



EXECUTIVE BOARD OF DIRECTORS MEETING MINUTES

February 7, 2020 | 5 PM

CITY OF SUNNYVALE | WEST CONFERENCE ROOM

456 WEST OLIVE | SUNNYVALE, CA 94088

1. Cities Association of Santa Clara County President called the meeting to order at 5:10 PM.

Present:

Margaret Abe-Koga (Mountain View)

Vice-Mayor Neysa Fligor (Los Altos)

Vice-Mayor Chappie Jones (San José)

Mayor Larry Klein (Sunnyvale)

Kent Steffens (City Manager, Sunnyvale/SCCCMA)

Andi Jordan (Executive Director)

Supervisor Joe Simitian (Santa Clara County)

Brian Pascal (Office of Supervisor Simitian, Santa Clara County)

2. Consideration of approval of consent agenda:

- a. January 2020 Executive Board of Directors Minutes

- b. December 2019 Financial Reports

- c. SCSC Roundtable | ESA Invoice:

- o December 2019: \$15,654.22

- o Billing to date \$222,665.14 of total \$236,986.70

MOTION TO APPROVE: Jones (San José)

SECOND: Fligor (Los Altos)

AYES: 4 (Klein/Sunnyvale, Jones/San José, Fligor/Los Altos), Abe-Koga/Mountain View)

NOS: 0

ABSTENTIONS: 0

ABSENT: 2 (Cappello/Saratoga, Sayoc/Los Gatos)

3. Santa Clara County Supervisor Joe Simitian – conversation regarding upcoming collaborative efforts and opportunities:

- a. Distracted Driving

- b. Keep It Clean

4. Old Business:

- a. Discussion of the Board of Directors priority setting and establishing committees (informational)

- b. Planning collaborative update: including consideration and approval of contract with Baird & Driscoll not to exceed \$50,000 (informational)

5. New Business:

- a. Cities Association of Santa Clara County 30<sup>th</sup> Anniversary

- b. Annual General Membership Event

- c. Request from Los Altos Hills to review dues schedule. Los Altos Hills request lowering the dues for Los Altos Hills and pay per capita basis with one vote. By *unanimous consensus*, Executive Board willing to consider a proposal requested by the Los Altos Hills Town Council.  
AYES: 4 (Klein/Sunnyvale, Jones/San José, Fligor/Los Altos), Abe-Koga/Mountain View)  
NOS: 0  
ABSTENTIONS: 0  
ABSENT: 2 (Cappello/Saratoga, Sayoc/Los Gatos)
5. Discussion and Agenda Setting for Board of Directors Meeting/Committee Reports to Board:
    - a. Legislative Action Committee Agenda (meeting start time at 6PM)
    - b. City Selection Committee Agenda (meeting start time at 6:55 PM)
    - c. Goal Setting & Committee Appointments (15 minutes)
    - d. Committee Reports (if needed)
      - Legislative Action Committee Update (Transportation, guiding principles)
    - e. Presentations
      - SCC Supervisor Joe Simitian (Distracted Driving, Keep It Clean)
      - Valley Water – water ordinances
      - Santa Clara County Office of Supportive Housing
      - VTA – follow up requested by Board at the November meeting
      - SVLG – update on FASTER or bridge measure.
    - f. Other items of interest
      - RHNA Methodology Update
      - ABAG General Membership meeting

By unanimous consensus, the Executive Board agreed for the Executive Director to create an agenda based on the above timeline and framework. Executive Director will check availability of presenters.

AYES: 4 (Klein/Sunnyvale, Jones/San José, Fligor/Los Altos), Abe-Koga/Mountain View)  
NOS: 0  
ABSTENTIONS: 0  
ABSENT: 2 (Cappello/Saratoga, Sayoc/Los Gatos)

6. Public Comment – no public comment was received.
7. Executive Director Report – no report given
8. Adjourned at 6:08 PM until Friday, March 6, 2020 at 3PM, Sunnyvale City Hall, West Conference Room.

Respectfully submitted,  
Andi Jordan  
Executive Director

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Approved on March 6, 2020

Motion to approve consent calendar: Chappie Jones  
Second: Manny Cappello

Approved 5-0-0-1

AYES: Fligor (Los Altos), Abe-Koga (Mountain View), Jones (San José), Cappello (Saratoga), Klein (Sunnyvale)

NOS: none

ABSTENTIONS: none

ABSENT: Sayoc (Los Gatos)