**SUMMARY**

**Planning Collaborative Call**

**Friday, April 10, 2020**

**1:30pm -2:30pm**

**Jurisdictions in Attendance:**

Los Altos, Mountain View, ABAG/MTC, Cupertino, Morgan Hill, Palo Alto, Cities Association, Saratoga, Monte Sereno, Morgan Hill, Los Gatos, Milpitas, Sunnyvale, Milpitas , Campbell, Gilroy

1. **Welcome, Review Agenda**
2. **General Updates**
   1. Sunnyvale - Continuing to work with contractors, all have angle on why they should be exempt - very few examples that are exempt however.
   2. Palo Alto - Housing projects proceeding, very few others. Working on extra CDBG money for homeless services. Starting first Zoom public hearings (Historic, Architecture Review)
   3. Morgan Hill - Planning Commission hearing set up (reviewing a housing project). Implemented a hybrid online application process and online payment option (via existing credit card vendor using virtual terminal, not accepting checks)
   4. Milpitas - Continuing permit center/plan review online (building, fire, planning).
   5. Los Altos - Cupertino staff assisted on technology upgrades
   6. Saratoga - Zoom planning commission, builders asking for exceptions and working case by case. Implemented online permit processing system (TrackIT, DropBox, Square)
   7. MTC/ABAG - Expanded PDA application - May 31st (letter of interest), council adoption by end of June. Advantage is planning/transportation funds available and some transit projects may not be included in Plan Bay Area (those projects would be strengthened if PDAs are surrounding them)
   8. County of Santa Clara - Implemented eCheck payments. County Counsel available for advising cities on construction during Shelter in Place order
   9. Cupertino - Most single family housing construction on hold, setting up policy on what’s essential - Vallco is a meaningful project and biggest construction. Several council meetings on housing accountability act and density bonus. First Planning Commission meeting next Tuesday. CDBG - Federal Care funds bringing to public hearing this month. Entitlement cities are receiving a special COVID fund for a variety of uses: emergency rental assistance (challenging but possible), food supply, public safety (wiping down bus shelters). Funds coming in 40 Days.
   10. Cities Association - RHNA methodology committee update.
   11. Los Gatos - Acela to get permits available online for submittal/issuance. Limited building inspection via video (Glitz). Looking at remodels on a case by case basis. Only council meetings online, looking at other options for other commissions. Constant discussion with builders, neighbors on what can be built now.
3. **Announcements**
   1. Two listserves (Planning Collaborative & COVID)
   2. Zoom Poll for Planning Collaborative housing priorities meeting
4. **ADUs**
   1. Webinar, April 23rd, 10am
      1. Which building/fire codes will apply
   2. HCD guidance
      1. Not a lot of guidance provided
      2. HCD - you can’t apply any standards at all if its below 800 SF
      3. Front yard setbacks - Cities can impose
      4. HCD - may only be talking to advocates but not local jurisdictions (Sunnyvale)
5. **Shelter in Plan** (allowable construction projects)
   1. Q&A with District Attorney and County Counsel - Possibly next week
   2. Everyone being pummeled by builders/contractors, County Counsel is there to advise cities
   3. Permit Streamlining Act - if cities had power to suspend deadlines, governor has to do it and has been hostile to do it.
   4. Small business - Other EOC’s that are starting to tackle that question? Opportunity for coordinated discussions about that?
      1. Electeds are talking about it, survey that is all encompassing (Cities Association)
6. **Commercial eviction moratorium**
   1. [SJ Mercury article](https://www.mercurynews.com/2020/04/07/no-paid-sick-leave-no-problem-san-jose-passes-emergency-policy-during-coronavirus/)
   2. [City of San Jose Memo](https://citiesassociation.org/documents/commercial-eviction-moratorium-memo-city-of-san-jose/)
7. **Inspections / Permitting**
   1. [Present e-inspection options](https://citiesassociation.org/documents/virtual-inspection-options-research-updated/)
   2. Have people share
   3. Work with MTC/ABAG to share with the region
      1. June webinar - Sunnyvale can respond with why they don’t want to do virtual inspections
      2. Palo Alto: DigEPlan - currently pre-apps, working toward online submittals and plan checks
   4. [Safety protocols](https://citiesassociation.org/documents/summary-of-safety-protocols-for-building-inspectors/)
8. **Update summary of policies**
   1. People talking about what they are doing
   2. Rent Relief programs (Mountain View compiling list of other cities’ programs)
      1. Milpitas - Council adopted in October (update soon)
      2. Sunnyvale - granted to Sunnyvale Community Services - not specifically rent relief, but could include that, but more focused on grocery/foods
9. **Sign on letter**
   1. Extension of deadlines for the governor
   2. Follow up with Goldfarb/Lipman
10. **LEAP and RHNA**
    1. San Mateo County Plan
    2. Remind people of idea of group collaboration
    3. Ask for advice
    4. Show SMC draft work products
    5. Better understanding as our role as a collaborative, open dialogue
    6. Creating a Sustainable Communities Strategy type of plan and then a menu of what cities would want to do (Campbell)
    7. ABAG- getting a sense of timing and where does REAP need to be to assist with the funding.
    8. Morgan Hill asked about MTC rezone document, basic number of parcels to be rezoned. Watch for updated version of this.
11. **Next Steps**
    1. Next Call: Wednesday April 29 - 11:00-12:00PM
    2. Coordination discussion on Economic Development survey by Cities Association
    3. County Counsel available for advising cities on construction during Shelter in Place order
    4. Follow up with Goldfarb/Lipman on sign-on letter

**Attendees**

Guido Persicone, Los Altos

Martin Alkire, Mountain View

Ada Chan, ABAG/MTC

Piu Ghosh, Cupertino

Adam Paszkowski, Morgan Hill

Amy French, Palo Alto

Andi Jordan, Cities Association

Debbie Pedro, Saratoga

Jeannie Hamilton, Monte Sereno

Jennifer Carman, Morgan Hill

Joel Paulson, Los Gatos

Kerri Heusler, Cupertino

Mark Shorett, MTC/ABAG

Sharon Goei, Milpitas

Sandy Arnowitz, Los Gatos

Trudi Ryan, Sunnyvale

Jay Lee, Milpitas

Ned Thomas, Milpitas

Paul Kermoyan, Campbell

Cindy McCormick, Gilroy