



**Executive Board  
Meeting Agenda**

Revised on November 3, 2020 at 9 AM

**November 6, 2020 | 3PM  
Virtual Meeting via Zoom**

Register for Zoom webinar [\[HERE\]](#)

Meeting also livestreamed on YouTube by “Cities Association of Santa Clara County” [\[LINK\]](#)

More info on public comment and accessibility given at the end of the agenda.

*Discussion & action may be taken on any of the items below. Times are approximate.*

<b>1. WELCOME AND ROLL CALL (Klein)</b>	
<b>2. CONSENT AGENDA</b>	Attachments
2a. Approval of minutes from October 2, 2020	- Minutes
2b. October Financial Report if available	- Management Report
2c. SCSC Roundtable Consultant Invoice: ESA September 2020 Invoice 157488 Dated 9/9/2020 16,203.75 Total billing to date 39,057.50 of \$180,000 total contract	- Invoice
<b>3. Audit Report</b>	Attachments
Receive Audit Report from Joseph Rois, Auditor, City of San José	- Audit Report - SCSC Roundtable Financials
<b>4. Executive Director Report</b>	- Attachments
4a. General Membership Annual Meeting: discussion and direction to staff regarding the General Membership Meeting tentatively scheduled for Thursday, December 3, 2020. Discussion to include date, budget, Cities Association Champion Award. (action)	
4b. Consideration of request from Canyon Snow to co-sponsor Mayors Forum, a monthly conversation with a Mayor. (Jordan - action)	- Communication from Canyon Snow
4c. Consideration of adoption of HR policies for the CASCC. (Koplow - action)	
4d. Planning Collaborative: Board of Directors previously approved the Scope of Work and Budget. Consideration of additions to the contract with Baird+Driskell Community Planning (Jordan - action)	- Draft contract

4e. City Selection Committee: discussion of upcoming appointments and timeline of appointments. (info/action)	- Spreadsheet of appointments
4f. Election results: Discussion of elections results which may affect the Cities Association of Santa Clara County.	
<b>5. Committee Updates</b>	Attachments
5a. Racial Justice (Jones, Fligor, Constantine) update	
5b. Other committees if needed	
<b>6. Board of Directors Meeting Agenda Setting</b>	
<ul style="list-style-type: none"> <li>• City Selection Committee Meeting (6PM)</li> <li>• Consent (minutes, financials, Planning Collaborative Contract)</li> <li>• Request to present/Community Conversations:             <ul style="list-style-type: none"> <li>➤ SVLG: Ahmad Thomas</li> <li>➤ SVLG: Recovery effort</li> <li>➤ SF Bay Conservation and Development Commission (BCDC)</li> </ul> </li> <li>• Canyon Snow Request</li> <li>• BAAQMD update (Sinks)</li> <li>• General Membership Meeting (budget, time, Cities' Champion Award)</li> <li>• HR policies</li> <li>• Audit</li> <li>• Other items of consideration.</li> </ul>	
<b>7. PUBLIC COMMENT</b>	
<b>8. ADJOURNMENT – 5:00 PM</b>	

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## PUBLIC COMMENT

Members of the public wishing to comment on an item on the agenda may do so in the following ways:

1. Email comments to [csc@citiesassociation.org](mailto:csc@citiesassociation.org).
  - Emails will be forwarded to the City Selection Committee.
  - **IMPORTANT:** identify the Agenda Item number in the subject line of your email. All emails received will be entered into the record for the meeting.
2. Provide oral public comments during the meeting:

Click the following link to register in advance to access the meeting via Zoom Webinar or copy and paste: [bit.ly/register-CSC](https://bit.ly/register-CSC)

- You will be asked to enter an email address and a name.
- Your email address will not be disclosed to the public. After registering, you will receive an email with instructions on how to connect to the meeting.
- When the Chair announces the item on which you wish to speak, click the “raise hand” feature in Zoom. Speakers will be notified shortly before they are called to speak.
- When called to speak, please limit your comments to the time allotted (up to 3 minutes, at the discretion of the Chair).
- Phone participants:
  - \*6 - Toggle mute/unmute
  - \*9 - Raise hand

## ACCESSIBILITY

We strive for our meetings and materials to be accessible to all members of the public. Those requiring accommodations to participate in this meeting may contact our Office Assistant at [audin@citiesassociation.org](mailto:audin@citiesassociation.org). Notification at least three business days prior to the meeting will allow us to best meet your needs.