



Agenda Item No: 6

Meeting Date: October 14, 2021

Cities Association of Santa Clara County Agenda Report

Nominating Committee

Prepared by: Andi Jordan
Executive Director

TOPIC: Slate of Candidates for Executive Board 2022

SUBJECT: COMMITTEE SHALL PRESENT ITS NOMINATIONS FOR OFFICERS FOR 2022

EXECUTIVE SUMMARY: *(if applicable)*

Per the Bylaws, the slate of candidates for the 2022 Executive Board shall be announced the meeting preceding the election of officers. The nominations are:

President: Vice Mayor Chappie Jones (San José)
1st Vice President: Councilmember Margaret Abe-Koga (Mountain View)
2nd Vice President: Mayor Neysa Fligor (Los Altos)
Secretary/Treasurer: Mayor Rich Constantine (Morgan Hill)
Past President: Marico Sayoc (Los Gatos)

RECOMMENDATION:

The Nominating Committee (President Sayoc, 1st Vice President Jones, 2nd Vice President Abe-Koga) is nominating the above members as the 2022 Executive Board. These are the positions outlined in the current by-laws and will be recommended in the new JPA.

BACKGROUND:

The bylaws set forth the process for the nominating committee.

ARTICLE IV OFFICERS

Section 1. Officers Designated.

The following officers of this Association shall be elected by the Board of Directors: President, First Vice President, Second Vice President and Secretary/Treasurer. Officers shall be selected from Council Members and Mayors of Member Cities.

Section 2. Term of Office.

- a) The regular term of office for all officers shall commence upon election and shall be for a period of one (1) year. No person shall hold the same office for more than two (2) consecutive full terms.

- b) Election of officers shall take place at the first meeting of the Board of Directors and annually thereafter at the regular meeting of the Board of Directors in November.
- c) In the event a vacancy occurs during any officer's term of office, the Board of Directors shall determine whether to fill the unexpired portion of the term at a regular or a special meeting. If such a determination is made, the then presiding officer shall appoint a nominating committee consisting of three (3) Board members which shall present its recommendations for filling the vacancy to the Board of Directors at the earliest practicable time and in accordance with the notice provisions set forth in Article V, Section 2. A person who is appointed to fill the unexpired portion of the term is not rendered ineligible to hold the same office in accordance with the provisions of Article IV, Section 2(a).

Section 3. Duties.

- a) President. It shall be the duty of the President to preside at the meetings of the Board of Directors and to perform such other duties as ordinarily pertains to the office of President of like types of organizations.
- b) Vice Presidents. It shall be the duty of the First and Second Vice Presidents, in that order, to act in the place and stead of the President during the President's absence or inability to act.
- c) Secretary/Treasurer. The Secretary/Treasurer shall review all financial accounts and records to determine that they are in accordance with these Bylaws and the 4 directions of the Board of Directors. The Secretary/Treasurer shall see that minutes of all Board and Committee meetings are recorded, notice of meetings of the Board are posted, and that all receipts and disbursement of funds by the Association are done in accordance with these Bylaws and the direction of the Board of Directors. The day-to-day operation of the office of Secretary/Treasurer may be delegated to an Executive Director for the Association, which position shall be nonvoting.

Section 4. Executive Director. The Board of Directors may hire an Executive Director who shall hold office until he or she resigns or is removed by the Board of Directors. The Executive Director shall have such duties as may be determined by the Board of Directors.

Section 5. Nominating Committee. A nominating committee consisting of three (3) Board members shall be appointed by the President no later than two (2) meetings before the meeting at which officers for the following year will be elected. At the meeting immediately preceding the meeting for the election of officers, this committee shall present its nominations for officers for the following year. Additional nominations may be made from the floor at the meeting where the election is to be conducted, providing the consent of the nominee has been secured.

Prior to 2017, the practice added the inclusion of the Legislative Action Committee Chair to the Executive Board. The Board has included this position and affirmed this in approving the slate yearly.

ANALYSIS:

The nominations are consistent with the term of office clause in the bylaws Article IV, Section 2. a.

FISCAL IMPACT: n/a

OPTIONS:

This item is informational as the Board will consider the nominations at the November 2021 meeting. Nominations are also accepted from the floor at the November 2021 meeting.

RECOMMENDED ACTION:

No action needed.

ATTACHMENTS:

1. Slate of candidates.