



Executive Board Meeting Minutes

Virtual Meeting via Zoom

May 6, 2022 3:00 PM

Meeting recording available on YouTube [\[HERE\]](#)

Agenda in Black / **Minutes in Red**

Executive Board Members

President	Hon. Chappie Jones, San José
1 st Vice President	Hon. Margaret Abe-Koga, Mountain View
2 nd VP / LAC Chair	Hon. Neysa Fligor, Los Altos
Secretary-Treasurer	Hon. Rich Constantine, Morgan Hill
Past President	Hon. Marico Sayoc, Los Gatos

Discussion & action may be taken on any of the items below. Times are approximate.

WELCOME AND ROLL CALL (Jones, 3:00 PM)

Members in attendance (5/5):

President	Jones (San Jose)
1 st VP	Abe-Koga (Mountain View)
2 nd VP & LAC Chair	Fligor (Los Altos)
Secretary/Treasurer	Constantine (Morgan Hill)
Past President	Sayoc (Los Gatos)

Others in attendance:

- Joanne Benjamin, Acting Executive Director
- Sarah Zarate, SCCCMA Representative
- Gary Baum, Counsel
- Audin Leung, Clerk
- Raania Mohsen, Office of Vice Mayor Chappie Jones

1. Consent Agenda (3:03-3:05)
1a. Approval of March Executive Board of Directors Meeting Minutes
1b. If available, receive financial management report for the period ending April 30, 2022
1c. Approval of invoice to be paid to Baird + Driskell in the amount of \$56,450
Motion to approve consent agenda by Abe-Koga. Seconded by Constantine. Motion adopted 5-0-0-0.
2. Consideration of Approval of FY 2022-23 Budget (3:05-3:45)
Motion by Sayoc to recommend adoption of proposed budget option 1 to the Board of Directors with the modification of having the five cities whose dues would

be less than last year under the option 1 formula (i.e. Los Altos, Los Altos Hills, Los Gatos, Monte Sereno, and Saratoga) instead keep the same dues that were set for FY 2021-22, and use the differential amount between the formula dues that they would have paid and the dues consistent with the FY 2021-22 schedule to fund CASCC reserves; and request the Acting Executive Director to investigate the source of the formula used in proposed budget option 1. Seconded by Fligor. Motion adopted 5-0-0-0.

Motion by Abe-Koga to direct the Secretary-Treasurer to study past formulas and come up with a new formula for the city dues schedule that takes into account changes in cities' population sizes that have occurred since the past formulas were developed. Seconded by Fligor. Motion adopted 5-0-0-0.

3. Update on plans for the June General Membership Meeting (3:45-3:50)

4. Agendas for Meetings in May (3:45-3:55)

4a. Discuss and approve agenda for the May Board of Directors meeting (Jones)

1. Consent agenda
 - a. Approval of April Board of Directors Meeting Minutes
 - b. Receive financial management report
 - c. Approval of Baird + Driskell Invoice for work related to the Planning Collaborative
 - d. Adoption of Resolution to Continue Meeting Exclusively Over Zoom (Resolution and Staff Report)
2. Consideration of approval of Cities Association of Santa Clara County FY 2022-23 Budget and accompanying City Membership Dues
3. Legislative Action Committee Update
4. SCCCMA Update
5. Executive Director Update
6. Joys and Challenges

4b. Discuss and approve agenda for the May Legislative Action Committee meeting (Fligor)

Motion by Fligor to approve proposed May agendas. Seconded by Constantine. Motion adopted 5-0-0-0.

5. Santa Clara County City Managers Association Update
6. Executive Director Update

PUBLIC COMMENT

There were no members of the public present wishing to speak on non-agenda items.

ADJOURNMENT

Respectfully submitted,



Audin Leung

Clerk of the Board

Minutes approved via consent agenda at the Executive Board meeting on August 5, 2022.

Motion by Fligor to approve consent agenda. Seconded by Sayoc.

Motion adopted 4-0-0-1.

Jones (San Jose)	AYE
Abe-Koga (Mountain View)	ABSENT
Fligor (Los Altos)	AYE
Constantine (Morgan Hill)	AYE
Sayoc (Los Gatos)	AYE