



EXECUTIVE BOARD OF DIRECTORS MEETING MINUTES
FRIDAY, MAY 8, 2020 | 3 PM
VIRTUAL MEETING VIA ZOOM

In accordance with Governor Newsom's Executive Order No-29-20,
this meeting will be a teleconference meeting without a physical location.

Item. 1: Welcome and Roll Call (Mayor Larry Klein, Sunnyvale)

Present:

Mayor Larry Klein (Sunnyvale)
Councilmember Marico Sayoc (Los Gatos)
Councilmember Chappie Jones (San José)
Vice Mayor Margaret Abe-Koga (Mountain View)
Vice Mayor Neysa Fligor (Los Altos)
Councilmember Manny Cappello (Saratoga)
Kent Steffens, SCCMA (Sunnyvale)
Andi Jordan, Executive Director

Item. 2: Consent Agenda:

- Executive Board Meeting Minutes April 3, 2020
- Executive Board Meeting Minutes April 17, 2020
- Financial Reports – April 2020
- SCSC Roundtable – Environmental Science Associates March 2020 invoice
 - \$ 14,512.65 for a total of \$ 54,301.67 for (January – June extended contract)

Motion to approve consent agenda: Abe-Koga (Mountain View)

Second: Jones (San José)

Motion passes 6-0-0-0

AYES: Klein (Sunnyvale), Sayoc (Los Gatos), Jones (San José), Abe-Koga (Mountain View), Fligor (Los Altos), Cappello (Saratoga)

NOS: 0

ABSTENTIONS: 0

ABSENT: 0

Item 3: Discussion of actions concerning Covid-19 including

- letter to Santa Clara County Board of Supervisors
- testing
- tracing
- telecommuting
- resolution to reaffirm “equitable communities” resolution
- Executive Director activities related to COVID 19
- Silicon Valley Strong

Item 4: Organizational status – Consideration of retaining an attorney on contract for \$200/hour not to exceed \$5000 to complete the IRS documents with the accountant.

Motion to approve retain an attorney on contract for \$200/hour not to exceed \$5000 to complete the IRS Documents: Sayoc (Los Gatos)

Second: Jones (San José)

Motion passes 6-0-0-0

AYES: Klein (Sunnyvale), Sayoc (Los Gatos), Jones (San José), Abe-Koga (Mountain View), Fligor (Los Altos), Cappello (Saratoga)

NOS: 0

ABSTENTIONS: 0

ABSENT: 0

Item 5: SCSC Roundtable: contract with attorney to create a best practice guide for the SCSC Roundtable. Recommend not to exceed \$5000 of SCSC Roundtable funds.

Motion to contract with attorney to create a best practice guide for the SCSC Roundtable.

Recommend not to exceed \$5000 of SCSC Roundtable funds: Abe-Koga (Mountain View)

Second: Sayoc (Los Gatos)

Motion passes 6-0-0-0

AYES: Klein (Sunnyvale), Sayoc (Los Gatos), Jones (San José), Abe-Koga (Mountain View), Fligor (Los Altos), Cappello (Saratoga)

NOS: 0

ABSTENTIONS: 0

ABSENT: 0

Item 6: May 14th Board Agenda Setting:

- Legislative Action Committee – 6PM
- City Selection Committee – 6:45 (LAFCO, EOAC – North County, ALUC)
- Committee Updates: Legislative Action Committee, Transportation
- Possible items for discussion:
 - COVID 19 (45 minutes - resolutions, update from County)
- RHNA update/Plan Bay Area

Item 5: Executive Director's Report – no action taken

Item 6: Public Comment – no public comment received.

Item 7: Meeting adjourned approximately 4:30 PM.

Respectfully submitted,
Andi Jordan
Executive Director

Approved on Friday, June 5, 2020

Motion by Cappello
Second by Sayoc
Motion passes 6-0-0-0

AYES: 6 – Fligor (Los Altos), Sayoc (Los Gatos), Abe-Koga (Mountain View), Jones (San José), Cappello (Saratoga), Klein (Sunnyvale)

NAYES: 0

ABSTENTIONS: 0

ABSENT: 0