



# Board of Directors Meeting Minutes

August 12, 2021 7:00 PM / Virtual Meeting via Zoom

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Meeting recording available on YouTube [\[LINK\]](#)

Agenda in black / [Minutes in blue](#)

## Board Members

Chair: Hon. Marico Sayoc, Los Gatos

Campbell	Hon. Anne Bybee / Alternate: Hon. Susan Landry
Cupertino	Hon. Liang Chao / Alternate: Hon. Kitty Moore
Gilroy	Hon. Marie Blankley / Alternate: Hon. Peter Leroé-Muñoz
Los Altos	Hon. Neysa Fligor / Alternate: Hon. Anita Enander
Los Altos Hills	Hon. Stanley Mok / Alternate: Hon. Lisa Schmidt
Los Gatos	Hon. Marico Sayoc / Alternate: Hon. Rob Rennie
Milpitas	Hon. Carmen Montaña / Alternate: Hon. Evelyn Chua
Monte Sereno	Hon. Rowena Turner / Alternate: Hon. Liz Lawler
Morgan Hill	Hon. Rich Constantine / Alternate: Hon. John McKay
Mountain View	Hon. Margaret Abe-Koga / Alternate: Hon. Ellen Kamei
Palo Alto	Hon. Tom DuBois / Alternate: Hon. Eric Filseth
San Jose	Hon. Chappie Jones / Alternate: Hon. Matt Mahon
Santa Clara	Hon. Kathy Watanabe / Alternate: Hon. Anthony Becker
Saratoga	Hon. Yan Zhao / Alternate: Hon. Tina Walia
Sunnyvale	Hon. Larry Klein / Alternate: Hon. Mason Fong
Ex-Officio	Laurel Prevetti, Town Manager, Town of Los Gatos
Ex-Officio	Andi Jordan, Executive Director

**WELCOME AND ROLL CALL – (Sayoc, 7:00 PM)**

**Members present:** Chao, Fligor, Mok, Sayoc, Montano, Turner, Constantine, Abe-Koga, Filseth (joined at 7:12pm), Jones, Becker, Zhao, Klein

**Others in attendance:**

- Andi Jordan, CASCC Executive Director
- Gary Baum, CASCC Legal Counsel
- Audin Leung, CASCC Clerk
- Glenn Hendricks, Vice Mayor, Sunnyvale
- Roland Lebrun, Member of the Public
- Hung Wei, Councilmember, Cupertino
- Raania Mohsen, Office of Vice Mayor Chappie Jones
- Ashwini Kantak, Assistant City Manager, Milpitas
- Kris Zanardi, Office of County Supervisor Joseph Simitian
- Tina Walia, Vice Mayor, Saratoga
- Steve Preminger, Director of Strategic and Intergovernmental Affairs, Santa Clara County

<b>1. Consent Agenda</b>
Motion to approve consent agenda by Constantine. Seconded by Abe-Koga. Motion adopted 12-0-0-3 AYES (12): Chao, Fligor, Mok, Sayoc, Montano, Turner, Constantine, Abe-Koga, Jones, Becker, Zhao, Klein NAYES (0) ABSTENSIONS (0) ABSENCES (3): Bybee, Blankley, Filseth
1a. Approval of June Board of Directors Meeting Minutes
1b. Receive May, June, and July financial statements
1c. Approval of invoices to be paid:

<ul style="list-style-type: none"><li>i. Logan Powell (May 2021) - \$3,685.00</li><li>ii. Logan Powell (June 2021) - \$962.50</li><li>iii. Logan Powell (July 2021) - \$4840.00</li><li>iv. Environmental Science Associates (May 2021): Invoice No: 165037 for \$15,757.50 for a year-to-date total of \$124,246.25</li><li>v. Environmental Science Associates (June): Invoice No: 165906 for \$9,501.25 for a year-to-date total of \$133,747.50</li></ul>
<b>2. Items regarding the SCSC Roundtable and Cities Association</b>
<p>Discussion and consideration of future steps related to the SCSC Roundtable, its relationship to CASCC, and the potential cost to CASCC</p>
2a. Update on FY 2021 budget and impact of Roundtable related expenses on FY 2022 budget
2b. Update from Members of the Joint Ad Hoc Committee (Jones/Klein)
2c. Consideration of potential new or revised governing documents including MOU, Bylaws, potential new Agreement; or divestiture of SCSC Roundtable
2d. Roundtable Bills <ul style="list-style-type: none"><li>i. Discussion and determination of how the SCSC Roundtable, as a committee of the CASCC, will provide reimbursement of past and future expenses including staff, legal, and investigation fees</li><li>ii. Consideration of recommendation from Executive Board that a request for full reimbursement of an updated packet of bills related to the Roundtable (including staff, legal, and investigation costs) be forwarded to the Roundtable via the CASCC ad-hoc committee to the Roundtable ad-hoc committee</li><li>iii. Consideration of recommendation from Executive Board that CASCC invoices its member cities for shortfall that remains after Roundtable reimbursement</li></ul> <p>Motion by Montano for the SCSC Roundtable to pay for all legal, investigation and staff bills related to Roundtable work, as determined and approved by the CASCC Board of Directors; and for the SCSC Roundtable to include this assessment in their budget so that the Roundtable member jurisdictions may be invoiced for past and future amounts. Seconded by Fligor.</p>

Motion adopted 10-3-0-2

AYES (10): Fligor, Mok, Sayoc, Montano, Turner, Constantine, Abe-Koga, Jones, Becker, Klein

NAYES (3): Chao, Filseth, Zhao

ABSTENSIONS (0)

ABSENCES (2): Bybee, Blankley

Motion by Sayoc to direct CASCC staff to limit any work associated with the Roundtable to the bare minimum needed for the Roundtable Board to hold a public meeting to approve bills and any other technical work that is necessary to continue their own work. Seconded by Constantine.

Motion adopted 13-0-0-2

AYES (13): Chao, Fligor, Mok, Sayoc, Montano, Turner, Constantine, Abe-Koga, Jones, Becker, Zhao, Klein, Filseth

NAYES (0)

ABSTENSIONS (0)

ABSENCES (2): Bybee, Blankley

**3. Santa Clara County City Managers Association (SCCCMA) Update (Prevetti)**

**4. Executive Director Update (Jordan)**

**5. Joys and Challenges**

**Public Comment**

Comment was received from Roland Lebrun.

**ADJOURNMENT – 9:30pm**

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Respectfully submitted,



Audin Leung  
Board Clerk

Minutes approved via consent agenda at Board of Directors meeting on September 9, 2021.

Motion by Jones to adopt consent agenda. Seconded by Abe-Koga.

Motion adopted 13-0-0-2.

AYES (13): Bybee, Moore, Blankley, Fligor, Sayoc, Montaña, Constantine, Abe-Koga, DuBois, Jones, Watanabe, Zhao, Klein

NAYES (0)

ABSTENSIONS (0)

ABSENCES (2): Mok, Turner

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