



# Executive Board Meeting Minutes

August 6, 2021 3:00 PM / Virtual Meeting via Zoom

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Meeting recording available on YouTube [\[LINK\]](#)

Agenda in black / [Minutes in blue](#)

## Board Members

Mayor Marico Sayoc	Town of Los Gatos	<i>Chair</i>
Vice Mayor Chappie Jones	City of San Jose	<i>1<sup>st</sup> Vice President</i>
Councilmember Margaret Abe-Koga	City of Mountain View	<i>2<sup>nd</sup> Vice President</i>
Mayor Neysa Fligor	City of Los Altos	<i>Secretary-Treasurer</i>
Mayor Rich Constantine	City of Morgan Hill	<i>Legislative Action Committee Chair</i>
Mayor Larry Klein	City of Sunnyvale	<i>Past President</i>
Town Manager Laurel Prevetti,	Town of Los Gatos	<i>SCCCMA Representative (Ex-Officio)</i>
Andi Jordan		<i>Executive Director (Ex-Officio)</i>

*Discussion & action may be taken on any of the items below. Times are approximate.*

**WELCOME AND ROLL CALL – (Sayoc, 3:00 PM)**

<b>1. Consent Agenda</b>
Motion by Jones to approve consent agenda items 1a and 1c(iii) CASCC invoice only. Seconded by Klein. Motion adopted 6-0-0-0.
1a. Approval of June Executive Board of Directors Meeting Minutes
1b. Receive June financial statements
1c. Approval of invoices to be paid <ul style="list-style-type: none"><li>i. Logan and Powell (invoice available to any Board of Directors member upon request) May 2021: \$4647.00 June 2021 \$4840.00</li><li>ii. Environmental Science Associates (ESA) May 2021: \$15,757.50 for a year to date total of \$124,246.25 June 2021: In \$9,501.25 for a year to date total of \$133,747.50</li><li>iii. Gary Baum, Legal Counsel (invoice available to any Board of Directors member upon request) June 2021 (SCSC Roundtable): \$2016.00 June 2021 (CASCC): \$819.00</li></ul>
<b>2. Consideration of future meetings: in person, hybrid, or virtual meetings</b>
Motion by Constantine to table conversation until September Executive Board meeting. Seconded by Jones. Motion adopted 5-0-0-1.  AYES (5): Sayoc, Jones, Abe-Koga, Klein, Constantine  NAYES (0)  ABSTENSIONS (0)  ABSENCES (1): Fligor

<b>3. Consideration of items regarding the SCSC Roundtable and Cities Association</b>
<p>Motion by Fligor to recommend to the Board of Directors that (1) that a request for full reimbursement of an updated packet of bills related to the Roundtable (including staff, legal, and investigation costs) be forwarded to the Roundtable via the CASCC ad-hoc committee to the Roundtable ad-hoc committee; and (2) CASCC invoices its member cities for shortfall that remains after Roundtable reimbursement. Seconded by Constantine. Motion adopted 6-0-0-0.</p> <p>Motion by Jones to approve full payment of invoice in Item 1a(iii) from Gary Baum, Legal Counsel. Seconded by Klein. Motion adopted 6-0-0-0.</p>
3a. (INFORMATION/ACTION) Update on FY 2021 budget and impact of Roundtable related expenses on FY 2022 budget
3b. (ACTION) Discussion and consideration of recommendation to the Board of Directors for future steps related to the SCSC Roundtable, its relationship to CASCC, and its potential cost to CASCC  Potential future steps: <ul style="list-style-type: none"><li>i. New or revised governing documents including MOU, Bylaws or Agreement, OR</li><li>ii. Divesture of SCSC Roundtable</li></ul>
3c. (ACTION) Roundtable Bills: Discussion and determination of how the SCSC Roundtable, as a committee of the CASCC, will provide reimbursement of past and future expenses including legal fees.
<b>4. August Board of Directors Meeting Agenda</b>
<p>Discuss and approve agenda for the June Board of Directors meeting</p> <p>Proposed agenda:</p> <ol style="list-style-type: none"><li>1. Consent Agenda<ol style="list-style-type: none"><li>a. Financial report</li><li>b. Minutes</li><li>c. Invoices</li></ol></li><li>2. Consideration of future meetings: in person, hybrid, or virtual meetings.</li><li>3. Consideration of items regarding the SCSC Roundtable and Cities Association</li></ol>

4. Requests to present or other items of interest a. Supervisor Ellenberg b. Racial Justice
<b>5. Santa Clara County City Managers Association (SCCMA) Update (Prevetti)</b>
<b>6. Executive Director Update (Jordan)</b>
<b>Public Comment</b>
No public comment was given.

## ADJOURNMENT

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Respectfully submitted,



Audin Leung  
Board Clerk

Minutes adopted by unanimous vote at Executive Board meeting on September 3, 2021.