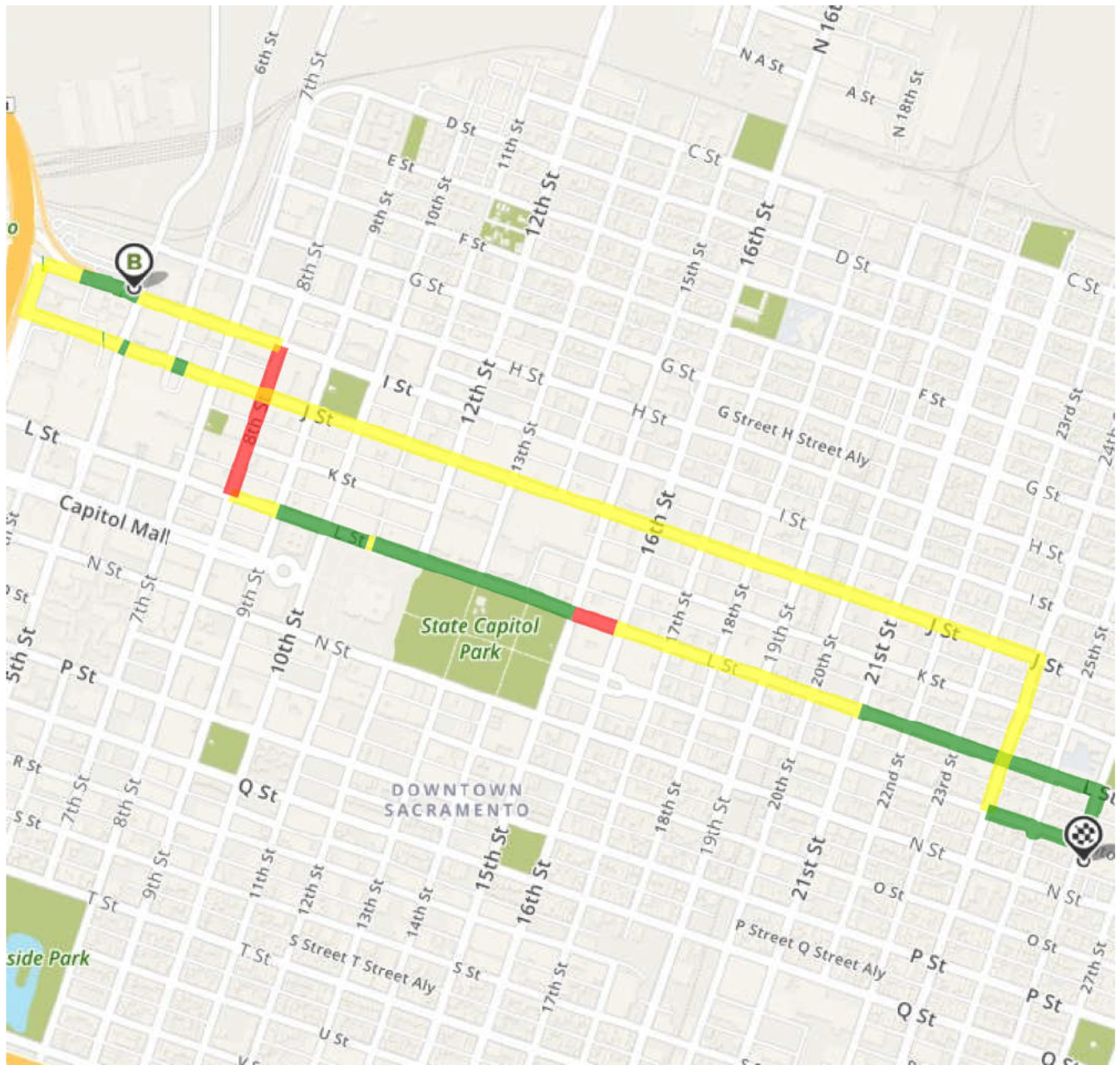
-  **9. Turn left** onto 3rd St.
----- Then 0.08 miles ----- 2.18 total miles
-  **10. Turn left** onto J St.
----- Then 1.61 miles ----- 3.80 total miles
-  **11. Turn right** onto 24th St.
----- Then 0.24 miles ----- 4.04 total miles
-  **12. Turn left** onto Capitol Ave. Pass through 1 roundabout.
----- Then 0.18 miles ----- 4.22 total miles
-  **13. 2600 Capitol Ave, Sacramento, CA 95816-5905,**
2600 CAPITOL AVE is on the **right**.

 2600 Capitol Ave, Sacramento, CA 95816-5905

This leg of your trip is:
6 minutes · 2.27 miles

 Save to My Maps

Use of directions and maps is subject to our [Terms of Use](#). We don't guarantee accuracy, route conditions or usability. You assume all risk of use.



Environmental Science Associates

Unit Detail for Invoice 00000150421 Dated 11/19/2019

Project: D181353.00-CASCC - Facilitator/Consultant Services

Category	Date	Description	Calculation	Amount
Printing 8.5x11 b/w	10/25/2019	ARC Printing BW 8.5X11	2,147.0 Pages @ 0.10	\$214.70
Printing 8.5x11 color	10/25/2019	ARC Printing COLOR 8.5X11	103.0 Pages @ 0.40	\$41.20
Printing 8.5x11 b/w	10/25/2019	ARC Printing BW 8.5X11	76.0 Pages @ 0.10	\$7.60
Printing 8.5x11 color	10/25/2019	ARC Printing COLOR 8.5X11	34.0 Pages @ 0.40	\$13.60
Total				\$277.10

Category Summary

Printing 8.5x11 b/w	\$222.30
Printing 8.5x11 color	\$54.80
Total	\$277.10



Environmental Science Associates
 550 Kearny Street, Suite 800
 San Francisco, CA 94108
 (415) 896-5900

INVOICE

Andi Jordan
 Executive Director
 Cities Association of Santa Clara County
 PO Box 3144
 Los Altos, CA 94024

December 18, 2019
 Invoice No: 151193
 Project Manager: Steven Alverson

Project D181353.00 CASCC - Facilitator/Consultant Services for Santa Clara/Santa Cruz
 Community Roundtable

Professional Services from November 1, 2019 to November 30, 2019

Task 0000001 Facilitate Regular Roundtable Meetings

Subtask 0000011 1.1 Prepare For Up To 17 Roundtable Meetings

Professional Personnel

	Hours	Rate	Amount	
Senior Director III Alverson, Steven	4.50	300.00	1,350.00	
Senior Associate I Wasserman, Evan	12.50	150.00	1,875.00	
Totals	17.00		3,225.00	
Total Labor				3,225.00
			Subtotal this Subtask:	\$3,225.00

Subtask 0000013 1.3 Prepare Up To 17 Meeting Recaps and Lists of Action Items/Actions Taken

Professional Personnel

	Hours	Rate	Amount	
Senior Director III Alverson, Steven	10.00	300.00	3,000.00	
Senior Associate I Wasserman, Evan	3.00	150.00	450.00	
Totals	13.00		3,450.00	
Total Labor				3,450.00
			Subtotal this Subtask:	\$3,450.00

TOTAL THIS TASK: \$6,675.00

Task 0000002 Assist CASCC in Improving Roundtable Participation, Meeting Format, and Composition

Billing Limits

	Current	Prior	To-Date	
Total Billings	0.00	2,100.00	2,100.00	
Limit			5,100.00	
Remaining			3,000.00	
			TOTAL THIS TASK:	0.00

Task 0000003 Provide Support for Work Not Currently Before the Roundtable

PAYMENT DUE UPON RECEIPT

Professional Personnel

	Hours	Rate	Amount	
Senior Director III				
Alverson, Steven	2.00	300.00	600.00	
Totals	2.00		600.00	
Total Labor				600.00

	Current	Prior	To-Date	
Billing Limits				
Total Billings	600.00	7,112.50	7,712.50	
Limit			50,620.00	
Remaining			42,907.50	
TOTAL THIS TASK:				\$600.00

Task	0000004	Follow Up with FAA and SFO on the Select Committee Recommendations		
Billing Limits			Current	Prior
Total Billings			0.00	3,205.00
Limit				7,200.00
Remaining				3,995.00
TOTAL THIS TASK:				0.00

Task	0000005	Follow Up with FAA and SJC on the Southflow Recommendations		
Billing Limits			Current	Prior
Total Billings			0.00	0.00
Limit				7,200.00
Remaining				7,200.00
TOTAL THIS TASK:				0.00

Task	0000006	Develop an FAA Advocacy Plan		
Billing Limits			Current	Prior
Total Billings			0.00	0.00
Limit				21,600.00
Remaining				21,600.00
TOTAL THIS TASK:				0.00

Task	0000007	Prepare and Maintain the Santa Clara/Santa Cruz Community Roundtable Public Website		
Billing Limits			Current	Prior
Total Billings			0.00	4,500.00
Limit				10,820.00
Remaining				6,320.00
TOTAL THIS TASK:				0.00

Task	0000ODC	Other Direct Cost		
Reimbursable Expenses				
Travel - Transportation				74.00
Travel - Meals				15.53
Total Reimbursables			1.0 times	89.53
89.53				89.53
Billing Limits			Current	Prior
Total Billings			89.53	9,976.39
Limit				16,161.70

Project	D181353.00	CASCC - Facilitator/Consultant Services	Invoice	151193
	Remaining		6,095.78	
			TOTAL THIS TASK:	\$89.53
			TOTAL INVOICE AMOUNT:	\$7,364.53

Outstanding Invoices

Number	Date	Balance
150421	11/19/2019	19,591.82
Total		19,591.82

	Current	Prior	Total
Billings to Date	7,364.53	199,646.39	207,010.92

Remit to:

E S A
P.O. Box 92170
Elk Grove, IL 60009

TIN #: 94-1698350

Billing Backup

Wednesday, December 18, 2019

Environmental Science Associates

Invoice 151193 Dated 12/18/2019

2:13:43 PM

Project D181353.00 CASCC - Facilitator/Consultant Services for Santa Clara/Santa Cruz
Community Roundtable

Task 0000001 Facilitate Regular Roundtable Meetings

Subtask 0000011 1.1 Prepare For Up To 17 Roundtable Meetings

Professional Personnel

			Hours	Rate	Amount
Senior Director III					
Senior Director III					
1 - Alverson, Steven	11/1/2019	December RT Meeting Space Logistics	1.00	300.00	300.00
1 - Alverson, Steven	11/4/2019	Prep for December 19th Meeting	1.00	300.00	300.00
1 - Alverson, Steven	11/5/2019	Prep for December 19th Meeting	2.00	300.00	600.00
1 - Alverson, Steven	11/6/2019	Prep for December 19th Meeting	.50	300.00	150.00
Senior Associate I					
Senior Associate I					
7 - Wasserman, Evan	11/4/2019	2 hrs for drafting action item matrix and communications for next meeting/meeting time	2.00	150.00	300.00
7 - Wasserman, Evan	11/5/2019	.5 hr for communication regarding next meeting/schedule	.50	150.00	75.00
7 - Wasserman, Evan	11/6/2019	1 hr for edits to the draft action item matrix and communications for next meeting/meeting time	1.00	150.00	150.00
7 - Wasserman, Evan	11/7/2019	.5 hr for communication and edits on the RT action matrix	.50	150.00	75.00
7 - Wasserman, Evan	11/8/2019	.5 hr for postign article to website and correspondence tracking	.50	150.00	75.00
7 - Wasserman, Evan	11/11/2019	2 hrs for posting, communications/correspondence tracking, and edits to actions summary table/meeting recap	2.00	150.00	300.00
7 - Wasserman, Evan	11/14/2019	1 hr for correspondence tracking, posting, and edits to meeting recap and actions summary table	1.00	150.00	150.00
7 - Wasserman, Evan	11/15/2019	1 hr for posting/communications; 1 hr for correspondence tracking/updates	2.00	150.00	300.00
7 - Wasserman, Evan	11/18/2019	1 hr for correspondence tracking and communication regarding upcoming meeting agenda	1.00	150.00	150.00
7 - Wasserman, Evan	11/21/2019	1.5 hrs for correspondence tracking	1.50	150.00	225.00
7 - Wasserman, Evan	11/22/2019	.5 hr for sending out the ANR and correspondence tracking	.50	150.00	75.00
Totals			17.00		3,225.00
Total Labor					3,225.00
				Subtotal this Subtask:	\$3,225.00

Subtask 0000013 1.3 Prepare Up To 17 Meeting Recaps and Lists of Action Items/Actions Taken

Professional Personnel

			Hours	Rate	Amount	
Senior Director III						
Senior Director III						
1 - Alverson, Steven	11/4/2019	October RT Meeting Follow-up	2.00	300.00	600.00	
1 - Alverson, Steven	11/6/2019	Review Meeting Recap & Action Matrix	2.00	300.00	600.00	
1 - Alverson, Steven	11/8/2019	Review Meeting Recap & Action Matrix	2.00	300.00	600.00	
1 - Alverson, Steven	11/8/2019	SST Noise Regs Letters to FAA & Congress	4.00	300.00	1,200.00	
Senior Associate I						
Senior Associate I						
7 - Wasserman, Evan	11/6/2019	2 hrs for communication and edits to Oct meeting recap	2.00	150.00	300.00	
7 - Wasserman, Evan	11/7/2019	1 hr for follow up edits to meeting recap to make it shorter	1.00	150.00	150.00	
		Totals	13.00		3,450.00	
		Total Labor				3,450.00
				Subtotal this Subtask:		\$3,450.00
				TOTAL THIS TASK:		\$6,675.00

Task 0000003 Provide Support for Work Not Currently Before the Roundtable

Professional Personnel

			Hours	Rate	Amount	
Senior Director III						
Senior Director III						
1 - Alverson, Steven	11/15/2019	Letters to the Congressional Reps & FAA on SST Noise Regs	2.00	300.00	600.00	
		Totals	2.00		600.00	
		Total Labor				600.00
				TOTAL THIS TASK:		\$600.00

Task 0000ODC Other Direct Cost

Reimbursable Expenses

Travel - Transportation						
EX	000000050141	10/23/2019	Wasserman, Evan / Amtrak train to Santa Clara for meeting		74.00	
Travel - Meals						
EX	000000050141	10/23/2019	Wasserman, Evan / Breakfast/Lunch in Santa/Clara		15.53	
			Total Reimbursables	1.0 times	89.53	89.53
				TOTAL THIS TASK:		\$89.53
				Total this Project		\$7,364.53
				Total this Report		\$7,364.53

Environmental Science AssociatesExpense Report for Invoice #000000151193 Dated 12/18/2019

Date	Person	Category	Description	Amount
10/23/2019	Wasserman, Evan	Parking/Toll/Cab/Rail (Ferry)		\$74.00
Business Reason: Amtrak train from Sac to Santa Clara and return				
10/23/2019	Wasserman, Evan	Meals (Travel)		\$15.53
Business Reason: Breakfast/Lunch at Cramer's bagel in Santa Clara before meeting for SCSC Roundtable				
Total				\$89.53

Category Summary

Meals (Travel)	\$15.53
Parking/Toll/Cab/Rail (Ferry)	\$74.00



PRESENT THIS DOCUMENT FOR BOARDING

RESERVATION NUMBER 3718CC

RES# 3718CC-22OCT19

SAC



SCC

Round-Trip

SACRAMENTO, CA

SANTA CLARA-UNIVERSITY,

OCTOBER 23, 2019

Depart

TRAIN	CAPITOL CORRIDOR	SACRAMENTO - SANTA CLARA (TRANSIT CENTER)	DEPARTS	ARRIVES (Wed Oct 23)
527	Oct 23, 2019	1 Unreserved Coach Seat	7:05 AM	9:51 AM

Return

TRAIN	CAPITOL CORRIDOR	SANTA CLARA (TRANSIT CENTER) - SACRAMENTO	DEPARTS	ARRIVES (Wed Oct 23)
546	Oct 23, 2019	1 Unreserved Coach Seat	5:52 PM	8:50 PM

PASSENGERS (1)

WASSERMAN, EVAN ADULT

AMTRAK GUEST REWARDS

8468311298 | MEMBER

Proper identification is required for all passengers. This document is valid for only passengers listed. See www.amtrak.com/ID for details.

IMPORTANT INFORMATION

• NOT VALID ON RESERVED COACH TRAINS

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- Tickets are non-transferable. They are valid only for the personal use of the passenger(s) named on the ticket.
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- Check the departure board or ask a uniformed Amtrak employee to find out where to board your train.
- **If You See Something Say Something! Contact Amtrak Police at 1-800-331-0008 or Text to APD11 (27311).**

Evan Wasserman

From: Evan Wasserman <>
Sent: Tuesday, October 22, 2019 1:08 PM
To: Evan Wasserman
Subject: Fwd: Amtrak: eTicket and Receipt for Your 10/23/2019 Trip - EVAN WASSERMAN
Attachments: Wasserman Evan 201910221525330589.pdf

FYI

----- Forwarded message -----

From: <etickets@amtrak.com>
Date: Tue, Oct 22, 2019 at 12:25 PM
Subject: Amtrak: eTicket and Receipt for Your 10/23/2019 Trip - EVAN WASSERMAN
To: <

SALES RECEIPT



Purchased: 10/22/2019 12:25 PM PT Thank you for your purchase.

1. Retain this receipt for your records.
2. Print the attached eTicket and carry during your trip.

Merchant ID 006001 Massachusetts Ave NW Washington, DC 20001800-USA-RAIL Amtrak.com

Reservation Number - 3718CCSACRAMENTO, CA - SANTA CLARA-UNIVERSITY, CA (Round-Trip) OCTOBER 22, 2019

Billing Information

EVAN WASSERMAN 4541 8TH AVE SACRAMENTO, CA 95820

Visa ending in 0272 (Purchase) Authorization Code 02369B
Total \$74.00

Purchase Summary - Ticket Number 2950600607653

TRAIN 527: SACRAMENTO, CA - SANTA CLARA (TRANSIT CENTER), CA Depart 7:05 AM, Wednesday, October 23, 2019

1 UNRESERVED COACH SEAT

\$37.00

Ticket Terms & Conditions NOT VALID ON RESERVED COACH TRAINS

Subtotal

\$37.00

TRAIN 546: SANTA CLARA (TRANSIT CENTER), CA - SACRAMENTO, CA Depart 5:52 PM, Wednesday, October 23, 2019

1 UNRESERVED COACH SEAT

\$37.00

Ticket Terms & Conditions NOT VALID ON RESERVED COACH TRAINS

Subtotal

\$37.00

Total Charged by Amtrak

\$74.00

Passengers

Evan Wasserman

Important Information

- Tickets are non-transferable.
- Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. If your travel plans change, contact us before departure to change your reservation. If you do not board your train, your entire reservation from that point will be canceled. If you board a different train without notifying us, you will have to pay for it separately; the conductor cannot apply the money paid for your prior reservation. For more information please visit [Amtrak.com/changes](https://www.amtrak.com/changes).
- Summary of Terms and Conditions: Ticket valid for carriage or refund (subject to the refund rules of the fare purchased) for twelve months after day of issue unless otherwise specified. Amtrak tickets may only be sold or issued by Amtrak or an authorized travel agent/tour operator. Tickets sold or issued by an unauthorized third party will be voided by Amtrak. This ticket is a contract of carriage which includes specific terms and conditions and a binding arbitration agreement between Amtrak and the ticket holder. The terms and conditions and arbitration agreement are available at [Amtrak.com/terms-and-conditions.html](https://www.amtrak.com/terms-and-conditions.html). Tickets sold for non-Amtrak service are subject to the tariffs of the providing carrier.
- Questions? Contact us online at [Amtrak.com/contact](https://www.amtrak.com/contact) or call 1-800-USA-RAIL (1-800-872-7245) or for text telephone (TTY) 1-800-523-6590.

--

Best,

Evan

Evan Wasserman

Associate - Community Development Group

ESA | Environmental Science Associates

EWasserman@esassoc.com | www.esassoc.com

CRAMER'S
BAGELS

(408) 246-7580

REG 10-23-2019

CRAMER EGG	T1	\$5.15
ADD EXTRA		\$0.99
SMK SALMON	T1	\$8.19
TAX 1		\$1.20
CHARGE		\$15.53



REQUEST TO PRESENT TO THE BOARD OF DIRECTORS
Return to executive_director@citiesassociation.org at least 2 weeks prior to the Board Meeting for consideration.

NAME OF ORGANIZATION: SEAMLESS BAY AREA

Name of Contact Person:

Adina Levin

Phone: 650-646-4344

Email:

adina.levin@friendsofcaltrain.com

Presenters:

**Adina Levin, Advocacy Director,
Seamless Bay Area**

REQUEST (WHAT WILL BE PRESENTED?):

Policy proposals to achieve a seamlessly integrated, high-ridership regional public transportation system

RELEVANCE TO THE CITIES ASSOCIATION:

The fragmentation of Bay Area public transportation poses serious challenges to cities in Santa Clara County and the region, contributing to traffic congestion and reducing quality of life. Cities have an opportunity to make their voices heard as customers for change.

WHAT ACTION IS REQUESTED OF THE CITIES ASSOCIATION?

Sign onto a resolution supporting Seamless Transit Principles (see attached).

MATERIALS TO BE SENT TO SUPPORT PRESENTATION:

Policy presentation

Seamless Transit Principles Draft Resolution

Policy Proposals for a Seamless Transit System connecting the Bay Area

December 2019



updated on 1/9/2020 to remove item 3a.
footer remains the same with pre-existing page numbers for members who previously printed packet.

01/07/2020
Page 91 of 118





Mission

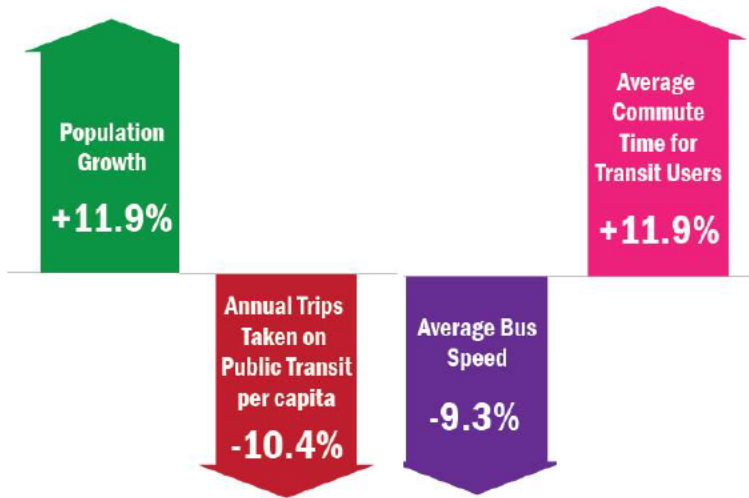
Transform the Bay Area’s fragmented and inconvenient public transit into a world-class, unified, equitable, and widely-used system by building a diverse movement for change and promoting policy reforms.

Proposed Legislation, a “Seamless Transit” Bill would:

- Complement a major regional funding measure;
- Establish clear state expectations for regionally coordinated public transit in the San Francisco Bay Area; and
- Initiate a process of institutional reform that will result in an accountable Transportation Network Manager for the Bay Area within two years, developed through a Regional Commission on Bay Area Transportation Governance and Funding.

Transit should be the backbone of the Bay Area, but is not keeping up

Between 2001 and 2016 in the Bay Area:



Many people want to use transit -- but don't because it's too difficult

"It takes too long to get around on transit."

"It's not frequent enough"

"It's too confusing"

"It doesn't take me where I need to go"

"It's not reliable"

New Funding: An opportunity

Polling Suggests:

- Strong support for investment in transit
- Support for systematic improvements to make transit **seamless, reliable, fast, and affordable**;
- Limited trust in the capacity of existing public agencies to deliver

San Jose Mercury News

Opinion > Editorials

Editorial: Slow the train on \$100 billion Bay Area transportation tax

Rather than another grab bag of projects, we need a holistic approach in which the business community steps up

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San Francisco Chronicle

OPINION // EDITORIALS

Editorial: Pair big Bay Area transit tax with tough decisions

Chronicle Editorial Board | July 21, 2019



01/07/2020



Our Fragmented Regional Network is not working for anyone

- Our system isn't connected or logical; little coordination or regional vision
- 27 transit agencies are each individually struggling
- Billions spent on transit investments have not increased overall ridership
- Rapid technological change and new forms of mobility create new urgency



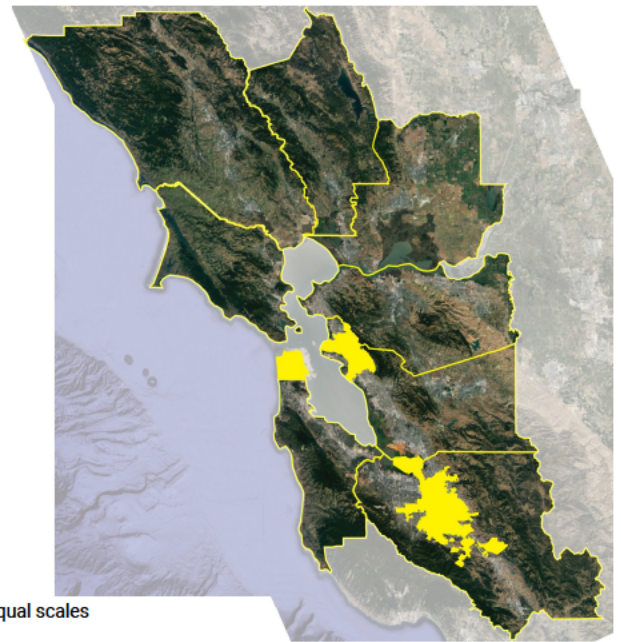
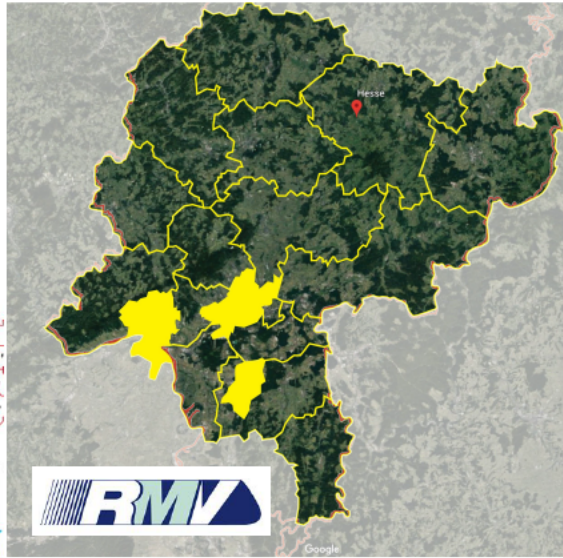
In a Seamless customer-focused regional network:

- A connected rapid transit network is strategically planned at regional level to work as a system
- Transit agencies work together to operate different parts of the integrated network
- Service quality, fares, schedules, and wayfinding is standardized to be a reliable and as simple as possible for users
- Transit and high-capacity vehicles move quickly on all major regional corridors

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Other Similar Regions Are Doing Much Better



Approximately equal scales

	Greater Frankfurt (Rhein-Main-Verkehrsverbund)	San Francisco Bay Area (9-county)
Population (m)	4.9 million	7.75 million
Local Governments	408 municipalities	101 cities
Transit Operating Companies	160	27
Annual Transit Ridership 1996	482 million	435 million
Annual Transit Ridership 2018 (SF - 2017)	769 million (60% growth from 1996)	505 million (16% growth from 1996)
2017 Transit Mode Share	19%	6.50%
2017 Central City Transit Mode Share	40% (Frankfurt, pop. 775,000)	26% (San Francisco, pop. 884,000)

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How do we take the first steps?

Principles for reform

- Put people & customers first
- Set up reform process that allows for evolution over time
- Ensure stability of transit agency operating revenues; don't create "winners and losers"
- Recognize & build off of existing transit operator strengths & expertise
- Improve efficiency and capacity



Three Complementary Policies

1

Define our mobility vision & targets

Adopt a strategic policy direction of a seamless regional system and set sustainable transportation targets

2

Direct resources to advance goals

Connect new transit funding with plans & standards associated with an integrated, world class transit system.

3

Develop institutions that can deliver

Establish clear regional leadership and accountability for mobility outcomes, and ability to coordinate multiple entities, by initiating institutional reform.



SB-278

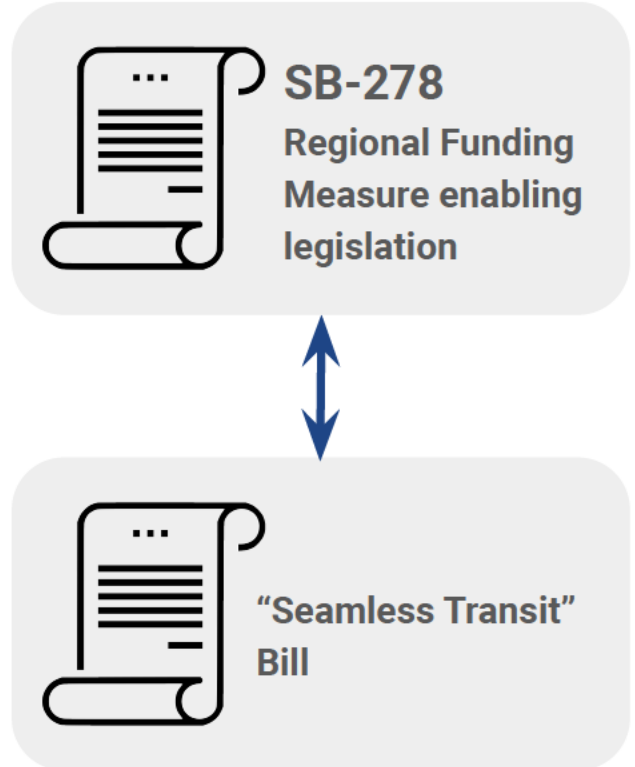
Regional Funding Measure enabling legislation

Three Complementary Policies

- 1 Define our mobility vision & targets**
Adopt a strategic policy direction of a seamless regional system and set sustainable transportation targets
- 2 Direct resources to advance goals**
Connect new transit funding with plans & standards associated with an integrated, world class transit system.
- 3 Develop institutions that can deliver**
Establish clear regional leadership and accountability for mobility outcomes, and ability to coordinate multiple entities, by initiating institutional reform.



Proposed Companion Bill



Three Complementary Policies

Potential in the future for One Combined Bill

1

Define our mobility vision & targets

Adopt a strategic policy direction of a seamless regional system and set sustainable transportation targets



2

Direct resources to advance goals

Connect new transit funding with plans & standards associated with an integrated, world class transit system.



3

Develop institutions that can deliver

Establish clear regional leadership and accountability for mobility outcomes, and ability to coordinate multiple entities, by initiating institutional reform.



SB-278

Regional Funding Measure enabling legislation with institutional reform process

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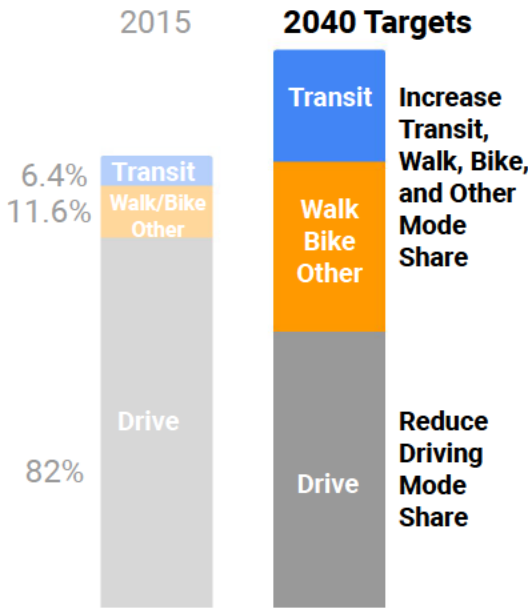
1

DEFINE OUR MOBILITY VISION & TARGETS

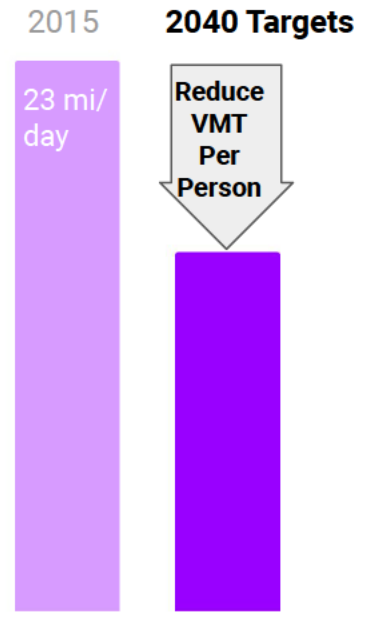
Adopt a strategic policy direction of a seamless regional system and set sustainable transportation targets



Weekday Mode of Travel



Daily Vehicle Miles Traveled per person



2

DIRECT RESOURCES TO ADVANCE GOALS

Connect new transit funding with plans & standards associated with an integrated, world class transit system

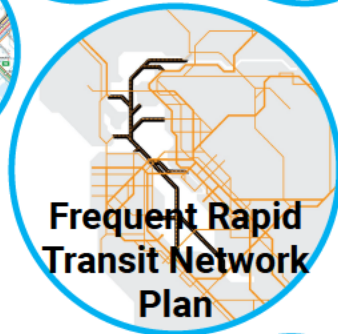
Regional Standards & Plans

Transit Quality of Service Standards



Integrated Transit Fare Standards

Investment Prioritization Framework



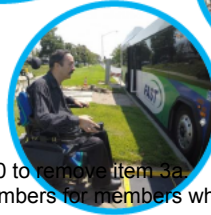
Mobility Data and Integration Standards

Multi-modal Corridor and Hub Design Standards



Project Delivery & Costing Standards

Transit Customer Experience Standards



Accessible Mobility Standards & Network Plan

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3

DEVELOP INSTITUTIONS THAT CAN DELIVER

Establish clear regional leadership and accountability for mobility outcomes, and ability to coordinate, by initiating institutional reform

3a

Require the State designate a **Transportation Network Manager** for the Bay Area by Jan. 1, 2022, with mandate and authority to:

- Coordinate fares, service standards, schedules, customer experience, branding, data, capital planning, project delivery, and other functions.
- Establish regional Centers of Excellence, pooling expertise & resources for key functions

Examples:



Greater Berlin & German Regions



Greater Atlanta



Greater Toronto

Potential Regional Centers of Excellence:

- Capital Project Delivery
- Design & Construction
- Customer Experience
- Marketing, Branding & Wayfinding
- Customer Information & Technology
- Fare Policy & Collection
- Data Management
- Information Technology
- Procurement & Contracts

3

DEVELOP INSTITUTIONS THAT CAN DELIVER

Establish clear regional leadership and accountability for mobility outcomes, and ability to coordinate, by initiating institutional reform

3b

Establish *Regional Commission on Bay Area Transportation Governance and Funding* to:

- Study the collective and individual performance of all Bay Area transportation institutions and funding;
- Recommend what entity should permanently assume the role of the Network Manager
- Recommend reforms to existing agencies + funding sources to State Legislature, including potential consolidation of functions to improve performance;
- Investigate options for regulating emerging forms of mobility at regional level
- 12-month time limit; Option for 12-month extension



Precedent: 2017 Georgia state legislation HB 848 established House Commission on Transit Governance and Funding, led to 2018 State Legislation (HB-930) creating new authority, "ATL".

Preliminary Proposal for a 21-member Regional Commission on Bay Area Transportation Governance & Funding

- (4) State Legislators
- (4) Locally Elected Officials
- (4) Transportation Agency Staff
- (4) Outside Technical Experts
- (5) Citizen Appointees

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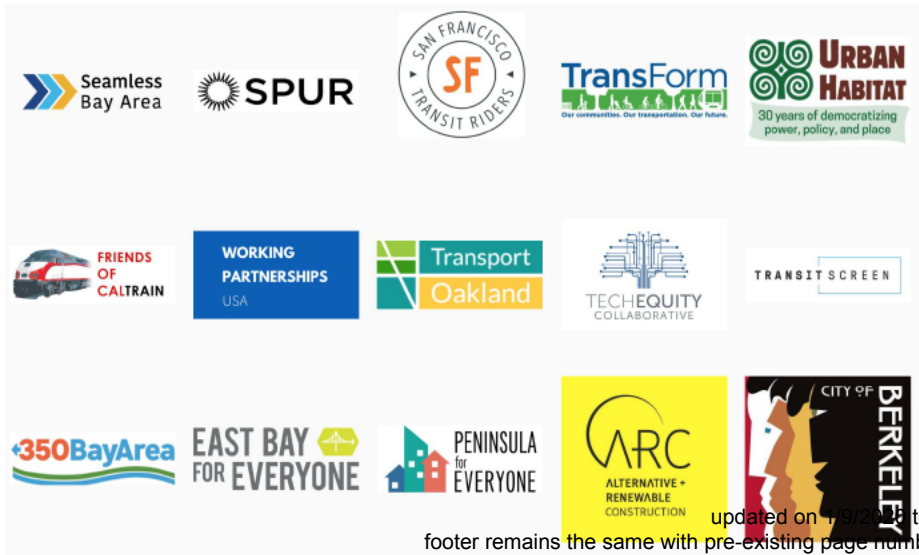
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Building Support for Reforms

- “Seamless Transit Principles”
 - 1,300 members of public signed petition
 - 16 Organizations publicly in support (of policy direction only)



Seamless Transit Principles



Run
all Bay Area
transit as one
easy-to-use
system



Put
riders first



Make
public transit
equitable and
accessible
to all



Align
transit prices
to be simple,
fair, and
affordable



Connect
effortlessly
with other
sustainable
transportation



Plan
communities
and
transportation
together



Prioritize
reforms to
create a
seamless
network

Generalized Summary of Feedback on Legislative Approach

From Transit Agency General Managers & Executive Staff (10 of 27 agencies so far)

- Support for concept of Network Manager - but do not require that it's MTC
- Support for concept of a Commission to investigate process
- Support (or, at a minimum, non-opposition) for reform as long as existing operating revenues are not under threat

From State Agencies (CalSTA, OPR, CalTrans)

- Frustration with regions & operators - state investments in past 10 years have not led to results
- Strong Interest in applying these concepts statewide - Bay Area could be model for rest of state

From Local Elected Officials (5 BART, 4 Marin, 1 Solano, 4 SF, 3 Caltrain/San Mateo, 2 Santa Clara)

- Frustration with status quo - existing regional processes not working
- Support for overall policy approach, customer-first seamless framework




From MTC Executive Staff

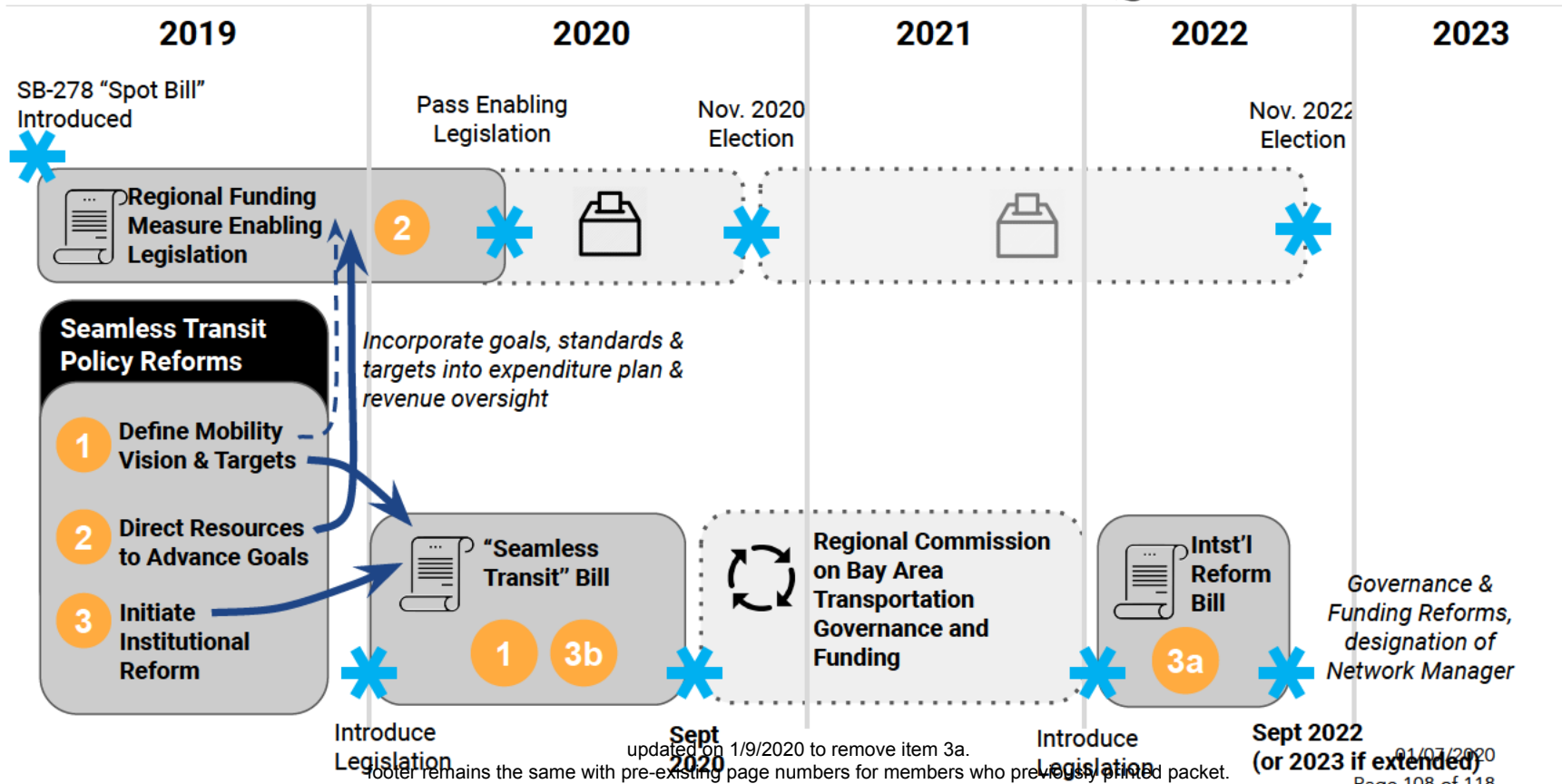
- Acknowledgment that MTC is currently not positioned to take on Transit Network Manager function

MTC Commissioners - to date (7 of 21 consulted)

- Strong interest in institutional reform to create accountability for regional measure
- Support for more performance-oriented, less project-oriented expenditure approach (vs. previous measures)

Timeline: Proposed Companion “Seamless Transit” Bill

-  Legislation
-  Ballot Measure
-  Administrative Process



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Appendix: Regional Commission on Bay Area Transportation Governance & Funding Preliminary proposed structure

21 Members

- Bay Area State Legislators (4)
 - Selected by the Bay Area Caucus
- Locally elected representatives (4)
 - Appointed by MTC or League of California Cities
- State/Public Agency Staff (4)
 - CalSTA/Caltrans Representative
 - 3 Transit Agency reps appointed by Clipper Executive Board (Min. 1 bus representative, 1 rail representative)
- Technical Experts (4)
 - Appointed by MTC
 - Expertise may include Governance, Operations, Finance, Procurement, Planning
 - Non-Bay Area residents permitted
- Citizens/Civically Active Residents (5)
 - Appointed by MTC
 - May include Non-profit, Advocacy, Business, Academic/Research, Labor representatives

Chair, Vice-Chair selected by California Secretary of Transportation

Final Commission Roster & Executive Committee must be confirmed by California Secretary of Transportation

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Appendix: Potential Goals & Performance Measures for future Transportation Funding Measure



Theme	Goal	Performance Measures (<u>Equity measures</u>)
	Accessibility Improve Access to Frequent Rapid Transit (FRT) Increase Access to Economic Opportunities Increase Capacity of Transit Network	People with access to frequent rapid transit (FRT) <u>Disadvantaged & low income people w/ access to FRT</u> Jobs accessible on FRT Increase in person-throughput on congested corridors
	Sustainable Mobility Move people with less energy and pollution Improve quality of life and public health Align transportation and land use	Net increase in transit ridership Increase in Transit / Active Transit mode share Reductions in VMT Reduction in Auto GHG Emissions
	Quality Travel Experiences Improve Travel Time and reliability Competitive Travel Times to Driving Improve Comfort and Safety Build a Seamless, Easy to use Transit Network	Transit travel time savings (person-minutes) <u>Transit travel time savings for disadvantaged popl'ns</u> Reduction of crowding Connectivity with existing/planned transit
	Efficient and Effective Delivery Deliver Capital Projects Cost-Efficiently Speed Up Project Delivery Cost-Effective Operations	\$ Total economic benefits Lifecycle capital costs (per mile) Benefit-cost ratio Passengers per revenue service hour, by place type

updated on 1/9/2020 to remove item 3a.

01/07/2020

Seamless Transit Principles

December 2019

Overview

The Seamless Transit Principles are a set of seven guiding principles developed to guide local, regional, and state decision-makers to pursue a seamlessly integrated, world-class transit system that works for people. They are:

- 1. Run all Bay Area transit as one easy-to-use system**
- 2. Put riders first**
- 3. Make public transit equitable and accessible to all**
- 4. Align transit prices to be simple, fair, and affordable**
- 5. Connect effortlessly with other sustainable transportation**
- 6. Plan communities and transportation together**
- 7. Prioritize reforms to create a seamless network**

They were compiled by [Seamless Bay Area](#), a non-profit 501(c)3 group that advocates for a unified, world class public transit system, with the input of cities and transit advocacy groups, local leaders, transit agency staff, and local elected officials. They are included in full in Attachment A.

Purpose of Seamless Transit Principles

- Build broad support among cities, transit agencies, employers, advocacy groups, mayors, local elected officials to the vision of seamless transportation.
- Build public awareness and public support for reforms that promote greater regional transit integration; overcome resistance to change within transit agencies.

Sample Resolution for Passage by City/County Councils or Transit Agencies

Preamble

WHEREAS The San Francisco Bay Area, despite being an exceptional place to live, faces an uncertain future due to several interrelated crises -- decreasing housing affordability, increasing congestion, rising pollution, and widening inequality -- which are exacerbated by an inadequate and poorly-performing public transportation system;

WHEREAS, Despite billions of dollars of investments in new transportation infrastructure over the past five decades, public transit in the Bay Area has failed to attract large numbers of new riders, and has never been used by more than 12% of the population for commute trips since 1970; by contrast automobiles have always been used for over 75% of commute trips;¹

WHEREAS The quality of and usage of public transit in the Bay Area has declined in recent years, with transit trips per capita declining by 10%, average bus speeds declining by 9%, and transit commute times increasing by 11% between 2001 and 2016²;

WHEREAS The California Air Resources Board reported in 2018 that no California regions, including the Bay Area, are on track to meet their greenhouse gas reduction targets, with increasing Vehicle Miles Travelled (VMT) and declines in transit ridership cited as a primary factors;³

WHEREAS Using public transit in the Bay Area is inconvenient and costly for many types of trips, requiring riders to: use multiple transit systems operated independently with little coordination; pay multiple separate fares; experience unpredictable transfers; and navigate different wayfinding systems and brand identities;⁴

WHEREAS Low income people, many of whom have experienced displacement and have long commutes requiring multiple transit services, are among the most adversely affected the Bay Area's poorly integrated public transportation system, experiencing a significant financial burden from needing to pay multiple separate transit fares or being forced into costly vehicle ownership;⁵

WHEREAS Regions with high-ridership public transportation systems are, by contrast, characterized by highly integrated networks of quality local and regional transit services that make traveling without a private automobile convenient and easy for all types of trips, featuring aligned routes and schedules, coordinated transfers, high quality transit hubs, common branding and customer information, and other common regional customer experience standards.^{6 7}

¹ MTC Vital Signs <http://www.vitalsigns.mtc.ca.gov/commute-mode-choice>

² MTC Vital Signs and National Transit Database

³ 2018 Progress Report: California's Sustainable Communities and Climate Protection Act, California Air Resources Board, https://ww2.arb.ca.gov/sites/default/files/2018-11/Final2018Report_SB150_112618_02_Report.pdf

⁴ *Seamless Transit*, SPUR, (2015)

https://www.spur.org/sites/default/files/publications_pdfs/SPUR_Seamless_Transit.pdf

⁵ *Regional Means-Based Transit Fare Pricing Study: Policies and Conditions Memo* (2016), p. 62, MTC

https://mtc.ca.gov/sites/default/files/1_MTC_Means_Based_TM_1_DRAFT_FINAL.pdf

⁶ Ralph Buehler & John Pucher (2012) Demand for Public Transport in Germany and the USA: An Analysis of Rider Characteristics, *Transport Reviews*, 32:5, 541-567, DOI

⁷ HiTrans Best Practice Guide 2: Public Transport - Planning the Networks, HiTrans, European Union Interreg IIIB (North Sea Region) <http://www.civitas.no/assets/hitrans2publictransportplanningthe-networks.pdf>

WHEREAS Regions that have successfully integrated and simplified transit fares have experienced many broad social benefits, including a shift in travel from private cars to public transit, an increase in overall public transit usage, and expanded mobility options and cost savings for riders.⁸

Resolution

(1) NOW, THEREFORE, BE IT RESOLVED BY [City/County/Transit Agency] AS FOLLOWS:

[This agency] affirms commitment to working collaboratively with State agencies, MTC, municipalities and other public agencies develop a highly integrated regional transportation system that provides convenient, seamless, and affordable transit for customers.

The [Agency Board of Directors] supports the Seamless Transit Principles listed in Attachment (A), and agrees [City/Transit Agency] to be publicly listed as a supporter.

⁸ Sharaby, Nir & Shifan, Yoram. (2012). The impact of fare integration on travel behavior and transit ridership. Transport Policy. 21. 10.1016/j.tranpol.2012.01.015.



1) Run all Bay Area transit as one easy-to-use system

Public transit should work as one seamless, connected, and convenient network across the San Francisco Bay Area and beyond. Getting around on transit should be as fast and easy as driving a car. Coordinated bus, rail, and ferry routes and schedules should encourage effortless transfers. Consistent and clear customer information, branding, and maps should make using transit simple and dignified.



2) Put riders first

Riders should feel comfortable when using transit and be treated like valued customers. Public transit agencies must do more to listen to riders and continuously improve service. They must prioritize riders' needs above all else, and overcome all operational, political and bureaucratic barriers to provide an excellent and seamless customer experience.



3) Make public transit equitable and accessible to all

People of all income levels, ages, abilities, genders, and backgrounds should have access to world-class public transit. People who are the most reliant on transit are best served by a universal, inclusive, regionally integrated, connected system that is used by all. People with limited means to pay for transit should be provided with discounts.



4) Align transit prices and passes to be simple, fair, and affordable

Transit should provide good value for money. Fares across the region's 27 public transit agencies must be aligned into a consistent, fair, and affordable system that encourages using transit for all types of trips and doesn't punish riders for transferring. Cost-effective monthly passes should work across the Bay Area and should be widely available to individuals, employers, and schools.



5) Connect effortlessly with other sustainable transportation

A person's journey does not end when they get off a bus or exit a station. Excellent pedestrian, bicycle, and other pollution-free transportation options should seamlessly connect public transit to communities and destinations, supporting door-to-door trips that don't require a car.



6) Plan communities and transportation together

High quality public transit should be at the heart of communities across the Bay Area. Transportation should be closely aligned with our region's land use, promoting a connected network of transit-oriented, walkable communities that expands access to affordable housing and job opportunities, and reduces car travel and greenhouse gas emissions.



7) Prioritize reforms to create a seamless network

A regionally integrated, world-class transit system won't happen on its own -- it will take leadership, unprecedented levels of cooperation, and changes to existing local, regional, and state policies. The cities, counties, public transit agencies, regional authorities, business leaders, advocacy groups and elected representatives of the San Francisco Bay Area and Northern California megaregion must prioritize the broad public interest and urgently work together collaboratively to advance critical reforms. Our future depends on it!

Subject: Requesting Feedback from the Cities Association on a Potential Legislative Proposal
Date: Thursday, January 2, 2020 at 1:25:31 PM Pacific Standard Time
From: Palacherla, Neelima
To: Andi Jordan
Attachments: Cities Association Feedback on Omnibus Proposal 2020.pdf

Hi Andi,

Thank you for agreeing to place this item on the Cities Association Meeting Agenda in January 2020. Please see attached memo and let me know if you have any questions or need additional information.

Thank you.

Happy New Year!

Neelima.

Neelima Palacherla, Executive Officer
LAFCO of Santa Clara County
777 North First Street, Suite 410
San Jose, CA 95112
(408) 993-4713
Twitter: [@SantaClaraLAFCO](https://twitter.com/SantaClaraLAFCO)
www.SantaClaraLAFCO.org

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DATE: January 2, 2020
TO: Santa Clara County Cities Association
FROM: Neelima Palacherla, LAFCO Executive Officer
SUBJECT: REQUESTING FEEDBACK ON POTENTIAL LEGISLATIVE PROPOSAL

I am writing to solicit feedback from the Cities on a legislative proposal to delete a restriction related to the Santa Clara LAFCO commissioner appointments, specifically, the criteria for public member appointments as it relates to city representation on the commission.

Each year, the California Association of LAFCOs (CALAFCO) submits legislative proposals for improving or clarifying the Cortese Knox Hertzberg Act – the State Law that governs Local Agency Formation Commissions. This year, one of the items that CALAFCO is considering for submission to the Assembly Local Government Committee’s Omnibus Bill proposal relates to the appointment of Santa Clara LAFCO commissioners. Specifically, the proposal is to delete the following existing restriction concerning the Public Member appointment currently found in Government Code §56327(d).

The [public]member shall not be a resident of a city which is already represented on the commission. The commission may also appoint an alternate member, who shall not be a resident of a city represented on the commission.

This restriction is specific to Santa Clara LAFCO and does not apply to public or alternate public members at any of the other LAFCOs including the LAFCOs with the special seats. Santa Clara LAFCO has a provision for a special seat for the City of San Jose similar to a few other LAFCOs such as Kern, Sacramento, San Diego and Los Angeles that also have special seats on their commissions.

The Legislative Intent file for AB 2003 (1981-1982), the bill that originally added the special seat for San Jose and the restriction for the public member on Santa Clara LAFCO, does not document a specific explanation for the restriction. The files indicate that there was local opposition to providing a special seat for San Jose and it appears that the public member restriction was included to pacify the opposition and ensure that LAFCO membership would not be dominated by San Jose representation. This is a less central concern since 2013 when Santa Clara LAFCO became a seven-member commission with the addition of two special district seats.

Deletion of this restriction would create uniformity amongst the public member provisions for all LAFCOs with special seats. Importantly, it would eliminate the automatic restriction that precludes San Jose residents, who comprise over half of the County's population, from ever serving as public members on LAFCO. Additionally, it would no longer prevent the Cities Selection Committee from selecting potential representatives from cities where the current public or alternate public member reside. Thus, the proposed revision would create consistency and remove unnecessary limitations for a large segment of the County's population to serve on the Commission.

Santa Clara LAFCO discussed this matter on February 7, 2018 under Agenda Item #11, and the Commission voted to support the proposed deletion of the restriction. The CALAFCO Legislative Committee has requested that Santa Clara LAFCO get feedback from the cities about the proposed deletion to gauge local agency support for the proposed change.

Thank you for your time and consideration of this important matter.

FASTER Bay Area: Guiding Principles for Engagement on a Regional Transportation Measure
North and West Sector Cities of Santa Clara County

Draft “principles for support” of FASTER Bay Area that could be endorsed by cities and advocated with legislators and other agencies.

1. Support for a Bold, Transformative Strategy: The Bay Area needs a new revenue source to create a transformative transportation system.
 - a. Simply adding funding to the currently fragmented and inefficient transit landscape is not transformative. A concrete decision-making and operating framework must be established to achieve the goals of a coordinated and connected transportation strategy.
 - b. From a user’s perspective, the system must be seamless and accessible.
 - c. This system must take advantage of new and evolving technologies and reexamining current systems and infrastructure.
2. Revenue mechanism: Reliance on sales tax must be part of a larger diverse mix of funding mechanisms, recognizing the need for an equitable distribution of costs to those who benefit.
3. Ensure efficiency and effectiveness of existing systems: While exploring transformative strategies, new revenues must support effective existing transit systems, including ongoing funding for Caltrain and other cost-effective transit systems.
4. Clear and accountable governance for funding allocations: Governance and funding allocations must reflect current and projected employment and population. A lead decision-making role for MTC must be supported by a meaningful committee structure that involves regional representation such as the Cities Association of Santa Clara County.