



**Board of Directors  
Meeting Minutes**

**Virtual Meeting via Zoom**

**Thursday February 11, 2021 | 7:00pm  
or immediately following Closed Session**

updated at 5:06 PM 2/8/2021  
updating consent: adding 2d, 2e, 2f  
Update at 7:30 PM 2/8/2021  
added SCCMA & ED updates

Meeting recording available on YouTube [\[LINK\]](#)

**1. WELCOME AND ROLL CALL (Sayoc)**

Board members in attendance:

City	Member	Present
Campbell	Bybee	x
Cupertino	Moore	x
Gilroy	Blankley	x
Los Altos	Fligor	x
Los Altos Hills	Mok	x
Los Gatos	Sayoc	x
Milpitas	Montano	x
Monte Sereno	Turner	x
Morgan Hill	Constantine	x
Mountain View	Abe-Koga	x
Palo Alto	DuBois	x
San Jose	Jones	x
Santa Clara	Watanabe	x
Saratoga	Zhao	x
Sunnyvale	Klein	x

Others in attendance:

- Andi Jordan, Executive Director
- Kat Wellman, Legal Counsel
- Audin Leung, Clerk of the Board
- Laurel Prevetti, Los Gatos Town Manager
- Steve Preminger, Director, Santa Clara County Office of Strategic and Intergovernmental Affairs
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**2. CONSENT AGENDA**

**Motion to approve consent agenda by Watanabe. Seconded by Jones.  
Motion passed 15-0-0-0**

	AYES (15:) Bybee (Campbell), Moore (Cupertino), Blankley (Gilroy), Fligor (Los Altos), Mok (Los Altos Hills) Sayoc (Los Gatos), Montano (Milpitas), Turner (Monte Sereno), Constantine (Morgan Hill), Abe-Koga (Mountain View), DuBois (Palo Alto), Jones (San José), Zhao (Saratoga), Klein (Sunnyvale), Watanabe (Santa Clara),
2a.	Approval of minutes from January 14, 2021 Board of Directors meeting
2b.	Approval of Financial Report for December 2020 and January 2021
2c.	Approval of legal counsel engagement agreement with Kat Wellman
2d.	Authorize Executive Board to hire permanent counsel
2e.	Authorize Executive Board to hire an attorney to conduct an investigation into allegations of hostile work environment
2f.	Approval of Environmental Science Associates Invoice 161400-R dated January 2021 for \$11,166.25 for a total to date of 104,446.25. (Total contract not to exceed \$180,000.)
<b>3.</b>	<b><u><a href="#">Silicon Valley Clean Energy Presentation</a></u></b>
	Info about Community Energy Resilience Program, a funding opportunity available to SVCE member agencies  Presentation: Girish Balachandran and Chloe Elizabeth
<b>4.</b>	<b><u><a href="#">Chamber of Commerce Association Presentation</a></u></b>
	Consideration of request to collaborate on COVID-19 resiliency and recovery efforts. Collaboration entails: <ul style="list-style-type: none"><li>• Joining CCA in pushing for safe re-opening of the economy</li><li>• Supporting a request to the County for continual alignment with the State of California Guidelines as the County moves through tiers</li><li>• Supporting a call to action for:<ul style="list-style-type: none"><li>○ All mayors to advocate for federal funding for their own jurisdictions, and</li><li>○ A portion of those funds to be allocated towards assisting the recovery of small businesses</li></ul></li></ul> Presentation: Catherine Somers – Los Gatos Chamber of Commerce Mark Turner – Gilroy Chamber of Commerce Eddie Truong – Silicon Valley Chamber of Commerce

<b>5.</b>	<b><u>Planning Collaborative Presentation</u></b>
	Introduction to scope of work and Regional Housing Needs Allocation (RHNA), covering local preferences, the Community Development Block Grants meeting, sites, affirmatively furthering fair housing, and home for all  Presentation: Josh Abrams & Paul Peninger of Baird+Driskell Community Planning
<b>6.</b>	<b>Discussion regarding Saturday County meetings</b>
	Discussion to ensure Brown Act compliance, i.e. that a quorum of CASCC members is not present at outside meetings when items relevant to Association business are discussed.
<b>7.</b>	<b>2021 Committee Assignments</b>
	Discussion of committee assignments for 2021 Policy Priorities: transportation, racial justice, COVID-19, housing and homelessness
<b>8.</b>	<b>PUBLIC COMMENT</b>
<b>9.</b>	<b>SCCCMA Update (Prevetti, Town Manager, Los Gatos)</b>
<b>10.</b>	<b>Executive Director Update (Jordan)</b>
<b>11.</b>	<b>Joys and Challenges – opportunity to share about individual jurisdiction happenings (information)</b>
<b>12.</b>	<b>ADJOURNMENT</b>

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Respectfully submitted,



Audin Leung, Board Clerk

Minutes approved on March 11, 2021  
Motion by Constantine. Seconded by Klein.  
Motion adopted 15-0-0-0