

EXECUTIVE BOARD OF DIRECTORS MEETING MINUTES FRIDAY, OCTOBER 2, 2020 | 3:00 PM VIRTUAL MEETING VIA ZOOM

Livestream available here: <u>Youtube.com → Cities Association of Santa Clara County Channel</u>

In accordance with Governor Newsom's Executive Order No-29-20, this meeting will be a teleconference meeting without a physical location. Public may join via zoom or by dialing the above number received after registering for the meeting.

- 1. Call to order
- 2. Roll Call

President: Mayor Larry Klein (Sunnyvale) First Vice President: Councilmember Marico Sayoc (Los Gatos) Second Vice President: Vice Mayor Chappie Jones (San Jose) LAC Chair: Vice Mayor Neysa Fligor (Los Altos) At-Large member: Mayor Rich Constantine (Morgan Hill)

Andi Jordan, Executive Director Kent Steffens, SCCCMA/Sunnyvale City Manager Chantene Koplow, Legal Counsel Audin Leung, Office Assistant/Board Clerk

3. Consent Agenda:

- Minutes: September 4, 2020
- SCSC Roundtable: August 2020 \$16,203.75 for a total of \$32,707.50 YTD (contract total \$180,000.00)
- Tax Consultant Bill (Poprowski): \$5400 (Organizational status final bill from Mr. Poprowski).

Motion to approve consent agenda by Sayoc (Los Gatos) Second by Jones (San Jose)

Motion passes 6-0-0-0 AYES: 4 Klein (Sunnyvale) Abe-Koga (Mountain View) Fligor (Los Altos) Constantine (Morgan Hill) NAYES: 0 ABSTENSIONS: 0 3:00 PM

Executive Board of Directors Minutes October 2, 2020 Page 2 of 3

ABSENCES: 0

- 4. Executive Directors Report:
 - Planning Collaborative Budget: Consideration of agendizing the Planning Collaborative Budget on the Board Agenda (total budget \$160,000 year)
 - Audit Report: Discussion of Audit if available.
 - Electronic Signature Policy discussion of adding to the board agenda
 - Status of hiring office assistant
 - Priorities update
 - Unhoused Taskforce Update
 - SCSC Roundtable Update discussion of letter to Roundtable from CASCC President/First Vice President
 - Organizational Status update if needed
 - General Membership Dinner (December) and awards
 - City Selection Committee discuss which items to agendize for November

No action taken.

- 5. Consideration of agenda items for the Board of Directors Meeting:
 - Legislative Action Committee (Measures 15, 16, 19, 21)
 - Nominating Committee Announcement
 - Organizational items: Electronic Signature, Audit Report, Planning Collaborative Budget
 - SVLG Ahmad Thomas (invited) meet and greet
 - SVLG Silicon Valley Recovery Roundtable (invited)
 - Santa Clara County Elections Presentation
 - COVID-19 items:
 - o Red Tier
 - Halloween Guidance from Public Health
 - Executive Director Update
 - SCCCMA Update

No action taken.

6. Meeting adjourned at 6:05 PM.

Respectfully submitted, Audin Leung Office Assistant/Board Clerk