



EXECUTIVE BOARD OF DIRECTORS MEETING AGENDA
JANUARY 3, 2020 | 3PM
CITY OF SUNNYVALE | WEST CONFERENCE ROOM
456 WEST OLIVE | SUNNYVALE, CA 94088

Discussion & action may be taken on any of the following items.

1. President/Mayor Larry Klein called the meeting to order at 3:08 PM.

Present:

President/Mayor Larry Klein (Sunnyvale)

1st Vice President/Councilmember Marico Sayoc (Los Gatos)

2nd Vice President/Vice Mayor Chappie Jones (San José)

Secretary-Treasurer/Vice Mayor Margaret Abe-Koga (Mountain View)

Past President/Councilmember Manny Cappello (Saratoga)

Ex Officios: SCCMA Kent Steffens (Sunnyvale)

Executive Director Andi Jordan

2. Consideration of approval of consent agenda:

- a. November 2019 Executive Board of Directors Minutes

- b. ESA Invoice:

- o October 2019: \$19,591.82

- o November 2019: \$7,364.53

Billing to date \$207,010.92 of total \$236,986.70

- c. November Financial Reports

Motion by Sayoc (Los Gatos) to approve consent agenda and financial reports:

Second by Cappello (Saratoga)

Motion approved unanimously.

AYES: Sayoc, Cappello, Klein, Jones, Abe-Koga,

NOS: 0

ABSTENTIONS: 0

ABSENT: Fligor

3. Old Business:

- a. Discussion and Recap of December 2019 General Membership Event – no action

- b. Planning collaborative update

By unanimous consensus the Executive Board agreed for Jordan to present a short update to the Board and also agreed to send a letter to ABAG General Assembly in support of AB 101 funds to be used for efforts of planning collaboratives.

AYES: Sayoc, Cappello, Klein, Jones, Abe-Koga,

NOS: 0

ABSTENTIONS: 0

ABSENT: Fligor

- c. Discussion to retain an attorney to review bylaws and MOU of the SCSC Roundtable.
Motion by Klein, second by Cappello, to approve contracting with an attorney not to exceed \$5000.00 and utilize funds from Roundtable. Agendize this on consent agenda for Board of Directors with note that Executive Board approves.

Motion: Klein (Sunnyvale)
Second: Cappello (Saratoga)

AYES: Sayoc, Cappello, Klein, Jones, Abe-Koga,
NOS: 0
ABSTENTIONS: 0
ABSENT: Fligor

4. New Business:

- a. Consideration of request from Silicon Valley Leadership Group to partner in the 2020 Regional Economic Forum for a cost of \$1100.

Motion approved unanimously.

Motion: Jones (San José)
Second: Cappello (Saratoga)

AYES: Sayoc, Cappello, Klein, Jones, Abe-Koga,
NOS: 0
ABSTENTIONS: 0
ABSENT: Fligor

- b. Review Transportation Guiding Principles Draft from city manager working group
No action taken.
- c. Discussion of goal setting process for Cities Association Board of Directors meeting.
No action taken.

5. Discussion and Agenda Setting for Board of Directors Meeting/Committee Reports to Board:
By unanimous consensus, the Executive Board agreed to the following agendas:

- a. Legislative Action Committee Agenda:
- Transportation guiding principles
 - Guiding principles
 - Housing guiding principles
 - Meetings or breakfasts with legislators
- b. City Selection Committee Agenda (meeting start time at 6:40 PM)
- c. Goal Setting
- d. Committee Reports (if needed)
- Legislative Action Committee Update (Transportation, guiding principles)
- e. Presentation
- Valley Water
 - Seamless Transportation

AYES: Sayoc, Cappello, Klein, Jones, Abe-Koga,
NOS: 0
ABSTENTIONS: 0
ABSENT: Fligor

6. Public Comment – no public comment was received.
7. Executive Director Report – no action was taken.
8. Adjourn at 4:30 PM until Friday, February 7, 2020 at 3PM, Sunnyvale City Hall, West Conference Room.

Respectfully submitted,
Andi Jordan
Executive Director

Approved on Friday, February 7, 2020

MOTION: Jones (San José)
SECOND: Fligor (Los Altos)

AYES: 4 (Klein/Sunnyvale, Jones/San José, Fligor/Los Altos), Abe-Koga/Mountain View)
NOS: 0
ABSTENTIONS: 0
ABSENT: 2 (Cappello/Saratoga, Sayoc/Los Gatos)
