

SCC Planning Collaborative - January - June 2023 Work Plan DRAFT

Work Plan Area	Products	Due Date	Budget	Notes/Comments
Collaborative Coordination and TA	Convene and manage the Collaborative	Ongoing	\$66,520	Includes all core activities listed below
Collaborative Coordination and Monthly Meetings	Meetings held the second Thursday of each month from 12 to 1:30 pm	Ongoing	\$33,840	Prep for meetings and general coordination
Weekly Announcements and Website Management	Regular e-mail announcements to the collaborative google group and updates to Collaborative website	Ongoing	\$8,710	Inform Collaborative members on new programs, policies, laws, resources, etc.; plus consultant mgmt of resources on Collaborative webpage
Cities Association Website Management	Planning Collaborative webpage	Ongoing	\$7,650	Host webpage with Collaborative information and resources for staff and the public
Ongoing General Technical Assistance + Collaboration Support	Provide technical assistance as needed on various housing topics	Ongoing	\$16,320	Develop resources and foster collaboration as needed/requested by jurisdictions and develop programs for collaboration
Getting to Certification	Assist jurisdictions with HE certification		\$36,700	Includes AFFH and Comment Letter assistance
AFFH Technical Assistance for Elements and HCD Comments	Direct TA for HCD Comments	4/1/2023	\$25,000	Root Policy Research and Lawyers' Committee assistance for AFFH policies/analyses and response to HCD comments on Draft Housing Elements. Lawyer's Committee (10k), Root Policy Research (\$15k) with possible additional budget for EAG meetings
Support for Reviewing/Responding to HCD Comment Letters	Assist jurisdictions review and respond to HCD comments on Draft Housing Elements	4/1/2023	\$11,700	Collaborative staff assigned to help individual jurisdictions respond to HCD comments
ADU Program Development	Develop a countywide ADU program		\$96,995	Includes foundational products and plans website
Foundational ADU Products	Essential guidance to help homeowners through the ADU process, including Website, Guidebook, and Can I Build Tool	6/30/2023	\$73,995	Website, Guidebook and Can I Build? Tool are key foundational products to assist homeowners through ADU process; developed as a baseline to support ADU Plans program
ADU Plans Gallery	Develop a website to view/search plans; allows homeowners to view and compare	6/30/2023	\$23,000	Develop a website where homeowners can view/search prefab plans and possibly publicly available pre-reviewed plans developed by other jurisdictions through REAP/LEAP funding
Total Budget			\$200,215	