



County of Santa Cruz

COUNTY ADMINISTRATIVE OFFICE

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CARLOS J. PALACIOS, COUNTY ADMINISTRATIVE OFFICER

March 8, 2019

Ms. Andi Jordan
Executive Director
Cities Association of Santa Clara County
P.O. Box 3144
Los Altos, CA 94024

Dear Ms. Jordan,

On September 21, 2018, I sent a letter to the Santa Clara/Santa Cruz Airport/Community Roundtable on behalf of the Santa Cruz County Board of Supervisors requesting that the Roundtable Bylaws be amended to allow for the County's primary representative to be the County Administrative Officer (CAO) and staff designee as the alternate member. The Board's direction approving Santa Cruz County's membership in the Roundtable was conditioned upon the Bylaws of the Roundtable being amended to allow for the County to be represented by the CAO or staff designee.

On February 27, 2019 the Roundtable did not approve Santa Cruz County's requested amendment to the Bylaws. Instead the Roundtable approved a motion that requires the members of the Roundtable to be represented by a primary member who is an elected official with the provision that the alternate member may be a staff person. Given that the Resolution approving Santa Cruz County's membership in the Roundtable is conditioned upon the County's primary member being the CAO, per Board direction, Santa Cruz County is not able to join the Roundtable at this time.

As the Roundtable members may not have been aware that Santa Cruz County's membership was conditioned on the County being represented by the CAO as the primary member and the alternate being a staff designee, I request that the Roundtable take this matter up at its March 27, 2019 meeting to re-consider Santa Cruz County's requested amendment to the Bylaws. I would also request that you ensure that Roundtable members are aware that our Board conditioned Santa Cruz County's participation in the Roundtable on the Bylaws amendment being approved.

Requested Amendment to the Roundtable Bylaws:

Article III: Membership/Representation, Number 3 (first sentence) which currently reads:

"The City and County representatives shall be elected officials from the Cities and Counties. Each City and County representative shall also have one Alternate which is also an elected official."

be amended to read:

“The city representatives shall be elected officials. The county representatives may be elected officials or the County Administrative Officer. Each city representative shall also have one alternate who is an elected official. Each county shall have one alternate who is an elected official or a County Administrative Officer’s staff designee.”

Thank you for your consideration of this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'Carlos J. Palacios', written in a cursive style.

Carlos J. Palacios
County Administrative Officer

cc: Each Board Member