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**Executive Board Special Meeting Agenda**

**December 23, 2023 3:00 PM / Virtual Meeting via Zoom**

Register for Zoom webinar [[HERE]](https://us02web.zoom.us/webinar/register/WN_qgaTaufST2yE14V0QbDNwA) | Meeting also livestreamed on YouTube [[LINK]](https://www.youtube.com/channel/UCW7TMjkY15NSbeoJFv9j_nA)

More info on public comment and accessibility given at the end of the agenda

*Discussion & action may be taken on any of the items below. Times are approximate.*

|  |  |
| --- | --- |
| **WELCOME AND ROLL CALL – 3:00 PM**  **AGENDA** | |
| 1. | Approve Agreement for Interim General Counsel Services |
| **PUBLIC COMMENT**  **ADJOURNMENT** | |

**PUBLIC COMMENT**

Members of the public wishing to comment on an item on the agenda may do so in the following ways:

1. Email comments to audin@citiesassociation.org

* + - Emails will be forwarded to the Executive Board of Directors
    - IMPORTANT: identify the Agenda Item number in the subject line of your email. All emails received will be entered into the record for the meeting.

2. Provide oral public comments during the meeting:

* When the Chair announces the item on which you wish to speak, click the “raise hand” feature in Zoom. Speakers will be notified shortly before they are called to speak.
* When called to speak, please limit your comments to the time allotted (up to 3 minutes, at the discretion of the Chair).
* Phone participants:

\*6 - Toggle mute/unmute   
\*9 - Raise hand

**ACCESSIBILITY**

We strive for our meetings and materials to be accessible to all members of the public. Those requiring accommodations to participate in this meeting may contact our Clerk at [audin@citiesassociation.org](mailto:audin@citiesassociation.org). Notification at least three business days prior to the meeting will allow us to best meet your needs.