



Executive Board Meeting Agenda

January 7, 2022 3:00 PM / Virtual Meeting via Zoom

Register for Zoom webinar [\[HERE\]](#) | Meeting also livestreamed on YouTube [\[LINK\]](#)

More info on public comment and accessibility given at the end of the agenda

Executive Board Members

<i>President</i>	Hon. Chappie Jones	City of San José
<i>1st Vice President</i>	Hon. Margaret Abe-Koga	City of Mountain View
<i>2nd Vice President & LAC Chair</i>	Hon. Neysa Fligor	City of Los Altos
<i>Secretary-Treasurer</i>	Hon. Rich Constantine	City of Morgan Hill
<i>Past President</i>	Hon. Marico Sayoc	Town of Los Gatos
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<i>SCCMA Representative</i>	Sarah Zarate	City of San José

Discussion & action may be taken on any of the items below. Times are approximate.

WELCOME AND ROLL CALL – (Jones, 3:00 PM)

PUBLIC COMMENT

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) of subdivision (e)(3) of Government Code Section 54956.9: (1 potential case - allegations of harassment, discrimination and retaliation)
2. PUBLIC EMPLOYEE APPOINTMENT
pursuant to Government Code Section 54957(b)(1) Title: (Acting Executive Director)

OPEN SESSION

1. Consent Agenda
1a. Approval of November Executive Board of Directors Meeting Minutes
1b. Receive November and December financial statements, if available
1c. i. Approval of Agreement with Joanne Benjamin for a not to exceed the amount of \$50,000 to serve as Acting Executive Director ii. Appointment of Joanne Benjamin as Acting Executive Director
1d. Adoption of Resolution to Continue Meeting Exclusively Over Zoom
1e. Approval of invoices to be paid: i. <u>Environmental Science Associates</u> – \$2526.25 (November) and \$5,675.00 (December) for YTD total of \$176,573.75 ii. <u>Logan & Powell LLP</u> – \$4,565.00 (November) iii. <u>Kramer Investigations</u> – \$3,128.00 (November)

2. Regional Early Action Planning (REAP) Grant
Consideration of approving REAP grant for \$615,000 including a 5% administrative fee for the Planning Collaborative. (tentative presentation from B+D Planning)
3. 2022 CASCC Calendar
4. Goal Setting and Committee Assignments
5. January Board of Directors Meeting Agenda
Discuss and approve agenda for the January Board of Directors meeting Proposed agenda: 7:00-7:05 Roll Call & Consent Agenda i. Financial report, if available ii. Minutes 7:05-7:25 Goal Setting 7:25-7:35 2022 Calendar 7:35-7:55 Planning Collaborative Update i. REAP Grant ii. Update on SB 9 iii. LifeMoves (tentative) 7:55-8:25 Board Member Development: Managing Social Media 8:25-8:35 Joys and Challenges
6. Santa Clara County City Managers Association (SCCCMA) Update (Zarate)
7. Executive Director Update

ADJOURNMENT

PUBLIC COMMENT

Members of the public wishing to comment on an item on the agenda may do so in the following ways:

1. Email comments to audin@citiesassociation.org
 - Emails will be forwarded to the Executive Board of Directors
 - **IMPORTANT:** identify the Agenda Item number in the subject line of your email. All emails received will be entered into the record for the meeting.
2. Provide oral public comments during the meeting:
 - When the Chair announces the item on which you wish to speak, click the “raise hand” feature in Zoom. Speakers will be notified shortly before they are called to speak.
 - When called to speak, please limit your comments to the time allotted (up to 3 minutes, at the discretion of the Chair).
 - Phone participants:
 - *6 - Toggle mute/unmute
 - *9 - Raise hand

ACCESSIBILITY

We strive for our meetings and materials to be accessible to all members of the public. Those requiring accommodations to participate in this meeting may contact our Office Assistant at audin@citiesassociation.org. Notification at least three business days prior to the meeting will allow us to best meet your needs.