



EXECUTIVE BOARD OF DIRECTORS MEETING MINUTES
FRIDAY, JUNE 5, 2020 | 3 PM
VIRTUAL MEETING VIA ZOOM

1. Mayor Larry Klein (Sunnyvale) called the meeting to order at 3PM.

Attending:

Mayor Larry Klein (Sunnyvale)
Councilmember Manny Cappello (Saratoga)
Councilmember Marico Sayoc (Los Gatos)
Vice Mayor Chappie Jones (San José)
Mayor Margaret Abe-Koga (Mountain View)
Vice Mayor Neysa Fligor (Los Altos)
Kent Steffens, City Manager/SCCCMA (Sunnyvale)
Andi Jordan, Executive Director
Chantene Koplow, Attorney
Vice Mayor Mary-Lynne Bernald (Saratoga) & SCSC Roundtable Chair

Members of the public:

Councilmember Anita Enander
Councilmember Lisa Matichak
And another member of public

2. Consent Agenda - action:

- Executive Board Meeting Minutes May 8, 2020
- Financial Reports – May 2020 (if available)
- SCSC Roundtable – Environmental Science Associates April 2020 invoice
April invoice: \$11,782.50
Spent to date 66,084.17 of \$125,000.00 for 6-month contract

Motion by Cappello

Second by Sayoc

Motion passes 6-0-0-0

AYES: 6 – Fligor (Los Altos), Sayoc (Los Gatos), Abe-Koga (Mountain View), Jones (San José), Cappello (Saratoga), Klein (Sunnyvale)

NAYES: 0

ABSTENTIONS: 0

ABSENT: 0

3. SCSC Roundtable: discussion of budgetary impacts from Covid-19 on membership and operating budget, and the role of the Cities Association as a fiscal agent - information/action (SCSC Roundtable Chair Vice Mayor Bernald, Jordan)

The Executive Board requested a 6 month check in (January) which is not a hard deadline on the following items:

- The Executive Board would like a plan for the SCSC Roundtable independence from Cities Association or identify a new fiscal agent (and project manager if needed).
- Revisit by-laws/MOU with updated changes to become independent.

Motion by Jones (San José)
Second by Fligor (Los Altos)

AYES: 6 – Fligor (Los Altos), Sayoc (Los Gatos), Abe-Koga (Mountain View), Jones (San José), Cappello (Saratoga), Klein (Sunnyvale)

NAYES: 0

ABSTENTIONS: 0

ABSENT: 0

4. Organizational status update: discussion of what type of entity will serve the organization to enhance our ability to function: 501(C)(3), 501(C)(4), 501(C)(6) or possibly a JPA (Joint Powers Association) – information/action (Jordan, Chantene Koplav, Esq., Rolf Poprowski, EA)

No action taken.

5. Consideration and review of administrative assistant position - information/action

No action taken.

6. Discussion to establish May 14th Agenda

- Legislative Action Committee – 6PM
- Committee Updates:
 - Legislative Action Committee
 - Transportation
 - ABAG General Assembly
- Possible items for discussion:
 - COVID 19 updates
 - Social Justice/Black Lives Matter – protests, looting, etc
 - SEWA

5. Executive Director Report

No action taken.

6. Public Comment

No Public comment was received.

7. Meeting adjourned at 4:52 pm and will meet August 7, 2020

Respectfully submitted,
Andi Jordan
Executive Director

Approved on August 7, 2020

Motion to approve the consent agenda by Sayoc (Los Gatos)
Second by Jones (San José)

Motion passes 4-0-0-1

AYES 4 Klein (Sunnyvale), Sayoc (Los Gatos), Jones (San José), Fligor (Los Altos)

NAYES 0

ABSTENTIONS 0

ABSENT1 Abe-Koga (Mountain View)